

# POST

## \*\*\* NOTICE OF PUBLIC MEETING \*\*\*

### BOARD OF EXAMINERS

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**LOCATION:** Laxalt Building  
2<sup>nd</sup> Floor Chambers  
401 N. Carson Street  
Carson City, Nevada 89701

**VIDEOCONFERENCE:** Grant Sawyer State Office Building  
555 E. Washington Avenue, Ste. 5100  
Las Vegas, Nevada 89101

**DATE AND TIME:** September 8, 2015 at 10:00 a.m.

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Below is an agenda of all items to be considered. **Action will be taken on items preceded by an asterisk (\*).** Items on the agenda may be taken out of the order presented, items may be combined for consideration by the public body; and items may be pulled or removed from the agenda at any time at the discretion of the Chairperson.

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### AGENDA

1. PUBLIC COMMENTS
- \*2. FOR POSSIBLE ACTION – APPROVAL OF THE JULY 7, 2015 BOARD OF EXAMINERS’ MEETING MINUTES
- \*3. FOR POSSIBLE ACTION – APPROVAL OF THE AUGUST 11, 2015 BOARD OF EXAMINERS’ MEETING MINUTES
- \*4. FOR POSSIBLE ACTION – AUTHORIZATION TO CONTRACT WITH A CURRENT AND/OR FORMER EMPLOYEE

**A. Department of Health and Human Services – Aging and Disability Services**

Pursuant to NRS 333.705, subsection 1, the Department of Health and Human Services, Aging and Disability Services Division requests authority to contract with a current University of Nevada, Reno part-time licensed Psychologist to provide evaluations and diagnosis of children suspected of having Autism Spectrum Disorder.

**B. Attorney General's Office**

Pursuant to NRS 333.705, subsection 1, the Attorney General's Office seeks approval to contract with a former employee, for the term of September 8, 2015 until September 7, 2017 to provide consulting services for the Attorney General's Office efforts to block the proposed high-level nuclear waste repository at Yucca Mountain. **\*This item relates to Contract #2 under agenda item 10.**

**C. Department of Employment, Training and Rehabilitation – Bureau of Disability Adjudication**

Pursuant to NRS 333.705, the Department of Employment, Training and Rehabilitation, Bureau of Disability Adjudication requests authority to contract with a former Bureau of Disability Adjudication Senior Physician to continue work on Neurology specialty cases part-time, up to 25 hours per week.

**\*5. FOR POSSIBLE ACTION – VICTIMS OF CRIME FISCAL YEAR 2015 4TH QUARTER REPORT AND FISCAL YEAR 2016 1ST QUARTER RECOMMENDATION**

Pursuant to NRS 217.260 requires the Board of Examiners to estimate available revenue and anticipated claim costs each quarter. If revenues are insufficient to pay anticipated claims, the statute directs a proportional decrease in claim payments.

The 4<sup>th</sup> quarter fiscal year 2015 Victims of Crime Program report states all approved claims were resolved totaling \$11,732,359.72 with \$4,236,354.80 paid out of the Victims of Crime Program account and \$7,496,004.92 resolved through vendor fee adjustments and cost containment policies.

The program anticipates future reserves at \$8.7 million to help defray crime victims' medical costs.

Based on the projections, the Victims of Crime Program recommends paying Priority One, Two and Three claims at 100% of the approved amount for the 1<sup>st</sup> quarter of FY 2016.

**\*6. FOR POSSIBLE ACTION – STATE VEHICLE PURCHASE**

Pursuant to NRS 334.010, no automobile may be purchased by any department, office, bureau, officer or employee of the state without prior written consent of the state Board of Examiners.

AGENCY NAME	# OF VEHICLES	NOT TO EXCEED:
Department of Conservation and Natural Resources – Environmental Protection – Bureau of Air Pollution Control	2	\$62,328
Department of Conservation and Natural Resources – Environmental Protection – Bureau of Water Pollution Control	1	\$36,073

<b>AGENCY NAME</b>	<b># OF VEHICLES</b>	<b>NOT TO EXCEED:</b>
Department of Conservation and Natural Resources – Environmental Protection – Bureau of Mining Reclamation and Regulation	1	\$31,674
Department of Conservation and Natural Resources – State Parks	2	\$64,250
Department of Public Safety – Emergency Management	1	\$27,276
Department of Public Safety – Highway Patrol	156	\$7,679,026
<b>Total</b>	<b>163</b>	<b>\$7,900,627</b>

**\*7. FOR POSSIBLE ACTION – APPROVAL TO PAY A CASH SETTLEMENT**

Pursuant to Article 5, Section 21 of the Nevada Constitution, the State Board of Examiners may approve, settle or deny any claim or action against the State, any of its agencies or any of its present or former officers, employees, immune contractors or State Legislators.

**A. Department of Transportation (NDOT) – Administration – \$1,600**

The department requests settlement approval in the total amount of \$1,600 to fully resolve an eminent domain action to acquire a temporary easement over property owned by Connie L. Hackler, et al located at 4069 Snowshoe Lane, Reno, Washoe County, Nevada 89502. The Subject Property is a single family home on an improved 2,400 sq. ft. lot. The acquisition is approximately 150 square feet over a portion of the back yard for a duration of two years, with a third year option. NDOT previously deposited \$2,400 with the Court as the initial filing of this condemnation matter. NDOT now requests an additional \$1,600 to resolve the action. Approval of the additional amount of \$1,600 would bring the total to \$4,000.

**B. Department of Transportation (NDOT) – Administration – \$785,000**

The department requests settlement approval in the total amount of \$785,000 to fully resolve an eminent domain action to acquire two parcels of real property owned by MLK-Alta LLC, located on the northeast corner of Martin Luther King Boulevard and Alta Drive in Las Vegas for Project Neon. The subject property was purchased by MLK-Alta in 2010 and they had begun a renovation project prior to being notified in 2011 that the property would be required for Project NEON. NDOT previously deposited \$1,900,000 with the Court for a right of occupancy. NDOT now requests an additional \$785,000 to resolve the action. Approval of the additional amount of \$785,000 would bring the total to \$2,685,000.

**C. Department of Tourism and Cultural Affairs – \$52,067.37**

The department requests settlement approval in the total amount of \$52,067.37 to fully resolve the closure of the Nevada Commission on Tourism (NCOT), China Representative Office.

The department contracted with NCOT China LTD/Hongxia (Karen) Chen. The contract expired on June 30, 2015 and was not renewed for various reasons. Per the Chinese labor law, Karen Chen, as the Chief Representative is required to perform closing procedures on behalf of the

State of Nevada and the state is required to compensate Karen Chen for this process. The complexity of the process and the State's obligations under this process were not clear until the closing process began in early July. It appears to be in the long-term benefit of the State of Nevada to close the office.

**\*8. FOR POSSIBLE ACTION – LEASES ([Attached as Exhibit 1](#))**

**\*9. FOR POSSIBLE ACTION – CONTRACTS ([Attached as Exhibit 2](#))**

**\*10. FOR POSSIBLE ACTION – MASTER SERVICE AGREEMENT ([Attached as Exhibit 3](#))**

**11. CONTRACTS APPROVED BY THE CLERK OF THE BOARD ([Attached as Exhibit 4](#)) – INFORMATION ITEM**

Pursuant to NRS 333.700 subsection 7 (a), the Clerk of the Board may approve all contract transactions for amounts less than \$50,000. Per direction from the August 13, 2013 meeting of the Board of Examiners, the Board wished to receive an informational item listing all approvals applicable to the new threshold (\$10,000 – \$49,999). Attached is a list of all applicable approvals for contracts and amendments approved from July 13, 2015 through August 19, 2015.

**12. INFORMATION ITEM**

**A. Department of Conservation and Natural Resources – Division of State Lands**

Pursuant to NRS 321.5954, the Division of State Lands is required to provide the Board of Examiners quarterly reports regarding lands or interests in lands transferred, sold, exchanged, or leased under the Tahoe Basin Act program. Also, pursuant to Chapter 355, Statutes of Nevada, 1993, at page 1153, the agency is to report quarterly on the status of real property or interests in real property transferred under the Lake Tahoe Mitigation Program. This submittal reports on program activities for the fiscal quarter ending June 30, 2015.

**Additional Information:**

- **1989 Tahoe Basin Act**
  - There were no transfers of lands or interest in lands during the quarter.
- **Lake Tahoe Mitigation Program**
  - The agency reports that there were no acquisitions of land or interest during the quarter. However, three transfers of interest in real property occurred during this quarter. The transactions resulted in a total of \$113,432 in proceeds for the Nevada Land Bank.

**13. BOARD MEMBERS' COMMENTS/PUBLIC COMMENTS**

**\*14. FOR POSSIBLE ACTION – ADJOURNMENT**

Notice of this meeting was posted in the following locations:

Blasdel Building, 209 E. Musser St., Carson City, NV

Capitol Building, 101 N. Carson St., Carson City, NV

Legislative Building, 401 N. Carson St., Carson City, NV

Nevada State Library and Archives, 100 Stewart Street, Carson City, NV

Notice of this meeting was emailed for posting to the following location:

Capitol Police, Grant Sawyer State Office Building, 555 E. Washington Ave, Las Vegas, NV

[Capitolpolice-lasvegas@dps.state.nv.us](mailto:Capitolpolice-lasvegas@dps.state.nv.us)

Notice of this meeting was posted on the following websites:

<http://budget.nv.gov/Meetings>

<https://notice.nv.gov/>

Any questions regarding the agenda or supporting material for the meeting please contact Director Wells at (775) 684-0222 or you can email us at [budget@finance.nv.gov](mailto:budget@finance.nv.gov). We are pleased to make reasonable accommodations for members of the public who are disabled and would like to attend the meeting. If special arrangements for the meeting are required, please notify the Department of Administration at least one working day before the meeting at (775) 684-0222 or you can fax your request to (775) 684-0260.

# LEASES

BOE #	LESSEE	LESSOR	AMOUNT
1.	Department of Health and Human Services – Division of Public and Behavioral Health	Leftwich Family Trust	\$334,466
	<b>Lease Description:</b>	This is a relocation lease to house the agency.	
	<b>Term of Lease:</b>	10/01/2015 – 09/30/2020	Located in Carson City
2.	Department of Tourism and Cultural Affairs – Division of Museums and History	Bartosz Investments, LLC	\$124,586
	<b>Lease Description:</b>	This is a relocation lease to house the agency.	
	<b>Term of Lease:</b>	10/01/2015 – 09/30/2020	Located in Carson City

# CONTRACTS

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
1.	014	GOVERNOR'S OFFICE - OFFICE OF SCIENCE, INNOVATION AND TECHNOLOGY	CONNECT NEVADA, LLC	GENERAL	\$1,080,000	EXEMPT
	<b>Contract Description:</b>	This is a new contract to provide an annual update to the Nevada broadband map to refresh last mile broadband availability. Contractor will work with the NV Broadband Task Force (NVBTF) and the Governor's Office of Science, Innovation, and Technology (OSIT) to develop a middle mile broadband infrastructure map so the state can understand current capacity for transporting broadband service to rural communities, and what opportunities may exist to help close broadband availability gaps and speed deficiencies. Contractor will provide staffing, to support the work of OSIT and NVBTF particularly in coordination across state agencies, local governments, broadband service providers, and other large capacity fiber/microwave operators to develop the middle broadband map and identify solutions for improved last mile service in rural communities. Contractor will assist OSIT in implementing recommendations from the State Broadband Action Plan.				
	<b>Term of Contract:</b>	Upon Approval - 06/30/2017	Contract # 16965			
2.	030	ATTORNEY GENERAL'S OFFICE - SPECIAL FUND	ADAMS NATURAL RESOURCES CONSULTING SERVICES, LLC	GENERAL	\$300,000	PROFESSIONAL SERVICE, FORMER EMPLOYEE
	<b>Contract Description:</b>	This is a new contract to provide services necessary to advance Nevada's Yucca Mountain legal efforts, including the state's participation in U.S. Nuclear Regulatory Commission licensing proceedings, and other Yucca Mountain litigation and oversight responsibilities as they relate to the proposed Yucca Mountain high-level nuclear waste program. <b>*This item relates to Action Item 4B.</b>				
	<b>Term of Contract:</b>	10/01/2015 - 09/30/2017	Contract # 16964			
3.	082	DEPARTMENT OF ADMINISTRATION PUBLIC WORKS - BUILDINGS AND GROUNDS	BLUE LOCKER COMMERCIAL DIVING SERVICES	FEE: BUILDINGS AND GROUNDS RENTAL INCOME FEES, MARLETT LAKE SYSTEM IMPROVEMENT AND PUMP IMPROVEMENT REVENUES	\$25,000	
	<b>Contract Description:</b>	This is the first amendment to the original contact, which continues full inspections, repairs and replacement, cleanup of pipelines, potable water tanks and intakes for the Marlette Hobart and Stewart facility water systems. This amendment increases the maximum amount from \$45,000 to \$70,000 for additional dives to clear, inspect and possibly repair/replace valves, boxes and screens at the Marlette Lake Dam/Reservoir.				
	<b>Term of Contract:</b>	10/24/2013 - 09/30/2017	Contract # 14993			
4.	082	DEPARTMENT OF ADMINISTRATION PUBLIC WORKS - BUILDINGS AND GROUNDS	EIKELBERGER AWNING & DRAPERY, INC.	FEE: BUILDINGS AND GROUNDS RENTAL INCOME FEES	\$45,000	
	<b>Contract Description:</b>	This is the first amendment to the original contract, which continues ongoing manufacturing, installing and or repairing window dressings in various state buildings in Northern Nevada on an as needed basis at the request and approval of a Buildings and Grounds designee. This amendment increases the maximum amount from \$25,000 to \$70,000 to provide for drapery replacements at the Capitol Complex in three (3) phases.				
	<b>Term of Contract:</b>	04/03/2012 - 03/31/2016	Contract # 13168			
5.	082	DEPARTMENT OF ADMINISTRATION PUBLIC WORKS - BUILDINGS AND GROUNDS	ENTERPRISE JANITORIAL, INC.	FEE: BUILDINGS AND GROUNDS RENTAL INCOME FEE	\$127,786	
	<b>Contract Description:</b>	This is a new contract that provides ongoing janitorial services to the Blasdel Building located at 209 E. Musser St. Carson City, Nevada.				
	<b>Term of Contract:</b>	09/09/2015 - 09/30/2019	Contract # 16972			

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
6.	082	DEPARTMENT OF ADMINISTRATION PUBLIC WORKS - PRISON 05 CIP PROJECTS-NON-EXEC	HARRIS CONSULTING ENGINEERS, LLC	BONDS	\$208,000	PROFESSIONAL SERVICE
		<b>Contract Description:</b>	This is a new contract to provide professional architectural/engineering services to replace existing 480Y/277 volt, 3P, 4W electrical distribution equipment including switchgear, panelboards and transformers at the Southern Desert Correctional Center in Housing Units 1-8, the Industry, Control, Admin, Gym, Pump buildings and Building H; Project No. 15-M02; SPWD Contract No. 109608.			
7.	082	DEPARTMENT OF ADMINISTRATION PUBLIC WORKS - MILITARY 2005 CIP - VET HOME-NON-EXEC	VAN WOERT BIGOTTI ARCHITECTS	GENERAL 27% BONDS 38% OTHER: TRANSFER FROM TREASURER - REALLOCATED BOND AUTHORITY 35%	\$63,456	PROFESSIONAL SERVICE
		<b>Contract Description:</b>	This is the second amendment to the original contract, which provides advanced planning for the Northern Nevada Veterans Home, Project No. 13-P07; SPWD Contract No. 86741. This amendment increases the maximum amount from \$1,960,000 to \$2,023,456 to cover the increased scope of work associated with furniture, fixtures and equipment selection, review of plans with the Federal Department of Veterans Affairs and to provide for a Water Hydronic Study.			
8.	082	DEPARTMENT OF ADMINISTRATION PUBLIC WORKS - STATEWIDE CIP PROJECTS-NON-EXEC	CORE CONSTRUCTION SERVICES OF NEVADA, INC.	BONDS 51% OTHER: AGENCY FUNDS - DEPT OF AGRICULTURE 49%	\$1,672,000	PROFESSIONAL SERVICE
		<b>Contract Description:</b>	This is a new contract for Owner-Construction Manager at Risk (CMAR) to provided project management, design and construction services associated with the renovation of the Las Vegas Metro Building for a guarantee contract price not to exceed \$1,672,000; Project No. 13-P02 / 15-C05; SPWD Contract No. 109610.			
9.	082	STATE PUBLIC WORKS DIVISION - STATEWIDE CIP PROJECTS-NON-EXEC	JBA CONSULTING ENGINEERS, INC.	HIGHWAY	\$80,000	PROFESSIONAL SERVICE
		<b>Contract Description:</b>	This is a new contract to provide professional architectural/engineering services for the HVAC Replacement at the Flamingo Department of Motor Vehicles; Project No. 15-M28; SPWD Contract No. 109609. The contract provides for mechanical, plumbing and electrical engineering services.			
10.	082	STATE PUBLIC WORKS DIVISION - STATEWIDE CIP PROJECTS-NON-EXEC	TATE SNYDER KIMSEY ARCHITECTS	OTHER: REALLOCATED BONDS TRANSFERRED FROM TREASURER	\$58,110	PROFESSIONAL SERVICE
		<b>Contract Description:</b>	This is the fourth amendment to the original contract, which provides architectural/engineering services for planning for the Las Vegas Metro Building Upgrades, Project No. 13-P02; SPWD Contract No. 88256. This amendment increases the maximum amount from \$198,667 to \$256,777 to add the construction administration of the project with funds from Project No. 15-C05 to accommodate the expansion in the scope of the project.			
		<b>Term of Contract:</b>	Upon Approval - 06/30/2019	Contract # 15127		



BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
11.	082	STATE PUBLIC WORKS DIVISION - DMV/PS CIP MAINTENANCE PROJECTS-NON-EXEC	CORE CONSTRUCTION SERVICES OF NEVADA, INC.	OTHER: BONDS TO BE REPAID WITH A PROPORTIONATE SHARE OF HIGHWAY FUNDS AND POLLUTION CONTROL FUNDS	\$17,897,161	PROFESSIONAL SERVICE
	<b>Contract Description:</b>	This is a new contract for owner-construction manager at risk (CMAR) services, which provided project management, planning and construction services associated with the replacement of the Department of Motor Vehicles East Sahara Complex in Las Vegas; Project No. 13-P01/15-C04; Contract No. 109611. The CMAR will provide and furnish, for a guaranteed contract price not to exceed \$17,897,161, all labor and material, tools, utilities, transportation, equipment and services required to perform and complete the project in accordance with the scope of work and all supporting documents.				
		<b>Term of Contract:</b>	Upon Approval - 06/30/2019	<b>Contract #</b> 16974		
12.	130	DEPARTMENT OF TAXATION	DVS TECHNOLOGIES, LLC	GENERAL	\$88,000	
	<b>Contract Description:</b>	This is a new contract to provide hosted call center services, including voice transport services, interactive voice response, automatic call distribution, queuing, agent and supervisor connectivity, technical support and initial setup and training to the Nevada Department of Taxation.				
		<b>Term of Contract:</b>	10/01/2015 - 09/30/2019	<b>Contract #</b> 16992		
13.	180	DEPARTMENT OF ADMINISTRATION - ENTERPRISE IT SERVICES - NETWORK TRANSPORT SERVICES	FEDERAL BUREAU OF INVESTIGATION	OTHER: REVENUE	\$96,102	
	<b>Contract Description:</b>	This is a new revenue contract, which provides ongoing rack space rental at Prospect Peak in Eureka County, Cave Mountain in Ely, Montezuma Mountain in Tonopah and Sober Peak in Beatty. In addition, the contract provides channel rental between Prospect Peak, Cave Mountain and Nevada Highway Patrol, Reno.				
		<b>Term of Contract:</b>	07/01/2015 - 06/30/2019	<b>Contract #</b> 16927		
14.	180	DEPARTMENT OF ADMINISTRATION - ENTERPRISE IT SERVICES - NETWORK TRANSPORT SERVICES	TOWER SITES, INC.	FEE: USER FEES	\$180,000	SOLE SOURCE
	<b>Contract Description:</b>	This is a new contract to provide ongoing building and microwave tower space at the Pequop Summit in Elko County. This allows for the secure installation of mountaintop communications equipment to enable long distance microwave transmissions to support public safety and state infrastructure.				
		<b>Term of Contract:</b>	10/01/2015 - 09/30/2019	<b>Contract #</b> 16969		
15.	300	DEPARTMENT OF EDUCATION - ASSESSMENTS AND ACCOUNTABILITY	EMETRIC, LLC	GENERAL 6% FEDERAL 94%	\$1,702,329	
	<b>Contract Description:</b>	This is the fifth amendment to the original contract to provide support for the implementation of the Nevada School Performance Framework accountability system. This amendment extends the termination date from September 30, 2015 to September 30, 2017 and increases the maximum amount from \$1,760,814 to \$3,463,143 due to additions to the Scope of Work including publication of the Nevada Report Card, support for the Federal Reporting Application, Enhanced Data Submission Application, Data Validation application, and support for the Nevada High School Proficiency Exam Writing Assessment reporting, the Alternate Performance Framework, World-Class Instructional Design and Assessment Growth website, and a Data Interaction application for English Language Learner data.				
		<b>Term of Contract:</b>	09/11/2012 - 09/30/2017	<b>Contract #</b> 13731		

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
16.	300	DEPARTMENT OF EDUCATION - ELEMENTARY & SECONDARY EDUCATION TITLES II, V, & VI	ACT, INC.	FEDERAL	\$4,073,691	
		<b>Contract Description:</b>	This is the second amendment to the original contract to provide the College and Career Readiness Assessment to all pupils enrolled in grade 11 in public high schools and includes program management, test design, test administration, logistics, data processing, test scoring, data analysis and reporting. This amendment increases the maximum amount from \$2,000,000 to \$6,073,691 due to changes in the contract deliverables and scope of work and the continued need for these services.			
17.	403	DEPARTMENT OF HEALTH AND HUMAN SERVICES - HEALTH CARE FINANCING & POLICY - INTERGOVERNMENTAL TRANSFER PROGRAM	WASHOE COUNTY TREASURER	OTHER: COUNTY FUNDS	\$3,000,000	
		<b>Contract Description:</b>	This is a new interlocal revenue agreement to continue ongoing receipt of Interlocal Governmental Transfer funds from Washoe County to support and fund the state's share of the supplemental Disproportionate Share Hospital program for hospitals that serve a disproportionate share of uninsured, indigent and Medicaid patients pursuant to NRS 422.382.			
18.	403	DEPARTMENT OF HEALTH AND HUMAN SERVICES - HEALTH CARE FINANCING & POLICY - ADMINISTRATION	AGING & DISABILITY SERVICES	FEDERAL	\$16,252,341	
		<b>Contract Description:</b>	This is a new interlocal agreement to reimburse the federal share of costs associated with administrative activities to operate the Home and Community Based, Frail Elderly, Persons with Physical Disabilities and Individuals with Intellectual Disability Waivers for the elderly population so those individuals who are at risk of being placed in hospitals or nursing facilities can be cared for in their homes and in the community, preserving independence and ties with families and friends at a lower cost than institutional care.			
19.	403	DEPARTMENT OF HEALTH AND HUMAN SERVICES - HEALTH CARE FINANCING & POLICY - ADMINISTRATION	MYERS AND STAUFFER, LC	OTHER: COUNTY FUNDS 50% FEDERAL 50%	\$584,453	PROFESSIONAL SERVICE
		<b>Contract Description:</b>	This is a new contract for a Certified Public Accounting firm to perform reviews of the cost allocation plans and cost reports submitted by governmental entities that provide services such as targeted case management, school based services and administrative services.			
20.	403	DEPARTMENT OF HEALTH AND HUMAN SERVICES - HEALTH CARE FINANCING & POLICY - NEVADA CHECK-UP PROGRAM	PUBLIC AND BEHAVIORAL HEALTH	FEDERAL	\$1,694,315	
		<b>Contract Description:</b>	This is the first amendment to the original interlocal agreement, which provides ongoing reimbursement of the indirect cost and Title XXI share of vaccines purchased for Nevada Check Up recipients. This amendment increases the maximum amount from \$2,768,448 to \$4,462,763 due to a projected increase in immunization needs.			
		<b>Term of Contract:</b>	10/14/2014 - 10/31/2017	<b>Contract # 16058</b>		
		<b>Term of Contract:</b>	07/01/2015 - 06/30/2017	<b>Contract # 16556</b>		
		<b>Term of Contract:</b>	07/01/2015 - 06/30/2017	<b>Contract # 16815</b>		
		<b>Term of Contract:</b>	10/01/2015 - 09/30/2019	<b>Contract # 16917</b>		
		<b>Term of Contract:</b>	07/01/2013 - 06/30/2017	<b>Contract # 14228</b>		

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
21.	406	DEPARTMENT OF HEALTH AND HUMAN SERVICES - PUBLIC AND BEHAVIORAL HEALTH - SOUTHERN NEVADA ADULT MENTAL HEALTH SERVICES	HANSEN HUNTER AND COMPANY, P.C.	FEDERAL	\$3,000,000	PROFESSIONAL SERVICE
	<b>Contract Description:</b>	This is a new revenue contract that continues ongoing services to determine the amount of co-insurance eligible to be claimed as a bad debt on the Medicare Cost Report prepared by the division, which may result in additional revenue being collected that had not been previously attainable.				
		<b>Term of Contract:</b>	Upon Approval - 06/30/2019	Contract # 16975		
22.	406	DEPARTMENT OF HEALTH AND HUMAN SERVICES - PUBLIC AND BEHAVIORAL HEALTH - PUBLIC HEALTH PREPAREDNESS PROGRAM	DENVER HEALTH AND HOSPITAL AUTHORITY, DBA, ROCKY MOUNTAIN POISON AND DRUG CENTER	GENERAL 12% FEDERAL 88%	\$627,842	
	<b>Contract Description:</b>	This is a new interlocal agreement that continues ongoing services for the poison control call center. Rocky Mountain Poison and Drug Center professionals handle all incoming human/animal exposure calls based on medical toxicology guidelines for the State of Nevada.				
		<b>Term of Contract:</b>	07/01/2015 - 06/30/2017	Contract # 16944		
23.	407	DEPARTMENT OF HEALTH AND HUMAN SERVICES - WELFARE AND SUPPORT SERVICES - CHILD SUPPORT ENFORCEMENT PROGRAM	INFORMATIX, INC.	OTHER: STATE SHARE OF COLLECTIONS 34% FEDERAL 66%	\$98,544	
	<b>Contract Description:</b>	This is a new contract which continues ongoing Financial Institute Data Match services for the Child Support Enforcement Program, as mandated by federal regulations, to use as a tool for seizing assets in financial institutions for non-custodial parents that owe child support in arrears. The term of this contract is for five years, with the option to extend for two additional one year periods, in accordance with the Request for Proposal released by the State of Michigan and in alliance with eighteen other states, including Nevada.				
		<b>Term of Contract:</b>	10/01/2015 - 09/30/2020	Contract # 16579		
24.	409	DEPARTMENT OF HEALTH AND HUMAN SERVICES - CHILD AND FAMILY SERVICES - RURAL CHILD WELFARE	LYON COUNTY	OTHER: COUNTY FUNDS	\$1,073,459	
	<b>Contract Description:</b>	This is a new interlocal revenue agreement that is ongoing and provides services pursuant to NRS 432B.326 for child protective service assessments.				
		<b>Term of Contract:</b>	07/01/2015 - 06/30/2017	Contract # 16945		
25.	431	ADJUTANT GENERAL AND NATIONAL GUARD MILITARY	NATIONAL GUARD BUREAU	GENERAL 17.5% FEDERAL 82.5%	\$90,000,000	
	<b>Contract Description:</b>	This is a new Master Cooperative Agreement (MCA) for ongoing operations between the Office of the Military and the National Guard Bureau (NGB) for Federal Fiscal Year 2016-2020. This MCA establishes the terms and conditions applicable to the contribution of NGB funds or In-Kind Assistance for the operation and training of the Nevada Army and Air National Guards. This supersedes any prior contract.				
		<b>Term of Contract:</b>	10/01/2015 - 09/30/2020	Contract # 17004		

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
26.	440	DEPARTMENT OF CORRECTIONS - PRISON INDUSTRY	DAYTON VALLEY TURF, INC.	OTHER: REVENUE	\$64,800	EXEMPT
	<b>Contract Description:</b>	This is a new revenue land lease agreement that provides space to Dayton Valley Turf, Inc. for turf/sod operations and provides vocational training and employment to offenders at the Northern Nevada Transitional Housing Center.				
		Term of Contract:	09/08/2015 - 09/07/2017	Contract # 16856		
27.	702	DEPARTMENT OF WILDLIFE - GAME MANAGEMENT	UNITED STATES DEPARTMENT OF AGRICULTURE - APHIS	FEE: PREDATOR FEES	\$2,250,000	
	<b>Contract Description:</b>	This is a new cooperative agreement to provide ongoing wildlife management activities to control damage caused by wild bird and mammal species in Nevada.				
		Term of Contract:	07/01/2015 - 06/30/2020	Contract # 16966		
28.	702	DEPARTMENT OF WILDLIFE - FISHERIES MANAGEMENT	SOUTHERN NEVADA WATER AUTHORITY	FEDERAL	\$60,720	
	<b>Contract Description:</b>	This is a new interlocal agreement to restore and improve aquatic and terrestrial habitat for the endangered Moapa dace and other sensitive species that utilize habitats at the South Fork Muddy River.				
		Term of Contract:	Upon Approval - 12/30/2017	Contract # 16977		
29.	705	DEPARTMENT OF CONSERVATION & NATURAL RESOURCES WATER RESOURCES – UNITED STATES GEOLOGICAL SURVEY (USGS) CO-OP-NON-EXEC	U.S. GEOLOGICAL SURVEY	OTHER: PASS THROUGH FUNDS FROM NEWMONT MINING CORP. \$73,050 AND BARRICK GOLDSTRIKE MINES \$134,050 57% FEDERAL 43%	\$363,096	EXEMPT
	<b>Contract Description:</b>	This is a new contract for an ongoing program to provide hydrologic monitoring along the Carlin Trend through the operation and maintenance of 10 streamflow stations and two satellite telemetry stations within the Humboldt River Region. The USGS and Nevada will share in the total project cost as parties to the agreement, however no state funding is provided through this agreement. Nevada will act solely as the fiduciary pass-thru for funds provided by Barrick Goldstrike Mines and Newmont Mining Corporation. The pass-thru amount coming from the mines is \$207,100 with the balance of the funding agreement (\$155,996) being provided by the USGS.				
		Term of Contract:	Upon Approval - 09/30/2017	Contract # 16987		
30.	709	DEPARTMENT OF CONSERVATION & NATURAL RESOURCES ENVIRONMENTAL PROTECTION - WATER QUALITY PLANNING	GREAT BASIN OUTDOOR SCHOOL	FEDERAL	\$63,690	
	<b>Contract Description:</b>	This is a new contract to provide environmental education to youth and adults to help them better understand their local watersheds and the impacts of nonpoint source pollution on the water quality of Lake Tahoe and the adjacent watersheds. Great Basin Outdoor School will conduct 4 four-day field studies and residential camps that build academic and social skills and develop understanding of the natural world.				
		Term of Contract:	Upon Approval - 12/31/2017	Contract # 16958		

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
31.	709	DEPARTMENT OF CONSERVATION & NATURAL RESOURCES ENVIRONMENTAL PROTECTION - WATER QUALITY PLANNING	SIERRA NEVADA JOURNEYS	FEDERAL	\$70,220	
	<b>Contract Description:</b>	This is a new contract to provide environmental education programs to 2,600 students and 140 educators in Northern Nevada with an emphasis on natural resources stewardship and water quality protection. Students will explore their local watersheds, learn about preventing nonpoint source pollution and conduct water quality monitoring.				
		Term of Contract:	Upon Approval - 06/30/2016	Contract # 16946		
32.	902	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - EMPLOYMENT SECURITY	BOARD OF REGENTS-TMCC	OTHER:	\$122,268	
	<b>Contract Description:</b>	This is a new contract to provide services for the education and counseling of displaced homemakers, specifically designed to enable displaced homemakers to obtain and retain appropriate employment as required by Chapter 388 of Nevada Revised Statutes.				
		Term of Contract:	07/01/2015 - 07/31/2019	Contract # 16963		
33.	902	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - EMPLOYMENT SECURITY	COMMUNITY CHEST, INC.	OTHER:	\$111,152	
	<b>Contract Description:</b>	This is a new contract to provide services for the education and counseling of displaced homemakers, specifically designed to enable displaced homemakers to obtain and retain appropriate employment as required by Chapter 388 of Nevada Revised Statutes.				
		Term of Contract:	07/01/2015 - 07/31/2019	Contract # 16961		
34.	902	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - EMPLOYMENT SECURITY	HELP OF SOUTHERN NEVADA	OTHER:	\$867,604	
	<b>Contract Description:</b>	This is a new contract to provide services for the education and counseling of displaced homemakers, specifically designed to enable displaced homemakers to obtain and retain appropriate employment as required by Chapter 388 of Nevada Revised Statutes.				
		Term of Contract:	07/01/2015 - 07/31/2019	Contract # 16962		
35.	902	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - EMPLOYMENT SECURITY	STATE OF MONTANA	FEDERAL	\$66,318	EXEMPT
	<b>Contract Description:</b>	This is the third amendment to the original interlocal agreement which provides hardware, software, infrastructure and personnel to support both the labor market legacy system known as Workforce Informer as well as the new replacement system known as LMInformer. This amendment increases the maximum amount from \$48,232.69 to \$114,550.69 and extends the termination date from September 30, 2015 to June 30, 2017 due to the continued need for these services.				
		Term of Contract:	04/02/2014 - 06/30/2017	Contract # 15423		

# MASTER SERVICE AGREEMENT

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
MSA 1.	MSA	VARIOUS STATE AGENCIES	LINGUISTICA INTERNATIONAL, INC.	OTHER: VARIOUS	\$2,000,000	
	<b>Contract Description:</b>	This is a new Participating Addendum to the Western States Contracting Alliance-National Association of State Procurement Officers contract to provide immediate translation services over the telephone, 24 hours per day, 7 days per week.				
		Term of Contract:	Upon Approval - 06/30/2019	Contract # 16938		

# INFORMATION CONTRACTS

#	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
1	030	OFFICE OF THE ATTORNEY GENERAL	DICKINSON WRIGHT, PLLC	OTHER: STATUTORY CONTINGENCY FUND	\$19,000	
	<b>Contract Description:</b>	This is a new contract that provides ongoing legal representation in monitoring performance of the settlement agreement between the State of Nevada and Treasury Solutions Holdings, Inc. Gordon & Silver LTD was previously under contract to perform these services but the company has been dissolved.				
		Term of Contract:	07/01/2015 – 07/01/2017	Contract # 16905		
2	040	OFFICE OF THE SECRETARY OF STATE	M NELSON SEGEL CHARTERED	GENERAL	\$10,000	
	<b>Contract Description:</b>	This is a new contract to provide ongoing appointed hearing officer services to serve in an ongoing adjudication of a Securities Division case.				
		Term of Contract:	07/01/2015 – 06/30/2016	Contract # 16924		
3	082	DEPARTMENT OF ADMINISTRATION – PUBLIC WORKS DIVISION	JOHNSON CONTROLS, INC. DBA ENGINEERED EQUIPMENT & SYSTEMS	FEES: BUILDINGS & GROUNDS RENT INCOME FEES	\$48,000	
	<b>Contract Description:</b>	This is the first amendment to the original contract, which provides ongoing heating, ventilation and air conditioning services on an as needed basis for various state buildings in the Las Vegas area, upon the written request and approval of a Buildings and Grounds designee. This amendment increases the maximum amount from \$100,000 to \$148,000 to cover the cost of an unanticipated emergency repair and to provide additional contract authority for extra services through the life of the contract.				
		Term of Contract:	11/13/2012 – 10/31/2016	Contract # 13827		
4	082	DEPARTMENT OF ADMINISTRATION – PUBLIC WORKS DIVISION	RELIABLE PUMP, INC. DBA RELIABLE PUMP & MOTOR	FEES: BUILDINGS & GROUNDS RENT INCOME FEES	\$20,000	
	<b>Contract Description:</b>	This is a new contract that continues ongoing services for general repair, rebuild, maintenance and service of industrial motors and pumps and all associated equipment for various state buildings in Southern Nevada.				
		Term of Contract:	10/01/2015 – 09/30/2019	Contract # 16887		
5	082	DEPARTMENT OF ADMINISTRATION – PUBLIC WORKS DIVISION	SIERRA FLOOR COVERING, INC.	FEES: BUILDINGS & GROUNDS RENT INCOME FEES	\$40,000	
	<b>Contract Description:</b>	This is a new contract that continues ongoing provision of flooring materials, to include carpet, vinyl composition tile (VCT) and sheet vinyl and for flooring and carpet repairs/replacement, on an as needed basis, and upon request and approval of a Buildings and Grounds designee for various state buildings in Reno and Carson City.				
		Term of Contract:	07/21/2015 – 06/30/2019	Contract # 16923		
6	082	DEPARTMENT OF ADMINISTRATION – PUBLIC WORKS DIVISION	BREEZE BROTHERS CONSTRUCTION, LLC	FEES: BUILDINGS & GROUNDS RENT INCOME FEES	\$48,000	
	<b>Contract Description:</b>	This is a new contract that continues ongoing general contractor services on an as needed basis and upon the request and approval of a Buildings and Grounds designee at state owned buildings in the Las Vegas area.				
		Term of Contract:	11/01/2015 – 10/31/2019	Contract # 16926		

#	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
7	082	DEPARTMENT OF ADMINISTRATION – PUBLIC WORKS DIVISION	LUMOS & ASSOCIATES	BONDS 73% OTHER: TRANSFER FROM TREASURER 9% TRANSFER FROM PARKS 18%	\$46,162	
	<b>Contract Description:</b>	This is a new contract to provide construction and power service upgrades for the Spring Valley State Park; Project No. 13-M37; SPWD Contract No. 109573. This contract is for construction administration, inspection and testing services associated with the Civil Engineering portion of the project.				
		Term of Contract:	07/16/2015 – 06/30/2017	Contract # 16931		
8	082	DEPARTMENT OF ADMINISTRATION – PUBLIC WORKS DIVISION	BISON CONSTRUCTION, INC.	FEES: BUILDINGS & GROUNDS RENT INCOME FEES	\$45,000	
	<b>Contract Description:</b>	This is a new contract to provide ongoing general contractor services on an as needed basis and upon the request and approval of a Buildings and Grounds designee.				
		Term of Contract:	08/01/2015 – 07/31/2019	Contract # 16935		
9	402	DEPARTMENT OF HEALTH AND HUMAN SERVICES – AGING AND DISABILITY SERVICES DIVISION	SYMPHONIX HEALTH INSURANCE	OTHER: TOBACCO FUNDS	\$30,000	
	<b>Contract Description:</b>	This is a new contract that continues Nevada's ongoing two-part State Pharmaceutical Assistance Program (SPAP), known as Senior Rx and Disability Rx, authorized by the State Legislature to subsidize the monthly premium on behalf of eligible members who are enrolled in Medicare Part D prescription drug plans and Medicare Advantage plans with prescription drug benefits.				
		Term of Contract:	07/29/2015 – 03/09/2019	Contract # 16877		
10	402	DEPARTMENT OF HEALTH AND HUMAN SERVICES – AGING AND DISABILITY SERVICES DIVISION	NEVADA BROADCASTERS ASSOCIATION	FEDERAL	\$25,000	
	<b>Contract Description:</b>	This is a new contract that continues ongoing non-sustaining commercial announcements for a statewide radio campaign to disseminate the federal governments "Stop Medicare Fraud" campaign to reach limited English-speaking, rural and hard to reach areas of the state in an effort to prevent Medicare fraud and recruit volunteers in these areas to work with the program.				
		Term of Contract:	09/01/2015 – 06/30/2018	Contract # 16940		
11	402	DEPARTMENT OF HEALTH AND HUMAN SERVICES – AGING AND DISABILITY SERVICES DIVISION	LANDER COUNTY	OTHER: REVENUE FROM COUNTY	\$15,000	
	<b>Contract Description:</b>	This is a new interlocal revenue agreement that continues ongoing service to children with intellectual disabilities and provides structure for county reimbursement of the non-federal share of funding as payment for services.				
		Term of Contract:	07/01/2015 – 06/30/2017	Contract # 16986		



#	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
12	406	DEPARTMENT OF HEALTH AND HUMAN SERVICES – PUBLIC AND BEHAVIORAL HEALTH	SRA INTERNATIONAL, INC.	FEDERAL	\$14,000	
	<b>Contract Description:</b>	This is the second amendment to the original contract which provides upgrades to Nevada's communicable disease National Electronic Disease Surveillance System from the current 32 bit version 4.3 system to the 64 bit 4.4.1 version in order to implement electronic laboratory reporting capabilities. This amendment increases the maximum amount from \$35,000 to \$49,000 due to the continued need for these services.				
		Term of Contract:	01/08/2015 – 07/31/2018	Contract # 16262		
13	406	DEPARTMENT OF HEALTH AND HUMAN SERVICES – PUBLIC AND BEHAVIORAL HEALTH	GARDNER ENGINEERING, INC.	GENERAL	\$20,000	
	<b>Contract Description:</b>	This is a new contract to provide ongoing plumbing, heating, ventilation, air conditioning, and refrigeration services/repairs to the Northern Nevada Adult Mental Health Services campus.				
		Term of Contract:	06/03/2015 – 06/30/2017	Contract # 16797		
14	406	DEPARTMENT OF HEALTH AND HUMAN SERVICES – PUBLIC AND BEHAVIORAL HEALTH	LABEEG BUILDING SERVICES	GENERAL	\$18,720	
	<b>Contract Description:</b>	This is a new contract that continues ongoing janitorial services for the Fallon and Fernley Mental Health Centers.				
		Term of Contract:	07/15/2015 – 06/30/2017	Contract # 16893		
15	407	DEPARTMENT OF HEALTH AND HUMAN SERVICES – WELFARE AND SUPPORT SERVICES	DEPARTMENT OF EMPLOYMENT, TRAINING AND REHABILITATION	FEDERAL	-\$24,000	
	<b>Contract Description:</b>	This is the first amendment to the original new interlocal agreement, which provides vocational assessment testing used to identify possible learning disabilities, employment interests and aptitudes of the Temporary Assistance for Needy Families New Employees of Nevada eligible participants. This amendment decreases the maximum amount from \$80,000 to \$56,000 due to the decreased need for these services.				
		Term of Contract:	07/09/2013 – 06/30/2017	Contract # 14288		
16	407	DEPARTMENT OF HEALTH AND HUMAN SERVICES – WELFARE AND SUPPORT SERVICES	EX-OFFICIO CONSTABLE'S OFFICE	GENERAL 30% FEDERAL 70%	\$41,280	
	<b>Contract Description:</b>	This is a new interlocal agreement, which provides ongoing processing of small claims court and wage garnishment documents to division clients who have a delinquent overpayment of state and federal benefits.				
		Term of Contract:	07/28/2015 – 06/30/2017	Contract # 16697		
17	409	DEPARTMENT OF HEALTH AND HUMAN SERVICES – CHILD AND FAMILY SERVICES	CARL'S AIR CONDITIONING AND SHEET METAL, INC.	OTHER: NV DEPARTMENT OF AGRICULTURE EQUIPMENT GRANT	\$11,360	
	<b>Contract Description:</b>	This is a new contract to provide labor and materials required to renovate the existing Caliente Youth Center's walk in freezer. This unit is currently non-operational. Project is funded by a Nevada State Department of Agriculture, Food & Nutrition - National School Lunch Program Equipment Grant.				
		Term of Contract:	07/23/2015 – 08/30/2015	Contract # 16903		

#	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
18	409	DEPARTMENT OF HEALTH AND HUMAN SERVICES – CHILD AND FAMILY SERVICES	ARIZONA STATE UNIVERSITY	OTHER: TOBACCO FUNDS	\$33,577	
	<b>Contract Description:</b>	This is a new interlocal agreement to provide Family Check Up/Everyday Parenting certification for DCFS children's mental health staff, which is an evidence-based intervention program proven to be effective for reducing family conflict and strengthening parent management skills. Several staff are completing the requirements for certification and two staff members will be trained to supervise and coach other staff members, thereby providing the ability to sustain the model independently in the future.				
		Term of Contract:	11/01/2014 – 10/31/2016	Contract # 16942		
19	409	DEPARTMENT OF HEALTH AND HUMAN SERVICES – CHILD AND FAMILY SERVICES	SOUTHWEST AIR CONDITIONING SERVICES	GENERAL	\$12,000	
	<b>Contract Description:</b>	This is a new contract to provide service to remove, furnish and install a new media fill for the water cooling tower at the Desert Willow Treatment Center.				
		Term of Contract:	08/13/2015 – 06/30/2016	Contract # 16990		
20	431	ADJUTANT GENERAL & NATIONAL GUARD	FIRE PROTECTION SERVICE CORP. DBA MOUNTAIN ALARM	FEDERAL	\$21,580	
	<b>Contract Description:</b>	This is a new contract to provide ongoing services for Underwriter Laboratories (UL) certified alarm system monitoring and dispatching services to meet and maintain all standards for UL827 and UL2050 compliance for all arms, ammunitions, explosives and mission-essential areas per Army regulations.				
		Term of Contract:	03/01/2015 – 03/01/2017	Contract # 16937		
21	431	ADJUTANT GENERAL & NATIONAL GUARD	H2O ENVIRONMENTAL, INC.	FEDERAL	\$48,000	
	<b>Contract Description:</b>	This is a new contract to provide long term waste disposal services, including materials generated and used at the agency's facilities. Services will include profiling of unknown materials, manifesting, pick-up, transportation, labeling, documentation, reporting and ultimate treatment/disposal and recycling of material(s) from all facilities.				
		Term of Contract:	07/31/2015 – 12/30/2017	Contract # 16967		
22	440	DEPARTMENT OF CORRECTIONS	MOVING FORWARD LEARNING CENTER, LLC DBA FASTRAX	FEDERAL	\$23,440	
	<b>Contract Description:</b>	This is a new contract to provide customer service skills training for incarcerated offenders located at Florence McClure Women's Correctional Center.				
		Term of Contract:	07/15/2015 – 09/30/2015	Contract # 16437		
23	440	DEPARTMENT OF CORRECTIONS	EPLUS TECHNOLOGY, INC.	GENERAL	\$33,863	
	<b>Contract Description:</b>	This is a new contract to provide engineering, configuration and installation of 18 Palo Alto next generation firewalls to replace the department's existing, aging Cisco firewalls and Sophos Web filtering appliances.				
		Term of Contract:	07/22/20105 – 12/31/2015	Contract # 16618		
24	550	DEPARTMENT OF AGRICULTURE	QUALITY CONTROL SERVICES	OTHER: COST ALLOCATION	\$24,000	
	<b>Contract Description:</b>	This is a new contract to provide preventative maintenance service for the heating, ventilation, and air conditioning systems for the agency's buildings located in Sparks.				
		Term of Contract:	08/10/2015 – 04/01/2017	Contract # 16790		

#	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
25	611	GAMING CONTROL BOARD	VISION CONTROL ASSOCIATES OF NEVADA, INC.	GENERAL	\$26,000	
	<b>Contract Description:</b>	This is the first amendment to the original contract, which provides new video conferencing equipment maintenance at the Gaming Control Board's Carson City and Las Vegas locations. This amendment extends the termination date from October 31, 2015 to September 30, 2018 and increases the maximum amount from \$12,000 to \$38,000 due to the continued need for these services.				
		Term of Contract:	10/24/2014 – 09/30/2018	Contract # 16157		
26	611	GAMING CONTROL BOARD	GRAPHIC IMAGING SERVICES, INC.	OTHER: FORFEITURE FUNDS	\$11,000	
	<b>Contract Description:</b>	This is a new contract to scan, image and index approximately 50 banker boxes of the Gaming Control Board's Enforcement case files.				
		Term of Contract:	08/11/2015 – 06/30/2016	Contract # 16985		
27	702	DEPARTMENT OF WILDLIFE	AMPLEX CORPORATION	FEES: ELECTRONIC STAMPS	\$48,000	
	<b>Contract Description:</b>	This is a new contract to provide processing services for the Federal Electronic Duck Stamp Program. The State of Nevada was selected by the U.S. Fish and Wildlife Services Federal Duck Stamp Office to participate in the E-Stamp program. The vendor will fulfill the stamps sold for the agency by providing the consumer with a paper duck stamp and provide downloads to the agency of stamps processed.				
		Term of Contract:	07/27/2015 – 09/01/2018	Contract # 16929		
28	702	DEPARTMENT OF WILDLIFE	ASAP PUMP & WELL SERVICE DBA DOMESTIC PUMP & SUPPLY	FEDERAL 50% BONDS 50%	\$20,099	
	<b>Contract Description:</b>	This is a new contract to provide emergency services to install submersible pumps and construct new water supply lines and electrical conduit to the pump house at a state staff residence located at Gallagher Fish Hatchery.				
		Term of Contract:	07/11/2015 – 02/28/2017	Contract # 16984		
29	706	DEPARTMENT OF CONSERVATION & NATURAL RESOURCES – FORESTRY DIVISION	OUTSIDE LAS VEGAS FOUNDATION	FEDERAL	\$10,868	
	<b>Contract Description:</b>	This is a new contract to develop, design and print three interpretive signs to be installed along the Roadrunner Trail in Mesquite.				
		Term of Contract:	07/14/2015 – 06/30/2016	Contract # 16888		
30	754	DEPARTMENT OF BUSINESS & INDUSTRY – MANUFACTURED HOUSING	CHARLES ABBOTT AND ASSOCIATES, INC.	FEES: INSPECTION	\$34,000	
	<b>Contract Description:</b>	This is the fifth amendment to the original contract, which continues to provide inspections and required testing for the installation of manufactured/mobile homes and commercial coaches; inspections and tests for home repairs and the replacement of heat producing appliances with the home; and approval of plans/modifications as requested by the Division. This amendment increases the maximum amount of the contract from \$70,000 to \$104,000, due to the continued need for inspections, amendment to fee structure as per Amendment #3 and increased cost of time and travel.				
		Term of Contract:	01/23/2013 – 12/31/2015	Contract # 14025		

#	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
31	901	DEPARTMENT EMPLOYMENT, TRAINING AND REHABILITATION - REHABILITATION DIVISION	PAULS PLUMBING HEATING & AC, INC.	OTHER: BUSINESS ENTERPRISE SET ASIDE	\$10,000	
	<b>Contract Description:</b>	This is a new contract to provide ongoing plumbing repairs/maintenance services for all the Northern Nevada Business Enterprise of Nevada facilities.				
		Term of Contract:	07/15/2015 – 06/30/2019	Contract # 16867		
32	901	DEPARTMENT EMPLOYMENT, TRAINING AND REHABILITATION - REHABILITATION DIVISION	MICHAELS PLUMBING HEATING & AIR, INC.	OTHER: BUSINESS ENTERPRISE SET ASIDE	\$10,000	
	<b>Contract Description:</b>	This is a new contract to provide ongoing plumbing repairs/maintenance services for all the Northern Nevada Business Enterprise of Nevada sites.				
		Term of Contract:	07/15/2015 – 06/30/2019	Contract # 16868		
33	902	DEPARTMENT EMPLOYMENT, TRAINING AND REHABILITATION – EMPLOYMENT SECURITY DIVISION	AM SMITH ELECTRIC, INC.	GENERAL 1.9% FEDERAL 69% OTHER: BEN, ESD SPECIAL FUND AND CAREER ENHANCEMENT PROGRAM 29.1%	\$24,500	
	<b>Contract Description:</b>	This is a new contract which provides ongoing electrical installation and maintenance services for the facilities located in Reno, Sparks, Carson City, Fallon, Ely and Elko.				
		Term of Contract:	09/01/2015 – 08/31/2017	Contract # 16956		
34	902	DEPARTMENT EMPLOYMENT, TRAINING AND REHABILITATION – EMPLOYMENT SECURITY DIVISION	GUST ELECTRIC, INC.	GENERAL 1.9% FEDERAL 69% OTHER: BEN, ESD SPECIAL FUND AND CAREER ENHANCEMENT PROGRAM 29.1%	\$24,500	
	<b>Contract Description:</b>	This is a new contract which provides ongoing electrical installation and maintenance services for the facilities located in Reno, Sparks, Carson City, Winnemucca, Ely, Elko and Fallon.				
		Term of Contract:	09/01/2015 – 08/31/2017	Contract # 16957		

# DETAILED AGENDA

September 8, 2015

## 1. PUBLIC COMMENTS

Comments:

### \*2. FOR POSSIBLE ACTION – APPROVAL OF THE JULY 7, 2015 BOARD OF EXAMINERS’ MEETING MINUTES

**Clerk’s Recommendation:** I recommend approval.

**Motion By:** \_\_\_\_\_ **Seconded By:** \_\_\_\_\_ **Vote:** \_\_\_\_\_

Comments:

### \*3. FOR POSSIBLE ACTION – APPROVAL OF THE AUGUST 11, 2015 BOARD OF EXAMINERS’ MEETING MINUTES

**Clerk’s Recommendation:** I recommend approval.

**Motion By:** \_\_\_\_\_ **Seconded By:** \_\_\_\_\_ **Vote:** \_\_\_\_\_

Comments:

### \*4. FOR POSSIBLE ACTION – AUTHORIZATION TO CONTRACT WITH A CURRENT AND/OR FORMER EMPLOYEE

#### A. Department of Health and Human Services – Aging and Disability Services

Pursuant to NRS 333.705, subsection 1, the Department of Health and Human Services, Aging and Disability Services Division requests authority to contract with a current University of Nevada, Reno part-time licensed Psychologist to provide evaluations and diagnosis of children suspected of having Autism Spectrum Disorder.

**Clerk’s Recommendation:** I recommend approval.

**Motion By:** \_\_\_\_\_ **Seconded By:** \_\_\_\_\_ **Vote:** \_\_\_\_\_

Comments:

#### B. Attorney General’s Office

Pursuant to NRS 333.705, subsection 1, the Attorney General’s Office seeks approval to contract with a former employee, for the term of September 8, 2015 until September 7, 2017 to provide consulting services for the Attorney General’s Office efforts to block the proposed high-level nuclear waste repository at Yucca Mountain. **\*This item relates to Contract #2 under agenda item 10.**

**Clerk’s Recommendation:** I recommend approval.

**Motion By:** \_\_\_\_\_ **Seconded By:** \_\_\_\_\_ **Vote:** \_\_\_\_\_

Comments:

**C. Department of Employment, Training and Rehabilitation – Bureau of Disability Adjudication**

Pursuant to NRS 333.705, the Department of Employment, Training and Rehabilitation, Bureau of Disability Adjudication requests authority to contract with a former Bureau of Disability Adjudication Senior Physician to continue work on Neurology specialty cases part-time, up to 25 hours per week.

**Clerk’s Recommendation: I recommend approval.**

**Motion By:**

**Seconded By:**

**Vote:**

**Comments:**

**\*5. FOR POSSIBLE ACTION – VICTIMS OF CRIME FISCAL YEAR 2015 4TH QUARTER REPORT AND FISCAL YEAR 2016 1ST QUARTER RECOMMENDATION**

NRS 217.260 requires the Board of Examiners to estimate available revenue and anticipated claim costs each quarter. If revenues are insufficient to pay anticipated claims, the statute directs a proportional decrease in claim payments.

The 4<sup>th</sup> Quarter fiscal year 2015 Victims of Crime Program report states all approved claims were resolved totaling \$11,732,359.72 with \$4,236,354.80 paid out of the Victims of Crime Program account and \$7,496,004.92 resolved through vendor fee adjustments and cost containment policies.

The program anticipates future reserves at \$8.7 million to help defray crime victims’ medical costs.

Based on the projections, the Victims of Crime Program recommends paying Priority One, Two and Three claims at 100% of the approved amount for the 1<sup>st</sup> quarter of FY 2016.

**Clerk’s Recommendation: I recommend approval.**

**Motion By:**

**Seconded By:**

**Vote:**

**Comments:**

**\*6. FOR POSSIBLE ACTION – STATE VEHICLE PURCHASE**

Pursuant to NRS 334.010, no automobile may be purchased by any department, office, bureau, officer or employee of the state without prior written consent of the state Board of Examiners.

AGENCY NAME	# OF VEHICLES	NOT TO EXCEED:
Department of Conservation and Natural Resources – Environmental Protection – Bureau of Air Pollution Control	2	\$62,328

<b>AGENCY NAME</b>	<b># OF VEHICLES</b>	<b>NOT TO EXCEED:</b>
Department of Conservation and Natural Resources – Environmental Protection – Bureau of Water Pollution Control	1	\$36,073
Department of Conservation and Natural Resources – Environmental Protection – Bureau of Mining Reclamation and Regulation	1	\$31,674
Department of Conservation and Natural Resources – State Parks	2	\$64,250
Department of Public Safety – Emergency Management	1	\$27,276
Department of Public Safety – Highway Patrol	156	\$7,679,026
<b>Total</b>	<b>163</b>	<b>\$7,900,627</b>

**Clerk’s Recommendation: I recommend approval.**

**Motion By:** \_\_\_\_\_ **Seconded By:** \_\_\_\_\_ **Vote:** \_\_\_\_\_

**Comments:**

**\*7. FOR POSSIBLE ACTION – APPROVAL TO PAY A CASH SETTLEMENT**

Pursuant to Article 5, Section 21 of the Nevada Constitution, the State Board of Examiners may approve, settle or deny any claim or action against the State, any of its agencies or any of its present or former officers, employees, immune contractors or State Legislators.

**A. Department of Transportation (NDOT) – Administration – \$1,600**

The department requests settlement approval in the total amount of \$1,600 to fully resolve an eminent domain action to acquire a temporary easement over property owned by Connie L. Hackler, et al located at 4069 Snowshoe Lane, Reno, Washoe County, Nevada 89502. The Subject Property is a single family home on an improved 2,400 sq. ft. lot. The acquisition is approximately 150 square feet over a portion of the back yard for a duration of two years, with a third year option. NDOT previously deposited \$2,400 with the Court as the initial filing of this condemnation matter. NDOT now requests an additional \$1,600 to resolve the action. Approval of the additional amount of \$1,600 would bring the total to \$4,000.

**Clerk’s Recommendation: I recommend approval.**

**Motion By:** \_\_\_\_\_ **Seconded By:** \_\_\_\_\_ **Vote:** \_\_\_\_\_

**Comments:**

**B. Department of Transportation (NDOT) – Administration – \$785,000**

The department requests settlement approval in the total amount of \$785,000 to fully resolve an eminent domain action to acquire two parcels of real property owned by MLK-Alta LLC, located on the northeast corner of Martin Luther King Boulevard and Alta Drive in Las Vegas for Project Neon. The subject property was purchased by MLK-Alta in 2010 and they had begun a renovation project prior to being notified in 2011 that the property would be required for Project NEON. NDOT previously deposited \$1,900,000 with the Court for a right of occupancy. NDOT

now requests an additional \$785,000 to resolve the action. Approval of the additional amount of \$785,000 would bring the total to \$2,685,000.

**Clerk's Recommendation: I recommend approval.**

**Motion By:** \_\_\_\_\_ **Seconded By:** \_\_\_\_\_ **Vote:** \_\_\_\_\_

**Comments:**

**C. Department of Tourism and Cultural Affairs – \$52,067.37**

The department requests settlement approval in the total amount of \$52,067.37 to fully resolve the closure of the Nevada Commission on Tourism (NCOT), China Representative Office.

The department contracted with NCOT China LTD/Hongxia (Karen) Chen. The contract expired on June 30, 2015 and was not renewed for various reasons. Per the Chinese labor law, Karen Chen, as the Chief Representative is required to perform closing procedures on behalf of the State of Nevada and the state is required to compensate Karen Chen for this process. The complexity of the process and the State's obligations under this process were not clear until the closing process began in early July. It appears to be in the long-term benefit of the State of Nevada to close the office.

**Clerk's Recommendation: I recommend approval.**

**Motion By:** \_\_\_\_\_ **Seconded By:** \_\_\_\_\_ **Vote:** \_\_\_\_\_

**Comments:**

**\*8. FOR POSSIBLE ACTION – LEASES ([Attached as Exhibit 1](#))**

Two statewide leases were submitted to the Board for review and approval.

**Clerk's Recommendation: I recommend approval.**

**Motion By:** \_\_\_\_\_ **Seconded By:** \_\_\_\_\_ **Vote:** \_\_\_\_\_

**Comments:**

**\*9. FOR POSSIBLE ACTION – CONTRACTS ([Attached as Exhibit 2](#))**

Thirty-five independent contracts were submitted to the Board for review and approval.

**Clerk's Recommendation: I recommend approval.**

**Motion By:** \_\_\_\_\_ **Seconded By:** \_\_\_\_\_ **Vote:** \_\_\_\_\_

**Comments:**

**\*10. FOR POSSIBLE ACTION – MASTER SERVICE AGREEMENT ([Attached as Exhibit 3](#))**

One independent contract was submitted to the Board for review and approval.

**Clerk's Recommendation: I recommend approval.**

**Motion By:** \_\_\_\_\_ **Seconded By:** \_\_\_\_\_ **Vote:** \_\_\_\_\_

**Comments:**



**11. CONTRACTS APPROVED BY THE CLERK OF THE BOARD ([Attached as Exhibit 4](#)) – INFORMATION ITEM**

Pursuant to NRS 333.700 subsection 7 (a), the Clerk of the Board may approve all contract transactions for amounts less than \$50,000. Per direction from the August 13, 2013 meeting of the Board of Examiners, the Board wished to receive an informational item listing all approvals applicable to the new threshold (\$10,000 – \$49,999). Attached is a list of all applicable approvals for contracts and amendments approved from July 13, 2015 through August 19, 2015.

Thirty-four independent contracts were submitted to the Board for review.

**Comments:**

**12. INFORMATION ITEM**

**A. Department of Conservation and Natural Resources – Division of State Lands**

Pursuant to NRS 321.5954, the Division of State Lands is required to provide the Board of Examiners quarterly reports regarding lands or interests in lands transferred, sold, exchanged, or leased under the Tahoe Basin Act program. Also, pursuant to Chapter 355, Statutes of Nevada, 1993, at page 1153, the agency is to report quarterly on the status of real property or interests in real property transferred under the Lake Tahoe Mitigation Program. This submittal reports on program activities for the fiscal quarter ending June 30, 2015.

**Additional Information:**

- **1989 Tahoe Basin Act**
  - There were no transfers of lands or interest in lands during the quarter.
  
- **Lake Tahoe Mitigation Program**
  - The agency reports that there were no acquisitions of land or interest during the quarter. However, three transfers of interest in real property occurred during this quarter. The transactions resulted in a total of \$113,432 in proceeds for the Nevada Land Bank.

**Comments:**

**13. BOARD MEMBERS' COMMENTS/PUBLIC COMMENTS**

**Comments:**

**\*14. FOR POSSIBLE ACTION – ADJOURNMENT**

**Clerk's Recommendation: I recommend approval.**

**Motion By:** \_\_\_\_\_ **Seconded By:** \_\_\_\_\_ **Vote:** \_\_\_\_\_

**Comments:**

Notice of this meeting was posted in the following locations:

Blasdel Building, 209 E. Musser St., Carson City, NV

Capitol Building, 101 N. Carson St., Carson City, NV

Legislative Building, 401 N. Carson St., Carson City, NV

Nevada State Library and Archives, 100 Stewart Street, Carson City, NV

Notice of this meeting was emailed for posting to the following location:

Capitol Police, Grant Sawyer State Office Building, 555 E. Washington Ave, Las Vegas, NV

[Capitolpolice-lasvegas@dps.state.nv.us](mailto:Capitolpolice-lasvegas@dps.state.nv.us)

Notice of this meeting was posted on the following websites:

<http://budget.nv.gov/Meetings>

<https://notice.nv.gov/>

Any questions regarding the agenda or supporting material for the meeting please contact Director Wells at (775) 684-0222 or you can email us at [budget@finance.nv.gov](mailto:budget@finance.nv.gov). We are pleased to make reasonable accommodations for members of the public who are disabled and would like to attend the meeting. If special arrangements for the meeting are required, please notify the Department of Administration at least one working day before the meeting at (775) 684-0222 or you can fax your request to (775) 684-0260.

**MINUTES**  
**MEETING OF THE BOARD OF EXAMINERS**

July 7, 2015

The Board of Examiners met on July 7, 2015, in the Guinn Room on the second floor of the Capitol Building, 101 N. Carson St., Carson City, Nevada, at 10:00 a.m. Present were:

**Members:**

Governor Brian Sandoval  
Attorney General Adam Paul Laxalt  
James R. Wells, Clerk

**Others Present:**

Keith Wells, Department of Administration, Fleet Services  
Rudy Malfabon, Department of Transportation  
Dennis Gallagher, Attorney General's Office  
Jackie Muth, Department of Public Safety  
Terry Preston, Department of Administration, Public Works, Leasing Services  
Steve Woodbury, Governor's Office of Economic Development  
Grant Nielson, Department of Employment, Training and Rehabilitation  
Bob Roper, Department of Conservation and Natural Resources, Forestry

# 1. PUBLIC COMMENTS

**Comments:**

**Governor:** Good morning, everybody. I will call this Board of Examiners Meeting to order. First item on the Agenda is, Public Comment. Is there any member of the public present in Carson City that would like to provide public comment to the Board? Hearing none, I'll move to Las Vegas. Can you hear us loud and clear there? Any public comment?

**Las Vegas:** None in Las Vegas.

**Governor:** Okay, thank you Rudy.

## \*2. FOR POSSIBLE ACTION – APPROVAL OF THE JUNE 9, 2015 BOARD OF EXAMINERS’ MEETING MINUTES

**Clerk’s Recommendation:** I recommend approval.

**Motion By: Attorney General                      Seconded By: Governor                      Vote: 2-0**

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**Comments:**

**Governor:** We’ll move to Agenda Item No. 2, which is the approval of the June 9, 2015 Board of Examiner Meeting Minutes. Mr. Attorney General, have you had an opportunity to read the minutes and do you have any changes?

**Attorney General:** I have Governor, no changes, and I move to approve.

**Governor:** Okay. The Attorney General has moved for approval of the June 9, 2015 minutes. I will second the motion. All in favor say, aye. [Ayes around] Motion passes 2-0.

## \*3. FOR POSSIBLE ACTION – STATE VEHICLE PURCHASE

Pursuant to NRS 334.010, no automobile may be purchased by any department, office, bureau, officer or employee of the state without prior written consent of the state Board of Examiners.

AGENCY NAME	# OF VEHICLES	NOT TO EXCEED:
Department of Administration – Fleet Services	127	\$3,261,646
Department of Public Safety – Investigation	3	\$85,194
<b>Total</b>	<b>130</b>	<b>\$3,346,840</b>

**Clerk’s Recommendation:** I recommend approval.

**Motion By: Attorney General                      Seconded By: Governor                      Vote: 2-0**

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**Comments:**

**Governor:** We'll move to Agenda Item No. 3, State Vehicle Purchase. Mr. Wells, good morning.

**Clerk:** Thank you Governor. Item No. 3 is a request for 130 vehicles that are included in the agencies budget. The first item for Fleet Services is to purchase 127 vehicles to both expand the number of existing agency leased vehicles as well as to replace individually owned—agency owned vehicles with new fleet services leased vehicles. Agencies that are replacing their own vehicles with these fleet services leased vehicles would then be taking their existing agency vehicles out of service.

The second item is for the Department of Public Safety, Investigations Division to replace three of their agency's vehicles.

**Governor:** Is Keith here?

**Clerk:** He is here.

**Governor:** You were hiding behind the pillar there or, the column. No, Keith, I really don't have any questions but I just want to get a little bit more thorough of a record as to the background on the vehicle purchase if you would?

**Keith Wells:** Good morning Governor, Members of the Board of Examiners. Keith Wells, Fleet Services Division Administrator. The 127 vehicles represented here today are vehicles where we've gone out and worked with agencies to move them from agency owned vehicles to the fleet services division. So, as their vehicles cycle out of service, they move into our operation. There's also vehicles where agencies have needed to expand their operation.

There's only 127 of them. We were approved for about 130 for this biennium and we try and get them all at the first year of the biennium. Out of those 127 vehicles, I've already looked at them because I was curious if you'd asked about the leasing contract.

**Governor:** That's coming, but go ahead.

**Keith Wells:** Yeah. We've looked into that for possible leases and will continue, but what I'm trying to do today is secure the approval to purchase them if the lease won't work out. The majority of the ones that we're purchasing probably should not be leased anyways. A lion's share of them are going to Parole and Probation. They put radios, cages and all kinds of things in their vehicles. And, the leasing companies, they would charge us for that, the damage to the vehicle. But, any vehicles in here that are well suited for the lease I will use the lease instead of purchasing. And, we are pursuing other vehicles to lease as well. But again, these vehicles are just additional to our fleet, to satisfy agency requests to either move here or those that have been requested to transfer to us.

**Governor:** Can you talk a little bit about the savings associated with moving it from agency vehicles to fleet vehicles, if any?

**Keith Wells:** Yeah, it's hard to quantify those savings, but there is savings. What it does is it takes those assets and puts them under a centralized control. So, you have one agency overseeing acquisition, the lifecycle, the disposition, the maintenance, the records; all of the components that are required to manage a fleet, is done by one small group of people. So, you have knowledgeable, informed people making those—not that there's not in agencies, but there could be. There's a lot of agencies doing a great job, but the goal is to take those, all of those administrative functions and place them under our control, so now you release those staff at those agencies to focus on the mission of that Division.

For example, Parole and Probation, they should be focusing on the mission that they're tasked with, not how to acquire a vehicle, how to dispose of it, how to handle it if it's been in an accident, things like that. So, you can really reduce the administrative workload and you also bring continuity in how the State acquires vehicles, what type are required, negotiating pricing better, repairs, centralizing records, ensuring inspections that are required to be done are done.

**Governor:** It begs the question, why didn't we do this sooner? Because it—to me, it checks every box, based on what you just said.

**Keith Wells:** It's a good idea. As long—if we're doing a good job, it's a good idea and we are doing a good job, because it's the centralization—and, as I said, our goal at the Fleet Services Division is to basically solve whatever problems you have, transportation wise. You throw your problem at us, we'll solve it. So, you can just continue down the path that you're on. And that's what we focus on.

**Governor:** Now, there was a reference—maybe it was at the Board Meeting for Department of Transportation, about why don't we use a rental car agency versus fleet services?

**Keith Wells:** Well, we do partner—for example, we have two programs inside the Fleet Services Division. You know, you have your long-term assigned vehicles, for example, Parole and Probation. Then you have all the agencies that travel through our three rental centers; Las Vegas, Reno and Carson City. Those short-term rental needs, we keep a volume of cars in our rental center to satisfy about 80% of the rental needs. The remaining 20%, I outsource those. So, we outsource specialty needs. We outsource peak times of travel—people traveling during odd hours when we're not open. So, the success—to make that program successful, it works because we do partner with the private sector. If you were to outsource it completely, we've looked at it many times—

**Governor:** I know you have and then—

**Keith Wells:** Honestly, I would like to do that—

**Governor:** I'm giving you a chance here to make a record.

**Keith Wells:** That is the most frustrating component of our agency, but it's cost effective for us to continue to do it. You know, and we look at it all the time because if it ever becomes not cost effective, we will remove it. But, it hasn't reached that point. What makes it successful, as I stated, is to balance it between internally using vehicles and outsourcing with vendors. And, you know, I don't—the Department of Transportation—I don't know why they brought that—in Las Vegas, their cars are really old, they would probably like to get rid of them.

**Governor:** No. Rudy is smiling over there, but I wasn't inferring that, NDOT suggested that, somebody else did. But, I—again, was just taking the opportunity because you're up here to talk about what a great job you guys do.

**Keith Wells:** We appreciate that.

**Governor:** Yeah. All right. Any questions, Mr. Attorney General?

**Attorney General:** No, Governor, thanks.

**Governor:** Thank you Keith. All right, if there are no further—anything else Mr. Wells? If there are no further questions on Agenda No. 3, the Chair will accept a motion for approval of the State Vehicle Purchase described therein.

**Attorney General:** Move to approve.

**Governor:** The Attorney General has moved for approval. Agenda Item No. 3, I will second the motion. All in favor say aye.

**Attorney General:** Aye.

**Governor:** Aye. Motion passes 2-0.

- \*4. FOR POSSIBLE ACTION – APPROVAL TO PAY A CASH SETTLEMENT**  
Pursuant to NRS 41.037, the State Board of Examiners may approve, settle or deny any claim or action against the State, any of its agencies or any of its present or former officers, employees, immune contractors or State Legislators.

