

POST

*** NOTICE OF PUBLIC MEETING ***

BOARD OF EXAMINERS

LOCATION: Capitol Building
The Guinn Room
101 N. Carson Street
Carson City, Nevada 89701

VIDEOCONFERENCE: Grant Sawyer State Office Building
555 E. Washington Avenue, Ste. 5100
Las Vegas, Nevada 89101

DATE AND TIME: April 8, 2014 at 10:00 a.m.

Below is an agenda of all items to be considered. **Action will be taken on items preceded by an asterisk (*)**. Items on the agenda may be taken out of the order presented, items may be combined for consideration by the public body, and items may be pulled or removed from the agenda at any time at the discretion of the Chairperson.

AGENDA

1. PUBLIC COMMENTS

***2. FOR POSSIBLE ACTION – APPROVAL OF THE MARCH 11, 2014 BOARD OF EXAMINERS’ MEETING MINUTES**

***3. FOR POSSIBLE ACTION – APPROVAL OF THE MARCH 18, 2014 SPECIAL BOARD OF EXAMINERS’ MEETING MINUTES**

***4. FOR POSSIBLE ACTION – STATE VEHICLE PURCHASE**

Pursuant to NRS 334.010, no automobile may be purchased by any department, office, bureau, officer or employee of the State without prior written consent of the State Board of Examiners.

AGENCY NAME	# OF VEHICLES	NOT TO EXCEED:
Department of Conservation and Natural Resources – Division of Forestry	3	\$99,712
Total:	3	\$99,712

***5. FOR POSSIBLE ACTION – AUTHORIZATION TO CONTRACT WITH A FORMER EMPLOYEE**

A. Department of Education

Pursuant to NRS 333.705, subsection 1, Education seeks retroactive approval to contract with a former employee, for the term of April 1, 2014 through December 31, 2014 to provide audits of school district enrollments and financial reviews of grant programs and audit reports on an intermittent basis.

***6. FOR POSSIBLE ACTION – REQUEST FOR GENERAL FUND ALLOCATION FROM THE INTERIM FINANCE COMMITTEE CONTINGENCY FUND**

A. Department of Administration

Pursuant to NRS 353.268 on behalf of the Department of Business and Industry (B&I), the Department of Administration, Division of Budget and Planning, is seeking an allocation of \$26,755 of the \$8,300,000 appropriated to the IFC Contingency Fund pursuant to subsection 4 of Section 1 of AB 474 (2013) to replace unsupported operating system software, computer monitors and productivity software. In order to receive the requested allocation from the IFC Contingency Fund, B&I will complete individual work program revisions as depicted in the following table:

Budget Account	Title	Allocation Amount
3823	Real Estate	\$12,895
3952	Athletic Commission	\$3,465
3900	Labor Relations	\$10,395
Total		\$26,755

B. Department of Business & Industry – Transportation Services Authority

Pursuant to NRS 353.268 the Department of Business & Industry - Transportation Services Authority requests an allocation of \$66,942 from the Interim Finance Contingency Fund for Highway Funds to provide for a projected shortfall in personnel costs and mailroom costs.

C. Department of Corrections – Prison Medical Care

Pursuant to NRS 353.268 the Department of Corrections requests an allocation of \$2,168,005 from the Interim Finance Contingency Fund to fund a projected shortfall in the Prison Medical Care budget for inmate medical claims.

D. Office of the Military

In accordance with NRS 353.268, the Office of the Military is requesting an allocation of \$209,443 from the IFC Contingency Fund to provide for a projected shortfall in Category 01 – Personnel Services as a result of changes to Military Leave benefit.

E. Treasurer’s Office

Pursuant to NRS 353.268, the Nevada State Treasurer’s Office is requesting an allocation of \$64,946 from the Interim Finance Committee’s Contingency Fund for a total of \$37,806 in fiscal year 2014 and \$27,140 in fiscal year 2015 to cover unanticipated expenditures due to upgrades required to prevent an extended interruption in connection to the SilverNet network that were not known by the agency prior to the FY 14/15 budget closings, and to provide funding for a contract that was included in the Governor’s Recommended budget and legislatively approved, but was inadvertently left out of the agency’s final budget.

***7. FOR POSSIBLE ACTION – SALARY ADJUSTMENTS**

The 2013 Legislative Session made appropriations from the General Fund and the Highway Fund to the Board of Examiners to meet certain salary deficiencies for fiscal year 2014 that might be created between the appropriated money of the respective departments, commissions, and agencies and the actual cost of the personnel of those departments, commissions, and agencies that are necessary to pay for salaries. Under this legislation, the following amounts from the General Fund and/or Highway Fund are recommended:

BA#	BUDGET ACCOUNT NAME	GENERAL FUND ADJUSTMENT	HWY FUND ADJUSTMENT
3922	Transportation SVCS Authority		\$35,115
	Total		\$35,115

***8. FOR POSSIBLE ACTION – APPROVAL TO PAY A CASH SETTLEMENT**

Pursuant to NRS 41.037, the State Board of Examiners may approve, settle or deny any claim or action against the State, any of its agencies or any of its present or former officers, employees, immune contractors or State Legislators.

A. Department of Transportation – Administration – \$65,000

The department requests settlement approval in the amount of \$65,000 to resolve a direct condemnation action to acquire real property located on the northeast corner of Cactus and the I-15 in Las Vegas, Nevada for the Cactus/I-15 Interchange. The sum of \$477,293.02 was previously deposited with the Court, which was comprised of the total amount of NDOT’s appraised value of the property during litigation plus accrued interest through December 31, 2013. Approval of this additional amount would bring the total amount paid to the landowner to \$542,293.02.

***9. FOR POSSIBLE ACTION – LEASES**

BOE #	LESSEE	LESSOR	AMOUNT
1.	Nevada State Gaming Control Board (Carson City)	Marcia Schofield, Trustee of Marcia Schofield Trust	\$2,976,663
	Lease Description:	This is an extension of an existing lease which has been negotiated to house the Nevada State Gaming Control Board. The total savings for the term of the lease is \$173,976.60. Term of Lease: 05/01/2014 – 04/30/2019	
2.	Department of Health and Human Services – Division of Welfare and Supportive Services (Las Vegas)	Alisam Ren III, LLC.	\$9,053,394
	Lease Description:	This is an extension of an existing lease which has been negotiated to house the Department of Health and Human Services – Division of Welfare and Supportive Services on Flamingo Road. Term of Lease: 05/01/2014 – 04/30/2024	
3.	Nevada State Board of Physical Therapy (Las Vegas)	CML-NV CSPPRINGS, LLC.	\$155,400
	Lease Description:	This is an extension of an existing lease which has been negotiated to house the Nevada State Board of Physical Therapy. The total savings for the term of the lease is \$38,623.80. Term of Lease: 03/01/2014 – 02/28/2019	
4.	Nevada Division of State Lands – on behalf of the Nevada Army National Guard (Las Vegas)	Rochelle Aizenberg Revocable Trust	\$425,916
	Lease Description:	This is an extension of an existing lease which has been negotiated by the Nevada Division of State Lands on behalf of the Nevada Army National Guard. Term of Lease: 05/01/2014 – 04/30/2017	

***10. FOR POSSIBLE ACTION –CONTRACTS**

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
1.	030	ATTORNEY GENERAL'S OFFICE - CONSUMER ADVOCATE	GARY ROBINSON AND ASSOCIATES, INC.	OTHER: 1038 00 REGULATORY ASSESSMENTS	\$75,000	PROFESSIONAL SERVICE
	Contract Description:	This is the first amendment to the original contract that provides professional accounting services to the Bureau of Consumer Protection (BCP) in matters pertaining specifically to utility analysis involving gas utility company in the load forecasting, rate design, cost service studies, rate cases, and testifying for the BCP. This amendment increases the maximum amount from \$100,000 to \$175,000 and decreases the hourly rate from \$125 to \$100. The amendment was made necessary due to a 66% increase in workload expanded by the filing of Southwest Gas Corporation's application to further evaluate class cost of service for natural gas service for all classes of customers in Southern and Northern Nevada.				
		Term of Contract:	11/08/2011 - 11/07/2015	Contract # 12730		
2.	080	DEPARTMENT OF ADMINISTRATION - BUDGET AND PLANNING	AERIS ENTERPRISES, INC.	GENERAL	\$100,000	SOLE SOURCE
	Contract Description:	This is the first amendment to the original contract, which continues ongoing programming and analysis of enterprise computer applications existing in the Department of Administration during fiscal years 2014 & 2015. The programs include the Nevada Executive Budget System (NEBS), Nevada Employee Action and Timekeeping System (NEATS), Nevada Project Accounting System (NPAS), Nevada Applicant Tracking System (NVAPPS), Human Resource Data Warehouse (HRDW), Contract Entry and Tracking System (CETS), Nevada Open Government website, and Priorities/Performance Based Budgeting (PPBB). This amendment increases the maximum amount from \$322,514 to \$422,514 due to AERIS providing analysis, design documentation, development, deployment and maintenance for the PPBB enhancements to NEBS and website.				
		Term of Contract:	08/13/2013 - 06/30/2015	Contract # 14769		
3.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS DIVISION - UNIV 05 CIP PROJ - CCSN-NON-EXEC	MCCARTHY BUILDING COMPANIES	GENERAL 2% BONDS 63% OTHER: UNIVERSITY FUNDS 35%	\$180,835	PROFESSIONAL SERVICE
	Contract Description:	This is a new contract to provide owner construction manager at risk pre-construction services for the University of Nevada Las Vegas Hotel College Academic Building, Las Vegas, Nevada; SPWD Project No. 13-P05; SPWD Contract #95764				
		Term of Contract:	Upon Approval - 04/08/2018	Contract # 15392		
4.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS DIVISION - CORRECTIONS CIPS NON-EXEC	AUSENCO PSI, LLC.	BONDS	\$286,171	PROFESSIONAL SERVICE
	Contract Description:	This is a new contract to provide professional architectural/engineering services for the upgrade door control panels, High Desert State Prison Phase 1; Project No 13-M05 Contract No. 95034				
		Term of Contract:	Upon Approval - 03/06/2018	Contract # 15412		
5.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS DIVISION - STATEWIDE CIP PROJECTS-NON-EXEC	MELROY ENGINEERING, INC. DBA MSA ENGINEERING CONSULTANTS	BONDS 85% OTHER: TRANSFER FROM TREASURER - BOND AUTHORITY 15%	\$76,000	PROFESSIONAL SERVICE
	Contract Description:	This is a new contract to provide professional architectural/engineering services to replace the emergency generator at the Desert Regional Center; Project No. 13-M33; Contract No. 91299.				
		Term of Contract:	Upon Approval - 06/30/2018	Contract # 15321		

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
6.	101	COMMISSION ON TOURISM - TOURISM DEVELOPMENT FUND	BURSON MARSTELLER, LLC.	OTHER: LODGING TAX	\$1,237,500	
	Contract Description:	This is a new contract to provide on-going media buying services for the Spring/Summer and Fall/Winter campaigns as part of a year-long integrated marketing program promoting tourism in Nevada. The Nevada Commission on Tourism will work collaboratively with the vendor and all media providers regarding the strategy and execution of each media buy, which may incorporate a full range of media channels including: digital and social media, broadcast, cable and print.				
	Term of Contract:	Upon Approval - 12/31/2015	Contract # 15336			
7.	101	COMMISSION ON TOURISM - TOURISM DEVELOPMENT FUND	TNS CUSTOM RESEARCH, INC.	OTHER: LODGING TAX	\$48,000	
	Contract Description:	This is the third amendment to the original contract, which measures the effectiveness of the Nevada Commission on Tourism's domestic advertising and marketing campaigns. The contractor will develop questionnaires, field the questionnaire, analyze the responses, and prepare a report for the commission on its findings. This amendment increases the maximum amount from \$626,250 to \$674,250 to add the analysis of owned and earned media in addition to the measurement of paid media as already included in the contract.				
	Term of Contract:	06/14/2011 - 06/30/2015	Contract # 12119			
8.	102	GOVERNORS OFFICE OF ECONOMIC DEVELOPMENT - NEVADA SSBCI PROGRAM	CAPITOL PARTNERS, LLC.	FEE: PARTICIPATION FEES 15% FEDERAL 85%	\$305,000	
	Contract Description:	This is a new contract to provide administration of the U.S. Treasury funded State Small Business Credit Initiative program, authorized by the Small Business Jobs Act of 2010. The contractor will promote the program, review and evaluate applications from lenders, manage the process, ensure compliance, track program activity and provide required reporting.				
	Term of Contract:	Upon Approval - 03/31/2018	Contract # 15391			
9.	240	OFFICE OF VETERANS SERVICES - THE GIFT ACCOUNT FOR VETERANS- Non-Exec	WESTERN NEVADA COLLEGE	OTHER: GIFT ACCOUNT FOR VETERANS	\$70,029	
	Contract Description:	This is a new interlocal agreement to establish a partnership to create a traveling exhibit for Nevada veterans, as well as a writing project to dramatize the effects of war and returning veterans on the state as a whole. The department will provide funding and a list of potential exhibit sites for the project. The college will create the exhibit and be responsible for exhibition tour management including confirmation, scheduling, and advisement regarding exhibit installation at the various sites.				
	Term of Contract:	Upon Approval - 04/01/2016	Contract # 15352			
10.	331	TOURISM - MUSEUMS AND HISTORY - NEVADA STATE MUSEUM - LAS VEGAS	JOHNSON CONTROLS, INC.	GENERAL 43% OTHER: 57% (43% COMMISSION ON TOURISM FUNDS; 14% ADMISSION CHARGE REVENUE)	\$35,790	
	Contract Description:	This is the first amendment to the original contract, which provides heating, ventilation and air conditioning maintenance services for the 68,000 square-foot Nevada State Museum Las Vegas. This amendment extends the termination date from April 30, 2014 to April 30, 2015 and increases the maximum amount from \$35,790 to \$71,580 due to the continued need for these services.				
	Term of Contract:	05/01/2013 - 04/30/2015	Contract # 14120			

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
11.	332	DEPARTMENT OF ADMINISTRATION - LIBRARY AND ARCHIVES - NEVADA STATE LIBRARY-CLAN	CHURCHILL COUNTY LIBRARY	FEE: MEMBER FEES	\$234,550	
	Contract Description:	This is a new cooperative revenue agreement, which continues to maintain a regional network of libraries (per NRS 379.147-379.150) known as CLAN (Cooperative Libraries Automated Network) through joint agreement for the improvement of library services and the sharing of resources.				
	Term of Contract:	07/01/2014 - 06/30/2019	Contract # 15405			
12.	332	DEPARTMENT OF ADMINISTRATION - LIBRARY AND ARCHIVES - NEVADA STATE LIBRARY-CLAN	ELKO-LANDER-EUREKA COUNTIES LIBRARY SYSTEM	FEE: MEMBER FEES	\$329,400	
	Contract Description:	This is a new cooperative revenue agreement, which continues to maintain a regional network of libraries (per NRS 379.147-379.150) known as CLAN (Cooperative Libraries Automated Network) through joint agreement for the improvement of library services and the sharing of resources.				
	Term of Contract:	07/01/2014 - 06/30/2019	Contract # 15407			
13.	332	DEPARTMENT OF ADMINISTRATION - LIBRARY AND ARCHIVES - NEVADA STATE LIBRARY-CLAN	NEVADA STATE LIBRARY & ARCHIVES DIVISION	FEE: MEMBER FEES	\$182,875	
	Contract Description:	This is a new cooperative revenue agreement, which continues to maintain a regional network of libraries (per NRS 379.147-379.150) known as CLAN (Cooperative Libraries Automated Network) through joint agreement for the improvement of library services and the sharing of resources.				
	Term of Contract:	Upon Approval - 06/30/2019	Contract # 15404			
14.	332	DEPARTMENT OF ADMINISTRATION - LIBRARY AND ARCHIVES - NEVADA STATE LIBRARY-CLAN	PERSHING COUNTY LIBRARY	FEE: MEMBER FEES	\$60,500	
	Contract Description:	This is a new cooperative revenue agreement, which continues to maintain a regional network of libraries (per NRS 379.147-379.150) known as CLAN (Cooperative Libraries Automated Network) through joint agreement for the improvement of library services and the sharing of resources.				
	Term of Contract:	07/01/2014 - 06/30/2019	Contract # 15406			
15.	332	DEPARTMENT OF ADMINISTRATION - LIBRARY AND ARCHIVES - NEVADA STATE LIBRARY-CLAN	WHITE PINE COUNTY	FEE: MEMBER FEES	\$67,530	
	Contract Description:	This is a new cooperative revenue agreement, which continues to maintain a regional network of libraries (per NRS 379.147-379.150) known as CLAN (Cooperative Libraries Automated Network) through joint agreement for the improvement of library services and the sharing of resources.				
	Term of Contract:	07/01/2014 - 06/30/2019	Contract # 15409			

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
16.	402	DEPARTMENT OF HEALTH AND HUMAN SERVICES - AGING AND DISABILITY SERVICES - RURAL REGIONAL CENTER	CARSON CITY	OTHER: REVENUE FROM COUNTY	\$60,000	
	Contract Description:	This is a new revenue contract that is ongoing and provides service to children with developmental disabilities and the county to reimburse the Division of Aging and Disability Services Division the non-federal share of funding as payment for services.				
		Term of Contract:	07/01/2013 - 06/30/2015	Contract # 15293		
17.	402	DEPARTMENT OF HEALTH AND HUMAN SERVICES - AGING AND DISABILITY SERVICES - COMMUNITY BASED SERVICES	HAMILTON TELEPHONE COMPANY	OTHER: SURCHARGE ON PHONE LINES VIA PUC	\$6,150,000	
	Contract Description:	This is a new contract to continue ongoing telecommunications relay and capital services for the hearing impaired.				
		Term of Contract:	07/01/2014 - 06/30/2018	Contract # 15368		
18.	403	DEPARTMENT OF HEALTH AND HUMAN SERVICES - HEALTH CARE FINANCING & POLICY - INTERGOVERNMENTAL TRANSFER PROGRAM	WASHOE COUNTY SCHOOL DISTRICT	OTHER: IGT FROM COUNTY FOR STATE SHARE	\$2,515,919	
	Contract Description:	This is the first amendment to the original inter-local agreement to receive the non-federal share for school-based Medicaid services for children who are Nevada Medicaid/Checkup eligible. This amendment will increase contract authority from \$1,647,290.40 by \$2,515,918.60 to a total contract authority of \$4,163,209 due to an increase in revenue from the Washoe County School District for school based services.				
		Term of Contract:	07/01/2009 - 06/30/2014	Contract # 10630		
19.	403	DEPARTMENT OF HEALTH AND HUMAN SERVICES - HEALTH CARE FINANCING & POLICY - NEVADA MEDICAID, TITLE XIX	DOUGLAS COUNTY	OTHER: COUNTY PROVIDES NON FEDERAL SHARE	\$1,038,315	
	Contract Description:	This is a new revenue contract that is ongoing and provides the administrative services necessary to operate the Medicaid County Match program for the Division of Health Care Financing and Policy (DHCFP) and the Division of Welfare and Supportive Services (DWSS). The counties provide the non-federal share to DHCFP for medical and Medicaid administrative services. Pursuant to NRS 428.010, counties are required to provide medical care to indigent persons who reside in the county. The County Match Program provides federal matching funds for indigent long-term care costs, when the indigent is Medicaid eligible.				
		Term of Contract:	07/01/2013 - 06/30/2015	Contract # 14166		
20.	407	DEPARTMENT OF HEALTH AND HUMAN SERVICES - WELFARE AND SUPPORT SERVICES - CHILD SUPPORT ENFORCEMENT PROGRAM	MAXIMUS HUMAN SERVICES	OTHER: STATE SHARE OF COLLECTIONS 34% FEDERAL 66%	\$1,000,000	
	Contract Description:	This is a new contract to provide services for a feasibility study for the modernization and/or replacement of the Child Support Enforcement Program (CSEP) computer system application, which processes CSEP claims related to Nevada's citizens entitled to child support.				
		Term of Contract:	Upon Approval - 06/30/2015	Contract # 15347		

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
21.	407	DEPARTMENT OF HEALTH AND HUMAN SERVICES - WELFARE AND SUPPORT SERVICES - ENERGY ASSISTANCE PROGRAM	HOUSING DIVISION	FEDERAL	\$61,377	
	Contract Description:	This is the fourth amendment to the interlocal agreement to provide the Department of Business and Industry, Housing Division, Weatherization Assistance Program (WAP) with 5% of the Low Income Home Energy Assistance Program Block Grant funds awarded to DWSS to help fund WAP for low income families. WAP encourages and enables households to reduce their home energy needs by providing for various energy conservation measures, which decreases the need for energy assistance. This amendment increases the maximum amount from \$1,993,395.20 to \$2,054,771.70 due to the release of FFY14 grant funds under the 2014 Consolidated Appropriations Act.				
		Term of Contract:	10/01/2012 - 09/30/2016	Contract # 13619		
22.	409	DEPARTMENT OF HEALTH AND HUMAN SERVICES - CHILD AND FAMILY SERVICES	NETSMART NEW YORK, INC.	GENERAL 50% FEDERAL 50%	\$101,500	SOLE SOURCE
	Contract Description:	This is a new contract to provide an upgrade from the current version of Avatar to the next level called myAvatar. This software is used for medical billing. More specifically, the vendor will be setting up the technical environment for myAvatar, converting existing windows and reports to the new technology, setting up security, and training maintenance staff.				
		Term of Contract:	02/01/2014 - 10/31/2014	Contract # 15338		
23.	440	DEPARTMENT OF CORRECTIONS - PRISON MEDICAL CARE	CHARDONNAY DIALYSIS, INC.	GENERAL	\$1,809,600	
	Contract Description:	This is a new contract that continues ongoing Hemodialysis treatments for inmates at the Northern Nevada Correctional Center.				
		Term of Contract:	07/01/2014 - 06/30/2018	Contract # 15330		
24.	704	DEPARTMENT OF CONSERVATION & NATURAL RESOURCES - STATE PARKS	TAHOE REGIONAL PLANNING AGENCY	OTHER: REVENUE CONTRACT	\$161,980	
	Contract Description:	This is the third amendment to the original interlocal agreement, which allows a transfer of funds from Tahoe Regional Planning Agency to the division in order to support the personnel costs involved with the Lake Tahoe Boat Inspection Program. This amendment extends the termination date from May 1, 2014 to May 1, 2016 and increases the maximum amount from \$241,980 to \$403,960 due to the extension.				
		Term of Contract:	04/12/2011 - 05/01/2016	Contract # 11968		
25.	741	DEPARTMENT OF BUSINESS AND INDUSTRY - INSURANCE REGULATION	EXAMINATION RESOURCES, LLC.	FEE: DIVISION FEES - PASS THROUGH	\$2,000,000	
	Contract Description:	This is a new contract to provide independent examinations of Nevada licensed carriers to determine if their provider network(s) is/are compliant with the adequacy standards developed by Nevada Division of Insurance.				
		Term of Contract:	04/08/2014 - 03/31/2017	Contract # 15314		
26.	810	DEPARTMENT OF MOTOR VEHICLES - FIELD SERVICES	SOLUTIONS THRU SOFTWARE, INC.	HIGHWAY	\$540,840	
	Contract Description:	This is an amendment to the original contract, which provides for the testing, retrieving, and transmitting of statistical information for the Automated Driver's License Testing System. This amendment extends the termination date from June 30, 2014 to June 30, 2016 and increases the maximum amount from \$1,081,679.04 to \$1,622,518.56 due to the large number of bills passed during the 2013 Legislative Session and the limited resources to implement these bills as well as comply with other mandates, it was determined in the best interest of the state to extend the current contract an additional two years.				
		Term of Contract:	07/01/2010 - 06/30/2016	Contract # 11088		

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
27.	902	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - EMPLOYMENT SECURITY	BOARD OF REGENTS-TMCC	OTHER: CAREER ENHANCEMENT PROGRAM	\$166,176	
	Contract Description:	This is a new interlocal agreement to provide administrative support and WorkKeys assessments to the Washoe County High School and Truckee Meadows Community College Student Success program. The Student Success program focuses on providing training resulting in a skills certificate leading toward employability in the current job market.				
	Term of Contract:	01/01/2014 - 06/30/2015	Contract # 15385			
28.	BDC	LICENSING BOARDS & COMMISSIONS – STATE CONTRACTORS BOARD	THE FERRARO GROUP	FEE: APPLICATION FEES	\$120,000	
	Contract Description:	This is a new contract to assist the Board with various matters, including legislative issues and represent the agency at various legislative and regulatory meetings and hearings.				
	Term of Contract:	05/01/2014 - 04/30/2016	Contract # 15377			

***11. FOR POSSIBLE ACTION – MASTER SERVICE AGREEMENTS**

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
MSA 1.	MSA	VARIOUS STATE AGENCIES	TRIPLE 7 MOVERS	OTHER: VARIOUS	\$100,000	
	Contract Description:	This is a new contract to provide state agencies with moving services such as packing, storage and general freight.				
	Term of Contract:	Upon Approval - 06/30/2015	Contract # 15354			

12. INFORMATIONAL ITEM

Pursuant to AB 41 of the 2013 Legislative Session, the Clerk of the Board may approve all contract transactions for amounts less than \$50,000. Per direction from the August 13, 2013 meeting of the Board of Examiners, the Board wished to receive an informational item listing all approvals applicable to the new threshold (\$10,000 - \$49,999). Below is a list of all applicable approvals for contracts and amendments approved for the month of March.

CONTRACT #	STATE AGENCY	CONTRACTOR	CONTRACT/ AMENDMENT	AMOUNT
15357	Attorney General’s Office	Clark County Office of District Attorney	Contract	\$25,000
Contract Description:	This is a new revenue contract to provide prosecution services for the Office of the District Attorney, Clark County.			

CONTRACT #	STATE AGENCY	CONTRACTOR	CONTRACT/ AMENDMENT	AMOUNT
15277	Attorney General's Office	Parkside Associates, LLC.	Contract	\$49,999
Contract Description:	This is a new contract to provide ongoing forensic accounting services to the Bureau of Consumer Protection in matters pertaining specifically to mortgage lending services cases.			
15346	Department of Administration – State Public Works Division	Vegas Valley Locking Systems	Contract	\$15,000
Contract Description:	This is a new contract that continues ongoing installation, repair, and re-keying to doors and door hardware to various State buildings in the Las Vegas area.			
15345	Department of Administration – State Public Works Division	JBA Consulting Engineers, Inc.	Contract	\$21,500
Contract Description:	This is a new contract to provide professional architectural/engineering services for the server room air conditioner installation at the Las Vegas Readiness Center, Project No. 13-M21; Contract No. 94251.			
15322	Department of Administration – State Public Works Division	Paul Cavin Architect	Contract	\$15,800
Contract Description:	This is a new contract to provide professional architectural/engineering services for the Stewart Building #3 Americans with Disabilities Act Upgrades; Project No. 13-S02-5; Contract No. 94240.			
15438	Department of Administration – State Public Works Division	Lumos & Associates	Contract	\$22,400
Contract Description:	This is a new contract to provide professional architectural/engineering services for the Camp Stead DFAC Drainage Improvements, Project No. 14-A013 (2); Contract No. 95010.			
15436	Department of Administration – State Public Works Division	RO Anderson Engineering, Inc.	Contract	\$13,405
Contract Description:	This is a new contract to provide professional architectural/engineering services for the Nevada State Railroad museum Americans with Disabilities Act Upgrades; Project No. 13-S02; Contract No. 96984.			
15344	Department of Administration – State Public Works Division	GML Architects, LLC.	Contract	\$44,100
Contract Description:	This is a new contract to provide professional architectural/engineering services to remove and replace culinary and infirmary flooring at the Ely State Prison, Project No. 13-M46; Contract No. 95759.			
14156	Department of Administration – Nevada State Library and Archives	Charter Fiberlink-CCVII, LLC.	Amend	\$25,560
Contract Description:	This is the first amendment to the original contract, which provides new dedicated 20Mbps synchronous fiber internet access services to the Nevada State Library. This amendment extends the termination date from May 31, 2014, to May 31, 2017, and increases the maximum amount from \$9,520 to \$35,080 due to the continued need for this service.			
15413	Department of Administration – Nevada State Library and Archives	Beatty Library District	Contract	\$30,635
Contract Description:	This is a new cooperative revenue agreement which continues to maintain a regional network of libraries (per NRS 379.147-379.150) known as CLAN (Cooperative Libraries Automated Network) through joint agreement for the improvement of library services and the sharing of resources.			
15416	Department of Administration – Nevada State Library and Archives	Tonopah Library District	Contract	\$24,430
Contract Description:	This is a new cooperative revenue agreement, which continues to maintain a regional network of libraries (per NRS 379.147-379.150) known as CLAN (Cooperative Libraries Automated Network) through joint agreement for the improvement of library services and the sharing of resources.			

CONTRACT #	STATE AGENCY	CONTRACTOR	CONTRACT/ AMENDMENT	AMOUNT
15418	Department of Administration – Nevada State Library and Archives	Sierra Nevada College	Contract	\$28,225
Contract Description:	This is a new cooperative revenue agreement, which continues to maintain a regional network of libraries (per NRS 379.147-379.150) known as CLAN (Cooperative Libraries Automated Network) through joint agreement for the improvement of library services and the sharing of resources.			
15414	Department of Administration – Nevada State Library and Archives	Esmeralda County Libraries	Contract	\$41,235
Contract Description:	This is a new cooperative revenue agreement, which continues to maintain a regional network of libraries (per NRS 379.147-379.150) known as CLAN (Cooperative Libraries Automated Network) through joint agreement for the improvement of library services and the sharing of resources.			
15381	Department of Health and Human Services – Director’s Office	Kohn & Company, LLP.	Contract	\$40,000
Contract Description:	This is a new contract that continues ongoing fiscal reviews of the Department of Health and Human Services Grants Management Unit grantees. These outside fiscal reviews will provide assistance to the agency in meeting a requirement that all grantees are to be reviewed once every two (2) years.			
15380	Department of Health and Human Services – Director’s Office	Bradshaw, Smith & Company, LLP.	Contract	\$40,000
Contract Description:	This is a new contract that continues ongoing fiscal reviews of the Department of Health and Human Services Grants Management Unit grantees. These outside fiscal reviews will provide assistance to the agency in meeting a requirement that all grantees are to be reviewed once every two (2) years.			
15378	Department of Health and Human Services – Director’s Office	Johnson and Burt CPA’s, LLC.	Contract	\$40,000
Contract Description:	This is a new contract that continues ongoing fiscal reviews of the Department of Health and Human Services Grants Management Unit grantees. These outside fiscal reviews will provide assistance to the agency in meeting a requirement that all grantees are to be reviewed once every two (2) years.			
15379	Department of Health and Human Services – Director’s Office	Ellsworth, Gilman & Stout, LLC.	Contract	\$40,000
Contract Description:	This is a new contract that continues ongoing fiscal reviews of the Department of Health and Human Services Grants Management Unit grantees. These outside fiscal reviews will provide assistance to the agency in meeting a requirement that all grantees are to be reviewed once every two (2) years.			
12255	Department of Health and Human Services – Public and Behavioral Health	Deborah E. Keil, PhD.	Amend	\$25,569
Contract Description:	This is the first amendment to the original contract, which continues ongoing medical laboratory supervision services. This amendment extends the termination date from February 28, 2014 to February 28, 2015 and increases the maximum amount from \$72,327.12 to \$97,896.72 to continue funding the fees for ongoing services through the extension date.			

CONTRACT #	STATE AGENCY	CONTRACTOR	CONTRACT/ AMENDMENT	AMOUNT
13246	Department of Health and Human Services – Department of Child and Family Services	Kathy N. Carlson	Amend	\$14,960
Contract Description:	This is the first amendment to the original contract, which continues ongoing barber services at Nevada Youth Training Center. This amendment extends the termination date from June 30, 2014, to June 30, 2016, and increases the maximum amount from \$19,440 to \$34,440 due to the continued need for this service. Beginning July 1, 2014, the cost per haircut will increase from \$9 to \$10.			
14664	Department of Corrections	Board of Regents – UNR	Contract	\$14,964
Contract Description:	This is a new Interlocal Agreement with University of Nevada, Reno to provide an independent review of the Purpose, Respect, Integrity, Determination, and Excellence (PRIDE) program to be submitted to the Department of Employment, Training and Rehabilitation (DETR) to ensure the effectiveness and compliance of the program.			
15313	Department of Agriculture	MIA Consulting, LLC.	Contract	\$15,396
Contract Description:	This is a new contract to create a custom Geo-database using the Early Detection & Distribution Mapping System (EDDMAPS) to establish a real-time web-based catalog of invasive weed infestations throughout Nevada. This database will allow for smartphone access of pictures of various types of weeds and their locations. The database will be supported and hosted for 12 months after acceptance.			
15422	Department of Agriculture	M3 Planning	Contract	\$12,870
Contract Description:	This is a new contract to provide meeting facilitation services for two development meetings within the Food and Nutrition Division. There will be an updating of the "Nevada School Wellness Policy" for the Child Nutrition Program and the initial development of the "Nevada USDA Food Distribution Plan" for the Commodity Food Program. Facilitation services are needed to bring together the diverse stakeholders for each meeting, so that a common, efficient strategy can be formulated and agreed upon. The vendor will facilitate 6 meetings (3 for Nevada School Wellness Policy and 3 for Nevada USDA Food Distribution Plan) over the balance of fiscal year 2014.			
15311	Department of Wildlife	Flight Check, Ltd.	Contract	\$33,000
Contract Description:	This is a new contract to provide annual training to NDOW Helicopter pilots.			
15350	Department of Conservation and Natural Resources – Forestry Division	Plumb Line Mechanical, Inc.	Contract	\$25,000
Contract Description:	This is a new contract to provide ongoing preventative maintenance, repairs and parts to the HVAC system at the Nevada Division of Forestry's Northern Region Office/Shop and Elko Interagency Dispatch Center in Elko, NV. Services will include annual and semi-annual schedule maintenance and general repairs services, as needed.			
15292	Business and Industry – Real Estate Division	Michael L. Matuska	Contract	\$25,000
Contract Description:	This is a new contract to impanel the contractor to the Real Estate Divisions Alternative Dispute Resolution panel. The panel will mediate disputes between parties concerning common interest communities, including, without limitation, the interpretation, application and enforcement of covenants, conditions and restrictions pertaining to residential property and the articles of incorporation, bylaws, rules and regulations of an association. AB 370 gives authority to the Division to create this program and impanel mediators.			
15389	Department of Motor Vehicles	Image Access Corporation	Contract	\$42,000
Contract Description:	This is a new contract to provide end user technical support to the Kosis File 360 scanning software being currently used within the department. This includes onsite software support services, system administration support, application development support, software upgrade support and training. The Kosis File 360 Imaging System is integrally linked to the DMV Mainframe Application which required custom programming by Image Access.			
15315	Department of Employment, Training and Rehabilitation – Rehabilitation Division	General Cleaning Service Corporation	Contract	\$19,560
Contract Description:	This is a new contract to provide as-needed cleaning and detailing of heavy duty commercial kitchen equipment and facilities, air conditioning and ventilation systems, trash chutes, loading docks, dumpster areas, awnings and rooftop grease and oil at all existing Business Enterprises of Nevada (BEN) locations in Northern Nevada.			

CONTRACT #	STATE AGENCY	CONTRACTOR	CONTRACT/ AMENDMENT	AMOUNT
15296	Department of Employment, Training and Rehabilitation – Rehabilitation Division	Paul Edwin Watson	Contract	\$30,000
Contract Description:	This is a new contract to develop a training class with a workbook/handout and conduct training classes to provide current and potential Business Enterprises of Nevada (BEN) site operators (OPERATOR) tools to prepare for business ownership, operations and management, business plan development and on-going consulting/coaching.			
14483	Department of Employment, Training and Rehabilitation – Employment Security Division	Emcor Services dba Mesa Energy Systems	Amend	\$20,000
Contract Description:	This is the second amendment to the original contract which continues ongoing HVAC service works for the Department of Employment, Training and Rehabilitation facilities in Las Vegas, Nevada on an as needed basis. This amendment increases the maximum amount from \$49,500 to \$69,500 due to anticipated repair needs for the term of the contract.			
12942	Licensing, Boards & Commissions	Lorylynn, Ltd.	Amend	\$26,400
Contract Description:	This is the second amendment to the original contract to provide Executive Director services. This amendment increases the contract amount from \$172,295 to \$198,695 to fund additional services as required by the Board.			

13. INFORMATIONAL ITEM

A. Silver State Health Insurance Exchange

Update from Deloitte Consulting, LLP. on its assessment of the Silver State Health Insurance Exchange Business Operating System functionality.

14. BOARD MEMBERS' COMMENTS/PUBLIC COMMENTS

*15. FOR POSSIBLE ACTION – ADJOURNMENT

Notice of this meeting was posted in the following locations:

Blasdel Building, 209 E. Musser St., Carson City, NV
 Capitol Building, 101 N. Carson St., Carson City, NV
 Legislative Building, 401 N. Carson St., Carson City, NV
 Nevada State Library and Archives, 100 Stewart Street, Carson City, NV

Notice of this meeting was emailed for posting to the following location:

Capitol Police, Grant Sawyer State Office Building, 555 E. Washington Ave, Las Vegas, NV
 Brad Carson bcarson@dps.state.nv.us

Notice of this meeting was posted on the following website:
<http://budget.nv.gov/Meetings>

Any questions regarding the agenda or supporting material for the meeting please contact Director Mohlenkamp at (775)684-0222 or you can email us at budget@admin.nv.gov. We are pleased to make reasonable accommodations for members of the public who are disabled and would like to attend the meeting. If special arrangements for the meeting are required, please notify the Department of Administration at least one working day before the meeting at (775)684-0222 or you can fax your request to (775)684-0260.

DETAILED AGENDA

April 8, 2014

1. PUBLIC COMMENTS

Comments:

*2. FOR POSSIBLE ACTION – APPROVAL OF THE MARCH 11, 2014 BOARD OF EXAMINERS’ MEETING MINUTES

Clerk’s Recommendation: I recommend approval.

Motion By: _____ **Seconded By:** _____ **Vote:** _____

Comments:

*3. FOR POSSIBLE ACTION – APPROVAL OF THE MARCH 18, 2014 SPECIAL BOARD OF EXAMINERS’ MEETING MINUTES

Clerk’s Recommendation: I recommend approval.

Motion By: _____ **Seconded By:** _____ **Vote:** _____

Comments:

*4. FOR POSSIBLE ACTION – STATE VEHICLE PURCHASE

Pursuant to NRS 334.010, no automobile may be purchased by any department, office, bureau, officer or employee of the State without prior written consent of the State Board of Examiners.

AGENCY NAME	# OF VEHICLES	NOT TO EXCEED:
Department of Conservation and Natural Resources – Division of Forestry	3	\$99,712
Total:	3	\$99,712

Clerk’s Recommendation: I recommend approval.

Motion By: _____ **Seconded By:** _____ **Vote:** _____

Comments:

***5. FOR POSSIBLE ACTION – AUTHORIZATION TO CONTRACT WITH A FORMER EMPLOYEE**

A. Department of Education

Pursuant to NRS 333.705, subsection 1, Education seeks retroactive approval to contract with a former employee, for the term of April 1, 2014 through December 31, 2014 to provide audits of school district enrollments and financial reviews of grant programs and audit reports on an intermittent basis.

Clerk’s Recommendation: I recommend approval.

Motion By: _____ **Seconded By:** _____ **Vote:** _____
Comments:

***6. FOR POSSIBLE ACTION – REQUEST FOR GENERAL FUND ALLOCATION FROM THE INTERIM FINANCE COMMITTEE CONTINGENCY FUND**

A. Department of Administration

Pursuant to NRS 353.268 on behalf of the Department of Business and Industry (B&I), the Department of Administration, Division of Budget and Planning, is seeking an allocation of \$26,755 of the \$8,300,000 appropriated to the IFC Contingency Fund pursuant to subsection 4 of Section 1 of AB 474 (2013) to replace unsupported operating system software, computer monitors and productivity software. In order to receive the requested allocation from the IFC Contingency Fund, B&I will complete individual work program revisions as depicted in the following table:

Budget Account	Title	Allocation Amount
3823	Real Estate	\$12,895
3952	Athletic Commission	\$3,465
3900	Labor Relations	\$10,395
Total		\$26,755

B. Department of Business & Industry – Transportation Services Authority

Pursuant to NRS 353.268 the Department of Business & Industry - Transportation Services Authority requests an allocation of \$66,942 from the Interim Finance Contingency Fund for Highway Funds to provide for a projected shortfall in personnel costs and mailroom costs.

C. Department of Corrections – Prison Medical Care

Pursuant to NRS 353.268 the Department of Corrections requests an allocation of \$2,168,005 from the Interim Finance Contingency Fund to fund a projected shortfall in the Prison Medical Care budget for inmate medical claims.

D. Office of the Military

In accordance with NRS 353.268, the Office of the Military is requesting an allocation of \$209,443 from the IFC Contingency Fund to provide for a projected shortfall in Category 01 – Personnel Services as a result of changes to Military Leave benefit.

E. Treasurer’s Office

Pursuant to NRS 353.268, the Nevada State Treasurer’s Office is requesting an allocation of \$64,946 from the Interim Finance Committee’s Contingency Fund for a total of \$37,806 in fiscal year 2014 and \$27,140 in fiscal year 2015 to cover unanticipated expenditures due to upgrades required to prevent an extended interruption in connection to the SilverNet network that were not known by the agency prior to the FY 14/15 budget closings, and to provide funding for a contract that was included in the Governor’s Recommended budget and legislatively approved, but was inadvertently left out of the agency’s final budget.

Clerk’s Recommendation: I recommend approval.

Motion By:

Seconded By:

Vote:

Comments:

***7. FOR POSSIBLE ACTION – SALARY ADJUSTMENTS**

The 2013 Legislative Session made appropriations from the General Fund and the Highway Fund to the Board of Examiners to meet certain salary deficiencies for fiscal year 2014 that might be created between the appropriated money of the respective departments, commissions, and agencies and the actual cost of the personnel of those departments, commissions, and agencies that are necessary to pay for salaries. Under this legislation, the following amounts from the General Fund and/or Highway Fund are recommended:

BA#	BUDGET ACCOUNT NAME	GENERAL FUND ADJUSTMENT	HWY FUND ADJUSTMENT
3922	Transportation SVCS Authority		\$35,115
	Total		\$35,115

Clerk’s Recommendation: I recommend approval.

Motion By: _____ **Seconded By:** _____ **Vote:** _____
Comments:

***8. FOR POSSIBLE ACTION – APPROVAL TO PAY A CASH SETTLEMENT**

Pursuant to NRS 41.037, the State Board of Examiners may approve, settle or deny any claim or action against the State, any of its agencies or any of its present or former officers, employees, immune contractors or State Legislators.

A. Department of Transportation – Administration – \$65,000

The department requests settlement approval in the amount of \$65,000 to resolve a direct condemnation action to acquire real property located on the northeast corner of Cactus and the I-15 in Las Vegas, Nevada for the Cactus/I-15 Interchange. The sum of \$477,293.02 was previously deposited with the Court, which was comprised of the total amount of NDOT’s appraised value of the property during litigation plus accrued interest through December 31, 2013. Approval of this additional amount would bring the total amount paid to the landowner to \$542,293.02.

Clerk’s Recommendation: I recommend approval.

Motion By: _____ **Seconded By:** _____ **Vote:** _____
Comments:

***9. FOR POSSIBLE ACTION – LEASES**

Four statewide leases were submitted to the Board for review and approval.

Clerk's Recommendation: I recommend approval.

Motion By: _____ **Seconded By:** _____ **Vote:** _____

Comments:

***10. FOR POSSIBLE ACTION –CONTRACTS**

Twenty Eight independent contracts were submitted to the Board for review and approval.

Clerk's Recommendation: I recommend approval.

Motion By: _____ **Seconded By:** _____ **Vote:** _____

Comments:

***11. FOR POSSIBLE ACTION – MASTER SERVICE AGREEMENTS**

One master service agreement was submitted to the Board for review and approval.

Clerk's Recommendation: I recommend approval.

Motion By: _____ **Seconded By:** _____ **Vote:** _____

Comments:

12. INFORMATIONAL ITEM

Pursuant to AB 41 of the 2013 Legislative Session, the Clerk of the Board may approve all contract transactions for amounts less than \$50,000. Per direction from the August 13, 2013 meeting of the Board of Examiners, the Board wished to receive an informational item listing all approvals applicable to the new threshold (\$10,000 - \$49,999). Below is a list of all applicable approvals for contracts and amendments approved for the month of March.

CONTRACT #	STATE AGENCY	CONTRACTOR	CONTRACT/ AMENDMENT	AMOUNT
15357	Attorney General's Office	Clark County Office of District Attorney	Contract	\$25,000
Contract Description:	This is a new revenue contract to provide prosecution services for the Office of the District Attorney, Clark County.			
15277	Attorney General's Office	Parkside Associates, LLC.	Contract	\$49,999
Contract Description:	This is a new contract to provide ongoing forensic accounting services to the Bureau of Consumer Protection in matters pertaining specifically to mortgage lending services cases.			
15346	Department of Administration – State Public Works Division	Vegas Valley Locking Systems	Contract	\$15,000
Contract Description:	This is a new contract that continues ongoing installation, repair, and re-keying to doors and door hardware to various State buildings in the Las Vegas area.			
15345	Department of Administration – State Public Works Division	JBA Consulting Engineers, Inc.	Contract	\$21,500
Contract Description:	This is a new contract to provide professional architectural/engineering services for the server room air conditioner installation at the Las Vegas Readiness Center, Project No. 13-M21; Contract No. 94251.			
15322	Department of Administration – State Public Works Division	Paul Cavin Architect	Contract	\$15,800
Contract Description:	This is a new contract to provide professional architectural/engineering services for the Stewart Building #3 Americans with Disabilities Act Upgrades; Project No. 13-S02-5; Contract No. 94240.			
15438	Department of Administration – State Public Works Division	Lumos & Associates	Contract	\$22,400
Contract Description:	This is a new contract to provide professional architectural/engineering services for the Camp Stead DFAC Drainage Improvements, Project No. 14-A013 (2); Contract No. 95010.			
15436	Department of Administration – State Public Works Division	RO Anderson Engineering, Inc.	Contract	\$13,405
Contract Description:	This is a new contract to provide professional architectural/engineering services for the Nevada State Railroad museum Americans with Disabilities Act Upgrades; Project No. 13-S02; Contract No. 96984.			

CONTRACT #	STATE AGENCY	CONTRACTOR	CONTRACT/ AMENDMENT	AMOUNT
15344	Department of Administration – State Public Works Division	GML Architects, LLC.	Contract	\$44,100
Contract Description:	This is a new contract to provide professional architectural/engineering services to remove and replace culinary and infirmary flooring at the Ely State Prison, Project No. 13-M46; Contract No. 95759.			
14156	Department of Administration – Nevada State Library and Archives	Charter Fiberlink-CCVII, LLC.	Amend	\$25,560
Contract Description:	This is the first amendment to the original contract, which provides new dedicated 20Mbps synchronous fiber internet access services to the Nevada State Library. This amendment extends the termination date from May 31, 2014, to May 31, 2017, and increases the maximum amount from \$9,520 to \$35,080 due to the continued need for this service.			
15413	Department of Administration – Nevada State Library and Archives	Beatty Library District	Contract	\$30,635
Contract Description:	This is a new cooperative revenue agreement which continues to maintain a regional network of libraries (per NRS 379.147-379.150) known as CLAN (Cooperative Libraries Automated Network) through joint agreement for the improvement of library services and the sharing of resources.			
15416	Department of Administration – Nevada State Library and Archives	Tonopah Library District	Contract	\$24,430
Contract Description:	This is a new cooperative revenue agreement, which continues to maintain a regional network of libraries (per NRS 379.147-379.150) known as CLAN (Cooperative Libraries Automated Network) through joint agreement for the improvement of library services and the sharing of resources.			
15418	Department of Administration – Nevada State Library and Archives	Sierra Nevada College	Contract	\$28,225
Contract Description:	This is a new cooperative revenue agreement, which continues to maintain a regional network of libraries (per NRS 379.147-379.150) known as CLAN (Cooperative Libraries Automated Network) through joint agreement for the improvement of library services and the sharing of resources.			
15414	Department of Administration – Nevada State Library and Archives	Esmeralda County Libraries	Contract	\$41,235
Contract Description:	This is a new cooperative revenue agreement, which continues to maintain a regional network of libraries (per NRS 379.147-379.150) known as CLAN (Cooperative Libraries Automated Network) through joint agreement for the improvement of library services and the sharing of resources.			
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13. INFORMATIONAL ITEM

A. Silver State Health Insurance Exchange

Update from Deloitte Consulting, LLP. on its assessment of the Silver State Health Insurance Exchange Business Operating System functionality.

14. BOARD MEMBERS' COMMENTS/PUBLIC COMMENTS

***15. FOR POSSIBLE ACTION – ADJOURNMENT**

Clerk's Recommendation: I recommend approval.

Motion By: _____ **Seconded By:** _____ **Vote:** _____

Comments:

MINUTES

MEETING OF THE BOARD OF EXAMINERS

March 11, 2014

The Board of Examiners met on Tuesday, March 11, 2014, in the Guinn Room on the second floor of the Capitol Building, 101 N. Carson St., Carson City, Nevada, at 10:00 a.m. Present were:

Members:

Governor Brian Sandoval
Attorney General Catherine Cortez Masto
Secretary of State Ross Miller
Jeff Mohlenkamp, Clerk

Others Present:

Rebecca Salazar, Department of Administration
Mike Willden, Department of Health and Human Services
Rudy Malfabon, Department of Transportation Las Vegas
Dennis Gallagher, Office of the Attorney General
Ruth Miller, Office of the Attorney General
Jeff Marrow, Department of Child and Family Services
Sue Smith, Division of Welfare and Supportive Services
Claudia Vecchio, Department of Tourism and Cultural Affairs
Mike Torvinen, Department of Administration
Bruce Beamer, Enterprise Information Technology Services
Lee Ann Hollingsworth, Controller's Office
Karen Jaquez, Controller's Office
Tim Rubald, Conservation and Natural Resources
Priscilla Colegrove, Division of Child and Family Services
David Stewart, Division of Welfare and Supportive Services
Elizabeth Neighbors, Division of Public and Behavioral Health
Michael McMahon, Division of Welfare and Supportive Services
Naomi Lewis, Division of Welfare and Supportive Services
Scott Sisco, Department of Corrections
Kelvin Hickenbottom, Water Resources
Leticia Metherell, Division of Public and Behavioral Health
Mary Woods, Department of Health and Human Services
Leah Lamborn, Department of Health Care Finance and Policy
Robert Nellis, Department of Transportation
Katie Armstrong, Attorney General's Office
Jeffrey Menicucci, Attorney General's Office
Carol Sweeney, Administrative Services
Michelle Kossman, Administrative Services
Donna Lopez, Public Employee's Benefit Program
Megan Sloan, Public Employee's Benefit Program
Terry Rubald, Taxation

Rick Gimlin, Taxation
Rob Boehmer, Deferred Compensation
Ellen Crecelius, Department of Health and Human Services
Vanessa Alpers, Department of Health and Human Services
Mary Wherry, Division of Public and Behavioral Health
Mark Winebarger, Division of Public and Behavioral Health
Teri Preston, Leasing Services
Julie Kidd, Leasing Services

1. PUBLIC COMMENTS

Comments:

Governor: Good morning, ladies and gentlemen. I'll call the Board of Examiners' meeting to order. All members are present. We'll commence with Agenda No. 1, Public Comment. Is there any member of the public here in Carson City that would like to provide comment to the Board? Seeing none, I'll move to Las Vegas. Is there anyone present in Las Vegas that would like to provide comment to the Board? And it's okay to sit at the table if you like in Las Vegas. All right. I see no public comment from Las Vegas.

