

Governor Brian Sandoval
Chairman

James R. Wells, CPA
Clerk of the Board



Attorney General Adam Paul Laxalt
Member

Secretary of State Barbara K. Cegavske
Member

STATE OF NEVADA BOARD OF EXAMINERS

209 E. Musser Street, Room 200 / Carson City, NV 89701-4298
Phone: (775) 684-0222 / Fax: (775) 684-0260
<http://budget.nv.gov/Meetings>

PUBLIC MEETING NOTICE AND AGENDA

Date and Time: April 10, 2018, 10:00 AM

Location: Old Assembly Chambers of the Capitol Building
101 N. Carson Street
Carson City, Nevada 89701

Video Conference Location: Grant Sawyer Building
555 E. Washington Avenue, Ste. 5100
Las Vegas, Nevada 89101

AGENDA

1. **Call to Order / Roll Call**
2. **Public Comment** (No action may be taken upon a matter raised under public comment period unless the matter itself has been specifically included on an agenda as an action item)
3. **Approval of the March 13, 2018 Minutes** (For possible action)

4. Request to Purchase State Vehicles (For possible action)

Pursuant to NRS 334.010, no automobile may be purchased by any department, office, bureau, officer or employee of the state without prior written consent of the State Board of Examiners.

AGENCY NAME	# OF VEHICLES	NOT TO EXCEED:
Department of Administration, Enterprise Information Technology Services	2	\$68,451
Department Of Public Safety – Division of Emergency Management	1	\$26,815
Total	3	\$95,266

5. Authorization to Contract With a Current and/or Former State Employee (For possible action)

- A. Department of Transportation** – Pursuant to NRS 333.705, subsection 1, the Department requests authority to contract with a former employee, Mike Pendergraft. CA Group, Inc. is proposing to engage Mr. Pendergraft to fill an Inspector Level III position in the augmentation of NDOT Construction Crew 905 in District II for the I-80 and US-395 projects. This will be a full-time contracted position working forty hours per week from April 2018 to October 2019.
- B. Department of Transportation** – Pursuant to NRS 333.705, subsection 1, the Department requests authority to contract with a former employee, Greg Price. CA Group, Inc. is proposing to engage Mr. Price to fill an Inspector Level IV position in the augmentation of NDOT Construction Crew 905 in District II for the I-80 and US-395 projects. This will be a full-time contracted position working forty hours per week from April 2018 to October 2019.
- C. Department of Transportation** – Pursuant to NRS 333.705, subsection 1, the Department requests authority to contract with a former employee, Steve Smith. CA Group, Inc. is proposing to engage Mr. Smith to fill an Inspector Level IV position in the augmentation of NDOT Construction Crew 905 in District II for the I-80 and US-395 projects. This will be a full-time contracted position working forty hours per week from April 2018 to October 2019.

6. Request for a Recommendation of Approval to the Interim Finance Committee for an Allocation Amount from the Contingency Account
(For possible action)

Department of Conservation and Natural Resources – Division of Forestry

Pursuant to NRS 353.268, the Division requests an allocation of \$1,006,213 from the Interim Finance Committee (IFC) Contingency Account to cover the cost of actual and projected emergency response expenses arising from operations directly involving the protection of life and property under NRS Chapter 472.

7. Requests for Designations of Bad Debts (For possible action)

A. Nevada Gaming Control Board \$5,131.25

Pursuant to NRS 463.123(2), the Nevada Gaming Control Board requests the approval to remove \$5,131.25 in delinquent debt from the Nevada Gaming Commission's records.

8. Approval of Proposed Leases (For possible action)

9. Approval of Proposed Contracts (For possible action)

10. Approval of Proposed Work Plan (For possible action)

11. Approval of Proposed Master Service Agreements (For possible action)

12. Information Item – Clerk of the Board Contracts

Pursuant to NRS 333.700, the Clerk of the Board may approve all contract transactions for amounts less than \$50,000. Per direction from the August 13, 2013 meeting of the Board of Examiners, the Board wished to receive an informational item listing all approvals applicable to the new threshold (\$10,000 - \$49,999). Attached is a list of all applicable approvals for contracts and amendments approved from January 25, 2018 through March 20, 2018.

13. Information Item – Department of Administration – State Public Works Division Reports

Pursuant to NRS Chapter 353, the Governor’s Finance Office, Budget Division presents a reconciled fund balance report for the TORT Claim Fund, Statutory Contingency Account, Stale Claims Account, Emergency Account, Disaster Relief Account, IFC Unrestricted Contingency Funds and IFC Restricted Contingency Funds as of March 16, 2018.

TORT Claim Fund	\$ 6,119,883.36
Statutory Contingency Account	\$ 795,808.16
Stale Claims Account	\$ 960,465.44
Emergency Account	\$ 279,841.00
Disaster Relief Account	\$ 8,589,159.59
IFC Unrestricted Contingency Fund General Fund	\$15,542,201.23
IFC Unrestricted Contingency Highway Fund	\$ 1,676,832.35
IFC Restricted Contingency Fund General Fund	\$12,906,386.00
IFC Restricted Contingency Highway Fund	\$ 2,379,248.00

15. Public Comment (No action may be taken upon a matter raised under public comment period unless the matter itself has been specifically included on an agenda as an action item)

16. Adjournment (For possible action)

NOTE: Items may be considered out of order. The public body may combine two or more agenda items for consideration. The public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. The public body may place reasonable restrictions on the time, place, and manner of public comments but may not restrict comments based upon viewpoint. We are pleased to make reasonable accommodations for members of the public who have disabilities and wish to attend the meeting. If special arrangements for the meeting are necessary, please notify Dale Ann Luzzi at (775) 684-0223 as soon as possible and at least two days in advance of the meeting. If you wish, you may e-mail her at daluzzi@finance.nv.gov. Supporting materials for this meeting are available at: 209 E. Musser Street, Suite 200, Carson City, NV 89701 or by contacting Dale Ann Luzzi at (775) 684-0223 or by email at daluzzi@finance.nv.gov

Agenda Posted at the Following Locations:

1. Blasdel Building, 209 E. Musser Street, Carson City, NV 89701
2. Capitol Building, 101 North Carson Street, Carson City, NV 89701
3. Legislative Building, 401 N. Carson Street, Carson City, NV 89701
4. Nevada State Library & Archives, 100 North Stewart Street, Carson City, NV 89701
5. Grant Sawyer Building, Capitol Police, 555 E. Washington, Las Vegas, NV 89101

Notice of this meeting was posted on the Internet: <http://budget.nv.gov/Meetings/> and <https://notice.nv.gov>

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MINUTES

Date and Time: March 13, 2018, 10:00 AM

Location: Old Assembly Chambers of the Capitol Building
101 N. Carson Street
Carson City, Nevada 89701

Video Conference Location: Grant Sawyer Building
555 E. Washington Avenue, Ste. 5100
Las Vegas, Nevada 89101

MEMBERS PRESENT:

Governor Brian Sandoval
Attorney General Adam Paul Laxalt – Present in Las Vegas
Secretary of State Barbara Cegavske – Present in Las Vegas
James Wells, Clerk

OTHERS PRESENT:

Michelle Morgando, Administrator, Hearing and Appeals Division
Rebecca Salazar, Programs Officer 3, Victims of Crime Program
Dennis Gallagher, Counsel to Department of Transportation
Robert Nellis, Assistant Director, Department of Transportation
JD Decker, Administrator, Department of Industrial Relations
Dan Douglas, Chief, Tax and License, Gaming Control Board
Chris Chimits, Interim Administrator, State Public Works
David Frommer, Executive Director of Planning and Construction,
University of Nevada, Las Vegas (UNLV)
Patrick Cates, Director, Department of Administration
Jeff Haag, Administrator, Department of Administration, Purchasing Division
Dena Schmidt, Administrator, Aging and Disability Services Division
Rique Robb, Deputy Administrator, Aging and Disability Services Division

John Borrowman, Deputy Director, Department of Corrections
James Dzurenda, Director, Department of Corrections
Caleb Cage, Chief, Division of Emergency Management
Marta Jensen, Administrator, Department of Health Care, Financing & Policy
Kirsten Coulombe, Social Services Chief, Department of Health Care, Financing & Policy
Richard Perry, Administrator, Division of Minerals
Eric Johnson, Administrator, Department of Conservation and Natural Resources, Parks Division

1. Call to Order / Roll Call

Governor: Good morning ladies and gentlemen. I will call the Board of Examiners Meeting to order. Can you hear us loud and clear in Las Vegas?

Secretary of State: Yes, we can, Governor.

Governor: Thank you Madam Secretary. All members are present.

2. Public Comment (No action may be taken upon a matter raised under public comment period unless the matter itself has been specifically included on an agenda as an action item)

Governor: We will move to agenda item number 2, Public Comment. Is there any member of the public present in Carson City that would like to provide public comment to the Board? I hear and see none. Is there anyone present in Las Vegas that would like to provide public comment to the Board?

Secretary of State: No, Governor. There is nobody here that wants to speak this morning.

Governor: All right, thank you Madam Secretary.

3. Approval of the February 13, 2018 Minutes (For possible action)

Governor: Agenda item number 3 is the approval of the February 13, 2018 minutes. Have the Members had an opportunity to review the minutes and are there any changes?

Attorney General: Move for approval, Governor.

Governor: The Attorney General has moved for approval. Is there a second?

Secretary of State: I second it Governor.

Governor: Secretary of State has seconded the motion. That motion passes 3-0.

4. Department of Administration's Victims of Crime Fund Fiscal Year 2018 2nd Quarter Report and Recommendations for Fiscal Year 2018 3rd Quarter Anticipated Expenses (For discussion and possible action)

Pursuant to NRS 217.260, the Board of Examiners estimates available revenue and anticipated claim costs each quarter. If revenues are insufficient to pay anticipated claims, the statute directs a proportional decrease in claim payments.

The 2nd quarter Fiscal Year 2018 Victims of Crime Program report states all approved claims were resolved totaling \$3,153,831.95 with \$1,820,863.69 paid out of the Victims of Crime Program account and \$1,332,968.26 resolved through vendor fee adjustments and cost containment policies.

The program anticipates future reserves at \$4.3 million to help defray crime victims' medical costs.

Based on these projections, the Victims of Crime Program recommends paying Priority One, Two and Three claims at 100% of the approved amount for the 3rd quarter of fiscal year 2018.

Governor: We will move to agenda item number 4, Department of Administration's Victims of Crime Fund Fiscal Year 2018 Second Quarter Report and Recommendations for Fiscal Year 2018 Third Quarter anticipated expenses. Mr. Wells, good morning.

Clerk: Good morning Governor and Members of the Board. Pursuant to NRS 217.260, the Board of Examiners is required to estimate the available revenue and anticipated claims cost for the State of Nevada's Victims of Crime Program. This item includes a report on the claims paid for the second quarter of fiscal year 2018 and the recommendation to pay the Priority 1, 2 and 3 claims at 100% for the third quarter of fiscal year 2018.

When this report was submitted, the program anticipated having a reserve at the end of the third quarter of FY 2018 of approximately \$5.3 million, after covering all of their expenses and a 45-day operating reserve. This is a decrease of approximately \$2.5 million from the projected reserve at the end of the second quarter and \$6.4 million down from the projected reserve of \$11.7 million at the end of the first quarter. This decrease is primarily due to the number of claims filed subsequent to the Route 91 Harvest Music Festival Mass Casualty Event on October 1st.

Without additional funding and at the projected claims payment rate, the fund would have a very low balance at the end of the fourth quarter. Agency Representatives are expected to obtain additional federal funding to offset the expenses that were associated with the October 1st event. Given the additional federal funding for that event, the \$5.3 million appears to be reasonable for the program. However, if that additional grant funding is not received or not received timely, the Board would have to consider reducing the percentage of the approved amount of paid for claims in future quarters.

My understanding is that the Representatives from Victims of Crime are going to provide some updated projections for the third quarter that will actually result in an increase in the project reserve at the end of this quarter. They should be available in Las Vegas.

Governor: Good morning. I would like to hear from you. Do you have a formal presentation that you wanted to make, Ms. Salazar?

Rebecca Salazar: Yes, thank you. For the record, Rebecca Salazar, Program Manager for Victims of Crime.

Michelle Morgando: Michelle Morgando, Acting Coordinator.

Rebecca Salazar: We do have some updated numbers that we obtained yesterday. As of yesterday, the total amount paid for the second quarter is \$1.455 million. Using that number, we still have three weeks left in this quarter, we projected payments for the third quarter at \$1,798,000, which is far less than what is in the report.

Obviously, this was something that the program has never dealt with. So, at an abundance of caution, we probably set the projections a little high. Rather than come in and having underestimated, I think that we are probably at a status right now where the claim payments are leveling out for the Route 91 and we are getting a much better idea for the claim payments that will be going forward. Particularly the claims that are catastrophic, at this point.

Our filing deadline is October 1, 2018. We are still working on our media and social media outreach to try and obtain as many victim applications as we can. I think we have just shy of 5,000 right now.

Governor: Five-thousand claims, you said you have?

Rebecca Salazar: As of yesterday, we have 4,415 applications. We are almost six months out from the event and I think going forward we have a better picture of what we have paid, what our trends are looking like and going forward our estimates will be much more realistic, versus this high estimate that we had in the report. We just have a better idea now of what we are dealing with going forward.

Governor: But your estimates were very conservative. So in other words, there is more money in the fund than you thought there was going to be.

Rebecca Salazar: Not necessarily that there is more money but just that we are spending less than we thought. When this started we did not know what to expect and what kind of bills would be coming in. And now, with the history, we are able to see what kind of payments we are making and what we can expect going forward.

Governor: And this whole conversation considers the fact that you have not received any federal reimbursement that Mr. Wells alluded to?

Rebecca Salazar: Yes, that is correct.

Governor: Have you received any communications regarding the timeliness of that reimbursement?

Rebecca Salazar: No specifics. It is all still in the draft stages. We are hoping there will be some sort of response within the next few months but we do not have anything concrete at this point.

Governor: I am not familiar with that process. Is it an 'if' or a 'when'? In other words, is it we are going to get that reimbursement but we just do not know when?

Rebecca Salazar: That is my understanding, yes.

Governor: Would it be a dollar for dollar reimbursement?

Rebecca Salazar: That is our hope. That is what our application request is for but it will depend on the decision-makers that will decide what we receive. I can tell you that in other events of this nature it has been a dollar for dollar reimbursement.

Governor: I want to reimburse the victims dollar for dollar. On the other hand though, assuming we do not get those federal funds, I do not want to deplete the fund to a point where those that apply late do not get full reimbursement. So, do we need to start considering limiting or not providing full reimbursements in the event that we do not get the federal reimbursement?

Rebecca Salazar: I do not believe at this point that we need to do that because we have about \$8 million in reserve. That is sufficient according to our history. That may be something we want to consider at future quarters but at this point we do not believe that that is necessary.

Governor: Okay. Thank you, Ms. Salazar those are all my questions. Do the other Board Members have questions?

Attorney General: Yes Governor, thank you. My main question is we have seen categories 1, 2 and 3 at 100% for at least a year from my recollection. Is this something that we are separating from the October 1st shooting for the rest of the state and all our claims? Are we still very confident that this fund can support categories 1, 2 and 3 at 100%?

Rebecca Salazar: We are. Since I have been in Victims of Crime, which is eight years now, we have been at 100%.

Attorney General: For all three categories?

Rebecca Salazar: Yes.

Attorney General: Okay.

Rebecca Salazar: The last time that I remember going short is maybe 2008. So it has been quite a while. We have been comfortable with what we have in reserve.

Attorney General: Great, thank you.

Governor: Any questions Madam Secretary?

Secretary of State: No Governor. I am very supportive and thank you ladies very much for all your comments.

Governor: Thank you. That was my recollection, I appreciate your confirming that Ms. Salazar. I am comfortable that we have an adequate amount in reserve to be able to continue to do that. I suppose since we do meet monthly you will be able to update us on the status of any federal reimbursement.

Rebecca Salazar: Yes of course.

Governor: All right. Is there a motion to approve the recommendations of the Victims of Crime Fund for Fiscal Year 2018 third quarter as presented in agenda item number 4?

Secretary of State: Moved.

Governor: Okay. The Secretary of State has moved to approve the recommendations of the Victims of Crime Fund for Fiscal Year 2018 third quarter, as presented in agenda item number 4.

Attorney General: I second.

Governor: Attorney General has seconded the motion. That motion passes 3-0.

5. Review and Consideration of a Victims of Crime Appeal

(For discussion and possible action)

Department of Administration – Victims of Crime Program

Pursuant to NRS 217.117, Section 3, the Board shall consider an appeal on the record from an Appeals Officer's decision on an application for compensation and either renders a decision within 15 days of the Board meeting or give notice to the applicant that a hearing will be held at the next meeting. The Board may affirm, modify or reverse the decision of the Appeals Officer.

Governor: We will move to agenda item number 5, Review and Consideration of a Victims of Crime Appeal. Mr. Wells.

Clerk: Thank you Governor. NRS 217 regulates the compensation for certain victims of criminal acts. Victims apply to the program and the determination is made as to whether or not the victim is entitled to compensation from the Program. The victim whose claims are denied can appeal to a Hearings Officer to have their claims reconsidered and either the victim or the Clerk of the Board of Examiners can appeal that Decision of the Hearings Officer to an Appeals Officer. Both the Hearings Officer and Appeals Officer processes are under the jurisdiction of the Department of Administration.

Upon the Appeals Officer Decision, NRS 217.117(3) allows that either the applicant or the Clerk of the Board of Examiners to appeal the Decision made the Appeals Officer to the Board of Examiners. The Board of Examiners can either render a Decision in the case or hold a Hearing on this matter.

The item for consideration today is a review of the record of an Appeals Officer Decision of an Appeal by the Applicant, Anna Darbinian, on behalf of the Estate of Babkin Darbinian. Ms. Darbinian was notified of the meeting today and while she does have a desire to provide public comment on the issue, and believes that a full hearing is warranted, she was unable to attend today's meeting, either in person or telephonically. Within 15 days of today's Hearing, the Board shall render its Decision in the case. The Board may affirm, modify or reverse the Decision of the Appeals Officer, or it can decide to hold a Hearing on the matter within 30 days, in which case it would reconsider the evidence provided by both the applicant and the Victims of Crime Program.

Ms. Salazar and Ms. Morgando are available to answer any questions Board Members may have.

Governor: Thank you Mr. Wells. Just for the purposes of the record, the Appellant was provided Notice of the Hearing and advised your office or advised the program that she would be unable to participate at the meeting or telephonically?

Clerk: That is correct. We did reach out to her and provided her the opportunity to appear and we also offered the opportunity for her to call in. She does not reside in Nevada and is currently out-of-state.

Governor: Okay, thank you Mr. Wells. So Mr. Salazar, the Appellant sought to increase the cap from the \$35,000 and have this matter declared a catastrophic event is that right?

Rebecca Salazar: That is correct.

Governor: And the answer to that was yes?

Rebecca Salazar: Yes.

Governor: Let me back up for the purposes of the record. This was a horrible event. It resulted in a fatality. The Appellant and the family were reimbursed 100% for all expenses associated with the crime that was committed, the medical bills, the funeral bills and any behavioral health bills correct?

Rebecca Salazar: The family was reimbursed not at 100% but 100% of our approved reimbursement amount. For instance the funeral, our limit on funeral cost is \$5,000. They were reimbursed \$5,000. Their cost for funeral exceeded \$5,000 and the same for counseling. We did reimburse 100% of every medical bill that they submitted.

Governor: Is there any outstanding bills associated with the event that have not been paid?

Rebecca Salazar: None that we have. During the Appeal Hearing, Ms. Darbinian said that she had unreimbursed medical and she has been invited to submit those bills but she has not.

Governor: What is she seeking compensation for in the Appeal?

Rebecca Salazar: What she seeks compensation for is a full reimbursement of the funeral costs which total just under \$20,000 and a full reimbursement of her grief counseling. Our counseling is paid pursuant to a fee schedule and this is how we paid it. She still has additional funds available for counseling. She seeks reimbursement of what she paid, versus our reimbursement schedule.

Governor: So, let me break that down. On the funeral expenses, that \$5,000 is a policy cap correct?

Rebecca Salazar: Yes.

Governor: On the behavioral health, the medical provider has been paid everything that it is entitled to correct?

Rebecca Salazar: Correct.

Governor: Those are all the questions that I have. Madam Secretary or Mr. Attorney General, do you have any questions?

Secretary of State: I do not have any.

Attorney General: I do not either Governor.

Governor: As I said, these are difficult because this was a horrible crime and I feel very badly for the Appellant and what she has gone through. At least from the record that I have reviewed, as well as the testimony today given by Ms. Salazar, it is my opinion that the Victims of Crime Program has provided all the benefits to which the Appellant is entitled to; having said that, I would support a motion to affirm the Decision of the Appeals Officer.

Secretary of State: I will make that motion.

Governor: The Secretary of State has moved to affirm the Decision of the Appeals Officer presented in agenda item number 5. Is there a second?

Attorney General: I second Governor.

Governor: Attorney General has seconded the motion. Any questions or discussion on the motion? I hear and see none. That motion passes 3-0.

6. Request to Purchase State Vehicles (For possible action)

Pursuant to NRS 334.010, no automobile may be purchased by any department, office, bureau, officer or employee of the state without prior written consent of the State Board of Examiners.

AGENCY NAME	# OF VEHICLES	NOT EXCEED: TO
Department of Administration – Fleet Services	3	\$62,280
Department of Conservation and Natural Resources – Division of Environmental Protection – Bureau of Mining Regulation and Reclamation	1	\$32,929
Department of Public Safety – State Fire Marshal Office	1	\$40,819
Total	5	\$136,028

Governor: We will move on to agenda item number 6, Request to Purchase State Vehicles, Mr. Wells.

Clerk: Thank you Governor. There are three requests for five vehicles in this agenda item this morning. The first request is from the Department of Administration, Fleet Services Division to purchase one replacement vehicle for the Gaming Control Board, which was stolen. Two replacement vehicles for the Division of Child and Family Services that were totaled in accidents, using insurance proceeds and Agency reserves. This vehicle purchase is subject to the approval of a work program at the April IFC Meeting.

The second request is from the Department of Conversation and Natural Resources, Division of Environmental Protection to purchase one replacement vehicle for the Bureau of Mining, Regulation and Reclamation that has met the age and/or mileage requirements in the State Administrative Manual. This vehicle was included in the Agency’s legislatively approved budget.

Finally, the third request is from the Department of Public Safety, State Fire Marshal’s Office to purchase one replacement vehicle for which the lease will expire this month. This vehicle will be purchased using a 50/50 split between emergency response commission

and hazardous waste management funds. This vehicle also is subject to approval of a work program at the April IFC Meeting.

There are representatives available to answer any questions Board Members may have.

Governor: Thank you Mr. Wells. I have no questions. Board Members, any questions with regards to agenda item number 6?

Attorney General: Move to approve.

Governor: Attorney General has moved to approve the Request to Purchase State Vehicles in agenda item number 6. Is there a second?

Secretary of State: I will second that, Governor.

Governor: Secretary of State has seconded the motion. Any questions or discussion? I hear and see none. That motion passes 3-0.

7. Request to Pay a Cash Settlement (For possible action)

Pursuant to Article 5, Section 21 of the Nevada Constitution, the State Board of Examiners may approve, settle or deny any claim or action against the State, any of its agencies or any of its present or former officers, employees, immune contractors or State Legislators.

Department of Transportation (NDOT) – Administration - \$1,372,625

The Department requests settlement approval in the total amount of \$1,372,625 to fully resolve an eminent domain action to acquire approximately three and one half acres of real property owned by Tomahawk LLC, for an interchange project along I-15 at Starr Avenue in Las Vegas. NDOT previously deposited \$1,957,372 with the Court for a right of occupancy and now requests an additional \$1,372,625 to resolve the Action. Approval of the additional amount would bring the total to \$3,330,000.

Governor: We will move on to agenda item number 7 which is a Request to Pay a Cash Settlement, Mr. Wells.

Clerk: Thank you Governor. Item 7 includes a request for approval of a cash settlement from the Department of Transportation, relating to the I-15 Star Management Interchange Project. The request in the amount of \$1,372,625 will fully resolve an eminent domain action to acquire approximately 3.5 acres of real property. Approval of the additional amount would bring the total settlement to \$3.33 million. Mr. Nellis and Mr. Gallagher, from the Department of Transportation are available to answer any questions.

Governor: Good morning Mr. Gallagher.

Dennis Gallagher: Good morning. For the record Dennis Gallagher with the Office of the Attorney General Counsel for the Department of Transportation. With me is Robert Nellis, the Assistant Director for the Department.

As Mr. Wells indicated the Department is requesting additional sum of money to settle both an eminent domain matter regarding the Star Interchange as well as acquiring two remaining acres from this particular parcel. The total acquisition will be about 3.5 acres. The financial terms are very favorable to the state. Acquisition of the additional two acres will provide the Department a staging area for the project which will save potentially lease cost for the contractor.

In addition, when the project is completed, the Department could offer that property for sale as surplus. Given its vicinity to the I-15/Star Interchange, it could be a valuable piece of property. The property owner is in support of this settlement and it will bring complete closure to the litigation and provide the Department the excess real property.

I do not know if you have any particular questions or any of the other Members do but at the end of the day, this is a very fair settlement for both the property owners as well as the taxpayers of the State of Nevada. I would like to commend Joe Vadala for his tenacity and perseverance in the negotiations that ultimately brings this matter before this Board today.

Governor: Thank you Mr. Gallagher. We have done this enough times where you have anticipated my questions. Finally, you do believe that the requested settlement is in the best interest of the State?

Dennis Gallagher: That is correct sir.

Governor: With my experience on the Transportation Board, I always prefer things to end up this way in terms of the property owner being happy and the State being happy. As you said, we have to do it to take care of the property owner whose property we are taking but at the same time we have to be a good shepherd of the public's money. I guess the one other question I have is, would the exposure have been much in excess of what is being presented here today?

Dennis Gallagher: That is correct. At one time, the property owner was insistent and is a very experienced real estate broker in Clark County, said the property was worth \$7 million. In addition to that, statutorily, if we go to Court, the State is responsible not only for its own costs but also the costs incurred by the land owner. So, there is another \$100,000 right there in this case.

Governor: That is the other point that you made. We are paying the total of \$3.3 million but we are going to get some of that money back later on if we choose to sell that property.

Dennis Gallagher: That is correct.

Governor: All right, I have no further questions. Board Members, any questions with regard to agenda item number 7?

Secretary of State: I do not.

Attorney General: Good work.

Governor: No further questions, the Chair will accept a motion to approve the request to pay a cash settlement in the sum of \$1,372,625, as presented in agenda item number 7.

Secretary of State: So moved Governor.

Governor: Secretary of State has moved for approval, is there a second?

Attorney General: I second.

Governor: Attorney General has seconded the motion. Any questions or discussion on the motion? I hear and see none. That motion passes 3-0. Thank you, gentlemen.

Dennis Gallagher: Thank you.

8. Request to Designate Positions in State Government as Critical Labor Shortages (For possible action)

A. Department of Health and Human Services – Aging and Disability Services Division

Pursuant to NRS 286.523, the Administrator of the Aging and Disability Services Division (ADSD) of the Department of Health and Human Services requests the Board of Examiners designate the Physical Therapist – Pediatric classification as a "critical labor shortage" and grant a Public Employees' Retirement System exception for a contract with qualifying retired employee Robbin Hickman. This designation is requested through June 30, 2018 for approximately 30 hours per week and will fulfill ADSD Physical Therapist – Pediatric needs at Nevada Early Intervention Services locations.

B. Department of Corrections

Pursuant to NRS 286.523, the Director of the Department of Corrections requests the Board of Examiners designate the "Rural" Correctional Officer position as a "critical labor shortage" and grant a Public Employees' Retirement System exception to allow for the reemployment of qualifying retired employees to fill "Rural" Correctional Officer position. The critical labor shortage designation under this request will cover the following rural areas: Ely, Pioche, Wells, Humboldt, Jean, Carlin, Tonopah and Lovelock.

Governor: We will move to agenda item number 8. Request to Designate Positions in State Government as Critical Labor Shortages. Mr. Wells.

Clerk: Thank you Governor. Pursuant to NRS 286.523, it's the policy of the State to ensure that reemployment of retired public employees is limited to positions of extreme need. An Employer who desires to employ a retired public employee, to fill a position for which a critical labor shortage designation has been made, must make that determination of reemployment based on the appropriate and necessary delivery of services to the public in an open meeting.

The Board of Examiners has the authority to designate positions in State Government for which there are critical labor shortage. In determining whether to designate a position as a critical labor shortage, the Board is to consider and make findings on the efforts made to fill the position through other means, the turnover rate for the position, the number of openings and the number of qualified candidates, the length of time the position has been vacant, any special circumstances, education or experience requirement for the positions and the history of success of recruitment efforts.

There are two requests for designation of critical labor shortage in this agenda item that will need to be considered separately. Should the Board approve the designations, it can delegate to the Clerk the Notice of the Designation to PERS and I will work with the two Departments to ensure that those are submitted timely.

The first request is from the Department of Health and Human Services, Aging and Disability Services Division, to designate the physical therapist pediatric classification as a critical labor shortage and grant a PERS exception for a contract with Robin Hickman. This designation is requested through June 30th of this year.

The second request is from the Department of Corrections. The Department of Corrections requested, and the Board approved the designation of the Correctional Officer Classifications as critical labor shortage positions for rural areas in March of 2016. This item includes a report from the Department on the use and effectiveness of the critical labor shortage designation and a request to continue the designation of Correctional Officer Classifications as critical labor shortage positions in rural areas, which would allow the Department to continue to reemploy retired public employees, who require little or no training to perform important correctional officer duties.

Ms. Schmidt and her staff are here to present the first time and Mr. Borrowman and his staff are here to present the second.

Governor: Good morning. Please proceed.

Dena Schmidt: Good morning. Dena Schmidt for the record. Administrator for Aging and Disability Services. With me today is Rique Robb, my Deputy Administrator over Children's Services.

We are requesting to designate the pediatric physical therapist position as a critical labor shortage. We have had difficulty recruiting a qualified pediatric physical therapist for quite some time. Especially in the rural areas we have had a vacancy in this position since 2011.

Governor: My only question is, why would you only do it through June 30, 2018?

Dena Schmidt: That request was just to align with the provider agreement changes to contracts.

Governor: All right. I have no problem with this. I guess we have this individual who is retired and will bring her back to continue services?

Rique Robb: Good morning, Rique Robb, Deputy Administrator for Aging and Disability Services. Currently, she is able to work up to a certain amount of hours but we are not able to hit the 30 hours to be able to meet the needs of those children. So, she is currently working but we need the critical shortage hours.

Governor: So, the kids are getting served if we do this?

Rique Robb: Correct. It will continue their services, versus if we were not able to get the critical shortage, it would stop those services to the children.

Governor: Thank you very much. Board Members, any questions with regard to agenda item 8A?

Secretary of State: I will support this. Just hopeful that we can work with the different entities to make sure we do not have to continue to keep doing this. Although I know she is very qualified.

Governor: Thank you Madam Secretary. We will move to agenda item 8B, Department of Corrections. Good morning.

John Borrowman: Good morning. Thank you so much for your time. My name is John Borrowman, Deputy Director for Support Services for the Department of Corrections. Down South we do have Director Dzurenda available for testimony.

This is primarily regarding the vacancies that we have in our rural areas. As we know through session, we reached a high of approximately 180 correction officer vacant positions. Through the approved budget, we did have an increase in officer salary through our diligent pursuit of filling those vacancies, we are now under 100. We have made substantial progress cutting those vacancies almost in half.

The request in front of you today is to recognize that some of our most difficult areas to recruit are in the rural areas. Today we have 79 vacancies in the locations that are identified in the request. You can see that this represents a substantial challenge in our recruitment effort. The urban areas are very successful. The rural areas, we have a substantial challenge.

In particular, we have some very remote camps that are sensitive when they only have 13 full time equivalent positions in particular assigned to the entire camp. When you have five vacancies or eight vacancies or two vacancies and you have turnover on top of those vacancies, it creates a substantial challenge. What we have found is that through this critical labor designation, we have been able to hire retired employees. We have a history of some joining our employment and then leaving for various reasons. Currently we do have eight employed based on the designation that was given to us approximately two years ago. We are asking to continue this program to use available resources out in those areas. Thank you.

Governor: Thank you Mr. Borrowman. So a favorable vote today would allow you to maintain those eight that you have hired? Do you have any other individuals that are ready, willing and able to take on some of these vacancies?

John Borrowman: Thank you. John Borrowman, I appreciate the question. We did have people that were not former correctional officer employees but were still quite qualified to do the job. Specifically, we had people retire from municipal law enforcement out in the rural areas that were interested. They approached us a couple of months ago. Given that it was not something we explicitly put on the record two years ago, this particular request is a little more transparent and I appreciate being able to put it on the record audibly. That is, it is not just retired correctional officers that we are interested in hiring. Anybody who is interested in coming to work for the Department of Corrections we are willing to accept their application and if they are fit and appropriate we will provide the training to do so. That includes if there are some retired municipal law enforcement officers out in the rural areas, we would welcome those to help us out with this.

Governor: Thank you Mr. Borrowman. Any questions from the other Board Members?

Attorney General: Governor, I support this request but our Office had a little bit of a concern with the language that we specifically mention a Rural Correction Officer, which is not technically a thing. So I would suggest that we strike the word 'rural' but we can make a motion to condition this action item on use of rural facilities. It is a little bit of a technical clean up but if you guys are open to it I would recommend that.

Governor: I am fine with it. I think it is okay because rural is in quotes but if you want to make that the form of the motion I am fine with it. I see you, Director Dzurenda, is there anything that you wanted to add?

Director Dzurenda: No sir.

Governor: Okay. So, if there are no further questions or comments, Mr. Attorney General, if you want to form a motion consistent with what you just stated, please proceed.

Attorney General: I move to strike the word 'rural' and condition this motion on the listed designated rural areas in this action item.

Governor: That would be Ely, Pioche, Wells, Jean, Carlin, Humboldt, Tonopah and Lovelock.

Attorney General: Yes sir.

Governor: All right. You have heard the motion, is there a second, Madam Secretary?

Secretary of State: Yes Governor, I second the motion.

Governor: Secretary of State has seconded the motion, any questions or discussion on the motion? I hear and see none. That motion passes 3-0 on Department of Corrections.

Governor: We do need to approve agenda item 8A. Is there a motion to approve the Department of Health and Human Services, Aging and Disabilities Services Division Request?

Secretary of State: I move to approve 8A, Governor.

Governor: Thank you Madam Secretary, is there a second?

Attorney General: I second.

Governor: Attorney General has seconded the motion. Any questions or discussion on the motion? I hear and see none. That motion passes 3-0.

9. Approval of Payment to the Secretary of the U.S. Treasury Pursuant to the Cash Management Improvement Act

(For possible action)

The State Controller requests approval of payment to the U.S. Treasury, in an amount not to exceed \$68,354 from the interest earnings of the State General Fund for interest incurred from drawing federal funds prior to their disbursement. This is the highest possible payable liability for 2017. The U.S. Treasury is reviewing the report and should have a final liability figure by March 15th. Payment to the U.S. Treasury is required by March 30th.

Governor: We will move to agenda item number 9, Approval of Payment to the Secretary of the United States Treasury pursuant to the Cash Management Improvement Act. Mr. Wells.

Clerk: Thank you Governor. Item 9 is a request from the State Controller, pursuant to Section 80 of Assembly Bill 518 from the 2017 Legislative Session, which authorizes a payment not to exceed \$68,354 to the United States Treasury for interest owed under the Cash Management Improvement Act or CMIA. The CMIA ensures efficiency and equity between the time that federal funds are drawn and expended with the State incurring an interest liability if it draws funds to early and the federal government incurring a liability to the State if the State uses its funds for federal program purposes.

The amount shown is the highest possible state liability for fiscal year 2017. The US Treasury is currently reviewing the reports submitted by the State Controller and should provide a final determination by March 15th. If the calculations by the State Controller are accepted by the US Treasury, the federal government will owe the State \$133,790.

Last March the Board approved a payment not to exceed \$21,526 for fiscal year 2016. The final amount was a payment from the federal government to the State in the amount of \$2,401.

There are representatives available from the State Controller's Office to answer any questions the Board Members may have.

Governor: Thank you Mr. Wells, I have no questions. I wanted to make sure and you did, clarify it for the record, it is not that we owe the federal government \$68,354; in fact, they are going to owe us the maximum liability just in case.

Clerk: That is correct. This represents the absolute maximum liability should all of the calculations from the Controller's Office be denied.

Governor: Thank you Mr. Wells. Board Members, any further questions with regard to agenda item number 9?

Secretary of State: No Governor.

Governor: Is there a motion to approve payment to the Secretary of the United States Treasury pursuant to the Cash Management Improvement Act in the sum of \$68,354?

Secretary of State: Move for approval.

Governor: Secretary of State has moved for approval. Is there a second?

Attorney General: Second.

Governor: Seconded by the Attorney General. Are there any questions or discussion on the motion? I hear and see none. That motion passes 3-0.

10. Request for Recommendation of Approval to the Interim Finance Committee for a Grant from the Disaster Relief Account

(For possible action)

City of Caliente - \$23,084.01

Pursuant to NRS 353.2755, the Division of Emergency Management and the Department of Taxation recommend approval of grant funds in the amount of \$23,084.01 from the Disaster Relief Account to reimburse the City of Caliente for costs associated with flash flood events that occurred in July 2015.

Governor: We will move to agenda item number 10, Request for Recommendation of Approval to the IFC Committee for a grant from the Disaster Relief Account in the sum of \$23,084.01 by the City of Caliente. Mr. Wells.

Clerk: Thank you Governor. Pursuant to NRS 353.2755, local governments can request a grant or a loan through the Division of Emergency Management, from the Disaster Relief Account if because of the disaster the local government is unable to pay for expenses from available funds. Applicants must submit their intention to apply not later than 60 days after the governing body of a local government, determines an event constitutes a disaster. Within 18 months of that determination, unless the Administrator of the Division of Emergency Management grants an extension, the local government must submit their final request to the Division of Emergency Management and the Department of Taxation, including whether the request is for a loan or a grant and the final amount of the request. The Division of Emergency Management and the Department of Taxation are required to review the requests and submit reports to the Board of Examiners, who will make a recommendation to the Interim Finance Committee on the purposed amount and the determination of whether a grant or loan should be provided to the local government.

This request from the City of Caliente, relating to expenses incurred during a flash flood event during July 2015, is for a grant from the disaster relief account. The City provided financial records and supporting documentation showing labor, equipment and supply costs incurred in the amount of \$46,168.02.

Pursuant to NRS 353.2745, the City is eligible for a grant of not more than 50% of the expenses incurred for the repair and replacement of roads and facilities damaged by the disaster. Therefore, the City may request not more than \$23,084.01 from the Disaster Relief Account. The Division of Emergency Management provided a letter determining that the event did constitute a local disaster and the Department of Taxation provided a letter documenting the financial condition of the City and the impact of these costs on its ability to provide services to residents.

Pursuant to Subsection 6 of NRS 353.2755, the Board of Examiners shall consider the request and the reports from the Division of Emergency Management and Department of Taxation and may require additional information as deemed necessary to make any recommendations.

Pursuant to Subsection 7, after considering the information, the action for the Board this morning is to make a recommendation to the Interim Finance Committee on whether or not a grant or a loan to the City of Caliente is appropriate and if deemed appropriate by the Board, the amount of the grant or loan and if it is a loan, any repayment terms. If it is not deemed appropriate to pay money from the Disaster Relief Account, a reason for that determination.

There are representatives available from the Division of Emergency Management to answer any additional questions.

Governor: Chief Cage, good morning.

Caleb Cage: Good morning Governor and Members of the Board. I just wanted to say that from the Division of Emergency Management's standpoint Governor, the City of Caliente has been extremely proactive and active in this process and great to work with. We support this request and think that it is a justifiable request from the City. Happy to answer any questions you may have Governor, or Members.

Governor: The only question I have is, this happened way back in 2015. Is this typical for how long the process takes?

Caleb Cage: Thank you Governor. Caleb Cage for the record. Yes. The jurisdictions have 18 months to file an application after the first 30 days following. So this is typical. This is the second one I have been involved in and both happened in consecutive weeks in July since I started.

Governor: Thank you. Any questions from other Board Members?

Secretary of State: I have none.

Governor: If there are no further questions, the Chair will accept a motion to approve the request for recommendation of approval to the IFC Committee for a grant from the disaster relief account, for the City of Caliente in the sum of \$23,084.01.

Attorney General: Move to approve.

Governor: Attorney General has moved to approve. Is there a second?

Secretary of State: I second it, Governor.

Governor: Secretary of State has seconded the motion. Any questions or discussion? I hear and see none. That motion passes 3-0. Thank you gentlemen.

11. Request for Approval to Pay a Stale Claim From the Stale Claims Account (For possible action)

A. Nevada Department of Transportation

The Department requests approval to pay \$85,846.71 from the Highway Fund, Stale Claims Account, for a Fiscal Year 2017 invoice from Clark County School District for providing a Bicycle and Pedestrian Safety Education Program for school age students, grades Kindergarten through 8th grade within Clark County.

B. Nevada Department of Transportation

The Department requests approval to pay \$81,331.41 from the Highway Fund, Stale Claims Account, for a Fiscal Year 2017 invoice from the Board of Regents University of Nevada, Reno for pavement design and material evaluations.

Governor: Agenda item number 11 which are requests for Approval to Pay a State Claim from the State Claims Account. Mr. Wells.

Clerk: Thank you Governor. Item 11 includes two requests from the Department of Transportation to pay late invoices pursuant to NRS 353.097. The first request is to pay the Clark County School District \$85,846.71 for the bicycle and Pedestrian Safety Education Program for the period of October 1, 2016 through April 30, 2017. The invoice from the school district was received by the Department in December, which was after the cutoff for processing fiscal year 2017 transactions.

The second request is to pay the University of Nevada, Reno, \$81,331.41 for pavement design and material evaluation for the period of April 1, 2017 through June 30, 2017. The invoice was received by the Department in September which was also after the cutoff date for fiscal year 2017 transactions.

The funds in these programs did not balance forward but the Department did revert sufficient funds to cover their costs and the claims would be paid from the Highway Funds State Claims Account.

There are representatives from the Department of Transportation if there are any additional questions.

Governor: Thank you Mr. Wells. I have no questions. Board Members, any questions on agenda item number 11?

Secretary of State: None, Governor.

Governor: Thank you. Is there a motion to approve the State Claims as presented in agenda item number 11?

Attorney General: Move to approve.

Governor: Attorney General has moved to approve. Is there a second?

Secretary of State: I will second it Governor.

Governor: Seconded by the Secretary of State. Any questions or discussion? I hear and see none. That motion passes 3-0.

12. Requests for Designations of Bad Debts (For possible action)

A. Nevada Gaming Control Board \$5,131.25

Pursuant to NRS 463.123(2), the Nevada Gaming Control Board requests that debt in the amount of \$5,131.25 be designated as bad debt based on the Board's determination that the debt is impossible or impractical to collect.

B. Department of Business and Industry – Division of Industrial Relations – Advisory Council \$761,721.01

Pursuant to NRS 232.605, the Advisory Council to the Division of Industrial Relations requests that debt in the amount of \$761,721.01 be designated as bad debt based on the Division's determination that the debt is impossible or impractical to collect. The Division submits the following comprehensive list of debts for which it seeks bad debt designations:

- Mechanical Section Fees/Fines - \$1,990.00
- Occupational Safety and Health Administration Fines/Penalties -\$53,911.91
- Uninsured Employer Claim Account - \$373,885.12
- Workers' Compensation Administrative Fines and Premium Penalties - \$331,933.98

Governor: We will move to agenda item number 12, Requests for Designations of Bad Debts. Mr. Wells.

Clerk: Thank you Governor. Most state agencies turn their uncollectible debts over to the State Controller who has the authority to request the Board of Examiners write off bad debt that has become impossible or impractical to collect. Bad debt under the purview of the State Controller cannot be removed from the State's books, unless the Board of Examiners designates the bad debt as uncollectible.

Prior to the passage and approval of Assembly Bill 14 from the 2015 Legislative Session, the Division of Industrial Relations (DIR), Advisory Council and the Nevada Gaming Commission, by the affirmative vote of a majority of their respective members could remove from the records the name of a debtor and the amount of the tax penalty or interest owed by a debtor if after a period of three years for DIR or five years for the Gaming Commission, they remained impossible or impractical to collect.

Assembly Bill 14 from the 2015 Legislative session amended the respective statutes and requires the DIR Advisory Council and the Gaming Commission to report the debt determined to be impossible or impractical to collect to the Board of Examiners for designation as bad debt. Upon such designation, the Clerk of the Board of Examiners shall notify the State Controller to remove the debt from the State's book.

This item includes two requests to designate debts as bad debts under those provisions. The first request from the Nevada Gaming Control Board is to request \$5,131.25 as bad debt for the purpose of removing three debts from the State's book. The second request is from the Department of Business and Industry's Division of Industrial Relations, which would designate \$761,721.01 as bad debts for the purpose of removing them from the State's books.

As a point of reference, from last year the Agency's requests were \$8,956 for the Gaming Control Board and \$860,028 for the Division of Industrial Relations.

There are representatives available to answer any questions that Members may have.

Governor: Thank you Mr. Wells. Just for the purpose of the record, I would love to have some testimony as to what the extent of the efforts are to collect these. There are some that it said were referred to the Controller's Office, others that just simply say 'collection attempts unsuccessful'. Is there anyone present who can answer those? I'm referring to the Department of Business and Industry.

JD Decker: Good morning Governor and Members of Board. JD Decker, Administrator for the Division of Industrial Relations. We have varying collection efforts based on the various types of fines or penalties that we are attempting to collect. Some of them are uninsured employers which claims are paid from the uninsured employer's account to injured workers. Then there are collection attempts made by the Division to recover from the uninsured employer which is generally going to be unsuccessful because they were uninsured in the first place. Others are fines and penalties through the Occupational Safety and Health Administration program or the Employer Compliance Unit. Those are turned over to the Controller's Office and we are not privy to their collection efforts until we are notified by them that their efforts were unsuccessful.

Governor: Okay, thank you. Any other questions from Board Members?

Secretary of State: Yes, Governor. The question that I have is if any of these are still doing business in Nevada?

JD Decker: JD Decker for the record. We did a search in the last 24 hours and we found that there were 18 businesses that were active on the Secretary of State's website and there were actually two vendors that were active in DAWN as State Vendors; although we know that one of those vendors has gone bankrupt in the past few years.

Secretary of State: Wow. All right. Well, I guess we have got some looking at our files. I think if they owe this debt and we are writing it off, we need to look at the justification for them still doing business.

Governor: Madam Secretary, I agree. I suppose my question would be, is there any jeopardy in continuing this agenda item until we have the answers to those questions? If they are indeed ongoing concerns, then there is no reason why they should not be making some good faith effort to be paying these fines.

JD Decker: Governor, from the Division's standpoint, there would be no jeopardy in continuing the agenda item. The debt remains out there. Although the Division does not necessarily have the resources to attempt to collect, we would be happy to take the time to update the Secretary of State's website as far as our experience goes.

Governor: Perhaps we can hear from the Controller's Office with regard to the collection efforts on the ongoing concerns.

JD Decker: I was not quite prepared to testify on this but I will give it a go as far as that goes, if these debts are turned over to our office, we will be checking ongoing concerns to see if the vendors are still doing business within the State and be taking appropriate action accordingly with that. Gaming Control and the Division of Industrial Relations have a little bit different agreement based on Assembly Bill 14. So they bring their debts here directly, as opposed to larger write off that we bring from our Office to the Board as well.

Governor: I understand that. So, is 30 days enough? I saw even a Barnes and Noble on there. So how much time do you need to go through this list to see if some of them are collectible?

JD Decker: Governor I think 30 days would be sufficient.

Governor: Thank you. So, Board Members if there is no objection, I suppose I would take a motion to approve the designation of bad debt for the Nevada Gaming Control Board but I would like to continue Item 12B.

Secretary of State: Governor, I have the same questions for the Nevada Gaming Commission. I was just told that one of the companies here has closed their doors but I just want to know if we are accepting this as bad debt, are they still doing business in Nevada.

Dan Douglas: My name is Dan Douglas; I am the Chief of the Tax and License Division of the Nevada Gaming Control Board, for the record. I am not aware of these locations doing business in Nevada. I know they are not gaming licensees and they are not currently operating but I am not aware of them operating elsewhere. I can check into that if you would like.

Attorney General: Why don't we make a motion to continue them both?

Secretary of State: Okay. That works. Is that okay with you Governor?

Governor: Yes please.

Secretary of State: Okay. Then we will make a motion to continue A and B on Item 12 to the next meeting.

Governor: Thank you Madam Secretary. So, the Secretary of State has moved to continued agenda item number 12 to the next regularly scheduled meeting of the Board of Examiners.

Attorney General: I second.

Governor: Attorney General has seconded the motion. Any questions or discussion? I hear and see none. That motion passes 3-0. Thank you.

13. Approval of Proposed Leases (For possible action)

Governor: We will move to agenda item 13, Leases, Mr. Wells.

Clerk: Thank you Governor. There are three leases in agenda item 13 for approval by the Board this morning. No additional information was requested by any of the Members.

Governor: I have no questions Board Members, any questions with regard to agenda item number 13?

Secretary of State: I have none Governor.

Attorney General: Move to approve.

Governor: Attorney General has moved to approve the leases presented in agenda item number 13. Is there a second?

Secretary of State: I second it, Governor.

Governor: Seconded by the Secretary of State. Any questions or discussion? I hear and see none. That motion passes 3-0.

14. Approval of Proposed Contracts (For possible action)

Governor: Agenda item number 14, Approval of Proposed Contracts, Mr. Wells.

Clerk: Thank you Governor. There are 42 contracts in agenda item 14 for approval by the Board this morning. Contracts 23 and 30 are contingent upon approval of work programs at the April IFC meeting. Members requested additional information on the following contracts: Number 1 between the Department of Administration, State Public Works Division and the Whiting Turner Contracting Company. Number 8 between the Department of Administration and State Public Works Division and Tate Schneider Kimsey Architects. Number 11 between the Department of Administration Purchasing Division and Periscope Holdings. Number 24 between the Department of Health and Human Services, Healthcare, Financing and Policy Division and Medical Transportation Management. Number 30 between the Division of Minerals and Clark County. Number 36 between the

Department of Conservation and Natural Resources, State Parks Division and Haley Sharp Design.

Governor: Thank you. Let us begin with contract number 1 which has to do with the UNLV medical school.

Chris Chimits: Good morning Mr. Governor and Members of the Board. My name is Chris Chimits, I am the Interim Administrator of the State Public Works Board. The contract before you today is with Whiting Turner, a construction company in Las Vegas. It's for the purposes of providing Construction Management At-Risk (CMAR) Services for the Medical Education Building at UNLV.

The services that they would be providing are constructability reviews, real-time construction cost estimating. They will be assisting the designers in terms of product availability, making sure that what's specified is available. They will be qualifying subcontractors and ultimately producing a guaranteed maximum price for the project. This contract does not obligate the State to a construction with them. It is a pre-construction agreement that is designed to augment the design services of the architect whose contract was approved at a previous BOE Meeting, I believe in January.

To date, we have received \$15 million of the \$25 million of donor's funds, which covers the AE agreement and this CMAR agreement and a portion of our management fees. That's what is in the agreement before you right now.

Governor: Thank you. You answered one of the questions I had as to where the money was coming from. So that comes from exclusively donor money and not State money?

Chris Chimits: Yes sir.

Governor: Are there representatives from UNLV present here in Las Vegas? Good morning. My question for you sir is, at the previous meeting, UNLV had requested that this contract be removed from the agenda. Are you in full support of this contract?

David Frommer: Good morning Governor Sandoval and Members of the Board. David Frommer, UNLV for the record. Yes, we are in support of the pre-construction contract and Whiting Turner as the selected vendor.

Governor: Thank you. That is all I have. Board Members, any other questions with regard to contract number 1?

Secretary of State: No Governor.

Attorney General: No thank you, Governor.

Governor: All right, thank you. We will move to contract number 8 which is Department of Administration, State Public Works and Tate, Schneider, Kimsey. Good morning.

Patrick Cates: Good morning Governor and Members of the Board. For the record, I am Patrick Cates, Director of the Department of Administration. To give you an overview of the purpose of this contract, we have been working on some advance planning to refurbish the Nevada State Library and Archives. We have some conceptual drawings here for you to see that they have produced so far.

What we are trying to do, the State Library and Archives was built in 1992. It has not had a major upgrade or refurbishment since that time. When it was built, the entire building was the State Library and Archives and only housed the staff of that Division. During the recession, when times were hard, a lot of the building was converted into office space for other state agencies. I think what that did was limit the amount of space that agencies had for training and meetings. Before the recession, a lot of agencies utilized the building for those types of activities.

We have undertaken this project, in part to refurbish the library itself and turn it into a 21 Century Library and make it focus on the workforce development of State employees.

Governor, you had me convene a Human Resources Working Group with other state agencies and this has been part of the conversation that we've had with them. We did bring in a space planner for the library to really look at the library, it's collections, the layout of the building. You know a 21st century library has a lot of collaborative work space, meeting space and they have a mission for workforce development. The State Library is a specialty library that is focused on State Government.

If I could just briefly mention that the project purpose, the goal of this project is to transform the existing building into a state-of-the-art facility, to restore the vitality of the State Library and Archives. To optimize the accessibility of Nevada's unique information resource and knowledge. To develop State employees' capability and effectiveness. To equip State employees with 21st century skills and abilities. To facilitate a 21st century workspace. To facilitate lean state government. And, to give Nevada a competitive edge in engaging employees and to recruit and retain excellence.

I have been in communication with folks at the Nevada System of Higher Education about developing some workforce stream from their facilities to the State. Also talked to them about developing certification programs for State employees to advance, that they may be able to provide.

The Department of Administration, I think virtually every one of our Divisions has some statutory requirements to provide training to State employees. It would be used for those purposes. It could host special events. We've talked about vendor fairs where we could bring in, particularly IT vendors to do demonstration projects. It's a really exciting project.

The Old Assembly Chamber, as you well know, was much underutilized before we did the project in here that made it possible for us to have this meeting today. What we have found is, if we build it, they will come. This room is being utilized every single week, sometimes multiple times a week and I see the State Library, right behind the Capital as a

real asset and could be part of, sort of a compound for State learning, development meetings, that sort of thing. That is the gist of what we are doing there.

This is advanced planning work, some conceptual drawings. This would go into a request for a CIP Project for the next session.

Governor: Thank you. I think it is an exciting project. I did not realize 1992 was so long ago. Time flies, doesn't it?

Patrick Cates: Twenty-six years.

Governor: In any event, I think it is really important that we have a state-of-the-art facility in that regard, to address the needs of the State workforce, and frankly the changes that are coming with technology. I am going to be very supportive of this. I am sure you anticipated this question but what is it that you anticipate for the entire project to cost?

Chris Chimits: Chris Chimits for the record. That answer will become available to us on April 9th.

Governor: Well, you have got to have a ballpark, come on.

Chris Chimits: I think a large portion of the construction will really be furniture, fixtures and equipment (FF&E). Much of the existing building is going to be utilized in its similar structural form. We will probably add a stairwell, a grand staircase, up to the second floor, to be making it more an integral part of the first floor. I would say, roughly \$300,000 to \$400,000 worth of construction and then the remainder would be FF&E but I would love to come back.

Governor: No, just curious. That is going to be the technology piece I would assume to ensure that we have the best technology in the facility.

Patrick Cates: If I could just add Governor, Patrick Cates for the record. The FF&E package, it will be technology and it is furniture and fixtures. There are glassed in meeting rooms that are kind of furniture systems. The other thing, as soon as all this work is done with **TSK**, I am going to hit the road and reach out to private companies, particularly technology companies and see if they will partnership in any respect to provision technology, maybe fund internships. Whatever I can get. I hope by the time it comes to the CIP request, we have got some private sector partners to help us.

Governor: I do not know if the Members in Las Vegas can see this other but I really like the looks of that collaborative space for people to meet with the skylights, sunroom.

Secretary of State: We like it too.

Governor: So, hopefully you will put a good coffee shop in there too right?

Patrick Cates: It does include a food service. Right now on the drawings, it is dubbed the Governor's Grill.

Governor: Ah! The food will be really good, right?

Patrick Cates: It should be, you bet.

Governor: I did not know that.

Secretary of State: Is the Governor cooking?

Governor: Of course, I need a job after this year, right? All right, thank you gentlemen. Any other questions?

Secretary of State: None here, thank you.

Governor: Thank you. Move to contract number 11 which is State Purchasing. Mr. Haag, good morning.

Jeff Haag: Good morning Governor and Members of the Board. The contract before you actually does two things. One, it extends a current contract that we entered into last year for an E-Procurement system for a five-year period, so through 2024 and the subscription fees that it cost to continue that over that five-year period. Then it also adds what we are referring to as Phase II. Which is an integration into the State's Advantage Financial System. That will allow us the full ability to check capability and automate the State's procurement process from end-to-end. The integration into Advantage is roughly \$600,000 of the contract cost that is before you. Obviously, for the integration of Phase II, there is a subscription fee to that as well or an additional \$325,000. For this five-year period, the total subscription cost goes up to \$625,000 annually and then the one-time implementation cost of \$624,000 for Phase II. With that, I am happy to answer any questions.

Governor: Thank you. How is the system working for you now?

Jeff Haag: Thank you Governor, for that question. The E-procurement system, Nevada ePro, as we are referring to it rolled out to vendors in December. It rolled out to State Purchasing in January. We are now running 100% of RFPs and bids that we handle through this application, it is working incredibly well. It is providing vast efficiencies. It is allowing our employees to spend time on more important consultative approaches with our agencies and it is beginning to provide us the analytics that we desperately need. Those analytics will become much more robust when we integrate into Advantage because that financial data is obviously key.

Governor: Thank you. Any other questions from Board Members?

Secretary of State: Yes, Governor.

Governor: Yeah, Madam Secretary.

Secretary of State: Thank you. I just was curious and tell me if I am right or wrong, but it looked like, according to my staff, it was about a 200% increase from the original cost.

Jeff Haag: I did not do the math on the increase, but it is a substantial increase. I think it is important to understand where those additional dollars are going. We are in the first initial contract that was approved, July of last year was \$1.7 million, I believe.

Secretary of State: \$1.7 million, correct.

Jeff Haag: So, that was for Phase I. So, what that included was the implementation of a new vendor self-service portal. It provided for the automation of our sourcing initiative, business intelligence and contract management. That was all paid for in that first phase in the \$1.7 million. What we are coming back for now is an additional \$4.2 million. That \$4.2 million pays for Phase II, which is the integration into Advantage - that was not contemplated in Phase I. It also allows us to pay for now the increased subscription that includes Phase I and Phase II. So, where in Phase I the subscription cost was \$300,000; that subscription cost has now gone up to \$625,000 with Phase II. So, that is where the additional monies are going over the five-year period.

Secretary of State: Well, my main question was, the 200% increase because that is approximately what it is but that we did not anticipate this in the very beginning, is what I am hearing from you. That you have the original cost of \$1.7 million and then, now you have gone in and I guess, looked at other resources or other things that you wanted to include and then this vendor upped it another \$325,000. Am I getting that correct? I am just concerned about us approving something that's over 200% increase from the original accounting of what you had indicated.

Governor: I suppose it begs the question, Mr. Haag, is it worth it?

Jeff Haag: Thank you Governor, Jeff Haag, for the record. Absolutely, I think what Phase I only contemplated automating half of our process. Phase I did not anticipate an integration in the State's financial system. As everybody knows, we're contemplating a replacement of that financial system and the initial thought was that we would wait. As that project gets pushed out and as we have learned about the efficiencies that ePro could provide us, Phase II is absolutely worth it, if you will from the context of that Advantage integration will allow us to realize what our real spending is, to have those analytics. It will allow us to get our arms around better what we are all spending together and leverage that spend collectively at a quicker pace.

Governor: The Secretary has always been a fiscal hawk, which I appreciate. Will there be another big chunk that comes later down the road or is this pretty much what we're looking at?

Jeff Haag: Thank you Governor, for the question. Jeff Haag, for the record. So, with Phase II, should it be approved today, is the full end-to-end technology suite for Nevada ePro. We are contemplating a more robust contract management application that we may come back with at a later date. It would just allow us to manage the State's contracts, post-award, in a more thoughtful way. That is a pretty expensive endeavor there that we are still researching.

We may come back for some training support from Periscope. We are looking to roll this out hopefully in the fall to State Agencies. We will want to have as many resources on deck as possible to roll this out. We may come back for some training dollars at a later date, but we are trying real hard to be able to accomplish that in-house within the State Purchasing team.

Governor: Thank you very much. Any other questions on this contract?

Secretary of State: Governor, if I might, just the last one where it went up \$325,000 for the vendor costs, is that anticipated it will continue to climb or do you have a contract signed with them for a period of time because that's quite a steep increase?

Jeff Haag: Thank you Madam Secretary for the question. Jeff Haag, for the record. Yes, the new subscription fees, which represent the \$325,000 increase for Phase II functionality that you referenced is locked in for this five-year contract period. If I could, Madam Secretary, follow up after this meeting; I would love to give you a breakdown of what Phase II will realize for the State and what functionalities and features that we get in exchange for those additional monies that we'll be paying annually.

Secretary of State: I look forward to that. Scott Anderson is in the audience, you can talk to him and set it up. Thank you, Governor.

Jeff Haag: Sounds great.

Governor: Thank you Mr. Haag. Next is contract 24, Department of Health and Human Services and Medical Transportation Management.

Governor: Good morning.