**A. Department of Transportation (NDOT) – Administration – \$1,700,000**

The department requests settlement approval in the amount of \$1,700,000 to resolve a claim for just compensation. In furtherance of widening I-15 and Warm Springs Road in Las Vegas, as part of the I-15 South Design-Build Project, NDOT acquired approximately 2.15 acres of a larger 66.15 acre parcel for the purposes of roadway improvement and utility relocation. The remaining 64 acres are jointly owned by Wykoff Newberg Corporation and International Smelting Company. The owners claim the remaining acres were damaged by the transmission

line relocation, giving rise to severance damages. NDOT previously deposited \$1,290,000 with the Court for a right of occupancy. NDOT now requests an additional \$1,700,000 to be paid in exchange for entry of judgment and a final order of condemnation, resolving this eminent domain action in its entirety. Approval of the additional amount of \$1,700,000 would bring the total to \$2,990,000.

**Clerk's Recommendation: I recommend approval.**

**Motion By: Attorney General**

**Seconded By: Governor**

**Vote: 2-0**

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**Comments:**

**Governor:** We will move to Agenda Item No. 4, which is an approval to pay a cash settlement. Both of these are associated with the Department of Transportation, Mr. Wells, any comments, or should we just go with—

**Clerk:** We could go with Rudy, yeah.

**Governor:** Go with Rudy, yeah.

**Rudy Malfabon:** Thank you Governor. This first settlement we're requesting is associated with the project for widening of I-15. We built a new bridge replacing the old bridge over at Warm Springs Road, over I-15. It required us to obtain a permit easement for NV Energy, to relocate the power line that was existing there before. And, as you saw in the materials provided there was quite a range in opinions of the appraisals and the damages associated with the acquisition of real property for the Department's needs and also for the permit easement for NV Energy.

We felt that a settlement was in the best interest of the State. The exposure was around \$6.1M on this issue. And, the—we had been negotiating—we deposited what we felt was fair for the value of the permit easement and the real property that we acquired at \$1.7M, though new money is required for this settlement which is all in, \$2.99M.

I have Dennis Gallagher, our Chief Deputy Attorney General also available to respond to some questions, but we felt that this was in the best interest of the State and eliminates that exposure and that risk of going to trial and getting an adverse decision from the court.

**Governor:** Thank you Director Malfabon. Good morning Mr. Gallagher, anything you would like to add?

**Dennis Gallagher:** I would like to add that I believe that this proposed settlement, by NDOT, is fair, just and equitable, both to the property owners and to the tax payers of the State of Nevada. As you know, these cases—the State is obligated to pay just compensation. And, as you can see from the materials, the difference that the different appraisers had on the value of this property and I think that this takes the risk away for the State and again, that it's fair to all parties involved.



**Governor:** And, you do believe that this settlement is in the best interest of the State of Nevada?

**Dennis Gallagher:** Yes sir.

**Governor:** I have no further questions. I think it's a good result, so congratulations on being able to negotiate that. Mr. Attorney General, any questions?

**Attorney General:** No, Governor, thanks.

**B. Department of Transportation (NDOT) – Administration – \$1,100**

The department requests settlement approval in the amount of \$1,100 to resolve an eminent domain action to acquire a portion of real property and improvements owned by Allan and C. Bridget Jensen and located at 4340 Spring Drive, Reno, Nevada 89502. The Subject Property is a single family home on an improved approximately 7,500 square foot lot. The acquisition is approximately 315 square feet over a portion of the backyard for a duration of two years, with a third year option to provide for a temporary construction easement for purposes of widening South McCarran. NDOT previously deposited \$6,900 with the Court for a right of occupancy. NDOT now requests an additional \$1,100 to resolve the action. Approval of the additional amount of \$1,100 would bring the total to \$8,000.

**Clerk's Recommendation: I recommend approval.**

**Motion By: Attorney General**

**Seconded By: Governor**

**Vote: 2-0**

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**Comments:**

**Governor:** Why don't we move to the next Item, #B. Or, not #B, letter B.

**Rudy Malfabon:** Yes Governor, this is Rudy Malfabon for the record. This was associated with acquiring some easements for the construction of the widening at Pyramid and McCarran. It's a joint project that we're doing collaboratively with the RTC of Washoe County—I'm sorry, the South McCarran Project, we're doing it with the RTC of Washoe County and it was a minor amount to bring forward, but we felt that it was in the best interest of the State to settle for this additional amount of \$1,100 associated with this easement that we had to acquire. Dennis Gallagher is available to add any other information.

**Governor:** This is pretty straight forward.

**Rudy Malfabon:** It shows also the extremes between the prior settlement proposal and this one, at least as far as dollar amounts go.

**Governor:** Why can't we get more of these \$1,100 ones, you know? All right. I have no questions, Mr. Attorney General?

**Attorney General:** No, questions, thank you.

**Governor:** All right, thank you very much Mr. Gallagher, thank you Director.

**Rudy Malfabon:** Thank you.

**Governor:** If there are no further questions, the Chair will accept a motion to approve the cash settlements of \$1,700,000 in Agenda Item No. 4A, and \$1,100 in Agenda Item No. 4B.

**Attorney General:** Move to approve.

**Governor:** The Attorney General has moved for approval. I will second the motion. All in favor say aye.

**Attorney General:** Aye.

**Governor:** Aye. Motion passes 2-0.

**\*5. FOR POSSIBLE ACTION – AUTHORIZATION TO CONTRACT WITH A CURRENT AND/OR FORMER EMPLOYEE**

**A. Department of Public Safety – Director’s Office**

Pursuant to NRS 333.705, the Department of Public Safety - Director’s Office requests authority to contract with a former Division of Investigations Polygraph Examiner to conduct pre-employment polygraph examinations and post-conviction sex offender polygraph examinations as required by NRS for the Parole and Probation Division upon request.

**Clerk’s Recommendation: I recommend approval.**

**Motion By: Attorney General**

**Seconded By: Governor**

**Vote: 2-0**

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**Comments:**

**Governor:** We’ll move on to Agenda Item No. 5, which is the Department of Public Safety Authorization to Contract with a Current and/or Former Employee. Mr. Wells.

**Clerk:** Thank you Governor. Agenda Item No. 5 is a request from the Department of Public Safety to contract with a former Division of Investigations Polygraph Examiner to conduct pre-employment and post-conviction polygraph examinations for Parole and Probation. The Department only has two positions which are dedicated to this—to this service—function and have had difficulty in filling it since this person retired in December. The Department already has a contract polygraph examiner in addition to the remaining employee and they are having difficulty keeping up with the workload. So, my understanding is someone from the Department is here if you have any additional questions.

**Governor:** Is there somebody here? Good morning.

**Jackie Muth:** Good morning Governor, good morning Attorney General.

**Attorney General:** Good morning.

**Governor:** And, how many polygraph examiners are even in the State of Nevada?

**Jackie Muth:** That's a good question Governor and for the record, this is Jackie Muth. This is a very difficult position to fill and we have had to look nationally to try to fill these positions with zero success. So, that's why we have had to go to these contract positions at this short-term—the exact numbers on how many are in Nevada at this time, I don't know, specifically, but it is a limited number of ones that are licensed to do it outside of being a State employee. So, that's why we seek the approval to do this at this time.

**Governor:** What's the consequence if you're not able to do this?

**Jackie Muth:** Well, we, as you probably know, we are mandated statutorily both to do pre-employment examinations on our sworn officers, as well as, maintenance polygraph examinations on our sex offenders. Based on our employment filling capacity, as we have talked many times during session and other arenas, that it takes approximately 1,000 applicants to fill a 50 person academy.

**Governor:** 1,000 applicants to fill a 50 person academy?

**Jackie Muth:** That's correct.

**Governor:** Wow.

**Jackie Muth:** Now, having said that, not all 1,000 applicants reach the polygraph stage but there's a large amount of those that actually do. Our failure rate is probably 30%-ish, on those polygraphs, again to that point. But, as you can see, it's an extraordinary workload to be able to fill our vacancies. Our vacancy rate is high at this time. We currently have a 44 person academy going right now. We're trying to get another 50 person academy by October, initiated. As you know, we've received additional positions this last session for Parole and Probation. Without these positions, we will have no ability to enter into any kind of employment contract or offer employment to any of these positions that we're currently have vacant and the positions that we were afforded this last session.

Just for your knowledge as well, we are hosting a polygraph school starting in September where we are going to train our people internally so that it will lessen the need for outside contract polygraph examiners. So, this is a, hopefully not a permanent fix, but it's certainly an immediate fix at this time.

We also just learned that our second FTE polygraph examiner will be retiring at the end of this month so it will leave us with no polygraph examiners for the Department for either pre-employment, criminal polygraphs or sex offender polygraph maintenance, so even furthering the need for this contract at this time.

**Governor:** So, you consider this an emergency?

**Jackie Muth:** I would, yes. Absolutely.

**Governor:** I'm not going to put you on the polygraph.

**Jackie Muth:** I'll pass, but thank you.

**Governor:** Sorry, I'm in a mood today. In any event, I have no further questions. Mr. Attorney General?

**Attorney General:** No further questions, thank you.

**Governor:** Thank you very much, that was very informative.

**Jackie Muth:** I appreciate it.

**Governor:** If there are no further questions, the Chair will accept a motion to approve the authorization to contract with current and/or former employees described in Agenda Item No. 5.

**Attorney General:** Move to approve.

**Governor:** The Attorney General has moved for approval. I will second the motion. All in favor say aye.

**Attorney General:** Aye.

**Governor:** Aye. Motion passes 2-0.

**\*6. FOR POSSIBLE ACTION – AUTHORIZATION TO APPROVE A PROVIDER AGREEMENT**

**A. Department of Health and Human Services – Public and Behavioral Health**

The Division of Public and Behavioral Health is requesting Board of Examiners’ approval for a new provider agreement template for a Qualified Mental Health Associate. This agreement will be used for procuring authorized providers throughout the state.

**Clerk’s Recommendation: I recommend approval.**

**Motion By: Attorney General**

**Seconded By: Governor**

**Vote: 2-0**

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**Comments:**

**Governor:** We’ll move on to Agenda Item No. 6, authorization to approve a provider agreement. Mr. Wells.

**Clerk:** Thank you Governor. Item No. 6 is a request from the Division of Public and Behavioral Health to approve a blanket provider agreement under which the Division can contract for qualified mental health associates who will provide professional therapeutic interventions, treatment plan development and implementation and parenting skills training within the scope of their practice and limits of their expertise. And, there are representatives from the Division available for questions.

**Governor:** This is pretty standard and perhaps you can answer this question, but the purpose for these is to expedite the Department’s ability to retain these professionals so that we can—they can provide services as soon as possible.

**Clerk:** That’s correct, Governor. I believe there are about six of these provider agreements that have been approved by the Board of Examiners over the last—it’s like, just over a decade. It is intended to assist the Divisions within the Department of Health and Human Services with getting the providers on faster.

**Governor:** Because in other words, if we don’t do this, these contracts will have to come to the BOE for approval and there could be a 30 plus day delay in terms of retaining these professionals.

**Clerk:** That’s correct. Each individual contract with a provider would have to come back to the Board.

**Governor:** I have no further questions, Mr. Attorney General?

**Attorney General:** No further questions. Thank you.

**Governor:** All right, if there are no other questions, the Chair will accept a motion to approve the authorization for a provider agreement as described in Agenda Item No. 6.

**Attorney General:** Move to approve.

**Governor:** The Attorney General has moved for approval. I will second the motion. All in favor say aye.

**Attorney General:** Aye.

**Governor:** Aye. Motion passes 2-0.

**\*7. FOR POSSIBLE ACTION – LEASES ([Attached as Exhibit 1](#))**

Ten leases were submitted to the Board for review and approval.

**Clerk's Recommendation:** I recommend approval.

**Motion By:** Attorney General

**Seconded By:** Governor

**Vote:** 2-0

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**Comments:**

**Governor:** We will move on to Agenda Item No. 7, Leases. Mr. Wells?

**Clerk:** Thank you Governor. There are 10 leases in Exhibit 1 for approval by the Board today. We have not received requests for additional questions from members.

**Governor:** I do have one question, I don't know, I hope they're here. For Wildlife—is Wildlife here? And, that's my fault for not putting you on notice. I just—if you will follow-up, my only concern was that was a 10-year lease and, you know, in the event that there's some type of consolidation or such, or State buildings, yeah, I'm just curious, do we have the ability to break that lease later on, I don't know—I thought most, if not all these leases are subject to budgetary changes or—hi.

**Terry Preston:** Hi there, for the record, Terry Preston, Leasing Services. It is a 10-year lease. It's for 25,000 square feet plus. The tenant improvements exceed probably about \$750,000, yet we were able to get the lease at market rate. Therefore, during negotiations, we did go for a 10-year lease, but it does have the consolidations. The only escape clause we have is the typical non-appropriations clause.

**Governor:** Okay. No, and I just—we have so much leased—

**Terry Preston:** Ah, yes.

**Governor:** Agency leases out there and that's one of the things I'm considering is, consolidating and hopefully we can save some money or bring the agencies together. And, it just concerns me, when we sign—usually these leases are 5-years and this is a 10-year and I get that you did it because of the TIs.

**Terry Preston:** Well, the TIs and that we consolidated numerous wildlife agencies that were in smaller locations and some of that were actually, basically for another [inaudible] stacked like [inaudible] in some of the different areas. So, this right here actually accommodated this to go for the goal of a consolidation.

**Governor:** Okay. I have no further questions. Mr. Attorney General?

**Attorney General:** No further questions. Thank you.

**Governor:** All right, if there are no other questions, the Chair will accept a motion to approve the leases described in Agenda Item No. 7.

**Attorney General:** Move to approve.

**Governor:** The Attorney General has moved for approval. I will second the motion. All in favor say aye.

**Attorney General:** Aye.

**Governor:** Aye. Motion passes 2-0.

**\*8. FOR POSSIBLE ACTION – CONTRACTS ([Attached as Exhibit 2](#))**

Forty-two independent contracts were submitted to the Board for review and approval.

**Clerk's Recommendation: I recommend approval.**

**Motion By: Attorney General**

**Seconded By: Governor**

**Vote: 2-0**

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**Comments:**

**Governor:** We'll move on to Contracts. Mr. Wells.

**Clerk:** Thank you Governor. There are 42 contracts listed in Exhibit 2 for approval by the Board today. Contract #42 is between the Department of Conservation and Natural Resources, Forestry Division and 10 Tanker Air Carrier. That item which was submitted after the deadline needs to be amended today because cover sheet has the wrong hourly rate in it.

Members have also requested information on Contract #12 between the Governor's Office of Economic Development and the UNR Nevada Industry Excellence Program and in Contracts

#32-39, between the Department of Employment, Training and Rehabilitation and the local workforce investment organizations.

**Governor:** Okay. Thank you. So, is there somebody here from GOED?

**Steve Woodbury:** Good morning. Steve Woodbury for the record, Administrative Services Officer and appreciate the opportunity to be here this morning and the contract before you is to continue the partnership between GOED and NVIE, to administer the training—Train Nevada—Train Employees Now program—and I'd be happy to talk about why we think it's important.

**Governor:** And, it's more of a policy question that I had.

**Steve Woodbury:** Okay.

**Governor:** I know that we use that quite a bit on the GOED Board and in terms of using it as attracting companies but also training employees specifically into positions that they may not otherwise get an opportunity to do so. So, if you could talk about that in more specifics, I'd appreciate it.

**Steve Woodbury:** Right. Sure, I'd be happy to. Well, as—and again, to that point, why we think it's important, work force development has become more important, not just here but—across the board. This was recently recognized in CNBC reporting and obviously recognized during the legislative session that it's important.

**Governor:** Wasn't it on 60 Minutes too, was that—

**Steve Woodbury:** It may have been, I'm not aware of that but yeah, it's—it's important and it's become expected. States are expected to have training and workforce training components of their economic development efforts and so, you know, to be competitive in the marketplace is something that we feel is essential. That we have to include—

**Governor:** Well, let's make it a little more real. So, at least what I have seen is, it particularly benefits the long-term unemployed, so that you identify some of these individuals. They get an opportunity to get a job and get on the job training and the TEN Grant subsidizes their salary why they're at the employer and then, for more often than not, the—when that grant concludes, that person is retained by the employer. Is that an accurate characterization?

**Steve Woodbury:** I believe so, yeah.

**Governor:** And, what are some examples of the employers that are using this?

**Steve Woodbury:** Well, we've increased—one of the successes is we've increased the number of employees—employers using the program and increased the rate—the efficiency by spending the money we have available. The last three years, we've increased from approximately—let's



see, sorry, 76% in FY '13, 97% in '14 and then we spent 100% in FY '15. So, we're using the resources that we have—you want specific companies that are—

**Governor:** Well, that would be helpful, but how many people are we assisting?

**Steve Woodbury:** In the past three years, we've trained over 1,000 Nevada employees. And again, that's one of the qualifying factors. They have to be Nevada residents who received the training. And, there are other qualifying factors, matching requirements and other qualifying factors for companies to be able to use the Program. But, I mean, some of the companies in the current fiscal year, Central, Asurion, [inaudible], and I'm not an expert on it, I don't administer the Program directly, but GreatCall, Security Partners, Amazon.com, APAC Customer Services, Scientific Games. So, we're doing a better job utilizing the funds that we have available, decreasing the cost—the number—the cost per employee. So, I think it's, you know, again, it's been a successful program and I think it's critically important to help—two aspects. To help attract those companies, because they expect it, it's just become a common component in the economic development efforts and for Nevada residents to increase their skill level and to be able to have higher wages and be able to, you know, meet the needs of the more sophisticated jobs that we're trying to attract.

**Governor:** Do you know what the retention rate is for those employees?

**Steve Woodbury:** I don't have that handy but we could get that for you.

**Governor:** I have no other questions, Mr. Attorney General?

**Attorney General:** No questions. Thank you.

**Governor:** Thank you very much.

**Steve Woodbury:** Thank you.

**Governor:** Move to 32-39, DETR?

**Grant Nielson:** Good morning.

**Governor:** Good morning. And, you heard my line of questioning of GOED, it would be a similar—

**Grant Nielson:** Right.

**Governor:** --series of questions for you all on how this money is being spent, how it's working, have we improved our efficiency in terms of the administrative costs associated with Workforce Connections and Nevada Works.

**Grant Nielson:** Grant Nielson, ESD Program Chief with the Department of Employment, Training, Rehabilitation for the record. They are both Boards and are within their 10% administrative limits at this point in time, so they're compliant in that manner.

**Governor:** That's good news.

**Grant Nielson:** Yes, it is.

**Governor:** And then, let's talk about or will you talk about just some of the employment programs that this money is funding.

**Grant Nielson:** There's—there's three different funding streams here; the adult, the dislocated worker and the youth program, for both Nevada Works and Workforce Connections in Southern Nevada. The adult program, which this year is changing a little bit, and dislocated worker, which is changing a little bit as a result of the Workforce Innovation and Opportunity Act, which is replacing the Workforce Investment Act. They are very similar programs. They've combined some of the efforts and some of the services that are provided to people who are unemployed at this point. Eligibility is very similar to what it was in the past. And, the transition is going smoothly into the Workforce Investment and Opportunity Act, or WIOA. We have been able to—it took effect on the 1<sup>st</sup> and now it is—the performance will start a year from now.

Both Boards have been doing fairly well in performance which includes—their common measures are, obtaining employment, retention into employment, they're meeting all those measures. There's only one measure that we're having difficult with and that's the Literacy, Numeracy Measure for Youth. That's only in the Southern area. Part of the reason for that is they're—you know, they—we've been told that they're serving a much more high-risk population and they're have a difficult time. Plus, there has been some problems with tracking results, that sort of thing, so starting again, on the 1<sup>st</sup>, we're going back to a single MIS system instead of—the Southern area had a separate system and there were some problems getting the information correctly back and forth. But, they're doing their best to make sure that that information gets in so we're accurately tracking their performance.

**Governor:** I mean, that's the bottom line, are we getting people back to work?

**Grant Nielson:** Yes. Yes, we are.

**Governor:** And, do you know—can you quantify that?

**Grant Nielson:** I don't have that with me, but I'd be happy to share last year's report with you and your office, so I will make sure that is provided to you. I didn't bring that with me. I wasn't—I found out about this last night, so.

**Governor:** Okay. And then, do you align or does Workforce Connections and Nevada Works align their training programs with economic development?

**Grant Nielson:** Yes.

**Governor:** That similar to this TEN Program, they're—you know, we're training people into jobs that exist right now. Maybe we don't need a specific skillset because we don't have companies coming in, but we may have a lot of other companies that require certifications and such. So, are we being strategic on how we spend that money?

**Grant Nielson:** Yes. In fact, per the Executive Order that you signed, all training takes place within the identified sectors, and so, it has to be a certain level in order to do that. Even before that, WIA, made a requirement that there to be a labor market test for all training provided. So, there had to be an opening or openings in that specific training, however, since—since the Executive Order that was signed, all training has to take place within those sectors.

**Governor:** Okay. I mean, I was just doing the very rudimentary math, but it's \$24M, I mean, this is—

**Grant Nielson:** It's a lot of money.

**Governor:** --a lot of money. And, you know, our construction industry is getting back on its feet and we actually have a shortage of construction workers, where four years ago, I would've said, don't train—

**Grant Nielson:** I remember us discussing that.

**Governor:** But now we do—

**Grant Nielson:** Now we do.

**Governor:** So, I just want to make sure that we don't pay to teach somebody a skill set and then they still can't find a job when there's a whole lot of jobs out there.

**Grant Nielson:** And that is the thoughts of our Department as well. We are very conscious of making sure that there is a valid labor market for all people trained in Nevada. We want to see every last dollar going to an appropriate training—it's hard for certain people. Certain people, they want to do what they want to do and so, you know, we've become adept at telling people, “no but... this is—this is probably a better career path at this time in Nevada if you're wanting to go back to work”, but we know you would like to do this and that's okay, but that's not always feasible in a certain labor market.

**Governor:** And, you're nimble enough that, as we bring in different types of industry that you can change course quickly?

**Grant Nielson:** Right. Well, right now, it would have to be one of the identified sectors. Once the sector is identified, yes, then that spigot can be turned on for training.

**Governor:** Okay.

**Grant Nielson:** So, it's just a matter of identifying a sector.

**Governor:** Wonderful. Well, if you could get me that information later—

**Grant Nielson:** I will. I will get you the performance report for last year.

**Governor:** Thank you. Any questions Mr. Attorney General? Thank you very much.

**Grant Nielson:** I'll get that to you.

**Governor:** And the last is Contract #42, DCNR, Forestry Division.

**Bob Roper:** Good morning Governor.

**Governor:** Good morning, good to see you.

**Bob Roper:** Bob Roper, State Forester.

**Governor:** So, we got that Washington Fire completely out there?

**Bob Roper:** Yes.

**Governor:** Congratulations. That's good work out there. So, let's talk about this. What do you got going here?

**Bob Roper:** Okay. What—talking to the local operators of the Wildfire Protection Program, as we look at the areas that we need—that are hazardous, we're looking at what does NDF has? We have our own helicopters that we can provide service, but we're looking for those extreme fire conditions, what type of resources they need. So, the very large air tanker, it's called a VLAT is one of those tools that our operators would like to have in their toolbox. We can get this asset via our national contracts or our federal partners but those are seasonal contracts and so this gives us the capability when those contracts expire, that we can still access the very large air tanker, the DC-10, under a contract situation.

**Governor:** And, where does that DC-10, where is it parked?

**Bob Roper:** Okay. There is two of them in their system. Okay—they're the only ones of a kind that carry that much and they're reloaded primarily out of —Southern California is where they're based, but they're transitory in nature. Right now, they've been working in Canada on fires. But, for Nevada, they can be reloaded in Southern California, outside of Sacramento and today, the Bureau of Land Management is finishing up their inspections for a reload capability in Wendover. And so, it gives us good centralization. It takes about 15-20 minutes to reload once they're on the ground and then travel time.

**Governor:** They'd reload in Wendover?

**Bob Roper:** That's what the plan is right now. That would be brand new this year.

**Governor:** On that big air strip out there that's in—I guess it's in Utah, technically.

**Bob Roper:** Yes.

**Governor:** But, that's where they'd do it?

**Bob Roper:** Yes. But, it gives us the capability that once it's in the air, from any one of those three, we're in the center, it's about a half hour to 45 minutes before it could deliver a load and it was used on the Washington fire.

**Governor:** Okay. And, just while you're here, how are we doing otherwise, with all these storms?

**Bob Roper:** Right now, things are kind of reset. We're back to a neutral position. Everybody is getting reengaged and reoutfitted for the calm before the storm hits again.

**Governor:** Well, again, congratulations and I appreciated the opportunity to go out there but—I just marvel at how well you all do and thank you for what you do. Yeah.

**Bob Roper:** Thank you.

**Governor:** And then, what was the technical correction on here, Mr. Wells, that you had referenced?

**Clerk:** Yeah, if you look at the contract it says that the hourly rate—payment for services will be made at the rate of \$25.00 per hour.

**Governor:** Come on, isn't that right? That's a heck of a deal.

**Clerk:** That would be an excellent deal—I will say that that will be a heck of a deal. The actual rate per hour is \$25,500.

**Governor:** One last question, what is—where is the threshold when you call in this big mamma bear to put out—you know, to fight—to work on the fire?

**Bob Roper:** It depends on the terrain. Being, it's a large plane, it can't go into canyons and come out, that's what we use the smaller seeds and the helicopters for. But, if we're painting a ridge line, as it's coming down, like along Carson Ridge here, that's a perfect area for the VLAT to come into. So, it all depends on the topography that we're flying on and the weather conditions for that.

**Governor:** And, how much material does it lay down in a trip?

**Bob Roper:** It does 11,200 gallons a trip and that's basically 50 feet wide by 2/3rds of a mile long and then it can do a split load if it needs to. So, it all depends on what the incident needs and what they're told to apply in the width and so forth.

**Governor:** Their accuracy is pretty—pretty good?

**Bob Roper:** Very good.

**Governor:** All right.

**Bob Roper:** And, what really makes those is, when you look at the cost, you always look at aircraft as the cost per gallon delivered, versus a helicopter to the C—to the DC-10. If you can get a quick, air reload capability like what we're having, the cost per gallon delivered to the fire is much lower overall than the other type of aircraft that are out there.

**Governor:** And, it's also safer for the fire fighters, I would imagine, on the ground?

**Bob Roper:** Correct. Correct.

**Governor:** I mean, because you can get them to places where they perhaps could, but as you say, pretty difficult terrain.

**Bob Roper:** Yeah. And the one thing we always point out is that, this is retardant that they're dropping out of the aircraft and it only slows the fire. We also have to have ground troops on the ground to make sure that we put a line around the fire.

**Governor:** Okay. All right. Any other questions? Thank you very much. So, do I need to—is part of the motion make that change or did we just fix that?

**Clerk:** I think that would be justification. I have one other item, Governor.

**Governor:** Okay.

**Clerk:** We've had a request to withdraw Contract #30, between the Department of Transportation and the Regional Transportation Commission. We will bring that back to the August Board.

**Governor:** All right. Then if there are no further questions, the Chair will accept a motion to approve Contracts 1-42 as described in Agenda Item No. 8, with the exception of Contract #30.

**Attorney General:** Move to approve.

**Governor:** The Attorney General has moved for approval. I will second the motion. All in favor say aye.

**Attorney General:** Aye.

**Governor:** Aye. Motion passes 2-0.

**\*9. FOR POSSIBLE ACTION – MASTER SERVICE AGREEMENTS ([Attached as Exhibit 3](#))**

Thirteen independent contracts were submitted to the Board for review and approval.

**Clerk's Recommendation:** I recommend approval.

**Motion By:** Attorney General

**Seconded By:** Governor

**Vote:** 2-0

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**Comments:**

**Governor:** Let's move to Agenda Item No. 9, Master Service Agreements.

**Clerk:** Thank you Governor, there are 13 master service agreements in Exhibit 3 for approval by the Board today and we have not received questions from additional—for additional information.

**Governor:** I have none.

**Attorney General:** I have none. Thank you.

**Governor:** If you move, the chair will accept motion for approval.

**Attorney General:** Move to approve.

**Governor:** The Attorney General has moved for approve the MSAs as described in Agenda Item No. 9. I second the motion. All in favor say aye.

**Attorney General:** Aye.

**Governor:** Aye. Motion passes 2-0.

**10. CONTRACTS APPROVED BY THE CLERK OF THE BOARD ([Attached as Exhibit 4](#)) – INFORMATION ITEM**

Pursuant to NRS 333.700 subsection 7 (a), the Clerk of the Board may approve all contract transactions for amounts less than \$50,000. Per direction from the August 13, 2013 meeting of the Board of Examiners, the Board wished to receive an informational item listing all approvals

applicable to the new threshold (\$10,000 – \$49,999). Attached is a list of all applicable approvals for contracts and amendments approved from May 16, 2015 through June 16, 2015.

Fifty-five independent contracts were submitted to the Board for review.

**Comments:**

**Governor:** Agenda Item No. 10, which are contracts approved by the Clerk, it's an Information Item, Mr. Wells.

**Clerk:** Thank you Governor. Item No. 10, there were 55 contracts under the \$50,000 threshold, which were approved by the Clerk between May 16, 2015 and June 16, 2015. There were no additional requests for information on any of these.

**Governor:** Any questions?

**Attorney General:** Move to approve.

**Governor:** Oh, we don't need information—

**Attorney General:** Oh, yeah, information, excuse me.

**Governor:** That's all right.

## 11. INFORMATION ITEMS

### A. Department of Motor Vehicles – Complete Streets Program

Pursuant to NRS 482.480, subsection 11, the Department of Motor Vehicles shall certify to the State Board of Examiners the amount of the voluntary contributions collected for each county by the department and its agents, and that the money has been distributed as provided in statute. This report is for the period beginning March 1, 2015 and ending May 31, 2015.

**Comments:**

**Governor:** So, we'll move to Agenda Item No. 11, which are more information items for the Complete Streets Program as well as DETR.

**Clerk:** Thank you Governor, Item 11A is a report from the Department of Motor Vehicles on the Voluntary Contributions Collected Pursuant to NRS 482.480, which is also known as the Complete Streets Program. This is for the period of March 1, 2015 through May 31, 2015. During that period, the Department collected just over \$23,100, about 70% of that from Clark County, 26% Washoe County and the remaining 4% from Carson City. After deducting the 1% to administer collections, the Department distributed \$22,870 to the three counties with \$15,970 going to Clark, \$5,950 to Washoe and \$950 to Carson City. Since the program's inception in



December, the Department has collected just shy of \$40,000 and distributed all but 1% of that out to the three counties.

**Governor:** And, will you remind me, what do the counties do with that money? What kind of projects, do you know?

**Clerk:** No, I don't know what projects the counties do with that—that particular—

**Governor:** Safety projects, is my vague recollection?

**Attorney General:** I think that's right.

**Clerk:** I think that is correct.

**Governor:** Yeah, okay. All right, any questions on Agenda Item No. 11?

**Attorney General:** Nope, thank you.

## B. Department of Employment, Training and Rehabilitation

LESSEE		LESSOR		AMOUNT
Department of Employment, Training and Rehabilitation		Riverbend, LLC dba 5 <sup>th</sup> Street Storage		\$48,960
<b>Lease Description:</b>	This is a renewal of an existing lease for storage space.			
	<b>Term of Lease:</b>	07/01/2015 – 06/30/2017	Located in Carson City	

**Comments:**

## 12. BOARD MEMBERS' COMMENTS/PUBLIC COMMENTS

**Comments:**

**Governor:** We'll move on to Agenda Item No. 12. Any Board Member comments? I have none.

**Attorney General:** I have none.

**Governor:** Public comment, any public comment here in Carson City? Any public comment from Las Vegas?

**Las Vegas:** No Governor.

## \*13. FOR POSSIBLE ACTION – ADJOURNMENT

**Clerk's Recommendation: I recommend approval.**

**Motion By: Attorney General**

**Seconded By: Governor**

**Vote: 2-0**

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**Comments:**

**Governor:** Move to Agenda Item No. 13. Is there a motion to adjourn?

**Attorney General:** Motion to adjourn.

**Governor:** Second the motion. All in favor say aye.

**Attorney General:** Aye.

**Governor:** Aye. Motion passes 2-0. This meeting is adjourned, thank you ladies and gentlemen.

**Respectfully submitted,**

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JAMES R. WELLS, CLERK

**APPROVED:**

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GOVERNOR BRIAN SANDOVAL, CHAIRMAN

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ATTORNEY GENERAL ADAM PAUL LAXALT

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SECRETARY OF STATE BARBARA K. CEGAVSKE

# MINUTES

## MEETING OF THE BOARD OF EXAMINERS

August 11, 2015

The Board of Examiners met on August 11, 2015, in the 2<sup>nd</sup> floor Chambers of the Laxalt Building, 401 N. Carson St., Carson City, Nevada, at 10:00 a.m. Present were:

### **Members:**

Governor Brian Sandoval  
Attorney General Adam Paul Laxalt  
Secretary of State, Barbara K. Cegavske  
Clerk for James R. Wells, Clerk

### **Others Present:**

Greg Smith, Department of Administration, Purchasing Division  
Dr. Tracy Green, Department of Health and Human Services, Public and Behavioral Health  
Chelsea Szklany, Department of Health and Human Services, Public and Behavioral Health  
Amber Law, Department of Health and Human Services, Public and Behavioral Health  
James Smack, Controller's Office  
Keith Wells, Department of Administration, Fleet Services  
Grant Hewitt, Treasurer's Office  
Mindy Martini, Department of Education  
Dr. Steve Canavero, Department of Education  
Doug Russell, Data Recognition Corporation  
John Bandy, Data Recognition Corporation  
Katie Dunlap, Data Recognition Corporation  
Bonnie Talbot, Data Recognition Corporation  
Debbie Tarantino, Jobs for America's Graduates  
Patrick Cates, Department of Wildlife  
Greg Cox, Department of Corrections

## 1. PUBLIC COMMENTS

### Comments:

**Governor:** Good morning, everybody. I will call this Board of Examiners Meeting to order. I want to thank Claudia Vecchio for allowing us to use this room at the Department of Tourism. I kind of want to make it permanent. I like this room. So, why don't we commence with Agenda Item No. 1, Public Comment. Is there any member of the public here in Carson City that would like to provide comment to the Board? Hearing none, I'll move to Las Vegas. Is there anyone present in Las Vegas who would like to provide public comment to the Board?

**Las Vegas:** Governor, no one here for comment.

## \*2. FOR POSSIBLE ACTION – APPROVAL OF THE JULY 7, 2015 BOARD OF EXAMINERS' MEETING MINUTES

**Clerk's Recommendation:** I recommend approval.

**Motion By:** Secretary of State

**Seconded By:** Attorney General

**Vote:** 3-0

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### Comments:

**Governor:** Let's move to Agenda Item No. 2, which is approval of the July 7, 2015 minutes. Before we get into that, what I would suggest, because of my review of the minutes, they included many, many errors. And so, my understanding and I think Greg Smith is in Las Vegas, is that we have changed vendors and we had the same issue with the Department of Transportation Board Meeting Minutes. And, I guess I'd like a little comment with regard to why we changed a vendor and if this doesn't improve, if we could go back to the previous vendor.

**Greg Smith:** Governor, this is the first I had heard that we were having problems with this. We absolutely can switch back to the previous vendor or any other vendor we need to do to get this right. I apologize. I was not aware that we were having problems.

**Governor:** Well, the first two meetings that I've chaired, yesterday and today, both of the minutes, as I said, I lost count of the number of errors and misspelling and words that were inserted and excluded and some of them are pretty meaningful in terms of the changes, it completely changes the context of the minutes. So, I don't know why we changed, but I kind of liked the way we did it the old way. I don't know if the other members have any comments, but, if you're saying we can go back, I'd prefer to do that.

**Greg Smith:** Governor, I will get with Jen and Janet and the folks over at Administration and correct this immediately.

**Governor:** And then, with regards to these minutes, I would respectfully ask that we continue these until the next meeting because we'll be here for a long time making all the corrections that need to be made. So, if there's no further discussion, the Chair will accept a motion to continue the consideration of the approval of the July 7, 2015 Board of Examiners Meeting Minutes until our next meeting.

**Secretary of State:** So moved.

**Governor:** The Secretary of State has moved, is there a second?

**Attorney General:** Second.

**Governor:** The Attorney General has seconded the motion, all in favor of the motion say aye. [Ayes around] That motion passes 3-0. Thank you, Greg.

**\*3. FOR POSSIBLE ACTION – AUTHORIZATION TO CONTRACT WITH A CURRENT AND/OR FORMER EMPLOYEE**

**A. Department of Health and Human Services, Division of Public and Behavioral Health, Southern Nevada Adult Mental Health Services**

Pursuant to NRS 333.705, the division requests authority to contract with a former Lake's Crossing Center, Correctional Lieutenant, to provide training for key forensic positions at the Rawson-Neal Hospital Rapid Stabilization Unit and the new Stein Hospital.

**Clerk's Recommendation: I recommend approval.**

**Motion By: Secretary of State                      Seconded By: Attorney General                      Vote: 3-0**

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**Comments:**

**Governor:** We'll move on to Agenda Item No. 3, which is Authorization to Contract with a Current and/or Former Employee.

**Clerk:** Thank you Governor, Item 3 is pursuant to NRS 333.705. The Department of Health and Human Services, Division of Public and Behavioral Health, Southern Nevada Adult Mental Health Services is requesting authority to contract with a former Lake's Crossing Center Correctional Lieutenant, to provide training to key forensic positions at the Rawson-Neal Hospital, Rapid Stabilization Unit and the new Stein Hospital. The contractor has 26 years of experience working with this population and is knowledgeable of the security safety matters and day-to-day operations of the forensic facility. Representatives from the Division are available to answer any questions the Board may have.

**Governor:** Good morning, Dr. Green. You don't want to take the lectern. No, it's okay. Please proceed.

**Dr. Green:** For the record, Dr. Tracy Green, Chief Medical Officer for the Department of Health and Human Services, Division of Public and Behavioral Health. With me today is Chelsea Szklany, Deputy over Clinical Services, as well as, Amber Law, who is our ASO III. This is a request to wave the requirements for hiring a previous employee. Lieutenant Mike Mason has, as Janet mentioned, worked with Lake's Crossing for 26 years as the Lieutenant. He has a unique skill set and given the expanse of the job that we're doing in Southern Nevada to open the forensic facility, there really is no one better qualified to assist us with opening the facility.

**Governor:** Is there anyone else who can do this?

**Dr. Green:** For the record, Dr. Tracy Green. There is a Lieutenant at Lake's currently and he is holding the job, but other than that, there is nobody that we have identified with these qualifications.

**Governor:** And, how critical is it to the opening of the Stein Hospital and the other operations?

**Dr. Green:** Again, Dr. Tracy Green for the record, this is absolutely the most critical position. He is not only providing oversight and training, but he's assisting with policies and procedures to assure that safety is our primary objective but in addition to that, he really is integrating with the team so that we can create a forensic hospital in the South.

**Governor:** If this were not to be approved, would it create some due or unnecessary risk, moving forward?

**Dr. Green:** Again, for the record, Dr. Tracy Green. Yes, this would create due risk. I absolutely do not believe we could proceed without Lieutenant Mason.

**Governor:** And, if this weren't approved, would it delay the opening of the Stein Hospital?

**Dr. Green:** Again, Dr. Tracy Green. Absolutely. At this point, we have such limited experience in forensic leadership, especially at the level of the Sergeants and Lieutenants. And, the difference between this and corrections is that this is a behaviorally compromised population with forensic involvement. So, absolutely, I think this would put us back.

**Governor:** Well, this is also a topic of litigation, is it not? I mean, not the fact of retaining this, but because of the delay and our having a back log of consideration of some of these patients or inmates, correct?

**Dr. Green:** Correct. For the record, Dr. Tracy Green. We are under a consent decree because of untimely restoration or movement from Clark County Detention Center and other detention centers to get our clients, our patients to restoration or to assessment for restoration to competency. Because of that, we are under a consent decree. There are three parts to the consent decree. One we termed short, medium and long-term solutions. The long-term solution is, in fact, the opening of Stein as a unit, under Rawson-Neal. The intermediate measures we have

been doing and we have complied with all of them. In fact, we have expanded the intermediate measures but we still are challenged with moving the clients within a timely manner.

**Governor:** But the key to all this is opening Stein, correct?

**Dr. Green:** Yes, for the record, Dr. Tracy Green. Stein will provide us with at least 47 beds and perhaps 63 beds, in Southern Nevada, to actually allow us to comply with timeliness.

**Governor:** And, aren't we spending \$10,000 per person to fly them up here, up to the North for those assessments?

**Dr. Green:** Dr. Tracy Green. So, currently, I believe the total plane is \$4,000-5,000 and that would cover approximately 6-8 inmates. Chelsea, if I'm off on that, perhaps you could add, but I believe that is the range. And, as you know, we've had a number of storms. We've had difficulty with weather. All of those are also causing us issues so we have begun ground transportation which you can imagine with 6-8 inmates, requiring not just a driver but also security guards and the long drive to both Las Vegas and back; that really does delay our ability to move our clients back and forth.

**Governor:** And then, backing up a little bit, but in terms of compliance with that consent decree, we need to move or else we could be in violation of that consent decree, correct?

**Dr. Green:** For the record, Dr. Tracy Green. Absolutely. In fact, we are reaching some challenges currently with some questions about our timeliness. And again, although we have not met the timeliness of 14 days, as we were required comes January of this year, we are doing all of the measures in the intermediate requirements and our long-term is Stein Hospital. So, in order to meet the timeliness, we are going to need that facility and those beds in the South.

**Governor:** And, assuming—or, hypothetically, if this were approved, when would Stein open, do you have any idea?

**Dr. Green:** For the record, Dr. Tracy Green. Currently we are anticipating actually receiving inmates November 15<sup>th</sup>.

**Governor:** Okay. I have no further questions. Board members?

**Secretary of State:** You asked them all.

**Governor:** Sorry. I think that's important.

**Secretary of State:** No, that's good. It was very good. I do want to thank the doctor. Thank you Governor. I do want to thank you Dr. Green, because you have kept us up-to-date on everything that has been going on. I'm really, really pleased with that and since this has always been in my Senate District, I really held it near and dear to the heart because of the things that have happened but how you've turned it around. I just want to thank you very much for all of the

work that you've done. This, I know, has been extremely well thought out, what we need to do the next step. So, thank you. And, Governor, I would like to move for approval.

**Governor:** I just want to ask one more question, if I may, Madam Secretary of State, but you know, I kind of walked you through all these legal requirements and such, but there's also an important question that needs to be answered, but in terms of the best interests and health and welfare of the patients or the inmates, will this improve that situation?

**Dr. Green:** Again, for the record, Dr. Tracy Green. That is the key opportunity that we have is to better serve those inmates that need to get evaluated. So, for the wellbeing of the inmates, as well as, for the wellbeing of other clients that are waiting, perhaps not receiving adequate treatment or receiving treatment at this point, this is critical to the health and wellbeing of the Nevadans that are in Clark County as well as other counties.

**Governor:** Thank you Dr. Green. Madam Secretary of State.

**Secretary of State:** I move for approval on Agenda Item No. 3.

**Attorney General:** I second.

**Governor:** Secretary of State has moved to approve the authorization to contract with a former employee as described in Agenda Item No. 3. The Attorney General has seconded the motion. Any questions or discussion? Hearing none, all in favor say aye. [Ayes around] Oppose, no. That motion passes 3-0. Thank you very much.

**\*4. FOR POSSIBLE ACTION – AUTHORIZATION TO APPROVE A PROVIDER AGREEMENT**

**A. Department of Health and Human Services – Child and Family Services**

The division is requesting Board of Examiners' approval of the following provider agreement forms to enable them to enter into an agreement with providers of:

- Observed Drug Testing Services
- CARES/SART Examination: Child and Adolescent Abuse Exam

**Clerk's Recommendation: I recommend approval.**

**Motion By: Attorney General                      Seconded By: Secretary of State                      Vote: 3-0**

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**Comments:**

**Governor:** Agenda Item No. 4, Authorization to Approve a Provider Agreement.

**Clerk:** Item No. 4 is a request from the Division of Child and Family Services to approve a blanket provider agreement under which the Division can contract for drug testing services to



provide these services in rural areas that are not serviced by State Purchasing Contracts or within 30 miles of the client's location. They're asking also for another blanket provider agreement to contract for child abuse response and evaluations, sexual assault response team examination services, to determine if sexual abuse has occurred to children and adolescents referred by the Division. Representatives from the Division are here if the Board has any questions.

**Governor:** I have no questions. This is pretty routine.

**Clerk:** Yes.

**Governor:** Questions from Board Members. If there are no questions, the Chair will accept a motion to approve the provider agreements included in Agenda Item No. 4.

**Attorney General:** Move to approve.

**Secretary of State:** Second.

**Governor:** The Attorney General has moved for approval. Secretary of State has seconded the motion. All in favor say aye. [Ayes around] That motion passes 3-0.

**\*5. FOR POSSIBLE ACTION – TRAVEL POLICY CHANGES**

**A. Office of the State Controller**

Pursuant to NRS 281.160, the State Controller's Office requests a change to their travel policy regarding reimbursement for meals and per diem.

**Clerk's Recommendation:** I recommend approval.

**Motion By:** Secretary of State                      **Seconded By:** Attorney General                      **Vote:** 3-0

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**Comments:**

**Governor:** We will move to Agenda Item No. 5, Travel Policy Changes.

**Clerk:** Thank you. Pursuant NRS 281.160, the State Controller's Office requests a change to their travel policy regarding the reimbursement of meals and per diem. Former Controller Wallin revised the State Controller's Office, Travel Policies to be more restrictive than the State's Travel Policies utilized by other agencies. The Board of Examiners approved those changes at their September 9, 2014 meeting. The Agency is requesting to remove these changes.

**Governor:** Is there somebody here from the Controller's Office? Morning.

**James Smack:** Good morning, Governor. Thank you. James Smack, Chief Deputy Controller for the record. Good morning Mr. Attorney General and Madam Secretary of State, as well. The Controller's Office under the direction of the previous Controller instituted a policy that was

approved by Board of Examiners last year, which made our travel policy more restrictive than the State policy. The idea behind this was to save money on in-state, out-state and training budget categories by changing the policy for reimbursement for meals as the lesser of the actual paid amount for the meal or the per diem allowed by federal standards.

We have had two specifics become apparent since the change in the policy. First of all, we have not been able to demonstrate a savings by changing the policy. In fiscal year '14, the last year the State Policy and the Controller's Office Policy were the same. There was a total of 92 trips between the three aforementioned budget accounts with a total per diem reimbursement of \$11,612. In fiscal year '15, there were 64 trips with a per diem reimbursement of \$8,699. That would make a per diem reimbursement of \$126 per trip in fiscal year '14 and before the change to the more restrictive policy. It was \$135 per trip in fiscal year '15, after the change was implemented. So, we haven't recognized the change or any real substantial savings from this.

The substantial savings we've been seeing as an office is basically looking at our travel as a whole and trying to limit the amount of travel, utilize the new video conference system within our office to be able to do meetings between our Las Vegas location and here in Carson City, utilizing the State plane to keep travel expenses down to a bare minimum and working that way, this is a good idea, but it just isn't demonstrating what it was intended to do.

The other thing is, it's also taking a lot of additional time of part of our operation staff in order to process the requests and make sure that they are being handled correctly and that all the receipts match up and everything like that. So, since we're not really demonstrating a savings, we're just requesting to change back to the original State policy.

**Governor:** Thank you, Mr. Smack, and that was my question is just to ensure that it was fiscally and net neutral. Because if it was going to cost more, I wasn't sure if that was included in your budget for this fiscal year, but you've answered that question. I have no further questions. Thank you very much.

**Secretary of State:** Move for approval.

**Governor:** Secretary of State has moved for approval of the travel policy changes for the Office of the State Controller.

**Attorney General:** I Second.

**Governor:** The Attorney General has seconded the motion. Any questions or discussion? All in favor say aye. [Ayes around] That motion passes 3-0.

**\*6. FOR POSSIBLE ACTION – STATE VEHICLE PURCHASE**

Pursuant to NRS 334.010, no automobile may be purchased by any department, office, bureau, officer or employee of the state without prior written consent of the state Board of Examiners.

AGENCY NAME	# OF VEHICLES	NOT TO EXCEED:
Department of Administration – Fleet Services	1	\$18,640
Department of Administration – Fleet Services	83	\$2,039,507
Department of Agriculture – Pest, Plant Disease, Noxious Weed	1	\$24,321
Department of Agriculture – Consumer Equitability	1	\$22,243
Department of Agriculture – Livestock Inspection	4	\$14,000
Department of Agriculture – Registration/Enforcement	1	\$24,572
Department of Veterans Services	3	\$134,882
Department of Corrections	16	\$576,149
<b>Total</b>	<b>110</b>	<b>\$2,854,314</b>

**Clerk's Recommendation: I recommend approval.**

**Motion By: Secretary of State**

**Seconded By: Attorney General**

**Vote: 3-0**

**Comments:**

**Governor:** We'll move to Agenda Item No. 6, State Vehicle Purchase.

**Clerk:** Thank you Governor. Item No. 6, requests 110 vehicles that are included in the agencies budgets for 2016. The first item is for Fleet Services to purchase one vehicle, to replace a vehicle due to an accident resulting in total loss of that vehicle. The second item is for Fleet Services to purchase 83 vehicles to replace existing Fleet Service vehicles which have met the requirement for replacement. The third item is for the Department of Agriculture to purchase a new vehicle for their Pest, Plant, Disease and Noxious Weed Division. The fourth item is for the Department of Agriculture to purchase a replacement vehicle for their Consumer Equitability Division. The fifth item is also for the Department of Agriculture to purchase four used Nevada Highway Patrol trucks to be used for their Brand Inspectors. The sixth item is for the Department of Agriculture to purchase a replacement vehicle for Registration Enforcement Division. The seventh item is for the Department of Veterans Services to purchase three replacement vehicles. This also includes a 14-passenger wheelchair accessible bus. The eighth item is for Department of Corrections to purchase 16 replacement vehicles for their fleet.

**Governor:** Thank you. Keith, do you mind coming up, just for a moment. Maybe you do mind. I guess, will you come up for a moment? Will you make a little bit more of a record with regard to the vehicle purchase.

**Keith Wells:** Good morning Governor, Members of the Board. For the record, Keith Wells, Fleet Services Administrator. Governor, I can only speak about the vehicles for the Fleet Services Division. The first that was mentioned was totaled in an accident. Built within our budget we have a strategic plan to replace vehicles. We have a planned obsolescent lifecycle strategy, everything. Those 83 are routine request to ensure that the State's fleet is healthy, maintained, customer satisfaction is high, maintenance costs are low. So, this is just a routine

request that we would do every year to ensure that we're cost effectively and strategically managing that fleet.

**Governor:** Do you get rid of cars that may have high mileage that are running well though?

**Keith Wells:** Well, I have maintained cars in the fleet longer, the last two years then we ever have in the past and we're documenting that just to see how the operating costs are. In the fleet setting, you have to have a strategy when to replace it for budgetary purposes and it's also for customer satisfaction. The vehicles are used every day in a fleet setting, so they literally just get worn out. So, when they reach about 100,000 miles to 125,000, with eight years, approximately, on the average vehicle, they're wearing out. There's many vehicles on this current request I have that haven't even reached 100,000 miles but they're 10-12 years old. They're just—they're wore out. But, we do try and run them as—we keep our vehicles in our fleet as long as we can keep the customer satisfaction high, operating costs low, resell value high and we're pushing that out further every year because they are better than they used to be.

**Governor:** And, speaking of resale, what happens to them?

**Keith Wells:** The vehicles go to public auction and the return on investment is good. We get mid-book value. So, there's an industry gauge that tells how much a car is worth. We get mid-book value, which is very good. And, it's a public auction. It's a contracted vendor. There's three auctions in the south and two in the north each year and it works well.

**Governor:** Who typically buys those vehicles?

**Keith Wells:** The typical consumer is auto dealers. Those vehicles are sold—dealers show up and they put them back on their used car lots and they sell them. And the private sector shows up too, the public, excuse me, but the majority of them go to dealers.

**Governor:** And then, do you get more miles out of the natural gas and the electric vehicles, like those Prius?

**Keith Wells:** No. No, we don't. We have a love/hate relationship—

**Governor:** That's not what you told me when we were buying them.

**Keith Wells:** That's not what the manufacturer told me. Ah, yeah. We are very proactive in the alternative fuel world. Actually, our biggest challenge is just trying to buy something that customer enjoys. And alternative fuel vehicles, the hybrids, some people like them and some people don't. So, it's a—

**Governor:** These—everybody here, right?

**Keith Wells:** Yeah.

**Governor:** It's not Avis. I mean, you get your car and it works well, right? It has air conditioning and—

**Keith Wells:** Yeah, that—yeah, we try and give them the best car we can. I want to make sure everybody's happy.

**Governor:** So, there aren't any BMWs and Cadillacs in there right?

**Keith Wells:** No, I would probably be at a different hearing if we had those.

**Governor:** Well, you're talking about customer satisfaction, that's one way to get it. In all seriousness, these are standard vehicles, they're not real fancy. They've got, you know, the necessary elements included with them, correct?

**Keith Wells:** Yeah, Governor, all the vehicles we purchase are already placed on a State contract, so it's limited what you can get. The manufacturers nowadays, they build a base vehicle. Everything comes as a package now. Everything has power windows, power door locks. You know, we have a complicated methodology that we look at when we buy vehicles. We look at everything from our relationship with the manufacturer, the vendor, customer service, the warranty, it's lifecycle costs, how well it's resale value has held up. We have a whole list. So, we try and find the best possible vehicle that will provide the longest lifecycle for the State, the highest customer satisfaction and the highest resale value at the end of its life. And, we don't buy anything that we don't need and we push those vehicles as far as we can in their life as possible.

**Governor:** My last question and then the Secretary of State has a question, where does the balance come because weren't you also doing a leasing program as well?

**Keith Wells:** Yes, I just started that leasing program. There's only eight vehicles currently on the ground. We're moving really slow. I mean, so far to date, the lease is more expensive than a traditional outright purchase, but the vehicles that have been targeted to be put on that lease so far are vehicles that are going to be placed in service for a predetermined amount of time, meaning there was a grant or something that says the vehicle will leave State service at a predetermined time. So, in my opinion, those are great targets for a pilot program because we don't want to let that vehicle stay in the fleet once that program is gone. That's how the State's fleet creeps and gets bigger and bigger unnecessarily.

But, I will be looking at all these replacement vehicles for candidates for that lease program as well. I'm just slowly working with the vendor putting vehicles in service. Because one of the problems is trying to get the vendor on board with how the program—how the State operates. I want to make sure the leasing program is successful. I don't want to just push it out.

**Governor:** Thank you, Keith. Madam Secretary of State.

**Secretary of State:** Thank you, Governor and thank you, Keith. Just a couple of questions for you based on the few cars that I have in the Secretary of State's Office. The vehicles don't get as much mileage as some of the others, but when they're old and when they should be replaced, what we keep getting is, it has to have the mileage. I think we just had, so that the window would stay up, they just fixed that and so that the doors don't automatically lock as you had talked about. So, I'm just wondering, when does a car really retire, even if the mileage isn't there? Is it only mileage that you're going on?

**Keith Wells:** No. When we look at replacing the vehicles, we have almost 1,000 vehicles in our fleet. I replace approximately 10% of those every year. We look at mileage and we look at condition and we look at operating cost. Then we look at our budget. So, you know, I know exactly which vehicles you're talking about. Your Agency has had your vehicles for a long time and the challenge for us, honestly was, the utilization was low. And when the utilization is low, what happens is those vehicles is age will catch up on them faster than miles. However, your vehicles have—I believe some of them even radios maybe. If a vehicle has anything—not police radios, not--

**Governor:** A radio, really?

**Secretary of State:** Maybe, maybe. If it works. If it works. And, when it works. You can go over a bump and it doesn't work.

**Keith Wells:** No, they have—no, but if a vehicle has any specialized equipment like a police radio or something, I can't just move it from your location to another location.

**Secretary of State:** Well, we only have two that have—have the—

**Keith Wells:** Right.

**Secretary of State:** --hardware.

**Keith Wells:** But, I have worked with your staff for many years trying to move those. They are on our radar screen. What happens is, I—I try not to let a vehicle exceed approximately 10 years in our fleet. So, regardless of the mileage—

**Secretary of State:** We're way over that.

**Keith Wells:** Yeah, well, your vehicles are around a 2006 model. 2004-2006, if I remember correctly. We will get them replaced. But, nothing in the fleet, in my fleet, stays in any longer than approximately 10 years, unless it's a special application vehicle.

**Secretary of State:** Okay.

**Keith Wells:** You know, and not to defend what we've done but if we wouldn't have had a fiscal crisis from 2008 until now, your vehicles would've been gone a long time ago. But we did, at the direction of the Budget Office, start reducing the number of replacement vehicles.

**Secretary of State:** And, I understand that.

**Keith Wells:** So, we're playing catch up. And a lot of the vehicles that are in this request are specifically vehicles that we have had on our list for a long time to catch up.

**Secretary of State:** Okay.

**Keith Wells:** From this moment forward, we should start getting our fleet back to a healthier—

**Secretary of State:** We just thought even some of those vehicles that you had with 100,000 miles might have been better than what we currently have. So, we're willing to look, before you trade them in. But, I was just curious if mileage is the only—because that's that what seems to stick with it is the miles instead of the condition of the car, so I didn't know how you weighed--

**Keith Wells:** No, the condition is important. I mean, our policy internally is, absolutely nothing is deferred on our vehicles. There is not—maintenance items are not allowed to be deferred, everything is fixed regardless of the age. It has to be safe and it has to be functional. So, if something is wrong, there has been a breakdown in our operation.

**Secretary of State:** Okay. I really appreciate it. Thank you Governor.

**Governor:** Any other questions with regard to Agenda Item No. 6? Oh, Greg?

**Greg Smith:** Governor. Two quick tidbits of information that I think you folks would find of interest on this subject. Number one, we have a pretty productive, though probably not very sophisticated hand-me-down program, I guess I would say at the State with vehicles. Agencies are well educated in contacting our office so that we are kind of able to shift one vehicle with relatively high mileage to another agency who is not going to drive it all that much. And, we're able to set the prices because there's a reimbursement factor, particularly to the Highway Fund, that has to be paid but we're able to go with a relatively low Blue Book transfer type of a fee to get an agency who is now only going to use a vehicle maybe once a week, every other week, a little bit of a high mileage vehicle but still a late model vehicle to be able to use much cheaper than they could go out and get a new one.

The second thing I wanted to let you know when you were asking about the cars. In addition to the dealerships, the buyers that come out to the auction, you'd be amazed at how many of our Highway Patrol vehicles end up in Central America as a taxi cab. They come up and buy them anywhere from \$4500-5500 is the traditional price and they take them down there and paint them yellow and turn them into taxi cabs and drive them until the wheels fall off, so I just thought you'd like to know that.

**Governor:** Probably make Twitter I bet. That little comment there. All right, thank you. Any other questions or comments with regards to Agenda Item No. 6?

**Secretary of State:** Can I ask one more?

**Governor:** Yeah, Madam Secretary of State.

**Secretary of State:** Thank you Governor. The vehicle that was totaled, was that something that wasn't the driver's at-fault and did our insurance cover that?

**Keith Wells:** For the record, Keith Wells. In this case, the Agency was at fault.

**Secretary of State:** Okay.

**Keith Wells:** The vehicle was totaled and Risk Management reimbursed us for the vehicle, plus we sold it to a salvage company for—we recovered approximately \$8,500. And the initial purchase price of that vehicle was about \$17,000. So, we did pretty well.

**Secretary of State:** Okay, thank you. Thank you Governor.

**Governor:** If there are no further questions, the Chair will accept a motion to approve the State vehicle purchase as described in Agenda Item No. 6.

**Secretary of State:** So moved.

**Governor:** The Secretary of State has moved, is there a second?

**Attorney General:** Second.

**Governor:** Second by the Attorney General. All in favor say aye. [Ayes around] That motion passes 3-0. Thank you Mr. Wells.

**\*7. FOR POSSIBLE ACTION – REQUEST FOR ALLOCATION FROM THE INTERIM FINANCE COMMITTEE CONTINGENCY ACCOUNT**

**A. Office of the Treasurer - \$247,500**

Pursuant to NRS 353.268, the Treasurer's Office requests an allocation of \$247,500 from the Interim Finance Committee Contingency Account to fund Phase 1 of the startup costs for the Education Savings Account Program created in SB302 during the 2015 Legislative Session.

**Clerk's Recommendation: I recommend approval.**

**Motion By: Attorney General                      Seconded By: Secretary of State                      Vote: 3-0**

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**Comments:**



**Governor:** We'll move to Agenda Item No. 7, which is a request for allocation from the IFC Contingency Account, from the Office of Treasurer in the sum of \$247,500.

**Clerk:** Thank you Governor. Pursuant to NRS 353.268, the Treasurer's Office requests an allocation of \$247,500 from the Interim Finance Committee Contingency Account to fund Phase 1 of the startup costs for the Education Savings Account created under SB302 during the 2015 Legislative Session. Phase 1 is a technology request to build and maintain a new enrollment program, as well as, manage the accounting of all students, participating entities and funds. This request is a loan from the IFC Contingency Account and the Treasurer's Office intends to pay it back from the 3% Administration Fees once the accounts are established. We have representatives here.

**Governor:** Good morning.

**Grant Hewitt:** Good morning Governor.

**Governor:** So, what I'd ask you to do is kind of take us through what's included for those costs or what we're getting for those costs and then just a little bit, a narrative on how it's going.

**Grant Hewitt:** Sure. Grant Hewitt, for the record, Chief of Staff in the Treasurer's Office. A little bit of background is where I'll start. SB302 created the most expansive school choice, Education Savings Account Program in the nation. We were amended into the program late in the process and have been working to get up to speed to be ready to launch come January.

Just last week, we were able to—or maybe it's a week and a half. A week and a half ago, we were able to launch our early enrollment form, which is a paper form. We are excited to announce today that we've had over 1,000 applications received into our office, just in the first week and a half.

To put this into perspective, the longest ESA Program in history is in Arizona. In their first year, they had about 113 accounts. In their second year, they had about 300 accounts. In their—today, in their fifth year, they have 1,300 accounts. I should be past 1,300 accounts by the end of next week, easily, making us one of the largest ESA Programs in the country.

What we're here today is seeking our, kind of, first phase of startup funding for the program. We are interested in receiving funds to be able to create and develop a proprietary enrollment process and user interface for parents and participating entities, schools to prevent fraud and to help move through the enrollment process in an easy to understand manner. We are moving away from the Arizona model where they use a debit card and we are trying to go with an entirely digital payment process; this way to prevent fraud of the system and to limit the ability of participating entities to misuse funds. So, it will require a double check from the participating entities side, to the parent side, to request funds and then authorize the transfer of those funds, but this is all brand new. Every other state that has an ESA Program is doing everything

completely manually. They have four full time staff in Arizona to manage their 1,300 accounts. They are dealing with paper receipts. They are adjudicating every expense.

So, our hope is, our plan is to take this enrollment software that we create and then match it up with a company called Benefit Wallet, which currently provides HSA/FSA type services. They have already been in the ESA space, exploring getting into the space. They would join us in creating a seamless process. So, from our user interface to their payment platform, the user would never know that they're leaving the State of Nevada. They would not know that Benefit Wallet is on the backend making those payments, doing that process. So, we feel that by doing this we are going to reduce our staff costs long term. So, maybe we can keep our staffing for 5,000 accounts to four people rather than 1,300 for four people like is being done in Arizona.

So, that's the high level of where we are today, Governor. We're excited about where we are. With over 1,000 applications, we feel very confident that we'll be able to make the payments back to the State. We intend to pay the State back using the 3% fee. We looked at the Department of Education's initial fiscal note on it, on the Program and they estimated that they would be getting about \$900,000 in revenue from the 3% fee, based upon approximately 5,800 accounts that they would be servicing. I believe their estimate was low on the number of accounts. We've already had 1,000 in a week.

Our research shows that there's about 6,000 open private school seats in Nevada today that could utilize an ESA Account. Moving past that, that doesn't take into account any students who want to become opt-in students or you know, home educated students through the program, having their parent be the participating entity. There are approximately 8,000 home school families in Nevada today. We believe about 60% of those, in talking with the Home School Association of Nevada, that about 60% of those would be interested in utilizing an ESA Account. 40% just want to stay out of the State's system completely. So, we feel very confident that we can make these payments back. As it was mentioned, this is Phase 1 of our ask and I know the next question is probably going to be, what's Phase 2 and we are working through developing those costs. Our entire budget kind of revolves around how much automation of the process that we can do. The more automation, the less staff cost. So, as we move down this next phase to get our IT up and running, then we can come back and ask for staff, hopefully around October for our first staff request. So, that's our plan today and we're excited to be here.

**Governor:** Thank you, Mr. Hewitt. That was a very thorough answer. Are you able to sort by region and age who these applicants are?

**Grant Hewitt:** Grant Hewitt, for the record. If you give me a couple of days I can. I can sort by region today. In our initial data points that we're sending over to DOE for these early enrollments, in our spreadsheet, we don't have age but I can have a staffer get it for us.

**Governor:** And then, I get asked quite often by individuals who have children that are currently—or who are enrolled in private school—and what their options are.

**Grant Hewitt:** Governor, that's a loaded question and I appreciate it. So, for private school parents who are currently enrolled in a private school, the Legislature set a time limit. It's the

only restriction to our program. It's 100 consecutive school days, immediately preceding our date of application that we receive it.

So, a parent who was in a private school last year, obviously doesn't meet that requirement. However, the bill also allows for a pro-rated system. So, what we have done is, using current education statutes and laws, there is a process by which if a class is not offered at your private school, you can ask your school district if you can participate in that class. We will accept that as the 100 days, but you're going to get a pro-rated payment. So, you're not going to receive the full amount of the ESA, you would receive whatever that pro-rated amount is.

We're currently working with our partners at the Department of Education, and let me say, they have been great to work with. We're working with them to determine the process by which someone who enters the program as a pro-rated student, how do they get a full ESA down the line? It's probably going to be a time waiting period, but we haven't been able to sort that out yet. So, there is a path for folks who are sitting in private schools today, but they're going to have to go through some steps to do it and they're going to have to want to do it.

The other option they have is to dis-enroll their children from their private school, enroll in a virtual academy or attend a public school for 100 days and then go back. That's obviously the cleanest path to do it. And, I know a lot of private schools—I had a meeting yesterday with 30 private schools in Las Vegas who are dealing with this situation. They have parents who are leaving and they have parents who are wanting to hold their seats. That's the private sector going to make that decision on how that works and some are offering a holding fee, others are saying pay your full tuition but don't come and get the 100 days, but that's the private marketplace that's going to determine that.

**Governor:** And, I wasn't trying to put you in an awkward position, Mr. Hewitt. I just think it's important because that question gets asked quite often. In fact, is there a site where people can look at FAQ and get answers?

**Grant Hewitt:** Grant Hewitt, again, for the record. At the NevadaTreasurer.gov site, there's a big blue banner that says ESAs and folks can click on that and that's how they can fill out an early application. That's where they can get FAQs. It also has an email address, NevadaSchoolChoice@NevadaTreasurer.gov. That email comes directly to my desk and I answer every single email that we get. We have a database of 1,700 families who have expressed interest in the program already and we provide updates to those families frequently based upon new information on the program.

**Governor:** I guess there's no way to estimate how many applications you're going to get between now and the end of the year, but if it's consistent with what you've gotten in the first week and a half, it could be a large number.

**Grant Hewitt:** Absolutely. We average anywhere from 50-60 a day at the moment.

**Governor:** I have no further questions. Madam Secretary of State.

**Secretary of State:** Thank you Governor. And, thank you, Mr. Hewitt, for being here. I have to ask the question, why the 100 days? What was that—I wasn't in the hearing, so I don't know but that's my first question. The second question is, what about students that have never been in school at all. I mean, they're going to come—there's preschool, there's kindergarten. Do they actually have to go to a public school for 100 days before they transfer over, if they've never been in a public school at all, any school?

**Grant Hewitt:** Again, Grant Hewitt for the record. Thank you for the question. Probably one of our most common questions. As I mentioned, we were amended into the bill late, however, talking with the sponsor of the bill, Senator Hammond, it became clear that this was a budgetary discussion about the 100 days. It's how, today, if you are not sitting in a public school, there is not a DSA allotment for you out of the Distributive School Account. What funds ESAs are the DSA side of the school funding formula. So, to get that trigger, of having an allotment for you, you need to be in for a count day or for the average quarterly counts. And so, 100 days was kind of decided as, you know, if they went with a traditional count day, you'd hit that because a semester is only 84 days, so you'd end up finding two semesters to do it. They'd hit that date to count the student. So, that was the first thing.

It's about a \$200M hole in the budget if we go and allow every private school student, all 20-some-thousand of them into the program on day one and I don't think the legislature was prepared to deal with that reality. There is a large discontent with private school parents about the 100 days.

**Secretary of State:** Can I just stop you for a second?

**Grant Hewitt:** Yeah.

**Secretary of State:** So, is it a one time—so, one time you have to have 100 days and then you don't ever have to do that again? So, it's a one-time?

**Grant Hewitt:** Grant Hewitt, for the record. That's absolutely correct. It's a one-time 100. And then you renew every year by a simple—hopefully for us it's a button on the user interface with our new software, that you'd renew your contracts every year going forward. Money rolls over every year if you don't spend it all.

For preschools, kindergarteners, children—I'm going to put this into a larger bracket, children under the age of 7, the law is a little bit ambiguous about how do you deal with children under the age of 7. So, as we go through the regulatory process, we will ask the Legislative Commission to weigh in and give their legislative intent and advice, but ultimately there are two options here. One, you won't be able to apply for an ESA until you are age 7, and so you are required to have the 100 days, but only 7-18 are allowed to have an ESA. Or, that students under the age of 7, or 6 and under, aren't required to have the 100 days but are allowed to enroll in the program. So, it's going to be either, they can have it without the 100 days, or we don't accept applications for students for students under the age of 7. Our office, to deal with this, are accepting applications today for children who are in this 6 and under category. We're putting

them in a pending status until the legislature gives us final determination through the Legislative Commission and the regulatory process.

**Secretary of State:** Thank you. I happen to have five grandchildren are all under the age of 7, so I was curious as to how that was going to play out and—

**Grant Hewitt:** We will accept their applications.

**Secretary of State:** --and the Attorney General has a daughter as well, under that age, so thank you for clarifying that. Thank you Governor.

**Grant Hewitt:** They can apply today, so send in an app.

**Governor:** Any other questions. Thank you Mr. Hewitt, that was very thorough. If there are no further questions, the Chair will accept a motion to approve the request for allocation from the IFC Contingency Account from the Office of the Treasurer in the sum of \$247,500.

**Attorney General:** So moved.

**Secretary of State:** Second.

**Governor:** The Attorney General has moved. The Secretary of State has seconded the motion. All in favor say aye. [Ayes around] That motion passes 3-0, thank you.

**\*8. FOR POSSIBLE ACTION – APPROVAL OF AN AMENDMENT TO A DEVELOPMENT AND FINANCING AGREEMENT**

**A. Department of Administration – Public Works Division**

Pursuant to Assembly Bill 299, of the 2005 legislative session, the State Public Work Division, on behalf of the Department of Conservation and Natural Resources Division of State Lands; the Department of Corrections; and the Reno Sparks Indian Colony (RSIC), is requesting approval of an amendment to the original Development and Financing Agreement (approved at the December 2012 BOE meeting), between the RSIC and the State of Nevada, through the above referenced state agencies. The agreement will result in the design and construction of a Department of Corrections Restitution Center. The amendment adds 11.02 acre feet of water rights to the agreement, for a total of 15.33 acre feet of water, to ensure sufficient water is available to support the Restitution Center once it is complete and operational.

**Clerk's Recommendation: I recommend approval.**

**Motion By: Attorney General                      Seconded By: Secretary of State                      Vote: 3-0**

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**Comments:**

**Governor:** Agenda Item No. 8, approval of an amendment to a Development and Financing Agreement.

**Clerk:** Thank you Governor. Pursuant to Assembly Bill 299 of the 2005 Legislative Session, the State Public Works Division, on behalf of the Division of State Lands, Department of Corrections and Reno-Sparks Indian Colony is requesting approval of an amendment to the original Development and Financing Agreement, approved by the Board of Examiners at their December 2012 meeting. The amendment adds 11.02 acre feet of water rights to the agreement for a total of 15.33 acre feet of water. This will ensure sufficient water is available to support the Restitution Center once it's completed. And, we have representatives from the State Public Works Division available to answer questions.

**Governor:** I have no questions. Board Members? The Chair will accept a motion to approve the amendment to a Development and Financing Agreement as described in Agenda Item No. 8.

**Attorney General:** So moved.

**Secretary of State:** Second.

**Governor:** The Attorney General has moved for approval. The Secretary of State has seconded the motion. All in favor say aye. [Ayes around] That motion passes 3-0.

## **\*9. FOR POSSIBLE ACTION – LEASES**

Fifteen statewide leases were submitted to the Board for review and approval.

**Clerk's Recommendation:** I recommend approval.

**Motion By:** Attorney General                      **Seconded By:** Secretary of State                      **Vote:** 3-0

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### **Comments:**

**Governor:** We'll move to Agenda Item No. 9, Leases.

**Clerk:** Thank you Governor. There are 15 leases in Exhibit 1 for approval by the Board. No additional information has been requested by any of the members.