*2. FOR POSSIBLE ACTION – APPROVAL OF THE FEBRUARY 4, 2014 BOARD OF EXAMINERS' MEETING MINUTES

Clerk's Recommendation: I recommend approval.

Motion By: Attorney General **Seconded By:** Secretary of State **Vote:** 3-0

Comments:

Governor: So we'll move to Agenda No. 2, Approval of the February 4, 2014 Board of Examiners' Meeting Minutes. Have the members had an opportunity to review the minutes, and are there any changes?

Attorney General: I'll move for approval.

Secretary of State: Second.

Governor: The Attorney General has moved for approval of the minutes of February 4, 2014. Secretary of State has seconded the motion. Any questions or discussion? All in favor say aye.

Attorney General: Aye.

Secretary of State: Aye.

Governor: Aye. Motion passes 3-0.

*3. FOR POSSIBLE ACTION – VICTIMS OF CRIME PROGRAM (VOCP) APPEAL

Pursuant to NRS 217.117, Section 3, the Board may review the case and render a decision within 15 days of the Board meeting; or, if they would like to hear the case with the appellant present, they can schedule the case to be heard at their next meeting.

Janice Evans

The issue before the Board is the appeal of a denial for VOCP survivor benefits on behalf of Ms. Evans' minor child.

Pursuant to NRS 217 and Victims of Crime Policy Section 11 (9), survivor benefits are available for certain qualified dependents of victims of violent crimes. Survivor benefits are intended to provide support to dependents that are wholly or partially dependent on the victim's income at the time of death.

Ms. Evans acknowledged during the appeal hearing that her child has never been financially dependent on the victim Mr. Holloway.

Clerk's Recommendation: I recommend to uphold the denial of this claim.

Motion By: Attorney General

Seconded By: Secretary of State

Vote: 3-0

Comments:

Governor: We will move on to Agenda Item No. 3, Victims of Crime Program Appeal. Mr. Mohlenkamp.

Clerk: Thank you, Governor. Before the Board is an appeal by Janice Evans, and the question here -- I'm just going to kind of read the material. The issue is the denial of the survivor benefits on behalf of Ms. Evans' minor child. And the situation here is that the child was never supported by the deceased parent. This is the father. And under our statute 217, unless they had been supported by that individual, they're not really eligible for survivor benefits. I believe we have Ms. Salazar in Las Vegas to be able to speak directly to this issue.

And, Governor, for your information, at the end of this Agenda Item No. 3 is a statement from Ms. Evans that she was not able to be here, but there's a statement, the last page in your summary materials, is her representation of why she thinks that the Board should approve her request.

Governor: And there are two documents that are authored by Ms. Evans, one that is stamped December 13 of 2013 and then the second is the document that you just referenced that does not have a date or a date stamp on it.

Clerk: This is the most recent, Governor. The last document, the one I did reference, is what she had requested by provided to the Board members instead of her being able to be here for your consideration.

Governor: And just for my benefit temporally, was this document received subsequent to our last meeting?

Clerk: It was.

Governor: Okay.

Clerk: It was after our last meeting because we had to postpone this because she wasn't able to testify, but we wanted to make sure she had the opportunity to provide written testimony.

Governor: All right. Thank you very much. Good morning, Ms. Salazar.

Rebecca Salazar: Good morning.

Governor: Did you wish to make a presentation on this matter, please? Or will you make a presentation?

Rebecca Salazar: Sure. Yes. As Mr. Mohlenkamp said, Ms. Evans requested survivor benefits from the program for her minor child after the death of the child's father. The Statute 217.040 states that the dependent is a person who was wholly or partially dependent on the victim at the time of their death. Ms. Evans stated in the appeal hearing that her child has never been dependent on the victim for her entire life. She was adopted as a very young child by Ms. Evans in Chicago. We've never received any proof that Mr. Evans ever supported her financially.

Governor: And that was something that she testified to during the hearing?

Rebecca Salazar: Yes. It states in the transcript that I supplied that she did state that her child was never supported by the victim.

Governor: And that's pursuant to statute a disqualifier for benefits with...

Rebecca Salazar: Correct.

Governor: Okay. Okay. Questions from -- does that complete your presentation, Ms. Salazar?

Rebecca Salazar: Yes, it does.

Governor: Questions from Board members?

Secretary of State: I've got one. Thank you. Is there anything in the record that would've established that Mr. Holloway provided Ms. Evans' daughter any items of value at or near the time of death?

Rebecca Salazar: Any what?

Secretary of State: Items of value.

Rebecca Salazar: No, we haven't received anything that he ever provided anything for her at all.

Secretary of State: Okay. There's a letter that was included as part of the packet from Ms. Evans. And on Page 2 of that letter she makes reference to the fact that Ms. Evans' dad, I guess Mr. Holloway, had at one point in August gave Ms. Evans' daughter a cell phone, and also made

promises to purchase school uniforms and supplies for her at that point. Was that part of the record also? Or was that merely included in the letter that was included in our packet?

Rebecca Salazar: Everything we've received is what was included in your packet, so I guess I just -- I'm forgetting about that letter. But, yes, you have everything that we have.

Secretary of State: Okay. So would that letter have been included in the hearing officer's decision which references...

Rebecca Salazar: Yes, yes.

Secretary of State: ...a cell phone?

Rebecca Salazar: Yes. Everything that you've received has been reviewed by the appeals officer.

Secretary of State: Okay. And how do you establish what constitutes financial dependency for the purposes of making that determination?

Rebecca Salazar: We require the last two years of tax returns that precede the victim's death. So Ms. Evans was not able to supply those. And then we also considered her statement that the child was never supported by Mr. Holloway.

Secretary of State: Okay. When she says that she was never supported by Mr. Holloway, she did in fact say that he gave her a cell phone shortly prior to the death; is that right?

Rebecca Salazar: Right.

Secretary of State: And would that...

Rebecca Salazar: But we don't count...

Secretary of State: Go, sorry.

Rebecca Salazar: We wouldn't consider that financial support. We're thinking more like when a parent claims a child on a tax return. That's the type of proof that we require.

Secretary of State: Okay. But where is that burden established? Is it statutory or that's through policy? I mean, to me, a cell phone is clearly an item of support. If somebody gave me a cell phone, they'd be supporting me in some capacity.

Rebecca Salazar: It's through policy. Our policy states that the proof that's required is last two years of tax returns showing the child as a dependent.

Secretary of State: Okay. And to our knowledge, did Mr. Holloway ever file a tax return that showed her as a dependent?

Rebecca Salazar: No. We did receive tax returns from another parent who has children with Mr. Holloway. She provided the last two years of tax returns. They appeared to be filed after Mr. Holloway's death and filed by her, but they did not list any dependents.

Secretary of State: Okay. So I'm looking at a copy of that tax return. And on that form I see that he lists two dependents. Is that not accurate? Or that the individual that filed this on Mr. Holloway's behalf listed two dependents?

Rebecca Salazar: Maybe I'm looking at something else. The ones that I saw didn't list any dependents. I saw two tax returns for 2011, 2012.

Secretary of State: Yeah, you don't have a copy of the tax return, do you, in front of you?

Rebecca Salazar: No, not in front of me. But if they -- if you're looking at something that lists two dependents, it would not be the dependent in question, right?

Secretary of State: How do we know that?

Rebecca Salazar: I've been told that Mr. Holloway had seven children, so the lady that filed the tax returns that I'm talking about was not related to this child that we're talking about here.

Secretary of State: Okay. Since you're saying that the onus is on the minor child to provide the tax returns of the decedent in order to establish that they were in fact a dependent?

Rebecca Salazar: It would be, yes. I mean, it would naturally be the parent of the minor child, but yes.

Secretary of State: Okay. But in a situation like this where, you know, the parent didn't have much of a relationship with the child, how would that dependent child obtain access to these tax returns?

Rebecca Salazar: That would be very difficult. So that's hard to answer. I don't know. But if you're thinking that by buying the cell phone and promising to buy uniforms means that the father was supporting, there's no way for us to calculate any amount of support to give her, so that's why we require the tax returns. I'm not sure what more to say about that.

Secretary of State: Well, I mean, if we're going to assume for the sake of argument that that is some level of support, where are we looking to for any kind of guidance as to what the threshold is in order to meet that statutory definition of being considered a dependent?

Rebecca Salazar: Well, that would be up to the board I would guess. I mean, if it's not addressed in our policy, that would be something the Board would have to determine, of course, with our help.

Secretary of State: Okay. Based on your knowledge of what was in the packet, what was contemplated in terms of the adoptive relationship? Was there any expectation or desire that Mr. Holloway provide assistance?

Rebecca Salazar: To my knowledge, no. She was adopted as a young child. I don't believe Ms. Evans is her natural mother. So my understanding is when someone is adopted, their natural parents are no longer financially responsible, so I don't imagine there would be any expectation of financial support once she was adopted.

Secretary of State: Okay. But we don't know that for sure?

Rebecca Salazar: We do not know that.

Secretary of State: Okay. So we didn't ask...

Rebecca Salazar: No.

Secretary of State: ...Ms. Evans throughout the course of this hearing whether or not that was in fact the case?

Rebecca Salazar: No, we did not.

Secretary of State: Did we attempt on our own to go and try to find the tax returns for Mr. Holloway to determine whether or not he had claimed this minor child as a dependent?

Rebecca Salazar: We did not attempt that. Like I said, other than the two tax returns that we received from his wife or girlfriend.

Secretary of State: And how did we receive those?

Rebecca Salazar: She submitted them because she made a request for survivor benefits also.

Secretary of State: Okay. So the onus was placed on the claimant to try to track all of these documents down somehow?

Rebecca Salazar: That's correct.

Secretary of State: Okay. And so the Victim's Assistance Program doesn't affirmatively as a matter of routine go out and assist the victims in trying to track these documents down?

Rebecca Salazar: No. I don't believe that, you know, if we were to try to make a request from the IRS, I'm not sure how far we would get. But we certainly could try.

Secretary of State: Okay. Wouldn't that presumably be the same boat that this minor child would be in, in trying to track down the required proof, going to the IRS for...

Rebecca Salazar: Yes.

Secretary of State: ...for deceased individual? So in some ways the policy that we've established makes it very difficult for somebody to be able to establish that they were in fact a dependent at the time of the death.

Rebecca Salazar: Yes. I understand what you're saying. All I can offer is that we are doing a policy revision later this year. We can address that in our policy, but at this point, yes, you're correct.

Secretary of State: Okay. And this is largely statutory that drives the definition of a dependent; is that right?

Rebecca Salazar: Correct.

Secretary of State: Okay. And that's defined I believe in NRS 217.060 which says that the compensation officer may order payment or compensation to a dependent. And then dependent is further defined specifically in the statute to be someone who is dependent financially upon the victim at the time of the death; is that right?

Rebecca Salazar: That's right.

Secretary of State: Okay. I know that as you're preparing your legislative practice that a number of other states have taken a much broader approach. In Connecticut they define dependent to not only include somebody who's wholly or partially dependent upon the time of his death, but also the child of a deceased victim. And that is also modeled by some Uniform Law Commission recommendations on this area. Has the agency had a chance to look at any of those statutes?

Rebecca Salazar: We have not.

Secretary of State: Okay. Nothing further, Governor.

Governor: Thank you. Any other questions? I guess I would note -- and I understand what the Secretary is -- at least the policy that he's discussing, but there's a phrase in Ms. Evans' letter that says, "Consider here's a child who's already dealing with the abandonment, neglect and absence of a parent. Now to be compounded with the loss and death of that parent." I think she's referencing Mr. Holloway. And is that consistent with what the officer heard during the course of this proceeding?

Rebecca Salazar: Yes, it is.

Governor: So I think this is what we're dealing with here is we have a child whose father -- natural father was abandon, neglected and just not there, and apparently at the -- toward the end there was this offer or purchase of a cell phone and maybe an offer to provide school clothes. But other than that is there any record of any type of support?

Rebecca Salazar: No, there's no.

Attorney General: And, Governor, I have a couple questions.

Governor: Sure.

Attorney General: So the child, at least what I'm seeing, was adopted by Ms. Evans; is that correct?

Rebecca Salazar: That's correct.

Attorney General: And how long ago was -- did the adoption take place?

Rebecca Salazar: I believe when she was five or six years old.

Attorney General: And how old is the child now?

Rebecca Salazar: Sixteen or seventeen.

Attorney General: And so it's my understanding under at least our state law that when somebody adopts a child their parental rights with their biological parents are terminated, extinguished. And so I guess I'm questioning why we would want to change a policy with respect to dependency when the parental -- the biological parents in this case, their rights with respect to this child were terminated when the child was adopted.

Governor: Mm-hmm.

Attorney General: Now, you know, I understand that when it comes to a child wanting to get to know their biological parents and their family, and I'm assuming that's what happened here, that's normal. But at the same time, who bears the burden of responsibility for this child? And I would say the adopted parents. And I think if we're going to open this door to the Victims of Crime Compensation to allow any child who's been adopted to now come back and try to access these funds based on some horrific, tragic death of a biological parent, we'd have to be prepared for how much money's in the fund and whether or not we are going to allow it. And what's our bright line test? But at least in this particular instance, if this child was adopted and the parents - - biological parents' rights were extinguished and/or terminated under our state law, I don't think there is a financial obligation for the biological parents to be considered in this context.

Now, with that said, if the adoption papers say something differently, I'm will to take a second look at this. I don't -- at least my experience in working as an attorney in this state, I've never seen adoption papers where a child has been adopted but the biological parents still retain some sort of rights over the child. That would be very unusual, but it possibly I guess could happen. I'd be curious to see the documentation with respect to that however. In this particular instance, I completely understand where Ms. Evans is trying to go and feel for this child, but based on the policy that we set, and they're not easy decisions to make, these are all tough decisions, but

there's only so much money in the fund, I would move that we affirm or uphold the denial of the claim in this particular case.

Governor: Attorney General has moved. Is there a second?

Secretary of State: If she's moved, I'll second and just like to make some comments.

Governor: Okay. Let me -- there's been a motion to uphold the decision of the officer in this matter. The Secretary of State has seconded the motion. Discussion?

Secretary of State: I agree that it's probably highly unlikely that the documentation relating to the adoption provided for any kind of expectation that Mr. Holloway provide any kind of financial assistance, and certainly acknowledge that the statute is very clear in Nevada that NRS 127.060 makes clear that the natural parents of an adopted child are relieved of all parental responsibilities following the adoption. But the fact is we don't know, nor do we know what's in Mr. Holloway's tax returns. We weren't provided with a substantial amount of testimony. Unfortunately Ms. Evans isn't here. It appears that they live in Illinois. I don't think, you know, we should expect somebody to be able to travel from Illinois to attend the hearing to be able to testify for themselves. I think there are a lot of unanswered questions. And this is a hard case obviously where we're obligated to follow the law. It's my personal opinion that if we were to enact a policy that would be much better off following the approach of Connecticut or the Uniform Law Commission to prevent this kind of hardship, where the child of a deceased victim could make this kind of claim. But, you know, unfortunately there doesn't appear anything to be in the record in Nevada's law that would allow for any kind of compensation at this point. So I'll second the motion.

Governor: All right. Any further questions or discussion? If there's none, all those in favor of the motion say aye. Aye.

Attorney General: Aye.

Secretary of State: Aye.

Governor: Opposed no? Motion passes 3-0. Thank you, Ms. Salazar.

Attorney General: So on that same vein and still in discussion on this particular topic, I guess I would ask the Secretary, is there then the intent to revisit this issue and maybe take a look at the policy? I mean, we set the policy for this Victims of Crime Compensation Fund, the Board of Examiners does. And I don't know if that's your pleasure that we put on a future Agenda item addressing this issues, looking at the practices in other states to see if this is an area that we want to explore expanding for compensation under the fund.

Secretary of State: I'd certainly be open to this. You know, obviously it would take a statutory change, so we'd have to work in concert with the legislature to change it. But, I mean, this is a tough case. I think if the father had been an active parent like you would expect him to, this minor child would've gotten compensation from the Board. I think that's within the policy of

what the Victims of Crime program was established for in the first place. But because he was not an active father, some would say a deadbeat, she can't get compensation. And to me that's just fundamentally unjust and not in keeping with the policies and the purpose that this program was established.

Attorney General: Well, or at the very least with respect to the policies that we set for this Victims of Crime Compensation Fund, we can determine the type of evidence we want to see, and that we expect the Victims of Crime Compensation Fund to get. And if it's -- in cases like this where there's an adoption, we want to see the adoption record or the information there, or we want to see specific tax return information. We can at least task them with obtaining that information in future cases that may come across in this particular to define dependency I guess.

Secretary of State: And I think that's a very good point. I mean, at least as we saw in this case, I mean, this program does an outstanding job, and clearly we see a lot of frivolous cases being brought to us for appeal where clearly statutory definitions aren't met. But this is a tough case also because, you know, under our policies, this minor child victim was expected to bring tax returns for a deceased father that wasn't involved in her life. How's she supposed to do that? How's she supposed to meet those obligations? You know, it wasn't possible in my mind for her to be able to establish this claim even if she had a case.

Attorney General: Okay.

Governor: Well, and I think we need to be careful though with regard to the Victims of Crime Program because it's not as simple as them calling up the IRS and getting tax returns. There have got to be releases involved in those types of issues. And I think part of the policy of this program is to replace support that was otherwise given prior to the death of the parent. And in this case it was clear that the natural father didn't provide any support. In fact, the mother -- the adoptive mother said that she had -- he had abandoned her and neglected her and those types of things, so -- and that there had been no demonstration of support by him. So, I mean, these are discussions that we can have later on if there is a proposal, but even if this natural -- Mr. Holloway's parental rights were terminated as part of that adoption proceeding, I wouldn't be in support because there was no demonstration of support in the first place.

Attorney General: Mm-hmm.

Secretary of State: I guess to that point, I made an assumption here, I should've checked perhaps with the AG's Office, that we were merely here to consider the appeal. But outside the context of the appeal, there are other areas where Ms. Evans' daughter could be compensated. There's specific authority to allow for counseling and the like. You know, I didn't think it appropriate to bring it up in the appeal to try to direct the program to pursue that route, but I'm not entirely clear as to what the process for doing that or how the Board can direct the program to consider those types of issues.

Attorney General: So let me make an offer before we have counsel weigh in. So I chair a subcommittee on Victims of Crime that reports to the Advisory Commission, Administration of Justice. One of the areas that we've always looked at and has been a partner of ours is the

Victims of Crime Compensation Fund. If it's okay with the Board, what I would do is our next meeting for the Victims of Crime subcommittee, this is an issue we explore, particularly when it comes to this particular provision and the documentation that is required to prove this particular, I guess, argument being made by a child. And what needs to go into it, what burden is placed on the Victims of Crime Compensation Fund, what burden may be placed on the individual bringing the request, taking into account, you know, the age of the child, how difficult it is to get the documentation, let us explore that. And then we can come back and report back to the Board if that's your pleasure. And we can also make sure that you're aware of the discussion that's happening with the Victim's in Crime Compensation -- I mean, excuse me the subcommittee which is subject to the Open Meeting Law. And we can explore it that way, okay?

Governor: Yeah, and that's a good suggestion. As I continue to look at this, it's likely that those parental rights were terminated because the child was in foster care when she was adopted by Ms. Evans. So in any event, I think that's a good suggestion, Madam Attorney General, and look forward to your report back on that.

***4. FOR POSSIBLE ACTION – STATE VEHICLE PURCHASE**

Pursuant to NRS 334.010, no automobile may be purchased by any department, office, bureau, officer or employee of the State without prior written consent of the State Board of Examiners.

AGENCY NAME	# OF VEHICLES	NOT TO EXCEED:
Department of Business and Industry – Industrial Relations Division – Enforcement Industrial Safety	1	\$21,766
Department of Conservation and Natural Resources – Division of Water Resources – Las Vegas Basin Water District	1	\$26,424
Department of Administration – Enterprise IT Services	1	\$36,371
Total:	3	\$84,561

Clerk's Recommendation: I recommend approval.

Motion By: Attorney General Seconded By: Secretary of State Vote: 3-0

Comments:

Governor: Let's move on to Agenda Item No. 4, State Vehicle Purchase. Mr. Mohlenkamp.

Clerk: Thank you, Governor. Before the Board for consideration are three separate vehicles. Each is one vehicle, Business and Industry, Conservation and Natural Resources, and then Department of Administration. You see the dollar amounts in front of you and you have the materials, the rationale behind the request.

Governor: I think these are pretty straightforward. I have no questions. Is there a motion for approval?

Attorney General: I'll move for approval.

Secretary of State: Second.

Governor: Attorney General has moved for approval. The Secretary of State has seconded the motion. Any questions or discussion? All in favor say aye.

Attorney General: Aye.

Governor: Aye.

Secretary of State: Aye.

Governor: Motion passes 3-0.

***5. FOR POSSIBLE ACTION – STATE ADMINISTRATIVE MANUAL**

The State Administrative Manual (SAM) is being submitted to the Board of Examiners' for approval of additions and revisions in the following Chapters:

- A. Department of Administration – Clerk of the Board of Examiners**
 - 1. 0336 – Amendments to Contracts**
- B. Department of Administration – Division of Human Resource Management**
 - 1. 2542 – Position Control**
 - 2. 2544 – Legislative Approval for Changes of Positions**
 - 3. 3708 – Unemployment Compensation Assessment**
- C. Department of Administration – Budget Division**
 - 1. 2525 – Work Programs to augment an approved budget not requiring Approval of the Interim Finance Committee**
- D. Department of Administration – Deferred Compensation Program**
 - 1. 3804 – Deferred Compensation Committee**
 - 2. 3811 – FICA Alternative Plan**
 - 3. 3814 – Administration**

Clerk's Recommendation: I recommend approval.

Motion By: Attorney General

Seconded By: Secretary of State

Vote: 3-0

Comments:

Governor: We'll move on to Agenda Item No. 5, State Administrative Manual. Mr. Mohlenkamp.

Clerk: Thank you, Governor. Before the Board are several requests. Most of these are cleanups and I'll go through them individually. There's one item that I would like to make a correction on here today if the Board will approval that. So the first item under 5A is Amendments to Contracts, and this is to reflect that \$50,000 threshold, so this is a cleanup to make it consistent with the other sections in SAM.

Under 5B there are three separate sections. The first two 2542 and 2544 are, again, cleanups. And these are to basically just get language in compliance with statute. The third item is the one that I would like to recommend changing. And that is 3708 -- Chapter 3708. Initially my staff had recommended that we strike the entire section. And having looked at this, I don't believe that's appropriate. What we really are trying to do is that third paragraph. And if you see it in your materials, it's all struck out in red. That third paragraph really is what changes from year to year. It's the compensation -- it's the amount of the contributonal level from the different state agencies. So it's that third paragraph that needs to be taken out because it's really probably not good to have in the SAM manual rates. If you can see them, the rates were -- last weeks' we had it, they were 2006 and '07, so obviously not being updated enough to be consistent.

The first two paragraphs I believe need to remain, because those describe the structure and how we do it. And consistent with other areas that we have, we do explain how it works and how some of the other AG Fund recommendations, how those work. And so if the Board is acceptable to this, I would identify that we would only eliminate the third paragraph of that section.

Then if we move forward to Item 5C, that is to make consistency with statute which raises the threshold that requires Interim Finance Committee approval on both gifts and grants. And then the last piece, 5D, is to provide some consistency with statute. And this is just a recent change from the last set where they changed some terminology with regard to records management. And, Governor, that's the summary of my overview of the requests that are before the Board.

Governor: Thank you, Mr. Mohlenkamp. Questions from Board members? Pretty straightforward, nothing real new here, correct, Mr. Mohlenkamp?

Clerk: No, no. And, like I said, most of this is clean up. The only one I wanted to highlight to you is we got a little aggressive with our changes and that one item.

Governor: If there are no questions, the Chair will accept a motion for the amendments to the State Administrative Manual as proposed by the Budget Director and the Department of Administration, but with the one change that we keep the first two paragraphs of the suggested change for 3708, Unemployment Compensation Assessment.

Attorney General: I'll move for approval.

Secretary of State: Second.

Governor: Attorney General has moved for approval. The Secretary of State has seconded the motion. Any questions or discussion? All in favor say aye.

Attorney General: Aye.

Governor: Aye.

Secretary of State: Aye.

Governor: Motion passes 3-0.

***6. FOR POSSIBLE ACTION – AUTHORIZATION TO CONTRACT WITH A CURRENT OR FORMER EMPLOYEE**

A. Department of Administration – Division of Human Resource Management

Pursuant to NRS 333.705, subsection 1, DHRM requests authority to contract with a current employee to serve as a subcontractor of Oasis Consulting, a contractor approved by the Board of Examiners to provide services to the Certified Public Manager Program (CPM).

B. Department of Conservation and Natural Resources – Director's Office

Pursuant to NRS 333.705, subsection 1, The DCNR Director's Office seeks approval to contract with a former employee, from March 15, 2014 through August 31, 2014 to provide short-term program development support services to the Sagebrush Ecosystem Team and Conservation Districts programs. If approved, the agency will contract with the employee through the state's Master Services Agreement with Manpower.

C. Department of Health and Human Services – Division of Public and Behavioral Health

Pursuant to NRS Chapter 333.705, subsection 4, the Division of Public and Behavioral Health seeks retroactive approval to contract for the term of February 1, through May 1, 2014 with two former state employees to provide professional psychological services and administrative assistance for the Lake's Crossing Center.

D. Department of Taxation

Pursuant to NRS 333.705, subsection 1, Taxation seeks retroactive approval to contract with a former employee, for the term of February 24, 2014 until April 30, 2014 through

use of temporary employment services to provide desk reviews of net proceeds of mineral tax returns, establishing certified values for net proceeds, defending values if appealed to the State Board of Equalization, and training staff in the net proceeds procedures.

Clerk's Recommendation: I recommend approval.

Motion By: Attorney General

Seconded By: Secretary of State

Vote: 3-0

Comments:

Governor: We will move on to Agenda Item No. 6, Authorization to Contract with a Current or Former Employee. Mr. Mohlenkamp.

Clerk: Governor, we usually don't have many of these, and now we have a few all on one Agenda. And so there's four separate items on here, 6A, B, C and D. I'll go through those real briefly. First is the Division of Human Resource Management. This is requesting a current employee who works approximately 18 hours a week, so they're part-time, to be able to continue to work for a group called Oasis Consulting. This group works with the CPM Program. And what they do is they have these Capstone Projects at the end of the program. This group helps to manage that Capstone Project. This individual reviews a certain -- a selected number of them, helps to mentor some of the CPM candidates that are going through. I understand that person is compensated \$250 per reviewed project and mentoring, which totals to about \$3,000 annually for this individual. And it does not conflict with their existing work that...

Governor: That was my next question. Yeah, or that was going to be the question.

Clerk: It's absolutely separate from the work that they do for the state otherwise. And so it's within my section, so I wanted to make sure you understood the nature of that work. The second item is DCNR, and this is requesting somebody to work with the Sagebrush Ecosystem Team to help them deal with an increased workload that they're dealing with trying to make sure that they can get all their materials together, make sure that they're pulling in the right resources. And this is an individual that used to work for my shop as a grant's manager, and she's looking to go to work for them on a part-time, limited basis at about a price of \$18 an hour, so it's a pretty inexpensive contract.

The third is the Division of Public and Behavioral Health. And I believe Mr. Willden is here. I thought he was going to be here to be able to discuss that, and that's bringing in some additional resources for Lake's Crossing. And then the last is the Department of Taxation who is bringing in -- looking to bring in somebody to do some additional review on their processes on a temporary basis related to the net proceeds of minerals program. And I didn't have any questions come up on A, B or D, but I know you had requested some information on C.

Governor: Yeah, Director Willden. Good morning.

Mike Willden: Good morning. I'm going to hand out a copy of the statute just in case there's any questions about the statute. So, Governor, members of the Board, Item C is related to the

statutes relating to the prohibition about bringing ex-state employees in. If you review the statute, Section 1 prohibits an agency such as HHS from engaging an ex-state employee for a 24-month period unless one of two exemptions are given. One in Section 2, the Board can determine that there's short-term emergency. And then in Section 4, the director of an agency can also determine that there's a short-term emergency, and I can authorize short-term employment for up to four months, but then that statute also requires us to come before the Board to, I would say, get your concurrent or advisor agreement or disagreement on our action.

What we did is in the Lake's Crossing facility, the forensic facility, as you know, I think I've reported before that the Clark County Public Defenders filed a lawsuit last June, just after the last legislative session, dealing with wait lists regarding wait times into our forensic facility. Just as, excuse me, Magistrate McQuaid was assigned to that case, and we had several meetings negotiating a settlement. Judge Miranda Du signed a settlement on June 28 settling that lawsuit. So as part of that settlement agreement we believed it was best that we bring back in two employees, a psychologist that had recently retired and our head, if you will, administrative clerical support person. They have skills in evaluating these forensic patients, writing the court reports, speeding up the process.

So the whole goal was to bring down wait lists, speed up the process, so there's kind of a three-prong approach to the settlement. We agreed that we would take actions including the ones today to bring in additional resources and try to bring down the wait lists immediately being within 60 days of the settlement. Then we have some midrange solutions to bring the wait lists down even further within one year, and then to be in full compliance in September of 2015. Full compliance currently means no one would exceed a waiting list of more than seven days.

I'm happy to report that with this staff we've also assigned staff as part of the settlement from our rural clinics to help with these evaluations. We've also assigned staff from Northern Nevada Adult Mental Health Services to assist with nursing and medical needs at Lake's Crossing. So what was the wait list of around more than 30 out of Clark County, the wait list yesterday was 13. We have a plane scheduled next Thursday bringing seven more in. And so we're moving forward and making, I think, tremendous progress in the settlement.

That's dynamic, depending on how many people the courts order each week for treatment, but, again, our goals are everybody less than 21 days at the end of this month, everybody less than 14 days in 1 year, and everybody back to the 7 days in September 2015. What is magic about September 2015 as the Board knows, we've been working on multiple initiatives. We added 10 more beds to Lake's Crossing as part of the Governor's legislative budget. Those beds have come online. We're staffing an additional 10 on top of that. That's in the process of happening now, so we can run 56 beds in Lake's Crossing proper, and up to 30 in the Annex now. Again, assuming we can keep them all staffed.

We also demonstrated to the court that we're building -- remodeling and building Building 3A down south. The architect's report to me Monday morning was that we're 99 percent complete on that project. That will give us both additional civil beds and a forensic option in Las Vegas. We're having final staffing meetings with leadership today and we expect that we can open Building 3A somewhere between the 24th and the 31st of this month, so that option is coming

online. And then the ultimate option is by September '15 to bring on the Stein Hospital down south. We just got some preliminary construction numbers. They're over our construction estimate by about 20 percent, so we're meeting to figure out what we need to do to fine tune the construction estimate for the new Stein Hospital that also has forensic beds. And then we will need to staff that Stein Hospital at the 2015 legislature.

So I feel good about where we're at. I want to compliment the staff at Lake's Crossing, compliment the Attorney General's staff who helped us with this settlement, and obviously public defenders and justice -- excuse me, Magistrate McQuaid and Judge Du. I think it was a good settlement for us. And so we would respectfully request your concurrence that we -- these two folks and we may need them longer than the end of May, and then we'll have to come back and get that approval, but just depends on how well our recruitment is for additional psychological and administrative support.

Governor: Do you want more time?

Mike Willden: I think it's a two-step process. I have the ability for four months to come in with your concurrence, and then I think we have to come back in a second step and say it's going to last longer than 120 days, because my authority is only for 120 days.

Clerk: I think the Board -- well, I think -- but that's what's before the Board now.

Governor: Okay.

Clerk: But we can certainly, you know, when we come back, the Board can approve longer periods of time.

Mike Willden: We want to stay current so that we're in trouble with the court again, so we will do what we need to help engage the experts. And both of these recent retirees were experts in the field.

Governor: And, Mr. Willden, thank you for all your hard work and commitment to this.

Mike Willden: We've still got all oars in the water.

Governor: Yes, you do. But the addition of the beds in Las Vegas is going to be a tremendous help because now we're not going to have to fly these individuals here. And part of the issue is the scheduling of that airplane and seats available, isn't it?

Mike Willden: Absolutely. The plane from Clark County flies twice a month. You know, I think next week's -- the next flight as I indicated on the 20th, and then I think it's scheduled in April 3rd and 17th. So, yes, that is -- that compounds the situation. We may have beds available, but the plane isn't available to fly. We have made it clear in the settlement agreement that if the plane doesn't fly or it can't fly, then that's not a fault of ours, not a fault of the defendants. If we have a bed available, that stops the clock. You know, from the time the judge issues an order to when we have a bed available, that's the clock. Not when the plane flies.

Governor: Yeah. And how many -- what's the net new beds in Southern Nevada?

Mike Willden: I believe it's 42 new beds or 46 new beds in the forensic facility, new beds that we are building as part of the Stein Hospital. So in theory, again, we have 56 north, the forensic facility proper. We can run up to 30 forensic beds in what we call the Annex. And we would have 42 to 46 new beds in Stein Hospital forensic.

Governor: But that won't come online until--

Mike Willden: September of 2015 is the current estimated opening date.

Governor: But at least...

Mike Willden: Now, we won't run the 30 Annex up here. We'll go to really the goal would be Clark County defendants would be in Clark County and...

Governor: No. And you're anticipating my next question is that there'll be an exponential improvement in timing because we'll be able to keep the Clark County defendants there, rather than having to wait for...

Mike Willden: Correct.

Governor: ...you know, plane available, beds available.

Mike Willden: Correct. And weather's a factor always in the winter it seems like. Planes don't fly. They have a contract airline. It's not like we put them on a commercial airline. They're on a contract airline. And when weather is bad, weather is bad. We also, you know, we talk all the time. Dr. Nabors indicated, you know, we're transporting people on ground. Occasionally we're taking people back. And whenever we have an opportunity, we pick up and bring somebody else back. But it's not like we're bringing six, eight at a time. You can only bring onesies and twosies on ground transportation.

Governor: Well, and the other benefit is it's very, very expensive to fly people back and forth. So will the savings from the flights be able to utilize for perhaps more staff?

Mike Willden: The savings of the air flight is paid for by Metropolitan Police, Clark County. They pay the airline. So, I mean, certainly it's a benefit...

Governor: Save them money.

Mike Willden: ...savings to them.

Governor: What's the cost?

Mike Willden: I don't know if Dr. Nabors knows the cost of a flight.

Dr. Nabors: It's around \$10,000 a flight.

Mike Willden: \$10,000 a flight.

Governor: Mm-hmm.

Mike Willden: And we do two a month.

Governor: So that's money that can...

Mike Willden: Sometimes three a month.

Governor: ...go back to Metro.

Dr. Nabors: Mm-hmm.

Governor: \$10,000 a month, yeah. So there's some more savings there. I mean, the most important point is what you said, is Clark County defendants being able to stay in Clark County and it will expedite their treatment that's necessary, and then hopefully help with regard to their treatment and then ultimately the process within the courts.

Mike Willden: Correct.

Governor: Questions from Board members? Thank you very much, Mr. Willden.

Mike Willden: Thank you.

Governor: And you covered the taxation position as well, Mr. Mohlenkamp?

Clerk: I did, Governor.

Governor: And, Board members, any further questions with regard to Agenda Item No. 6?

Attorney General: I'll move for approval.

Secretary of State: Second.

Governor: Attorney General has moved for approval of the authorizations to contract with a current or former employee as described in Agenda No. 6. The Secretary of State has seconded the motion. Any questions or discussion? All in favor say aye.

Attorney General: Aye.

Governor: Aye.

Secretary of State: Aye.

Governor: Opposed no? Motion passes 3-0.

***7. FOR POSSIBLE ACTION – AUTHORIZATION TO APPROVE A PROVIDER AGREEMENT**

A. Department of Employment, Training and Rehabilitation – Rehabilitation Division

The Rehabilitation Division is requesting Board of Examiners' approval to modify the existing services provider agreement and associated procedures for the Vocational Rehabilitation and Bureau of Disability Adjudication programs.

Clerk's Recommendation: I recommend approval.

Motion By: Attorney General Seconded By: Secretary of State Vote: 3-0

Comments:

Governor: We will move on to Agenda Item No. 7.

Clerk: Thank you, Governor. So for consideration by the Board is the modification of a provider agreement. This is with the Department of Employment, Training and Rehabilitation. And this does a couple things. One and the largest thing that it does is it increases the threshold for these provider agreements that don't require Board approval from 100,000 to 200,000. And then on Page 8 of the actual documentation they have added some additional services that will be covered under Vocational Rehabilitation. And under Disability Adjudication they've added a few items, clinical testing, radiology, interpreter services, translation services. And then they've done some other general cleanup in the language that is more dictated by risk management and insurance related requirements, and so we didn't have any concerns. But the biggest -- the most meaningful change is it increases -- doubles the amount that a provider agreement can be before the Board has to approve it separately.

Governor: How many -- how many transactions do you think that will affect?

Clerk: You know, I don't know the overall threshold, how many additional or fewer contracts would come bid. But I haven't seen many of these come to the Board already, even at the 100 threshold. I mean, in my time doing this, I think I've -- I don't know if I've yet even seen any of them. So maybe that will increase the amount that they're giving to certain providers. And it allows them to do that without coming to the Board. So it might allow certain providers that are doing a good job for them or that they think are doing a good job allows them to maybe add additional business to those specific providers. Could narrow the field of people that are actually doing the work. That probably would be the outcome.

Governor: Any questions from Board members?

Secretary of State: No, Governor.

Governor: If there are none, the Chair will accept a motion for approval of Agenda Item No. 7.

Attorney General: Move for approval.

Secretary of State: Second.

Governor: Attorney General has moved for approval. The Secretary of State has seconded the motion. Any questions or discussion? All in favor say aye.

Attorney General: Aye.

Governor: Aye.

Secretary of State: Aye.

Governor: Motion passes 3-0.

***8. FOR POSSIBLE ACTION – CASH MANAGEMENT IMPROVEMENT ACT**

A. Office of the Controller – Payment to U.S. Treasury not to exceed \$17,162

The State Controller requests approval of payment to the U.S. Treasury not to exceed \$17,162 from the General Fund. This is the highest possible liability for 2013. The U.S. Treasury is reviewing the report and should have a final liability figure by March 16th. Payment to the U.S. Treasury is required by March 31st.

Clerk's Recommendation: I recommend approval.

Motion By: Attorney General Seconded By: Secretary of State Vote: 3-0

Comments:

Governor: We'll move on to Agenda Item No. 8, Cash Management Improvement Act. Mr. Mohlenkamp.

Clerk: So, Governor, we've seen this come before the Board a few times now. This is -- we reconcile at the end of the fiscal year whether we owe the federal government money or whether they owe us money. And typically there's a swing one way or the other. It's a matter of whether we've kept federal dollars longer than we were supposed to or whether we've not received federal dollars timely in our drawers and stuff, and so there's a reconciliation that's done. There's a single audit that entails. And then ultimately the Controller's Office comes back and says, "Okay, we want to be prepared to make that payment to the federal government." And that's what you have here.

They're estimating that the maximum amount they might have to pay is \$17,162. Their documentation indicates that they believe we're actually going to get \$5,000. So this is kind of one of those requests to be ready in case we have to owe the federal dollars.

Governor: But the fact that the spread is either we owe 17,000 or they owe us \$5,000 is a pretty good indication that we're right on the mark.

Clerk: It's pretty nominal, yeah.

Governor: Yeah.

Clerk: I mean, considering the amount of federal dollars we pull in, it's -- the fact that it's that close is actually kind of amazing.

Governor: Any questions from Board members?

Attorney General: Nope. I'll move for approval.

Secretary of State: Second.

Governor: Attorney General has moved for approval of Agenda No. 8. The Secretary of State has seconded the motion. Any questions or discussion? All in favor say aye.

Attorney General: Aye.

Governor: Aye.

Secretary of State: Aye.

Governor: Motion passes 3-0.

***9. FOR POSSIBLE ACTION – APPROVAL TO PAY A CASH SETTLEMENT**

Pursuant to NRS 41.037, the State Board of Examiners may approve, settle or deny any claim or action against the State, any of its agencies or any of its present or former officers, employees, immune contractors or State Legislators.

A. Department of Transportation – Administration – \$61,500

The department requests settlement approval in the amount of \$61,500 to resolve an eminent domain action that NDOT brought pertaining to a portion of real property necessary for the purpose of reconstructing the I-15 freeway from Blue Diamond north to Tropicana Avenue. The sum of \$63,500 was previously deposited with the Court and released to the property owners as a condition of NDOT acquiring occupancy of the subject property. Approval of this additional amount would bring the total to \$125,000.

Clerk's Recommendation: I recommend approval.

Motion By: Attorney General

Seconded By: Secretary of State

Vote: 3-0

Comments:

Governor: We'll move on to Agenda No. 9, Approval to Pay a Cash Settlement.

Clerk: And before the Board is a request for \$61,500, and this is in addition to additional dollars that had already been authorized pursuant to this specific item. I believe we have legal representatives and representatives from the department.

Governor: Good morning, Director Malfabon, Mr. Gallagher.

Rudy Malfabon: Good morning, Governor, Board members. What occurred on this project, this was the I-15 South Design-Build Project that was primarily funded by Las Vegas Division of Visitors Authority Bonds. It was a design-build process which means we hire a design-build team. The contractor hires a designer. And the design is not completely finished when we enter into the contract with the design builder. So what happened in this instance, we did know that we had to acquire the property and the Transportation Board approved the condemnation action. Subsequent to that, the owner wanted us, NDOT, to install the sewer line to his vacant land. We felt that it was not in our interest to delay the contract or the construction project because that would be very costly. And then after negotiations we determined there is standard Public Works policy and NDOT policy, so Clark County maintains this road, but it's standard policy for Public Works agencies to not allow cutting the new pavement for five years. So that was basically the position of the landowner was that he's going to incur additional costs and may not be able to cut the road for five years. And subsequently through negotiations we determined that to address potential liability for damages that it was best to proceed with a request to the Board of Examiners for this settlement.

Governor: And was the exposure greater than the amount that we're settling for? Do you know, Mr. Gallagher?

Dennis Gallagher: For the record, Dennis Gallagher from the Office of the Attorney General. Yes, our exposure was more than we're settling for Governor. And I just would like to point out that the Senior Deputy Attorney General Ruth Miller who's handling the case is on screen...

Governor: Good morning, Ms. Miller.

Dennis Gallagher: ...available for any questions.

Ruth Miller: Good morning.

Governor: Did you have any comments that you'd like to provide to the Board with regard to this case?

Ruth Miller: No, I do not.

Governor: Just in that -- I think Mr. Gallagher answered the question, but my question was obviously part of a good settlement is that we're able to resolve the case for less than what the demand or what the possible exposure would be. And in this case, is that what's happening here?

Ruth Miller: Yes. What happened once -- when we hired our expert appraiser, his damages came out higher than the landowner's damages. But our expert had offset those damages with special benefits, so the issue that would be remaining in litigation is whether or not special benefits applied. If the judge or the jury found that special benefits did not apply, then we would be subject to \$100,000 in damages in addition to the costs and expenses that the landowners -- that they incurred.

Governor: Not to mention the cost of litigation as well.

Ruth Miller: Correct.

Governor: All right. So in your opinion, this settlement's in the best interest of the state?

Dennis Gallagher: In this matter, Governor, we do believe it is in the best interest of the state and therefore recommend to the Board that you approve the settlement.

Governor: Thank you. Questions from Board members?

Attorney General: No.

Governor: Thank you very much. If there are no further questions, the Chair will accept a motion to approve a cash settlement in the amount of \$61,500.

Attorney General: Move for approval.

Secretary of State: Second.

Governor: Attorney General has moved for approval. The Secretary of State has seconded the motion. Any questions or discussion? All in favor say aye.

Attorney General: Aye.

Governor: Aye.

Secretary of State: Aye.

Governor: Motion passes 3-0.

***10. FOR POSSIBLE ACTION – VICTIMS OF CRIME FY 2014 1ST QUARTER, AND 2ND QUARTER REPORT AND FY 2014 3RD QUARTER RECOMMENDATION**

NRS 217.260 requires the Board of Examiners to estimate available revenue and anticipated claim costs each quarter. If revenues are insufficient to pay anticipated claims, the statute directs a proportional decrease in claim payments.

The fiscal year 2014, 1st Quarter, Victims of Crime Program report states they satisfied claims totaling \$4,431,120.99 in victim medical bills and claims, with \$1,435,054.79 paid out of the Victims of Crime Program account and \$2,996,066.20 resolved through vendor fee adjustments and cost containment policies.

The fiscal year 2014, 2nd Quarter, Victims of Crime Program report states they satisfied claims totaling \$13,817,152.38 in victim medical bills and claims, with \$3,213,017.53 paid out of the Victims of Crime Program account and \$10,604,134.85 resolved through vendor fee adjustments and cost containment policies.

The program anticipates future reserves at \$7.1 million to help defray crime victims' medical costs.

Based on the projections the Victims of Crime Program recommends paying Priority One, Two and Three Claims at 100% of the approved amount for the 3rd quarter of FY 2014.

Clerk's Recommendation: I recommend approval.

Motion By: Attorney General Seconded By: Secretary of State Vote: 3-0

Comments:

Governor: We'll move on to Agenda Item No. 10.

Clerk: Governor, the report before the Board, this is a quarterly report for the third quarter. And what you have here is a recommendation by the Victims of Crime Program to pay all three Priority One, Two and Three claims at 100 percent of the value. As you can see later on in the materials, it's actually the last page on here, it provides the financial position. And even after the claim payments, we would still be sitting on a very healthy reserve in this program. This is one - - you can see it's coming down, however, that we started off at almost 14 million, and we're, you know, be about 11 million based on the materials and the claims we're paying out. So we are seeing that the claims amounts are offset -- are more than the dollars amount. So there might be a point in time down the road where we have to reexamine paying all three priorities. But at this point we're in good shape to do so.

Governor: And I don't know if you know the answer to this, Mr. Mohlenkamp, but we rely on federal funding for this program. And do you know what the status of future federal funding is pursuant to the newly proposed budget?

Clerk: You know, I think Ms. Salazar is still there, I hope.

Rebecca Salazar: Yes, I am.

Clerk: And I'll ask her to directly address that. I do know that there were some challenges that I had heard about, but I'm not sure what's transpired lately.

Rebecca Salazar: What we've heard so far is that we're not in danger of losing any funding. Of course things can change at any moment, but as of now we're still expecting to receive grants like we have. We do expect them to decrease based on the amounts we've spent, but we still expect that to be a viable source for revenue.

Governor: Any other questions from Board members? Thank you, Ms. Salazar. Is this informational or do we...

Clerk: (Inaudible) to accept the report.

Governor: Okay. Is there a motion to accept the Victims of Crime FY 2014 1st Quarter and 2nd Quarter reports and FY 2014 3rd Quarter recommendation?

Attorney General: Move for approval.

Secretary of State: Second.

Governor: Attorney General has moved for approval. The Secretary of State has seconded. Any questions or discussion on the motion? All in favor say aye.

Attorney General: Aye.

Governor: Aye.

Secretary of State: Aye.

Governor: Motion passes 3-0.

***11. FOR POSSIBLE ACTION – LEASES**

Four statewide leases were submitted to the Board for review and approval.

Clerk's Recommendation: I recommend approval.

Motion By: Attorney General **Seconded By:** Secretary of State **Vote:** 3-0

Comments:

Governor: We'll move on to Agenda Item 11, Leases. Mr. Mohlenkamp.

Clerk: Governor, there are four leases for consideration, and I know you had requested some discussion on Items 1 and 2. I didn't get any other comments on that. Items 1 and 2 are both Health and Human Services, Division of Child and Family Services and Welfare and Supportive Services respectively. And the third item is the Nevada Arts Council. And then the final item is Department of Transportation.

Governor: No, and the only reason I brought up the first one, and perhaps the honeymoon's over, but this is the first lease that I've seen in a while that is above market, rather than what we've saved. And I know this is the relocation of the Division of Child and Family Services, but I suppose that what the market demands at this point.

Clerk: Well, you know, I think there's mixed information on this. I think we have people that are here to be able to speak directly to this. It does appear that we're on the higher side of the market here, and there's escalation clauses essentially every year going forward at about a 3 percent level. And so I believe your questions are valid.

Governor: Mr. Willden's indicating that there may be someone in Las Vegas to...

Mike Willden: Yes.

Governor: ...respond, yes.

Jeff Marrow: For the record, Jeff Marrow, ASL4 with the Division of Child and Family Services. This was a combination of a lot of moves going on. We've been at a property a long time and the space was not adequate for the staff we had. And with this move we were between two properties working closely with Buildings and Grounds. And we had quite a few tenant improvements which pushed the rate up on this property a little bit. But looking at it, the first three years of the contractor rate is lower than the current rate, if staying at the property.

Governor: Yeah, and as I said, it just may be -- I'm not questioning the need for you guys to grow and to get new space, and perhaps the absorption in the market is so great now that it's just real competitive and we can't get the deals that we got -- that we've been getting, I should say, for the past few years. But that was basically what I wanted from you was just a confirmation as to why that is. And is a 10-year lease typical for you?

Jeff Marrow: Well, we go anywhere between 5 and 10. With this particular property because of the tenant improvements pushing it out to 10 years for the -- to make sense for the landlord. The landlord also takes a risk on this because we always had the out-clause, if we don't get funding, we're out, and they've spent a lot of money on the tenant improvements.

