



STATE OF NEVADA

Board of Examiners Meeting



VOLUME I

Agenda
Detailed Agenda
Action Items
Leases
Contracts
Master Service Agreements
Information Items

Laxalt Building, Second Floor Chambers
401 N. Carson St.
Carson City, Nevada
April 12, 2016 10:00 AM

POST

*** NOTICE OF PUBLIC MEETING ***

BOARD OF EXAMINERS

LOCATION: 2nd Floor Chambers of the Laxalt Building
401 N. Carson Street
Carson City, Nevada 89701

VIDEOCONFERENCE: Grant Sawyer Building
555 E. Washington Avenue, Ste. 5100
Las Vegas, Nevada 89101

DATE AND TIME: April 12, 2016 at 10:00 a.m.

Below is an agenda of all items to be considered. **Action will be taken on items preceded by an asterisk (*).** Items on the agenda may be taken out of the order presented, items may be combined for consideration by the public body; and items may be pulled or removed from the agenda at any time at the discretion of the Chairperson.

AGENDA

1. **PUBLIC COMMENTS**
- *2. **FOR POSSIBLE ACTION – APPROVAL OF THE MARCH 8, 2016 BOARD OF EXAMINERS’ MEETING MINUTES**
- *3. **FOR POSSIBLE ACTION – APPROVAL FOR STATE VEHICLE PURCHASES**

Pursuant to NRS 334.010, no automobile may be purchased by any department, office, bureau, officer or employee of the state without prior written consent of the state Board of Examiners.

AGENCY NAME	# OF VEHICLES	NOT TO EXCEED
Department of Administration – Fleet Services	1	\$28,280
Department of Administration – Public Works – Buildings and Grounds	1	\$5,115
Department of Conservation and Natural Resources – Environmental Protection	1	\$35,110
Department of Corrections	1	\$27,970
Department of Public Safety – Parole and Probation	2	\$4,950
Total	6	\$101,425

***4. FOR POSSIBLE ACTION – AUTHORIZATION TO CONTRACT WITH A CURRENT AND/OR FORMER EMPLOYEE**

A. Department of Administration – Purchasing

Pursuant to NRS 333.705, subsection 1, the division requests authority to contract with Tara Hayes, a former Correctional Officer, to provide uniformed security guard services through AlliedBarton Security Services.

B. Department of Health and Human Services – Aging and Disability Services

Pursuant to NRS 333.705, subsection 1, the division requests authority to contract with Erin Gardner who is currently employed with the Department of Public Safety, Highway Patrol.

C. Department of Transportation

Pursuant to NRS 333.705, subsection 1, the department requests authority to contract with Mr. James Ceragioli who has contracted with the prime consulting firm, CA Group. CA Group has been selected through the RFP process to produce plans, specifications and estimates to construct numerous ADA improvements statewide and would like to utilize Mr. Ceragioli on these projects.

D. Department of Transportation

Pursuant to NRS 333.705, subsection 1, the department requests authority to contract with retired NHP Major J. Pat Gallagher. Major Gallagher will be employed by Parsons's Transportation Group supporting the Facilitation Services for Nevada Traffic Incident Management Coalitions contract.

***5. FOR POSSIBLE ACTION – AUTHORIZATION TO CONTRACT WITH A CURRENT AND/OR FORMER EMPLOYEE**

A. Department of Health and Human Services – Public and Behavioral Health

Pursuant to NRS 333.705, subsection 4, the division seeks a favorable recommendation regarding the division's determination to use the emergency provision to contract with a current Psychiatrist at the University of Nevada School of Medicine from December 23, 2015 through April 22, 2016 to provide independent medical examiner competence to stand trial evaluations for individuals at the Southern Nevada Adult Mental Health Services inpatient forensic unit on an as needed basis.

B. Department of Health and Human Services – Public and Behavioral Health

Pursuant to NRS 333.705, subsection 4, the division seeks a favorable recommendation regarding the division's determination to use the emergency provision to contract with a current Director and Associate Professor in Residence, Department of Psychology at the University of Nevada, Las Vegas from February 11, 2016 through May 31, 2016 to provide competency evaluations and neuropsychological evaluations to determine competency status for individuals at the Southern Nevada Adult Mental Health Services forensic unit on an as needed basis.

- *6. FOR POSSIBLE ACTION – APPROVAL TO PAY A CASH SETTLEMENT**
Pursuant to Article 5, Section 21 of the Nevada Constitution, the State Board of Examiners may approve, settle or deny any claim or action against the State, any of its agencies or any of its present or former officers, employees, immune contractors or State Legislators.

A. Department of Transportation – Administration - \$190,794

The department requests settlement approval in the total amount of \$190,794 to fully resolve an eminent domain action to acquire two parcels of real property owned by Lisa Su, located on Silver Avenue in Las Vegas for Project NEON. NDOT previously deposited \$309,206 with the Court for a right of occupancy. NDOT now requests an additional \$190,794 to resolve the action. Approval of the additional amount of \$190,794 would bring the total to \$500,000.

- *7. FOR POSSIBLE ACTION – REQUEST FOR GENERAL FUND ALLOCATION FROM THE INTERIM FINANCE COMMITTEE CONTINGENCY ACCOUNT**

A. Department of Motor Vehicles – Field Services - \$38,317

Pursuant to NRS 353.268, the department requests an allocation of \$38,317 from the Interim Finance Contingency Account to fund the Voter Registration category to implement new forms to bring the agency into compliance with the National Voter Registration Act. ***This request is contingent upon Interim Finance Committee’s approval of a pending action item.**

- *8. FOR POSSIBLE ACTION – LEASES ([Attached as Exhibit 1](#))**

- *9. FOR POSSIBLE ACTION – CONTRACTS ([Attached as Exhibit 2](#))**

- *10. FOR POSSIBLE ACTION – MASTER SERVICE AGREEMENT ([Attached as Exhibit 3](#))**

- 11. CONTRACTS APPROVED BY THE CLERK OF THE BOARD ([Attached as Exhibit 4](#)) - INFORMATION ITEM**

Pursuant to NRS 333.700, subsection 7 (a), the Clerk of the Board may approve all contract transactions for amounts less than \$50,000. Per direction from the August 13, 2013 meeting of the Board of Examiners, the Board wished to receive an informational item listing all approvals applicable to the new threshold (\$10,000 – \$49,999). Attached is a list of all applicable approvals for contracts and amendments approved from February 16, 2016 through March 21, 2016.

12. INFORMATION ITEM

A. Governor's Finance Office – Budget Division

The Governor's Finance Office, Budget Division presents a reconciled fund balance report for the Tort Claim Fund, Statutory Contingency Account, Stale Claims Account, Emergency Account, Disaster Relief Account, Interim Finance Committee (IFC) Unrestricted Contingency Funds and IFC Restricted Contingency Funds as of March 15, 2016. Below is the available balance for each account.

Tort Claim Fund	\$ 5,528,124.53
Statutory Contingency Account	\$ 2,097,445.89
Stale Claims Account	\$ 2,372,325.70
Emergency Account	\$ 279,841.00
Disaster Relief Account	\$ 6,733,830.45
IFC Unrestricted Contingency Fund General Fund	\$13,674,374.93

13. BOARD MEMBERS' COMMENTS/PUBLIC COMMENTS

*14. FOR POSSIBLE ACTION – ADJOURNMENT

Notice of this meeting was posted in the following locations:

Blasdel Building, 209 E. Musser St., Carson City, NV

Capitol Building, 101 N. Carson St., Carson City, NV

Legislative Building, 401 N. Carson St., Carson City, NV

Nevada State Library and Archives, 100 Stewart Street, Carson City, NV

Notice of this meeting was emailed for posting to the following location:

Capitol Police, Grant Sawyer State Office Building, 555 E. Washington Ave, Las Vegas, NV

Capitolpolice-lasvegas@dps.state.nv.us

Notice of this meeting was posted on the following websites:

<http://budget.nv.gov/Meetings>

<https://notice.nv.gov/>

Supporting material for this meeting may be requested from Director Wells at (775) 684-0222 or budget@finance.nv.gov, and is available at the Governor's Finance Office, 209 E. Musser St. Room 200 Carson City, NV 89701. We are pleased to make reasonable accommodations for members of the public who are disabled and would like to attend the meeting. If special arrangements for the meeting are required, please notify the Governor's Finance Office at least one working day before the meeting at (775) 684-0222 or you can fax your request to (775) 684-0260.

LEASES

BOE #	LESSEE	LESSOR	AMOUNT
1.	Department of Health and Human Services – Aging and Disability Services	FNT Corporation	\$1,185,240
	Lease Description: This is a new lease to relocate the agency. Term of Lease: 02/01/2016 – 1/31/2021 Located in Reno		
2.	Department of Health and Human Services – Division of Public and Behavioral Health – Rural Clinics	Nye County Commissioners	\$23,620
	Lease Description: This is a new lease to relocate the agency. Term of Lease: 05/01/2016 – 4/30/2019 Located in Tonopah		
3.	Department of Public Safety – Highway Patrol – Investigations	Rennell A. Barney DBA Barney Rentals	\$337,364
	Lease Description: This is an extension to an existing lease to house the Nevada Highway Patrol and Division of Investigations. Term of Lease: 05/01/2016 – 4/30/2021 Located in Ely		

CONTRACTS

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
1.	030	ATTORNEY GENERAL'S OFFICE - TORT CLAIM FUND	RESOLUTION ECONOMICS, LLC	OTHER: TORT CLAIM FUND	\$205,000	
	Contract Description:	This is the first amendment to the original contract to provide consulting services in the case Walden, et al. v. The State of Nevada. This contract provides ongoing litigation support, including economic review and analysis, as well as testimony in regards to the economic analysis in defense of this lawsuit against the State. This amendment increases the contract amount from \$45,000 to \$250,000 due to significantly more work required within a shortened time frame from what was originally anticipated.				
	Term of Contract:	12/01/2015 - 12/31/2018	Contract # 17379			
2.	040	SECRETARY OF STATE'S OFFICE - HELP AMERICA VOTE ACT ELECTIONS ACCOUNT	DOMINION VOTING SYSTEMS, INC.	FEDERAL	\$1,020,000	Exempt
	Contract Description:	This is a new contract to continue to meet federal requirements set forth in the Help America Vote Act of 2002, specifically Section 301, which requires the use of correctable and verifiable voting systems that notify voters of selection errors. This contract provides for the purchase of new and replacement equipment and to ensure ongoing custom support and maintenance since the equipment is used exclusively statewide for all federal and state elections.				
	Term of Contract:	03/08/2016 - 08/15/2017	Contract # 17528			
3.	089	DEPARTMENT OF ADMINISTRATION - HEARINGS AND APPEALS	NEVADA STATE BOARD OF COSMETOLOGY	OTHER: REVENUE	\$100,000	
	Contract Description:	This is a new revenue contract to provide hearing officers for the resolution of cases involving NRS 644 and NAC 644.				
	Term of Contract:	Upon Approval - 01/31/2020	Contract # 17565			
4.	102	GOVERNOR'S OFFICE OF ECONOMIC DEVELOPMENT	HOBBS ONG & ASSOCIATES, INC.	GENERAL	\$75,000	
	Contract Description:	This is a new contract to provide consulting services for financing certain public projects including a potential bond issuance.				
	Term of Contract:	Upon Approval - 06/30/2018	Contract # 17556			
5.	102	GOVERNOR'S OFFICE OF ECONOMIC DEVELOPMENT - NEVADA FILM OFFICE	WAYLAY DESIGN, LLC	OTHER: LODGING TAX - TRANSFER FROM TOURISM	\$79,500	
	Contract Description:	This is a new contract for marketing services.				
	Term of Contract:	Upon Approval - 06/30/2017	Contract # 17563			
6.	240	DEPARTMENT OF VETERANS SERVICES - VETERANS' HOME ACCOUNT	MEDICAID SERVICES OF CLARK COUNTY, LLC	OTHER: PRIVATE/COUNTY 35% FEDERAL 65%	\$88,440	
	Contract Description:	This is the second amendment to the original contract which provides Medicaid application assistance services. This amendment increases the maximum amount from \$86,849 to \$175,289 due to the increased need for these services.				
	Term of Contract:	04/30/2015 - 04/30/2017	Contract # 16594			
7.	300	DEPARTMENT OF EDUCATION - OTHER STATE EDUCATION PROGRAMS	OPPORTUNITY 180	GENERAL	\$10,000,000	FORMER EMPLOYEE
	Contract Description:	This is a new contract to provide a matching grant to aid in the establishment and operation of high quality charter schools to serve pupils who live in poverty and the recruitment and development of people to assume leadership roles in the formation and operation of those high quality charter schools.				
	Term of Contract:	Upon Approval - 06/30/2019	Contract # 17557			
8.	300	DEPARTMENT OF EDUCATION - EDUCATOR LICENSURE	ACS VENTURES, LLC	FEE: EDUCATOR LICENSURE FEES	\$58,000	
	Contract Description:	This is a new contract to provide a comprehensive study of the state's educator licensing requirements.				
	Term of Contract:	Upon Approval - 12/31/2016	Contract # 17552			

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
9.	300	DEPARTMENT OF EDUCATION - STUDENT AND SCHOOL SUPPORT	ACS VENTURES, LLC	GENERAL	\$354,000	
	Contract Description:	This is a new contract to provide outcome-based evaluations for the Zoom, Victory School, Read by Grade Three, Underperforming Schools Turnaround, Social Worker Grants to Schools and Nevada Ready 21 Technology programs and the Great Teaching and Leading fund.				
		Term of Contract:	04/12/2016 - 06/30/2017	Contract # 17536		
10.	300	DEPARTMENT OF EDUCATION - STUDENT AND SCHOOL SUPPORT	HMB INFORMATION SYSTEM	FEDERAL	\$558,000	Professional Service
	Contract Description:	This is the second amendment to the original contract which provides ePAGE program modifications and ongoing maintenance and support. This amendment extends the termination date from June 11, 2016 to June 30, 2020 and increases the maximum amount from \$547,000 to \$1,105,000 due to the continued need for these services and an increase of data.				
		Term of Contract:	06/05/2012 - 06/30/2020	Contract # 13376		
11.	403	DEPARTMENT OF HEALTH AND HUMAN SERVICES - HEALTH CARE FINANCING AND POLICY - ADMINISTRATION	MYERS & STAUFFER, LC	GENERAL 50% FEDERAL 50%	\$270,000	Exempt
	Contract Description:	This is the fifth amendment to the original contract which provides services to audit Managed Care Organizations, Patient Trust funds and Cost Reports of Nursing Facilities. This amendment increases the maximum amount from \$8,405,107 to \$8,675,107 due to added language to the scope of work to perform a comprehensive health information technology environmental scan based on current statistics and objectives of the state.				
		Term of Contract:	07/01/2013 - 06/30/2017	Contract # 14275		
12.	403	DEPARTMENT OF HEALTH AND HUMAN SERVICES - HEALTH CARE FINANCING AND POLICY - ADMINISTRATION	MILLIMAN, INC.	GENERAL 50% FEDERAL 50%	\$539,017	Sole Source
	Contract Description:	This is the third amendment to the original contract to develop an actuarially sound methodology for capitated rates to be paid to Medicaid Managed Care Organizations pursuant to federal mandate 42 CFR 438.6. This amendment extends the termination date from December 31, 2016 to December 31, 2018, adds the Division of Public and Behavioral Health as party to the contract and increases the maximum amount from \$2,848,365 to \$3,387,382 due to the continued need for these services.				
		Term of Contract:	12/14/2010 - 12/31/2018	Contract # 11723		
13.	406	DEPARTMENT OF HEALTH AND HUMAN SERVICES - PUBLIC AND BEHAVIORAL HEALTH - COMMUNICABLE DISEASES	CLARK COUNTY SOCIAL SERVICES	OTHER: FEDERAL REVENUE FROM CLARK COUNTY	\$60,000	
	Contract Description:	This is a new revenue interlocal agreement to provide an Integrated HIV Prevention and Care Plan including Part A data, goals and objectives as required in the Centers for Disease Control/Health Resources and Services Administration Integrated HIV Prevention and Care Plan guidance published June 2015.				
		Term of Contract:	12/01/2015 - 03/31/2019	Contract # 17514		

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
14.	406	DEPARTMENT OF HEALTH AND HUMAN SERVICES - PUBLIC AND BEHAVIORAL HEALTH - HEALTH CARE FACILITIES REGULATION	DEPARTMENT OF PUBLIC SAFETY - GENERAL SERVICES DIVISION	OTHER: FEE FUNDS	\$1,031,937	
	Contract Description:	This is a new interlocal agreement to provide background investigations in accordance with Nevada Revised Statutes (NRS) 449, Nevada Administrative Code 449, NRS 640D and NRS 640E including assistance to develop and utilize the website for background investigations established pursuant to NRS 439.942. This agreement offsets the cost of mandated background investigations for health facility workers.				
		Term of Contract:	07/01/2014 - 06/30/2017	Contract # 17540		
15.	406	DEPARTMENT OF HEALTH AND HUMAN SERVICES - PUBLIC AND BEHAVIORAL HEALTH - MATERNAL CHILD HEALTH SERVICES	THE CHILDRENS CABINET, INC.	FEDERAL	\$314,674	
	Contract Description:	This is the first amendment to the original contract which provides expansion of evidence-based home visiting in the state's at risk rural communities and Washoe County. This contract allows the division to expand the home visiting and Home Instruction for Parents of Preschool Youngsters program into rural at risk communities and target low income families with pregnant women and children up to five years old. This amendment extends the termination date from September 30, 2016 to March 31, 2017 and increases the maximum amount from \$263,469 to \$578,143 due to expansion of services in Washoe County and ongoing services in the rural communities.				
		Term of Contract:	05/13/2014 - 03/31/2017	Contract # 15482		
16.	407	DEPARTMENT OF HEALTH AND HUMAN SERVICES - WELFARE AND SUPPORT SERVICES - ADMINISTRATION	CIT FINANCE, LLC	GENERAL 25% FEDERAL 75%	\$91,673	
	Contract Description:	This is the fourth amendment to the original lease to provide financing for equipment required to upgrade the telephone system. This amendment increases the maximum amount from \$2,233,081.91 to \$2,324,755.11 and incorporates the upgrade of the telecommunication equipment located at the Pahrump and Fallon Welfare Offices.				
		Term of Contract:	07/08/2014 - 09/30/2019	Contract # 15804		
17.	407	DEPARTMENT OF HEALTH AND HUMAN SERVICES - WELFARE AND SUPPORT SERVICES - TANF	CLARK COUNTY	FEDERAL	\$240,000	
	Contract Description:	This is the first amendment to the original contract which provides bus passes to Temporary Assistance for Needy Families eligible participants, who must participate in work activities as a condition of receiving cash benefits. This amendment increases the maximum amount from \$2,080,000 to \$2,320,000 due to increased need for bus passes.				
		Term of Contract:	07/01/2013 - 06/30/2017	Contract # 14173		
18.	409	DEPARTMENT OF HEALTH AND HUMAN SERVICES - CHILD AND FAMILY SERVICES - SOUTHERN NEVADA CHILD AND ADOLESCENT SERVICES	ANYTIME PLUMBING, INC.	GENERAL 49.3% OTHER: RENTAL INCOME AND REIMBURSEMENT 12.7% FEDERAL 38%	\$52,757	
	Contract Description:	This is the first amendment to the original contract which provides plumbing services as needed. This amendment increases the maximum amount from \$45,000 to \$97,757.32 due to additional services at Desert Willow.				
		Term of Contract:	07/01/2014 - 06/30/2018	Contract # 15732		

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
19.	440	DEPARTMENT OF CORRECTIONS - PRISON INDUSTRY	JTC HOLDINGS, LLC	OTHER: REVENUE	\$2,512,899	Exempt
	Contract Description:	This is a new revenue contract that continues to provide offender labor and space at Florence McClure Women's Correctional Center for the purposes of repackaging product returns from merchants and other related activities.				
		Term of Contract:	10/16/2015 - 10/15/2019	Contract # 17447		
20.	550	DEPARTMENT OF AGRICULTURE - COMMODITY FOOD PROGRAM	NATIONAL FOOD GROUP	OTHER: DIRECT SALES - PASS THROUGH COSTS TO RECIPIENT AGENCIES	\$4,400,000	
	Contract Description:	This is the second amendment to the original contract to produce breakfast and lunch products for the National School Lunch Program using USDA commodities as ingredients. This amendment increases the maximum amount from \$1,000,000 to \$5,400,000 due to increased orders from school districts.				
		Term of Contract:	07/10/2012 - 06/30/2016	Contract # 13492		
21.	611	GAMING CONTROL BOARD - INVESTIGATION FUND	BDO USA, LLP	OTHER: GCB INVESTIGATIVE FUND (APPLICANT PAID)	\$1,000,000	Professional Service
	Contract Description:	This is a new contract to provide ongoing professional services, including accounting services, data retrieval and analysis, translation services and/or investigation services.				
		Term of Contract:	Upon Approval - 01/31/2020	Contract # 17491		
22.	650	DEPARTMENT OF PUBLIC SAFETY - FORFEITURES - LAW ENFORCEMENT	FILEONQ, INC.	OTHER: FORFEITURES FUNDS	\$86,235	Professional Service
	Contract Description:	This is a new contract to provide for the upgrade of the EvidenceOnQ system.				
		Term of Contract:	Upon Approval - 09/30/2016	Contract # 17488		
23.	650	DEPARTMENT OF PUBLIC SAFETY-DIRECTOR'S OFFICE All Budget Accounts	PENNA POWERS BRIAN HAYNES, INC.	HIGHWAY 50% FEDERAL 50%	\$3,700,000	Sole Source
	Contract Description:	This is a new contract to provide advertising and media services.				
		Term of Contract:	03/01/2016 - 06/30/2017	Contract # 17534		
24.	655	DEPARTMENT OF PUBLIC SAFETY - CRIMINAL HISTORY REPOSITORY	DATAWORKS PLUS, LLC	FEE: ADMIN. FEES	\$87,650	
	Contract Description:	This is the first amendment to the original contract which provides on-going software and hardware support for the General Services Division's National Institute of Standards and Technology System. This amendment increases the maximum contract amount from \$151,095.91 to \$238,745.91 to upgrade the operating system.				
		Term of Contract:	04/14/2015 - 03/31/2019	Contract # 16368		
25.	702	DEPARTMENT OF WILDLIFE LAW ENFORCEMENT	LOTUS RADIO CORP.	OTHER: OPERATION GAME THIEF 25% FEDERAL 75%	\$165,000	
	Contract Description:	This is a new contract to provide outreach and advertising strategies directed toward reaching targets through radio, social media, online advertising, internet outreach and any other capacity that would make up a robust multimedia package.				
		Term of Contract:	04/13/2016 - 04/30/2020	Contract # 17507		
26.	702	DEPARTMENT OF WILDLIFE LAW ENFORCEMENT	RENO MEDIA GROUP	OTHER: COST ALLOCATION 25% FEDERAL 75%	\$105,000	
	Contract Description:	This is a new contract to provide outreach and advertising strategies directed toward reaching targets through radio, social media, online advertising, internet outreach and any other capacity that would make up a robust multimedia package.				
		Term of Contract:	04/13/2016 - 04/30/2020	Contract # 17503		

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
27.	702	DEPARTMENT OF WILDLIFE FISHERIES MANAGEMENT	SIERRA CONTROLS, LLC	FEE: SPORTSMAN 25% FEDERAL 75%	\$70,906	
	Contract Description:	This is the first amendment to the original contract to provide materials and installation for an alarm and monitoring system for the Mason Valley Fish Hatchery Facility. This amendment increases the maximum amount from \$49,999 to \$120,905 due to the continued need for these services.				
		Term of Contract:	03/14/2016 - 02/28/2017	Contract # 17510		
28.	705	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - WATER RESOURCES - DIXIE CREEK TEN MILE GROUND WATER - NON-EXEC	BOARD OF REGENTS- DESERT RESEARCH INSTITUTE	OTHER: BASIN FUNDS	\$396,487	
	Contract Description:	This is a new contract for the development of a groundwater flow model for the Upper Humboldt Basin to simulate withdrawal-induced changes in inflow to or outflow from the near-surface aquifer. At the end of project, the model will be transferred to the Division of Water Resources to support management of the groundwater resources into the future.				
		Term of Contract:	Upon Approval - 06/30/2018	Contract # 17422		
29.	707	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - STATE LANDS - PROTECT LAKE TAHOE-NON-EXEC	TAHOE DOUGLAS FIRE PROTECTION DISTRICT	BONDS 53% OTHER: SNPLMA/STATE 47%	\$190,000	
	Contract Description:	This is a new interlocal agreement to provide forest restoration assistance in the form of organized work crews for the Nevada Tahoe Resource Team. Work includes: cutting live and dead trees and brush; limbing; prescribed pile burning and understory burning on state owned parcels in the Lake Tahoe Basin. The work completed will reduce the risk of catastrophic wildfire in the Tahoe Basin.				
		Term of Contract:	Upon Approval - 12/31/2019	Contract # 17559		
30.	709	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - ENVIRONMENTAL PROTECTION - WATER POLLUTION CONTROL	RASNER CONSULTING, INC.	FEE: WATER PERMIT FEES	\$107,022	
	Contract Description:	This is a new contract to provide on-site training and assistance at permitted facilities in using the Net Discharge Monitoring Report system, collecting samples at permitted facilities to verify compliance with permit conditions, on-site training and assistance in conducting compliance inspections and developing technical guidance document(s) and other materials to assist the regulated community with permit requirements.				
		Term of Contract:	04/12/2016 - 03/30/2017	Contract # 17438		
31.	709	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - ENVIRONMENTAL PROTECTION - WASTE MANAGEMENT AND CORRECTIVE ACTION	BROADBENT & ASSOCIATES, INC.	FEE: PETROLEUM FEES 49% OTHER: INTERIM FLUID MANAGEMENT TRUST 27% FEDERAL 24%	\$6,000,000	
	Contract Description:	This is the second amendment to the original contract which provides consulting services for the Environmental Mitigation, Assessment and Remediation program. This amendment corrects the termination date from December 30, 2019, as was listed on the original contract, to December 31, 2018 and increases the maximum amount from \$4,850,000 to \$10,850,000 due to adding sites for remediation of petrochemical and petroleum discharges. *This request is contingent upon Interim Finance Committee's approval of a pending action item.				
		Term of Contract:	01/01/2015 - 12/31/2018	Contract # 16117		

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32.	709	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - ENVIRONMENTAL PROTECTION - WASTE MANAGEMENT AND CORRECTIVE ACTION	MCGINLEY & ASSOCIATES, INC.	FEE: PETROLEUM FEES 49% OTHER: INTERIM FLUID MANAGEMENT TRUST 27% FEDERAL 24%	\$6,000,000	
	Contract Description:	This is the second amendment to the original contract which provides consulting services for the Environmental Mitigation, Assessment and Remediation program. This amendment corrects the termination date from December 30, 2019, as was listed on the original contract, to December 31, 2018 and increases the maximum amount from \$4,850,000 to \$10,850,000 due to adding sites for remediation of petrochemical and petroleum discharges. *This request is contingent upon Interim Finance Committee's approval of a pending action item.				
	Term of Contract:	01/01/2015 - 12/31/2018	Contract # 16121			
33.	709	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - ENVIRONMENTAL PROTECTION - WATER QUALITY PLANNING	HUMBOLDT WATERSHED COOPERATIVE WEED MANAGEMENT AREA DBA HWCWMA	FEDERAL	\$83,070	
	Contract Description:	This is a new contract to provide Humboldt Watershed Cooperative Weed Management Area (HWCWMA) with funding to hire a watershed coordinator. The coordinator will assist HWCWMA in addressing noxious weed infestations that contribute to watershed degradation, and associated water quality issues such as excessive nutrient and sediment loads.				
	Term of Contract:	Upon Approval - 03/31/2017	Contract # 17423			
34.	742	DEPARTMENT OF BUSINESS AND INDUSTRY - INDUSTRIAL RELATIONS	CAPTECH VENTURES	OTHER:	\$2,335,000	
	Contract Description:	This is a new contract to develop and implement an information technology system that will support the business processes of the Workers Compensation Section.				
	Term of Contract:	04/12/2016 - 06/30/2017	Contract # 17533			
35.	810	DEPARTMENT OF MOTOR VEHICLES - SYSTEM MODERNIZATION	TECH MAHINDRA LIMITED	HIGHWAY	\$74,775,408	
	Contract Description:	This is a new contract to provide, design and implement a new system to replace the existing and aging client server application. The modernization of the current system will provide better customer service, reduce transaction processing time, increase speed-to-market of NV DMV products and services, enhance security and reduce system backlog.				
	Term of Contract:	04/10/2016 - 06/30/2021	Contract # 17601			
36.	901	DEPARTMENT OF EMPLOYMENT, TRAINING AND REHABILITATION - BLIND BUSINESS ENTERPRISE PROGRAM	EIDE BAILLY, LLP	OTHER: BUSINESS ENTERPRISE SET ASIDE	\$60,800	Professional Service
	Contract Description:	This is a new contract that continues ongoing independent vendor audits of Business Enterprises of Nevada facilities that generate annual gross revenues in excess of \$150,000.				
	Term of Contract:	Upon Approval - 12/31/2018	Contract # 17456			

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
37.	901	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - VOCATIONAL REHABILITATION	BOARD OF REGENTS - CSN	FEDERAL	\$819,887	
	Contract Description:	This is a new interlocal agreement to provide mutual clients of Vocational Rehabilitation and students of the College of Southern Nevada with academic preparation and job skills necessary to successfully obtain and maintain employment through the newly established CareerConnect program. Staff and resources will be combined to provide vocational rehabilitation services through the CareerConnect Program.				
		Term of Contract:	07/01/2016 - 06/30/2019	Contract # 17466		
38.	902	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION-EMPLOYMENT SECURITY All Budget Accounts	LAS VEGAS INTERPRETERS	OTHER: UNEMPLOYMENT INSURANCE	\$85,000	
	Contract Description:	This is the second amendment to the original contract which provides interpretation services at employment insurance hearings and other meetings in the Las Vegas area. This amendment extends the termination date from May 31, 2016 to May 31, 2018 and increases the maximum amount from \$99,000 to \$184,000 due to the continued need for these services.				
		Term of Contract:	06/01/2014 - 05/31/2018	Contract # 15605		
39.	950	PUBLIC EMPLOYEES BENEFITS PROGRAM	AON CONSULTING	OTHER: 73% STATE SUBSIDY/ 27% PREMIUM REVENUE	\$276,625	
	Contract Description:	This is the sixth amendment to the original contract which provides actuary consulting services. This amendment increases the maximum amount from \$4,578,936 to \$4,855,561 due to increased need for these services. *This request is contingent upon Interim Finance Committee's approval of a pending action item.				
		Term of Contract:	07/01/2008 - 06/30/2016	Contract # CONV7151		
40.	950	PUBLIC EMPLOYEES BENEFITS PROGRAM	EXPRESS SCRIPTS, INC.	OTHER: 73% STATE SUBSIDY 27% PREMIUM REVENUE	\$226,500,000	
	Contract Description:	This is a new contract that continues the ongoing pharmacy benefit manager services for participants of the consumer driven health plan.				
		Term of Contract:	Upon Approval - 06/30/2021	Contract # 17551		
41.	BDC	BOARD OF ORIENTAL MEDICINE	DOWNEY BRAND	OTHER: OM BOARD FEES AND INCOME	\$102,000	Professional Service
	Contract Description:	This is a new contract to retain outside counsel for the board.				
		Term of Contract:	04/12/2016 - 03/08/2018	Contract # 17494		

MASTER SERVICE AGREEMENT

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
MSA 1.	MSA	VARIOUS STATE AGENCIES	AMERICAN INSTITUTES FOR RESEARCH	OTHER: VARIOUS	\$200,000	
	Contract Description:	This is a new contract to provide grant project evaluator services to agencies statewide on an as needed basis. The contractor will be available to assist State of Nevada agencies in evaluating programs and projects including, but not limited to, developing data and evaluation plans, developing performance measures and providing quantitative and qualitative program assessments of federal and state grant activities.				
		Term of Contract:	04/13/2016 - 04/12/2019	Contract #	17500	
MSA 2.	MSA	VARIOUS STATE AGENCIES	GARRETT CONSULTING, LLC	OTHER: VARIOUS	\$200,000	
	Contract Description:	This is a new contract to provide grant project evaluator services to agencies statewide on an as needed basis. The contractor will be available to assist State of Nevada agencies in evaluating programs and projects including, but not limited to, developing data and evaluation plans, developing performance measures and providing quantitative and qualitative program assessments of federal and state grant activities.				
		Term of Contract:	04/13/2016 - 04/12/2019	Contract #	17498	
MSA 3.	MSA	VARIOUS STATE AGENCIES	H. GIL PEACH & ASSOCIATES, LLC	OTHER: VARIOUS	\$200,000	
	Contract Description:	This is a new contract to provide grant project evaluator services to agencies statewide on an as needed basis. The contractor will be available to assist State of Nevada agencies in evaluating programs and projects including, but not limited to, developing data and evaluation plans, developing performance measures and providing quantitative and qualitative program assessments of federal and state grant activities.				
		Term of Contract:	04/13/2016 - 04/12/2019	Contract #	17493	
MSA 4.	MSA	VARIOUS STATE AGENCIES	HORNBY ZELLER ASSOCIATES, INC.	OTHER: VARIOUS	\$200,000	
	Contract Description:	This is a new contract to provide grant project evaluator services to agencies statewide on an as needed basis. The contractor will be available to assist State of Nevada agencies in evaluating programs and projects including, but not limited to, developing data and evaluation plans, developing performance measures and providing quantitative and qualitative program assessments of federal and state grant activities.				
		Term of Contract:	04/13/2016 - 04/12/2019	Contract #	17480	
MSA 5.	MSA	VARIOUS STATE AGENCIES	RMC RESEARCH CORPORATION	OTHER: VARIOUS	\$200,000	
	Contract Description:	This is a new contract to provide grant project evaluator services to agencies statewide on an as needed basis. The contractor will be available to assist State of Nevada agencies in evaluating programs and projects including, but not limited to, developing data and evaluation plans, developing performance measures and providing quantitative and qualitative program assessments of federal and state grant activities.				
		Term of Contract:	04/13/2016 - 04/12/2019	Contract #	17495	
MSA 6.	MSA	VARIOUS STATE AGENCIES	STRATEGIC PROGRESS, LLC	OTHER: VARIOUS	\$200,000	
	Contract Description:	This is a new contract to provide grant project evaluator services to agencies statewide on an as needed basis. The contractor will be available to assist State of Nevada agencies in evaluating programs and projects including, but not limited to, developing data and evaluation plans, developing performance measures, and providing quantitative and qualitative program assessments of federal and state grant activities.				
		Term of Contract:	04/13/2016 - 04/12/2019	Contract #	17481	
MSA 7.	MSA	VARIOUS STATE AGENCIES	THOMAS P. MILLER AND ASSOCIATES, LLC	OTHER: VARIOUS	\$200,000	
	Contract Description:	This is a new contract to provide grant project evaluator services to agencies statewide on an as needed basis. The contractor will be available to assist State of Nevada agencies in evaluating programs and projects, including but not limited to, developing data and evaluation plans, developing performance measures, and providing quantitative and qualitative program assessments of federal and state grant activities.				
		Term of Contract:	04/13/2016 - 04/12/2019	Contract #	17496	

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
MSA 8.	MSA	VARIOUS STATE AGENCIES	TURNING POINT, INCORPORATED	OTHER: VARIOUS	\$200,000	
	Contract Description:	This is a new contract to provide grant project evaluator services to agencies statewide on an as needed basis. The contractor will be available to assist State of Nevada agencies in evaluating programs and projects including, but not limited to, developing data and evaluation plans, developing performance measures, and providing quantitative and qualitative program assessments of federal and state grant activities.				
	Term of Contract:	04/13/2016 - 04/12/2019	Contract # 17482			
MSA 9.	MSA	VARIOUS STATE AGENCIES	WEST PUBLISHING CORPORATION	OTHER: VARIOUS	\$675,000	
	Contract Description:	This is the third amendment to the contract, which provides on-line information for legal and public records research for various state agencies. This amendment increases the maximum amount from \$1,200,000 to \$1,875,000 due to the continued need for these services.				
	Term of Contract:	07/01/2010 - 06/30/2017	Contract # 10964			

INFORMATIONAL CONTRACTS

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
1.	030	ATTORNEY GENERAL'S OFFICE - TORT CLAIM FUND	GREGORY J KAMER LTD DBA KAMER ZUCKER ABBOTT	OTHER: TORT CLAIM FUND	\$25,000	Professional Service
		Contract Description: This is a new contract to provide mediation services in a Department of Corrections case. Term of Contract: 02/16/2016 - 06/30/2017 Contract # 17460				
2.	082	DEPARTMENT OF ADMINISTRATION - PUBLIC WORKS - BUILDINGS AND GROUNDS	COMMERCIAL ROOFERS, INC.	FEE: BUILDINGS AND GROUNDS RENTAL INCOME FEE	\$25,000	
		Contract Description: This is a new contract that continues ongoing roofing maintenance, repairs and construction work for state owned facilities in the Las Vegas area on an "as needed" basis. Term of Contract: 06/01/2016 - 05/31/2020 Contract # 17570				
3.	082	DEPARTMENT OF ADMINISTRATION - PUBLIC WORKS - BUILDINGS AND GROUNDS	ENTERPRISE JANITORIAL SERVICES	FEE: BUILDINGS AND GROUNDS RENTAL INCOME FEES	\$26,251	
		Contract Description: This is a new contract that continues janitorial services for the state administration building located at 515 E. Musser St. in Carson City. Term of Contract: 02/01/2016 - 09/30/2016 Contract # 17486				
4.	082	DEPARTMENT OF ADMINISTRATION - PUBLIC WORKS - BUILDINGS AND GROUNDS	ENTERPRISE JANITORIAL, INC.	FEE: BUILDINGS AND GROUNDS RENTAL INCOME FEES	\$27,924	
		Contract Description: This is a new contract that continues ongoing janitorial services for the Stewart Facility, Building #107, located at 5500 Snyder Way in Carson City. Term of Contract: 02/01/2016 - 09/30/2016 Contract # 17487				
5.	082	DEPARTMENT OF ADMINISTRATION - PUBLIC WORKS - BUILDINGS AND GROUNDS	OH OH INCORPORATED DBA CARSON VALLEY LOCKSMITH	FEE: BUILDINGS AND GROUNDS RENTAL INCOME FEES	\$15,000	
		Contract Description: This the first amendment to the original contract which provides ongoing locksmith services for state buildings in the Reno and Carson City area. This amendment increases the maximum amount from \$15,000 to \$30,000 due to an increase need for these services. Term of Contract: 12/01/2014 - 11/30/2018 Contract # 16014				
6.	082	DEPARTMENT OF ADMINISTRATION - PUBLIC WORKS - BUILDINGS AND GROUNDS	PENTAGON PLUMBING	FEE: BUILDINGS AND GROUNDS RENT INCOME FEE	\$30,000	Exempt
		Contract Description: This is a new contract to provide ongoing plumbing services and repairs to various state buildings in the Las Vegas area on an "as needed" basis. Term of Contract: 06/01/2016 - 05/31/2020 Contract # 17524				

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
7.	082	DEPARTMENT OF ADMINISTRATION - PUBLIC WORKS - DEPARTMENT OF CORRECTIONS 2011 CIP PROJECTS	JENSEN ENGINEERING, INC.	OTHER: RE-ALLOCATED BOND AUTHORITY FROM CIP PROJECT C09-C20A	\$19,575	Professional Service
		Contract Description: This is a new contract to provide professional architectural/engineering services for the Intercom System Controller and Electronic Door Controls project for the Warm Springs Correctional Center: CIP Project No. 11-M14(A), SPWD Contract No. 110090. Term of Contract: 03/21/2016 - 06/30/2017 Contract # 17579				
8.	082	DEPARTMENT OF ADMINISTRATION - PUBLIC WORKS - 2001 MILITARY CIP PROJECTS- NON-EXEC	HERSHENOW & KLIPPENSTEIN ARCHITECTS, INC.	OTHER: REALLOCATED BONDS TRANSFERRED FROM TREASURER	\$36,500	Professional Service
		Contract Description: This is the third amendment to the original contract which provides professional architectural/engineering services for the Field Maintenance Shop at the Washoe County Armory: CIP Project No. 13-P04; SPWD Contract No. 88242. This amendment increases the maximum amount from \$540,020 to \$576,520 to provide design and construction documents for the geothermal heating plant and photovoltaic electric power system. Term of Contract: 12/03/2013 - 06/30/2017 Contract # 15121				
9.	082	DEPARTMENT OF ADMINISTRATION - PUBLIC WORKS - DEPARTMENT OF ADMINISTRATION CIP PROJECTS - NON-EXEC	CORE CONSTRUCTION SERVICES OF NEVADA, INC.	BONDS 17% OTHER: RE-ALLOCATED BOND FUNDS FROM PROJECT 05-C13, LAS VEGAS READINESS CENTER 83%	\$49,865	Professional Service
		Contract Description: This is a new contract to provide Owner Construction Manager at Risk (CMAR) pre-construction services through schematic design for the Nevada National Guard Readiness Center Advanced Planning project: CIP Project No. 15-P02; SPWD Contract No. 110040. Term of Contract: 03/21/2016 - 06/30/2019 Contract # 17582				
10.	082	DEPARTMENT OF ADMINISTRATION - PUBLIC WORKS - DEPARTMENT OF ADMINISTRATION CIP PROJECTS - NON-EXEC	CROOK, RAY DBA RPC ROOF CONSULTING SERVICES	BONDS 79% OTHER: RE-ALLOCATED BOND AUTHORITY FROM OTHER CAPITAL PROJECTS (20%) AND ROOF RESERVE (1%) 21%	\$23,750	Professional Service
		Contract Description: This is a new contract to provide professional architectural/engineering services for the roofing replacement CIP project for Administration Building #1 at the Northern Nevada Adult Mental Health Services facility in Sparks: CIP Project No. 15-S01-3; SPWD Contract No. 109980. Term of Contract: 03/21/2016 - 06/30/2019 Contract # 17577				

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
11.	082	DEPARTMENT OF ADMINISTRATION - PUBLIC WORKS - DEPARTMENT OF ADMINISTRATION CIP PROJECTS - NON-EXEC	TECTONICS DESIGN GROUP	BONDS	\$14,555	Professional Service
	Contract Description:	This is a new contract to provide professional architectural/engineering services for the Stewart Campus sidewalk and Americans with Disabilities Act ramp upgrade project in Carson City: CIP Project No. 15-S02-6; SPWD Contract No. 110061.				
		Term of Contract:	03/08/2016 - 06/30/2019	Contract # 17548		
12.	082	DEPARTMENT OF ADMINISTRATION - PUBLIC WORKS - CULTURAL AFFAIRS CIP PROJECTS - NON-EXEC	CODA GROUP, INC.	GENERAL	\$12,800	Professional Service
	Contract Description:	This is a new contract to provide professional architectural/engineering services for the exterior finishes at the Lost City Museum in Las Vegas: CIP Project No. 15-M30; SPWD Contract No. 109993.				
		Term of Contract:	03/08/2016 - 06/30/2019	Contract # 17542		
13.	082	DEPARTMENT OF ADMINISTRATION - PUBLIC WORKS - All Budget Accounts	LUMOS & ASSOCIATES, INC.	OTHER: AGENCY FUNDED CIP - FEDERAL ARMY GUARD CONSTRUCTION FUNDS	\$21,250	Professional Service
	Contract Description:	This is the first amendment to the original contract which provides professional civil engineering and construction administration services for the Army Aviation Stead Facility Apron Replacement project: CIP Project No. 15-A011; SPWD Contract No. 109412. This amendment increases the maximum amount from \$28,750 to \$49,950 for additional civil engineering and construction administration services for the tarmac apron replacement.				
		Term of Contract:	05/11/2015 - 06/30/2019	Contract # 16703		
14.	082	DEPARTMENT OF ADMINISTRATION - PUBLIC WORKS -All Budget Accounts	LUMOS & ASSOCIATES, INC.	OTHER: AGENCY FUNDED CIP	\$39,610	Professional Service
	Contract Description:	This is a new contract to provide professional architectural/engineering design services for the Harry Reid Training Center entry gate, sign and vehicle barrier project at the Nevada Army National Guard Aviation Stead Facility: CIP Project No. 15-A014(C), SPWD Contract No. 110045.				
		Term of Contract:	02/26/2016 - 06/30/2019	Contract # 17519		
15.	082	DEPARTMENT OF ADMINISTRATION - PUBLIC WORKS - All Budget Accounts	PAUL CAVIN ARCHITECT, LLC	OTHER: AGENCY FUNDED CIP	\$49,500	Professional Service
	Contract Description:	This is a new contract to provide professional architectural/engineering services for the Northern Nevada Adult Mental Health Services Building Deferred Facilities Maintenance projects - Buildings 2A, 5, 8, 8A, 8B, 8C and 14: CIP Project No. 15-A037; SPWD Contract No. 110003.				
		Term of Contract:	03/08/2016 - 06/30/2020	Contract # 17543		
16.	084	DEPARTMENT OF ADMINISTRATION - FLEET SERVICES	PETERSON HYDRAULICS INC	OTHER: INTERNAL SERVICE FUND	\$10,000	
	Contract Description:	This is a new contract to provide inspections, repairs, and maintenance of vehicle hoists.				
		Term of Contract:	03/01/2016 - 12/31/2020	Contract # 17523		

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
17.	102	GOVERNOR'S OFFICE OF ECONOMIC DEVELOPMENT	NEVADA INTERNATIONAL TRADE CONSULTANTS, LLC	FEDERAL	\$10,000	
	Contract Description:	This is a new contract to facilitate a trade mission to Poland. The vendor will facilitate government to government engagement in each jurisdiction visited, identify and facilitate business to business matching opportunities for the Nevada business delegation, serve as the liaison between the business delegation and the appropriate regional, state, and national trade organizations in Poland and advise the agency on economic development priorities at the national and sub-national level in Poland.				
		Term of Contract:	03/11/2016 - 04/30/2016	Contract # 17473		
18.	180	DEPARTMENT OF ADMINISTRATION - ENTERPRISE INFORMATION TECHNOLOGY SERVICES - NETWORK TRANSPORT SERVICES	ELKO TELEVISION DISTRICT	OTHER: REVENUE	\$25,240	
	Contract Description:	This is a new revenue interlocal contract to continue to provide rack space at Mary's Mountain in Eureka County and Winnemucca Mountain in Humboldt County.				
		Term of Contract:	07/01/2016 - 06/30/2020	Contract # 17502		
19.	240	DEPARTMENT OF VETERANS SERVICES - OFFICE OF VETERANS SERVICES	CC CLEANING SERVICE, LLC	GENERAL 48% FEDERAL 52%	\$35,000	
	Contract Description:	This is a new contract that continues ongoing cleaning services in the administration areas of the Northern Nevada Veterans Memorial Cemetery.				
		Term of Contract:	03/11/2016 - 03/31/2020	Contract # 17512		
20.	300	DEPARTMENT OF EDUCATION - STANDARDS AND INSTRUCTIONAL SUPPORT	BOARD OF REGENTS - UNR	GENERAL	\$20,000	
	Contract Description:	This is a new interlocal agreement to conduct the study for the 2016 State Educational Technology Needs Assessment (SETNA) for Nevada schools and districts.				
		Term of Contract:	12/08/2015 - 06/30/2016	Contract # 17421		
21.	402	DEPARTMENT OF HEALTH AND HUMAN SERVICES - AGING AND DISABILITY SERVICES - DESERT REGIONAL CENTER	ANYTIME PLUMBING, INC	GENERAL 54.3% FEDERAL 45.7%	\$30,000	
	Contract Description:	This is a new contract that continues ongoing plumbing repair and maintenance services.				
		Term of Contract:	04/01/2016 - 03/31/2018	Contract # 17483		
22.	403	DEPARTMENT OF HEALTH AND HUMAN SERVICES - HEALTH CARE FINANCING & POLICY - NEVADA MEDICAID, TITLE XIX	AGING AND DISABILITY SERVICES DIVISION	FEDERAL	(\$16,000)	Exempt
	Contract Description:	This is the third amendment to the original interlocal agreement which provides ongoing professional contracted information technology staff to conduct the activities for the Balancing Incentive Payments Program grant. This amendment extends the termination date from March 31, 2016 to June 30, 2017, decreases the maximum amount from \$4,796,894 to \$4,780,894 and revises the scope of work.				
		Term of Contract:	12/09/2014 - 06/30/2017	Contract # 16017		

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
23.	406	DEPARTMENT OF HEALTH AND HUMAN SERVICES - PUBLIC AND BEHAVIORAL HEALTH - SOUTHERN NEVADA ADULT MENTAL HEALTH SERVICES	EXECUTIVE PEST SERVICES, LLC	GENERAL	\$30,000	
		Contract Description: This is a new contract that continues ongoing pest control services. Pest control is a required service for keeping facilities in a sanitary condition for the safety and health of patients, visitors and staff. Term of Contract: 03/07/2016 - 02/28/2020 Contract # 17511				
24.	406	DEPARTMENT OF HEALTH AND HUMAN SERVICES - PUBLIC AND BEHAVIORAL HEALTH - COMMUNICABLE DISEASES	AJ BOGGS & COMPANY	FEDERAL	\$24,897	
		Contract Description: This is a new contract to provide subject matter expertise, technical support, hosting and related services in support of the CAREWare System on a time and materials basis. The vendor will act as System Administrator for the CAREWare server, including CAREWare data, business and client tier upgrades and updates. Term of Contract: 03/01/2016 - 02/28/2017 Contract # 17508				
25.	406	DEPARTMENT OF HEALTH AND HUMAN SERVICES - PUBLIC AND BEHAVIORAL HEALTH - RURAL CLINICS	WESTERN INTERSTATE COMMISSION FOR HIGHER EDUCATION DBA WICHE	GENERAL	\$49,300	
		Contract Description: This is a new interlocal agreement to provide an assessment that compares Nevada behavioral health services with other states in the region to identify recommendations for improvement and possible expansion of Medicaid services. Term of Contract: 03/18/2016 - 06/30/2016 Contract # 17566				
26.	407	DEPARTMENT OF HEALTH AND HUMAN SERVICES - WELFARE AND SUPPORT SERVICES - TANF	REGIONAL TRANSPORTATION COMMISSION	FEDERAL	(\$49,800)	
		Contract Description: This is the first amendment to the original contract which provides bus passes to Temporary Assistance for Needy Families eligible participants, who must participate in work activities as a condition of receiving cash benefits. This amendment decreases the maximum amount from \$264,000 to \$214,200. Term of Contract: 07/01/2014 - 06/30/2018 Contract # 15472				
27.	409	DEPARTMENT OF HEALTH AND HUMAN SERVICES - CHILD AND FAMILY SERVICES - JUVENILE CORRECTIONAL FACILITY	BOARD OF REGENTS - UNIVERSITY OF NEVADA, RENO	GENERAL	\$31,500	Exempt
		Contract Description: This is a new interlocal agreement to provide training, professional development, technical assistance, data collection and management to facilitate the implementation of Positive Behavioral Interventions and Supports (PBIS) at the Summit View Youth Center. PBIS is a broad range of systemic and individualized strategies for achieving important social and learning outcomes while preventing problem behavior. Term of Contract: 02/16/2016 - 01/31/2017 Contract # 17374				

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
28.	409	DEPARTMENT OF HEALTH AND HUMAN SERVICES - CHILD AND FAMILY SERVICES - JUVENILE CORRECTIONAL FACILITY	QUALITY MEDICAL IMAGING OF NV, LLC	GENERAL	\$41,600	
	Contract Description:	This is a new contract to provide X-Ray, electrocardiogram and ultrasound services including interpretation for youth as ordered by a physician. This contract will provide services that may have required an emergency room visit for under or uninsured youth.				
		Term of Contract:	03/16/2016 - 01/31/2020	Contract # 17468		
29.	409	DEPARTMENT OF HEALTH AND HUMAN SERVICES - CHILD AND FAMILY SERVICES - JUVENILE CORRECTIONAL FACILITY	THE CHILDREN'S CABINET, INC.	GENERAL	\$12,762	
	Contract Description:	This is a new contract to provide Reconnecting Youth training to nine staff members at Summit View Youth Center. The goals of this training are to assist the staff in increasing school performance, decreasing drug involvement, and decreasing emotional distress in students.				
		Term of Contract:	02/16/2016 - 06/30/2016	Contract # 17411		
30.	409	DEPARTMENT OF HEALTH AND HUMAN SERVICES - CHILD AND FAMILY SERVICES - CALIENTE YOUTH CENTER	S&S MECHANICAL	GENERAL	\$19,126	
	Contract Description:	This is a new contract to replace existing HVAC units located in the Mental Health Building.				
		Term of Contract:	02/16/2016 - 06/30/2016	Contract # 17465		
31.	431	OFFICE OF THE MILITARY	MCKEON DOOR OF NEVADA, INC.	FEDERAL	\$23,995	
	Contract Description:	This is a new contract to provide for the replacement and installation of roll up doors at the Floyd Edsall Training Center in Las Vegas.				
		Term of Contract:	03/08/2016 - 06/30/2016	Contract # 17550		
32.	440	DEPARTMENT OF CORRECTIONS - SOUTHERN DESERT CORRECTIONAL CENTER	AMERICAN SOUTHWEST ELECTRIC	GENERAL	\$31,542	Professional Service
	Contract Description:	This is a new contract to remove accumulated sludge from treatment pond #2 located at Southern Desert Correctional Center per letter of instruction from Nevada Division of Environmental Protection, Bureau of Water Pollution Control.				
		Term of Contract:	03/11/2016 - 06/30/2016	Contract # 17529		
33.	550	DEPARTMENT OF AGRICULTURE - NUTRITION EDUCATION PROGRAMS	SILVER BIGHORN COMPANY	FEDERAL	\$15,000	
	Contract Description:	This is a new contract to provide survey and reporting services to evaluate participation in school breakfast/lunch programs and determine potential changes to increase participation.				
		Term of Contract:	02/22/2016 - 09/30/2016	Contract # 17370		
34.	611	GAMING CONTROL BOARD	JEANNE YAMAMURA	GENERAL	\$10,500	
	Contract Description:	This is a new contract to provide ongoing ethics training to employees, including ethics training sufficient to satisfy Continuing Professional Education requirements of the Nevada State Board of Accountancy for CPA license renewal.				
		Term of Contract:	03/17/2016 - 12/31/2016	Contract # 17549		
35.	702	DEPARTMENT OF WILDLIFE - WILDLIFE CIP - NON-EXEC	SHAW ENGINEERING	FEE: SPORTSMAN 50% BONDS 50%	\$49,999	Professional Service
	Contract Description:	This is a new contract to provide civil engineering services in the southern, eastern and western regions of the state as needed.				
		Term of Contract:	03/15/2016 - 09/30/2020	Contract # 17541		

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
36.	702	DEPARTMENT OF WILDLIFE - LAW ENFORCEMENT	RUBY RADIO CORPORATION	OTHER: COST ALLOCATION 25% FEDERAL 75%	\$30,000	
	Contract Description:	This is a new contract to provide outreach and advertising through the use of many types of multimedia for the promotion of key events and seasonal messages.				
		Term of Contract:	04/13/2016 - 04/30/2020	Contract # 17509		
37.	702	DEPARTMENT OF WILDLIFE - GAME MANAGEMENT	CURRANT CREEK OUTFITTERS, LLC	FEE: PREDATOR FEE	\$25,000	
	Contract Description:	This is a new contract to provide lethal removal of mountain lions, collection of biological samples and a record of all hunt routes in Elko County.				
		Term of Contract:	03/08/2016 - 12/31/2016	Contract # 17513		
38.	702	DEPARTMENT OF WILDLIFE - FISHERIES MANAGEMENT	SIERRA CONTROLS, LLC	FEE: SPORTSMAN 25% FEDERAL 75%	\$49,999	
	Contract Description:	This is a new contract to provide materials and installation for an alarm and monitoring system for the Mason Valley Fish Hatchery Facility.				
		Term of Contract:	03/14/2016 - 02/28/2017	Contract # 17510		
39.	704	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - STATE PARKS - MAINTENANCE OF STATE PARKS- NON-EXEC	NAFFZIGER, DENNIS DBA CUSTOM WATER WORKS	FEE: SURCHARGE	\$24,000	
	Contract Description:	This a new contract to provide potable water and refill the water system at the Valley of Fire State Park when the water system fails				
		Term of Contract:	03/01/2016 - 12/31/2017	Contract # 17531		
40.	706	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - FORESTRY - ADMINISTRATION	GREAT BASIN INSTITUTE	FEDERAL	\$15,117	
	Contract Description:	This is a new contract to perform riparian habitat improvement at Big Bend State Recreation Area in Laughlin.				
		Term of Contract:	03/01/2016 - 06/30/2017	Contract # 17484		
41.	810	DEPARTMENT OF MOTOR VEHICLES - AUTOMATION	MSN COMMUNICATIONS INC DBA MOUNTAIN STATES NETWORKING	HIGHWAY	\$16,500	
	Contract Description:	This is the first amendment to the original contract which provides for the installation of the 4500 switch replacements required for the DMV network in Carson City and Reno. This amendment increases the maximum amount to allow for additional professional services.				
		Term of Contract:	09/11/2015 - 06/30/2016	Contract # 17042		
42.	902	DEPARTMENT OF EMPLOYMENT, TRAINING AND REHABILITATION - EMPLOYMENT SECURITY	MEYER, CURTIS DBA SUPERIOR JANITORIAL SERVICE	GENERAL 1.9% OTHER: BEN, ESD SPECIAL FUND, & CAREER ENHANCEMENT FUND 29.1% FEDERAL 69%	\$23,880	
	Contract Description:	This is the first amendment to the original contract which continues ongoing janitorial services for the Elko Job Connect office. This amendment extends the termination date from April 30, 2016 to April 30, 2018 and increases the maximum amount from \$23,880 to \$47,760 due to the continued need for services.				
		Term of Contract:	05/01/2014 - 04/30/2018	Contract # 15444		

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
43.	908	DEPARTMENT OF EMPLOYMENT, TRAINING AND REHABILITATION - ADMINISTRATIVE SERVICES	MR. ELECTRIC	GENERAL 1.9% OTHER: BEN, ESD SPECIAL FUND AND CAREER ENHANCEMENT PROGRAM. 29.1% FEDERAL 69%	\$10,000	
Contract Description:		This is the third amendment to the original contract, which continues ongoing electrical maintenance and repair for the facilities in the Las Vegas area. This amendment increases the maximum amount from \$30,000 to \$40,000 due to the continued need for services.				
Term of Contract:			04/09/2013 - 03/31/2017	Contract # 14191		

DETAILED AGENDA

April 12, 2016

1. PUBLIC COMMENTS

Comments:

*2. FOR POSSIBLE ACTION – APPROVAL OF THE MARCH 8, 2016 BOARD OF EXAMINERS’ MEETING MINUTES

Clerk’s Recommendation: I recommend approval.

Motion By: _____ **Seconded By:** _____ **Vote:** _____

Comments:

*3. FOR POSSIBLE ACTION – APPROVAL FOR STATE VEHICLE PURCHASES

Pursuant to NRS 334.010, no automobile may be purchased by any department, office, bureau, officer or employee of the state without prior written consent of the state Board of Examiners.

AGENCY NAME	# OF VEHICLES	NOT TO EXCEED
Department of Administration – Fleet Services	1	\$28,280
Department of Administration – Public Works – Buildings and Grounds	1	\$5,115
Department of Conservation and Natural Resources – Environmental Protection	1	\$35,110
Department of Corrections	1	\$27,970
Department of Public Safety – Parole and Probation	2	\$4,950
Total	6	\$101,425

Clerk’s Recommendation: I recommend approval.

Motion By: _____ **Seconded By:** _____ **Vote:** _____

Comments:

*4. FOR POSSIBLE ACTION – AUTHORIZATION TO CONTRACT WITH A CURRENT AND/OR FORMER EMPLOYEE

A. Department of Administration – Purchasing

Pursuant to NRS 333.705, subsection 1, the division requests authority to contract with Tara Hayes, a former Correctional Officer, to provide uniformed security guard services through AlliedBarton Security Services.

Clerk’s Recommendation: I recommend approval.

Motion By: _____ **Seconded By:** _____ **Vote:** _____

Comments:

B. Department of Health and Human Services – Aging and Disability Services

Pursuant to NRS 333.705, subsection 1, the division requests authority to contract with Erin Gardner who is currently employed with the Department of Public Safety, Highway Patrol.

Clerk’s Recommendation: I recommend approval.

Motion By: _____ **Seconded By:** _____ **Vote:** _____

Comments:

C. Department of Transportation

Pursuant to NRS 333.705, subsection 1, the department requests authority to contract with Mr. James Ceragioli who has contracted with the prime consulting firm, CA Group. CA Group has been selected through the RFP process to produce plans, specifications and estimates to construct numerous ADA improvements statewide and would like to utilize Mr. Ceragioli on these projects.

Clerk’s Recommendation: I recommend approval.

Motion By: _____ **Seconded By:** _____ **Vote:** _____

Comments:

D. Department of Transportation

Pursuant to NRS 333.705, subsection 1, the department requests authority to contract with retired NHP Major J. Pat Gallagher. Major Gallagher will be employed by Parsons’s Transportation Group supporting the Facilitation Services for Nevada Traffic Incident Management Coalitions contract.

Clerk’s Recommendation: I recommend approval.

Motion By: _____ **Seconded By:** _____ **Vote:** _____

Comments:

***5. FOR POSSIBLE ACTION – AUTHORIZATION TO CONTRACT WITH A CURRENT AND/OR FORMER EMPLOYEE**

A. Department of Health and Human Services – Public and Behavioral Health

Pursuant to NRS 333.705, subsection 4, the division seeks a favorable recommendation regarding the division’s determination to use the emergency provision to contract with a current Psychiatrist at the University of Nevada School of Medicine from December 23, 2015 through April 22, 2016 to provide independent medical examiner competence to stand trial evaluations for individuals at the Southern Nevada Adult Mental Health Services inpatient forensic unit on an as needed basis.

Clerk’s Recommendation: I recommend approval.

Motion By: _____ **Seconded By:** _____ **Vote:** _____

Comments:

B. Department of Health and Human Services – Public and Behavioral Health

Pursuant to NRS 333.705, subsection 4, the division seeks a favorable recommendation regarding the division’s determination to use the emergency provision to contract with a current Director and Associate Professor in Residence, Department of Psychology at the University of Nevada, Las Vegas from February 11, 2016 through May 31, 2016 to provide competency evaluations and neuropsychological evaluations to determine competency status for individuals at the Southern Nevada Adult Mental Health Services forensic unit on an as needed basis.

Clerk’s Recommendation: I recommend approval.

Motion By: _____ **Seconded By:** _____ **Vote:** _____

Comments:

***6. FOR POSSIBLE ACTION – APPROVAL TO PAY A CASH SETTLEMENT**

Pursuant to Article 5, Section 21 of the Nevada Constitution, the State Board of Examiners may approve, settle or deny any claim or action against the State, any of its agencies or any of its present or former officers, employees, immune contractors or State Legislators.

A. Department of Transportation – Administration - \$190,794

The department requests settlement approval in the total amount of \$190,794 to fully resolve an eminent domain action to acquire two parcels of real property owned by Lisa Su, located on Silver Avenue in Las Vegas for Project Neon. NDOT previously deposited \$309,206 with the Court for a right of occupancy. NDOT now requests an additional \$190,794 to resolve the action. Approval of the additional amount of \$190,794 would bring the total to \$500,000.

Clerk’s Recommendation: I recommend approval.

Motion By: _____ **Seconded By:** _____ **Vote:** _____

Comments:

***7. FOR POSSIBLE ACTION – REQUEST FOR GENERAL FUND ALLOCATION FROM THE INTERIM FINANCE COMMITTEE CONTINGENCY ACCOUNT**

A. Department of Motor Vehicles – Field Services - \$38,317

Pursuant to NRS 353.268, the department requests an allocation of \$38,317 from the Interim Finance Contingency Account to fund the Voter Registration category to implement new forms to bring the agency into compliance with the National Voter Registration Act. ***This request is contingent upon Interim Finance Committee’s approval of a pending action item.**

Clerk’s Recommendation: I recommend approval.

Motion By: _____ **Seconded By:** _____ **Vote:** _____

Comments:

***8. FOR POSSIBLE ACTION – LEASES ([Attached as Exhibit 1](#))**

Clerk’s Recommendation: I recommend approval.

Motion By: _____ **Seconded By:** _____ **Vote:** _____

Comments:

***9. FOR POSSIBLE ACTION – CONTRACTS ([Attached as Exhibit 2](#))**

Clerk's Recommendation: I recommend approval.

Motion By: _____ **Seconded By:** _____ **Vote:** _____

Comments:

***10. FOR POSSIBLE ACTION – MASTER SERVICE AGREEMENT ([Attached as Exhibit 3](#))**

Clerk's Recommendation: I recommend approval.

Motion By: _____ **Seconded By:** _____ **Vote:** _____

Comments:

11. CONTRACTS APPROVED BY THE CLERK OF THE BOARD ([Attached as Exhibit 4](#)) - INFORMATION ITEM

Pursuant to NRS 333.700, subsection 7 (a), the Clerk of the Board may approve all contract transactions for amounts less than \$50,000. Per direction from the August 13, 2013 meeting of the Board of Examiners, the Board wished to receive an informational item listing all approvals applicable to the new threshold (\$10,000 – \$49,999). Attached is a list of all applicable approvals for contracts and amendments approved from February 16, 2016 through March 21, 2016.

Comments:

12. INFORMATION ITEM

A. Governor's Finance Office – Budget Division

The Governor's Finance Office, Budget Division presents a reconciled fund balance report for the Tort Claim Fund, Statutory Contingency Account, Stale Claims Account, Emergency Account, Disaster Relief Account, Interim Finance Committee (IFC) Unrestricted Contingency Funds and IFC Restricted Contingency Funds as of March 15, 2016. Below is the available balance for each account.

Tort Claim Fund	\$ 5,528,124.53
Statutory Contingency Account	\$ 2,097,445.89
Stale Claims Account	\$ 2,372,325.70
Emergency Account	\$ 279,841.00
Disaster Relief Account	\$ 6,733,830.45
IFC Unrestricted Contingency Fund General Fund	\$13,674,374.93

13. BOARD MEMBERS' COMMENTS/PUBLIC COMMENTS

Comments:

***14. FOR POSSIBLE ACTION – ADJOURNMENT**

Clerk's Recommendation: I recommend approval.

Motion By: _____ **Seconded By:** _____ **Vote:** _____

Comments:

Board of Examiners Meeting
April 12, 2016
Detailed Agenda

MINUTES

MEETING OF THE BOARD OF EXAMINERS

March 8, 2016

The Board of Examiners met on March 8, 2016, in The 2nd Floor Chambers at the Laxalt Building, 401 N. Carson St., Carson City, Nevada, at 10:00 a.m. Present were:

Members:

Governor Brian Sandoval, participated in Las Vegas
Secretary of State, Barbara Cegavske, participated in Las Vegas
Attorney General Adam Paul Laxalt, participated in Las Vegas
James R. Wells, Clerk, participated in Las Vegas

Others Present:

Keith Wells, Department of Administration, Fleet Services
Don Soderberg, Department of Employment, Training and Rehabilitation
Shelley Hendren, Department of Employment, Training and Rehabilitation, Vocational Rehabilitation
Mary Harmon, Department of Employment, Training and Rehabilitation
Scott Sisco, Department of Corrections
Cody Phinney, Department of Health and Human Services, Public and Behavioral Health
Richard Whitley, Director, Department of Health and Human Services
Kelly Lafayette, Department of Administration, Public Works Division, Leasing Services
Nick Trutanich, Attorney General's Office
Lawrence Van Dyke, Attorney General's Office
Gus Nunez, Department of Administration, Public Works
Ellen Crecelius, Department of Health and Human Services
Bonnie Long, Department of Health and Human Services, Health Care, Finance and Policy
Jack Robb, Department of Wildlife
Alonzo Hickerson, Member of the Public

A copy of the sign-in sheets of all of the attendees is available upon request:
budget@finance.nv.gov

1. PUBLIC COMMENTS

Comments:

Governor: Public comment. Is any member of the public here in Las Vegas that would like to provide public comments to the Board? No public comment in Las Vegas. Is there any public comment in Carson City?

Carson City: We do not have any public comment.

*2. FOR POSSIBLE ACTION – APPROVAL OF THE FEBRUARY 9, 2016 BOARD OF EXAMINERS’ MEETING MINUTES

Clerk’s Recommendation: I recommend approval.

Motion By: Secretary of State **Seconded By:** Attorney General **Vote:** 3-0

Comments:

Governor: We’ll move to agenda item number 2 which is the approval of the February 9, 2016 Board of Examiners’ meeting minutes. Have the Members had an opportunity to view the minutes and are there any changes?

Secretary of State: I have no changes.

Attorney General: No changes, thank you.

Governor: All right.

Secretary of State: Motion for approval.

Governor: The Secretary of State has moved for approval, is there a second?

Attorney General: Second.

Governor: Attorney General has moved, or seconded the motion. Any questions or discussion? Hearing none, all in favor say aye. [ayes around] That motion passes 3-0.

*3. FOR POSSIBLE ACTION – APPROVAL FOR STATE VEHICLE PURCHASES

Pursuant to NRS 334.010, no automobile may be purchased by any department, office, bureau, officer or employee of the state without prior written consent of the state Board of Examiners.

AGENCY NAME	# OF VEHICLES	NOT TO EXCEED:
Department of Administration – Fleet Services	4	\$104,000
Department of Conservation and Natural Resources –	1	\$26,726

Conservation Districts Program		
Total	5	\$130,726

Clerk's Recommendation: I recommend approval.

Motion By: Attorney General

Seconded By: Secretary of State

Vote: 3-0

Comments:

Governor: We'll move on to agenda item number 3 which is the approval for State Vehicle Purchases. Mr. Wells.

