

Governor Steve Sisolak
Chairman

Susan Brown
Clerk of the Board



Attorney General Aaron D. Ford
Member

Secretary of State Barbara K. Cegavske
Member

STATE OF NEVADA BOARD OF EXAMINERS

209 E. Musser Street, Room 200 / Carson City, NV 89701-4298
Phone: (775) 684-0222 / Fax: (775) 684-0260
<http://budget.nv.gov/Meetings>

PUBLIC MEETING NOTICE AND AGENDA

Date and Time: January 12, 2021, 10:00 AM

Location:

Pursuant to the Governor's Emergency Directive 006, as extended, there will be no physical location for this meeting. This meeting can be viewed on YouTube. The link will not go live until 10:00 am.

https://www.youtube.com/channel/UCF8zpKli9VhMDNVq_GsEYuQ/live

Please do not call for the collaboration code if you have not been contacted by your Executive Branch Budget Officer to do so. Thank you.

Conference Call Line For Public Comment 775-687-0999 or 702-486-5260
Please call 775-684-0222 for a collaboration code

AGENDA

- 1. Call to Order / Roll Call**
- 2. Public Comment** (The first public comment is limited to comments on items on the agenda. No action may be taken upon a matter raised under public comment period unless the matter itself has been specifically included on an agenda as an action item. The Chair of the Board will impose a time limit of three minutes).
- 3. Approval of the December 8, 2020 Minutes** (For possible action)

4. Authorization to Contract with a Current and/or a Former State Employee (For possible action)

A. Department of Employment, Training and Rehabilitation

Pursuant to NRS 333.705, subsection 1, the Department requests authority to contract with former employee Jeffrey Frishmann to perform administrative duties through Master Service Agreement #18404 between Department of Administration, Purchasing Division and HAT Limited Partnership, dba Manpower.

B. Department of Public Safety – Division of Emergency Management

Pursuant to NRS 333.705, subsection 1, the Department requests authority to contract with former employee Kelli Baratti to perform resource and incident management coordination duties through Master Service Agreement #18406 between the Department of Administration, Purchasing Division and Talent Framework, LLC.

C. Department of Transportation

Pursuant to NRS 333.705, subsection 1, the Department requests the authority to contract with a retired state employee, Lisa Schilling. Ms. Schilling retired from state service in October of 2020. She is now employed by Atkins North America, Inc., who is proposing to utilize Ms. Schilling to work on various Task Orders through current and future On-Call Service Provider Agreements with the Department - Traffic Operations Division.

D. Department of Transportation

Pursuant to NRS 333.705, subsection 1, the Department requests the authority to contract with a retired state employee, Paul Peterson. Mr. Peterson retired from state service in March 2019. He is now employed by Atkins North America, Inc., who is proposing to utilize Mr. Peterson to fill an Inspector position in the Full Administration of Contract 3842 on NDOT Agreement P745-19-040.

5. Request for a Recommendation of Approval to the Interim Finance Committee for an Allocation Amount from the Contingency Account (For possible action)

A. Office of the Military

Pursuant to NRS 353.268, the Office requests the Board's recommendation to the Interim Finance Committee for \$816,237 from the Contingency Account to cover costs associated with the implementation and operation of the Nevada Youth Challenge Program and the maintenance of National Guard facilities.

B. Judicial Discipline Commission

Pursuant to NRS 353.268, the Commission requests the Board's recommendation to the Interim Finance Committee for \$69,000 from Contingency Account to cover the cost of judicial discipline investigations.

6. Request to Pay a Court Order (For possible action)

Pursuant to Article 5, Section 21 of the Nevada Constitution, the State Board of Examiners may approve, settle or deny any claim or action against the state, any of its agencies or any of its present or former officers, employees, immune contractors or State Legislators.

Department of Employment, Training and Rehabilitation – Unemployment Insurance

The Department has been ordered to pay an Order of Contempt, case number CV20-00755. The Department requests approval to pay the Court's order of contempt in the amount of \$1,000 to Washoe Legal Services.

7. Approval of Proposed Leases (For possible action)

8. Approval of Proposed Contracts (For possible action)

9. Approval of Proposed Master Service Agreements (For possible action)

10. Information Item – Clerk of the Board Contracts

Pursuant to NRS 333.700, the Clerk of the Board may approve all contract transactions for amounts less than \$50,000. Per direction from the August 13, 2013 meeting of the Board of Examiners, the Board wished to receive an informational item listing all approvals applicable to the new threshold (\$10,000 - \$49,999). Attached is a list of all applicable approvals for contracts and amendments approved from November 17, 2020 through December 16, 2020.

11. Public Comment (This public comment period is for any matter that is within the jurisdiction of the public body. No action may be taken upon a matter raised under public comment period unless the matter itself has been specifically included on an agenda as an action item. The Chair of the Board will impose a time limit of three minutes.

12. Adjournment (For possible action)

NOTE: Items may be considered out of order. The public body may combine two or more agenda items for consideration. The public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. The public body will limit public comments to three minutes per speaker and may place other reasonable restrictions on the time, place, and manner of public comments but may not restrict comments based upon viewpoint. We are pleased to make reasonable accommodations for members of the public who have disabilities and wish to attend the meeting. If special arrangements for the meeting are necessary, please notify Dale Ann Luzzi at (775) 684-0223 as soon as possible and at least two days in advance of the meeting. If you wish, you may e-mail her at daluzzi@finance.nv.gov. Supporting materials for this meeting are available posted on the Board of Examiner's website and by contacting Dale Ann Luzzi at (775) 684-0223 or by email at daluzzi@finance.nv.gov

Agenda Posted at the Following Locations: Notice of this meeting was posted on the Internet:
<http://budget.nv.gov/Meetings/Meetings-new/> and <https://notice.nv.gov>

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MEETING MINUTES

Date and Time: December 8, 2020, 10:00 AM

Location: Pursuant to the Governor's Emergency Directive 006, as extended, there will be no physical location for this meeting. This meeting can be viewed on YouTube. The link will not go live until 10:00 am.

https://www.youtube.com/channel/UCF8zpKli9VhMDNVq_GsEYUQ/live

MEMBERS PRESENT:

Governor Steve Sisolak
Secretary of State Barbara Cegavske – on the phone
Attorney General Ford – on the phone

STAFF PRESENT:

Susan Brown, Clerk of the Board
Dale Ann Luzzi, Board Secretary
Rosalie Bordelove, Board Counsel

OTHERS PRESENT:

Ward Patrick, Administrator, State Public Works Division, Department of Administration
Patricia Adkisson, Member of the Public
Fred Voltz, Member of the Public

1. Call to Order / Roll Call

Governor: I would like to call to order today's meeting for December 8, 2020 of the State of Nevada, Board of Examiners, to order. Could I ask the Clerk to take the roll, please?

Board Secretary: Governor Sisolak.

Governor: Here.

Board Secretary: Secretary of State Cegavske.

Secretary of State: I'm here.

Clerk of the Board: Attorney General Ford.

Attorney General: Here.

Board Secretary: Let the record reflect we do have a quorum.

Governor: Thank you. We do have a quorum.

- 2. Public Comment** (The first public comment is limited to comments on items on the agenda. No action may be taken upon a matter raised under public comment period unless the matter itself has been specifically included on an agenda as an action item. The Chair of the Board will impose a time limit of three minutes).

Governor: This is item number 2, *Public Comment*. This is the first time set aside for public comment. Anyone wishing to address the Board on any item on today's agenda, please identify yourself for the record and comments will be limited to three minutes.

Do we have anybody for Carson City?

Clerk of the Board: We do not.

Governor: Do we have anybody for Las Vegas?

Public Comment: Patricia Adkisson (Attachment A)

Governor: Thank you very much for your comments.

Do we have anybody else for public comment? Hearing and seeing none. I will close the public comment.

- 3. Approval of the November 10, 2020 Minutes** (For possible action)

Governor: I will move on to item number 3, *Approval of the November 10, 2020 Minutes*.

Secretary of State: Move for approval.

Governor: We have a motion on the floor to approve the minutes. Is there any discussion on the motion? Hearing and seeing none. All in favor, signify by saying aye. The motion passes.

4. State Vehicle Purchases (For possible action)

Pursuant to Nevada Revised Statute NRS 334.010, no automobile may be purchased by any department, office, bureau, officer or employee of the state without prior written consent of the State Board of Examiners.

AGENCY NAME	# OF VEHICLES	NOT TO EXCEED:
Department of Conservation & Natural Resources – Nevada Division of Environmental Protection	1	\$35,662
Department of Veterans Services	1	\$43,402
Total	2	\$79,064

Governor: Item number 4, *State Vehicle Purchases*.

Clerk of the Board: There are two requests for vehicles in this agenda item. The first request is from the Department of Conservation and Natural Resources, Division of Environmental Protection to purchase one replacement vehicle for \$35,662. The vehicle meets the age and mileage requirements in the State Administrative Manual. This vehicle was funded in the agency's legislatively approved budget.

The second item is from the Department of Veteran's Services to purchase one replacement vehicle for \$43,402. The vehicle being replaced meets the age and mileage requirements in the State Administrative Manual and this vehicle was also funded in the agency's legislatively approved budget. Are there any questions on these items?

Governor: I do not have any questions on these items. Do we have any questions, Secretary or Attorney General?

Secretary of State: No.

Attorney General: Not here.

Governor: Do I have a motion?

Secretary of State: Move for approval.

Governor: Thank you. We have a motion for approval. Is there any discussion on the motion? Hearing and seeing none. All in favor, signify by saying aye. The motion passes.

5. Authorization for an Emergency Contract with a Current and/or a Former State Employee (For possible action)

State Controller's Office

Pursuant to NRS 333.705, subsection 4, the State Controller's Office seeks a favorable recommendation regarding the Department's determination to use the emergency provision to contract with former employee Brenda Laird to perform Comprehensive Annual Financial Report duties through Master Service Agreement #18405 between State Controller's Office and Marathon Staffing Group, Inc.

Governor: Item number 5, *Authorization for an Emergency Contract with a Current and/or Former State Employee*.

Clerk of the Board: Item number 5 contains one request from the State Controller's Office seeking favorable recommendation from the Board on their use of the emergency provisions in NRS 333.705 to contract with a former employee. The Department contracted with this employee through Marathon Staffing Group from November 16 through March 12, 2021. The former employee will provide assistance in the preparation of the State Comprehensive Annual Financial Report.

Governor: Do we have any questions on item number 5?

Secretary of State: Move for approval.

Governor: We have a motion for approval on item number 5. Is there any discussion on the motion? Hearing and seeing none. All in favor, signify by saying aye. The motion passes.

6. Authorization to Contract with a Current and/or a Former State Employee

Department of Transportation

Pursuant to NRS 333.705, subsection 1, the Nevada Department of Transportation requests authority for HDR, Inc. to engage Troy Martin as a Lead Structural Engineer on their team for the preliminary engineering on Phase 2 of the Reno Spaghetti Bowl Project.

Pursuant to NRS 333.705, subsection 1, the Department of requests authority for Atkins North America, Inc. to engage L. Ron Dietrich to be a Project Manager who will provide right-of-way support services including professional advice for condemnation coordination and training for the Department.

Governor: Item number 6, *Authorization to Contract with a Current and/or Former State Employee*.

Clerk of the Board: Item 6 includes two requests to contract with former employees pursuant to NRS 333.705, subsection 1. Both of these requests are from the Department of Transportation. The first item is to contract with a former employee to provide lead structural engineer services for the preliminary engineering on Phase 2 of the Spaghetti Bowl Project in Reno. This individual is employed by HDR, Inc. Engineering Company.

The second individual will provide Project Manager services for right-of-way support and will be employed by Atkins North America. Are there any questions on this item?

Governor: Do we have any questions on item number 6? Do I have a motion?

Attorney General: Move approval.

Governor: We have a motion on item number 6. Is there any discussion on the motion? Hearing and seeing none. All in favor, signify by saying aye. The motion passes.

7. Request for a recommendation of Approval to the Interim Finance Committee for an Allocation Amount from the Contingency Account (For possible action)

A. Department of Conservation & Natural Resources – Division of Forestry

Pursuant to NRS 353.268, the Department requests the Board's recommendation to the Interim Finance Committee (IFC) for \$2,463,625 from the IFC Contingency Account to cover emergency response expenses within the Forest Fire Suppression account.

B. Governor's Finance Office – Board of Examiners

Pursuant to NRS 353.268, the Governor's Finance Office on behalf of the Board of Examiners requests the Board's recommendation to the Interim Finance Committee (IFC) for an allocation of \$500,000 from the IFC Contingency Account to replenish the Stale Claims account through June 30, 2021.

Governor: Item number 7, *Requests for a Recommendation of Approval to the Interim Finance Committee for an Allocation Amount from the Contingency Account.*

Clerk of the Board: This item includes two requests for a positive recommendation to the Interim Finance Committee Pursuant to NRS 353.268. The General Fund contingency account has an approximate balance of \$11.4 million to cover unanticipated costs for the remainder of the 2019 to 2021 biennium. If these items are approved, the remaining balance in the account will be approximately \$8.4 million. The first request is from the Department of Conservation and Natural Resources, Forestry Division for an allocation of \$2,463,625 to cover costs for emergency response expenses within the Forest Fire Suppression account.

Governor: Let's take them separately. Do we have any questions on 7-A?

Attorney General: None here.

Governor: Do I have a motion on 7-A then?

Attorney General: I move approval.

Governor: Okay. We have a motion for approval on item number 7-A for Department of Conservation and Natural Resources, Forestry Division. Is there any discussion on the motion? Hearing and seeing none. All in favor, signify by saying aye. The motion passes.

Item number 7-B, *Governor's Finance Office, Board of Examiners.*

Clerk of the Board: The second request is from the Governor's Finance Office on behalf of the Board of Examiners for an allocation of \$500,000 to replenish the State Claims account. The reason for this request is so that State Claims can continue to be paid for the remainder of this fiscal year. Are there any questions on this item?

Governor: I do not have any questions. Do we have any questions on item 7-B?

Attorney General: None here. I move approval.

Governor: We have a motion for approval. Is there any discussion? All in favor signify by saying aye. The motion passes.

Governor: Susan, I'm going to interrupt you, I apologize. I should have said this at the beginning. I want to thank you; I've had some backup material on items and anytime I have a question, your staff is great at getting back to us with the information that we ask about. I know my colleagues on this Board feel the same way. So, thank you, especially to you and your staff for doing such a great job in helping us prepare.

8. Request to Pay a Court Order

Pursuant to Article 5, Section 21 of the Nevada Constitution, the State Board of Examiners may approve, settle or deny any claim or action against the State, any of its agencies or any of its present or former officers, employees, immune contractors or State Legislators.

Department of Employment, Training and Rehabilitation

The Department has been ordered to pay the fees for professional services and administrative costs related to the work performed by the Special Master related to court case CV20-00755. The Department requests approval to pay the Interim Order Awarding Special Master's Fees and Costs in the amount of \$42,507.27.

Governor: Item number 8, *Request to Pay a Court Order.*

Clerk of the Board: Item number 8 is a request for approval of a court-ordered payment of \$42,507.27 for professional services and administrative costs related to work performed by the Special Master in Case CV20-00755 regarding a dispute concerning unemployment compensation for eligible unemployed Nevadans. This request is from the Department of Employment, Training and Rehabilitation. Are there questions on this item?

Governor: Do we have any questions on the court-ordered payment?

Attorney General: None here. I move approval.

Governor: We have a motion for approval. Is there any discussion on the motion? Hearing and seeing none. All in favor, signify by saying aye. The motion passes.

9. Request for Approval to Join or Use Other Government's Contract
(For possible action)

Department of Motor Vehicles

Pursuant to Nevada Administrative Code NAC 333.175, the Department requests approval to participate in an amended Kentucky Transportation Cabinet/Division of Motor Carriers contract with Explore Information Services, LLC to provide access to an existing and fully operational International Fuel Tax Agreement system. The contract that the Department currently participates in has been amended by the other parties. This amendment would increase the maximum amount from \$667,464.52 to \$959,693.77 through December 26, 2022.

Pursuant to NAC 333.175, the Department requests approval to utilize the Department of Public Safety contract with Management Technology Group to provide quality assurance, senior advisory and change management services.

Governor: Item number 9, *Request for Approval to Join or Use Other Government's Contracts*.

Clerk of the Board: This item includes 2 requests from the Department of Motor Vehicles (DMV). The first item is a request to participate in the amended Kentucky Transportation Cabinet/Division of Motor Carriers contract with Explore Information Services for the International Fuel Tax Agreement System. The Department has been a party to this contract. Due to an amendment by the Kentucky Transportation Cabinet.

The second item is also a request from the Department of Motor Vehicles to utilize a Department of Public Safety contract with Management Technology Group to provide quality assurance, advisory and change management services to support the overall DMV transformation of its systems, environment and business structure. Are there any questions on these items?

Governor: I do not have any questions on this. Do we have any questions on item number 9?

Attorney General: None here. Move approval.

Governor: We have a motion for approval. Is there any discussion? Hearing and seeing none. All in favor signify by saying aye. The motion passes.

10. Approval of Proposed Leases (For possible action)

Governor: Item number 10, *Approval of Proposed Leases*.

Clerk of the Board: Item number 10 includes 9 leases for approval by the Board today. Are there any questions on any of these items?

Governor: I have a question on item number one with the five percent annual rate increases from Meow, LLC. My concern is that it is a four-year lease with a five percent per year increase each year compared to the other leases on this agenda that are nowhere near as rich. So, I know you're going to check on that one.

Clerk of the Board: The reason for the increase, per the information that we received from Buildings and Grounds (B & G), was that utilities for this building are going up and this is keeping in line with the increased cost to the landlord to cover those costs.

Governor: How is that different than every other lease though? Aren't utilities going up for everybody?

Clerk of the Board: It is my understanding that they are seeing this where utilities are going up and they are working with the landlords on those price increases. This particular lease, it's my understanding, is under the market rate, not that that's necessarily why the five percent increase is there. I don't have a response on that from the agency with me. B & G could give more information on this question.

Governor: My concern is that it's 15 percent over three years, so, do we have somebody from B & G to answer a question? What do you guys think about this one? Looking at other ones, they're zero to two percent annually.

Secretary of State: I think we should hold it, Governor.

Governor: Okay. Also, I've got a letter from them that basically says that costs are increasing and they believe it's due to COVID-19. Go ahead. Do I have somebody on the phone?

Ward Patrick: Good morning, Governor. Thank you, Governor and Members of the Board. We have comparable prices as always on these leases and these comparable prices are averaging \$1.35 and we have about seven or eight items on that list of \$1.35 per square foot per month. The actual starting rate here is \$0.87 per square foot, per

month. This is a little bit of an unusual lease in that it's a combination of warehouse space as well as office space. This is in Las Vegas and because of the comparable, this is seen as a bit of a loss leader for the lessor. While we're concerned about the five percent, at the end of the term, this will still be below current market rates. So, I would provide that information to you all.

I would point out that due to the recent audits, we're asking for lease requests from the agencies a year in advance which will enable us to do a greater level of negotiation. So, this lease would not need to be renewed until April 1, 2021. So, if it's unacceptable to approve the lease below current market rates, we could endeavor to continue negotiations because it's not needed to be enacted until spring. Thank you.

Secretary of State: Governor, I would instruct them to continue to negotiate because I am with you, I think 15 percent is very high and I think it would behoove us to have them go in and negotiate more instead of just leaving it at five percent each year.

Governor: Okay. Attorney General, are you good with that?

Attorney General: Let me ask a question. I just don't know the answers relative to the Coronavirus Aid, Relief and Economic Security (CARES) Act funding. Is there any implication of CARES Act funding that is involved with this particular lease? Just asking so that we could know for certain and we don't risk anything on that front.

Ward Patrick: Public Works and Buildings and Grounds are unaware of any CARES Act Funding related to this item.

Attorney General: Alright, well, if there's no concern in that regard, then I can accede to the Secretary's request.

Governor: Alright, that being the case, I'm going to go ahead and approve the leases with the exception of the first lease with Meow, LLC.

Give direction, go back and talk to the landlord and see what we're doing here. I mean, obviously, we can't keep paying five percent per year increases.

Clerk of the Board: Yes, we will give that direction to the agency.

Governor: Do I have a motion to approve the proposed leases except for number one, Meow, LLC?

Attorney General: So, moved.

Governor: We have a motion on the floor for approval except for item number one, which we're going to bring back. Is there any discussion on the motion? Hearing and seeing none. All in favor, signify by saying aye. The motion passes.

11. Approval of Proposed Contracts (For possible action)

Governor: Item number 11, *Approval of Proposed Contracts*.

Clerk of the Board: There are 35 contracts in agenda item 11 for approval by the Board this morning. Contract #11 with Governor's Office of Economic Development and the National Council for Community Development – I would just note that the correct amount is a reduction of \$10 million. Contract #20, the Department of Health and Human Services and Public Consulting Group has been withdrawn by the agency. Contracts 9, 12, 13, 21 and 28 are contingent upon funding being approved by IFC at their meeting on December 18, 2020. We will hold these in our office until the funding is approved for the contracts. Are there questions on these items?

Governor: Do I have a motion to approve this agenda item with the mentioned amount correction on item number 11 and the exception of number 20, which has been withdrawn, and contracts 9, 12, 13 and 21 contingent on IFC approval?

Attorney General: Yes, so moved.

Governor: Is there any discussion on the motion? Hearing and seeing none. All in favor, signify by saying aye. The motion passes.

12. Approval of Proposed Master Service Agreements (For possible action)

Governor: Item number 12, *Approval of Proposed Master Service Agreements*.

Clerk of the Board: There are 4 master services agreements on item 12 for approval by the Board this morning. Are there any questions on these items?

Governor: No questions here. You've answered mine. Do we have any questions on this?

Secretary of State: I have none.

Governor: Do we have a motion on this item?

Attorney General: Move approval.

Governor: We have a motion for approval. Is there any discussion on the motion? Hearing and seeing none. All in favor, signify by saying aye. The motion passes.

