

POST

*** NOTICE OF PUBLIC MEETING ***

BOARD OF EXAMINERS

LOCATION: Capitol Building
The Guinn Room
101 N. Carson Street
Carson City, Nevada

VIDEOCONFERENCE: Grant Sawyer State Office Building
555 E. Washington Avenue, Ste. 5100
Las Vegas, Nevada

DATE AND TIME: March 12, 2013 at 10:00 a.m.

Below is an agenda of all items to be considered. **Action will be taken on items preceded by an asterisk (*)**. Items on the agenda may be taken out of the order presented, items may be combined for consideration by the public body, and items may be pulled or removed from the agenda at any time at the discretion of the Chairperson.

AGENDA

1. **PUBLIC COMMENTS**
- *2. **FOR POSSIBLE ACTION – APPROVAL OF THE FEBRUARY 12, 2013 BOARD OF EXAMINERS’ MEETING MINUTES**
- *3. **FOR POSSIBLE ACTION – STATE VEHICLE PURCHASE**

Pursuant to NRS 334.010, no automobile may be purchased by any department, office, bureau, officer or employee of the State without prior written consent of the State Board of Examiners.

| AGENCY NAME | # OF VEHICLES | NOT TO EXCEED: |
|--|----------------------|-----------------------|
| Department of Administration – Motor Pool Division | 1 | \$27,500 |
| Office of the Military | 2 | \$20,000 |
| Department of Conservation and Natural Resources – Division of Water Resources | 2 | \$46,884.53 |
| Total: | 5 | \$94,384.53 |

***4. FOR POSSIBLE ACTION – CASH MANAGEMENT IMPROVEMENT ACT**

A. Office of the Controller – Payment to U.S. Treasury not to exceed \$11,879

The State Controller requests approval of payment to the U.S. Treasury not to exceed \$11,879 from the General Fund. This is the highest possible payable liability for 2012. The U.S. Treasury is reviewing the report and should have a final liability figure by March 16th. Payment to the U.S. Treasury is required by March 31st.

***5. FOR POSSIBLE ACTION – AUTHORIZATION TO CONTRACT WITH A FORMER EMPLOYEE**

A. Department of Employment, Training & Rehabilitation

Pursuant to Assembly Bill 240, Section 1 of the 2011 Legislature, DETR requests authority to contract with a former employee, a Public Service Intern 2 within the Rehabilitation Division, through an existing contract with United Cerebral Palsy of Nevada. The existing contract, which provides assistance to school district staff in identifying and referring students/clients eligible for Vocational Rehabilitation services, is currently in place until April 30, 2013 but is in the process of being extended through August 31, 2013 in order to allow ample time to complete the RFP process.

***6. FOR POSSIBLE ACTION – NOTIFICATION OF INTENT TO FILE FOR A GRANT OR LOAN FROM THE DISASTER RELIEF ACCOUNT WHICH REQUIRES AN EXTENSION TO COLLECT DATA**

A. Department of Public Safety – Division of Emergency Management – Severe Winter Storm Damage, Hawthorne, NV

Pursuant to NRS 353.2755, Mineral County filed their letter of intent with the Division of Emergency Management to request a loan or a grant from the Disaster Relief Account for severe winter storm damage in Hawthorne, Nevada within the 60 day requirement. Mineral County needs to provide additional information to complete their request including, but not limited to, financial documentation, availability of internal funding, and assessment damages. Emergency Management respectfully requests an extension to November 30, 2013 to collect this data for final submittal to the Board of Examiners and Interim Finance Committee.

***7. FOR POSSIBLE ACTION – APPROVAL TO PAY A CASH SETTLEMENT**

Pursuant to NRS 41.037, the State Board of Examiners may approve, settle or deny any claim or action against the State, any of its agencies or any of its present or former officers, employees, immune contractors or State Legislators.

A. Department of Transportation – Administration – \$250,598.30

The department requests settlement approval in the amount of \$250,598.30 to resolve an inverse condemnation and pre-condemnation damages that is now on appeal and cross-appeal before the Nevada Supreme Court. The parties attended a Supreme Court-mandated mediation and reached a resolution of the entirety of the action subject to the Board of Examiner's approval of this settlement amount. The \$250,598.30 settlement request is in addition to a judgment of \$624,401.70 that the District Court entered against NDOT in November of 2012 that NDOT has already paid. Approval of this additional settlement amount would bring the total to \$875,000.

***8. FOR POSSIBLE ACTION – VICTIMS OF CRIME PROGRAM (VOCP) APPEAL**

Pursuant to NRS 217.117 Section 3, the applicant or Clerk of the Board may, within 15 days after the appeals officer renders a decision, appeal the decision to the Board. The Board shall consider the appeal on the record at its next scheduled meeting if the appeal and the record are received by the Board at least 5 days before the meeting. Within 15 days after the meeting the Board shall render its decision in the case or give notice to the applicant that a hearing will be held. The hearing must be held within 30 days after the notice is given and the Board shall render its decision in the case within 15 days after the hearing. The Board may affirm, modify or reverse the decision of the appeals officer.

A. Michael Schulz

The issue before the Board is the appeal of a denial for VOCP assistance. Mr. Schulz has reported problems with ongoing identity theft to the United States Department of Justice. Mr. Schulz’ finances and credit have been affected. During hearings, Mr. Schulz claimed he should be eligible for assistance due to an assault against him that occurred in Pennsylvania in 1998. Unfortunately, this assault does not qualify him for assistance in Nevada, nor is identity theft a crime that is covered through this program.

***9. FOR POSSIBLE ACTION – LEASES**

| BOE # | LESSEE | LESSOR | AMOUNT | |
|-----------------------|--|--|-----------|-----------------------|
| 1. | Department of Health and Human Services – Director’s Office | Pamela Russell & James Mace | \$40,723 | |
| | Lease Description: | This is an extension of an existing lease which has been negotiated to house the Director’s Office. <table border="1"> <tr> <td>Term of Lease:</td> <td>05/01/2013 – 04/30/2017</td> </tr> </table> | | Term of Lease: |
| Term of Lease: | 05/01/2013 – 04/30/2017 | | | |
| 2. | Department of Health and Human Services – Division of Mental Health and Developmental Services | Pulegan, LLC. | \$777,353 | |
| | Lease Description: | This is an extension of an existing lease which has been negotiated to house the Division of Mental and Developmental Services. The total savings for the term of the lease is \$293,646.72. <table border="1"> <tr> <td>Term of Lease:</td> <td>03/01/2013 – 02/28/2018</td> </tr> </table> | | Term of Lease: |
| Term of Lease: | 03/01/2013 – 02/28/2018 | | | |
| 3. | Gaming Control Board | Howard Ranches, LLC. | \$98,305 | |
| | Lease Description: | This is an extension of an existing lease which has been negotiated to house the Gaming Control Board. The total savings for the term of the lease is \$15,668.40. <table border="1"> <tr> <td>Term of Lease:</td> <td>01/01/2013 – 12/31/2015</td> </tr> </table> | | Term of Lease: |
| Term of Lease: | 01/01/2013 – 12/31/2015 | | | |

***10. FOR POSSIBLE ACTION – CONTRACTS**

| BOE # | DEPT # | STATE AGENCY | CONTRACTOR | FUNDING SOURCE | AMOUNT | EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES |
|-------|------------------------------|--|--|---|-------------|---|
| 1. | 030 | ATTORNEY GENERAL'S OFFICE - SPECIAL FUND | GORDON & SILVER LTD. DBA GORDON SILVER | OTHER: STATUTORY CONTINGENCY FUND BUDGET 4892 | \$465,500 | PROFESSIONAL SERVICE |
| | Contract Description: | This is the first amendment to this contract which provides legal representation, including (1) conducting informal investigations and witness interviews with current and former employees and consultants; (2) preparation of all pleadings in the lawsuit on behalf of the defendants; (3) perform all discovery; (4) perform all pre-trial work, including appearing at the pre-trial and trial of any issues which remain after dispositive motions. The legal representation is required due to lawsuits filed against the College Savings Plans. | | | | |
| | Term of Contract: | 03/01/2012 - 10/21/2014 | Contract # 13200 | | | |
| 2. | 050 | TREASURER'S OFFICE - BOND INTEREST & REDEMPTION | CITIGROUP GLOBAL MARKETS, INC. | BONDS | \$5,000,000 | |
| | Contract Description: | This is a new contract to provide Senior Underwriting services to the State for the sale of State debt. The underwriter assists the State, the State's Financial Advisor, and the State's Bond Counsel with the preparation and distribution of disclosure and debt offering documents as well as presentations to rating agencies and investors. The underwriter also monitors and informs the State on market conditions related to debt issuance, investor demand, and prevailing interest rates. The State selected a Senior Underwriting pool consisting of five underwriting firms of which Citigroup Global Markets Inc. is one. The firms selected as Senior Underwriters are not guaranteed to be used as an underwriter on any specific State-issued debt financing; therefore the State does not guarantee any firm a minimum amount of work or compensation. | | | | |
| | Term of Contract: | Upon Approval - 03/31/2017 | Contract # 14055 | | | |
| 3. | 082 | DEPARTMENT OF ADMINISTRATION – STATE PUBLIC WORKS DIVISION - BUILDINGS AND GROUNDS | B&L BACKFLOW TESTING | FEE: BUILDING RENT INCOME FEES | \$20,000 | |
| | Contract Description: | This is a new contract to provide ongoing backflow testing to include repair, cleaning, re-testing, education, and miscellaneous services on an as-needed basis. This includes all backflow devices for fire systems, domestic systems, mechanical systems and irrigation systems. This will also include cross-connection control specialist (survey and consulting). These services are only at the written request and approval of a Buildings and Grounds designee. | | | | |
| | Term of Contract: | Upon Approval - 04/30/2017 | Contract # 13956 | | | |

| BOE # | DEPT # | STATE AGENCY | CONTRACTOR | FUNDING SOURCE | AMOUNT | EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES |
|-------|------------------------------|--|---|--|------------|---|
| 4. | 082 | DEPARTMENT OF ADMINISTRATION – STATE PUBLIC WORKS DIVISION - BUILDINGS AND GROUNDS | PIERROTT, ANA L. | FEE: BUILDING INCOME RENT FEES | \$16,830 | |
| | Contract Description: | This is a new contract that continues ongoing janitorial services for the Stewart Building #6, located at 5500 Snyder Way, Carson City, Nevada, which will serve as a back-up contract only to be utilized in the event the primary contractor terminates and will only be activated at the request and approval of a Buildings and Grounds designee. | | | | |
| | | Term of Contract: | Upon Approval - 09/30/2016 | Contract # 14060 | | |
| 5. | 082 | DEPARTMENT OF ADMINISTRATION – STATE PUBLIC WORKS DIVISION - BUILDINGS AND GROUNDS | QUALITY CONTROL SYSTEMS, INC. | FEE: BUILDING RENT INCOME FEES | \$20,000 | |
| | Contract Description: | This is a new contract that continues ongoing services and repair services, and provides for parts supply as well as heating, ventilation, and air conditioning modifications for state buildings on an "as-needed-basis" and at the written request and approval of a Buildings and Grounds designee. | | | | |
| | | Term of Contract: | Upon Approval - 02/28/2016 | Contract # 13960 | | |
| 6. | 082 | DEPARTMENT OF ADMINISTRATION – STATE PUBLIC WORKS DIVISION - BUILDINGS AND GROUNDS | SILVER STATE GLASS & MIRROR CO. | FEE: BUILDING RENT INCOME FEES | \$30,000 | |
| | Contract Description: | This is a new contract to provide ongoing services associated with the repair and maintenance of glass and mirrors for various state owned buildings on an "as needed basis" and at the written request and approval of a Buildings and Grounds designee. | | | | |
| | | Term of Contract: | Upon Approval - 02/09/2015 | Contract # 13941 | | |
| 7. | 082 | DEPARTMENT OF ADMINISTRATION – STATE PUBLIC WORKS DIVISION - 2005 MILITARY CIP PROJECTS - LVRC- NON-EXEC | CORE CONSTRUCTION SERVICES OF NEVADA INC. DBA CORE CONSTRUCTION | BONDS 4% OTHER: TRANSFER FROM CAPITAL PROJECT FUNDS 5% FEDERAL 91% | \$18,750 | PROFESSIONAL SERVICE |
| | Contract Description: | This is the second amendment to the original contract, which continues ongoing Construction Manager at Risk services for the Field Maintenance Shop, Las Vegas, NV; Project No. 09-C13; Contract No. 7604. This amendment increases the maximum amount from \$21,662,304 to \$21,681,054 to cover the cost of additional engineering services associated with the photovoltaic system schematic design on the covered military vehicle parking structures at the Field Maintenance Shop in accordance with the Nevada Army National Guard's request. | | | | |
| | | Term of Contract: | 05/08/2012 - 06/30/2013 | Contract # 13094 | | |
| 8. | 082 | DEPARTMENT OF ADMINISTRATION – STATE PUBLIC WORKS DIVISION - 2005 MILITARY CIP PROJECTS - LVRC- NON-EXEC | STANTEC CONSULTING, INC. | BONDS 40% OTHER: TRANSFER FROM FEDERAL GRANT REVIEW 1% FEDERAL 59% | (\$15,832) | PROFESSIONAL SERVICE |
| | Contract Description: | This is the first amendment to the original contract, which continues ongoing materials testing and special inspection services for the Las Vegas Readiness Center, Southwest corner of Serene Ave. and Arville St., Las Vegas, Nevada; Project No. 05-C13; Contract No. HIST 1046. This amendment decreases the maximum amount from \$86,955 to \$71,123 due to the work being completed under budget. | | | | |
| | | Term of Contract: | 01/08/2013 - 06/30/2013 | Contract # 13987 | | |

| BOE # | DEPT # | STATE AGENCY | CONTRACTOR | FUNDING SOURCE | AMOUNT | EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES |
|-------|------------------------------|--|-------------------------------|--|-------------|---|
| 9. | 082 | DEPARTMENT OF ADMINISTRATION – STATE PUBLIC WORKS DIVISION – All Budget Accounts | GUNDERSON ASSOCIATES, LTD. | OTHER: AGENCY FUNDS | \$12,800 | PROFESSIONAL SERVICE |
| | Contract Description: | This is a new contract that continues ongoing professional architectural/engineering services for the irrigation water meters, Northern Nevada Adult Mental Health Services; Project No. 13-A013; Contract No. 63403. The contractor will produce technical specifications and contract documents suitable for contract bidding. Documents will include site plans, delineated meter locations, details of typical meter installations, and specific details for the various meter sizes and final cost opinions for the meter installation. | | | | |
| | Term of Contract: | Upon Approval - 06/30/2017 | Contract # 14065 | | | |
| 10. | 101 | COMMISSION ON TOURISM - TOURISM DEVELOPMENT FUND | GOLDEN PAHRUMP NUGGET, LLC. | OTHER: LODGING TAX | \$32,000 | SOLE SOURCE |
| | Contract Description: | This is a new contract to provide the site for the 2013 Rural Roundup Conference to be held in Pahrump, Nevada April 17-19, 2013. The conference location was predetermined by the Rural Roundup Committee and requires over 200 hotel rooms and at least 5 meeting rooms with a large seating capacity. | | | | |
| | Term of Contract: | 04/01/2013 - 04/30/2013 | Contract # 14069 | | | |
| 11. | 190 | DEPARTMENT OF ADMINISTRATION – STATE PUBLIC WORKS BOARD - 2005 MILITARY CIP PROJECTS - LVRC-Non-Exec | THE PENTA BUILDING GROUP INC. | BONDS 33% FEDERAL 67% | \$20,298 | |
| | Contract Description: | This is the first amendment to the original contract, which continues ongoing professional engineering Construction Manager at Risk pre-construction services for the new Nevada Army National Guard Readiness Center in North Las Vegas, Nevada: SPWB CIP Project No. 09-C14; Contract No. 5106. This amendment increases the maximum amount from \$81,191 to \$101,489 to cover the cost of additional Guaranteed Maximum Price (GMP) pricing services rendered for completion of the second GMP process for this project. | | | | |
| | Term of Contract: | 02/09/2010 - 06/30/2014 | Contract # 10422 | | | |
| 12. | 240 | OFFICE OF VETERANS SERVICES - VETERANS' HOME ACCOUNT | ADL DATA SYSTEMS, INC. | OTHER: PRIVATE & COUNTY FEES 50% FEDERAL 50% | \$478,963 | |
| | Contract Description: | This is a new contract to provide the Nevada State Veterans Home with an electronic medical records software system to meet federal reporting requirements for the next four years as mandated in the American Recovery and Reinvestment Act of 2009. | | | | |
| | Term of Contract: | Upon Approval - 03/31/2014 | Contract # 14076 | | | |
| 13. | 240 | OFFICE OF VETERANS SERVICES - VETERANS' HOME ACCOUNT | FUNCTIONAL PATHWAYS | FEDERAL | \$1,300,000 | |
| | Contract Description: | This is the second amendment to the original contract, which continues ongoing therapy and rehabilitation services for the Nevada State Veterans Home. This amendment extends the termination date from March 13, 2013 to March 13, 2015 and increases the maximum amount from \$1,000,000 to \$2,300,000 due to extension and continued need for these services. | | | | |
| | Term of Contract: | 03/23/2011 - 03/13/2015 | Contract # 11920 | | | |

| BOE # | DEPT # | STATE AGENCY | CONTRACTOR | FUNDING SOURCE | AMOUNT | EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES |
|-------|------------------------------|--|---------------------------------------|--|---------------|---|
| 14. | 300 | DEPARTMENT OF EDUCATION - DISCRETIONARY GRANTS - RESTRICTED | CAYEN SYSTEMS, LLC. | FEDERAL | \$48,680 | SOLE SOURCE |
| | Contract Description: | This a new contract to provide annual maintenance and support for the Cayen After School 21 Statewide System and 51 sites in support of the Nevada 21st Century Community Learning Centers program. | | | | |
| | | Term of Contract: | 03/12/2013 - 08/31/2014 | Contract # 13995 | | |
| 15. | 300 | DEPARTMENT OF EDUCATION - ELEMENTARY & SECONDARY EDUCATION TITLES II, V, & VI | AMERICAN INSTITUTES FOR RESEARCH- AIR | FEDERAL | \$14,427 | |
| | Contract Description: | This is a new contract for Support Services and Materials Development (SSMD) for the Nevada Teaching and Learning Center, a partner in providing facilitation and technical assistance to the Nevada Teaching and Learning Council in the development of proposed language concerning teacher and administrator evaluation to the Nevada State Board of Education. | | | | |
| | | Term of Contract: | 03/12/2013 - 09/30/2013 | Contract # 14054 | | |
| 16. | 300 | DEPARTMENT OF EDUCATION - INDIVIDUALS WITH DISABILITIES ACT (IDEA) | LIFE TRACK SERVICES, INC. | FEDERAL | \$72,000 | |
| | Contract Description: | This is a new contract to collect Special Education data in order to utilize the data in the State Performance Plan/Annual Performance Reports as well as improve postsecondary outcomes for students with disabilities. Contractor will conduct two mailings to students with Individual Education Plans that exited/graduated during previous school, one for general public relations and one student specific and call students that did not complete online survey to conduct a phone survey. | | | | |
| | | Term of Contract: | 03/12/2013 - 02/28/2015 | Contract # 14045 | | |
| 17. | 403 | DEPARTMENT OF HEALTH AND HUMAN SERVICES - HEALTH CARE FINANCING & POLICY - INTERGOVERNMENTAL TRANSFER PROGRAM | CLARK COUNTY | OTHER: INTER-GOVERNMENTAL TRANSFER (IGT) | (\$2,400,000) | |
| | Contract Description: | This is the first amendment to the original contract to establish the percentage of voluntary contributions for state fiscal year 2013 and retroactive voluntary contributions for state fiscal years 2010 and 2011. This amendment continues the Inter-Governmental Transfer (IGT) funds from Clark County for the voluntary contributions decreasing the maximum amount from \$40 million to \$37,600,000 due to the revised calculations based on the inpatient, outpatient, and Graduate Medical Education (GME) hospital services for the non-state governmentally owned and operated hospital. | | | | |
| | | Term of Contract: | 07/01/2011 - 06/30/2013 | Contract # 12865 | | |
| 18. | 403 | DEPARTMENT OF HEALTH AND HUMAN SERVICES - HEALTH CARE FINANCING & POLICY - ADMINISTRATION | WASHOE COUNTY | FEDERAL | \$1,200,000 | |
| | Contract Description: | This is a new contract to provide ongoing Medicaid (Title XIX) and Nevada Check Up (Title XXI) targeted case management and other allowable services to children, within Washoe County, in accordance with the State of Nevada Medicaid State Plan and Nevada Medicaid Services Manual. | | | | |
| | | Term of Contract: | 07/01/2012 - 06/30/2015 | Contract # 14057 | | |

| BOE # | DEPT # | STATE AGENCY | CONTRACTOR | FUNDING SOURCE | AMOUNT | EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES |
|-------|------------------------------|--|--------------------------------------|--|-----------|---|
| 19. | 406 | DEPARTMENT OF HEALTH AND HUMAN SERVICES - HEALTH - BIOSTATISTICS AND EPIDEMIOLOGY | BOARD OF REGENTS-UNR | FEDERAL | \$236,250 | |
| | Contract Description: | This is a new interlocal agreement that continues ongoing state-based telephone surveys for the Behavioral Risk Factor Surveillance System (BRFSS). These Nevada specific surveys collect data on individual risk behaviors and preventable health practices related to the leading causes of mortality and morbidity in the United States. | | | | |
| | | Term of Contract: | 01/01/2013 - 02/28/2014 | Contract # 14034 | | |
| 20. | 407 | DEPARTMENT OF HEALTH AND HUMAN SERVICES - WELFARE AND SUPPORT SERVICES - ADMINISTRATION | CHANGE AND INNOVATION AGENCY, LLC. | FEDERAL | \$750,000 | |
| | Contract Description: | This is a new contract to provide assessment, development, training and implementation of Division of Welfare and Supportive Services (DWSS) policies that will increase caseload processing efficiency at the DWSS District Offices. Vendor will develop a re-engineered policy and practice model based on an analysis of current federal and State requirements, as well as DWSS policies and practices, which will help guide DWSS in implementing the fundamental strategies needed to successfully implement Health Care Reform; specifically, they will be used to transition Medicaid eligibility determinations from a caseload management to a process management approach. | | | | |
| | | Term of Contract: | Upon Approval - 06/30/2014 | Contract # 14020 | | |
| 21. | 408 | DEPARTMENT OF HEALTH AND HUMAN SERVICES - MENTAL HEALTH AND DEVELOPMENTAL SERVICES - NORTHERN NEVADA ADULT MENTAL HEALTH SERVICES | NETWORK INTERPRETING SERVICE | GENERAL | \$28,224 | |
| | Contract Description: | This is a new contract that continues ongoing interpreter services as needed for Northern Nevada Adult Mental Health Services (NNAMHS) in Reno, Nevada. Contractor is an expert in the field of American Sign Language (ASL) and will use knowledge to aid NNAMHS staff in assisting consumers and/or their families. | | | | |
| | | Term of Contract: | 10/15/2012 - 10/31/2012 | Contract # 14009 | | |
| 22. | 408 | DEPARTMENT OF HEALTH AND HUMAN SERVICES - MENTAL HEALTH AND DEVELOPMENTAL SERVICES - ADMINISTRATION | INTERACTIVE VOICE APPLICATIONS, INC. | OTHER: COST ALLOCATION PLAN REIMBURSEMENTS | \$11,582 | |
| | Contract Description: | This is the first amendment to the original contract which provides new training and yearly hosting for a random moment sample (RMS) system which will enable the automated generation, delivery, collection, and analysis of random moment samples. This includes generation of reports required by federal funding regulations. It should be noted that MHDS recently implemented a Center for Medicaid/Medicare Services (CMS) required cost allocation plan (CAP). This RMS system is part of the implementation of the CAP. This amendment extends the termination date from April 14, 2013 to June 30, 2014 and increases the maximum amount from \$29,558 to \$41,140 due to increased time through fiscal year 2014. | | | | |
| | | Term of Contract: | 09/09/2010 - 06/30/2014 | Contract # 11509 | | |

| BOE # | DEPT # | STATE AGENCY | CONTRACTOR | FUNDING SOURCE | AMOUNT | EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES |
|-------|------------------------------|--|---------------------------------|----------------------------|-----------|---|
| 23. | 408 | DEPARTMENT OF HEALTH AND HUMAN SERVICES - MENTAL HEALTH AND DEVELOPMENTAL SERVICES - RURAL CLINICS | MARIA D. CONTRERAS | GENERAL | \$13,440 | |
| | Contract Description: | This is a new contract to provide ongoing janitorial services for the Hawthorne Mental Health Center to provide a clean and sanitary facility for the consumers use. | | | | |
| | | Term of Contract: | 03/17/2013 - 06/30/2015 | Contract # 14031 | | |
| 24. | 431 | ADJUTANT GENERAL AND NATIONAL GUARD - MILITARY | CONSULTING SERVICES ASSOC. INC. | FEDERAL | \$20,500 | PROFESSIONAL SERVICE |
| | Contract Description: | This is a new contract to provide construction administration for 3 projects within the State of Nevada, Carson City, Las Vegas and Stead/Reno. Construction administration will be provided in conjunction with State Public Works Division and the Nevada Army National Guard. | | | | |
| | | Term of Contract: | Upon Approval - 03/01/2014 | Contract # 14061 | | |
| 25. | 431 | ADJUTANT GENERAL AND NATIONAL GUARD - MILITARY | CUSTOM GLASS | FEDERAL | \$17,415 | |
| | Contract Description: | This is a new contract to retrofit window frames and install doors and windows at the Stead Training Center location. Due to the recent re-designation of building areas, retrofits are required to meet security and insulation requirements. | | | | |
| | | Term of Contract: | Upon Approval - 04/30/2013 | Contract # 13998 | | |
| 26. | 431 | ADJUTANT GENERAL AND NATIONAL GUARD - MILITARY | LUMOS & ASSOCIATES | FEDERAL | \$15,500 | PROFESSIONAL SERVICE |
| | Contract Description: | This is a new contract to provide reconstruction of asphalt roadways, drive isles and parking areas adjacent to the C-12 Hangar at the Stead facility complex. This includes geotechnical services for the new pavement and grading of the C-12 Hangar asphalt. | | | | |
| | | Term of Contract: | Upon Approval - 07/30/2013 | Contract # 14062 | | |
| 27. | 431 | ADJUTANT GENERAL AND NATIONAL GUARD - MILITARY | RENO TAHOE AIRPORT AUTHORITY | GENERAL 25% FEDERAL 75% | \$406,110 | |
| | Contract Description: | This is a new interlocal agreement to renew the agreement between the Reno-Tahoe Airport Authority, National Guard Bureau and Office of the Military for joint use of the airport runways, other facilities and services at the Reno-Tahoe Airport as required. | | | | |
| | | Term of Contract: | 07/01/2012 - 06/30/2022 | Contract # 14074 | | |
| 28. | 431 | ADJUTANT GENERAL AND NATIONAL GUARD - CARLIN ARMORY | LUMOS & ASSOCIATES | GENERAL 88% FEDERAL 12% | \$22,500 | PROFESSIONAL SERVICE |
| | Contract Description: | This is a new contract to provide a topographic survey and design bid documents of the Carlin Readiness Center site for removal and replacement of the west side parking lot. | | | | |
| | | Term of Contract: | Upon Approval - 08/30/2013 | Contract # 14039 | | |

| BOE # | DEPT # | STATE AGENCY | CONTRACTOR | FUNDING SOURCE | AMOUNT | EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES |
|-------|--------|---|--|---|-----------|---|
| 29. | 440 | DEPARTMENT OF CORRECTIONS - CORRECTIONAL PROGRAMS | UNIVERSITY OF CINCINNATI | GENERAL 25% FEDERAL 75% | \$17,000 | |
| | | Contract Description: This is a new interlocal agreement to provide "Cognitive Behavioral Intervention for Substance Abuse" curriculum and to train staff on core skills needed to facilitate and support cognitive behavioral programming. | | | | |
| | | Term of Contract: | Upon Approval - 06/30/2013 | Contract # 13955 | | |
| 30. | 653 | DEPARTMENT OF PUBLIC SAFETY - DIVISION OF INVESTIGATIONS | MICROSOFT CORPORATION | FEDERAL | \$142,207 | SOLE SOURCE |
| | | Contract Description: This is a new contract to provide installation and customization of the Fusion 360 software program for the Nevada Threat Analysis Center, which is designed specifically for managing criminal information and intelligence. | | | | |
| | | Term of Contract: | Upon Approval - 09/30/2013 | Contract # 14089 | | |
| 31. | 654 | DEPARTMENT OF PUBLIC SAFETY - EMERGENCY MANAGEMENT | KVH INDUSTRIES, INC. | FEDERAL | \$64,384 | SOLE SOURCE |
| | | Contract Description: This is the first amendment to the original contract, which continues ongoing, on-demand satellite communication services, including phone and broadcast television reception, for three emergency communication vehicles located throughout Nevada. This amendment increases the maximum amount from \$9,528 to \$73,912.07 due to increased bandwidth and phone service needs as well as the addition of ongoing maintenance services. | | | | |
| | | Term of Contract: | 07/01/2012 - 06/30/2014 | Contract # 13609 | | |
| 32. | 702 | DEPARTMENT OF WILDLIFE - HABITAT | NICHOLS, DALE E. DBA DALE E. NICHOLS AND COMPANY | FEE: HABITAT CONSERVATION, UPLAND GAME, MINING ASSESSMENT, DUCK STAMPS 55% BONDS 20% OTHER: HERITAGE, DREAM TAG AND WILDLIFE TRUST FUND 25% | \$500,000 | |
| | | Contract Description: This is a new contract for ongoing rangeland management services. The objective is to rehabilitate approximately 500 to 10,000 acres of rangelands/wildlife habitat per year. These services will include the application of herbicide, discing (cultivating land), drill seeding and over-seeding of rangeland sites in Nevada. | | | | |
| | | Term of Contract: | Upon Approval - 02/28/2017 | Contract # 14068 | | |
| 33. | 704 | DEPARTMENT OF CONSERVATION & NATURAL RESOURCES - PARKS - STATE PARKS | TOMSIK PHOTOGRAPHY | REVENUE | \$47,000 | |
| | | Contract Description: This is a new revenue contract to provide ongoing weddings and photography tours at Valley of Fire State Park. | | | | |
| | | Term of Contract: | Upon Approval - 04/09/2015 | Contract # 14078 | | |

| BOE # | DEPT # | STATE AGENCY | CONTRACTOR | FUNDING SOURCE | AMOUNT | EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES |
|-------|------------------------------|---|--|---|-----------|---|
| 34. | 705 | DEPARTMENT OF CONSERVATION & NATURAL RESOURCES - WATER RESOURCES - USGS CO-OP-Non-Exec | U. S. GEOLOGICAL SURVEY | OTHER: PASS THRU FUNDING FROM GENERAL MOLY INC. | \$18,300 | |
| | Contract Description: | This is a new cooperative agreement to continue to provide funding for ongoing participation by the US Geological Survey as a member of a Technical Advisory Committee (TAC), as indicated in the approved monitoring plan for the Mt. Hope Molybdenum Project. Duties and responsibilities of the TAC are codified in the project monitoring plan and include technical evaluations of the monitoring plan and the making of recommendations relating to all aspects of hydrologic monitoring to the Water Advisory Council. | | | | |
| | Term of Contract: | 10/01/2012 - 09/30/2013 | Contract # 14028 | | | |
| 35. | 707 | DEPARTMENT OF CONSERVATION & NATURAL RESOURCES - STATE LANDS - TAHOE MITIGATION-Non-Exec | INCLINE VILLAGE GENERAL IMPROVEMENT DISTRICT | OTHER: REVENUE CONTRACT | \$50,000 | |
| | Contract Description: | This is a new interlocal revenue agreement whereby the division will provide administrative land sales and recording services to the district for the sale of land, and or transfer of land, owned by the district. | | | | |
| | Term of Contract: | Upon Approval - 03/31/2017 | Contract # 14044 | | | |
| 36. | 709 | DEPARTMENT OF CONSERVATION & NATURAL RESOURCES - ENVIRONMENTAL PROTECTION - WATER POLLUTION CONTROL | RASNER CONSULTING, INC. | FEDERAL | \$120,000 | |
| | Contract Description: | This is a new contract that continues ongoing extraction of permittee information from agency files for manual entry into Nevada Department of Environmental Protection (NDEP), Bureau of Water Pollution Control's (BWPC) Web Based E-Permitting system; recreates and populates Discharge Monitoring Report (DMR) information as it relates to existing permit requirements; validates and reconciles agency file information with Web Based E-Permitting Reports; verifies that all information recorded is consistent with BWPC requirements; creates user guides for NDEP staff and permittees; and provides in house and field training upon the completion of database entry. | | | | |
| | Term of Contract: | Upon Approval - 06/30/2014 | Contract # 14007 | | | |
| 37. | 709 | DEPARTMENT OF CONSERVATION & NATURAL RESOURCES - ENVIRONMENTAL PROTECTION - WATER QUALITY PLANNING | NEVADA OUTDOOR SCHOOL | FEDERAL | \$11,712 | |
| | Contract Description: | This is a new contract that continues ongoing services to provide science based environmental information to educators and students in rural northern Nevada (Winnemucca, Paradise Valley, Orovida and Elko) to help them better understand their local watersheds and the impacts of nonpoint source pollution. Nevada Outdoor School staff will conduct classroom activities and field trips to teach students what a watershed is; how it benefits communities; why clean water is important; how natural and man-made systems in a watershed are connected; and how individual choices impact the future health of their local waters. A Project Water Education for Teachers workshop will be offered in Winnemucca, and a temporary greenhouse will be installed at the Paradise Valley School to raise bitterbrush seedlings to be used in burned area rehabilitation efforts. | | | | |
| | Term of Contract: | Upon Approval - 06/30/2014 | Contract # 13988 | | | |

| BOE # | DEPT # | STATE AGENCY | CONTRACTOR | FUNDING SOURCE | AMOUNT | EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES |
|-------|------------------------------|--|---|------------------------------------|-------------|---|
| 38. | 709 | DEPARTMENT OF CONSERVATION & NATURAL RESOURCES - ENVIRONMENTAL PROTECTION - WATER QUALITY PLANNING | NORTHWEST HYDRAULIC CONSULTANTS | FEDERAL | \$450,000 | |
| | Contract Description: | This is a new contract that continues ongoing services to create an improved suite of storm water tools that Lake Tahoe urban jurisdictions will use to plan, track and report actions they implement to reduce pollutant loads to meet the Lake Tahoe Maximum Daily Load (TMDL). The project will: (1) refine and improve the current suite of storm water tools by addressing known, priority operational improvement needs; (2) expand functionality of management and reporting tools and enable storm water managers to focus attention on targeted actions in priority areas; (3) increase transparency and improve accountability for the use of public funds for water quality improvements; and (4) demonstrate the TMDL regulatory agencies' commitment to adaptively manage the Lake Clarity Crediting Program and improve it when necessary and desirable. | | | | |
| | | Term of Contract: | Upon Approval - 06/30/2015 | Contract # 14042 | | |
| 39. | 800 | DEPARTMENT OF TRANSPORTATION | JACOBS ENGINEERING | HIGHWAY 20% FEDERAL 80% | \$120,000 | |
| | Contract Description: | This is a new contract to provide a guiding framework for near-term and long-range freight policy and the freight plan the department needs to embark on the assessment of the Nevada Freight Program. The Multimodal Planning Division will be seeking a Consultant (or Consultant team) to assess the central role of the State of Nevada in advancing the development of the Nevada Freight Program and the next steps for the Nevada State Freight Plan. | | | | |
| | | Term of Contract: | Upon Approval - 02/02/2014 | Contract # 14075 | | |
| 40. | 800 | DEPARTMENT OF TRANSPORTATION | RTC OF SOUTHERN NEVADA | OTHER: RTC FUNDS 5% FEDERAL 95% | \$1,300,000 | |
| | Contract Description: | This is a new cooperative agreement to provide ongoing funding for implementation of a comprehensive employee trip reduction/regional rideshare program in Clark County. | | | | |
| | | Term of Contract: | 10/01/2012 - 09/30/2013 | Contract # 14071 | | |
| 41. | 800 | DEPARTMENT OF TRANSPORTATION | REGIONAL TRANSPORTATION COMMISSION | OTHER: RTC FUNDS 5% FEDERAL 95% | \$500,000 | |
| | Contract Description: | This this new cooperative agreement to provide ongoing funding for the implementation of a comprehensive employee trip reduction/regional rideshare program in Washoe County. | | | | |
| | | Term of Contract: | 10/01/2012 - 09/30/2013 | Contract # 14072 | | |
| 42. | 810 | DEPARTMENT OF MOTOR VEHICLES - FIELD SERVICES | BERES, GINNIE DBA ROADRUNNER JANITORIAL SERVICE | HIGHWAY | \$32,400 | |
| | Contract Description: | This is a new contract to provide ongoing janitorial services at the DMV facility located in Pahrump. | | | | |
| | | Term of Contract: | Upon Approval - 03/31/2015 | Contract # 14070 | | |

| BOE # | DEPT # | STATE AGENCY | CONTRACTOR | FUNDING SOURCE | AMOUNT | EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES |
|-------|------------------------------|---|----------------------------|-----------------------------------|-------------|---|
| 43. | 902 | DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - EMPLOYMENT SECURITY | BOARD OF REGENTS-DRI | OTHER: CAREER ENHANCEMENT PROGRAM | \$925,836 | EXEMPT |
| | Contract Description: | This is a new multi-party interlocal agreement that will combine the research expertise from the Nevada System of Higher Education's Desert Research Institute and IBM's advanced computing technologies, to deliver high-value shared services to public and private sector clients while building job skills and assisting the Department of Employment Training and Rehabilitation (DETR) and Governor's Office of Economic Development (GOED) to grow the quality of the state's workforce. The total contract value is \$3,804,976; DETR's portion is \$925,836.06; GOED's portion is \$1,447,485.50; and the Nevada System of Higher Education, Desert Research Institute's portion is \$1,431,654.44. This interlocal agreement relates to interlocal agreement #14119. | | | | |
| | | Term of Contract: | Upon Approval - 01/31/2018 | Contract # 14104 | | |
| 44. | 102 | GOVERNORS OFFICE OF ECONOMIC DEVELOPMENT | BOARD OF REGENTS-DRI | GENERAL | \$1,447,486 | EXEMPT |
| | Contract Description: | This is a new interlocal contract that will combine the research expertise from the Nevada System of Higher Education's Desert Research Institute and IBM's advanced computing technologies, to deliver high-value shared services to public and private sector clients while building job skills and assisting the Department of Employment Training and Rehabilitation (DETR) and Governor's Office of Economic Development (GOED) to grow the quality of the state's workforce. The total value of this contract is \$3,804,976. DETR's portion of the contract is \$925,836.06. GOED's portion of the contract is \$1,447,485.50. The remaining \$1,431,654.44 will be paid by the Nevada System of Higher Education, Desert Research Institute. This contract relates to contract #14104 on this agenda. | | | | |
| | | Term of Contract: | Upon Approval - 01/31/2018 | Contract # 14119 | | |

***11. FOR POSSIBLE ACTION – MASTER SERVICE AGREEMENTS**

| BOE # | DEPT # | STATE AGENCY | CONTRACTOR | FUNDING SOURCE | AMOUNT | EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES |
|--------|------------------------------|---|---|------------------|-------------|---|
| MSA 1. | MSA | VARIOUS STATE AGENCIES | HAT LTD PARTNERSHIP DBA MANPOWER TEMPORARY SERVICES | OTHER: VARIOUS | \$6,000,000 | |
| | Contract Description: | This is a new contract to provide temporary employment services as needed by various State agencies. State agencies may have a need to temporarily fill staffing vacancies. | | | | |
| | | Term of Contract: | 04/01/2013 - 03/31/2017 | Contract # 14026 | | |
| MSA 2. | MSA | VARIOUS STATE AGENCIES | HOWROYD WRIGHT EMPL AGEN DBA APPLEONE EMPLOYMENT SRVCS. | OTHER: VARIOUS | \$6,000,000 | |
| | Contract Description: | This is a new contract to provide temporary employment services as needed by various State agencies. State agencies may have a need to temporarily fill staffing vacancies. | | | | |
| | | Term of Contract: | 04/01/2013 - 03/31/2017 | Contract # 14030 | | |

| BOE # | DEPT # | STATE AGENCY | CONTRACTOR | FUNDING SOURCE | AMOUNT | EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES |
|--------|------------------------------|---|------------------------------|-------------------------|-------------|---|
| MSA 3. | MSA | VARIOUS STATE AGENCIES | MARATHON STAFFING GROUP INC. | OTHER: VARIOUS | \$6,000,000 | |
| | Contract Description: | This is a new contract to provide temporary employment services as needed by various State agencies. State agencies may have a need to temporarily fill staffing vacancies. | | | | |
| | | Term of Contract: | 04/01/2013 - 03/31/2017 | Contract # 14032 | | |
| MSA 4. | MSA | VARIOUS STATE AGENCIES | TS STAFFING SERVICES INC. | OTHER: VARIOUS | \$6,000,000 | |
| | Contract Description: | This is a new contract to provide temporary employment services as needed by various State agencies. State agencies may have a need to temporarily fill staffing vacancies. | | | | |
| | | Term of Contract: | 04/01/2013 - 03/31/2017 | Contract # 14038 | | |

12. INFORMATIONAL ITEMS

A. Department Of Conservation and Natural Resources – Division of State Lands

Pursuant to NRS Chapters 111, Statutes of the Nevada, 1989 at page 263, the Division of State Lands is required to provide the Board of Examiners quarterly reports regarding lands or interests in lands transferred, sold, exchanged, or leased under the Tahoe Basin Act program. Also, pursuant to Chapter 355, Statutes of Nevada, 1993, at page 1153, the agency is to report quarterly on the status of real property or interests in real property transferred under the Lake Tahoe Mitigation Program. This submittal reports on program activities for the fiscal quarter ending December 31, 2012 (reference NRS 321.5954).

13. BOARD MEMBERS' COMMENTS/PUBLIC COMMENTS

*14. FOR POSSIBLE ACTION – ADJOURNMENT

Notice of this meeting was posted in the following locations:

Blasdel Building, 209 E. Musser St., Carson City, NV

Capitol Building, 101 N. Carson St., Carson City, NV

Legislative Building, 401 N. Carson St., Carson City, NV

Nevada State Library and Archives, 100 Stewart Street, Carson City, NV

Notice of this meeting was emailed for posting to the following location:
Capitol Police, Grant Sawyer State Office Building, 555 E. Washington Ave, Las Vegas, NV
Brad Carson bcarson@dps.state.nv.us

Notice of this meeting was posted on the following website:
<http://budget.nv.gov/Meetings>

We are pleased to make reasonable accommodations for members of the public who are disabled and would like to attend the meeting. If special arrangements for the meeting are required, please notify the Department of Administration at least one working day before the meeting at (775) 684-0222 or you can fax your request to (775) 684-0260.

DETAILED AGENDA

March 12, 2013

1. PUBLIC COMMENTS

Comments:

*2. FOR POSSIBLE ACTION – APPROVAL OF THE FEBRUARY 12, 2013 BOARD OF EXAMINERS’ MEETING MINUTES

Clerk’s Recommendation: I recommend approval.

Motion By: _____ **Seconded By:** _____ **Vote:** _____

Comments:

*3. FOR POSSIBLE ACTION – STATE VEHICLE PURCHASE

Pursuant to NRS 334.010, no automobile may be purchased by any department, office, bureau, officer or employee of the State without prior written consent of the State Board of Examiners.

| AGENCY NAME | # OF VEHICLES | NOT TO EXCEED: |
|--|---------------|--------------------|
| Department of Administration – Motor Pool Division | 1 | \$27,500 |
| Office of the Military | 2 | \$20,000 |
| Department of Conservation and Natural Resources – Division of Water Resources | 2 | \$46,884.53 |
| Total: | 5 | \$94,384.53 |

Clerk’s Recommendation: I recommend approval.

Motion By: _____ **Seconded By:** _____ **Vote:** _____

Comments:

*4. FOR POSSIBLE ACTION – CASH MANAGEMENT IMPROVEMENT ACT

A. Office of the Controller – Payment to U.S. Treasury not to exceed \$11,879

The State Controller requests approval of payment to the U.S. Treasury not to exceed \$11,879 from the General Fund. This is the highest possible payable liability for 2012. The U.S. Treasury is reviewing the report and should have a final liability figure by March 16th. Payment to the U.S. Treasury is required by March 31st.

Clerk's Recommendation: I recommend approval.

Motion By:

Seconded By:

Vote:

Comments:

***5. FOR POSSIBLE ACTION – AUTHORIZATION TO CONTRACT WITH A FORMER EMPLOYEE**

A. Department of Employment, Training & Rehabilitation

Pursuant to Assembly Bill 240, Section 1 of the 2011 Legislature, DETR requests authority to contract with a former employee, a Public Service Intern 2 within the Rehabilitation Division, through an existing contract with United Cerebral Palsy of Nevada. The existing contract, which provides assistance to school district staff in identifying and referring students/clients eligible for Vocational Rehabilitation services, is currently in place until April 30, 2013 but is in the process of being extended through August 31, 2013 in order to allow ample time to complete the RFP process.

Clerk's Recommendation: I recommend approval.

Motion By:

Seconded By:

Vote:

Comments:

***6. FOR POSSIBLE ACTION – NOTIFICATION OF INTENT TO FILE FOR A GRANT OR LOAN FROM THE DISASTER RELIEF ACCOUNT WHICH REQUIRES AN EXTENSION TO COLLECT DATA**

A. Department of Public Safety – Division of Emergency Management – Severe Winter Storm Damage, Hawthorne, NV

Pursuant to NRS 353.2755, Mineral County filed their letter of intent with the Division of Emergency Management to request a loan or a grant from the Disaster Relief Account for severe winter storm damage in Hawthorne, Nevada within the 60 day requirement. Mineral County needs to provide additional information to complete their request including, but not limited to, financial documentation, availability of internal funding, and assessment damages. Emergency Management respectfully requests an extension to November 30, 2013 to collect this data for final submittal to the Board of Examiners and Interim Finance Committee.

Clerk's Recommendation: I recommend approval.

Motion By:

Seconded By:

Vote:

Comments:

***7. FOR POSSIBLE ACTION – APPROVAL TO PAY A CASH SETTLEMENT**

Pursuant to NRS 41.037, the State Board of Examiners may approve, settle or deny any claim or action against the State, any of its agencies or any of its present or former officers, employees, immune contractors or State Legislators.

A. Department of Transportation – Administration – \$250,598.30

The department requests settlement approval in the amount of \$250,598.30 to resolve an inverse condemnation and pre-condemnation damages that is now on appeal and cross-appeal before the Nevada Supreme Court. The parties attended a Supreme Court-mandated mediation and reached a resolution of the entirety of the action subject to the Board of Examiner’s approval of this settlement amount. The \$250,598.30 settlement request is in addition to a judgment of \$624,401.70 that the District Court entered against NDOT in November of 2012 that NDOT has already paid. Approval of this additional settlement amount would bring the total to \$875,000.

Clerk’s Recommendation: I recommend approval.

| | | |
|-------------------|---------------------|--------------|
| Motion By: | Seconded By: | Vote: |
| <hr/> | | |
| Comments: | | |

***8. FOR POSSIBLE ACTION – VICTIMS OF CRIME PROGRAM (VOCP) APPEAL**

Pursuant to NRS 217.117 Section 3, the applicant or Clerk of the Board may, within 15 days after the appeals officer renders a decision, appeal the decision to the Board. The Board shall consider the appeal on the record at its next scheduled meeting if the appeal and the record are received by the Board at least 5 days before the meeting. Within 15 days after the meeting the Board shall render its decision in the case or give notice to the applicant that a hearing will be held. The hearing must be held within 30 days after the notice is given and the Board shall render its decision in the case within 15 days after the hearing. The Board may affirm, modify or reverse the decision of the appeals officer.

A. Michael Schulz

The issue before the Board is the appeal of a denial for VOCP assistance. Mr. Schulz has reported problems with ongoing identity theft to the United States Department of Justice. Mr. Schulz’ finances and credit have been affected. During hearings, Mr. Schulz claimed he should be eligible for assistance due to an assault against him that occurred in Pennsylvania in 1998. Unfortunately, this assault does not qualify him for assistance in Nevada, nor is identity theft a crime that is covered through this program.