**Governor:** No, and I had had a question on Lease 12, but I had that question answered, so I have no questions. Board Members?

**Secretary of State:** No.

**Governor:** If there are no questions, the Chair will accept a motion to approve Leases 1-15 as described in Agenda Item No. 9.

**Attorney General:** So moved.

**Secretary of State:** Second.

**Governor:** The Attorney General has moved for approval. The Secretary of State has seconded the motion. All in favor say aye. [Ayes around] That motion passes 3-0.

**\*10. FOR POSSIBLE ACTION – CONTRACTS**

Thirty-two independent contracts were submitted to the Board for review and approval.

**Clerk's Recommendation:** I recommend approval.

**Motion By:** Attorney General                      **Seconded By:** Secretary of State                      **Vote:** 3-0

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**Comments:**

**Governor:** We'll move to Agenda Item No. 10, Contracts.

**Clerk:** Thank you, Governor. There are 32 contracts listed in Exhibit 2 for approval by the Board today. Members have requested additional information on the following: Contract No. 8, between the Department of Education and CTB/McGraw-Hill. Contract 9 between the Department of Education and Jobs for Nevada graduates. Contract 11 between Department of Education and Infinite Campus. Contact 19 between the Department of Wildlife and Morris Ag Air. Contract 22 between the Department of Wildlife and Owyhee Air.

**Governor:** Owyhee.

**Clerk:** Thank you. I knew I'd get it wrong. Contract 31 between DETR and the Center of Innovation. Agency personnel are available to answer any questions relating to these contracts. And then I also forgot to mention Items 20 and 21, we have a technical change that I can review with the Board if you'd like.

**Governor:** Why don't you go ahead and do that now.

**Clerk:** So in Exhibit 2, Page 5, for Item No. 20 in the middle of the paragraph it states, "This amendment increases the maximum amount from \$1,115,087." That should be from \$1,104,607 to a total of \$2,219,694. The amount of the amendment on the Agenda is correct. Okay. And Item No. 21, again, in the middle of the paragraph it states, "This amendment increases the maximum amount from \$2,714,030." That amount should be from \$2,743,892 to \$5,557,921. And again the amount of the amendment on the agenda is correct.

**Governor:** So we can still consider those two as part of our motion?

**Clerk:** Yes.

**Governor:** Okay. All right then. If I could ask the Department of Education representatives to come forward, please. Good morning.

**Mindy Martini:** Good morning, Governor. I'm Mindy Martini, the Deputy Superintendent for Business and Support Services with the Department of Education. This first item, Item No. 8, provides for a new contract with CTB/McGraw Hill. This group would develop, administer, report, score, everything to do with our assessments for K-12 education. As you'll recall, these services were previously provided by Measured Progress. With me today is Dr. Steve Canavero, who is the Deputy for Student Achievement, who can answer any questions that you may have specifically about the contract.

**Governor:** Morning Dr. Canavero. Do you have any—I guess it's the first time shame on them, second time, shame on us. So, I kind of want to hear from you how we know—we have the assurances that this time, it's going to work well.

**Steve Canavero:** Steve Canavero. Governor, Madam Secretary of State and General Laxalt, appreciate the opportunity to speak about this contract. You know, maybe just a little bit more detail and some back story, just to kind of layout the, sort of, context into why we're here. I'll start with just statutes. So, the 389.550 requires the State to administer assessments annually in specific grades and specific subjects. And, that's been amended through time, but it requires us to assess our students across the State and it also requires that we utilize the services of an external vendor for the scoring/reporting of this service. I think when it was installed, I think wisely, the Legislature recognized the limitation of a state agency to do this type of work and then requires us to utilize a vendor.

I would say it started in the late 90s with NERA, but then really formally in the early 2000s with No Child Left Behind. We started to contract with external vendors. Our first two experiences did not go well and then in 2005, I believe after we fired our second assessment contractor, we went with Measured Progress, which has served the State for two five-year cycles and my understanding of the State Purchasing and Contract Requirements allow us to extend a contract up to but not beyond five years and we've taken that opportunity in the last two cycles. That put us into a sort of traditional and normal pattern to develop a new scope of work, late calendar year of '14. Then we issued that scope of work through purchasing in the form of a Request for Proposal from the vending community to do this next cycle of work.

The big difference, I would say this time, that we knew in the winter of '14 and then early 2015, we knew that we had a number of different assessments that were prescribed by the Legislature that we needed to administer in the year, one of those being the Smarter Balanced Assessment System, another being the End of Course Assessment System, the sun-setting of the High School Proficiency Exam, all those changes the Legislature put in place in 2013.

We didn't know at the time of some of the challenges that we would have with the delivery of the Smarter Balanced Assessment System that we experienced in April of this year. So, this process went forward, in advance of all of that and we had 11 vendors bid on this proposal and the proposal as Deputy Superintendent Martini implied contains a number of provisions, one of which is the delivery of the Smarter Balanced Assessment System. Another is the Science in 5, 8



and 10. The development and really the completion of our End of Coursework, end of middle school and high school, that new graduation requirement, the sun-setting of the HSPE, as well as, the Nevada Alternative Assessment, which we provide to our eligible students with specific disabilities from 3 through high school. So, a significant amount of work and a fairly large contract.

So, the 11 proposals were reviewed by a seven member review team, really facilitated by our partners in State Purchasing. Facilitated by that group. We had representatives from the school districts, representatives from the Department of Education and representatives from the State Board of Education on that panel to review those. There's a number of criteria that are explicated within the RFP that that group of individuals' reviews based on those criteria range from sort of, capacity to do this work, which gets to your question. Similarly situated, where were they successful in other environments, delivering a similar product that we're asking for. Personnel, capacity of the organization to do the work. So, a number of criteria were laid out. That process resulted in CTB/McGraw Hill being the highest scoring vendor. Then that is referenced back to the State Superintendent and we work—and then we engage in negotiation [tape cut] –costs and services. Part of those negotiations get to your question, sir, which is, how do we know that this will be different than the experience we had before.

We do have representatives here, at team here from CTB/McGraw Hill and DRC, Data Recognition Corporation. This is a contract that, like many, that have a prime and a number of subcontractors. One of the principal subcontractors on this particular proposal is the Data Recognition Corporation, DRC. I'll mention a little bit about that a little later. There's a corporate transaction that went back before you to assign this to DRC. DRC purchased CTB/McGraw Hill early in this process. We were well informed, of course, throughout the whole.

So, just a couple of, I think, points of interest in relation to how is this perhaps different. One of the areas that we recognize is that DRC and CTB have delivered the Smarter Balanced Assessment System in fixed form. So, what you would see on a computer screen, you select your answers, but it doesn't do the computer adaptive, meaning, as you answer questions correctly or incorrectly the assessment changes the questions it gives to you. So, that's the really intellectually honest, sort of powerful notion of the Smarter Balanced Assessment System is in its computer adaptive form. As students interact with it and answer questions correctly, it gets more rigorous and if they answer questions incorrectly, it gets less rigorous to really understand where a child performs on a continuum rather than just very specific grade level standards.

They have provided this in Missouri and Michigan, fixed form, meaning it's not computer adaptive, but they have a relationship with Smarter Balanced, so that was a positive on our side. They have delivered a computer adaptive assessment and primarily in Pennsylvania, in Philadelphia, a large school district in Pennsylvania and they had demonstrated the capacity to serve the number of concurrent users that we require in our State to meet the demands that we were unable to meet or the vendors were unable to scale the existing system to meet.

The technical piece, I'll do my best to—I'm not a technical person, but sometimes I may be confused as one by the—I've just picked up on their jargon. I think one of the key differences

that the Smarter Balanced System that Measured Progress, open source code, their platform if you will—we're utilizing DRC's platform that they have successfully launched computer adaptive assessment system. We're not going to rely—DRC will not rely upon Smarter Balanced's Open Source Code System in order to deliver the Smarter Balanced Computer Adaptive System for Grades 3-8. So, that was—you know, and it's tested, and that was I think one of the reasons why the group of seven individuals who scored this application scored them highly.

I could go on for a long time on this, but I imagine that you all have specific questions that we can address.

**Governor:** Just a few and I would like the vendors to come forward in a minute.

**Steve Canavero:** Okay.

**Governor:** Is there any issue associated with the school district's infrastructure? Is that all adequate?

**Steve Canavero:** Steve Canavero. That's a really good question. You know, early on, in March and April when we began to experience the difficulty in administering the Smarter Balanced Assessment, we quickly realized that it was not Nevada's problem. That our districts were ready, the technology, the infrastructure, our school superintendents, their staff did an admirable job testing their systems. We conducted, I think, two statewide tests to ensure that they had the appropriate speed, that they were connected and that they had the right computers to deliver the assessment. My understanding is that it's a fairly—it's not robust, it doesn't require the most modern computer. You can actually run this on a computer that we would call 'old', let's say, or the technology people would call old but that we all probably use every day.

So, it wasn't in the infrastructure problem. And, in those cases where we did have infrastructure challenges, superintendents worked with their staff and their boards to find alternatives and mitigate those solutions. Some of that, in some very remote rural situations, they would transport the students to a testing center for a day. So, they were able to meet the need. And we were ready, we will be ready. I think technology and the infrastructure for our State, we have some areas to improve upon of course, but it was not the challenges that we had, we tried to, and Superintendent Erquiaga tried to be very clear that it was not an issue related to the school districts and school staff personnel readiness.

**Governor:** So, before we get to the vendors, I was going to ask if any of the other Board Members had questions for Dr. Canavero.

**Secretary of State:** Anxious to hear from the vendors.

**Governor:** And they can answer this question as well, but track record. McGraw Hill and the others have a solid track record?

**Steve Canavero:** Steve Canavero. Based upon the criteria and when I reviewed the RFP, yes, I think they have a track record. In my personal opinion and granted, it's really up to the seven reviewers and through the State Purchasing process that goes through this, I think we've got the right vendor. Only one other vendor delivered the computer adaptive, Smarter Balanced Assessment System at scale. That's American Institutes for Research, AIR and they did not bid on this particular contract. So, I'm not suggesting that they would be the right vendor if they did, but just to give you—this is fairly new work and we have to accept past performance in similar context and similar situated conditions as evidence of future performance. So, I think that this team of DRC and CTB represent that.

**Governor:** And, you touched on my next question, which is similar but not the same. So, there hasn't been an identical testing scenario in another jurisdiction as to what is going to happen here in Nevada?

**Steve Canavero:** Steve Canavero. Governor, you're correct. And so, you're right, similar but not the same. Fixed form in some case with the questions that we're going to have students interact with, and then computer adaptive without those questions. So now the question is, can we take the two and marry them? Within the scope of work, we have some very critical dates, one of those is in January. In our meetings with the vendor and Superintendent Erquiaga and myself, meeting with their executive staff, they have provided to us sort of how they have worked with states approaching the Smarter Balanced—Missouri and Michigan for example, and they can speak to that. But, they've also represented to me that, even though in January is sort of this critical date where we sort of test the whole system to ensure that we could do it, they represented to me and obviously it's our desire to have that much earlier in the year so that we know, you know, if we need to exercise Plan B or Plan C, we're able to do that much earlier in the year, rather than in the midst of a testing environment.

**Governor:** So, there is going to be a run through in January, kind of a test and then April is when the big one comes?

**Steve Canavero:** Steve Canavero. If we are able to have the contract approved today, we will begin work, literally today and tomorrow. It's laid out in the Scope of Work, but there are key milestones and benchmarks to be met along the way, should any of those, let's say fail to be delivered upon, then it would be a discussion around Plan B, or what are the conditions that need to be true in order to get this right. I just used January as sort of this—it's kind of like this drop dead, in the contract proposal, but just want to represent that we will have critical checkpoints along the way to test the vendor's readiness to deliver the assessment in March.

**Governor:** Last question that I have because I've been through this with Xerox and I've been through this with Measured Progress, and I don't want to jinx anything, but do we have adequate protection in the contract should the vendor in this case, not perform to expectations?

**Steve Canavero:** Steve Canavero. So, we utilize the Model State Contract. There's minor modifications and I've been—I've never done this specific contract with this assessment, but we've been doing many contracts, negotiating with different vendors in order to—using the State

Contract. And, we have a close relationship with our Deputy Attorney General and obviously with General Laxalt's Office to ensure, and Purchasing, to ensure that we're getting it right in terms of, you know, both on the liability side, but also on what provisions are in the contract.

So, I can tell you that the provisions exist, the same provisions that we exercised to hold—in partnership with General Laxalt's Office, to hold MP in breach of contract. Those provisions all exist in this contract as well. As well as the holding Smarter Balanced in breach of their Interlocal Agreement. So, we have termination for cause, termination without cause, termination for breach. We have liability provisions, 100% of the contract value for a breach of contract. I think on the tort claims, I don't really know what that means, but it's in the contract, unlimited liability. But then, there's also elements in the contract as well for liability and this is really specific to Superintendent Erquiaga's very clear directive that we need to ensure that student data privacy and we're appropriate stewards of our children's data across the State. There are provisions in the contract, I think new provisions for the first time that create liability or the presence of a liability, whatever the lawyers would call it, for the State to exercise should they fail to uphold the privacy provisions within the contract.

**Governor:** Thank you. Madam Secretary of State.

**Secretary of State:** Thank you Governor and thank you Doctor, it's nice to see you again. In reference to the Governor's question to you about McGraw Hill doing this in other states, I know ours is different because we have our own questions but there are other states that they have worked in along these lines, and do you know how many states that they have done something similar to what they'll be doing here, is my first question? And, the other question is, we've used McGraw Hill in other areas, I think, books. Can you just kind of give us a refresher course on the other things that we've used and how successful those other things with McGraw Hill have been? Thank you.

**Steve Canavero:** Steve Canavero. Madam Secretary of State, you're kind of hiding behind the screen there. So, they have—and they can speak to this in greater detail but from Michigan, Missouri, Idaho, Pennsylvania, just come immediately to mind, in states that they've worked in, just that I recall from reading through the scope, in various forms. Again, they'll be working on our End of Course Test as well, which is a significant portion of this contract, so their capacity to do that work—they've been able to demonstrate, I think it's in Idaho where they've delivered the End of Course Assessments. So, they have capacity in developing and designing and delivering and scoring, the reporting, all of those assessments. So, they have—and DRC primarily, because DRC is going to be the technical, sort of, backbone, CTB/McGraw Hill, the content side of it. So, there is significant experience here. So, I can understand why they were scored highly in the capacity to deliver and the qualifications of staff.

CTB/McGraw Hill is a national brand. It's been in use for quite some time. I think its Terra Nova, I believe is their—what a lot of people are familiar with under their Norm-Referenced Assessments from many years ago. I think the State used that for some time, but within the school districts, they have a broad presence as well. From curriculum, but also the assessment side. I believe, if my memory serves me correctly that Clark County School District RFP that they were just awarded an interim assessment to this same vendor. So, there's some synergy

there. We also utilize WIDA, the World-Class Instructional Design, is our ELL assessment. CTB and DRC are really the backbone of that delivery and design as well, to support that consortium. So, there's, a lot of sort of overlapping circles with the selection of this vendor.

**Secretary of State:** And, if I might, Governor, and also with software, not just the physical books, but we have the software as well that they've been designing and so we do have that. Okay, thank you.

**Steve Canavero:** Steve Canavero, yes.

**Secretary of State:** Thank you.

**Governor:** And, Secretary of State asked a great question but I want to make sure I'm clear, so we have other contracts, we being the State of Nevada, with McGraw Hill and they've performed well pursuant to those contracts? Or, is performing well?

**Steve Canavero:** Steve Canavero. I'd have to get back to you on that question. I don't—not directly. Like, for example, the WIDA work that we've done—so the districts and the work that we've done, they support that consortium, we don't contract directly with them even though we purchase the WIDA product.

**Governor:** Any other questions for Dr. Canavero?

**Attorney General:** Do we have all of them up so we can still ask them questions, or?

**Governor:** Are the McGraw representatives here in Carson City? And, good morning. If you would first identify yourselves for the record and you've heard the narrative with regard to the questions. So, if you could provide some background with regard to your company, your performance in other jurisdictions and your expectations with regards to this contract.

**Doug Russell:** Very good, thank you Governor. My name is Doug Russell. I'm the Senior Vice President of our Education Programs at Data Recognition Corporation. And with me, I have John Bandy, who is our CIO, Chief Information Officer, Katie Dunlap and Bonnie Talbot, who are familiar with the program. I'll start off by talking about, just our experience first and then I'll let our CIO talk about the technology, if that would be acceptable.

So, DRC has been in existence since 1978. We're a full-service assessment company. We have 21 states that we service today, 13 of those states have online technologies that we've employed. Last year we processed over 10 million online applications; our system did not go down at all. We had full success in all the states that we serviced. Pennsylvania is one of our largest states, from a population standpoint but we also have states such as Michigan. Michigan, I'll just stop for a second and take them—they were all paper based until last year. This past year, they went almost 80% online and we did that without a flaw. There was no downtime at all. We do that through making sure that our technology has been tested thoroughly. We also have what we call a fairly sophisticated technology readiness plan, making sure not only that the technology is

capacity loaded or benchmark loaded, testing both bandwidth and capacity of local systems, but we also have the ability to make sure that individual districts and school buildings have their systems properly configured to run on the system.

The other comment I'll make is the fact that we're not new to this. We've been doing online testing for over 10 years. We made a very strategic decision to make the investment in our own systems and depended upon our own technology and we are fully vertically integrated. So, all of our software developers, all of our operations are based within our company. We're not dependent upon third-parties. We control that within our organization. So, we have the flexibility to be reactive and to be able to make sure that we meet the demands that are necessary in the industry and in individual states. I'll let you comment on some of the technology.

**John Bandy:** For the record, John Bandy, CIO at Data Recognition Corporation. I've been the CIO at DRC for the past five years and an employee of DRC for the past 10 years working in the technology area of the company. Some of the differentiators that DRC brings to the table is, we maintain all of the systems ourselves in house. So, nothing is outsourced, it's all within our control. And we add expertise through professional services to make sure we have the best in class systems available for assessment industry. We know that online testing is new to a lot of states. We know that there's a process of adoption.

The other hallmark I think is, we work very closely with State Departments and the Districts and the Schools to make sure that they're ready, that the tools are easy to use, they're intuitive, they're reliable and we go through a lot of different training programs because not only do they need to be reliable, they have to know how to use them properly in order to have the best experience.

As I mentioned, we do keep everything in house, so we do make sure that all the systems are ready well in advance of the testing window. We go through rigorous load and performance testing well in advance of the window. We follow a very tried and true methodology, if you will, of preparing for the capacity that we need. We work closely with the State and determine testing windows, testing sessions and calculate peak load times and then we exceed capacity of those peak load times by at least five times that amount. Because we know testing times can shift, not everybody stays to the schedule that was determined ahead of time, so we want to make sure that we have a lot of headroom in those testing windows. That has proven very successful for us and all of our client states, as Mr. Russell mentioned, we haven't had any problems in any of our client states.

The factor there is, we do have a whole host of readiness tools to make sure that schools are in fact ready and we're one of the few vendors that offer some mitigating tools to help if a school does have low or limited bandwidth at their disposal, offering some caching options into the local schools which was not available to the State in the last year's testing window. So, if there are schools that have some challenges, we can help them still have a very good online testing experience. We've been using this platform that was proposed for the State for five years. It is constantly refreshed and added with new technology. We support all the platforms that are common in the schools, the Chrome Books and the iPads and the Windows and Macs and Linux.

We test them to make sure they're all—they all function identically and meet the needs of the assessment.

**Attorney General:** Governor, no go ahead.

**Governor:** I have a few questions and then I'll go to you, Mr. Attorney General. Have you had any history of data breaches with any of your previous contracts?

**John Bandy:** John Bandy, for the record. We have not had any data breaches with any of our previous contracts.

**Governor:** And, is it your responsibility, under the contract, to reach out to all the schools? Because there's some pretty remote schools in Nevada. I want to make sure that you have the capacity to get out there because Dr. Canavero mentioned it, there's a little community called Hawthorne, Nevada and they were having to bus their kids to Tonopah in order to take that test. I'm sure those children would be much more comfortable taking a test in their own environment.

**John Bandy:** John Bandy, for the record. We do have the responsibility to reach out to all testers in all schools that are testing and we work with them to make sure that they have a test experience that will work for them. I'm not exactly familiar with the situation you're describing, but I would hope that we could provide an experience that they could use the test engine locally in their school. In the past, we've worked with states like Alaska where they have some very trying remote areas and have been successful with them doing online testing. So, we are willing to do whatever it takes to try to make that work to the best of everyone's interest.

**Governor:** Thank you. Mr. Attorney General.

**Attorney General:** Can you just explain in some detail the difference between the Smarter Balanced Open Source Platform and the platform you all bring to the table?

**John Bandy:** John Bandy, for the record. I think the biggest difference is, there's a lot of overlap and functionality. So, both systems support the item types that Smarter Balanced delivers. Our system supports the CAT that Smarter Balanced has specified. We support the forms for fixed forms. So, functionality, they're very, very similar. I think the main difference, the Smarter Balanced system was based 100% on Open Source. It was all developed in the prior two years, prior to this past assessment season and it was the first time it was used in a production environment. So, it did not have the history of going through maybe pilots and test cases to work out some of the problems that were experienced. So, those were kind of worked out in a live environment, if you will.

Our proprietary system is also mostly written in Open Source tools, so it's not a tools difference. The tools are fine in both systems. We have and we brought this current system up five years ago, we were able to bring through pilots and test it and make sure that some of those problems were identified in a non-high-stakes environment. Then, as we rolled it into a high-stakes environment, we experienced more success. Then, over the five years' time, any bugs or issues

that were identified have been worked out and without any significant failures at all. So, that's probably the main difference, is the robustness of the system developed over five years, versus a brand new system that was used for the first time.

**Attorney General:** As part of the process of bidding, do you understand what went wrong and are very comfortable being able to fill this role going forward?

**John Bandy:** John Bandy, for the record. As part of the process, we try to get as much information as we can about what happened in the previous administration. We didn't live through it, so I'm sure there's a lot more information that we're not aware of. But I think we are aware of the major issues that occurred and we are very comfortable with the capacity. We have similar states with more capacity demands. We have states with less capacity demands. We understand you have a large district and we also understand there's a lot of rural districts. So, we have very similar footprints in other states that are identical. Large districts, small districts, rural districts, high capacity, high peaks, and we work through those and assess each of those situations. We are very comfortable meeting those demands.

**Attorney General:** Have you successfully come in a situation like this with either failed Open Source platform in the last few years or another new program, have you all successfully come in and sort of rescued this kind of a program?

**Doug Russell:** Doug Russell, for the record. A couple of comments I would make in light of that is that, one of the things that we have developed over the years is a transitional process to help states, not only that have had difficulty in administering online assessments, but haven't started an online assessment program at all. They're 100% paper and pencil. What are the phases that we take them into an online environment? So, we've had success in doing that in approximately 10 states, from that stage, from nothing, from an online environment, taking them all the way through to 100% online environment. And, each state is unique. Each state has unique characteristics that have to be managed. We're a very collaborative partner within the organization.

One of the things I wanted to comment on also is the fact that, we are very networked into the Smarter Balanced organization so we understand how that development of that content is taking place and we test that content as we get that into our system. So, we're not waiting at the end, we're doing that as it becomes available. So, if there are any issues or any concerns, we're able to identify that very early in the process and make sure that everyone is aware of that.

**Governor:** Follow-up?

**Attorney General:** Yes. If I understood the Doctor's description initially, you all have done successfully in, I guess, Michigan and Missouri, a fixed form or fixed test and now, obviously we need the adaptive, can you help just explain how you're going to bridge this? Because I gather you're basically the closest fit, but you haven't actually done exactly what we need. If I'm correct in that, can you explain how you're going to get there?



**Doug Russell:** Sure. Doug Russell, again for the record. I will make two comments and then John, if you can chime in here as well. One is that, we had done and delivered the fixed form environment in Michigan and Missouri last year, and we did that based upon a collaborative nature of saying, where were the items coming from and how were the items being developed. We were originally going to be delivering the CAT last year and based upon some delays of the items, Michigan and Missouri both felt that the risk was too great to wait for the completion of the items from Smarter Balanced. So, we took the initiative to work collaboratively to say, what are the alternatives to make sure you have a successful assessment and we perform that.

As it relates to a Computer Adaptive Test, or a CAT as we've been referring to, we've been doing—and I also should mention that the computer adaptive engine has also been developed and in place for the last seven years in the State of Pennsylvania where we have processed well over 5 million Computer Adaptive Tests in the State of Pennsylvania on an ongoing basis with great success.

So, we're not waiting for any of the development of this engine. What we will do is, we will take the items and the content, match them to our engine, run them through to make sure that they're rendered properly in the Computer Adaptive Test Engine that we already have built. It's not something that's being built, in the process, it's done. And make sure that the quality tests are done in that venue.

**John Bandy:** John Bandy, for the record. I think that, just to maybe help clarify the Missouri and Michigan situation as Mr. Russell added, really when you're doing a Computer Adaptive, one of the main differences is not only the test engine functions differently, but you have to have a significantly larger number of items because it's calculating your item difficulty or to go up or to go down as you work through the test. That was one of the main challenges with the Smarter Balanced item development.

**Attorney General:** If I can interrupt, what's an item?

**John Bandy:** A test question.

**Attorney General:** Okay.

**John Bandy:** So, that was kind of the main—John Bandy again, that was kind of the main reason that, as we worked collaboratively with Michigan and Missouri, was the item—the number of items available of high quality, we felt didn't meet the needs of a computer adaptive item bank, so we went to the fixed form. It wasn't for the lack of the computer adaptive algorithm being available.

**Governor:** Madam Secretary of State.

**Secretary of State:** Thank you Governor. And thank you for being here. I have a couple of questions about the tools in the classroom and refers to, do all the students have a laptop or is everything done manually and then the administration is the one that computes it? I just wanted

to walk through exactly how you're doing that. Then, what about the training of the actual—those who administer the test, is it the teachers? Do you have different people coming in that are administering that? What is our state doing? How are we administering the test? And how is the training going? Is that McGraw Hill? Is that Department of Education? Who is doing that?

**Steve Canavero:** Steve Canavero. You know, it's a partnership. So, in all of this work, it's a partnership with the State and the vendor to ensure that our teachers and our school sites are ready and prepared to deliver.

**Secretary of State:** So, all the classroom teachers will be administering for their classrooms?

**Steve Canavero:** So, depending upon the context, I would say traditionally, that is the case, but there are in some instances where they would go to a proctored setting and then, just depending upon how the logistics within the school site work and the availability of the computer lab and—and so, I don't—I couldn't say that there's one specific way that it is handled across the State, but there's various ways and predominately, it's a least common factor problem that the administration works on to understand how many computers are available, how much time does it take and then they'll work with the school site to schedule accordingly.

**Secretary of State:** Because I do know that that's the number one issue over the years that we've talked to teachers about is the training and lack of. So, I'm hopeful that that will be taken care of. Then, I might add, that I would love to work with the Department of Education on your technology. Because as Secretary of State, [tape cut] --going out to all the different clerks, finding out that they don't always have that capability of the electronics working, during elections and so, if you get it and you have it, I want to share it with you. So, I'd like to collaborate on how you get that to work, because we have not only Hawthorne, but there's other small rural areas that are struggling with being able to have the technology work. So, there's about three that are really struggling, so if you have solutions, I'll work with you. Thank you Governor.

**Governor:** Any other questions? Mr. Attorney General.

**Attorney General:** One more follow on. Just wanted to follow on the Governor's initial question when you all came up and that's just, security of all this information. Obviously we've got—federal government just lost everyone's security clearances on down to things that happened at local and private levels. So, what do you all do to stay on top of all this?

**Doug Russell:** Doug Russell, for the record. And, I'll start and then Mr. Bandy can follow-up, but one of the things we take very seriously is the security of our organization. One aspect of our business outside of education is that we do a lot of defense work for the Department of Defense. So, through that Department of Defense, we've had to become DIACAP Certified and we get audited every 30 days, or excuse me, every 60 days approximately, on making sure that we have secure standards for both our data, how our systems interact, how our servers interact as well. John, would you continue on there?

**John Bandy:** John Bandy, for the record. We do have other lines of business as Mr. Russell added and we take those security practices into the education area as well. We work with the IRS to do document processing for W-2s. We work with the military. But that's not really the main reason why we make sure education—we take all of our client's data very seriously. We do numerous security practices. We follow the NIST, National Institute Standards of Technology, the Federal Security Guidelines and we are compliant to them. We are currently working on an ISO27001 Certification which is also another security standard, very similar to NIST for our education business. We do annual penetration tests of our network, where we actually hire people to try to break in to make sure that it's hacker proof if you will. And, each one of these are thoroughly examined for any conditions, any exceptions, any even minor things that we would look for and we work then to remediate those issues. This is an ongoing security process that we have, that we follow very rigorously and very seriously.

**Attorney General:** Thank you.

**Governor:** Any other questions? Dr. Canavero, do you have any follow-up?

**Steve Canavero:** Governor, I do not.

**Governor:** All right. And, I appreciate your coming to the table and being here and answering all these questions because failure is not an option and you're dealing with one of the largest school districts in the nation and you're dealing with one of the smallest school districts in the nation and a little bit of everything in between. It really was a disservice to the students and parents of this State as to what happened last time. So, we really need this to work. And, I appreciate your thoroughness and we sure wish you the best of luck on this, but Dr. Canavero, if you would keep us apprised as time moves forward, just to make sure that everything is running smoothly and as we expect. Thank you very much for being here today.

All right, let's move to Contract No. 9. JAG.

**Mindy Martini:** Thank you, Governor. For the record, Mindy Martini, Deputy for the Department of Education. This item concerns the JAG Program, which stands for Jobs for America's Graduates. Our Nevada Program has been so successful. It was so successful that we received new funding of a little over \$4.5M to expand it over this current biennium. The program is implemented in 10 of our school districts. During the last school year, which would be school year 2015, it was implemented in 23 schools and served about 730 students. For the current year, it will be expanded to 35 schools and will serve approximately 1,300 students. Then, for the upcoming school year, 2017, it's expected it will go to 48 schools and serve about 1,800 students.

Examples of successes of this program, outcome data is quite good. In the Class of 2014, there was an 82% graduation rate, which is just fabulous. So, very exciting on that. Again, this is for students who are at-risk and not on track to graduate. The other exciting piece of this was almost 90% of the 2014 seniors, when there's a follow-up within 12 months after graduation, the

students were either in fulltime work, fulltime school or in the military. So, a very good outcome.

With us in the Las Vegas site is Debbie Tarantino who is with the JAG Program if you have any specific questions.

**Governor:** I do not and, unless Ms. Tarantino, is there anything you wanted to add?

**Debbie Tarantino:** Just wanted to thank the Governor and the Legislature for providing us with these funds. I know it will make a lot of kids successful and we've been working really hard and I know we'll make you all proud of what we do.

**Governor:** No, and you have made us proud and you're preaching to the choir, as far as I'm concerned. I mean, for me personally because I've visited the JAG Schools, I've met the kids, I've met the specialists, I've seen the transformation personally that it has made in those kids. But, what I hadn't heard is what Ms. Martini talked about in terms of those graduation rates, because these were kids that were 30-40% graduation rate, if I'm correct, 30-40%. And, this JAG Program has literally changed their lives. And, you know, it's just remarkable. I didn't know about this 90% figure either and you know, these are kids that are now going on to higher ed or sometimes certification process or as you say, in a job or joining the military. So, I am very pleased about the expansion. Are all the school districts aware of this, is there a line of schools that would like to get a JAG Program?

**Debbie Tarantino:** Debbie Tarantino. We do have some schools on tap for the 2017 year. It's just bringing them on a little bit at a time and in this year, actually, Nye County came to us in the Spring of last year and asked us for a program and we were able to provide that. So, they'll be starting next week—school started this week, but our specialists will be starting next week and we hope that there will be a lot of people standing online waiting for us.

**Governor:** Is that in Pahrump or Tonopah?

**Debbie Tarantino:** Debbie Tarantino. In Pahrump.

**Governor:** Any other questions on this Agenda Item? Madam Secretary of State?

**Secretary of State:** Thank you Governor, if I might. I just—I do want to say, congratulations, because you started this your very first session, very first time out and it was a pleasure to learn about this. And then, for anybody that doesn't know, that you've been the Chair of ECS and this was a high priority in educating the other states about this program. So, I just wanted to tell you, congratulations and congratulations to the Department of Education. This is truly exactly what it's supposed to do. It did it. And our success rate in a lot of things in education, you know, didn't pan out for a lot of things, this is one that I'm really proud to say I was able to take a vote when I was in the legislature, so congratulations.

**Governor:** Thank you and keep up the good work, Ms. Tarantino. And, let me know about some of these new schools because I'd love to visit those as well.

**Debbie Tarantino:** Debbie Tarantino. Thank you Governor. We will.

**Governor:** Great, let's move to Contract No. 11, which is again, Department of Education and the Infinite Campus.

**Mindy Martini:** Again for the record, this is Mindy Martini. Yes, the contract with Infinite Campus. As many of you know, NRS 386.650 provides our State Superintendent where he must prescribe a uniform program for the collection, maintenance and transfer of data for each school district and each school district is required to adopt this standardized process. Infinite Campus, this is the first time in all of the history of Nevada that we are fortunate that all of our school districts will be on the same student information system.

What Infinite Campus does is it consolidates the student data into one source. So, it does three things. It's going to provide a unique identifier for the students. It's going to allow for the electronic exchange of student data. Like, almost in, I think real time. And, now that we're moving from a single count day to average daily enrollment, this system will make it efficient, it will make it standardized across the State. This is the first time we've received funding during the Session for the Statewide edition and this will allow us to talk to Clark, Washoe and the Charter School Authority who are already using Infinite Campus and then additional funding was given to bring the rural other school districts on board. So, very exciting. Dr. Canavero will have more specifics, but yeah, very exciting program.

**Governor:** Dr. Canavero, I don't know if you have anything to add, will you at least comment on the data security associated with Infinite Campus?

**Steve Canavero:** Steve Canavero. And, the feedback you're getting from Mindy is, I'm convinced it's because she's bionic. Just from all—I don't know how she does all this work. There are obvious technical data security issues that Infinite Campus has demonstrated their capacity to meet or exceed. As Mindy had indicated, Clark County, Washoe County, State Public Charter School Authority are on this system currently. Every school district in the State is on some system, whether it's Power School, which was the old system, Infinite Campus or a sort of legacy product from a national company that Clark County then exchanged for Infinite Campus. So, that side has been vetted. Historically, we've taken those disparate sort of systems and then enrolled them at the State in the SAIN System, in our State System. Now, we will be able to utilize a single system, which I think keeps, you know, fewer doors open, if one could even argue that we had any legitimate concerns or causes to be concerned with regard to security breaches in the past, this just continues to shore up that element, for the school site element, all the way to the State.

**Governor:** Thank you, any other questions. Madam Secretary of State.

**Secretary of State:** Thank you. I did want to give the Doctor a bad time though, because Mindy worked for LCB for a long time and this is an issue we worked on for so long. So, I'm so happy to hear about that going together, but you stole her from Legislative Council Bureau. But it was a good steal. It really was. It was good. She's wonderful and she is bionic. I agree with you. Thank you.

**Steve Canavero:** Steve Canavero. If I could just clarify, I have to give credit where credit is due. It's actually Superintendent Erquiaga who is responsible for stealing Mindy. I'm the benefactor, but—

**Governor:** Again, thank you very much. We'll move to Contract No. 19, which is Department of Wildlife. And, just perhaps to save a little time, my question isn't in regard to the utility of this contract, it is the use of bond funds to pay for it. So, if you could comment on that please.

**Patrick Cates:** Okay. For the record, Patrick Cates, Deputy Director for the Nevada Department of Wildlife. This contract, Morris AG Air, is going to be funded with Question 1 Bonds. Question 1 Bonds were passed by the Nevada Legislature in 2001. It was approved by the voters in 2002. The Department of Wildlife has an allocation under that law of \$27.5M in bonds that can be sold. We've sold, I don't have the exact number, but approximately \$25M of that. And, the purpose, if I could just read it to you, it's for the acquisition of real or personal property or interest in real or personal property to enhance, protect and manage wildlife and wildlife habitat or enhance recreational opportunities related to wildlife or both, or for the development and renovation of facilities or the improvement of existing habitats for fish and other wildlife. This contract is primarily for aerial seeding and herbicide for fire restoration, so it would fall under improvements of existing habitat for fish and other wildlife.

**Governor:** Are there any other sources of revenue to pay for this or is this the only way you can get this done?

**Patrick Cates:** It's not the only way we could get it done. We do have Habitat Conservation Fees, for instance, that we could use. There are some other funding sources. We also have opportunities to match Federal funds to get this work done. We have a balance currently of Question 1 Bonds of about \$2M in cash that hasn't been spent and we're eager to spend that down and sort of hold our other fees in reserve because the State doesn't want to be holding on to bond money for too long.

**Governor:** Do you know how long that bond is, those bond payments? I guess, where I'm going with all this and I'm going to support the contract, but spending a \$500K of bond money, for a one-time item, even if it is seeding and technically fits within the definition of the bond, I just have a question about that.

**Patrick Cates:** Well, it's for projects as needed and I can tell you in practice, every time we look at these projects, it's a consortium of money that we can bring to the table. We get a lot of money from BLM. We have our grants from the Fish and Wildlife Services. And we bring staff time together as match. So, it would really be a combination of a lot of funds and—and it is for a

variety of projects and not just one big project. And, frankly, most of it would go to benefit sage-grouse and mule deer. We think it's a pretty good investment and consistent with the Question 1 Program.

**Governor:** That's all I have, thank you Mr. Cates.

**Patrick Cates:** Thank you.

**Governor:** Any other questions? All right, thank you. Stay up there Mr. Cates, because I think there was a question on No. 22, with Owyhee Air Research. I asked this question every time and you know that, is there going to be a time where we could use the UAVs to perform this function versus fixed wing aircraft?

**Patrick Cates:** For the record, Patrick Cates. We are using UAVs.

**Governor:** It's a manned aircraft.

**Patrick Cates:** I'm sorry?

**Governor:** No, I just—given the evolution of aviation and given Nevada's designation as one of the test sites for UAVs, and given the function that's being performed here in terms of monitoring wildlife movements, it would seem that a UAV could do this and do it well. I'm wondering if the Department is exploring any type of transition from the traditional aircraft to a UAV to perform this function.

**Patrick Cates:** I can tell you that, yes, we are exploring use of UAVs. We actually have two UAVs currently. One was purchased by the Agency and one, we have a biologist who is a UAV enthusiast and built his own. We are using them, have been experimenting with them probably for about the last year, year and a half. We've been using them in our Diversity Division for bird surveys. For instance, we used a drone to do some surveys along the Truckee River when NDOT was building the Southeast Connector. They were building the bridge, before they did that, we did some surveys looking for bird nests. We have used it in the Tahoe Basin to do surveys of aspen stands to check the conditions of those stands and also look for birds. We see a lot of opportunity. We can use them for monitoring our water developments. They seem well suited to stream survey so instead of sending a biologist on a half day hike up a water shed, we can send the drone up and check the conditions of the water. So, we're experimenting more and more with that.

But, there are some limitations with the currently technology. The drones that we have have very limited range and battery life. We can only fly them for about 15-20 minutes before we have to return them and also, as I understand, FAA regulations, with drones, they have to be flown in line of sight. So, that's a bit of a limitation as well.

So, for this contract, what this is for is to track animals that we've put collars on, radio collars on. Mostly we're talking about big game, but also be sage-grouse and a variety of other species. And

these planes stay in the air for hours and cover hundreds and hundreds of miles. At this point at least, the commercially available drones don't have that capability, that's more military grade aircraft.

I can tell you we work closely with the US Geological Survey on a variety of things and they have an entire Unit dedicated to UAV technology. They received some raven drones from the military a couple of years ago and they've been running some experiments doing surveys. Surveys on Sandhill Cranes for instance, although it looked very promising, some of the difficulties they've had some concerns that we've had as well is, the drones are noisy and they tend to disturb birds and you know, make them fly out of their nests.

**Governor:** Noisier than an airplane?

**Patrick Cates:** Well, the airplanes fly at higher altitude. So, we're working through all the techniques and how best to use them—

**Governor:** No, and I'm not debating you or questioning you, given where Nevada is and the potential here, I just wanted—and I wasn't aware that you were already utilizing them. So, that's great news and I'm not saying you should be using a UAV for this contract—

**Patrick Cates:** Understood.

**Governor:** I guess, you've already answered the question that I have is that you were exploring ways to utilize the UAVs and trying to find where the efficiencies are.

**Patrick Cates:** Absolutely. We're using them in a lot of ways and finding more ways to use them. I think we're a ways off for using them for like, big game surveys and that sort of thing because you just need something that can stay in the air a lot longer, but as the technology improves, I'm sure we'll find more ways to use them.

**Governor:** Thank you Mr. Cates, that's all I have. Any other questions? All right, thank you very much.

**Patrick Cates:** Thank you. Governor, if I could, there was just one point I wanted to make?

**Governor:** Of course.

**Patrick Cates:** Related to drones, not only are we finding ways to use them but we're also a little bit challenged in their use by the public. Drones are prohibited for use in hunting. We currently have a regulation that prohibits use of drones in hunting and our Commission is reviewing that regulation and looking at updating it so that it's clear that it includes drones. I actually did bring our hunting guide which has an article about use of drones in hunting, if you would like to have that.

**Governor:** Sure, but you're not insinuating that I'm using a drone to hunt are you?



**Patrick Cates:** No sir, just wanted to point out all the ways we're faced with it.

**Governor:** No, I like to hear that and if you could hand that to me, I'd appreciate it. Thank you. See, Mr. Willden is in Las Vegas and I know he's a prolific hunter and he'd probably be interested in this story as well, thank you Mr. Cates. All right, we're limited on time so I'm going to expedite things. We'll move to Contract No. 31, which I believe you had asked to be held, Madam Secretary of State?

**Secretary of State:** Thank you Governor. Actually your staff, as usual, got back to me and in a timely manner and gave my staff, the questions that we had. But, I do have some that I will talk to the Department of Education about. This is a Committee that I Chaired for several years, I do have a couple others, but they did give me the answers that we asked for, so I think we can move on. Thank you.

**Governor:** All right, thank you. I believe that completes the review of the Contracts, included in Agenda Item No. 10. The Chair will accept a motion to approve Contracts 1-32, with the changes that were stated with regards to Contracts No. 20 and 21.

**Attorney General:** So moved.

**Secretary of State:** Second.

**Governor:** The Attorney General has moved for approval. Secretary of State has seconded the motion. All in favor say aye. [Ayes around] That motion passes 3-0.

## **\*11. FOR POSSIBLE ACTION – MASTER SERVICE AGREEMENTS**

Three independent contracts were submitted to the Board for review and approval.

**Clerk's Recommendation: I recommend approval.**

**Motion By: Attorney General                      Seconded By: Secretary of State                      Vote: 3-0**

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**Comments:**

**Governor:** We'll move on to MSAs, Agenda Item No. 11.

**Clerk:** There are three Master Service Agreements in Exhibit 3 for approval by the Board. No additional information has been requested by any of the members.

**Governor:** I have no questions, Board Members?

**Secretary of State:** None.

**Governor:** The Chair will accept a motion for approval of the Master Service Agreements described in Agenda Item No. 11.

**Attorney General:** So moved.

**Secretary of State:** Second.

**Governor:** The Attorney General has moved for approval. Secretary of State has seconded the motion. All in favor say aye. [Ayes around] That motion passes 3-0.

## 12. **CONTRACTS APPROVED BY THE CLERK OF THE BOARD ([Attached as Exhibit 4](#)) – INFORMATION ITEM**

Pursuant to NRS 333.700 subsection 7 (a), the Clerk of the Board may approve all contract transactions for amounts less than \$50,000. Per direction from the August 13, 2013 meeting of the Board of Examiners, the Board wished to receive an informational item listing all approvals applicable to the new threshold (\$10,000 – \$49,999). Attached is a list of all applicable approvals for contracts and amendments approved from June 17, 2015 through July 13, 2015.

Forty-three independent contracts were submitted to the Board for review.

### **Comments:**

**Governor:** We'll move to Agenda Item No. 12, which are Contracts Approved by the Clerk of the Board. I had asked, or I have a question with regard to Contract No. 19, which is Department of Corrections.

**Speaker:** Thank you Governor and Members of the Board. Really quick, I'll just go over this contract. As you all are also Members of the Board of Prison Commissioners, you're kind of familiar with this. The contract is a contract the Department entered into with the American Association of State Correctional Authorities, or Administrators, I should say. Basically, they are reviewing our Use of Force Policies. They are reviewing the last three years of actual incidents of Use of Force within the Institutions and what we're hoping for is a report to present to the September Board of Prison Commissioners Meeting on that and they're about halfway through their work now.

**Governor:** Remember, the Director said that we'd have it ready to go for the next Board of Prison Commissioners Meeting.

**Speaker:** And, the Director is there, so [crosstalk]

**Governor:** Oh, Director Cox, I didn't see you, come up. So, I'm going to hold you to that.

**Greg Cox:** Governor, Greg Cox, Director for Department of Corrections, for the record. Yes, we'll meet that criteria. I know that they're working very, very hard. They've actually been to

our major facilities in Lovelock, Ely, and also at High Desert in Las Vegas. So, the group is working very hard to comply with that and I see no reason why they cannot at this time.

**Governor:** Thank you Director Cox. Any other questions from Board Members?

**Secretary of State:** Just one question. Thank you Governor, if I might, I do want to thank Director Cox and his staff. When there are any issues that arise and I call and ask questions, they get back to me immediately and answer the questions that I have. So, I just again, wanted to thank the Director and his staff, thank you.

**Governor:** Thank you. This is an information item. Any other questions from Board Members with regard to Agenda Item No. 12?

**Secretary of State:** Nope.

### **13. BOARD MEMBERS' COMMENTS/PUBLIC COMMENTS**

**Comments:**

**Governor:** Public comment. Is there any member of the public here in Carson City that would like to provide public comment to the Board? Any public comment from Las Vegas?

**Las Vegas:** No Governor, just staff, thank you.

**Governor:** Thank you.

### **\*14. FOR POSSIBLE ACTION – ADJOURNMENT**

**Clerk's Recommendation:** I recommend approval.

**Motion By:** Secretary of State                      **Seconded By:** Attorney General                      **Vote:** 3-0

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**Comments:**

**Governor:** Thank you. Is there a motion to adjourn?

**Secretary of State:** Adjourn.

**Governor:** Secretary of State has moved, is there a second?

**Attorney General:** Second.

**Governor:** The Attorney General has seconded the motion, all in favor say aye. [Ayes around] Motion passes 3-0, this meeting is adjourned, thank you ladies and gentleman.

**Respectfully submitted,**

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JAMES R. WELLS, CLERK

**APPROVED:**

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GOVERNOR BRIAN SANDOVAL, CHAIRMAN

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ATTORNEY GENERAL ADAM PAUL LAXALT

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SECRETARY OF STATE BARBARA K. CEGAVSKE

Brian Sandoval  
Governor



James R. Wells, CPA  
Director

Janet Murphy  
Deputy Director

**STATE OF NEVADA  
GOVERNOR'S FINANCE OFFICE  
Budget Division**

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298  
Phone: (775) 684-0222 | [www.budget.nv.gov](http://www.budget.nv.gov) | Fax: (775) 684-0260

Date: August 7, 2015  
To: James R. Wells, Clerk of the Board  
Governor's Finance Office  
From: Katrina Nielsen, Budget Analyst *Katrina Nielsen*  
Budget Division  
Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting.

**DEPARTMENT OF HEALTH AND HUMAN SERVICES  
AGING & DISABILITY SERVICES DIVISION (ADSD)**

Agenda Item Write-up:

Pursuant to NRS 333.705, subsection 1, the Department of Health and Human Services, Aging and Disability Services Division requests authority to contract with a current University of Nevada, Reno part-time licensed Psychologist to provide evaluations and diagnosis of children suspected of having Autism Spectrum Disorder.

Additional Information:

A concurrent provider agreement has been submitted to contract with the Nevada System of Higher Education, both UNR and UNLV to provide services for ADSD's Autism Treatment and Assistance Programs and Nevada Early Intervention Services.

This individual is a private provider and her private company is signing ADSD's normal provider agreement. The university work is her secondary employment and she doesn't provide psychological services for or on behalf of the university. She teaches a class there occasionally.

Statutory Authority:

NRS 333.705

REVIEWED: <u>          <i>JK</i>          </u>
ACTION ITEM: _____

RECEIVED

AUG 04 2015

GOVERNOR'S FINANCE OFFICE  
BUDGET DIVISION



BRIAN SANDOVAL  
Governor

STATE OF NEVADA  
DEPARTMENT OF HEALTH AND HUMAN SERVICES  
AGING AND DISABILITY SERVICES DIVISION

3416 Goni Road, D-132  
Carson City, NV 89706

(775) 687-4210 • Fax (775) 687-0574  
[adsd@adsd.nv.gov](mailto:adsd@adsd.nv.gov)

RICHARD WHITLEY  
Director

JANE GRUNER  
Administrator

July 30, 2015

MEMORANDUM

To: James R. Wells, Director, Department of Administration

From: Jane Gruner, Administrator, Aging and Disability Services Division *JG*

Through: Richard Whitley, Director, Department of Health and Human Services *Richard Whitley*

Subject: Request Approval for Authorization to Contract with a Current Employee

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The Aging and Disability Services Division would like to request to contract with a current employee, as per NRS 333.705. This request is on behalf of Nevada Early Intervention Services (NEIS) program to administer Autism evaluations and diagnosis.

Melanie C. Crawford Ph.D., is also a faculty member with the University Nevada, Reno and is a Nevada Licensed Psychologist specializing in the neuropsychological assessment of children and adolescents.

It is very difficult to recruit a licensed psychologist at the State rate. A licensed psychologist may be requested in the next budget eliminating the need for this contract. NEIS does not have a licensed psychologist but is required by NRS 427A to provide evaluations and diagnosis of children suspected of Autism.

The "Authorization to Contract with a Current Employee" forms are attached for review and consideration. Should you have any questions, please contact Julie Kotchevar at (775) 687-0583. |

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Aging and Disability Services Division  
Administrative Office  
3416 Goni Road, D-132  
Carson City, NV 89706  
(775) 687-4210 ~ (775) 687-0574

## Authorization to Contract with a Current Employee

**Employee Name:** Melanie C. Crawford  
**Employee ID number:** N/A  
**Job Title:** Part Time Faculty Member  
**Current Agency:** Board or Regents of the Nevada System of Higher Education on behalf of the University of Nevada, Reno  
**Current class and grade:** Psychologist  
**Employment Dates:** 07/01/2015-06/30/2017  
**Contracting Agency:** Aging and Disability Services Division

<p>Please check which of the following applies:</p> <p><input checked="" type="checkbox"/> Contract is with a current State employee (contractor) or a temporary employment agency providing a current employee. Please complete steps a-l below.</p> <p><input type="checkbox"/> Contract is with an entity (contractor) other than a temporary employment agency that employs a current State employee who will be performing any or all of the contracted services. Please complete all steps except f-h below.</p>	
a. Summarize scope of contract work.	Administer Autism evaluations and diagnosis using DSM5 criteria.
b. Document the employee's current job description.	She is a part time faculty member at UNR and teaches classes for them.
c. Explain how this differs from current State duties.	They are being hired because of their credentials as a licensed psychologist and experience with Autism diagnosis.
d. Explain why existing State employees within your agency cannot perform this function.	NEIS does not have a licensed psychologist on staff.

e. Document if the individual overseeing or establishing the contract is related to the contractor – if so; explain relationship and why this would not violate NAC 284.750.	Dr. Crawford does not have any relations working at ADSD.
f. List contractor's hourly rate.	\$150 per hour or in accordance with the NEIS Medical (diagnostic or evaluation) negotiated rate.
g. List the range of comparable State employee rates.	Licensed psychologist grade 42 \$34.25/hr -- \$51.81
h. Justify contract rate if it exceeds the maximum employee/employer rate paid for a comparable State position by more than 10 percent.	It is very difficult to recruit a licensed psychologist at the State rate. A licensed psychologist will be requested in the next budget. Similar evaluations in the private practice cost \$3,000. This will cost about 2 hours per child, or \$300.
i. Identify the date and time the contract work will be performed.	Contract work schedules will vary as these needed evaluations are scheduled. Evaluations will not be scheduled during time working at UNR.
j. Identify the State employee's work schedule.	Part Time Faculty member.
k. Document the controls that will be in place to ensure contract work will not occur during State work or sick time.	Evaluations will not be scheduled during her part time work
l. Document the justification for hiring contractor.	NEIS does not have a licensed psychologist but is required by NRS 427A to provide evaluations and diagnosis of children suspected of Autism.

Comments: Acknowledgement that Department of Health and Human Services, Aging and Disability Services is contracting with a part-time faculty member from the University of Nevada, Reno. All contract rates to be paid by Aging and Disability Services. No financial impact to the University of Nevada, Reno.



Comments:

 For Jane Archer 9/1/15

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*Contracting Agency Head's Signature and Date*

 8/31/15

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*Current Employee's Agency Head's Signature and Date*

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*Budget Analyst*

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*Clerk of the Board of Examiners*

Brian Sandoval  
Governor



James R. Wells, CPA  
Director

Janet Murphy  
Deputy Director

**STATE OF NEVADA  
GOVERNOR'S FINANCE OFFICE  
Budget Division**

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298  
Phone: (775) 684-0222 | [www.budget.nv.gov](http://www.budget.nv.gov) | Fax: (775) 684-0260

Date: August 4, 2015  
To: James R. Wells, Clerk of the Board  
Governor's Finance Office  
From: Katrina Nielsen, Budget Analyst  
Budget Division *Katrina Nielsen*  
Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting.

**ATTORNEY GENERAL**

Agenda Item Write-up:

Pursuant to NRS 333.705, subsection 1, the Attorney General's Office seeks approval to contract with a former employee, for the term of September 8, 2015 until September 7, 2017 to provide consulting services for the Attorney General's Office efforts to block the proposed high-level nuclear waste repository at Yucca Mountain.

Additional Information:

This contractor formerly served as the Attorney General's Chief Deputy Attorney General and there are no employees within the Attorney General's Office that have the knowledge and expertise in matters relating to nuclear waste and the proposed repository at Yucca Mountain. See the attached Attorney General's Office memorandum in support of this request.

Statutory Authority:

NRS 333.705

REVIEWED: <i>JH</i>
ACTION ITEM: _____

JUL 30 2015

**Authorization to Contract with a Former Employee**

GOVERNOR'S FINANCE OFFICE  
BUDGET DIVISION

**Former Employee Name:** Marta A. Adams  
**Former Employee ID number:** 04947  
**Former Job Title:** Chief Deputy Attorney General  
**Former Employing Agency:** Attorney General's Office  
**Former Class and Grade:** Chief Deputy Attorney General  
**Employment Dates:** 1/1983—7/1/1990; 10/2/1995—7/31/2015  
**Contracting Agency:** Attorney General's Office

Please check which of the following applies:

Contract is with a former State employee (contractor) or a temporary employment agency providing a former employee. Please complete steps a-i below.

Contract is with an entity (contractor) other than a temporary employment agency that employs a former State employee who will be performing any or all of the contracted services. Please complete all steps except f-h below.

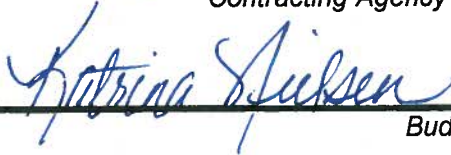
a. Summarize scope of contract work.	This contract provides services necessary for continuation of the Attorney General's efforts to block the proposed high-level nuclear waste repository at Yucca Mountain.
b. Document former job description.	As Chief Deputy Attorney General, Marta A. Adams handled legal representation of the Agency for Nuclear Projects, coordinated Nevada's legal and expert Yucca Mountain team and represented the State in nuclear waste related matters.
c. Is the former employee being hired because of their specialized knowledge of the agency's operations? Is there a clause in the contract for transfer of the specialized knowledge of the contracting agency and a time frame for the transfer?	The former employee is being hired because of her unique knowledge and expertise in matters relating to nuclear waste and the proposed repository at Yucca Mountain. The expertise and specialized knowledge are otherwise not available within the Attorney General's office. There is not a clause providing for transfer of the specialized knowledge, although efforts are being made to begin educating another staff person at the Attorney General's office. Because the expertise and specialized knowledge cannot be duplicated in the short term and a minimum of 1 to 2 years are needed to be able to provide these services through in-house personnel, this contract is necessary and important to enable continuation of the State's vital Yucca Mountain efforts.
d. Explain why existing State employees within your agency cannot perform this function.	The former employee has represented the Agency for Nuclear Projects and the Attorney General's office in Yucca Mountain and nuclear waste-related matters for over 17 years without substantive back-up. There is no other employee who can provide this service.
e. Document if the individual overseeing or establishing the contract is related to the contractor – if so, explain the relationship and why this would not	The employees of the Attorney General's office, including the Chief of Staff, Assistant Attorney General and/or Attorney General, are not related to the contractor.

affect independence and why this would not violate <u>NAC 284.750.</u>	
f. List contractor's hourly rate.	\$200/hour
g. List the range of comparable State employee rates.	The Attorney General's office bills out its deputies' services at approximately \$145.36 per hour.
h. Justify contract rate if it exceeds the maximum employee/employer rate paid for a comparable State position by more than 10 percent. Additionally, has the contract term been limited as a result?	Other outside counsel handling Yucca Mountain-related matters bill the State from \$485 per hour to \$540 per hour. The former employee will be responsible for providing legal and consultancy services requiring unique and specialized expertise and knowledge which justify \$200 per hour, a rate that is less than half the normal cost for comparable services if they were available. The term of the contract will be for 2 years.
i. Document justification for hiring contractor.	The contractor provides services that are not available within existing staff but are nevertheless required to continue Nevada's Yucca Mountain efforts.

Comments:

 Nicholas A. Tentarich, COS

Contracting Agency Head's Signature and Date



Budget Analyst

Clerk of the Board of Examiners



STATE OF NEVADA  
OFFICE OF THE ATTORNEY GENERAL

100 North Carson Street  
Carson City, Nevada 89701

ADAM PAUL LAXALT  
*Attorney General*

WESLEY K. DUNCAN  
*Assistant Attorney General*

NICHOLAS A. TRUTANICH  
*Chief of Staff*

## MEMORANDUM

**DATE:** 7 August 2015

**TO:** Nicholas A. Trutanich, Chief of Staff  
Martie Radu, Chief Financial Officer

**FROM:** Wayne Howle

**SUBJECT:** Information for Budget Division regarding contract with Marta Adam.

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I understand that the Budget Division has requested information about the proposed contract between the Office of the Attorney General and Marta Adams, whose expert legal services would be used in connection with the Yucca Mountain work.

Marta Adams, who has recently retired from this Office, had worked in this Office for more than twenty years. Prior to the year 2000, she was a senior deputy attorney general when she initially took the assignment from former DAG Harry Swainston to serve as counsel for the Nuclear Projects Office. She retained the assignment when she was promoted to chief DAG until her retirement this year. She has agreed to perform the functions of that assignment under contract to cover the gap left by her retirement, for up to two years while the office develops expertise to replace her.

A new chief DAG has been appointed to fill Marta's vacancy. That person (Howle) will maintain general oversight and supervision of the Office's Yucca Mountain work going forward, including Marta Adams' performance under the contract, and performance of long-standing east coast counsel, Egan, Fitzpatrick & Malsch.

In addition, in order to rebuild the Office's in-house expertise, DAG Belinda Suwe is now assigned to perform the day-to-day Yucca Mountain work in tandem with Marta Adams. Adams had begun this transitional development several months prior to her retirement but the expert and institutional knowledge required will take time to develop. It is

Page 2

intended that such development can and will be accomplished within two years, and therefore renewal or extension of Adams' contract with the Office is not anticipated.

Brian Sandoval  
Governor



James R. Wells, CPA  
Director

Janet Murphy  
Deputy Director

**STATE OF NEVADA  
GOVERNOR'S FINANCE OFFICE  
Budget Division**

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298  
Phone: (775) 684-0222 | [www.budget.nv.gov](http://www.budget.nv.gov) | Fax: (775) 684-0260

Date: August 5, 2015  
To: James R. Wells, Clerk of the Board  
Governor's Finance Office  
From: Tiffany Greenameyer, Budget Analyst *JB*  
Budget Division  
Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting.

**DEPARTMENT OF EMPLOYMENT, TRAINING AND REHABILITATION – BUREAU OF  
DISABILITY ADJUDICATION**

Agenda Item Write-up:

Pursuant to NRS 333.705, the Department of Employment, Training and Rehabilitation, Bureau of Disability Adjudication requests authority to contract with a former Bureau of Disability Adjudication Senior Physician to continue work on Neurology specialty cases part-time, up to 25 hours per week.

Additional Information:

The agency indicates Dr. Dhaliwal's knowledge and experience consulting on Neurological cases plus difficult and complex bridge cases (psychological and medical) is of most value to BDA. The agency also indicates the difficulty of recruiting and retaining physicians due to the shortage for various specialties such as Orthopedics, Pediatrics, Psychiatrics, Neurology, Ophthalmology, and Cardiology.

Statutory Authority:

NRS 333.705

REVIEWED: <u><i>JB</i></u>
ACTION ITEM: _____

REHABILITATION  
DIVISION



BRIAN SANDOVAL  
GOVERNOR

DON SODERBERG  
DIRECTOR

SHELLEY HENDREN  
ADMINISTRATOR

GOVERNOR'S FINANCE OFFICE  
BUDGET DIVISION

AUG 04 2015

RECEIVED

**MEMORANDUM**

**DATE:** August 4, 2015

**TO:** James R. Wells, Director  
Department of Administration

**FROM:** Don Soderberg, Director  
Department of Employment, Training and Rehabilitation

**Subject:** Authorization to Contract with a Former Employee

The Department of Employment, Training and Rehabilitation (DETR) is requesting that an action item be placed on the September Board of Examiners' meeting agenda requesting authority to contract with a former employee, as per NRS 333.705. The following is some background information regarding this request:

Senior Physician for the Rehabilitation Division's Bureau of Disability Adjudication (BDA), Dr. Navdeep Dhaliwal, has indicated that he will separate State service on August 2, 2015 in favor of his clinical position with Veterans Affairs. Dr. Dhaliwal has eight years of experience as the medical policy expert at BDA specifically, six years as a State employee. Normal medical practice and training does not typically provide the background or skills necessary to properly apply Social Security Administration (SSA) policy and regulations. SSA policy is unique to BDA's mandate. Dr. Dhaliwal's particular knowledge and experience to consult on Neurological cases plus difficult and complex bridge cases (psychological and medical) is of most value to BDA. His specialty and expertise is very difficult to recruit. It would take several years to develop another Neurologist. He has a unique understanding of the SSA medical policy within his specialty. His expertise supports BDA's overall mission to deliver accuracy in medical decision-making for the SSA disability adjudication program. SSA very closely monitors BDA for the accuracy of its decision-making. SSA requires a mid-90% accuracy rate.

BDA requests authorization to continue with Dr. Dhaliwal as a contract employee after his separation. We are respectfully requesting authority to utilize him as a part-time contractor, up to 25 hours per week, through the statewide MHM Services contract. This would allow Dr. Dhaliwal to continue to work on Neurology specialty cases for BDA. BDA is in need of Dr. Dhaliwal's knowledge with SSA policy in this specialty. Furthermore, the last recruitment for a physician at BDA, which ran in February 2014, resulted in only one applicant. BDA has difficulty recruiting and retaining physicians, and currently has a shortage. These shortages extend to various specialties such as Orthopedics, Pediatrics, Psychiatrics, Neurology, Ophthalmology, and Cardiology.

Thank you for your consideration.



## Authorization to Contract with a Former Employee

<b>Former Employee Name:</b>	<u>Dr. Naveep Dhaliwal</u>
<b>Former Employee ID number:</b>	<u>44351</u>
<b>Former Job Title:</b>	<u>Senior Physician</u>
<b>Former Employing Agency:</b>	<u>Bureau of Disability Adjudication (BDA)</u>
<b>Former Class and Grade:</b>	<u>10.219/55 \$64.37 per hour</u>
<b>Employment Dates:</b>	<u>11/13/2007 – 12/27/2009 – Avysion Medical Contractor</u> <u>12/28/2009 – 8/2/2015 State Employment</u>
<b>Contracting Agency:</b>	<u>Bureau of Disability Adjudication (BDA)</u>

Please check which of the following applies:

- Contract is with a former State employee (contractor) or a temporary employment agency providing a former employee. Please complete steps a-i below.
- Contract is with an entity (contractor) other than a temporary employment agency that employs a former State employee who will be performing any or all of the contracted services. Please complete all steps except f-h below.

<p>a. Summarize scope of contract work.</p>	<p>The medical consultant applies medical specialty knowledge in evaluation of a claim for Social Security Administration (SSA) disability benefits; reviews and analyzes evidence of illness, injury, disease or other medical conditions which prevent an individual from working or gaining employment; prepares a detailed written medical analysis of the facts of the disability claim; prepares a written residual functional capacity assessment based on the severity of the medical condition and the nature of the impairment; assists and advises disability adjudicators in complex case development; determines the need for medical tests, evaluations or consultative examinations; consults with internal and external professionals or contract providers, including other physicians, medical specialists, psychologists and psychiatrists to address highly complex medical issues; assists in medical training of disability adjudicators and other Bureau of Disability Adjudication (BDA) staff to ensure uniform understanding of medical information and SSA policies and directives; and participates in the professional relations program.</p>
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<p>b. Document former job description.</p>	<p>The medical consultant applies medical specialty knowledge in evaluation of a claim for Social Security Administration (SSA) disability benefits; reviews and analyzes evidence of illness, injury, disease or other medical conditions which prevent an individual from working or gaining employment; prepares a detailed written medical analysis of the facts of the disability claim; prepares a written residual functional capacity assessment based on the severity of the medical condition and the nature of the impairment; assists and advises disability adjudicators in complex case development; determines the need for medical tests, evaluations or consultative examinations; consults with internal and external professionals or contract providers, including other physicians, medical specialists, psychologists and psychiatrists to address highly complex medical issues; assists in medical training of disability adjudicators and other Bureau of Disability Adjudication (BDA) staff to ensure uniform understanding of medical information and SSA policies and directives; and participates in the professional relations program.</p>
<p>c. Is the former employee being hired because of their specialized knowledge of the agency's operations? Is there a clause in the contract for transfer of the specialized knowledge of the contracting agency and a time frame for the transfer?</p>	<p>No, he is being hired for his particular medical specialty (Neurology).</p> <p>BDA would like to contract with Dr. Dhaliwal part time up to 25 hours/week.</p>
<p>d. Explain why existing State employees within your agency cannot perform this function.</p>	<p>Other physicians working at BDA do not have this specialty. Cases requiring a Neurological specialty consultation or signature would have to be sent to another SSA Regional office to try to assign to an available Neurologist.</p> <p>BDA has three employee physicians. Two of the three are contemplating retirement in the near future. Currently one physician specializes in pediatrics, the other one is an ear, nose and throat specialist. Of the two eligible for retirement, one is the pediatrician the other an</p>

	<p>emergency room physician/general practitioner. BDA has not identified any other a part time physician who would be appropriate to learn complex Neurological case work and develop knowledge of SSA policy we would need to replace his expertise.</p> <p>There is no indication that SSA will allow another physician hire in FFY16. Currently this is unknown for FFY17. SSA has sent directive information out to all BDA's throughout the country requesting they leverage existing medical consultative resources due to a nationwide shortage, especially in specialties.</p>
<p>e. Document if the individual overseeing or establishing the contract is related to the contractor – if so, explain the relationship and why this would not affect independence and why this would not violate <u>NAC 284.750</u>.</p>	<p>There is no relationship between the proposed contractor and BDA management.</p>
<p>f. List contractor's hourly rate.</p>	<p>The total cost to contract with MHM Services, a good of the State contract, is \$81.10 per hour for medical contractors. This includes the hourly rate for the medical contractor and MHM Services fees.</p> <p>The monthly cost would be approximately \$8,785.83.</p> <p>(\$81.10 per hr. X 25 hrs. per wk. X 52 wks. /12).</p>
<p>g. List the range of comparable State employee rates.</p>	<p>The maximum range for a Sr. Physician, Range C is currently set at \$75.27 per hour.</p>
<p>h. Justify contract rate if it exceeds the maximum employee/employer rate paid for a comparable State position by more than 10 percent. Additionally, has the contract term been limited as a result?</p>	<p>The proposed contract rate is slightly above, but not more than 10% above the maximum employee/employer rate paid for a comparable State position. BDA plans to limit Dr. Dhaliwal's hours on contract service to a maximum of 25 hours per week. There is no requested contract term limit.</p> <p>(actual cost difference is +7%)</p>
<p>i. Document justification for hiring contractor.</p>	<p>BDA is critically short staffed for its medical consultants, which affects the timeliness of</p>

	<p>providing decisions regarding SSA disability benefits eligibility. The most recent fill of a physician position was effective March 31, 2014. SSA has not approved authority to fill any further vacant physician positions, or replace any that may leave for the remainder of FFY16. At the time the biennial budget for SFY16/17 was developed, SSA did not allow BDA to have final determination of what positions to fill when hiring occurred. However, currently SSA identifies the number of individuals BDA may hire as well as the classifications of positions for which it may hire.</p> <p>Also of concern, is the accuracy/quality of BDA's medical decisions. SSA requires a mid-90% accuracy rate.</p> <p>When there is a question about a complex claim or when there is a disagreement with the recommendations made by another physician on a Neurological based case, it is Dr. Dhaliwal's role to review the claim and make the final determination.</p> <p>Dr. Dhaliwal's 8 years of experience at BDA in analyzing these cases is virtually irreplaceable, and BDA would have a critical shortage of his specialized knowledge.</p>
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Comments:



Don Soderberg, Director

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*Contracting Agency Head's Signature and Date*

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*Budget Analyst*

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*Clerk of the Board of Examiners*



## NEVADA STATE BOARD OF MEDICAL EXAMINERS

Search

**Licensee Details**

<b>Person Information</b>	
Name:	Navdeep Singh DHALIWAL
Address:	VA Southern Nevada Health Care System 6900 North Pecos Road North Las Vegas NV 89086
Phone:	7027919000

<b>License Information</b>			
License Type:	Medical Doctor		
License Number:	12488	Status:	Active
Issue Date:	10/1/2007	Expiration Date:	6/30/2017

**Scope of Practice**

Scope of Practice: Neurology
Scope of Practice: Pain Management

**Education & Training**

School:	Jawaharlal Nehru Medical College / Belgaum , India
Degree\Certificate:	Medical Doctor Degree
Date Enrolled:	
Date Graduated:	5/17/1997
Scope of Practice:	
School:	Eastern Virginia Medical School / Norfolk , VA
Degree\Certificate:	Internship
Date Enrolled:	7/1/1999
Date Graduated:	6/30/2000
Scope of Practice:	Internal Medicine
School:	Univ. of Calif. Davis Med. Ctr. / Sacramento , CA
Degree\Certificate:	Residency

Date Enrolled:	7/1/2000
Date Graduated:	6/30/2003
Scope of Practice:	Neurology
School:	Univ. of Calif. Davis Med. Ctr. / Sacramento , CA
Degree\Certificate:	Fellowship
Date Enrolled:	7/1/2003
Date Graduated:	6/30/2004
Scope of Practice:	Pain Management

**CURRENT EMPLOYMENT STATUS / CONDITIONS/RESTRICTIONS ON LICENSE AND MALPRACTICE INFORMATION**

NONE

**Board Actions**

NONE

Please note that the settlement of a medical malpractice action may occur for a variety of reasons that do not necessarily reflect negatively on the professional competence or conduct of the provider. Therefore, there may be no disciplinary action appearing for a licensee even though there is a closed malpractice claim on file. A payment in the settlement of medical malpractice does not create a presumption that medical malpractice occurred. Sometimes insurance companies settle a case without the knowledge and/or agreement of the physician. This database represents information from insurers to date. Please note: All insurers may not have submitted claim information to the Board.

Close Window

## Exclusions Search Results: Individuals

No Results were found for

Dhaliwal , Navdeep

If no results are found, this individual or entity (if it is an entity search) is not currently excluded. Print this Web page for your documentation

[Search Again](#)

Search conducted 7/8/2015 5:18:51 PM EST on OIG LEIE Exclusions database.  
Source data updated on 7/8/2015 6:35:00 AM EST.