13. Information Item – Clerk of the Board Contracts

Pursuant to NRS 333.700, the Clerk of the Board may approve all contract transactions for amounts less than \$50,000. Per direction from the August 13, 2013 meeting of the Board of Examiners, the Board wished to receive an informational item listing all approvals applicable to the new threshold (\$10,000 - \$49,999). Attached is a list of all applicable approvals for contracts and amendments approved from October 20, 2020 through November 16, 2020.

Governor: Item number 13 is the *Clerk of the Board Contracts*. This is information only. Does anyone have any questions?

Clerk of the Board: Are there any questions on any of these 31 contracts that were approved by the Clerk?

Attorney General: None here.

Governor: Not hearing any questions, Susan.

14. Information Item Reports

A. Department of Conservation and Natural Resources – Division of State Lands

Pursuant to NRS 321.5954, Subsection 4, the State Land Registrar is required to provide the Board of Examiners quarterly reports regarding lands or interests in lands transferred, sold, exchanged, or leased under the Tahoe Basin Act Program. Pursuant to Chapter 355, Statutes of Nevada, 1993, on page 1153, the agency is to report quarterly on the status of real property or interests in real property transferred under the Lake Tahoe Mitigation Program. This submittal reports on program activities for the 1st quarter of fiscal year 2021.

B. Statewide Quarterly Overtime Report – Fiscal Year 2021 1st Quarter

Pursuant to NRS 284.180, the Department of Administration, Division of Human Resource Management must prepare and submit quarterly to the Budget Division of the Office of Finance a report regarding all overtime worked by employees of the Executive Department during the quarter. The Budget Division shall transmit quarterly to the Board of Examiners the report and the analysis of the Budget Division regarding the report. The Budget Division submits the 1st Quarter Overtime Report and analysis for Fiscal Year 2021.

Governor: Item number 14, *Information Item Reports*.

Clerk of the Board: There are two informational reports under this item. The first is from the Department of Conservation Natural Resources, Division of State Lands which is a report regarding lands or interests in lands transferred, sold, exchanged, or leased under the Tahoe Basin Act Program as well as a quarterly report on the status of real property or interests in real property transferred under the Lake Tahoe Mitigation Program, which is required pursuant to NRS 321.5954 and Chapter 355. This report is for the quarter ending September 30, 2020 and there were no acquisitions of land in this quarter. There were three transactions under the Lake Tahoe Mitigation Program resulting in 245 square feet of restored land coverage and an increase of \$6,247.50 for the Nevada Land Bank. Are there any questions on that item?

Governor: I do not have any questions. Does anyone have any questions on 14-A?

Attorney General: None here.

Secretary of State: No, Governor.

Governor: Alright – Item 14-B.

Clerk of the Board: Moving on to the second report. This is a report on overtime and accrued compensatory (comp) leave for the first quarter of fiscal year 2021. My staff has summarized the report into a two-page summary, so I am not going to read the details but I will hit a couple of highlights.

For fiscal year 2021, overtime pay and compensatory leave account for a total of approximately \$15.2 million or 5.83 percent of total pay. This is a 17.39 percent increase from the first quarter of fiscal year 2020. The Department of Corrections had the highest amount of overtime and comp time at \$4.63 million or 12.05 percent of their base pay, \$1.72 million of this overtime can be attributed to COVID-19. This is followed by the Department of Health and Human Services at \$3.28 million or 4.42 percent of base pay and the Department of Public Safety at \$2.19 million or 10.37 percent of base pay, which is a 12 percent increase over fiscal year 2020. For the first quarter, as a percentage of base salary, the Department of Veteran's Services had the highest overtime at 17.37 percent, followed by the Department of Conservation and Natural Resources at 12.52 percent and then the Department of Corrections at 12.05 percent. Are there questions on this item?

Governor: How much of this, if any, were we able to recoup through CARES Act dollars?

Clerk of the Board: The overtime for the Department of Corrections, the \$1.72 million, will be recouped through the Coronavirus Relief Funds.

Also, for Health and Human Services, there is \$1.29 million of overtime that is related to COVID-19. I have not reviewed their requests for reimbursement from Coronavirus Relief Funds but those are potential candidates, depending on the original funding source. It looks like a large part of that is with the Division of Welfare, Field Services and a lot of their overtime, at this point, is attributed to helping out at the Department of Employment,

Training and Rehabilitation and those costs will be reimbursed through the Coronavirus Relief Funds.

Governor: Right. Thank you. I appreciate all of your answers to my questions. Do we have any further questions on this item? That completes this agenda.

15. Public Comment (This public comment period is for any matter that is within the jurisdiction of the public body. No action may be taken upon a matter raised under public comment period unless the matter itself has been specifically included on an agenda as an action item. The Chair of the Board will impose a time limit of three minutes.

Governor: *Public Comment.* This is the second time set aside for public comment. Anyone wishing to address the Board on any item, please step forward, identify yourself for the record and comments will be limited to three minutes. Do we have anybody for Carson City?

Clerk of the Board: We do not.

Governor: Do we have anybody for Las Vegas?

Public Comment: Fred Voltz (Attachment B)

Governor: Thank you.

16. Adjournment (For possible action)

Governor: Moving on to item number 16. Do we have a motion to adjourn?

Attorney General: So, moved.

Governor: We have a motion on the floor. Is there any discussion on the motion? Hearing and seeing none. All in favor, signify by saying aye. The motion passes. Thanks, everybody. Happy Holidays, Merry Christmas.

Attachment A
Attachment B

Board of Examiner's Meeting 12/8/2020

Attachment A

Patricia Adkisson

Citizens4participatoryjustice@gmail.com

702-505-2861

Dec. 8, 2020

Board of Examiner members,

Although not directly related to a current agenda item for today's meeting. Attorney General Opinion #96-24 indicates that the Board of Examiners can hear matters related to the Board of Prison Commissioners, as both bodies are created and enshrined into the NV Constitution under article 5 subsection 21.

We currently face an emergency in our Nevada state prisons, that require attention from the Board of Prison Commissioners. Everyone is sick with Covid-19, and they are not being provided the treatment protocol that is being administered in all the local hospitals to include Vitamin C and D.

They are not disclosing the results of the tests to the inmates that are positive. Our loved ones are living in warehouse style living, they cannot social distance themselves. The inmates are not bringing in Covid-19, the employees are infecting our loved ones, and no one is protecting them. They are being subjected to these living conditions. I spoke with one inmate who was given ONE cough drop. The California prisons has released inmates that are subject to these living arrangements, as they cannot protect themselves. I want to know who is going to start protecting our loved ones?

Governor, there is a big percentage of men in our prisons who have already been paroled or expired on their crime but are being kept in there solely for an additional penalty, beyond the discharged crime. NRS. 193.165 Use of a Deadly Weapon subsection #3 states "this section does NOT create any separate offense but provides an additional penalty for the primary offense". One cannot be given a separate sentence, if there is NO offense and NO conviction. You have many men sitting in prison, far past their release date, because of the PRACTICES of the NDOC. The relevant statutory scheme in Nevada requires a conviction equal to a felony before any citizen may be confined to a state prison. See NRS.193.120. When we consider a sentence pursuant to Nevada's Use of a Deadly Weapon statute NRS. 193.165 NO conviction or felony is ever contemplated. There simply is NO statutory Authority for confinement to a state prison, when read in conjunction with NRS.193.120. Once the sentence for the crime is discharged either through parole or expiration, NDOC cannot maintain custody and confinement to a state prison. The additional penalty for Use of a Deadly Weapon can only be served utilizing a less restrictive custody status like residential confinement. This is not the first, or second time that I have brought this up to this board, but now the third. I would like to know when someone is going to be concerned enough to look into it.

Please set a Board of Prison Commissioners meeting, so the public can comment. I am also requesting a meeting with you, Governor Sisolak.

Thank you in advance.

Patricia Adkisson

4. This section does not affect the power of a court to punish for contempt or to employ any sanction authorized by law for the enforcement of an order or a civil judgment or decree.
[1911 C&P § 35; RL § 6300; NCL § 9984] — (NRS A 1967, 458)

NRS 193.060 Construction of provisions similar to existing laws. The provisions of this title, insofar as they are substantially the same as existing statutes, shall be construed as continuations thereof and not as new enactments.
[1911 C&P § 36; RL § 6301; NCL § 9985]

NRS 193.070 Effect of provisions upon past offenses. Nothing contained in any provision of this title shall apply to an offense committed or act done at any time before the day when this title shall take effect. Such an offense shall be punished according to, and such act shall be governed by, the provisions of law existing when it is done or committed, in the same manner as if this title had not been passed.
[1911 C&P § 31; RL § 6296; NCL § 9980]

NRS 193.075 Effect of repeal of statute: Penalty previously imposed; prior violations.
1. Any repeal, express or implied, of any statute shall not release or extinguish any penalty, forfeiture or liability incurred under such statute, unless the repealing act expressly so provides.
2. The repeal of any law creating a criminal offense does not constitute a bar to the indictment or information and punishment of an act already committed in violation of the law so repealed, unless the intention to bar the indictment and information and punishment is expressly declared in the repealing statute.
(Added to NRS by 1971, 144)

NRS 193.080 Application to existing civil rights. Nothing in this title shall be deemed to affect any civil right or remedy existing at the time when it shall take effect by virtue of the common law or of the provision of any statute.
[1911 C&P § 32; RL § 6297; NCL § 9981]

NRS 193.090 Civil remedies preserved. The omission to specify or affirm in this title any liability to any damages, penalty, forfeiture or other remedy imposed by law, and allowed to be recovered or enforced in any civil action or proceeding, for any act or omission declared punishable in this title, shall not affect any right to recover or enforce the same.
[1911 C&P § 37; RL § 6302; NCL § 9986]

NRS 193.100 Proceedings to impeach or remove officers and others preserved. The omission to specify or affirm in this title any ground of forfeiture of a public office, or other trust or special authority conferred by law, or any power conferred by law to impeach, remove, depose or suspend any public officer or other person holding any trust, appointment or other special authority conferred by law, shall not affect such forfeiture or power, or any proceeding authorized by law to carry into effect such impeachment, removal, deposition or suspension.
[1911 C&P § 33; RL § 6298; NCL § 9982]

NRS 193.105 Termination of employment, removal from office or impeachment of public employee or officer upon conviction for sale of controlled substance.

1. If, during the course of his or her employment, an employee of the State or of any political subdivision of the State is convicted on or after October 1, 1989, of violating any federal or state law prohibiting the sale of any controlled substance, the employer upon discovery of the conviction shall terminate the employment of the employee.
2. If, during the course of his or her tenure in office, an officer of any county, city or township of the State is convicted on or after October 1, 1989, of violating any federal or state law prohibiting the sale of any controlled substance, the court as part of the penalty for such a conviction shall remove the officer from office.
3. If, during the course of his or her tenure in office, an elected or appointed officer of the State is convicted on or after October 1, 1989, of violating any federal or state law prohibiting the sale of any controlled substance, the prosecuting officer who obtained the conviction shall file a certified copy of the judgment roll with the Secretary of State. The Secretary of State shall lay the certified copy of the judgment roll before the appropriate House of the Legislature at its next session.
4. This section does not apply to a justice or judge of the court system.
(Added to NRS by 1989, 186; A 2009, 1074)

NRS 193.110 Authority of courts-martial unaffected; punishment for contempt unaffected. This title does not affect any power conferred by law upon any court-martial, or other military authority, or officer, to impose or inflict punishment upon offenders; nor any power conferred by law upon any public body, tribunal or officer, to impose or inflict punishment for a contempt.
[1911 C&P § 34; RL § 6299; NCL § 9983]

NRS 193.120 Classification of crimes.

NRS 193.120

1. A crime is an act or omission forbidden by law and punishable upon conviction by death, imprisonment, fine or other penal discipline.
2. Every crime which may be punished by death or by imprisonment in the state prison is a felony.
3. Every crime punishable by a fine of not more than \$1,000, or by imprisonment in a county jail for not more than 6 months, is a misdemeanor.
4. Every other crime is a gross misdemeanor.
[1911 C&P § 1; RL § 6266; NCL § 9950] — (NRS A 1981, 651)

NRS 193.130 Categories and punishment of felonies. [Effective through June 30, 2020.]

1. Except when a person is convicted of a category A felony, and except as otherwise provided by specific statute, a person convicted of a felony shall be sentenced to a minimum term and a maximum term of imprisonment which must be within the limits prescribed by the applicable statute, unless the statute in force at the time of commission of the felony prescribed a different penalty. The minimum term of imprisonment that may be imposed must not exceed 40 percent of the maximum term imposed.

2. Except as otherwise provided by specific statute, for each felony committed on or after July 1, 1995:

(a) A category A felony is a felony for which a sentence of death or imprisonment in the state prison for life with or without the possibility of parole may be imposed, as provided by specific statute.

(b) A category B felony is a felony for which the minimum term of imprisonment in the state prison that may be imposed is not less than 1 year and the maximum term of imprisonment that may be imposed is not more than 20 years, as provided by specific statute.

(c) A category C felony is a felony for which a court shall sentence a convicted person to imprisonment in the state prison for a minimum term of not less than 1 year and a maximum term of not more than 5 years. In addition to any other penalty, the court may impose a fine of not more than \$10,000, unless a greater fine is authorized or required by statute.

(d) A category D felony is a felony for which a court shall sentence a convicted person to imprisonment in the state prison for a minimum term of not less than 1 year and a maximum term of not more than 4 years. In addition to any other penalty, the court may impose a fine of not more than \$5,000, unless a greater fine is authorized or required by statute.

(e) A category E felony is a felony for which a court shall sentence a convicted person to imprisonment in the state prison for a minimum term of not less than 1 year and a maximum term of not more than 4 years. Except as otherwise provided in paragraph (b) of subsection 1 of NRS 176A.100, upon sentencing a person who is found guilty of a category E felony, the court shall suspend the execution of the sentence and grant probation to the person upon such conditions as the court deems appropriate. Such conditions of probation may include, but are not limited to, requiring the person to serve a term of confinement of not more than 1 year in the county jail. In addition to any other penalty, the court may impose a fine of not more than \$5,000, unless a greater penalty is authorized or required by statute.

[1911 C&P § 18; RL § 6283; NCL § 9967] — (NRS A 1967, 458; 1995, 1167; 1997, 1177; 1999, 1186)

NRS 193.130 Categories and punishment of felonies. [Effective July 1, 2020.]

1. Except when a person is convicted of a category A felony, and except as otherwise provided by specific statute, a person convicted of a felony shall be sentenced to a minimum term and a maximum term of imprisonment which must be within the limits prescribed by the applicable statute, unless the statute in force at the time of commission of the felony prescribed a different penalty. The minimum term of imprisonment that may be imposed must not exceed 40 percent of the maximum term imposed.

2. Except as otherwise provided by specific statute, for each felony committed on or after July 1, 1995:

(a) A category A felony is a felony for which a sentence of death or imprisonment in the state prison for life with or without the possibility of parole may be imposed, as provided by specific statute.

(b) A category B felony is a felony for which the minimum term of imprisonment in the state prison that may be imposed is not less than 1 year and the maximum term of imprisonment that may be imposed is not more than 20 years, as provided by specific statute.

(c) A category C felony is a felony for which a court shall sentence a convicted person to imprisonment in the state prison for a minimum term of not less than 1 year and a maximum term of not more than 5 years. In addition to any other penalty, the court may impose a fine of not more than \$10,000, unless a greater fine is authorized or required by statute.

(d) A category D felony is a felony for which a court shall sentence a convicted person to imprisonment in the state prison for a minimum term of not less than 1 year and a maximum term of not more than 4 years. In addition to any other penalty, the court may impose a fine of not more than \$5,000, unless a greater fine is authorized or required by statute.

(e) A category E felony is a felony for which a court shall sentence a convicted person to imprisonment in the state prison for a minimum term of not less than 1 year and a maximum term of not more than 4 years. Except as otherwise provided in paragraph (b) of subsection 1 of NRS 176A.100 or paragraph (a) of subsection 2 of NRS 453.336, upon sentencing a person who is found guilty of a category E felony, the court shall suspend the execution of the sentence and grant probation to the person upon such conditions as the court deems appropriate. Such conditions of probation may include, but are not limited to, requiring the person to serve a term of confinement of not more than 1 year in the county jail. In addition to any other penalty, the court may impose a fine of not more than \$5,000, unless a greater penalty is authorized or required by statute.

(Added to NRS by 1983, 800; A 1991, 1059; 2007, 3187)

NRS 193.165 Additional penalty: Use of deadly weapon or tear gas in commission of crime; restriction on probation.

1. Except as otherwise provided in NRS 193.169, any person who uses a firearm or other deadly weapon or a weapon containing or capable of emitting tear gas, whether or not its possession is permitted by NRS 202.375, in the commission of a crime shall, in addition to the term of imprisonment prescribed by statute for the crime, be punished by imprisonment in the state prison for a minimum term of not less than 1 year and a maximum term of not more than 20 years. In determining the length of the additional penalty imposed, the court shall consider the following information:

- (a) The facts and circumstances of the crime;
- (b) The criminal history of the person;
- (c) The impact of the crime on any victim;
- (d) Any mitigating factors presented by the person; and
- (e) Any other relevant information.

↪ The court shall state on the record that it has considered the information described in paragraphs (a) to (e), inclusive, in determining the length of the additional penalty imposed.

2. The sentence prescribed by this section:

- (a) Must not exceed the sentence imposed for the crime; and
- (b) Runs consecutively with the sentence prescribed by statute for the crime.

3. This section does not create any separate offense but provides an additional penalty for the primary offense, whose imposition is contingent upon the finding of the prescribed fact.

4. The provisions of subsections 1, 2 and 3 do not apply where the use of a firearm, other deadly weapon or tear gas is a necessary element of such crime.

5. The court shall not grant probation to or suspend the sentence of any person who is convicted of using a firearm, other deadly weapon or tear gas in the commission of any of the following crimes:

- (a) Murder;
- (b) Kidnapping in the first degree;
- (c) Sexual assault; or
- (d) Robbery.

6. As used in this section, "deadly weapon" means:

(a) Any instrument which, if used in the ordinary manner contemplated by its design and construction, will or is likely to cause substantial bodily harm or death;

(b) Any weapon, device, instrument, material or substance which, under the circumstances in which it is used, attempted to be used or threatened to be used, is readily capable of causing substantial bodily harm or death; or

(c) A dangerous or deadly weapon specifically described in NRS 202.255, 202.265, 202.290, 202.320 or 202.350.

(Added to NRS by 1973, 1593; A 1975, 720; 1979, 225; 1981, 2050; 1991, 1059; 1995, 1431; 2007, 3188)

NRS 193.166 Additional penalty: Felony committed in violation of order for protection or order to restrict conduct; restriction on probation. [Effective through December 31, 2019.]

1. Except as otherwise provided in NRS 193.169, a person who commits a crime that is punishable as a felony, other than a crime that is punishable as a felony pursuant to subsection 6 of NRS 33.400, subsection 5 of NRS 200.378 or subsection 5 of NRS 200.591, in violation of:

- (a) A temporary or extended order for protection against domestic violence issued pursuant to NRS 33.020;
- (b) An order for protection against harassment in the workplace issued pursuant to NRS 33.270;
- (c) A temporary or extended order for the protection of a child issued pursuant to NRS 33.400;
- (d) An order for protection against domestic violence issued in an action or proceeding brought pursuant to title

11 of NRS;

(e) A temporary or extended order issued pursuant to NRS 200.378; or

(f) A temporary or extended order issued pursuant to NRS 200.591.

↪ shall, in addition to the term of imprisonment prescribed by statute for the crime, be punished by imprisonment in the state prison, except as otherwise provided in this subsection, for a minimum term of not less than 1 year and a maximum term of not more than 20 years. If the crime committed by the person is punishable as a category A felony or category B felony, in addition to the term of imprisonment prescribed by statute for that crime, the person shall be punished by imprisonment in the state prison for a minimum term of not less than 1 year and a maximum term of not more than 5 years.

2. In determining the length of the additional penalty imposed pursuant to this section, the court shall consider the following information:

- (a) The facts and circumstances of the crime;
- (b) The criminal history of the person;
- (c) The impact of the crime on any victim;
- (d) Any mitigating factors presented by the person; and
- (e) Any other relevant information.

↪ The court shall state on the record that it has considered the information described in paragraphs (a) to (e), inclusive, in determining the length of the additional penalty imposed.

Board of Examiner's Meeting 12/8/2020

Attachment B

Given the state's fiscal woes, it is surprising that at least a decade-long problem of uncollected accounts receivable would not have received more attention from elected and appointed officials. Instead, the amount outstanding continues to climb almost to the \$1 billion level at June 2020.

The state Controller, whose responsibility is to ensure collection, still hasn't finalized its Receivables report from the end of FY 2020, over five months ago. The tentative report indicates over \$260 million of uncollectible accounts, yet those accounts have not been brought to this Board for write off by the Controller. . .the standard procedure. Why not?

Under NRS 353C, state agencies make minimal efforts to collect these fines, assessments, taxes and fees, then passively hand them over to the state Controller after sixty days of sending out a few letters. The assessing state agency faces no consequences for failure to collect and has no financial incentive to ensure collection since the proceeds go to the General Fund. While several million dollars was spent in the recent past to implement a new automated collection system, there is no electronic linkage with the Secretary of State's office or the Department of Motor Vehicles to flag entities and individuals who haven't paid their debts, and refuse to issue new licenses and registrations until the accounts are brought current. Why not?

At the poorly operated Public Utilities Commission, its most recent Administrative Fines' aging report shows over 11% of administrative fines as uncollected. Most private businesses with this level of uncollected accounts would soon be out of business altogether. The oldest of these accounts stretch back over 12 years. The state Controller has had the accounts for over 10 years and done nothing productive with them. Nor has the PUC Executive Director taken the initiative to coordinate a write-off request with the Controller. Why not?