Clerk’s Recommendation: To uphold the denial of this claim.

| | | |
|-------------------|---------------------|--------------|
| Motion By: | Seconded By: | Vote: |
| <hr/> | | |
| Comments: | | |

***9. FOR POSSIBLE ACTION – LEASES**

Three statewide leases were submitted to the Board for review and approval.

Clerk’s Recommendation: I recommend approval.

Motion By: _____ **Seconded By:** _____ **Vote:** _____

Comments:

***10. FOR POSSIBLE ACTION – CONTRACTS**

Forty-four independent contracts were submitted to the Board for review and approval.

Clerk’s Recommendation: I recommend approval.

Motion By: _____ **Seconded By:** _____ **Vote:** _____

Comments:

***11. FOR POSSIBLE ACTION – MASTER SERVICE AGREEMENTS**

Four master service agreements were submitted to the Board for review and approval.

Clerk’s Recommendation: I recommend approval.

Motion By: _____ **Seconded By:** _____ **Vote:** _____

Comments:

12. INFORMATIONAL ITEM

A. Department Of Conservation and Natural Resources – Division of State Lands

Pursuant to NRS Chapters 111, Statutes of the Nevada, 1989 at page 263, the Division of State Lands is required to provide the Board of Examiners quarterly reports regarding lands or interests in lands transferred, sold, exchanged, or leased under the Tahoe Basin Act program. Also, pursuant to Chapter 355, Statutes of Nevada, 1993, at page 1153, the agency is to report quarterly on the status of real property or interests in real property transferred under the Lake Tahoe Mitigation Program. This submittal reports on program activities for the fiscal quarter ending December 31, 2012 (reference NRS 321.5954).

BRIEF DESCRIPTION

- **1989 Tahoe Basin Act**
 - The agency reports there were no transfers of lands or interests in lands during the quarter.

- There were no acquisitions of lands or interests in lands during the quarter; however the agency indicates that a transaction is pending to acquire an environmentally sensitive half-acre parcel in Douglas County using funds from the Tahoe Environmental Improvement Program (EIP).

- **Lake Tahoe Mitigation Program**

- There were no transfers of lands or interests in lands during the quarter.

There was one EIP restoration project completed in October 2012, which was on a state owned conservation easement in Incline Village, restoring the affected area to a more naturally functioning ecosystem to be managed as open space for the public.

13. BOARD MEMBERS' COMMENTS/PUBLIC COMMENTS

***14. FOR POSSIBLE ACTION – ADJOURNMENT**

Motion By: _____ **Seconded By:** _____ **Vote:** _____

Comments:

MINUTES

MEETING OF THE BOARD OF EXAMINERS

February 12, 2013

The Board of Examiners met on Tuesday, February 12, 2013, in the Guinn Room on the second floor of the Capitol Building, 101 N. Carson St., Carson City, Nevada, at 10:00 a.m. Present were:

Members:

Governor Brian Sandoval
Attorney General Catherine Cortez Masto
Secretary of State Ross Miller
Clerk Jeff Mohlenkamp

Others Present:

Katie Armstrong, Attorney General's Office
Steve Quinn, Attorney General's Office
Kimberlee Tarter, Purchasing
Julie Kidd, State Public Works Division
Imran Hyman, Department of Child and Family Services
Liz O'Brien, Budget Division
Doug Van Aman, Governor's Office of Economic Development
Kris Sanchez, Governor's Office of Economic Development
Brooke Bohlhe, Callister & Associates
Chad Westom, Health Division
Brad Towle, Health Division
Julia Peek, Health Division
Jo Malay, Health Division
Roger Miles, Attorney General/ Nevada Department of Transportation
Nancy Bowman, Attorney General's Office
Kimberly Dale, Attorney General/ Nevada Department of Transportation
John Christopherson, Department of Conservation and Natural Resources
Richard Vineyard, Department of Education
Michael McMahon, Department of Welfare and Supportive Services
Steve Fisher, Department of Welfare and Supportive Services
Sue Smith, Department of Welfare and Supportive Services
Ellen Crecelius, Department of Health and Human Services
Lisa Koehler, Business and Industry
Kate Morra, Business and Industry
Melinda Brawner, Business and Industry
Rhema Cruson, Business and Industry
Martin Hefner, Department of Motor Vehicles
David Gustafson, Enterprise IT Services
Troy Dillard, Department of Motor Vehicles
Nicole Lambole, Secretary of State
John Echeverria, Echeverria Law Office

LeeAnn Easton, Department of Human Resource Management
Shelly Blotter, Department of Human Resource Management
Tina Gerber-Winn, Aging & Disability Services Division
Jane Gruner, Aging & Disability Services Division
Julie Kotchevar, Aging & Disability Services Division
Shelly Gall, Aging & Disability Services Division
Marva Clevon, Department of Education
Deborah Cunningham, Department of Education
Sandra Chereb, Associated Press
Rudy Malfabon, Nevada Department of Transportation
Ed Vogel, Las Vegas Review Journal

1. PUBLIC COMMENTS

Comments:

****Due to technical difficulties Agenda items 2,3,4,5, and part of 6 are not verbatim.****

***2. FOR POSSIBLE ACTION – APPROVAL OF THE DECEMBER 5, 2012 BOARD OF EXAMINERS’ MEETING MINUTES**

Clerk’s Recommendation: I recommend approval.

Motion By: Secretary of State Seconded By: Attorney General Vote: 3-0

Comments:

***3. FOR POSSIBLE ACTION – APPROVAL OF THE JANUARY 8, 2013 BOARD OF EXAMINERS’ MEETING MINUTES**

Clerk’s Recommendation: I recommend approval.

Motion By: Secretary of State Seconded By: Attorney General Vote: 3-0

Comments:

***4. FOR POSSIBLE ACTION – STATE ADMINISTRATIVE MANUAL**

The State Administrative Manual (SAM) is being submitted to the Board of Examiners’ for approval of clarification in the following Chapters:

- A. **2905 – Office of the Attorney General**

Clerk’s Recommendation: I recommend approval.

Motion By: Secretary of State Seconded By: Attorney General Vote: 3-0

Comments:

***5. FOR POSSIBLE ACTION – AUTHORIZATION TO CONTRACT WITH A FORMER EMPLOYEE**

A. Department of Health and Human Services – Aging and Disability Services Division

Pursuant to Assembly Bill 240, Section 1 of the 2011 Legislature, Aging and Disability Service Division (ASDS) requests authority to contract with a former state employee who will provide psychiatric services to perform mental evaluations for the Elder Protection Rights program. NRS 159.044 (3) requires that this evaluation be conducted by a licensed physician and ASDS does not employ licensed psychiatrists.

Clerk’s Recommendation: I recommend approval.

Motion By: Secretary of State Seconded By: Attorney General Vote: 3-0

Comments:

***6. FOR POSSIBLE ACTION – TORT CLAIM**

**A. Matthew Callister – TC 16431
Amount of Claim - \$375,000.00**

**B. Echeverria Law Office Trust Account – TC 16434
Amount of Claim - \$330,152.00**

Clerk’s Recommendation: I recommend approval.

Motion By: Secretary of State Seconded By: Attorney General Vote: 3-0

Comments:

Mr. Quinn: -- hypothermia of 105 degrees an hour after death, and a history of drug abuse involving a similar incident just four months prior. The costs and the expenses of further litigation, coupled with the however slight potential for an adverse substantial award against the State make this settlement in the State's interest, therefore, in consideration of all this, the Department of Public Safety determined that the settlement was in their interest.

Governor: -- So if I understand the facts, if we had done nothing, he could have run into traffic and been harmed.

Mr. Quinn: He was out there in speeding traffic. He could have -- he was not only -- he not only could have been harmed, traffic was swerving around him, posing a risk to all the traffic that was trying to avoid his presence in the freeway.

Governor: So this simply was a cost of defense offer that was accepted.

Mr. Quinn: The initial demand was 7.2 million.

Governor: But as I said, your estimate is that a hard cost of a trial would equal somewhere around \$300,000?

Mr. Quinn: Yes.

Governor: And then given the potential for the demand and the uncertainties of a jury trial, that this is in the best interest of the State?

Mr. Quinn: Yes. Yes, Governor

Governor: And then there is a contribution by the City of Henderson as well?

Mr. Quinn: Their contribution is on top of this amount of, I think its 50,000 -- 45,000.

Governor: All right. I have no further questions. Other members of the Board?

Secretary of State: No, Governor.

Attorney General: No, Governor.

Brooke Bohlhe: For the record, my name is Brooke Bohlhe. I'm here on behalf of Matthew Callister and the firm.

Governor: All right. Thank you. If there are no questions, the Chair will accept a motion to approve a claim in the amount of \$375,000 in the case which is described in this Agenda item, Agenda Item 6.

Secretary of State: I move for approval.

Attorney General: Second the motion.

Governor: The Secretary of State has moved for approval. The Attorney General has seconded the motion. Any questions or discussion? All in favor please say aye. Motion passes three-zero. Thank you, Mr. Quinn. Thank you. All right. You have the second item?

Nancy Bowman: Yes, I do.

Clerk: Thank you, Governor. So Item 6B is another tort claim. This is Item 6B. Echeverria Law Office Trust Account, and the claim on this one is in the amount of \$330,152.

Governor: Good morning.

Nancy Bowman: Good morning.

Governor: Will you present a brief background, excuse me, on this matter, please?

Nancy Bowman: This is a case where on June 13, 2011, an NDOT driver was traveling on U.S. Highway 50A, left the paved portion of the highway and struck a vehicle parked alongside the highway. That vehicle had been occupied by two ladies, who were killed as a result of the impact with an NDOT driver, and a lawsuit has been brought by four plaintiffs, brothers and the estate of the decedents, and we have entered into a preliminary settlement to be approved by the Board.

Governor: And it's your opinion that this settlement is in the best interest of the State?

Nancy Bowman: It absolutely is. It absolutely is. We have -- we also represent the NDOT driver. The NDOT driver pled guilty to vehicular homicide and, therefore, we have no defense. And so the settlement is in the best interest of the state.

Governor: All right. I have no further questions. Board members, do you have any questions?

Secretary of State: No, Governor.

Governor: Was there a demand that was higher than the amount that we would be approving today?

Nancy Bowman: Governor, the amount of settlement represents the cap on the tort liability that the State would be subject to with regard to the wrongful deaths. In addition to that we're paying a sum for the funeral expenses for the two women who were sadly killed.

Governor: No. It's an absolute tragedy and well, does this resolve all the claims with regard to the case?

Nancy Bowman: It does not, Governor, thank you. And that's one question that I'd like to ask is, we are still working on a pending subrogation claim for the property damage for the vehicle of the decedents. It's going to be approximately \$20,000. It will be payable -- I believe State Farm is the claimant in that one. And so I would like to know if you would like us to bring that case in front of you since its part of the situation, or if we have approval to settlement that one in the amount of that property damage when it's ripe for settlement.

Governor: Well, I think we just approved -- under the SAMS manual that your office, the Attorney General's office could resolve that independently of this Board.

Nancy Bowman: Right.

Governor: And I have no problem with that.

Nancy Bowman: Okay. Thank you.

Governor: Okay. I have no further questions. Board Members?

Secretary of State: No, Governor.

Governor: Okay. The Chair will accept a motion for approval of payment of a claim in the amount of \$330,152 to the Echeverria Law Office Trust Account.

Secretary of State: I move for approval

Attorney General: Second the motion.

Governor: Motion for approval by the Secretary of State, second by the Attorney General. Any questions on the motion? If there are none, all in favor, please say aye. Motion passes three to zero. Thank you very much.

Nancy Bowman: Thank you.

***7. FOR POSSIBLE ACTION – LEASES**

Four statewide leases were submitted to the Board for review and approval.

Clerk's Recommendation: I recommend approval.

Motion By: Secretary of State Seconded By: Attorney General Vote: 3-0

Comments:

Governor: Agenda Item No. 7, leases. Mr. Mohlenkamp.

Clerk: Thank you, Governor. Before the Board for consideration are four separate leases. The first is the Department of Business and Industry. The second is the Department Conservation and Natural Resources. Then you have Health And Human Services, the welfare division, and then finally, Department of Transportation. One thing I would point out, because we've been talking about this for quite a while now, is the savings that are being achieved in contract. I think we finally have hit the end the meaningful savings. It's both good and bad news. The good news is I think it means that the market is corrected -- fully corrected, but the bad news is we're not -- no more savings for the State. Anyhow, there's four for consideration.

Governor: But we're still negotiating hard to get the best deal we can, correct?

Clerk: You know, I have to say I have been more than pleased with the work on the part of the buildings and grounds unit, and the state agencies, because I think the savings we've achieved over the last two years, has really been meaningful for the State.

Governor: No. And at some point, if you would calculate what those savings were, I'd be interested in that number. Board members, do you have any questions with regard to the leases described in Agenda Item No. 7?

Attorney General: No.

Secretary of State: No, Governor.

Governor: if there are none, the chair will accept a motion for approval of leases 1 through four in Agenda No. 7.

Secretary of State: I'll move for approval.

Attorney General: I'll second the motion.

Governor: The Secretary of State has moved for approval of the leases described in Agenda Item No. 7. Attorney General has seconded the motion. Any questions? All in favor, please say aye. Motion passes three to zero.

***8. FOR POSSIBLE ACTION – CONTRACTS**

Forty-eight independent contracts were submitted to the Board for review and approval.

Clerk's Recommendation: I recommend approval.

Motion By: Secretary of State Seconded By: Attorney General Vote: 3-0

Comments:

Governor: We will move onto Agenda Item No. 8, contracts.

Clerk: Thank you, Governor. Before the Board -- we're continuing with some fairly light Agendas lately. Hopefully -- I'm not sure that will continue forever, but 48 contracts for consideration by the Board.

Governor: Thank you, Mr. Mohlenkamp. I had questions with regard Contact No. 6, 15, 22. I did have questions regarding 25, but the information that you've provided me was more than sufficient, and I want to compliment whoever provided that information. It was very thorough. So I'm going to leave that one out. And 43. Board members, do you have any other contracts you'd like to hold out?

Secretary of State: No, Governor.

Attorney General: No, Governor.

Governor: Good morning.

Ms. Easton: Good morning, Governor, members of the Board. For the record, my name is Lee-Ann Easton, Administrator for the Human Resource Management Division, and I'm here to speak on Contract No. 6. Also in the south is Brian Nix, the Administrator for the Hearings and Appeals Division.

Governor: Okay. Yeah. I don't know who the prime spokesperson is on this. I was just seeking a little bit more detail on what you hope to accomplish with this contract.

Ms. Easton: Well, before you is a contract to add the Hearings and Appeals Division as a designee for our hearings officer process. Currently we have 12 hearing officers, six in the north, six in the south. This would add a seventh in the north and the south. So they would basically just be added to the list of hearings officers that employees and agencies can choose from in the process. And we did take this to the personnel commission who oversees this process, and they did approve it at the December 7 meeting.

Governor: And at least within the purpose of contract description, it was to provide ongoing appeals officers to hear executive branch employee whistleblower complaints and appeals regarding suspensions, demotions, involuntary transfers and terminations. Were those going somewhere else, or...

Ms. Easton: Those the currently going to the 12 hearing officers that we have designated throughout the state. Those are private attorneys that -- six in the north, six in the south, that currently handle all the hearings. And so what this would do would bring in the hearings and appeals process under the Department of Administration as a seventh person in the north and south that we could go to handle our hearings.

Governor: Is there a backlog, or...

Ms. Easton: Not currently. We do have quite a few cases. Our cases are actually luckily going down, and last year we had 88 cases. So far this year -- fiscal year 13, we have 31 cases. But we believe that bringing. Hearings and appeals division into the process will be a cost savings to the State as well as I believe that we will get more consistent decisions throughout the state because we have a group of hearing officers that work together, and their all licensed attorneys.

Governor: That's what I needed to hear. All right. Thank you. I have no further questions regarding this contract. Board members?

Secretary of State: No, Governor.

Governor: All right. Thank you.

Ms. Easton: Thank you.

Governor: Okay. We'll move onto contract number 15, which I believe is the Governor's Office of Economic Development. Good morning, Sir.

Mr. Sanchez: Good morning. Chris Sanchez, Governor's Office of Economic Development.

Governor: Mr. Sanchez, if you would just provide the Board with a brief description of your -- what the office is hoping to accomplish with this contract.

Mr. Sanchez: Sure. So there's two components of the contract. The first part is a retro pay for the trade mission that occurred in September of 2012, and the second part is under a new scope of work. Its attachment AA I believe in the packet, that will be for March 1 through August 1, and it is to provide services for our focus areas, the Governor's Office of Economic Development, which is to increase exports from the state. Also to identify foreign direct investment that we can match with projects here in the state, and the third component is on the recruiting side for companies in China that might be considering relocating to Reno or Las Vegas, or in the rural part of the state.

Governor: So this will, I guess, enhance the efforts...

Mr. Sanchez: Yes.

Governor: ... that we're trying to do for the state with regard to, as you describe exports and investment, and then perhaps future relationships between Chinese businesses and the state.

Mr. Sanchez: Yes. Exactly. It's to enhance the efforts. It's important that -- and what we found is having someone on the ground that we can turn to, there's a lot of interest in Nevada from various groups in China and organizations and so we need somebody on ground that we can engage with that can kind of be our representative in the efforts that we are pursuing.

Governor: I have not further questions. Board members?

Secretary of State: The principal of a merge limited was designated in some capacity by the office of the governor, Jeffery Bernstein, at some point. Can you describe what his responsibilities were and how that may tie into that contract?

Mr. Sanchez: Yeah. So Jeff Bernstein actually has worked with -- actually there's I guess a couple of points. The Commission on Economic Development, he had worked with the commission with some conferences that had occurred in China. One was a battery conference. He had been a representative attended those conferences essentially on behalf of the commission. So he's been familiar with the state of Nevada, and worked in some capacity either on the private side or the public side through the commission for about two -- two to three years.

Secretary of State: So do we have a previous contract with them under those duties, or...

Mr. Sanchez: Through the commission days, I'd have to check and get back to the Board. I believe that there was some type of agreement there, but that was prior to my knowledge, so I'd have to check.

Secretary of State: Okay. Thank you.

Governor: Madam Attorney General, do you have any questions?

Attorney General: Just a clarification Governor, and I may have missed this. So this contract is specifically to facilitate international conferences in China? Is that what we're looking at, or...

Mr. Sanchez: So it's a bit broader in scope. It's the conferences as well as -- I'll give an example. So we have two components of this. We might have a company in China that's looking to invest in Nevada. But they are not quite sure, you know, who to go to, and we need a representative that can work with that company in China, and then work with us on the ground here in Nevada. And so he would be providing a service for the Chinese company. And then on the reverse side, we have a number of companies here in the state that might be seeking to break into Chinese markets, and he would then provide the trade business to business relationship part for those companies here seeking to break into that market.

Attorney General: Okay. So that answers my question. So this is just limited to interaction with China?

Mr. Sanchez: Correct.

Attorney General: Okay. Thank you.

Governor: If there are no further questions, thank you very much.

Mr. Sanchez: Thanks.

Governor: Move onto Contract No. 22. Aging & Disability Services.

Jane Gruner: Good morning. Jane Gruner, Aging and Disability Services Administrator, and with me is Tina Gerber-Winn, my deputy. This contract is for -- to start a new program with money that we saved in our senior RX and disability RX program, and the money was saved with using rebates and because a lot of drugs went generic recently. And so what we'd like to do is have a dental program as part of this program, and it would be a management piece. There would be 800 individuals served in the first year, and it's limited to a thousand dollar annual benefit.

Governor: And is this -- do you anticipate that we'll continue to have these types of savings to fund this as we move on?

Jane Gruner: We do. It's in our 14/15 budget. If it's not approved in our budget, the program will end.

Governor: No. And I -- I guess part of this is, I think it's a great accomplishment, the savings, then to be able to use that money for a new service that's really needed out there. So I just want to make sure that you had an opportunity to flesh this out and know how it's going. So will you report back and see, I mean, do you have a waiting list? I mean, do you know if there are folks out there that are going to sign up if you say that there will be 800 that will be served?

Jane Gruner: They're just waiting to hear it's okay.

Governor: All right. So when will you -- if we approve this today, when will you start implementing?

Jane Gruner: It would start March 1.

Governor: March 1, okay. All right. I have no further questions. Board members?

Secretary of State: No, Governor.

Governor: Thank you, and congratulations.

Jane Gruner: Thank you. Contract 43, Department of Motor Vehicles.

Mr. Dillard: Good morning, Governor. Troy Dillard, Interim Director with Department of Motor Vehicles. With me is Martin Hefner, Management Analyst and our project management for this particular contract. This contract is really about an exciting new technology that we're trying to bring to the Department of Motor Vehicles. I'm sure none of you thought that there were any lines in the Department of Motor Vehicles, but I'm here to tell you that is the case and has been for some time. This technology is about actually customer management. So changing the cueing system that we cueing system that we currently use, which is just a little bit more advanced than the ice cream shop cueing system where you take a number and wait in line, to bring new technology enhancements to your ability to manage your time much more efficiently than sitting in our offices waiting for service. Effectively, what it does is it's two parts, where the kiosk is put in the Department of Locations, and you check in based upon the services that you need, and puts you in a cue based upon those particular services to get you the most efficient system. That's if you're going to come into the office and wait. The real issue here, and the real enhancement and advancement, is the ability to now get in line without being at the office at all, by using a smartphone, using SMS messaging, commonly known to you as texting, you'll actually be able to text into a number, obtain a position in line at any of our offices. This initial deployment will only be in the Galletti office in Reno for a six-month, no-cost test pilot test phase to ensure that this technology actually functions for what we need it to in the state, and then the contract will kick in after that.

Governor: And pardon the little bit of a joke, but is there going to be an app for that?

Mr. Dillard: One of the reasons we chose Galletti is because we actually have to get the information out to the public the number that you have to text into. So if we'd have chose an office in Las Vegas, we couldn't manage it out of a single location, because all the valley would have the number and it would only be good in one area. So that's why we chose the location up in Northern Nevada, because it's really a centralized location for the north area, and that will give us a good possibility of seeing the impacts and letting you better manage your time and not have to spend your time waiting in line at the department.

Governor: So just for simplicity sake, I need to -- I just got the notice that I need to register my son's vehicle. So how would it -- I know I can do it online, but if I chose to come into the office to do that ...

Mr. Dillard: Yes.

Governor: So I would...

Mr. Dillard: So you would text into the number that will be provided, which is yet to be determined, but the system -- the pilot is set to go into place in March after the approval of the contract. And you would text in, and it would basically clarify which office you wanted to go to. In the pilot there's only one. It would then clarify what service that you wanted. In your case it would be a registration issue, and then it would give you an approximate appointment time. It says you will be served approximately between 11:45 and 12:00, would you like to join the cue for that time. If that's too soon for you, you'll have an option to go further back. In addition, if you're not running late in showing for your appointment, you'll also have the option to push yourself back and not lose your place in line, but be served at a later time.

Governor: Okay. And we're confident that when somebody comes in and has that 15 minute window, that we'll be able to service them at that time.

Mr. Dillard: That's part of what the pilot's going to ensure, that the technology functions as it is designed in the presentation. There are -- this is fairly new technology. There's only a few governmental entities using it. There's more in the private sector with buffet lines and things of that nature. But the government, on the scale that we're talking about, there's really only a few out there. So we really are kind of the cutting edge of trying out this technology.

Governor: No. And that's good. Are there other DMVs in another state have tried this?

Mr. Dillard: There is I think one other DMV using a similar -- it's not the same vendor, but a different vendor, and there's Public Safety in Texas is using this particular vendor with the SMS messaging service.

Governor: And they -- their experience has been positive so far?

Mr. Dillard: To this point it's very positive, the feedback, yeah.

Governor: And I'm sorry, you said in March is when we would expect that to begin?

Mr. Dillard: Yes. We're currently in the screen design and the modifications that need to be made to provide that proper feedback. We are anticipating a March launch for this at the Galletti office in Reno.

Governor: And that will be a free service, correct?

Mr. Dillard: And it will be a free service.

Governor: Okay. I have no further questions. Board members?

Secretary of State: Just a ...

Attorney General: Just a -- oh, I'm sorry. Go ahead, Mr. Secretary of State.

Secretary of State: You may have a better question than mine.

Attorney General: I don't know about that. Mine's on the heels of the Governor's app question, is how has DMV in a Box -- how successful has that program been, and does that somehow interact with this new system?

Mr. Dillard: That's a good question. There's no inner operability with this system, because this cueing system is specifically for services at the counter at DMV offices, where the DMV in a Box focuses on not having to come into a DMV office, and be able to conduct services outside of our office, thereby not impacting the wait times that go along with the offices. The DMV in a Box has actually been very successful. I believe it's the first program in the country that went to a user fee model that has been successful. Since we did that, we have been able to expand those -- I think we have 27 partnership locations now, out in the communities throughout Nevada, in addition to the kiosks that are located within the DMV offices. The amount of transactions has continued to go up each and every year, with a pretty large spike after last March when we actually launched that program with our community partners.

Attorney General: Great. Thank you.

Secretary of State: It's been a while since I've gone in person...

Mr. Dillard: Good.

Secretary of State: ... and pulled the ice cream shop ticket to wait in line. So would this technology be specific to an individual that booked the appointment time, or would it be broader? This is -- I know that there are some services out there that take a hold of the ice cream ticket, and you can pay them to essentially wait in line for you. Would that be possible under this system, or would it be unique to the individual?

Mr. Dillard: It's unique to number that's calling into the system. So it identifies. In other words it's smart enough to know that you can't get a cue at all four offices in Las Vegas. You're tied to specifically one location at a time to prevent the stacking of appointments, et cetera. I supposed it could be feasible if a service figures out how to then contact you so that you know when the appointment schedule is, but because it's a two-way communication, you're getting your appointment initially, but then the app is also communicating back with you, so it's interactive. So if you need to adjust that appointment you can. That could potentially prohibit a service from doing it. So it depends on how they would design that. But the system itself on no-shows, knows to move up the next -- appointment that's an in-office appointment from somebody that took one from the kiosk to move their wait time -- or to shorten their wait time and move it up even quicker than their normal appointment would have been.

Secretary of State: Okay. I would just hate to spend all this money offering a free service and then, you know, have all those times gobbled up by some private company that was going to resell them to the public.

Mr. Dillard: The other thing I'd also kind of like to point out from your consideration is that the contract itself, most of the fiscal impact of the contract is the up-front costs of actually obtaining the service and the software and the initial, but the maintenance of it really is no more than we're already paying the current vendor for a decade-old system that really is the ice cream ticket machine.

Secretary of State: Okay.

Governor: Any other questions? I want to congratulate you on being innovative and, it sounds like, leading the nation in terms of ensuring that we decrease wait times as much as possible.

Mr. Dillard: That's one of our primary focuses, so thank you, Governor.

Governor: What are our average wait times, do you have any idea?

Mr. Dillard: You know, they vary by month. We just -- we were just under 30 minutes for December, which is, I think only the third time in the last two years that we've been able to reach a 30-minute wait time. We're back up roughly 48 minutes or so in January, so it's right in the 45 -- 30 to 45 minutes on an average wait time. That doesn't mean customers don't wait an hour and a half or two hours occasionally, particularly the day after, or the day before state holidays.

Governor: Okay. Those are the busy days?

Mr. Dillard: Those are the busy days.

Governor: Stay away, huh?

Mr. Dillard: Yeah.

Governor: Okay. I have no further questions. Thank you very much. Board members, I have no further questions with regard to the contracts 1 through 48 as described in Agenda Item No. 8. Do you have any further questions?

Secretary of State: No, Governor.

Attorney General: No.

Governor: Okay. Chair will accept a motion for approval of Contracts 1 through 48 as described in Agenda Item No. 8.

Secretary of State: I move for approval.

Attorney General: Second the motion.

Governor: Secretary of State has made a motion for approval. Attorney General has seconded the motion. Any questions on the motion? All in favor please say aye. Motion passes unanimously.

***9. FOR POSSIBLE ACTION – MASTER SERVICE AGREEMENTS**

Eleven master service agreements were submitted to the Board for review and approval.

Clerk's Recommendation: I recommend approval.

Motion By: Secretary of State **Seconded By:** Attorney General **Vote:** 3-0

Comments:

Governor: Mr. Mohlenkamp, Agenda Item No. 9, master service agreements.

Clerk: Thank you, Governor. Before the Board are 11 contracts, master service agreements. All of them are related to fire fuel reductions. Strangely enough, when I saw that there was 11 different companies that we use for trimming, moving, you know, removing debris, things of that nature, I was shocked. But I did get a list, and we actually have used all of them in recent years and various different agencies used them. So while I was shocked to see 11, we in fact do use all 11.

Governor: I have no questions regarding Agenda Item No. 9. Board members?

Secretary of State: No, Governor.

Governor: Chair will accept a motion for approval of master service agreements 1 through 10, or, excuse me, 11, as ...

Secretary of State: I move for approval.

Attorney General: Second the motion.

Governor: Secretary of State has moved to approve the master service agreements described in Agenda Item No. 9. The Attorney General has seconded the motion. Any questions? All in favor, please say aye. Motion passes 3-0.

10. BOARD MEMBERS' COMMENTS/PUBLIC COMMENTS

Comments:

Governor: Agenda Items No. 10, Board member comments. Board members, do you have any comments? Public comment? Is there any member of the public here in Carson City that would

like provide comment to the Board? Las Vegas? Any public comment? Is there anyone even in there, Madam Attorney General?

Attorney General: No, Governor.

Governor: Okay.

***11. FOR POSSIBLE ACTION – ADJOURNMENT**

Motion By: Secretary of State Seconded By: Attorney General Vote: 3-0;

Comments:

Governor: All right. Then Agenda Item No. 11, adjournment. Is there a motion to adjourn?

Secretary of State: Move to adjourn.

Attorney General: Second.

Governor: Secretary of State has moved to adjourn the meeting. It looks like the Attorney General has seconded the motion. All in favor please say aye. This meeting is adjourned. Thank you ladies and gentlemen.

Respectfully submitted,

JEFF MOHLENKAMP, CLERK

APPROVED:

GOVERNOR BRIAN SANDOVAL, CHAIRMAN

ATTORNEY GENERAL CATHERINE CORTEZ MASTO

SECRETARY OF STATE ROSS MILLER

Brian Sandoval
Governor




Jeff Mohlenkamp
State Budget Director

Stephanie Day
Deputy State Budget Director

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Budget Division

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: February 13, 2013
To: Jeff Mohlenkamp, Clerk of the Board
Department of Administration
From: John Borrowman, Budget Analyst
Budget Division 
Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting.

DEPARTMENT OF ADMINISTRATION
MOTOR POOL DIVISION

Agenda Item Write-up:

New Vehicle Request: Pursuant to NRS 334.010, the Department of Administration, Motor Pool Division requests approval to purchase a vehicle in SFY 2013 to support the long-term lease request from the Department of Business and Industry, Taxicab Authority Division.

Additional Information:

The Department of Business and Industry, Taxicab Authority Division intends to utilize the Department of Administration, Motor Pool Division fleet services as vehicles require replacement. This particular vehicle was totaled in a vehicle accident and needs replacement. Motor Pool is sufficiently funded for the purchase, operational expenditures, and revenues related to this request.

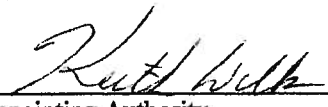
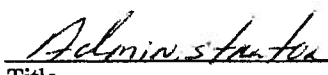
Statutory Authority:

BOE approval required pursuant to NRS 334.010.

REVIEWED: 

ACTION ITEM: _____

**Board of Examiners Request for Approval to Purchase a
State Vehicle Pursuant to NRS 334.010**

| | |
|---|---|
| Agency Name: Motor Pool | Budget Account #: 1356 |
| Contact Name: Keith Wells | Telephone Number: 775-684-1883 |
| <p>Pursuant to NRS 334.010, agencies must receive prior written consent to purchase State vehicles. This applies to all new and used vehicles. Please provide the following information:</p> <p>Number of vehicles requested: (1) _____ Amount of the request: \$27,500</p> <p>Is the requested vehicle(s) new or used: <u>New</u></p> <p>Type of vehicle(s) purchasing e.g. compact sedan, intermediate sedan, SUV, pick up, etc.: Full Size Police Sedan</p> <p>Mission of the requested vehicle(s): Vehicle will be utilized by Taxi Cab Authority Police officers in Las Vegas</p> | |
| <p>Were funds legislatively approved for the request?</p> <p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> | <p>If yes, please provide the decision unit number:</p> <p>If no, please explain how the vehicles will be funded? Out of budget request - will require work program</p> |
| <p>Is the requested vehicle(s) an addition to an existing fleet or replacement vehicle(s):</p> <p><input type="checkbox"/> Addition(s) <input checked="" type="checkbox"/> 1 Replacement(s)</p> | |
| <p>Does the requested vehicle(s) comply with "Smart Way" or "Smart Way Elite" requirements pursuant to SAM 1308? If not, please explain. Exempt - Police Vehicle</p> | |
| <p>Please Complete for Replacement Vehicles Only: (For type of vehicle, i.e., compact sedan, intermediate sedan, SUV, pick up, etc.)</p> <p>Current Vehicle Information: Vehicle #1 Model Year: Totaled in Accident Odometer Reading: Type of Vehicle:</p> <hr/> <p>Vehicle #2 Model Year: Odometer Reading: Type of Vehicle:</p> | <p>Does this request meet the replacement schedule criteria pursuant to SAM 1309? If no, explain why the vehicle is being replaced.</p> <p>This request is replacing a vehicle that was totaled in an accident</p> <hr/> <p>If the replacement vehicle is an upgrade to the existing vehicle, explain the need for the upgrade.</p> |
| <p><i>Please attach an additional sheet if necessary</i></p> | |
| <p>APPOINTING AUTHORITY APPROVAL:</p> <p align="center">   </p> <p>Agency Appointing Authority Title Date <u>1-14-13</u></p> | |
| <p>BOARD OF EXAMINERS' APPROVAL:</p> <p><input type="checkbox"/> Approved for Purchase <input type="checkbox"/> Not Approved for Purchase</p> <p>_____ Board of Examiners Date</p> | |

REQUEST FOR LONG TERM ASSIGNED VEHICLE

THIS FORM IS TO REQUEST ADDITIONAL VEHICLES ONLY

(Motor Pool has a replacement cycle in place for existing leased vehicles)

Please call the Motor Pool Administrator at (775) 684-1880 if you have any questions or concerns

Agency: Business & Industry - Taxicab Authority

Budget Account: 4130 Funding Source: General Fund Non-General Fund

Expense Coding:

| Fund | Agency | Appr Unit | Org/sub | Object | Job No |
|------|--------|-----------|---------|--------|--------|
| 245 | 750 | 413003 | 0000 | 6211 | |

Type of vehicle requested (check one):

- Compact Sedan Intermediate Sedan Full Size Sedan 6 Passenger SUV 8 Passenger SUV
- 7 Passenger Minivan 12 Passenger Van Other (contact Motor Pool before proceeding)

*Specialty vehicles – please enter the vehicle description code (e.g., 201) 201
(Description codes are located on Motor Pool’s website at www.motorpool.state.nv.us)

If requesting a pickup, do you need a camper shell Yes No

Provide estimated date of when vehicle is needed: ASAP

City vehicle based Las Vegas

Estimated percentage of time the vehicle will be used each month: 80%

Estimated yearly mileage: 8,400

Briefly describe usage: Daily use by investigative staff

Location of vehicle when not in use (check one): State Parking Lot Private Residence

Justification (Required for 4 wheel drive): _____

Contact Information (mandatory):

Name (print): Lisa Figueroa Phone: 775-684-2984

Email: lfigueroa@business.nv.gov

Authorization:

I, Charles D. Harvey, as Department head, do hereby authorize this request, and if approved, agree to abide by all the rules, regulations and procedures concerning the usage of long term Motor Pool vehicle(s).

Print Name: Charles D. Harvey Title: Administrator

Signature:  Date: 7-18-12

STANDARD PAGE FOR POLICE VEHICLES

(Use separate page for each package)

DEALER NAME : FINDLAY CHEVROLET

Specify State's Vehicle Item Number:1.1a Sedan 4-Door

| Specify MANUFACTURER, MODEL NAME, YEAR & BODY MODEL CODE: | Base Price for RENO/CARSON CITY | Base Price for LAS VEGAS |
|---|---------------------------------|--------------------------|
| CHEVROLET CAPRICE, 2013 - 1EW19 | \$25,995.00 | \$25,695.00 |
| State vehicle miles per gallon (MPG): 18/26/21 | | |
| State manufactures warranty: 5 YEAR OR 100,000 MILE POWERTRAIN LIMITED WARRANTY | | |
| 3 YEAR OR 36,000 MILE BUMPER TO BUMPER | | |
| Options Package Name/Code: | \$ | |
| List Equipment Features Below: | | |
| Full Size Spare | | |
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ITEMIZED OPTION PAGE ~ POLICE VEHICLES

(Use separate page for each package)

DEALER NAME: FINDLAY CHEVROLET

Specify State's Vehicle Item Number:1.1a Sedan 4-Door

| | | DEDUCT AMOUNT |
|---|-------|---------------|
| Delete 4-wheel drive system | N/A | N/A |
| Delete Spotlights | N/A | N/A |
| Paint: Heron Blue | \$500 | N/A |
| Additional window tinting (20% carbon film side and rear windows) | \$180 | N/A |
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|--|-------|----------------|-----|
| Bumper: Rear bumper will be equipped with reverse sensing system alerting the driver to obstacles while backing up. | \$496 | | |
| Compact disk player: in dash installed | STD | | N/A |
| Extended warranty | N/A | | N/A |
| Floor Coverings: carpet front and rear | STD | | N/A |
| Mirrors: Heated driver and passenger outside mirrors | \$60 | | N/A |
| Police wiring package: Minstar | \$496 | (Basic: Kerr) | N/A |
| Roll Stability Control Packages List package options: | STD | | N/A |
| Floor covering, hd vinyl, front and rear | \$110 | | N/A |
| Spotlights: to be mounted on left and right hand "A" pillar and wired independent of the ignition and individually fused with 10 to 20-amp capacity. To be 6" Unity #225 (equipped with Halogen spot lamp #H7635) or approved equal. | \$460 | EACH | N/A |
| Tow package w/class IV hitch/receiver and electronic brake wiring kit with 4-pin and 7-pin wire harness | N/A | | N/A |

Delivery charge for other than Reno or Las Vegas (i.e. Ely) \$0.85 per mile.

BUDGET ACCOUNT 1356 FY13 MOTOR POOL PURCHASE

| RX # | RX DATE | TYPE | Description | TOTAL QTY | TITLE FEE | VEHICLE PRICE | ENCUMBERED AMT | PAID | PC # | QTY REC | RC DATE |
|--------------|------------|--------|--|-----------|-----------|-------------------|----------------|------------|-------|---------|---|
| 55499 | 10/30/2012 | V-UHll | 2012 Toyota Raux | 2 | 56.5 | 23,529.24 | 0.00 | 47,114.98 | 59403 | 2 | 1/12/2012 ok |
| 58733 | 11/20/2012 | V | 2013 Ford Fusion | 1 | 28.25 | 17,609.00 | 17,637.25 | 38,728.50 | 59483 | 2 | 1/23/2013 ok |
| 58746 | 11/20/2012 | PU | 2013 Chevy Silverado | 2 | 56.5 | 20,139.00 | 0.00 | 26,498.25 | 59484 | 1 | 12/13/2012 ok |
| 58752 | 11/28/2012 | V-UHll | 2013 Grand Cherokee | 1 | 28.25 | 26,470.00 | 0.00 | 45,445.78 | 59485 | 2 | 11/29/2012 ok |
| 58770 | 11/20/2012 | V | 2012 Toyota Camry | 2 | 56.5 | 22,694.64 | 0.00 | 80,574.75 | | | |
| 58759 | 11/21/2012 | V-UHll | 2013 Chevy Traverse | 3 | 84.75 | 26,830.00 | 27,158.25 | 18,484.25 | | | |
| 58787 | 11/21/2012 | V-UHll | 2013 Chevy Traverse | 1 | 28.25 | 27,130.00 | 18,484.25 | 17,637.25 | 59497 | 1 | 2/1/2013 paid lower price/\$17609+28.25 (title) |
| 58805 | 11/21/2012 | V | 2013 Chevy Impala | 1 | 28.25 | 19,553.00 | 117,487.50 | 16,987.25 | 59490 | 1 | 1/23/2013 ok |
| 58800 | 11/21/2012 | V | 2013 Chevy Malibu | 6 | 169.5 | 15,553.00 | 1,130.00 | | | | |
| 58792 | 11/21/2012 | V | 2013 Chevy Impala | 1 | 28.25 | 18,739.00 | 30,520.25 | | | | |
| 58801 | 11/21/2012 | PU | 2013 Ford Expedition | 1 | 28.25 | 30,492.00 | 22,025.25 | | | | |
| 58810 | 11/26/2012 | Van | 2013 Grand Caravan | 1 | 28.25 | 21,997.00 | 22,025.25 | | | | |
| 58807 | 11/21/2012 | V | 2013 Chevy Malibu | 1 | 28.25 | 20,234.00 | 52,906.50 | | | | |
| 58808 | 11/21/2012 | PU | 2013 Ford Explorer | 2 | 56.5 | 26,425.00 | 32,853.25 | | | | |
| 58811 | 11/26/2012 | PU | 2013 Chevy Suburban | 1 | 28.25 | 32,825.00 | 0.00 | | | | |
| 58809 | 11/21/2012 | V | 2013 Chrysler 200 | 1 | 28.25 | 16,959.00 | 20,711.25 | | | | |
| 58812 | 11/26/2012 | Van | 2013 Chevy Express Van | 1 | 28.25 | 20,683.00 | 22,325.25 | | | | |
| 58813 | 11/26/2012 | Van | 2013 Grand Caravan SE | 1 | 28.25 | 22,297.00 | 19,881.25 | | | | |
| 60070 | 11/26/2012 | V | 2013 Ford Focus | 2 | 56.5 | 15,621.00 | 31,298.50 | | | | |
| 60539 | 12/5/2012 | V | 2013 Chevy Malibu | 1 | 28.25 | 19,853.00 | 22,982.25 | | | | |
| 61668 | 12/12/2012 | PU | 2013 Chevy Silverado | 1 | 28.25 | 22,954.00 | 22,854.25 | | | | |
| 64752 | 1/7/2013 | Van | 2013 Dodge Caravan P & f | 1 | 28.25 | 22,826.00 | 187,481.25 | | | | |
| 64836 | 1/9/2013 | V | 2013 Chevy Impala Police Package P & P | 9 | 254.25 | 20,803.00 | 0.00 | | | | |
| | | | | | | | 748,573.50 | 192,412.01 | | | |
| Total | | | | | | 515,118.88 | | | | | |

| | | |
|------|--------------------------------|------------|
| 47 | Beginning Cash | 956,271.00 |
| 4200 | Insurance Recoveries | 6,775.00 |
| 4252 | Excess Property Sales | 29,978.50 |
| 4669 | Trans From Other B/A Same Fund | 0.00 |
| | Total Receipts & Funding | 993,024.50 |
| | Encumbered + Paid Vehicles | 940,985.51 |
| | Purchasing Assessment | 3,712.50 |
| | Balance | 48,326.49 |

| | | |
|---|-----------|-----------|
| Reconciliation with BSR | | |
| Cash left Vehicle Purchases | | 48,326.49 |
| Authority left from One Shot Appropriation (Cat 15) | | 0.00 |
| Realized Funding Available per DAWN | 2/13/2013 | 48,326.49 |
| Pending Items | | 0.00 |

| | | | |
|------------|--------------------------------|------------|---------------------|
| BSR | Purchased/Paid Vehicles Cat 10 | 940,985.51 | includes title fees |
| 2/13/2013 | | 940,985.51 | |
| Difference | | 0.00 | |

| | | | |
|------------|------------|------------|---------------------|
| BSR | Encumbered | 748,573.50 | includes title fees |
| 2/13/2013 | | 748,573.50 | |
| Difference | | 0.00 | |

Brian Sandoval
Governor



Jeff Mohlenkamp
State Budget Director


Stephanie Day
Deputy State Budget Director

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Budget Division

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: February 13, 2013

To: Jeff Mohlenkamp, Clerk of the Board
Department of Administration

From: John Borrowman, Budget Analyst 
Budget Division

Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting.

OFFICE OF THE MILITARY

Agenda Item Write-up:

New Vehicle Request: Pursuant to NRS 334.010, the Office of the Military requests approval to purchase two vehicles in SFY 2013.

Additional Information:

The agency seeks approval to purchase a Chevy pickup with a welder and pipe rack and a Chevy Tahoe with a new snowplow. Both vehicles are owned by the Nevada System of Higher Education and used to maintain the Carlin Fire Science Academy (FSA). With the closure of the FSA and the transfer of the Carlin site to the Office of the Military (Military), transfer of additional assets is required to support the site. The Military was authorized to purchase a single vehicle for \$45,228 in SFY13. This purchase is for a total of \$20,000, well below the authorized amount, and for two vehicles with optional equipment beneficial to the site maintenance. The budget currently supports the operations of these vehicles.

Statutory Authority:

BOE approval required pursuant to NRS 334.010.

REVIEWED: _____

ACTION ITEM: _____

RECEIVED

FEB 05 2013

DEPARTMENT OF ADMINISTRATION
OFFICE OF THE DIRECTOR
BUDGET AND FINANCIALS DIVISION

Board of Examiners Request for Approval to Purchase a State Vehicle Pursuant to NRS 334.010

| | | | |
|--|--|--|---------------|
| Agency Name: Office of the Military | | Budget Account #: 3651 | |
| Contact Name: Jennifer McEntee | | Telephone Number: 775-884-8458 | |
| Pursuant to NRS 334.010, agencies must receive prior written consent to purchase State vehicles. This applies to all new and used vehicles. Please provide the following information: | | | |
| Number of vehicles requested: 2 | | Amount of the request: \$20,000 | |
| Is the requested vehicle(s) new or used: Used | | | |
| Type of vehicle(s) purchasing e.g. compact sedan, intermediate sedan, SUV, pick up, etc.: Pick up truck and SUV | | | |
| Mission of the requested vehicle(s): The proposed vehicles have always been used at the Carlin site. As the Fire Science Academy is now closed, we would like to procure the two vehicles from the University System for regular operating needs. | | | |
| Were funds legislatively approved for the request? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | | If yes, please provide the decision unit number: Work Program #C23840 provided line item authority for a new vehicle. If no, please explain how the vehicles will be funded? | |
| Is the requested vehicle(s) an addition to an existing fleet or replacement vehicle(s): <input checked="" type="checkbox"/> 2 Addition(s) <input type="checkbox"/> Replacement(s) <i>Ongoing operating need. Vehicles have been structured at Carlin, but under ownership of NSTE.</i> | | | |
| Does the requested vehicle(s) comply with "Smart Way" or "Smart Way Elite" requirements pursuant to SAM 1308? If not, please explain. N/A - We are not purchasing new compact or intermediate vehicles. | | | |
| Please Complete for Replacement Vehicles Only: (For type of vehicle, i.e., compact sedan, intermediate sedan, SUV, pick up, etc.) Current Vehicle Information: Vehicle #1 Model Year: Odometer Reading: Type of Vehicle: <hr/> Vehicle #2 Model Year: Odometer Reading: Type of Vehicle: | | Does this request meet the replacement schedule criteria pursuant to SAM 1309? If no, explain why the vehicle is being replaced. The 2010 Chevy pickup includes a welder and pipe rack and at \$17,500 is offered well below Kelly Blue Book. The 1985 Chevy Tahoe being purchased for \$2,500 includes a snow plow that retailed for \$4,000 when it was purchased. <hr/> If the replacement vehicle is an upgrade to the existing vehicle, explain the need for the upgrade. | |
| <i>Please attach an additional sheet if necessary</i> | | | |
| APPOINTING AUTHORITY APPROVAL: | | | |
| <i>Jennifer McEntee</i> | | <i>A30 II</i> | <i>2/5/13</i> |
| Agency Appointing Authority | | Title | Date |
| BOARD OF EXAMINERS' APPROVAL: | | | |
| <input type="checkbox"/> Approved for Purchase <input type="checkbox"/> Not Approved for Purchase | | | |
| Board of Examiners | | Date | |

Revised 7/13/10

Jennifer McEntee

From: Adcox, Paul CPT MIL NG NV ARNG <paul.adcox@us.army.mil>
Sent: Tuesday, October 23, 2012 2:54 PM
To: Jennifer McEntee
Subject: FW: Truck (UNCLASSIFIED)

Classification: UNCLASSIFIED
Caveats: NONE

Jenn,
Please see below for the Carlin vehicles.