**STATE OF NEVADA  
RESIGNATION FROM STATE SERVICE  
OR NOTICE OF TRANSFER TO ANOTHER AGENCY**

NAME: Navdeep S Dhaliwal EMPLOYEE ID#: 44351

AGENCY: Nevada Bureau of Disability Adjudication HOME ORG: 901

Effective August 2<sup>nd</sup>, 2015 at 5 a.m. or p.m. (circle one) I will be:  
(Last Work Day) (Hour)

Transferring from \_\_\_\_\_ to \_\_\_\_\_  
(Department/Division) (Department/Division)

New Position Title: \_\_\_\_\_

**NOTE: If you are transferring to LCB or NSHE you will be considered a Transfer even though your ESMT-A will indicate a Termination code. This is due to switching over from the Central Payroll system to either the LCB or NSHE payroll system.**

If you are transferring from a classified position to an unclassified position you will no longer have rights as a classified employee and will not have rights back to your classified position.

\_\_\_\_\_  
Initials

Resigning/Terminating from State Service for the reason of: Other work/conflict of working hours.

My mailing address

is/will be: 2316 Alpine Pointe Ln, Las Vegas, NV 89134  
(street address/P.O. Box, city, state, zip)

Employee's Signature *Navdeep S Dhaliwal* Date 6/7/15

Acceptance of Transfer or Resignation *Kimberly Graunke, Chief*  
(Signature of Appointing Authority or Their Designee)

Kimberly Graunke, Chief  
(Printed Name of Appointing Authority or Their Designee)

Date and Time 6/12/2015 @ 4:30pm

**RESIGNATION INFORMATION ONLY**

You are hereby advised that in accordance with NRS 284.381 once your written resignation from State Service is accepted by your appointing authority, you may not revoke the resignation regardless of the effective date set forth if three or more working days have elapsed since its acceptance unless your appointing authority approves the revocation.

This document will not terminate employment. An ESMT-A must be completed and submitted to the Division of Human Resource Management, Central Records by your agency's human resource office.





**STATE OF NEVADA  
GOVERNOR'S FINANCE OFFICE  
Budget Division**

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298  
Phone: (775) 684-0222 | [www.budget.nv.gov](http://www.budget.nv.gov) | Fax: (775) 684-0260

Date: July 28, 2015  
To: James R. Wells, Clerk of the Board  
Governor's Finance Office  
From: Stacey Johnson, Budget Analyst  
Governor's Finance Office, Budget Division  
Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting.

**DEPARTMENT OF ADMINISTRATION – VICTIMS OF CRIME FISCAL YEAR 2015  
4TH QUARTER REPORT AND FISCAL YEAR 2016 1ST QUARTER  
RECOMMENDATION.**

Agenda Item Write-up:

NRS 217.260 requires the Board of Examiners to estimate available revenue and anticipated claim costs each quarter.

The 4<sup>th</sup> Quarter fiscal year 2015 Victims of Crime Program report states all approved claims were resolved totaling \$11,732,359.72 with \$4,236,354.80 paid out of the Victims of Crime Program account and \$7,496,004.92 resolved through vendor fee adjustments and cost containment policies.

The program anticipates future reserves at \$8.7 million to help defray crime victims' medical costs.

Based on the projections, the Victims of Crime Program recommends paying Priority One, Two and Three claims at 100% of the approved amount for the 1<sup>st</sup> quarter of FY 2016.

Statutory Authority:

BOE approval required pursuant to NRS 217.260

REVIEWED: <u>SB</u>
ACTION ITEM: _____

**Brian Sandoval**  
*Governor*



**James R. Wells, CPA**  
*Director*

**Bryan Nix, Esq.**  
*Senior Appeals Officer*

**Northern Nevada:**  
*Hearing Office*  
1050 E. Williams St. Ste. 400  
Carson City, Nevada 89701  
(775) 687-8440 | Fax (775) 687-8441

*Appeals Office*  
1050 E. Williams St. Ste. 450  
Carson City, Nevada 89701  
(775) 687-8420 | Fax (775) 687-8421

**STATE OF NEVADA**  
**DEPARTMENT OF ADMINISTRATION**

***Hearings Division***

<http://hearings.state.nv.us/>

**Southern Nevada:**  
*Hearing Office*  
2200 S. Rancho Drive, Ste. 210  
Las Vegas, Nevada 89102  
(702) 486-2525 | Fax (702) 486-2879

*Appeals Office*  
2200 S. Rancho Drive, Ste. 220  
Las Vegas, Nevada 89102  
(702) 486-2527 | Fax (702) 486-2555

**July 27, 2015**

**To:** James Wells, Clerk, Board of Examiners  
**From:** Bryan Nix, Coordinator, Victims of Crime Program  
**Re:** VOCP 4<sup>th</sup> Quarter FY 2015 Report, and 1<sup>st</sup> Quarter FY 2016 Recommendation

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NRS 217.260 requires the Board of Examiners to estimate available revenue and anticipated claim costs each quarter. The VOCP pays claims in accordance with the policies adopted by the Board pursuant to NRS 217.130. When a vendor accepts a payment reduced pursuant to these policies, NRS 217.245 provides that the claim is deemed paid in full. Claims are categorized as to their priority; and Claims categorized as the highest priority are paid, in whole or in part, before other claims.

Priority One and Two claims are paid weekly during the quarter, and accrued Priority Three claims are paid at the end of each quarter. Priority One and Two claims are bills for current medical treatment, lost wages, funeral expenses, counseling, etc. Priority Three claims are bills the applicant owed prior to claim acceptance such as hospital emergency room and related bills. The VOCP pays the "approved" amount, which is the amount approved for payment after bill review and application of fee schedules or other payment adjustments pursuant to Board policies.

**Claim Payments**

The following chart shows claim payments made in the 4<sup>th</sup> Quarter FY 2015, by benefit type. As this chart shows the VOCP satisfied **\$11,732,359.72** in victim medical bills and claims for **\$4,236,354.80** of available funding. After bill review and application of Board Policies we have had a total savings of **\$7,496,004.92** over the billed amount in fiscal year 2015.

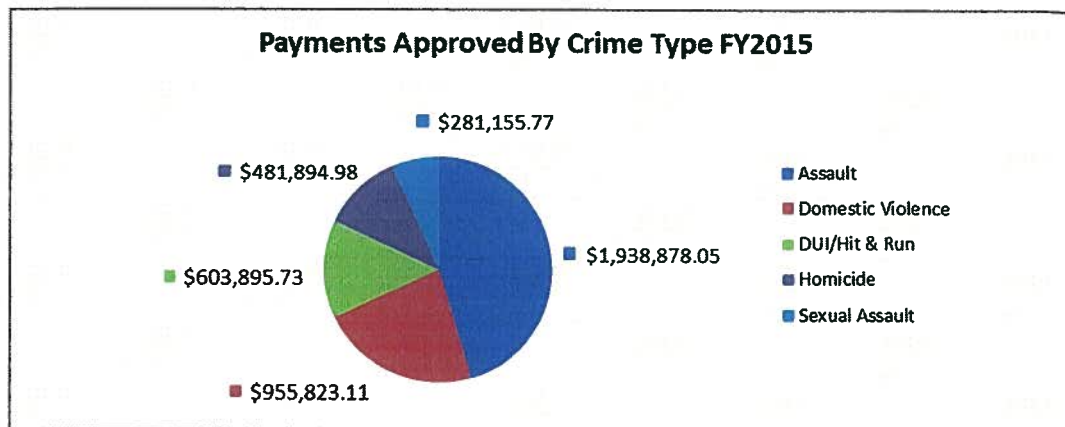
Payment Amounts by Type Fiscal Year 2015				
Type of Expense	Number of Bills	Total Victim Bills Submitted	Amount Saved by Bill Review	Amount Paid to Providers
Chiropractic/Physical Therapy	332	232,856.65	64,841.07	168,015.58
Counseling	2635	692,684.52	202,413.67	490,270.85
Survivor Benefits	53	46,007.31	0.00	46,007.31
Dental	180	412,474.61	119,819.84	292,654.77
Discretionary*	446	414,945.68	2,450.90	412,494.78
Funeral Expense	159	409,503.14	11,408.78	398,094.36
Lost Wages	381	420,068.48	6,250.76	413,817.72
Medical - Hospital	529	5,546,712.84	4,846,201.77	700,511.07
Medical - Other	1832	1,955,820.78	942,140.56	1,013,680.22
Prescription	214	39,787.39	14.52	39,772.87
Vision	53	23,083.21	4,164.82	18,918.39
Pending Priority Three Payments 4th Quarter 2015	282	1,538,415.11	1,296,298.23	242,116.88
<b>Total Payments YTD FY2015</b>	<b>7096</b>	<b>\$11,732,359.72</b>	<b>\$7,496,004.92</b>	<b>\$4,236,354.80</b>

\*Discretionary payments Include: Relocations, Temporary Housing, Crime Scene Clean-up, etc.

\*\* There are **\$1,538,415.11** in pending Priority Three Claims (hospital bills, etc), which will be paid **\$242,116.88**, which is 100% of the approved amount.

### Victim Payments by Crime Type

The next pie chart shows amounts approved for payment by crime type, during Fiscal Year 2015.



### Financial Review

The chart on the next page shows projected revenues and fund balances, including reserves, and recommendations for 1<sup>st</sup> Quarter FY 2016 based on projections. These projections of revenue and anticipated expenses are used for purposes of determining compliance with NRS 217.260 and policies of the Board.

<b>Financial Position and First Quarter 2016 Projections</b>	
Projected Funds Available for Payments FY15 Less 45 Day Reserves	\$13,021,421.07
Less: 1st Quarter Payments	\$1,198,830.95
Less: 2nd Quarter Payments	\$1,269,536.83
Less: 3rd Quarter Payments	\$911,887.04
4th Quarter Priority 1 & 2 Payments	\$613,983.10
4th Quarter Priority 3 Payments	\$242,116.88
Total 4th Quarter 2015 Payments	\$856,099.98
Funds Carried Over to FY16 Less 45 Day Reserves	\$8,785,066.27
Projected Funds Available for Victim Payments FY16	\$15,141,649.27
Projected Funds Available 1st Quarter FY16	\$3,785,412.32
Projected Payments 1st Quarter FY16*	\$1,204,113.73
Projected Funds Remaining After Payments - Add to FY16 Reserves	\$2,581,298.59
<b>Recommended Priority 3 Payment Percentage 1st Quarter FY16</b>	<b>100%</b>
*Average of last 6 quarters	

As required, a 45-day operating expense reserve of \$803,380.93 is maintained to cover up to 45 days of victim's claims and administrative expenses.

We have seen a significant decrease in hospital expenses due to changes made to Medicaid rules under the Affordable Care Act. Qualified applicants can now receive up to three months retroactive coverage. Since many applicants to our program qualify for Medicaid, their emergency treatment is now being paid by the state. Our reserves for future claims stand at \$8.7 million. We expect to use these reserves over the next five years as the amount of our Federal Grant decreases.

Our current financial review shows that we have sufficient funding to cover remaining 4<sup>th</sup> quarter Priority Three payments at 100%, and we are projecting sufficient funds to continue paying all claims at 100% in the first quarter of fiscal year 2016.

### **Recommendation**

We are projecting Priority One and Two payments totaling **\$791,823.05** and projected Priority Three payments totaling **\$412,290.69**, for a total expense of **\$1,204,113.73** for the 1<sup>st</sup> quarter.

After reserving **\$803,380.93** for 45 days operating expenses, our budget shows VOCP revenues and reserves available for 1<sup>st</sup> quarter total **\$15,141,649.27**.

Based on these projections the VOCP recommends paying Priority One and Two and Three claims at **100%** of the approved amount for the 1<sup>st</sup> quarter of FY 2016.



**STATE OF NEVADA  
GOVERNOR'S FINANCE OFFICE  
Budget Division**

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298  
Phone: (775) 684-0222 | [www.budget.nv.gov](http://www.budget.nv.gov) | Fax: (775) 684-0260

Date: August 06, 2015

To: James R. Wells, Clerk of the Board  
Governor's Finance Office

From: Jim Rodriguez, Budget Analyst IV  
Budget Division

Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting.

**DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - DIVISION OF  
ENVIRONMENTAL PROTECTION – BUREAU OF AIR POLLUTION CONTROL**

Agenda Item Write-up:

New Vehicle Request: Pursuant to NRS 334.010 the Department of Conservation and Natural Resources, Division of Environmental Protection, Bureau of Air Pollution Control, requests approval to purchase two new replacement vehicles for a total cost not to exceed \$62,328.

Additional Information:

The agency is requesting authority to replace two aging, high mileage vehicles. The agency originally requested four SUV replacement vehicles. The agency has since re-evaluated its vehicle needs and determined that they will only require three replacement vehicles. Additionally, the agency indicates that pickup trucks, instead of SUVs, would be the more appropriate vehicles to purchase. The agency believes that pickup trucks are more suited for the terrain they will travel on and provide better hauling capacity than the SUVs.

Funding for this replacement vehicle was approved in the agency's 2015-17 budget. The vehicles support the agency's mine inspections activities.

During the 2015-17 legislative session, Fleet Services reviewed the agency's vehicle needs and indicated that bureau may be well suited for dual vehicle resources: Fleet Services vehicles for non-field service vehicles mixed with the strategic purchases of off-road field service vehicles.

Fleet services agreed to work with the agency in the interim to determine the proper mix of vehicle for the bureau and will work with the agency in planning for this transition.

Statutory Authority:

BOE approval required pursuant to NRS 334.010.

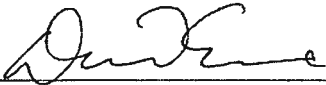
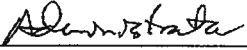
REVIEWED: <u>          <i>my</i>          </u>
ACTION ITEM: _____

## STATE VEHICLE PURCHASE

Pursuant to NRS 334.010, no automobile may be purchased by any department, office, bureau, officer or employee of the State without prior written consent of the State Board of Examiners.

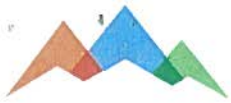
AGENCY NAME	# OF VEHICLES	NOT TO EXCEED:
<b>DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES – DIVISION OF ENVIRONMENTAL PROTECTION BUREAU OF AIR POLLUTION CONTROL</b>	2	\$63,328
<b>Total:</b>	<b>2</b>	<b>\$62,328</b>

**Board of Examiners Request for Approval to Purchase a  
State Vehicle Pursuant to NRS 334.010**

<b>Agency Name:</b> NDEP - Air Quality	<b>Budget Account #:</b> 3185
<b>Contact Name:</b> Coral Newton	<b>Telephone Number:</b> (775) 687-9494
Pursuant to NRS 334.010, agencies must receive prior written consent to purchase State vehicles. This applies to all new and used vehicles. Please provide the following information:	
<b>Number of vehicles requested:</b> <u>2</u> <b>Amount of the request:</b> <u>\$62,328</u> <b>Is the requested vehicle(s) new or used:</b> <u>New</u> <b>Type of vehicle(s) purchasing e.g. compact sedan, intermediate sedan, SUV, pick up, etc.:</b> <u>(2) 2015 Ford F-150 pick ups</u> <b>Mission of the requested vehicle(s):</b> <u>Vehicles will be used to travel to various mines transporting ladders and other equipment. Occasionally pulling a trailer.</u>	
<b>Were funds legislatively approved for the request?</b>  <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<b>If yes, please provide the decision unit number:</b> <u>E710</u> <b>If no, please explain how the vehicles will be funded?</b>
<b>Is the requested vehicle(s) an addition to an existing fleet or replacement vehicle(s):</b>  <input type="checkbox"/> <u>  </u> Addition(s) <input checked="" type="checkbox"/> <u>2</u> Replacement(s)	
<b>Does the requested vehicle(s) comply with "Smart Way" or "Smart Way Elite" requirements pursuant to SAM 1308? If not, please explain.</b> <u>Vehicles are Alternate Fuel vehicles.</u>	
<b>Please Complete for Replacement Vehicles Only:</b> (For type of vehicle, i.e., compact sedan, intermediate sedan, SUV, pick up, etc.)  <b>Current Vehicle Information:</b> Vehicle #1 Model Year: 2000 Odometer Reading: 90,204 Type of Vehicle: Van  Vehicle #2 Model Year: 2008 Odometer Reading: 99,591 Type of Vehicle: SUV  <i>Please attach an additional sheet if necessary</i>	<b>Does this request meet the replacement schedule criteria pursuant to SAM 1309? If no, explain why the vehicle is being replaced.</b>  <u>Yes</u>  <b>If the replacement vehicle is an upgrade to the existing vehicle, explain the need for the upgrade.</b>  <u>The pickup trucks have more room for equipment and are better equipped for the terrain they are used in.</u>
<b>APPOINTING AUTHORITY APPROVAL:</b>	
 _____ Agency Appointing Authority	 _____ Title
_____ Date <u>7/27/15</u>	
<b>BOARD OF EXAMINERS' APPROVAL:</b>	
<input type="checkbox"/> Approved for Purchase <input type="checkbox"/> Not Approved for Purchase	
_____ Board of Examiners	_____ Date

Revised 7/13/10





NEVADA DIVISION OF  
**ENVIRONMENTAL  
PROTECTION**

STATE OF NEVADA  
Department of Conservation & Natural Resources

Brian Sandoval, Governor  
Leo M. Drozdoff, P.E., Director  
David Emme, Administrator

**MEMORANDUM**

**Date:** July 13, 2015

**To:** Jim Rodriguez, Budget Analyst IV  
Department of Administration, Budget Office

**Through:** David Emme, Administrator *DE*  
Department of Conservation & Natural Resources

*JK*  
Jeffrey Kinder, P.E., Chief, Bureau of Air Pollution Control  
Nevada Division of Environmental Protection

**From:** Coral Newton, Management Analyst I *or*  
Nevada Division of Environmental Protection

**RECEIVED**

JUL 21 2015

GOVERNOR'S FINANCE OFFICE  
BUDGET DIVISION

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In the FY16 budget the Bureau of Air Pollution Control ("APC") requested (4) 5.2 Sport Utility Vehicles; 4x4; 4 door; 4-6 passenger vehicles at a price of \$24,572 each for a total of \$98,228. APC would like to amend this request as follows:

(2) 2.8 Truck; ½ Ton; Full size; Crew Cab; Long Bed (\$31,164 each)

We are requesting these vehicles for several reasons:

- Specific to the trucks the bed allows us to carry 2 spare tires, as blowouts are common in the terrain that most of the mines in Nevada are located;
- the larger vehicles have better ground clearance allowing for easier travel in rough terrain and heavy snow conditions;
- the larger vehicles also have more cab room which allows for more passengers and more comfort on what can be long drives (sometimes over 400 miles each way)
- the larger vehicles also allow for more storage room for shovels, chocks (required at mine sites per the Mine Safety and Health Administration), handyman jacks, etc.

The total for the two vehicles above is \$62,328 and both vehicles are Alternate Fuel.

Also, we are only requesting two vehicles (we are waiting on new pricing on a third vehicle) instead of four because one of the vehicles we are replacing has been out of service for over a year and we feel three vehicles are sufficient at this time.

Equipment Schedule  
 Date: 7/6/15 10:48 AM  
 Budget Period: 2015-2017 Biennium (FY16-17)  
 Budget Account: 3185 DCNR - DEP AIR QUALITY  
 Version: 101 LEGISLATIVELY APPROVED  
 Schedule: EQUIPMENT

07/01/15-06/30/16

FY16

DU	Chg	GL	Equipment Type	Priority	Yr 1 Count	Yr 1 Rate	Yr 1 Total	RXQ/PV#	Date	Amount	Bal	Remaining	Comments	
B000	04	7460	EQUIPMENT PURCHASES <\$1,000	25	1	13,603.00	13,603.00							
E710	05	8270	T200 NO/NO2/NOX ANALYZER	80	1	24,071.00	24,071.00							
E710	05	8270	T200U NO/NOV/ANALYZER	85	1	26,671.00	26,671.00							
E710	05	8270	T300 CO ANALYZER	90	1	26,371.00	26,371.00							
E710	05	8270	T400 OZONE ANALYZER	95	2	20,598.00	41,196.00							
E710	05	8270	T700 GAS CALIBRATOR	100	1	29,084.00	29,084.00							
E710	05	8270	T703U OZONE CALIBRATOR	105	1	21,431.00	21,431.00							
E710	05	8270	T751H PORTABLE ZERO AIR GEN	110	1	8,022.00	8,022.00							
E710	05	8270	PORTABLE OZONE MONITOR STATION	115	1	23,498.00	23,498.00							
E710	05	8270	PORTABLE OZONE MONITORS MODEL 205	120	3	6,500.00	19,500.00							
E710	05	8270	WEB CAMERAS	135	2	6,182.00	12,364.00							
M590	05	8270	SULFATE MONITORS	45	1	29,084.00	29,084.00							
M590	05	8270	ZERO AIR SUPPLY	50	2	27,187.00	54,374.00							
M590	05	8270	SHELTERS	55	1	8,022.00	8,022.00							
M590	05	8270	DATALOGGER	60	2	6,460.00	12,920.00							
E710	05	8271	DELTA CAL/EXTERNAL PUMPS	70	2	4,126.00	8,252.00							
E710	05	8271	CELLULAR MODEMS	75	3	857.00	2,571.00							
E710	05	8271	PORTABLE OZONE CALIBRATOR MODEL 306	125	2	4,900.00	9,800.00							
E710	05	8310	VEHICLE FLEET-RNO/CC-5.2 SPORT UTILITY VEHICLE-4X4,4 DOOR,4-6 PASS	30	4	24,572.00	98,288.00							
E710	26	8371	HARDWARE-LAPTOP PC WITH OPERATING SYSTEM	40	5	1,575.00	7,875.00							
E710	26	8371	HARDWARE-DESKTOP PC W/ MONITOR & OS, HIGH COST	5	11	1,258.00	13,838.00							
E710	26	8371	HARDWARE-LAPTOP PC WITH OPERATING SYSTEM	10	1	1,575.00	1,575.00							
											462,899.00	(62,328.00)	34,960.00	2.2.8 Trucks
											499,790.00	499,790.00	(70,383.00)	

COMMENTS

Balance Remaining 429,407.00

Handwritten initials/signature

## Vehicle Order Information Form

Does this vehicle meet "Smart Way or Smart Way Elite" requirements? If not, agency must fill out Vehicle Order Justification Sheet.

Please print out this page and complete all fields.

<b>Vehicle Item No., Make, Model &amp; No.:</b>	2.8 – 2015 Ford, F-150 – W1C/W1E		
<b>Dealer Name:</b>	Ford Country		
<b>Delivery Location:</b>	Reno, NV		
<b>Vehicle Colors:</b>	Exterior: Blue Jeans Metallic	Interior: Earth Gray	X Cloth  <input type="checkbox"/> Vinyl
	Quantity	Unit Cost	Total Cost
BASE PRICE (Reno, Carson City or Las Vegas delivery)	1	\$ 26,745.00	\$ 26,745.00
SPECIFY OPTIONS: (description)			\$ 4,419.00 ✓
Cruise Control		\$ 192.00	
Four Wheel Drive (4x4)		\$ 1,994.00 ✓	
Daytime Running Lamps		\$ 38.00 ✓	
Hitch Receiver		\$ 425.00 ✓	
Limited Slip Differential		\$ 401.00 ✓	
Power Windows		\$ 827.00	
Skid Plate (4x4)		\$ 137.00	
Spray in Bedliner		\$ 405.00	
		\$	
DELIVERY COST: (If other than Reno\Carson or Las Vegas)		\$	
Total purchase price with options			\$ 31,164.00
DMV Title and DRS Fee's		\$28.25	\$ 28.25
<b>GRAND TOTAL:</b>			<b>\$ 31,192.25</b>

<b>Registered Owner:</b>	Agency Name & Address: Nevada Division of Environmental Protection 901 S. Stewart St., Suite 4001 Carson City, NV 89701
<b>Legal Owner:</b>	Agency Name & Address: Nevada Division of Environmental Protection 901 S. Stewart St., Suite 4001 Carson City, NV 89701
<b>County Vehicle Based In:</b>	Carson
<b>Name &amp; Phone of Person to contact when vehicle is ready for delivery:</b>	Coral Newton (775) 687-9494

**STANDARD PAGE ~ BID# 8256 ALTERNATIVE FUEL**

[fleet@fordcountrylv.com](mailto:fleet@fordcountrylv.com)

**Tom 702-558-  
Craddock 8064**

**DEALER NAME:Ford Country**

<b>Specify State's Vehicle Item Number:2.8 Truck: 1/2 ton; Full Size; Crew Cab; Long Bed 6.5' (page 1)</b>		
<b>Specify MANUFACTURER, MODEL NAME, YEAR &amp; BODY MODEL CODE:</b>	<b>Base Price for RENO/CARSON CITY</b>	<b>Base Price for LAS VEGAS</b>
<b>Ford, F-150, 2015, (W1C/W1E)</b>	<b>\$26,745.00</b>	<b>\$26,345.00</b>
<b>State vehicle miles per gallon (MPG) 15/21</b>		
<b>State manufactures warranty: 3yr - 36k bumper to bumper / 5yr - 60k powertrain</b>		
<b>Specify engine size and emission rating: 5.0L V8 E85 FLEX FUEL Engine</b>		
<b>Includes Minimum Standard Equipment Listed:     X   Yes           No If no, state exceptions:</b>		
<b>Exterior Color: List available colors:</b>		
Caribou Metallic, Magnetic Metallic, Blue Jeans Metallic, Race Red, Blue Flame		
Metallic, Tuxedo Black Metallic, Ingot Silver Metallic, Green Gem Metallic, Oxford White		
<b>Seats, Cloth: List available colors:</b>		
Earth Gray		
<b>GVW: 6350#</b>	<b>WHEELBASE:157"</b>	
(When Applicable)	(When Applicable)	

**OPTION PACKAGE PAGE ~ BID# 8256 ALTERNATIVE FUEL**

[fleet@fordcountrylv.com](mailto:fleet@fordcountrylv.com)

**DEALER NAME: Ford Country Tom Craddock 702-558-8064**

Specify State's Vehicle Item Number: 2.8 Truck: 1/2 Ton; Full Size; Crew Cab; Long Bed 6.5' (page 2)

**Option Package Name/Code: XLT (2WD) \$2,777.00 XLT (4WD) \$2,694.00**

**List Equipment Features Below:**

Box Link, Chromr Front & Rear Bumper, Fog Lamps, Chrome Grill, Power Windows,

Doors, Locks & Mirrors, Perimeter Anti Theft, Keyless Entry Keypad, 17" Aluminum Rims

Single CD, Auto Headlamp, Carpet, Compass, Cruise Control, Power Tailgate Lock,

SYNC Communications,

## ITEMIZED OPTION PAGE ~ BID# 8256 ALTERNATIVE FUEL

Specify State's Vehicle Item Number: 2.8 Truck: 1/2 Ton; Full Size; Crew Cab; Long Bed 6.5' (page 3)

Tom 702-558-

DEALER NAME: Ford Country Craddock 8064

fleet@fordcountrylv.com

DEDUCT AMOUNT

ABS Brakes	standard	\$-
Air Conditioning	standard	\$-
Cruise Control	\$192 ✓	\$-
Fog Lamps	\$119 ✓	\$-
Engine Block Heater	\$77	\$-
Four Wheel Drive (4x4)	\$1,994 ✓	\$-
Daytime Running Lamps	\$38 ✓	\$-
Hitch Receiver	\$425 ✓	\$-
Integrated Trailer Brake	N/A	\$-
Keyless Entry w/Fob	inc. w/power windows	\$-
Limited Slip Differential	\$401 ✓	\$-
<b>Rear View Camera (requires Power Group)</b>	\$214	\$-
Power Mirrors	inc. w/power windows	\$-
Power Locks	inc. w/power windows	\$-
Reverse Sensors (requires hitch receiver)	\$234	\$-
Power Windows	\$827 ✓	\$-
Additional Key With Fob	\$145	\$-
AM/FM Stereo, CD Player	\$248	\$-
Running Boards	\$214	\$-
Seats, Cloth, Earth Gray		
Tailgate Step	\$320	
Skid Plate (4x4)	\$137 ✓	\$-
Tilt Steering	standard	\$-
Tire, Spare, Full Size	standard	\$-
XL Décor Group	\$97	\$-
Spray in Bedliner	\$405 ✓	\$-
<b>SYNC Communications Pkg (XL only)</b>	\$374	\$-

Delivery charge for other than Reno or Las Vegas (i.e. Ely) \$  
1.00 per mile.

**~ STATE AGENCIES ONLY ~**  
**VEHICLE ORDER JUSTIFICATION SHEET**  
(This form must accompany requisition)

Agency NDEP - Air Quality RX No. \_\_\_\_\_  
Contact Coral Newton Phone No. (715) 687-9494

Pursuant to NRS 333.340 if an agency is not purchasing from the lowest responsible dealer, the Purchasing Division must notify the dealer with the lowest price for the vehicle type you have requested of the reasons for this purchase.

Please check all that apply below:

- Dealer is located in close proximity to the area of vehicle deployment for service, parts and warranty support to the agency
- Dealer has historically provided favorable service to the agency concerning cost of ownership issues
- Vehicle is compatible with other agency vehicles providing for standardized operation and maintenance including parts management
- Vehicle requested is best suited for the purpose to be used
- Vehicles of this make have a good cost of ownership record within the agency
- If this vehicle does not meet "Smart Way or Smart Way Elite" requirements, agency must provide detailed justification

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Other justification  
Alternate Fuel Vehicle

-----State Purchasing use only-----

Approved  Disapproved by \_\_\_\_\_ date \_\_\_\_\_

If disapproved awarded dealer \_\_\_\_\_

Reason \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



## Vehicle Order Information Form

Does this vehicle meet "Smart Way or Smart Way Elite" requirements? If not, agency must fill out Vehicle Order Justification Sheet.

Please print out this page and complete all fields.

<b>Vehicle Item No., Make, Model &amp; No.:</b>	2.8 – 2015 Ford, F-150 – W1C/W1E		
<b>Dealer Name:</b>	Ford Country		
<b>Delivery Location:</b>	Reno, NV		
<b>Vehicle Colors:</b>	Exterior: Ingot Silver Metallic	Interior: Earth Gray	X Cloth  <input type="checkbox"/> Vinyl
	Quantity	Unit Cost	Total Cost
BASE PRICE (Reno, Carson City or Las Vegas delivery)	1	\$ 26,745.00	\$ 26,745.00
SPECIFY OPTIONS: (description)			\$ 4,419.00
Cruise Control		\$ 192.00	
Four Wheel Drive (4x4)		\$ 1,994.00	
Daytime Running Lamps		\$ 38.00	
Hitch Receiver		\$ 425.00	
Limited Slip Differential		\$ 401.00	
Power Windows		\$ 827.00	
Skid Plate (4x4)		\$ 137.00	
Spray in Bedliner		\$ 405.00	
		\$	
DELIVERY COST: (If other than Reno\Carson or Las Vegas)		\$	
Total purchase price with options			\$ 31,164.00
DMV Title and DRS Fee's		\$28.25	\$ 28.25
<b>GRAND TOTAL:</b>			<b>\$ 31,192.25</b>

<b>Registered Owner:</b>	Agency Name & Address: Nevada Division of Environmental Protection 901 S. Stewart St., Suite 4001 Carson City, NV 89701
<b>Legal Owner:</b>	Agency Name & Address: Nevada Division of Environmental Protection 901 S. Stewart St., Suite 4001 Carson City, NV 89701
<b>County Vehicle Based In:</b>	Carson
<b>Name &amp; Phone of Person to contact when vehicle is ready for delivery:</b>	Coral Newton (775) 687-9494

## STANDARD PAGE ~ BID# 8256 ALTERNATIVE FUEL

fleet@fordcountrylv.com

Tom

702-558-

Craddock

8064

DEALER NAME:Ford Country

Specify State's Vehicle Item Number:2.8 Truck: 1/2 ton; Full Size; Crew Cab; Long Bed 6.5' (page 1)		
Specify MANUFACTURER, MODEL NAME, YEAR & BODY MODEL CODE:	Base Price for RENO/CARSON CITY	Base Price for LAS VEGAS
Ford, F-150, 2015, (W1C/W1E)	\$26,745.00	\$26,345.00
State vehicle miles per gallon (MPG) 15/21		
State manufactures warranty: 3yr - 36k bumper to bumper / 5yr - 60k powertrain		
Specify engine size and emission rating: 5.0L V8 E85 FLEX FUEL Engine		
Includes Minimum Standard Equipment Listed: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If no, state exceptions:		
<b>Exterior Color: List available colors:</b>		
Caribou Metallic, Magnetic Metallic, Blue Jeans Metallic, Race Red, Blue Flame		
Metallic, Tuxedo Black Metallic, Ingot Silver Metallic, Green Gem Metallic, Oxford White		
<b>Seats, Cloth: List available colors:</b>		
Earth Gray		
<b>GVW: 6350#</b>		<b>WHEELBASE:157"</b>
(When Applicable)		(When Applicable)



## ITEMIZED OPTION PAGE ~ BID# 8256 ALTERNATIVE FUEL

Specify State's Vehicle Item Number: 2.8 Truck: 1/2 Ton; Full Size; Crew Cab; Long Bed 6.5' (page 3)

Tom 702-558-

DEALER NAME: Ford Country Craddock 8064

fleet@fordcountrylv.com

DEDUCT AMOUNT

ABS Brakes	standard	\$-
Air Conditioning	standard	\$-
Cruise Control	\$192	\$-
Fog Lamps	\$119	\$-
Engine Block Heater	\$77	\$-
Four Wheel Drive (4x4)	\$1,994	\$-
Daytime Running Lamps	\$38	\$-
Hitch Receiver	\$425	\$-
Integrated Trailer Brake	N/A	\$-
Keyless Entry w/Fob	inc. w/power windows	\$-
Limited Slip Differential	\$401	\$-
<b>Rear View Camera (requires Power Group)</b>	\$214	\$-
Power Mirrors	inc. w/power windows	\$-
Power Locks	inc. w/power windows	\$-
Reverse Sensors (requires hitch receiver)	\$234	\$-
Power Windows	\$827	\$-
Additional Key With Fob	\$145	\$-
AM/FM Stereo, CD Player	\$248	\$-
Running Boards	\$214	\$-
Seats, Cloth, Earth Gray		
Tailgate Step	\$320	
Skid Plate (4x4)	\$137	\$-
Tilt Steering	standard	\$-
Tire, Spare, Full Size	standard	\$-
XL Décor Group	\$97	\$-
Spray in Bedliner	\$405	\$-
<b>SYNC Communications Pkg (XL only)</b>	\$374	\$-

Delivery charge for other than Reno or Las Vegas (i.e. Ely) \$  
1.00 per mile.

**~ STATE AGENCIES ONLY ~**  
**VEHICLE ORDER JUSTIFICATION SHEET**  
(This form must accompany requisition)

Agency NDEP- Air Quality RX No. \_\_\_\_\_  
Contact Coral Newton Phone No. (775) 687-9494

Pursuant to NRS 333.340 if an agency is not purchasing from the lowest responsible dealer, the Purchasing Division must notify the dealer with the lowest price for the vehicle type you have requested of the reasons for this purchase.

Please check all that apply below:

- Dealer is located in close proximity to the area of vehicle deployment for service, parts and warranty support to the agency
- Dealer has historically provided favorable service to the agency concerning cost of ownership issues
- Vehicle is compatible with other agency vehicles providing for standardized operation and maintenance including parts management
- Vehicle requested is best suited for the purpose to be used
- Vehicles of this make have a good cost of ownership record within the agency
- If this vehicle does not meet "Smart Way or Smart Way Elite" requirements, agency must provide detailed justification

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Other justification  
Alternate Fuel Vehicle

\_\_\_\_\_

-----State Purchasing use only-----

\_\_\_\_ Approved \_\_\_\_ Disapproved by \_\_\_\_\_ date \_\_\_\_\_

If disapproved awarded dealer \_\_\_\_\_

Reason \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_



**STATE OF NEVADA  
GOVERNOR'S FINANCE OFFICE  
Budget Division**

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298  
Phone: (775) 684-0222 | [www.budget.nv.gov](http://www.budget.nv.gov) | Fax: (775) 684-0260

Date: August 06, 2015  
To: James R. Wells, Clerk of the Board  
Governor's Finance Office  
From: Jim Rodriguez, Budget Analyst IV  
Budget Division  
Subject: BOARD OF EXAMINERS **INFORMATION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting.

**DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - DIVISION OF ENVIRONMENTAL PROTECTION – BUREAU OF WATER POLLUTION CONTROL**

Agenda Item Write-up:

New Vehicle Request: Pursuant to NRS 334.010 the Department of Conservation and Natural Resources, Division of Environmental Protection, Bureau of Water Pollution Control, request approval to purchase a new replacement vehicle for a total cost of \$36,072.25.

Additional Information:

The agency is requesting authority to replace a high mileage SUV vehicle in accordance with Fleet Service's recommended replacement schedule. Funding for this replacement vehicle was approved in the agency's 2015-17 budget. The vehicle supports the agency's travel, inspection and meeting activities.

During the 2015-17 legislative session, Fleet Services reviewed the agency's vehicle needs and indicated that bureau may be well suited for dual vehicle resources: Fleet Services vehicles for non-field service vehicles mixed with the strategic purchases of off-road field service vehicles. Fleet services agreed to work with the agency in the interim to determine the proper mix of vehicle for the bureau and will work with the agency in planning for this transition.

Statutory Authority:

BOE approval required pursuant to NRS 334.010.

REVIEWED: <u>JAH</u>
ACTION ITEM: _____



**STATE VEHICLE PURCHASE**

Pursuant to NRS 334.010, no automobile may be purchased by any department, office, bureau, officer or employee of the State without prior written consent of the State Board of Examiners.

AGENCY NAME	# OF VEHICLES	NOT TO EXCEED:
<p align="center"> <b>DEPARTMENT OF  CONSERVATION AND  NATURAL RESOURCES –  DIVISION OF  ENVIRONMENTAL  PROTECTION BUREAU OF  WATER POLLUTION  CONTROL</b> </p>	<p align="center">/ 1</p>	<p align="right">\$36,072.25</p>
<p align="right"><b>Total:</b></p>	<p align="center">/ 1</p>	<p align="right"><b>\$36,072.25</b></p>

**Board of Examiners Request for Approval to Purchase  
State Vehicle Pursuant to NRS 334.010**

**RECEIVED**  
**AUG 05 2015**

**GOVERNOR'S FINANCE OFFICE  
BUDGET DIVISION**

<b>Agency Name:</b> Division of Environmental Protection	<b>Budget Account #:</b> 3186
<b>Contact Name:</b> Toni Bouas	<b>Telephone Number:</b> 775-687-9421
<p>Pursuant to NRS 334.010, agencies must receive prior written consent to purchase State vehicles. This applies to all new and used vehicles. Please provide the following information:</p> <p><b>Number of vehicles requested:</b> <u>1</u>                      <b>Amount of the request:</b> <u>36,072.25</u></p> <p><b>Is the requested vehicle(s) new or used:</b> <u>New</u></p> <p><b>Type of vehicle(s) purchasing e.g. compact sedan, intermediate sedan, SUV, pick up, etc.:</b> <u>SUV</u></p> <p><b>Mission of the requested vehicle(s):</b> Bureau fleet vehicle to be used for travel including but not limited to: inspections, meetings and conferences.</p>	
<p><b>Were funds legislatively approved for the request?</b></p> <p><input checked="" type="checkbox"/> Yes    <input type="checkbox"/> No</p>	<p><b>If yes, please provide the decision unit number:</b> E710</p> <p><b>If no, please explain how the vehicles will be funded?</b></p>
<p><b>Is the requested vehicle(s) an addition to an existing fleet or replacement vehicle(s):</b></p> <p><input type="checkbox"/> <u>  </u> Addition(s)    <input checked="" type="checkbox"/> <u>1</u> Replacement(s)</p>	
<p><b>Does the requested vehicle(s) comply with "Smart Way" or "Smart Way Elite" requirements pursuant to SAM 1308? If not, please explain.</b></p> <p>BWPC has chosen the Expedition as a replacement vehicle because it accommodates five to six staff members traveling with necessary equipment. This vehicle may be used off road and during inclement weather for inspections that require four wheel drive capability.</p>	
<p><b>Please Complete for Replacement Vehicles Only:</b> (For type of vehicle, i.e., compact sedan, intermediate sedan, SUV, pick up, etc.)</p> <p><b>Current Vehicle Information:</b>                  Vehicle #1 Model Year: 2005                  Odometer Reading: 103,870                  Type of Vehicle: SUV</p> <hr/> Vehicle #2 Model Year: Odometer Reading: Type of Vehicle: <p><i>Please attach an additional sheet if necessary</i></p>	<p>Does this request meet the replacement schedule criteria pursuant to SAM 1309? If no, explain why the vehicle is being replaced.</p> <p>Yes</p> <hr/> <p>If the replacement vehicle is an upgrade to the existing vehicle, explain the need for the upgrade.</p>
<p><b>APPOINTING AUTHORITY APPROVAL:</b></p> <p><u>David Gashi</u>                      <u>Deputy Administrator</u>                      <u>8/3/15</u></p> <p>Agency Appointing Authority                      Title                      Date</p>	
<p><b>BOARD OF EXAMINERS' APPROVAL:</b></p> <p><input type="checkbox"/> Approved for Purchase    <input type="checkbox"/> Not Approved for Purchase</p> <p>_____ Board of Examiners                      Date</p>	

**STANDARD PAGE ~ BID# 8255 FLEET VEHICLES**

[fleet@fordcountrylv.com](mailto:fleet@fordcountrylv.com)

DEALER NAME: Ford  
Country

Tom  
Craddock

702-558-  
8064

Specify State's Vehicle Item Number: 5.3 SUV:1/2 Ton; 4x4; 6 Door 5-6 passengers (page 1)		
Please provide MSRP pricing: \$40,860		
Specify MANUFACTURER, MODEL NAME, YEAR & BODY MODEL CODE:	Base Price for RENO/CARSON CITY	Base Price for LAS VEGAS
Ford, Expedition SSV, 2015, (U1G/U1H)	\$31,956.00	\$31,556.00
State vehicle miles per gallon (MPG) 16/22		
State manufactures warranty: 3 year/36k bumper to bumper - 5 year/60k powertrain		
Specify engine size and emission rating: 3.5L V6 EcoBoost L Engine Includes Minimum Standard Equipment Listed: <input checked="" type="checkbox"/> X Yes <input type="checkbox"/> No If no, state exceptions:		
Exterior Color: List available colors: Vermillion Red (SSV Only), Bronze Fire Metallic, Magnetic Matellic, Green Gem Metallic, Blue Jeans Metallic, Tuxedo Black Metallic, Ingot Silver Metallic, Oxford White		
Seats, Cloth: List available colors: Ebony - Dune		
GVW:	WHEELBASE:119"	
(When Applicable)	(When Applicable)	

**OPTION PACKAGE PAGE ~BID# 8255 FLEET VEHICLES**

[fleet@fordcountrylv.com](mailto:fleet@fordcountrylv.com)

DEALER NAME: Ford Country Tom Craddock 702-558-8064

Specify State's Vehicle Item Number: 5.3 SUV:1/2 Ton; 4x4; 6 Door 5-6 passengers (page 2)

**Option Package Name/Code:**

List Equipment Features Below:

**XL TRIM (100A) \$3,100**

Running Boards, Roof Rack, 17" Aluminum Wheel, Center Console, Floor Mats, Carpeting, Cloth Seating

**XL TRIM (101A) \$4,143**

All Items from 100A Package + Single Zone Electronic Air Temperature Control, Progressive Range

Select, SYNC, Cloth Seating, SIRIUS XM Satellite Radio, CD Player, Compass

**XLT TRIM (200A) \$6,694**

All Items From 101A Package + Body Colored Wheel Lip Mouldings & Bumpers, Chrome Handles,

18" Aluminum Wheels, Power Adjustable Pedals, Power Rear Quarter Windows, Reverse Sensing

System, Steering Wheel Audio Controls, Universal Garage Door Opener, LED Fog Lamps

**FLEET CONVENIENCE PACKAGE (50F) \$345**

Power Adjustable Pedals, Reverse Sensing System

+ 28.25  
+ the fees

## ITEMIZED OPTION PAGE ~ BID# 8255 FLEET VEHICLES

fleet@fordcountrylv.com

DEALER NAME: Ford  
Country

Tom Craddock

702-558-8064

Specify State's Vehicle Item Number: 5.3 SUV:1/2 Ton; 4x4; 6 Door 5-6 passengers (page 3)

		DEDUCT AMOUNT
ABS Brake System	standard	\$-
Air Conditioning	standard	\$-
Cruise Control	standard	\$-
Daytime running lamps	\$39	\$-
Engine Block Heater	\$35	\$-
2 Wheel Drive		-2,624
Heavy Duty Alternator	N/A	\$-
Hitch Receiver	N/A	\$-
Rear door handles inoperable	N/A	\$-
Keyless Entry w/Fob	standard	\$-
Limited Slip Differential	N/A	\$-
Cargo Organizer	\$160	\$-
Heated Mirrors	N/A	\$-
Power Locks	standard	\$-
Power Seat	standard	\$-
Power Windows	standard	\$-
Smokers Package	\$95	\$-
Radio; AM/FM Stereo, CD	standard	\$-
All Weather Floor Mats	\$75	\$-
Seats, Cloth Front Colors: Ebony / Dune		
Additional Key With Fob	\$145	\$-
Tilt Steering	standard	\$-
Tire, Spare, Full Size	N/A	\$-
Trailer Tow Mirrors	N/A	\$-
Trailer Tow Package	N/A	\$-
Other: 2.0L I4 Ecoboost Engine	\$995	\$-

Delivery charge for other than Reno or Las Vegas (i.e. Ely) \$ 1.00 per mile.

Brian Sandoval  
Governor



James R. Wells, CPA  
Director

Janet Murphy  
Deputy Director

**STATE OF NEVADA  
GOVERNOR'S FINANCE OFFICE  
Budget Division**

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298  
Phone: (775) 684-0222 | [www.budget.nv.gov](http://www.budget.nv.gov) | Fax: (775) 684-0260

Date: August 05, 2015  
To: James R. Wells, Clerk of the Board  
Governor's Finance Office  
From: Jim Rodriguez, Budget Analyst IV  
Budget Division  
Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting.

**DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - DIVISION OF  
ENVIRONMENTAL PROTECTION – BUREAU OF MINING RECLAMATION AND  
REGULATIONS**

Agenda Item Write-up:

New Vehicle Request: Pursuant to NRS 334.010 the Department of Conservation and Natural Resources, Division of Environmental Protection's Bureau of Mining Reclamation and Regulation (BMRR), request approval to purchase a new replacement vehicle at a cost of \$31,673.25.

Additional Information:

The funding for this request is provided in the agency's 2015-17 legislatively approved budget in decision unit E710. The funding will be used to purchase a new 2015 Ford Expedition to support BMRR staff in performing mine inspections at remote sites.

During the 2015-17 budget process, Fleet Services reviewed the agency's vehicle needs and determined that Bureau may be suited for dual vehicle resources: Fleet Services vehicles for NDEP vehicles designated for "non-field services" use mixed with the strategic purchase of vehicles that are primarily used for "field services" activities. Fleet services has agreed to work with the agency in the interim to determine the proper mix of vehicle type for the bureau and will plan to transition to this mixed vehicle fleet in the next budget process.

Statutory Authority:

BOE approval required pursuant to NRS 334.010.

REVIEWED: <u>YH</u>
ACTION ITEM: _____

## STATE VEHICLE PURCHASE

Pursuant to NRS 334.010, no automobile may be purchased by any department, office, bureau, officer or employee of the State without prior written consent of the State Board of Examiners.

AGENCY NAME	# OF VEHICLES	NOT TO EXCEED:
<b>DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES – BUREAU OF MINING RECLAMATION AND REGULATION</b>	1	\$31,673.25
<b>Total:</b>	<b>1</b>	<b>\$31,673.25</b>





STANDARD PAGE/COST MATRIX ~ BID #8036 FLEET VEHICLES ~ UPDATED 2014-0807

(Use separate page for each package)

DEALER NAME: JONES-WEST FORD, RENO, NEVADA (BILL FLETCHER/775-829-3207)

Specify State's Vehicle Item Number: <small>(i.e. 1.1 Sedan; Full size; 4 door; 6 passenger)</small>		5.4, SUV, 3/4TON, 4DR, 4WD, 5-9PASS	
Specify MANUFACTURER, MODEL NAME, YEAR & BODY MODEL CODE:		Base Price for RENO/CARSON CITY	Base Price for LAS VEGAS
2015 FORD EXPEDITION XL (U1G/U1J)		\$31,270	\$31,570
State vehicle miles per gallon (MPG): 11 CITY - 16 HWY			
State manufactures warranty: 3 YRS/36000 MILES			
Specify alternate fuel engine size and emission rating: 5.4L V8 GAS FLEX FUEL			
Includes Minimum Standard Equipment Listed: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If no, state exceptions:			
Exterior Color: List available colors: (CC=CLEARCOAT; CC/M=CLEARCOAT/METALLIC)			
BLUE JEANS CC/M	F1	STERLING GRAY CC/M	UJ
TUXEDO BLACK CC	UH	INGOT SILVER CC/M	UX
VERMILLION RED CC (XL ONLY)	F1	OXFORD WHITE CC	Z1
Seats, Cloth: List available colors:			
GREY			
GVW: NA#		WHEELBASE: 119"	
<small>(When Applicable)</small>		<small>(When Applicable)</small>	

OPTION PACKAGE PAGE ~ BID #8036 FLEET VEHICLES

(Use separate page for each package)

DEALER NAME: JONES-WEST FORD, RENO, NEVADA (BILL FLETCHER/775-829-3207)

Specify State's Vehicle Item Number: <small>(i.e. 1.1 Sedan; Full size; 4 door; 6 passenger)</small>		5.4, SUV, 3/4TON, 4DR, 4WD, 5-9PASS	
Option Package Name/Code:	XLT		\$3,807
List Equipment Features Below:	INCL. PW, PL, PM, A/C, CRUISE, CARPET, RUNNING BOARDS & SKID PLATES		
Option Package Name/Code:	FLEET CONVENIENCE PKG		\$345
List Equipment Features Below:	INCL. PWR ADJ PEDALS, REVERSE SENSING, MESSAGE CNTR		

ITEMIZED OPTIONS PAGE ~ BID #8036 FLEET VEHICLES

(Use separate page for each package)

DEALER NAME: JONES-WEST FORD, RENO, NEVADA (BILL FLETCHER/775-829-3207)

Specify State's Vehicle Item Number: <small>(i.e. 1.1 Sedan; Full size; 4 door; 6 passenger)</small>		5.4, SUV, 3/4TON, 4DR, 4WD, 5-9PASS	
			DEDUCT AMOUNT
ABS Brake System	\$ INCL.		\$-
Alternate Fuel:	\$ INCL.		\$-
CNG Dedicated	\$ NA		\$-
Air Conditioning	\$ INCL.		\$-
Air Conditioning, REAR	\$ INCL.		\$-
Extra Key w/Fob	\$ NA		\$-
Limited Slip Differential	\$ INCL. (ADVANCE TRAC)		\$-
Paint, Metallic	\$ OPTIONAL N/C		\$-
Power Mirrors	\$ INCL.		\$-
Power Locks	\$ INCL.		\$-
Power Seats (Driver only)	\$ INCL.		\$-
Power Windows	\$ INCL.		\$-
Radio; AM/FM Stereo, Cassette Player	\$ NA		\$-
Radio; AM/FM Stereo, Cassette Player, CD	\$ INCL.		\$-

Rear Window Wiper	\$ INCL.	\$-
Seats, Vinyl	\$ NA	\$-
Vinyl Colors: NA		
Skid Plate	\$ INCL.	\$
Tilt Steering	\$ INCL.	\$-
Tire, Spare, Full Size	\$ INCL.	\$

## Other:

FOUR WHEEL DRIVE	\$ INCL.	\$-
SIDE AIR BAGS	\$ INCL.	\$-
TRAILER TOW	\$489	\$
RUNNING BOARDS, BLACK	\$379	\$-
PEDALS, POWER ADJUSTABLE	\$ SEE XLT CONV. PKG	\$-
DAYTIME RUNNING LAMPS	\$39	\$-
Extra Key fob	\$150	\$-
	\$	\$-
	\$	\$-

Delivery charge for other than Reno or Las Vegas (i.e. Ely) \$ 300 per mile unit.

### Vehicle Order Information Form

<b>Vehicle Item No., Make, Model &amp; No.:</b>	2015 Ford Expedition XL (U1G/U1J) 5.4, SUV, ¾ Ton, 4DR, 4WD, 5-9 Pass		
<b>Dealer Name:</b>	Jones West Ford		
<b>Delivery Location:</b>	Carson City		
<b>Vehicle Colors:</b>	Exterior:	Interior:	<input checked="" type="checkbox"/> Cloth
	Blue Jeans	Grey	<input type="checkbox"/> Vinyl
	Quantity	Unit Cost	Total Cost
BASE PRICE (Reno, Carson City or Las Vegas delivery)	1	\$ 31,270.00	\$ 0.00
SPECIFY OPTIONS: (description)			\$
Extra steel wheel for 2 <sup>nd</sup> spare tire	1	\$ 300.00	
Rubber floor mats	1	\$ 75.00	
		\$	
		\$	
		\$	
		\$	
		\$	
		\$	
		\$	
		\$	
DELIVERY COST: (If other than Reno\Carson or Las Vegas)		\$	\$
Total purchase price with options			\$ 31,645.00
DMV Title and DRS Fee's		\$ 28.25	\$
<b>GRAND TOTAL:</b>			<b>\$ 31,673.25</b>

<b>Registered Owner:</b>	Agency Name & Address: State of Nevada Department of Conservation & Natural Resources Division of Environmental Protection Bureau of Mining Regulation and Reclamation 901 S. Stewart Street, Ste 4001 Carson City, NV 89701-5249
<b>Legal Owner:</b>	Agency Name & Address: State of Nevada Department of Conservation & Natural Resources Division of Environmental Protection Bureau of Mining Regulation and Reclamation 901 S. Stewart Street, Ste 4001 Carson City, NV 89701-5249
<b>County Vehicle Based In:</b>	Carson City
<b>Name &amp; Phone of Person to contact when vehicle is ready for delivery:</b>	Lisa Kreskey 775-687-9415 Bethany Graeser 775-687-9399

**~ STATE AGENCIES ONLY ~**  
**VEHICLE ORDER JUSTIFICATION SHEET**  
(This form must accompany requisition)

Agency: DCNR-NDEP Mining Regulation & Reclamation RX No. \_\_\_\_\_

Contact: Bethany Greaser Phone No. 775-687-9399

Pursuant to NRS 333.340 if an agency is not purchasing from the lowest responsible dealer, the Purchasing Division must notify the dealer with the lowest price for the vehicle type you have requested of the reasons for this purchase.

Please check all that apply below:

Dealer is located in close proximity to the area of vehicle deployment for service, parts and warranty support to the agency

Dealer has historically provided favorable service to the agency concerning cost of ownership issues

Vehicle is compatible with other agency vehicles providing for standardized operation and maintenance including parts management

Vehicle requested is best suited for the purpose to be used

Vehicles of this make have a good cost of ownership record within the agency

If this vehicle does not meet "Smart Way or Smart Way Elite" requirements, agency must provide detailed justification

A vehicle with four-wheel drive is required for Mining Bureau staff to be able to travel to remote sites for inspections.

Other justification

\_\_\_\_\_  
\_\_\_\_\_

-----State Purchasing use only-----

Approved  Disapproved by \_\_\_\_\_ date \_\_\_\_\_

If disapproved awarded dealer \_\_\_\_\_

Reason \_\_\_\_\_  
\_\_\_\_\_

# Budget Account Version - Equipment Schedule



Welcome to NEBS  
Nevada Executive Budget System

Last Action: 7/28/15 11:27 AM  
Current User: bhana  
Site Help Logoff

Home NEBS Reports DataMart Messages

## Budget Account Version - Equipment Schedule

Page Help

### Budget Account Version - Equipment Schedule Details

Budget Period: 2015-2017 Biennium (FY16-17)  
Budget Account: 3188 DCNR - DEP MINING REGULATION/RECLAMATION  
Version: L01 LEGISLATIVELY APPROVED  
Schedule: EQUIPMENT

Schedule Details Additional Text

Decision Unit Filter: Display all Decision Units

Status: COMPLETE Done

### Equipment Schedule

Line #	DU	Catg	GL	Equipment Type	Priority	Year 1		Year 2			
						Count	Rate	Count	Rate		
1	E710	05	8310	VEHICLE-FLEET-RNO/CC-5.3 SPORT UTILITY VEH:1/2 TON;4X4;6 DOOR; 5-6 PASS	15	1	33,005.00	33,005	0	33,995.00	0
2	E710	05	8310	VEHICLE-FLEET-RNO/CC-5.2 SPORT UTILITY VEHICLE:4X4;4 DOOR;4-6 PASS	20	0	24,572.00	0	1	25,309.00	25,309
3	E710	26	8371	HARDWARE-DESKTOP PC W/ MONITOR & OS, HIGH COST	5	3	1,258.00	3,774	6	1,258.00	7,548
4	E710	26	8371	HARDWARE-PRINTER NETWORK LASER JET MONO MED DUTY	10	1	1,388.00	1,388	0	1,388.00	0
						Equipment Schedule Total:		38,167			32,857
						Grand Total (Includes Other Amounts Below):		38,167			32,857

### Other Amounts

Line #	DU	Catg	GL	Description	Priority	Year 1		Year 2	
						Quantity	Rate	Quantity	Rate
No Schedule Lines Found									

Done

Brian Sandoval  
Governor



James R. Wells, CPA  
Director

Janet Murphy  
Deputy Director

**STATE OF NEVADA  
GOVERNOR'S FINANCE OFFICE  
Budget Division**

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298  
Phone: (775) 684-0222 | [www.budget.nv.gov](http://www.budget.nv.gov) | Fax: (775) 684-0260

Date: August 05, 2015  
To: James R. Wells, Clerk of the Board  
Governor's Finance Office  
From: Jim Rodriguez, Budget Analyst IV  
Budget Division  
Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting.

**DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - DIVISION OF  
STATE PARKS**

Agenda Item Write-up:

New Vehicle Request: Pursuant to NRS 334.010 the Department of Conservation and Natural Resources, Division of State Parks, request approval to purchase two new replacement vehicles for a cost not to exceed \$64,250.

Additional Information:

Funding for this request is provided in the agency's 2015-17 legislatively approved budget in decision unit E710. The funding will be used to purchase a new replacement SUV in the amount of \$33,005 and a 4x4 pickup truck in the amount of \$25,525. In addition, the agency request authority to purchase a Law Enforcement package for the pickup truck that will be purchased separately for a cost of \$5,720. Both vehicles being replaced exceed the age and mileage replacement requirements established by Fleet Services.

Statutory Authority:

BOE approval required pursuant to NRS 334.010.

REVIEWED: <u>          <i>JRW</i>          </u>  ACTION ITEM: _____
---



### STATE VEHICLE PURCHASE

Pursuant to NRS 334.010, no automobile may be purchased by any department, office, bureau, officer or employee of the State without prior written consent of the State Board of Examiners.

AGENCY NAME	# OF VEHICLES	NOT TO EXCEED:
DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES – DIVISION OF STATE PARKS	2	\$64,250
<b>Total:</b>	<b>2</b>	<b>\$64,250</b>

Department of Administration  
State of Nevada

Office of the Governor  
State of Nevada

Office of the Auditor  
State of Nevada

Department of Conservation and Natural Resources  
State of Nevada

STATE OF NEVADA

Department of Conservation and Natural Resources  
State of Nevada

Department of Conservation and Natural Resources  
State of Nevada



DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES  
DIVISION OF STATE PARKS

July 24, 2015

**MEMORANDUM**

To: Jim Rodriguez, Budget Analyst IV  
Department of Administration, Budget Division

Through: Eric Johnson, Administrator  
State Parks


From: Jen Idema, ASO II *JJI*

Subject: Approval to purchase vehicles

Attached is the Board of Examiners Request for Approval to Purchase a State Vehicle form, pursuant to NRS 334.010. In SFY 16 State Parks was legislatively approved to purchase 2 replacement vehicles thru decision unit E710. An SUV in the amount of \$33,005 and a 4x4 truck in the amount of \$25,525. These vehicles are replacing two aged out vehicles in our fleet.

Thank you in advance for your consideration of this request.

**Board of Examiners Request for Approval to Purchase a  
State Vehicle Pursuant to NRS 334.010**

<b>Agency Name:</b> State Parks	<b>Budget Account #:</b> 4162
<b>Contact Name:</b> Jen Idema	<b>Telephone Number:</b> 775-684-2773
Pursuant to NRS 334.010, agencies must receive prior written consent to purchase State vehicles. This applies to all new and used vehicles. Please provide the following information:	
<b>Number of vehicles requested:</b> <u>2</u> <b>Amount of the request:</b> <u>\$64,250.00</u> <b>Is the requested vehicle(s) new or used:</b> <u>New</u> <b>Type of vehicle(s) purchasing e.g. compact sedan, intermediate sedan, SUV, pick up, etc.:</b> Ford Expolorer SUV, Ford F150 pick up <b>Mission of the requested vehicle(s):</b> Replace vehicles as requested in the 16/17 Budget	
<b>Were funds legislatively approved for the request?</b>  <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<b>If yes, please provide the decision unit number:</b> E710 <b>If no, please explain how the vehicles will be funded?</b>
<b>Is the requested vehicle(s) an addition to an existing fleet or replacement vehicle(s):</b>  <input type="checkbox"/> <u>   </u> Addition(s) <input checked="" type="checkbox"/> <u>2</u> Replacement(s)	
<b>Does the requested vehicle(s) comply with "Smart Way" or "Smart Way Elite" requirements pursuant to SAM 1308? If not, please explain.</b> No, vehicles are to be used in offroad terrain.	
<b>Please Complete for Replacement Vehicles Only:</b> (For type of vehicle, i.e., compact sedan, intermediate sedan, SUV, pick up, etc.)  <b>Current Vehicle Information:</b> Vehicle #1 Model Year: 1998 Odometer Reading: 116,076 Type of Vehicle: Jeep SUV <hr/> Vehicle #2 Model Year: 2000 Odometer Reading: 91,337 Type of Vehicle: Chevy Pickup  <i>Please attach an additional sheet if necessary</i>	<b>Does this request meet the replacement schedule criteria pursuant to SAM 1309? If no, explain why the vehicle is being replaced.</b>  Yes  <hr/> If the replacement vehicle is an upgrade to the existing vehicle, explain the need for the upgrade.  N/A
<b>APPOINTING AUTHORITY APPROVAL:</b>	
 _____ Agency Appointing Authority	Administrator _____ Title
	8/7/15 _____ Date
<b>BOARD OF EXAMINERS' APPROVAL:</b>	
<input type="checkbox"/> Approved for Purchase <input type="checkbox"/> Not Approved for Purchase	
_____ Board of Examiners	_____ Date

**STANDARD PAGE ~ BID #8255 FLEET VEHICLES ~ UPDATED 2015-0424**

(Use separate page for each package)

**DEALER NAME:** JONES-WEST FORD, RENO, NEVADA (BILL FLETCHER/775-829-3207)

**Specify State's Vehicle Item Number:**

(i.e. 1.1 Sedan, Full size, 4 door, 6 passenger)

2.8, TRUCK, 1/2TON, FULLSIZE, CREW CAB, LONGBED

**Specify MANUFACTURER,**

**MODEL NAME, YEAR & BODY MODEL CODE:**

2015 FORD F-150 (W1C/W1E)

**Base Price for RENO/CARSON CITY**

\$24,271

**Base Price for LAS VEGAS**

\$24,571

**State vehicle miles per gallon (MPG):** 15 CITY / 21 HWY

**State manufactures warranty:** 3 YRS/36000 MILES

**Specify alternate fuel engine size and emission rating:** 5.0L V8 FFV (4WD)

**Includes Minimum Standard Equipment Listed:**  Yes  No If no, state exceptions:

*Handwritten notes:*  
 125,525 +  
 + L.E. EQUIP = 5,720  
 31,245 -  
 + DMV Fee 37

**Exterior Color: List available colors:** (CC=CLEARCOAT; CC/M=CLEARCOAT/METALLIC)

DARK BLUE PEARL CC/M	DX	STERLING GREY CC/M	UJ
VERMILLION RED CC	E4	INGOT SILVER CC/M	UX
TUXEDO BLACK CC/M	UH	OXFORD WHITE CC	YZ

**Seats, Cloth: List available colors:**

GREY

**GVW: 6500#**

(When Applicable)

**WHEELBASE: 157"**

(When Applicable)

**OPTION PACKAGE PAGE ~ BID #8255 FLEET VEHICLES**

(Use separate page for each package)

**DEALER NAME:** JONES-WEST FORD, RENO, NEVADA (BILL FLETCHER/775-829-3207)

**Specify State's Vehicle Item Number:**

(i.e. 1.1 Sedan, Full size, 4 door, 6 passenger)

2.8, TRUCK, 1/2TON, FULLSIZE, CREW CAB, LONGBED

<b>Option Package Name/Code:</b> XLT Requires (2WD)	\$2,465
<b>List Equipment Features Below:</b> INCL. 40/20/40 CLOTH, A/C, AM/FM/CD, CARPET, PW, PL, PM	
<b>Option Package Name/Code:</b> XLT Requires (4WD)	\$3,360
<b>List Equipment Features Below:</b> INCL. 40/20/40 CLOTH, A/C, AM/FM/CD, CARPET, PW, PL, PM	
<b>Option Package Name/Code:</b> XLT CONV/PLUS PKG (61C/61P)	\$1,051
<b>List Equipment Features Below:</b> INCL. ADJ. PEDALS, SYNC SYSTEM, PWR SIGNAL MIRRORS, PWR DRIVERS SEAT, REVERSE SENSING SYSTEM, REAR VIEW CAMERA, PWR REAR WINDOW (REQ. TRAILER TOW)	
<b>Option Package Name/Code:</b> 301A EQPT GROUP (requires XLT 4x4 drive package)	\$1,834
<b>List Equipment Features Below:</b> INCL. ADJ. PEDALS, SYNC SYSTEM, PWR SIGNAL MIRRORS, PWR DRIVERS SEAT, REVERSE SENSING SYSTEM, REAR VIEW CAMERA, PWR REAR WINDOW TRAILER TOW, SIRIUS RADIO,	

**ITEMIZED OPTIONS PAGE - BID #8255 FLEET VEHICLES**

(Use separate page for each package)

**DEALER NAME:** JONES-WEST FORD, RENO, NEVADA (BILL FLETCHER/775-829-3207)

**Specify State's Vehicle Item Number:**

2.8, TRUCK, 1/2TON, FULLSIZE, CREW CAB, LONGBED

(i.e. 1.1 Sedan: Full size, 4 door, 6 passenger)

			DEDUCT AMOUNT
ABS Brake System	\$ INCL.		\$-
Air Conditioning	\$ INCL.		\$-
Cruise Control	\$ INCL.		\$-
Diesel Engine	\$ NA		\$-
Engine Block Heater		\$77	\$-
Four Wheel Drive (4x4)		\$3,171	\$-
Heavy Duty Alternator (140A)	\$ NA		\$-
Hitch Receiver	\$ INCL. w/ TRAILER TOW		\$-
Integrated Trailer Brake (3/4 ton only)	\$ INCL. W/ TRAILER TOW		\$-
Keyless Entry w/Fob	\$ INCL. w/ PWR Equipment		\$-
Limited Slip Differential		\$401	\$-
Paint, Metallic	\$ NC		\$-
Power Mirrors	\$ INCL. w/ PWR Equipment		\$-
Power Locks	\$ INCL. w/ PWR Equipment		\$-
Power Seats (DRIVER ONLY)	\$ NA		\$-
Power Equipment	\$998		\$-
Radio; AM/FM Stereo, Cassette Player	\$ NA		\$-
Radio; AM/FM Stereo, CD	\$ INCL.		\$-
Rear Window Wiper	\$ NA		\$-
Seats, Vinyl	\$ NC		\$-
Vinyl Colors: BLACK, GREY OR TAN			
Skid Plate		\$137	\$-
Tilt Steering	\$ INCL.		\$-
Tire, Spare, Full Size	\$ INCL.		\$-
Trailer Tow Mirrors	\$ NA		\$-
Trailer Tow Package	\$678		\$-

**ITEMIZED OPTIONS PAGE - BID #8255 FLEET VEHICLES**

(Use separate page for each package)

**DEALER NAME:** JONES-WEST FORD, RENO, NEVADA (BILL FLETCHER/775-829-3207)

**Specify State's Vehicle Item Number:**

2.8, TRUCK, 1/2TON, FULLSIZE, CREW CAB, LONGBED

(i.e. 1.1 Sedan: Full size, 4 door, 6 passenger)

Other:			
V6 3.5L FFV GAS	\$ NA		\$-
V8 5.0L FFV GAS	\$ STD		\$-
V6 3.5L ECO-BOOST GAS (4WD/W1E)	\$341		\$-
V6 3.5L ECO-BOOST GAS (2WD/W1C)	\$1,023		\$-
40/20/40 SPLIT BENCH SEAT	\$ INCL.		\$-
ALL TERRAIN TIRES	\$ STD		\$-
REAR STABILIZER BAR	\$ NA		\$-
ELEC. SHIFT ON FLY	\$ NA (INCL W/ 5.0L V8 OR 3.5 V6 ECO)		\$-
SNOW PLOW PREP PKG	\$ NA		\$-
CAB STEPS, BLACK		\$214	\$-
UPFITTER SWITCHES	\$ NA		\$-
TRANSMISSION PTO (AUTO TRANS ONLY)	\$ NA		\$-
TAILGATE ASSIST & STEP		\$320	\$-
SPRAY-IN BEDLINER		\$405	\$-
18C CHROME STEP BAR		\$541	\$-
47R FULL RUBBER MAT		\$81	\$-
4X4 OFF ROAD (INCLUDES SKID PLATES)		\$657	\$-
56R REMOTE START		\$166	\$-

59S LED SPOT LIGHTS	\$149	\$-
627 HD PAYLOAD PACKAGE	\$1,445	\$-
655 EXTENDED RANGE TANK	\$166	\$-
76R REV SENSEING SYSTEM	\$234	\$-
85P BOX LIGHTING	\$107	\$-
91V 110V/400W OUTLET	\$171	\$-
SYNC COMMUNICATIONS PKG (XL ONLY)	\$385	\$-
BED SLIDE	\$1,610	\$-
ELECTRIC TONNEAU COVER	\$2,185	\$-
SIRIUS SAT. RADO (6 MOS.)	\$166	\$-
EXTRA KEY & FOB (1)	\$275	\$-
FOG LAMPS	\$119	\$-
DAYTIME RUNNING LIGHTS	\$38	\$-
MAX. TRAILER TOW PKG	\$543	\$-

Delivery charge for other than Reno or Las Vegas (i.e. Ely) \$ 300 per unit mile.

STANDARD PAGE - BID #8255 FLEET VEHICLES - UPDATED 2014-0910

DEALER NAME: JONES-WEST FORD, RENO, NEVADA (BILL FLETCHER/775-829-3207)

Specify State's Vehicle Item Number:

5.3, SUV, 1/2TON, 4DR, 4WD, 5-6PASS

(i.e. 11 Sedan Full size 4 door 6 passenger)

Specify MANUFACTURER, MODEL NAME, YEAR & BODY MODEL CODE:  
2015 FORD EXPLORER (K8B)

Base Price for RENO/CARSON CITY \$27,527

Base Price for LAS VEGAS \$27,827

State vehicle miles per gallon (MPG): 15 CITY - 21 HWY

State manufactures warranty: 3 YRS/36000 MILES

Specify alternate fuel engine size and emission rating: 3.5L V6 TI-VCT

Includes Minimum Standard Equipment Listed:  Yes  No if no, state exceptions:

33,005 Budgeted

Exterior Color: List available colors: (CC=CLEARCOAT; CC/M=CLEARCOAT/METALLIC)

DEEP BLUE CC/M	J4	INGOT SILVER CC/M	LIX
TUXEDO BLACK CC/M	UH	OXFORD WHITE CC	YZ

Seats, Cloth: List available colors:

BLACK (XLT ONLY) GREY

GVW: NA#

(When Applicable)

WHEELBASE: 114"

(When Applicable)

OPTION PACKAGE PAGE - BID #8255 FLEET VEHICLES

DEALER NAME: JONES-WEST FORD, RENO, NEVADA (BILL FLETCHER/775-829-3207)

Specify State's Vehicle Item Number:

5.3, SUV, 4DR, 4WD, 5-6PASS

(i.e. 11 Sedan Full size 4 door 6 passenger)

Option Package Name/Code: BASE MODEL \$ N/C

List Equipment Features Below: INCL PWR WINDOWS, PWR LOCKS, PWR MIRRORS, PWR DRIVER SEAT, CRUISE, TILT, KEYLESS ENTRY, SAFETY CANOPY, PRIVACY GLASS

XLT Package \$4,198

ITEMIZED OPTIONS PAGE - BID #8255 FLEET VEHICLES

DEALER NAME: JONES-WEST FORD, RENO, NEVADA (BILL FLETCHER/775-829-3207)

Specify State's Vehicle Item Number:

5.3, SUV, 4DR, 4WD, 5-6PASS

(i.e. 11 Sedan Full size 4 door 6 passenger)

		DEDUCT AMOUNT
ABS Brake System	\$ INCL	
Air Conditioning	\$ INCL	
Cruise Control	\$ INCL	
Diesel Engine	\$ NA	
Engine Block Heater	\$ 79	
Four Wheel Drive (4x4)	\$ INCL	
Heavy Duty Alternator (140A)	\$ NA	
Hitch Receiver	\$ INCL W/TRAILER TOW	
Integrated Trailer Brake (3/4 ton only)	\$ NA	
Keyless Entry w/Fob (must have power door locks)	\$ INCL	
Limited Slip Differential	\$ NA	
Paint Metallic	\$ OPTIONAL N/C	
Power Mirrors	\$ INCL	
Power Locks	\$ INCL	
Power Seats (DRIVER'S SIDE ONLY)	\$ INCL	
Power Windows	\$ INCL	
Radio AM/FM Stereo, Cassette Player	\$ NA	
Radio AM/FM Stereo, Cassette Player, CD	\$ INCL	
Rear Window Wiper	\$ INCL	
Seats, Vinyl	\$ NA	
Vinyl Colors		

Skid Plate	\$ NA	\$
Tilt Steering	\$ INCL	\$
Tire, Spare, Full Size	\$ NA	\$
Trailer Tow Mirrors	\$ NA	\$
Trailer Tow Package	\$ NA	\$

Other		
TRAILER TOW	\$497	\$
DAYTIME RUNNING LAMPS	\$39	\$
ENGINE BLOCK HEATER	\$79	\$
FLOOR MATS	\$66	\$
REVERSE SENSING SYSTEM	\$240	\$
SYNC (HANDS FREE PHONE)	\$258	\$

Delivery charge for other than Reno or Las Vegas (i.e. Ely) \$ 300 per *mile* unit.