Clerk: Thank you Governor. This is a request for five vehicles. The first item is a request for Fleet Services to expand their fleet by purchasing three sedans and one SUV to rent to Nevada Transportation Authority (NTA) for their transportation network compliance officers. The NTA is going to be leasing these vehicles from Fleet Services, but the Fleet Services Division does not have these particular vehicles in stock. The NTA received approval from the IFC in October to rent the vehicles. This item is subject to IFC approval for Fleet Services to purchase the vehicles from their reserves. The second item is a request to replace two pick-up trucks, with a new one for Department of Conservation and Natural Resources.

Governor: All right, thank you. Is Keith present in Northern Nevada?

Speaker: Yes, he is, he's coming.

Keith Wells: Good morning Governor, Members of the Board. Keith Wells, for the record.

Governor: Good morning Keith. I don't have a question on these vehicles that are in here, it's just a general question for—so, I guess to make a long story short, we cut the ribbon or what have you on the Electric Highway. I know this was an NDOT fleet vehicle, but it was an electric vehicle and it had total range of 80 miles, which isn't really the most practical thing in the world. So, if you buy these EVs, do you buy them with more range than 80 miles? [laughter]

Keith Wells: That's a great question Governor. All the electric vehicles in the State Fleet right now, in the Fleet Services Division fleet are hybrids. We don't have any dedicated vehicles for that very problem. However, we're going to be purchasing dedicated electric vehicles to put in our car share program, but those vehicles will only operate in metropolitan areas and they'll have—the average trip, the driving range will be 30-40 miles. That's where they're best suited for. We're not going to place them anywhere that will create a liability for the operator or the State.

Governor: Well, not so much the liability piece, but I learned this new term called 'range anxiety'. [laughter] Somebody in my staff put it best, it's like driving with 1/8th of a tank all the time and you're just always nervous about there not being enough there. So, when you look at those vehicles, are there some that have more than that 80 mile range?

Keith Wells: Governor, the only ones that do is Tesla. I would love to buy some of those, but I don't [laughter] The average vehicle—

Governor: [crosstalk] I have a comment but the press is here, so I can't say. [laughter]

Keith Wells: Unfortunately right now Governor, the only vehicles produced by the main manufacturers, Ford, General Motors, people like that, they're built to have a typical range of 100 miles. Because that's—the Federal Government has established 100 miles as the travel path that the average consumer will travel in one given business day. So, that's why the manufacturers like Ford, GM have set it there, plus, the technology to go further, like Tesla has done is expensive. I mean, Tesla is \$70,000 versus a \$30,000 Ford Focus. But, you get enhanced range.

Governor: Well, in a couple of years, supposedly Tesla is going to have a \$35,000 vehicle with a 200 mile range.

Keith Wells: And, hopefully we'll have some of those.

Governor: All right. And I get this isn't really on the agenda, but I just—you know, I'm the one that drives around the Valley down here quite a bit and it just doesn't seem like 80 miles is sufficient. And, you know, I don't even know if we have charging stations here at the Sawyer Building. I don't think we do. So, if somebody was to drive to the Sawyer Building and go anywhere else and then try to go back to their office with this vehicle, you'd be cutting it pretty close. So, in any event, we need to have that conversation. I apologize for going off topic here. Board Members, any questions with regard to Agenda item number 3?

Secretary of State: No

Attorney General: No

Governor: Okay, is there a motion to approve?

Attorney General: Move to approve.

Secretary of State: Second.

Governor: The Attorney General has moved for approval of agenda item number 3, State Vehicle Purchase. Secretary of State has seconded the motion. Any questions or discussion? Hearing none, all in favor say aye. [ayes around] Oppose, no That motion passes 3-0.

***4. FOR POSSIBLE ACTION – AUTHORIZATION TO CONTRACT WITH A CURRENT AND/OR FORMER EMPLOYEE**

A. Department of Administration – Purchasing Division

Pursuant to NRS 333.705, subsection 1, the Purchasing Division requests authority to contract with Tirome Dale, a former Correctional Officer, to provide uniformed security guard services through AlliedBarton Security Services.

B. Department of Transportation

Pursuant to NRS 333.705, subsection 1, the Department of Transportation requests authority to contract with Ms. Halana Salazar for a period not to exceed four months. Ms. Salazar will be the liaison with the Federal Lands agencies to complete the acquisition of property necessary for the Boulder City Bypass Part 1 project.

C. Department of Employment, Training and Rehabilitation

Pursuant to NRS 333.705, subsection 1, the Department of Employment, Training and Rehabilitation requests authority to contract with Mr. Norm Halverson, a former Department of Employment, Training and Rehabilitation, IT Professional 3 to provide technical assistance with Vocational Rehabilitation case management system, RAISON. The contract period requested is upon BOE approval, March 8, 2016 through June 30, 2017.

Clerk's Recommendation: I recommend approval.

Motion By: Attorney General

Seconded By: Secretary of State

Vote: 3-0

Comments:

Governor: Let's move on to agenda item number 4 which is, Authorization to Contract with a Current and/or Former Employee. Mr. Wells.

Clerk: Thank you Governor. Item 4 has three requests to contract with current and/or former employees pursuant to NRS 333.705, subsection 1. The first request is from State Purchasing to contract with AlliedBarton to provide uniformed security guards to various State Agencies. This request is for AlliedBarton to use a former employee who left State service last year, to perform these services. AlliedBarton will also be using the employee on other contracted jobs.

The second request is from the Department of Transportation to contract with a former manager of right-of-way to assist with the acquisition of property for the Boulder City Bypass. Ms. Salazar has the knowledge of the Boulder City Bypass Project and significant involvement in the related right-of-way activities, including extensive knowledge of federal land transfer requirements and established relationships with federal personnel involved in those activities. The contractor would be reimbursed at a rate of \$110.00 per hour, including the temp agency fees, for a period not to exceed four months.

The third request is from the Department of Employment, Training and Rehabilitation to contract with a former Information Technology Professional to assist with programming their Vocational Rehabilitation Case Management System; to modify reporting frequency from annual to quarterly and add 41 new elements to the report. These changes are mandated by the federal government and must be completed by October 1st, or the State could face sanctions for late or incomplete reporting. The former employee who retired in September of 2014 has both the technical and business function knowledge of the Department's computer system. This contract is through a Master Services Agreement for up to 30 hours per week, through June 30, 2017.

Governor: All right, thank you Mr. Wells. My only question is on the DETR one and it's just the length of it. It's more than a year and typically we do those a little bit more on a temporary basis. I see the Director is here.

Don Soderberg: Governor, Don Soderberg for the record. Shelley Hendren the Administrator for the Vocational Rehab Division and Mary Harmon from our IDP Division will answer the question.

Governor: All right, thank you.

Shelley Hendren: Thank you Governor, Shelley Hendren for the record. With regard to why we asked for a longer period of time, we have one work order and three enhancements that are all mandated by the federal government, which were previously discussed. In addition to that, we have three more work orders and a total of 18 additional enhancements that need to be done to our case management system. Some have been waiting since 2013. I think, if you'd like to know more, Mary Harmon could speak to what the challenges have been to find someone qualified to do that work. There's quite a lot of additional work outside of those mandated by the federal government that we need done.

Governor: I'm not questioning the need. I guess the question is, which I often have with regard to these longer contracts is, whether we're building a bench for when people retire or leave State service that they can step in and take these responsibilities.

Mary Harmon: Governor, Mary Harmon from DETR. We do plan to have Norm Halverson paired up with a couple of our IT trainees. Just like other state agencies, we're having difficulty recruiting talented programmers who have the experience, especially in this Oracle forms and reports technology that Oracle doesn't even offer training for anymore. We're planning on having him do knowledge transfer sessions and these trainees work with him to get the knowledge so they can support it in the future.

Governor: Okay. So you would expect by the end of 15 months that we would have some other employees that would be in a position to take on these responsibilities going forward?

Mary Harmon: Mary Harmon again, yes Governor, we do expect them to be able to support the system going forward.

Governor: All right, great. Thank you. Questions from other Board Members on agenda item number 4? If there are none, the Chair will accept a motion to approve or to authorize the contracts with current and/or former employees as described in agenda item number 4.

Attorney General: Move to approve.

Secretary of State: Second.

Governor: The Attorney General has moved for approval. The Secretary of State has seconded the motion. Any questions or discussion? Hearing none, all in favor say aye. [ayes around] Opposed, no. The motion passes 3-0. Thank you very much.

***5. FOR POSSIBLE ACTION – APPROVAL OF A CRITICAL LABOR SHORTAGE**

Pursuant to NRS 286.523, it is the policy of this State to ensure that the reemployment of a retired public employee pursuant to this section is limited to positions of extreme need. An employer who desires to employ such a retired public employee to fill a position for which there is a critical labor shortage must make the determination of reemployment based upon the appropriate and necessary delivery of services to the public.

A. Department of Corrections

Pursuant to NRS 286.523 the Department of Corrections requests a Public Employees Retirement System critical need position designation for rural correctional officer positions for which a critical labor shortage exists.

Clerk's Recommendation: I recommend approval.

Motion By: Attorney General Seconded By: Secretary of State Vote: 3-0

Comments:

Governor: Agenda item number 5 is a request for approval of a Critical Labor Shortage for the Department of Corrections.

Clerk: Thank you Governor. Pursuant to NRS 286.523, it is a policy of the State to ensure that the reemployment of retired public employees is limited to positions of extreme need. For the purposes of state government, the Board of Examiners is the designated open body where the Critical Labor Shortage Designations are made. The Department of Corrections is requesting to designate Rural Correctional Officer and Correctional Officer Trainee positions as critical need and allow the Department to reemploy retired public employees who can perform critical correctional officer duties. The Department considers rural facilities to be those in Ely, Pioche, Wells, Humboldt County, Jean, Carlin, Tonopah and Lovelock. Deputy Director Scott Sisco and department staff are available to answer questions and to provide an overview of the program.

Governor: Thank you Mr. Wells, Mr. Sisco.

Scott Sisco: Thank you Governor. With your concurrence, I'll go ahead and just give a quick overview and then be happy to try to answer any questions that we can.

Governor: Please proceed.

Scott Sisco: Thank you Governor, Madam Secretary and Attorney General Laxalt, I'm Scott Sisco, the Deputy Director over Support Services Functions at the Department of Corrections. First, I'd like to express Director McDaniel's apologies for not being here for such an important request. He is representing the State of Nevada and the Department of Corrections in Washington DC today for a meeting on statewide recidivism reduction in which his attendance was a specific requirement for a second chance strategic planning federal grant. Hopefully we will be able to successfully convey the Director's sense of urgency with the request before you. With me here in Carson City is John Borrowman, our new Chief of Fiscal Services for the Department. Also, in Las Vegas is our Acting Deputy Director of Operations, Dwight Nevin.

The Department of Corrections is requesting the Board of Examiners to designate Rural Correctional Officer and Correctional Officer Trainee positions as necessary to respond to a critical labor shortage. The rural areas this designation would apply to as the Budget Director mentioned were Ely, Pioche, Wells, Humboldt, Jean, Carlin, Tonopah and Lovelock. If the Board provides this designation today, beginning April 1st, the Department will be able to reemploy retired public employees who can perform or be trained to perform critical correctional officer duties and that employment will not have a negative impact on their PERS Retirement.

The Department struggles with a high vacancy rate in many of these rural areas. Competition with the mining industry and those that support the mining industry in the rural areas, as well as competition with other law enforcement agencies, relocation costs and housing issues and other pay and benefit issues have left the Department struggling for many years with being able to fill all Correctional Officer positions in these areas. Vacancies in a 24-hour a day secured facilities do not save money. They in fact increase costs as the Department must still staff these critical posts.

The Department has 522 Correctional Officer positions approved for the rural areas throughout the State of Nevada. As the Department prepared this request, the vacancy rate in Ely alone exceeded 18% and it hasn't gotten any better since. 104 vacant positions, overall, in the rural areas, with a 19.92% vacancy rate. At one point last year, we had a 50% vacancy rate for a good part of the year at the Carlin Conservation Camp. In looking back at the last five years, there's not been a single point, at any time, at which we had less than 18 vacant Correctional Officer positions at the Ely State Prison.

This results in the Department paying substantial amounts in overtime, mostly mandatory overtime. Such ongoing mandatory overtime adds to our turnover issues, after months and even years of being required to work these difficult work schedules, employees burn out and look elsewhere for employment for a more stable work schedule and family life; further adding to the vacancy rate as we lose even more good employees.

These areas combined have had an average turnover rate of 20.88% in 2015, 23.37% in 2014 and 21.84% in 2013. I'd like to say that providing us this designation would be a sure fix. That it would reduce our use of mandatory overtime and solve our retention and recruitment issues, but I can't. It will help, but we've got a long way to go to completely solve the problem. It's one more tool in our toolbox to try to hold on to good employees.

As far as recruitment efforts, this year, we've worked with the Division of Human Resource Management and obtained approval to train new hires in urban areas and then provide a limited amount of admin time for the newly graduated cadets to move their families to these rural areas. Our new PIO has gotten us into Facebook, Twitter and more electronic employment opportunities than ever before. We've stretched our limited operating budgets with some advertising and we've managed to get the word out to areas of the country having high unemployment rates and those that are closing down correctional facilities. We attend every job fair, both civilian and military that we can find the funds for. These tools have helped somewhat in urban areas, but we still have a higher than acceptable vacancy rate in these rural areas.

In planning for this designation request, we reached out to recently retired employees and although we haven't received as much interest as we'd hoped for, we have received some level of

interest. As I mentioned though, this designation would apply to both Correctional Officers and Correctional Officer Trainees. So, upon your approval, we can get the word out and hopefully we'll find other retired public employees with an interest and a necessary skillset that with training we can put into these positions. Whether hired on as full time or just signed up for meeting on-call needs, we believe this will help our overtime issue and our employee morale, as well as our turnover issues. Ultimately, this designation should have a positive impact on our use of mandatory overtime in the rural areas, should result in better protection to the public, the staff and inmates.

The two highest causes of overtime in the Department are 1) vacancy position coverage and 2) hospital coverage. This partially addresses at least one of those primary causes. As these positions take hold and if the Legislature frees up the 2017 portion of the new Shift Relief Factor Positions the Governor provided for in our last budget request, and we get those positions on board and trained, we feel optimistic that we'll see reductions in mandatory overtime costs and hopefully position turnover. That concludes our prepared statements and we'll be happy to answer any questions you may have.

Governor: Thank you Mr. Sisco. The first comment I have, it's not really a question, but as you know the three of us, the Members of the Board of Examiners, also comprise the Board of Prison Commissioners. Frankly, a lot of what you talked about, I'm hearing for the first time rather than having had it brought up at the Board of Prison Commissioners. I'm wondering why this wasn't brought to the attention of that Board, prior to seeking an approval of a Critical Labor Shortage.

Scott Sisco: Thank you Governor. Again, I apologize with Director McDaniel not being here, he's not able to speak for himself. I can say that we were extremely optimistic Governor, with you of course, eliminating the furloughs and providing for the updated Shift Relief Factor, we were very optimistic that that was going to solve some of these issues. We've had ups and downs and the mines—the mines play a big role in our ability to fill these positions out in those areas. We've just finally reached a point where we're constantly at about 60 vacancies at the Ely State Prison. We just don't seem to be making any movement. With that—

Governor: No, and I'm not—let me interrupt you Mr. Sisco. I'm not questioning any of that. It just would've been helpful if you would've brought this to the attention of the Board of Prison Commissioners a while ago and I guess that's all I have to say about that. So, the other question is, obviously this has been a chronic issue since these prisons were opened, and, I don't know what the solution is. I guess I'll preface my remarks with, I'm going to be supporting this because we need to do this. I want to make sure that those prisons are adequately staffed.

You're right, we eliminated the furloughs. We approved 100 new positions throughout the budget. We've got that Shift Relief Factor and none of those things have seemed to help. And, as you say, even if we approve this today, we have some interest out there but still perhaps not enough to adequately staff this. Other than perhaps increasing the salaries out there a significant amount, what else—would that even be the solution to getting the proper staffing out there?

Scott Sisco: Governor, that absolutely would help because again, the competition that we have for those jobs is tough. One of the other things that we'll be talking to your office about and the State Budget Director about is some of the cuts that we're made during the budget crisis that affected, particularly those rural areas where there is some real pay differential and transportation

costs, things like that. We'll certainly be looking at those and having some discussions as we prepare the next go around of budgets.

Governor: All right. Madam Secretary, you have a question.

Secretary of State: I do, thank you Governor. And, thank you for the information. I know that we've talked about other agencies, our own included, trying to find peace officers. I know that Metro, others are still having the same concerns that all of us do about trying to find adequate coverage and people that are interested in law enforcement. We know it's not just Nevada. It's a national issue. I was wondering, how many have you had so far that have suggested that they would come back out of retirement for this?

Scott Sisco: Governor, Members of the Board, we did reach out to, first the last year's retirees, if you will, and the last couple of years' worth of retirees. Right now, we only have three or four that have absolutely indicated interest. However, one of the things that we've also started talking about was instead of just bringing them back into full time positions, if they would be willing to sign on for a kind of on-call, meeting on-call needs. That we haven't approached them about yet. We hope that that's going to increase some interest. That would be a tool that we would be able to use instead of keeping somebody over on a mandatory shift on overtime. So we'll look at that.

The other thing is, at the last minute, as we put this request together, we included Correctional Officer Trainees. That means we might have a Forestry Conservation Camp Supervisor or an NDOT retired worker or any other public retired worker, either a Highway Patrolman or somebody else, who might be in these rural areas that we can get into our Academy and help us there.

So, with some of these, once this is approved, we can get some advertising out, we're hoping that we can multiply that many times over in regards to those that might help us out.

Secretary of State: And, Governor, if I might, one of the other things that was a concern when we did meet was the talk about, they wanted to do their own facility for training and there's so many good facilities out here, I hope that we can have that conversation again about combining with some of the other law enforcement agencies instead of trying to get your own; I'd appreciate that conversation.

I think if it would be all right with the Governor at this time just to talk about this, I'm really concerned about the lack of interest in this arena. Any security officers, with any of our agencies. Is there some type of a Committee that's been formed or is going to be formed? I think we need to really seriously look into this. I know it's a national issue. We talk about it in the Secretary of State's meetings all the time. Those of us who have peace officers. I know nationally there is an outpouring of families not wanting their families to get involved in law enforcement because of things that are going on nationally. I was hoping that we could look at something that we would put together to kind of look into this. I know salaries is one of them. Location is another one. Going out to some of these rural areas for a family is a big concern. Would that be something we could talk about at the next Prison Commission meeting, or outside of this meeting, but I think it's a critical area that we need to have a discussion on.

Governor: I don't think this is the forum.

Secretary of State: No

Governor: I think that the—at least specific to corrections, obviously the Prison Commission would be the place to talk about it. You nailed it. It's a salary issue and it's a location issue. There are some states where the correctional officers are actually paid more than their troopers, the Department of Public Safety employees. In those states they have problems with the Highway Patrol leaving to work at the Department of Corrections.

Secretary of State: Wow.

Governor: Yeah, that's a conversation that I'm going to continue to have with Corrections. I don't know and I guess the question would be for Corrections. We could look, and depending on the budget situation which we're building right now, you do it for one, you've got to do it for all, because our Troopers, it's the same issue. They're leaving and going over to Metro.

Secretary of State: We see it from our office. It's like this revolving door, Governor. If there's a way we can stop the bleeding from coming out—how many positions do you have? You said, 104 for the rural areas, what do you have overall, in the prisons, what's your vacancy?

Scott Sisco: Like I said, we have 522 positions in the rural areas and 104 of those are vacant right now. We're really close to 20%. Overall, the vacancy rate, when you throw the urban areas in to it is probably more in the 8-9% range, if you combine all of the areas together.

Secretary of State: Okay, thank you Governor.

Governor: You're welcome. It's just a fundamental issue. It costs money.

Secretary of State: No, I understand that. I get it.

Governor: There are those that are not supportive of that. That's a conversation I'm going to have with the Budget Director. That's a conversation I'm going to have with Corrections. To see, for us to be competitive. Last month or the month before, we approved the very same Critical Labor Shortage for the Highway Patrol. Again, we are losing, not just entry level Troopers, but mid-level management because of Metro's ability to hire because of the More Cops money that was approved by the County Commission. It's just a cascading effect here.

Secretary of State: They go from agency to agency, but I think they had like 130, was that the Highway Patrol? Their number was so large of what they're down. I just thought if there was a way for us to put something together with all of these agencies to discuss the shortage because I have it, you know, for my small office with peace officers. I can't imagine what the larger ones, what they're doing.

Governor: It's about the money. I mean, it's that simple. It just—

Secretary of State: Well, we can't even get people to come even—I mean, we are one of the better offices and we still can't get people to come in and apply for the positions. I think there's more than the money, but I think the money is absolutely one of the issues. Thank you.

Governor: All right, any other questions on this Agenda Item? Mr. Sisco, before you go, I understand that you're going to be retiring in the very near future and I've had the pleasure of working with you for many years. I want to thank you for your service to the State in so many different capacities. I'm going to miss you. I think you've done a wonderful service to the State and who knows, maybe you'll come back under this Critical Labor Shortage. [laughter]

Secretary of State: There we go.

Scott Sisco: Director McDaniel keeps trying to talk me into that, but I've still got about four more months. I'm going to see you at a couple more Board Meetings and another Board of Prison Commissioners meeting. Yeah, he keeps trying to talk me into coming to Ely and becoming a Correctional Officer.

Secretary of State: I want to second the Governor's comments. I've had the pleasure of working with you through the Legislature as well. So, thank you and we look forward to the next few meetings, but also, good luck to you in your retirement.

Governor: All right. If there are no further questions, the Chair will accept a motion to approve the Critical Labor Shortage Designation as described in Agenda item number 5.

Attorney General: Move to approve.

Secretary of State: Second.

Governor: The Attorney General has moved for approval. The Secretary of State has seconded the motion. Any questions or discussion?

Secretary of State: The only thing I want to ask, if I can on this, which I forgot is, are there any federal laws right now because of the shortage that affect us, and I don't know if they can tell us now or if that's something we can discuss later.

Governor: I mean again, I think that's a topic for the Board of Prison Commissions.

Secretary of State: Okay.

Governor: Perhaps we can put that on the Agenda for that.

Secretary of State: Put that on the Agenda.

Governor: And, Mr. Sisco, I guess before I take the vote on the motion, if you could report back on how this is going, so we can have some actual numbers as to how many people have stepped out of retirement and taken positions as a result of the approval of this item.

Scott Sisco: Yes Governor, I absolutely will, thank you.

Governor: Okay. Any other questions or discussion? All in favor say aye. [ayes around] Opposed, no. That motion passes 3-0.

***6. FOR POSSIBLE ACTION – VICTIMS OF CRIME FISCAL YEAR 2016
2ND QUARTER REPORT AND FISCAL YEAR 2016 3RD QUARTER
RECOMMENDATION**

Pursuant to NRS 217.260 the Board of Examiners shall estimate available revenue and anticipated claim costs each quarter. If revenues are insufficient to pay anticipated claims, the statute directs a proportional decrease in claim payments.

The 2nd quarter fiscal year 2016 Victims of Crime Program report states all approved claims were resolved totaling \$1,801,635.19 with \$263,581.39 paid out of the Victims of Crime Program account and \$1,538,053.80 resolved through vendor fee adjustments and cost containment policies. The program anticipates future reserves at \$11 million to help defray crime victims' medical costs. Based on the projections the Victims of Crime Program recommends paying Priority One, Two and Three claims at 100% of the approved amount for the 3rd quarter of FY 2016.

Clerk's Recommendation: I recommend approval.

Motion By: Attorney General

Seconded By: Secretary of State

Vote: 3-0

Comments:

Governor: Let's move to agenda item number 6 which is the Victims of Crime Report. Mr. Wells.

Clerk: Thank you Governor. Pursuant to NRS 217.260, the Board of Examiners is required to estimate the available revenue and anticipated claims costs for the State Victims of Crime Program. This item includes a report on the claims paid in the second quarter of FY 2016 and a recommendation to pay Priority One, Two and Three claims at 100% for the third quarter of FY 2016.

Governor: So, plenty of money in there for the future?

Clerk: There is at this point.

Governor: Okay. This is one of the most well managed funds that I'm aware of. We had that presentation not long ago. The funds from it go to such worthy causes in terms of those afflicted individuals who have been injured. I'm really pleased with how they're performing. Any other questions or comments? Hearing none, the Chair will accept a motion to approve the Victims of Crime Fiscal Report as described in agenda item number 6.

Attorney General: Move to approve.

Secretary of State: Second.

Governor: The Attorney General has moved for approval. The Secretary of State has seconded the motion. Any questions or discussion? Hearing none, all in favor say aye. [ayes around] Opposed, no. That motion passes 3-0.

***7. FOR POSSIBLE ACTION – AUTHORIZATION TO APPROVE A PROVIDER AGREEMENT**

A. Department of Health and Human Services – Division of Child and Family Services

The Division of Child and Family Services is requesting Board of Examiners’ approval of the following provider agreement forms to enable them to enter into an agreement with providers for specialized mental health and assessments for children and families:

- 1. Psychiatric Care Managers**
- 2. Medical Professional**

B. Department of Health and Human Services – Division of Child and Family Services

The Division of Child and Family Services is requesting Board of Examiners’ approval to amend the following provider agreements to include adults and adolescents. Since placements can occur up to age 21.

- 1. Drug and Alcohol Testing Services**
- 2. Substance Abuse Assessment**
- 3. Psychosexual Evaluation**
- 4. Psychological Testing**

C. Department of Health and Human Services – Division of Public and Behavioral Health

The Division of Public and Behavioral Health is requesting Board of Examiners’ approval to amend the following provider agreement form to include updated language referencing the “Individual Support Plan”, the “Medicaid Waiver Program” and “Accreditation Standards” and add language regarding homeowner approval for the intended purpose and use of the home.

- 1. Supported Living Arrangements (Residential Support)**

Clerk’s Recommendation: I recommend approval.

Motion By: Attorney General Seconded By: Secretary of State Vote: 3-0

Comments:

Governor: We’ll move to agenda item number 7, Authorization to Approve Provider Agreements. Mr. Wells.

Clerk: Thank you Governor. Item 7 contains three requests for the Board to approve provider agreements for the Department of Health and Human Services.

The first is a request from the Division of Child and Family Services to approve two new blanket provider agreements for psychiatric case managers and medical professionals to provide services for incarcerated youth and adolescents.

The second item is a request from the Division of Child and Family Services to revise four provider agreements. In order for the division to use the agreements for individuals up to the age of 21.

The third request is from the Division of Public and Behavioral Health, to amend provider agreements to include updated language and approval requirements for supported living arrangements.

Governor: Thank you Mr. Wells. A & B are routine. As I've said before, we approve these all the time to improve the efficiency so that we can get the service out on the street as soon as possible. C is not routine. Part of the motivation for this is what has happened in Washoe County with regard to the residential living arrangements for the mentally ill. My understanding is that there are representatives here from the Department of Health and Human Services. I don't know if Director Whitley is present.

Secretary of State: That looks like him.

Governor: Yeah, I see you there Director Whitley. Why don't you commence with a presentation on the genesis of this Agenda Item.

Cody Phinney: Good morning Governor. This is Cody Phinney, Administrator for the Division of Public and Behavioral Health. I appreciate very much the opportunity to give you some information on how we're addressing this. Director Whitley has some additional information.

We are asking this morning for some changes to the amendment to the contract—I'm sorry, the attachment to the contract that allows us to provide these services. These are the changes we believe we have the current authority to make that will help mitigate some of the problems we've identified currently. Then we have additional longer term plans to seek authority to make additional changes. We do expect to be back once we have that regulation in place.

The changes in today's contract requests that the providers—the contract is an agreement between the providers of the service, as this is not a facility type, it's a service that's provided in the community. The contract language that we're asking to have changed today clarifies some of those requirements to make sure that it's clear to our providers that the mental health service language is used and also, ensures that the property owner is aware that services will be provided at that location.

Governor: Richard, can you provide a little more specificity with regard to what this will do?

Richard Whitley: For the record, Richard Whitley, Director of Health and Human Services. I think just to step back from what Cody presented, these types of residential supports that take place in the community, in houses, in neighborhoods are really regulated in three different ways. So, for the public, it's hard to distinguish really what authority resides over these facility types. So, you have the Bureau of Healthcare, Quality and Compliance that actually licenses and regulates residential facilities for like, assisted living and substance abuse treatment in a residential facility. Then you have supported living arrangements which are for people who have a developmental delay. The third type is the type we're before you today with which are residential supports for people with mental illness.

One of the things that has occurred since the Reno Gazette story came out was in examining these three different, sort of regulatory oversights, of essentially the same type of facility in a neighborhood, we determined that the oversight is not consistent. Probably the most rigor is involved with the Bureau of Healthcare, Quality and Compliance with assisted living and residential facilities for the treatment of substance abuse and the supported living arrangements for people with disabilities. Probably the least rigor is with the oversight of the housing arrangements for people with mental illness. What that regulatory oversight role has been—has occurred over time is it's embedded with the Case Manager. So, a service provider is serving both as a Case Manager and as a Regulator.

One of the actions that we've taken immediately is to go out and review all the residential facilities serving the people with mental illness. That assessment did not show any immediate jeopardy for any of the clients. There were some environmental health issues identified that were remediated on the spot. There were some issues with smoke detectors that needed battery changes. Those were corrected on the spot. But, nothing in terms of the photographs that were in the Reno Gazette Journal with the facility that was written about in the paper.

So, after going out to all these facility types, one of the things that became apparent is that it doesn't work to have this regulatory role embedded with the Case Manager. Cody did the assessment of what the time and effort is and it equaled about 2 1/2 employees who would just do the regulatory role. One of the actions that we've taken immediately is to fold that regulatory role in with the Bureau of Healthcare, Quality and Compliance so the oversight is more focused and deliberate.

The other thing that we've done is collected all of the residential types that occur in the community. I think it's important to acknowledge that the most complaints we get in the Bureau of Healthcare, Quality and Compliance are related to unlicensed facilities that occur in the neighborhood. Mostly because of environmental factors or because of the congregated living of individuals, neighbors get suspicious of what's going on. So, by not having all of these residential facility types in a centralized database, basically, we can't actually even communicate back to providers or to the community in a really timely and clear way to let them know what is occurring in that residence. That's the other immediate action that we have taken.

As Cody said, we are going to do longer term regulations. Both the developmental—the people with developmental delays and then the other residential types have regulations that spell out and actually require certification. This facility type does not. So, we want to move this to the same level of oversight and rigor that exists with the other residential types. I do feel confident that our immediate action verified that there were no residents in jeopardy and that the conditions of the residences were safe and the cleanliness was addressed.

I do think going forward though that having this in regulation so that we are more proactive and not reactive is our overall goal.

Governor: So, what will change after the approval of this? Does that mean there will be more onsite inspections?

Richard Whitley: For the record, Richard Whitley. What this will mean is that the provider, the service provider, who is our contractor—the key point is, they will have to inform the owner

of the home, of the business that they are providing in terms of the clients that will be residing in that home.

One of the, I think things identified in the news article was that the homeowner did reach out to Public and Behavioral Health to the Case Manager and there was no response. We are taking disciplinary action related to that because that is not the proper response, but we do believe that by amending this attachment in the contract, we actually require then the provider to inform the homeowner of the type of clients that will be residing in the facility. That's the big change in this attachment.

The other changes I mentioned are within our authority to manage the program. Just in doing the evaluation of how best to regulate to this, it became apparent that we could do a better job by consolidating the regulatory effort, much like we do with other health facilities.

Governor: So are you saying there will be more oversight in terms of looking at the facilities so they don't get to the place where, at least that one residence was that's in the RGJ.

Richard Whitley: For the record, Richard Whitley, that is absolutely correct.

Governor: Have you, you being the DHHS, has there been an effort to try and assist the homeowner with cleaning up the premise?

Cody Phinney: For the record, Cody Phinney. Yes, Governor, I have met with the homeowner personally and toured the home and offered to provide assistance in cleaning up the home.

Governor: Are you going to go ahead and do that?

Cody Phinney: As yet, I have not heard back from her and her attorney, but we are awaiting their response.

Governor: So you stand ready, willing and able to clean that up?

Cody Phinney: We absolutely do, yes.

Governor: All right. Questions from other Board Members? Madam Secretary.

Secretary of State: Thank you Governor and thank you Cody and Richard for giving us this overview. The question I have, Richard, when you said that you were going to do more oversight and also the other thing that you said was, you were going to inform the service provider and the home/business owner of the type of client. So, before we were not exchanging who was coming to stay at this residence, they did not know? Is that correct?

Richard Whitley: For the record, Richard Whitley, that is correct. There was not a requirement. What we do know is that many of the providers actually rent a home and that communication has not always been consistent with informing the homeowner of the type of residents of the facility and that they were, in fact a provider for the State for people living with mental illness.

Secretary of State: And we are within the rights of the clients to provide that information?

Richard Whitley: For the record, Richard Whitley. Yes, we've reviewed this attachment with our Deputy Attorney General. We're not disclosing identities of people, but we do believe that the home—

Secretary of State: Just type.

Richard Whitley: Type, yes. Correct.

Secretary: Okay, thank you Governor. Thank you very much.

Governor: Any other questions? One other question from me, Director Whitley, so you've done all the inspections in Washoe County, are there similar homes in Clark County?

Richard Whitley: Correct. For the record, Richard Whitley. There are about 1,156 individuals served in these residential facility types statewide and of that 390 are in Reno. The majority are in Las Vegas and we have been out to all of the facility types.

Governor: All right. Are they all in compliance?

Richard Whitley: For the record, Richard Whitley. Yes, they are—you know, in the regulatory environment, the first thing we look at when we go out to a facility, is the consumer in immediate jeopardy. If that's the case, we don't leave the facility until it's remediated. There were no conditions of that, but there were some situations where cleanliness needed to be improved upon. Where smoke detectors probably in, I think 8-10 of the facilities, there were smoke detectors that didn't have batteries. Those were—our staff did stay until batteries were replaced. That was the most severe, I think, of the situations that we found. The overall cleanliness, I think is a constant challenge in terms of needing to assure that the environmental safety is being adhered to. No immediate jeopardy to any consumers who were residing in those facilities.

Governor: So, I can be confident that we have gone through every home in the State, to look at the conditions of those.

Richard Whitley: For the record, Richard Whitley. Every resident that the State is using public dollars to pay the rent for those facility types. There are some private facilities that actually do provide and people pay out of pocket. Those are regulated by HCQC. I could pull together an entire report of these residential types and show, but I'm speaking just of the ones that are funded by mental health. It actually would be probably good for the public, since these all look similar. Part of the confusion is, people who live in a neighborhood don't know who is regulating this facility type.

So to be able to—the other part that I failed to mention is, we need to improve our transparency on our website to be able to show these residential sites so a public member who maybe has a concern or a complaint knows that, you know, the rent is being supported with public dollars. We do that with those facilities that are licensed by Healthcare, Quality and Compliance; the assisted living facilities, the residential facilities for substance abuse, but we don't do it with these residential facilities or people who are living with mental illness. It is an area where I think

the public in general gets confused, because they don't look to the statutory authority. They just know there's a group home, which is what the euphemism is of what they're called, is in their neighborhood and there's concerns about cleanliness. We want to make that overall easier for the public to be able to identify. And we also think that by doing that, if a concern gets raised and we go out, we can prevent a situation from progressing to the point like the photos in the Reno Gazette Journal.

Governor: And finally, Director Whitley, for me and if the Secretary has a follow-up, so who has influence over that other group that you talked about, that are not publicly funded?

Richard Whitley: For the record, Richard Whitley. So, people who may qualify for disability and get social security disability can pay rent and people with mental illness can live anywhere in the community. So they may be paying out of their own pocket and that just is an area where we don't provide an oversight because we're not paying for it. I do know from looking at the Healthcare, Quality and Compliance data that this is an area that we get a lot of complaints and we'll go out and investigate under the umbrella of an unlicensed facility. Sometimes we have to inform the neighbor that there is no regulatory oversight and then direct them perhaps to the local Health Department on environmental health concerns. There are people that room together and pay out of their own pocket and we don't regulate those types of living arrangements.

Governor: So, in other words, you have no jurisdiction over them.

Richard Whitley: Correct. The Department of Health and Human Services has jurisdiction over the three facility types that I mentioned and there's different levels of regulatory authority which we want to standardize so that we have a common approach to those. I think that that organized approach actually helps to even serve the unlicensed, I think it makes us more efficient in terms of going out when we look at a facility and determine that it's unlicensed. I think by organizing and having that scope of work practiced in a common way that there's efficiency and timeliness in that to address the concerns of most often the neighbors.

Governor: I'm sorry, I thought of another question. I appreciate your indulgence. There was another issue that I read in the RGJ with regard to the, I guess, how would I put it, somebody's ability to maintain their license to provide those services. To be more specific, the entity or the individual that had the license at the house that's the subject of the RGJ story is still eligible to operate facilities. Is there a mechanism, if someone goes out of business like that, like happened here and then can go and open another one the next day, or is there some type of process by which they forfeit their license because of what happened?

Richard Whitley: For the record, Richard Whitley. To clarify, I think and then answer your question. I think the provider in the Reno Gazette Journal was identified as also being a Medicaid provider. So, different services provided under Medicaid. Medicaid doesn't reimburse to residential to pay rent. A provider could be a provider to Medicaid and also a provider for residential support. Those two—so the scopes of work need to crosswalk so that if we identify an issue in one area, it prompts a review of another, and that is in place now that wasn't in place previously. So that communication for public services are communicated where there is a concern. I think for the current facility, Project Uplift, they elected to stop providing services, so they weren't terminated by Public and Behavioral Health. They chose to terminate their contract. It does appear that they grew very rapidly and the State relied on them as the major provider in

Northern Nevada for services. That again is something to be looked at in the regulatory process so that we don't do harm to a business either in terms of the need is so great and that we grow them at such a rate that they're not able to provide the service.

Again, I think the benefit in that, in all of that is by improving this regulatory role, the communication between Medicaid and Public and Behavioral Health is improved. The timeliness for getting out is improved. I think that helps the consumer as well as the business, and also the homeowner, in terms of not allowing for damage to be done to the property.

Governor: Okay and last—and I know I've said 'last' ten times, but lost in all this is what happened to the residents. Do we know what happened to those residents?

Richard Whitley: For the record, Richard Whitley. I think probably the nice outcome of this story, of this event is that the four residents who were residing with Project Uplift—one thing that Project Uplift did do was actually help cultivate a relationship of support between these four residents and they're living in another residential setting together. They wanted to continue to live together, so they are residing in another facility.

Governor: Okay, thank you. Madam Secretary.

Secretary of State: Thank you Governor. You had talked about the inside, you had went to the inside. I think in one of our other meetings, I had talked about, when they were talking about the drug and alcohol service providers that we have in the State and the homes they use. There were, in my former Senate District, were concerns. So I'm asking, are you also looking at the outside, when you go and examine, do you look at debris, old cars, trash? Do you look at the outside as well as what you've done to the inside?

Richard Whitley: For the record, Richard Whitley. Yes, we are. That's part of an environmental scan of the facility is both inside and outside. I would have to say, that's one of the most common complaints is when the outside does begin to look trashy in the neighborhood and it stands out as an eye sore to the rest of the neighbors; that has been a prompt to go in and then, typically to identify other issues that are going on inside the facility as well. So, that environmental piece is often an indicator of other deficiencies.

Secretary of State: Thank you. And, we do have a way now, you're going to put something on your website or some place so that neighbors or people know who to contact, who the correct—because, I know as a Senator, I would get those calls when that trash would line up. The old cars would be out there. There'd be a sofa out there and they'd sit and smoke at night. I mean, all of those issues were in a very, very nice neighborhood. I'm just curious if there's a way. Because they would call their Senator, they didn't know to call you.

Richard Whitley: Right. For the record, Richard Whitley. I think one of the benefits of integrating this regulatory piece now is that we're utilizing the Bureau of Healthcare, Quality and Compliance mechanism for complaint investigations; which is to take a complaint, whether it's anonymous or confidential, from the newspaper when we scan and see an article about a facility—there's two ways, there's an 800#, 1-800-225-3414, which is the phone number for the Bureau of Healthcare, Quality and Compliance. Again, that can be an anonymous complaint or a

confidential complaint. The other mechanism is that HCQCComplaint@Health.NV.gov. A person can make a complaint through an email as well.

Secretary of State: Thank you, thank you Governor, very much. I appreciate it.

Governor: Any other questions. Director Whitley, any other presentation you wanted to make?

Richard Whitley: No thank you.

Governor: All right.

Secretary of State: Can I just say thank you to them. I really appreciate all the effort and everything that you, as the Governor, but also what they did to go out and take care of this issue in such a fast response time. Thank you.

Governor: Thank you Madam Secretary and I will say this, it's a tough lesson. Again, these things come to our attention; I will give credit to the Gazette Journal and Ms. Damon who reported on this. Obviously, it wasn't something that I was aware of. Mistakes were made and they need to be fixed and they will be fixed. I do appreciate Director Whitley and Cody, your response to this and immediately going out and inspecting all these homes and making sure that the residents are living in a safe and sanitary environment, that the homeowners can have confidence that their homes are going to be taken care of. It is interesting to me that somebody can rent a house and not know that it's going to be used for that purpose, but that may be a discussion for another day. It's just very important to me that we learn lessons from this and that going forward that we take care of business and make sure that this can't happen again. I am, frankly, disappointed that the homeowner won't let us in there to clean it up, but that's in the legal arena now. We'll see what happens with that. Certainly, the State stands ready, willing and able to clean the premises up and take care of it. I have no further questions or comments.

Attorney General: Move to approve.

Secretary of State: Second.

Governor: The Attorney General has moved for approval of agenda item 7A, B and C. The Secretary of State has seconded the motion. Any questions or discussion? Hearing none, all in favor say aye. [ayes around] Opposed, no. That motion passes 3-0.

***8. FOR POSSIBLE ACTION – APPROVAL OF PAYMENT FOR THE CASH MANAGEMENT IMPROVEMENT ACT**

A. Office of the Controller – Payment to U.S. Treasury not to exceed \$5,481

The State Controller requests approval of payment to the U.S. Treasury not exceed \$5,481 from the General Fund. This is the highest possible payable liability for 2015. The U.S. Treasury is reviewing the report and should have a final liability figure by March 16th. Payment to the U.S. Treasury is required by March 31st.

Clerk's Recommendation: I recommend approval.

Motion By: Attorney General

Seconded By: Secretary of State

Vote: 3-0

Comments:

Governor: Let's move on to agenda item number 8 which is, Approval of Payment for Cash Management Improvement Act. Mr. Wells.

Clerk: Thank you Governor. Item 8 is a request from the State Controller, pursuant to Section 82 of SB 514 from the 2015 Legislative Session, to authorize a payment, not to exceed \$5,481 to the US Treasury for interest owed under the Cash Management Improvement Act (CMIA). The CMIA ensures that the equity between the time that federal funds are drawn and expended with the State incurring a liability if it draws funds too early and the federal government incurring the liability to the State if the State uses its funds for federal programs. The amount shown is the highest possible liability for 2015. US Treasury is currently reviewing the reports submitted by the State Controller and will provide a final determination by March 16th, with payment due to the federal government by March 31st.

If the calculations by the State Controller are accepted by the US Treasury, the federal government will owe the State \$12,417.

Secretary of State: I like that.

Clerk: So, last March, the Board approved a payment not to exceed \$14,053 for 2014, the final payment was—or, the final amount rather was a payment from the federal government to the State in the amount of \$3,495.

Governor: All right, so either way, we're pretty close, which is nice. I mean, I know in my experience, the number has been a little bit bigger before and it's good to know that the worst case scenario is \$5,481. I'll take that \$13,000 any day. Any questions from Board Members?

Attorney General: Move to approve.

Secretary of State: Second.

Governor: The Attorney General has moved for approval for payment of Cash Management Improvement Act in the sum of \$5,481. The Secretary of State has seconded the motion. Any questions or discussion? Hearing none, all in favor say aye. [ayes around] Opposed, no. The motion passes 3-0.

***9. FOR POSSIBLE ACTION – APPROVAL TO WRITE OFF BAD DEBT**

A. Gaming Control Board – Nevada Gaming Commission - \$108,293

Pursuant NRS 463, as amended by AB 14 of the 2015 Legislature, the Nevada Gaming Control Board requests the approval to remove delinquent debt from the Nevada Gaming Commission's records.

Clerk's Recommendation: I recommend approval.

Motion By: Attorney General

Seconded By: Secretary of State

Vote: 3-0

Comments:

Governor: We'll move to agenda item number 9 which is, approval to Write Off Bad Debt. Mr. Wells.

Clerk: Thank you Governor. Most State Agencies turn their uncollectible debt over to the State Controller who has the authority to request the Board of Examiners write off bad debt that has become impossible or impractical to collect. Bad debt under the purview of the State Controller cannot be removed from the State's books unless the Board of Examiners designates the bad debt as uncollectable. Prior to the passage and approval of Assembly Bill 14, from the 2015 Legislative Session, the Division of Industrial Relations Advisory Council and the Nevada Gaming Commission, by affirmative vote of a majority of their respective members could remove from the records of the State, the name of a debtor and the amount of taxes, penalties and interest owed by that debtor, if after a period of three years for DIR or five years for the Gaming Commission, they remain impossible or impractical to collect. Assembly Bill 14 amended the respective statutes to require the DIR Advisory Council and the Gaming Commission to report the debt determined to be impossible or impractical to collect to the Board of Examiners for designation as a bad debt. Upon such designation, the Clerk shall notify the State Controller to remove those debts from the State's books. This is the first request from the Gaming Control Board to write off bad debt under the provisions of Assembly Bill 14.

Governor: Mr. Wells, you're satisfied that this is uncollectable?

Clerk: Yes Governor, I think with a review of the amounts, most of them are minor and almost all of them are for legitimate reasons.

Governor: So, it wouldn't do any good to turn it over to the Controller, would it?

Clerk: No, at this point Governor, I think the Gaming Control Board has made every effort to collect the amounts. I don't think the State Controller's collection agencies would have any better luck.

Governor: Any other questions from Board Members. Okay, if there are none, the Chair will accept a motion to approve—for approval to write off bad debt in the sum of \$108,293 by the Nevada Gaming Control Board and Commission.

Attorney General: Move to approve.

Secretary of State: Second.

Governor: The Attorney General has moved for approval. The Secretary of State has seconded the motion. Any questions or discussion? Hearing none, all in favor say aye. [ayes around] Opposed, no. That motion passes 3-0.

***10. FOR POSSIBLE ACTION – APPROVAL OF AN EQUIPMENT LEASE**

A. Department of Health and Human Services – Public and Behavioral Health – Carefusion Solutions Equipment Lease

The Division of Public and Behavioral Health is requesting Board of Examiners’ approval of the fifth amendment to the Carefusion Solutions pharmaceutical medication dispensing equipment lease for the state’s facilities and hospitals. This amendment increases the maximum amount of the lease from \$3,964,308 to \$4,412,228 due to a continued need for these services.

Clerk’s Recommendation: I recommend approval.

Motion By: Attorney General Seconded By: Secretary of State Vote: 3-0

Comments:

Governor: We’ll move to agenda item number 10, Approval of an Equipment Lease. Mr. Wells.

Clerk: Thank you Governor. Item 10 is a request from the Department of Health and Human Services, Division of Public and Behavioral Health to amend a lease of pharmaceutical dispensing equipment. This amendment extends the lease for 10 months to December 31, 2016 at a cost of \$447,920 while the Division completes a Request for Proposals for a new contract that will be effective January 1, 2017.

Governor: I have no questions, Board Members? Is there a motion for approval?

Attorney General: Move to approve.

Secretary of State: Second.

Governor: The Attorney General has moved to approve the equipment lease as described in Agenda item number 10. The Secretary of State has seconded the motion. Any questions or discussion? Hearing none, all in favor say aye. [ayes around] Opposed, no. That motion passes 3-0.

***11. FOR POSSIBLE ACTION – LEASES**

Three statewide leases were submitted to the Board for review and approval.

Clerk’s Recommendation: I recommend approval.

Motion By: Attorney General Seconded By: Secretary of State Vote: 3-0

Comments:

Governor: We’ll move to Agenda Item 11, Leases.

Clerk: Thank you Governor. There are three leases in Exhibit 1 for approval by the Board this morning. Additional information has been requested for Lease number 1, for the Department of Employment, Training and Rehabilitation.

Governor: I asked for this one to be pulled. Director Soderberg, I don't know if you're here to respond to that one, but it's the first time I've ever seen a penalty clause, on us paying a penalty on a lease. I guess I'm wondering why we were late on the rent.

Don Soderberg: Governor, for the record, Don Soderberg. Shelley Hendren of our Vocation and Rehabilitation Division is with us in Carson City as well as Kelly Lafayette from the Buildings and Grounds. They will go into detail, but the short explanation is, this wasn't really a DETR lease, it was a co-lease of two of our divisions and one left and one really wanted to stay. They will give you the details and I can fill in any blanks if you have any.

Governor: Thank you.

Kelly Lafayette: Thank you Governor. For the record, Kelly Lafayette, State Public Works Division, Leasing Services Section. The amendment for the original lease was based on a total square footage of approximately 24,000 square feet. However, with the vacation of a tenant, the lease was reduced to approximately 14,000 square feet. The reason for the reduction was due to an issue in some partial lack of funding, on only a portion of the lease occupied by DETR. Previously two divisions under DETR were in the lease. One was the Employment Security Division, as well as the Vocational Rehab Division. The reduction of the space will accommodate the lack of funding for the Employment Security Division, who vacated the space in June of 2015.

The lack of funding clause in the lease was used in a very unique way, as you've stated, as the entirety of the space was not vacated as is provided in the lease agreement. Additionally, the vacated space was not usable or leasable as well. This required reconfiguration on behalf of the Lessor and the landlord to reconfigure and accommodate the lease in an amendment so that the remaining portion could be leased out. Due to these very unique circumstances, both our DAGs for both DETR, as well as the State Public Works Division, negotiated a written settlement agreement which the Lessor included in this amendment that you have before you.

The amendment represents the best and most effective solution for the Vocational Rehab Division. Some of these benefits include: omitting costly relocation expenses; retaining a property that has been occupied for over 20 years and has client familiarity; retaining extensive and costly tenant improvements in the form of fully operational rehabilitation labs; retaining a prime location with transportation services curbside onsite; and, retaining a property which is in line and priced actually just under market rate for the area. In addition to this, they also co-locate with a joint venture, if you will, that they have a co-location agreement with.

At this time, I'd like to open it to the floor to any questions, and I also have Shelley Hendren here, who is the Administrator, who can answer any fiscal questions if you have any. Thank you.

Governor: My specific question is, as I said, in my little over five years as Governor and then my previous experience as Attorney General sitting on this Board, I've never seen us pay a

penalty for a lease, because we always have those out clauses for lack of funding. So, why in this case are we paying \$25,000 to the landlord?

Don Soderberg: Governor, Don Soderberg for the record. The penalty payment is coming from our Employment Security Division which vacated the premises. It was part of our last budget that was approved by the Legislature. There was—we have to look back and see what mistakes were made. I think there was not good communication with the landlord at the time, so when we invoked that clause, the landlord pointed out, well no, you're not vacating the premises. You're only partially vacating the premises. And, from the landlord's point of view, we are one agency, we're the State. From our point of view, these are two separate divisions that have different funding sources, different budgets.

So, we entered into a negotiation with the landlord. At that point, the Vocational Rehabilitation Division informed us that not only, they don't want to move, but they actually would like to extend the lease. This is a very optimal location for them. So, essentially, Employment Security Division is paying a penalty for vacating the premises and depending on which lawyer is doing the arguing, maybe or maybe not violating the lease and Vocational Rehabilitation is extending their lease, now as the sole lessor at a favorable rate. Employment Security Division is actually out of there and has been out of there since last June. Vocational Rehabilitation will wind up staying there. As Ms. Lafayette pointed out, it has a number of positives for them, including synergies with the Washoe County School District in some joint youth programs. In fact, Washoe County School District moved some offices in that building because Vocational Rehabilitation was there. Part of our agreement with the landlord is, we will assist in working with Washoe County School District, so they would extend their lease to match up with what we're doing.

Governor: I'm not questioning that piece, I just don't want us to set any kind of precedent here. It sounds like this is a situation that's limited to its facts in terms of why we did what we did. As you know, we have probably hundreds if not thousands of leases throughout the State. I don't want a landlord, if one of our agencies was to leave early and say, well you paid over here, we want you to pay now. So, given the co-location, I think that's a unique situation but it sounds like, the landlord gets everything here. They get a penalty plus we're going to continue to rent the entire premises at an increased monthly rate.

Don Soderberg: Governor, for the record, Don Soderberg. No, we are only leasing the Vocational Rehab portion of the premises. We have vacated the part that Employment Security had, so it is a smaller footprint. What you see in the escalator is now an extension that we are told by Buildings and Grounds is slightly under market. We believe from Vocational Rehab's point of view, this is actually a very good deal. You are correct, this is an isolated incident based on the facts and we have discussed with Buildings and Grounds in the future, we will not enter leases as DETR when we have more than one division occupying. Each division will enter into a lease and therefore have the flexibility when budgets are tight to make their own decisions without potentially impacting another division's operations.

Governor: Do you know what the exposure was, otherwise? We settled it for \$25,000, I would assume it was a much bigger number that the potential exposure would have been.

Don Soderberg: I would defer to Ms. Lafayette for the total number, but it would've been the entire amount of the lease that Employment Security Division, specifically the UI program, had vacated.

Kelly Lafayette: For the record, Kelly Lafayette once more. Mr. Soderberg, or Director Soderberg, you are correct. The original obligation was a \$37,000 a month payment. The current lease instrument states that the property must be vacated in entirety when a lack of funding is basically executed. I believe from the point of perhaps August on, a reduced rent was paid based upon the vacating of the one entity. So in conjunction with that, the remainder of the space that was left for the lessor would not have been able to be leased out as well. The lessor did step up to the plate. He came up and provided a contractor as well as trying to make the facility work so that he could go ahead and lease out the remainder of the portion of the building. He did have some exposure, as far as trying to mitigate some risk with taking over the new—the vacated space and being able to have that space be actually marketable and rentable.

Governor: Okay. Madam Secretary.

Secretary of State: Thank you. I have to agree with the Governor. I have some real concerns about this. Number one a precedence, but why in negotiations, if you're staying, would a landlord penalize you and it's a different agency that left and you're paying the penalty—I'm confused. I don't feel like I've really gotten a solid answer to this, so I'm—that's why I'm asking. I felt like I heard two things. I felt like I heard that you wanted to stay, your division is going to stay. Somebody else left, another division left, and you're going and you're getting more square footage, you've negotiated more square footage and then I heard that you're not. So, I think I am misunderstanding or not hearing something, so could you explain—and again, \$25,000 is a lot of money and especially for a penalty. I heard that the amount was larger, but this is—this is really a concern as to why you would be paying it.

Don Soderberg: For the record, Don Soderberg. I apologize for us not being clear. This is a unique situation. DETR is not a cohesive agency, it is a collection of unrelated or semi-related divisions, who I believe at one time were all separate agencies. In this lease, it was signed by DETR as the mother agency, but really was occupied by two different divisions that operate under two different sets of authorities and two different budgets and streams of federal funding.

The Employment Security Division handles, most notably, the unemployment insurance program. The Employment Security Division had space within these premises to run that. They decided to close that office for budget reasons. The Vocational Rehabilitation Division is a completely separate agency, so to speak, that is under the DETR umbrella with separate funding from the federal government and they also had space within this premises.

For whatever reason, I think it was the practice at the time, the lease was signed by DETR, as a single agency, which was, in retrospect, part of the problem—the cause of the problem. So, when the Employment Security Division's UI Program felt it was necessary to vacate the premise and close that office and invoke the funding clause, it was brought forward to the Governor's budget, the Governor presented that budget. The Legislature approved it. They began to vacate the premises. Then the only lease payments that went to the landlord were the payments for the Vocational Rehabilitation square footage.

The communication there was not very good. The landlord was very surprised. He did not agree with our interpretation of the funding clause. The negotiation at that time centered around two areas. How do we take care of the Unemployment Insurance Program that does not want to have this office and make them not liable for the entire lease term? I apologize for not having that gross number and I will get that to you when we get back to the office. And, how do we keep the Vocational Rehabilitation Division, which operates separately, whole by actually staying in a location where they're at. We will be moving different places within the building, as Ms. Lafayette pointed out, but essentially, it's the same address and its clients will be going to the exact same location and it's interfaced with the Washoe County School District who will continue there.

In those negotiations, based on the information I was given from the Vocational Rehabilitation Division is, not only would they like to stay, it would be a hardship for them and their clients to move, but they actually would like to extend the lease term. So, that's what we have is this—

Secretary of State: So, it's an extension of the lease, not of the square footage is what you're—

Don Soderberg: No, overall, it's a reduction of the square footage because only Vocational Rehabilitation will be staying there.

Secretary of State: Okay, so the other two entities still are in existence, they still have budgets and they're not helping to pay the fine?

Don Soderberg: The UI Program will be paying the fine.

Secretary of State: It will be coming out of that, not out of—

Don Soderberg: Well, the UI Program is part of DETR as well.

Secretary of State: Okay, but you said there were two programs that were in there.

Don Soderberg: Employment Security Division's UI Program and the Vocational Rehabilitation Division Program. So, Vocational Rehabilitation will stay. Employment Security has already vacated the premises and will be paying penalty. Vocational Rehabilitation will then be paying its lease payments for a longer term.

Attorney General: If I understand correctly, had each of these divisions done separate leases then the one division that left would've been able to use the escape clause and everything would've been fine-

Don Soderberg: Correct.

Attorney General: --for the Governor's concern of precedent.

Don Soderberg: Correct.

Attorney General: The problem is, DETR signed for everyone so there's no real way to sever the other division in the same way or at least that was the legal debate that occurred, correct?

Don Soderberg: Exactly.

Attorney General: Does that make it clear?

Secretary of State: Yeah, you were much clearer, I'm sorry. He just was. It's just, it's frustrating, it really is, to have that. And, we don't know what it came down from? What the cost came down from, that got us to \$25,000.

Attorney General: I have a note here, 38% reduction, I think it's—

Secretary of State: 38%, all right.

Attorney General: Must be \$38,000 or something like that, to \$25,000.

Secretary of State: I just think since you're staying, it would've been nice that the landlord would've said, we're good to go, but he didn't.

Attorney General: But the landlord lost all the rents for all that time. He just was stuck, so.

Don Soderberg: I agree with the Secretary of State, as someone who is very miserly—worries about my budgets, but I believe we—in light of it, I think the two Deputy Attorney Generals did a good job for us in light of the circumstances. It could've been a lot worse.

Secretary of State: Okay.

Governor: Well again, lesson learned, I hope.

Don Soderberg: Yes.

Governor: As I said, in my memory, this is the first time that we've ever paid a penalty for an entity leaving a lease premises, so, again, it's unique on its facts and it won't happen again.

Secretary of State: Hope everybody goes back and looks at their lease agreements.

Governor: All right, any other questions with regards to this lease or any of the other leases that are included in agenda item number 11?

Attorney General: No questions, move to approve.

Secretary of State: Reluctantly second it.

Governor: The Attorney General has moved for approval of the leases contained in Agenda item number 11. Secretary of State has seconded the motion. Any questions or discussion? All in favor say aye. [ayes around] Opposed, no. That motion passes 3-0.

***12. FOR POSSIBLE ACTION – CONTRACTS**

Thirty-four independent contracts were submitted to the Board for review and approval.

Clerk's Recommendation: I recommend approval.

Motion By: Attorney General

Seconded By: Secretary of State

Vote: 3-0

Comments:

Governor: Let's move on to agenda item number 12. Contracts.

Clerk: Thank you Governor, there are 34 contracts in Exhibit 2 for approval by the Board this morning. Members have requested additional information on the following: Contract number 1 between the Attorney General and Bancroft Associates, LLC. Contract number 7 between the Public Works Division and H&K, Inc. Contract number 8 between the Public Works Division and Core Construction. Contract number 22 between the Department of Health and Human Services, Division of Healthcare, Financing and Policy and Clark County. Contract number 29 between the Department of Wildlife and Copter Lease, LLC.

Governor: Any other contracts members wanted held out? Let's begin with contract number 1.

Nick Trutanich: Good morning Governor Sandoval, Secretary of State Cegavske, Attorney General Laxalt; Nick Trutanich on behalf of the Attorney General's Office. Present with me in Carson City is our Solicitor General, Lawrence Van Dyke. In an effort to expedite the ESA litigation, the law firm of Bancroft, LLP, was retained to augment the resources within the Attorney General's Office on the ESA litigation. This Board has twice approved contracts with the Bancroft Law Firm to represent the State in two separate cases for a total of \$295,000. Those cases are the Duncan Case in Clark County and the Lopez Case in Carson City. This special counsel contract is again, for a fixed and discounted fee of \$125,000. The scope of work defines that Bancroft is to provide expedited assistance in the Lopez matter at the Nevada Supreme Court. It's important to note that under the scope of work in that contract, it allowed the State to file it's opening brief in the ESA litigation with respect to the Lopez case 99 days early. That happened last Friday. It's also important to note that under the prior contracts that this Board approved, there is a scope of work that is maintained during the duration of this contract. What I mean by that is, Bancroft is still obligated to give legal assistance in those cases at the District Court should something happen and they're remanded by the Supreme Court back down to the District Court.

So, in those two contracts that were previously approved, again for \$295,000, Bancroft has billed approximately 1,100 hours, to those two contracts, totaling somewhere in the neighborhood of \$800,000-\$900,000 in legal fees. Again, the State is getting those legal fees at the fixed and discounted rate under the previous contracts for \$295,000. So, they're doing a significant amount of this work pro bono. I'm happy to answer any other questions that this Board has.

Governor: Thank you Mr. Trutanich. Just so I'm clear, this \$125,000 is for the Lopez case, which is at the Supreme Court, right now?

Nick Trutanich: That's right Governor. And Bancroft is currently operating under the contract this Board approved in, I think December or November, with respect to the Duncan case. The Judge in the Duncan case is still deliberating on a decision but at the hearing last week, he

indicated that he would get a decision within the next couple of weeks and we certainly hope that that's true.

Governor: Did the Bancroft firm author the brief that was filed with the Supreme Court?

Nick Trutanich: So, I have the solicitor General who can discuss that, but like in all other briefs, what happens is Bancroft and our team, the Solicitor General and others in our office, work together on developing legal theories. Bancroft commits a significant amount of time, to the tune of 1,100 hours in the previous contracts, and they go back and forth and the product that has been written so far has been, in my opinion, phenomenal.

Governor: I haven't had a—I know that I was very impressed with the other brief that was filed, but I haven't seen the brief that you filed on Friday. I would appreciate a copy of that if I could get it.

Attorney General: I'll send it to you, I'm sorry Governor.

Governor: Also, you had expressed that this Board had approved the prior contracts. At any time, publicly or privately, have you interpreted anything that I've said as not being supportive of these contracts?

Nick Trutanich: No, Governor, the only chance that we've had to talk about it is here at the Board of Examiners Meetings and, no.

Governor: Well, the only reason I bring that up is, there was a national publication that quoted somebody that is a lawyer—"a lawyer familiar with Nevada's Board of Examiners, a body that includes Sandoval as a member and had to approve the contract with Clement, "the Governor's Office didn't want the Clement contract but the Governor publicly supported it when it became clear he didn't have the votes". Do you have an idea of where that came from?

Nick Trutanich: No Governor. In fact, when I read that about a week ago, I talked to your General Counsel late at night and told them that I had no idea where that came from. It didn't come from the Attorney General's Office. I will say, at the beginning, when we determined outside counsel was necessary in order to expedite this matter to the Supreme Court, as with every contract there are questions that come across to the Attorney General's Office from either the Clerk of the Board of Examiners, LCB and that, but those questions are routine.

Governor: So, how many lawyers are there familiar with the Board of Examiners' process? Not many. And, again, I—and I was not accusing the Attorney General's Office of doing this, I would hope that it would not and I don't believe that it would, but I'm not aware of any other lawyers that are familiar with this process. I will tell you right now that that comment is blatantly false. I always have questions with regard to any contract. I've already expressed publicly how important these ESAs are to the State, but—I mean, I'm not going to talk about this publicly, but I have a pretty good idea who said it and it's false. I don't know if you're familiar or aware of who it was, but I would hope that they would seek to correct this record because it's blatantly unfair.

Nick Trutanich: Governor, as soon as I read that, like I said, I told your General Counsel. I talked to members of the staff in the Attorney General's Office. I have no clue who said that and I—I definitely didn't say it and I don't think anybody in the Attorney General's Office said it.

Governor: As I said, please don't interpret anything I'm saying as in that regard. We need the best on this case. I've said that before. It is nice to have somebody who, as this article says, has argued more cases in front of the Supreme Court than any other lawyer in the history of the United States of America. So, God bless him. I hope they're successful at the Nevada Supreme Court, but as I said, there aren't many lawyers that are familiar with Nevada's Board of Examiners. So, as I said, it's a pretty small group. It's not the Attorney General's Office, so that kind of gives me an idea of who it might be. And, as I said, you said you don't know who said it, but if you ever become aware of who did, I'd appreciate it if they would correct the record with the author of this publication.

Other than that, do you think this is it, Mr. Trutanich, in terms of what the expenditures will be with this law firm?

Nick Trutanich: No, I think that there will be another contract, should the Duncan case—should we receive a decision on the Duncan case in Clark County, either an adverse decision or a favorable decision. I believe this Board will again have the chance to deliberate a similar contract with respect to the appeal in that case. I will say that I am proud of the deal that we have been able to get in this—with respect to each of these contracts. The State is getting phenomenal legal representation for a very steeply discounted price.

Governor: I agree with you. I am appreciative of that firm discounting it's fees. We are getting a good deal out of this. Do you know or can you anticipate or did you put in that brief—so, we've got two cases, we've got this Duncan case, we've got the Lopez case. The Lopez case is, as you've said, is at the Supreme Court. The Duncan case is still sitting here in Clark County. Does the Nevada Supreme Court have the ability to take on any of the constitutional issues that are being considered in the Duncan case in the Lopez case, or do we have to wait for the outcome of the Duncan case before it can take on all of the constitutional issues?

Nick Trutanich: Governor, I'm going to let my Solicitor General answer that.

Lawrence Van Dyke: Governor, Lawrence Van Dyke for the record. I don't believe, I mean, the Supreme Court, I suppose—I think it would be very difficult for the Supreme Court to take on the issues that are only in the Lopez case, and that is the Section 10 challenge, or, I mean, that are only in the Duncan case in the Lopez case, which is why just a week ago we were there in the Duncan case at a hearing and urging the Judge to issue a ruling as soon as possible so that we can try to get those issues up to the Nevada Supreme Court, perhaps and hopefully maybe even in a consolidated fashion. I don't believe—there are issues in the Duncan case that are separate from the Lopez case, I don't know that the Nevada Supreme Court can just sort of rule on those without the parties having joined. The Judge in the Duncan case asked the parties in that case whether they would want to add claims, I think in order to try to facilitate getting the two cases more similar and the Plaintiffs did not do that in the Duncan case. They really are—there's different claims. It's overlapping claims, but there's different claims in the two cases, that's why it's really critical that we get that second case up to the Supreme Court as soon as possible and get a ruling from the District Court Judge.

Nick Trutanich: And, Governor, can I add too—

Governor: I agree—I was just going to say, I agree. I'm glad that the Supreme Court expedited the briefing on this. Hopefully—I don't know if they've decided yet whether they're going to consider oral arguments in that case, but conceivably, we could go through this entire Duncan case, have an outcome and then basically start all over again with the Lopez case and have that have to be fully briefed at the Supreme Court and considered as well. I appreciate your coming to the Judge here in Clark County because as time moves on, it creates some doubt with regard to what the status of the ESA program is going to be going into the fall, for the fall school term.

Attorney General: Governor, I think it's important to note for the record that the northern case started well after and is now sitting in Carson—or, sitting at the Supreme Court. So, we are hoping that the Vegas Judge will make a decision soon, either way.

Governor: Mr. Trutanich, I apologize, I interrupted you, please proceed.

Nick Trutanich: Just two other points that might be important to this Board's deliberation. First, with respect to other similar cases in either school voucher systems or educational savings accounts, for example, one in Colorado, it took four years to get a ruling from complaint to the Colorado Supreme Court. We're already up at the Supreme Court. So, the Attorney General's Office is proud of that. That's in large part because the Board has approved these contracts; both, perhaps this one and the others this fall.

The second thing is that the Judge in the Lopez case in Carson City, the District Court Judge, last week entered a \$75,000 bond. That's important to note because there is a chance—and I'm not going to commit the Board to it, but there is a chance if the Attorney General Office's is successful at the Supreme Court, that some of those costs could offset this \$125,000. It's possible it was included in our filings as proof of what an appeal would cost the State, so it's certainly possible that we would be able to recoup some of this contractual cost from that bond.

Governor: Do you know if the plaintiff's prayer for relief includes attorney's fees and costs?

Lawrence Van Dyke: I think it does—I think it does, Your Honor, I mean, Governor.

Governor: All right. Best of luck, I'll be watching this very closely and would appreciate a copy of the brief so I can take a look at it. I look forward to seeing the opposition brief and the reply brief and hopefully an oral argument in the very near future. All right, any other questions with regard to Contract Number 1?

All right, let's move to Contract Number 8 which is Department of Administration and Core Construction. Hello Mr. Nunez, and let me cut to the chase here on this one, I'm just curious about the increase in this contract. If it was a construction manager at risk, typically those are a fixed price contract.

Gus Nunez: Governor, for the record, Gus Nunez, Administrator of Public Works. Typically these contracts have what we call a guarantee maximum price, however, that guaranteed maximum price does not cover any unknowns that may come up in projects such as this where you're actually remodeling an existing building. So, as you tear into the building, into the walls,

ceiling, roofing system, mechanical system, there are things that are typically not anticipated, they're not visible during the design of the project. Therefore, change orders are the process that take care of these things.