The first is a 2010 Chevy k3500 Silverado vin number 1gc3kzbg2af149515 it has 5303 miles on it. Blue book is 24,717.

The other is a 1995 Chevy Tahoe vin number ignek18k6sj413671 it has 153155 miles on it. Bluebook is 2254. Please note that the vehicle has a brand new snow plow on it that has never been used. The plow cost 4700.00 last year .

From: Adcox, Paul CPT MIL NG NV ARNG [<mailto:paul.adcox@us.army.mil>]
Sent: Tuesday, October 23, 2012 8:28 AM
To: Val M. Esplin
Subject: Truck (UNCLASSIFIED)

Classification: UNCLASSIFIED
Caveats: NONE

Val,
I need the mileage and model number for the vehicles you are requesting as well as the a Kelley Blue Book amount if you have it as well. Please get this to me as soon as you can. Thanks

Vr,

CPT Paul Adcox
FMO, NVARNG
Facilities Management Officer
775-770-0294

Classification: UNCLASSIFIED
Caveats: NONE

Classification: UNCLASSIFIED
Caveats: NONE

Office of the Military
SFY 2013 Work Program Calculations - C23840

| | Personnel Cat 01 | Operating Cat 04 | Carlin Readiness Center Cat 20 | IT Cat 26 | Total |
|---------------------------------------|---------------------|---------------------|---|--------------|------------------|
| Classified Salaries | 330,474 | | | | 330,474 |
| Operating Assessments | | 658 | | | 658 |
| Information Technology Assessments | | | | 820 | 820 |
| Travel | | | 4,454 | | 4,454 |
| Supplies | | | 5,888 | | 5,888 |
| Property & Contents Insurance | | | 7,000 | | 7,000 |
| Permits | | | 1,800 | | 1,800 |
| Maintenance/subscription air controls | | | 20,000 | | 20,000 |
| Vehicle & Trailer | | | 45,228 | | 45,228 |
| Recruitment, Uniforms, Training | | | 625 | | 625 |
| Lab, Tests, Analysis | | | 351 | | 351 |
| Personal Protective Equipment | | | 1,836 | | 1,836 |
| Tools & Hardware | | | 2,703 | | 2,703 |
| Steel, Pipe, Valves, Paint | | | 275 | | 275 |
| Electrical & Instrumentation | | | 88 | | 88 |
| Irrigation/Sprinklers | | | 6,999 | | 6,999 |
| Pumps & Motors | | | 358 | | 358 |
| Repair & Mtc - Equip, vehicles | | | 483 | | 483 |
| Water Treatment Chemicals | | | 23,020 | | 23,020 |
| Def Mtc - Asphalt, Sealing, Parking | | | 1,224 | | 1,224 |
| Contract Services | | | 24,626 | | 24,626 |
| Fuel & Oil | | | 74,139 | | 74,139 |
| Telephone | | | 5,833 | | 5,833 |
| Utilities - water | | | 2,457 | | 2,457 |
| Utilities - electric | | | 10,648 | | 10,648 |
| Utilities - propane | | | 89,733 | | 89,733 |
| Utilities - sanitation | | | 112,401 | | 112,401 |
| Sensitive Equipment | | | 10,917 | | 10,917 |
| Operating/Maintenance | | | 686 | | 686 |
| | 330,474 | 658 | 676,036 | 820 | 1,007,988 |

| | | | | | | |
|---------|---------|-----|---------|-----|---------|-----|
| Federal | 38,730 | 77 | 79,228 | - | 118,035 | 12% |
| State | 291,744 | 581 | 596,808 | 820 | 889,953 | 88% |

Projections based on FSA's prior expenses computed on 3 year average plus a 5% contingency.
Salary and assessment figures generated by NEBS.

STATE OF NEVADA
ADJUTANT GENERAL & NATL GUARD

Budget Account 3651 - MILITARY CARLIN ARMORY
Work Program C23840
Fiscal Year 2013

Submitted May 21, 2012

Budget Account's Primary Purpose, Function and Statutory Authority

This budget account supports the operation and maintenance of the Carlin Readiness Center by the Office of the Military.

Purpose of Work Program

The purpose of this work program is to transfer the General Fund appropriation from the Nevada System of Higher Education to the Office of the Military.

Justification

This action is in accordance with Assembly Bill 580, Section 51. The congressional approval by the federal National Guard Bureau to relocate the Nevada Armory-Readiness Center in Elko (State Public Works Board Project 09-C15) to the Nevada Fire Science Academy in Carlin was approved in December of 2011. The federal funds are expected to be received by the Nevada National Guard to close escrow by June 30, 2012.

Expected Benefits to be Realized

This action will allow the Office of the Military to transfer in the 5 positions retained by the Fire Science Academy (FSA) upon the FSA's closure in December, 2011. With the closure of the FSA, the appropriation has been distributed across various categories for anticipated expenditures.

Explanation of Projections and Documentation

The Nevada Executive Budget System was used to calculate the payroll and associated assessments. The University provided the operating expenditures through March of 2012 and State Fiscal Years 2010 and 2011, and these figures were the basis of the projections for State Fiscal Year 2013. Federal support of the facility is limited to the authorized square footage.

New Positions: Yes

Summary of Alternatives and Why Current Proposal is Preferred

This action is in accordance with legislation.

Brian Sandoval
Governor



Jeff Mohlenkamp
State Budget Director

Stephanie Day
Deputy State Budget Director

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Budget Division

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: February 15, 2012
To: Jeff Mohlenkamp, Clerk of the Board
Department of Administration
From: Jim Rodriguez, Budget Analyst V
Budget Division
Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting.

**DEPARTMENT CONSERVATION AND NATURAL RESOURCES -
DIVISION OF WATER RESOURCES**

Agenda Item Write-up:

New Vehicle Request: Pursuant to NRS 334.010 the Department of Conservation and Natural Resources, Division of Water Resources, requests approval to purchase two vehicles in FY 2013.

Additional Information:

The department seeks approval to purchase one new pickup truck for the Little Humboldt River Water Basin and a new pickup truck for the Humboldt Water District to replace two aged, high maintenance, field vehicles in each of those respective water districts. The trucks will be used to assist the water engineers of those respective water districts in accomplishing their assigned functions of surface water and distribution, field work, and collecting, reviewing and tracking of water pumpage data, crop inventories and hydrologic data.

The purchase requests indicate that neither of these budgets have legislative approved funding for these purchases. That is because both of these budget accounts are non-executive water basin accounts and their budgets are not subject to legislative review. However, there is sufficient water assessment funding in both accounts to cover the cost of the requests as submitted.

Statutory Authority:

BOE approval required pursuant to NRS 334.010.


| |
|--------------------|
| REVIEWED: _____ |
| ACTION ITEM: _____ |

STATE VEHICLE PURCHASE

Pursuant to NRS 334.010, no automobile may be purchased by any department, office, bureau, officer or employee of the State without prior written consent of the State Board of Examiners.

| AGENCY NAME | # OF VEHICLES | NOT TO EXCEED: |
|--|---------------|----------------|
| DCNR - Division of Water Resources - Little Humboldt River Water Basin | 1 | \$24,918.25 |
| DCNR - Division of Water Resources - Humboldt River Water District | 1 | \$21,966.28 |
| | | |
| | | |
| | | |
| Total: | 1 | \$46,884.53 |

**Board of Examiners Request for Approval to Purchase a
State Vehicle Pursuant to NRS 334.010**

| | |
|--|--|
| Agency Name: Division of Water Resources | Budget Account #: 4237 <i>(Water Basin non-exec Acct.)</i> |
| Contact Name: Bonnie Kordonowy | Telephone Number: 775-684-2863 |
| Pursuant to NRS 334.010, agencies must receive prior written consent to purchase State vehicles. This applies to all new and used vehicles. Please provide the following information: | |
| Number of vehicles requested: 1 Amount of the request: \$21,966.28 | |
| Is the requested vehicle(s) new or used: <u>New</u> | |
| Type of vehicle(s) purchasing e.g. compact sedan, intermediate sedan, SUV, pick up, etc.: pickup truck <i>Ford F-150</i> | |
| Mission of the requested vehicle(s): To distribute surface water, conduct field work, pumpage and crop inventories and hydrologic data. | |
| Were funds legislatively approved for the request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | If yes, please provide the decision unit number: If no, please explain how the vehicles will be funded? Pursuant to NRS 534.040 this vehicle will be purchased with non-executive water basin funds. (See attached). |
| Is the requested vehicle(s) an addition to an existing fleet or replacement vehicle(s): <input type="checkbox"/> ___ Addition(s) <input checked="" type="checkbox"/> ___ Replacement(s) | |
| Does the requested vehicle(s) comply with "Smart Way" or "Smart Way Elite" requirements pursuant to SAM 1308? If not, please explain. Pickups are exempt from the Smart Way requirements. | |
| Please Complete for Replacement Vehicles Only: (For type of vehicle, i.e., compact sedan, intermediate sedan, SUV, pick up, etc.) Current Vehicle Information: Vehicle #1 Model Year: 1997 Odometer Reading: 110,397 Type of Vehicle: Ford F-150 <hr/> Vehicle #2 Model Year: 2000 Odometer Reading: 124,261 Type of Vehicle: Chevy Silverado <i>Please attach an additional sheet if necessary</i> | Does this request meet the replacement schedule criteria pursuant to SAM 1309? If no, explain why the vehicle is being replaced. Yes <hr/> If the replacement vehicle is an upgrade to the existing vehicle, explain the need for the upgrade. |
| APPOINTING AUTHORITY APPROVAL: | |
|  | <u>STATE ENGINEER</u> <u>2/11/13</u> |
| Agency Appointing Authority | Title Date |
| BOARD OF EXAMINERS' APPROVAL: | |
| <input type="checkbox"/> Approved for Purchase <input type="checkbox"/> Not Approved for Purchase | |
| <hr/> Board of Examiners | <hr/> Date |

RECEIVED

FEB 12 2013

DEPARTMENT OF ADMINISTRATION
OFFICE OF THE DIRECTOR
BUDGET AND PLANNING DIVISION
Revised 7/13/10

NRS 534.040 Employment and compensation of well supervisor and assistants; levy, collection and distribution of special assessment.

1. Upon the initiation of the administration of this chapter in any particular basin, and where the investigations of the State Engineer have shown the necessity for the supervision over the waters of that basin, the State Engineer may employ a well supervisor and other necessary assistants, who shall execute the duties as provided in this chapter under the direction of the State Engineer. The salaries of the well supervisor and the assistants of the well supervisor must be fixed by the State Engineer. The well supervisor and assistants are exempt from the provisions of chapter 284 of NRS.

2. The board of county commissioners shall levy a special assessment annually, or at such time as the assessment is needed, upon all taxable property situated within the confines of the area designated by the State Engineer to come under the provisions of this chapter in an amount as is necessary to pay those salaries, together with necessary expenses, including the compensation and other expenses of the Well Drillers' Advisory Board if the money available from the license fees provided for in NRS 534.140 is not sufficient to pay those costs. In designated areas within which the use of groundwater is predominantly for agricultural purposes the levy must be charged against each water user who has a permit to appropriate water or a perfected water right, and the charge against each water user must be based upon the proportion which his or her water right bears to the aggregate water rights in the designated area. The minimum charge is \$1.

3. The salaries and expenses may be paid by the State Engineer from the Water Distribution Revolving Account pending the levy and collection of the assessment as provided in this section.

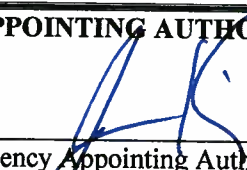
4. The proper officers of the county shall levy and collect the special assessment as other special assessments are levied and collected, and the assessment is a lien upon the property.

5. The assessment provided for, when collected, must be deposited with the State Treasurer for credit to the Water District Account to be accounted for in basin well accounts.

6. Upon determination and certification by the State Engineer of the amount to be budgeted for the current or ensuing fiscal year for the purpose of paying the per diem and travel allowances of the groundwater board and employing consultants or other help needed to fulfill its responsibilities, the State Controller shall transfer that amount to a separate operating account for that fiscal year for the groundwater basin. Claims against the account must be approved by the groundwater board and paid as other claims against the State are paid. The State Engineer may use money in a particular basin well account to support an activity outside the basin in which the money is collected if the activity bears a direct relationship to the responsibilities or activities of the State Engineer regarding the particular groundwater basin.

[5:178:1939; A 1943, 139; 1947, 52; 1953, 188]—(NRS A 1957, 716; 1963, 796; 1967, 1253; 1969, 342; 1979, 668; 1985, 694; 1991, 1784; 1993, 2352; 1995, 222)

**Board of Examiners Request for Approval to Purchase a
State Vehicle Pursuant to NRS 334.010**

| | |
|--|--|
| Agency Name: Division of Water Resources | Budget Account #: 4175 <i>(Water Basin Non-executive Act)</i> |
| Contact Name: Bonnie Kordonowy | Telephone Number: 775-684-2863 |
| Pursuant to NRS 334.010, agencies must receive prior written consent to purchase State vehicles. This applies to all new and used vehicles. Please provide the following information: | |
| Number of vehicles requested: <u>1</u> Amount of the request: <u>\$24,918.25</u> | |
| Is the requested vehicle(s) new or used: <u>New</u> | |
| Type of vehicle(s) purchasing e.g. compact sedan, intermediate sedan, SUV, pick up, etc.: <u>pickup truck Ford F-250</u> | |
| Mission of the requested vehicle(s): To distribute surface water, conduct field work, pumpage and crop inventories and hydrologic data. | |
| Were funds legislatively approved for the request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | If yes, please provide the decision unit number: If no, please explain how the vehicles will be funded? Pursuant to NRS 534.040 this vehicle will be purchased with non-executive water basin funds. (See attached). |
| Is the requested vehicle(s) an addition to an existing fleet or replacement vehicle(s): <input type="checkbox"/> <u> </u> Addition(s) <input checked="" type="checkbox"/> <u> </u> Replacement(s) | |
| Does the requested vehicle(s) comply with "Smart Way" or "Smart Way Elite" requirements pursuant to SAM 1308? If not, please explain. Pickups are exempt from the Smart Way requirements. | |
| Please Complete for Replacement Vehicles Only: (For type of vehicle, i.e., compact sedan, intermediate sedan, SUV, pick up, etc.) Current Vehicle Information: Vehicle #1 Model Year: 1997 Odometer Reading: 97,479 Type of Vehicle: Ford Ranger <hr/> Vehicle #2 Model Year: 2001 Odometer Reading: 137,745 Type of Vehicle: Ford F-250 | Does this request meet the replacement schedule criteria pursuant to SAM 1309? If no, explain why the vehicle is being replaced. Yes If the replacement vehicle is an upgrade to the existing vehicle, explain the need for the upgrade. |
| <i>Please attach an additional sheet if necessary</i> | |
| APPOINTING AUTHORITY APPROVAL: | |
|  | <u>STATE ENGINEER</u> <u>2/11/13</u> |
| Agency Appointing Authority | Title Date |
| BOARD OF EXAMINERS' APPROVAL: | |
| <input type="checkbox"/> Approved for Purchase <input type="checkbox"/> Not Approved for Purchase | |
| Board of Examiners | Date |

RECEIVED

FEB 12 2013

DEPARTMENT OF ADMINISTRATION
OFFICE OF THE DIRECTOR
BUDGET AND PLANNING DIVISION

Revised 7/13/10

NRS 534.040 Employment and compensation of well supervisor and assistants; levy, collection and distribution of special assessment.

1. Upon the initiation of the administration of this chapter in any particular basin, and where the investigations of the State Engineer have shown the necessity for the supervision over the waters of that basin, the State Engineer may employ a well supervisor and other necessary assistants, who shall execute the duties as provided in this chapter under the direction of the State Engineer. The salaries of the well supervisor and the assistants of the well supervisor must be fixed by the State Engineer. The well supervisor and assistants are exempt from the provisions of chapter 284 of NRS.

2. The board of county commissioners shall levy a special assessment annually, or at such time as the assessment is needed, upon all taxable property situated within the confines of the area designated by the State Engineer to come under the provisions of this chapter in an amount as is necessary to pay those salaries, together with necessary expenses, including the compensation and other expenses of the Well Drillers' Advisory Board if the money available from the license fees provided for in NRS 534.140 is not sufficient to pay those costs. In designated areas within which the use of groundwater is predominantly for agricultural purposes the levy must be charged against each water user who has a permit to appropriate water or a perfected water right, and the charge against each water user must be based upon the proportion which his or her water right bears to the aggregate water rights in the designated area. The minimum charge is \$1.

3. The salaries and expenses may be paid by the State Engineer from the Water Distribution Revolving Account pending the levy and collection of the assessment as provided in this section.

4. The proper officers of the county shall levy and collect the special assessment as other special assessments are levied and collected, and the assessment is a lien upon the property.

5. The assessment provided for, when collected, must be deposited with the State Treasurer for credit to the Water District Account to be accounted for in basin well accounts.

6. Upon determination and certification by the State Engineer of the amount to be budgeted for the current or ensuing fiscal year for the purpose of paying the per diem and travel allowances of the groundwater board and employing consultants or other help needed to fulfill its responsibilities, the State Controller shall transfer that amount to a separate operating account for that fiscal year for the groundwater basin. Claims against the account must be approved by the groundwater board and paid as other claims against the State are paid. The State Engineer may use money in a particular basin well account to support an activity outside the basin in which the money is collected if the activity bears a direct relationship to the responsibilities or activities of the State Engineer regarding the particular groundwater basin.

[5:178:1939; A 1943, 139; 1947, 52; 1953, 188]—(NRS A 1957, 716; 1963, 796; 1967, 1253; 1969, 342; 1979, 668; 1985, 694; 1991, 1784; 1993, 2352; 1995, 222)

Brian Sandoval
Governor



Jeff Mohlenkamp
State Budget Director

Stephanie Day
Deputy State Budget Director

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Budget Division

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: February 8, 2013
To: Jeff Mohlenkamp, Clerk of the Board
Department of Administration
From: Katrina Nielsen, Budget Analyst *Katrina Nielsen*
Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting. An analysis of the action item and recommendation is also provided.

OFFICE OF THE STATE CONTROLLER

Agenda Item Write-up:
CASH MANAGEMENT IMPROVEMENT ACT

A. Office of the Controller – Payment to U.S. Treasury not to exceed \$11,879

The State Controller requests approval of payment to the U.S. Treasury not to exceed \$11,879 from the General Fund. This is the highest possible payable liability for 2012. The U.S. Treasury is reviewing the report and should have a final liability figure by March 16th. Payment to the U.S. Treasury is required by March 31st.

Additional Information:

Section 63, Chapter 371 of the 2011 Legislative Session, (AB 580-General Fund Appropriation Act) states that "If the State of Nevada is required to make payment to the United States Treasury under the provisions of Public Law 101-453, the Cash Management Improvement Act of 1990, the State Controller, upon approval of the State Board of Examiners, may make such payments from the interest earnings of the State General Fund or interest earnings in other funds when interest on federal money has been deposited in those funds."

It appears funding will not be needed as the attached estimates indicate a federal liability of \$5,296 to the State; however, this information should not impact approval of this request.

REVIEWED: *SB*
ACTION ITEM: _____



**OFFICE OF THE
STATE CONTROLLER**

MEMORANDUM

To: State Board of Examiners

From: State Controller Kim R. Wallin *KRW*

Date: 5 February 2013

Subject: FY 2012 Interest Liability under the Cash Management Improvement Act

The purpose of the Cash Management Improvement Act (P.L. 101-453) is to ensure greater efficiency, effectiveness and equity in the exchange of funds between the Federal Government and the States. The State incurs an interest liability when Federal funds are deposited in a State account prior to the day the State pays out funds for program purposes. Conversely, the Federal Government may incur an interest liability when the State pays out its own funds for program purposes.

If there is a net State interest liability, Chapter 570, Section 59 of the 2001 Statutes of Nevada (General Appropriations Act) authorizes the Controller, upon approval of the State Board of Examiners, to make such payments from the interest earnings of the State General Fund, or interest earnings from other funds when interest on Federal money has been deposited into those funds.

I am hereby requesting the approval of payment to the U.S. Treasury in the amount of **\$11,879** from the General Fund. This is the highest possible payable liability for 2012. That amount will be paid only if all Federal interest and State calculation costs are denied. The U.S. Treasury is reviewing the report and should have a final liability figure by March 16th. Payment to the U.S. Treasury is required by March 31st. The Federal government paid the State a net liability of \$4,585.00 for fiscal year 2011. If the 2012 calculations are accepted, the Federal government will owe the State \$5,296.00.

A schedule showing the highest liability payable for FY 2012, and a copy of the State's annual report to the U.S. Treasury, are attached to this memorandum.

State Capitol
101 N. Carson Street, Suite 5
Carson City, Nevada 89701-4786
(775) 684-5750
Fax (775) 684-5696

www.controller.nv.gov

Grant Sawyer State Office Building
555 E. Washington Avenue, Suite 4300
Las Vegas, Nevada 89101-1071
(702) 486-3895
Fax (702) 486-3896

State of Nevada
CMIA 2012

Liability by CFDA Number

| CFDA # | Total Expenditures | State | | Federal | | Net | | Reportable State | | Reportable Federal | | Reportable Net Liability | Comments |
|---------|--------------------|-----------|-----------|-----------|-----------|------------|-----------|------------------|-----------|--------------------|-------|--------------------------------|-------------------------------------|
| | | Liability | Liability | Liability | Liability | Liability* | Liability | Liability | Liability | | | | |
| 10.551 | 522,338,967 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | FY 2012 Annual Interest Rate = .05% |
| 10.555 | 81,121,638 | 519 | 1 | 1 | 518 | 519 | 1 | 518 | 1 | 518 | 518 | | |
| 10.557 | 48,623,043 | 2,241 | 2,151 | 2,151 | 91 | 2,241 | 2,151 | 90 | 2,151 | 90 | 90 | | |
| 17.225S | 40,735,867 | 0 | 559 | 559 | (559) | 0 | 559 | 559 | 559 | (559) | (559) | | |
| 17.225F | See above | 2,216 | 0 | 0 | 2,216 | 2,216 | 0 | 0 | 0 | 0 | 2,216 | Based on info provided by DETR | |
| 20.205 | 455,814,217 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | |
| 84.010 | 86,124,691 | 142 | 27 | 27 | 115 | 142 | 27 | 115 | 27 | 115 | 115 | | |
| 84.027 | 75,317,963 | 201 | 44 | 44 | 157 | 201 | 44 | 157 | 44 | 157 | 157 | | |
| 93.558 | 47,789,293 | 1,257 | 24 | 24 | 1,233 | 1,257 | 24 | 1,233 | 24 | 1,233 | 1,233 | | |
| 93.563 | 35,663,287 | 600 | 7 | 7 | 593 | 600 | 7 | 593 | 7 | 593 | 593 | | |
| 93.658 | 38,351,003 | 746 | 230 | 230 | 516 | 746 | 230 | 516 | 230 | 516 | 516 | | |
| 93.778 | 982,855,990 | 3,957 | 1,815 | 1,815 | 2,142 | 3,957 | 1,815 | 2,142 | 1,815 | 2,142 | 2,142 | | |
| | 2,414,735,958 | 11,880 | 4,858 | 4,858 | 7,023 | 11,879 | 4,858 | 7,021 | 4,858 | 7,021 | 7,021 | | |

| | |
|-------------------------|----------------|
| Net Interest Liability | 7,021 |
| Direct Costs | 12,317 |
| Amount due to the State | (5,296) |

* This column total is the highest liability that could be determined for the State.

**Cash Management Improvement Act - 2012 Annual Report
State of Nevada**

Annualized Interest Rate: 0.05%

Nevada State Contact

Susan Hart
Nevada State Controller
101 N. Carson Street, Suite 5
Carson City, NV 89701
775-684-5620
shart@controller.state.nv.us

Annual Report Claims

| | |
|---|----------------|
| Current State Interest Liability | \$11,879 |
| State Interest Adjustment | \$0 |
| Interest Calculation Costs | \$12,317 |
| Current Federal Interest Liability | \$4,858 |
| Federal Interest Adjustment | \$0 |
| Net Federal Interest Liability | \$5,296 |

Certification

"I certify to the best of my knowledge that all information in this report, including the interest claims and interest calculation costs claim, is true and accurate in all respects and that all calculations have been made in accordance with 31 CFR Part 205 and the Treasury State Agreement."

Signature of Authorized State Official: 

Name of Authorized State Official: Susan R. Hart

Title of Authorized State Official: Chief Deputy Controller

Date Signed: 12/28/12

**Cash Management Improvement Act - 2012 Annual Report
State of Nevada - Interest Claims Report**

| CFDA | Program Name | INTEREST CLAIMED | | | | Net State Liability |
|------------------------|--|-------------------------|------------------|---------------------------|--------------------|---------------------|
| | | Current State Liability | State Adjustment | Current Federal Liability | Federal Adjustment | |
| 10.551 | Supplemental Nutrition Assistance Program | 0 | 0 | 0 | 0 | 0 |
| 10.555 | National School Lunch Program | 519 | 0 | 1 | 0 | 518 |
| 10.557 | Special Supplemental Nutrition Program for Women, Infants, and Children | 2,241 | 0 | 2,151 | 0 | 90 |
| 17.225F | Unemployment Insurance -- Federal Benefit Account and Administrative Costs | 2,216 | 0 | 0 | 0 | 2,216 |
| 17.225S | Unemployment Insurance -- State Benefit Account | 0 | 0 | 559 | 0 | -559 |
| 20.205 | Highway Planning and Construction | 0 | 0 | 0 | 0 | 0 |
| 84.010 | Title I Grants to Local Educational Agencies | 142 | 0 | 27 | 0 | 115 |
| 84.027 | Special Education -- Grants to States | 201 | 0 | 44 | 0 | 157 |
| 93.558 | Temporary Assistance for Needy Families | 1,257 | 0 | 24 | 0 | 1,233 |
| 93.563 | Child Support Enforcement | 600 | 0 | 7 | 0 | 593 |
| 93.658 | Foster Care -- Title IV-E | 746 | 0 | 230 | 0 | 516 |
| 93.778 | Medical Assistance Program | 3,957 | 0 | 1,815 | 0 | 2,142 |
| Total Liability | | 11,879 | 0 | 4,858 | 0 | 7,021 |

**Cash Management Improvement Act - 2012 Annual Report
State of Nevada - Interest Calculation Costs Certification**

I. State Costs - Internal

| Clearance Pattern Development and Maintenance | | Interest Calculation | |
|--|-------|-----------------------------|-------|
| State Personnel Cost: | 6,949 | State Personnel Cost: | 5,368 |
| State Non-Personnel Cost: | 0 | State Non-Personnel Cost: | 0 |
| Other Costs: | 0 | Other Costs: | 0 |

II. State Costs - External

| Clearance Pattern Development and Maintenance | | Interest Calculation | |
|--|---|-----------------------------|---|
| Personnel Cost: | 0 | Personnel Cost: | 0 |
| Non-Personnel Cost: | 0 | Non-Personnel Cost: | 0 |
| Other Costs: | 0 | Other Costs: | 0 |

III. Adjusted Interest Calculation Costs

Interest calculation costs incurred prior to the current state fiscal year are not eligible for reimbursement pursuant to 31 CFR 205.27(d)(3). In the event that interest calculation costs reimbursed in a prior state fiscal year are disallowed as the result of a subsequent audit, the disallowed amount must be included in this section.


Adjusted Interest Calculation Costs: 0

IV. Total Interest Calculation Costs

Total Interest Calculation Costs: 12,317

V. Certification

"I hereby certify that this Interest Calculation Costs Claim Report is accurate to the best of my knowledge. Interest calculation costs recovered via this mechanism shall not be included in our State's cost allocation plan as described in OMB Circular A-87. The State shall maintain documentation to substantiate this cost claim and make this information available upon request."

Signature of Authorized State Official: 
 Name of Authorized State Official: Susan Hart
 Title of Authorized State Official: Chief Deputy Controller
 Date Signed: 12/28/12

Add & Modify

View Interest Calculation Costs

Interest Claims *denotes required field

[Click for Instructions](#)

Interest Calculation Costs

I. State Costs - Internal

View & Print ICC Certification

Clearance Pattern Development and Maintenance

Submit & Print Annual Report

***State Personnel Cost:** 6949

***State Non-Personnel Cost:** 0

***Other Costs:** 0

Treasury State Agreements

Interest Calculation

***State Personnel Cost:** 5368

***State Non-Personnel Cost:** 0

***Other Costs:** 0

II. State Costs - External

Clearance Pattern Development and Maintenance

***Personnel Cost:** 0

***Non-Personnel Cost:** 0

***Other Costs:** 0

Interest Calculation

***Personnel Cost:** 0

***Non-Personnel Cost:** 0

***Other Costs:** 0

III. Adjusted Interest Calculation Costs

Interest calculation costs incurred prior to the current state fiscal year are not eligible for reimbursement pursuant to 31 CFR 205.27(d)(3). In the event that interest calculation costs reimbursed in a prior state fiscal year are disallowed as the result of a subsequent audit, the disallowed amount must be included in this section.

***Adjusted Interest Calculation Costs:** 0

IV. Total Interest Calculation Costs

Please provide an explanation for total costs in excess of \$50,000.

Total Interest Calculation Costs: 12,317

V. Authorized State Official Certification

"I hereby certify that this Interest Calculation Costs Report is accurate to the best of my knowledge. Interest calculation costs recovered via this mechanism shall not be included in our State's cost allocation plan as described in OMB Circular A-87. The State shall maintain documentation to substantiate this report and make this information available upon request."

***Name:** Susan Hart

***Title:** Chief Deputy Controller

Cancel

Cash Management Improvement Act - 2012 Annual Report
State of Nevada - Interest Claims Report

| CFDA | Program Name | INTEREST CLAIMED | | | | Net State Liability |
|------------------------|--|-------------------------|------------------|---------------------------|--------------------|---------------------|
| | | Current State Liability | State Adjustment | Current Federal Liability | Federal Adjustment | |
| 10.551 | Supplemental Nutrition Assistance Program | 0 | 0 | 0 | 0 | 0 |
| 10.555 | National School Lunch Program | 519 | 0 | 1 | 0 | 518 |
| 10.557 | Special Supplemental Nutrition Program for Women, Infants, and Children | 2,241 | 0 | 2,151 | 0 | 90 |
| 17.225F | Unemployment Insurance -- Federal Benefit Account and Administrative Costs | 2,216 | 0 | 0 | 0 | 2,216 |
| 17.225S | Unemployment Insurance -- State Benefit Account | 0 | 0 | 559 | 0 | -559 |
| 20.205 | Highway Planning and Construction | 0 | 0 | 0 | 0 | 0 |
| 84.010 | Title I Grants to Local Educational Agencies | 142 | 0 | 27 | 0 | 115 |
| 84.027 | Special Education -- Grants to States | 201 | 0 | 44 | 0 | 157 |
| 93.558 | Temporary Assistance for Needy Families | 1,257 | 0 | 24 | 0 | 1,233 |
| 93.563 | Child Support Enforcement | 600 | 0 | 7 | 0 | 593 |
| 93.658 | Foster Care -- Title IV-E | 746 | 0 | 230 | 0 | 516 |
| 93.778 | Medical Assistance Program | 3,957 | 0 | 1,815 | 0 | 2,142 |
| Total Liability | | 11,879 | 0 | 4,858 | 0 | 7,021 |

**Cash Management Improvement Act - 2012 Annual Report
State of Nevada - Interest Calculation Costs Certification**

I. State Costs - Internal

| Clearance Pattern Development and Maintenance | | Interest Calculation | |
|--|-------|-----------------------------|-------|
| State Personnel Cost: | 6,949 | State Personnel Cost: | 5,368 |
| State Non-Personnel Cost: | 0 | State Non-Personnel Cost: | 0 |
| Other Costs: | 0 | Other Costs: | 0 |

II. State Costs - External

| Clearance Pattern Development and Maintenance | | Interest Calculation | |
|--|---|-----------------------------|---|
| Personnel Cost: | 0 | Personnel Cost: | 0 |
| Non-Personnel Cost: | 0 | Non-Personnel Cost: | 0 |
| Other Costs: | 0 | Other Costs: | 0 |

III. Adjusted Interest Calculation Costs

Interest calculation costs incurred prior to the current state fiscal year are not eligible for reimbursement pursuant to 31 CFR 205.27(d)(3). In the event that interest calculation costs reimbursed in a prior state fiscal year are disallowed as the result of a subsequent audit, the disallowed amount must be included in this section.

Adjusted Interest Calculation Costs: 0

IV. Total Interest Calculation Costs

Total Interest Calculation Costs: 12,317

V. Certification

"I hereby certify that this Interest Calculation Costs Claim Report is accurate to the best of my knowledge. Interest calculation costs recovered via this mechanism shall not be included in our State's cost allocation plan as described in OMB Circular A-87. The State shall maintain documentation to substantiate this cost claim and make this information available upon request."

Signature of Authorized State Official: _____

Name of Authorized State Official: Susan Hart

Title of Authorized State Official: Chief Deputy Controller

Date Signed: _____

State of Nevada
CMIA 2012

Liability by CFDA Number

| CFDA # | Total Expenditures | State | | Reportable | | Reportable | | Comments |
|---------|--------------------|-----------|---------------|-----------------|-------------------|-------------------|---------------|-------------------------------------|
| | | Liability | Net Liability | State Liability | Federal Liability | Federal Liability | Net Liability | |
| 10.551 | 522,338,967 | 0 | 0 | 0 | 0 | 0 | 0 | FY 2012 Annual Interest Rate = .05% |
| 10.555 | 81,121,638 | 519 | 518 | 519 | 1 | 518 | 518 | |
| 10.557 | 48,623,043 | 2,241 | 91 | 2,241 | 2,151 | 90 | 90 | |
| 17.225S | 40,735,867 | 0 | (559) | 0 | 559 | (559) | (559) | |
| 17.225F | See above | 2,216 | 2,216 | 2,216 | 0 | 2,216 | 2,216 | Based on info provided by DETR |
| 20.205 | 455,814,217 | 0 | 0 | 0 | 0 | 0 | 0 | |
| 84.010 | 86,124,691 | 142 | 115 | 142 | 27 | 115 | 115 | |
| 84.027 | 75,317,963 | 201 | 157 | 201 | 44 | 157 | 157 | |
| 93.558 | 47,789,293 | 1,257 | 1,233 | 1,257 | 24 | 1,233 | 1,233 | |
| 93.563 | 35,663,287 | 600 | 593 | 600 | 7 | 593 | 593 | |
| 93.658 | 38,351,003 | 746 | 516 | 746 | 230 | 516 | 516 | |
| 93.778 | 982,855,990 | 3,957 | 2,142 | 3,957 | 1,815 | 2,142 | 2,142 | |
| | 2,414,735,958 | 11,880 | 7,023 | 11,879 | 4,858 | 7,021 | 7,021 | |

| | |
|---------------------------------|----------------|
| Net Interest Liability | 7,021 |
| Direct Costs | 12,317 |
| Amount due to the Federal Govt. | <u>(5,296)</u> |

STATE OF NEVADA

CASH MANAGEMENT IMPROVEMENT ACT

FY 12 SCHEDULE OF DIRECT COSTS OF IMPLEMENTATION

FY 11 clearance pattern calculations for FY 12
and interest liability calculations for FY 12

Development and Maintenance of Clearance Patterns:

Statewide Clearance Patterns:

| | |
|--|-----------------|
| Welfare (type WF) | 524.49 |
| Payroll (type PR) | 524.49 |
| Accounts Payable (type AD & EF) | 524.49 |
| NDOT (type AD2) | 524.49 |
| Set-up | 524.49 |
| Total costs to calculate statewide clearance patterns | 2,622.47 |

Program Specific Clearance Patterns:

| | |
|--|-----------------|
| 10.555 - National School Lunch Program | 393.37 |
| 10.557 - Special Supplemental Nutrition Program for Women, Infants, and Children | 393.37 |
| 17.225 - Unemployment Insurance | 393.37 |
| 84.010 - Title I Grants to Local Educational Agencies | 393.37 |
| 84.027 - Special Education - Grants to States | 393.37 |
| 93.558 - Temporary Assistance for Needy Families (TANF) | 393.37 |
| 93.563 - Child Support Enforcement (Districts Attorney component) | 393.37 |
| 93.596 - Child Care Mandatory and Matching Funds | 393.37 |
| 93.658 - Foster Care Title IV-E | 393.37 |
| 93.767 - State Children's Insurance Program | 393.37 |
| 93.778 - Medical Assistance Program | 393.37 |
| Total costs to calculate program specific clearance patterns | 4,327.08 |

Calculation of Interest Liabilities:

| | |
|---|--------|
| 10.551 - Food Stamps | 89.88 |
| 10.555 - National School Lunch Program | 511.27 |
| 10.557 - Special Supplemental Food Program for Women, Infants, and Children (WIC) | 531.89 |
| 17.225 - Unemployment Insurance | 269.65 |
| 20.205 - Highway Planning and Construction | 221.01 |
| 84.010 - Title I Grants to Local Educational Agencies | 531.89 |
| 84.027 - Special Education - Grants to States | 531.89 |
| 93.558 - Temporary Aid to Needy Families | 531.89 |
| 93.563 - Child Support Enforcement | 531.89 |
| 93.658 - Foster Care Title IV-E | 531.89 |
| 93.778 - Medical Assistance Program | 531.89 |
| N/A - Set-up | 221.01 |
| N/A - Preparation of Direct Costs and Annual Report | 331.51 |

| | | | |
|--|---|--|-----------|
| | Total costs to calculate interest liabilities | | 5,367.58 |
| | | | |
| | Total Direct Costs of Implementation | | 12,317.13 |

**State of Nevada
Statewide Clearance Patterns
For the TSA Year Ended June 30, 2011**

| Development and Maintenance of Statewide Clearance Patterns | | | | Hours | Cost | Rate | |
|---|-------------------------------|------|--|--------|----------|-------|---------------|
| | | | | | | 65.56 | Hart |
| | | | | | | 44.94 | Hollingsworth |
| Development of type WF clearance patterns | | | | 8.00 | 524.49 | | Hart |
| | | | | | 524.49 | | |
| Development of type PR clearance patterns | | | | 8.00 | 524.49 | | Hart |
| | | | | | 524.49 | | |
| Development of type AD, EF & MW clearance patterns | | | | 8.00 | 524.49 | | Hart |
| | | | | | 524.49 | | |
| Development of NDOT type AD, EF & MW clearance patterns | | | | 8.00 | 524.49 | | Hart |
| | | | | | 524.49 | | |
| | Setup of workpapers for FY 12 | Hart | | 8.00 | 524.49 | | Hart |
| | | | | | 524.49 | | |
| | | | | Total: | 2,622.47 | | |

State of Nevada
 Program Specific Patterns
 For the TSA Year Ended June 30, 2012

| Development and Maintenance of Program Specific Clearance Patterns: | | | | | |
|--|------|-------|----------|----------|--|
| | Rate | Hours | Cost | Employee | |
| 10.555 - National School Lunch Program | | 6.00 | 393.37 | Hart | |
| 10.557 - Special Supplemental Nutrition Program for Women, Infants, and Children | | 6.00 | 393.37 | Hart | |
| 17.225 - Unemployment Insurance | | 6.00 | 393.37 | Hart | |
| 84.010 - Title I Grants to Local Educational Agencies | | 6.00 | 393.37 | Hart | |
| 84.027 - Special Education - Grants to States | | 6.00 | 393.37 | Hart | |
| 93.558 - Temporary Assistance for Needy Families (TANF) | | 6.00 | 393.37 | Hart | |
| 93.563 - Child Support Enforcement (Districts Attorney component) | | 6.00 | 393.37 | Hart | |
| 93.596 - Child Care Mandatory and Matching Funds | | 6.00 | 393.37 | Hart | |
| 93.658 - Foster Care Tile IV-E | | 6.00 | 393.37 | Hart | |
| 93.767 - State Children's Insurance Program | | 6.00 | 393.37 | Hart | |
| 93.778 - Medical Assistance Program | | 6.00 | 393.37 | Hart | |
| | | Total | 4,327.08 | | |

State of Nevada
Interest Liability Calculations
For the Year Ended June 30, 2012

| Interest Liability Calculation Cost: | | | | Rate | Hours | Total Expenses | Hours | Total Expenses | TOTAL |
|--------------------------------------|--|---------------|-------|-------|----------|----------------|----------|----------------|-------|
| 10.551 | Food Stamps | | | | | | | | |
| 10.555 | National School Lunch Program | | | | | | | | |
| 10.557 | Special Supplemental Food Program for Women, Infants, and Children (WIC) | Hart | 65.56 | 3.00 | 196.69 | 7.00 | 314.59 | 511.27 | |
| 17.225 | Unemployment Insurance | Hollingsworth | 44.94 | 4.00 | 262.25 | 6.00 | 269.65 | 531.89 | |
| 20.205 | Highway Planning and Construction | | | - | 0.00 | 6.00 | 269.65 | 269.65 | |
| 84.010 | Title I Grants to Local Educational Agencies | | | 2.00 | 131.12 | 2.00 | 89.88 | 221.01 | |
| 84.027 | Special Education - Grants to States | | | 4.00 | 262.25 | 6.00 | 269.65 | 531.89 | |
| 93.558 | Temporary Aid to Needy Families (TANF) | | | 4.00 | 262.25 | 6.00 | 269.65 | 531.89 | |
| 93.563 | Child Support Enforcement | | | 4.00 | 262.25 | 6.00 | 269.65 | 531.89 | |
| 93.658 | Foster Care Title IV-E | | | 4.00 | 262.25 | 6.00 | 269.65 | 531.89 | |
| 93.778 | Medical Assistance Program | | | 4.00 | 262.25 | 6.00 | 269.65 | 531.89 | |
| N/A | Set-up | | | 2.00 | 131.12 | 2.00 | 89.88 | 221.01 | |
| N/A | Preparation of Direct Costs and Annual Report | | | 3.00 | 196.69 | 3.00 | 134.82 | 331.51 | |
| | | | | 38.00 | 2,491.35 | 64.00 | 2,876.23 | 5,367.58 | |

**State of Nevada
 Calculation of Cost Rates by Employee
 For the Year Ended June 30, 2012**

| Lee Ann Hollingsworth Emp hourly | Susan Hart Emp hourly | | | | | | | | |
|---|--------------------------------|--|-------------------------------------|--------|----------------|---|--------|--|--|
| 33.870 | 50.180 | | gross wages | | | | | | |
| 6.859 | 10.161 | | retirement | 10.50% | Emplyr/Emplyee | | 20.25% | | |
| 0.491 | 0.728 | | 1.45%medicare | | | | | | |
| 2.119 | 2.119 | | insurance (paid monthly) | | | SELF PD - health | | | |
| 0.108 | 0.161 | | .32% unemployment | | | | | | |
| 0.447 | 0.662 | | 1.32% insurance | | | INS AMT - retired employees group assess. | | | |
| 0.393 | 0.582 | | 1.16% personnel/payroll assessments | | | | | | |
| 0.654 | 0.968 | | 1.93% EICON | | | | | | |
| 44.94 | 65.56 | | | | | | | | |
| 0.754 | 0.765 | | gross wages as % of total | | | | | | |
| 0.246 | 0.235 | | fringe benefits as % of total | | | | | | |

STATE OF NEVADA

**SCHEDULE OF MAJOR FEDERAL FINANCIAL ASSISTANCE PROGRAMS
FOR THE FISCAL YEAR ENDED JUNE 30, 2012**

| | CFDA # | Expenditures | Notes | Agency |
|---|--------|---------------|---------------------|--------|
| Supplemental Nutrition Assistance Program (SNAP) | 10.551 | 387,320,917 | | 407 |
| National School Lunch Program | 10.555 | 74,069,906 | | 305 |
| Special Supplemental Food Program for Women, Infants, and Children (WIC) | 10.557 | 42,091,763 | | 406 |
| Unemployment Insurance | 17.225 | 2,291,635,529 | includes U.I. Trust | 900 |
| Highway Planning and Construction | 20.205 | 382,935,215 | | 800 |
| Title I Grants to Local Educational Agencies | 84.010 | 67,091,076 | | 300 |
| Special Education_Grants to States | 84.027 | 62,634,363 | | 300 |
| ARRA - Special Education Grants to States - Recovery Act | 84.391 | 32,906,470 | | 300 |
| ARRA - State Fiscal Stabilization Fund (SFSF) - Education State Grants, Recovery Act | 84.394 | 184,778,621 | | 300 |
| ARRA - State Fiscal Stabilization Fund (SFSF) - Government State Grants, Recovery Act | 84.397 | 72,178,069 | | 080 |
| Temporary Assistance for Needy Families | 93.558 | 41,336,611 | | 407 |
| Child Support Enforcement | 93.558 | 40,554,190 | | 407 |
| Foster Care_Title IV-E | 93.658 | 36,303,187 | | 409 |
| Medical Assistance Program | 93.778 | 992,930,607 | | 403 |

Total Federal Financial Assistance of Programs Above Threshold

4,708,766,524

Brian Sandoval
Governor



Jeff Mohlenkamp
State Budget Director

Stephanie Day
Deputy State Budget Director

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Budget Division

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: February 13, 2013
To: Jeff Mohlenkamp, Clerk of the Board
Department of Administration
From: Katrina Nielsen, Budget Analyst IV
Budget Division
Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting. An analysis of the action item and recommendation is also provided.

DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION

Agenda Item Write-up:

A. Department of Employment, Training & Rehabilitation (DETR)

Pursuant to Assembly Bill 240, Section 1 of the 2011 Legislature, DETR requests authority to contract with a former employee, a Public Service Intern 2 within the Rehabilitation Division, through an existing contract with United Cerebral Palsy of Nevada. The existing contract, which provides assistance to school district staff in identifying and referring students/clients eligible for Vocational Rehabilitation services, is currently in place until April 30, 2013 but is in the process of being extended through August 31, 2013 in order to allow ample time to complete the RFP process.

Additional Information:

On February 6, 2013, DETR was notified by United Cerebral Palsy of Nevada that a former employee had been hired on January 28, 2013 and would be working exclusively on one of two existing contracts (CETS #CONV5732).

The former employee terminated employment with DETR in July 2011. Therefore, if this vendor is again awarded the contract, a new authorization to contract with a former employee will not be required since the termination date is beyond the two year window in which BOE approval is required.

Statutory Authority:

AB240 (1)

| |
|--|
| <p>REVIEWED: <u>SB</u></p> <p>ACTION ITEM: _____</p> |
|--|

Assembly Bill No. 240—Assemblymen Smith, Conklin, Ocegüera, Bobzien, Kirkpatrick; Aizley, Atkinson, Diaz, Goicoechea, Grady, Hardy, Hickey, Hogan and Mastroluca

CHAPTER.....

AN ACT relating to public agencies; revising the restrictions on contracts with or employment of former or current state employees by a state agency; providing certain exceptions; requiring state agencies to report all contracts for services as part of the budget process; requiring that a contractor with a state agency be in active and good standing with the Secretary of State; requiring certain reporting to the 77th Session of the Legislature; and providing other matters properly relating thereto.

Legislative Counsel's Digest:

Existing law restricts the employment of consultants by public agencies and requires the approval of certain contracts with consultants by the Interim Finance Committee. (NRS 284.1729) **Section 1** of this bill expands those restrictions to apply to all contracts to provide services to state agencies, revises the exceptions to the restrictions and requires approval of the State Board of Examiners rather than the Interim Finance Committee of contracts subject to the restrictions. **Section 1** also prohibits a state agency from entering into a contract with a person for services without ensuring that the person is in active and good standing with the Secretary of State. **Section 1** also provides that certain provisions governing state purchasing apply to such contracts. **Section 2** of this bill requires state agencies to report all contracts for services as part of the budget process instead of only reporting contracts with consultants and temporary employment services. **Section 3** of this bill moves the reporting requirements for school districts regarding consultants to the chapter which specifically governs school districts. **Section 3.5** of this bill requires certain reporting to the 77th Session of the Legislature concerning certain contracts for services entered into by state agencies.

