

Governor Brian Sandoval  
*Chairman*

James R. Wells, CPA  
*Clerk of the Board*



Attorney General Adam Paul Laxalt  
*Member*

Secretary of State Barbara K. Cegavske  
*Member*

## STATE OF NEVADA BOARD OF EXAMINERS

209 E. Musser Street, Room 200 / Carson City, NV 89701-4298  
Phone: (775) 684-0222 / Fax: (775) 684-0260  
<http://budget.nv.gov/Meetings>

### PUBLIC MEETING NOTICE AND AGENDA

**Date and Time:** November 14, 2017, 10:00 AM

**Location:** Old Assembly Chambers of the Capitol Building  
101 N. Carson Street  
Carson City, Nevada 89701

**Video Conference Location:** Grant Sawyer Building  
555 E. Washington Avenue, Ste. 5100  
Las Vegas, Nevada 89101

### AGENDA

1. **Call to Order / Roll Call**
2. **Public Comment** ( No action may be taken upon a matter raised under public comment period unless the matter itself has been specifically included on an agenda as an action item)
3. **Approval of the October 10, 2017 Minutes** (For possible action)

**4. Request to Purchase State Vehicles** (For possible action)

Pursuant to NRS 334.010, no automobile may be purchased by any department, office, bureau, officer or employee of the state without prior written consent of the State Board of Examiners.

<b>AGENCY NAME</b>	<b># OF VEHICLES</b>	<b>NOT TO EXCEED:</b>
Department of Business and Industry – Division of Industrial Relations	3	\$72,144
Colorado River Commission	2	\$90,820
Department of Conservation and Natural Resources – Division of Environmental Protection	2	\$50,820
Department of Administration - Fleet Services	2	\$39,473
Department of Public Safety – State Fire Marshal Division	2	\$72,198
<b>Total</b>	11	\$325,455

**5. Request for a Recommendation of Approval to the Interim Finance Committee for an Allocation Amount from the Contingency Account** (For possible action)

**A. Department of Corrections – Correctional Programs**

Pursuant to NRS 353.268, the Department requests an allocation of \$234,372 in Fiscal Year 2018 and \$375,056 in Fiscal Year 2019 for a total of \$609,428 from the Interim Finance Committee Contingency Account to fund the addition of one Program Officer 2 position, four Program Officer 1 positions, two temporary contracted support positions and other associated costs. The requested positions are needed to ensure compliance with Senate Bill 268 which was enacted during the 2017 Legislative Session to verify an offender's full legal name and date of birth before issuing a photo identification card. This action would result in an increase of the agencies authorized positions from 99 full time equivalents to 104 full time equivalents.

**B. Department of Education – Distributive School Account**

Pursuant to NRS 353.268, the Department requests an allocation of \$1,679,139 from the Interim Finance Committee Contingency Account to fund an adjustment to the per pupil funding allocation due to a change in allocation methodology which had a detrimental impact to certain school districts.

**C. Department of Education – Special Education Contingency**

Pursuant to NRS 353.268, the Department requests an allocation of \$208,159 from the Interim Finance Committee Contingency Account to replenish the Special Education Contingency Account.

**D. Governor’s Office of Workforce Innovation – Nevada P20 Workforce Reporting**

Pursuant to NRS 353.268, the Office requests an allocation of \$250,000 from the Interim Finance Committee Contingency Account to support the data partner planning for the Nevada P-20 to Workforce Research Data System.

**E. Office of the State Controller**

Pursuant to NRS 353.268, the Office requests an allocation of \$178,580 from the Interim Finance Committee Contingency Account to fund a Master Service Agreement (MSA) contractor to complete a Business Intelligence project and online checkbook and a MSA contractor to conduct a data review to ensure the safety of sensitive data.

**F. Department of Public Safety – Division of Emergency Management**

Pursuant to NRS 353.268, the Division requests an allocation of \$122,250 from the Interim Finance Committee Contingency Account to cover costs associated with providing security support to Clark County during the upcoming New Year’s Eve activities.

**G. Department of Public Safety – Nevada Highway Patrol – Dignitary Protection**

Pursuant to NRS 353.268, the Division requests an allocation of \$53,578 from the Interim Finance Committee Contingency Account to cover the cost of providing protective services as requested by the U.S. Secret Service to dignitaries visiting Nevada for the remainder of the fiscal year.