Typically, Governor, with these types of issues, unknowns arising on remodel projects are numerous, but they're usually small in cost. However, in this particular project, we've run into two large items, which compared to what we had in there in the owner's contingency for this project to take care of these things was \$152,000, to take care of these matters. We had one item for instance, which is the fact that the pipes which were underneath the building, we found that it was completely corroded. It wouldn't hold pressure and it had to be completely replaced. We had to knock out the concrete, remove it, excavate down, replace the pipe and then patch the concrete floor back up. That is the complete entirety on the whole building.

The other thing that occurred was when we went to put in the loading dock and we started excavation, we had to excavate approximately four feet. We ran into basically what I would call a landfill, a lot of garbage that we found underneath the parking lot when we were doing the excavation to put in the loading dock. The sewer by itself—the replacement of the sewer line, plus cutting the concrete and then patching the concrete, that came in at about \$90,000 out of the \$152,000 that we had and then the loading dock, our excavation to remove all the unsuitable soils that we found came in at about \$25,000.

What this does here now, it will replenish the owner's contingency in here so that we can continue to provide for these unknowns if they do—when and if they do arise and be able to fund them through so that we can get the project completed.

Governor: All right, thank you Mr. Nunez. You've been very thorough on that. It just clarifies for me that these unknown risks, the State bears the risk on those and for those associated with the contractor, the contractor bears those.

Gus Nunez: That is correct. If for some reason there was a detail that was shown on the drawing and the detail wasn't, let's say 100% completed, but the contractor had a chance to review it during the design of the project, then he would've been responsible for that. But, on things that are not visible that are not known, they're not shown on the plans, such as sewer lines underneath a concrete slab or soils that are varied underneath the ground where you just don't know until you actually dig into them. You just can't hold the contractor responsible for those. If you did, the original cost would be much, much more than these change orders.

Governor: All right, thank you very much.

Gus Nunez: You're welcome.

Governor: I inadvertently skipped over item number 7, oh Sherry's not here. Okay. Well, I was just going to point out on contract number 7, that we're moving forward with some of the planning associated with the Stewart Indian School. Ms. Rupert who is Head of the Nevada Indian Commission isn't present today. I just wanted to give her an opportunity to talk about that. I think it's a very important project. I'm pleased to see we're starting the planning to accomplish that. That's all I have on that one Gus, thank you.

Gus Nunez: You're welcome. She, Sherry Rupert, did send me a memo, basically a prepared statement. If you're—you know, she wanted me to read to you in case you had—you wanted to, but I'll stand by and at your pleasure, if you would like to put this into the record.

Governor: Yeah, if you would just submit it for the record and ship a copy down here to Las Vegas, I'd appreciate it.

Gus Nunez: You bet, we'll take care of it.

Governor: Thank you. So, that takes us to contract number 22. I understand it, but it's a big one, so I think it's important to make a record on that. It's \$54M with DHHS and Clark County.

Ellen Crecelius: Good morning, I'm Ellen Crecelius, Deputy Director for Fiscal Services at DHHS. With me at the table is Bonnie Long who is the ASO at the Division of Healthcare, Financing and Policy. This contract is a two-year contract with Clark County regarding their voluntary contribution. What happens with this is the voluntary contribution is matched with federal funds and then is used to finance several different programs within our Medicaid Program.

For example, this helps finance the Public Hospital In-Patient and Out-Patient Upper Payment Limit Program, which helps us provide supplemental payments to hospitals to increase the rate Medicaid is paying for service clients, up to or closer to the Medicare rate. That improves access to care for our clients.

The second program that this funding goes to is the Graduate Medical Education Supplemental Payment Program, which provides a financial incentive to Public Hospital—Public Teaching Hospitals, to expand their opportunities for interns and residents. That helps broaden the healthcare workforce here in Nevada and also improves access to care.

The final program that this funding goes to is the Enhanced Managed Care Organization Payments, and in this case, the payments flow through to public hospitals that provide behavioral health services for managed care clients. Again, this helps improve access to care for our clients. This contract really is a great example of the collaboration we have between the County and the State to help improve access to healthcare services for Nevadans. I'd be happy to answer any questions you guys might have.

Governor: Thank you. I just asked this to be pulled out because it is a great thing. It's not just the \$54M. Do you know the top line number with the multipliers and the matches how much money this turns into?

Bonnie Long: Good morning, for the record, Bonnie Long, Administrative Services Officer. With this program, this is only one piece of the total match that we have for these programs that were identified. The total, with the state match, federal funds and the voluntary contribution, the total amount is \$160 million in State FY '16 and for '17, actually the same \$160 million.

Governor: That's real money. \$320 million. I want to applaud you and applaud Clark County for the relationship because that obviously turns into quality medical care for a lot of individuals

out there and it's very creative. It allows for a lot more services in Nevada and specifically in Clark County. I wanted to complement you and thank you for your efforts.

Ellen Crecelius: Thank you.

Governor: All right, let's move to contract 29 which is Department of Wildlife Game Management and Copter Lease. Mr. Robb.

Jack Robb: Good morning, Governor Sandoval, how are you, Board Members.

Governor: So, I understand that we need those helicopters to do the wildlife surveys and those things but what was brought to my attention was that first, to verify that the lessor has a Nevada Business License, and then second, within that contract, there was a New Mexico choice of law, provision. So if something went bad I would prefer that we consider it in Nevada versus New Mexico.

Jack Robb: For the record, Jack Robb, Deputy Director, Nevada Department of Wildlife. Luckily Mr. Wells got in touch with us and we were able to solve a couple of the issues you just brought up. We've amended the contract, had them resigned and submitted. I have a copy of them here if you'd like to—

Governor: No, that's like, bam, you took care of it. Thank you.

Jack Robb: Luckily we had a good heads up and we were able to get that taken care of.

Governor: That was it for me. I understand that it's important to your mission and getting things done. You guys are doing a fabulous job. If something did go bad with this contract, you know, respectfully, I didn't want to have to be litigating it and I'm sure the Attorney General can appreciate this, in Albuquerque or Santa Fe, or whatever the venue within New Mexico was.

Secretary: Good catch.

Governor: Yeah.

Jack Robb: The original contract did say New Mexico and then we had that paragraph struck out. The Attorney General's Office then did say that they wanted it to specifically say Nevada and we were able to get that taken care of.

Governor: All right. Thank you.

Attorney General: May I just follow-up on, I think there was an insurance question as well, did all of that get resolved?

Jack Robb: The additionally insured, or the self-insured, yes that has been signed off also.

Governor: And this is actually a lease purchase versus a rental, correct?

Jack Robb: This is a lease with the option to purchase. We have an aging air fleet that we're currently working with Purchasing to dispose of two of our aircraft. We want to test drive this aircraft to make sure that it will perform to what we have been told it will perform to and meets what we need to do for our job.

Governor: All right, any other questions?

Attorney General: No thank you.

Governor: Thank you Mr. Robb.

Jack Robb: Thank you.

Governor: All right. Board Members, any other questions with regards to Contracts 1-34?

Attorney General: Move to approve.

Governor: The Attorney General has moved for approval of Contracts 1-34 as described in agenda item number 12.

Secretary of State: I'll second it.

Governor: The Secretary of State has seconded the motion. Any questions or discussion? Hearing none, all in favor say aye. [ayes around] Opposed, no. That motion passes 3-0.

***13. FOR POSSIBLE ACTION – MASTER SERVICE AGREEMENT**

One independent contract was submitted to the Board for review and approval.

Clerk's Recommendation: I recommend approval.

Motion By: Attorney General Seconded By: Secretary of State Vote: 3-0

Comments:

Governor: Let's move to the Master Service Agreement in agenda item 13. Mr. Wells.

Clerk: Thank you Governor. There is one Master Service Agreement in exhibit 3 for approval by the Board this morning. No additional information has been requested by any of the members.

Governor: I have no questions. Board Members?

Secretary of State: Can I ask one?

Governor: Of course.

Secretary of State: Thank you Governor. The Master Service Agreement that we have with AT&T, this is just one of many? Do we have other telephone companies that we do a service with or is it just AT&T? I'm just curious because all of the phones in our office, our State phones are all AT&T. When I travel, I rarely can use my AT&T phone in the rural areas, so I was just curious.

Clerk: So, this contract is for Southern Nevada Communications and I believe that there are three vendors. I think this is the last of the three contracts for the phone service. These are not cell phone—these are office, your office phones.

Secretary of State: The office phone system. Okay. All right, that helps, thank you.

Governor: Any other questions? If there are none, the Chair will accept a motion to approve.

Attorney General: Move to approve.

Secretary of State: Second.

Governor: The Attorney General has moved to approve the Master Service Agreement contained in Agenda item number 13. The Secretary of State has seconded the motion. Any questions or discussion? All in favor say aye [ayes around] Opposed, no. That motion passes 3-0.

14. CONTRACTS APPROVED BY THE CLERK OF THE BOARD ([Attached as Exhibit 4](#)) – INFORMATION ITEM

Pursuant to NRS 333.700 subsection 7 (a), the Clerk of the Board may approve all contract transactions for amounts less than \$50,000. Per direction from the August 13, 2013 meeting of the Board of Examiners, the Board wished to receive an informational item listing all approvals applicable to the new threshold (\$10,000 – \$49,999). Attached is a list of all applicable approvals for contracts and amendments approved from January 19, 2016 through February 12, 2016.

Twenty-nine contracts were submitted for the boards review

Comments:

Governor: We'll move on to agenda item number 14, contracts approved by the Clerk of the Board. Mr. Wells.

Clerk: Thank you Governor. There were 29 contracts under the \$50,000 threshold that the Clerk approved between January 19th and February 12th of 2016. This item is informational only, but there was additional information requested on contracts 1-3 between the Attorney General—

Governor: I'm good on those. I know what those are for and so I'm satisfied. Are there any questions on the contracts contained in agenda item 14? Okay, that's for information only.

15. INFORMATION ITEM

A. Fiscal Year 2016 - 2nd Quarter Overtime Report

Comments:

Governor: We will move on to agenda item 15 which is the Second Quarter Overtime Report.

Clerk: Thank you Governor. This item is the Overtime Report for the Second Quarter, FY 2016. Overtime pay and accrued compensation leave for the first six months of the year has totaled about \$18,100,000 or 3.98% of total pay, which is a 14.7% increase from FY '15. The highest dollar amount for that first half of the fiscal year is the Department of Corrections with \$5.4 million, primarily you see that at High Desert Prison, which was \$1.2 million, the Ely State Prison is just under \$900,000, Southern Desert at \$620,000 and the Northern Nevada Correctional Center at \$510,000.

The highest as a percentage of total pay was the Department of Public Safety at about 8.6%. The top three increases by dollar from FY '15 to '16, were Corrections, which increased by \$1.5 million, the Department of Health and Human Services is just over \$700,000 and the Department of Public Safety is up \$350,000. There were three departments who actually decreased their overtime by more than \$100,000 in that same period. They were the Department of Administration, Veterans Services and DETR.

As certain organizations have periods that are trends over different years of the biennium, we compared the FY '16 to FY '14 to see if there were differences between the two. The Department of Corrections increased over that two year period by \$2.6 million, the Department of Health and Human Services up by about \$1.4 million and the Department of Public Safety is up by about \$800,000. The Department of Administration decreased by \$7,000, Veterans Services decreased by \$105,000 and the Department of Employment, Training and Rehabilitation decreased by about \$37,000.

So, what we're seeing on kind of a trend is Health and Human Services, Corrections and Public Safety and to a lesser extent, Transportation are all on a three year upswing. They have continued to increase for the last three fiscal years. Veterans Services on the other hand is on a three year downward trend. They have decreased their overtime in each of the last three years. Most other agencies are stable or negligibly different when you see small swings from one year to the next. With that, I'm happy to answer any questions.

Governor: Just a comment. I would assume or hope that with this Board's decision on the Critical Labor Shortage for the Department of Public Safety and for Corrections that we would see a reduction in overtime, given that we'll be adding individuals for both of those entities. Obviously if we're adding more people, in the long run, we should be saving money, correct Mr. Wells?

Clerk: Correct. And the Department of Public Safety, you should start to see their overtime come down. The Department of Corrections has two factors that are coming into play, as we move into the third quarter. Their first wave of shift relief guards is now up and deployed. That should start to play as well as the Critical Labor Shortage that you approved today.

Governor: And, what you're eluding to is, at least out there at High Desert is that out of those 100 positions for corrections, so now they're getting through the academies and starting to go to their posts and hopefully we'll see, as you say, some reductions there in overtime given that we have more people out there. Okay. Any other questions from Board Members? All right.

16. BOARD MEMBERS' COMMENTS/PUBLIC COMMENTS

Comments:

Governor: That brings us to agenda item 16, are there any Board Member comments? I understand there is some public comment from Northern Nevada?

Speaker: That is correct Governor.

Alonzo Hickerson: My name is Alonzo Hickerson and I am the so-called owner of the Project Uplift, that earlier, that you guys were talking about. There's some things I just want to bring to light. First of all, give me one second, I'm a little nervous here.

Governor: Sir, your microphone is turned off.

Alonzo Hickerson: Hello?

Governor: Yeah, you're back. Thank you.

Alonzo Hickerson: Sorry. We would like that you guys do a full investigation of the policies and procedures for Northern Nevada Adult Mental Health. Because we—you know, we started off as a small mom and pop and they turned us into this big corporation. They helped us along the way, but as time got further on, they kind of threw us under the bus. We worked so closely with Northern Nevada Adult Mental Health, two of their high ranking employees came to work at our company, actually took over and ran the company. And, Ms. Phinney would know their names and their positions over there, but we didn't know them as much.

They kind of took over because we were just ordinary people who really, we couldn't run a big company like that, so they kind of took over and ran it for us. That's how it got the way it got. Again, are we not at fault? Yeah, we're with some fault because we should've been more involved, but we thought our—you know, these officials would take care of it and run it the way it was supposed to be ran. When we was a small mom and pop, we were the best providers in town and documents will show that. I mean, we left nothing unturned. Our houses were very efficient. Our clients—we were the only providers in town that had our own counseling, in house. We had our own therapist, in house. We had our own day treatment.

To go on with the house that showed on the news—that showed in the newspaper, I'm sorry, was the State cut the hours in that house, they didn't tell you that. They would give us 14, 16 hours a day and then we would cover the rest. But, when they went down eight hours, coming straight out Mr. Mendel's mouth, he told us, only cover the house for the amount of hours that we pay you. Well, if you do that, you have mentally disabled people in the homes 14 hours by themselves. So, when you come in the house in the morning, it's going to be in that condition.

So, these are issues that you guys need to investigate, so that the next providers won't go through the same stuff we went through. Of course, we're going to get the bulk of it because we were the biggest ones out there. At one time, we had 16 homes that we were supervising. So, if you've got the next biggest one with only two or three of them, of course, by percentages, we would get the more complaints.

I hope I articulated this more correctly, but that was the biggest issue. I need you guys to really look into that and look into those people because we were running fine until they came and took over the company. When we were smaller, me and my wife and Mr. Mike Ross ran the company. Then they came over, Priscilla Longmeier and [inaudible] they're both employees for Northern Nevada Adult Mental Health. They weren't just ordinary case managers, they were high ranking people for the State and came and ran the company. That's when we started having problems. Thank you.

Governor: Thank you very much sir. Is there any other public comment from Carson City? All right.

***17. FOR POSSIBLE ACTION – ADJOURNMENT**

Clerk's Recommendation: I recommend approval.

Motion By: Attorney General Seconded By: Secretary of State Vote: 3-0

Comments:

Governor: Is there a motion to adjourn?

Attorney General: Move to adjourn.

Secretary of State: Second.

Governor: The Attorney General has moved to adjourn. Secretary of State has seconded the motion. All in favor say aye. [ayes around] This meeting is adjourned, thank you ladies and gentlemen.

Respectfully submitted,

JAMES R. WELLS, CLERK

APPROVED:

GOVERNOR BRIAN SANDOVAL, CHAIRMAN

ATTORNEY GENERAL ADAM PAUL LAXALT

SECRETARY OF STATE BARBARA K. CEGAVSKE

BRIAN SANDOVAL
Governor



Mailing Address
5366 Snyder Avenue
Carson City, NV 89701

Phone: (775) 687-8333
Fax: (775) 687-8330

SHERRY L. RUPERT
Executive Director

Physical Address
Stewart Facility – Building #3
5500 Snyder Avenue
Carson City, NV 89701

STATE OF NEVADA
INDIAN COMMISSION

State of Nevada Indian Commission
Statement for the March 8, 2016 Board of Examiners Meeting
Contract #109994 Hershenow & Klippenstein, Inc.

Good Afternoon Governor and Members of the Board,

I apologize I am unable to be here with you today, but felt that the importance of this contract and this project warranted a brief statement.

The contract before you is to provide architectural services for the design and construction document phase for the Welcome Center at the Historic Stewart Indian School and a Master Plan for the Facility.

Both of these items are vital to the advancement of the Stewart Indian School Living Legacy. With your continued support we continue to move closer in creating an experience that will be new and unique to the State of Nevada and to the nation.

We have had initial meetings in regard to the Master Plan and were tasked with creating a Core Message that would drive the Master Planning effort and inform the interpretation of the school. The following is the core message of the Stewart Indian School:

The Stewart Indian School changed the course of generations of American Indians. For more than 90 years American Indian children were removed from their homelands, family and culture with profound impacts on their lives. The Stewart Indian School Living Legacy preserves their stories and cultural legacy – Never to be Forgotten.

I would like you all to know that I have had the honor to work with my fellow state colleagues on this project and all have conveyed an earnest interest in this project and I am extremely confident that we are well on our way to creating something remarkable for the New Nevada.

Thank you for your consideration and the opportunity to provide comments in regard to this contract.

Sherry L. Rupert, Executive Director
Nevada Indian Commission

Brian Sandoval
Governor



James R. Wells, CPA
State Budget Interim Director

Janet Murphy
Deputy State Budget Director

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Budget Division

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: March 18, 2016
To: James R. Wells, Clerk of the Board
Department of Administration
From: Paul Nicks, Budget Analyst
Budget Division
Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting.

DEPARTMENT OF ADMINISTRATION, FLEET SERVICES DIVISION

Agenda Item Write-up:

Replacement Vehicle Request: Pursuant to NRS 334.010 the Department of Administration, Fleet Services Division requests approval to replace one vehicle not to exceed \$28,280 due to a vehicle accident resulting in a total loss of the vehicle.

Additional Information:

This authorization will be funded with accident recovery funds and from the agency's reserves.

Statutory Authority:

BOE approval required pursuant to NRS 334.010.

REVIEWED: JM

ACTION ITEM: _____

Brian Sandoval
Governor



Patrick Cates
Director

LeeAnn Easton
Deputy Director

Keith Wells
Administrator

**STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
FLEET SERVICES DIVISION**

750 E. King Street
Carson City, Nevada 89701-4768
Phone: (775) 684-1880 | Fax: (775) 684-1888
Website: www.fleetservices.nv.gov

TO: Paul Nicks, Budget Analyst 5

FROM: Keith Wells, Administrator 

DATE: March 18, 2016

SUBJECT: BOE Agenda Request

Paul,

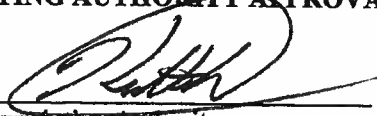

Attached is a Board of Examiners request to replace Fleet Services vehicle 61B726 which was totaled in an on 02/02/2016.

The State driver was at fault and we are filing a claim with Risk Management. The funding for the new vehicle will come from our reserves and insurance recovery.

Attachments:

- BOE request
- Accident report
- NADA book value
- Repair quotes
- New vehicle quote

**Board of Examiners Request for Approval to Purchase a
State Vehicle Pursuant to NRS 334.010**

Agency Name: Administration, Fleet Services	Budget Account #: 1356
Contact Name: Keith Wells	Telephone Number: 775-684-1883
Pursuant to NRS 334.010, agencies must receive prior written consent to purchase State vehicles. This applies to all new and used vehicles. Please provide the following information:	
Number of vehicles requested: <u>1 (one)</u> Amount of the request: <u>28279.25</u> Is the requested vehicle(s) new or used: <u>New</u> Type of vehicle(s) purchasing e.g. compact sedan, intermediate sedan, SUV, pick up, etc.: Police Sport Utility Mission of the requested vehicle(s): Assigned to the Department of Public Safety - Parole and Probation Division	
Were funds legislatively approved for the request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	If yes, please provide the decision unit number: If no, please explain how the vehicles will be funded? Agency Reserves / Insurance Recovery Funds
Is the requested vehicle(s) an addition to an existing fleet or replacement vehicle(s): <input type="checkbox"/> <u> </u> Addition(s) <input checked="" type="checkbox"/> <u> </u> Replacement(s)	
Does the requested vehicle(s) comply with "Smart Way" or "Smart Way Elite" requirements pursuant to SAM 1308? If not, please explain. N/A	
Please Complete for Replacement Vehicles Only: (For type of vehicle, i.e., compact sedan, intermediate sedan, SUV, pick up, etc.) Current Vehicle Information: Vehicle #1 Model Year: 2007 Odometer Reading: 92710 Type of Vehicle: Police Sedan	Does this request meet the replacement schedule criteria pursuant to SAM 1309? If no, explain why the vehicle is being replaced. Vehicle Totaled in Accident If the replacement vehicle is an upgrade to the existing vehicle, explain the need for the upgrade. Agency is requesting a Sport Utility to better serve the needs of the division
<i>Please attach an additional sheet if necessary</i>	
APPOINTING AUTHORITY APPROVAL:	
 _____ Agency Appointing Authority	 _____ Title
	<u>3-18-16</u> Date
BOARD OF EXAMINERS' APPROVAL:	
<input type="checkbox"/> Approved for Purchase <input type="checkbox"/> Not Approved for Purchase	
_____ Board of Examiners	_____ Date

Revised 7/13/10



State of Nevada
**VEHICLE ACCIDENT REPORT
 Agency Form**

For State Use Only:	
State Claim No.	<u>16-248</u>
Budget Acct. No.	_____
Coverage	_____
Adjuster	_____

INSTRUCTIONS: (If you need more space, attach a separate sheet of paper)

- Complete as much information as possible at the scene.
- REPORT** all accidents involving third parties, whether or not there is damage or injury.
- Cooperate with investigating officer(s) and the State's adjuster(s).
- Notify Attorney General's Office ASAP if there is an injury. Tel.: (775) 684-1263; Fax: (775) 684-1275

Sent original to AG's Office
 WITHIN 48 HOURS

Claims Manager, Office of the Attorney General,
 100 N. Carson Street, Carson City, NV 89701

Sent copy to Risk Management
 WITHIN 48 HOURS

Risk Management, 201 S. Roop Street, Suite 201,
 Carson City, NV 89701

Date of Accident 2/2/2016 Time 5:55 A.M. Location of Accident Cactus & Bernardo
P.M.

OUR INFORMATION:

Driver's Name Stephen Harvey Agency Division of Public Protection

Office Address 215 E. Bonanza Ln NV 89105 Bus. phone 702-486-4000

Driver's Lic. No. 1701433216 State NV Expiration Date 12/31/2017

Contact Person Don Morgan Title SERGEANT Phone 702-486-0815

Is this a MOTOR POOL vehicle? Yes No Vehicle ID No. (VIN) 2G1W558R479271130

Plate No. 61B726 Year 2007 Make Chevy Model Impala

Location of Vehicle Motor Pool - Las Vegas

Describe damage to State vehicle: Windshield damage only; no other party involved

Front Driver side. Damage -> Vehicle was not driveable, had to be towed

THEIR INFORMATION: Self-insurance card provided to driver/owner? Yes No
 TC-1 Claim form provided to driver/owner? Yes No (<http://ag.state.nv.us>)

OWNER'S NAME Medina Katya, Johanna Daytime Phone 1-800-782-8332

Address _____ City/State/Zip _____

Insurance Company State Farm Policy No. 099707480128A City/State _____

Insurance Agent _____ Phone No. _____

Plate No. 445 ZBM State NV Year 2015 Make Chevy Model Traverse LT

DRIVER'S NAME Medina Katya, Johanna Daytime Phone _____

Address _____ City/State/Zip _____

Driver's Lic. No. _____ State _____ Expiration Date _____

Describe damage to other vehicle and any injuries reported Rear Passenger damage to vehicle

Vehicle had to be towed. No medical attention but claimed of possible back injury


TC-3 (revision of RSK-001, 7/05)
 Office of the Attorney General

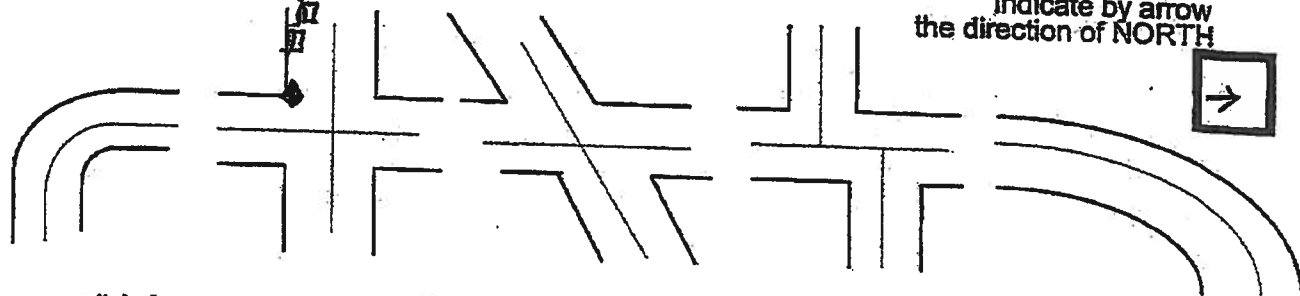
EXPLAIN WHAT HAPPENED: *While driving east bound on Caetano just west of Bermuda, the traffic came to a sudden stop and I was unable to avoid the vehicle in front of me. This resulted in me & Officer S Harvey rear ending the said vehicle.*

Accident Reported to (NHP, Metro, Reno P.D., etc.) _____ Report # _____

Citations Issued? No Yes If "Yes," explain Failure to Use Due Care

Complete the following diagram showing direction and positions of automobiles involved. Clearly designate point of contact.

Indicate by arrow the direction of NORTH 



_____ path before accident - - - - path after accident + + + + Railroad ◆ Stop Sign ○ Stop Light ⊕ Pedestrian

WITNESSES: Witness card given/statement taken

Name	Address	Phone

PERSONS INJURED: (If injured person is a State Employee, complete a Worker's Compensation Claim Form.)

Name	Address	Phone
STEPHEN HARVEY	215 E Bonanza Ln, NV 89105	

Agency Information: Damage estimates attached Estimates will follow

State Driver's Signature *[Signature]* Date 2/3/16

Reviewed by Safety Coordinator _____ Date _____

Reviewed by Department Head _____ Date _____

SUPERVISOR ACCIDENT/INJURY/INCIDENT INVESTIGATION REPORT

Department/Division Parole & Probation Location: 215 E. Bonanza
Employee's Name: Stephen Harvey Date of Incident/Injury: 2/2/16
Sex: M Age: 45 Employment Status: Full Time Part Time Seasonal Temporary
Regular assigned position: DPS OFFICER II Length of time in this position: 8

Was employee performing regular job duty? No If not, explain: Driving Home From Work - State Vehicl
Was employee working overtime? No If yes, explain: _____

Does employee work a rotating shift? No Was there a recent change in the shift? No
Explain: _____

Location of accident: Pactus and Bermuda, LV Time of Day: 2:55p Day of Week: Tuesday
Body part injured: Shoulder, Ankle, Toe Type of injury: Sprain
Severity of injury: Not Sever First Aid: — Dr. Visit: Emergency Care: —
C-1 completed: Yes No C-3 completed: Yes No

Restricted Duty: No Lost Time: No

Describe in detail what happened: On February 2nd, 2016, Officer Harvey stated he was driving east bound on Pactus just west of Bermuda, the traffic came to a sudden stop and he was unable to avoid the vehicle in front of him. This action resulted in Officer Harvey rear ending the said vehicle. Officer Harvey's state vehicle was heavily damaged and required towing.

Has this employee received training in the prevention of this type of injury? _____ Date: _____

Describe any equipment damage/estimate cost _____

WITNESSES: (Attach written statements. If non-State employee, include work or home address)

Name: _____ Job Title: _____ Telephone: _____
Name: _____ Job Title: _____ Telephone: _____
Name: _____ Job Title: _____ Telephone: _____
Name: _____ Job Title: _____ Telephone: _____

Employee's Supervisor at time of injury: Don Morgan

CAUSES OF ACCIDENT/INJURY: Mark all that apply D=Direct Cause C=Contributing Factor

- Environmental:**
 Weather conditions
 Heat
 Cold
 Noise
 Smoke/fumes
 Dust
 Third Party
 Other: _____

- Work Conditions:**
 Poor housekeeping/clutter
 Defective equipment/tools
 Inadequate work space
 Uneven/wet walking surface
 Inadequate prot. equip.
 Inadequate lighting
 Inadequate ventilation
 Other: _____

- Personal Factors:**
 Unsafe act
 Lack of knowledge/skill
 Improper motivation
 Inadequate planning
 Fatigue/stress
 Deviation from procedure
 Violation of safety rule
 Other: _____

- Job Factors:**
 Inadequate design
 Inadequate equip./tools
 Inadequate procedures
 Inadequate maintenance
 Inadequate inspection
 Inadequate purchasing

- Management Issues:**
 Insufficient training
 Inadequate planning
 Lack of program support
 Lack of enforcement
 Budgetary constraints
 Understaffed

- Other Factors:**

WAS A NOTICE OF INJURY (C-1) FORM COMPLETED BY EMPLOYEE? Date: 2/2/16

CORRECTIVE ACTION PLAN (include immediate, short term and long term plan):

Immediate Action: _____

Assigned To: _____ **Date Completed:** _____

Short Term Plan: _____

Assigned To: _____ **Date Completed:** _____

Long Term Plan: _____

Assigned To: _____ **Date Completed:** _____

ADDITIONAL INFORMATION:

Investigation completed
 by: Jim M... **Date:** 2/3/2016

Reviewed by: _____ **Date:** _____

Note: Send copy of reports to Risk Management



Invoice # 1000279

JONES-WEST FORD

Sales • Service • Used Cars & Trucks

3600 KIETZKE LANE
RENO, NV 89502

P.O. BOX 12970
RENO, NV 89510

775-829-3207 Direct
775-829-3364 Fax

bletcher@jwford.com

DEAL # 54578

Customer # 131853

Sold to: NEVADA FLEET SERVICE DIV

Address: 750 E KING ST

City, State & Zip Code
CARSON CITY NV 89701

VIN	Year	Make	Model
1FM5K8AR7GGB55007	2016	FORD	EXPLORER
Salesperson	Deal #	Stock #	PO #
FLETCHER, WILLIAM	54578	5852V	28250

VEHICLE COST: 28250.00

TAXES:

REGISTRATION FEES:

TITLE FEES: 29.25

ACCESSORIES:

DOC FEE:

TOTAL DUE: 28279.25

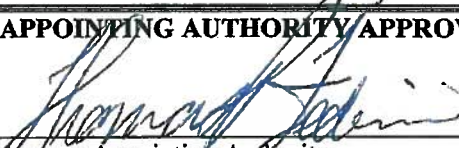

REBATE:

TOTAL AMOUNT DUE: 28279.25

**Thank you for your
business!**

Board of Examiners Request for Approval to Purchase a
State Vehicle Pursuant to NRS 334.010

**RETURN TO
DoA/ASD**

Agency Name: SPWD	Budget Account #: 1349
Contact Name: BETTY BADGETT	Telephone Number: 775 684-1801
Pursuant to NRS 334.010, agencies must receive prior written consent to purchase State vehicles. This applies to all new and used vehicles. Please provide the following information:	
Number of vehicles requested: <u>1</u> Amount of the request: <u>\$5115</u> Is the requested vehicle(s) new or used: <u>USED</u> Type of vehicle(s) purchasing e.g. compact sedan, intermediate sedan, SUV, pick up, etc.: FORD F-150 PICKUP 2005 Mission of the requested vehicle(s): MAINTENANCE OF BUILDINGS AND GROUNDS	
Were funds legislatively approved for the request? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	If yes, please provide the decision unit number: E711 If no, please explain how the vehicles will be funded?
Is the requested vehicle(s) an addition to an existing fleet or replacement vehicle(s): <input type="checkbox"/> <u> </u> Addition(s) <input checked="" type="checkbox"/> <u>1</u> Replacement(s)	
Does the requested vehicle(s) comply with "Smart Way" or "Smart Way Elite" requirements pursuant to SAM 1308? If not, please explain. N/A	
Please Complete for Replacement Vehicles Only: (For type of vehicle, i.e., compact sedan, intermediate sedan, SUV, pick up, etc.) Current Vehicle Information: Vehicle #1 Model Year: 1989 CHEVY CHEYENNE Odometer Reading: 189681 Type of Vehicle: PICKUP Vehicle #2 Model Year: Odometer Reading: Type of Vehicle:	Does this request meet the replacement schedule criteria pursuant to SAM 1309? If no, explain why the vehicle is being replaced. YES - AND FLEET SERVICES WILL NOT SERVICE SINCE REPAIRS EXCEED THE COST OF VEHICLE If the replacement vehicle is an upgrade to the existing vehicle, explain the need for the upgrade.
<i>Please attach an additional sheet if necessary</i>	
APPOINTING AUTHORITY APPROVAL: <div style="display: flex; justify-content: space-between;"> <div style="width: 30%;"> _____ Agency Appointing Authority</div> <div style="width: 30%;"> _____ Title</div> <div style="width: 30%;"><u>2/24/16</u> _____ Date</div> </div>	
BOARD OF EXAMINERS' APPROVAL: <input type="checkbox"/> Approved for Purchase <input type="checkbox"/> Not Approved for Purchase	
_____ Board of Examiners	_____ Date
<div style="border: 1px solid black; padding: 5px; display: inline-block;"> RECEIVED FEB 24 2016 GOVERNOR'S FINANCE OFFICE BUDGET DIVISION </div>	

**NEVADA STATE PURCHASING DIVISION
PROPERTY MANAGEMENT PROGRAM
VEHICLE/EQUIPMENT TURN-IN DOCUMENT**

**CNTL# 16-177-RN
BA# 473025**

PROCEDURES:

1. Titles must be furnished with vehicles and correctly signed off by authorized personnel. Sign agency name exactly as it appears on front of title.
2. Two complete sets of keys to accompany vehicle.
3. All decals, official markings and special equipment (emergency lights, etc.) must be physically removed from vehicle.
4. License plates removed.
5. Upon delivery at the warehouse, vehicle to include five (5) gallons of gas in tank.
6. Notify the Attorney General's office to remove vehicle/equipment from your agency's insurance.
7. Complete all information below regarding the vehicle information, options, additional features and any known defects.

COST \$5115.00

Date: 07/02/2015

Department/Division: 650/ NHP 555 WRIGHT WAY CARSON CITY NV 89711

Contact Name: TERRY LUKAS

Phone: 775-684-4982

Vehicle Information:

--Vehicle Type: 2005 FORD F-150 UNIT # 05-987

Year: 2005

Make: FORD

Model: F-150

VIN/Serial N VIN # 1FTPW14545FA51109

State I.D. No./License No.: 278474

Engine: 8 CYLINDER

Odometer: 127,482

Transmission: X

Hours:

Fuel Type: GAS

Drive Type:

Exterior Color: X

Interior Color: BLE

Vehicle Options:

X Air Conditioning

X

X Power Windows

X Tilt Steering Wheel

X Power Seat

X Dual Power Seat

x Driver Air Bag

Dual Front Air Bags

X ABS Brakes

X AM/FM Radio

Cassette

CD Player

X Cruise Control

Additional Features:

MILEAGE: 127,482. FAIR CONDITION.

Turned In By:

DATE:

Received By:

DATE:

Title Received By:

DATE:

Title Received By:

DATE:

Office Use Only:

Warehouse Control No.:

Budget Account No.:

PROPERTY DISPOSITION REPORT

TO: NEVADA STATE PURCHASING DIVISION
 PROPERTY MANAGEMENT PROGRAM
 515 E MUSSER ST, STE 300
 CARSON CITY, NV 89701
 PH: (775) 684-0192 FAX: (775) 684-0188
 Email forms to: glandry@admin.nv.gov

FROM: Agency Name : Nevada DPS - Highway Patrol
 Address: 555 Wright Way, Carson City, NV. 89711
 Phone: 775-684-4982 Fax 775-684-4967
 Property address: 555 Wright Way CC, NV. 89711
 Contact: Terry Lucas Ph: 775-684-4982

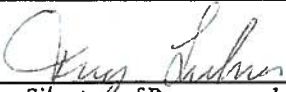
DISPOSITION OF PROPERTY IS EXCESS, BEYOND REPAIR, LOST/STOLEN OR TRANSFERRED/DONATED

Please complete a separate report for each disposition action requested. Please provide a complete description of property including condition, State I.D. # (if applicable) and budget account from which the property was originally purchased. Agency must obtain disposition approval from Nevada State Purchasing Property Management before agency may proceed with disposition.

- EXCESS** to the needs of this department. Point of contact and telephone number must be provided above.
- BEYOND REPAIR:** Recommend property be junked. Provide detailed explanation as to condition. REMOVAL OF PROPERTY TO BE AT AGENCIES EXPENSE OR CONTACT BUILDINGS AND GROUNDS. Remove State ID# tag and any State emblems before disposal.
- LOST/MISSING/STOLEN:** The agency head must be notified immediately of lost/missing/stolen items. Please attach a police report or other documentation to describe circumstances. Agency must process a FC document in Advantage noting date of Lost/Missing item(s). Item(s) must remain on agency's inventory for two inventory cycles prior to processing PDR and item(s) being removed.
- DONATION:** Please provide explanation of property condition, name of organization, and proof of organization's tax-exempt status. Agency must obtain a receipt signature from organization receiving property. **AGENCY MUST HAVE PRIOR AUTHORIZATION BEFORE DONATING PROPERTY.** Remove State ID# tag and any State emblems before donating.
- STATE I.D. TAG REQUEST:** Duplicate _____ New _____
 If NEW, please provide the agency account coding and a copy of the invoice for all items needing a new tag.
 FUND _____ AGENCY _____ ORG _____ ACTIVITY _____ OBJECT _____ APPR UNIT _____
 LOC CODE _____ COST _____
- TRANSFER:** From LOC CODE _____ To LOC CODE _____
 Signature of Receiving Agency _____ Date _____
- OTHER:** Please provide detailed explanation.

REMINDER: REMOVE ALL TAGS PRIOR TO DONATION OR DISPOSAL.

STATE ID #	DETAILED DESCRIPTION AND CONDITION OF PROPERTY	OFFICE USE ONLY	
		FC or FD Doc	Warehouse #
278474	2005 FORD F150 UNIT # 05-987		
	VIN # 1FTPW1454FA51109		
	STATE PURCHASING RENO		
	FROM M501		
	MILEAGE 127,482		
	FAIR CONDITION HIGH MILEGE		
	BUDGET ACCOUNT # 4721		



 Signature of Person completing this form

TERRY LUKAS AA IV

 Print Name and Title

7/1/15

 Date

Roy Baughman
Digitally signed by Roy Baughman
 DN: cn=Roy Baughman, ou=Nevada Highway Patrol, email=CSAP,
 email=roy.baughman@dps.state.nv.us, c=US
 01822112630075410-9709

 Signature of Agency Approving Authority

Lt. Roy Baughman

 Print Name and Title

06/30/2015

 Date



555 Wright Way
 Carson City, NV 89711
 Reno/Sparks/Carson City (775) 684-4DMV (4368)
 Las Vegas area (702) 486-4DMV (4368)
 Rural Nevada or Out of State (877) 368-7828
www.dmvnv.com

ERASURE AFFIDAVIT

NRS 482.245

An individual taking full responsibility for an error, change, or removal of information on ownership documents must complete and sign the Erasure Affidavit. If a person is being removed from the ownership documents, that individual is required to sign the affidavit. When representing a business, the business name and the name of the authorized business representative must appear on the affidavit.

Please print or type

Year 2005 Make FORD Model F150

Vehicle Identification Number 1FTPW14545FA51109

The undersigned, being duly sworn, states that the error or change appearing on the attached ownership documents for the described vehicle was made due to:

ERROR

(Please describe what and where error is.)

I declare under penalty of perjury that the foregoing is true and correct.

Affiant's Printed Full Legal Name DENNY GORTARI

Nevada Driver's License, Identification Card Number, Date of Birth, or FEIN for Businesses 4600242558

Physical Address 555 WRIGHT WAY CARSON CITY NV 89711
City State Zip Code

Mailing Address SAME
City State Zip Code

State of Nevada, County of Carson

Signed and sworn to before me on 1/15/16
Date

By Denny Gortari
Signature of Affiant



Notary Stamp

Linda K. Herron
 Notary Public or Authorized Nevada DMV Representative

Brian Sandoval
Governor



James R. Wells, CPA
Director

Janet Murphy
Deputy Director

**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: March 11, 2016
To: James R. Wells, Clerk of the Board
Governor's Finance Office
From: Scott Ewart, Budget Analyst
Budget Division
Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting.

**DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES –
ENVIRONMENTAL PROTECTION**

Agenda Item Write-up:

Pursuant to NRS 334.010, the Department of Conservation and Natural Resources, Environmental Protection, requests approval to purchase a replacement vehicle in Fiscal Year 2016 in the amount of \$35,109.70.

Additional Information:

The department seeks approval to purchase a replacement vehicle that will be used by field personnel between the Underground Storage Tank Compliance Program and Abandoned Mine Lands Programs in the Bureau of Corrective Actions. The vehicle purchase was legislatively approved in the 2015-17 biennium's budget for purchase in Fiscal Year 2016.

Statutory Authority:

BOE approval required pursuant to NRS 334.010.

REVIEWED: _____
ACTION ITEM: _____



MEMORANDUM

RECEIVED
 MAR 10 2016
 GOVERNOR'S FINANCE OFFICE
 BUDGET DIVISION

Date: March 10, 2016
To: Scott Ewart, Budget Analyst V
Through: Brian Sotomayor, Budget Analyst III
From: Jeff Collins, BCA Chief
RE: **Clarification Regarding UST Compliance and AML Program Vehicle Purchase**

This memorandum provides clarification in support of purchasing a new field vehicle for use between the UST Compliance and Abandoned Mine Lands Programs (AML) in the Bureau of Corrective Actions (BCA). You provided specific questions regarding this vehicle request in a March 8, 2016 email to Brian Sotomayor. Please review these answers to your questions and contact us if you need any additional clarification.

Option Package Questions

The new Tacoma request is a 4X4 with an off-road package to handle some of the rougher roads it will be taken on during AML site reconnaissance. The discounted base price in the dealer bid package for the Tacoma 4x4 off-road is \$33,355.45, which is \$18.55 cheaper than the standard fleet base price of \$33,374 for the truck. The following is the pricing breakdown for the truck:

1) Discounted State Base Price from Dealer	\$33,355.45
2) All Weather Floor Mats	\$149.00
3) Tow Package	\$579.00
4) 6 - Ten Ply Cooper Tires	\$997.00
5) State Title Fee	<u>\$29.25</u>

Total has not changed: \$35,109.70

- One additional spare tire has been requested for this vehicle (safety precaution for off-road use).
- The premium audio is not an option upgrade, but part of the standard base price for this truck package (per State Purchasing - Fleet 8255, State vehicle item number 2.2G, and the dealer bid package).
- The premium audio package was included on the equipment list received from the dealer and should have been noted as standard equipment. The audio package is not an upgrade.

Vehicle Request is Greater than Approved FY16 Authority

The amount built into the budget for this purpose is \$25,249 which creates a budgetary overage of \$9,860.70. Category 09 was built with \$251,980 of authority. At this stage in the Fiscal year 75% of the fiscal year has been completed and category 09 has only used 30% of its available authority. Based on anticipated future expenditures, the overage of the \$9,860.70 would not create a shortfall in Budgetary Authority. Brian Sotomayor can also confirm that the Grant has sufficient funding in order to accommodate this acquisition.

Vehicle Request and Vehicles to Remove from the Fleet

On the original BOE request, the BCA was justifying the purchase of the new truck by showing that two other vehicles in the fleet will be surplus this calendar. Due to the number of miles on the existing Toyota Prius and the Ford F150 (over 100,000), BCA plans to remove the Prius from the fleet at the end of the fiscal year and remove the F150 from the fleet at the end of the calendar year. The removal of these vehicles from the fleet makes room for the requested truck. Utilizing the F150 until the end of the calendar year provides a much needed vehicle "overlap" to manage the increased volume of site inspections mandated by the new Federal UST regulations.

Vehicle Order Information Form

Does this vehicle meet "Smart Way or Smart Way Elite" requirements? If not, agency must fill out Vehicle Order Justification Sheet.

Please print out this page and complete all fields.

Vehicle Item No., Make, Model & No.:	2016 Toyota Tacoma Double Cab 4x4 V6, Model 7544		
Dealer Name:	Carson City Toyota Scion		
Delivery Location:			
Vehicle Colors:	Exterior: Super White	Interior: Graphite	X Cloth <input type="checkbox"/> Vinyl
	Quantity	Unit Cost	Total Cost
BASE PRICE (Reno, Carson City or Las Vegas delivery)	1	\$ 33,355.45	\$33,355.45
SPECIFY OPTIONS: (description)			\$1,725.00
All Weather Floor Mats		\$149.00	
V6 Tow Package, Class 4		\$579.00	
Cooper Discoverer 10 Ply Tires, Qty 6		\$997.00	
DELIVERY COST: (If other than Reno\Carson or Las Vegas)		\$	\$
Total purchase price with options			\$35,080.45
DMV Title and DRS Fee's		\$29.25	\$29.25
GRAND TOTAL:			\$35,109.70

Registered Owner:	Agency Name & Address: Nevada Division of Environmental Protection Bureau of Corrective Actions 901 S. Stewart Street #3005 Carson City, NV 89701
Legal Owner:	Agency Name & Address: Nevada Division of Environmental Protection Bureau of Corrective Actions 901 S. Stewart Street #3005 Carson City, NV 89701
County Vehicle Based In:	Carson City
Name & Phone of Person to contact when vehicle is ready for delivery:	NDEP- Bureau of Corrective Actions Toni Bouas – 687-9378 Kim Valdez – 687-9370



MEMORANDUM

Date: March 3, 2016
To: Dave Emme, Administrator *DES*
Through: Greg Lovato, Deputy Administrator *CL*
From: Jeff Collins, BCA Chief *JRC*
RE: **Justification for UST Compliance and AML Program Vehicle Purchase**

OFFPM RECEIVED
3/3/16 - 7:00 AM

This memorandum provides information in support of purchasing a new field vehicle for use between the UST Compliance and Abandoned Mine Lands Programs in the Bureau of Corrective Actions (BCA). This truck will also be used by other programs in BCA when it's available. Please see attached vehicle utilization spreadsheet for BCA. Due to the number of miles on the Toyota Prius and the Ford F150, BCA will be removing the Prius from the fleet at the end of the fiscal year and plans to remove the F150 from the fleet at the end of the calendar year unless we determine it's needed for an increased volume of site inspections due to the new Federal UST regulations.

Utilization Projections for 2016

The most conducive time of year to conduct both UST compliance inspections and AML site reconnaissance is from April through October. Scheduling conflicts arise predominantly due to the unpredictable nature of some of the UST compliance inspections and the need for the specialized equipment contained in the trucks. BCA will do the best we can to accommodate both program schedules to keep utilization rates up.

- UST Compliance inspection days:
 - Ford F150 (30 days, 4,000-6,000 miles)
 - Existing Toyota Tacoma (45-60 days, 6,000-8,000 miles)
- AML site reconnaissance work
 - New Toyota Tacoma (70-75 days, 8,000-10,000 miles)

* without the Prius in the fleet, additional usage of the Ford Escape will occur.

Other Justifications

- The new Tacoma request is a 4X4 with an off-road package to handle some of the rougher roads it will be taken on during AML site reconnaissance. One additional spare tire, similar to BMRR vehicle requests, has been requested for this vehicle. The stereo system is not an option upgrade, but part of the standard package for this truck.
- According to the DAM, Section 1806, a minimum fuel economy standard of 20 mpg (city) is established for agency vehicle purchases. The new Tacoma is rated at 18 mpg (city) and 23 mpg (highway), which equates to a combined 20 mpg based on Edmunds.com. This truck will be predominantly driven on the highway, but approximately a quarter of the time in the city and off road.
- The Ford Escape will be reopened to other bureaus in the Division, since it will no longer be used for UST compliance and AML trips.
- The two Tacomas, the Escape and the F150 will be available to other BCA programs when not in use.

Carson City	BCA	2008	Ford	Escape	88920	8,523	105	42%	Group 2: Individually Assigned Administrative Vehicles
* Carson City	BCA	2004	Toyota	Prius	99626	7,737	103	41%	Group 2: Individually Assigned Administrative Vehicles
* Carson City	BCA	2001	Ford	F150 Pickup	111582	6,830	73	29%	Group 2: Individually Assigned Administrative Vehicles
Carson City	BCA	2004	Chevrolet	Van	14272	2,390	25	10%	Group 5: Specialty
Las Vegas	BCA	2006	FORD	ESCAPE	60084	15,607	148	59%	Group 2: Individually Assigned Administrative Vehicles
Carson City	BCA	2015	Toyota	Tacoma	2385	2,093	19	8%	Group 5: Specialty

* surplus in 2016

Equipment Schedule

Date: 6/19/15 11:47 AM

Budget Period: 2015-2017 Biennium (FY16-17)

Budget Account: 3187 DCNR - DEP WASTE MGMT AND CORRECTIVE ACTION

Version: L01 LEGISLATIVELY APPROVED

Schedule: EQUIPMENT

DU	Catg	GL	Equipment Type	Priority	Yr:1 Count	Yr:1 Rate	Yr:1 Total	RXQ	Date	Amount	Bal Remaining	Comments
E710	08	7460	SMALL OFFICE EQUIPMENT <\$1,000.00	27	1	1,554.50	1,555					
E710	08	8371	HARDWARE-PRINTER NETWORK LASER JET MONO MED DUTY	23	0	1,388.00	0					
E710	08	8371	HARDWARE-DESKTOP PC W/ MONITOR & OS, HIGH COST	5	2	1,258.00	2,516		11/20/2015	2,555.38	(39.38)	2 PC's
E710	09	7460	SMALL OFFICE EQUIPMENT <\$1,000.00	30	1	2,008.71	2,009					
E710	09	8310	VEHICLE-FLEET-RNO/CC-2.7TRUCK 4WD 1/2 T;CRW CAB:S BED	39	1	25,249.00	25,249		3/4/2016	35,109.70	(9,860.70)	Toyota Tacoma
E710	09	8371	HARDWARE-DESKTOP PC W/ MONITOR & OS, HIGH COST	8	0	1,258.00	0					
E712	10	7460	SMALL OFFICE EQUIPMENT <\$1,000.00	31	1	135	135					
E712	10	8371	HARDWARE-LAPTOP PC WITH OPERATING SYSTEM	7	1	1,575.00	1,575		8/7/2015	1,007.00	568.00	1 tablet computer
E712	10	8371	HARDWARE-DESKTOP PC W/ MONITOR & OS, HIGH COST	4	1	1,258.00	1,258		2/4/2016	1,276.05	(18.05)	1 Desktop
E710	20	8371	HARDWARE-DESKTOP PC W/ MONITOR & OS, HIGH COST	11	1	1,258.00	1,258		1/16/2016	1,394.59	(136.59)	1 PC
E710	20	8371	HARDWARE PRINTER NETWORK LASER JET MONO LITE DTY	20	1	669	669					
E710	20	8371	HARDWARE-LAPTOP PC WITH OPERATING SYSTEM	2	1	1,575.00	1,575		11/20/2015	1,277.69	297.31	1 PC
E710	54	7460	SMALL OFFICE EQUIPMENT <\$1,000.00	33	1	4,102.99	4,103					
E710	54	8371	HARDWARE-DESKTOP PC W/ MONITOR & OS, HIGH COST	14	2	1,258.00	2,516		11/20/2015	15,592.72	(13,076.72)	2 PC's
E710	54	8371	LENOVO THINKPAD T520	24	0	0	0					
E712	56	7460	SMALL OFFICE EQUIPMENT <\$1,000.00	26	1	2,485.61	2,486					
E712	56	8310	VEHICLE-FLEET-RNO/CC-2.9 TRUCK 4WD 1/2 T;EXT CAB:S BD	1	1	23,341.00	23,341					
E712	56	8371	HARDWARE-DESKTOP PC W/ MONITOR & OS, HIGH COST	13	2	1,258.00	2,516		2/4/2016	2,552.10	(36.10)	2 Desktop
E712	56	8371	HARDWARE-LAPTOP PC WITH OPERATING SYSTEM	17	1	1,575.00	1,575		2/4/2016	1,268.00	307.00	1 Tablet
E712	57	7460	SMALL OFFICE EQUIPMENT <\$1,000.00	29	1	892.97	893					
E712	57	8371	HARDWARE-PRINTER NETWORK LASER JET MONO MED DUTY	15	0	1,388.00	0					
E712	57	8371	HARDWARE-DESKTOP PC W/ MONITOR & OS, HIGH COST	10	2	1,258.00	2,516		2/4/2016	2,552.10	(36.10)	2 Desktop
E710	71	7460	SMALL OFFICE EQUIPMENT <\$1,000.00	32	1	352.5	353					
E710	71	8371	HARDWARE-DESKTOP PC W/ MONITOR & OS, HIGH COST	16	1	1,258.00	1,258		11/20/2015	1,277.69	(19.69)	1 PC
E711	72	7460	SMALL OFFICE EQUIPMENT <\$1,000.00	25	1	135.97	136					
E711	72	8371	HARDWARE-DESKTOP PC W/ MONITOR & OS, HIGH COST	3	0	1,258.00	0					
E711	72	8371	HARDWARE-PRINTER NETWORK LASER JET MONO MED DUTY	9	1	1,388.00	1,388					
E710	75	7460	SMALL OFFICE EQUIPMENT <\$1,000.00	34	1	2,082.94	2,083					
E710	75	8371	HARDWARE-DESKTOP PC W/ MONITOR & OS, HIGH COST	19	1	1,258.00	1,258		11/20/2015	1,277.69	(19.69)	1 PC
E710	75	8371	HARDWARE-PRINTER NETWORK LASER JET MONO MED DUTY	21	1	1,388.00	1,388					
E710	75	8371	HARDWARE-PRINTER NETWORK LASER JET MONO MED DUTY	22	0	1,388.00	0					
E711	82	7460	SMALL OFFICE EQUIPMENT <\$1,000.00	28	1	228.66	229					
E711	82	8371	HARDWARE-PRINTER NETWORK LASER JET MONO MED DUTY	12	0	1,388.00	0					
E711	82	8371	HARDWARE-DESKTOP PC W/ MONITOR & OS, HIGH COST	6	0	1,258.00	0					

Comments:



CARSON CITY TOYOTA • SCION



775-882-8211
www.carsoncitytoyota.com

2590 S. Carson St. • Carson City, NV 89701 • Fax: 775-882-4085

775-888-3260
www.carsoncityscion.com

January 27, 2016

Please Accept This State Bid For One:
2016 Toyota Tacoma Double Cab 4x4 Off Road
Model: 7544
Color: White

With The Following Equipment:

1. Off Road Package
2. 50 State Emissions
3. All Weather Mats
4. Tow Package
5. Cooper Discoverer AT3 P265 / 70R16 Tires Mounted & Balanced.
Six/Ten Ply & One Steel Wheel After Take Offs

State Bid Price	\$ 34,083.45
State Title Fee	\$ 29.25
6 Ten Ply Cooper Tires	\$ 997.00
Total	\$ 35,109.70

- Delivered to Carson City, Nevada.
- Tire Pricing Subject To Time of Purchase.

Thank you for the opportunity to earn your business,

Dana Whaley
General Manager
Carson City Toyota • Scion

B



Carson City Toyota and Scion
2590 South Carson Street,
Carson City, NV 89701
(775) 882-8211

2016 TACOMA TRD OFFRD 4X4 DOUBLE CAB

Brake Force Distribution, Brake Assist,
& Smart Stop Technology (SST)
Dr & Fr Pass Advanced Airbag System
Seat-Mounted Side & Side Curtain Airbags
3-Point Seatbelts for All Seating
Positions; Driver-Side ELR & ALR/ELR on
All Pass Sts, Dr & Fr Pass Active Hdrest
Side-impact Door Beams
Tire Pressure Monitor Sys w/Auto Locate

EXTERIOR

Prjctr Beam Hdlightsw/LED DRL & Fog Lghts
5' Composite Bed w/120V Pwr Outlet
Deck Rail System w/4 Adj Tie-Down Cleats

Optional Equipment

50 State Emissions	\$0.00
Chrome Bumper:All Content Included as Standard Equipment	\$0.00
<u>Entune Premium Audio:All Content Included as Standard Equipment</u>	\$0.00
TRD Off Road Package:All Content Included as Standard Equipment	\$0.00
V6 Tow Package:Class IV Towing Receiver Hitch, ATF Cooler(Not Available on Manual Transmission),Engine Oil Cooler, Power Steering Cooler,130-Amp Alternator, 4 & 7-Pin Connectorw/Converter, and Trailer- Sway Control(TSC)	\$650.00
All Weather Floor Liners/Door Sill	\$218.00
Mudguards	\$140.00
Total Optional Equipment	\$1,008.00
Vehicle Base Model	\$33,730.00

Easy Lower,Lockable & Removable Tailgate

INTERIOR

Smrt Key Sys on Dr Door w/Push Btn Strt
& Remote Keyless Entry Sys
Fabric Trim Seats w/Dr Lumbar Support
Lthr Trim Steering Wheel w/ Audio Cntrls
Pwr Windws w/Fr Dr & Pass Auto Up/Dwn and
Power Door Locks
Entune Prem Audio w/Integ Nav & App Ste:
7" Hi-Res Tch Screen,AM/FM/CD,Bluetooth,
USB/AUX, HD Rad & SXM w/ 3mo Trial
Qi-compatible Wireless Smrtphone Chrgng

Standard Equipment

Disclaimer: This document is only representative of some of the information contained on an actual window sticker, and is not meant to replace or substitute for the actual window sticker on the vehicle. Please see your retailer for further information.

STANDARD PAGE ~ FLEET 8255

(Use separate page for each package)

CARSON CITY TOYOTA SCION

Specify State's Vehicle Item Number:2.2G		
<small>(i.e. 1.1 Sedan: Full size; 4 door; 6 passenger)</small>		
Specify MANUFACTURER, MODEL NAME, YEAR & BODY MODEL CODE:	Base Price for RENO/CARSON CITY	Base Price for LAS VEGAS
2016 Toyota Tacoma 4Door Double Cab 4x4 V6 7544	\$33,374.00*	\$33,574.00
State vehicle miles per gallon (MPG) 18 City / 23 Highway / 20 Combined		
State manufactures warranty: 36 MONTHS/36,000 MILES ON ALL COMPONENTS OTHER THAN NORMAL WEAR AND MAINTENCE.60 MONTHS /60,000 MILES POWERTRAIN		
Specify alternate engine size and emission rating: 3.5L V6 D4S Injection Atkinson Cycle Engine w/ VVT-iW, Wider Intake & VVT-I Exhaust.		
Includes Minlimum Standard Equipment Listed: <u> X </u> Yes <u> </u> No If no, state exceptions:		
6-speed automatic transmission, Rear-Wheel Drive or 4WDdemand part-time 4WD, Automatic Limited-Slip Differential (Auto LSD),		
Hill Start Assist Control (HAC), Off-road tuned suspension with Bilstein shocks, electronically controlled locking rear differential,		
Multi-terrain Select and Crawl Control (CRAWL), Black overfenders, Chrome rear bumper, 16-in machined contrast alloy wheels,		
Entune Premium Audio with integrated navigation and app suite, Projector-beam headlights with LED Daytime Running Lights (DRL)		
and integrated wide-angle fog lights, color-keyed hood scoop, 120V/400W in-deck AC power outlet, sliding rear privacy glass, variable		
intermittent windshield wipers, remote keyless entry, Power windows and door locks, integrated backup camera, integrated GoPro		
mount on windshield, Tire Pressure Monitor System (TPMS) with individual tire location alert, Every new Tacoma comes standard with		
the Star Safety System which includes Enhanced Vehicle Stability Control (VSC), Traction Control (TRAC), Anti-lock Brake System (ABS),		
Electronic Brake-force Distribution (EBD), Brake Assist (BA), and Smart Stop Technology (SST).		
Exterior Color: List available colors:		
Black, Blazing Blue Pearl, Barcelona Red Metallic, Inferno, Quicksand, Magnetic Gray Metallic, Silver Sky Metallic, Super White.		
Seats, Cloth: List available colors:		
Fabric in Graphite or Black with orange accent stitching.		
GVW: 5600		WHEELBASE:127.4
(When Applicable)	(When Applicable)	(When Applicable)

* Standard Base Price of \$33,374 does not reflect an \$18.55 discount offered by the dealer, bringing the actual Base Price to \$33,355.45.

OPTION PACKAGE PAGE ~ 8255

(Use separate page for each package)

CARSON CITY TOYOTA

Specify State's Vehicle Item Number:2.2G

(i.e. 1.1 Sedan: Full size; 4 door; 6 passenger)

Option Package Name/Code:

\$

List Equipment Features Below:

FE: Federal Emissions NO Charge

FP: Premium & Technology Package which replaces chrome rear bumper with color-keyed rear bumper dual zone automatic climate control, heated front seats, rear parking assist sonar, blind spot monitor (BSM) and rear cross-traffic alert (RCTA), auto headlights. \$ 2702.00

* **CT: All Weather Floor Mats \$ 149.00**

CF: Carpeted Floor Mats \$ 169.00

* **TO: V6 tow package class 4 hitch transmission and supplemental oil coolers 130a alternator heavy duty battery 7 pin connector with convertor \$ 579.00**

TC: Tonneau Cover \$ 650.00

CALL DANA WHALEY TO FIND OUT ABOUT FACTORY REBATES

ITEMIZED OPTION PAGE ~ 8255

(Use separate page for each package)

CARSON CITY TOYOTA

DEDUCT AMOUNT

ABS Brake System	\$standard	\$-
	\$	
cruise cont	\$optional	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
Air Conditioning standard	\$	\$-
Extra Key w/Fob	\$optional	
Limited Slip Differential	\$standard	\$-
Paint, Metallic na	\$	\$-
Power Mirrors	\$optional	\$-
Power Locks	\$standard	\$-
Power Seats	\$	\$-
Power Windows	standard	\$-
Radio; AM/FM Stereo, Cassette Player, CD	\$standard	\$-
Rear Window Wiper	\$na	\$-
Seats, Vinyl	na	
Vinyl Colors:		
Skid Plate	\$	\$-
Tilt Steering standard	\$	\$-
Tire, Spare, Full Size	\$ full size	\$-
Other:	\$	\$-

Delivery charge for other than Reno or Las Vegas (i.e. Ely) \$

300 FLAT FEE

Main Menu > INB Input > B/A List > INB Summary > Obligations Totals by Category > Category Summary > Category Objects
 REPORT DATE AS OF: 02/22/2016
 PROC ID: INBOBL_C

STATE OF NEVADA
Office of the State Controller

Internal Budget Status Report - Obligations
Category Summary

Fiscal Year:	2016		Budget Account:	3187	BUR WASTE MGMT & CORRCTV ACTNS
Fund:	101	GENERAL FUND	Agency:	709	ENVIRONMENTAL PROTECTION
Category:	09	UNDERGROUND STORAGE TANK			

Expended	Encumbered	Pre-encumbered	Obligated	Internal Budget	Difference
74,590.51	.00	.00	74,590.51	251,850.00	177,259.49

Object	Object Description	Expended	Encumbered	Pre-encumbered	Obligated	Internal Budget	Difference
6100	PER DIEM OUT-OF-STATE	2,268.21	.00	.00	2,268.21	1,065.00	-1,203.21
6103	PER DIEM OUT-OF-STATE-C	461.25	.00	.00	461.25	1,868.00	1,406.75
6120	AUTO MISC OUT-OF-STATE	.00	.00	.00	.00	58.00	58.00
6121	AUTO MISC OUT-OF-STATE-A	.00	.00	.00	.00	47.00	47.00
6123	AUTO MISC OUT-OF-STATE-C	46.45	.00	.00	46.45	.00	-46.45
6130	PUBLIC TRANS OUT-OF-STATE	65.41	.00	.00	65.41	.00	-65.41
6133	PUBLIC TRANS OUT-OF-STATE - C	127.65	.00	.00	127.65	156.00	28.35
6140	PERSONAL VEHICLE OUT-OF-STATE	101.00	.00	.00	101.00	20.00	-81.00
6143	PERS VEHICLE OUT-OF-STATE-C	56.00	.00	.00	56.00	120.00	64.00
6150	COMM AIR TRANS OUT-OF-STATE	3,253.23	.00	.00	3,253.23	259.00	-2,994.23
6153	COMM AIR TRANS OUT-OF-STATE-C	560.00	.00	.00	560.00	428.00	-132.00
6200		826.68	.00	.00	826.68	3,642.00	2,815.32

	PER DIEM IN-STATE						
<u>6203</u>	PER DIEM IN-STATE-C	.00	.00	.00	.00	1,004.00	1,004.00
<u>6210</u>	MP DAILY RENTAL IN-STATE	37.30	.00	.00	37.30	667.00	629.70
<u>6213</u>	MP MAINTENANCE OF AGENCY FLEET	.00	.00	.00	.00	33.00	33.00
<u>6215</u>	NON-MP VEHICLE RENTAL I/S	41.93	.00	.00	41.93	.00	-41.93
<u>6240</u>	PERSONAL VEHICLE IN-STATE	48.00	.00	.00	48.00	308.00	260.00
<u>6243</u>	PERSONAL VEHICLE IN-STATE-C	.00	.00	.00	.00	56.00	56.00
<u>6250</u>	COMM AIR TRANS IN-STATE	1,148.47	.00	.00	1,148.47	2,303.00	1,154.53
<u>6253</u>	COMM AIR TRANS IN-STATE-C	.00	.00	.00	.00	883.00	883.00
<u>7020</u>	OPERATING SUPPLIES	98.15	.00	.00	98.15	4,015.00	3,916.85
<u>7024</u>	OPERATING SUPPLIES-D	.00	.00	.00	.00	354.00	354.00
<u>7025</u>	OPERATING SUPPLIES-E	138.35	.00	.00	138.35	93.00	-45.35
<u>7030</u>	FREIGHT CHARGES	.00	.00	.00	.00	2.00	2.00
<u>7041</u>	PRINTING & COPY SVC NONSTATE-A	15.43	.00	.00	15.43	.00	-15.43
<u>7044</u>	EXCESS PRINT CHARGES-COPIERS	60.11	.00	.00	60.11	17.00	-43.11
<u>7051</u>	PROPERTY & CONTENT INSURANCE	38.00	.00	.00	38.00	38.00	.00
<u>7052</u>	VEHICLE COMP & COLLISION INS	68.94	.00	.00	68.94	.00	-68.94
<u>7059</u>	AG VEHICLE LIABILITY INSURANCE	180.54	.00	.00	180.54	.00	-180.54
<u>7060</u>	CONTRACTS	.00	.00	.00	.00	39,000.00	39,000.00
<u>7100</u>	STATE OWNED BLDG RNT-B&G	797.04	.00	.00	797.04	1,594.00	796.96

<u>7104</u>	STATE OWNED BLDG RENT- COPS	1,952.64	.00	.00	1,952.64	2,604.00	651.36
<u>7111</u>	NON-STATE OWNED STORAGE RENT	301.48	.00	.00	301.48	1,868.00	1,566.52
<u>7151</u>	MAINTENANCE OF VEHICLE SERVICE	7.88	.00	.00	7.88	799.00	791.12
<u>7153</u>	GASOLINE	639.69	.00	.00	639.69	1,105.00	465.31
<u>7156</u>	VEHICLE REPAIR SERVICES	380.44	.00	.00	380.44	71.00	-309.44
<u>7176</u>	PROTECTIVE GEAR	365.19	.00	.00	365.19	138.00	-227.19
<u>7292</u>	EITS VOICE MAIL	64.08	.00	.00	64.08	171.00	106.92
<u>7294</u>	EITS COLLECT CALL CHARGES	18.79	.00	.00	18.79	107.00	88.21
<u>7295</u>	EITS STATE PHONE LINE	281.40	.00	.00	281.40	644.00	362.60
<u>7296</u>	EITS LONG DISTANCE CHARGES	29.48	.00	.00	29.48	50.00	20.52
<u>7302</u>	REGISTRATION FEES	200.00	.00	.00	200.00	275.00	75.00
<u>7303</u>	DUES AND REGISTRATIONS-A	1,200.00	.00	.00	1,200.00	7,534.00	6,334.00
<u>7306</u>	DUES & REG- EMPLOYEE REIMBURSE	275.00	.00	.00	275.00	175.00	-100.00
<u>7385</u>	STAFF PHYSICALS	.00	.00	.00	.00	595.00	595.00
<u>7460</u>	EQUIPMENT PURCHASES < \$1,000	.00	.00	.00	.00	2,009.00	2,009.00
<u>7533</u>	EITS EMAIL SERVICE	80.04	.00	.00	80.04	167.00	86.96
<u>7980</u>	OPERATING LEASE PAYMENTS	55.11	.00	.00	55.11	.00	-55.11
<u>8310</u>	PICK-UPS, VANS - NEW	.00	.00	.00	.00	36,249.00	36,249.00
<u>8503</u>	EXPENDITURES CLARK CO	34,233.62	.00	.00	34,233.62	85,754.00	51,520.38
<u>8516</u>	EXPENDITURES WASHOE CO	24,067.53	.00	.00	24,067.53	53,505.00	29,437.47

[Return to Selection Screen](#)



STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: March 14, 2016
To: James R. Wells, Clerk of the Board
Governor's Finance Office
From: Colleen Murphy, Budget Analyst *CM*
Budget Division
Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting.

DEPARTMENT OF CORRECTIONS

Agenda Item Write-up:

Replacement Vehicle Request: Pursuant to NRS 334.010 the Department of Corrections requests approval to replace one vehicle not to exceed \$27,970 due to the vehicle being at the end of life. The vehicle being replaced was declared a total loss as a result of a single vehicle accident.