Similarly, whoever is working the collections process in the Controller's office clearly isn't successful, as over half of the \$987 million in outstanding balances are 60 days or more past due. Why aren't the accounts with some possibility of recovery being turned over to effective private collection agencies on a contingency basis? If just half of the \$727 million estimated by the Controller to be collectible were actually collected, that would certainly help the fiscal chasm the state will be facing this fiscal year and in subsequent years.

While the Board of Examiners routinely provides final expenditure approval to state agencies, it needs to insist that uncollectible accounts be submitted for write off. The 27 state agencies imposing fines, assessments, taxes and fees need to do a much better job of timely collecting those monies owed the General Fund, or face cuts in their budget allocations. Legal resources from the Attorney General's office could assist state agencies who have no clue on how to proceed.

Steve Sisolak
Governor



Susan Brown
Director


Tiffany Greenameyer
Deputy Director

**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: December 10, 2020

To: Susan Brown, Clerk of the Board
Governor's Finance Office

From: Danette Kluever, Executive Branch Budget Officer 
Governor's Finance Office

Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners meeting.

DEPARTMENT OF EMPLOYMENT, TRAINING AND REHABILITATION

Agenda Item Write-up:

Pursuant to NRS 333.705, subsection 1, the Department of Employment, Training and Rehabilitation requests authority to contract with former employee Jeffrey Frishmann to perform administrative duties through Master Service Agreement #18404 between Department of Administration, Purchasing Division and HAT Limited Partnership, dba Manpower.

Additional Information:

Mr. Frishmann retired from the Department of Employment, Training and Rehabilitation as the Employment Security Division, Deputy Administrator on May 16, 2020. His skills and 25 years of UI experience, including a decade in Senior Management roles that supported the UI program, brings a deep bench strength of knowledge that benefits DETR during this time of unrepresented volume and implementation of multiple new unemployment programs. His expertise is needed to perform as an ESD Administrator to provide leadership, coordination, and direction necessary to the Unemployment Insurance program and for the federally mandated Pandemic Unemployment Assistance Program (PUA) enacted by law (CARES Act).

Mr. Frishmann has left state service and is within the two (2) year window.

REVIEWED: _____

ACTION ITEM: _____



STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION

Purchasing Division

515 East Musser Street, Suite 300 | Carson City, Nevada 89701

Phone: (775) 684-0170 | Fax: (775) 684-0188

December 10, 2020

MEMORANDUM

To: *Shona* Shauna Tilley

From: Annette Morfin, Purchasing Officer

Subject: CETS Contract 18404 – HAT LTD Partnership dba Manpower
RFP 3296 – Temporary Employment Services

Please find attached a copy of the "Authorization to Contract with a Former Employee" for Jeffrey Frischman who Manpower wants to hire. He is currently collecting PERS.

He was previously approved at the October BOE; however, his job duties are changing and is hourly wage is also changing. That is why it is being submitted again.

If you have any questions, please contact me at 684-0185 or amorfin@admin.nv.gov



**STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION**

Purchasing Division

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: (775) 684-0170 | Fax: (775) 684-0188

Authorization to Contract with a Former Employee

Employee Information			
Former Employee Name:	Jeffrey Frischman		
Former Employee ID Number:	27182		
Former Job Title:	ESD Administrator		
Former Employee Agency:	DETR/ESD		
Former Class and Grade:	Class:	12.103	Grade: 43/10
Former Employment Dates:	From:	07/2002	To: 05/2020
Requesting Agency:	DETR/ESD		
Vendor:	Manpower		

Please mark which of the following applies and complete Sections 'A' through 'M' below:

	Contract is with a former State employee (contractor) or a temporary employment agency providing a former employee.
	Contract is with an entity (contractor) other than a temporary employment agency that employs a former State employee who will be performing any or all of the contracted services.
A	Summarize scope of contract work. The position is needed to provide leadership, coordination, and direction necessary for Unemployment Insurance program, and for the federally mandated Pandemic Unemployment Assistance Program (PUA) enacted by law (CARES Act). Additionally, the contractor is responsible for ensuring achievement of mandated program goals and objectives pursuant to DOL and CARES Act requirements.
	Document former job description. Under administrative direction of the Division Administrator, incumbents are responsible and accountable for planning, organizing, coordinating and managing program support of a major organizational component of the Employment Security or Rehabilitation Divisions within the Department of Employment, Training and Rehabilitation (DETR), and oversee the management of programs to ensure the timely, accurate, consistent, and effective delivery of services to clients through local offices and regional centers. Direct, through subordinate managers, the administrative and technical activities of assigned programs; develop, implement, monitor and adjust State and federal program goals and performance measures, budgets,

	<p>and revenue and expenditure plans; monitor, adjust and approve the statewide distribution and use of resources; analyze staffing and budget reports; and approve requests for staff positions, travel, training, equipment, supplies and service.</p> <p>Evaluate the effectiveness of programs in meeting established goals, performance measures, and requirements through quality control programs, performance appraisal process and fiscal analysis; develop corrective action plans and implement changes; and evaluate and approve the development, redesign and maintenance of automated systems which support program activities.</p> <p>Ensure the timely, accurate, consistent, and effective delivery of services to clients through local offices and regional centers; analyze a variety of labor market and other demographic information provided by the department research section as well as past program performance, State and national trends, discussion with labor and management groups/leaders, legislators, and others; administer intensive client assessment, training and employment programs.</p> <p>Represent the department and division as a spokesperson at meetings, legislative hearings, boards, councils and committees such as the State and Local Workforce Development Boards, the National Association of State Workforce Agencies, and the Governor's Council on Rehabilitation and Education of People with Disabilities; and participate in the operation of the Workforce Innovation and Opportunity Act one-stop system.</p> <p>Direct the coordination and delivery of statewide program support units which provide interpretation of regulations, quality assurance, report validation, policy and procedure development, computer support, and staff development programs.</p> <p>Draft agency-proposed legislation and prepare fiscal notes; research and analyze legislative proposals from outside entities and prepare responses; draft regulatory text and position statements and provide testimony to the legislature; and review relevant statutes, regulations, policies and operational procedures for current and potential impact on services.</p> <p>Supervise subordinate managers, professionals and support staff as assigned; interview and select new employees; delegate authority and responsibility to appropriate personnel; develop work performance standards; complete performance appraisals; provide appropriate counseling.</p>
C	<p>Is the former employee being hired because of their specialized knowledge of the agency's operations? Is there a clause in the contract for transfer of the specialized knowledge of the contracting agency and a timeframe for the transfer?</p> <p>Yes, the contractor has 25 years of unemployment insurance (UI) experience, including a decade in Senior Management roles that supported this work program, brings a deep bench strength of knowledge that benefits DETR during a time of unrepresented volume and implementation of multiple new unemployment programs. His expertise is needed to support existing programs and assist with implementation of new unemployment compensation programs that include the expected PUA extension or renewal of FPUC. His expertise is also needed to support compliance with any OIG subpoenas, DOL audit requests, state single audit and financial audits, ESD rate setting, training of new management staff, Federal grant reporting and auditing, as well as policy proposals and analysis. Jeff has a unique blend of current and prior UI experience that is needed to support DETR's unemployment compensation program and our upcoming legislative session.</p>
D	<p>Explain why existing State employees within your agency cannot perform this function.</p> <p>Jeffrey Frischmann left ESD on 5/16/20 while holding the title of Deputy Administrator. Mr. Frischmann was ESD Deputy Administrator from 7/20/15 through 5/16/20 when he left to retire. Prior to holding the Deputy Administrator position, Mr. Frischmann held the position of ESD Manager IV from 3/9/09 through 7/1/15, when Mr. Kennedy assumed the role.</p>

	No single person in the ESD organization has held the senior ESD job titles that this gentleman has held for the past decade or so. The familiarity he possesses having been senior level manager is not just remarkable but highly sought after while DETR negotiates its way through the crisis.
E	Document if the individual overseeing or establishing the contract is related to the contractor. If so, explain the relationship and why this would not affect independence and why this would not violate NAC 284.750. N/A
F	List contractors' hourly rate. \$59.93
G	List the range of comparable State employee rates. \$41.82-\$63.43
H	Justify contract rate if it exceeds the maximum employee/employer rate for a comparable State position by more than 10 percent (10%). Additionally, has the contract term been limited as a result? N/A
I	Document justification for hiring contractor. Position is only needed temporarily.
J	Will the employee be collecting PERS at any time during the contract? Yes
K	What is the duration of the contract with the former employee? (Include start and end date) 01/03/2021- 5/03/2021
L	Will the former employee be working full time or part time? If part time, how many hours? Full-time, 40 plus hours per week, and no paid sick leave/holiday.
M	Is the former employee currently serving on any Boards or Commissions? If yes, identify which Board(s) or Commission(s). No

Comments – Provide any additional comments:

Approval for Authorization to Contract with a Former Employee:



Signature of Agency Head Authorizing Request

12.9.20

Date



Purchasing Administrator Signature (if a Statewide Contract)

12/10/2020

Date



Budget Analyst Signature

12/10/2020

Date

Clerk of the Board of Examiners Signature

Date

Steve Sisolak
Governor



Susan Brown
Director


Tiffany Greenameyer
Deputy Director

**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: December 15, 2020

To: Susan Brown, Clerk of the Board
Governor's Finance Office

From: Danette Kluever, Executive Branch Budget Officer
Governor's Finance Office 

Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners meeting.

DEPARTMENT OF PUBLIC SAFETY, DIVISION OF EMERGENCY MANAGEMENT

Agenda Item Write-up:

Pursuant to NRS 333.705, subsection 1, the Department of Public Safety, Division of Emergency Management (DEM) requests authority to contract with former employee Kelli Baratti to perform resource and incident management coordination duties through Master Service Agreement #18406 between Department of Administration, Purchasing Division and Talent Framework, LLC.

Additional Information:

Ms. Baratti retired from DEM as a Grants and Projects Analyst on September 7, 2019 and is receiving pension benefits. She has knowledge and expertise to assist the State Emergency Operation Center (SEOC) in logistics and operations during the COVID 19 Pandemic as well as the 2020 wildland fire activities. Her experience with warehouse management and resource dispatch systems is needed to maintain continuity and staffing the warehouses and management which currently have \$100 million in PPE and testing supplies. The Department previously received approval to contract with Ms. Baratti for the period of April 2020 through December 2020. This request is to extend her employment retroactive back to December 2020 through June 30, 2021.

Statutory Authority:

NRS 333.705 (1)

REVIEWED: _____

ACTION ITEM: _____




STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Purchasing Division

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: (775) 684-0170 | Fax: (775) 684-0188

December 15, 2020

MEMORANDUM

To:  Shauna Tilley
From: Annette Morfin, Purchasing Officer
Subject: CETS Contract 18406 – Talent Framework LLC
RFP 3296 – Temporary Employment Services

Please find attached a copy of the "Authorization to Contract with a Former Employee" for Kelli Baratti who Talent Framework has hired. This is a retroactive request and is extending the contract date to June 1 2021. Talent Framework is aware this needs to be approved by the January BOE.

Kelli Baratti recently left state service and is within the two (2) year window. She is currently receiving benefits from PERS.

If you have any questions, please contact me at 684-0185 or amorfin@dmin.nv.gov

Steve Sisolak
Governor



Nevada Department of
Public Safety
DEDICATION PRIDE SERVICE

George Togliatti
Director

Sheri Brueggemann
Deputy Director

David Fogerson
Chief

Division of Emergency Management
Homeland Security

2478 Fairview Drive
Carson City, Nevada 89701
Telephone (775) 687-0300 / Fax (775) 687-0322
DEM Website - <http://dem.nv.gov>

Memorandum

DATE: December 11, 2020

TO: Susan Brown, Director, Governor's Office of Finance

FROM: David Fogerson, Chief, Division of Emergency Management

SUBJECT: Continuation of Emergency Hire

Pursuant to NRS 353.705(4), the State Emergency Operations Center (SEOC) hired former state employee Kelli Baratti to assist in logistics and operations during the COVID 19 Pandemic emergency as well as the 2020 wildland fire activities. The SEOC extended her emergency employment thru December 2020. This request is to extend her emergency employment with the SEOC thru June 2021 retroactive back from December 2020. Kelli Baratti has extensive experience working in the SEOC in Logistics, Operations and SEOC Manager. She also has extensive experience deploying wildland fire fighting resources during fire season.



**STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION**

Purchasing Division

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: 775-684-0170 | Fax: 775-684-0188

Authorization to Contract with a Former Employee

Employee Information			
Former Employee Name:	Kelli Baratti		
Former Employee ID Number:	10829		
Former Job Title:	Grants & Project Analyst III		
Former Employee Agency:	Division of Emergency Management & Homeland Security		
Former Class and Grade:	Class:	07.753	Grade: 37
Former Employment Dates:	From:	05/29/09	To: 09/06/19
Requesting Agency:	Division of Emergency Management & Homeland Security		
Vendor:			

Please mark which of the following applies and complete Sections 'A' through 'M' below:	
X	Contract is with a former State employee (contractor) or a temporary employment agency providing a former employee.
	Contract is with an entity (contractor) other than a temporary employment agency that employs a former State employee who will be performing any or all of the contracted services.
A	<p>Summarize scope of contract work.</p> <p>Contractor is a subject matter expert relative to warehouse management and resource dispatch systems. Since we are managing the third wave of COVID and a new federally required resource management system, DEM SBOC needs to maintain continuity and staffing of the warehouses and management. The warehouses currently are compiling, inventorying and allocating \$100 million in PPE and testing supplies. All other DEM employees are actively engaged in COVID response and/ or other response activities and are unable to efficiently and effectively manage the warehouse operations. Contractor has also managed the State EOC before and worked in multiple positions within it to allow it to function effectively. Her knowledge and expertise allow continuity of operations when other qualified personnel are not available due to time off or illness.</p>
B	<p>Document former job description.</p> <p>Agency lead or supervisor of:</p> <ol style="list-style-type: none"> On the current resource management processes and databases. The Fire Chiefs and the meeting rules. On the State Duty Officer Program operations and management. IMAC information, meetings and processes. SEOC Plans and operations. NPD-14, NPD-15 process on new forms and the schedule.

C	Is the former employee being hired because of their specialized knowledge of the agency's operations? Is there a clause in the contract for transfer of the specialized knowledge of the contracting agency and a timeframe for the transfer?
	Yes. Her specialized knowledge is being used to continue and enhance operations during a worldwide pandemic that has resulted in continuous operations of the State Emergency Operations Center for 7 months with no foreseeable end date.
D	Explain why existing State employees within your agency cannot perform this function.
	No other DEM personnel are trained to the level necessary to adequately support local, tribal, and state jurisdictions with warehouse management.
E	Document if the individual overseeing or establishing the contract is related to the contractor. If so, explain the relationship and why this would not affect independence and why this would not violate NAC 284.750.
	No relation
F	List contractors' hourly rate.
	\$35.00 (plus Talent Framework admin fee of 21% = \$42.35)
G	List the range of comparable State employee rates.
	37-10 \$26.80 – \$39.94
H	Justify contract rate if it exceeds the maximum employee/employer rate for a comparable State position by more than 10 percent (10%). Additionally, has the contract term been limited as a result?
	Contractor rate does not exceed and the contract term has not been limited.
I	Document justification for hiring contractor.
	The former employee was the sole responsible party for the operations of the scope of work mentioned above. The programs have federal and state requirements to maintain those programs. The knowledge and experience needs to be transferred.
J	Will the employee be collecting PERS at any time during the contract?
	yes
K	What is the duration of the contract with the former employee? (Include start and end date)
	6 months from time of approval (December 1-June 1)
L	Will the former employee be working full time or part time? If part time, how many hours?
	Full time subject matter expertise is needed to help manage the State COVID-19 Warehouses. Expected to be 40 hrs per week.
M	Is the former employee currently serving on any Boards or Commissions? If yes, identify which Board(s) or Commission(s).
	Yes. She is a member of the Board of Fire Services.

Comments – Provide any additional comments:

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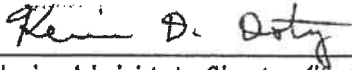
Approval for Authorization to Contract with a Former Employee:



Signature of Agency Head Authorizing Request

11/16/2020

Date



Purchasing Administrator Signature (if a Statewide Contract)

12/15/2020

Date



Budget Analyst Signature

12/15/2020

Date

Clerk of the Board of Examiners Signature

Date



**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: December 11, 2020
To: Susan Brown, Clerk of the Board
Governor's Finance Office
From: Bridgette Mackey-Garrison, Executive Branch Budget Officer
Governor's Finance Office
Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners meeting.

DEPARTMENT OF TRANSPORTATION

Agenda Item Write-up:

Pursuant to NRS 333.705, subsection 1, the Nevada Department of Transportation (NDOT) requests the authority to contract with retired state employee, Lisa Schilling. Mrs. Schilling retired from state service in October of 2020. She is now employed by Atkins North America, Inc. (ANA), which is the current contract manager operating under NDOT Construction Management Agreement P660-18-016. Under this agreement, ANA has proposed to utilize Mrs. Schilling to work on various task orders generated by NDOT's Traffic Operations Division.

Additional Information:

There are insufficient staff and expertise to successfully manage the workload, size and scope of the Statewide Traffic Operations needs for design and engineering services. In July of 2018, NDOT issued a Request for Proposals (RFP) to engage service providers to perform engineering needs in signs, striping, traffic control, signals, lighting, ITS, traffic operations programs and projects, traffic analysis, and traffic modeling. This agreement, one of three, includes providing Project Managers, Design Leads, Technical Leads, and support personnel, to ensure the design and engineering of the statewide projects are accomplished in conformance with the polices, guidelines, manuals, and standards.

Lisa Schilling retired from NDOT as a Supervisor II, Associate Engineer in the Maintenance and Asset Management Division. Her many tasks in this role provide a wide

range of skills required for Atkins to utilize in the on-call agreement. These skills include but are not limited to supervising engineering associates and staff, developing roadway plans, striping plans, quantities, specifications and estimate for complete contract plans, analyzing contract plans and preparing specifications of work.

Lisa Schilling has had no influence or authority over the consultant procurement for this current Design Services and Program Support On-Call agreement.

Lisa's spouse, Mr. Rodney Schilling, is an active employee of NDOT's Traffic Operations Division but did not serve on the evaluation or selection committees for the current agreement and will not serve in that capacity for subsequent agreements of this nature. Mr. Schilling, by the nature of his position, will not select or directly manage any of the Task Orders for these On-Call Agreements.

Statutory Authority:

NRS 333.705 (1)

REVIEWED: 
ACTION ITEM: _____



1263 South Stewart Street
Carson City, Nevada 89712
Phone: (775) 888-7440
Fax: (775) 888-7201

MEMORANDUM

December 4, 2020

To: State of Nevada Board of Examiners
From: Kristina Swallow, P.E., Director
Subject: Authorization to Contract with a Former Employee – Lisa Schilling

SUMMARY

Pursuant to the Administrative Manual Section 0323, the Nevada Department of Transportation (NDOT) requests the authority to contract with retired state employee, Lisa Schilling. Mrs. Schilling retired from state service in October of 2020. She is now employed by Atkins North America, Inc., who is proposing to utilize Lisa to work on various Task Orders through current and future On-Call Service Provider Agreements with NDOT's Traffic Operations Division. The current agreement, P660-18-016, provides design services and program support for statewide projects as detailed below.

BACKGROUND

There are insufficient staff and expertise to successfully manage the workload, size and scope of the Statewide Traffic Operations needs for design and engineering services. In July of 2018, NDOT issued a Request for Proposals (RFP) to engage service providers to perform engineering needs in signs, striping, traffic control, signals, lighting, ITS, traffic operations programs and projects, traffic analysis, and traffic modeling. This agreement, one of three, includes providing Project Managers, Design Leads, Technical Leads, and support personnel, to ensure the design and engineering of the statewide projects are accomplished in conformance with the policies, guidelines, manuals, and standards.

Lisa Schilling retired from NDOT as a Supervisor II, Associate Engineer in the Maintenance and Asset Management Division. Her many tasks in this role provide a wide range of skills required for Atkins to utilize in the on-call agreement. These skills include but are not limited to: supervising engineering associates and staff, developing roadway plans, striping plans, quantities, specifications and estimate for complete contract plans, analyzing contract plans and preparing specifications of work.

Lisa Schilling has had no influence or authority over the consultant procurement for this current Design Services and Program Support On-Call agreement. Lisa's spouse, Mr. Rodney Schilling, is an active employee of NDOT's Traffic Operations Division but did not serve on the evaluation or selection committees for the current agreement and will not serve in that capacity for subsequent agreements of this nature. Mr. Schilling, by the nature of his position, will not select or directly manage any of the Task Orders for these On-Call Agreements.

RECOMMENDATION

We respectfully request your consideration for approval for Atkins North America, Inc. to engage Mrs. Lisa Schilling as a member on their staffing team to augment NDOT's management of

statewide projects via the design services provided from the Traffic Operations On-Call Master Agreement.

Steve Sisolak
Governor



Deonne E. Contine
Director

Kevin D. Doty
Acting Administrator

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION

Purchasing Division

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: (775) 684-0170 | Fax: (775) 684-0188

Authorization to Contract with a Former Employee

Employee Information

Former Employee Name:	Lisa Schilling
Former Employee ID Number:	10425
Former Job Title:	Supervisor II, Associate Engineer
Former Employee Agency:	Nevada Department of Transportation
Former Class and Grade:	38-10
Former Employment Dates:	June 2000 – October 2020
Contracting Agency:	Nevada Department of Transportation

Please check which of the following applies:

Contract is with a former State employee (contractor) or a temporary employment agency providing a former employee. Please complete steps a-l below.

Contract is with an entity (contractor) other than a temporary employment agency that employs a former State employee who will be performing any or all of the contracted services. Please complete all steps a-l below.

a. Summarize scope of contract work.

The work consists of assisting NDOT Traffic Operations Division on their on-call task orders. Work includes preparation of design guides, standard plans, signing plans, striping plans, traffic control plans, signal plans, lighting plans, ITS plans, quantities, special provisions, estimates, and design reports.

b. Document former job description.