**STATE OF NEVADA  
GOVERNOR'S FINANCE OFFICE  
Budget Division**

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298  
Phone: (775) 684-0222 | [www.budget.nv.gov](http://www.budget.nv.gov) | Fax: (775) 684-0260

Date: August 05, 2015  
To: James R. Wells, Clerk of the Board  
Governor's Finance Office  
From: Jim Rodriguez, Budget Analyst IV  
Budget Division  
Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting.

**DEPARTMENT OF PUBLIC SAFETY – DIVISION OF EMERGENCY MANAGEMENT**

Agenda Item Write-up:

New Vehicle Request: Pursuant to NRS 334.010 the Department of Public Safety, Division of Emergency Management requests approval to purchase a new replacement vehicle for a total cost not to exceed \$27,276.

Additional Information:

This request is funded in the agency's 2015-17 legislatively approved budget in decision unit E711. The funding will be used to purchase a 4x4 pickup truck to support the agency's emergency response activities and replaces a 2008 vehicle with more than 126,000 miles.

Statutory Authority:

BOE approval required pursuant to NRS 334.010.

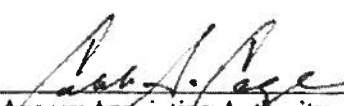
REVIEWED: <u>JA</u>
ACTION ITEM: _____

## STATE VEHICLE PURCHASE

Pursuant to NRS 334.010, no automobile may be purchased by any department, office, bureau, officer or employee of the State without prior written consent of the State Board of Examiners.

AGENCY NAME	# OF VEHICLES	NOT TO EXCEED:
DEPARTMENT OF PUBLIC SAFETY – DIVISION OF EMERGENCY MANAGEMENT	1	\$27,276
<b>Total:</b>	<b>1</b>	<b>\$27,276</b>

**Board of Examiners Request for Approval to Purchase a  
State Vehicle Pursuant to NRS 334.010**

<b>Agency Name:</b> DPS Division of Emergency Mgt & Homeland Security	<b>Budget Account #:</b> 3673	
<b>Contact Name:</b> Justin Luna	<b>Telephone Number:</b> 775-687-0300	
Pursuant to NRS 334.010, agencies must receive prior written consent to purchase State vehicles. This applies to all new and used vehicles. Please provide the following information:		
<b>Number of vehicles requested:</b> <u>1</u> <b>Amount of the request:</b> <u>\$27,276</u> <b>Is the requested vehicle(s) new or used:</b> <u>New</u> <b>Type of vehicle(s) purchasing e.g. compact sedan, intermediate sedan, SUV, pick up, etc.:</b> Pick Up, 4 WD, crew cab, short bed with tow package and hitch <b>Mission of the requested vehicle(s):</b> Primary purpose is emergency response and transport throughout the state during an emergency.		
<b>Were funds legislatively approved for the request?</b>  <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<b>If yes, please provide the decision unit number:</b> BA3673 E711 <b>If no, please explain how the vehicles will be funded?</b>	
<b>Is the requested vehicle(s) an addition to an existing fleet or replacement vehicle(s):</b>  <input type="checkbox"/> Addition(s) <input checked="" type="checkbox"/> <u>1</u> Replacement(s)		
<b>Does the requested vehicle(s) comply with "Smart Way" or "Smart Way Elite" requirements pursuant to SAM 1308? If not, please explain.</b> No, exempt per NAC486A.135 - vehicle is used for emergency response.		
<b>Please Complete for Replacement Vehicles Only:</b> (For type of vehicle, i.e., compact sedan, intermediate sedan, SUV, pick up, etc.)  <b>Current Vehicle Information:</b> Vehicle #1 Model Year: 2008 Odometer Reading: 126,096 Type of Vehicle: Pick Up  Vehicle #2 Model Year: Odometer Reading: Type of Vehicle:	<b>Does this request meet the replacement schedule criteria pursuant to SAM 1309? If no, explain why the vehicle is being replaced.</b>  yes  If the replacement vehicle is an upgrade to the existing vehicle, explain the need for the upgrade.	
<i>Please attach an additional sheet if necessary</i>		
<b>APPOINTING AUTHORITY APPROVAL:</b>		
 _____ Agency Appointing Authority	Chief, NDEM _____ Title	<u>7/30/15</u> _____ Date
<b>BOARD OF EXAMINERS' APPROVAL:</b>		
<input type="checkbox"/> Approved for Purchase <input type="checkbox"/> Not Approved for Purchase		
_____ Board of Examiners	_____ Date	

Revised 7/13/10



**Welcome to NEBS**  
Nevada Executive Budget System

Last Action: 7/28/15 1:52 PM  
Current User: jlyma2  
Site Help Logoff

Home NEBS Activity Budget Work Program SFYE Reports DataMart Messages

**Budget Account Version - Equipment Schedule**

Page Help

**Budget Account Version - Equipment Schedule Details**

Budget Period: 2015-2017 Biennium (FY16-17)

Budget Account: 3673 DPS - EMERGENCY MANAGEMENT DIVISION

Version: L01 LEGISLATIVELY APPROVED

Schedule: EQUIPMENT

Schedule Details Additional Text

Decision Unit Filter:

Status:

**Equipment Schedule**

Line #	DU	Catg	GL	Equipment Type	Priority	Count	Year 1		Year 2		Total		
							Rate	Total	Count	Rate			
	1	E711	05	8310 VEHICLE-FLEET-LV-2.13 4WD TRUCK 3/4 T;CREW CAB;SHORT BED	60	1	27,276.00	27,276	0	28,094.00	0		
	2	E711	05	8310 VEHICLE-FLEET-RNO/CC-2.19 4WD TRUCK 1T;CRW CB;S BD;SRW	55	0	28,444.00	0	0	29,297.00	0		
	3	E711	05	8310 VEHICLE-FLEET-LV-5.6 SPORT UTILITY VEH:3/4T;4X4;6 DOOR;8-9 PASS	50	0	38,672.50	0	0	39,832.50	0		
	4	E711	05	8310 VEHICLE-FLEET-RNO/CC-5.6 SPORT UTY VEH:3/4T;4X4;6 DOOR;8-9 PASS	45	0	38,322.50	0	1	39,472.50	39,473		
Equipment Schedule Total:											27,276		
Grand Total (Includes Other Amounts Below):											31,050		43,246

**Other Amounts**

Line #	DU	Catg	GL	Description	Priority	Year 1			Year 2				
						Quantity	Rate	Total	Quantity	Rate	Total		
	1	E711	05	7460 MOBILE RADIO	65	1	3,774	3,774	1	3,774	3,774		
Other Amounts Total:							3,774			3,774			



**STATE OF NEVADA  
GOVERNOR'S FINANCE OFFICE  
Budget Division**

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298  
Phone: (775) 684-0222 | [www.budget.nv.gov](http://www.budget.nv.gov) | Fax: (775) 684-0260

Date: August 06, 2015  
To: James R. Wells, Clerk of the Board  
Governor's Finance Office  
From: Jim Rodriguez, Budget Analyst IV  
Budget Division  
Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting.

**DEPARTMENT OF PUBLIC SAFETY – NEVADA HIGHWAY PATROL**

Agenda Item Write-up:

New Vehicle Request: Pursuant to NRS 334.010 the Department of Public Safety, Nevada Highway Patrol requests approval to move forward with the purchase of their legislatively approved fleet replacement vehicles at a cost not to exceed \$7,679,026.

Additional Information:

Authority for these purchases was provided in Senate Bill 467 of the 2015 Legislative Session. The one-shot General Fund appropriation has been processed and received by the agency and balanced forward to FY16 via work programs C32445 and C32441 in anticipation of the authorized purchase.

Statutory Authority:

BOE approval required pursuant to NRS 334.010.

REVIEWED: <u>      JAH      </u>
ACTION ITEM: _____

## STATE VEHICLE PURCHASE

Pursuant to NRS 334.010, no automobile may be purchased by any department, office, bureau, officer or employee of the State without prior written consent of the State Board of Examiners.

AGENCY NAME	# OF VEHICLES	NOT TO EXCEED:
<b>DEPARTMENT OF PUBLIC SAFETY – NEVADA HIGHWAY PATROL</b>	156	\$7,679,026
<b>Total:</b>	<b>156</b>	<b>\$7,679,026</b>

Brian Sandoval  
Governor

Nevada Department of  
**Public Safety**

James M. Wright  
Director

Colonel Dennis S. Osborn  
Chief

## Nevada Highway Patrol

555 Wright Way  
Carson City, Nevada 89711-0525  
Telephone (775) 687-5300 • Fax (775) 684-4879

### Memorandum

DATE: June 10, 2015

TO: Jaime Rodriguez, Budget Analyst 4  
Department of Administration, Budget and Planning

THROUGH: Susan Hohn, Budget Analyst 3  
Department of Public Safety, Director's Office

FROM: Johnny R. McCuin, Administrative Services Officer 3 *JAM*

SUBJECT: Board of Examiners Request for Vehicle Purchase Approval

The Department of Public Safety (DPS) Nevada Highway Patrol division (NHP) is requesting approval from the Board of Examiners (BOE) to purchase vehicles pursuant to Senate Bill 467 of the 2015 Legislative Session, One-Shot Appropriation. The NHP Budget Account 4713 will fund this request. Work programs C32445 (FY15) and C32441 (FY16) will be submitted to receive and balance forward the funding for this request in Budget Account 4713.

DPS is requesting this item be placed on the August 2015 Board of Examiners' agenda.





CHAPTER.....

AN ACT making appropriations from the State Highway Fund to the Nevada Highway Patrol Division of the Department of Public Safety to replace fleet vehicles that have exceeded the mileage threshold; and providing other matters properly relating thereto.

EXPLANATION – Matter in *bolded italics* is new; matter between brackets ~~{omitted material}~~ is material to be omitted.

THE PEOPLE OF THE STATE OF NEVADA, REPRESENTED IN SENATE AND ASSEMBLY, DO ENACT AS FOLLOWS:

**Section 1.** There is hereby appropriated from the State Highway Fund to the Nevada Highway Patrol Division of the Department of Public Safety:

1. The sum of \$7,679,026 to replace fleet vehicles that have exceeded the mileage threshold; and
2. The sum of \$326,592 to purchase fleet motorcycles to replace other types of fleet vehicles that have exceeded the mileage threshold.

**Sec. 2.** Any remaining balance of the appropriations made by section 1 of this act must not be committed for expenditure after June 30, 2017, by the Nevada Highway Patrol Division of the Department of Public Safety or any entity to which money from the appropriations is granted or otherwise transferred in any manner, and any portion of the appropriated money remaining must not be spent for any purpose after September 15, 2017, by either the Nevada Highway Patrol Division of the Department of Public Safety or the entity to which the money was subsequently granted or transferred, and must be reverted to the State Highway Fund on or before September 15, 2017.

**Sec. 3.** This act becomes effective upon passage and approval.



**SCHEDULE P  
FISCAL YEAR 2016 AND 2017 REPLACEMENT EQUIPMENT REQUEST**

Budget Account #: 4713  
Budget Account Title: HIGHWAY PATROL DIVISION

Dec. Unit	Cat.	Object Code (GL)	Item Requested	Item being Replaced (Unit Number)	State ID #	Model Year	Projected EOL Mileage Date	Command	
1	E888	16	8360	Charger	13299	328294	2013	10/1/2016	ELKO
	E888	16	8360	Charger	13475	327713	2013	6/29/2017	LV
	E888	16	8360	Charger	08569	305009	2008	6/13/2015	LV
	E888	16	8360	Charger	08331	307763	2008	9/26/2015	LV
5	E888	16	8360	Charger	08480	307880	2008	2/27/2016	LV
	E888	16	8360	Charger	08337	307765	2008	6/6/2015	LV
	E888	16	8360	Charger	08176	307760	2008	7/23/2016	LV
	E888	16	8360	Charger	08340	307766	2008	6/11/2016	LV
	E888	16	8360	Charger	11199	325022	2011	4/30/2016	LV
10	E888	16	8360	Charger	11210	325021	2011	9/17/2016	LV
	E888	16	8360	Charger	08472	302101	2008	6/13/2015	LV
	E888	16	8360	Charger	08287	302358	2008	6/6/2015	LV
	E888	16	8360	Charger	08551	302909	2008	08/2015	LV
	E888	16	8360	Charger	08404	302078	2008	09/2015	LV
15	E888	16	8360	Charger	08518	302382	2008	6/13/2015	LV
	E888	16	8360	Charger	08296	302361	2008	5/23/2015	LV
	E888	16	8360	Charger	08519	302631	2008	08/2015	LV
	E888	16	8360	Charger	08554	302903	2008	5/9/2015	LV
	E888	16	8360	Charger	08493	302352	2008	07/2015	LV
20	E888	16	8360	Charger	08464	302095	2008	10/3/2015	LV
	E888	16	8360	Charger	08501	302365	2008	11/28/2015	LV
	E888	16	8360	Charger	08558	302110	2008	08/2015	LV
	E888	16	8360	Charger	08535	302773	2008	12/12/2015	LV
	E888	16	8360	Charger	08007	302105	2008	08/2015	LV
25	E888	16	8360	Charger	08537	302771	2008	5/30/2015	LV
	E888	16	8360	Charger	08486	302356	2008	08/2015	LV
	E888	16	8360	Charger	08041	302069	2008	09/2015	LV
	E888	16	8360	Charger	08543	302894	2008	08/2015	LV
	E888	16	8360	Charger	08456	302076	2008	2/13/2016	LV
30	E888	16	8360	Charger	08545	302789	2008	2/6/2016	LV
	E888	16	8360	Charger	08549	302901	2008	2/27/2016	LV
	E888	16	8360	Charger	08389	302085	2008	10/24/2015	LV
	E888	16	8360	Charger	08110	302098	2008	9/26/2015	LV
	E888	16	8360	Charger	08311	302073	2008	2/20/2016	LV
35	E888	16	8360	Charger	08097	302088	2008	3/5/2016	LV
	E888	16	8360	Charger	08555	302900	2008	10/1/2016	LV
	E888	16	8360	Charger	08509	302373	2008	2/6/2016	LV
	E888	16	8360	Charger	08462	302099	2008	7/23/2016	LV
	E888	16	8360	Charger	08351	302862	2008	7/30/2016	LV
40	E888	16	8360	Charger	08002	302912	2008	5/21/2016	RENO
	E888	16	8360	Charger	08271	302360	2008	6/18/2016	LV
	E888	16	8360	Charger	08557	302097	2008	12/10/2016	LV
	E888	16	8360	Charger	08423	302081	2008	12/24/2016	LV
	E888	16	8360	Charger	11070	324180	2011	06/2015	LV
45	E888	16	8360	Charger	11037	324177	2011	10/17/2015	LV
	E888	16	8360	Charger	11221	325140	2011	08/2015	RENO
	E888	16	8360	Charger	11328	324153	2011	11/28/2015	LV
48	E888	16	8360	Charger	11394	324145	2011	2/27/2016	LV

**SCHEDULE P  
FISCAL YEAR 2016 AND 2017 REPLACEMENT EQUIPMENT REQUEST**

Budget Account #: 4713  
Budget Account Title: HIGHWAY PATROL DIVISION

Dec. Unit	Cat.	Object Code (GL)	Item Requested	Item being Replaced (Unit Number)	State ID #	Model Year	Projected EOL Mileage Date	Command	
50	E888	16	8360	Charger	11128	324149	2011	12/12/2015	LV
	E888	16	8360	Charger	11043	325144	2011	7/23/2016	LV
	E888	16	8360	Charger	11289	324137	2011	3/5/2016	LV
	E888	16	8360	Charger	11076	324342	2011	5/21/2016	RENO
	E888	16	8360	Charger	11041	324176	2011	3/26/2016	LV
	E888	16	8360	Charger	11060	324159	2011	4/16/2016	LV
55	E888	16	8360	Charger	11391	324144	2011	8/20/2016	LV
	E888	16	8360	Charger	11461	324147	2011	7/9/2016	LV
	E888	16	8360	Charger	11010	325142	2011	7/2/2016	LV
	E888	16	8360	Charger	11030	325141	2011	3/14/2015	LV
	E888	16	8360	Charger	11021	324345	2011	5/21/2016	RENO
60	E888	16	8360	Charger	11392	325145	2011	5/14/2016	RENO
	E888	16	8360	Charger	11172	324350	2011	4/2/2016	RENO
	E888	16	8360	Charger	11031	324178	2011	04/2017	LV
	E888	16	8360	Charger	11356	324146	2011	6/25/2016	LV
	E888	16	8360	Charger	11081	324341	2011	7/16/2016	RENO
65	E888	16	8360	Charger	11201	324120	2011	02/2017	LV
	E888	16	8360	Charger	11042	324344	2011	7/16/2016	RENO
	E888	16	8360	Charger	11195	324156	2011	7/23/2016	LV
	E888	16	8360	Charger	11047	324160	2011	12/17/2016	LV
	E888	16	8360	Charger	11029	324343	2011	10/29/2016	RENO
70	E888	16	8360	Charger	11483	324119	2011	10/8/2016	LV
	E888	16	8360	Charger	11044	324183	2011	02/2017	LV
	E888	16	8360	Charger	11231	324118	2011	03/2017	LV
	E888	16	8360	Charger	11230	325139	2011	02/2017	RENO
	E888	16	8360	Charger	11103	324151	2011	5/28/2016	LV
75	E888	16	8360	Charger	11240	324136	2011	03/2017	LV
	E888	16	8360	Charger	08195	307761	2008	8/27/2016	LV
	E888	16	8360	Charger	09281	312465	2009	4/30/2016	LV
	E888	16	8360	Charger	11144	324023	2011	11/28/2015	LV
	E888	16	8360	Charger	11181	325010	2011	3/5/2016	LV
80	E888	16	8360	Charger	13233	327690	2013	5/4/2017	LV
	E888	16	8360	Charger	13209	327695	2013	5/18/2017	LV
	E888	16	8360	Charger	13227	327691	2013	6/29/2017	LV
	E888	16	8360	F-150	08333	305311	2008	11/2014	RENO
	E888	16	8360	F-150	08394	305013	2008	06/2014	ELKO
85	E888	16	8360	F-150	08249	305307	2008	07/2014	RENO
	E888	16	8360	F-150	08088	305029	2008	06/2015	RENO
	E888	16	8360	F-150	08192	305022	2008	08/2015	RENO
	E888	16	8360	F-150	08563	305292	2008	10/2014	LV
	E888	16	8360	F-150	08026	305291	2008	4/9/2016	RENO
90	E888	16	8360	F-150	08267	305308	2008	5/28/2016	RENO
	E888	16	8360	F-150	08228	305028	2008	1/30/2016	RENO
	E888	16	8360	F-150	08356	305290	2008	08/2015	LV
	E888	16	8360	F-150	08203	305007	2008	09/2015	LV
	E888	16	8360	F-150	08568	305298	2008	3/12/2016	LV
95	E888	16	8360	F-150	08562	305294	2008	10/31/2015	LV
	E888	16	8360	F-150	08034	305302	2008	7/9/2016	RENO

**SCHEDULE P  
FISCAL YEAR 2016 AND 2017 REPLACEMENT EQUIPMENT REQUEST**

Budget Account #: 4713  
Budget Account Title: HIGHWAY PATROL DIVISION

Dec. Unit	Cat.	Object Code (GL)	Item Requested	Item being Replaced (Unit Number)	State ID #	Model Year	Projected EOL Mileage Date	Command	
	E888	16	8360	F-150	08328	305296	2008	12/19/2015	LV
	E888	16	8360	F-150	08040	305030	2008	9/10/2016	ELKO
	E888	16	8360	F-150	08567	305297	2008	5/14/2016	LV
160	E888	16	8360	F-150	08092	305020	2008	10/22/2016	ELKO
	E888	16	8360	F-150	08001	305299	2008	12/3/2016	ELKO
	E888	16	8360	F-150	08376	305021	2008	12/10/2016	RENO
	E888	16	8360	F-150	08225	305025	2008	8/6/2016	ELKO
	E888	16	8360	F-150	08268	305026	2008	8/27/2016	RENO
105	E888	16	8360	F-150	08205	305310	2008	10/8/2016	RENO
	E888	16	8360	F-150	08307	305012	2008	6/24/2017	ELKO
	E888	16	8360	F-150	08243	305017	2008	02/2017	ELKO
	E888	16	8360	F-150	09089	313381	2009	12/13/2014	LV
	E888	16	8360	F-150	09289	313955	2009	08/2015	ELKO
110	E888	16	8360	F-150	09477	315102	2009	8/27/2016	RENO
	E888	16	8360	F-150	09163	313956	2009	7/2/2016	ELKO
	E888	16	8360	F-150	09472	313382	2009	02/2017	LV
	E888	16	8360	F-150	09112	313362	2009	02/2017	LV
	E888	16	8360	F-150	02970	276837	2002	8/13/2016	RENO
115	E888	16	8360	F-150	03978	268723	2003	5/21/2016	RENO
	E888	16	8360	PIU	08442	305304	2008	03/2017	RENO
	E888	16	8360	PIU	01106	255382	2001	4/18/2015	RENO
	E888	16	8360	PIU	09359	314446	2009	5/23/2015	RENO
	E888	16	8360	PIU	09462	313383	2009	02/2017	RENO
120	E888	16	8360	PIU	06121	285895	2006	07/2015	RENO
	E888	16	8360	PIU	08015	305698	2008	06/2015	ELKO
	E888	16	8360	PIU	08277	302072	2008	08/2015	RENO
	E888	16	8360	PIU	08320	302116	2008	08/2015	RENO
	E888	16	8360	PIU	08080	302917	2008	5/9/2015	RENO
125	E888	16	8360	PIU	08011	302347	2008	09/2015	RENO
	E888	16	8360	PIU	08547	302905	2008	1/23/2016	RENO
	E888	16	8360	PIU	08530	302778	2008	2/13/2016	RENO
	E888	16	8360	PIU	08415	302084	2008	7/16/2016	RENO
	E888	16	8360	PIU	08276	302107	2008	7/30/2016	RENO
130	E888	16	8360	PIU	11101	325927	2011	5/30/2015	ELKO
	E888	16	8360	PIU	11050	324338	2011	4/25/2015	RENO
	E888	16	8360	PIU	11006	324346	2011	6/18/2016	RENO
	E888	16	8360	PIU	11013	324348	2011	3/21/2015	RENO
	E888	16	8360	PIU	11182	324148	2011	11/14/2015	ELKO
135	E888	16	8360	PIU	11253	325138	2011	10/10/2015	ELKO
	E888	16	8360	PIU	11306	324138	2011	2/27/2016	ELKO
	E888	16	8360	PIU	11011	324347	2011	1/2/2016	RENO
	E888	16	8360	PIU	11305	325143	2011	3/19/2016	ELKO
	E888	16	8360	PIU	11104	324150	2011	4/30/2016	ELKO
140	E888	16	8360	PIU	11105	324351	2011	7/2/2016	ELKO
	E888	16	8360	PIU	11017	324349	2011	04/2017	RENO
	E888	16	8360	PIU	11062	324337	2011	01/2017	ELKO
	E888	16	8360	PIU	04270	272322	2004	4/18/2015	RENO
141	E888	16	8360	PIU	04352	272315	2004	09/2015	RENO

**SCHEDULE P  
FISCAL YEAR 2016 AND 2017 REPLACEMENT EQUIPMENT REQUEST**

Budget Account #: 4713  
Budget Account Title: HIGHWAY PATROL DIVISION

Dec. Unit	Cat.	Object Code (GL)	Item Requested	Item being Replaced (Unit Number)	State ID #	Model Year	Projected EOL Mileage Date	Command
145 E888	16	8360	PIU	06474	285403	2006	1/30/2016	RENO
E888	16	8360	PIU	07311	296446	2007	07/2015	RENO
E888	16	8360	PIU	07341	296444	2007	10/3/2015	LV
E888	16	8360	PIU	07412	296460	2007	8/29/2015	ELKO
E888	16	8360	PIU	07449	296462	2007	11/28/2015	ELKO
150 E888	16	8360	PIU	07403	296464	2007	1/30/2016	RENO
E888	16	8360	PIU	07470	296454	2007	7/2/2016	RENO
E888	16	8360	PIU	08189	301541	2008	6/18/2016	RENO
E888	16	8360	PIU	11166	324025	2011	7/9/2016	ELKO
E888	16	8360	PIU	11142	324026	2011	5/13/2017	ELKO
155 E888	16	8360	PIU	13157	330115	2013	9/22/2016	ELKO
E888	16	8360	PIU	13183	327703	2013	3/9/2017	ELKO

Brian Sandoval  
Governor



James R. Wells, CPA  
Director

Janet Murphy  
Deputy Director

**STATE OF NEVADA  
GOVERNOR'S FINANCE OFFICE**

**Budget Division**

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298  
Phone: (775) 684-0222 | [www.budget.nv.gov](http://www.budget.nv.gov) | Fax: (775) 684-0260

Date: August 11, 2015  
To: James R. Wells, Clerk of the Board  
Governor's Finance Office  
From: Stacey Johnson, Budget Analyst  
Budget Division  
Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting. An analysis of the action item and recommendation is also provided.

**APPROVAL TO PAY A CASH SETTLEMENT**

Pursuant to Article 5, Section 21 of the Nevada Constitution, the State Board of Examiners may approve, settle or deny any claim or action against the State, any of its agencies or any of its present or former officers, employees, immune contractors or State Legislators.

Agenda Item Write-up:

**Department of Transportation (NDOT) – Administration – \$1,600**

The department requests settlement approval in the total amount of \$1,600 to fully resolve an eminent domain action to acquire a temporary easement over property owned by Connie L. Hackler, et al located at 4069 Snowshoe Lane, Reno, Washoe County, Nevada 89502. The Subject Property is a single family home on an improved 2,400 sq. ft. lot. The acquisition is approximately 150 square feet over a portion of the back yard for a duration of two years, with a third year option. NDOT previously deposited \$2,400 with the Court as the initial filing of this condemnation matter. NDOT now requests an additional \$1,600 to resolve the action. Approval of the additional amount of \$1,600 would bring the total to \$4,000.

Additional Information:

NDOT has considered the benefits of settlement and has made the decision that settlement is reasonable, prudent, and in the public interest. If the board approves the settlement, NDOT intends to enter into a settlement agreement and/or stipulated order to resolve the action in full for the said amount, inclusive of all attorneys' fees, costs, and interest. NDOT will seek reimbursement from the Federal Highway Administration for the proposed settlement amount.

Statutory Authority:

Article 5, Section 21 of the Nevada Constitution

REVIEWED: <u>SB</u>
ACTION ITEM: _____



**RECEIVED**

**AUG 11 2015**

**GOVERNOR'S FINANCE OFFICE  
BUDGET DIVISION**

**STATE OF NEVADA  
OFFICE OF THE ATTORNEY GENERAL**

Transportation Division  
1263 South Stewart Street, Room 315  
Carson City, Nevada 89712

**ADAM PAUL LAXALT**  
*Attorney General*

**WESLEY K. DUNCAN**  
Assistant Attorney General

**NICHOLAS A. TRUTANICH**  
Chief of Staff

August 11, 2015

Hand Delivered

Ms. Stacey Johnson  
Budget and Planning Division  
Board of Examiners  
209 East Musser Street, Rm 200  
Carson City, Nevada 89701

Re: Proposed Settlement of an Eminent Domain Action  
*State of Nevada v. Connie L. Hackler, et al.*,  
Second Judicial District Court Case No. CV14-01760

Dear Ms. Johnson:

Enclosed is the Nevada Department of Transportation's timely submittal for the September 8, 2015 Board of Examiners board agenda. This is a proposed settlement in eminent domain. Should you have any questions regarding this information, please don't hesitate to call our office and speak to Dennis Gallagher at 775-888-7423.

Sincerely,  
ADAM PAUL LAXALT  
Nevada Attorney General

By *Alice G. Coffman*  
Alice G. Coffman, Supervising Legal Secretary  
Transportation Division  
775-888-7412

/agc





MEMORANDUM

1263 South Stewart  
Street  
Carson City, Nevada

August 4, 2015

**To:** Board of Examiners  
Governor Brian Sandoval  
Attorney General Adam Paul Laxalt  
Secretary of State Barbara Cegavske

**From:** Rudy Malfabon, Director, Nevada Department of Transportation  
Dennis Gallagher, Chief Deputy Attorney General

**Subject:** Proposed Settlement of an Eminent Domain Action  
*State of Nevada v. Connie L. Hackler, et al.*,  
Second Judicial District Court Case No. CV14-01760

---

SUMMARY

NDOT filed the above-referenced eminent domain action in 2014 to acquire a temporary easement for soundwall construction purposes for a two year period for the widening and reconstruction of South McCarran Boulevard from Longley Lane to Greg Street, the City of Reno and City of Sparks in Washoe County.

After nearly a year of litigation, NDOT now requests an additional \$1,600.00 as full and just compensation for the acquisition of the temporary access easement across the Hackler property, and severance damage to any and all remainder property belonging to the Defendant for court settlement and fully resolve the action.

THE SUBJECT PROPERTY

NDOT is acquiring a temporary easement over the Hackler's residence located at 4069 Snowshoe Lane, Reno, Washoe County, Nevada 89502. The property is a single family home on an improved 2,400 sq. ft. lot. The acquisition is approximately 150 square feet over a portion of the back yard for a duration of two years, with a third year option.

THE ACTION

NDOT filed a direct condemnation action CV14-01760 on August 14, 2014. NDOT moved for, and was granted, occupancy of the subject property, supported by an appraisal from Mr. Anthony Wren, MAI for \$2,400. Ms. Hackler expressed a desire to settle this matter early in the case. The matter proceeded through negotiations between the parties. There were some title issues, and some non-responsive defendants, that needed to be resolved in this matter, which lengthened the case. These issues have all been resolved.

### **POINTS THAT FAVOR SETTLEMENT**

The key issue in this matter was the valuation of a deck. Ms. Hackler's backyard has improvements that will be impacted by the project. Mr. Wren's report valued that portion of the deck which would be directly impacted and removed as part of the project. However, Ms. Hackler informed us that upon further investigation, the deck would be more extensively impacted than the appraisal indicated. She requested additional money to fully compensate for the damage and repair of her deck.

Additionally, the pre-litigation appraisal from Mr. Wren is dated October 28, 2013, while the actual date of value in this case would be August 14, 2014. A new appraisal would need to be obtained and paid for if this matter were to proceed to trial. Given the rise in the real estate market in the past few years, it is nearly certain that a new appraisal would be for a higher amount. In other actions in this same project, updated appraisals have come in at higher amounts.

Furthermore, if litigated, Ms. Hackler's own costs, such as a countervailing appraisal, would be recoverable against NDOT, regardless of the outcome of the case.

### **RECOMMENDATION**

NDOT has considered the benefits of settlement and has made the decision that settlement is reasonable, prudent, and in the public interest. NDOT requests the authority to settle the Action for the total amount of \$4,000.00 (\$1,600.00 in new money plus the \$2,400.00 fair market value just compensation deposited with the Court as the initial filing of this condemnation matter).

### **FISCAL NOTE STATEMENT**

NDOT will State Highway Funds this proposed settlement amount.

Brian Sandoval  
Governor



James R. Wells, CPA  
Director

Janet Murphy  
Deputy Director

**STATE OF NEVADA  
GOVERNOR'S FINANCE OFFICE**

**Budget Division**

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298  
Phone: (775) 684-0222 | [www.budget.nv.gov](http://www.budget.nv.gov) | Fax: (775) 684-0260

Date: August 6, 2015  
To: James R. Wells, Clerk of the Board  
Governor's Finance Office  
From: Stacey Johnson, Budget Analyst  
Budget Division  
Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting. An analysis of the action item and recommendation is also provided.

**APPROVAL TO PAY A CASH SETTLEMENT**

Pursuant to Article 5, Section 21 of the Nevada Constitution, the State Board of Examiners may approve, settle or deny any claim or action against the State, any of its agencies or any of its present or former officers, employees, immune contractors or State Legislators.

Agenda Item Write-up:

**Department of Transportation (NDOT) – Administration – \$785,000**


The department requests settlement approval in the total amount of \$785,000 to fully resolve an eminent domain action to acquire two parcels of real property owned by MLK-Alta LLC, located on the northeast corner of Martin Luther King Boulevard and Alta Drive in Las Vegas for Project Neon. The subject property was purchased by MLK-Alta in 2010 and they had begun a renovation project prior to being notified in 2011 that the property would be required for Project NEON. NDOT previously deposited \$1,900,000 with the Court for a right of occupancy. NDOT now requests an additional \$785,000 to resolve the action. Approval of the additional amount of \$785,000 would bring the total to \$2,685,000.

Additional Information:

NDOT has considered the benefits of settlement and has made the decision that settlement is reasonable, prudent, and in the public interest. If the board approves the settlement, NDOT intends to enter into a settlement agreement and/or stipulated order to resolve the action in full for the said amount, inclusive of all attorneys' fees, costs, and interest. NDOT will seek reimbursement from the Federal Highway Administration for the proposed settlement amount.

Statutory Authority:

Article 5, Section 21 of the Nevada Constitution

<p><b>REVIEWED:</b>  _____</p> <p><b>ACTION ITEM:</b> _____</p>
--



STATE OF NEVADA  
OFFICE OF THE ATTORNEY GENERAL

Transportation Division  
1263 South Stewart Street, Room 315  
Carson City, Nevada 89712

RECEIVED

AUG 03 2015

GOVERNOR'S FINANCE OFFICE  
BUDGET DIVISION

ADAM PAUL LAXALT  
*Attorney General*

WESLEY K. DUNCAN  
*Assistant Attorney General*

NICHOLAS A. TRUTANICH  
*Chief of Staff*

August 3, 2015

Hand Delivered

Ms. Stacey Johnson  
Budget and Planning Division  
Board of Examiners  
209 East Musser Street, Rm 200  
Carson City, Nevada 89701

Dear Ms. Johnson:

Enclosed is the Nevada Department of Transportation's timely submittal for the September 8, 2015 Board of Examiners board agenda. This is a proposed settlement in eminent domain. Should you have any questions regarding this information, please don't hesitate to call our office and speak to Dennis Gallagher at 775-888-7423.

Sincerely,  
ADAM PAUL LAXALT  
Nevada Attorney General

By

  
Alice G. Coffman, Supervising Legal Secretary  
Transportation Division  
775-888-7412

/agc



MEMORANDUM

1263 South Stewart  
Street  
Carson City, Nevada

July 31, 2015

**To:** Board of Examiners  
Governor Brian Sandoval  
Attorney General Adam Paul Laxalt  
Secretary of State Barbara Cegavske

**From:** Rudy Malfabon, Director, Nevada Department of Transportation  
Dennis Gallagher, Chief Deputy Attorney General  
Joe Vadala, Sr. Deputy Attorney General

**Subject:** Proposed Settlement of an Eminent Domain Action,  
*State of Nevada v. MLK-Alta, LLC, et al.*,  
Eighth Judicial District Court Case No. A-11-649541-C  
Consolidated with A-12-658642-C

---

SUMMARY

NDOT filed the above-referenced eminent domain action in 2012 to acquire two parcels of real property in fee located on the northeast corner of Martin Luther King Boulevard and Alta Drive in Las Vegas for Project NEON.

After more than three years of contentious litigation, the case proceeded to a jury trial on July 13, 2015. On the ninth day of trial, a proposed settlement was reached subject to Board of Examiners approval. NDOT requests settlement approval in the total amount of \$2,685,000 to fully resolve the action and acquire the property. NDOT previously deposited with the Court \$1,900,000 representing its 2011 appraised value of the property in order to obtain occupancy. NDOT now requests an additional \$785,000 to comply with the court settlement and fully resolve the action.

THE PROPERTY

The subject property is a .69 acre combined holding consisting of two assessor's parcels that had been improved with two buildings which have now been demolished. The larger building on the southerly parcel was 15,540 square feet of mixed office and warehouse space originally constructed in 1985 by Christopher Stuhmer as a showroom for Christopher Homes. The structure to the north was a 2,254 square foot warehouse.

MLK-Alta LLC purchased the property in 2010 and began a renovation project on the buildings before being notified in 2011 that the property would be required for Project NEON.

### **THE ACTION**

Prior to NDOT initiating a direct action to acquire the property, in October 2011, MLK-Alta filed a Complaint against NDOT alleging inverse condemnation, pre-condemnation damages, attorney's fees, costs and pre-judgment interest. In March of 2012, NDOT filed a direct action against MLK-Alta LLC to acquire the Property and successfully had the inverse condemnation and attorneys' fees claims dismissed. The remaining claim for pre-condemnation damages was consolidated with NDOT's direct action. The pre-condemnation claim was based upon MLK-Alta's allegation that after notification in 2011 that the property may be required for Project NEON, it was impossible to rent the property and MLK-Alta became an involuntary custodian of the property pending condemnation without producing any income.

On August 23, 2012, after making a deposit of \$1,900,000, NDOT obtained occupancy of the Property. That figure was based on NDOT's April 20, 2011 appraisal of the Property.

At trial, MLK Alta LLC's principal, David Mason, testified that the value of the property taken was \$3,877,000. The pre-condemnation claim was valued by Mr. Mason as approximately \$350,000 in lost rents.

MLK-Alta LLC had also retained three experts to testify at trial, two brokers and an appraiser. Their expert opinions of value ranged from \$3,877,000 - \$4,031,000.

On the ninth day of trial, the court recommended the parties attempt to reach a settlement. A proposed agreement was reached for the amount of \$2,685,000 subject to Board of Examiners approval. This requires the payment of an additional \$785,000 over the amount of NDOT's initial deposit.

### **POINTS THAT FAVOR SETTLEMENT**

NDOT's total potential exposure at trial including costs which NDOT is liable for and prejudgment interest approached \$5,000,000. Therefore a settlement of \$2,685,000 in total could save the State more than \$2,300,000. Furthermore, the proposed settlement of an additional \$785,000 includes all interest, fees and costs for which NDOT is liable pursuant to statute and constitutional provisions. The proposed settlement was reached after nearly four years of contentious litigation and the costs incurred to date, as well as future costs if settlement were not approved, would be substantial. Additionally, there were a number of pretrial rulings that would make the possibility of an appeal more likely than not. The potential exposure if the case had to be retried at a later date would be even higher than \$5,000,000.

### **RECOMMENDATION**

NDOT has considered the benefits of settlement and has made the decision that settlement is reasonable, prudent, and in the public interest. NDOT requests the authority to settle the Action for the total amount of \$2,685,000 (\$785,000 in new money plus the \$1,900,000 already deposited with the Court). If the Board approves the settlement, NDOT will pay the agreed-upon balance and have the Court enter a Judgment and a Final Order of Condemnation transferring ownership of the Property to NDOT, resolving this Action in its entirety as among all parties, inclusive of all attorney's fees, costs and interest.

### **FISCAL NOTE STATEMENT**

NDOT will seek reimbursement from the Federal Highway Administration for the proposed settlement amount.





**STATE OF NEVADA  
GOVERNOR'S FINANCE OFFICE  
Budget Division**

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298  
Phone: (775) 684-0222 | [www.budget.nv.gov](http://www.budget.nv.gov) | Fax: (775) 684-0260

Date: August 20, 2015

To: James R. Wells, Clerk of the Board  
Governor's Finance Office

From: Susan Brown, Budget Analyst  
Budget Division

Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting. An analysis of the action item and recommendation is also provided.

**APPROVAL TO PAY A CASH SETTLEMENT**

Pursuant to Article 5, Section 21 of the Nevada Constitution, the State Board of Examiners may approve, settle or deny any claim or action against the State, any of its agencies or any of its present or former officers, employees, immune contractors or State Legislators.

Agenda Item Write-up:

**Department of Tourism and Cultural Affairs - \$52,067.37**

The department requests settlement approval in the total amount of \$52,067.37 to fully resolve the closure of the Nevada Commission on Tourism (NCOT), China Representative Office.

Additional Information:


The department contracted with NCOT China LTD/Hongxia (Karen) Chen. The contract expired on June 30, 2015 and was not renewed for various reasons. Per Chinese labor law, Karen Chen, as the Chief Representative is required to perform closing procedures on behalf of the State of Nevada and the state is required to compensate Karen Chen for this process.

The complexity of the process and the State's obligations under this process were not clear until the closing process began in early July. It appears to be in the long-term benefit of the State of Nevada to close the office, but it is a complicated process. This process requires three final phases:

1. Closing documents are provided to and processed by the China National Tourism Administration;
2. The tax authority in China confirms the tax deregulation; and
3. The NCOT China office bank account is closed.

Statutory Authority:

Article 5, Section 21 of the Nevada Constitution

<b>REVIEWED:</b>  _____
<b>ACTION ITEM:</b> _____



## Memorandum

To: Tiffany Greenameyer

From: Claudia Vecchio, Director  
Nevada Department of Tourism and Cultural Affairs

Date: August 27, 2015

Re: China Office Closure – Related Expenses

CC: David C. Peterson

In 2004, the Nevada Commission on Tourism (NCOT) signed an agreement with the China National Tourism Association (CNTA) to become the first state granted a license to open an official tourism promotion office in Beijing, China. According to the regulations outlined by CNTA, the State was required to have a Chief Representative serve as the managing director of this office. NCOT hired Karen Chen, a Chinese national, to serve in this role. During the past twelve years, Karen Chen has been under contract with the Division of Tourism to manage the office and provide sales and marketing outreach to the Chinese travel industry as well as individual travelers.

During the past decade it is clear that the Division of Tourism/NCOT Nevada and NCOT China/CNTA had very different ideas about the relationship between NCOT and its Chief Representative. As it does with all external vendors, the Division of Tourism had Karen Chen sign a contract with a stated total amount and scope of work. In 2011, Karen Chen registered NCOT China as a foreign corporation with the Nevada Secretary of State's office (the registration has been cancelled). It wasn't until the current Division of Tourism team looked more closely at this situation that discrepancies became apparent.

In early 2015, the Division of Tourism determined it was in the best interest of the State to dissolve the relationship with Karen Chen and close the China office in Beijing. Initially we thought a simple RFP process would be required, but we were informed by Chinese officials this was not the proper course of action according to the agreement. Through discussions with local and Beijing-based attorneys, including the Nevada AG's office, the decision was made to not renew the contract with Karen and to initiate the closing process. Because of the agreement signed with CNTA, the State is obligated to conduct a formal process through which the office is closed. It wasn't until we began the closing process in early July that we realized the complexity of the process and the State's obligations under this process. We still believe it is in the long-term benefit of the State of Nevada to close the office, but it is a complicated process. We have undergone several pieces of the process which have been done by the Division of Tourism team, but this process requires three final phases:

1. Closing documents are developed and provided to the China National Tourism Administration and processed through them;
2. The tax authority in China confirms the tax deregulation (NCOT/Division of Tourism has paid employment taxes as part of the monthly administration fee, which need to be resolved before the office is closed. These are included in the severance fees); and
3. The NCOT China office bank account, opened and managed by Karen Chen, is closed.

Per Chinese labor law, Karen Chen, as the Chief Representative, is required to perform these closing duties on behalf of the State of Nevada.

Another issue has come to light during the closing process and that is the State's requirement to provide a severance fee for the Chief Representative and office staff. The Chief Representative and staff are officially employed by FESCO, an organization that operates in China to assist foreign companies working with Chief Representatives, but the State of Nevada has obligations because of its agreement with CNTA, to treat these staffers much like employees. During the past twelve years, Karen Chen has been the sole Chief Representative, but several staffers have come and go. At the time of the office closing, it is the Division of Tourism's responsibility to pay severance to the current staff which totals three: Karen Chen, Yisha Luo and Huan Fang.

Through FESCO, we are obligated to pay the staffers the total of a monthly "salary" for each year of employment. Karen has been compensated at various levels with the most recent monthly compensation at \$5,417. In Karen's case, we would like to tie this severance compensation to her performance in ensuring the above process phases are completed in a timely manner. The original settlement amount proposed by Karen Chen and FESCO was \$82,982, but we have negotiated the proposed settlement to \$47,072. We propose to pay her one third of the total compensation (\$15,690) when proof is received that each phase has been completed.

A severance fee for the current staff (Yisha Luo and Huan Fang) also is required. The combined total is \$4,995.37.

The total salary settlement is: \$52,067.37.

The entire closing process is expected to last until the end of 2015. We will have no additional payment for salaries, but until the closing process is completed, we are unsure of the need to pay additional fees to other Chinese entities. We will inform the State of any further settlements as they relate to the closing procedure.

For Budget Division Use Only	
Reviewed by: <i>YH 8/10/15</i>	<i>YH 8/10/15</i>
Reviewed by:	
Reviewed by:	

**STATEWIDE LEASE INFORMATION**

1. Agency: Department of Health and Human Services  
 Division of Public and Behavioral Health, Community Health Services  
 4150 Technology Way, Suite 300  
 Carson City, Nevada 89706  
 Deborah Ohl 775.684.5915 fax: 775.684.4211 dlohl@health.nv.gov

Remarks: This full service lease was negotiated due to changes and reorganization of PHCS and RCHS, and the expansion of space needed for Rural Regional at the current location.

Exceptions/Special notes: This relocation includes tenant improvements and an estimated savings of \$118,904.48 over the five year term.

2. Name of Landlord (Lessor): Leftwich Family Trust ✓

3. Address of Landlord: 3506 Hobbyhorse Lane  
 Carson City, Nevada 89701 ✓

4. Property contact: Scott Leftwich  
 775.220.6903 fax: 775.887.0366 scottyleftwich@aol.com

5. Address of Lease property: 727 Farview Drive, Suite A  
 Carson City, Nevada 89701

a. Square Footage:  Rentable  
 Usable 5,104

b. Cost:

cost per month	# of months in time frame	cost per year	time frame	cost per square foot
\$0.00	1	\$0.00	October 1, 2015 - October 31, 2015	\$1.07
\$5,461.28	11	\$60,074.08	November 1, 2015 - September 30, 2016	\$1.07
2% \$5,563.36	12	\$66,760.32	October 1, 2016 - September 30, 2017	\$1.09
2% \$5,665.44	12	\$67,985.28	October 1, 2017 - September 30, 2018	\$1.11
2% \$5,767.52	12	\$69,210.24	October 1, 2018 - September 30, 2019	\$1.13
2% \$5,869.60	12	\$70,435.20	October 1, 2019 - September 30, 2020	\$1.15
c. Total Lease Consideration:		60	\$334,465.12	

d. Option to renew:  Yes  No 90 Renewal terms: ✓ One identical term

e. Holdover notice: # of Days required 30 Holdover terms: 5%/90

f. Term: Five (5) Years

g. Pass-thrus/CAM/Taxes  Landlord  Tenant

h. Utilities:  Landlord  Tenant

i. Janitorial:  Landlord  Tenant  3 day  5 day  Rural 3 day  Rural 5 day  Other (see special notes)

j. Repairs: Major:  Landlord  Tenant Minor:  Landlord  Tenant

k. Comparable Market Rate: \$1.68 - \$2.03

l. Specific termination clause in lease: Breach/Default lack of funding

m. Lease will be paid for by Agency Budget Account Number: 3648

6. Purpose of the lease: To house the Rural Community Services

7. This lease constitutes:

- An extension of an existing lease
- An addition to current facilities (requires a remark)
- A relocation (requires a remark)
- A new location (requires a remark)
- Remodeling only
- Other

a. Estimated Moving Expenses: \$6,000.00 Furnishings: \$23,880.00 Data/Phones: \$17,400.00

**RECEIVED**

AUG 06 2015

**STATEWIDE LEASE INFORMATION**

IF THIS LEASE IS FOR A NEW SPACE, RELOCATION, ADDITION TO EXISTING OR REMODEL OF EXISTING SPACE - PLEASE CONFIRM THAT ALL ASSOCIATED COSTS ARE INCLUDED IN YOUR LEGISLATIVELY APPROVED BUDGET.

Yes  No  Dec Unit \_\_\_\_\_

IF NO, PLEASE PROVIDE THE APPROVED WORK PROGRAM NUMBER ADDING THE EXPENSE TO YOUR BUDGET

*Wanda Law* 8-4-15

Authorized Agency Signature

Date

For Public Works Information:

8. State of Nevada Business License Information:

a. Nevada Business ID Number:	<u>NV20101157602</u> ✓	Exp:	<u>3/31/2016</u>	29
b. The Contractor is registered with the Nevada Secretary of State's Office as a:	LLC <input type="checkbox"/>	INC <input type="checkbox"/>	CORP <input type="checkbox"/>	LLP <input type="checkbox"/>
c. Is the Contractor Exempt from obtaining a Business License:	<input type="checkbox"/> YES			<input checked="" type="checkbox"/> NO
*If yes, please explain in exceptions section				
d. Is the Contractors Name the same as the Legal Entity Name?	<input checked="" type="checkbox"/> YES			<input type="checkbox"/> NO
*If no, please explain in exceptions section				
e. Does the Contractor have a current Nevada State Business License (SBL)?	<input checked="" type="checkbox"/> YES			<input type="checkbox"/> NO
*If no, please explain in exceptions section				
Is the Legal Entity active and in good standing with the Nevada Secretary of States	<input checked="" type="checkbox"/> YES			<input type="checkbox"/> NO
f. Office?				
g. State of Nevada Vendor number:	<u>T27009833</u> ✓			

9. Compliance with NRS 331.110, Section 1, Paragraph 2:

a. I/we have considered the reasonableness of the terms of this lease, including cost	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
b. I/we have considered other state leased or owned space available for use by this agency	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO

*PP* \_\_\_\_\_ Date  
Authorized Signature  
Public Works Division

II  
For Board of Examiners  YES  NO

**STATEWIDE LEASE INFORMATION**

**IF THIS LEASE IS FOR A NEW SPACE, RELOCATION, ADDITION TO EXISTING OR REMODEL OF EXISTING SPACE - PLEASE CONFIRM THAT ALL ASSOCIATED COSTS ARE INCLUDED IN YOUR LEGISLATIVELY APPROVED BUDGET.**

Yes \_\_\_\_\_ No \_\_\_\_\_ Dec Unit \_\_\_\_\_

**IF NO, PLEASE PROVIDE THE APPROVED WORK PROGRAM NUMBER ADDING THE EXPENSE TO YOUR BUDGET**

\_\_\_\_\_

\_\_\_\_\_  
Authorized Agency Signature Date


For Public Works Information:

**8. State of Nevada Business License Information:**

a. Nevada Business ID Number:	<u>NV20101157602</u> ✓	Exp:	<u>3/31/2016</u>	29
b. The Contractor is registered with the Nevada Secretary of State's Office as a:	LLC <input type="checkbox"/>	INC <input type="checkbox"/>	CORP <input type="checkbox"/>	LLP <input type="checkbox"/>
c. Is the Contractor Exempt from obtaining a Business License:	<input type="checkbox"/> YES			<input checked="" type="checkbox"/> NO
*If yes, please explain in exceptions section				
d. Is the Contractors Name the same as the Legal Entity Name?	<input checked="" type="checkbox"/> YES			<input type="checkbox"/> NO
*If no, please explain in exceptions section				
e. Does the Contractor have a current Nevada State Business License (SBL)?	<input checked="" type="checkbox"/> YES			<input type="checkbox"/> NO
*If no, please explain in exceptions section				
f. Is the Legal Entity active and in good standing with the Nevada Secretary of States Office?	<input checked="" type="checkbox"/> YES			<input type="checkbox"/> NO
g. State of Nevada Vendor number:	<u>T27009833</u> ✓			

**9. Compliance with NRS 331.110, Section 1, Paragraph 2:**

a. I/we have considered the reasonableness of the terms of this lease, including cost	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
b. I/we have considered other state leased or owned space available for use by this agency	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO

 \_\_\_\_\_  
Authorized Signature Date  
Public Works Division

||  
For Board of Examiners  YES  NO

For Budget Division Use Only	
Reviewed by:	JK 8/7/15
Reviewed by:	SB 8/10/15
Reviewed by:	

**STATEWIDE LEASE INFORMATION**

1. Agency: Department of Tourism and Cultural Affairs  
 Division of Museums and History  
 401 North Carson street  
 Carson City, Nevada 89701  
 Peter Barton 775.687.0626 fax 775.687.6159 pbarton@nevadaculture.org

Remarks: This full service lease was negotiated to house the Division, which was previously in State space that is no longer viable.

Exceptions/Special notes:

2. Name of Landlord (Lessor): Bartosz Investments, LLC

3. Address of Landlord: 3 Canyon Drive  
 Carson City, Nevada 89703

4. Property contact: David Bartosz  
 775.883.2792 fax: 775.232.1906

5. Address of Lease property: 412 East Musser Street, Suite 2  
 Carson City, Nevada 89701

a. Square Footage:  Rentable  
 Usable 1,448

b. Cost:

cost per month	# of months in time frame	cost per year	time frame	cost per square foot
Increase %				
	12	\$23,457.60	October 1, 2015 - September 30, 2016	\$1.35
3%	12	\$24,152.64	October 1, 2016 - September 30, 2017	\$1.39
3%	12	\$24,847.68	October 1, 2017 - September 30, 2018	\$1.43
3%	12	\$25,716.48	October 1, 2018 - September 30, 2019	\$1.48
3%	12	\$26,411.52	October 1, 2019 - September 30, 2020	\$1.52

c. Total Lease Consideration: 60 \$124,585.92

d. Option to renew:  Yes  No 90 Renewal terms: One identical term

e. Holdover notice: # of Days required 30 Holdover terms: 5%/90

f. Term: Five (5) Years

g. Pass-thrus/CAM/Taxes  Landlord  Tenant

h. Utilities:  Landlord  Tenant

i. Janitorial:  Landlord  Tenant  3 day  5 day  Rural 3 day  Rural 5 day  Other (see special notes)

j. Repairs: Major:  Landlord  Tenant Minor:  Landlord  Tenant

k. Comparable Market Rate: \$1.68 - \$2.03

l. Specific termination clause in lease: Breach/Default lack of funding

m. Lease will be paid for by Agency Budget Account Number: 2941

6. Purpose of the lease: To house the Division of Museums and History

7. This lease constitutes:

- An extension of an existing lease
- An addition to current facilities (requires a remark)
- A relocation (requires a remark)
- A new location (requires a remark)
- Remodeling only
- Other

a. Estimated Moving Expenses: \$456.00 Furnishings: \$0.00 Data/Phones: \$3,000.00

**RECEIVED**

AUG 07 2015

GOVERNOR'S FINANCE OFFICE  
 BUDGET DIVISION



**STATEWIDE LEASE INFORMATION**

IF THIS LEASE IS FOR A NEW SPACE, RELOCATION, ADDITION TO EXISTING OR REMODEL OF EXISTING SPACE - PLEASE CONFIRM THAT ALL ASSOCIATED COSTS ARE INCLUDED IN YOUR LEGISLATIVELY APPROVED BUDGET.

Yes  No  Dec Unit E225

IF NO, PLEASE PROVIDE THE APPROVED WORK PROGRAM NUMBER ADDING THE EXPENSE TO YOUR BUDGET

Pete Borch 8/06/2015  
Authorized Agency Signature Date

For Public Works Information:

8. State of Nevada Business License Information:

a. Nevada Business ID Number:	<u>NV20091447715</u>	Exp:	<u>9/30/2015</u>	5
b. The Contractor is registered with the Nevada Secretary of State's Office as a:	LLC <input checked="" type="checkbox"/>	INC <input type="checkbox"/>	CORP <input type="checkbox"/>	LLP <input type="checkbox"/>
c. Is the Contractor Exempt from obtaining a Business License: *If yes, please explain in exceptions section	<input type="checkbox"/> YES			<input checked="" type="checkbox"/> NO
d. Is the Contractors Name the same as the Legal Entity Name? *If no, please explain in exceptions section	<input checked="" type="checkbox"/> YES			<input type="checkbox"/> NO
e. Does the Contractor have a current Nevada State Business License (SBL)? *If no, please explain in exceptions section	<input checked="" type="checkbox"/> YES			<input type="checkbox"/> NO
f. Is the Legal Entity active and in good standing with the Nevada Secretary of States Office?	<input checked="" type="checkbox"/> YES			<input type="checkbox"/> NO
g. State of Nevada Vendor number:	<u>TBD</u>			

9. Compliance with NRS 331.110, Section 1, Paragraph 2:

a. I/we have considered the reasonableness of the terms of this lease, including cost	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
b. I/we have considered other state leased or owned space available for use by this agency	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO

[Signature] 8-7-15  
Authorized Signature Date  
Public Works Division

[Signature]  
For Board of Examiners  YES  NO

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **16965**

Agency Name:	<b>OFFICE OF SCIENCE, INNOVATION AND TECHNOLOGY</b>	Legal Entity Name:	Connect Nevada, LLC
Agency Code:	<b>014</b>	Contractor Name:	<b>Connect Nevada, LLC</b>
Appropriation Unit:	<b>1003-11</b>	Address:	<b>360 E. 8th Avenue Suite 411</b>
Is budget authority available?:	<b>Yes</b>	City/State/Zip:	<b>Bowling Green, KY 42102</b>
If "No" please explain:	Not Applicable	Contact/Phone:	J. Brent Legg 202-340-6446
		Vendor No.:	T27037769
		NV Business ID:	NV20071337880

To what State Fiscal Year(s) will the contract be charged? **2016-2017**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<b>X</b>	General Funds	<b>100.00 %</b>	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 09/2015

Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Termination Date: **06/30/2017**Contract term: **1 year and 303 days**4. Type of contract: **Contract**Contract description: **Broadband consulting**

5. Purpose of contract:

**This is a new contract to provide an annual update to the Nevada broadband map to refresh last mile broadband availability. Contractor will work with the NV Broadband Task Force (NVBTF) and the Governor's Office of Science, Innovation, and Technology (OSIT) to develop a middle mile broadband infrastructure map so the state can understand current capacity for transporting broadband service to rural communities, and what opportunities may exist to help close broadband availability gaps and speed deficiencies. Contractor will provide staffing, to support the work of OSIT and NVBTF particularly in coordination across state agencies, local governments, broadband service providers, and other large capacity fiber/microwave operators to develop the middle broadband map and identify solutions for improved last mile service in rural communities. Contractor will assist OSIT in implementing recommendations from the State Broadband Action Plan.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$1,080,000.00**

Other basis for payment: \$535,000 for FY 2016 and \$545,000 for FY 2017

**II. JUSTIFICATION**

7. What conditions require that this work be done?

In 2009, Connect Nevada was named by the Governor as the "designated entity" under Federal law (47 U.S. Code § 1304) to administer a five-year state broadband mapping and planning grant provided by the U.S. Dept. of Commerce.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the expertise.

9. Were quotes or proposals solicited?

No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

Governor designation under Federal law 47 U.S. Code § 1304.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:  
LLC

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	csweeney	08/05/2015 08:33:44 AM
Division Approval	csweeney	08/05/2015 08:33:46 AM
Department Approval	csweeney	08/05/2015 08:33:49 AM
Contract Manager Approval	csweeney	08/05/2015 08:33:52 AM
Budget Analyst Approval	sbrown	08/10/2015 12:04:21 PM
BOE Agenda Approval	sbrown	08/10/2015 12:10:10 PM
BOE Final Approval	Pending	

### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: **16964**

Agency Name: <b>ATTORNEY GENERAL'S OFFICE</b>	Legal Entity Name: Adams Natural Resources Consulting Services, LLC
Agency Code: <b>030</b>	Contractor Name: <b>Adams Natural Resources Consulting Services, LLC</b>
Appropriation Unit: <b>1031-12</b>	Address: <b>1238 Buzzy's Ranch Road</b>
Is budget authority available?: <b>Yes</b>	City/State/Zip: <b>Carson City, NV 89701</b>
If "No" please explain: Not Applicable	Contact/Phone: null775-882-4201
	Vendor No.: T27037804
	NV Business ID: nv20151430090

To what State Fiscal Year(s) will the contract be charged? **2016-2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<b>X</b> General Funds	<b>100.00 %</b>	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/01/2015**  
 Anticipated BOE meeting date 09/2015

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Termination Date: **09/30/2017**

Contract term: **2 years**

4. Type of contract: **Contract**

Contract description: **Consultation**

5. Purpose of contract:

**This is a new contract to provide services necessary to advance Nevada's Yucca Mountain legal efforts, including the state's participation in U.S. Nuclear Regulatory Commission licensing proceedings, and other Yucca Mountain litigation and oversight responsibilities as they relate to the proposed Yucca Mountain high-level nuclear waste program.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$300,000.00**

Payment for services will be made at the rate of \$200.00 per hour

#### II. JUSTIFICATION

7. What conditions require that this work be done?

Efforts to block the proposed Yucca Mountain repository

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have this expertise in this specialized field

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Former employee who has experience in this field

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

Yes

See the attached Authorization to Contract form for details.

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	Igallow1	07/30/2015 11:32:39 AM
Division Approval	clesli1	07/30/2015 12:52:33 PM
Department Approval	chowle	07/30/2015 13:35:41 PM
Contract Manager Approval	Iramire7	07/30/2015 13:52:49 PM
Budget Analyst Approval	knielsen	08/07/2015 17:08:43 PM
BOE Agenda Approval	nhovden	08/11/2015 12:09:38 PM
BOE Final Approval	Pending	

### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: <b>14993</b>	Amendment Number: <b>1</b>
Agency Name: <b>ADMIN - STATE PUBLIC WORKS DIVISION</b>	Legal Entity Name: <b>BLUE LOCKER COMMERCIAL DIVING SERVICES</b>
Agency Code: <b>082</b>	Contractor Name: <b>BLUE LOCKER COMMERCIAL DIVING SERVICES</b>
Appropriation Unit: <b>1349-12</b>	Address: <b>544 Aspen Leaf</b>
Is budget authority available?: <b>Yes</b>	City/State/Zip: <b>LAS VEGAS, NV 89144</b>
If "No" please explain: <b>Not Applicable</b>	Contact/Phone: <b>KELAN GONDREZICK 702-586-3145</b>
	Vendor No.: <b>T2903376</b>
	NV Business ID: <b>NV20121285401</b>

To what State Fiscal Year(s) will the contract be charged? **2014-2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	<b>X</b>	Fees	<b>100.00 % Buildings and Grounds rental income fees, Marlett Lake Sys Imprvmt and Pump Imprvmt Revenues</b>
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

Agency Reference #: **ASD #1225169**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/24/2013**  
 Anticipated BOE meeting date **09/2015**

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Previously Approved Termination Date: **09/30/2017**

Contract term: **3 years and 342 days**

4. Type of contract: **Contract**

Contract description: **Water System Maint**

5. Purpose of contract:

**This is the first amendment to the original contact, which continues full inspections, repairs and replacement, cleanup of pipelines, potable water tanks and intakes for the Marlette Hobart and Stewart facility water systems. This amendment increases the maximum amount from \$45,000 to \$70,000 for additional dives to clear, inspect and possibly repair/replace valves, boxes and screens at the Marlette Lake Dam/Reservoir.**

#### 6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$45,000.00
2. Total amount of any previous contract amendments:	\$0.00
3. Amount of current contract amendment:	\$25,000.00
4. New maximum contract amount:	\$70,000.00

#### II. JUSTIFICATION

7. What conditions require that this work be done?

**Not providing these services would be detrimental to the water systems.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**Lack of manpower and expertise.**

9. Were quotes or proposals solicited? Yes  
Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Lowest bidder

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:  
LLC

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	csweeney	07/20/2015 07:21:54 AM
Division Approval	csweeney	07/20/2015 07:21:59 AM
Department Approval	csweeney	07/20/2015 07:22:03 AM
Contract Manager Approval	csweeney	07/20/2015 07:22:10 AM
Budget Analyst Approval	jrodrig9	07/24/2015 11:57:15 AM
BOE Agenda Approval	myoun3	07/27/2015 14:09:56 PM

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**

1. Contract Number: <b>13168</b>	Amendment Number: <b>1</b>
Agency Name: <b>STATE PUBLIC WORKS DIVISION</b>	Legal Entity Name: <b>EIKELBERGER AWNING &amp; DRAPERY, INC.</b>
Agency Code: <b>082</b>	Contractor Name: <b>EIKELBERGER AWNING &amp; DRAPERY, INC.</b>
Appropriation Unit: <b>1349-12</b>	Address: <b>1903 HYMER AVE</b>
Is budget authority available?: <b>Yes</b>	City/State/Zip: <b>SPARKS, NV 89431-5539</b>
If "No" please explain: <b>Not Applicable</b>	Contact/Phone: <b>null775/358-1903</b>
	Vendor No.: <b>T80112468</b>
	NV Business ID: <b>NV20081356503</b>

To what State Fiscal Year(s) will the contract be charged? **2012-2016**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	<b>X</b>	Fees	<b>100.00 % Buildings and Grounds rental income fees</b>
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **04/03/2012**

Anticipated BOE meeting date 09/2015

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Previously Approved Termination Date: **03/31/2016**

Contract term: **3 years and 363 days**

4. Type of contract: **Contract**

Contract description: **Window Dressings**

5. Purpose of contract:

**This is the first amendment to the original contract, which continues ongoing manufacturing, installing and or repairing window dressings in various state buildings in Northern Nevada on an as needed basis at the request and approval of a Buildings and Grounds designee. This amendment increases the maximum amount from \$25,000 to \$70,000 to provide for drapery replacements at the Capitol Complex in three (3) phases.**

**6. CONTRACT AMENDMENT**

1. The maximum amount of the original contract:	\$25,000.00
2. Total amount of any previous contract amendments:	\$0.00
3. Amount of current contract amendment:	\$45,000.00
4. New maximum contract amount:	\$70,000.00

**II. JUSTIFICATION**

7. What conditions require that this work be done?

Many office building windows are not standard size so blinds and draperies need to be custom made.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Lack of manpower, equipment and expertise

9. Were quotes or proposals solicited? **Yes**



Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

[Empty text box]

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This is one of multiple contractors for window coverings services on file. Per SAM 0338.0, each contractor will be contacted to submit bids on projects.

d. Last bid date: 02/29/2012 Anticipated re-bid date: 03/31/2016

10. Does the contract contain any IT components? No

**III. OTHER INFORMATION**

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

2009 - 2012, Buildings and Grounds, service satisfactory

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a: Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

No b. If "No", is an exemption on file with the Nevada Secretary of State's Office?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	csweeney	07/13/2015 09:22:33 AM
Division Approval	csweeney	07/13/2015 09:22:36 AM
Department Approval	csweeney	07/13/2015 09:22:38 AM
Contract Manager Approval	ssands	07/13/2015 09:25:57 AM
Budget Analyst Approval	jrodrig9	07/21/2015 17:53:40 PM
BOE Agenda Approval	myoun3	07/24/2015 08:42:04 AM

### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: **16972**

Agency Name: <b>ADMIN - STATE PUBLIC WORKS DIVISION</b>	Legal Entity Name: <b>ENTERPRISE JANITORIAL, INC.</b>
Agency Code: <b>082</b>	Contractor Name: <b>ENTERPRISE JANITORIAL, INC.</b>
Appropriation Unit: <b>1349-12</b>	Address: <b>PO BOX 19913</b>
Is budget authority available?: <b>Yes</b>	City/State/Zip: <b>RENO, NV 89511-2559</b>
If "No" please explain: <b>Not Applicable</b>	Contact/Phone: <b>null775/691-2939</b>
	Vendor No.: <b>T32003728</b>
	NV Business ID: <b>NV20141642364</b>

To what State Fiscal Year(s) will the contract be charged? **2016-2020**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	<b>X</b>	Fees	<b>100.00 %</b>	<b>Buildings and Grounds rental income fee</b>
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %		Other funding	0.00 %	

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **09/09/2015**  
 Anticipated BOE meeting date **09/2015**

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Termination Date: **09/30/2019**

Contract term: **4 years and 22 days**

4. Type of contract: **Contract**

Contract description: **Janitorial Services**

5. Purpose of contract:

**This is a new contract that provides ongoing janitorial services to the Blasdel Building located at 209 E. Musser St. Carson City, Nevada.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$127,785.76**

Other basis for payment: call back cost per hour is \$55.00.