Additional Information:

The replacement vehicle will be used by Administration for travel to facilities throughout the State and is being purchased with a combination of insurance recoveries, salvage receipts and remaining equipment category authority. Relates to Non-IFC WP #C35237.

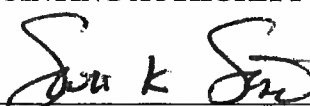
Cat	Obj Code	Description	Qty	Funding:	Total
05	8310	Mid-Size Sport Utility Vehicle	1	Insurance \$11,401 Salvage 2,000 Cat 05 14,568	\$ 27,970
Total Request:			1		\$ 27,970

Statutory Authority:

BOE approval required pursuant to NRS 334.010.

REVIEWED:
ACTION ITEM: _____

**Board of Examiners Request for Approval to Purchase a
State Vehicle Pursuant to NRS 334.010**

Agency Name: Department of Corrections	Budget Account #: BA 3710
Contact Name: Scott Sisco	Telephone Number: 775-887-3317
Pursuant to NRS 334.010, agencies must receive prior written consent to purchase State vehicles. This applies to all new and used vehicles. Please provide the following information:	
Number of vehicles requested: <u>1</u> Amount of the request: <u>\$27,968.25</u> Is the requested vehicle(s) new or used: <u>New</u> Type of vehicle(s) purchasing e.g. compact sedan, intermediate sedan, SUV, pick up, etc.: SUV Mission of the requested vehicle(s): Administration daily usage	
Were funds legislatively approved for the request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	If yes, please provide the decision unit number: If no, please explain how the vehicles will be funded? Insurance recoveries and general funds
Is the requested vehicle(s) an addition to an existing fleet or replacement vehicle(s): <input type="checkbox"/> <u> </u> Addition(s) <input checked="" type="checkbox"/> <u>1</u> Replacement(s)	
Does the requested vehicle(s) comply with "Smart Way" or "Smart Way Elite" requirements pursuant to SAM 1308? If not, please explain. No, this vehicle is a mid- sized sport utility.	
Please Complete for Replacement Vehicles Only: (For type of vehicle, i.e., compact sedan, intermediate sedan, SUV, pick up, etc.) Current Vehicle Information: Vehicle #1 Model Year: 2014 Odometer Reading: 14,494 Type of Vehicle: Compact Sedan <hr/> Vehicle #2 Model Year: Odometer Reading: Type of Vehicle:	Does this request meet the replacement schedule criteria pursuant to SAM 1309? If no, explain why the vehicle is being replaced. Vehicle was considered complete loss through Risk Managements assessment <hr/> If the replacement vehicle is an upgrade to the existing vehicle, explain the need for the upgrade. This vehicle is regularly used in increment weather conditions. An AWD vehicle is more appropriate and safe as a replacement.
<i>Please attach an additional sheet if necessary</i>	
APPOINTING AUTHORITY APPROVAL:	
 _____ Agency Appointing Authority	Deputy Director _____ Title
_____ Date	
BOARD OF EXAMINERS' APPROVAL:	
<input type="checkbox"/> Approved for Purchase <input type="checkbox"/> Not Approved for Purchase	
_____ Board of Examiners	_____ Date

16-0465

→ 2016 TRAVERSE AWD LS
GA2 SUMMIT WHITE /V6G
83C TITANIUM
ORDER NO. TCGZ1C/TRE STOCK NO.
VIN 1GN KVFE D9 GJ274303

MODEL & FACTORY OPTIONS	MSRP
CV14526 TRAVERSE AWD LS	33205.00
LLT ENGINE 3.6L, SIDI V6	N/C
M7X TRANSMISSION, 6-SPD AUTOMATIC	0.00
PDH INTERIOR PROTECTION PACKAGE	250.00
(DEALER INSTALLED):	
*ALL WEATHER FLOOR MATS	
*ALL WEATHER CARGO MAT	
UE1 ONSTAR (R) INCLUDES 5 YR	N/C
BASIC PLAN PLUS 6 MTH SERVICE	
W/ AUTOMATIC CRASH RESPONSE,	
NAVIGATION & MORE (SUBJECT	
TO TERMS SEE ONSTAR.COM)	
YF5 50-STATE EMISSIONS	N/C

TOTAL MODEL & OPTIONS	33455.00
DESTINATION CHARGE	895.00
DEALER IMR CONTRIBUTION	
TOTAL	34350.00

~~\$ 27,939.00~~
29.25 days of drive fee

\$ 27,968.25

CHAMPION CHEVROLET
800 Kietzke Lane
Reno, Nevada 89502
ZIGGY TERELAK



State of Nevada

VEHICLE ACCIDENT REPORT Agency Form

For State Use Only: State Claim No. Budget Acct. No. Coverage Adjuster

INSTRUCTIONS: (If you need more space, attach a separate sheet of paper)

- Complete as much information as possible at the scene. REPORT all accidents involving third parties, whether or not there is damage or injury. Cooperate with investigating officer(s) and the State's adjuster(s). Notify Attorney General's Office ASAP if there is an injury.

- Sent original to AG's Office WITHIN 48 HOURS Claims Manager, Office of the Attorney General, 100 N. Carson Street, Carson City, NV 89701
Sent copy to Risk Management WITHIN 48 HOURS Risk Management, 201 S. Roop Street, Suite 201, Carson City, NV 89701

Date of Accident 12-8-2015 Time 11:30 A.M. Location of Accident I-590 & CLEARVIEW

OUR INFORMATION:

Driver's Name ROSA RODRIGUEZ Agency N.P.O.C.
Office Address 225 SUNSHINE LN. RENO Bus. phone 775-688-1140
Driver's Lic. No. 32000 53402 State NV Expiration Date 4/13/75
Contact Person LT. BRANHAM Title LIEUTENANT Phone 775-688-1140
Is this a MOTOR POOL vehicle? Yes No Vehicle ID No. (VIN) SYFBURHE4EP046476
Plate No. EX64342 Year 2014 Make TOYOTA Model COROLLA
Location of Vehicle STEWART FACILITY

Describe damage to State vehicle: Windshield damage only; no other party involved
PASSENGER SIDE FRONT AND REAR IMPACT. FRONT WHEEL BENT.

THEIR INFORMATION: Self-insurance card provided to driver/owner? Yes No
TC-1 Claim form provided to driver/owner? Yes No (http://ag.state.nv.us)

OWNER'S NAME Daytime Phone
Address City/State/Zip
Insurance Company Policy No. City/State
Insurance Agent Phone No.
Plate No. State Year Make Model
DRIVER'S NAME Daytime Phone
Address City/State/Zip
Driver's Lic. No. State Expiration Date
Describe damage to other vehicle and any injuries reported

EXPLAIN WHAT HAPPENED: Driving on I-580, I dozed off
I awoke to car veering to ~~the~~ left onto the other lane,
I over corrected by turning my steering wheel to the right.
causing the car to hit ~~the~~ shoulder wall concrete.

Accident Reported to (NHP, Metro, Reno P.D., etc.) NONE Report # _____

Citations Issued? No Yes If "Yes," explain _____

Complete the following diagram showing direction and positions of automobiles involved.
 Clearly designate point of contact.

Indicate by arrow
 the direction of NORTH

_____ path before accident - - - - path after accident + + + + Railroad ◆ Stop Sign ○ Stop Light ♂ Pedestrian

WITNESSES: Witness card given/statement taken

Name	Address	Phone

PERSONS INJURED: (If injured person is a State Employee, complete a Worker's Compensation Claim Form.)

Name	Address	Phone

Agency Information: Damage estimates attached Estimates will follow

State Driver's Signature *[Signature]* Date 12/8/15
 Reviewed by Safety Coordinator _____ Date _____
 Reviewed by Department Head _____ Date _____

Brian Sandoval
Governor



James M. Wright
Director

Natalie Wood
Chief

Division of Parole & Probation

1445 Old Hot Springs Road, Suite 104
Carson City, Nevada 89706

RECEIVED

MAR 02 2016

GOVERNOR'S FINANCE OFFICE
BUDGET DIVISION

Memorandum

DATE: March 2, 2016

TO: Jim Wells, Director
Governor's Finance Office

THROUGH: Natalie Wood, Chief
Division of Parole & Probation *NW*

Sheri Brueggemann, Administrative Services Officer
DPS Headquarters

FROM: Robin Hager, Administrative Services Officer *RH*

SUBJECT: Vehicle purchase

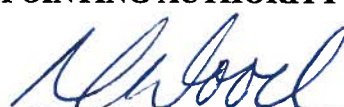
The Division of Parole & Probation is requesting authority from the Board of Examiners to purchase a 2007 Chrysler Sebring for \$2,550.00 and a 2007 Chevrolet Malibu for \$2,400.00 from the Fleet Services Division. Parole & Probation currently has a 1998 Chevrolet Lumina with 126,185 miles and a 2000 Ford Crown Victoria with 178,561 miles which need to be replaced with more reliable vehicles. The vehicles are used by Parole & Probation staff for transporting people and cargo between offices, attending court and other general state business.

The Division has budget authority for purchase of these vehicles.

Please contact me if you have any questions. Thank you for your consideration.

cc: Geoff Landry, Nevada State Purchasing
Lyn Letarti, Fleet Services Division

**Board of Examiners Request for Approval to Purchase a
State Vehicle Pursuant to NRS 334.010**

Agency Name: DPS - Division of Parole & Probation	Budget Account #: 3740	
Contact Name: Robin Hager, ASO III	Telephone Number: 775-684-2609	
Pursuant to NRS 334.010, agencies must receive prior written consent to purchase State vehicles. This applies to all new and used vehicles. Please provide the following information:		
Number of vehicles requested: <u>2</u> Amount of the request: <u>\$4,950.00</u>		
Is the requested vehicle(s) new or used: <u>used</u>		
Type of vehicle(s) purchasing e.g. compact sedan, intermediate sedan, SUV, pick up, etc.: 2007 Chrysler Sebring intermediate sedan, 2007 Chevrolet Malibu intermediate sedan		
Mission of the requested vehicle(s): Vehicles will replace 1998 Chevrolet Lumina and 2000 Ford Crown Victoria owned by P&P for used by P&P staff for transporting people and general cargo between P&P offices, attending court and other general state business		
Were funds legislatively approved for the request? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	If yes, please provide the decision unit number: E712 If no, please explain how the vehicles will be funded?	
Is the requested vehicle(s) an addition to an existing fleet or replacement vehicle(s): <input type="checkbox"/> <u> </u> Addition(s) <input checked="" type="checkbox"/> <u>2</u> Replacement(s)		
Does the requested vehicle(s) comply with "Smart Way" or "Smart Way Elite" requirements pursuant to SAM 1308? If not, please explain. No. SAM 1308 is applicable to agencies purchasing new vehicles. These vehicles are not new.		
Please Complete for Replacement Vehicles Only: (For type of vehicle, i.e., compact sedan, intermediate sedan, SUV, pick up, etc.) Current Vehicle Information: Vehicle #1 Model Year: 1998 Odometer Reading: 126,185 miles Type of Vehicle: Chevrolet Lumina <hr/> Vehicle #2 Model Year: 2000 Odometer Reading: 178,561 miles Type of Vehicle: Ford Crown Victoria <hr/> <i>Please attach an additional sheet if necessary</i>	Does this request meet the replacement schedule criteria pursuant to SAM 1309? If no, explain why the vehicle is being replaced. Yes, it meets the criteria pursuant to SAM 1309. <hr/> If the replacement vehicle is an upgrade to the existing vehicle, explain the need for the upgrade. This is not an upgrade. Vehicles are same category of vehicle.	
APPOINTING AUTHORITY APPROVAL:		
	<u>Chief</u>	<u>3/2/16</u>
Agency Appointing Authority	Title	Date
BOARD OF EXAMINERS' APPROVAL:		
<input type="checkbox"/> Approved for Purchase <input type="checkbox"/> Not Approved for Purchase		
Board of Examiners		Date

Dept. of Public Safety
(775) 684-4983 phone
(775) 684-4502 fax
<mailto:jdibasilio@dps.state.nv.us>

From: Benjamin West
Sent: Monday, March 07, 2016 8:11 AM
To: Jim Dibasilio
Subject: FW: Vehicle Purchase

Jim:

Email from Keith with prices:

From: Keith Wells
Sent: Friday, February 26, 2016 3:37 PM
To: David Helgerman
Subject: RE: vehicle for purchase

Capt.,

I have two vehicles you can purchase at this time:

Year	Make	Model	Mileage	Engine	Current Location	Condition	Price
2007	Chrysler	Sebring	71,000	V-6	Las Vegas	Good	\$2550.00
2007	Chevy	Malibu	96,000	4 Cyl	Reno	Good ++	\$2400.00

If you are interested in either of these vehicles please let me know within the next few weeks so I can hold them from going to auction. We continually get vehicles so if you do not want these more will be available in the coming months.

Thank you,

Keith Wells | Administrator
Fleet Services Division
State of Nevada | Department of Administration
V: (775) 684-1883 | Fax: (775) 684-1888
Carsonfleet@admin.nv.gov
www.fleetservices.nv.gov

Ben West
Office: (775) 684-2647

From: Robin Hager
Sent: Friday, March 04, 2016 8:54 AM
To: Jim Dibasilio
Cc: Benjamin West
Subject: RE: Vehicle Purchase

The prices came from Keith at Fleet Services. I'm assuming Ben has an email with the details.

Robin Hager

775-684-2609

From: Jim DiBasilio

Sent: Friday, March 04, 2016 8:13 AM

To: Robin Hager

Subject: Vehicle Purchase

Robin

In case Jim asks, did you get some e-mail/documentation for the prices of the two vehicles P&P wishes to purchase?

James DiBasilio

Dept. of Public Safety

(775) 684-4983 phone


(775) 684-4502 fax

<mailto:jdibasilio@dps.state.nv.us>



STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: 2/26/2016
To: James R. Wells, Clerk of the Board
Governor's Finance Office
From: Christian Schonlau, Budget Analyst 
Budget Division
Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting. An analysis of the action item and recommendation is also provided.

DEPARTMENT OF ADMINISTRATION – PURCHASING DIVISION

Agenda Item Write-up:


Pursuant to NRS 333.705, subsection 1, the Purchasing Division requests authority to contract with a former Correctional Officer to provide uniformed security guard services through AlliedBarton Security Services.

Additional Information:

Tara Hayes was employed by the Nevada Department of Corrections as a Correctional Officer from October 2015 through February 2016, and possesses the appropriate law enforcement experience required by agencies utilizing the contract with AlliedBarton Security Services. There are not sufficient Capitol Police officers to provide uniformed security guard services to all agencies that require that service.

Statutory Authority:

NRS 333.705 (1)

REVIEWED: 
ACTION ITEM: _____

Brian Sandoval
Governor



Patrick Cates
Director

Lisa Sherych
Interim Administrator

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Purchasing Division

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: (775) 684-0170 | Fax: (775) 684-0188

February 17, 2016

MEMORANDUM

RECEIVED

FEB 17 2016

GOVERNOR'S FINANCE OFFICE
BUDGET DIVISION

To: Laura Freed

From: Annette Morfin, Purchasing Officer *am*

Subject: CETS Contract 14094 – AlliedBarton Security Services
RFP 2030 – Uniformed Security Guards

Please find attached a copy of the "Authorization to Contract with a Former Employee for Tara Hayes who AlliedBarton wants to hire.

Tara Hayes recently left state service and is within the two (2) year window.

If you have any questions, please contact me at 684-0185 or amorfin@admin.nv.gov

Authorization to Contract with a Former Employee

Former Employee Name: Tara Hayes
Former Employee ID number: 58134
Former Job Title: Correctional Officer / Trainee
Former Employing Agency: Nevada Department of Corrections
Former Class and Grade: Grade 31 Step 1
Employment Dates: 10/1/2015 to 2-11-16
Contracting Agency: AlliedBarton Security Services

<p>Please check which of the following applies:</p> <p><input checked="" type="checkbox"/> Contract is with a former State employee (contractor) or a temporary employment agency providing a former employee. Please complete steps a-i below.</p> <p><input type="checkbox"/> Contract is with an entity (contractor) other than a temporary employment agency that employs a former State employee who will be performing any or all of the contracted services. Please complete all steps except f-h below.</p>	
<p>a. Summarize scope of contract work.</p>	<p>This contract provides uniformed security guards to various State agencies. They may be armed or un-armed guards depending on the agency's needs. It also provides for Vehicle Patrols, as well as, Random Marked Vehicle Stops.</p>
<p>b. Document former job description.</p>	<p>Ensure safety and security in an institutional setting.</p>
<p>c. Is the former employee being hired because of their specialized knowledge of the agency's operations? Is there a clause in the contract for transfer of the specialized knowledge of the contracting agency and a time frame for the transfer?</p>	<p>Yes, these are individuals with law enforcement training.</p> <p>No, there is no clause in the contract for the transfer of the specialized knowledge of the contracting agency and a time frame for the transfer.</p>
<p>d. Explain why existing State employees within your agency cannot perform this function.</p>	<p>Capitol Police does not have the resources to perform this service for all agencies needing this type of service.</p>
<p>e. Document if the individual overseeing or establishing the contract is related to the contractor – if so, explain the relationship and why this would not affect independence and</p>	<p>No</p>

why this would not violate NAC 284.750.	
f. List contractor's hourly rate.	\$16.50
g. List the range of comparable State employee rates.	\$24.03-\$34.25 per hour
h. Justify contract rate if it exceeds the maximum employee/employer rate paid for a comparable State position by more than 10 percent. Additionally, has the contract term been limited as a result?	Not Applicable
i. Document justification for hiring contractor.	There are a limited number of individuals available with the appropriate law enforcement experience.

Comments:

Contracting Agency Head's Signature and Date

Budget Analyst

Clerk of the Board of Examiners

why this would not violate NAC 284.750.	
f. List contractor's hourly rate.	\$16.50
g. List the range of comparable State employee rates.	\$24.03-\$34.25 per hour
h. Justify contract rate if it exceeds the maximum employee/employer rate paid for a comparable State position by more than 10 percent. Additionally, has the contract term been limited as a result?	Not Applicable
i. Document justification for hiring contractor.	There are a limited number of individuals available with the appropriate law enforcement experience.

Comments:



2-17-2016

Contracting Agency Head's Signature and Date



2-22-16

Budget Analyst

Clerk of the Board of Examiners



STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: March 7, 2015
To: James R. Wells, Clerk of the Board
Governor's Finance Office
From: Nikki Hovden, Budget Analyst *NH*
Budget Division
Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting.

DEPARTMENT OF HEALTH AND HUMAN SERVICES – AGING AND DISABILITY SERVICES

Agenda Item Write-up:

Pursuant to NRS 333.705, subsection 1, the Department of Health and Human Services, Aging and Disability Services Division requests authority to contract with an employee currently employed with the Department of Public Safety, Highway Patrol.

Additional Information:

During the 2015 Legislative Session, the division had significant growth to the Autism Treatment Assistance Program to assist families in accessing evidence-based behavior therapy for children with Autism Spectrum Disorder and early intervention. For this program, care managers are contract staff, not state staff. This request is to allow Erin Gardner, who currently works for Highway Patrol to work as a care manager which is relevant to the Bachelor's Degree in Social Work she will complete in May at the University of Nevada, Las Vegas. She will leave state service upon approval of this request to work as a contracted Autism Treatment Assistance Program Care Manager, which is relevant to her social work studies.

Statutory Authority:

NRS 333.705

REVIEWED: <u>JM</u>
ACTION ITEM: _____



STATE OF NEVADA
 DEPARTMENT OF HEALTH AND HUMAN SERVICES
 AGING AND DISABILITY SERVICES DIVISION

Administrative Office
 3416 Goni Road, D-132
 Carson City, NV 89706

(775) 687-4210 • Fax (775) 687-0574
adsd@adsd.nv.gov

RICHARD WHITLEY
 Director

JANE GRUNER
 Administrator

BRIAN SANDOVAL
 Governor

March 01, 2016

To: James R. Wells, Director, Department of Administration
 From: Jane Gruner, Administrator, Aging and Disability Services Division *R*
 Through: Richard Whitley, Director, Department of Health and Human Services *EL for RW*
 Subject: Authorization to Contract with a Current Employee

The Aging and Disability Services Division would like to request to contract with a current employee, as per NRS 333.705. This request is on behalf of the Autism Treatment Assistance Program (ATAP) to assist families in accessing evidence-based behavior therapy for children with Autism Spectrum Disorder (ASD). Additionally, the employee will be providing case management services to families and children receiving intensive behavioral intervention, and providing service coordination. While this position is not a difficult to recruit position, it does require certain skills sets and experience working with families and children with ASD and early intervention.

The employee is currently with DPS Highway Patrol, she currently has an Associate's degree and she will graduate UNLV with her Bachelor's degree in Social Work May 14, 2016. She is currently an intern for us through the UNLV School of Social Work. Care Manager positions are all contracted through a temp agency, no state employees perform these duties. This position as Autism Treatment Assistance Program Care Manager is relevant to her degree.

The "Authorization to Contract with a Current Employee" form is attached for review and consideration. Should you have any questions, please contact Julie Kotchevar at (775) 687-0583.

Aging and Disability Services Division
 Administrative Office
 3416 Goni Road, D-132
 Carson City, NV 89706
 (775) 687-4210 ~ (775) 687-0574

Revised

Jamie R Pruneau

From: Nikki L. Hovden
Sent: Wednesday, March 9, 2016 5:11 PM
To: Todd Myler; Jamie R Pruneau
Cc: Julie Kotchevar; Brook A. Adie
Subject: RE: Request for Authorization to Contract with a Current State Employee

I had put forward the above request to be reviewed by the Deputy Director. She has discussed this with the Director (Clerk of the Board) and has given it back to me stating as written, the Clerk will not put it forward to the Board. There was a similar request for another department and multiple questions had to be asked to understand the full scope of the situation. The items submitted to the Board are the agency cover memo and Authorization form. Even though it is stated on the form, the memo is the main source of information and therefore; it needs to be strengthened to include that the job duties of this position are all contracted staff, not state staff and include better information on her college background and career goals. The information provided in the emails as responses to questions asked need to be added to this cover memo so all this information is available to the Board. Please provide this revised memo by March 15th.

If you have questions, please contact me.

Nikki

From: Todd Myler
Sent: Tuesday, March 08, 2016 2:52 PM
To: Nikki L. Hovden; Jamie R Pruneau
Cc: Julie Kotchevar; Brook A. Adie
Subject: RE: Request for Authorization to Contract with a Current State Employee

Nikki:

Per our phone conversation of a moment ago, please change back the start date to 4/12/16, as she does not need to have a degree to do the work of a case manager. Let me know if you have any further questions. Thanks.

Todd Myler
687-0563

From: Nikki L. Hovden
Sent: Tuesday, March 08, 2016 2:32 PM
To: Jamie R Pruneau
Cc: Todd Myler; Julie Kotchevar; Brook A. Adie
Subject: RE: Request for Authorization to Contract with a Current State Employee

I changed the state date to May 14th as stated in the highlight below.

From: Jamie R Pruneau
Sent: Tuesday, March 08, 2016 2:27 PM
To: Nikki L. Hovden
Cc: Todd Myler; Julie Kotchevar; Brook A. Adie
Subject: RE: Request for Authorization to Contract with a Current State Employee

Just for clarification you are amending to the 04/12/2016 date correct?



STATE OF NEVADA
DEPARTMENT OF HEALTH AND HUMAN SERVICES
AGING AND DISABILITY SERVICES DIVISION

Administrative Office
3416 Goni Road, D-132
Carson City, NV 89706

(775) 687-4210 • Fax (775) 687-0574
adsd@adsd.nv.gov

RICHARD WHITLEY
Director

JANE GRUNER
Administrator

BRIAN SANDOVAL
Governor

March 01, 2016

To: James R. Wells, Director, Department of Administration
From: Jane Gruner, Administrator, Aging and Disability Services Division
Through: Richard Whitley, Director, Department of Health and Human Services
Subject: Authorization to Contract with a Current Employee

RH
DH

The Aging and Disability Services Division would like to request to contract with a current employee, as per NRS 333.705. This request is on behalf of the Autism Treatment Assistance Program (ATAP) and the Nevada Early Intervention Services (NEIS) program to assist families in accessing evidence-based behavior therapy for children with Autism Spectrum Disorder (ASD) and early intervention. Additionally, the employee will be providing consultative services to families and children. Providing early intensive behavioral intervention to children. Education and behavior principles to train the adults to provide interventions to the children. While this position is not a difficult to recruit position, it does require certain skills sets and experience working with families and children with ASD and early intervention. The employee is currently with DPS Highway Patrol and will be graduating college, this MHM contract position, Autism Treatment Assistance Program Care Manager is relevant to her degree.

The "Authorization to Contract with a Current Employee" form is attached for review and consideration. Should you have any questions, please contact Julie Kotchevar at (775) 687-0583.

Aging and Disability Services Division
Administrative Office
3416 Goni Road, D-132
Carson City, NV 89706
(775) 687-4210 ~ (775) 687-0574

OK based on pending resignation
DH for RW
3/2/16

Authorization to Contract with a Current Employee

Employee Name:	<u>Erin Gardner</u>
Employee ID number:	<u></u>
Job Title:	<u>Administrative Assistant I</u>
Current Agency:	<u>DPS-Highway Patrol</u>
Current class and grade:	<u>02.213 Grade 23</u>
Employment Dates:	<u>2014-current</u>
Contracting Agency:	<u>Aging and Disability Services Division</u>

Please check which of the following applies:

Contract is with a current State employee (contractor) or a temporary employment agency providing a current employee. Please complete steps a-l below.

Contract is with an entity (contractor) other than a temporary employment agency that employs a current State employee who will be performing any or all of the contracted services. Please complete all steps except f-h below.

a. Summarize scope of contract work.	Provides case management services; develop treatment/service plans and monitor client and family progress; identify, obtain, coordinate, monitor and evaluate resources and services to meet client and family/care provider needs; assist clients in obtaining financial assistance; coordinate treatment and services with outside agency service providers. Care managers are responsible for 35-45 families and must make monthly and quarterly contact.
b. Document the employee's current job description.	Assist Law Enforcement Officers in day to day tasks. Interact with public daily answering questions, provide access to necessary documents, assist in filing accident reports.
c. Explain how this differs from current State duties.	Does not provide case management services.
d. Explain why existing State employees within your agency cannot perform this function.	Care manager positions are all contracted through a temp. agency, no state employees perform these duties.
e. Document if the individual overseeing or establishing the contract is related to the contractor – if so; explain relationship and why this would not violate NAC 284.750.	N/A
f. List contractor's hourly rate.	\$24.64 hourly cost to agency
g. List the range of	Developmental Specialist 2, Grade 33 Step 1-Step 10 \$20.27-\$29.97

comparable State employee rates.	
h. Justify contract rate if it exceeds the maximum employee/employer rate paid for a comparable State position by more than 10 percent.	N/A
i. Identify the date and time the contract work will be performed.	40 hours per week M-F Anticipated start date 04/01/2016 (4/12/16)
j. Identify the State employee's work schedule.	M-F 8:00-5:00
k. Document the controls that will be in place to ensure contract work will not occur during State work or sick time.	Employee will be leaving state position when we get approval on this authorization as employee will be graduating college and working for MHM position title- Autism Treatment Assistance Program Care Manager which is relevant to her degree.
l. Document the justification for hiring contractor.	It does require certain skill sets and experience working with families and children with Autism Spectrum Disorder (ASD).

7A
3/7/16

Comments:

Julie Katchman 2-29-16
 Contracting Agency Head's Signature and Date

Dennis Z. Olson 02.29.16
 Current Employee's Agency Head's Signature and Date

Mark Z. Olson 3/7/16
 Budget Analyst

 Clerk of the Board of Examiners



STATE OF NEVADA
DEPARTMENT OF HEALTH AND HUMAN SERVICES
AGING AND DISABILITY SERVICES DIVISION

Administrative Office
3416 Goni Road, D-132
Carson City, NV 89706

(775) 687-4210 • Fax (775) 687-0574
adsd@adsd.nv.gov

RICHARD WHITLEY
Interim Director

JANE GRUNER
Administrator

BRIAN SANDOVAL
Governor

Please Deliver to the Attention of:

- Attorney General's office: Julie Slabaugh
- Attorney General's office: Susanne Sliwa (Las Vegas)
- ADSD
- Director's Office: Ellen Crecelius
- Budget Office: *Katrina or Nikki Holden*
- Leasing Services: Leanne Lima
- Other Location or Individual

RECEIVED

MAR 07 2016

GOVERNOR'S FINANCE OFFICE
BUDGET DIVISION

AGING AND DISABILITY SERVICES DIVISION

PLEASE CALL ADSD FOR US TO PICK UP WHEN APPROVED

Jamie Pruneau 775-687-0532

Or

Matthew Medeiros 775-687-0545

Notes / Comments:

*Action Item - BOE
Thank you - Jamie*

Brian Sandoval
Governor



James R. Wells, CPA
Director

Janet Murphy
Deputy Director

**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE**

Budget Division

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: March 14, 2016
To: James R. Wells, Clerk of the Board
Governor's Finance Office
From: Paul Nicks, Budget Analyst
Budget Division
Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting.

DEPARTMENT OF TRANSPORTATION

Agenda Item Write-up:

Pursuant to NRS 333.705, subsection 1, the Department of Transportation requests authority to contract with Mr. James Ceragioli who has contracted with the prime consulting firm, CA Group. CA Group has been selected through the RFP process to produce plans, specifications and estimates to construct numerous ADA improvements statewide and would like to utilize Mr. Ceragioli on these projects.

Additional Information:

Mr. Ceragioli retired from the state in October 2014. He started working for CA group in December 2014. Mr. Ceragioli has 30 years of experience with Nevada Department of Transportation (NDOT) and possesses a high level of knowledge of NDOT organizational structure, policies and procedures, and traffic safety ADA related skills. Mr. Ceragioli's involvement in the preparation of ADA improvement plans will be a major benefit to the State.

Statutory Authority:

NRS 333.705

REVIEWED: JM
ACTION ITEM: _____



1263 South Stewart Street
Carson City, Nevada 89712
Phone: (775) 888-7490
Fax: (775) 888-7401

MEMORANDUM

Roadway Design Division

March 10, 2016

TO: State of Nevada Board of Examiners

FROM: Rudy Malfabon, Director

DocuSigned by:

C4C7CE5CD584445

RECEIVED

MAR 11 2016

GOVERNOR'S FINANCE OFFICE
BUDGET DIVISION

SUBJECT: Authorization to Contract with a Former Employee

Summary

Pursuant to the State Administrative Manual Section 0323, the Department of Transportation requests authority to contract with a former employee. Mr. Ceragioli has contracted with the prime consulting firm, CA Group, and begins work with this firm on December 1, 2014. CA Group has been selected by NDOT through the RFP process and to complete multiple contracts on ADA projects.

Background

The Department requested proposals for RFP 774-15-010 to produce plans, specifications and estimates to construct numerous ADA improvements statewide. The CA Group was the selected firm by the RFP process. The CA Group has solicited Mr. Ceragioli to become a team member and it is the best interest of the State to utilize the knowledge, skills and abilities of a 30 year career employee as this employee possesses a high level of knowledge of NDOT organizational, policies & procedure's and traffic safety ADA related skills. Mr. Ceragioli's continued involvement in the preparation of ADA improvement plans will be a major benefit to the State and the CA Group for his project knowledge will be extremely valuable.

Recommendation

We respectfully request your consideration for approval for CA Group to enter into contract with Mr. Ceragioli to be a team member of the NDOT ADA improvements projects.

Authorization to Contract with a Former Employee

Former Employee Name:	<u>James Ceragioli</u>
Former Employee ID number:	<u>05933</u>
Former Job Title:	<u>Senior Safety Coordinator</u>
Former Employing Agency:	<u>Nevada Department of Transportation</u>
Former Class and Grade:	<u>40-10</u>
Employment Dates:	<u>11/04/1987-10-03-2014</u>
Contracting Agency:	<u>Nevada Department of Transportation</u>

<p>Please check which of the following applies:</p> <p><input type="checkbox"/> Contract is with a former State employee (contractor) or a temporary employment agency providing a former employee. Please complete steps a-i below.</p> <p><input checked="" type="checkbox"/> Contract is with an entity (contractor) other than a temporary employment agency that employs a former State employee who will be performing any or all of the contracted services. Please complete all steps except f-h below.</p>	
<p>a. Summarize scope of contract work.</p>	<ul style="list-style-type: none"> • RSA's and Traffic Safety Engineering Studies, scope includes RSA's on various roads statewide; TSES on roadway projects statewide. • Traffic Safety Engineering Design Services, scope includes TSEDS on various roads statewide
<p>b. Document former job description.</p>	<p>Senior Safety Coordinator responsible for supervising the implementation and activities identified in the Highway Safety Improvement Program (HSIP), responsibilities including: supervising 8 safety engineering staff, HSIP project development, HSIP funding, HSIP project schedules, working with other NDOT divisions and other state and local entities while supervising the activities identified in the HSIP. The main goal of the HSIP is to reduce fatal and serious injuries on all of Nevada's roadways.</p>
<p>c. Is the former employee being hired because of their specialized knowledge of the agency's operations? Is there a clause in the contract for transfer of the specialized knowledge of the contracting agency and a time frame for the transfer?</p>	<p>No. Jim is an employee of CA Group and has been for approximate one year. He was not hired by CA for this job specifically. He works on multiple projects for us and this project does have elements of which he is experienced. CA Group was selected due to the team's qualifications and Jim Ceragioli alone.</p>
<p>d. Explain why existing State employees within your agency cannot perform this function.</p>	<p>This work was RFP'd out to Consultant across the state. CA Group assumes NDOT backlog required this to occur.</p>

<p>e. Document if the individual overseeing or establishing the contract is related to the contractor – if so, explain the relationship and why this would not affect independence and why this would not violate NAC 284.750.</p>	<p>No one at CA Group is related to anyone at NDOT overseeing or establishing the contract.</p>
<p>f. List contractor's hourly rate.</p>	<p>N/A</p>
<p>g. List the range of comparable State employee rates.</p>	<p>N/A</p>
<p>h. Justify contract rate if it exceeds the maximum employee/employer rate paid for a comparable State position by more than 10 percent. Additionally, has the contract term been limited as a result?</p>	<p>N/A</p>
<p>i. Document justification for hiring contractor.</p>	<p>NDOT hired CA Group has a Consultant Procurement. CA group was selected based on several factors as identified in the RFP procurement.</p>

Comments:

DocuSigned by:

 3/11/2016

Contracting Agency Head's Signature and Date

Budget Analyst

Clerk of the Board of Examiners

Brian Sandoval
Governor



James R. Wells, CPA
Director

Janet Murphy
Deputy Director

STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: March 9, 2016
To: James R. Wells, Clerk of the Board
Governor's Finance Office
From: Paul Nicks, Budget Analyst
Budget Division
Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting.

DEPARTMENT OF TRANSPORTATION

Agenda Item Write-up:

Pursuant to NRS 333.705, subsection 1, the Department of Transportation requests authority to contract with retired NHP Major J. Pat Gallagher. Major Gallagher will be employed by Parsons's Transportation Group supporting the Facilitation Services for Nevada Traffic Incident Management Coalitions contract.

Additional Information:

Parson's Transportation Group was awarded the Traffic Incident Management Coalition contract in February 2015. Due to the recent departure of a key project team member, Parson's has been searching for a candidate the meets very specific contract requirements and has Nevada specific knowledge. Major Gallagher's commitment to traffic safety has made him an invaluable partner since the program's inception in 2008.

Statutory Authority:

NRS 333.705

REVIEWED: <u>DM</u>
ACTION ITEM: _____



1263 South Stewart Street
Carson City, Nevada 89712
Phone: (775) 888-7440
Fax: (775) 888-7201
(Use Local Information)

MEMORANDUM

January 7, 2016

To: State of Nevada Board of Examiners
From: Rudy Malfabon, Director *Rudy Malfabon*
Subject: Authorization to Contract with a Former Employee

RECEIVED

MAR 08 2016

GOVERNOR'S FINANCE OFFICE
BUDGET DIVISION

SUMMARY

Pursuant to the State Administrative Manual, Section 0323, the Nevada Department of Transportation requests the authority to contract with a retired state employee. NHP Major J. Pat Gallagher is retiring from State service (as the Deputy Chief of the Nevada Highway Patrol Southern Command) and Parsons Transportation group is proposing to employ Mr. Gallagher as the project manager of Nevada's Traffic Incident Management Coalitions (Statewide under Agreement Number P113-14-06).

BACKGROUND

Parsons Transportation Group was awarded the Traffic Incident Management (TIM) Coalition contract in February of 2015. The focus of TIM is 1) responder safety; 2) safe, quick clearance; and 3) prompt, reliable, interoperable communications. Nevada's TIM Coalitions seek to continuously innovate and improve multidisciplinary incident response for public safety and for the efficiency of our transportation system. Due to the departure of the TIM project manager in November 2015, Parsons has been searching for a candidate that meets very specific contract requirements and has the Nevada-specific knowledge and relationships critical to program advancement. Parsons proposed several other candidates with law enforcement or emergency response experience who were well qualified but had no experience in Nevada. Major Gallagher, throughout the course of his career with the Nevada Highway Patrol, has served in all regions of Nevada including command positions in urban and rural areas. Major Gallagher is recognized throughout the TIM partner agencies as the foremost advocate for the urban, rural, and statewide TIM coalitions as a result of his efforts working with and gaining the respect of law enforcement, emergency responders and local agencies throughout the state. His work building the Nevada TIM program will enable him to successfully engage and expand participation of these groups in the TIM coalition. Building and strengthening the TIM program in the rural portions of the state is a high priority for the coalition. Major Gallagher participated in the consultant evaluation and selection process for the TIM Coalition as a representing law enforcement in Southern Nevada at the request of NDOT but has had no authority over the resulting agreement.

RECOMMENDATION

We respectfully request your consideration for approval for NDOT to contract with Major Gallagher as an employee of the Parsons Transportation Group to serve as a team member of Nevada's Traffic Incident Management Coalition support program.

Authorization to Contract with a Former Employee

Former Employee Name: J. Pat Gallagher
Former Employee ID number: 05789
Former Job Title: Major
Former Employing Agency: Dept of Public Safety (DPS)/Highway Patrol
Former Class and Grade: 48
Employment Dates: August 6, 1990 - Present
Contracting Agency: Parsons

Please check which of the following applies:

- Contract is with a former State employee (contractor) or a temporary employment agency providing a former employee. Please complete steps a-i below.
- Contract is with an entity (contractor) other than a temporary employment agency that employs a former State employee who will be performing any or all of the contracted services. Please complete all steps except f-h below.

a. Summarize scope of contract work.	Facilitation Services for Southern, Northern and Statewide Rural Nevada Traffic Incident Management (TIM) Coalitions to achieve ongoing collaboration, improvements and optimum effectiveness.
b. Document former job description.	Major with the Nevada Department of Public Safety – Highway Patrol division. Major Pat Gallagher is assigned as the Deputy Chief of the Nevada Highway Patrol – Southern Command area headquartered in Las Vegas where he oversees the daily operations and leads over 250 sworn and civilian personnel.
c. Is the former employee being hired because of their specialized knowledge of the agency's operations? Is there a clause in the contract for transfer of the specialized knowledge of the contracting agency and a time frame for the transfer?	Major Gallagher is being hired because of his Nevada-specific emergency responder, operational, and traffic incident management knowledge of all disciplines including Police, Fire, Towing and Recovery, Haz-Mat and Emergency Medical Services. The working relationships he has developed throughout his twenty-six year career in various duty stations throughout the state will enable him to work with and engage local responders in the TIM Coalition. Support and active participation from local agencies are critical to the establishment and success of the TIM, and is a focus area for the TIM program. He is filling the project manager position, which became vacant in November 2015. Parsons has proposed multiple replacements for this position, including retired emergency responders/law enforcement officers with experience in other states, but Major Gallagher is the only candidate with experience in Nevada and is the most qualified candidate for this position.
d. Explain why existing State employees within your agency cannot perform this function.	The state has contracted facilitation services for Nevada Traffic Incident Management (TIM) Coalitions since 2008 due to limited staffing resources and the need for specialized experience.
e. Document if the individual overseeing or establishing	The individual is not related to the Contractor.

<p>the contract is related to the contractor – if so, explain the relationship and why this would not affect independence and why this would not violate <u>NAC 284.750</u>.</p>	
<p>f. List contractor's hourly rate.</p>	
<p>g. List the range of comparable State employee rates.</p>	
<p>h. Justify contract rate if it exceeds the maximum employee/employer rate paid for a comparable State position by more than 10 percent. Additionally, has the contract term been limited as a result?</p>	
<p>i. Document justification for hiring contractor.</p>	<p>NDOT does not have the staff resources nor the specialized expertise to lead the diverse group of traffic incident first responders (law enforcement, fire fighters, towing and recovery contractors, haz-mat, EMS, etc) typically participating in the various north, south, and statewide rural Traffic Incident Management coalitions.</p>

Comments:

DocuSigned by:

C4C7CE5CD584445

Contracting Agency Head's Signature and Date



Budget Analyst

3/09/16

Clerk of the Board of Examiners

Brian Sandoval
Governor



James R. Wells, CPA
State Budget Director


Janet Murphy
Deputy State Budget Director

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Budget Division

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: March 7, 2016

To: James R. Wells, Clerk of the Board
Department of Administration

From: Nikki Hovden, Budget Analyst 
Budget Division

Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting.

DEPARTMENT OF HEALTH AND HUMAN SERVICES - DIVISION OF PUBLIC AND BEHAVIORAL HEALTH

Agenda Item Write-up:

Pursuant to NRS 333.705, subsection 4, the Department of Health and Human Services, Division of Public and Behavioral Health seeks a favorable recommendation regarding the division's determination to use the emergency provision to contract with a current Psychiatrist at the University of Nevada School of Medicine from December 23, 2015 through April 22, 2016 to provide independent medical examiner competence to stand trial evaluations for individuals at the Southern Nevada Adult Mental Health Services inpatient forensic unit on an as needed basis.

Additional Information:

The division is contracting with Dr. Gregory Brown utilizing the provisions of NRS 333.705. This statute provides for an agency to contract with an employee for up to four months if it is determined that an emergency exists which necessitates the contract. The division determined the need for these evaluations constitutes an emergency since recruitment for experienced forensic practitioners is very difficult and the division needed specialists to provide forensic evaluations to admit patients and expedite prompt restorative treatment.

Statutory Authority:

NRS 333.705. 4. "If a department, division or agency contracts with a person pursuant to this subsection, the department, division or agency shall submit a copy of the contract and a

description of the emergency to the State Board of Examiners, which shall review the contract and the description of the emergency and notify the department, division or agency whether the State Board of Examiners would have approved the contract if it had not been entered into pursuant to this subsection.”

REVIEWED: <u>SM</u>
ACTION ITEM: _____

BRIAN SANDOVAL
Governor

STATE OF NEVADA

CODY L. PHINNEY, MPH
Administrator

RICHARD WHITLEY, MS
Director



TRACEY D. GREEN, MD
Chief Medical Officer


DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF PUBLIC AND BEHAVIORAL HEALTH


4150 Technology Way, Suite 300
Carson City, NV 89706
Telephone: (775) 684-4200 · Fax: (775) 684-4211


February 17, 2016

MEMORANDUM

TO: James R. Wells, CPA
Director
Department of Administration

THROUGH: Richard Whitley, MS 
Director
Department of Health and Human Services

THROUGH: Cody L. Phinney, MPH 
Administrator
Division of Public and Behavioral Health

FROM: Mark Winebarger 
Administrative Service Officer IV
Division of Public and Behavioral Health

SUBJECT: Authorization to Contract with Current State Employee – Dr. Gregory P. Brown and Dr. Michelle G. Paul

In accordance with subsection 4 of NRS 333.705, the Division of Public and Behavioral Health (DPBH) is contracting with Dr. Gregory P. Brown and Dr. Michelle G. Paul for a period of less than four months. It has been determined an emergency exists which necessitates this contract. This information is being submitted for review by the Board of Examiners, as required.

The Division of Public and Behavioral Health (DPBH) has an increasing demand for forensic evaluations at Rawson-Neal Hospital RSU (Rapid Stabilization Unit) and Stein Hospital forensic units. Forensic psychiatry/psychology is in its infancy and requires specialized skills and experience. Experienced forensic practitioners are scarce making recruitment near impossible. The division is in need of two specialists to provide forensic evaluations to admit patients and expedite prompt restorative treatment.

Dr. Gregory P. Brown is a part time (50%) practicing forensic psychiatrist with the University of Nevada, School of Medicine (UNSOM) in Reno. He specializes in competence and forensic evaluations. Dr. Michelle G. Paul is a part time (50%) practicing forensic psychologist with the University of Nevada, Las Vegas (UNLV). Dr. Paul specializes in the same evaluations as the aforementioned Dr. Brown. The universities have agreed that there will not be a conflict in scheduling to perform services for Rawson-Neal and Stein Hospitals.

Please recognize this as a formal emergency request for authorization to contract with current employees, Dr. Gregory P. Brown and Dr. Michelle G. Paul.

Thank you for your consideration in this matter.

Authorization to Contract with a Current Employee

Employee Name:	<u>Gregory Brown, MD</u>
Employee ID number:	<u>000029944</u>
Job Title:	<u>Psychiatrist</u>
Current Agency:	<u>University of Nevada School of Medicine</u>
Current class and grade:	<u>Associate Professor Rank 0(III)0</u>
Employment Dates:	<u>7/1/1996 - present</u>
Contracting Agency:	<u>SNAMHS</u>

Please check which of the following applies:	
<input checked="" type="checkbox"/> Contract is with a current State employee (contractor) or a temporary employment agency providing a current employee. Please complete steps a-l below.	
<input type="checkbox"/> Contract is with an entity (contractor) other than a temporary employment agency that employs a current State employee who will be performing any or all of the contracted services. Please complete all steps except f-h below.	
a. Summarize scope of contract work.	Completing independent medical examiner competence to stand trial evaluations for individuals on the SNAMSH inpatient forensic unit on as needed basis.
b. Document the employee's current job description.	At UNSOM job duties are limited to administration of the psychiatry residency program, teaching residents, and supervising resident. The UNSOM position has no clinical or evaluation duties or responsibilities. There is no conflict of interest between UNSOM job duties and SNAMHS job duties.
c. Explain how this differs from current State duties.	At UNSOM job duties are limited to administration of the psychiatry residency program, teaching residents, and supervising resident. The UNSOM position has no clinical or evaluation duties or responsibilities. SNAMHS position is to evaluate forensic cases for competence to stand trial only.
d. Explain why existing State employees within your agency cannot perform this function.	The NRS requires that in addition to the treating psychiatrist, an independent medical examiner completes competency to stand trial evaluations on patients who have completed court-mandated competency restoration treatment at SNAMHS. SNAMHS employed forensic psychiatrists cannot be both the treating and the independent medical examiners for patients they treat at the agency. Dr. Brown will be providing evaluations as a forensic psychiatrist who is not involved in those patients treatment.
e. Document if the individual overseeing or establishing the contract is related to the contractor – if so; explain relationship and why this would not violate NAC 284.750.	Not related

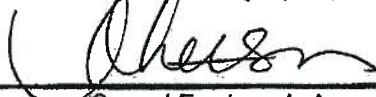
f. List contractor's hourly rate.	\$165
g. List the range of comparable State employee rates.	Currently the State does not have Forensic Psychiatrist Positions for state employees.
h. Justify contract rate if it exceeds the maximum employee/employer rate paid for a comparable State position by more than 10 percent.	The rate is comparable to other contracted psychiatrists working with subspecialty services.
i. Identify the date and time the contract work will be performed.	Various hours at the request of the District Court of Clark County.
j. Identify the State employee's work schedule.	SNAMHS duties are only when requested to complete an evaluation of a client on the forensic unit, typically after hours or on a weekend. UNSOM hours are 20 hours per week.
k. Document the controls that will be in place to ensure contract work will not occur during State work or sick time.	Hours at UNSOM are set by teaching and administrative responsibilities. SNAMHS hours are irregular and based upon request from SNAMHS to complete forensic evaluations.
l. Document the justification for hiring contractor.	Critical need for forensic psychiatric services to meet State's consent decree on providing timely evaluations and care for pretrial detainees pending competence to stand trial care.

Comments:



2/19/16

Contracting Agency Head's Signature and Date



2/22/16

Current Employee's Agency Head's Signature and Date



3/7/16

Budget Analyst

Clerk of the Board of Examiners

Secondary Employment Disclosure

Employee Name: Gregory P Brown, MD
Employee ID number: _____
Name of Secondary Employer: Gregory P Brown, M.D., Professional Corp. and UNSOM
(If self employed, enter the business name)
Address of Secondary Employer/Self Employment: 5120 Tennis Court Street W, Las Vegas, NV 89120
Secondary Employer Phone Number: _____

Describe the nature of the work performed by the secondary employer or self employment business.	I'm a psychiatrist and forensic psychiatrist. My work for the state is limited to competence evaluations a few hours a week. UNSOM is 50% and limited to residency training director responsibilities only.
Might this activity require or induce you to disclose controlled information obtained as part of your job or impair your independence or ethics?	No.
List the specific duties, functions, and activities that you personally will perform for the secondary employer or in the self-employment business.	Psychiatric evaluations for various third parties.
Document your work schedule with the secondary/self employment; how many and what hours weekly; what your State work schedule is; how many and what hours you will work weekly. Will this conflict with your State work hours?	My state work schedule is limited to competence to stand trial evaluations for individuals on the forensic unit. I come to perform these evaluations only when one is needed by the state. There is no conflict of hours as these are scheduled as needed.
If applicable, list provider agreements, brief scope of services, and associated State agencies.	I perform guardianship evaluations as requested by Nevada Dept of Aging, also on an as needed basis. I'm part time at the school of medicine.


Comments:

Employee statement

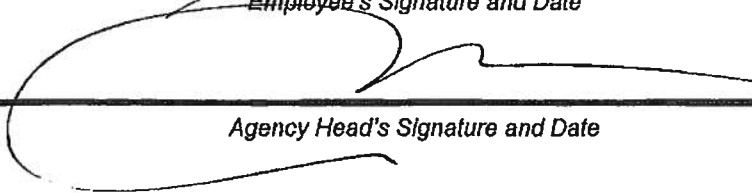
GB I certify that my outside employment does not present a conflict with my State employment. The employment may not be construed as an extension of my duties or responsibilities with the State. I will devote my full time, attention and effort to State employment during official duty hours and not to contractual obligations. If a potential conflict arises, I will notify my supervisor and agency head, within three business days. I agree to submit a new application for approval by July 1 of each year, or within 30 days of a change in outside employment status.

Employee's agency head shall check one of the following statements:

I have reviewed the information provided on this form and determined that this secondary employment **DOES NOT** present a real or potential conflict of interest to the State of Nevada.
 I have reviewed the information provided on this form and determined that this secondary employment **DOES** present a real or potential conflict of interest to the State of Nevada.



Employee's Signature and Date



Agency Head's Signature and Date

Brian Sandoval
Governor



James R. Wells, CPA
State Budget Director

Janet Murphy
Deputy State Budget Director

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Budget Division

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: March 7, 2016
To: James R. Wells, Clerk of the Board
Department of Administration
From: Nikki Hovden, Budget Analyst *NH*
Budget Division
Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting.

DEPARTMENT OF HEALTH AND HUMAN SERVICES - DIVISION OF PUBLIC AND BEHAVIORAL HEALTH

Agenda Item Write-up:


Pursuant to NRS 333.705, subsection 4, the Department of Health and Human Services, Division of Public and Behavioral Health seeks a favorable recommendation regarding the division's determination to use the emergency provision to contract with a current Director and Associate Professor in Residence, Department of Psychology at the University of Nevada, Las Vegas from February 11, 2016 through May 31, 2016 to provide competency evaluations and neuropsychological evaluations to determine competency status for individuals at the Southern Nevada Adult Mental Health Services forensic unit on an as needed basis.

Additional Information:

The division is contracting with Dr. Michelle G. Paul utilizing the provisions of NRS 333.705. This statute provides for an agency to contract with an employee for up to four months if it is determined that an emergency exists which necessitates the contract. The division determined the need for these evaluations constitutes an emergency since recruitment for experienced forensic practitioners is very difficult and the division needed specialists to provide forensic evaluations to admit patients and expedite prompt restorative treatment.

Statutory Authority:

NRS 333.705. 4. "If a department, division or agency contracts with a person pursuant to this subsection, the department, division or agency shall submit a copy of the contract and a description of the emergency to the State Board of Examiners, which shall review the contract and the description of the emergency and notify the department, division or agency whether the State Board of Examiners would have approved the contract if it had not been entered into pursuant to this subsection."

REVIEWED: 

ACTION ITEM: _____

BRIAN SANDOVAL
Governor

STATE OF NEVADA

CODY L. PHINNEY, MPH
Administrator

RICHARD WHITLEY, MS
Director



TRACEY D. GREEN, MD
Chief Medical Officer


DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF PUBLIC AND BEHAVIORAL HEALTH


4150 Technology Way, Suite 300
Carson City, NV 89706
Telephone: (775) 684-4200 · Fax: (775) 684-4211


February 17, 2016

MEMORANDUM

TO: James R. Wells, CPA
Director
Department of Administration

THROUGH: Richard Whitley, MS 
Director
Department of Health and Human Services

THROUGH: Cody L. Phinney, MPH 
Administrator
Division of Public and Behavioral Health

FROM: Mark Winebarger 
Administrative Service Officer IV
Division of Public and Behavioral Health

SUBJECT: Authorization to Contract with Current State Employee – Dr. Gregory P. Brown and Dr. Michelle G. Paul

In accordance with subsection 4 of NRS 333.705, the Division of Public and Behavioral Health (DPBH) is contracting with Dr. Gregory P. Brown and Dr. Michelle G. Paul for a period of less than four months. It has been determined an emergency exists which necessitates this contract. This information is being submitted for review by the Board of Examiners, as required.

The Division of Public and Behavioral Health (DPBH) has an increasing demand for forensic evaluations at Rawson-Neal Hospital RSU (Rapid Stabilization Unit) and Stein Hospital forensic units. Forensic psychiatry/psychology is in its infancy and requires specialized skills and experience. Experienced forensic practitioners are scarce making recruitment near impossible. The division is in need of two specialists to provide forensic evaluations to admit patients and expedite prompt restorative treatment.

Dr. Gregory P. Brown is a part time (50%) practicing forensic psychiatrist with the University of Nevada, School of Medicine (UNSOM) in Reno. He specializes in competence and forensic evaluations. Dr. Michelle G. Paul is a part time (50%) practicing forensic psychologist with the University of Nevada, Las Vegas (UNLV). Dr. Paul specializes in the same evaluations as the aforementioned Dr. Brown. The universities have agreed that there will not be a conflict in scheduling to perform services for Rawson-Neal and Stein Hospitals.

Please recognize this as a formal emergency request for authorization to contract with current employees, Dr. Gregory P. Brown and Dr. Michelle G. Paul.

Thank you for your consideration in this matter.

Authorization to Contract with a Current Employee

Employee Name:	<u>Michelle G. Paul, Ph.D.</u>
Employee ID number:	<u> </u>
Job Title:	<u>Director & Associate Professor in Residence</u>
Current Agency:	<u>University of Nevada, Las Vegas</u>
Current class and grade:	<u>Unclassified, NSHE Position</u>
Employment Dates:	<u> </u>
Contracting Agency:	<u>Southern Nevada Adult Mental Health Services</u>

<p>Please check which of the following applies:</p> <p><input checked="" type="checkbox"/> Contract is with a current State employee (contractor) or a temporary employment agency providing a current employee. Please complete steps a-l below.</p> <p><input type="checkbox"/> Contract is with an entity (contractor) other than a temporary employment agency that employs a current State employee who will be performing any or all of the contracted services. Please complete all steps except f-h below.</p>	
<p>a. Summarize scope of contract work.</p>	<p>Dr. Paul will be completing competency evaluations for Southern Nevada Adult Mental Health Services-Forensic Services. As needed, she will also complete neuropsychological evaluations necessary to determine competency status</p>
<p>b. Document the employee's current job description.</p>	<p>Director & Associate Professor in Residence, Department of Psychology</p>
<p>c. Explain how this differs from current State duties.</p>	<p>Dr. Paul is being hired as she is an experienced neuropsychologist who has conducted forensic psychological and neuropsychological evaluations for the court system</p>
<p>d. Explain why existing State employees within your agency cannot perform this function.</p>	<p>We are severely understaffed. The forensic psychology department has 2 (of 4) Licensed Psychologist I positions open. There has been great difficulty finding candidates that meet our qualifications and will accept reimbursement paid by the State of Nevada. Recruitment for these positions has been occurring for over 6 months and to date, 1 person has been hired and 1 existing state Psychologist was re-assigned to assist with coverage. Dr. Paul is essential to our ability to complete evaluations in a timely manner to comply with court mandates</p>
<p>e. Document if the individual overseeing or establishing the contract is related to</p>	<p>N/A</p>

the contractor – if so; explain relationship and why this would not violate NAC 284.750.	
f. List contractor's hourly rate.	\$125 per hour
g. List the range of comparable State employee rates.	There are no licensed forensic psychologist/licensed neuropsychologist positions listed currently in the State. Licensed psychologist rates are: \$32.74 – \$51.81
h. Justify contract rate if it exceeds the maximum employee/employer rate paid for a comparable State position by more than 10 percent.	Her expertise, experience and ability to complete competency evaluations is vital to our ability to complete evaluations in a timely manner. Private practice licensed forensic psychologists/neuropsychologists in the community charge \$240-\$300 per hour. The requested contract rate for Dr. Paul is much less than she could charge privately to complete such evaluations.
i. Identify the date and time the contract work will be performed.	The contract work will be performed on an as needed basis and includes the flexibility to accomplish the duties outside her routine UNLV school hours.
j. Identify the State employee's work schedule.	The contract work will be performed on an as needed basis and includes the flexibility to accomplish the duties outside her routine UNLV school hours.
k. Document the controls that will be in place to ensure contract work will not occur during State work or sick time.	Dr. Paul will be required to utilize a coded key card to enter and exit the units in which she will perform her duties. The contract monitor will pull a random sample of key card records on a monthly basis and review for appropriate use of time
l. Document the justification for hiring contractor.	The State and Southern Nevada Adult Mental Health Services is under a consent decree with the courts to reduce the waitlist for inmates needing to be transferred for competency restoration. The waitlist must reach 0 by March 1 and then we are required to maintain timely transfer inmates, that is within 7 days of the court order. To accomplish these mandates, competency evaluation is an integral part of the system. Once an individual is placed in the custody of our hospital, multiple competency evaluations are required to determine their status and whether the patient will be recommitted or discharged back to the jail.

[Empty rectangular box]

Comments:

Cody H. Penney

Contracting Agency Head's Signature and Date

William Jordan

3/7/16

Budget Analyst

Clerk of the Board of Examiners

Secondary Employment Disclosure

Employee Name: Michelle G. Paul, Ph.D.
Employee ID number: _____
Name of Secondary Employer: Michelle Gendebien Paul
(If self employed, enter the business name)
Address of Secondary Employer/Self Employment: 4505 Maryland Pkwy, Box 455030, LV, NV 89154
Secondary Employer Phone Number: 702-895-1532

Describe the nature of the work performed by the secondary employer or self employment business.	Forensic psychology and forensic competency evaluations.
Might this activity require or induce you to disclose controlled information obtained as part of your job or impair your independence or ethics?	No.
List the specific duties, functions, and activities that you personally will perform for the secondary employer or in the self-employment business.	Forensic competency evaluations to determine competence to stand trial for individuals on the forensic units of Stein and Rawson Neal hospitals.
Document your work schedule with the secondary/self employment; how many and what hours weekly; what your State work schedule is; how many and what hours you will work weekly. Will this conflict with your State work hours?	The schedule will be on an as needed basis and will allow for the flexibility to perform these duties outside usual UNLV business hours.
If applicable, list provider agreements, brief scope of services, and associated State agencies.	Current provider agreement with Southern Nevada Adult Mental Health Services to perform forensic competence evaluations.

Comments:

RECEIVED
FEB 16 2016
SNAMHS HUMAN RESOURCES

Employee statement

MP I certify that my outside employment does not present a conflict with my State employment. The employment may not be construed as an extension of my duties or responsibilities with the State. I will devote my full time, attention and effort to State employment during official duty hours and not to contractual obligations. If a potential conflict arises, I will notify my supervisor and agency head, within three business days. I agree to submit a new application for approval by July 1 of each year, or within 30 days of a change in outside employment status.

Employee's agency head shall check one of the following statements:

2 I have reviewed the information provided on this form and determined that this secondary employment **DOES NOT** present a real or potential conflict of interest to the State of Nevada.

_____ I have reviewed the information provided on this form and determined that this secondary employment **DOES** present a real or potential conflict of interest to the State of Nevada.

Michelle G. Paul 2/10/16
 Employee's Signature and Date

[Signature] 2/12/16
 Agency Head's Signature and Date

Brian Sandoval
Governor



James R. Wells, CPA
Director

Janet Murphy
Deputy Director

**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: February 08, 2016
To: James R. Wells, Clerk of the Board
Governor's Finance Office
From: Paul Nicks, Budget Analyst
Budget Division
Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting. An analysis of the action item and recommendation is also provided.

APPROVAL TO PAY A CASH SETTLEMENT

Pursuant to Article 5, Section 21 of the Nevada Constitution, the State Board of Examiners may approve, settle or deny any claim or action against the State, any of its agencies or any of its present or former officers, employees, immune contractors or State Legislators.

Agenda Item Write-up:

Department of Transportation (NDOT) – Administration - \$190,794

The department requests settlement approval in the total amount of \$190,794 to fully resolve an eminent domain action to acquire two parcels of real property owned by Lisa Su, located on Silver Avenue in Las Vegas for Project Neon. NDOT previously deposited \$309,206 with the Court for a right of occupancy. NDOT now requests an additional \$190,794 to resolve the action. Approval of the additional amount of \$190,794 would bring the total to \$500,000.

Additional Information:

NDOT has considered the benefits of settlement and has made the decision that settlement is reasonable, prudent, and in the public interest. If the board approves the settlement, NDOT intends to enter into a settlement agreement and/or stipulated order to resolve the action in full for the said amount, inclusive of all attorneys' fees, costs, and interest. NDOT will seek reimbursement from the Federal Highway Administration for the proposed settlement amount.

Statutory Authority:

NRS 41.037

REVIEWED: <u>JM</u>
ACTION ITEM: _____



STATE OF NEVADA
OFFICE OF THE ATTORNEY GENERAL

Transportation Division
1263 South Stewart Street, Room 315
Carson City, Nevada 89712

ADAM PAUL LAXALT
Attorney General

WESLEY K. DUNCAN
First Assistant Attorney General

NICHOLAS A. TRUTANICH
First Assistant Attorney General

March 8, 2016

Hand Delivered

Mr. Paul Nicks
Budget and Planning Division
Board of Examiners
209 East Musser Street, Rm 200
Carson City, Nevada 89701

Re: Proposed Settlement of an Eminent Domain Action
State of Nevada v. Lisa Su, et al.
Eighth Judicial District Court Case No. A-15-727896-C

RECEIVED

MAR 08 2016


GOVERNOR'S FINANCE OFFICE
BUDGET DIVISION

Dear Paul:

Enclosed is the Nevada Department of Transportation's timely submittal for the April 12, 2016 Board of Examiners board agenda. This is a proposed settlement in eminent domain. Should you have any questions regarding this information, please don't hesitate to call our office and speak to Dennis Gallagher at 775-888-7423.

Sincerely,

ADAM PAUL LAXALT
Nevada Attorney General

By 
Alice G. Coffman, Supervising Legal Secretary
Transportation Division
775-888-7412

/agc
Enclosure



MEMORANDUM

Legal Services Division

**1263 South Stewart
Street
Carson City, Nevada**

March 7, 2016

To: Board of Examiners
Governor Brian Sandoval
Attorney General Adam Paul Laxalt
Secretary of State Barbara Cegavske

From: Rudy Malfabon, Director, Nevada Department of Transportation
Dennis Gallagher, Chief Deputy Attorney General
Joe Vadala, Special Counsel

Subject: Proposed Settlement of an Eminent Domain Action,
State of Nevada vs. Lisa Su, et al.,
Eighth Judicial District Court Case No. A-15-727896-C

SUMMARY

NDOT filed the above-referenced eminent domain action on November 18, 2015 to acquire the entirety of the property located at 1701 Silver Avenue (0.63 acres), which was improved with a 1800 s/f residential home, and a very small portion (278 s/f plus a temporary easement) of the adjacent vacant land owned by the same property owner, in Las Vegas for Project NEON.

NDOT requests settlement authority to resolve the pending litigation and also buy the remainder of the adjacent vacant lot not sought to be acquired *at the landowner's request*. The landowner is willing to accept \$500,000.00 for both properties, which is approximately the value established by NDOT's appraiser.

THE PROPERTY

These two parcels are located on Silver Avenue, Las Vegas NV 89102 (within the "Scotch 80s" subdivision). The improved parcel was valued by NDOT's appraiser at \$305,000 as of March 25, 2015. It has a 3 bedroom, 2 bath home situated on a rather large, landscaped lot in a desirable neighborhood. Utilizing that same date of value, the appraiser concluded the adjacent vacant lot was worth \$191,000. Because NDOT actually needs only a small fee portion and temporary easement from the vacant lot, NDOT made an offer to the property owner of \$309,206. The property owner counteroffered to sell NDOT both parcels for approximately the amount of NDOT's appraised value.

POINTS THAT FAVOR SETTLEMENT

Prior to this condemnation, the landowner had more than one acre of property with a home and the ability to expand onto her adjacent vacant lot. If a settlement is not reached, NDOT will take the home and leave the landowner with a vacant lot that could be developed, something the landowner does not wish to do. The landowner is accepting NDOT's opinion of value for both properties. The landowner has already retained an attorney and if the case is not settled, will certainly assert that NDOT's valuation of both the home and the part taken from the vacant lot is too low and further that the vacant lot has suffered a diminution in value as a result of the taking. The costs and uncertainty of litigation make this settlement more than reasonable.

Additionally, if NDOT purchases the vacant lot, NDOT would likewise benefit from having a marketable remnant after completion of the project. The house being acquired is situated upon an .063 acre parcel. According to the Right-of-Way division, after demolition of the house and construction of Project NEON, there will likely be a remnant parcel of 14,385 s/f of property that would have very little value by itself (LV Code requires this property to be developed on a lot with a 20,000 s/f minimum.) Alternatively, if NDOT were to purchase the adjacent vacant lot, after completion of construction, this 14,385 s/f remnant could be sold together with the vacant lot as a desirable 38,000 s/f parcel for development. This would recoup a significant amount of the purchase price and is considered the most reasonable approach to resolve this litigation, accommodate a landowner's reasonable request and avoid creating an uneconomical remnant.

RECOMMENDATION

NDOT has considered the benefits of settlement and has made the decision that settlement is reasonable, prudent, and in the public interest. NDOT requests the authority to settle the Action for the total amount of \$500,000 (\$190,794 in new money plus the \$309,206 already deposited with the Court). If the Board approves the settlement, NDOT will pay the agreed-upon balance, open an escrow to facilitate the complete purchase of the vacant lot, and have the Court enter a Judgment and a Final Order of Condemnation transferring ownership of the property previously described in the Complaint (the improved property plus the small take from the vacant lot) to NDOT, resolving this Action in its entirety as among all parties, inclusive of all attorney's fees, costs and interest.

FISCAL NOTE STATEMENT

NDOT will seek reimbursement from the Federal Highway Administration for the proposed settlement amount.



**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: March 18, 2016
To: James R. Wells, Clerk of the Board
Governor's Finance Office
From: Paul Nicks, Budget Analyst
Budget Division
Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting.

DEPARTMENT OF MOTOR VEHICLES – FIELD SERVICES

Agenda Item Write-up:

Pursuant to NRS 353.268, the Department of Motor Vehicles requests an allocation of \$38,317 from the Interim Finance Contingency Account to fund the Voter Registration category to implement new forms to bring the agency into compliance with the National Voter Registration Act.

Additional Information:

On March 7, 2016, the Nevada Secretary of State's Office received letters from Demos and Project Vote, and the American Civil Liberties Union (ACLU) and the League of Women Voters of Nevada, outlining areas where the State of Nevada is out of compliance with the National Voter Registration Act (NVRA). The Department of Motor Vehicles has drafted applications and forms which we believe will bring Nevada into compliance. These documents are currently under internal and legal review.

Statutory Authority:

BOE approval required pursuant to NRS 353.268.

REVIEWED: <u> JM </u>
ACTION ITEM: _____

Brian Sandoval
Governor




Terri L. Albertson
Director

555 Wright Way
Carson City, Nevada 89711-0900
Telephone (775) 684-4368
www.dmv.nv.com

DATE: March 17, 2016

TO: Board of Examiners
Paul Anderson, Chair, Interim Finance Committee

THROUGH: James Wells, Director, Nevada Governor's Finance Office

FROM: Terri Albertson, Director, Department of Motor Vehicles 

SUBJECT: Department of Motor Vehicles Interim Finance Committee General Fund Contingency Fund Request for Motor Voter Forms

On March 7, 2016, the Nevada Secretary of State's Office received letters from Demos and Project Vote, and the American Civil Liberties Union (ACLU) and the League of Women Voters of Nevada, outlining areas where the State of Nevada is out of compliance with the National Voter Registration Act (NVRA). Below illustrates the key complaints outlined in the letters:

"Section 5 of the NVRA requires that the DMV provide a voter registration opportunity simultaneously with any driver's license or state-issued identification card application, renewal or change of address. Specifically, each application for a driver's license or non-driver identification card submitted to the DMV, including any renewal application, "shall serve as an application for voter registration ... unless the applicant fails to sign the voter registration application." 52 U.S.C. § 20504(a)(1). If the voter is already registered, the application or renewal "update[s] any previous voter registration by the applicant." *Id.* § 20504(a)(2). The voter registration portion of the application "may not require any information that duplicates information required in the driver's license portion of the form," except a second signature and an attestation of eligibility. *Id.* § 20504(c)(2)(A). Furthermore, any additional information required for voter registration may be only the minimum amount necessary to prevent duplicate voter registrations and to enable election officials to assess eligibility and administer the election process. *Id.* § 20504(c)(2)(B). The voter registration portion of the form must also include various statements and disclosures related to voter eligibility and restrictions on the use of information provided on the voter registration form. *Id.* § 20504(c)(2)(C)-(D)."