Supervise engineering associates and technical engineering staff performing a wide variety of engineering functions and direct activities. Responsible for developing roadway plans, striping plans, quantities, specifications and estimate for complete contract plans for the betterment program for the State of Nevada. Analyze contract plans and items of work involved to determine construction limitations and scope of work. Prepare specifications for items of work for the Special Provisions not covered in the Standard Specifications. Compile and write special provisions describing project restrictions or requirements, scope of work, materials required, construction processes, methods of measurement and basis of payments and special provisions for advertised bids.

c. Is the former employee being hired because of their specialized knowledge of the agency's operations? Is there a clause in the contract for transfer of the specialized knowledge of the contracting agency and a time frame for the transfer?

Yes, the former employee is being hired due to their specialized knowledge of traffic operations and the design process of Nevada and the policies and procedures related to completing the design of NDOT projects. There is not a clause in the contract for transfer of the specialized knowledge of the contracting agency or a time frame for the transfer.

d. Explain why existing State employees within your agency cannot perform this function.

The workload of the Nevada Department of Transportation employees is extremely high due to increased federal funding, continued vacancies, and consistent growth within the state.

e. Document if the individual overseeing or establishing the contract is related to the contractor – if so, explain the relationship and why this would not affect independence and why this would not violate NAC 284.750.

The former employee's spouse, Mr. Rod Schilling, works in the Traffic Operations Division at NDOT but did not serve on the evaluation or selection committees for the current agreement and will not serve in that capacity for subsequent agreements of this nature. Mr. Schilling, by the nature of his position, will not select or directly manage any of the Task Orders for these On-Call Agreements.

f. List contractor's hourly rate.

\$49.00

g. List the range of comparable State employee rates.

\$26.80 - \$39.94 (Grade 37)

h. Justify contract rate if it exceeds the maximum employee/employer rate for a comparable State position by more than 10 percent. Additionally, has the contract term been limited as a result?

The State hourly range does not include the same overhead and direct costs as the contractor's fully loaded rate. No, the duration is not affected by the pay.

i. Document justification for hiring contractor.

NDOT personnel not available at this time.

j. Will the employee be collecting PERS at any time during the contract?

Yes

k. What is the duration of the contract with the former employee? (include start and end date)

Start date: November 2, 2020
End date: Not applicable.

l. Will the former employee be working FT/PT? If PT how many hours

Full Time.

Comments:

DocuSigned by:

Kristina Swallow

12/09/2020

Contracting Agency Head's Signature and Date

Budget Analyst Signature and Date

Clerk of the Board of Examiners Signature and Date

Judith Lawson 12/11/20



**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: December 11, 2020
To: Susan Brown, Clerk of the Board
Governor's Finance Office
From: Bridgette Mackey-Garrison, Executive Branch Budget Officer
Governor's Finance Office
Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners meeting.

DEPARTMENT OF TRANSPORTATION

Agenda Item Write-up:

Pursuant to NRS 333.705, subsection 1, the Nevada Department of Transportation (NDOT) requests the authority to contract with retired state employee, Mr. Paul Peterson. Mr. Peterson retired from state service in March 2019. He is now employed by ATKINS North America, Inc. (ANA), which is the sole qualified firm awarded to manage NDOT's Construction Administration Contract #3842 – Highway Construction District II. ANA has proposed to utilize Mr. Peterson to fill an Inspector position overseeing the construction activities in District II as defined in Construction Administration Contract #3842.

Additional Information:

There is insufficient staff and expertise to successfully manage the workload, size and scope of Contract 3842. In June of 2020, NDOT issued a Request for Proposals (RFP) to engage service providers to perform professional and technical engineering services to provide Full Administration construction management for Contract 3842. This agreement includes providing a Resident Engineer, an Assistant Resident Engineer, an Office Manager, survey crew, two Inspectors, and two Testers, field office, and field lab, to ensure the construction of Contract 3842 is accomplished in conformance with the plans, specifications, and all other contract documents.

The Department has awarded the Agreement to ATKINS as the sole qualified firm responding to the RFP for the Full Administration services for Contract 3842. ATKINS has

proposed to utilize Mr. Peterson to fill an Inspector position, a key role in overseeing the construction of Contract 3842. Mr. Peterson is very qualified and experienced in overseeing highway construction project activities, specifically in the Northern Nevada area.

Mr. Peterson has had no influence or authority over the consultant procurement for this Full Administration agreement.

Statutory Authority:

NRS 333.705 (1)

REVIEWED: <u> <i>gal</i> </u>
ACTION ITEM: _____



1263 South Stewart Street
Carson City, Nevada 89712
Phone: (775) 888-7440
Fax: (775) 888-7201

MEMORANDUM

December 1, 2020

To: State of Nevada Board of Examiners
From: Kristina L. Swallow, Director
Subject: Authorization to Contract with a Former Employee – Paul Peterson

SUMMARY

Pursuant to the Administrative Manual Section 0323, the Nevada Department of Transportation (NDOT) requests the authority to contract with retired state employee, Mr. Paul Peterson. Mr. Peterson retired from state service in March 2019. He is now employed by ATKINS, who is proposing to utilize Mr. Peterson to fill an Inspector position in the Full Administration of Contract 3842 on NDOT Agreement P745-19-040.

BACKGROUND

There is insufficient staff and expertise to successfully manage the workload, size and scope of Contract 3842. In June of 2020, NDOT issued a Request for Proposals (RFP) to engage service providers to perform professional and technical engineering services to provide Full Administration construction management for Contract 3842. This agreement includes providing a Resident Engineer, an Assistant Resident Engineer, an Office Manager, survey crew, two Inspectors, and two Testers, field office, and field lab, to ensure the construction of Contract 3842 is accomplished in conformance with the plans, specifications, and all other contract documents.

The Department has awarded the Agreement to ATKINS as the sole qualified firm responding to the RFP for the Full Administration services for Contract 3842. ATKINS has proposed to utilize Mr. Peterson to fill an Inspector position, a key role in overseeing the construction of Contract 3842. Mr. Peterson is very qualified and experienced in overseeing highway construction project activities, specifically in the Northern Nevada area

Mr. Peterson has had no influence or authority over the consultant procurement for this Full Administration agreement.

RECOMMENDATION

We respectfully request your consideration for approval for ATKINS. to engage Mr. Paul Peterson to be an Inspector on their staffing team to administer Contract 3842.

Steve Sisolak
Governor



Deonne E. Contine
Director

Kevin D. Doty
Acting Administrator

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION

Purchasing Division

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: (775) 684-0170 | Fax: (775) 684-0188

Authorization to Contract with a Former Employee

Employee Information

Former Employee Name: Paul O. Peterson

Former Employee ID Number: 08732

Former Job Title: Supervisor II – Bridge MNTC

Former Employee Agency: Nevada Department of Transportation

Former Class and Grade: 38-10

Former Employment Dates: March 1989 - March 2019

Contracting Agency: Nevada Department of Transportation

Please check which of the following applies:

- Contract is with a former State employee (contractor) or a temporary employment agency providing a former employee. Please complete steps a-l below.
- Contract is with an entity (contractor) other than a temporary employment agency that employs a former State employee who will be performing any or all the contracted services. Please complete all steps a-l below.
 - a. Summarize scope of contract work.**

The work consists of providing NDOT with construction inspection for Contract 3842.

b. Document former job description.

Under general direction, incumbents function independently at the advanced journey level performing technical work requiring knowledge of engineering theories, principles, concepts and practices in a specialized area. Incumbents plan and execute assignments and independently coordinate projects with other technicians. Work assignments cover a wide range of technical engineering duties requiring considerable judgment and ingenuity. Incumbents determine individual work priorities and apply established procedures, techniques, standards and guidelines set forth by management. Positions assigned to this class perform specialized technical engineering work of an advanced nature and function under minimal supervision; use considerable judgment in making independent decisions; may act as a first-line supervisor and have technical or lead worker responsibility for a project and staff of lower level engineering technicians.

c. Is the former employee being hired because of their specialized knowledge of the agency's operations? Is there a clause in the contract for transfer of the specialized knowledge of the contracting agency and a time frame for the transfer?

Yes, the former employee is being hired due to their specialized knowledge of the construction methods of Nevada and the policies and procedures related to the construction of NDOT projects. There is not a clause in the contract for transfer of the specialized knowledge of the contracting agency or a time frame for the transfer

d. Explain why existing State employees within your agency cannot perform this function.

RECEIVED

DEC - 8 2020

GOVERNOR'S FINANCE OFFICE
BUDGET DIVISION

The workload of the Nevada Department of Transportation employees is high due to increased project workload and continued numerous vacancies on construction crews in District II.

- e. Document if the individual overseeing or establishing the contract is related to the contractor – if so, explain the relationship and why this would not affect independence and why this would not violate NAC 284.750.**

No relations.

- f. List contractor's hourly rate.**

\$45.32

- g. List the range of comparable State employee rates.**

\$19.91 - \$29.22 Hourly (Grade 30)

- h. Justify contract rate if it exceeds the maximum employee/employer rate for a comparable State position by more than 10 percent. Additionally, has the contract term been limited as a result?**

The State hourly range does not include the same overhead and direct costs as the contractor's fully loaded rate. Tech III inspectors in private industry are typically only actively employed around 6 to 8 months per year. No, the duration is not affected by the pay as contract term is limited to the length of the agreement, which aligns with the duration of the construction project.

- i. Document justification for hiring contractor.**

NDOT personnel are not currently available.

- j. Will the employee be collecting PERS at any time during the contract?**

Yes.

- k. What is the duration of the contract with the former employee? (include start and end date)**

January 2021 until no longer needed.

- l. Will the former employee be working FT/PT? If PT how many hours**

Full Time

Comments:

DocuSigned by:

12/01/2020

Kristina Swallow

Contracting Agency Head's Signature and Date

Budget Analyst Signature 12/11/20

Budget Analyst Signature and Date

Clerk of the Board of Examiners Signature and Date

Steve Sisolak
Governor



Susan Brown
Director

Tiffany Greenameyer
Deputy Director

**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: November 24, 2020
To: Susan Brown, Clerk of the Board
Governor's Finance Office
From: Jim Rodriguez, Executive Branch Budget Officer
Governor's Finance Office, Budget Division
Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting.

OFFICE OF THE MILITARY

Agenda Item Write-up:

Pursuant to NRS 353.268, the Office of the Military requests the Board's recommendation to the Interim Finance Committee for \$816,237 from the Contingency Account to cover costs associated with the implementation and operation of the Nevada Youth Challenge Program and the maintenance of National Guard facilities.

Additional Information:

Funding for the Nevada Youth Challenge and National Guard facility maintenance were inadvertently reverted to the General Fund at the end of fiscal year 2020. General Fund appropriations in the amount of \$352,400 appropriated for National Guard facilities were not able to be fully obligated by fiscal year end. Those funds were approved for both years of the biennium with the approval of the IFC. The agency's request to balance forward to the next fiscal year was not received in time for the August IFC meeting, which was the last committee meeting where the agency would have been able to receive approval to balance those funds forward to fiscal year 2021.


The Legislature also appropriated \$500,000 in General Fund appropriations to support the implementation and operation of the Nevada Youth Challenge Program. Those funds were also approved for both years of the biennium, and similar to the funding provided

for the agency's facility maintenance program, the balance forward of funding required IFC approval. That request was not received in time for the committee consideration.

These funds are required to complete the agency's facility maintenance projects, which are already in progress and to complete the initial implementation of the Nevada Youth Challenge Program.

Statutory Authority:

BOE approval required pursuant to NRS 353.268.

REVIEWED: 
ACTION ITEM: _____



Steve Sisolak
Governor

STATE OF NEVADA OFFICE OF THE MILITARY

Office of the Adjutant General
2460 Fairview Drive
Carson City, Nevada 89701-6807



ONDRA BERRY
Major General
The Adjutant General

MEMORANDUM

DATE: October 28, 2020

TO: Governor's Finance Office – Jim Rodriguez, Executive Branch Budget Officer

FROM: Office of the Military - Cheryl Tyler, ASO III

SUBJECT: IFC Contingency Fund Request

The Office of the Military is requesting Interim Finance Committee Contingency funds in the amount of \$816,237.00 to effect the balance forward of SFY 2020 appropriations allocated for facilities renovations/projects and for the support of the Nevada Youth Challenge program that were inadvertently reverted to the General Fund with the 2020 fiscal closing for budget account 3650.


Legislatively approved funding of \$352,400 for facilities projects were not expended at the end of SFY 2020. These funds were approved to be available for both SFY 2020 and SFY 2021 in AB 3 Section 48 of the 31st Special Session.

Legislatively approved funding of \$500,000 for Nevada Youth Challenge Program were not fully expended at the end of SFY 2020. Agency expended \$36,163.06 in SFY 2020. The remaining balance of \$463,837 is being requested as part of the \$816,237.00. These funds were also approved to be available for both SFY 2020 and SFY 2021 in AB 3 Section 49 of the 31st Special Session.

These funds are needed to complete agency Capital Improvement Projects (CIPs) and facilities renovations and purchases for the Nevada Youth Challenge Program.

Please contact me at ctyler@govmail.state.nv.us or 775-884-8458 if you have any questions or need additional information to process this request.

Respectfully,


Cheryl Tyler, ASO III
Office of the Military

Job Number (Multiple Items)
 Account Type 22

Sum of Amount	Column Labels			
Row Labels	FED		STE	Grand Total
1	\$	62,617.46	\$ 20,872.74	\$ 83,490.20
3	\$	819.57	\$ 273.18	\$ 1,092.75
19	\$	45,051.63	\$ 15,017.14	\$ 60,068.77
Grand Total	\$	108,488.66	\$ 36,163.06	\$ 144,651.72
	SFY 2020 GF allotment		\$ 500,000.00	
	GF to balance forward to SFY 2021 in Cat 19		\$ 463,836.94	
	GF to balance forward to SFY 2021 in Cat 07		\$352,400.00	
	Total GF to balance forward to SFY 2021		\$ 816,236.94	

State of Nevada - Budget Division
 Budget Highlight - 2021 - 2023 Biennium
GOVERNOR RECOMMENDS - All DU Type - Expanded
 with DU Synopses and Justification

Department:	43 ADJUTANT GENERAL												
Division:	431 ADJUTANT GENERAL & NATIONAL GUARD												
Budget Account:	3650 MILITARY												
BA Priority	Dept Priority	Dec Unit	General Fund FY 2022	Other FY 2022	Total 2022	General Fund FY 2023	Other FY 2023	Total 2023	FTE FY 2022	FTE FY 2023			
0	0	B000	4,310,199	21,711,150	26,021,349	4,405,558	22,018,250	26,423,808	172.51	172.51			
0	0	M150	-77,618	385,437	307,819	-76,277	386,418	310,141	0.00	0.00			
0	0	M100	20,786	0	20,786	20,756	0	20,756	0.00	0.00			
0	0	M300	9,328	29,511	38,839	10,022	30,063	40,085	0.00	0.00			
1	9999	E350	79,200	0	79,200	105,600	0	105,600	0.00	0.00			
This decision unit requests funds for a new unclassified position for Director of Psychological Health (DPH) which would report directly to The Adjutant General (TAG).													
This position would provide guidance to leadership on psychological health issues, psychological health initiatives, and population-health monitoring of military personnel and their families. It would serve as community liaison with military and non-military agencies to promote timely information exchange, coordinate collaborative prevention efforts, and establish and maintain a range of resources, associations, and community partnerships. This position is essential in maintaining the health and safety of military personnel, their families, and the community.													
2	9999	E226	99,088	0	99,088	102,517	0	102,517	1.00	1.00			
This decision unit requests funds for a new Administrative Services Officer I position in the State Administration office.													
The Master Cooperative Agreement is continuously expanding and new programs have been created. The new programs will include approximately 60 new employees. The Nevada National Guard Youth Challenge program will be starting July 2021 with an additional \$5 million to manage. This position would assist the Administrative Services Officer (ASO) III with managing programs, budget, and personnel. It would also act as backup to the ASO III at meetings, presentations, and legislature. The addition of this position will assist with timeliness and efficiency of the agency. In addition, it will assist in managing all programs and operations to ensure oversight and compliance of federal and state regulations.													
3	9999	E275	446,977	1,340,931	1,787,908	418,626	1,255,879	1,674,505	0.00	0.00			
This decision unit requests funds for the projected operating and maintenance costs of the Nevada National Guard Youth Challenge program.													
This program is scheduled to start July 2021. The funding requested ensures the agency has enough authority for the projected expenditures for the implementation of the program. The Youth Challenge program is 75% federally reimbursed.													
4	9999	E380	293,100	402,900	696,000	236,924	338,924	575,848	0.00	0.00			
This decision unit requests funds for facilities maintenance projects at various Nevada Army National Guard facilities. These projects will ensure the health and safety of personnel and the public utilizing National Guard facilities.													
In year one agency requests to recondition water tank to maintain water quality in Carlin, add a new sidewalk at Harry Reid Training Center FMS, install a covered patio at Clark County Armory and design and install loading dock at North Las Vegas Readiness Center.													



**State of Nevada - Budget Division
Budget Highlight - 2021 - 2023 Biennium
GOVERNOR RECOMMENDS - All DU Type - Expanded
with DU Synopsis and Justification**

Budget Account:	BA Priority	Dept Priority	Dec Unit	General Fund FY 2022	Other FY 2022	Total General Fund FY 2022	Other FY 2023	Total General Fund FY 2023	Total 2023	FTE FY 2022	FTE FY 2023	
				21,590	42,436	64,026	42,436	21,590	64,026	0.00	0.00	
<p>Budget Account: 3650 MILITARY</p> <p>In year two agency requests to replace flooring at Clark County Armory, update and repair restrooms at Henderson Armory, and replace shade structure at Harry Reid Training Center AASF. These projects are necessary for the security, health, and safety of National Guard facilities, its employees, and the public utilizing the facilities.</p>												
5	9999		E711	10,374	0	10,374	0	10,374	10,374	0.00	0.00	
<p>This decision unit requests the funds to replace various small equipment, such as generators, grinders, vacuums, and other tools. This request is for all regions statewide for ongoing operations and maintenance of facilities.</p>												
6	9999		E225	13,146	0	13,146	0	13,590	13,590	0.00	0.00	
<p>We used a five year average to sufficiently portray the need of ongoing expenditures for small equipment. The replacement of old and/or broken small equipment will be cost effective and will increase efficiency and productivity.</p>												
<p>This decision unit requests funds for travel expenses of The Adjutant General, Facility Manager, and administration staff.</p>												
7	9999		E125	24,473	0	24,473	0	15,277	15,277	0.00	0.00	
<p>Attached is the projected on-going travel expenses for state fiscal year 2022 and 2023. Travel allows The Adjutant General, Administrative Services Officer III, Facility Manager, and administration staff to visit agency sites statewide. Ongoing travel will ensure proper oversight/management of missions, personnel, and buildings.</p>												
<p>This decision unit requests funds for training expenses for Office of the Military personnel.</p>												
8	9999		E710	4,232,581	22,096,587	26,329,168	4,329,281	22,404,688	26,733,949	172.51	172.51	
<p>Attached is the projected training for state fiscal years 2022 and 2023. The various training classes will help maintain mandatory certifications and enhance knowledge for Office of the Military personnel. Ongoing training of personnel ensures accurate and efficient response in the workplace.</p>												
<p>This decision unit requests funds to replace 12 computers in year one and eight computers and in year two, along with the necessary software.</p>												
<p>The computers to be replaced have met the five-year standard user's replacement guideline. This funding would enable the agency to acquire updated hardware and software, which will ensure efficiency and continued productivity.</p>												
Total for DU Type: ADJUSTED BASE				30,114	29,511	59,625	30,778	60,841	60,841	0.00	0.00	
Total for DU Type: ENHANCEMENT				987,948	1,786,267	2,774,215	924,498	1,637,239	2,561,737	1.00	1.00	
Total for Budget Account: 3650				5,250,643	23,912,365	29,163,008	5,284,557	24,071,970	29,356,527	173.51	173.51	
<p>Budget Account: 3652 MILITARY - ADJUTANT GENERAL'S SPECIAL ARMORY ACCT</p>												
0	0		B000	0	0	0	0	0	0	0.00	0.00	
Total for DU Type: ADJUSTED BASE				0	0	0	0	0	0	0.00	0.00	



FISCAL YEAR 2020 CLOSING DOCUMENT

Fund Number: 101 GENERAL FUND
 Appr. Unit: 3650 MILITARY
 Agency Code: 431 ADJUTANT GENERAL & NATIONAL GUARD

Data Obtained From BSR As Of: 08/31/2020
 Document Status: Approved
 Report Generated On: 12/16/2020 5:14 PM

1. Total Appropriations/Revenues:	<u>\$21,921,676.41</u>
2. Less A. Balance Already Carried Forward To The New Year	Federal Funds: <u>\$0.00</u>
	Other Rev. Sources: <u>\$0.00</u>
B. Balance Already Reverted During The Year:	<u>\$0.00</u>
C. Total Expenditures:	<u>\$20,623,554.45</u>
3. Unexpended Balance To Be Accounted For:	<u>\$1,298,121.96</u>

State Controller:

Take The Following Action On The Balance Shown On Line 3 Above:

Reversions:

	As Entered:	Advantage:
Revert This Amount To Fund # 101 - GENERAL FUND	2510 <u>\$1,298,121.96</u>	<u>\$1,298,121.00</u>

Balance Forward:

Federal Funds:

No Federal Funds Found

Other Revenue Sources:

No Other Revenue Sources Found

Total (Must Agree With Amount On Line 3 Above): \$1,298,121.96 \$1,298,121.00

Reconciliation of SFY21 Beginning Cash		Federal	Other	Total
L01 Leg Approved Begin Cash	N/A	\$0.00	\$0.00	\$0.00
Partial Balance Forward From This Account	C52677	\$0.00	\$816,237.00	\$816,237.00
Partial Balance Forward From This Account	C52677R	\$0.00	-\$816,237.00	-\$816,237.00
SFY21 WP Adjustment		\$0.00	\$0.00	\$0.00
Total Beginning Cash for SFY21:		\$0.00	\$0.00	\$0.00

Comments:

Remaining FY20 GF required IFC approval to balance forward to FY21. The original work program got inadvertently approved without IFC approval requiring a reversal work program and revert the remaining funding to the GF.

