



**DEPARTMENT OF ADMINISTRATION**

**209 E. Musser Street, Room 200  
Carson City, Nevada 89701-4298  
(775) 684-0222  
Fax (775) 684-0260  
<http://www.budget.state.nv.us/>**

**ALL AGENCY MEMORANDUM #2011-17**

June 07, 2011

TO: All Agencies

FROM: Andrew K. Clinger, Director  
Department of Administration

SUBJECT: Next Interim Finance Committee Meeting

The Legislative Counsel Bureau (LCB) has scheduled the next Interim Finance Committee (IFC) meeting for **Thursday, June 30, 2011 at 9:00 a.m. in Carson City**. All items requiring IFC approval must be submitted to the Budget Division no later than **Thursday, June 09, 2011 at 5:00 p.m.** Thank you for your continued cooperation with preparing and submitting work programs as they become necessary instead of waiting for the deadline to be announced.

**It is important that you prepare and forward to the Budget Division work programs as they become necessary and not wait until a deadline is announced. Work programs that are submitted late will not be submitted to LCB's Fiscal Analysis Division without the Governor's approval.**

  
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Andrew K. Clinger