Marta Jensen: So, the contract that we have before you today is for our non-emergency transportation vendor, MTM. They're currently under their current two-year contract and we're asking to extend this for an additional two-years. We have noticed an increase in utilization. At the time that they came on board, they're required by contract to do education on their company and the marketing for the service, which was successful, because we have seen an increase in the utilization.

We also saw an increase in the cost-per-ride. We're trying to be as creative as possible, especially in the rural areas, where transportation can hinder recipients getting to their medical providers, pharmacies, therapists and so forth.

With this contract, we are also asking for a rate increase, which seems odd since we use this as a budget efficiency in the 2017 Session, because it did decrease from the previous vendor. However, at this time, because of the utilization and the additional requirements that we've put on the contract, we have opted to see if we could extend this contract. We weighed the risk of going through a Request for Proposal (RFP) process, however, the original bid that came in from the vendor was \$2.85, per member, per month. All of the bids that came in the prior RFP were also higher than what we had selected with MTM.

We negotiated it down to the \$2.35 per member, per month with the incentive payment paid on a quarterly basis which is an additional \$0.10 per member, per month if the vendor meets all 12 of the performance requirements. They have to meet all 12 in each of those months to qualify for the bonus payment.

The first year, we expect that this is approximately about \$800,000 for the per member, per month increase. That would be FY 2019 with approximately \$195,000 should they get that bonus payment. Then in FY 2020, the total would be per member, per month plus the incentive would be about \$1 million and the same for the following year, 2021.

In FY 2019, we anticipate, if possible, using IGT, if there's funding available from that category, if not, we would have to include this in our supplemental request. For FY 2020 and FY 2021, we would build this into our budget. If State General Fund isn't available at that time, we would again, look at our IGT reserve to see if we could pay the difference. The numbers that I quoted to you are the State General Fund numbers. The contract itself is much higher because it includes the federal total.

Governor: What does a client look like who takes advantage of this service?

Marta Jensen: Anybody that qualifies for Medicaid that needs, whether it is transportation to go pick up prescriptions, to get to their doctor appointments, when they are discharged from the hospital, to get back home. It's the ride to and from, if needed. We also have the clientele that have dialysis appointments. We call those subscription rides. If they have three or more appointments, on a regular basis, they would have a subscription. It's already pre-scheduled, they would do the follow-up the day before to make sure that they're going to the appointment. Then we also have the as-you-need-it, make a call and we would schedule those rides.

The interesting thing is right now, we have approximately 120,000 scheduled rides per month, so it is being utilized quite a bit, which is impressive because it means people are getting the services that they need.

Governor: That is the thought that was crossing my mind was, what good is it to provide coverage if there is no access. Do you have any problems with people not showing up or not being available when the ride arrives?

Marta Jensen: I believe, I will defer to Kirsten Coulombe, she is the Chief of our Long-Term Services and Supports Unit who oversees this contract.

Kirsten Coulombe: Good morning, Kirsten Coulombe, for the record. We have that information that we can check if the providers do not show up. Either the recipient can call in and let us know that or let MTM know that. That has to be verified in order for the trips to be reimbursed ultimately. They have a trip call log and the recipients have to sign on the trip call log, if they actually receive the ride from their house to the destination and then back. That information has to be verified and there does have to be a percent for the service level agreement that the rides.

Governor: What is your longest ride?

Kirsten Coulombe: Kirsten Coulombe. It depends on whatever the individual's medical need is. We assess what their medical condition is in order to determine the appropriate mode of transportation. We do have some instances where the individuals will go to Utah and so sometimes that can be through a bus trip. We also can reimburse for commercial flights. It depends on the stability of their medical condition in order to have the transport.

Governor: Are most of these urban rides, versus rural to urban?

Kirsten Coulombe: We definitely have rides throughout the State, so I cannot speak to whether there is a great representation in the urbans. There are urban rides that we work with.

Marta Jensen: We are currently looking at the State as a whole, our adequacy of our network of transportation providers. We can have that information as far as for which areas in Nevada have contracted transportation providers. We are assessing that to make sure that there is not a gap or an unmet need in a particular area.

Governor, I would not make the assumption though that the majority of our rides would be in Clark County just because of the population that we serve there.

Governor: You have got the Network Transportation; so you have got Uber and Lyft, which I understand are going to start offering a health component for rides to and from health care visits. Have you done any type of comparison of the cost of doing that versus what we have here?

Marta Jensen: So, we have looked at it from a State perspective but it's my understanding that MTM, our vendor, is also looking at it. We have some concerns obviously, in our rural areas and we do pay for friend or family to drive them to their appointments. What we were thinking though is, if you could maybe then have that friend or family become an Uber or a Lyft driver, they could then help assist the community. We're still in that evaluation period. It's appropriate for it to run through MTM and not the State directly at this time.

Governor: Is it similar to Uber and Lyft, when you call one of these, can you see where they are and when they are going to arrive via an app?

Marta Jensen: I do not believe that technology is available with MTM at this time. They do have a call center and like I said, they try to make contact the day before a scheduled ride to make sure that everybody will be present.

Governor: MTM may not like me asking these questions but I am just curious because if it's more efficient I would like to see if they have that technology, but if it's more efficient and better to use some of these other alternatives, or the family members as you have discussed, it certainly is something I would like to explore.

Marta Jensen: Absolutely. We will get that information.

Governor: Thank you. All right, any other questions from Board Members on contract number 24?

Attorney General: May I ask for just a summary of this program as well, just to be sent directly to me?

Marta Jensen: Yes sir.

Attorney General: Thank you. No other questions here, Governor.

Governor: Okay, thanks. As I said, I think this is a great program. It's absolutely necessary given that we have a lot of clients and most of these clients don't have transportation. For their health needs, they have to be able to get to those appointments. I think it's a good thing, I just—given the variety of options that we have now, I just want to make sure that we're looking at all of them and not always doing what we've always done.

Marta Jensen: We agree and we are looking at those other options. We're looking for as much flexibility as possible to meet the recipient's needs.

Governor: Great, thank you. Next is contract number 30. Division of Minerals.

Richard Perry: Thank you, Governor and Members in Las Vegas. The contract before you is a collaborative effort between the State Division of Minerals and Clark County to do a hard closure on an abandoned orphaned mine which has become a hazard to the local community in southwest Las Vegas.

The Arden Mine began production of gypsum in 1909 and operated to 1931 on unpatented claims on federal grounds. The area was mined in a room and pillar fashion where areas of ore were horizontally mined out leaving behind unmined vertical pillars of rock to support the workings. There's miles of underground workings in this area of this gypsum mine.

The entirety of the mine workings were on BLM land until May 7, 2003 when several parcels of land were conveyed to Clark County. 41 of the 48 identified portals to the Arden Mine are located on Clark County property, where the remaining seven are on BLM land. The Division worked with the BLM several years ago to have those closed. The Arden Mine was added to the abandoned mine land database of the State in 1996 and the Division of Minerals has repaired or replaced fencing numerous times around these workings.

The City of Las Vegas and its suburbs have expanded significantly over the past few decades and have brought homes, schools and businesses to within walking distance of dangerous abandoned mine workings. In the numerous times that my staff and I have been down there, we generally find people inside the workings, recreating, doing various different things.

The Division and Clark County have collaborated over the past year to find a permanent solution to the dangers posed by the Arden Mine. The Division budgeted \$100,000 from mining claim fees, revenues, for this project in the current biennium. The Division's Abandoned Mine Land Program is funded by mining claim fees that are collected annually and are designated under Chapter 513 of Nevada Revised Statutes to address Abandoned Mine Land (AML) type remediation in the State. These are not taxpayer or general funds.

Previous attempts to secure portals at the Arden Mine involve the construction of metal t-posts and barbed wire fences across the front of each portal. Unfortunately, vandalism has created a problem down there as the community encroached on this and there are more people visiting these workings. As the County has developed a future path up there for recreation, they want to see these closed in time.

The Division of Minerals will manage the project, pending approval of this by the Board today. The Clark County Commission is partnering with us on this. They have designated \$150,000 for the project at their last meeting on February 20th. Construction work is planned to start in April for 25 days. The scope of work identifies the method of closure as backfilling with locally sourced material. The Division of Wildlife and Clark County Desert Conservation Programs will handle any wildlife related issues as there are some down there with the desert tortoise that have to be addressed.

The Division of Minerals Abandoned Mine Land contractor is experienced in this type of hard closure work as we do it regularly throughout the year and has worked on projects across the State.

Governor: I called for this to be put on the record because it has been the subject of a lot of media attention, as well as an attractive nuisance and a public safety hazard. So, given the \$150,000 that we are putting in and the \$150,000 that Clark County is putting in, will that be sufficient to close it down once and for all?

Richard Perry: Thank you for the question Governor. We believe so. We have looked at it several times. Our AML contractor has been there three or four times over the past five years. We have done a fairly detailed scope of work. The methodology is relatively simple

with equipment, backfilling portals with at least 10 feet of material and recontouring the side of the hill. There's no environmental remediation issues with this. It's just primarily dirt work.

Governor: Thank you. Any other questions from Board Members?

Attorney General: No Governor, thank you.

Governor: Thank you very much. I believe our final contract is contract 36. Mr. Johnson, good morning.

Eric Johnson: My name is Eric Johnson, Administrator for Nevada State Parks. The contract before you is a consultant contract to help us tell the story at Ice Age Fossil State Park in southern Nevada. For those that do not know, the State has owned for many years 300 acres down in southern Nevada. It is in North Las Vegas at the very top end of Decatur. When you look at it, driving by, it looks like very typical Mohave Desert landscape, but when you go out on the property, you are almost literally tripping over fossils from the Pleistocene era.

We have gotten the conceptual design done on the building. We have figured out utilities. We have figured out which areas we need to avoid. Now the next step is, what part of the story do we tell and how do we best tell it. That is what this RFP produced, was a consultant that could bring that entire story together, pre-history to modern history and help us tell that in an informative way and showcase what this property is, that wasn't possible until we had the initiative last session.

Governor: For those of us that did not take that class in college, when was the Pleistocene era and would you go down a little bit of the roster of the fossils that are out there?

Eric Johnson: Absolutely Governor. Eric Johnson. It is about 10,000 years ago and the area looked much different than it does today. It was a wetland area. It was obviously populated by creatures that do not exist anymore, including the Columbian Mammoth. We have also found sloth fossils. We, meaning a collaborative group of many people. The only knuckle bone from a Dire Wolf found in Nevada, the only evidence that a Dire Wolf ever existed in Nevada — which in the Paleontological world is a big deal. That had to be explained to me, but it is a big deal having that Dire Wolves evidence in Nevada.

Governor: Thank you. While you are here, any updates on the East Walker Park?

Eric Johnson: Yes sir. The Elbow Area, which is a pretty renown blue-ribbon trout fishery now has restrooms, picnic tables, camp sites. There are fire rings down there. We've got the contract set for the first phase of the pitchfork campground, day-use area and group-area. Construction will begin on April 12th. We are working with a lot of different agencies to make sure that experience includes camping, hiking, rafting and I hope exceptional fishing on that end of the park.

I think we are moving quite rapidly on it. I'm pleased with the progress. It should be a good experience for all Nevadans.

Governor: When do we get to use it?

Eric Johnson: I was anticipating that question, Governor. Right now, to be realistic, we are hoping for Memorial weekend, but it may be more like July 4th weekend. We are in that area right now.

Governor: Sooner than I thought. That is great.

Eric Johnson: Good.

Governor: I am excited to see it. All right, Board Members any questions with regard to what I think is one of the best named State Parks, Ice Age Fossil Park?

Attorney General: No, Governor, thank you.

Secretary of State: None.

Governor: All right, thank you Mr. Johnson.

Eric Johnson: Thank you.

Governor: All right, Board Members, any further questions with regard to agenda item number 14, contracts 1-42?

Attorney General: Move to approve.

Governor: The Attorney General has moved for approval, is there a second?

Secretary of State: Second.

Governor: Seconded by the Secretary of State. Any questions or discussion on the motion? I hear and see none. That motion passes 3-0. We will move on to agenda item number 15 which are the Master Service Agreements.

Attorney General: Governor?

Governor: Yes.

Attorney General: Sorry to interrupt. I have to leave and I wondered if you would be willing to take agenda item number 19 out of order. So that I could go after that.

19. Department of Administration – State Public Works Division

The Division is submitting a report to the Board of Examiners regarding the status of various maintenance projects currently under way at the Grant Sawyer State Office Building in Las Vegas.

Governor: All right, let us move to agenda item number 19. Mr. Wells.

Clerk: Thank you Governor. Item 19 is a report on the maintenance projects that are being worked on at the Grant Sawyer Building. This is a result of a request at the last Board of Examiners Meeting from the Secretary of State. The Department of Administration is going to be here to describe the work that is being done on that building.

Governor: Mr. Cates, good morning again.

Patrick Cates: Good morning Governor and Members of the Board. For the record Patrick Cates, Director of the Department of Administration. We have provided a report (Attachment A) on the Grant Sawyer Building and the maintenance work going on there. There have been concerns raised by personnel in the building about conditions in the building, thermal discomfort and concerns about air quality. The media in southern Nevada has picked up on that and they have run some stories where they have dubbed the building a “sick building”.

There is a history with the building. Approximately 20 years ago, there were problems at the building with mold that had to be abated as well as some tiles on the façade that were falling off. There is definitely a history there of problems, but that goes back a couple decades.

This last summer, we had a chiller failure at the building. That resulted in what our consultant terms ‘thermal discomfort’. Conditions were very unpleasant for several days in the building until an emergency chiller was put in place. We also have a CIP Project that is ongoing to upgrade the heating, ventilation and air conditioning (HVAC) system, which also has contributed to some of the conditions in the building.

I think concerns started to rise to my level, I do not have exact dates, but I believe it was October, early November time frame. That resulted in a series of meetings between myself and my staff and personnel in the building. Mostly this has been concentrated on the Secretary of State and Attorney General’s Office where most of the concerns had come from.

I personally went down there and sat in on some sessions to really understand people’s concerns. It was kind of all of the above of the things that I just mentioned where people’s

concerns were. We definitely noted some deficiencies in housekeeping and maintenance at the building.

We immediately tried to escalate actions that we were taking in the building. We had an Industrial Hygienist who was in the building, take some samples. We brought on board a second Industrial Hygienist and medical doctor who is doing a whole building assessment that we'll go into in a few minutes in some detail. We provided notices to those employees that had concerns of the C1 process, or workers comp claims.

Throughout this, we had some pretty significant staffing changes. Chris Chimits came on Board as the Interim Administrator in December. And, he really took the bull by the horns and tried to get a full assessment of what was going on in the building. We also brought on, a little more than a month ago, Ron Cothran as the Deputy Administrator for the Buildings and Grounds (B&G) division. Ron has very high standards and is very customer service oriented. We are very thankful to have both of them on this and I think we have made significant progress in working through the projects and addressing people's concerns.

We have diverted staffing resources from B&G, from the north, as well as some funding to focus on the building to address some of the deficiencies. For about the last month or so, we have been sending out weekly communications to all the agencies at the building to keep them apprised of the work that's being done.

With that, I would like to turn it over to Chris Chimits to go through the report and provide you updates.

Chris Chimits: Thank you very much Patrick. Chris Chimits, for the record. So, the presentation today is really to provide a complete assessment of the conditions and the work that is being done by the Department of Administration to improve the conditions at the Grant Sawyer Building and to address the concerns of the occupants.

I will elaborate on that a little bit by category. The first category is the HVAC Project. As Patrick eluded to, we have two major capital improvement programs going on right now at the Grant Sawyer Building. The first one is a replacement of the central plant equipment down there. The second one replaces the direct digital controls for the building. Both are currently about 65% complete and the work is progressing nicely. The chillers have been installed this week. All the major equipment is in and all that remains is the piping and the electrical work along with some of the direct digital controls and final commissioning.

During the process of construction, two key elements surfaced that I would like to focus on directly. When we opened bids on the central plant project, it came in significantly under budget, which we are grateful for because during construction, we found, they're called line sets, it is a series of three or four valves that service each variable air volume (AV) box. There's 270 of them in the building. As would be normally assumed, the leaks occur around valves, generally. These valves are there to control the water, temperature to each AV box.

We are in the process of replacing all 270 of those line sets. This is work that was added by change order, as we started getting into the construction of the project. That is germane to the issues that we faced because if there is mold present, it was created by water. The source of the problem is being removed right now. That also will be completed by May 5th.

The second interesting area that we discovered is that there are outdoor air dampers that are non-functional in that building. When we discovered that, that also is germane to the issues that the employees are putting forth about the air quality in the building. When we go to commission it, especially the portion that involves the direct digital control project, will fix all of those air dampers that provide outdoor air to the building. As you can imagine, this will help with getting the correct outdoor air mix into the building.

Between the two, the line sets being replaced and the outdoor air dampers being addressed, I think that's key to what we are seeing in terms of complaints from the occupants there. That is, in my mind, good news. I think by the middle of May, we're going to be in good shape down there as far as addressing much of the issues that have surfaced on that building.

There is more though. The ceilings, there is a lot of ceiling tile there that has evidence of staining on them from water leaks. I can tell you that all of the stained ceiling tiles have been replaced on the fourth and the fifth floors. This week we're moving down to the third floor. We anticipate that that work will be complete by June. The ceilings will have a new look to them which will also help in terms of just the perception. We are fixing the leaks and then we're fixing the tile. We are replacing the tile.

The next category that I want to talk about is mold. As Patrick mentioned in his opening comments, we brought in a Certified Industrial Hygienist to investigate back in December. We did the inspections, interviewed people, especially the occupants on the third and the fifth floor, as he mentioned. An indoor air quality test performed at that time didn't find elevated levels of mold spores. However, subsequently Risk Management Division contracted with a second Industrial Hygienist and a Medical Doctor that routinely conducts building wide indoor air quality investigation, as well as sampling.

We took 20 samples in various locations on January 8th under the direction of that Hygienist and the Doctor. The laboratory tests are due, or will be complete by around March 15th. Those will be provided directly to Dr. Craner who will assemble a final report that will be available on or around April 15th.

Once this report is complete, I want to make sure it is put on the record here that that report will be made available to all of the occupants in the Grant Sawyer Building.

Now, the good news is that the Doctor will, in his report, have a summary of findings. The better news is that he will compare symptoms of the occupants to the results of the samples. The best news is it will provide any necessary cleaning protocol for us to follow-up on. I can assure you that Buildings and Grounds and Public Works, will be following up

rigorously with whatever recommendation he provides, so that we can clean that building appropriately and following his recommendations carefully.

One thing I just would like to add is that the staff at Buildings and Grounds and Public Works has been trained to a certain protocol that if there are any other pipe leaks that do occur outside of those valves that have insulation on them; especially insulation with any dark colored stains on it, Buildings and Grounds will immediately notify Public Works' Project Manager who will inspect it, sample and then get it carefully abated.

Once that work is complete, then Buildings and Grounds staff will be notified and they'll fix the leak and replace any insulation as needed. What I can say is that, we're going to make every effort to get that process done within a week of the time that it was first brought to our attention.

The next system is roofing repairs. The good news is that we found roof leaks and they are fixed. The better news is that, in mid-May, we're going to begin a construction project to completely replace the roof and the roof drains at the Grant Sawyer Building. This work will occur at night, not during the day and we'll have it complete by the middle to end of July.

There are pigeons that like the Grant Sawyer Building very much. What we have got going on there is that, as soon as the new roof is installed, there will be a net that's installed over the roof. Also, we are going to provide a hawk shaped drone that emits a noise similar to an actual hawk. I can say that our staff is fighting over who gets to operate the drone

In regards to those pigeons, we're starting this month with a live transport. It's actually a trap and transport and then release strategy. That will continue until we start the roof in May.

Odor issues, which is another topic. There were reports of sewer odors in some of the restroom areas in that building. We did a smoke test of all the sewer vent systems in the building. We did identify one seal that was replaced on the second floor, in a restroom there. Then again, on March 1st, just recently, we found a cracked plumbing vent that we fixed that day. That also contributes to the odors there.

While we were there and we got the vent fixed at the beginning of this month, we also had Southwest Gas out and they did a detection test through the building and determined that no gas leaks are present. That has been ruled out.

Housekeeping and maintenance are the next issues I wanted to talk about. As Patrick mentioned, we have reallocated our resources in the Las Vegas area with an emphasis on this building for now. What I would say is that, shortly after I got involved, I selected a team of leadership from B&G, up north, and asked them to spend a week down in Las Vegas, investigating our contracts that we have for contract labor, the conditions. I asked them to meet with all of the facility managers in every building that we manage down there. Ron Cothran, when he came on board, joined them and they went down during the week, the middle of February.

During that tour, it was interesting, we found many different toilets, sinks, urinals, soap dispensers that were inoperable and had been bagged or covered up. I'm glad to report that by the end of July, we'll have all those fixtures replaced. We have already started that work now and we found that when we pull off the fixtures, almost half of the pipes that serviced those fixtures had a reduced capacity. There's been restricted flow. So, we are running a snake, a camera and a snake through there, fixing all the pipes as we replace the fixtures.

I am really looking forward to July. I really feel like we are going to be in tall cotton by the middle of this summer in that building down there.

When we were touring the building, we found that approximately 40% of the light fixtures bulbs had not been replaced when they burned out. They have all been replaced.

In closing I would like to say that we really intend to provide a pleasant working environment for all the employees that work in that building. I think again, by June, depending on Dr. Craner's report, we'll have that building clean, the mechanical system will be operating. The outdoor air vents will be operational, the valves will be fixed and we are going to scrub that place just like the doctor recommends and I think that you'll see a different environment down there. Thank you.

Governor: Thank you Mr. Chimits. Questions from the Attorney General.

Attorney General: Yes Governor. Mr. Chimits, I appreciate how engaged you all have been. I hope you understand how problematic this is for my employees. I know the Secretary of State is going to say the same thing. This just needs absolute prioritization, specifically the mold.

I would request that we do everything we can to shorten the timeline of this particular mold audit that we are going through. For us, every week matters now. I have employees that are not working in this building and they are working from home. This has been going on for many, many months, as you all are well aware.

I know you have a lot of things to fix but the mold is still a huge priority that we have employees that absolutely are having health effects. We have to work to get that alleviated and I hope that, as a Department, will continue to try to build back the trust of our employees

We are trying to do everything we can as an office to make sure our employees are accommodated and they feel like they can work. That has been incredibly challenging over the last many weeks and months. So, thank you very much.

The Attorney General was excused from the meeting.

Secretary of State: This is Barbara Cegavske. Mr. Cates, I want to thank you and your staff for coming down and doing everything that you can to communicate with us and our staff and listening to the concerns, first of all. I greatly appreciate the meetings that we've had and that you've been able to listen to each one of them individually.

What I am most grateful is, I see Cy Ryan there, so I am hoping that the story comes out really good Cy, but it is the media and just a little bit on that issue is that I have been concerned as to their reports and what they have been reporting because they did not know everything. I am very, very grateful and that is one of the reasons why I wanted this to come to us today, so that we could talk about it in its full context.

It is unfortunate when we do have these buildings that belong to the State and they perhaps are not taken care of or maintained at their fullest capacity that they should be on a regular basis. This is an older building. I remember some of the first things that happened when this building was first opened, when I was in the legislature.

The reports, I know that one of the things I was hoping that the Attorney General would be here for this one, but I know that growing the molds to find out if there is mold takes time and I know we have got two different labs that are working on two different samplings and that we are looking at that. I appreciate the fact that you did two separate labs so we can see what the outcome is on each of them.

We do notice a difference of what you're doing there. We notice that you're there. We appreciate that. I won't go into the individual items that we've noticed change on but we are very grateful again, for the communication. We want to keep that door open, continuously with you, Mr. Cates and your staff. Again, we want to thank you for the report today. This was very important to get this out. I will share it with the employees in my office on the fifth floor and again, if you can just keep doing what you're doing, talking to us. I know that you're working with my deputies on the meetings and setting up. We'd really appreciate, when the report comes out, if we can do another meeting with the employees, just to talk to them about the report, explain it. See if there's any other questions they might have. Governor, thank you for allowing this on the agenda for today. I do appreciate everything that you have done.

Governor: Thank you Madam Secretary, well said. I think Buildings and Grounds understands the sense of urgency here and the health, safety and welfare of the State employees that are in the Grant Sawyer Building. It sounds to me that you are pushing the envelope as much as you possibly can to get things done, if you will continue to do that or if there is a way to expedite any of that, please do that as well.

Chris Chimits: If I could, thank you Governor. Chris Chimits for the record. I would like to say to Madam Secretary that if you could just let Diane know that I will be seeing her in a couple days, I will be visiting and also with the AG's staff down there. We will be following up to this report. I am anxious to hear any other information they might bring to the table and we will adjust accordingly. I want to assure you that we will chase this thing all the way to the end. Thank you.

Secretary of State: Thank you.

15. Approval of Proposed Master Service Agreements (For possible action)

Governor: We will move back to agenda item number 15, which is the approval of proposed Master Service Agreements. I have no questions, Madam Secretary, any questions?

Secretary of State: No questions, Governor, I will move for approval.

Governor: Secretary of State has moved to approve the Master Service Agreements presented in agenda item number 15. I second the motion. That motion passes 2-0.

16. Approval of Proposed Work Plans (For possible action)

Governor: We will move on to agenda item 16, Approval of Proposed Work Plans, Mr. Wells.

Clerk: Thank you Governor. There is one work plan for approval by the Board this morning and there has been no additional request for information from any of the Members.

Governor: I have no questions, Madam Secretary?

Secretary of State: No questions, I will move for approval on the work plan summary for number 16.

Governor: I second the motion, any questions or discussion? I hear and see none. That motion passes 2-0.

17. Information Item – Clerk of the Board Contracts

Pursuant to NRS 333.700, the Clerk of the Board may approve all contract transactions for amounts less than \$50,000. Per direction from the August 13, 2013 meeting of the Board of Examiners, the Board wished to receive an informational item listing all approvals applicable to the new threshold (\$10,000 - \$49,999). Attached is a list of all applicable approvals for contracts and amendments approved from January 23, 2018 through February 20, 2018.

Governor: We will move on to agenda item 17 which is an information item. Clerk of the Board contracts, Mr. Wells.

Clerk: Thank you Governor. There were 40 contracts under the \$50,000 threshold that were approved by the Clerk between January 23rd and February 20th of 2018. This item is informational only and no additional information was requested from any of the Members.

Governor: Madam Secretary, any questions?

Secretary of State: No sir, thank you.

18. Information Item – Reports

A. Statewide Quarterly Overtime Report - Fiscal Year 2018 2nd Quarter

Pursuant to NRS 284.180, the Department of Administration, Division of Human Resource Management must prepare and submit quarterly to the Budget Division of the Office of Finance a report regarding all overtime worked by employees of the Executive Department during the quarter. The Budget Division shall transmit quarterly to the Board of Examiners the report and the analysis of the Budget Division regarding the report. The Budget Division submits the 2nd Quarter Overtime Report and analysis for Fiscal Year 2018.

B. Department of Conservation and Natural Resources – Division of State Lands – State Land Registrar

Pursuant to NRS 321.5954 and 1993 Nev. Stat. 1153, the State Land Registrar is required to provide the Board of Examiners quarterly reports regarding lands or interests in lands transferred, sold, exchanged, or leased under the Tahoe Basin Act program and the Lake Tahoe Mitigation Program. The Registrar submits the report on program activities for the 2nd quarter of Fiscal Year 2018.

Additional Information:

- 1989 Tahoe Basin Act
There were no transfers of lands or interest in lands during the quarter.
- Lake Tahoe Mitigation Program
The agency reports one land acquisition of 7.67 acres during the quarter at a cost of \$1,250,000 and paid from mitigation and restoration funds.

Governor: We will move to agenda item 18, which is another information item and report. Mr. Wells.

Clerk: Thank you Governor. There are two reports under agenda item number 18. The first report is the quarterly overtime report for the second quarter. I had staff actually do a written two-page summary to kind of go through what I usually will read, so I'm not going to read that. I will tell you that I did look at the third quarter for the two largest departments, the Department of Corrections and Department of Health and Human Services (DHHS) and we're approximately two-thirds of the way through the quarter and to date, the Department of Corrections has incurred about \$1.6 million in overtime and comp time and

DHHS is incurred about \$2.1 million for the third quarter to date. That's where we sit with that particular topic.

Governor: Mr. Wells, are you feeling better about Department of Corrections and that situation?

Clerk: Thank you Governor. Currently on that projected scale, you are talking about \$2.7 to \$3 million per quarter. They have been running between \$5 and \$6 million, so they definitely have had a reduction in overtime for this quarter.

Governor: Madam Secretary, any questions on the overtime?

Secretary of State: No, thank you Governor.

Governor: Do you want to move on to 18B, Mr. Wells.

Clerk: Yes, the second report is a report on lands or interest in lands transferred, sold or exchanged under the Tahoe Basin Act and the Lake Tahoe Mitigation Program. There were no activities under the Tahoe Basin Act but there was one acquisition under the Lake Tahoe Mitigation Program. That was an acquisition of about 7.67 acres at a cost of \$1.25 million. That was paid for from mitigation and restoration funds.

Governor: Madam Secretary, any questions on 18B?

Secretary of State: No, Governor.

20. Public Comment (No action may be taken upon a matter raised under public comment period unless the matter itself has been specifically included on an agenda as an action item)

Governor: We just did number 19, so we will move to 20. Is there any public comment in Carson City? I hear and see none. Any public comment from Las Vegas?

Secretary of State: No, Governor, none here.

21. Adjournment (For possible action)

Governor: Agenda item number 21, is there a motion to adjourn?

Secretary of State: I move to adjourn. Thank you, Governor.

Governor: Second. That motion passes 2-0. This meeting is adjourned, thank you ladies and gentlemen.

Attachment A

March 13, 2018 Board of Examiners Minutes

Brian Sandoval
Governor



Patrick Cates
Director

Chris Chimits
Interim Administrator

Carson City Office:
515 East Musser Street, Suite 102
Carson City, Nevada 89701-4263
(775) 684-4141 | Fax (775) 684-4142

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
PUBLIC WORKS DIVISION

Las Vegas Office:
2300 McLeod Street
Las Vegas, Nevada 89104-4314
(702) 486-5115 | Fax (702) 486-5094

MEMORANDUM

Date: February 21, 2018
To: Board of Examiners
From: Chris Chimits, R.A., Interim Administrator *CJC*
Subject: Assessment of Conditions & Work at Grant Sawyer State Office Building

This communication is intended to provide a complete assessment of conditions and the work being conducted by the Department of Administration - DOA to improve conditions and address the concerns of occupants at Grant Sawyer Building - GSB.

- **HVAC Project:** The 2017 Legislature approved two CIP projects for replacing major components of the heating, ventilation, and air conditioning (HVAC) system in the building that are currently 65% complete. These projects replace the central plant equipment, digital controls, and valves as well as rebalancing of the whole system. Both projects will be completed by the first week of May and should substantially improve conditions in the building in advance of warmer weather.
- **Ceilings:** Water damaged ceiling tiles were identified throughout the building. The primary cause of this water damage relates to heating and cooling system leaks. The inspection identified leaking valves. All of the valves which serve the variable air volume boxes are being replaced as part of the heating and cooling central plant upgrade. This work will be completed by the end of May. Occupants may notice buckets placed temporarily under water pipes in a concerted effort to

prevent water damage to the building while staff work in these areas to replace the network of valves.

- **Mold:** The water damaged ceiling tiles have contributed to building occupant concerns about mold exposure. Some occupants have reported building related symptoms (BRS) marked by upper respiratory tract, mucous membrane inflammation, fatigue, headaches, and decreased ability to concentrate. The term, "building related" describes a reversible set of symptoms which predictably occur when occupants are inside their offices, and which promptly resolves when they are away from the building at night, on weekends and vacations.

In response, the State Public Works Division - SPWD brought in a certified industrial hygienist (CIH) to investigate in December, 2017. Inspections were made and interviews conducted with occupants on the 3rd and 5th floors. Indoor air quality tests performed at that time found no elevated levels of mold spores in those offices.

Subsequently, Risk Management Division contracted with a second CIH/M.D., that routinely conducts building wide indoor air quality investigations and sampling. Housekeeping was temporarily interrupted while samples were taken in twenty locations on January 17 & 18, 2018 under the direction of the CIH/M.D. Laboratory testing results of those samples takes several weeks and a final report will not be available until mid April. Once this report is complete, it will be made available to all occupants of the GSB.

Last week, a small patch of what appears to be mold was discovered on pipe insulation in the ceiling on the 4th floor. Air samples have been collected in the work area below and the pipe insulation has been removed. These sample results will be combined and presented together with the building wide investigation. When pipe leaks are found that have dark stains on the insulation, Buildings and Grounds – B & G will notify Public Works' project manager to inspect, sample and abate as necessary. Immediately following, B & G will follow

up and fix the leak and replace the pipe insulation. Every effort will be made to get this process done within a week of the initial notification.

Mold is naturally occurring and is found in virtually every environment and can be detected, indoors and outdoors, year round. It can become a health concern based both on the type of mold and the quantity of spores present in the air breathed by individuals, who can vary in their reaction. Nevertheless, we acknowledge the leaking valves noted above are a potential source of mold growth and their expeditious replacement is a priority and underway. Any mold detected will be sampled and then abated as described above.

- **Roofing Systems:** Roof leaks were identified, repairs were completed on 1/23/18, and this work has been inspected. Ongoing roof inspections will be conducted, especially during rain events, to verify that leaks have been properly addressed. In mid May, a project will begin to replace the roof and roof drains. It should be completed by the end of July, 2018.
- **Pigeon Activity:** Some building occupants have asked questions about the pigeons that roost on the building's roof and any potential health concern. SPWD contracted with a subject matter expert (C.I.H & M.D.) to conduct an assessment and concluded there is no evidence the presence of pigeons is related to the self-reported building specific symptoms. However, in an abundance of caution, SPWD is currently engaging a consultant to remove the pigeons from the roof area. A live trap, transport, and release strategy is to begin in March and will continue until the new roofing project starts. This project noted above will incorporate a long term pigeon control system.
- **Odor Issues:** There were reports of sewer odor in some restroom areas. A smoke test of the sewer vent system was conducted to identify leaks as part of the indoor air quality assessment. This test was conducted the night of 1/17/18 so access to the restroom facilities was not hindered during business hours. The smoke test identified one seal failure in a second floor restroom. This seal was replaced.

- **Housekeeping and Maintenance:** These issues have brought to our attention needed improvements in housekeeping and maintenance. Resources are being reallocated to conduct thorough cleaning through-out the building. Our new Deputy Administrator for Buildings and Grounds (a section of SPWD), has been in Las Vegas with a team from Carson City to thoroughly review housekeeping and the status of maintenance and requests for service. All cleaning services including vacuuming of carpet will re-commence on 2-21-18 except for carpet shampooing. This must wait until the final testing report is completed in mid April. During a tour of the building on the week of February 12th, the B & G leadership team discovered many toilets, sinks and urinals which are not operating correctly. B & G is putting a plan together to have them all replaced by the end of June, 2018. This work will include using a snake camera to evaluate the plumbing lines which serve these fixtures.

Mary Woods

Subject: Grant Sawyer Building Update Feb. 23, 2018

From: Mary Woods

Sent: Friday, February 23, 2018 4:37 PM

Subject: Grant Sawyer Building Update Feb. 23, 2018

This email is sent to Elected Official's Staff, Department Directors, PIOs, and the designated building contacts for each state agency with employees who work in the Grant Sawyer Building. After you've read this information, please help us get the word out and forward this email to Grant Sawyer occupants within your agency.



Nevada Department of Administration

Director's Office



Patrick Cates, Director

Dear Valued Grant Sawyer Occupant,

The Department of Administration is committed to ensuring a safe, healthy and comfortable environment for all who work in or visit the state buildings we maintain. This communication is intended to provide updates of the work being done at the Grant Sawyer building to improve the conditions and address concerns.

Project Update for February 23, 2018:

- **HVAC Project:** The 2017 Legislatively approved Capital Improvement Project (CIP) to replace major components of the heating, ventilation, and air conditioning (HVAC) system is still on track for completion the first week of May. HVAC installation crews come into the building at night to minimize disturbance for occupants.
- **Ceilings:** Inspection of the ceiling above all stained tiles is underway. Upon notification of a suspected ceiling leak, Buildings and Grounds (B&G) staff have been instructed to remove the ceiling tile and examine the tile and the pipe insulation. B&G staff, and when necessary a public works project manager, will assess the leak and repair the cause along with any necessary remediation in accordance with applicable health standards. It is anticipated all of the stained tiles will be replaced with fresh ceiling tiles within the next 30 days. Replacement of all 270 valves for the variable air volume boxes continues and is on track for completion by the end of May.

- **Mold:** Air samples have been collected in work areas by a certified industrial hygienist (CIH) and are currently undergoing extensive laboratory testing which will take several weeks. The final report is anticipated to be available mid-April. Any mold detected will be abated immediately.

More information on mold can be found at: <https://www.cdc.gov/mold/faqs.htm#sick>

- **Roofing Systems:** Repairs to all known roof leaks are complete but ongoing inspections continue, especially during rain events, to verify that leaks have been properly addressed. Occupants will notice buckets have been removed from persistently leaky areas of the building, this is because the leaks have been sealed. In August, a project will begin to replace the roof and roof drains with an anticipated year end completion date.
- **Pigeon Activity:** A humane live trap, transport, and release strategy is underway to relocate the pigeons from the building's roof. This will be an ongoing project over the next several months. Also, the roofing project noted above will incorporate a long term pigeon control system.
- **Odor Issues:** All reports of odor have been addressed and there are currently no known odor issues.
- **Housekeeping and Maintenance:** The new Deputy Administrator for Buildings and Grounds, Ron Cothran, continues weekly trips to Las Vegas specifically to ensure that building housekeeping and maintenance stay on track. The current housekeeping vendor has been given a corrective action plan to demonstrate compliance within 2 weeks, or face termination. Within the next several weeks B&G staff assigned to Grant Sawyer for maintenance and repair will increase from 1 person to a crew of 5 during normal business hours.

I want to continue to assure you a concerted effort is being made to identify building issues that impact safety, health and comfort. Please know any issues identified will be dealt with promptly and thoroughly. Your state agency has identified building liaisons to communicate with B & G and report any issues. If you have concerns, questions or issues regarding Grant Sawyer, please let your designated building representative know so they can get in contact with B & G right away.

If you believe you are experiencing building-related symptoms, you may file a C-1 worker's compensation form. Here is a link to the form: <https://goo.gl/ZepUEt>. Please send the completed form to the Workers Compensation Liaison (Personnel Analyst) assigned to your agency. Employees who file a C-1 form are not obligated to seek medical care.

Employees who wish to be seen by a medical professional for building-related symptoms should be referred to the Center for Occupational Health and Wellness, Dr. Victor Klausner, with two available locations:
801 S. Rancho Ste. F1, Las Vegas, NV 89106 (702) 474-4454
9005 S. Pecos Rd., Ste. 2600, Henderson, NV 89704, (702) 474-0472
Completion of the C-4 form is required when an employee is seen at the Center for Occupational Health and Wellness.

If you have questions about the workers compensation process, please contact Risk Management at (775) 687-1750.

The Department of Administration will continue to provide regular progress updates.

Director's Office Administrative Services Division Enterprise IT Services Division Fleet Services Division Hearings & Appeals Division—Victims of Crime Division of Human Resource Management	Purchasing Division Grants Office Risk Management Division State Library, Archives and Public Records Division State Public Works Division
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Mary Woods

Subject: FW: Grant Sawyer Building Update March 2, 2018

From: Mary Woods
Sent: Friday, March 02, 2018 3:00 PM
To: Mary Woods <mwoods@admin.nv.gov>
Subject: Grant Sawyer Building Update March 2, 2018

This email is sent to Elected Official's Staff, Department Directors, PIOs, and the designated building contacts for each state agency with employees who work in the Grant Sawyer Building. Please help us get the word out and forward this email to Grant Sawyer occupants within your agency. Thank you.

Nevada Department of Administration

Director's Office

Patrick Cates, Director



Ron Cothran
B & G,
Deputy Administrator

March 2, 2018

Hello Grant Sawyer Occupants,

Ron Cothran, Deputy Administrator for Buildings and Grounds (B&G), continues to be onsite at Grant Sawyer each week to ensure building housekeeping and maintenance are on track. He plans to make his presence at Grant Sawyer commonplace. As of today, the additional B & G staff have relocated to Grant Sawyer. Their office is on the first floor but don't expect to find them there because they will spend most of their day working on repair and maintenance projects

throughout the building and grounds. "I am committed to customer service and I believe whole heartedly the occupants of Grant Sawyer will soon see a difference in their building," said Ron Cothran, B & G Deputy Administrator. "I have streamlined work order processes and assembled a phenomenal maintenance team who is eager and empowered to address issues on the spot." Ron is confident in what his team will be able to accomplish and has given explicit instructions to custodian staff that issues are to be addressed promptly. "Bags on non-working toilets will no longer be acceptable, the toilets will be fixed ASAP." Ron has already met with most state agency heads and building liaison contacts, but if you'd like to schedule a meeting with him, please email him at rbcothran@admin.nv.gov .

Grant Sawyer building update for the week of March 2, 2018:

- **HVAC Project:** The 2017 Legislatively approved Capital Improvement Project (CIP) to replace major components of the heating, ventilation, and air conditioning (HVAC) system is still on track for completion the first week of May. HVAC installation crews come into the building at night to minimize disturbance to occupants.
- **Ceilings:** Inspection of the ceiling area above all stained tiles is underway including tile replacement. B & G staff is working their way down from the 5th floor and have already started on the 4th floor. The results of these inspections have been clear and have shown no signs of foreign substances including mold.
- **Roofing Systems:** Repairs to all known roof leaks are complete but ongoing inspections continue, especially during rain events, to verify that leaks have been properly addressed. In August, a project will begin to replace the roof and roof drains with an anticipated year-end completion date.
- **Pigeon Activity:** Pestmaster Services will live-trap birds on top of the building to humanely remove them from the roof and transport and release them to another location. This project will be done in stages and will take approximately 6 months. The B & G team will help Pestmaster with this work. Also, the roofing project noted above will incorporate a long-term pigeon control system.
- **Housekeeping and Maintenance:**
 - *Bathrooms:* B & G staff has replaced plumbing fixtures in one bathroom already to include new faucets, new urinals, new soap dispensers, and new toilets. Plans are in place to do the same for each bathroom in the building. As stated above, custodian staff has been instructed to no longer cover plugged toilets with bags. Instead, they are expected to unclog the toilets.
 - *Exterior doors:* B & G has started work to fix or replace all exterior doors in need of repair.
 - *New paint:* B & G has started painting hallway walls on the 5th floor and will repaint all walls with fresh paint not covered with wallpaper.

A new work-order online portal is currently being created and will be available soon. In the meantime, if you become aware of an issue, please continue to ask your state agency's designated building representative to submit a work order by phone: (702) 486-4300 or by email BGLV@admin.nv.gov. If you don't know who that person is, please contact B & G and they'll be happy to let you know who your contact is.

The Department of Administration will continue to provide regular progress updates.

Mary Woods | Public Information Officer

Director's Office

Department of Administration

515 E. Musser St.

Carson City, NV 89703

(775) 684-0202 – Desk | (775) 684-0299 Director's Office | mwoods@admin.nv.gov

Director's Office Administrative Services Division Enterprise IT Services Division Fleet Services Division Hearings & Appeals Division—Victims of Crime Division of Human Resource Management	Purchasing Division Grants Office Risk Management Division State Library, Archives and Public Records Division State Public Works Division
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Mary Woods

Subject: Grant Sawyer Building Update March 9, 2018

From: Mary Woods
Sent: Friday, March 9, 2018 3:28 PM
To: Mary Woods <mwoods@admin.nv.gov>
Subject: Grant Sawyer Building Update March 9, 2018

This email is sent to Elected Official's Staff, Department Directors, PIOs, and the designated building contacts for each state agency with employees who work in the Grant Sawyer Building. Please help us get the word out and forward this email to Grant Sawyer occupants within your agency. Thank you.



**Nevada Department of Administration
Director's Office**

Patrick Cates, Director



March 9, 2018



**Ron Cothran
B & G,
Deputy Administrator**

Hello Grant Sawyer Occupants,
Ron Cothran, Deputy Administrator for Buildings and Grounds (B&G), was at the Grant Sawyer building this week both Wednesday and Thursday to meet with State Public Works Division Statewide Roofing Project Manager, Civil Engineers, Curtain Wall Design & Consulting, Pestmaster, and the Air Filtration System company. The B & G team assigned to Grant Sawyer has been fervently working to replace ceiling tiles, replace light bulbs, and complete work orders. Ron is pleased with the improvements he's seen so far with the custodian staff and from his spot checks all over the building, at all hours of the day and night, he can attest that significant changes to cleaning, housekeeping and maintenance have occurred. "I knew we'd made progress when I didn't see one toilet with a bag on it," said Ron. "I'm very proud of the B & G team because I see a reignited energy of pride, determination and resourcefulness. They're thrilled to be working hard, improving the building, and serving the occupants of the Grant Sawyer Building."

Grant Sawyer building update for the week of March 9, 2018:

- **Housekeeping and Maintenance:**

- *Bathrooms*: B & G plans to renovate the plumbing fixtures in all bathrooms in the building. The request for new plumbing fixtures, which includes new faucets, new urinals, new soap dispensers, and new toilets, is currently with State Purchasing and anticipated approval either today or Monday. Once the plumbing fixtures have been received, the B & G team including 2 in-house plumbing professionals, and one plumber from the private sector, will start on the first floor bathrooms and work their way up the building. While the work is being done, B & G will take all precautions to prevent any odors from spreading outside the bathrooms. B & G plans to do their work Friday, Saturday, Sunday, and Monday starting March 23, 2018, and will continue every week until the project is complete. While the renovation is underway, B & G will not have any more than two bathrooms closed at a time in order to minimize the disturbance to the building occupants as much as possible.
- *Light bulbs*: Light bulbs are being replaced on all floors not only to achieve consistency in ceiling light color, but the light bulbs selected have a color hue that slightly replicates sunlight which studies have shown is more pleasing to the human eye and conducive for work environments.
- *Ceiling tile*: B & G started on the 3rd floor this week as they continue to replace discolored ceiling tiles on each floor using the same color tiles in an effort toward consistency. Staff report no new leaks or signs of moisture have been identified during the ceiling inspections while the tiles are removed.
- **Pigeon Activity**: Pestmaster Services is approaching the bird removal project as humanely as possible and is currently leaving open cages on the roof of the building with food so the birds get comfortable going inside. The bird abatement project will take time because all measures are being done to relocate the birds as gently as possible with minimal stress on the birds. When the roofing project goes out to bid it will include a component to install bird-safe netting on top of the building and above the mechanical equipment as the plan going forward to impede a birds ability to build nests on the roof.
- **Feral Cats**: Pestmaster Services is also addressing the non-domestic cat population that lives around the building. Before the multiplying factor makes the cat population unmanageable, Pestmaster plans to relocate the cats to an animal shelter that will care for the cats until they are adopted. People have been seen feeding the cats in the parking lot from their cars and setting food and water bowls around the building for the cats. In effort to make the building less desirable for these feral cats, Pestmaster will remove any cat food and water bowls it sees outside the building.

If you become aware of an issue, please continue to ask your state agency's designated building representative to submit a work order by phone: (702) 486-4300 or by email BGLV@admin.nv.gov . If you don't know who that person is, please contact B & G and they'll be happy to let you know who your contact is.

The Department of Administration will continue to provide regular progress updates.

Ron Cothran
Deputy Administrator
Public Works Division
Buildings and Grounds Section
515 E. Musser Street, Suite 102
Carson City, Nevada 89701-4263
Office (775) 684-1807
E-mail: rbcotthran@admin.nv.gov

Director's Office Administrative Services Division Enterprise IT Services Division Fleet Services Division Hearings & Appeals Division—Victims of Crime Division of Human Resource Management	Purchasing Division Grants Office Risk Management Division State Library, Archives and Public Records Division State Public Works Division
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Mary Woods | Public Information Officer

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**Nevada Department
of Administration**
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Efficient & Responsive State Government

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Brian Sandoval
Governor

James R. Wells, CPA
Director

Paul Nicks
Deputy Director



STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: March 7, 2018

To: James R. Wells, Clerk of the Board
Governor's Finance Office

From: Colleen Murphy, Budget Officer *CM*
Budget Division

Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting.

DEPARTMENT OF ADMINISTRATION
ENTERPRISE INFORMATION TECHNOLOGY SERVICES

Agenda Item Write-up:

Pursuant to NRS 334.010 the Department of Administration, Enterprise Information Technology Services, requests approval to purchase two new vehicles for a total amount not to exceed \$68,451.

Additional Information:

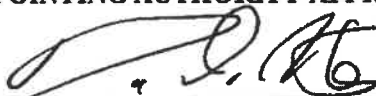
The department seeks approval to purchase two new four-wheel drive trucks as authorized during the 2017 Legislative Session (FY18, BA 1388, E266, \$79,246).

Statutory Authority:

NRS 334.010

REVIEWED: <i>cm</i>
ACTION ITEM: _____

**Board of Examiners Request for Approval to Purchase a
State Vehicle Pursuant to NRS 334.010**

Agency Name: Enterprise IT Services	Budget Account #: 1388
Contact Name: Patrick Sheehan	Telephone Number: 775-884-5854
<p>Pursuant to NRS 334.010, agencies must receive prior written consent to purchase State vehicles. This applies to all new and used vehicles. Please provide the following information:</p> <p>Number of vehicles requested: <u>2</u> Amount of the request: <u>\$68,450.50</u></p> <p>Is the requested vehicle(s) new or used: <u>New</u></p> <p>Type of vehicle(s) purchasing e.g. compact sedan, intermediate sedan, SUV, pick up, etc.: <u>4WD Trucks</u></p> <p>Mission of the requested vehicle(s): <u>Access remote microwave communications sites to perform maintenance and repairs.</u></p>	
<p>Were funds legislatively approved for the request?</p> <p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>	<p>If yes, please provide the decision unit number: E226 <u>879,246</u> ✓ <u>om</u></p> <p>If no, please explain how the vehicles will be funded?</p>
<p>Is the requested vehicle(s) an addition to an existing fleet or replacement vehicle(s):</p> <p><input checked="" type="checkbox"/> <u> </u> Addition(s) <input type="checkbox"/> <u> </u> Replacement(s)</p>	
<p>Does the requested vehicle(s) comply with "Smart Way" or "Smart Way Elite" requirements pursuant to SAM 1308? If not, please explain.</p> <p><u>N/A</u></p>	
<p>Please Complete for Replacement Vehicles Only: (For type of vehicle, i.e., compact sedan, intermediate sedan, SUV, pick up, etc.)</p> <p>Current Vehicle Information: Vehicle #1 Model Year: Odometer Reading: Type of Vehicle: _____</p> <p>Vehicle #2 Model Year: Odometer Reading: Type of Vehicle: _____</p> <p><i>Please attach an additional sheet if necessary</i></p>	<p>Does this request meet the replacement schedule criteria pursuant to SAM 1300? If no, explain why the vehicle is being replaced.</p> <hr/> <p>If the replacement vehicle is an upgrade to the existing vehicle, explain the need for the upgrade.</p>
<p>APPOINTING AUTHORITY APPROVAL:</p> <p><u></u> <u>ENTS INT. Admin</u> <u>2/25/18</u></p> <p>Agency Appointing Authority Title Date</p>	
<p>BOARD OF EXAMINERS' APPROVAL:</p> <p><input type="checkbox"/> Approved for Purchase <input type="checkbox"/> Not Approved for Purchase</p> <p>_____ _____</p> <p>Board of Examiners Date</p>	

Vehicle Order Information Form

Does this vehicle meet "Smart Way or Smart Way Elite" requirements? If not, agency must fill out Vehicle Order Justification Sheet.

Please print out this page and complete all fields.

Vehicle Item No., Make, Model & No.:	2.12A Ram 2500 Regular Cab 4x2-4x4 Diesel		
Dealer Name:	Carson Dodge Chrysler Jeep		
Delivery Location:	Reno		
Vehicle Colors:	Exterior: White	Interior: Dark Slate Gray	x Cloth Vinyl
	Quantity	Unit Cost	Total Cost
BASE PRICE (Reno, Carson City or Las Vegas delivery)	2	\$ 30,900.00	\$ 61,800.00
SPECIFY OPTIONS: (description)			See below
Four Wheel Drive (4x4)	2	\$ 2,095.00	\$ 4,190.00
Integrated Trailer Brake	2	\$ 268.00	\$ 536.00
Limited Slip Differential	2	\$ 405.00	\$ 810.00
Skid Plate	2	\$ 43.00	\$ 86.00
Trailer Tow Mirrors	2	\$ 177.00	\$ 354.00
220 Amp Alt	2	\$ 85.00	\$ 170.00
LT 275/70R18E ON OFF Road Trier	2	\$ 223.00	\$ 446.00
		\$	
		\$	
DELIVERY COST: (If other than Reno\Carson or Las Vegas)		\$	\$
Total purchase price with options			\$ 68,392.00
DMV Title and DRS Fee's	2	\$29.25	\$ 58.50
GRAND TOTAL:			\$ 68450.50

Registered Owner:	Agency Name & Address: Department of Administration Enterprise Information Technology Services 100 N. Stewart Street, Suite 100 Carson City, NV 89701-4211
Legal Owner:	Agency Name & Address: Same
County Vehicle Based In:	Carson
Name & Phone of Person to contact when vehicle is ready for delivery:	Ken Ballew 775-720-0814

STANDARD PAGE - FLEET VEHICLES 8475

(Use separate page for each package)

DEALER NAME: Carson Dodge Chrysler Jeep

Specify State's Vehicle Item Number: 2.12A Ram 2500 Regular Cab 4x2-4x4 Diesel		
<small>(i.e. 1.1 Sedan: Full size; 4 door; 6 passenger)</small>		
Specify MANUFACTURER, MODEL NAME, YEAR & BODY MODEL CODE:	Base Price for RENO/CARSON CITY	Base Price for LAS VEGAS
Ram 2500 RC , 2018, DJ2L62	\$30,900.00	\$31,200.00
State vehicle miles per gallon (MPG): N/A HD Truck		
State manufactures warranty: 3/36,000 COMPREHNSIVE AND 5/100,000 POWERTRAIN		
Specify engine size and emission rating: 6.7 Liter Cummins Diesel; 6 Speed Automatic		
Includes Minimum Standard Equipment Listed: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If no, state exceptions:		
Exterior Color: List available colors:		
Black Forest Green, Blue Streak, Silver, White, Brilliant Black, Delmonico Red, Flame Red, Granite Cry		
Lux Brown, Max Steel, True Blue		
Special production color available for \$383.00-Call dealer for colors.		
Seats, Cloth: List available colors:		
Dark Slate Gray		
GVW: 9000#	WHEELBASE:140.0	
(When Applicable)	(When Applicable)	

OPTION PACKAGE PAGE ~ FLEET

(Use separate page for each package)

DEALER NAME: Carson Dodge Chrysler Jeep

Specify State's Vehicle Item Number: 2.12A Ram 2500 Regular Cab 4x2-4x4 Diesel
(i.e. 1.1 Sedan: Full size; 4 door; 6 passenger)
Option Package Name/Code:
List Equipment Features Below:
Power Accessory Group (AJW) \$496.00
Power Windows, Power Door Locks, Power Mirrors
Power Accessory Group and Remote Entry (AJH) \$669.00
Power Windows, Power Door Locks, Power Mirrors, Keyless Entry
Chrome Apperance Group (AED) \$814.00
Chrome Front and Rear Bumper, Chrome Grill, Chrome Clad Wheels

ITEMIZED OPTION PAGE ~ FLEET

(Use separate page for each package)

DEALER NAME: Carson Dodge Chrysler Jeep

DEDUCT AMOUNT

ABS Brake System	STD	\$-
Air Conditioning	STD	\$-
Cruise Control	STD	\$-
Diesel Engine	STD	\$-
Engine Block Heater	N/A	\$-
Four Wheel Drive (4x4)	\$2,095.00	\$-
Heavy Duty Alternator	N/A	\$-
Hitch Receiver	SEE TRAILER TOW	\$-
Integrated Trailer Brake (3/4 ton only)	\$268.00	\$-
Keyless Entry w/Fob (must have power door locks)	See Groups	\$-
Limited Slip Differential	\$405.00	\$-
Paint, Metallic	SEE PAINTS	\$-
Power Mirrors	SEE GROUP	\$-
Power Locks	SEE GROUP	\$-
Power Seats	N/A	\$-
Power Windows	SEE GROUP	\$-
Radio; AM/FM Stereo, Cassette Player	AM/FM STD	\$-
Radio; AM/FM Stereo, Cassette Player, CD	AUX INPUTS	\$-
Rear Window Wiper	N/A	\$-
Seats, Vinyl Vinyl Colors: SLATE GRAY		(-\$425.00)
Skid Plate	\$43.00 4x4 Only	\$-
Tilt Steering	STD	\$-
Tire, Spare, Full Size-	STD	\$-
Trailer Tow Mirrors	\$177.00	\$-
Trailer Tow Package	STD	\$-
Daytime Running Lamps	\$36.00	
LT 275/70R18E ON OFF ROAD TIRES 4x4 On	\$223.00	
Rear Sliding Window	\$166.00	
HD Snow Plow Prep 4x4	\$115.00	
Uconnect Handsfree Communication 5.0	\$723.00	
Uconnect Handsfree Communication 3.0	\$177.00	
Park View Back Up Camera	STD	
220 Amp Alt.	\$85.00	
Aux Switches I/P Mounted	\$132.00	
Chrome Tubular Side Steps	\$446.00	
Dual Alt. Rated at 440 Amps	\$336.00	
Elect. Transfer Case	\$230.00	

Elect. Monitoring Module	\$314.00	
LED Bed Lighting	\$150.00	
Rear Park Assist	\$268.00	
Spray In Liner	\$450.00	\$-

Delivery charge for other than Reno or Las Vegas (i.e. Ely) \$300.00 per unit.

~ STATE AGENCIES ONLY ~
VEHICLE ORDER JUSTIFICATION SHEET
(This form must accompany requisition)

Agency DOA/EITS/NTS RX No. _____

Contact Patrick Sheehan Phone No. 775-684-5854

Pursuant to NRS 333.340 if an agency is not purchasing from the lowest responsible dealer, the Purchasing Division must notify the dealer with the lowest price for the vehicle type you have requested of the reasons for this purchase.

Please check all that apply below:

- Dealer is located in close proximity to the area of vehicle deployment for service, parts and warranty support to the agency
- Dealer has historically provided favorable service to the agency concerning cost of ownership issues
- Vehicle is compatible with other agency vehicles providing for standardized operation and maintenance including parts management
- Vehicle requested is best suited for the purpose to be used
- Vehicles of this make have a good cost of ownership record within the agency
- If this vehicle does not meet "Smart Way or Smart Way Elite" requirements, agency must provide detailed justification
Vehicle is used for maintaining ~~remote~~ *remote* mountaintop communications sites and maintaining public safety communications.
- Other justification

-----State Purchasing use only-----

Approved Disapproved by _____ date _____

If disapproved awarded dealer: _____

Reason _____

Department of Administration Enterprise I.T. Services Division Purchase Order Requisition

Requested by: Ken Ballew		Date: 2/21/2018
Requesting Agency Number and Name: 180-Enterprise I.T. Services		
Vendor/Supplier:		Ship To:
Name: Carson Dodge Chrysler Jeep		Address: 12 D Industrial Parkway
Address:		Address:
Address:		City, State, Zip: Moundhouse Nevada 89706
City, State, Zip:		Attention: Ken Ballew
Vendor Contact Person:		
Vendor Phone No.:		
Vendor E-Mail:		
Vendor Fax No.:		

QTY	DESCRIPTION	UNIT COST	AMOUNT
2	2.12 Ram 2500 Regular Cab 4x2-4x4 Diesel	\$34,225.25	\$68,450.50
	Please See Attached worksheets	\$0.00	\$0.00
		\$0.00	\$0.00
		\$0.00	\$0.00
		\$0.00	\$0.00
		\$0.00	\$0.00
		\$0.00	\$0.00
		\$0.00	\$0.00
		\$0.00	\$0.00
		\$0.00	\$0.00
		\$0.00	\$0.00
		\$0.00	\$0.00
Subtotal:			\$68,450.50
Shipping and Handling:			\$0.00
TOTAL:			\$68,450.50

Note: Materials purchased by the State of Nevada are exempt from sales tax (per Nevada Revised Statutes Section 372.325).			
Purchase is Pursuant to Good-Of-The-State Contract:		If yes, Good-Of-The-State Contract Number	
<input type="checkbox"/> Yes	<input type="checkbox"/> No		
Vendor/Supplier Quote Attached:			
<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No		
Approved Purchase in Agency Budget			
<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No		
Other Justification (specify): These units are for the 2 new staff at Network Transport Services			
E226			
Budget Account	1388	Category	5
Job	8280 Org	Function	OHES
DU			
Requestor Signature: <i>Ken Ballew</i>		Date: 2/21/2018	
Division Administrator or Designee (print name): <i>Patrick Spahan</i>		2-23-18	
Division Administrator or Designee (signature): <i>[Signature]</i>		Date: 2-23-18	
NPAS Obligation Number.(ASD use only):			
State Purchasing RXQ No.(ASD use only):		Date:	

Brian Sandoval
Governor



Patrick Cates
Director

Jenni Cartwright
Administrator

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION

Administrative Services Division

209 E Musser, Rm 304 | Carson City, NV 89701
Phone: (775) 684-0273 | Fax (775) 684-0275

MEMORANDUM

March 01, 2018

TO: Colleen Murphy
Budget Analyst

FROM: Debra David, Program Officer

RE: EITS Vehicle Purchase

This is a request for purchase of ~~one~~ truck for EITS NTS for April BOE.

