

Governor Brian Sandoval
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Clerk of the Board



Attorney General Adam Paul Laxalt
Member

Secretary of State Barbara K. Cegavske
Member

STATE OF NEVADA BOARD OF EXAMINERS

209 E. Musser Street, Room 200 / Carson City, NV 89701-4298
Phone: (775) 684-0222 / Fax: (775) 684-0260
<http://budget.nv.gov/Meetings>

PUBLIC MEETING NOTICE AND AGENDA

Date and Time: September 12, 2017, 10:00 AM

Location: Old Assembly Chambers of the Capitol Building
101 N. Carson Street
Carson City, Nevada 89701

Video Conference Location: Grant Sawyer Building
555 E. Washington Avenue, Ste. 5100
Las Vegas, Nevada 89101

AGENDA

1. **Call to Order / Roll Call**
2. **Public Comment** (No action may be taken upon a matter raised under public comment period unless the matter itself has been specifically include on an agenda as an action item)
3. **Approval of the August 8, 2017 Minutes** (For possible action)

4. Request to Purchase State Vehicles (For possible action)

Pursuant to NRS 334.010, no automobile may be purchased by any department, office, bureau, officer or employee of the state without prior written consent of the State Board of Examiners’.

AGENCY NAME	# OF VEHICLES	NOT TO EXCEED:
Board for the Regulation of Liquefied Petroleum Gas	1	\$37,000
Department of Administration – Fleet Services	104	\$2,729,858
Department of Agriculture – Commodity Food Program	3	\$262,575
Department of Conservation and Natural Resources - Division of Environmental Protection	1	\$23,958
Department of Conservation and Natural Resources – Division of Forestry	1	\$37,252
Department of Conservation and Natural Resources – Division of Water Resources	4	\$110,922
Department of Public Safety – Nevada Highway Patrol	3	\$110,494
Department of Public Safety – Nevada Highway Patrol	143	\$8,531,643
Total	260	\$11,843,692

5. Request to Approval to Pay a Cash Settlement (For possible action)

Pursuant to Article 5, Section 21 of the Nevada Constitution, the State Board of Examiners may approve, settle or deny any claim or action against the State, any of its agencies or any of its present or former officers, employees, immune contractors or State Legislators.

Department of Transportation (NDOT) – Administration - \$848,600

The Department requests settlement approval in the total amount of \$1,904,600 to fully resolve an eminent domain action to acquire .6 acres of real property owned by Ferris Investments, Inc., located at 1918 and 2000 Highland Drive in Las Vegas. NDOT previously deposited \$1,056,000 with the Court for a right of occupancy. NDOT now requests an additional \$848,600 to resolve the action.

6. Approval of Proposed State Administrative Manual Changes
(For possible action)

The State Administrative Manual (SAM) is being submitted to the Board of Examiners' for approval of additions and revisions in the following chapters:

2500 – Budgeting

7. Review and Approval of the Department of Administration's Fiscal Year 2017 4th Quarter Report and Fiscal Year 2018 1st Quarter Requests for Disbursement of Funds for the Victims of Crime Fund
(For discussion and possible action)

Pursuant to NRS 217.260, the Board of Examiners estimates available revenue and anticipated claim costs each quarter. If revenues are insufficient to pay anticipated claims, the statute directs a proportional decrease in claim payments.

The 4th quarter Fiscal Year 2017 Victims of Crime Program report states all approved claims were resolved totaling \$4,824,505.75 with \$1,219,457.36 paid out of the Victims of Crime Program account and \$3,605,048.39 resolved through vendor fee adjustments and cost containment policies.

The program anticipates future reserves at \$10 million to help defray crime victims' medical costs.

Based on these projections, the Victims of Crime Program recommends paying Priority One, Two and Three claims at 100% of the approved amount for the 1st quarter of fiscal year 2018.