The Department of Motor Vehicles has drafted applications and forms which we believe will bring Nevada into compliance. These documents are currently under internal and legal review.

Brian Sandoval
Governor



Terri L. Albertson
Director

555 Wright Way
Carson City, Nevada 89711-0900
Telephone (775) 684-4368
www.dmvnv.com

Historically, the Department of Motor Vehicles has received a general fund appropriation to cover the costs of voter registration forms. Inasmuch as we are required to have a single source form to serve the purposes of a driver's license application, voter registration, and a voter registration receipt for the customer, this form will need to be printed in triplicate. The work program requests General Fund Contingency funds in the amount of \$38,317 to cover two-thirds of the costs for the voter registration form and receipt. The remaining one-third will be paid using Highway Funds.

cc: Amy McKinney, Deputy Director, Department of Motor Vehicles
Cyndie Munoz, Chief of Administration, Department of Motor Vehicles

State of Nevada Work Program

WP Number: C35297

FY 2016

Add Original Work Program

XXX Modify Work Program

BUDGET DIVISION USE ONLY
DATE _____
APPROVED ON BEHALF OF _____
THE GOVERNOR BY _____

DATE	FUND	AGENCY	BUDGET	DEPT/DIV/BUDGET NAME
03/17/16	201	810	4735	DMV - FIELD SERVICES

Funds Available

Budgetary GLs (2501 - 2599)	Description	WP Amount	Revenue GLs (3000 - 4999)	Description	WP Amount	Current Authority	Revised Authority
			4654	TRANSFER FROM INTERIM FINANCE	38,317	0	38,317
Subtotal Budgetary General Ledgers		0	Subtotal Revenue General Ledgers(RB)		38,317		38,317
Total Budgetary & Revenue GLs					38,317		

Expenditures

CAT	Amount	CAT	Amount
31	38,317		
Sub Total Category Expenditures			38,317

Remarks
 This work program requests General Fund Contingency Funds in the amount of \$38,317 to augment CAT 31 - Motor Voter to allow the Department of Motor Vehicles to come into compliance with the National Voter Registration Act (NVRA).

Total Budgetary General Ledgers and Category Expenditures (AP) **38,317**

cmunoz
 Authorized Signature

03/17/16
 Date

 Controller's Office Approval

Does not require Interim Finance approval since IFC Contingency request action item at the April 14, 2016 IFC meeting.

STATE OF NEVADA
DEPARTMENT OF MOTOR VEHICLES

Budget Account 4735 - DMV - FIELD SERVICES
Work Program C35297
Fiscal Year 2016

Submitted March 17, 2016

Budget Account's Primary Purpose, Function and Statutory Authority

The Department of Motor Vehicles, Field Services Division is responsible for direct customer service operations for the driver licensing and vehicle registration functions. Field Services assures that only safe and knowledgeable drivers receive the privilege to drive on the highways. It also registers and titles vehicles, collects appropriate fees and taxes imposed upon the owners and operators of vehicles, and provides service in the insurance verification program. This budget is funded primarily from Highway Fund revenues, governmental services tax commissions, and penalties. Statutory Authority: NRS 108, 293, 366, 481, 481A, 482, 483, 484, 485, 486, 487, and 706.

Purpose of Work Program

This work program requests General Fund Contingency Funds in the amount of \$38,317 to augment CAT 31 - Motor Voter to allow the Department of Motor Vehicles to come into compliance with the National Voter Registration Act (NVRA).

Justification

NVRA requires a single source form to be utilized for first time and renewal Driver License/Identification Card transactions that also serves as a voter registration form.

This contingency request will provide sufficient funding to order the forms necessary for compliance with NVRA.

Expected Benefits to be Realized

Approval of this work program will allow the Department to be in compliance with the NVRA.

Explanation of Projections and Documentation

Attached is an informational quote from the vendor in the amount of \$64,865.94. Two thirds of the expenditure for printing will be paid for by the General Fund in the amount of \$43,243.96 as two thirds of the form is specific to voter registration. CAT 31 - Voter Registration has \$4,927 remaining projected authority; therefore, this Contingency Fund request is for \$38,317.

New Positions: No

Summary of Alternatives and Why Current Proposal is Preferred

If this work program is not approved, the Department will not be able to come into compliance with the NVRA.

DEPARTMENT OF MOTOR VEHICLES
 FIELD SERVICES
 B/A 201-4735
 SUMMARY
 FISCAL YEAR 2016

CAT	CAT Title	Authority	Expended 3/11/2016	Pending	Projected	Remaining	WP Pending C35027	WP Pending C35297	WP Pending C35018	Revert to Fund 201	Revert to Other
01	Personnel	\$ 43,247,065.00	\$ 26,379,234.58	\$ -	\$ 13,194,327.06	\$ 3,673,503.36			\$ (71,093.00)	\$ 3,602,410.36	
02	Out-of-State Travel	\$ 2,177.00	\$ 310.20	\$ -	\$ 1,789.80	\$ 77.00				\$ 77.00	
03	In-State Travel	\$ 100,046.00	\$ 53,363.32	\$ -	\$ 42,667.15	\$ 4,015.53				\$ 4,015.53	
04	Operating	\$ 4,172,507.00	\$ 2,476,707.89	\$ 1,42,160.55	\$ 1,649,658.55	\$ (96,019.99)	\$ 18,416.00		\$ 81,396.00	\$ 3,792.01	
05	Equipment	\$ 231,619.00	\$ -	\$ -	\$ 231,619.00	\$ -				\$ -	
15	Staff Physicals	\$ 1,074.00	\$ 59.50	\$ -	\$ 1,014.50	\$ -				\$ -	
20	Employee Background Checks	\$ -	\$ -	\$ -	\$ -	\$ -				\$ -	
26	Information Services	\$ 899,721.00	\$ 620,851.98	\$ 50,575.85	\$ 132,722.81	\$ 95,570.36	\$ (18,416.00)			\$ 77,154.36	
29	Uniform Allowance	\$ 7,900.00	\$ 253.36	\$ 1,060.00	\$ -	\$ 6,586.64				\$ 6,586.64	
30	Training	\$ 6,150.00	\$ 2,336.34	\$ -	\$ 3,592.88	\$ 220.78				\$ 220.78	
31	Voter Registration	\$ 11,072.00	\$ 6,045.19	\$ -	\$ 43,343.00	\$ (38,316.19)			\$ 38,317.00	\$ 0.81	
41	FY13 CDL Program Implementa	\$ 410,726.00	\$ 147,822.86	\$ 87,486.23	\$ 35.14	\$ 175,381.77				\$ 175,381.77	
59	Utility Expenses	\$ 67,375.00	\$ 39,713.67	\$ -	\$ 16,663.37	\$ 10,997.96			\$ (10,303.00)	\$ 694.96	
85	Reserve for Reversion	\$ 273.00	\$ -	\$ -	\$ -	\$ 273.00				\$ 273.00	
86	Reserve	\$ 90,000.00	\$ -	\$ -	\$ -	\$ 90,000.00				\$ 90,000.00	
87	Purchasing Assessment	\$ 8,156.00	\$ 8,156.00	\$ -	\$ -	\$ -				\$ -	
88	State Cost Recovery Plan	\$ 26,645.00	\$ 19,983.75	\$ -	\$ 6,661.25	\$ -				\$ -	
		\$ 49,282,506.00	\$ 29,754,838.64	\$ 281,282.63	\$ 15,324,094.51	\$ 3,922,290.22	\$ -	\$ 38,317.00	\$ -	\$ 3,785,225.45	\$ 175,381.77

DEPARTMENT OF MOTOR VEHICLES
 VOTER REGISTRATION
 DECLINING BALANCE
 FISCAL YEAR 2016

FUND: 201
 BUDGET: 4735 - FIELD SERVICES

CAT:31 Reconciled as of: 3/11/2016

ALERT FIELD	INVOICE DATE / PERIOD	GL	GL DESCRIPTION	AUTHORITY	EXPENDED	PENDING	PROJECTED	REMAINING BALANCE	RI / DAWN DATE
		7020	Operating Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	
		7045	State Printing Charges	\$ 10,934.00	\$ 5,880.29	\$ -	\$ -	\$ -	2/2/16
			State Printing Charges		\$ -	\$ -	\$ 43,244.00		
			State Printing Charges		\$ -	\$ -	\$ -		
					\$ 5,880.29	\$ -	\$ 43,244.00	\$ (38,190.29)	
		7222	Data Processing Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	
		7285	Postage pd to State Mailroom	\$ 138.00					
	JUL		JV - Elko Postage		\$ 21.33	\$ -	\$ -		8/24/15
	AUG		JV - Elko Postage		\$ 19.22	\$ -	\$ -		9/21/15
	SEPT		JV - Elko Postage		\$ 19.92	\$ -	\$ -		10/21/15
	OCT		JV - Elko Postage		\$ 22.53	\$ -	\$ -		11/13/15
	NOV		JV - Elko Postage		\$ 15.23	\$ -	\$ -		12/11/15
	DEC		JV - Elko Postage		\$ 24.75	\$ -	\$ -		1/11/16
	JAN		JV - Elko Postage		\$ 24.40	\$ -	\$ -		2/5/16
	FEB		JV - Elko Postage		\$ 17.52	\$ -	\$ -		3/9/16
	MAR		JV - Elko Postage		\$ -	\$ -	\$ -		
	APR		JV - Elko Postage		\$ -	\$ -	\$ -		
	MAY		JV - Elko Postage		\$ -	\$ -	\$ -		
	JUN		JV - Elko Postage		\$ -	\$ -	\$ 99.00		
					\$ 164.90	\$ -	\$ 99.00	\$ (125.90)	
TOTALS:				\$ 11,072.00	\$ 6,045.19	\$ -	\$ 43,343.00	\$ (38,316.19)	

From: Greg Smith [<mailto:greg.smith@rrd.com>]
Sent: Thursday, March 17, 2016 12:04 PM
To: Rachel Phillips <RPhillips@dmv.nv.gov>
Cc: Tony Guarino <tony.m.guarino@rrd.com>; Jennifer Pitts <JPitts@dmv.nv.gov>
Subject: Re: New form

Hi Rachel,

Freight cost just came in. I have shown them below in Blue for your reference.

M = 1,000

Item	Qty	Price/M	Freight/M
DMV Renewal	972,400	\$56.40/M	\$5.87/M
CDL Renewal	54,000	\$69.56/M	\$10.34/M

Thank you,

Greg

Greg Smith | Customer Service Specialist 3 | RR Donnelley

6305 Sunset Corporate Dr. | Las Vegas, NV 89120

Phone 702-952-8574 | Toll Free 1-855-897-5877 | Fax 702-949-7200

For Budget Division Use Only	
Reviewed by: <i>A. Nelson</i>	<i>3/3/16</i>
Reviewed by:	
Reviewed by:	

NA
3/4/16

STATEWIDE LEASE INFORMATION
FIRST LEASE AMENDMENT

1. Agency: Department of Health and Human Services, Aging and Disability Services Division
3416 Goni Road, Bldg D, Suite 132
Carson City, Nevada 89706
Jamie Pruneau: Phone (775) 687-0532 Fax (775) 684-4211 jpruneau@adsd.nv.gov

Remarks: Lease Amendment to change start date of the lease from January 1, 2016 to February 1, 2016 with a termination date of January 31, 2021.

Exceptions/Special notes: Includes 5-day janitorial

2. Name of Landlord (Lessor): FNT Corporation

3. Address of Landlord: 3651 Hemlock Way
Reno, Nevada 89509

4. Property contact: Matthew Turville, Director
Phone: (775) 348-7231 Email: mattturv@mac.com

5. Address of Lease property: 9670 Gateway Drive, Suites 100 and 200
Reno, Nevada 89511

a. Square Footage: Rentable 12,622
 Usable

b. Cost:

	cost per month	# of months in time frame	cost per year	time frame	Approximate cost per square foot
Increase %	\$19,403.98	12	\$232,847.76	February 1, 2016 - January 31, 2017	\$1.54
0%	\$19,403.98	12	\$232,847.76	February 1, 2017 - January 31, 2018	\$1.54
4%	\$20,263.65	12	\$243,163.80	February 1, 2018 - January 31, 2019	\$1.61
	\$0.00	1	\$0.00	February 1, 2019 - February 28, 2019	\$0.00
0%	\$20,263.65	11	\$222,900.15	March 1, 2019 - January 31, 2020	\$1.61
4%	\$21,123.32	12	\$253,479.84	February 1, 2020 - January 31, 2021	\$1.67
c. Total Lease Consideration:		60	\$1,185,239.31		

d. Option to renew: Yes No 90 Renewal terms: Two identical terms

e. Holdover notice: # of Days required 30 Holdover terms: 5%/90

f. Term: Five (5) years

g. Pass-thrus/CAM/Taxes Landlord Tenant

h. Utilities: Landlord Tenant

i. Janitorial: Landlord Tenant 3 day 5 day Rural 3 day Rural 5 day Other (see special notes)

j. Repairs: Major: Landlord Tenant Minor: Landlord Tenant

k. Comparable Market Rate: \$2.01-\$2.10

l. Specific termination clause in lease: Breach/Default lack of funding

m. Lease will be paid for by Agency Budget Account Number: 3266/3151

6. Purpose of the lease: To house the Aging and Disability Services Division in Reno.

7. This lease constitutes:

- An extension of an existing lease
- An addition to current facilities (requires a remark)
- A relocation (requires a remark)
- A new location (requires a remark)
- Remodeling only
- Other

a. Estimated Moving Expenses: \$0.00 Furnishings: \$0.00 Data/Phones: \$0.00

For Budget Division Use Only	
Reviewed by: YH	3/16/16
Reviewed by:	
Reviewed by:	

STATEWIDE LEASE INFORMATION

1. Agency: Department of Health and Human Services
 Division of Public and Behavioral Health, Rural Clinics
 4150 Technology Way, Third Floor
 Carson City, Nevada 89706
 Debbie Ohl 775-684-5915 fax: 775-684-4211 dlohl@health.nv.gov

Remarks: This lease was negotiated to relocate behavioral health therapies to integrate with the Community Health Nurse, to better meet the health care needs of the community.
 This relocation created a savings of \$8,840.16 over the 3 year term and an increase of square footage.

Exceptions/Special notes: As a County, they are not required to have a business license

2. Name of Landlord (Lessor): Nye County Commissioners

3. Address of Landlord: County Manager
 PO Box 153
 101 Radar Road
 Tonopah, Nevada 89049

4. Property contact: Lorina Dellinger
 775-482-7319 fax: 775.482.8198 ldellinger@co.nye.nv.us

5. Address of Lease property: 100 Frankie Street
 Tonopah, Nevada 89049

a. Square Footage: Rentable
 Usable 729

b. Cost:

cost per month	# of months in time frame	cost per year	time frame	Approximate cost per square foot
\$656.10	12	\$7,873.20	May 1, 2016 - April 30, 2017	\$0.90
0% \$656.10	12	\$7,873.20	May 1, 2017 - April 30, 2018	\$0.90
0% \$656.10	12	\$7,873.20	May 1, 2018 - April 30, 2019	\$0.90

Increase %

c. Total Lease Consideration: 36 \$23,619.60

d. Option to renew: Yes No 90 Renewal terms: One identical term

e. Holdover notice: # of Days required 30 Holdover terms: 5%/90

f. Term: Three (3) years

g. Pass-thrus/CAM/Taxes Landlord Tenant

h. Utilities: Landlord Tenant

i. Janitorial: Landlord Tenant 3 day 5 day Rural 3 day Rural 5 day Other (see special notes)

j. Repairs: Major: Landlord Tenant Minor: Landlord Tenant

k. Comparable Market Rate: Not Available

l. Specific termination clause in lease: Breach/Default lack of funding

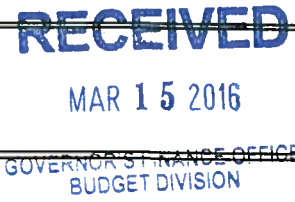
m. Lease will be paid for by Agency Budget Account Number: 3648

6. Purpose of the lease: To house the rural health community services in Tonopah

7. This lease constitutes:

- An extension of an existing lease
- An addition to current facilities (requires a remark)
- A relocation (requires a remark)
- A new location (requires a remark)
- Remodeling only
- Other

a. Estimated Moving Expenses: \$2,587.00 Furnishings: \$0.00 Data/Phones: \$5,500.00



STATEWIDE LEASE INFORMATION

IF THIS LEASE IS FOR A NEW SPACE, RELOCATION, ADDITION TO EXISTING OR REMODEL OF EXISTING SPACE - PLEASE CONFIRM THAT ALL ASSOCIATED COSTS ARE INCLUDED IN YOUR LEGISLATIVELY APPROVED BUDGET.

Yes No Dec Unit _____

IF NO, PLEASE PROVIDE THE APPROVED WORK PROGRAM NUMBER ADDING THE EXPENSE TO YOUR BUDGET

 _____ 3-9-16
Authorized Agency Signature Date


For Public Works Information:

8. State of Nevada Business License Information:

a. Nevada Business ID Number:	<u>Exempt</u>	Exp:								2
b. The Contractor is registered with the Nevada Secretary of State's Office as a:		LLC	<input type="checkbox"/>	INC	<input type="checkbox"/>	CORP	<input type="checkbox"/>	LLP	<input type="checkbox"/>	
c. Is the Contractor Exempt from obtaining a Business License:		<input checked="" type="checkbox"/>	YES					<input type="checkbox"/>	NO	
*If yes, please explain in exceptions section										
d. Is the Contractors Name the same as the Legal Entity Name?		<input checked="" type="checkbox"/>	YES					<input type="checkbox"/>	NO	
*If no, please explain in exceptions section										
e. Does the Contractor have a current Nevada State Business License (SBL)?		<input type="checkbox"/>	YES					<input checked="" type="checkbox"/>	NO	
*If no, please explain in exceptions section										
f. Is the Legal Entity active and in good standing with the Nevada Secretary of States Office?		<input checked="" type="checkbox"/>	YES					<input type="checkbox"/>	NO	
g. State of Nevada Vendor number:	<u>T80044560</u>									

9. Compliance with NRS 331.110, Section 1, Paragraph 2:

a. I/we have considered the reasonableness of the terms of this lease, including cost	<input checked="" type="checkbox"/>	YES	<input type="checkbox"/>	NO
b. I/we have considered other state leased or owned space available for use by this agency	<input checked="" type="checkbox"/>	YES	<input type="checkbox"/>	NO

 _____ 3-11-16
Authorized Signature Date
Public Works Division

//
For Board of Examiners YES NO

For Budget Division Use Only	
Reviewed by: <i>JD</i>	3-11-16
Reviewed by: <i>JD</i>	3/21/16
Reviewed by:	

STATEWIDE LEASE INFORMATION

RECEIVED

MAR 18 2016

GOVERNOR'S FINANCE OFFICE
BUDGET DIVISION

1. Agency:

Department of Public Safety
Highway Patrol Division
Investigations Division
Melissa Carr
775-684-4593 Fax: 775-684-4809 Mcarr@dps.state.nv.us

Remarks:

This renewal changes the lease from a Gross Modified to a Full Service.

Exceptions/Special notes:

Includes 5-day janitorial with specific requirements for DPS

2. Name of Landlord (Lessor):

Rennell A. Barney DBA Barney Rentals

3. Address of Landlord:

790 Avenue L
Ely Nevada 89301

4. Property contact:

Rennell A. Barney
775-289-6228 Cell: 775-296-0219 Barney48@sbcglobal.net

5. Address of Lease property:

1200 Avenue E
Ely, Nevada 89301

a. Square Footage:

Rentable
 Usable 2,716

b. Cost:

Increase %

cost per month	# of months in time frame	cost per year	time frame	Actual cost per Square Foot
\$5,296.20	12	\$63,554.40	May 1, 2016 - April 30, 2017	
3% \$5,459.16	12	\$65,509.92	May 1, 2017 - April 30, 2018	\$1.95
3% \$5,622.12	12	\$67,465.44	May 1, 2018 - April 30, 2019	\$2.01
3% \$5,788.08	12	\$69,456.96	May 1, 2019 - April 30, 2020	\$2.07
3% \$5,948.04	12	\$71,376.48	May 1, 2020 - April 30, 2021	\$2.13
	60	\$337,363.20		\$2.19

c. Total Lease Consideration:

d. Option to renew:

Yes No 90 Renewal terms: One identical term

e. Holdover notice:

of Days required 30 Holdover terms: 5%/90

f. Term:

Five (5) years

g. Pass-thrus/CAM/Taxes

Landlord Tenant

h. Utilities:

Landlord Tenant

i. Janitorial:

Landlord Tenant 3 day 5 day Rural 3 day Rural 5 day Other (see special notes)

j. Repairs:

Major: Landlord Tenant Minor: Landlord Tenant

k. Comparable Market Rate:

Not Available

l. Specific termination clause in lease:

Breach/Default lack of funding

m. Lease will be paid for by Agency Budget Account Number:

4713/3743

(Joint Lease)

6. Purpose of the lease:

To house the Highway Patrol Division and the Investigations Division of the Dept of Public Safety

7. This lease constitutes:

- An extension of an existing lease
- An addition to current facilities (requires a remark)
- A relocation (requires a remark)
- A new location (requires a remark)
- Remodeling only
- Other Also brings lease into Gross Full Service

a. Estimated Moving Expenses: \$0.00

Furnishings: \$0.00

Data/Phones: \$0.00

Current Rate = 1.53 / sq ft. } New rate 1.95 = 4.3% increase
 " 2017 " = " " } 201

w/o ancillary costs
 for maintenance
 \$ 1.87
 with cost of maintenance

STATEWIDE LEASE INFORMATION

IF THIS LEASE IS FOR A NEW SPACE, RELOCATION, ADDITION TO EXISTING OR REMODEL OF EXISTING SPACE - PLEASE CONFIRM THAT ALL ASSOCIATED COSTS ARE INCLUDED IN YOUR LEGISLATIVELY APPROVED BUDGET.
Yes No Dec Unit _____

IF NO, PLEASE PROVIDE THE APPROVED WORK PROGRAM NUMBER ADDING THE EXPENSE TO YOUR BUDGET

 3-11-16
Authorized Agency Signature Date


For Public Works Information:

8. State of Nevada Business License Information:

a. Nevada Business ID Number:	<u>NV20161067795</u>	Exp:	<u>2/28/2017</u>	15
b. The Contractor is registered with the Nevada Secretary of State's Office as a:	LLC <input type="checkbox"/>	INC <input type="checkbox"/>	CORP <input type="checkbox"/>	LLP <input type="checkbox"/>
c. Is the Contractor Exempt from obtaining a Business License: *If yes, please explain in exceptions section	<input type="checkbox"/> YES			<input checked="" type="checkbox"/> NO
d. Is the Contractors Name the same as the Legal Entity Name? *If no, please explain in exceptions section	<input checked="" type="checkbox"/> YES			<input type="checkbox"/> NO
e. Does the Contractor have a current Nevada State Business License (SBL)? *If no, please explain in exceptions section	<input checked="" type="checkbox"/> YES			<input type="checkbox"/> NO
f. Is the Legal Entity active and in good standing with the Nevada Secretary of States Office?	<input checked="" type="checkbox"/> YES			<input type="checkbox"/> NO
g. State of Nevada Vendor number:	<u>T29026420</u>			

9. Compliance with NRS 331.110, Section 1, Paragraph 2:

a. I/we have considered the reasonableness of the terms of this lease, including cost	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
b. I/we have considered other state leased or owned space available for use by this agency	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO

 _____
Authorized Signature Date
Public Works Division
hvl
For Board of Examiners YES NO

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **17379** Amendment Number: **1**

Agency Name: **ATTORNEY GENERAL'S OFFICE** Legal Entity Name: **Resolution Economics, LLC**

Agency Code: **030** Contractor Name: **Resolution Economics, LLC**

Appropriation Unit: **1348-15** Address: **9777 WILSHIRE BLVD STE 600**

Is budget authority available?: **Yes** City/State/Zip: **BEVERLY HILLS, CA 90212-1906**

If "No" please explain: **Not Applicable** Contact/Phone: **ROB CRANDALL 310-275-9137**

Vendor No.: **T29036976**

NV Business ID: **NV20151724949**

To what State Fiscal Year(s) will the contract be charged? **2016-2019**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % TORT CLAIM FUND

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **12/01/2015**

Anticipated BOE meeting date **04/2016**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **12/31/2018**

Contract term: **3 years and 31 days**

4. Type of contract: **Contract**

Contract description: **EXPERT WITNESS**

5. Purpose of contract:

This is the first amendment to the original contract to provide consulting services in the case Walden, et al. v. The State of Nevada. This contract provides ongoing litigation support, including economic review and analysis, as well as testimony in regards to the economic analysis in defense of this lawsuit against the State. This amendment increases the contract amount from \$45,000 to \$250,000 due to significantly more work required within a shortened time frame from what was originally anticipated.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$45,000.00	\$45,000.00	\$45,000.00	Yes - Info
2. Amount of current amendment (#1):	\$205,000.00	\$205,000.00	\$250,000.00	Yes - Action
3. New maximum contract amount:	\$250,000.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

The purpose of this contract is to provide consulting services in the case Walden, et al. v. The State of Nevada. This contract provides ongoing litigation support, including economic review and analysis, as well as testimony in regards to the economic analysis in defense of this lawsuit against the State.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Attorney General's Office does not have the manpower or the expertise to do this work themselves.

- 9. Were quotes or proposals solicited? No
- Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

- 10. Does the contract contain any IT components? No

III. OTHER INFORMATION

- 11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

- 12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

- 13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

- 14. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

- 15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

- 16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

- 17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

- 18. Agency Field Contract Monitor:

- 19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	mradu	03/03/2016 11:03:54 AM
Division Approval	clesli1	03/04/2016 15:35:24 PM
Department Approval	chowle	03/08/2016 15:10:09 PM
Contract Manager Approval	lgallow1	03/08/2016 15:13:48 PM
Budget Analyst Approval	myoun3	03/14/2016 13:43:50 PM
BOE Agenda Approval	lfree1	03/15/2016 16:27:30 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **17528**

Agency Name: SECRETARY OF STATE'S OFFICE	Legal Entity Name: Dominion Voting Systems, Inc.
Agency Code: 040	Contractor Name: Dominion Voting Systems, Inc.
Appropriation Unit: 1051-11	Address: 1201 18th Street Ste 210
Is budget authority available?: Yes	City/State/Zip: Denver, CO 80202-1421
If "No" please explain: Not Applicable	Contact/Phone: 510-875-1279
	Vendor No.:
	NV Business ID: NV2010152040492
To what State Fiscal Year(s) will the contract be charged?	2016-2018

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **03/08/2016**

Anticipated BOE meeting date **04/2016**

Retroactive? **Yes**

If "Yes", please explain

Negotiations took longer than expected. Work must begin immediately to ensure the DRE voting machines are fully operational by Election Day.

3. Termination Date: **08/15/2017**

Contract term: **1 year and 159 days**

4. Type of contract: **Contract**

Contract description: **DOMINION FY16**

5. Purpose of contract:

This is a new contract to continue to meet federal requirements set forth in the Help America Vote Act of 2002, specifically Section 301, which requires the use of correctable and verifiable voting systems that notify voters of selection errors. This contract provides for the purchase of new and replacement equipment and to ensure ongoing custom support and maintenance since the equipment is used exclusively statewide for all federal and state elections.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$1,020,000.00**

Other basis for payment: **Payment schedule as set forth in Attachment AA**

II. JUSTIFICATION

7. What conditions require that this work be done?

Under HAVA, federal law mandates correctable and verifiable voting systems be used for all federal and state elections. Voting systems in Nevada are exclusively Dominion Voting System products. Continued Dominion Support, quality assurances and warranties are necessary.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Due to all voting systems in Nevada being Dominion products which require custom maintenance and programming such expertise and support is not available from State employees or agencies.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

NRS 293B authorizes the Secretary of State to expend or disburse money in the Election fund in accordance with the provisions of the Help America Vote Act and exempts the need of a Solicitation Waiver. Dominion is the sole voting systems contractor for the state to guarantee secure and accurate electronic voting systems with superior support services.

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components? Yes

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

2010 - Assigned contract previously held by Sequoia Voting Systems-satisfactory
2011- 2013 New contract with Secretary of State -satisfactory
2013-2015 New contract with Secretary of State -satisfactory

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	wthorle1	03/08/2016 16:16:11 PM
Division Approval	wthorle1	03/08/2016 16:16:15 PM
Department Approval	wthorle1	03/08/2016 16:16:18 PM
Contract Manager Approval	vmccormi	03/08/2016 16:19:14 PM
DoIT Approval	bbohm	03/09/2016 07:23:16 AM
Budget Analyst Approval	cschonl1	03/16/2016 09:47:20 AM
BOE Agenda Approval	lfree1	03/16/2016 09:59:33 AM
BOE Final Approval	Pending	

BARBARA K. CEGAVSKE
Secretary of State

STATE OF NEVADA



OFFICE OF THE
SECRETARY OF STATE

JEFFERY LANDERFELT
*Deputy Secretary
for Commercial Recordings*

WAYNE THORLEY
Deputy Secretary for Elections

CADENCE MATIJEVICH
*Deputy Secretary
for Operations*

SCOTT W. ANDERSON
Chief Deputy Secretary of State

GAIL J. ANDERSON
*Deputy Secretary
for Southern Nevada*

MEMORANDUM

To: James R. Wells, Director, Governor's Finance Office

From: Wayne Thorley, Deputy Secretary for Elections, Secretary of State's Office

CC: Laura Freed, Budget Analyst, Governor's Finance Office

Date: March 8, 2016

Subject: Request for Retroactive Contract with Dominion Voting Systems

Attached is a retroactive contract between the Office of the Secretary of State (Office) and Dominion Voting Systems (Dominion). The purpose of this contract is to license the software used on the direct-recording electronic (DRE) voting machines for the 2016 election cycle; purchase extended warranties for the DRE machines and certain peripherals, and provide database, logic and accuracy, and other technical support.

For over a decade, the Office has contracted with Dominion (formerly known as Sequoia Voting Systems until 2010) to provide custom support, maintenance, and programming for the DRE voting machines used in this state. During this time, no state funding was used for the contract since sufficient federal funding was available through the Help America Vote Act (HAVA). A small amount of HAVA funding is still available, but it is less than what historically has been spent. Accordingly, the Office and Dominion entered into protracted negotiations to bring the cost of the contract down to the amount of available funding while still ensuring appropriate support to run an open, fair, and accurate election.

The Office has achieved the desired results of the negotiations; however, with the 2016 Primary Election only three months away, work must begin immediately by Dominion to ensure the DRE voting machines are fully operational by Election Day. As a result, the Office is requesting that this contract, which will appear on the April 2016 Board of Examiners meeting agenda, be considered for retroactive approval starting March 8, 2016.

This memorandum is submitted pursuant to SAM 0324, Section 7. Your consideration in approval of this request is greatly appreciated. If you have any questions or concerns, please do not hesitate to contact me at 775-684-5720 or wthorley@sos.nv.gov.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **17565**

Agency Name:	ADMIN - HEARINGS AND APPEALS DIVISION	Legal Entity Name:	NEVADA STATE BOARD OF COSMETOLOGY
Agency Code:	089	Contractor Name:	NEVADA STATE BOARD OF COSMETOLOGY
Appropriation Unit:	1015-00	Address:	1785 E. SAHARA AVENUE SUITE 255
Is budget authority available?:	Yes	City/State/Zip:	LAS VEGAS, NV 89104
If "No" please explain:	Not Applicable	Contact/Phone:	702/486-6542
		Vendor No.:	
		NV Business ID:	NOT APPLICABLE

To what State Fiscal Year(s) will the contract be charged? **2016-2020**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Revenue

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 04/2016

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **01/31/2020**

Contract term: **3 years and 305 days**

4. Type of contract: **Revenue Contract**

Contract description: **Hearing Officers**

5. Purpose of contract:

This is a new revenue contract to provide hearing officers for the resolution of cases involving NRS 644 and NAC 644.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$100,000.00**

Payment for services will be made at the rate of \$100.00 per hour

Other basis for payment: \$50 per hour for clerical staff, \$0.25 per page for copy charges, current postage rate for mailing and other applicable expenses as incurred.

II. JUSTIFICATION

7. What conditions require that this work be done?

This is a generating revenue contract.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is a generating revenue contract

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This is a revenue generating contract.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	csweeney	03/09/2016 09:29:14 AM
Division Approval	csweeney	03/09/2016 09:29:16 AM
Department Approval	csweeney	03/09/2016 09:29:18 AM
Contract Manager Approval	csweeney	03/09/2016 09:31:40 AM
Budget Analyst Approval	kperondi	03/16/2016 14:36:09 PM
BOE Agenda Approval	sbrown	03/21/2016 12:16:13 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **17556**

Agency Name:	GOVERNOR'S OFFICE OF ECONOMIC DEVELOPMENT	Legal Entity Name:	HOBBS ONG & ASSOCIATES, INC.
Agency Code:	102	Contractor Name:	HOBBS ONG & ASSOCIATES, INC.
Appropriation Unit:	1526-24	Address:	3900 PARADISE RD STE 152
Is budget authority available?:	Yes	City/State/Zip:	LAS VEGAS, NV 89109
If "No" please explain:	Not Applicable	Contact/Phone:	702/733-7223
		Vendor No.:	T81106772
		NV Business ID:	NV19951173116

To what State Fiscal Year(s) will the contract be charged? **2016-2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 04/2016

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2018**Contract term: **2 years and 90 days**4. Type of contract: **Contract**Contract description: **Consulting**

5. Purpose of contract:

This is a new contract to provide consulting services for financing certain public projects including a potential bond issuance.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$75,000.00**

Other basis for payment: Applicable rate from fee schedule in ATTACHMENT CC "Cost Proposal" per hour as services are provided.

II. JUSTIFICATION

7. What conditions require that this work be done?

The economic development activities identified in Senate Bill 1 of the 29th Special Session of the Nevada Legislature (2015) require that this work be done.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

There are no state employees with the specific skills and expertise needed to do this work.9. Were quotes or proposals solicited? **Yes**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

JNA
Hobb, Ong & Associates
Summit Consultancy Group

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Best overall proposal.

d. Last bid date: 02/04/2016 Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Recently for the Governor's Office of Economic Development. The quality of service provided was satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	swoodbur	03/10/2016 11:22:34 AM
Division Approval	swoodbur	03/10/2016 11:22:36 AM
Department Approval	swoodbur	03/10/2016 11:22:39 AM
Contract Manager Approval	swoodbur	03/10/2016 11:22:42 AM
Budget Analyst Approval	lfree1	03/15/2016 13:16:17 PM
BOE Agenda Approval	lfree1	03/15/2016 13:16:25 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **17563**

Agency Name: GOVERNOR'S OFFICE OF ECONOMIC DEVELOPMENT	Legal Entity Name: WayLay Design, LLC
Agency Code: 102	Contractor Name: WayLay Design, LLC
Appropriation Unit: 1527-14	Address: 4386 Bramblewood St.
Is budget authority available?: Yes	City/State/Zip: Las Vegas, NV 89147
If "No" please explain: Not Applicable	Contact/Phone: Wayne Latham 702-483-9298
	Vendor No.: T29035161
	NV Business ID: NV20091205551

To what State Fiscal Year(s) will the contract be charged? **2016-2017**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Lodging Tax - Transfer from Tourism

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date: **04/2016**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2017**

Contract term: **1 year and 90 days**

4. Type of contract: **Contract**

Contract description: **Marketing**

5. Purpose of contract:

This is a new contract for marketing services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$79,500.00**

Payment for services will be made at the rate of \$75.00 per hour

Other basis for payment: per cost proposal, billed monthly as services are provided.

II. JUSTIFICATION

7. What conditions require that this work be done?

Need to create and execute an effective online marketing campaign to promote Nevada as a premiere location for film, television, music and other multimedia productions.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The agency does not have the highly specialized expertise to do this work.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Rocket36
KPS3
Canyon
Sumnu
Braintrust
Neon
WayLay

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Best overall proposal.

d. Last bid date: 02/10/2016 Anticipated re-bid date: 07/02/2017

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Currently with the Nevada Film Office; quality of service is satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	swoodbur	03/11/2016 14:57:50 PM
Division Approval	swoodbur	03/11/2016 14:57:53 PM
Department Approval	swoodbur	03/11/2016 14:57:55 PM
Contract Manager Approval	swoodbur	03/21/2016 13:55:23 PM
Budget Analyst Approval	lfree1	03/22/2016 09:42:02 AM
BOE Agenda Approval	lfree1	03/22/2016 09:59:22 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **16594** Amendment Number: **2**
 Agency Name: **OFFICE OF VETERANS SERVICES** Legal Entity Name: **Medicaid Services of Clark County, LLC**
 Contractor Name: **Medicaid Services of Clark County, LLC**
 Agency Code: **240** Address: **7501 Gran Paradiso Drive**
 Appropriation Unit: **2561-04** City/State/Zip: **Las Vegas, NV 89131**
 Is budget authority available?: **Yes** Contact/Phone: **Bonnie Gallagher 702-324-1177**
 If "No" please explain: **Not Applicable** Vendor No.: **T27036980**
 NV Business ID: **NV20071346290**

To what State Fiscal Year(s) will the contract be charged? **2015-2017**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	65.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	35.00 % Private/County

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **04/30/2015**

Anticipated BOE meeting date 04/2016

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **04/30/2017**

Contract term: **2 years and 1 day**

4. Type of contract: **Contract**

Contract description: **Medicaid Services**

5. Purpose of contract:

This is the second amendment to the original contract which provides Medicaid application assistance services. This amendment increases the maximum amount from \$86,849 to \$175,289 due to the increased need for these services.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$49,999.00	\$49,999.00	\$49,999.00	Yes - Info
a. Amendment 1:	\$36,850.00	\$36,850.00	\$86,849.00	Yes - Action
2. Amount of current amendment (#2):	\$88,440.00	\$125,290.00	\$175,289.00	Yes - Action
3. New maximum contract amount:	\$175,289.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

Work load for processing Medicaid applications by the Home has grown to the point where current staff cannot handle the volume. Vendor to assist in this process selected by RFP.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Not enough State employees available to handle these tasks.

- 9. Were quotes or proposals solicited? Yes
- Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Vendor chosen scored the highest by evaluation committee for RFP NSVH009.

d. Last bid date: 03/09/2015 Anticipated re-bid date: 03/01/2019

- 10. Does the contract contain any IT components? No

III. OTHER INFORMATION

- 11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

- 12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Is currently contracted with NSVH - work is satisfactory

- 13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

- 14. The contractor is registered with the Nevada Secretary of State's Office as a:
LLC

- 15. a. Is the Contractor Name the same as the legal Entity Name?
Yes

- 16. a. Does the contractor have a current Nevada State Business License (SBL)?
Yes

- 17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
Yes

- 18. Agency Field Contract Monitor:

- 19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	agarland	03/01/2016 18:00:35 PM
Division Approval	agarland	03/01/2016 18:00:38 PM
Department Approval	agarland	03/01/2016 18:00:42 PM
Contract Manager Approval	agarland	03/01/2016 18:00:46 PM
Budget Analyst Approval	dreynd2	03/11/2016 11:19:12 AM
BOE Agenda Approval	nhovden	03/11/2016 14:47:12 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **17557**

Agency Name: NDE - DEPARTMENT OF EDUCATION	Legal Entity Name: Opportunity 180
Agency Code: 300	Contractor Name: Opportunity 180
Appropriation Unit: 2699-14	Address: 11035 Lavender Hill Dr. Suite 160-180
Is budget authority available?: Yes	City/State/Zip: Las Vegas, NV 89135
If "No" please explain: Not Applicable	Contact/Phone: Allison Serafin 702-539-9230
	Vendor No.:
	NV Business ID: NV20141547826
To what State Fiscal Year(s) will the contract be charged?	2016-2019

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/> General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 04/2016

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2019**Contract term: **3 years and 90 days**4. Type of contract: **Contract**Contract description: **Sub-grant**

5. Purpose of contract:

This is a new contract to provide a matching grant to aid in the establishment and operation of high quality charter schools to serve pupils who live in poverty and the recruitment and development of people to assume leadership roles in the formation and operation of those high quality charter schools.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$10,000,000.00**

Other basis for payment: Quarterly match disbursements based on quarterly reconciliation and progress reports.

II. JUSTIFICATION

7. What conditions require that this work be done?

SB 515 Section 25 appropriated the funds to carry out the provisions of SB 491, which was passed in the 2015 legislative session and requires that this work be done.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The statute requires that this work be done by a non-profit organization, and the State has neither the expertise nor the resources to complete the work.9. Were quotes or proposals solicited? **Yes**Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

A List Family Services
Public Education Foundation
Charter School Association of Nevada

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

The State only received one proposal in response to this RFP.

d. Last bid date: 12/16/2015 Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

Yes

See the attached Authorization to Contract form for details.

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Non-profit Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. Not Applicable

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	amccalla	03/22/2016 06:31:49 AM
Division Approval	amccalla	03/22/2016 06:31:54 AM
Department Approval	amccalla	03/22/2016 06:31:57 AM
Contract Manager Approval	amccalla	03/22/2016 14:43:46 PM
Budget Analyst Approval	rcrounk	03/22/2016 15:14:27 PM
BOE Agenda Approval	rcrounk	03/22/2016 15:14:33 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **17552**

Agency Name: NDE - DEPARTMENT OF EDUCATION	Legal Entity Name: ACS Ventures, LLC
Agency Code: 300	Contractor Name: ACS Ventures, LLC
Appropriation Unit: 2705-09	Address: 11035 Lavender Hill Drive Suite 160-433
Is budget authority available?: Yes	City/State/Zip: Las Vegas, NV 89135
If "No" please explain: Not Applicable	Contact/Phone: Chad W. Buckendahl, Ph.D. 702-586-7386
	Vendor No.: T27038916
	NV Business ID: NV20151757910

To what State Fiscal Year(s) will the contract be charged? **2016-2017**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % Educator Licensure Fees
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 04/2016

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **12/31/2016**

Contract term: **274 days**

4. Type of contract: **Contract**

Contract description: **Technical Support**

5. Purpose of contract:

This is a new contract to provide a comprehensive study of the state's educator licensing requirements.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$58,000.00**

Other basis for payment: Payments will be made upon acceptance of the deliverables.

II. JUSTIFICATION

7. What conditions require that this work be done?

The State needs recommendations on how to align licensing laws and regulations with the elements of the Nevada Educator Performance Framework to make the laws and regulations more current, cohesive, and legally defensible.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The State does not have the resources to perform this work.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Richard L. Swanson, Ph.D.
M&A Education Consulting

Lucy Gray Consulting

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #2101, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 01/13/2016 Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
LLC

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	amccalla	03/07/2016 17:06:55 PM
Division Approval	amccalla	03/07/2016 17:06:59 PM
Department Approval	amccalla	03/07/2016 17:07:02 PM
Contract Manager Approval	ablackwe	03/08/2016 07:23:55 AM
Budget Analyst Approval	kperondi	03/14/2016 17:32:34 PM
BOE Agenda Approval	sbrown	03/21/2016 09:45:30 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **17536**

Agency Name: NDE - DEPARTMENT OF EDUCATION	Legal Entity Name: ACS Ventures, LLC
Agency Code: 300	Contractor Name: ACS Ventures, LLC
Appropriation Unit: 2712-04	Address: 11035 Lavender Hill Dr., Ste.
Is budget authority available?: Yes	City/State/Zip: Las Vegas, NV 89135
If "No" please explain: Not Applicable	Contact/Phone: Chad W Buckendahl, Ph.D. 402-770-0085
	Vendor No.: T27038916
	NV Business ID: NV20151757910

To what State Fiscal Year(s) will the contract be charged? **2016-2017**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/> General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **04/12/2016**

Anticipated BOE meeting date 04/2016

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2017**

Contract term: **1 year and 79 days**

4. Type of contract: **Contract**

Contract description: **External Evaluation**

5. Purpose of contract:

This is a new contract to provide outcome-based evaluations for the Zoom, Victory School, Read by Grade Three, Underperforming Schools Turnaround, Social Worker Grants to Schools and Nevada Ready 21 Technology programs and the Great Teaching and Leading fund.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$354,000.00**

Other basis for payment: upon receipt of itemized invoice.

II. JUSTIFICATION

7. What conditions require that this work be done?

The 2015 Legislature approved funding for these seven programs to have external evaluations.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The 2015 Legislature approved funding for these seven programs to have external evaluations.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #2098, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 12/28/2015 Anticipated re-bid date: 11/30/2020

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
LLC

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	mmarti19	02/29/2016 13:48:05 PM
Division Approval	mmarti19	02/29/2016 13:48:12 PM
Department Approval	mmarti19	02/29/2016 13:48:24 PM
Contract Manager Approval	ablackwe	03/01/2016 11:43:17 AM
Budget Analyst Approval	kperondi	03/14/2016 17:33:10 PM
BOE Agenda Approval	sbrown	03/21/2016 16:19:01 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **13376** Amendment Number: **2**
 Agency Name: **NDE - DEPARTMENT OF EDUCATION** Legal Entity Name: **HMB INFORMATION SYSTEM**
 Agency Code: **300** Contractor Name: **HMB INFORMATION SYSTEM**
 Appropriation Unit: **2712-04** Address: **DEVELOPERS**
 Is budget authority available?: **Yes** City/State/Zip: **191 W NATIONWIDE BLVD STE 650 COLUMBUS, OH 43215-2568**
 If "No" please explain: **Not Applicable** Contact/Phone: **John Mackessy 614/221-6831**
 Vendor No.: **PUR0005053**
 NV Business ID: **NV20101192150**

To what State Fiscal Year(s) will the contract be charged? **2012-2020**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **06/05/2012**

Anticipated BOE meeting date 04/2016

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/11/2016**

Contract term: **8 years and 27 days**

4. Type of contract: **Contract**

Contract description: **Computer Related Ser**

5. Purpose of contract:

This is the second amendment to the original contract which provides ePAGE program modifications and ongoing maintenance and support. This amendment extends the termination date from June 11, 2016 to June 30, 2020 and increases the maximum amount from \$547,000 to \$1,105,000 due to the continued need for these services and the addition of data.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$459,000.00	\$459,000.00	\$459,000.00	Yes - Action
a. Amendment 1:	\$88,000.00	\$88,000.00	\$88,000.00	Yes - Action
2. Amount of current amendment (#2):	\$558,000.00	\$558,000.00	\$558,000.00	Yes - Action
3. New maximum contract amount:	\$1,105,000.00			
and/or the termination date of the original contract has changed to:	06/30/2020			

II. JUSTIFICATION

7. What conditions require that this work be done?

Currently all modifications and changes, including enhancements to ePAGE have to be coordinated through HMB. These enhancements allow for additional information to be calculated and collected for the Nevada Department of Education staff. Additionally, maintenance and support are a necessity for ePAGE.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

January 1, 2009 Nevada Department of Education tried to convert the maintenance component of ePAGE from HMB to EITS. This attempt failed because EITS did not have the staff that had sufficient knowledge of the Visual Basic software. By mid-February of 2009 DoIT informed Nevada Department of Education that EITS was not able to provide Nevada Department of Education with the required support. This contract amendment will be for maintenance, support, and enhancements.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

The ePAGE system is maintained by the current contractor and the additional grant information will be updated into the existing grant database to automate the remaining current and future federal grants facilitated by the Department of Education.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

HMB established the ePAGE process for the Nevada Department of Education and their work has deemed satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	amccalla	03/15/2016 10:04:59 AM
Division Approval	amccalla	03/15/2016 10:05:03 AM
Department Approval	amccalla	03/15/2016 10:05:06 AM

Contract Manager Approval	ablackwe	03/21/2016 09:48:00 AM
Budget Analyst Approval	kperondi	03/21/2016 10:08:02 AM
BOE Agenda Approval	sbrown	03/21/2016 10:55:12 AM



Purchasing Use Only:	
Approval #:	127

CONTRACT EXTENSION JUSTIFICATION AND REQUEST FORM

ALL FIELDS ARE REQUIRED - INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY

1	Agency Contact Information – Note: Copy(s) will be sent to only the contact(s) listed below:			
	State Agency:	Nevada Department of Education		
	Contact Name(s) and Titles:	Janie Lowe, Interim Deputy Superintendent Andrea McCalla, ASO III Audra Blackwell, Contracts Manager		
	Telephone Number(s):	775-687-9223 – Janie Lowe 775-687-9169 – Andrea McCalla 775-687-9209- Audra Blackwell		
	Email Address(s):	jlowe@doe.nv.gov, ammccalla@doe.nv.gov, ablackwell@doe.nv.gov		

2	Contractor Information:			
	Contractor:	HMB Information System Developers		
	Contact Name:	John Mamala		
	Address:	570 Polaris Parkway, Suite 125, Westerville, OH 43082		
	Phone Number:	614-221-6831		
	Email Address:	jmamula@hmbnet.com		

3	Ongoing relationship disclosure – List all previous contract information:			
	Procurement method:	Solicitation Waiver		
	CETS #:	CONV5688		
	Contract “not to exceed amount”:	\$617,500.00		
	Contract term:	Start date: mm/dd/yy	6/10/08	End date: mm/dd/yy

4	Procurement method used to award the current contract:			
	RFP, solicitation # if applicable:			
	Quote, solicitation # if applicable:			
	Waiver, provide number:	120401A		
	Other:			

5	Current contract information:			
	CETS #:	13376		
	Initial contract “not to exceed amount”:	\$459,000		
	Contract term:	Start date: mm/dd/yy	6/5/12	End date: mm/dd/yy

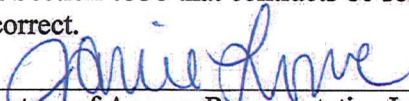
Amendment information – List all previously approved amendments:			
6	Amd #:	Brief synopsis of what amendment accomplished:	Change in end date: mm/dd/yy
	<i>1</i>	<i>Program Enhancements</i>	<i>\$547,000.00</i>
			<i>6/11/16</i>

Proposed amendment information:			
7	Amd #:	Brief synopsis of what the requested amendment will accomplish	Change in end date: mm/dd/yy
	<i>2</i>	<i>Maintenance Support and Enhancements</i>	<i>\$1,105,000.00</i>
			<i>6/30/20</i>

8	What is the justification to extend the contract term beyond the State’s four (4) year re-solicitation policy (SAM 0338):
	<i>It is critical that the state continue our work with HMB. The NDE is currently managing over \$289 million in the HMB-ePAGE grants management system. This system allows all 18 Local Education Agencies (school districts) as well as community-based organizations, faith-based organizations and other non-profits, to apply for, receive, and manage federal and state funding in one on-line location. If this system were to not continue, all \$289 million of federal and state grants would need to be removed and transferred over to the only other available grants management system - paper and pencil, hard copy documents. Additionally, the ePAGE system contains all funding information for applicable grants since 2007. The previous fiscal years (from FY2007–FY2016) of information currently stored within the system would also need to be transferred into hard copy documents. If ePAGE were to be discontinued, it would cost the state a considerable amount of time and resources to switch to an older, more time consuming model as well as develop new systems for archiving necessary funding information from previous fiscal years. The HMB Grants Management System, ePAGE, automates the entire grant lifecycle for the NDE and its local education agencies. The application manages improvement planning, allocation of funds, application entry, budgeting, approval, payments, expenditure reporting, carryover, and state aggregate reporting.</i>

9	What are the potential consequences to the State if the contract extension request is denied?
	<i>If the State does not continue this contract, \$289 million of federal and state funding records would need to be removed from the on-line grant application, allocation and management system and transferred to our only other option – paper and pencil, hard copy documents. The man hours required to support this transfer would greatly impact the already full-time jobs of our grants management staff. Additionally, a system for transferring all previous fiscal years stored in ePAGE (FY2007-FY2015) would need to be completed. Again, the man-hours to complete these transfers would tax the NDE staff, causing other important educational initiatives to wait and not be implemented.</i>

By signing below, I know and understand the proposed contract extension exceeds the State’s policy pursuant to SAM Section 0338 that contracts be solicited at least every four (4) years, and attest that all statements are true and correct.



Signature of Agency Representative Initiating Request

Janice Love

Print Name of Agency Representative Initiating Request

2-1-16

Date

[Signature]

Signature of Agency Head Authorizing Request

2.2.16

Steve Canavero

Print Name of Agency Head Authorizing Request

2.2.16

Date

Please consider this memo as my support of your request to extend the identified contract beyond the current State policy period. This exemption is granted pursuant to NRS 333.135 and SAM 0338 and may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines the decision was based on incorrect or inaccurate facts. Pursuant to NRS 333.700(7), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns please contact the Purchasing Division at 775-684-0170.

Signed:

[Signature]

Administrator, Purchasing Division or Designee

2-19-2016

Date

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **14275** Amendment Number: **5**

Agency Name: **HEALTH CARE FINANCING & POLICY** Legal Entity Name: **MYERS & STAUFFER, LC**

Agency Code: **403** Contractor Name: **MYERS & STAUFFER, LC**

Appropriation Unit: **3158-04** Address: **4400 Cox Road Suite 110**

Is budget authority available?: **Yes** City/State/Zip: **Glen Allen, VA 23060**

If "No" please explain: **Not Applicable** Contact/Phone: **Sheryl Pannell 804-270-2200**

Vendor No.: **T81098965A**

NV Business ID: **NV20001070243**

To what State Fiscal Year(s) will the contract be charged? **2014-2017**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/>	General Funds	50.00 %	Fees	0.00 %
<input checked="" type="checkbox"/>	Federal Funds	50.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2013**

Anticipated BOE meeting date 04/2016

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2017**

Contract term: **4 years**

4. Type of contract: **Interlocal Agreement**

Contract description: **Audit**

5. Purpose of contract:

This is the fifth amendment to the original contract which provides services to audit Managed Care Organizations, Patient Trust funds and Cost Reports of Nursing Facilities. This amendment increases the maximum amount from \$8,405,107 to \$8,675,107 due to added language to the scope of work to perform a comprehensive health information technology environmental scan based on current statistics and objectives of the state.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$5,257,105.00	\$5,257,105.00	\$5,257,105.00	Yes - Action
a. Amendment 1:	\$302,352.00	\$302,352.00	\$302,352.00	Yes - Action
b. Amendment 2:	\$467,284.00	\$467,284.00	\$467,284.00	Yes - Action
c. Amendment 3:	\$1,488,366.00	\$1,488,366.00	\$1,488,366.00	Yes - Action
d. Amendment 4:	\$890,000.00	\$890,000.00	\$890,000.00	Yes - Action
2. Amount of current amendment (#5):	\$270,000.00	\$1,160,000.00	\$1,160,000.00	Yes - Action
3. New maximum contract amount:	\$8,675,107.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

Federal and State mandates require specific audits and rate settings be conducted for hospitals being paid Medicaid funds.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The State does not have the resources or expertise to perform this work.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

Exempt per NAC333.150 2. (5)

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Currently in contract with the Division and service has been satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	aree2	02/19/2016 09:31:59 AM
Division Approval	trooker	03/01/2016 14:59:34 PM
Department Approval	ecreceli	03/05/2016 10:45:23 AM
Contract Manager Approval	aree2	03/08/2016 11:46:31 AM
Budget Analyst Approval	drey nol2	03/11/2016 11:45:59 AM
BOE Agenda Approval	nhovden	03/11/2016 14:11:27 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 11723	Amendment Number: 3
Agency Name: HEALTH CARE FINANCING & POLICY	Legal Entity Name: Milliman, Inc.
Agency Code: 403	Contractor Name: Milliman, Inc.
Appropriation Unit: 3158-04	Address: 1301 Fifth Avenue, Suite 3800
Is budget authority available?: Yes	City/State/Zip: Seattle, WA 98101
If "No" please explain: Not Applicable	Contact/Phone: Timothy Barclay 206-504-5603
	Vendor No.:
	NV Business ID: NV20011420475
To what State Fiscal Year(s) will the contract be charged?	2011-2019

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/> General Funds	50.00 %	Fees	0.00 %
<input checked="" type="checkbox"/> Federal Funds	50.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 403

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **12/14/2010**
 Anticipated BOE meeting date 04/2016

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **12/31/2016**

Contract term: **8 years and 19 days**

4. Type of contract: **Contract**

Contract description: **Actuarial Services**

5. Purpose of contract:

This is the third amendment to the original contract to develop an actuarially sound methodology for capitated rates to be paid to Medicaid Managed Care Organizations pursuant to federal mandate 42 CFR 438.6. This amendment extends the termination date from December 31, 2016 to December 31, 2018, adds the Division of Public and Behavioral Health as party to the contract and increases the maximum amount from \$2,848,365 to \$3,387,382 due to the continued need for these services.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$700,000.00	\$700,000.00	\$700,000.00	Yes - Action
a. Amendment 1:	\$1,188,365.00	\$1,188,365.00	\$1,188,365.00	Yes - Action
b. Amendment 2:	\$960,000.00	\$960,000.00	\$960,000.00	Yes - Action
2. Amount of current amendment (#3):	\$539,017.00	\$539,017.00	\$539,017.00	Yes - Action
3. New maximum contract amount:	\$3,387,382.00			
and/or the termination date of the original contract has changed to:	12/31/2018			

II. JUSTIFICATION

7. What conditions require that this work be done?

Federal mandates for sound actuarial service pursuant to 42 CFR 438.6

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees lack the skills and expertise for the complexity required to establish actuarially sound rates.

9. Were quotes or proposals solicited?

No

Was the solicitation (RFP) done by the Purchasing Division?

Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**

Approval #: 150906C

Approval Date: 09/30/2015

c. Why was this contractor chosen in preference to other?

The scoring system for technical and cost proposals placed Milliman on top.

d. Last bid date:

Anticipated re-bid date:

10. Does the contract contain any IT components?

No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Existing contract with DHCFP with satisfactory performance.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	aree2	12/15/2015 08:51:23 AM
Division Approval	trooker	03/01/2016 16:16:48 PM
Department Approval	ecreceli	03/05/2016 10:11:01 AM
Contract Manager Approval	aree2	03/08/2016 11:32:33 AM
Budget Analyst Approval	drey nol2	03/18/2016 12:10:46 PM

State of Nevada
 Department of Administration
 Purchasing Division
 515 E. Musser Street, Suite 300
 Carson City, NV 89701



Brian Sandoval
 Governor
 James R. Wells, CPA
 Director
 Greg Smith
 Administrator

Purchasing Use Only:	
Approval#:	150906C

SOLICITATION WAIVER JUSTIFICATION AND REQUEST FORM

ALL FIELDS ARE REQUIRED – INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY

1a	Agency Contact Information - Note: Approved copy will be sent to only the contact(s) listed below:			
	State Agency:	Department of Health & Human Services Division of Health Care Financing and Policy (DHCFP)		
		<i>Contact Name and Title</i>	<i>Phone Number</i>	<i>Email Address</i>
		Lisa Koehler, Management Analyst III	(775) 684-3708	Lisa.koehler@dhcfp.nv.gov

Vendor Information:		
1b	Identify Vendor:	Milliman, Inc.
	Contact Name:	Timothy Barclay, Principal & Consulting Actuary
	Address:	1301 Fifth Avenue, Suite 3800, Seattle, WA 98101
	Telephone Number:	206-504-5603
	Email Address:	tim.barclay@milliman.com

Type of Waiver Requested – Check the appropriate type:		
1c	Sole or Single Source:	
	Professional Service Exemption:	X

Contract Information:			
1d	Is this a new Contract?	Yes	No X
	Amendment:	#3	
	CETS:	#11723	

Term:			
1e	One (1) Time Purchase:		
	Contract:	Start Date: 01/01/2016 (or upon BOE approval)	End Date: 12/31/2020

Funding:		
1f	State Appropriated:	X
	Federal Funds:	X
	Grant Funds:	
	Other (Explain):	

1g	Total Estimated Value of this Service Contract, Amendment or Purchase:
	\$2,182,400.00

2	<p>Provide a description of work/services to be performed or commodity/good to be purchased:</p> <p>Milliman is the DHCFP's current vendor who certifies the capitation rates on an annual basis, and in the past year due to the level of program changes has reset these rates three times, for Medicaid recipients in the Managed Care Organization (MCO) plans. Milliman has been our vendor in this arena for years and they are very familiar with Nevada's business practices; therefore, they can be more efficient and cost effective in setting those rates since there would be no learning curve.</p> <p>Additionally, Milliman is being utilized for the successful execution of the Section 1115 Waiver Research and Demonstration Project. The DHCFP has contracted with AxisPoint Health (CETS 14983 11/12/13 – 11/30/16) to implement and provide ongoing services as the Care Management Organization (CMO) in compliance with the Section 1115 Waiver Research and Demonstration Project. The contract between the DHCFP and AxisPoint Health is in its infancy. As benchmarking and initial start-up assessments are underway, progress must be continuously monitored and re-assessed by the DHCFP and the contracted actuary (Milliman) through June 30, 2018. As a waiver project, the reporting requirements to the Centers for Medicare & Medicaid Services (CMS) are extensive. Contracting with a new vendor at this stage, would be detrimental to the project. Difficulties would arise in bringing a new vendor up to speed with the project; meeting milestones and deadlines; and completing comprehensive, timely reports to the CMS.</p> <p>Milliman also is in the process of assisting the DHCFP in the development of the cost neutrality formula in a request for a second 1115 research and demonstration program waiver.</p>
---	---

3	<p>What are the unique features/qualifications required for this service or good that are not available from any other vendor:</p> <p>A new vendor would have extraordinary difficulty achieving a full understanding of the project by the time some reports are due, whereas Milliman has already created and implemented multiple, complex mechanisms for evaluating the CMO's cost performance.</p>
---	--

4	<p>Explain why this service or good cannot be competitively bid and why this purchase is economically only available from a single source:</p> <p>Cost, timeliness and quality of the services hinge on the vendor's knowledge of Nevada's specific Medicaid programs. Nevada's waiver program is unique to this State, and no other vendor will have detailed knowledge of its features or the status of the project.</p> <p>It would be extremely difficult, if not impossible, for a new vendor to replace Milliman and still obtain a level of efficiency and successful execution of the project.</p>
---	---

5	<p>Were alternative services or commodities evaluated? Check One. Yes: <input type="checkbox"/> No: <input checked="" type="checkbox"/></p>
	<p>a. <i>If yes, what were they and why were they unacceptable? Please be specific with regard to features, characteristics, requirements, capabilities and compatibility.</i></p>
	<p>b. <i>If not, why were alternatives not evaluated?</i></p>

Based on the highly technical and professional nature of an actuary, and Milliman's intimate knowledge of the vast and detailed nature of the DHCFFP, these actuarial services are not adapted to competitive selection. Milliman has gained this knowledge over several years and, from DHCFFP's perspective, has no equivalent.

Has the agency purchased this service or commodity in the past? Check One. Note: If your previous purchase(s) was made via solicitation waiver(s), a copy or copies of ALL previous waivers must accompany this request.				Yes:	X	No:	
a. If yes, starting with the most recent contract and working backward, for the entire relationship with this vendor, or any other vendor for this service or commodity, please provide the following information:							
6	<i>Term Start and End Dates</i>		<i>Value</i>	<i>Short Description</i>		<i>Type of Procurement (RFP, RFQ, Waiver)</i>	
	12/31/2010	12/31/2016	\$2,848,365.00	<i>Develop an actuarially sound methodology for capitated rates to be paid to Medicaid managed care organizations pursuant to federal mandate 42 CFR 438.6</i>		RFP	
	07/01/2006	11/30/2010	\$1,675,198.00	<i>Provide Medicaid and actuary consultant services.</i>		RFP	
			\$				
			\$				
			\$				

What are the potential consequences to the State if the waiver request is denied and the service or good is competitively bid?

DHCFFP's Actuarial vendor, Milliman Inc., has over a period of 9 years acquired intimate and comprehensive knowledge of DHCFFP's strategic and operational elements and details that are difficult to obtain and nearly impossible to expect a new vendor to consume and assimilate absent a protracted period of orientation, training, and data transfers. DHCFFP has endured a period of immense change, growth, and volatility since the launch of the Affordable Care Act, and Milliman staff have assisted DHCFFP invaluable with obligations to stakeholders, beneficiaries, vendors, and regulators.

Rate setting for Managed Care Organizations (MCOs) is a far more complicated and frequent undertaking than in the past, occurring multiple times each year and with superior scrutiny on the part of federal regulators due to Medicaid expansion and greater MCO penetration; the DHCFFP has launched new waiver programs that require budget neutrality calculations and complex performance evaluations and reconciliations; and the Centers for Medicare and Medicaid Services (CMS) have propagated a New Proposed Rule that levies additional requirements upon Medicaid programs that will require increased and new additional services from contracted Actuaries.

At this time, Milliman is currently in the process of assisting the state in answering CMS questions for the MCO capitated rates set for January 2015: a first round of 97 questions were answered in April and a second round of 18 were answered in August; these are highly detailed, granular questions about rate development methodology; and we anticipate more prior to formal rate approval. We are currently

vetting rates that Milliman developed retroactive to July 2015 due to legislative changes in fee-for-service rates, and we are in the beginning of the CY2016 cap rate development cycle. Milliman have just completed development of the reconciliation methodology for the current 1115 waiver and are supporting the state in responding to related CMS questions. Milliman staff are also assisting the state in the development of a cost neutrality formula for a new 1115 waiver that will require support through the CMS approval process, and we frequently task them with MCO data-related requests because the MCO data in our data warehouse are currently not fully reliable.

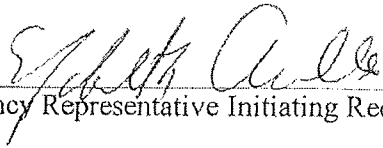
Simply put, Milliman have performed exceptionally well for the DHCFP, and absent a drop in performance or significant pricing changes on their part, a transition to a new vendor in the foreseeable future would be disadvantageous for strategic and operational continuity.

8 **What efforts were made or conducted to substantiate there is no competition for the service or good and to ensure the price for this purchase is fair and reasonable?**

There is no competition absent a protracted period of preparation post-award on the part of a new vendor, which would present an undue burden for DHCFP in the foreseeable future. Any award to an alternative vendor would be made largely on price given the downside of a long ramp-up period. The pricing and pricing structure for Milliman services are similar and commensurate with actuarial firms that perform Medicaid and comparable work. A new vendor, even with significantly lower pricing structures, could conceivably raise the initial cost of the contract above current spending levels with Milliman, and fail to produce timely, quality deliverables.

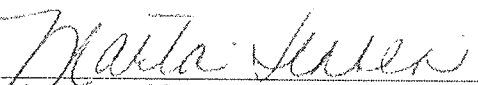
9	Will this purchase obligate the State to this vendor for future purchases? Check One.	Yes:	<input checked="" type="checkbox"/>	No:	<input type="checkbox"/>
	a. <i>If yes, please provide details regarding future obligations or needs.</i>				
The agency's intent is to contract with this Vendor as long as funds are available.					

By signing below, I know and understand the contents of this Solicitation Waiver Request and Justification and attest that all statements are true and correct.


Agency Representative Initiating Request

Elizabeth Aiello, Deputy Administrator
Print Name of Agency Representative Initiating Request

9/18/15
Date


Signature of Agency Head Authorizing Request

Marta Jensen, Acting Administrator
Print Name of Agency Head Authorizing Request

9/21/15
Date

PLEASE NOTE: In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada or to assist in our due diligence, State Purchasing may solicit a review of your request from another agency or entity. The signature below indicates another agency or entity has reviewed the information you provided. **This signature does not exempt your agency from any other processes that may be required.**

Name of agency or entity who provided information or review:

Representative Providing Review

Print Name of Representative Providing Review

Date

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150(2)(a)(b)(c), NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 284.173(6), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns please contact the Purchasing Division at 775-684-0170.

Signed:


Administrator, Purchasing Division or Designee

9/30/15
Date

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **17514**

Agency Name:	DHHS - PUBLIC AND BEHAVIORAL HEALTH	Legal Entity Name:	CLARK COUNTY SOCIAL SERVICES
Agency Code:	406	Contractor Name:	CLARK COUNTY SOCIAL SERVICES
Appropriation Unit:	3215-00	Address:	CLARK COUNTY SOCIAL SERVICES 1600 Pinto Lane
Is budget authority available?:	Yes	City/State/Zip:	LAS VEGAS, NV 89106
If "No" please explain:	Not Applicable	Contact/Phone:	Alisha Barrett 702-455-1071
		Vendor No.:	T81026920Z
		NV Business ID:	Governmental Entity

To what State Fiscal Year(s) will the contract be charged? **2016-2019**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Federal Revenue from Clark County

Agency Reference #: C 15318

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **12/01/2015**

Anticipated BOE meeting date 04/2016

Retroactive? **Yes**

If "Yes", please explain

This is a revenue interlocal agreement that required additional time to be processed by the Clark County Board of Commissioners. The agency will endeavor to allow more time for approval in the future.

3. Termination Date: **03/31/2019**

Contract term: **3 years and 120 days**

4. Type of contract: **Revenue Contract**

Contract description: **Quality Management**

5. Purpose of contract:

This is a new revenue interlocal agreement to provide an Integrated HIV Prevention and Care Plan including Part A data, goals and objectives as required in the Centers for Disease Control/Health Resources and Services Administration Integrated HIV Prevention and Care Plan guidance published June 2015.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$60,000.00**

Payment for services will be made at the rate of \$15,000.00 per year

Other basis for payment: Based on an hourly rate of \$85.00.