EXPLANATION - Matter in *bolded italics* is new; matter between brackets ~~is material to be omitted~~ is material to be omitted

THE PEOPLE OF THE STATE OF NEVADA, REPRESENTED IN
SENATE AND ASSEMBLY, DO ENACT AS FOLLOWS:

Section 1. NRS 284.1729 is hereby amended to read as follows:

284.1729 1. Except as otherwise provided in this section, a department, division or other agency of this State shall not ~~employ~~ *by* **enter into a contract** ~~for otherwise~~ *with* a person to provide services ~~as a consultant~~ for the agency if:

(a) The person is a current employee of an agency of this State;



(b) The person is a former employee of an agency of this State and less than ~~1 year has~~ **2 years have** expired since the termination of the person's employment with the State; *or*

(c) ~~Except as otherwise provided in paragraph (d), the term of the contract is for more than 2 years, or is amended or otherwise extended beyond 2 years; or~~

~~(d) The person is employed by the Department of Transportation for a transportation project that is ~~federally~~ entirely funded by federal money and the term of the contract is for more than 4 years, for is amended or otherwise extended beyond 4 years;~~
↪ unless, before the ~~person is employed~~ **contract is executed** by the agency, the ~~Interim Finance Committee~~ **State Board of Examiners** approves the employment of the person. *The requirements of this subsection apply to any person employed by a business or other entity that enters into a contract to provide services for a department, division or agency of this State if the person will be performing or producing the services for which the business or entity is employed.*

2. The provisions of paragraph (b) of subsection 1 apply to employment through a temporary employment service. A temporary employment service providing employees for a state agency shall provide the agency with the names of the employees to be provided to the agency. The ~~Interim Finance Committee~~ **State Board of Examiners** shall not approve ~~the employment of a consultant~~ **a contract** pursuant to paragraph (b) of subsection 1 unless the ~~Interim Finance Committee~~ **Board** determines that one or more of the following circumstances exist:

(a) The person provides services that are not provided by any other employee of the agency or for which a critical labor shortage exists; or

(b) A short-term need or unusual economic circumstance exists for the agency to ~~employ~~ **contract with** the person. ~~as a consultant.~~

3. A department, division or other agency of this State may ~~employ~~ **contract with** a person pursuant to paragraph (a) or (b) of subsection 1 without obtaining the approval of the ~~Interim Finance Committee~~ **State Board of Examiners** if the term of ~~employment~~ **the contract** is for less than 4 months and the executive head of the department, division or agency determines that an emergency exists which necessitates the ~~employment~~ **contract**. If a department, division or agency ~~employs~~ **contracts with** a person pursuant to this subsection, the department, division or agency shall ~~include in the report to the Interim Finance Committee pursuant to subsection~~



~~+~~ submit a copy of the contract and a description of the emergency ~~+~~ to the State Board of Examiners, which shall review the contract and the description of the emergency and notify the department, division or agency whether the State Board of Examiners would have approved the contract if it had not been entered into pursuant to this subsection.

4. Except as otherwise provided in subsection ~~+~~ 9, a department, division or other agency of this State shall, *not later than 10 days after the end of each fiscal quarter*, report to the Interim Finance Committee ~~whenever it employs, by contract or otherwise,~~ *concerning all contracts* ~~+~~ to provide services ~~+~~ for the agency *that were entered into by the agency during the fiscal quarter with a person* who is a *current or former* employee of a department, division or other agency of this State.

5. Except as otherwise provided in subsection ~~+~~ 9, a department, division or other agency of this State shall not contract with a temporary employment service unless the contracting process is controlled by rules of open competitive bidding.

6. Each board or commission of this State ~~+~~ ~~each school district in this State~~ and each institution of the Nevada System of Higher Education that employs a consultant shall, at least once every 6 months, submit to the Interim Finance Committee a report setting forth:

(a) The number of consultants employed by the board, commission ~~+~~ ~~school district~~ or institution;

(b) The purpose for which the board, commission ~~+~~ ~~school district~~ or institution employs each consultant;

(c) The amount of money or other remuneration received by each consultant from the board, commission ~~+~~ ~~school district~~ or institution; and

(d) The length of time each consultant has been employed by the board, commission ~~+~~ ~~school district~~ or institution.

7. *A department, division or other agency of this State, including a board or commission of this State and each institution of the Nevada System of Higher Education:*

(a) *Shall make every effort to limit the number of contracts it enters into with persons to provide services which have a term of more than 2 years and which are in the amount of less than \$1 million; and*

(b) *Shall not enter into a contract with a person to provide services without ensuring that the person is in active and good standing with the Secretary of State.*



BRIAN SANDOVAL
GOVERNOR



FRANK R. WOODBECK
DIRECTOR

OFFICE OF THE DIRECTOR

February 13, 2013

To: Jeff Mohlenkamp
Director, Department of Administration
Clerk, Board of Examiners

Through: Katrina Nielsen
Budget Analyst

From: Frank R. Woodbeck
Director

Subject: Authorization to Contract with a Former State of Nevada Employee

The Department of Employment, Training and Rehabilitation (DETR), on behalf of the Rehabilitation Division is requesting authorization to contract with a former State of Nevada Employee.

DETR's Rehabilitation Division was notified on February 06, 2013, that our current contractor, United Cerebral Palsy of Nevada (UCP), hired a former employee of the State of Nevada on January 28, 2013. UCP currently has two contracts with the Rehabilitation Division; CONV5732, Transition Services due to expire on April 30, 2013, and 10690, Service Coordinator, due to expire on August 31, 2013.

The former employee is working exclusively with the Transition Services contract and will not be working with the Service Coordinator contract at any-time.

Thank you for considering this request.

tln

Attachment

Authorization to Contract with a Former Employee

Former Employee Name: Tiffany Ellsworth
Former Employee ID number: 046302
Former Job Title: Public Service Intern 2
Former Employing Agency: Rehabilitation Division
Former Class and Grade: 7.000 – Grade 29/01
Employment Dates: 1/10/11 – 7/1/11
Contracting Agency: Dept. of Employment, Training, and Rehabilitation, Rehabilitation Division.

| | |
|---|--|
| <p>Please check which of the following applies:</p> <p><input type="checkbox"/> Contract is with a former State employee (contractor) or a temporary employment agency providing a former employee. Please complete steps a-i below.</p> <p><input checked="" type="checkbox"/> Contract is with an entity (contractor) other than a temporary employment agency that employs a former State employee who will be performing any or all of the contracted services. Please complete all steps except f-h below.</p> | |
| <p>a. Summarize scope of contract work.</p> | <p>This contract provides; services to students that are Rehabilitation Division clients and that have been identified by the School District as eligible for services; assistance to the School District in the identification of IDEA students, Section 504 students and students with disabilities; presentations to the School District and students to assist identified students access to transition services; and coordinate follow-up services for disabled students to increase successful career outcomes for students with disabilities.</p> |
| <p>b. Document former job description.</p> | <p>Under direct supervision, interviewed applicants, completed intakes, performed labor market and industry research, assess rehabilitation needs and job readiness of clients, assisted in the overall management of caseloads.</p> |
| <p>c. Is the former employee being hired because of their specialized knowledge of the agency's operations? Is there a clause in the contract for transfer of the specialized knowledge of the contracting agency and a time frame for the transfer?</p> | <p>No: No.</p> |
| <p>d. Explain why existing State employees within your agency cannot perform this function.</p> | <p>The Division does not have the staff to perform these services.</p> |

| | |
|---|--|
| e. Document if the individual overseeing or establishing the contract is related to the contractor – if so, explain the relationship and why this would not affect independence and why this would not violate NAC 284.750. | No relation. |
| f. List contractor's hourly rate. | |
| g. List the range of comparable State employee rates. | |
| h. Justify contract rate if it exceeds the maximum employee/employer rate paid for a comparable State position by more than 10 percent. Additionally, has the contract term been limited as a result? | |
| i. Document justification for hiring contractor. | United Cerebral Palsy of Nevada has performed similar services in the past, provided an excellent project plan, and submitted the best overall proposal. |

Comments:

[Signature]
Contracting Agency Head's Signature and Date

Katrina Nielsen 2/13/13
Budget Analyst

Clerk of the Board of Examiners

Brian Sandoval
Governor



Jeff Mohlenkamp
State Budget Director


Stephanie Day
Deputy State Budget Director

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Budget Division

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: February 22, 2013

To: Jeff Mohlenkamp, Clerk of the Board
Department of Administration

From: Julie Strandberg, Budget Analyst 

Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting. An analysis of the action item and recommendation is also provided.

DEPARTMENT OF PUBLIC SAFETY – DIVISION OF EMERGENCY MANAGEMENT
Severe Winter Storm Damage, Hawthorne, NV

Agenda Item Write-up:

Pursuant to NRS 353.2755, Mineral County filed their letter of intent with the Division of Emergency Management to request a loan or a grant from the Disaster Relief Account for severe winter storm damage in Hawthorne, Nevada within the 60 day requirement. Mineral County needs to provide additional information to complete their request including, but not limited to, financial documentation, availability of internal funding, and assessment damages. Emergency Management respectfully requests an extension to November 30, 2013 to collect this data for final submittal to the Board of Examiners and Interim Finance Committee.

Additional Information Needed for the Board to Complete their Review:

Date of Disaster: November 30, 2012 through December 2, 2012

Letter of Intent Submission: January 28, 2013

Estimated Request from Disaster Relief Account: \$54,464

(Estimate provided by DEM - Preliminary Damage Assessment Report)

Additional Information Required:

- Financial documentation

- Review of any internal available funding
- Conditional Requirements-Internal resources
- Damage Assessment completed by Emergency Management-Determination of Disaster, Public Infrastructure, and Individual Assistance

Statutory Authority:

Pursuant to NRS 353.2755 (2) the initial request for a grant or loan from the Disaster Relief Fund must be submitted within 60 days after the disaster and include specific information mentioned in statute. Any additional information requested by the State Board of Examiners must be submitted within 6 months after the disaster, which is May 30, 2013 unless the State Board of Examiners and the Interim Finance Committee grant an extension.

| |
|--|
| <p>REVIEWED: <u> </u></p> <p>ACTION ITEM: <u> </u></p> |
|--|

Brian Sandoval
Governor



Chris Perry
Director

Christopher B. Smith
Chief

**Division of Emergency Management
Homeland Security**

2478 Fairview Drive
Carson City, Nevada 89701
Telephone (775) 687-0300 • Fax (775) 687-0322 • <http://dem.state.nv.us/>

February 12, 2013

Ms. Julie Strandberg
Budget Analyst
Department Of Administration
209 E. Musser St.
Carson City, NV 89701

RECEIVED

FEB 25 2013

DEPARTMENT OF ADMINISTRATION
OFFICE OF THE DIRECTOR
BUDGET AND PLANNING DIVISION

Dear Ms. Strandberg:

RE: Time extension request to submit Notice of Intent for the Nevada Disaster Relief Account (DRA) for the Severe Winter Storm Damage to Hawthorne, NV.

The Nevada Division of Emergency Management (NDEM) requests a time extension for the submission of DRA Notice of Intent and their supporting documentation to March 15, 2013. NDEM is asking for additional time based on the recent information that was supplied from Mineral County regarding their notice of intent. On January 23, 2013, we received the notice of intent from Mineral County, which was timely, but there are several items that were incomplete. We are working diligently with Mineral County and they are updating their corrected notice. Below is a listing of the information we requested from Mineral County, which will provide for an acceptable document:

1. Complete Part II: Community Information (pg 3) Project Cost, indicates the approximate cost for the county government to respond to and make the repairs to and/or replacement of damaged governmental property.
2. Matching Non-Federal Funds. Please complete on the bottom indicating that the County will be using General Funds to cover the cost of making the governmental repairs or replacement of damaged property.
3. Part IV Project Information – Scope of Work provide a more detailed narration as to what occurred.
 - Include the date and approximately time the event began.
 - What had happened and how things were damaged or destroyed?
 - How many personnel responded and equipment used?
 - Ongoing issues and outstanding problems.

Julie Strandberg
Page 2
February 12, 2013

- What funding source the county will use to make the repairs and replacement of damaged property?
 - Include a copy of the Loss Statement sent to the insurance company.
4. Damage Assessment Report –Provide an approximate dollar amount or your estimate. Reimbursement will be on actual cost.
 5. Part V: Estimated Project Timeline
More detail is required in this field, an estimate the begin date and ending dates for each phase.

Thank you for your consideration of this request. Should you have any questions, please contact Rick Martin, at (775) 687-0306, or Ron Hood at (775)687-0319.

Best regards,



Christopher B. Smith, C.E.M

rh

NRS 353.2755 Requests for grants and loans: Conditions; contents; recommendation of State Board of Examiners.

1. A state agency or local government may submit a request to the State Board of Examiners for a grant or loan from the Account as provided in NRS 353.2705 to 353.2771, inclusive, if:

(a) The agency or local government finds that, because of a disaster, it is unable to pay for an expense or grant match specified in NRS 353.274, 353.2745 or 353.2751 from money appropriated or otherwise available to the agency or local government;

(b) The request has been approved by the chief administrative officer of the state agency or the governing body of the local government; and

(c) If the requester is an incorporated city, the city has requested financial assistance from the county and was denied all or a portion of the requested assistance.

2. A request for a grant or loan submitted pursuant to subsection 1 must be made within 60 days after the disaster and must include:

(a) A statement setting forth the amount of money requested by the state agency or local government;

(b) An assessment of the need of the state agency or local government for the money requested;

(c) If the request is submitted by a local government that has established a fund pursuant to NRS 354.6115 to mitigate the effects of a natural disaster, a statement of the amount of money that is available in that fund, if any, for the payment of expenses incurred by the local government as a result of a disaster;

(d) A determination of the type, value and amount of resources the state agency or local government may be required to provide as a condition for the receipt of a grant or loan from the Account;

(e) A written report of damages prepared by the Division and the written determination made by the Division that the event constitutes a disaster pursuant to NRS 353.2753; and

(f) If the requester is an incorporated city, all documents which relate to a request for assistance submitted to the board of county commissioners of the county in which the city is located.

Any additional documentation relating to the request that is requested by the State Board of Examiners must be submitted within 6 months after the disaster unless the State Board of Examiners and the Interim Finance Committee grant an extension.

3. Upon the receipt of a complete request for a grant or loan submitted pursuant to subsection 1, the State Board of Examiners:

(a) Shall consider the request; and

(b) May require any additional information that it determines is necessary to make a recommendation.

4. If the State Board of Examiners finds that a grant or loan is appropriate, it shall include in its recommendation to the Interim Finance Committee the proposed amount of the grant or loan. If the State Board of Examiners recommends a grant, it shall include a recommendation regarding whether or not the state agency or local government requires an advance to avoid severe financial hardship. If the State Board of Examiners recommends a loan for a local government, it shall include the information required pursuant to subsection 1 of NRS 353.2765. If the State Board of Examiners finds that a grant or loan is not appropriate, it shall include in its recommendation the reason for its determination.

5. The provisions of this section do not prohibit a state agency or local government from submitting more than one request for a grant or loan from the Account.

6. As used in this section, the term "natural disaster" has the meaning ascribed to it in NRS 354.6115.

(Added to NRS by 1997, 2540; A 1999, 1659, 3131; 2003, 20th Special Session, 198)

Report filed January 10, 2013
PRELIMINARY DAMAGE ASSESSMENT REPORT

November 29 - December 2, 2012
Northern Nevada Severe Winter Storm

The Joint Preliminary Damage Assessment (PDA) was conducted for the City of Hawthorne by Mineral County officials and the Nevada's State Technical Assessment and Response Team (START) on December 27, 2012.

Assessment Team Members

Elizabeth Ashby – NDEM

Rick Martin - NDEM

Lon Barloti – Mineral County (MC) Emergency Manager

Michael D. Trujillo – Director Mineral County Public Works Department

Background

On November 30 through December 2, 2012, Northern Nevada suffered a severe winter storm and high wind event. The storm produced rainfall and very high winds reported by City of Hawthorne officials in excess of 100 mph.

The joint damage assessment conducted by staff from State of Nevada and the local affected jurisdiction determined that approximately 2 park properties, 1 airport property, 1 cemetery, 2 public buildings, 4 businesses, 30 residential properties that were identified as having received no damage to minor damage. 1 hospital reported no damage just sand debris removal. Many automobiles both private and county and city owned were damaged. Privately owned vehicles are not eligible under this program for reimbursement. Insurance will be a major benefactor in this event. Adjustors have been assessing the damages and the Mineral County emergency manager will provide a report to NDEM.

No residences, public facilities or businesses were destroyed in this event. All debris removed was discarded in the local landfill at no charge to the residents or City/County.

During the assessment it was determined that the public buildings and facilities, equipment and vehicles have insurance as a blanket policy for Mineral County. It is undetermined whether any of the private residences/businesses personal vehicles carried insurance. The Mineral County emergency manager will research and provide data to NDEM.

The purpose of this estimate is to determine if the damage is sufficient enough to warrant a State Emergency/Disaster Declaration, thus further requesting federal assistance from FEMA if the damage to Hawthorne, Mineral County and the State is beyond our capability to respond and recover from this high wind event.

Report filed January 10, 2013
PRELIMINARY DAMAGE ASSESSMENT REPORT

November 29 - December 2, 2012
 Northern Nevada Severe Winter Storm

After reviewing all of the information reported, the START and local officials determined that a Federal Declaration is not warranted although the estimated damage of repair or replacement cost for public infrastructure is above the federal indicator for Mineral County which is \$16,463 but far below the federal indicator for the State, which is \$3,699,700. The total damage for all of the assessed property is approximately \$108,927. The Mineral County Commission approved a local declaration at the County Commission meeting conducted January 7, 2013. The Declaration is attached to this report. The recommendation from the State is to pursue assistance from the State Disaster Relief Account (DRA)

Individual Assistance Assessment (Homeowners and Businesses)

Residential Homes

| Address(s) | Damage Classification | Estimated Damage Cost |
|------------------------------------|---|--|
| 30 Residential Homes | Minor | \$ undetermined at this time |
| | Roof tiles, 1 door repaired by MC Fire, 1 glass window. | The MC Emergency Manager will try to collect the information from the residents regarding insurance, insurance deductibles or damages that were repaired by home owner or by volunteer services. |
| Small Business Owner, 594 E Street | Small Owning in the front Private Business | \$ Insurance or Volunteer Services |
| Monte Carlo Building, E Street | Parapet in the front Private Business | \$ Insurance or Volunteer Services |
| Total Estimate Damage | | \$ Undetermined at this time |

Public Assistance Assessment (Public Buildings and Infrastructure)

The Preliminary Damage Assessment reflects the estimated cost repair and/or replacement of all identified structures and equipment assessed.

The following is a breakdown of damages by categories:

CATEGORY A – DEBRIS REMOVAL

| | |
|--|-----------------|
| Category A | \$50,601 |
| Mt. Grant Hospital; 200 A St #B None; Debris Removal Estimated at 10 truckloads, 5 cubic yards per truck | \$288 |

Report filed January 10, 2013
PRELIMINARY DAMAGE ASSESSMENT REPORT

November 29 - December 2, 2012
Northern Nevada Severe Winter Storm

| | |
|---|-----------------|
| Tiny Cardenas Memorial Park Removal of approximately 834 cubic yards of sand | \$4,796 |
| Removal of concrete for scoreboard posts and one light post | \$218 |
| Dugout materials removal | \$1,000 |
| Chain link fence removal | \$138 |
| Lions Park Removal of approximately 189 cubic yards of sand | \$1,087 |
| Lexington Way, approximately 467 cubic yards of sand removal | \$2,686 |
| 1 st Street, approximately 3,333 cubic yards | \$19,165 |
| Hawthorne Industrial Airport, Culvert clean-out, approximately 15 culverts and 1,920 cubic yards of debris removal | \$11,040 |
| Hawthorne Cemetery; State Highway 839, approximately 866 cubic yards of sand removal | \$4,981 |
| Hawthorne Elementary approximately 696 cubic yards of sand removal. | \$4,002 |
| Juvenile Probation Center, 525 W 9 th Street. Force Account Labor from the center removed the debris. Center officials are preparing a report. Estimated 3 people at 40 hours worth of time to remove and clean. 3 people, 40 hours, \$10 per person | \$1,200 |
| Whiskey Flats RV Park – Private Business. 3045 US 95 Debris Removal only. | \$ Not Eligible |
| Shell Station Private Business; US 95 | \$ Not Eligible |

CATEGORY B – EMERGENCY PROTECTION MEASURES:

Amount to be determined by the Mineral County Emergency Manager. The Joint PDA Team was in agreement that the Category B totals will be very low. Majority of the response was completed during regular shifts or hours. Regular time is not a FEMA eligible expense.

| | |
|-------------------------|--|
| Category B Total | \$0 To be determined by the County, very few hours of overtime to report. |
|-------------------------|--|

CATEGORY C – ROADS AND BRIDGES:

There were no roads or bridges reported as damaged.

| | |
|-------------------------|------------|
| Category C Total | \$0 |
|-------------------------|------------|

Report filed January 10, 2013
PRELIMINARY DAMAGE ASSESSMENT REPORT

November 29 - December 2, 2012
Northern Nevada Severe Winter Storm

CATEGORY D – WATER CONTROL FACILITY:

There were no Water Control Facilities reported as damaged.

| | |
|-------------------------|------------|
| Category D Total | \$0 |
|-------------------------|------------|

CATEGORY E – Public Buildings

| Address(s) | Damage Classification | Estimated Damage Cost |
|--|------------------------------|-----------------------|
| Category E Total | | \$28,052 |
| Mineral County School District Bus Garage | Partial Roofing Damage | \$26,052 |
| Hawthorne Elementary – Equipment Replacement | Play Ground Equipment Damage | \$2,000 |

CATEGORY F – UTILITIES

| | |
|---|----------------|
| Category F Total | \$1,440 |
| E Street and 5 th Street, Metal light post damaged. Repaired by NV Energy | Not Eligible |
| Approximately 40 fire hydrants around the City most of them newly installed or painted. They were sandblasted causing exposed steel. Rusting may be a factor. | \$1,440 |

CATEGORY G – RECREATION AND OTHER

| | |
|---|-----------------|
| Category G Total | \$28,834 |
| Tiny Cardenas Memorial Park Scoreboard and Dugout | \$22,164 |
| Lions Park - Stadium Light lenses | \$6,670 |

**Report filed January 10, 2013
PRELIMINARY DAMAGE ASSESSMENT REPORT**

November 29 - December 2, 2012
Northern Nevada Severe Winter Storm

| SUMMARY | |
|---|--|
| Mineral County, City of Hawthorne Public and Individual Assistance Estimates | |
| Damage Assessment conducted on December 27, 2012 | |
| Category A: Debris Removal | \$50,601 |
| Category B: Emergency Protective Measures | \$0 Still to be determined by the County. Very few overtime hours were expended. This number is expected to be considerably low. |
| Category C: Roads and Bridges | \$0 |
| Category D: Water Control Facilities | \$0 |
| Category E: Buildings and Equipment | \$28,052 |
| Category F: Utilities | \$1,440 |
| Category G: Parks, Recreational Facilities, ETC. | \$28,834 |
| Individual Assistance: Residential Homes/Non-Profit | \$ Undetermined at this time. Waiting on a report from the Mineral County Emergency Manager. |
| Total Estimate of Damage for Public and Individual Assistance | \$108,927 |



Lon Bartoli, EM
PO Box 1095
Hawthorne, NV 89415-1095
(775)945-2497 PHONE (775) 945-8465 FAX (775) 316-0016 CELL

23 JAN 2013

Re: Mineral County 2 DEC 2012 Wind Event

Ron,

It has been both a pleasure and a positive learning experience to work with NV DEM Staff prior to, during, and now after the 2 DEC 2013 Wind event affecting our County. Enclosed is the required NOTICE OF INTENT. It has been extremely difficult to obtain accurate figures. If figured provided require updating after insurance adjustments, I will be providing said amended figures as I receive them.

Please contact me with any questions, comments, or concerns anytime.

Thank you're your assistance in this important matter, and please express our gratitude to your dedicated and professional staff.

Sincerely,

Lon Bartoli, Emergency Manager
Mineral County Department of Emergency Management
418 Mineral Way – PO Box 1095
Hawthorne, NV. 89415-1095
Cell: (775) 316-0016 Ph: 775-945-2497
Fax: 775-945-8465

RECEIVED
JAN 28 2013
Division of
Emergency Management

RECEIVED

JAN 28 2013

Division of
Emergency Management

MINERAL COUNTY DECLARATION

RESOLUTION NO. 13-001

RESOLUTION OF THE COUNTY OF MINERAL BOARD OF COMMISSIONERS
DECLARING A STATE OF EMERGENCY IN THE COUNTY OF MINERAL, NEVADA,
DUE TO THE WIND STORM EVENT ON DECEMBER 2ND, 2012.

WHEREAS, the County of Mineral suffered damage to streets, bridges, culverts, drains,
homes, businesses and other public facilities caused by the wind storm event on December 2nd,
2012; and

WHEREAS, the impact of these damages threatens the health, well-being and public safety of
the citizens of Mineral County; and

WHEREAS, the cost of response, clean-up, repair, and replacement of such damaged
property is far in excess of available Mineral County resources;

NOW, THEREFORE, BE IT RESOLVED that the MINERAL COUNTY BOARD OF
COMMISSIONERS of the County of Mineral declares an Emergency under the provisions of the
Nevada Revised Statutes, Chapter 414, Mineral County Code 2.36.030 (MC Ord. 43A § 3,
1971), and activates its Emergency Operations Plan, its procedures, attachments, and appendices
to monitor the situation, develop a detailed damage assessment, alleviate hardship and initiate
appropriate relief actions and mitigation measures by departments and agencies of local
government.

PASSED, ADOPTED AND APPROVED THIS 7TH day of January 2013.

By: Jerris Lipton
County Commissioner, Chair

ATTEST: Cherrie A. George
County Clerk

CERTIFIED COPY

The document to which this certificate is
attached is a full, true and correct copy of
the original on file and of record in my office.

DATE: January 7, 2013
CHERRIE A. GEORGE, Clerk of the Fifth
Judicial District Court, in and for the County
of Mineral, State of Nevada.

By: A. H. Jones
Deputy



NOTICE OF INTENT

**Due to the Division of Emergency Management by:
Close of Business January 29, 2013
Disaster Relief Fund**

2 DEC 2012 WIND EVENT

Project Name

MINERAL COUNTY D.E.M.

Sponsoring Agency

RECEIVED
JAN 28 2013
Division of
Emergency Management

| <i>For State Use Only</i> | | |
|---------------------------|------------------|--------------------|
| Date Received | Application Type | Application Number |
| | | |

Attn: Ron Hood; rhood@dps.state.nv.us;
Nevada Division of Emergency Management
2478 Fairview Drive, Carson City, Nevada 89701-6824
(775) 687-0319 phone | (775) 687-0323 fax
<http://dem.state.nv.us>

Part I: Contact Information

| | |
|---|---|
| <u>LON BARTOLI</u> | <u>TC KNEGT</u> |
| Primary Contact | Secondary Contact |
| <u>EMERGENCY MANAGER</u> | <u>FIRE CHIEF</u> |
| Title | Title |
| <u>MINERM COUNTY</u> | <u>MCFD</u> |
| Agency | Agency |
| <u>PO BOX 1095</u> | <u>PO BOX 1095</u> |
| Address | Address |
| <u>HANTHORNE, MINERAL, NV, 89415-1095</u> | <u>HANTHORNE MINERAL, NV 89415-1095</u> |
| City, County, State, Zip Code | City, County, State, Zip Code |
| <u>775-316-0016</u> | <u>775-945-2497</u> |
| Phone Number | Phone Number |
| <u>lbartoli@MineralCountyNV.org</u> | <u>Firechief@MineralCountyNV.org</u> |
| E-mail | E-mail |

Part II: Community Information

Name of Applicant and Type (County, Tribe, City): MESNERAL COUNTY NEVADA

PO Box 1095

Address

4772 (COUNTY)

What is the size of the community?

HAWTHORNE

City and County

County Code

NV

State

Zip Code

477

State Legislative District(s)

US Congressional District

010998003

DUNS Number

021

FIPS Code

Part II: Community Information, continued
 Part IV: Financial

Funding

| Project Cost | Annual Maintenance Cost | Proposed Federal Share (\$ and %) | Proposed Non-Federal Share (\$ and %) |
|--------------|-------------------------|-----------------------------------|---------------------------------------|
| N/A | N/A | N/A | N/A |
| | | 75% | 25% |

Matching Non-Federal Funds

| Match Share Source | Source Agency Name | Funding Type | Amount | Date Available |
|--------------------|--------------------|--------------|--------|----------------|
| GENERAL FUNDS | MEMBER COUNTY | | | UNK |
| | | | | |
| | | | | |
| | | | | |
| | | | | |

Use the space below to add any pertinent details not accounted for above.

Be sure to include a letter that indicates the date the funds are available to be committed.

Part V: Project Information

Scope of Work

Describe the project, including what it entails, (what, when, where, how, who).

SEE ATTACHED

Part V: Project Information, Continued

| Estimated Project Timeline | | Itemized Action List |
|----------------------------|----------------------------------|----------------------|
| Phase | Duration | |
| I | WEEKS RESPONSE | RESPONSE |
| II | WEEKS ASSESSMENT | MITIGATION |
| III | MONTHS RESTORATION | RESTORATION |
| | | |
| | | |
| | | |
| Total | 180 | |

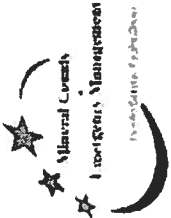
*Duration must be in days

Be sure to attach all relevant estimates and drawings.

Attachments

Check the box next to each article that has been included with this application:

- Estimates
- Maps or Photos
- Funds Commitment Letter ~~NOT APPLICABLE~~



Lon Bartoli, EM
 PO Box 1095

Hawthorne, NV 89415-1095
 (775)945-2497 PHONE (775) 945-8465 FAX (775) 316-0016 CELL

RECEIVED
 JAN 8 2013
 Division of
 Emergency Management

| Mineral County Detailed Damage Assessment | | | | | | |
|---|---------------------------------|---|-----------------------|--|--|--------------------------|
| Date Damaged | Name of Person Completing Form: | Item Damaged | What item is used for | Approximate value of damaged Item/Claim Amount * | Check X if insurance claim will be filed for this damage | DATE: |
| 2-Dec-12 | 30 Houses | Family Dwellings | | \$ 225,000.00 | X | 12/21/2012 |
| 2-Dec-12 | countless | Private Automobiles/Auto Glass | | \$ 500,000.00 | X | Claims as of 27 DEC 2012 |
| 2-Dec-12 | countless | Commercial Property Damage, Various | | \$ 500,000.00 | X | Claims as of 27 DEC 2012 |
| 2-Dec-12 | Auto | State Vehicle for public health paint & glass damage. | | unk | X | Claims as of 27 DEC 2012 |
| 2-Dec-12 | Hours | Repairing State Infrastructure 4 hours 2 workers | | \$125 | | |
| 2-Dec-12 | Auto | Public works and other county infrastructure vehicle damage, paint and glass damage, etc. | | unk | X | Claims as of 27 DEC 2012 |



Lon Bartoli, EM

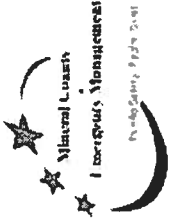
PO Box 1095

Hawthorne, NV 89415-1095

(775)945-2497 PHONE

(775) 945-8465 FAX (775) 316-0016 CELL

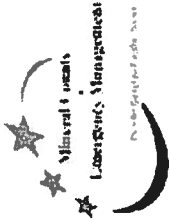
| | | | | | |
|----------|--------------|--|-----|---|--------------------------|
| 2-Dec-12 | MCFD Vehicle | A-3 2001 Ford Wheeled Coach Moduvan, 1 FDSE3 5F 62HA3 6042, front windshield pitted and rock damage | unk | X | Claims as of 27 DEC 2012 |
| 2-Dec-12 | MCFD Vehicle | C-1 2004 Ford Expedition, 1FMPU16545L A28073, all glass pitted and unable to see through, side view mirrors pitted and unusuable | unk | X | Claims as of 27 DEC 2012 |
| 2-Dec-12 | MCFD Vehicle | C-2 2001 Ford Crown Victoria, 2FAFP71W32XL09371, front windshield pitted unsafe because can't be seen through | unk | X | Claims as of 27 DEC 2012 |
| 2-Dec-12 | MCFD Vehicle | E-2 2007 Kenworth, 2NKMHN8X88M218936, right rear passenger door hinge damaged, front glass pitted. | unk | X | Claims as of 27 DEC 2012 |



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| | | | | | |
|----------|-------------------------------------|---|-----|---|--------------------------|
| 2-Dec-12 | MCIPO Vehicle | 1992 Ford Explorer V.I.N. 1FMDU34X5NUB25036 a- Drivers side windows sand blasted, left rear window shattered, Windshield sand damaged, Drivers side Paint damaged, rear glass sand blasted. | unk | X | Claims as of 27 DEC 2012 |
| 2-Dec-12 | MCIPO Vehicle | 1993 Ford Aero Star Van V.I.N IFMCAIUXIZB41905 Drivers side glass all sand blasted, Drivers side paint sand blasted | unk | X | Claims as of 27 DEC 2012 |
| 2-Dec-12 | MC Nuclear Projects | 2007 Ford VIN# FMFU16567LA925511 Sand damage to the paint & glass | unk | X | Claims as of 27 DEC 2012 |
| 2-Dec-12 | MC Parks and Recreation SITE DAMAGE | Little League Fence, Dugout, & Light pole. | unk | X | Claims as of 27 DEC 2012 |
| 2-Dec-12 | MCSO PATROL VEHICLE | Vehicle 44327 wind damage right side windows | unk | X | Claims as of 27 DEC 2012 |
| 2-Dec-12 | MCSO PATROL VEHICLE | Vehicle 44203 wind damage windows and mirrors | unk | X | Claims as of 27 DEC 2012 |
| 2-Dec-12 | MCSO PATROL VEHICLE | Vehicle 44226 wind damage all glass and mirrors | unk | X | Claims as of 27 DEC 2012 |



Lon Bartoli, EM

PO Box 1095

Hawthorne, NV 89415-1095

(775)945-2497 PHONE (775) 945-8465 FAX (775) 316-0016 CELL

| | | | | |
|----------|-----------------|---|-----------------|--|
| 2-Dec-12 | MC Public works | 10 day dump truck | unk | |
| 2-Dec-12 | MC Public works | 10 hours grader | unk | |
| 2-Dec-12 | MC Public works | 200 gallons fuel | \$ 472.00 | |
| 2-Dec-12 | MCSO | Deputy and dispatcher OT from storm | \$ 364.00 | |
| 2-Dec-12 | MC Public works | Labor hours for mitigation, repair, and clean up (these numbers continue as these activities are not yet complete). | \$ 12,795.88 | |
| 2-Dec-12 | MC Schools | Extra transportation costs due to closure | unk | |
| | | TOTAL: | \$ 1,248,802.33 | |

* Some figures are estimates provided by local insurance agents as evidenced by claims filed. Claims still continue to be filed as of 20 JAN 2013.

Lon Bartoli, Emergency Manager
 Mineral County Department of Emergency Management
 418 Mineral Way – PO Box 1095
 Hawthorne, NV. 89415-1095
 Cell: (775) 316-0016 Ph.: 775-945-2497
 Fax: 775-945-8465



Lon Bartoli, EM

PO Box 1095

Hawthorne, NV 89415-1095

(775)945-2497 PHONE (775) 945-8465 FAX (775) 316-0016 CELL

2 DEC 2012 Wind Event - Scope of Work

The Mineral County Emergency Response Plan (for response, mitigation, and restoration); due to the 2 DEC 2012 Wind Event has been implemented in accordance with Nevada Revised Statutes and Mineral County Code. This Plan intentionally includes all areas of the County as referenced in the attached map.

In process items which will take up to 180 additional days for restoration are:

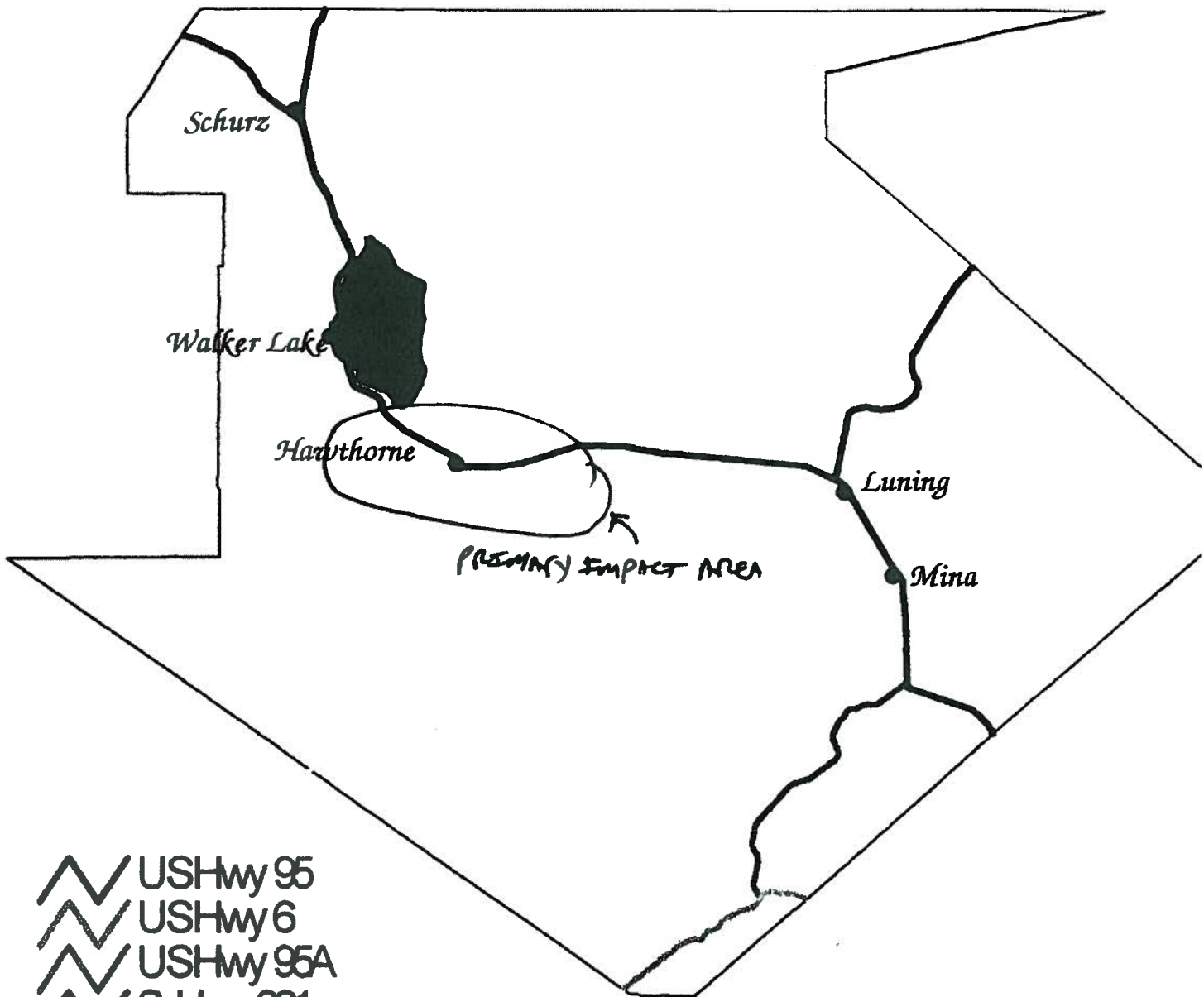
| ITEM | DATE | HOW | AGENCY |
|--|-----------|-----------|-------------------------------------|
| Participation in preplanning DEM Conference calls and activities | 7/31/2013 | LABOR | Mineral County Emergency Management |
| Participation in post event assessment activities and meetings | 7/31/2013 | LABOR | Mineral County Emergency Management |
| Restoration of State Roadway Culverts and signage (NDOT project) | 7/31/2013 | REQUESTED | NV State DOT |
| Restoration of Mineral County Roadway Culverts and signage | 7/31/2013 | LABOR | Hawthorne Utilities |
| Restoration and repair to Mineral County vehicle paint and glass/safety lenses | 7/31/2013 | INSURANCE | Hawthorne Utilities |
| Restoration and repair to Mineral County parks and cemeteries | 7/31/2013 | LABOR | Hawthorne Utilities |
| Restoration and repair to Mineral County Schools and adjunct facilities | 7/31/2013 | LABOR | Mineral County School District |


Mineral County, Nevada

Revision Date: May 30, 1996
Scale 1:2,000,000

The scale and configuration of all information shown hereon are approximate only and are not intended as a guide for design or survey work. Reproduction is not permitted without prior written permission from the Mineral County Geographic Information System Management Office.

14 0 14 Miles



-  US Hwy 95
-  US Hwy 6
-  US Hwy 95A
-  State Hwy 361
-  State Hwy 360
-  State Hwy 359
-  Walker Lake





Mineral County, Hawthorne, NV Area Map

Red annotations on map show areas most impacted by 2 DEC 2012 Wind Event

Brian Sandoval
Governor



Jeff Mohlenkamp
State Budget Director

Stephanie Day
Deputy State Budget Director

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Budget Division

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: February 19, 2013

To: Jeff Mohlenkamp, Clerk of the Board
Department of Administration

From: Carla Watson, Budget Analyst
Budget Division

Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting. An analysis of the action item and recommendation is also provided.

APPROVAL TO PAY A CASH SETTLEMENT

Pursuant to NRS 41.037, the State Board of Examiners may approve, settle or deny any claim or action against the State, any of its agencies or any of its present or former officers, employees, immune contractors or State Legislators.

Agenda Item Write-up:

Department of Transportation (NDOT) – Administration - \$250,598.30

The department requests settlement approval in the amount of \$250,598.30 to resolve an inverse condemnation and pre-condemnation damages that is now on appeal and cross-appeal before the Nevada Supreme court. The parties attended a Supreme Court-mandated mediation and reached a resolution of the entirety of the action subject to the Board of Examiner's approval of this settlement amount. The \$250,598.30 settlement request is in addition to a judgment of \$624,401.70 that the District Court entered against NDOT in November of 2012 that NDOT has already paid. Approval of this additional settlement amount, would bring the total to \$875,000.

Additional Information:

In January of 2008, NDOT began construction improvements to SR 160 in the vicinity of the subject property in Clark County. In doing so, NDOT blocked off access on a street and created inadequate alternative access to the subject property creating a "landlock" situation that rendered the subject property undevelopable. There will be no subrogation or any other attempt to offset the settlement amount.

Statutory Authority:

NRS 41.037

| |
|--|
| <p>REVIEWED: _____</p> <p>ACTION ITEM: _____</p> |
|--|

RECEIVED

FEB 19 2013

DEPARTMENT OF ADMINISTRATION
OFFICE OF THE DIRECTOR
BUDGET AND PLANNING DIVISION



STATE OF NEVADA
OFFICE OF THE ATTORNEY GENERAL
555 East Washington Avenue, Suite 3900
Las Vegas, Nevada 89101

CATHERINE CORTEZ MASTO
Attorney General

KEITH G. MUNRO
Assistant Attorney General

GREGORY M. SMITH
Chief of Staff

MEMORANDUM

DATE: February 5, 2013

TO: Board of Examiners
Governor Brian Sandoval
Attorney General Catherine Cortez Masto
Secretary of State Ross Miller

FROM: Rudy Malfabon, Director, Nevada Department of Transportation
Karissa D. Neff, Senior Deputy Attorney General / *KDN*
Dennis Gallagher, Chief Deputy Attorney General / *DG*

SUBJECT: Proposed Settlement for an Inverse Condemnation/Pre-Condemnation Action / Blue Diamond RV Storage, LLC Agenda Item

SUMMARY

NDOT requests settlement approval in the amount of \$250,598.30 to resolve an inverse condemnation/pre-condemnation damages action that is now on appeal and cross-appeal before the Nevada Supreme Court. The parties attended a Supreme Court-mandated mediation and reached a resolution of the entirety of the action subject to the Board of Examiner's approval of this settlement amount.

The \$250,598.30 settlement request is *in addition to* a judgment that the District Court entered against NDOT in November of 2012 in the amount of \$624,401.70 (Exhibit 1). The entirety of the sums paid to resolve this matter are broken down as follows:

\$624,401.70 (Final Judgment)

\$250,598.30 (Additional settlement amount that NDOT is requesting)

\$875,000.00 (Total). NDOT has already paid the amount of the total judgment which is \$624,401.70.

THE SUBJECT PROPERTY

The property is owned by BLUE DIAMOND RV & STORAGE, LLC, a Nevada Limited Liability Company, DONAL SERIES I, LLC, a Nevada Limited Liability Company, and UNITED ESTATES TRUST VEGAS GROUP, LLC, a California limited liability company ("Landowners"), and is located near the south right-of-way of SR 160 between Jones Boulevard and Torrey Pines Drive in Las Vegas, Nevada.

The property consists of two contiguous parcels totaling approximately 5 acres. The north parcel is vacant and unimproved. The south parcel had some open storage use, but is essentially unimproved except for a perimeter wall. The parcels are bounded on the north by SR 160; to the south by Oleta Avenue (a Clark County road); and to the east by partial dedications along the Mann Street alignment (another Clark County road). The parcels are not bounded by a road on the west. See Exhibit 2.

The trial court found that historically, the public and the landowners accessed the property from SR 160 via Mann Street.

In the Fall of 2011, Clark County acquired additional right of way from the BLM to widen Oleta Avenue between Torrey Pines and the property at issue. This increased the width of Oleta Avenue from 30' to 60.' 60' is the County's minimum width for the development of private land. Currently, Oleta Avenue is barricaded at Torrey Pines to protect grading done on it preparatory to paving it. Clark County has contracted with a paving company, and it is NDOT's best estimate that the paving will be done and the barricades will be removed by April of 2013.

NATURE OF THE CLAIMS

In January of 2008, NDOT began constructing improvements to SR 160 in the vicinity of the subject property. In doing so, NDOT blocked off access at the Mann Street alignment. The Landowners sued NDOT for both inverse condemnation and for pre-condemnation damages, claiming that due to inadequate alternative access via Torrey Pines and Oleta Avenue, the closure of Mann Street landlocked their property and rendered it undevelopable. The landowners presented evidence of a permanent taking of the entirety of the two parcels.

The Landowners sought pre-condemnation damages of approximately \$5.5 million in addition to just compensation of between \$5 million to \$7.3 million for the loss of the land, the valuations that various experts for the Landowners placed on it. Much of the damages were ostensibly related to expenses incurred in obtaining loans to buy and improve the property, loans that the Landowners claim the SR 160 improvements prevented them from repaying. Presently, one of the two parcels is in foreclosure which, again, the Landowners blame on the SR 160 project.

NDOT valued the land at \$3.78 million before any taking occurred, and assessed just compensation for a permanent lack of access at \$191,000.00. NDOT also argued that

any taking was temporary only and ended in the Fall of 2011 when Clark County widened Oleta Avenue so that it now provides adequate alternative legal access to the property.

THE JUDGMENT

The trial judge ruled as follows:

1. The Landowners' pre-condemnation damages claim is without merit and so awarded nothing on it.
2. NDOT took the property for just compensation purposes because there was no adequate, alternative legal access via Oleta Avenue or any other road after NDOT improved SR 160.
3. The taking was temporary, commencing in January of 2008 and ending in September of 2011 when Clark County widened Oleta Avenue to its minimum standards for development purposes.
4. The property's fair rental value is \$4,500.00 per month. The court computed just compensation for the temporary taking at \$4,500.00 per month starting January 1, 2008, when NDOT began building improvements at Mann Street/SR 160, until September of 2011, when Clark County provided adequate alternative legal access to the property via Oleta Avenue.
5. The court believed that since the barricades that Clark County erected at Oleta Avenue prevent physical access to the land, NDOT should continue to pay rent at \$4,500.00 per month until Clark County removes them. NDOT currently believes that the County may remove them by April of 2013.
6. The Landowners are entitled to attorney fees of \$215,000.00; costs of \$64,403.29; and pre-judgment interest, bringing the Final Judgment to \$624,401.70 through October of 2012.
7. Post-judgment interest accrues at 9.25% per annum, compounded annually.

As of March 1, 2013, the judgment would have increased to approximately \$662,000.00 when accounting for interest (approximately \$60,000.00 per year) and rent from November 1, 2012 (\$18,000.00).

ISSUES ON APPEAL

LANDOWNERS' PROBABLE ISSUES ON APPEAL:

1. There was insufficient evidence of a temporary taking, only evidence of a permanent taking;

2. There was insufficient evidence to support the trial court's fair rental value of \$4,500.00 per month.

3. The trial court erred in ruling that economic losses such as the inability to repay loans for the purchase of the property and for construction of improvements on it are not recoverable in inverse condemnation and pre-condemnation damages actions.