Governor: Yeah, agreed. All right. Thank you very much. And then another one is a DHHS lease as well. I think the reason I brought that one up is because it's a 15-year lease. Although I understand that there are some options at the 5th and 10th year. So as long as we have flexibility as we move on and we're not locked in for 15 years, I'm comfortable with the lease. And I see Mr. Willden nodding.

Mike Willden: Mm-hmm.

Governor: Yeah, just for purposes of the record, if we just say -- have somebody say yes.

Sue Smith: Good morning. Sue Smith, Division of Welfare and Supportive Services.

Governor: Good morning.

Sue Smith: Yes, there are two options to renew for 5 years each making it a 15-year lease. The original 5-year and then two options to extend.

Governor: Okay. And there is -- you know, I will remark that there's savings of \$424,000 in the first 5-year period, so that's pretty significant amount.

Sue Smith: B and G did an excellent job for us.

Governor: So that's one of the biggest numbers I've seen on a lease, so that -- I guess that makes up the first one, Mr. Willden. That's all I have. Thank you.

Mike Willden: Thank you.

Governor: Yeah. And I'm fine with the...

Clerk: Governor, I'll just comment. My comment is about the 3 percent installation work for the first contract. This one as you can see in your materials has 2 percent, 4 percent and in some years a zero percent increase, and so it varies a little bit on this contract.

Governor: All right. Board members, any other questions with regard to the leases that are included in Agenda Item No. 11?

Attorney General: Move for approval.

Secretary of State: Second.

Governor: Attorney General has moved for approval. The Secretary of State has seconded the motion. Any questions or discussion? All in favor say aye.

Attorney General: Aye.

Secretary of State: Aye.

Governor: Aye. Motion passes 3-0.

***12. FOR POSSIBLE ACTION – CONTRACTS**

Twenty Two independent contracts were submitted to the Board for review and approval.

Clerk's Recommendation: I recommend approval.

Motion By: Attorney General Seconded By: Secretary of State Vote: 3-0

Comments:

Governor: We will move on to Agenda Item No. 12, Contracts.

Clerk: Thank you, Governor. For consideration by the Board we have 22 contracts. And this is one of, again, the lighter Agendas. I'm not sure how long this will last. I'm sure as we get near the end of the fiscal year you'll see some larger Agendas.

Governor: All right. And I had asked for 7, 8 and 18 to be held out. That's all I have. Board members, do you have any other...

Secretary of State: Nothing, Governor.

Governor: ...contracts you want to be called out? So let's begin with Agenda Item No. 7, Commission on Tourism. Good morning, Ms. Vecchio.

Claudia Vecchio: Good morning, Governor, Board members. The Nevada Commission on Tourism is part of the Department of Tourism and Cultural Affairs is requesting a contract amendment to its Burson-Marsteller contract. It's actually up to the amount listed here which is approximately \$582,864. And I just want to kind of explain how this works. When NCOT contracted with Burson-Marsteller it was as part of a three pronged integrated marketing effort. One of the pieces is public relations of which Burson-Marsteller's doing that as an agency. Another one is the digital and our website development, and a group called Digitari is doing that as a subcontractor to Burson-Marsteller. And the third is the creative, and that's the development and design of our new television commercials. And that is done -- it's originally done by Y&R, and now being handled by Oglev.

When we went through the purchasing process and identified Burson-Marsteller as the agency that would be doing this work for us, within the realms of the contract we did not include what this is really primarily for, and that is the payment to the Screen Actors Guild for use of talent in those commercials. It's a very normal cost of doing business with an agency at a national level. And up to this point it really has been paid for by the agency as part of their contract.

So there are several different types of union fees that we pay. We pay session fees which are those fees for the actors to be included in the actual commercial production. Those are paid to the actors the day we do the shoots, and that's all fine and dandy. There's another set of costs which are called holding fees, and those I've gone back and forth frankly with the agency about whether or not we need to pay those, because those are fees that hold these actors doing these jobs throughout the time that this campaign would -- between the times of campaign run. So if

our campaign runs, for example, April through July, for example, then our next campaign runs in November, the holding fees hold these people doing these jobs in these roles, if you will, through that time period between July and November. And this comes in -- this is important if you have an actual actor, actor who is playing a role that you don't want him to go out and play that same role for a competitor.

Again, I've gone back and forth on the need for this, because a fly fisherman's a fly fisherman, and I really don't care if he does it for -- but ultimately the cost for reproducing that piece of the commercial and reshooting it and doing all that is more than holding that -- the cost of holding these people throughout this length of time.

The third is the actual usage fees, and that's the fees that are determined and those are the most costly based on your media buy. So the number of times the spot runs and the various markets a spot runs and that sort of thing. So that is an estimation that we don't know until the buy is actually made. And right now we're actually making the Spring/Summer buy so it's the estimate -- we're estimating the amount of cost for that based on previous buys.

So these costs are odd in that they are not necessarily included in the overall fees paid to the agency because they really are just pass through fees under the Screen Actors Guild. So when you look at this number, there are two component of this. There is that talent fee number which is about \$385,000. And then there's another component of it back to the production company, Oglev, to refine the ads. So, again, I think a very normal cost of when you're going through a commercial production period to do a set of ads, to review them and see how they do in the market, this was the first time we were out with these ads, and to see how they -- how market responds. And I'll share that with you in a second. But we've found out that while we were doing that, that there were components of the ads that needed to be tweaked, totally normal, and so that's what this additional funds are for, to go back to those Spring/Summer ads, take out -- change the audio a little bit. It really is just a remix of the audio.

So that's about -- again, these numbers are up to numbers. I think that's going to be right around \$75,000. And then the talent fees will be somewhere between \$385,000 and \$400,000. The talent fees, again, being pass through the Screen Actors Guild, and the additional dollars to Oglev just to refine the ads. Does that make...

Governor: No, it makes perfect sense.

Claudio Vecchio: ...sense?

Governor: How are those ads doing?

Claudio Vecchio: The ads are actually doing incredibly well. And there are costs dealing with an agency at this level, but I think that the results really have been quite extraordinary. We are -- for the first ads, and they went out in Spring/Summer, our return on investment went from 19 to 1 to 22 to 1, so we're -- the ads are doing well. We boosted direct visitor spending. And this is direct spending to tourism related activities. Went from \$263 to -- wait, went from \$228 per visitor to \$263 per visitor year over year, so the numbers are really solid. My favorite piece of

this actually are the more sort of holistic reactions, and through our research report we know that people like these ads, that the don't fence me in concept appeals to them. They say that they learn enough from the new commercial to feel that it improved and broadened their image of Nevada and that it is definitely impacting their desire to visit.

So I think it is -- the ads are working. There are costs associated with involving a global agency, and that's kind of what we're fixing at this point. Again, they've been paying for these costs up to this point, but within the realm of this contract, we've kind of run out of those dollars (inaudible).

Governor: And we're going to use the same don't fence me in ad for Spring and Summer that we used last time, but with the remix of the sound?

Claudia Vecchio: Exactly right. Yeah, and we will continue to do production. Well, you only have one Spring and Summer ad and one Fall and Winter ad, and that's not enough. So during the next year we'll continue to do production on two new ads, and we do some 15-second ads and we have -- the whole video world is so important now to marketing that we will continue to use these people and other people in various ways. So these costs will continue through the next year. Our contract with Burson-Marsteller is up at the end of July. Oddly we got up one month into a new fiscal year. That's how it is. And we will look then at incorporating these costs into that next contract now that we can expect them and we know what we're up against.

Governor: Do we maintain the rights to the song?

Claudia Vecchio: No. The song is a Cole Porter song, so we have to pay for that. But we do maintain -- The Killers are still committed to working with us and so that's all going to be part of our campaign for sure, and probably in a bigger way than it has been now.

Governor: And one last question, is that app available yet? We were going to have an app where...

Claudia Vecchio: Yes.

Governor: ...somebody travels to Nevada, they hit the Nevada app and it gives them options and experiences that they can...

Claudia Vecchio: It is not available yet. That has been -- this contract has not been without some frustration, and the app is one of them. And they are committed, we are committed to having that done in the Spring. By the time this launches -- our new campaign will launch on April 21st. We anticipate having a revised website by then. Well, we will have a revised website by then. And this app will be completed as well.

Governor: So if I hit the app, it'll give me a calendar of events statewide of things I can do and places I can stay and places I can eat, things like that?

Claudia Vecchio: Absolutely. The app -- there are so many apps now that it will not only provide our information, sort of proprietary information, but it will also link you to other apps that already do that. So there's no reason for us to reinvent Google app that does that very thing. So I think it's going to be a really robust way for us to convey the brand, to provide traveler information and just really kind of grass roots, here's what's in your neighborhood. So it'll be a -- they're in the right -- going in the right direction. We just have not gotten this done from them yet.

Governor: All right. Thank you. Questions from other Board members?

Attorney General: No.

Governor: Okay. Thank you, Ms. Vecchio.

Claudia Vecchio: Thank you.

Governor: Next was Contract No. 8, Mr. Mohlenkamp.

Clerk: Thank you.

Governor: I think the purpose of my bringing that up is this is a part of that piece of our upgrading our technology in the state investment.

Clerk: Absolutely it is, Governor. We've got a couple representatives here. Mike Torvinen, he works with my office. And then we have a representative from EITS to be able to speak to this. But, yeah, absolutely is part of that process of both centralizing it and refreshing, yeah, our technology.

Governor: Good morning.

Mike Torvinen: Good morning. Thank you, Governor, members of the Board. I'm Mike Torvinen, Deputy Director for the Department of Administration. And next to me is Bruce Beamer with the Enterprise Information Technology Services. He's our phone guru. And very briefly, we had a consultant study a little before last session. And what they told us was we had probably three phone systems that were capable of handling the entire state, and they'd be happy to sell us more, but they really recommended against that. So we tried to hop on one of those systems and couldn't make that happen. So what this does is creates the new state core phone system that once all those other systems expire and the contracts expire, everybody will move onto this phone system.

So you can see the potential costs. This one -- what we're doing here is leasing the equipment for the phone system. It's called a tech refresh lease, so we'll have the most current technology. It'll be updated constantly with new software releases. And it's for five years. And so other contracts expire, they'll move onto this one, and we'll renew again in five years. But as you -- what I was going to say is this is about \$75,000 a month for this equipment. So if we eliminate two to three other systems at that price, we're talking some fairly serious money every month.

And right now we have several other state agencies ready to come on. Welfare had money to replace their phone system and they jumped on early. We'll be ready in about six months for everybody to start jumping on as they need this Department of Corrections will be moving on. And we're replacing a phone system that we cannot add one more phone to at this point. So this is a big step forward and a potential for significant savings as we centralize this whole process.

Governor: Well, and a necessary step.

Mike Torvinen: Absolutely.

Governor: And so there actually will be some -- we may even break even with those other systems falling off that we're paying for?

Mike Torvinen: I think so. Again, right now what we're doing here is we're going to pay \$75,000 a month for this phone system that will handle the entire state. There's already a couple of those existing. Again, we couldn't jump on for many, many reasons I won't bore you with, but as those other phone systems go away, they'll have to -- they can quit paying for those and they'll be on this one.

Governor: And then the other distinction here is historically we've been purchasing these phone systems versus leasing them, and so we get locked into some antiquated technology in that regard.

Mike Torvinen: Correct. The phone system we have now is not worth anything, so we're leasing this equipment. At the end of five years we'll renew the lease, go out to bid, get another lease for the new technology at that point. And it's a more efficient way to do technology, more cost effective.

Governor: Yeah.

Bruce Beamer: I was just going to say, the switches that are installed now, one Carson City, one in Las Vegas, the Carson City one was installed in 1998, the one in Las Vegas in 2000. They're two completely separate systems. The new system will be redundant, so if there's a failure in the south, the north will take over. If there's a failure in the north, the south will take over, which is not possible in today's environment. At Information Technology we're serving about 9,000 people right now that will immediately go onto the new system. And then from there is when we start consolidating the other ones on. So this will be a somewhat lengthy process because it is not something that happens overnight. We currently have about 56 locations around the state we're serving, so we have to update all of that, and that's what this lease will do. And at that point we'll be ready to take on the other entities that want to jump on. As Mike was saying, Department of Corrections, they're chomping at the bit. They...

Governor: So this does beg a question, why didn't we do this a while ago?

Bruce Beamer: I requested funding at the previous session, and nothing was forthcoming.

Governor: Oh, it was my fault then.

Bruce Beamer: Absolutely not.

Governor: No, and it's fine. It may have been a product of funding, but I guess the point being that this is -- this is a good thing that we're unifying and consolidating it.

Bruce Beamer: Right. And a good analogy I can use is cars. Got a lot of old cars that are out of production, parts are no longer available. Those older cars, instead of having to replace the entire car, you can bring the chassis over to us, we'll provide the engine and we'll provide the drivetrain for them. So instead of having to pay for an entire car, you're going to pay, you know, a little bit less.

Governor: Mm-hmm.

Bruce Beamer: So that's, I mean, a way to look at it as we bring people on. So is there a savings? Yes, multiple different ways, not only the actual hard dollar, but in the soft dollars also. You know, consolidate, you have fewer people taking care of the core systems, instead of lots of different people out there.

Governor: And what's your target date? When do you anticipate that this will -- we'll have that consolidation?

Bruce Beamer: We will be ordering the equipment tomorrow based on signatures today. It'll take six to eight months to upgrade the basic EITS, our 9,000 people. At that point during that time we'll be looking at the other locations, doing the engineering and design so they know what they're going to have to provide for us. And at that point we can start doing timeframes. Each one's going to be different. If you're here in Carson City, probably a little faster than if you're out somewhere else in the outstate. But, you know, it's going to be a two to three year process overall, because we have to wait until some contracts expire for existing equipment. And as soon as they expire, we'll be ready to move them onto the consolidated system.

Governor: So we won't have closets full of old phones anymore.

Bruce Beamer: No, there is -- I mean, think of your cell phone what it looked like in 1998, that's what we're still working with, basically that technology. And it's manufactured discontinued. We can't get support for it, so...

Clerk: Governor, one thing that I would just add, that this is -- this is one prong. It's a decent sized prong of a several prong approach we're taking statewide to try and do a better job with that overall technology. You know, we are also moving forward simultaneously with the centralized security process across the state. And that's ongoing and we're really rapidly moving that process forward. We're in the process of sending out an RFP to centralize our email system, and to get everybody onto a similar -- the same email system. I know that's been something that a lot of people have struggled with. And we're also now in the process of looking at our different data centers that are out there across the state and trying to look at a consolidation

strategy to bring those together to minimize the number of distinct data centers that we manage separately. So this is one very big step in overall process to try and get better efficiencies and run better in our technology world. And so we're -- I'm excited about this because I think it's been several months in the work and I want to compliment Mike and Bruce for really having the staying power, because this has been a very challenging process to get through.

Governor: Yep. Attorney General has a comment or a question.

Attorney General: So you're excited, I'm excited about it. So let me ask you this, what -- how is it improving communications? Let me give you an example. Just in my office, when I have conference calls between the Carson City and Las Vegas, depending on what end you're on, you have to mute one end of it just to hear the conversation that's going on. Is it going to improve our communication amongst the various agencies when we are doing things like conference calling and the hardware that we're using?

Bruce Beamer: There's multiple answers to that because of the connectivity between here and the south, depending what we're using, whether it's state infrastructure, whether we hit the public telephone network. There's things that -- you know, once we get beyond our switch, our box, we hit other carriers, so we're dependent upon them for access. There will be improvements internally, even with like conferencing. Right now a lot of times you have to call the state operators to set up the conference. The new equipment, you won't have to do that. You can have conferences. We can have up to 666 different conferences going at the same time if we want, or one 666 person conference, so there's a lot of things in there. But to your point specifically as far as transmission between the points, we should be improving it. And to Mr. Mohlenkamp's point, what we're trying to do in the future, throwing a quick pitch here, is we also have to look at upgrading our connectivity to all these other locations, because we've got some old technology there also. We need to step up the Ethernet connections which will allow voice over IP. So there's multiple steps to this that need to be implemented because frankly the state's kind of behind in their technology.

Mike Torvinen: And Enterprise Information Technology's currently working on that bandwidth also. Similar situation as the phone, we've maxed out our internet bandwidth, and they're in the process of purchasing more, so that should speed things up too.

Attorney General: Is this going to require state agencies to put a request in their budget for any of this hardware if they need now to migrate to this? Are we going to be made aware of that I guess?

Clerk: We'll be looking for two things. I mean, I think the Governor was pretty keen on looking at is there some cost savings to be achieved.

Attorney General: Right.

Clerk: Because we're running redundant phone systems. One of the things that happened in this is we did a study. A little while back we did a study and they looked at all of the disparate phone systems that were operating. And they recommended, "You don't need that. You know,

it's wasteful." So, yes, I think there will be some cost -- some connectivity cost probably, but then we're hoping that that will be offset by the savings. And then in going forward we'll just see the savings. So, you know, when we do this migration to a more centralized IT environment, and in this case in the phone environment, there is some -- there's some upfront costs that we have to bear, but the longer term savings should be much more than those costs. And so I think that's going to be case by case, what you're describing.

Attorney General: Okay. Okay.

Mike Torvinen: Last month you approved the service part of this whole system, the carousel contract last month, and they are in fact working with Corrections and Welfare now designing their system so that when they have this completely installed, they'll be able to start moving forward very quickly with them. So it's a two prong, service and equipment.

Governor: Any further questions? Thank you very much. Appreciate it. Then the only other contract I had on was 18. And, again, this was more of a opportunity to highlight kind of how antiquated our system was and the upgrade here.

Clerk: Yeah, and, Governor, I can speak directly to this having worked at the Gaming Control Board for a number of years. They're using the system that was there when I first started my state career. And...

Governor: When was that, Mr. Mohlenkamp?

Clerk: Well, 1986. And their system was a few years old at that point. And so they are looking to upgrade their primary licensing system, the system that they use to manage all of the data that they have. It's an old Cobalt based system. And the last people that could support this are currently retired as we speak. And so...

Governor: So there's no outside entity that could even work on this because they're...

Clerk: You know, I'm not saying that you probably couldn't find somebody, but I think it would be costly and difficult. And so this is the first of a three phase process. As you know we're dealing with so many different IT challenges in the state, and this is the first in really a three step process for the Gaming Control Board to refresh and replace that system that they rely on for, like I said, all of their licensing data and all of the information that they rely on to make sure that they're keeping watch over that industry. And so I'm personally excited about this because of my experience having been with Gaming for so long. And you'll see going forward in the next budget request, and then I would assume the budget request following that, incremental request to replace that Cobalt based system. I think the initial estimate was -- it was going to be about \$5 million.

Governor: Now I'm looking at this system was initially developed in 1982, so I guess you could say we got our money's worth.

Clerk: Yeah, yeah. No, I mean, you think about where we were then from a computer standpoint. And so...

Governor: I remember those little Apple computers that were those first home computers, so yeah.

Clerk: Yeah, so this is exciting. This is something that's going to be I think a trend for the state in general. As we go forward to have to refresh our technology, this is an extreme example, but we have a number of places where our systems are becoming older and less efficient. And we're looking at coming up with a better comprehensive strategy for replacement. As opposed to everybody for themselves. More of a controlled process so that as we're preparing to replace one system, we're looking at other groups and trying to come up with a more collaborative approach. So I think you'll be -- I'll be looking to that process to help educate us better as we go forward.

Governor: Thank you. I appreciate it. It's not an easy area, but one that we need to pay attention to. All right. If there are no questions on Agenda Item No. 12, Contracts 1 through 22, the Chair will accept a motion for approval.

Attorney General: Move for approval.

Secretary of State: Second.

Governor: Attorney General has moved for approval. The Secretary of State has seconded the motion. Any questions or discussion? All in favor say aye.

Attorney General: Aye.

Secretary of State: Aye.

Governor: Aye. Motion passes 3-0.

***13. FOR POSSIBLE ACTION – MASTER SERVICE AGREEMENTS**

One master service agreement was submitted to the Board for review and approval.

Clerk's Recommendation: I recommend approval.

Motion By: Attorney General **Seconded By: Secretary of State** **Vote: 3-0**

Comments:

Governor: We'll move on to Agenda Item 13, Master Service Agreements. Mr. Mohlenkamp.

Clerk: Governor, there's a single master service agreement for the Board to consider. This is FIA Card Services. And this is for travel type expenditures? So any questions from Board members on this one?

Governor: Yeah, I have no questions.

Attorney General: Unh-unh.

Governor: The Chair will accept a motion for approval.

Attorney General: Move for approval.

Secretary of State: Second.

Governor: Attorney General has moved for approval of Agenda Item 13. The Secretary of State has seconded the motion. All in favor say aye.

Attorney General: Aye.

Secretary of State: Aye.

Governor: Aye. Motion passes 3-0.

14. INFORMATIONAL ITEM

Pursuant to AB 41 of the 2013 Legislative Session, the Clerk of the Board may approve all contract transactions for amounts less than \$50,000. Per direction from the August 13, 2013 meeting of the Board of Examiners, the Board wished to receive an informational item listing all approvals applicable to the new threshold (\$10,000 - \$49,999). Below is a list of all applicable approvals for contracts and amendments approved for the month of February.

CONTRACT #	STATE AGENCY	CONTRACTOR	CONTRACT/AMENDMENT	AMOUNT
15268	Department of Administration – State Public Works Division	Fred McConahay dba West Coast Truck & Equipment	Contract	\$41,684
Contract Description:	This is a new contract to provide pick up, repair, and return of the generator located at the Grant Sawyer Building, 555 E. Washington Avenue, Las Vegas, Nevada.			
12684	Department of Administration – State Public Works Division	Gen Tech of Nevada, Inc.	Amend	\$24,000
Contract Description:	This is the fourth amendment to the original contract which provides service, inspections, maintenance and as needed repairs to all automatic transfer switches, and to the generators and fire pumps at the Grant Sawyer Building, located at 555 E. Washington Avenue and the Campos Building, located at 215 E. Bonanza in Las Vegas, Nevada. This amendment increases the maximum amount from \$74,755.78 to \$98,755.78 to continue needed maintenance and repair services through the term of the contract.			
12860	Department of Health and Human Services – Division of Child and Family Services	Cornerstone Programs	Amend	\$21,870
Contract Description:	This is the first amendment to the original new contract, which provides necessary facilities, equipment, personnel and staff training that will satisfy the delivery of required services and programs conducive to the rehabilitation needs of either male or female juveniles while maintaining sight and sound separation from adult offender populations. This amendment is to increase the current contract by \$21,870 due to an error in calculating the original contract total amount.			

CONTRACT #	STATE AGENCY	CONTRACTOR	CONTRACT/ AMENDMENT	AMOUNT
14708	Governor's Office of Economic Development	Board of Regents – UNR	Amend	\$35,110
Contract Description:	This is the first amendment to the original interlocal agreement that provides pass-through funding from the Department of Employment, Training, and Rehabilitation to the Governor's Office of Economic Development for the Nevada System of Higher Education's Nevada Industry Excellence training programs for Nevada businesses. This amendment increases the value of the agreement by \$35,110 to \$635,110 from \$600,000.			
13801	Department of Conservation and Natural Resources – Environmental Protection	McGinley & Associates, Inc.	Amend	\$48,000
Contract Description:	This is the third amendment to the original contract, which provides services to aid the state in conducting investigations of soil, groundwater and surface water contamination resulting from leaking underground storage tanks throughout the state. This amendment increases the maximum amount from \$2,810,885 to \$2,858,885 to implement database improvements to allow access to UST database information during field inspections, improve inspector efficiencies, field-printable compliance reports and improve accuracy of the database per attached proposal.			
15332	Department of Administration – State Public Works Division	Rounds Engineering, Ltd.	Contract	\$28,570
Contract Description:	This is a new contract to provide a feasibility study document with soils report for the HVAC and electrical upgrades at the Washoe County Armory located at the Reno Stead airport. The study shall determine the feasibility of converting the HVAC system to a ground source heat pump system with wellfield. The vendor will also provide a feasibility of adding a photovoltaic system capable of handling 75% to 80% of the building's electrical power consumption; Project No. 14-A020; Contract No. 94193.			
15334	Department of Administration – State Public Works Division	Kelly Mier Architect	Contract	\$16,325
Contract Description:	This is a new contract to provide professional architectural/engineering services for the sidewalk replacement and restroom remodel at the National Guard Recruiting Center at Plumb Lane in Reno, Nevada; Project No. 13-S02-G; Contract No. 94237.			
15245	Department of Conservation and Natural Resources – Environmental Protection	The Nature Conservancy	Contract	\$25,127
Contract Description:	This is a new contract for the Nature Conservancy, a non-profit organization, to develop, implement and assess educational workshops and special events that promote awareness of watershed concerns and non-point source pollution issues at the Whit Hall Interpretive Center located at River Fork Ranch in Douglas County, Nevada.			
15124	Department of Training, Employment and Rehabilitation	Board of Regents - UNR	Contract	\$29,250
Contract Description:	This is a new interlocal agreement to provide Professional Development training for Washoe County School District staff as part of the Customized Employment training for the Vocational Opportunities for the Inclusive Career Education (VOICE) Program.			

CONTRACT #	STATE AGENCY	CONTRACTOR	CONTRACT/ AMENDMENT	AMOUNT
15257	Department of Administration – Enterprise IT Services	Solutions II, Inc.	Contract	\$12,740
Contract Description:	This is a new contract to provide data erasure services for two (2) Symmetrix DMX 3 to ensure a secure data migration by rendering data unrecoverable from the source arrays in order to mitigate the risk of information dissemination.			
14127	Department of Administration – Enterprise IT Services	Clark County Treasurer	Amend	\$20,000
Contract Description:	This is the first amendment to the original Revenue Intrastate Interlocal agreement, which provides for rack space at Apex Peak in Clark County. This amendment was provided for Clark County so they could pay the Legislatively approved amounts for FY 2014 and FY 2015. The original contract provided prior 'tentative' amounts for FY 2014 and FY 2015. The overall maximum amount of the contract has not been changed.			
15205	Department of Administration – Enterprise IT Services	Sirius Computer Solutions, Inc.	Contract	\$21,000
Contract Description:	This is a new contract to provide a properly working storage unit for the remaining AIX applications.			
15076	Department of Administration – Enterprise IT Services	Energys Delaware, Inc.	Contract	\$27,600
Contract Description:	This is a new contract to provide installation of 24 each OPzV3000-2V, 3065 amp hour, 2 volt battery for Hickison Summit solar powered microwave communications site near Austin, Nevada, which includes installation in existing racks. Due to battery leakage, haz mat clean up as well as cleaning of the racks and painted is required.			

Governor: We'll move on to Agenda Item 14, Informational Item, Contracts. Mr. Mohlenkamp.

Clerk: So 13 items this month for your review for information. And I didn't receive any questions or comments on these, but as always if there's anything that's showing up on here that gives you pause, it's -- we always have the ability to pull them into the primary contracts. So when you guys get your materials, if you think something is on an informational item that you would like to have considered by the Board, please let me know, you know, so that -- I think we can always move it -- it doesn't have to be approved by the Clerk. It can be considered by the Board.

Governor: No, and I understand that. And I know probably say this every month, but the benefit of this is the people we contract with don't have to wait, and the agency, a couple months to get this on a -- to hit an Agenda, and it just makes it more efficient. So I appreciate it and I think that this new system is working extremely well. Any other questions on that item? All right.

15. BOARD MEMBERS' COMMENTS/PUBLIC COMMENTS

Governor: And we'll move to Agenda Item 15. Any Board member comments? Is there any public comment here in Carson City? Any public comment from Las Vegas?

***16. FOR POSSIBLE ACTION – ADJOURNMENT**

Clerk's Recommendation: I recommend approval.

Motion By: Attorney General Seconded By: Secretary of State Vote: 3-0

Comments:

Governor: And Agenda Item 16, is there a motion to adjourn?

Attorney General: Move for adjournment.

Secretary of State: Second.

Governor: Attorney General has moved. The Secretary of State has seconded. All in favor say aye.

Attorney General: Aye.

Secretary of State: Aye.

Governor: Aye. Motion passes 3-0. The meeting is adjourned. Thank you, ladies and gentlemen.

Attorney General: Thank you.

Respectfully submitted,

JEFF MOHLENKAMP, CLERK

APPROVED:

GOVERNOR BRIAN SANDOVAL, CHAIRMAN

ATTORNEY GENERAL CATHERINE CORTEZ MASTO

SECRETARY OF STATE ROSS MILLER

MINUTES
MEETING OF THE BOARD OF EXAMINERS

March 18, 2014

The Board of Examiners met on Tuesday, March 18, 2014, in the Guinn Room on the second floor of the Capitol Building, 101 N. Carson St., Carson City, Nevada, at 2:30 p.m. Present were:

Members:

Governor Brian Sandoval
Attorney General Catherine Cortez Masto
Secretary of State Ross Miller
Jeff Mohlenkamp, Clerk

Others Present:

Shawna DeRousse, Silver State Health Insurance Exchange
Mike Willden, Department of Health and Human Services
Steve Fisher, Silver State Health Insurance Exchange
Kevin Kelly, Deloitte Consulting
Greg Vitiello, Xerox
Judy Felhaber, Xerox
Mary Woods, Department of Health and Human Services

1. PUBLIC COMMENTS

Comments:

Governor: Good afternoon, ladies and gentlemen. I'll call this special Board of Examiners' meeting to order. We have one item on the Agenda, but before we get to that, first I'd like to call for public comment. Is there any member of the public that would like to provide public comment to the Board here in Carson City? Is there anyone present in Las Vegas that would like to provide public comment to the Board?

Attorney General: No, Governor.

Governor: And, Mr. Secretary of State, I understand you're participating telephonically. Can you hear us loud and clear?

Secretary of State: Yes, I can, Governor.

Governor: All right.

*2. FOR POSSIBLE ACTION – CONTRACTS

One independent contract was submitted to the Board for review and approval.

Clerk's Recommendation: I recommend approval.

Motion By: Attorney General **Seconded By:** Secretary of State **Vote:** 3-0

Comments:

Governor: Then let's move to Agenda Item No. 2, which is a contract between the Silver State Health Insurance Exchange and Deloitte Consulting. Mr. Mohlenkamp.

Clerk: Thank you, Governor. The one item on the Agenda today is a request from the Silver State Health Exchange to contract with Deloitte Consulting LLP to come in and provide an assessment and an evaluation, it's essentially a two-step process, of the Exchange's difficulties and specifically the IT solution that has been implemented. They're going to come in and essentially do a gap analysis. They're going to come in and identify where the weaknesses are, where things are working well and are functioning either near or at where they need to be, and then give us some solutions going forward.

As you know full well there's been numerous challenges that we've had since we went live with the system. And quite honestly we haven't gained the traction at making improvements that we expected along the way. There's been several opportunities, options that we've looked at. And the Board, the Silver State Health Exchange, the Board approved last week to move forward with this assessment process. And obviously that's subject to this process, the Board of Examiners' approval.

A few things that we looked at to make sure that we could properly legally move forward today were the options of going directly to Deloitte. So I consulted with the purchasing administrator, Greg Smith, and went through that. And we're using a professional services exemption to move forward with this contract with Deloitte.

And the reasons -- there are a few reasons why we believe that this is appropriate and adequate. One is Deloitte has a lot familiarity with the state. They have been involved in setting up the Eligibility Engine, have great familiarity with how that engine corresponds and connects with the Exchange, the BOS system. Deloitte was a bidder in the RFP that was awarded to Xerox initially. And they were the second place bidder by a very close margin. It was 815 to 811, so it was that close as far as the bidding, and so they would've been the second place bidder to begin with.

Third, and importantly, is the time necessary to bring this up to speed. If we were to go out with an RFP, we would be looking at a period of at least three to five months to be able to bring in another vendor. And then lastly, and I think Mr. Fisher will be able to speak to this, Deloitte has a proven track record of success in other states dealing directly with exchanges, and they've been involved in numerous examples of other states where they've been successful at implementation. And so they don't have to start from square one. They have a track record.

And we'll be able to get into further details if there's any questions from the Board on what allows us to move forward with this essential professional services exemption. Just to set the table for you, I believe Mike Willden and Shawna DeRousse are going to come up and provide some background, some history, a bit of a timeline that you have in front of you to explain to the Board how we got to where we are. And then Mr. Fisher is going to follow-up. He's the new executive director of the Silver State Health Exchange. He's going to come up and talk about the Deloitte option, the contract that's before you, and why we believe that that's the best next step for us to take in trying to make sure that we have a functional Exchange that can properly enroll people and do what we need to do. And with that, Governor, I'll leave it to you if you want to move on with the presentation.

Governor: Yeah, I obviously will have several questions, and I've had an opportunity to review the documents that came with this in terms of what you've essentially covered with regard to the expertise and the qualifications of Deloitte. But when Deloitte representative's here, I'll ask those questions. And we also have Xerox representatives here today as well, correct?

Clerk: I believe so, yes.

Governor: Okay. Because I'll definitely want to hear from Xerox as well, in addition to the individuals that you have identified. So why don't we get started. I think it is important for us to put in perspective where we are right now and how we got here. And so why don't we have the first two individuals come forward with regard to the Exchange. Ms. DeRousse, I suppose you should go first. And I know that you've passed out -- and, Madam Attorney General, do you have a copy of this document that's titled Timeline of Events?

Attorney General: Yes, I do, Governor.

Governor: Okay. I don't know. Given that you're participating telephonically, Mr. Secretary, do you have a copy of that document?

Secretary of State: I do not. I only have the packet that was provided in advance.

Governor: All right. So, you know, we could probably be here all day if -- in terms of how we've gotten here, but essentially I'd like you to try to give as brief a presentation as you can, but at the same time, you know, pull no punches. I mean, we're here to get facts. We need to understand why we're in this place that we're in which will help us to better appreciate why this contract with Deloitte is so important. So why don't you give us essentially your presentation with regard to the Exchange and how we got here.

Shawna DeRousse: Okay. Thank you very much. For the record, Shawna DeRousse. I think some of you know more than others regarding the Exchange and what we've been through, so I tried to put together some information that would give a general understanding of what we've done over the last year. As you know in August of 2012 this body approved the Xerox contract to develop the website for the Silver State Health Insurance Exchange. And this was to bring forth a marketplace for health insurance plans to Nevadans through the Affordable Care Act. They should've been able to shop. They should've been able to have their advanced premium tax credit calculated. They should've been able to pay for their shopping. And that information should've then been transferred to the carriers. This was the big picture of what we were trying to do.

In addition, Xerox was to provide a call center and the services associated with that. They were to provide the financial management. All of the aggregated premiums, if a family had Medicaid applicants, if a family had children in a CHIP program, plus they purchased a qualified health plan, they should be able to get one bill. They should be able to pay the Exchange, Nevada Health Link, and then the Xerox process would've then distributed those funds to the appropriate parties. They were supposed to look at documentation that was provided to prove or to document a person's right to be on the Exchange and to receive those premium tax credits.

So we started down that path in August of 2012. And when you have essentially 14 months to do a very, very large IT project, it was hurry up and get as much done in a timeframe as you possibly could. I think that in February of 2013, which is just a couple of months later, that was the first indication that we had some issues. In February we were told that one of the subcontractors, that was Choice Administrators, that worked for Xerox was having some problems. Choice Administrator -- if we look back at the RFP and the response from Xerox, Choice Administrators was the subcontractor who was going to perform 95 percent of the functionality surrounding the documentation, the finance management, the online marketplace functionality. And when that much of the work is put in with one vendor, when that vendor starts to fall behind, it is definitely a serious prospect.

Governor: And let me interrupt you real quick. Did we know at the time we gave the contractor, was it part of Xerox's presentation that they'd be outsourcing that piece of the work to Choice?

Shawna DeRousse: During the RFP approval process, there were several subcontractors that were included in the Xerox process, so, yes, we did know that Choice, KPMG, others were part of the process.

Governor: And just so I'm clear, Xerox advised the Exchange that Choice wasn't getting it done?

Shawna DeRousse: Correct.

Governor: Okay.

Shawna DeRousse: Xerox came to the Exchange and spoke with us and let us know that there were some issues and that they were behind schedule. And when you only again have 14 months, time is crucial. Xerox stated that they had a plan to catch up, they had a plan to take over those services that Choice had fallen behind on, and that they, Xerox, put forth kind of a red or high risk status on some of these items, like the development of the financial management process, indicating that they realized that there was a problem there. So over the February through June timeframe, very generally here, they worked to get that going and to take up the slack, I guess you would say, from Choice.

In July we looked at the Exchange staff, the Xerox staff. We looked at where we were and we looked at had we been able to make up that, you know, where we had slid back, and we were very concerned that we had not been able to gain the ground that we thought we could gain. Xerox staff at that point I think were just not enough. The resources were not there. And we had to sit down and take a look at the whole process and say, "What did we absolutely have to have on 10-1 to go live? And what kind of functionalities that were maybe the nice to have things that we could put off until a little bit later?" At that point the decision was made to put things like web chat or some of those types of things off. We also looked at things that from October 1 through November 15th we didn't necessarily need some of the qualifying life event functionality, and we had a little bit more time between October 1st and November 15th to get those things up and running. So we put together plan to do that, to still go live and still get it done, but possibly put things off a little bit.

Governor: And at the time, did you tell them, "Okay, but this isn't good, this isn't good enough"?

Shawna DeRousse: Absolutely. We asked them to bring in more resources. We asked them to go to their management, to their top levels of Xerox and ask for additional resources, because if Choice wasn't going to do their part, they had to make that up somewhere. They had to bring in new people to do that.

Governor: And were you satisfied that they did that?

Shawna DeRousse: At the time we were told that they were asking for those additional resources. Now it's very easy to see that the additional resources did not come as soon as they should have.

Governor: Okay.

Shawna DeRousse: Also in July a big issue that happened was that our partnership with Welfare and Supportive Services, they were looking at what we were doing, and they expected us to be able to process all Medicaid applications for the State of Nevada. And they were looking at where we were and where we were especially with our testing or lack of testing, and they called out a red flag and said, "We don't believe that you're going to be able to do this." And at that point in time a decision was made really to rally around that process. And a lot of our resources were pooled or diverted to making sure that those applications would be able to be processed on 10-1 and that we could get those Medicaid applications through. So a large portion of our focus for July and August really was on the Welfare and Supportive Services functionality. In August...

Attorney General: Governor, can I -- may I ask a question? This is Catherine Masto. So just to follow-up on some more of what happened there in July. So is it safe to say then that all of the resources then from -- were diverted to the Medicaid process and no longer any work being done on the other functionality pieces that were necessary to get the Exchange up and running?

Shawna DeRousse: I would say that all is an absolute statement, and probably not all, but a large portion of the resources were diverted to making sure that that functionality would be up and running on 10-1. And I would say that the other portions of the Exchange on the individual qualified health plan side probably did not get as much attention then as it should have.

Attorney General: So the additional resources that Xerox said that they were going to put towards the Exchange, did those additional resources also go towards the Medicaid process and not to the qualified Exchange process during this timeframe?

Shawna DeRousse: In July when we went to Xerox and asked for additional resources, the answer at that point in time was we will get additional resources. But there is an onboarding process. You have to bring new people in. You have to bring them up to speed on the project. They have to understand what their job is supposed to be. And so asking in July and getting in July is two different things.

Attorney General: So...

Shawna DeRousse: To bring -- I'm sorry.

Attorney General: Okay. No, go ahead, I'm sorry.

Shawna DeRousse: To ask for those additional resources, we knew we probably wouldn't get them in July. We knew that we would probably get those in August.

Attorney General: So is it safe to say that the diversion of most of the resources towards that Medicaid process, that the state supported the diversion of most of those resources towards the Medicaid process?

Shawna DeRousse: I would say that the Exchange staff absolutely knew that we had to get that process done and that we supported that at the time, yes.

Attorney General: Okay. Thanks.

Shawna DeRousse: So in August then, of course we're getting closer and closer to 10-1, we started having daily status meetings, not only with the Xerox or Exchange staff, but Welfare and Supportive Services staff, Deloitte staff. We worked very, very closely as a team to try to get as much done in as timely a fashion as we could. We actually even had meetings to determine whether 10-1 was a viable date. You know, could we get this done in the manner that Nevada deserved to show that we could serve our people by 10-1? We did make the decision to go live on October 1st.

Governor: And let me interrupt you there. So by this time it was apparent that those new resources, additional resources didn't arrive?

Shawna DeRousse: So my next statement would be in August a new subcontractor, Cognizant, was brought in with development staff to help with the functionality of the system, to bring it up as quickly as possible. So we did get new developers from Xerox in August.

Governor: But that was -- were those developers -- so first we had Choice. Choice didn't work.

Shawna DeRousse: Correct.

Governor: Xerox came in and said, "We'll handle it." And then they decided, "Oh, no, we need to get Cognizant to come in and perform that function."

Shawna DeRousse: I think that Cognizant was brought in -- and we can ask Xerox this, but I think that Cognizant was brought in as a support activity and not as a replacement to Choice. So even though Choice had said, "We can't do as much as we thought we could," maybe they bit off more than they could chew, Choice was not gone 100 percent. We still have some team members from Choice on our team, because we needed their expertise. This was their platform. This was their functionality of their COW Choice system that was part of the presentation that was demonstrated to us that we released. So they are not gone 100 percent.

Governor: But I'm hearing Cognizant for the first time in the fall...

Shawna DeRousse: Yes.

Governor: ...of 2013.

Shawna DeRousse: Correct. August of 2013.

Governor: Okay.

Shawna DeRousse: So September of 2013 was a flurry of activity. It was testing. It was working with Welfare and Supportive Services. It was Cognizant working as fast as they could to get as much done as they could so that we could go live on 10-1, which we did do. And of course we had a lot of people come to our site on 10-1. We had some issues right away of course, and we worked through those issues. October, I wouldn't say it was a successful month, but it wasn't as unsuccessful as November or December were.

Governor: But that was the time when some of the other warts started to show, correct, in terms of staffing at the call center?

Shawna DeRousse: A little bit later.

Governor: Okay.

Shawna DeRousse: Absolutely. A little bit later. I think the point -- we thought we could get to 10-1. We thought we would all breathe of a sigh of relief that we've gone live and now we would have a chance to work on some of those things that we said we would put off until November. But what -- you're right. And what started happening is that we actually started having to fix the bugs. And when you're chasing the bugs, then you don't have a chance to go build the rest of the system that you need to build.

Governor: So in other words we were -- you were -- we were discovering a lot of new issues that weren't on the list before you went live.

Shawna DeRousse: Absolutely.

Governor: Okay.

Shawna DeRousse: Absolutely. In November...

Attorney General: Governor, oh, I have one quick question.

Shawna DeRousse: I'm sorry.

Attorney General: So isn't it normal process to do some -- have a testing phase before you go live? Was there ever a testing phase of any of the functionality parts of the Exchange?

Shawna DeRousse: There was a testing phase. It was...

Attorney General: When did that occur?

Shawna DeRousse: It occurred throughout that summer period, but I would say that it was severely truncated. It was much shorter than it probably could've been. You know, when --

again, when you're trying to put this large of a project into 14 months, everything got squished together and we didn't probably spend as much time on that testing as could've been.

Attorney General: Okay. Thank you.

Shawna DeRousse: In November of 2013, if you recall, healthcare.gov went down. They took down their site. And whether Nevadans thought that healthcare.gov and Nevada Health Link were the same or not, we actually saw a lowering of the number of people who called. The numbers show that fewer people went on our website at the same time. Again, we tried to work on those bugs at that time. But more and more bugs started coming in. And November was one of the worst months I think for the issues that sprang up. And people just could not get through. And when you have fewer people that can't even get through, that of course is a problem.

In December of 2013 healthcare.gov came back up. And whether or not it was, again, directly related to Nevadans thinking it was the same as Nevada Health Link, we were slammed. This is when we started hearing the two hour call times at the call center. People couldn't get through on our website. We were just overwhelmed. It was at this point that Xerox started loading up on call center employees. And we requested additional staff. They started bringing in additional staff. Again, you've got to train somebody to know how to answer the phone, what to say, and that takes time as well. If we go back to December and we look at when actually people started coming in, I think you saw the largest increase of call center staff right after the first of the year. There probably wasn't enough people there in December. That's why...

Governor: So in December, were there approximately 50?

Shawna DeRousse: Correct.

Governor: And then what was the ramp up into January?

Shawna DeRousse: The ramp up, we jumped up to a little over 100 right after the first of the year, with promises of going to 150 and even higher. Recently we've been at about 237 people over the last month and a half, once we got people through the training and with that ability to be able to answer the phone calls.

Governor: But it became pretty obvious that 50 -- that what was conceived in the beginning at 50...

Shawna DeRousse: Just wasn't adequate.

Governor: ...is clearly inadequate.

Shawna DeRousse: You are correct. In January of 2014, now we've gone live with coverage dates. People expected to have their coverage effective on January 1. And in many cases we had a very difficult time doing that. Sometimes it was, you know, you applied and we processed your application very late in December, because we pushed some of those dates back, as did the

federal government, but there are people today who still have applied and paid for their plan and do not have that January 1 start date like they should have.

Governor: Well, it begs the question, why?

Shawna DeRousse: Because the functionality wasn't there.

Governor: And if you're saying they still don't have them.

Shawna DeRousse: So obviously we've got 22,000 -- a little over 22,000 people who have gone through and purchased plans today. So it's -- it is hard to understand how could 22,000 people get through and another 22,000 people not get through.

Governor: I don't want to jump all over because I want to stay...

Shawna DeRousse: Sure.

Governor: ...chronologically balanced. So you have 22,000 people that have paid and have received their card. What is the universe of people that have signed up but have not paid? What's the total there?

Shawna DeRousse: That have not paid?

Governor: Right.

Shawna DeRousse: So how many pending?

Governor: Yes.

Shawna DeRousse: We have a little over 10,000 pending right now, where they've picked a plan, they've put it in their cart, but they haven't actually paid for their plan.

Governor: So the total right now is 32,000 people that signed up?

Shawna DeRousse: Yes. Now, I will say there's many more than that who have gone through the application process and received an eligibility determination, but haven't gone as far as picking a plan and putting it in their shopping cart.

Governor: And how many is that?

Shawna DeRousse: I am sorry. I don't have -- oh, excuse me. We have Medicaid -- excuse me, qualified health plans with APTC, we've gone -- 69,507 people have received that eligibility determination. So just doing the math backwards, if we pull about 33,000 off of that, you've got 36,000 left, people who've received that.

Governor: But in a perfect world, at least as of today, the maximum would be 69,507 people?

Shawna DeRousse: Qualified health plans with APTC. In addition to that we've got about 38,700 people who have been eligible for qualified health plans without APTC.

Governor: Okay.

Shawna DeRousse: So they would pay full price.

Governor: So that gets us over 100,000.

Shawna DeRousse: Correct.

Governor: Okay. And then I'm going to save the Medicaid conversation for Director Willden, but please proceed.

Shawna DeRousse: So with the...

Attorney General: Actually, Governor, can I ask...

Governor: Yes.

Attorney General: ...one more question...

Governor: Sure.

Attorney General: ...on the heels of that? So there are 22,000 people that have purchased plans. Out of those 22,000 people who have purchased a plan, how many do not have insurance, or are covered under insurance?

Shawna DeRousse: The 22,000 people that have paid, those people have been transmitted to the carriers, the medical carriers that are on the Exchange. And either the carriers have provided all of those cards or they are in the process, because the 22,000 even takes up -- takes us up to yesterday, so those people may not have their cards yet, but it is in the process.

Attorney General: So did I hear you say though that there's some people that have purchased that don't have insurance coverage as of January 1, 2014?

Shawna DeRousse: There are some people who purchased a plan all the way back in, say, December and for various issues in the system we have been unable to communicate their enrollment information to the carriers so that the carriers could then provide the health insurance cards to the people.

Attorney General: And how many people fall into that category?

Shawna DeRousse: I currently have less than 1,000 of those people.

Attorney General: And what's happening with those people?

Shawna DeRousse: We are working those cases individually. We are looking at where they are stuck, what the issue is and how we can get those enrollments over to the carriers so that they can be provided with their health insurance cards. And in many cases those enrollment start dates would be retroactive to the date that they were eligible for at the time of their application.

Attorney General: But that doesn't help him if they've gone to a doctor in between and can't pay for the coverage under their insurance.

Shawna DeRousse: If they've gone to a doctor in between, the carriers have all committed that they would help the applicants with -- they can turn in those receipts if they'd had to pay out of pocket and reimburse those Nevadans. So there are ways for them to be made whole for the amount of money that they have out of pocket.

Attorney General: Okay. Thank you.

Governor: And I just want to make sure that I'm crystal clear on these numbers that you just gave. So the 69,507 is what?

Shawna DeRousse: The 69,507 are applications and they are people who have received an eligibility determination. Those people are eligible to purchase a qualified health plan with the help of the Advanced Premium Tax Credit.

Governor: And then there's another 38,000 that are not eligible but have selected a plan and have not paid?

Shawna DeRousse: They are eligible to purchase a qualified health plan without the APTC, but that's as far as they've gotten. They haven't picked a plan.

Governor: Okay.

Mike Willden: So they would be required to pay full price for the carrier's plan, no tax subsidy.

Shawna DeRousse: Correct.

Governor: Okay. All right. Please continue.

Shawna DeRousse: So just a quick wrap up of February and March, we are still in a situation where qualifying life events, if you have a birth of a child or you need to terminate someone from your current plan, those enrollment processes, they are still not available. Right now if -- we are in open enrollment at this point. And if someone were to come in and say, "I had a baby today and I need to add that child to my plan," basically we are starting a brand new application for that person because we don't have the ability to add a child to your current plan, so things like that. That functionality that should've been available in 10-1 is not currently available.

As more and more people came forward, we started hearing these stories. We were inundated with the emails and the phone calls. We started having weekly board meetings. Xerox has been presenting their findings. They have brought in more and more consultants. We have over 600 Xerox staff currently working on this project, whether on the project management side, call center, developers, but more than 600 currently.

Governor: In Nevada?

Shawna DeRousse: No, not in Nevada. Some of them are in Nevada. We also have staff in Texas. We have staff in Florida. We have a development staff overseas working on the core processes. It does include the subcontractors. Absolutely it does.

We are currently at that 22,000. That's about 20 -- excuse me, about 17 percent of where we think we should've been at this point. As you know our goal was about 115,000 individuals by March 31st. So as you heard Jeff say earlier, the Exchange Board determined that it was probably in our best interest to bring in an outside vendor to look at these processes, look at what has been done, what hasn't been done and where we could make some improvements.

Governor: Okay. One other question, because I know that it was on the Agenda for the Board meeting which was the question of whether we should extend the deadline by 30 or 60 days.

Shawna DeRousse: Okay.

Governor: And I guess first what I want to have a better understanding is who would be the individuals that would benefit by that extension for 30 days?