**6. Approval of Master Lease Agreements** (For possible action)

**Department of Administration – Division of Enterprise Information  
Technology Services**

The Division seeks approval for the fourth amendment to the existing master lease agreement with International Business Machines. This amendment extends the termination date from June 30, 2021 to November 30, 2021 and increases the maximum amount from \$10,259,963.18 to \$10,425,914.54 due to the upgrade of load balancer equipment for the mainframe server.

**7. Request for Approval to Pay a Stale Claim From the Stale Claims  
Account**

(For possible action)

**A. Department of Transportation**

The Department requests approval to pay \$52,373.90 from the Highway Fund, Stale Claims Account, for a 2017 Safe Routes to School Program reimbursement from Carson City Health and Human Services.

**B. Department of Education – Other State Education Programs**

Pursuant to NRS 353.097, subsection 4, the Department requests approval to pay \$98,876.60 from the Stale Claims Account for the Turnaround Schools grant program to Clark County School District.

**8. Request for Approval to Change Agency’s Travel Policy**

(For possible action)

**Department of Public Safety – Parole Board – Travel Policy**

In accordance with SAM 0204, the Division requests approval to revise the agency’s travel policy to allow for an exemption from the standard 50 miles of the assigned duty station for per diem, lodging and other travel expenses when the State of Nevada is hosting the Association of Paroling Authorities International training conference.

**9. Request for Recommendation of Approval to the Interim Finance Committee for a Grant Amount from the Disaster Relief Account**  
(For possible action)

**Douglas County - \$231,663.79**

Pursuant to NRS 353.2755, The Division of Emergency Management and the Department of Taxation recommend approval of grant funds in the amount of \$231,663.79 from the Disaster Relief Account to reimburse Douglas County for costs associated with flash flood events that occurred in July 2015.

- 10. [Approval of Proposed Leases](#) (For possible action)
- 11. [Approval of Proposed Contracts](#) (For possible action)
- 12. [Approval of Proposed Master Service Agreements](#) (For possible action)
- 13. [Approval of Proposed Work Plans](#)
- 14. [Information Item – Clerk of the Board Contracts](#)

Pursuant to NRS 333.700, the Clerk of the Board may approve all contract transactions for amounts less than \$50,000. Per direction from the August 13, 2013 meeting of the Board of Examiners, the Board wished to receive an informational item listing all approvals applicable to the new threshold (\$10,000 - \$49,999). Attached is a list of all applicable approvals for contracts and amendments approved from September 19, 2017 through October 22, 2017.

## 15. Information Item - Department Reports

### Department of Motor Vehicles - Complete Streets Program

Pursuant to NRS 482.480, subsection 11, the Department of Motor Vehicles reports on voluntary contributions collected for the Complete Streets Program. This report covers the time period of July 1, 2017 through September 30, 2017.

## 16. Public Comment ( No action may be taken upon a matter raised under public comment period unless the matter itself has been specifically included on an agenda as an action item)

## 17. Adjournment (For possible action)

NOTE: Items may be considered out of order. The public body may combine two or more agenda items for consideration. The public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. The public body may place reasonable restrictions on the time, place, and manner of public comments but may not restrict comments based upon viewpoint. We are pleased to make reasonable accommodations for members of the public who have disabilities and wish to attend the meeting. If special arrangements for the meeting are necessary, please notify Dale Ann Luzzi at (775) 684-0223 as soon as possible and at least two days in advance of the meeting. If you wish, you may e-mail her at [daluzzi@finance.nv.gov](mailto:daluzzi@finance.nv.gov). Supporting materials for this meeting are available at: 209 E. Musser Street, Suite 200, Carson City, NV 89701 or by contacting Dale Ann Luzzi at (775) 684-0223 or by email at [daluzzi@finance.nv.gov](mailto:daluzzi@finance.nv.gov)

### Agenda Posted at the Following Locations:

1. Blasdel Building, 209 E. Musser Street, Carson City, NV 89701
2. Capitol Building, 101 North Carson Street, Carson City, NV 89701
3. Legislative Building, 401 N. Carson Street, Carson City, NV 89701
4. Nevada State Library & Archives, 100 North Stewart Street, Carson City, NV 89701
5. Grant Sawyer Building, Capitol Police, 555 E. Washington, Las Vegas, NV 89101

Notice of this meeting was posted on the Internet: <http://budget.nv.gov/Meetings/> and <https://notice.nv.gov>