2 trucks

RECEIVED

MAR 06 2018

GOVERNOR'S FINANCE OFFICE
BUDGET DIVISION

Brian Sandoval
Governor



James R. Wells, CPA
Director

Paul Nicks
Deputy Director

STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: March 13, 2018
To: James R. Wells, Clerk of the Board
Governor's Finance Office
From: Jim Rodriguez, Budget Officer *JR*
Budget Division
Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting.

DEPARTMENT OF PUBLIC SAFETY – DIVISION OF EMERGENCY MANAGEMENT

Agenda Item Write-up:

Pursuant to NRS 334.010 the Department of Public Safety – Division of Emergency Management requests approval to purchase a replacement vehicle for a total amount not to exceed \$26,815.25.

Additional Information:

Funding for this purchase was approved in the agency's 2017-19 legislatively approved budget. The request replaces a vehicle that meets the Purchasing Division's replacement schedule criteria of 10 year of age or older and currently has in excess of 97,000 miles. The vehicle will support the Division's ongoing emergency response field activities.

Statutory Authority:

BOE approval required pursuant to NRS 334.010


REVIEWED: <i>[Signature]</i>
ACTION ITEM: _____

STATE VEHICLE PURCHASE

Pursuant to NRS 334.010, no automobile may be purchased by any department, office, bureau, officer or employee of the State without prior written consent of the State Board of Examiners.

AGENCY NAME	# OF VEHICLES	NOT TO EXCEED:
DEPARTMENT OF PUBLIC SAFETY – DIVISION OF EMERGENCY MANAGEMENT	1	\$26,815.25
Total:	2	\$26,815.25

**Board of Examiners Request for Approval to Purchase a
State Vehicle Pursuant to NRS 334.010**

Agency Name: DPS Division of Emergency Management	Budget Account #: 3673
Contact Name: Justin Luna	Telephone Number: 775-687-0300
<p>Pursuant to NRS 334.010, agencies must receive prior written consent to purchase State vehicles. This applies to all new and used vehicles. Please provide the following information:</p> <p>Number of vehicles requested: 1 Amount of the request: 26,815.25</p> <p>Is the requested vehicle(s) new or used: <u>New</u></p> <p>Type of vehicle(s) purchasing e.g. compact sedan, intermediate sedan, SUV, pick up, etc.: Sport Utility Vehicle, AWD</p> <p>Mission of the requested vehicle(s): The Division of Emergency Management utilizes agency owned vehicles for the primary purpose of response and transport throughout the state during an emergency</p>	
<p>Were funds legislatively approved for the request?</p> <p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>	<p>If yes, please provide the decision unit number: BA 3673 E711</p> <p>If no, please explain how the vehicles will be funded?</p>
<p>Is the requested vehicle(s) an addition to an existing fleet or replacement vehicle(s):</p> <p><input type="checkbox"/> Addition(s) <input checked="" type="checkbox"/> 1 Replacement(s)</p>	
<p>Does the requested vehicle(s) comply with "Smart Way" or "Smart Way Elite" requirements pursuant to SAM 1308? If not, please explain.</p> <p>No, exempt per NAC486A.135⁽⁴⁾-vehicle is used for emergency response</p>	
<p>Please Complete for Replacement Vehicles Only: (For type of vehicle, i.e., compact sedan, intermediate sedan, SUV, pick up, etc.)</p> <p>Current Vehicle Information: Vehicle #1 Model Year: 2008 Odometer Reading: 97927 Type of Vehicle: SUV</p> <hr/> Vehicle #2 Model Year: Odometer Reading: Type of Vehicle: <p><i>Please attach an additional sheet if necessary</i></p>	<p>Does this request meet the replacement schedule criteria pursuant to SAM 1309? If no, explain why the vehicle is being replaced.</p> <p>Yes</p> <hr/> <p>If the replacement vehicle is an upgrade to the existing vehicle, explain the need for the upgrade.</p>
<p>APPOINTING AUTHORITY APPROVAL:</p> <p> _____ <u>Division Chief</u> _____ <u>3/12/18</u> _____</p> <p>Agency Appointing Authority Title Date</p>	
<p>BOARD OF EXAMINERS' APPROVAL:</p> <p><input type="checkbox"/> Approved for Purchase <input type="checkbox"/> Not Approved for Purchase</p> <p>_____</p> <p>Board of Examiners Date</p>	

~ STATE AGENCIES ONLY ~
VEHICLE ORDER JUSTIFICATION SHEET
(This form must accompany requisition)

Agency DPS Division of Emergency Management RX No. _____

Contact Justin Luna, ASO Phone No. 775-687-0300

Pursuant to NRS 333.340 if an agency is not purchasing from the lowest responsible dealer, the Purchasing Division must notify the dealer with the lowest price for the vehicle type you have requested of the reasons for this purchase.

Please check all that apply below:

Dealer is located in close proximity to the area of vehicle deployment for service, parts and warranty support to the agency

Dealer has historically provided favorable service to the agency concerning cost of ownership issues

Vehicle is compatible with other agency vehicles providing for standardized operation and maintenance including parts management

Vehicle requested is best suited for the purpose to be used

Vehicles of this make have a good cost of ownership record within the agency

If this vehicle does not meet "Smart Way or Smart Way Elite" requirements, agency must provide detailed justification

Per NAC 484A.135 vehicle is used for emergency response and transport during a statewide emergency

Other justification

-----State Purchasing use only-----

Approved Disapproved by _____ date _____

If disapproved awarded dealer _____

Reason _____

CARSON DODGE CHRYSLER JEEP



RAM

DODGE



Jeep

www.CarsonDodge.com

2-15-18

State of Nevada Dept of Public Safety
Emergency Management Division
Attn: Judith Lyman
5478 Fairview Drive
Carson City, NV 89701

RE: State of Nevada Bid 8475; Section 5.2D

2018 Dodge Durango SXT AWD
Base Price Reno/Carson City
\$26,500.00
Daytime Running Lamps
\$36.00
3rd Key (Chipped, Cut and Programmed)
\$250.00
State of Nevada Title Fee
\$29.25
Total with options selected:
\$26,815.25

White Exterior/Black/Lt. Frost Interior

Order Cut Off Date for this vehicle is 5/17/18 at this time. Order Cut Offs are subject to change.

Joel Cryer
Government Fleet Manager

STANDARD PAGE - FLEET VEHICLES 8475

(Use separate page for each package)

DEALER NAME: Carson Dodge Chrysler Jeep

Specify State's Vehicle Item Number:5.2D Dodge Durango SXT AWD and RWD		
<small>(i.e. 1.1 Sedan: Full size; 4 door; 6 passenger)</small>		
Specify MANUFACTURER, MODEL NAME, YEAR & BODY MODEL CODE:	Base Price for RENO/CARSON CITY	Base Price for LAS VEGAS
Dodge Durango SXT AWD, 2018, WDEL75	\$26,500.00	\$26,800.00
State vehicle miles per gallon (MPG):17/24		
State manufactures warranty: 3/36,000 COMP AND 5/100,000 POWERTRAIN		
Specify engine size and emission rating: 3.6 LITER V-6;Electric Start Stop		
Includes Minimum Standard Equipment Listed: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If no, state exceptions:		
Exterior Color: List available colors:		
Billet, Blu by You, Bruiser Grey, Black, Granite, Octane Red, Vice White (\$530.00), White Knucle		
Seats, Cloth: List available colors:		
Black or Black/Lt Frost		
GVW: 6500#	WHEELBASE:119.8	
(When Applicable)	(When Applicable)	

ITEMIZED OPTION PAGE ~ FLEET

(Use separate page for each package)

DEALER NAME: Carson Dodge Chrysler Jeep

DEDUCT AMOUNT

ABS Brake System	STD	\$-
Air Conditioning	STD	\$-
Cruise Control	STD	\$-
Diesel Engine	N/A	\$-
Engine Block Heater	N/A	\$-
Four Wheel Drive (4x4)	INC	\$-
Heavy Duty Alternator	N/A	\$-
Trailer Tow Group	\$886.00	\$-
Integrated Trailer Brake (3/4 ton only)	N/A	\$-
Keyless Entry w/Fob (must have power door locks)	STD	\$-
Limited Slip Differential	N/A	\$-
Paint, Metallic	SEE PAINTS	\$-
Power Mirrors	STD	\$-
Power Locks	STD	\$-
Power Seats	See Group	\$-
Power Windows	STD	\$-
Radio; AM/FM Stereo, Cassette Player	AM FM	\$-
Radio; AM/FM Stereo, Cassette Player, CD	AM FM W AUX PORT	\$-
Rear Window Wiper	STD	\$-
Seats, Vinyl	N/A	
Vinyl Colors:		
Skid Plate	N/A	\$-
Tilt Steering	STD	\$-
Tire, Spare, Full Size	STD	\$-
Trailer Tow Mirrors	N/A	\$-
Daytime Running Lamps	\$36.00	
Delete 3rd Row Seat	\$0.00	
RWD Delete AWD WDDL75		<\$2,295.00>
Rear View Back Up Camera	STD	
Uconnect Handsfree Communication	STD	\$-

Delivery charge for other than Reno or Las Vegas (i.e. Ely) \$ 1.00

per mile.

Brian Sandoval
Governor

James R. Wells, CPA
Director

Paul Nicks
Deputy Director



**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: March 9, 2018
To: James R. Wells, Clerk of the Board
Governor's Finance Office
From: Bridgette Garrison, Executive Branch Budget Officer
Governor's Finance Office
Subject: BOARD OF EXAMINERS **ACTION** ITEM

A handwritten signature in blue ink, likely belonging to Bridgette Garrison.

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting.

NEVADA DEPARTMENT OF TRANSPORTATION

Agenda Item Write-up:

Pursuant to NRS 333.705, subsection 1, the Department of Transportation requests authority to contract with a former employee, Mike Pendergraft. CA Group, Inc. is proposing to engage Mr. Pendergraft to fill an Inspector Level III position in the augmentation of NDOT Construction Crew 905 in District II for the I-80 and US-395 projects. This will be a full-time contracted position working forty hours per week from April 2018 to October 2019.

Additional Information:

Mr. Pendergraft retired from State service on March 27, 2017. NDOT has issued a Notice of Intent to award an agreement to CA Group, Inc. as the highest ranked firm responding to RFP 564-17-040 for augmentation of Crew 905 in District II. Mr. Pendergraft retired as an Engineering Technician 4 and is very qualified and experienced in overseeing highway construction project activities, specifically in the Northern Nevada area. Mr. Pendergraft has had no influence or authority over the consultant procurement for this crew augmentation.

Statutory Authority:

NRS 333.705


REVIEWED: _____
ACTION ITEM: _____



1263 South Stewart Street
Carson City, Nevada 89712
Phone: (775) 888-7440
Fax: (775) 888-7201

MEMORANDUM

March 6, 2018

To: State of Nevada Board of Examiners
From: Rudy Malfabon, Director 
Subject: Authorization to Contract with a Former Employee

RECEIVED

MAR 06 2018

SUMMARY

GOVERNOR'S FINANCE OFFICE
BUDGET DIVISION

Pursuant to the Administrative Manual Section 0323, the Nevada Department of Transportation (NDOT) requests the authority to contract with retired state employee, Mr. Mike Pendergraft. Mr. Pendergraft, retired from state service March 27, 2017. CA Group, Inc. is proposing to engage Mr. Pendergraft to fill an Inspector Level III position in the augmentation of NDOT Construction Crew 905 in District II for the I-80 and US-395 projects.

BACKGROUND

There is insufficient staff and expertise to successfully manage the workload, size and scope of the I-80 and US-395 projects currently assigned to NDOT Construction Crew 905 in District II. In November of 2017 NDOT issued a Request for Proposals (RFP) to engage service providers to perform professional and technical engineering services to provide construction management augmentation to Construction Crew 905. This augmentation includes providing Assistant Resident Engineers, Office Managers, Inspectors, Testers, and a Public Outreach specialist to ensure the construction of the I-80 and US-395 projects are accomplished in conformance with the plans, specifications, and all other contract documents.

NDOT has issued a Notice of Intent to award an agreement to CA Group, Inc. as the highest ranked firm responding to RFP 564-17-040 for the augmentation of Crew 905 in District II. CA Group has proposed to utilize Mr. Mike Pendergraft to fill the role of Inspector Level III, a key role in overseeing the construction of the I-80 and US-395 projects. Mr. Pendergraft is very qualified and experienced in overseeing highway construction project activities, specifically in the Northern Nevada area.

Mr. Pendergraft has had no influence or authority over the consultant procurement for this crew augmentation.

RECOMMENDATION

We respectfully request your consideration for approval for CA Group, Inc. to engage Mr. Mike Pendergraft to be Inspector Level III on their staffing team to augment NDOT Construction Crew 905 District II.

Brian Sandoval
Governor



Patrick Cates
Director

Jeffrey Haag
Administrator

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Purchasing Division

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: (775) 684-0170 | Fax: (775) 684-0188

Authorization to Contract with a Former Employee

Employee Information	
Former Employee Name:	Mike Pendergraft
Former Employee ID Number:	12430
Former Job Title:	Engineering Technician 4
Former Employee Agency:	Nevada Department of Transportation
Former Class and Grade:	33
Former Employment Dates:	March 23, 1987 to March 27, 2017
Contracting Agency:	Nevada Department of Transportation
Please check which of the following applies:	
<input type="checkbox"/> Contract is with a former State employee (contractor) or a temporary employment agency providing a former employee. Please complete steps a-l below.	
<input checked="" type="checkbox"/> Contract is with an entity (contractor) other than a temporary employment agency that employs a former State employee who will be performing any or all of the contracted services. Please complete all steps a-l below.	
a. Summarize scope of contract work.	
<p>The work consists of providing NDOT with inspectors for improvements to the I-80 and US 395.</p>	
b. Document former job description.	
<p>Under general direction, incumbents function independently at the advanced journey level performing technical work requiring knowledge of engineering theories, principles, concepts and practices in a specialized area. Incumbents plan and execute assignments and independently coordinate projects with other technicians. Work assignments cover a wide range of technical engineering duties requiring considerable judgment and ingenuity. Incumbents determine individual work priorities and apply established procedures, techniques, standards and guidelines set forth by management. Positions assigned to this class perform specialized technical engineering work of an advanced nature and function under minimal supervision; use considerable judgment in making independent decisions; may act as a first-line supervisor and have technical or lead worker responsibility for a project and staff of lower level engineering technicians.</p>	
c. Is the former employee being hired because of their specialized knowledge of the agency's operations? Is there a clause in the contract for transfer of the specialized knowledge of the contracting agency and a time frame for the transfer?	
<p>The former employee is being hired because of their specialized knowledge of the construction methods in Nevada. There is not a clause in the contract for transfer of the specialized knowledge of the contracting agency or a time frame for the transfer.</p>	

d. Explain why existing State employees within your agency cannot perform this function.
The workload of the Nevada Department of Transportation is extremely high to due to the increased funding and staff members are busy on other projects.
e. Document if the individual overseeing or establishing the contract is related to the contractor – if so, explain the relationship and why this would not affect independence and why this would not violate NAC 284.750.
No Relationship
f. List contractor's hourly rate.
\$122 fully loaded rate includes the hourly base rate plus company overhead, profit, employee benefits, vehicles, technology, and all equipment incidental to performing construction crew augmentation services.
g. List the range of comparable State employee rages.
\$18.77 to 27.54 hourly (Grade 30)
h. Justify contract rate if it exceeds the maximum employee/employer rate for a comparable State position by more than 10 percent. Additionally, has the contract term been limited as a result?
The State hourly range does not include the same overhead and direct costs as the contractor's fully loaded rate. Tech IV inspectors in private industry are typically only actively employed around 6 to 8 months per year. No, the duration is not affected by the pay as contract term is limited to the length of the agreement, which aligns with the duration of the construction project.
i. Document justification for hiring contractor.
NDOT feels they do not currently have the resources to complete this project and have solicited a RFP from the general engineering and planning community.
j. Will the employee be collecting PERS at any time during the contract?
Yes
k. What is the duration of the contract with the former employee? (include start and end date)
April 2018 to October 2019
l. Will the former employee be working FT/PT? If PT how many hours
Full time – 40 Hours per week.

Comments:

DocuSigned by:
 03/06/2018
C407CE5C058445...

Contracting Agency Head's Signature and Date

 3/12/18

Budget Analyst Signature and Date

Clerk of the Board of Examiners Signature and Date

Brian Sandoval
Governor

James R. Wells, CPA
Director

Paul Nicks
Deputy Director



**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: March 9, 2018
To: James R. Wells, Clerk of the Board
Governor's Finance Office
From: Bridgette Garrison, Executive Branch Budget Officer
Governor's Finance Office
Subject: BOARD OF EXAMINERS **ACTION** ITEM

A handwritten signature in blue ink, likely belonging to Bridgette Garrison, is written over the "From:" line.

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting.

NEVADA DEPARTMENT OF TRANSPORTATION

Agenda Item Write-up:

Pursuant to NRS 333.705, subsection 1, the Department of Transportation requests authority to contract with a former employee, Greg Price. CA Group, Inc. is proposing to engage Mr. Price to fill an Inspector Level IV position in the augmentation of NDOT Construction Crew 905 in District II for the I-80 and US-395 projects. This will be a full-time contracted position working forty hours per week from April 2018 to October 2019.

Additional Information:

Mr. Price retired from State service on December 31, 2016. NDOT has issued a Notice of Intent to award an agreement to CA Group, Inc. as the highest ranked firm responding to RFP 564-17-040 for augmentation of Crew 905 in District II. Mr. Price retired as an Engineering Technician 5 and is very qualified and brings over 25 years of experience in overseeing highway construction project activities. Mr. Price has had no influence or authority over the consultant procurement for this crew augmentation.

Statutory Authority:

NRS 333.705

REVIEWED: _____
ACTION ITEM: _____


A handwritten signature in blue ink is written over the "REVIEWED:" line.



1263 South Stewart Street
Carson City, Nevada 89712
Phone: (775) 888-7440
Fax: (775) 888-7201

MEMORANDUM

March 6, 2018

To: State of Nevada Board of Examiners
From: Rudy Malfabon, Director 
Subject: Authorization to Contract with a Former Employee

RECEIVED
MAR 06 2018

GOVERNOR'S FINANCE OFFICE
BUDGET DIVISION

SUMMARY

Pursuant to the Administrative Manual Section 0323, the Nevada Department of Transportation (NDOT) requests the authority to contract with retired state employee, Mr. Greg Price. Mr. Price, retired from state service December 31, 2016. CA Group, Inc. is proposing to engage Mr. Price to fill an Inspector Level IV position in the augmentation of NDOT Construction Crew 905 in District II for the I-80 and US-395 projects.

BACKGROUND

There is insufficient staff and expertise to successfully manage the workload, size and scope of the I-80 and US-395 projects currently assigned to NDOT Construction Crew 905 in District II. In November of 2017 NDOT issued a Request for Proposals (RFP) to engage service providers to perform professional and technical engineering services to provide construction management augmentation to Construction Crew 905. This augmentation includes providing Assistant Resident Engineers, Office Managers, Inspectors, Testers, and a Public Outreach specialist to ensure the construction of the I-80 and US-395 projects are accomplished in conformance with the plans, specifications, and all other contract documents.

NDOT has issued a Notice of Intent to award an agreement to CA Group, Inc., as the highest ranked firm responding to RFP 564-17-040 for the augmentation of Crew 905 in District II. CA Group has proposed to utilize Mr. Greg Price to fill the role of Inspector Level IV, a key role in overseeing the construction of the I-80 and US-395 projects. Mr. Price is very qualified and brings over 25 years of experience in overseeing highway construction project activities.

Mr. Price has had no influence or authority over the consultant procurement for this crew augmentation.

RECOMMENDATION

We respectfully request your consideration for approval for CA Group, Inc., to engage Mr. Greg Price to be Inspector Level IV on their staffing team to augment NDOT Construction Crew 905 District II.

Brian Sandoval
Governor



Patrick Cates
Director

Jeffrey Haag
Administrator

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Purchasing Division

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: (775) 684-0170 | Fax: (775) 684-0188

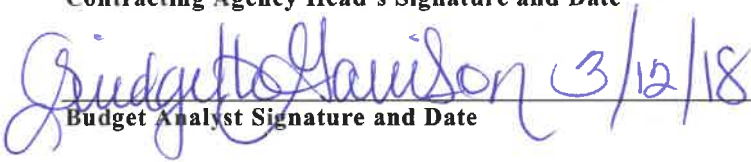
Authorization to Contract with a Former Employee

Employee Information	
Former Employee Name:	Greg Price
Former Employee ID Number:	12667
Former Job Title:	Engineering Tech IV
Former Employee Agency:	Nevada Department of Transportation
Former Class and Grade:	33
Former Employment Dates:	May 6, 1991 to December 31, 2016
Contracting Agency:	Nevada Department of Transportation
Please check which of the following applies:	
<input type="checkbox"/> Contract is with a former State employee (contractor) or a temporary employment agency providing a former employee. Please complete steps a-l below.	
<input checked="" type="checkbox"/> Contract is with an entity (contractor) other than a temporary employment agency that employs a former State employee who will be performing any or all of the contracted services. Please complete all steps a-l below.	
a. Summarize scope of contract work.	
The work consists of providing NDOT with inspectors for improvements to the I-80 and US 395.	
b. Document former job description.	
Under general direction, incumbents function independently at the advanced journey level performing technical work requiring knowledge of engineering theories, principles, concepts and practices in a specialized area. Incumbents plan and execute assignments and independently coordinate projects with other technicians. Work assignments cover a wide range of technical engineering duties requiring considerable judgment and ingenuity. Incumbents determine individual work priorities and apply established procedures, techniques, standards and guidelines set forth by management. Positions assigned to this class perform specialized technical engineering work of an advanced nature and function under minimal supervision; use considerable judgment in making independent decisions; may act as a first-line supervisor and have technical or lead worker responsibility for a project and staff of lower level engineering technicians.	
c. Is the former employee being hired because of their specialized knowledge of the agency's operations? Is there a clause in the contract for transfer of the specialized knowledge of the contracting agency and a time frame for the transfer?	
The former employee is being hired because of their specialized knowledge of the construction methods in Nevada. There is not a clause in the contract for transfer of the specialized knowledge of the contracting agency or a time frame for the transfer.	

d. Explain why existing State employees within your agency cannot perform this function.
The workload of the Nevada Department of Transportation is extremely high to due to the increased funding and staff members are busy on other projects.
e. Document if the individual overseeing or establishing the contract is related to the contractor – if so, explain the relationship and why this would not affect independence and why this would not violate NAC 284.750.
No Relationship
f. List contractor's hourly rate.
\$138 fully loaded rate includes the hourly base rate plus company overhead, profit, employee benefits, vehicles, technology, and all equipment incidental to performing construction crew augmentation services.
g. List the range of comparable State employee ranges.
\$21.30 to 31.49 hourly (Grade 33)
h. Justify contract rate if it exceeds the maximum employee/employer rate for a comparable State position by more than 10 percent. Additionally, has the contract term been limited as a result?
The State hourly range does not include the same overhead and direct costs as the contractor's fully loaded rate. Tech IV inspectors in private industry are typically only actively employed around 6 to 8 months per year. No, the duration is not affected by the pay as contract term is limited to the length of the agreement, which aligns with the duration of the construction project.
i. Document justification for hiring contractor.
NDOT feels they do not currently have the resources to complete this project and have solicited a RFP from the general engineering and planning community.
j. Will the employee be collecting PERS at any time during the contract?
Yes
k. What is the duration of the contract with the former employee? (include start and end date)
April 2018 to October 2019
l. Will the former employee be working FT/PT? If PT how many hours
Full time – 40 Hours per week.

Comments:

DocuSigned by:
 03/06/2018
Contracting Agency Head's Signature and Date

 3/12/18
Budget Analyst Signature and Date

Clerk of the Board of Examiners Signature and Date

Brian Sandoval
Governor



James R. Wells, CPA
Director

Paul Nicks
Deputy Director

**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: March 9, 2018
To: James R. Wells, Clerk of the Board
Governor's Finance Office
From: Bridgette Garrison, Executive Branch Budget Officer
Governor's Finance Office
Subject: BOARD OF EXAMINERS **ACTION** ITEM

A handwritten signature in blue ink, likely belonging to Bridgette Garrison.

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting.

NEVADA DEPARTMENT OF TRANSPORTATION

Agenda Item Write-up:

Pursuant to NRS 333.705, subsection 1, the Department of Transportation requests authority to contract with a former employee, Steve Smith. CA Group, Inc. is proposing to engage Mr. Smith to fill an Inspector Level IV position in the augmentation of NDOT Construction Crew 905 in District II for the I-80 and US-395 projects. This will be a full-time contracted position working forty hours per week from April 2018 to October 2019.

Additional Information:

Mr. Smith retired from State service on January 13, 2017. NDOT has issued a Notice of Intent to award an agreement to CA Group, Inc. as the highest ranked firm responding to RFP 564-17-040 for augmentation of Crew 905 in District II. Mr. Smith retired as a Supervisor 2 Associate Engineer and has over 27 years of experience in overseeing highway construction project activities. Mr. Smith has had no influence or authority over the consultant procurement for this crew augmentation.

Statutory Authority:

NRS 333.705


REVIEWED: 
ACTION ITEM: _____



1263 South Stewart Street
Carson City, Nevada 89712
Phone: (775) 888-7440
Fax: (775) 888-7201

MEMORANDUM

March 6, 2018

To: State of Nevada Board of Examiners
From: Rudy Malfabon, Director 
Subject: Authorization to Contract with a Former Employee

RECEIVED
MAR 06 2018

GOVERNOR'S FINANCE OFFICE
BUDGET DIVISION

SUMMARY

Pursuant to the Administrative Manual Section 0323, the Nevada Department of Transportation (NDOT) requests the authority to contract with retired state employee, Mr. Steve Smith. Mr. Smith, retired from state service January 13, 2017. CA Group, Inc. is proposing to engage Mr. Smith to fill an Inspector Level IV position in the augmentation of NDOT Construction Crew 905 in District II for the I-80 and US-395 projects.

BACKGROUND

There is insufficient staff and expertise to successfully manage the workload, size and scope of the I-80 and US-395 projects currently assigned to NDOT Construction Crew 905 in District II. In November of 2017 NDOT issued a Request for Proposals (RFP) to engage service providers to perform professional and technical engineering services to provide construction management augmentation to Construction Crew 905. This augmentation includes providing Assistant Resident Engineers, Office Managers, Inspectors, Testers, and a Public Outreach specialist to ensure the construction of the I-80 and US-395 projects are accomplished in conformance with the plans, specifications, and all other contract documents.

NDOT has issued a Notice of Intent to award an agreement to CA Group, Inc. as the highest ranked firm responding to RFP 564-17-040 for the augmentation of Crew 905 in District II. CA Group has proposed to utilize Mr. Steve Smith to fill the role of Inspector Level IV, a key role in overseeing the construction of the I-80 and US-395 projects. Mr. Smith is very qualified and brings over 27 years of experience in overseeing highway construction project activities.

Mr. Smith has had no influence or authority over the consultant procurement for this crew augmentation.

RECOMMENDATION

We respectfully request your consideration for approval for CA Group, Inc. to engage Mr. Steve Smith to be Inspector Level IV on their staffing team to augment NDOT Construction Crew 905 District II.

Brian Sandoval
Governor



Patrick Cates
Director

Jeffrey Haag
Administrator

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Purchasing Division

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: (775) 684-0170 | Fax: (775) 684-0188

Authorization to Contract with a Former Employee

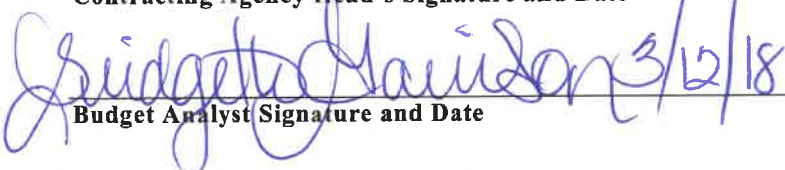
Employee Information	
Former Employee Name:	Steve Smith
Former Employee ID Number:	13002
Former Job Title:	Supervisor 2 Associate Engineer
Former Employee Agency:	Nevada Department of Transportation
Former Class and Grade:	38
Former Employment Dates:	January 20, 1990 to January 13, 2017
Contracting Agency:	Nevada Department of Transportation
Please check which of the following applies:	
<input type="checkbox"/> Contract is with a former State employee (contractor) or a temporary employment agency providing a former employee. Please complete steps a-1 below.	
<input checked="" type="checkbox"/> Contract is with an entity (contractor) other than a temporary employment agency that employs a former State employee who will be performing any or all of the contracted services. Please complete all steps a-1 below.	
a. Summarize scope of contract work.	
The work consists of providing NDOT with inspectors for improvements to the I-80 and US 395.	
b. Document former job description.	
Under general direction, incumbents function independently at the advanced journey level performing technical work requiring knowledge of engineering theories, principles, concepts and practices in a specialized area. Incumbents plan and execute assignments and independently coordinate projects with other technicians. Work assignments cover a wide range of technical engineering duties requiring considerable judgment and ingenuity. Incumbents determine individual work priorities and apply established procedures, techniques, standards and guidelines set forth by management. Positions assigned to this class perform specialized technical engineering work of an advanced nature and function under minimal supervision; use considerable judgment in making independent decisions; may act as a first-line supervisor and have technical or lead worker responsibility for a project and staff of lower level engineering technicians.	
c. Is the former employee being hired because of their specialized knowledge of the agency's operations? Is there a clause in the contract for transfer of the specialized knowledge of the contracting agency and a time frame for the transfer?	
The former employee is being hired because of their specialized knowledge of the construction methods in Nevada. There is not a clause in the contract for transfer of the specialized knowledge of the contracting agency or a time frame for the transfer.	

d. Explain why existing State employees within your agency cannot perform this function.
The workload of the Nevada Department of Transportation is extremely high to due to the increased funding and staff members are busy on other projects.
e. Document if the individual overseeing or establishing the contract is related to the contractor – if so, explain the relationship and why this would not affect independence and why this would not violate NAC 284.750.
No Relationship
f. List contractor's hourly rate.
\$138 fully loaded rate includes the hourly base rate plus company overhead, profit, employee benefits, vehicles, technology, and all equipment incidental to performing construction crew augmentation services.
g. List the range of comparable State employee rates.
\$23.12 to 39.42 hourly (Grade 38)
h. Justify contract rate if it exceeds the maximum employee/employer rate for a comparable State position by more than 10 percent. Additionally, has the contract term been limited as a result?
The State hourly range does not include the same overhead and direct costs as the contractor's fully loaded rate. Tech IV inspectors in private industry are typically only actively employed around 6 to 8 months per year. No, the duration is not affected by the pay as contract term is limited to the length of the agreement, which aligns with the duration of the construction project.
i. Document justification for hiring contractor.
NDOT feels they do not currently have the resources to complete this project and have solicited a RFP from the general engineering and planning community.
j. Will the employee be collecting PERS at any time during the contract?
Yes
k. What is the duration of the contract with the former employee? (include start and end date)
April 2018 to October 2018
l. Will the former employee be working FT/PT? If PT how many hours
Full time – 40 Hours per week.

Comments:

DocuSigned by:
 03/06/2018
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Contracting Agency Head's Signature and Date

 3/12/18

Budget Analyst Signature and Date

Clerk of the Board of Examiners Signature and Date

Brian Sandoval
Governor

James R. Wells, CPA
Director

Paul Nicks
Deputy Director



STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: March 1, 2018

To: James R. Wells, Clerk of the Board
Governor's Finance Office

From: Curtis Palmer, Executive Branch Budget Officer
Budget Division

CP

Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting.

DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES
NEVADA DIVISION OF FORESTRY

Agenda Item Write-up:

Pursuant to NRS 353.268, the Department of Conservation and Natural Resources, Nevada Division of Forestry (NDF), requests an allocation of \$1,006,213 from the Interim Finance Committee (IFC) Contingency Account to fund emergency response activities.

Additional Information:

NDF has responded to ten fires in the first two months of Calendar Year 2018, resulting in over 540 acres burned. Additionally, the agency responded to requests to assist the State of California during their recent fire crisis. This IFC Contingency Account request will partially cover actual expenses and projected emergency response costs for fire, flood and other natural resource emergencies for Fiscal Year 2018. A subsequent request is also expected for the June 2018 IFC meeting. The associated work program for this request is #C42696.

Statutory Authority:

NRS 353.268

Action Item: April IFC & April BOE

REVIEWED: CP

ACTION ITEM: _____



STATE OF NEVADA
DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES
NEVADA DIVISION OF FORESTRY


2478 Fairview Drive
Carson City, Nevada 89701
Phone (775) 684 2500 Fax (775) 684-2570

March 1, 2018

MEMORANDUM

To: Jim Wells, Director
Governor's Finance Office

Through: Curtis Palmer, Executive Branch Budget Officer
Governor's Finance Office

From: Kacey KC, State Forester Firewarden 
Department of Conservation and Natural Resources, Nevada Division of Forestry

Subject: Interim Finance Committee Contingency Fund Request – Work Program C42696:
B/A 4196 for \$1,006,213

The Nevada Division of Forestry (NDF) is requesting an allocation from the Interim Finance Committee (IFC) Contingency Fund at the April 2018 IFC meeting to cover actual and projected emergency response expenses within the NDF Forest Fire Suppression account (B/A 4196). The NDF is requesting \$1,006,213 to cover incurred expenses and a portion of projected emergency response costs through the remainder of State Fiscal Year 2018.

The Executive and Legislative branches of government have recognized the unpredictability of costs associated with emergency response activities, including wildland fire, flooding, and other natural resource emergencies. In particular, the record precipitation received during the 2016-2017 winter caused heavy seasonal flooding and led to significantly increased growth of fine-flashy fuels. These fuels were a primary contributor to an unusually active 2017 fire season, which currently ranks as the third most severe fire season on record in Nevada.

In 2018, there have already been 10 human caused fires across Nevada, with the total area burned exceeding 540 acres. This is an earlier start to the fire season than last year, primarily because of the lack of winter moisture, coupled with the existing high fuel loads from 2017. Looking at historical averages and the early start to fire season, 2018 has a strong potential to be similar to the 2017 fire season in both number of fires and acres burned.

March 1, 2018

Page 2 of 2

Increased fire activity in 2017 resulted in significantly higher than anticipated expenditures for personnel and fire response operations. This IFC Contingency Fund request will partially cover known actual expenses and projected emergency response costs for fire, flood, and other natural resource emergencies for State Fiscal Year 2018. A subsequent request is also expected for the June 2018 IFC meeting.

cc: Bradley Crowell, Director, DCNR
Kelly Williams, ASOIV, DCNR
Dave Prather, Deputy Administrator, DCNR, NDF
Kurt Green, ASOIII, DCNR, NDF
Kimbra Ellsworth, Program Analyst, LCB Fiscal Division

State of Nevada Work Program

WP Number: C42696

FY 2018

Add Original Work Program

XXX Modify Work Program

BUDGET DIVISION USE ONLY
DATE _____
APPROVED ON BEHALF OF _____
THE GOVERNOR BY _____

DATE	FUND	AGENCY	BUDGET	DEPT/DIV/BUDGET NAME
02/20/18	101	706	4196	DCNR - FORESTRY - FIRE SUPPRESSION

Funds Available							
Budgetary GLs (2501 - 2599)	Description	WP Amount	Revenue GLs (3000 - 4999)	Description	WP Amount	Current Authority	Revised Authority
			4654	TRANSFER FROM INTERIM FINANCE	1,006,213	0	1,006,213
Subtotal Budgetary General Ledgers		0	Subtotal Revenue General Ledgers(RB)		1,006,213		1,006,213
Total Budgetary & Revenue GLs					1,006,213		

Expenditures			
CAT	Amount	CAT	Amount
01	225,776		
10	587,156		
15	5,456		
19	(283,887)		
82	471,712		
Sub Total Category Expenditures		1,006,213	

Remarks

This work program requests a transfer from the IFC Contingency Fund due to high wildfire activity for the current fiscal year. Previous work programs have funded the account projections through the end of April 2018; this request partially funds remaining projections for Fire Suppression Costs in budget account 4196.

Total Budgetary General Ledgers and Category Expenditures (AP) 1,006,213

_____ **pmisch** _____
Authorized Signature

_____ **02/20/18** _____
Date

_____ **Controller's Office Approval** _____

Does not require Interim Finance approval since it supports an Action Item request for allocation from the Interim Finance Committee Contingency Account.

State of Nevada Work Program Packet Checklist

- ✓ Work program form
- ✓ Work program packet checklist
- ✓ Cumulative modification worksheet
- ✓ Cover Page detailing the reasons for the revision, benefits to the division, department and state and consequences if not approved
- ✓ Financial/Budget Status Reports (current)
- ✓ Budget projections with corresponding detail
- ✓ Fund map reflecting amounts before and after the revision
- NPD 19 (If requesting new position) include copy of current organizational chart w/proposed change
- Quotes for the purchase of unbudgeted items (i.e., equipment, computers, etc.)
- Spreadsheets/detailed calculations supporting request

WORK PROGRAM REVISIONS INVOLVING GRANTS MUST ALSO INCLUDE

- Grant history/reconciliation form for grants
- Copies of all grant awards for the current year listed on the grant reconciliation form
- Copy of grant budget - if applicable
- Summary of the grant program and purpose if not included in the grant award document

IFC determination evaluation (reason work program does or does not require IFC approval indicated with an X)

Requires IFC approval because

- | | |
|---|--|
| <input type="checkbox"/> \$75,000 or more cumulative for an expenditure category | <input type="checkbox"/> Exceeds \$30,000 cumulative and is 10% or more cumulative for an expenditure category |
| <input type="checkbox"/> Involves the allocation of block grant funds and the agency is choosing to use the IFC meeting for the required public hearing per NRS 353.337 | <input type="checkbox"/> Non-governmental grant or gift in excess of \$20,000 |
| <input type="checkbox"/> Includes new positions | <input type="checkbox"/> Other: |

Does not require IFC approval because

- | | |
|--|--|
| <input type="checkbox"/> \$30,000 or less cumulative for each expenditure category | <input type="checkbox"/> Places funds in Reserves, Reserve for Reversion, or Retained Earnings categories only |
| <input type="checkbox"/> Less than \$75,000 cumulative and 10% cumulative for each expenditure category | <input type="checkbox"/> Non-executive budget |
| <input type="checkbox"/> \$5,000 or less for expenditure categories 02, 03, 05, & 30 and \$10,000 or less for any other expenditure categories | ✓ Other: it supports an Action Item request for allocation from the Interim Finance Committee Contingency Account. |
| <input type="checkbox"/> Implements general/highway fund salary adjustments approved by the BOE | Approved by:
Date: |

STATE OF NEVADA
DCNR - FORESTRY DIVISION

Budget Account 4196 - DCNR - FORESTRY - FIRE SUPPRESSION
Work Program C42696
Fiscal Year 2018

Submitted February 20, 2018

Budget Account's Primary Purpose, Function and Statutory Authority

The Forest Fire Suppression Account funds protection of life, property and natural resources from fire, flood and other natural or human caused emergencies. The program is funded with a combination of General Fund appropriations; reimbursements paid to the Nevada Division of Forestry for firefighting efforts made on behalf of others and Federal Emergency Management Agency - Fire Management Assistance grants and sub-grants. The agency has access to the Interim Finance Contingency Fund and the Disaster Relief Fund when the volume or severity of fire incidents result in insufficient funds to meet state obligations each respective year. Statutory Authority for this program can be found in NRS 472.

Purpose of Work Program

This work program requests a transfer from the IFC Contingency Fund due to high wildfire activity for the current fiscal year. Previous work programs have funded the account projections through the end of April 2018; this request partially funds remaining projections for Fire Suppression Costs in budget account 4196.

Justification

The Nevada Division of Forestry (NDF) is requesting an allocation from the IFC Contingency Fund to partially cover actual and projected emergency response expenses within the NDF Forest Fire Suppression account (B/A 4196).

The Executive and Legislative branches of government have recognized the unpredictability of costs associated with emergency response activities, including wildland fire, flooding, and other natural resource emergencies. In particular, the record precipitation received during the 2016-2017 winter caused heavy seasonal flooding and led to significantly increased growth of fine-flash fuels. These fuels were a primary contributor to an unusually active 2017 fire season, which currently ranks as the third most severe fire season on record in Nevada.

To date in 2017, there have been 753 fires across Nevada, with the total area burned exceeding 1.2 million acres. This fire season, 152 wildland fires (over 20% of the total fires in Nevada) originated on land within the Division's responsibility, which is almost 2 times the previous 5-Year average. To date, 331,392 acres burned this year were NDF's responsibility (27% of the total acres burned statewide), which is over 13 times the previous 5 year average. Wildland fire costs and acreages currently are exceeding averages nationwide. The increase comes from fuel loads and fire season duration. In the past, fire seasons averaged 5 months but are now averaging 7 to 9 months nationwide. The cost of fighting wildland fires is initially borne by the jurisdictional agency at the point of origin. That agency then seeks reimbursement through cost share agreements with all other responsible jurisdictional agencies.

The increased fire activity in Nevada this season has resulted in significantly higher than anticipated expenditures for personnel and fire response operations. This request will partially cover known actual expenses for fire, flood, and other natural resource emergencies for State Fiscal Year 2018.

Expected Benefits to be Realized

Approval of this work program will enable NDF to continue paying costs incurred by the agency while responding to wildland fire incidents.

Explanation of Projections and Documentation

Documentation reflects known fire operation expenses from fires that occurred during the first quarter of the State fiscal year. Projections are based on 4 year averages excluding FY17 as a high anomaly.

New Positions: No

Summary of Alternatives and Why Current Proposal is Preferred

Without additional appropriated funds, NDF's ability to respond to wildland fires around the state would be negatively impacted.

**STATE OF NEVADA WORK PROGRAM
DEPARTMENT OF CONSERVATION & NATURAL RESOURCES
DCNR - FORESTRY DIVISION
DCNR - FORESTRY - FIRE SUPPRESSION
B/A 4196 SFY18**

G.L.#	REVENUES Description	Original or Legislatively Approved Work Program	APPROVED				
			FIRST	SECOND	THIRD	FOURTH	FIFTH
			Work Program Change WP # C41483	Work Program Change WP # C41737	Work Program Change WP # C41736	Work Program Change WP # C41936	Work Program Change WP # C42134
2501	APPROPRIATION CONTROL	2,500,000		2,500,000			
2511	BALANCE FORWARD FROM PREVIOUS YEAR	1,859,259	39,088				
3576	FEMA FIRE ASSISTANCE	747,689					-309,788
4201	FIRE EQUIPMENT REIMBURSEMENT	641,713					
4203	PRIOR YEAR REFUNDS	1,475,076					
4219	FOREST FIRE REIMBURSEMENTS	1,606,439	-1,660				
4351	OTHER REIMBURSEMENT	23,469					
4654	TRANSFER FROM INTERIM FINANCE	0					
4655	TRANSFER FROM STATUTORY CONTINGENCY	0				1,950,000	
4677	TRANS FROM BA 4194	0			1,555,452		
4746	TRANSFER FROM EMERGENCY MGMT	9,724					1,100,717
	Total Revenues	8,863,369	37,428	2,500,000	1,555,452	1,950,000	790,929
	EXPENDITURES						
Cat	Description						
01	PERSONNEL	1,442,459		285,460	355,452		640,000
10	FIRE SUPPRESSION COSTS	2,675,420		2,214,540	1,200,000	1,950,000	150,929
12	NON WILDLAND FIRE EXP	5,000					
15	TRANSFER TO CRU IN 4195	348,111					
18	TRANSFER TO 4195 - FIRE REIMB FOR VEHICLE REPAIRS	425,000					
19	FEMA FIRE ASSISTANCE GRANTS	283,887					
82	PRIOR YEAR CLAIMS	1,806,988					
84	RESERVE FOR CRU FUTURE YEAR FUNDING	1,435,919	88,368				
85	RESERVE FOR FLEET EXPENDITURES	425,000	-50,940				
87	PURCHASING ASSESSMENT	4,631					
88	STATEWIDE COST ALLOCATION PLAN	10,954					
	Total Expenditures	8,863,369	37,428	2,500,000	1,555,452	1,950,000	790,929

**STATE OF NEVADA WORK PROGRAM
DEPARTMENT OF CONSERVATION & NATURAL RESOURCES
DCNR - FORESTRY DIVISION
DCNR - FORESTRY - FIRE SUPPRESSION
B/A 4196 SFY18**

G.L.#	REVENUES Description	Original or Legislatively Approved Work Program	PENDING		----CUMULATIVE----		Total Amount
			SIXTH		Dollar Change	Percent Change	
			Work Program Change				
			WP # C42696				
2501	APPROPRIATION CONTROL	2,500,000			2,500,000	100.0%	5,000,000
2511	BALANCE FORWARD FROM PREVIOUS YEAR	1,859,259			39,088	2.1%	1,898,347
3576	FEMA FIRE ASSISTANCE	747,689			-309,788	-41.4%	437,901
4201	FIRE EQUIPMENT REIMBURSEMENT	641,713			0	0.0%	641,713
4203	PRIOR YEAR REFUNDS	1,475,076			0	0.0%	1,475,076
4219	FOREST FIRE REIMBURSEMENTS	1,606,439			-1,660	-0.1%	1,604,779
4351	OTHER REIMBURSEMENT	23,469			0	0.0%	23,469
4654	TRANSFER FROM INTERIM FINANCE	0	1,006,213		1,006,213	100.0%	1,006,213
4655	TRANSFER FROM STATUTORY CONTINGENCY	0			1,950,000	100.0%	1,950,000
4677	TRANS FROM BA 4194	0			1,555,452	100.0%	1,555,452
4746	TRANSFER FROM EMERGENCY MGMT	9,724			1,100,717	11319.6%	1,110,441
Total Revenues		8,863,369	1,006,213		7,840,022	88.5%	16,703,391
EXPENDITURES							
Cat	Description						
01	PERSONNEL	1,442,459	225,776		1,506,688	104.5%	2,949,147
10	FIRE SUPPRESSION COSTS	2,675,420	587,156		6,102,625	228.1%	8,778,045
12	NON WILDLAND FIRE EXP	5,000			0	0.0%	5,000
15	TRANSFER TO CRU IN 4195	348,111	5,456		5,456	1.6%	353,567
18	TRANSFER TO 4195 - FIRE REIMB FOR VEHICLE REPAIRS	425,000			0	0.0%	425,000
19	FEMA FIRE ASSISTANCE GRANTS	283,887	-283,887		-283,887	-100.0%	0
82	PRIOR YEAR CLAIMS	1,806,988	471,712		471,712	26.1%	2,278,700
84	RESERVE FOR CRU FUTURE YEAR FUNDING	1,435,919			88,368	6.2%	1,524,287
85	RESERVE FOR FLEET EXPENDITURES	425,000			-50,940	-12.0%	374,060
87	PURCHASING ASSESSMENT	4,631			0	0.0%	4,631
88	STATEWIDE COST ALLOCATION PLAN	10,954			0	0.0%	10,954
Total Expenditures		8,863,369	1,006,213		7,840,022	88.5%	16,703,391

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 PROC ID: BSR_GEN_BBLS_REPORT

STATE OF NEVADA
Office of the State Controller

Summary Budget Status Report

Fiscal Year: 2018

Fund: 101 GENERAL FUND

Agency: 706 FORESTRY DIVISION

Budget Account: 4196 FST FIRE SUPPRESSION/EMGY RESP

Organization: 0000 FORESTRY DIVISION

	YTD Actual	Work Program	Difference
Total Receipts/Funding	12,319,981.70	15,697,178.00	-3,377,196.30
Total Expenditures	9,526,987.50		
Total Encumbrances	15,586.91		
Total Pre-encumbrances	461,617.82		
Total Obligations	10,004,192.23	15,697,178.00	5,692,985.77
Realized Funding Available	2,315,789.47		

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REPORT DATE AS OF: 02/14/2018

PROC ID: BSR_REC_FUND_SUM

**STATE OF NEVADA
Office of the State Controller**

Budget Status Report - Receipts/Funding

Fiscal Year: 2018

Fund: 101 GENERAL FUND

**Agency: 706 FORESTRY
DIVISION**

**Budget Account: 4196 FST FIRE SUPPRESSION/EMGY
RESP**

**Organization: 0000 FORESTRY
DIVISION**

	YTD Actual	Work Program	Difference
Total Receipts/Funding	12,319,981.70	15,697,178.00	-3,377,196.30

Code	Description	YTD Actual	Work Program	Difference
42	APPROPRIATIONS	5,000,000.00	5,000,000.00	.00
47	BEGINNING CASH	1,898,347.00	1,898,347.00	.00
3576	FEMA FIRE ASSISTANCE	.00	437,901.00	-437,901.00
4201	REIMBURSEMENT	138,335.21	641,713.00	-503,377.79
4203	PRIOR YEAR REIMBURSEMENTS	663,258.08	1,475,076.00	-811,817.92
4219	FOREST FIRE REIMBURSEMENTS	10,991.06	1,604,779.00	-1,593,787.94
4351	OTHER REIMBURSEMENT	2,881.44	23,469.00	-20,587.56
4655	TRAN FRM STATUTORY CONTINGENCY	1,950,000.00	1,950,000.00	.00
4677	TRANSFER FROM BA 4194	1,555,452.00	1,555,452.00	.00
4746	TRANS FROM EMERGENCY MGMT	1,100,716.91	1,110,441.00	-9,724.09

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REPORT DATE AS OF: 02/14/2018

PROC ID: ISR_GEN_BCLS_REPORT

STATE OF NEVADA
Office of the State Controller

Budget Status Report - Obligations

Fiscal Year: 2018

Fund: 101 GENERAL FUND

Agency: 706 FORESTRY DIVISION

Budget Account: 4196 FST FIRE SUPPRESSION/EMGY RESP Organization: 0000 FORESTRY DIVISION

	YTD Actual	Work Program	Difference
Total Expenditures	9,526,987.50		
Total Encumbrances	15,586.91		
Total Pre-encumbrances	461,617.82		
Total Obligations	10,004,192.23	15,697,178.00	5,692,985.77

Category	Description	Expended	Encumbered	Pre-encumbered	Obligated	Work Program	Difference
01	PERSONNEL SERVICES	2,721,382.25	.00	.00	2,721,382.25	2,723,371.00	1,988.75
10	FIRE SUPPRESSION COSTS	6,389,973.97	15,586.91	461,617.82	6,867,178.70	8,190,889.00	1,323,710.30
12	NON FIRE EXPENSE	257.97	.00	.00	257.97	5,000.00	4,742.03
15	TRANS TO CRU IN 4195	192,387.62	.00	.00	192,387.62	348,111.00	155,723.38
18	TRANS 4195-FIRE REIM VEH REP	.00	.00	.00	.00	425,000.00	425,000.00
19	FEMA FIRE ASSISTANCE GRANTS	.00	.00	.00	.00	283,887.00	283,887.00
82	PRIOR YEAR CLAIMS	208,557.69	.00	.00	208,557.69	1,806,988.00	1,598,430.31
84	RSRV FOR CRU FUTURE YR FUNDING	.00	.00	.00	.00	1,524,287.00	1,524,287.00
85	RESERVE FOR FLEET EXPENDITURES	.00	.00	.00	.00	374,060.00	374,060.00
87	PURCHASING ASSESSMENT	3,474.00	.00	.00	3,474.00	4,631.00	1,157.00
88	COST ALLOCATION	10,954.00	.00	.00	10,954.00	10,954.00	.00

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BA 4196**Work Program & FY 18 Projection Summary**

		CASH	AUTHORITY
<u>Work Program Categorical Summary:</u>			
Current Realized Funding		2,315,789	
FMAG Likely Receivable FY18		437,901	
Other Likely Receivable FY18		661,131	
Transfer from IFC Contingency RGL 4654		1,006,213	1,006,213
		4,421,035	1,006,213
CAT 01 <i>Salary Projections*</i>		227,764	225,776
CAT 10 <i>Operating Projections*</i>	460,940		
<i>Fire Replacement Order</i>	900,609		
<i>Local Cooperators & NVNG*</i>	585,369		
<i>Fire Vendor Payables*</i>	13,875	1,960,793	587,156
CAT 15 <i>CRU Transfer</i>		161,179	5,456
CAT 19 <i>FEMA FMAG</i>			(283,887)
CAT 82 <i>FMAG FIRES (USFS, BLM and Cal Fire)</i>		2,070,141	471,712
CAT 87 <i>Purchasing</i>		1,157	
Total		4,421,035	1,006,213

** These projections will most likely be low*

FY18 4196 Cash reconciliation

2/14/2018 Realized Funding Available per DAWN		2,315,789.47	
FMAG Likely Receivable FY18		437,901.31	
Other Likely Receivable FY18		661,131.11	
	Total Cash realized and Likely Receivable		3,414,821.89
CAT 01	Projected Expenditures	(227,764.31)	
CAT 10	Projected Expenditures	(1,960,792.58)	
CAT 15	Trans to 4195 to pay CRU salaries (projected)	(161,179.25)	
CAT 82	Projected Expenditures	(3,358,328.72)	
CAT 87	Purch Assess Projected	(1,157.00)	
	Total Remaining Expenditures Projected		(5,709,221.86)
	<u>CASH (Shortfall) Excess SFY18 from Operations</u>		<u>(2,294,399.98)</u>
Reserved CASH			
CAT 84	Reserve Bal Fwd (CRU)	(1,524,287.00)	
CAT 85	Reserve Bal Fwd (equip)	(374,060.00)	
	Total Reserves		(1,898,347.00)
	<u>Grand Total CASH (Shortfall) Excess SFY 18</u>		<u>(4,192,746.98)</u>
	SFY Funding Reimbursement		(2,500,000.00)
	<u>Grand Total CASH (Shortfall) Excess SFY 18 & 19</u>		<u>(6,692,746.98)</u>

FY18 4196 FIRE BILLING REVENUE

INCIDENT NUMBER	FIRE BILL NAME	INCIDENT START DATE	CASH RECEIPT # IN IFS	DATE IN IFS	ACCOUNTS REC AMOUNT	DATE PAID/ NOTES
N000385B	CHICKEN FIRE	9/8/1999	00-N000385B	4/30/2008	\$ 8,902.89	Union Pacific RR
N010112	GERALD FIRE	7/20/2000	000-N010112	4/30/2008	\$ 9,170.97	Union Pacific RR
N010141	CROSS OVER	7/25/2000	000-N010141	4/30/2008	\$ 2,022.79	Union Pacific RR
2030005	QUARRY	7/4/2002	000-2030005	4/30/2008	\$ 1,690.11	Union Pacific RR
2030034	EAST RYNDON	7/9/2002	000-2030034	4/30/2008	\$ 5,580.52	Union Pacific RR
2030374	UPRR MMG31.5	10/18/2002	000-2030374	4/30/2008	\$ 342.92	Union Pacific RR
2040162	DEETH EXIT	8/6/2003	000-2040162	4/30/2008	\$ 766.59	Union Pacific RR
					\$ 28,476.79	
2070779	CRESCENT VALLEY	1/26/2007			\$ 85.30	(CIVIL COST)
					\$ 85.30	
4160241	CEDAR	6/16/2016	BIA04160241	10/6/2017	\$ 45,828.10	
					\$ 45,828.10	
4160009	COYOTE CREEK	7/2/2015	BLM04160009	11/23/2016	\$ 13,103.25	
4160206	MOAPA	4/21/2016	BLM04160206	3/17/2017	\$ 4,979.99	
4160211	HAFEN	5/15/2016	BLM04160211	3/17/2017	\$ 5,923.37	
					\$ 24,006.61	
4170082	COLD	8/4/2017	CDFO4170082	1/2/2018	\$ 80,431.44	
4170112	TULLY	8/23/2016	CALF4170112	10/11/2017	\$ 205,442.53	
4170135	OSC 2016 SEPT PREPO	9/18/2016	CALF4170135	10/11/2017	\$ 85,860.76	
					\$ 371,734.73	
4170009	MILL CANYON	7/2/2016	USFS4170009	11/27/2017	\$ 17,677.25	
4170031	HAYDEN PASS	7/11/2016	USFS4170031	5/25/2017	\$ 12,392.21	
4170045	PIONEER	7/20/2016	USFS4170045	3/17/2017	\$ 286,534.73	
4170056	LAVA MOUNTAIN	7/25/2016	USFS4170056	5/25/2017	\$ 16,618.57	
4170127	2016 BOF FIRE SUPPORT	9/4/2016	USFS4170127	10/11/2017	\$ 9,356.49	
4170136	OWENS RIVER	9/17/2016	USFS4170136	10/18/2017	\$ 49,298.08	
4170143	2016 ANF COVERAGE	9/21/2016	USFS4170143	10/18/2017	\$ 94,916.06	
4170150	JUNKINS	10/19/2016	USFS4170150	10/18/2017	\$ 21,226.13	
4170151	CY 16 CHEROKEE	11/6/2016	USFS4170151	10/18/2017	\$ 24,799.86	
4170152	MAPLE SPRINGS	11/5/2016	USFS4170152	10/18/2017	\$ 28,020.53	
4170154	2017 SACC SUPPORT	11/11/2016	USFS4170154	10/18/2017	\$ 3,601.19	
4170158	DOBSON 3	11/13/2016	USFS4170158	10/18/2017	\$ 29,806.06	
4170189	FY16 REGIONAL SUPPORT	5/11/2017	USFS4170189	10/18/2017	\$ 66,883.95	
4170195	2017 GILA SUPPORT	5/13/2017	USFS4170195	11/27/2017	\$ 12,450.05	
4170198	WEST MIMS	5/17/2017	USFS4170198	11/27/2017	\$ 18,645.54	
4170216	PAYNE	6/6/2017	USFS4170216	11/27/2017	\$ 23,860.45	
4170223	2017 R3 REGIONAL SUPPORT	6/11/2017	USFS4170223	10/18/2017	\$ 41,349.77	
4170225	HIGHLINE	6/11/2017	USFS4170225	10/18/2017	\$ 20,402.50	
4170227	FLYING R	6/14/2017	USFS4170227	10/18/2017	\$ 6,112.61	
4170228	BRIANHEAD	6/17/2017	USFS4170228	10/18/2017	\$ 113,689.53	
4170252	ALPINE	6/24/2017	USFS4170252	11/27/2017	\$ 2,258.61	
4170253	2017 GACC SUPPORT	6/26/2017	USFS4170253	11/27/2017	\$ 6,377.85	
4170271	BROWNLEE	6/30/2017	USFS4170271	11/27/2017	\$ 647.52	
					\$ 906,925.54	
Grand Total					\$ 1,377,057.07	
Current Receivable					\$ 1,348,494.98	
Likely Receivable FY2018					\$ 661,131.11	
BIA RECEIVABLES				\$ 45,828.10		
BLM RECEIVABLES				\$ 24,006.61		
CAL FIRE RECEIVABLES				\$ 371,734.73		
USFS RECEIVABLES				\$ 906,925.54		
OTHER RECEIVABLES				\$ 28,562.09		
				\$ 1,377,057.07		

FEMA/FMAG DECLARED FIRES

Name of Fire	NDF Incident #	FEMA #	Declaration Date	Fire Start Date	Fire End Date	NDF Job Number	Request for Fire Assist Subgrant Attachment C	Reimburse Packet	Project Worksheet Form	New Deadline Date	Grant Application Deadline	Extension of Application Deadline	Cooperators	Estimated Amount Due from FEMA 75%	Estimated Amount Due from FMAG 75%
Rock Fire	4170052	5138	07/29/16	07/29/16	07/31/16	WTLOPS-35	Completed	Form 90-113 Form 90-124	009-0-07	Waiting for FEMA	Form 20-16 (9 mo) Transmittal letter	1st - 6 mos. 2nd - 3 mos. 3rd - 3 mos.	Cost Share: 99% BLM / 1% NDF (NDF COST \$4,509,72) / \$600,000.00	4655	4716
Virginia Mountains	4170064	5141	08/01/16	07/29/16	08/07/16		Completed			Waiting for FEMA			Cost Share: 93% BLM / 7% NDF (NDF COST \$292,865,097) / \$8,300,000.00	3,827.00	
Frontage Fire	4170145	5154	10/03/16	10/02/16	10/04/16		Completed			Waiting for FEMA			100% NDF / \$41,615.17 / WAITING FOR USFS COST \$250,000.00	434,074.31	
Little Valley	4170121	5156	10/14/16	10/14/16	10/31/16		Completed			Waiting for FEMA			100% NDF	187,500.00	
January 2017 Flood	Multiple	4303	02/17/17	01/05/17	01/14/17		Completed			08/17/17			\$6,551,836.61 NDF's portion / \$1,006,555.10	4,913,952.46	
February 2017 Flood	Multiple	4307	03/27/17	02/05/17	02/22/17		Completed			09/27/17			\$754,916.33 NDF's portion / \$461,067.44		
Cold Springs	4180051	5190	07/14/17	07/14/17	07/15/17		Complete					1st Request 1/29/2018	100% NDF	262,500.00	
Oil Well	4180061	5191	07/17/17	07/17/17	07/20/17		Complete					1st Request 1/29/2018	Cost Share: 59% Fed / 41% NDF	468,750.00	
Preacher	4180078	5193	07/25/17	07/24/17	07/29/17		Complete				04/25/18	1st Request 1/29/2018	Cost Share: 75% Fed / 25% NDF	562,500.00	
<p>Estimated Amount Due 6,833,104</p> <p>Filed/Likely receipt FY18 437,901</p> <p>Total Filed/Likely receipt FY18 437,901</p>													437,901		

Current Authority (437,901)

Authority Needed (Excess) 0

BA 4196 Category 01

Month	Exclude SFY 17 4-year Average				ACTUAL* 2018	PROJECTED	% of 4 Yr Average
	2013	2014	2015	2016			
Jul	162,828.20	221,071.13	162,824.41	238,110.36	417,881.29	196,209	
Aug	708,265.26	651,644.88	528,611.46	518,428.63	661,395.37	601,738	324%
Sep	325,613.47	359,740.91	159,591.68	477,892.86	453,753.31	330,710	98%
Oct	242,510.16	31,736.45	159,403.80	188,445.76	110,851.09	155,524	220%
Nov	28,917.57	4,967.57	11,350.71	11,796.36	313,245.99	14,258	74%
Dec	5,232.74	5,540.51	(3,439.39)	1,429.86	92,142.72	2,191	1397%
Jan	272.38	(1,648.46)	9,114.41	654.21	350,511.75	2,098	14883%
Feb	263.87	831.93	(58,648.24)	401.48	116,627.56	1	6142%
Mar	1,557.21	4,331.92	203.78	522.30	77,302.51	1,654	0%
Apr	1,577.35	25,319.09	361.53	860.81	191,992.89	7,030	100%
May	6,273.93	3,822.51	9,262.80	4,411.62	54,216.45	5,943	100%
Jun	203,568.87	100,031.48	302,549.01	246,403.04	304,556.38	213,138	100%
Grand Total	1,686,881.01	1,407,389.92	1,281,185.96	1,689,357.29	3,144,477.31	1,516,204	
						FY18 Projection	
						2,721,382	
						227,764	
						2,949,147	195%
						Increase over 4 Year average	
						1,432,943	

Projected Need through FY 2018: 2,949,147
 FY 2018 CAT 01 Authority: (2,723,371)
Total Projected Need 225,776

BA 4196 Category 10

Month	2013 Replacement	2014 Replacement	2015 Replacement	2016 Replacement	2017 Replacement	Fire Replacement 4-year Average	Exclude SFY 17	ACTUAL (PAID)	ACTUAL UNPAID 2018	PROJECTED	% of 4 Yr Average
Jul	31,206	107,452	39,199	28,217	136,716		51,518	56,233			109%
Aug	219,657	716,465	297,458	158,006	466,463		347,896	1,176,588			338%
Sep	1,063,254	799,766	91,975	905,689	543,220		715,171	1,204,238			168%
Oct	540,801	313,995	64,745	256,580	430,720		294,050	1,563,685			532%
Nov	187,834	60,714	36,112	35,472	314,388		80,033	1,172,426			1465%
Dec	105,205	384,289	33,863	89,563	300,256		153,230	431,130			281%
Jan	179,377	47,949	315,573	18,449	122,213		121,738	1,011,844			831%
Feb	298,381	(252,222)	(48,137)	(74,396)	(104,484)		1	251,032	1,499,853		25103234%
Mar	(223,274)	370,274	(261,491)	(198,731)	105,569		17,517.08				100%
Apr	703,722	(677,191)	1,602	(4,985)	48,193		139,872				100%
May	70,458	(21,456)	2,100	21,426	793,570		41,439				100%
Jun	485,803	63,420	35,076	5,156	(88,839)		262,111				100%
Grand Total	3,662,422	(902,265)	3,216,627	(467,451)	489,274		2,224,558	6,467,179	1,499,853	1,960,793	

ACTUAL UNPAID & PROJECTED
 Projected FY 2018 Expenditures: **8,827,971**
 FY 2018 CAT 10 Authority: **(8,190,869)**
NET Projected FY 18 need: 637,082

Actual Accrued Unpaid Liabilities:

Operating Payables	900,609
Travel Payable	-
Nevada State Cooperators Payable	486,778
Local Cooperator Billings Payable	98,591
Fire Vendor Payables	13,875
Inmate Payroll Payable	-
Total Accrued Liabilities	1,499,853

CAT 82
 Federal & Interstate Cooperators Payable **3,358,329**
 Less :
 Projected FY 2018 Expenditures: **3,566,886**
 FY 2018 CAT 82 Authority: **(1,806,988)**
NET Projected FY 18 need: 1,759,898

Cooperator Payables

Incident Number	Fire Name	Encumbered	Cooperator	Incident Start Date	Invoice Received
4151215	ANNIE	\$82,664.97	BLM	6/29/2015	12/21/17
4160098	FALL	\$5,892.46	BLM	8/10/2015	
4170026	Adobe	\$53,102.14	BLM	7/8/2016	02/05/18
4170080	MM 134	\$12,331.97	BLM	8/3/2016	10/01/17
4170096	WHITE HORSE	\$30,246.64	BLM	8/14/2016	10/01/17
4170100	MONROE	\$129,692.65	BLM	8/16/2016	01/08/18
4170108	ROCK HILL	\$113,989.87	BLM	8/20/2017	12/11/17
4160111	DIXIE	\$52,430.55	BLM	8/14/2015	02/06/18
4160119	JACK	\$63,695.11	BLM	8/15/2015	02/06/18
4170121	LITTLE VALLEY*	\$556,380.93	BLM	10/14/2016	12/11/17
4170124	Maggie	\$403,229.15	BLM	9/1/2016	02/06/18
4170121	LITTLE VALLEY*	\$50,876.97	BLM Cache	10/14/2016	12/18/17
4170121	LITTLE VALLEY*	\$2,302.76	CA Dept of Forestry	10/14/2016	08/09/17
4170121	LITTLE VALLEY*	\$66,142.78	CA Dept of Forestry	10/14/2016	09/22/17
4160237	Hawken	\$19,686.61	USFS	6/15/2016	
4160259	MARIGOLD	\$183.00	USFS	6/27/2016	10/01/17
4170026	Adobe	\$53,102.14	USFS	7/8/2016	02/06/18
4170096	WHITEHORSE	\$5,337.64	USFS	8/14/2016	10/01/17
4170100	MONROE	\$32,423.16	USFS	8/16/2016	
4170108	ROCK HILL	\$34,048.92	USFS	8/20/2017	
4160111	DIXIE	\$82,365.75	USFS	8/14/2015	02/06/18
4170121	LITTLE VALLEY*	\$1,394,437.95	USFS	10/14/2016	01/26/18
4170124	Maggie	\$113,764.60	USFS	9/1/2016	02/06/18
Federal /Interstate		\$3,358,328.72			
4180206	Slinkard	\$76,774.82	Nevada National Guard	8/29/2017	10/13/17
4180042	Long Valley	\$6,736.60	Nevada National Guard	7/11/2017	01/10/18
4180049	Brenda	\$19,160.40	Nevada National Guard	7/14/2017	10/13/17
4180078	Preacher	\$7,936.00	Nevada National Guard	7/24/2017	01/10/18
4180078	Preacher	\$41,528.24	Nevada National Guard	7/24/2017	10/13/17
4180206	SLINKARD	\$19,517.64	Nevada National Guard	8/29/2017	01/11/18
4180270	CNA Helicopter - Oct 2017	\$274,049.98	Nevada National Guard	10/12/2017	01/29/17
4180270	CNA Helicopter - Oct 2017	\$41,073.88	Nevada National Guard	10/12/2017	01/26/17
State of Nevada		\$486,777.56			
4180010	EARTHSTONE	\$3,545.02	North Lake Tahoe FPD	7/3/2017	10/19/17
4180010	EARTHSTONE	\$16,659.04	Truckee Meadows	7/3/2017	01/09/18
4180038	ASPEN	\$33,771.20	Truckee Meadows	7/8/2017	01/09/18
4180206	SLINKARD	\$38,005.78	Truckee Meadows	8/29/2017	01/04/18
N/A	Cottonwood	\$2,875.54	Truckee Meadows	9/17/2017	02/15/16
4180185	Mogul	\$285.18	Truckee Meadows	8/23/2017	02/15/18
4180051	COLD SPRINGS	\$3,449.33	Truckee Meadows	7/14/2017	02/15/18
Counties/FPDs		\$98,591.09			
Grand Total		\$3,943,697.37			

*FMAG fire Fire must be billed and paid in its entirety before FMAG reimbursement can be received from the Feds.