<u>JAIME RODRIGUEZ</u>	<u>JAIME RODRIGUEZ</u>
<u>09/25/2020</u>	<u>09/25/2020</u>
Authorized Agency Signature	Date
Date	Budget Analyst
	Date

Controller's Use Only	Name/Date	Date/Initials	Document #
Received By Controller	<u>RICKY HENSLEY 09/28/2020</u>	Budget Closed	<u>AP 060 CL3650A</u>

Steve Sisolak
Governor



Susan Brown
Director

Tiffany Greenameyer
Deputy Director

**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: December 21, 2020
To: Susan Brown, Clerk of the Board
Governor's Finance Office
From: Natasha Kephart, Executive Branch Budget Officer
Governor's Finance Office, Budget Division
Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting.

JUDICIAL DISCIPLINE COMMISSION

Agenda Item Write-up:

Pursuant to NRS 353.268, the Commission requests the Board's recommendation to the Interim Finance Committee for \$69,000 from Contingency Account to cover the cost of judicial discipline investigations.

Additional Information:

The Nevada Commission on Judicial Discipline is tasked with adopting rules of procedure for the conduct of its hearings and other procedural rules necessary to carry out its duties as imposed by Section 21(7) of Article 6 of the Constitution of Nevada. The Commission provides the process commonly used to investigate and discipline all levels of the judiciary in Nevada, for violations of the Revised Nevada Code of Judicial Conduct.


The Commission indicates that over the last three years, the Commission has been inundated with numerous legal actions filed with the Commission in connection with ongoing judicial discipline cases, as well as several writs and appeals filed with the Nevada Supreme Court. Over the last year, the Commission has been involved in two separate cases before the Nevada Supreme Court and currently has thirteen cases pending at either the investigative, adjudicative, or appellate phase. One consolidated case with very serious allegations has been extremely litigious and is expected to exhaust more than 75% of the Commission's entire case related budget for Fiscal Year 21.

To date, the Commission has expended \$103,395 (or 74 percent) of its budget amount of \$138,164 for these investigations. The agency's request for funding has been adjusted to reflect savings identified in its In-State Travel category.

Work program C53795 has been developed and contains detailed backup supporting its request.

Statutory Authority:

BOE approval required pursuant to NRS 353.268.

<p>REVIEWED: </p> <p>ACTION ITEM: _____</p>
--



GARY VAUSE
Chairman

STEFANIE HUMPHREY
Vice-Chair

State of Nevada
COMMISSION ON JUDICIAL DISCIPLINE
P.O. Box 48
Carson City, Nevada 89702
Telephone (775) 687-4017 • Fax (775) 687-3607
Website: <http://judicial.nv.gov>

PAUL C. DEYHLE
General Counsel and
Executive Director

MEMORANDUM

DATE: December 21, 2020

TO: Susan Brown, Director, Governor's Finance Office
Through Natasha Kephart, Governor's Finance Office

FROM: Paul C. Deyhle, General Counsel & Executive Director

SUBJECT: Fiscal Year 2021 Request for Contingency Funds

The Commission on Judicial Discipline ("Commission") is a constitutional office and is operated from a General Fund budget account. While its constitutional mandate is to investigate and adjudicate allegations of judicial misconduct, the Commission's primary mission is to protect the public. This significant duty can be very unpredictable with respect to the types of complaints that are received by the Commission and the types of conduct that are investigated and adjudicated.

Over the last three years, the Commission has been inundated with numerous legal actions filed with the Commission in connection with ongoing judicial discipline cases, as well as several writs and appeals filed with the Nevada Supreme Court. These types of legal proceedings require a significant amount of resources to respond to and address, which have left the Commission seeking additional emergency funds each of the last three fiscal years.

With less than half of the fiscal year behind us, the Commission has already been involved in two (2) separate cases before the Nevada Supreme Court, and currently has thirteen (13) cases pending at either the investigative, adjudicative or appellate phase, causing a projected shortfall in its operating category.

Unfortunately, one consolidated case which alleges very serious allegations has been extremely litigious and is expected to exhaust more than 75% of the Commission's entire case related budget for Fiscal Year 21. Additionally, several pending cases are quickly approaching the statute of limitations deadline due to budgetary limitations and other impacts from the COVID-19 pandemic, and action must be taken prior to the end of Fiscal Year 21. Ensuring that the Commission is appropriately funded to carry out its mandate is crucial. The consequences of having to delay judicial discipline proceedings would be seriously detrimental to the public.

Request for Contingency Funds

December 21, 2020

Page 2

Based on current projections for each expenditure category to date, the Commission projects a budget shortfall in the amount of \$69,000 and requests this amount from the Contingency Fund.

The Commission understands the ominous financial situation our great state is facing due to the COVID-19 pandemic. Although it was extremely difficult to identify cuts, the Commission put forth budget reductions and is currently operating under a reduced budget. The Commission takes its mandate to protect the public very seriously and does not believe it would be appropriate to halt or delay judicial discipline proceedings due to a minimal budget shortfall. As in years past, the Commission has returned all unspent funds to the General Fund. If any of these contingency funds are unspent, the same will hold true.

If you have any questions, please do not hesitate to contact me. Thank you for your time and consideration regarding this most important and urgent request.

Judicial Discipline
Budget Account #1497
Contingency Request Summary

Cat 04	
Projected Expenditures	273,284
Budgeted Authority	175,250
Over/Under Budget	(98,034)
Pending WP from Cat 03 C53804	29,034
Contingency request	(69,000)

Category	Desc	L01	WorkPrg	Actual	BudgetBalance	Projection	ActPlusProj	ProjBudgetBalance
00	0042 Appropriation	964,109	928,691	928,691	0	0	928,691	0
00	4654 TRAN FROM INTERIM FINANCE	0	0	0	0	0	0	0
00	4669 TRANSFER FROM CARES ACT	0	0	0	0	0	0	0
Total Rev		964,109	928,691	928,691	0	0	928,691	0
01	PERS SERVICE	674,207	674,207	276,172	398,035	398,035	674,207	0
02	OUT ST TRAV	1,047	0	0	0	0	0	0
03	IN ST TRAV	35,534	31,309	0	31,309	2,309	2,309	29,034
04	OPERATING	187,895	175,250	57,879	117,371	215,405	273,284	-98,034
26	INFO SERV	20,379	18,186	7,351	10,835	10,835	18,186	0
30	TRAINING	15,308	0	0	0	0	0	0
82	DOA CST ALLO	29,472	29,472	12,449	17,023	17,023	29,472	0
87	PURCH ASMNT	267	267	67	200	200	267	0
89	AG CST ALLOC	0	0	0	0	0	0	0
Total Exp		964,109	928,691	353,917	574,774	643,807	997,724	-68,999
Operating Income		0	0	574,774	-574,774	-643,807	-69,033	68,999
Beg Net Assets		0	0	0	0	0	0	0
End Net Assets		0	0	574,774	-574,774	-643,807	-69,033	68,999
Days Exp in Ending Rsv		0	0	0	0	0	-9	0

FY21 Case Related Invoices Received

	Date	Pros. Officer/Inv	Case No.	Amount	Status	Case Status
1	8/3/2020	Prosecuting Officer	Case D	\$3,720	Paid	Ongoing
2	9/1/2020	Prosecuting Officer	Case E	\$2,340	Paid	Ongoing
3	9/2/2020	Prosecuting Officer	Case D	\$8,865	Paid	Ongoing
4	9/29/2020	Investigator	Case G	\$761	Paid	Closed
5	9/29/2020	Investigator	Case H	\$1,042	Paid	Closed
6	9/29/2020	Investigator	Case I	\$1,348	Paid	Ongoing
7	9/30/2020	Investigator	Case J	\$4,350	Paid	Closed
8	10/2/2020	Prosecuting Officer	Case D	\$15,180	Paid	Ongoing
9	10/21/2020	Prosecuting Officer	Case F	\$2,985	Paid	Closed
10	11/14/2020	Prosecuting Officer	Case D	\$5,430	Pending	Ongoing
11	12/1/2020	Prosecuting Officer	Case B	\$20,730	Pending	Ongoing
12	12/16/2020	Investigator	Case B	\$813	Pending	Ongoing
13	12/16/2020	Investigator	Case D	\$10,870	Pending	Ongoing
14	12/16/2020	Prosecuting Officer	Case B	\$12,915	Pending	Ongoing
15	12/15/2020	Prosecuting Officer	Case B	\$12,045	Pending	Ongoing

Total Expended = \$40,592

Total Pending Invoices= \$62,803

FY21 Case Related Projections

	Pros. Officer/Inv	Case	Amount Expected	Date Expected
1	Prosecuting Officer	Case A	\$1,000	January
2	Prosecuting Officer	Case B (consolidated cases)	\$20,000	January - February
3	Prosecuting Officer	Case B (consolidated cases)	\$50,000	January - February
4	Prosecuting Officer	Case B (consolidated cases)	\$3,500	January - February
5	Court Reporting	Case B (consolidated cases)	\$10,000	January - February
6	Prosecuting Officer	Case C	\$10,000	March - June
7	Prosecuting Officer	Case D (consolidated cases)	\$20,000	January - June
8	Prosecuting Officer	Case K	\$5,000	December - February
9	Prosecuting Officer	Case L	\$2,500	April - June
10	Investigator	Case M	\$2,500	January
11	Investigator	Potential Investigation #1	\$2,500	April-May
12	Investigator	Potential Investigation #2	\$2,500	April-May
13	Investigator	Potential Investigation #3	\$2,500	April-May
Total Projections =			\$132,000	
Total Pending Payments=			\$62,803	
			\$194,803	
Total Paid (as of 12/21/20)=			\$40,592	
Total Budget Auth.=			\$138,164	

Steve Sisolak
Governor



Susan Brown
Director

Tiffany Greenameyer
Deputy Director

**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: December 9, 2020
To: Susan Brown, Clerk of the Board
Governor's Finance Office
From: Darlene Baughn, Executive Branch Budget Officer *DBaughn*
Governor's Finance Office, Budget Division
Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting.

**DEPARTMENT OF EMPLOYMENT, TRAINING AND REHABILITATION –
UNEMPLOYMENT INSURANCE**

Pursuant to Article 5, Section 21 of the Nevada Constitution, the State Board of Examiners may approve, settle or deny any claim or action against the state, any of its agencies or any of its present or former officers, employees, immune contractors or State Legislators.

Agenda Item Write-up:

The Department has been ordered to pay an Order of Contempt, case number CV20-00755. The Department requests approval to pay the Court's order of contempt in the amount of \$1,000 to Washoe Legal Services.

Additional Information

The Court finds the State has willfully and/or without just excuse failed to comply with portions of the Court's *Order of Mandate* dated July 22, 2020. Specifically, the State has failed to resume payment to applicants whose payments were stopped based on the State's belief that they qualified for other UI, PEUC or SEB benefits, whether in Nevada or elsewhere.

As a sanction, the State shall pay a fine in the amount of \$1,000, payment of which must be made by check payable to Washoe Legal Services within forty-five days (January 16) of the date of the Order.

Statutory Authority:
Article 5, Section 21 of the Nevada Constitution

REVIEWED: <u>CB</u>
ACTION ITEM: _____



MEMORANDUM

DATE: December 9, 2020

TO: Susan Brown, Director
Governor's Finance Office

FROM: Elisa Cafferata, Director

CC: Darlene Baughn, Exec Budget Officer, Governor's Finance Office
Troy Jordan, Esq., Senior Legal Counsel

SUBJECT: Request to be placed on Board of Examiners Agenda

On behalf of the Department of Employment, Training and Rehabilitation (DETR), I respectfully request to be placed on the agenda for the January meeting of the Board of Examiners and order for payment in the case number CV20-00755 in the Second Judicial District Court of the State of Nevada in the amount of \$1,000.00. Please find the attached order for payment. Should you have any questions, please do not hesitate to contact me.

Thank you for your consideration of this request.

DETR, Financial Management, Approved by:

A handwritten signature in blue ink that reads "Kitty DeSocio". The signature is written in a cursive style and is positioned above a horizontal line.

Kitty DeSocio
Chief Financial Officer, DETR

Date: 12-9-20

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IN THE SECOND JUDICIAL DISTRICT COURT OF THE STATE OF NEVADA
IN AND FOR THE COUNTY OF WASHOE

AMETHYST PAYNE, IRIS PODESTA-
MIRELES, ANTHONY NAPOLITANO,
ISAIAH PAVIA-CRUZ, VICTORIA
WAKED, CHARLES PLOSKI, DARIUSH
NAIMI, TABITHA ASARE, SCOTT
HOWARD, RALPH WYNCOOPON,
ELAINA ABING, and WILLIAM
TURNLEY behalf of themselves and all
others similarly situated,

Case No. CV20-00755

Dept. No. 8

ORDER OF CONTEMPT

Plaintiffs-Petitioners,

vs.

STATE OF NEVADA ex rel NEVADA
DEPARTMENT OF EMPLOYMENT,
TRAINING AND REHABILITATION
(DETR), HEATHER KORBULIC in her
official capacity only as Nevada Director of
Employment, Training and Rehabilitation,
DENNIS PEREA, in his official capacity as
Deputy Director of DETR, and KIMBERLY
GAA, in her official capacity only as the
Administrator for the Employment Security
Division (ESD); and DOES 1-100,
inclusive,

Defendants-Respondents.

1 **ORDER OF CONTEMPT**

2 This matter came before the Court on December 3, 2020, for a hearing on *Plaintiffs'*
3 *Petitioners' Second Motion for Contempt* filed on August 19, 2020.¹ The Court heard argument
4 from counsel and evidence was introduced and admitted, which included testimony from several
5 witnesses. Witnesses offered by Plaintiffs-Petitioners included: Heather Boyd, Steve Kolesnik,
6 and Greg Doherty. In addition, Patricia Allander, Joshua Markhevka, Brian Bracken, David
7 Schmidt, and Shane Ricketts were offered by Defendants-Respondents (herein the "State").

8 Being fully informed, the Court GRANTS IN PART AND DENIES IN PART *Plaintiffs'*
9 *Petitioners' Second Motion for Contempt*.

10 The Court has authority to hold the State in contempt pursuant NRS 34.290.

11 Furthermore,

12 ... civil contempt is said to be remedial in nature, as the sanctions
13 are intended to benefit a party by coercing or compelling the
14 contemnor's future compliance ... Moreover, a civil contempt order
15 is indeterminate or conditional; the contemnor's compliance is all
that is sought and with that compliance comes the termination of any
sanctions imposed.

16 *Rodriguez v. Eighth Judicial Dist. Court ex rel. County of Clark*, 120 Nev. 798, 805 (2004).

17 Here, the Court finds the State has willfully and/or without just excuse failed to comply
18 with portions of the Court's *Order of Mandate* dated July 22, 2020. Specifically, the State has
19 failed to resume payment to applicants whose payments were stopped based on the State's belief
20 that they qualified for other UI, PEUC or SEB benefits, whether in Nevada or elsewhere. This
21 represents more than 9,000 people whose benefits have not resumed pursuant to the *Order of*
22 *Mandate*. The State's concern that the Court's *Order of Mandate* may require payments
23 inconsistent with the U.S. Department of Labor's guidelines was previously considered and
24 rejected by the Court.

25
26
27 ¹ At the hearing, Plaintiffs-Petitioners indicated they did not seek the Court to address the first
28 motion in contempt filed on July 29, 2020.

1 On the other hand, the Court finds Plaintiffs-Petitioners have not proven willful failure to
2 comply as to all other bases sought in the contempt motion.²

3 Good cause appearing, THE COURT THUS FINDS the State in civil contempt of Court.

4 As a sanction, the State shall pay a fine in the amount of \$1,000.00, payment of which
5 must be made by check payable to Washoe Legal Services and sent to the following address
6 within forty-five (45) days of the date of this Order.³

7 Washoe Legal Services
8 299 S. Arlington Avenue
9 Reno, NV 89501

10 IT IS FURTHER ORDERED that proof of payment of the sanction ordered herein must
11 be filed in with the Clerk of Court within fifty (50) days of the date of this Order.

12 IT IS FURTHER ORDERED the State must resume payments consistent with this Order
13 and its prior *Order of Mandate* no later than December 24, 2020.

14 IT IS FURTHER ORDERED that a hearing will be held on Thursday, December 31,
15 2020, at 9:00 a.m. PST to assess the State's compliance. Failure to comply may result in further
16 sanctions, including but not limited to an order of incarceration of those with authority to direct
17 full compliance with the Court's Order, and are failing to do so.⁴

18 **IT IS SO ORDERED.**

19 **DATED** this 8 day of December, 2020.

20 
21 BARRY L. BRESLOW
22 District Judge

23 ² This includes those whose payments have not resumed based on justifiable fraud concerns by
24 the State.

25 ³ The Court is aware this varies from the Court's oral pronouncement at the hearing that payment
26 be made to the Clerk of the Court.

27 ⁴ The Court notes that Plaintiffs-Petitioners will not seek to hold the State in violation of this
28 Order on December 31, 2020, if at a minimum, UI, PEUC or SEB payments are being made to
applicants that maintain eligibility. The Court will take that into account if evidence reflects that
has occurred.

CERTIFICATE OF SERVICE

Pursuant to NRCP 5(b), I hereby certify that I am an employee of the Second Judicial District Court of the State of Nevada, County of Washoe; that on this 8 day of December, 2020, I electronically filed the following with the Clerk of the Court by using the ECF system which will send a notice of electronic filing to the following:

Mark Thierman, Esq.

Joshua Buck, Esq.

Gregory Ott, Esq.

Robert Whitney, Esq.

Joshua Hendrickson, Esq.

Leah Jones, Esq.



Judicial Assistant

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LEASES SUMMARY

BOE #	LESSEE	LESSOR	AMOUNT
1.	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES – DIVISION OF WATER RESOURCES	FULLERTON VEGAS SHADOW LANE, LLC	\$330,201
	This lease is an extension of the existing lease.		
	Term of Lease:	02/01/2021 – 06/31/2026	Located in Las Vegas
2.	DEPARTMENT OF MOTOR VEHICLES	SARCOBATUS LAND, MINING, CATTLE COMPANY, LLC	\$81,060
	This lease is an extension of the existing lease.		
	Term of Lease:	01/01/2021 – 12/31/2025	Located in Tonopah
3.	DEPARTMENT OF PUBLIC SAFETY – HIGHWAY PATROL DIVISION – PAROLE AND PROBATION	APTR, LLC	\$252,634
	This lease is an extension of the existing lease.		
	Term of Lease:	02/01/2021 – 01/31/2023	Located in Pahrump
4.	DEPARTMENT OF PUBLIC SAFETY – OFFICE OF PROFESSIONAL RESPONSIBILITY	WHITECROSS, LP	\$152,206
	This lease is an extension of the existing lease.		
	Term of Lease:	09/01/2021 – 08/31/2026	Located in Carson City
5.	WASHOE COUNTY	NEVADA DIVISION OF STATE LANDS	\$14,420,975
	This lease is an extension of the existing lease.		
	Term of Lease:	01/12/2021 – 10/01/2045	Located in Sparks

Please Note: Dates for commencement and BOE targets are initial estimates and may be subject to change in accordance with timeframes of returned documentation. This Summary is for informational purposes only, any changes in contact information will need to be updated by agency, on agency's copy.

For Budget Division Use Only	
Reviewed by:	<i>[Signature]</i>
Reviewed by:	LA 12/14/20
Reviewed by:	

**STATEWIDE LEASE INFORMATION
FIRST AMENDMENT**

1. Agency: Department of Conservation and Natural Resources
Division of Water Resources
901 South Stewart Street, Suite 2002
Carson City, Nevada 89701
Adam Sullivan
T: 775.684.2800 F: 775.684.2811 E: asullivan@water.nv.gov

Remarks: This is a renewal of an existing lease.

Exceptions/Special notes: Lessor is providing the first six (6) months of abated rents, which creates a savings of \$31,861.50, in the first year.

2. Name of Lessor: Fullerton Vegas Shadow Lane, LLC

3. Address of Lessor: 300 International Drive, Suite 100
Williamsville, New York 14221

4. Property contact: Colliers International REMS US, LLC
3960 Howard Hughes Parkway, Suite 150
Las Vegas, Nevada 89169
Jennifer Kennedy
T: 702.836.3772 F: 702.940.4106 E: jennifer.kennedy@@colliers.com

5. Address of Lease property: 400 Shadow Lane, Suites 201 and 203
Las Vegas, Nevada 89106

a. Square Footage: Rentable
 Usable 2,755

Cost:	cost per month	# of months in time frame	cost per year	time frame	Improve-ment cost per square foot	Base Rent cost per square foot	Approximate cost per square foot
Increase %	\$ -	6	\$ -	February 1, 2021 - July 31, 2021	\$0.00	\$0.00	\$0.00
	\$ 5,310.25	12	\$ 63,723.00	August 1, 2021 - July 31, 2022	\$0.00	\$0.00	\$1.93
3%	\$ 5,469.56	12	\$ 65,634.72	August 1, 2022 - July 31, 2023	\$0.00	\$0.00	\$1.99
0%	\$ 5,469.56	12	\$ 65,634.72	August 1, 2023 - July 31, 2024	\$0.00	\$0.00	\$1.99
3%	\$ 5,633.65	12	\$ 67,603.80	August 1, 2024 - July 31, 2025	\$0.00	\$0.00	\$2.04
0%	\$ 5,633.65	12	\$ 67,603.80	August 1, 2025 - July 31, 2026	\$0.00	\$0.00	\$2.04

c. Total Lease Consideration: 66 \$ 330,200.04

d. Total Improvement Cost: \$0.00

e. Option to renew: Yes No 365 Renewal terms: One (1) Identical Term

f. Holdover notice: # of Days required 30 Holdover terms: 5%/90

g. Term: Five (5) years and six (6) months

h. Pass-thrus/CAM/Taxes Landlord Tenant

i. Utilities: Landlord Tenant

j. Janitorial: Landlord Tenant 3 day 5 day Rural 3 day Rural 5 day Other (see special notes)

k. Repairs: Major: Landlord Tenant Minor: Landlord Tenant

l. Comparable Area Market Rate Average: \$2.26

m. Specific termination clause in lease: Breach/Default lack of funding

n. Lease will be paid for by Agency Budget Account Number: 4211

6. This lease constitutes: An extension of an existing lease
 An addition to current facilities (requires estimated expenses)
 A relocation (requires estimated expenses)
 A new location (requires estimated expenses)
 Remodeling only
 Other

a. Estimated Expenses: Moving: \$0.00 Furnishings: \$0.00 Data/Phones: \$0.00

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DEC - 7 2020

STATEWIDE LEASE INFORMATION

IF THIS LEASE IS FOR A NEW SPACE, RELOCATION, ADDITION TO EXISTING OR REMODEL OF EXISTING SPACE - PLEASE CONFIRM THAT ALL ASSOCIATED COSTS ARE INCLUDED IN YOUR LEGISLATIVELY APPROVED BUDGET.