II. JUSTIFICATION

7. What conditions require that this work be done?

The Las Vegas Transitional Grant Area is part of the HIV/AIDS integrated state plan and requires monitoring support from the State of Nevada, Office of HIV/AIDS.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees from the HIV/Ryan White program will be providing the services for this revenue agreement.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

This governmental entity provides numerous services to the state - satisfactory

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	chadwic1	02/26/2016 14:54:49 PM
Division Approval	chadwic1	02/26/2016 14:54:52 PM
Department Approval	ecreceli	03/01/2016 09:37:14 AM
Contract Manager Approval	rmorse	03/01/2016 11:29:42 AM
Budget Analyst Approval	knielsen	03/04/2016 13:37:07 PM
BOE Agenda Approval	nhovden	03/07/2016 13:59:59 PM
BOE Final Approval	Pending	

BRIAN SANDOVAL
Governor

STATE OF NEVADA

CODY L. PHINNEY, MPH
Administrator

RICHARD WHITLEY, MS
Director



TRACEY D. GREEN, MD
Chief Medical Officer

DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF PUBLIC AND BEHAVIORAL HEALTH

4150 Technology Way, Suite 300
Carson City, NV 89706
Telephone: (775) 684-4200 · Fax: (775) 684-4211

February 26, 2016

MEMORANDUM

TO: *Katrina Neilsen*
Budget Analyst
Budget Division

THROUGH: *for* Mark Winebarger *CETS*
Administrative Services Officer IV
Division of Public and Behavioral Health

FROM: Kevin Quint, Bureau Chief
Bureau of Behavioral Health, Wellness & Prevention

SUBJECT: **REQUEST FOR RETROACTIVE START DATE OF CONTRACT – Clark County Social Services (CETS # 17514)**

This memorandum requests that the following Interlocal Revenue Agreement be approved for a retroactive start date effective December 1, 2015. The negotiations and preparations took longer than expected.

The Bureau will implement the following to prevent future retroactive requests:

- These are midyear projects due to funding availability and will fall under the next year's new request for proposals time line. The contract is for 4 years.

If you have any questions, please contact Dan Olsen at (775) 684-4247 or Carrie Lynn Kiser at (775) 684-4131.

Thank you for your consideration in this matter.

CC: Rick Morse, Management Analyst II
Division of Public and Behavioral Health

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **17540**

Agency Name:	DHHS - PUBLIC AND BEHAVIORAL HEALTH	Legal Entity Name:	Department of Public Safety - General Services Division
Agency Code:	406	Contractor Name:	Department of Public Safety - General Services Division
Appropriation Unit:	3216-20	Address:	333 West Nye Ln, Suite 100
Is budget authority available?:	Yes	City/State/Zip:	Carson City, NV 89706
If "No" please explain:	Not Applicable	Contact/Phone:	775-684-6262
		Vendor No.:	
		NV Business ID:	Government Entity

To what State Fiscal Year(s) will the contract be charged? **2015-2017**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Fee funds

Agency Reference #: C 14940

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2014**

Anticipated BOE meeting date 04/2016

Retroactive? **Yes**

If "Yes", please explain

This interlocal agreement with DPS, Criminal History Repository, is to help support the additional cost of mandated background checks. Work program C29427 and the related D.P.S. work program C28959 Budget Account 4709 were submitted and approved for Fiscal Year 2015. For the 2016-2017 biennium this transfer has been submitted as part of 3216 and 4709 budgets.

3. Termination Date: **06/30/2017**

Contract term: **3 years**

4. Type of contract: **Interlocal Agreement**

Contract description: **Background Checks**

5. Purpose of contract:

This is a new interlocal agreement to provide background investigations in accordance with Nevada Revised Statutes (NRS) 449, Nevada Administrative Code 449, NRS 640D and NRS 640E including assistance to develop and utilize the website for background investigations established pursuant to NRS 439.942. This agreement offsets the cost of mandated background investigations for health facility workers.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$1,031,937.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

background investigations must be performed in accordance with NRS Chapter 449 and NAC Chapter 449, NRS Chapter 640D and NRS Chapter 640E.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This service is being performed by state personnel.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

NRS 277.180 authorizes one or more public agency to contract with another public agency to perform government functions.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

DPS provides services to numerous state agencies - satisfactory

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	alaw1	03/01/2016 15:30:13 PM
Division Approval	alaw1	03/01/2016 15:30:16 PM
Department Approval	ecreceli	03/04/2016 16:48:17 PM
Contract Manager Approval	rmorse	03/07/2016 11:05:52 AM
Budget Analyst Approval	drey nol2	03/11/2016 09:44:24 AM
BOE Agenda Approval	pnicks	03/21/2016 16:21:03 PM
BOE Final Approval	Pending	

BRIAN SANDOVAL
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Chief Medical Officer

DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF PUBLIC AND BEHAVIORAL HEALTH

4150 Technology Way, Suite 300
Carson City, NV 89706

Telephone: (775) 684-4200 · Fax: (775) 684-4211

March 1, 2016

MEMORANDUM

TO: **Katrina Nielsen**
Budget Analyst
Budget Division

THROUGH: **Mark Winebarger**
Administrative Services Officer IV
Division of Public and Behavioral Health

FROM: **Kyle Devine**
Health Facilities, Bureau Chief

SUBJECT: **REQUEST FOR RETROACTIVE START DATE OF CONTRACT C 14940 (CETS #17540)**

The purpose of this Interlocal contract with the Nevada Department of Public Safety (DPS), Criminal History Repository, is to help support the additional cost of mandated background checks. Work program C29427 and the related D.P.S. work program C28959 Budget Account 4709 were submitted and approved for Fiscal Year 2015. For the 2016-2017 biennium this transfer has been submitted as part of 3216 and 4709 budgets. We moved forward with the transfers for the 2015 State Fiscal Year without realizing we needed to have an Interlocal contract in place, believing the work program was all that was needed.

We therefore request that this Interlocal contract be accepted with a retroactive start date of July 1, 2014, to help cover the cost of additional staff time needed to do the background checks and make the determinations. Without this transfer in place D.P.S. would fall seriously behind mandated background checks and determinations, jeopardizing the safety of Health Care Facility patients.

Thank you for your consideration in this matter.

CC: Rick Morse, Management Analyst II
Division of Public and Behavioral Health

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 15482	Amendment Number: 1
Agency Name: DHHS - PUBLIC AND BEHAVIORAL HEALTH	Legal Entity Name: THE CHILDRENS CABINET, INC.
Agency Code: 406	Contractor Name: THE CHILDRENS CABINET, INC.
Appropriation Unit: 3222-18	Address: 1090 S ROCK BLVD
Is budget authority available?: Yes	City/State/Zip: RENO, NV 89502-7116
If "No" please explain: Not Applicable	Contact/Phone: 775/856-0111
	Vendor No.: T80943883
	NV Business ID: NV19851020784

To what State Fiscal Year(s) will the contract be charged? **2014-2017**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **C 14311**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **05/13/2014**

Anticipated BOE meeting date **04/2016**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **09/30/2016**

Contract term: **2 years and 323 days**

4. Type of contract: **Contract**

Contract description: **Home Visiting**

5. Purpose of contract:

This is the first amendment to the original contract which provides expansion of evidence-base home visiting in the state's at risk rural communities and Washoe County. This contract allows the division to expand the home visiting and Home Instruction for Parents of Preschool Youngsters program into rural at risk communities and target low income families with pregnant women and children up to five years old. This amendment extends the termination date from September 30, 2016 to March 31, 2017 and increases the maximum amount from \$263,469 to \$578,143 due to expansion of services in Washoe County and ongoing services in the rural communities.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$263,469.00	\$263,469.00	\$263,469.00	Yes - Action
2. Amount of current amendment (#1):	\$314,674.00	\$314,674.00	\$314,674.00	Yes - Action
3. New maximum contract amount:	\$578,143.00			
and/or the termination date of the original contract has changed to:	03/31/2017			

II. JUSTIFICATION

7. What conditions require that this work be done?

Usage of federal Early Head Start grant funds requires that these services be contracted to a domestic non-profit organization.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the resources necessary to carry out this work.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was not chosen in preference to others. All vendors solicited received a contract.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Department of Health and Human Services (BA 406,408 and 305) - 1999 through present - Satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Non-profit Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. Not Applicable

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	chadwic1	03/01/2016 16:07:22 PM
Division Approval	chadwic1	03/01/2016 16:07:25 PM
Department Approval	ecreceli	03/04/2016 16:18:10 PM
Contract Manager Approval	rmorse	03/07/2016 11:25:12 AM
Budget Analyst Approval	drey nol2	03/11/2016 16:19:16 PM
BOE Agenda Approval	nhovden	03/16/2016 14:46:00 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 15804	Amendment Number: 4
Agency Name: DHHS - WELFARE AND SUPPORT SERVICES	Legal Entity Name: CIT FINANCE, LLC
Agency Code: 407	Contractor Name: CIT FINANCE, LLC
Appropriation Unit: 3228-04	Address: DBA AVAYA FINANCIAL SERVICES 10201 CENTURION PKWY N #100 JACKSONVILLE, FL 32256
Is budget authority available?: Yes	City/State/Zip: JACKSONVILLE, FL 32256
If "No" please explain: Not Applicable	Contact/Phone: 949-306-4015
	Vendor No.: T81077517
	NV Business ID: NV20111396654

To what State Fiscal Year(s) will the contract be charged? **2015-2020**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/>	General Funds	25.00 %	Fees	0.00 %
<input checked="" type="checkbox"/>	Federal Funds	75.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/08/2014**

Anticipated BOE meeting date 04/2016

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved **09/30/2019**

Termination Date:

Contract term: **5 years and 85 days**

4. Type of contract: **Lease/Purchase Agreement**

Contract description: **Tech Refresh**

5. Purpose of contract:

This is the fourth amendment to the original lease to provide financing for equipment required to upgrade the telephone system. This amendment increases the maximum amount from \$2,233,081.91 to \$2,324,755.11 and incorporates the upgrade of the telecommunication equipment located at the Pahrump and Fallon Welfare Offices.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$1,984,096.80	\$1,984,096.80	\$1,984,096.80	Yes - Action
a. Amendment 1:	\$111,507.39	\$111,507.39	\$111,507.39	Yes - Action
b. Amendment 2:	\$71,072.58	\$71,072.97	\$71,072.97	Yes - Action
c. Amendment 3:	\$66,405.14	\$66,405.11	\$66,405.11	Yes - Action
2. Amount of current amendment (#4):	\$91,673.20	\$158,078.31	\$91,673.20	Yes - Action
3. New maximum contract amount:	\$2,324,755.11			

II. JUSTIFICATION

7. What conditions require that this work be done?

Telecom systems must be kept up to date to provide continuous support to customers.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the resources or expertise.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

CIT Finance DBA: Avaya Financial Services
Windstream
Aarow S3
Black Box

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #3067, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed committee. Financing through Avaya Financial Services was included in the bid for service.

d. Last bid date: 02/01/2014 Anticipated re-bid date: 12/31/2018

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Currently under contract with EITS and performing satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	tdufresn	02/25/2016 09:12:51 AM
Division Approval	msmit5	03/01/2016 15:30:06 PM
Department Approval	ecreceli	03/05/2016 10:00:18 AM
Contract Manager Approval	abayouth	03/07/2016 16:05:53 PM
Budget Analyst Approval	nhovden	03/11/2016 16:30:14 PM
BOE Agenda Approval	nhovden	03/11/2016 16:30:17 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 14173	Amendment Number: 1
Agency Name: WELFARE AND SUPPORT SERVICES	Legal Entity Name: CLARK COUNTY
Agency Code: 407	Contractor Name: CLARK COUNTY
Appropriation Unit: 3230-15	Address: REGIONAL TRANSPORTATION COMM 600 S GRAND CENTRAL PKWY # 350
Is budget authority available?: No	City/State/Zip: LAS VEGAS, NV 89106
If "No" please explain: Contingent upon February IFC approval of work program #C34471 (for FY16).	Contact/Phone: 702/676-1500
	Vendor No.: PUR0003346A
	NV Business ID: Gov't Entity

To what State Fiscal Year(s) will the contract be charged? **2014-2017**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2013**

Anticipated BOE meeting date 02/2016

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2017**

Contract term: **4 years**

4. Type of contract: **Interlocal Agreement**

Contract description: **TANF NEON**

5. Purpose of contract:

This is the first amendment to the original contract which provides bus passes to Temporary Assistance for Needy Families eligible participants who must participate in work activities as a condition of receiving cash benefits. This amendment increases the maximum amount from \$2,080,000 to \$2,320,000 due to increased need for bus passes.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$2,080,000.00	\$2,080,000.00	\$2,080,000.00	Yes - Action
2. Amount of current amendment (#1):	\$240,000.00	\$240,000.00	\$240,000.00	Yes - Action
3. New maximum contract amount:	\$2,320,000.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

Providing bus passes to TANF eligible recipients assists them in fulfilling required job seeking activities.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Regional Transportation Commission is a public agency that provides public transit services.

9. Were quotes or proposals solicited? No
Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Currently under contract with DWSS and providing satisfactory service.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	tdufresn	01/06/2016 16:11:57 PM
Division Approval	msmit5	02/05/2016 09:24:04 AM
Department Approval	ecreceli	02/12/2016 09:24:19 AM
Contract Manager Approval	abayouth	02/16/2016 10:21:11 AM
Budget Analyst Approval	nhovden	02/29/2016 12:29:49 PM
BOE Agenda Approval	nhovden	02/29/2016 12:29:54 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 15732	Amendment Number: 1
Agency Name: DHHS - DIVISION OF CHILD AND FAMILY SERVICES	Legal Entity Name: Anytime Plumbing, Inc.
Agency Code: 409	Contractor Name: Anytime Plumbing, Inc.
Appropriation Unit: 3646-07	Address: 4690 West Post Rd Ste 130
Is budget authority available?: Yes	City/State/Zip: Las Vegas, NV 89118
If "No" please explain: Not Applicable	Contact/Phone: 702-362-9300
	Vendor No.: PUR0005090
	NV Business ID: NV19991205584
To what State Fiscal Year(s) will the contract be charged?	2015-2018

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/> General Funds	49.30 %	Fees	0.00 %
<input checked="" type="checkbox"/> Federal Funds	38.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<input checked="" type="checkbox"/> Other funding	12.70 % rental income and reimbursement

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2014**

Anticipated BOE meeting date: **04/2016**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2018**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **plumbing services**

5. Purpose of contract:
This is the first amendment to the original contract which provides plumbing services as needed. This amendment increases the maximum amount from \$45,000 to \$97,757.32 due to additional services at Desert Willow.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$45,000.00	\$45,000.00	\$45,000.00	Yes - Info
2. Amount of current amendment (#1):	\$52,757.32	\$52,757.32	\$97,757.32	Yes - Action
3. New maximum contract amount:	\$97,757.32			

II. JUSTIFICATION

7. What conditions require that this work be done?

After an inspection, it was determined that the psychiatric hospital is not in compliance with a requirement that plumbing fixtures be anti-ligature. This contract amendment is being requested to bring the hospital up to current standards and prevent the possibility of patients using plumbing fixtures as a means to inflict harm on themselves.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The agency does not have the expertise to remove, demo, and install these plumbing fixtures.

9. Were quotes or proposals solicited? Yes
 Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Anytime Plumbing
 Lange Plumbing
 Precision Plumbing

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor best meets the needs of the agency.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Yes, with DCFS and service has been satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
 Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	pcolegro	02/29/2016 13:52:59 PM
Division Approval	pcolegro	02/29/2016 13:53:03 PM
Department Approval	ecreceli	03/04/2016 16:57:09 PM
Contract Manager Approval	sknigge	03/07/2016 09:12:23 AM
Budget Analyst Approval	dreynd2	03/11/2016 09:25:30 AM
BOE Agenda Approval	nhovden	03/11/2016 15:45:09 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **17447**

Agency Name: DEPARTMENT OF CORRECTIONS	Legal Entity Name: JTC Holdings, LLC
Agency Code: 440	Contractor Name: JTC Holdings, LLC
Appropriation Unit: 3719-00	Address: DBA Jacobs Trading, LLC
Is budget authority available?: Yes	8090 Excelsior Blvd
If "No" please explain: Not Applicable	City/State/Zip: Hopkins, MN 55343-3415
	Contact/Phone: Stephen J. Mocol, VP Finance & Controller 763/843-2023
	Vendor No.: T27033174
	NV Business ID: NV20161088524

To what State Fiscal Year(s) will the contract be charged? **2016-2020**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Revenue

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/16/2015**

Anticipated BOE meeting date **04/2016**

Retroactive? **Yes**

If "Yes", please explain

Original contract was terminated on October 15, 2015, however the vendor continued services at the facility.

3. Termination Date: **10/15/2019**

Contract term: **4 years**

4. Type of contract: **Revenue Contract**

Contract description: **Offender Labor**

5. Purpose of contract:

This is a new revenue contract that continues to provide offender labor and space at Florence McClure Women's Correctional Center for the purposes of repackaging product returns from merchants and other related activities.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$2,512,899.00**

Other basis for payment: Payment for Services at the rate of \$8.21 to \$9.04 per hr, as periodically reviewed & adjusted by DETR. Other costs and services as they may occur related to employment of offenders.

II. JUSTIFICATION

7. What conditions require that this work be done?

Per NRS 209.4615 authorizes the State of Nevada, Nevada Department of Corrections (NDOC), by and through its Director to provide offenders work, contractual activity or business activity, subject to the approval of the Board of State Prison Commissioners and the State Board of Examiners. This contract will allow NDOC to provide employment and occupational training for offenders through JTC Holdings, LLC DBA Jacobs Trading, LLC.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is a revenue generating contract.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

NRS 209.4615 authorizes the State of Nevada, Department of Corrections, by and through its Director, to provide offenders work, contractual activity or business activity, subject to the approval of the Board of State Prison Commissioners and the State Board of Examiners.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

FY10 to FY16 with Department of Corrections. Service has been verified as satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ddastal	02/11/2016 06:55:08 AM
Division Approval	dmartine	02/16/2016 16:31:11 PM
Department Approval	jborrowm	03/04/2016 13:58:39 PM
Contract Manager Approval	jhardy	03/08/2016 14:53:44 PM
Budget Analyst Approval	cmurph3	03/08/2016 15:08:04 PM
BOE Agenda Approval	pnicks	03/08/2016 16:29:20 PM
BOE Final Approval	Pending	

Board of State
Prison Commissioners

BRIAN SANDOVAL
Governor
BARBARA K. CEGAVSKE
Secretary of State
ADAM PAUL LAXALT
Attorney General



STATE OF NEVADA DEPARTMENT OF CORRECTIONS



Northern Administration
Purchasing Division
P.O. Box 7011, Carson City, NV 89702
5500 Snyder Avenue, Bldg. 17 Carson City, NV 89701
Phone: (775) 887-3333 • Fax: (775) 887-3343

BRIAN SANDOVAL
Governor

E.K. MCDANIEL
Interim Director

SCOT K. SISCO
*Deputy Director,
Support Services*

MEMORANDUM

TO: Colleen M. Murphy, Budget Analyst IV

FROM: Brian Connett, Deputy Director Prison Industries 

DATE: February 10, 2016

SUBJECT: Contract 17447 – JTC Holdings, LLC DBA Jacobs Trading, LLC

On September 15, 2015 the Department received a certified letter dated September 8, 2015 terminating the contract between the Nevada Department of Corrections Silver State Industries (SSI) and Jacobs Trading, LLC (Jacobs). Due to business conditions involving Jacobs and its parent company, Liquidity Service, Inc., they exercised the termination clause, paragraph 10, in our contract. The letter also notified the Department that Jacobs intended to vacate the facility at Florence McClure Women's Correctional Facility (FMWCC) by October 15, 2015.

Before the scheduled date to vacate, October 15, 2015, Jacobs communicated to SSI their desire to continue their business relation with SSI; however, they had to go through a legal process to purchase their name back from their parent company before they could sign a new contract. The purchase of their name caused a delay in the execution of a new contract.

SSI realizes by allowing non-state employees or entities to conduct business on State property without the benefit of a contract creates both security and substantial liability exposure for the state. In the future, SSI will not allow this practice.

SSI's mission to create jobs for offenders per NRS 209.4615 motivated them to allow Jacobs to continue business at FMWCC. SSI should have enforced the terms of the termination letter and ensured Jacobs vacated FMWCC by October 15, 2015. This situation has created the need for a retroactive contract.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 13492	Amendment Number: 2
Agency Name: DEPARTMENT OF AGRICULTURE	Legal Entity Name: National Food Group
Agency Code: 550	Contractor Name: National Food Group
Appropriation Unit: 1362-21	Address: 46820 Magellan Drive, Suite A
Is budget authority available?: Yes	City/State/Zip: Novi, MI 48377
If "No" please explain: Not Applicable	Contact/Phone: Tara Sharpe 734-446-1126
	Vendor No.: T27010511
	NV Business ID: NV20121331501

To what State Fiscal Year(s) will the contract be charged? **2013-2016**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Direct Sales - pass through costs to recipient agencies

Agency Reference #: **RFQ 1920**

2. Contract start date:
 a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/10/2012**
 Anticipated BOE meeting date **04/2016**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2016**
 Contract term: **3 years and 356 days**

4. Type of contract: **Contract**
 Contract description: **USDA Commodity Food**

5. Purpose of contract:
This is the second amendment to the original contract to produce breakfast and lunch products for the National School Lunch Program using USDA commodities as ingredients. This amendment increases the maximum amount from \$1,000,000 to \$5,400,000 due to increase orders from school districts.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$1,000,000.00	\$1,000,000.00	\$1,000,000.00	Yes - Action
a. Amendment 1:	\$0.00	\$0.00	\$0.00	No
2. Amount of current amendment (#2):	\$4,400,000.00	\$4,400,000.00	\$4,400,000.00	Yes - Action
3. New maximum contract amount:	\$5,400,000.00			

II. JUSTIFICATION

7. What conditions require that this work be done?
 The increase in meal participation, school districts and other agencies use processed food products in their school lunch programs.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
 State agencies and employees do not have the ability to process USDA food. Only licensed manufacturers may do so.
9. Were quotes or proposals solicited? Yes
 Was the solicitation (RFP) done by the Purchasing Division? Yes
- a. List the names of vendors that were solicited to submit proposals (include at least three):

- b. Solicitation Waiver: **Not Applicable**
- c. Why was this contractor chosen in preference to other?
 This was a multiple award to various vendors who met the qualifications of the RFQ.
- d. Last bid date: 04/02/2012 Anticipated re-bid date: 04/04/2016
10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?
 No
- b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?
 No
- c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?
 No If "Yes", please explain
 Not Applicable
12. Has the contractor ever been engaged under contract by any State agency?
 No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:
 Not Applicable
13. Is the contractor currently involved in litigation with the State of Nevada?
 No If "Yes", please provide details of the litigation and facts supporting approval of the contract:
 Not Applicable
14. The contractor is registered with the Nevada Secretary of State's Office as a:
 Foreign Corporation
15. a. Is the Contractor Name the same as the legal Entity Name?
 Yes
16. a. Does the contractor have a current Nevada State Business License (SBL)?
 Yes
17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
 Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	mwhitney	02/24/2016 09:11:12 AM
Division Approval	mwhitney	02/24/2016 09:11:17 AM
Department Approval	mwhitney	02/26/2016 15:11:45 PM
Contract Manager Approval	mwhitney	03/08/2016 14:00:11 PM
Budget Analyst Approval	sewart	03/08/2016 14:59:46 PM
BOE Agenda Approval	sewart	03/08/2016 14:59:51 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **17491**

Agency Name: GCB - GAMING CONTROL BOARD	Legal Entity Name: BDO USA, LLP
Agency Code: 611	Contractor Name: BDO USA, LLP
Appropriation Unit: 4063-10	Address: 6671 Las Vegas BLVD, South Suite 200
Is budget authority available?: Yes	City/State/Zip: Las Vegas, NV 89119
If "No" please explain: Not Applicable	Contact/Phone: 702-784-0000
	Vendor No.: T29037152
	NV Business ID: NV20111178451

To what State Fiscal Year(s) will the contract be charged? **2016-2020**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % GCB Investigative Fund

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**Anticipated BOE meeting date **04/2016**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **01/31/2020**Contract term: **3 years and 305 days**4. Type of contract: **Contract**Contract description: **Specialty services**

5. Purpose of contract:

This is a new contract to provide ongoing accounting services, data retrieval and analysis services, background research, translation services and/or investigation services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$1,000,000.00**

Payment for services will be made at the rate of \$300.00 per hour

Other basis for payment: plus allowable expenses, and/or a report fee, depending on requested services and in accordance with Attachment CC

II. JUSTIFICATION

7. What conditions require that this work be done?

The Gaming Control Board must conduct thorough investigations of foreign-based entities that apply to participate in ownership of gaming in the State of Nevada. Difficulties interpreting foreign accounting policies and languages mandate the use of outside contractors to perform this work.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The work requires specialized knowledge of foreign accounting practices and languages - assets difficult to establish and maintain in state agencies.9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Contractor is currently under contract with the Gaming Control Board; services have been satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

LLP

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jkingsla	02/11/2016 14:38:50 PM
Division Approval	jkingsla	02/11/2016 14:38:53 PM
Department Approval	jkingsla	02/11/2016 14:38:56 PM
Contract Manager Approval	jkingsla	02/11/2016 14:39:26 PM
Budget Analyst Approval	myoun3	02/18/2016 16:55:10 PM
BOE Agenda Approval	lfree1	02/19/2016 10:28:04 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **17488**

Agency Name: DPS-DIRECTOR'S OFFICE	Legal Entity Name: FileOnQ, INC.
Agency Code: 650	Contractor Name: FileOnQ, INC.
Appropriation Unit: 4703-28	Address: 832 INDUSTRY DR
Is budget authority available?: Yes	City/State/Zip: SEATTLE, WA 98188
If "No" please explain: Not Applicable	Contact/Phone: Shannon Turner 800-603-6802
	Vendor No.: PUR0004315
	NV Business ID: Not Applicable
To what State Fiscal Year(s) will the contract be charged?	2016-2017

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Forfeitures Funds

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date: **04/2016**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **09/30/2016**

Contract term: **182 days**

4. Type of contract: **Contract**

Contract description: **Evidence Software**

5. Purpose of contract:

This is a new contract to provide for the upgrade of the EvidenceOnQ system.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$86,235.00**

Other basis for payment: MobileOnQ server \$2,995.00; 6 each Motorola MC65 kits \$16,770.00; Webview \$8,995.00; Auto Notification & Disposition \$17,990.00; Active Directory Portal \$11,495.00; edocs module \$18,995.00; EvidenceOnQ upgrade \$8,995.00

II. JUSTIFICATION

7. What conditions require that this work be done?

The evidence inventory software is necessary to ensure proper chain of custody, tracking and inventory of evidence. The existing software is out dated and needs to be upgraded to the EvidenceOnQ 7.0, as well as have modules added. There is also a need for MobileOnQ hardware, which will allow for enhanced security and integrity of property being returned to owners, as well as upgraded hardware to assist during inventories.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This software is proprietary in nature and no state employee has the expertise to build a evidence management tracking system to meet the needs of the Department.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

160102 Revised 02/01/2016

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? Yes

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is NOT registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

Pursuant to NRS 76.100, the business is not required to have a business license if doing business in the State for less than 30 days.

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

No b. If "No", is an exemption on file with the Nevada Secretary of State's Office?

No If "No", to a. AND b., please explain why the contractor does not have an SBL or an exemption.

Pursuant to NRS 76.100, the business is not required to have a business license if doing business in the State for less than 30 days.

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	cpalme2	02/24/2016 09:51:12 AM
Division Approval	cpalme2	02/24/2016 09:51:22 AM
Department Approval	cpalme2	02/24/2016 09:51:38 AM
Contract Manager Approval	mcar2	02/24/2016 10:30:57 AM
DoIT Approval	bbohm	02/24/2016 11:16:30 AM
Budget Analyst Approval	jrodrig9	03/08/2016 18:28:42 PM
BOE Agenda Approval	pnicks	03/21/2016 16:20:33 PM
BOE Final Approval	Pending	

State of Nevada
Department of Administration

Purchasing Division

513 T. Musser Street, Suite 300
Carson City, NV 89701



Brian Sandवाल
Governor

James R. Weh CPA
Director

Jeffrey Huang
Administrator

Purchasing Use Only:	
Approval#:	160102

** Revised 02/01/16 **

SOLICITATION WAIVER JUSTIFICATION AND REQUEST FORM

ALL FIELDS ARE REQUIRED - INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY

1a	Agency Contact Information - Note: Approved copy will be sent to only the contact(s) listed below:		
	State Agency: <i>Department of Public Safety, Directors Office</i>		
	Contact Name and Title	Phone Number	Email Address
	<i>Sylvia Terrazas, Program Officer II</i>	<i>775-684-4554</i>	<i>sterrazas@dps.state.nv.us</i>

1b	Vendor Information:	
	Identify Vendor:	<i>FileOnQ Inc.</i>
	Contact Name:	<i>Shannon Turner</i>
	Address:	<i>832 Industry Drive Seattle, WA 98188</i>
	Telephone Number:	<i>1-800-603-6802</i>
	Email Address:	<i>shannont@fileonq.com</i>

1c	Type of Waiver Requested - Check the appropriate type:	
	Sole or Single Source:	
	Professional Service Exemption:	<i>Professional Service Exemption</i>

1d	Contract Information:		
	Is this a new Contract?	Yes	<input checked="" type="checkbox"/> No
	Amendment:	#	
	CETS:	#	

1e	Term:	
	One (1) Time Purchase:	
	Contract:	Start Date: <i>4/12/2016</i> End Date: <i>6/30/2016</i>

1f	Funding:	
	State Appropriated:	
	Federal Funds:	
	Grant Funds:	
	Other (Explain):	<i>X-Forfeitures 4703</i>

1g	Total Estimated Value of this Service Contract, Amendment or Purchase:
	<i>\$86,235.00</i>

2 Provide a description of work/services to be performed or commodity/good to be purchased:
To upgrade the existing software to the most current build and add additional modules as well as update existing hardware. This process would take approximately 1 day to complete. Upgrade to the most current build, 2-3 hours, Install the Webview feature, Install the eDocs device, Install MobileOnQ. Enable the Active Directory portal for single sign-on capability, Install the Notification feature and configure the triggers. While the hardware is not proprietary the vendor will be on site to configure the hardware and conduct training. This will be done in conjunction with the upgraded version.

3 What are the unique features/qualifications required for this service or good that are not available from any other vendor:
This is a proprietary solution that is only offered to FileOnQ. While there are other evidence based software applications on the market, our department currently utilizes an older version of EvidenceOnQ and has a standing relationship with FileOnQ. Allowing the purchase of the upgraded software to the same vendor would ensure continuity of service, maintenance and support thus allowing for no interruptions for any sites statewide where entering evidence into the system is time sensitive and critical to ensure the integrity of the evidence submitted and chain of custody.

4 Explain why this service or good cannot be competitively bid and why this purchase is economically only available from a single source:
To bring in a separate company would require reverse engineering to the current data. The time, cost and resources spent would possibly double or triple the cost of bringing in a sole source while there is an existing working relationship with FileOnQ. The external necessary resources and time to replicate the standing relationship with FileOnQ would not be cost effective. The original purchase of this software was in 2008 with an upgraded version purchased in 2012. Due to the relationship, technical support and maintenance with FileOnQ replication or a change in vendor would be costly. The Department of Public Safety Evidence Section has had a long standing relationship with EvidenceOnQ a well-known and respected vendor and would only solidify the relationship between EvidenceOnQ and the Department of Public Safety.

5 Were alternative services or commodities evaluated? Check One. Yes: No:

a. *If yes, what were they and why were they unacceptable? Please be specific with regard to features, characteristics, requirements, capabilities and compatibility.*

b. *If not, why were alternatives not evaluated?*
The existing software utilized by the department as well as the working relationship and technical support offered by FileOnQ has been outstanding. At this time to consider a new vendor would not be cost effective. The external resources necessary to seek a new vendor would put a strain on all resources and would be costly. In addition the enhancements of additional modules that will be added to the current software would keep the department current with evidence management and industry standards.

6 Has the agency purchased this service or commodity in the past? Check One. Note: *If your previous purchase(s) was made via solicitation waiver(s), a copy or copies of ALL previous waivers must accompany this request.* Yes: No:

a. *If yes, starting with the most recent contract and working backward, for the entire relationship*

<i>with this vendor, or any other vendor for this service or commodity, please provide the following information:</i>				
<i>Term Start and End Dates</i>		<i>Value</i>	<i>Short Description</i>	<i>Type of Procurement (RFP, RFQ, Waiver)</i>
<i>07/08/2008</i>	<i>06/30/2009</i>	<i>\$15,022</i>	<i>Initial Training & software customization</i>	<i>Waiver-See attached 080609</i>
<i>2/8/2012</i>	<i>5/17/2012</i>	<i>\$6,897</i>	<i>Upgrade software</i>	<i>RXQ</i>
		<i>\$</i>		
		<i>\$</i>		
		<i>\$</i>		

7 What are the potential consequences to the State if the waiver request is denied and the service or good is competitively bid?
The funds to upgrade FileOnQ were approved for SFY 16 only. LCB had audit findings that required the department to upgrade the current software in order to comply with those findings. To bring in another vendor at this time would be costly. The new vendor would have to gain knowledge of the uniqueness of the current software and invest time and money to build the reports necessary that are currently supplied by the current vendor EvidenceOnQ. To bid another software company the vendor would have to pass security clearances which would require the time and resources of another department as well as cost whereas the current vendor has already passed the security clearance.

8 What efforts were made or conducted to substantiate there is no competition for the service or good and to ensure the price for this purchase is fair and reasonable?
A discussion with FileOnQ representative Shannon Turner with regards to the proprietary nature of their software. The Department has been invested time and resources in both training and technical support with this company since 2008 and has previously gone through 1 upgrade since the inception of this product with no issues. To competitively bid another evidence management system would be costly and require resources from other departments to ensure they would be in compliance with the security and needs of the Department further delaying the requirement set forth in the agreement of the LCB audit.

9 Will this purchase obligate the State to this vendor for future purchases? Check One. Yes: No:

a. *If yes, please provide details regarding future obligations or needs.*
As long as we continue to utilize this vendor for the Evidence Management system it will ensure that we are adhering to industry standards and would be a cost savings to the department.

By signing below, I know and understand the contents of this Solicitation Waiver Request and Justification and attest that all statements are true and correct.

Suzanne C. [Signature]
Agency Representative Initiating Request

Sylvia A. Terrazas, POII Dept. of Public Safety-Directors Office 1/5/2016
Print Name of Agency Representative Initiating Request Date

[Signature]
Signature of Agency Head Authorizing Request

SHERI BRUEGGEMAN 1-5-16
Print Name of Agency Head Authorizing Request Date

PLEASE NOTE: In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada or to assist in our due diligence, State Purchasing may solicit a review of your request from another agency or entity. The signature below indicates another agency or entity has reviewed the information you provided. This signature does not exempt your agency from any other processes that may be required.

X
Name of agency or entity who provided information or review:

Representative Providing Review

Print Name of Representative Providing Review Date

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150(2)(a)(b)(c), NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 284.173(6), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns please contact the Purchasing Division at 775-684-0170.

Signed: [Signature] * [Signature]
Administrator, Purchasing Division or Designee
Date: 2-1-2015
1-5-2016

* NOTE: No future solicitation waivers will be approved to this vendor, for this purpose until the agency completes the RFI, RFO or RFP process. *

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **17534**

Agency Name: DPS-DIRECTOR'S OFFICE	Legal Entity Name: PENNA POWERS BRIAN HAYNES, INC.
Agency Code: 650	Contractor Name: PENNA POWERS BRIAN HAYNES, INC.
Appropriation Unit: All Budget Accounts - Category 04	Address: PENNA POWERS BRIAN HAYNES 1706 S MAJOR ST
Is budget authority available?: Yes	City/State/Zip: SALT LAKE CITY, UT 84115
If "No" please explain: Not Applicable	Contact/Phone: 801-487-4800
	Vendor No.: T29027216
	NV Business ID: NV20111035305

To what State Fiscal Year(s) will the contract be charged? **2016-2017**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	50.00 %	Bonds	0.00 %
X Highway Funds	50.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **03/01/2016**

Anticipated BOE meeting date **04/2016**

Retroactive? **Yes**

If "Yes", please explain

Due to turnover in contract staff and limited time to meet required grant funded campaigns, the Department requests a retroactive contract.

3. Termination Date: **06/30/2017**

Contract term: **1 year and 120 days**

4. Type of contract: **Contract**

Contract description: **Advertising**

5. Purpose of contract:

This is a new contract to provide advertising and media services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$3,700,000.00**

Other basis for payment: Each campaign will vary. An estimate is to be proved prior to beginning work for approval.

II. JUSTIFICATION

7. What conditions require that this work be done?

The Department needs a vendor to manager the statewide advertising and marketing efforts, primarily for Nevada's safety programs. These programs include Zero Teen Fatalities, Zero Fatalities, Motorcycle Safety, Pedestrian Safety, Distracted Driving, Car Seat/Seat Belt Safety, Driver's Edge, Click it or Ticket, Badge on Board, Work Zone Safety, Motorcoach and Trucker Safety.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

No State employees have the expertise needed for this contract.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**

Approval #: 160201

Approval Date: 02/22/2016

c. Why was this contractor chosen in preference to other?

This vendor best meets the needs of the State.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

No b. If "No", is an exemption on file with the Nevada Secretary of State's Office?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	cpalme2	02/29/2016 08:32:58 AM
Division Approval	cpalme2	02/29/2016 08:33:02 AM
Department Approval	mcar2	03/02/2016 09:38:18 AM
Contract Manager Approval	mcar2	03/02/2016 09:43:45 AM
Budget Analyst Approval	jrodrig9	03/08/2016 18:27:51 PM
BOE Agenda Approval	pnicks	03/21/2016 16:19:28 PM
BOE Final Approval	Pending	

State of Nevada
Department of Administration

Purchasing Division

515 E. Musser Street, Suite 300
Carson City, NV 89701



Brian Sandoval
Governor

Patrick Cates
Director

Jeffrey Haag
Administrator

Purchasing Use Only:	
Approval#:	160201

SOLICITATION WAIVER JUSTIFICATION AND REQUEST FORM

ALL FIELDS ARE REQUIRED – INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY

1a	Agency Contact Information - Note: Approved copy will be sent to only the contact(s) listed below:		
	State Agency: <i>Department of Public Safety</i>		
	<i>Contact Name and Title</i>	<i>Phone Number</i>	<i>Email Address</i>
	<i>Melissa Carr</i>	<i>775-684-4593</i>	<i>mcarr@dps.state.nv.us</i>

1b	Vendor Information:	
	Identify Vendor:	<i>Penna Powers Brian Haynes, INC</i>
	Contact Name:	<i>Chuck Penna</i>
	Address:	<i>1706 South Major Street</i>
	Telephone Number:	<i>801-487-4800</i>
	Email Address:	

1c	Type of Waiver Requested – Check the appropriate type:	
	Sole or Single Source:	<input checked="" type="checkbox"/>
	Professional Service Exemption:	

1d	Contract Information:			
	Is this a new Contract?	Yes	<input checked="" type="checkbox"/>	No
	Amendment:	#		
	CETS:	#		

1e	Term:			
	One (1) Time Purchase:			
	Contract:	Start Date:	<i>3/1/2016</i>	End Date:

1f	Funding:	
	State Appropriated:	<i>50%</i>
	Federal Funds:	<i>50%</i>
	Grant Funds:	
	Other (Explain):	

1g	Total Estimated Value of this Service Contract, Amendment or Purchase:
	<i>\$3,700,00.00</i>

2 Provide a description of work/services to be performed or commodity/good to be purchased:
Penna Powers manages the Department's statewide advertising and marketing efforts. Some of the campaigns that are completed by this vendor include Zero Teen Fatalities, Zero Fatalities, Impaired Driving, Seatbelt/Car Seat Safety, Motorcycle Safety, Pedestrian Safety, Distracted Driving, Click it or Ticket, Badge on Board, Work Zone Safety, Motorcoach and Trucker Safety. Penna Powers also serves as our advertising agent for recruitments within the Department, primarily recruiting Sworn Officers. Penna Powers has also created our websites and social media campaigns for these programs.

3 What are the unique features/qualifications required for this service or good that are not available from any other vendor:
The Office of Traffic Safety and NDOT have been working together to implement Nevada's Zero Fatalities traffic safety program which includes the Zero Teen Fatalities, and Driver's Edge. These programs have been historically financed primarily by NDOT through NDOT flex funding currently budgeted for \$3,417,251 in Federal Fiscal Year 2016 & 2017. Both NDOT and DPS held contracts with the marketing company Penna Powers to manage Nevada's overall media effort in support of traffic safety. As a result both departments benefited from the mutual cost sharing on all of the marketing campaigns for ZF/ZTF coordinating the messaging and sharing resources for creative design work, research activities, and outreach events. Without a contract, with Penna Powers, none of this is possible. DPS' contract with Penna Powers expired in October 2015. A new RFP cannot be contemplated until NDOT's contract with Penna Powers ends (6/30/2017). The working relationship with NDOT needs to continue so that the combined messaging will remain consistent. The plan would be that DPS and NDOT would do a joint RFP prior to the end of their contract.

4 Explain why this service or good cannot be competitively bid and why this purchase is economically only available from a single source:
Many of the joint campaigns with NDOT and creative work for the Department has copyright materials incorporated into the ads (i.e. artwork, clip art, slogans, etc.) These were purchased by Penna Powers for the purpose of using in the Department's ads, however, they are not proprietary to the State. If we do an RFP, it would not be cost effective or in the best interest of the State at this point. A joint RFP, with NDOT, is planned for the new contract beginning on July 1, 2017, where the costs could again be mutually shared in the best interest of the State. There are also major time constraints because of required campaigns that take place in April.

5 Were alternative services or commodities evaluated? Check One. Yes: No:
 a. *If yes, what were they and why were they unacceptable? Please be specific with regard to features, characteristics, requirements, capabilities and compatibility.*
 b. *If not, why were alternatives not evaluated?*
Due to copyright and proprietary issues, this vendor is the only option to avoid major additional costs, loss of funding implications and possible sanctions.

6 Has the agency purchased this service or commodity in the past? Check One. Note: *If your previous purchase(s) was made via solicitation waiver(s), a copy or copies of ALL previous waivers MUST accompany this request.* Yes: No:
 a. *If yes, starting with the most recent contract and working backward, for the entire relationship*

with this vendor, or any other vendor for this service or commodity, please provide the following information:				
Term Start and End Dates		Value	Short Description	Type of Procurement (RFP, RFQ, Waiver #)
5/1/2011	10/31/2015	\$8,100,000	Public Safety Media	RFP 1879
		\$		
		\$		
		\$		
		\$		

7 What are the potential consequences to the State if the waiver request is denied and the service or good is competitively bid?

The Highway Safety Plan (HSP) for the State of NV, which also serves as the State's grant request to the National Highway Traffic Safety Administration (NHTSA), has already been approved and published. Contained in the HSP are significant commitment of resources in support of large media and public outreach campaigns under the Zero Fatalities program, a number of which (Click It or Ticket, Don't Drink and Drive) are required under the conditions of NHTSA grant funding. If these programs were to stop, some federal funding may be at risk and future federal funding may be negatively impacted. Additionally, the continued use of NDOT flex funds of \$2 million+(currently available) for traffic safety messaging most definitely would end. This would mean that DPS OTS would have to cut/eliminate/or reduce other programs, grant funds allocated to local government or non-profit programs, or request state highway funding. Additionally, the lack of education for the public via these media campaigns would, we believe, have a negative impact on Nevada's highway fatalities.

8 What efforts were made or conducted to substantiate there is no competition for the service or good and to ensure the price for this purchase is fair and reasonable?

Penna Powers has purchased copyright materials in order to create most of our campaigns. Although the State has proprietary rights to the materials created for us, we do not have rights to reuse these campaigns with another vendor and the costs to recreate would be not be in the best interest of the State. Additionally, the NV Department of Transportation has a contract with the same vendor and we have joint campaign materials that had also reduced the costs providing a mutual benefit to both Departments. We have previously conducted an RFP to establish fair and reasonable pricing, for which Penna Powers was chosen. Penna Powers was also selected because they specialized in traffic safety media and run the Zero Fatalities campaigns for the State of Utah (and others). The biggest concern however is that NDOT and DPS have shared responsibility with regard to ZF/ZTF. Because of their joint efforts the ZF/ZTF campaigns have been larger and more far reaching than either agency could finance on their own.

9 Will this purchase obligate the State to this vendor for future purchases? Check One.

Yes:	<input type="checkbox"/>	No:	<input checked="" type="checkbox"/>
------	--------------------------	-----	-------------------------------------

a. If yes, please provide details regarding future obligations or needs.

By signing below, I know and understand the contents of this Solicitation Waiver Request and Justification and attest that all statements are true and correct.

Melissa Carr
Agency Representative Initiating Request

Melissa Carr 2-19-16
Print Name of Agency Representative Initiating Request Date

[Signature]
Signature of Agency Head Authorizing Request

Sheri Brueggemann ASOIV 2-19-16
Print Name of Agency Head Authorizing Request Date

PLEASE NOTE: In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada or to assist in our due diligence, State Purchasing may solicit a review of your request from another agency or entity. The signature below indicates another agency or entity has reviewed the information you provided. This signature does not exempt your agency from any other processes that may be required.

Name of agency or entity who provided information or review: N/A

Representative Providing Review

Print Name of Representative Providing Review Date

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150(2)(a)(b)(c), NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 284.173(6), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns please contact the Purchasing Division at 775-684-0170.

Signed: [Signature] 2-22-2016
Administrator, Purchasing Division or Designee Date

Brian Sandoval
Governor



James M. Wright
Director

Jackie Muth
Deputy Director

Director's Office
555 Wright Way
Carson City, Nevada 89711-0525
Telephone (775) 684-4808 • Fax (775) 684-4809

Memorandum

DATE: February 26, 2016

TO: James Wells, Director, Governor's Finance Office
THRU: Jim Rodriguez, Budget Analyst, Governor's Finance Office
FROM: Melissa Carr, Management Analyst II *MC*
SUBJECT: Retroactive Contract

Attached is a contract between the Department of Public Safety and Penna Powers Brian Haynes, INC for which the Department is requesting retroactive approval.

Due to required grant funded campaigns, that need to be conducted in April and May, it was necessary to begin work immediately to have these media campaigns completed on time. These are programs such as Zero Teen Fatalities, Zero Fatalities, Motorcycle Safety, Pedestrian Safety, Distracted Driving, Car Seat/Seat Belt Safety, Driver's Edge, Click it or Ticket, Badge on Board, Work Zone Safety, Motorcoach and Trucker Safety. This will prevent loss of grant funding or possible sanctions. This is also attributed to employee turnover of contract staff at the Department. This should not be an issue again for this contract.

Your consideration in approval of this contract is greatly appreciated. If you have questions or if I can be of assistance in any way, please contact me at 775-684-4593. Thank you.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **16368** Amendment Number: **1**

Agency Name: **DPS-RECORDS & TECHNOLOGY** Legal Entity Name: **DataWorks Plus, LLC**

Agency Code: **655** Contractor Name: **DataWorks Plus, LLC**

Appropriation Unit: **4709-26** Address: **728 North Pleasantburg Drive**

Is budget authority available?: **Yes** City/State/Zip: **Greenville, SC 29607**

If "No" please explain: **Not Applicable** Contact/Phone: **Todd Pastorini 925-240-9010**

Vendor No.: **PUR0004245**

NV Business ID: **NV20101769693**

To what State Fiscal Year(s) will the contract be charged? **2015-2019**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % Admin. Fees
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **04/14/2015**

Anticipated BOE meeting date **04/2016**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **03/31/2019**

Contract term: **3 years and 352 days**

4. Type of contract: **Contract**

Contract description: **Software Support**

5. Purpose of contract:

This is the first amendment to the original contract which provides on-going software and hardware support for the General Services Division's National Institute of Standards and Technology System. This amendment increases the maximum contract amount from \$151,095.91 to \$238,745.91 to upgrade the operating system.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$151,095.91	\$151,095.91	\$151,095.91	Yes - Action
2. Amount of current amendment (#1):	\$87,650.00	\$87,650.00	\$87,650.00	Yes - Action
3. New maximum contract amount:	\$238,745.91			

II. JUSTIFICATION

7. What conditions require that this work be done?

This is ongoing maintenance and support for the NIST software program.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

There are no qualified state employees in this area who provide this service.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor provides ongoing maintenance and support of a system already purchased and installed as a result of a competitive solicitation, therefore bids were not solicited for this contract.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? Yes

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

This vendor has been under contract with the General Service Division in the past. The service has been satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	mcosta	02/24/2016 12:25:42 PM
Division Approval	jdibasil	03/02/2016 12:19:04 PM
Department Approval	mcar2	03/02/2016 15:32:08 PM
Contract Manager Approval	mcar2	03/02/2016 15:35:34 PM
DoIT Approval	bbohm	03/04/2016 11:39:10 AM
Budget Analyst Approval	jrodrig9	03/08/2016 18:28:20 PM
BOE Agenda Approval	pnicks	03/21/2016 16:20:13 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **17507**

Agency Name: **DEPARTMENT OF WILDLIFE**
Agency Code: **702**
Appropriation Unit: **4463 - All Categories**
Is budget authority available?: **Yes**
If "No" please explain: Not Applicable

Legal Entity Name: Lotus Radio Corp.
Contractor Name: **Lotus Radio Corp.**
Address: **690 East Plumb Lane**
City/State/Zip: **Reno, NV 89502**
Contact/Phone: Dane Wilt 775/329-9261
Vendor No.: PUR0004823
NV Business ID: NV19671000464

To what State Fiscal Year(s) will the contract be charged? **2016-2020**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	75.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	25.00 % Operation Game Thief

Agency Reference #: RFP # 3223

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **04/13/2016**

Anticipated BOE meeting date 04/2016

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **04/30/2020**

Contract term: **4 years and 18 days**

4. Type of contract: **Contract**

Contract description: **NDOW Advertising**

5. Purpose of contract:

This is a new contract to provide outreach and advertising strategies directed toward reaching targets through radio, social media, online advertising, internet outreach and any other capacity that would make up a robust multimedia package.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$165,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

Educate and inform the public, sportsman and key influencers about all of NDOW's wildlife, safety and environmental missions and ongoing issues of any kind.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

NDOW does not have qualified staff or access to advertising outlets.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

Ruby Radio
Reno Media Group
Lotus Radio Corp

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #3223, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 12/01/2015 Anticipated re-bid date: 12/01/2019

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

DMV - Satisfactory services

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dwendell	02/18/2016 13:06:57 PM
Division Approval	dwendell	02/18/2016 13:07:00 PM
Department Approval	eobrien	02/19/2016 11:09:44 AM
Contract Manager Approval	dwendell	02/19/2016 11:20:28 AM
Budget Analyst Approval	hfield	03/14/2016 11:21:45 AM
BOE Agenda Approval	sbrown	03/21/2016 09:34:41 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **17503**

Agency Name: **DEPARTMENT OF WILDLIFE**
Agency Code: **702**
Appropriation Unit: **4463 - All Categories**
Is budget authority available?: **Yes**
If "No" please explain: Not Applicable

Legal Entity Name: **Reno Media Group**
Contractor Name: **Reno Media Group**
Address: **961 Matley Lane, #120**
City/State/Zip: **RENO, NV 89502-2119**
Contact/Phone: **Frank Bonari 775/829-1964**
Vendor No.: **PUR0004744**
NV Business ID: **NV20071521304**

To what State Fiscal Year(s) will the contract be charged? **2016-2020**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	75.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	25.00 % Operation Game Thief;4462-50%Fed -50% Cost Allocation

Agency Reference #: **RFP # 3223**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **04/13/2016**

Anticipated BOE meeting date **04/2016**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **04/30/2020**

Contract term: **4 years and 18 days**

4. Type of contract: **Contract**

Contract description: **NDOW Media**

5. Purpose of contract:

This is a new contract to provide outreach and advertising strategies directed toward reaching targets through radio, social media, online advertising, internet outreach and any other capacity that would make up a robust multimedia package.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$105,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

Educate and inform the public, sportsman and key influencers about all of NDOW's wildlife, safety and environmental missions and ongoing issues of any kind.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

NDOW does not have qualified staff or access to advertising outlets.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Ruby Radio
Reno Media Group
Lotus Radio Corp

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #3223, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 12/01/2015 Anticipated re-bid date: 12/02/2019

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

LP

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dwendell	02/17/2016 12:32:46 PM
Division Approval	dwendell	02/17/2016 12:32:48 PM
Department Approval	eobrien	02/17/2016 13:57:32 PM
Contract Manager Approval	dwendell	02/19/2016 11:00:07 AM
Budget Analyst Approval	hfield	03/14/2016 11:26:06 AM
BOE Agenda Approval	sewart	03/14/2016 16:31:04 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 17510	Amendment Number: 1
Agency Name: DEPARTMENT OF WILDLIFE	Legal Entity Name: SIERRA CONTROLS, LLC
Agency Code: 702	Contractor Name: SIERRA CONTROLS, LLC
Appropriation Unit: 4465 - All Categories	Address: 940 MALLORY WAY, SUITE 1
Is budget authority available?: Yes	City/State/Zip: CARSON CITY, NV 89701-5380
If "No" please explain: Not Applicable	Contact/Phone: DANNY HUNSAKER, P.E. 775/883-0443
	Vendor No.: PUR0002695
	NV Business ID: NV20121732336

To what State Fiscal Year(s) will the contract be charged? **2016-2017**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	25.00 %	Sportsman
X Federal Funds	75.00 %		Bonds	0.00 %	
Highway Funds	0.00 %		Other funding	0.00 %	

Agency Reference #: RFP # 3225

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **03/14/2016**

Anticipated BOE meeting date 04/2016

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **02/28/2017**

Contract term: **351 days**

4. Type of contract: **Contract**

Contract description: **Materials and Instat**

5. Purpose of contract:

This is the first amendment to the original contract to provide materials and installation for an alarm and monitoring system for the Mason Valley Fish Hatchery Facility. This amendment increases the maximum amount from \$49,999 to \$120,905 due to the continued need for these services.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$49,999.00	\$49,999.00	\$49,999.00	Yes - Info
2. Amount of current amendment (#1):	\$70,906.00	\$70,906.00	\$120,905.00	Yes - Action
3. New maximum contract amount:	\$120,905.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

This contract will replace the failing system at the Mason Valley Fish Hatchery.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The State has neither the expertise nor the resources to perform these services.

9. Were quotes or proposals solicited? Yes
 Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

Sierra Controls
 Secure Tech Wave
 McKinney Associates
 Tessco

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This was the only proposal received

d. Last bid date: 12/10/2015 Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Conservation and Natural Resources (2014-2015)
 Buildings and Grounds (20125-present)
 Corrections (present)

 Contractor's work has been deemed satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
 LLC

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dwendell	03/15/2016 10:29:49 AM
Division Approval	dwendell	03/15/2016 10:29:52 AM
Department Approval	dwendell	03/15/2016 10:29:56 AM
Contract Manager Approval	dwendell	03/15/2016 10:31:39 AM
Budget Analyst Approval	hfield	03/15/2016 11:06:17 AM
BOE Agenda Approval	nhovden	03/16/2016 14:07:43 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **17422**

Agency Name: DCNR - DIVISION OF WATER RESOURCES	Legal Entity Name: Board of Regents-Desert Research Institute
Agency Code: 705	Contractor Name: Board of Regents-Desert Research Institute
Appropriation Unit: 4105-10	Address:
Is budget authority available?: Yes	City/State/Zip: Reno, NV 89512-1095
If "No" please explain: Not Applicable	Contact/Phone: 775-673-7444
	Vendor No.: D35000802
	NV Business ID: N/A

To what State Fiscal Year(s) will the contract be charged? **2016-2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Basin Funds

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 04/2016

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2018**

Contract term: **2 years and 90 days**

4. Type of contract: **Interlocal Agreement**

Contract description: **DRI Humboldt Study**

5. Purpose of contract:

This is a new contract for the development of a groundwater flow model for the Upper Humboldt Basin to simulate withdrawal-induced changes in inflow to or outflow from the near-surface aquifer. At the end of project, the model will be transferred to the Division of Water Resources to support management of the groundwater resources into the future.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$396,487.00**

Payment for services will be made at the rate of \$33,040.58 per quarter

II. JUSTIFICATION

7. What conditions require that this work be done?

Groundwater pumping by junior water right holders may be conflicting with the rights of senior surface water right holders. This model will determine the extent of any conflict that may exist and is needed for future water management in the Humboldt River Basin.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

These studies require a very high level of expertise and resources that the State does not have.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was chosen because it recently completed a model in this area and that model will be revised to better simulate the shallow aquifer system and its interactions with the Humboldt River. Because they have already completed much of the foundational work, the Division will save money on the cost of the program. 45.2% indirect cost rate.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The Division of Water Resources had a contract with the Desert Research Institute from June 12, 2015 through November 30, 2015, and the service was satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	bkordono	02/04/2016 09:14:31 AM
Division Approval	bkordono	02/04/2016 09:14:35 AM
Department Approval	abrook1	02/11/2016 07:35:54 AM
Contract Manager Approval	bkordono	02/11/2016 07:55:57 AM
Budget Analyst Approval	sbarkdul	02/19/2016 10:57:34 AM
BOE Agenda Approval	sewart	02/19/2016 16:32:35 PM
BOE Final Approval	Pending	

Attachment A
SCOPE OF WORK

With Nevada being in the fourth year of drought conditions, Humboldt River flows have diminished to the point that agricultural diversions have been terminated. As surface water flows decrease water users rely more heavily on groundwater supplies. However, groundwater withdrawals also can lead to a further reduction in streamflow, affecting both human uses and ecosystems.

Desert Research Institute (DRI) will develop a groundwater flow model for the Upper Humboldt Basin to simulate withdrawal-induced changes in inflow to or outflow from the near-surface aquifer. DRI recently completed a regional groundwater model for the State of Nevada, Division of Minerals and Division of Environmental Protection and Noble Energy to better understand the potential migration of hydraulic fracturing fluids. This model will be revised to better simulate the shallow aquifer system and its interactions with the Humboldt River. Streamflow depletion calculations and capture maps for the Upper Humboldt River will be created using the method of Leake et al., 2010. At the end of the project the model will be transferred to the Nevada Division of Water Resources to support management of the groundwater resources into the future.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **17559**

Agency Name: DCNR - STATE LANDS	Legal Entity Name: TAHOE DOUGLAS FIRE PROTECTION DISTRICT
Agency Code: 707	Contractor Name: TAHOE DOUGLAS FIRE PROTECTION DISTRICT
Appropriation Unit: 4206-34	Address: PO BOX 919
Is budget authority available?: Yes	City/State/Zip: ZEPHYR COVE, NV 89448
If "No" please explain: Not Applicable	Contact/Phone: 775-588-3591
	Vendor No.: T81010933
	NV Business ID: GOVERNMENT ENTITY

To what State Fiscal Year(s) will the contract be charged? **2016-2020**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	X Bonds	53.00 %
Highway Funds	0.00 %	X Other funding	47.00 % SNPLMA/STATE

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date: **04/2016**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **12/31/2019**

Contract term: **3 years and 274 days**

4. Type of contract: **Interlocal Agreement**

Contract description: **Tahoe Douglas FPD**

5. Purpose of contract:

This is a new interlocal agreement to provide forest restoration assistance in the form of organized work crews for the Nevada Tahoe Resource Team. Work includes: cutting live and dead trees and brush; limbing; prescribed pile burning and understory burning on state owned parcels in the Lake Tahoe Basin. The work completed through this contract acts to reduce the risk of catastrophic wildfire in the Tahoe Basin.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$190,000.00**

Other basis for payment: The District charges per hour for the skilled fire crew and will not exceed approved hourly wage rates and related employment costs. Hourly wage rates will be approved periodically by the District with installments payable: monthly.

II. JUSTIFICATION

7. What conditions require that this work be done?

The focus of the work will be fuels reduction and forest restoration activities by crews on both urban lots and within the state park system in the Tahoe Basin. The Division is responsible for the management of these urban parcels and is the lead agency for the implementation of the Environmental Improvement Program (EIP).

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The contract, Tahoe Douglas Fire Protection District, is a local fire agency that has trained hand crews with the skills and physical abilities to perform the work required. The crews are also qualified to perform prescribed burning. State Lands does not have the resources to do this work.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

The Division of State Lands has had a relationship with Tahoe Douglas Fire Protection District for fuels reduction projects since 2008. It is in the best interest of the State to continue to utilize their services due to their familiarity with state land management forestry practices, crew skills and resources, history of performance, and commitment to recreating a fire-adapted community within the Tahoe Douglas Fire Protection District.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

3/3/2006-4/1/2010 DPS Safety & Emergency Response / Satisfactory
4/25/2006-6/30/2007 NDEP Professional Services / Satisfactory
7/8/2008-12/31/2014 NDSL Fuels Hand Crews / Satisfactory

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	bre00	03/08/2016 14:44:03 PM
Division Approval	bre00	03/08/2016 14:44:06 PM
Department Approval	abrook1	03/08/2016 14:50:33 PM
Contract Manager Approval	bre00	03/08/2016 15:04:24 PM
Budget Analyst Approval	sewart	03/11/2016 17:03:13 PM
BOE Agenda Approval	sewart	03/11/2016 17:03:18 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **17438**

Agency Name: DCNR - ENVIRONMENTAL PROTECTION	Legal Entity Name: RASNER CONSULTING, INC.
Agency Code: 709	Contractor Name: RASNER CONSULTING, INC.
Appropriation Unit: 3186-78	Address: 3994 WESTWOOD DR
Is budget authority available?: Yes	City/State/Zip: CARSON CITY, NV 89703-7527
If "No" please explain: Not Applicable	Contact/Phone: Darrel Rasner 775/882-5347
	Vendor No.: T32000289
	NV Business ID: NV20051780068

To what State Fiscal Year(s) will the contract be charged? **2016-2017**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % Water Permit Fees
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

Agency Reference #: DEP 16-015

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **04/12/2016**

Anticipated BOE meeting date 03/2016

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **03/30/2017**

Contract term: **352 days**

4. Type of contract: **Contract**

Contract description: **Technical Assistance**

5. Purpose of contract:

This is a new contract to provide on-site training and assistance at permitted facilities in using the Net Discharge Monitoring Report system, collecting samples at permitted facilities to verify compliance with permit conditions, on-site training and assistance in conducting compliance inspections and developing technical guidance document(s) and other materials to assist the regulated community with permit requirements.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$107,022.00**

Other basis for payment: monthly based on work performed

II. JUSTIFICATION

7. What conditions require that this work be done?

On October 22, 2015, the US Environmental Protection Agency (EPA) published the final NPDES Electronic Reporting (e-Reporting) Rule in the Federal Register.

The NPDES e-Reporting Rule will take effect in December 2015, 60 days after it is published.

The final rule requires that NPDES regulated entities electronically submit the following permit and compliance monitoring information instead of submitting paper reports:

- A. Discharge Monitoring Reports (DMRs);
- B. Notices of Intent (NOIs) to discharge in compliance with a general permit; and
- C. Program reports.

NPDES permittees are required to electronically submit program data to EPA to ensure that there is consistent and complete reporting nationwide, and to expedite the collection and processing of the data, thereby making it more accurate and timely.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

It is necessary to complete these tasks in an accelerated timeframe to ensure compliance with the EPA e-Reporting Rule. Nevada Division of Environmental Protection (NDEP) does not have the staff to complete these duties prior to the Rule implementation date.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

Herservices, Inc.
Rasner Consulting, Inc.
Farr West Engineering

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #2097, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an evaluation committee.

d. Last bid date: 01/12/2016 Anticipated re-bid date: 01/12/2020

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Division of Environmental Protection - July 2006 to December 2008
Division of Environmental Protection - June 2009 to January 2011
Division of Environmental Protection - May 2011 to June 2011
Division of Environmental Protection - May 2013 to June 2014

Quality of services provided was satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	randrews	01/27/2016 11:09:07 AM
Division Approval	tbouas	01/27/2016 12:05:40 PM
Department Approval	tbouas	01/27/2016 12:05:44 PM
Contract Manager Approval	tbouas	01/27/2016 12:05:47 PM
Budget Analyst Approval	sewart	03/08/2016 14:40:56 PM
BOE Agenda Approval	sewart	03/08/2016 14:41:01 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 16117	Amendment Number: 2
Agency Name: DCNR - ENVIRONMENTAL PROTECTION	Legal Entity Name: BROADBENT & ASSOCIATES, INC.
Agency Code: 709	Contractor Name: BROADBENT & ASSOCIATES, INC.
Appropriation Unit: 3187-75	Address: 8 W PACIFIC AVE
Is budget authority available?: No	City/State/Zip: HENDERSON, NV 89015
If "No" please explain: Contingent upon IFC approval of Work Program #C34976 which requests Revenue and Expenditure authority related to Senate Bill 89 approved in the 2015 Legislative Session. This work program authorizes the Division to access funds in order to reduce health and environmental risks associated with the chemical and industrial solvent, tetrachloroethene (PCE), identified in groundwater at sites such as dry cleaning facilities.	Contact/Phone: Kirk Stowers 702/563-0600

Vendor No.: T80989610
NV Business ID: NV19891031637

To what State Fiscal Year(s) will the contract be charged? **2015-2019**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	<input checked="" type="checkbox"/>	Fees	49.00 % Petroleum Fees
<input checked="" type="checkbox"/> Federal Funds	24.00 %		Bonds	0.00 %
Highway Funds	0.00 %	<input checked="" type="checkbox"/>	Other funding	27.00 % Interim Fluid Management Trust

Agency Reference #: RFP #3133

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/01/2015**
Anticipated BOE meeting date 04/2016

Retroactive? **Yes**

If "Yes", please explain

Due to events potentially causing harm to health and the environment, funds have been approved for environmental clean-up. See attached Retroactive Memo from Jeff Collins, Bureau Chief. Approval is being sought by Work Program #C34976 from IFC in April 2016.

3. Previously Approved Termination Date: **12/31/2018**

Contract term: **4 years**

4. Type of contract: **Contract**
Contract description: **Environmental EMAR**

5. Purpose of contract:

This is the second amendment to the original contract which provides consulting services for the Environmental Mitigation, Assessment and Remediation program. This amendment corrects the termination date from December 30, 2019, as was listed on the original contract, to December 31, 2018 and increases the maximum amount from \$4,850,000 to \$10,850,000 due to adding sites for remediation of petrochemical and petroleum discharges.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$4,500,000.00	\$4,500,000.00	\$4,500,000.00	Yes - Action
a. Amendment 1:	\$350,000.00	\$350,000.00	\$350,000.00	Yes - Action

2.	Amount of current amendment (#2):	\$6,000,000.00	\$6,000,000.00	\$6,000,000.00	Yes - Action
3.	New maximum contract amount:	\$10,850,000.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

Environmental contamination can occur or be identified statewide. The State needs to be able to protect the public welfare.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The State does not have the staffing or expertise available to perform these services.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #3133, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 07/22/2014 Anticipated re-bid date: 07/01/2019

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

NDEP - Bureau of Corrective Actions = Broadbent currently has two contracts with BCA. The contractor has performed satisfactorily.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	bsotomay	02/29/2016 11:44:29 AM

Division Approval	glovato	02/29/2016 13:09:27 PM
Department Approval	demme	03/08/2016 08:32:32 AM
Contract Manager Approval	kvalde1	03/08/2016 14:52:24 PM
Budget Analyst Approval	sewart	03/10/2016 10:32:27 AM
BOE Agenda Approval	sewart	03/10/2016 10:32:33 AM



MEMORANDUM

OFPM RECEIVED
 MAR - 7 2016

Date: February 29, 2016
To: Dave Emme, Administrator
Through: Greg Lovato, Deputy Administrator
From: Jeff Collins, BCA Chief
RE: **Retroactive Memo for EMAR and SB 89 Expenditures**

This memorandum provides justification for expending funds from the State Account for the Management of Hazardous Waste through EMAR prior to requesting state budget authority from the Interim Finance Committee (IFC) for legislatively approved Senate Bill 89, which authorizes the Nevada Division of Environmental Protection (NDEP) to expend up to \$2 million per fiscal year for the response to and cleanup of discharges in the State involving petroleum or petrochemical products. The expenditure of funds from the State Account for the Management of Hazardous Waste was authorized by the NDEP to address imminent and substantial hazards to human health and public safety. In response to increased concentrations of chlorinated solvents in groundwater from monitoring wells at the Tropicana Plaza site in Las Vegas, NV, the Mercury Cleaners site in Carson City, NV, and the Altair Nanotechnologies site in Reno, NV, NDEP expended money from the State Account for the Management of Hazardous Waste to conduct domestic well sampling, assist with connecting homes to the municipal water system, assist with domestic well abandonment, and characterize and evaluate the threat to drinking water resources.

In order to manage these potential imminent and substantial hazards promptly, NDEP could not wait for the contract amendment before taking action. The funds being requested through IFC at this time will be used, in part, to reimburse the State Account for the Management of Hazardous Waste for work already approved and completed and future work that has been approved but not completed to date.

Approval: 
 Administrator's Signature


 Date

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 16121	Amendment Number: 2
Agency Name: DCNR - ENVIRONMENTAL PROTECTION	Legal Entity Name: MCGINLEY & ASSOCIATES, INC.
Agency Code: 709	Contractor Name: MCGINLEY & ASSOCIATES, INC.
Appropriation Unit: 3187-75	Address: 815 MAESTRO DR
Is budget authority available?: No	City/State/Zip: RENO, NV 89511-2387
If "No" please explain: Contingent upon IFC approval of Work Program #C34976 which requests Revenue and Expenditure authority related to Senate Bill 89 approved in the 2015 Legislative Session. This work program authorizes the Division to access funds in order to reduce health and environmental risks associated with the chemical and industrial solvent, tetrachloroethene (PCE), identified in groundwater at sites such as dry cleaning facilities.	Contact/Phone: Joe McGinley 775/829-2245

Vendor No.: T81202459
NV Business ID: NV20021218343

To what State Fiscal Year(s) will the contract be charged? **2015-2019**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	<input checked="" type="checkbox"/>	Fees	49.00 % Petroleum Fees
<input checked="" type="checkbox"/> Federal Funds	24.00 %		Bonds	0.00 %
Highway Funds	0.00 %	<input checked="" type="checkbox"/>	Other funding	27.00 % Interim Fluid Management Trust

Agency Reference #: RFP #3133

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/01/2015**
Anticipated BOE meeting date 04/2016

Retroactive? **Yes**

If "Yes", please explain

Due to events potentially causing harm to health and the environment, funds have been approved for environmental clean-up. See attached retroactive Memo from Jeff Collins, Bureau Chief. Approval is being sought by Work Program #C34976 from IFC in April 2016.