\$2,070,141.39

\$585,368.65

Fire Vendor Payables

Contractor	Encumbered
Ultimate Off Road	\$ 8,250.00
Ultimate Off Road / John Aberasturi	\$ 5,625.00
Total	\$ 13,875.00

Fire Replacement Order

PO #	Vendor	Amount
C180070	PRIME TURBINE	\$1,225.00
C180074	EPIC AVIATION	\$12,988.00
C180079	Crew Boss	\$138,586.00
C180080	Walmart	\$16,376.59
C180081	DLA/GSA	\$861,508.91
C180082	SUPPLY CACHE	\$105,056.60
C180083	GRAINGER	\$97,124.86
C180084	MYSTERY RANCH	\$54,690.00
C180085	49ER COMMUNICATIONS	\$31,512.40
C180086	DEPARTMENT OF INTERIOR/BLM	\$26,481.77
C180087	CALIFORNIA PIA	\$12,352.00
C180088	BILLOWS	\$10,950.00
C180090	KCR	\$722.00
C180091	AERO PRODUCTS	\$3,160.00
C180092	AERO PRODUCTS	\$3,430.00
C180094	PAC WEST	\$1,650.00
Total Fire Replacement Order		\$1,377,814.13
Pre-encumbered		(\$461,617.82)
Encumbered		(\$15,586.91)
Grand Total Fire Replacement Order		\$900,609.40

**NV DCNR - Division of Forestry
Forest Fire Suppress / Emerg Response
B/A 4196
FY2018 FUND MAP**

	General Fund	FEMA Fire Assistance	Reimbursement	Prior Year Reimbursement	Forest Fire Reimbursement	Other Reimbursement	Transfer from IFC Contingency Account	Transfer from Statutory Contingency Account	Other Reimbursement	Transfer From DEM	CURRENT AUTHORITY	Pending Work Program	REVISED AUTHORITY TOTAL
REVENUE													
2501 General Fund Appropriation	5,000,000										5,000,000		5,000,000
2511 Balance Forward From Prior Year			4301	4303	4219	4351	4654	4655	4677	4748	5,000,000	C-42096	5,000,000
3576 FEMA Fire Assistance		437,901		1,648,247							1,696,347		1,696,347
4501 Reimbursement			641,713								641,713		641,713
4503 Prior Year Reimbursement				1,475,076							1,475,076		1,475,076
4519 Forest Fire Reimbursement					1,604,779						1,604,779		1,604,779
4551 Other Reimbursement						23,469					23,469		23,469
4654 Transfer from IFC Contingency Account								1,950,000			1,950,000		1,950,000
4655 Transfer from Statutory Contingency Account									1,555,452		1,555,452		1,555,452
4677 Transfer from BA 4194										1,110,441	1,110,441		1,110,441
4748 Transfer from Emergency Management									1,950,000		1,950,000		1,950,000
REVENUE TOTAL	5,000,000	437,901	891,713	3,123,423	1,604,779	23,469	-	1,950,000	1,555,452	1,110,441	16,897,178	1,006,213	16,793,391
EXPENDITURES													
01 Personnel Services													
02 Out of State Travel	1,773,583									846,788		225,776	2,846,147
03 In-State Travel													
04 Operating Expenses													
05 Equipment													
10 Fire Suppression Costs	2,960,832	65,787	41,713	1,650	1,496,323	23,469		1,950,000	1,555,452	155,853	8,109,869	587,136	8,778,005
11 Transfer to BA 4195													
12 Non-Fire Expense													
15 Transfer to CRU in 4195		66,227		91,426	189,456					5,000	5,000		5,000
18 Tr to 4195 - Fire Reimb for Veh Repairs													
19 FEMA Fire Assistance Grants		283,887		426,000							348,111	5,456	353,567
82 Prior Year Claims	250,000			50,940	1,508,048						425,000		425,000
83 Reserve for 4195													
84 Reserve for 4195													
85 Reserve for CRU Future Year Funding													
86 Reserve for Fleet Expenditures				1,524,287							1,524,287		1,524,287
88 Reserve													
87 Purchasing Assessment		4,531		374,080							374,080		374,080
89 Cost Allocation		10,854									4,631		4,631
93 Reserve for Reversion													
95 Deferred Facilities Maintenance													
EXPENDITURE TOTAL	5,000,000	437,901	891,713	3,123,423	1,604,779	23,469	-	1,950,000	1,555,452	1,110,441	16,897,178	1,006,213	16,793,391
Difference	0	0	0	0	0	0	0	0	0	0	0	0	0

Brian Sandoval
Governor



James R. Wells, CPA
Director

Paul Nicks
Deputy Director

**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: January 29, 2018

To: James R. Wells, Clerk of the Board
Governor's Finance Office

From: Lynnette Aaron, Executive Branch Budget Officer
Budget Division

Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an information item submitted for placement on the agenda of the next Board of Examiners meeting:

NEVADA GAMING CONTROL BOARD – NEVADA GAMING COMMISSION

Agenda Item Write-up:


Pursuant to NRS 463.123(2), the Nevada Gaming Control Board requests the approval to remove delinquent debt from the Nevada Gaming Commission's records.

Additional Information:

The amount requested to be deemed as bad debt is \$5,131.25. A listing of the debt is included in the attached schedule. The board will recall that the Nevada Gaming Commission does not use the typical process for bad debt write off initiated by the State Controller pursuant to 353C.220.

Statutory Authority:

NRS 463.123(2)

REVIEWED: _____ 
INFO ITEM: _____



BRIAN SANDOVAL
Governor

NEVADA GAMING CONTROL BOARD

1919 College Parkway, P.O. Box 8003, Carson City, Nevada 89702
555 E. Washington Avenue, Suite 2600, Las Vegas, Nevada 89101
3650 S. Pointe Circle, Suite 203, P.O. Box 31109, Laughlin, Nevada 89028
557 W. Silver Street, Suite 207, Elko, Nevada 89801
9790 Gateway Drive, Suite 100, Reno, Nevada 89521
750 Pilot Road, Suite I, Las Vegas, Nevada 89119

VACANT, *Chairman*
SHAWN R. REID, *Member*
TERRY JOHNSON, *Member*

RECEIVED

JAN 25 2018

RECEIVED

January 17, 2018

GOVERNOR'S FINANCE OFFICE
BUDGET DIVISION

GOVERNOR'S FINANCE OFFICE
BUDGET DIVISION

Carson City
(775) 684-7742
Fax: (775) 687-8221

State Board of Examiners
209 E Musser St, Room 200
Carson City NV 89701

Re: Nevada Gaming Commission Delinquent Accounts

Dear Board Members:

This letter is to advise you that the Nevada Gaming Control Board requests that the State Board of Examiners ("BOE") notice and agenda the following matter for the purpose of determining the appropriate removal of delinquent debts from the Nevada Gaming Commission's ("Commission") records.

The debt shown in the attached schedule is eligible for removal from the Commission's records pursuant to NRS 463.123. It is suggested that the BOE action be taken at the March 13, 2018 meeting.

Sincerely,

Shawn R. Reid
Acting Chairman

SR/DD:lf

cc: Terry Johnson, Member
Marie Bell, Executive Secretary
Dan Douglas, Chief, Tax and License Division
Lance Ferrato, Supervisor, Tax and License Division
Records and Research Services

Enclosures: 2017 Bad debt write-off schedule

Nevada Gaming Commission
2017 Bad Debt Write-off Schedule

Location ID	Location Name	Effective Date	Total Due	Comments
03531-04	DEALER'S CHOICE LOUNGE	4/1/2017	\$ 2,085.00	Pursuant to NRS 463.373 and NRS 463.270(5) the amount due is for quarterly slot machine fees including penalties.
20393-04	RANCHO MART	7/1/2016	\$ 2,187.50	Pursuant to NRS 463.385 and NRS 463.270(5) the amount due is for annual slot machine taxes including penalties.
20393-04	RANCHO MART	7/1/2016	\$ 858.75	Pursuant to NRS 463.373 and NRS 463.270(5) the amount due is for quarterly slot machine fees including penalties.

Brian Sandoval
Governor



James R. Wells, CPA
Director

Paul Nicks
Deputy Director

**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: March 21, 2018
To: James R. Wells, Clerk of the Board
Governor's Finance Office
From: Lynnette Aaron, Executive Branch Budget Officer
Budget Division
Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an information item submitted for placement on the agenda of the next Board of Examiners meeting:

NEVADA GAMING CONTROL BOARD – NEVADA GAMING COMMISSION

Agenda Item Write-up:

Pursuant to NRS 463.123(2), the Nevada Gaming Control Board requests the approval to remove delinquent debt from the Nevada Gaming Commission's records.


Additional Information:

The amount requested to be deemed as bad debt is \$5,131.25. A listing of the debt is included in the attached schedule. The board will recall that the Nevada Gaming Commission does not use the typical process for bad debt write off initiated by the State Controller pursuant to 353C.220.

The Gaming Control Board reviewed the two vendors listed on the bad debt schedule and found both vendors are in default status and their business licenses have expired with the Secretary of State. Additionally, the state has not made any payments to either of the vendors in the last year.

Statutory Authority:

NRS 463.123(2)

REVIEWED: 
INFO ITEM: _____

*Nevada Gaming Control Board
Tax and License Division*

MEMORANDUM

DATE: March 21, 2018

TO: Brian Sandoval, Governor, Chairman
Adam Paul Laxalt, Attorney General, Member
Barbara K. Cegavske, Secretary of State, Member
State Board of Examiners

FROM: Dan Douglas, Chief, Tax and License Division *(DD)*
Nevada Gaming Control Board

SUBJECT: March 13, 2018 Meeting, Item #12(a) Follow-up

As requested by the State Board of Examiners ("BOE"), this memo will address the two questions the BOE posed:

- 1) Do either of the entities, Rancho Mart and Dealer's Choice Lounge, have active businesses/licenses in Nevada?

Review of the Nevada Secretary of State's website revealed both entities are in default status and their business licenses have expired. Additionally, a search of the City of Las Vegas's business license website revealed no active licenses for Rancho Mart. Furthermore, a search performed on Clark County's business license website revealed no active licenses for the Dealer's Choice Lounge.

- 2) Has the State made payments to either of the entities, Rancho Mart and Dealer's Choice Lounge, through the DAWN system?

Queries through the DAWN system did not disclose any active or inactive vendor detail/payments for the entities. Additionally, business addresses and individual owners were searched, which did not disclose any information.

As stated before, both locations ceased gaming operations and failed to pay the required fees, including penalties. Once the Board's collection efforts were exhausted, the debts were transferred to the Controller's Office for collections.

If you have any additional questions or required any further information please let me know.

DD

LEASES SUMMARY

BOE #	LESSEE	LESSOR	AMOUNT
1.	DEPARTMENT OF HEALTH AND HUMAN SERVICES – AGING AND DISABILITY SERVICES	SPA NV RENTAL PROPERTY, LLC	\$3,496,699.80
	Lease Description:	This is a lease renewal which includes an additional 8,166 square feet plus tenant improvements to accommodate additional staff and consolidation/relocation of existing staff.	
	Term of Lease:	06/01/2018 – 05/31/2025	Located in Las Vegas
2.	DEPARTMENT OF HEALTH AND HUMAN SERVICES – AGING AND DISABILITY SERVICES – RURAL REGIONAL CENTER	NAKOMA INVESTMENTS, LLC	\$ 34,957.44
	Lease Description:	This is a renewal lease at the same terms.	
	Term of Lease:	08/01/2018 – 07/31/2021	Located in Gardnerville
3.	DEPARTMENT OF PUBLIC SAFETY – DIVISION OF PAROLE AND PROBATION	EXECUTIVE CENTER, LLC	\$2,765,820.60
	Lease Description:	This is a lease renewal with tenant improvements to relocate and accommodate new staff.	
	Term of Lease:	09/01/2018 – 08/31/2028	Located in Las Vegas
4.	DEPARTMENT OF PUBLIC SAFETY – HIGHWAY PATROL DIVISION	UCCELLI PROPERTIES, LP	\$63,724.08
	Lease Description:	This is an extension of an existing lease.	
	Term of Lease:	06/01/2018 – 05/31/2023	Located Fallon
5.	DEPARTMENT OF PUBLIC SAFETY – HIGHWAY PATROL DIVISION	DOUGLAS COUNTY SHERIFF'S OFFICE	\$.00
	Lease Description:	This is an extension of an existing lease.	
	Term of Lease:	04/01/2018 – 03/31/2023	Located in Stateline
6.	DEPARTMENT OF PUBLIC SAFETY – HIGHWAY PATROL DIVISION	ELKO COUNTY SHERIFF'S OFFICE	\$.00
	Lease Description:	This is an extension of an existing lease.	
	Term of Lease:	01/01/2018 – 12/31/2022	Located in Jackpot

For Budget Division Use Only	
Reviewed by: <i>ZBW</i>	
Reviewed by: <i>NA</i>	<i>3/1/18</i>
Reviewed by:	

Please Note: Dates for commencement and BOE targets are initial estimates and may be subject to change in accordance with timeframes of returned documentation.

STATEWIDE LEASE INFORMATION

RECEIVED

FEB 26 2018

1. Agency: Department of Health and Human Services
Aging and Disability Services Division
Desert Regional Center
3416 Goni Road, Suite D-132
Carson City, Nevada 89706
Lisa Tuttle 775.687.0532 fax: 775.687.0573 LRTuttle@adsd.nv.gov
Darrel Hansen 702.486.6333 fax: 702.486.6368 DLHansen@drc.nv.gov

GOVERNOR'S FINANCE OFFICE
BUDGET DIVISION

Remarks: This lease renewal includes an additional 8,166 sf plus tenant improvements to accommodate additional Legislative approved staff, and consolidation/relocation of existing staff.

Exceptions/Special notes:

2. Name of Lessor: SPA NV Rental Property, LLC

3. Address of Lessor: PO Box 81225
Las Vegas, Nevada 89180

4. Property contact: Gatski Commercial
4755 Dean Martin Drive
Las Vegas, Nevada 89103
Sharyn Briese 702.221.8226 fax: 702.221.1256 sharyn@gatskicommercial.com

5. Address of Lease property: 5550 West Flamingo Road, Suites B1-B5, C1-C4
Las Vegas, Nevada 89103

a. Square Footage: Rentable Usable 20,535

b. Cost:	cost per month	# of months in time frame	cost per year	time frame	Actual cost per square foot
Increase %	\$40,043.25	12	\$480,519.00	June 1, 2018 - May 31, 2019	\$1.95
0%	\$40,043.25	12	\$480,519.00	June 1, 2019 - May 31, 2020	\$1.95
3%	\$41,275.35	12	\$495,304.20	June 1, 2020 - May 31, 2021	\$2.01
0%	\$41,275.35	12	\$495,304.20	June 1, 2021 - May 31, 2022	\$2.01
3%	\$42,507.45	12	\$510,089.40	June 1, 2022 - May 31, 2023	\$2.07
0%	\$42,507.45	12	\$510,089.40	June 1, 2023 - May 31, 2024	\$2.07
3%	\$43,739.55	12	\$524,874.60	June 1, 2024 - May 31, 2025	\$2.13
c. Total Lease Consideration:		84	\$3,496,699.80		

d. Option to renew: Yes No 30 Renewal terms: One Identical Term

e. Holdover notice: # of Days required 90 Holdover terms: 5%/90

f. Term: Seven (7) Years

g. Pass-thrus/CAM/Taxes: Landlord Tenant

h. Utilities: Landlord Tenant

i. Janitorial: Landlord Tenant 3 day 5 day Rural 3 day Rural 5 day Other (see special notes)

j. Repairs: Major: Landlord Tenant Minor: Landlord Tenant

k. Comparable Market Rate: \$2.05 - \$2.60 - Las Vegas / Henderson Area

l. Specific termination clause in lease: Breach/Default lack of funding

m. Lease will be paid for by Agency Budget Account Number: 3279

6. Purpose of the lease: To house the Desert Regional Center

7. This lease constitutes:

- An extension of an existing lease
- An addition to current facilities (requires a remark)
- A relocation (requires a remark)
- A new location (requires a remark)
- Remodeling only
- Other

a. Estimated Moving Expenses: \$0.00 Furnishings: \$214,351.00 Data/Phones: \$49,614.00

STATEWIDE LEASE INFORMATION

IF THIS LEASE IS FOR A NEW SPACE, RELOCATION, ADDITION TO EXISTING OR REMODEL OF EXISTING SPACE - PLEASE CONFIRM THAT ALL ASSOCIATED COSTS ARE INCLUDED IN YOUR LEGISLATIVELY APPROVED BUDGET.

Yes _____ No _____ Dec Unit _____

IF NO, PLEASE PROVIDE THE APPROVED WORK PROGRAM NUMBER ADDING THE EXPENSE TO YOUR BUDGET

L. Joseph F. DeM. Schmidt 2/14/18
 Authorized Agency Signature Date

For Public Works Information:

8. State of Nevada Business License Information:


a. Nevada Business ID Number:	<u>NV20001072438</u>	Exp:	<u>7/31/2018</u>	117
b. The Contractor is registered with the Nevada Secretary of State's Office as a:	LLC <input checked="" type="checkbox"/>	INC <input type="checkbox"/>	CORP <input type="checkbox"/>	LP <input type="checkbox"/>
c. Is the Contractor Exempt from obtaining a Business License:	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO		
*If yes, please explain in exceptions section				
d. Is the Contractors Name the same as the Legal Entity Name?	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO		
*If no, please explain in exceptions section				
e. Does the Contractor have a current Nevada State Business License (SBL)?	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO		
*If no, please explain in exceptions section				
f. Is the Legal Entity active and in good standing with the Nevada Secretary of States	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO		
g. State of Nevada Vendor number:	<u>T81072567</u>			

9. Compliance with NRS 331.110, Section 1, Paragraph 2:

a. I/we have considered the reasonableness of the terms of this lease, including cost	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
b. I/we have considered other state leased or owned space available for use by this agency	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO


 Authorized Signature
 Public Works Division

2.22.18
 Date

 For Board of Examiners YES NO

For Budget Division Use Only	
Reviewed by:	<i>[Signature]</i>
Reviewed by:	
Reviewed by:	

3/16/18

Please Note: Dates for commencement and BOE targets are initial estimates and may be subject to change in accordance with timeframes of returned documentation.

STATEWIDE LEASE INFORMATION

1. Agency: Department of Health and Human Services
Aging and Disability Services Division, Rural Regional Center
3416 Goni Road, Building D, 132-Fiscal
Carson City, Nevada 89706
Rob Forderhase Phone: (775) 687-2653 Fax: (775) 688-1022 Email: rforderhase@adsd.nv.gov
Lisa Tuttle Phone: (775) 687-0532 Fax: (775) 687-0573 Email: lrtuttle@adsd.nv.gov

Remarks: This full service lease renewal was negotiated on the same terms as existing.

Exceptions/Special notes:

2. Name of Lessor: Nakoma Investments, LLC
Linda Hoskin

3. Address of Lessor: 1528 Highway 395, Suite 205
Gardnerville, Nevada 89410

4. Property contact: Silvera Commercial Real Estate, Inc.
1512 Highway 395 North, Suite 7A
Gardnerville, Nevada 89410
Gary Moreira
Office: (775) 783-4007 Cell: (775) 220-5940 Fax: (775) 651-0926 Email: gary@cvcomre.com

5. Address of Lease property: 1528 Highway 395, Suite 250
Gardnerville, Nevada 89410

a. Square Footage: Rentable
 Usable 660

b. Cost:

cost per month	# of months in time frame	cost per year	time frame	Approximate cost per square foot
\$952.00	12	\$11,424.00	August 1, 2018 - July 31, 2019	\$1.44
3% \$980.56	12	\$11,766.72	August 1, 2019 - July 31, 2020	\$1.49
0% \$980.56	12	\$11,766.72	August 1, 2020 - July 31, 2021	\$1.49

Increase %

c. Total Lease Consideration: 36 \$34,957.44

d. Option to renew: Yes No 90 Renewal terms: One identical term

e. Holdover notice: # of Days required 30 Holdover terms: 5% / 90

f. Term: Three (3) years

g. Pass-thrus/CAM/Taxes Landlord Tenant

h. Utilities: Landlord Tenant

i. Janitorial: Landlord Tenant 3 day 5 day Rural 3 day Rural 5 day Other (see special notes)

j. Repairs: Major: Landlord Tenant Minor: Landlord Tenant

k. Comparable Market Rate: Not Available - Rural Area

l. Specific termination clause in lease: Breach/Default lack of funding

m. Lease will be paid for by Agency Budget Account Number: 3167

6. Purpose of the lease: To house the Aging and Disabilities Services Division/Rural Regional Center

7. This lease constitutes:

- An extension of an existing lease
- An addition to current facilities (requires a remark)
- A relocation (requires a remark)
- A new location (requires a remark)
- Remodeling only
- Other

a. Estimated Moving Expenses: \$0.00 Furnishings: \$0.00 Data/Phones: \$0.00

RECEIVED

MAR 15 2018


GOVERNOR'S FINANCE OFFICE
BUDGET DIVISION

STATEWIDE LEASE INFORMATION

IF THIS LEASE IS FOR A NEW SPACE, RELOCATION, ADDITION TO EXISTING OR REMODEL OF EXISTING SPACE - PLEASE CONFIRM THAT ALL ASSOCIATED COSTS ARE INCLUDED IN YOUR LEGISLATIVELY APPROVED BUDGET.

Yes _____ No _____ Dec Unit _____

IF NO, PLEASE PROVIDE THE APPROVED WORK PROGRAM NUMBER ADDING THE EXPENSE TO YOUR BUDGET


3/7/18
 Authorized Agency Signature Date

For Public Works Information:


8. State of Nevada Business License Information:

a. Nevada Business ID Number:	NV20061367738	Exp:	10/31/2018	2
b. The Contractor is registered with the Nevada Secretary of State's Office as a:	LLC <input checked="" type="checkbox"/>	INC <input type="checkbox"/>	CORP <input type="checkbox"/>	LP <input type="checkbox"/>
c. Is the Contractor Exempt from obtaining a Business License:	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO		
*If yes, please explain in exceptions section				
d. Is the Contractors Name the same as the Legal Entity Name?	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO		
*If no, please explain in exceptions section				
e. Does the Contractor have a current Nevada State Business License (SBL)?	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO		
*If no, please explain in exceptions section				
f. Is the Legal Entity active and in good standing with the Nevada Secretary of States	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO		
g. State of Nevada Vendor number:	T27028312			

9. Compliance with NRS 331.110, Section 1, Paragraph 2:

a. I/we have considered the reasonableness of the terms of this lease, including cost	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
b. I/we have considered other state leased or owned space available for use by this agency	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO


3.12.18
 Authorized Signature Date
 Public Works Division


 For Board of Examiners YES NO

Please Note: Dates for commencement and BOE targets are initial estimates and may be subject to change in accordance with timeframes of returned documentation.

For Budget Division Use Only	
Reviewed by: <i>[Signature]</i>	3/14/18
Reviewed by: <i>[Signature]</i>	3/16/18
Reviewed by:	

STATEWIDE LEASE INFORMATION

1. Agency:

Department of Public Safety
 Division of Parole and Probation
 555 Wright Way
 Carson City, Nevada 89711
 Melissa Carr (775) 684-4593 Fax: (775) 684-4809 mcarr@dps.state.nv.us

Remarks:

Leasing Services negotiated a full service lease including necessary tenant improvements to better accommodate relocation of Parole and Probation from State space due to addition of personnel for the 2017-2019 biennium.

Exceptions/Special notes:

2. Name of Lessor:

Executive Center, LLC

3. Address of Lessor:

2800 Olympic Boulevard, Suite 105
 Santa Monica, California 90404

4. Property contact:

MDL Group
 3065 South Jones Boulevard, Suite 201
 Las Vegas, Nevada 89146
 Bonnie Densmore
 (702) 388-1800 fax: (702) 388-1010 email: bdensmore@mdlgroup.com

5. Address of Lease property:

1455 East Tropicana Avenue, Building 800
 Las Vegas, Nevada 89119

a. Square Footage:

Rentable
 Usable 9,201

b. Cost:

cost per month	# of months in time frame	cost per year	time frame	Actual cost per square foot
\$20,794.26	12	\$249,531.12	Months 1 - 12	\$2.26
2% \$21,254.31	12	\$255,051.72	Months 13 - 24	\$2.31
2% \$21,714.36	12	\$260,572.32	Months 25 - 36	\$2.36
3% \$22,266.42	12	\$267,197.04	Months 37 - 48	\$2.42
2% \$22,726.47	12	\$272,717.64	Months 49 - 60	\$2.47
2% \$23,278.53	12	\$279,342.36	Months 61 - 72	\$2.53
2% \$23,830.59	12	\$285,967.08	Months 73 - 84	\$2.59
2% \$24,290.64	12	\$291,487.68	Months 85 - 96	\$2.64
2% \$24,842.70	12	\$298,112.40	Months 97 - 108	\$2.70
3% \$25,486.77	12	\$305,841.24	Months 109 - 120	\$2.77

Increase %

c. Total Lease Consideration:

120 \$2,765,820.60

d. Option to renew:

Yes No 90 Renewal terms: One (1) identical term

e. Holdover notice:

of Days required 30 Holdover terms: 5% / 90

f. Term:

Ten (10) years

g. Pass-thrus/CAM/Taxes

Landlord Tenant

h. Utilities:

Landlord Tenant

i. Janitorial:

Landlord Tenant 3 day 5 day Rural 3 day Rural 5 day Other (see special notes)

j. Repairs:

Major: Landlord Tenant Minor: Landlord Tenant

k. Comparable Market Rate:

\$2.05 - \$2.60 - Las Vegas / Henderson Area

l. Specific termination clause in lease:

Breach/Default lack of funding

m. Lease will be paid for by Agency Budget Account Number:

3740

6. Purpose of the lease:

To house the Division of Parole and Probation

7. This lease constitutes:

- An extension of an existing lease
- An addition to current facilities (requires a remark)
- A relocation (requires a remark)
- A new location (requires a remark)
- Remodeling only
- Other

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a. Estimated Moving Expenses: TBD

Furnishings: \$138,832.00

Data/Phones: TBD GOVERNOR'S FINANCE OFFICE
 BUDGET DIVISION

STATEWIDE LEASE INFORMATION

IF THIS LEASE IS FOR A NEW SPACE, RELOCATION, ADDITION TO EXISTING OR REMODEL OF EXISTING SPACE - PLEASE CONFIRM THAT ALL ASSOCIATED COSTS ARE INCLUDED IN YOUR LEGISLATIVELY APPROVED BUDGET.

Yes X No _____ Dec Unit _____

IF NO, PLEASE PROVIDE THE APPROVED WORK PROGRAM NUMBER ADDING THE EXPENSE TO YOUR BUDGET

[Signature] 3/8/18
 Authorized Agency Signature Date

For Public Works Information:

8. State of Nevada Business License Information:

a. Nevada Business ID Number:	<u>NV20141303617</u>	Exp:	<u>5/31/2019</u>	52
b. The Contractor is registered with the Nevada Secretary of State's Office as a:	LLC <input checked="" type="checkbox"/> INC <input type="checkbox"/> CORP <input type="checkbox"/> LP <input type="checkbox"/>			
c. Is the Contractor Exempt from obtaining a Business License:	<input type="checkbox"/> YES		<input checked="" type="checkbox"/> NO	
*If yes, please explain in exceptions section				
d. Is the Contractors Name the same as the Legal Entity Name?	<input checked="" type="checkbox"/> YES		<input type="checkbox"/> NO	
*If no, please explain in exceptions section				
e. Does the Contractor have a current Nevada State Business License (SBL)?	<input checked="" type="checkbox"/> YES		<input type="checkbox"/> NO	
*If no, please explain in exceptions section				
f. Is the Legal Entity active and in good standing with the Nevada Secretary of States	<input checked="" type="checkbox"/> YES		<input type="checkbox"/> NO	
g. State of Nevada Vendor number:	<u>TBD</u>			

9. Compliance with NRS 331.110, Section 1, Paragraph 2:

a. I/we have considered the reasonableness of the terms of this lease, including cost	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
b. I/we have considered other state leased or owned space available for use by this agency	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO

[Signature] 3/9/18
 Authorized Signature Date
 Public Works Division
 For Board of Examiners YES NO

Please Note: Dates for commencement and BOE targets are initial estimates and may be subject to change in accordance with timeframes of returned documentation.

For Budget Division Use Only	
Reviewed by: <i>[Signature]</i>	3/13/18
Reviewed by: <i>[Signature]</i>	5/16/18
Reviewed by:	

STATEWIDE LEASE INFORMATION - address update 1-2018

1. Agency: Department of Public Safety
Nevada Highway Patrol Division
555 Wright Way
Carson City, Nevada 89711
Melissa Carr
(775) 684-4593 fax (775) 684-4809 mcarr@dps.state.nv.us

Remarks: Leasing Services renewed this lease at the existing rate and terms.

Exceptions/Special notes:

2. Name of Lessor: Uccelli Properties, LP
Paula Uccelli

3. Address of Lessor: 570 El Camino Real, Suite 105-503
Redwood City, California 94063

4. Property contact: Tom Inglis
PO Box 5921
Fallon, Nevada 89407
(775) 342-7003 fax (775) 423-2145 kayi@phonewave.net

5. Address of Lease property: 975 West Williams Avenue
Fallon, Nevada 89406

a. Square Footage: Rentable
 Usable 1,162

b. Cost:	cost per month	# of months in time frame	cost per year	time frame	Actual cost per square foot
Increase %	\$1,034.18	12	\$12,410.16	June 1, 2018 - May 31, 2019	\$0.89
2%	\$1,057.42	12	\$12,689.04	June 1, 2019 - May 31, 2020	\$0.91
0%	\$1,057.42	12	\$12,689.04	June 1, 2020 - May 31, 2021	\$0.91
2%	\$1,080.66	12	\$12,967.92	June 1, 2021 - May 31, 2022	\$0.93
0%	\$1,080.66	12	\$12,967.92	June 1, 2022 - May 31, 2023	\$0.93

c. Total Lease Consideration: 60 \$63,724.08

d. Option to renew: Yes No 90 Renewal terms: One (1) Identical Term

e. Holdover notice: # of Days required 30 Holdover terms: 5%/90 days

f. Term: Five (5) Years

g. Pass-thrus/CAM/Taxes Landlord Tenant

h. Utilities: Landlord Tenant Tenant - Trash Collection, Electric and Gas Only.

i. Janitorial: Landlord Tenant 3 day 5 day Rural 3 day Rural 5 day Other (see special notes)

j. Repairs: Major: Landlord Tenant Minor: Landlord Tenant

k. Comparable Market Rate: Not Available - Rural Area

l. Specific termination clause in lease: Breach/Default lack of funding

m. Lease will be paid for by Agency Budget Account Number: 4713

6. Purpose of the lease: To house the Nevada Highway Patrol Division

7. This lease constitutes:
- An extension of an existing lease
 - An addition to current facilities (requires a remark)
 - A relocation (requires a remark)
 - A new location (requires a remark)
 - Remodeling only
 - Other

a. Estimated Moving Expenses: \$0.00 Furnishings: \$0.00 Data/Phones: \$0.00

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STATEWIDE LEASE INFORMATION

IF THIS LEASE IS FOR A NEW SPACE, RELOCATION, ADDITION TO EXISTING OR REMODEL OF EXISTING SPACE - PLEASE CONFIRM THAT ALL ASSOCIATED COSTS ARE INCLUDED IN YOUR LEGISLATIVELY APPROVED BUDGET.

Yes 6 No _____ Dec Unit _____

IF NO, PLEASE PROVIDE THE APPROVED WORK PROGRAM NUMBER ADDING THE EXPENSE TO YOUR BUDGET

[Signature] 021
Authorized Agency Signature
3/2/18
Date

For Public Works Information:

8. State of Nevada Business License Information:

a. Nevada Business ID Number:	NV19991138480	Exp:	12/31/2018	10		
b. The Contractor is registered with the Nevada Secretary of State's Office as a:		LLC <input type="checkbox"/>	INC <input type="checkbox"/>	CORP <input type="checkbox"/>	LP <input type="checkbox"/>	<input checked="" type="checkbox"/>
c. Is the Contractor Exempt from obtaining a Business License:		<input type="checkbox"/> YES			<input checked="" type="checkbox"/> NO	
*If yes, please explain in exceptions section						
d. Is the Contractors Name the same as the Legal Entity Name?		<input checked="" type="checkbox"/> YES			<input type="checkbox"/> NO	
*If no, please explain in exceptions section						
e. Does the Contractor have a current Nevada State Business License (SBL)?		<input checked="" type="checkbox"/> YES			<input type="checkbox"/> NO	
*If no, please explain in exceptions section						
f. Is the Legal Entity active and in good standing with the Nevada Secretary of States		<input checked="" type="checkbox"/> YES			<input type="checkbox"/> NO	
g. State of Nevada Vendor number:	T80135580					

9. Compliance with NRS 331.110, Section 1, Paragraph 2:

a. I/we have considered the reasonableness of the terms of this lease, including cost	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
b. I/we have considered other state leased or owned space available for use by this agency	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO

[Signature]
Authorized Signature
Public Works Division
4-8-18
Date

PS
For Board of Examiners YES NO

For Budget Division Use Only	
Reviewed by:	3/9/18
Reviewed by:	3/9/18
Reviewed by:	

STATEWIDE LEASE INFORMATION

1. Agency: Department of Public Safety
Nevada Highway Patrol Division
555 Wright Way
Carson City, Nevada 89711
Melissa Carr 775.684.4593 fax:775.684.4809 mcarr@dps.state.nv.us

Remarks: This is a renewal at an existing location.

Exceptions/Special notes: This is a ZERO cost lease.

2. Name of Landlord (Lessor): Douglas County Sheriff's Office

3. Address of Landlord: 1625 8th (Water) Street
Minden, Nevada 89423

4. Property contact: Ron Pierini
775.782.9935 fax: 775.782.9919

5. Address of Lease property: 175 Highway 50
Stateline, Nevada 89449

a. Square Footage: Rentable Usable 732

b. Cost:

cost per month	# of months in time frame	cost per year	time frame	Approximate cost per square foot
\$0.00	60	\$0.00	April 1, 2018 - March 31, 2023	\$0.00
	60	\$0.00		

Increase %

c. Total Lease Consideration: 60 \$0.00

d. Option to renew: Yes No 90 Renewal terms: One Identical Term

e. Holdover notice: # of Days required 30 Holdover terms: Month to Month

f. Term: Five (5) Years

g. Pass-thrus/CAM/Taxes Landlord Tenant

h. Utilities: Landlord Tenant

i. Janitorial: Landlord Tenant 3 day 5 day Rural 3 day Rural 5 day Other

j. Repairs: Major: Landlord Tenant Minor: Landlord Tenant

k. Comparable Market Rate: Not Available

l. Specific termination clause in lease: Breach/Default lack of funding

m. Lease will be paid for by Agency Budget Account Number: 4713

6. Purpose of the lease: To house the Highway Patrol Division

7. This lease constitutes:

- An extension of an existing lease
- An addition to current facilities (requires a remark)
- A relocation (requires a remark)
- A new location (requires a remark)
- Remodeling only
- Other

a. Estimated Moving Expenses: N/A Furnishings: N/A Data/Phones: N/A

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FEB 20 2018

GOVERNOR'S FINANCE OFFICE
BUDGET DIVISION

STATEWIDE LEASE INFORMATION

IF THIS LEASE IS FOR A NEW SPACE, RELOCATION, ADDITION TO EXISTING OR REMODEL OF EXISTING SPACE - PLEASE CONFIRM THAT ALL ASSOCIATED COSTS ARE INCLUDED IN YOUR LEGISLATIVELY APPROVED BUDGET.
Yes _____ No _____ Dec Unit _____

IF NO, PLEASE PROVIDE THE APPROVED WORK PROGRAM NUMBER ADDING THE EXPENSE TO YOUR BUDGET

Authorized Agency Signature _____ Date _____

For Public Works Information:

8. State of Nevada Business License Information:


a. Nevada Business ID Number:	<u>Exempt</u>	Exp:					5		
b. The Contractor is registered with the Nevada Secretary of State's Office as a:		LLC	<input type="checkbox"/>	INC	<input type="checkbox"/>	CORP	<input type="checkbox"/>	LLP	<input type="checkbox"/>
c. Is the Contractor Exempt from obtaining a Business License:		<input type="checkbox"/>	YES					<input type="checkbox"/>	NO
*If yes, please explain in exceptions section									
d. Is the Contractors Name the same as the Legal Entity Name?		<input type="checkbox"/>	YES					<input type="checkbox"/>	NO
*If no, please explain in exceptions section									
e. Does the Contractor have a current Nevada State Business License (SBL)?		<input type="checkbox"/>	YES					<input type="checkbox"/>	NO
*If no, please explain in exceptions section									
Is the Legal Entity active and in good standing with the Nevada Secretary of States		<input type="checkbox"/>	YES					<input type="checkbox"/>	NO
f. Office?									
g. State of Nevada Vendor number:	<u>N/A</u>								

9. Compliance with NRS 331.110, Section 1, Paragraph 2:

a. I/we have considered the reasonableness of the terms of this lease, including cost	<input checked="" type="checkbox"/>	YES	<input type="checkbox"/>	NO
b. I/we have considered other state leased or owned space available for use by this agency	<input checked="" type="checkbox"/>	YES	<input type="checkbox"/>	NO

Authorized Signature
Public Works Division

2-16-18
Date

 II For Board of Examiners YES NO

Brian Sandoval
Governor



Patrick Cates
Director

Chris P. Chimits
Interim Administrator

Carson City Offices:
Public Works Section
515 East Musser Street, Suite 102
Carson City, Nevada 89701-4263
(775) 684-4141 | Fax (775) 684-4142

Buildings & Grounds Section
(775) 684-1800 | Fax (775) 684-1821

Leasing Services Section
(775) 684-1815 | Fax (775) 684-1817

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Public Works Division

Las Vegas Offices:
Public Works Section
2300 McLeod Drive
Las Vegas, Nevada 89104-4136
(702) 486-5115 | Fax (702) 486-5094

Buildings & Grounds Section
(702) 486-4300 | Fax (702) 486-4308

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FEB 20 2018

GOVERNOR'S FINANCE OFFICE
BUDGET DIVISION

MEMORANDUM

Date: February 20, 2018

To: Jim Rodriguez

From: Becky McCabe, State Public Works Division, Leasing Services, 684-1815
becky.mccabe@admin.nv.gov

Subject: For placement on April's BOE meeting

Please place this leases on April's Board of Examiners meeting. They will be retroactive due to the fact that the Agency submitted the leases themselves to BOE and they were directed to submit them through Leasing Service.

- 1) Elko County Sheriff's Office – Department of Public Safety/Highway Patrol Division – 1120 Snyder Way, Jackpot, Nevada 89852
- 2) Douglas County Sheriff's Office – Department of Public Safety/Highway Patrol Division – 175 Highway 50, Stateline, Nevada 89449

Thank you,

Becky McCabe

For Budget Division Use Only	
Reviewed by:	<i>[Signature]</i> 2-28-17
Reviewed by:	<i>[Signature]</i> 3/9/17
Reviewed by:	

STATEWIDE LEASE INFORMATION

1. Agency: Department of Public Safety
Nevada Highway Patrol Division
555 Wright Way
Carson City, Nevada 89711
Melissa Carr 775.684.4593 fax:775.684.4809 mcarr@dps.state.nv.us

Remarks: This is a renewal at an existing location.

Exceptions/Special notes: This is a ZERO cost lease.

2. Name of Landlord (Lessor): Elko County Sheriff's Office

3. Address of Landlord: 775 West Silver Street
Elko, Nevada 89801

4. Property contact: James Pitt
775.738.3421 fax: 775.753.9845

5. Address of Lease property: 1120 Snyder Way
Jackpot, Nevada 89852

a. Square Footage: Rentable
 Usable 324

b. Cost:

cost per month	# of months in time frame	cost per year	time frame	Approximate cost per square foot
\$0.00	60	\$0.00	January 1, 2018 - December 31, 2022	\$0.00

Increase %

c. Total Lease Consideration: 60 \$0.00

d. Option to renew: Yes No 90 Renewal terms: One Identical Term

e. Holdover notice: # of Days required 30 Holdover terms: Month to Month

f. Term: Five (5) Years

g. Pass-thrus/CAM/Taxes Landlord Tenant

h. Utilities: Landlord Tenant

i. Janitorial: Landlord Tenant 3 day 5 day Rural 3 day Rural 5 day Other

j. Repairs: Major: Landlord Tenant Minor: Landlord Tenant

k. Comparable Market Rate: Not Available

l. Specific termination clause in lease: Breach/Default lack of funding

m. Lease will be paid for by Agency Budget Account Number: 4713

6. Purpose of the lease: To house the Highway Patrol Division

7. This lease constitutes:

- An extension of an existing lease
- An addition to current facilities (requires a remark)
- A relocation (requires a remark)
- A new location (requires a remark)
- Remodeling only
- Other

a. Estimated Moving Expenses: N/A Furnishings: N/A Data/Phones: N/A

RECEIVED

FEB 20 2018

GOVERNOR'S FINANCE OFFICE
BUDGET DIVISION

STATEWIDE LEASE INFORMATION

IF THIS LEASE IS FOR A NEW SPACE, RELOCATION, ADDITION TO EXISTING OR REMODEL OF EXISTING SPACE - PLEASE CONFIRM THAT ALL ASSOCIATED COSTS ARE INCLUDED IN YOUR LEGISLATIVELY APPROVED BUDGET.

Yes _____ No _____ Dec Unit _____

IF NO, PLEASE PROVIDE THE APPROVED WORK PROGRAM NUMBER ADDING THE EXPENSE TO YOUR BUDGET

Authorized Agency Signature Date

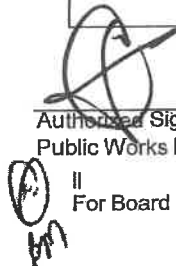
For Public Works Information:

8. State of Nevada Business License Information:

a. Nevada Business ID Number: _____	Exempt _____	Exp:		
b. The Contractor is registered with the Nevada Secretary of State's Office as a:			LLC <input type="checkbox"/>	INC <input type="checkbox"/>
			CORP <input type="checkbox"/>	LLP <input type="checkbox"/>
c. Is the Contractor Exempt from obtaining a Business License:			<input type="checkbox"/> YES	<input type="checkbox"/> NO
*If yes, please explain in exceptions section				
d. Is the Contractors Name the same as the Legal Entity Name?			<input type="checkbox"/> YES	<input type="checkbox"/> NO
*If no, please explain in exceptions section				
e. Does the Contractor have a current Nevada State Business License (SBL)?			<input type="checkbox"/> YES	<input type="checkbox"/> NO
*If no, please explain in exceptions section				
Is the Legal Entity active and in good standing with the Nevada Secretary of States			<input type="checkbox"/> YES	<input type="checkbox"/> NO
f. Office?				
g. State of Nevada Vendor number:	N/A _____			

9. Compliance with NRS 331.110, Section 1, Paragraph 2:

a. I/we have considered the reasonableness of the terms of this lease, including cost	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
b. I/we have considered other state leased or owned space available for use by this agency	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO


 Authorized Signature
 Public Works Division
 ||
 For Board of Examiners YES NO

2-16-18
Date

Brian Sandoval
Governor



Patrick Cates
Director

Chris P. Chimits
Interim Administrator

Carson City Offices:
Public Works Section
515 East Musser Street, Suite 102
Carson City, Nevada 89701-4263
(775) 684-4141 | Fax (775) 684-4142

Buildings & Grounds Section
(775) 684-1800 | Fax (775) 684-1821

Leasing Services Section
(775) 684-1815 | Fax (775) 684-1817

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Public Works Division

Las Vegas Offices:
Public Works Section
2300 McLeod Drive
Las Vegas, Nevada 89104-4136
(702) 486-5115 | Fax (702) 486-5094

Buildings & Grounds Section
(702) 486-4300 | Fax (702) 486-4308

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FEB 20 2018

GOVERNOR'S FINANCE OFFICE
BUDGET DIVISION

MEMORANDUM

Date: February 20, 2018

To: Jim Rodriguez

From: Becky McCabe, State Public Works Division, Leasing Services, 684-1815
becky.mccabe@admin.nv.gov

Subject: For placement on April's BOE meeting

Please place this leases on April's Board of Examiners meeting. They will be retroactive due to the fact that the Agency submitted the leases themselves to BOE and they were directed to submit them through Leasing Service.

- 1) Elko County Sheriff's Office – Department of Public Safety/Highway Patrol Division – 1120 Snyder Way, Jackpot, Nevada 89852
- 2) Douglas County Sheriff's Office – Department of Public Safety/Highway Patrol Division – 175 Highway 50, Stateline, Nevada 89449

Thank you,

Becky McCabe

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
1.	030	ATTORNEY GENERAL'S OFFICE - CONSUMER ADVOCATE	THE LAWTON LAW FIRM, P.C.	OTHER: REGULATORY ASSESSMENTS	\$100,000	Professional Service
	Contract Description:	This is a new contract to provide professional services as an expert witness and full litigation support to the Bureau of Consumer Protection for cost of capital, depreciation and other issues related to utility ratemaking and cost recovery proposals.				
	Term of Contract:	05/08/2018 - 05/13/2020	Contract # 19718			
2.	030	ATTORNEY GENERAL'S OFFICE - GRANTS UNIT	FILEONQ, INC.	FEDERAL	\$81,811	
	Contract Description:	This is a new contract to provide a new evidence software management system, hardware, training and ongoing support for three locations. This system will replace the current system and be used by the Investigations Division for tracking evidence that has been seized pertaining to criminal investigations and prosecutions.				
	Term of Contract:	04/10/2018 - 12/31/2019	Contract # 19763			
3.	040	SECRETARY OF STATE'S OFFICE	JAH CONSULTING, LLC	GENERAL	\$20,000	
	Contract Description:	This is the third amendment to the original contract which provides analysis, review of documents and preparation of reports for the backlog of completed inspections and investigations within the Compliance/Audit Section of the Securities Division. This amendment extends the termination date from June 30, 2018 to June 30, 2019 and increases the maximum amount from \$48,725 to \$68,725 due to the continued need for these services.				
	Term of Contract:	01/12/2016 - 06/30/2019	Contract # 17376			
4.	060	CONTROLLER'S OFFICE	GRAY CPA CONSULTING, PA	GENERAL	\$196,108	
	Contract Description:	This is a new contract to provide software application, implementation and training for the Comprehensive Annual Financial Report.				
	Term of Contract:	04/10/2018 - 04/30/2023	Contract # 19800			
5.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - DEPARTMENT OF ADMINISTRATION CIP PROJECTS - NON-EXEC	PAUL CAVIN ARCHITECT, LLC	BONDS	\$57,400	Professional Service
	Contract Description:	This is a new contract to provide professional architectural/engineering services for the Warm Springs Correctional Center - Unit 1 and Unit 2 Americans with Disabilities Act (ADA) Upgrades CIP project, to include: design, construction and bid documents, as well as construction administration services for the reconfiguration/remodel of 5 showers, 2 restrooms, janitor's closet, new ramp/railing system, new sidewalks, stairs and retaining wall to comply with the ADA; CIP Project No. 17-S02-4: SPWD Contract No. 111868.				
	Term of Contract:	04/10/2018 - 06/30/2022	Contract # 19774			

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
6.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - DEPARTMENT OF ADMINISTRATION CIP PROJECTS – NON-EXEC	VAN WOERT BIGOTTI ARCHITECTS	GENERAL	\$185,000	Professional Service
	Contract Description:	This is a new contract to provide professional architectural/engineering services for the Northern Nevada Adult Mental Health Services - Master Plan Upgrade Advance Planning CIP project, to include a study of the community in the context of the agency's updated operational plans and an assessment of the impact of adding the new Northern Nevada Veteran's Home to the campus: CIP Project No. 17-S04-2; SPWD Contract No. 111883.				
		Term of Contract:	04/10/2018 - 06/30/2022	Contract # 19792		
7.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - DEPARTMENT OF ADMINISTRATION CIP PROJECTS – NON-EXEC	MELROY ENGINEERING, INC. DBA MSA ENGINEERING CONSULTANTS	HIGHWAY FUND	\$63,000	Professional Service
	Contract Description:	This is a new contract to provide professional architectural/engineering services for the Carson City DMV Generator Replacement CIP project to include design, construction and bid documents, as well as construction administration services for the removal of two existing diesel generators and the design/installation of a new standby power generator system: CIP Project No. 17-M24; SPWD Contract No. 111864.				
		Term of Contract:	04/10/2018 - 06/30/2022	Contract # 19746		
8.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - DEPARTMENT OF MILITARY - CIP PROJECTS – NON-EXEC	ETCHEMENDY ENGINEERING, INC.	OTHER: AGENCY FUNDED CIP	\$62,500	Professional Service
	Contract Description:	This is a new contract to provide professional architectural/engineering services for the Harry Reid Training Center C-12 Hangar – Heating, Ventilation and Air Conditioning System Renovation CIP project to include design of construction and bid documents, as well as construction administration services for the replacement and modifications to the existing air systems, ductwork, piping and associated direct digital control system: CIP Project No. 18-A019; SPWD Contract No. 111835.				
		Term of Contract:	04/10/2018 - 06/30/2022	Contract # 19757		

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
9.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - DEPARTMENT OF MILITARY - CIP PROJECTS - NON-EXEC	PUGSLEY SIMPSON COULTER ARCHITECTS	OTHER: AGENCY FUNDED CIP	\$7,900	Professional Service
	Contract Description:	This is the second amendment to the original contract which provides professional architectural/engineering services for the Floyd Edsall Training Center Facility - Call For Fire Trainer Building CIP project: CIP Project No. 16-A010; SPWD Contract No. 109949. This amendment increases the maximum amount from \$47,550 to \$55,450 to fund up to three additional construction administration meetings/site visits and associated travel for the design team to ensure bridging documents are incorporated in the construction phase of the project.				
		Term of Contract:	01/14/2016 - 06/30/2020	Contract # 17392		
10.	085	DEPARTMENT OF ADMINISTRATION - RISK MANAGEMENT - INSURANCE & LOSS PREVENTION	USI INSURANCE SERVICES NATIONAL, INC.	OTHER: INSURANCE ASSESSMENTS	\$1,750,000	
	Contract Description:	This is a new contract to retain insurance brokers with the appropriate qualifications and experience to assist the Risk Manager in structuring and marketing the State's various insurance program needs, excluding workers compensation insurance.				
		Term of Contract:	04/10/2018 - 03/31/2023	Contract # 19649		
11.	101	DEPARTMENT OF TOURISM AND CULTURAL AFFAIRS- TOURISM	CCS PRESENTATIONS SYSTEMS	OTHER: LODGING TAX	\$200,000	
	Contract Description:	This is a new contract to install an audio-visual system in the Laxalt Building. CONTINGENT ON IFC WORK PROGRAM C42585.				
		Term of Contract:	04/10/2018 - 06/30/2021	Contract # 19623		
12.	300	DEPARTMENT OF EDUCATION - CAREER AND TECHNICAL EDUCATION	BOARD OF REGENTS, NEVADA SYSTEM OF HIGHER EDUCATION OBO - UNIVERSITY OF NEVADA, RENO	OTHER: PRIVATE NEW SKILLS FOR YOUTH GRANT	\$60,456	
	Contract Description:	This is a new interlocal agreement to scale the Learn and Earn Advanced Career Pathway (LEAP) life sciences project to enable expansion of outreach efforts to the Hispanic/Latino community and increase the ability to expand the LEAP Life Sciences framework to other Science, Technology, Engineering and Math industry partners.				
		Term of Contract:	04/10/2018 - 06/30/2019	Contract # 19765		

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
13.	300	DEPARTMENT OF EDUCATION - SAFE AND RESPECTFUL LEARNING	THE ABBI AGENCY	OTHER: PRIVATE PACIFIC INSTITUTE FOR RESEARCH AND EDUCATION GRANT	\$44,900	
	Contract Description:	This is a new contract for ongoing services to provide an integrated marketing strategy and campaign for the recently implemented SafeVoice 24 hour, 7 days a week, 365 days a year anonymous tip reporting system for students. CONTINGENT ON IFC WORK PROGRAM C42806.				
		Term of Contract:	02/08/2018 - 04/30/2018	Contract # 19769		
14.	406	DEPARTMENT OF HEALTH AND HUMAN SERVICES - PUBLIC AND BEHAVIORAL HEALTH - BEHAVIORAL HEALTH ADMINISTRATION - CHILD AND FAMILY SERVICES	NETSMART NEW YORK, INC.	GENERAL	\$2,753,513	Sole Source
	Contract Description:	This is a new contract to provide for the implementation and integration of the medication management system including electronic order entry and electronic medication administration records to improve patient safety and prescribing practices.				
		Term of Contract:	04/10/2018 - 06/30/2022	Contract # 19548		
15.	406	DEPARTMENT OF HEALTH AND HUMAN SERVICES - PUBLIC AND BEHAVIORAL HEALTH - MATERNAL CHILD HEALTH SERVICES	UNIVERSITY OF UTAH DBA DEPARTMENT OF PEDIATRICS	FEDERAL	\$80,000	
	Contract Description:	This is the second amendment to the original contract which provides information, resources, local referrals to families, service providers or care coordinators serving children and youth with special healthcare needs. This amendment extends the termination date from May 23, 2018 to September 30, 2019 and increases the maximum amount from \$48,500 to \$128,500 due to a revised scope of work and the increased need for these services.				
		Term of Contract:	05/23/2016 - 09/30/2019	Contract # 18094		
16.	407	DEPARTMENT OF HEALTH AND HUMAN SERVICES - WELFARE AND SUPPORTIVE SERVICES - CHILD SUPPORT ENFORCEMENT PROGRAM	PROTECH SOLUTIONS, INC.	GENERAL 32% OTHER: STATE SHARE OF COLLECTIONS 2% FEDERAL 66%	\$65,000,000	
	Contract Description:	This is a new contract to provide for the replacement of the current Child Support Enforcement Program's automated system. (Relates to CETS contract # 19741 - contract 17).				
		Term of Contract:	05/01/2018 - 12/31/2023	Contract # 19767		