#### II. JUSTIFICATION

7. What conditions require that this work be done?

To provide a safe, clean and healthy work environment for state employees and the public. Upkeep of the buildings is vital to the integrity of the buildings.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Lack of manpower

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #3189, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by the independently appointed evaluation committee.

d. Last bid date: 05/14/2015 Anticipated re-bid date: 05/14/2019

10. Does the contract contain any IT components? No

**III. OTHER INFORMATION**

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Buildings and Grounds 2010-2015, service satisfactory

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:  
Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	csweeney	07/31/2015 10:39:17 AM
Division Approval	csweeney	07/31/2015 10:39:21 AM
Department Approval	csweeney	07/31/2015 10:39:25 AM
Contract Manager Approval	ssands	08/03/2015 12:04:42 PM
Budget Analyst Approval	jrodrig9	08/09/2015 17:24:00 PM
BOE Agenda Approval	sbrown	08/12/2015 08:42:55 AM
BOE Final Approval	Pending	

### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: **16981**

Agency Name: <b>ADMIN - STATE PUBLIC WORKS DIVISION</b>	Legal Entity Name: <b>HARRIS CONSULTING ENGINEERS, LLC</b>
Agency Code: <b>082</b>	Contractor Name: <b>HARRIS CONSULTING ENGINEERS, LLC</b>
Appropriation Unit: <b>1565 - All Categories</b>	Address: <b>6630 SURREY ST STE 100</b>
Is budget authority available?: <b>Yes</b>	City/State/Zip: <b>LAS VEGAS, NV 89119</b>
If "No" please explain: <b>Not Applicable</b>	Contact/Phone: <b>null702/269-1575</b>
	Vendor No.: <b>T27003439</b>
	NV Business ID: <b>NV20011085889</b>

To what State Fiscal Year(s) will the contract be charged? **2016-2019**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	<b>X</b> Bonds	<b>100.00 %</b>
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 109608

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 09/2015

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Termination Date: **06/30/2019**

Contract term: **3 years and 303 days**

4. Type of contract: **Contract**

Contract description: **Arch/Eng Serv**

5. Purpose of contract:

**This is a new contract to provide professional architectural/engineering services to replace existing 480Y/277 volt, 3P, 4W electrical distribution equipment including switchgear, panelboards and transformers at the Southern Desert Correctional Center in Housing Units 1-8, the Industry, Control, Admin, Gym, Pump buildings and Building H; Project No. 15-M02; SPWD Contract No. 109608.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$208,000.00**

Other basis for payment: monthly progress payments based on services provided

#### II. JUSTIFICATION

7. What conditions require that this work be done?

2015 CIP

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Professional services are provided by SPWD to support the State Capital Improvement Program. Consultants are selected based on their ability to provide design and engineering services to meet the goals established by the Legislature.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

**III. OTHER INFORMATION**

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

SPWD, currently and/or in the past for various amounts with satisfactory results.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:  
Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dgrimm	08/07/2015 13:42:02 PM
Division Approval	dgrimm	08/07/2015 13:54:48 PM
Department Approval	dgrimm	08/07/2015 13:54:50 PM
Contract Manager Approval	dgrimm	08/07/2015 13:54:53 PM
Budget Analyst Approval	jrodrig9	08/09/2015 17:23:28 PM
BOE Agenda Approval	sbrown	08/12/2015 08:47:17 AM
BOE Final Approval	Pending	

### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: <b>15022</b>	Amendment Number: <b>2</b>
Agency Name: <b>ADMIN - STATE PUBLIC WORKS DIVISION</b>	Legal Entity Name: <b>VAN WOERT BIGOTTI ARCHITECTS</b>
Agency Code: <b>082</b>	Contractor Name: <b>VAN WOERT BIGOTTI ARCHITECTS</b>
Appropriation Unit: <b>1567-16</b>	Address: <b>1400 S VIRGINIA ST STE C</b>
Is budget authority available?: <b>Yes</b>	City/State/Zip: <b>RENO, NV 89502-2836</b>
If "No" please explain: <b>Not Applicable</b>	Contact/Phone: <b>null775/328-1010</b>
	Vendor No.: <b>T60080600</b>
	NV Business ID: <b>NV19781005709</b>

To what State Fiscal Year(s) will the contract be charged? **2014-2017**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/> General Funds	<b>27.00 %</b>	Fees	0.00 %
Federal Funds	0.00 %	<input checked="" type="checkbox"/> Bonds	<b>38.00 %</b>
Highway Funds	0.00 %	<input checked="" type="checkbox"/> Other funding	<b>35.00 %</b>

**Transfer from Treasurer - Reallocated Bond Authority**

Agency Reference #: 86741

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **11/12/2013**

Anticipated BOE meeting date 09/2015

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Previously Approved Termination Date: **06/30/2017**

Contract term: **3 years and 230 days**

4. Type of contract: **Contract**

Contract description: **Arch/Eng Serv**

5. Purpose of contract:

**This is the second amendment to the original contract, which provides advanced planning for the Northern Nevada Veterans Home, Project No. 13-P07; SPWD Contract No. 86741. This amendment increases the maximum amount from \$1,960,000 to \$2,023,456 to cover the increased scope of work associated with furniture, fixtures and equipment selection, review of plans with the federal Department of Veterans Affairs, and to provide for a Water Hydronic Study.**

#### 6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$1,840,000.00
2. Total amount of any previous contract amendments:	\$120,000.00
3. Amount of current contract amendment:	\$63,456.00
4. New maximum contract amount:	\$2,023,456.00

#### II. JUSTIFICATION

7. What conditions require that this work be done?

**2013 CIP**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Professional Services are provided by SPWD to support the State Capital Improvement Program. Consultants are selected based on their ability to provide design and engineering services to meet the goals established by the Legislature.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

demonstrated the required expertise for work on this project

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

SPWD, currently an/or in the past for various amounts with satisfactory results.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:  
Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dgrimm	08/04/2015 13:51:04 PM
Division Approval	dgrimm	08/04/2015 13:51:07 PM
Department Approval	dgrimm	08/04/2015 13:51:11 PM
Contract Manager Approval	dgrimm	08/04/2015 16:01:47 PM
Budget Analyst Approval	jrodrig9	08/09/2015 16:19:11 PM
BOE Agenda Approval	sbrown	08/12/2015 08:48:31 AM

### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: **16979**

Agency Name: <b>ADMIN - STATE PUBLIC WORKS DIVISION</b>	Legal Entity Name: <b>CORE CONSTRUCTION SERVICES OF NEVADA, INC.</b>
Agency Code: <b>082</b>	Contractor Name: <b>CORE CONSTRUCTION SERVICES OF NEVADA, INC.</b>
Appropriation Unit: <b>1590-63</b>	Address: <b>DBA, CORE CONSTRUCTION 7150 CASCADE VALLEY CT</b>
Is budget authority available?: <b>Yes</b>	City/State/Zip: <b>LAS VEGAS, NV 89128</b>
If "No" please explain: <b>Not Applicable</b>	Contact/Phone: <b>null702/794-0953</b>
	Vendor No.: <b>T81092744</b>
	NV Business ID: <b>NV19861002524</b>

To what State Fiscal Year(s) will the contract be charged? **2016-2019**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	<b>X</b> Bonds	<b>51.00 %</b>
Highway Funds	0.00 %	<b>X</b> Other funding	<b>49.00 % Agency Funds - Dept of Agriculture</b>

Agency Reference #: 109610

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 09/2015

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Termination Date: **06/30/2019**

Contract term: **3 years and 303 days**

4. Type of contract: **Contract**

Contract description: **Owner-CMAR Const AGR**

5. Purpose of contract:

**This is a new contract for owner-Construction Manager at Risk (CMAR) to provided project management, design and construction services associated with the renovation of the Las Vegas Metro Building for a guarantee contract price not to exceed \$1,672,000; Project No. 13-P02 / 15-C05; SPWD Contract No. 109610.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$1,672,000.00**

Other basis for payment: monthly progress payments based on services provided

#### II. JUSTIFICATION

7. What conditions require that this work be done?

2015 CIP

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Professional services are provided by SPWD to support the State Capital Improvement Program. Consultants are selected based on their ability to provide design and engineering services to meet the goals established by the Legislature.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**Not Applicable**



b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

**III. OTHER INFORMATION**

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

SPWD, currently and/or in the past for various amounts with satisfactory results.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:  
Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dgrimm	08/04/2015 14:32:36 PM
Division Approval	dgrimm	08/04/2015 14:32:38 PM
Department Approval	dgrimm	08/04/2015 16:00:59 PM
Contract Manager Approval	dgrimm	08/04/2015 16:01:03 PM
Budget Analyst Approval	jrodrig9	08/09/2015 17:24:49 PM
BOE Agenda Approval	sbrown	08/12/2015 09:09:51 AM
BOE Final Approval	Pending	

### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: **17001**

Agency Name: <b>ADMIN - STATE PUBLIC WORKS DIVISION</b>	Legal Entity Name: <b>JBA CONSULTING ENGINEERS, INC.</b>
Agency Code: <b>082</b>	Contractor Name: <b>JBA CONSULTING ENGINEERS, INC.</b>
Appropriation Unit: <b>1590 - All Categories</b>	Address: <b>5155 W PATRICK LN STE 100</b>
Is budget authority available?: <b>Yes</b>	City/State/Zip: <b>LAS VEGAS, NV 89118-2828</b>
If "No" please explain: <b>Not Applicable</b>	Contact/Phone: <b>null702/362-9200</b>
	Vendor No.: <b>T80928382</b>
	NV Business ID: <b>NV19661000733</b>

To what State Fiscal Year(s) will the contract be charged? **2016-2019**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
<b>X Highway Funds</b>	<b>100.00 %</b>	Other funding	0.00 %

Agency Reference #: 109609

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 09/2015

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Termination Date: **06/30/2019**

Contract term: **3 years and 303 days**

4. Type of contract: **Contract**

Contract description: **Arch/Eng Serv**

5. Purpose of contract:

**This is a new contract to provide professional architectural/engineering services for the HVAC Replacement at the Flamingo Department of Motor Vehicles; Project No. 15-M28; SPWD Contract No. 109609. The contract provides for mechanical, plumbing and electrical engineering services.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$80,000.00**

Other basis for payment: monthly progress payments based on services provided

#### II. JUSTIFICATION

7. What conditions require that this work be done?

2015 CIP

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Professional services are provided by SPWD to support the State Capital Improvement Program. Consultants are selected based on their ability to provide design and engineering services to meet the goals established by the Legislature.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**Not Applicable**

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

**III. OTHER INFORMATION**

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

SPWD, currently and/or in the past for various amounts with satisfactory results.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a: Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dgrimm	08/13/2015 13:49:36 PM
Division Approval	dgrimm	08/13/2015 13:49:39 PM
Department Approval	dgrimm	08/13/2015 13:49:42 PM
Contract Manager Approval	dgrimm	08/13/2015 15:59:18 PM
Budget Analyst Approval	jrodrig9	08/14/2015 11:57:16 AM
BOE Agenda Approval	sbrown	08/17/2015 16:52:25 PM
BOE Final Approval	Pending	

### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: <b>15127</b>	Amendment Number: <b>4</b>
Agency Name: <b>ADMIN - STATE PUBLIC WORKS DIVISION</b>	Legal Entity Name: <b>TATE SNYDER KIMSEY ARCHITECTS</b>
Agency Code: <b>082</b>	Contractor Name: <b>TATE SNYDER KIMSEY ARCHITECTS</b>
Appropriation Unit: <b>1590-42</b>	Address: <b>709 VALLE VERDE CT</b>
Is budget authority available?: <b>Yes</b>	City/State/Zip: <b>HENDERSON, NV 89014-2329</b>
If "No" please explain: <b>Not Applicable</b>	Contact/Phone: <b>null702/456-3000</b>
	Vendor No.: <b>T80883470</b>
	NV Business ID: <b>NV19821003232</b>

To what State Fiscal Year(s) will the contract be charged? **2014-2017**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<b>X</b> Other funding	<b>100.00 %</b> <b>Reallocated Bonds Transferred from Treasurer</b>

Agency Reference #: **88256**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **12/03/2013**

Anticipated BOE meeting date **09/2015**

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Previously Approved Termination Date: **06/30/2017**

Contract term: **3 years and 209 days**

4. Type of contract: **Contract**

Contract description: **Arch/Eng Serv**

5. Purpose of contract:

**This is the fourth amendment to the original contract, which provides architectural/engineering services for planning for the Las Vegas Metro Building Upgrades, Project No. 13-P02; SPWD Contract No. 88256. This amendment increases the maximum amount from \$198,667 to \$256,777 to add the construction administration of the project with funds from Project No. 15-C05 to accommodate the expansion in the scope of the project.**

6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$162,700.00
2. Total amount of any previous contract amendments:	\$35,967.00
3. Amount of current contract amendment:	\$58,110.00
4. New maximum contract amount:	\$256,777.00

#### II. JUSTIFICATION

7. What conditions require that this work be done?

2013 CIP

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Professional Services are provided by SPWD to support the State Capital Improvement Program. Consultants are selected based on their ability to provide design and engineering services to meet the goals established by the Legislature

9. Were quotes or proposals solicited? No  
 Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

demonstrated the required expertise for work on this project

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

SPWD, currently and/or in the past for various amounts with satisfactory results.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:  
 Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

No b. If "No", is an exemption on file with the Nevada Secretary of State's Office?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dgrimm	08/13/2015 16:00:46 PM
Division Approval	dgrimm	08/13/2015 16:00:54 PM
Department Approval	dgrimm	08/13/2015 16:00:58 PM
Contract Manager Approval	dgrimm	08/13/2015 16:01:03 PM
Budget Analyst Approval	jrodrig9	08/14/2015 12:27:53 PM
BOE Agenda Approval	sbrown	08/17/2015 16:51:33 PM

### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: **16974**

Agency Name: <b>ADMIN - STATE PUBLIC WORKS DIVISION</b>	Legal Entity Name: <b>CORE CONSTRUCTION SERVICES OF NEVADA, Inc.</b>
Agency Code: <b>082</b>	Contractor Name: <b>CORE CONSTRUCTION SERVICES OF NEVADA, Inc.</b>
Appropriation Unit: <b>1593 - All Categories</b>	Address: <b>DBA, CORE CONSTRUCTION 7150 CASCADE VALLEY CT LAS VEGAS, NV 89128-0455</b>
Is budget authority available?: <b>Yes</b>	City/State/Zip: <b>LAS VEGAS, NV 89128-0455</b>
If "No" please explain: <b>Not Applicable</b>	Contact/Phone: <b>null702/794-0550</b>
	Vendor No.: <b>T81092744</b>
	NV Business ID: <b>NV19861002524</b>

To what State Fiscal Year(s) will the contract be charged? **2016-2019**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<b>X Other funding</b>	<b>100.00 %</b>

**Bonds to be repaid with a proportionate share of Highway Funds and Pollution Control Funds**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date: **09/2015**

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Termination Date: **06/30/2019**

Contract term: **3 years and 303 days**

4. Type of contract: **Contract**

Contract description: **Owner/CMAR Const AGR**

5. Purpose of contract:

**This is a new contract for owner-construction manager at risk (CMAR) services, which provided project management, planning and construction services associated with the replacement of the Department of Motor Vehicles East Sahara Complex in Las Vegas; Project No. 13-P01/15-C04; SPWD Contract No. 109611. The CMAR will provide and furnish, for a guaranteed contract price not to exceed \$17,897,161, all labor and material, tools, utilities, transportation, equipment and services required to perform and complete the project in accordance with the scope of work and all supporting documents.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$17,897,161.00**

Other basis for payment: **monthly progress payments based on services provided**

#### II. JUSTIFICATION

7. What conditions require that this work be done?

**2015 CIP**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**Professional services are provided by SPWD to support the State Capital Improvement Program. Consultants are selected based on their ability to provide design and engineering services to meet the goals established by the Legislature.**

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

SPWD, currently and/or in the past for various amounts with satisfactory results.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:  
Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dgrimm	08/04/2015 15:47:16 PM
Division Approval	dgrimm	08/04/2015 15:47:18 PM
Department Approval	dgrimm	08/04/2015 15:47:23 PM
Contract Manager Approval	dgrimm	08/04/2015 16:00:33 PM
Budget Analyst Approval	jrodrig9	08/09/2015 15:59:12 PM
BOE Agenda Approval	sbrown	08/12/2015 08:53:59 AM
BOE Final Approval	Pending	

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **16992**Agency Name: **DEPARTMENT OF TAXATION**Agency Code: **130**Appropriation Unit: **2361-04**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **DVS Technologies, LLC**Contractor Name: **DVS Technologies, LLC**Address: **150 N DURANGO DRIVE SUITE 250**City/State/Zip: **Las Vegas, NV 89145**Contact/Phone: **Russ Goeckner 702-938-8000**

Vendor No.:

NV Business ID: **NV20131102313**To what State Fiscal Year(s) will the contract be charged? **2016-2020**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<b>X</b> General Funds	<b>100.00 %</b>	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **61015**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/01/2015**Anticipated BOE meeting date **09/2015**Retroactive? **No**

If "Yes", please explain

**Not Applicable**3. Termination Date: **09/30/2019**Contract term: **4 years**4. Type of contract: **Contract**Contract description: **Hosted Call Center**

5. Purpose of contract:

**This is a new contract to provide hosted call center services, including voice transport services, interactive voice response, automatic call distribution, queuing, agent and supervisor connectivity, technical support and initial setup and training to the Nevada Department of Taxation.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$88,000.00**

Other basis for payment: \$120 per month per user (seat); toll free usage at .03 cents per minute; \$75 per seat activation fee, if the seat is terminated within 90 days.

**II. JUSTIFICATION**

7. What conditions require that this work be done?

**The 2009 Legislature funded the Taxation Call Center in recognition of the department's inability to satisfactorily address taxpayer service needs, particularly related to timely response to their calls and correspondence. The Call Center has enabled the department to successfully address these areas and meet taxpayer service needs.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**The department does not have the expertise or resources to develop and maintain the technology and software provided by a hosted call center provider. Other state agencies are unable to provide hosted call center services, including the ability to track call center statistics, generate a variety of reports, provide regular updates to the caller on his placement in the queue, provide agent/supervisor connectivity, provide automated caller distribution, and record calls and maintain copies for 90 days.**

9. Were quotes or proposals solicited?

**Yes**



Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

[Empty text box]

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

DVS Technologies, LLC was the only vendor to submit a bid.

d. Last bid date: 06/10/2015 Anticipated re-bid date: 03/01/2019

10. Does the contract contain any IT components? No

**III. OTHER INFORMATION**

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a: LLC

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	rgimlin	08/10/2015 14:28:43 PM
Division Approval	rgimlin	08/10/2015 14:28:46 PM
Department Approval	rgimlin	08/10/2015 14:28:49 PM
Contract Manager Approval	rgimlin	08/10/2015 14:28:51 PM
Budget Analyst Approval	mccallal	08/13/2015 15:03:38 PM
BOE Agenda Approval	jburry	08/19/2015 08:43:56 AM
BOE Final Approval	Pending	

### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: **16927**

Agency Name: <b>ADMIN - ENTERPRISE IT SERVICES</b>	Legal Entity Name: <b>FEDERAL BUREAU OF INVESTIGATION</b>
Agency Code: <b>180</b>	Contractor Name: <b>FEDERAL BUREAU OF INVESTIGATION</b>
Appropriation Unit: <b>1388-00</b>	Address: <b>1787 W LAKE MEAD BLVD</b>
Is budget authority available?: <b>Yes</b>	City/State/Zip: <b>LAS VEGAS, NV 89106</b>
If "No" please explain: <b>Not Applicable</b>	Contact/Phone: <b>Angenette L. Daniels 702/584-5530</b>
	Vendor No.: <b>T80489550B</b>
	NV Business ID: <b>Not Applicable</b>

To what State Fiscal Year(s) will the contract be charged? **2016-2019**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<b>X</b> Other funding	<b>100.00 % Revenue</b>

Agency Reference #: **5647**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2015**

Anticipated BOE meeting date **09/2015**

Retroactive? **Yes**

If "Yes", please explain

**The vendor experienced delays with getting the contract approved by their legal department, which resulted in multiple contract rewrites and reviews. To ensure public safety, the agency allowed the vendors equipment to remain installed until the contract approvals could be resolved.**

3. Termination Date: **06/30/2019**

Contract term: **4 years**

4. Type of contract: **Revenue Contract**

Contract description: **Rack Space Rental**

5. Purpose of contract:

**This is a new revenue contract, which provides ongoing rack space rental at Prospect Peak in Eureka County, Cave Mountain in Ely, Montezuma Mountain in Tonopah and Sober Peak in Beatty. In addition, the contract provides channel rental between Prospect Peak, Cave Mountain and Nevada Highway Patrol, Reno.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$96,102.12**

Other basis for payment: FY2016, \$23,674.44; FY2017, \$24,142.56; FY2018, \$24,142.56; FY2019, \$24,142.56

#### II. JUSTIFICATION

7. What conditions require that this work be done?

This is a revenue generating contract

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is a revenue generating contract

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Not Applicable

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

**III. OTHER INFORMATION**

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

They have been under contract with EITS for many years for like services with satisfactory results

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dbaughn	08/13/2015 10:54:37 AM
Division Approval	capple	08/13/2015 10:57:40 AM
Department Approval	capple	08/13/2015 10:57:44 AM
Contract Manager Approval	bbohm	08/13/2015 11:04:40 AM
Budget Analyst Approval	sewart	08/14/2015 09:56:06 AM
BOE Agenda Approval	jburry	08/27/2015 10:51:22 AM
BOE Final Approval	Pending	

Brian Sandoval  
Governor



James R. Wells, CPA  
Director

Shannon Rahming  
Interim Administrator

STATE OF NEVADA  
DEPARTMENT OF ADMINISTRATION

*Enterprise I.T. Services Division*

100 N. Stewart Street, Suite 100 | Carson City, NV 89701  
Phone: (775) 684-5800

July 15, 2015

**To:** Scott Ewart  
Department of Administration, Budget Division

**From:** Ben Bohm  
Department of Administration, Enterprise IT Services  
Communications Contract Manager

**Subject:** To request the Board of Examiners retroactively approve the enclosed Revenue Lease Agreement between EITS and Federal Bureau of Investigation

The enclosed Revenue Lease agreement is being submitted for the Board of Examiners approval as retroactive back to July 1, 2015. This contract is to be considered retroactive due to the necessity for EITS to have continuous public safety coverage through our Microwave Communications Unit and to ensure the effective date of this contract is met (for retroactive payment's due).

We appreciate your time in assistance with this matter and should you have any questions or comments, please call me at 684-5859 or email to [bnbohm@admin.nv.gov](mailto:bnbohm@admin.nv.gov).

Sincerely,

A handwritten signature in blue ink, appearing to read "Ben Bohm", with a long horizontal line extending to the right.

Ben Bohm  
Communications Contract Manager

### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: **16969**

Agency Name: **ADMIN - ENTERPRISE IT SERVICES**  
Agency Code: **180**  
Appropriation Unit: **1388-06**  
Is budget authority available?: **Yes**  
If "No" please explain: Not Applicable

Legal Entity Name: **TOWER SITES, INC.**  
Contractor Name: **TOWER SITES, INC.**  
Address: **17640 W NATIONAL AVENUE**  
City/State/Zip: **NEW BERLIN, WI 53146-3727**  
Contact/Phone: **TERRY MICHAELS 262/786-8330**  
Vendor No.: **T29034595**  
NV Business ID: **NV20141158046**

To what State Fiscal Year(s) will the contract be charged? **2016-2020**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	<b>X</b>	Fees	<b>100.00 % USER FEES</b>
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/01/2015**

Anticipated BOE meeting date 09/2015

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Termination Date: **09/30/2019**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **Mountaintop Space**

5. Purpose of contract:

**This is a new contract to provide ongoing building and microwave tower space at the Pequop Summit in Elko County. This provides the secure installation of mountaintop communications equipment performing long distance microwave transmissions to support public safety and state infrastructure.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$180,000.00**

#### II. JUSTIFICATION

7. What conditions require that this work be done?

**Tower Sites purchased the Rocky Point communication peak from SatCom. This Tower Site Access Agreement Contract is for leased space inside Tower Sites' building on Tower Sites' tower. This site is essential to the State communications system.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**Lease of private site. The State does not own this site.**

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**Not Applicable**

b. Solicitation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**

**Approval #: 150707**

**Approval Date: 07/29/2015**

c. Why was this contractor chosen in preference to other?

Owner of the site.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

**III. OTHER INFORMATION**

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Over the last 10 years with the Department of Information Technology and Nevada Department of Transportation satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:  
Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	Imartin9	07/30/2015 10:57:43 AM
Division Approval	Imartin9	07/30/2015 10:57:46 AM
Department Approval	Imartin9	07/30/2015 11:35:31 AM
Contract Manager Approval	Imartin9	07/30/2015 11:35:34 AM
Budget Analyst Approval	sewart	08/17/2015 14:59:09 PM
BOE Agenda Approval	jborrowm	08/17/2015 16:31:05 PM
BOE Final Approval	Pending	



<b>Purchasing Use Only:</b>	
Approval#:	150702

## SOLICITATION WAIVER JUSTIFICATION AND REQUEST FORM

*ALL FIELDS ARE REQUIRED – INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY*

<b>1a</b>	<b>Agency Contact Information - Note: Approved copy will be sent to only the contact(s) listed below:</b>		
	State Agency:		
	<i>Contact Name and Title</i>	<i>Phone Number</i>	<i>Email Address</i>
	<i>Lynda Bashor, Program Officer I</i>	<i>775-684-0241</i>	<i>lybashor@admin.nv.gov</i>

<b>Vendor Information:</b>	
Identify Vendor:	<i>Tower Sites, Inc.</i>
Contact Name:	<i>Terry Michaels</i>
Address:	<i>17640 W. National Avenue, New Berlin, WI 53146-3727</i>
Telephone Number:	<i>262-786-8330</i>
Email Address:	<i>tmichaels@tower-sites.com</i>

<b>1c</b>	<b>Type of Waiver Requested – Check the appropriate type:</b>	
	Sole or Single Source:	<input checked="" type="checkbox"/>
	Professional Service Exemption:	

<b>Contract Information:</b>				
<b>1d</b>	Is this a new Contract?	Yes	<input checked="" type="checkbox"/>	No
	Amendment:	#		
	CETS:	#TBD		

<b>1e</b>	<b>Term:</b>			
	One (1) Time Purchase:			
	Contract:	Start Date:	<i>10/01/15</i>	End Date:

<b>1f</b>	<b>Funding:</b>	
	State Appropriated:	
	Federal Funds:	
	Grant Funds:	
	Other (Explain):	<i>100% USER FEE</i>

<b>1g</b>	<b>Total Estimated Value of this Service Contract, Amendment or Purchase:</b>
	<i>\$180,000.00</i>

2	<b>Provide a description of work/services to be performed or commodity/good to be purchased:</b>
	<i>Provide building and tower space on an existing communication site built and owned by Tower Sites, Inc. on the following location: Pequop Summit in Elko County.</i>

3	<b>What are the unique features/qualifications required for this service or good that are not available from any other vendor:</b>
	<i>Tower Sites, Inc. is the only entity which owns the space on this site.</i>

4	<b>Explain why this service or good cannot be competitively bid and why this purchase is economically only available from a single source:</b>
	<i>Tower Sites, Inc. is the only entity which owns the space on this site.</i>

5	<b>Were alternative services or commodities evaluated? Check One.</b>	Yes:	<input type="checkbox"/>	No:	<input checked="" type="checkbox"/>
	a. <i>If yes, what were they and why were they unacceptable? Please be specific with regard to features, characteristics, requirements, capabilities and compatibility.</i>				
	b. <i>If not, why were alternatives not evaluated?</i>				
	<i>There were no other alternatives, except for the State to build and maintain its own facility, which would cost vastly more than leasing.</i>				

6	<b>Has the agency purchased this service or commodity in the past? Check One. Note: If your previous purchase(s) was made via solicitation waiver(s), a copy or copies of <u>ALL</u> previous waivers must accompany this request.</b>			Yes:	<input checked="" type="checkbox"/>	No:	<input type="checkbox"/>
	a. <i>If yes, starting with the most recent contract and working backward, for the <b>entire</b> relationship with this vendor, or any other vendor for this service or commodity, please provide the following information:</i>						
	<i>Term Start and End Dates</i>		<i>Value</i>	<i>Short Description</i>	<i>Type of Procurement (RFP, RFQ, Waiver)</i>		
	<i>10/01/05</i>	<i>09/30/15</i>	<i>\$422,100.00</i>	<i>Rental or Lease Agreements</i>	<i>Lease of private site</i>		
			<i>\$</i>				
			<i>\$</i>				



7	<b>What are the potential consequences to the State if the waiver request is denied and the service or good is competitively bid?</b>
	<i>EITS must provide public communications equipment for statewide connectivity plus Tower Sites, Inc. is the only entity which owns the space on these sites.</i>

8	<b>What efforts were made or conducted to substantiate there is no competition for the service or good and to ensure the price for this purchase is fair and reasonable?</b>
	<i>Tower Sites Inc. is the only entity which owns the space on this site.</i>

9	<b>Will this purchase obligate the State to this vendor for future purchases? Check One.</b>	Yes:	<input checked="" type="checkbox"/>	No:	<input type="checkbox"/>
	a. <i>If yes, please provide details regarding future obligations or needs.</i>				
	<i>As long as there is a need for public communications (i.e., public safety radios) there will be a need for future leasing.</i>				
	<i>Regarding future obligations, EITS desires to limit the contract to a four year period. This contract includes a 4% annual increase factor based on the USDA index factor. The total contract amount incorporates this annual 4% increase by limiting this contract to 4 years, if the vendor needs to increase the base amount beyond the 4% increase the entire contract would be renegotiated at the end of the 4 year period.</i>				
	<i>Therefore ongoing future need with Tower Sites, Inc. will continue over subsequent years based on new contracts with renegotiated rates and inflation factors.</i>				

By signing below, I know and understand the contents of this Solicitation Waiver Request and Justification and attest that all statements are true and correct.

*Lynda Bashor*

Agency Representative Initiating Request

Lynda Bashor

Print Name of Agency Representative Initiating Request

7/29/15  
Date

*Shannon Rahming*

Signature of Agency Head Authorizing Request

Shannon Rahming

Print Name of Agency Head Authorizing Request

*Tom Wolf on behalf of*

7/29/15  
Date

PLEASE NOTE: In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada or to assist in our due diligence, State Purchasing may solicit a review of your request from another agency or entity. The signature below indicates another agency or entity has reviewed the information you provided. This signature does not exempt your agency from any other processes that may be required.

Name of agency or entity who provided information or review:

Representative Providing Review

Print Name of Representative Providing Review

Date

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150(2)(a)(b)(c), NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 284.173(6), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns please contact the Purchasing Division at 775-684-0170.

Signed:

*Kim Perondi, Assistant Chief Procurement Officer*  
Administrator, Purchasing Division or Designee

7/29/2015  
Date

### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: <b>13731</b>	Amendment Number: <b>5</b>
Agency Name: <b>NDE - DEPARTMENT OF EDUCATION</b>	Legal Entity Name: <b>EMETRIC LLC</b>
Agency Code: <b>300</b>	Contractor Name: <b>EMETRIC LLC</b>
Appropriation Unit: <b>2697-45</b>	Address: <b>211 N LOOP 1604 E STE 170</b>
Is budget authority available?: <b>Yes</b>	City/State/Zip: <b>SAN ANTONIO, TX 78232</b>
If "No" please explain: <b>Not Applicable</b>	Contact/Phone: <b>null210/496-6500</b>
	Vendor No.: <b>T27000846</b>
	NV Business ID: <b>NV20101526272</b>
To what State Fiscal Year(s) will the contract be charged?	<b>2013-2018</b>

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/> General Funds	<b>6.00 %</b>	Fees	0.00 %
<input checked="" type="checkbox"/> Federal Funds	<b>94.00 %</b>	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **09/11/2012**

Anticipated BOE meeting date 09/2015

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Previously Approved **09/30/2015**

Termination Date:

Contract term: **5 years and 20 days**

4. Type of contract: **Contract**

Contract description: **Framework Support**

5. Purpose of contract:

**This is the fifth amendment to the original contract to provide support for the implementation of the Nevada School Performance Framework accountability system. This amendment extends the termination date from September 30, 2015 to September 30, 2017 and increases the maximum amount from \$1,760,814 to \$3,463,143 due to additions to the Scope of Work including publication of the Nevada Report Card, support for the Federal Reporting Application, Enhanced Data Submission Application, Data Validation application, and support for the Nevada High School Proficiency Exam Writing Assessment reporting, the Alternate Performance Framework, World-Class Instructional Design and Assessment Growth website, and a Data Interaction application for English Language Learner data.**

6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$980,750.00
2. Total amount of any previous contract amendments:	\$780,064.00
3. Amount of current contract amendment:	\$1,702,329.00
4. New maximum contract amount:	\$3,463,143.00
and/or the termination date of the original contract has changed to:	09/30/2017

#### II. JUSTIFICATION

7. What conditions require that this work be done?

This contract is in support of Nevada's Federal and State accountability reporting requirements. In particular, these laws are the Federal Elementary and Secondary Act and Nevada Revised Statute 385.347. In conjunction with this work, this vendor facilitates the Nevada Department of Education's ability to share student achievement data with Nevadans through websites that demonstrate the Department's compliance with the laws, but informs the public about student and school performance.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The requirements for the development aspect of this project far outweigh the resources available within the Nevada Department of Education IT office as well as other state agencies. One example of this development work is the creation and development of reporting websites. Additionally, the timelines outlined by the state are extremely tight and only an outside entity with multiple resources can accomplish this task in the time allotted.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was chosen by the evaluation team as the highest in accomplishing deliverables with the best cost proposal.

d. Last bid date: Anticipated re-bid date: 09/30/2017

10. Does the contract contain any IT components? Yes

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

**No**

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

**No**

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

**No** If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

eMetric is currently under contract with NDE for reporting writing assessments. This relationship is productive and NDE is very satisfied with this relationship. eMetric reported data for the Department of Education Writing Assessment Program previous to 2007 school year. They did an excellent job.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:  
LLC

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	bsotomay	08/14/2015 15:39:57 PM
Division Approval	lyoun7	08/16/2015 11:55:03 AM
Department Approval	lyoun7	08/16/2015 11:55:51 AM

Contract Manager Approval	bsotomay	08/17/2015 08:25:16 AM
DoIT Approval	bbohm	08/18/2015 07:50:34 AM
Budget Analyst Approval	sbrown	08/18/2015 08:17:22 AM
BOE Agenda Approval	jburry	08/19/2015 08:31:05 AM



RECEIVED  
 NEVADA STATE PURCHASING  
 2015 JUL 37 PM 12:42

Brian Sandoval  
 Governor  
 Julia Teska  
 Director  
 Greg Smith  
 Administrator

<b>Purchasing Use Only:</b>	
Approval #:	

## CONTRACT EXTENSION JUSTIFICATION AND REQUEST FORM

ALL FIELDS ARE REQUIRED - INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY

1	<b>Agency Contact Information – Note: Copy(s) will be sent to only the contact(s) listed below:</b>			
	State Agency:	Nevada Department of Education		
	Contact Name(s) and Titles:	Nancy Martineau, Administrative Assistant III, CCM		
	Telephone Number(s):	(775) 687-9136		
	Email Address(s):	nmaritneau@doe.nv.gov		

2	<b>Contractor Information:</b>			
	Contractor:	eMetric, LLC		
	Contact Name:	Dixie Knight		
	Address:	211 N Loop, Suite 170, San Antonio, Texas 78232		
	Phone Number:	(210) 496-6500		
	Email Address:	dknight@emetric.net		

3	<b>Ongoing relationship disclosure – List all previous contract information:</b>			
	Procurement method:	RFP		
	CETS #:	13731		
	Contract “not to exceed amount”:	\$1,760,814.00		
	Contract term:	Start date: mm/dd/yy	9/12/12	End date: mm/dd/yy

4	<b>Procurement method used to award the current contract:</b>			
	RFP, solicitation # if applicable:	#1987		
	Quote, solicitation # if applicable:			
	Waiver, provide number:			
	Other:			

5	<b>Current contract information:</b>			
	CETS #:13731			
	Initial contract “not to exceed amount”:	\$980,750		
	Contract term:	Start date: mm/dd/yy	9/12/12	End date: mm/dd/yy

<b>Amendment information – List all previously approved amendments:</b>			
<b>Amd #:</b>	<b>Brief synopsis of what amendment accomplished:</b>	<b>Change in “not to exceed” amount:</b>	<b>Change in end date: mm/dd/yy</b>
6	1	<i>Pre-ID Support, HSPE Support &amp; Reporting</i>	<i>\$195,000</i>
	2	<i>Ownership of Proprietary Information</i>	<i>\$0.00</i>
	3	<i>Time Extension Only</i>	<i>\$0.00</i>
	4	<i>Growth Model and Framework Support</i>	<i>\$585,064</i>
			<i>9/30/15</i>

<b>Proposed amendment information:</b>			
<b>Amd #:</b>	<b>Brief synopsis of what the requested amendment will accomplish</b>	<b>Change in “not to exceed” amount:</b>	<b>Change in end date: mm/dd/yy</b>
7	5	<i>\$1,702,329</i>	<i>9/30/17</i>

The objectives of this amendment are to continue the work established in the original contract, enhance work described in the original contract and to outline new work to be completed over the next two years. Continuing work includes the publication of the Nevada Report Card, support for our Federal Reporting Application, Enhanced Data Submission Application and Data Validation application. Enhancements will be done for the Nevada School Performance Framework website, Assessment Load processes, and the Growth Model website. New work will be completed for the Alternate Performance Framework, WIDA Growth website and a Data Interaction application for English Learner data. In addition to the work described above, eMetric will continue to work with NDE on technical support for these and other application, training and presentations to stakeholders, and will provide psychometric services in support of the entire scope.

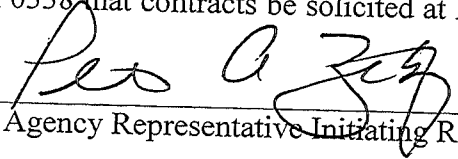
8	<b>What is the justification to extend the contract term beyond the State’s four (4) year re-solicitation policy (SAM 0338):</b>
	The Nevada Department of Education (NDE) partnered with eMetric three years ago to help with assessment infrastructure improvements, assist with federal reporting requirements and to develop two public-facing reporting websites, the Nevada Report Card and the Nevada School Performance Framework. The work with eMetric during the period of this contract has been on time and of high quality. Also during the term of this contract, the NDE has made significant progress on a host of education reform initiatives that has caused NDE change the way it collects and reports on student achievement. Among the reform efforts has been a transition to new assessments at all grade levels.

Assessments are at the center of NDE's reporting and so this change presents a significant change to how NDE will bring this new information into our system, how we will fulfill our federal reporting requirements and how NDE will share this information with the public. Given the success of the work done between eMetric and NDE and the now intimate knowledge that eMetric has of our processes, the continuation of the contract with eMetric will enable NDE to more seamlessly navigate the myriad of changes that the education reform initiatives have brought. The time and effort spent on soliciting new contractors for the work that eMetric has already helped NDE with would certainly delay our ability to respond in a timely way to meet our state and federal responsibilities. Additionally, the expense of redesigning already functioning, useful reporting applications would exceed the amounts budgeted to continue the work of eMetric.

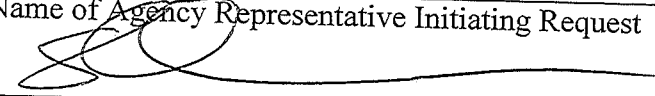
**What are the potential consequences to the State if the contract extension request is denied?**

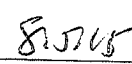
9 Failure to extend the contract with eMetric would certainly result the Nevada Department of Education's (NDE) failure to meet required reporting deadlines for the 2014-2015 school year data at both the state and federal level. Nevada's education reform initiatives are rooted in the ability to accurately hold schools and districts accountable for student achievement. The bold efforts of Nevada's Legislature and Governor have committed tax payer money toward the improvement of Nevada schools. NDE is tasked with providing accountability metrics that will be used to determine the efficacy of these reform initiatives and new resources. Failure to provide this accountability will make the evaluation of these programs impossible. eMetric is NDE's primary accountability vendor.

By signing below, I know and understand the proposed contract extension exceeds the State's policy pursuant to SAM Section 0338 that contracts be solicited at least every four (4) years, and attest that all statements are true and correct.

  
 Signature of Agency Representative Initiating Request August 5, 2015

Peter Zutz, Administrator  
 Print Name of Agency Representative Initiating Request Date

  
 Signature of Agency Head Authorizing Request

Steve Canavero, Deputy Superintendent of Student Achievement   
 Print Name of Agency Head Authorizing Request Date

Please consider this memo as my support of your request to extend the identified contract beyond the current State policy period. This exemption is granted pursuant to NRS 333.135 and SAM 0338 and may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines the decision was based on incorrect or inaccurate facts. Pursuant to NRS 333.700(7), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns please contact the Purchasing Division at 775-684-0170.

Signed:  
 \_\_\_\_\_  
 Administrator, Purchasing Division or Designee Date



### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: <b>16058</b>	Amendment Number: <b>2</b>
Agency Name: <b>NDE - DEPARTMENT OF EDUCATION</b>	Legal Entity Name: <b>ACT, INC.</b>
Agency Code: <b>300</b>	Contractor Name: <b>ACT, INC.</b>
Appropriation Unit: <b>2713-45</b>	Address: <b>500 ACT Drive</b>
Is budget authority available?: <b>Yes</b>	City/State/Zip: <b>Iowa City, IA 52243</b>
If "No" please explain: <b>Not Applicable</b>	Contact/Phone: <b>Scott Kampmeier 319-321-9703</b>
	Vendor No.: <b>T29022931</b>
	NV Business ID: <b>NV20071357380</b>

To what State Fiscal Year(s) will the contract be charged? **2015-2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
<b>X</b> Federal Funds	<b>100.00 %</b>	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/14/2014**

Anticipated BOE meeting date 09/2015

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Previously Approved Termination Date: **10/31/2017**

Contract term: **3 years and 18 days**

4. Type of contract: **Contract**

Contract description: **Readiness Assessment**

5. Purpose of contract:

**This is the second amendment to the original contract to provide the College and Career Readiness Assessment to all pupils enrolled in grade 11 in public high schools and includes program management, test design, test administration, logistics, data processing, test scoring, data analysis and reporting. This amendment increases the maximum amount from \$2,000,000 to \$6,073,691 due to changes in the contract deliverables and scope of work and the continued need for these services.**

#### 6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$2,000,000.00
2. Total amount of any previous contract amendments:	\$0.00
3. Amount of current contract amendment:	\$4,073,691.00
4. New maximum contract amount:	\$6,073,691.00

#### II. JUSTIFICATION

7. What conditions require that this work be done?

AB288 passed during the 2013 legislative session, requires that all 11th grade students participate in a College and Career Readiness Assessment, selected by the State Board of Education, beginning with the 2014-2015 school year.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Nevada Department of Education does not have the technical expertise or staff capacity to develop and produce a College and Career Readiness assessment for 2014-2015.

9. Were quotes or proposals solicited? Yes  
Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #3132, and in accordance with NRS 333, the selected vendor had the highest scoring proposal as determined by an independently appointed evaluation committee.

d. Last bid date: 06/02/2014 Anticipated re-bid date: 06/04/2018

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Department of Employment, Training and Rehabilitation - 12/5/2012 - Current - Satisfactory

Department of Education - 7/1/2013 - 6/30/2014 - Satisfactory

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:  
Non-profit Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. Not Applicable

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	bsotomay	08/05/2015 11:25:16 AM
Division Approval	lyoun7	08/05/2015 11:54:49 AM
Department Approval	lyoun7	08/05/2015 11:54:52 AM
Contract Manager Approval	bsotomay	08/05/2015 12:33:06 PM
Budget Analyst Approval	sbrown	08/07/2015 14:24:29 PM
BOE Agenda Approval	sbrown	08/07/2015 14:24:38 PM

### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: **16556**

Agency Name:	<b>DHHS - HEALTH CARE FINANCING &amp; POLICY</b>	Legal Entity Name:	<b>WASHOE COUNTY TREASURER</b>
Agency Code:	<b>403</b>	Contractor Name:	<b>WASHOE COUNTY TREASURER</b>
Appropriation Unit:	<b>3157-00</b>	Address:	<b>PO BOX 11130</b>
Is budget authority available?:	<b>Yes</b>	City/State/Zip:	<b>RENO, NV 89520</b>
If "No" please explain:	Not Applicable	Contact/Phone:	null7023282500
		Vendor No.:	T40126300
		NV Business ID:	Governmental Entity

To what State Fiscal Year(s) will the contract be charged? **2016-2017**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<b>X Other funding</b>	<b>100.00 % County Funds</b>

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2015**

Anticipated BOE meeting date 09/2015

Retroactive? **Yes**

If "Yes", please explain

**The contract requires a retroactive start date to seamlessly continue receiving Interlocal Governmental Transfer funds from Washoe County to support and fund the state's share of the Supplemental Disproportionate Share Hospital program for hospitals that serve a disproportionate share of uninsured, indigent and Medicaid patients pursuant to NRS 422.382**

3. Termination Date: **06/30/2017**

Contract term: **2 years**

4. Type of contract: **Interlocal Agreement**

Contract description: **DSH IGT match**

5. Purpose of contract:

**This is a new interlocal revenue agreement to continue ongoing receipt of Interlocal Governmental Transfer funds from Washoe County to support and fund the state's share of the supplemental Disproportionate Share Hospital program for hospitals that serve a disproportionate share of uninsured, indigent and Medicaid patients pursuant to NRS 422.382.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$3,000,000.00**

#### II. JUSTIFICATION

7. What conditions require that this work be done?

The Medicaid State Plan allows for payment of supplemental payments to hospitals that serve a disproportionate share of uninsured, indigent and Medicaid patients. This agreement provides for receipt of the non-federal share of funds in order to secure federal funding.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees will receive the funds from the County.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

**III. OTHER INFORMATION**

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

**No**

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

**No**

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

**No** If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The contractor has been engaged under contract with DHCFP for several years and service has been satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	trooker	07/27/2015 15:40:52 PM
Division Approval	trooker	07/27/2015 15:40:56 PM
Department Approval	bvale1	07/30/2015 09:44:56 AM
Contract Manager Approval	cmoriart	07/30/2015 09:52:06 AM
Budget Analyst Approval	nhovden	08/06/2015 14:44:01 PM
BOE Agenda Approval	nhovden	08/06/2015 14:44:15 PM
BOE Final Approval	Pending	



BRIAN SANDOVAL  
Governor

STATE OF NEVADA  
DEPARTMENT OF HEALTH AND HUMAN SERVICES  
**DIVISION OF HEALTH CARE FINANCING AND POLICY**  
1100 E. William Street, Suite 101  
Carson City, Nevada 89701  
(775) 684-3600

MICHAEL J. WILLDEN  
*Director*

LAURIE SQUARTSOFF  
*Administrator*

## MEMORANDUM

**Date:** April 6, 2015  
**TO:** Nikki Hovden, Budget Analyst V  
**FROM:** Ambra Reed, Contract Manager DHCFP  
**RE:** Washoe County DSH retroactive contract

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This memorandum requests that the above subject contract be approved for a retroactive start date effective July 1, 2015. The contract requires a retroactive start date to seamlessly continue receiving Interlocal Governmental Transfer (IGT) funds from Washoe County to support and fund the State's share of the Supplemental Disproportionate Share Hospital (DSH) program for hospitals that serve a disproportionate share of uninsured, indigent and Medicaid patients pursuant to NRS 422.382

### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: **16815**

Agency Name: <b>DHHS - HEALTH CARE FINANCING &amp; POLICY</b>	Legal Entity Name: <b>AGING &amp; DISABILITY SERVICES</b>
Agency Code: <b>403</b>	Contractor Name: <b>AGING &amp; DISABILITY SERVICES</b>
Appropriation Unit: <b>3158-11</b>	Address: <b>DIVISION</b>
Is budget authority available?: <b>Yes</b>	<b>3416 GONI RD BLDG D STE 132</b>
If "No" please explain: <b>Not Applicable</b>	<b>CARSON CITY, NV 89706</b>
	Contact/Phone: <b>null775/687-4210</b>
	Vendor No.: <b>D40200001</b>
	NV Business ID: <b>Governmental Entity</b>

To what State Fiscal Year(s) will the contract be charged? **2016-2017**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
<b>X</b> Federal Funds	<b>100.00 %</b>	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2015**

Anticipated BOE meeting date **09/2015**

Retroactive? **Yes**

If "Yes", please explain

**This interlocal agreement is retroactive to July 1, 2015 due to the previous contract expiring and the negotiations with Aging and Disability Services taking longer than expected.**

3. Termination Date: **06/30/2017**

Contract term: **2 years**

4. Type of contract: **Interlocal Agreement**

Contract description: **HCB Waivers**

5. Purpose of contract:

**This is a new interlocal agreement to reimburse the federal share of costs associated with administrative activities to operate the Home and Community Based, Frail Elderly, Persons with Physical Disabilities and Individuals with Intellectual Disability Waivers for the elderly population so those individuals who are at risk of being placed in hospitals or nursing facilities can be cared for in their homes and in the community, preserving independence and ties with families and friends at a lower cost than institutional care.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$16,252,341.00**

#### II. JUSTIFICATION

7. What conditions require that this work be done?

Cost of Institutional care in hospitals and nursing facilities for the elderly population compared to care that can be provided in homes and in the community.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees are performing the work.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

[Empty text box]

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

**III. OTHER INFORMATION**

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

**No**

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

**No**

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

**No** If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The contractor has been engaged under contract by DHC FP for several years and the quality of service has been satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Governmental Entity

[Empty text box]

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	trooker	08/04/2015 16:58:36 PM
Division Approval	trooker	08/04/2015 16:58:39 PM
Department Approval	bvale1	08/05/2015 09:03:31 AM
Contract Manager Approval	cmoriart	08/06/2015 15:34:48 PM
Budget Analyst Approval	nhovden	08/07/2015 09:36:41 AM
BOE Agenda Approval	nhovden	08/07/2015 09:36:45 AM
BOE Final Approval	Pending	

### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: **16917**

Agency Name: <b>DHHS - HEALTH CARE FINANCING &amp; POLICY</b>	Legal Entity Name: <b>MYERS AND STAUFFER, LC</b>
Agency Code: <b>403</b>	Contractor Name: <b>MYERS AND STAUFFER, LC</b>
Appropriation Unit: <b>3158-04</b>	Address: <b>4123 SW GAGE CENTER DR STE 200</b>
Is budget authority available?: <b>Yes</b>	City/State/Zip: <b>TOPEKA, KS 66604-1886</b>
If "No" please explain: <b>Not Applicable</b>	Contact/Phone: <b>null912/234-1166</b>
	Vendor No.: <b>T81098965</b>
	NV Business ID: <b>NV200410000245</b>

To what State Fiscal Year(s) will the contract be charged? **2016-2020**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
<b>X</b> Federal Funds	<b>50.00 %</b>	Bonds	0.00 %
Highway Funds	0.00 %	<b>X</b> Other funding	<b>50.00 % County Funds</b>

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/01/2015**

Anticipated BOE meeting date **09/2015**

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Termination Date: **09/30/2019**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **CPE County Audits**

5. Purpose of contract:

**This is a new contract for a Certified Public Accounting firm to perform reviews of the cost allocation plans and cost reports submitted by governmental entities that provide services such as targeted case management, school based services and administrative services.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$584,453.00**

#### II. JUSTIFICATION

7. What conditions require that this work be done?

**Necessity to ensure accuracy in certified public expenditure (CPE) reimbursement to the counties for targeted case management, school based services, and administrative services among others.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**DHCFP does not have the resources to conduct these reviews annually.**

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**Not Applicable**

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?



[Empty box]

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The vendor has been engaged under contract by DHCFP for several years and service has been satisfactory

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	trooker	07/27/2015 15:41:37 PM
Division Approval	trooker	07/27/2015 15:41:40 PM
Department Approval	bvale1	07/29/2015 09:19:33 AM
Contract Manager Approval	cmoriart	07/30/2015 09:51:23 AM
Budget Analyst Approval	nhovden	08/06/2015 16:17:01 PM
BOE Agenda Approval	nhovden	08/06/2015 16:17:05 PM
BOE Final Approval	Pending	

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**

1. Contract Number: **14228** Amendment Number: **1**

Agency Name: **HEALTH CARE FINANCING & POLICY** Legal Entity Name: **Public and Behavioral Health**

Agency Code: **403** Contractor Name: **Public and Behavioral Health**

Appropriation Unit: **3178-14** Address: **4150 Technology Way Suite 101**

Is budget authority available?: **Yes** City/State/Zip: **Carson City, NV 89706**

If "No" please explain: **Not Applicable** Contact/Phone: **null775-684-4229**

Vendor No.:

NV Business ID: **Governmental Entity**

To what State Fiscal Year(s) will the contract be charged? **2014-2017**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
<b>X</b> Federal Funds	<b>100.00 %</b>	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2013**

Anticipated BOE meeting date 09/2015

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Previously Approved Termination Date: **06/30/2017**

Contract term: **4 years**

4. Type of contract: **Interlocal Agreement**

Contract description: **Immunizations**

5. Purpose of contract:

**This is the first amendment to the original interlocal agreement, which provides ongoing reimbursement of the indirect cost and Title XXI share of vaccines purchased for Nevada Check Up recipients. This amendment increases the maximum amount from \$2,768,448 to \$4,462,763 due to an projected increase in immunization needs.**

**6. CONTRACT AMENDMENT**

1. The maximum amount of the original contract:	\$2,768,448.00
2. Total amount of any previous contract amendments:	\$0.00
3. Amount of current contract amendment:	\$1,694,315.00
4. New maximum contract amount:	\$4,462,763.00

**II. JUSTIFICATION**

7. What conditions require that this work be done?

The State of Nevada provides health coverage to children who are uninsured or underinsured. Immunizations are included in this health coverage. The Nevada Check Up program is administered by the Division of Health Care Financing and Policy.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Health Division is a State agency.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Public and Behavioral Health has been under contract with DHCFP for several years and service has been satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	trooker	08/04/2015 17:00:28 PM
Division Approval	trooker	08/04/2015 17:00:31 PM
Department Approval	bvale1	08/05/2015 09:04:26 AM
Contract Manager Approval	cmoriart	08/06/2015 15:35:12 PM
Budget Analyst Approval	nhovden	08/07/2015 09:54:07 AM
BOE Agenda Approval	nhovden	08/07/2015 09:54:10 AM

### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: **16975**

Agency Name:	<b>DHHS - PUBLIC AND BEHAVIORAL HEALTH</b>	Legal Entity Name:	HANSEN HUNTER AND COMPANY, P.C.
Agency Code:	<b>406</b>	Contractor Name:	<b>HANSEN HUNTER AND COMPANY, P.C.</b>
Appropriation Unit:	<b>3161-00</b>	Address:	<b>8930 SW GEMINI DR</b>
Is budget authority available?:	<b>Yes</b>	City/State/Zip:	<b>BEAVERTON, OR 97008-7123</b>
If "No" please explain:	Not Applicable	Contact/Phone:	null503/244-2134
		Vendor No.:	T29009225
		NV Business ID:	NV20101244381

To what State Fiscal Year(s) will the contract be charged? **2016-2019**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
<b>X</b> Federal Funds	<b>100.00 %</b>	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: C 15039

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 09/2015

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Termination Date: **06/30/2019**

Contract term: **3 years and 303 days**

4. Type of contract: **Revenue Contract**

Contract description: **Bad Debt Recovery**

5. Purpose of contract:

**This is a new revenue contract that continues ongoing services to determine the amount of co-insurance eligible to be claimed as a bad debt on the Medicare Cost Report prepared by the division, which may result in additional revenue being collected that had not been previously attainable.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$3,000,000.00**

#### II. JUSTIFICATION

7. What conditions require that this work be done?

In compliance with the requirements specified by the federal Center for Medicare and Medicaid Services (CMS), cost reporting is required for participation in Medicare and Medicaid programs.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State staff do not possess the necessary training or familiarity with established procedures for researching, processing and submission of data to Medicare to increase chances for reimbursement. Vendor is a firm that specializes in such analysis and recovery services.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

CPA Firm - solicitation is not required pursuant to NAC 333.150.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

**III. OTHER INFORMATION**

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

May 25, 2006 to present -satisfactory

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:  
Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	alaw1	07/31/2015 12:57:03 PM
Division Approval	alaw1	07/31/2015 12:57:06 PM
Department Approval	bvale1	08/03/2015 17:47:21 PM
Contract Manager Approval	rmorse	08/06/2015 09:23:01 AM
Budget Analyst Approval	bberry	08/10/2015 12:10:10 PM
BOE Agenda Approval	nhovden	08/11/2015 11:43:21 AM
BOE Final Approval	Pending	

### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: **16944**

Agency Name:	<b>DHHS - PUBLIC AND BEHAVIORAL HEALTH</b>	Legal Entity Name:	<b>DENVER HEALTH AND HOSPITAL AUTHORITY, DBA ROCKY MOUNTAIN</b>
Agency Code:	<b>406</b>	Contractor Name:	<b>DENVER HEALTH AND HOSPITAL AUTHORITY, DBA ROCKY MOUNTAIN</b>
Appropriation Unit:	<b>3218-22</b>	Address:	<b>POISON AND DRUG CENTER 660 BANNOCK ST, MC 1919</b>
Is budget authority available?:	<b>Yes</b>	City/State/Zip:	<b>DENVER, CO 80204</b>
If "No" please explain:	Not Applicable	Contact/Phone:	null303/602-8022
		Vendor No.:	T27017712
		NV Business ID:	Governmental Entity

To what State Fiscal Year(s) will the contract be charged? **2016-2017**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/>	General Funds	<b>12.00 %</b>	Fees	0.00 %
<input checked="" type="checkbox"/>	Federal Funds	<b>88.00 %</b>	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: C 14936

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2015**

Anticipated BOE meeting date 09/2015

Retroactive? **Yes**

If "Yes", please explain

**Poison control services are mandated by Nevada State regulations and cannot have an interruption in service. The contract was delayed due to unforeseen negotiations between the states.**

3. Termination Date: **06/30/2017**

Contract term: **2 years**

4. Type of contract: **Interlocal Agreement**

Contract description: **Poison Control**

5. Purpose of contract:

**This is a new interlocal agreement that continues ongoing services for the poison control call center. Rocky Mountain Poison and Drug Center professionals handle all incoming human/animal exposure calls based on medical toxicology guidelines for the State of Nevada.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$627,842.00**

Payment for services will be made at the rate of \$78,480.25 per quarter

#### II. JUSTIFICATION

7. What conditions require that this work be done?

Poison control and drug information/identification line (poison control) services are considered basic public health services which should be available to the general population and health care providers.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Poison control and drug identification/information line services are specialized medical, pharmaceutical and toxicological knowledge. The Division of Public and Behavioral Health does not have the expertise required.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This state entity already has a poison control call center in place and provides services to other states.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

**III. OTHER INFORMATION**

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

From July 2007 to present - satisfactory

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	alaw1	07/23/2015 12:33:01 PM
Division Approval	alaw1	07/23/2015 12:33:03 PM
Department Approval	ecrecli	07/23/2015 15:09:56 PM
Contract Manager Approval	rmorse	08/05/2015 08:05:07 AM
Budget Analyst Approval	bberry	08/10/2015 09:04:59 AM
BOE Agenda Approval	nhovden	08/11/2015 12:04:03 PM
BOE Final Approval	Pending	

**BRIAN SANDOVAL**  
*Governor*

**RICHARD WHITLEY, MS**  
*Director*

STATE OF NEVADA



**MARTA E. JENSEN**  
*Acting Administrator*

**TRACEY D. GREEN, MD**  
*Chief Medical Officer*

**DEPARTMENT OF HEALTH AND HUMAN SERVICES**  
**DIVISION OF PUBLIC AND BEHAVIORAL HEALTH**

4150 Technology Way, Suite 300  
Carson City, NV 89706  
Telephone: (775) 684-5975 · Fax: (775) 684-4211

August 10, 2015

**MEMORANDUM**

**TO:** Brenda Berry  
*Budget Analyst*  
*Budget Division*

**THROUGH:** Mark Winebarger *ahaw*  
*Administrative Services Officer IV*  
*Division of Public and Behavioral Health*

**FROM:** Chad Westom  
*PAIS Bureau Chief*  
*Division of Public and Behavioral Health*

**SUBJECT:** REQUEST FOR RETROACTIVE START DATE OF CONTRACT – Denver Health and Hospital Authority/Rocky Mountain Poison and Drug Center (CETS #16944)

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This memorandum requests that the Interlocal Contract for the Denver Health and Hospital Authority/ Rocky Mountain Poison and Drug Center be approved for a retroactive start date effective July 1, 2015. This contract was delayed due to negotiating a lower contract amount. Poison control services in Nevada will not be interrupted.

If you have any questions, please contact Erin Lynch at (775) 684-4117 or [elynch@health.nv.gov](mailto:elynch@health.nv.gov).

Thank you for your consideration in this matter.

CC: Rick Morse, Management Analyst II  
Division of Public and Behavioral Health



### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: **16579**

Agency Name: <b>DHHS - WELFARE AND SUPPORT SERVICES</b>	Legal Entity Name: <b>INFORMATIX, INC.</b>
Agency Code: <b>407</b>	Contractor Name: <b>INFORMATIX, INC.</b>
Appropriation Unit: <b>3238-04</b>	Address: <b>2485 NATOMAS PARK DR STE 430</b>
Is budget authority available?: <b>Yes</b>	City/State/Zip: <b>SACRAMENTO, CA 95833-2937</b>
If "No" please explain: <b>Not Applicable</b>	Contact/Phone: <b>null916/830-1400</b>
	Vendor No.: <b>T29018702</b>
	NV Business ID: <b>NV20081431872</b>

To what State Fiscal Year(s) will the contract be charged? **2016-2021**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
<b>X</b> Federal Funds	<b>66.00 %</b>	Bonds	0.00 %
Highway Funds	0.00 %	<b>X</b> Other funding	<b>34.00 % State Share of Collections</b>

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/01/2015**

Anticipated BOE meeting date **09/2016**

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Termination Date: **09/30/2020**

Contract term: **5 years and 1 day**

4. Type of contract: **Contract**

Contract description: **Financial Data Match**

5. Purpose of contract:

**This is a new contract which continues ongoing Financial Institute Data Match services for the Child Support Enforcement Program, as mandated by federal regulations, to use as a tool for seizing assets in financial institutions for non-custodial parents that owe child support in arrears. The term of this contract is for five years, with the option to extend for two additional one year periods, in accordance with the Request for Proposal released by the State of Michigan and in alliance with eighteen other states, including Nevada.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$98,544.00**

Other basis for payment: **Actual per Invoice**

#### II. JUSTIFICATION

7. What conditions require that this work be done?

FIDM was mandated by Public Law 104-193, the Personal Responsibility and Work Opportunity Reconciliation Act, 42 USC & 666(a)(17), NRS 425.393, and NRS 425.400.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

There are currently no state resources to provide this specialized service.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

The RFP was prepared by the multi-state FIDM Alliance and was released by the State of Michigan.

d. Last bid date: 12/14/2014 Anticipated re-bid date: 12/14/2018

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Currently under contract with DWSS and providing satisfactory service.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:  
Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ewatson	04/15/2015 10:05:32 AM
Division Approval	msmit5	07/29/2015 11:36:48 AM
Department Approval	bvale1	07/30/2015 06:34:04 AM
Contract Manager Approval	sjon23	07/30/2015 08:59:54 AM
Budget Analyst Approval	bberry	08/04/2015 09:40:04 AM
BOE Agenda Approval	nhovden	08/06/2015 14:30:08 PM
BOE Final Approval	Pending	

### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: **16945**

Agency Name:	<b>DHHS - DIVISION OF CHILD AND FAMILY SERVICES</b>	Legal Entity Name:	<b>LYON COUNTY</b>
Agency Code:	<b>409</b>	Contractor Name:	<b>LYON COUNTY</b>
Appropriation Unit:	<b>3229-00</b>	Address:	<b>LYON COUNTY HUMAN SERVICES 27 S MAIN ST</b>
Is budget authority available?:	<b>Yes</b>	City/State/Zip:	<b>YERINGTON, NV 89447</b>
If "No" please explain:	Not Applicable	Contact/Phone:	null775/577-5009
		Vendor No.:	T40156600AH
		NV Business ID:	government

To what State Fiscal Year(s) will the contract be charged? **2016-2017**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<b>X Other funding</b>	<b>100.00 % County Funds</b>

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2015**

Anticipated BOE meeting date 09/2015

Retroactive? **Yes**

If "Yes", please explain

**This interlocal agreement is retroactive due to the need for legislative progress before determination of the correct assessment amount to add to the contract and the subsequent need for the County Board of Commissioners to review and approve the contract.**

3. Termination Date: **06/30/2017**

Contract term: **2 years**

4. Type of contract: **Interlocal Agreement**

Contract description: **CPS Assessment**

5. Purpose of contract:

**This is a new interlocal revenue agreement that is ongoing and provides an assessment for child protective services pursuant to NRS 432B.326.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$1,073,459.00**

Other basis for payment: \$534,474 FY 16; \$538,985.00 FY 17

#### II. JUSTIFICATION

7. What conditions require that this work be done?

This is a revenue generating interlocal agreement pursuant to NRS 432B.236

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is a revenue generating interlocal agreement pursuant to NRS 432B.236

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Revenue Interlocal pursuant to NRS 432B.236

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

Yes If "Yes", please explain

Lyon County Government

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Yes, with DCFS and service is satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	pcolegro	07/27/2015 14:08:42 PM
Division Approval	pcolegro	07/27/2015 14:08:45 PM
Department Approval	bvale1	07/29/2015 07:30:14 AM
Contract Manager Approval	mcar2	07/29/2015 08:56:47 AM
Budget Analyst Approval	knielsen	08/07/2015 16:06:23 PM
BOE Agenda Approval	nhovden	08/10/2015 09:33:20 AM
BOE Final Approval	Pending	



DEPARTMENT OF HEALTH AND HUMAN SERVICES  
DIVISION OF CHILD AND FAMILY SERVICES  
4126 Technology Way - 3<sup>rd</sup> Floor  
Carson City, Nevada 89706  
(775) 684-4400

MEMORANDUM

TO: Jim Wells, Director  
Department of Administration

THROUGH: Danette Kluever, Acting Administrator  
Division of Child and Family Services *D Kluever*

FROM: Jill Marano, Deputy Administrator  
Division of Child and Family Services *JM*

DATE: 7/27/15

SUBJECT: Retroactive Contract – Lyon County

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A retroactive effective date of July 1, 2015, is requested for the Contract between the Division of Child and Family Services (DCFS) and Lyon County in order to issue an assessment for child protective services to the County pursuant to NRS 432B.3262.

This interlocal contract is retroactive due to the need for Legislative progress before determination of the correct assessment amount to add to the contract and the subsequent need for the County Board of Commissioners to review and approve the contract.

Thank you for your consideration of this request. If you have any questions, please do not hesitate to contact me at (702) 486-0889.

### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: **17004**

Agency Name: <b>ADJUTANT GENERAL &amp; NATIONAL GUARD</b>	Legal Entity Name: <b>NATIONAL GUARD BUREAU</b>
Agency Code: <b>431</b>	Contractor Name: <b>NATIONAL GUARD BUREAU</b>
Appropriation Unit: <b>3650 - All Categories</b>	Address: <b>2452 Fairview Drive</b>
Is budget authority available?: <b>Yes</b>	City/State/Zip: <b>Carson City, NV 89701</b>
If "No" please explain: <b>Not Applicable</b>	Contact/Phone: <b>nullN/A</b>
	Vendor No.: <b></b>
	NV Business ID: <b>N/A</b>

To what State Fiscal Year(s) will the contract be charged? **2016-2021**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/> General Funds	<b>17.50 %</b>	Fees	0.00 %
<input checked="" type="checkbox"/> Federal Funds	<b>82.50 %</b>	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/01/2015**

Anticipated BOE meeting date **09/2015**

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Termination Date: **09/30/2020**

Contract term: **5 years and 1 day**

4. Type of contract: **Cooperative Agreement**

Contract description: **MCA FFY 2016-2020**

5. Purpose of contract:

**This is a new Master Cooperative Agreement (MCA) for ongoing operations between the Office of the Military and the National Guard Bureau (NGB) for Federal Fiscal Year 2016-2020. This MCA establishes the terms and conditions applicable to the contribution of NGB funds or In-Kind Assistance for the operation and training of the Nevada Army and Air National Guards. This supersedes any prior contract.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$90,000,000.00**

#### II. JUSTIFICATION

7. What conditions require that this work be done?

The conditions that require this work to be done are to sustain daily operations of the Nevada Army and Air National Guard units.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

N/A

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**Not Applicable**

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

N/A

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	vradford	08/17/2015 12:47:46 PM
Division Approval	ctyle1	08/17/2015 12:56:13 PM
Department Approval	ctyle1	08/17/2015 12:56:15 PM
Contract Manager Approval	vradford	08/17/2015 13:04:14 PM
Budget Analyst Approval	jborrowm	08/17/2015 16:59:46 PM
BOE Agenda Approval	jborrowm	08/17/2015 16:59:50 PM
BOE Final Approval	Pending	

### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: **16856**

Agency Name: <b>DEPARTMENT OF CORRECTIONS</b>	Legal Entity Name: Dayton Valley Turf, Inc.
Agency Code: <b>440</b>	Contractor Name: <b>Dayton Valley Turf, Inc.</b>
Appropriation Unit: <b>3719-00</b>	Address: <b>290 Kietzke Lane</b>
Is budget authority available?: <b>Yes</b>	City/State/Zip: <b>Reno, NV 89502</b>
If "No" please explain: Not Applicable	Contact/Phone: Cary T. Yamamoto, President 775/337-2992
	Vendor No.:
	NV Business ID: NV19881018666

To what State Fiscal Year(s) will the contract be charged? **2016-2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<b>X Other funding</b>	<b>100.00 % Revenue</b>

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **09/08/2015**

Anticipated BOE meeting date 09/2015

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Termination Date: **09/07/2017**

Contract term: **2 years**

4. Type of contract: **Revenue Contract**

Contract description: **Land Lease and Labor**

5. Purpose of contract:

**This is a new revenue land lease agreement that provides space to Dayton Valley Turf, Inc. for turf/sod operations and provides vocational training and employment to offenders at the Northern Nevada Transitional Housing Center.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$64,800.00**

Payment for services will be made at the rate of \$2,200.00 per Monthly

Other basis for payment: \$500.00 additional cost per month if Dayton Valley Turf, Inc. does not employ an offender 80 hours during any one month.

#### II. JUSTIFICATION

7. What conditions require that this work be done?

Per NRS 209.189 The Fund for Prison Industries is hereby created as an enterprise fund to receive all revenues derived from programs for vocational training and employment of offenders and to receive all revenues raised by the department from private employers for the leasing of space within the department. As a condition of this lease, Dayton Valley Turf, Inc will provide employment and vocational training for offenders housed at Northern Nevada Transitional Housing Center.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is a revenue generating contract.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**



a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

NRS 209.189 - Created an enterprise fund to receive all revenues raised by the department from private employers for leasing of space.

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:  
Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ddastal	07/23/2015 07:16:57 AM
Division Approval	dmartine	07/24/2015 12:37:24 PM
Department Approval	drosenbe	07/24/2015 16:38:14 PM
Contract Manager Approval	jhardy	08/04/2015 15:07:23 PM
Budget Analyst Approval	cmurph3	08/10/2015 09:38:49 AM
BOE Agenda Approval	sbrown	08/10/2015 12:00:03 PM
BOE Final Approval	Pending	

### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: **16966**

Agency Name: <b>DEPARTMENT OF WILDLIFE</b>  Agency Code: <b>702</b> Appropriation Unit: <b>4464-11</b> Is budget authority available?: <b>Yes</b> If "No" please explain: Not Applicable	Legal Entity Name: United States Department of Agriculture - APHIS Contractor Name: <b>United States Department of Agriculture - APHIS</b> Address: <b>8775 Technology Way</b>  City/State/Zip: <b>Reno , NV 89521</b>  Contact/Phone: null7758514848 Vendor No.: NV Business ID: N/A
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To what State Fiscal Year(s) will the contract be charged? **2016-2020**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	<b>X</b>	Fees	100.00 % <b>Predator Fees</b>
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

Agency Reference #: 16-05

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2015**

Anticipated BOE meeting date 09/2015

Retroactive? **Yes**

If "Yes", please explain

**Several events resulted in delays for final drafting of the CSA. Due to late developments and possible amendments to legislative bills (specifically Assembly Bill 78) in the past session, we were unable to finalize the language until the session ended. On completion and review of the CSA, signed copies were received from USDA APHIS Wildlife Services on July 23, 2015.**

3. Termination Date: **06/30/2020**

Contract term: **5 years and 1 day**

4. Type of contract: **Cooperative Agreement**

Contract description: **Wildlife Srvs. APHIS**

5. Purpose of contract:

**This is a new cooperative agreement to provide ongoing wildlife management activities to control damage caused by wild bird and mammal species in Nevada.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$2,250,000.00**

#### II. JUSTIFICATION

7. What conditions require that this work be done?

Predation Work to decrease wildlife damage.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Aphis is equipped to perform this work.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

[Empty text box]

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

**III. OTHER INFORMATION**

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

**No**

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

**No**

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

**No** If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

[Empty text box]

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	kdailey	07/29/2015 15:41:56 PM
Division Approval	kdailey	07/29/2015 15:41:59 PM
Department Approval	eobrien	07/30/2015 07:55:43 AM
Contract Manager Approval	kdailey	07/30/2015 09:33:54 AM
Budget Analyst Approval	sbarkdul	08/04/2015 09:18:33 AM
BOE Agenda Approval	jborrowm	08/17/2015 16:50:42 PM
BOE Final Approval	Pending	



## STATE OF NEVADA

### DEPARTMENT OF WILDLIFE

1100 Valley Road • Reno, Nevada 89512  
(775) 688-1500 Fax (775) 688-1595

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#### MEMORANDUM

July 29, 2015

To: Sherri Barkdull, Budget Analyst IV, Governor's Finance Office

From: Brian Wakeling, Game Division Chief, Dept. of Wildlife

Re: **Request for retroactive July 1, 2015 date on contract with USDA APHIS Wildlife Services from Board of Examiners**

We have submitted a contract with USDA APHIS Wildlife Services to the Board of Examiners that has a term of 5 years. We have not been able to provide this contract prior to their September 4, 2015 meeting, yet we are requesting a retroactive July 1, 2015 effective date. Let me provide some explanation for this request.

USDA APHIS Wildlife Services has provided services to the Nevada Department of Wildlife in prior years through contract with Nevada Department of Agriculture. This procedure was simply pass through funding for the Department of Agriculture, and placed greater burden on their agency for managing and accounting for funds that approached \$400,000 annually. This accounting also at times confused those with oversight of the budget on the need, genesis, and expenditure of these funds. The existing agreement through Nevada Department of Wildlife had an expiration date of June 30, 2015.

Several events resulted in delays for final drafting of the CSA. Due to late developments and possible amendments to legislative bills (specifically Assembly Bill 78) in the past session, we were unable to finalize the language until the session ended. On completion and review of the CSA, signed copies were received from USDA APHIS Wildlife Services on July 23, 2015.

Although no work has been conducted to date under this CSA or any subordinate Work and Financial Plans, the potential for a response to our request for predator removal under our existing Predator Plan or a public safety threat involving a coyote before the ultimate approval and execution of the CSA is not improbable. Consequently, in good faith we are requesting a retroactive authorization date of July 1, 2015.

### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: **16977**

Agency Name: <b>DEPARTMENT OF WILDLIFE</b>	Legal Entity Name: <b>SOUTHERN NEVADA WATER AUTHORITY</b>
Agency Code: <b>702</b>	Contractor Name: <b>SOUTHERN NEVADA WATER AUTHORITY</b>
Appropriation Unit: <b>4465-13</b>	Address: <b>1001 S VALLEY VIEW BLVD</b>
Is budget authority available?: <b>Yes</b>	City/State/Zip: <b>LAS VEGAS, NV 89153</b>
If "No" please explain: <b>Not Applicable</b>	Contact/Phone: <b>null702/259-8122</b>
	Vendor No.: <b>T81007035</b>
	NV Business ID: <b>N/A</b>

To what State Fiscal Year(s) will the contract be charged? **2016-2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
<b>X</b> Federal Funds	<b>100.00 %</b>	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 16-07

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 09/2015

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Termination Date: **12/30/2017**

Contract term: **2 years and 121 days**

4. Type of contract: **Interlocal Agreement**

Contract description: **Muddy River Refuge**

5. Purpose of contract:

**This is a new interlocal agreement to restore and improve aquatic and terrestrial habitat for the endangered Moapa dace and other sensitive species that utilize habitats at the South Fork Muddy River.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$60,720.00**

#### II. JUSTIFICATION

7. What conditions require that this work be done?

It is necessary to remove invasive species in our wildlife habitats.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

the state does not have the equipment and expertise to conduct work.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**Not Applicable**

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

**III. OTHER INFORMATION**

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	kdailey	07/31/2015 11:29:57 AM
Division Approval	kdailey	07/31/2015 11:30:00 AM
Department Approval	eobrien	07/31/2015 15:51:15 PM
Contract Manager Approval	kdailey	08/06/2015 09:11:27 AM
Budget Analyst Approval	sbarkdul	08/13/2015 06:18:43 AM
BOE Agenda Approval	jborrowm	08/17/2015 16:45:50 PM
BOE Final Approval	Pending	

### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: **16987**

Agency Name: <b>DCNR - DIVISION OF WATER RESOURCES</b>	Legal Entity Name: <b>U.S. Geological Survey</b>
Agency Code: <b>705</b>	Contractor Name: <b>U.S. Geological Survey</b>
Appropriation Unit: <b>4157 - All Categories</b>	Address: <b>2730 Deer Run Road</b>
Is budget authority available?: <b>Yes</b>	City/State/Zip: <b>Carson City, NV 89701</b>
If "No" please explain: <b>Not Applicable</b>	Contact/Phone: <b>Steven Berris 775-887-7600</b>
	Vendor No.: <b>T80838030</b>
	NV Business ID: <b>N/A</b>

To what State Fiscal Year(s) will the contract be charged? **2016-2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %	
<b>X</b> Federal Funds	<b>43.00 %</b>	Bonds	0.00 %	
Highway Funds	0.00 %	<b>X</b> Other funding	<b>57.00 %</b>	<b>Pass through funds from Newmont Mining Corp. \$73,050 and Barrick Goldstrike Mines \$134,050</b>

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date: **09/2015**

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Termination Date: **09/30/2017**

Contract term: **2 years and 30 days**

4. Type of contract: **Cooperative Agreement**

Contract description: **Carlin Trend JFA**

5. Purpose of contract:

**This is a new contract for an ongoing program to provide hydrologic monitoring along the Carlin Trend through the operation and maintenance of 10 streamflow stations and two satellite telemetry stations within the Humboldt River Region. The USGS and Nevada will share in the total project cost as parties to the agreement, however no state funding is provided through this agreement. Nevada will act solely as the fiduciary pass-thru for funds provided by Barrick Goldstrike Mines and Newmont Mining Corporation. The pass-thru amount coming from the mines is \$207,100 with the balance of the funding agreement (\$155,996) being provided by the USGS.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$363,096.00**

Payment for services will be made at the rate of \$45,387.00 per quarter

#### II. JUSTIFICATION

7. What conditions require that this work be done?

The data collection and monitoring are necessary to document hydrologic conditions and the effects of activities of the major water users in the study area.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The U.S. Geological Survey has the scientists, equipment and expertise to provide the products and services.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

The U.S. Geological Survey has the necessary equipment in place and experience in delivering the desired product. The State Engineer is authorized to enter into agreements with the U.S. Geological Survey under NRS 532.170.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

**III. OTHER INFORMATION**

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The Division has executed many agreements with the U.S. Geological Survey that have resulted in products widely used by governmental agencies and the public. The results have been satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	bkordono	08/04/2015 15:49:27 PM
Division Approval	bkordono	08/04/2015 15:49:31 PM
Department Approval	abrook1	08/05/2015 08:31:13 AM
Contract Manager Approval	bkordono	08/05/2015 09:40:13 AM
Budget Analyst Approval	jrodrig9	08/10/2015 16:51:40 PM
BOE Agenda Approval	sbrown	08/11/2015 16:38:49 PM
BOE Final Approval	Pending	



### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: **16958**

Agency Name: <b>DCNR - ENVIRONMENTAL PROTECTION</b>	Legal Entity Name: <b>GREAT BASIN OUTDOOR SCHOOL</b>
Agency Code: <b>709</b>	Contractor Name: <b>GREAT BASIN OUTDOOR SCHOOL</b>
Appropriation Unit: <b>3193-09</b>	Address: <b>5535 GOLDENROD DR.</b>
Is budget authority available?: <b>Yes</b>	City/State/Zip: <b>RENO, NV 89511</b>
If "No" please explain: Not Applicable	Contact/Phone: <b>SUE JACOX BOARD PRESIDENT 775/849-1890</b>
	Vendor No.: <b>T81087416A</b>
	NV Business ID: <b>NV19981256137</b>

To what State Fiscal Year(s) will the contract be charged? **2016-2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
<b>X</b> Federal Funds	<b>100.00 %</b>	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **DEP 15-015**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date **09/2015**

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Termination Date: **12/31/2017**

Contract term: **2 years and 122 days**

4. Type of contract: **Contract**

Contract description: **Education/Outreach**

5. Purpose of contract:

**This is a new contract to provide environmental education to youth and adults to help them better understand their local watersheds and the impacts of nonpoint source pollution on the water quality of Lake Tahoe and the adjacent watersheds. Great Basin Outdoor School will conduct 4 four-day field studies and residential camps that build academic and social skills and develop understanding of the natural world.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$63,690.00**

Other basis for payment: Quaterly based on work completed

#### II. JUSTIFICATION

7. What conditions require that this work be done?

The U.S. Environmental Protection Agency provides federal Clean Water Act Section 319 funds to the State of Nevada, Division of Environmental Protection for the specific purpose of addressing nonpoint source pollution through watershed restoration and environmental education projects.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Nevada Division of Environmental Protection, Nonpoint Source Pollution Management Program issues an annual request for proposals (RFP) for the distribution of federal Clean Water Act Section 319 funds for the implementation of environmental restoration and education projects to control nonpoint source pollution. The local match funds generated through the projects fulfill the State's non-federal match obligation for the federal funds.

9. Were quotes or proposals solicited? Yes  
 Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This contractor was chosen by the RFP evaluation committee based on the scores of the selection criteria.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

**No**

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

**No**

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

**No** If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

**No** If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

**No** If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:  
 Non-profit Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. Not Applicable

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	randrews	07/28/2015 14:20:18 PM
Division Approval	ssimpo2	08/04/2015 12:00:19 PM
Department Approval	ssimpo2	08/04/2015 12:00:25 PM
Contract Manager Approval	ssimpo2	08/04/2015 12:00:28 PM
Budget Analyst Approval	jrodrig9	08/07/2015 17:10:46 PM
BOE Agenda Approval	sbrown	08/11/2015 16:26:12 PM
BOE Final Approval	Pending	

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**1. Contract Number: **16946**

Agency Name:	<b>DCNR - ENVIRONMENTAL PROTECTION</b>	Legal Entity Name:	<b>SIERRA NEVADA JOURNEYS</b>
Agency Code:	<b>709</b>	Contractor Name:	<b>SIERRA NEVADA JOURNEYS</b>
Appropriation Unit:	<b>3193-09</b>	Address:	<b>190 E LIBERTY ST</b>
Is budget authority available?:	<b>Yes</b>	City/State/Zip:	<b>RENO, NV 89501-2209</b>
If "No" please explain:	Not Applicable	Contact/Phone:	null775/355-1688
		Vendor No.:	T29015313
		NV Business ID:	NV20061807775

To what State Fiscal Year(s) will the contract be charged? **2016**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
<b>X</b> Federal Funds	<b>100.00 %</b>	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: DEP 15-021

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 09/2015

Retrospective? **No**

If "Yes", please explain

**Not Applicable**3. Termination Date: **06/30/2016**Contract term: **303 days**4. Type of contract: **Contract**Contract description: **Watershed Education**

5. Purpose of contract:

**This is a new contract to provide environmental education programs to 2,600 students and 140 educators in Northern Nevada with an emphasis on natural resources stewardship and water quality protection. Students will explore their local watersheds, learn about preventing nonpoint source pollution and conduct water quality monitoring.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$70,219.72****II. JUSTIFICATION**

7. What conditions require that this work be done?

The U.S. Environmental Protection Agency provides federal Clean Water Act Section 319 funds to the State of Nevada, Division of Environmental Protection for the specific purpose of addressing nonpoint source pollution through watershed restoration and environmental education projects.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Nevada Division of Environmental Protection, Nonpoint Source Pollution Management Program issues an annual request for proposals (RFP) for the distribution of federal Clean Water Act Section 319 funds for the implementation of environmental restoration and education projects to control nonpoint source pollution. The local match funds generated through the projects fulfill the State's non-federal match obligation for the federal funds.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?  
This contractor was chosen by the RFP evaluation committee based on the scores of the selection criteria.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

**III. OTHER INFORMATION**

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

2007 to Present - Nevada Division of Environmental Protection, Bureau of Water Quality Planning. Service provided was satisfactory

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:  
Non-profit Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. Not Applicable

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ssimpso2	07/27/2015 11:34:59 AM
Division Approval	ssimpso2	07/27/2015 11:35:06 AM
Department Approval	ssimpso2	07/27/2015 11:36:37 AM
Contract Manager Approval	ssimpso2	07/27/2015 11:36:54 AM
Budget Analyst Approval	jrodrig9	07/27/2015 17:30:47 PM
BOE Agenda Approval	myoun3	07/28/2015 16:31:34 PM
BOE Final Approval	Pending	

### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: **16963**

Agency Name: <b>DETR - EMPLOYMENT SECURITY DIVISION</b>	Legal Entity Name: <b>BOARD OF REGENTS-TMCC</b>
Agency Code: <b>902</b>	Contractor Name: <b>BOARD OF REGENTS-TMCC</b>
Appropriation Unit: <b>4770-16</b>	Address: <b>TMCC CONTROLLERS OFFICE 7000 DANDINI BLVD RENO, NV 89512-3999</b>
Is budget authority available?: <b>Yes</b>	City/State/Zip: <b>RENO, NV 89512-3999</b>
If "No" please explain: <b>Not Applicable</b>	Contact/Phone: <b>Tammy Freeman 775/673-7155</b>
	Vendor No.: <b>D35000812</b>
	NV Business ID: <b>Governmental Entity</b>

To what State Fiscal Year(s) will the contract be charged? **2016-2020**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<b>X</b> Other funding	<b>100.00 %</b>

Agency Reference #: **PY15-DH-TMCC RFP#3184 PSM-GB**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2015**

Anticipated BOE meeting date **09/2015**

Retroactive? **Yes**

If "Yes", please explain

**The services rendered by Truckee Meadows Community College (TMCC) under this contract provide an important function that ensures employment and training services to northern Nevada's displaced homemakers program. To avoid disruption of services, the department is requesting contract to be retroactive. Contract was not scheduled for the July or August Board of Examiner's Meeting due to Displaced Homemaker program financial structure not determined in time**

3. Termination Date: **07/31/2019**

Contract term: **4 years and 31 days**

4. Type of contract: **Interlocal Agreement**

Contract description: **Displaced Homemaker**

5. Purpose of contract:

**This is a new contract to provide services for the education and counseling of displaced homemakers, specifically designed to enable displaced homemakers to obtain and retain appropriate employment as required by Chapter 388 of Nevada Revised Statutes.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$122,268.00**

Other basis for payment: State will process payment when approved request for funds form is received and approved by the Department normally once each month for the duration of the contract, not to exceed the contract maximum of \$122,268 for the term of the contract.

#### II. JUSTIFICATION

7. What conditions require that this work be done?

Vendors are required by NRS for the establishment of services for displaced homemakers.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Specialized skills are required for these services.

9. Were quotes or proposals solicited?

Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?  
Pursuant to RFP #3184, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 04/27/2015 Anticipated re-bid date: 01/01/2019

10. Does the contract contain any IT components? No

**III. OTHER INFORMATION**

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?  
**No**

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?  
**No**

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?  
**No** If "Yes", please explain  
Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?  
Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:  
This vendor has been a service provider for DETR. The performance was satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?  
No If "Yes", please provide details of the litigation and facts supporting approval of the contract:  
Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:  
Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jbende2	07/29/2015 16:47:40 PM
Division Approval	rolso1	07/31/2015 14:42:02 PM
Department Approval	mcost1	08/06/2015 12:08:06 PM
Contract Manager Approval	kwynands	08/06/2015 12:48:48 PM
Budget Analyst Approval	tgreenam	08/06/2015 12:53:48 PM
BOE Agenda Approval	sbrown	08/07/2015 11:51:03 AM
BOE Final Approval	Pending	



State of Nevada  
Department of Employment, Training and Rehabilitation

EMPLOYMENT SECURITY DIVISION

**MEMORANDUM**

**DATE:** June 16, 2015

**TO:** James R. Wells, Clerk  
Board of Examiners

**FROM:** Don Soderberg, Director, Department of Employment, Training and Rehabilitation

*for Mark Costa  
Mark, Costa, ASOTT*

**SUBJECT:** Retroactive Contract for Services of Independent Contractor Agreement with  
Truckee Meadows Community College  
RFP/Contract #3184

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The Department of Employment, Training and Rehabilitation (DETR) respectfully requests approval of the attached contract with Truckee Meadows Community College retroactive to July 1, 2015.

The Displaced Homemaker Request for Proposal timeline went as follows:

- With Legislature in session, management financial structure for the Displaced Homemaker program was not determined until March 2015. Below was Purchasing's timeline of events that were used to complete the process.
- 3/16/15 Completed purchasing form with names of evaluators to Purchasing
- 4/27/15 Deadline for submitting questions
- 4/30/15 Answers posted to website
- 5/15/15 Deadline for submittal or Reference Questionnaire
- 5/18/15 Deadline for submission and opening of proposals
- 5/18/15-6/3/15 Evaluation period
- 6/03/15 Selection of vendor
- BOE August Meeting was missed due to Nevada State Purchasing staff person not able to complete the contract and meet the deadline due to personal unforeseen circumstances. Other staff person that took over the task was unable to accomplish it in time.

WISS will strive in the future to ensure that the RFP process begins sooner in order meet BOE deadlines timely

The services rendered by Truckee Meadows Community College under this contract provide an important function that ensures employment and training services to northern Nevada's displaced homemakers program. To avoid disruption of services, the department is requesting BOE approval effective July 1, 2015.

Thank you for your consideration of this request.

Attachments: Contract  
Contract Summary

### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: **16961**

Agency Name: <b>DETR - EMPLOYMENT SECURITY DIVISION</b>	Legal Entity Name: <b>COMMUNITY CHEST INC</b>
Agency Code: <b>902</b>	Contractor Name: <b>COMMUNITY CHEST INC</b>
Appropriation Unit: <b>4770-16</b>	Address: <b>991 South C Street PO BOX 980</b>
Is budget authority available?: <b>Yes</b>	City/State/Zip: <b>VIRGINIA CITY, NV 89440</b>
If "No" please explain: <b>Not Applicable</b>	Contact/Phone: <b>null775/847-9311</b>
	Vendor No.: <b>T80951469</b>
	NV Business ID: <b>NV19911013020</b>

To what State Fiscal Year(s) will the contract be charged? **2016-2020**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<b>X</b> Other funding	<b>100.00 %</b>

Agency Reference #: **PY15-DH-CC RFP#3184 PSM-GB**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2015**

Anticipated BOE meeting date **09/2015**

Retroactive? **Yes**

If "Yes", please explain

**The services rendered by Community Chest under this contract provide an important function that ensures employment and training services to northern Nevada's displaced homemakers program. To avoid disruption of services, the department is requesting contract to be retroactive. Contract was not scheduled for the July or August Board of Examiner's Meeting due to Displaced Homemaker program financial structure not determined in time.**

3. Termination Date: **07/31/2019**

Contract term: **4 years and 31 days**

4. Type of contract: **Contract**

Contract description: **Displaced Homemaker**

5. Purpose of contract:

**This is a new contract to provide services for the education and counseling of displaced homemakers, specifically designed to enable displaced homemakers to obtain and retain appropriate employment as required by Chapter 388 of Nevada Revised Statutes.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$111,152.00**

Other basis for payment: State will process payment when approved request for funds form is received and approved by the Department normally once each month for the duration of the contract, not to exceed the contract maximum of \$111,152. for the term of the contract.

#### II. JUSTIFICATION

7. What conditions require that this work be done?

Vendors are required by NRS for the establishment of services for displaced homemakers.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Specialized skills are required for these services.

9. Were quotes or proposals solicited? **Yes**



Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

[Empty text box]

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pusuant to RFP #3184, and in accordance with NRS333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 04/27/2015 Anticipated re-bid date: 01/01/2019

10. Does the contract contain any IT components? No

**III. OTHER INFORMATION**

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

This vendor has been a service provider for DETR. The performance was satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Other Domestic non-profit

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jbende2	07/29/2015 13:51:06 PM
Division Approval	rolso1	07/29/2015 16:13:35 PM
Department Approval	mcost1	08/06/2015 12:05:53 PM
Contract Manager Approval	kwynands	08/06/2015 12:48:15 PM
Budget Analyst Approval	tgreenam	08/06/2015 12:52:21 PM
BOE Agenda Approval	sbrown	08/07/2015 11:57:14 AM
BOE Final Approval	Pending	



State of Nevada  
Department of Employment, Training and Rehabilitation  
EMPLOYMENT SECURITY DIVISION

**MEMORANDUM**

**DATE:** June 16, 2015

**TO:** James R. Wells, Clerk  
Board of Examiners

**FROM:** Don Soderberg, Director, Department of Employment, Training and Rehabilitation

**SUBJECT:** Retroactive Contract for Services of Independent Contractor Agreement with  
Community Chest Community College  
RFP/Contract #3184

*for Mark Costa, ASO IV*

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The Department of Employment, Training and Rehabilitation (DETR) respectfully requests approval of the attached contract with Community Chest retroactive to July 1, 2015.

The Displaced Homemaker Request for Proposal timeline went as follows:

- With Legislature in session, management financial structure for the Displaced Homemaker program was not determined until March 2015. Below was Purchasing's timeline of events that were used to complete the process.
- 3/16/15 Completed purchasing form with names of evaluators to Purchasing
- 4/27/15 Deadline for submitting questions
- 4/30/15 Answers posted to website
- 5/15/15 Deadline for submittal or Reference Questionnaire
- 5/18/15 Deadline for submission and opening of proposals
- 5/18/15-6/3/15 Evaluation period
- 6/03/15 Selection of vendor
- BOE August Meeting was missed due to Nevada State Purchasing staff person not able to complete the contract and meet the deadline due to personal unforeseen circumstances. Other staff person that took over the task was unable to accomplish it in time.

WISS will strive in the future to ensure that the RFP process begins sooner in order meet BOE deadlines timely.

The services rendered by Community Chest under this contract provide an important function that ensures employment and training services to northern Nevada's displaced homemakers program. To avoid disruption of services, the department is requesting BOE approval effective July 1, 2015.

Thank you for your consideration of this request.

Attachments: Contract  
Contract Summary

### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: **16962**

Agency Name: <b>DETR - EMPLOYMENT SECURITY DIVISION</b>	Legal Entity Name: <b>HELP OF SOUTHERN NEVADA</b>
Agency Code: <b>902</b>	Contractor Name: <b>HELP OF SOUTHERN NEVADA</b>
Appropriation Unit: <b>4770-16</b>	Address: <b>1640 E FLAMINGO RD STE 100</b>
Is budget authority available?: <b>Yes</b>	City/State/Zip: <b>LAS VEGAS, NV 89119-5280</b>
If "No" please explain: Not Applicable	Contact/Phone: <b>Denise Gee 702/836-2116</b>
	Vendor No.: <b>T80351170</b>
	NV Business ID: <b>NV19701000894</b>

To what State Fiscal Year(s) will the contract be charged? **2016-2020**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<b>X</b> Other funding	<b>100.00 %</b>

Agency Reference #: **PY15-DH-HSN RFP #3184 PSM-GM**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2015**

Anticipated BOE meeting date **09/2015**

Retroactive? **Yes**

If "Yes", please explain

**The services rendered by Help of Southern Nevada under this contract provide an important function that ensures employment and training services to southern Nevada's displaced homemakers program. To avoid disruption of services, the department is requesting contract to be retroactive. Contract was not scheduled for the July or August Board of Examiner's Meeting due to Displaced Homemaker program financial structure not determined in time.**

3. Termination Date: **07/31/2019**

Contract term: **4 years and 31 days**

4. Type of contract: **Contract**

Contract description: **Displaced Homemaker**

5. Purpose of contract:

**This is a new contract to provide services for the education and counseling of displaced homemakers, specifically designed to enable displaced homemakers to obtain and retain appropriate employment as required by Chapter 388 of Nevada Revised Statutes.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$867,604.00**

Other basis for payment: State will process payment when approved request for funds form is received and approved by the Department normally once each month for the duration of the contract, not to exceed the contract maximum of \$867,604 for the term of the contract.

#### II. JUSTIFICATION

7. What conditions require that this work be done?

Vendors are required by NRS for the establishment of services for displaced homemakers.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Specialized skills are required for these services.

9. Were quotes or proposals solicited?

Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

[Empty text box]

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #3184, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 04/27/2015 Anticipated re-bid date: 01/01/2019

10. Does the contract contain any IT components? No

**III. OTHER INFORMATION**

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

This vendor has been a service provider for DETR. The performance was satisfactory

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Other Domestic Non-Profit

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jbende2	07/29/2015 13:51:21 PM
Division Approval	rolso1	07/29/2015 16:13:51 PM
Department Approval	mcost1	08/06/2015 12:05:40 PM
Contract Manager Approval	kwynands	08/06/2015 12:48:31 PM
Budget Analyst Approval	tgreenam	08/06/2015 12:55:05 PM
BOE Agenda Approval	sbrown	08/07/2015 11:47:21 AM
BOE Final Approval	Pending	



State of Nevada  
Department of Employment, Training and Rehabilitation

EMPLOYMENT SECURITY DIVISION

**MEMORANDUM**

**DATE:** June 16, 2015

**TO:** James R. Wells, Clerk  
Board of Examiners

**FROM:** Don Soderberg, Director, Department of Employment, Training and Rehabilitation

*for Mark Costa, ASOTV*

**SUBJECT:** Retroactive Contract for Services of Independent Contractor Agreement with  
Help of Southern Nevada  
RFP/Contract #3184

The Department of Employment, Training and Rehabilitation (DETR) respectfully requests approval of the attached contract with Help of Southern Nevada retroactive to July 1, 2015.

The Displaced Homemaker Request for Proposal timeline went as follows:

- With Legislature in session, management financial structure for the Displaced Homemaker program was not determined until March 2015. Below was Purchasing's timeline of events that were used to complete the process.
- 3/16/15 Completed purchasing form with names of evaluators to Purchasing
- 4/27/15 Deadline for submitting questions
- 4/30/15 Answers posted to website
- 5/15/15 Deadline for submittal or Reference Questionnaire
- 5/18/15 Deadline for submission and opening of proposals
- 5/18/15-6/3/15 Evaluation period
- 6/03/15 Selection of vendor
- BOE August Meeting was missed due to Nevada State Purchasing staff person not able to complete the contract and meet the deadline due to personal unforeseen circumstances. Other staff person that took over the task was unable to accomplish it in time.

WISS will strive in the future to ensure that the RFP process begins sooner in order meet BOE deadlines timely.

The services rendered by Help of Southern Nevada under this contract provide an important function that ensures employment and training services to southern Nevada's displaced homemakers program. To avoid disruption of services, the department is requesting BOE approval effective July 1, 2015.

Thank you for your consideration of this request.

Attachments: Contract  
Contract Summary

### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: **15423** Amendment Number: **3**

Agency Name: **DETR - EMPLOYMENT SECURITY DIVISION** Legal Entity Name: **MONTANA, STATE OF**

Agency Code: **902** Contractor Name: **MONTANA, STATE OF**

Appropriation Unit: **4770-11** Address: **STATE INFORMATION TECH SVCS  
125 N ROBERTS ST RM 229**

Is budget authority available?: **Yes** City/State/Zip: **HELENA, MT 59601-4558**

If "No" please explain: **Not Applicable** Contact/Phone: **null406/444-0193**

Vendor No.: **T80959245E**

NV Business ID: **Government Entity**

To what State Fiscal Year(s) will the contract be charged? **2014-2017**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
<b>X</b> Federal Funds	<b>100.00 %</b>	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **1884-15-R&A**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **04/02/2014**

Anticipated BOE meeting date **09/2015**

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Previously Approved Termination Date: **09/30/2015**

Contract term: **3 years and 90 days**

4. Type of contract: **Interlocal Agreement**

Contract description: **Web/Database Hosting**

5. Purpose of contract:

**This is the third amendment to the original interlocal agreement which provides hardware, software, infrastructure and personnel to support both the labor market legacy system known as Workforce Informer as well as the new replacement system known as LMInformer. This amendment increases the maximum amount from \$48,232.69 to \$114,550.69 and extends the termination date from September 30, 2015 to June 30, 2017 due to the continued need for these services.**

6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$29,373.65
2. Total amount of any previous contract amendments:	\$18,859.04
3. Amount of current contract amendment:	\$66,318.00
4. New maximum contract amount:	\$114,550.69
and/or the termination date of the original contract has changed to:	06/30/2017

#### II. JUSTIFICATION

7. What conditions require that this work be done?

The U.S. Department of Labor designated the State of Montana, Department of Administration as the hosting entity for the Workforce Informer web sites on behalf of the Labor Market Information Consortium, which consists of 15 states including Nevada.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The state does not possess the hardware, software, infrastructure, or trained personnel to host this particular interactive web site.

9. Were quotes or proposals solicited? No  
Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

Interlocal agreement with another public entity.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? Yes

**III. OTHER INFORMATION**

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

State of Montana, Department of Administration provided services to the Department of Employment, Training and Rehabilitation since 2011 and service has been satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jbende2	07/23/2015 09:02:17 AM
Division Approval	mcost1	07/31/2015 08:55:02 AM
Department Approval	mcost1	07/31/2015 08:55:06 AM
Contract Manager Approval	kwynands	07/31/2015 13:01:02 PM
DoIT Approval	bbohm	08/06/2015 14:19:49 PM
Budget Analyst Approval	tgreenam	08/07/2015 07:49:53 AM
BOE Agenda Approval	sbrown	08/07/2015 11:59:28 AM

### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: **16938**

Agency Name: <b>MSA MASTER SERVICE AGREEMENTS</b>	Legal Entity Name: Linguistica International, Inc.
Agency Code: <b>MSA</b>	Contractor Name: <b>Linguistica International, Inc.</b>
Appropriation Unit: <b>9999 - All Categories</b>	Address: <b>8819 SOUTH REDWOOD RD STE D</b>
Is budget authority available?: <b>Yes</b>	City/State/Zip: <b>WEST JORDAN, UT 84088</b>
If "No" please explain: Not Applicable	Contact/Phone: JERRY TERKELSON 801-262-4550
	Vendor No.:
	NV Business ID: NV20151425158

To what State Fiscal Year(s) will the contract be charged? **2016-2019**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<b>X</b> Other funding	<b>100.00 % Various</b>

Agency Reference #: RFP 3190

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 09/2015

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Termination Date: **06/30/2019**

Contract term: **3 years and 303 days**

4. Type of contract: **MSA**

Contract description: **Telephone Translatio**

5. Purpose of contract:

**This is a new Participating Addendum to the Western States Contracting Alliance-National Association of State Procurement Officers contract to provide immediate translation services over the telephone, 24 hours per day, 7 days per week.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$2,000,000.00**

Other basis for payment: \$0.54 - \$0.69 per minute

#### II. JUSTIFICATION

7. What conditions require that this work be done?

In the course of doing business, it's often necessary to communicate with others who do not understand English.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Users of this contract do not have the knowledge, skills, and abilities to communicate in over 100 different languages, 24 hours per day, 7 days per week.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):



b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This contractor scored among the highest by the evaluation committee, according to the established and approved evaluation criteria.

d. Last bid date: 10/23/2014 Anticipated re-bid date: 05/24/2018

10. Does the contract contain any IT components? No

**III. OTHER INFORMATION**

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:  
Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	kperondi	07/20/2015 17:14:44 PM
Division Approval	kperondi	07/20/2015 17:14:46 PM
Department Approval	kperondi	07/20/2015 17:14:48 PM
Contract Manager Approval	mtroesch	07/21/2015 08:14:09 AM
Budget Analyst Approval	sjohnso9	07/31/2015 07:51:05 AM
BOE Agenda Approval	sbrown	08/03/2015 12:59:20 PM
BOE Final Approval	Pending	

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**

1. Contract Number: **16905**

Agency Name: <b>ATTORNEY GENERAL'S OFFICE</b>	Legal Entity Name: <b>Dickinson Wright PLLC</b>
Agency Code: <b>030</b>	Contractor Name: <b>Dickinson Wright PLLC</b>
Appropriation Unit: <b>1030-04</b>	Address: <b>100 W LIBERTY ST STE 940</b>
Is budget authority available?: <b>Yes</b>	City/State/Zip: <b>RENO, NV 89501</b>
If "No" please explain: <b>Not Applicable</b>	Contact/Phone: <b>248-433-7564</b>
	Vendor No.: <b>T32003657</b>
	NV Business ID: <b>nv20101592160</b>

To what State Fiscal Year(s) will the contract be charged? **2016-2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<b>X</b> Other funding	<b>100.00 % STATUTORY CONTINGENCY FUND</b>

2. Contract start date:

a. Effective upon final approval? **No** or b. other effective date **07/01/2015**

Retroactive? **Yes**

If "Yes", please explain

**Due to Gordon & Silver dissolving their company and transferring this case to a new law firm, services were still occurring for the monitoring process of the settlement agreement. We were unable to obtain the contract approvals prior to the transition. For this reason, we are requesting a retroactive start date for this contract.**

3. Termination Date: **07/01/2017**

Contract term: **2 years and 1 day**

4. Type of contract: **Contract**

Contract description: **Special Counsel**

5. Purpose of contract:

**This is a new contract that provides ongoing legal representation in monitoring performance of the settlement agreement between the State of Nevada and Treasury Solutions Holdings, Inc. Gordon & Silver LTD was previously under contract to perform these services but the company has been dissolved.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$19,000.00**

**II. JUSTIFICATION**

7. What conditions require that this work be done?

**This contract provides legal services on behalf of the defendants in the case of Treasury Solutions Holdings, Inc. v. State of Nevada. Work under this contract includes monitoring the performance of the settlement agreement between Treasury Solutions Holding and the State of Nevada.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**There is a possibility that the OAG has a conflict of interest in the case. Therefore, Special Counsel is needed.**

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**Not Applicable**

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a: Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name? Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)? Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office? Yes

18. Agency Field Contract Monitor: Shane Chesney, Sr. DAG Ph:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	mradu	06/30/2015 16:14:35 PM
Division Approval	chowle	07/01/2015 13:28:14 PM
Department Approval	chowle	07/01/2015 13:28:17 PM
Contract Manager Approval	Iramire7	07/01/2015 13:33:36 PM
Budget Analyst Approval	knielsen	08/03/2015 15:59:46 PM



STATE OF NEVADA  
OFFICE OF THE ATTORNEY GENERAL

100 North Carson Street  
Carson City, Nevada 89701-4717

ADAM PAUL LAXALT  
*Attorney General*

WESLEY K. DUNCAN  
*Assistant Attorney General*

NICHOLAS A. TRUTANICH  
*Chief of Staff*

## MEMORANDUM

**DATE:** June 30, 2015  
**TO:** Katrina Nielsen, Budget Analyst  
**FROM:** Lesley Volkov, Accounting Assistant III  
**SUBJECT:** Retroactive approval # 16905 Dickinson Wright PLLC

=====

Based on Policy Directive #D-2013-10, please forward this contract to the Clerk of the Board of Examiner's for approval.

This contract has a retroactive approval date of July 1, 2015.

**Retroactive Reason:**

Due to Gordon & Silver dissolving their company and transferring this case to a new law firm, services were still occurring for the monitoring process of the settlement agreement. We were unable to obtain the contract approvals prior to the transition. For this reason, we are requesting a retroactive start date for this contract.

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**

1. Contract Number: **16924**

Agency Name: <b>SECRETARY OF STATE'S OFFICE</b>	Legal Entity Name: <b>M NELSON SEGEL CHARTERED</b>
Agency Code: <b>040</b>	Contractor Name: <b>M NELSON SEGEL CHARTERED</b>
Appropriation Unit: <b>1050-42</b>	Address: <b>624 S 9TH ST</b>
Is budget authority available?: <b>Yes</b>	City/State/Zip: <b>LAS VEGAS, NV 89101</b>
If "No" please explain: <b>Not Applicable</b>	Contact/Phone: <b>702/385-5266</b>
	Vendor No.: <b>T81037468</b>
	NV Business ID: <b>NV19821011817</b>

To what State Fiscal Year(s) will the contract be charged? **2016**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/> General Funds	<b>100.00 %</b>	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon final approval? **No** or b. other effective date **07/01/2015**

Retroactive? **Yes**

If "Yes", please explain

**The Contract Manager was not notified in time of the need of continuation of services to amend the existing contract which expired 6/30/2015.**

**Remediation for retroactive nature includes timely notification to Contract Manager to allow for proper processing of amendments or contracts before the required need.**

3. Termination Date: **06/30/2016**

Contract term: **1 year**

4. Type of contract: **Contract**

Contract description: **SEGEL FY 16**

5. Purpose of contract:

**This is a new contract to provide ongoing appointed hearing officer services to serve in an ongoing adjudication of a Securities Division case.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$10,000.00**

Payment for services will be made at the rate of \$48.96 per hour

**II. JUSTIFICATION**

7. What conditions require that this work be done?

Per NRS 233B.122 Mr. Segel was appointed hearing officer for an ongoing case: In the Matter of Wealth Strategies by Bayliss and McAninch, Inc., CRD#129812, Michael Bayliss, CRD #3274327, and Carrie McAninch, CRD #4712463, Respondents, File no 110-044 ST.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees lack time, resources and dedicated legal expertise to serve as a hearing officer

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

The Nevada constitution and NRS 233B.122 gives the Nevada Secretary of State the authority to appoint a hearing officer in the adjudication of specific Securities Division cases. The current Secretary of State upholds the appointment.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

Yes If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Secretary of State 2013 - 2015- Satisfactory

14. The contractor is registered with the Nevada Secretary of State's Office as a:  
Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

Foley, Diana, Ph:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	wthorle1	07/17/2015 16:06:23 PM
Division Approval	wthorle1	07/17/2015 16:06:27 PM
Department Approval	wthorle1	07/17/2015 16:06:34 PM
Contract Manager Approval	vmccormi	07/17/2015 16:07:05 PM
Budget Analyst Approval	nhovden	07/20/2015 09:12:43 AM

**BARBARA K. CEGAVSKE**  
*Secretary of State*

STATE OF NEVADA

**JEFFERY LANDERFELT**  
*Deputy Secretary  
for Commercial Recordings*

**SCOTT W. ANDERSON**  
*Chief Deputy Secretary of State*



**RICHARD K. HY**  
*Deputy Secretary for Elections*

**GAIL J. ANDERSON**  
*Deputy Secretary  
for Southern Nevada*

OFFICE OF THE  
SECRETARY OF STATE

**WAYNE THORLEY**  
*Deputy Secretary  
for Operations*

July 14, 2015

**TO:** Nikki Hovden, Budget Analyst  
Budget Division, Dept of Administration

**FROM:** Vicki McCormick, Management Analyst  
Office of Secretary of State of Nevada

**RE:** Retroactive Contract- M. Nelson Segel, Chartered

Attached is the request for a retroactive contract for M. Nelson Segel, Chartered effective July 1, 2015 to serve as a Hearing Officer for the Securities Division of the Nevada Secretary of State.

Under the authority of the Constitution and the laws there of, and pursuant to NRS 223B.122, Ross Miller, Secretary of State, appointed M Nelson Segel to serve as Hearing Officer in the adjudication of Securities Division case entitled: In the Matter of Wealth Strategies by Bayliss and McAninch Inc., which Michael O'Callaghan the previously appointed hearing officer has been excused due to conflict of interest. A contract was approved covering July 1, 2013 to June 30, 2015

The case has not concluded and the need for the hearing officer remains. The contract Manager was not notified in time of the need of the continuation of services to allow amending the contract which expired June 30, 2015.

Remediation for the retroactive nature of this contract includes timely notification to the Contract Manager to allow sufficient time for proper processing of amendments before the required need.

Please consider this memorandum as justification of the need to approve the contract retroactive to July 1, 2015. Should you have any questions, please contact me at 684-5735. Thank you for your consideration.

Thank you

NEVADA STATE CAPITOL  
101 N. Carson Street, Suite 3  
Carson City, Nevada 89701-3714  
Telephone: (775) 684-5708  
Fax: (775) 684-5725

COMMERCIAL RECORDINGS  
MEYER'S ANNEX OFFICE  
202 N. Carson Street  
Carson City, Nevada 89701-4201  
Telephone: (775) 684-5708  
Fax: (775) 684-5725

LAS VEGAS OFFICE  
555 E. Washington Avenue Ste. 5200  
Las Vegas, Nevada 89101-1090  
SECURITIES  
Telephone: (702) 486-2440  
Fax: (702) 486-2452  
CORPORATIONS  
Telephone: (702) 486-2880  
Fax: (702) 486-2888

RENO OFFICE  
500 Damonte Ranch Pkwy, Suite 657-A  
Reno, Nevada 89521  
Telephone: (775) 687-9950  
Fax: (775) 853-7961

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**

1. Contract Number: <b>13827</b>	Amendment Number: <b>1</b>
Agency Name: <b>STATE PUBLIC WORKS DIVISION</b>	Legal Entity Name: <b>JOHNSON CONTROLS INC DBA</b>
Agency Code: <b>082</b>	Contractor Name: <b>JOHNSON CONTROLS INC DBA</b>
Appropriation Unit: <b>1349-12</b>	Address: <b>ENGINEERED EQUIPMENT &amp; SYSTEMS</b>
Is budget authority available?: <b>Yes</b>	<b>3645 W OQUENDO RD STE 400</b>
If "No" please explain: <b>Not Applicable</b>	City/State/Zip: <b>LAS VEGAS, NV 89118-3145</b>
	Contact/Phone: <b>Mary Movius 702/222-0415</b>
	Vendor No.: <b>T10346500D</b>
	NV Business ID: <b>NV19571000769</b>

To what State Fiscal Year(s) will the contract be charged? **2013-2017**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	<b>X</b> Fees	<b>100.00 % Buildings and Grounds building rental income fees</b>
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:  
a. Effective upon final approval? **No** or b. other effective date **11/13/2012**

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Previously Approved Termination Date: **10/31/2016**  
Contract term: **3 years and 352 days**

4. Type of contract: **Contract**  
Contract description: **HVAC Services**

5. Purpose of contract:

**This is the first amendment to the original contract, which provides ongoing heating, ventilation and air conditioning services on an as needed basis for various state buildings in the Las Vegas area, upon the written request and approval of a Buildings and Grounds designee. This amendment increases the maximum amount from \$100,000 to \$148,000 to cover the cost of an unanticipated emergency repair an to provide additional contract authority for extra services through the life of the contract.**

**6. CONTRACT AMENDMENT**

1. The maximum amount of the original contract:	\$100,000.00
2. Total amount of any previous contract amendments:	\$0.00
3. Amount of current contract amendment:	\$48,000.00
4. New maximum contract amount:	\$148,000.00

**II. JUSTIFICATION**

7. What conditions require that this work be done?

**Heating and air conditioning equipment must be serviced, maintained and repaired on a regular basis for employee and visitor safety.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**Lack of manpower and expertise.**

9. Were quotes or proposals solicited? **Yes**



Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

[Redacted]

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This is one of multiple contracts for plumbing services on file. Per SAM 0338.0, each contractor will be contacted to submit bids for available jobs.

d. Last bid date: 09/01/2012 Anticipated re-bid date: 09/01/2016

10. Does the contract contain any IT components? No

**III. OTHER INFORMATION**

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

2008-2012, Buildings and Grounds, Service Satisfactory

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a: Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

No b. If "No", is an exemption on file with the Nevada Secretary of State's Office?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	csweeney	07/21/2015 12:47:17 PM
Division Approval	csweeney	07/21/2015 12:47:20 PM
Department Approval	csweeney	07/21/2015 12:47:23 PM
Contract Manager Approval	ssands	07/22/2015 12:49:15 PM
Budget Analyst Approval	jrodrig9	07/24/2015 17:54:48 PM

### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: **16887**

Agency Name: <b>ADMIN - STATE PUBLIC WORKS DIVISION</b>	Legal Entity Name: <b>RELIABLE PUMP, INC.</b>
Agency Code: <b>082</b>	Contractor Name: <b>RELIABLE PUMP, INC.</b>
Appropriation Unit: <b>1349-12</b>	Address: <b>DBA, RELIABLE PUMP &amp; MOTOR 4105 W BELL DR.</b>
Is budget authority available?: <b>Yes</b>	City/State/Zip: <b>LAS VEGAS, NV 89118</b>
If "No" please explain: <b>Not Applicable</b>	Contact/Phone: <b>702/243-5116</b>
	Vendor No.: <b>T27007656</b>
	NV Business ID: <b>NV20001484286</b>

To what State Fiscal Year(s) will the contract be charged? **2016-2020**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	<b>X</b> Fees	<b>100.00 % Building &amp; Grounds building rent income fees</b>
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon final approval? **No** or b. other effective date **10/01/2015**

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Termination Date: **09/30/2019**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **Motor/Pump Service**

5. Purpose of contract:

**This is a new contract that continues ongoing services for general repair, rebuild, maintenance and service of industrial motors and pumps and all associated equipment for various state buildings in Southern Nevada.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$20,000.00**

Other basis for payment: Field labor rate \$95.00 per hour per technician (2 hour minimum); Overtime, weekend & Holiday labor rate \$142.50 per hour per technician (3 hour minimum); Shop labor \$85.00 per hour; Small crane fee \$55.00 flat rate; Large crane fee \$150.00 flat rate; Confine space entry fee \$475.00 ; Normal hours 8:00 a.m. to 4:00 p.m., Monday through Friday; Overtime hours 4:00 p.m. to 8:00 a.m. and any hours Saturday and Sunday;

#### II. JUSTIFICATION

7. What conditions require that this work be done?

**State buildings need to be maintained in a safe and secure manner.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**Repair of pumps and motors requires expertise that is beyond maintenance and manpower of Buildings & Grounds.**

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**Carrier  
Precision Pumps  
Reliable Pumps & Motors**

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Per SAM 0338.0 each contractor on file for this service will be contacted to submit bids on projects.

d. Last bid date: 05/01/2015 Anticipated re-bid date: 05/01/2019

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

2009-2015, Buildings & Grounds, Service Satisfactory

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:  
Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

DOUG HARTWELL, FACILITY MANAGER Ph: 702-486-3400

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	csweeney	07/01/2015 07:08:11 AM
Division Approval	csweeney	07/01/2015 07:08:14 AM
Department Approval	csweeney	07/01/2015 07:08:17 AM
Contract Manager Approval	ssands	07/01/2015 08:19:58 AM
Budget Analyst Approval	jrodrig9	07/14/2015 16:34:18 PM

### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: **16923**

Agency Name: <b>ADMIN - STATE PUBLIC WORKS DIVISION</b>	Legal Entity Name: <b>SIERRA FLOOR COVERING, INC.</b>
Agency Code: <b>082</b>	Contractor Name: <b>SIERRA FLOOR COVERING, INC.</b>
Appropriation Unit: <b>1349-12</b>	Address: <b>4601 GONI RD STE B</b>
Is budget authority available?: <b>Yes</b>	City/State/Zip: <b>CARSON CITY, NV 89706</b>
If "No" please explain: <b>Not Applicable</b>	Contact/Phone: <b>775/883-3010</b>
	Vendor No.: <b>T81003012</b>
	NV Business ID: <b>NV199001030383</b>

To what State Fiscal Year(s) will the contract be charged? **2016-2019**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	<b>X</b>	Fees	<b>100.00 %</b>	<b>Buildings and Grounds rental income fees</b>
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %		Other funding	0.00 %	

2. Contract start date:

a. Effective upon final approval? **No** or b. other effective date **07/21/2015**

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Termination Date: **06/30/2019**

Contract term: **3 years and 345 days**

4. Type of contract: **Contract**

Contract description: **Flooring & repairs**

5. Purpose of contract:

**This is a new contract that continues ongoing provision of flooring materials, to include carpet, vinyl composition tile (VCT) and sheet vinyl and for flooring and carpet repairs/replacement, on an as needed basis, and at the request and approval of a Buildings and Grounds designee for various state buildings in Reno and Carson City.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$40,000.00**

Payment for services will be made at the rate of \$50.00 per hour

Other basis for payment: materials are at cost plus 25%

#### II. JUSTIFICATION

7. What conditions require that this work be done?

**For safety of employees and visitors; flooring and carpets in state buildings need to be in good repair.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**Lack of manpower and expertise**

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**Not Applicable**

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This is one of multiple carpet and flooring repair contractors on file with Buildings and Grounds. Per SAM 0338.0 each contractor will be contacted to submit bids for available jobs.

d. Last bid date: 06/01/2015 Anticipated re-bid date: 06/01/2019

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Buildings & Grounds from 2011-2015, service is satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a: Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

JON VIETTI, FACILITY SUPERVISOR Ph: 775-684-1800

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	csweeney	07/20/2015 07:24:45 AM
Division Approval	csweeney	07/20/2015 07:24:49 AM
Department Approval	csweeney	07/20/2015 07:24:52 AM
Contract Manager Approval	ssands	07/20/2015 07:44:50 AM
Budget Analyst Approval	jrodrig9	07/21/2015 16:39:22 PM

### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: **16926**

Agency Name: <b>ADMIN - STATE PUBLIC WORKS DIVISION</b>	Legal Entity Name: <b>BREEZE BROTHERS CONSTRUCTION, LLC</b>
Agency Code: <b>082</b>	Contractor Name: <b>BREEZE BROTHERS CONSTRUCTION, LLC</b>
Appropriation Unit: <b>1349-12</b>	Address: <b>3203 JOHANNAN LN</b>
Is budget authority available?: <b>Yes</b>	City/State/Zip: <b>NORTH LAS VEGAS, NV 89032-0594</b>
If "No" please explain: <b>Not Applicable</b>	Contact/Phone: <b>Richard Smith 702/648-1222</b>
	Vendor No.: <b>T27028818</b>
	NV Business ID: <b>NV20041237255</b>

To what State Fiscal Year(s) will the contract be charged? **2016-2020**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	<b>X</b>	Fees	<b>100.00 %</b>	<b>Buildings and Grounds building rental fees</b>
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %		Other funding	0.00 %	

2. Contract start date:

a. Effective upon final approval? **No** or b. other effective date **11/01/2015**

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Termination Date: **10/31/2019**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **General construction**

5. Purpose of contract:

**This is a new contract that continues ongoing general contractor services on an as needed basis and upon the request and approval of a Buildings and Grounds designee at state owned buildings in the Las Vegas area.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$48,000.00**

Other basis for payment: Payments for services quoted and provided in Attachment CC of the contract.

#### II. JUSTIFICATION

7. What conditions require that this work be done?

**State buildings experience emergency needs beyond the equipment and manpower of Buildings and Grounds.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**Lack of manpower and expertise.**

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**All American Repair  
Haner Construction  
Breeze Brothers**

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Per SAM 0338.0, each contractor will be contacted to submit bids on projects. Pursuant to NRS 338.13862, Buildings and Grounds is using a Public Works board pre-qualified bidder.

d. Last bid date: 06/01/2015 Anticipated re-bid date: 10/01/2019

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Buildings and Grounds, 2011 to date, service satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Other **DOMESTIC LIMITED-LIABILITY COMPANY**

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

Doug Hartwell, Facility Manager Ph: 702-486-4300

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	csweeney	07/27/2015 07:25:11 AM
Division Approval	csweeney	07/27/2015 07:25:14 AM
Department Approval	csweeney	07/27/2015 07:25:17 AM
Contract Manager Approval	ssands	07/27/2015 07:37:56 AM
Budget Analyst Approval	jrodrig9	07/27/2015 16:25:23 PM

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**

1. Contract Number: **16931**

Agency Name: <b>ADMIN - STATE PUBLIC WORKS DIVISION</b>	Legal Entity Name: <b>LUMOS &amp; ASSOCIATES</b>
Agency Code: <b>082</b>	Contractor Name: <b>LUMOS &amp; ASSOCIATES</b>
Appropriation Unit: <b>1591 - All Categories</b>	Address: <b>9222 Prototype Dr.</b>
Is budget authority available?: <b>Yes</b>	City/State/Zip: <b>Reno, NV 89521</b>
If "No" please explain: <b>Not Applicable</b>	Contact/Phone: <b>775/827-6111</b>
	Vendor No.: <b>T80912843</b>
	NV Business ID: <b>NV19791006982</b>
To what State Fiscal Year(s) will the contract be charged? <b>2016-2017</b>	
What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.	
General Funds 0.00 %	Fees 0.00 %
Federal Funds 0.00 %	<input checked="" type="checkbox"/> Bonds <b>73.00 %</b>
Highway Funds 0.00 %	<input checked="" type="checkbox"/> Other funding <b>27.00 %</b>
	<b>9% Transfer from Treasurer, 18% Transfer from Parks</b>

Agency Reference #: 109573

2. Contract start date:

a. Effective upon final approval? **No** or b. other effective date **07/16/2015**

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Termination Date: **06/30/2017**

Contract term: **1 year and 350 days**

4. Type of contract: **Contract**

Contract description: **Misc Serv Agr**

5. Purpose of contract:

**This is a new contract to provide construction and power service upgrades for the Spring Valley State Park; Project No. 13-M37; Contract No. 109573. This contract is for construction administration, inspection and testing services associated with the Civil Engineering portion of the project along.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$46,162.00**

Other basis for payment: monthly progress payments based on services provided

**II. JUSTIFICATION**

7. What conditions require that this work be done?

**2013 CIP**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**Professional services are provided by SPWD to support the State Capital Improvement Program. Consultants are selected based on their ability to provide design and engineering services to meet the goals established by the Legislature.**

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**Not Applicable**

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**



c. Why was this contractor chosen in preference to other?

The vendor has demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

SPWD, currently and/or in the past for various amounts with satisfactory results.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a: Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

Dan Daily, project manager Ph: 775-684-4141

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dgrimm	07/15/2015 14:46:58 PM
Division Approval	dgrimm	07/15/2015 16:06:13 PM
Department Approval	dgrimm	07/15/2015 16:06:17 PM
Contract Manager Approval	dgrimm	07/15/2015 16:06:20 PM
Budget Analyst Approval	jrodrig9	07/16/2015 18:08:14 PM

### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: **16935**

Agency Name: <b>ADMIN - STATE PUBLIC WORKS DIVISION</b>	Legal Entity Name: <b>BISON CONSTRUCTION, INC.</b>
Agency Code: <b>082</b>	Contractor Name: <b>BISON CONSTRUCTION, INC.</b>
Appropriation Unit: <b>1349-12</b>	Address: <b>PO BOX 3198</b>
Is budget authority available?: <b>Yes</b>	City/State/Zip: <b>CARSON CITY, NV 89702</b>
If "No" please explain: <b>Not Applicable</b>	Contact/Phone: <b>John Martin 775/849-1850</b>
	Vendor No.: <b>T80907064A</b>
	NV Business ID: <b>NV19851012821</b>

To what State Fiscal Year(s) will the contract be charged? **2016-2020**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	<b>X</b> Fees	<b>100.00 % Buildings and Grounds building rental income fees</b>
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon final approval? **No** or b. other effective date **08/01/2015**

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Termination Date: **07/31/2019**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **General construction**

5. Purpose of contract:

**This is a new contract to provide ongoing general contractor services on an as needed basis and upon the request and approval of a Buildings and Grounds designee.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$45,000.00**

Other basis for payment: Superintendent (includes pickup and small tools) Monday through Friday \$58.00/hour, Weekends \$72.00/hour, Holidays \$79.00/hour; Carpenter (includes small electric hand tools) Monday through Friday \$53.00/hour, Weekends \$66.00/hour, Holidays \$76.00/hour; Laborer Monday through Friday \$42.00/hour, Weekends \$54.00/hour, Holidays \$59.00/hour; Trash truck daily rate \$96.00;

#### II. JUSTIFICATION

7. What conditions require that this work be done?

**The need to maintain state buildings in a safe and secure condition.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**Buildings and Grounds lack manpower, equipment and knowledge to achieve project needs as they are identified/planned.**

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**KFC Construction  
JMA Construction  
Bison Construction**

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Per SAM 0338.0, each contractor will be contacted to submit bids on projects. Pursuant to NRS 338.13862, Buildings and Grounds is using a Public Works board pre-qualified bidder.

d. Last bid date: 06/01/2015 Anticipated re-bid date: 06/01/2019

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Buildings and Grounds, 2007 to 2015, with satisfactory results.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:  
Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

Jon Vietti, Facility Supervisor III Ph: (775) 684-1800

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	csweeney	07/21/2015 12:52:12 PM
Division Approval	csweeney	07/21/2015 12:52:15 PM
Department Approval	csweeney	07/21/2015 12:52:17 PM
Contract Manager Approval	ssands	07/21/2015 13:18:35 PM
Budget Analyst Approval	jrodrig9	07/22/2015 11:23:49 AM

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**

1. Contract Number: **16877**

Agency Name: <b>DHHS - AGING AND DISABILITY SERVICES DIVISION</b>	Legal Entity Name: <b>SYMPHONIX HEALTH INSURANCE</b>
Agency Code: <b>402</b>	Contractor Name: <b>SYMPHONIX HEALTH INSURANCE</b>
Appropriation Unit: <b>3156-16</b>	Address: <b>2111 CHESTNUT STE 270</b>
Is budget authority available?: <b>Yes</b>	City/State/Zip: <b>GLENVIEW, IL 60025-1618</b>
If "No" please explain: <b>Not Applicable</b>	Contact/Phone: <b>847/730-3438</b>
	Vendor No.: <b>T32003316</b>
	NV Business ID: <b>NV20141779400</b>

To what State Fiscal Year(s) will the contract be charged? **2016-2019**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<b>X Other funding</b>	<b>100.00 % Tobacco Funds</b>

2. Contract start date:

a. Effective upon final approval? **No** or b. other effective date **07/29/2015**

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Termination Date: **03/09/2019**

Contract term: **3 years and 224 days**

4. Type of contract: **Contract**

Contract description: **Symphonix Health**

5. Purpose of contract:

**This is a new contract that continues Nevada's ongoing two-part State Pharmaceutical Assistance Program (SPAP), known as Senior Rx and Disability Rx, is authorized by the State Legislature to subsidize the monthly premium on behalf of eligible members who are enrolled in Medicare Part D prescription drug plans and Medicare Advantage plans with prescription drug benefits.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$30,000.00**

Other basis for payment: 100% of the low income benchmark for Nevada, as provided by the Centers for Medicare and Medicaid Services (CMS) plus a monthly administrative fee.

**II. JUSTIFICATION**

7. What conditions require that this work be done?

**Starting January 1, 2006, the Federal Medicare Part D plan went into effect. Nevada's Senior Rx and Disability Rx members must use Medicare Part D as their first resource for prescription drugs.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**State employees are not authorized to perform the needed services.**

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**Not Applicable**

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

The State must contract with all prescription drug plans Federally authorized to offer Part D benefits in Nevada. (Section 1860D-23 (b)(2) of Social Security Act)

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Other No Registered Agent required for Non-Title 7 Business Licenses. Non-Entity 7 Business Entity (Exemption Code 006)

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

No b. If "No", is an exemption on file with the Nevada Secretary of State's Office?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

Matthew Medeiros, Ph:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dbowma1	07/17/2015 09:09:27 AM
Division Approval	dbowma1	07/17/2015 09:09:31 AM
Department Approval	ecrecli	07/22/2015 16:34:55 PM
Contract Manager Approval	jpruneau	07/23/2015 16:42:19 PM
Budget Analyst Approval	knielsen	07/29/2015 09:19:27 AM

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**

1. Contract Number: **16940**

Agency Name:	<b>DHHS - AGING AND DISABILITY SERVICES DIVISION</b>	Legal Entity Name:	<b>NEVADA BROADCASTERS</b>
Agency Code:	<b>402</b>	Contractor Name:	<b>NEVADA BROADCASTERS</b>
Appropriation Unit:	<b>3151-39</b>	Address:	<b>ASSOCIATION 1050 E FLAMINGO RD STE 102</b>
Is budget authority available?:	<b>Yes</b>	City/State/Zip:	<b>LAS VEGAS, NV 89119-7429</b>
If "No" please explain:	<b>Not Applicable</b>	Contact/Phone:	<b>ERIC BONNICI 702/794-4994</b>
		Vendor No.:	<b>T80990324</b>
		NV Business ID:	<b>NV19941133658</b>

To what State Fiscal Year(s) will the contract be charged? **2016-2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
<b>X</b> Federal Funds	<b>100.00 %</b>	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon final approval? **No** or b. other effective date **09/01/2015**

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Termination Date: **06/30/2018**

Contract term: **2 years and 303 days**

4. Type of contract: **Contract**

Contract description: **Commercial Announcem**

5. Purpose of contract:

**This is a new contract that continues ongoing non-sustaining commercial announcements for a statewide radio campaign, disseminating the federal governments "Stop Medicare Fraud" campaign in reaching limited English-speaking, rural and hard to reach areas of the state in an effort to prevent Medicare fraud and recruit volunteers in these areas to work with the program.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$25,000.00**

Other basis for payment: as Invoiced

**II. JUSTIFICATION**

7. What conditions require that this work be done?

The Nevada Senior Medicare Patrol (SMP) is a federally funded grant program, tasked with broadcasting the message of "Protect, Detect, Report" in the federal fight against Medicare and Medicaid fraud. The best way to reach the state as a whole is to contract with an entity that has the ability to reach the whole state. NVBA has radio stations in all areas of Nevada.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

SMP staff lack the expertise and the required studio and equipment to provide these services. The NVBA is a non-profit entity which works in association with the National Broadcasters Associations. The NVBA has unique access, information, skills and abilities that are unavailable via any for-profit organization or any Nevada entity.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**  
**Approval #: 150705**  
**Approval Date: 07/21/2015**

c. Why was this contractor chosen in preference to other?

The NVBA is the only entity of its kind in the state.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Aging and Disability Services Division from 2012 to current-Satisfactory

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Non-profit Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. Not Applicable

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

HARNEY-MOORE, KIM, DIRECTOR, SMP Ph: 702-486-4323

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	tmyler	07/28/2015 16:21:24 PM
Division Approval	tmyler	07/28/2015 16:21:26 PM
Department Approval	bvale1	07/29/2015 08:10:53 AM
Contract Manager Approval	jpruneau	07/30/2015 14:16:28 PM
Budget Analyst Approval	knielsen	08/03/2015 16:15:37 PM

### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: **16986**

Agency Name:	<b>DHHS - AGING AND DISABILITY SERVICES DIVISION</b>	Legal Entity Name:	<b>LANDER COUNTY</b>
Agency Code:	<b>402</b>	Contractor Name:	<b>LANDER COUNTY</b>
Appropriation Unit:	<b>3167-00</b>	Address:	<b>LANDER COUNTY CLERK 315 S HUMBOLDT ST BATTLE MOUNTAIN, NV 89820</b>
Is budget authority available?:	<b>Yes</b>	City/State/Zip:	<b>BATTLE MOUNTAIN, NV 89820</b>
If "No" please explain:	<b>Not Applicable</b>	Contact/Phone:	<b>LAKIN MARINE 775/635-5738</b>
		Vendor No.:	<b>T40262000G</b>
		NV Business ID:	<b>Governmental Entitiy</b>

To what State Fiscal Year(s) will the contract be charged? **2016-2017**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<b>X</b> Other funding	<b>100.00 % Revenue from county</b>

2. Contract start date:

a. Effective upon final approval? **No** or b. other effective date **07/01/2015**

Retroactive? **Yes**

If "Yes", please explain

**Due to pending legislation that may affect the provision of children's intellectual disability services, the counties required significantly more time than was expected to approve and process this agreement.**

3. Termination Date: **06/30/2017**

Contract term: **2 years**

4. Type of contract: **Revenue Contract**

Contract description: **Lander County**

5. Purpose of contract:

**This is a new interlocal revenue agreement that continues ongoing service to children with intellectual disabilities and provides structure for county reimbursement of the non-federal share of funding as payment for services.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$15,000.00**

Other basis for payment: Revenue contract

#### II. JUSTIFICATION

7. What conditions require that this work be done?

Pursuant to NRS 435.010 and NRS 435.020 Division of Aging and Disability Services (ADSD) is obligated to provide services to children with intellectual disabilities and the County to reimburse ADSD the non-federal share of funding as payment for services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Not applicable. State employees are providing the services for the County.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?



Not applicable. State employees are providing the services for the County.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

2013-2015, ADSD, satisfactory

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

Robert Forderhase, Ph: 688-1930 Ext 2123

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dbowma1	08/05/2015 08:14:29 AM
Division Approval	dbowma1	08/05/2015 08:14:38 AM
Department Approval	bvale1	08/06/2015 07:39:45 AM
Contract Manager Approval	jpruneau	08/06/2015 09:57:57 AM
Budget Analyst Approval	knielsen	08/11/2015 10:10:47 AM



BRIAN SANDOVAL  
Governor

STATE OF NEVADA  
DEPARTMENT OF HEALTH AND HUMAN SERVICES  
AGING AND DISABILITY SERVICES DIVISION

Rural Regional Center  
1665 Old Hot Springs Road, Suite 157  
Carson City, Nevada 89706  
(775) 687-5162 • Fax (775) 687-1001  
[adسد@adسد.nv.gov](mailto:adسد@adسد.nv.gov)


RICHARD WHITLEY  
Director

JANE GRUNER  
Administrator

June 25, 2015

MEMORANDUM

To: Katrina Nielsen  
Budget Analyst  
Budget Division

Through: Todd Myler  
Administrative Services Officer  
Aging and Disability Services Division 

From: Robin Williams, M.Ed., CPM II  
Program Manager, Rural Regional Center

**Subject: Request for retroactive start date approval for all county revenue contracts**

This memorandum requests that the above referenced Aging and Disability Services Division contracts be approved for a retroactive start date effective July 1, 2015. This contract requires a retroactive start date due to the State's obligation to continue to provide these services and ensure continuity of care to children.

The revenue contracts with all counties are for reimbursement to the Aging and Disability Services Division for the non-federal share of funding as payment for children's services per NRS 435.010. The critical nature of these services and NRS 435.020 obligate the State to continue to provide services.

Due to concern surrounding several pieces of pending legislation that may affect the provision of children's intellectual disability services, the counties required significantly more time than was expected to approve and process this agreement. Subsequently, the result is this retroactive request.

Thank you for your consideration.

cc: John Kucera, Management Analyst I, Aging and Disability Services Division

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**

1. Contract Number: **16262** Amendment Number: **2**

Agency Name: **DHHS - PUBLIC AND BEHAVIORAL HEALTH** Legal Entity Name: **SRA INTERNATIONAL, INC.**

Agency Code: **406** Contractor Name: **SRA INTERNATIONAL, INC.**

Appropriation Unit: **3219-16** Address: **4300 FAIR LAKES CT**

Is budget authority available?: **Yes** City/State/Zip: **FAIRFAX, VA 22033-4232**

If "No" please explain: **Not Applicable** Contact/Phone: **703/633-2593**

Vendor No.: **T29013491**

NV Business ID: **NV20051645519**

To what State Fiscal Year(s) will the contract be charged? **2015-2019**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
<b>X</b> Federal Funds	<b>100.00 %</b>	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **C 14769**

2. Contract start date:  
 a. Effective upon final approval? **No** or b. other effective date **01/08/2015**

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Previously Approved Termination Date: **07/31/2018**

Contract term: **3 years and 204 days**

4. Type of contract: **Contract**

Contract description: **NBS System Upgrade**

5. Purpose of contract:  
**This is the second amendment to the original new contract, which provides new upgrades to Nevada's communicable disease National Electronic Disease Surveillance System from the current 32 bit version 4.3 system to the 64 bit 4.4.1 version to implement electronic laboratory reporting capabilities. This amendment increases the maximum amount from \$35,000 to \$49,000 due to the continued need for these services.**

6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$35,000.00
2. Total amount of any previous contract amendments:	\$0.00
3. Amount of current contract amendment:	\$14,000.00
4. New maximum contract amount:	\$49,000.00

**II. JUSTIFICATION**

7. What conditions require that this work be done?  
This work must be performed to provide support for the CDC data system to track Nevada's communicable diseases.

8. Explain why State employees in your agency or other State agencies are not able to do this work:  
State personnel do not possess training or knowledge pertaining to the Rhapsody or NBS System.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

[Empty text box]

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was recommended by the Centers for Disease Control and possesses the greatest knowledge of the product.

d. Last bid date: Anticipated re-bid date: 09/22/2014

10. Does the contract contain any IT components? Yes

**III. OTHER INFORMATION**

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Since January 2015 with the Division of Public and Behavioral Health - satisfactory

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a: Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	chadwic1	07/29/2015 10:18:40 AM
Division Approval	chadwic1	07/29/2015 10:18:43 AM
Department Approval	bvale1	07/30/2015 06:37:03 AM
Contract Manager Approval	rmorse	07/30/2015 11:52:55 AM
DoIT Approval	csweeney	07/31/2015 07:16:49 AM
Budget Analyst Approval	bberry	08/05/2015 14:13:56 PM

### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: **16797**

Agency Name: <b>DHHS - PUBLIC AND BEHAVIORAL HEALTH</b>	Legal Entity Name: <b>GARDNER ENGINEERING, INC.</b>
Agency Code: <b>406</b>	Contractor Name: <b>GARDNER ENGINEERING, INC.</b>
Appropriation Unit: <b>3162-07</b>	Address: <b>270 E PARR BLVD</b>
Is budget authority available?: <b>Yes</b>	City/State/Zip: <b>RENO, NV 89512-1002</b>
If "No" please explain: <b>Not Applicable</b>	Contact/Phone: <b>ROBERT GARDNER 775-329-4133</b>
	Vendor No.: <b>T27000470</b>
	NV Business ID: <b>NV19751005065</b>

To what State Fiscal Year(s) will the contract be charged? **2015-2017**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/> General Funds	<b>100.00 %</b>	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **C 15044**

2. Contract start date:

a. Effective upon final approval? **No** or b. other effective date **06/03/2015**

Retroactive? **Yes**

If "Yes", please explain

**The NNAMHS campus is an old state facility that constantly requires care and maintenance, before the contracting process could be completed emergency repairs were required.**

3. Termination Date: **06/30/2017**

Contract term: **2 years and 28 days**

4. Type of contract: **Contract**

Contract description: **HVACR & Plumbing**

5. Purpose of contract:

**This is a new contract to provide ongoing plumbing, heating, ventilation, air conditioning, and refrigeration services/repairs to the Northern Nevada Adult Mental Health Services campus.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$20,000.00**

Other basis for payment: \$90.00 per hour for Monday - Friday 7am to 4pm and \$127.50 for after 4pm to 7 am and holidays; \$20/dispatch and parts at 20% markup.

#### II. JUSTIFICATION

7. What conditions require that this work be done?

Pursuant to NRS333.700, NAC 333.150 and SAM 330.0 contracting services to maintain building and grounds is required for the safety and well being of consumers, staff and visitors.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Current staff does not have he specialized equipment, tools, expertise to perform these services.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Pashall Plumbing  
Paul's Plumbing  
Gardner Engineering

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This company provided the lowest hourly labor rate for HVACR and plumbing repair.

d. Last bid date: 04/20/2015 Anticipated re-bid date: 03/31/2017

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

04-2014 Northern Nevada Adult Mental Health Satisfactory  
07-2013 Adjutant General & National Guard Satisfactory

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:  
Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

Greg Holcomb, Facility Supervisor, Ph:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	alaw1	07/20/2015 11:18:48 AM
Division Approval	alaw1	07/20/2015 11:18:51 AM
Department Approval	ecreceli	07/22/2015 16:32:19 PM
Contract Manager Approval	shoughta	07/23/2015 14:50:47 PM
Budget Analyst Approval	bberry	07/28/2015 11:15:53 AM

**BRIAN SANDOVAL**  
*Governor*

STATE OF NEVADA

**MARTA E. JENSEN**  
*Acting Administrator*

**RICHARD WHITLEY, MS**  
*Director*



**TRACEY D. GREEN, MD**  
*Chief Medical Officer*

*DEPARTMENT OF HEALTH AND HUMAN SERVICES*  
*DIVISION OF PUBLIC AND BEHAVIORAL HEALTH*

4150 Technology Way, Suite 300  
Carson City, NV 89706  
Telephone: (775) 684-5975 · Fax: (775) 684-4211

August 24, 2015

**MEMORANDUM**

**TO:** **Brenda Berry**  
*Budget Analyst*  
*Budget Division*

**THROUGH:** **Mark Winebarger**  
*Administrative Services Officer IV*  
*Division of Public and Behavioral Health*

**FROM:** **Cody Phinney**  
**Director**  
*Northern Nevada Adult Mental Health Services*

**SUBJECT:** **REQUEST FOR RETROACTIVE START DATE OF CONTRACT – Gardner Engineering (CETS # 16797)**

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This memorandum requests that the contract between the Nevada Division of Public and Behavioral Health and Gardner Engineering, be approved for a retroactive start date effective June 3, 2015. There was an emergency repair that needed to be done to restore hot water in building 8A where children reside. This building is under a lease with another State agency, Northern Nevada Child and Adolescent Services (NNCAS), the lease states that Northern Nevada Adult Mental Health Services (NNAMHS) will provide maintenance to the building.

This vendor was selected after an informal bids process was completed. During the contract approval process, before signatures were obtained, NNAMHS had an emergency repair that needed to be completed.

We therefore request that this contract be approved with a retroactive start date of June 3, 2015. This contract with Gardner Engineering is for plumbing and HVAC repairs.

Thank you for your consideration in this matter.

CC: Rick Morse, Management Analyst II  
Division of Public and Behavioral Health

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**

1. Contract Number: **16893**

Agency Name: <b>DHHS - PUBLIC AND BEHAVIORAL HEALTH</b>	Legal Entity Name: <b>LABEEG BUILDING SERVICES</b>
Agency Code: <b>406</b>	Contractor Name: <b>LABEEG BUILDING SERVICES</b>
Appropriation Unit: <b>3648-04</b>	Address: <b>225 KEYSTONE AVE</b>
Is budget authority available?: <b>Yes</b>	City/State/Zip: <b>RENO, NV 89503-5128</b>
If "No" please explain: <b>Not Applicable</b>	Contact/Phone: <b>775/348-4805</b>
	Vendor No.: <b>T27029360</b>
	NV Business ID: <b>NV20071295199</b>

To what State Fiscal Year(s) will the contract be charged? **2016-2017**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/> General Funds	<b>100.00 %</b>	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **C 14942**

2. Contract start date:

a. Effective upon final approval? **No** or b. other effective date **07/15/2015**

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Termination Date: **06/30/2017**

Contract term: **1 year and 351 days**

4. Type of contract: **Contract**

Contract description: **Janitorial Services**

5. Purpose of contract:

**This is a new contract that continues ongoing janitorial services for the Fallon and Fernley Mental Health Centers.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$18,720.00**

Payment for services will be made at the rate of \$780.00 per month

Other basis for payment: \$390.00 per month x 2 locations x 24 months

**II. JUSTIFICATION**

7. What conditions require that this work be done?

**SAM 1008, 1014 and Exhibit C of the building lease. The Mental Health Center needs to be cleaned regularly to provide a healthful work environment for employees and clients.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**No state employees are available in this rural area to provide these services.**

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**Jani King of Reno  
All Together Cleaning  
Labeeg Building Services**

b. Solicitation Waiver: **Not Applicable**



c. Why was this contractor chosen in preference to other?