Yes _____ No _____ Dec Unit _____

IF NO, PLEASE PROVIDE THE APPROVED WORK PROGRAM NUMBER ADDING THE EXPENSE TO YOUR BUDGET

[Signature] 11/18/20
 Authorized Agency Signature Date

For Public Works Information:

7. State of Nevada Business License Information:

a. Is the Lessor a Nevada based business?	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
b. Is the Lessor Exempt from obtaining a Business License? **If Yes, explain....	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
c. Does the Lessor have a current Nevada State Business License? **If No, explain....	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
d. The Lessor is registered with the Nevada Secretary of State's Office as a:	LLC <input checked="" type="checkbox"/> INC <input type="checkbox"/> CORP <input type="checkbox"/> LP <input type="checkbox"/>	
e. Ownership Type (Domestic, Foreign, Government, etc.):	Domestic	
f. Nevada Business ID Number:	NV20181455784	Exp: 6/30/2021
g. Is the Lessor's Name the same as the Legal Entity Name? **If No, explain....	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
h. Is the Legal Entity active and in good standing with the Nevada Secretary of States Office?	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
i. State of Nevada Vendor number:	T32007218	
j. Is this an Arms Length Transaction (No Conflict of Interest) **If No, explain....	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO

8. Compliance with NRS 331.110, Section 1, Paragraph 2:

a. I/we have considered the reasonableness of the terms of this lease, including cost	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
b. I/we have considered other state leased or owned space available for use by this agency	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO

[Signature] 12/1/20
 Authorized Signature Date

Public Works Division

For Board of Examiners YES NO

Please Note: Dates for commencement and BOE targets are initial estimates and may be subject to change in accordance with timeframes of returned documentation.

For Budget Division Use Only	
Reviewed by:	<i>JM</i>
Reviewed by:	
Reviewed by:	

STATEWIDE LEASE INFORMATION

1. Agency: Department of Motor Vehicles
555 Wright Way
Carson City, Nevada 89711
Gareth Jones
T: 775.684.4804 F: 775.684.4724 E: gjones01@dmv.nv.gov

Remarks: This is a renewal of an existing lease.

Exceptions/Special notes:

2. Name of Lessor: Sarcobatus Land, Mining, Cattle Company, LLC

3. Address of Lessor: P.O. Box 1452
Tonopah, Nevada 89049

4. Property contact: Jim Marsh
T: 775.482.9777 F: 775.482.5807 E: jim@jmc.lvcoxmail.com

5. Address of Lease property: 1137 South Main Street, Suite C8
Tonopah, Nevada 89049

a. Square Footage: Rentable Usable 1,398 plus 7,500 square feet outside motorcycle testing area @ no charge

b. Cost:

cost per month	# of months in time frame	cost per year	time frame	Improvement cost per square foot	Base Rent cost per square foot	Approximate cost per square foot
\$ 1,295.00	12	\$ 15,540.00	January 1, 2021 - December 31, 2021	\$0.00	\$0.00	\$0.93
2% \$ 1,320.00	12	\$ 15,840.00	January 1, 2022 - December 31, 2022	\$0.00	\$0.00	\$0.94
2% \$ 1,350.00	12	\$ 16,200.00	January 1, 2023 - December 31, 2023	\$0.00	\$0.00	\$0.97
2% \$ 1,380.00	12	\$ 16,560.00	January 1, 2024 - December 31, 2024	\$0.00	\$0.00	\$0.99
2% \$ 1,410.00	12	\$ 16,920.00	January 1, 2025 - December 31, 2025	\$0.00	\$0.00	\$1.01

Increase %

c. Total Lease Consideration: 60 \$ 81,060.00

d. Total Improvement Cost: \$0.00

e. Option to renew: Yes No 365 Renewal terms: One (1) identical term

f. Holdover notice: # of Days required 30 Holdover terms: 5%/90

g. Term: Five (5) years

h. Pass-thrus/CAM/Taxes Landlord Tenant

i. Utilities: Landlord Tenant

j. Janitorial: Landlord Tenant 3 day 5 day Rural 3 day Rural 5 day Other (see special notes)

k. Repairs: Major: Landlord Tenant Minor: Landlord Tenant

l. Comparable Area Market Rate Average: None available

m. Specific termination clause in lease: Breach/Default lack of funding

n. Lease will be paid for by Agency Budget Account Number: 4735

6. This lease constitutes:

- An extension of an existing lease
- An addition to current facilities
- A relocation
- A new location
- Remodeling only
- Other

a. Estimated Expenses: Moving: \$0.00 Furnishings: \$0.00 Data/Phones: \$0.00

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NOV - 2 2020
GOVERNOR'S FINANCE OFFICE
BUDGET DIVISION

STATEWIDE LEASE INFORMATION

IF THIS LEASE IS FOR A NEW SPACE, RELOCATION, ADDITION TO EXISTING OR REMODEL OF EXISTING SPACE-PLEASE CONFIRM THAT ALL ASSOCIATED COSTS ARE INCLUDED IN YOUR LEGISLATIVELY APPROVED BUDGET.

Yes _____ No _____ Dec Unit _____

IF NO, PLEASE PROVIDE THE APPROVED WORK PROGRAM NUMBER ADDING THE EXPENSE TO YOUR BUDGET

Melaine Mason 10/20/2020
Authorized Agency Signature Date

For Public Works Information:

7. State of Nevada Business License Information:

a. Nevada Business ID Number:	<u>NV19971024229</u>	Exp:	<u>6/30/2021</u>	5
b. The Contractor is registered with the Nevada Secretary of State's Office as a:	LLC <input checked="" type="checkbox"/> INC <input type="checkbox"/> CORP <input type="checkbox"/> LP <input type="checkbox"/>			
c. Is the Contractor Exempt from obtaining a Business License:	<input type="checkbox"/> YES			<input checked="" type="checkbox"/> NO
d. Is the Contractors Name the same as the Legal Entity Name? *If yes, please explain in exceptions section	<input checked="" type="checkbox"/> YES			<input type="checkbox"/> NO
e. Does the Contractor have a current Nevada State Business License (SBL)? *If no, please explain in exceptions section	<input checked="" type="checkbox"/> YES			<input type="checkbox"/> NO
f. Is the Legal Entity active and in good standing with the Nevada Secretary of States Office?	<input checked="" type="checkbox"/> YES			<input type="checkbox"/> NO
g. State of Nevada Vendor number:	<u>T81098239</u>			
h. Is this an Arms Length Transaction	<input checked="" type="checkbox"/> YES			<input type="checkbox"/> NO

8. Compliance with NRS 331.110, Section 1, Paragraph 2:

a. I/we have considered the reasonableness of the terms of this lease, including cost	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
b. I/we have considered other state leased or owned space available for use by this agency	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO

David Patrick 11/2/20
Authorized Signature Date
Public Works Division

For Board of Examiners YES NO

Please Note: Dates for commencement and BOE targets are initial estimates and may be subject to change in accordance with timeframes of returned documentation.

For Budget Division Use Only	
Reviewed by:	<i>JS</i>
Reviewed by:	
Reviewed by:	

STATEWIDE LEASE INFORMATION

1. Agency: Department of Public Safety
Nevada Highway Patrol Division, Parole and Probation
555 Wright Way
Carson City, Nevada 89711
Charlene Boegle
T: 775.684.4698 F: 775.684.4879 E: c.boegle@dps.state.nv.us

Remarks: This is a renewal of an existing lease.

Exceptions/Special notes:

2. Name of Lessor: APTR, LLC

3. Address of Lessor: 2250 Postal Drive, #4
Pahrump, Nevada 89048

4. Property contact: Steve Jolley
T: 775.727.8900 F: 775.727.9452 E: Steve@apthealthy.com

5. Address of Lease property: 2250 Postal Drive, #5 and #6
Pahrump, Nevada 89048

a. Square Footage: Rentable
 Usable 4,080 (BA 3740 - 1,599 sf) (BA 4713 - 2,481 sf)

b. Cost:

cost per month	# of months in time frame	cost per year	time frame	Improve-ment cost per square foot	Base Rent cost per square foot	Actual cost per square foot
\$ 6,976.80	12	\$ 83,721.60	February 1, 2020-January 31, 2021	\$0.00	\$0.00	\$1.71
0% \$ 6,976.80	12	\$ 83,721.60	February 1, 2021-January 31, 2022	\$0.00	\$0.00	\$1.71
2% \$ 7,099.20	12	\$ 85,190.40	February 1, 2022-January 31, 2023	\$0.00	\$0.00	\$1.74

Increase %

c. Total Lease Consideration: 36 \$ 252,633.60

d. Total Improvement Cost:

e. Option to renew: Yes No 365 Renewal terms: One (1) identical terms

f. Holdover notice: # of Days required 30 Holdover terms: 5%/90

g. Term: Three (3) Years

h. Pass-thrus/CAM/Taxes: Landlord Tenant

i. Utilities: Landlord Tenant

j. Janitorial: Landlord Tenant 3 day 5 day Rural 3 day Rural 5 day Other (see special notes)

k. Repairs: Major: Landlord Tenant Minor: Landlord Tenant

l. Comparable Area Market Rate Average: \$1.84

m. Specific termination clause in lease: Breach/Default lack of funding

n. Lease will be paid for by Agency Budget Account Number: 3740, 4713

6. This lease constitutes: An extension of an existing lease
 An addition to current facilities
 A relocation
 A new location
 Remodeling only
 Other

a. Estimated Expenses: Moving: \$0.00 Furnishings: \$0.00 Data/Phones: \$0.00

RECEIVED

DEC - 8 2020

GOVERNOR'S FINANCE OFFICE
BUDGET DIVISION

STATEWIDE LEASE INFORMATION

IF THIS LEASE IS FOR A NEW SPACE, RELOCATION, ADDITION TO EXISTING OR REMODEL OF EXISTING SPACE - PLEASE CONFIRM THAT ALL ASSOCIATED COSTS ARE INCLUDED IN YOUR LEGISLATIVELY APPROVED BUDGET.

Yes _____ No _____ Dec Unit _____

IF NO, PLEASE PROVIDE THE APPROVED WORK PROGRAM NUMBER ADDING THE EXPENSE TO YOUR BUDGET

I. Wattins 11/12/20
Authorized Agency Signature Date

For Public Works Information:

7. State of Nevada Business License Information:

a. Nevada Business ID Number:	NV20121670298	Exp:	11/30/2020	10
b. The Contractor is registered with the Nevada Secretary of State's Office as a:	LLC <input checked="" type="checkbox"/> INC <input type="checkbox"/> CORP <input type="checkbox"/> LP <input type="checkbox"/>			
c. Is the Contractor Exempt from obtaining a Business License:	<input type="checkbox"/> YES			<input checked="" type="checkbox"/> NO
*If yes, please explain in exceptions section				
d. Is the Contractors Name the same as the Legal Entity Name?	<input checked="" type="checkbox"/> YES			<input type="checkbox"/> NO
*If no, please explain in exceptions section				
e. Does the Contractor have a current Nevada State Business License (SBL)?	<input checked="" type="checkbox"/> YES			<input type="checkbox"/> NO
*If no, please explain in exceptions section				
f. Is the Legal Entity active and in good standing with the Nevada Secretary of States Office?	<input checked="" type="checkbox"/> YES			<input type="checkbox"/> NO
g. State of Nevada Vendor number:	T29031947			
h. Is this an Arms Length Transaction	<input checked="" type="checkbox"/> YES			<input type="checkbox"/> NO

8. Compliance with NRS 331.110, Section 1, Paragraph 2:

a. I/we have considered the reasonableness of the terms of this lease, including cost	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
b. I/we have considered other state leased or owned space available for use by this agency	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO

David Patrick 12/8/20
Authorized Signature Date
Public Works Division

For Board of Examiners YES NO

Please Note: Dates for commencement and BOE targets are initial estimates and may be subject to change in accordance with timeframes of returned documentation.

For Budget Division Use Only	
Reviewed by:	<i>gpc</i>
Reviewed by:	
Reviewed by:	

STATEWIDE LEASE INFORMATION

1. Agency: Department of Public Safety
Office of Professional Responsibility
555 Wright Way
Carson City, Nevada 89711
Charlene Boegle
T: 775.684.4698 F: 775.684.4809 E: c.boegle@dps.state.nv.us

Remarks: This is a renewal of an existing lease.

Exceptions/Special notes: Lessor to install door between the front desk area and the staff offices.

2. Name of Lessor: Whitecross, LP

3. Address of Lessor: 112 North Curry Street
Carson City, Nevada 89706

4. Property contact: Uhart Commercial Real Estate Services
301 West Washington Street, Suite 1
Carson City, Nevada 89703
John Uhart
T: 775.884.1896 F: 775.884.4896 E: jfuhart@ccim.net

5. Address of Lease property: 1535 "B" Hot Springs Road
Carson City, Nevada 89706

a. Square Footage: Rentable Usable 1,885

b. Cost:	cost per month	# of months in time frame	cost per year	time frame	Improve-ment cost per square foot	Base Rent cost per square foot	Approximate cost per square foot
Increase %	\$ 2,457.52	12	\$ 29,490.24	September 1, 2021 - August 31, 2022	\$0.00	\$0.00	\$1.30
3%	\$ 2,531.25	12	\$ 30,375.00	September 1, 2022 - August 31, 2023	\$0.00	\$0.00	\$1.34
0%	\$ 2,531.25	12	\$ 30,375.00	September 1, 2023 - August 31, 2024	\$0.00	\$0.00	\$1.34
2%	\$ 2,581.88	12	\$ 30,982.56	September 1, 2024 - August 31, 2025	\$0.00	\$0.00	\$1.37
0%	\$ 2,581.88	12	\$ 30,982.56	September 1, 2025 - August 31, 2026	\$0.00	\$0.00	\$1.37

c. Total Lease Consideration: 60 \$ 152,205.36

d. Total Improvement Cost: \$0.00

e. Option to renew: Yes No 365 Renewal terms: One (1) identical term

f. Holdover notice: # of Days required 30 Holdover terms: 5%/90

g. Term: Five (5) years

h. Pass-thrus/CAM/Taxes Landlord Tenant

i. Utilities: Landlord Tenant

j. Janitorial: Landlord Tenant 3 day 5 day Rural 3 day Rural 5 day Other (see special notes)

k. Repairs: Major: Landlord Tenant Minor: Landlord Tenant

l. Comparable Area Market Rate Average: \$1.75

m. Specific termination clause in lease: Breach/Default lack of funding

n. Lease will be paid for by Agency Budget Account Number: 4707

6. This lease constitutes: An extension of an existing lease
 An addition to current facilities
 A relocation
 A new location
 Remodeling only
 Other

a. Estimated Expenses: Moving: \$0.00 Furnishings: \$0.00 Data/Phones: \$0.00

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NOV 23 2020

STATEWIDE LEASE INFORMATION

IF THIS LEASE IS FOR A NEW SPACE, RELOCATION, ADDITION TO EXISTING OR REMODEL OF EXISTING SPACE - PLEASE CONFIRM THAT ALL ASSOCIATED COSTS ARE INCLUDED IN YOUR LEGISLATIVELY APPROVED BUDGET.

Yes _____ No _____ Dec Unit _____

IF NO, PLEASE PROVIDE THE APPROVED WORK PROGRAM NUMBER ADDING THE EXPENSE TO YOUR BUDGET

Curtis Rolan 11/17/2020
 Authorized Agency Signature Date

For Public Works Information:

7. State of Nevada Business License Information:

a. Nevada Business ID Number:	NV19961041819	Exp:	3/31/2021	4
b. The Contractor is registered with the Nevada Secretary of State's Office as a:		LLC	<input type="checkbox"/> INC <input type="checkbox"/> CORP <input type="checkbox"/> LP <input checked="" type="checkbox"/>	
c. Is the Contractor Exempt from obtaining a Business License:		<input type="checkbox"/> YES		<input checked="" type="checkbox"/> NO
*If yes, please explain in exceptions section				
d. Is the Contractors Name the same as the Legal Entity Name?		<input checked="" type="checkbox"/> YES		<input type="checkbox"/> NO
*If no, please explain in exceptions section				
e. Does the Contractor have a current Nevada State Business License (SBL)?		<input checked="" type="checkbox"/> YES		<input type="checkbox"/> NO
*If no, please explain in exceptions section				
f. Is the Legal Entity active and in good standing with the Nevada Secretary of States Office?		<input checked="" type="checkbox"/> YES		<input type="checkbox"/> NO
g. State of Nevada Vendor number:	T32002685			
h. Is this an Arms Length Transaction		<input checked="" type="checkbox"/> YES		<input type="checkbox"/> NO

8. Compliance with NRS 331.110, Section 1, Paragraph 2:

a. I/we have considered the reasonableness of the terms of this lease, including cost	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
b. I/we have considered other state leased or owned space available for use by this agency	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO

W. Harold Patrick 11/23/20
 Authorized Signature Date
 Public Works Division

W Jz
 For Board of Examiners YES NO

For Budget Division Use Only	
Reviewed by:	LA 12/11/20
Reviewed by:	

**REAL PROPERTY (FOR BOARDS AND COMMISSIONS)
OR STORAGE LEASE INFORMATION**

1. Agency (Lessee): Washoe County
1001 E. Ninth St.
Reno, Nevada 89514
Bob Lucey
T: 775-328-2012

Purpose: This is a new lease for use as a vulnerable-populations housing and support facility.

Exceptions/Special Lease Terms: Annual rental fee of \$576,839.00; \$14,420,975.00 total 25 years, Washoe County will invest \$14,700,000.00 to rehabilitate and improve the leased premises.

2. Name of Landlord (Lessor): Nevada Division of State Lands

3. Address of Landlord: 901 S. Stewart St. Ste 5003
Carson City, Nevada 89701

4. Property Contact: Andre Emme, State Lands
T: 775-684-2733

5. Address of Lease Property: 405 South 21st Street
Sparks, Nevada 89431

a. Square Footage or Unit Description: Lease consists of 20.93 acres of State owned land

b. Cost:

Cost Per Month	# of Months in Time Frame	Cost Per Year	Time Frame	Cost/Square Foot
48,069.92	297	576,839.00	Upon approval - October 1, 2045	2,296.70/Per Acre

Increase %

c. Total Lease Consideration: 14,420,975.00

d. Option to Renew: Yes No Renewal Terms:

e. Holdover Notice: # of Days Required Holdover Terms:

f. Term: Twenty Five (25) Years

g. Pass-thrus/CAM/Taxes: Landlord Tenant

h. Utilities: Landlord Tenant

i. Janitorial: Landlord Tenant 3 day 5 day Rural 3 Day Rural 5 Day Other (see special notes)

j. Repairs: Major: Landlord Tenant Minor: Landlord Tenant

k. Comparable Market Rate: \$576,839.00 Per Year

l. Specific termination clause in lease: Breach/Default/Lack of Funding

m. Lease will be paid for by Agency Budget Account Number or BOC Number: N/A - Rent will be offset by investment of lessee

6. BOE Threshold:

7. This lease constitutes:

- An extension of an existing lease
- An addition to current facilities (requires a remark)
- A relocation (requires a remark)
- A new location (requires a remark)
- Remodeling only

a. Estimated Moving Expenses: \$ N/A Furnishings: \$ N/A Data/Phones: \$ N/A

PROPERTY OR STORAGE LEASE INFORMATION

IF THIS LEASE IS FOR A NEW SPACE, RELOCATION, ADDITION TO EXISTING OR REMODEL OF EXISTING SPACE AND STORAGE SPACE - PLEASE CONFIRM THAT ALL ASSOCIATED COSTS ARE INCLUDED IN YOUR LEGISLATIVELY APPROVED BUDGET.