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
17.	407	DEPARTMENT OF HEALTH AND HUMAN SERVICES - WELFARE AND SUPPORTIVE SERVICES - CHILD SUPPORT ENFORCEMENT PROGRAM	SLI GLOBAL SOLUTIONS, LLC	GENERAL 32% OTHER: STATE SHARE OF COLLECTIONS 2% FEDERAL 66%	\$2,211,680	
	Contract Description:	This is a new contract to provide independent verification and validation related to the design, development and implementation of a replacement automated system. (Relates to CETS contract 19767 - contract 16).				
		Term of Contract:	05/01/2018 - 04/30/2024	Contract # 19741		
18.	409	DEPARTMENT OF HEALTH AND HUMAN SERVICES - CHILD AND FAMILY SERVICES - CALIENTE YOUTH CENTER	LINCOLN COUNTY HOSPITAL DISTRICT	GENERAL	\$140,160	Exempt
	Contract Description:	This is a new interlocal agreement that continues ongoing medical services, including diagnosis and treatment to youth in residence.				
		Term of Contract:	07/01/2018 - 06/30/2022	Contract # 19669		
19.	431	OFFICE OF THE MILITARY	CARDNO GS, INC.	FEDERAL	\$320,000	
	Contract Description:	This is a new contract to provide asset inventory and data entry services for the Nevada Army National Guard, to include a full physical inventory and condition analysis of Guard facilities and assets using the Army BUILDER Sustainment Management System program.				
		Term of Contract:	04/10/2018 - 04/09/2022	Contract # 19799		
20.	440	DEPARTMENT OF CORRECTIONS - PRISON INDUSTRY	ERICKSON FRAMING NV, LLC	OTHER: REVENUE	\$1,477,036	Exempt
	Contract Description:	This is a new revenue contract to provide ongoing reimbursement for costs to utilize offender labor in Reno. Offenders will fabricate and assemble wooden trusses, wall panels, doors and trims for the Nevada residential housing market.				
		Term of Contract:	04/10/2018 - 06/30/2022	Contract # 18843		

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
21.	655	DEPARTMENT OF PUBLIC SAFETY – RECORDS, COMMUNICATIONS AND COMPLIANCE - CENTRAL REPOSITORY FOR NEVADA RECORDS OF CRIMINAL HISTORY	MANAGEMENT TECHNOLOGY GROUP, LLC DBA MTG MANAGEMENT CONSULTANTS, LLC	OTHER: RESERVES	\$387,971	Sole Source
	Contract Description:	This is a new contract to provide professional consulting services to update the agency's Needs Assessment for Computerized Criminal History and Related Systems originally completed in May 2012. The study will include, but will not be limited to, identification of information technology (IT) best practices specific to the agency's operations, technology improvement solutions to upgrade various applications used within the Division as well as the identification of potential grant opportunities to assist with the funding of selected IT solutions.				
		Term of Contract:	04/10/2018 - 06/30/2022	Contract # 19812		
22.	702	DEPARTMENT OF WILDLIFE – GAME MANAGEMENT	WASHINGTON ANIMAL DISEASE DIAGNOSTIC LABORATORY	OTHER: HERITAGE TRUST FUND 25% FEDERAL 75%	\$60,000	
	Contract Description:	This is the third amendment to the original interlocal agreement which provides testing services for wildlife diseases and other wildlife health factors. This amendment increases the maximum amount from \$198,250 to \$258,250 due to an increased volume of testing.				
		Term of Contract:	03/05/2015 - 01/31/2019	Contract # 16396		
23.	702	DEPARTMENT OF WILDLIFE – DIVERSITY DIVISION	ACHA CONSTRUCTION, LLC	FEE: SPORTSMEN 50% OTHER: WILDLIFE HERITAGE 10% FEDERAL 40%	\$100,000	
	Contract Description:	This is a new contract to provide protection to state owned and private lands by either constructing or removing fences for resource enhancement of springs, riparian areas and crucial habitats.				
		Term of Contract:	04/10/2018 - 04/10/2021	Contract # 19631		
24.	702	DEPARTMENT OF WILDLIFE - HABITAT	CARSON VALLEY CONSERVATION DISTRICT SERVICE CENTER WATERSHED COORDINATOR	FEE: HABITAT CONSERVATION	\$50,000	
	Contract Description:	This is a new interlocal agreement to provide wildlife habitat and ecological restoration services and the maintenance of treatment areas statewide.				
		Term of Contract:	04/10/2018 - 11/30/2021	Contract # 19674		

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
25.	705	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - WATER RESOURCES	WEBSOFT DEVELOPERS, INC.	FEDERAL	\$14,800	
	Contract Description:	This is the first amendment to the original contract which provides enhancements to the current meters database that will provide more efficiencies and new functionalities. This amendment extends the termination date from June 30, 2018 to December 15, 2018 and increases the maximum amount from \$41,775 to \$56,575 due to the additional database enhancement items.				
	Term of Contract:	08/01/2017 - 12/15/2018	Contract # 19003			
26.	706	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - FORESTRY - ADMINISTRATION	RAY HEATING PRODUCTS, INC. DBA RHP MECHANICAL SYSTEMS	GENERAL 87% OTHER: NURSERY FUNDS 13%	\$97,849	
	Contract Description:	This is a new contract to provide ongoing heating and air conditioning system, water treatment and plumbing repair services at the Division's Western Region facility, Washoe Nursery, Sierra Front Interagency Dispatch Center and Air Operations facility.				
	Term of Contract:	04/10/2018 - 04/30/2022	Contract # 19714			
27.	707	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - STATE LANDS - TAHOE BOND SALE-NON-EXEC	NORTH LAKE TAHOE FIRE PROTECTION DISTRICT	OTHER: LAND MANAGEMENT FUNDS 47% FEDERAL 53%	\$85,000	
	Contract Description:	This is a new interlocal agreement to provide resources in the form of organized and qualified work crews for the Nevada Tahoe Resources Team. The work to be completed reduces the risk of catastrophic wildfire and the intensity of wildfires when they do occur in the Tahoe Basin.				
	Term of Contract:	04/10/2018 - 12/31/2021	Contract # 19790			
28.	709	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - ENVIRONMENTAL PROTECTION - WATER QUALITY PLANNING	GREAT BASIN OUTDOOR SCHOOL	FEDERAL	\$78,516	
	Contract Description:	This is a new contract to provide environmental education projects that support Tahoe - Truckee watershed protection plans.				
	Term of Contract:	04/10/2018 - 06/30/2020	Contract # 19695			

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
29.	901	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - VOCATIONAL REHABILITATION	UNIVERSITY OF NEVADA SCHOOL OF MEDICINE DBA MEDSCHOOL ASSOCIATES NORTH	GENERAL 21.3% FEDERAL 78.7%	\$100,000	
	Contract Description:	This is a new interlocal agreement to provide applicant or eligible client services that include, but are not limited to: examination, consultation, diagnosis, treatment, therapy, anesthesia, medical facility fees and hospital or surgeon fees, with the intent of getting the applicant able to return to work activities.				
		Term of Contract:	04/10/2018 - 02/28/2023	Contract # 19749		
30.	908	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - ADMINISTRATIVE SERVICES - INFORMATION DEVELOPMENT AND PROCESSING	ON POINT TECHNOLOGY, INC.	OTHER: PENALTIES AND INTEREST	\$255,000	Sole Source
	Contract Description:	This is a new contract to provide an upgrade to the Workforce Reporter software subscription service. This upgrade will provide staff the ability to more efficiently detect, analyze and prevent fraud.				
		Term of Contract:	04/10/2018 - 04/29/2021	Contract # 19614		
31.	B006	LICENSING BOARDS AND COMMISSIONS - COSMETOLOGY	JK BELZ & ASSOCIATES, INC.	FEE: LICENSES & FEES	\$63,000	
	Contract Description:	This is the first amendment to the original contract which provides lobbying services for the Board. This amendment increases the maximum amount from \$63,000 to \$126,000 and extends the termination date from May 31, 2018 to May 31, 2020 due to the continued need for these services.				
		Term of Contract:	07/12/2016 - 05/31/2020	Contract # 17879		
32.	B011	LICENSING BOARDS AND COMMISSIONS - CONTRACTORS	MCDONALD CARANO WILSON, LLP	FEE: LICENSES & FEES	\$160,000	Professional Service
	Contract Description:	This is a new contract to provide administrative law judge services to the Board.				
		Term of Contract:	04/10/2018 - 03/31/2020	Contract # 19793		
33.	B026	LICENSING BOARDS AND COMMISSIONS - OSTEOPATHIC MEDICINE	MCDONALD CARANO WILSON, LLP	FEE: LICENSES & FEES	\$53,000	
	Contract Description:	This is a new contract to provide government affairs and regulation development assistance to the Board.				
		Term of Contract:	4/10/2018 - 12/31/2019	Contract # 19775		

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **19718**

Agency Name: **ATTORNEY GENERAL'S OFFICE**
 Agency Code: **030**
 Appropriation Unit: **1038-10**
 Is budget authority available?: **Yes**
 If "No" please explain: **Not Applicable**

Legal Entity Name: **THE LAWTON LAW FIRM, P.C.**
 Contractor Name: **THE LAWTON LAW FIRM, P.C.**
 Address: **12600 HILL COUNTRY BLVD.
 SUITE R-275**
 City/State/Zip: **AUSTIN, TX 78738-6768**
 Contact/Phone: **Daniel Lawton 512/3220019**
 Vendor No.: **T27025088**
 NV Business ID: **NV20101246795**

To what State Fiscal Year(s) will the contract be charged? **2018-2020**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<input checked="" type="checkbox"/> Other funding	100.00 % Regulatory Assessments

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **05/08/2018**Anticipated BOE meeting date **04/2018**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **05/13/2020**Contract term: **2 years and 6 days**4. Type of contract: **Contract**Contract description: **Professional Service**

5. Purpose of contract:

This is a new contract to provide professional services as an expert witness and full litigation support to the Bureau of Consumer Protection for cost of capital, depreciation and other issues related to utility ratemaking and cost recovery proposals.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$100,000.00**

Payment for services will be made at the rate of \$200.00 per hour maximum

Other basis for payment: Upon receipt and agency approval of monthly invoice that itemize work performed by time and date of services rendered.

II. JUSTIFICATION

7. What conditions require that this work be done?

Specialized knowledge and testimony of an expert witness is required by the Bureau of Consumer Protection (the BCP) to assist in evaluating the filings, as well as, the particular requirements to represent consumers' interests.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Specialized knowledge and credentials of an experienced expert in the field which is not available in a State agency is needed in complex contested matters before the NV Public Utilities Commission.

9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

This vendor was chosen for their specialized expertise, availability and reasonable rates.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Since 2010 with the Bureau of Consumer Protection and all work performed have been satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?
Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
Yes

19. Agency Field Contract Monitor:
Michael Saunders, Senior Deputy Attorney General Ph: 702-486-3793

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	hrobinso	02/28/2018 09:27:40 AM
Division Approval	hrobinso	02/28/2018 09:27:43 AM
Department Approval	cschonl1	02/28/2018 10:09:28 AM
Contract Manager Approval	hrobinso	02/28/2018 10:17:47 AM
Budget Analyst Approval	hfield	03/06/2018 10:50:32 AM
BOE Agenda Approval	hfield	03/06/2018 14:37:15 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **19763**

Agency Name: **ATTORNEY GENERAL'S OFFICE**
 Agency Code: **030**
 Appropriation Unit: **1040-19**
 Is budget authority available?: **Yes**
 If "No" please explain: Not Applicable

Legal Entity Name: **FILEONQ, INC.**
 Contractor Name: **FILEONQ, INC.**
 Address: **832 INDUSTRY DR**
 City/State/Zip: **SEATTLE, WA 98188**
 Contact/Phone: **Shannon Turner 800-603-6802**
 Vendor No.: **PUR0004315**
 NV Business ID: **NV20181131193**

To what State Fiscal Year(s) will the contract be charged? **2018-2020**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**Anticipated BOE meeting date **04/2018**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **12/31/2019**Contract term: **1 year and 274 days**4. Type of contract: **Contract**Contract description: **Evidence Software**

5. Purpose of contract:

This is a new contract to provide a new evidence software management system, hardware, training and ongoing support for three locations. This system will be replacing the current system and will be used in the Investigations Division for tracking evidence that has been seized pertaining to criminal investigations and prosecutions.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$81,811.00****II. JUSTIFICATION**

7. What conditions require that this work be done?

The current software used by the Investigations Division to track and maintain seized property is antiquated and needs to be replaced.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees are not specialized in this area.

9. Were quotes or proposals solicited? **Yes**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

FileOnQ

Tracker Products
QueTel

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

FileOnQ was chosen because they were determined to best meet the needs of the AGO as assessed by the RFP selection committee; they were the highest scoring vendor in all phases of the scoring of the proposals received

d. Last bid date: 11/02/2017 Anticipated re-bid date:

10. Does the contract contain any IT components? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The Department of Public Safety is currently using this vendor and their service has been recognized as satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Catherine Krause, Information Technology Chief Ph: 775-684-1104

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	cschon1	03/01/2018 10:46:10 AM
Division Approval	cschon1	03/01/2018 10:46:12 AM
Department Approval	cschon1	03/01/2018 10:46:14 AM
Contract Manager Approval	cschon1	03/01/2018 10:46:16 AM
EITS Approval	lolso3	03/05/2018 08:08:22 AM
Budget Analyst Approval	hfield	03/08/2018 15:22:21 PM
BOE Agenda Approval	hfield	03/08/2018 15:22:24 PM
BOE Final Approval	Pending	



STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Enterprise I.T. Services Division
100 N. Stewart Street, Suite 100 | Carson City, NV 89701
Phone: (775) 684-5800

MEMORANDUM

DATE: October 2, 2017

TO: Catherine Krause, Information Technology Chief, AG

CC: Governor's Finance Office
Tom Wolf, Chief IT Manager, Computing, EITS, DOA
Ken Adams, Chief IT Manager, Communications, EITS, DOA
Suzie Block, Chief IT Manager, Agency IT Services, EITS, DOA
Shannon Rahming, Administrator, EITS, DOA
David Haws, Deputy Administrator, EITS, DOA
Robert Dehnhardt, Chief IT Manager, Security, EITS, DOA

FROM: Tim Lewis, TIR Administrator, EITS, DOA

SUBJECT: TIR Approval: AGO Evidence Management System

We reviewed and approved the TIR and associated documentation for the AGO Evidence Management System.

The AGO Evidence Management System will use grant funding to procure evidence management software and associated computers, printers, and other peripheral hardware. The new solution, to be selected through the State's RFP process, will replace an aging, obsolete system that is no longer supported.

It is expected that this effort will follow the existing agency and State security policies. The Office of Information Security (OIS) (InfoSec@doit.nv.gov) will ensure maximum security through guidance related to system architecture and the establishment of proper security controls. Please work with OIS to assure that proper security provisions are included in RFPs and vendor contracts. They are available to review any controls and provide guidance on protecting critical and personally identifiable information.

If funded, please be sure to consider how the implementation of this system will affect the workflow of state data and the related records responsibilities of agency personnel. If you have questions regarding this or wish to receive a sampling of the types of RDAs that will be affected by this implementation please contact the State Records Manager, Nevada Library and Archives at records@admin.nv.gov.

Also, please be aware that requirements for additional bandwidth may result in the agency being placed in a different cost tier for communications services.

If you have any questions, or if EITS Planning can be of any further assistance, please feel free to contact me at 775-684-5845.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **17376** Amendment Number: **3**

Agency Name: **SECRETARY OF STATE'S OFFICE** Legal Entity Name: **JAH CONSULTING, LLC**

Agency Code: **040** Contractor Name: **JAH CONSULTING, LLC**

Appropriation Unit: **1050-42** Address: **6725 Kostner St**

Is budget authority available?: **Yes** City/State/Zip: **Las Vegas, NV 89149**

If "No" please explain: **Not Applicable** Contact/Phone: **Judi Harris 7024997479**

Vendor No.: **T27034960**

NV Business ID: **NV20141350505**

To what State Fiscal Year(s) will the contract be charged? **2016-2019**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/>	General Funds	100.00 %	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/12/2016**

Anticipated BOE meeting date **04/2018**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2018**

Contract term: **3 years and 169 days**

4. Type of contract: **Contract**

Contract description: **JAH CONSULTING FY 16**

5. Purpose of contract:

This is the third amendment to the original contract which provides analysis, review of documents and preparation of reports for the backlog of completed inspections and investigations within the Compliance/Audit Section of the Securities Division. This amendment extends the termination date from June 30, 2018 to June 30, 2019 and increases the maximum amount from \$48,725 to \$68,725 due to the continued need for these services.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$9,500.00	\$9,500.00	\$9,500.00	No
a. Amendment 1:	\$20,000.00	\$29,500.00	\$29,500.00	Yes - Info
b. Amendment 2:	\$19,225.00	\$19,225.00	\$48,725.00	Yes - Info
2. Amount of current amendment (#3):	\$20,000.00	\$20,000.00	\$68,725.00	Yes - Action
3. New maximum contract amount:	\$68,725.00			
and/or the termination date of the original contract has changed to:	06/30/2019			

II. JUSTIFICATION

7. What conditions require that this work be done?

Due to staff overload of the Securities Compliance Division of the Secretary of State office, a backlog exists of completed inspections and investigations of broker-dealers and investment advisors registered in Nevada. This backlog needs to be reviewed and analyzed for preparation of reports written according to established formats by the Securities Division. These reports will include recommendation for action/disposition pursuant to NRS and NAC 90 as well as current policies and procedure of the Securities Division.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees lack the time, knowledge, and expertise to complete the work.

9. Were quotes or proposals solicited? Yes
Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

JAH Consulting was chosen because she offered the best adaptability to the Secretary of State's needs.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Secretary of State FY 2014 - Satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

No b. If "No", is an exemption on file with the Nevada Secretary of State's Office?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level

User

Signature Date

Budget Account Approval

pdover

02/12/2018 14:13:06 PM

Division Approval

pdover

02/12/2018 14:13:14 PM

Department Approval	pdover	02/12/2018 14:13:23 PM
Contract Manager Approval	shudder	02/12/2018 14:32:24 PM
Budget Analyst Approval	laaron	03/07/2018 10:19:35 AM
BOE Agenda Approval	lfree1	03/13/2018 15:01:06 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **19800**

Agency Name: CONTROLLER'S OFFICE	Legal Entity Name: Gray CPA Consulting, PA
Agency Code: 060	Contractor Name: Gray CPA Consulting, PA
Appropriation Unit: 1130-26	Address: PO Box 6606 FM 1488 Ste 148-62
Is budget authority available?: Yes	City/State/Zip: Magnolia, TX 77354
If "No" please explain: Not Applicable	Contact/Phone: Gail Gray 936-828-4587
	Vendor No.: T29040318
	NV Business ID: 000

To what State Fiscal Year(s) will the contract be charged? **2018-2023**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/>	General Funds	100.00 %	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **04/10/2018**Anticipated BOE meeting date **04/2018**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **04/30/2023**Contract term: **5 years and 21 days**4. Type of contract: **Contract**Contract description: **CAFR Software**

5. Purpose of contract:

This is a new contract to provide software application, implementation and training for the Comprehensive Annual Financial Report.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$196,108.00**

Payment for services will be made at the rate of \$196,108.00 per contract

II. JUSTIFICATION

7. What conditions require that this work be done?

The current Comprehensive Annual Financial Report (CAFR) software application, CAFR Unlimited, is being phased out by the Owner, Harris Computer Systems, aka System Innovators. They are offering a different solution which may not be a good fit for State Controller's Office (SCO). This software is used by the Controller's Office Financial Reporting Group to prepare the annual CAFR report. This report is one of the primary reports required within the government financial industry for the State of Nevada to receive a ranking for credit worthiness for state, county and municipal bonds and general indebtedness. The CAFR is also required to receive federal grant funding which was \$5 billion in fiscal year 2016. Without an annual CAFR, the State would not be rated, hence, effectively could not issue bonds.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the extensive knowledge of Federal laws, financial reporting requirements or programming expertise required to create a software application for this extensive reporting requirement.

9. Were quotes or proposals solicited? **Yes**Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Gray CPA Consulting
Workiva, Inc.
Thales Consulting

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #3501, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 11/29/2017 Anticipated re-bid date:

10. Does the contract contain any IT components? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is NOT registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

Application is pending

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

No b. If "No", is an exemption on file with the Nevada Secretary of State's Office?

No If "No", to a. AND b., please explain why the contractor does not have an SBL or an exemption.

Application is pending

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

No b. If "NO", please explain.

Application is pending

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jsmack	03/06/2018 16:24:51 PM
Division Approval	jsmack	03/06/2018 16:24:53 PM
Department Approval	jsmack	03/06/2018 16:24:55 PM
Contract Manager Approval	hbill1	03/06/2018 16:27:58 PM
EITS Approval	lolso3	03/07/2018 08:49:14 AM
Budget Analyst Approval	tgreenam	03/16/2018 12:33:51 PM

BOE Agenda Approval
BOE Final Approval

sbrown
Pending

03/16/2018 13:28:55 PM

Brian Sandoval
Governor



Patrick Cates
Director

Shannon Rahming
Administrator

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Enterprise I.T. Services Division

100 N. Stewart Street, Suite 100 | Carson City, NV 89701
Phone: (775) 684-5800

MEMORANDUM

DATE: November 14, 2017

TO: Wes Bills, Management Analyst II
Linnette Ollson, IT Manager 2
James Smack, Chief Deputy Controller
Catherine Byrne, Accountant 1 (CAFR)

CC: Governor's Finance Office
Tom Wolf, Chief IT Manager, Computing, EITS, DOA
Ken Adams, Chief IT Manager, Communications, EITS, DOA
Suzie Block, Chief IT Manager, Agency IT Services, EITS, DOA
Shannon Rahming, Administrator, EITS, DOA
David Haws, Deputy Administrator, EITS, DOA
Robert Dehnhardt, Chief IT Manager, Security, EITS, DOA

FROM: Tim Lewis, TIR Administrator, EITS, DOA

SUBJECT: TIR Approval: CAFR Replacement

We reviewed and approved the TIR and associated documentation for the CAFR Software replacement project for the Controller's Office.

The project involves procuring software—via the State's RFP process—to replace the current CAFR reporting solution.

It is expected that this effort will follow the existing agency and State security policies. The Office of Information Security (OIS) (InfoSec@doit.nv.gov) will ensure maximum security through guidance related to system architecture and the establishment of proper security controls. Please work with OIS to assure that proper security provisions are included in RFPs and vendor contracts. They are available to review any controls and provide guidance on protecting critical and personally identifiable information.

If funded, please be sure to consider how the implementation of this system will affect the workflow of state data and the related records responsibilities of agency personnel. If you have questions regarding this or wish to receive a sampling of the types of RDAs that will

be affected by this implementation please contact the State Records Manager, Nevada Library and Archives at records@admin.nv.gov.

Also, please be aware that requirements for additional bandwidth may result in the agency being placed in a different cost tier for communications services.

If you have any questions, or if EITS Planning can be of any further assistance, please feel free to contact me at 775-684-5845.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **19774**

Agency Name: **ADMIN - STATE PUBLIC WORKS DIVISION**

Agency Code: **082**

Appropriation Unit: **1585-48**

Is budget authority available?: **Yes**

If "No" please explain: **Not Applicable**

Legal Entity Name: **PAUL CAVIN ARCHITECT, LLC**

Contractor Name: **PAUL CAVIN ARCHITECT, LLC**

Address: **51 MARILYN MAE DR.**

City/State/Zip: **SPARKS,, NV 89441-6236**

Contact/Phone: **775-384-6141**

Vendor No.: **T29033842**

NV Business ID: **NV20131182382**

To what State Fiscal Year(s) will the contract be charged? **2018-2022**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	X Bonds	100.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **111868**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **04/10/2018**

Anticipated BOE meeting date **04/2018**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2022**

Contract term: **4 years and 82 days**

4. Type of contract: **Contract**

Contract description: **Arch/Eng**

5. Purpose of contract:

This is a new contract to provide professional architectural/engineering services for the Warm Springs Correctional Center - Unit 1 and Unit 2 ADA Upgrades CIP project, to included design, construction and bid documents, as well as construction administration services for the reconfiguration/remodel of 5 showers, 2 restrooms, janitor's closet, new ramp/railing system, new sidewalks, stairs and retaining wall to comply with the Americans with Disabilities Act; CIP Project No. 17-S02-4: SPWD Contract No. 111868.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$57,400.00**

Other basis for payment: **Monthly progress payments based on services provided.**

II. JUSTIFICATION

7. What conditions require that this work be done?

2017 Agency CIP.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Professional Architectural/Engineering are provided by SPWD to support the State Capital Improvement Program. Consultants are selected based on their ability to provide design and engineering services to meet the goals established by the Legislature.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Rife, Mike, Project Manager Ph: 775-684-4141

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	Imars1	02/26/2018 13:16:27 PM
Division Approval	Imars1	02/26/2018 13:16:30 PM
Department Approval	Imars1	02/26/2018 13:16:33 PM
Contract Manager Approval	Imars1	02/26/2018 13:16:36 PM
Budget Analyst Approval	jrodrig9	03/05/2018 16:35:46 PM
BOE Agenda Approval	hfield	03/08/2018 16:39:56 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **19792**

Agency Name: **ADMIN - STATE PUBLIC WORKS DIVISION**

Agency Code: **082**

Appropriation Unit: **1585-50**

Is budget authority available?: **Yes**

If "No" please explain: **Not Applicable**

Legal Entity Name: **VAN WOERT BIGOTTI ARCHITECTS**

Contractor Name: **VAN WOERT BIGOTTI ARCHITECTS**

Address: **1400 S VIRGINIA ST. SUITE C**

City/State/Zip: **RENO, NV 89502-2836**

Contact/Phone: **775-328-1010**

Vendor No.: **T60080600**

NV Business ID: **NV19781005709**

To what State Fiscal Year(s) will the contract be charged? **2018-2022**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	100.00 %	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **111883**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **04/10/2018**

Anticipated BOE meeting date **04/2018**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2022**

Contract term: **4 years and 82 days**

4. Type of contract: **Contract**

Contract description: **Arch/Eng**

5. Purpose of contract:

This is a new contract to provide professional architectural/engineering services for the Northern Nevada Adult Mental Health Services - Master Plan Upgrade Advance Planning CIP project, to include a study of the community in the context of the agency's updated operational plans and an assessment of the impact of adding the new Northern Nevada Veteran's Home to the campus: CIP Project No. 17-S04-2; SPWD Contract No. 111883.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$185,000.00**

Other basis for payment: **Monthly progress payments based on services provided.**

II. JUSTIFICATION

7. What conditions require that this work be done?

2017 Agency CIP.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Professional Architectural/Engineering are provided by SPWD to support the State Capital Improvement Program. Consultants are selected based on their ability to provide design and engineering services to meet the goals established by the Legislature.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Crook, Ron, Project Manager Ph: 775-684-4141

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	Imars1	03/06/2018 09:27:44 AM
Division Approval	Imars1	03/06/2018 09:27:49 AM
Department Approval	Imars1	03/06/2018 09:27:52 AM
Contract Manager Approval	Imars1	03/06/2018 09:27:55 AM
Budget Analyst Approval	jrodrig9	03/14/2018 21:09:23 PM
BOE Agenda Approval	sbrown	03/16/2018 12:25:19 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **19746**Agency Name: **ADMIN - STATE PUBLIC WORKS DIVISION**Agency Code: **082**Appropriation Unit: **1590-78**Is budget authority available?: **Yes**If "No" please explain: **Not Applicable**Legal Entity Name: **MELROY ENGINEERING, INC., DBA MSA ENGINEERING CONSULTANTS**Contractor Name: **MELROY ENGINEERING, INC., DBA MSA ENGINEERING CONSULTANTS**Address: **MSA ENGINEERING CONSULTANTS
370 E WINDMILL LN. STE. 100**City/State/Zip: **LAS VEGAS, NV 89123-1840**Contact/Phone: **702-896-1100**Vendor No.: **T29022618**NV Business ID: **NV19971093631**To what State Fiscal Year(s) will the contract be charged? **2018-2022**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds 0.00 % Fees 0.00 %

Federal Funds 0.00 % Bonds 0.00 %

X Highway Funds **100.00 %** Other funding 0.00 %Agency Reference #: **111864**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **04/10/2018**Anticipated BOE meeting date **04/2018**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2022**Contract term: **4 years and 82 days**4. Type of contract: **Contract**Contract description: **Arch/Eng**

5. Purpose of contract:

This is a new contract to provide professional architectural / engineering services for the Carson City DMV Generator Replacement CIP project to include design, construction and bid documents, as well as construction administration services for the removal of two existing diesel generators and the design / installation of a new standby power generator system: CIP Project No. 17-M24; SPWD Contract No. 111864

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$63,000.00**Other basis for payment: **Monthly progress payments based on services provided.****II. JUSTIFICATION**

7. What conditions require that this work be done?

2017 Agency CIP.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Professional Architectural/Engineering are provided by SPWD to support the State Capital Improvement Program. Consultants are selected based on their ability to provide design and engineering services to meet the goals established by the Legislature.9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Davidow, Clifford, Project Manager Ph: 775-684-4141

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	Imars1	02/15/2018 12:02:56 PM
Division Approval	Imars1	02/15/2018 12:03:14 PM
Department Approval	Imars1	02/15/2018 12:03:17 PM
Contract Manager Approval	Imars1	02/15/2018 12:03:20 PM
Budget Analyst Approval	jrodrig9	02/22/2018 12:20:27 PM
BOE Agenda Approval	hfield	03/08/2018 14:50:37 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **19757**Agency Name: **ADMIN - STATE PUBLIC WORKS DIVISION**Agency Code: **082**Appropriation Unit: **All Appropriations**Is budget authority available?: **No**

If "No" please explain: This is an agency funded CIP where the project will be managed by the SPWD, but all funding and contractor payment responsibilities will remain with the initiating agency. For this contract the funding and expenditure authority will reside in the agency account 3650, expenditure category 10, Army Facilities.

Legal Entity Name: **ETCHEMENDY ENGINEERING, INC.**Contractor Name: **ETCHEMENDY ENGINEERING, INC.**Address: **10597 DOUBLE R BLVD.**City/State/Zip: **RENO, NV 89521-8937**Contact/Phone: **Brandon Etchemendy 775-853-1131**Vendor No.: **T29033764**NV Business ID: **NV20111683017**To what State Fiscal Year(s) will the contract be charged? **2018-2022**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<input checked="" type="checkbox"/> Other funding	100.00 % Agency Funded CIP

Agency Reference #: **111835**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**Anticipated BOE meeting date **04/2018**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2022**Contract term: **4 years and 91 days**4. Type of contract: **Contract**Contract description: **Arch/Eng**

5. Purpose of contract:

This is a new contract to provide professional architectural/engineering services for the Harry Reid Training Center C-12 Hangar - HVAC System Renovation CIP project to include design, construction and bid documents, as well as construction administration services for the replacement and modifications to the existing air systems, ductwork, piping and associated direct digital control system: CIP Project No. 18-A019: SPWD Contract No. 111835.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$62,500.00**Other basis for payment: **Monthly progress payments based on services provided.****II. JUSTIFICATION**

7. What conditions require that this work be done?

2018 Agency CIP.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Professional Architectural/Engineering are provided by SPWD to support the State Capital Improvement Program. Consultants are selected based on their ability to provide design and engineering services to meet the goals established by the Legislature.

9. Were quotes or proposals solicited? No
 Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Dobson, TJ, Project Manager Ph: 775-684-4141

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	Imars1	02/21/2018 14:25:27 PM
Division Approval	Imars1	02/21/2018 14:25:30 PM
Department Approval	Imars1	02/21/2018 14:25:34 PM
Contract Manager Approval	Imars1	02/21/2018 14:25:37 PM
Budget Analyst Approval	jrodrig9	02/22/2018 12:52:35 PM
BOE Agenda Approval	hfield	03/08/2018 13:59:42 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **17392** Amendment Number: **2**

Agency Name: **ADMIN - STATE PUBLIC WORKS DIVISION** Legal Entity Name: **PUGSLEY SIMPSON COULTER ARCHITECTS**

Agency Code: **082** Contractor Name: **PUGSLEY SIMPSON COULTER ARCHITECTS**

Appropriation Unit: **All Budget Accounts - Category 10** Address: **151 E WARM SPRINGS RD**

Is budget authority available?: **No** City/State/Zip: **LAS VEGAS,, NV 89119**

If "No" please explain: This is an agency funded CIP. The project will be managed by the SPWD, but all funding and contractor payment responsibilities will remain with the initiating agency. Funding and expenditure authority will reside in agency budget account 3650, expenditure category 10, Army Facilities. Contact/Phone: **WADE SIMPSON 702-435-1150**

Vendor No.: **T27038348**

NV Business ID: **NV20031000034**

To what State Fiscal Year(s) will the contract be charged? **2016-2020**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Agency Funded CIP

Agency Reference #: 109949

2. Contract start date:
a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/14/2016**
Anticipated BOE meeting date **04/2018**

Retroactive? **No**
If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2020**
Contract term: **4 years and 168 days**

4. Type of contract: **Contract**
Contract description: **Arch/Eng Serv**

5. Purpose of contract:
This is the second amendment to the original contract which provides professional architectural/engineering services for the Floyd Edsall Training Center Facility - Call For Fire Trainer Building CIP project: CIP Project No. 16-A010; SPWD Contract No. 109949. This amendment increases the maximum amount from \$47,550 to \$55,450 to fund up to three additional construction administration meetings/site visits and associated travel for the design team to ensure bridging documents are incorporated in the construction phase of the project.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$33,950.00	\$33,950.00	\$33,950.00	Yes - Info
a. Amendment 1:	\$13,600.00	\$13,600.00	\$47,550.00	Yes - Info
2. Amount of current amendment (#2):	\$7,900.00	\$7,900.00	\$55,450.00	Yes - Action
3. New maximum contract amount:	\$55,450.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

2016 Agency CIP

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Professional services are provided by SPWD to support the State Capital Improvement Program. Consultants are selected based on their ability to provide design and engineering services to meet the goals established by the Legislature.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

SPWD, currently and/or in the past for various amounts with satisfactory results.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLP

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	Imars1	03/05/2018 10:04:23 AM
Division Approval	Imars1	03/05/2018 10:04:28 AM
Department Approval	Imars1	03/05/2018 10:04:49 AM

Contract Manager Approval
Budget Analyst Approval
BOE Agenda Approval

lmars1
jrodrig9
sbrown

03/05/2018 10:04:54 AM
03/14/2018 19:24:42 PM
03/16/2018 12:32:11 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **19649**

Agency Name: **ADMIN - RISK MANAGEMENT DIVISION**

Agency Code: **085**

Appropriation Unit: **1352-10**

Is budget authority available?: **No**

If "No" please explain: Sufficient funding is not budgeted in FY 18 or FY 19 to pay the contracted commissions for all lines of non-workers compensation insurance, if Risk Management also pays another broker for certain lines of insurance. However, it is not anticipated that all brokers retained will be used for all non-workers compensation insurance lines.

Legal Entity Name: **USI Insurance Services National, Inc.**

Contractor Name: **USI Insurance Services National, Inc.**

Address: **5340 Kietzke Lane, Suite 101**

City/State/Zip: **Reno, NV 89511**

Contact/Phone: **Brandon Lewis 775-335-2113**

Vendor No.: **T29024179**

NV Business ID: **NV20001348779**

To what State Fiscal Year(s) will the contract be charged? **2018-2023**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Insurance Assessments

Agency Reference #: **RFP # 3495GB**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **04/10/2018**

Anticipated BOE meeting date **04/2018**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **03/31/2023**

Contract term: **4 years and 356 days**

4. Type of contract: **Contract**

Contract description: **Prop & Cas Broker In**

5. Purpose of contract:

This is a new contract to retain insurance brokers with the appropriate qualifications and experience to assist the Risk Manager in structuring and marketing the State's various insurance program needs, excluding workers compensation insurance.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$1,750,000.00**

Other basis for payment: **8-10% commission per insurance line, as detailed in contract Section 6 (Consideration)**

II. JUSTIFICATION

7. What conditions require that this work be done?

The Division of Risk Management requires brokers/firm to provide property and casualty insurance services

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is a specialized project.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

AON Risk Insurance Services West, Inc.
Willis Towers Watson
Alliant Insurance Services

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP # 3495, and in accordance with NRS 333, the selected vendor was one of the four highest scoring proposers as determined by an independently appointed evaluation committee.

d. Last bid date: 09/28/2017 Anticipated re-bid date: 09/28/2022

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Risk Management, Service is satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ssands	01/22/2018 08:43:26 AM
Division Approval	ssands	01/22/2018 08:43:29 AM
Department Approval	ssands	01/22/2018 08:43:32 AM
Contract Manager Approval	ssands	01/22/2018 08:43:36 AM
Budget Analyst Approval	lfree1	01/30/2018 15:23:59 PM
BOE Agenda Approval	lfree1	02/26/2018 16:11:18 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **19623**

Agency Name: **DTCA - DIVISION OF TOURISM**
Agency Code: **101**
Appropriation Unit: **1522-05**

Is budget authority available?: **No**

If "No" please explain: This request is contingent upon Interim Finance Committee's approval of pending work program C42585.

Legal Entity Name: **CCS Presentations Systems**
Contractor Name: **CCS Presentations Systems**
Address: **2870 S. Jones Blvd #3**
City/State/Zip: **Las Vegas, NV 89146**
Contact/Phone: **702-375-9275**

Vendor No.:
NV Business ID: **NV19991030769**

To what State Fiscal Year(s) will the contract be charged? **2018-2021**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Lodging Tax

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **04/10/2018**

Anticipated BOE meeting date **04/2018**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2021**

Contract term: **3 years and 82 days**

4. Type of contract: **Contract**

Contract description: **A.V. System**

5. Purpose of contract:

This is a new contract to install an audio-visual system in the Laxalt Building.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$200,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

The current system is working on legacy PolyCom server product with legacy microphones, speakers, mixers and software control. Video is of poor quality, has limited focus and range, audio is intermittent and has variable loudness issues, there is no ADA hearing impaired assistance. Exposed cabling on meeting chamber floor is a trip hazard. The current system only allows for peer-to-peer conferencing and in todays mobile and diverse locations there is a need for multi-site conferencing.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Division of Tourism and other state Agencies aren't capable of the resources/time it will take to accomplish this contract.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Vision Control Associates
Fords Audio Video LLC
Diversified Systems International
Teledata Technologies
Nelson Electronics

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jfranc5	01/22/2018 10:50:00 AM
Division Approval	jfranc5	01/22/2018 10:50:02 AM
Department Approval	jfranc5	01/22/2018 10:50:05 AM
Contract Manager Approval	jfranc5	01/22/2018 10:50:08 AM
Budget Analyst Approval	laaron	01/23/2018 15:37:36 PM
BOE Agenda Approval	lfree1	02/26/2018 16:36:29 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **19765**

Agency Name:	NDE - DEPARTMENT OF EDUCATION	Legal Entity Name:	BOARD OF REGENTS, UNR
Agency Code:	300	Contractor Name:	BOARD OF REGENTS, UNR
Appropriation Unit:	2676-50	Address:	NSHE 2601 ENTERPRISE RD
Is budget authority available?:	Yes	City/State/Zip:	RENO, NV 89512
If "No" please explain:	Not Applicable	Contact/Phone:	775/784-3409
		Vendor No.:	D35000808
		NV Business ID:	n/a

To what State Fiscal Year(s) will the contract be charged? **2018-2019**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Private New Skills for Youth Grant

Agency Reference #: 300

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **04/10/2018**

Anticipated BOE meeting date 04/2018

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2019**Contract term: **1 year and 81 days**4. Type of contract: **Interlocal Agreement**Contract description: **LEAP Framework**

5. Purpose of contract:

This is a new interlocal agreement to scale the Learn and Earn Advanced Career Pathway (LEAP) life sciences project to enable expansion of outreach efforts to the Hispanic/Latino community and increase their ability to expand the LEAP Life Sciences framework to other Science, Technology, Engineering and Math industry partners.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$60,456.20**

Other basis for payment: When invoiced by Contractor, Year 1 \$19,340.20 and Year 2 \$41,206.00

II. JUSTIFICATION

7. What conditions require that this work be done?

NSFY will be leveraging funds to grant funding to UNR to scale the LEAP Life Sciences project enabling the project to expand its outreach efforts to the Hispanic/Latinx communities and increase its ability to expand into other STEM industry partners: Goal; recruitment and retention.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

We do not have the capacity to facilitate; it is common practice that outside entities conduct and evaluate this type of project.9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Contractor was selected after evaluation from NSFY Core committee based on relevancy and measurable outcomes that align to the grant.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

Yes If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

10%

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	akellog2	03/14/2018 16:10:48 PM
Division Approval	akellog2	03/14/2018 16:10:53 PM
Department Approval	akellog2	03/14/2018 16:10:59 PM
Contract Manager Approval	akellog2	03/14/2018 16:11:08 PM
Budget Analyst Approval	knielsen	03/15/2018 09:38:40 AM
BOE Agenda Approval	sbrown	03/16/2018 13:27:38 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **19769**

Agency Name: NDE - DEPARTMENT OF EDUCATION	Legal Entity Name: THE ABBI AGENCY
Agency Code: 300	Contractor Name: THE ABBI AGENCY
Appropriation Unit: 2721-35	Address: 1385 HASKELL ST STE A
Is budget authority available?: No	City/State/Zip: RENO, NV 89509-2844
If "No" please explain: Contingent upon approval of work program C42806 pending April 11, 2018 IFC approval.	Contact/Phone: Abbi Whitaker/ Connie Liu 775/323-2977
	Vendor No.: T27037235
	NV Business ID: NV20081200897

To what State Fiscal Year(s) will the contract be charged? **2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<input checked="" type="checkbox"/> Other funding	100.00 % Private Pacific Institute for Research and Education Grant

Agency Reference #: **300**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **02/08/2018**

Anticipated BOE meeting date **04/2018**

Retroactive? **Yes**

If "Yes", please explain

The Office of Safe and Respectful Learning contract with the Abbi Agency expired February 7, 2018. Subsequently, NDE has been in contact with the vendor regarding additional design services, and although no deliverables have been received or billed for, some initial design work may have been started. In the future, NDE will plan to create contracts with one large amount of work that will go out to RFP rather than submitting two smaller contracts.

3. Termination Date: **04/30/2018**

Contract term: **80 days**

4. Type of contract: **Contract**

Contract description: **Marketing & Branding**

5. Purpose of contract:

This is a new contract for ongoing services to provide an integrated marketing strategy and campaign for the recently implemented SafeVoice 24 hour, 7 days a week, 365 days a year anonymous tip reporting system for students.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$44,900.00**

Payment for services will be made at the rate of \$22,450.00 per null

Other basis for payment: Two installments of \$22,450 - One installment of \$22,450 on or before the first payment, 45 days from contract approval, the Abbi Agency will provide the finalization of marketing materials. On or before, the final installment payment date, April 30, 2018, the Abbi Agency will provide the Integrated Marketing Strategy and Campaign Collateral deliverables.

II. JUSTIFICATION

7. What conditions require that this work be done?

SafeVoice is a requirement in the NRS 388.1455 which states in part to provide to each public school educational materials regarding the Program, including, without limitation, the telephone number and any other methods by which a report may be made. In addition, to launch the SafeVoice program effectively requires 2 stages of public information 1) launch, and sustained/refresh and 2) to three district audiences - students, parents, and the community at large, within both urban and rural Nevada. The complexity of that challenge necessitates a professional strategy be developed so that it may be accomplished within a very short timeframe with limited financial resources.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

There are no available resources to perform the services needed.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

The Abbi Agency
Design on Edge
KPS3

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

The Abbi Agency was able to provide the services within the timeframe and budget amount

d. Last bid date: 12/10/2017 Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Nevada Department of Wildlife - 5/9/17 and Nevada Department of Education - 9/18/17, All contracts satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level

User

Signature Date

Budget Account Approval

jsmedes

03/01/2018 11:44:21 AM

Division Approval	rrussum	03/16/2018 11:53:07 AM
Department Approval	amccalla	03/16/2018 12:27:34 PM
Contract Manager Approval	amccalla	03/16/2018 12:37:40 PM
Budget Analyst Approval	knielsen	03/19/2018 16:12:23 PM
BOE Agenda Approval	sbrown	03/19/2018 16:55:42 PM
BOE Final Approval	Pending	

BRIAN SANDOVAL
Governor
STEVE CANAVERO, Ph.D.
Superintendent of Public Instruction

STATE OF NEVADA




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MEMORANDUM

March 21, 2018

TO: Clerk of the Board of Examiners

Through: Katrina Neilson, Budget Officer
Budget and Planning Division

From: Roger Rahming, Deputy Superintendent 
Business and Support Services Division

SUBJECT: Request for Retroactive Approval of a Contract

The Department of Education (NDE) is requesting retroactive approval of a Contract with the Abbi Agency.

The Department of Education's Office of Safe and Respectful Learning Environments (OSRLE) had a contract with the Abbi Agency which expired February 7, 2018. NDE has been in contact with the vendor regarding the design services, and although no deliverables have been received or billed for, some initial design work may have been started as early as February 8, 2018.

The NDE's contract updating process was delayed because of an issue with the state of Colorado regarding the use of the name "Safe to Tell" resulting in the name being changed to "SafeVoice". The unsuccessful licensing negotiation pushed back the contract process by months. Additionally, there was a demand for promotional materials for SafeVoice due to the Florida tragedy.

In the future, NDE will plan to create contracts with one large amount of work that will go out to RFP rather than submitting two smaller contracts.

Thank you for your consideration of this request. If you have any questions or concerns, please feel free to contact me at (775) 687-9175 or rrahming@doe.nv.gov.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **19548**

Agency Name:	DHHS - PUBLIC AND BEHAVIORAL HEALTH	Legal Entity Name:	NETSMART NEW YORK, INC.
Agency Code:	406	Contractor Name:	NETSMART NEW YORK, INC.
Appropriation Unit:	3168-25	Address:	4950 COLLEGE BLVD
Is budget authority available?:	Yes	City/State/Zip:	OVERLAND PARK, KS 66211-1612
If "No" please explain:	Not Applicable	Contact/Phone:	Bryan Wempen 631-650-3453
		Vendor No.:	PUR0003686
		NV Business ID:	NV20101021052
To what State Fiscal Year(s) will the contract be charged?	2018-2022		

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/>	General Funds	100.00 %	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %
Agency Reference #:	C 16383			

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **04/10/2018**Anticipated BOE meeting date **04/2018**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2022**Contract term: **4 years and 82 days**4. Type of contract: **Contract**Contract description: **Medication Mgmt.**

5. Purpose of contract:

This is a new contract to provide the implementation and integration of the medication management system including electronic order entry and electronic medication administration record to improve patient safety and prescribing practices.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$2,753,513.34****II. JUSTIFICATION**

7. What conditions require that this work be done?

This system is necessary to regulate and monitor Medication orders for DPBH and DCFS.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not possess the expertise or authority to provide these services.9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**

Approval #: 170703

Approval Date: 07/10/2017

c. Why was this contractor chosen in preference to other?

This vendor provides services related to similar products already in use.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Providing services to DPBH since 2009 - satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	rmorse	02/27/2018 14:23:26 PM
Division Approval	rmorse	02/27/2018 14:23:28 PM
Department Approval	vmilazz1	03/05/2018 08:26:05 AM
Contract Manager Approval	rmorse	03/05/2018 15:44:44 PM
EITS Approval	lolso3	03/06/2018 09:26:12 AM
Budget Analyst Approval	afrantz	03/09/2018 14:43:54 PM
BOE Agenda Approval	nhovden	03/16/2018 14:13:40 PM
BOE Final Approval	Pending	

Brian Sandoval
Governor



#14
Patrick Cates
Director

Shannon Rahming
Administrator

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION

Enterprise I.T. Services Division

100 N. Stewart Street, Suite 100 | Carson City, NV 89701
Phone: (775) 684-5800

MEMORANDUM

DATE: 5/17/16

TO: Valerie Hoffman, ITP II, HHS, DPBH
Erin Williams, ITM III, HHS, DPBH
Kirsten Coulombe, Division Administrator, HHS, DPBH
Kelly Wooldridge, Division Administrator, HHS, DCFS
Jason Benshoof, ITM III, HHS, DCFS

CC: Governor's Finance Office
Tom Wolf, Chief IT Manager, Computing, EITS, DOA
Ken Adams, Chief IT Manager, Communications, EITS, DOA
Brian Wilcox, Chief IT Manager, OIS, EITS, DOA
Alan Rogers, Deputy Administrator, EITS, DOA
Shannon Rahming, Administrator, EITS, DOA

FROM: Robert Keith, TIR Administrator, EITS, DOA

SUBJECT: TIR Approval: **Medication Management Optimization**

The TIR and supporting documentation for the *Medication Management Optimization* project for the Division of Public and Behavioral Health (DPBH) and the Division of Child and Family Services (DCFS) have been reviewed and approved.

The *Medication Management Optimization* project is a joint effort between DPBH and DCFS. It requests funding to procure an integrated medication management system across multiple HHS divisions.

EITS Impact: None (vendor hosted)

It is expected that this effort will follow the existing agency and State security policies. The Office of Information Security (OIS) (InfoSec@doit.nv.gov) will ensure maximum security through guidance related to system architecture and the establishment of proper security controls. Please work with OIS to assure that proper security provisions are included in RFPs and vendor contracts. They are available to review any controls and provide guidance on protecting critical and personally identifiable information.

If funded, please be sure to consider how the implementation of this system will affect the workflow of state data and the related records responsibilities of agency personnel. If you have questions regarding this or wish to receive a sampling of the types of RDAs that will be affected by this implementation please contact the State Records Manager, Nevada Library and Archives at records@admin.nv.gov.

Also, please be aware that requirements for additional bandwidth may result in the agency being placed in a different cost tier for communications services. If you have any questions, or if EITS Planning can be of any further assistance, please feel free to contact the helpdesk at 684-4333.

State of Nevada
Department of Administration

Purchasing Division

515 E. Musser Street, Suite 300
Carson City, NV 89701



Brian Sandoval
Governor

Patrick Cates
Director

Jeffrey Haag
Administrator

Purchasing Use Only:	
Approval#:	170703

SOLICITATION WAIVER JUSTIFICATION AND REQUEST FORM

ALL FIELDS ARE REQUIRED – INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY

1a	Agency Contact Information - Note: Approved copy will be sent to only the contact(s) listed below:			
	State Agency:	<i>Public and Behavioral Health</i>		
		<i>Contact Name and Title</i>	<i>Phone Number</i>	<i>Email Address</i>
		<i>Erin Williams, IT Manager III</i>	<i>(775)684-4213</i>	<i>williams@health.nv.gov</i>
		<i>Dr. Charles Costas, Pharmacist III</i>	<i>(702)486-6301</i>	<i>ccostas@health.nv.gov</i>
	<i>Christina Hadwick, ASO III</i>	<i>(775)684-4225</i>	<i>chadwick@health.nv.gov</i>	

Vendor Information:		
1b	Identify Vendor:	<i>Netsmart</i>
	Contact Name:	<i>Tom Stucke</i>
	Address:	<i>4950 College Blvd, Overland Park, KS 66211</i>
	Telephone Number:	<i>(650)281-4167</i>
	Email Address:	<i>TStucke@ntst.com</i>

Type of Waiver Requested – Check the appropriate type:	
1c	Sole or Single Source: <input checked="" type="checkbox"/>
	Professional Service Exemption: <input type="checkbox"/>

Contract Information:					
1d	Is this a new Contract?	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
	Amendment:	#			
	CETS:	#			

Term:				
1e	One (1) Time Purchase:			
	Contract:	Start Date:	<i>Upon Approval</i>	End Date:

Funding:		
1f	State Appropriated:	<input checked="" type="checkbox"/>
	Federal Funds:	<input type="checkbox"/>
	Grant Funds:	<input type="checkbox"/>
	Other (Explain):	

1g	Total Estimated Value of this Service Contract, Amendment or Purchase:
	<i>\$4,039,605</i>

	<p>Provide a description of work/services to be performed or commodity/good to be purchased:</p> <p><i>Netsmart will design, configure, implement and maintain an optimized medication management system (RXConnect) that is integrated with the Division of Public and Behavioral Health (DPBH) electronic health record, Netsmart myAVATAR. The adopted solution must fully integrate all varieties of paper and electronic medication management records within DPBH's myAVATAR system and include an electronic Medication Administration Record (eMAR) and Electronic Order Entry (EOE). This new solution must provide medication dispensing capabilities for both inpatient and outpatient services.</i></p> <p>2 <i>The following services are included in this purchase:</i></p> <ul style="list-style-type: none"> • <i>Cloud hosting of the medication management system (RXConnect), eMAR, and EOE</i> • <i>Initial purchase and ongoing maintenance of application licenses</i> • <i>Professional services including project management, implementation, database administration, scripting, testing, and ongoing development services</i> • <i>Electronic interfaces to the unit dose packagers (Talyst) and the automated dispensing machines (Pyxis MedStations)</i> • <i>Annual support and maintenance costs</i>
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	<p>What are the unique features/qualifications required for this service or good that are not available from any other vendor:</p> <p><i>Netsmart has a comprehensive suite of solutions and services that further extends the connectivity, interoperability and functionality designed and tailored specifically for behavioral health agencies. The suite of solutions is proprietary and, as such, a comprehensive, cost-effective and seamless integration of the existing electronic health record (myAVATAR) and a medication management application from a different third-party vendor cannot be achieved. Currently, 26 other states use Netsmart to manage their electronic health records. This demonstrates that Netsmart's technologies have been thoroughly analyzed and vetted over the years and have been determined to be the leading choice of states to manage behavioral health records. Netsmart's intimate knowledge of the myAVATAR program enables their development of new, interconnected programs to be much faster and more economical than if the new programs were developed by a different third-party vendor with no prior knowledge of the system.</i></p> <p>3</p>
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	<p>Explain why this service or good cannot be competitively bid and why this purchase is economically only available from a single source:</p> <p><i>Since the initial purchase of the existing medication management dispensing system in 2003, there have been a vast number of new technological improvements in electronic health record solutions. Today, a medication management system is viewed as an integral component of an electronic health record rather than a stand-alone system containing limited patient data which is retrieved from a separate external application. The integration of a medication management system with an EHR achieves a closed-loop solution in which medication orders are electronically entered by clinical staff, subsequently verified by pharmacy staff, dispensed through the integration of automated dispensing machines (Pyxis Med Stations) and ultimately recorded on an electronic Medication Administration Record (eMAR).</i></p> <p><i>Today's vendors develop comprehensive, integrated solutions. Utilization of any other vendor's medication management solution would require the procurement of a new electronic health record (EHR) application. Developing a new EHR application would significantly increase the project</i></p> <p>4</p>
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implementation time by many years and would also significantly increase the project budget. Due to the lack of in-house programming resources, additional programming resources would need to be hired but, more importantly, the high liability risk of developing a new medical management solution would present an extremely high risk to patient safety. Because this vendor created the existing DPBH electronic health record system, they will be able to provide a unified, closed-loop, customizable solution which can be seamlessly integrated into the existing EHR in a much more timely fashion. This results in much less time investment in project familiarization, development, integration and implementation, less monetary investment and less project risk. The use of standard, integrated processes and tools inherently reduces errors. This, in turn, increases patient safety and meets State and Federal regulatory and security compliance requirements, all of which decrease the State's liability from patient legal claims.

5	Were alternative services or commodities evaluated? Check One.		Yes:	<input type="checkbox"/>	No:	<input checked="" type="checkbox"/>
	a. <i>If yes, what were they and why were they unacceptable? Please be specific with regard to features, characteristics, requirements, capabilities and compatibility.</i>					
	b. <i>If not, why were alternatives not evaluated?</i>					
<p><i>This vendor created the existing DPBH electronic health record system (EHR), myAVATAR. As a result, the vendor is able to build a comprehensive, unified solution that can be seamlessly integrated into the existing EHR. Using this knowledgeable vendor will result in significant savings to the State regarding project investments relating to budget, development, implementation and maintenance. Having this vendor integrate the new solution into the existing EHR will also result in a considerable reduction to project risk which, in turn, ultimately increases patient safety and customer satisfaction.</i></p>						

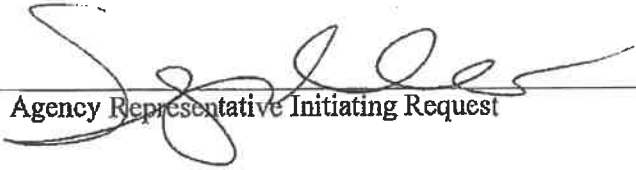
6	Has the agency purchased this service or commodity in the past? Check One. Note: If your previous purchase(s) was made via solicitation waiver(s), a copy or copies of ALL previous waivers MUST accompany this request.				Yes:	<input type="checkbox"/>	No:	<input checked="" type="checkbox"/>
	a. <i>If yes, starting with the most recent contract and working backward, for the entire relationship with this vendor, or any other vendor for this service or commodity, please provide the following information:</i>							
	<i>Term Start and End Dates</i>		<i>Value</i>	<i>Short Description</i>			<i>Type of Procurement (RFP#, RFQ#, Waiver #)</i>	
			\$					
			\$					
			\$					

7	<p>What are the potential consequences to the State if the waiver request is denied and the service or good is competitively bid?</p> <p><i>The existing medication management system does not meet current Federal and State Information Security policies, standards and best practices. The denial of implementing a new optimized medication management solution that meets these requirements would put the State in jeopardy of Federal fines and increased likelihood of a system breach which would compromise the protected health information of thousands of Nevadans.</i></p> <p><i>If this waiver request were denied, the amount of time necessary to select a vendor could significantly push out the date of final implementation of the product. Also, if a vendor other than Netsmart were to be chosen, a brand new EHR would need to be developed which would negatively impact the project timeline and push out the date of project completion. For the same reason, the project budget would be significantly impacted if another vendor were chosen.</i></p>
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8	<p>What efforts were made or conducted to substantiate there is no competition for the service or good and to ensure the price for this purchase is fair and reasonable?</p> <p><i>DPBH's existing EHR, Netsmart's myAVATAR, is proprietary. Costs for their professional services are comparable to the State of Nevada's MSA contractor negotiated rates.</i></p>
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9	<p>Will this purchase obligate the State to this vendor for future purchases? <u>Before selecting your answer, please review information included on Page 2, Section 9 of the instructions.</u></p> <p>a. <i>If yes, please provide details regarding future obligations or needs.</i></p> <p><i>Future obligations include ongoing annual maintenance, support and application upgrade costs.</i></p>	Yes:	<input checked="" type="checkbox"/>	No:	
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By signing below, I know and understand the contents of this Solicitation Waiver Request and Justification and attest that all statements are true and correct.


Agency Representative Initiating Request

For Richard Morse, MA III
Print Name of Agency Representative Initiating Request

7-3-17
Date


Signature of Agency Head Authorizing Request

Christina Hadwick, ASO III
Print Name of Agency Head Authorizing Request

7/3/17
Date

PLEASE NOTE: In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada or to assist in our due diligence, State Purchasing may solicit a review of your request from another agency or entity. The signature below indicates another agency or entity has reviewed the information you provided. This signature does not exempt your agency from any other processes that may be required.

Name of agency or entity who provided information or review:

** Please attach a copy of your approved TIR when entering your information into CETS **

Representative Providing Review

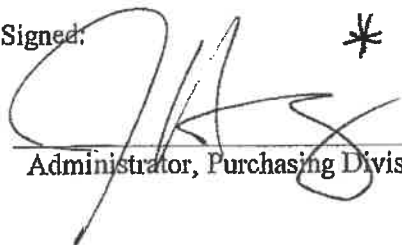
Print Name of Representative Providing Review

Date

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150(2)(a)(b)(c), NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 284.173(6), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns please contact the Purchasing Division at 775-684-0170.

Signed:



Administrator, Purchasing Division or Designee

7-10-2017
Date

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **18094** Amendment Number: **2**

Agency Name: **DHHS - PUBLIC AND BEHAVIORAL HEALTH** Legal Entity Name: **University of Utah**

Agency Code: **406** Contractor Name: **University of Utah**

Appropriation Unit: **3222-15** Address: **DBA Department of Pediatrics
295 Chipeta Way**

Is budget authority available?: **Yes** City/State/Zip: **Salt Lake City, UT 89108**

If "No" please explain: **Not Applicable** Contact/Phone: **Jason Fox 801-587-1621**

Vendor No.: **T29000319**

NV Business ID: **Governmental Entity**

To what State Fiscal Year(s) will the contract be charged? **2016-2020**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **C 14920**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **05/23/2016**

Anticipated BOE meeting date **04/2018**

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Previously Approved Termination Date: **05/23/2018**Contract term: **3 years and 130 days**4. Type of contract: **Interlocal Agreement**Contract description: **Web Portal**

5. Purpose of contract:

This is the second amendment to the original contract which provides information, resources and local referrals to families, service providers or care coordinators serving children and youth with special healthcare needs. This amendment extends the termination date from May 23, 2018 to September 30, 2019 and increases the maximum amount from \$48,500 to \$128,500 due to a revised scope of work and the increased need for these services.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$40,000.00	\$40,000.00	\$40,000.00	Yes - Info
a. Amendment 1:	\$8,500.00	\$8,500.00	\$48,500.00	No
2. Amount of current amendment (#2):	\$80,000.00	\$88,500.00	\$128,500.00	Yes - Action
3. New maximum contract amount:	\$128,500.00			
and/or the termination date of the original contract has changed to:	09/30/2019			

II. JUSTIFICATION

7. What conditions require that this work be done?

The State of Nevada needs to care for children born with metabolic health issues.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The portal is maintained by the vendor in Utah.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to NRS 277.180 one or more public agencies may contract with any one or more other public agencies to perform any governmental service, activity or undertaking. This contract is a very cost-effective way to provide specialized web content for the Nevada CYSHCN community without building a new website.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The vendor has conducted business with the state multiple times - satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	rmorse	02/16/2018 11:18:21 AM
Division Approval	rmorse	02/16/2018 11:18:24 AM
Department Approval	vmilazz1	02/19/2018 14:33:30 PM
Contract Manager Approval	rmorse	02/20/2018 10:20:50 AM
Budget Analyst Approval	afrantz	02/22/2018 10:19:39 AM
BOE Agenda Approval	nhovden	02/23/2018 10:59:50 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **19767**

Agency Name: DHHS - WELFARE AND SUPPORTIVE SERVICES	Legal Entity Name: Protech Solutions, Inc.
Agency Code: 407	Contractor Name: Protech Solutions, Inc.
Appropriation Unit: 3238-35	Address: 303 W. Capitol Ave., Suite 330
Is budget authority available?: Yes	City/State/Zip: Little Rock, AR 72201
If "No" please explain: Not Applicable	Contact/Phone: Francis Powell, System Manager 501-687-2350
	Vendor No.:
	NV Business ID: NV20051731208
To what State Fiscal Year(s) will the contract be charged?	2018-2024

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/> General Funds	32.00 %	Fees	0.00 %
<input checked="" type="checkbox"/> Federal Funds	66.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<input checked="" type="checkbox"/> Other funding	2.00 % State Share of Collections

Agency Reference #: 407

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **05/01/2018**
 Anticipated BOE meeting date **04/2018**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **12/31/2023**
 Contract term: **5 years and 245 days**

4. Type of contract: **Contract**
 Contract description: **CSE System Replacmnt**

5. Purpose of contract:
This is a new contract to provide the replacement of the current Child Support Enforcement Program's automated system.