Shawna DeRousse: Okay. First, the extension of open enrollment is not within our ability to do. So what we can do is we could have a new special enrollment period, which is different than open enrollment. Open enrollment, anyone can come in.

Governor: Right.

Shawna DeRousse: And with a special enrollment period, depending on how the Board decides to go forward with that, they can define the population of the people who can come in and finish the process of getting their insurance. So if the Board decided that those individuals, for example, who had gone through and put those -- the plan that they chose in the cart, if those were the people that we wanted to really focus on, those people could have an extra 60 days to come in and finish that process. The Board needs to define that.

Governor: Okay. And then with your recitation of the history of all this, is that -- I know that Xerox has been presenting each week to the Board that the wait times have been reduced to less than two minutes, which is a good thing, there were -- and I'm sure you can correct me, but approximately 170 technical issues that needed to be corrected, and those have been cut by two-thirds or so. Is that right?

Shawna DeRousse: Much more than 170.

Governor: Okay.

Shawna DeRousse: But we have cut them down.

Governor: What's much more?

Shawna DeRousse: So there were -- you could look at the list of everything that had been identified, and it was well over probably 1,700, so we had more than 1,000 at any given time of issues that we needed to have corrected.

Governor: Okay. And where would you ballpark the resolution of those issues today?

Shawna DeRousse: I think you have to divide the resolution of those issues up into different categories. The bugs that we talked about earlier, they've made great strides in fixing those bugs.

Governor: You know, and I hate to -- I'm not trying to be funny, but some bugs are bigger than other bugs. And, you know, some of the smaller ones have been resolved, but it sounds like there's some really big ones that are unresolved.

Shawna DeRousse: And I would say that some of those really big bugs are almost more on the development side. We still need to build the process of adding a child because you have a new member of your family. So if -- it depends on if you consider that a bug I guess. That core process of what we should be able to do right now, the 1,700 includes all of those issues.

Governor: Okay. And then there were over 30,000 unresolved issues in terms of people that sent in emails or made phone calls.

Shawna DeRousse: At one time we had over 35,000 pieces of mail that needed to be dealt with. We are down to less than 3,000 right now. They've made great strides in responding to the mail and the documentation that they've received in San Antonio.

Governor: So that's a good thing. And we'll get to Deloitte here. We haven't even gotten to that, but part of my, you know, asking these questions is this, is if the Silver State Exchange Board chooses to extend that time beyond March 31, and there was essentially a representation that a lot of these things would be resolved by March 31, and it doesn't sound like that's going to happen, and that there are still some major issues out there. Is it going to be beneficial to individuals to extend this time, or are we just going to have more of the same?

Shawna DeRousse: The alternative is that the Exchange Board can make the decision to have that special enrollment period starting May 1st. It doesn't have to -- it doesn't have to start April 1.

Governor: Okay.

Shawna DeRousse: So we could take the time, take a month, get some of these items fixed, work with Deloitte and their assessment and see how they can go forward, and then have that special enrollment period a little bit later in the summer.

Governor: Yeah, and that does bring us to Deloitte, because that's part of the thing is how are you going to assess this thing...

Shawna DeRousse: Exactly.

Governor: ...while it's still going. And how can you identify what -- first diagnose the problem and what the cure is. And so I guess I'll ask those questions of Deloitte, but I was just trying to get a little bit more background before we have Deloitte come up here.

Shawna DeRousse: Thank you.

Governor: So does that complete your presentation?

Shawna DeRousse: It does.

Governor: So before I go to Director Willden, Madam Attorney General or Mr. Secretary of State, so you have any further questions?

Attorney General: No, Governor.

Secretary of State: No, Governor.

Governor: All right. Now, Director Willden, there is somewhat of a silver lining here and -- or at least some good news to talk about in terms of, you know, this is the qualified health plan piece that we've talked about and there is the discussion on how the marshaling of resources to make at least the Medicaid side of this work better. And so if you would take us through that part of this, because that's just as important as the qualified health plan.

Mike Willden: Thank you, Governor. So I do have a packet of charts and graphs here. I apologize to the Secretary of State. We can get one to him electronically. And I believe the Attorney General was faxed or emailed or something a copy of the packet. Did she get a copy of it? I think so.

Shawna DeRousse: No.

Mike Willden: No?

Attorney General: No, I do not have a copy of it.

Mike Willden: Okay. Well, we'll get you one too. So as you've said, Health and Human Services and the Exchange have been partners in the Affordable Care rollout. Ms. DeRousse talked about several of the hiccups and problems we have had, and we certainly did have a lot of

pressure of October 1 that we were able to take Medicaid applications online through Nevada Health Link. That's how the pony was being built, and that we needed to be able to get electronic applications and we needed to get them timely and to make correct eligibility decisions and that we were building the federal hub interface, those types of things. So we have been a partner all along.

In my charts, I don't -- I'm not going to go through every chart, but I just want to again highlight at least where we thought we needed to go and where we have ended up, and there is some success there. On Page 1 of my packet, I think it's always important because I think we sometimes separate things into silos and miss the bigger -- we need extra copies.

Shawna DeRousse: I have more.

Mike Willden: We miss the bigger picture of what we are trying to accomplish through this process. And it really started with when we analyzed why we were doing the Silver State Health Insurance Exchange and the Medicaid expansion. It was because there were over 600,000 Nevadans that were uninsured, and our goal was either through purchasing qualified health plans or enrolling individuals who were eligible in Medicaid or Nevada Check Up. And we set some goals out there that we were going to grow Medicaid enrollment. I don't know if goals is the right word, but we did estimations, forecasts based on data we had available from the census as to who would be eligible and who might enroll. As Ms. DeRousse said, 115,000 in the qualified health plans, the individuals, and about 5,000 in the small business side. And then on Medicaid we're expecting to grow from 320,000 Medicaid recipients to about 500,000 Medicaid recipients. So that was the plan is to shrink Nevada's uninsured population from 22, 23 percent to down around 10 or 11 percent.

One of the things on Page 2 I think was important to also note is we did a lot of metrics and analysis about who was in this uninsured population, who would be going where. And so there has been some criticism. Maybe we got the estimates wrong of how many we could enroll, whatever. But if you look at this pie chart and you look at who in Nevada's uninsured, then you have about 173,000 people in the blue quadrant that are below poverty. They always should've been on Medicaid. They weren't, haven't been. The red piece, 36 percent, fall into the 100 percent to 200 percent. Again, most of them could've been on Medicaid, particularly if they were children. They could've been on Medicaid and they weren't. And so those two together, there's 400,000 Nevadans very low income without health insurance.

And then the green piece and the purple piece of the pie are really those that are eligible to buy QHPs. They're the ones above 200 percent of poverty into 400. Even some in the red piece would be eligible for buying QHP. So that's how we made our estimates.

Page 3 I just a chart on, you know, where people are going to go, obviously to Medicaid and the Exchange. Page 5 is the one that I want to take some time about. As Ms. DeRousse indicated, we were very concerned about getting Medicaid applications. You can see on Page 5, this is how many electronic applications come over every night from the BOS to the Eligibility Engine. You can see in October we started out fairly slow. The bars are pretty small. Then you can see

starting about December 10th everything starts breaking loose and we pretty much were getting thousands every day.

Governor: Why don't you -- I know there's a page for this, but will you quantify that because the Attorney General nor...

Mike Willden: Yeah, so let me quantify it on Page 7. So Page 7 actually instead of looking at the daily stuff, let me quantify it. In October we were getting 121 what we call E4 transactions where Xerox was sending us a file each night. We were getting about 121 a day. And that was about 40 percent the Medicaid applications. We were getting about 40 percent electronically, the other 60 we were getting in the old paper process. In November we were getting about 252 a night. And that was about 60 percent of our applications in November. Then you can see December, as we've testified, things kick in for a number of reasons. We had a lot of -- you heard about stuck applications, you heard about people not selecting their managed care plans, data problems. Right around December 10th the floodgates open and you can see December we receive 925 electronic applications per night, sometimes it was 3,000, sometimes it was 500 or 600.

Governor: And these are all applications coming through the Exchange?

Mike Willden: They're coming through. People went onto Nevada Health Link, did their thing, were determined eligible for Medicaid, and an application was sent through the process to Nevada Medicaid. So December we averaged 925 a day. January we averaged 973 a day. February 1,288 a day. And March to date we're just under 1,100 a day. So since mid-December the pipeline is wide open and we are getting thousands of Medicaid applications each and every day.

On Page 8, I know I've talked to you about this before, Governor. So far over 120,000 applications have been sent through the BOS Eligibility Engine Exchange. And that's applications; that's not people. We spend a lot of time talking about bellybuttons versus applications, and so sometimes there's more than one person per application.

Governor: So this could represent 150,000 people?

Mike Willden: Correct. And so that's been fairly robust since then. On Page 10 you've heard a lot about where we're at with pending applications. And so we have had the floodgate wide open since mid-December. And then this is an analysis on Page 10 of where we're at with pending applications. And so if you look on the bottom right-hand corner, we're just under 60,000 pending applications. We've processed thousands. And I'll get to that in a minute. We still have 60,000 applications in the queue. Now, not all of those come through Nevada Health Link. Some of them are what we call nursing home cases, aged, blind and disabled cases, but we have 60,000 backlog to deal with.

Page 11 kind of shows what our pending applications backlog has looked like and what we have today. The next one that I would want to focus your attention on is Page 13. This is how much application processing we have been able to do in Medicaid. As you know through your budget

and the legislatively approved budget we got over 400 new staff. We've hired around 250 or so of them so far, and are hiring others in additional waves. You can see in July, August and September we would process around 600 applications a day. We are now processing about 1,200 -- 1,100 or 1,200 applications. So we've doubled our processing capacity, but it's just keeping up with the number of applications coming in.

Governor: Well, this is a little foreshadowing and it's a conversation for another day, but do you think it's in our best interest, because the way the legislature approved the budget, we were only approved for so many positions through a certain time, and it probably would behoove us to accelerate the hiring of those additional folks, but we'll need legislative approval to do that.

Mike Willden: yeah, we are looking at that. The next wave for hires isn't until summer and fall, and so they were approved to hire in next fiscal year's budget, so we are trying to look at how we could balance dollars between the years to accelerate some hires. We are working all the overtime we can afford to work now. We've brought in several temps. Taking everybody out of -- if you will, out of a back office situation and put them on the frontline. And so we're trying to, like you say, double capacity, triple capacity. We've doubled capacity. We really need to triple capacity.

Governor: And you're even working Saturdays I understand.

Mike Willden: Yes, we are working Saturdays. Every time we have what we call a -- every time the computer system will let us work, we work. The next page that I would just point your attention to, and I don't want to spend a whole lot of time, go to Page 18 in the charts. So this is, again, the good news. The applications pipeline is open. This chart shows the number of Medicaid enrollees. Again, I said we started out when we left the legislature about 320,000 Medicaid recipients. Our projections would grow to somewhere around 500,000.

If you look at Page 18, we were projected to be -- the legislative approved budget, we were projected to be at a little over 387,000 Medicaid enrollees. We are at just under 402,000 for the month of February, and that is growing by bunches every day.

Governor: And do you include in that number the 50,000 that are in the queue?

Mike Willden: No, this is not -- this is approved and have a Medicaid card in hand. And so right now we're about 14,000 Medicaid recipients over what we projected, so we're running ahead of schedule in Medicaid QHPs as we've heard, below schedule Medicaid is about 14,000 recipients, over schedule with 60,000 in the queue.

Governor: So, I mean, as soon as you catch up, we're going to be even further...

Mike Willden: Absolutely.

Governor: ...ahead of the legislative approved number.

Mike Willden: I'm confident we will reach our 500,000 mark in early summer, and that'll be significantly earlier than we had projected. The next thing, Governor, I know there's been a lot of attention, if you'd look at Page 21 and 22, a lot of the problems have been about managed care plan selection. That has been a huge issue with us, and so we put timing clocks and things like that into the Xerox system to -- when clients don't pick their managed care plan or things, we have to get those apps those over so we can process them because they -- I don't like the word stuck, people didn't make choices, and so we had to get them over to us. And so one of the goals was to significantly increase the number of people in managed care.

And so if you look at Page 22, you can see what is going on. Of all those Medicaid recipients, we have now grown from just before we implemented the Affordable Care Act, we had 197,000 of our Medicaid recipients in managed care. We have now added about 68,000 people to our managed care plans. So we're at 265 now. And so both of our managed care plans, Amerigroup and HPN, have seen significant numbers of bodies enrolled in the managed care plans. We said we were going to grow from 58, 59 percent of our population to nearly 80 percent of our population, and that enrollment is happening. There's about a two month delay from when you get across the bridge, get your Medicaid eligibility, get enrolled in a Medicaid plan, so these will grow even more.

Just a couple other highlights, Governor. You asked me several times how are we doing on the newly eligibles. Page 24 is newly eligibles. So the Medicaid enrollment is broken into two pieces. Those people that always have been historically eligible for Medicaid, but for whatever reason didn't apply, or weren't eligible because of cooperation issues and things like that, so that's growing. But the new eligibles, January 1 through the Medicaid expansion, we have offered Medicaid to what we call adults without dependent children, childless adults. And so this shows where we're at on track on that. We had projected at the end of -- or in February we'd be at about 35,000 enrollees. We're at 44,000 enrollees on the new eligibles. So we're about 8,500 above schedule on the new eligibles.

Governor: Yeah, and we probably should get moving along, but part of that was a difference in -- a lot more individuals were eligible for Medicaid that we thought were going to be eligible for the...

Mike Willden: Correct.

Governor: ...qualified health plans.

Mike Willden: Correct.

Shawna DeRousse: Yes.

Mike Willden: The last one I would just point out, Governor, and I'll stop is, there was a lot of concern about behavioral health and there still is a lot of concern about behavioral health. So 27 and 28 have some charts about what's happening with the behavioral health world. Many of those new eligibles, childless adults also have behavioral health issues. And as you know when we built the budget, we counted on those people being able to be Medicaid enrolled. That's why

we've put so much pressure on Xerox and the Exchange to assist with the Medicaid enrollment. And it's paying off on the behavioral health side. If you look at Page 28, we've gone from about 4,800 of our mental health patients, which was about 28 percent of our population, to -- we've already grown to about 38 percent of our population enrolled in Medicaid. And I can tell you March's number will come out around 44 percent. I've already looked at that preliminary this morning. So we're well on our way. Our target was to get 56 percent enrollment. And we will hit 56 I'm sure by early summer.

Governor: And then the last -- oh, I'm sorry, go ahead.

Mike Willden: The Medicaid pieces are working pretty well if we can catch up with our backlog.

Governor: And then one last question, Nevada Check Up, I understand that the billing piece on that was not working and so you have taken that back.

Mike Willden: Yes, there have been two levels of frustration from us. One, the stuck applications that I've talked about several times, but we've worked through a solution on that. It's not the best solution, but it is getting applications to us. The second one is that as part of what we call premium aggregation where Xerox would be expected to bill for a premium and collect premium. That was not working at the end of the January. My frustration level got too high. I asked for it just to be sent back to us. So that was sent back. All the checks that they had received and not deposited were mailed back to my office. We reconciled those to our accounts and took over payment and collection ourselves, so we picked that back up starting the first week in February.

Governor: And how's that working?

Mike Willden: Everybody's been billed. We have a Band-Aided together system that we're working on. We need to continue to make some improvements. There was a significant amount of client frustration because we had educated them, but obviously Xerox would be doing that billing and collection, and that didn't happen. And when we sent out letters saying, "No, mail your money to DHHS," there was some level of frustration. We've staffed up our own call center and reconciliation process. We've collected most of the premium. About two-thirds of the premium that should've been paid we've collected. We're in a second round of what I call donning and delinquency notice. And we'll end up somewhere at the end of March with some number of people who didn't pay, and we'll have to take a hard look at what we do from there. And there's a number of options; forgive the premium, ask somebody else to pay the premium or end their Check Up coverage.

Governor: Okay. Thank you, Director Willden. Questions from Secretary of State or the Attorney General?

Secretary of State: None, Governor. Thank you.

Governor: All right. Thank you. And I appreciate your patients, Madam Attorney General and Mr. Secretary of State, but I just think it was important to have this background as we roll into what is actually the issue of the day, which is our review and consideration of the Deloitte contract. Thank you very much. So who do we have up next?

Clerk: Mr. Fisher and then any representatives from either Xerox or Deloitte that you wish.

Governor: Good afternoon, Mr. Fisher. And essentially, you know, I'm not sure what presentation did you want to make. I know a lot has been covered.

Steve Fisher: Yeah, I just -- for the record, Steve Fisher, Interim Director for the Silver State Health Insurance Exchange. And just a little bit of background on myself. I have about 21 years of experience in the IT sector, so that might've been one of the reasons I was asked to come over and see what I could do to help out with the project. As Shawna talked about, the implementation early October, we're six months into the implementation of this project. And we're facing a lot of major technical issues.

Governor: Well, I guess just to get to the heart of the matter, you've been on the job for three weeks.

Steve Fisher: Yeah, three weeks this Thursday.

Governor: Okay. So what are -- what's your -- what are your observations and conclusions?

Steve Fisher: Well, there are lots of technical issues throughout the system, which is causing problems for the constituents who can't get enrolled. But for me we know where those issues are, we know what those issues are. We've identified them. We have bugs for them, 1,700 of them it sounds like. But for me, what's the root cause of those issues? I think we really need to dig deep into the system, into the bowels of the system and really find out what the root cause is of those major issues. And can those root causes be resolved? Can we fix those issues? And if not, what are our options? What sort of options do we have?

And so that's one of the primary reasons I personally feel that an assessment needs to be done, and having a third party come in, someone like Deloitte Consulting, as Jeff, Mr. Mohlenkamp mentioned, who has this type of experience, who has successfully implemented state exchanges in four states; Rhode Island, Connecticut, Washington...

Unidentified Male Speaker: And Kentucky.

Steve Fisher: And Kentucky. Thank you. With that type of experience and bring in those resources that have worked on those projects, to this project, to do the assessment and to provide the state with a roadmap on how to get from where we are today to where we need to be November 15th for the next open enrollment period. That's only eight months away. So we have a real short window of opportunity here to find out, you know, what are the major systemic issues, can they be fixed. If not, what are our options?

Governor: Well, and that's part of my question. I think we can all accept that Deloitte is qualified to do this. I'm not going to get into those questions because of its experience and reputation. But, you know, I guess my question for you is, how long will it take? And can it be done while the system is continuing -- if the system is continuing to operate? In other words, if there's an extension that is on consideration I believe on Thursday's Agenda for the Exchange, does it make sense to do that? Or does Deloitte have to wait? Or is it better for them to see how it's working and operating in order to make the assessment?

Steve Fisher: So to answer your question, it's better to do it while things are in motion. They need to observe what's going on. They need to observe Xerox. They need to observe Xerox's processes to make sure that they have processes and governance in place to address these technical issues. To answer your other question, this is a five week -- really short five week project. It's broken down into two pieces. The first two weeks of the project is discovery. That's where the team will be interviewing stakeholders, interviewing technical folks, interviewing staff over at the Exchange, reading documentation, looking at the history of the projects, so on and so forth, so that's the first two weeks. After the first two weeks of the discovery, there will be a status report. That's one of the deliverables of the project, a status report of that discovery phase.

The second piece of the project is the analysis phase. That will be the final three weeks of the project. During that phase they're actually taking all the data that they've collected through the discovery phase and analyzing it and trying to figure out the root cause of system issues, whether those issues can be resolved or what options are available. And then the final assessment report will be that roadmap that I was talking about. A roadmap with a set of options provided to the state on how do we get from where we are today, where we need to be November 15th.

Governor: Yeah, because we need to know. I mean, we can't risk going through what we've gone through now. And part of this, there's a big assumption here that their -- Xerox, and I'll be asking this question of Xerox, is going to be an open book on this.

Steve Fisher: Xerox has to -- they have to provide the information that is necessary to do the assessment, so absolutely.

Governor: Because if there is not full cooperation, this won't work.

Steve Fisher: That's correct.

Governor: So I know -- who's the representative of Deloitte that's...

Steve Fisher: This is Kevin Kelly.

Governor: All right. Before I -- Kelly, did you say?

Kevin Kelly: Yeah, K-E-L-L-Y.

Governor: All right. Before I go to Mr. Kelly, Madam Attorney General and Mr. Secretary of State, do either of you have any questions for Mr. Fisher?

Secretary of State: No, Governor. Thank you.

Attorney General: Governor -- oh, sorry, it's Catherine. I just have a quick one. And I understand this is a five week process and the intent is a quick turnaround so that whatever recommendations come after this five weeks, we can implement and be ready for the November open enrollment process; is that correct?

Steve Fisher: Yes.

Attorney General: Okay. Thank you.

Governor: Okay. And by the way, Mr. Fisher, I want to thank you because you've probably taken on one of the toughest jobs in state government. And for you to step into this is -- really speaks loudly of your character and your willingness to take on a difficult job. So thank you for that. So, Mr. Kelly, good afternoon. Essentially, you know, I need you to verify what Mr. Fisher is saying in terms of what your objectives are, what your strategy is and what you hope to come out -- have come out of all this, and how necessary it is to have this cooperation that I spoke of and what you'll need to be able to do your job.

Kevin Kelly: So I'll start backwards.

Governor: Okay.

Kevin Kelly: First of all, the cooperation is instrumental in being successful in doing this. And as Steve mentioned, there's two different phases associated with the project. The first one is the discovery which is two weeks in duration, and then that leads to an analysis phase. We are looking across four different aspects associated with the project. The first one is project management and governance. How was the project managed? What are the tools and techniques that are required to effectively look forward so that you can effectively manage between now and November 15th? Technology and infrastructure. What were the standards, the processes? And from an infrastructure, how was code managed? How was the data center managed? How are those things pulled together to effectively support November 15? Because the eye for all four of these is looking forward, not retrospectively, but futuristically.

The next one is the solution and the capabilities of the solution. Across the solution we in the health insurance exchange practice break it down into fundamental components; eligibility, enrollment, planned management, financial management. What you have to look at is each of those capabilities relative to key functional metrics or key functional capabilities, and measure where each of those items are relative to that so that you can evaluate the maturity of that product relative to exceeding in November of 2015.

And then the last one is what we label people and process, which is associated with communication, training and the entire outreach associated with the insurance exchange and how

the information has gotten out to the population and the future strategies and plans associated with continuing that population communication as well as training. So over the course of the first two weeks we will do a deep dive understanding of where each of those items are so that we could put together a series of, I'll call it an understanding of where we believe each of those items are. Then we will begin in the next three weeks putting together a forecast as well as a roadmap that essentially entails defining where the gaps are associated with each of those items, what the strategies are going forward and the remediation path associated with moving forward November of '15.

As Steve mentioned, it is a five week exercise. The first two weeks are that discovery period, trying to understand what's available, getting the information, whether it is status reports, whether it's documentation, whether it is access to code. And the next three weeks is associated with formulating the strategy going forward.

Governor: And we -- you know, and I have to ask this question because I asked this question before of Xerox a long time ago. But will you be dedicating the necessary resources to get this done?

Kevin Kelly: Yes, we already have a team working in our Carson office today preparing for the eventual start date.

Governor: And do you think you can get it done in five weeks?

Kevin Kelly: That is correct. The key issue is the access to information. There's a lot of information associated with a health insurance exchange. There are GATE reviews that we all went through associated with CMS. There's design documents. There's a lot of things to cull your way through. We need access to that information so that we can start formulating that future direction.

Governor: Because I don't want to get five weeks from now and get, "Well, if we'd only had more information, we would've been able to answer these questions." We've got to know going in to this thing that everything -- the table is set to do a full and complete review of what is going on so that we can make informed decisions later.

Kevin Kelly: And that is the goal.

Governor: Okay. Mr. Secretary or Madam Attorney General, do you have any questions for Mr. Kelly?

Attorney General: No, Governor.

Governor: Okay.

Secretary of State: No, Governor.

Governor: All right. Thank you. Okay. We've got the three of you. Now, are you all Xerox?

Unidentified Male Speaker: No, we are Deloitte.

Governor: Oh, you're all Deloitte. Okay.

Judy Felhaber: I'm Xerox.

Governor: Oh, boy.

Greg Vitiello: And, Governor, this is Greg Vitiello.

Governor: Greg, I'm sorry?

Greg Vitiello: Hi, this is Greg Vitiello from Xerox. I'm here in Vegas.

Governor: Okay. Will you spell your last name, please?

Greg Vitiello: Yes, "V," as in "Victor," I "T," as in "Tom," I-E-L-L-O.

Governor: And, ma'am, your name?

Judy Felhaber: Judy Felhaber, and it's F-E-L-H-A-B-E-R.

Governor: Okay. And I appreciate your being here. I think I can speak for a lot of people that are upset, frustrated, disappointed, and those are a few words that come to mind. We should never be here today for this, but we are. And so, you know, I need to have an assurance from Xerox that you're going to cooperate or it is going to cooperate with Deloitte. And I know it's awkward. You're competitors. And there was not that big of a delta between Deloitte and Xerox to get this contract, but we are where we are. And I'm not going to go into what you have done because that's something that's been presented to the Board. We talked a little bit about it today. Yes, there has been some improvement. But it sounds to me that there's a big piece of things that need to be resolved. And here we are, it's March 18th. There are 13 days to go. We only have 22,000 people that have been signed up through the qualified health plan. Yes, we've done -- you know, Director Willden's presentation, we've done even better than we thought we were going to do on the Medicaid piece, but we can't go through this again. We being the State of Nevada cannot go through this again.

So I am really banking on Deloitte to get this done to be able to identify what the issues are and get them corrected and get the strategy so that when November rolls around of this year, that we're not going to wake up every morning seeing stories of Nevadans who can't navigate through the system, that aren't getting this insurance card. The gentleman who had the heart attack who is still sitting in limbo not knowing what his status is. You know, this has cascaded to just absolute worst case scenario. So I guess my first question for you today, as you've heard Mr. Kelly present, and do you have -- if you have any reservations about this, are you going to be in a position where you're going to have to say I can't -- Xerox won't be able to provide the information that Deloitte needs in able to accomplish its task?

Greg Vitiello: Governor, this is Greg Vitiello and I'm here today to say we're fully prepared to cooperate with Deloitte and we look forward to working with them as we move towards securing a better place for the contract.

Governor: Okay. So when you say that's great, but specifically what does that mean? Does that mean when Mr. Kelly or any of the Deloitte employees say, "I need to see code, I need to see files," whatever it may be, you know, I'm not a technical person, so, you know, I don't know what the specific nouns are for what you're going to need. But, as I said, I don't want to have to get a call from Deloitte a week from now saying, "Governor, we can't get this done because Xerox isn't playing ball."

Greg Vitiello: Governor, again, you know, we are fully prepared to cooperate with Deloitte and to cooperate with Director Fisher and assist in providing whatever information's necessary.

Governor: Okay. Because we can't change what's happened, but we can change going forward or we can improve things. And so Mr. Kelly is telling me they've already started. Hopefully you'll get paid for that. I don't know if you will or not. But anyway, you know, and you've said on the record that we're going -- Xerox will fully cooperate with any and all requests made by Deloitte.

Greg Vitiello: That is what I've said.

Governor: Okay. Now...

Kevin Kelly: If you don't mind just one second...

Governor: Yes.

Kevin Kelly: ...I wanted to make sure that I'm clear. We have a longstanding relationship with Nevada. We have a team in Carson that is preparing and getting their head around exactly how to do this, and we want to make sure that on day one we hit the ground running, so that is our commitment to the State of Nevada to get our team prepared so that we are successful. That is not part of the existing contract.

Governor: Okay. No, and I know you built the BOS and done all those things, but, you know, let's -- before I ask some other questions, do either the Attorney General or the Secretary of State have any questions with regard to the interface between Xerox and Deloitte?

Attorney General: No, Governor.

Governor: Okay.

Secretary of State: No, Governor.

Governor: Now, Mr., is it Vitiello? I want to make sure I pronounce that right.

Greg Vitiello: Vitiello.

Governor: Vitiello. Okay. You know, and this wasn't part of the Agenda, but I think it's relevant, is because there may be other people that are similarly situated. Where are we with the gentleman who suffered that catastrophic heart attack? And I know he attended a meeting of the Exchange in December, if my recollection is right. And, you know, I've been tracking this and I've been asking. And every time I ask I get the same answer, "We're working on it." And that's what I read in the paper today. So are we getting -- is he getting close to -- or are we getting close to any type of closure or answer for him? Because I think everybody or you or any representative from Xerox needs to walk in his shoes in a minute -- for a minute. And he's not in the best health condition, and he's looking at \$407,000 in medical bills. So I don't know if you're the right person, but unfortunately you're the one who's here today, so I'm asking you the question.

Greg Vitiello: So, Governor, we are working with the Exchange and working with the health carriers to ensure we get to a final resolution with that individual that you're speaking of. And we're committed to getting it done as quickly as possible. And I believe we're at a point now, and Director Fisher can correct me if I'm wrong, but we're at a point now where I think we're much closer to finalizing that decision.

Governor: So what's much closer mean?

Greg Vitiello: Actually, Governor, I would prefer to get back to you and Mr. Fisher post this meeting.

Governor: Okay. Because that's the same answer that I've gotten for the past three months. All right. So, again, I want to make it really crystal clear here, I don't want to -- for this Board to come back and for Deloitte to have to sit here and report and say, "Governor, members of the Board of Examiners and members of the Exchange and people of the State of Nevada, we can't tell you exactly what's wrong because we haven't gotten all the information that we need," so this really lies on you. And I know I'm being a little bit redundant here, but I am trying to really highlight how important cooperation is in this case, and I don't want to hear, "We're working on it," or, "We'll get back to you." I want to know from day one that we're going to have complete cooperation with Deloitte.

Greg Vitiello: Governor, again, these are two separate issues. I understand them being put together. Again, we are fully committed to working with Deloitte and we'll cooperate from day one.

Governor: Okay. All right. Mr. Fisher, is there anything that I haven't asked that you think should be asked with regard to this contract?

Steve Fisher: Governor, no, I can't think of anything else to ask.

Governor: So we've covered it. I've got Mr. Willden here. Mr. Willden, I mean, you've been in the middle of this as well. I just want to make sure that all the right questions that have been asked -- have been asked and answered today so that we can get the answers that we need when Deloitte finishes its task. You feel good about it, Mr. Willden?

Mike Willden: I'm comfortable with the questions that have been asked. And as long as we all understand that Xerox is fully -- going to be fully cooperative, HHS (inaudible) with both parties to get answers in five weeks.

Governor: Okay. Madam Attorney General, do you have any questions that you'd like to ask?

Attorney General: No, Governor, I do not.

Governor: Okay. Mr. Secretary of State, do you have any questions?

Secretary of State: No, Governor. I think you covered it.

Governor: All right. Mr. Mohlenkamp, is there anything else that we should discuss prior to my taking a motion to approve the contract with Deloitte?

Clerk: So, Governor, we've looked at this clearly. I laid out at the very beginning that we have authority on NAC 333 to go forward with the professional service exemption. As you see laid out, this will be paid for with federal dollars. We've cleared that, that those are funds are available for this purpose, and so I think you're good to go on the action item.

Governor: Okay. And will we receive updates, Mr. Kelly, like after -- when you do your discovery in those first two weeks?

Kevin Kelly: After the first two weeks there's a status report that will produced at that time.

Governor: Okay. And so that will be delivered to Mr. Fisher?

Kevin Kelly: Correct.

Governor: Okay. I'd like to get a copy of that, Mr. Fisher. And then you'll do your analysis. I'd like to get a copy of that. And then the roadmap...

Kevin Kelly: Yeah.

Governor: ...thereafter. Okay. Well, I have no further questions. And if there are no further questions or discussion, the Chair will accept a motion to approve the contract as identified in Agenda Item No. 2, Contract No. 1 between the Silver State Health Insurance Exchange and Deloitte Consulting.

Attorney General: Governor, I'll move for approval.

Secretary of State: Second.

Governor: The Attorney General has moved for approval. The Secretary of State has seconded the motion. Any questions or discussion on the motion? All in favor say aye.

Attorney General: Aye.

Governor: Aye.

Secretary of State: Aye.

Governor: Motion passes 3-0. We will move on -- and good luck, Mr. Kelly. Look forward to hearing...

Kevin Kelly: Thank you very much.

Governor: ...from you and Deloitte.

3. BOARD MEMBERS' COMMENTS/PUBLIC COMMENTS

Governor: Move to Agenda Item No. 3. Are there any Board member comments? Are there any public comments from Carson City? Any public comment from Las Vegas?

***4. FOR POSSIBLE ACTION – ADJOURNMENT**

Clerk's Recommendation: I recommend approval.

Motion By: Attorney General Seconded By: Secretary of State Vote: 3-0

Comments:

Governor: Chair will accept a motion for adjournment.

Attorney General: Move for adjournment.

Secretary of State: Second.

Governor: Attorney General has moved to adjourn. The Secretary of State has seconded the motion. All in favor say aye. Aye.

Attorney General: Aye.

Secretary of State: Aye.

Governor: Motion passes 3-0. This meeting is adjourned. Thank you, ladies and gentlemen.

Respectfully submitted,

JEFF MOHLENKAMP, CLERK

APPROVED:

GOVERNOR BRIAN SANDOVAL, CHAIRMAN

ATTORNEY GENERAL CATHERINE CORTEZ MASTO

SECRETARY OF STATE ROSS MILLER

Brian Sandoval
Governor



Jeff Mohlenkamp
State Budget Director

Stephanie Day
Deputy State Budget Director

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Budget Division

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298
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Date: March 7, 2014
To: Jeff Mohlenkamp, Clerk of the Board
Department of Administration
From: Jim Rodriguez, Budget Analyst IV
Budget Division
Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting.

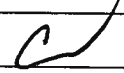
**DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES -
DIVISION OF FORESTRY**

Agenda Item Write-up:

New Vehicle Request: Pursuant to NRS 334.010 the Department of Conservation and Natural Resources, Division of Forestry requests approval to purchase three vehicles in FY14 for a total of \$99,711.75.

Additional Information:

Funding for these vehicle purchases is provided by a federal U.S. Forest Services Consolidated Payment grant. The request is for one new vehicle, a 2014 Dodge Ram 5500 Crew Cab truck and two used 1999 Dodge 3500 Type IV Fire Engines. The new truck will be used by the fire captain in the Wildland Fire Protection Program, while the two used fire engines will be used to enhance the program's firefighting capabilities.

REVIEWED: 
ACTION ITEM: _____

STATE VEHICLE PURCHASE

Pursuant to NRS 334.010, no automobile may be purchased by any department, office, bureau, officer or employee of the State without prior written consent of the State Board of Examiners.



AGENCY NAME	# OF VEHICLES	NOT TO EXCEED:
DCNR - Division of Forestry	1 (New)	\$44,711.75
DCNR - Division of Forestry	2 (Used)	\$55,000.00
Total:	3	\$99,711.75

RECEIVED

MAR 04 2014

Board of Examiners Request for Approval to Purchase a State Vehicle Pursuant to NRS 334.010

DEPARTMENT OF ADMINISTRATION
OFFICE OF THE DIRECTOR
BUDGET DIVISION

Agency Name: Nevada Division of Forestry		Budget Account #: 4195	
Contact Name: Kacey KC		Telephone Number: 775-684-2500	
Pursuant to NRS 334.010, agencies must receive prior written consent to purchase State vehicles. This applies to all new and used vehicles. Please provide the following information:			
Number of vehicles requested: 3		Amount of the request: \$99,656.25 \$99,711.75	
Is the requested vehicle(s) new or used: 1 new and 2 used			
Type of vehicle(s) purchasing e.g. compact sedan, intermediate sedan, SUV, pick up, etc.: 1 2014 Dodge Ram 5500 Crew Cab Truck and 2 1999 Dodge 3500 Type <input checked="" type="checkbox"/> Fire Engines			
Mission of the requested vehicle(s): The new truck will be used by a fire captain in the Wildland Fire Program. The two engines will be added to our fleet and will be used in our new Wildland Fire Program in fighting fires.			
Were funds legislatively approved for the request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		If yes, please provide the decision unit number: If no, please explain how the vehicles will be funded? These vehicles will be funded through a US Forest Service Consolidated Payment grant (13-DG-11046000-608). See attachment.	
Is the requested vehicle(s) an addition to an existing fleet or replacement vehicle(s): <input checked="" type="checkbox"/> 3 Addition(s) <input type="checkbox"/> Replacement(s)			
Does the requested vehicle(s) comply with "Smart Way" or "Smart Way Elite" requirements pursuant to SAM 1308? If not, please explain. N/A			
Please Complete for Replacement Vehicles Only: (For type of vehicle, i.e., compact sedan, intermediate sedan, SUV, pick up, etc.) Current Vehicle Information: Vehicle #1 Model Year: Odometer Reading: Type of Vehicle: Vehicle #2 Model Year: Odometer Reading: Type of Vehicle:		Does this request meet the replacement schedule criteria pursuant to SAM 1309? If no, explain why the vehicle is being replaced. If the replacement vehicle is an upgrade to the existing vehicle, explain the need for the upgrade.	
<i>Please attach an additional sheet if necessary</i>			
APPOINTING AUTHORITY APPROVAL:			
			
Agency Appointing Authority		Title	Date 3/4/14
BOARD OF EXAMINERS' APPROVAL:			
<input type="checkbox"/> Approved for Purchase <input type="checkbox"/> Not Approved for Purchase			
Board of Examiners		Date	

Jim Rodriguez

To: Lauri Dunn
Subject: RE: BA 4195 Wildland Fire Protection Program Vehicle Request

From: Lauri Dunn
Sent: Monday, March 10, 2014 2:33 PM
To: Jim Rodriguez
Cc: Gregg Leiss; Theresa Patrick; Lauri Dunn
Subject: RE: BA 4195 Wildland Fire Protection Program Vehicle Request

Jim -

In my haste to get this information to you this morning, I neglected to attach information that would have aided you in reviewing our request. I missed the back side of one of the pages of the quote for the new truck and attached the incorrect quote for the used trucks. The complete quote for the new truck and the correct quote for the used trucks are attached.

In your summary of our request you included a cost of \$340 for option 1 for the new truck and there is no cost for the color white.

I also revised the summary you provided of our request below. In doing so I discovered our total on the BOE form didn't include the title fees for the used trucks. I have added \$56.50 for this cost on my summary. Subsequently, our BOE request should be increased to \$99,711.75 to cover the \$56.50 in title fees. I also removed the \$340 for the color white on the new truck.

I hope this addresses your questions and I apologize for not sending complete information in the first place. I know this has caused you, and me, additional work for which I am sorry. Please let me know if you still have questions. Thanks!

BA 4195 Vehicle Request - 1 New 5500 Pickup and 2 Used Fire Trucks				
Base Price - New Truck	\$	41,950.00		
Option 1	\$	-	Color - White	\$0 for white
Option 2	\$	77.00	Engine Block Heater	
Option 3	\$	1,250.00	4-Wheel Drive	
Option 4	\$	162.00	Keyless entry	
Option 5	\$	43.00	Skid Plate	
Option 6	\$	298.00	Full-size spare	
Option 7	\$	43.00	Daytime Running Lamps	
Option 8	\$	213.00	HD Front Suspension	
Option 9	\$	378.00	Ambulance Prep Group	
Option 10	\$	213.00	225/70r195F All Trac Tires	
	\$	28.25	Title Fee	
Total - New Truck	\$	44,655.25		

Used Class VI Firefighting Truck	\$	27,500.00	
Used Class VI Firefighting Truck	\$	27,500.00	
	\$	56.50	Title Fees
Total for used Trucks	\$	55,056.50	
Total for New and Used Vehicles	\$	99,711.75	
Total without Options	\$	96,950.00	
Total Authority Requested	\$	99,655.25	
Difference	\$	56.50	
Revised BOE request	\$	99,711.75	

Lauri Dunn
Management Analyst III
Nevada Division of Forestry
2478 Fairview Drive
Carson City, NV 89701
775-684-2532 (p)
775-684-2573 (f)
ldunn@forestry.nv.gov



Brian Sandoval
Governor



Jeff Mohlenkamp
State Budget Director

Stephanie Day
Deputy State Budget Director

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Budget Division

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: March 17, 2014
To: Jeff Mohlenkamp, Clerk of the Board
Department of Administration
From: Susan Brown, Budget Analyst
Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting. An analysis of the action item and recommendation is also provided.

DEPARTMENT OF EDUCATION

Agenda Item Write-up:

Pursuant to NRS 333.705, subsection 1, Education seeks retroactive approval to contract with a former employee, for the term of April 1, 2014 through December 31, 2014 to provide audits of school district enrollments and financial reviews of grant programs and audit reports on an intermittent basis.

Additional Information:

This contractor has specialized knowledge of the audit function for the Department of Education, having worked in the audit unit for ten years, specifically with the Distributive School Account enrollment audits and compliance with NRS and NAC. Due to staffing vacancies and turnover, the Department is behind in required audit work and reports, and is able to provide immediate assistance without training.

Statutory Authority:

NRS 333.705

REVIEWED: _____

ACTION ITEM: _____

BRIAN SANDOVAL
Governor

STATE OF NEVADA

SOUTHERN NEVADA OFFICE
9890 S. Maryland Parkway, Suite 221
Las Vegas, Nevada 89183
(702) 486-6458
Fax: (702)486-6450
<http://teachers.nv.gov>

DALE A.R. ERQUIAGA
Superintendent of Public Instruction



DEPARTMENT OF EDUCATION
700 E. Fifth Street
Carson City, Nevada 89701-5096
(775) 687 - 9200 · Fax: (775) 687 - 9101
<http://www.doe.nv.gov>

MEMORANDUM

March 4, 2014

To: Jeff Mohlenkamp, Director
Department of Administration
Clerk, Board of Examiners

Through: Susan Brown, Budget Analyst *SB*
Department of Administration, Budget Division

From: Julia Teska, Deputy Superintendent *JTeska*
Business and Support Services

Re: Request to contract with a former employee

The Department of Education is requesting to contract with a former employee, Karen Kreller, who retired from the Department in July, 2013, to assist with audits of school district enrollments and financial reviews for **April 1, 2014 – December 31, 2014** on an intermittent basis. The Department conducts audits of the pupil enrollments for the Distributive School Account and also conducts reviews and fiscal monitoring of grants programs, as well as reviews the audit reports for all districts.

The Department has five auditor positions and one supervisory auditor, currently two of those positions are vacant (actively recruiting and hiring) and we anticipate having an extended leave for one employee later this year. Due to staffing vacancies and turnover, the Department is behind on required audit work and reports. The former employee spent more than ten years as an auditor for the Department of Education, is well-versed in the specialized areas of enrollment audits in compliance with NRS and NAC and can provide assistance immediately without the need for training.

Thank you for your consideration of this request. If you have any questions or concerns, please feel free to contact me at (775) 687-9175 or jteska@doe.nv.gov.

Authorization to Contract with a Former Employee

Former Employee Name: Karen Kreller
Former Employee ID number: 012831
Former Job Title: Supervising Auditor
Former Employing Agency: Dept. of Education
Former Class and Grade: Class 7.148, Grade 36
Employment Dates: July 2006 – July 2013 most current with Education
Contracting Agency: Dept. of Education


Please check which of the following applies:

- Contract is with a former State employee (contractor) or a temporary employment agency providing a former employee. Please complete steps a-i below.
- Contract is with an entity (contractor) other than a temporary employment agency that employs a former State employee who will be performing any or all of the contracted services. Please complete all steps except f-h below.


a. Summarize scope of contract work.	Assist with Dept. of Education audits (grant and enrollment) including fieldwork and document testing. Organize the A-133 documents, prepare tracking workbook, prepare A-133 reviews and report findings.
b. Document former job description.	Conducting and supervising audits including grant and enrollment. Work included organizing tasks, preparation of workpapers, entrance and exit conferences, field work testing and writing report of findings and recommendations. Review workpapers and reports of Auditor II. Training new hires.
c. Is the former employee being hired because of their specialized knowledge of the agency's operations? Is there a clause in the contract for transfer of the specialized knowledge of the contracting agency and a time frame for the transfer?	1.Yes. There would no training involved with contracting an experienced former employee. Employee would be familiar with current processes, testing procedures, and reports. 2. There is no clause for transfer of knowledge. However, she would be assisting with on-the-job-training for our new auditor.
d. Explain why existing State employees within your agency cannot perform this function.	Two Auditors recently left our office; one in November and one in December. Their workload has been transferred to the three remaining Auditors. This situation is causing a backlog of incomplete audits. In addition, new assignments are scheduled to begin.
e. Document if the individual overseeing or establishing the contract is related to the contractor – if so,	No relationship other than this person was a former employee of ours.

explain the relationship and why this would not affect independence and why this would not violate NAC 284.750.	
f. List contractor's hourly rate.	\$31.00 per hour.
g. List the range of comparable State employee rates.	She was a grade 36, step 10 = \$33.91 while in our employ. Current auditors are a grade 34, compensation schedule \$20.90 - \$30.99.
h. Justify contract rate if it exceeds the maximum employee/employer rate paid for a comparable State position by more than 10 percent. Additionally, has the contract term been limited as a result?	n/a
i. Document justification for hiring contractor.	Audit section is understaffed. Recruitment for vacant positions is in process. Temporary assistance is necessary to assist with the backlog of assignments and upcoming audits.

Comments: Karen Kreller was an auditor with the Dept. of Education for 11 ½ years (Jan 2001-July 2005 and July 2006-July 2013). She retired about eight months ago. She has the experience and expertise to assist the Audit office with various responsibilities and projects. She is familiar with our documents, forms, reports and processes, and would be a valuable skilled worker to assist us.



 Contracting Agency Head's Signature and Date

 3/6/14

 Budget Analyst

 Clerk of the Board of Examiners

Brian Sandoval
Governor



Jeff Mohlenkamp
State Budget Director

Stephanie Day
Deputy State Budget Director

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Budget Division

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: March 14, 2013

To: Jeff Mohlenkamp, Clerk of the Board
Department of Administration

From: Eric H. King, Budget Analyst IV *EHK*
Budget Division

Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting.

DEPARTMENT OF ADMINISTRATION

Agenda Item Write-up:

REQUEST FOR ALLOCATION FROM THE CONTINGENCY FUND

Pursuant to NRS 353.268 on behalf of the Department of Business and Industry (B&I), the Department of Administration, Division of Budget and Planning, is seeking an allocation of \$26,755 of the \$8,000,000 appropriated to the IFC Contingency Fund pursuant to subsection 4 of Section 1 of AB 474 (2013) to replace unsupported operating system software, computer monitors and productivity software. In order to receive the requested allocation from the IFC Contingency Fund, B&I will complete individual work program revisions as depicted in the following table:

Budget Account	Title	Allocation Amount
3823	Real Estate	\$12,895
3952	Athletic Commission	\$3,465
3900	Labor Relations	\$10,395
Total		\$26,755

Additional Information:

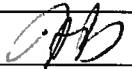
Currently, Windows 95, Windows 2000, and earlier versions of Microsoft operating systems are unsupported. After April 8, 2014, Microsoft will end support of the Windows XP operating system. When Microsoft ends support for software, updates will no longer be provided to protect workplace computers from harmful viruses, spyware, and other malicious software that can steal state data or compromise the provision of public services. To protect the state, the security policy 117 - IT Operating System Patch & Upgrade Management requires all computers to maintain a supported operating system. After April 8, 2014, the Division of Enterprise Information Technology Services (EITS) will not allow computers with unsupported operating systems to be connected to the state's computer network.

At their December 2013 meeting, the Interim Finance Committee approved an allocation of approximately \$1.1 million from the IFC Contingency Fund to replace operating system software that will cease to be supported after April 8, 2014, including replacing 1,475 computers using operating system software that will no longer be supported by Microsoft. The current request includes funding to replace five computers that use Microsoft Windows XP operating system software, 43 analog computer monitors and 43 Microsoft Office software licenses. The attached worksheet provides information about the items that would be replaced in the current request.