4. The trial court erred in refusing to award all or substantially all of the costs and attorney fees that the Landowners sought.

NDOT'S ISSUE ON APPEAL

1. The trial court erred in finding that NDOT substantially impaired access to the property.

2. The trial court erred in requiring NDOT to pay continuing rent after Clark County widened Oleta Avenue to provide adequate alternative legal access to the property.

RECOMMENDATION

NDOT has considered the benefits of settlement and has made the decision that settlement is reasonable, prudent, and in the public interest, for the following reasons:

1. The proposed settlement will end the litigation, including the appeals, for a sum certain.

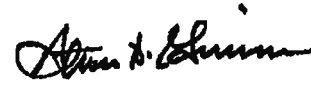
2. The accrual of interest on the judgment during the life of the appeal (another 12-18 months), along with the costs of suit and attorney fees that NDOT would incur in prosecuting the appeal to conclusion, would most likely at least equal, if not exceed the \$250,598.30 settlement amount.

3. Landowners are entitled to attorney fees in inverse condemnation actions (NRS 37.185) and costs of suit (NRS 37.120(3)). The proposed settlement will terminate any claims that the Landowners are entitled to recover additional attorney fees and costs incurred on appeal, which fees and costs could be substantial.

4. Settlement will terminate any chance that the matter will be remanded for further proceedings and a potentially greater just compensation award, including more costs and more attorney fees to the Landowners, should the Supreme Court rule in favor of the Landowners on appeal.

There will be no subrogation or any other attempt to offset the settlement amount.

EXHIBIT 1



CLERK OF THE COURT

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JUDG
LAW OFFICES OF BRIAN C. PADGETT
Brian C. Padgett, Bar No. 7474
John P. Shannon, Bar No. 7906
611 South Sixth Street
Las Vegas, Nevada 89101
Telephone: (702) 304-0123
Facsimile: (702) 368-0123

Attorneys for Plaintiffs

EIGHTH JUDICIAL DISTRICT COURT

CLARK COUNTY, NEVADA

BLUE DIAMOND RV & STORAGE, LLC,)
A Nevada Limited Liability Company, DONAL) Case No.: A610962
SERIES I, LLC, a Nevada Limited Liability) Dept. No.: IV
Company, and UNITED ESTATES TRUST)

Plaintiff,)

vs.)

THE STATE OF NEVADA, on relation of its)
Department of Transportation, DOE)
GOVERNMENT AGENCIES I-X, DOE)
INDIVIDUALS I-X, DOE CORPORATIONS)
I-X, and DOE PARTNERSHIPS I-X,)

Defendants.)

FINAL JUDGMENT

Judgment is hereby entered in favor of the Plaintiffs, BLUE DIAMOND RV &
STORAGE, LLC, DONAL SERIES I, LLC, and UNITED ESTATES TRUST, and against the
Defendant, State of Nevada, on relation of its Department of Transportation, in the amount of
\$624,401.70 through October 2012, with an additional amount of \$4,500.00 per month until the

LAW OFFICES OF BRIAN C. PADGETT
611 SOUTH 6TH STREET
LAS VEGAS, NEVADA 89101
PHONE (702) 304-0123
FACSIMILE (702) 368-0123

B

LAW OFFICES OF BRIAN C. PADGETT
611 SOUTH 6TH STREET
LAS VEGAS, NEVADA 89101
PHONE (702) 304-0123
FACSIMILE (702) 368-0123

1 barricades at Oleta Avenue and Torrey Pines Drive are removed, with interest thereon at 9.25%,
2 compounded annually, until satisfied.

3 SO ORDERED this 21st day of November, 2012.

4
5 Jack B. Amos
6 DISTRICT JUDGE

7 Respectfully submitted by:
8 LAW OFFICES OF BRIAN C. PADGETT

9 John P. Shannon
10 John P. Shannon
11 Nevada Bar No. 7906
12 Attorneys for Plaintiffs

13 Approved As To Form And Content:
14
15 CHAPMAN LAW FIRM, P.C.

16
17 Erich N. Storm
18 Erich N. Storm
19 Nevada Bar No. 4480
20 Attorneys for Defendant
21
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EXHIBIT 2

Blue Diamond Road

176-23-601-001
Northern Parcel

BLM
Property

BLM
Property

176-23-601-007
Southern Parcel

Oleta Avenue

Torrey Pines Drive

Wann Street

BLM
Property

Schematic
not drawn
to scale.

W. Serene Avenue

HHHHH 1

| | |
|------------------------------|-----|
| For Budget Division Use Only | |
| Reviewed by: | MNA |
| Reviewed by: | |
| Reviewed by: | |

2/14/13

STATEWIDE LEASE INFORMATION

1. Agency: Department of Health and Human Services, Director's Office
 4126 Technology Way, Suite 100
 Carson City, Nevada 89706
 contact: Bonnie Long phone: 775.684.3494 fax: 775.684.4010 email: blong@dhhs.nv.gov

2. Name of Landlord (Lessor): Pamela Russell & James Mace

3. Address of Landlord: 445 Apple Street, Suite 200
 Reno, Nevada 89502

4. Property contact: James Mace
 phone: 775.826.7200 fax: 775.824.5079 email: jmace.bpa@sbcglobal.net

5. Address of Lease property: 445 Apple Street, Suite 210
 Reno, Nevada 89502

a. Square Footage: Rentable Usable 840

b. Cost:

| cost per month | # of months in time frame | cost per year | time frame | Approximate cost per square foot |
|----------------|---------------------------|---------------|------------------------------|----------------------------------|
| \$840.00 | 12 | \$10,080.00 | May 1, 2013 - April 30, 2014 | \$1.00 |
| \$840.00 | 12 | \$10,080.00 | May 1, 2014 - April 30, 2015 | \$1.00 |
| 2% \$856.80 | 12 | \$10,281.60 | May 1, 2015 - April 30, 2016 | \$1.02 |
| \$856.80 | 12 | \$10,281.60 | May 1, 2016 - April 30, 2017 | \$1.02 |

c. Total Lease Consideration: 48 \$40,723.20

d. Option to renew: Yes No Renewal terms: One identical term

e. Holdover notice: # of Days required 30 Holdover terms: 5%/90

f. Term: Four (4) Years

g. Pass-thrus & CAMS: None

h. Utilities: Landlord Tenant

i. Janitorial: Landlord Tenant 3 day 5 day Rural 3 day Rural 5 day Other (see remarks)

j. Major repairs: Landlord Tenant

k. Minor repairs: Landlord Tenant

l. Taxes: Landlord Tenant

m. Comparable Market Rate: \$1.50 - \$1.70

n. Specific termination clause in lease: Breach/Default lack of funding

o. Lease will be paid for by Agency Budget Account Number: 3150

6. Purpose of the lease: To house the Department of Health and Human Services, Director's Office

7. This lease constitutes:
- An extension of an existing lease
 - An addition to current facilities (requires a remark)
 - A relocation (requires a remark)
 - A new location (requires a remark)
 - Remodeling only
 - Other

a. Estimated moving expenses: \$0.00 Furnishings: \$0.00 Data/Phones: \$0.00

Remarks: Leasing Services negotiated this four year renewal to remain at the current rate for the first two years and then a 2% increase in year three.

Exceptions/ Special notes:



FEB 13 2013

1000#1

STATEWIDE LEASE INFORMATION

8. State of Nevada Business License Information:

| | | | | | | |
|---|----------------------|---|------------------------------|-------------------------------|--|--------------------------|
| a. Nevada Business ID Number: | <u>NV20101205740</u> | | | | | |
| b. The Contractor is registered with the Nevada Secretary of State's Office as a: | | LLC <input type="checkbox"/> | INC <input type="checkbox"/> | CORP <input type="checkbox"/> | LLP <input type="checkbox"/> | <input type="checkbox"/> |
| c. Is the Contractor Exempt from obtaining a Business License: | | <input type="checkbox"/> YES | | | <input checked="" type="checkbox"/> NO | |
| *If yes, please explain in exceptions section | | | | | | |
| d. Is the Contractors Name the same as the Legal Entity Name? | | <input checked="" type="checkbox"/> YES | | | <input type="checkbox"/> NO | |
| *If no, please explain in exceptions section | | | | | | |
| e. Does the Contractor have a current Nevada State Business License (SBL)? | | <input checked="" type="checkbox"/> YES | | | <input type="checkbox"/> NO | |
| *If no, please explain in exceptions section | | | | | | |
| Is the Legal Entity active and in good standing with the Nevada Secretary of States | | | | | | |
| f. Office? | | <input checked="" type="checkbox"/> YES | | | <input type="checkbox"/> NO | |
| g. State of Nevada Vendor number: | <u>T80975131</u> | | | | | |

9. Compliance with NRS 331.110, Section 1, Paragraph 2:

| | | |
|--|---|-----------------------------|
| a. I/we have considered the reasonableness of the terms of this lease, including cost | <input checked="" type="checkbox"/> YES | <input type="checkbox"/> NO |
| b. I/we have considered other state leased or owned space available for use by this agency | <input checked="" type="checkbox"/> YES | <input type="checkbox"/> NO |


Authorized Signature _____ Date 2-11-13
Public Works Division, Buildings and Grounds Section


Authorized Signature - Agency _____ Date 2/8/13

II
For Board of Examiners YES NO

| For Budget Division Use Only | |
|------------------------------|----------------|
| Reviewed by: <i>485</i> | <i>2/15/13</i> |
| Reviewed by: | |
| Reviewed by: | |

STATEWIDE LEASE INFORMATION

1. Agency: Department of Health and Human Services
 Division of Mental Health and Developmental Services
 Southern Nevada Adult Mental Health Services (SNAMHS)
 contact: Paul Ripple (702) 486-6099; Fax: (702) 486-6248; pripple@snamhs.nv.gov
 contact: Tom Pollard (702) 486-4252; tpollard@snamhs.nv.gov

2. Name of Landlord (Lessor): Pulegan, LLC

3. Address of Landlord: 1009 Trophy Hills Drive
 Las Vegas, Nevada 89134

4. Property contact: Dr. J.S. Surpure (702) 521-2579
 surpure@gmail.com

5. Address of Lease property: 1590 West Sunset Road
 Henderson, Nevada 89014-2654

| | | | | | | |
|-------------------------------|--|---------------------------|---------------|---------------------|----------------------------------|---------|
| a. Square Footage: | <input checked="" type="checkbox"/> Rentable | 7,000 | | | | |
| | <input type="checkbox"/> Useable | | | | | |
| b. Cost: | cost per month | # of months in time frame | cost per year | time frame | APPROXIMATE cost per square foot | |
| | \$ 12,600.00 | 12 | \$151,200.00 | 03/01/13 - 02/28/14 | \$ 1.80 | |
| Increase % | 0.00% | \$ 12,600.00 | 12 | \$151,200.00 | 03/01/14 - 02/28/15 | \$ 1.80 |
| | 3.50% | \$ 13,041.00 | 12 | \$156,492.00 | 03/01/15 - 02/29/16 | \$ 1.86 |
| | 0.00% | \$ 13,041.00 | 12 | \$156,492.00 | 03/01/16 - 02/28/17 | \$ 1.86 |
| | 3.50% | \$ 13,497.44 | 12 | \$161,969.28 | 03/01/17 - 02/28/18 | \$ 1.93 |
| c. Total Lease Consideration: | | 60 | \$777,353.28 | | | |

d. Option to renew: Yes No Renewal terms:

e. Holdover notice: # of Days required 90 Holdover terms: 5% after 90

f. Term: 60 months

g. Pass-thrus & CAMS: None

h. Utilities: Landlord Tenant

i. Janitorial: Landlord Tenant 3 day 5 day Rural 3 day Rural 5 day Other (see remarks)

j. Major repairs: Landlord Tenant

k. Minor repairs: Landlord Tenant

l. Taxes: Landlord Tenant

m. Comparable Market Rate: \$1.84 - \$2.44

n. Specific termination clause in lease: Breach/Default lack of funding

o. Lease will be paid for by Agency Budget Account Number: 3161

6. Purpose of the lease: To house the Mental Health Developmental Services, Southern Nevada Adult Mental Health Services.

7. This lease constitutes:
- An extension of an existing lease
 - An addition to current facilities (requires a remark)
 - A relocation (requires a remark)
 - A new location (requires a remark)
 - Remodeling only
 - Other

a. Estimated moving expenses: \$0.00 Furnishings: \$0.00 Data/Phones: \$0.00

Remarks: Leasing Services renegotiated this lease extension at a new rate of \$1.80 per square foot per month for years 1 and 2; \$1.86 for years 3 and 4; and \$1.92 for year 5. This is a savings of \$63,000 for year 1; \$63,000 for year 2; \$57,708 for year 3; \$57,708 for year 4; and \$52,230.72 for year 5, a total savings over the term of \$293,646.72.

RECEIVED

Exceptions/Special notes:

FEB 13 2013

Lease # 2

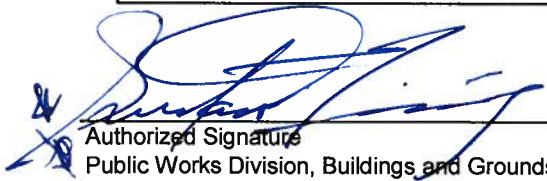
STATEWIDE LEASE INFORMATION

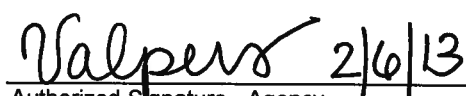
8. State of Nevada Business License Information:

| | | | | |
|---|---|--|-------------------------------|------------------------------|
| a. Nevada Business ID Number: | <u>NV20061701718</u> | | | |
| b. The Contractor is registered with the Nevada Secretary of State's Office as a: | LLC <input checked="" type="checkbox"/> | INC <input type="checkbox"/> | CORP <input type="checkbox"/> | LLP <input type="checkbox"/> |
| c. Is the Contractor Exempt from obtaining a Business License: | <input type="checkbox"/> YES | <input checked="" type="checkbox"/> NO | | |
| *If yes, please explain in exceptions section | | | | |
| d. Is the Contractors Name the same as the Legal Entity Name? | <input checked="" type="checkbox"/> YES | <input type="checkbox"/> NO | | |
| *If no, please explain in exceptions section | | | | |
| e. Does the Contractor have a current Nevada State Business License (SBL)? | <input checked="" type="checkbox"/> YES | <input type="checkbox"/> NO | | |
| *If no, please explain in exceptions section | | | | |
| Is the Legal Entity active and in good standing with the Nevada Secretary of States | | | | |
| f. Office? | <input checked="" type="checkbox"/> YES | <input type="checkbox"/> NO | | |
| g. State of Nevada Vendor number: | <u>T29010667</u> | | | |

9. Compliance with NRS 331.110, Section 1, Paragraph 2:

| | | |
|--|---|-----------------------------|
| a. I/we have considered the reasonableness of the terms of this lease, including cost | <input checked="" type="checkbox"/> YES | <input type="checkbox"/> NO |
| b. I/we have considered other state leased or owned space available for use by this agency | <input checked="" type="checkbox"/> YES | <input type="checkbox"/> NO |


Authorized Signature _____ Date 2-11-13
Public Works Division, Buildings and Grounds Section
do


Authorized Signature - Agency _____ Date 2/6/13

For Board of Examiners YES NO

| For Budget Division Use Only | |
|------------------------------|------------|
| Reviewed by: | 20 1/29/13 |
| Reviewed by: | |
| Reviewed by: | |

STATEWIDE LEASE INFORMATION

1. Agency: State of Nevada Gaming Control Board
 1919 College Parkway
 Carson City, Nevada 89706
 contact: Jackie Kingsland phone: 775.684.7714 fax: 775.684.5817
 email: jkingsland@gcb.nv.gov

2. Name of Landlord (Lessor): Howard Ranches, LLC

3. Address of Landlord: 195 Mountain City Highway, Unit 3
 Elko, Nevada 89801

4. Property contact: Kent Howard
 phone/fax: 775.738.6801

5. Address of Lease property: 557 West Silver Street, Suites 107 & 207
 Elko, Nevada 89801

a. Square Footage: Rentable Usable 1,075

| b. Cost: | cost per month | # of months in time frame | cost per year | time frame | Approximate cost per square foot |
|---------------|----------------|---------------------------|---------------|-----------------------------------|----------------------------------|
| | \$1,612.50 | 12 | \$19,350.00 | March 1, 2013 - February 28, 2014 | \$1.500 |
| | \$1,612.50 | 12 | \$19,350.00 | March 1, 2014 - February 28, 2015 | \$1.500 |
| Increase % 2% | \$1,644.75 | 12 | \$19,737.00 | March 1, 2015 - February 29, 2016 | \$1.530 |
| | \$1,644.75 | 12 | \$19,737.00 | March 1, 2016 - February 28, 2017 | \$1.530 |
| 2% | \$1,677.65 | 12 | \$20,131.80 | March 1, 2017 - February 28, 2018 | \$1.561 |

c. Total Lease Consideration: 60 \$98,305.80

d. Option to renew: Yes No Renewal terms: One identical term

e. Holdover notice: # of Days required 30 Holdover terms: 5%/90

f. Term: Five (5) Years

g. Pass-thrus & CAMS: None

h. Utilities: Landlord Tenant

i. Janitorial: Landlord Tenant 3 day 5 day Rural 3 day Rural 5 day Other (see remarks)

j. Major repairs: Landlord Tenant

k. Minor repairs: Landlord Tenant

l. Taxes: Landlord Tenant

m. Comparable Market Rate: \$1.43 - \$1.78

n. Specific termination clause in lease: Breach/Default lack of funding

o. Lease will be paid for by Agency Budget Account Number: 4061

6. Purpose of the lease: To house the State of Nevada Gaming Control Board

7. This lease constitutes:
- An extension of an existing lease
 - An addition to current facilities (requires a remark)
 - A relocation (requires a remark)
 - A new location (requires a remark)
 - Remodeling only
 - Other

a. Estimated moving expenses: \$0.00 Furnishings: \$0.00 Data/Phones: \$0.00

Remarks: Leasing Services negotiated this Full Service Lease with a rent reduction creating a savings of \$3,444.84 in year one, \$3,444.84 in year two, \$3,057.84 in year three, \$3,057.84 in year four, \$2,663.04 in year five; for a total savings of \$15,668.40 or 13.75% for the five (5) year lease term.

Exceptions/Special notes: Janitorial Vendor NCIC required background checks to be performed by Gaming Control Board.

RECEIVED
 JAN 15 2013
 DEPARTMENT OF ADMINISTRATION
 OFFICE OF THE DIRECTOR
 BUDGET AND PLANNING DIVISION

JK

1000002

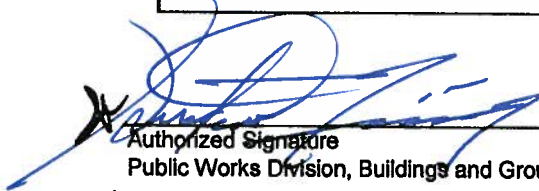
STATEWIDE LEASE INFORMATION

8. State of Nevada Business License Information:

| | | | | |
|---|---|------------------------------|--|------------------------------|
| a. Nevada Business ID Number: | <u>NV20001072185</u> | | | |
| b. The Contractor is registered with the Nevada Secretary of State's Office as a: | LLC <input checked="" type="checkbox"/> | INC <input type="checkbox"/> | CORP <input type="checkbox"/> | LLP <input type="checkbox"/> |
| c. Is the Contractor Exempt from obtaining a Business License: | <input type="checkbox"/> YES | | <input checked="" type="checkbox"/> NO | |
| *If yes, please explain in exceptions section | | | | |
| d. Is the Contractors Name the same as the Legal Entity Name? | <input checked="" type="checkbox"/> YES | | <input type="checkbox"/> NO | |
| *If no, please explain in exceptions section | | | | |
| e. Does the Contractor have a current Nevada State Business License (SBL)? | <input checked="" type="checkbox"/> YES | | <input type="checkbox"/> NO | |
| *If no, please explain in exceptions section | | | | |
| Is the Legal Entity active and in good standing with the Nevada Secretary of States | | | | |
| f. Office? | <input checked="" type="checkbox"/> YES | | <input type="checkbox"/> NO | |
| g. State of Nevada Vendor number: | <u>T27009476</u> | | | |

9. Compliance with NRS 331.110, Section 1, Paragraph 2:

| | | |
|--|---|-----------------------------|
| a. I/we have considered the reasonableness of the terms of this lease, including cost | <input checked="" type="checkbox"/> YES | <input type="checkbox"/> NO |
| b. I/we have considered other state leased or owned space available for use by this agency | <input checked="" type="checkbox"/> YES | <input type="checkbox"/> NO |

 _____
 Authorized Signature
 Public Works Division, Buildings and Grounds Section
 Date 1-15-13

 _____
 Authorized Signature - Agency
 Date 1/4/13

20 II
 For Board of Examiners YES NO

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

| | |
|---|---|
| 1. Contract Number: 13200 | Amendment Number: 1 |
| Agency Name: ATTORNEY GENERAL'S OFFICE | Legal Entity Name: GORDON & SILVER LTD DBA |
| Agency Code: 030 | Contractor Name: GORDON & SILVER LTD DBA |
| Appropriation Unit: 1031-10 | Address: GORDON SILVER |
| Is budget authority available?: Yes | City/State/Zip: LAS VEGAS, NV 89169-5978 |
| If "No" please explain: Not Applicable | Contact/Phone: null702/796-5555 |
| | Vendor No.: T29022076 |
| | NV Business ID: NV19681001885 |

To what State Fiscal Year(s) will the contract be charged? **2012-2015**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

| | | | |
|---------------|--------|------------------------|--|
| General Funds | 0.00 % | Fees | 0.00 % |
| Federal Funds | 0.00 % | Bonds | 0.00 % |
| Highway Funds | 0.00 % | X Other funding | 100.00 % Statutory Contingency Fund Budget 4892 |

Agency Reference #: **030**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **03/01/2012**

Anticipated BOE meeting date **03/2013**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **10/21/2014**

Contract term: **2 years and 233 days**

4. Type of contract: **Contract**

Contract description: **Special Counsel**

5. Purpose of contract:

This is the first amendment to this contract which provides legal representation, including (1) conducting informal investigations and witness interviews with current and former employees and consultants; (2) preparation of all pleadings in the lawsuit on behalf of the defendants; (3) perform all discovery; (4) perform all pre-trial work, including appearing at the pre-trial and trial of any issues which remain after dispositive motions. The legal representation is required due to lawsuits filed against the College Savings Plans. This amendment increases the maximum amount from \$92,000 to \$557,500 due to additional work required to defend this lawsuit.

6. CONTRACT AMENDMENT

| | |
|--|--------------|
| 1. The maximum amount of the original contract: | \$92,000.00 |
| 2. Total amount of any previous contract amendments: | \$0.00 |
| 3. Amount of current contract amendment: | \$465,500.00 |
| 4. New maximum contract amount: | \$557,500.00 |

II. JUSTIFICATION

7. What conditions require that this work be done?

This contract provides legal services on behalf of the defendants in the case of Treasury Solutions Holdings, Inc., et al. v. State of Nevada, et al., 1st J.D., Carson City, Case No. 111OC-00268. Work under this contract includes preparation of all pleadings, appearing at all court hearings, pre-trial, trial and performing interviews of current and former state employees and conducting all necessary discovery.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

There is a strong likelihood that the court will determine that the Office of the Attorney General has a conflict of interest in this case and, therefore, special counsel will need to appear on behalf of the defendants in this case.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

This vendor was chosen due to the expertise, experience and qualifications of John Desmond who has been working on this case while employed by Jones Vargas and who is now a shareholder in the law firm of Gordon & Silver. Pursuant to NAC 333.150, the services of an attorney do not require a solicitation.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Currently contracted with the State of Nevada and performing satisfactory work.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

| Approval Level | User | Signature Date |
|---------------------------|----------|------------------------|
| Budget Account Approval | dcallens | 01/29/2013 11:06:01 AM |
| Division Approval | clesli1 | 01/29/2013 13:29:17 PM |
| Department Approval | chowle | 01/30/2013 10:08:58 AM |
| Contract Manager Approval | ngarci1 | 02/04/2013 12:07:22 PM |
| Budget Analyst Approval | sbrown | 02/20/2013 08:39:23 AM |
| BOE Agenda Approval | sbrown | 02/20/2013 08:39:27 AM |

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **14055**

| | |
|--|--|
| Agency Name: TREASURER'S OFFICE | Legal Entity Name: Citigroup Global Markets, Inc. |
| Agency Code: 050 | Contractor Name: Citigroup Global Markets, Inc. |
| Appropriation Unit: 1082-00 | Address: 444 South Flower Street |
| Is budget authority available?: Yes | 27th Floor |
| If "No" please explain: Not Applicable | City/State/Zip: Los Angeles, CA 90071 |
| | Contact/Phone: Cameron Parks 213-486-7130 |
| | Vendor No.: |
| | NV Business ID: NV19981341584 |
| To what State Fiscal Year(s) will the contract be charged? | 2013-2017 |

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

| | | | |
|---------------|--------|----------------|-----------------|
| General Funds | 0.00 % | Fees | 0.00 % |
| Federal Funds | 0.00 % | X Bonds | 100.00 % |
| Highway Funds | 0.00 % | Other funding | 0.00 % |

Agency Reference #: Debt Management

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 03/2013

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **03/31/2017**Contract term: **4 years and 30 days**4. Type of contract: **Contract**Contract description: **Underwriting Service**

5. Purpose of contract:

This is a new contract to provide Senior Underwriting services to the State for the sale of State debt. The underwriter assists the State, the State's Financial Advisor, and the State's Bond Counsel with the preparation and distribution of disclosure and debt offering documents as well as presentations to rating agencies and investors. The underwriter also monitors and informs the State on market conditions related to debt issuance, investor demand, and prevailing interest rates. The State selected a Senior Underwriting pool consisting of five underwriting firms of which Citigroup Global Markets Inc. is one. The firms selected as Senior Underwriters are not guaranteed to be used as an underwriter on any specific State-issued debt financing; therefor the State does not guarantee any firm a minimum amount of work or compensation.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$5,000,000.00**

Other basis for payment: The parties agree that Contractor will provide the services specified in paragraph five (5) of the contract at the cost indicated in Attachment DD subject to negotiation between the parties at the time of a securities issuance, which shall result in the execution of a Bond Purchase Agreement. These fees are not guaranteed. The firm would only be paid if selected as underwriter; the underwriting fee is based on the par amount of debt sold and this varies based on each debt issuance. Based on the costs indicated in Attachment DD and the expected par amount of bonds to be issued by the State, which can change based on many factors, the maximum estimated total compensation is estimated to be \$5,000,000. The State does not agree to reimburse Contractor for expenses unless otherwise specified in the incorporated attachments. Compensation is made only upon the successful closing of a securities issuance.

II. JUSTIFICATION

7. What conditions require that this work be done?

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Underwriter's sell the State's debt.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was selected by competitive selection after reviewing quantitative and qualifying criteria.

d. Last bid date: 09/27/2012 Anticipated re-bid date: 09/01/2016

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

| Approval Level | User | Signature Date |
|---------------------------|---------|------------------------|
| Budget Account Approval | lchatwo | 01/29/2013 19:56:02 PM |
| Division Approval | lchatwo | 01/29/2013 19:56:07 PM |
| Department Approval | lchatwo | 01/29/2013 19:56:10 PM |
| Contract Manager Approval | jolive2 | 01/30/2013 08:12:25 AM |
| Budget Analyst Approval | cwatson | 02/15/2013 13:56:07 PM |
| BOE Agenda Approval | cwatson | 02/15/2013 13:56:11 PM |
| BOE Final Approval | Pending | |

**File Name: Underwriter Services Waiver.htm PDF Conversion
Status is Warning: File type not supported**

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **13956**

| | |
|---|---|
| Agency Name: STATE PUBLIC WORKS DIVISION | Legal Entity Name: B&L BACKFLOW TESTING |
| Agency Code: 082 | Contractor Name: B&L BACKFLOW TESTING |
| Appropriation Unit: 1349-12 | Address: SPECIALIST LLC |
| Is budget authority available?: Yes | PO BOX 4867 |
| If "No" please explain: Not Applicable | City/State/Zip: INCLINE VILLAGE, NV 89450-4867 |
| | Contact/Phone: Linda Buxton 775/831-0123 |
| | Vendor No.: T80999361 |
| | NV Business ID: NV20021021494 |

To what State Fiscal Year(s) will the contract be charged? **2013-2017**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

| | | | | |
|---------------|--------|----------|---------------|---|
| General Funds | 0.00 % | X | Fees | 100.00 % building rent income fees |
| Federal Funds | 0.00 % | | Bonds | 0.00 % |
| Highway Funds | 0.00 % | | Other funding | 0.00 % |

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 03/2013

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **04/30/2017**Contract term: **4 years and 60 days**4. Type of contract: **Contract**Contract description: **Backflow Testing**

5. Purpose of contract:

This is a new contract to provide ongoing backflow testing to include repair, cleaning, re-testing, education, and miscellaneous services on an as-needed basis. This includes all backflow devices for fire systems, domestic systems, mechanical systems and irrigation systems. This will also include cross-connection control specialist (survey and consulting). These services are only at the written request and approval of a Buildings and Grounds designee.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$20,000.00**

Other basis for payment: Backflow Testing: \$55.00 per test, 10% Discount for testing if there are ten devices or more at one location; Repair/Labor/Cleaning (for a failed Backflow Device): \$25.00 per repair, if a repair goes over one hour then an hourly rate of \$25.00 per hour will apply; Repair Parts/Materials: Cost plus 15%; Re-testing of Backflow Devices after repair is complete: No Charge; Service call for Backflow Testing/Repair (after hours, weekends, and holidays): A flat rate of \$50.00 per trip is added to the normal testing and repair rates for the service call (No overtime rates apply); Cross-Connection Control Specialist: Surveys or Consulting \$85.00 per hour; Education: Certification of General Backflow Testing Course (40 hours) \$760.00 per person, Re-Certification of General Backflow Testing Workshop (8 hours) \$260.00 per person; Backflow Device Repair Workshop (10 hours) \$110.00 per person; Cross Connection Control Specialist Course (40 hours) \$820.00 per person

II. JUSTIFICATION

7. What conditions require that this work be done?

This work is required by the Health Department to prevent sewage from backing up into the water system.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Lack of manpower, equipment and expertise

9. Were quotes or proposals solicited? Yes
Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This is one of multiple backflow testing contractors on file with Buildings and Grounds. Per SAM 0338.0 each contractor will be contacted to submit bids for available jobs.

d. Last bid date: 12/04/2012 Anticipated re-bid date: 01/01/2017

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
LLC

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

| Approval Level | User | Signature Date |
|---------------------------|----------|------------------------|
| Budget Account Approval | tgalvan | 01/22/2013 12:11:16 PM |
| Division Approval | tgalvan | 01/22/2013 12:11:18 PM |
| Department Approval | tgalvan | 01/22/2013 12:11:23 PM |
| Contract Manager Approval | tgalvan | 01/22/2013 12:11:25 PM |
| Budget Analyst Approval | jrodrig9 | 01/30/2013 13:34:56 PM |
| BOE Agenda Approval | cwatson | 02/13/2013 14:55:39 PM |
| BOE Final Approval | Pending | |

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **14060**

Agency Name: **STATE PUBLIC WORKS DIVISION**
Agency Code: **082**
Appropriation Unit: **1349-12**
Is budget authority available?: **Yes**
If "No" please explain: Not Applicable

Legal Entity Name: **PIERROTT, ANA L**
Contractor Name: **PIERROTT, ANA L**
Address: **ENTERPRISE JANITORIAL SERVICES
PO BOX 17445
RENO, NV 89511**
City/State/Zip: **RENO, NV 89511**
Contact/Phone: null775/691-2939
Vendor No.: T29025484A
NV Business ID: NV20101308826

To what State Fiscal Year(s) will the contract be charged? **2013-2017**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

| | | | | |
|---------------|--------|----------|---------------|---|
| General Funds | 0.00 % | X | Fees | 100.00 % building income rent fees |
| Federal Funds | 0.00 % | | Bonds | 0.00 % |
| Highway Funds | 0.00 % | | Other funding | 0.00 % |

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 03/2013

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **09/30/2016**

Contract term: **3 years and 213 days**

4. Type of contract: **Contract**

Contract description: **Janitorial Services**

5. Purpose of contract:

This is a new contract that continues ongoing janitorial services for the Stewart Building #6, located at 5500 Snyder Way, Carson City, Nevada, which will serve as a back-up contract only to be utilized in the event the primary contractor terminates and will only be activated at the request and approval of a Buildings and Grounds designee.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$16,829.96**

Other basis for payment: See Schedule One.

II. JUSTIFICATION

7. What conditions require that this work be done?

State buildings must be kept clean.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Lack of manpower.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This contractor had the 2nd lowest bid in Invitation to Bid #44054.

d. Last bid date: 08/03/2012 Anticipated re-bid date: 07/01/2016

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

2010-2012, Buildings and Grounds, Service Satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Sole Proprietor

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

| Approval Level | User | Signature Date |
|---------------------------|----------|------------------------|
| Budget Account Approval | wsalisp1 | 02/07/2013 12:44:02 PM |
| Division Approval | wsalisp1 | 02/07/2013 12:44:05 PM |
| Department Approval | wsalisp1 | 02/07/2013 12:44:07 PM |
| Contract Manager Approval | csweeney | 02/07/2013 12:46:34 PM |
| Budget Analyst Approval | jrodrig9 | 02/08/2013 16:37:22 PM |
| BOE Agenda Approval | cwatson | 02/13/2013 15:03:38 PM |
| BOE Final Approval | Pending | |

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **13960**

| | |
|---|---|
| Agency Name: STATE PUBLIC WORKS DIVISION | Legal Entity Name: QUALITY CONTROL SYSTEMS INC |
| Agency Code: 082 | Contractor Name: QUALITY CONTROL SYSTEMS INC |
| Appropriation Unit: 1349-12 | Address: QCS |
| Is budget authority available?: Yes | 600 S 18TH ST |
| If "No" please explain: Not Applicable | City/State/Zip: SPARKS, NV 89431-5518 |
| | Contact/Phone: Richard Massa 775/359-1691 |
| | Vendor No.: T80912477 |
| | NV Business ID: NV19871024410 |

To what State Fiscal Year(s) will the contract be charged? **2013-2016**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

| | | | | |
|---------------|--------|----------|---------------|---|
| General Funds | 0.00 % | X | Fees | 100.00 % building rent income fees |
| Federal Funds | 0.00 % | | Bonds | 0.00 % |
| Highway Funds | 0.00 % | | Other funding | 0.00 % |

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date **03/2013**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **02/28/2016**

Contract term: **2 years and 364 days**

4. Type of contract: **Contract**

Contract description: **HVAC Repair**

5. Purpose of contract:

This is a new contract that continues ongoing services and repair services, and provides for parts supply as well as heating, ventilation, and air conditioning modifications for state buildings on an "as-needed-basis" and at the written request and approval of a Buildings and Grounds.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$20,000.00**

Other basis for payment: Programming & Engineering is \$120.00 per hour; Controls Installation is \$85.00 per hour; Electrical is \$85.00 per hour; Electrical Apprentice is \$65.00; Mechanical is \$85.00; Mechanical Apprentice is \$65.00 per hour; Boiler Specialist is \$105.00 per hour; Air/Water Balance is \$95.00; Project Management is \$110.00; Mechanical Estimating is \$85.00 per hour.

II. JUSTIFICATION

7. What conditions require that this work be done?

Heating and air conditioning equipment must be serviced, maintained and repaired on a regular basis for employee and visitor safety

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Lack of manpower and expertise

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This is one of multiple contracts for heating ventilation and air conditioning on file. Per SAM 0338.0, each contractor will be contacted to submit bids for available jobs.

d. Last bid date: 09/01/2012 Anticipated re-bid date: 12/01/2015

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

2007-2009, Buildings and Grounds, Service Satisfactory

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

| Approval Level | User | Signature Date |
|---------------------------|----------|------------------------|
| Budget Account Approval | tgalvan | 01/22/2013 12:09:29 PM |
| Division Approval | tgalvan | 01/22/2013 12:09:32 PM |
| Department Approval | tgalvan | 01/22/2013 12:09:34 PM |
| Contract Manager Approval | tgalvan | 01/22/2013 12:09:36 PM |
| Budget Analyst Approval | jrodrig9 | 01/30/2013 13:41:26 PM |
| BOE Agenda Approval | cwatson | 02/13/2013 14:56:46 PM |
| BOE Final Approval | Pending | |

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **13941**

Agency Name: **STATE PUBLIC WORKS DIVISION**
Agency Code: **082**
Appropriation Unit: **1349-12**
Is budget authority available?: **Yes**
If "No" please explain: Not Applicable

Legal Entity Name: **SILVER STATE GLASS & MIRROR CO**
Contractor Name: **SILVER STATE GLASS & MIRROR CO**
Address: **INC DBA SILVER STATE GLASS
2825 FREMONT STE 200
LAS VEGAS, NV 89104**
City/State/Zip: **LAS VEGAS, NV 89104**
Contact/Phone: **Ray Crunk 702/382-1400**
Vendor No.: **T12429900**
NV Business ID: **NV19551000141**

To what State Fiscal Year(s) will the contract be charged? **2013-2015**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

| | | | | |
|---------------|--------|----------|---------------|---|
| General Funds | 0.00 % | X | Fees | 100.00 % building rent income fees |
| Federal Funds | 0.00 % | | Bonds | 0.00 % |
| Highway Funds | 0.00 % | | Other funding | 0.00 % |

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 03/2013

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **02/09/2015**

Contract term: **1 year and 345 days**

4. Type of contract: **Contract**

Contract description: **Glass/window repair**

5. Purpose of contract:

This is a new contract to provide ongoing services associated with the repair and maintenance of glass and mirrors for various state owned buildings on an "as needed basis" and at the written request and approval of a Buildings and Grounds designee.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$30,000.00**

Other basis for payment: Hourly rate of \$85.00, 8:00 am to 3:30 pm; overtime rate of \$128.00 per hour after 3:30 pm. \$175 per hour for weekends and holidays; materials are cost plus 30%; additional costs for sky lift equipment

II. JUSTIFICATION

7. What conditions require that this work be done?

State buildings must be maintained.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Lack of manpower and expertise.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

One of multiple contracts for window/mirror/glass services on file. Per SAM 0338.0, each contractor will be contacted to submit bids for available jobs.

d. Last bid date: 09/01/2012 Anticipated re-bid date: 12/01/2014

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

2008-2012, Buildings and Grounds, Services Satisfactory

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

| Approval Level | User | Signature Date |
|---------------------------|----------|------------------------|
| Budget Account Approval | tgalvan | 01/22/2013 12:12:39 PM |
| Division Approval | tgalvan | 01/22/2013 12:12:41 PM |
| Department Approval | tgalvan | 01/22/2013 12:12:43 PM |
| Contract Manager Approval | tgalvan | 01/22/2013 12:12:46 PM |
| Budget Analyst Approval | jrodrig9 | 01/30/2013 13:32:42 PM |
| BOE Agenda Approval | cwatson | 02/14/2013 07:27:45 AM |
| BOE Final Approval | Pending | |

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **13094** Amendment Number: **2**

Legal Entity Name: **CORE CONSTRUCTION SERVICES OF NEVADA INC DBA CORE CONSTRUCTION**

Agency Name: **STATE PUBLIC WORKS DIVISION** Contractor Name: **CORE CONSTRUCTION SERVICES OF NEVADA INC DBA CORE CONSTRUCTION**

Agency Code: **082** Address: **7150 CASCADE VALLEY CT**

Appropriation Unit: **1566-18**

Is budget authority available?: **Yes** City/State/Zip: **LAS VEGAS, NV 89128**

If "No" please explain: **Not Applicable** Contact/Phone: **null702/794-0550**

Vendor No.: **T81092744**

NV Business ID: **NV19861002524**

To what State Fiscal Year(s) will the contract be charged? **2012-2013**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

| | | | |
|------------------------|----------------|------------------------|---|
| General Funds | 0.00 % | Fees | 0.00 % |
| X Federal Funds | 91.00 % | X Bonds | 4.00 % |
| Highway Funds | 0.00 % | X Other funding | 5.00 % transfer from capital project funds |

Agency Reference #: 7604

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **05/08/2012**

Anticipated BOE meeting date 03/2013

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2013**

Contract term: **1 year and 53 days**

4. Type of contract: **Contract**

Contract description: **CMAR**

5. Purpose of contract:

This is the second amendment to the original contract, which continues ongoing Construction Manager at Risk services for the Field Maintenance Shop, Las Vegas, NV; Project No. 09-C13; Contract No. 7604. This amendment increases the maximum amount from \$21,662,304 to \$21,681,054 to cover the cost of additional engineering services associated with the photovoltaic system schematic design on the covered military vehicle parking structures at the Field Maintenance Shop in accordance with the Nevada Army National Guard's request.

6. CONTRACT AMENDMENT

| | |
|--|-----------------|
| 1. The maximum amount of the original contract: | \$21,633,554.00 |
| 2. Total amount of any previous contract amendments: | \$28,750.00 |
| 3. Amount of current contract amendment: | \$18,750.00 |
| 4. New maximum contract amount: | \$21,681,054.00 |

II. JUSTIFICATION

7. What conditions require that this work be done?

2009 CIP

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Professional Services are provided by SPWD to support the State Capital Improvement Program. Consultants are selected based on their ability to provide design and engineering services to meet the goals established by the Legislature.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

SPWD, currently and/or in the past for various amounts with satisfactory results.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

| Approval Level | User | Signature Date |
|---------------------------|----------|------------------------|
| Budget Account Approval | dgrimm | 01/30/2013 16:14:56 PM |
| Division Approval | dgrimm | 02/01/2013 14:01:55 PM |
| Department Approval | dgrimm | 02/01/2013 14:05:02 PM |
| Contract Manager Approval | dgrimm | 02/01/2013 14:44:25 PM |
| Budget Analyst Approval | jrodrig9 | 02/06/2013 16:32:17 PM |
| BOE Agenda Approval | cwatson | 02/13/2013 13:27:59 PM |

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

| | |
|---|--|
| 1. Contract Number: 13987 | Amendment Number: 1 |
| Agency Name: STATE PUBLIC WORKS DIVISION | Legal Entity Name: STANTEC CONSULTING INC |
| Agency Code: 082 | Contractor Name: STANTEC CONSULTING INC |
| Appropriation Unit: 1566-08 | Address: 7251 W CHARLESTON BLVD |
| Is budget authority available?: Yes | City/State/Zip: LAS VEGAS, NV 89117 |
| If "No" please explain: Not Applicable | Contact/Phone: null702/258-0115 |
| | Vendor No.: T81097675 |
| | NV Business ID: NV20101021081 |

To what State Fiscal Year(s) will the contract be charged? **2013**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

| | | | |
|------------------------|----------------|------------------------|--|
| General Funds | 0.00 % | Fees | 0.00 % |
| X Federal Funds | 59.00 % | X Bonds | 40.00 % |
| Highway Funds | 0.00 % | X Other funding | 1.00 % transfer from federal grant review |

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/08/2013**

Anticipated BOE meeting date 03/2013

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2009**

Contract term: **172 days**

4. Type of contract: **Contract**

Contract description: **Mat Tst Srvs**

5. Purpose of contract:

This is the first amendment to the original contract, which continues ongoing materials testing and special inspection services for the Las Vegas Readiness Center, Southwest corner of Serene Ave. and Arville St., Las Vegas, Nevada; Project No. 05-C13; Contract No. HIST 1046. This amendment decreases the maximum amount from \$86,955 to \$71,123 due to the work being completed under budget.

6. CONTRACT AMENDMENT

| | |
|--|--------------|
| 1. The maximum amount of the original contract: | \$86,955.00 |
| 2. Total amount of any previous contract amendments: | \$0.00 |
| 3. Amount of current contract amendment: | -\$15,832.00 |
| 4. New maximum contract amount: | \$71,123.00 |
| and/or the termination date of the original contract has changed to: | 06/30/2013 |

II. JUSTIFICATION

7. What conditions require that this work be done?

2005 CIP

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Professional Services are provided by SPWD to support the State Capital Improvement Program. Consultants are selected based on their ability to provide design and engineering services to meet the goals established by the Legislature.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

demonstrated the required expertise for work on this project

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

SPWD, currently and/or in the past for various amounts with satisfactory results

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a: Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

| Approval Level | User | Signature Date |
|---------------------------|----------|------------------------|
| Budget Account Approval | dgrimm | 01/31/2013 14:14:44 PM |
| Division Approval | dgrimm | 01/31/2013 14:14:47 PM |
| Department Approval | dgrimm | 01/31/2013 14:14:50 PM |
| Contract Manager Approval | dgrimm | 02/01/2013 14:43:42 PM |
| Budget Analyst Approval | jrodrig9 | 02/06/2013 16:54:55 PM |
| BOE Agenda Approval | cwatson | 02/13/2013 13:29:15 PM |

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **14065**

Agency Name: **STATE PUBLIC WORKS DIVISION**
 Agency Code: **082**
 Appropriation Unit: **All Budget Accounts - Category 10**
 Is budget authority available?: **No**

Legal Entity Name: **GUNDERSON ASSOCIATES LTD**
 Contractor Name: **GUNDERSON ASSOCIATES LTD**
 Address: **DBA GA ENGINEERING & PLANNING
 280 GREG ST STE 8
 RENO, NV 89502-2272**
 City/State/Zip
 Contact/Phone: **null775/324-2663**

If "No" please explain: This is an agency funded CIP contract for Adult Mental Health BA 3280, Category 59. Sierra Regional Center, but all funding and contractor payment responsibilities will remain with the initiating agency. SPWB will only manage the project, but all funding and payment functions will be the responsibility of the agency.

Vendor No.: **T81103457**
 NV Business ID: **NV19991194553**

To what State Fiscal Year(s) will the contract be charged? **2013-2017**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

| | | | |
|---------------|--------|------------------------|---|
| General Funds | 0.00 % | Fees | 0.00 % |
| Federal Funds | 0.00 % | Bonds | 0.00 % |
| Highway Funds | 0.00 % | X Other funding | 100.00 % Agency Funds is funding with General Fund |

Agency Reference #: **63403**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date **03/2013**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2017**

Contract term: **4 years and 121 days**

4. Type of contract: **Contract**

Contract description: **Arch Engr Services**

5. Purpose of contract:

This is a new contract that continues ongoing professional architectural/engineering services for the irrigation water meters, Northern Nevada Adult Mental Health Services; Project No. 13-A013; Contract No. 63403. The contractor will produce technical specifications and contract documents suitable for contract bidding. Documents will include site plans, delineated meter locations, details of typical meter installations, and specific details for the various meter sizes and final cost opinions for the meter installation.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$12,800.00**

Other basis for payment: monthly progress payments on services provided

II. JUSTIFICATION

7. What conditions require that this work be done?

2013 CIP

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Professional Services are provided by SPWD to support the State Capital Improvement Program. Consultants are selected based on their ability to provide design and engineering services to meet the goals established by the Legislature.