6. NEW CONTRACT
 The maximum amount of the contract for the term of the contract is: **\$65,000,000.00**
 Other basis for payment: As outlined in Attachment AA: Deliverable Payment Schedule.

II. JUSTIFICATION

7. What conditions require that this work be done?
The agency required a PMO vendor for the Nevada Child Support Enforcement Program automated system replacement.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
This is a specialized service that the state employees do not have the expertise to provide.

9. Were quotes or proposals solicited? **Yes**
 Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):
**Deloitte
 Protech**

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP 3462 and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 08/03/2017 Anticipated re-bid date:

10. Does the contract contain any IT components? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Laura Jenkins, ITP IV Ph: 775-684-0561

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	bberry	03/01/2018 15:54:58 PM
Division Approval	bberry	03/01/2018 15:55:04 PM
Department Approval	vmilazz1	03/01/2018 16:52:04 PM
Contract Manager Approval	sjon23	03/05/2018 15:51:23 PM
EITS Approval	lolso3	03/06/2018 09:29:50 AM
Budget Analyst Approval	nhovden	03/09/2018 15:33:33 PM
BOE Agenda Approval	nhovden	03/09/2018 15:33:36 PM
BOE Final Approval	Pending	

Brian Sandoval
Governor



16 + 17
Patrick Cates
Director
Shannon Rahming
Administrator

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION

Enterprise I.T. Services Division

100 N. Stewart Street, Suite 100 | Carson City, NV 89701
Phone: (775) 684-5800

MEMORANDUM

DATE: 6/6/16

TO: David Stewart, Deputy Administrator, DWSS, HHS
Laura Jenkins, Project Manager, DWSS, HHS

CC: Governor's Finance Office
Tom Wolf, Chief IT Manager, Computing, EITS, DOA
Ken Adams, Chief IT Manager, Communications, EITS, DOA
Brian Wilcox, Chief IT Manager, OIS, EITS, DOA
Alan Rogers, Deputy Administrator, EITS, DOA
Shannon Rahming, Administrator, EITS, DOA

FROM: Robert Keith, TIR Administrator, EITS, DOA

SUBJECT: TIR Approval: **Child Support Enforcement**

The TIR and supporting documentation for the *Child Support Enforcement* project for the Department of Health and Human Services have been reviewed and approved.

The *Child Support Enforcement* project requests funding to replace the child support portion of the Nevada Operations of Multi-Automated Data Systems (NOMADS) application with modern technology.

EITS Impact: (Possible) server hosting.

It is expected that this effort will follow the existing agency and State security policies. The Office of Information Security (OIS) (InfoSec@doit.nv.gov) will ensure maximum security through guidance related to system architecture and the establishment of proper security controls. Please work with OIS to assure that proper security provisions are included in RFPs and vendor contracts. They are available to review any controls and provide guidance on protecting critical and personally identifiable information.

If funded, please be sure to consider how the implementation of this system will affect the workflow of state data and the related records responsibilities of agency personnel. If you have questions regarding this or wish to receive a sampling of the types of RDAs that will be affected by this implementation please contact the State Records Manager, Nevada Library and Archives at records@admin.nv.gov.

Also, please be aware that requirements for additional bandwidth may result in the agency being placed in a different cost tier for communications services. If you have any questions, or if EITS Planning can be of any further assistance, please feel free to contact the helpdesk at 684-4333.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **19741**

Agency Name: **DHHS - WELFARE AND SUPPORTIVE SERVICES**

Agency Code: **407**

Appropriation Unit: **3238-35**

Is budget authority available?: **Yes**

If "No" please explain: **Not Applicable**

Legal Entity Name: **SLI GLOBAL SOLUTIONS, LLC**

Contractor Name: **SLI GLOBAL SOLUTIONS, LLC**

Address: **8555 16th Street, Suite 800**

City/State/Zip: **Silver Springs, MD 20910**

Contact/Phone: **Stephen Esposito 480-620-5907**

Vendor No.:

NV Business ID: **NV20181169835**

To what State Fiscal Year(s) will the contract be charged? **2018-2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/>	General Funds	32.00 %	Fees	0.00 %
<input checked="" type="checkbox"/>	Federal Funds	66.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	<input checked="" type="checkbox"/> Other funding	2.00 % State Share of Collections

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **05/01/2018**

Anticipated BOE meeting date **04/2018**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **04/30/2024**

Contract term: **6 years and 1 day**

4. Type of contract: **Contract**

Contract description: **IV&V Services - CSEP**

5. Purpose of contract:

This is a new contract to provide independent verification and validation related to the design, development and implementation of a replacement automated system.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$2,211,680.00**

Other basis for payment: **As outlined in Attachment AA: Deliverable Payment Schedule**

II. JUSTIFICATION

7. What conditions require that this work be done?

Agency requires an IV&V vendor for the Nevada Child Support Enforcement Automated System replacement project due to requirements from the Federal Office of Child Support Enforcement.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is a specialized service that must be provided by an independent vendor.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Computer Consultants International
BerryDunn
SLI Global Solutions, LLC
Gartner Group

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #3475, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is NOT registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

Vendor is in process of registering with the Secretary of State's Office.

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

No b. If "No", is an exemption on file with the Nevada Secretary of State's Office?

No If "No", to a. AND b., please explain why the contractor does not have an SBL or an exemption.

Vendor is in process of registering with the Secretary of State's Office.

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

No b. If "NO", please explain.

Vendor is in process of registering with the Secretary of State's Office.

19. Agency Field Contract Monitor:

Laura Jenkis, ITP IV Ph: 775-684-0561

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	bberry	03/05/2018 16:01:07 PM
Division Approval	bberry	03/05/2018 18:08:45 PM
Department Approval	vmilazz1	03/05/2018 18:12:38 PM
Contract Manager Approval	sjon23	03/06/2018 08:44:49 AM
EITS Approval	lolso3	03/06/2018 16:34:44 PM

Budget Analyst Approval
BOE Agenda Approval
BOE Final Approval

nhovden
nhovden
Pending

03/12/2018 17:38:00 PM
03/12/2018 17:38:44 PM

Brian Sandoval
Governor



16417

Patrick Cates
Director

Shannon Rahming
Administrator

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Enterprise I.T. Services Division

100 N. Stewart Street, Suite 100 | Carson City, NV 89701
Phone: (775) 684-5800

MEMORANDUM

DATE: 6/6/16

TO: David Stewart, Deputy Administrator, DWSS, HHS
Laura Jenkins, Project Manager, DWSS, HHS

CC: Governor's Finance Office
Tom Wolf, Chief IT Manager, Computing, EITS, DOA
Ken Adams, Chief IT Manager, Communications, EITS, DOA
Brian Wilcox, Chief IT Manager, OIS, EITS, DOA
Alan Rogers, Deputy Administrator, EITS, DOA
Shannon Rahming, Administrator, EITS, DOA

FROM: Robert Keith, TIR Administrator, EITS, DOA

SUBJECT: TIR Approval: **Child Support Enforcement**

The TIR and supporting documentation for the *Child Support Enforcement* project for the Department of Health and Human Services have been reviewed and approved.

The *Child Support Enforcement* project requests funding to replace the child support portion of the Nevada Operations of Multi-Automated Data Systems (NOMADS) application with modern technology.

EITS Impact: (Possible) server hosting.

It is expected that this effort will follow the existing agency and State security policies. The Office of Information Security (OIS) (InfoSec@doit.nv.gov) will ensure maximum security through guidance related to system architecture and the establishment of proper security controls. Please work with OIS to assure that proper security provisions are included in RFPs and vendor contracts. They are available to review any controls and provide guidance on protecting critical and personally identifiable information.

If funded, please be sure to consider how the implementation of this system will affect the workflow of state data and the related records responsibilities of agency personnel. If you have questions regarding this or wish to receive a sampling of the types of RDAs that will be affected by this implementation please contact the State Records Manager, Nevada Library and Archives at records@admin.nv.gov.

Also, please be aware that requirements for additional bandwidth may result in the agency being placed in a different cost tier for communications services. If you have any questions, or if EITS Planning can be of any further assistance, please feel free to contact the helpdesk at 684-4333.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **19669**

Agency Name:	DHHS - DIVISION OF CHILD AND FAMILY SERVICES	Legal Entity Name:	LINCOLN COUNTY HOSPITAL DISTRICT
Agency Code:	409	Contractor Name:	LINCOLN COUNTY HOSPITAL DISTRICT
Appropriation Unit:	3179-04	Address:	Grover C. Dils Medical Center PO Box 1010
Is budget authority available?:	Yes	City/State/Zip:	Caliente, NV 89008
If "No" please explain:	Not Applicable	Contact/Phone:	Melissa Rowe 775-726-3171
		Vendor No.:	T80588110
		NV Business ID:	Governmental Entity
To what State Fiscal Year(s) will the contract be charged?	2019-2022		

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/>	General Funds	100.00 %	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2018**Anticipated BOE meeting date **04/2018**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2022**Contract term: **4 years**4. Type of contract: **Interlocal Agreement**Contract description: **Medical Services**

5. Purpose of contract:

This is a new interlocal agreement that continues ongoing medical services, including diagnosis and treatment to youth in residence.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$140,160.00**

Other basis for payment: FY19 - \$2,709/mo.; FY20 - \$2,845/mo.; FY21 - \$2,988/mo.; FY22 \$3,138/mo.

II. JUSTIFICATION

7. What conditions require that this work be done?

NRS 432A.530 requires that medical care be provided to youth in our care. This interlocal agreement would provide the mandatory continuity of care.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

A medically qualified and licensed physician is required to diagnose and treat the youth in residence including prescribing medication. There is no licensed physician on staff.9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicableb. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

In accordance with NRS 277.180 the Division has contracted with the Lincoln County Hospital District to provide the required medical care for youth in residence.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

Yes If "Yes", please explain

The contractor is a governmental entity of Lincoln County.

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Currently under contract with the Division. Service has been satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

Sheryl Johnson, Admin Services Officer 1 Ph: 775-726-8203

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dander16	01/26/2018 10:00:57 AM
Division Approval	pcolegro	02/12/2018 09:19:43 AM
Department Approval	vmilazz1	02/22/2018 11:49:03 AM
Contract Manager Approval	sknigge	02/22/2018 13:53:13 PM
Budget Analyst Approval	nhovden	02/26/2018 16:01:18 PM
BOE Agenda Approval	nhovden	02/26/2018 16:01:21 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **19799**

Agency Name:	ADJUTANT GENERAL & NATIONAL GUARD	Legal Entity Name:	Cardno GS, Inc.
Agency Code:	431	Contractor Name:	Cardno GS, Inc.
Appropriation Unit:	3650-10	Address:	514 Via De La Valle Suite. 308
Is budget authority available?:	Yes	City/State/Zip:	Solana Beach, CA 92075
If "No" please explain:	Not Applicable	Contact/Phone:	Robin St. Charles 858-509-3157
		Vendor No.:	
		NV Business ID:	NV20141507284
To what State Fiscal Year(s) will the contract be charged?			2018-2022

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %
Agency Reference #:	NF		

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **04/10/2018**

Anticipated BOE meeting date 04/2018

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **04/09/2022**Contract term: **4 years**4. Type of contract: **Contract**Contract description: **BUILDER CONSULT**

5. Purpose of contract:

This is a new contract to provide asset inventory and data entry services for the Nevada Army National Guard, to include a full physical inventory and condition analysis of Guard facilities and assets using the Army BUILDER Sustainment Management System program.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$320,000.00****II. JUSTIFICATION**

7. What conditions require that this work be done?

Army National Guard requires all its facilities complete an inventory and condition analysis of all its physical assets and to have that information input into the federal inventory system: The BUILDER system.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Agency personnel do not have the necessary qualifications, and/or resources, to perform this function.9. Were quotes or proposals solicited? **Yes**Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

C.G. Celio & Sons
S&B Christ Consulting
Clover Leaf

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #3522, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	twollan1	03/06/2018 15:06:46 PM
Division Approval	twollan1	03/06/2018 15:06:49 PM
Department Approval	twollan1	03/06/2018 15:06:52 PM
Contract Manager Approval	twollan1	03/06/2018 15:06:55 PM
Budget Analyst Approval	jrodrig9	03/14/2018 16:33:09 PM
BOE Agenda Approval	hfield	03/14/2018 16:48:05 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **18843**Agency Name: **DEPARTMENT OF CORRECTIONS**Agency Code: **440**Appropriation Unit: **3719-00**Is budget authority available?: **Yes**If "No" please explain: **Not Applicable**Legal Entity Name: **Erickson Framing NV, LLC**Contractor Name: **Erickson Framing NV, LLC**Address: **250 North Beck Avenue**City/State/Zip: **Chandler, AZ 85226-1701**Contact/Phone: **Reed Graham 6023494968**

Vendor No.:

NV Business ID: **NV20121530279**To what State Fiscal Year(s) will the contract be charged? **2018-2022**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<input checked="" type="checkbox"/> Other funding	100.00 % Revenue Generating Contract

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **04/10/2018**Anticipated BOE meeting date **04/2018**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2022**Contract term: **4 years and 82 days**4. Type of contract: **Contract**Contract description: **Offender Labor**

5. Purpose of contract:

This is a new revenue contract that provides ongoing reimbursement for costs to utilize offender labor in Reno. Offenders will fabricate and assemble wooden trusses, wall panels, doors and trims for the Nevada residential housing market.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$1,477,036.31**

Other basis for payment: Reimbursement of offender payroll, workers' comp, correctional officer, transportation and administrative fees.

II. JUSTIFICATION

7. What conditions require that this work be done?

NRS 209.4615 authorizes the State of Nevada, Nevada Department of Corrections (NDOC), by and through its Director to provide offender work, contractual activity or business activity, subject to the approval of the Board of State Prison Commissioners and the State Board of Examiners. This contract will allow NDOC to provide work and occupational training for offenders through Erickson Framing NV, LLC.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is a revenue generating contract.9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

NRS 209.391. This contractor was chosen because they approached NDOC for work.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Diane Dastal, Chief of Financial Services Ph: 702-486-9995

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ddastal	05/30/2017 18:17:38 PM
Division Approval	sewart	06/07/2017 18:16:55 PM
Department Approval	sewart	06/07/2017 18:16:57 PM
Contract Manager Approval	mkillia1	03/06/2018 14:08:22 PM
Budget Analyst Approval	bmacke1	03/09/2018 14:23:15 PM
BOE Agenda Approval	hfield	03/13/2018 08:41:21 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **19812**

Agency Name:	DPS-RECORDS, COMMUNICATIONS, AND COMPLIANCE	Legal Entity Name:	Management Technology Group, LLC DBAMTG MANAGEMENT CONSULTNS LLC
Agency Code:	655	Contractor Name:	Management Technology Group, LLC DBAMTG MANAGEMENT CONSULTNS LLC
Appropriation Unit:	4709-26	Address:	MTG Management Consultants LLC 401 2nd Avenue South #240
Is budget authority available?:	Yes	City/State/Zip	Seattle, WA 98104-3858
If "No" please explain:	Not Applicable	Contact/Phone:	206-442-5010
		Vendor No.:	T29025149
		NV Business ID:	NV20041240020

To what State Fiscal Year(s) will the contract be charged? **2018-2022**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Agency Revenues

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **04/10/2018**Anticipated BOE meeting date **04/2018**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2022**Contract term: **4 years and 82 days**4. Type of contract: **Contract**Contract description: **Needs Assessment**

5. Purpose of contract:

This is a new contract to provide professional consulting services to update the agency's Needs Assessment for Computerized Criminal History and Related Systems originally completed in May 2012. The study will include, but will not be limited to, identification of information technology (IT) best practices specific to the agency's operations, technology improvement solutions to upgrade various applications used within the Records, Communications and Compliance Division as well as the identification of potential grant opportunities to assist with the funding of selected IT solutions.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$387,971.00****II. JUSTIFICATION**

7. What conditions require that this work be done?

RCCD and EITS have determined the need for updating the original (2012) Needs Assessment is necessary to outline the options available for upgrading current systems that support public safety. The refresh/update will take into account changes in technology and available state resources to complete the outlined work.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

RCCD does not have staff available to dedicate to the study due to the need to support technology for DPS and the statewide law enforcement community.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**

Approval #: 180202

Approval Date: 02/22/2018

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The vendor has performed satisfactory work for DPS - Records, Communications and Compliance Division (then Records and Technology or General Services Division) since December 2011. Vendor has also completed satisfactory work for the Nevada Administrative Office of the Courts and Department of Motor Vehicles.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Melissa Costa, Management Analyst 2 Ph: 775.684.6259

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	mcar2	03/12/2018 13:15:59 PM
Division Approval	nkephart	03/12/2018 13:18:30 PM
Department Approval	mcar2	03/12/2018 13:43:40 PM
Contract Manager Approval	mcar2	03/12/2018 14:01:55 PM
Budget Analyst Approval	jrodrig9	03/14/2018 22:02:23 PM
BOE Agenda Approval	sbrown	03/16/2018 12:24:18 PM
BOE Final Approval	Pending	

State of Nevada
Department of Administration



Brian Sandoval
Governor

Purchasing Division

Patrick Cates
Director

515 E. Musser Street, Suite 300
Carson City, NV 89701

Jeffrey Haag
Administrator

Purchasing Use Only:	
Approval#:	180202

SOLICITATION WAIVER JUSTIFICATION AND REQUEST FORM

ALL FIELDS ARE REQUIRED - INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY

1a	Agency Contact Information - Note: Approved copy will be sent to only the contact(s) listed below:		
	State Agency: <i>Department of Public Safety, Records, Communication, and Compliance (655)</i>		
	Contact Name and Title	Phone Number	Email Address
	<i>Tammy Trio, Chief Fiscal Officer</i> <i>Records, Communications and Compliance Division (RCCD)</i> <i>Department of Public Safety</i>	<i>(775) 684-6203</i>	<i>ttrio@dps.state.nv.us</i>

1b	Vendor Information:	
	Identify Vendor:	<i>MTG Management Consultants, LLC</i>
	Contact Name:	<i>Joseph Wheeler or Charles C. Collins</i>
	Address:	<i>401 2nd Avenue South # 240 // Seattle, WA 98104</i>
	Telephone Number:	<i>(206) 442-5010</i>
	Email Address:	<i>mtqmc.com</i>

1c	Type of Waiver Requested - Check the appropriate type:	
	Sole or Single Source:	<i>xxxxx</i>
	Professional Service Exemption:	

1d	Contract Information:			
	Is this a new Contract?	Yes	<i>xxxxx</i>	No
	Amendment:	#---		
	CETS:	#---		

1e	Term:				
	One (1) Time Purchase:				
	Contract:	Start Date:	<i>BOE Approval</i>	End Date:	<i>4 Years (approx. May 2022)</i>

1f	Funding:	
	State Appropriated:	
	Federal Funds:	
	Grant Funds:	
	Other (Explain):	<i>Reserves in Budget Account 4709 (Cat 86)</i>

1g	Total Estimated Value of this Service Contract, Amendment or Purchase:
	<i>\$500,692.00</i>

Provide a description of work/services to be performed or commodity/good to be purchased:

Complete an update and refresh the study completed by MTG Management Consultants (MTG) of the Needs Assessment for Computerized Criminal History and Related Systems, dated May 2012 (hereinafter REPORT) and provide an updated ASSESSMENT to include, but not be limited to the information outlined herein.

It is RCCD's desire to have the final REPORT completed no later than 120 days from the date of contract execution in order to for RCCD to comply with anticipated State budgetary deadlines for large IT projects for the Fiscal Year 2020/2021 biennium.

The information gathered during this update and any of the final deliverables as a result of this update may be used by RCCD as the basis for anticipated future Requests for Proposal (RFPs) for replacement of the Nevada law enforcement message switch as well as any underlying technology used to support these applications and also to de-couple the subordinate applications that are all linked within the current message switch for the Computerized Criminal History (CCH) Repository known as JusticeLink (JLink).

JLink is Nevada's CCH Message Switch that routes inbound/outbound messages from the Federal Bureau of Investigation (FBI) to RCCD and then routes messages between RCCD and Nevada criminal justice agencies so that the agencies have the information needed to do their jobs. Examples of the messages passed through JLink include wanted person information, criminal history record information, driver's license information, and sex offender registration status, to name a few. JLink and its 14 or more applications have been utilized for over 13 years. This system, JLink, was developed by a contractor, Norsoft, specifically for Nevada and is currently being maintained by this same contractor. The following is a list of work to be performed with a refresh or update to the May 2012 Needs Assessment.

2

1. **Identify and describe the changes in the State of Nevada's "Core Environment" as that term was used in the REPORT and recommend a path forward for replacing the law enforcement message switch, select Hot Files and applications intertwined with the message switch platform, and recommend options for disaster recovery.**
2. **Conduct interviews with RCCD staff and using agencies, as necessary, to validate, clarify, update and finalize the updated NEEDS ASSESSMENT.**
3. **Prepare and submit to RCCD an outline of the NEEDS ASSESSMENT document for review and approval.**
4. **Develop a recommended "road map" that considers the following as part of the system replacement strategy, both short and long term:**
 - a) **Systems that are based on relevant national standards;**
 - b) **Software as a Service (SaaS) options;**
 - c) **Mobile computing capabilities;**
 - d) **Database structure and technology;**
 - e) **Integration with current and emerging biometric technology;**
 - f) **Message switch capabilities; and**
 - g) **A description of potential funding sources for the recommended "road map" for system replacement.**
5. **Analyze whether or not their original recommendations from the REPORT are still a valid replacement strategy for the critical components of NCJIS or whether RCCD should consider a cloud computing SaaS option for some (or all) components of NCJIS Modernization.**
6. **Refresh and update the REPORT, excluding Parole and Probation's OTIS, to include the "As-is" Justice Link (JLink) Documentation Narrative Description as well as the Conceptual Model/Diagram.**
7. **Perform market research on commercial-off-the-shelf (COTS) or modified-off-the-shelf (MOTS) products to replace the State's law enforcement message switch (JLink) and select Hot Files and determine the viability and compatibility of the solutions with the current infrastructure.**
8. **Work with RCCD and EITS to analyze the current IT environment and whether potential COTS/MOTS message switch solutions would be compatible with the current infrastructure, CCH and related applications.**
9. **Provide a Conceptual Model/Diagram and Road Map of the Proposed "To Be" Message Switch, select**

Hot Files and replacement of ancillary applications currently tied into JLink.

10. **Detail which components would be candidates for a cloud computing/SaaS solution.**
11. **An approximate time frame and costs for transition to cloud/SaaS services for such component(s) versus the replacement strategy recommended in the REPORT; if changed, proposed a new recommendation.**
12. **Assist RCCD and EITS with gathering requirements for a new message switch and select Hot Files.**
13. **Assist RCCD with the requirements and development of an anticipated RFP for the procurement of the message switch and select Hot Files replacement and integration services in the event that EITS cannot perform the integration services.**
14. **Propose a plan on how the state should deploy the proposed "new" message switch utilizing Agile and Iterative Methodologies intended to reduce implementation risk.**
15. **If MTG provides Independent Validation and Verification services, provide a quote to include these services to RCCD/EITS with deployment of the message switch of the successful vendor's solution upon completion of a fully executed contract.**
16. **For each of the proposed solutions MTG is to provide estimates for all costs and the timelines for implementation of the solution being identified. Costs estimates must provide details of each cost and be all inclusive of such items as hardware, software and maintenance; at the time implementation and future maintenance. Timelines should be reflective of the State's Fiscal Years for budgeting for the biennium cycle (i.e. July 1 to June 30).**
17. **Future Application Analysis**
 - a) **Provide recommendations and conceptual model for a logical path forward that RCCD should follow when replacing its current applications that comprise the NCJIS environment that identifies what has already been completed to date and what still remains to be completed. Include whether or not the application, file or function needs to be rewritten or modified and how the application, file or function will interact with the message switch.**
 - b) **Provide research and recommendations on viable solutions for replacing and integration of the remaining JLink applications: Point of Contact, Civil Applicant, Civil Name Check, Accounts Receivable, Content Management System and a Secure-Self Service Portal for these applications. This should include research of what other CJIS Systems Agencies (CSAs) are doing in comparable states using either a technology transfer from another State or a vendor-based solution(s) using the newly proposed message switch.**
 - c) **Review and provide feedback on RCCD's draft NCJIS Modernization Phase III RFP that consists of a Content Management System, a Secure-Self Service Solution, replacement of all background check applications including Point of Contact, Civil Applicant, and Civil Name Check, and Accounts Receivable functionality. This functionality includes the following requirement types: Use Cases, Functional and Non-Functional requirements, Business Requirements, Report/Letter Requirements and Interface Requirements.**
 - d) **Research, analyze and provide recommendations as to the viability of RCCD utilizing the SEARCH OJBC (Open Justice Broker Consortium) as a potential solution for some or all of the applications to be replaced.**
 - e) **If the proposed solution(s) do not have fail over capability, provide a Disaster Recovery Plan as well as a Roadmap that will achieve a fail-over/disaster recovery plan.**
 - f) **Identify if a Service Bureau or SaaS concept to lease the equipment and applications necessary to run a modern Message Switch and select Hot Files is a viable options (concept similar to that of the Western Identification Network (WIN), where member states lease all required Automated Fingerprint Identification equipment through WIN and pay a monthly membership fee, rather than the outright purchase of the necessary equipment).**
 1. **Whether the vendor community would be receptive to such a model for the message switch and select hot files replacement;**
 2. **Whether any other states have implemented such a model for their Message Switch and select Hot Files;**
 3. **The pros/cons of implementing a SaaS concept;**
 4. **A cost comparison of a SaaS model versus outright purchase of such equipment and software as recommended in the REPORT.**
 5. **A recommendation on whether cloud computing or SaaS would be a better approach or**

- whether MTG's original recommendations from the REPORT remain valid.*
- 6. *A security assessment - identify the systems and information assets to be protected, the potential natural and human threats to these assets and the exposures and controls associated with each alternative that contribute to or mitigate risk. The alternatives considered will include, but not be limited to, locally hosted, SaaS, and hybrid solutions. The relative combined risk of each alternative will be assessed. Recommendations will be provided to mitigate risk if that alternative is selected.*
 - 7. *If the recommendations from the REPORT are still a valid replacement strategy for NCJIS Modernization, MTG shall provide additional cost details on Initiatives III, V and VI of the REPORT to further outline capital expenditures relative to hardware, software and related capital items. Initiative IV is related to OTIS and shall not be included in this scope of work.*
 - g) *The REPORT assumed that replacement hardware and software for the CCH System, Message Switch and select Hot Files would be purchased up-front and implemented at different times over several years; however State of Nevada procurement policies prohibit advance payments for services. In the NEEDS ASSESSMENT, MTG shall provide a project plan which includes, but is not limited to, identifying timeframes where any hardware and/or software purchases shall be made to insure successful implementation. Timelines should be reflective of the State's Fiscal Years for budgeting for the biennium cycle (i.e. July 1 to June 30).*
 - h) *Orient designated RCCD staff to the library of MTG-facilitated solicitation documents on behalf of other states which have used MTG's services for replacement of Message Switches and select Hot Files. This will provide RCCD solicitation authors with insights into the informational elements required to ensure responsive proposals from the vendor community.*
 - i) *In the event of an RFP for the Message Switch and select Hot Files replacement, RCCD anticipates requesting MTG to assist in the development and review of the RFP Scope of Work and participate in the evaluation committee as allowed by established State procurement processes.*

What are the unique features/qualifications required for this service or good that are not available from any other vendor:

3 *MTG is uniquely qualified as they completed the original Needs Assessment for RCCD in 2012, per an RFP that resulted with a state issued contract. While under contract, MTG gained a thorough understanding of RCCD's processes and computerized criminal justice system and processes. Based upon the original Needs Assessment deliverable, MTG is familiar with the intricacies of the structure and complexity of the RCCD JusticeLink (JLink) applications in addition to how these applications are interdependent and/or subordinate amongst each other. MTG's familiarity with RCCD's CCH is mainly due to the numerous interviews and hours spent gathering data from RCCD management, IT staff, and subject matter experts to validate their findings within the original REPORT (Needs Assessment). The Nevada Computerized Criminal History (CCH) Information System repository and message switch are very complex and it would take numerous hours and months for any other vendor to understand and compile the same knowledge and data that MTG obtained during their initial Needs Assessment. MTG has a very good reputation in the consulting industry and has a high level of expertise of criminal justice and public safety information systems, specifically including replacement of state law enforcement message switches and integrated justice information systems. MTG has assisted many states, municipalities, and corporations with the acquisition of such systems. As the law enforcement message switch is a complex and mission-critical system for the Department of Public Safety (DPS) and the state- and nationwide criminal justice community, it is important to bring in a company with this expertise and familiarity to ensure the success of this system replacement.*

4 Explain why this service or good cannot be competitively bid and why this purchase is economically only available from a single source:

In December, 2017 RCCD presented to the Executive Steering Committee and then to the Interim Finance Committee (IFC) as an Information Item a white paper to explain the change in direction for its NCJIS Modernization project. In the white paper RCCD explained the critical juncture it was facing. (see a, below) At this time, to have any other vendor update the Needs Assessment that was delivered by MTG in May 2012 would require a new vendor to essentially recreate and conduct the same interviews and gain a complete understanding, one that MTG has already achieved, of the current computer system environments and intricacies to be able to validate the original study conducted by MTG. And then more time to complete the new requirements of what RCCD is requesting today in the "Refresh or Update" to the original Needs Assessment from 2012.

Given the time and also the cost involved with the original REPORT, it would not be fiscally responsible of the state to secure another vendor to recreate or start from the beginning of the researching and interviewing and then update MTG's work product. Additionally, RCCD has had numerous meetings consulting with EITS management staff, and all are in agreement that it would behoove both departments to bring in MTG within their expertise of Nevada's Criminal Justice Information System to facilitate conduct an update of any previously recommended message switch replacement (one of the original recommendations from MTG 2012 work product) and recommend a path forward for the modernization of other components within NCJIS.

Were alternative services or commodities evaluated? Check One.		Yes:	<input type="checkbox"/>	No:	<input type="checkbox"/>
5	a. <i>If yes, what were they and why were they unacceptable? Please be specific with regard to features, characteristics, requirements, capabilities and compatibility.</i>				
	<i>RCCD has recently received critical information that the contractor, Norsoft, who provides maintenance for the JLink applications and message switch; this information is that the contractor has indicated a desire to retire and sell their message switch product that RCCD uses today, within the next 2 - 5 years! Given this information RCCD finds ourselves in a situation and path of more critical need to replace or outsource the message switch and related applications as this product is proprietary to Norsoft and it is unknown if the product would sell and if it did where would that leave the state. This contractor recently deployed a upgrade of its JLink application product in May 2017, due to end-of-life technology. That deployment was met with multiple technical challenges and statewide system outages, the impacts of which are still being addressed today by the contractor and EITS.</i>				
	<i>It is our desire that with this request for sole source with MTG for a "Refresh or Update" of their 2012 Needs Assessment study RCCD will have additional alternatives and further analysis of recent developments and available options for Criminal Justice Information Systems and various capabilities relating to outsourcing services. This will provide RCCD with a direction and updated report to prepare a Technology Investment Report and present within RCCD's budget for the 2019 Legislative Session.</i>				
b. <i>If not, why were alternatives not evaluated?</i>					

6	Has the agency purchased this service or commodity in the past? Check One. Note: If your previous purchase(s) was made via solicitation waiver(s), a copy or copies of ALL previous waivers MUST accompany this request.			Yes:	<input type="checkbox"/>	No:	<input type="checkbox"/>
	a. <i>If yes, starting with the most recent contract and working backward, for the entire relationship with this vendor, or any other vendor for this service or commodity, please provide the following information:</i>						
	Term Start and End Dates		Value	Short Description		Type of Procurement (RFP#, RFQ#, Waiver #)	
	11/09/2011	06/30/12	\$400,000	Needs Assessment for Computerized Criminal History and Related Systems		RFP - CETS contract #12676	

7 **What are the potential consequences to the State if the waiver request is denied and the service or good is competitively bid?**
With several components being on end-of-life technology and the recent experience in RCCD's efforts to update one of the components, time is of the essence to establish a plan to upgrade the systems and ensure DPS continues to meet all state and federal compliancy requirements. Being required to secure a new vendor has the potential of extending the current situation and subsequent compliance issues out another year for the solicitation process and time for the new vendor to gather a full understanding of the information already outlined in the initial study (REPORT) in order to effectively provide an updated report; also incurring additional costs to the state. RCCD received legislative authorization in the 2017 Session to continue with Phase III of NCJIS Modernization. Phase III consisted of replacing several applications for conducting criminal history background checks. However, the law enforcement message switch is one of the core components of NCJIS. In light of the current message switch vendor's retirement plans and EITS' desire to not take over the code, RCCD has to postpone Phase III and address the message switch now due to critical consequences that may occur to our statewide system. If the current message switch vendor retires sooner than a viable alternative is found, RCCD will be in the position of having to make an emergency purchase, without proper due diligence to determine if the solution will meet the needs of RCCD and state- and nationwide criminal justice agencies. Emergency purchases inevitably lead to higher costs and change orders, which RCCD seeks to avoid.

8 **What efforts were made or conducted to substantiate there is no competition for the service or good and to ensure the price for this purchase is fair and reasonable?**
The quoted price received in 2013 for this service is consistent with that for the 2012 MTG study and other contracts where RCCD has used MTG's services.

9	Will this purchase obligate the State to this vendor for future purchases? <u>Before selecting your answer, please review information included on Page 2, Section 9 of the Instructions.</u>	Yes:	xxxxx	No:	
	a. <i>If yes, please provide details regarding future obligations or needs.</i> <i>RCCD will not be obligated to use MTG's services in the future. However, RCCD may wish to re-engage MTG after replacement of the message switch to facilitate future phases of NCJIS Modernization. RCCD understands that we cannot procure any recommended services that arise out of the final deliverable "Needs Assessment" without going through the State of Nevada Purchasing Division's established procurement process(es).</i>				

Continued/Approval Signatures on Page 6

By signing below, I know and understand the contents of this Solicitation Waiver Request and justification and attest that all statements are true and correct.

Tammy Trio ASOTT
Agency Representative Initiating Request

Tammy Trio, Chief Fiscal Officer
Print Name of Agency Representative Initiating Request 2/6/2018
Date

Mindy McKay for Julie Butler
Signature of Agency Head Authorizing Request

Julie Butler, Division Administrator
Print Name of Agency Head Authorizing Request 2-6-18
Date

PLEASE NOTE: In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada or to assist in our due diligence, State Purchasing may solicit a review of your request from another agency or entity. The signature below indicates another agency or entity has reviewed the information you provided. This signature does not exempt your agency from any other processes that may be required.

Enterprise IT Services
Suzie Block
Suzie Block, Chief IT Manager, Agency IT Services 2-6-18
Date

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150(2)(a)(b)(c), NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 284.173(6), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns please contact the Purchasing Division at 775-684-0170.

Signed: [Signature]
Administrator, Purchasing Division or Designee 2-22-2018
Date

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **16396** Amendment Number: **3**

Agency Name: **DEPARTMENT OF WILDLIFE** Legal Entity Name: **WASHINGTON ANIMAL DISEASE DIAGNOSTIC LABORATORY**

Agency Code: **702** Contractor Name: **WASHINGTON ANIMAL DISEASE DIAGNOSTIC LABORATORY**

Appropriation Unit: **4464-13** Address: **PO BOX 647034**

Is budget authority available?: **Yes** City/State/Zip: **PULLMAN, WA 99164-7034**

If "No" please explain: **Not Applicable** Contact/Phone: **509-335-9696**

Vendor No.: **T11361100**

NV Business ID: **Governmental Entity**

To what State Fiscal Year(s) will the contract be charged? **2015-2019**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	75.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	25.00 % Heritage Trust Fund

Agency Reference #: 15-30

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **03/05/2015**

Anticipated BOE meeting date **04/2018**

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Previously Approved Termination Date: **01/31/2019**Contract term: **3 years and 333 days**4. Type of contract: **Interlocal Agreement**Contract description: **Lab testing Game**

5. Purpose of contract:

This is the third amendment to the original interlocal agreement which provides testing services for wildlife diseases and other wildlife health factors. This amendment increases the maximum amount from \$198,250 to \$258,250 due to an increased volume of testing.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$40,000.00	\$40,000.00	\$40,000.00	Yes - Info
a. Amendment 1:	\$58,250.00	\$58,250.00	\$98,250.00	Yes - Action
b. Amendment 2:	\$100,000.00	\$100,000.00	\$100,000.00	Yes - Action
2. Amount of current amendment (#3):	\$60,000.00	\$60,000.00	\$60,000.00	Yes - Action
3. New maximum contract amount:	\$258,250.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

WADDL will test for animal diseases and for other health factors. Viable wildlife populations are essential for balanced ecosystems in Nevada, and healthy, reproductively normal animals are required to maintain this population viability. Consistent, ongoing evaluation of health and disease in the State's wildlife populations will provide real-time information and allow NDOW to respond to changes in health (e.g., nutritional disease, toxicity and emerging infectious disease agents) that could impact human health and/or livestock as well as wildlife. Surveillance and monitoring wildlife populations is particularly important in Nevada, because increasing pressure on habitats from invasive plant species, fire, renewable energy projects, and changing climate patterns can affect the health of Nevada's game and non-game species.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Nevada Dept. of Wildlife does not have a laboratory in which the work can be done.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Interlocal WADDL is a governmental entity.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

With the Department of Wildlife and services are satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dwendell	02/05/2018 10:14:50 AM
Division Approval	tdoucett	02/06/2018 10:39:38 AM
Department Approval	eobrien	02/09/2018 13:35:15 PM
Contract Manager Approval	dwendell	02/13/2018 12:50:32 PM
Budget Analyst Approval	cpalme2	02/26/2018 10:10:13 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **19631**

Agency Name: **DEPARTMENT OF WILDLIFE**
 Agency Code: **702**
 Appropriation Unit: **4466-13**
 Is budget authority available?: **Yes**
 If "No" please explain: **Not Applicable**

Legal Entity Name: **ACHA Construction, LLC**
 Contractor Name: **ACHA Construction, LLC**
 Address: **PO Box 2744**
 City/State/Zip: **Elko, NV 89803-2744**
 Contact/Phone: **Todd Schwandt 775/777/3575**
 Vendor No.:
 NV Business ID: **NV20091375725**

To what State Fiscal Year(s) will the contract be charged? **2018-2021**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	<input checked="" type="checkbox"/>	Fees	50.00 %	Sportsmen
<input checked="" type="checkbox"/> Federal Funds	40.00 %		Bonds	0.00 %	
Highway Funds	0.00 %	<input checked="" type="checkbox"/>	Other funding	10.00 %	Wildlife Heritage

Agency Reference #: 18-48

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **04/10/2018**

Anticipated BOE meeting date 04/2018

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **04/10/2021**Contract term: **3 years and 1 day**4. Type of contract: **Contract**Contract description: **Fence Construction**

5. Purpose of contract:

This is a new contract to provide protection to state owned and private lands by either constructing or removing fences for resource enhancement of springs, riparian areas and crucial habitats.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$100,000.00**

Other basis for payment: As invoiced by the vendor and approved by the state.

II. JUSTIFICATION

7. What conditions require that this work be done?

This will provide protection to state owned and private lands by either constructing or removing fences for resource enhancement of springs, riparian areas, and crucial habitats.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

NDOW employees do not have the proper equipment.9. Were quotes or proposals solicited? **Yes**Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

High Mark Construction
Mach4construction
Nuffer Fencing, LLC
Plummer Built
Acha Construction, LLC
Boss Tanks
Tholl Fencing

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP#3285, and in accordance with NRS333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Caleb McAadoo, Habitat Biologist Ph: 775-777-2323

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dwendell	01/22/2018 12:46:41 PM
Division Approval	tdoucett	01/30/2018 15:05:09 PM
Department Approval	eobrien	02/09/2018 14:24:40 PM
Contract Manager Approval	dwendell	02/13/2018 12:51:28 PM
Budget Analyst Approval	cpalme2	03/16/2018 11:42:00 AM
BOE Agenda Approval	cmurph3	03/16/2018 11:42:46 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **19674**

Agency Name: DEPARTMENT OF WILDLIFE	Legal Entity Name: CARSON VALLEY CONSERVATION DISTRICT SERVICE CNT/WATERSHED COORD
Agency Code: 702	Contractor Name: CARSON VALLEY CONSERVATION DISTRICT SERVICE CNT/WATERSHED COORD
Appropriation Unit: 4467-14	Address: 1702 COUNTY ROAD, STE A1
Is budget authority available?: Yes	City/State/Zip: MINDEN, NV 89423-4453
If "No" please explain: Not Applicable	Contact/Phone: Richard Wilkinson 775/782-3661
	Vendor No.: T40153400
	NV Business ID: Governmental Entity

To what State Fiscal Year(s) will the contract be charged? **2018-2022**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 %	Habitat Conservation
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %		Other funding	0.00 %	

Agency Reference #: **18-33**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **04/10/2018**Anticipated BOE meeting date **04/2018**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **11/30/2021**Contract term: **3 years and 235 days**4. Type of contract: **Interlocal Agreement**Contract description: **Habitat Restoration**

5. Purpose of contract:

This is a new interlocal agreement to provide wildlife habitat and ecological restoration services and the maintenance of treatment areas statewide.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$50,000.00**Other basis for payment: **As invoiced by the vendor and approved by the state.****II. JUSTIFICATION**

7. What conditions require that this work be done?

Habitat degradation within the jurisdiction of the Carson Valley Conservation District (CVCD).

8. Explain why State employees in your agency or other State agencies are not able to do this work:

CVCD has the technical knowledge, expertise, and experienced staff to accomplish the work that NDOW employees do not have the ability to conduct for habitat improvement projects.9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Governmental entity.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Nevada Division of Environmental Protection and had satisfactory service.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

Bobby Jones, Habitat Biologist Ph: 775-688-1444

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dwendell	01/29/2018 11:47:18 AM
Division Approval	tdoucett	01/30/2018 13:56:25 PM
Department Approval	eobrien	02/13/2018 16:05:46 PM
Contract Manager Approval	dwendell	02/13/2018 16:51:30 PM
Budget Analyst Approval	cpalme2	02/26/2018 09:59:38 AM
BOE Agenda Approval	cmurph3	02/26/2018 11:29:46 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **19003** Amendment Number: **1**

Agency Name: **DCNR - DIVISION OF WATER RESOURCES** Legal Entity Name: **Websoft Developers, Inc.**

Agency Code: **705** Contractor Name: **Websoft Developers, Inc.**

Appropriation Unit: **4171-04** Address: **2020 Research Park Drive Suite 140**

Is budget authority available?: **Yes** City/State/Zip: **Davis, CA 95618**

If "No" please explain: **Not Applicable** Contact/Phone: **Manoj Desai 530-759-8754**

Vendor No.: **PUR0004383**

NV Business ID: **NV20121454363**

To what State Fiscal Year(s) will the contract be charged? **2018-2019**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **08/01/2017**Anticipated BOE meeting date **04/2018**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Previously Approved Termination Date: **06/30/2018**Contract term: **1 year and 136 days**4. Type of contract: **Contract**Contract description: **Meters Enhancement**

5. Purpose of contract:

This is the first amendment to the original contract which provides enhancements to the current meters database that will provide more efficiencies and new functionalities. This amendment extends the termination date from June 30, 2018 to December 15, 2018 and increases the maximum amount from \$41,775 to \$56,575 due to the additional database enhancement items.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$41,775.00	\$41,775.00	\$41,775.00	Yes - Info
2. Amount of current amendment (#1):	\$14,800.00	\$14,800.00	\$56,575.00	Yes - Action
3. New maximum contract amount:	\$56,575.00			
and/or the termination date of the original contract has changed to:	12/15/2018			

II. JUSTIFICATION

7. What conditions require that this work be done?

The Division has identified some enhancements that are needed to our current meters database which will provide more efficiencies and new functionalities.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Websoft Developers originally developed the application and are familiar with the complex queries and database structure. Water Resources staff is currently committed to prior obligations and also does not have the expertise to complete the database enhancements as required.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Highest score on consensus score sheet.

d. Last bid date: 06/20/2017 Anticipated re-bid date:

10. Does the contract contain any IT components? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	kbaldwi1	03/06/2018 11:07:26 AM
Division Approval	kbaldwi1	03/06/2018 11:07:29 AM
Department Approval	kwilliam	03/06/2018 13:20:30 PM
Contract Manager Approval	kbaldwi1	03/06/2018 15:41:32 PM

EITS Approval
Budget Analyst Approval
BOE Agenda Approval

lolso3
cpalme2
cmurph3

03/12/2018 14:12:05 PM
03/15/2018 15:55:20 PM
03/15/2018 16:01:05 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **19714**

Agency Name: DCNR - FORESTRY DIVISION	Legal Entity Name: RAY HEATING PRODUCTS, INC. DBA RHP MECHANICAL SYSTEMS
Agency Code: 706	Contractor Name: RAY HEATING PRODUCTS, INC. DBA RHP MECHANICAL SYSTEMS
Appropriation Unit: 4195-07	Address: 1008 E. 4th Street/ PO BOX 2957
Is budget authority available?: Yes	City/State/Zip: RENO, NV 89505-2957
If "No" please explain: Not Applicable	Contact/Phone: 775/322-9434
	Vendor No.: PUR0002724A
	NV Business ID: NV20041446186
To what State Fiscal Year(s) will the contract be charged?	2018-2022

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/> General Funds	87.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<input checked="" type="checkbox"/> Other funding	13.00 % NURSERY FUNDS

Agency Reference #: **NDF18-009**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **04/10/2018**Anticipated BOE meeting date **04/2018**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **04/30/2022**Contract term: **4 years and 21 days**4. Type of contract: **Contract**Contract description: **HVAC/PLUMBING**

5. Purpose of contract:

This is a new contract to provide ongoing heating and air conditioning system, water treatment and plumbing repair services at the Division's Western Region facility, Washoe Nursery, Sierra Front Interagency Dispatch Center and Air Operations facility.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$97,849.00**

Payment for services will be made at the rate of \$0.00 per N/A

Other basis for payment: Cost for Planned Service: Western Region Facility/Nursery: Yr1&Yr2-\$4,380; Yr3-\$4,512; Yr4-\$4,648; Sierra Front Dispatch Center: Yr1&Yr2-\$10,560; Yr3-\$10,776; Yr4-\$10,992; NDF Air Ops/Hangar: Yr1&Yr2-\$1,920; Yr3-\$1,976; Yr4-\$2,036; Unplanned/Emergency Service: Straight Time: \$90/hr; Overtime-\$125/hr; Holiday-\$180/hr; Markup-20% parts/materials.

II. JUSTIFICATION

7. What conditions require that this work be done?

The division's facilities have complex heating and cooling systems which are required to be operational 24 hours/day, 7 days per week. Regular maintenance and/or repair of the systems is necessary to ensure optimal function of the systems and facilities. Additionally, the plumbing systems at the facilities require periodic services and/or repairs to maintain the efficiency and ensure the safety of the staff and the public.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the technical expertise for the type of services required under this contract.

9. Were quotes or proposals solicited? **Yes**
 Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Wiley's Plumbing & Heating
 Easy Rooter Plumbing
 RHP Mechanical Systems Inc.

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was chosen as the best value to NDF and the state. The vendor has performed work for the division in previous contracts in a satisfactory manner.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? **No**

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

RHP Mechanical has been under contract with the Nevada Division of Forestry for multiple contracts in the past. Work performed has been deemed satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
 Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Brett Simerly, Support Services Program Manager Ph: 775-684-2517

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jkidd	02/06/2018 13:21:29 PM
Division Approval	dprather	02/08/2018 11:15:55 AM
Department Approval	dprather	02/08/2018 11:15:58 AM
Contract Manager Approval	ldunn	02/20/2018 08:39:24 AM
Budget Analyst Approval	cpalme2	02/26/2018 10:40:13 AM
BOE Agenda Approval	cmurph3	03/05/2018 15:47:48 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **19790**

Agency Name: DCNR - STATE LANDS	Legal Entity Name: NORTH LAKE TAHOE FIRE PROTECTION DISTRICT
Agency Code: 707	Contractor Name: NORTH LAKE TAHOE FIRE PROTECTION DISTRICT
Appropriation Unit: 4197-14	Address: 866 ORIOLE WAY
Is budget authority available?: Yes	City/State/Zip: INCLINE VILLAGE, NV 89451-9439
If "No" please explain: Not Applicable	Contact/Phone: 775/833-8108
	Vendor No.: PUR0000998
	NV Business ID: GOVERNMENT ENTITY
To what State Fiscal Year(s) will the contract be charged?	2018-2022

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	53.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	47.00 % Land Management Funds

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **04/10/2018**
 Anticipated BOE meeting date **04/2018**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **12/31/2021**
 Contract term: **3 years and 266 days**

4. Type of contract: **Interlocal Agreement**
 Contract description: **Fuels Reduction**

5. Purpose of contract:

This is a new interlocal agreement to provide human resources in the form of organized and qualified work crews for the Nevada Tahoe Resources Team. The work completed reduces the risk of catastrophic wildfire and intensity of wildfires when they do occur in the Tahoe Basin.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$85,000.00**
 Other basis for payment: **Rate sheet attached**

II. JUSTIFICATION

7. What conditions require that this work be done?

The focus of the work will be fuels reduction and forest restoration activities by hand crews on urban lots within the Lake Tahoe Basin. Enhancement of public safety and protection of infrastructure through reduced wildland fire intensity are the main goals of the work. The Division is responsible for the management of these urban parcels and is the lead agency for the implementation of the Environmental Improvement Program (EIP).

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The contractor is the local fire agency that has trained hand crews with the skills and physical abilities to perform the work required. The crews are also qualified to perform prescribed pile and understory burning. The agency does not have the resources to do this work.

9. Were quotes or proposals solicited? **No**
 Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

The contractor has hand crews with the experience, physical ability, ad resources to complete the required tasks. The agency has had a relationship with contractor since 1996.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

Yes If "Yes", please explain

The contractor is a fire protection district within the State of Nevada.

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The agency has had an ongoing relationship with the contractor since 1996. All work has been satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

Jeff Haas, Forester II Ph: 775-684-2743.

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	bre00	03/05/2018 15:22:44 PM
Division Approval	bre00	03/05/2018 16:06:19 PM
Department Approval	pmisch	03/05/2018 16:06:35 PM
Contract Manager Approval	bre00	03/05/2018 16:07:21 PM
Budget Analyst Approval	cpalme2	03/16/2018 14:21:36 PM
BOE Agenda Approval	cmurph3	03/16/2018 14:23:10 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **19695**Agency Name: **DCNR - ENVIRONMENTAL PROTECTION**Agency Code: **709**Appropriation Unit: **3193-09**Is budget authority available?: **Yes**If "No" please explain: **Not Applicable**Legal Entity Name: **Great Basin Outdoor School**Contractor Name: **Great Basin Outdoor School**Address: **5535 Goldenrod Drive**City/State/Zip: **Reno, NV 89511**Contact/Phone: **Sue Jacox 775-849-1890**Vendor No.: **T81087416A**NV Business ID: **NV19981256137**To what State Fiscal Year(s) will the contract be charged? **2018-2020**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **DEP 18-020**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **04/10/2018**Anticipated BOE meeting date **04/2018**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2020**Contract term: **2 years and 82 days**4. Type of contract: **Contract**Contract description: **Water Quality Ed**

5. Purpose of contract:

This is a new contract to provide environmental education projects that support Tahoe - Truckee watershed protection plans.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$78,516.00**Other basis for payment: **Quarterly reimbursement, includes travel costs up to \$1,200.****II. JUSTIFICATION**

7. What conditions require that this work be done?

The U.S. Environmental Protection Agency provides federal Clean Water Act Section 319 funds to the State of Nevada, Division of Environmental Protection for the specific purpose of addressing nonpoint source pollution through watershed restoration and environmental education projects.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Nevada Division of Environmental Protection, Nonpoint Source Pollution Management Program issues an annual request for proposals (RFP) for the distribution of federal Clean Water Act Section 319 funds for the implementation of environmental restoration and education projects to control nonpoint source pollution. The local match funds generated through the projects fulfill the States non-federal match obligation for the federal funds.9. Were quotes or proposals solicited? **Yes**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Clark County Water Reclamation District
Sierra Nevada Journeys
Carson Water Subconservancy District

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This contractor was chosen by the RFP evaluation committee based on the scores of the selection criteria.

d. Last bid date: 07/05/2017 Anticipated re-bid date: 07/05/2018

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

9/18/2015 to 12/31/2017, NDEP / BWQP, Service provided was satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Non-profit Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. Not Applicable

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Mary Kay Wagner, Env Scientist Ph: 775-687-9454

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	randrews	02/22/2018 08:17:28 AM
Division Approval	pcomba	03/13/2018 09:20:05 AM
Department Approval	pcomba	03/13/2018 09:20:10 AM
Contract Manager Approval	mhilk1	03/13/2018 09:21:40 AM
Budget Analyst Approval	cpalme2	03/14/2018 16:30:16 PM
BOE Agenda Approval	cmurph3	03/15/2018 09:10:51 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **19749**

Agency Name:	DETR - REHABILITATION DIVISION	Legal Entity Name:	UNIVERSITY NEVADA SCHOOL MEDICINE DBA MEDSCHOOL ASSOCIATES NORTH
Agency Code:	901	Contractor Name:	UNIVERSITY NEVADA SCHOOL MEDICINE DBA MEDSCHOOL ASSOCIATES NORTH
Appropriation Unit:	3265-09	Address:	DBA MEDSCHOOL ASSOCIATES NORTH 401 W 2ND ST STE 231
Is budget authority available?:	Yes	City/State/Zip	RENO, NV 89503-5397
If "No" please explain:	Not Applicable	Contact/Phone:	Gail Smith 775-784-6003
		Vendor No.:	T80991321
		NV Business ID:	Governmental Entity

To what State Fiscal Year(s) will the contract be charged? **2018-2023**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/>	General Funds	21.30 %	Fees	0.00 %
<input checked="" type="checkbox"/>	Federal Funds	78.70 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **3216-23-REHAB**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **04/10/2018**Anticipated BOE meeting date **04/2018**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **02/28/2023**Contract term: **4 years and 325 days**4. Type of contract: **Interlocal Agreement**Contract description: **UNR Medschool Assoc**

5. Purpose of contract:

This is a new interlocal contract to provide applicant or eligible client services that include, but are not limited to: examination, consultation, diagnosis, treatment, therapy, anesthesia, medical facility fees and hospital or surgeon fees, with the intent of getting the applicant able to return to work activities.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$100,000.00**

Other basis for payment: Reimbursement using the CPT code at 200% of the current year Medicare fee schedule; any fees not covered by Medicare will be paid at 200% of the current year Medicaid fee schedule; if the service is not covered by either Medicare or Medicaid, then fees will be paid as invoiced as long as prior authorized approval was received from the Rehabilitation Division; all invoices will be paid only upon review and approval by authorized personnel; at a cost of not exceeding \$100,000.00.

II. JUSTIFICATION

7. What conditions require that this work be done?

This service will help disabled clients re-enter the work environment.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is an interlocal agreement with the University of Nevada, Las Vegas School of Medicine.

9. Were quotes or proposals solicited? No
 Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Governmental Entity

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The vendor has been providing satisfactory service to DHHS, DETR and other state agencies since 1999.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
 Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

MATHEW DORANGRICCHIA, Rehab Manager 2 Ph: 775-284-9632

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	bmartin7	02/22/2018 12:20:51 PM
Division Approval	kdesoci1	02/22/2018 15:06:57 PM
Department Approval	jmcentee	02/23/2018 20:23:04 PM
Contract Manager Approval	jmcentee	02/23/2018 20:23:06 PM
Budget Analyst Approval	tgreenam	03/01/2018 07:42:32 AM
BOE Agenda Approval	sbrown	03/16/2018 11:20:26 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **19614**

Agency Name:	DETR - ADMINISTRATIVE SERVICES	Legal Entity Name:	ON POINT TECHNOLOGY, INC.
Agency Code:	908	Contractor Name:	ON POINT TECHNOLOGY, INC.
Appropriation Unit:	3274-04	Address:	1515 W 22ND ST STE 900
Is budget authority available?:	Yes	City/State/Zip:	OAK BROOK, IL 60523-8401
If "No" please explain:	Not Applicable	Contact/Phone:	David Hughes 630/522-7900
		Vendor No.:	T29023391
		NV Business ID:	NV20141756752
To what State Fiscal Year(s) will the contract be charged?	2018-2021		

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % P&I

Agency Reference #: **3133-20-ESD**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **04/10/2018**Anticipated BOE meeting date **04/2018**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **04/29/2021**Contract term: **3 years and 20 days**4. Type of contract: **Contract**Contract description: **3133-20-ESD**

5. Purpose of contract:

This is a new contract to provide an upgrade to the Workforce Reporter software subscription service. This upgrade will provide staff the ability to more efficiently detect, analyze and prevent fraud.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$255,000.00**

Payment for services will be made at the rate of \$85,000.00 per year for three years

Other basis for payment: The annual license fee, to be paid annually in advance. On Point Technology, LLC will invoice DETR. Invoice charges are due net 30 days from the invoice date

II. JUSTIFICATION

7. What conditions require that this work be done?

Nevada is at risk for Unemployment Insurance fraud; failure to better identify UI fraud due to not upgrading and integrating the current OnPoint technology with the UInV system could result in the loss of funds for the State of Nevada. The quicker the current UI fraud detection and prevention solution can be upgraded, the quicker DETR can further reduce the risk that complex and costly fraud schemes go undetected.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Proprietary software

9. Were quotes or proposals solicited?

No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**
Approval #: 180103
Approval Date: 01/09/2018

c. Why was this contractor chosen in preference to other?

DETR had a previous, ongoing agreement with OnPoint dating back to 2010, which was put on hold while DETR focused efforts on the UInv project development and implementation. Due to OnPoint Technologies ease of integration with DETRs UI Benefits modernization project, it was always DETRs intention to transition back with OnPoint after the UI system was up and running. The original implementation of the OnPoint software was \$363,750 for the purchase of the software license, \$597,750 for the implementation and one-year maintenance, and \$200,000 for year two and three maintenance and certification. At that time DETR had a sole source for the product, formerly named AWARE. Given that the UInv implementation is now complete, DETR would like to reinstate services with this vendor. The vendor has agreed to continue the previous agreement with DETR and this contract is for ongoing maintenance only. Additionally, because OnPoint was selected as the vendor back in 2010, they are the only vendor who can upgrade and implement UInv into the already established Workforce Reporter technology environment.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Doug Wells, Master IT Pro II Ph: 775-684-3953

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	kdesoci1	03/06/2018 11:29:56 AM
Division Approval	kdesoci1	03/06/2018 11:30:00 AM

Department Approval	jmcentee	03/06/2018 13:49:42 PM
Contract Manager Approval	jmcentee	03/06/2018 13:49:45 PM
EITS Approval	lolso3	03/06/2018 16:29:56 PM
Budget Analyst Approval	tgreenam	03/09/2018 13:01:21 PM
BOE Agenda Approval	sbrown	03/16/2018 11:34:31 AM
BOE Final Approval	Pending	

Dale Ann Luzzi

From: Tiffany M. Greenameyer
Sent: Tuesday, March 27, 2018 11:32 AM
To: Dale Ann Luzzi
Cc: Susan Brown
Subject: FW: OnPoint Technology - Aware Contract

Please see email below from Tim Lewis. Thanks, Tiffany

-----Original Message-----

From: Mikki Reed
Sent: Tuesday, March 27, 2018 11:11 AM
To: Tiffany M. Greenameyer
Cc: Heather G. Bugg; Christina Guzman
Subject: OnPoint Technology - Aware Contract

Tiffany,

Per our discussion, below is the e-mail we received from Tim Lewis at EITS stating we do not need to do a TIR for the OnPoint-Aware contract.

Please let us know if you have any questions.