Statutory Authority:

NRS 353.268 and subsection 4 of Section 1 of AB 474 (2013)

attachment

REVIEWED: 
ACTION ITEM: _____

Personal Computer (PC) Operating System Worksheet																
Agency	Budget Account	Laptop's / PC's State ID Number	Percent General Fund	Calendar Year Laptop / PC Purchased	Laptop's / PC's Current Operating System	Operating System Budgeted for Replacement during 2013-15 Biennium (Y/N)	Laptop / PC Budgeted for Replacement during 2013-15 Biennium (Y/N)	Total GF PC Liability	Purchase Year of Current Monitor (A)	Justification to Replace Current Monitor	Replace-ment Monitor Cost (B) Reduced from \$219 to \$165 See quote	Justification to Replace Cable (C) Cable not necessary with new monitor	Cable Cost	Current Version of Microsoft Office	Justification to Replace Microsoft Office* (D) See Below	Replace-ment Microsoft Office Cost
748	3823	309132	100.0%	2008	Windows XP	N	N	Funded 12/13	2008	Analog vs Digital	165		0	2007		330
748	3823	309133	100.0%	2008	Windows XP	N	N	Funded 12/13	2008	Analog vs Digital	165		0	2007		330
748	3823	309134	100.0%	2008	Windows XP	N	N	Funded 12/13	2008	Analog vs Digital	165		0	2007		330
748	3823	309135	100.0%	2008	Windows XP	N	N	Funded 12/13	2008	Analog vs Digital	165		0	2007		330
748	3823	309136	100.0%	2008	Windows XP	N	N	Funded 12/13	2008	Analog vs Digital	165		0	2007		330
748	3823	309137	100.0%	2008	Windows XP	N	N	Funded 12/13	2008	Analog vs Digital	165		0	2007		330
748	3823	308453	100.0%	2008	Windows XP	N	N	Funded 12/13	2008	Analog vs Digital	165		0	2007		330
748	3823	308454	100.0%	2008	Windows XP	N	N	Funded 12/13	2008	Analog vs Digital	165		0	2007		330
748	3823	308458	100.0%	2008	Windows XP	N	N	Funded 12/13	2008	Analog vs Digital	165		0	2007		330
748	3823	308460	100.0%	2008	Windows XP	N	N	Funded 12/13	2008	Analog vs Digital	165		0	2007		330
	3823 Total							\$0.00			2,475					4,950
748	Total															12,895
748	3823	259636	100.0%	2002	Windows XP	N	N	\$1,094.06	2002	Analog vs Digital	165		0	2000		330
748	3823	266578	100.0%	2003	Windows XP	N	N	\$1,094.06	2003	Analog vs Digital	165		0	2003		330
748	3823	266609	100.0%	2003	Windows XP	N	N	\$1,094.06	2003	Analog vs Digital	165		0	2003		330
748	3823	288504	100.0%	2006	Windows XP	N	N	\$1,094.06	2006	Analog vs Digital	165		0	2003		330
748	3823	288505	100.0%	2006	Windows XP	N	N	\$1,094.06	2006	Analog vs Digital	165		0	2003		330
	3823 Total							\$5,470.30			2,475					4,950
749	3952	287894	100.0%	2005	Windows XP	N	N	Funded 12/13	2005	Analog vs Digital	165		0	2003		330
749	3952	289542	100.0%	2006	Windows XP	N	N	Funded 12/13	2006	Analog vs Digital	165		0	2003		330
749	3952	289544	100.0%	2006	Windows XP	N	N	Funded 12/13	2006	Analog vs Digital	165		0	2003		330
749	3952	289545	100.0%	2006	Windows XP	N	N	Funded 12/13	2006	Analog vs Digital	165		0	2003		330
749	3952	292080	100.0%	2006	Windows XP	N	N	Funded 12/13	2006	Analog vs Digital	165		0	2003		330
749	3952	306061	100.0%	2006	Windows XP	N	N	Funded 12/13	2006	Analog vs Digital	165		0	2003		330
749	3952	306063	100.0%	2006	Windows XP	N	N	Funded 12/13	2006	Analog vs Digital	165		0	2003		330
	3952 Total							\$0.00			1,155					2,310
749	Total															3,465
752	3900	259886	100.0%	2002	Windows XP	N	N		2002	Analog vs Digital	165		0	2000		330
752	3900	259887	100.0%	2002	Windows XP	N	N		2002	Analog vs Digital	165		0	2000		330
752	3900	289603	100.0%	2006	Windows XP 02	N	N		2006	Analog vs Digital	165		0	2003		330
752	3900	282642	100.0%	2006	Windows XP	N	N		2006	Analog vs Digital	165		0	2003		330
752	3900	282616	100.0%	2006	Windows XP	N	N		2006	Analog vs Digital	165		0	2003		330
752	3900	282614	100.0%	2006	Windows XP	N	N		2006	Analog vs Digital	165		0	2003		330
752	3900	282626	100.0%	2006	Windows XP	N	N		2006	Analog vs Digital	165		0	2003		330
752	3900	282641	100.0%	2006	Windows XP	N	N		2006	Analog vs Digital	165		0	2003		330
752	3900	297436	100.0%	2007	Windows XP 02	N	N		2007	Analog vs Digital	165		0	2007		330
752	3900	297437	100.0%	2007	Windows XP	N	N		2007	Analog vs Digital	165		0	2007		330
752	3900	297438	100.0%	2007	Windows XP	N	N		2007	Analog vs Digital	165		0	2007		330
752	3900	300751	100.0%	2007	Windows XP	N	N		2007	Analog vs Digital	165		0	2007		330
752	3900	306301	100.0%	2008	Windows XP 02	N	N		2008	Analog vs Digital	165		0	2007		330
752	3900	306558	100.0%	2008	Windows XP	N	N		2008	Analog vs Digital	165		0	2007		330
752	3900	312336	100.0%	2009	Windows XP	N	N		2009	Analog vs Digital	165		0	2007		330
752	3900	313533	100.0%	2009	Windows XP	N	N		2009	Analog vs Digital	165		0	2007		330
752	3900	313243	100.0%	2009	Windows XP	N	N		2009	Analog vs Digital	165		0	2007		330
752	3900	313568	100.0%	2009	Windows XP	N	N		2009	Analog vs Digital	165		0	2007		330
752	3900	313569	100.0%	2009	Windows XP	N	N		2009	Analog vs Digital	165		0	2007		330
752	3900	298769	100.0%	2009	Windows XP 02	N	N		2009	Analog vs Digital	165		0	2007		330
752	3900	282716	100.0%	2009	Windows XP	N	N		2009	Analog vs Digital	165		0	2007		330
	3900 Total							\$0.00			3,465					6,930
	TOTAL ADDITIONAL CONTINGENCY REQUEST:							26,755.30								30,395

Brian Sandoval
Governor



Jeff Mohlenkamp
State Budget Director

Stephanie Day
Deputy State Budget Director

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Budget Division

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: March 11, 2014

To: Jeff Mohlenkamp, Clerk of the Board
Department of Administration

From: Stacey Johnson, Budget Analyst IV
Budget Division

Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting. An analysis of the action item and recommendation is also provided.

**DEPARTMENT OF BUSINESS & INDUSTRY – TRANSPORTATION SERVICES
AUTHORITY**

Agenda Item Write-up:

Pursuant to NRS 353.268 the Department of Business & Industry - Transportation Services Authority requests an allocation of \$66,942 from the Interim Finance Contingency Fund for Highway Funds to provide for a projected shortfall in personnel costs and mailroom costs.

Additional Information:

The Transportation Services Authority budget has a projected shortfall in salaries in the amount of \$63,865 and in mailroom costs in the amount of \$5,227 for a total shortfall in the budget account of \$69,092. The shortfall will be offset with projected revenue overage of \$2,150 making the contingency request \$66,942.

Three positions in the Transportation Services budget account were budgeted at a step 1, but filled at either a step 7 or 9 and the Chief Transportation Inspector unclassified position was budgeted incorrectly due to an error in the NEBS pay table. The mailroom costs have increased due to an increase in the number of citations that must be sent by certified mail.

Statutory Authority:

NRS 353.268

REVIEWED: JN
ACTION ITEM:

STATE OF NEVADA

BRIAN SANDOVAL
Governor

BRUCE BRESLOW
Director



DEPARTMENT OF BUSINESS AND INDUSTRY
OFFICE OF THE DIRECTOR

Date: March 13, 2014

To: Nikki Hovden, Lead Budget Analyst, Department of Administration
Stacey Johnson, Budget Analyst IV, Department of Administration

From: Shannon M. Chambers, Administrative Services Officer
Department of Business and Industry

A handwritten signature in black ink, appearing to read "S.M.C.", positioned to the right of the typed name.

Subject: Contingency Funds Request of \$66,942

The Nevada Transportation Authority (NTA) is requesting contingency funding through work program #C29186. This work program requests \$66,942 in IFC Contingency Funds to cover an anticipated shortfall in Budget Account 3922 for personnel services and operating expenses. NTA had positions that were budgeted at a step 1 that were later filled at a step 7/9. In addition, the Chief Transportation Inspector was budgeted wrong due to an error in the Nevada Executive Budget System (NEBS) table. As a result, NTA's personnel budget will have a shortfall by year end 2014.

NTA has also seen the volume of its mailing increased this year over the base year. This increase is driven by a higher volume of citations issued and an increase in Orders that must be mailed out via Certified Mail.

Brian Sandoval
Governor



Jeff Mohlenkamp
State Budget Director

Stephanie Day
Deputy State Budget Director

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Budget Division

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: March 3, 2014

To: Jeff Mohlenkamp, Clerk of the Board
Department of Administration

From: Colleen Murphy, Budget Analyst IV ^{CM}
Budget Division

Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting. An analysis of the action item and recommendation is also provided.

DEPARTMENT OF CORRECTIONS – PRISON MEDICAL CARE

Agenda Item Write-up:

Pursuant to NRS 353.268 the Department of Corrections requests an allocation of \$2,168,005 from the Interim Finance Contingency Fund to fund a projected shortfall in the Prison Medical Care budget for inmate medical claims.

Additional Information:

The Department of Corrections Prison Medical Care budget has a projected shortfall in outside medical claims in the amount of \$1,817,934 and a projected revenue transfer shortfall in the amount of \$435,287 from the Inmate Welfare Account for AB389 claims that will be Medicaid eligible.

Although the Affordable Car Act and the change to inmates Medicaid eligibility effective January 1, 2014, should potentially reduce outside medical costs for the third and fourth quarters of FY14, the first and second quarters of FY14 saw unexpected significantly increased costs for hospitalizations of approximately \$4.6M. This increase in costs, coupled with the \$2.7M Medicaid offset adjusted during session for FY14, has created a cash flow concern.

Statutory Authority:

NRS 353.268

REVIEWED: SB
ACTION ITEM: _____

Board of State
Prison Commissioners

BRIAN SANDOVAL
Governor
CATHERINE CORTEZ MASTO
Attorney General
ROSS MILLER
Secretary of State



STATE OF NEVADA
DEPARTMENT OF CORRECTIONS



Northern Administration
5500 Snyder Avenue, Carson City, NV 89702
Phone: (775) 887-3285 - Fax: (775) 887-3138

Southern Administration
3955 W. Russell Road, Las Vegas, NV 89118
Phone: (702) 486-9938 - Fax: (702) 486-9961

BRIAN SANDOVAL
Governor

JAMES G. COX
Director

Scott Sisco
Deputy Director
Support Services

DATE: February 13, 2014

TO: Colleen Murphy
Budget Analyst IV, Department of Administration

FROM: Betty Farris
Chief of Fiscal Services, Nevada Department of Corrections

SUBJECT: Contingency Funds Request of \$2,168,005

The Nevada Department of Corrections (NDOC) is requesting contingency funding through work program # C29010. This work program requests \$2,168,005 in IFC Contingency Funds to cover an anticipated shortfall in Inmate Driven outside medical claims of \$1,817,934 and a revenue transfer shortfall of \$435,287 from the Inmate Welfare Account for AB389 claims that will be Medicaid eligible. This work program also transfers \$206,541 from the Personnel Services category to the Professional Services category to cover the projected need for temporary healthcare services for the remainder of the year and places the remaining \$23,164 from the Personnel Services category, \$2,233 from Operating, \$51,061 from Equipment, and \$8,758 from the Utilities category to cover the remaining shortfall to pay third party medical claims for the remainder of the fiscal year.

Budget Account 3706 - Medical Administration will have a substantial FY 14 funding shortfall. At the hearings for FY 13 budget closings, it was suggested the impact of the Affordable Care Act (ACA), and subsequent change in Medicaid eligibility requirements for inmates, would reduce the need of Agency Requested General Fund appropriation. The potential Medicaid offset, as a result of inmate eligibility through the ACA, would potentially reduce outside medical costs by an estimated \$2.7 million dollars in FY 14, and \$5.2 million in FY 15.

These changes were recommended and approved. BA 3706 was revised accordingly.

In the first half of FY 14 (7/1/13 - 12/31/13), approximately \$4.63 million has been paid for hospitalization. (For comparison, FY 13 in the same date parameter was \$1.17 million). Although this cost is expected to be paid by Medicaid for the second half of FY 14, this initial outlay for hospitalization prior to January 1, 2014 has created a cash flow concern as well as contributes to the overall shortfall existent in Category 50 Inmate Driven.

The Medicaid component for expenditure offset has been fully implemented by the Department, but is still "unknown territory" in some areas. Continual monitoring of expenditure levels will provide better information for subsequent budget building cycles.

The Medical Division Category 51, Stale Claims, originally funded for FY 14 at \$644,278, has expended \$1,541,704. To meet those expenditures, it was necessary to transfer the \$897,426 difference from Category 50, which added to the shortfall in that category.

Nevada Department of Corrections
Fiscal Year 2014 Work Program Schedule
Report as of February 2, 2014
Through Pay Period 16

B/A	INST / FAC	Revenue (under) / over Budget Cat 00	Distribution of Expenditures (over) / under Budget CATEGORIES											GL 2516 Budgetary Transfer	SUPPLEMENTAL	Projected Revenue Expenditures Balance	PENDING W/P No.			
			01	04	05	07	09	50	59	Other	Reserve									
3706	Medical	Leg. Appr. Proj. 2.5% Shrtfl Terminal Furlough \$ W/P Need	42,963,395 (435,287)	26,144,458 229,705	374,648 2,233	264,491 51,061	4,515		15,321,137 (1,817,934)	52,565 8,758	801,561 (206,541)						2,168,005 (2,168,005)	2,168,005 (2,168,005)	0 0	C29010
3710	Directors Est. PP27&28=765K	Leg. Appr. Proj. 2.5% Shrtfl Terminal Furlough \$ W/P Need	22,089,617 (714,434)	13,178,634 (426,465)	2,615,767 18,278	705,561		112,000	0	1,655	5,476,000 11,451						2,168,005 (1,111,170)	2,168,005 (1,111,170)	0 0 0 0	
3711	Corr. Prgms GF ONLY	Leg. Appr. Proj. 2.5% Shrtfl Terminal Furlough \$ W/P Need	(714,434)	(426,465)	18,278	0	0	0	0	0	11,451						0 (1,111,170)	0 (1,111,170)	0 0 0 0	
3715	SNCC	Leg. Appr. Proj. 2.5% Shrtfl Terminal Furlough \$ W/P Need	272,871	88,252 (4,283)	29,276	0	0	0	9,779 446	0	102,216 992	925					0 (397,785)	0 (397,785)	0 0 0 0	
3716	WSCC	Leg. Appr. Proj. 2.5% Shrtfl Terminal Furlough \$ W/P Need	10,168,319	8,713,285 (184,495)	69,673 (7,816)	103,216 34,639	45,042	26,772 327	605,310 36,310	473,319 49,920	131,702 9,634						0 (61,481)	0 (61,481)	0 0 0 0	
		Balance	0	(4,283)	0	0	0	0	446	0	992	0				0 (2,845)	0 (2,845)	0 0 0 0		
		Balance	0	(184,495)	(7,816)	34,639	0	327	36,310	49,920	9,634					0 (61,481)	0 (61,481)	0 0 0 0		

Nevada Department of Corrections
 Fiscal Year 2014 Work Program Schedule
 Report as of February 2, 2014
 Through Pay Period 16

B/A	INST / FAC	Revenue (under) / over Budget Cat 00	Distribution of Expenditures (over) / under Budget CATEGORIES										GL 2516 Budgetary Transfer	SUPPLEMENTAL Expenditures Balance	Projected Revenue Expenditures Balance	PENDING W/P No.			
			01	04	05	07	09	50	59	Other	Reserve								
3717	NNCC	Leg. Appr. 25,339,968 Proj. 8,227	19,931,160	1,359,141	31,262	114,506	46,470	1,950,988	1,775,138	131,303	0	0	0	0	0	0	0	(804,738)	0
		Terminal Furlough \$ W/P Need	(751,544)		2,731				(75,730)	11,578	0	0	0	0	0	0	0	0	0
		Balance	8,227	(751,544)	0	2,731	0	0	0	0	0	0	0	0	0	0	0	(804,738)	0
3718	NSP	Leg. Appr. 139,874 Proj.	0	19,114	0	0	0	0	0	120,760	0	0	0	0	0	0	0	0	0
		2.5% Shift								37,225									
		Terminal Furlough \$ W/P Need																	
		Balance	0	0	0	0	0	0	0	37,225	0	0	0	0	0	0	0	37,225	0
3722	SCC	Leg. Appr. 1,699,095 Proj. (5,036)	1,138,228	25,015	6,353	32,865	11,634	378,573	99,917	6,510	0	0	0	0	0	0	0	1,378	0
		2.5% Shift	13,871		688		(1,172)		(6,973)									0	0
		Terminal Furlough \$ W/P Need																0	0
		Balance	(5,036)	13,871	0	688	0	(1,172)	0	(6,973)	0	0	0	0	0	0	0	1,378	0
3723	PCC	Leg. Appr. 1,569,884 Proj. 8,010	1,183,573	23,261	6,078	7,314	21,603	164,436	145,151	18,468	0	0	0	0	0	0	0	(51,206)	0
		2.5% Shift	(30,275)		683		(373)	(6,084)	(23,167)									0	0
		Terminal Furlough \$ W/P Need																0	0
		Balance	8,010	(30,275)	0	683	0	(373)	(6,084)	(23,167)	0	0	0	0	0	0	0	(51,206)	0
3724	NNRC	Leg. Appr. 1,158,624 Proj. 94,413	856,710	104,761	40,760	12,501	3,658	76,641	54,456	9,137	0	0	0	0	0	0	0	115,689	0
		2.5% Shift	(13,542)		2,151		(9)	8,726	205									0	0
		Terminal Furlough \$ W/P Need																0	0
		Balance	94,413	(13,542)	23,745	2,151	0	(9)	8,726	205	0	0	0	0	0	0	0	115,689	0

Nevada Department of Corrections
 Fiscal Year 2014 Work Program Schedule
 Report as of February 2, 2014
 Through Pay Period 16

B/A	INST / FAC	Revenue (under) / over Budget Cat 00	Distribution of Expenditures (over) / under Budget CATEGORIES										GL 2516 Budgetary Transfer	SUPPLEMENTAL	Projected Revenue Expenditures Balance	PENDING WP No.		
			01	04	05	07	09	50	59	Other	Reserve							
3725	TLVCC	Leg. Appr. 2,374,874 Proj. 1,587 2.5% Shrtff Terminal Furlough \$ W/P Need	1,643,300	21,027	0	15,308	34,235	262,792	374,544	(599)	23,668	0	0	0	0	0	132,707	0
3738	SDCC	Leg. Appr. 21,874,892 Proj. (11,882) 2.5% Shrtff Terminal Furlough \$ W/P Need	17,268,009	234,959	0	192,769	98,191	2,400,278	1,411,325	(23,141)	230,851	0	0	0	0	0	(92,391)	0
3739	WCC	Leg. Appr. 1,238,642 Proj. 4,434 2.5% Shrtff Terminal Furlough \$ W/P Need	882,130	24,006	0	9,218	29,650	129,849	120,087	(1,058)	30,302	0	0	0	0	0	27,461	0
3741	HCC	Leg. Appr. 1,196,385 Proj. 683 2.5% Shrtff Terminal Furlough \$ W/P Need	863,011	21,703	0	12,340	28,421	131,154	134,165	(1,058)	5,591	0	0	0	0	0	(14,591)	0
3747	ECC	Leg. Appr. 1,224,638 Proj. 3,400 2.5% Shrtff Terminal Furlough \$ W/P Need	920,847	16,778	0	6,731	24,313	136,192	100,617	(13,134)	8,520	0	0	0	0	0	(33,732)	0
		Balance	683	(9,792)	0	0	1,080	(6,562)	0	0	0	0	0	0	0	(14,591)	0	
		Balance	3,400	(6,271)	0	1,590	0	1,974	(21,291)	(13,134)	0	0	0	0	0	(33,732)	0	

Nevada Department of Corrections
 Fiscal Year 2014 Work Program Schedule
 Report as of February 2, 2014
 Through Pay Period 16

B/A	INST / FAC	Revenue (under) / over Budget Cat 00	Distribution of Expenditures (over) / under Budget										GL 2516 Budgetary Transfer	SUPPLEMENTAL	Projected Revenue Expenditures Balance	PENDING WP No.		
			01	04	05	07	09	50	59	Other	Reserve							
3760	CGTH	Leg. Appr. 4,370,938 Proj. (6,245)	1,799,118 (91,546)	1,352,045 29,925	0	22,483	16,161	259,624 (329)	297,682 (7,673)	623,825 3,350	0	0	0	0	0	(72,518)	0	
3761	FMWCC	Leg. Appr. 13,855,825 Proj. (11,234)	9,789,694 (189,826)	135,051	11,620 114	128,442	55,249 4,180	1,034,319 (5,407)	783,853 29,827	1,917,597 9,727	0	0	0	0	0	(162,619)	0	
3762	HDSPP	Leg. Appr. 43,801,488 Proj. 25,074	35,480,620 (583,883)	421,164 (4,043)	33,222 1,681	174,907	127,971	4,083,195	3,114,023 (296,454)	366,386 43,393	0	0	0	0	0	(814,232)	0	
Est. PP27&28 = 2M																		
Totals		25,074 (586,384)	(583,883) (4,180,028)	(4,043) 50,098	1,681 68,717	0	0	8,465	25,034	197,765	0	0	0	0	2,168,005	(4,789,516)		

Budgetary Transfer Work Programs 167,766

Work Programs within

Cat 04 thru Other Cat's = (23,104) Note: BA 3748 Cat 95 \$34,660 can't be used = (57,764)

S/B Zero



STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Budget Division

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: February 28, 2014
To: Jeff Mohlenkamp, Clerk of the Board
Department of Administration
From: John Borrowman, Budget Analyst *JB*
Budget Division
Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting. An analysis of the action item and recommendation is also provided.

OFFICE OF THE MILITARY

Agenda Item Write-up:

REQUEST FOR ALLOCATION FROM THE CONTINGENCY FUND

In accordance with NRS 353.268, the Office of the Military is requesting an allocation of \$209,443 from the IFC Contingency Fund to provide for a projected shortfall in Category 01 – Personnel Services as a result of changes to Military Leave benefit.

Additional Information:

AB 364 increased the number of days of military leave from 15 days to 39 days per calendar year for eligible personnel. This could result in up to 78 days per fiscal year given the overlap of two calendar years in an SFY. During Legislative hearings, there was no discussion of expanding military coverage beyond the historical weekend drills and annual trainings. The anticipated liability was within the agency's ability to provide for given the anticipated federal reimbursement. As a result, the Office of the Military did not submit a fiscal note.

However, in January 2014, the Legislative Counsel Bureau - Legal Division determined military leave must increase the scope of coverage to include deployments. Furthermore, in October 2013, with the new policy in effect, the federal National Guard Bureau (NGB) reviewed the Master Cooperative Agreement (MCA) and determined it provided for incorrect reimbursement for military leave. Prior to October 2013, NGB was reimbursing for Military Leave in days and did not stipulate 8-hour or 24-hour shifts. NGB determined it should only be reimbursing for a single 8-hour shift per day. Effective February 2014, the MCA is revised to clarify only 168 hours of Military Leave will be federally reimbursed for Firefighters.

Given the expanded scope of coverage and the reduced reimbursement, the Office of Military projects a shortfall in Category 01 - Personnel Services.

This request relates to work program C29076 submitted for the April 2014 IFC meeting, contingent upon BOE's approval.

Statutory Authority:

NRS 353.268
NRS 281.145

<p>REVIEWED: _____</p> <p>ACTION ITEM: _____</p>
--



STATE OF NEVADA OFFICE OF THE MILITARY

Office of the Adjutant General
2460 Fairview Drive
Carson City, Nevada 89701-6807



Brian Sandoval
Governor

WILLIAM R. BURKS
Brigadier General
The Adjutant General

February 14, 2014

MEMORANDUM

To: Chairman
Board of Examiners

From: Cheryl Tyler
Administrative Services Officer

Subject: Board of Examiners Action Item

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting. If approved, Work Program C29076 has been submitted for placement on the next Interim Finance Committee's meeting.

OFFICE OF THE MILITARY – BUDGET ACCOUNT 3650

The Agency is requesting an allocation of \$209,443 from the Interim Finance Committee Contingency Fund to provide sufficient funding for projected personnel costs for the remainder of State Fiscal Year 2014.

Nature of Request

Due to the adoption of Assembly Bill 364 in the 2013 legislative session, Military Leave for qualified State employees was increased from 15 to 39 days per calendar year. During the hearings for the Assembly Bill, the military leave days were defined as weekend trainings and 2-week trainings.

Majority of the State employees of Office of the Military are reimbursed federally. In the Master Cooperative Agreement (MCA) with the National Guard Bureau (NGB), eligible State firefighters are reimbursed for up to 30 days (240 hours) of military leave; and the rest of the eligible State employees are reimbursed for up to 15 days (120 hours) of military leave per Federal Fiscal Year (FFY). The Appendix for Firefighters was amended in February 2014 to reimburse the State up to 168 hours of Military Leave ongoing.

On January 3, 2014, Office of the Military received an email from the Division of Human Resource Management. In it, Rene Yeckley from Legislative Counsel Bureau – Legal Division clarified that military leave covers deployments and trainings that is served under orders, which was not accounted for during AB 364 Public Hearings.

With this change in definition/coverage of military leave, Office of the Military will not be reimbursed by the federal government (NGB) for any military leave authorized above the 240 hours for firefighters (until February 2014, then it changes to 168 hours) or 120 hours for other eligible personnel as stated in the MCA.

Office of the Military did not submit a fiscal note during the legislative session since State employees will not exceed the days agreed upon in the MCA, if we approved military leave for weekend drills and annual trainings only as originally discussed during legislative hearings. Furthermore, per Division of Human Resource Management, military leave hours are authorized based on regular work schedule. In the case of Firefighters, their regular work schedules are 24 hour shifts. With this, based on NRS 281.145, these firefighters are entitled to 936 (39 days x 24 hours/day) hours of military leave per calendar year.

For each eligible personnel, they will be able to get two sets of 39 days of UMIL in one SFY, since the 39 days of UMIL are per calendar year and two calendar years fall into one SFY.

Currently, we have 7 firefighters deployed starting October 2013. For these deployed personnel, they will get the two sets of 39 days of UMIL for SFY 2014.

The General Fund appropriation for Budget Account 3650 is \$2,461,549, which is less than 9% of the total Budget Authority. With the budget restraints already implemented, we are extremely limited in options to address this shortfall. Current projections demonstrate availability in only Category 03 and Category 07 for a combined total of \$9,500 in State funds that we have requested to be transferred to Category 01 to assist in the projected shortfall.

The total amount of projected UMIL additional costs is \$261,955. This amount reflects the possibility of all eligible active Guardsmen being deployed at any time within the SFY. Category 01 is currently projected to have \$43,012 availability in State General Fund. With this, the Office of the Military requests \$209,443 in State Contingency fund for SFY 2014 to provide sufficient funding for the projected personnel costs for the remainder of the SFY.

State of Nevada Work Program

WP Number: C29076

FY 2014

Add Original Work Program

XXX Modify Work Program

BUDGET DIVISION USE ONLY
DATE _____
APPROVED ON BEHALF OF _____
THE GOVERNOR BY _____

DATE	FUND	AGENCY	BUDGET	DEPT/DIV/BUDGET NAME
02/14/14	101	431	3650	MILITARY

Funds Available

Budgetary GLs (2501 - 2599)	Description	WP Amount	Revenue GLs (3000 - 4999)	Description	WP Amount	Current Authority	Revised Authority
			4654	TRANSFER FROM INTERIM FINANCE	209,443	0	209,443
Subtotal Budgetary General Ledgers		0	Subtotal Revenue General Ledgers(RB)		209,443		209,443
Total Budgetary & Revenue GLs					209,443		

Expenditures

CAT	Amount	CAT	Amount
01	218,943		
03	(3,500)		
07	(6,000)		

Sub Total Category Expenditures 209,443

Total Budgetary General Ledgers and Category Expenditures (AP) 209,443

Remarks

The purpose of this work program is to align state authority with projected expenditures within the state fiscal year for Category 01 - Personnel Services. The addition of \$209,443 will support AB 364 regarding Military Leave, which became effective October 1, 2013.

_____ **ctyle1** _____
Authorized Signature

_____ **02/24/14** _____
Date

_____ **Controller's Office Approval** _____

Requires Interim Finance approval since Work Program requests an allocation from the IFC Contingency Fund.

Department of Administration Work Program Packet Checklist

- ✓ Work program form
- ✓ Work program packet checklist
- ✓ Cumulative modification worksheet
- ✓ Cover Page detailing the reasons for the revision, benefits to the division, department and state and consequences if not approved
- ✓ Financial/Budget Status Reports (current)
- ✓ Budget projections with corresponding detail
- ✓ Fund map reflecting amounts before and after the revision
- NP 19 (If requesting new position) **include copy of current organizational chart w/proposed change**
- Quotes for the purchase of unbudgeted items (i.e., equipment, computers, etc.)
- ✓ Spreadsheets/detailed calculations supporting request

WORK PROGRAM REVISIONS INVOLVING GRANTS MUST ALSO INCLUDE

- Grant history/reconciliation form for grants
- Copies of all grant awards for the current year listed on the grant reconciliation form
- Copy of grant budget - if applicable
- Summary of the grant program and purpose if not included in the grant award document

IFC determination evaluation (reason work program does or does not require IFC approval indicated with an X)

Requires IFC approval because

- | | |
|---|--|
| <input type="checkbox"/> \$75,000 or more cumulative for an expenditure category | <input type="checkbox"/> Exceeds \$30,000 cumulative and is 10% or more cumulative for an expenditure category |
| <input type="checkbox"/> Involves the allocation of block grant funds and the agency is choosing to use the IFC meeting for the required public hearing per NRS 353.337 | <input type="checkbox"/> Non-governmental grant or gift in excess of \$20,000 |
| <input type="checkbox"/> Includes new positions | ✓ Other: Work Program requests an allocation from the IFC Contingency Fund. |

Does not require IFC approval because

- | | |
|--|--|
| <input type="checkbox"/> \$30,000 or less cumulative for each expenditure category | <input type="checkbox"/> Places funds in Reserves, Reserve for Reversion, or Retained Earnings categories only |
| <input type="checkbox"/> Less than \$75,000 cumulative and 10% cumulative for each expenditure category | <input type="checkbox"/> Non-executive budget |
| <input type="checkbox"/> \$5,000 or less for expenditure categories 02, 03, 05, & 30 and \$10,000 or less for any other expenditure categories | <input type="checkbox"/> Other: |
| <input type="checkbox"/> Implements general/highway fund salary adjustments approved by the BOE | Approved by:
Date: |

STATE OF NEVADA
ADJUTANT GENERAL & NATIONAL GUARD

Budget Account 3650 - MILITARY
Work Program C29076
Fiscal Year 2014

Submitted February 24, 2014

Budget Account's Primary Purpose, Function and Statutory Authority

The mission of the Office of the Military is to enlist, organize, arm, equip, and train the state's military and National Guard units to defend the Constitution and protect the lives and property of the public in times of emergency, disorder, or disaster. The federal mission of the department is to provide soldiers and airmen to respond to federal mobilization as directed by the President or Congress. The Adjutant General provides administrative oversight for the department, which consists of the Army National Guard and the Air National Guard. Statutory Authority: NRS 412.

Purpose of Work Program

The purpose of this work program is to align state authority with projected expenditures within the state fiscal year for Category 01 - Personnel Services. The addition of \$209,443 will support AB 364 regarding Military Leave, which became effective October 1, 2013.

Justification

AB 364 increased the number of days of military leave from 15 days to 39 days per calendar year for eligible personnel. This could result in up to 78 days per fiscal year given the overlap of two calendar years in an SFY. During Legislative hearings, there was no discussion of expanding military coverage beyond the historical weekend drills and annual trainings. The anticipated liability was within the agency's ability to provide for given the anticipated federal reimbursement. As a result, the Office of the Military did not submit a fiscal note.

However, in January 2014, the Legislative Counsel Bureau - Legal Division determined military leave must increase the scope of coverage to include deployments. Furthermore, in October 2013, with the new policy in effect, the federal National Guard Bureau (NGB) reviewed the Master Cooperative Agreement (MCA) and determined it provided for incorrect reimbursement for military leave. Prior to October 2013, NGB was reimbursing for Military Leave in days and did not stipulate 8-hour or 24-hour shifts. NGB determined it should only be reimbursing for a single 8-hour shift per day. Effective February 2014, the MCA is revised to clarify only 168 hours of Military Leave will be federally reimbursed for Firefighters.

Given the expanded scope of coverage and the reduced reimbursement, the Office of Military projects a shortfall in Category 01 - Personnel Services.

Expected Benefits to be Realized

The state will be in compliance with NRS 281.145 as written. Unutilized funds will revert at the end of State Fiscal Year 2014.

Explanation of Projections and Documentation

The Office of the Military will utilize \$43,012 from Category 01 - Personnel Services, which was the projected salary savings. \$3,500 from Category 03 - In State Travel and \$6,000 from Category 07 - Maintenance of Buildings and Grounds will be transferred to Category 01 - Personnel Services to reduce the shortfall. However, this still leaves a deficit of \$209,443, which is the amount the Office of the Military is requesting from the IFC Contingency Fund. Projections are attached to demonstrate available funding and the anticipated expenditures.

New Positions: No

Summary of Alternatives and Why Current Proposal is Preferred

Reductions to GF match in various categories but will result in a leveraged reduction in federal reimbursements and fail to meet our commitment in the MCA.

Reconsideration of the expanded coverage or pursuit of clarification in a revised bill but will require a legislative session.

**STATE OF NEVADA WORK PROGRAM
 ADJUTANT GENERAL
 ADJUTANT GENERAL & NATIONAL GUARD
 MILITARY
 B/A 3650 SFY14**

G.L.#	REVENUES Description	Original or Legislatively Approved Work Program	APPROVED				
			FIRST	SECOND	THIRD	FOURTH	FIFTH
			Work Program Change WP # C27097	Work Program Change WP # C27103	Work Program Change WP # C27999	Work Program Change WP # C28143	Work Program Change WP # C28268
2501	APPROPRIATION CONTROL	2,461,549					
3500	FEDERAL RECEIPTS	12,823,672	370,256	1,291,698	16,897	379,180	10,764,705
4252	EXCESS PROPERTY SALES	0					
4654	TRANSFER FROM INTERIM FINANCE	0					
Total Revenues		15,285,221	370,256	1,291,698	16,897	379,180	10,764,705
EXPENDITURES							
Cat	Description						
01	PERSONNEL	8,367,325					
02	OUT-OF-STATE TRAVEL	5,884					
03	IN-STATE TRAVEL	19,210					
04	OPERATING EXPENSES	628,724					
07	MAINTENANCE OF BLDGS & GROUNDS	353,039					
09	MEDALS	113					
10	ARMY FACILITIES	3,413,928					10,764,705
11	AIR SECURITY	2,160					
12	AIR FIRE PROGRAM	67,762					
13	ELECTRONIC SECURITY	53,023	107,573				
14	COMMUNICATIONS	483,924		1,291,698			
16	ENVIRONMENT	150,106				379,180	
17	ARMY SECURITY	80,522	262,683				
21	ANTI-TERRORISM OPERATIONS	10,531					
26	INFORMATION SERVICES	43,485					
29	UNIFORMS	5,936					
30	TRAINING	3,555					
59	UTILITIES	1,547,208					
83	NDOT 800 MHZ RADIOS STATEWIDE COST ALLOCATION	36,500					
87	PURCHASING ASSESSMENT	12,286					
93	RESERVE FOR REVERSION TO GENERAL FUND	0			16,897		
Total Expenditures		15,285,221	370,256	1,291,698	16,897	379,180	10,764,705

**STATE OF NEVADA WORK PROGRAM
 ADJUTANT GENERAL
 ADJUTANT GENERAL & NATIONAL GUARD
 MILITARY
 B/A 3650 SFY14**

G.L.#	REVENUES Description	Original or Legislatively Approved Work Program	APPROVED	PENDING	----CUMULATIVE----		Total Amount
			SIXTH	SEVENTH	Dollar Change	Percent Change	
			Work Program Change	Work Program Change			
			WP # C28860	WP # C29076			
2501	APPROPRIATION CONTROL	2,461,549			0	0.0%	2,461,549
3500	FEDERAL RECEIPTS	12,823,672			12,822,736	100.0%	25,646,408
4252	EXCESS PROPERTY SALES	0	1,197		1,197	100.0%	1,197
4654	TRANSFER FROM INTERIM FINANCE	0		209,443	209,443	100.0%	209,443
Total Revenues		15,285,221	1,197	209,443	13,033,376	85.3%	28,318,597
EXPENDITURES							
Cat	Description						
01	PERSONNEL	8,367,325		218,943	218,943	2.6%	8,586,268
02	OUT-OF-STATE TRAVEL	5,884			0	0.0%	5,884
03	IN-STATE TRAVEL	19,210		-3,500	-3,500	-18.2%	15,710
04	OPERATING EXPENSES	628,724			0	0.0%	628,724
07	MAINTENANCE OF BLDGS & GROUNDS	353,039		-6,000	-6,000	-1.7%	347,039
09	MEDALS	113			0	0.0%	113
10	ARMY FACILITIES	3,413,928			10,764,705	315.3%	14,178,633
11	AIR SECURITY	2,160			0	0.0%	2,160
12	AIR FIRE PROGRAM	67,762			0	0.0%	67,762
13	ELECTRONIC SECURITY	53,023			107,573	202.9%	160,596
14	COMMUNICATIONS	483,924			1,291,698	266.9%	1,775,622
16	ENVIRONMENT	150,106			379,180	252.6%	529,286
17	ARMY SECURITY	80,522			262,683	326.2%	343,205
21	ANTI-TERRORISM OPERATIONS	10,531			0	0.0%	10,531
26	INFORMATION SERVICES	43,485			0	0.0%	43,485
29	UNIFORMS	5,936			0	0.0%	5,936
30	TRAINING	3,555			0	0.0%	3,555
59	UTILITIES	1,547,208			0	0.0%	1,547,208
83	NDOT 800 MHZ RADIOS STATEWIDE COST ALLOCATION	36,500			0	0.0%	36,500
87	PURCHASING ASSESSMENT	12,286			0	0.0%	12,286
93	RESERVE FOR REVERSION TO GENERAL FUND	0	1,197		18,094	100.0%	18,094
Total Expenditures		15,285,221	1,197	209,443	13,033,376	85.3%	28,318,597

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REPORT DATE AS OF: 02/13/2014

PROC ID: BSR_GEN_BBLs_REPORT

**STATE OF NEVADA
Office of the State Controller**

Summary Budget Status Report

Fiscal Year: 2014

Fund: 101 GENERAL FUND

Agency: 431 ADJUTANT GENERAL & NATL GUARD

Budget Account: 3650 MILITARY

Organization: 0000 ADJUTANT GENERAL & NATL GUARD

	YTD Actual	Work Program	Difference
Total Receipts/Funding	4,039,123.40	28,109,154.00	-24,070,030.60
Total Expenditures	9,253,153.28		
Total Encumbrances	100,639.20		
Total Pre-encumbrances	86,475.01		
Total Obligations	9,440,267.49	28,109,154.00	18,668,886.51
Realized Funding Available	-5,401,144.09		

[Get Information About Receipts/Funding](#)

[Get Information About Obligations](#)



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REPORT DATE AS OF: 02/13/2014

PROC ID: BSR_REC_FUND_SUM

**STATE OF NEVADA
Office of the State Controller**

Budget Status Report - Receipts/Funding

Fiscal Year: 2014

Fund: 101 GENERAL FUND **Agency:** 431 ADJUTANT GENERAL & NATL GUARD
Budget Account: 3650 MILITARY **Organization:** 0000 ADJUTANT GENERAL & NATL GUARD

	YTD Actual	Work Program	Difference
Total Receipts/Funding	4,039,123.40	28,109,154.00	-24,070,030.60

Code	Description	YTD Actual	Work Program	Difference
42	APPROPRIATIONS	2,461,549.00	2,461,549.00	.00
3500	FEDERAL RECEIPTS	1,576,377.40	25,646,408.00	-24,070,030.60
4252	EXCESS PROPERTY SALES	1,197.00	1,197.00	.00

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Main Menu > Budget Status Report Input > Budget Account List > Summary Budget Status Report > Obligations

REPORT DATE AS OF: 02/13/2014

PROC ID: BSR_GEN_BCLS_REPORT

STATE OF NEVADA
Office of the State Controller

Budget Status Report - Obligations

Fiscal Year: 2014

Fund: 101 GENERAL FUND

Agency: 431 ADJUTANT GENERAL & NATL GUARD

Budget Account: 3650 MILITARY

Organization: 0000 ADJUTANT GENERAL & NATL GUARD

	YTD Actual	Work Program	Difference
Total Expenditures	9,253,153.28		
Total Encumbrances	100,639.20		
Total Pre-encumbrances	86,475.01		
Total Obligations	9,440,267.49	28,109,154.00	18,668,886.51

Category	Description	Expended	Encumbered	Pre-encumbered	Obligated	Work Program	Difference
01	PERSONNEL SERVICES	4,243,412.99	.00	.00	4,243,412.99	8,367,325.00	4,123,912.01
02	OUT OF STATE TRAVEL	.00	.00	.00	.00	5,884.00	5,884.00
03	IN STATE TRAVEL	8,069.87	.00	.00	8,069.87	19,210.00	11,140.13
04	OPERATING	301,994.47	.00	.00	301,994.47	628,724.00	326,729.53
07	MAINTENANCE OF BLDGS & GROUNDS	115,037.73	.00	.00	115,037.73	353,039.00	238,001.27
09	STATE MEDAL OF VALOR	.00	.00	.00	.00	113.00	113.00
10	ARMY FACILITIES	3,086,145.44	95,539.20	46,475.01	3,228,159.65	14,178,633.00	10,950,473.35
11	AIR SECURITY	.00	.00	.00	.00	2,160.00	2,160.00
12	AIR FIRE	26,363.32	.00	.00	26,363.32	67,762.00	41,398.68
13	ELECTRONIC SECURITY	33,415.28	.00	.00	33,415.28	160,596.00	127,180.72
14	COMMUNICATIONS	599,087.31	5,100.00	.00	604,187.31	1,775,622.00	1,171,434.69
16	ENVIRONMENT	64,174.74	.00	40,000.00	104,174.74	529,286.00	425,111.26
17	ARMY SECURITY	13,408.07	.00	.00	13,408.07	343,205.00	329,796.93
21	ANTI-TERRORISM OPERATIONS	.00	.00	.00	.00	10,531.00	10,531.00
26	INFORMATION SERVICES	25,321.87	.00	.00	25,321.87	43,485.00	18,163.13
29	UNIFORMS	.00	.00	.00	.00	5,936.00	5,936.00
30	TRAINING	.00	.00	.00	.00	3,555.00	3,555.00
59	UTILITIES	727,507.69	.00	.00	727,507.69	1,547,208.00	819,700.31
83	NDOT 800MHZ RADIO COST ALLOC	.00	.00	.00	.00	36,500.00	36,500.00

<u>87</u>	PURCHASING ASSESSMENT	9,214.50	.00	.00	9,214.50	12,286.00	3,071.50
<u>93</u>	RESERVE FOR REVERSION	.00	.00	.00	.00	18,094.00	18,094.00

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Office of the Military
 Budget Account 3650
 SFY 2014 Monthly Financial Report
 As of January 31, 2014

REVENUE

GL	Description	Leg App	Work Program	Adjusted Budget Authority	Actual Year to Date Amount	Year to Date Percentage	Available Balance	Projection	Projected Balance	Total SFY14	SFY 2013 Actual
42	Appropriations	2,461,549	-	2,461,549	2,461,549.00	100%	-	-	-	2,461,549	2,466,085
45	Reversions - Fed to Next Yr	-	-	-	-	0%	-	-	-	-	33,492
45	Reversions - To IFC Contingency	-	-	-	-	0%	-	-	-	-	-
47	Beginning Cash	-	-	-	-	0%	-	-	-	-	-
3500	Federal Receipts	12,823,672	12,822,736	25,646,408	1,389,025.35	5%	24,257,383	20,530,708.64	3,726,674	21,919,734	15,252,220
4252	Excess Property Sales	-	-	-	-	0%	-	-	-	-	1,583
4654	Trans fr IFC Contingency	-	-	-	-	0%	-	-	-	-	1,273
4660	Transfer fr BOE Emergency	-	-	-	-	0%	-	-	-	-	36,377
4746	Transf fr Emergency Mgmt	-	-	-	-	0%	-	-	-	-	41,310
	Total Revenue	15,285,221	12,822,736	28,107,957	3,850,574.35	14%	24,257,383	20,530,709	3,726,674	24,381,283	17,832,340

EXPENDITURES

Category	Description	Leg App	Work Program	Adjusted Budget Authority	Actual Year to Date Amount	Year to Date Percentage	Available Balance	Projection	Projected Balance	Total SFY14	SFY 2013 Actual
01	Personnel	8,367,325	0	8,367,325	4,232,603	51%	4,134,722	3,583,520	551,202	7,816,123	7,360,136
	- Federal	7,229,034	-	7,229,034	3,647,555	50%	3,581,479	3,073,289	508,190	6,720,844	6,352,228
	- State	1,138,291	-	1,138,291	585,048	51%	553,243	510,231	43,012	1,095,279	1,007,908
02	Out-of-State Travel	5,884	0	5,884	0	0%	5,884	5,849	35	5,849	2,049
	- Federal	0	0	0	0	0%	0	0	0	0	0
	- State	5,884	0	5,884	0	0%	5,884	5,849	35	5,849	2,049
03	In-State Travel	19,210	0	19,210	8,070	42%	11,140	7,583	3,557	15,653	13,735
	- Federal	0	0	0	0	0%	0	0	0	0	1,574
	- State	19,210	0	19,210	8,070	42%	11,140	7,583	3,557	15,653	12,161
04	Operating	628,724	0	628,724	299,507	48%	329,217	314,413	14,804	613,920	539,840
	- Federal	264,159	-	264,159	108,885	41%	155,274	140,555	14,719	249,440	212,310
	- State	364,565	-	364,565	190,622	52%	173,943	173,858	85	364,480	327,529
07	Maintenance of B&G	353,039	0	353,039	111,548	32%	241,491	220,332	21,159	331,880	236,696
	- Federal	206,051	-	206,051	70,746	34%	135,305	120,217	15,088	190,963	124,541
	- State	146,988	-	146,988	40,802	28%	106,186	100,115	6,071	140,917	112,155
09	State Medal of Valor	113	0	113	0	0%	113	113	0	113	565
	- Federal	0	0	0	0	0%	0	0	0	0	0
	- State	113	0	113	0	0%	113	113	0	113	565
10	Week-end Training Site	3,413,928	10,764,705	14,178,633	2,906,976	21%	11,271,657	8,104,850	3,166,807	11,011,826	6,078,629
	- Federal	3,377,688	10,764,705	14,142,393	2,898,707	20%	11,243,686	8,076,878.81	3,166,807	10,975,586	5,975,586
	- State	36,240	-	36,240	8,269	23%	27,971	27,971	0	36,240	103,043
11	Air Security	2,160	0	2,160	0	0%	2,160	1,545	615	1,545	1,545
	- Federal	2,160	-	2,160	0	0%	2,160	1,545	615	1,545	1,545
	- State	0	0	0	0	0%	0	0	0	0	0
12	Air Fire	67,762	0	67,762	26,363	39%	41,399	41,399	0	67,762	110,500
	- Federal	67,762	-	67,762	26,363	39%	41,399	41,399	0	67,762	110,335
	- State	0	0	0	(0)	0%	0	0	0	(0)	165
13	Electronic Security	53,023	107,573	160,596	33,415	21%	127,181	127,181	0	160,596	43,695
	- Federal	53,023	107,573	160,596	33,415	21%	127,181	127,181	0	160,596	42,965
	- State	0	0	0	0	0%	0	0	0	0	730

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Category	Description	Leg App	Work Program	Adjusted Budget Authority	Actual Year to Date Amount	Available Balance	Projection	Projected Balance	Target for Month	
									Total SFY14	SFY 2013
14	Communications	483,924	1,291,698	1,775,622	586,232	1,189,390	1,188,474	916	1,774,706	1,442,241
	- Federal	456,099	1,291,698	1,747,797	579,285	1,168,512	1,167,752	761	1,747,036	1,429,092
	- State	27,825		27,825	6,947	20,878	20,722	156	27,669	13,149
16	Environment	150,106	379,180	529,286	64,020	465,266	465,266	0	529,286	190,499
	- Federal	150,106	379,180	529,286	63,746	465,540	465,540	0	529,286	190,499
	- State	0		0	274	(274)	(274)	0	0	0
17	Army Security	80,522	262,683	343,205	12,830	330,375	330,375	0	343,205	35,130
	- Federal	80,522	262,683	343,205	12,830	330,375	330,375	0	343,205	32,980
	- State	0		0	0	0	0	0	0	2,150
21	Anti-Terrorism Operations	10,531	0	10,531	0	10,531	10,531	0	10,531	7,034
	- Federal	10,531		10,531	0	10,531	10,531	0	10,531	7,034
	- State	0		0	0	0	0	0	0	0
25	Homeland Security Grant	0	0	0	0	0	0	0	0	41,310
	- State	0		0	0	0	0	0	0	41,310
26	Information Services	43,485	0	43,485	25,322	18,163	18,101	62	43,423	30,095
	- Federal	0		0	0	0	0	0	0	0
	- State	43,485		43,485	25,322	18,163	18,101	62	43,423	30,095
29	Uniforms	5,936	0	5,936	0	5,936	5,936	0	5,936	0
	- Federal	0		0	0	0	0	0	0	0
	- State	5,936		5,936	0	5,936	5,936	0	5,936	0
30	Training	3,555	0	3,555	0	3,555	3,555	0	3,555	378
	- Federal	0		0	0	0	0	0	0	0
	- State	3,555		3,555	0	3,555	3,555	0	3,555	378
41	SAD - MAFFS Emerg Response	0	0	0	0	0	0	0	0	36,377
	- Federal	0		0	0	0	0	0	0	0
	- State	0		0	0	0	0	0	0	36,377
59	Utilities	1,547,208	0	1,547,208	727,436	819,772	816,082	3,690	1,543,518	1,334,773
	- Federal	926,537		926,537	442,789	483,748	480,150	3,598	922,939	821,918
	- State	620,671		620,671	284,647	336,024	335,931	93	620,578	512,855
83	NDOT 800MHZ Radio C.A.	36,500	0	36,500	0	36,500	36,500	0	36,500	30,030
	- Federal	0		0	0	0	0	0	0	0
	- State	36,500		36,500	0	36,500	36,500	0	36,500	30,030
87	Purchasing Assessment	12,286	0	12,286	9,215	3,072	3,072	0	12,286	5,875
	- Federal	0		0	0	0	0	0	0	0
	- State	12,286		12,286	9,215	3,072	3,072	0	12,286	5,875
93	Reserve for Reversion	0	18,094	18,094	0	18,094	18,094	0	18,094	33,701
	- Federal	0		0	0	0	0	0	0	0
	- State	0	18,094	18,094	0	18,094	18,094	0	18,094	33,701
Total Expenditures		15,285,221	12,823,933	28,109,154	9,043,537.12	19,065,617	15,302,769	3,762,848	24,346,306	17,574,831
	- Federal	12,823,672	12,805,839	25,629,511	7,884,321	17,745,190	14,035,413	3,709,777	21,919,734	15,302,608
	- State	2,461,549	18,094	2,479,643	1,159,216	1,320,427	1,267,356	53,071	2,426,572	2,272,223

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Fund Mapping - Category Summary Report

Budget Year: 2014
 Budget Account: 3650 Office of the Military

Legislatively Approved/Pending (Pending WP 28143)

	GL 2501	GL 2511	GL 2520	GL 3500	GL3501	GL 4252	GL 4654	GL 4660	GL 4669	GL 4746	Totals
Total Revenues	2,461,549	-	-	25,646,408	-	1,197	-	-	-	-	28,109,154
Expenditures											
01	1,138,291	-	-	7,229,034	-	-	-	-	-	-	8,367,325
02	5,884	-	-	-	-	-	-	-	-	-	5,884
03	19,210	-	-	-	-	-	-	-	-	-	19,210
04	364,565	-	-	264,159	-	-	-	-	-	-	628,724
07	146,988	-	-	206,051	-	-	-	-	-	-	353,039
09	113	-	-	-	-	-	-	-	-	-	113
10	36,240	-	-	14,142,393	-	-	-	-	-	-	14,178,633
11	-	-	-	2,160	-	-	-	-	-	-	2,160
12	-	-	-	67,762	-	-	-	-	-	-	67,762
13	-	-	-	160,596	-	-	-	-	-	-	160,596
14	27,825	-	-	1,747,797	-	-	-	-	-	-	1,775,622
16	-	-	-	529,286	-	-	-	-	-	-	529,286
17	-	-	-	343,205	-	-	-	-	-	-	343,205
21	-	-	-	10,531	-	-	-	-	-	-	10,531
26	43,485	-	-	-	-	-	-	-	-	-	43,485
29	5,936	-	-	-	-	-	-	-	-	-	5,936
30	3,555	-	-	-	-	-	-	-	-	-	3,555
59	620,671	-	-	926,537	-	-	-	-	-	-	1,547,208
83	36,500	-	-	-	-	-	-	-	-	-	36,500
87	12,286	-	-	-	-	-	-	-	-	-	12,286
93	-	-	-	16,897	-	1,197	-	-	-	-	18,094
Total Expenditure	2,461,549	-	-	25,646,408	-	1,197	-	-	-	-	28,109,154

Work Program C29076

	GL 2501	GL 2511	GL 2520	GL 3500	GL3501	GL 4252	GL 4654	GL 4660	GL 4669	GL 4746	Totals
Total Revenues	-	-	-	-	-	-	209,443	-	-	-	209,443
Expenditures											
01	9,500	-	-	-	-	-	209,443	-	-	-	218,943
02	-	-	-	-	-	-	-	-	-	-	-
03	(3,500)	-	-	-	-	-	-	-	-	-	(3,500)
04	-	-	-	-	-	-	-	-	-	-	-
07	(6,000)	-	-	-	-	-	-	-	-	-	(6,000)
09	-	-	-	-	-	-	-	-	-	-	-
10	-	-	-	-	-	-	-	-	-	-	-
11	-	-	-	-	-	-	-	-	-	-	-
12	-	-	-	-	-	-	-	-	-	-	-
13	-	-	-	-	-	-	-	-	-	-	-
14	-	-	-	-	-	-	-	-	-	-	-
16	-	-	-	-	-	-	-	-	-	-	-
17	-	-	-	-	-	-	-	-	-	-	-
21	-	-	-	-	-	-	-	-	-	-	-
26	-	-	-	-	-	-	-	-	-	-	-
30	-	-	-	-	-	-	-	-	-	-	-
59	-	-	-	-	-	-	-	-	-	-	-
83	-	-	-	-	-	-	-	-	-	-	-
87	-	-	-	-	-	-	-	-	-	-	-
93	-	-	-	-	-	-	-	-	-	-	-
Total Expenditure	-	-	-	-	-	-	209,443	-	-	-	209,443

Revised Authority

	GL 2501	GL 2511	GL 2520	GL 3500	GL3501	GL 4252	GL 4654	GL 4660	GL 4669	GL 4746	Totals
Total Revenues	2,461,549	-	-	25,646,408	-	1,197	209,443	-	-	-	28,318,597
Expenditures											
01	1,147,791	-	-	7,229,034	-	-	209,443	-	-	-	8,586,268
02	5,884	-	-	-	-	-	-	-	-	-	5,884
03	15,710	-	-	-	-	-	-	-	-	-	15,710
04	364,565	-	-	264,159	-	-	-	-	-	-	628,724
07	140,988	-	-	206,051	-	-	-	-	-	-	347,039
09	113	-	-	-	-	-	-	-	-	-	113
10	36,240	-	-	14,142,393	-	-	-	-	-	-	14,178,633
11	-	-	-	2,160	-	-	-	-	-	-	2,160
12	-	-	-	67,762	-	-	-	-	-	-	67,762
13	-	-	-	160,596	-	-	-	-	-	-	160,596
14	27,825	-	-	1,747,797	-	-	-	-	-	-	1,775,622
16	-	-	-	529,286	-	-	-	-	-	-	529,286
17	-	-	-	343,205	-	-	-	-	-	-	343,205
21	-	-	-	10,531	-	-	-	-	-	-	10,531
26	43,485	-	-	-	-	-	-	-	-	-	43,485
29	5,936	-	-	-	-	-	-	-	-	-	5,936
30	3,555	-	-	-	-	-	-	-	-	-	3,555
59	620,671	-	-	926,537	-	-	-	-	-	-	1,547,208
83	36,500	-	-	-	-	-	-	-	-	-	36,500
87	12,286	-	-	-	-	-	-	-	-	-	12,286
93	-	-	-	16,897	-	1,197	-	-	-	-	18,094
Total Expenditure	2,461,549	-	-	25,646,408	-	1,197	209,443	-	-	-	28,318,597

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Employee Military Leave Use (UMIL)
 From 1/1/2013 through 2/2/2014 (PP 17)

RENO FIREFIGHTERS

	Oct 2013 - June 2014	Hours/ shift	Total # of UMIL Hrs	# of Fed Reimbursed UMIL Hrs	# of Hrs not Fed reimbursed	Hourly Rate	Total Amount requested
1 ANTHONY MASTEN	64	24	1536	240	1296	11.35	\$14,709.60
2 CHRISTOPHER DUGGER	65	24	1560	240	1320	11.35	\$14,982.00
3 DAVID RASCHEN	62	24	1488	240	1248	18.32	\$22,863.36
4 EMORY SIMONS	71	24	1704	240	1464	14.68	\$21,491.52
5 JASON LEGGETT	68	24	1632	240	1392	20.04	\$27,895.68
6 KEVIN BANDONI	68	24	1632	240	1392	20.04	\$27,895.68
7 MATTHEW HOFF	63	24	1512	240	1272	16.29	\$20,720.88
8 DAVID MORRIS	42	24	1008	168	840	16.29	\$13,683.60
9 GARRETT GONZALES	40	24	960	168	792	11.35	\$8,989.20
10 JEFFREY MELLO	42	24	1008	168	840	20.04	\$16,833.60
11 TIMOTHY DANIELS	49	24	1176	168	1008	18.32	\$18,466.56
12 WILLIAM DUGGINS	40	24	960	168	792	14.68	\$11,626.56
						Total :	\$220,158.24

**MSOs
CC**

13 GARY BAKER	42	10	420	120	300	18.52	\$5,556.00
14 MICHAEL JOHNSON	41	10	410	120	290	20.90	\$6,061.00
15 ROBERT POOL -was working a Sat shift till 1-20-14	51	10	510	120	390	18.52	\$7,222.80

LV

16 WILLARD HUBLER	63	10	630	120	510	20.90	\$10,659.00
17 ERNEST MYERS	44	10	440	120	320	19.33	\$6,185.60

Stead

18 THOMAS CINKOVICH	45	10	450	120	330	18.52	\$6,111.60
Currently deployed						Total :	\$41,796.00

Grand Total : \$261,954.24

18



STATE OF NEVADA OFFICE OF THE MILITARY

Office of the Adjutant General
2460 Fairview Drive
Carson City, Nevada 89701-6807



Brian Sandoval
Governor

WILLIAM R. BURKS
Brigadier General
The Adjutant General

February 14, 2014

MEMORANDUM

To: Chairman
Board of Examiners

From: Cheryl Tyler
Administrative Services Officer

Subject: Board of Examiners Action Item

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting. If approved, Work Program C29076 has been submitted for placement on the next Interim Finance Committee's meeting.