Yes No Dec Unit N/A

IF NO, PLEASE PROVIDE THE APPROVED WORK PROGRAM NUMBER ADDING THE EXPENSE TO YOUR BUDGET

Charles Dowche

12/8/2020

Authorized Agency Signature

Date

B. State of Nevada Business License Information

a. Nevada Business ID Number:	<u>Governmental Entity</u>	Ex:	LLC <input type="checkbox"/>	INC. <input type="checkbox"/>	CORP <input type="checkbox"/>	LP <input type="checkbox"/>
b. The Contractor is registered with the Nevada Secretary of State's Office as a:			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Is the Contractor Exempt from obtaining a Business License? *If yes, please explain in exceptions section			<input checked="" type="checkbox"/> YES			<input type="checkbox"/> NO
d. Is the Contractors Name the same as the Legal Entity Name? *If no, please explain in exceptions section			<input checked="" type="checkbox"/> YES			<input type="checkbox"/> NO
e. Does the Contractor have a current Nevada State Business License (SBL)? *If no, please explain in exceptions section			<input type="checkbox"/> YES			<input checked="" type="checkbox"/> NO
f. Is the Legal Entity active and in good standing with the Nevada Secretary of States Office?			<input checked="" type="checkbox"/> YES			<input type="checkbox"/> NO
g. State of Nevada Vendor number:						
h. Is this an Arms Length Transaction?			<input checked="" type="checkbox"/> YES			<input type="checkbox"/> NO

9. Compliance with NRS 321.007, 321.335, 332.007, 332.050, 322.060 Section 1, Paragraph 2:

a. I/we have considered the reasonableness of the terms of this lease, including cost	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
b. I/we have considered other state leased or owned space available for use by this agency	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO

Please Note: Dates for lease commencement and BOE targets are initial estimates and may be subject to change in accordance with timeframes of returned documentation

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
1.	018	GOVERNOR'S OFFICE - OFFICE OF WORKFORCE INNOVATION	COLLEGE OF SOUTHERN NEVADA FOUNDATION	FEDERAL	\$60,000	Exempt
	Contract Description:	This is a new interlocal agreement to provide support to the NVHope program to continue qualifying financially disadvantaged populations for entry-level careers in healthcare.				
		Term of Contract:	01/01/2021 - 06/30/2021	Contract # 23801		
2.	018	GOVERNOR'S OFFICE - OFFICE OF WORKFORCE INNOVATION	GOVERNORS OFFICE OF ECONOMIC DEVELOPMENT	FEDERAL	\$230,000	Exempt
	Contract Description:	This is a new interlocal agreement to provide assistance to dislocated workers adversely affected by the COVID-19 pandemic to help them return to gainful employment and to transition underemployed workers to new fields by building and piloting a new system that can translate work experience into credentials.				
		Term of Contract:	01/12/2021 - 09/29/2023	Contract # 23817		
3.	030	ATTORNEY GENERAL'S OFFICE - TORT CLAIMS FUND	ARMSTRONG TEASDALE, LLP	OTHER: TORT CLAIM FUNDS	\$91,365	Professional Service
	Contract Description:	This is the second amendment to the original contract which provides outside counsel for the defense of legal proceedings filed against the Department of Corrections. This amendment increases the maximum amount from \$30,000 to \$121,365 due to the increased need for these services.				
		Term of Contract:	01/01/2020 - 12/31/2023	Contract # 22542		
4.	240	DEPARTMENT OF VETERANS SERVICES - SOUTHERN NEVADA VETERANS HOME ACCOUNT	KAN-DI-KI, LLC DBA TRIDENTCARE	OTHER: PRIVATE/COUNTY 35% FEDERAL 65%	\$115,000	
	Contract Description:	This is a new contract to provide ongoing mobile x-ray, ultrasound and cardiac services.				
		Term of Contract:	02/01/2021 - 01/31/2025	Contract # 23758		
5.	300	DEPARTMENT OF EDUCATION - GEAR UP	PARADIGM SHIFT, LLP	FEDERAL	\$1,070,200	
	Contract Description:	This is a new contract to provide events, presentations, workshops, camps, online coaching and curriculum for Nevada Gaining Early Awareness and Readiness for Undergraduate Programs.				
		Term of Contract:	Upon Approval - 12/31/2024	Contract # 23765		

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
6.	300	DEPARTMENT OF EDUCATION - STUDENT AND SCHOOL SUPPORT	BOARD OF REGENTS, NEVADA SYSTEM OF HIGHER EDUCATION - OBO UNIVERSITY OF NEVADA, LAS VEGAS - NEVADA SYSTEM OF HIGHER EDUCATION	FEDERAL	\$95,000	Exempt
	Contract Description: This is a new interlocal agreement to provide review and recommendation of vendors who respond to the request for qualifications for evidence-based providers. Term of Contract: Upon Approval - 03/31/2022 Contract # 23795					
7.	402	DEPARTMENT OF HEALTH AND HUMAN SERVICES - AGING AND DISABILITY SERVICES - SENIOR RX AND DISABILITY RX	CIGNA HEALTH AND LIFE INSURANCE COMPANY	OTHER: HEALTHY NEVADA FUNDS	\$104,713	Exempt
	Contract Description: This is the first amendment to the original contract which provides an ongoing State Pharmaceutical Assistance Program, known as Senior Rx and Disability Rx, that subsidizes monthly premiums on behalf of eligible members who are enrolled in Medicare Part D prescription drug plans and Medicare Advantage plans with prescription drug benefits. This amendment extends the termination date from June 30, 2021 to June 30, 2023 and increases the maximum amount from \$24,287 to \$129,000, due to the continued need for these services. Term of Contract: 07/01/2019 - 06/30/2023 Contract # 22050					
8.	403	DEPARTMENT OF HEALTH AND HUMAN SERVICES - HEALTH CARE FINANCING AND POLICY - INTER - GOVERNMENTAL TRANSFER PROGRAM	HUMBOLDT COUNTY SCHOOL DISTRICT	OTHER: INTER - GOVERNMENTAL TRANSFER	\$615,000	Exempt
	Contract Description: This is a new revenue interlocal agreement to provide for the non-federal share for school health services, medical screening, diagnostic and treatment services for children who are Nevada Medicaid/Check-Up eligible. Term of Contract: 03/01/2021 - 06/30/2024 Contract # 23659					

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
9.	406	DEPARTMENT OF HEALTH AND HUMAN SERVICES - PUBLIC AND BEHAVIORAL HEALTH - HEALTH CARE FACILITIES REGULATION	HEALTHCARE MANAGEMENT	FEE: LICENSE	\$4,000,000	
	Contract Description:	This is a new contract to provide ongoing federal health facility inspections statewide.				
		Term of Contract:	Upon Approval - 10/30/2024	Contract # 23760		
10.	409	DEPARTMENT OF HEALTH AND HUMAN SERVICES - CHILD AND FAMILY SERVICES - SUMMIT VIEW YOUTH CENTER	PBS LEARNING INSTITUTE, INC.	GENERAL	\$126,000	Sole Source
	Contract Description:	This is a new contract to continue to provide identification, monitoring and improvement of youth correctional facility conditions and treatment services to incarcerated youth using national standards and outcome measures.				
		Term of Contract:	01/12/2021 - 12/31/2024	Contract # 23736		
11.	409	DEPARTMENT OF HEALTH AND HUMAN SERVICES - CHILD AND FAMILY SERVICES - SOUTHERN NEVADA CHILD AND ADOLESCENT SERVICES	BOARD OF REGENTS, NEVADA SYSTEM OF HIGHER EDUCATION - OBO UNIVERSITY OF NEVADA, LAS VEGAS	OTHER: HEALTHY NEVADA	\$60,471	Exempt
	Contract Description:	This is a new interlocal agreement to provide ongoing psychiatric fellows services at the Desert Willow Treatment Center.				
		Term of Contract:	10/01/2020 - 06/30/2021	Contract # 23703		
12.	440	DEPARTMENT OF CORRECTIONS - LOVELOCK CORRECTIONAL CENTER	COUNTY OF PERSHING, PERSHING COUNTY SHERIFFS DEPARTMENT	OTHER: REVENUE	\$166,076	
	Contract Description:	This is a new interlocal revenue contract that continues ongoing jail meal services for the Pershing County Sheriff's Office.				
		Term of Contract:	07/01/2020 - 06/30/2024	Contract # 23759		

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
13.	440	DEPARTMENT OF CORRECTIONS	KAIGAN, LLC DBA PESTMASTER SERVICES	GENERAL	\$88,622	
	Contract Description:	This is a new contract to provide pest control and related services to the Lovelock Correctional Center, Humboldt Conservation Camp, Carlin Conservation Camp, Wells Conservation Camp, Ely State Prison, Ely Conservation Camp, Pioche Conservation Camp and Tonopah Conservation Camp.				
	Term of Contract:	Upon Approval - 12/31/2024	Contract # 23771			
14.	550	DEPARTMENT OF AGRICULTURE - COMMODITY FOODS DISTRIBUTION PROGRAM	MICHAEL FOODS, INC.	FEDERAL	\$287,305	
	Contract Description:	This is the third amendment to the original contract which provides breakfast and lunch products using USDA commodities as ingredients. This amendment increases the maximum amount from \$948,862 to \$1,236,167 due to the continued need for these services.				
	Term of Contract:	07/01/2017 - 06/30/2021	Contract # 18764			
15.	650	DEPARTMENT OF PUBLIC SAFETY - DIRECTOR'S OFFICE	MOTOROLA, INC.	OTHER: COST ALLOCATION	\$2,800,000	Sole Source
	Contract Description:	This is a new contract to provide ongoing maintenance of the statewide multi-jurisdictional public safety information system, associated software and hardware updates.				
	Term of Contract:	Upon Approval - 06/30/2024	Contract # 23794			
16.	702	DEPARTMENT OF WILDLIFE - GAME MANAGEMENT	WILDLIFE CAPTURE, INC.	OTHER: GAME DONATIONS AND HERITAGE TAG AUCTIONS 50% FEDERAL 50%	\$600,000	
	Contract Description:	This is a new contract to provide ongoing aerial wildlife capture and transport services to support research projects statewide.				
	Term of Contract:	01/13/2021 - 11/10/2022	Contract # 23788			

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
17.	704	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES – STATE PARKS	TAHOE REGIONAL PLANNING AGENCY	OTHER: REVENUE	\$316,452	Exempt
	Contract Description:	This is a new revenue interlocal agreement to provide ongoing personnel to support the Lake Tahoe Watercraft Inspection Program to prevent the introduction of aquatic invasive species into Lake Tahoe.				
		Term of Contract:	04/01/2021 - 04/01/2024	Contract # 23796		
18.	704	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES – STATE PARKS	VENTEK	GENERAL	\$217,010	
	Contract Description:	This is a new contract to purchase self-pay machines, training and customer support.				
		Term of Contract:	Upon Approval - 12/31/2024	Contract # 23508		
19.	706	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - FORESTRY - ADMINISTRATION	TIMMONS GROUP, INC.	FEDERAL	\$165,800	Sole Source
	Contract Description:	This is a new contract to provide ongoing services for the development, test and support of the application based Community Assessment Tool that enhances the utilization of and updates the West Wide Wildfire Risk Assessment data hosted on the Nevada web portal.				
		Term of Contract:	Upon Approval - 11/09/2022	Contract # 23668		
20.	706	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - FORESTRY - FIRE SUPPRESSION	COUNTY OF ELKO, ELKO COUNTY TREASURER	OTHER: REVENUE	\$600,000	EXEMPT
	Contract Description:	This is a new revenue interlocal agreement to provide ongoing services under the Wildland Fire Protection Program.				
		Term of Contract:	07/01/2020 - 06/30/2021	Contract # 23733		

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
21.	709	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - ENVIRONMENTAL PROTECTION - MATERIALS MANAGEMENT & CORRECTIVE ACTION	WINDSOR SOLUTIONS, INC.	FEDERAL	\$450,000	
	Contract Description:	This is the first amendment to the original contract which provides information technology system services to participate in the U.S. Environmental Protection Agency Environmental Information Exchange Network. This amendment increases the maximum amount from \$350,000 to \$800,000 due to an increase in projects and dataflows.				
		Term of Contract:	10/01/2020 - 09/30/2024	Contract # 23225		
22.	741	DEPARTMENT OF BUSINESS AND INDUSTRY - INSURANCE INSOLVENCY FUND-NON-EXEC	SIERRA NEVADA ADMINISTRATORS, INC.	OTHER: INSURANCE INSOLVENCY FUND	\$360,000	Sole Source
	Contract Description:	This is a new contract to provide the administration of new insolvent Self-Insured Employer claims.				
		Term of Contract:	12/09/2020 - 11/30/2021	Contract # 23787		
23.	748	DEPARTMENT OF BUSINESS AND INDUSTRY - REAL ESTATE - ADMINISTRATION	NCS PEARSON, INC., DBA PEARSON VUE	REVENUE FEES	\$2,894,952	
	Contract Description:	This is a new revenue contract to provide for the development and administration of professional real estate license exams.				
		Term of Contract:	01/01/2021 - 12/31/2024	Contract # 23710		
24.	810	DEPARTMENT OF MOTOR VEHICLES - POLLUTION CONTROL	ENVIROTEST CORPORATION DBA ENVIROTEST SYSTEMS CORPORATION	FEE: EMISSION CONTROL	\$116,000	
	Contract Description:	This is a new contract to provide remote sensing of motor vehicle emissions in the Clark County area as part of an enhanced emission program and a means for the Department to develop on-road vehicle emission profiles for specific areas that can be used as a tool to gauge the effectiveness of the motor vehicle inspection and maintenance program.				
		Term of Contract:	Upon Approval - 01/31/2025	Contract # 23757		

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
25.	901	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - BLIND BUSINESS ENTERPRISE PROGRAM	TAY AND JARRADS, LLC DBA TAHOE VENDING	OTHER: REVENUE	\$80,000	
	Contract Description:	This is a new revenue contract to provide a full range of vending/micro-market services by blind and visually impaired operators within governmental owned/operated buildings.				
		Term of Contract:	02/14/2021 - 12/31/2024	Contract # 23721		
26.	901	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - BLIND BUSINESS ENTERPRISE PROGRAM	FIRST CLASS VENDING, INC., DBA FIRST CLASS COFFEE SERVICE	OTHER: REVENUE	\$950,000	
	Contract Description:	This is a new revenue contract to provide a full range of vending/micro-market services by blind and visually impaired operators within governmental owned/operated buildings.				
		Term of Contract:	02/14/2021 - 02/13/2025	Contract # 23714		

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **23801**

Agency Name:	OFFICE OF WORKFORCE INNOVATION	Legal Entity Name:	COLLEGE OF SOUTHERN NEVADA FOUNDATION
Agency Code:	018	Contractor Name:	COLLEGE OF SOUTHERN NEVADA FOUNDATION
Appropriation Unit:	1004-15	Address:	CSN FOUNDATION 6375 W CHARLESTON BLVD #WCR310
Is budget authority available?:	Yes	City/State/Zip:	LAS VEGAS, NV 89146-1139
If "No" please explain:	Not Applicable		

To what State Fiscal Year(s) will the contract be charged? **2021**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/01/2021**

Anticipated BOE meeting date 01/2021

Retroactive? **Yes**

If "Yes", please explain

Funding for the semester needs to be in place before the date of the Board of Examiner's meeting.3. Termination Date: **06/30/2021**Contract term: **179 days**4. Type of contract: **Interlocal Agreement**Contract description: **NVHope program**

5. Purpose of contract:

This is a new interlocal agreement to provide support to the NVHope program to continue qualifying financially disadvantaged populations for entry-level careers in healthcare.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$60,000.00****II. JUSTIFICATION**

7. What conditions require that this work be done?

This training is very limited in how many times it is offered each year. This contract will provide funding to continue the program and training

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Interlocal contract9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicableb. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

Interlocal contract

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

Ansara Martinez, Program Administrator/Officer Ph: 702-486-2502

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ssands	12/09/2020 14:43:27 PM
Division Approval	ssands	12/09/2020 14:43:31 PM
Department Approval	ssands	12/09/2020 14:43:34 PM
Contract Manager Approval	ssands	12/09/2020 16:29:07 PM
Budget Analyst Approval	dbaughn	12/12/2020 07:12:23 AM
BOE Agenda Approval	cbrekken	12/17/2020 11:06:50 AM
BOE Final Approval	Pending	

MEMORANDUM

Date: December 7, 2020

To: Susan Brown, Executive Branch Budget Officer
Governor's Finance Office – Budget Division

From: Mayita Sanchez, Grants and Policy Analyst
OWINN

SUBJECT: Retroactive Contract

The Governor's Office of Workforce Innovation for a New Nevada (OWINN) respectfully requests approval of the attached contract with Board of Regents, Nevada System of Higher Education (NSHE) retroactive to January 1, 2021.

The funds from this contract will be used to fund the training of Registered Nurses to become qualified instructors to increase the number of Certified Nursing Assistants. Currently, the training is offered twice per year at the College of Southern Nevada and once per year at Great Basin College. Without this funding the program will be unable to continue and will leave many, otherwise low-income and traditionally underrepresented participants without access to high-quality training and licensing. The backdate request to approve the contract effective January 1, 2021 would assist NSHE in covering the expenses necessary to continue the training program.

Thank you and I would be happy to answer any additional questions that you may have. Please do not hesitate to reach out to me for any questions or additional information that you may require.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **23817**

Agency Name:	OFFICE OF WORKFORCE INNOVATION	Legal Entity Name:	GOVERNORS OFFICE OF ECONOMIC DEVELOPMENT
Agency Code:	018	Contractor Name:	GOVERNORS OFFICE OF ECONOMIC DEVELOPMENT
Appropriation Unit:	1004-21	Address:	808 W NYE LANE
Is budget authority available?:	Yes	City/State/Zip:	CARSON CITY, NV 89703-1544
If "No" please explain:	Not Applicable	Contact/Phone:	Leandra Diosa 775-687-9900
		Vendor No.:	D10200000
		NV Business ID:	GOVERNMENT ENTITY

To what State Fiscal Year(s) will the contract be charged? **2021-2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/12/2021**

Anticipated BOE meeting date 01/2021

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **09/29/2023**Contract term: **2 years and 259 days**4. Type of contract: **Interlocal Agreement**Contract description: **SANDI GOED**

5. Purpose of contract:

This is a new interlocal agreement to provide assistance to dislocated workers adversely affected by the COVID-19 pandemic to help them return to gainful employment and to transition underemployed workers to new fields by building and piloting a new system that can translate work experience into credentials.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$230,000.00**

Other basis for payment: FY21 \$50K; FY22 \$90K; FY23 \$90K

II. JUSTIFICATION

7. What conditions require that this work be done?

This position is essential in project oversight of the SANDI project as outline in the grant proposal and award. This position will work in collaboration with OWINN and another mirrored position within the Nevada System of Higher Education.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

n/a - this is an interlocal agreement

9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicableb. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

Interlocal Agreement

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

Ansara Martino, Program Administrator/Officer Ph: 702-486-2502

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ssands	12/10/2020 15:23:24 PM
Division Approval	ssands	12/10/2020 15:23:30 PM
Department Approval	ssands	12/10/2020 15:23:55 PM
Contract Manager Approval	ssands	12/11/2020 07:25:07 AM
Budget Analyst Approval	dbaughn	12/12/2020 07:05:22 AM
BOE Agenda Approval	cbrekken	12/14/2020 13:59:19 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 22542	Amendment Number: 2
Agency Name: ATTORNEY GENERAL'S OFFICE	Legal Entity Name: ARMSTRONG TEASDALE, LLP
Agency Code: 030	Contractor Name: ARMSTRONG TEASDALE, LLP
Appropriation Unit: 1348-15	Address: 3770 Howard Hughes Pkwy Ste 20
Is budget authority available?: Yes	City/State/Zip: LAS VEGAS, NV 89169
If "No" please explain: Not Applicable	Contact/Phone: 702-678-5070
	Vendor No.: Pending
	NV Business ID: NV20051341869

To what State Fiscal Year(s) will the contract be charged? **2020-2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Tort claim funds

2. Contract start date:
 a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/01/2020**
 Anticipated BOE meeting date 01/2021
 Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **12/31/2023**
 Contract term: **4 years**

4. Type of contract: **Contract**
 Contract description: **Professional Service**

5. Purpose of contract:
This is the second amendment to the original contract which provides outside counsel for the defense of legal proceedings filed against the Department of Corrections. This amendment increases the maximum contract amount from \$30,000 to \$121,365 due to the increased need for these services.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$30,000.00	\$30,000.00	\$30,000.00	Yes - Info
a. Amendment 1:	\$0.00	\$0.00	\$30,000.00	No
2. Amount of current amendment (#2):	\$91,365.00	\$91,365.00	\$121,365.00	Yes - Action
3. New maximum contract amount:	\$121,365.00			

II. JUSTIFICATION

7. What conditions require that this work be done?
The Attorney General has decided that it would be impracticable and uneconomical for attorneys in the OAG litigating these cases alone to fully protect the State's interests.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
State employees do not have the expertise required for this matter

9. Were quotes or proposals solicited? No
 Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The OAG is currently using services provided by Ashcraft & Barr, LLP and is satisfied with their services.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLP

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jhoba2	12/10/2020 08:55:46 AM
Division Approval	jhoba2	12/10/2020 08:55:49 AM
Department Approval	jhoba2	12/10/2020 08:55:52 AM
Contract Manager Approval	jhoba2	12/10/2020 08:55:56 AM
Budget Analyst Approval	hfield	12/15/2020 14:11:24 PM
BOE Agenda Approval	hfield	12/15/2020 14:11:26 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **23758**

Agency Name: DEPARTMENT OF VETERANS SERVICES	Legal Entity Name: Kan-Di-Ki LLC DBA TRIDENTCARE
Agency Code: 240	Contractor Name: Kan-Di-Ki LLC DBA TRIDENTCARE
Appropriation Unit: 2561-13	Address: DIAGNOSTIC LABORATORIES 6400 PINCREST DR STE 100
Is budget authority available?: No	City/State/Zip: PLANO, TX 75024-2961
If "No" please explain: Pending approval of work program #C53259 being presented to the 2020 December IFC.	Contact/Phone: Shawn Barron 530/896-1073
	Vendor No.: T29026770
	NV Business ID: NV20101737828

To what State Fiscal Year(s) will the contract be charged? **2021-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	65.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	35.00 % Private/County

Agency Reference #: **RFP # 24VS-S1321HM**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **02/01/2021**

Anticipated BOE meeting date **01/2021**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **01/31/2025**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **X-Ray and Ultrasound**

5. Purpose of contract:

This is a new contract to provide ongoing mobile x-ray, ultrasound and cardiac services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$115,000.00**

Other basis for payment: Payable monthly upon submission of approved invoice.