This vendor was selected because the quality of the work best suited their cost proposal.

d. Last bid date: 05/15/2015 Anticipated re-bid date: 06/15/2017

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Multiple years for DPBH - satisfactory

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a: Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

Siri MCMillian, MA II Ph: 775-687-0952

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	alaw1	06/29/2015 12:00:24 PM
Division Approval	alaw1	06/29/2015 12:00:26 PM
Department Approval	ecrecoli	07/06/2015 11:06:20 AM
Contract Manager Approval	rmorse	07/07/2015 15:25:54 PM
Budget Analyst Approval	knielsen	07/15/2015 08:51:32 AM

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**

1. Contract Number: **14288** Amendment Number: **1**

Agency Name: **WELFARE AND SUPPORT SERVICES** Legal Entity Name: **DEPARTMENT OF EMPLOYMENT, TRAINING AND REHABILITATION**

Agency Code: **407** Contractor Name: **DEPARTMENT OF EMPLOYMENT, TRAINING AND REHABILITATION & REHAB**

Appropriation Unit: **3230-15** Address: **500 E THIRD ST**

Is budget authority available?: **Yes** City/State/Zip: **CARSON CITY, NV 89713**

If "No" please explain: **Not Applicable** Contact/Phone: **775.684.3860**

Vendor No.: **D90100012**

NV Business ID: **Gov't Entity**

To what State Fiscal Year(s) will the contract be charged? **2014-2017**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
<b>X</b> Federal Funds	<b>100.00 %</b>	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:  
a. Effective upon final approval? **No** or b. other effective date **07/09/2013**

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Previously Approved Termination Date: **06/30/2017**

Contract term: **3 years and 357 days**

4. Type of contract: **Interlocal Agreement**

Contract description: **TANF**

5. Purpose of contract:  
**This is the first amendment to the original new interlocal agreement, which continues to provide vocational assessment testing used to identify possible learning disabilities, employment interests and aptitudes of the Temporary Assistance for Needy Families New Employees of Nevada eligible participants. This amendment decreases the maximum amount from \$80,000 to \$56,000 due to the decreased need for these services.**

6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$80,000.00
2. Total amount of any previous contract amendments:	\$0.00
3. Amount of current contract amendment:	-\$24,000.00
4. New maximum contract amount:	\$56,000.00

**II. JUSTIFICATION**

7. What conditions require that this work be done?  
**The Department of Employment, Training and Rehabilitation (DETR), Bureau of Vocational Rehabilitation is a state and federally funded program designed to help people with disabilities become employed and to help those already employed perform more successfully through training, counseling and other support methods. TANF eligible recipients must complete activities preparing them for employment. This contract provides vocational assessment testing for TANF eligible recipients to assist DWSS case managers identify possible learning disabilities, employment interests and aptitudes.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:  
**DETR is a State agency.**

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

**No**

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

**No**

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

**No** If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

**Yes** If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Currently under contract with DWSS and providing satisfactory service.

13. Is the contractor currently involved in litigation with the State of Nevada?

**No** If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ewatson	07/20/2015 10:03:21 AM
Division Approval	msmit5	08/07/2015 07:50:59 AM
Department Approval	ecrecli	08/10/2015 16:25:24 PM
Contract Manager Approval	sjon23	08/12/2015 09:06:03 AM
Budget Analyst Approval	nhovden	08/13/2015 09:34:53 AM

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**

1. Contract Number: **16697**

Agency Name: <b>DHHS - WELFARE AND SUPPORT SERVICES</b>	Legal Entity Name: <b>Ex-Officio Constable's Office</b>
Agency Code: <b>407</b>	Contractor Name: <b>Ex-Officio Constable's Office</b>
Appropriation Unit: <b>3233-04</b>	Address: <b>302 E CARSON AVE PO BOX 552110</b>
Is budget authority available?: <b>Yes</b>	City/State/Zip: <b>LAS VEGAS, NV 89155-2110</b>
If "No" please explain: <b>Not Applicable</b>	Contact/Phone: <b>Ashley Roesner 702/455-4099</b>
	Vendor No.: <b>T80987224</b>
	NV Business ID: <b>Gov't Entity</b>

To what State Fiscal Year(s) will the contract be charged? **2016-2017**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/> General Funds	<b>30.00 %</b>	Fees	0.00 %
<input checked="" type="checkbox"/> Federal Funds	<b>70.00 %</b>	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon final approval? **No** or b. other effective date **07/28/2015**

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Termination Date: **06/30/2017**

Contract term: **1 year and 338 days**

4. Type of contract: **Interlocal Agreement**

Contract description: **Service of Process**

5. Purpose of contract:

**This is a new interlocal agreement, which continues ongoing Service of Process of small claims courts and wage garnishment documents to division clients who have a delinquent overpayment of state and federal benefits.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$41,280.00**

Other basis for payment: **Actual per Invoice**

**II. JUSTIFICATION**

7. What conditions require that this work be done?

**Per State and Federal regulations, delivery of court documents must be provided by a disinterested third party.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**State employees are not a disinterested third party.**

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**Not Applicable**

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

**III. OTHER INFORMATION**

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Currently under contract with DWSS and providing satisfactory service (under the name Las Vegas Township Constable's).

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

Jerys Nunes, MAIII Ph: 775-684-8650

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ewatson	05/05/2015 14:54:18 PM
Division Approval	msmit5	07/10/2015 08:36:49 AM
Department Approval	ecrecoli	07/17/2015 15:33:00 PM
Contract Manager Approval	sjon23	07/21/2015 08:56:01 AM
Budget Analyst Approval	bberry	07/28/2015 10:27:49 AM

### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: **16903**

Agency Name: <b>DHHS - DIVISION OF CHILD AND FAMILY SERVICES</b>	Legal Entity Name: <b>Carl's Air Conditioning and Sheet Metal Inc</b>
Agency Code: <b>409</b>	Contractor Name: <b>Carl's Air Conditioning and Sheet Metal Inc</b>
Appropriation Unit: <b>3179-04</b>	Address: <b>265 Elliott Rd</b>
Is budget authority available?: <b>Yes</b>	City/State/Zip: <b>Henderson, NV 89011</b>
If "No" please explain: <b>Not Applicable</b>	Contact/Phone: <b>702-565-8751</b>
	Vendor No.: <b>pur0003819</b>
	NV Business ID: <b>NV1967101172</b>

To what State Fiscal Year(s) will the contract be charged? **2016**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<b>X Other funding</b>	<b>100.00 % NV Department of Agriculture Equipment Grant</b>

2. Contract start date:

a. Effective upon final approval? **No** or b. other effective date **07/23/2015**

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Termination Date: **08/30/2015**

Contract term: **38 days**

4. Type of contract: **Contract**

Contract description: **freezer service**

5. Purpose of contract:

**This is a new contract to provide labor and materials required to renovate the existing Caliente Youth Center's walk in freezer. This unit is currently non-operational. Project is funded by a Nevada State Department of Agriculture, Food & Nutrition and Federal Sponsor - NSLP Equipment Grant.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$11,360.00**

Payment for services will be made at the rate of \$11,360.00 per quote

#### II. JUSTIFICATION

7. What conditions require that this work be done?

**The existing walk-in freezer is non-operational.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**Caliente Youth Center maintenance staff does not have the specialized expertise/resources required to complete this renovation.**

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**Carl's Air Conditioning  
S&S Mechanical Contractors  
Quality Mechanical**

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor best meets the needs of the State.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

**III. OTHER INFORMATION**

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a: Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

Sheryl Johnson, ASO1 Ph: 775-726-8203

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	pcolegro	07/01/2015 14:43:56 PM
Division Approval	pcolegro	07/01/2015 14:43:59 PM
Department Approval	bvale1	07/01/2015 16:09:23 PM
Contract Manager Approval	ihyman	07/01/2015 16:29:00 PM
Budget Analyst Approval	knielsen	07/27/2015 09:15:23 AM

### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: **16942**

Agency Name:	<b>DHHS - DIVISION OF CHILD AND FAMILY SERVICES</b>	Legal Entity Name:	<b>ARIZONA STATE UNIVERSITY</b>
Agency Code:	<b>409</b>	Contractor Name:	<b>ARIZONA STATE UNIVERSITY</b>
Appropriation Unit:	<b>3646-20</b>	Address:	<b>Department of Psychology REACH PO BOX 87104</b>
Is budget authority available?:	<b>Yes</b>	City/State/Zip:	<b>TEMPE, AZ 85287-6011</b>
If "No" please explain:	<b>Not Applicable</b>	Contact/Phone:	<b>541-206-3739</b>
		Vendor No.:	<b>T81107257A</b>
		NV Business ID:	<b>Exempt</b>

To what State Fiscal Year(s) will the contract be charged? **2015-2017**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<b>X Other funding</b>	<b>100.00 % Healthy Nevada Funds</b>

2. Contract start date:

a. Effective upon final approval? **No** or b. other effective date **11/01/2014**

Retroactive? **Yes**

If "Yes", please explain

**Due to challenges with the negotiations and a change in the contracting process at Arizona State University, there has been a delay in submitting this request. Those matters appear to be resolved now and we would like to move forward. Therefore, in order to meet the needs of the at-risk youth and families the clinicians have been seeing, we are requesting retroactive approval of this contract.**

3. Termination Date: **10/31/2016**

Contract term: **2 years**

4. Type of contract: **Interlocal Agreement**

Contract description: **Training**

5. Purpose of contract:

**This is a new interlocal agreement to provide certification for DCFS children's mental health staff for Family Check Up/Everyday Parenting, which is an evidence-based intervention program proven to be effective for reducing family conflict and strengthening parent management skills. Several staff are completing the requirements for certification and two staff members will be trained to supervise and coach other staff members, thereby providing DCFS with the ability to sustain the model independently in the future**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$33,576.65**

#### II. JUSTIFICATION

7. What conditions require that this work be done?

**This is a service that is beneficial to the families within Nevada and could potentially contribute to the prevention of child abuse, out of home placement and other high levels of care. It also can reduce readmissions to DCFS residential services and is an adjunct to the care that they provide. These services also align with the expansion of the system of care in Nevada.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**There are no State employees with the expertise, however, once certified DCFS can train other staff.**

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):



Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

**III. OTHER INFORMATION**

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Yes with DCFS and services was satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

Kristen Rivas, Ph:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	pcolegro	07/21/2015 15:50:31 PM
Division Approval	pcolegro	07/21/2015 15:50:33 PM
Department Approval	bvale1	07/30/2015 06:20:24 AM
Contract Manager Approval	mcar2	07/30/2015 11:26:35 AM
Budget Analyst Approval	knielsen	08/05/2015 08:36:38 AM

**BRIAN SANDOVAL**  
Governor

**STATE OF NEVADA**

**RICHARD WHITLEY**  
Director



**Danette Kluever**  
Acting Administrator

**DEPARTMENT OF HEALTH AND HUMAN SERVICES**  
**DIVISION OF CHILD AND FAMILY SERVICES**  
Children's Mental Health  
Planning and Evaluation Unit  
Las Vegas, Nevada 89146  
(702) 486-6014

**MEMORANDUM**

**TO:** James Wells, Director  
Department of Administration

**THROUGH:** Danette Kluever, Acting Administrator  
Division of Child and Family Services *D. Kluever*

**FROM:** Kelly Wooldridge, Deputy Administrator  
Division of Child and Family Services *Kelly C. Wooldridge*

**DATE:** 07/07/2015

**SUBJECT:** Retroactive Contract-Arizona State University (REACH Institute)

A retroactive effective date of November 1, 2014 is requested for the contract between the Division of Child and Family Services (DCFS) and Arizona State University (REACH Institute). The REACH Institute is the sole source for training and consultation in the evidence based parent management model that DCFS has elected to provide for families, Family Check Up and Everyday Parenting. In a previous agreement, the REACH Institute trained DCFS clinicians in these programs and have been providing consultation leading to certification of DCFS staff who will become trainers in the model thus providing a sustainable program that can be provided to families ongoing. This program improves family functioning and communication and has been shown to improve outcomes for youth.

Due to challenges with the negotiations and a change in the contracting process at Arizona State University, there has been a delay in submitting this request. Those matters appear to be resolved now and we would like to move forward. Therefore, in order to meet the needs of the at-risk youth and families the clinicians have been seeing, we are requesting retroactive approval of this Contract.

Thank you for your consideration of this request. If you have any questions, please do not hesitate to contact me at (775) 688-1636.

*Child welfare agencies in Nevada believe families are the primary providers for children's needs. The safety and well-being of children is dependent upon the safety and well-being of all family members. Children, youth and families are best served when staff actively listens to them and invite participation in decision-making. We support full implementation of family centered practice by engaging families in child and family teams and offering individualized services to build upon strengths and meet the identified needs of the family.*

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**

1. Contract Number: **16990**

Agency Name: <b>DHHS - DIVISION OF CHILD AND FAMILY SERVICES</b>	Legal Entity Name: <b>SOUTHWEST AIR COND SVCS</b>
Agency Code: <b>409</b>	Contractor Name: <b>SOUTHWEST AIR COND SVCS</b>
Appropriation Unit: <b>3646-95</b>	Address: <b>3020 S VALLEY VIEW BLVD</b>
Is budget authority available?: <b>Yes</b>	City/State/Zip: <b>LAS VEGAS, NV 89102</b>
If "No" please explain: <b>Not Applicable</b>	Contact/Phone: <b>702/876-5441</b>
	Vendor No.: <b>PUR0001434</b>
	NV Business ID: <b>NV19721003279</b>

To what State Fiscal Year(s) will the contract be charged? **2016**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/> General Funds	<b>100.00 %</b>	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon final approval? **No** or b. other effective date **08/13/2015**

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Termination Date: **06/30/2016**

Contract term: **322 days**

4. Type of contract: **Contract**

Contract description: **Water Cooling Tower**

5. Purpose of contract:

**This is a new contract to provide service to remove, furnish and install a new media fill for the water cooling tower at the Desert Willow Treatment Center.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$12,000.00**

Other basis for payment: 12,000.00 per Quote

**II. JUSTIFICATION**

7. What conditions require that this work be done?

**The current media fill for the water cooling tower at DWTC needs to be replaced. The current media fill has built up scale and debris from the water that has been running through it for years. This built up scale and debris has rendered the current media fill as inefficient, which impacts the efficiency of the water cooling tower.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**This is a project that requires specialized expertise beyond the knowledge of our current maintenance staff.**

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**Southwest Air Conditioning  
Integrated Mechanical Db a Evolution Air  
ABM Building Services**

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor best meets the needs of the State.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Yes, this company provided services for Desert Regional Center and the work has been verified as satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a: Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

James Kolar, Facility Supervisor II Ph: 702-944-4301

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	pcolegro	08/06/2015 14:54:02 PM
Division Approval	pcolegro	08/06/2015 14:54:06 PM
Department Approval	ecreceli	08/10/2015 15:06:17 PM
Contract Manager Approval	mcar2	08/11/2015 09:03:24 AM
Budget Analyst Approval	knielsen	08/13/2015 16:39:40 PM

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**

1. Contract Number: **16937**

Agency Name: <b>ADJUTANT GENERAL &amp; NATIONAL GUARD</b>	Legal Entity Name: <b>FIRE PROTECTION SERVICE CORP. DBA</b>
Agency Code: <b>431</b>	Contractor Name: <b>FIRE PROTECTION SERVICE CORP. DBA</b>
Appropriation Unit: <b>3650-13</b>	Address: <b>MOUNTAIN ALARM</b>
Is budget authority available?: <b>Yes</b>	<b>3293 HARRISON BLVD</b>
If "No" please explain: <b>Not Applicable</b>	<b>OGDEN, UT 84403</b>
	Contact/Phone: <b>208/573-3269</b>
	Vendor No.: <b>T27020878</b>
	NV Business ID: <b>20111727506</b>

To what State Fiscal Year(s) will the contract be charged? **2015-2017**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
<b>X</b> Federal Funds	<b>100.00 %</b>	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **NMD# 028-15S**

2. Contract start date:

a. Effective upon final approval? **No** or b. other effective date **03/01/2015**

Retroactive? **Yes**

If "Yes", please explain

**As a result of staffing transition, the original contract with this vendor expired and this vendor was permitted to continue services.**

3. Termination Date: **03/01/2017**

Contract term: **2 years and 1 day**

4. Type of contract: **Contract**

Contract description: **Alarm Monitoring**

5. Purpose of contract:

**This is a new contract to provide ongoing services for Underwriter Laboratories (UL) certified alarm system monitoring and dispatching services to meet and maintain all standards for UL827 and UL2050 compliance for all arms, ammunitions and explosive areas and all mission-essential areas per Army regulations.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$21,580.00**

**II. JUSTIFICATION**

7. What conditions require that this work be done?

**Army regulations AR191-11 require alarm system monitoring and dispatching services for the Army National Guard.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**State employees do not meet the U.L. listing requirements.**

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**Burgarello Alarm Inc.  
Mountain Alarm  
Centralarm**

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor has provided excellent service with the previous contract and provided quotes that were economically better than other vendors.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The Office of the Military has contracted with this vendor in the past and found the services to be acceptable.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a: Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	vradford	07/17/2015 09:19:09 AM
Division Approval	ctyle1	07/17/2015 11:31:01 AM
Department Approval	ctyle1	07/17/2015 11:31:03 AM
Contract Manager Approval	vradford	07/17/2015 12:16:06 PM
Budget Analyst Approval	jborrowm	07/20/2015 14:47:35 PM



## STATE OF NEVADA OFFICE OF THE MILITARY

Office of the Adjutant General  
2460 Fairview Drive  
Carson City, Nevada 89701-6807



Brian Sandoval  
Governor

WILLIAM R. BURKS  
Brigadier General  
The Adjutant General

**July 16, 2015**

### MEMORANDUM

To: John Borrowman, Budget Analyst V  
Department of Administration, Budget Division

From: Vicki Radford, Management Analyst II *Radford*  
State Administrative Office

Subject: Justification for Retroactive Approval

As required, the following justification is provided to request retroactive approval of the attached contract between Mountain Alarm and the State of Nevada, Office of the Military, effective March 1, 2015.

This is a new contract to provide UL certified monitoring and dispatching services for the Nevada Army National Guard.

Your favorable approval of the retroactive start date enables us to pay the vendor for services that have already been performed and to continue mandatory monitoring services. The contract with Mountain Alarm expired February 28<sup>th</sup> and a transition of staff created a delay in submitting a time extension to the existing contract, allowing it to expire.

If you need additional information or explanation, please contact me at 775-884-8461.

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**

1. Contract Number: **16967**

Agency Name: <b>ADJUTANT GENERAL &amp; NATIONAL GUARD</b>	Legal Entity Name: <b>H2O ENVIRONMENTAL, INC.</b>
Agency Code: <b>431</b>	Contractor Name: <b>H2O ENVIRONMENTAL, INC.</b>
Appropriation Unit: <b>3650-16</b>	Address: <b>6679 SUPPLY WAY</b>
Is budget authority available?: <b>Yes</b>	City/State/Zip: <b>BOISE, ID 83716-5545</b>
If "No" please explain: <b>Not Applicable</b>	Contact/Phone: <b>208/343-7867</b>
	Vendor No.: <b>PUR0002244</b>
	NV Business ID: <b>19961214703</b>

To what State Fiscal Year(s) will the contract be charged? **2016-2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
<b>X</b> Federal Funds	<b>100.00 %</b>	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **NMD# 026-15-S**

2. Contract start date:

a. Effective upon final approval? **No** or b. other effective date **07/31/2015**

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Termination Date: **12/30/2017**

Contract term: **2 years and 153 days**

4. Type of contract: **Contract**

Contract description: **HAZ WASTE DISPOSAL**

5. Purpose of contract:

**This is a new contract to provide long term waste disposal services, including materials generated and used at the agency's facilities. Services will include profiling of unknown materials, manifesting, pick-up, transportation, labeling, documentation, reporting and ultimate treatment/disposal and recycling of material(s) from all facilities.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$48,000.00**

**II. JUSTIFICATION**

7. What conditions require that this work be done?

**The Nevada Army National Guard's hazardous waste must be treated and handled within federal, state, and local regulations.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**State employees do not possess the requisite skills and certifications to perform hazardous waste disposal services.**

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**Veolia, Inc.  
Stericycle  
H2O**

b. Solicitation Waiver: **Not Applicable**



c. Why was this contractor chosen in preference to other?

This vendor was chosen through the bidding process as the lowest bidder for required services. This vendor has performed these services in the past and services has been satisfactory.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

This vendor has previously contracted with the Office of the Military and services have been satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a: Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	vradford	07/29/2015 16:32:45 PM
Division Approval	ctyle1	07/29/2015 17:10:25 PM
Department Approval	ctyle1	07/29/2015 17:10:27 PM
Contract Manager Approval	vradford	07/29/2015 17:13:39 PM
Budget Analyst Approval	jborrowm	07/31/2015 16:47:53 PM

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**

1. Contract Number: **16437**

Agency Name: <b>DEPARTMENT OF CORRECTIONS</b>	Legal Entity Name: <b>Moving Forward Learning Center, LLC</b>
Agency Code: <b>440</b>	Contractor Name: <b>Moving Forward Learning Center, LLC</b>
Appropriation Unit: <b>3711-23</b>	Address: <b>DBA Fastrax</b>
Is budget authority available?: <b>Yes</b>	<b>5836 South Pecos, Suite 108</b>
If "No" please explain: <b>Not Applicable</b>	City/State/Zip: <b>Las Vegas, NV 89120</b>
	Contact/Phone: <b>Pam Tyler 702/485-6637</b>
	Vendor No.: <b></b>
	NV Business ID: <b>NV20121767861</b>

To what State Fiscal Year(s) will the contract be charged? **2016**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
<b>X</b> Federal Funds	<b>100.00 %</b>	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon final approval? **No** or b. other effective date **07/15/2015**

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Termination Date: **09/30/2015**

Contract term: **77 days**

4. Type of contract: **Contract**

Contract description: **Re-Entry Programs**

5. Purpose of contract:

**This is a new contract to provide customer service skills training for incarcerated offenders located at Florence McClure Women's Correctional Center.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$23,440.00**

**II. JUSTIFICATION**

7. What conditions require that this work be done?

Many female offenders releasing from NDOC custody have a difficult time accepting the challenge of not only finding employment but also maintaining employment once they have secured employment. The customer service skills being offered to female offenders scheduled to be released soon from NDOC custody will help female offenders to obtain skills beneficiary to securing and maintaining employment.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Historically, NDOC has outsourced re-entry educational training program services to a vendor that can provide the tools to offenders to better equip them in their search for gainful employment. No other state agency performs this service.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**Not Applicable**

b. Solicitation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**

**Approval #: 150303**

**Approval Date: 03/10/2015**

c. Why was this contractor chosen in preference to other?

Grant funds were received from Workforce Connections through Department of Employment, Training and Rehabilitation (DETR) - Workforce Investment Act of 1998 (WIA) Adult and Dislocated Workers Program. The provider has been qualified through DETR's Workforce Connections and is on the Eligible Training Provider List (ETPL) pursuant to Reciprocal Agreement Between the States of Nevada and Arizona to Increase Customer Access to Training Offered by WIA Eligible Training Providers. This is the only provider on the ETPL that provides the training services in this contract.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a: Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dbec2	05/19/2015 16:46:57 PM
Division Approval	dmartine	05/20/2015 09:42:37 AM
Department Approval	drosenbe	05/20/2015 15:12:51 PM
Contract Manager Approval	jhardy	07/14/2015 17:34:56 PM
Budget Analyst Approval	cmurph3	07/15/2015 09:56:03 AM

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**

1. Contract Number: **16618**

Agency Name: <b>DEPARTMENT OF CORRECTIONS</b>	Legal Entity Name: <b>ePlus Technology, Inc.</b>
Agency Code: <b>440</b>	Contractor Name: <b>ePlus Technology, Inc.</b>
Appropriation Unit: <b>3710-26</b>	Address: <b>13595 Dulles Technology Dr.</b>
Is budget authority available?: <b>Yes</b>	City/State/Zip: <b>Herndon, VA 20171-3413</b>
If "No" please explain: <b>Not Applicable</b>	Contact/Phone: <b>Heather Mitchell 916/295-1576</b>
	Vendor No.: <b>T27035801</b>
	NV Business ID: <b>NV20111696435</b>

To what State Fiscal Year(s) will the contract be charged? **2016**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/> General Funds	<b>100.00 %</b>	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon final approval? **No** or b. other effective date **07/22/2015**

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Termination Date: **12/31/2015**

Contract term: **162 days**

4. Type of contract: **Contract**

Contract description: **Professional Service**

5. Purpose of contract:

**This is a new contract to provide engineering, configuration and installation of (18) Palo Alto next generation firewalls to replace the department's existing, aging Cisco ASA firewalls and Sophos Web filtering appliances.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$33,862.50**

Other basis for payment: Milestone 1-Contract approval \$11,287.50, Milestone 2-Completion of phase 1&2 \$11,287.50, Milestone 3-Completion of phase 3&4 \$11,287.50

**II. JUSTIFICATION**

7. What conditions require that this work be done?

This contract will allow Nevada Department of Corrections (NDOC) Management Information Systems (MIS) to implement the new devices in a timely manner using best practices garnered from experienced contracted engineers. If this contract is not approved, NDOC will most likely have to pay for our existing services and the new services to provide the necessary overlap to cover the extended implementation.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Professional services are necessary to ensure that the mission critical devices are installed and configured within the time-frame allowed to complete this project. There is no other state agency that performs this service.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

CDW  
ePlus Technology, Inc.  
Accuvant

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Palo Alto Networks, Inc. executed a Participating Addendum with State of Nevada Purchasing Division as a preferred vendor under the Western States Contracting Alliance (WSCA) to be utilized by all state agencies. ePlus Technology, Inc. is an authorized dealer for Palo Alto Networks, Inc. to install Palo Alto equipment.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? Yes

**III. OTHER INFORMATION**

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:  
Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ssergent	04/22/2015 10:45:18 AM
Division Approval	dmartine	04/22/2015 11:57:31 AM
Department Approval	drosenbe	04/22/2015 14:50:13 PM
Contract Manager Approval	jhardy	07/21/2015 09:19:10 AM
DoIT Approval	bbohm	07/21/2015 11:21:53 AM
Budget Analyst Approval	cmurph3	07/22/2015 12:23:50 PM

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**

1. Contract Number: **16790**

Agency Name: <b>DEPARTMENT OF AGRICULTURE</b>	Legal Entity Name: <b>QUALITY CONTROL SERVICES</b>
Agency Code: <b>550</b>	Contractor Name: <b>QUALITY CONTROL SERVICES</b>
Appropriation Unit: <b>4554-07</b>	Address: <b>61 CONTINENTAL DR STE 200</b>
Is budget authority available?: <b>Yes</b>	City/State/Zip: <b>RENO, NV 89509-3432</b>
If "No" please explain: <b>Not Applicable</b>	Contact/Phone: <b>Steven Maskaly 775/359-1691</b>
	Vendor No.: <b>T80912477</b>
	NV Business ID: <b>NV19871024410</b>

To what State Fiscal Year(s) will the contract be charged? **2016-2017**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<input checked="" type="checkbox"/> Other funding	<b>100.00 % Cost allocation</b>

2. Contract start date:

a. Effective upon final approval? **No** or b. other effective date **08/10/2015**

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Termination Date: **04/01/2017**

Contract term: **1 year and 235 days**

4. Type of contract: **Contract**

Contract description: **Maintenance**

5. Purpose of contract:

**This is a new contract to provide preventative maintenance service for the heating, ventilation, and air conditioning systems for the agency's buildings located in Sparks.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$24,000.00**

Payment for services will be made at the rate of \$3,000.00 per quarter

**II. JUSTIFICATION**

7. What conditions require that this work be done?

**The HVAC system requires periodic service for continued performance and the preventative maintenance provides for longer lasting operation of the equipment.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**The staff at the Department of Agriculture does not have the expertise to maintain specialized equipment.**

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**Building Control Services  
EMCOR  
Quality Control Services**

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

**Vendor provided best price among qualified proposals.**

d. Last bid date: 03/02/2015 Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a: Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

Mike Geissinger, Facilities Manager Ph: 775-353-3727

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	mwhitney	07/31/2015 15:26:43 PM
Division Approval	mwhitney	07/31/2015 15:26:46 PM
Department Approval	mwhitney	07/31/2015 15:26:51 PM
Contract Manager Approval	mwhitney	07/31/2015 15:26:54 PM
Budget Analyst Approval	sbarkdul	08/10/2015 10:31:00 AM

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**

1. Contract Number: **16157** Amendment Number: **1**  
 Agency Name: **GCB - GAMING CONTROL BOARD** Legal Entity Name: **Vision Control Associates of Nevada, Inc.**  
 Agency Code: **611** Contractor Name: **Vision Control Associates of Nevada, Inc.**  
 Appropriation Unit: **4061-04** Address: **4690 Longley Ln - Unit A14**  
 Is budget authority available?: **Yes** City/State/Zip: **Reno, NV 89502**  
 If "No" please explain: **Not Applicable** Contact/Phone: **702-222-0877**  
 Vendor No.: **T29035735**  
 NV Business ID: **NV19911058820**  
 To what State Fiscal Year(s) will the contract be charged? **2015-2019**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/> General Funds	<b>100.00 %</b>	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:  
 a. Effective upon final approval? **No** or b. other effective date **10/24/2014**  
 Retroactive? **No**

If "Yes", please explain  
**Not Applicable**

3. Previously Approved Termination Date: **09/30/2018**  
 Contract term: **3 years and 342 days**

4. Type of contract: **Contract**  
 Contract description: **Maintenance**

5. Purpose of contract:  
**This is the first amendment to the original contract, which provides new video conferencing equipment maintenance at the Gaming Control Board's Carson City and Las Vegas locations. This amendment extends the termination date from October 31, 2015 to September 30, 2018 and increases the maximum amount from \$12,000 to \$38,000 due to the continued need for these services.**

6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$12,000.00
2. Total amount of any previous contract amendments:	\$0.00
3. Amount of current contract amendment:	\$26,000.00
4. New maximum contract amount:	\$38,000.00

**II. JUSTIFICATION**

7. What conditions require that this work be done?  
**The Gaming Control Board has video conferencing equipment that requires support and maintenance.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:  
**Video conferencing system maintenance requires specialized skills. The Gaming Control Board knows of no state employee with this skill set.**

9. Were quotes or proposals solicited? **Yes**  
 Was the solicitation (RFP) done by the Purchasing Division? **No**



a. List the names of vendors that were solicited to submit proposals (include at least three):

CenturyLink  
Vision Control Associates of Nevada, Inc.  
Potential AV Maintenance Company

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Price and knowledge.

d. Last bid date: 09/24/2014 Anticipated re-bid date: 08/01/2018

10. Does the contract contain any IT components? No

**III. OTHER INFORMATION**

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Contractor currently engaged under contract with the Gaming Control Board; services are satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:  
Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jkingsla	07/27/2015 15:55:21 PM
Division Approval	jkingsla	07/27/2015 15:55:23 PM
Department Approval	jkingsla	07/27/2015 15:55:26 PM
Contract Manager Approval	jkingsla	07/27/2015 15:55:30 PM
Budget Analyst Approval	knielsen	08/03/2015 09:48:51 AM

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**

1. Contract Number: **16985**

Agency Name: <b>GCB - GAMING CONTROL BOARD</b>	Legal Entity Name: <b>GRAPHIC IMAGING SERVICES INC</b>
Agency Code: <b>611</b>	Contractor Name: <b>GRAPHIC IMAGING SERVICES INC</b>
Appropriation Unit: <b>4066-14</b>	Address: <b>1601 S RAINBOW BLVD STE 160</b>
Is budget authority available?: <b>Yes</b>	City/State/Zip: <b>LAS VEGAS, NV 89146</b>
If "No" please explain: <b>Not Applicable</b>	Contact/Phone: <b>702/222-3590</b>
	Vendor No.: <b>T29029303</b>
	NV Business ID: <b>NV19971118037</b>
To what State Fiscal Year(s) will the contract be charged? <b>2016</b>	

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<input checked="" type="checkbox"/> Other funding	<b>100.00 % Forfeiture funds</b>

2. Contract start date:

a. Effective upon final approval? **No** or b. other effective date **08/11/2015**

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Termination Date: **06/30/2016**

Contract term: **324 days**

4. Type of contract: **Contract**

Contract description: **Imaging**

5. Purpose of contract:

**This is a new contract to scan, image, and index approximately 50 banker boxes of the Gaming Control Board's Enforcement case files.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$11,000.00**

Payment for services will be made at the rate of \$0.07 per document

Other basis for payment: plus a \$500 mobilization fee and \$25 per hour prepping, if needed

**II. JUSTIFICATION**

7. What conditions require that this work be done?

**The Gaming Control Board's Enforcement Division has over 50 boxes of case files that need to be scanned and indexed for electronic retrieval.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**The case files to be scanned are highly sensitive and therefore cannot be removed from the custody of the Gaming Control Board's Enforcement Division. The Gaming Control Board has insufficient manpower and equipment resources to complete the project. The Nevada State Library and Archives has declined the work, citing short staffing levels.**

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**DocRequest  
Integrity Imaging Solutions  
Graphic Imaging Services, Inc.**

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Combination of price and proven service.

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Contractor was formerly under contract with the Gaming Control Board; service was satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:  
Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jkingsla	08/04/2015 13:29:45 PM
Division Approval	jkingsla	08/04/2015 13:29:47 PM
Department Approval	jkingsla	08/04/2015 13:29:50 PM
Contract Manager Approval	jkingsla	08/04/2015 13:29:53 PM
Budget Analyst Approval	knielsen	08/11/2015 09:39:27 AM

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**

1. Contract Number: **16929**

Agency Name: <b>DEPARTMENT OF WILDLIFE</b>	Legal Entity Name: <b>AMPLEX CORPORATION</b>
Agency Code: <b>702</b>	Contractor Name: <b>AMPLEX CORPORATION</b>
Appropriation Unit: <b>4461-10</b>	Address: <b>1100 FOUNTAIN PKWY</b>
Is budget authority available?: <b>Yes</b>	City/State/Zip: <b>GRAND PRAIRIE, TX 75050-1513</b>
If "No" please explain: <b>Not Applicable</b>	Contact/Phone: <b>214/672-0638</b>
	Vendor No.: <b>T81039194</b>
	NV Business ID: <b>N/A</b>
To what State Fiscal Year(s) will the contract be charged? <b>2016-2019</b>	

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	<b>X</b>	Fees	<b>100.00 % Fees Electronic Stamps</b>
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

Agency Reference #: **16-03**

2. Contract start date:

a. Effective upon final approval? **No** or b. other effective date **07/27/2015**

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Termination Date: **09/01/2018**

Contract term: **3 years and 37 days**

4. Type of contract: **Contract**

Contract description: **E-Stamp Service**

5. Purpose of contract:

**This is a new contract to provide processing services for the Federal Electronic Duck Stamp Program. The State of Nevada was selected by the U.S. Fish and Wildlife Services Federal Duck Stamp Office to participate in the E-Stamp program. This servicer will fulfill the stamps sold for the agency by providing the consumer with a paper duck stamp and provide downloads to the agency of stamps processed.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$48,000.00**

Payment for services will be made at the rate of \$1.50 per E-Stamp Processed

**II. JUSTIFICATION**

7. What conditions require that this work be done?

In April 2015, the U.S. Fish and Wildlife Services (the Service) Federal Duck Stamp Office informed the Nevada Department of Wildlife (the Department) of the Department's selection to participate in the Federal Electronic Duck Stamp (E-Stamp) Program beginning in 2015. According to the Memorandum of Understanding between the Service and the Department, the Amplex Corporation is the designated vendor responsible for receiving payment from States who participate in the E-Stamp program and fulfilling the delivery of the physical stamp to the purchaser.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The agency does not have the capability to provide duck stamps.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This is the only vendor that can provide this service.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

**III. OTHER INFORMATION**

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Other **Under NRS Chapter 86, a foreign LLC, does not transact business in Nevada. Receiving orders outside Nevada in response to advertising, accepting the orders outside Nevada and filling them by shipping goods into Nevada does not constitute transacting business here NRS 86.5483 (f). NDOW electronically sends information to vendor, in turn the vendor mails a stamp to the customer.**

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

No b. If "No", is an exemption on file with the Nevada Secretary of State's Office?

No If "No", to a. AND b., please explain why the contractor does not have an SBL or an exemption.

**Vendor is not subject to the business license requirements of NRS Chapter 76 because it does not meet any of the criteria to be considered as doing business in Nevada set forth in NRS 76.100(6). Vendor is a foreign LLC with no operations in Nevada. It has no lab, offices, people, or operations in Nevada. NDOW sends downloads to vendor and vendor sends stamps by common carrier, and vendor emails back reports.**

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

No b. If "NO", please explain.

**Vendor is not subject to the business license requirements of NRS Chapter 76 because it does not meet any of the criteria to be considered as doing business in Nevada set forth in NRS 76.100(6). Vendor is a foreign LLC with no operations in Nevada. It has no lab, offices, people, or operations in Nevada. NDOW sends downloads to vendor and vendor sends stamps by common carrier, and vendor emails back reports.**

18. Agency Field Contract Monitor:

Bob Haughian , Ops Chief Ph: 775-688-1580

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	kdailey	07/14/2015 16:44:11 PM
Division Approval	kdailey	07/14/2015 16:44:29 PM
Department Approval	kdailey	07/14/2015 16:44:31 PM
Contract Manager Approval	kdailey	07/24/2015 10:38:16 AM



**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**

1. Contract Number: **16984**

Agency Name: **DEPARTMENT OF WILDLIFE**  
 Agency Code: **702**  
 Appropriation Unit: **4461-15**  
 Is budget authority available?: **Yes**  
 If "No" please explain: **Not Applicable**

Legal Entity Name: **ASAP PUMP & WELL SERVICE**  
 Contractor Name: **ASAP PUMP & WELL SERVICE**  
 Address: **DOMESTIC PUMP & SUPPLY  
 PO BOX 60130**  
 City/State/Zip: **RENO, NV 89506-0003**  
 Contact/Phone: **775/677-4433**  
 Vendor No.: **T29020560A**  
 NV Business ID: **NV20061442649**

To what State Fiscal Year(s) will the contract be charged? **2016-2017**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
<b>X</b> Federal Funds	<b>50.00 %</b>	<b>X</b> Bonds	<b>50.00 %</b>
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **16-09**

2. Contract start date:

a. Effective upon final approval? **No** or b. other effective date **07/11/2015**

Retroactive? **Yes**

If "Yes", please explain

**This contract is retroactive because it was done on an emergency basis with the approval of the Purchasing Administrator. The septic and potable water of state owned employee residence was inoperable creating health and safety issues for the employee and their family who live in the residence. The housing is in a remote area not giving them access to clean water and sewage was backing into their home.**

3. Termination Date: **02/28/2017**  
 Contract term: **1 year and 233 days**

4. Type of contract: **Contract**  
 Contract description: **Water System Repair**

5. Purpose of contract:

**This is a new contract to provide emergency services to install submersible pumps and construct new water supply lines and electrical conduit to the pump house at a state staff residence located at Gallagher Fish Hatchery.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$20,098.47**

**II. JUSTIFICATION**

7. What conditions require that this work be done?

**Existing water system was inoperable and attempts to repair system failed.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**Employees do not have the expertise to conduct work.**

9. Were quotes or proposals solicited? **No**  
 Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**Not Applicable**

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

NRS 333.300 Notices of proposed purchases; purchase by formal contract; solicitation; preferences; emergency purchases. [Effective January 1, 2014.]

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a: Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

Rodd Lighthouse , PE Ph: 775-688-1586

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	kdailey	08/04/2015 13:12:02 PM
Division Approval	kdailey	08/04/2015 13:12:05 PM
Department Approval	eobrien	08/04/2015 14:23:59 PM
Contract Manager Approval	kdailey	08/04/2015 14:27:04 PM
Budget Analyst Approval	sbarkdul	08/14/2015 07:51:39 AM



**Katie Jameson**

---

**From:** Rodd Lighthouse  
**Sent:** Tuesday, July 28, 2015 1:04 PM  
**To:** Katie Jameson  
**Subject:** FW: Emergency Water System Work (Gallagher Hatchery, Ruby Valley)

Katie

Here is the email for the Gallagher emergency water system work that you requested from Bob and Greg.

---

**From:** Greg Smith  
**Sent:** Tuesday, July 14, 2015 4:16 PM  
**To:** Bob Haughian  
**Cc:** Patrick Cates; Tim Hunt; Rodd Lighthouse; Jon Sjoberg; Cindy L. Stoeffler  
**Subject:** Re: Emergency Work (Gallagher Hatchery, Ruby Valley)

Hi Bob,

Please consider this e-mail as my retroactive and current approval of the needed work as outlined below. If this office can assist in any way, please let me know.

Greg  
Sent from my iPhone

On Jul 14, 2015, at 4:06 PM, Bob Haughian <[bhaughian@ndow.org](mailto:bhaughian@ndow.org)> wrote:

Greg...I'm coming to you once again for approval to proceed without a contract due to an emergency. And yes, this may look familiar, as you approved similar actions last month for a septic emergency at the Gallagher Hatchery residences. However, this emergency, while also at Gallagher, is associated with the domestic water system at Gallagher. Please see below.

Bob

<image003.jpg> **Robert D. Haughian**  
*Administrator, Operations Division*  
*Nevada Department of Wildlife*  
*4600 Kietzke Lane, D-135*  
*Reno, Nevada 89502*  
*(775) 688-1580*  
*(775) 688-1509-Fax*  
*Email:[bhaughian@ndow.org](mailto:bhaughian@ndow.org)*

*Support Nevada's Wildlife...Buy a Hunting and Fishing License*

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---

**From:** Rodd Lighthouse  
**Sent:** Tuesday, July 14, 2015 3:30 PM  
**To:** Bob Haughian  
**Subject:** Emergency Work

Bob,

Due to recent events creating unlivable conditions at Gallagher Fish Hatchery, I engaged the services of a contractor without a contract in place. The domestic water system at the Gallagher Fish Hatchery has failed. Currently, the water tank providing potable water to the residences at the Fish Hatchery is dry.

I hired two Nevada licensed contractors, ASAP Pump and Well Service, and Faulstich and Rand Construction, who have performed work for the State of Nevada in the past, to install submersible pumps and construct approximately 200' of trench to install new water lines and electrical service associated with replacing water pumps. The work is scheduled to be performed on July 16, 2015. ASAP will be installing the pumps, water line/s and electrical conduit. Faulstich and Rand will be excavating the trench for the water lines and electrical conduit, providing and placing the bedding sand, backfilling the trench, and compacting the bedding sand and backfill. NDOW currently has a contract with ASAP to perform pump and well services statewide; however, this work may exceed their contract. Faulstich and Rand has provided a preliminary estimate for their portion of the work via email which is provided below.

Sand – \$485.00  
Freight 2 loads (36 yds) – \$810.00  
Trench, backfill, & compact – \$10.00 per foot  
Mob in & out – \$490.00  
Backhoe & Labor – \$145 per hour

Based on a 10 hour work day, Faulstich and Rand's fee will be \$5,235.00, which I feel is a fair price to do the work.

Based on the estimated construction cost, less than \$25,000, it is my understanding that I only needed to solicit one quote for the work. I actually solicited five quotes, High Mark Construction, Ruby Dome Construction, Remington Construction, MKD Construction, and Faulstich and Rand Construction. High Mark and Ruby Dome were too busy, Remington did not respond, MKD responded the following day. In order to ensure that I could have a contractor on site on Thursday, July 16 to work with ASAP's schedule, I selected Faulstich and Rand Construction.

Due to the urgency of the situation, I would appreciate your consideration approving the work that was performed without having a contract in place. How would you like to proceed at this time?

**Rodd Lighthouse, P.E.**  
Professional Engineer  
Nevada Department of Wildlife

4600 Kietzke Ln D-135  
Reno, NV 89502  
Ph: 775-688-1586  
Fax: 775-688-1987  
Email: [rlighthouse@ndow.org](mailto:rlighthouse@ndow.org)

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**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**

1. Contract Number: **16888**

Agency Name: <b>DCNR - FORESTRY DIVISION</b>	Legal Entity Name: <b>OUTSIDE LAS VEGAS FOUNDATION</b>
Agency Code: <b>706</b>	Contractor Name: <b>OUTSIDE LAS VEGAS FOUNDATION</b>
Appropriation Unit: <b>4195-72</b>	Address: <b>919 E BONNEVILLE AVE STE 200</b>
Is budget authority available?: <b>Yes</b>	City/State/Zip: <b>LAS VEGAS, NV 89101-7032</b>
If "No" please explain: <b>Not Applicable</b>	Contact/Phone: <b>702/997-3350</b>
	Vendor No.: <b>T29024698</b>
	NV Business ID: <b>NV20081419756</b>

To what State Fiscal Year(s) will the contract be charged? **2016**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
<b>X</b> Federal Funds	<b>100.00 %</b>	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **NDF15-013**

2. Contract start date:

a. Effective upon final approval? **No** or b. other effective date **07/14/2015**

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Termination Date: **06/30/2016**

Contract term: **352 days**

4. Type of contract: **Contract**

Contract description: **Interpretive Signs**

5. Purpose of contract:

**This is a new contract to develop, design and print three interpretive signs to be installed along the Roadrunner Trail in Mesquite, NV.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$10,868.00**

Payment for services will be made at the rate of \$0.00 per N/A

Other basis for payment: Payment in full to be made upon receipt and approval of vendor invoice.

**II. JUSTIFICATION**

7. What conditions require that this work be done?

**The Nevada Division of Forestry has performed tamarisk eradication and native species establishment on the land parcel along the Roadrunner Trail in Mesquite, NV and requires interpretive signage to communicate justification for NDF activities to the public using the trail.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**State employees do not have the expertise necessary to fabrication the signs to the specifications needed by the NDF.**

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Outside Las Vegas Foundation  
Split Rock Studios  
Interpretive Graphics  
Pictographics  
Pannier

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was the only one to submit a proposal that met all the terms of the solicitation.

d. Last bid date: 03/02/2015 Anticipated re-bid date:

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Non-profit Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. Not Applicable

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

Cayenne Engel, Resource Management Officer Ph: 702-486-5123

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jkidd	06/29/2015 08:33:05 AM
Division Approval	dprather	06/29/2015 09:26:26 AM
Department Approval	dprather	06/29/2015 09:26:29 AM
Contract Manager Approval	ldunn	07/01/2015 15:29:27 PM
Budget Analyst Approval	jrodrig9	07/14/2015 17:08:30 PM

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**

1. Contract Number: **14025** Amendment Number: **5**  
 Agency Name: **MANUFACTURED HOUSING DIV** Legal Entity Name: **Charles Abbott and Associates Inc**  
 Agency Code: **754** Contractor Name: **Charles Abbott and Associates Inc**  
 Appropriation Unit: **3814-04** Address: **27401 Los Altos, Suite 220**  
 Is budget authority available?: **Yes** City/State/Zip: **Mission Viejo, CA 92691**  
 If "No" please explain: **Not Applicable** Contact/Phone: **Buster Scholl 866-530-4980**  
 Vendor No.: **T29031774**  
 NV Business ID: **NV20071306494**

To what State Fiscal Year(s) will the contract be charged? **2013-2016**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	<b>X</b>	Fees	<b>100.00 %</b>	<b>Inspection Fees</b>
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %		Other funding	0.00 %	

2. Contract start date:  
 a. Effective upon final approval? **No** or b. other effective date **01/23/2013**

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Previously Approved **12/31/2015**  
 Termination Date:  
 Contract term: **2 years and 342 days**

4. Type of contract: **Contract**  
 Contract description: **Inspection Services**

5. Purpose of contract:  
**This is the fifth amendment to the original contract, which continues to provide inspections and required testing for the installation of manufactured/mobile homes and commercial coaches; inspections and tests for home repairs and the replacement of heat producing appliances with the home; and approval of plans/modifications of plans as requested by the Division. This amendment increases the maximum amount of the contract from \$70,000.00 to \$104,000.00. This request supports the need for continued services for inspections, amendment to fee structure as per Amendment #3 and increased cost of time and travel.**

6. CONTRACT AMENDMENT

1. The maximum amount of the original contract:	\$9,999.00
2. Total amount of any previous contract amendments:	\$60,001.00
3. Amount of current contract amendment:	\$34,000.00
4. New maximum contract amount:	\$104,000.00

**II. JUSTIFICATION**

7. What conditions require that this work be done?  
NRS 489 and NRS 461 require inspections to be performed as noted in the contract.

8. Explain why State employees in your agency or other State agencies are not able to do this work:  
The division employs inspectors to perform these functions. However, there are occasions wherein the division has inspection requests and staff is unable to perform those inspections due to workload or the requirement for overtime related to inspections of rural areas. Utilizing the vendor for such cases will allow the division to meet statutory inspection requirements, serve constituents in a timely manner, and reduce wear and tear on agency owned vehicles.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**  
**Approval #: 121202**  
**Approval Date: 12/06/2012**

c. Why was this contractor chosen in preference to other?

Sole Source

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

**III. OTHER INFORMATION**

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Buildings and Grounds Division. Quality of service verified as satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:  
Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	aallen	07/28/2015 08:33:52 AM
Division Approval	aallen	07/28/2015 08:33:59 AM
Department Approval	vmilazz1	07/28/2015 08:58:46 AM
Contract Manager Approval	doconno	07/28/2015 09:43:16 AM
Budget Analyst Approval	sjohnso9	08/05/2015 12:11:54 PM



**COPY**

STATE OF NEVADA  
DEPARTMENT OF ADMINISTRATION  
*Purchasing Division*

515 East Musser Street, Suite 300 | Carson City, Nevada 89701  
Phone: (775) 684-0170 | Fax: (775) 684-0188

Purchasing Use Only:  
# 121202

**SOLICITATION WAIVER REQUEST FORM**

1.
  - a. Identify State agency and the contact person's name, title, telephone number and email address for this request:  
Department of Business and Industry Manufactured Housing Division  
Vicki Leigh, Administrative Services Officer  
775-684-7037  
vleigh@business.nv.gov
  - b. Vendor contact information:  
Charles Abbott Associates, Inc.  
Buster Scholl  
27401 Los Altos, Suite 220  
Mission Viejo, CA 92691  
866-530-4980
  - c. Type of waiver requested:  Sole or single source  Professional Service Exemption
2. Description of work/services to be performed or commodity/good to be purchased: Inspection of mobile/manufactured homes and buildings as required by NRS and NAC 461 and 489 and all other codes adopted by reference to NAC 461.205 and NAC 489.177.
3. Describe the unique qualification required for the service or good to be purchased:
  - a. Vendor must be familiar with the installation and repair requirements for manufactured homes, temporary and commercial structures and all codes noted in Section 2 of this Solicitation Waiver Request to efficiently and effectively perform the duties.
  - b. Vendor must have a presence in northern and southern Nevada to promptly respond to inspection requests in rural Nevada areas and in cases of unmanageable workload and special events such as Burning Man.
4. Explain why this service or good cannot be competitively bid; if an emergency purchase please justify:  
There are no other vendors with locations in both northern and southern Nevada that provide this service. Having inspectors available in Nevada reduces costs to the Division and allows promptness in responding to inspection requests. Increased activity in the mining industry in Nye, Esmeralda and Eureka counties requires the Division to be able to quickly respond to inspection requests in remote areas. Entering into a contract with a local vendor will allow the Division to do so. The Division maintains an office in Carson City, Las Vegas, and Elko. Each of these office locations is approximately four hours from the areas experiencing increased activity and requiring inspections of manufactured structures. Due to this distance and scheduling conflicts it is difficult for the Division to respond to inspection requests in a timely fashion and due to time constraints because of the lengthy travel time only

one or two inspections can be made in a single trip. In addition, the Tonopah Town Board has made a formal written request to the Division to hire a part-time inspector to accommodate the increased workload as the Division's inability to promptly respond to inspection requests causes housing delays. The Division has experienced loss of staff which will cause further delays in responding to requests.

5. What are the potential consequences to the State of Nevada if the waiver request is denied and the service or good is competitively bid: There are no other companies providing this service with multiple locations and qualified inspectors within Nevada. Therefore, we cannot seek competitive bids.
6. What market research was conducted to substantiate that there is no competition for the service or good? Please include an evaluation of other items considered, and provide documentation. Discussions with various county officials, complaints from licensees, and unacceptable response times by the Division as noted by constituents. Also, internet research of firms providing inspection services reveal there are none with multiple locations and qualified inspectors within Nevada. There are no trade associations that can provide assistance in locating other qualified firms.
7. How did your agency determine that the price/cost is fair or reasonable absent a competitive solicitation? There is no cost to the state. The vendor will receive payment for services directly from the person or entity requesting inspections. Fees the vendor may charge are established by statute and regulation.
8. What is the estimated value and length of the contract, amendment or request? While there is no direct cost to the state for services performed the contract will be a "revenue" contract wherein revenues to the Division will be reduced by approximately \$9,170 per year. ~~The Division will seek a four-year contract.~~

12/07/12 \* Purchasing Division approval for a two (2) Year Contract \* Agency, Vicki Leigh, advised  
a. New contract Y  N    
b. Amendment Y  N  Amendment No. ① to contract K. Tarter regarding RFR PROCESS \*



Manufactured Housing Division  
Requesting agency

hereby requests approval for

Charles Abbott Associates, Inc.  
Proposed vendor

to provide the service/good for the amount and term as described above.

By signing below I hereby certify that the information provided in this form is true and accurate to the best of my knowledge.

Signed:

X <i>Vicki Leigh</i>	12/3/12
Agency Representative Initiating Request	Date
X <i>Jim deProsse</i>	12/3/12
Agency Head Authorizing Request	Date

In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada, State Purchasing has solicited a review of your request from another agency/entity. The signature below indicates that agency/entity has reviewed the information submitted. This signature does not exempt your agency from any other processes that may be required.

Signed:

X _____ N/A _____	_____
Reviewing Agency/Entity Signature	Date

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150(2)(a)(b) and NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 284.173(6), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns please contact the Purchasing Division at 775-684-0170.

Approving Authority:

X <i>David DeLoach</i>	12/6/12
Administrator, Purchasing Division	Date

\* See Note re: Question #8 \*

TOWN OF TONOPAH

TONOPAH, NEVADA 89049

Post Office Box  
P.O. Box 111

Telephone (775) 824-4132  
Fax (775) 824-4178  
100 711

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SEP 24 2012

MAIL ROOM  
MANUFACTURING DIVISION  
2010/09/24

September 12, 2012

Jim Deporse, Director  
Manufactured Housing Division  
1535 Old Heron Springs Road, Suite 100  
Carson City, NV 89705

Re: Tonopah Town Board Request for Part-time Inspector Position  
To Be Located in Central Nevada

Dear Jim:

On September 12<sup>th</sup>, the Tonopah Town Board reviewed and discussed the need for a part-time inspector from the Division of Manufactured Housing to be located in central Nevada due to the current economic climate and new growth in the region from Solar Reserve, Round Mountain Gold, Rockwood Lithium, Mineral Ridge and Solitario. New manufactured housing will need to be installed in central Nevada to meet the current and future housing needs for these temporary and full time employees. Due to travel and scheduling constraints on inspectors coming from Las Vegas, Carson City and Elko, inspections being done in a timely manner, is proving to be prohibitive which is causing a housing delay in central Nevada.

The Tonopah Town Board is requesting that the Division of Manufactured Housing look at hiring a part-time traveling inspector that would serve the needs of central Nevada and benefit communities in Esmeralda, Nye, Mineral, Churchill and White Pine counties.

The Tonopah Town Board believes that the creation of this part-time position would not only benefit central Nevada, it would provide better customer service and also relieve the pressure on current inspectors for the Division of Manufactured Housing who are not able to come to central Nevada in a timely manner.

For further information please review the attached statutes or if you have any questions please contact James Hixon, Tonopah Town Manager, and we thank you very much for your consideration of this matter.

Sincerely,  
*Jon Lane*

Jon Lane, Chairman  
Tonopah Town Board

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If you are not the named addressee you should not disseminate, distribute or copy this e-mail. Please notify the sender immediately by e-mail if you have received this e-mail by mistake. Contact: [www@tonopah.com](mailto:www@tonopah.com)

**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**

1. Contract Number: **16867**

Agency Name: <b>DETR - REHABILITATION DIVISION</b>	Legal Entity Name: <b>PAULS PLUMBING HEATING &amp; AC</b>
Agency Code: <b>901</b>	Contractor Name: <b>PAULS PLUMBING HEATING &amp; AC INC</b>
Appropriation Unit: <b>3253-10</b>	Address: <b>4855 JOULE ST STE B5</b>
Is budget authority available?: <b>Yes</b>	City/State/Zip: <b>RENO, NV 89502-4152</b>
If "No" please explain: <b>Not Applicable</b>	Contact/Phone: <b>775/857-2857</b>
	Vendor No.: <b>T80997322</b>
	NV Business ID: <b>NV19951059260</b>

To what State Fiscal Year(s) will the contract be charged? **2016-2019**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<b>X</b> Other funding	<b>100.00 % Business Enterprise Set Aside</b>

Agency Reference #: **1992-19-BEN**

2. Contract start date:

a. Effective upon final approval? **No** or b. other effective date **07/15/2015**

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Termination Date: **06/30/2019**

Contract term: **3 years and 351 days**

4. Type of contract: **Contract**

Contract description: **Pauls Plumbing**

5. Purpose of contract:

**This is a new contract to provide ongoing plumbing repairs/maintenance services for all the Northern Nevada Business Enterprise of Nevada facilities.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$10,000.00**

Other basis for payment: \$95/hr for services performed between standard working hours of 7:00am to 6:00pm, Monday through Friday; \$140/hr for services performed outside of standard working hours (which may include, but not by limited to holidays, weekends, emergency calls, etc.). The maximum amount of the contract shall not exceed \$10,000.00 for the term of the contract.

**II. JUSTIFICATION**

7. What conditions require that this work be done?

**The BEN program has on going needs for plumbing services at various program sites. These services are essential to the health and safety of staff and the public and are mandated by the health codes and regulations of various cities, counties and the state.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**State employees are not trained and licensed for this type of work.**

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Savage & Son  
Pauls Plumbing  
Michael's Plumbing  
D&D Plumbing

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

From the four vendors solicited, the two lowest cost vendors are being awarded contracts.

d. Last bid date: 05/15/2015 Anticipated re-bid date: 04/01/2019

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Paul's Plumbing has been under contract with BEN since 2011 and has been performing satisfactorily since that time.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:  
Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

Walter Cuneo, Management Analyst Ph: 775-687-6864

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	khawkin1	06/16/2015 13:34:25 PM
Division Approval	shendren	07/07/2015 09:34:08 AM
Department Approval	mcost1	07/09/2015 14:28:50 PM
Contract Manager Approval	kwynands	07/10/2015 12:09:12 PM
Budget Analyst Approval	tgrenam	07/15/2015 14:10:14 PM

### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: **16868**

Agency Name: <b>DETR - REHABILITATION DIVISION</b>	Legal Entity Name: <b>MICHAELS PLUMBING HEATING</b>
Agency Code: <b>901</b>	Contractor Name: <b>MICHAELS PLUMBING HEATING &amp; AIR INC</b>
Appropriation Unit: <b>3253-10</b>	Address: <b>PO BOX 4168</b>
Is budget authority available?: <b>Yes</b>	City/State/Zip: <b>SPARKS, NV 89432</b>
If "No" please explain: <b>Not Applicable</b>	Contact/Phone: <b>775/355-1611</b>
	Vendor No.: <b>T27017208</b>
	NV Business ID: <b>NV20041659947</b>

To what State Fiscal Year(s) will the contract be charged? **2016-2019**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<input checked="" type="checkbox"/> Other funding	<b>100.00 % Business Enterprise Set Aside</b>

Agency Reference #: **1993-19-BEN**

2. Contract start date:

a. Effective upon final approval? **No** or b. other effective date **07/15/2015**

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Termination Date: **06/30/2019**

Contract term: **3 years and 351 days**

4. Type of contract: **Contract**

Contract description: **Michael's Plumbing**

5. Purpose of contract:

**This is a new contract to provide ongoing plumbing repairs/maintenance services for all the Northern Nevada Business Enterprise of Nevada sites.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$10,000.00**

Other basis for payment: \$89/hr for services performed between standard working hours of 8:00am to 5:00pm, Monday through Friday; \$133.50/hr for services performed outside of standard working hours 5:00pm thru 10:00pm and all day on Saturday & Sunday; \$178/hr during all holidays. The maximum amount of the contract shall not exceed \$10,000.00 for the term of the contract.

#### II. JUSTIFICATION

7. What conditions require that this work be done?

The BEN program has on going needs for plumbing services at various program sites. These services are essential to the health and safety of staff and the public and are mandated by the health codes and regulations of various cities, counties and the state.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees are not trained or licensed for this type of work.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Savage & Son  
D&D Plumbing  
Paul's Plumbing  
Michael's Plumbing

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

From the four vendors solicited, the two lowest cost vendors are being awarded contracts.

d. Last bid date: 05/13/2015 Anticipated re-bid date: 04/01/2019

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Paul's Plumbing has been under contract with Dept of Wildlife since 2011 and has been performing satisfactorily since that time.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:  
Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

Walter Cuneo, Management Analyst Ph: 775-687-6864

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	khawkin1	06/16/2015 13:33:55 PM
Division Approval	shendren	07/07/2015 09:34:50 AM
Department Approval	mcost1	07/09/2015 14:12:34 PM
Contract Manager Approval	kwynands	07/10/2015 12:04:20 PM
Budget Analyst Approval	tgreenam	07/15/2015 14:24:39 PM

### CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

#### I. DESCRIPTION OF CONTRACT

1. Contract Number: **16956**

Agency Name: **DETR - EMPLOYMENT SECURITY DIVISION**

Agency Code: **902**

Appropriation Unit: **All Budget Accounts - Category 04**

Is budget authority available?: **Yes**

If "No" please explain: **Not Applicable**

Legal Entity Name: **AM SMITH ELECTRIC INC**

Contractor Name: **AM SMITH ELECTRIC INC**

Address: **STE 43  
3370 EXECUTIVE POINTE WAY**

City/State/Zip: **CARSON CITY, NV 89706-7975**

Contact/Phone: **Melissa Caron 775/885-0333**

Vendor No.: **PUR0002678**

NV Business ID: **NV19801010061**

To what State Fiscal Year(s) will the contract be charged? **2016-2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/> General Funds	<b>1.90 %</b>	Fees	0.00 %
<input checked="" type="checkbox"/> Federal Funds	<b>69.00 %</b>	Bonds	0.00 %
Highway Funds	0.00 %	<input checked="" type="checkbox"/> Other funding	<b>29.10 % BEN, ESD Special Fund and Career Enhancement Program</b>

Agency Reference #: **2005-18-DETR**

2. Contract start date:

a. Effective upon final approval? **No** or b. other effective date **09/01/2015**

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Termination Date: **08/31/2017**

Contract term: **2 years**

4. Type of contract: **Contract**

Contract description: **Electrical service**

5. Purpose of contract:

**This is a new Contract which provides ongoing electrical service for the facilities located in Reno, Sparks, Carson City, Fallon, Ely and Elko, Nevada.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$24,500.00**

Other basis for payment: \$73/hr. 7:00 a.m. to 3:30 p.m. Monday through Friday; \$65/hr. for remodel or project over 4 hrs. during these hours; \$110/hr. overtime, weekends, nights and any time outside of Monday through Friday 7:00 a.m. to 3:30 p.m.; material is billed at cost plus 13%; serving Reno, Sparks Carson City, Fallon, Ely and Elko, Nevada, with the total Contract not to exceed \$24,500.

#### II. JUSTIFICATION

7. What conditions require that this work be done?

**Electrical maintenance is often required.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**State employees do not have the time or expertise to perform these tasks.**

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Complete Electric  
Nelson Electric  
AM Smith Electric Company

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

A pool of Vendors are being awarded Contracts for service.

d. Last bid date: 06/05/2015 Anticipated re-bid date: 06/05/2017

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

AM Smith has provided the Department with satisfactory service since 2009.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:  
Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

Brandon Taylor, Facilities Manager Ph: 684-3900

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jbende2	07/27/2015 15:32:32 PM
Division Approval	mcost1	07/31/2015 08:56:16 AM
Department Approval	mcost1	07/31/2015 08:56:23 AM
Contract Manager Approval	btaylo7	07/31/2015 13:13:13 PM
Budget Analyst Approval	tgreenam	08/07/2015 08:31:03 AM



**CONTRACT SUMMARY**

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

**I. DESCRIPTION OF CONTRACT**

1. Contract Number: **16957**

Agency Name: <b>DETR - EMPLOYMENT SECURITY DIVISION</b>	Legal Entity Name: <b>GUST ELECTRIC INC</b>
Agency Code: <b>902</b>	Contractor Name: <b>GUST ELECTRIC INC</b>
Appropriation Unit: <b>All Budget Accounts - Category 04</b>	Address: <b>1123 GREAT BASIN BLVD</b>
Is budget authority available?: <b>Yes</b>	City/State/Zip: <b>ELY, NV 89301</b>
If "No" please explain: <b>Not Applicable</b>	Contact/Phone: <b>Terry Gust 775/289-6272</b>
	Vendor No.: <b>PUR0002583</b>
	NV Business ID: <b>NV19971089848</b>

To what State Fiscal Year(s) will the contract be charged? **2016-2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/> General Funds	<b>1.90 %</b>	Fees	<b>0.00 %</b>
<input checked="" type="checkbox"/> Federal Funds	<b>69.00 %</b>	Bonds	<b>0.00 %</b>
Highway Funds	<b>0.00 %</b>	<input checked="" type="checkbox"/> Other funding	<b>29.10 %</b>

**BEN, ESD Special Fund and Career Enhancement Program.**

Agency Reference #: **2006-18-DETR**

2. Contract start date:

a. Effective upon final approval? **No** or b. other effective date **09/01/2015**

Retroactive? **No**

If "Yes", please explain

**Not Applicable**

3. Termination Date: **08/31/2017**

Contract term: **2 years**

4. Type of contract: **Contract**

Contract description: **Electric service**

5. Purpose of contract:

**This is a new Contract which provides ongoing electrical service for the facilities located in Reno, Sparks, Carson City, Winnemucca, Ely, Elko and Fallon, Nevada.**

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$24,500.00**

Other basis for payment: \$75/hr. 8:00 a.m. to 5:00 p.m. Monday through Friday; 112.50/hr. overtime including emergency, weekends, holidays or non-standard hours; parts and materials furnished by Gust Electric will be at cost plus 15%; freight billed at cost; per diem will be charged at State rates for any job requiring meals or lodging, with the total Contract or installments payable not to exceed \$24,500.

**II. JUSTIFICATION**

7. What conditions require that this work be done?

**The State must provide electrically safe installations for the prevention of electrical hazards and periodically has the need for electrical installations and maintenance.**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**State employees do not have the expertise to perform this work.**

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Complete Electric  
AM Smith Electric  
Gust Electric, Inc.

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

A pool of Vendors are being awarded Contracts.

d. Last bid date: 06/05/2015 Anticipated re-bid date: 06/05/2017

10. Does the contract contain any IT components? No

### III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Gust Electric has provided satisfactory service for the Department since 2011.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:  
Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

Brandon Taylor, Facilities Manager Ph: 684-3900

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jbende2	07/27/2015 15:32:50 PM
Division Approval	mcost1	07/31/2015 14:42:05 PM
Department Approval	mcost1	07/31/2015 14:42:09 PM
Contract Manager Approval	btaylo7	07/31/2015 15:19:13 PM
Budget Analyst Approval	tgreenam	08/07/2015 08:53:59 AM



**STATE OF NEVADA  
GOVERNOR'S FINANCE OFFICE**

**Budget Division**

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298  
Phone: (775) 684-0222 | [www.budget.nv.gov](http://www.budget.nv.gov) | Fax: (775) 684-0260

Date: August 06, 2015  
To: James R. Wells, Clerk of the Board  
Governor's Finance Office  
From: Jim Rodriguez, Budget Analyst IV  
Budget Division  
Subject: BOARD OF EXAMINERS **INFORMATION** ITEM

The following describes an information item submitted for placement on the agenda of the next Board of Examiners meeting:

**DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES – DIVISION OF  
STATE LANDS**

**Agenda Item Write-up:**

NRS 321.5954, the Division of State Lands is required to provide the Board of Examiners quarterly reports regarding lands or interests in lands transferred, sold, exchanged, or leased under the Tahoe Basin Act program. Also, pursuant to Chapter 355, Statutes of Nevada, 1993, at page 1153, the agency is to report quarterly on the status of real property or interests in real property transferred under the Lake Tahoe Mitigation Program. This submittal reports on program activities for the fiscal quarter ending June 30, 2015.

**Additional Information:**

- **1989 Tahoe Basin Act**
  - There were no transfers of lands or interest in lands during the quarter.
  
- **Lake Tahoe Mitigation Program**
  - The agency reports that there were no acquisitions of land or interest during the quarter. However, three transfers of interest in real property occurred during this quarter. The transactions resulted in a total of \$113,432 in proceeds for the Nevada Land Bank.

Statutory Authority: NRS 321.5954

REVIEWED: <u>      JA      </u>
INFO ITEM: _____

**Addendum:**

**NRS 321.5954 Powers and duties of Division and State Land Registrar regarding programs to preserve, restore and enhance Lake Tahoe Basin.**

1. In carrying out a program authorized pursuant to NRS 321.5953, the Division may, as the State Land Registrar deems appropriate regarding particular parcels of land:

(a) Acquire, from a willing owner, real property or an interest in real property in the Lake Tahoe Basin by donation, purchase or exchange;

(b) Transfer real property or an interest in real property in the Lake Tahoe Basin by sale, lease or exchange;

(c) Eliminate, or mitigate the effects of, development, land coverage or features or conditions of real property acquired pursuant to paragraph (a) that are detrimental to the natural environment of the Lake Tahoe Basin; and

(d) Retire, extinguish or otherwise terminate rights to develop or place land coverage on real property acquired pursuant to paragraph (a).

2. The State Land Registrar may transfer real property or an interest in real property acquired pursuant to this section:

(a) To state and federal agencies, local governments and nonprofit organizations for such consideration as the State Land Registrar deems to be reasonable and in the interest of the general public.

(b) To other persons for a price that is not less than the fair market value of the real property or interest.

3. Before real property or an interest in real property is transferred pursuant to this section, the State Land Registrar shall record a declaration of restrictions or deed restrictions if the State Land Registrar determines that such restrictions are necessary to protect the public interest.

4. The State Land Registrar shall report quarterly to the State Board of Examiners regarding the real property or interests in real property transferred pursuant to this section.

5. Notwithstanding any other provision of law, a person shall not acquire, disturb or use real property or an interest in real property acquired by this State pursuant to this section unless the person first obtains written authorization from the State Land Registrar.

6. As used in this section:

(a) "Interest in real property" includes, without limitation:

(1) An easement for conservation as that term is defined in NRS 111.410;

(2) The right to develop the real property;

(3) The right to place land coverage on the real property; and

(4) Such other easements or rights as are appurtenant to the real property.

(b) "Land coverage" means a covering over or compaction of the natural surface of the ground that prevents water from percolating into the ground.

(Added to NRS by 1999, 2018)

LEO DROZDOFF  
Director

Department of Conservation  
and Natural Resources

CHARLES DONOHUE  
Administrator

BRIAN SANDOVAL  
Governor



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AUG 04 2015

GOVERNOR'S FINANCE OFFICE  
BUDGET DIVISION

State Land Office  
State Land Use Planning Agency  
Nevada Tahoe Resource Team  
Conservation Bond Program -Q1

Address Reply to

Division of State Lands  
901 S. Stewart St. Suite 5003  
Carson City, Nevada 89701-5246  
Phone (775) 684-2720  
Fax (775) 684-2721  
Web www.lands.nv.gov

STATE OF NEVADA  
DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES

Division of State Lands

July 31, 2015

**MEMORANDUM**

TO: James R. Wells, Clerk  
Nevada State Board of Examiners

FROM: Charles Donohue, Administrator  
Division of State Lands

RE: **BOARD OF EXAMINERS QUARTERLY REPORT OF THE TAHOE BASIN ACT AND LAKE TAHOE MITIGATION PROGRAM – 4th QUARTER SFY 2015**

Pursuant to NRS 321.5954, a quarterly report regarding the real property or interests in real property transferred under the Tahoe Basin Act and the Lake Tahoe Mitigation Program shall be reported quarterly to the State Board of Examiners. The enabling legislation for each of these programs is listed under each subsection below.

**Tahoe Basin Act:**

Pursuant to Chapter 111, Statutes of Nevada, 1989, at page 263, which requires a quarterly report to the Board of Examiners, this memorandum is to report lands or interests in lands transferred, sold, exchanged or leased under the Tahoe Basin Act program during the quarter ending June 30, 2015.

- There were no transfers of lands or interests in lands during this quarter.

**Lake Tahoe Mitigation Program:**

Pursuant to Chapter 355, Statutes of Nevada, 1993, at page 1153, which requires a quarterly report to the Board of Examiners, this memorandum is to report real property or interests in real property transferred under this program during the quarter ending June 30, 2015.

- There were no acquisitions of lands or interests in lands during this quarter. However, three transfers of interest in real property occurred during this quarter. On April 8, 2015 a transaction was finalized involving the sale of 146 square feet of Class 1a potential land coverage in the Incline Village area of Lake Tahoe. This transaction resulted in \$5,840.00 in proceeds for the Nevada Land Bank. On May 13, 2015 a transaction was finalized involving the sale of 576 square feet of Class 1a potential land coverage in the Incline Village of Lake Tahoe. This transaction resulted in \$21,600.00 in proceeds for the Nevada Land Bank. On June 25, 2015 a transaction was finalized involving the sale of 5,733 square feet of SEZ Restoration Credit classified by TRPA as land capability 1b, in Kingbury Grade, Douglas County. This transaction resulted in \$85,995.00 in proceeds for the Nevada Land Bank. All proceeds

5840  
21,600  
85,995  
113,435

from the above transactions were deposited in their respective budget accounts to carry out the intent of the Lake Tahoe Mitigation Program.

In the event you have any questions or would like additional information please call me.

CD/bs

cc: Leo Drozdoff, Director, Department of Conservation and Natural Resources