3. Previously Approved Termination Date: **12/30/2019**

Contract term: **4 years**

4. Type of contract: **Contract**
Contract description: **Environmental EMAR**

5. Purpose of contract:

This is the second amendment to the original contract which provides consulting services for the Environmental Mitigation, Assessment and Remediation program. This amendment corrects the termination date from December 30, 2019, as was listed on the original contract, to December 31, 2018 and increases the maximum amount from \$4,850,000 to \$10,850,000 due to adding sites for remediation of petrochemical and petroleum discharges.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$4,500,000.00	\$4,500,000.00	\$4,500,000.00	Yes - Action
a. Amendment 1:	\$350,000.00	\$350,000.00	\$350,000.00	Yes - Action

2.	Amount of current amendment (#2):	\$6,000,000.00	\$6,000,000.00	\$6,000,000.00	Yes - Action
3.	New maximum contract amount:	\$10,850,000.00			
	and/or the termination date of the original contract has changed to:	12/31/2018			

II. JUSTIFICATION

7. What conditions require that this work be done?

Environmental contamination can occur or be identified statewide. The State needs to be able to protect the public welfare.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The State does not have the staffing or expertise available to perform these services.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #3133, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 07/22/2014 Anticipated re-bid date: 07/01/2019

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

NDEP - Bureau of Corrective Actions - The contractor has current and past contracts with BCA and has performed satisfactorily.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	bsotomay	02/29/2016 11:45:18 AM
Division Approval	glovato	02/29/2016 13:09:11 PM
Department Approval	demme	03/08/2016 08:31:59 AM
Contract Manager Approval	kvalde1	03/08/2016 14:51:35 PM
Budget Analyst Approval	sewart	03/10/2016 10:33:55 AM
BOE Agenda Approval	sewart	03/10/2016 10:34:00 AM



MEMORANDUM

OFPM RECEIVED
MAR - 7 2016

Date: February 29, 2016
To: Dave Emme, Administrator
Through: Greg Lovato, Deputy Administrator
From: Jeff Collins, BCA Chief
RE: **Retroactive Memo for EMAR and SB 89 Expenditures**

This memorandum provides justification for expending funds from the State Account for the Management of Hazardous Waste through EMAR prior to requesting state budget authority from the Interim Finance Committee (IFC) for legislatively approved Senate Bill 89, which authorizes the Nevada Division of Environmental Protection (NDEP) to expend up to \$2 million per fiscal year for the response to and cleanup of discharges in the State involving petroleum or petrochemical products. The expenditure of funds from the State Account for the Management of Hazardous Waste was authorized by the NDEP to address imminent and substantial hazards to human health and public safety. In response to increased concentrations of chlorinated solvents in groundwater from monitoring wells at the Tropicana Plaza site in Las Vegas, NV, the Mercury Cleaners site in Carson City, NV, and the Altair Nanotechnologies site in Reno, NV, NDEP expended money from the State Account for the Management of Hazardous Waste to conduct domestic well sampling, assist with connecting homes to the municipal water system, assist with domestic well abandonment, and characterize and evaluate the threat to drinking water resources.

In order to manage these potential imminent and substantial hazards promptly, NDEP could not wait for the contract amendment before taking action. The funds being requested through IFC at this time will be used, in part, to reimburse the State Account for the Management of Hazardous Waste for work already approved and completed and future work that has been approved but not completed to date.

Approval: 

Administrator's Signature



Date

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **17423**

Agency Name: DCNR - ENVIRONMENTAL PROTECTION	Legal Entity Name: Humboldt Watershed Cooperative Weed Management Area DBA HWCWMA	Contractor Name: Humboldt Watershed Cooperative Weed Management Area DBA HWCWMA
Agency Code: 709	Address: PO Box 570	
Appropriation Unit: 3193-09	City/State/Zip: Elko, NV 89803-0570	
Is budget authority available?: Yes	Contact/Phone: 775-738-3085	
If "No" please explain: Not Applicable	Vendor No.: T27029602	
	NV Business ID: nv20041351215	

To what State Fiscal Year(s) will the contract be charged? **2016-2017**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **DEP 16-027**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date **03/2016**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **03/31/2017**

Contract term: **1 year and 29 days**

4. Type of contract: **Contract**

Contract description: **Watershed Coordinato**

5. Purpose of contract:

This is a new contract to provide Humboldt Watershed Cooperative Weed Management Area (HWCWMA) with funding to hire a watershed coordinator. The coordinator will assist HWCWMA in addressing noxious weed infestations that contribute to watershed degradation, and associated water quality issues such as excessive nutrient and sediment loads.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$83,070.00**

Other basis for payment: Quarterly, based on work completed

II. JUSTIFICATION

7. What conditions require that this work be done?

The U.S. Environmental Protection Agency provides federal Clean Water Act Section 319 funds to the State of Nevada, Division of Environmental Protection for the specific purpose of addressing nonpoint source pollution through watershed restoration and environmental education projects.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Nevada Division of Environmental Protection, Nonpoint Source Pollution Management Program issues an annual request for proposals (RFP) for the distribution of federal Clean Water Act Section 319 funds for the implementation of environmental restoration and education projects to control nonpoint source pollution. The local match funds generated through the projects fulfill the State's non-federal match obligation for the federal funds

9. Were quotes or proposals solicited? Yes
 Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Mason Valley Conservation District
 Carson Water Subconservancy District
 Dayton Valley Conservation District

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This contractor was chosen by the RFP evaluation committee based on the scores of the selection criteria

d. Last bid date: 10/01/2015 Anticipated re-bid date: 10/01/2017

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

2012 to present , Division of Environmental Protection, Bureau of Water Quality Planning. Work has been satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
 Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	randrews	02/05/2016 09:26:24 AM
Division Approval	ksertic	03/03/2016 12:36:37 PM
Department Approval	ksertic	03/03/2016 12:36:41 PM
Contract Manager Approval	ssimpso2	03/03/2016 12:43:23 PM
Budget Analyst Approval	sewart	03/08/2016 14:24:51 PM
BOE Agenda Approval	sewart	03/08/2016 14:24:58 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **17533**

Agency Name: B&I - INDUSTRIAL RELATIONS DIV	Legal Entity Name: CapTech Ventures
Agency Code: 742	Contractor Name: CapTech Ventures
Appropriation Unit: 4680-26	Address: 7100 Forest Ave, 2nd Flr.
Is budget authority available?: Yes	City/State/Zip: Richmond, VA 23266
If "No" please explain: Not Applicable	Contact/Phone: Adam Hofheimer 804-545-3384
	Vendor No.: T32003965
	NV Business ID: NV20161024271
To what State Fiscal Year(s) will the contract be charged?	2016-2017

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 %

Agency Reference #: **RFP# 3212**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **04/12/2016**

Anticipated BOE meeting date **04/2016**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2017**

Contract term: **1 year and 79 days**

4. Type of contract: **Contract**

Contract description: **New IT system**

5. Purpose of contract:

This is a new contract to develop and implement an information technology system that will support the business processes of the Workers Compensation Section.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$2,335,000.00**

Other basis for payment: **payment upon deliverable pursuant to Attachment BB of the contract**

II. JUSTIFICATION

7. What conditions require that this work be done?

The current database system has proven to be counter-productive and a resource drain of time, personnel and money during more than 7 years of operation. Continued use of the current system in addition to the ongoing time and personnel issues involved exacerbates ongoing data corruption which may make some data unretrievable in the future.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The State does not have the resources or expertise to provide these services.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

RS Consulting Services
Micropact
CapTech Ventures, Inc.

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

The selected vendor offers the best value to the State.

d. Last bid date: 10/12/2015 Anticipated re-bid date:

10. Does the contract contain any IT components? Yes

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	aallen	02/29/2016 10:41:53 AM
Division Approval	aallen	02/29/2016 10:41:59 AM
Department Approval	lfiguero	02/29/2016 10:54:39 AM
Contract Manager Approval	mbrook6	02/29/2016 10:57:19 AM
DoIT Approval	bbohm	03/04/2016 11:38:12 AM
Budget Analyst Approval	cschon1	03/15/2016 15:22:06 PM
BOE Agenda Approval	lfree1	03/15/2016 15:36:46 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **17601**

Agency Name: DEPARTMENT OF MOTOR VEHICLES	Legal Entity Name: Tech Mahindra Limited
Agency Code: 810	Contractor Name: Tech Mahindra Limited
Appropriation Unit: 4716-26	Address: 735 Technology Drive
Is budget authority available?: Yes	City/State/Zip: San Jose, CA 95110
If "No" please explain: Not Applicable	Contact/Phone: Aman Sethi, Vice President 847-275-5791
	Vendor No.:
	NV Business ID: NV20141059314
To what State Fiscal Year(s) will the contract be charged?	2016-2021

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
X Highway Funds	100.00 %	Other funding	0.00 %

Agency Reference #: RFP # 3158

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **04/10/2016**

Anticipated BOE meeting date 04/2016

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2021**Contract term: **5 years and 82 days**4. Type of contract: **Contract**Contract description: **System Modernization**

5. Purpose of contract:

This is a new contract to provide, design and implement a new system to replace the existing and aging client server application. The modernization of the current system will provide better customer service, reduce transaction processing time, increase speed-to-market of NV DMV products and services, enhance security and reduce system backlog.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$74,775,407.85****II. JUSTIFICATION**

7. What conditions require that this work be done?

Legislative 2015 approved system replacement project pursuant to SB 514.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the expertise to design and implement a new system.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

Canon
Infosys Public Services
Dell Inc.

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #3158, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 07/01/2015 Anticipated re-bid date:

10. Does the contract contain any IT components? Yes

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	bmacke1	03/21/2016 14:45:59 PM
Division Approval	bmacke1	03/21/2016 14:46:14 PM
Department Approval	amckinn1	03/21/2016 15:54:25 PM
Contract Manager Approval	hazevedo	03/21/2016 15:58:15 PM
DoIT Approval	csweeney	03/22/2016 15:37:10 PM
Budget Analyst Approval	rcrounk	03/22/2016 15:39:56 PM
BOE Agenda Approval	rcrounk	03/22/2016 15:40:00 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **17456**

Agency Name: DETR - REHABILITATION DIVISION	Legal Entity Name: EIDE BAILLY, LLP
Agency Code: 901	Contractor Name: EIDE BAILLY, LLP
Appropriation Unit: 3253-10	Address: 4310 17TH AVE S
Is budget authority available?: Yes	City/State/Zip: FARGO, ND 58103-3339
If "No" please explain: Not Applicable	Contact/Phone: 701/239-8593
	Vendor No.: T29026023
	NV Business ID: NV20001000409
To what State Fiscal Year(s) will the contract be charged?	2016-2019

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Business Enterprise Set Aside

Agency Reference #: 1996-19-BEN

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 04/2016

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **12/31/2018**

Contract term: **2 years and 274 days**

4. Type of contract: **Contract**

Contract description: **BEN Audits**

5. Purpose of contract:

This is a new contract that continues ongoing independent vendor audits of Business Enterprises of Nevada facilities that generate annual gross revenues in excess of \$150,000.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$60,800.00**

Other basis for payment: \$3,080.00 for BEN locations with gross revenue of \$150,000.00 to \$500,000.00. \$3,520.00 for BEN locations with gross revenues greater than \$500,000.00 If BEN requests Contractor to travel to a BEN location, actual travel time to/from the locations will be reimbursed at \$100/hr. The total contract amount is not to exceed \$60,800 for the term of the contract.

II. JUSTIFICATION

7. What conditions require that this work be done?

As required by NAC 426.267, the Bureau will enter into a contract with an accounting firm to provide external audits biennially for each BEN facility with gross revenue of \$150,000 or more.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

NAC 426.267 1(b) states the Bureau will enter into a contract with an independent accounting firm to perform the audits.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Eide Bailly, LLP and its predecessor have been contracted with the department since 2007 and their performance has been satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a: Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	mgassawa	02/11/2016 09:47:16 AM
Division Approval	mmason	02/11/2016 15:57:27 PM
Department Approval	jmcentee	02/22/2016 15:48:48 PM
Contract Manager Approval	kwynands	02/26/2016 09:09:13 AM
Budget Analyst Approval	tgreenam	03/01/2016 07:37:14 AM
BOE Agenda Approval	sbrown	03/08/2016 13:30:08 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **17466**

Agency Name: DETR - REHABILITATION DIVISION	Legal Entity Name: BOARD OF REGENTS - CSN
Agency Code: 901	Contractor Name: BOARD OF REGENTS - CSN
Appropriation Unit: 3265-12	Address: 3200 Cheyenne Avenue
Is budget authority available?: Yes	City/State/Zip: North Las Vegas, NV 89030
If "No" please explain: Not Applicable	Contact/Phone: Juanita Chrysanthou 702-651-5052
	Vendor No.: D35000800
	NV Business ID: Governmental Entity
To what State Fiscal Year(s) will the contract be charged?	2017-2019

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **2033-19-REHAB**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2016**

Anticipated BOE meeting date **04/2016**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2019**

Contract term: **2 years and 364 days**

4. Type of contract: **Interlocal Agreement**

Contract description: **CSN CareerConnect**

5. Purpose of contract:

This is a new interlocal agreement to provide mutual clients of Vocational Rehabilitation and students of the College of Southern Nevada with academic preparation and job skills necessary to successfully obtain and maintain employment through the newly established CareerConnect program. Staff and resources will be combined to provide vocational rehabilitation services through the CareerConnect Program.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$819,887.00**

Other basis for payment: At a cost not to exceed the amount indicated per State Fiscal Year (SFY): SFY17- \$245,187; SFY18- \$284,538 and SFY19-\$290,162. College of Southern Nevada will submit a list of certified expenditures, no later than the 20th of the month following when the expenditures were incurred.

II. JUSTIFICATION

7. What conditions require that this work be done?

Cooperation and coordination of services between the Vocational Rehabilitation and students with disabilities is a high priority focus by the Rehabilitation Services Administration, US Department of Education to better serve high school students with disabilities.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Division does not have the staff or the funding to perform these services.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This contract has a indirect cost rate of 4.1%

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

College of Southern Nevada has performed satisfactory service for the Department under multiple contracts since 2003.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	mgassawa	02/04/2016 09:18:57 AM
Division Approval	shendren	02/04/2016 09:51:56 AM
Department Approval	jmcentee	02/22/2016 15:48:23 PM
Contract Manager Approval	kwynands	02/24/2016 10:35:55 AM
Budget Analyst Approval	tgreenam	03/01/2016 08:32:34 AM
BOE Agenda Approval	sbrown	03/08/2016 13:28:09 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 15605	Amendment Number: 2
Agency Name: DETR - EMPLOYMENT SECURITY DIVISION	Legal Entity Name: LAS VEGAS INTERPRETERS
Agency Code: 902	Contractor Name: LAS VEGAS INTERPRETERS
Appropriation Unit: All Appropriations	Address: CONNECTION LLC 4616 W SAHARA AVE STE 407 LAS VEGAS, NV 89102
Is budget authority available?: Yes	City/State/Zip: LAS VEGAS, NV 89102
If "No" please explain: Not Applicable	Contact/Phone: Miriam Jimenez 702/868-5842
	Vendor No.: T27005869
	NV Business ID: NV20031202421

To what State Fiscal Year(s) will the contract be charged? **2014-2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Unemployment Insurance

Agency Reference #: 1896-16-DETR

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **06/01/2014**

Anticipated BOE meeting date 05/2016

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **05/31/2016**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **Interpreter**

5. Purpose of contract:

This is the second amendment to the original contract which provides interpretation services at employment insurance hearings and other meetings in the Las Vegas area. This amendment extends the termination date from May 31, 2016 to May 31, 2018 and increases the maximum amount from \$99,000 to \$184,000 due to the continued need for these services.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$49,500.00	\$49,500.00	\$49,500.00	Yes - Info
a. Amendment 1:	\$49,500.00	\$49,500.00	\$99,000.00	Yes - Action
2. Amount of current amendment (#2):	\$85,000.00	\$85,000.00	\$85,000.00	Yes - Action
3. New maximum contract amount:	\$184,000.00			
and/or the termination date of the original contract has changed to:	05/31/2018			

II. JUSTIFICATION

7. What conditions require that this work be done?

Department of Labor requirement for interpreters at Unemployment Insurance Hearing.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Need to accomplish this work, insufficient staff.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Las Vegas Interpreters Connection
American Language Services
Interpreting Line

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

One in a vendor pool.

d. Last bid date: 03/03/2014 Anticipated re-bid date: 03/03/2018

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Las Vegas Interpreters Connection has been under contract with the Department of Employment, Training and Rehabilitation since 2010 and service has been satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jbende2	02/08/2016 08:13:01 AM
Division Approval	jmcentee	02/24/2016 10:46:16 AM
Department Approval	jmcentee	02/24/2016 10:46:20 AM
Contract Manager Approval	kwynands	02/24/2016 10:52:21 AM
Budget Analyst Approval	tgreenam	03/01/2016 07:39:34 AM
BOE Agenda Approval	sbrown	03/08/2016 13:30:51 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **CONV7151** Amendment Number: **6**
 Agency Name: **PUBLIC EMPLOYEES BENEFITS** Legal Entity Name: **Aon Consulting**
 Agency Code: **950** Contractor Name: **Aon Consulting**
 Appropriation Unit: **1338-04** Address: **4100 E Mississippi Ave Ste 150**
 Is budget authority available?: **Yes** City/State/Zip: **Denver, CO 80246**
 If "No" please explain: **Not Applicable** Contact/Phone: **Tim Nimmer 3037587688**
 Vendor No.: **T27003387**
 NV Business ID: **NV19921026511**

To what State Fiscal Year(s) will the contract be charged? **2009-2016**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % 73% state subsidy/ 27% premium revenue

2. Contract start date:
 a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2008**
 Anticipated BOE meeting date **04/2016**
 Retroactive? **No**
 If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2016**
 Contract term: **8 years and 1 day**
 4. Type of contract: **Contract**
 Contract description: **Insurance Services**

5. Purpose of contract:
This is the sixth amendment to the original contract which provides actuary consulting services. This amendment increases the maximum amount from \$4,578,936 to \$4,855,561 due to increased need for these services.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$1,771,834.00	\$1,771,834.00	\$1,771,834.00	Yes - Action
a. Amendment 1:	\$362,244.00	\$362,244.00	\$362,244.00	Yes - Action
b. Amendment 2:	\$0.00	\$0.00	\$0.00	No
c. Amendment 3:	\$2,282,788.00	\$2,282,788.00	\$2,282,788.00	Yes - Action
d. Amendment 4:	\$162,070.00	\$162,070.00	\$162,070.00	Yes - Action
e. Amendment 5:	\$0.00	\$0.00	\$0.00	No
2. Amount of current amendment (#6):	\$276,625.00	\$276,625.00	\$276,625.00	Yes - Action
3. New maximum contract amount:	\$4,855,561.00			

II. JUSTIFICATION

7. What conditions require that this work be done?
PEBP requires the services of a vendor actuarial consultant for analysis and other functions of the plan.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The state does not have the expertise needed to provide this service.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: 05/01/2007 Anticipated re-bid date: 11/01/2015

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a: Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

No b. If "No", is an exemption on file with the Nevada Secretary of State's Office?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	mstron1	02/26/2016 11:13:43 AM
Division Approval	mstron1	02/26/2016 11:13:46 AM
Department Approval	cglover	02/26/2016 11:19:09 AM
Contract Manager Approval	mstron1	02/26/2016 14:34:54 PM
Budget Analyst Approval	nhovden	03/07/2016 14:14:06 PM
BOE Agenda Approval	nhovden	03/07/2016 14:14:12 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **17551**Agency Name: **PUBLIC EMPLOYEES' BENEFITS**Agency Code: **950**Appropriation Unit: **1338-12**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: Express Scripts, Inc.

Contractor Name: **Express Scripts, Inc.**Address: **One Express Way**City/State/Zip: **St. Louis, MO 63121**

Contact/Phone: Roger Holland 949-499-2042

Vendor No.:

NV Business ID: NV20151712630

To what State Fiscal Year(s) will the contract be charged? **2016-2021**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % 73% State Subsidy 27% Premium Revenue

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 04/2016

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2021**Contract term: **5 years and 91 days**4. Type of contract: **Contract**Contract description: **PBM**

5. Purpose of contract:

This is a new contract that continues the ongoing pharmacy benefit manager services for participants of the consumer driven health plan.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$226,500,000.00**

Other basis for payment: Per Participant Per Month Admin Fee, Claims Costs

II. JUSTIFICATION

7. What conditions require that this work be done?

Pharmacy Benefits are a key component to the core benefits offered by PEBP.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The state of Nevada does not administer prescription drug benefits.

9. Were quotes or proposals solicited? **Yes**Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

CVS Caremark
Optum Rx
Primeb. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #3220, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 09/01/2015 Anticipated re-bid date: 07/01/2020

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	mstron1	03/07/2016 09:09:52 AM
Division Approval	mstron1	03/07/2016 09:09:55 AM
Department Approval	cglover	03/14/2016 16:28:38 PM
Contract Manager Approval	mstron1	03/14/2016 16:30:37 PM
Budget Analyst Approval	nhovden	03/16/2016 16:21:24 PM
BOE Agenda Approval	nhovden	03/16/2016 16:21:28 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **17494**

Agency Name: BDC LICENSING BOARDS & COMMISSIONS Agency Code: BDC Appropriation Unit: All Budget Accounts - Category 04 Is budget authority available?: Yes If "No" please explain: Not Applicable	Legal Entity Name: DOWNEY BRAND Contractor Name: DOWNEY BRAND Address: 100 W. LIBERTY ST STE 900 City/State/Zip: RENO, NV 89501 Contact/Phone: 775-329-5900 Vendor No.: NV Business ID: NV20001001006
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To what State Fiscal Year(s) will the contract be charged? **2016-2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % OM Board fees and income

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **04/12/2016**
 Anticipated BOE meeting date **03/2016**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **03/08/2018**
 Contract term: **1 year and 330 days**

4. Type of contract: **Contract**
 Contract description: **Legal Services**

5. Purpose of contract:
This is a new contract to retain outside counsel for the Oriental Medicine Board.

6. NEW CONTRACT
 The maximum amount of the contract for the term of the contract is: **\$102,000.00**
 Payment for services will be made at the rate of \$310.00 per hour
 Other basis for payment: not to exceed \$51,000 per year of the contract

II. JUSTIFICATION

7. What conditions require that this work be done?
The Oriental Medicine Board is in need of legal services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
The staff of the OM Board does not have legal expertise.

9. Were quotes or proposals solicited? **No**
 Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):
Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

[Empty box]

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

LLP

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	lfree1	02/16/2016 14:06:16 PM
Division Approval	lfree1	02/16/2016 14:06:21 PM
Department Approval	lfree1	02/16/2016 14:06:23 PM
Contract Manager Approval	sbrown	02/16/2016 14:47:49 PM
Budget Analyst Approval	lfree1	03/11/2016 13:07:13 PM
BOE Agenda Approval	lfree1	03/11/2016 13:07:19 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **17500**

Agency Name: MSA MASTER SERVICE AGREEMENTS	Legal Entity Name: American Institutes for Research
Agency Code: MSA	Contractor Name: American Institutes for Research
Appropriation Unit: 9999 - All Categories	Address: 1000 Thomas Jefferson Street,
Is budget authority available?: Yes	City/State/Zip: Washington, DC 20007
If "No" please explain: Not Applicable	Contact/Phone: Nilva da Silva 202-403-5086
	Vendor No.:
	NV Business ID: NV20121141774

To what State Fiscal Year(s) will the contract be charged? **2016-2019**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Various

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **04/13/2016**

Anticipated BOE meeting date 04/2016

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **04/12/2019**

Contract term: **2 years and 364 days**

4. Type of contract: **MSA**

Contract description: **Grant Eval Services**

5. Purpose of contract:

This is a new contract to provide grant project evaluator services to agencies statewide on an as needed basis. The contractor will be available to assist State of Nevada agencies in evaluating programs and projects including, but not limited to, developing data and evaluation plans, developing performance measures and providing quantitative and qualitative program assessments of federal and state grant activities.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$200,000.00**

Payment for services will be made at the rate of \$125.00 per hour

II. JUSTIFICATION

7. What conditions require that this work be done?

The contractor will be available to assist State of Nevada agencies in evaluating programs and projects.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The State does not employ grant project evaluators.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

RMC Research
Garrett Consulting, LLC
Thomas P. Miller and Associates, LLC

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP 3210 and in accordance with NRS 333, this vendor met the qualifications of the RFP and is one of 8 vendors selected by the appointed eval. committee

d. Last bid date: 11/10/2015 Anticipated re-bid date: 12/14/2018

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Non-profit Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. Not Applicable

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ktarter	03/09/2016 16:41:42 PM
Division Approval	ktarter	03/09/2016 16:41:45 PM
Department Approval	ktarter	03/09/2016 16:41:47 PM
Contract Manager Approval	nfese1	03/10/2016 07:12:51 AM
Budget Analyst Approval	cschon11	03/15/2016 16:09:41 PM
BOE Agenda Approval	lfree1	03/16/2016 09:30:56 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **17498**

Agency Name: MSA MASTER SERVICE AGREEMENTS	Legal Entity Name: Garrett Consulting, LLC
Agency Code: MSA	Contractor Name: Garrett Consulting, LLC
Appropriation Unit: 9999 - All Categories	Address: 7505 Jeffifer Pl.
Is budget authority available?: Yes	City/State/Zip: Louisville, KY 40220
If "No" please explain: Not Applicable	Contact/Phone: Brent Garrett 502-762-3515
	Vendor No.:
	NV Business ID: NV20151639508

To what State Fiscal Year(s) will the contract be charged? **2016-2019**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Various

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **04/13/2016**

Anticipated BOE meeting date **04/2016**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **04/12/2019**

Contract term: **2 years and 364 days**

4. Type of contract: **MSA**

Contract description: **Grant Eval Services**

5. Purpose of contract:

This is a new contract to provide grant project evaluator services to agencies statewide on an as needed basis. The contractor will be available to assist State of Nevada agencies in evaluating programs and projects including, but not limited to, developing data and evaluation plans, developing performance measures and providing quantitative and qualitative program assessments of federal and state grant activities.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$200,000.00**

Payment for services will be made at the rate of \$125.00 per hour

II. JUSTIFICATION

7. What conditions require that this work be done?

The contractor will be available to assist State of Nevada agencies in evaluating programs and projects.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The State does not employ grant project evaluators.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Hornby Zeller Associates, Inc.
Turning Point, Inc.
RMC Research

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP 3210 and in accordance with NRS 333, this vendor met the qualifications of the RFP and is one of 8 vendors selected by the appointed eval. committee

d. Last bid date: 11/10/2015 Anticipated re-bid date: 12/14/2018

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	sberry	03/08/2016 10:41:37 AM
Division Approval	sberry	03/08/2016 10:41:39 AM
Department Approval	sberry	03/08/2016 10:41:42 AM
Contract Manager Approval	nfese1	03/08/2016 11:29:33 AM
Budget Analyst Approval	cschon1	03/15/2016 16:19:32 PM
BOE Agenda Approval	lfree1	03/16/2016 09:26:09 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **17493**

Agency Name: MSA MASTER SERVICE AGREEMENTS	Legal Entity Name: H. Gil Peach & Associates, LLC
Agency Code: MSA	Contractor Name: H. Gil Peach & Associates, LLC
Appropriation Unit: 9999 - All Categories	Address: 16232 NW Oakhill Drive
Is budget authority available?: Yes	City/State/Zip: Beaverton, OR 97006
If "No" please explain: Not Applicable	Contact/Phone: Hugh Gilbert Peach 503-645-0716
	Vendor No.:
	NV Business ID: NV20031164254

To what State Fiscal Year(s) will the contract be charged? **2016-2019**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Various

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **04/13/2016**

Anticipated BOE meeting date 04/2016

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **04/12/2019**

Contract term: **2 years and 364 days**

4. Type of contract: **MSA**

Contract description: **Grant Eval Services**

5. Purpose of contract:

This is a new contract to provide grant project evaluator services to agencies statewide on an as needed basis. The contractor will be available to assist State of Nevada agencies in evaluating programs and projects including, but not limited to, developing data and evaluation plans, developing performance measures and providing quantitative and qualitative program assessments of federal and state grant activities.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$200,000.00**

Payment for services will be made at the rate of \$125.00 per hour

II. JUSTIFICATION

7. What conditions require that this work be done?

The contractor will be available to assist State of Nevada agencies in evaluating programs and projects.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The State does not employ grant project evaluators.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Hornby Zeller Associates, Inc.
Turning Point, Inc.
RMC Research

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP 3210 and in accordance with NRS 333, this vendor met the qualifications of the RFP and is one of 8 vendors selected by the appointed eval. committee.

d. Last bid date: 11/10/2015 Anticipated re-bid date: 12/14/2018

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	sberry	03/01/2016 11:09:31 AM
Division Approval	sberry	03/01/2016 11:09:34 AM
Department Approval	sberry	03/01/2016 11:09:37 AM
Contract Manager Approval	nfese1	03/01/2016 14:21:27 PM
Budget Analyst Approval	cschon1	03/15/2016 16:03:28 PM
BOE Agenda Approval	lfree1	03/16/2016 09:21:10 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **17480**

Agency Name: MSA MASTER SERVICE AGREEMENTS	Legal Entity Name: Hornby Zeller Associates, Inc.
Agency Code: MSA	Contractor Name: Hornby Zeller Associates, Inc.
Appropriation Unit: 9999 - All Categories	Address: 48 Fourth St., Suite 300
Is budget authority available?: Yes	City/State/Zip: Troy, NY 12180
If "No" please explain: Not Applicable	Contact/Phone: Dennis E. Zeller 518-273-1614
	Vendor No.:
	NV Business ID: NV20151662580

To what State Fiscal Year(s) will the contract be charged? **2016-2019**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Various

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **04/13/2016**

Anticipated BOE meeting date 04/2016

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **04/12/2019**

Contract term: **2 years and 364 days**

4. Type of contract: **MSA**

Contract description: **Grant Eval. Services**

5. Purpose of contract:

This is a new contract to provide grant project evaluator services to agencies statewide on an as needed basis. The contractor will be available to assist State of Nevada agencies in evaluating programs and projects including, but not limited to, developing data and evaluation plans, developing performance measures and providing quantitative and qualitative program assessments of federal and state grant activities.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$200,000.00**

Payment for services will be made at the rate of \$125.00 per hour

II. JUSTIFICATION

7. What conditions require that this work be done?

The Contractors will be available to assist State of Nevada agencies in evaluating programs and projects.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The State does not employ grant project evaluators.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Strategic Progress, Inc.
Turning Point, Inc.
RMC Research

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP 3210 and in accordance with NRS 333, this vendor met the qualifications of the RFP and is one of 8 vendors selected by the appointed eval. committee.

d. Last bid date: 11/10/2015 Anticipated re-bid date: 12/14/2018

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	sberry	03/01/2016 11:06:36 AM
Division Approval	sberry	03/01/2016 11:06:38 AM
Department Approval	sberry	03/01/2016 11:06:51 AM
Contract Manager Approval	nfese1	03/01/2016 14:22:04 PM
Budget Analyst Approval	cschon1	03/15/2016 16:26:24 PM
BOE Agenda Approval	lfree1	03/16/2016 09:15:47 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **17495**

Agency Name: MSA MASTER SERVICE AGREEMENTS	Legal Entity Name: RMC Research Corporation
Agency Code: MSA	Contractor Name: RMC Research Corporation
Appropriation Unit: 9999 - All Categories	Address: 633 17th Street, Suite 2100
Is budget authority available?: Yes	City/State/Zip: Denver, CO 80202
If "No" please explain: Not Applicable	Contact/Phone: Shelley H. Billig 303-825-3636
	Vendor No.:
	NV Business ID: NV20161083397

To what State Fiscal Year(s) will the contract be charged? **2016-2019**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Various

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **04/13/2016**

Anticipated BOE meeting date 03/2016

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **04/12/2019**

Contract term: **2 years and 364 days**

4. Type of contract: **MSA**

Contract description: **Grant Eval Services**

5. Purpose of contract:

This is a new contract to provide grant project evaluator services to agencies statewide on an as needed basis. The contractor will be available to assist State of Nevada agencies in evaluating programs and projects including, but not limited to, developing data and evaluation plans, developing performance measures and providing quantitative and qualitative program assessments of federal and state grant activities.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$200,000.00**

Payment for services will be made at the rate of \$125.00 per hour

II. JUSTIFICATION

7. What conditions require that this work be done?

The contractor will be available to assist State of Nevada agencies in evaluating programs and projects.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The State does not employ grant project evaluators.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Turning Point, Inc.
Hornby Zeller Associates, Inc.
H. Gil Peach & Associates, LLC

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP 3210 and in accordance with NRS 333, this vendor met the qualifications of the RFP and is on of 8 vendors selected by the appointed eval. committee.

d. Last bid date: 11/10/2015 Anticipated re-bid date: 12/14/2018

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	sberry	03/08/2016 10:45:30 AM
Division Approval	sberry	03/08/2016 10:45:32 AM
Department Approval	sberry	03/08/2016 10:45:34 AM
Contract Manager Approval	nfese1	03/08/2016 11:30:10 AM
Budget Analyst Approval	cschon1	03/15/2016 16:21:18 PM
BOE Agenda Approval	lfree1	03/16/2016 09:36:20 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **17481**

Agency Name: MSA MASTER SERVICE AGREEMENTS	Legal Entity Name: Strategic Progress, LLC
Agency Code: MSA	Contractor Name: Strategic Progress, LLC
Appropriation Unit: 9999 - All Categories	Address: PO BOX 34294
Is budget authority available?: Yes	City/State/Zip: Reno, NV 89533
If "No" please explain: Not Applicable	Contact/Phone: Cynthia Ortiz Gustafson 702-241-8033
	Vendor No.:
	NV Business ID: NV20051774907

To what State Fiscal Year(s) will the contract be charged? **2016-2019**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Various

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **04/13/2016**

Anticipated BOE meeting date 04/2016

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **04/12/2019**

Contract term: **2 years and 364 days**

4. Type of contract: **MSA**

Contract description: **Grant Eval. Services**

5. Purpose of contract:

This is a new contract to provide grant project evaluator services to agencies statewide on an as needed basis. The contractor will be available to assist State of Nevada agencies in evaluating programs and projects including, but not limited to, developing data and evaluation plans, developing performance measures, and providing quantitative and qualitative program assessments of federal and state grant activities.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$200,000.00**

Payment for services will be made at the rate of \$125.00 per hour

II. JUSTIFICATION

7. What conditions require that this work be done?

The contractor will be available to assist State of Nevada agencies in evaluating programs and projects.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The State does not employ grant project evaluators.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

Hornby Zeller Associates, Inc.
Turning Point, Inc.
RMC Research

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP 3210 and in accordance with NRS 333, this vendor met the qualifications of the RFP and is one of 8 vendors selected by the appointed eval. committee.

d. Last bid date: 11/10/2015 Anticipated re-bid date: 12/14/2018

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	sberry	03/01/2016 11:08:02 AM
Division Approval	sberry	03/01/2016 11:08:04 AM
Department Approval	sberry	03/01/2016 11:08:07 AM
Contract Manager Approval	nfese1	03/01/2016 14:20:59 PM
Budget Analyst Approval	cschon1	03/15/2016 16:23:54 PM
BOE Agenda Approval	lfree1	03/16/2016 09:11:29 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **17496**

Agency Name:	MSA MASTER SERVICE AGREEMENTS	Legal Entity Name:	Thomas P. Miller and Associates, LLC
Agency Code:	MSA	Contractor Name:	Thomas P. Miller and Associates, LLC
Appropriation Unit:	9999 - All Categories	Address:	1630 N. Meridian St. Suite 430
Is budget authority available?:	Yes	City/State/Zip:	Indianapolis, IN 46202
If "No" please explain:	Not Applicable	Contact/Phone:	Molly Chamberlin 317-435-7490
		Vendor No.:	
		NV Business ID:	NV20161084815

To what State Fiscal Year(s) will the contract be charged? **2016-2019**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Various

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **04/13/2016**

Anticipated BOE meeting date 04/2016

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **04/12/2019**

Contract term: **2 years and 364 days**

4. Type of contract: **MSA**

Contract description: **Grant Eval Services**

5. Purpose of contract:

This is a new contract to provide grant project evaluator services to agencies statewide on an as needed basis. The contractor will be available to assist State of Nevada agencies in evaluating programs and projects, including but not limited to, developing data and evaluation plans, developing performance measures, and providing quantitative and qualitative program assessments of federal and state grant activities.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$200,000.00**

Other basis for payment: \$125.00 per hour

II. JUSTIFICATION

7. What conditions require that this work be done?

The Contractors will be available to assist State of Nevada agencies in evaluating programs and projects.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The State does not employ grant project evaluators.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

Turning Point, Inc.
RMC Research
Hornby Zeller Associates, Inc.

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP 3210 and in accordance with NRS 333, this vendor met the qualifications of the RFP and is one of 8 vendors selected by the appointed eval. committee.

d. Last bid date: 11/10/2015 Anticipated re-bid date: 12/14/2018

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

No b. If "No", is an exemption on file with the Nevada Secretary of State's Office?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ldeloach	03/08/2016 14:46:22 PM
Division Approval	ldeloach	03/08/2016 14:46:25 PM
Department Approval	ldeloach	03/08/2016 14:46:27 PM
Contract Manager Approval	nfese1	03/08/2016 15:12:59 PM
Budget Analyst Approval	cschon1	03/15/2016 14:08:09 PM
BOE Agenda Approval	lfree1	03/15/2016 15:58:52 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **17482**

Agency Name: MSA MASTER SERVICE AGREEMENTS	Legal Entity Name: Turning Point, Incorporated
Agency Code: MSA	Contractor Name: Turning Point, Incorporated
Appropriation Unit: 9999 - All Categories	Address: 55 N. C Street, Suite 22
Is budget authority available?: Yes	City/State/Zip: Virginia City, NV 89440
If "No" please explain: Not Applicable	Contact/Phone: Deborah Loesch-Griffin, Ph. D. 775-843-2275
	Vendor No.:
	NV Business ID: NV19881034454

To what State Fiscal Year(s) will the contract be charged? **2016-2019**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Various

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **04/13/2016**

Anticipated BOE meeting date 04/2016

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **04/12/2019**

Contract term: **2 years and 364 days**

4. Type of contract: **MSA**

Contract description: **Grant Eval. Services**

5. Purpose of contract:

This is a new contract to provide grant project evaluator services to agencies statewide on an as needed basis. The contractor will be available to assist State of Nevada agencies in evaluating programs and projects including, but not limited to, developing data and evaluation plans, developing performance measures, and providing quantitative and qualitative program assessments of federal and state grant activities.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$200,000.00**

Payment for services will be made at the rate of \$125.00 per hour

II. JUSTIFICATION

7. What conditions require that this work be done?

The contractor will be available to assist State of Nevada agencies in evaluating programs and projects.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The state does not employ grant project evaluators.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

Strategic Progress, Inc.
RMC Research
Hornby Zeller

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP 3210 and in accordance with NRS 333, this vendor met the qualifications of the RFP and is one of 8 vendors selected by the appointed eval. committee.

d. Last bid date: 11/10/2015 Anticipated re-bid date: 12/14/2018

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	sberry	03/02/2016 08:03:35 AM
Division Approval	sberry	03/02/2016 08:03:38 AM
Department Approval	sberry	03/02/2016 08:03:46 AM
Contract Manager Approval	nfese1	03/02/2016 10:57:25 AM
Budget Analyst Approval	cschon1	03/15/2016 16:24:45 PM
BOE Agenda Approval	lfree1	03/15/2016 17:09:40 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **10964** Amendment Number: **3**
 Agency Name: **MASTER SERVICE AGREEMENTS** Legal Entity Name: **West Publishing Corporation**
 Agency Code: **MSA** Contractor Name: **West Publishing Corporation**
 Appropriation Unit: **9999 - All Categories** Address: **610 Opperman Drive D5-S492**
 Is budget authority available?: **Yes** City/State/Zip: **Eagan , MN 55123**
 If "No" please explain: **Not Applicable** Contact/Phone: **Kay Engler 480-275-0875**
 Vendor No.: **T80028790**
 NV Business ID: **NV19971102844**
 To what State Fiscal Year(s) will the contract be charged? **2011-2017**
 What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Various Agency Funds

Agency Reference #: **RFP 1821**

2. Contract start date:
 a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2010**
 Anticipated BOE meeting date **04/2016**

Retroactive? **No**
 If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2017**
 Contract term: **7 years and 1 day**

4. Type of contract: **MSA**
 Contract description: **Professional Service**

5. Purpose of contract:
This is the third amendment to the contract, which provides on-line information for legal and public records research for various state agencies. This amendment increases the not to exceed amount on the contract from \$1,200,000.00 to \$1,875,000.00 which is an increase of \$675,000.00.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$500,000.00	\$0.00	\$0.00	Yes - Action
a. Amendment 1:	\$700,000.00	\$700,000.00	\$700,000.00	Yes - Action
b. Amendment 2:	\$0.00	\$0.00	\$0.00	No
4. Amount of current amendment (#3):	\$675,000.00	\$675,000.00	\$675,000.00	Yes - Action
5. New maximum contract amount:	\$1,875,000.00			

II. JUSTIFICATION

7. What conditions require that this work be done?
Several agencies require this type of information in order to conduct business.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The State does not have this type of information available to them

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Evaluation Committee. The agency has verified the vendor has a Nevada business license and is in good standing in all areas of the Secretary of State Business requirements.

d. Last bid date: 09/25/2009 Anticipated re-bid date: 10/31/2013

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

This vendor has been providing service for 10 years.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a: Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ldeloach	03/02/2016 10:11:08 AM
Division Approval	ldeloach	03/02/2016 10:11:11 AM
Department Approval	ldeloach	03/02/2016 10:11:14 AM
Contract Manager Approval	cjanes	03/02/2016 11:07:07 AM
Budget Analyst Approval	cschon1	03/14/2016 12:59:46 PM
BOE Agenda Approval	lfree1	03/15/2016 13:24:33 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **17460**

Agency Name: **ATTORNEY GENERAL'S OFFICE**
 Agency Code: **030**
 Appropriation Unit: **1348-15**
 Is budget authority available?: **Yes**
 If "No" please explain: Not Applicable

Legal Entity Name: **GREGORY J KAMER LTD DBA**
 Contractor Name: **GREGORY J KAMER LTD DBA**
 Address: **KAMER ZUCKER ABBOTT
 3000 W CHARLESTON BLVD STE 3
 LAS VEGAS, NV 89102**
 City/State/Zip: **LAS VEGAS, NV 89102**
 Contact/Phone: **Carol Zucker 702/259-8640**
 Vendor No.: **T27033284**
 NV Business ID: **NV19931039663**
 To what State Fiscal Year(s) will the contract be charged? **2016-2017**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % TORT CLAIM FUND

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **02/16/2016**
 Anticipated BOE meeting date **03/2016**

Retroactive? **No**
 If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2017**
 Contract term: **1 year and 134 days**

4. Type of contract: **Contract**
 Contract description: **PROFESSIONAL SERVICE**

5. Purpose of contract:
This is a new contract to provide mediation services in a Department of Corrections case.

6. NEW CONTRACT
 The maximum amount of the contract for the term of the contract is: **\$25,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?
This is a high exposure case that will take substantial time to prepare for the mediation. Mediation is expected to take place over several days.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
Due to the workload of current staff and the high exposure of this case it is better to have mediation services that can focus more of their time to this matter.

9. Were quotes or proposals solicited? **No**
 Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):
Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	mradu	02/02/2016 15:42:22 PM
Division Approval	lgallow1	02/04/2016 09:06:52 AM
Department Approval	lgallow1	02/04/2016 09:06:55 AM
Contract Manager Approval	lgallow1	02/04/2016 09:06:59 AM
Budget Analyst Approval	myoun3	02/16/2016 15:00:43 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **17570**

Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION	Legal Entity Name: COMMERCIAL ROOFERS, INC.
Agency Code: 082	Contractor Name: COMMERCIAL ROOFERS, INC.
Appropriation Unit: 1349-12	Address: 3865 W NAPLES DR
Is budget authority available?: Yes	City/State/Zip: LAS VEGAS, NV 89103
If "No" please explain: Not Applicable	Contact/Phone: Penny 702-876-1777
	Vendor No.: T81024025
	NV Business ID: NV19961218468

To what State Fiscal Year(s) will the contract be charged? **2016-2020**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % Buildings and Grounds Rental Income Fee
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **06/01/2016**

Anticipated BOE meeting date **05/2016**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **05/31/2020**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **Roofing Services**

5. Purpose of contract:

This is a new contract that continues ongoing roofing maintenance, repairs and construction work for state owned facilities in the Las Vegas area on an "as needed" basis.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$25,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

Roofing service, repair and construction are required on state buildings for safety and security of employees and the public.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Buildings and Grounds personnel do not have the needed equipment, nor the manpower to handle all of the state buildings roofs.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Per SAM 0338.0, each contractor will be contacted to submit bids on projects. Pursuant to NRS 338.13862, Buildings and Grounds is using a Public Works board pre-qualified bidder

d. Last bid date: 02/01/2016 Anticipated re-bid date: 03/30/2020

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Commercial Roofers has work with the state since 1999, work is satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	csweeney	03/15/2016 13:16:30 PM
Division Approval	csweeney	03/15/2016 13:16:33 PM
Department Approval	csweeney	03/15/2016 13:16:36 PM
Contract Manager Approval	ssands	03/15/2016 13:29:46 PM
Budget Analyst Approval	jrodrig9	03/21/2016 12:45:24 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **17486**

Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION	Legal Entity Name: ENTERPRISE JANITORIAL SERVICES
Agency Code: 082	Contractor Name: ENTERPRISE JANITORIAL SERVICES
Appropriation Unit: 1349-12	Address: PO BOX 19913
Is budget authority available?: Yes	City/State/Zip: RENO , NV 89511
If "No" please explain: Not Applicable	Contact/Phone: 775-691-2939
	Vendor No.: T32003728
	NV Business ID: NV20141642364

To what State Fiscal Year(s) will the contract be charged? **2016-2017**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % Buildings and Grounds Rental Income Fees
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **02/01/2016**

Anticipated BOE meeting date **02/2016**

Retroactive? **Yes**

If "Yes", please explain

This is an emergency contract that needed to be placed immediately. The previous vendor was removed and this contract will provide services until the RFP is completed by purchasing.

3. Termination Date: **09/30/2016**

Contract term: **241 days**

4. Type of contract: **Contract**

Contract description: **Janitorial Services**

5. Purpose of contract:

This is a new contract that continues janitorial services for the state administration building located at 515 E Musser St in Carson City (previously known as the EICON Building).

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$26,250.88**

Payment for services will be made at the rate of \$2,943.86 per month

II. JUSTIFICATION

7. What conditions require that this work be done?

To provide a safe, clean and healthy work environment for state employees and the public. Upkeep of the buildings is vital to the integrity of the building.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Buildings and Grounds custodial staff does not have enough personnel to handle care of all the state buildings.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

MCNEIL CLEANING
FAAD JANITORIAL
ENTERPRISE JANITORIAL

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor has provided the low bid for this building.

d. Last bid date: 12/01/2015 Anticipated re-bid date: 07/01/2016

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Buildings and Grounds since 2010 to present time work is satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	csweeney	02/16/2016 13:50:14 PM
Division Approval	csweeney	02/16/2016 13:50:17 PM
Department Approval	csweeney	02/16/2016 13:50:19 PM
Contract Manager Approval	ssands	02/16/2016 13:55:14 PM
Budget Analyst Approval	jrodrig9	02/23/2016 16:05:11 PM



DEPARTMENT OF ADMINISTRATION
ADMINISTRATIVE SERVICES DIVISION

209 E. Musser Street, Room 304
Carson City, Nevada 89701-4204
(775) 684-0273
Fax (775) 684-0275

MEMORANDUM

February 16, 2016

TO: Jim Rodriguez
Budget Analyst

FROM: Sue Sands, Admin Services Division, Contracts Section

RE: Retro Memo for Enterprise Janitorial Inc

Due to the previous contractor being dismissed for not fulfilling their scope of work. Enterprise Janitorial Inc. will be the contractor for the next eight (8) months and this is a request for a retroactive start date of **February 1, 2016** for the Enterprise Janitorial contract (CETS #17486) for 515 E MUSSER STREET (EICON BUILDING).

This contractor was placed into service with the lowest bid when Buildings & Grounds was notified of the failure to perform at the facility and immediately put out emergency bids and awarded this contract for eight (8) months while Purchasing conducts a proper RFP.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **17487**

Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION	Legal Entity Name: ENTERPRISE JANITORIAL, INC.
Agency Code: 082	Contractor Name: ENTERPRISE JANITORIAL, INC.
Appropriation Unit: 1349-12	Address: PO BOX 19913
Is budget authority available?: Yes	City/State/Zip: RENO, NV 89511
If "No" please explain: Not Applicable	Contact/Phone: 775-691-2939
	Vendor No.: T32003728
	NV Business ID: NV20141642364

To what State Fiscal Year(s) will the contract be charged? **2016-2017**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % Buildings and Grounds rental income fees
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **02/01/2016**

Anticipated BOE meeting date **02/2016**

Retroactive? **Yes**

If "Yes", please explain

Previous vendor was removed for security issues, RFP has been requested and this contract will provide services until the RFP is complete.

3. Termination Date: **09/30/2016**

Contract term: **241 days**

4. Type of contract: **Contract**

Contract description: **Janitorial Services**

5. Purpose of contract:

This is a new contract that continues ongoing janitorial services for the Stewart Facility, Building #107, located at 5500 Snyder Way in Carson City.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$27,924.30**

Payment for services will be made at the rate of \$2,432.82 per month

II. JUSTIFICATION

7. What conditions require that this work be done?

To provide a safe, clean and healthy work environment for state employees and the public. Upkeep of the buildings is vital to the integrity of the building.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Buildings and Grounds custodial department does not have enough personnel to handle the care of all the state buildings.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Premier
Enterprise Janitorial

FAAD Janitorial

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was the lowest bid.

d. Last bid date: 12/01/2015 Anticipated re-bid date: 07/01/2016

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Buildings and Grounds 2010 to present work is satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	csweeney	02/16/2016 13:48:14 PM
Division Approval	csweeney	02/16/2016 13:48:18 PM
Department Approval	csweeney	02/16/2016 13:48:21 PM
Contract Manager Approval	ssands	02/16/2016 13:55:57 PM
Budget Analyst Approval	jrodrig9	02/23/2016 15:59:18 PM



DEPARTMENT OF ADMINISTRATION
ADMINISTRATIVE SERVICES DIVISION

209 E. Musser Street, Room 304
Carson City, Nevada 89701-4204
(775) 684-0273
Fax (775) 684-0275

MEMORANDUM

February 16, 2016

TO: Jim Rodriguez
Budget Analyst

FROM: Sue Sands, Admin Services Division, Contracts Section

RE: Retro Memo for Enterprise Janitorial Inc

Due to the previous contractor being dismissed for security reasons, Enterprise Janitorial Inc. will be the contractor for the next eight (8) months and this is a request for a retroactive start date of **February 1, 2016** for the Enterprise Janitorial contract (CETS #17487) for Stewart Facility Buildings # 107.

This contractor was placed into service with the lowest bid when Buildings & Grounds was notified of the security issues at the facility and immediately put out emergency bids and awarded this contract for eight (8) months while Purchasing conducts a proper RFP.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **16014** Amendment Number: **1**

Agency Name: **ADMIN - STATE PUBLIC WORKS DIVISION** Legal Entity Name: **OH OH INCORPORATED DBA**

Agency Code: **082** Contractor Name: **OH OH INCORPORATED DBA**

Appropriation Unit: **1349-12** Address: **CARSON VALLEY LOCKSMITH
1329 US HIGHWAY 395 N STE 6**

Is budget authority available?: **Yes** City/State/Zip: **GARDNERVILLE, NV 89410-5303**

If "No" please explain: **Not Applicable** Contact/Phone: **Scott Hemsath 775-782-7000**

Vendor No.: **T27033218**

NV Business ID: **NV19921043227**

To what State Fiscal Year(s) will the contract be charged? **2015-2019**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % Buildings and Grounds Rental Income Fees
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **12/01/2014**

Anticipated BOE meeting date **04/2016**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **11/30/2018**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **Locksmith Services**

5. Purpose of contract:

This the first amendment to the original contract which provides ongoing locksmith services for State buildings in the Reno and Carson City area. This amendment increases the maximum amount from \$15,000 to \$30,000 due to an increase need for these services.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$15,000.00	\$15,000.00	\$15,000.00	Yes - Info
2. Amount of current amendment (#1):	\$15,000.00	\$15,000.00	\$30,000.00	Yes - Info
3. New maximum contract amount:	\$30,000.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

This work is required to maintain safe and secure access to State buildings.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Lack of manpower and expertise.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This is one of two vendors contracted for this service.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

2006-current with Buildings and Grounds - Satisfactory Service provided

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a: Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

No b. If "No", is an exemption on file with the Nevada Secretary of State's Office?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	csweeney	02/23/2016 09:48:01 AM
Division Approval	csweeney	02/23/2016 09:48:04 AM
Department Approval	csweeney	02/23/2016 09:48:12 AM
Contract Manager Approval	ssands	02/23/2016 09:57:58 AM
Budget Analyst Approval	jrodrig9	02/26/2016 16:29:15 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **17524**

Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION	Legal Entity Name: PENTAGON PLUMBING
Agency Code: 082	Contractor Name: PENTAGON PLUMBING
Appropriation Unit: 1349-12	Address: 5125 W. OQUENDO RD. SUITE 5
Is budget authority available?: Yes	City/State/Zip: LAS VEGAS, NV 89118-2837
If "No" please explain: Not Applicable	Contact/Phone: Michael Stokely 702-876-5969
	Vendor No.: T29005002
	NV Business ID: NV20041518233

To what State Fiscal Year(s) will the contract be charged? **2016-2020**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % Buildings and Grounds Rent Income Fee
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **06/01/2016**

Anticipated BOE meeting date **05/2016**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **05/31/2020**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **Plumbing services**

5. Purpose of contract:

This is a new contract to provide ongoing plumbing services and repairs to various state buildings in the Las Vegas area on an "as needed" basis.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$30,000.00**

Other basis for payment: Commercial labor rate is \$80.00 per hour including nights/weekends; Holiday labor rate is \$120.00; please see Attachment CC for additional charges not listed here.

II. JUSTIFICATION

7. What conditions require that this work be done?

State buildings plumbing and sewer services need to be maintained.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Buildings and Grounds does not have enough personnel to perform the needed plumbing services.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Open Statwide Solicitation

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This is one of multiple contractors for plumbing services on file. Per SAM 0338.0, each contractor will be contacted to submit bids for available jobs.

d. Last bid date: 02/01/2016 Anticipated re-bid date: 02/01/2020

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Buildings and Grounds 2008 to present work is satisfactory

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	csweeney	03/15/2016 13:15:41 PM
Division Approval	csweeney	03/15/2016 13:15:45 PM
Department Approval	csweeney	03/15/2016 13:15:48 PM
Contract Manager Approval	ssands	03/15/2016 13:28:46 PM
Budget Analyst Approval	jrodrig9	03/21/2016 12:49:14 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **17579**

Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION	Legal Entity Name: JENSEN ENGINEERING, INC.
Agency Code: 082	Contractor Name: JENSEN ENGINEERING, INC.
Appropriation Unit: 1551-08	Address: 9655 GATEWAY DR SUITE A
Is budget authority available?: Yes	City/State/Zip: RENO, NV 89521-2968
If "No" please explain: Not Applicable	Contact/Phone: Jene 775-852-2288
	Vendor No.: T27007578
	NV Business ID: NV19921070456

To what State Fiscal Year(s) will the contract be charged? **2016-2017**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Re-allocated Bond Authority from CIP Project C09-C20a

Agency Reference #: 110090

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **03/21/2016**
Anticipated BOE meeting date 05/2016

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2017**
Contract term: **1 year and 101 days**

4. Type of contract: **Contract**
Contract description: **Arch/Eng Serv**

5. Purpose of contract:

This is a new contract to provide professional architectural/engineering services for the Intercom System Controller and Electronic Door Controls Capital Improvement Project (CIP) for the Warm Springs Correctional Center: CIP Project No. 11-M14(A), SPWD Contract No. 110090.

6. NEW CONTRACT
The maximum amount of the contract for the term of the contract is: **\$19,575.00**
Other basis for payment: Monthly progress payments based on services provided.

II. JUSTIFICATION

7. What conditions require that this work be done?

2011 CIP

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Professional services are provided by SPWD to support the State Capital Improvement Program. Consultants are selected based on their ability to provide design and engineering services to meet the goals established by the Legislature.

9. Were quotes or proposals solicited? **No**
Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dgrimm	03/15/2016 15:58:40 PM
Division Approval	dgrimm	03/15/2016 15:58:43 PM
Department Approval	dgrimm	03/15/2016 15:58:46 PM
Contract Manager Approval	dgrimm	03/15/2016 16:18:29 PM
Budget Analyst Approval	jrodrig9	03/21/2016 12:41:46 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 15121	Amendment Number: 3
Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION	Legal Entity Name: HERSHENOW & KLIPPENSTEINARCHITECTS, INC.
Agency Code: 082	Contractor Name: HERSHENOW & KLIPPENSTEINARCHITECTS, INC.
Appropriation Unit: 1577-21	Address: DBA, H+K Architects 5485 RENO CORPORATE DR STE 100 RENO, NV 89511-2262
Is budget authority available?: Yes	City/State/Zip: RENO, NV 89511-2262
If "No" please explain: Not Applicable	Contact/Phone: Alison 775-332-6640
	Vendor No.: T80984709
	NV Business ID: NV19941047730

To what State Fiscal Year(s) will the contract be charged? **2014-2017**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Reallocated Bonds Transferred from Treasurer

Agency Reference #: **88242**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **12/03/2013**
Anticipated BOE meeting date **04/2016**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2017**

Contract term: **3 years and 209 days**

4. Type of contract: **Contract**

Contract description: **Arch/Eng Serv**

5. Purpose of contract:

This is the third amendment to the original contract which provides professional architectural/engineering services for the Field Maintenance Shop at the Washoe County Armory: CI Project No. 13-P04; SPWD Contract No. 88242. This amendment increases the maximum amount from \$540,020 to \$576,520 to provide design and construction documents for the geothermal heating plant and photovoltaic electric power system.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$736,700.00	\$736,700.00	\$736,700.00	Yes - Action
a. Amendment 1:	\$19,135.00	\$19,135.00	\$19,135.00	Yes - Info
b. Amendment 2:	-\$215,815.00	-\$215,815.00	-\$196,680.00	Yes - Action
2. Amount of current amendment (#3):	\$36,500.00	\$36,500.00	\$36,500.00	Yes - Info
3. New maximum contract amount:	\$576,520.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Professional Services are provided by SPWD to support the State Capital Improvement Program. Consultants are selected based on their ability to provide design and engineering services to meet the goals established by the Legislature

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

SPWD, currently and/or in the past for various amounts with satisfactory results.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a: Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dgrimm	02/29/2016 14:51:14 PM
Division Approval	dgrimm	02/29/2016 14:51:17 PM
Department Approval	dgrimm	02/29/2016 14:51:20 PM
Contract Manager Approval	dgrimm	02/29/2016 16:16:58 PM
Budget Analyst Approval	jrodrig9	03/08/2016 18:27:25 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **17582**

Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION	Legal Entity Name: CORE CONSTRUCTION SERVICES OF NEVADA, INC.
Agency Code: 082	Contractor Name: CORE CONSTRUCTION SERVICES OF NEVADA, INC.
Appropriation Unit: 1585-32	Address: 7150 CASCADE VALLEY CT.
Is budget authority available?: Yes	City/State/Zip: LAS VEGAS, NV 89128-0455
If "No" please explain: Not Applicable	Contact/Phone: Nancy 702-794-0550
	Vendor No.: T81092744
	NV Business ID: NV19861002524

To what State Fiscal Year(s) will the contract be charged? **2016-2019**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	X Bonds	17.00 %
Highway Funds	0.00 %	X Other funding	83.00 % Re-Allocated Bond Funds from Project 05-C13, Las Vegas Readiness Center

Agency Reference #: 110040

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **03/21/2016**
Anticipated BOE meeting date 04/2016

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2019**
Contract term: **3 years and 101 days**

4. Type of contract: **Contract**
Contract description: **Owner-CMAR Pre-Cons**

5. Purpose of contract:
This is a new contract to provide Owner Construction Manager at Risk (CMAR) pre-construction services through schematic design for the Nevada National Guard Readiness Center Advanced Planning project: CIP Project No. 15-P02; SPWD Contract No. 110040.

6. NEW CONTRACT
The maximum amount of the contract for the term of the contract is: **\$49,865.00**
Other basis for payment: Monthly progress payments based on services provided.

II. JUSTIFICATION

7. What conditions require that this work be done?
2015 CIP

8. Explain why State employees in your agency or other State agencies are not able to do this work:
Professional services are provided by SPWD to support the State Capital Improvement Program. Consultants are selected based on their ability to provide design and engineering services to meet the goals established by the Legislature.

9. Were quotes or proposals solicited? **No**
Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

SPWD, currently and/or in the past for various amounts with satisfactory results.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dgrimm	03/16/2016 15:34:57 PM
Division Approval	dgrimm	03/16/2016 15:34:59 PM
Department Approval	dgrimm	03/16/2016 15:35:02 PM
Contract Manager Approval	dgrimm	03/16/2016 16:17:03 PM
Budget Analyst Approval	jrodrig9	03/21/2016 12:38:52 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **17577**

Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION	Legal Entity Name: CROOK, RAY DBA
Agency Code: 082	Contractor Name: CROOK, RAY DBA
Appropriation Unit: 1585-40	Address: RPC ROOF CONSULTING SERVICES 14370 MOUNT SNOW DR.
Is budget authority available?: Yes	City/State/Zip: RENO, NV 89511-9185
If "No" please explain: Not Applicable	Contact/Phone: 775-853-7202
	Vendor No.: T29013770
	NV Business ID: NV20101198067

To what State Fiscal Year(s) will the contract be charged? **2016-2019**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	X Bonds	79.00 %
Highway Funds	0.00 %	X Other funding	21.00 %

Re-allocated Bond Authority from other Capital Projects (20%) and Roof Reserve (1%)

Agency Reference #: 109980

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **03/21/2016**
Anticipated BOE meeting date 05/2016

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2019**
Contract term: **3 years and 101 days**

4. Type of contract: **Contract**
Contract description: **Arch/Eng Serv**

5. Purpose of contract:

This is a new contract to provide professional architectural/engineering services for the roofing replacement CIP project for Administration Building #1 at the Northern Nevada Adult Mental Health Services facility in Sparks: CIP Project No. 15-S01-3; SPWD Contract No. 109980.

6. NEW CONTRACT
The maximum amount of the contract for the term of the contract is: **\$23,750.00**
Other basis for payment: Monthly progress payments based on services provided

II. JUSTIFICATION

7. What conditions require that this work be done?

2015 CIP

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Professional services are provided by SPWD to support the State Capital Improvement Program. Consultants are selected based on their ability to provide design and engineering services to meet the goals established by the Legislature.

9. Were quotes or proposals solicited? **No**
Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

SPWD, currently and/or in the past for various amounts with satisfactory results.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Sole Proprietor

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dgrimm	03/15/2016 15:24:43 PM
Division Approval	dgrimm	03/15/2016 15:24:46 PM
Department Approval	dgrimm	03/15/2016 15:24:50 PM
Contract Manager Approval	dgrimm	03/15/2016 16:18:46 PM
Budget Analyst Approval	jrodrig9	03/21/2016 19:11:06 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **17548**

Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION	Legal Entity Name: TECTONICS DESIGN GROUP
Agency Code: 082	Contractor Name: TECTONICS DESIGN GROUP
Appropriation Unit: 1585-28	Address: 10451 Double R Blvd.
Is budget authority available?: Yes	City/State/Zip: RENO, NV 89521
If "No" please explain: Not Applicable	Contact/Phone: JT 775-824-9988
	Vendor No.: T32000404
	NV Business ID: NV20051722323

To what State Fiscal Year(s) will the contract be charged? **2016-2019**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	X Bonds	100.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 110061

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **03/08/2016**

Anticipated BOE meeting date 04/2016

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2019**

Contract term: **3 years and 113 days**

4. Type of contract: **Contract**

Contract description: **Arch/Eng Serv**

5. Purpose of contract:

This is a new contract to provide professional architectural/engineering services for the Stewart Campus sidewalk and Americans with Disabilities Act ramp upgrade project in Carson City: CIP Project No. 15-S02-6; SPWD Contract No. 110061.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$14,555.00**

Other basis for payment: Monthly progress payments based on services provided.

II. JUSTIFICATION

7. What conditions require that this work be done?

15-S02 CIP

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Professional services are provided by SPWD to support the State Capital Improvement Program. Consultants are selected based on their ability to provide design and engineering services to meet the goals established by the Legislature.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dgrimm	03/04/2016 14:26:48 PM
Division Approval	dgrimm	03/04/2016 14:26:59 PM
Department Approval	dgrimm	03/04/2016 14:27:02 PM
Contract Manager Approval	dgrimm	03/07/2016 08:55:11 AM
Budget Analyst Approval	jrodrig9	03/08/2016 18:29:02 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **17542**

Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION	Legal Entity Name: CODA GROUP, INC.
Agency Code: 082	Contractor Name: CODA GROUP, INC.
Appropriation Unit: 1592-21	Address: 6853-B WEST CHARLESTON BLVD.
Is budget authority available?: Yes	City/State/Zip: LAS VEGAS, NV 89117
If "No" please explain: Not Applicable	Contact/Phone: 702-795-2285
	Vendor No.: T27034607
	NV Business ID: NV20091167725

To what State Fiscal Year(s) will the contract be charged? **2016-2019**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 109993

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **03/08/2016**

Anticipated BOE meeting date 04/2016

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2019**

Contract term: **3 years and 113 days**

4. Type of contract: **Contract**

Contract description: **Arch/Eng Serv**

5. Purpose of contract:

This is a new contract to provide professional architectural/engineering services for the exterior finishes at the Lost City Museum in Las Vegas: CIP Project No. 15-M30; SPWD Contract No. 109993.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$12,800.00**

Other basis for payment: Monthly progress payments based on services provided.

II. JUSTIFICATION

7. What conditions require that this work be done?

2015 CIP

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Professional services are provided by SPWD to support the State Capital Improvement Program. Consultants are selected based on their ability to provide design and engineering services to meet the goals established by the Legislature.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

SPWD, currently and/or in the past for various amounts with satisfactory results.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dgrimm	03/02/2016 14:08:01 PM
Division Approval	dgrimm	03/02/2016 14:08:03 PM
Department Approval	dgrimm	03/02/2016 14:17:10 PM
Contract Manager Approval	dgrimm	03/02/2016 16:06:37 PM
Budget Analyst Approval	jrodrig9	03/08/2016 18:29:36 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **16703** Amendment Number: **1**

Agency Name: **ADMIN - STATE PUBLIC WORKS DIVISION** Legal Entity Name: **LUMOS & ASSOCIATES, INC.**

Agency Code: **082** Contractor Name: **LUMOS & ASSOCIATES, INC.**

Appropriation Unit: **All Appropriations** Address: **9222 Prototype Drive**

Is budget authority available?: **No** City/State/Zip: **Reno , NV 8521**

Contact/Phone: **775-827-6111**

If "No" please explain: This is an agency funded CIP where the project will be managed by the SPWD, but all funding and contractor payment responsibilities will remain with the initiating agency. For this contract the funding and expenditure authority will reside in Budget Account 3650, expenditure category 10 Army Facilities.

Vendor No.: T80912843
NV Business ID: NV19791006982

To what State Fiscal Year(s) will the contract be charged? **2015-2019**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Agency funded CIP - Federal Army Guard Construction Funds

Agency Reference #: 109412

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **05/11/2015**

Anticipated BOE meeting date 04/2016

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2019**

Contract term: **4 years and 51 days**

4. Type of contract: **Contract**

Contract description: **Arch Eng Serv**

5. Purpose of contract:

This is the first amendment to the original contract which provides professional civil engineering and construction administration services for the Army Aviation Stead Facility Apron Replacement project: CIP Project No. 15-A011; SPWD Contract No. 109412. This amendment increases the maximum amount from \$28,750 to \$49,950 for additional civil engineering and construction administration services for the tarmac apron replacement at the Army Aviation Stead Facility.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$28,700.00	\$28,700.00	\$28,700.00	Yes - Info
2. Amount of current amendment (#1):	\$21,250.00	\$21,250.00	\$49,950.00	Yes - Info
3. New maximum contract amount:	\$49,950.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

2015 Agency CIP

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Professional services are provided by SPWB to support the State Capital Improvement Program. Consultants are selected based on their ability to provide design and engineering services to meet the goals established by the Legislature.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

SPWD, currently and/or in the past for various amounts with satisfactory results.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dgrimm	02/22/2016 15:42:34 PM
Division Approval	dgrimm	02/22/2016 15:42:39 PM
Department Approval	dgrimm	02/22/2016 15:56:31 PM
Contract Manager Approval	dgrimm	02/22/2016 16:05:52 PM
Budget Analyst Approval	jrodrig9	02/23/2016 15:55:57 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **17519**

Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION	Legal Entity Name: Lumos & Associates, Inc.
Agency Code: 082	Contractor Name: Lumos & Associates, Inc.
Appropriation Unit: All Appropriations	Address: 9222 Prototype Dr.
Is budget authority available?: No	City/State/Zip: Reno, NV 89521
If "No" please explain: This is an agency funded CIP where the project will be managed by the SPWD, but all funding and contractor payment responsibilities will remain with the initiating agency. For this contract the funding and expenditure authority will reside in the Account 3650, expenditure category 17, Army Security.	Contact/Phone: 775-827-6111
	Vendor No.: T80912843
	NV Business ID: NV19791006982

To what State Fiscal Year(s) will the contract be charged? **2016-2019**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Agency funded CIP

Agency Reference #: 110045

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **02/26/2016**

Anticipated BOE meeting date 04/2016

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2019**

Contract term: **3 years and 124 days**

4. Type of contract: **Contract**

Contract description: **Arch/Eng Serv**

5. Purpose of contract:

This is a new contract to provide professional architectural/engineering design services for the Harry Reid Training Center entry gate, sign and vehicle barrier project at the Nevada Army National Guard Aviation Stead Facility: CIP Project No. 15-A014(C), SPWD Contract No. 110045.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$39,610.00**

Other basis for payment: Monthly progress payments based on services provided.