8. Approval of Proposed Leases (For possible action)

9. Approval of Proposed Contracts (For possible action)

10. Approval of Proposed Master Service Agreements (For possible action)

11. Information Item – Clerk of the Board Contracts

Pursuant to NRS 333.700, the Clerk of the Board may approve all contract transactions for amounts less than \$50,000. Per direction from the August 13, 2013 meeting of the Board of Examiners, the Board wished to receive an informational item listing all approvals applicable to the new threshold (\$10,000 - \$49,999). Attached is a list of all applicable approvals for contracts and amendments approved from July 19, 2017 through August 22, 2017.

12. Information Item – Department Reports

A. Department of Conservation and Natural Resources – Division of State Lands

Pursuant to NRS 321 .5954, the Department of Conservation and Natural Resources, Division of State Lands is required to provide the Board of Examiners quarterly reports regarding lands or interests in lands transferred, sold, exchanged, or leased under the Tahoe Basin Act program. Also, pursuant to Chapter 355, Statutes of Nevada, 1993, at page 1153, the agency is to report quarterly on the status of real property or interests in real property transferred under the Lake Tahoe Mitigation Program. This submittal reports on program activities for the 4th quarter of fiscal year 2017.

Additional Information:

- 1989 Tahoe Basin Act
There were no transfers of lands or interest in lands during the quarter.
- Lake Tahoe Mitigation Program
The agency reports that there were no acquisitions of land or interest during the quarter. However, there was one land coverage transaction that resulted in \$71,240 in proceeds for the Nevada Land Bank program.

B. Department of Motor Vehicles - Complete Streets Program

Pursuant to NRS 482.480, Subsection 11, the Department of Motor Vehicles shall certify to the State Board of Examiners the amount of the voluntary contributions collected for each county by the department and its agents, and that the money has been distributed as provided in statute. This report is for the period beginning April 1, 2017 and ending June 30, 2017.

C. Department of Motor Vehicles - Complete Streets Uses

Per the Governor's request during the November 2015 BOE meeting, a letter was sent to Clark and Washoe counties and Carson City Consolidated Municipality requesting a report on how the Complete Streets Program funds are being utilized. This report is for funds received through June 2017.

D. Fiscal Year 2017 – 4th Quarter Overtime Report

13. Approval to Pay a Tort Claim Pursuant to NRS 41.036 (For possible action)

Claimant: Estate Of Charles Demos, et al
Claim No.: TC 17444
Settlement Amount: \$750,000.00
Date of Loss: April 21, 2015

14. Public Comment (No action may be taken upon a matter raised under public comment period unless the matter itself has been specifically include on an agenda as an action item)

15. Adjournment (For possible action)

NOTE: Items may be considered out of order. The public body may combine two or more agenda items for consideration. The public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. The public body may place reasonable restrictions on the time, place, and manner of public comments but may not restrict comments based upon viewpoint.

We are pleased to make reasonable accommodations for members of the public who have disabilities and wish to attend the meeting. If special arrangements for the meeting are necessary, please notify Dale Ann Luzzi at (775) 684-0223 as soon as possible and at least two days in advance of the meeting. If you wish, you may e-mail her at daluzzi@finance.nv.gov. Supporting materials for this meeting are available at: 209 E. Musser Street, Suite 200, Carson City, NV 89701 or by contacting Dale Ann Luzzi at (775) 684-0223 or by email at daluzzi@finance.nv.gov

Agenda Posted at the Following Locations:

1. Blasdel Building, 209 E. Musser Street, Carson City, NV 89701
2. Capitol Building, 101 North Carson Street, Carson City, NV 89701
3. Legislative Building, 401 N. Carson Street, Carson City, NV 89701
4. Nevada State Library & Archives, 100 North Stewart Street, Carson City, NV 89701
5. Grant Sawyer Building, Capitol Police, 555 E. Washington, Las Vegas, NV 89101

Notice of this meeting was posted on the Internet: <http://budget.nv.gov/Meetings/> and <https://notice.nv.gov>