9. Were quotes or proposals solicited? No
 Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

demonstrated the required expertise for work on this project

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

SPWD, currently and/or in the past for various amounts with satisfactory results.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
 Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

| Approval Level | User | Signature Date |
|---------------------------|----------|------------------------|
| Budget Account Approval | dgrimm | 02/01/2013 13:47:08 PM |
| Division Approval | dgrimm | 02/01/2013 13:47:11 PM |
| Department Approval | dgrimm | 02/01/2013 13:47:13 PM |
| Contract Manager Approval | dgrimm | 02/01/2013 14:45:06 PM |
| Budget Analyst Approval | jrodrig9 | 02/06/2013 16:23:13 PM |
| BOE Agenda Approval | cwatson | 02/19/2013 13:42:17 PM |
| BOE Final Approval | Pending | |

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **14069**

Agency Name: **COMMISSION ON TOURISM**
Agency Code: **101**
Appropriation Unit: **1522-31**
Is budget authority available?: **Yes**
If "No" please explain: Not Applicable

Legal Entity Name: **GOLDEN PAHRUMP NUGGET LLC**
Contractor Name: **GOLDEN PAHRUMP NUGGET LLC**
Address: **PAHRUMP NUGGET HOTEL&GAMBL
681 S HIGHWAY 160**
City/State/Zip: **PAHRUMP, NV 89048-4632**
Contact/Phone: null775/751-6518
Vendor No.: T29014380
NV Business ID: NV20061043839

To what State Fiscal Year(s) will the contract be charged? **2013**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

| | | | |
|---------------|--------|------------------------|-----------------------------|
| General Funds | 0.00 % | Fees | 0.00 % |
| Federal Funds | 0.00 % | Bonds | 0.00 % |
| Highway Funds | 0.00 % | X Other funding | 100.00 % Lodging Tax |

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **04/01/2013**

Anticipated BOE meeting date 03/2013

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **04/30/2013**

Contract term: **29 days**

4. Type of contract: **Contract**

Contract description: **2013 Rural Roundup**

5. Purpose of contract:

This is a new contract to provide the site for the 2013 Rural Roundup Conference to be held in Pahrump, Nevada April 17-19, 2013. The conference location was predetermined by the Rural Roundup Committee and requires over 200 hotel rooms and at least 5 meeting rooms with a large seating capacity.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$32,000.00**

Other basis for payment: \$32,000 upon submission of final itemized billing

II. JUSTIFICATION

7. What conditions require that this work be done?

The Nevada Commission on Tourism is the host for the yearly Rural Roundup Conference.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

N/A - this contract will provide a location to hold the 2012 Rural Roundup Conference, so it is not a service that can be done by State employees.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**

Approval #: 121101

Approval Date: 11/09/2012

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

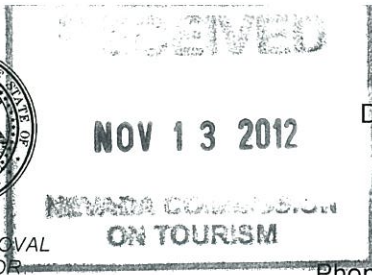
19. Contract Status:

Contract Approvals:

| Approval Level | User | Signature Date |
|---------------------------|----------|------------------------|
| Budget Account Approval | kwilliam | 01/31/2013 16:55:53 PM |
| Division Approval | kwilliam | 01/31/2013 16:55:55 PM |
| Department Approval | kwilliam | 01/31/2013 16:55:58 PM |
| Contract Manager Approval | kwilliam | 01/31/2013 16:56:00 PM |
| Budget Analyst Approval | knielsen | 02/07/2013 15:36:40 PM |
| BOE Agenda Approval | sbrown | 02/12/2013 16:55:27 PM |
| BOE Final Approval | Pending | |



BRIAN SANDOVAL
GOVERNOR



STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
PURCHASING DIVISION
515 East Musser Street, Suite 300
Carson City, Nevada 89701
Phone (775) 684-0170 • Fax (775) 684-0188

Purchasing Use Only:
121101

GREG SMITH
Purchasing Administrator

SOLICITATION WAIVER REQUEST FORM

1. a. Identify State agency and the contact person's name, title, telephone number and email address for this request:

Nevada Commission on Tourism
Kari Frilot, Rural Grants Manager, 775-687-0620, kfrilot@travelnevada.com

- b. Vendor contact information:
Pahrump Nugget Hotel & Casino
Elizabeth Cory, Marketing Manager
681 S. Highway 160
Pahrump, NV 89048
702.449.7502
ecory@ggilv.com

- c. Type of waiver requested: Sole or single source Professional Service Exemption

2. Description of work/services to be performed or commodity/good to be purchased:

The required service is to provide a location for the 2013 Rural Roundup Conference to be held in Pahrump Nevada, April 17-19, 2013.

3. Describe the unique qualification required for the service or good to be purchased:

The Rural Roundup conference requires at least 4 meeting rooms with high seating capacity. Additionally, the location must be in Pahrump Nevada as predetermined by the Rural Roundup committee.

4. Explain why this service or good cannot be competitively bid; if an emergency purchase please justify:

The Pahrump Nugget is the only property in Pahrump that can accommodate a large conference (see #6 below as well).

5. What are the potential consequences to the State of Nevada if the waiver request is denied and the service or good is competitively bid:

If this waiver request is denied, the Nevada Commission on Tourism would not have a proper location to host the 2013 Rural Roundup Conference, a conference that is vital to the mission of the agency.

6. What market research was conducted to substantiate that there is no competition for the service or good? Please include an evaluation of other items considered, and provide documentation.

Site inspections were conducted by the Rural Roundup Planning committee to all conference facilities in Pahrump and the only one that can accommodate seating for 275 for a general session plus provide four concurrent meeting rooms with a seating capacity of at least 75 per room is the Pahrump Nugget.

7. How did your agency determine that the price/cost is fair or reasonable absent a competitive solicitation?

The Pahrump Nugget Hotel & Casino has a set rate for conference packages, which is actually higher than the amount of this proposed contract. However, since the Nugget is the only location available to meet our needs, they have agreed to provide their services, meeting rooms, hotel rooms, etc. within our allotted budget. Since this is an annual conference that is held at different locations within Nevada, the Nevada Commission on Tourism has paid the same amount for the same event at other Nevada properties for previous Rural Roundup conferences.

8. What is the estimated value and length of the contract, amendment or request?

\$32,000

Length: 1 month, April 1, 2013 - April 30, 2013 (actual date of event: April 17-19, 2013)

a. New contract Y N

b. Amendment Y N Amendment No. _____
{provide copy of previous waiver(s)}

Nevada Commission on Tourism
Requesting agency

hereby requests approval for

Pahrump Nugget Hotel & Casino
Proposed vendor

to provide the service/good for the amount and term as described above.

By signing below I hereby certify that the information provided in this form is true and accurate to the best of my knowledge.

Signed:

| | |
|--|-----------------|
| X <i>Kelly M. Williams</i> | <i>10/29/12</i> |
| Agency Representative Initiating Request | Date |
| X <i>Claudia Stark</i> | <i>10/31/12</i> |
| Agency Head Authorizing Request | Date |

In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada, State Purchasing has solicited a review of your request from another agency/entity. The signature below indicates that agency/entity has reviewed the information submitted. This signature does not exempt your agency from any other processes that may be required.

Signed:

| | |
|-----------------------------------|------|
| X _____ <i>N/A</i> _____ | |
| Reviewing Agency/Entity Signature | Date |

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150(2)(a)(b) and NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 284.173(6), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns please contact the Purchasing Division at 775-684-0170.

Approving Authority:

| | |
|-------------------------------------|----------------|
| X <i>Rumbelle Darter</i> <i>obo</i> | <i>11/9/12</i> |
| Administrator, Purchasing Division | Date |

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **10422** Amendment Number: **1**

Agency Name: **PUBLIC WORKS BOARD** Legal Entity Name: **PENTA BUILDING GROUP INC, THE**

Agency Code: **190** Contractor Name: **PENTA BUILDING GROUP INC, THE**

Appropriation Unit: **1566-19** Address: **181 East Warm Springs Road**

Is budget authority available?: **Yes** City/State/Zip: **Las Vegas, NV 89119**

If "No" please explain: Not Applicable Contact/Phone: null702/614-1678

Vendor No.: T29016344

NV Business ID: NV200081225302

To what State Fiscal Year(s) will the contract be charged? **2010-2014**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

| | | | |
|------------------------|----------------|----------------|----------------|
| General Funds | 0.00 % | Fees | 0.00 % |
| X Federal Funds | 67.00 % | X Bonds | 33.00 % |
| Highway Funds | 0.00 % | Other funding | 0.00 % |

Agency Reference #: 5106

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **02/09/2010**

Anticipated BOE meeting date 03/2013

Retrospective? **No**

If "Yes", please explain

Not Applicable3. Previously Approved Termination Date: **06/30/2014**Contract term: **4 years and 141 days**4. Type of contract: **Contract**Contract description: **CMAR Pre-Construct**

5. Purpose of contract:

This is the first amendment to the original contract, which continues ongoing professional engineering Construction Manager at Risk pre-construction services for the new Nevada Army National Guard Readiness Center in North Las Vegas, Nevada: SPWB CIP Project No. 09-C14; Contract No. 5106. This amendment increases the maximum amount from \$81,191 to \$101,489 to cover the cost of additional Guaranteed Maximum Price (GMP) pricing services rendered for completion of the second GMP process for this project.

6. CONTRACT AMENDMENT

| | |
|--|--------------|
| 1. The maximum amount of the original contract: | \$81,191.00 |
| 2. Total amount of any previous contract amendments: | \$0.00 |
| 3. Amount of current contract amendment: | \$20,298.00 |
| 4. New maximum contract amount: | \$101,489.00 |

II. JUSTIFICATION

7. What conditions require that this work be done?

A 2009 legislative approve captial improvement project

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Professional services are provided by SPWB to support the State Capital Improvement Program. Consultants are selected based on their ability to provide design and engineering services to meet the goals established by the Legislature.

9. Were quotes or proposals solicited? Yes
Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

SPWB, currently and/or in the past for various amounts with satisfactory results.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

| Approval Level | User | Signature Date |
|---------------------------|----------|------------------------|
| Budget Account Approval | dgrimm | 02/01/2013 13:33:49 PM |
| Division Approval | dgrimm | 02/01/2013 13:33:52 PM |
| Department Approval | dgrimm | 02/01/2013 13:33:55 PM |
| Contract Manager Approval | dgrimm | 02/01/2013 14:45:54 PM |
| Budget Analyst Approval | jrodrig9 | 02/06/2013 09:13:01 AM |
| BOE Agenda Approval | cwatson | 02/13/2013 13:26:56 PM |

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **10422**
 Agency Name: **PUBLIC WORKS BOARD** Contractor Name: **PENTA BUILDING GROUP INC, THE**
 Agency Code: **190** Address: **181 East Warm Springs Road**
 Appropriation Unit: **1566-19** City/State/Zip: **Las Vegas, NV 89119**
 Is budget authority available?: **Yes** Contact/Phone: **null702/614-1678**
 If "No" please explain: **Not Applicable** Vendor No.: **T29016344**

To what State Fiscal Year(s) will the contract be charged? **2010-2014**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

| | | | |
|------------------------|----------------|----------------|----------------|
| General Funds | 0.00 % | Fees | 0.00 % |
| X Federal Funds | 67.00 % | X Bonds | 33.00 % |
| Highway Funds | 0.00 % | Other funding | 0.00 % |

General Obligation Bonds

Agency Reference #: **5106**

2. Contract start date:
 a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date **02/2010**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2014**
 Contract term: **4 years and 149 days**

4. Type of contract: **Contract**
 Contract description: **CMAR Pre-Construct**

5. Purpose of contract:
This is a new contract to provide professional engineering Construction Manager at Risk (CMAR) pre-construction services for the new Nevada Army National Guard Readiness Center in North Las Vegas, Nevada: SPWB CIP Project No. 09-C14; Contract No. 5106.

6. NEW CONTRACT
 The maximum amount of the contract for the term of the contract is: **\$81,191.00**
 Other basis for payment: **Monthly progress payments on services provided**

II. JUSTIFICATION

7. What conditions require that this work be done?
A 2009 legislative approve captial improvement project

8. Explain why State employees in your agency or other State agencies are not able to do this work:
Professional services are provided by SPWB to support the State Capital Improvement Program. Consultants are selected based on their ability to provide design and engineering services to meet the goals established by the Legislature.

9. Were quotes or proposals solicited? **Yes**
 Was the solicitation (RFP) done by the Purchasing Division? **No**

a. If yes, list the names of vendors that submitted proposals:

b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?
Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a consultant that is providing an opinion or advice as defined in S.A.M. Chapter 300? (S.A.M. states "a consultant is a person that provides information, an opinion, or advice for a fee")

No

b. Is the contractor a current employee of the State of Nevada?

No If "Yes", is contractor planning to render services while on annual leave, compensatory time, sick leave, or on his own time? (Please explain)

Not Applicable

c. Was the contractor formerly employed by the State of Nevada within the past one (1) year?

No If "Yes", please provide employment termination date.

d. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

SPWB, currently and/or in the past for various amounts with satisfactory results.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. Agency Field Contract Monitor:

15. Contract Status:

Contract Approvals:

| Approval Level | User | Signature Date |
|---------------------------|----------|------------------------|
| Budget Account Approval | dgrimm | 01/06/2010 14:27:00 PM |
| Division Approval | dgrimm | 01/06/2010 14:27:04 PM |
| Department Approval | dgrimm | 01/06/2010 14:27:09 PM |
| Contract Manager Approval | dgrimm | 01/07/2010 16:01:32 PM |
| Budget Analyst Approval | jrodrig9 | 01/13/2010 12:15:26 PM |
| Team Lead Approval | cwatson | 01/16/2010 11:48:21 AM |
| BOE Agenda Approval | jtrulin | 01/20/2010 10:47:13 AM |
| BOE Final Approval | Pending | |

OWNER-CMAR PRE-CONSTRUCTION AGREEMENT

This Owner-CMAR Pre-Construction Agreement, between the State of Nevada, represented by the listed Owner, hereinafter referred to as "Owner", and the Construction Manager at Risk, hereinafter referred to as "CMAR", is entered into as of the following date:

Execution Date: February 9, 2010

Project Identification

Project Name: New Readiness Center Pre-Construction Services
Project Address, City, State: 6400 Range Road, North Las Vegas, Nevada 89115
SPWB Project No: 09-C14
SPWB Contract No: 5106

Owner

State Public Works Board
515 E. Musser Street, Suite 102
Carson City, Nevada 89701-4263
(775) 684-4141

CMAR

The Penta Building Group, Inc.
181 East Warm Springs Road
Las Vegas, Nevada 89119
(702) 614-1678

RECEIVED
JAN 07 2010
DEPARTMENT OF ADMINISTRATION
OFFICE OF THE DIRECTOR
BUDGET AND PLANNING DIVISION

ARTICLE 1 CMAR FEE

For furnishing all labor, materials, equipment, tools and services, and for doing everything required by this Agreement including, but not limited to, providing the required Guaranteed Maximum Price Proposal, the Owner will pay and the CMAR shall receive as full compensation therefore, a total sum not to exceed:

CMAR Pre-Construction Services Fee Amount: \$81,191.00

ARTICLE 2 INCORPORATED DOCUMENTS

The Owner and the CMAR mutually agree that the following documents are incorporated into and made a part of this Agreement by reference:

1. CMAR Request For Qualifications
2. CMAR Request For Proposals
3. CMAR General Conditions of the Contract Dated: January 1, 2010
4. State Public Works Board Adopted Standards Dated: January 1, 2010

Construction Manager at Risk

The Penta Building Group, Inc.

By: *K. Alber*
Print: KEN ALBER / PRINCIPAL
Title: SR VP PRECONSTRUCTION
Date: 12.23.09

State Attorney General

(Approved as to Form Only)

Catherine Cortez Masto
By: *[Signature]*
Title: Deputy Attorney General
Date: 1/4/10

Owner

State Public Works Board

By: *[Signature]*
Print: Gustavo Nunez, PE
Title: Manager
Date: 1-6-10

Board of Examiners

(Required for Execution)

By: *[Signature]*
Date: 2-9-10

SPWB Project Manager

(Signed as to Review Only)

By: *[Signature]* Date: 12-21-09

Authorization

SPWB Project No.: 09-C14
Fund Code No: 468-1566-19
Assigned Amount: \$81,191.00

Deputy Manager, Professional Services

(Signed as to Review Only)

By: *[Signature]* Date: 1.5.10

Distribution

Original, SPWB
SPWB Project Manager
CMAR
Using Agency
Architect/Engineer

SPWB Accounting

(Account Codes & Funds Availability Verified)

By: *[Signature]* Date: 12/21/09
GL No.: 8176

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **14076**

| | |
|--|--|
| Agency Name: OFFICE OF VETERAN'S SERVICES | Legal Entity Name: ADL DATA SYSTEMS INC |
| Agency Code: 240 | Contractor Name: ADL DATA SYSTEMS INC |
| Appropriation Unit: 2561-26 | Address: 9 SKYLINE DR |
| Is budget authority available?: Yes | City/State/Zip: HAWTHORNE, NY 10532 |
| If "No" please explain: Not Applicable | Contact/Phone: Shelly 914/591-1800 |
| | Vendor No.: PUR0004293 |
| | NV Business ID: NV20081113541 |
| To what State Fiscal Year(s) will the contract be charged? | 2013-2014 |

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

| | | | |
|------------------------|----------------|------------------------|--|
| General Funds | 0.00 % | Fees | 0.00 % |
| X Federal Funds | 50.00 % | Bonds | 0.00 % |
| Highway Funds | 0.00 % | X Other funding | 50.00 % Private & County Fees |

Agency Reference #: **RFP-1992**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**
Anticipated BOE meeting date **03/2013**

Retroactive? **No**
If "Yes", please explain

Not Applicable

3. Termination Date: **03/31/2014**
Contract term: **1 year and 29 days**

4. Type of contract: **Contract**
Contract description: **Records & Billing**

5. Purpose of contract:
This is a new contract to provide the Nevada State Veterans Home with an electronic medical records software sytem to meet federal reporting requirements for the next four years as mandated in the American Recovery and Reinvestment Act of 2009.

6. NEW CONTRACT
The maximum amount of the contract for the term of the contract is: **\$478,963.00**
Payment for services will be made at the rate of \$153,100.00 per 1st year
Other basis for payment: \$108,621 per each additional year for a maximum of 3 additional years.

II. JUSTIFICATION

7. What conditions require that this work be done?
The Nevada State Veterans Home must comply with federal requirements for certified electronic medical records as they relate to the American recovery and Renivestment Act of 2009, which must be implemented by January of 2014.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
There are no State employees in the agency that have the technical ability to perform this function.

9. Were quotes or proposals solicited? **Yes**
Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

ADL Data System Inc, provided the best solution to the State at the best price.

d. Last bid date: 07/25/2012 Anticipated re-bid date: 07/01/2016

10. Does the contract contain any IT components? Yes

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Nevada State Veterans Home-verifies quality of service.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

| Approval Level | User | Signature Date |
|---------------------------|----------|------------------------|
| Budget Account Approval | jpalm5 | 02/08/2013 09:06:35 AM |
| Division Approval | jpalm5 | 02/08/2013 09:06:41 AM |
| Department Approval | jpalm5 | 02/08/2013 09:06:45 AM |
| Contract Manager Approval | mnobles | 02/08/2013 09:08:12 AM |
| DoIT Approval | lsmolya1 | 02/08/2013 13:09:11 PM |
| Budget Analyst Approval | jrodrig9 | 02/08/2013 16:27:34 PM |
| BOE Agenda Approval | cwatson | 02/13/2013 15:00:12 PM |
| BOE Final Approval | Pending | |

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **11920** Amendment Number: **2**

Agency Name: **OFFICE OF VETERAN'S SERVICES** Legal Entity Name: **Functional Pathways**

Agency Code: **240** Contractor Name: **Functional Pathways**

Appropriation Unit: **2561-04** Address: **614 Mabry Hood Road, Suite 301**

Is budget authority available?: **Yes** City/State/Zip: **Knoxville, TN 37932**

If "No" please explain: **Not Applicable** Contact/Phone: **Brad Carter 865-531-2204**

To what State Fiscal Year(s) will the contract be charged? **2011-2015** Vendor No.: **T29026908**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources. NV Business ID: **NV201110855153**

| | | | |
|------------------------|-----------------|---------------|--------|
| General Funds | 0.00 % | Fees | 0.00 % |
| X Federal Funds | 100.00 % | Bonds | 0.00 % |
| Highway Funds | 0.00 % | Other funding | 0.00 % |

Agency Reference #: **RFP 2001**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **03/23/2011**

Anticipated BOE meeting date **03/2013**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **03/13/2013**

Contract term: **3 years and 356 days**

4. Type of contract: **Contract**

Contract description: **Therapy Services**

5. Purpose of contract:

This is the second amendment to the original contract, which continues ongoing therapy and rehabilitation services for the Nevada State Veterans Home. This amendment extends the termination date from March 13, 2013, to March 13, 2015 and increases the maximum amount from \$1,000,000 to \$2,300,000 due to extension and continued need for these services.

6. CONTRACT AMENDMENT

| | |
|--|----------------|
| 1. The maximum amount of the original contract: | \$9,999.00 |
| 2. Total amount of any previous contract amendments: | \$990,001.00 |
| 3. Amount of current contract amendment: | \$1,300,000.00 |
| 4. New maximum contract amount: | \$2,300,000.00 |
| and/or the termination date of the original contract has changed to: | 03/13/2015 |

II. JUSTIFICATION

7. What conditions require that this work be done?

A skilled nursing facility is required by CMS and the VA to provide physical, occupational, and speech therapy to residents who could benefit from them.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Limit Staff.

9. Were quotes or proposals solicited? Yes
 Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

[Empty text box]

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Highest scoring vendor as determined by evaluation committee.

d. Last bid date: 12/09/2010 Anticipated re-bid date: 12/01/2014

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Contractor has been providing services to the Veterans Home for 2 years. Services have been satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
 Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

| Approval Level | User | Signature Date |
|---------------------------|----------|------------------------|
| Budget Account Approval | jpalmes | 01/31/2013 07:05:23 AM |
| Division Approval | jpalmes | 01/31/2013 07:05:27 AM |
| Department Approval | jpalmes | 01/31/2013 07:05:34 AM |
| Contract Manager Approval | mnobles | 02/08/2013 09:07:08 AM |
| Budget Analyst Approval | jrodrig9 | 02/08/2013 16:35:37 PM |
| BOE Agenda Approval | cwatson | 02/13/2013 15:01:49 PM |

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **13995**

| | |
|--|---|
| Agency Name: DEPARTMENT OF EDUCATION | Legal Entity Name: Cayen Systems LLC |
| Agency Code: 300 | Contractor Name: Cayen Systems LLC |
| Appropriation Unit: 2709-64 | Address: 7100 W Center St |
| Is budget authority available?: Yes | City/State/Zip: Milwaukee, WI 53210-1123 |
| If "No" please explain: Not Applicable | Contact/Phone: Joe Cayen 414-257-9400 |
| | Vendor No.: T29032006 |
| | NV Business ID: NV20131069887 |
| To what State Fiscal Year(s) will the contract be charged? | 2013-2015 |

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

| | | | |
|------------------------|-----------------|---------------|--------|
| General Funds | 0.00 % | Fees | 0.00 % |
| X Federal Funds | 100.00 % | Bonds | 0.00 % |
| Highway Funds | 0.00 % | Other funding | 0.00 % |

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **03/12/2013**

Anticipated BOE meeting date 03/2013

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **08/31/2014**

Contract term: **1 year and 172 days**

4. Type of contract: **Contract**

Contract description: **Federal Reports/Eval**

5. Purpose of contract:

This a new contract to provide annual maintenance and support for the Cayen After School and 21st Century Community Learning Centers program for 51 sites.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$48,680.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

The united States Department of Education (USDOE) Requires certain data be provised as part of the 21st Annual Performance Report (PPICs) in a specific format, Cayan AS21 masses the inforamtion from the 51 programs in order to meet the various requirements and then uploads this information into Federal data contractor, AIR.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Due to the small staff size assigned to work with Elementary and secondary Education, the consultants who handle the programs included in this contract, also handle a minimum of three other programs as well. Due to the workload assigned to NDE staff, there is not enough time to complete these assignments, and no other state agency has the required background knowledge and/or expertise.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**

Approval #: 121207

Approval Date: 12/20/2012

c. Why was this contractor chosen in preference to other?

s no one else can make changes to the CayenAS system, required changes to make the Nevada 21st CCLC program operate in compliance with the federal guidelines in terms of tracking and reporting would be jeopardized. While other systems could be purchased, the cost would be prohibitive in terms of the dollars and time. Having no system in place would cause significant problems with end of year reporting

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is NOT registered with the Nevada Secretary of State's Office as a:

LLC

Application Pending

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

No b. If "No", is an exemption on file with the Nevada Secretary of State's Office?

No If "No", to a. AND b., please explain why the contractor does not have an SBL or an exemption.

Application Pending

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

No b. If "NO", please explain.

Application Pending

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

| Approval Level | User | Signature Date |
|---------------------------|---------|------------------------|
| Budget Account Approval | jteska | 02/20/2013 08:45:40 AM |
| Division Approval | jteska | 02/20/2013 08:45:43 AM |
| Department Approval | jteska | 02/20/2013 08:45:47 AM |
| Contract Manager Approval | jteska | 02/20/2013 08:45:52 AM |
| Budget Analyst Approval | sbrown | 02/20/2013 08:46:34 AM |
| BOE Agenda Approval | sbrown | 02/20/2013 08:46:39 AM |
| BOE Final Approval | Pending | |

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **14054**Agency Name: **DEPARTMENT OF EDUCATION**Agency Code: **300**Appropriation Unit: **2713-32**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: American Institutes for Research- AIR

Contractor Name: **American Institutes for Research- AIR**Address: **1000 Thomas Jefferson St NW**City/State/Zip: **Washington , DC 20007**

Contact/Phone: null202-403-5086

Vendor No.: T81077847

NV Business ID: NV20121141774

To what State Fiscal Year(s) will the contract be charged? **2013-2014**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

| | | | |
|------------------------|-----------------|---------------|--------|
| General Funds | 0.00 % | Fees | 0.00 % |
| X Federal Funds | 100.00 % | Bonds | 0.00 % |
| Highway Funds | 0.00 % | Other funding | 0.00 % |

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **03/12/2013**

Anticipated BOE meeting date 03/2013

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **09/30/2013**Contract term: **202 days**4. Type of contract: **Contract**Contract description: **Supp Serv Matrl Dev**

5. Purpose of contract:

This is a new contract for Support Services and Materials Development (SSMD) for the Nevada Teaching and Learning Center, a partner in providing facilitation and technical assistance to the Nevada Teaching and Learning Council in the development of proposed language concerning teacher and administrator evaluation to the Nevada State Board of Education.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$14,427.00****II. JUSTIFICATION**

7. What conditions require that this work be done?

The work specified in the contract is to provide technical support, meeting facilitation, and document preparation in support of the Teachers and Leaders Council (TLC) to meet the legislatively established guidelines for development and implementation of a new educator and administrator evaluation system for Nevada. The plan developed by the TLC has recently been presented to the State Board of Education and the work included in this contract will support the efforts of the TLC as they continue to meet in preparation for final Board approval of the new system and in preparation for the piloting of the new system during the 2013-2014 school year.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The requirements for the development aspect of this project, far outweighs the resources available within our Nevada Department of Education Testing office as well as other state agencies. Additionally, the timelines outlined by the state are extremely tight and only an outside entity with resources can accomplish this task in the time allotted.

9. Were quotes or proposals solicited? **Yes**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was chosen by the evaluation team as the highest in accomplishing deliverables with the best cost proposal

d. Last bid date: 10/19/2012 Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Non-profit Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. Not Applicable

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

| Approval Level | User | Signature Date |
|---------------------------|---------|------------------------|
| Budget Account Approval | jteska | 02/12/2013 15:18:01 PM |
| Division Approval | jteska | 02/12/2013 15:18:04 PM |
| Department Approval | jteska | 02/12/2013 15:18:09 PM |
| Contract Manager Approval | jteska | 02/12/2013 15:18:15 PM |
| Budget Analyst Approval | sbrown | 02/12/2013 16:37:16 PM |
| BOE Agenda Approval | sbrown | 02/12/2013 16:40:56 PM |
| BOE Final Approval | Pending | |

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **14045**

| | |
|--|---|
| Agency Name: DEPARTMENT OF EDUCATION | Legal Entity Name: Life Track Services INC |
| Agency Code: 300 | Contractor Name: Life Track Services INC |
| Appropriation Unit: 2715-14 | Address: 1271 Port Drive |
| Is budget authority available?: Yes | City/State/Zip: Clarkston, WA 99403 |
| If "No" please explain: Not Applicable | Contact/Phone: Larry Ledgerwood 5097586991 |
| | Vendor No.: |
| | NV Business ID: NV20131020607 |
| To what State Fiscal Year(s) will the contract be charged? | 2013-2015 |

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

| | | | |
|------------------------|-----------------|---------------|--------|
| General Funds | 0.00 % | Fees | 0.00 % |
| X Federal Funds | 100.00 % | Bonds | 0.00 % |
| Highway Funds | 0.00 % | Other funding | 0.00 % |

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **03/12/2013**

Anticipated BOE meeting date 03/2013

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **02/28/2015**

Contract term: **1 year and 353 days**

4. Type of contract: **Contract**

Contract description: **Indicator 14 Data**

5. Purpose of contract:

This is a new contract to collect data on the participation in Post-Secondary settings one year after graduation for students that had Individual Education Plan's (IEP) or Indicator 14 and are no longer in secondary school for the State Performance Plan/Annual Performance Reports as well as improve postsecondary outcomes for students with disabilities. The contractor will conduct surveys of students with IEP's that exited/graduated during the previous school year.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$72,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

To meet federal reporting requirements of Indicator 14 data of the State Performance Plan and the Annual Performance Report

8. Explain why State employees in your agency or other State agencies are not able to do this work:

We do not have enough staff to make approximately 9000 calls to students and their families to collect the student data needed for Indicator 14

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

The contractor had the necessary qualifications and experience

d. Last bid date: 10/01/2012 Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Sole Proprietor

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

| Approval Level | User | Signature Date |
|---------------------------|---------|------------------------|
| Budget Account Approval | jteska | 02/20/2013 08:47:30 AM |
| Division Approval | jteska | 02/20/2013 08:47:33 AM |
| Department Approval | jteska | 02/20/2013 08:47:37 AM |
| Contract Manager Approval | jteska | 02/20/2013 08:47:40 AM |
| Budget Analyst Approval | sbrown | 02/20/2013 08:48:13 AM |
| BOE Agenda Approval | sbrown | 02/20/2013 08:48:17 AM |
| BOE Final Approval | Pending | |

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **12865** Amendment Number: **1**
 Agency Name: **HEALTH CARE FINANCING & POLICY** Legal Entity Name: **Clark County**
 Agency Code: **403** Contractor Name: **Clark County**
 Appropriation Unit: **3157-00** Address: **500 S. Grand Central Parkway**
 Is budget authority available?: **Yes** City/State/Zip: **Las Vegas, NV 89155**
 If "No" please explain: **Not Applicable** Contact/Phone: **null702-455-3530**
 Vendor No.:
 NV Business ID: **Governmental Entity**
 To what State Fiscal Year(s) will the contract be charged? **2012-2013**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

| | | | |
|---------------|--------|------------------------|---|
| General Funds | 0.00 % | Fees | 0.00 % |
| Federal Funds | 0.00 % | Bonds | 0.00 % |
| Highway Funds | 0.00 % | X Other funding | 100.00 % Inter-Governmental Transfer (IGT) |

2. Contract start date:
 a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2011**
 Anticipated BOE meeting date **03/2013**
 Retroactive? **No**
 If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2013**
 Contract term: **2 years**
 4. Type of contract: **Revenue Contract**
 Contract description: **Voluntary Contributn**

5. Purpose of contract:
This is the first amendment to the original contract to establish the percentage of voluntary contributions for state fiscal year 2013 and retroactive voluntary contributions for state fiscal years 2010 and 2011. This amendment continues the Inter-Governmental Transfer (IGT) funds from Clark County for the voluntary contributions decreasing the maximum amount from \$40 million to \$37,600,000 due to the revised calculations based on the inpatient, outpatient, and Graduate Medical Education (GME) hospital services for the non-state governmentally owned and operated hospital.

6. CONTRACT AMENDMENT

| | |
|--|-----------------|
| 1. The maximum amount of the original contract: | \$40,000,000.00 |
| 2. Total amount of any previous contract amendments: | \$0.00 |
| 3. Amount of current contract amendment: | -\$2,400,000.00 |
| 4. New maximum contract amount: | \$37,600,000.00 |

II. JUSTIFICATION

7. What conditions require that this work be done?
The Medicaid State Plan allows for payment of supplemental payments to non-state, government owned or operated hospitals. This agreement provides for the receipt of voluntary contributions from Clark County to pay the nonfederal share of funds in order to secure federal funding for this program.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
State employees are doing this work.

9. Were quotes or proposals solicited? No
 Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Multiple interlocal contracts over the past several years up to the current day.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
 Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

| Approval Level | User | Signature Date |
|---------------------------|----------|------------------------|
| Budget Account Approval | cmoriart | 02/04/2013 10:45:45 AM |
| Division Approval | llamborn | 02/04/2013 16:14:20 PM |
| Department Approval | ecreceli | 02/04/2013 16:44:11 PM |
| Contract Manager Approval | cmoriart | 02/08/2013 12:23:20 PM |
| Budget Analyst Approval | nhovden | 02/11/2013 16:37:53 PM |
| BOE Agenda Approval | nhovden | 02/11/2013 16:38:03 PM |

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **14057**

| | |
|--|---|
| Agency Name: HEALTH CARE FINANCING & POLICY | Legal Entity Name: WASHOE, COUNTY OF |
| Agency Code: 403 | Contractor Name: WASHOE, COUNTY OF |
| Appropriation Unit: 3158-24 | Address: WASHOE COUNTY SOCIAL SERVICES |
| Is budget authority available?: Yes | PO BOX 11130 |
| If "No" please explain: Not Applicable | City/State/Zip: RENO, NV 89520-0027 |
| | Contact/Phone: null775/785-8600 |
| | Vendor No.: T40283400A |
| | NV Business ID: Governemental Entity |

To what State Fiscal Year(s) will the contract be charged? **2013-2015**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

| | | | |
|------------------------|-----------------|---------------|--------|
| General Funds | 0.00 % | Fees | 0.00 % |
| X Federal Funds | 100.00 % | Bonds | 0.00 % |
| Highway Funds | 0.00 % | Other funding | 0.00 % |

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2012**

Anticipated BOE meeting date 01/2013

Retroactive? **Yes**

If "Yes", please explain

This contract is retroactive to accomodate the addition of administrative services cost recovery and to cover the term gap resulting from the previously expired contract. The previous contract expired June 30,2012 and did not include administrative services cost recovery.

3. Termination Date: **06/30/2015**

Contract term: **2 years and 364 days**

4. Type of contract: **Interlocal Agreement**

Contract description: **Targeted Case Mgmt**

5. Purpose of contract:

This is a new contract to provide ongoing Medicaid (Title XIX) and Nevada Check Up (Title XXI) targeted case management and other allowable services to children, within Washoe County, in accordance with the State of Nevada Medicaid State Plan and Nevada Medicaid Services Manual.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$1,200,000.00**

Other basis for payment: approximately \$400,000 each year

II. JUSTIFICATION

7. What conditions require that this work be done?

Nevada Medicaid State Plan Chapter 3.0

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This work is being done by a State Agency

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

| Approval Level | User | Signature Date |
|---------------------------|----------|------------------------|
| Budget Account Approval | cmoriart | 01/30/2013 15:59:18 PM |
| Division Approval | llamborn | 02/04/2013 16:13:39 PM |
| Department Approval | ecreceli | 02/04/2013 16:43:31 PM |
| Contract Manager Approval | cmoriart | 02/08/2013 08:58:20 AM |
| Budget Analyst Approval | nhovden | 02/11/2013 15:46:27 PM |
| BOE Agenda Approval | nhovden | 02/11/2013 15:46:34 PM |
| BOE Final Approval | Pending | |



BRIAN SANDOVAL
Governor

STATE OF NEVADA
DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF HEALTH CARE FINANCING AND POLICY
1100 E. William Street, Suite 101
Carson City, Nevada 89701
(775) 684-3600

MICHAEL J. WILLDEN
Director

Laurie Squartsoff
Administrator

MEMORANDUM

Date: February 11, 2013
TO: Nikki Hovden, Budget Analyst V, Budget and Planning
FROM: Conni Bohemier, Certified Contract Manager DHCFP
RE: Washoe County Social Services retroactive contract

DHCFP is seeking approval to enter into a retroactive contract with Washoe County Social Services in the amount of \$1,200,000.00. This contract provides Title XIX and Title XXI targeted case management to children within Washoe County, in accordance with the State of Nevada Medicaid State Plan and Nevada Medicaid Services Manual during the period of January 1, 2011 through June 30, 2015.

This contract is retroactive to accommodate the addition of administrative services cost recovery and to cover the term gap resulting from the previously expired contract. The previous contract expired June 30, 2012 and did not include administrative services cost recovery. An amendment was prepared but the contract expired prior to execution.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **14034**Agency Name: **HEALTH DIVISION**Agency Code: **406**Appropriation Unit: **3219-08**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **BOARD OF REGENTS-UNR**Contractor Name: **BOARD OF REGENTS-UNR**Address: **UNR CONTROLLERS OFFICE
MAIL STOP 325**City/State/Zip: **RENO, NV 89557-0025**

Contact/Phone: null775/784-4062

Vendor No.: D35000816

NV Business ID: governmental entity

To what State Fiscal Year(s) will the contract be charged? **2013-2014**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds 0.00 % Fees 0.00 %

X Federal Funds **100.00 %** Bonds 0.00 %

Highway Funds 0.00 % Other funding 0.00 %

Agency Reference #: HD 13086

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/01/2013**

Anticipated BOE meeting date 03/2013

Retroactive? **Yes**

If "Yes", please explain

This contract requires a retroactive start because the terms of use for the grant funds needed to be clarified. The terms of use question was brought up by California, and affected all grantees. Health Division program staff did not learn until December 12, 2012 the final decision by the Centers for Disease Control and Prevention (CDC), for the use of these grant funds. For this reason, this contract was not able to be processed in time for the January/February 2013 BOE.

3. Termination Date: **02/28/2014**Contract term: **1 year and 58 days**4. Type of contract: **Interlocal Agreement**Contract description: **Telephone surveys**

5. Purpose of contract:

This is a new interlocal agreement that continues ongoing state-based telephone surveys for the Behavioral Risk Factor Surveillance System (BRFSS). These Nevada specific surveys collect data on individual risk behaviors and preventable health practices related to the leading causes of mortality and morbidity in the United States.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$236,250.00**

Other basis for payment: As invoiced for actual expenditures, specific to this contract.

II. JUSTIFICATION

7. What conditions require that this work be done?

Nevada is one of 50 states conducting the Behavioral Risk Factor Surveillance System (BRFSS) survey. This state-based telephone surveillance system is designed to collect data on individual risk behaviors and preventative health practices related to the leading causes of mortality and morbidity in the United States. BRFSS respondents must specifically represent Nevada's population. Information from the survey will be used for health planning, program evaluation, and monitoring health objectives. Information provided by the BRFSS is not available from other sources in the state. In addition, because it is part of a nationwide surveillance system, the BRFSS provides the Centers for Disease Control with comparisons to other states.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The State does not have the resources to conduct these surveys.

9. Were quotes or proposals solicited? No
 Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
 Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

| Approval Level | User | Signature Date |
|---------------------------|----------|------------------------|
| Budget Account Approval | valpers | 01/29/2013 16:45:36 PM |
| Division Approval | valpers | 01/29/2013 16:45:39 PM |
| Department Approval | ecreceli | 01/30/2013 11:59:24 AM |
| Contract Manager Approval | nblac2 | 01/30/2013 13:31:55 PM |
| Budget Analyst Approval | bberry | 02/06/2013 15:57:37 PM |
| BOE Agenda Approval | nhovden | 02/11/2013 16:04:04 PM |
| BOE Final Approval | Pending | |

STATE OF NEVADA

BRIAN SANDOVAL
Governor

MICHAEL J. WILLDEN
Director



RICHARD WHITLEY, MS
Administrator

TRACEY D. GREEN, MD
State Health Officer

DEPARTMENT OF HEALTH AND
HUMAN SERVICES
HEALTH STATISTICS, PLANNING,
EPIDEMIOLOGY AND RESPONSE

4150 Technology Way, Suite 300
Carson City, Nevada 89706
Telephone: (775) 684-4243 · Fax: (775) 684-4156

January 24, 2013

MEMORANDUM

To: Brenda Berry
Budget Analyst
Budget Division

Through: Vanessa Alpers
Administrative Services Officer III
Health Division Administration

From: Julia Peek, Office of Epidemiology

Subject: **Request for a Retroactive Start Date for Contract # HD 13086 (CETS 14034)**

This memorandum requests that the above referenced Health Division Contract be approved for a retroactive start date, effective January 1, 2013. This contract requires a retroactive start because the terms of use for the grant funds needed to be clarified. The terms of use question was brought up by California, and affected all grantees. Health Division program staff did not learn until December 10, 2012 the final decision by the Centers for Disease Control and Prevention (CDC), for the use of these grant funds. For this reason, this contract was not able to be processed in time for the December 2012 BOE .

cc: Colman Schmidt, Management Analyst II
Health Division

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **14020**

| | |
|--|---|
| Agency Name: WELFARE AND SUPPORT SERVICES | Legal Entity Name: Change and Innovation Agency, LLC |
| Agency Code: 407 | Contractor Name: Change and Innovation Agency, LLC |
| Appropriation Unit: 3228-50 | Address: 8603 N. Sycamore Avenue |
| Is budget authority available?: Yes | City/State/Zip: Kansas City, MO 64157 |
| If "No" please explain: Not Applicable | Contact/Phone: Blake Shaw 573-230-7470 |
| | Vendor No.: T32002127 |
| | NV Business ID: NV20121733603 |

To what State Fiscal Year(s) will the contract be charged? **2013-2014**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

| | | | |
|------------------------|-----------------|---------------|--------|
| General Funds | 0.00 % | Fees | 0.00 % |
| X Federal Funds | 100.00 % | Bonds | 0.00 % |
| Highway Funds | 0.00 % | Other funding | 0.00 % |

Agency Reference #: **RFP 3011**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date **03/2013**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2014**

Contract term: **1 year and 120 days**

4. Type of contract: **Contract**

Contract description: **HCR Process Redesign**

5. Purpose of contract:

This is a new contract to provide assessment, development, training and implementation of Division of Welfare and Supportive Services (DWSS) policies that will increase caseload processing efficiency at the DWSS District Offices. Vendor will develop a re-engineered policy and practice model based on an analysis of current federal and State requirements, as well as DWSS policies and practices, which will help guide DWSS in implementing the fundamental strategies needed to successfully implement Health Care Reform; specifically, they will be used to transition Medicaid eligibility determinations from a caseload management to a process management approach.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$750,000.00**

Other basis for payment: Payment will be made upon receipt of invoice for each completed and State accepted deliverable as outlined in the Deliverable Payment Schedule.

II. JUSTIFICATION

7. What conditions require that this work be done?

DWSS has been greatly impacted by caseload growth and must position itself for the implementation of Health Care Reform. The redesign of policy and procedures will allow DWSS to increase caseload processing efficiency and use new technology more effectively.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the resources or expertise to provide this service.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

[Empty text box]

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #3011, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 11/08/2012 Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a: Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

| Approval Level | User | Signature Date |
|---------------------------|----------|------------------------|
| Budget Account Approval | tdufresn | 01/18/2013 09:58:13 AM |
| Division Approval | msmit5 | 01/29/2013 11:19:20 AM |
| Department Approval | ecreceli | 01/30/2013 12:10:41 PM |
| Contract Manager Approval | afrancis | 01/31/2013 13:54:18 PM |
| Budget Analyst Approval | sbarkdul | 01/31/2013 13:55:52 PM |
| BOE Agenda Approval | nhovden | 01/31/2013 16:46:41 PM |
| BOE Final Approval | Pending | |

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **14009**

| | |
|--|--|
| Agency Name: MENTAL HEALTH AND DEVELOPMENTAL SERVICES | Legal Entity Name: NETWORK INTERPRETING SERVICE |
| Agency Code: 408 | Contractor Name: NETWORK INTERPRETING SERVICE |
| Appropriation Unit: 3162-08 | Address: INC |
| Is budget authority available?: Yes | City/State/Zip: BURLEY, ID 83318-2454 |
| If "No" please explain: Not Applicable | Contact/Phone: null800/284-1043 |
| | Vendor No.: T81106736 |
| | NV Business ID: NV20101886492 |
| To what State Fiscal Year(s) will the contract be charged? 2013 | |

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

| | | | |
|---|-----------------|---------------|--------|
| <input checked="" type="checkbox"/> General Funds | 100.00 % | Fees | 0.00 % |
| Federal Funds | 0.00 % | Bonds | 0.00 % |
| Highway Funds | 0.00 % | Other funding | 0.00 % |

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/15/2012**

Anticipated BOE meeting date 03/2013

Retroactive? **Yes**

If "Yes", please explain

Retroactive start date needed due to NNAMHS obligation to provide services to patients regardless of disability. Emergency Interpreter Services were needed from 10/15/2012 to 10/31/2012, staff did go out to the purchasing website and contact those on the state contact list, however none were available. The patient was unable to communicate at all without interpretation, patient is deaf, mute and blind. Required constant assistance in order to communicate at all with staff.

3. Termination Date: **10/31/2012**Contract term: **16 days**4. Type of contract: **Contract**Contract description: **Interpreter Services**

5. Purpose of contract:

This is a new contract that continues ongoing Interpreter services as needed for Northern Nevada Adult Mental Health Services (NNAMHS) in Reno, Nevada. Contractor is an expert in the field of American Sign Language (ASL) and will use knowledge to aid NNAMHS staff in assisting consumers and/or their families.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$28,224.40**

Other basis for payment: Receipt of invoice

II. JUSTIFICATION

7. What conditions require that this work be done?

Per NRS Statute 433.482 Personal Rights 6. To have reasonable access to an interpreter if the consumer does not speak english or is hearing impaired.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Northern Nevada Adult Mental Health Services does not have a qualified staff member expert in the field of American Sign Language (ASL) to do this.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was not chosen in preference to others. This vendor was available at the time needed. Vendors listed on the state purchasing list were contcated and not available.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Aging and Disability Services-current, satisfactory

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

| Approval Level | User | Signature Date |
|---------------------------|----------|------------------------|
| Budget Account Approval | valpers | 01/17/2013 13:47:07 PM |
| Division Approval | valpers | 01/17/2013 13:47:10 PM |
| Department Approval | ecreceli | 01/22/2013 11:02:43 AM |
| Contract Manager Approval | jpruneau | 01/29/2013 08:56:35 AM |
| Budget Analyst Approval | bberry | 02/05/2013 09:29:14 AM |
| BOE Agenda Approval | nhovden | 02/05/2013 12:03:39 PM |
| BOE Final Approval | Pending | |



STATE OF NEVADA
DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF MENTAL HEALTH AND DEVELOPMENTAL SERVICES
4126 Technology Way, Suite 201
Carson City, Nevada 89706
Phone (775) 684-5932 • Fax (775) 684-5966

BRIAN SANDOVAL
Governor

MICHAEL WILLDEN
Director

RICHARD WHITLEY
Administrator

MICHELE FERRALL
Deputy Administrator

November 27, 2012

MEMORANDUM

To: Brenda Berry
Budget Analyst
Budget Division

Through: Stacey Johnson
Administrative Services Officer IV
Health Division Administration

From: Cody Phinney, Agency Director, Northern Nevada Adult Mental Health Services

**Subject: Request for Retroactive start date approval for Contract
Network Interpreting Service-Sign Language Interpreters**

This memorandum requests that the above referenced Mental Health Division contract be approved for a retroactive start date effective October 15, 2012. This contract requires this retroactive start date due to Northern Nevada Adult Mental Health Services obligation to provide services to patients regardless of disability. This is in regards to the emergency Interpreter Services that were needed from October 15, 2012 through October 31, 2012 at Northern Nevada Adult Mental Health Services. Staff did go out to the purchasing website and contact those on the state contract list, however none were available (list can be provided). The patient was unable to communicate at all without interpretation. The patient is deaf, mute and blind. He required constant assistance in order to communicate at all with staff.

A Corrective Action Plan has been developed to ensure the patients requiring this level of accommodation are raised to the administrative level immediately allowing staff to plan and communicate more effectively from the initial referral. Clinical and Business staff have been instructed to ensure that the proper request for services and proper mechanisms are implemented.

Thank you for your consideration.

cc: Colman Schmidt, Management Analyst II, Health Division

Jamie Pruneau

Network Interpreting Services

From: Kim C. Perondi
Sent: Wednesday, November 28, 2012 4:14 PM
To: Bill Chisel
Cc: Jamie Pruneau; Colman A. Schmidt; Kimberlee Tarter; Greg Smith; Jennie B. Humphreys
Subject: RE: Retroactive contract
Attachments: RE: Interpreter Bills

Hi Bill,

Please consider this email as our approval for an emergency contract. Cole explained the circumstances to me over the telephone with follow-up email, which I've attached to this approval for the record.

Next steps - Because the amount exceeds the emergency authority of the Clerk of the Board (\$25,000), you will need to assemble a retroactive contract and submit it to the Board of Examiners for approval. A copy of our approval will need to be attached in CETS so that the Budget Office accepts your submittal.

Happy Holidays!