II. JUSTIFICATION

7. What conditions require that this work be done?

2015 Agency CIP

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Professional services are provided by SPWD to support the State Capital Improvemnet Program. Consultants are selected based on their ability to provide design and engineering services to meet the goals established by the Legislature.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

SPWD, currently or in the past for various amounts with satisfactory results.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a: Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dgrimm	02/23/2016 16:08:09 PM
Division Approval	dgrimm	02/23/2016 16:08:12 PM
Department Approval	dgrimm	02/23/2016 16:08:16 PM
Contract Manager Approval	dgrimm	02/23/2016 16:11:57 PM
Budget Analyst Approval	jrodrig9	02/26/2016 16:29:33 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **17543**

Agency Name:	ADMIN - STATE PUBLIC WORKS DIVISION	Legal Entity Name:	PAUL CAVIN ARCHITECT, LLC
Agency Code:	082	Contractor Name:	PAUL CAVIN ARCHITECT, LLC
Appropriation Unit:	All Appropriations	Address:	51 MARILYN MAE DR
Is budget authority available?:	No	City/State/Zip	SPARKS, NV 89441-6236
If "No" please explain: This is an agency funded CIP where the project will be managed by the SPWD, but all funding and contractor payment responsibilities will remain with the initiating agency. For this contract the funding and expenditure authority will reside in the Account 3162, expenditure category 95, Deferred Facilities Maintenance.		Contact/Phone:	Paul Cavin 775-842-0261

Vendor No.: T29033842
NV Business ID: NV20131182382

To what State Fiscal Year(s) will the contract be charged? **2016-2020**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Agency funded CIP

Agency Reference #: 110003

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **03/08/2016**

Anticipated BOE meeting date 04/2016

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2020**

Contract term: **4 years and 114 days**

4. Type of contract: **Contract**

Contract description: **Arch/Eng Serv**

5. Purpose of contract:

This is a new contract to provide professional architectural/engineering services for the Northern Nevada Adult Mental Health Services Building Deferred Facilities Maintenance projects - Buildings 2A, 5, 8, 8A, 8B, 8C and 14: CIP Project No. 15-A037; SPWD Contract No. 110003.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$49,500.00**

Other basis for payment: Monthly progress payments based on services provided.

II. JUSTIFICATION

7. What conditions require that this work be done?

2016 Agency CIP

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is an agency funded CIP where the project will be managed by the SPWD, but all funding and contractor payment responsibilities will remain with the initiating agency. For this contract the funding and expenditure authority will reside in the Account 3162, expenditure category 95, Deferred Facilities Maintenance.

9. Were quotes or proposals solicited? No
 Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

SPWD, currently and/or in the past for various amounts with satisfactory results.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
 Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dgrimm	03/02/2016 15:24:26 PM
Division Approval	dgrimm	03/02/2016 15:24:29 PM
Department Approval	dgrimm	03/02/2016 15:24:35 PM
Contract Manager Approval	dgrimm	03/02/2016 16:07:31 PM
Budget Analyst Approval	jrodrig9	03/08/2016 18:29:21 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **17523**

Agency Name: ADMIN - FLEET SERVICES DIVISION	Legal Entity Name: PETERSON HYDRAULICS INC
Agency Code: 084	Contractor Name: PETERSON HYDRAULICS INC
Appropriation Unit: 1354-04	Address: 3227 MEADE AVE STE 5A
Is budget authority available?: Yes	City/State/Zip: LAS VEGAS, NV 89102
If "No" please explain: Not Applicable	Contact/Phone: Lou Lorenzo 702/368-4531
	Vendor No.: T29006037
	NV Business ID: NV20011189574

To what State Fiscal Year(s) will the contract be charged? **2016-2021**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Internal Service Fund

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **03/01/2016**

Anticipated BOE meeting date **03/2016**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **12/31/2020**

Contract term: **4 years and 306 days**

4. Type of contract: **Contract**

Contract description: **Hoist inspections**

5. Purpose of contract:

This is a new contract to provide inspections, repairs, and maintenance of vehicle hoists.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$10,000.00**

Other basis for payment: estimated cost of \$2,500.00 each for the following years; 2016,2017,2018 & 2019

II. JUSTIFICATION

7. What conditions require that this work be done?

OSHA requires the vehicle hoist to be inspected yearly. The hoists require periodic maintenance and repairs.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Fleet Service personnel are not certified to inspect vehicle lifts.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**Automotive Equipment of Nevada
Expert Automotive Equipment
Peterson Hydraulics**

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor is certified by the Automotive Life Institute and has best pricing.

d. Last bid date: 11/04/2015 Anticipated re-bid date: 11/04/2020

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Fleet Service 2010 to present, work satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	csweeney	02/29/2016 08:50:55 AM
Division Approval	csweeney	02/29/2016 08:50:58 AM
Department Approval	csweeney	02/29/2016 08:51:00 AM
Contract Manager Approval	ssands	02/29/2016 12:55:01 PM
Budget Analyst Approval	pnicks	03/01/2016 14:55:49 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **17473**

Agency Name: GOVERNOR'S OFFICE OF ECONOMIC DEVELOPMENT	Legal Entity Name: Nevada International Trade Consultants, LLC	Contractor Name: Nevada International Trade Consultants, LLC
Agency Code: 102	Address: 6787 West Tropicana Avenue	Suite 102
Appropriation Unit: 1526-21	City/State/Zip: Las Vegas, NV 89103	
Is budget authority available?: Yes	Contact/Phone: John Petkus 702-368-7974	Vendor No.:
If "No" please explain: Not Applicable	NV Business ID: NV20161072569	

To what State Fiscal Year(s) will the contract be charged? **2016**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **03/11/2016**

Anticipated BOE meeting date 04/2016

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **04/30/2016**

Contract term: **49 days**

4. Type of contract: **Contract**

Contract description: **Consulting**

5. Purpose of contract:

This is a new contract to facilitate a trade mission to Poland. The vendor will facilitate government to government engagement in each jurisdiction visited, identify and facilitate business to business matching opportunities for the Nevada business delegation, serve as the liaison between the business delegation and the appropriate regional, state, and national trade organizations in Poland and advise the agency on economic development priorities at the national and sub-national level in Poland.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$10,000.00**

Payment for services will be made at the rate of \$3,300.00 per month

Other basis for payment: (Upon receipt of invoices as services are provided.)

II. JUSTIFICATION

7. What conditions require that this work be done?

GOED's International Division assists Nevada companies as they seek to access global markets, encourages foreign direct investment, recruits innovative companies to Nevada and assists Nevada's educational institutions as they seek to establish international partnerships. Trade missions are an essential part of this effort.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This trade mission requires specific skills and experience that no State employees possess.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Jakub Medrala, Esq., MBA
Honorary Consul for Poland
Polish American Chamber of Nevada

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Only proposal received.

d. Last bid date: 01/29/2016 Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	swoodbur	02/05/2016 14:56:33 PM
Division Approval	swoodbur	02/05/2016 14:56:36 PM
Department Approval	swoodbur	02/05/2016 14:56:39 PM
Contract Manager Approval	swoodbur	02/05/2016 15:02:39 PM
Budget Analyst Approval	lfree1	03/11/2016 15:22:21 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **17502**

Agency Name: ADMIN - ENTERPRISE IT SERVICES	Legal Entity Name: ELKO TELEVISION DISTRICT
Agency Code: 180	Contractor Name: ELKO TELEVISION DISTRICT
Appropriation Unit: 1388-00	Address: PO BOX 456
Is budget authority available?: Yes	City/State/Zip: ELKO, NV 89803-0456
If "No" please explain: Not Applicable	Contact/Phone: Bill Hance 775/778-0561
	Vendor No.: T80245490
	NV Business ID: Not Applicable
To what State Fiscal Year(s) will the contract be charged?	2017-2020

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Revenue

Agency Reference #: 5654

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2016**

Anticipated BOE meeting date 04/2016

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2020**

Contract term: **4 years**

4. Type of contract: **Revenue Contract**

Contract description: **Rack Space Rental**

5. Purpose of contract:

This is a new revenue interlocal contract to continue to provide rack space at Mary's Mountain Eureka County and Winnemucca Mountain in Humboldt County.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$25,240.08**

Other basis for payment: FY 2017, \$6,310.02; FY 2018, \$6,310.02; FY 2019, \$6,310.02; FY 2020, \$6,310.02

II. JUSTIFICATION

7. What conditions require that this work be done?

This is a revenue generating contract

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Not Applicable

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This is a revenue generating contract

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Currently contracted with EITS for like services with satisfactory results

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dbaughn	02/25/2016 07:54:37 AM
Division Approval	capple	02/25/2016 09:15:21 AM
Department Approval	capple	02/25/2016 09:15:24 AM
Contract Manager Approval	bbohm	03/02/2016 15:10:13 PM
Budget Analyst Approval	sewart	03/08/2016 14:16:58 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **17512**

Agency Name: DEPARTMENT OF VETERANS SERVICES	Legal Entity Name: CC Cleaning Service, LLC
Agency Code: 240	Contractor Name: CC Cleaning Service, LLC
Appropriation Unit: 2560-14	Address: 9115 Hummer Drive
Is budget authority available?: Yes	City/State/Zip: Reno, NV 89511
If "No" please explain: Not Applicable	Contact/Phone: Elsa Calderon 775-233-8374
	Vendor No.: T32003447
	NV Business ID: NV20151043596

To what State Fiscal Year(s) will the contract be charged? **2016-2020**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/> General Funds	48.00 %	Fees	0.00 %
<input checked="" type="checkbox"/> Federal Funds	52.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **03/11/2016**

Anticipated BOE meeting date **04/2016**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **03/31/2020**

Contract term: **4 years and 20 days**

4. Type of contract: **Contract**

Contract description: **Cemetery Cleaning**

5. Purpose of contract:

This is a new contract that continues ongoing cleaning services in the administration areas of the Northern Nevada Veterans Memorial Cemetery.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$35,000.00**

Payment for services will be made at the rate of \$155.00 per cleaning

Other basis for payment: 1 cleaning per week

II. JUSTIFICATION

7. What conditions require that this work be done?

The Administration buildings need cleaning to ensure a safe working environment for the staff as well as a safe place for the clients to conduct their business.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Cemetery staff are tasked with maintaining the cemetery grounds and are unable to clean the Administration buildings as well. There are no other State agencies that provide this service.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Behind the Scene Cleaning Services
Annie's Janitorial
All Cleaned Up, LLC
Three Veterans Enterprises, LLC
McNeil's Cleaning Services, Inc.
TTFM LLC DBA Jani King
Pro Clean Maintenance Inc.
JSCF Janitorial Service
G3 Janitorial Services, LLC
FAAD Janitorial, Inc.
Enterprise Janitorial Services
Dynamic Cleaning Solutions
CC Cleaning Service, LLC

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Based on the bids received, the quality of service offered met the specific needs required of the Cemetery.

d. Last bid date: 01/12/2016 Anticipated re-bid date: 01/12/2020

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	agarland	02/19/2016 15:55:03 PM
Division Approval	agarland	02/19/2016 15:55:11 PM
Department Approval	agarland	02/19/2016 15:55:19 PM
Contract Manager Approval	agarland	02/19/2016 15:55:24 PM
Budget Analyst Approval	drey nol2	03/11/2016 16:32:56 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **17421**

Agency Name: NDE - DEPARTMENT OF EDUCATION	Legal Entity Name: BOARD OF REGENTS - UNR
Agency Code: 300	Contractor Name: BOARD OF REGENTS - UNR
Appropriation Unit: 2675-32	Address: Mail Stop 0325
Is budget authority available?: Yes	City/State/Zip: RENO, NV 89557-0325
If "No" please explain: Not Applicable	Contact/Phone: Charlene Hart 775-784-4040
	Vendor No.: D35000816
	NV Business ID: NA

To what State Fiscal Year(s) will the contract be charged? **2016**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **12/08/2015**

Anticipated BOE meeting date **03/2016**

Retroactive? **Yes**

If "Yes", please explain

There was a misunderstanding within the Department of Education that caused the delay in getting the contract processed. A staff person confused two different contracts and did not timely submit this contract for processing. The Department of Education will miss a state mandated deadline to submit their report to the Legislative Council Bureau if this contract is not approved retroactively.

3. Termination Date: **06/30/2016**

Contract term: **204 days**

4. Type of contract: **Interlocal Agreement**

Contract description: **Tech. Need Assessmnt**

5. Purpose of contract:

This is a new interlocal agreement to conduct the study for the 2016 State Educational Technology Needs Assessment (SETNA) for Nevada schools and districts.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$20,000.00**

Other basis for payment: **monthly upon receipt of itemized invoice**

II. JUSTIFICATION

7. What conditions require that this work be done?

The work is required by NRS 388.795(6). Board of Regents - UNR or UNLV has done this study for over 10 years because NDE does not have sufficient capacity to carry out the study and the Commission on Educational Technology approved working through UNR to conduct the study.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Department of Education or other state agencies do not have the capacity to carry out the study.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

In accordance with NRS 277.180, the Agency has contracted with the Board of Regents, University of Nevada Reno to conduct the study for the 2016 State Educational Technology Needs Assessment (SETNA) for Nevada schools and districts.

There is no indirect rate associated with this contract.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Nevada Department of Education has several interlocal agreement contracts in place for various services - work is satisfactory

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	amccalla	02/09/2016 06:58:32 AM
Division Approval	amccalla	02/09/2016 06:58:35 AM
Department Approval	amccalla	02/09/2016 06:58:40 AM
Contract Manager Approval	ablackwe	02/09/2016 07:04:07 AM
Budget Analyst Approval	tgreenam	02/18/2016 08:05:48 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **17483**

Agency Name: DHHS - AGING AND DISABILITY SERVICES DIVISION	Legal Entity Name: ANYTIME PLUMBING INC
Agency Code: 402	Contractor Name: ANYTIME PLUMBING INC
Appropriation Unit: 3279-07	Address: DBA ABES PLUMBING AIR REPAIR 4690 W POST RD STE 130
Is budget authority available?: Yes	City/State/Zip: LAS VEGAS, NV 89118-4345
If "No" please explain: Not Applicable	Contact/Phone: Scott Jester 702/362-9300
	Vendor No.: PUR0005090
	NV Business ID: NV19991205584

To what State Fiscal Year(s) will the contract be charged? **2016-2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/> General Funds	54.30 %	Fees	0.00 %
<input checked="" type="checkbox"/> Federal Funds	45.70 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **04/01/2016**

Anticipated BOE meeting date **04/2016**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **03/31/2018**

Contract term: **1 year and 364 days**

4. Type of contract: **Contract**

Contract description: **Plumbing Services**

5. Purpose of contract:

This is a new contract that continues ongoing plumbing repair and maintenance services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$30,000.00**

Other basis for payment: **Upon invoice per contract.**

II. JUSTIFICATION

7. What conditions require that this work be done?

NAC 449.6851(1) A facility must be designed, constructed, equipped and maintained in a manner that protects the health and safety of the patients and personnel of the facility and members of the general public.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Contracted services are used when required repairs or services exceed the skills of state employees.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Anytime Plumbing
Pentagon Plumbing
Larkin Plumbing
Red Carpet Plumbing
Butter Plumbing

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

The vendor submitted the lowest responsible bid.

d. Last bid date: 01/20/2016 Anticipated re-bid date: 01/20/2020

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

2010-2016 Desert Regional Center. Service has been verified as satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dhanse6	02/11/2016 09:28:13 AM
Division Approval	dbowma1	02/22/2016 12:56:20 PM
Department Approval	ecrecli	02/25/2016 15:12:05 PM
Contract Manager Approval	dhanse6	02/25/2016 15:13:47 PM
Budget Analyst Approval	knielsen	03/02/2016 08:37:04 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 16017	Amendment Number: 3	
Agency Name: DHHS - HEALTH CARE FINANCING & POLICY	Legal Entity Name: AGING AND DISABILITY SERVICES DIVISION	
Agency Code: 403	Contractor Name: AGING AND DISABILITY SERVICES DIVISION	
Appropriation Unit: 3243-74	Address: 3416 GONI RD BLDG D STE 132	
Is budget authority available?: Yes	City/State/Zip: CARSON CITY, NV 89706	
If "No" please explain: Not Applicable	Contact/Phone: 775-687-4210 775/687-4210	
	Vendor No.: D40200000	
	NV Business ID: Governmental Entity	
To what State Fiscal Year(s) will the contract be charged?	2015-2017	

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **12/09/2014**
 Anticipated BOE meeting date 04/2016
 Retroactive? **No**
 If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **03/31/2016**
 Contract term: **2 years and 203 days**

4. Type of contract: **Interlocal Agreement**
 Contract description: **BIPP Project**

5. Purpose of contract:

This is the third amendment to the original interlocal agreement which provides ongoing professional contracted information technology staff to conduct the activities for the Balancing Incentive Payments Program grant. This amendment extends the term from March 31, 2016 to June 30, 2017, decreases the maximum amount from \$4,796,894 to \$4,780,894 and revises the scope of work.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	
1. The max amount of the original contract:	\$3,799,380.00	\$3,799,380.00	\$3,799,380.00	Yes - Action
a. Amendment 1:	\$100,000.00	\$100,000.00	\$100,000.00	Yes - Action
b. Amendment 2:	\$897,514.00	\$897,514.00	\$897,514.00	Yes - Action
2. Amount of current amendment (#3):	-\$16,000.00	-\$16,000.00	-\$16,000.00	Yes - Info
3. New maximum contract amount:	\$4,780,894.00			
and/or the termination date of the original contract has changed to:	06/30/2017			

II. JUSTIFICATION

7. What conditions require that this work be done?

To support the Harmony project which is the development of a case management system required as a benchmark of the Money Follows the Person grant.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The programming is being done under MSA, there are no qualified State employee to perform the work.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

NRS 277.180 authorizes one or more public agencies to contract with another public agency to perform governmental functions

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

DHCFP has several contracts with the Aging and Disability Services Division and work has been satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	aree2	01/29/2016 09:44:22 AM
Division Approval	trooker	03/01/2016 15:01:12 PM
Department Approval	ecrecli	03/05/2016 10:36:58 AM
Contract Manager Approval	aree2	03/08/2016 11:39:57 AM
Budget Analyst Approval	drey nol2	03/16/2016 14:27:06 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **17511**

Agency Name: DHHS - PUBLIC AND BEHAVIORAL HEALTH	Legal Entity Name: EXECUTIVE PEST SERVICES, LLC
Agency Code: 406	Contractor Name: EXECUTIVE PEST SERVICES, LLC
Appropriation Unit: 3161-07	Address: 2120 Jardine Avenue
Is budget authority available?: Yes	City/State/Zip: NORTH LAS VEGAS, NV 89032
If "No" please explain: Not Applicable	Contact/Phone: Brian Holmes 702/321-9547
	Vendor No.: T27020890A
	NV Business ID: NV20061525544

To what State Fiscal Year(s) will the contract be charged? **2016-2020**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **C15395**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **03/07/2016**

Anticipated BOE meeting date **04/2016**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **02/28/2020**

Contract term: **3 years and 358 days**

4. Type of contract: **Contract**

Contract description: **pest control service**

5. Purpose of contract:

This is a new contract that continues ongoing pest control services. Pest control is a required service for keeping facilities in a sanitary condition for the safety and health of patients, visitors and staff.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$30,000.00**

Payment for services will be made at the rate of \$525.00 per month

Other basis for payment: \$4,800.00 in contingency for unforeseen need or unexpected occurrences.

II. JUSTIFICATION

7. What conditions require that this work be done?

The conditions requiring this work include the infestation into the facilities of roaches, spiders and ants. Pursuant to NRS 555.100 and 555.110, to not control these insects could create a health risk to patients, visitors and staff.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Currently there are not any State employees available that have the training or certification to use the chemicals required to eliminate these pests in a commercial environment.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Terminix
Executive Pest
Western Exterminator

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Executive Pest Services had the most competitive pricing to meet the needs of the agency.

d. Last bid date: 12/01/2015 Anticipated re-bid date: 01/01/2020

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

8/2011 - 8/2015 for Southern Nevada Adult Mental Health Services. This vendor provided satisfactory service.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	chadwic1	02/26/2016 13:20:59 PM
Division Approval	chadwic1	02/26/2016 13:21:02 PM
Department Approval	ecrecoli	03/01/2016 09:44:03 AM
Contract Manager Approval	rfine	03/01/2016 11:40:40 AM
Budget Analyst Approval	nhovden	03/07/2016 14:27:24 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **17508**

Agency Name: DHHS - PUBLIC AND BEHAVIORAL HEALTH	Legal Entity Name: AJ Boggs & Company
Agency Code: 406	Contractor Name: AJ Boggs & Company
Appropriation Unit: 3215-24	Address: 4660 South Hagadorn Rd Ste 290
Is budget authority available?: Yes	City/State/Zip: East Lansing, MI 48823
If "No" please explain: Not Applicable	Contact/Phone: Clarke Anderson 517-347-1100
	Vendor No.: T32003694
	NV Business ID: NV20161127100

To what State Fiscal Year(s) will the contract be charged? **2016-2017**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **C 15132**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **03/01/2016**
 Anticipated BOE meeting date **04/2016**

Retroactive? **Yes**

If "Yes", please explain

DPBH would like the vendor to start as soon as possible to maintain the integrity of the CAREWare system. This free software needs a host to allow the program to perform at its optimal level.

3. Termination Date: **02/28/2017**

Contract term: **364 days**

4. Type of contract: **Contract**

Contract description: **CAREWare**

5. Purpose of contract:

This is a new contract to provide subject matter expertise, technical support, hosting and related services in support of the CAREWare System on a time and materials basis. The vendor will act as System Administrator for the CAREWare server, including CAREWare data, business and client tier upgrades and updates.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$24,897.00**

Payment for services will be made at the rate of \$2,074.74 per Month

II. JUSTIFICATION

7. What conditions require that this work be done?

The CAREWare system functions more efficiently when hosted by a competent vendor with access to the security of the Cloud environment.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not possess the technical knowledge of the CAREWare system and do not possess access to the Cloud.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

AJ Boggs
Rackspace
Softlayer

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was chosen by referral and product knowledge combined with a price comparison to determine the most qualified bidder.

d. Last bid date: 02/04/2016 Anticipated re-bid date: 12/01/2016

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	chadwic1	03/01/2016 16:19:55 PM
Division Approval	chadwic1	03/01/2016 16:19:57 PM
Department Approval	ecrecli	03/04/2016 16:41:22 PM
Contract Manager Approval	rmorse	03/07/2016 11:14:22 AM
Budget Analyst Approval	dreynol2	03/16/2016 14:12:42 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **17566**

Agency Name:	DHHS - PUBLIC AND BEHAVIORAL HEALTH	Legal Entity Name:	WESTERN INTERSTATE COMMISSION FOR HIGHER EDUCATION DBA WICHE
Agency Code:	406	Contractor Name:	WESTERN INTERSTATE COMMISSION FOR HIGHER EDUCATION DBA WICHE
Appropriation Unit:	3648-08	Address:	3035 Center Green Dr., Ste 200
Is budget authority available?:	Yes	City/State/Zip:	BOULDER, CO 80301-2204
If "No" please explain:	Not Applicable	Contact/Phone:	Ken Cole 303-541-0200
		Vendor No.:	T81006182A
		NV Business ID:	Government Entity
To what State Fiscal Year(s) will the contract be charged?	2016		

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/>	General Funds	100.00 %	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %
Agency Reference #:	C 15424			

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **03/18/2016**
Anticipated BOE meeting date 05/2017

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2016**

Contract term: **104 days**

4. Type of contract: **Interlocal Agreement**

Contract description: **Assessment**

5. Purpose of contract:

This is a new interlocal agreement to provide Rural Community Health Services with an assessment of their organization and structure. This assessment will compare Nevada behavioral health services with other states in the region to identify recommendations for improvement and possible expansion of Medicaid services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$49,300.00**

Payment for services will be made at the rate of \$150.00 per hour

Other basis for payment: Approximately 286 hours. Travel is estimated at \$6,400.

II. JUSTIFICATION

7. What conditions require that this work be done?

This service will provide behavioral health services the ability to provide the most modern and comprehensive health services available.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This commission has the ability to compare multiple state agencies, whereas NV State employees do not possess this ability.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	alaw1	03/09/2016 14:50:44 PM
Division Approval	alaw1	03/09/2016 14:50:47 PM
Department Approval	ecreceli	03/15/2016 11:03:29 AM
Contract Manager Approval	rmorse	03/15/2016 15:28:44 PM
Budget Analyst Approval	drey nol2	03/18/2016 08:28:41 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 15472	Amendment Number: 1
Agency Name: DHHS - WELFARE AND SUPPORT SERVICES	Legal Entity Name: REGIONAL TRANSPORTATION COMMISSION
Agency Code: 407	Contractor Name: REGIONAL TRANSPORTATION COMMISSION
Appropriation Unit: 3230-15	Address: COMMISSION 2050 VILLANOVA DR RENO, NV 89502-3163
Is budget authority available?: Yes	City/State/Zip: RENO, NV 89502-3163
If "No" please explain: Not Applicable	Contact/Phone: 775/348-0400
	Vendor No.: PUR0002452
	NV Business ID: Gov't Entity

To what State Fiscal Year(s) will the contract be charged? **2015-2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2014**

Anticipated BOE meeting date 02/2016

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2018**

Contract term: **4 years**

4. Type of contract: **Interlocal Agreement**

Contract description: **TANF Transportation**

5. Purpose of contract:

This is the first amendment to the original contract which provides bus passes to Temporary Assistance for Needy Families eligible participants, who must participate in work activities as a condition of receiving cash benefits. This amendment decreases the maximum amount from \$264,000 to \$214,200.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$264,000.00	\$264,000.00	\$264,000.00	Yes - Action
2. Amount of current amendment (#1):	-\$49,800.00	-\$49,800.00	-\$49,800.00	Yes - Info
3. New maximum contract amount:	\$214,200.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

Providing bus passes to TANF eligible recipients assists them in fulfilling required job seeking activities.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Regional Transportation Commission is a public agency that provides public transit services.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Currently under contract with DWSS and providing satisfactory service.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	tdufresn	01/06/2016 16:10:26 PM
Division Approval	msmit5	02/13/2016 11:26:08 AM
Department Approval	ecrecli	02/17/2016 17:02:17 PM
Contract Manager Approval	abayouth	02/18/2016 09:22:55 AM
Budget Analyst Approval	nhovden	02/19/2016 09:45:15 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **17374**

Agency Name:	DHHS - DIVISION OF CHILD AND FAMILY SERVICES	Legal Entity Name:	Board of Regents - University of Nevada, Reno
Agency Code:	409	Contractor Name:	Board of Regents - University of Nevada, Reno
Appropriation Unit:	3148-04	Address:	1664 N. Virginia Street MS 285
Is budget authority available?:	Yes	City/State/Zip:	Reno, NV 89557-8218
If "No" please explain:	Not Applicable	Contact/Phone:	775-784-8218
		Vendor No.:	D35000816
		NV Business ID:	Government Entity

To what State Fiscal Year(s) will the contract be charged? **2016-2017**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **02/16/2016**
Anticipated BOE meeting date 03/2016

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **01/31/2017**

Contract term: **350 days**

4. Type of contract: **Interlocal Agreement**

Contract description: **Training Services**

5. Purpose of contract:

This is a new interlocal agreement to provide training, professional development, technical assistance, data collection and management to facilitate the implementation of Positive Behavioral Interventions and Supports (PBIS) at the Summit View Youth Center. PBIS is a broad range of systemic and individualized strategies for achieving important social and learning outcomes while preventing problem behavior.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$31,500.00**

Other basis for payment: \$20,000 for training, coaching and on-site technical support; \$5,000 for national expert; \$6,500 (26%) for indirect expenses through University of Nevada, Reno (note: this indirect rate may be reduced per established interlocal agreements or understandings).

II. JUSTIFICATION

7. What conditions require that this work be done?

Summit View Youth Center is the highest secure level facility for placement of appropriate youth by the Juvenile Court in the state juvenile correctional system. PBIS will enable facility-wide systems to best address the treatment needs of youth with positive behavioral interventions and supports.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This contract will provide technical assistance and training of staff to implement positive behavioral interventions and supports.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

NRS 277.180
Governmental Entity - Interlocal agreement includes 26% Indirect Cost Rate

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

Yes If "Yes", please explain

University of Nevada, Reno

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Several contracts with State agencies and the University of Nevada, Reno.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Governmental Entity

15. Not Applicable

16. Not Applicable

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	pcolegro	02/04/2016 16:39:35 PM
Division Approval	pcolegro	02/04/2016 16:39:39 PM
Department Approval	ecreceli	02/08/2016 10:02:00 AM
Contract Manager Approval	sknigge	02/09/2016 15:11:41 PM
Budget Analyst Approval	drey nol2	02/16/2016 13:25:45 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **17468**

Agency Name:	DHHS - DIVISION OF CHILD AND FAMILY SERVICES	Legal Entity Name:	QUALITY MEDICAL IMAGING OF NV, LLC
Agency Code:	409	Contractor Name:	QUALITY MEDICAL IMAGING OF NV, LLC
Appropriation Unit:	3148-04	Address:	2490 PROFESSIONAL CT STE 110
Is budget authority available?:	Yes	City/State/Zip	LAS VEGAS, NV 89128-0835
If "No" please explain:	Not Applicable	Contact/Phone:	702/839-1133
		Vendor No.:	T29033321
		NV Business ID:	NV20011052601

To what State Fiscal Year(s) will the contract be charged? **2016-2020**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **03/16/2016**

Anticipated BOE meeting date 04/2016

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **01/31/2020**

Contract term: **3 years and 321 days**

4. Type of contract: **Contract**

Contract description: **Medical Imaging**

5. Purpose of contract:

This is a new contract to provide X-Ray, electrocardiogram and ultrasound services including interpretation for youth as ordered by a physician. This contract will provide services that may have required an emergency room visit for under or uninsured youth.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$41,600.00**

Other basis for payment: \$200.00 per week x 52 weeks = \$10,400.00 per year; \$10,400.00 per year x 4 years=\$41,600.00

II. JUSTIFICATION

7. What conditions require that this work be done?

Providing these services to residential youth is part of the community standard for medical diagnostic services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Summit View Youth Center does not have X-Ray equipment or a staff position budgeted for this service. The total number of exams should be a small number and would not justify the expenditures of an X-Ray machine and assigned budgeted position.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: _____ Anticipated re-bid date: _____

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

14. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	pcolegro	03/02/2016 14:34:26 PM
Division Approval	pcolegro	03/02/2016 14:34:29 PM
Department Approval	ecreceli	03/05/2016 11:00:55 AM
Contract Manager Approval	sknigge	03/07/2016 09:36:16 AM
Budget Analyst Approval	drey nol2	03/16/2016 14:06:20 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **17411**

Agency Name: DHHS - DIVISION OF CHILD AND FAMILY SERVICES	Legal Entity Name: The Children's Cabinet, Inc.
Agency Code: 409	Contractor Name: The Children's Cabinet, Inc.
Appropriation Unit: 3148-04	Address: 1090 S Rock Blvd
Is budget authority available?: Yes	City/State/Zip: Reno, NV 89502-6200
If "No" please explain: Not Applicable	Contact/Phone: 775-856-6200
	Vendor No.: T80943883
	NV Business ID: NV19851020784

To what State Fiscal Year(s) will the contract be charged? **2016**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **02/16/2016**

Anticipated BOE meeting date 03/2016

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2016**

Contract term: **134 days**

4. Type of contract: **Contract**

Contract description: **Training Services**

5. Purpose of contract:

This is a new contract to provide Reconnecting Youth training to nine staff members at Summit View Youth Center. The goals of this training are to assist the staff in increasing school performance, decreasing drug involvement, and decreasing emotional distress in students.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$12,762.00**

Other basis for payment: \$9,900.00 for Reconnecting Youth Training for 9 participants = \$9,900.00; \$2,862.00 for Reconnecting Youth Curriculum for 9 participants = \$2,862.00

II. JUSTIFICATION

7. What conditions require that this work be done?

Staff members need to be trained in Reconnecting Youth in order to be able to open the Summit View Youth Center.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Several positions within the State have been reallocated to work on this project, however there are not enough qualified practitioners within the State of Nevada.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Roberta Miranda - Circle Meets Square
Dr. Lisa Durette - Healthy Minds
Dr. Stephanie Holland - Desert Psychological

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Several State Divisions under Health and Human Services. Quality of work - excellent.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Non-profit Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. Not Applicable

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	pcolegro	02/03/2016 13:38:01 PM
Division Approval	pcolegro	02/03/2016 13:38:04 PM
Department Approval	ecreceli	02/08/2016 09:23:04 AM
Contract Manager Approval	sknigge	02/09/2016 15:25:21 PM
Budget Analyst Approval	drey nol2	02/16/2016 13:19:59 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **17465**

Agency Name: DHHS - DIVISION OF CHILD AND FAMILY SERVICES	Legal Entity Name: Cory Pincock
Agency Code: 409	Contractor Name: S&S Mechanical
Appropriation Unit: 3179-95	Address: 1033 E 770 N
Is budget authority available?: Yes	City/State/Zip: Saint George, UT 84770-3232
If "No" please explain: Not Applicable	Contact/Phone: Cory Pincock 435-628-5912
	Vendor No.: T32003424
	NV Business ID: NV20141488200

To what State Fiscal Year(s) will the contract be charged? **2016**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **02/16/2016**
Anticipated BOE meeting date 03/2016

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2016**

Contract term: **134 days**

4. Type of contract: **Contract**

Contract description: **HVAC Repair**

5. Purpose of contract:

This is a new contract to replace existing HVAC units located in the Mental Health Building.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$19,126.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

The Caliente Youth Center is a Juvenile Justice Facility that houses up to 140 youth. A critical part of the ongoing care for our residential youth is the mental health services provided at our Mental Health Modular Units.

The two HVAC units are not properly functioning with no heat in winter and minimal cooling in summer. Approval was received and funded in the MA425 FY-16 budget.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is an equipment malfunction on large, heavy equipment. Existing staff does not have the expertise to effect this repair.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Carl's Mechanical
Quality Mechanical
Lawyer Mechanical
Gottfredsons
Straightline Plumbing LLC
R. Phillips Plumbing LLC
S&S Mechanical Contractors

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

S&S Mechanical provided emergency repairs to the on-site freezer units on 06/18/16 for DHHS/DCFS/Juvenile Justice/Caliente Youth Center. Excellent service. They came out immediately and followed-up with site check a week after installed. on 12/02/15, S&S Mechanical also provided emergency repairs to the Medical Infirmary HVAC units that were completely out with an outside temperature of less than 20 deg. Again, excellent service.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

No b. If "No", please explain:

Doing Business As

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	pcolegro	02/07/2016 10:58:39 AM
Division Approval	pcolegro	02/07/2016 10:58:42 AM
Department Approval	ecreceli	02/12/2016 09:43:51 AM
Contract Manager Approval	sknigge	02/12/2016 13:27:40 PM
Budget Analyst Approval	drey nol2	02/16/2016 13:28:25 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **17550**

Agency Name: ADJUTANT GENERAL & NATIONAL GUARD	Legal Entity Name: MCKEON DOOR OF NEVADA, INC
Agency Code: 431	Contractor Name: MCKEON DOOR OF NEVADA, INC
Appropriation Unit: 3650-10	Address: 3074 W POST RD BLDG A
Is budget authority available?: Yes	City/State/Zip: LAS VEGAS, NV 89118
If "No" please explain: Not Applicable	Contact/Phone: KEVIN SWEENEY 702-636-9338
	Vendor No.:
	NV Business ID: 20051496054

To what State Fiscal Year(s) will the contract be charged? **2016**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **NMD# 008-16-S**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **03/08/2016**

Anticipated BOE meeting date **04/2016**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2016**

Contract term: **113 days**

4. Type of contract: **Contract**

Contract description: **DOOR REPLACE-FETC**

5. Purpose of contract:

This is a new contract to provide for the replacement and installation roll up doors at the Floyd Edsall Training Center in Las Vegas.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$23,995.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

The roll up doors at the Floyd Edsall Training Center are in need of replacement to ensure a secure site.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees are not able to perform this service due to lack of time, skills, or tools.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**MARTIN DOOR OF NEVADA
B.T. MANCINI CO., INC.
MCKEON DOOR OF NEVADA**

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was chosen as the best contractor due to price and ability to perform the services according to the scope of work.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

This vendor has previously contracted with the Office of the Military and the services have been found to be satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a: Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	vradford	03/07/2016 08:25:06 AM
Division Approval	ctyle1	03/07/2016 08:57:41 AM
Department Approval	ctyle1	03/07/2016 08:57:43 AM
Contract Manager Approval	vradford	03/07/2016 09:56:09 AM
Budget Analyst Approval	jrodrig9	03/08/2016 18:29:53 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **17529**

Agency Name: DEPARTMENT OF CORRECTIONS	Legal Entity Name: American Southwest Electric
Agency Code: 440	Contractor Name: American Southwest Electric
Appropriation Unit: 3738-95	Address: 4485 Riviera Ridge Ave.
Is budget authority available?: Yes	City/State/Zip: Las Vegas, NV 89115
If "No" please explain: Not Applicable	Contact/Phone: James F. Thomson, Jr., Owner 702/643-2900
	Vendor No.: T29035625
	NV Business ID: NV20101199025

To what State Fiscal Year(s) will the contract be charged? **2016**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **03/11/2016**

Anticipated BOE meeting date 04/2016

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2016**

Contract term: **110 days**

4. Type of contract: **Contract**

Contract description: **Professional Service**

5. Purpose of contract:

This is a new contract to remove accumulated sludge from treatment pond #2 located at Southern Desert Correctional Center per letter of instruction from Nevada Division of Environmental Protection, Bureau of Water Pollution Control.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$31,542.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

The department received a letter of instruction from Nevada Division of Environmental Protection, Bureau of Water Pollution Control (NDEP) instructing the department to remove accumulated sludge from treatment ponds. Given the age of the ponds, NDEP is also requiring the pond liner conditions be evaluated by a Nevada registered engineer and a engineer's inspection and evaluation report.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

These services require the use of a Nevada registered engineer as well as a contractor with the required equipment to empty the pond. The department does not have the required staff to perform this service. No other state agency does this work.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Per NAC 333.150.2 (b) (2) a contract or professional services, including, without limitation, a contract for services of a professional engineer.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Sole Proprietor

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	bweisent	02/29/2016 08:48:01 AM
Division Approval	dmartine	03/01/2016 08:25:16 AM
Department Approval	jborrowm	03/04/2016 14:04:49 PM
Contract Manager Approval	jhardy	03/11/2016 08:42:27 AM
Budget Analyst Approval	cmurph3	03/11/2016 11:25:08 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **17370**

Agency Name: DEPARTMENT OF AGRICULTURE	Legal Entity Name: Silver Bighorn Company
Agency Code: 550	Contractor Name: Silver Bighorn Company
Appropriation Unit: 2691-23	Address: P.O. Box 11371
Is budget authority available?: Yes	City/State/Zip: Reno, NV 89510
If "No" please explain: Not Applicable	Contact/Phone: Kimberly Elliott 775-224-4472
	Vendor No.: T27038534
	NV Business ID: E0419292012-6
To what State Fiscal Year(s) will the contract be charged?	2016-2017

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 550

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **02/22/2016**

Anticipated BOE meeting date 03/2016

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **09/30/2016**

Contract term: **220 days**

4. Type of contract: **Contract**

Contract description: **Silver Bighorn**

5. Purpose of contract:

This is a new contract to provide survey and reporting services evaluating why children are not participating in school breakfast/lunch programs and determine potential changes to increase participation.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$15,000.00**

Payment for services will be made at the rate of \$15,000.00 per once

II. JUSTIFICATION

7. What conditions require that this work be done?

To determine the reasons why a large number of qualified students are not participating in breakfast/lunch programs statewide.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Specific survey, data collection and data analysis not currently performed by an employee within the agency that is needed only on a temporary basis.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Specificity of work to be performed and familiarity of the company with the type of data being collected.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a: Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	mwhitney	02/03/2016 13:04:45 PM
Division Approval	mwhitney	02/03/2016 13:04:49 PM
Department Approval	mwhitney	02/03/2016 13:04:51 PM
Contract Manager Approval	mwhitney	02/03/2016 13:07:11 PM
Budget Analyst Approval	hfield	02/22/2016 15:25:42 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **17549**

Agency Name: GCB - GAMING CONTROL BOARD	Legal Entity Name: Jeanne Yamamura
Agency Code: 611	Contractor Name: Jeanne Yamamura
Appropriation Unit: 4061-30	Address: 6608 Chesterfield LN
Is budget authority available?: Yes	City/State/Zip: Reno, NV 89523
If "No" please explain: Not Applicable	Contact/Phone: 775-384-9134
	Vendor No.: T29035509
	NV Business ID: NV20101207830
To what State Fiscal Year(s) will the contract be charged?	2016-2017

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/> General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **03/17/2016**

Anticipated BOE meeting date 03/2016

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **12/31/2016**

Contract term: **289 days**

4. Type of contract: **Contract**

Contract description: **Training**

5. Purpose of contract:

This is a new contract to provide ongoing ethics training to employees, including ethics training sufficient to satisfy Continuing Professional Education requirements of the Nevada State Board of Accountancy for CPA license renewal.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$10,500.00**

Payment for services will be made at the rate of \$9,000.00 per null

Other basis for payment: plus travel expenses to be reimbursed at prevailing GSA rates, in accordance with the state travel policy

II. JUSTIFICATION

7. What conditions require that this work be done?

The Nevada Gaming Control Board (Board) requires 2 hours of ethics training for employees every two years, and the Board employs Nevada Certified Public Accountants who are required to obtain 4 continuing education hours in ethics to maintain their licenses.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Board employees have already attended the ethics training hosted by the Nevada Ethics Commission and therefore wish to retain the contractor to satisfy the ongoing ethics training requirement.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Jeanne Yamamura
CPE Now
CPE World

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Combination of price and expertise.

d. Last bid date: 02/18/2016 Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Contractor was previously under contract with the Nevada Gaming Control Board; services were satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Sole Proprietor

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. Not Applicable

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jkingsla	03/04/2016 14:19:02 PM
Division Approval	jkingsla	03/04/2016 14:19:05 PM
Department Approval	jkingsla	03/04/2016 14:19:07 PM
Contract Manager Approval	jkingsla	03/04/2016 14:19:10 PM
Budget Analyst Approval	myoun3	03/17/2016 11:40:34 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **17541**

Agency Name: DEPARTMENT OF WILDLIFE	Legal Entity Name: Shaw Engineering
Agency Code: 702	Contractor Name: Shaw Engineering
Appropriation Unit: 1511-91	Address: 20 Vine Street
Is budget authority available?: Yes	City/State/Zip: Reno, NV 89503
If "No" please explain: Not Applicable	Contact/Phone: 775-329-5559
	Vendor No.: T27036374
	NV Business ID: NV19951060977
To what State Fiscal Year(s) will the contract be charged?	2016-2021

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	50.00 %	SPORTSMAN
Federal Funds	0.00 %	X	Bonds	50.00 %	
Highway Funds	0.00 %		Other funding	0.00 %	

Agency Reference #: 16-44

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **03/15/2016**

Anticipated BOE meeting date 04/2016

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **09/30/2020**

Contract term: **4 years and 200 days**

4. Type of contract: **Contract**

Contract description: **Shaw as needed**

5. Purpose of contract:

This is a new contract to provide on call, as needed civil engineering services in the southern, eastern and western regions of the state.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$49,999.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

Various projects requiring civil engineering needs in the southern, eastern and western regions of the state.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Requires specialized knowledge and equipment. Proximity to the project are not cost effective.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

PER NAC 333.150 this is a professional service contract.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

NDOW, DPS and SPWD - satisfactory work

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dwendell	03/01/2016 16:24:48 PM
Division Approval	dwendell	03/01/2016 16:58:43 PM
Department Approval	gpincoli	03/03/2016 13:54:13 PM
Contract Manager Approval	dwendell	03/07/2016 08:11:09 AM
Budget Analyst Approval	hfield	03/15/2016 11:30:57 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **17509**

Agency Name: DEPARTMENT OF WILDLIFE	Legal Entity Name: Ruby Radio Corporation
Agency Code: 702	Contractor Name: Ruby Radio Corporation
Appropriation Unit: 4463 - All Categories	Address: 1750 Manzanita Drive
Is budget authority available?: Yes	City/State/Zip: Elko, NV 89801
If "No" please explain: Not Applicable	Contact/Phone: Lisa Kirkman 775/340-8001
	Vendor No.: T27019764
	NV Business ID: NV20021223362
To what State Fiscal Year(s) will the contract be charged? 2016-2020	
What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.	
General Funds 0.00 %	Fees 0.00 %
X Federal Funds 75.00 %	Bonds 0.00 %
Highway Funds 0.00 %	X Other funding 25.00 %
	Operation Game Thief; 4462-50% Fed-50% Cost Allocation

Agency Reference #: **RFP # 3223**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **04/13/2016**

Anticipated BOE meeting date **04/2016**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **04/30/2020**

Contract term: **4 years and 18 days**

4. Type of contract: **Contract**

Contract description: **NDOW advertising**

5. Purpose of contract:

This is a new contract to provide outreach and advertising through the use of many multimedia types for the promotion of key events and seasonal messages.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$30,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

Educate and inform the public, sportsman and key influencers about all of NDOW's wildlife, safety and environmental missions and ongoing issues of any kind.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

NDOW does not have qualified staff or access to advertising outlets.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Ruby Radio

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #3223, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 12/01/2014 Anticipated re-bid date: 12/01/2019

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Treasurer's Office-Satisfactory

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dwendell	02/19/2016 09:42:04 AM
Division Approval	dwendell	02/19/2016 09:42:06 AM
Department Approval	eobrien	02/19/2016 11:11:42 AM
Contract Manager Approval	dwendell	03/14/2016 09:10:09 AM
Budget Analyst Approval	hfield	03/15/2016 11:13:29 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **17513**

Agency Name: **DEPARTMENT OF WILDLIFE**
 Agency Code: **702**
 Appropriation Unit: **4464-22**
 Is budget authority available?: **Yes**
 If "No" please explain: Not Applicable

Legal Entity Name: **Currant Creek Outfitters, LLC.**
 Contractor Name: **Currant Creek Outfitters, LLC.**
 Address: **371 Mountain City Hwy. #13**
 City/State/Zip: **Elko, NV 89801**
 Contact/Phone: **775-397-5000**
 Vendor No.:
 NV Business ID: **NV20091367954**
 To what State Fiscal Year(s) will the contract be charged? **2016-2017**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % Predator Fee
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

Agency Reference #: 16-38

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **03/08/2016**

Anticipated BOE meeting date 04/2016

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **12/31/2016**

Contract term: **298 days**

4. Type of contract: **Contract**

Contract description: **Mtn Lion Removal**

5. Purpose of contract:

This is a new contract to provide lethal removal of mountain lions, collection of biological samples and a record of all hunt routes and important locations in Elko County, hunt unit 074.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$25,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

Decrease predation from mountain lions for all age classes of Rocky Mountain bighorn sheep. Removal of mountain lions will increase understanding of population dynamics and age structure, and will help to determine the level of exploitation in the population.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

NDOW does not have the qualifications to meet the needs of this project.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Currant Creek Outfitters
DG Tools
Sean Shea
Humboldt Wildlife

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This was the only response.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dwendell	02/22/2016 08:26:15 AM
Division Approval	dwendell	02/22/2016 08:26:17 AM
Department Approval	eobrien	02/23/2016 08:43:43 AM
Contract Manager Approval	dwendell	02/23/2016 08:54:24 AM
Budget Analyst Approval	hfield	03/08/2016 12:54:25 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **17510**

Agency Name: **DEPARTMENT OF WILDLIFE**
Agency Code: **702**
Appropriation Unit: **4465 - All Categories**
Is budget authority available?: **Yes**
If "No" please explain: Not Applicable

Legal Entity Name: **SIERRA CONTROLS, LLC**
Contractor Name: **SIERRA CONTROLS, LLC**
Address: **940 MALLORY WAY, SUITE 1**
City/State/Zip: **CARSON CITY, NV 89701-5380**
Contact/Phone: **DANNY HUNSAKER, P.E. 775/883-0443**
Vendor No.: **PUR0002695**
NV Business ID: **NV20121732336**
To what State Fiscal Year(s) will the contract be charged? **2016-2017**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	25.00 % Sportsman
X Federal Funds	75.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

Agency Reference #: **RFP # 3225**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **03/14/2016**

Anticipated BOE meeting date **04/2016**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **02/28/2017**

Contract term: **351 days**

4. Type of contract: **Contract**

Contract description: **Materials and Instat**

5. Purpose of contract:

This is a new contract to provide materials and installation for an alarm and monitoring system for the Mason Valley Fish Hatchery Facility.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$49,999.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

This contract will replace the failing system at the Mason Valley Fish Hatchery.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The State has neither the expertise nor the resources to perform these services.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This was the only proposal received

d. Last bid date: 12/10/2015 Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Conservation and Natural Resources (2014-2015)
Buildings and Grounds (20125-present)
Corrections (present)

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dwendell	02/19/2016 11:00:45 AM
Division Approval	dwendell	02/19/2016 11:00:47 AM
Department Approval	eobrien	02/19/2016 11:13:46 AM
Contract Manager Approval	dwendell	02/19/2016 11:21:00 AM
Budget Analyst Approval	hfield	03/14/2016 11:38:04 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **17531**

Agency Name: **DCNR - PARKS DIVISION**
Agency Code: **704**
Appropriation Unit: **4605-19**
Is budget authority available?: **Yes**
If "No" please explain: Not Applicable

Legal Entity Name: **NAFFZIGER, DENNIS DBA**
Contractor Name: **NAFFZIGER, DENNIS DBA**
Address: **CUSTOM WATER WORKS
72 E LEVI AVE**
City/State/Zip: **LAS VEGAS, NV 89183-4552**
Contact/Phone: **702/292-1856**
Vendor No.: **T29030599**
NV Business ID: **NV20101610589**

To what State Fiscal Year(s) will the contract be charged? **2016-2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % Surcharge
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **03/01/2016**

Anticipated BOE meeting date **04/2016**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **12/31/2017**

Contract term: **1 year and 305 days**

4. Type of contract: **Contract**

Contract description: **Water Delivery**

5. Purpose of contract:

This a new contract to provide potable water and refill the water system at the Valley of Fire State Park during water system failure.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$24,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

When water emergencies occur the water storage tanks will not refill. Water is a necessity for park staff and park visitors.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the equipment or access to large quantities of potable water.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Lowest bidder

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components?

No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Custom Water Works had a previous contract with Valley of Fire State Park with satisfactory service.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Other **Partnership**

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	sdecrona	02/26/2016 11:48:23 AM
Division Approval	sdecrona	02/26/2016 11:48:26 AM
Department Approval	sdecrona	02/26/2016 11:48:30 AM
Contract Manager Approval	sdecrona	02/26/2016 11:50:54 AM
Budget Analyst Approval	sewart	03/01/2016 11:34:24 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **17484**

Agency Name: **DCNR - FORESTRY DIVISION**
 Agency Code: **706**
 Appropriation Unit: **4195-46**
 Is budget authority available?: **Yes**
 If "No" please explain: Not Applicable

Legal Entity Name: **GREAT BASIN INSTITUTE**
 Contractor Name: **GREAT BASIN INSTITUTE**
 Address: **16750 MOUNT ROSE HWY STE 101**
 City/State/Zip: **RENO, NV 89511-2753**
 Contact/Phone: **775/674-5477**
 Vendor No.: **T81073865**
 NV Business ID: **NV19991295540**
 To what State Fiscal Year(s) will the contract be charged? **2016-2017**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **NDF16-024**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **03/01/2016**

Anticipated BOE meeting date **03/2016**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2017**

Contract term: **1 year and 120 days**

4. Type of contract: **Contract**

Contract description: **Riparian Habitat**

5. Purpose of contract:

This is a new contract to perform riparian habitat improvement at Big Bend State Recreation Area in Laughlin, Nevada.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$15,116.92**

Payment for services will be made at the rate of \$0.00 per 0

Other basis for payment: Total payment will be made upon successful completion of project and receipt and approval of contractor invoice.

II. JUSTIFICATION

7. What conditions require that this work be done?

Non-native invasive plant species, specifically tamarisk, have overgrown the Big Bend of the Colorado State Recreation Area and compete with native plant species for water and soil nutrients. This is very detrimental to the landscape, especially in the desert environment in which the park is located. The tamarisk must be removed in order for the replanting and successful growth of native vegetation.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

While it is possible for this work to be performed by Conservation Crews, the timing of the project coincides with fire fighting season which makes the availability and scheduling of crews questionable. If the crews were called to a fire they would not be available to complete the work where as the contractor is available to perform the work and will not be affected by fire fighting issues.

9. Were quotes or proposals solicited?

Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Great Basin Institute/Nevada Conservation Corps

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Great Basin Institute was the only vendor that responded to the request for bid.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Previous contract with the Division of Forestry in SFY2010. All work was deemed satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a: Non-profit Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. Not Applicable

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jkidd	02/22/2016 10:37:26 AM
Division Approval	dprather	02/29/2016 09:15:24 AM
Department Approval	dprather	02/29/2016 09:15:28 AM
Contract Manager Approval	ldunn	02/29/2016 10:48:20 AM
Budget Analyst Approval	sewart	03/01/2016 11:23:46 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 17042	Amendment Number: 1
Agency Name: DEPARTMENT OF MOTOR VEHICLES	Legal Entity Name: MSN COMMUNICATIONS INC DBA
Agency Code: 810	Contractor Name: MSN COMMUNICATIONS INC DBA
Appropriation Unit: 4715-26	Address: MOUNTAIN STATES NETWORKING 1226 E 6600 S
Is budget authority available?: Yes	City/State/Zip: SALT LAKE CITY, UT 84121-2461
If "No" please explain: Not Applicable	Contact/Phone: 801/743-6259
	Vendor No.: PUR0002526
	NV Business ID: NV20101560157

To what State Fiscal Year(s) will the contract be charged? **2016**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
X Highway Funds	100.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **09/11/2015**

Anticipated BOE meeting date 03/2016

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved **06/30/2016**

Termination Date:

Contract term: **293 days**

4. Type of contract: **Contract**

Contract description: **Install Switches**

5. Purpose of contract:

This is the first amendment to the original contract, which provides for the installation of the 4500 switch replacements required for the DMV network in Carson City and Reno purchased through State Purchasing on Purchase Order PC 083000065021. This amendment increases the maximum amount from \$6,060.00 to \$22,560.00 due to a credit that was to be used toward the professional services was mistakenly utilized towards the purchase of the hardware.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$6,060.00	\$6,060.00	\$6,060.00	No
2. Amount of current amendment (#1):	\$16,500.00	\$22,560.00	\$22,560.00	Yes - Info
3. New maximum contract amount:	\$22,560.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

The replacement switches were purchased through State Purchasing on Purchase Order PC 083000065021, so the replacement and installation service costs that were included in the original quote are required to be placed on the State Contract Form.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

There are no State employees available to provide this service.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? Yes

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Recently contracted with DMV- service was satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a: Foreign Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	bvezina	02/16/2016 15:24:29 PM
Division Approval	bvezina	02/16/2016 15:24:32 PM
Department Approval	akeillor	02/17/2016 08:11:25 AM
Contract Manager Approval	hazevedo	02/17/2016 09:42:58 AM
DoIT Approval	bbohms	02/18/2016 08:45:28 AM
Budget Analyst Approval	pnicks	02/18/2016 09:54:51 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **15444** Amendment Number: **1**

Agency Name: **DETR - EMPLOYMENT SECURITY DIVISION** Legal Entity Name: **MEYER, CURTIS DBA**

Agency Code: **902** Contractor Name: **MEYER, CURTIS DBA**

Appropriation Unit: **4770-04** Address: **SUPERIOR JANITORIAL SERVICE
PO BOX 2443**

Is budget authority available?: **Yes** City/State/Zip: **ELKO, NV 89803**

If "No" please explain: **Not Applicable** Contact/Phone: **curtismyr@yahoo.com 775/777-2075**

Vendor No.: **T29005555**

NV Business ID: **NV20081681479**

To what State Fiscal Year(s) will the contract be charged? **2014-2018**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/>	General Funds	1.90 %	Fees	0.00 %
<input checked="" type="checkbox"/>	Federal Funds	69.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	<input checked="" type="checkbox"/> Other funding	29.10 % BEN, ESD Special Fund, & Career Enhancement Fund

Agency Reference #: **1893-16-DETR**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **05/01/2014**

Anticipated BOE meeting date **04/2016**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **04/30/2016**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **Janitorial Services**

5. Purpose of contract:

This is the first amendment to the original contract which continues ongoing janitorial services for the Elko Job Connect office. This amendment extends the termination date from April 30, 2016 to April 30, 2018 and increases the maximum amount from \$23,880 to \$47,760 due to continued need for services.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$23,880.00	\$23,880.00	\$23,880.00	Yes - Info
2. Amount of current amendment (#1):	\$23,880.00	\$23,880.00	\$47,760.00	Yes - Info
3. New maximum contract amount:	\$47,760.00			
and/or the termination date of the original contract has changed to:	04/30/2018			

II. JUSTIFICATION

7. What conditions require that this work be done?

Need to keep this facility clean for public and staff.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Staff does not have equipment or time.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

CMS Facilities Maint
Top Facility Services
Jani-King Janitorial

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Vendor offered the best rates and services.

d. Last bid date: 02/26/2014 Anticipated re-bid date: 02/26/2018

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jbende2	02/05/2016 14:51:42 PM
Division Approval	jmcentee	02/24/2016 10:45:30 AM
Department Approval	jmcentee	02/24/2016 10:45:33 AM
Contract Manager Approval	btaylo7	02/24/2016 11:43:52 AM
Budget Analyst Approval	tgreenam	03/01/2016 15:14:54 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **14191** Amendment Number: **3**
 Agency Name: **DETR ADMINISTRATIVE SERVICES** Legal Entity Name: **Mr. Electric**
 Agency Code: **908** Contractor Name: **Mr. Electric**
 Appropriation Unit: **All Budget Accounts - Category 04** Address: **6041 McLeod Dr.**
 Is budget authority available?: **Yes** City/State/Zip: **Las Vegas, NV 89120**
 If "No" please explain: **Not Applicable** Contact/Phone: **Andrew Jackson 702-737-8423**
 Vendor No.: **T27021722**
 NV Business ID: **NV20071342942**

To what State Fiscal Year(s) will the contract be charged? **2013-2017**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/>	General Funds	1.90 %	Fees	0.00 %
<input checked="" type="checkbox"/>	Federal Funds	69.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	<input checked="" type="checkbox"/> Other funding	29.10 % BEN, ESD Special Fund and Career Enhancement Program.

Agency Reference #: 1790-15-DETR

2. Contract start date:
 a. Effective upon Board of Examiner's approval? **No** or b. other effective date **04/09/2013**
 Anticipated BOE meeting date 03/2016

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **03/31/2017**
 Contract term: **3 years and 357 days**

4. Type of contract: **Contract**
 Contract description: **Electrical**

5. Purpose of contract:
This is the third amendment to the original contract, which continues ongoing electrical maintenance and repair for the facilities in the Las Vegas area. This amendment increases the maximum amount from \$30,000 to \$40,000 due to the continued need for services.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$9,500.00	\$9,500.00	\$9,500.00	No
a. Amendment 1:	\$10,000.00	\$19,500.00	\$19,500.00	Yes - Info
b. Amendment 2:	\$10,500.00	\$10,500.00	\$30,000.00	Yes - Info
2. Amount of current amendment (#3):	\$10,000.00	\$10,000.00	\$40,000.00	Yes - Info
3. New maximum contract amount:	\$40,000.00			

II. JUSTIFICATION

7. What conditions require that this work be done?
Electrical components require maintenance and repair.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the time or expertise to perform these tasks.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Nash Electric
Mr. Electric
Canyon Electric

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

One in a vendor pool

d. Last bid date: 03/31/2013 Anticipated re-bid date: 01/31/2017

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

12. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Mr. Electric has been under contract with the Department of Employment, Training and Rehabilitation since 2009 and service has been satisfactory.

13. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

14. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

15. a. Is the Contractor Name the same as the legal Entity Name?

Yes

16. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

17. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

18. Agency Field Contract Monitor:

19. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	vleigh	02/04/2016 08:44:11 AM
Division Approval	mcost1	02/05/2016 14:03:04 PM
Department Approval	mcost1	02/05/2016 14:03:09 PM
Contract Manager Approval	btaylo7	02/05/2016 14:09:20 PM
Budget Analyst Approval	tgreenam	02/18/2016 14:26:15 PM



**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: March 15, 2016
To: James R. Wells, Clerk of the Board
Governor's Finance Office
From: Heather Field, Budget Analyst
Governor's Finance Office, Budget Division
Subject: BOARD OF EXAMINERS **INFORMATION** ITEM

The following describes an information item submitted for placement on the agenda of the next Board of Examiners' meeting.

GOVERNOR'S FINANCE OFFICE - BUDGET DIVISION

Agenda Item Write-up:

The Governor's Finance Office, Budget Division presents a reconciled fund balance report for the Tort Claim Fund, Statutory Contingency Account, Stale Claims Account, Emergency Account, Disaster Relief Account, Interim Finance Committee (IFC) Unrestricted Contingency Funds and IFC Restricted Contingency Funds as of March 15, 2016. Below is the available balance for each account.

Tort Claim Fund	\$ 5,528,124.53
Statutory Contingency Account	\$ 2,097,445.89
Stale Claims Account	\$ 2,372,325.70
Emergency Account	\$ 279,841.00
Disaster Relief Account	\$ 6,733,830.45
IFC Unrestricted Contingency Fund General Fund	\$13,674,374.93

Additional Information:


The TORT Claim Fund is the State Treasury Fund for Insurance Premiums. The Statutory Contingency Account, Stale Claims Account, Emergency Account, Disaster Relief Account, IFC Unrestricted Contingency Funds and IFC Restricted Contingency supplement funding for eligible agencies within statutory authority.

Below is the available balance for each account.

IFC Unrestricted Contingency Highway Fund	\$ 1,676,832.35
IFC Restricted Contingency Fund General Fund	\$ 4,895,110.00
IFC Restricted Contingency Highway Fund	\$ 11,238,790.00

Statutory Authority:

NRS 331.187, 353.264, 353.263, 353.2735, 353.268

REVIEWED: 
INFO ITEM: _____

**BA 1348 TORT Claim Fund
NRS 331.187
FY 2016 (as of 03/15/16)**

Beginning Cash	4,614,997.00	
Insurance Premiums - A	278,961.85	
Insurance Premiums	3,905,048.52	
Loan	5,000.00	
	Total Revenue	\$ 8,804,007.37

Paid Claims:

Attorney General's Office	(169,600.78)	
Carson City	(3,060,538.00)	
Las Vegas	(37,595.22)	
Reno	(8,148.84)	
	<hr/>	
	Payments	\$ (3,275,882.84)
	Account Balance	\$ 5,528,124.53

Claims Submitted for Payment:

	<hr/>	
Submitted for Payment		\$ -
Account Balance		\$ 5,528,124.53

Pending Claims:

	<hr/>	
Total Pending Claims		\$ -
Account Balance		\$ 5,528,124.53

**BA 4892 Statutory Contingency Account
NRS 353.264
FY 2016 (as of 03/15/16)**

GF Appropriation	2,500,000.00	
Beginning Cash	118,929.00	
	Total Revenue	\$ 2,618,929.00

Paid Claims:

Outside Legal Counsel - Dickinson Wright for Treasury Solution	(1,560.00)	
Outside Legal Counsel - Bancroft for ESA	(295,000.00)	
Post Conviction Stale Claim	(187,477.54)	
Interstate Compact for Juveniles	(3,705.98)	
Term Leave Payout (BA 1000)	(12,000.00)	
Outside Legal Counsel - Morgan Lewis	(20,959.59)	
Outside Legal Counsel - Dickinson Wright Treasury Solutions Holding	<u>(480.00)</u>	
	Payments	\$ (521,183.11)
	Account Balance	\$ 2,097,745.89

Claims Submitted for Payment:

Post Conviction Stale Claim	<u>(300.00)</u>	
	Submitted for Payment	\$ (300.00)
	Account Balance	\$ 2,097,445.89

Pending Claims:

	<u>-</u>	
	Total Pending Claims	\$ -
	Account Balance	\$ 2,097,445.89

**BA 4888 Stale Claims Account
NRS 353.264
FY 2016 (as of 03/15/16)**

GF Appropriation	2,000,000.00	
Beginning Cash	1,944,443.00	
Total Revenue		\$ 3,944,443.00

Paid Claims:

Governors Office	(659.67)	
Office of Attorney General	(7,186.69)	
Judicial Discipline Commission	(885.00)	
Secretary of State	(2,004.99)	
Department of Conservation and Natural Resources	(533.37)	
Department of Corrections	(1,279,726.95)	
Department of Employment, Training and Rehabilitation	(3,963.19)	
Department of Education	(38,436.72)	
Department of Health and Human Services	(182,359.55)	
Department of Military	(9,054.09)	
Department of Public Safety	(32,654.65)	
Department of Taxation	(14,265.00)	
Department of Tourism and Cultural Affairs	(109.33)	
Department of Veterans Services	(278.10)	
Payments		\$ (1,572,117.30)
Account Balance		\$ 2,372,325.70

Claims Submitted for Payment:

	-	
Submitted for Payment		\$ -
Account Balance		\$ 2,372,325.70
<u>Pending Claims :</u>		
	-	
Total Pending Claims		\$ -
Estimated Account Balance - Including all Claims		\$ 2,372,325.70

**BA 4889 Emergency Fund
NRS 353.263
FY 2016 (as of 03/15/16)**

GF Appropriation	100,000.00	
Beginning Cash	179,841.00	
Total Revenue		\$ 279,841.00

<u>Paid Claims:</u>		
Total paid	-	

Payments		\$ -
Account Balance		\$ 279,841.00

Claims Submitted for Payment:

	-	

Total Submitted Payments		\$ -
Account Balance		\$ 279,841.00

Pending Claims

	-	

Total Pending Claims		\$ -
Estimated Account Balance - Including all Claims		\$ 279,841.00

**BA 1335 Disaster Relief Account
NRS 353.2735
FY 2016 (as of 03/15/16)**

Beginning Cash	6,720,754.00	
Treasurer's Interest	13,076.45	
	Total Revenue	\$ 6,733,830.45
<u>Paid Claims:</u>		
Total paid	-	
	Payments	\$ -
	Account Balance	\$ 6,733,830.45
<u>Claims Submitted for Payment:</u>		
	-	
	Submitted for Payment	\$ -
	Account Balance	\$ 6,733,830.45
<u>Pending Claims :</u>		
City of Carlin - Noticed 11/6/15 from DEM - no cost yet	-	
	Total Pending Claims	\$ -
	Estimated Account Balance - Including all Claims	\$ 6,733,830.45

**IFC Contingency Fund Unrestricted
NRS 353.268
FY 2016 (as of February 11, 2016 Meeting agenda)**

Unrestricted General Fund

Beginning Cash	5,251,941.28	
Appropriation	9,000,000.00	
Total Revenue	14,251,941.28	\$ 14,251,941.28

Paid Claims:

Transfer to Treasurer's Office	(116,213.00)	
Transfer to Treasurer's Office	(128,555.00)	
Transfer to Conservation and Natural Resources - Water Resources	(200,000.00)	
Meeting Costs	(23,366.35)	
	(468,134.35)	
Payments	\$ (468,134.35)	
Account Balance		\$ 13,783,806.93

Pending Claims February 11, 2016 Meeting:

Department of Public Safety	(109,432.00)	
	(109,432.00)	
Total Pending	\$ (109,432.00)	
Account Balance		\$ 13,674,374.93

Unrestricted Highway Fund

Beginning Cash	1,676,832.35	
Total Revenue	1,676,832.35	\$ 1,676,832.35

Paid Claims:

	-	
	-	
Payments	\$ -	
Account Balance		\$ 1,676,832.35

**IFC Contingency Fund Restricted
NRS 353.268
FY 2016 (as of February 11, 2016 Meeting agenda)**

Restricted General Fund

Beginning Cash:

Senior Citizen's Property Tax Assistance Rebate Program	5,000,000.00	
University of Nevada Medical School, Las Vegas Start Up Costs	5,897,569.00	
University of Nevada School of Medicine Expansion of Medical Education	1,848,656.00	
Total Revenue		\$ 12,746,225.00

Paid Claims:

NHSE - University of Nevada, Las Vegas School of Medicine - 10/21/15	(5,897,569.00)	
NHSE - University of Nevada School of Medicine - 12/21/15	(1,848,656.00)	
	Payments	\$ (7,746,225.00)
	Account Balance	\$ 5,000,000.00

Pending Claims February 11, 2016 Meeting:

Department of Health and Human Services - Aging and Disability Service Div.	(104,890.00)	
	Total Pending	\$ (104,890.00)
	Account Balance	\$ 4,895,110.00

Restricted Highway Fund

Beginning Cash:

DMV System Modernization Project	11,238,790.00	
	Total Revenue	\$ 11,238,790.00

Paid Claims:

	-	
	Payments	\$ -
	Account Balance	\$ 11,238,790.00