OFFICE OF THE MILITARY – BUDGET ACCOUNT 3650

The Agency is requesting an allocation of \$209,443 from the Interim Finance Committee Contingency Fund to provide sufficient funding for projected personnel costs for the remainder of State Fiscal Year 2014.

Nature of Request

Due to the adoption of Assembly Bill 364 in the 2013 legislative session, Military Leave for qualified State employees was increased from 15 to 39 days per calendar year. During the hearings for the Assembly Bill, the military leave days were defined as weekend trainings and 2-week trainings.

Majority of the State employees of Office of the Military are reimbursed federally. In the Master Cooperative Agreement (MCA) with the National Guard Bureau (NGB), eligible State firefighters are reimbursed for up to 30 days (240 hours) of military leave; and the rest of the eligible State employees are reimbursed for up to 15 days (120 hours) of military leave per Federal Fiscal Year (FFY). The Appendix for Firefighters was amended in February 2014 to reimburse the State up to 168 hours of Military Leave ongoing.

On January 3, 2014, Office of the Military received an email from the Division of Human Resource Management. In it, Rene Yeckley from Legislative Counsel Bureau – Legal Division clarified that military leave covers deployments and trainings that is served under orders, which was not accounted for during AB 364 Public Hearings.

With this change in definition/coverage of military leave, Office of the Military will not be reimbursed by the federal government (NGB) for any military leave authorized above the 240 hours for firefighters (until February 2014, then it changes to 168 hours) or 120 hours for other eligible personnel as stated in the MCA.

Office of the Military did not submit a fiscal note during the legislative session since State employees will not exceed the days agreed upon in the MCA, if we approved military leave for weekend drills and annual trainings only as originally discussed during legislative hearings. Furthermore, per Division of Human Resource Management, military leave hours are authorized based on regular work schedule. In the case of Firefighters, their regular work schedules are 24 hour shifts. With this, based on NRS 281.145, these firefighters are entitled to 936 (39 days x 24 hours/day) hours of military leave per calendar year.

For each eligible personnel, they will be able to get two sets of 39 days of UMIL in one SFY, since the 39 days of UMIL are per calendar year and two calendar years fall into one SFY.

Currently, we have 7 firefighters deployed starting October 2013. For these deployed personnel, they will get the two sets of 39 days of UMIL for SFY 2014.

The General Fund appropriation for Budget Account 3650 is \$2,461,549, which is less than 9% of the total Budget Authority. With the budget restraints already implemented, we are extremely limited in options to address this shortfall. Current projections demonstrate availability in only Category 03 and Category 07 for a combined total of \$9,500 in State funds that we have requested to be transferred to Category 01 to assist in the projected shortfall.

The total amount of projected UMIL additional costs is \$261,955. This amount reflects the possibility of all eligible active Guardsmen being deployed at any time within the SFY. Category 01 is currently projected to have \$43,012 availability in State General Fund. With this, the Office of the Military requests \$209,443 in State Contingency fund for SFY 2014 to provide sufficient funding for the projected personnel costs for the remainder of the SFY.

Assembly Bill No. 364—Assemblymen Paul Anderson,
Hansen; Duncan, Ellison, Grady, Hardy, Kirner,
Oscarson and Wheeler

CHAPTER.....

AN ACT relating to public employees; increasing the maximum period during which certain public officers and employees of the State who are active members of the military must be relieved from their duties to serve under orders without loss of compensation; and providing other matters properly relating thereto.

Legislative Counsel's Digest:

This bill increases, from not more than 15 working days to not more than 39 working days in a calendar year, the period during which certain public officers and employees of the State who are active members of the military must be relieved from their duties as public officers and employees to serve under orders without loss of compensation.

EXPLANATION - Matter in *bolded italics* is new; matter between brackets ~~{omitted material}~~ is material to be omitted.

THE PEOPLE OF THE STATE OF NEVADA, REPRESENTED IN
SENATE AND ASSEMBLY, DO ENACT AS FOLLOWS:

Section 1. NRS 281.145 is hereby amended to read as follows:
281.145 ~~{Any}~~

1. *Except as otherwise provided in subsection 2, any public officer or employee of the State or any agency thereof, or of a political subdivision or an agency of a political subdivision, who is an active member of the United States Army Reserve, the United States Naval Reserve, the United States Marine Corps Reserve, the United States Coast Guard Reserve, the United States Air Force Reserve or the Nevada National Guard must be relieved from the officer's or employee's duties, upon the officer's or employee's request, to serve under orders without loss of the officer's or employee's regular compensation for a period of not more than 15 working days in any 1 calendar year. No such absence may be a part of the employee's annual vacation provided for by law.*

2. *Any public officer or employee of the State or any agency thereof whose work schedule includes Saturday or Sunday and who is an active member of the United States Army Reserve, the United States Naval Reserve, the United States Marine Corps Reserve, the United States Coast Guard Reserve, the United States Air Force Reserve or the Nevada National Guard must be relieved from the officer's or employee's duties, upon the officer's or*



employee's request, to serve under orders without loss of the officer's or employee's regular compensation for a period of not more than 39 working days in any 1 calendar year. No such absence may be a part of the employee's annual vacation provided for by law.

Secs. 2 and 3. (Deleted by amendment.)



Brian Sandoval
Governor



Jeff Mohlenkamp
State Budget Director

Stephanie Day
Deputy State Budget Director

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Budget Division

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: March 13, 2014
To: Jeff Mohlenkamp, Clerk of the Board
Department of Administration
From: Sherri Barkdull, Budget Analyst *SKB*
Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting. An analysis of the action item and recommendation is also provided.

TREASURER'S OFFICE

Agenda Item Write-up:

REQUEST FOR ALLOCATION FROM THE CONTINGENCY FUND

Pursuant to NRS 353.268, the Nevada State Treasurer's Office is requesting an allocation of \$64,946 from the Interim Finance Committee's Contingency Fund for a total of \$37,806 in fiscal year 2014 and \$27,140 in fiscal year 2015.

Additional Information:

Funding in the amount of \$27,140 requested for each fiscal year is funding that was included in the Governor's Recommends budget request and was legislatively approved for a contract with QA Technologies that was transferred from the Department of Administration to the Treasurer's Office but was inadvertently left out of the agency's legislative approved budget. Additionally the Treasurer's Office is requesting \$10,666 in fiscal year 2014 to fund an upgrade to end of life switch modules in both the Carson City and Las Vegas Offices to prevent an extended interruption in connection to the Silvernet network. This need was not known by the agency prior to the FY14/15 budget closings.

Statutory Authority:

NRS 353.268

REVIEWED: <u><i>SKB</i></u>
ACTION ITEM: _____

Kate Marshall
State Treasurer



Steve George
Chief of Staff

Mark Mathers
Chief Deputy Treasurer

STATE OF NEVADA
OFFICE OF THE STATE TREASURER

March 3, 2014

RECEIVED

MAR 03 2014

DEPARTMENT OF ADMINISTRATION
OFFICE OF THE DIRECTOR
BUDGET DIVISION

MEMORANDUM

TO: Jeff Mohlenkamp, Director Administration
FROM: Steve George, Chief of Staff
SUBJECT: FY14 and FY15 budget correction

While reviewing BA 1080, Cat 04, for current FY14, we noticed a line item discrepancy for GL 7061, Contract, QA Technologies.

GL 7061 was supposed to receive a General Fund appropriation of \$27,140 in each year of the current biennium. The G07 and G08 versions of the budget reflect the authority; however, the final Leg approved budget inadvertently does not include this appropriation.

I have attached an email from Carla Watson, dated 3/28/13, wherein she states that the \$27,140 per year for QA Technologies (GL 7061) would be restored. Also attached is the agenda for the Senate Committee on Finance, dated April 10, 2013, and page 3 of the handout from our LCB Budget Analyst, Cathy Crocket, which also states that the \$54,280 General Fund appropriation would be restored for the FY14-15 Biennium for e-payment merchant services support for QA Technologies.

Through January 2014, we have paid QA Technologies \$13,254. Based on our needing to issue an RFP for Merchant Services later this fiscal year, we anticipate expending the entire \$27,140 this fiscal year and next.

At this time, based on our attached Fund Maps, we have not been able to identify any FY14 savings that could cover this added expense. Therefore, the General Fund appropriation that was approved in the Gov. Rec. budget and by the Legislature is required for us to complete our assigned duties related to Merchant Services.

CARSON CITY OFFICE
101 N. Carson Street, Suite 4
Carson City, Nevada 89701-4786
(775) 684-5600 Telephone
(775) 684-5623 Fax

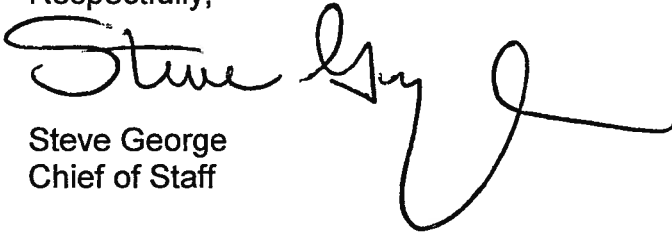
STATE TREASURER PROGRAMS
Governor Guinn Millennium Scholarship Program
Nevada Prepaid Tuition Program
Unclaimed Property
College Savings Plans of Nevada
Nevada College Kick Start Program

LAS VEGAS OFFICE
555 E. Washington Avenue, Suite 4600
Las Vegas, Nevada 89101-1074
(702) 486-2025 Telephone
(702) 486-3246 Fax

On February 28, 2014, I sent you a memo outlining another budget issue that has now come up more than halfway through the current budget year: a new directive from EITS that we needed to replace two outdated switches in our Carson City office that has already cost our office \$4,990 from CAT 26. As stated in my February 28 memo, we have now been informed by EITS that we also need to expend an additional \$12,090 to replace switches in our Las Vegas office. As stated in my previous memo, we currently have no other savings in BA 1080 to transfer into CAT 26.

Based on the above, we are asking that your office request contingency funds to cover the obvious accounting oversight error that occurred when the Leg approved budget was submitted by our Budget Analyst to your office.

Respectfully,

A handwritten signature in black ink, appearing to read "Steve George". The signature is fluid and cursive, with a large loop at the end.

Steve George
Chief of Staff

Attached:

- Carla Watson email
- Senate Committee on Finance memo
- 1080 Fund Map
- 1080 Budget Expense Tracking spreadsheet

cc: Carla Watson, Budget Analyst, Dept. of Admin.
Sherri Barkdull, Budget Analyst, Dept. of Admin.
Budd Milazzo, Deputy Treasurer for Cash Management
Susan Hanshew, Budget Analyst, Treasurer's Office

Susan R. Hanshew

From: Susan R. Hanshew
Sent: Friday, March 29, 2013 8:52 AM
To: Carla L. Watson
Cc: Steve G. George; Mark D. Mathers
Subject: RE: e-Payment RFP
Attachments: SB450_EN.pdf

Importance: High

Attached is SB450 which appropriated to the IFC for allocation to the State Treasurer funds to assist with the RFP process for the E-payment and Merchant Services contracts. The bill states that the monies cannot be spent after 9/30/13. Has this been addressed in our FY 14 budget or are we going to have to go before IFC? Susan

From: Carla L. Watson
Sent: Thursday, March 28, 2013 9:31 AM
To: Steve G. George; Susan R. Hanshew; Mark D. Mathers
Subject: RE: e-Payment RFP



The only thing I've amended into your budget for e-payment is to restore \$27,140 each year for QA Technologies for e-payment support. Susan, do you know the answer to Steve's question?

From: Steve G. George
Sent: Thursday, March 28, 2013 9:03 AM
To: Carla L. Watson; Susan R. Hanshew; Mark D. Mathers
Subject: e-Payment RFP

Carla,

Is the \$100,000 previously allotted to the Treasurer's Office for the e-Payment/Merchant Services RFP contained in our revised FY14 budget?

Steve George
Chief of Staff
Nevada State Treasurer's Office
sggeorge@nevadatreasurer.gov
775-684-5666
Cell 775-230-3302

1080 & 1092 - moving to next budget closing date

SENATE COMMITTEE ON FINANCE
CLOSING LIST #3
April 10, 2013

BUDGET ACCOUNT		EXECUTIVE BUDGET PAGE
		Volume I
Office of the State Treasurer		
1.	State Treasurer (101-1080)	ELECTED-179
2.	Municipal Bond Bank Revenue (745-1086)	ELECTED-189
3.	Municipal Bond Bank Debt Service (395-1087)	ELECTED-191
4.	Nevada College Savings Trust (101-1092)	ELECTED-196
5.	Endowment Account (101-1094)	ELECTED-201
6.	Higher Education Tuition Admin (603-1081)	ELECTED-207
7.	Millennium Scholarship Administration (261-1088)	ELECTED-214
8.	Unclaimed Property (101-3815)	ELECTED-222
Gaming Control Board		
1.	Gaming Control Board (101-4061)	GAMING CONTROL BOARD-9
2.	Gaming Commission (101-4067)	GAMING CONTROL BOARD-17
3.	Gaming Control Board Investigation Fund (244-4063)	GAMING CONTROL BOARD-21

Does the Committee wish to approve allocating salary costs related to arbitrage compliance oversight to the Bond Interest and Redemption account for General Fund savings of approximately \$40,000 over the 2013-15 biennium?

Additionally, staff requests authority to make technical adjustments to implement the revised cost allocation methodology.

Other Closing Items

1. Status of E-Payment and Arbitrage Compliance Responsibilities: There are three interrelated issues associated with this item: oversight of e-payment merchant services; location of the arbitrage compliance function; and rebidding the state's e-payment merchant services contract.

In December 2012, the IFC approved the Treasurer's Office request for an allocation of \$31,661 from the IFC Contingency Account to support costs associated with adding a Management Analyst III position. The Treasurer's Office indicated that the position would be responsible for managing e-payment services, overseeing the arbitrage compliance consultant, managing the office's two check distribution staff and assisting with audit tasks.

Arbitrage Services

At its August 23, 2012, meeting, the IFC approved allocating \$33,390 from the Contingency Account to the Department of Administration to fund a contract to provide arbitrage compliance services (a contract with Arbitrage Compliance Specialists is now in place and expires on June 30, 2013). Arbitrage compliance, which involves analyzing bond transactions to ensure that the state is complying with Internal Revenue Service regulations, was previously performed by the Controller's Office. Subsequently, the Department of Administration determined that it would engage a consultant that specialized in the area, due to the level of technical expertise necessary to perform arbitrage compliance. Testimony by the Department of Administration at the August 2012, IFC meeting, indicated that the department approached the Treasurer's Office after the Controller's Office indicated it would no longer perform arbitrage compliance, and the Treasurer's Office declined to assume responsibility for the function at that time.

Although the Governor's recommended budget for the Treasurer's Office does not contain specific funding to support arbitrage compliance activities, testimony by the Treasurer's Office at the Joint Committee's February 18, 2013, meeting, indicated that the Treasurer's Office would assume responsibility for oversight of the arbitrage compliance contractor. However, the Budget Office has indicated to Fiscal staff that a budget amendment would be submitted to locate the arbitrage compliance contract within the Bond Interest and Redemption account. However, such a budget amendment has not been received by the Fiscal Analysis Division as of April 6, 2013. *

E-Payment Technical Services

The Governor's recommended budget includes a base budget adjustment eliminating \$27,140 in each year associated with the Treasurer's Office merchant services technical advisor contract for e-payments. The Treasurer's Office indicates that a similar contract will be necessary in the 2013-15 biennium to support e-payment merchant services activities. On April 3, 2013, the Fiscal Analysis Division received Budget Amendment A130011080, which restores funding for the e-payment merchant services technical advisor contract, among other adjustments. The noted portion of the amendment has the effect of increasing General Fund appropriations by \$54,280 over the biennium. The amendment appears reasonable.

Budd Milazzo

From: George E. Hollingsworth
Sent: Monday, July 15, 2013 11:14 AM
To: John Cospser; David Andrew Peterson; rlaicanilao@ag.nv.gov; Jason Hunt; EVonSchimmelmenn@ci.carson-city.nv.us; sfmartin@NEVADATREASURER.GOV
Cc: Jon Mathews
Subject: Upcoming 'End of Life' equipment will be impacting your agency's connection to Silver

rian Sandoval
Governor



Jeff Mohlenkamp
Director

David Gustafson
Chief Information Officer

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Enterprise I.T. Services Division

100 N. Stewart Street, Suite 100 | Carson City, NV 89701
Phone: (775) 684-5800

From: Jon Matthews, Network Manager

In reviewing the current fiber optic connections within the Silvernet network it has been determined that your organization has connection(s) that are operating on the 100 Base FX transport standard (100 megabits per second over multi-mode fiber optic cable). The switch modules that support this transport standard have been announced by our equipment vendor, Cisco Systems, as being retired from service in the near future.

To prevent an extended interruption in service when the supporting equipment eventually fails, we in the EITS Network Engineering section are alerting our customers that the current connection must be upgraded. The recommendation from Cisco, 1000 Base SX or LX. This is 10 times the current limit of the 100 Base FX standard.

With the new transport standard there is not a one to one replacement scheme in all cases. Distance limitations can factor into the replacement. Distances over 700 feet will require the use of single mode fiber as opposed to the current multi-mode fiber in use with 100 Base FX. This will be determined on a case by case basis.

In addition to the 100 Base FX transport standard being retired by Cisco, most of the far end equipment manufactured by Cisco that support this standard have been or are scheduled to be retired as well. The equipment at the distal end (the end of the fiber farthest from the Computer Facility in Carson City) will have to be evaluated to determine if it had been scheduled for retirement and/or is capable of supporting the replacement 1000 Base transport standard.

Please contact the EITS Network Engineering unit representative, George Hollingsworth, to assist you in determining what will be required to perform the upgrade of your existing 100 Base FX connection(s). His contact information is included below.

Thanks for your attention in this matter.

eGeorge Hollingsworth | IT Professional 4 | Network Engineering
State of Nevada | Department of Administration | Enterprise IT Services
T: (775) 684-5887 | F: (775) 684-4324 | E: gehollingsworth@admin.nv.gov

1080 TREASURER'S OFFICE
FISCAL YEAR 2014

Cat. Description	Plan		Actual		APPROPRIATIONS 2501	BANK ASSESSMENTS 3305	IT COST ALLOCATION 4230	COST ALLOCATION REIMBURSE 4233	NONCASH REVENUE 4285	TREASURER'S ASSESSMENT 4330	TRANS FROM OTHER B/A SAME FUND 4669	Total
	Plan	Actual	Plan	Actual								
'01 PERSONNEL SERVICES	2,015,967	2,015,967	741,099	741,099	741,099	97,319	26,443	703,224	50,000	866,412	59,079	2,543,576
'02 OUT OF STATE TRAVEL	1,190,110	6,254	220,338	6,254	44,169	60,369	13,222	374,698	0	472,017	31,822	1,677,027
'03 IN STATE TRAVEL	1,810	6,809	1,810	6,809	35,649	35,649		415,266		494,612	34,245	2,015,967
'04 OPERATING	6,037	6,037	6,037	6,037	183,621	183,621				21,000		6,254
'08 CHECK DISTRIB MAIL EXPENSES	150,471	85,913	135,033	85,913	40,142	40,142				15,438		204,621
'10 MUNICIPAL BOND BANK ADMIN	40,142	5,538	4,987	5,538	4,987	4,987						85,913
'12 BOARD OF FINANCE	486	3,923	486	3,923	486	486						5,538
'22 NEVADA CAPITAL INVESTMENT CORP	11,615	70,912	912	912	912	912			50,000	20,000		3,923
'23 TOBACCO ADMINISTRATION	655	963	655	963	655	655				10,703		486
'24 COLLATERAL POOL	18,599	31,538	18,599	31,538	18,599	31,538						11,615
'26 INFORMATION TECHNOLOGY	96,729	103,244	65,462	69,872	65,462	1,182	26,443			4,756	991	70,912
'30 TRAINING	1,275	1,432	1,275	1,432	1,432	1,432				4,456	930	963
'87 PURCHASING ASSESSMENT	250	333	250	333	250	250						655
'89 AG COST ALLOCATION	3,365	6,729	1,250	2,499	1,250	4,230						3,923
Total Categories	1,526,531	2,543,576	478,637	741,099	478,637	97,319	26,443	703,224	50,000	866,412	59,079	2,543,576
						57,470	24,774	415,266	0	515,209	35,175	1,526,531

EXPENDITURE SCHEDULE FOR:
1080 TREASURER'S OFFICE
FISCAL YEAR 2014

REPORT AS OF:	03/05/14
PERCENTAGE OF FISCAL YEAR:	67.67%
Days Passed:	247
Start Date:	07/01/13

BUDGET STATUS REPORT, WEEK ENDING: 02/21/14

CAT	DESCRIPTION	BSR		OBLIGATED	WORK PROGRAM	DIFFERENCE
		EXPENDED	RE/ENCUMBERED**			
01	PERSONNEL	\$ 1,190,110.45	\$ -	\$ 2,015,367.00	\$ 2,015,367.00	\$ -
02	OUT OF STATE TRAVEL	\$ 890.10	\$ 2,306.60	\$ 5,300.85	\$ 6,254.00	\$ 953.15
03	IN-STATE TRAVEL	\$ 6,037.05	\$ 194.00	\$ 6,231.05	\$ 6,809.00	\$ 577.95
04	OPERATING EXPENSES	\$ 149,094.21	\$ 9,035.72	\$ 233,127.20	\$ 204,621.00	\$ (28,506.20)
08	CHECK DISTRIB MAIL EXPENSES	\$ 40,141.63	\$ -	\$ 83,902.11	\$ 85,913.00	\$ 2,010.89
10	MUNICIPAL BOND BANK ADMIN	\$ 4,966.58	\$ -	\$ 4,825.17	\$ 5,538.00	\$ 712.83
12	BOARD OF FINANCE	\$ 470.65	\$ -	\$ 744.61	\$ 3,923.00	\$ 3,178.39
22	NEVADA CAPITAL INVESTMENT CORP	\$ 11,587.25	\$ -	\$ 12,037.51	\$ 70,912.00	\$ 58,874.49
23	TOBACCO ADMINISTRATION	\$ 647.27	\$ -	\$ 1,185.92	\$ 963.00	\$ (222.92)
24	COLLATERAL POOL	\$ 19,586.38	\$ -	\$ 32,454.38	\$ 31,538.00	\$ (916.38)
26	INFORMATION SERVICES	\$ 96,728.65	\$ -	\$ 119,004.70	\$ 103,244.00	\$ (15,760.70)
30	TRAINING	\$ 1,275.00	\$ -	\$ 1,275.00	\$ 1,432.00	\$ 157.00
87	PURCHASING ASSESSMENT	\$ 249.75	\$ 83.25	\$ 333.00	\$ 333.00	\$ -
89	STATEWIDE COST ALLOCATION	\$ 3,364.50	\$ 3,364.50	\$ 6,729.00	\$ 6,729.00	\$ -
		\$ 1,525,089.47	\$ -	\$ 2,522,517.50	\$ 2,543,576.00	\$ 21,058.50

68% GF
 32% cost allocated

15,761
 68% 10,717 GF
 32% 5,044 cost allocated

STATE OF NEVADA

BRIAN SANDOVAL
Governor

BRUCE BRESLOW
Director



DEPARTMENT OF BUSINESS AND INDUSTRY
OFFICE OF THE DIRECTOR

Date: March 13, 2014
To: Stacey Johnson, Budget Analyst, Department of Administration
From: Shannon M. Chambers, Administrative Services Officer
Department of Business and Industry *SMC*
Subject: Highway Fund Salary Adjustment Fund Request

The Department of Business & Industry - Transportation Services Authority, Budget Account 3922 has a projected shortfall in category 01 Personnel Services for FY 2014 in the amount of \$98,980 (see attached salary projections). To help offset the projected shortfall, the Department of Business & Industry requests approval to obtain the Transportation Services Authority's share of the available Highway Fund salary adjustment in the amount of \$35,115 for FY 2014.

For the remaining shortfall of \$63,865, a work program will be submitted to request Highway contingency funds.

The Department of Business & Industry is requesting that this item be place on the next Board of Examiners (BOE) agenda.

Nikki L. Hovden

From: Stephanie Day
Sent: Wednesday, March 05, 2014 6:30 PM
To: Nikki L. Hovden
Subject: RE: B&I Contingency Work Programs

3922 is FY14 \$35,115 and FY15 \$35,064.

From: Nikki L. Hovden
Sent: Wednesday, March 05, 2014 12:42 PM
To: Stephanie Day
Subject: FW: B&I Contingency Work Programs
Importance: High

You stated you had this number for the Hwy salary adjustment for BA3922. Can we get it for this budget account only?

From: Stacey Johnson
Sent: Wednesday, March 05, 2014 9:08 AM
To: Nikki L. Hovden
Subject: B&I Contingency Work Programs

Any word on the 2.5% amount for B&I. I think I will have Aaron go ahead and submit the work programs and I can change later?

I'm keeping my door closed because I still have a cough, but can't really stay home another day...I don't think I'm contagious I've had this since last Friday...

Thanks,
Stacey

Stacey Johnson
Budget Analyst IV
Department of Administration
Budget Division
s_johnson@admin.nv.gov
775-684-0239

Brian Sandoval
Governor



Jeff Mohlenkamp
State Budget Director

Stephanie Day
Deputy State Budget Director

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Budget Division

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: March 17, 2014

To: Jeff Mohlenkamp, Clerk of the Board
Department of Administration

From: Carla Watson, Budget Analyst
Budget Division

Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting. An analysis of the action item and recommendation is also provided.

APPROVAL TO PAY A CASH SETTLEMENT

Pursuant to NRS 41.037, the State Board of Examiners may approve, settle or deny any claim or action against the State, any of its agencies or any of its present or former officers, employees, immune contractors or State Legislators.

Agenda Item Write-up:

Department of Transportation (NDOT) – Administration - \$65,000

The department requests settlement approval in the amount of \$65,000 to resolve a direct condemnation action to acquire real property located on the northeast corner of Cactus and the I-15 in Las Vegas, Nevada for the Cactus/I-15 Interchange. The sum of \$477,293.02 was previously deposited with the Court, which was comprised of the total amount of NDOT's appraised value of the property during litigation plus accrued interest through December 31, 2013. Approval of this additional amount would bring the total amount paid to the landowner to \$542,293.02.

Additional Information:

NDOT believes the settlement is reasonable, prudent, and in the public interest. If the board approves, NDOT intends to enter into a settlement agreement and/or stipulated order with the investors to resolve the direct condemnation action in full for the said amount, inclusive of all attorneys' fees and costs.

The total amount of the deposit with the court was paid using federal funds. The additional settlement of \$65,000 will be submitted for federal reimbursement to the Federal Highway Administration. NDOT indicates they will likely receive federal reimbursement towards the additional amount because good cause exists and it would be 95% or \$61,750.

Statutory Authority:

NRS 41.037

REVIEWED: <u> <i>CW</i> </u>
ACTION ITEM: <u> </u>



STATE OF NEVADA
OFFICE OF THE ATTORNEY GENERAL
555 East Washington Ave., Suite 3900
Las Vegas, Nevada 89101

CATHERINE CORTEZ MASTO
Attorney General

KEITH G. MUNRO
Assistant Attorney General

GREGORY M. SMITH
Chief of Staff

March 4, 2014

Carla Watson
Nevada Department of Administration
Division of Budget and Planning
209 East Musser Street, Room 200
Carson City, Nevada 89701-4298

RE: Submittal to the April 2014 Board of Examiner's Agenda /
Proposed Settlement for a direct condemnation action captioned *State of Nevada, on relation of its Department of Transportation ("NDOT") v. Ad America, Inc. et al.*, Clark County District Court Case No. A-12-666482-C, for real property generally located on the northeast corner of Cactus and the I-15 in Las Vegas, Nevada-
Agenda Item

Dear Ms. Watson:

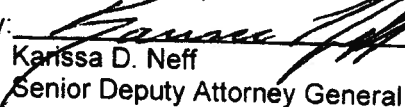
Enclosed is a settlement item to be included on the April 2014 Board of Examiner's agenda for the Nevada Department of Transportation.

The item is a proposed settlement for \$65,000.00 (above the \$477,293.02 deposited with the Court Clerk) to resolve a direct condemnation action to acquire real property located on the northeast corner of Cactus and the I-15 in Las Vegas, Nevada for the Cactus/I-15 Interchange. This will bring the total amount paid to the landowner to \$542,293.02. A memorandum explaining the proposed settlement for the direct condemnation action is enclosed.

Should you have any questions, please contact me or Chief Deputy Dennis Gallagher at 775-888-7423.

Sincerely,

CATHERINE CORTEZ MASTO
Nevada Attorney General

By: 
Karissa D. Neff
Senior Deputy Attorney General
Transportation Division
(702) 486-3655

KDN:jm

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MAR 04 2014

DEPARTMENT OF ADMINISTRATION
OFFICE OF THE DIRECTOR
BUDGET DIVISION



STATE OF NEVADA
OFFICE OF THE ATTORNEY GENERAL
555 East Washington Avenue, Suite 3900
Las Vegas, Nevada 89101


CATHERINE CORTEZ MASTO
Attorney General

KEITH G. MUNRO
Assistant Attorney General

GREGORY M. SMITH
Chief of Staff

MEMORANDUM

DATE: March 4, 2014
TO: Board of Examiners
Governor Brian Sandoval
Attorney General Catherine Cortez Masto
Secretary of State Ross Miller

FROM: 
Rudy Malfabon, Director, Nevada Department of Transportation
Karissa D. Neff, Senior Deputy Attorney General
Dennis Gallagher, Chief Deputy Attorney General

SUBJECT: Proposed settlement for a direct condemnation action captioned *State of Nevada, on relation of its Department of Transportation ("NDOT") v. Ad America, Inc. et al.*, Clark County District Court Case No. A-12-666482-C for real property generally located on the northeast corner of Cactus and the I-15 in Las Vegas, Nevada

SUMMARY

NDOT requests settlement approval in the additional amount of \$65,000.00 to resolve a direct condemnation action to acquire real property generally located on the northeast corner of Cactus and the I-15 in Las Vegas, NV for the I-15 /Cactus interchange project. NDOT has already deposited a total of \$477,295.02 (the "Deposit") with the Clerk of Court, comprised of the total amount of NDOT's appraised value of the Property during litigation plus accrued interest through December 31, 2013. The landowner would be compensated by the Deposit plus \$65,000.00, bringing the total amount paid to the landowner to \$542,293.02.



STATE OF NEVADA
OFFICE OF THE ATTORNEY GENERAL
555 East Washington Avenue, Suite 3900
Las Vegas, Nevada 89101

CATHERINE CORTEZ MASTO
Attorney General

KEITH G. MUNRO
Assistant Attorney General

GREGORY M. SMITH
Chief of Staff

MEMORANDUM

DATE: March 4, 2014

TO: Board of Examiners
Governor Brian Sandoval
Attorney General Catherine Cortez Masto
Secretary of State Ross Miller

FROM: Rudy Malfabon, Director, Nevada Department of Transportation
Karissa D. Neff, Senior Deputy Attorney General **KDN**
Dennis Gallagher, Chief Deputy Attorney General

SUBJECT: Proposed settlement for a direct condemnation action captioned *State of Nevada, on relation of its Department of Transportation ("NDOT") v. Ad America, Inc. et al.*, Clark County District Court Case No. A-12-666482-C for real property generally located on the northeast corner of Cactus and the I-15 in Las Vegas, Nevada

SUMMARY

NDOT requests settlement approval in the additional amount of \$65,000.00 to resolve a direct condemnation action to acquire real property generally located on the northeast corner of Cactus and the I-15 in Las Vegas, NV for the I-15 /Cactus interchange project. NDOT has already deposited a total of \$477,293.02 (the "Deposit") with the Clerk of Court, comprised of the total amount of NDOT's appraised value of the Property during litigation plus accrued interest through December 31, 2013. The landowner would be compensated by the Deposit plus \$65,000.00, bringing the total amount paid to the landowner to \$542,293.02.

FACTUAL BACKGROUND

This case is a direct condemnation action that NDOT filed on August 8, 2012 to acquire portions of real property from former Clark County Assessor's parcel 177-29-801-026 (the "Property") for the I-15 /Cactus interchange project ("Project") in Clark County, Nevada. The Property is generally located on the northeast corner of Cactus and the I-15 in Las Vegas, Nevada and is approximately 2.13 gross acres. Specifically, NDOT sought to acquire approximately .45 acres of the Property in fee, certain permanent easements, and temporary easements as more particularly described in Plaintiff's Amended Verified Complaint in Eminent Domain. The Property is undeveloped land and has a billboard located on the portion of the fee acquisition that was initially owned by Ad America. The condemnation action was to condemn only the real estate aspects of the Property; not the business aspects associated with the billboard. NDOT intends to relocate the billboard if possible.

At the time NDOT filed its Complaint, the property was owned by Ad America. During the litigation (in approximately December of 2012), the first lienholder (a group of investors) (hereinafter the "Investors") foreclosed on the Property and became the owner of record. The billboard was taken down in May of 2013 to accommodate construction of the Project. After the Property was foreclosed upon, both Ad America and the Investors claimed ownership of the billboard. The Investors filed a declaratory relief action to obtain ownership of all billboard rights.

The Investors were initially represented by attorney Jim Morgan in Reno, Nevada. In addition, the Investors hired the Law Offices of John J. Gezelin also located in Reno. He was retained just a few weeks before the discovery cut off.

The Law Offices of Brian C. Padgett initially represented Ad America but withdrew in April of 2013. Ad America never retained new counsel as required by the court rules to continue participating in the lawsuit. As a result, the Court granted NDOT's motion and entered an order striking Ad America's answer. Default paperwork is now filed with the court and is awaiting the court's approval and formal entry into the record.

Also, the initial landowner, Ad America, filed an inverse condemnation action involving this same property in a lawsuit titled *Ad America, Inc. v. State of Nevada, on relation of its Department of Transportation*, Clark County District Court Case No. A631520 prior to NDOT filing its direct condemnation action. Ultimately this inverse action was dismissed without prejudice. It is unlikely that Ad America will refile this action.

All other parties who do have or have claimed an interest in the property at issue have either been defaulted for failure to appear in the action or have formally disclaimed any interest in the just compensation award.

COMPENSATION

During litigation, NDOT hired Tim Morse to value the real estate acquisitions. Mr. Morse valued the property at \$5.50 per square foot and didn't find any severance

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damages. He valued the acquisitions at \$470,000.00. Accordingly, during litigation NDOT increased the amount of the Deposit from \$360,000.00 to \$477,293.02 (which includes accrued interest through the end of December 2013).

The Investors did not hire Mr. Gezelin until after the deadline to disclose an appraisal and identify an expert had passed and near the discovery cut-off. As a result, they did not produce an appraisal or identify an appraiser as an expert witness to testify at trial. Rather, they stated that they intended to use NDOT's negotiation appraisal against NDOT to prove damages in excess of Morse's appraisal.

NDOT's pre-litigation negotiation appraisal was done by David Yerke and reviewed by Phillip Ware. Mr. Yerke's appraisal included severance damages and access damages (Morse's appraisal did not). Severance damages occur when the remainder of the real property (the part of the property not taken) sustains monetary damages due to the acquisition. These damages are measured by the difference in fair market value of the property in its condition before the acquisition and the fair market value of the real property in its condition after the acquisition. The Investors claim that they are entitled to at least \$41,544.00 in severance damages due to change in access to the Property. This amount is the difference between the value of the Property in the before condition when it supposedly had valid, direct access from Cactus Avenue and the difference in the value of the Property in the after condition when it will not have direct access off of Cactus Avenue due to the Project. On top of this, the Investors rely on NDOT's experts reports regarding engineering and access issues and claim that the cost to develop the Property will have increased in the after condition, suggesting that they are also entitled to compensation for these damages. NDOT has hired experts to refute both contentions.

Access damages occur when the acquisition and/or related project substantially impairs access to and from the property. Again, the Investors rely on the Yerke appraisal claiming they are entitled to access damages because access to and from the Property directly via Cactus Avenue will no longer exist once the Project is completed due to the need to elevate Cactus Avenue by the Property to construct the Cactus Interchange. Relying on the Yerke appraisal, the Investors claim that it will cost \$126,000.00 to provide access to the Property. Accordingly, they claim they are entitled to \$126,000.00 in addition to severance damages in the amount of \$41,544.00.

The Investors also claim they are entitled to \$6.50 per square foot for the acquisition (as opposed to Morse's \$5.50 per square foot) arguing that the comparable sales that Mr. Morse used prior to the date of value were from when the market was deeper in recession. They also disagree with Morse and argue that the permanent easement acquisitions should be valued at 75 percent of the fee value as opposed to 25 percent and 50 percent because the easement left very little utility to the area.

Based on the foregoing, the Investors initially demanded an additional \$275,000.00. They then submitted a revised offer requesting a total of \$565,000.00, \$95,000.00 above Morse's appraisal. The Investors eventually offered to settle the condemnation action for \$65,000.00 above the Deposit, the amount of the settlement currently before the Board of Examiners for approval.

The Investors also state that in the event they are not able to reach a settlement with NDOT in the above amount, they intend to re-open discovery and continue litigating the case through their new attorney. This means they would likely obtain their own litigation appraisal and identify their own appraiser as an expert witness and perhaps other expert witnesses. In all likelihood the Court would permit them to do so. Doing so would increase their chances of obtaining a more favorable outcome at trial by potentially being compensated a higher amount- i.e. having the jury award severance and access damages.

NDOT would also have to pay for the Investor's reasonable litigation costs, including expert witness fees per statute and per the PISTOL Amendment contained in Section 22, Article 1 of the Nevada Constitution. These costs would likely reach and quite possibly exceed \$75,000.00 if the case proceeds through discovery and to trial. The Investors would be compensated the costs of hiring their own experts and deposing NDOT's five experts, creating exhibits, and so forth.

On top of that, NDOT will incur its own attorneys' fees and costs in preparing and trying this case. These fees and costs will likely exceed \$150,000.00 given the number of experts involved. Five experts were retained by NDOT to defend this case. These experts were necessary to defend this case as it was initially brought as an inverse condemnation lawsuit by Ad America. NDOT's experts were retained to testify on issues related to engineering, access and billboard relocation, development of the Property, real property valuation, and billboard valuation. NDOT estimates that its expert witness fees alone will reach in excess of \$65,000.00 for further consultation, deposition preparation, trial preparation, and trial testimony. In total, it will cost NDOT at least \$225,000.00 to litigate this case through trial, including its own attorneys' fees and costs and costs due to the landowner under PISTOL.

Trial was scheduled for February 18th but has been rescheduled for a five week stack beginning on June 23, 2014.

SUBROGATION/OFFSET

The total amount of the Deposit with the Court (\$477,293.02) was paid using federal funds. The additional settlement of \$65,000.00 will be submitted for federal reimbursement to the Federal Highway Administration ("FHWA"). NDOT will likely receive federal reimbursement towards the additional settlement amount of \$65,000.00 because good cause exists and the request will be justified in writing. If the FHWA reimburses NDOT, it will likely be for 95 percent of the settlement (\$61,750.00).

RECOMMENDATION

NDOT has considered the benefits of settlement and has made the decision that the settlement is reasonable, prudent, and in the public interest. NDOT requests authority to settle the condemnation action for \$65,000.00 above the Deposit (\$477,293.02), bringing the total of any potential settlement to \$542,293.02.

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If the Board approves the settlement, NDOT intends to enter into a settlement agreement and/or stipulated order with the Investors to resolve the direct condemnation action in full for the said amount, inclusive of all attorneys' fees and costs.

For Budget Division Use Only	
Reviewed by: <i>JD</i>	<i>3-5-14</i>
Reviewed by:	
Reviewed by:	

STATEWIDE LEASE INFORMATION

1. Agency: Nevada State Gaming Control Board
1919 College Parkway
Carson City, Nevada 89706
Jackie Kingsland (775) 684-7714; fax: (775) 687-5817; jkingsland@gcb.nv.gov
~~Brian Duffin~~ (775) 684-7700; bduffin@gcb.nv.gov *Brian Duffin bduffin@gcb.nv.gov*

2. Name of Landlord (Lessor): Marcia Schofield, Trustee of Marcia Schofield Trust Dated April 1, 1967

3. Address of Landlord: P.O. Box 686
Solana Beach, California 92075-0686

And a copy to: Sperry Van Ness
325 W. Liberty Street
Reno, Nevada 89501
(775) 883-3936; Fax: (775) 884-2059

4. Property contact: Dan Shaheen (775) 883-0700 x 102; Fax (775) 882-0278
dan.shaheen@svn.com

5. Address of Lease property: 1919 College Parkway
Carson City, Nevada 89706

a. Square Footage: Rentable 32,000
 Usable

b. Cost:	cost per month	month-to-month	cost per year	time frame	approximate cost per square foot
Increase %	\$47,680.00	12	\$572,160.00	May 1, 2014 - April 30, 2015	\$1.49
Increase %	0%	12	\$572,160.00	May 1, 2015 - April 30, 2016	\$1.49
Increase %	5%	12	\$600,768.00	May 1, 2016 - April 30, 2017	\$1.56
Increase %	0%	12	\$600,768.00	May 1, 2017 - April 30, 2018	\$1.56
Increase %	5%	12	\$630,806.40	May 1, 2018 - April 30, 2019	\$1.64

c. Total Lease Consideration: 60 \$2,976,662.40

d. Option to renew: Yes No Renewal terms: 90 days

e. Holdover notice: Yes Holdover terms: 90/10%

f. Term: Five (5) years

g. Pass-thrus & CAMS: n

h. Utilities: Landlord Tenant

i. Janitorial: Landlord Tenant 3 day 5 day Rural 3 day Rural 5 day Other (see remarks)

j. Major repairs: Landlord Tenant

k. Minor repairs: Landlord Tenant

l. Taxes: Landlord Tenant

m. Comparable Market Rate: \$1.30 - \$1.50

n. Specific termination clause in lease: Breach/Default lack of funding

o. Lease will be paid for by Agency Budget Account Number: 4061

6. Purpose of the lease: To house the Nevada Gaming Control Board

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DEPARTMENT OF ADMINISTRATION
OFFICE OF THE DIRECTOR
BUDGET DIVISION

7. This lease constitutes:
- An extension of an existing lease
 - An addition to current facilities (requires a remark)
 - A relocation (requires a remark)
 - A new location (requires a remark)
 - Remodeling only
 - Other _____

a. Estimated moving expenses: N/A Furnishings: N/A Data/Phones: N/A

Remarks: This full service lease renewal includes tenant improvements as requested by the Tenant Agency. Rent was reduced by \$173,976.60, resulting in 5.52% savings over the term.