Kim

Kim Perondi, Assistant Chief Procurement Officer
Nevada State Purchasing
515 E Musser Street #300
Carson City, NV 89701
775-684-0190
New email address - kperondi@admin.nv.gov

From: Bill Chisel
Sent: Wednesday, November 28, 2012 3:42 PM
To: Kim C. Perondi
Cc: Jamie Pruneau; Colman A. Schmidt
Subject: Retroactive contract

Kim,

I understand I need to submit a request in order for us to create an emergency contract for the interpreter we hired for over \$25k. Please consider this the request.

What is our next step in the process?

Thanks,
Bill Chisel
Division of Mental Health and Developmental Services
775-684-5977

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CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **11509** Amendment Number: **1**

Agency Name: **MENTAL HEALTH AND DEVELOPMENTAL SERVICES** Legal Entity Name: **Interactive Voice Applications, Inc.**

Agency Code: **408** Contractor Name: **Interactive Voice Applications, Inc.**

Appropriation Unit: **3168-04** Address: **P.O. Box 670991**

Is budget authority available?: **Yes** City/State/Zip: **Dallas, TX 75367**

If "No" please explain: **Not Applicable** Contact/Phone: **null214-369-2486**

Vendor No.: **T81072762**

NV Business ID: **NV20101688706**

To what State Fiscal Year(s) will the contract be charged? **2011-2014**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

| | | | |
|---------------|--------|------------------------|---|
| General Funds | 0.00 % | Fees | 0.00 % |
| Federal Funds | 0.00 % | Bonds | 0.00 % |
| Highway Funds | 0.00 % | X Other funding | 100.00 % Cost Allocation Plan reimbursements |

Agency Reference #: **408**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **09/09/2010**

Anticipated BOE meeting date **03/2013**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **04/14/2013**

Contract term: **3 years and 295 days**

4. Type of contract: **Contract**

Contract description: **RMS System**

5. Purpose of contract:

This is the first amendment to the original contract which provides new training and yearly hosting for a random moment sample (RMS) system which will enable the automated generation, delivery, collection, and analysis of random moment samples. This includes generation of reports required by federal funding regulations. It should be noted that MHDS recently implemented a Center for Medicaid/Medicare Services (CMS) required cost allocation plan (CAP). This RMS system is part of the implementation of the CAP. This amendment extends the termination date from April 14, 2013 to June 30, 2014 and increases the maximum amount from \$29,558.00 to \$41,140.00 due to increased time through fiscal year 2014.

6. CONTRACT AMENDMENT

| | |
|--|-------------|
| 1. The maximum amount of the original contract: | \$29,558.00 |
| 2. Total amount of any previous contract amendments: | \$0.00 |
| 3. Amount of current contract amendment: | \$11,582.00 |
| 4. New maximum contract amount: | \$41,140.00 |
| and/or the termination date of the original contract has changed to: | 06/30/2014 |

II. JUSTIFICATION

7. What conditions require that this work be done?

Federal requirements mandate that State agencies collect and analyze random moment samples that demonstrate activities performed in order to administer and accurately report on federal programs, such as serving Medicaid-eligible consumers. As a benefit to the CAP, MHDS anticipates receiving increased Medicaid administrative funds.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees are not qualified to do this type of work.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Interactive Voice Applications received the highest score from the evaluation committee.

d. Last bid date: 01/01/2009 Anticipated re-bid date: 01/01/2013

10. Does the contract contain any IT components? Yes

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Division of Welfare and Supportive Services, and Division of Child and Family Services. Service has been satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

| Approval Level | User | Signature Date |
|---------------------------|----------|------------------------|
| Budget Account Approval | valpers | 01/29/2013 16:44:41 PM |
| Division Approval | valpers | 01/29/2013 16:44:45 PM |
| Department Approval | ecreceli | 01/30/2013 11:55:07 AM |
| Contract Manager Approval | jpruneau | 02/06/2013 10:14:23 AM |
| DoIT Approval | ismolya1 | 02/07/2013 09:35:57 AM |
| Budget Analyst Approval | bberry | 02/11/2013 09:10:39 AM |
| BOE Agenda Approval | nhovden | 02/11/2013 16:24:43 PM |

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **14031**Agency Name: **MENTAL HEALTH AND DEVELOPMENTAL SERVICES**Agency Code: **408**Appropriation Unit: **3648-04**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: Maria D. Contreras

Contractor Name: **Maria D. Contreras**Address: **PO BOX 1922**City/State/Zip: **HAWTHORNE, NV 89415**

Contact/Phone: Maria D. Contreras 775-312-1060

Vendor No.: pending

NV Business ID: NV20121615254

To what State Fiscal Year(s) will the contract be charged? **2013-2015**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

| | | | |
|------------------------|-----------------|---------------|--------|
| X General Funds | 100.00 % | Fees | 0.00 % |
| Federal Funds | 0.00 % | Bonds | 0.00 % |
| Highway Funds | 0.00 % | Other funding | 0.00 % |

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **03/17/2013**

Anticipated BOE meeting date 03/2013

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2015**Contract term: **2 years and 105 days**4. Type of contract: **Contract**Contract description: **JANITORIAL**

5. Purpose of contract:

This is a new contract to provide ongoing janitorial services for the Hawthorne Mental Health Center, to provide a clean and sanitary facility for the consumers use.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$13,440.00**

Payment for services will be made at the rate of \$480.00 per month

II. JUSTIFICATION

7. What conditions require that this work be done?

SAM 1008, 1014 and exhibit C of the Lease. The Hawthorne Mental Health Center needs to be cleaned regularly for the health and welfare of the clients and employees of the center.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

No state employees are available in this rural area to provide this service.9. Were quotes or proposals solicited? **Yes**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This was the only vendor to present a bid for the Hawthorne office Janitorial work.

d. Last bid date: 08/29/2011 Anticipated re-bid date: 01/01/2015

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Sole Proprietor

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

| Approval Level | User | Signature Date |
|---------------------------|----------|------------------------|
| Budget Account Approval | valpers | 01/30/2013 11:02:23 AM |
| Division Approval | valpers | 01/30/2013 11:02:29 AM |
| Department Approval | ecreceli | 02/01/2013 08:49:16 AM |
| Contract Manager Approval | smcmilli | 02/06/2013 10:10:30 AM |
| Budget Analyst Approval | bberry | 02/06/2013 15:55:23 PM |
| BOE Agenda Approval | nhovden | 02/11/2013 15:57:09 PM |
| BOE Final Approval | Pending | |

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **14061**

| | |
|---|---|
| Agency Name: ADJUTANT GENERAL & NATL GUARD | Legal Entity Name: CONSULTING SERVICES ASSOC INC |
| Agency Code: 431 | Contractor Name: CONSULTING SERVICES ASSOC INC |
| Appropriation Unit: 3650-10 | Address: DBA CSA INC ENGINEERS 527 S ARLINGTON AVE |
| Is budget authority available?: Yes | City/State/Zip: RENO, NV 89509 |
| If "No" please explain: Not Applicable | Contact/Phone: George J. Georgeson 775/323-0244 |
| | Vendor No.: T80930204 |
| | NV Business ID: NV19841011254 |

To what State Fiscal Year(s) will the contract be charged? **2013-2014**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

| | | | |
|------------------------|-----------------|---------------|--------|
| General Funds | 0.00 % | Fees | 0.00 % |
| X Federal Funds | 100.00 % | Bonds | 0.00 % |
| Highway Funds | 0.00 % | Other funding | 0.00 % |

Agency Reference #: **NMD# 009-13**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**Anticipated BOE meeting date **03/2013**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **03/01/2014**Contract term: **1 year**4. Type of contract: **Contract**Contract description: **Wash Racks CA**

5. Purpose of contract:

This is a new contract to provide construction administration for three projects within the State of Nevada, Carson City, Las Vegas and Stead/Reno. Construction administration will be provided in conjunction with State Public Works Division and the Nevada Army National Guard.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$20,500.00****II. JUSTIFICATION**

7. What conditions require that this work be done?

Civil and electrical engineering is required to meet federal and state requirements for the construction of military vehicle wash racks.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not possess the requisite skills or certifications to perform the work in accordance with army regulation.9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicableb. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

This contractor meets all requirements to perform this type of engineering services for the specialized design and construction of military vehicle wash racks.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

This contractor has done previous work for the Office of the Military as well as other agencies. All work has been satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a: Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

| Approval Level | User | Signature Date |
|---------------------------|----------|------------------------|
| Budget Account Approval | bhernan2 | 02/05/2013 14:23:06 PM |
| Division Approval | jmcentee | 02/05/2013 15:08:14 PM |
| Department Approval | jmcentee | 02/05/2013 15:08:16 PM |
| Contract Manager Approval | bhernan2 | 02/05/2013 15:10:56 PM |
| Budget Analyst Approval | jborrowm | 02/20/2013 09:04:18 AM |
| BOE Agenda Approval | jborrowm | 02/20/2013 09:04:24 AM |
| BOE Final Approval | Pending | |

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **13998**

| | |
|---|--|
| Agency Name: ADJUTANT GENERAL & NATL GUARD | Legal Entity Name: CUSTOM GLASS |
| Agency Code: 431 | Contractor Name: CUSTOM GLASS |
| Appropriation Unit: 3650-10 | Address: 1095 E 2ND ST |
| Is budget authority available?: Yes | City/State/Zip: RENO, NV 89502 |
| If "No" please explain: Not Applicable | Contact/Phone: Dave Rainey 775/329-4265 |
| | Vendor No.: T40297000 |
| | NV Business ID: NV19591001183 |

To what State Fiscal Year(s) will the contract be charged? **2013**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

| | | | |
|------------------------|-----------------|---------------|--------|
| General Funds | 0.00 % | Fees | 0.00 % |
| X Federal Funds | 100.00 % | Bonds | 0.00 % |
| Highway Funds | 0.00 % | Other funding | 0.00 % |

Agency Reference #: **NMD# 004-13**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date **03/2013**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **04/30/2013**

Contract term: **59 days**

4. Type of contract: **Contract**

Contract description: **Window/Door Upgrade**

5. Purpose of contract:

This is a new contract to retrofit window frames and install doors and windows at the Stead Training Center. Due to the recent re-designation of building areas, retrofits are required to meet security and insulation requirements.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$17,415.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

The building has been re-designated as the 25B training facility with highly sensitive computer/networking equipment. The current window and door design does not meet the requirements for security and insulation.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the requisite certifications to install the type of doors and windows required for the redesignated facility.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

The contractor was chosen due to familiarity with the site as they did previous work and they adhered with the request for bid; best over all value

d. Last bid date: 10/23/2012 Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

This contractor has done previous work for the Office of the Military as well as other agencies. All work has been satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a: Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

| Approval Level | User | Signature Date |
|---------------------------|----------|------------------------|
| Budget Account Approval | bhernan2 | 02/05/2013 14:00:42 PM |
| Division Approval | jmcentee | 02/05/2013 14:56:40 PM |
| Department Approval | jmcentee | 02/05/2013 14:56:43 PM |
| Contract Manager Approval | bhernan2 | 02/05/2013 15:08:20 PM |
| Budget Analyst Approval | jborrowm | 02/12/2013 17:22:00 PM |
| BOE Agenda Approval | jborrowm | 02/12/2013 17:22:10 PM |
| BOE Final Approval | Pending | |

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **14062**

| | |
|---|--|
| Agency Name: ADJUTANT GENERAL & NATL GUARD | Legal Entity Name: LUMOS & ASSOCIATES |
| Agency Code: 431 | Contractor Name: LUMOS & ASSOCIATES |
| Appropriation Unit: 3650-10 | Address: 800 E COLLEGE PKWY |
| Is budget authority available?: Yes | City/State/Zip: CARSON CITY, NV 89706 |
| If "No" please explain: Not Applicable | Contact/Phone: Thomas L. Guinn 775-827-6111 |
| | Vendor No.: T80912843 |
| | NV Business ID: NV19791006982 |

To what State Fiscal Year(s) will the contract be charged? **2013-2014**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

| | | | |
|------------------------|-----------------|---------------|--------|
| General Funds | 0.00 % | Fees | 0.00 % |
| X Federal Funds | 100.00 % | Bonds | 0.00 % |
| Highway Funds | 0.00 % | Other funding | 0.00 % |

Agency Reference #: **NMD# 010-13**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date **03/2013**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **07/30/2013**

Contract term: **150 days**

4. Type of contract: **Contract**

Contract description: **C-12 Asphalt Design**

5. Purpose of contract:

This is a new contract to provide reconstruction of asphalt roadways, drive isles, and parking areas adjacent to the C-12 Hangar at the Stead Training Center. This includes geotechnical services for the new pavement and grading of the C-12 Hangar asphalt.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$15,500.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

The current asphalt is approaching its end of use and is starting to degrade.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not possess the requisite skills or certifications to perform the work in accordance with state and federal regulations

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

This contractor is a reputable asphalt engineering company that has performed multiple asphalt designs for the Department of the Military.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Office of the Military has utilized this vendor extensively. All services have been satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a: Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

| Approval Level | User | Signature Date |
|---------------------------|----------|------------------------|
| Budget Account Approval | bhernan2 | 02/05/2013 14:07:03 PM |
| Division Approval | jmcentee | 02/05/2013 14:28:52 PM |
| Department Approval | jmcentee | 02/05/2013 14:28:55 PM |
| Contract Manager Approval | bhernan2 | 02/05/2013 15:09:11 PM |
| Budget Analyst Approval | jborrowm | 02/13/2013 11:50:33 AM |
| BOE Agenda Approval | jborrowm | 02/13/2013 11:52:35 AM |
| BOE Final Approval | Pending | |

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **14074**

| | |
|---|--|
| Agency Name: ADJUTANT GENERAL & NATL GUARD | Legal Entity Name: RENO TAHOE AIRPORT AUTHORITY |
| Agency Code: 431 | Contractor Name: RENO TAHOE AIRPORT AUTHORITY |
| Appropriation Unit: 3650-04 | Address: PO BOX 12490 |
| Is budget authority available?: Yes | City/State/Zip: RENO, NV 89510 |
| If "No" please explain: Not Applicable | Contact/Phone: null775/328-6400 |
| | Vendor No.: T80138280 |
| | NV Business ID: Non Applicable |

To what State Fiscal Year(s) will the contract be charged? **2013-2022**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

| | | | |
|---|----------------|---------------|--------|
| <input checked="" type="checkbox"/> General Funds | 25.00 % | Fees | 0.00 % |
| <input checked="" type="checkbox"/> Federal Funds | 75.00 % | Bonds | 0.00 % |
| Highway Funds | 0.00 % | Other funding | 0.00 % |

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2012**

Anticipated BOE meeting date 03/2013

Retroactive? **Yes**

If "Yes", please explain

There were delays in scheduling and processing the agreement between the multiple levels of government involved.

3. Termination Date: **06/30/2022**

Contract term: **10 years and 1 day**

4. Type of contract: **Interlocal Agreement**

Contract description: **AJUA Renewal**

5. Purpose of contract:

This is a new interlocal agreement to renew the agreement between the Reno-Tahoe Airport Authority, National Guard Bureau and Office of the Military for joint use of the airport runways, other facilities and services at the Reno-Tahoe Airport as required.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$406,110.00**

Payment for services will be made at the rate of \$10,153.00 per Quarter

II. JUSTIFICATION

7. What conditions require that this work be done?

Airport runways are necessary for Air National Guard planes to take off and land.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Only the Reno-Tahoe Airport Authority can provide these facilities and services.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

The Reno-Tahoe Airport is the only available facility in Northern Nevada.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

| Approval Level | User | Signature Date |
|---------------------------|----------|------------------------|
| Budget Account Approval | bhernan2 | 02/06/2013 14:27:17 PM |
| Division Approval | jmcentee | 02/07/2013 09:20:05 AM |
| Department Approval | jmcentee | 02/07/2013 09:20:09 AM |
| Contract Manager Approval | bhernan2 | 02/07/2013 09:27:42 AM |
| Budget Analyst Approval | jborrowm | 02/12/2013 15:31:35 PM |
| BOE Agenda Approval | jborrowm | 02/12/2013 15:32:48 PM |
| BOE Final Approval | Pending | |



STATE OF NEVADA OFFICE OF THE MILITARY

Office of the Adjutant General
2460 Fairview Drive
Carson City, Nevada 89701-6807



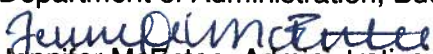
BRIAN SANDOVAL
Governor

WILLIAM R. BURKS
Brigadier General
The Adjutant General

February 5, 2013

MEMORANDUM

To: John Borrowman, Budget Analyst IV
Department of Administration, Budget Division

From: 
Jennifer McEntee, Administrative Services Officer II
State Administrative Office

Subject: Justification for Retroactive Approval

As required by State Administrative Manual, Section 0324.0, Item 7, the following justification is provided to request retroactive approval of the attached contract between Reno-Tahoe Airport Authority and the State of Nevada, Office of the Military, effective July 1, 2012.

This is a new contract to renew the expired agreement between the Reno-Tahoe Airport Authority, National Guard Bureau and Office of the Military for joint use of the airport runways, other facilities and service at the Reno-Tahoe Airport.

Your favorable approval of the retroactive start date enables us to pay the vendor for the periods that past while the agreement was in process. The previous agreement expired June 30, 2012. The process to work out a new agreement was started prior to that expiration. However, document processing through the various levels of county, state and federal government is obviously not a very rapid process.

If you need additional information or explanation, please contact me.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **14039**

| | |
|---|--|
| Agency Name: ADJUTANT GENERAL & NATL GUARD | Legal Entity Name: LUMOS & ASSOCIATES |
| Agency Code: 431 | Contractor Name: LUMOS & ASSOCIATES |
| Appropriation Unit: 3651-20 | Address: 800 E COLLEGE PKWY |
| Is budget authority available?: Yes | City/State/Zip: CARSON CITY, NV 89706 |
| If "No" please explain: Not Applicable | Contact/Phone: Larry Bilbee 775/883-7077 |
| | Vendor No.: T80912843 |
| | NV Business ID: NV19791006982 |

To what State Fiscal Year(s) will the contract be charged? **2013-2014**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

| | | | |
|---|----------------|---------------|--------|
| <input checked="" type="checkbox"/> General Funds | 88.00 % | Fees | 0.00 % |
| <input checked="" type="checkbox"/> Federal Funds | 12.00 % | Bonds | 0.00 % |
| Highway Funds | 0.00 % | Other funding | 0.00 % |

Agency Reference #: **NMD# 011-13**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**Anticipated BOE meeting date **03/2013**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **08/30/2013**Contract term: **181 days**4. Type of contract: **Contract**Contract description: **Carlin Parking Desig**

5. Purpose of contract:

This is a new contract to provide a topographic survey and design bid documents of the Carlin Readiness Center site for removal and replacement of the west side parking lot.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$22,500.00****II. JUSTIFICATION**

7. What conditions require that this work be done?

The current parking lot had been severely degraded over time and needs repair and redesign to prevent future water damage.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not possess the requisite skill or certifications to perform the work in accordance with Army and State regulation.9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicableb. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

This contractor meets our requirement for a professional services contract and has done similar design engineering for the organization.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

This contractor has done previous work for the Office of the Military as well as other agencies. All work has been satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a: Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

| Approval Level | User | Signature Date |
|---------------------------|----------|------------------------|
| Budget Account Approval | bhernan2 | 02/01/2013 09:14:20 AM |
| Division Approval | jmcentee | 02/05/2013 10:25:47 AM |
| Department Approval | jmcentee | 02/05/2013 10:25:50 AM |
| Contract Manager Approval | bhernan2 | 02/05/2013 15:10:05 PM |
| Budget Analyst Approval | jborrowm | 02/12/2013 16:10:17 PM |
| BOE Agenda Approval | jborrowm | 02/12/2013 16:10:22 PM |
| BOE Final Approval | Pending | |

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **13955**

| | |
|--|--|
| Agency Name: DEPARTMENT OF CORRECTIONS | Legal Entity Name: University of Cincinnati |
| Agency Code: 440 | Contractor Name: University of Cincinnati |
| Appropriation Unit: 3711-11 | Address: 51 Goodman Drive, Suite 530 |
| Is budget authority available?: Yes | City/State/Zip: Cincinnati, OH 45221-0222 |
| If "No" please explain: Not Applicable | Contact/Phone: Mary Ucci, MPA 513-558-5540 |
| | Vendor No.: |
| | NV Business ID: T29024907 |
| To what State Fiscal Year(s) will the contract be charged? 2013 | |

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

| | | | |
|---|----------------|---------------|--------|
| <input checked="" type="checkbox"/> General Funds | 25.00 % | Fees | 0.00 % |
| <input checked="" type="checkbox"/> Federal Funds | 75.00 % | Bonds | 0.00 % |
| Highway Funds | 0.00 % | Other funding | 0.00 % |

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 03/2013

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2013**Contract term: **120 days**4. Type of contract: **Interlocal Agreement**Contract description: **Training**

5. Purpose of contract:

This is a new interlocal agreement to provide "Cognitive Behavioral Intervention for Substance Abuse" curriculum and to train staff on core skills needed to facilitate and support cognitive behavioral programming.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$17,000.00****II. JUSTIFICATION**

7. What conditions require that this work be done?

At the direction of the Legislature, the Nevada Department of Correction has made a commitment to incorporate evidence based practices into its substance abuse treatment programs and to improve outcomes. The goal of the trainings is to reduce the rate of inmate recidivism by incorporating evidence based practices curriculum into the program.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This training is specific to new evidence based practices and curriculum and a new risk/need assessment instrument. University of Cincinnati Corrections Institute (UCCI) holds the copyright for the curriculum and instrument.

9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicableb. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This is a Interlocal contract. University of Cincinnati Corrections Institute is able to meet the needs of the Department.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

| Approval Level | User | Signature Date |
|---------------------------|----------|------------------------|
| Budget Account Approval | carnol1 | 12/14/2012 15:01:52 PM |
| Division Approval | dmartine | 12/14/2012 15:09:00 PM |
| Department Approval | bfarris | 12/28/2012 10:44:18 AM |
| Contract Manager Approval | mvarne1 | 02/06/2013 08:12:31 AM |
| Budget Analyst Approval | cmurph3 | 02/12/2013 08:30:26 AM |
| BOE Agenda Approval | sbrown | 02/12/2013 16:43:40 PM |
| BOE Final Approval | Pending | |

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **14089**Agency Name: **DPS-INVESTIGATION DIVISION**Agency Code: **653**Appropriation Unit: **3743-44**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **MICROSOFT CORPORATION**Contractor Name: **MICROSOFT CORPORATION**Address: **PROFESSIONAL SUPPORT SALES
PO BOX 844510**City/State/Zip: **DALLAS, TX 75284-4510**

Contact/Phone: null775/824-6973

Vendor No.: PUR0001846C

NV Business ID: NV20021311474

To what State Fiscal Year(s) will the contract be charged? **2013-2014**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

| | | | |
|------------------------|-----------------|---------------|--------|
| General Funds | 0.00 % | Fees | 0.00 % |
| X Federal Funds | 100.00 % | Bonds | 0.00 % |
| Highway Funds | 0.00 % | Other funding | 0.00 % |

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 03/2013

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **09/30/2013**Contract term: **212 days**4. Type of contract: **Contract**Contract description: **Fusion Software**

5. Purpose of contract:

This is a new contract to provide installation and customization of the Fusion 360 software program for the Nevada Threat Analysis Center, which is designed specifically for managing criminal information and intelligence.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$142,207.00**

Other basis for payment: Payment due within 30 calendar days of date of invoice for each of the three deliverables described in the statement of work.

II. JUSTIFICATION

7. What conditions require that this work be done?

Microsoft's Fusion 360 software program is a unique program designed specifically for managing criminal information and intelligence. This program is used in other state fusion centers and is currently in use in Washoe County and the Southern Nevada Counter Terrorism Center. The DPS fusion center (NTAC) is currently the only fusion center in Nevada that does not have an electronic management system to receive, analyze, disseminate, and store intelligence/information. NTAC must acquire and begin using this software to remain viable in the intelligence community. Additionally, this program will help NTAC ensure compliance with federal and state privacy laws.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Fusion 360 is a solution designed, developed, and maintained by Microsoft. It is delivered to customers solely through a consulting engagement such as this contract with Microsoft. No other agencies or entities can provide the Fusion 360 solution.

9. Were quotes or proposals solicited?

No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**

Approval #: 121203

Approval Date: 12/11/2012

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? Yes

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Microsoft currently provides a vast amount of services and products for the State of Nevada. Service is satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

| Approval Level | User | Signature Date |
|---------------------------|-----------|------------------------|
| Budget Account Approval | jbauer | 02/14/2013 12:31:19 PM |
| Division Approval | jbauer | 02/14/2013 12:31:24 PM |
| Department Approval | mteska | 02/14/2013 13:12:53 PM |
| Contract Manager Approval | jbauer | 02/14/2013 14:13:51 PM |
| DoIT Approval | lmueller1 | 02/15/2013 10:40:02 AM |
| Budget Analyst Approval | jstrandb | 02/15/2013 12:40:22 PM |
| BOE Agenda Approval | cwatson | 02/15/2013 14:00:59 PM |
| BOE Final Approval | Pending | |



STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Purchasing Division

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: (775) 684-0170 | Fax: (775) 684-0188

Purchasing Use Only:

121203

SOLICITATION WAIVER REQUEST FORM

1.
 - a. Identify State agency and the contact person's name, title, telephone number and email address for this request: Department of Public Safety, Jennifer Bauer, Contracts Manager, (775) 684-4698, jbauer@dps.state.nv.us.
 - b. Vendor contact information: Microsoft Corp., Jim Bonnell, Services Executive, State and Local Government and Education, (602) 320-7268, jbonnell@microsoft.com.
 - c. Type of waiver requested: Sole or single source Professional Service Exemption
2. **Description of work/services to be performed or commodity/good to be purchased:** Purchase and install Microsoft Fusion 360. This is accomplished through a consulting engagement with Microsoft Corp. Fusion 360 is an Intelligence /Information management system that is built upon Microsoft SharePoint™ platform and uses the Microsoft SQL Server Database Software. Microsoft services include workflow definition; form content definition; branding (NTAC name and logos); support for DPS SharePoint Installation; installation and configuration for Fusion 360 solution; development of standard reports; and training for end users and IT staff.
3. **Describe the unique qualification required for the service or good to be purchased:** For reasons of compatibility, standardization, and to facilitate easier information sharing and data exchange; Fusion 360 was selected because it is the system currently installed at the Southern Nevada Counter Terrorism Center (SNCTC) in Las Vegas. Fusion 360 will greatly increase the Nevada Threat Analysis Center's (NTAC) ability to manage and track Requests For Information (RFI), Suspicious Activity Reports (SAR), Tips and Leads; Intelligence files, etc.; while enhancing Civil Rights and Privacy safeguards.
4. **Explain why this service or good cannot be competitively bid; if an emergency purchase please justify:** Fusion 360 is a solution designed, developed, and maintained by the Microsoft Justice and Public Safety Practice, it is delivered to customers solely through a consulting engagement with Microsoft. No other providers can provide the Fusion 360 solution.
5. **What are the potential consequences to the State of Nevada if the waiver request is denied and the service or good is competitively bid:** Denial of the waiver would leave the NTAC without an electronic intelligence /information management system, forcing the NTAC to continue use of outdated Excel spreadsheets and non-searchable paper files. The NTAC is required to comply with 28 C.F.R. Part 23 as a recipient of federal fusion center grant funds through the Homeland Security Grant Program. The purpose of 28 C.F.R. Part 23 is to assure that federally funded criminal intelligence systems ensure the civil rights and civil liberties of individuals and groups while also protecting the confidentiality of information. An electronic intelligence/information management system

(as opposed to Excel spreadsheets and non-searchable paper files) enhances the NTAC's ability to comply with 28 C.F.R. Part 23 by providing built-in electronic safeguards and audit features to prevent unintentional violations of individual's civil rights and civil liberties. The NTAC's ability to comply with 28 C.F.R. Part 23 is of critical importance to NTAC's mission; and any failure to meet the requirements of 28 C.F.R. Part 23 creates significant liability for the State of Nevada. The acquisition of Fusion Core 360 will drastically limit the State's potential liability and enable the NTAC to more effectively ensure the civil rights and civil liberties of individuals and groups.

6. **What market research was conducted to substantiate that there is no competition for the service or good? Please include an evaluation of other items considered, and provide documentation.** Other items considered include Palantir by SAP and Fusion Core v1.4 by Microsoft. Both solutions provide similar capabilities to the solution chosen (Fusion 360). The driving factor for selection of Fusion 360 is compatibility and ease of sharing with SNCTC. Any other solution purchased and installed would result in disparate content and workflows and would require the purchase of additional products and services to build and maintain custom interfaces for data sharing and information exchange.

7. **How did your agency determine that the price/cost is fair or reasonable absent a competitive solicitation?**

The same solution was obtained from Microsoft by Las Vegas Metro and Washoe County Sheriff within the past 12 months. Prices quoted for DPS are consistent with prices paid by Las Vegas and Reno for similar Scopes of Work.

8. **What is the estimated value and length of the contract, amendment or request?**

a. New contract Y N

b. Amendment Y N Amendment No. _____
{provide copy of previous waiver(s)}

- Estimated Contract Value: \$142,207.00
- Estimated length of Contract: 8 Weeks

Department of Public Safety
Requesting agency

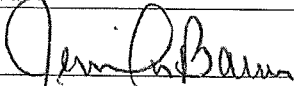
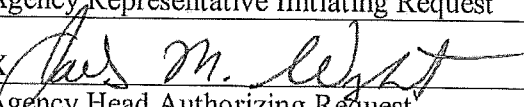
hereby requests approval for

Microsoft Corp.
Proposed vendor

to provide the service/good for the amount and term as described above.

By signing below I hereby certify that the information provided in this form is true and accurate to the best of my knowledge.

Signed:

| | | |
|---|---|---------|
| X |  | 12/5/12 |
| | Agency Representative Initiating Request | Date |
| X |  | 12/5/12 |
| | Agency Head Authorizing Request | Date |

In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada, State Purchasing has solicited a review of your request from another agency/entity. The signature below indicates that agency/entity has reviewed the information submitted. This signature does not exempt your agency from any other processes that may be required.

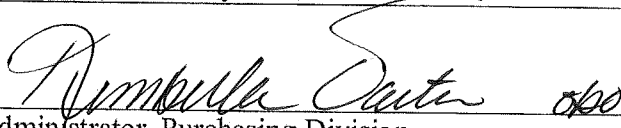
Signed:

| | | |
|---|-----------------------------------|------|
| X | - N/A - | |
| | Reviewing Agency/Entity Signature | Date |

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150(2)(a)(b) and NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 284.173(6), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns please contact the Purchasing Division at 775-684-0170.

Approving Authority:

| | | |
|---|---|----------|
| X |  | 12/11/12 |
| | Administrator, Purchasing Division | Date |

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

| | |
|---|--|
| 1. Contract Number: 13609 | Amendment Number: 1 |
| Agency Name: DPS-EMERGENCY MANAGEMENT | Legal Entity Name: KVH INDUSTRIES INC |
| Agency Code: 654 | Contractor Name: KVH INDUSTRIES INC |
| Appropriation Unit: 3673-04 | Address: 50 ENTERPRISE CTR |
| Is budget authority available?: Yes | City/State/Zip: MIDDLETOWN, RI 02842-5268 |
| If "No" please explain: Not Applicable | Contact/Phone: null401/845-8184 |
| | Vendor No.: T29019309 |
| | NV Business ID: NV20101465531 |

To what State Fiscal Year(s) will the contract be charged? **2013-2014**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

| | | | |
|------------------------|-----------------|---------------|--------|
| General Funds | 0.00 % | Fees | 0.00 % |
| X Federal Funds | 100.00 % | Bonds | 0.00 % |
| Highway Funds | 0.00 % | Other funding | 0.00 % |

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2012**

Anticipated BOE meeting date 03/2013

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2014**

Contract term: **1 year and 364 days**

4. Type of contract: **Contract**

Contract description: **Satellite Service**

5. Purpose of contract:

This is the first amendment to the original contract, which continues ongoing, on-demand satellite communication services, including phone and broadcast television reception, for three emergency communication vehicles located throughout Nevada. This amendment increases the maximum amount from \$9,528 to \$73,912.07 due to increased bandwidth and phone service needs as well as the addition of ongoing maintenance services.

6. CONTRACT AMENDMENT

| | |
|--|-------------|
| 1. The maximum amount of the original contract: | \$9,528.00 |
| 2. Total amount of any previous contract amendments: | \$0.00 |
| 3. Amount of current contract amendment: | \$64,384.07 |
| 4. New maximum contract amount: | \$73,912.07 |

II. JUSTIFICATION

7. What conditions require that this work be done?

The Division of Emergency Management has three emergency communication vehicles that use satellite communication service and data transmission capability to act as information centers and provide crossband repeater communications for use in disasters or emergencies. The three communications vehicles must have the ability to send and receive all forms of wireless data transfer (video, voice and text) on a 24/7 basis to accomodate any emergency or approved call out for service.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The state does not have the specialized equipment or technical abilities to provide satellite communications service.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**

Approval #: 120610A

Approval Date: 01/11/2013

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

This vendor has provided services for the Division of Emergency Management since 2008. Services are satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

| Approval Level | User | Signature Date |
|---------------------------|----------|------------------------|
| Budget Account Approval | jdibasil | 02/04/2013 17:12:34 PM |
| Division Approval | jdibasil | 02/04/2013 17:12:38 PM |
| Department Approval | mteska | 02/05/2013 05:15:15 AM |
| Contract Manager Approval | jbauer | 02/05/2013 12:55:11 PM |
| Budget Analyst Approval | jstrandb | 02/07/2013 15:19:55 PM |
| BOE Agenda Approval | cwatson | 02/15/2013 13:58:18 PM |



STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Purchasing Division

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: (775) 684-0170 | Fax: (775) 684-0188

Purchasing Use Only:
120610A

Amendment 1

SOLICITATION WAIVER REQUEST FORM

1. a. Identify State agency and the contact person's name, title, telephone number and email address for this request: Division of Emergency Management & Homeland Security
Judith Lyman, Management Analyst I; (775) 687-0324; jlyman@dps.state.nv.us
Loretta Smith, Program Officer I; (775) 687-0315; lismith@dps.state.nv.us
Jennifer Bauer, DPS Contracts Manager; (775) 684-4698; jbauer@dps.state.nv.us

- b. Vendor contact information:
KVH Industries, Inc.
Attn: William Houtz
50 Enterprise Center
Middletown, RI 02842
Phone: (401) 847-3327 E-mail: bhoutz@kvh.com

- c. Type of waiver requested: Sole or single source Professional Service Exemption

2. Description of work/services to be performed or commodity/good to be purchased:

To provide satellite communication service for three GMC Yukon XL's that are outfitted and utilized as mobile information centers for use in disasters or large scale emergencies. KVH Industries is to provide monthly satellite airtime service (to include telephone service, caller I.D., call waiting, hold, speed dial, fax, 3-way calling charges and redial) for three vehicles.

Transmittal of data will be allocated at 250 Megabytes per vehicle, per month, for the duration of the contract with the following exception: Should the need occur to increase data transmittal rates beyond the allocation, due to emergency situations, KVH industries will only bill DEM for the period (days) through the end of billing cycle necessary to accommodate the incident.

3. Describe the unique qualification required for the service or good to be purchased:

The services are proprietary in nature and cannot be obtained from a separate vendor. The vehicles approved and purchased were built out as Wolfcoach MC2 vehicles. They are specialized "Communications On The Move" satellite communications platforms installed inside GMC Yukon XLs.

The satellite transceiver (uplink and downlink) is manufactured by a company called KVH Industries. This device is called a KVH TracPhone V7. There is one KVH TracPhone V7 mounted on top of each Mobile Joint Information Center (JIC) Vehicle (also known as Satellite Communication Vehicles).

KVH's TracPhone V7 uses proprietary satellite airtime on satellite transponders owned by their company. The only vendor for KVH TracPhone V7 air time is KVH.

4. Explain why this service or good cannot be competitively bid; if an emergency purchase please justify:

The services are proprietary in nature and cannot be obtained from a separate vendor. The airtime/airwaves for the equipment are only transmitted by the vendor of the equipment.

The vehicles purchased for mobile information centers for which satellite services are being requested through this sole source, will be strategically placed and located in rural areas of Nevada thus necessitating the communication services requested.

5. What are the potential consequences to the State of Nevada if the waiver request is denied and the service or good is competitively bid:

The ability to properly protect the public could be jeopardized without proper communication. Potential consequences include liability in the event of the loss of life, property, environment or personal injury.

6. What market research was conducted to substantiate that there is no competition for the service or good? Please include an evaluation of other items considered, and provide documentation.

Market research was limited due to the proprietary nature of the services.

7. How did your agency determine that the price/cost is fair or reasonable absent a competitive solicitation?

Prior to purchasing the satellite communications platforms, several vendors were contacted. KVH Industries, Inc. had the best package and has even offered a substantial discount.

8. What is the estimated value and length of the contract, amendment or request?

This Solicitation Waiver amends previously approved waiver # 120160 which expires June 30, 2014.

a. New contract Y N

b. Amendment Y N Amendment No. 1

This amendment adds \$64,384.07 in additional authority to the existing contract, increasing the maximum amount from \$9,528.00 to \$73,912.07.

Division of Emergency Management & Homeland Security hereby requests approval for KVH Industries, Inc

Requesting agency

Proposed vendor

to provide the service/good for the amount and term as described above.

By signing below I hereby certify that the information provided in this form is true and accurate to the best of my knowledge.

Signed:

| | | |
|---|--|----------|
| X | <i>Judith Lyman</i> | 12/11/12 |
| | Agency Representative Initiating Request | Date |
| X | <i>[Signature]</i> | 12/12/12 |
| | Agency Head Authorizing Request | Date |

In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada, State Purchasing has solicited a review of your request from another agency/entity. The signature below indicates that agency/entity has reviewed the information submitted. This signature does not exempt your agency from any other processes that may be required.

Signed:

| | | |
|---|-----------------------------------|------|
| X | <i>N/A</i> | |
| | Reviewing Agency/Entity Signature | Date |

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150(2)(a)(b) and NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 284.173(6), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns please contact the Purchasing Division at 775-684-0170.

Approving Authority:

| | | |
|---|------------------------------------|---------|
| X | <i>Aug Smith</i> | 1-11-13 |
| | Administrator, Purchasing Division | Date |

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **14068**Agency Name: **WILDLIFE**Agency Code: **702**Appropriation Unit: **4467-14**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **NICHOLS, DALE E DBA**Contractor Name: **NICHOLS, DALE E DBA**Address: **DALE E NICHOLS AND COMPANY
41907 BOBBIT BENCH RD**City/State/Zip: **PECK, ID 83545**Contact/Phone: **null208/486-6209**Vendor No.: **T29015917**NV Business ID: **NV20101839436**To what State Fiscal Year(s) will the contract be charged? **2013-2017**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

| | | | | | |
|---------------|--------|----------|---------------|----------------|--|
| General Funds | 0.00 % | X | Fees | 55.00 % | Habitat conservation, upland game, mining assessment, duck stamps |
| Federal Funds | 0.00 % | X | Bonds | 20.00 % | Q-1 and future bonds |
| Highway Funds | 0.00 % | X | Other funding | 25.00 % | Heritage, Dream Tag and Wildlife Trust Fund |

Agency Reference #: **13-28**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**Anticipated BOE meeting date **03/2013**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **02/28/2017**Contract term: **4 years**4. Type of contract: **Contract**Contract description: **Rangeland Management**

5. Purpose of contract:

This is a new contract for ongoing rangeland management services. The objective is to rehabilitate approximately 500 to 10,000 acres of rangelands/wildlife habitat per year. These services will include the application of herbicide, discing (cultivating land), drill seeding and over-seeding of rangeland sites in Nevada.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$500,000.00**

Other basis for payment: Labor \$18/hr up to 2 hrs; \$20/hr after; seeding \$14/acre; discing \$19/acre; over-seeding \$11/acre; transportation \$2/loaded mile; repair parts 10% off list.

II. JUSTIFICATION

7. What conditions require that this work be done?

Rangelands/habitat degradation continues across Nevada. A rangeland management contract is needed to hinder such degradation and attempt to improve habitat for wildlife and other rangeland resource values important to the state of Nevada.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees within our agency and with other state agencies cannot accomplish the work due to a lack of man power, equipment, training, and experience.9. Were quotes or proposals solicited? **Yes**Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Solicitation by Purchasing Division RFP; three contracts were awarded. Criteria categories: Demonstrated competence, experience in performance of comparable engagements, conformance with terms of RFP, expertise and availability of key personnel, and cost.

d. Last bid date: 10/23/2012 Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Nevada Department of Wildlife 2008-2012. Work was satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Sole Proprietor

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

| Approval Level | User | Signature Date |
|---------------------------|----------|------------------------|
| Budget Account Approval | mkrumena | 01/31/2013 15:48:51 PM |
| Division Approval | mkrumena | 01/31/2013 15:48:54 PM |
| Department Approval | mkrumena | 01/31/2013 15:48:56 PM |
| Contract Manager Approval | mkrumena | 01/31/2013 15:48:58 PM |
| Budget Analyst Approval | cwatson | 02/13/2013 14:59:14 PM |
| BOE Agenda Approval | cwatson | 02/13/2013 14:59:18 PM |
| BOE Final Approval | Pending | |

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **14078**Agency Name: **PARKS DIVISION**Agency Code: **704**Appropriation Unit: **4162-00**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: Scenic Las Vegas Weddings

Contractor Name: **Tomsik Photography**Address: **7100 Sea Orchard Street**City/State/Zip: **Las Vegas, NV 89131**

Contact/Phone: Melissa Tomsik 702-445-2441

Vendor No.:

NV Business ID: NV20091090417

To what State Fiscal Year(s) will the contract be charged? **2013-2015**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

| | | | |
|---------------|--------|------------------------|-----------------|
| General Funds | 0.00 % | Fees | 0.00 % |
| Federal Funds | 0.00 % | Bonds | 0.00 % |
| Highway Funds | 0.00 % | X Other funding | 100.00 % |

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 03/2013

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **04/09/2015**Contract term: **2 years and 38 days**4. Type of contract: **Revenue Contract**Contract description: **Photography VFSP**

5. Purpose of contract:

This is a new revenue contract to provide ongoing weddings and photography tours at Valley of Fire State Park.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$47,000.00****II. JUSTIFICATION**

7. What conditions require that this work be done?

To authorize commercial transactions for weddings and photography at the Valley of Fire State Park.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

NA

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components?

No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Tomsik Photography has been contracted with Valley of Fire State Park for the past three years.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

15. a. Is the Contractor Name the same as the legal Entity Name?

No b. If "No", please explain:

DBA

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

| Approval Level | User | Signature Date |
|---------------------------|----------|------------------------|
| Budget Account Approval | sdecrona | 02/15/2013 11:29:22 AM |
| Division Approval | sdecrona | 02/15/2013 11:29:25 AM |
| Department Approval | sdecrona | 02/15/2013 11:29:28 AM |
| Contract Manager Approval | sdecrona | 02/15/2013 11:29:32 AM |
| Budget Analyst Approval | jrodrig9 | 02/15/2013 18:38:09 PM |
| BOE Agenda Approval | cwatson | 02/19/2013 12:55:35 PM |
| BOE Final Approval | Pending | |

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **14028**

| | |
|--|---|
| Agency Name: DIVISION OF WATER RESOURCES | Legal Entity Name: U. S. Geological Survey |
| Agency Code: 705 | Contractor Name: U. S. Geological Survey |
| Appropriation Unit: 4157-10 | Address: 2730 Deer Run Road |
| Is budget authority available?: Yes | City/State/Zip: Carson City, NV 89701 |
| If "No" please explain: Not Applicable | Contact/Phone: David L. Berger 775-887-8970 |
| | Vendor No.: T80838030 |
| | NV Business ID: N/A |
| To what State Fiscal Year(s) will the contract be charged? | 2013-2014 |

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

| | | | |
|---------------|--------|------------------------|--|
| General Funds | 0.00 % | Fees | 0.00 % |
| Federal Funds | 0.00 % | Bonds | 0.00 % |
| Highway Funds | 0.00 % | X Other funding | 100.00 % Pass thru funding from General Moly Inc. |

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/01/2012**

Anticipated BOE meeting date 03/2013

Retroactive? **Yes**

If "Yes", please explain

Funding agreement documents necessary to the processing of the Technical Assistance Agreement were just recently received from General Moly Inc. on January 11, 2013. The process to renew the agreement was submitted early, but the federal approval process is overwhelmed and it is taking unusually long times to get items through their approval cycle.

3. Termination Date: **09/30/2013**

Contract term: **364 days**

4. Type of contract: **Cooperative Agreement**

Contract description: **MT Hope Tech Agremnt**

5. Purpose of contract:

This is a new cooperative agreement to continue to provide funding for ongoing participation by the US Geological Survey as a member of a Technical Advisory Committee (TAC), as indicated in the approved monitoring plan for the Mt. Hope Molybdenum Project. Duties and responsibilities of the TAC are codified in the project monitoring plan and include technical evaluations of the monitoring plan and the making of recommendations relating to all aspects of hydrologic monitoring to the Water Advisory Council.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$18,300.00**

Other basis for payment: not to exceed \$18,300.00

II. JUSTIFICATION

7. What conditions require that this work be done?

Participation by the U.S. Geological Survey as a member of the Technical Advisory Committee is a requirement of the Mt. Hope monitoring plan approved by the Nevada Division of Water Resources.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Participation of the U.S. Geological Survey as a member of the Technical Advisory Committee is specifically required by the Mt. Hope Project monitoring plan.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The Division of Water Resources has executed many agreements with the U.S. Geological Survey that have resulted in products widely used by governmental agencies and the public. The results have been satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

| Approval Level | User | Signature Date |
|---------------------------|----------|------------------------|
| Budget Account Approval | bkordono | 01/16/2013 16:20:18 PM |
| Division Approval | bkordono | 01/16/2013 16:20:22 PM |
| Department Approval | bkordono | 01/16/2013 16:20:25 PM |
| Contract Manager Approval | bkordono | 01/23/2013 10:06:49 AM |
| Budget Analyst Approval | jrodrig9 | 02/15/2013 15:28:21 PM |
| BOE Agenda Approval | cwatson | 02/19/2013 14:03:41 PM |
| BOE Final Approval | Pending | |



**DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES
DIVISION OF WATER RESOURCES**

**901 South Stewart Street, Suite 2002
Carson City, Nevada 89701-5250
(775) 684-2800 • Fax (775) 684-2811
<http://water.nv.gov>**


RECEIVED

JAN 23 2013

INTEROFFICE MEMORANDUM

DEPARTMENT OF ADMINISTRATION
OFFICE OF THE DIRECTOR
BUDGET AND PLANNING DIVISION

TO: JIM RODRIGUEZ, BUDGET ANALYST
BRYAN STOCKTON, DEPUTY ATTORNEY GENERAL
AUDREY BROOKS-SCOTT, DCNR FISCAL

FROM: MATT DILLON, WATER RESOURCE SPECIALIST 

THROUGH: JASON KING, P.E., STATE ENGINEER

SUBJECT: TECHNICAL ASSISTANCE AGREEMENT WITH THE U.S. GEOLOGICAL SURVEY
FOR THE MT. HOPE MOLYBDENUM PROJECT MONITORING, MANAGEMENT AND
MITIGATION PLAN

DATE: January 16, 2013

Accompanying this memorandum are the Technical Assistance Agreement (TAA) between the Nevada Division of Water Resources (Division) and the U.S. Geological Survey (USGS) and supporting documents. The TAA will fund the participation of the USGS as a member of the technical advisory committee (TAC) formed as part the monitoring, management and mitigation plan (3M Plan) for the Mt. Hope Molybdenum Project. This TAA is funded entirely by pass-through money from General Moly, Inc. and will provide for USGS participation as a member of the TAC from October 1, 2012 through September 30, 2013. The budget account for this program is 4157, category 10. The Division recognizes this is a request for retro-active approval and apologizes for the delay in submitting the forms. Funding agreement documents necessary to the processing of the TAA were just recently received from General Moly Inc. on January 11, 2013.

