



DEPARTMENT OF ADMINISTRATION

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ALL AGENCY MEMORANDUM #2011-04

February 28, 2011

TO: All Agencies

FROM: Andrew K. Clinger, Director
Department of Administration

SUBJECT: On-Line Submission of Exhibits to Legislative Committees

The Legislature now is utilizing NELIS, Nevada Electronic Legislative Information System, an on-line system for exhibits presented to the Legislative Committees, which can be accessed at <https://nelis.leg.state.nv.us/>. Please follow the requirements outlined below when submitting exhibits:

All documents in support of your testimony must be submitted electronically to the respective committee by the deadline indicated on the individual committee's agenda. The list of email addresses for the individual committees is below.

In addition, hard copies of each document need to be provided at the meeting. The number of copies required will be indicated on the agenda for the individual committee meeting. As an example, 20 copies of each handout are required for the money committees.

- Assembly Committees - Asm(Initials for the Committee in all caps)@lcb.state.nv.us
 - Commerce & Labor = CMC: **AsmCMC@lcb.state.nv.us**
 - Education = ED: **AsmED@lcb.state.nv.us**
 - Legislative Operations/Elections = LOE: **AsmLOE@lcb.state.nv.us**
 - Health & Human Services = HH: **AsmHH@lcb.state.nv.us**
 - Transportation = TRN: **AsmTRN@lcb.state.nv.us**
 - Judiciary = JUD: **AsmJUD@lcb.state.nv.us**
 - Natural Resources, Agriculture & Mining = NRAM: **AsmNRAM@lcb.state.nv.us**
 - Government Affairs = GA: **AsmGA@lcb.state.nv.us**

- Taxation = TAX: **AsmTAX@lcb.state.nv.us**
- Ways & Means = WM: **AsmWM@lcb.state.nv.us**

- Senate Committees - Sen(Initials for the Committee in all caps)@lcb.state.nv.us
 - Commerce, Labor & Energy = CLE: **SenCLE@lcb.state.nv.us**
 - Education = ED: **SenED@lcb.state.nv.us**
 - Finance = FIN: **SenFIN@lcb.state.nv.us**
 - Government Affairs = GA: **SenGA@lcb.state.nv.us**
 - Health and Human Services = HHS: **SenHHS@lcb.state.nv.us**
 - Judiciary = JUD: **SenJUD@lcb.state.nv.us**
 - Legislative Operations & Elections = LOE: **SenLOE@lcb.state.nv.us**
 - Natural Resources = NR: **SenNR@lcb.state.nv.us**
 - Revenue = REV: **SenREV@lcb.state.nv.us**
 - Select Committee on Economic Growth & Employment = EGE:
SenEGE@lcb.state.nv.us
 - Transportation = TRN: **SenTRN@lcb.state.nv.us**

Thank you for your cooperation.



Andrew K. Clinger