Exceptions/Special notes:

Lease #1

STATEWIDE LEASE INFORMATION

8. State of Nevada Business License Information:


a. Nevada Business ID Number:	NV20131195478				
b. The Contractor is registered with the Nevada Secretary of State's Office as a:		LLC <input type="checkbox"/>	INC <input type="checkbox"/>	CORP <input type="checkbox"/>	LLP <input type="checkbox"/>
c. Is the Contractor Exempt from obtaining a Business License: *If yes, please explain in exceptions section		YES <input type="checkbox"/>		NO <input checked="" type="checkbox"/>	
d. Is the Contractors Name the same as the Legal Entity Name? *If no, please explain in exceptions section		YES <input checked="" type="checkbox"/>		NO <input type="checkbox"/>	
e. Does the Contractor have a current Nevada State Business License (SBL)? *If no, please explain in exceptions section		YES <input checked="" type="checkbox"/>		NO <input type="checkbox"/>	
f. Is the Legal Entity active and in good standing with the Nevada Secretary of States Office?		YES <input checked="" type="checkbox"/>		NO <input type="checkbox"/>	
g. State of Nevada Vendor number:	T81074147				

9. Compliance with NRS 331.110, Section 1, Paragraph 2:

a. /we have considered the reasonableness of the terms of this lease, including cost	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
b. /we have considered other state leased or owned space available for use by this agency	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>



 Authorized Signature _____ Date 3-3-14



 Authorized Signature - Agency _____ Date 2/28/14

Public Works Division, Buildings and Grounds Section

For Board of Examiners YES NO

State Of Nevada, Public Works Division, Leasing Services
COST/BENEFIT ANALYSIS - Same location

Department Name:	Gaming Control Board	Contact Name:	Jackie Kingsland
Staff Count:	110	Phone #:	(775) 684-7714
Description:	CIP	Lease Date:	05/01/14 - 04/30/19

ONLY ENTER DATA IN WHITE CELLS

Existing Lease:	CURRENT			
	Yrs	Sq. Ft.	Per month	Cost per Sq. Ft.
Current Location Address (s): 1919 College Parkway, Carson City, 89706	5	32,000	52,510.65	1.64
Ancillary costs not included in rent				
TOTAL MONTHLY COST at renewal		32,000	52,510.65	1.64
TOTAL CURRENT ANNUAL COST			630,127.80	Weighted Avg SF Cost
TOTAL LEASE COST at renewal - extented for comparison	5	32,000	3,150,639.00	1.64

Lease Renewal:		PROPOSED			
Proposed Lease Dates	Existing Space that will be continued:	Yrs	Sq. Ft.	Rent over Term	Weighted Avg SF Cost
05/01/14 - 04/30/19	1919 College Parkway, Carson City, 89706	5	32,000	2,976,662.40	1.55
TOTAL EXISTING SPACE TO BE CONTINUED		5	32,000	2,976,662.40	1.55
* If you are adding space to your current lease, show the new location as new location #1 and the current space below.					
Additional space added at this renewal			Sq. Ft.	Rent over Term	Weighted Avg SF Cost
TOTAL NEW SPACE			0	0.00	
TOTAL PROPOSED LEASE TERM COST		5	32,000	2,976,662.40	1.55

MOVING EXPENSES / TENANT IMPROVEMENT (TI) COSTS			FTE'S	110
	Months Remaining	at	Mo. Rent Amt	Moving Expenses One Time Total
Duplicate rent - Include total for all buildings	0		\$ -	\$ -
Entire Office Move (moving service) - One Time				\$ -
New / Used Furniture Purchase - One Time				\$ -
Existing Furniture Disassemble/Reassemble - One Time				\$ -
Telephone/Voice/Data/Power Drops - One Time				\$ -
Other		Cost per FTE:		\$ -
Other		Cost per FTE:		\$ -
Other		Cost per FTE:		\$ -
Other		Cost per FTE:		\$ -
TOTAL MOVING EXPENSES & TI COSTS				\$ -
TOTAL PROPOSED LEASE TERM COST PLUS MOVING EXPENSES AND TI (One Time Cost) (B1 + B2)				\$ 2,976,662.40

CONCLUSION:			
TOTAL PROPOSED LEASE TERM COST vs CURRENT LEASE TERM COST (B - A)			(173,976.60)
RESULTS OF PROPOSAL	SAVINGS		-5.52%
SPACE GAIN - SQUARE FEET	0		0.00%
Difference -Weighted Average Per Square Foot			(0.09)
Weighted average cost per square foot - renewal lease	\$ 1.55		
Weighted Average cost/sq ft per FTE over term	\$ 0.01		

Comments:

For Budget Division Use Only	
Reviewed by: <i>SL</i>	3/10/14
Reviewed by:	
Reviewed by:	

STATEWIDE LEASE INFORMATION

1. Agency: Department of Health and Human Services
Division of Welfare and Supportive Services
Don Coston (775) 684-0652; Fax (775) 684-0681; dxcoston@dwss.nv.gov
Elizabeth Watson (775) 684-0514; EWATSON@dwss.nv.gov

2. Name of Landlord (Lessor): Alisam Ren III, LLC

3. Address of Landlord: PO Box 31001-1541
Pasadena, California 91110

And a copy to: c/o CBRE Asset Services
3993 Howard Hughes Pkwy, Suite 700
Las Vegas, Nevada 89169

4. Property contact: Heather Lambert, Senior Real Estate Manager; heather.lambert@cbre.com
(702) 369-4876; Fax: (702) 369-4869
Alicia Kutcher, alicia.kutcher@cbre.com

5. Address of Lease property: 3330 East Flamingo Road, Suite 55
Las Vegas, Nevada 89121

a. Square Footage: Rentable 38,151
 Usable

b. Cost:

	cost per month	month-to-month	cost per year	time frame	Approximate cost per square foot
Increase %	\$72,486.90	12	\$869,842.80	May 1, 2014 - April 30, 2015	\$1.90
Increase % 0%	\$72,486.90	12	\$869,842.80	May 1, 2015 - April 30, 2016	\$1.90
Increase % 2%	\$73,936.64	12	\$887,239.68	May 1, 2016 - April 30, 2017	\$1.94
Increase % 0%	\$73,936.64	12	\$887,239.68	May 1, 2017 - April 30, 2018	\$1.94
Increase % 2%	\$75,415.37	12	\$904,984.44	May 1, 2018 - April 30, 2019	\$1.98
c. Period Consideration:		60	\$4,419,149.40		
	\$75,415.37	12	\$904,984.44	May 1, 2019 - April 30, 2020	\$1.98
Increase % 2%	\$76,923.68	12	\$923,084.16	May 1, 2020 - April 30, 2021	\$2.02
Increase % 0%	\$76,923.68	12	\$923,084.16	May 1, 2021 - April 30, 2022	\$2.02
Increase % 2%	\$78,462.15	12	\$941,545.80	May 1, 2022 - April 30, 2023	\$2.06
Increase % 0%	\$78,462.15	12	\$941,545.80	May 1, 2023 - April 30, 2024	\$2.06
c. Option Period Consideration:		60	\$4,634,244.36		
c. Grand Total Lease Consideration		120	\$9,053,393.76		

d. Option to renew: Yes No Renewal terms: 180 Days

e. Holdover notice: Yes Holdover terms: 90/5%

f. Term: Five (5) years

g. Pass-thrus & CAMS: None

h. Utilities: Landlord Tenant

i. Janitorial: Landlord Tenant 3 day 5 day Rural 3 day Rural 5 day Other (see remarks)

j. Major repairs: Landlord Tenant

k. Minor repairs: Landlord Tenant

l. Taxes: Landlord Tenant

m. Comparable Market Rate: \$1.64-\$2.45

n. Specific termination clause in lease: Breach/Default lack of funding

o. Lease will be paid for by Agency Budget Account Number: 3233 | 3267 | 3238 | 4862

6. Purpose of the lease: To house the Division of Health and Human Services

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DEPARTMENT OF ADMINISTRATION
OFFICE OF THE DIRECTOR
BUDGET DIVISION

- This lease constitutes:
- An extension of an existing lease
 - An addition to current facilities (requires a remark)
 - A relocation (requires a remark)
 - A new location (requires a remark)
 - Remodeling only
 - Other _____

a. Estimated moving expenses: N/A Furnishings: N/A Data/Phones: N/A

Remarks: This is a renewal and conversion to a full-service lease with an initial 5 year term. This lease includes a pre negotiated five (5) year option to renew, 2% increases at years 3, 5, 7, & 9, and tenant improvements as requested by the agency.

(0000 #2)

STATEWIDE LEASE INFORMATION

**Exceptions/
Special
notes:**

90 day notice for exercise of option to renew required.

8. State of Nevada Business License Information:

a. Nevada Business ID Number:	NV20061592960							
b. The Contractor is registered with the Nevada Secretary of State's Office as a:	<input checked="" type="checkbox"/>	LLC	<input type="checkbox"/>	INC	<input type="checkbox"/>	CORP	<input type="checkbox"/>	LLP
c. Is the Contractor Exempt from obtaining a Business License: *If yes, please explain in exceptions section	YES	<input type="checkbox"/>	NO	<input checked="" type="checkbox"/>				
d. Is the Contractors Name the same as the Legal Entity Name? *If no, please explain in exceptions section	YES	<input checked="" type="checkbox"/>	NO	<input type="checkbox"/>				
e. Does the Contractor have a current Nevada State Business License (SBL)? *If no, please explain in exceptions section	YES	<input checked="" type="checkbox"/>	NO	<input type="checkbox"/>				
f. Is the Legal Entity active and in good standing with the Nevada Secretary of States Office?	YES	<input checked="" type="checkbox"/>	NO	<input type="checkbox"/>				
g. State of Nevada Vendor number:	T29008947							

9. Compliance with NRS 331.110, Section 1, Paragraph 2:

a. I/we have considered the reasonableness of the terms of this lease, including cost	YES	<input checked="" type="checkbox"/>	NO	<input type="checkbox"/>
b. I/we have considered other state leased or owned space available for use by this agency	YES	<input checked="" type="checkbox"/>	NO	<input type="checkbox"/>

 3-3-14
 Authorized Signature Date
 Public Works Division, Buildings and Grounds Section
 do

 2/25/14
 Authorized Signature Agency Date

For Board of Examiners YES NO

State Of Nevada, Public Works Division, Leasing Services

COST/BENEFIT ANALYSIS - Same location

Don Coston (775) 684-0652; Fax (775) 684-0681;
dxcoston@dwss.nv.gov

Department Name:	Health and Human Services, Welfare Division	Contact Name:	Elizabeth Watson (775) 684-0514; EWATSON@dwss.nv.gov
Staff Count:	212	Phone #:	(775) 684-0652
Description:	Alisam Ren III, LLC c/o CBRE Asset Services	Lease Date:	05/01/14 - 04/30/24

ONLY ENTER DATA IN WHITE CELLS

Existing Lease:	CURRENT			
	Yrs	Sq. Ft.	Per month	Cost per Sq. Ft.
Current Location Address (s): 3330 East Flamingo Road, Suite 55, Las Vegas, Nevada 89121	10	38,151	59,236.30	1.55
Ancillary costs not included in rent			11,063.79	
TOTAL MONTHLY COST at renewal		38,151	70,300.09	1.84
TOTAL CURRENT ANNUAL COST			843,601.08	Weighted Avg SF Cost
TOTAL LEASE COST at renewal - extented for comparison	10	38,151	8,436,010.80	1.84

Lease Renewal:		PROPOSED			
Proposed Lease Dates	Existing Space that will be continued:	Yrs	Sq. Ft.	Rent over Term	Weighted Avg SF Cost
05/01/14 - 04/30/19	3330 East Flamingo Road, Suite 55, Las Vegas, Nevada 89121	5	38,151	4,419,149.40	1.93
05/01/19 - 04/30/24		5	38,151	4,634,244.36	2.02
TOTAL EXISTING SPACE TO BE CONTINUED		10	38,151	9,053,393.76	1.98
* If you are adding space to your current lease, show the new location as new location #1 and the current space below.					
Additional space added at this renewal			Sq. Ft.	Rent over Term	Weighted Avg SF Cost
TOTAL NEW SPACE				0.00	
B1	TOTAL PROPOSED LEASE TERM COST	10	38,151	9,053,393.76	1.98

MOVING EXPENSES / TENANT IMPROVEMENT (TI) COSTS				FTE'S	212	
	Months Remaining	at	Mo. Rent Amt	Moving Expenses		
				One Time Total		
Duplicate rent - Include total for all buildings	0		\$ -	\$ -		
Entire Office Move (moving service) - One Time				\$ -		
New / Used Furniture Purchase - One Time				\$ -		
Existing Furniture Disassemble/Reassemble - One Time				\$ -		
Telephone/Voice/Data/Power Drops - One Time				\$ -		
Other		Cost per FTE:		\$ -		
Other		Cost per FTE:		\$ -		
Other		Cost per FTE:		\$ -		
Other		Cost per FTE:		\$ -		
B2	TOTAL MOVING EXPENSES & TI COSTS			\$ -		
B	TOTAL PROPOSED LEASE TERM COST PLUS MOVING EXPENSES AND TI (One Time Cost) (B1 + B2)				\$ 9,053,393.76	

CONCLUSION:			
C	TOTAL PROPOSED LEASE TERM COST vs CURRENT LEASE TERM COST (B - A)		617,382.96
	RESULTS OF PROPOSAL	INCREASED COST	7.32%
	SPACE GAIN - SQUARE FEET	0	0.00%
	Difference -Weighted Average Per Square Foot		0.14
	Weighted average cost per square foot - renewal lease	\$ 1.98	
	Weighted Average cost/sq ft per FTE over term	\$ 0.01	

Comments:

STATEWIDE LEASE INFORMATION

1. Agency: Nevada State Board of Physical Therapy
7570 Norman Rockwell Lane, Suite 230
Las Vegas, Nevada 89143
Allison Tresca phone 702.876.5535 fax 702.876.2097 email atresca@govmail.state.nv.us

2. Name of Landlord (Lessor): CML-NV CSPRINGS, LLC

3. Address of Landlord: c/o Rialto Capital Advisors
2490 Paseo Verde Parkway, Suite 120
Henderson, Nevada 89074

4. Property contact: Paul Sloan phone 702.821.4836 fax 702.736.9200 email paul.sloan@rialtocapital.com

5. Address of Lease property: 7570 Norman Rockwell Lane, Suite 230
Las Vegas, Nevada 89143

a. Square Footage: Rentable
 Usable 1,295

b. Cost:

cost per month	# of months in time frame	cost per year	time frame	cost per square foot
\$2,460.50	12	\$29,526.00	March 1, 2014 - February 28, 2015	\$1.90
\$2,525.25	12	\$30,303.00	March 1, 2015 - February 29, 2016	\$1.95
\$2,590.00	12	\$31,080.00	March 1, 2016 - February 28, 2017	\$2.00
\$2,654.75	12	\$31,857.00	March 1, 2017 - February 28, 2018	\$2.05
\$2,719.50	12	\$32,634.00	March 1, 2018 - February 28, 2019	\$2.10

Increase % 3% 3% 2% 2%

c. Total Lease Consideration: 60 \$155,400.00

d. Option to renew: Yes No Renewal terms: One identical term / 90

e. Holdover notice: # of Days required 30 Holdover terms: 5%/90

f. Term: Five (5) Years

g. Pass-thrus & CAMS: None

h. Utilities: Landlord Tenant

i. Janitorial: Landlord Tenant 3 day 5 day Rural 3 day Rural 5 day Other (see remarks)

j. Major repairs: Landlord Tenant

k. Minor repairs: Landlord Tenant

l. Taxes: Landlord Tenant

m. Comparable Market Rate: \$1.64 - \$2.45

n. Specific termination clause in lease: Breach/Default lack of funding

o. Lease will be paid for by Agency Budget Account Number: B023

6. Purpose of the lease: To house the Board of Physical Therapy

7. This lease constitutes:

- An extension of an existing lease
- An addition to current facilities (requires a remark)
- A relocation (requires a remark)
- A new location (requires a remark)
- Remodeling only
- Other

a. Estimated moving expenses: \$0.00 Furnishings: \$0.00 Data/Phones: \$0.00

Remarks: This lease renewal was negotiated at a lower rent rate, resulting in a savings of \$38,623.80 or 19.91%.

Exceptions/
Special notes:

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DEPARTMENT OF ADMINISTRATION
OFFICE OF THE DIRECTOR
BUDGET DIVISION

loan # 3


STATEWIDE LEASE INFORMATION

8. State of Nevada Business License Information:

a. Nevada Business ID Number:	<u>NV20111146627</u>		<u>3/31/2014</u>
b. The Contractor is registered with the Nevada Secretary of State's Office as a:	LLC <input checked="" type="checkbox"/>	INC <input type="checkbox"/>	CORP <input type="checkbox"/> LLP <input type="checkbox"/>
c. Is the Contractor Exempt from obtaining a Business License:	<input type="checkbox"/> YES		<input checked="" type="checkbox"/> NO
*If yes, please explain in exceptions section			
d. Is the Contractors Name the same as the Legal Entity Name?	<input checked="" type="checkbox"/> YES		<input type="checkbox"/> NO
*If no, please explain in exceptions section			
e. Does the Contractor have a current Nevada State Business License (SBL)?	<input checked="" type="checkbox"/> YES		<input type="checkbox"/> NO
*If no, please explain in exceptions section			
Is the Legal Entity active and in good standing with the Nevada Secretary of States			
f. Office?	<input checked="" type="checkbox"/> YES		<input type="checkbox"/> NO
g. State of Nevada Vendor number:	<u>not required-paid through Board funding</u>		

9. Compliance with NRS 331.110, Section 1, Paragraph 2:

a. I/we have considered the reasonableness of the terms of this lease, including cost	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
b. I/we have considered other state leased or owned space available for use by this agency	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO



 Authorized signature
 Public Works Division, Buildings and Grounds Section
2-12-14 Date



 Authorized Signature - Agency
 Date

II
 For Board of Examiners YES NO

State Of Nevada, Public Works Division, Leasing Services

COST/BENEFIT ANALYSIS - Same location

Department Name:	Board of Physical Therapy	Contact Name:	Allison Tresca
Staff Count:	65	Phone #:	7028765535
Description:		Lease Date:	11/27/13

ONLY ENTER DATA IN WHITE CELLS

Existing Lease:	CURRENT			
	Yrs	Sq. Ft.	Per month	Cost per Sq. Ft.
Current Location Address (s): 7570 Norman Rockwell Lane, #230	5	1,295	3,233.73	2.50
Ancillary costs not included in rent				
TOTAL MONTHLY COST at renewal		1,295	3,233.73	2.50
TOTAL CURRENT ANNUAL COST			38,804.76	Weighted Avg SF Cost
TOTAL LEASE COST at renewal - extented for comparison	5.00	1,295	194,023.80	2.50

Lease Renewal:	PROPOSED				
Proposed Lease Dates	Existing Space that will be continued:	Yrs	Sq. Ft.	Rent over Term	Weighted Avg SF Cost
3/1/14-2/28/19	7570 Norman Rockwell Lane, #230	5	1,295	155,400.00	2.00
TOTAL EXISTING SPACE TO BE CONTINUED		5	1,295	155,400.00	2.00
* If you are adding space to your current lease, show the new location as new location #1 and the current space below.					
Additional space added at this renewal			Sq. Ft.	Rent over Term	Weighted Avg SF Cost
TOTAL NEW SPACE			0	0.00	
B1	TOTAL PROPOSED LEASE TERM COST	5	1,295	155,400	2.00

MOVING EXPENSES / TENANT IMPROVEMENT (TI) COSTS				FTE'S	4
	Months Remaining	at	Mo. Rent Amt	Moving Expenses	
				One Time	Total
Duplicate rent - Include total for all buildings	0		\$ -	\$ -	-
Entire Office Move (moving service) - One Time				\$ -	-
New / Used Furniture Purchase - One Time				\$ -	-
Existing Furniture Disassemble/Reassemble - One Time				\$ -	-
Telephone/Voice/Data/Power Drops - One Time				\$ -	-
Other		Cost per FTE:		\$ -	-
Other		Cost per FTE:		\$ -	-
Other		Cost per FTE:		\$ -	-
Other		Cost per FTE:		\$ -	-
B2	TOTAL MOVING EXPENSES & TI COSTS			\$ -	-
B	TOTAL PROPOSED LEASE TERM COST PLUS MOVING EXPENSES AND TI (One Time Cost) (B1 + B2)				\$ 155,400.00

CONCLUSION:	
C	TOTAL PROPOSED LEASE TERM COST vs CURRENT LEASE TERM COST (B - A)
	(38,623.80)
	RESULTS OF PROPOSAL SAVINGS
	SPACE GAIN - SQUARE FEET 0 0.00%
	Difference -Weighted Average Per Square Foot (0.50)
	Weighted average cost per square foot - renewal lease \$ 2.00
	Weighted Average cost/sq ft per FTE over term \$ 0.50

Comments:

For Budget Division Use Only	
Reviewed by:	<u>2002 3/4/14</u>
Reviewed by:	
Reviewed by:	

STATEWIDE LEASE INFORMATION

1. Agency: Nevada Division of State Lands - on behalf of the Nevada Army National Guard

2. Name of Lessor: Rochelle Aizenberg Revocable Trust dated December 26, 1998

3. Address of Lessor: 1983 Alcova Ridge Drive, Las Vegas, NV 89135

4. Address of Lease property: 4511 W. Cheyenne Avenue - Hanger #1, North Las Vegas, NV 89032

a. Square Footage:

b. Cost :

usable square feet				
cost per month	# of months in time	Cost per Year	time frame	Approximate cost per square foot
\$11,831.00	4	\$141,972.00	3 years	\$1.380

c. Total Lease Consideration:

\$425,916.00

d. Rental Adjustments

e. Term:

3 years

f. Option to renew:

Yes, for an additional 1 year term

g. Utilities:

Included

h. Janitorial:

Not included

i. Major repairs:

Included

j. Minor repairs:

Negotiable

k. Taxes:

N/A

l. Comparable costs:

N/A

m. Specific termination clause in lease:

#20 Prior Termination

n. Lease will be paid for by Agency Budget Account Number:

Military

5. Purpose of the lease: Occupancy of a hanger for 4 new helicopters for support to the NVARNG

6. This lease constitutes:

- An extension of an existing lease
- An addition to current facilities (requires a remark)
- A relocation (requires a remark)
- A new location (requires a remark)
- Remodeling only
- Other

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DEPARTMENT OF ADMINISTRATION
OFFICE OF THE DIRECTOR
BUDGET DIVISION

a. Estimated moving expenses: N/A

Furnishings: N/A

Data/Phones: N/A

Remarks

Lease of a vacant hanger to house the military's assets in acquiring 4 new helicopters. The hanger is located within the same general area utilized for other National Guard military uses.

1000044

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 12730	Amendment Number: 1
Agency Name: ATTORNEY GENERAL'S OFFICE	Legal Entity Name: Gary Robinson and Associates, Inc
Agency Code: 030	Contractor Name: Gary Robinson and Associates, Inc
Appropriation Unit: 1038-10	Address: 537 Edindrew Circle
Is budget authority available?: Yes	City/State/Zip: Murray, UT 84107
If "No" please explain: Not Applicable	Contact/Phone: Gary Robinson 801-262-5742
	Vendor No.: T27028838
	NV Business ID: NV20111620125

To what State Fiscal Year(s) will the contract be charged? **2012-2016**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % 1038 00 Regulatory Assessments

Agency Reference #: 12001

2. Contract start date:
 a. Effective upon Board of Examiner's approval? **No** or b. other effective date **11/08/2011**
 Anticipated BOE meeting date 04/2014

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **11/07/2015**
 Contract term: **4 years**

4. Type of contract: **Contract**
 Contract description: **Professional Service**

5. Purpose of contract:
This is the first amendment to the original contract that provides professional accounting services to the Bureau of Consumer Protection (BCP) in matters pertaining specifically to utility analysis involving gas utility company in the load forecasting, rate design, cost service studies, rate cases, and testifying for the BCP. This amendment increases the maximum amount from \$100,000 to \$175,000 and decreases the hourly rate from \$125 to \$100. The amendment was made necessary due to a 66% increase in workload expanded by the filing of Southwest Gas Corporation's application to further evaluate class cost of service for natural gas service for all classes of customers in Southern and Northern Nevada.

6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$100,000.00
2. Total amount of any previous contract amendments:	\$0.00
3. Amount of current contract amendment:	\$75,000.00
4. New maximum contract amount:	\$175,000.00

II. JUSTIFICATION

7. What conditions require that this work be done?
Statute requires representation for consumers' interests in matters before the Public Utilities Commission and any legislature, board or commission with jurisdiction over Nevada regulated public utilities.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Based on this contractor's broad and extensive experience of 30 years with a gas utility company, he can provide assistance and credibility on issues that we can not cover.

9. Were quotes or proposals solicited? No
Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

This contractor was chosen based on his expertise, availability and reasonable rates.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The contractor is currently engaged under contract with the Bureau of Consumer Protection and the quality of service is satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	hrobinso	02/06/2014 16:17:28 PM
Division Approval	hrobinso	02/06/2014 16:17:31 PM
Department Approval	hrobinso	02/06/2014 16:17:35 PM
Contract Manager Approval	hrobinso	02/06/2014 16:17:42 PM
Budget Analyst Approval	myoun3	02/25/2014 09:03:11 AM
BOE Agenda Approval	sbrown	03/03/2014 15:10:03 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 14769	Amendment Number: 1
Agency Name: ADMIN - DIRECTOR'S OFFICE	Legal Entity Name: AERIS ENTERPRISES, INC.
Agency Code: 080	Contractor Name: AERIS ENTERPRISES, INC.
Appropriation Unit: 1340-04	Address: 59 DAMONTE RANCH PKWY STE B292
Is budget authority available?: Yes	City/State/Zip: RENO, NV 89521
If "No" please explain: Not Applicable	Contact/Phone: null775/23308930
	Vendor No.: T81082046A
	NV Business ID: NV20011516008

To what State Fiscal Year(s) will the contract be charged? **2014-2015**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/> General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **08/13/2013**

Anticipated BOE meeting date 04/2014

Retroactive? **Yes**

If "Yes", please explain

AERIS began work January 7, 2014, on the Priorities/Performance Based Budgeting (PPBB) program due to a deadline of June 15, 2014, for implementation of the program for the upcoming budget cycle.

3. Previously Approved **06/30/2015**

Termination Date:

Contract term: **1 year and 321 days**

4. Type of contract: **Contract**

Contract description: **Technical Support**

5. Purpose of contract:

This is the first amendment to the original contract, which continues ongoing programming and analysis of enterprise computer applications existing in the Department of Administration during fiscal years 2014 & 2015. The programs include the Nevada Executive Budget System (NEBS), Nevada Employee Action and Timekeeping System (NEATS), Nevada Project Accounting System (NPAS), Nevada Applicant Tracking System (NVAPPS), Human Resource Data Warehouse (HRDW), Contract Entry and Tracking System (CETS), Nevada Open Government website, and Priorities/Performance Based Budgeting (PPBB). This amendment increases the maximum amount from \$322,514.00 to \$422,514.00 due to AERIS providing analysis, design documentation, development, deployment and maintenance for the PPBB enhancements to NEBS and website.

6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$322,514.00
2. Total amount of any previous contract amendments:	\$0.00
3. Amount of current contract amendment:	\$100,000.00
4. New maximum contract amount:	\$422,514.00

II. JUSTIFICATION

7. What conditions require that this work be done?

This vendor is the primary developer of the software the state depends on for budget, HR, contracts and open government applications. This contract ensures adequate support is provided for these applications. This contract supports state employees who manage and determine the work to be completed by the vendor.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This contract provides supplemental support to state employees and the vendor possesses knowledge of the applications necessary to provide detailed analysis and maintenance support including solutions when issues arise involving the core code of each program.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**

Approval #: 130705A

Approval Date: 02/28/2014

c. Why was this contractor chosen in preference to other?

Primary designer of current application.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? Yes

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

2011-2013 Dept of Administration - satisfactory
Also performed on contracts for the former Department of Personnel and the Legislature. All were completed satisfactorily.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	csweeney	03/11/2014 07:33:07 AM
Division Approval	csweeney	03/11/2014 07:33:12 AM
Department Approval	csweeney	03/11/2014 07:33:16 AM
Contract Manager Approval	csweeney	03/11/2014 14:12:01 PM
DoIT Approval	bbohm	03/12/2014 08:49:27 AM
Budget Analyst Approval	ekin4	03/12/2014 15:20:26 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **15392**

Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION	Legal Entity Name: MCCARTHY BUILDING COMPANIES
Agency Code: 082	Contractor Name: MCCARTHY BUILDING COMPANIES
Appropriation Unit: 1510-63	Address: INC
Is budget authority available?: Yes	City/State/Zip: HENDERSON, NV 89074
If "No" please explain: Not Applicable	Contact/Phone: null702/990-6707
	Vendor No.: T29016037
	NV Business ID: NV19731000534

To what State Fiscal Year(s) will the contract be charged? **2014-2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/> General Funds	2.00 %	Fees	0.00 %
Federal Funds	0.00 %	<input checked="" type="checkbox"/> Bonds	63.00 %
Highway Funds	0.00 %	<input checked="" type="checkbox"/> Other funding	35.00 % University Funds

Agency Reference #: 95764

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 04/2014

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **04/08/2018**

Contract term: **4 years and 8 days**

4. Type of contract: **Contract**

Contract description: **Owner CMAR AGR**

5. Purpose of contract:

This is a new contract to provide owner construction manager at risk pre-construction services for the University of Nevada Las Vegas Hotel College Academic Building, Las Vegas, Nevada; SPWD Project No. 13-P05; SPWD Contract #95764

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$180,835.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

2013 CIP

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Professional Services are provided by SPWD to support the State Capital Improvement Program. Consultants are selected based on their ability to provide design and engineering services to meet the goals established by the Legislature.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	csweeney	03/04/2014 15:25:21 PM
Division Approval	csweeney	03/04/2014 15:25:23 PM
Department Approval	csweeney	03/04/2014 15:25:26 PM
Contract Manager Approval	csweeney	03/04/2014 15:25:32 PM
Budget Analyst Approval	jrodrig9	03/05/2014 19:42:50 PM
BOE Agenda Approval	cwatson	03/17/2014 10:09:34 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **15412**

Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION	Legal Entity Name: Ausenco PSI LLC
Agency Code: 082	Contractor Name: Ausenco PSI LLC
Appropriation Unit: 1550-25	Address:
Is budget authority available?: Yes	City/State/Zip: Concord, CA 94520
If "No" please explain: Not Applicable	Contact/Phone: null925-939-4420
	Vendor No.: T27032471
	NV Business ID: NV19921050131

To what State Fiscal Year(s) will the contract be charged? **2014-2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	X Bonds	100.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 04/2014

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **03/06/2018**

Contract term: **3 years and 340 days**

4. Type of contract: **Contract**

Contract description: **Arch/Eng Serv**

5. Purpose of contract:

This is a new contract to provide professional architectural/engineering services for the upgrade door control panels, High Desert State Prison Phase 1; Project No 13-M05 Contract No. 95034

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$286,171.00**

Other basis for payment: Monthly progress payments based on services provided

II. JUSTIFICATION

7. What conditions require that this work be done?

2013 CIP

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Professional Services are provided by SPWD to support the State Capital Improvement Program. Consultants are selected based on their ability to provide design and engineering services to meet the goals established by the Legislature

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

Yes If "Yes", please explain

SPWD, currently and /or in the past for various amounts with satisfactory results

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dhinsz	03/10/2014 11:08:09 AM
Division Approval	dhinsz	03/10/2014 11:08:14 AM
Department Approval	dhinsz	03/10/2014 11:08:16 AM
Contract Manager Approval	dhinsz	03/10/2014 11:08:20 AM
Budget Analyst Approval	jrodrig9	03/14/2014 16:19:13 PM
BOE Agenda Approval	cwatson	03/17/2014 10:05:30 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **15321**

Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION	Legal Entity Name: MELROY ENGINEERING INC DBA
Agency Code: 082	Contractor Name: MELROY ENGINEERING INC DBA
Appropriation Unit: 1590-54	Address: MSA ENGINEERING CONSULTANTS 7115 AMIGO ST STE 110
Is budget authority available?: Yes	City/State/Zip: LAS VEGAS, NV 89119
If "No" please explain: Not Applicable	Contact/Phone: null702/896-1133
	Vendor No.: T27003716
	NV Business ID: NV19971093631

To what State Fiscal Year(s) will the contract be charged? **2014-2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	X Bonds	85.00 %
Highway Funds	0.00 %	X Other funding	15.00 % Transfer from Treasurer - Bond Authority

Agency Reference #: 91299

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 04/2014

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2018**

Contract term: **4 years and 91 days**

4. Type of contract: **Contract**

Contract description: **Arch/Eng Serv**

5. Purpose of contract:

This is a new contract to provide professional architectural/engineering services to replace the emergency generator at the Desert Regional Center; Project No. 13-M33; Contract No. 91299.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$76,000.00**

Other basis for payment: monthly progress payments based on services provided

II. JUSTIFICATION

7. What conditions require that this work be done?

2013 CIP

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Professional Services are provided by SPWD to support the State Capital Improvement Program. Consultants are selected based on their ability to provide design and engineering services to meet the goals established by the Legislature.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

SPWD, currently and/or in the past for various amounts with satisfactory results.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dgrimm	03/03/2014 10:48:36 AM
Division Approval	dgrimm	03/03/2014 10:48:38 AM
Department Approval	dgrimm	03/03/2014 10:59:48 AM
Contract Manager Approval	dgrimm	03/03/2014 11:04:40 AM
Budget Analyst Approval	jrodrig9	03/05/2014 08:48:14 AM
BOE Agenda Approval	cwatson	03/17/2014 10:09:03 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **15336**

Agency Name: DTCA - COMMISSION ON TOURISM	Legal Entity Name: BURSON MARSTELLER LLC
Agency Code: 101	Contractor Name: BURSON MARSTELLER LLC
Appropriation Unit: 1522-31	Address: PROOF INTEGRATED COMMUNICATION
Is budget authority available?: Yes	230 PARK AVE S
If "No" please explain: Not Applicable	City/State/Zip: NEW YORK, NY 10003-1528
	Contact/Phone: MICHAEL BASSIK 212/614-4165
	Vendor No.: T32002771
	NV Business ID: NV20121336154

To what State Fiscal Year(s) will the contract be charged? **2014-2016**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % LODGING TAX

Agency Reference #: **RFP # 3077**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date **04/2014**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **12/31/2015**

Contract term: **1 year and 274 days**

4. Type of contract: **Contract**

Contract description: **Media Buying Service**

5. Purpose of contract:

This is a new contract to provide on-going media buying services for the Spring/Summer and Fall/Winter campaigns as part of a year-long integrated marketing program promoting tourism in Nevada. The Nevada Commission on Tourism will work collaboratively with the vendor and all media providers regarding the strategy and execution of each media buy, which may incorporate a full range of media channels including: digital and social media, broadcast, cable and print.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$1,237,500.00**

Other basis for payment: Commission cost of 7.5% of gross media purchased.

II. JUSTIFICATION

7. What conditions require that this work be done?

The Nevada Commission on Tourism is tasked with developing a comprehensive program of marketing and advertising for both domestic and international markets that publicizes travel and tourism to all regions in Nevada.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

To accomplish the above task, NCOT uses various channels to advertise Nevada's brand and generate awareness of Nevada as a world class destination, including, but not limited to, broadcast/cable television, print, digital and out-of-home. NCOT does not have the expertise within the staff to buy various types of media. In addition, NCOT would not be able to garner favorable buy rates, as we do not have the luxury of pooling our ad dollars with other entities, whereas a media buying agency can negotiate rates on behalf of any or all of their respective clients. NCOT does not have the necessary media buying software that media buying agencies have.

9. Were quotes or proposals solicited? Yes
 Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP # 3077, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

NOTE: This Contract shall be effective April 8, 2014 thru December 31, 2015, with an option to re-negotiate terms and extend for an additional 2 years.

d. Last bid date: 08/01/2013 Anticipated re-bid date: 08/01/2017

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	kwilliam	02/11/2014 09:39:56 AM
Division Approval	kwilliam	02/11/2014 09:39:58 AM
Department Approval	kwilliam	02/11/2014 09:40:01 AM
Contract Manager Approval	kwilliam	02/28/2014 17:35:42 PM
Budget Analyst Approval	sbrown	03/14/2014 10:42:39 AM
BOE Agenda Approval	sbrown	03/14/2014 10:42:43 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **12119** Amendment Number: **3**

Agency Name: **COMMISSION ON TOURISM** Legal Entity Name: **TNS CUSTOM RESEARCH, INC.**

Agency Code: **101** Contractor Name: **TNS CUSTOM RESEARCH, INC.**

Appropriation Unit: **1522-31** Address: **600 VINE STREET**

Is budget authority available?: **Yes** City/State/Zip: **CINCINNATI, OH 45241**

If "No" please explain: Not Applicable Contact/Phone: **JOHN PACKER 513-345-2066 419/725-8434**

Vendor No.: **T29022445**

NV Business ID: **NV20101361190**

To what State Fiscal Year(s) will the contract be charged? **2011-2015**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Lodging Tax

Agency Reference #: **RFP #2002**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **06/14/2011**Anticipated BOE meeting date **04/2014**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Previously Approved Termination Date: **06/30/2015**Contract term: **4 years and 17 days**4. Type of contract: **Contract**Contract description: **Ad Effect. Research**

5. Purpose of contract:

This is the third amendment to the original contract, which measures the effectiveness of the Nevada Commission on Tourism's domestic advertising and marketing campaigns. The contractor will develop questionnaires, field the questionnaire, analyze the responses, and prepare a report for the commission on its findings. This amendment increases the maximum amount from \$626,250 to \$674,250 to add the analysis of owned and earned media in addition to the measurement of paid media as already included in the contract.

6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$602,750.00
2. Total amount of any previous contract amendments:	\$23,500.00
3. Amount of current contract amendment:	\$48,000.00
4. New maximum contract amount:	\$674,250.00

II. JUSTIFICATION

7. What conditions require that this work be done?

NRS 231.160 through NRS 231.300 requires that Nevada Commission on Tourism (NCOT) promote tourism in Nevada. NCOT is also responsible for providing an accountability of the public funds given to the division.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This needs a specialized computer system and objective expertise of a reputable research firm to collect and analyze data, as well as develop and implement a credible methodology that is applied to the collection and objective analysis of the data. It is not feasible due to the unique qualifications and highly specialized/technical nature of the task. The State of Nevada does not own a managed panel.

9. Were quotes or proposals solicited? Yes
Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor is the incumbent contractor and is the only vendor to submit a proposal on this project.

d. Last bid date: 03/21/2011 Anticipated re-bid date: 01/15/2015

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

TNS has a current contract with the Nevada Commission on Tourism. The contract has been in place since FY2008. The quality of service has been very satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	kwilliam	02/13/2014 13:57:21 PM
Division Approval	kwilliam	02/13/2014 13:57:23 PM
Department Approval	kwilliam	02/13/2014 13:57:25 PM
Contract Manager Approval	kwilliam	02/13/2014 15:28:34 PM
Budget Analyst Approval	knielsen	02/26/2014 17:06:26 PM
BOE Agenda Approval	sbrown	03/03/2014 14:54:41 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **15391**

Agency Name: GOVERNOR'S OFFICE OF ECONOMIC DEVELOPMENT	Legal Entity Name: CAPITOL PARTNERS, LLC
Agency Code: 102	Contractor Name: CAPITOL PARTNERS, LLC
Appropriation Unit: 1521-10	Address: 401 RYLAND STREET, SUITE 105
Is budget authority available?: Yes	City/State/Zip: RENO, NV 89502
If "No" please explain: Not Applicable	Contact/Phone: Mendy Elliott 775/622-9665
	Vendor No.:
	NV Business ID: NV20101806674

To what State Fiscal Year(s) will the contract be charged? **2014-2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	15.00 % Participation Fees
X Federal Funds	85.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date: **04/2014**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **03/31/2018**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **SSBCI Administrator**

5. Purpose of contract:

This is a new contract to provide administration of the U.S. Treasury funded State Small Business Credit Initiative program, authorized by the Small Business Jobs Act of 2010. The contractor will promote the program, review and evaluate applications from lenders, manage the process, ensure compliance, track program activity and provide required reporting.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$305,000.00**

Payment for services will be made at the rate of \$150.00 per Hour

II. JUSTIFICATION

7. What conditions require that this work be done?

Federal program to support small businesses and help stimulate economic activity in Nevada.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

GOED does not have the specialized banking and lending knowledge and expertise to administer this program.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

GOED only received one proposal, which was reviewed and found to meet the agency's needs.

d. Last bid date: 02/21/2014 Anticipated re-bid date: 02/21/2014

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

A partner in this firm, and GOED's contact person with this firm, is currently providing services to GOED in a similar role (contract ends March 31, 2014).

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	swoodbur	03/04/2014 14:24:59 PM
Division Approval	swoodbur	03/04/2014 14:25:02 PM
Department Approval	swoodbur	03/04/2014 14:25:05 PM
Contract Manager Approval	swoodbur	03/04/2014 14:25:09 PM
Budget Analyst Approval	ekin4	03/07/2014 12:10:05 PM
BOE Agenda Approval	jborrowm	03/10/2014 10:11:57 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **15352**

Agency Name: OFFICE OF VETERANS SERVICES	Legal Entity Name: Western Nevada College
Agency Code: 240	Contractor Name: Western Nevada College
Appropriation Unit: 2564-10	Address: 2201 West College Parkway
Is budget authority available?: Yes	City/State/Zip: Carson City, NV 80703
If "No" please explain: Not Applicable	Contact/Phone: Amy Roby 775-445-4243
	Vendor No.: D35000822
	NV Business ID: N/A
To what State Fiscal Year(s) will the contract be charged?	2014-2016

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Gift Account for Veterans

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 04/2014

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **04/01/2016**

Contract term: **2 years and 1 day**

4. Type of contract: **Interlocal Agreement**

Contract description: **Always Lost Project**

5. Purpose of contract:

This is a new interlocal agreement to establish a partnership to create a traveling exhibit for Nevada veterans, as well as a writing project to dramatize the effects of war and returning veterans on the state as a whole. The department will provide funding and a list of potential exhibit sites for the project. The college will create the exhibit and be responsible for exhibition tour management including confirmation, scheduling, and advisement regarding exhibit installation at the various sites.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$70,029.00**

Other basis for payment: Payment in two installments; Aproximately \$40,000 int he first year and \$30,029 in the second year.

II. JUSTIFICATION

7. What conditions require that this work be done?

The Nevada Department of Veterans Services and Western Nevada College are both attempting to serve the needs of veterans through similar programs. They have agree that this project will benefit veterans and combine projects from each participant.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Some State employees will participate in this project.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

NDVS and Western Nevada College are combining their efforts to fund and create this project.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

Yes If "Yes", please explain

Agreement is between Nevada Department of Veterans Services and Western Nevada College.

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jpalmes	02/26/2014 15:54:55 PM
Division Approval	jpalmes	02/26/2014 15:54:57 PM
Department Approval	jpalmes	02/26/2014 15:55:00 PM
Contract Manager Approval	mnobles	03/04/2014 09:28:52 AM
Budget Analyst Approval	jrodrig9	03/07/2014 14:52:51 PM
BOE Agenda Approval	cwatson	03/17/2014 10:12:15 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **14120** Amendment Number: **1**

Agency Name: **MUSEUMS AND HISTORY DIVISION** Legal Entity Name: **JOHNSON CONTROLS INC**

Agency Code: **331** Contractor Name: **JOHNSON CONTROLS INC**

Appropriation Unit: **2943-07** Address: **PO BOX 2012 MS A 33**

Is budget authority available?: **Yes** City/State/Zip: **MILWAUKEE, WI 53201-2012**

If "No" please explain: Not Applicable Contact/Phone: null414/524-6664

Vendor No.: T10346500E

NV Business ID: NV19571000769

To what State Fiscal Year(s) will the contract be charged? **2013-2015**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	43.00 %	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	X Other funding	57.00 %

43% Commission on Tourism Funds; 14% Admission Charge Revenue

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **05/01/2013**

Anticipated BOE meeting date 04/2014

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **04/30/2014**

Contract term: **1 year and 364 days**

4. Type of contract: **Contract**

Contract description: **HVAC Maintenance**

5. Purpose of contract:

This is the first amendment to the original contract, which provides heating, ventilation and air conditioning maintenance services for the 68,000 square-foot Nevada State Museum Las Vegas. This amendment extends the termination date from April 30, 2014 to April 30, 2015 and increases the maximum amount from \$35,790 to \$71,580 due to the continued need for these services.

6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$35,790.00
2. Total amount of any previous contract amendments:	\$0.00
3. Amount of current contract amendment:	\$35,790.00
4. New maximum contract amount:	\$71,580.00
and/or the termination date of the original contract has changed to:	04/30/2015

II. JUSTIFICATION

7. What conditions require that this work be done?

If the HVAC system is not maintained on a regular basis, it could result in catastrophic failure, endanger valuable artifact collections, and require closure of the building until costly repairs could be made.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The agency does not have positions approved for the maintenance and repair of HVAC equipment. These positions require certified skills and knowledge.

9. Were quotes or proposals solicited? Yes
Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Based on the evaluation, Johnson Controls, Inc. was the most qualified to perform the service.

d. Last bid date: 01/14/2013 Anticipated re-bid date: 01/14/2015

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

DCFS 4/1/2010 - 3/31/2012
Nevada State Veteran's Home - Boulder City 7/1/2011 - Present
DETR 7/1/2011 - Present
B & G 8/8/2012 - Present

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	cedlefse	03/04/2014 09:15:32 AM
Division Approval	cedlefse	03/04/2014 09:15:38 AM
Department Approval	kwilliam	03/04/2014 16:49:30 PM
Contract Manager Approval	cedlefse	03/05/2014 08:01:01 AM
Budget Analyst Approval	sbrown	03/14/2014 10:41:52 AM
BOE Agenda Approval	sbrown	03/14/2014 10:41:56 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **15405**

Agency Name:	ADMIN - NEVADA STATE LIBRARY AND ARCHIVES	Legal Entity Name:	CHURCHILL COUNTY LIBRARY
Agency Code:	332	Contractor Name:	CHURCHILL COUNTY LIBRARY
Appropriation Unit:	2895-00	Address:	553 S MAINE ST
Is budget authority available?:	Yes	City/State/Zip:	FALLON, NV 89406
If "No" please explain:	Not Applicable	Contact/Phone:	null775-423-7581
		Vendor No.:	T80905133
		NV Business ID:	Not applicable

To what State Fiscal Year(s) will the contract be charged? **2015-2019**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % Member fees
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2014**

Anticipated BOE meeting date 04/2014

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2019**Contract term: **5 years**4. Type of contract: **Cooperative Agreement**Contract description: **Network of Libraries**

5. Purpose of contract:

This is a new cooperative revenue agreement, which continues to maintain a regional network of libraries (per NRS 379.147-379.150) known as CLAN (Cooperative Libraries Automated Network) through joint agreement for the improvement of library services and the sharing of resources.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$234,550.00**

Payment for services will be made at the rate of \$46,910.00 per Fiscal year

Other basis for payment: Annually, the CLAN Board will approve a budget, including member accessed fees and funds to be received from the members of CLAN, which member fee will be paid annually by the Contractor, Churchill County Library, to CLAN.

II. JUSTIFICATION

7. What conditions require that this work be done?

Per NRS 379.147-379.150 permits the parties to maintain a regional network of libraries known as CLAN through joint agreement for the improvement of library services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

CLAN, created by an agreement under NRS 277.080-279 and NRS 379.150, is a consortium of libraries and related agencies that share vital library and technological resources. In order to meet this goal, members libraries pool their resources and make it economically feasible to do more together than one member on their own.

9. Were quotes or proposals solicited?

No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Not applicable.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

CLAN has been doing contracts through Nevada State Library and Archives using cooperative agreements since 1981. Per NRS 379.147-379.150 to permit the parties hereto to maintain a regional network of libraries known as CLAN through joint agreement for the improvement of library services, which allows for the sharing of resources by all.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	csweeney	03/10/2014 09:21:21 AM
Division Approval	csweeney	03/10/2014 09:21:24 AM
Department Approval	csweeney	03/10/2014 09:21:26 AM
Contract Manager Approval	csweeney	03/10/2014 09:21:28 AM
Budget Analyst Approval	ekin4	03/10/2014 12:33:36 PM
BOE Agenda Approval	jborrowm	03/17/2014 10:35:47 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **15407**

Agency Name: ADMIN - NEVADA STATE LIBRARY AND ARCHIVES	Legal Entity Name: ELKO-LANDER-EUREKA COUNTIES LIBRARY SYSTEM
Agency Code: 332	Contractor Name: ELKO-LANDER-EUREKA COUNTIES LIBRARY SYSTEM
Appropriation Unit: 2895-00	Address: ELKO COUNTY LIBRARY 720 COURT ST ELKO, NV 89801
Is budget authority available?: Yes	City/State/Zip: ELKO, NV 89801
If "No" please explain: Not Applicable	Contact/Phone: null775-738-3077
	Vendor No.: T81072742Q
	NV Business ID: Not Applicable

To what State Fiscal Year(s) will the contract be charged? **2015-2019**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % Member fees
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2014**

Anticipated BOE meeting date **04/2014**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2019**

Contract term: **5 years**

4. Type of contract: **Cooperative Agreement**

Contract description: **Network of Libraries**

5. Purpose of contract:

This is a new cooperative revenue agreement, which continues to maintain a regional network of libraries (per NRS 379.147-379.150) known as CLAN (Cooperative Libraries Automated Network) through joint agreement for the improvement of library services and the sharing of resources.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$329,400.00**

Payment for services will be made at the rate of \$65,880.00 per Fiscal year

Other basis for payment: Annually, the CLAN Board will approve a budget, including member accessed fees and funds to be received from the members of CLAN, which member fee will be paid annually by the Contractor, Elko-Lander-Eureka Counties Library System, to CLAN.

II. JUSTIFICATION

7. What conditions require that this work be done?

Per NRS 379.147-379.150 permits the parties to maintain a regional network of libraries known as CLAN through joint agreement for the improvement of library services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

CLAN, created by an agreement under NRS 277.080-279 and NRS 379.150, is a consortium of libraries and related agencies that share vital library and technological resources. In order to meet this goal, member libraries pool their resources and make it economically feasible to do more together than one member on their own.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Not applicable.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

CLAN has been doing contracts through Nevada State Library and Archives using cooperative agreements since 1981. Per NRS 379.147-379.150 to permit the parties hereto to maintain a regional network of libraries known as CLAN through joint agreement for the improvement of library services, which allows for the sharing of resources by all.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	csweeney	03/10/2014 09:18:30 AM
Division Approval	csweeney	03/10/2014 09:18:33 AM
Department Approval	csweeney	03/10/2014 09:18:36 AM
Contract Manager Approval	csweeney	03/10/2014 09:18:39 AM
Budget Analyst Approval	ekin4	03/10/2014 12:20:33 PM
BOE Agenda Approval	jborrowm	03/17/2014 10:39:22 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **15404**

Agency Name: ADMIN - NEVADA STATE LIBRARY AND ARCHIVES	Legal Entity Name: NEVADA STATE LIBRARY &
Agency Code: 332	Contractor Name: NEVADA STATE LIBRARY &
Appropriation Unit: 2895-00	Address: ARCHIVES DIVISION
Is budget authority available?: Yes	100 STEWART ST
If "No" please explain: Not Applicable	City/State/Zip: CARSON CITY, NV 89701-4285
	Contact/Phone: DAPHNE DELEON 775/684-3360
	Vendor No.: D33200000
	NV Business ID: Not applicable

To what State Fiscal Year(s) will the contract be charged? **2014-2019**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % Member fees
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date **04/2014**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2019**

Contract term: **5 years and 91 days**

4. Type of contract: **Cooperative Agreement**

Contract description: **Network of Libraries**

5. Purpose of contract:

This is a new cooperative revenue agreement, which continues to maintain a regional network of libraries (per NRS 379.147-379.150) known as CLAN (Cooperative Libraries Automated Network) through joint agreement for the improvement of library services and the sharing of resources.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$182,875.00**

Payment for services will be made at the rate of \$36,575.00 per fiscal year

Other basis for payment: Annually, the CLAN Board will approve a budget, including member accessed fees and funds to be received from the members of CLAN, which member fee will be paid annually by the Contractor, Nevada State Library and Archives, to CLAN.