Should you have any questions or comments regarding this matter, please do not hesitate to contact me at 684-2856.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **14044**

| | |
|--|--|
| Agency Name: STATE LANDS | Legal Entity Name: Incline Village General Improvement District |
| Agency Code: 707 | Contractor Name: Incline Village General Improvement District |
| Appropriation Unit: 4200 - All Categories | Address: 1220 Sweetwater Rd |
| Is budget authority available?: Yes | City/State/Zip: Incline , NV 89451 |
| If "No" please explain: Not Applicable | Contact/Phone: Joe Pomroy 7758321269 |
| | Vendor No.: |
| | NV Business ID: Government Entity |

To what State Fiscal Year(s) will the contract be charged? **2013-2017**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

| | | | |
|---------------|--------|------------------------|----------------------------------|
| General Funds | 0.00 % | Fees | 0.00 % |
| Federal Funds | 0.00 % | Bonds | 0.00 % |
| Highway Funds | 0.00 % | X Other funding | 100.00 % Revenue contract |

Agency Reference #: **4200**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date **03/2013**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **03/31/2017**

Contract term: **4 years and 30 days**

4. Type of contract: **Interlocal Agreement**

Contract description: **IVGID / NDSL Revenue**

5. Purpose of contract:

This is a new inter-local revenue agreement whereby the division will provide administrative land sales and recording services to the district for the sale of land, and or transfer of land, owned by the district.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$50,000.00**

Other basis for payment: One dollar (\$1.00) per square foot of land coverage sold and transferred by NDSL, plus a \$250.00 application fee for each application that is accepted for processing.

II. JUSTIFICATION

7. What conditions require that this work be done?

NRS 321.5954 grants authority to the Division of State Lands to carry out programs to preserve, protect, restore and enhance the natural environment of the Lake Tahoe Basin, including the acquisition and sale of coverage. NRS 277.180 authorizes any one or more agencies to perform any governmental service, activity or undertaking, which any of the agencies entering into the contract is authorized by law to perform.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Not applicable - State Lands will be performing the service for Incline Village General Improvement District.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

| Approval Level | User | Signature Date |
|---------------------------|----------|------------------------|
| Budget Account Approval | abrook1 | 01/28/2013 11:55:48 AM |
| Division Approval | abrook1 | 01/28/2013 11:55:51 AM |
| Department Approval | abrook1 | 01/28/2013 11:55:54 AM |
| Contract Manager Approval | abrook1 | 01/28/2013 11:55:57 AM |
| Budget Analyst Approval | jrodrig9 | 01/30/2013 14:19:46 PM |
| BOE Agenda Approval | cwatson | 02/13/2013 14:57:46 PM |
| BOE Final Approval | Pending | |

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **14007**

| | |
|--|---|
| Agency Name: ENVIRONMENTAL PROTECTION | Legal Entity Name: RASNER CONSULTING INC |
| Agency Code: 709 | Contractor Name: RASNER CONSULTING INC |
| Appropriation Unit: 3186-10 | Address: 3994 WESTWOOD DR |
| Is budget authority available?: Yes | City/State/Zip: CARSON CITY, NV 89703 |
| If "No" please explain: Not Applicable | Contact/Phone: Darrell Rasner 775/882-7122 |
| | Vendor No.: T32000289 |
| | NV Business ID: NV20051780068 |
| To what State Fiscal Year(s) will the contract be charged? | 2013-2014 |

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

| | | | |
|------------------------|-----------------|---------------|--------|
| General Funds | 0.00 % | Fees | 0.00 % |
| X Federal Funds | 100.00 % | Bonds | 0.00 % |
| Highway Funds | 0.00 % | Other funding | 0.00 % |

Agency Reference #: **DEP 13-027**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**Anticipated BOE meeting date **03/2013**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2014**Contract term: **1 year and 120 days**4. Type of contract: **Contract**Contract description: **Web Permit Migration**

5. Purpose of contract:

This is a new contract that continues ongoing extraction of permittee information from agency files for manual entry into Nevada Department of Environmental Protection (NDEP), Bureau of Water Pollution Control's (BWPC) Web Based E-Permitting system; recreates and populate Discharge Monitoring Report (DMR) information as it relates to existing permit requirements; validates and reconciles agency file information with Web Based E-Permitting Reports; verifies that all information recorded is consistent with BWPC requirements; creates user guides for NDEP staff and permittees; and provides in house and field training upon the completion of database entry.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$120,000.00**

Other basis for payment: Monthly based on work completed.

II. JUSTIFICATION

7. What conditions require that this work be done?

Web Based E-Permitting system, recreate and populate Discharge Monitoring Report (DMR) information as it relates to existing permit requirements, validate and reconcile agency file information with Web Based E-Permitting Reports, and verify that all information recorded is consistent with the Environmental Protection Agency (EPA) Integrated Compliance Information System (ICIS) requirements.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

It is necessary to complete these tasks in an accelerated timeframe to ensure strong, protective programs are developed and maintained that sufficiently address the current needs of the regulated community and public. Nevada Division of Environmental Protection (NDEP) does not have the staff available to complete these duties before the Grant expires.

9. Were quotes or proposals solicited? Yes
Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Contractor was the proposal chosen by the RFP evaluation committee.

d. Last bid date: 01/02/2013 Anticipated re-bid date:

10. Does the contract contain any IT components? Yes

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

1977 - 1996 - State Health Division. Quality of work performed was satisfactory.
1996 - 2012 - Nevada Division of Environmental Protection, Bureau of Water Pollution Control. Quality of work performed was satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

| Approval Level | User | Signature Date |
|---------------------------|----------|------------------------|
| Budget Account Approval | randrews | 01/25/2013 11:54:07 AM |
| Division Approval | sneudaue | 01/25/2013 13:33:38 PM |
| Department Approval | sneudaue | 01/25/2013 13:33:42 PM |
| Contract Manager Approval | tbouas | 01/30/2013 11:27:54 AM |
| DoIT Approval | lmuelle1 | 01/31/2013 08:52:50 AM |
| Budget Analyst Approval | jrodrig9 | 02/01/2013 16:11:21 PM |
| BOE Agenda Approval | cwatson | 02/13/2013 13:22:52 PM |
| BOE Final Approval | Pending | |

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **13988**

| | |
|--|--|
| Agency Name: ENVIRONMENTAL PROTECTION | Legal Entity Name: NEVADA OUTDOOR SCHOOL |
| Agency Code: 709 | Contractor Name: NEVADA OUTDOOR SCHOOL |
| Appropriation Unit: 3193-09 | Address: 655 ANDERSON ST |
| Is budget authority available?: Yes | City/State/Zip: WINNEMUCCA, NV 89445-3657 |
| If "No" please explain: Not Applicable | Contact/Phone: null775/623-5656 |
| | Vendor No.: T29006496 |
| | NV Business ID: NV20031382432 |
| To what State Fiscal Year(s) will the contract be charged? | 2013-2014 |

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

| | | | |
|------------------------|-----------------|---------------|--------|
| General Funds | 0.00 % | Fees | 0.00 % |
| X Federal Funds | 100.00 % | Bonds | 0.00 % |
| Highway Funds | 0.00 % | Other funding | 0.00 % |

Agency Reference #: **DEP 13-022**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date **03/2013**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2014**

Contract term: **1 year and 120 days**

4. Type of contract: **Contract**

Contract description: **Education Outreach**

5. Purpose of contract:

This is a new contract that continues ongoing services to provides science based environmental information to educators and students in rural northern Nevada (Winnemucca, Paradise Valley, Orovada and Elko) to help them better understand their local watersheds and the impacts of nonpoint source pollution. Nevada Outdoor School staff will conduct classroom activities and field trips to teach students what a watershed is; how it benefits communities; why clean water is important; how natural and man-made systems in a watershed are connected; and how individual choices impact the future health of their local waters. A Project Water Education for Teachers workshop will be offered in Winnemucca, and a temporary greenhouse will be installed at the Paradise Valley School to raise bitterbrush seedlings to be used in burned area rehabilitation efforts.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$11,712.00**

Other basis for payment: Quarterly, based on work completed

II. JUSTIFICATION

7. What conditions require that this work be done?

The U.S. Environmental Protection Agency provides federal Clean Water Act Section 319 funds to the State of Nevada, Division of Environmental Protection for the specific purpose of addressing nonpoint source pollution through watershed restoration and environmental education projects.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Nevada Division of Environmental Protection, Nonpoint Source Pollution Management Program issues an annual request for proposals (RFP) for the distribution of federal Clean Water Act Section 319 funds for the implementation of environmental restoration and education projects to control nonpoint source pollution. The local match funds generated through the projects fulfill the State's non-federal match obligation for the federal funds.

9. Were quotes or proposals solicited? Yes
Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Nevada Outdoor School was one of the proposals chosen by the RFP evaluation committee.

d. Last bid date: 07/01/2012 Anticipated re-bid date: 07/01/2013

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
Non-profit Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. Not Applicable

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

| Approval Level | User | Signature Date |
|---------------------------|----------|------------------------|
| Budget Account Approval | randrews | 01/14/2013 09:10:02 AM |
| Division Approval | ksertic | 01/31/2013 11:56:00 AM |
| Department Approval | ksertic | 01/31/2013 11:56:08 AM |
| Contract Manager Approval | sneudaue | 01/31/2013 14:00:50 PM |
| Budget Analyst Approval | jrodrig9 | 02/01/2013 16:17:02 PM |
| BOE Agenda Approval | cwatson | 02/13/2013 13:24:58 PM |
| BOE Final Approval | Pending | |

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **14042**

| | |
|---|---|
| Agency Name: ENVIRONMENTAL PROTECTION | Legal Entity Name: NORTHWEST HYDRAULIC CONSULTANTS |
| Agency Code: 709 | Contractor Name: NORTHWEST HYDRAULIC CONSULTANTS |
| Appropriation Unit: 3193-18 | Address: 3950 INDUSTRIAL BOULEVARD SUITE 100C |
| Is budget authority available?: Yes | City/State/Zip: WEST SACRAMENTO, CA 95691 |
| If "No" please explain: Not Applicable | Contact/Phone: null(530) 544-37 |
| | Vendor No.: T27030678 |
| | NV Business ID: NV20101663580 |

To what State Fiscal Year(s) will the contract be charged? **2013-2015**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

| | | | |
|------------------------|-----------------|---------------|--------|
| General Funds | 0.00 % | Fees | 0.00 % |
| X Federal Funds | 100.00 % | Bonds | 0.00 % |
| Highway Funds | 0.00 % | Other funding | 0.00 % |

Agency Reference #: **DEP 13-006**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date **04/2013**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2015**

Contract term: **2 years and 90 days**

4. Type of contract: **Contract**

Contract description: **Lake Clarity Program**

5. Purpose of contract:

This is a new contract that continues ongoing services to create an improved suite of stormwater tools that Lake Tahoe urban jurisdictions will use to plan, track and report actions they implement to reduce pollutant loads to meet the Lake Tahoe Maximum Daily Load (TMDL). The project will: (1) refine and improve the current suite of stormwater tools by addressing known, priority operational improvement needs; (2) expand functionality of management and reporting tools and enable stormwater managers to focus attention on targeted actions in priority areas; (3) increase transparency and improve accountability for the use of public funds for water quality improvements; and (4) demonstrate the TMDL regulatory agencies' commitment to adaptively manage the Lake Clarity Crediting Program and improve it when necessary and desirable.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$450,000.00**

Other basis for payment: **Quarterly, based on work complete**

II. JUSTIFICATION

7. What conditions require that this work be done?

The Lake Clarity Crediting Program is an innovative program to assist urban jurisdictions in implementing the Lake Tahoe Total Maximum Daily Load. The Program helps jurisdictions prioritize pollutant controls and increases the transparency and accountability for the expenditures of public funds through the use of standardized reporting protocols and stormwater tools. By necessity (mainly the availability of funding) the individual tools were developed independently and within different timeframes, and are therefore not completely aligned. Stakeholder testing and training of the beta versions of the tools have generated a number of desirable and necessary improvements, and research conducted to collect and analyze datasets to compare and assess tool performance has also identified recommendations for tool improvements.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Approximately \$2 million was invested to develop the Lake Clarity Crediting Program and associated stormwater tools. No less than three contractors were originally retained to develop the tools through multiple contracts. State agencies lack the resources and technical expertise to carry out the required work to update the tools, which entails: (1) facilitating a bi-state stakeholder group and implementing a process to develop a Prioritized Action Plan that identifies and ranks improvements to be accomplished; and (2) carrying out the updated/refined stormwater tools and corresponding documentation (user manuals, applications guides, technical documents, administrator and maintenance guidance).

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This contractor was chosen by the RFP evaluation committee based on the scores of the selection criteria.

d. Last bid date: 10/01/2012 Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

June 2012 to present, Division of Environmental Protection, Bureau of Water Quality Planning. Work has been satisfactory

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

| Approval Level | User | Signature Date |
|---------------------------|----------|------------------------|
| Budget Account Approval | randrews | 01/25/2013 11:52:23 AM |
| Division Approval | ksertic | 02/01/2013 13:44:26 PM |
| Department Approval | ksertic | 02/01/2013 13:44:32 PM |
| Contract Manager Approval | sneudaue | 02/01/2013 13:45:02 PM |
| Budget Analyst Approval | jrodrig9 | 02/06/2013 17:24:42 PM |
| BOE Agenda Approval | cwatson | 02/13/2013 13:22:06 PM |
| BOE Final Approval | Pending | |

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **14075**

| | |
|--|--|
| Agency Name: DEPARTMENT OF TRANSPORTATION | Legal Entity Name: Jacobs Engineering |
| Agency Code: 800 | Contractor Name: Jacobs Engineering |
| Appropriation Unit: 4660-06 | Address: 319 E. Warm Springs Road, #200 |
| Is budget authority available?: Yes | City/State/Zip: Las Vegas, NV 89119 |
| If "No" please explain: Not Applicable | Contact/Phone: Mike McCarley 7029385570 |
| | Vendor No.: T29016435 |
| | NV Business ID: NV20081035082 |

To what State Fiscal Year(s) will the contract be charged? **2013-2014**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

| | | | |
|------------------------|----------------|---------------|--------|
| General Funds | 0.00 % | Fees | 0.00 % |
| X Federal Funds | 80.00 % | Bonds | 0.00 % |
| X Highway Funds | 20.00 % | Other funding | 0.00 % |

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date: 03/2013

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **02/02/2014**

Contract term: **338 days**

4. Type of contract: **Provider Agreement**

Contract description: **Freight Assess Study**

5. Purpose of contract:

This is a new contract to provide a guiding framework for near-term and long-range freight policy and the freight plan the department needs to embark on the assessment of the Nevada Freight Program. The Multimodal Planning Division will be seeking a Consultant (or Consultant team) to assess the central role of the State of Nevada in advancing the development of the Nevada Freight Program and the next steps for the Nevada State Freight Plan.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$120,000.00**

Other basis for payment: Lump Sum upon receipt of deliverables

II. JUSTIFICATION

7. What conditions require that this work be done?

Nevada Freight Program Assessment is necessary to provide freight planning activities.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

No one in the Department has the expertise needed for this assessment.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Most qualified vendor

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

| Approval Level | User | Signature Date |
|---------------------------|---------|------------------------|
| Budget Account Approval | schames | 02/07/2013 15:09:00 PM |
| Division Approval | schames | 02/07/2013 15:09:05 PM |
| Department Approval | schames | 02/07/2013 15:09:08 PM |
| Contract Manager Approval | schames | 02/07/2013 15:09:13 PM |
| Budget Analyst Approval | cwatson | 02/15/2013 13:59:27 PM |
| BOE Agenda Approval | cwatson | 02/15/2013 13:59:31 PM |
| BOE Final Approval | Pending | |

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **14071**

| | |
|--|--|
| Agency Name: DEPARTMENT OF TRANSPORTATION | Legal Entity Name: RTC of Southern Nevada |
| Agency Code: 800 | Contractor Name: RTC of Southern Nevada |
| Appropriation Unit: 4660-16 | Address: Commision 600 S.Grand Central Pkwy |
| Is budget authority available?: Yes | City/State/Zip: Las Vegas, NV 89106 |
| If "No" please explain: Not Applicable | Contact/Phone: MJ Maynard 702-676-1778 |
| | Vendor No.: PUR0003346a |
| | NV Business ID: N/A |

To what State Fiscal Year(s) will the contract be charged? **2013-2014**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

| | | | |
|------------------------|----------------|------------------------|-------------------------|
| General Funds | 0.00 % | Fees | 0.00 % |
| X Federal Funds | 95.00 % | Bonds | 0.00 % |
| Highway Funds | 0.00 % | X Other funding | 5.00 % RTC Funds |

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/01/2012**

Anticipated BOE meeting date **03/2013**

Retroactive? **Yes**

If "Yes", please explain

Timing of receipt of federal funds.

3. Termination Date: **09/30/2013**

Contract term: **364 days**

4. Type of contract: **Cooperative Agreement**

Contract description: **Rideshare Program**

5. Purpose of contract:

This is a new cooperative agreement to provide ongoing funding for implementation of a comprehensive employee trip reduction/regional rideshare program in Clark County.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$1,300,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

Moving Ahead for Progress in the 21st century (MAP-21) provides funding for all modes of transportation through its Congestion Mitigation and Air Quality (CMAQ) funding provisions.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Moving Ahead for Progress in the 21st century (MAP-21) provides funding for all modes of transportation through its Congestion Mitigation and Air Quality (CMAQ) funding provisions, under which this project is eligible for ninety-five percent (95%) federal funds and five percent (5%) RTC funds. RTC is willing and able to perform the services described in the Agreement.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

| Approval Level | User | Signature Date |
|---------------------------|----------|------------------------|
| Budget Account Approval | mstewa10 | 02/05/2013 13:50:00 PM |
| Division Approval | mstewa10 | 02/05/2013 13:50:03 PM |
| Department Approval | mstewa10 | 02/05/2013 13:50:06 PM |
| Contract Manager Approval | mstewa10 | 02/05/2013 13:50:09 PM |
| Budget Analyst Approval | cwatson | 02/19/2013 12:52:32 PM |
| BOE Agenda Approval | cwatson | 02/19/2013 12:52:36 PM |
| BOE Final Approval | Pending | |



1263 South Stewart St.
Carson City, NV 89712
Phone: (775) 888-7440
Fax: (775) 888-7201


MEMORANDUM
State of Nevada
Department of Transportation

October 22, 2012

To: Tom Greco, Assistant Director – Planning
From: Jason Van Havel, Asst. Chief – Transportation / Multimodal Planning
Subject: Agreement – Regional Transportation Commission of Southern Nevada
Employee Trip Reduction (ETR) Program

I am requesting approval to use the date of October 1, 2012 on a new agreement with the Regional Transportation Commission of Southern Nevada. This is an annual, on-going agreement for this program but because we did not receive the new 2013 ETR program until mid September, we were not able to issue this agreement sooner. Agreement P400-11-804 expired on September 30, 2012. This agreement is an annual allocation of Federal Funding for the MPO to complete planning activities under the Employee Trip Reduction Program in the amount of \$1,235,000.

Concurrence:



Signature

10-22-12

Date

Cc: Michelle Gardner, Transit Manager

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **14072**

| | |
|--|--|
| Agency Name: DEPARTMENT OF TRANSPORTATION | Legal Entity Name: Regional Transportation |
| Agency Code: 800 | Contractor Name: Regional Transportation |
| Appropriation Unit: 4660-16 | Address: Commision 2050 Villanova Drive |
| Is budget authority available?: Yes | City/State/Zip: Reno, NV 89502 |
| If "No" please explain: Not Applicable | Contact/Phone: Lee Gibson 775-348-0400 |
| | Vendor No.: PUR0002452 |
| | NV Business ID: N/A |

To what State Fiscal Year(s) will the contract be charged? **2013-2014**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

| | | | |
|------------------------|----------------|------------------------|-------------------------|
| General Funds | 0.00 % | Fees | 0.00 % |
| X Federal Funds | 95.00 % | Bonds | 0.00 % |
| Highway Funds | 0.00 % | X Other funding | 5.00 % RTC Funds |

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/01/2012**

Anticipated BOE meeting date **03/2013**

Retroactive? **Yes**

If "Yes", please explain

Timing of the receipt of federal funding to renew the agreement.

3. Termination Date: **09/30/2013**

Contract term: **364 days**

4. Type of contract: **Cooperative Agreement**

Contract description: **Rideshare Program**

5. Purpose of contract:

This this new cooperative agreement to provide ongoing funding for the implementation of a comprehensive employee trip reduction/regional rideshare program in Washoe County.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$500,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

Moving Ahead for Progress in the 21st century (MAP-21) provides funding for all modes of transportation through its Congestion Mitigation and Air Quality (CMAQ) funding provisions.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Moving Ahead for Progress in the 21st century (MAP-21) provides funding for all modes of transportation through its Congestion Mitigation and Air Quality (CMAQ) funding provisions, under which this project is eligible for ninety-five percent (95%) federal funds and five percent (5%) RTC funds. RTC is willing and able to perform the services described in the Agreement.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: _____ Anticipated re-bid date: _____

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

| Approval Level | User | Signature Date |
|---------------------------|----------|------------------------|
| Budget Account Approval | mstewa10 | 02/05/2013 14:00:54 PM |
| Division Approval | mstewa10 | 02/05/2013 14:00:56 PM |
| Department Approval | mstewa10 | 02/05/2013 14:00:58 PM |
| Contract Manager Approval | mstewa10 | 02/05/2013 14:01:01 PM |
| Budget Analyst Approval | cwatson | 02/19/2013 12:47:09 PM |
| BOE Agenda Approval | cwatson | 02/19/2013 12:47:14 PM |
| BOE Final Approval | Pending | |



1263 South Stewart St.
Carson City, NV 89712
Phone: (775) 888-7440
Fax: (775) 888-7201

MEMORANDUM
State of Nevada
Department of Transportation

October 22, 2012

To: Tom Greco, Assistant Director – Planning
From: Jason Van Havel, Asst. Chief – Transportation / Multimodal Planning
Subject: Agreement – Washoe County Employee Trip Reduction (ETR) Program

I am requesting approval to use the date of October 1, 2012 on a new agreement with the Regional Transportation Commission of Washoe County. This is an annual, on-going agreement for this program but because we did not receive the new 2013 ETR program until mid September and are waiting on a STIP adjustment, we were not able to issue this agreement sooner. Agreement P401-11-804 expired on September 30, 2012. This agreement is an annual allocation of Federal Funding for the MPO to complete planning activities under the Employee Trip Reduction Program in the amount of \$500,000.

Concurrence:



Signature

10-23-12

Date

Cc: Michelle Gardner, Transit Manager

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **14070**Agency Name: **DEPT OF MOTOR VEHICLES**Agency Code: **810**Appropriation Unit: **4735-04**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **BERES, GINNIE DBA**Contractor Name: **BERES, GINNIE DBA**Address: **ROADRUNNER JANITORIAL SERVICE
5911 VICKI ANN RD**City/State/Zip: **PAHRUMP, NV 89048**

Contact/Phone: null775/727-4405

Vendor No.: T29001360

NV Business ID: NV20081520685

To what State Fiscal Year(s) will the contract be charged? **2013-2015**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

| | | | |
|------------------------|-----------------|---------------|--------|
| General Funds | 0.00 % | Fees | 0.00 % |
| Federal Funds | 0.00 % | Bonds | 0.00 % |
| X Highway Funds | 100.00 % | Other funding | 0.00 % |

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 03/2013

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **03/31/2015**Contract term: **2 years and 29 days**4. Type of contract: **Contract**Contract description: **Janitorial Contract**

5. Purpose of contract:

This is a new contract to provide ongoing janitorial services at the DMV facility located in Pahrump.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$32,400.00**

Payment for services will be made at the rate of \$1,350.00 per Month

II. JUSTIFICATION

7. What conditions require that this work be done?

State office must be kept clean.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

There are no State employees available in the area to provide this service.

9. Were quotes or proposals solicited? **Yes**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Only responding bidder.

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Contracted with DMV for the last 5 years. Service has been satisfactory. They are also contracted with Child and Family Services, service has been satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

| Approval Level | User | Signature Date |
|---------------------------|----------|------------------------|
| Budget Account Approval | csthil | 02/05/2013 12:40:01 PM |
| Division Approval | csthil | 02/05/2013 12:40:04 PM |
| Department Approval | dcook | 02/05/2013 12:42:45 PM |
| Contract Manager Approval | hazevedo | 02/05/2013 12:49:28 PM |
| Budget Analyst Approval | cwatson | 02/15/2013 13:57:14 PM |
| BOE Agenda Approval | cwatson | 02/15/2013 13:57:18 PM |
| BOE Final Approval | Pending | |

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **14104**

| | | | |
|---------------------------------|-------------------------------------|--------------------|-------------------------------|
| Agency Name: | EMPLOYMENT SECURITY DIVISION | Legal Entity Name: | BOARD OF REGENTS-DRI |
| Agency Code: | 902 | Contractor Name: | BOARD OF REGENTS-DRI |
| Appropriation Unit: | 4770-12 | Address: | DRI CONTROLLERS OFFICE |
| Is budget authority available?: | Yes | | 2215 RAGGIO PKWY |
| If "No" please explain: | Not Applicable | City/State/Zip: | RENO, NV 89512-1095 |

| | |
|--|-------------------|
| To what State Fiscal Year(s) will the contract be charged? | 2013-2018 |
| Vendor No.: | D35000802 |
| NV Business ID: | Government Entity |

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

| | | | |
|---------------|--------|------------------------|--|
| General Funds | 0.00 % | Fees | 0.00 % |
| Federal Funds | 0.00 % | Bonds | 0.00 % |
| Highway Funds | 0.00 % | X Other funding | 100.00 % Career Enhancement Program |

Agency Reference #: 1795-18-DETR

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 03/2013

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **01/31/2018**Contract term: **4 years and 337 days**4. Type of contract: **Interlocal Agreement**Contract description: **Training Facility**

5. Purpose of contract:

This is a new multi-party interlocal agreement that will combine the research expertise from the Nevada System of Higher Education's Desert Research Institute and IBM's advanced computing technologies, to deliver high-value shared services to public and private sector clients while building job skills and assisting the Department of Employment Training and Rehabilitation (DETR) and Governor's Office of Economic Development (GOED) to grow the quality of the state's workforce. The total contract value is \$3,804,976; DETR's portion is \$925,836.06; GOED's portion is \$1,447,485.50; and the Nevada System of Higher Education, Desert Research Institute's portion is \$1,431,654.44. This interlocal agreement relates to interlocal agreement #?.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$925,836.06**

Other basis for payment: DETR shall pay NSHE/DRI 25% of all monthly payments of \$50,816.26 beginning April 1, 2013 with the last payment due on January 1, 2018 which is \$12,704.07 (\$12,704.07 times 58 payments equals \$736,836.06) plus 25% of the \$378,000 (\$94,500) payment for Appliance Service and Subscription which is due on January 31, 2016 plus 25% of the \$378,000 (\$94,500) payment for Appliance Service and Subscription which is due on January 31, 2017, for a total of \$925,836.06 paid by DETR. DETR's payments shall be paid electronically to NSHE/DRI and shall be received by NSHE/DRI at least 7 calendar days before the payment is due to IBM.

II. JUSTIFICATION

7. What conditions require that this work be done?

Businesses routinely state that they are not willing to locate or expand their business to Nevada because of the lack of a quality workforce. This center will help to develop the state's workforce for our growing and targeted industries.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Desert Research Institute is uniquely positioned to partner with the Department of Employment, Training and Rehabilitation and the Governor's Office of Economic Development due to its extensive research expertise and experience.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

The Nevada System of Higher Education's Desert Research Institute is a public entity.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

| Approval Level | User | Signature Date |
|---------------------------|----------|------------------------|
| Budget Account Approval | tmyler | 02/22/2013 15:10:22 PM |
| Division Approval | rolso1 | 02/25/2013 08:12:57 AM |
| Department Approval | tnash | 02/25/2013 09:44:17 AM |
| Contract Manager Approval | tnash | 02/25/2013 09:44:19 AM |
| Budget Analyst Approval | knielsen | 02/26/2013 13:06:46 PM |
| BOE Agenda Approval | jborrowm | 02/27/2013 09:46:21 AM |
| BOE Final Approval | Pending | |

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **14119**

| | | | |
|--|---|--------------------|--|
| Agency Name: | GOVERNORS OFFICE OF ECONOMIC DEVELOPMENT | Legal Entity Name: | BOARD OF REGENTS-DRI |
| Agency Code: | 102 | Contractor Name: | BOARD OF REGENTS-DRI |
| Appropriation Unit: | 1526-24 | Address: | DRI CONTROLLERS OFFICE 2215 RAGGIO PKWY RENO, NV 89512-1095 |
| Is budget authority available?: | Yes | City/State/Zip: | RENO, NV 89512-1095 |
| If "No" please explain: | Not Applicable | Contact/Phone: | null775/673-7482 |
| | | Vendor No.: | D35000802 |
| | | NV Business ID: | Government Entity |
| To what State Fiscal Year(s) will the contract be charged? | 2013-2018 | | |

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

| | | | |
|------------------------|-----------------|---------------|--------|
| X General Funds | 100.00 % | Fees | 0.00 % |
| Federal Funds | 0.00 % | Bonds | 0.00 % |
| Highway Funds | 0.00 % | Other funding | 0.00 % |

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 03/2013

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **01/31/2018**Contract term: **4 years and 337 days**4. Type of contract: **Interlocal Agreement**Contract description: **Training Facility**

5. Purpose of contract:

This is a new interlocal contract that will combine the research expertise from the Nevada System of Higher Education's Desert Research Institute and IBM's advanced computing technologies, to deliver high-value shared services to public and private sector clients while building job skills and assisting the Department of Employment Training and Rehabilitation (DETR) and Governor's Office of Economic Development (GOED) to grow the quality of the state's workforce. The total value of this contract is \$3,804,976. DETR's portion of the contract is \$925,836.06. GOED's portion of the contract is \$1,447,485.50. The remaining \$1,431,654.44 will be paid by the Nevada System of Higher Education, Desert Research Institute. This contract relates to contract #14104 on this agenda.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$1,447,485.50**

Other basis for payment: GOED shall pay NSHE/DRI \$115,900 due a reasonable time after the Board of Examiners approval of this agreement which shall be GOED's payment towards all monthly payments due starting February 1, 2013 and ending June 30, 2013 plus 37.5% of all monthly payments of \$50,816.26 beginning July 1, 2013 with the last payment due on January 1, 2018, which is \$19,056.10 (\$19,056.10 times 55 monthly payments equals \$1,048,085.50) plus 37.5% of the \$378,000 (\$141,750) payment for Appliance Service and Subscription which is due on January 31, 2016 plus 37.5% of the \$378,000 (\$141,750) payment for Appliance Service and Subscription which is due on January 31, 2017, for a total of \$1,447,485.50 paid by GOED. Starting with the payment due on July 1, 2013 and thereafter, GOED's payments shall be paid electronically to NSHE/DRI and shall be received by NSHE/DRI at least 7 calendar days before the payment is due to IBM.

II. JUSTIFICATION

7. What conditions require that this work be done?

Businesses routinely state that they are not willing to locate or expand their business to Nevada because of the lack of a quality workforce. This center will help to develop the state's workforce for our growing and targeted industries.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Desert Research Institute is uniquely positioned to partner with the Department of Employment, Training and Rehabilitation and the Governor's Office of Economic Development due to its extensive research expertise and experience.

9. Were quotes or proposals solicited? No
Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

The Nevada System of Higher Education's Desert Research Institute is a public entity.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

| Approval Level | User | Signature Date |
|---------------------------|----------|------------------------|
| Budget Account Approval | ckiser | 02/26/2013 13:26:27 PM |
| Division Approval | ckiser | 02/26/2013 13:26:30 PM |
| Department Approval | ckiser | 02/26/2013 15:56:58 PM |
| Contract Manager Approval | ckiser | 02/26/2013 15:57:06 PM |
| Budget Analyst Approval | ekin4 | 02/26/2013 16:25:55 PM |
| BOE Agenda Approval | jborrowm | 02/26/2013 17:14:33 PM |
| BOE Final Approval | Pending | |

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **14026**

| | | | |
|--|----------------------------------|--------------------|--|
| Agency Name: | MASTER SERVICE AGREEMENTS | Legal Entity Name: | Manpower Temporary Services |
| Agency Code: | MSA | Contractor Name: | HAT LTD PARTNERSHIP DBA |
| Appropriation Unit: | 9999 - All Categories | Address: | MANPOWER TEMPORARY SERVICES 1155 W 4TH ST STE 223 |
| Is budget authority available?: | Yes | City/State/Zip: | RENO, NV 89503 |
| If "No" please explain: | Not Applicable | Contact/Phone: | PATRICK HARRIGAN 775/328-6020 |
| | | Vendor No.: | T81030068 |
| | | NV Business ID: | NV19911008239 |
| To what State Fiscal Year(s) will the contract be charged? | 2013-2017 | | |

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

| | | | |
|---------------|--------|------------------------|-------------------------|
| General Funds | 0.00 % | Fees | 0.00 % |
| Federal Funds | 0.00 % | Bonds | 0.00 % |
| Highway Funds | 0.00 % | X Other funding | 100.00 % Various |

Agency Reference #: RFP 2029 - AM

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **04/01/2013**

Anticipated BOE meeting date 03/2013

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **03/31/2017**Contract term: **4 years**4. Type of contract: **MSA**Contract description: **Temp Employment Svc**

5. Purpose of contract:

This is a new contract to provide temporary employment services as needed by various State agencies. State agencies may have a need to temporarily fill staffing vacancies.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$6,000,000.00**

Other basis for payment: Invoices will be paid upon receipt and approval of using agency. Invoices will be paid per temporary employee hourly pay rate plus 33% for agency recruitment administrative markup fee or constructor recruitment administrative markup fee of 23%. Fees include a 13.76% employers tax contribution and 6.13% for benefit cost consisting of liability and bonding insurance and workers compensation insurance.

II. JUSTIFICATION

7. What conditions require that this work be done?

The State is contracting with a temporary employment company so the State is not in a position of being held as the employer.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The State does not provide temporary employment services.9. Were quotes or proposals solicited? **Yes**Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Upon thorough review and evaluation of proposals, this vendor was one of the top four (4) highest scoring proposals for a statewide solution by the evaluation committee.

d. Last bid date: 09/19/2012 Anticipated re-bid date: 08/15/2016

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Current contract began with the State of Nevada on January 1, 2009 and expires March 31, 2013. They have been satisfactory and have had no problems.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Other **They are a Domestic Limited Partnership**

15. a. Is the Contractor Name the same as the legal Entity Name?

No b. If "No", please explain:

HAT Ltd Partnership is the parent company and they do business as Manpower or Manpower Temporary Services.

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

| Approval Level | User | Signature Date |
|---------------------------|----------|------------------------|
| Budget Account Approval | Ideloach | 01/23/2013 14:05:05 PM |
| Division Approval | Ideloach | 01/23/2013 14:05:07 PM |
| Department Approval | Ideloach | 01/23/2013 14:05:10 PM |
| Contract Manager Approval | amorfin | 01/23/2013 14:23:31 PM |
| Budget Analyst Approval | knielsen | 02/08/2013 14:04:40 PM |
| BOE Agenda Approval | sbrown | 02/12/2013 14:29:33 PM |
| BOE Final Approval | Pending | |

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **14030**

| | |
|--|---|
| Agency Name: MASTER SERVICE AGREEMENTS | Legal Entity Name: Howroyd Wright EMPL AGEN DBA |
| Agency Code: MSA | Contractor Name: Howroyd Wright EMPL AGEN DBA |
| Appropriation Unit: 9999 - All Categories | Address: APPLEONE EMPLOYMENT SRVCS 1999 W 190TH ST |
| Is budget authority available?: Yes | City/State/Zip: TORRANCE, CA 90504 |
| If "No" please explain: Not Applicable | Contact/Phone: Linda Madigan 310-750-3400 |
| | Vendor No.: T32002133 |
| | NV Business ID: NV20081487234 |

To what State Fiscal Year(s) will the contract be charged? **2013-2017**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

| | | | |
|---------------|--------|------------------------|-------------------------|
| General Funds | 0.00 % | Fees | 0.00 % |
| Federal Funds | 0.00 % | Bonds | 0.00 % |
| Highway Funds | 0.00 % | X Other funding | 100.00 % Various |

Agency Reference #: **RFP 2029 - AM**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **04/01/2013**

Anticipated BOE meeting date **03/2013**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **03/31/2017**

Contract term: **4 years**

4. Type of contract: **MSA**

Contract description: **Temp Employment Svc**

5. Purpose of contract:

This is a new contract to provide temporary employment services as needed by various State agencies. State agencies may have a need to temporarily fill staffing vacancies.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$6,000,000.00**

Other basis for payment: Invoices will be paid per temporary employee hourly pay rate plus 25% for agency recruitment administrative markup fee with 520 hours conversion for Temp-to-Hire or 35% for contractor recruitment administrative markup fee. Both markup fees include a 13.77-17.75% employers tax contribution depending on the worker's compensation code.

II. JUSTIFICATION

7. What conditions require that this work be done?

The State is contracting with a temporary employment company so the State is not in a position to being held as the employer.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The State does not provide temporary employment services.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Upon thorough review and evaluation of proposals, this vendor was one (1) of the top four (4) highest scoring proposals for a statewide solution by the evaluation committee.

d. Last bid date: 09/19/2012 Anticipated re-bid date: 08/15/2016

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

State of Nevada - Mental Health - December 7, 2004 through December 31, 2006
State of Nevada - Low Income Energy - December 7, 2004 through December 31, 2006

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

| Approval Level | User | Signature Date |
|---------------------------|----------|------------------------|
| Budget Account Approval | Ideloach | 01/23/2013 14:00:22 PM |
| Division Approval | Ideloach | 01/23/2013 14:00:24 PM |
| Department Approval | Ideloach | 01/23/2013 14:00:27 PM |
| Contract Manager Approval | amorfin | 01/23/2013 14:24:50 PM |
| Budget Analyst Approval | knielsen | 02/08/2013 14:03:51 PM |
| BOE Agenda Approval | sbrown | 02/12/2013 14:07:46 PM |
| BOE Final Approval | Pending | |

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **14032**

| | |
|--|--|
| Agency Name: MASTER SERVICE AGREEMENTS | Legal Entity Name: Marathon Staffing Group inc. |
| Agency Code: MSA | Contractor Name: Marathon Staffing Group inc. |
| Appropriation Unit: 9999 - All Categories | Address: 6785 S EASTERN AVE. SUITE 2 |
| Is budget authority available?: Yes | City/State/Zip: LAS VEGAS, NV 89119 |
| If "No" please explain: Not Applicable | Contact/Phone: DOUGLAS JONES 702-307-1320 |
| | Vendor No.: T32002132 |
| | NV Business ID: NV19991193025 |
| To what State Fiscal Year(s) will the contract be charged? | 2013-2017 |

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

| | | | |
|---------------|--------|------------------------|-------------------------|
| General Funds | 0.00 % | Fees | 0.00 % |
| Federal Funds | 0.00 % | Bonds | 0.00 % |
| Highway Funds | 0.00 % | X Other funding | 100.00 % Various |

Agency Reference #: **RFP 2029 - AM**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **04/01/2013**

Anticipated BOE meeting date **03/2013**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **03/31/2017**

Contract term: **4 years**

4. Type of contract: **MSA**

Contract description: **Temp Employment Svc**

5. Purpose of contract:

This is a new contract to provide temporary employment services as needed by various State agencies. State agencies may have a need to temporarily fill staffing vacancies.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$6,000,000.00**

Other basis for payment: Invoices will be paid per temporary employee hourly pay rate plus 21% agency recruitment administrative markup fee or a 32% contractor recruitment administrative markup fee. Both markup fees include a 16.5% employers tax contribution and 2.1% for benefit costs.

II. JUSTIFICATION

7. What conditions require that this work be done?

The State is contracting with a temporary employment company so the State is not in a position of being held as the employer.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The State does not provide temporary employment services.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Upon thorough review and evaluation of proposals. This vendor was one of the top (4) highest scoring proposals for a statewide solution by the evaluation committee.

d. Last bid date: 09/19/2012 Anticipated re-bid date: 08/15/2016

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

| Approval Level | User | Signature Date |
|---------------------------|----------|------------------------|
| Budget Account Approval | ldeloach | 01/23/2013 14:04:11 PM |
| Division Approval | ldeloach | 01/23/2013 14:04:14 PM |
| Department Approval | ldeloach | 01/23/2013 14:04:17 PM |
| Contract Manager Approval | amorfin | 01/23/2013 14:25:39 PM |
| Budget Analyst Approval | knielsen | 02/08/2013 14:02:47 PM |
| BOE Agenda Approval | sbrown | 02/12/2013 14:05:41 PM |
| BOE Final Approval | Pending | |

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **14038**Agency Name: **MASTER SERVICE AGREEMENTS**Agency Code: **MSA**Appropriation Unit: **9999 - All Categories**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **TS Staffing Services Inc.**Contractor Name: **TS Staffing Services Inc.**Address: **160 Broadway, 15th Floor**City/State/Zip: **New York, NY 10038**Contact/Phone: **Susan Kennedy 212-346-7960**Vendor No.: **T32002137**NV Business ID: **NV20111759852**To what State Fiscal Year(s) will the contract be charged? **2013-2017**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

| | | | |
|---------------|--------|------------------------|-------------------------|
| General Funds | 0.00 % | Fees | 0.00 % |
| Federal Funds | 0.00 % | Bonds | 0.00 % |
| Highway Funds | 0.00 % | X Other funding | 100.00 % Various |

Agency Reference #: **RFP 2029 - AM**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **04/01/2013**Anticipated BOE meeting date **03/2013**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **03/31/2017**Contract term: **4 years**4. Type of contract: **MSA**Contract description: **Temp Employment Svc**

5. Purpose of contract:

This is a new contract to provide temporary employment services as needed by various State agencies. State agencies may have a need to temporarily fill staffing vacancies.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$6,000,000.00**

Other basis for payment: Invoices will be paid upon receipt and approval of using agency. Invoices will be paid per temporary employee hourly pay rate plus 21% agency recruitment administrative markup fee or contractor recruitment administrative markup fee of 29%. Both markup fees include a 12.45% employers tax contribution.

II. JUSTIFICATION

7. What conditions require that this work be done?

The State is contracting with a temporary employment company so the State is not in a position of being held as the employer.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The State does not provide temporary employment services.9. Were quotes or proposals solicited? **Yes**Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Upon thorough review and evaluation of proposals, this vendor was one of the top four (4) highest scoring proposals for a statewide solution by the evaluation committee.

d. Last bid date: 09/19/2012 Anticipated re-bid date: 08/15/2016

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

| Approval Level | User | Signature Date |
|---------------------------|----------|------------------------|
| Budget Account Approval | Ideloach | 01/23/2013 13:59:18 PM |
| Division Approval | Ideloach | 01/23/2013 13:59:20 PM |
| Department Approval | Ideloach | 01/23/2013 13:59:24 PM |
| Contract Manager Approval | amorfin | 01/23/2013 14:27:31 PM |
| Budget Analyst Approval | knielsen | 02/08/2013 14:01:48 PM |
| BOE Agenda Approval | sbrown | 02/12/2013 14:04:18 PM |
| BOE Final Approval | Pending | |

Brian Sandoval
Governor



Jeff Mohlenkamp
State Budget Director

Stephanie Day
Deputy State Budget Director

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Budget Division

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: January 30, 2013

To: Stephanie Day, Deputy Director
Department of Administration

From: Jim Rodriguez, Budget Analyst IV
Budget and Planning Division

Subject: BOARD OF EXAMINERS **INFORMATION** ITEM

The following describes an information item submitted for placement on the agenda of the next Board of Examiners meeting:

DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES – DIVISION OF
STATE LANDS

Reason for submittal, i.e., statutory requirement, letter of intent, IFC request, etc.

Pursuant to NRS Chapters 111, Statutes of the Nevada, 1989 at page 263, the Division of State Lands is required to provide the Board of Examiners quarterly reports regarding lands or interests in lands transferred, sold, exchanged, or leased under the Tahoe Basin Act program. Also, pursuant to Chapter 355, Statutes of Nevada, 1993, at page 1153, the agency is to report quarterly on the status of real property or interests in real property transferred under the Lake Tahoe Mitigation Program. This submittal reports on program activities for the fiscal quarter ending December 31, 2012 (reference NRS 321.5954).

Brief description

- **1989 Tahoe Basin Act**
 - The agency reports there were no transfers of lands or interests in lands during the quarter.
 - There were no acquisitions of lands or interests in lands during the quarter; however the agency indicates that a transaction is pending to acquire an environmentally

LEO DROZDOFF
Director

Department of Conservation
and Natural Resources

JAMES R. LAWRENCE
Administrator

BRIAN SANDOVAL
Governor



State Land Office
State Land Use Planning Agency
Nevada Tahoe Resource Team
Conservation Bond Program -Q1

Address Reply to

Division of State Lands
901 S. Stewart St. Suite 5003
Carson City, Nevada 89701-5246
Phone (775) 684-2720
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Web www.lands.nv.gov

STATE OF NEVADA
DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES

Division of State Lands

January 2, 2013

MEMORANDUM

TO: Jeff Mohlenkamp, Clerk
Nevada State Board of Examiners

FROM: James Lawrence, Administrator *JL*
Division of State Lands

RE: **BOARD OF EXAMINERS QUARTERLY REPORT OF THE TAHOE BASIN ACT AND
LAKE TAHOE MITIGATION PROGRAM – 2nd QUARTER SFY 2013**



Tahoe Basin Act:

Pursuant to Chapter 111, Statutes of Nevada, 1989, at page 263, which requires a quarterly report to the Board of Examiners, this memorandum is to report lands or interests in lands transferred, sold, exchanged or leased under the Tahoe Basin Act program during the quarter ending December 31, 2012.

- There were no transfers of lands or interests in lands during this quarter. Division of State Lands staff continues to implement forest health and fuels management projects on previously acquired parcels.
- There were no acquisitions of lands or interests in lands during this quarter; however, a transaction is pending to acquire an environmentally sensitive half-acre parcel in Douglas County using funds from the Tahoe Environmental Improvement Program (EIP).

Lake Tahoe Mitigation Program:

Pursuant to Chapter 355, Statutes of Nevada, 1993, at page 1153, which requires a quarterly report to the Board of Examiners, this memorandum is to report real property or interests in real property transferred under this program during the quarter ending December 31, 2012.

- There were no transfers of lands or interests in lands during this quarter. An Environmental Improvement Program (EIP) restoration project was completed in October of 2012 on a state owned conservation easement in Incline Village. This project removed derelict structures and restored the area to a more naturally functioning ecosystem to be managed as open space for the public.

In the event you have any questions or wish additional information please call me.

JL/er

cc: Leo Drozdoff, Director, Department of Conservation and Natural Resources

Addendum:

NRS 321.5954 Powers and duties of Division and State Land Registrar regarding programs to preserve, restore and enhance Lake Tahoe Basin.

1. In carrying out a program authorized pursuant to NRS 321.5953, the Division may, as the State Land Registrar deems appropriate regarding particular parcels of land:

(a) Acquire, from a willing owner, real property or an interest in real property in the Lake Tahoe Basin by donation, purchase or exchange;

(b) Transfer real property or an interest in real property in the Lake Tahoe Basin by sale, lease or exchange;

(c) Eliminate, or mitigate the effects of, development, land coverage or features or conditions of real property acquired pursuant to paragraph (a) that are detrimental to the natural environment of the Lake Tahoe Basin; and

(d) Retire, extinguish or otherwise terminate rights to develop or place land coverage on real property acquired pursuant to paragraph (a).

2. The State Land Registrar may transfer real property or an interest in real property acquired pursuant to this section:

(a) To state and federal agencies, local governments and nonprofit organizations for such consideration as the State Land Registrar deems to be reasonable and in the interest of the general public.

(b) To other persons for a price that is not less than the fair market value of the real property or interest.

3. Before real property or an interest in real property is transferred pursuant to this section, the State Land Registrar shall record a declaration of restrictions or deed restrictions if the State Land Registrar determines that such restrictions are necessary to protect the public interest.

4. The State Land Registrar shall report quarterly to the State Board of Examiners regarding the real property or interests in real property transferred pursuant to this section.

5. Notwithstanding any other provision of law, a person shall not acquire, disturb or use real property or an interest in real property acquired by this State pursuant to this section unless the person first obtains written authorization from the State Land Registrar.

6. As used in this section:

(a) "Interest in real property" includes, without limitation:

(1) An easement for conservation as that term is defined in NRS 111.410;

(2) The right to develop the real property;

(3) The right to place land coverage on the real property; and

(4) Such other easements or rights as are appurtenant to the real property.

(b) "Land coverage" means a covering over or compaction of the natural surface of the ground that prevents water from percolating into the ground.

(Added to NRS by 1999, 2018)