Thanks,
Mikki Reed, CPM
Management Analyst III
Management and Administration Support Services
T: 775-684-3947

-----Original Message-----

From: Doug Wells
Sent: Monday, January 08, 2018 10:56 AM
To: Christina Guzman; Mikki Reed
Cc: Jeffrey Frischmann
Subject: FYI: Requested Review of Solicitation Waiver Request/DETR, OnPoint Technology

FYI

-----Original Message-----

From: Timothy Lewis
Sent: Monday, January 08, 2018 10:54 AM

To: Cindy L. Stoeffler
Cc: TIR's; Doug Wells
Subject: RE: Requested Review of Solicitation Waiver Request/DETR, OnPoint Technology

Hi, Cindy,

We believe the solicitation waiver is reasonable given DETR's past history with the vendor and that the product is already installed. Also, as it has been conveyed to me and based on a review of the paperwork submitted by Doug Wells, the vendor agreed to do the installation for the upgrade for no charge (less than \$50K), so we do not require a TIR. We would, of course, expect that DETR assign a PM for this contract and that standard project management practices be followed.

Thanks,
Tim

Tim Lewis | ITP 4 - Office of the CIO
State of Nevada | Department of Administration | Enterprise IT Services
T: (775) 684-5845 | F: (775) 684-5846 | E: tklewis@admin.nv.gov

-----Original Message-----

From: Timothy Lewis
Sent: Tuesday, January 2, 2018 12:56 PM
To: Cindy L. Stoeffler <cstoeffler@admin.nv.gov>
Subject: RE: Requested Review of Solicitation Waiver Request/DETR, OnPoint Technology

Acknowledged and Happy New Year, Cindy.

I will review, of course. We also have some expertise on staff here with unemployment insurance that I would like to tap into. They are out of the office until later this week, however. I will keep you posted.

FYI, I received an email from Doug Wells (at DETR) today with contract details on this...

Tim Lewis | ITP 4 - Office of the CIO
State of Nevada | Department of Administration | Enterprise IT Services
T: (775) 684-5845 | F: (775) 684-5846 | E: tklewis@admin.nv.gov

State of Nevada
Department of Administration

Purchasing Division

515 E. Musser Street, Suite 300
Carson City, NV 89701



Brian Sandoval
Governor

Patrick Cates
Director

Jeffrey Haag
Administrator

Purchasing Use Only:	
Approval#:	180103

SOLICITATION WAIVER JUSTIFICATION AND REQUEST FORM

ALL FIELDS ARE REQUIRED – INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY

Agency Contact Information - Note: Approved copy will be sent to only the contact(s) listed below:			
State Agency:		<i>Department of Employment, Training, and Rehabilitation</i>	
1a	<i>Contact Name and Title</i>	<i>Phone Number</i>	<i>Email Address</i>
	<i>Heather Bugg</i>	<i>(775) 684-3881</i>	<i>hgbugg@nvdeetr.org</i>

Vendor Information:	
Identify Vendor:	<i>On Point Technology</i>
Contact Name:	<i>David Hughes</i>
Address:	<i>1515 W 22nd St. STE 900, Oak Brook, IL 60523-8401</i>
Telephone Number:	<i>630-581-4053</i>
Email Address:	<i>DAVID.HUGHES@ONPOINTTECH.COM</i>

Type of Waiver Requested – Check the appropriate type:	
1c	Sole or Single Source: <i>Sole Source</i>
	Professional Service Exemption:

Contract Information:				
1d	Is this a new Contract?	Yes	<i>3133-20-ESD</i>	No
	Amendment:	#		
	CETS:	#		

Term:				
1e	One (1) Time Purchase:			
	Contract:	Start Date:	<i>Upon Approval</i>	End Date:

Funding:		
1f	State Appropriated:	
	Federal Funds:	<i>100%</i>
	Grant Funds:	
	Other (Explain):	

1g	Total Estimated Value of this Service Contract, Amendment or Purchase:
	<i>\$255,000</i>

2 Provide a description of work/services to be performed or commodity/good to be purchased:
To purchase an upgrade to DETR's existing Workforce Reporter (WFR) software to the current version (1.8) via a subscription service to meet the requirement of enabling staff to investigate individual and organized fraud using current data while maintaining fiscal responsibility.

3 What are the unique features/qualifications required for this service or good that are not available from any other vendor:
The Workforce Reporter software solution is a data mining and analysis tool specifically designed to extract and analyze data from UI benefit systems to identify cases of fraud that cannot be detected without sophisticated data mining tools. Since the Workforce Reporter solution is designed specifically to analyze data from UI benefits systems, the result is a reduced deployment schedule saving the State the costs and time required to customize a general data analysis solution to work in the UI environment. On Point Technology focuses specifically on the UI market, and their staff has significant knowledge and experience implementing fraud detection solutions in UI environments, which they did for DETR in the first contract from 2010. The Workforce Reporter solution uses a unique pattern matching technology designed to efficiently process and store large volumes of data using standard cost-efficient server technology through their proprietary Workforce Reporter system. Lastly, the Workforce Reporter software is capable of being easily modified to incorporate with the new modern UI benefits system DETR has deployed.

4 Explain why this service or good cannot be competitively bid and why this purchase is economically only available from a single source:
On Point Technology is the only company that provides a proven data mining and analysis solution designed specifically for detecting and preventing fraud in UI benefit system environments. Other companies that have demonstrated capacity with UI software solutions would need to integrate their fraud programs into the entire enterprise. Lastly, On Point specializes in UI fraud and benefit overpayment tools.

Were alternative services or commodities evaluated? Check One.		Yes:	<input type="checkbox"/>	No:	<input checked="" type="checkbox"/>
5	a. <i>If yes, what were they and why were they unacceptable? Please be specific with regard to features, characteristics, requirements, capabilities and compatibility.</i>				
	b. <i>If not, why were alternatives not evaluated?</i>	<i>DETR had a previous, ongoing agreement with OnPoint dating back to 2010, which was put on hold while DETR focused efforts on the UIny project development and implementation. Due to OnPoint Technologies ease of integration with DETR's UI Benefits modernization project, it was always DETR's intention to transition back with OnPoint after the UI system was up and running. The original implementation of the OnPoint software was \$363,750 for the purchase of the software license, \$597,750 for the implementation and one-year maintenance, and \$200,000 for year two and three maintenance and certification. At that time DETR had a sole source for the product, formerly named AWARE. Given that the UIny implementation is now complete, DETR would like to reinstate services with this vendor. The vendor has agreed to continue the previous agreement with DETR and this contract is for ongoing maintenance only. Additionally, because OnPoint was selected as the vendor back in 2010, they are the only vendor who can upgrade and implement UIny into the already established Workforce Reporter technology environment.</i>			

		Has the agency purchased this service or commodity in the past? Check One . Note: If your previous purchase(s) was made via solicitation waiver(s), a copy or copies of <u>ALL</u> previous waivers <u>MUST</u> accompany this request.		Yes:	<input checked="" type="checkbox"/>	No:	<input type="checkbox"/>
		a. If yes, starting with the most recent contract and working backward, for the entire relationship with this vendor, or any other vendor for this service or commodity, please provide the following information:					
		Term Start and End Dates	Value	Short Description	Type of Procurement (RFP#, RFO#, Waiver #)		
6		04/13/2010 04/13/2013	\$1,161,500	This new contract is to purchase an Aware software license and provide for installation and three years of maintenance. Aware is a data mining and analysis software product designed to detect and prevent fraud in unemployment insurance benefit systems.	Sole source, solicitation waiver #100203		
			\$				
			\$				
			\$				
			\$				

7	What are the potential consequences to the State if the waiver request is denied and the service or good is competitively bid? <i>Nevada is at risk for Unemployment Insurance fraud; failure to better identify UI fraud due to not upgrading and integrating the current OnPoint technology with the UInv system could result in the loss of funds for the State of Nevada. The quicker the current UI fraud detection and prevention solution can be upgraded, the quicker DETR can further reduce the risk that complex and costly fraud schemes go undetected. Further, should DETR be required to go out to bid for another software solution, the process would likely result in significant cost to both DETR and the State of Nevada. Additionally, bringing in a different solution would require staff to learn a new product which increases the overall implementation schedule and cost.</i>
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8	What efforts were made or conducted to substantiate there is no competition for the service or good and to ensure the price for this purchase is fair and reasonable? <i>For DETR's previous contract with OnPoint from 2010 (1946-13-ESD), it was noted that vendors were evaluated during the 2008 National Association of State Workforce Agencies conference in Phoenix, AZ. At that time, OnPoint was the only vendor that had an off-the-shelf solution designed specifically to identify cases of UI benefit fraud through data mining and analysis. Additionally, because OnPoint Technology's Workforce Reporter (AWARE) software was selected at that time, OnPoint is the only vendor who can upgrade and integrate the software within UInv.</i>
---	---

9	Will this purchase obligate the State to this vendor for future purchases? <u>Before selecting your answer, please review information included on Page 2, Section 9 of the instructions.</u>	Yes:	<input type="checkbox"/>	No:	<input checked="" type="checkbox"/>
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	a. <i>If yes, please provide details regarding future obligations or needs.</i>

By signing below, I know and understand the contents of this Solicitation Waiver Request and Justification and attest that all statements are true and correct.

Doug Wells
Agency Representative Initiating Request

DOUG WELLS 12/15/2017
Print Name of Agency Representative Initiating Request Date

Kimberly S. Gaa
Signature of Agency Head Authorizing Request

Kimberly S. Gaa, Administrator 12/15/2017
Print Name of Agency Head Authorizing Request Date

PLEASE NOTE: In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada or to assist in our due diligence, State Purchasing may solicit a review of your request from another agency or entity. The signature below indicates another agency or entity has reviewed the information you provided. This signature does not exempt your agency from any other processes that may be required.

Name of agency or entity who provided information or review:

Representative Providing Review

Print Name of Representative Providing Review Date

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150(2)(a)(b)(c), NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 284.173(6), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns please contact the Purchasing Division at 775-684-0170.

Signed: [Signature] 1-9-2018
Administrator, Purchasing Division or Designee Date

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **17879**Amendment Number: **1**Legal Entity Name: **JK Belz & Associates, Inc.**Agency Name: **BDC LICENSING BOARDS & COMMISSIONS**Contractor Name: **JK Belz & Associates, Inc.**Agency Code: **BDC**Address: **10580 N McCarran Blvd Suite 115-222**Appropriation Unit: **B006 - All Categories**City/State/Zip: **Reno, NV 89503**Is budget authority available?: **Yes**Contact/Phone: **Jeanette Belz 775-329-0119**If "No" please explain: **Not Applicable**

Vendor No.:

NV Business ID: **NV20001428326**

To what State Fiscal Year(s) will the contract be charged?

2017-2020

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % Licenses & Fees
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/12/2016**Anticipated BOE meeting date **04/2018**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Previously Approved Termination Date: **05/31/2018**Contract term: **3 years and 324 days**4. Type of contract: **Contract**Contract description: **Lobbying Services**

5. Purpose of contract:

This is the first amendment to the original contract which provides lobbying services for the Board. This amendment increases the maximum amount from \$63,000 to \$126,000 and extends the termination date from May 31, 2018 to May 31, 2020 due to the continued need for these services.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$63,000.00	\$63,000.00	\$63,000.00	Yes - Action
2. Amount of current amendment (#1):	\$63,000.00	\$63,000.00	\$63,000.00	Yes - Action
3. New maximum contract amount:	\$126,000.00			
and/or the termination date of the original contract has changed to:		05/31/2020		

II. JUSTIFICATION

7. What conditions require that this work be done?

The Cosmetology Board monitors over 22,000 licensees with a constant demand for changes to the laws and regulations. This facilitates the licensees with their respective professional careers as well as protecting the public's health, safety and welfare.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Lobbying services require full time attention to research, monitor and attend legislative meetings. Neither our agency or other agencies have the resources to hire a full time individual to attend hearings, work with coalitions or draft legislation.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Neena Laxalt
Jeanette Belz
Paula Berkley

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: 05/12/2014 Anticipated re-bid date: 05/08/2020

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Current contract with the Board of Cosmetology.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	89104	02/27/2018 13:12:32 PM
Division Approval	89104	02/27/2018 13:12:36 PM

Department Approval	89104	02/27/2018 13:12:39 PM
Contract Manager Approval	89104	02/27/2018 13:12:41 PM
Budget Analyst Approval	lfree1	03/13/2018 14:53:57 PM
BOE Agenda Approval	lfree1	03/13/2018 14:54:00 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **19793**

Agency Name: BDC LICENSING BOARDS & COMMISSIONS	Legal Entity Name: McDonald Carano Wilson, LLP
Agency Code: BDC	Contractor Name: McDonald Carano Wilson, LLP
Appropriation Unit: B011 - All Categories	Address: P.O. Box 2670
Is budget authority available?: Yes	City/State/Zip: Reno, NV 89505-2670
If "No" please explain: Not Applicable	Contact/Phone: Paul Georgeson, Esq. 775-326-4366
	Vendor No.:
	NV Business ID: NV19961000027

To what State Fiscal Year(s) will the contract be charged? **2018-2020**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % Licenses & Fees
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **04/10/2018**

Anticipated BOE meeting date **04/2018**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **03/31/2020**

Contract term: **1 year and 356 days**

4. Type of contract: **Contract**

Contract description: **Legal**

5. Purpose of contract:

This is a new contract to provide administrative law judge services to the Board.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$160,000.00**

Payment for services will be made at the rate of \$300.00 per Hour

Other basis for payment: not to exceed \$80,000 per year

II. JUSTIFICATION

7. What conditions require that this work be done?

The Board requires legal representation as needed and requested to carry out the duties set forth in NRS 624.115.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Ongoing litigation, contractor's expertise.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLP

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dlumbert	03/06/2018 09:55:33 AM
Division Approval	dlumbert	03/06/2018 09:55:36 AM
Department Approval	dlumbert	03/06/2018 09:55:38 AM
Contract Manager Approval	dlumbert	03/06/2018 09:55:41 AM
Budget Analyst Approval	lfree1	03/13/2018 13:59:50 PM
BOE Agenda Approval	lfree1	03/13/2018 13:59:54 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **19775**

Agency Name:	BDC LICENSING BOARDS & COMMISSIONS	Legal Entity Name:	McDonald Carano, LLP
Agency Code:	BDC	Contractor Name:	McDonald Carano, LLP
Appropriation Unit:	B026 - All Categories	Address:	100 W Liberty St. 12th Floor
Is budget authority available?:	Yes	City/State/Zip:	Reno, NV 89501
If "No" please explain:	Not Applicable	Contact/Phone:	Susan Fisher 775-788-2000
		Vendor No.:	
		NV Business ID:	NV19961000027
To what State Fiscal Year(s) will the contract be charged?	2018-2020		

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % Licenses & Fees
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 03/2018

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **12/31/2019**Contract term: **1 year and 305 days**4. Type of contract: **Contract**Contract description: **Lobbyist Services**

5. Purpose of contract:

This is a new contract to provide government affairs and regulation development assistance to the Board.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$53,000.00**

Payment for services will be made at the rate of \$2,500.00 per Month

Other basis for payment: \$2,500/month for duration of contract, with the exception of January - June 2019, where it will increase to \$3,000/month.

II. JUSTIFICATION

7. What conditions require that this work be done?

NRS requires the Board of Osteopathic Medicine to recommend the creation and/or amendment of laws regarding the practice of Osteopathic Medicine in the State of Nevada. To complete this legislative requirement, it is a necessity for the Board to receive expert advice on government affairs. In addition, the issues require special skills, expertise and knowledge of an experienced legislative liaison to assure optimal results for the Board the citizens serves.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Assistance is needed in the planning and dissemination of information to legislative members with the expertise and required knowledge of the Nevada Legislature. The Board operates with a small staff and does not have the availability, expertise or knowledge that can be uniquely performed by the Contractor.

9. Were quotes or proposals solicited? **Yes**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Lisa Foster
McDonald Carano
Jeanetter Belz

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

The Contractor has unique knowledge, experience and a history representing the Osteopathic Board. The Board has utilized services from Contractor previously approved and expired 12/31/17. Based on the previous use of the Contractor there is continuity of the services provided.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The Contractor was previously under Contract with the Board of Osteopathic Medicine which expired 12/31/17

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLP

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	wwind1	02/26/2018 13:49:56 PM
Division Approval	wwind1	02/26/2018 13:50:00 PM
Department Approval	wwind1	02/26/2018 13:50:04 PM
Contract Manager Approval	wwind1	02/26/2018 13:50:08 PM
Budget Analyst Approval	lfree1	03/12/2018 16:13:46 PM
BOE Agenda Approval	lfree1	03/12/2018 16:15:48 PM
BOE Final Approval	Pending	

WORK PLAN SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
1.	810	DEPARTMENT OF MOTOR VEHICLES - SYSTEM MODERNIZATION	GARTNER, INC.	HIGHWAY 31% FEE: TECHNOLOGY 69%	\$182,000	Sole Source
	Contract Description:	This is a new Work Plan related to Master Service Agreement #18964, which provides additional consulting services to the Department including, but not limited to, requirements revision and ongoing support for a modernization project.				
	Term of Contract:	04/10/2018 - 06/30/2018	Contract # 19808			

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **19808**

Agency Name: DEPARTMENT OF MOTOR VEHICLES	Legal Entity Name: GARTNER, INC.
Agency Code: 810	Contractor Name: GARTNER, INC.
Appropriation Unit: 4716-10	Address: PO BOX 911319
Is budget authority available?: Yes	City/State/Zip: DALLAS, TX 75391-1319
If "No" please explain: Not Applicable	Contact/Phone: Mark Lennon 916-832-1494
	Vendor No.: T80976121A
	NV Business ID: NV19941112701
To what State Fiscal Year(s) will the contract be charged?	2018

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	<input checked="" type="checkbox"/>	Fees	69.00 % Technology
Federal Funds	0.00 %		Bonds	0.00 %
<input checked="" type="checkbox"/> Highway Funds	31.00 %		Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **04/10/2018**Anticipated BOE meeting date **04/2018**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2018**Contract term: **81 days**4. Type of contract: **Other (include description): MSA Work Plan**Contract description: **ProfessionalServices**

5. Purpose of contract:

This is a new Work Plan related to Master Service Agreement #18964, which provides additional consulting services to the Department of Motor Vehicles, to include, but not limited to, requirements revision and ongoing support for a modernization project.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$182,000.00****II. JUSTIFICATION**

7. What conditions require that this work be done?

Based on the results of the Health Assessment of the System Modernization project completed by Gartner in January, the Department is seeking their expertise and guidance to reevaluate and ensure a successful modernization path forward.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the expertise.9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**

Approval #: 170706

Approval Date: 07/28/2017

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

DMV and EITS have both contracted with Gartner Inc.-Service has been satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Amy McKinney, Deputy Director Ph: 775-684-4848

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	vleigh	03/08/2018 12:40:08 PM
Division Approval	vleigh	03/08/2018 12:40:12 PM
Department Approval	jgrimmer	03/08/2018 15:29:43 PM
Contract Manager Approval	hazevedo	03/08/2018 15:40:34 PM
Budget Analyst Approval	hfield	03/14/2018 16:24:47 PM
BOE Agenda Approval	hfield	03/14/2018 16:24:49 PM
BOE Final Approval	Pending	

MASTER SERVICE AGREEMENT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
1.		VARIOUS STATE AGENCIES	CHERRYROAD TECHNOLOGIES, INC.	OTHER: VARIOUS	\$0	
	Contract Description:	This is a new contract to establish a Participating Addendum (PA) to provide Cloud Services, Software as a Service, Platform as a Service, and Infrastructure as a Service, allowing state agencies and political subdivisions the ability to purchase cloud services. The PA has no dollar value. Individual purchases require an approved work plan and if applicable, a Technology Investment Request, prior to start of services.				
	Term of Contract:	04/10/2018 - 09/08/2026	Contract # 19705			
2.		VARIOUS STATE AGENCIES	RICOH USA, INC.	OTHER: VARIOUS	\$0	
	Contract Description:	This is the first amendment to the original Participating Addendum that provides leasing and services for copiers, printers and related devices. This amendment will establish assessment of a 1% administrative fee for all purchases made under this contract on or after July 1, 2017.				
	Term of Contract:	07/07/2015 - 12/31/2019	Contract # 16744			
3.		VARIOUS STATE AGENCIES	SPRINT SOLUTIONS, INC.	OTHER: VARIOUS	\$0	
	Contract Description:	This is the second amendment to the original Participating Addendum that provides wireless voice and data communications and equipment. This amendment will establish assessment of a 1% administrative fee for all purchases made under this contract on or after July 1, 2017.				
	Term of Contract:	09/11/2012 - 06/30/2019	Contract # 13725			
4.		VARIOUS STATE AGENCIES	XEROX CORPORATION	OTHER: VARIOUS	\$5,000,000	
	Contract Description:	This is the second amendment to the original Participating Addendum that provides leasing and services for copiers, printers and related devices. This amendment increases the maximum amount from \$6,000,000 to \$11,000,000, due to higher than projected usage of the contract and modifies language from Amendment #1 in order to clarify the basis for the payment of the 1% administrative fee.				
	Term of Contract:	07/07/2015 - 12/31/2019	Contract # 16745			

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **19705**

Agency Name:	MSA MASTER SERVICE AGREEMENTS	Legal Entity Name:	CherryRoad Technologies, Inc.
Agency Code:	MSA	Contractor Name:	CherryRoad Technologies, Inc.
Appropriation Unit:	9999 - All Categories	Address:	301 Gibraltar Drive, Suite 2C
Is budget authority available?:	No	City/State/Zip:	Morris Plains, NJ 07950
If "No" please explain: Funding approval will happen during the enactment of a Work Plan, which per the PA is required for each purchase under the contract.		Contact/Phone:	Amy Werthmann 708-220-6225
		Vendor No.:	T27042075
		NV Business ID:	NV20181130185

To what State Fiscal Year(s) will the contract be charged? **2018-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Various Agencies

Agency Reference #: 3466-GD / AR2476

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **04/10/2018**

Anticipated BOE meeting date 04/2018

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **09/08/2026**Contract term: **8 years and 153 days**4. Type of contract: **MSA**Contract description: **Cloud Services**

5. Purpose of contract:

This is a new contract to establish a Participating Addendum (PA) to provide Cloud Services, Software as a Service, Platform as a Service, and Infrastructure as a Service, allowing state agencies and political subdivisions the ability to purchase cloud services. The PA has no dollar value. Individual purchases require an approved work plan and if applicable, a Technology Investment Request, prior to start of services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$0.01**

Other basis for payment: As invoiced by the Vendor and approved by the State, in accordance with each Work Plan.

II. JUSTIFICATION

7. What conditions require that this work be done?

Multiple State agencies and political subdivisions require access to cloud solutions to support the needs of their agencies.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The State is not a Cloud Solutions provider.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Deloitte Consulting LLP
Cisco Systems, Inc.
SHI International
Smartronix
Quest Media & Supplies
Carahsoft Technology Corporation

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

NASPO ValuePoint Contract for Cloud Solutions awarded to 32 vendors. State Purchasing Division is signing Participating Addenda with vendor awarded under NASPO contract that provide services that state agencies or political subdivisions have expressed a need for.

d. Last bid date: 12/21/2015 Anticipated re-bid date: 12/01/2025

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is NOT registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

Registration with the Secretary of State is in Progress. See attachments for a copy of the vendor's Qualifications to do Business in Nevada.

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

No b. If "No", is an exemption on file with the Nevada Secretary of State's Office?

No If "No", to a. AND b., please explain why the contractor does not have an SBL or an exemption.

Registration is pending, see attachments.

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

No b. If "NO", please explain.

Registration pending.

19. Agency Field Contract Monitor:

Gideon davis, Purchasing Officer Ph: 75-684-0196

20. Contract Status:

Contract Approvals:

Approval Level

User

Signature Date

Budget Account Approval

mstewa10

02/06/2018 08:14:44 AM

Division Approval	mstewa10	02/06/2018 08:14:47 AM
Department Approval	mstewa10	02/06/2018 08:14:49 AM
Contract Manager Approval	gdavi6	02/06/2018 11:23:59 AM
Budget Analyst Approval	aurruty	02/27/2018 14:50:07 PM
BOE Agenda Approval	lfree1	02/28/2018 16:59:25 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **16744**Amendment Number: **1**Legal Entity Name: **RICOH USA, INC.**Agency Name: **MSA MASTER SERVICE AGREEMENTS**Contractor Name: **RICOH USA, INC.**Agency Code: **MSA**Address: **70 VALLEY STREAM PKWY**Appropriation Unit: **9999 - All Categories**Is budget authority available?: **Yes**City/State/Zip: **MALVERN, PA 19355-1407**If "No" please explain: **Not Applicable**Contact/Phone: **Todd Marron 425-255-0730**Vendor No.: **PUR0001061**NV Business ID: **NV19971101366**To what State Fiscal Year(s) will the contract be charged? **2016-2020**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Various

Agency Reference #: **RFP #3091/sb**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/07/2015**Anticipated BOE meeting date **04/2018**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Previously Approved Termination Date: **12/31/2019**Contract term: **4 years and 178 days**4. Type of contract: **MSA**Contract description: **Copiers & Services**

5. Purpose of contract:

This is the first amendment to the original Participating Addendum that provides leasing and services for copiers, printers and related devices. This amendment will establish assessment of a 1% administrative fee for all purchases made under this contract on or after July 1, 2017.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$6,000,000.00	\$6,000,000.00	\$6,000,000.00	Yes - Action
2. Amount of current amendment (#1):	\$0.00	\$0.00	\$0.00	Exception - Action
3. New maximum contract amount:	\$6,000,000.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

Copiers, printers, and related devices are required to carry out routine office duties.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The State does not have the ability to manufacturer copiers, printers or related devices.

9. Were quotes or proposals solicited? Yes
 Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #3091 and in accordance with NRS 333, the selected vendor was one of seven scoring proposers as determined by an independently appointed evaluation committee.

d. Last bid date: 06/14/2014 Anticipated re-bid date: 01/01/2019

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Contractor is currently under contract and providing these services. State agencies have been satisfied with the services provided.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
 Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	mstewa10	02/22/2018 08:39:30 AM
Division Approval	mstewa10	02/22/2018 08:39:33 AM
Department Approval	mstewa10	02/22/2018 08:39:38 AM
Contract Manager Approval	tsmit2	02/22/2018 08:45:06 AM
Budget Analyst Approval	lfree1	03/13/2018 15:55:07 PM
BOE Agenda Approval	lfree1	03/13/2018 15:55:10 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **13725** Amendment Number: **2**
 Agency Name: **MASTER SERVICE AGREEMENTS** Legal Entity Name: **Sprint Solutions, Inc.**
 Agency Code: **MSA** Contractor Name: **Sprint Solutions, Inc.**
 Appropriation Unit: **9999 - All Categories** Address: **12502 Sunrise Valley Drive**
 Is budget authority available?: **Yes** City/State/Zip: **Reston, VA 20196**
 If "No" please explain: **Not Applicable** Contact/Phone: **Michaela Clairmonte 703-433-8581**
 Vendor No.: **PUR0000771**
 NV Business ID: **NV20021394903**

To what State Fiscal Year(s) will the contract be charged? **2013-2019**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Various

Agency Reference #: 1907

2. Contract start date:
 a. Effective upon Board of Examiner's approval? **No** or b. other effective date **09/11/2012**
 Anticipated BOE meeting date **04/2018**
 Retroactive? **No**
 If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2019**
 Contract term: **6 years and 293 days**

4. Type of contract: **MSA**
 Contract description: **Wireless Services**

5. Purpose of contract:
This is the second amendment to the original Participating Addendum that provides wireless voice and data communications and equipment. This amendment will establish assessment of a 1% administrative fee for all purchases made under this contract on or after July 1, 2017.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$1,500,000.00	\$1,500,000.00	\$1,500,000.00	Yes - Action
a. Amendment 1:	\$0.00	\$0.00	\$0.00	No
2. Amount of current amendment (#2):	\$0.00	\$0.00	\$0.00	Exception - Action
3. New maximum contract amount:	\$1,500,000.00			

II. JUSTIFICATION

7. What conditions require that this work be done?
This contract allows agencies to easily obtain their wireless communication needs.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
State agencies or employees do not have the ability or resources to provide wireless services or equipment.

9. Were quotes or proposals solicited? Yes
 Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Upon thorough review and evaluation of technical and cost proposals, this vendor was one of six selected and highest scored by the evaluation committee.

d. Last bid date: 02/03/2011 Anticipated re-bid date: 02/03/2015

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Contractor currently provides wireless communication services and equipment statewide. Quality is satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
 Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	mstewa10	02/12/2018 14:36:57 PM
Division Approval	mstewa10	02/12/2018 14:37:01 PM
Department Approval	mstewa10	02/12/2018 14:37:06 PM
Contract Manager Approval	tsmit2	02/12/2018 15:33:49 PM
Budget Analyst Approval	lfree1	03/13/2018 16:00:00 PM
BOE Agenda Approval	lfree1	03/13/2018 16:00:05 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **16745** Amendment Number: **2**
 Agency Name: **MSA MASTER SERVICE AGREEMENTS** Legal Entity Name: **Xerox Corporation**
 Agency Code: **MSA** Contractor Name: **Xerox Corporation**
 Appropriation Unit: **9999 - All Categories** Address: **6120 E. Roland Street**
 Is budget authority available?: **Yes** City/State/Zip: **Mesa, AZ 85215**
 If "No" please explain: **Not Applicable** Contact/Phone: **Annie Van Gilder 480-588-8313**
 Vendor No.: **PUR0000618**
 NV Business ID: **NV19641000454**

To what State Fiscal Year(s) will the contract be charged? **2016-2020**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Various

Agency Reference #: **RFP #3091/sb**

2. Contract start date:
 a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/07/2015**
 Anticipated BOE meeting date **04/2018**
 Retroactive? **No**
 If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **12/31/2019**
 Contract term: **4 years and 178 days**

4. Type of contract: **MSA**
 Contract description: **Copiers & Services**

5. Purpose of contract:
This is the second amendment to the original Participating Addendum that provides leasing and services for copiers, printers and related devices. This amendment increases the maximum amount from \$6,000,000 to \$11,000,000, due to higher than usual projected usage of the contract and modifies language from Amendment #1 in order to clarify the basis for the payment of the 1% administrative fee.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$6,000,000.00	\$6,000,000.00	\$6,000,000.00	Yes - Action
a. Amendment 1:	\$0.00	\$0.00	\$0.00	No
2. Amount of current amendment (#2):	\$5,000,000.00	\$5,000,000.00	\$5,000,000.00	Yes - Action
3. New maximum contract amount:	\$11,000,000.00			

II. JUSTIFICATION

7. What conditions require that this work be done?
Copiers, printers and related devices are required to carry out routine office duties.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The State does not have the ability to manufacturer copiers, printers or related devices.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #3091 and in accordance with NRS 333, the selected vendor was one of seven highest scoring proposers as determined by an independently appointed evaluation committee.

d. Last bid date: 06/14/2014 Anticipated re-bid date: 01/01/2019

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Contractor is currently under contract and providing these services. State agencies have been satisfied with the services provided.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	mstewa10	02/22/2018 08:40:07 AM
Division Approval	mstewa10	02/22/2018 08:40:10 AM
Department Approval	mstewa10	02/22/2018 08:40:14 AM
Contract Manager Approval	tsmit2	02/22/2018 08:47:12 AM
Budget Analyst Approval	aurruty	03/08/2018 13:39:22 PM
BOE Agenda Approval	lfree1	03/13/2018 16:34:05 PM

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
1.	014	GOVERNOR'S OFFICE - OFFICE OF SCIENCE, INNOVATION AND TECHNOLOGY	BOARD OF REGENTS, NEVADA SYSTEM OF HIGHER EDUCATION OBO – UNIVERSITY OF NEVADA, RENO	OTHER: PRIVATE GRANT	\$15,870	Exempt
	Contract Description:	This is a new interlocal contract to provide an evaluation of Kindergarten through 5th grade, Science, Technology, Engineering and Math grants.				
		Term of Contract:	02/23/2018 - 01/31/2019	Contract # 19690		
2.	030	ATTORNEY GENERAL'S OFFICE - TORT CLAIMS FUND	MET ASSOCIATES	OTHER: TORT FUNDS	\$30,000	Professional Service
	Contract Description:	This is a new contract to provide professional services as an expert witness for the case number CV17-00225.				
		Term of Contract:	01/26/2018 - 01/25/2021	Contract # 19754		
3.	040	SECRETARY OF STATE'S OFFICE	IMAGETECH SYSTEMS, INC.	GENERAL	\$49,660	Sole Source
	Contract Description:	This is a new contract to provide for the migration of existing software from obsolete servers to new virtualized servers via remote access with no onsite support required.				
		Term of Contract:	03/19/2018 - 02/28/2019	Contract # 19731		
4.	040	SECRETARY OF STATE'S OFFICE - NOTARY TRAINING - NON-EXEC	N.N.A. SERVICES	FEE: NOTARY TRAINING	\$49,500	
	Contract Description:	This is a new contract to develop the content for the online course of study on electronic notarization and the examination relating to the functions and duties of electronic notaries.				
		Term of Contract:	03/09/2018 - 07/01/2018	Contract # 19773		
5.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - BUILDINGS AND GROUNDS	INTERLOC SOLUTIONS, INC.	OTHER: BUILDING AND GROUNDS BUILDING RENT INCOME REVENUE	\$24,000	
	Contract Description:	This is a new contract to provide ongoing annual system support services for the division's computerized facility maintenance management system (MAXIMO).				
		Term of Contract:	02/21/2018 - 12/31/2021	Contract # 19673		

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
6.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - NEVADA SYSTEM OF HIGHER EDUCATION CIP PROJECTS - NON-EXEC	KCI TECHNOLOGIES, INC.	GENERAL	\$18,685	Professional Service
	Contract Description:	This is a new contract to provide professional surveying and associated testing services for the UNLV Engineering and Academic Research Building - Advance Planning CIP project to include underground utilities investigative services, up to 15 test holes and GPS surveying services to locate and map existing underground utilities located on and around the building site: CIP Project No. 17-P09; SPWD Contract No. 111823.				
		Term of Contract:	02/22/2018 - 06/30/2022	Contract # 19742		
7.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - DEPARTMENT OF CORRECTIONS CIP PROJECTS - NON-EXEC	TANEY ENGINEERING, INC.	BONDS	\$35,900	Professional Service
	Contract Description:	This is a new contract to provide professional architectural/engineering services for the Indian Springs Southern Desert Correctional Center - Upgrade Site Water Pressure Control CIP project to include design, construction and bid documents, as well as construction administration services for the upgrade to the center's water system and development of a post construction water model to determine if future site water improvements are needed: CIP Project No. 17-M58; SPWD Contract No. 111869.				
		Term of Contract:	03/14/2018 - 06/30/2022	Contract # 19830		
8.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - DEPARTMENT OF ADMINISTRATION CIP PROJECTS - NON-EXEC	JVC ASSOCIATES, INC. DBA JVC ARCHITECTS	BONDS	\$48,960	Professional Service
	Contract Description:	This is a new contract to provide professional architectural/engineering services for the Caliente Youth Center - ADA Upgrades CIP project to include design, construction and bid documents, as well as construction administration services for the remodel of the restroom, kitchen, casework, fixtures, finishes, signage and door hardware in one boys and one girls dormitory and ADA upgrades to the Administration Building restrooms: CIP Project No. 17-S02-5; SPWD Contract No. 111879.				
		Term of Contract:	03/14/2018 - 06/30/2021	Contract # 19789		

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
9.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - DEPARTMENT OF ADMINISTRATION CIP PROJECTS - NON-EXEC	NATURAL LINK MOLD LAB, INC.	GENERAL 49% OTHER: TRANSFER FROM RISK MANAGEMENT 51%	\$10,965	Professional Service
	Contract Description:	This is a new contract to provide professional architectural/engineering services for the Grant Sawyer Building - Mold Analysis and Data Summary Reporting CIP Project, to include the collection, preparation, and analysis of samples collected from the Grant Sawyer Building: CIP Project No. 15-S06; SPWD Contract No. 111794.				
		Term of Contract:	03/14/2018 - 06/30/2019	Contract # 19788		
10.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - DEPARTMENT OF ADMINISTRATION CIP PROJECTS - NON-EXEC	JENSEN ENGINEERING, INC.	BONDS	\$29,500	Professional Service
	Contract Description:	This is a new contract to provide professional architectural/engineering services for the Stewart Facility - Electrical Power Upgrade CIP project to include design, construction and bid documents, as well as construction administration services for various medium-voltage electrical system upgrades to the facility and the verifications of existing metering equipment: CIP Project No. 17-M23; SPWD Contract No. 111812.				
		Term of Contract:	03/05/2018 - 06/30/2022	Contract # 19772		
11.	180	DEPARTMENT OF ADMINISTRATION - ENTERPRISE INFORMATION TECHNOLOGY SERVICES - NETWORK TRANSPORT SERVICES	ARIZONA NEVADA TOWER CORPORATION	OTHER: REVENUE	\$25,598	
	Contract Description:	This is a new revenue contract to provide ongoing rack space at McClellan Peak in Washoe County.				
		Term of Contract:	07/01/2017 - 06/30/2021	Contract # 19821		

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
12.	180	DEPARTMENT OF ADMINISTRATION - ENTERPRISE INFORMATION TECHNOLOGY SERVICES - NETWORK TRANSPORT SERVICES	COMMNET OF NEVADA, LLC	OTHER: REVENUE	\$34,131	
		Contract Description: This is a new revenue contract to provide ongoing rack space at Prospect Peak in Eureka County. Term of Contract: 07/01/2017 - 06/30/2021 Contract # 19818				
13.	180	DEPARTMENT OF ADMINISTRATION - ENTERPRISE INFORMATION TECHNOLOGY SERVICES - NETWORK TRANSPORT SERVICES	COMMNET OF NEVADA, LLC	OTHER: REVENUE	\$34,131	
		Contract Description: This is a new revenue contract to provide ongoing rack space at Austin Summit in Lander County. Term of Contract: 07/01/2017 - 06/30/2021 Contract # 19820				
14.	406	DEPARTMENT OF HEALTH AND HUMAN SERVICES - PUBLIC AND BEHAVIORAL HEALTH - NORTHERN NEVADA ADULT MENTAL HEALTH SERVICES	PAMELA CLARK	GENERAL	\$24,000	
		Contract Description: This is a new contract that continues ongoing hairdresser/barber services to clients. Term of Contract: 02/22/2018 - 12/31/2020 Contract # 19634				
15.	406	DEPARTMENT OF HEALTH AND HUMAN SERVICES - PUBLIC AND BEHAVIORAL HEALTH - FACILITY FOR THE MENTAL OFFENDER	USA BATH, LLC	GENERAL	\$10,300	
		Contract Description: This is a new contract that continues ongoing services to repair and replace showers on the Lake's Crossing Center campus. Term of Contract: 02/22/2018 - 06/30/2018 Contract # 19592				

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
16.	409	DEPARTMENT OF HEALTH AND HUMAN SERVICES - CHILD AND FAMILY SERVICES - CALIENTE YOUTH CENTER	CORY PINCOCK, INC. DBA S&S MECHANICAL	GENERAL	\$15,000	
			Term of Contract:	02/27/2018 - 06/30/2019	Contract # 19659	
17.	409	DEPARTMENT OF HEALTH AND HUMAN SERVICES - CHILD AND FAMILY SERVICES - SOUTHERN NEVADA CHILD AND ADOLESCENT SERVICES	ANYTIME PLUMBING, INC. DBA ABES PLUMBING AIR REPAIR FAST WATER	GENERAL 34% FEDERAL 66%	\$46,000	
			Term of Contract:	03/16/2018 - 01/31/2022	Contract # 19761	
18.	409	DEPARTMENT OF HEALTH AND HUMAN SERVICES - CHILD AND FAMILY SERVICES - SOUTHERN NEVADA CHILD AND ADOLESCENT SERVICES	DIRECT MOBILE IMAGING, LLC	GENERAL 46% OTHER: RENTAL INCOME 20% FEDERAL 34%	\$40,000	
			Term of Contract:	03/16/2018 - 02/28/2022	Contract # 19786	
19.	409	DEPARTMENT OF HEALTH AND HUMAN SERVICES - CHILD AND FAMILY SERVICES - SOUTHERN NEVADA CHILD AND ADOLESCENT SERVICES	WATERTECH, INC. DBA WATERTECH SERVICES	GENERAL 66% FEDERAL 34%	\$22,064	
			Term of Contract:	02/27/2018 - 01/31/2022	Contract # 19525	

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
20.	440	DEPARTMENT OF CORRECTIONS - ELY STATE PRISON	DESERT BOILERS & CONTROLS, INC.	GENERAL	\$19,526	
	Contract Description:	This is a new contract to provide ongoing repairs to one of the three Prison's boilers.				
		Term of Contract:	02/27/2018 - 04/30/2018	Contract # 19643		
21.	653	DEPARTMENT OF PUBLIC SAFETY - INVESTIGATION DIVISION	BERRY ENTERPRISES DBA SIERRA ELECTRONICS	GENERAL	\$20,000	
	Contract Description:	This is a new contract to provide Law Enforcement Vehicle - Special Equipment build-out services for six Division vehicles to include three vehicles in FY 2018 and three vehicles in FY 2019.				
		Term of Contract:	03/05/2018 - 10/31/2019	Contract # 19780		
22.	704	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - STATE PARKS - FACILITY AND GROUNDS MAINTENANCE- NON-EXEC	NORTH WIND RESOURCE CONSULTING, LLC	OTHER: LAND SALE	\$41,247	
	Contract Description:	This is a new contract to provide historic context which is required for cultural clearances and to provide interpretive information for the Walker River State Recreation Area.				
		Term of Contract:	03/15/2018 - 12/31/2019	Contract # 19814		
23.	705	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - WATER RESOURCES - LAS VEGAS WATER DISTRICT-NON-EXEC	ROBISON ENGINEERING COMPANY, INC.	FEDERAL	\$20,000	
	Contract Description:	This is a new contract to provide an assessment of the Global Positioning System Field Mapping procedures and data for the Newlands Water Rights Mapping project.				
		Term of Contract:	02/01/2018 - 04/30/2018	Contract # 19660		

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
24.	753	DEPARTMENT OF BUSINESS AND INDUSTRY - ATTORNEY FOR INJURED WORKERS	BOARD OF REGENTS, NEVADA SYSTEM OF HIGHER EDUCATION OBO – UNIVERSITY OF NEVADA, RENO	OTHER: TRANSFER FROM WORKERS COMP AND SAFETY FUND	\$14,800	
	Contract Description:	This is a new contract to provide consultation and technical assistance regarding the Americans with Disabilities Amendments Act of 2008, concerning the provision of effective communication, auxiliary aids and service, and modifications of policies and procedures.				
	Term of Contract:	02/27/2018 - 02/12/2022	Contract # 19733			
25.	901	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - BLIND BUSINESS ENTERPRISE PROGRAM	CHIEF SEPTIC & SEWER, LLC	OTHER: BUSINESS ENTERPRISE SET-ASIDE	\$20,000	
	Contract Description:	This is a new contract to provide ongoing, as needed maintenance and repair services, including but not limited to cleaning, deodorizing and unclogging of grease traps and grease interceptors at southern Nevada locations.				
	Term of Contract:	07/01/2018 - 03/31/2020	Contract # 19750			
26.	901	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - BLIND BUSINESS ENTERPRISE PROGRAM	RALPH JONES, INC. DBA RALPH JONES DISPLAY	OTHER: BUSINESS ENTERPRISE SET-ASIDE	\$45,000	
	Contract Description:	This is a new contract for ongoing services of designing, building and installing cabinetry, countertops, display cases, shelving and fixtures at all current and new southern Nevada locations.				
	Term of Contract:	02/28/2018 - 01/31/2020	Contract # 19630			

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
27.	901	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - VOCATIONAL REHABILITATION	BOARD OF REGENTS, NEVADA SYSTEM OF HIGHER EDUCATION OBO – GREAT BASIN COLLEGE	GENERAL 21.3% FEDERAL 78.7%	\$12,500	Exempt
	Contract Description:	This is a new interlocal agreement to provide SoftSkills training for eligible clients to support their efforts in finding and maintaining jobs.				
		Term of Contract:	02/28/2018 - 03/31/2019	Contract # 19735		
28.	901	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - VOCATIONAL REHABILITATION	RURAL COMMUNITY HEALTH SERVICES	GENERAL 21.3% FEDERAL 78.7%	\$49,999	Exempt
	Contract Description:	This is a new contract to provide psychiatric and psychological services to clients and to allow the usage of Rural Clinic sites for telehealth consultations with 3rd parties.				
		Term of Contract:	02/28/2018 - 06/30/2020	Contract # 19721		
29.	902	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - EMPLOYMENT SECURITY – SPECIAL FUND	GREENSCAPES OF NEVADA, LLC	OTHER: PENALTIES AND INTEREST	\$27,800	
	Contract Description:	This is a new contract to provide ongoing landscaping service for the facility located at 2800 E. St. Louis Avenue, Las Vegas.				
		Term of Contract:	02/28/2018 - 11/30/2019	Contract # 19645		
30.	B023	LICENSING BOARDS AND COMMISSIONS - PHYSICAL THERAPY EXAMINERS	NUMBERS, INC.	FEE: LICENSES AND FEES	\$13,500	Professional Service
	Contract Description:	This is a new contract to provide bookkeeping and payroll services for the Board to include financial reporting and payroll services and to bring the Board financial records and reports current.				
		Term of Contract:	01/01/2018 - 12/31/2019	Contract # 19762		

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **19690**

Agency Name:	OFFICE OF SCIENCE, INNOVATION AND TECHNOLOGY	Legal Entity Name:	Board of Regents, Nevada System of Higher Education
Agency Code:	014	Contractor Name:	BOARD OF REGENTS-UNR
Appropriation Unit:	1003-16	Address:	Controller's Office- MS0124
Is budget authority available?:	Yes	City/State/Zip:	RENO, NV 89557
If "No" please explain:	Not Applicable	Contact/Phone:	775-784-1047
		Vendor No.:	D35000816
		NV Business ID:	88-6000024

To what State Fiscal Year(s) will the contract be charged? **2018-2019**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<input checked="" type="checkbox"/> Other funding	100.00 % Private Grant

Agency Reference #: ASD 2726645

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **02/23/2018**

Anticipated BOE meeting date 03/2018

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **01/31/2019**

Contract term: **342 days**

4. Type of contract: **Interlocal Agreement**

Contract description: **Program Evaluation**

5. Purpose of contract:

This is a new interlocal contract to provide an evaluation of Kindergarten through 5th grade, Science, Technology, Engineering and Math grants.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$15,870.19**

II. JUSTIFICATION

7. What conditions require that this work be done?

The Raggio Research Center will serve as the outside evaluator for OSIT's K-5 Stem Grant.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees lack the expertise to design and conduct a thorough statistical programmatic evaluation. The Raggio Research Center is the state's foremost research authority on STEM education. Additionally, the Raggio Research Center is an outside, third-party evaluator that will conduct an unbiased evaluation of the program.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

Per statute NRS 277.080 and SAM 300, this is an interlocal contract, solicitations are not required. A very limited number of vendors have the expertise to teach the Nevada-specific module of the CPM program.

d. Last bid date: 01/18/2018 Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

Yes If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

8%

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ssands	02/16/2018 06:49:47 AM
Division Approval	ssands	02/16/2018 06:49:49 AM
Department Approval	ssands	02/16/2018 06:49:52 AM
Contract Manager Approval	ssands	02/16/2018 06:58:20 AM
Budget Analyst Approval	sbrown	02/23/2018 11:23:36 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **19754**

Agency Name: **ATTORNEY GENERAL'S OFFICE**
Agency Code: **030**
Appropriation Unit: **1348-15**
Is budget authority available?: **Yes**
If "No" please explain: **Not Applicable**

Legal Entity Name: **MET Associates**
Contractor Name: **MET Associates**
Address: **P.O. Box 130667**
City/State/Zip: **Houston, TX 77219**
Contact/Phone: **David Mitchell 936-257-1633**
Vendor No.: **T29040231**
NV Business ID: **NV20181001595**

To what State Fiscal Year(s) will the contract be charged? **2018-2021**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<input checked="" type="checkbox"/> Other funding	100.00 % Tort funds

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/26/2018**

Anticipated BOE meeting date **04/2018**

Retroactive? **Yes**

If "Yes", please explain

It is in the state's best interest to maintain confidentiality of expert witnesses in ongoing litigation until disclosure date.

3. Termination Date: **01/25/2021**

Contract term: **3 years**

4. Type of contract: **Contract**

Contract description: **Expert Witness**

5. Purpose of contract:

This is a new contract to provide professional services as an expert witness for the case number CV17-00225.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$30,000.00**

Other basis for payment: as described in scope of work

II. JUSTIFICATION

7. What conditions require that this work be done?

The state is involved in ongoing litigation that will require the service of the expert witness

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees are not experts in this field

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. Not Applicable

19. Agency Field Contract Monitor:

Theresa Haar, Sr. Deputy Attorney General Ph: 702-486-3792

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	cschon1	02/28/2018 09:42:25 AM
Division Approval	cschon1	02/28/2018 09:42:27 AM
Department Approval	cschon1	02/28/2018 09:42:28 AM
Contract Manager Approval	cschon1	02/28/2018 09:42:32 AM
Budget Analyst Approval	hfield	03/06/2018 11:19:05 AM

ADAM PAUL LAXALT
Attorney General



STATE OF NEVADA
OFFICE OF THE ATTORNEY GENERAL
100 North Carson Street
Carson City, Nevada 89701

J. BRIN GIBSON
First Assistant Attorney General

NICHOLAS A. TRUTANICH
Chief of Staff

KETAN D. BHIRUD
General Counsel

MEMORANDUM

To: Melanie Young, Executive Branch Budget Officer
Governor's Finance Office

From: Lesley Volkov, Management Analyst II

Date: February 21, 2018

Subject: Retroactive approval for contract #19754, MET Associates

Please accept this request for submission to contract for expert witness services through MET Associates. This contract request is being submitted retroactively because it is in the state's best interest to maintain confidentiality of expert witnesses in ongoing litigation until disclosure date.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **19731**

Agency Name: **SECRETARY OF STATE'S OFFICE**
 Agency Code: **040**
 Appropriation Unit: **1050-26**
 Is budget authority available?: **Yes**
 If "No" please explain: **Not Applicable**

Legal Entity Name: **ImageTech Systems Inc**
 Contractor Name: **ImageTech Systems Inc**
 Address: **State Hill Business Center
 3913 Hartzdale Dr Ste 1300
 Camp Hill , PA 17011**
 City/State/Zip: **Camp Hill , PA 17011**
 Contact/Phone: **RJ Oommen 717-761-5900**
 Vendor No.:
 NV Business ID: **NV 20171134906**

To what State Fiscal Year(s) will the contract be charged? **2018-2019**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	100.00 %	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **03/19/2018**
 Anticipated BOE meeting date **03/2018**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **02/28/2019**

Contract term: **346 days**

4. Type of contract: **Contract**

Contract description: **Remote Service**

5. Purpose of contract:

This is a new contract to provide for the migration of existing software from obsolete servers to new virtualized servers via remote access with no onsite support required.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$49,660.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

The Secretary of State is currently engaged in a project to replace the legacy system using FileNet. Imagetech Systems LLC is already familiar with the structure and issues with technical support for the legacy system and will be required to provide knowledge of the existing system and data migration.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees lack the time, knowledge, and expertise to complete the work.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**

Approval #: 171103

Approval Date: 11/01/2017

c. Why was this contractor chosen in preference to other?

Contractor is familiar with the structure and technical support issues with the legacy system and is best suited to provide guidance for data migration to the new SOS system.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	pdover	02/13/2018 11:01:40 AM
Division Approval	pdover	02/13/2018 11:01:43 AM
Department Approval	pdover	02/13/2018 11:01:47 AM
Contract Manager Approval	shudder	02/16/2018 14:13:26 PM
Budget Analyst Approval	laaron	03/19/2018 13:18:10 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **19773**

Agency Name: **SECRETARY OF STATE'S OFFICE**
 Agency Code: **040**
 Appropriation Unit: **1057-12**
 Is budget authority available?: **Yes**
 If "No" please explain: **Not Applicable**

Legal Entity Name: **N.N.A. Services**
 Contractor Name: **N.N.A. Services**
 Address: **9350 De Soto Ave**
 City/State/Zip: **Chatsworth, CA 91311-4926**
 Contact/Phone: **Steven Bastian 818-739-4036**
 Vendor No.:
 NV Business ID: **NV20161522636**

To what State Fiscal Year(s) will the contract be charged? **2018-2019**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % Notary Training
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **03/09/2018**

Anticipated BOE meeting date **04/2018**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **07/01/2018**

Contract term: **113 days**

4. Type of contract: **Contract**

Contract description: **Notary Contract**

5. Purpose of contract:

This is a new contract to develop the content for the online course of study on electronic notarization and the examination relating to the functions and duties of electronic notaries.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$49,500.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

Both the course of study and examination are required by Nevada Revised Statutes effective July 1, 2018.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The State does not have the resources or the expertise to provide these services

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**State of Virginia
 Google Search (non productive)
 State of Montana**

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

After researching other states and the internet, it was determined this was the only qualified vendor available.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	pdover	03/05/2018 13:33:09 PM
Division Approval	pdover	03/05/2018 13:33:11 PM
Department Approval	pdover	03/05/2018 13:33:14 PM
Contract Manager Approval	shudder	03/05/2018 14:35:45 PM
Budget Analyst Approval	laaron	03/09/2018 10:16:18 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **19673**

Agency Name: **ADMIN - STATE PUBLIC WORKS DIVISION**

Agency Code: **082**

Appropriation Unit: **1349-26**

Is budget authority available?: **Yes**

If "No" please explain: **Not Applicable**

Legal Entity Name: **INTERLOC SOLUTIONS, INC.**

Contractor Name: **INTERLOC SOLUTIONS, INC.**

Address: **340 PALLADIO PKWY SUITE 526**

City/State/Zip: **FOLSOM, CA 95630-8833**

Contact/Phone: **916-817-4590**

Vendor No.: **T27035364**

NV Business ID: **NV20051356870**

To what State Fiscal Year(s) will the contract be charged? **2018-2022**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<input checked="" type="checkbox"/> Other funding	100.00 % B&G BUILDING RENT INCOME REVENUE

Agency Reference #: **ASD 2718635**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **02/21/2018**

Anticipated BOE meeting date **04/2018**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **12/31/2021**

Contract term: **3 years and 314 days**

4. Type of contract: **Contract**

Contract description: **Support & Service**

5. Purpose of contract:

This is a new contract to provide ongoing annual system support services for the division's computerized facility maintenance management system (MAXIMO).

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$24,000.00**

Payment for services will be made at the rate of \$0.00 per Hour

Other basis for payment: Administrative support at \$100 per hour; Premium support, resolved at the higher Systems Integrator rate of \$145 per hour; all billing is monthly and based on time & materials (T&M).

II. JUSTIFICATION

7. What conditions require that this work be done?

Maximo is used for all services requested, needed and billed to each agency.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Maximo is a proprietary software.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

[Empty text box]

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ssands	02/16/2018 13:57:14 PM
Division Approval	ssands	02/16/2018 13:57:19 PM
Department Approval	ssands	02/16/2018 13:57:22 PM
Contract Manager Approval	ssands	02/16/2018 13:57:25 PM
Budget Analyst Approval	jrodrig9	02/21/2018 22:45:08 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **19742**

Agency Name: **ADMIN - STATE PUBLIC WORKS DIVISION**

Agency Code: **082**

Appropriation Unit: **1510-72**

Is budget authority available?: **Yes**

If "No" please explain: **Not Applicable**

Legal Entity Name: **KCI TECHNOLOGIES, INC.**

Contractor Name: **KCI TECHNOLOGIES, INC.**

Address: **6280 S. VALLEY VIEW BLVD., SUITE 628**

City/State/Zip: **LAS VEGAS, NV 98118**

Contact/Phone: **Richard Torrens 702-832-0728**

Vendor No.: **T27041067A**

NV Business ID: **NV20131684211**

To what State Fiscal Year(s) will the contract be charged? **2018-2022**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	100.00 %	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %
Agency Reference #:		111823		

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **02/22/2018**

Anticipated BOE meeting date **04/2018**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2022**

Contract term: **4 years and 128 days**

4. Type of contract: **Contract**

Contract description: **Survey & Misc Serv**

5. Purpose of contract:

This is a new contract to provide professional surveying and associated testing services for the UNLV Engineering and Academic Research Building - Advance Planning CIP project to include underground utilities investigative services, up to 15 test holes and GPS surveying services to locate and map existing underground utilities located on and around the building site; CIP Project No. 17-P09; SPWD Contract No. 111823.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$18,685.00**

Other basis for payment: **Monthly progress payments based on services provided.**

II. JUSTIFICATION

7. What conditions require that this work be done?

2017 Agency CIP.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Professional Commissioning/Surveying are provided by SPWD to support the State Capital Improvement Program. Consultants are selected based on their ability to provide design and engineering services to meet the goals established by the Legislature.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?
Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
Yes

19. Agency Field Contract Monitor:
LeFevre, Kent, Project Manager Ph: 775-684-4141

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	Imars1	02/15/2018 10:26:49 AM
Division Approval	Imars1	02/15/2018 10:26:53 AM
Department Approval	Imars1	02/15/2018 10:26:56 AM
Contract Manager Approval	Imars1	02/15/2018 10:26:59 AM
Budget Analyst Approval	jrodrig9	02/22/2018 12:38:46 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **19830**

Agency Name: **ADMIN - STATE PUBLIC WORKS DIVISION**

Agency Code: **082**

Appropriation Unit: **1550-69**

Is budget authority available?: **Yes**

If "No" please explain: **Not Applicable**

Legal Entity Name: **TANEY ENGINEERING, INC.**

Contractor Name: **TANEY ENGINEERING, INC.**

Address: **6030 S. JONES BLVD.**

City/State/Zip: **LAS VEGAS, NV 8911**

Contact/Phone: **702-362-8844**

Vendor No.: **T27007075**

NV Business ID: **NV20001434663**

To what State Fiscal Year(s) will the contract be charged? **2018-2022**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	X Bonds	100.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **111869**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **03/14/2018**

Anticipated BOE meeting date **04/2018**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2022**

Contract term: **4 years and 109 days**

4. Type of contract: **Contract**

Contract description: **Arch/Eng**

5. Purpose of contract:

This is a new contract to provide professional architectural/engineering services for the Indian Springs Southern Desert Correctional Center - Upgrade Site Water Pressure Control CIP project to include design, construction and bid documents, as well as construction administration services for the upgrade to the center's water system and development of a post construction water model to determine if future site water improvements are needed: CIP Project No. 17-M58; SPWD Contract No. 111869.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$35,900.00**

Other basis for payment: **Monthly progress payments based on services provided.**

II. JUSTIFICATION

7. What conditions require that this work be done?

2017 Agency CIP.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Professional Architectural/Engineering are provided by SPWD to support the State Capital Improvement Program. Consultants are selected based on their ability to provide design and engineering services to meet the goals established by the Legislature.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?
Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
Yes

19. Agency Field Contract Monitor:
Wacker, Brian, Project Manager Ph: 775-684-4141

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	Imars1	03/13/2018 13:45:29 PM
Division Approval	Imars1	03/13/2018 13:45:32 PM
Department Approval	Imars1	03/13/2018 13:45:35 PM
Contract Manager Approval	Imars1	03/13/2018 13:45:38 PM
Budget Analyst Approval	jrodrig9	03/14/2018 23:05:27 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **19789**

Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION	Legal Entity Name: JVC ASSOCIATES, INC. DBA
Agency Code: 082	Contractor Name: JVC ASSOCIATES, INC. DBA
Appropriation Unit: 1585-48	Address: JVC ARCHITECTS
Is budget authority available?: Yes	5385 CAMERON ST., STE. 15
If "No" please explain: Not Applicable	City/State/Zip: LAS VEGAS,, NV 89118-6257
	Contact/Phone: 702-871-3416
	Vendor No.: T27007825
	NV Business ID: NV19931066659

To what State Fiscal Year(s) will the contract be charged? **2018-2021**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	X Bonds	100.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 111879

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **03/14/2018**

Anticipated BOE meeting date **04/2018**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2021**

Contract term: **3 years and 109 days**

4. Type of contract: **Contract**

Contract description: **Arch/Eng**

5. Purpose of contract:

This is a new contract to provide professional architectural/engineering services for the Caliente Youth Center - ADA Upgrades CIP project to include design, construction and bid documents, as well as construction administration services for the remodel of the restroom, kitchen, casework, fixtures, finishes, signage and door hardware in one boys and one girls dormitory and ADA upgrades to the Administration Building restrooms: CIP Project No. 17-S02-5; SPWD Contract No. 111879.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$48,960.00**

Other basis for payment: Monthly progress payments based on services provided.

II. JUSTIFICATION

7. What conditions require that this work be done?

2017 Agency CIP.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Professional Architectural/Engineering are provided by SPWD to support the State Capital Improvement Program. Consultants are selected based on their ability to provide design and engineering services to meet the goals established by the Legislature.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Rife, Michael, Project Manager Ph: 775-684-4141

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	Imars1	03/05/2018 14:28:52 PM
Division Approval	Imars1	03/05/2018 14:28:55 PM
Department Approval	Imars1	03/05/2018 14:28:58 PM
Contract Manager Approval	Imars1	03/05/2018 14:29:01 PM
Budget Analyst Approval	jrodrig	03/14/2018 18:49:40 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **19788**

Agency Name: **ADMIN - STATE PUBLIC WORKS DIVISION**

Agency Code: **082**

Appropriation Unit: **1585-39**

Is budget authority available?: **Yes**

If "No" please explain: **Not Applicable**

Legal Entity Name: **NATURAL LINK MOLD LAB, INC.**

Contractor Name: **NATURAL LINK MOLD LAB, INC.**

Address: **4900 MILL ST.**

SUITE 3

City/State/Zip: **RENO,, NV 89502-2391**

Contact/Phone: **775-356-6653**

Vendor No.: **T81105333**

NV Business ID: **NV20041516996**

To what State Fiscal Year(s) will the contract be charged? **2018-2019**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/>	General Funds	49.00 %	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	<input checked="" type="checkbox"/> Other funding	51.00 % TRANSFER FROM RISK MANAGEMENT

Agency Reference #: **111794**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **03/14/2018**

Anticipated BOE meeting date **04/2018**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2019**

Contract term: **1 year and 108 days**

4. Type of contract: **Contract**

Contract description: **Mold Test/Data Sum**

5. Purpose of contract:

This is a new contract to provide professional architectural/engineering services for the Grant Sawyer Building - Mold Analysis and Data Summary Reporting CIP Project, to include the collection, preparation, and analysis of samples collected from the Grant Sawyer Building: CIP Project No. 15-S06; SPWD Contract No. 111794.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$10,965.00**

Other basis for payment: Monthly progress payments based on services provided.