II. JUSTIFICATION

7. What conditions require that this work be done?

Per NRS 379.147-379.150 permits the parties to maintain a regional network of libraries known as CLAN through joint agreement for the improvement of library services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

CLAN, created by an agreement under NRS 277.080-279 and NRS 379.150, is a consortium of libraries and related agencies that share vital library and technological resources. In order to meet this goal, members libraries pool their resources and make it economically feasible to do more together than one member on their own.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Not applicable

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

CLAN has been doing contracts through Nevada State Library and Archives using cooperative agreements since 1981. Per NRS 379.147-379.150 to permit the parties hereto to maintain a regional network of libraries known as CLAN through joint agreement for the improvement of library services, which allows for the sharing of resources by all.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	csweeney	03/10/2014 09:22:15 AM
Division Approval	csweeney	03/10/2014 09:22:17 AM
Department Approval	csweeney	03/10/2014 09:22:19 AM
Contract Manager Approval	csweeney	03/10/2014 09:22:21 AM
Budget Analyst Approval	ekin4	03/10/2014 12:45:02 PM
BOE Agenda Approval	jborrowm	03/17/2014 10:37:20 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **15406**

Agency Name:	ADMIN - NEVADA STATE LIBRARY AND ARCHIVES	Legal Entity Name:	PERSHING COUNTY LIBRARY
Agency Code:	332	Contractor Name:	PERSHING COUNTY LIBRARY
Appropriation Unit:	2895-00	Address:	1125 CENTRAL PO BOX 781
Is budget authority available?:	Yes	City/State/Zip:	LOVELOCK, NV 89419
If "No" please explain:	Not Applicable	Contact/Phone:	null775-273-2216
		Vendor No.:	T81033480
		NV Business ID:	Not applicable

To what State Fiscal Year(s) will the contract be charged? **2015-2019**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % Member fees
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2014**

Anticipated BOE meeting date 04/2014

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2019**Contract term: **5 years**4. Type of contract: **Cooperative Agreement**Contract description: **Network of Libraries**

5. Purpose of contract:

This is a new cooperative revenue agreement, which continues to maintain a regional network of libraries (per NRS 379.147-379.150) known as CLAN (Cooperative Libraries Automated Network) through joint agreement for the improvement of library services and the sharing of resources.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$60,500.00**

Payment for services will be made at the rate of \$12,100.00 per Fiscal year

Other basis for payment: Annually, the CLAN Board will approve a budget, including member accessed fees and funds to be received from the members of CLAN, which member fee will be paid annually by the Contractor, Pershing County Library, to CLAN.

II. JUSTIFICATION

7. What conditions require that this work be done?

Per NRS 379.147-379.150 permits the parties to maintain a regional network of libraries known as CLAN through joint agreement for the improvement of library services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

CLAN, created by an agreement under NRS 277.080-279 and NRS 379.150, is a consortium of libraries and related agencies that share vital library and technological resources. In order to meet this goal, member libraries pool their resources and make it economically feasible to do more together than one member on their own.

9. Were quotes or proposals solicited?

No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Not applicable.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

CLAN has been doing contracts through Nevada State Library and Archives using cooperative agreements since 1981. Per NRS 379.147-379.150 to permit the parties hereto to maintain a regional network of libraries known as CLAN through joint agreement for the improvement of library services, which allows for the sharing of resources by all.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	csweeney	03/10/2014 09:20:29 AM
Division Approval	csweeney	03/10/2014 09:20:33 AM
Department Approval	csweeney	03/10/2014 09:20:35 AM
Contract Manager Approval	csweeney	03/10/2014 09:20:37 AM
Budget Analyst Approval	ekin4	03/10/2014 12:29:32 PM
BOE Agenda Approval	jborrowm	03/17/2014 10:38:05 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **15409**

Agency Name: ADMIN - NEVADA STATE LIBRARY AND ARCHIVES	Legal Entity Name: WHITE PINE, COUNTY OF
Agency Code: 332	Contractor Name: WHITE PINE, COUNTY OF
Appropriation Unit: 2895-00	Address: WHITE PINE COUNTY LIBRARY 950 CAMPTON ST
Is budget authority available?: Yes	City/State/Zip: ELY, NV 89301
If "No" please explain: Not Applicable	Contact/Phone: null775/289-3737
	Vendor No.: T80971176R
	NV Business ID: Not applicable

To what State Fiscal Year(s) will the contract be charged? **2015-2019**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % Member fees
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2014**

Anticipated BOE meeting date **04/2014**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2019**

Contract term: **5 years**

4. Type of contract: **Cooperative Agreement**

Contract description: **Network of Libraries**

5. Purpose of contract:

This is a new cooperative revenue agreement, which continues to maintain a regional network of libraries (per NRS 379.147-379.150) known as CLAN (Cooperative Libraries Automated Network) through joint agreement for the improvement of library services and the sharing of resources.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$67,530.00**

Payment for services will be made at the rate of \$13,506.00 per Fiscal year

Other basis for payment: Annually, the CLAN Board will approve a budget, including member accessed fees and funds to be received from the members of CLAN, which member fee will be paid annually by the Contractor, White Pine County Library, to CLAN.

II. JUSTIFICATION

7. What conditions require that this work be done?

Per NRS 379.147-379.150 permits the parties to maintain a regional network of libraries known as CLAN through joint agreement for the improvement of library services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

CLAN, created by an agreement under NRS 277.080-279 and NRS 379.150, is a consortium of libraries and related agencies that share vital library and technological resources. In order to meet this goal, member libraries pool their resources and make it economically feasible to do more together than one member on their own.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Not applicable.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

CLAN has been doing contracts through Nevada State Library and Archives using cooperative agreements since 1981. Per NRS 379.147-379.150 to permit the parties hereto to maintain a regional network of libraries known as CLAN through joint agreement for the improvement of library services, which allows for the sharing of resources by all.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	csweeney	03/10/2014 09:19:31 AM
Division Approval	csweeney	03/10/2014 09:19:35 AM
Department Approval	csweeney	03/10/2014 09:19:41 AM
Contract Manager Approval	csweeney	03/10/2014 09:19:47 AM
Budget Analyst Approval	ekin4	03/10/2014 12:25:34 PM
BOE Agenda Approval	jborrowm	03/17/2014 10:38:45 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **15293**

Agency Name:	DHHS - AGING AND DISABILITY SERVICES DIVISION	Legal Entity Name:	Carson City
Agency Code:	402	Contractor Name:	Carson City
Appropriation Unit:	3167-00	Address:	C/O Larry Werner, City Manager 201 N. Carson Street #2
Is budget authority available?:	Yes	City/State/Zip:	Carson, NV 89701
If "No" please explain:	Not Applicable	Contact/Phone:	null775-887-2100
		Vendor No.:	
		NV Business ID:	not applicable
To what State Fiscal Year(s) will the contract be charged?	2014-2015		

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Revenue from County

Agency Reference #: 140040

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2013**

Anticipated BOE meeting date 04/2014

Retroactive? **Yes**

If "Yes", please explain

Legislative Session year with the merge/consolidation of Developmental Services to ADSD was approved, contracts required modification to reflect these changes. Additionally, each county requires time to process approvals by officials, resulting in a delay in contract submissions. Contracts are for two years, set up to be reviewed at the end of one year so that sufficient amount of time is given to begin the process of a new contract before contract expires if needed.

3. Termination Date: **06/30/2015**Contract term: **1 year and 364 days**4. Type of contract: **Revenue Contract**Contract description: **County of Carson**

5. Purpose of contract:

This is a new revenue contract that is ongoing and provides service to children with developmental disabilities and the county to reimburse the Division of Aging and Disability Services Division the non-federal share of funding as payment for services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$60,000.00****II. JUSTIFICATION**

7. What conditions require that this work be done?

Pursuant to NRS 435.010 and NRS 435.020 Division of Aging and Disability Services (ADSD) is obligated to provide services to children with developmental disabilities and the County to reimburse ADSD the non-federal share of funding as payment for services

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Not Applicable. State employees are providing the services for the County.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Not Applicable. State employees are providing the services for the County.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

07/01/2011-06/30/2013 Mental Health and Developmental Services - Satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	rforderh	03/11/2014 08:45:41 AM
Division Approval	jmurph1	03/11/2014 10:41:45 AM
Department Approval	ecreceli	03/11/2014 13:25:04 PM
Contract Manager Approval	mmedeiro	03/13/2014 14:05:48 PM
Budget Analyst Approval	eobrien	03/19/2014 11:17:04 AM
BOE Agenda Approval	nhovden	03/19/2014 12:24:12 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **15368**

Agency Name:	DHHS - AGING AND DISABILITY SERVICES DIVISION	Legal Entity Name:	Hamilton Telephone Company
Agency Code:	402	Contractor Name:	Hamilton Telephone Company
Appropriation Unit:	3266-15	Address:	1001 Twelfth Street
Is budget authority available?:	Yes	City/State/Zip:	Aurora, NE 68818
If "No" please explain:	Not Applicable	Contact/Phone:	Beth Slough 402-694-5101
		Vendor No.:	
		NV Business ID:	NV 20141066494

To what State Fiscal Year(s) will the contract be charged? **2015-2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Surcharge on phone lines via PUC

Agency Reference #: RFP 3087

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2014**

Anticipated BOE meeting date 04/2014

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2018**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **Relay and Captel Ser**

5. Purpose of contract:

This is a new contract to continue ongoing telecommunications relay and captel services for the hearing impaired.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$6,150,000.00**

Other basis for payment: Per rate schedule as listed in option # 2 in the cost section of the Contractor's response.

II. JUSTIFICATION

7. What conditions require that this work be done?

Relay and Captel services are required by statute for the hearing impaired.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is a specialized service the State employees cannot provide.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #3087, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 10/09/2013 Anticipated re-bid date: 10/01/2017

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	lgoulart	02/26/2014 11:32:24 AM
Division Approval	jmurph1	02/27/2014 09:13:41 AM
Department Approval	ecreceli	02/27/2014 14:58:09 PM
Contract Manager Approval	jpruneau	02/27/2014 15:26:24 PM
Budget Analyst Approval	eobrien	03/05/2014 15:17:58 PM
BOE Agenda Approval	nhovden	03/07/2014 15:44:20 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 10630	Amendment Number: 1
Agency Name: HEALTH CARE FINANCING & POLICY	Legal Entity Name: Washoe County School District
Agency Code: 403	Contractor Name: Washoe County School District
Appropriation Unit: 3157-00	Address: Special Education/Student Sup 380 Edison Way
Is budget authority available?: Yes	City/State/Zip: Reno, NV 89502
If "No" please explain: Not Applicable	Contact/Phone: null775-333-5037
	Vendor No.:
	NV Business ID: Governmental Entity
To what State Fiscal Year(s) will the contract be charged?	2010-2014

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % IGT from County for State Share

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2009**

Anticipated BOE meeting date: 01/2013

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2014**

Contract term: **5 years**

4. Type of contract: **Interlocal Agreement**

Contract description: **School-based Service**

5. Purpose of contract:

This is the first amendment to the original inter-local agreement to receive the non federal share for school-based Medicaid services for children who are Nevada Medicaid/Checkup eligible. This amendment will increase contract authority from \$1,647,290.40 by \$2,515,918.60 to a total contract authority of \$4,163,209.00 due to an increase in revenue from the Washoe County School District for school based services.

6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$1,647,290.40
2. Total amount of any previous contract amendments:	\$0.00
3. Amount of current contract amendment:	\$2,515,918.60
4. New maximum contract amount:	\$4,163,209.00

II. JUSTIFICATION

7. What conditions require that this work be done?
Medicaid eligible children may have need for medical treatment services, medical screening and diagnostic services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
N/A Interlocal with another government entity

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The vendor has been contract with DHCFFP since 2010 and service has been satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	cmoriart	01/31/2014 09:19:04 AM
Division Approval	llamborn	02/28/2014 14:55:17 PM
Department Approval	ecreceli	03/10/2014 16:58:19 PM
Contract Manager Approval	cmoriart	03/17/2014 09:51:05 AM
Budget Analyst Approval	nhovden	03/17/2014 13:45:17 PM
BOE Agenda Approval	nhovden	03/17/2014 13:45:22 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **14166**

Agency Name: HEALTH CARE FINANCING & POLICY	Legal Entity Name: DOUGLAS, COUNTY OF
Agency Code: 403	Contractor Name: DOUGLAS, COUNTY OF
Appropriation Unit: 3243-00	Address: DOUGLAS COUNTY CLERK PO BOX 218
Is budget authority available?: Yes	City/State/Zip: MINDEN, NV 89423
If "No" please explain: Not Applicable	Contact/Phone: null775/782-9013
	Vendor No.: T40174400H
	NV Business ID: Government Entity

To what State Fiscal Year(s) will the contract be charged? **2014-2015**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % County provides non federal share

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2013**

Anticipated BOE meeting date 04/2014

Retroactive? **Yes**

If "Yes", please explain

This contract requires a retroactive start date due to negotiations between the Counties and the State.

3. Termination Date: **06/30/2015**

Contract term: **1 year and 364 days**

4. Type of contract: **Revenue Contract**

Contract description: **County match**

5. Purpose of contract:

This is a new revenue contract that is ongoing and provides the administrative services necessary to operate the Medicaid County Match program for the Division of Health Care Financing and Policy (DHCFP) and the Division of Welfare and Supportive Services (DWSS). The counties provide the non-federal share to DHCFP for medical and Medicaid administrative services. Pursuant to NRS 428.010, counties are required to provide medical care to indigent persons who reside in the county. The County Match Program provides federal matching funds for indigent long-term care costs, when the indigent is Medicaid eligible.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$1,038,315.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

Pursuant to NRS 428.010 counties are required to provide care, support and relief to the poor, indigent and incapacitated persons who lawfully reside in the County and are not supported by other means. The County match program proves fiscal relief to the counties for indigent long-term care costs for these individuals.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees operate the County match program. DHCFP pays providers and the counties reimburse the State for the non-federal share.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

DHCFP has had similar contracts with the County for the County match program since 1989

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	cmoriart	06/04/2013 08:22:34 AM
Division Approval	trooker	02/25/2014 16:23:35 PM
Department Approval	ecreceli	03/05/2014 17:09:33 PM
Contract Manager Approval	cmoriart	03/10/2014 13:53:21 PM
Budget Analyst Approval	nhovden	03/12/2014 17:57:12 PM
BOE Agenda Approval	nhovden	03/12/2014 17:57:22 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **15347**

Agency Name: DHHS - WELFARE AND SUPPORT SERVICES	Legal Entity Name: MAXIMUS HUMAN SERVICES
Agency Code: 407	Contractor Name: MAXIMUS HUMAN SERVICES
Appropriation Unit: 3238-26	Address: 1891 Metro Center Drive
Is budget authority available?: Yes	City/State/Zip: RESTON, VA 20190
If "No" please explain: Not Applicable	Contact/Phone: null703/251-8500
	Vendor No.: T32002765
	NV Business ID: NV20091030881

To what State Fiscal Year(s) will the contract be charged? **2014-2015**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	66.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	34.00 % State Share of Collections

Agency Reference #: **RFP #2055**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date **04/2014**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2015**

Contract term: **1 year and 90 days**

4. Type of contract: **Contract**

Contract description: **Feasibility Study**

5. Purpose of contract:

This is a new contract to provide services for a feasibility study for the modernization and/or replacement of the Child Support Enforcement Program (CSEP) computer system application, which processes CSEP claims related to Nevada's citizens entitled to child support.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$1,000,000.00**

Other basis for payment: As specified per Deliverable Payment Schedule.

II. JUSTIFICATION

7. What conditions require that this work be done?

Division of Welfare and Supportive Services (DWSS) requires automated computer systems to process CSEP claims related to Nevada's citizens entitled to child support. These systems are in need of modernization to better satisfy Federal and State processing mandates, upgrading of aging software architectures, and offsetting and avoiding expensive future maintenance costs.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the time or resources.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

[Empty text box]

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #2055, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 11/04/2013 Anticipated re-bid date:

10. Does the contract contain any IT components? Yes

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	tdufresn	02/21/2014 13:14:50 PM
Division Approval	msmit5	02/28/2014 08:58:03 AM
Department Approval	ecreceli	03/10/2014 08:33:38 AM
Contract Manager Approval	ewatson	03/10/2014 10:47:03 AM
DoIT Approval	bbohm	03/12/2014 08:58:36 AM
Budget Analyst Approval	sjohnso9	03/13/2014 06:21:55 AM
BOE Agenda Approval	nhovden	03/13/2014 14:29:43 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 13619	Amendment Number: 4
Agency Name: WELFARE AND SUPPORT SERVICES	Legal Entity Name: HOUSING DIVISION
Agency Code: 407	Contractor Name: HOUSING DIVISION
Appropriation Unit: 4862-16	Address: DEPT OF BUSINESS & INDUSTRY 1535 OLD HOT SPRINGS RD STE 50 CARSON CITY, NV 89706
Is budget authority available?: Yes	City/State/Zip: DEPT OF BUSINESS & INDUSTRY 1535 OLD HOT SPRINGS RD STE 50 CARSON CITY, NV 89706
If "No" please explain: Not Applicable	Contact/Phone: null775/687-2049
	Vendor No.: D74426000
	NV Business ID: Gov't Entity

To what State Fiscal Year(s) will the contract be charged? **2013-2017**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/01/2012**

Anticipated BOE meeting date 04/2014

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved **09/30/2016**

Termination Date:

Contract term: **4 years**

4. Type of contract: **Interlocal Agreement**

Contract description: **LIHEAP**

5. Purpose of contract:

This is the fourth amendment to the interlocal agreement to provide the Department of Business and Industry, Housing Division, Weatherization Assistance Program (WAP) with 5% of the Low Income Home Energy Assistance Program (LIHEAP) Block Grant funds awarded to DWSS to help fund WAP for low income families. WAP encourages and enables households to reduce their home energy needs by providing for various energy conservation measures, which decreases the need for energy assistance. This amendment increases the maximum amount from \$1,993,395.20 to \$2,054,771.70 due to the release of FFY14 grant funds under the 2014 Consolidated Appropriations Act.

6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$1,902,800.00
2. Total amount of any previous contract amendments:	\$90,595.20
3. Amount of current contract amendment:	\$61,376.50
4. New maximum contract amount:	\$2,054,771.70

II. JUSTIFICATION

7. What conditions require that this work be done?

DWSS is responsible for the administration of the Low Income Home Energy Assistance Program (LIHEAP) Block Grant. Authorization for this grant is provided under CFR 45 Part 96 and CFR 10 Part 440. DWSS provides the Housing Division with 5% of this grant to help fund the Weatherization Assistance Program for low income families.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Department of Business and Industry, Housing Division is a state agency, which provides weatherization assistance to low income families.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Contracted with DWSS from October 14, 2008 to September 30, 2010 and provided satisfactory service.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	tdufresn	03/03/2014 12:31:19 PM
Division Approval	msmit5	03/14/2014 08:29:34 AM
Department Approval	ecrecli	03/18/2014 09:48:26 AM
Contract Manager Approval	ewatson	03/18/2014 13:31:46 PM
Budget Analyst Approval	sjohnso9	03/20/2014 11:10:02 AM
BOE Agenda Approval	nhovden	03/20/2014 11:27:31 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **15338**

Agency Name:	DHHS - DIVISION OF CHILD AND FAMILY SERVICES	Legal Entity Name:	NetSmart New York Inc
Agency Code:	409	Contractor Name:	NetSmart New York Inc
Appropriation Unit:	3143-10	Address:	3500 Sunrise Hwy Ste D-122
Is budget authority available?:	Yes	City/State/Zip:	Great River, NY 11739
If "No" please explain:	Not Applicable	Contact/Phone:	null(631) 968-20
		Vendor No.:	pur0003686
		NV Business ID:	nv20101021052

To what State Fiscal Year(s) will the contract be charged? **2014-2015**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/>	General Funds	50.00 %	Fees	0.00 %
<input checked="" type="checkbox"/>	Federal Funds	50.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **02/01/2014**

Anticipated BOE meeting date 04/2014

Retroactive? **Yes**

If "Yes", please explain

The ICD-10 code set is scheduled to replace ICD-9-CM, the current U.S. diagnostic code set, on October 1, 2014. In order to be compliant with billing on October 1, 2014, clinicians will be required to dual code client's diagnoses beginning July 1, 2014, meaning they will enter both the ICD-9 code and the ICD-10 code. Avatar does not have the necessary dual diagnosis fields, but myAvatar does. myAvatar needs to be implemented and staff trained before July 1, 2014.

3. Termination Date: **10/31/2014**Contract term: **271 days**4. Type of contract: **Contract**Contract description: **software services**

5. Purpose of contract:

This is a new contract to provide an upgrade from the current version of Avatar to the next level called myAvatar. This software is used for medical billing. More specifically, the vendor will be setting up the technical environment for myAvatar, converting existing windows and reports to the new technology, setting up security, and training maintenance staff.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$101,500.00**

Payment for services will be made at the rate of \$203.00 per hour

Other basis for payment: for information technology labor services payable upon submission of invoice and approval of work

II. JUSTIFICATION

7. What conditions require that this work be done?

One of the primary functions of Avatar is to interface with Medicaid to bill for services provided by the agency. New HIPAA requirements dictate that the agency start using the DSM 5 coding as part of its bill submission. Avatar currently only supports DSM 4. To implement DSM 5, the agency must either upgrade Avatar to myAvatar or return to paper.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

No employee within the agency or the State has the requisite technical knowledge.

9. Were quotes or proposals solicited? No
 Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**
Approval #: 130704
Approval Date: 07/23/2013

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? Yes

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Yes, the contractor has provided services to both DCFS and DPBH. The quality of service has been satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
 Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	pcolegro	02/13/2014 16:08:00 PM
Division Approval	jmorro5	02/18/2014 14:10:39 PM
Department Approval	ecreceli	02/24/2014 12:11:46 PM
Contract Manager Approval	ihyman	02/25/2014 07:57:01 AM
DoIT Approval	bbohm	03/04/2014 10:50:40 AM
Budget Analyst Approval	eobrien	03/06/2014 06:57:40 AM
BOE Agenda Approval	nhovden	03/10/2014 11:19:29 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **15330**

Agency Name: **DEPARTMENT OF CORRECTIONS**
Agency Code: **440**
Appropriation Unit: **3706-50**

Legal Entity Name: CharDonnay Dialysis Inc.

Contractor Name: **CharDonnay Dialysis Inc.**
Address: **807 W Fairchild Street**

Is budget authority available?: **No**

City/State/Zip: **Danville, IL 61832**

If "No" please explain: A work program will be done if needed.

Contact/Phone: Joe Burke, Vice President 217/477-1490

Vendor No.: T81009401

NV Business ID: NV19951062552

To what State Fiscal Year(s) will the contract be charged? **2015-2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: RFP #2051

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2014**

Anticipated BOE meeting date 04/2014

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2018**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **Dialysis Treatments**

5. Purpose of contract:

This is a new contract that continues ongoing Hemodialysis treatments for inmates at the Northern Nevada Correcitonal Center.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$1,809,600.00**

Payment for services will be made at the rate of \$290.00 per inmate

Other basis for payment: Cost per attempted/aborted inmate dialysis treatment \$75.00

II. JUSTIFICATION

7. What conditions require that this work be done?

The Department of Corrections is required by Statute to provide medical care to incarcerated inmates.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Department does not have the expertise and/or equipment necessary to perform hemodialysis treatments.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #2051, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 11/25/2013 Anticipated re-bid date: 01/02/2018

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

FY02 - current with the Department of Corrections. Service has been verified as satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dmartine	02/10/2014 08:15:48 AM
Division Approval	dmartine	02/10/2014 08:15:52 AM
Department Approval	bfarris	02/14/2014 07:45:01 AM
Contract Manager Approval	jhardy	02/21/2014 13:03:22 PM
Budget Analyst Approval	cmurph3	02/28/2014 11:13:39 AM
BOE Agenda Approval	sbrown	03/03/2014 15:04:07 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 11968	Amendment Number: 3
Agency Name: PARKS DIVISION	Legal Entity Name: TAHOE REGIONAL PLANNING AGENCY
Agency Code: 704	Contractor Name: TAHOE REGIONAL PLANNING AGENCY
Appropriation Unit: 4162-00	Address: PO BOX 5310
Is budget authority available?: Yes	City/State/Zip: STATELINE, NV 89449-5310
If "No" please explain: Not Applicable	Contact/Phone: null775/588-4547
	Vendor No.: T80989419
	NV Business ID: NA

To what State Fiscal Year(s) will the contract be charged? **2011-2016**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<input checked="" type="checkbox"/> Other funding	100.00 % Revenue contract

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **04/12/2011**

Anticipated BOE meeting date 04/2014

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **05/01/2014**

Contract term: **5 years and 21 days**

4. Type of contract: **Interlocal Agreement**

Contract description: **Watercraft Inspect**

5. Purpose of contract:

This is the third amendment to the original interlocal agreement, which allows a transfer of funds from Tahoe Regional Planning Agency to the division in order to support the personnel costs involved with the Lake Tahoe Boat Inspection Program. This amendment extends the termination date from May 1, 2014 to May 1, 2016 and increases the maximum amount from \$241,980 to \$403,960 due to the extension.

6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$80,989.20
2. Total amount of any previous contract amendments:	\$160,990.80
3. Amount of current contract amendment:	\$161,980.00
4. New maximum contract amount:	\$403,960.00
and/or the termination date of the original contract has changed to:	05/01/2016

II. JUSTIFICATION

7. What conditions require that this work be done?

Tahoe Regional Planning Agency requires the presence of aquatic invasive species boat inspectors at any open/operating Tahoe launch facilities.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The State does not have the manpower or funds required to staff Tahoe launch sites for boat inspection activities.

9. Were quotes or proposals solicited? No
 Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Revenue contract

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

2009 - Nevada State Parks. Work has been satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
 Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	sdecrona	02/28/2014 07:40:39 AM
Division Approval	sdecrona	02/28/2014 07:40:41 AM
Department Approval	sdecrona	02/28/2014 07:40:44 AM
Contract Manager Approval	sdecrona	02/28/2014 10:45:50 AM
Budget Analyst Approval	jrodrig9	03/05/2014 08:07:22 AM
BOE Agenda Approval	cwatson	03/17/2014 10:06:39 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **15314**Agency Name: **B&I - INSURANCE DIVISION**Agency Code: **741**Appropriation Unit: **3813-14**Is budget authority available?: **Yes**If "No" please explain: **Not Applicable**Legal Entity Name: **EXAMINATION RESOURCES LLC**Contractor Name: **EXAMINATION RESOURCES LLC**Address: **3475 PIEDMONT RD NE STE 410**City/State/Zip: **ATLANTA, GA 30305-2994**Contact/Phone: **HOLLY BLANCHARD 404/816-6188**Vendor No.: **T29024362**NV Business ID: **NV20101392425**To what State Fiscal Year(s) will the contract be charged? **2014-2017**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 %	Division Fees - Pass Through
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %		Other funding	0.00 %	

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **04/08/2014**Anticipated BOE meeting date **04/2014**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **03/31/2017**Contract term: **2 years and 358 days**4. Type of contract: **Contract**Contract description: **Network Adequacy**

5. Purpose of contract:

This is a new contract to provide independent examinations of Nevada licensed carriers to determine if their provider network(s) is/are compliant with the adequacy standards developed by Nevada Division of Insurance.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$2,000,000.00**

Other basis for payment: Baseline per company amounts are Examination - \$15,600.00, Reports - \$17,300.00. Travel is limited and subject to DoI prior approval. The contractor has provided a tiered approach. The contractor has budgeted approximately \$ 329,000 for the first year of the contract, approximately 40% less or \$197,400 for the second year of the contract, and approximately 50% less or \$164,500 for the third year of the contract. The contractor will only bill actual hours and will revisit the hours from year one and adjust the hours for year two and three downward if necessary. Hourly rate is up to \$130 per hour.

II. JUSTIFICATION

7. What conditions require that this work be done?

A carrier that is participating in the Silver State Health Insurance Exchange (Exchange) by offering a network plan to use best efforts to maintain each product provider network in a manner that is sufficient in numbers and types of health care providers, including providers that specialize in mental health and substance abuse services, to assure that all health care services to covered persons will be accessible without unreasonable delay. Each covered person must have adequate choice among each type of health care provider. In the case of emergency services, covered persons shall have access 24 hours a day, 7 days a week. A carrier shall monitor, on an ongoing basis, the ability and clinical capacity of its network providers and facilities to furnish health care services to covered persons. Provider directories shall be updated on-line no less than every 90 days and filed with the Division of Insurance in SERFF. The passage of AB 425 during the 2013 Nevada legislative session, effective January 1, 2014, requires the Division to determine whether a carriers provider network is adequate based upon the standards developed by the Division and the membership data supplied by the carrier. This responsibility applies to all network plans and is not limited to QHPs.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The scope of changes in the industry and the Divisions regulation of that industry in Nevada will impose technical systems (IT) and analytical demands upon the Division that will require outside assistance to effectively and efficiently carry out the Divisions duties. The requirement placed on the Division (AB 425) did not include an increase in staff nor the monies to develop and maintain the software systems necessary to perform these functions.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #2058, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: Anticipated re-bid date: 10/01/2017

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Division of Insurance 2011-2014 work was deemed satisfactory

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Other **Foreign Limited-Liability Company**

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ddennis	02/05/2014 11:26:56 AM
Division Approval	ddennis	02/05/2014 11:27:00 AM
Department Approval	sanders7	02/28/2014 10:11:42 AM
Contract Manager Approval	ddennis	02/28/2014 11:08:02 AM
Budget Analyst Approval	sjohnso9	03/05/2014 10:38:34 AM
BOE Agenda Approval	nhovden	03/07/2014 15:55:43 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 11088	Amendment Number: 1
Agency Name: DEPT OF MOTOR VEHICLES	Legal Entity Name: SOLUTIONS THRU SOFTWARE, INC.
Agency Code: 810	Contractor Name: SOLUTIONS THRU SOFTWARE, INC.
Appropriation Unit: 4735-04	Address: 631 N STEPHANIE ST STE 527
Is budget authority available?: Yes	City/State/Zip: HENDERSON, NV 89014
If "No" please explain: Not Applicable	Contact/Phone: null403/526-6882
	Vendor No.: T32000200
	NV Business ID: NV20031304598

To what State Fiscal Year(s) will the contract be charged? **2011-2016**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
X Highway Funds	100.00 %	Other funding	0.00 %

Agency Reference #: ZA0453

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2010**

Anticipated BOE meeting date 05/2014

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2014**

Contract term: **6 years and 1 day**

4. Type of contract: **Contract**

Contract description: **Auto. D.L. Test Sys**

5. Purpose of contract:

This is an amendment to the original contract, which provides for the testing, retrieving, and transmitting of statistical information for the Automated Driver's License Testing System. This amendment extends the termination date from June 30, 2014 to June 30, 2016 and increases the maximum amount from \$1,081,679.04 to \$1,622,518.56 due to the large number of bills passed during the 2013 Legislative Session and the limited resources to implement these bills as well as comply with other mandates, it was determined in the best interest of the state to extend the current contract an additional two years.

6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$1,081,679.04
2. Total amount of any previous contract amendments:	\$0.00
3. Amount of current contract amendment:	\$540,839.52
4. New maximum contract amount:	\$1,622,518.56
and/or the termination date of the original contract has changed to:	06/30/2016

II. JUSTIFICATION

7. What conditions require that this work be done?

Provides improved and efficient customer service related to drivers license testing, improve testing quality, and integrity, as well as reduce per test staff time.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

There are no state employees available in the area to provide this service.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This contractor was selected as the best solution by the evaluation committee based on pre-determined evaluation criteria.

d. Last bid date: Anticipated re-bid date: 02/01/2014

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The Department is currently contracted with Solution's Thru Software-service has been satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a: Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	csthil	03/07/2014 14:12:36 PM
Division Approval	csthil	03/07/2014 14:12:40 PM
Department Approval	akeillor	03/07/2014 14:15:39 PM
Contract Manager Approval	hazevedo	03/10/2014 14:11:57 PM
Budget Analyst Approval	cwatson	03/17/2014 10:01:39 AM
BOE Agenda Approval	cwatson	03/17/2014 10:01:44 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **15385**

Agency Name: DETR - EMPLOYMENT SECURITY DIVISION Agency Code: 902 Appropriation Unit: 4770-12 Is budget authority available?: Yes If "No" please explain: Not Applicable	Legal Entity Name: BOARD OF REGENTS-TMCC Contractor Name: BOARD OF REGENTS-TMCC Address: TMCC CONTROLLERS OFFICE 7000 DANDINI BLVD RENO, NV 89512-3999 City/State/Zip: Contact/Phone: null775/673-7155 Vendor No.: D35000812 NV Business ID: Governmental Entity
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To what State Fiscal Year(s) will the contract be charged? **2014-2015**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Career Enhancement Program

Agency Reference #: FY14-CEP-TMCCJacobs

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/01/2014**

Anticipated BOE meeting date 04/2014

Retroactive? **Yes**

If "Yes", please explain

The Department did not receive the official notification of the grant award from the Nevada System of Higher Education until mid December 2013. The contract could not be prepared and submitted for approval in time to meet the January 14, 2014 Board of Examiners' meeting deadline. Subsequently, TMCC submitted a revision based upon the needs of the program, resulting in the Department not being able to submit in time to meet the February 4, 2014 Board of Examiners' meeting deadline.

3. Termination Date: **06/30/2015**

Contract term: **1 year and 179 days**

4. Type of contract: **Interlocal Agreement**

Contract description: **Skills Training**

5. Purpose of contract:

This is a new interlocal agreement to provide administrative support and WorkKeys assessments to the Washoe County High School and Truckee Meadows Community College Student Success program. The Student Success program focuses on providing training resulting in a skills certificate leading toward employability in the current job market.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$166,175.72**

Other basis for payment: Payments to be made upon approval of the request for funds from TMCC, normally once a month, with the total contract amount not to exceed \$168,416.00.

II. JUSTIFICATION

7. What conditions require that this work be done?

The State has committed to providing assistance and training to improve outcomes for public education and improve work opportunities.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

DETR employees are not qualified to provide the administrative services required for this project.

9. Were quotes or proposals solicited? No
 Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Governmental Entity - interlocal contract

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Truckee Meadows Community College has been under contract with the Department of Employment, Training, and Rehabilitation since 2012 with satisfactory service.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	mcost1	03/21/2014 09:27:16 AM
Division Approval	mcost1	03/21/2014 09:27:20 AM
Department Approval	mcost1	03/21/2014 09:27:24 AM
Contract Manager Approval	mcost1	03/21/2014 09:27:28 AM
Budget Analyst Approval	knielsen	03/21/2014 09:28:33 AM
BOE Agenda Approval	sbrown	03/21/2014 10:35:52 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **15377**

Agency Name: BDC LICENSING BOARDS & COMMISSIONS	Legal Entity Name: The Ferraro Group
Agency Code: BDC	Contractor Name: The Ferraro Group
Appropriation Unit: B011 - All Categories	Address: 165 W. Liberty Street Ste 210
Is budget authority available?: Yes	City/State/Zip: Reno, NV 89501
If "No" please explain: Not Applicable	Contact/Phone: null775-331-4555
	Vendor No.:
	NV Business ID: NV20041598724

To what State Fiscal Year(s) will the contract be charged? **2014-2016**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % Application Fees
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **05/01/2014**Anticipated BOE meeting date **04/2014**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **04/30/2016**Contract term: **2 years**4. Type of contract: **Contract**Contract description: **Legal**

5. Purpose of contract:

This is a new contract to assist the Board with various matters, including legislative issues and represent the agency at various legislative and regulatory meetings and hearings.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$120,000.00**

Payment for services will be made at the rate of \$5,000.00 per Month

II. JUSTIFICATION

7. What conditions require that this work be done?

To ensure the Board's interests are adequately represented and addressed in a consistent manner.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Board staff does not possess the required legal, regulatory and legislative experience required to perform the services.9. Were quotes or proposals solicited? **Yes**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Experience and knowledge of subject matter and Board's requirements.

d. Last bid date: 09/01/2012 Anticipated re-bid date: 09/01/2016

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Governor's Office of Economic Development

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Other LTD

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dlumbert	02/27/2014 11:55:16 AM
Division Approval	dlumbert	02/27/2014 11:55:20 AM
Department Approval	dlumbert	02/27/2014 11:55:24 AM
Contract Manager Approval	dlumbert	02/27/2014 11:55:28 AM
Budget Analyst Approval	sjohnso9	03/05/2014 10:21:48 AM
BOE Agenda Approval	nhovden	03/10/2014 15:07:18 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **15354**

Agency Name: MSA MASTER SERVICE AGREEMENTS	Legal Entity Name: Shaul Marketing, Inc
Agency Code: MSA	Contractor Name: Triple 7 Movers
Appropriation Unit: 9999 - All Categories	Address: 2917 Brookspark Drive
Is budget authority available?: Yes	City/State/Zip: Las Vegas, NV 89030
If "No" please explain: Not Applicable	Contact/Phone: Itay Dadon 702-685-6888
	Vendor No.:
	NV Business ID: NV20071601310

To what State Fiscal Year(s) will the contract be charged? **2014-2015**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Various

Agency Reference #: **RFQ 1885**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date **04/2014**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2015**

Contract term: **1 year and 90 days**

4. Type of contract: **MSA**

Contract description: **Moving Services**

5. Purpose of contract:

This is a new contract to provide state agencies with moving services such as packing, storage and general freight.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$100,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

State agencies have occasional need to move large files or move offices.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The State does not employ movers or offer moving services.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This was a multiple award to various vendors who met the qualifications of the RFQ. NRS 333.395 authorizes the Purchasing Division to directly contract with all certified movers qualified to do business with the State of Nevada.

d. Last bid date: 03/04/2011 Anticipated re-bid date: 03/04/2015

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

No b. If "No", please explain:

Shaul Marketing is DBA Triple 7 Movers

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	kperondi	02/21/2014 11:15:15 AM
Division Approval	kperondi	02/21/2014 11:15:17 AM
Department Approval	kperondi	02/21/2014 11:15:19 AM
Contract Manager Approval	hmoon	02/21/2014 11:25:57 AM
Budget Analyst Approval	myoun3	02/26/2014 14:30:10 PM
BOE Agenda Approval	sbrown	03/03/2014 14:52:09 PM
BOE Final Approval	Pending	

12. INFORMATIONAL ITEM

Pursuant to AB 41 of the 2013 Legislative Session, the Clerk of the Board may approve all contract transactions for amounts less than \$50,000. Per direction from the August 13, 2013 meeting of the Board of Examiners, the Board wished to receive an informational item listing all approvals applicable to the new threshold (\$10,000 - \$49,999). Below is a list of all applicable approvals for contracts and amendments approved for the month of March.

CONTRACT #	STATE AGENCY	CONTRACTOR	CONTRACT/ AMENDMENT	AMOUNT
15357	Attorney General's Office	Clark County Office of District Attorney	Contract	\$25,000
Contract Description:	This is a new revenue contract to provide prosecution services for the Office of the District Attorney, Clark County.			
15277	Attorney General's Office	Parkside Associates, LLC.	Contract	\$49,999
Contract Description:	This is a new contract to provide ongoing forensic accounting services to the Bureau of Consumer Protection in matters pertaining specifically to mortgage lending services cases.			
15346	Department of Administration – State Public Works Division	Vegas Valley Locking Systems	Contract	\$15,000
Contract Description:	This is a new contract that continues ongoing installation, repair, and re-keying to doors and door hardware to various State buildings in the Las Vegas area.			
15345	Department of Administration – State Public Works Division	JBA Consulting Engineers, Inc.	Contract	\$21,500
Contract Description:	This is a new contract to provide professional architectural/engineering services for the server room air conditioner installation at the Las Vegas Readiness Center, Project No. 13-M21; Contract No. 94251.			

CONTRACT #	STATE AGENCY	CONTRACTOR	CONTRACT/ AMENDMENT	AMOUNT
15322	Department of Administration – State Public Works Division	Paul Cavin Architect	Contract	\$15,800
Contract Description:	This is a new contract to provide professional architectural/engineering services for the Stewart Building #3 Americans with Disabilities Act Upgrades; Project No. 13-S02-5; Contract No. 94240.			
15438	Department of Administration – State Public Works Division	Lumos & Associates	Contract	\$22,400
Contract Description:	This is a new contract to provide professional architectural/engineering services for the Camp Stead DFAC Drainage Improvements, Project No. 14-A013 (2); Contract No. 95010.			
15436	Department of Administration – State Public Works Division	RO Anderson Engineering, Inc.	Contract	\$13,405
Contract Description:	This is a new contract to provide professional architectural/engineering services for the Nevada State Railroad museum Americans with Disabilities Act Upgrades; Project No. 13-S02; Contract No. 96984.			
15344	Department of Administration – State Public Works Division	GML Architects, LLC.	Contract	\$44,100
Contract Description:	This is a new contract to provide professional architectural/engineering services to remove and replace culinary and infirmary flooring at the Ely State Prison, Project No. 13-M46; Contract No. 95759.			
14156	Department of Administration – Nevada State Library and Archives	Charter Fiberlink-CCVII, LLC.	Amend	\$25,560
Contract Description:	This is the first amendment to the original contract, which provides new dedicated 20Mbps synchronous fiber internet access services to the Nevada State Library. This amendment extends the termination date from May 31, 2014, to May 31, 2017, and increases the maximum amount from \$9,520 to \$35,080 due to the continued need for this service.			
15413	Department of Administration – Nevada State Library and Archives	Beatty Library District	Contract	\$30,635
Contract Description:	This is a new cooperative revenue agreement which continues to maintain a regional network of libraries (per NRS 379.147-379.150) known as CLAN (Cooperative Libraries Automated Network) through joint agreement for the improvement of library services and the sharing of resources.			
15416	Department of Administration – Nevada State Library and Archives	Tonopah Library District	Contract	\$24,430
Contract Description:	This is a new cooperative revenue agreement, which continues to maintain a regional network of libraries (per NRS 379.147-379.150) known as CLAN (Cooperative Libraries Automated Network) through joint agreement for the improvement of library services and the sharing of resources.			
15418	Department of Administration – Nevada State Library and Archives	Sierra Nevada College	Contract	\$28,225
Contract Description:	This is a new cooperative revenue agreement, which continues to maintain a regional network of libraries (per NRS 379.147-379.150) known as CLAN (Cooperative Libraries Automated Network) through joint agreement for the improvement of library services and the sharing of resources.			
15414	Department of Administration – Nevada State Library and Archives	Esmeralda County Libraries	Contract	\$41,235
Contract Description:	This is a new cooperative revenue agreement, which continues to maintain a regional network of libraries (per NRS 379.147-379.150) known as CLAN (Cooperative Libraries Automated Network) through joint agreement for the improvement of library services and the sharing of resources.			

CONTRACT #	STATE AGENCY	CONTRACTOR	CONTRACT/ AMENDMENT	AMOUNT
15381	Department of Health and Human Services – Director’s Office	Kohn & Company, LLP.	Contract	\$40,000
Contract Description:	This is a new contract that continues ongoing fiscal reviews of the Department of Health and Human Services Grants Management Unit grantees. These outside fiscal reviews will provide assistance to the agency in meeting a requirement that all grantees are to be reviewed once every two (2) years.			
15380	Department of Health and Human Services – Director’s Office	Bradshaw, Smith & Company, LLP.	Contract	\$40,000
Contract Description:	This is a new contract that continues ongoing fiscal reviews of the Department of Health and Human Services Grants Management Unit grantees. These outside fiscal reviews will provide assistance to the agency in meeting a requirement that all grantees are to be reviewed once every two (2) years.			
15378	Department of Health and Human Services – Director’s Office	Johnson and Burt CPA’s, LLC.	Contract	\$40,000
Contract Description:	This is a new contract that continues ongoing fiscal reviews of the Department of Health and Human Services Grants Management Unit grantees. These outside fiscal reviews will provide assistance to the agency in meeting a requirement that all grantees are to be reviewed once every two (2) years.			
15379	Department of Health and Human Services – Director’s Office	Ellsworth, Gilman & Stout, LLC.	Contract	\$40,000
Contract Description:	This is a new contract that continues ongoing fiscal reviews of the Department of Health and Human Services Grants Management Unit grantees. These outside fiscal reviews will provide assistance to the agency in meeting a requirement that all grantees are to be reviewed once every two (2) years.			
12255	Department of Health and Human Services – Public and Behavioral Health	Deborah E. Keil, PhD.	Amend	\$25,569
Contract Description:	This is the first amendment to the original contract, which continues ongoing medical laboratory supervision services. This amendment extends the termination date from February 28, 2014 to February 28, 2015 and increases the maximum amount from \$72,327.12 to \$97,896.72 to continue funding the fees for ongoing services through the extension date.			
13246	Department of Health and Human Services – Department of Child and Family Services	Kathy N. Carlson	Amend	\$14,960
Contract Description:	This is the first amendment to the original contract, which continues ongoing barber services at Nevada Youth Training Center. This amendment extends the termination date from June 30, 2014, to June 30, 2016, and increases the maximum amount from \$19,440 to \$34,440 due to the continued need for this service. Beginning July 1, 2014, the cost per haircut will increase from \$9 to \$10.			
14664	Department of Corrections	Board of Regents – UNR	Contract	\$14,964
Contract Description:	This is a new Interlocal Agreement with University of Nevada, Reno to provide an independent review of the Purpose, Respect, Integrity, Determination, and Excellence (PRIDE) program to be submitted to the Department of Employment, Training and Rehabilitation (DETR) to ensure the effectiveness and compliance of the program.			
15313	Department of Agriculture	MIA Consulting, LLC.	Contract	\$15,396
Contract Description:	This is a new contract to create a custom Geo-database using the Early Detection & Distribution Mapping System (EDDMAPS) to establish a real-time web-based catalog of invasive weed infestations throughout Nevada. This database will allow for smartphone access of pictures of various types of weeds and their locations. The database will be supported and hosted for 12 months after acceptance.			

CONTRACT #	STATE AGENCY	CONTRACTOR	CONTRACT/ AMENDMENT	AMOUNT
15422	Department of Agriculture	M3 Planning	Contract	\$12,870
Contract Description:	This is a new contract to provide meeting facilitation services for two development meetings within the Food and Nutrition Division. There will be an updating of the "Nevada School Wellness Policy" for the Child Nutrition Program and the initial development of the "Nevada USDA Food Distribution Plan" for the Commodity Food Program. Facilitation services are needed to bring together the diverse stakeholders for each meeting, so that a common, efficient strategy can be formulated and agreed upon. The vendor will facilitate 6 meetings (3 for Nevada School Wellness Policy and 3 for Nevada USDA Food Distribution Plan) over the balance of fiscal year 2014.			
15311	Department of Wildlife	Flight Check, Ltd.	Contract	\$33,000
Contract Description:	This is a new contract to provide annual training to NDOW Helicopter pilots.			
15350	Department of Conservation and Natural Resources – Forestry Division	Plumb Line Mechanical, Inc.	Contract	\$25,000
Contract Description:	This is a new contract to provide ongoing preventative maintenance, repairs and parts to the HVAC system at the Nevada Division of Forestry's Northern Region Office/Shop and Elko Interagency Dispatch Center in Elko, NV. Services will include annual and semi-annual schedule maintenance and general repairs services, as needed.			
15292	Business and Industry – Real Estate Division	Michael L. Matuska	Contract	\$25,000
Contract Description:	This is a new contract to impanel the contractor to the Real Estate Divisions Alternative Dispute Resolution panel. The panel will mediate disputes between parties concerning common interest communities, including, without limitation, the interpretation, application and enforcement of covenants, conditions and restrictions pertaining to residential property and the articles of incorporation, bylaws, rules and regulations of an association. AB 370 gives authority to the Division to create this program and impanel mediators.			
15389	Department of Motor Vehicles	Image Access Corporation	Contract	\$42,000
Contract Description:	This is a new contract to provide end user technical support to the Kosis File 360 scanning software being currently used within the department. This includes onsite software support services, system administration support, application development support, software upgrade support and training. The Kosis File 360 Imaging System is integrally linked to the DMV Mainframe Application which required custom programming by Image Access.			
15315	Department of Employment, Training and Rehabilitation – Rehabilitation Division	General Cleaning Service Corporation	Contract	\$19,560
Contract Description:	This is a new contract to provide as-needed cleaning and detailing of heavy duty commercial kitchen equipment and facilities, air conditioning and ventilation systems, trash chutes, loading docks, dumpster areas, awnings and rooftop grease and oil at all existing Business Enterprises of Nevada (BEN) locations in Northern Nevada.			
15296	Department of Employment, Training and Rehabilitation – Rehabilitation Division	Paul Edwin Watson	Contract	\$30,000
Contract Description:	This is a new contract to develop a training class with a workbook/handout and conduct training classes to provide current and potential Business Enterprises of Nevada (BEN) site operators (OPERATOR) tools to prepare for business ownership, operations and management, business plan development and on-going consulting/coaching.			
14483	Department of Employment, Training and Rehabilitation – Employment Security Division	Emcor Services dba Mesa Energy Systems	Amend	\$20,000
Contract Description:	This is the second amendment to the original contract which continues ongoing HVAC service works for the Department of Employment, Training and Rehabilitation facilities in Las Vegas, Nevada on an as needed basis. This amendment increases the maximum amount from \$49,500 to \$69,500 due to anticipated repair needs for the term of the contract.			

CONTRACT #	STATE AGENCY	CONTRACTOR	CONTRACT/AMENDMENT	AMOUNT
12942	Licensing, Boards & Commissions	Lorylynn, Ltd.	Amend	\$26,400
Contract Description:	This is the second amendment to the original contract to provide Executive Director services. This amendment increases the contract amount from \$172,295 to \$198,695 to fund additional services as required by the Board.			