II. JUSTIFICATION

7. What conditions require that this work be done?

2015 Agency CIP.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Professional Architectural/Engineering provided by SPWD to support the State Capital Improvement Program. Consultants are selected based on their ability to provide design and engineering services to meet the goals established by the Legislature.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Scarborough, Ken, Project Manager Ph: 775-684-4141

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	Imars1	03/05/2018 14:05:16 PM
Division Approval	Imars1	03/05/2018 14:05:19 PM
Department Approval	Imars1	03/05/2018 14:05:21 PM
Contract Manager Approval	Imars1	03/05/2018 14:05:24 PM
Budget Analyst Approval	jrodrig9	03/14/2018 18:29:39 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **19772**

Agency Name: **ADMIN - STATE PUBLIC WORKS DIVISION**

Agency Code: **082**

Appropriation Unit: **1590-77**

Is budget authority available?: **Yes**

If "No" please explain: **Not Applicable**

Legal Entity Name: **JENSEN ENGINEERING, INC.**

Contractor Name: **JENSEN ENGINEERING, INC.**

Address: **9655 GATEWAY DR. SUITE A**

City/State/Zip: **RENO,, NV 89521-2968**

Contact/Phone: **775-852-2288**

Vendor No.: **T27007578**

NV Business ID: **NV19921070456**

To what State Fiscal Year(s) will the contract be charged? **2018-2022**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	X Bonds	100.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **111812**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **03/05/2018**

Anticipated BOE meeting date **04/2018**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2022**

Contract term: **4 years and 117 days**

4. Type of contract: **Contract**

Contract description: **Arch/Eng**

5. Purpose of contract:

This is a new contract to provide professional architectural/engineering services for the Stewart Facility - Electrical Power Upgrade CIP project to include design, construction and bid documents, as well as construction administration services for various medium voltage electrical system upgrades to the facility. at the project to consist of site investigations to determine existing system conditions, and verifications of existing various Medium Voltage (MV) electrical systems and metering equipment: CIP Project No. 17-M23: SPWD Contract No. 111812.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$29,500.00**

Other basis for payment: **Monthly progress payments based on services provided.**

II. JUSTIFICATION

7. What conditions require that this work be done?

2017 Agency CIP.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Professional Architectural/Engineering are provided by SPWD to support the State Capital Improvement Program. Consultants are selected based on their ability to provide design and engineering services to meet the goals established by the Legislature.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Davidow, Clifford, Project Manager Ph: 775-684-4141

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	Imars1	02/26/2018 09:39:22 AM
Division Approval	Imars1	02/26/2018 09:39:43 AM
Department Approval	Imars1	02/26/2018 09:39:46 AM
Contract Manager Approval	Imars1	02/26/2018 09:39:48 AM
Budget Analyst Approval	jrodrig9	03/05/2018 17:10:58 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **19821**

Agency Name: **ADMIN - ENTERPRISE IT SERVICES**
Agency Code: **180**
Appropriation Unit: **1388-00**
Is budget authority available?: **Yes**
If "No" please explain: **Not Applicable**

Legal Entity Name: **ARIZONA NEVADA TOWER CORPORATION**
Contractor Name: **ARIZONA NEVADA TOWER CORPORATION**
Address: **1562 N PARK STREET**
City/State/Zip: **CASTLE ROCK, CO 80109**
Contact/Phone: **JOURDAN ENOUEN 303 660 2713**
Vendor No.: **T27019852**
NV Business ID: **NV20031265762**

To what State Fiscal Year(s) will the contract be charged? **2018-2021**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Revenue

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2017**

Anticipated BOE meeting date **04/2018**

Retroactive? **Yes**

If "Yes", please explain

The attached Revenue Contract with Arizona Nevada Tower Corporation has been submitted for approval. Due to the necessity of continued public communications coverage, we are asking to retroactively approve this contract back to July 1, 2017.

3. Termination Date: **06/30/2021**

Contract term: **4 years**

4. Type of contract: **Revenue Contract**

Contract description: **Rack Space Rental**

5. Purpose of contract:

This is a new revenue contract to provide ongoing rack space at McClellan Peak in Washoe County.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$25,597.92**

Other basis for payment: Rack Rent FY18 \$6,399.48, FY19 \$6,399.48, FY20 \$6,399.48, FY21 \$6,399.48

II. JUSTIFICATION

7. What conditions require that this work be done?

Revenue Contract

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Revenue Contract

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Not Applicable

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

We have had ongoing revenue contracts with Arizona Nevada Tower Corporation for many years and other mountain top sites, all satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dbaughn	03/14/2018 10:01:41 AM
Division Approval	dbaughn	03/14/2018 10:01:43 AM
Department Approval	dbaughn	03/14/2018 10:01:48 AM
Contract Manager Approval	ascott	03/14/2018 14:25:48 PM
Budget Analyst Approval	cmurph3	03/19/2018 11:06:25 AM

Brian Sandoval
Governor



Patrick Cates
Director

David Haws
Interim Administrator

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Enterprise I.T. Services Division
100 N. Stewart Street, Suite 100 | Carson City, NV 89701
Phone: (775) 684-5800

March 12, 2018

MEMORANDUM

To: Colleen Murphy, Budget Analyst

From: Ann Scott, Management Analyst
Enterprise Information Technology Services

Purpose: Request BOE retroactively approve for attached Revenue Contract

The attached Revenue Arizona Nevada Tower Corporation has been submitted for the BOE's approval. Due to the necessity of continued public communications coverage, we are asking the Board of Examiners to retroactively approve this contract to July 1, 2017.

The agency takes its contract process serious and with the recent staff changes we had a delay in processing revenue contracts and anticipate being timelier in the future.

I appreciate your time and assistance. Should you have questions please call me at (775) 684-5859 or email to annmscott@admin.nv.gov.

Sincerely, Ann Scott

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **19818**

Agency Name: **ADMIN - ENTERPRISE IT SERVICES**
Agency Code: **180**
Appropriation Unit: **1388-00**
Is budget authority available?: **Yes**
If "No" please explain: **Not Applicable**

Legal Entity Name: **COMMNET OF NEVADA, LLC**
Contractor Name: **COMMNET OF NEVADA, LLC**
Address: **1562 N PARK STREET**
City/State/Zip: **CASTLE ROCK, CO 80109**
Contact/Phone: **JOURDAN ENOUEN 303 660 2713**
Vendor No.:
NV Business ID: **NV20081528507**

To what State Fiscal Year(s) will the contract be charged? **2018-2021**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Revenue

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2017**
Anticipated BOE meeting date **04/2018**

Retroactive? **Yes**
If "Yes", please explain

The attached Revenue Contract with Commnet of Nevada, LLC, has been submitted for approval. Due to the necessity of continued public communications coverage, we are asking to retroactively approve this contract back to July 1, 2017.

3. Termination Date: **06/30/2021**
Contract term: **4 years**

4. Type of contract: **Revenue Contract**
Contract description: **Rack Space Rental**

5. Purpose of contract:
This is a new revenue contract to provide ongoing rack space at Prospect Peak in Eureka County.

6. NEW CONTRACT
The maximum amount of the contract for the term of the contract is: **\$34,130.56**
Other basis for payment: Rack Rent FY18 \$8,532.64, FY19 \$8,532.64, FY20 \$8,532.64, FY21 \$8,532.64

II. JUSTIFICATION

7. What conditions require that this work be done?
Revenue Contract

8. Explain why State employees in your agency or other State agencies are not able to do this work:
Revenue Contract

9. Were quotes or proposals solicited? **No**
Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):
Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Not Applicable

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

We have had ongoing revenue contracts with Commnet of Nevada, LLC, for many years and other mountain top sites, all satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dbaughn	03/14/2018 09:54:58 AM
Division Approval	dbaughn	03/14/2018 09:55:02 AM
Department Approval	dbaughn	03/14/2018 10:00:26 AM
Contract Manager Approval	ascott	03/14/2018 14:20:50 PM
Budget Analyst Approval	cmurph3	03/19/2018 11:08:18 AM

Brian Sandoval
Governor



Patrick Cates
Director

David Haws
Interim Administrator

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Enterprise I.T. Services Division
100 N. Stewart Street, Suite 100 | Carson City, NV 89701
Phone: (775) 684-5800

March 12, 2018

MEMORANDUM

To: Colleen Murphy, Budget Analyst

From: Ann Scott, Management Analyst
Enterprise Information Technology Services

Purpose: Request BOE retroactively approve for attached Revenue Contract

The attached Revenue Contract with Commnet of Nevada, LLC has been submitted for the BOE's approval. Due to the necessity of continued public communications coverage, we are asking the Board of Examiners to retroactively approve this contract to July 1, 2017.

The agency takes its contract process serious and with the recent staff changes we had a delay in processing revenue contracts and anticipate being timelier in the future.

I appreciate your time and assistance. Should you have questions please call me at (775) 684-5859 or email to annmscott@admin.nv.gov.

Sincerely, Ann Scott

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **19820**

Agency Name: ADMIN - ENTERPRISE IT SERVICES	Legal Entity Name: COMMNET OF NEVADA, LLC
Agency Code: 180	Contractor Name: COMMNET OF NEVADA, LLC
Appropriation Unit: 1388-00	Address: 1562 N PARK STREET
Is budget authority available?: Yes	City/State/Zip: CASTLE ROCK, CO 80109
If "No" please explain: Not Applicable	Contact/Phone: JOURDAN ENOUEN 303 660 2713
	Vendor No.:
	NV Business ID: NV20081528507

To what State Fiscal Year(s) will the contract be charged? **2018-2021**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<input checked="" type="checkbox"/> Other funding	100.00 % Revenue

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2017**

Anticipated BOE meeting date **04/2018**

Retroactive? **Yes**

If "Yes", please explain

The attached Revenue Contract with Commnet of Nevada, LLC, has been submitted for approval. Due to the necessity of continued public communications coverage, we are asking to retroactively approve this contract back to July 1, 2017.

3. Termination Date: **06/30/2021**

Contract term: **4 years**

4. Type of contract: **Revenue Contract**

Contract description: **Rack Space Rental**

5. Purpose of contract:

This is a new revenue contract to provide ongoing rack space at Austin Summit in Lander County.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$34,130.56**

Other basis for payment: Rack Rent FY18 \$8,532.64, FY19 \$8,532.64, FY20 \$8,532.64, FY21 \$8,532.64

II. JUSTIFICATION

7. What conditions require that this work be done?

Revenue Contract

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Revenue Contract

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Not Applicable

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

We have had ongoing revenue contracts with Commnet of Nevada, LLC for many years and other mountain top sites, all satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dbaughn	03/14/2018 09:58:08 AM
Division Approval	dbaughn	03/14/2018 09:58:12 AM
Department Approval	dbaughn	03/14/2018 09:59:46 AM
Contract Manager Approval	ascott	03/14/2018 14:23:11 PM
Budget Analyst Approval	cmurph3	03/19/2018 11:03:06 AM

Brian Sandoval
Governor



Patrick Cates
Director

David Haws
Interim Administrator

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Enterprise I.T. Services Division

100 N. Stewart Street, Suite 100 | Carson City, NV 89701
Phone: (775) 684-5800

March 12, 2018

MEMORANDUM

To: Colleen Murphy, Budget Analyst

From: Ann Scott, Management Analyst
Enterprise Information Technology Services

Purpose: Request BOE retroactively approve for attached Revenue Contract

The attached Revenue Contract with Commnet of Nevada, LLC has been submitted for the BOE's approval. Due to the necessity of continued public communications coverage, we are asking the Board of Examiners to retroactively approve this contract to July 1, 2017.

The agency takes its contract process serious and with the recent staff changes we had a delay in processing revenue contracts and anticipate being timelier in the future.

I appreciate your time and assistance. Should you have questions please call me at (775) 684-5859 or email to annmscott@admin.nv.gov.

Sincerely, Ann Scott

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **19634**

Agency Name:	DHHS - PUBLIC AND BEHAVIORAL HEALTH	Legal Entity Name:	Clark, Pamela
Agency Code:	406	Contractor Name:	Clark, Pamela
Appropriation Unit:	3162-04	Address:	9756 N Virginia St
Is budget authority available?:	Yes	City/State/Zip:	Reno, NV 89506
If "No" please explain:	Not Applicable	Contact/Phone:	Pamela Clark 775/842-8475
		Vendor No.:	T29026264
		NV Business ID:	NV20101801218

To what State Fiscal Year(s) will the contract be charged? **2018-2021**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	100.00 %	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %
Agency Reference #:		C16408		

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **02/22/2018**

Anticipated BOE meeting date **04/2018**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **12/31/2020**

Contract term: **2 years and 313 days**

4. Type of contract: **Contract**

Contract description: **Client Haircuts**

5. Purpose of contract:

This is a new contract that continues ongoing unisex hairdresser/barber services to clients.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$24,000.00**

Payment for services will be made at the rate of \$20.00 per Haircut

Other basis for payment: \$5.00 per beard trim

II. JUSTIFICATION

7. What conditions require that this work be done?

The Northern Nevada Adult Mental Health Services facility and Lake's Crossing Center are required to provide unisex haircuts and beard trims for their patients. This service requires the possession of a Nevada Cosmetology license.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not possess the skills or licensure to provide these services

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Letoria Ramiro
Pamela Clark
Milan Institute of Cosmetology-Reno

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to an informal solicitation and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 12/20/2017 Anticipated re-bid date: 10/31/2020

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The vendor has provided services since December 2010 - satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	rmorse	02/16/2018 11:19:35 AM
Division Approval	rmorse	02/16/2018 11:19:38 AM
Department Approval	vmilazz1	02/20/2018 14:55:26 PM
Contract Manager Approval	rmorse	02/21/2018 10:53:01 AM
Budget Analyst Approval	afrantz	02/22/2018 09:06:58 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **19592**

Agency Name: **DHHS - PUBLIC AND BEHAVIORAL HEALTH**

Agency Code: **406**

Appropriation Unit: **3645-07**

Is budget authority available?: **Yes**

If "No" please explain: **Not Applicable**

Legal Entity Name: **USA BATH LLC**

Contractor Name: **USA BATH LLC**

Address: **5580 MILL STREET #900**

City/State/Zip: **RENO, NV 89502**

Contact/Phone: **Karen Long 775 354-4154**

Vendor No.: **T29040061**

NV Business ID: **NV20071360478**

To what State Fiscal Year(s) will the contract be charged? **2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/>	General Funds	100.00 %	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **C16380**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **02/22/2018**

Anticipated BOE meeting date **04/2018**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2018**

Contract term: **127 days**

4. Type of contract: **Contract**

Contract description: **Shower replacement**

5. Purpose of contract:

This is a new contract that continues ongoing services to repair and replace showers on the Lake's Crossing Center campus.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$10,300.00**

Payment for services will be made at the rate of \$0.00 per Attachment AA

II. JUSTIFICATION

7. What conditions require that this work be done?

Pursuant to NRS 333.700 and NAC 333.150 contract services to maintain building and grounds is required for the safety and well being of consumers.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Current staff do not have the specialized equipment, tools, and expertise to perform these services.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Revolution General Contractors
Banner Construction
USA Bath

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This company provided the lowest labor rate for shower repair and replacement.

d. Last bid date: 11/29/2017 Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Chao Yeng, ASO II Ph: 775 688-2033

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	rmorse	02/16/2018 11:10:54 AM
Division Approval	rmorse	02/16/2018 11:10:57 AM
Department Approval	vmilazz1	02/19/2018 13:18:12 PM
Contract Manager Approval	rmorse	02/20/2018 10:26:53 AM
Budget Analyst Approval	afrantz	02/22/2018 09:23:13 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **19659**

Agency Name: **DHHS - DIVISION OF CHILD AND FAMILY SERVICES**

Agency Code: **409**

Appropriation Unit: **3179-95**

Is budget authority available?: **Yes**

If "No" please explain: **Not Applicable**

Legal Entity Name: **CORY PINCOCK, INC. DBA S&S MECHANICAL**

Contractor Name: **CORY PINCOCK, INC. DBA S&S MECHANICAL**

Address: **S&S MECHANICAL
4008 South 1630 East , Ste 3**

City/State/Zip: **SAINT GEORGE, UT 84790**

Contact/Phone: **Jerry Pace 435/628-4334**

Vendor No.: **T32003424**

NV Business ID: **NV20141488200**

To what State Fiscal Year(s) will the contract be charged? **2018-2019**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/>	General Funds	100.00 %	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **02/27/2018**

Anticipated BOE meeting date **04/2018**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2019**

Contract term: **1 year and 122 days**

4. Type of contract: **Contract**

Contract description: **Freezer Repair**

5. Purpose of contract:

This is a new contract to provide an upgrade to an existing secondary food freezer.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$15,000.00**

Other basis for payment: \$7,783 fixed flat fee; \$85/hour for lead technician and \$60/hour for helper and \$2,867 for additional parts if extra parts and labor are required

II. JUSTIFICATION

7. What conditions require that this work be done?

The secondary food freezer needs upgrade. M-425 Project #CYC-008 - Freezer Upgrade.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

There is no staff at the facility with the specialized knowledge or tools to complete the project.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**Central Restaurant Products
Cory Pincock
Polar King International**

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This was the lowest responsible vendor to respond.

d. Last bid date: 12/18/2017 Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Yes. Contractor has been used in the past by the Caliente Youth Center with satisfactory results.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Sheryl Johnson, Admin Services Officer I Ph: 775-726-8200

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dander16	01/24/2018 14:48:53 PM
Division Approval	pcolegro	02/22/2018 10:58:42 AM
Department Approval	vmilazz1	02/25/2018 22:02:18 PM
Contract Manager Approval	sknigge	02/26/2018 09:50:21 AM
Budget Analyst Approval	nhovden	02/27/2018 17:14:03 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **19761**

Agency Name:	DHHS - DIVISION OF CHILD AND FAMILY SERVICES	Legal Entity Name:	ANYTIME PLUMBING, INC.
Agency Code:	409	Contractor Name:	ANYTIME PLUMBING, INC.
Appropriation Unit:	3646-07	Address:	PLUMBING AIR REPAIR FAST WATER 4690 W POST RD STE 130
Is budget authority available?:	Yes	City/State/Zip:	LAS VEGAS, NV 89118-4345
If "No" please explain:	Not Applicable	Contact/Phone:	702/362-9300
		Vendor No.:	PUR0005090A
		NV Business ID:	NV19991205584

To what State Fiscal Year(s) will the contract be charged? **2018-2022**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/>	General Funds	34.00 %	Fees	0.00 %
<input checked="" type="checkbox"/>	Federal Funds	66.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **03/16/2018**

Anticipated BOE meeting date **05/2018**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **01/31/2022**
Contract term: **3 years and 322 days**

4. Type of contract: **Contract**
Contract description: **Plumbing Services**

5. Purpose of contract:
This is a new contract that continues ongoing plumbing services on an as needed basis.

6. NEW CONTRACT
The maximum amount of the contract for the term of the contract is: **\$46,000.00**
Payment for services will be made at the rate of \$84.95 per Hour

II. JUSTIFICATION

7. What conditions require that this work be done?
Plumbing services are necessary for the health and wellbeing of the clients, staff and visitors.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
No staff with the needed tools and expertise.

9. Were quotes or proposals solicited? **Yes**
Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):
**Lange Plumbing
Pure Plumbing
Anytime Plumbing**

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This was the lowest responsible vendor to respond.

d. Last bid date: 02/01/2018 Anticipated re-bid date: 12/13/2021

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

DCFS, SNAMH, DRC Services were satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Rick Rassier, Admin Services Officer 3 Ph: 702-486-4335

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	prassie1	02/22/2018 17:35:36 PM
Division Approval	pcolegro	03/08/2018 09:41:58 AM
Department Approval	vmilazz1	03/12/2018 18:15:02 PM
Contract Manager Approval	sknigge	03/13/2018 09:04:24 AM
Budget Analyst Approval	nhovden	03/16/2018 14:35:30 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **19786**

Agency Name: DHHS - DIVISION OF CHILD AND FAMILY SERVICES	Legal Entity Name: Direct Mobile Imaging, LLC
Agency Code: 409	Contractor Name: Direct Mobile Imaging, LLC
Appropriation Unit: 3646-04	Address: 2921 North Tenaya Way
Is budget authority available?: Yes	City/State/Zip: Las Vegas, NV 89128-3005
If "No" please explain: Not Applicable	Contact/Phone: Brian Pinegar 702-586-3005
	Vendor No.: T32006181
	NV Business ID: NV20141496906
To what State Fiscal Year(s) will the contract be charged?	2018-2022

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/> General Funds	46.00 %	Fees	0.00 %
<input checked="" type="checkbox"/> Federal Funds	34.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<input checked="" type="checkbox"/> Other funding	20.00 % Rental Income

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **03/16/2018**
Anticipated BOE meeting date **04/2018**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **02/28/2022**
Contract term: **3 years and 350 days**

4. Type of contract: **Contract**
Contract description: **Medical Imaging**

5. Purpose of contract:
This is a new contract to provide ongoing mobile medical imaging services.

6. NEW CONTRACT
The maximum amount of the contract for the term of the contract is: **\$40,000.00**
Other basis for payment: X-Ray - \$38.50; Ultrasound - \$95.00; EKG/ECG - 38.50; Trip Charge - \$75

II. JUSTIFICATION

7. What conditions require that this work be done?
Imaging services are necessary when requested by the attending physician for the health and well-being of the youth.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
There are no State employees with this expertise.

9. Were quotes or proposals solicited? **Yes**
Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):
**Direct Mobile Imaging LLC
Mantro Mobile Imaging
Quality Medical Imaging**

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This was the lowest responsible vendor to respond.

d. Last bid date: 02/02/2018 Anticipated re-bid date: 05/16/2022

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a: Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Tori Wagner, Director, Nursing Services 2 Ph: 702-486-8900

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	prassie1	03/01/2018 16:14:20 PM
Division Approval	pcolegro	03/08/2018 09:38:30 AM
Department Approval	vmilazz1	03/12/2018 18:29:50 PM
Contract Manager Approval	sknigge	03/13/2018 08:53:42 AM
Budget Analyst Approval	nhovden	03/16/2018 12:08:46 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **19525**

Agency Name: **DHHS - DIVISION OF CHILD AND FAMILY SERVICES**

Agency Code: **409**

Appropriation Unit: **3646-07**

Is budget authority available?: **Yes**

If "No" please explain: **Not Applicable**

Legal Entity Name: **WATERTECH, INC. DBA WATERTECH SERVICES**

Contractor Name: **WATERTECH, INC. DBA WATERTECH SERVICES**

Address: **WATERTECH SERVICES
2536 KIMBERLY RD**

City/State/Zip: **TWIN FALLS, ID 83301-7975**

Contact/Phone: **Todd Woolley 208/734-7279**

Vendor No.: **T27034288**

NV Business ID: **NV20111547427**

To what State Fiscal Year(s) will the contract be charged? **2018-2022**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/>	General Funds	66.00 %	Fees	0.00 %
<input checked="" type="checkbox"/>	Federal Funds	34.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **02/27/2018**

Anticipated BOE meeting date **04/2018**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **01/31/2022**

Contract term: **3 years and 339 days**

4. Type of contract: **Contract**

Contract description: **Water Treatment**

5. Purpose of contract:

This is a new contract to provide ongoing water treatment maintenance for the two chillers.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$22,064.00**

Payment for services will be made at the rate of \$418.00 per Month

Other basis for payment: \$2,000 for emergency repairs/treatment

II. JUSTIFICATION

7. What conditions require that this work be done?

The chiller at bldg. 17 controls the air conditioning for Desert Willow Treatment Center and the chiller located at bldg. 7 heats the water for the building. It's crucial to maintain proper water treatment to aid in the life span of the chiller and its equipment.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

There are no employees with the needed expertise.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Nalco -David Herman
Watertech
Chem-Agua
Nalco - Ian Zampatti

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This was the lowest responsible vendor to respond.

d. Last bid date: 11/13/2017 Anticipated re-bid date: 11/15/2021

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The vendor has been under contract with the agency for the last few years. Services have been satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Rick Rassier, Admin Services Officer 3 Ph: 702-486-4335

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	prassie1	12/05/2017 14:37:43 PM
Division Approval	pcolegro	02/15/2018 13:46:34 PM
Department Approval	vmilazz1	02/25/2018 20:20:53 PM
Contract Manager Approval	sknigge	02/26/2018 09:41:31 AM
Budget Analyst Approval	nhovden	02/27/2018 16:39:08 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **19643**

Agency Name: **DEPARTMENT OF CORRECTIONS**
 Agency Code: **440**
 Appropriation Unit: **3751-07**
 Is budget authority available?: **Yes**
 If "No" please explain: **Not Applicable**

Legal Entity Name: **DESERT BOILERS & CONTROLS INC**
 Contractor Name: **DESERT BOILERS & CONTROLS INC**
 Address: **305 W SAINT LOUIS AVE**
 City/State/Zip: **LAS VEGAS, NV 89102**
 Contact/Phone: **702/631-7780**
 Vendor No.: **T81025013**
 NV Business ID: **NV19971189711**

To what State Fiscal Year(s) will the contract be charged? **2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/>	General Funds	100.00 %	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **02/27/2018**

Anticipated BOE meeting date **02/2018**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **04/30/2018**

Contract term: **61 days**

4. Type of contract: **Contract**

Contract description: **Boiler Repair**

5. Purpose of contract:

This is a new contract to provide ongoing repairs to one of the three boilers located at Ely State Prison.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$19,526.25**

Other basis for payment: Payment shall be made upon satisfactory completion of services and submission of invoice.

II. JUSTIFICATION

7. What conditions require that this work be done?

Ely State Prison has 3 boilers which provide all the heat and hot water to the facility. At the present time only two boilers are running, with the drop in temperatures the facility is running both boilers, if one of the functioning boilers should fail, the remaining boiler would not provide enough heat or hot water for the entire facility. If the boiler is not repaired and one of the two boilers functioning should fail, it would jeopardize the health and safety of the inmates and staff at the facility.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees are not certified or licensed to perform the necessary repairs.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

RF McDonald
Industrial Control Systems, LLC

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Desert Boilers & Controls is the lowest responsible bidder.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	cjackson	01/25/2018 09:05:02 AM
Division Approval	amonro1	01/25/2018 15:43:21 PM
Department Approval	sewart	01/26/2018 11:28:21 AM
Contract Manager Approval	mkillia1	02/21/2018 14:38:26 PM
Budget Analyst Approval	bmacke1	02/27/2018 15:11:28 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **19780**

Agency Name: **DPS-INVESTIGATION DIVISION**
 Agency Code: **653**
 Appropriation Unit: **3743-05**
 Is budget authority available?: **Yes**
 If "No" please explain: **Not Applicable**

Legal Entity Name: **BERRY ENTERPRISES**
 Contractor Name: **BERRY ENTERPRISES**
 Address: **DBA SIERRA ELECTRONICS**
690 E. GLENDALE
 City/State/Zip: **SPARKS, NV 89431**
 Contact/Phone: **Joel Christie 800-874-7515**
 Vendor No.: **T81102512**
 NV Business ID: **NV19801013254**

To what State Fiscal Year(s) will the contract be charged? **2018-2020**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/>	General Funds	100.00 %	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **653**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **03/05/2018**

Anticipated BOE meeting date **04/2018**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **10/31/2019**

Contract term: **1 year and 239 days**

4. Type of contract: **Contract**

Contract description: **Vehicle Buildouts(6)**

5. Purpose of contract:

This is a new contract to provide Law Enforcement Vehicle - Special Equipment Build-outs services for six Nevada of Division of Investigations vehicles to include three vehicle in FY 2018 and three vehicles in FY 2019.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$20,000.00**

Payment for services will be made at the rate of \$2,978.00 per Vehicle

II. JUSTIFICATION

7. What conditions require that this work be done?

Police package equipment has been purchased and needs to be installed in the NDI vehicles.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the expertise to install emergency vehicle equipment. The Nevada Highway Patrol is unable to provide this service due to the prioritization of the highway patrol agency vehicle build-outs.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Frontier Radio
 Emergency Vehicle Outfitters
 Sierra Electronics

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor had the best price and locations within the State.

d. Last bid date: 01/08/2018 Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Berry Enterprises is currently contracted with the State to install radios in all DPS vehicles. Their service is satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	shoh1	02/27/2018 16:33:29 PM
Division Approval	shoh1	02/27/2018 16:36:12 PM
Department Approval	mcar2	02/27/2018 16:38:17 PM
Contract Manager Approval	mcar2	02/27/2018 16:38:20 PM
Budget Analyst Approval	jrodrig9	03/05/2018 16:44:36 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **19814**

Agency Name: **DCNR - PARKS DIVISION**

Agency Code: **704**

Appropriation Unit: **4604-06**

Is budget authority available?: **Yes**

If "No" please explain: **Not Applicable**

Legal Entity Name: **NORTH WIND RESOURCE CONSULTING**

Contractor Name: **NORTH WIND RESOURCE CONSULTING**

Address: **LLC
1425 HIGHAM STREET**

City/State/Zip: **IDAHO FALLS, ID 83402-1513**

Contact/Phone: **208/528-8718**

Vendor No.: **T32005221**

NV Business ID: **NV20161054087**

To what State Fiscal Year(s) will the contract be charged? **2018-2020**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % Fee Overage
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **03/15/2018**

Anticipated BOE meeting date **04/2018**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **12/31/2019**

Contract term: **1 year and 291 days**

4. Type of contract: **Contract**

Contract description: **Historic Context**

5. Purpose of contract:

This is a new contract to provide historic context which is required for cultural clearances and to provide interpretive information for the Walker River State Recreation Area.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$41,247.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

Recreational Trails Program and Land Water Conservation Fund regulations require that cultural clearances be performed.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

There is not sufficient staff or expertise to perform this work.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**G2 Archaeology
Far Western
Architectural Resources Group**

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

North Wind was selected based on project experience, qualified staff and lowest cost.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Janic Kiellor, Park & Rec Prog Manager Ph: 775-684-2787

null, null Ph: null

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	sdecrona	03/12/2018 10:12:25 AM
Division Approval	sdecrona	03/12/2018 10:12:28 AM
Department Approval	sdecrona	03/12/2018 10:12:30 AM
Contract Manager Approval	sdecrona	03/12/2018 13:21:02 PM
Budget Analyst Approval	cmurph3	03/15/2018 13:51:39 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **19660**

Agency Name: **DCNR - DIVISION OF WATER RESOURCES**

Agency Code: **705**

Appropriation Unit: **4211-10**

Is budget authority available?: **Yes**

If "No" please explain: **Not Applicable**

Legal Entity Name: **ROBISON ENGINEERING COMPANY, INC.**

Contractor Name: **ROBISON ENGINEERING COMPANY, INC.**

Address: **846 VICTORIAN AVE., STE. 20**

City/State/Zip: **SPARKS, NV 89431-5099**

Contact/Phone: **Dan Kelsoe 775/852-2251**

Vendor No.: **T29026263**

NV Business ID: **NV20051069487**

To what State Fiscal Year(s) will the contract be charged? **2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **02/01/2018**

Anticipated BOE meeting date **03/2018**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **04/30/2018**

Contract term: **87 days**

4. Type of contract: **Contract**

Contract description: **Fernley Surveying**

5. Purpose of contract:

This is a new contract to provide an assessment of the Global Positioning System Field Mapping procedures and data for the Newlands Water Rights Mapping project.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$20,000.00**

Payment for services will be made at the rate of \$20,000.00 per lump sum upon completion of work

II. JUSTIFICATION

7. What conditions require that this work be done?

The Nevada board of Professional Engineers and Land Surveyors determined that pursuant to NRS 625.040, this project requires a licensed Nevada Professional Land Surveyor perform this work.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Division does not have a Legislative budget approved Professional Land Surveyor position.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Lumos & Associates
Bell Land Surveying
Robison Engineering
US Geomatics

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

The chosen vendors proposal demonstrated significant cost savings compared to the other proposal.

d. Last bid date: 12/28/2017 Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

null, null Ph: null

Shannon McDaniel, Staff III, Registered P.E. Ph: 775-684-2842

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	kbaldwi1	01/24/2018 12:12:08 PM
Division Approval	kbaldwi1	01/24/2018 12:12:12 PM
Department Approval	kwilliam	01/24/2018 16:55:41 PM
Contract Manager Approval	kbaldwi1	01/25/2018 15:16:04 PM
Budget Analyst Approval	cmurph3	02/21/2018 10:47:56 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **19733**

Agency Name: B&I - ATTORNEY FOR INJURED WORKERS Agency Code: 753 Appropriation Unit: 1013-30 Is budget authority available?: No If "No" please explain: This contract is the result of the Department of Labor Settlement Agreement CRC Complaint No. 09-NV-007. The authority was not included in the FY18 budget.	Legal Entity Name: BOARD OF REGENTS - UNR Contractor Name: BOARD OF REGENTS - UNR Address: 1664 N VIRGINIA ST City/State/Zip: RENO, NV 89557 Contact/Phone: 775/784-4997 Vendor No.: D35000816 NV Business ID: Government Entity
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To what State Fiscal Year(s) will the contract be charged? **2018-2022**
 What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **02/27/2018**

Anticipated BOE meeting date **02/2018**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **02/12/2022**
 Contract term: **3 years and 351 days**

4. Type of contract: **Interlocal Agreement**
 Contract description: **UNR Training**

5. Purpose of contract:

This is a new contract for Nevada Center for Excellence in Disabilities, and the ADA Nevada project at the University of Nevada, Reno to provide consultation and technical assistance to NAIW regarding the Americans with Disabilities Amendments Act of 2008, concerning the provision of effective communication, auxiliary aids and service, and modifications of policies and procedures.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$14,800.00**

Other basis for payment: Not to exceed \$14,800. Any intervening end to an annual or biennial appropriation period shall be deemed an automatic renewal (not changing the overall Contract term) \$12,000 for Principal Investigator (96 hours at \$125/per hour; 2 days/per month for 3 months) \$750 for Consultant on Effective Communications (10 hours at \$75/per hour) \$1300 for Travel (1 LV trip for two people, flight and hotel) \$750 for Training 1.5 days (1 session in Las Vegas and 1 session in Carson City)

II. JUSTIFICATION

7. What conditions require that this work be done?

This contract is the result of the Department of Labor Settlement Agreement CRC Complaint No. 09-NV-007, which requires the following actions to be taken: Evaluate its policies, practices, and procedures with respect to the services, programs, and activities provided by NAIW, including but not limited to the hearings and appeals process; other individuals and persons who seek services, programs, and activities from NAIW; and members of the general public, in order to ensure its programs provide equally effective communications and equal opportunity for individuals who are deaf or hearing impaired.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

UNR is a State Entity

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

Sheila Miller, Legal Office Manager Ph: 7756847553

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jhanse4	02/15/2018 10:27:43 AM
Division Approval	jhanse4	02/15/2018 10:27:46 AM
Department Approval	jhanse4	02/15/2018 10:27:50 AM
Contract Manager Approval	jhanse4	02/15/2018 10:28:10 AM
Budget Analyst Approval	aurrutu	02/27/2018 17:14:11 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **19750**

Agency Name: **DETR - REHABILITATION DIVISION**
 Agency Code: **901**
 Appropriation Unit: **3253-10**
 Is budget authority available?: **Yes**
 If "No" please explain: **Not Applicable**

Legal Entity Name: **CHIEF SEPTIC & SEWER LLC**
 Contractor Name: **CHIEF SEPTIC & SEWER LLC**
 Address: **5530 CASA MONICA CT**
 City/State/Zip: **LAS VEGAS, NV 89141-3834**
 Contact/Phone: **Karen Carew 702-494-8011**
 Vendor No.: **T27025897**
 NV Business ID: **NV20091443580**

To what State Fiscal Year(s) will the contract be charged? **2019-2020**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<input checked="" type="checkbox"/> Other funding	100.00 % Business Enterprise Set-Aside

Agency Reference #: **3206-20-BEN**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2018**

Anticipated BOE meeting date **04/2018**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **03/31/2020**

Contract term: **1 year and 274 days**

4. Type of contract: **Contract**

Contract description: **Chief Septic**

5. Purpose of contract:

This is a new contract to provide ongoing, as needed maintenance and repair services, including but not limited to cleaning, deodorizing and unclogging of grease traps and grease interceptors at Business Enterprises of Nevada located in southern Nevada.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$20,000.00**

Other basis for payment: \$575 pumping for BEN Sites# 03 & 07; \$475 pumping for BEN Sites# 36 & 49; no per gallon charge; no additional charge for disposal pickup at the Hoover Dam; Jetting: \$375/first line, \$175/each additional line; Hoover Dam parking shall be reimbursed upon receipt of original receipt; invoices payable upon approval by authorized BEN staff; total contract not to exceed \$20,000.

II. JUSTIFICATION

7. What conditions require that this work be done?

Pumping and jetting of grease traps are necessary for the safety of staff and visitors and to meet City, County and State health code requirements.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees are not trained in the expertise needed for maintenance and repair of grease traps and/or grease trap interceptors.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Commercial Plumbing and AC
Expert Leak Detection & Plumbing LLC.
Chief Septic

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Only qualified vendor to respond to solicitation.

d. Last bid date: 01/11/2018 Anticipated re-bid date: 01/10/2022

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The vendor has been providing satisfactory service to BEN and the National Guard since October 2010.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

No b. If "No", is an exemption on file with the Nevada Secretary of State's Office?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

David Furse, BEO II Ph: 702-486-2960

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	bmartin7	02/22/2018 12:22:39 PM
Division Approval	kdesoci1	02/22/2018 15:09:02 PM
Department Approval	jmcentee	02/23/2018 20:23:21 PM
Contract Manager Approval	jmcentee	02/23/2018 20:23:24 PM
Budget Analyst Approval	tgreenam	03/07/2018 09:56:25 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **19630**

Agency Name: **DETR - REHABILITATION DIVISION**
 Agency Code: **901**
 Appropriation Unit: **3253-10**
 Is budget authority available?: **Yes**
 If "No" please explain: **Not Applicable**

Legal Entity Name: **RALPH JONES INC DBA**
 Contractor Name: **RALPH JONES INC DBA**
 Address: **RALPH JONES DISPLAY
 2576 E CHARLESTON BLVD
 LAS VEGAS, NV 89104-2323**
 City/State/Zip: **LAS VEGAS, NV 89104-2323**
 Contact/Phone: **702/382-4398**
 Vendor No.: **PUR0001134**
 NV Business ID: **NV19651000851**

To what State Fiscal Year(s) will the contract be charged? **2018-2020**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<input checked="" type="checkbox"/> Other funding	100.00 % Business Enterprise Set-Aside

Agency Reference #: **3201-20-BEN**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **02/28/2018**

Anticipated BOE meeting date **03/2018**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **01/31/2020**

Contract term: **1 year and 337 days**

4. Type of contract: **Contract**

Contract description: **2018 Ralph Jones**

5. Purpose of contract:

This is a new contract for an ongoing services of designing, building and installing cabinetry, countertops, display cases, shelving and fixtures at all current and new Business Enterprise of Nevada locations in southern Nevada.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$45,000.00**

Other basis for payment: Standard rate(M-F, 8:30am-5:00pm): \$50/hr; Non-Standard/Holiday rate (all other times): \$100/hr; Parts/Materials limited to 20% markup; \$25 trip charge to BEN sites 30+ miles outside of vendor's contracted address;Contract total is not to exceed \$45,000.00 for the term of the contract.

II. JUSTIFICATION

7. What conditions require that this work be done?

This contract is needed to aid BEN program employees in the planning, designing and building of cabinets, countertops, fixtures and displays for new BEN sites and renovations/repairs of existing sites.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the necessary skill sets to design, build and repair custom cabinets, countertops, displays or fixtures.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

No vendor responded to 2 solicitations. Direct contract w/ vendor procured due to solid history of service for the BEN program.

d. Last bid date: 11/16/2017 Anticipated re-bid date: 09/01/2022

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The vendor has provided service to DETR-REHAB since 2004 and has been providing satisfactory service.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

No b. If "No", is an exemption on file with the Nevada Secretary of State's Office?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

David Furse, BEO II Ph: 702-486-2960

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	bmartin7	01/24/2018 14:25:30 PM
Division Approval	jmcentee	01/31/2018 09:04:44 AM
Department Approval	jmcentee	01/31/2018 09:04:48 AM
Contract Manager Approval	jmcentee	01/31/2018 09:04:51 AM
Budget Analyst Approval	tgreenam	02/28/2018 09:01:22 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **19735**

Agency Name:	DETR - REHABILITATION DIVISION	Legal Entity Name:	GREAT BASIN COLLEGE DBA BOARD OF REGENTS GREAT BASIN COLLEGE CON
Agency Code:	901	Contractor Name:	GREAT BASIN COLLEGE DBA BOARD OF REGENTS GREAT BASIN COLLEGE CON
Appropriation Unit:	3265-09	Address:	GBC CONTROLLERS OFFICE 1500 COLLEGE PARKWAY
Is budget authority available?:	Yes	City/State/Zip:	ELKO, NV 89801
If "No" please explain:	Not Applicable	Contact/Phone:	BRET MURPHY 775-753-2217
		Vendor No.:	D35000803
		NV Business ID:	GOVERNMENTAL ENTITY

To what State Fiscal Year(s) will the contract be charged? **2018-2019**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/>	General Funds	21.30 %	Fees	0.00 %
<input checked="" type="checkbox"/>	Federal Funds	78.70 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **3130-19-REHAB**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **02/28/2018**

Anticipated BOE meeting date **03/2018**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **03/31/2019**

Contract term: **1 year and 30 days**

4. Type of contract: **Interlocal Agreement**

Contract description: **Softskills**

5. Purpose of contract:

This is a new interlocal agreement to provide SoftSkills training for eligible clients of the Bureau of Vocational Rehabilitation and Bureau of Services to the Blind and Visually Impaired on their soft work skills to support their efforts in finding and maintaining jobs.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$12,500.00**

Other basis for payment: \$2,500.00 per weekly session (based on up to 5 sessions; minimum 5 students, maximum 20 students) with the total contract not exceeding \$12,500.00.

II. JUSTIFICATION

7. What conditions require that this work be done?

The contract will provide BVR/BSBVI clients with training by skilled instructors and prepares the clients for interviews by employers for training programs. The clients will receive a completion certificate that will show prospective employers that the clients are prepared for their employment programs.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the training to perform these functions.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

Governmental Entity

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The vendor has been under multiple contracts with VR/BSBVI since March 2003 and has been providing satisfactory service for the entire time.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	bmartin7	02/14/2018 10:03:48 AM
Division Approval	kdesoci1	02/14/2018 14:55:28 PM
Department Approval	jmcentee	02/16/2018 11:22:06 AM
Contract Manager Approval	jmcentee	02/16/2018 11:22:08 AM
Budget Analyst Approval	tgreenam	02/28/2018 08:30:33 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **19721**

Agency Name: **DETR - REHABILITATION DIVISION**
 Agency Code: **901**
 Appropriation Unit: **3265-09**
 Is budget authority available?: **Yes**
 If "No" please explain: **Not Applicable**

Legal Entity Name: **Rural Community Health Services**
 Contractor Name: **Rural Community Health Services**
 Address: **4150 Technology Way**
 City/State/Zip: **Carson City, NV 89706**
 Contact/Phone: **Tina Gerber-Winn (775) 684-50**
 Vendor No.:
 NV Business ID: **Governmental Entity**

To what State Fiscal Year(s) will the contract be charged? **2018-2020**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/>	General Funds	21.30 %	Fees	0.00 %
<input checked="" type="checkbox"/>	Federal Funds	78.70 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **3136-20-REHAB**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **02/28/2018**

Anticipated BOE meeting date **02/2018**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2020**

Contract term: **2 years and 122 days**

4. Type of contract: **Interlocal Agreement**

Contract description: **Rural Clinics**

5. Purpose of contract:

This is a new contract to provide psychiatric and psychological services to clients of the Bureau of Vocational Rehabilitation/Bureau of Services to the Blind & Visually Impaired and to allow the usage of Rural Clinic sites for telehealth consultations with 3rd parties.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$49,999.99**

Other basis for payment: The most current cost allocation rate, as set forth in Rural Clinics Nevada Medicaid cost allocation plan, BVR/BSBVI will be the payer of last resort under the contracts payer waterfall; Rural Clinics will be reimbursed \$30.00 for each originating site telehealth service provided, in which Rural Clinics does not provide the telehealth service, with the total Contract not exceeding \$ 49,999.99.

II. JUSTIFICATION

7. What conditions require that this work be done?

The rural clients of BVR have been underserved in their ability to receive psychological and psychiatric services to support them in their quest to seek employment.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees will perform some of the work as their time and availability permit.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

Governmental Entity

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Rural Clinics has been providing satisfactory services to Rehabilitation since 2014.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

Jeana Webb, Program Officer I Ph: 7756876869

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	bmartin7	02/14/2018 14:53:07 PM
Division Approval	kdesoci1	02/14/2018 14:55:52 PM
Department Approval	jmcentee	02/16/2018 11:27:42 AM
Contract Manager Approval	jmcentee	02/16/2018 11:27:44 AM
Budget Analyst Approval	tgreenam	02/28/2018 09:51:24 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **19645**

Agency Name: DETR - EMPLOYMENT SECURITY	Legal Entity Name: GREENSCAPES OF NEVADA LLC
Agency Code: 902	Contractor Name: GREENSCAPES OF NEVADA LLC
Appropriation Unit: 4771-07	Address: 5965 CHIEFTAIN ST
Is budget authority available?: Yes	City/State/Zip: LAS VEGAS, NV 89149-2363
If "No" please explain: Not Applicable	Contact/Phone: 702/533-2428
	Vendor No.: T27033446
	NV Business ID: NV20131448439

To what State Fiscal Year(s) will the contract be charged? **2018-2020**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<input checked="" type="checkbox"/> Other funding	100.00 % ESD Special Fund

Agency Reference #: **3210-20-DETR**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **02/28/2018**

Anticipated BOE meeting date **03/2018**

Retroactive? **Yes**

If "Yes", please explain

On behalf of the Department of Employment, Training and Rehabilitation (DETR), I respectfully request approval of the attached landscaping contract with Greenscapes of Nevada, retroactive to December 15, 2017.

Unfortunately, due to staffing issues and staff turnover the contract was not executed on time. The vendor continued to service the location during this lapsed time and therefore the contract needs to be retroactive back to the term date of the previous contract.

3. Termination Date: **11/30/2019**

Contract term: **1 year and 275 days**

4. Type of contract: **Contract**

Contract description: **Landscaping**

5. Purpose of contract:

This is a new contract to provide ongoing landscaping service for the facility located at 2800 E. St. Louis Avenue, Las Vegas.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$27,800.00**

Payment for services will be made at the rate of \$950.00 per Month

Other basis for payment: \$950 per Month for 24 months - \$22,800; \$5,000 for incidentals

II. JUSTIFICATION

7. What conditions require that this work be done?

Landscaping maintenance is required to keep the property aesthetically pleasing, free of trash and keep the irrigation system operational.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the expertise to perform these tasks.

9. Were quotes or proposals solicited?

Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Sunstate Landscaping Inc
Greenscapes of Nevada, LLC
Modern Landscaping, LLC

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Greenscapes of Nevada was the only vendor to respond

d. Last bid date: 12/11/2017 Anticipated re-bid date: 12/31/2019

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Brandon Taylor, Facility Manager Ph: 775-684-3900

Ron Little, LV Facility Supervisor Ph: 702-486-5238

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jbende2	01/31/2018 14:20:25 PM
Division Approval	rolso1	02/15/2018 14:58:15 PM
Department Approval	jmcentee	02/16/2018 11:33:34 AM
Contract Manager Approval	jmcentee	02/16/2018 11:33:36 AM
Budget Analyst Approval	tgreenam	02/28/2018 09:44:20 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **19762**

Agency Name: BDC LICENSING BOARDS & COMMISSIONS	Legal Entity Name: Numbers Inc.
Agency Code: BDC	Contractor Name: Numbers Inc.
Appropriation Unit: B023 - All Categories	Address: 1285 Baring Blvd #309
Is budget authority available?: Yes	City/State/Zip: Sparks, NV 89434
If "No" please explain: Not Applicable	Contact/Phone: Carol Woods 775-742-2962
	Vendor No.:
	NV Business ID: NV20031345377
To what State Fiscal Year(s) will the contract be charged?	2018-2020

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % Licensing Fees
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/01/2018**
Anticipated BOE meeting date 03/2018

Retroactive? **Yes**

If "Yes", please explain

The Board intended to extend its previous contract with Ms. Woods; however staff was unable to put this contract on a Board meeting agenda for discussion and possible action prior to its expiration on December 31, 2017. On August 28, 2017 the Board's Executive Director resigned her position; a new Executive Director was hired in November 2017. At it meeting of February 9, 2018, the Board approved a retroactive contract with Carol Woods, President, Numbers, Inc.

3. Termination Date: **12/31/2019**
Contract term: **1 year and 364 days**

4. Type of contract: **Contract**
Contract description: **Bookkeeping Svs**

5. Purpose of contract:

This is a new contract to provide bookkeeping and payroll services for the Board to include financial reporting and payroll services and to bring the Board financial records and reports current.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$13,500.00**
Payment for services will be made at the rate of \$1,500.00 per quarter
Other basis for payment: Quarterly invoice for on-going services, and fixed rate of \$1,500 upon invoice to bring financial information current

II. JUSTIFICATION

7. What conditions require that this work be done?

The Board is required to maintain their own financial reporting system and payroll systems. The Board is funded entirely by licensing fees and is not part of the state financial or payroll systems

NRS 640.050 5 (b) provides authority for the Board to hire staff and other individuals necessary to the discharge of its duties.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Board does not have staff with accounting or payroll expertise to perform these functions.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: Professional Service (As defined in NAC 333.150)

c. Why was this contractor chosen in preference to other?

The vendor has provided bookkeeping and payroll services for the Nevada Physical Therapy Board and is familiar with the Board's records. Services are satisfactory.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Nevada Board of Occupational Therapy; Nevada Speech-Language Pathology Audiology and Hearing Aid Dispensing Board; Nevada Funeral and Cemetery Board; Nevada Board of Podiatry; Nevada Board of Athletic Trainers.

Services have been verified as satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	lp310000	02/22/2018 14:56:54 PM
Division Approval	lp310000	02/22/2018 14:56:59 PM
Department Approval	lp310000	02/22/2018 14:57:04 PM
Contract Manager Approval	lp310000	02/22/2018 14:57:09 PM
Budget Analyst Approval	lfree1	02/27/2018 13:51:01 PM

Board Members

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BRIAN J FEARNLEY, FT, MPT
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MURIEL MORIN-MENDES
Licensing Coordinator

CHELSEA WILSON
Administrative Assistant

BOARD OF PHYSICAL THERAPY
7570 Norman Rockwell Lane, Suite 230
Las Vegas, NV 89143

MEMORANDUM

To: Governor's Finance Office
From: Sherise Smith, Chairman *Sherise Smith PT, MSPT, CBLS*
Date: February 16, 2018
Subject: Board of Physical Therapy Contract with Carol Woods, Numbers Inc.
Retroactive January 1, 2018 through February 9, 2018

I serve as the Chairman of the Nevada Physical Therapy Board. At its February 9, 2018 Board meeting, the Board approved a retroactive contract with Carol Woods, President, Numbers, Inc., for bookkeeping and payroll services from January 1, 2018 through December 31, 2019.

The Board intended to extend its previous contract with Ms. Woods; however, Board staff was unable to put this contract on a Board meeting agenda for discussion and possible action prior to its expiration on December 31, 2017. On August 28, 2017, the Board's Executive Director resigned her position. Our new ED was hired in November 2017 and put the attached contract together so that it may be approved and entered into CETS.

The Board will re-visit its contract with Ms. Woods for bookkeeping and payroll services in September 2019.

Telephone: 702-876-5535 - Fax: 702-876-2097 - Web: ptboard.nv.gov/

Brian Sandoval
Governor

James R. Wells, CPA
Director

Paul Nicks
Deputy Director




**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: March 19, 2018

To: James R. Wells, Clerk of the Board
Governor's Finance Office

From: Katrina Nielsen, Budget Officer
Budget Division 

Subject: BOARD OF EXAMINERS **INFORMATION** ITEM

The following describes an information item submitted for placement on the agenda of the next Board of Examiners' meeting.

GOVERNOR'S FINANCE OFFICE - BUDGET DIVISION

Agenda Item Write-up:

Pursuant to NRS Chapter 353, the Governor's Finance Office, Budget Division presents a reconciled fund balance report for the TORT Claim Fund, Statutory Contingency Account, State Claims Account, Emergency Account, Disaster Relief Account, IFC Unrestricted Contingency Funds and IFC Restricted Contingency Funds as of March 16, 2018.

Additional Information:

The TORT Claim Fund is the State Treasury Fund for Insurance Premiums. The Statutory Contingency Account, State Claims Account, Emergency Account, Disaster Relief Account, IFC Unrestricted Contingency Funds and IFC Restricted Contingency supplement funding for eligible agencies within statutory authority.

Below is the available balance for each account prior to any projected outstanding claims.

TORT Claim Fund	\$ 6,119,883.36
Statutory Contingency Account	\$ 795,808.16
State Claims Account	\$ 960,465.44
Emergency Account	\$ 279,841.00
Disaster Relief Account	\$ 8,589,159.59
IFC Unrestricted Contingency Fund General Fund	\$15,542,201.23
IFC Unrestricted Contingency Highway Fund	\$ 1,676,832.35
IFC Restricted Contingency Fund General Fund	\$12,906,386.00
IFC Restricted Contingency Highway Fund	\$ 2,379,248.00

Statutory Authority:

NRS 331.187, 353.097, 353.263, 353.264, 353.266, 353.268, 353.2735 and
AB417, AB499, AB504, AB518, SB187 and SB553 of the 2017 Legislative Session

REVIEWED: _____

ACTION ITEM: _____

**BA 1348 TORT Claim Fund
NRS 331.187
FY 2018 (as of March 16, 2018)**

Beginning Cash	5,890,728.00	
Insurance Premiums - A	147,760.22	
Insurance Premiums	4,206,605.44	
AG Loan Repayment	5,000.00	
Total Revenue		\$ 10,250,093.66

<u>Paid Claims:</u>		
Attorney General's Office	(3,905,210.30)	
Tort Claim 18257, Moonin	(225,000.00)	
Payments		\$ (4,130,210.30)
Account Balance		\$ 6,119,883.36

Claims Submitted for Payment:

Submitted for Payment		\$ -
Account Balance		\$ 6,119,883.36

Projected Outstanding Claims:

Attorney General's Office (projection)	(271,407.00)	
Total Pending Claims		\$ (271,407.00)
Account Balance		\$ 5,848,476.36

**BA 4892 Statutory Contingency Account
NRS 353.264
FY 2018 (as of March 16, 2018)**

Beginning Cash 2,947,586.00

Total Revenue **\$ 2,947,586.00**

Paid Claims:

Post Conviction Stale Claims	(199,110.42)
DCFS Interstate Compact - 1st Qtr Reimbursement	(1,556.85)
DCFS Interstate Compact - 2nd Qtr Reimbursement	(1,110.57)
Department of Conservation & Natural Resources - Division of Forestry	(1,950,000.00)

Payments \$ (2,151,777.84)
Account Balance **\$ 795,808.16**

Claims Submitted for Payment:

Submitted for Payment \$ -
Account Balance **\$ 795,808.16**

Projected Outstanding Claims:

DCFS Interstate Compact (9,627.58)

Total Pending Claims \$ (9,627.58)
Account Balance **\$ 786,180.58**

**BA 4888 Stale Claims Account
NRS 353.097
FY 2018 (as of March 16, 2018)**

Beginning Cash 1,761,451.00

Total Revenue **\$ 1,761,451.00**

Paid Claims:

Post Conviction State Claims	(2,643.00)
Governor's Office	(31,394.59)
Attorney General's Office	(363.93)
Department of Taxation	(1,481.35)
Veteran's Affairs	(1,116.73)
Department of Education	(190,820.17)
Department of Administration	(5,831.46)
Department of the Military	(338.80)
Department of Employment Training & Rehabilitation	(5,334.69)
Department of Health & Human Services	(423,689.30)
Department of Conservation & Natural Resources	(18,006.48)
Department of Corrections	(111,311.16)
Department of Public Safety	(6,223.90)
Judicial Branch	(1,050.00)
Commission on Judicial Discipline	(1,380.00)

Payments	\$ (800,985.56)
Account Balance	\$ 960,465.44

Claims Submitted for Payment:

	-
	-
	-
Submitted for Payment	\$ -
Account Balance	\$ 960,465.44

Projected Outstanding Claims :

	-
	-
Total Pending Claims	\$ -
Estimated Account Balance - Including all Claims	\$ 960,465.44

BA 4889 Emergency Fund
NRS 353.263
FY 2018 (as of March 16, 2018)

Beginning Cash 279,841.00

Total Revenue **\$ 279,841.00**

Paid Claims:

Payments \$ -
Account Balance **\$ 279,841.00**

Claims Submitted for Payment:

-
Total Submitted Payments \$ -
Account Balance **\$ 279,841.00**

Projected Outstanding Claims

-
Total Pending Claims \$ -
Estimated Account Balance - Including all Claims **\$ 279,841.00**

**BA 1335 Disaster Relief Account
NRS 353.2735
FY 2018 (as of March 16, 2018)**

Beginning Cash	7,748,418.00
Treasurer's Interest	49,321.37
1st & 2nd Qtr Transfer Per NRS 353.288(4)	1,000,000.00

Total Revenue	\$ 8,797,739.37
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Paid Claims:

Department of Public Safety - Division of Emergency Mgmt	(231,663.79)
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Payments	\$ (231,663.79)
Account Balance	\$ 8,566,075.58

Claims Submitted for Payment:

City of Caliente	23,084.01
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Submitted for Payment	\$ 23,084.01
Account Balance	\$ 8,589,159.59

Projected Outstanding Claims :

Total Pending Claims	\$ -
Estimated Account Balance - Including all Claims	\$ 8,589,159.59

**IFC Contingency Fund Unrestricted
NRS 353.266
FY 2018 (as of February 8, 2018 Meeting agenda)**

Unrestricted General Fund

Beginning Cash	16,219,636.84	
Reversions to IFC	1,069,329.00	
Total Revenue		\$ 17,288,965.84

Paid Claims:

Department of Public Safety - Emergency Management	(845,510.00)	
Office of the State Controller	(178,580.00)	
Department of Education - Special Education Contingency	(208,159.00)	
Department of Public Safety - Nevada Highway Patrol - Dignitary Protection	(53,577.00)	
Department of Corrections	(80,226.00)	
Department of Public Safety - Division of Emergency Management	(356,952.00)	
Meeting Costs	(23,760.61)	
Payments		\$ (1,746,764.61)
Account Balance		\$ 15,542,201.23

Pending Claims April 11, 2018 IFC Meeting:

Department of Conservation and Natural Resources - Division of Forestry	(1,006,213.00)	
Total Pending		\$ (1,006,213.00)
Account Balance		\$ 14,535,988.23

Unrestricted Highway Fund

Beginning Cash	1,676,832.35	
Total Revenue		\$ 1,676,832.35

Paid Claims:

	-	
Payments		\$ -
Account Balance		\$ -

Pending Claims April 11, 2018 IFC Meeting:

	-	
Payments		\$ -
Account Balance		\$ 1,676,832.35

IFC Contingency Fund Restricted
NRS 353.266
FY 2018 (as of February 8, 2018 Meeting agenda)

Restricted General Fund

Beginning Cash:

Office of Economic Development - Nevada Main Street Program	350,000.00
Governor's Office of Finance - Enterprise Resource Planning Project	11,664,000.00
Department of Health and Human Services - Aging and Disability Services - Autism	1,392,066.00
Desert Research Institute - Cloud Seeding Program	683,656.00
Department of Public Safety - Division of Parole & Probation - Pilot Re-entry Program	370,235.00
Establishment of a Fine Arts Museum in LV & Expansion of Reno NV Museum of Art	1,000,000.00
NSHE - UNLV Medical School Building	25,000,000.00

Total Revenue	\$ 40,459,957.00
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Paid Claims:

Office of Economic Development - Nevada Main Street Program	(350,000.00)
Governor's Office of Finance - Enterprise Resource Planning Project	(1,520,887.00)
NSHE - UNLV Medical School Building	(25,000,000.00)
NSHE - Desert Research Institute	(682,684.00)

Payments	\$ (27,553,571.00)
Account Balance	\$ 12,906,386.00

Pending Claims April 11, 2018 IFC Meeting:

Total Pending	\$ -
Account Balance	\$ 12,906,386.00

Restricted Highway Fund

Beginning Cash:

Governor's Office of Finance - Enterprise Resource Planning Project	2,736,000.00
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Total Revenue	\$ 2,736,000.00
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Paid Claims:

Governor's Office of Finance - Enterprise Resource Planning Project	(356,752.00)
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Payments	\$ (356,752.00)
Account Balance	\$ 2,379,248.00

Pending Claims April 11, 2018 IFC Meeting:

Total Pending	\$ -
Account Balance	\$ 2,379,248.00