II. JUSTIFICATION

7. What conditions require that this work be done?

NAC 449.74535 - A facility for skilled nursing shall provide radiological and other diagnostic services to meet the needs of the patients in the facility or contract with qualified outside sources to obtain such services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

There are no state employees available to perform this work.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Henry Schein
Medicus Healthcare Solutions
Aureus Medical Group

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #24VS-S1321, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 10/05/2020 Anticipated re-bid date: 10/01/2025

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Vendor currently performs these services for NDVS. Services have been satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jtheil1	11/18/2020 07:42:42 AM
Division Approval	jtheil1	11/18/2020 07:42:47 AM
Department Approval	dgree6	11/18/2020 10:03:14 AM
Contract Manager Approval	jtheil1	11/30/2020 10:32:06 AM
Budget Analyst Approval	afrantz	12/03/2020 07:29:54 AM
BOE Agenda Approval	bwooldri	12/07/2020 09:01:36 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **23765**

Agency Name: NDE - DEPARTMENT OF EDUCATION	Legal Entity Name: Paradigm Shift, LLP
Agency Code: 300	Contractor Name: Paradigm Shift, LLP
Appropriation Unit: 2678-04	Address: 609 East Okmulgee Street
Is budget authority available?: Yes	City/State/Zip: Muskogee, OK 74403
If "No" please explain: Not Applicable	Contact/Phone: Lindsey Puckett 417-439-0998
	Vendor No.: Pending
	NV Business ID: NV20201922004

To what State Fiscal Year(s) will the contract be charged? **2021-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 01/2021

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **12/31/2024**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **Event-Based Programs**

5. Purpose of contract:

This is a new contract to provide events, presentations, workshops, camps, online coaching, and curriculum for Nevada Gaining Early Awareness and Readiness for Undergraduate Programs.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$1,070,200.00**

Other basis for payment: Per Itemized Invoice

II. JUSTIFICATION

7. What conditions require that this work be done?

Events etc. need to be conducted for the benefit of the students and staff.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is specialized service that DOE staff cannot conduct

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Amplify Education, Inc.
Pearson K12 Learning LLC
Kaplan Early Learning Company

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #30DOE-S1317 and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 09/30/2020 Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
LLP

16. a. Is the Contractor Name the same as the legal Entity Name?
Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	bfarra2	12/03/2020 12:14:20 PM
Division Approval	bfarra2	12/03/2020 12:14:24 PM
Department Approval	bfarra2	12/03/2020 12:14:26 PM
Contract Manager Approval	bfarra2	12/03/2020 12:14:29 PM
Budget Analyst Approval	mranki1	12/14/2020 11:12:12 AM
BOE Agenda Approval	cbrekken	12/17/2020 11:14:10 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **23795**

Agency Name:	NDE - DEPARTMENT OF EDUCATION	Legal Entity Name:	BOARD OF REGENTS-UNLV (NSHE)
Agency Code:	300	Contractor Name:	BOARD OF REGENTS-UNLV (NSHE)
Appropriation Unit:	2712-36	Address:	4505 S MARYLAND PKWY
Is budget authority available?:	Yes	City/State/Zip:	LAS VEGAS, NV 89154
If "No" please explain:	Not Applicable	Contact/Phone:	CHRISTINA REYMAN 702-895-4922
		Vendor No.:	D35000815
		NV Business ID:	N/A

To what State Fiscal Year(s) will the contract be charged? **2021-2022**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 01/2021

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **03/31/2022**Contract term: **1 year and 88 days**4. Type of contract: **Interlocal Agreement**Contract description: **Providers**

5. Purpose of contract:

This is a new interlocal agreement to provide review and recommendation of vendors who respond to the request for qualifications for evidence based providers.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$95,000.00**

Other basis for payment: \$50,000 FY21; \$45,000 FY22

II. JUSTIFICATION

7. What conditions require that this work be done?

The Department is required to provide support, resources, and guidance to districts and schools, particularly the lowest performing schools, around evidence-based interventions by the Every Student Succeeds Act (ESSA). This may include creating a list of providers to implement evidence-based interventions within schools, and these interventions will have the research and data to demonstrate that they have a statistically significant impact on school outcomes.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This work is new and complex, requiring highly specialized skills, both in understanding and implementing education policy and research. There are very few Department employees who have the training and capacity to complete this work accurately, the employees currently have full workloads and responsibilities, so they cannot do this additional complex work. Additionally, the Department was not provided with any extra federal dollars to implement these new federal regulations, and the state has also no provided extra dollars to fund additional positions to do this new and complex work. Thus, there are no positions within the Department that are responsible for this work, which is why the Department is contracting this work out to a research institution.

9. Were quotes or proposals solicited?

No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

Interlocal Agreement - The UNLV REBS team successfully reviewed and validated Evidence Based Interventions for NDE in 2019.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The Department has worked with the Nevada System of Higher Education in the past and on current projects. The services have been consistently satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	bfarra2	12/09/2020 11:54:14 AM
Division Approval	bfarra2	12/09/2020 11:54:17 AM
Department Approval	bfarra2	12/09/2020 11:54:20 AM
Contract Manager Approval	bfarra2	12/09/2020 11:54:24 AM
Budget Analyst Approval	mranki1	12/14/2020 08:42:17 AM
BOE Agenda Approval	cbrekken	12/14/2020 14:31:46 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 22050	Amendment Number: 1
Agency Name: DHHS - AGING AND DISABILITY SERVICES DIVISION	Legal Entity Name: Cigna Health and Life Insurance Company
Agency Code: 402	Contractor Name: Cigna Health and Life Insurance Company
Appropriation Unit: 3156-16	Address: 900 Cottage Grove Rd.
Is budget authority available?: Yes	City/State/Zip: Hartford, CT 06152-0001
If "No" please explain: Not Applicable	Contact/Phone: Carolyn Manganiello 860-902-2765
	Vendor No.: T27042769
	NV Business ID: NV20191430235

To what State Fiscal Year(s) will the contract be charged? **2020-2023**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Healthy Nevada Funds

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2019**

Anticipated BOE meeting date 01/2020

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2021**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **SRxDRx Part-D Prescr**

5. Purpose of contract:

This is the first amendment to the original contract which provides ongoing State Pharmaceutical Assistance Program, known as Senior Rx and Disability Rx, that subsidizes monthly premiums on behalf of eligible members who are enrolled in Medicare Part D prescription drug plans and Medicare Advantage plans with prescription drug benefits. This amendment extends the termination date from June 30, 2021 to June 30, 2023 and increases the maximum amount from \$24,287.00 to \$129,000.00, due to the continued need for these services.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$24,287.00	\$24,287.00	\$24,287.00	Yes - Info
2. Amount of current amendment (#1):	\$104,713.00	\$104,713.00	\$129,000.00	Yes - Action
3. New maximum contract amount:	\$129,000.00			
and/or the termination date of the original contract has changed to:	06/30/2023			

II. JUSTIFICATION

7. What conditions require that this work be done?

Starting January 1, 2006, the Federal Medicare Part D plan went into effect. Nevada's Senior Rx and Disability Rx members must use Medicare Part D as their first resource for prescription drugs.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees are not authorized to perform the needed services.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

The State must contract with all prescription drug plans Federally authorized to offer Part D benefits in Nevada. (Section 1860D-23 (b)(2) of Social Security Act).

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

Yes If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

\$.90 (90 cents) per member - Administrative

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

1/1/14 to current with ADSD: Satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Other

Non-Title 7 Business Entity - Exemption Code 006

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	amanocha	10/26/2020 13:55:42 PM
Division Approval	amanocha	10/26/2020 13:55:47 PM
Department Approval	mwinebar	11/20/2020 15:52:19 PM

Contract Manager Approval	maceved1	12/09/2020 09:35:19 AM
Budget Analyst Approval	jyou23	12/11/2020 14:29:50 PM
BOE Agenda Approval	bwooldri	12/12/2020 10:17:14 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **23659**

Agency Name:	DHHS - HEALTH CARE FINANCING & POLICY	Legal Entity Name:	Humboldt County School District
Agency Code:	403	Contractor Name:	Humboldt County School District
Appropriation Unit:	3157-00	Address:	310 East Fourth St.
Is budget authority available?:	Yes	City/State/Zip:	Winnemucca, NV 89445-2831
If "No" please explain:	Not Applicable	Contact/Phone:	Alicia Prokasky 775-623-8128
		Vendor No.:	
		NV Business ID:	Governmental Entity

To what State Fiscal Year(s) will the contract be charged? **2021-2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Intergovernmental Transfer

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **03/01/2021**

Anticipated BOE meeting date 01/2021

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2024**

Contract term: **3 years and 121 days**

4. Type of contract: **Interlocal Agreement**

Contract description: **School Health Svcs**

5. Purpose of contract:

This is a new revenue interlocal agreement to provide ongoing funds for the non-federal share for school health services, medical screening, diagnostic and treatment services for children who are Nevada Medicaid/Check Up eligible.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$615,000.00**

Other basis for payment: FY21: \$65,000; FY22: \$175,000; FY23: \$181,250; FY24: \$193,750

II. JUSTIFICATION

7. What conditions require that this work be done?

School Health Services were established to allow for Medicaid reimbursement for the medical screening and diagnostic services provided by the School District to Nevada Medicaid/Check Up eligible children and medical treatment services provided for Medicaid/Check Up eligible children who have an Individualized Education Program (IEP) and are enrolled in the School Districts Special Education Program.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State agencies do not have the expertise or availability to provide these services.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

NRS 277.180 authorizes one or more public agencies to contract with another public agency to perform governmental functions.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Humboldt County has been contracted with the State for many years and service has been satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

Gladys Cook, null Ph: null

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nrezaie	11/03/2020 14:09:56 PM
Division Approval	ltuttl1	11/03/2020 14:28:27 PM
Department Approval	mwinebar	11/03/2020 17:04:24 PM
Contract Manager Approval	ltuttl1	11/04/2020 10:59:09 AM
Budget Analyst Approval	laaron	12/11/2020 16:22:40 PM
BOE Agenda Approval	laaron	12/11/2020 16:22:45 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **23760**

Agency Name:	DHHS - PUBLIC AND BEHAVIORAL HEALTH	Legal Entity Name:	HEALTHCARE MANAGEMENT
Agency Code:	406	Contractor Name:	HEALTHCARE MANAGEMENT
Appropriation Unit:	3216-08	Address:	SOLUTIONS LLC 1000 TECHNOLOGY DR STE 1310 FAIRMONT, WV 26554-8829
Is budget authority available?:	No	City/State/Zip:	FAIRMONT, WV 26554-8829
If "No" please explain: Pending IFC Work Program #C52927 on the December 2020 agenda		Contact/Phone:	Matthew Loss 304/368-0288
		Vendor No.:	T27041930
		NV Business ID:	NV20151012189

To what State Fiscal Year(s) will the contract be charged? **2021-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % LICENSE FEES
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

Agency Reference #: C52927

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 01/2021

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **10/30/2024**

Contract term: **3 years and 302 days**

4. Type of contract: **Contract**

Contract description: **Health Facility Insp**

5. Purpose of contract:

This is a new contract to provide ongoing federal health facility inspections statewide.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$4,000,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

The agency must provide health facility inspections to comply with the Centers for Medicaid/Medicare Services (CMS) mission and priority statements, NRS 449 and NAC 441A.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees are capable of performing this work; however, recruitment and retention is challenging for the Health Facility Inspector classification series.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #40DHHS-S988 and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 04/23/2020 Anticipated re-bid date: 04/15/2023

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Vendor has worked with the DPBH since 2017 with satisfactory services

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	rmille8	12/01/2020 15:44:19 PM
Division Approval	rmille8	12/01/2020 15:44:21 PM
Department Approval	mwinebar	12/02/2020 09:29:55 AM
Contract Manager Approval	rmille8	12/02/2020 13:16:19 PM
Budget Analyst Approval	afrantz	12/15/2020 08:28:35 AM
BOE Agenda Approval	bwooldri	12/15/2020 12:29:12 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **23736**

Agency Name: DHHS - DIVISION OF CHILD AND FAMILY SERVICES	Legal Entity Name: PBS LEARNING INSTITUTE, INC.
Agency Code: 409	Contractor Name: PBS LEARNING INSTITUTE, INC.
Appropriation Unit: 3148-04	Address: 639 GRANITE ST STE 112
Is budget authority available?: Yes	City/State/Zip: BRAINTREE, MA 02184-5367
If "No" please explain: Not Applicable	Contact/Phone: Cassie McGlynn 781/843-2663
	Vendor No.: T32002603
	NV Business ID: NV20131595617

To what State Fiscal Year(s) will the contract be charged? **2021-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/12/2021**

Anticipated BOE meeting date 01/2021

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **12/31/2024**

Contract term: **3 years and 354 days**

4. Type of contract: **Contract**

Contract description: **Quality Improvement**

5. Purpose of contract:

This is a new contract to continue to provide identification, monitoring and improvement of youth correctional facility conditions and treatment services to incarcerated youth using national standards and outcome measures.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$126,000.00**

Payment for services will be made at the rate of \$31,500.00 per Year

II. JUSTIFICATION

7. What conditions require that this work be done?

The Division's Juvenile Justice Services must ensure that youth under our care and custody receive quality care and supervision in a safe and secure manner. PbS for Youth Correction and Detention Facilities is a system for agencies and facilities to identify, monitor and improve conditions and treatment services provided to incarcerated youths using national standards and outcome measures.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

PbS is a specific, nationally recognized improvement program developed by the Council of Juvenile Correctional Administrators (CJCA). State employees in our agency or other State agencies are not trained in delivering this program. PbS has a database of over 200 residential facilities throughout the nation, from 35 states. State employees do not have access to this size database.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**

Approval #: TBD

Approval Date: 11/19/2020

c. Why was this contractor chosen in preference to other?

PbS is the only known entity that provides this service. There are other programs that help agencies collect and analyze data, but none that use the save data to compare facilities nationwide to one another.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The vendor has been under contract with the Division since 2014. Services have been satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Non-profit Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. Not Applicable

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

David Anderson, Admin Services Officer 3 Ph: 702-486-7099

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dander16	11/05/2020 16:22:58 PM
Division Approval	knielsen	11/07/2020 10:19:00 AM
Department Approval	mwinebar	12/02/2020 16:08:08 PM
Contract Manager Approval	knielsen	12/09/2020 09:21:53 AM
Budget Analyst Approval	jyou23	12/11/2020 16:00:56 PM
BOE Agenda Approval	bwooldri	12/12/2020 10:10:08 AM
BOE Final Approval	Pending	



STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Purchasing Division

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
 Phone: 775-684-0170 | Fax: 775-684-0188

Purchasing Use Only:	
Approval#:	201104@

SOLICITATION WAIVER JUSTIFICATION AND REQUEST FORM

ALL FIELDS ARE REQUIRED – INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY

1a	Agency Contact Information - Note: Approved copy will be sent to only the contact(s) listed below:			
	State Agency Name:	Summit View Youth Center, Caliente Youth Center, Nevada Youth Training Center		
		<i>Contact Name and Title</i>	<i>Phone Number</i>	<i>Email Address</i>
		Trinette Burton Head Group Supervisor SVYC	702-668-4753	tburton@dcsf.nv.gov
		Corrina Church ASO I SVYC	702-668-4758	cchurch@dcsf.nv.gov
		Sheryl Johnson ASO I CYC	775-726-8203	sjohnson@dcsf.nv.gov
	Vern Harlow ASO I NYTC	775-748-6224	vharlow@dcsf.nv.gov	

1b	Vendor Information:	
	Identify Vendor:	PbS Learning Institute, Inc.
	Contact Name:	Cassie McGlynn
	Complete Address:	639 Granite Street, Suite 112, Braintree, MA 02184
	Telephone Number:	888-727-5482 or 781-843-2663
	Email Address:	finance@pbsstandards.org

1c	Type of Waiver Requested – Check the appropriate type:	
	Sole or Single Source:	<input checked="" type="checkbox"/>
	Professional Service Exemption:	<input type="checkbox"/>

1d	Contract Information:			
	Is this a new Contract?	Yes	<input checked="" type="checkbox"/>	No
	Amendment:	#		
	CETS:	#		

1e	Term:				
	One (1) Time Purchase:	<input type="checkbox"/>			
	Contract:	Start Date:	January 12, 2021	End Date:	December 31, 2024

1f	Funding:	
	State Appropriated:	100%
	Federal Funds:	

Rec'd 11/09/2020 - 3:31pm

Grant Funds:	
Other (Explain):	

<i>Purchasing Use Only:</i>	
Approval #:	201104 @

1g	Total Estimated Value of <u>this</u> Service Contract, Amendment or Purchase:
	\$126,000.00

2	Provide a description of work/services to be performed or commodity/good to be purchased:
	DCFS/Juvenile Justice Services is committed to providing quality care to youth committed for correctional programming and aftercare services. Likewise, the safety and well-being of each and every youth is paramount to us throughout the entire time the youth is receiving care and services from our agency. Performance-based Standards (PbS) is a system for agencies and facilities to identify, monitor and improve conditions and treatment services provided to incarcerated youth using national standards and outcome measures.

3	What are the unique features/qualifications required for this service or good that are not available from any other vendor:
	PbS is the only known data-driven improvement model grounded in research that holds juvenile justice agencies and facilities to the highest standards for operation, programs and services. Twice a year, state correctional facilities collect and report data to PbS in the areas of safety, order, security, programming (education), health/mental health services, justice, reintegration and connection to family and social supports. This data is then analyzed and reported back with facility wide comparisons as well as comparisons to national field averages. PbS then assists the facility with developing facility improvement plans to focus on the areas needing improvement. Data is then used to track facility improvements every 6 months. PbS goals relating to safety, order, security, health and mental health are tied closely to the constitutional issues upon which the Civil Rights for Institutional Persons Act (CRIPA) investigations focus and facilities implementing PbS standards and using PbS outcome measures minimize and potentially eliminate facilities' risk of violating CRIPA and constitutional requirements.

4	Explain why this service or good cannot be competitively bid and why this purchase is economically only available from a single source:
	PbS is the only known entity that specializes in data collection for juvenile residential facilities, and has a national database of over 200 residential programs in over 35 states. The other companies that were sought out do not offer this service for juvenile justice facilities, and not on a national scale. National Commission on Correctional Health Care (NCCHC)- only offers accreditation to correctional facilities that offer opioid treatment.

5	Were alternative services or commodities evaluated? Check One.	Yes:	<input type="checkbox"/>	No:	<input checked="" type="checkbox"/>
	a. <i>If yes, what were they and why were they unacceptable? Please be specific about features, characteristics, requirements, capabilities and compatibility.</i>				

b. <i>If not, why were alternatives not evaluated?</i>
There are no other providers who offer this service.

<i>Purchasing Use Only:</i>	
Approval #:	201104 @

Has the agency purchased this service or commodity in the past? Check One. Note: If your previous purchase(s) was made via solicitation waiver(s), a copy or copies of ALL previous waivers <u>MUST</u> accompany this request.				Yes:	X	No:	
a. <i>If yes, starting with the most recent contract and working backward, for the entire relationship with this vendor, or any other vendor for this service or commodity, please provide the following information:</i>							
6	<i>Term Start and End Dates</i>		<i>Value</i>	<i>Short Description</i>		<i>Type of Procurement (RFP#, RFQ#, Waiver #)</i>	
	01/01/2017	12/31/2020	\$120,000	Provides coaching, monitoring, and improvement oversight of youth correctional facility conditions and treatment services.		Joinder with State of New Mexico	
	01/01/2014	12/31/2016	\$85,000	Provides coaching, monitoring, and improvement oversight of youth correctional facility conditions and treatment services.		Informal Solicitation	
			\$				
			\$				

What are the potential consequences to the State if the waiver request is denied and the service or good is competitively bid?	
7	PbS has provided data to the Juvenile Justice program since 2014. If we were to stop using this provider, we would no longer have access to the data collection tools, thus the data would not be analyzed and used to document facility improvement efforts made over time nor would we be able to compare our programs to the national field average. Or stay up to date on the best practices to provide to the youth within the juvenile justice system in Nevada.

What efforts were made or conducted to substantiate there is no competition for the service or good and to ensure the price for this purchase is fair and reasonable?	
8	Contact was made with both the American Correctional Association (ACA) and the National Commission on Correctional Health Care (NCCHC). Both organizations offer accreditations, they have no national database or surveys that they do on a biannual basis to measure a facility's performance or adherence to the standards. In addition, these organizations are not synonymous with juvenile justice.

#201104@

	Will this purchase obligate the State to this vendor for future purchases? <u>Before selecting your answer, please review information included on Page 2, Section 9 of the instructions.</u>	Yes:		No:	X
9	a. <u>If yes, please provide details regarding future obligations or needs.</u>				
	The current contract amount is the total amount required for PbS to perform this service for the contract period. There are no other obligations for future purchases.				

Purchasing Use Only:

Approval #:

201104 @

By signing below, I know and understand the contents of this Solicitation Waiver Request and Justification and attest that all statements are true and correct.




Agency Representative Initiating Request

Patrick Mendez

Print Name of Agency Representative Initiating Request

10/1/2020
Date



Signature of Agency Head Authorizing Request

Susie-Miller

Mandi Davis, Deputy Administrator

Print Name of Agency Head Authorizing Request

11/5/20
Date

PLEASE NOTE: *In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada or to assist in our due diligence, State Purchasing may solicit a review of your request from another agency or entity. The signature below indicates another agency or entity has reviewed the information you provided. This signature does not exempt your agency from any other processes that may be required.*

Name of agency or entity who provided information or review:

Representative Providing Review

Print Name of Representative Providing Review

Date

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150 or NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 333.700(7), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns, please contact the Purchasing Division at 775-684-0170.

Approved by:



Administrator, Purchasing Division or Designee

11/10/2020
Date

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **23703**

Agency Name: DHHS - DIVISION OF CHILD AND FAMILY SERVICES	Legal Entity Name: BOARD OF REGENTS-UNLV
Agency Code: 409	Contractor Name: BOARD OF REGENTS-UNLV
Appropriation Unit: 3646-04	Address: SCHOOL OF MEDICINE 2040 W CHARLESTON BLVD FL 3
Is budget authority available?: Yes	City/State/Zip: LAS VEGAS, NV 89102-2227
If "No" please explain: Not Applicable	Contact/Phone: Megan Cortney 7028952641
	Vendor No.: D35000819
	NV Business ID: Governmental Entity

To what State Fiscal Year(s) will the contract be charged? **2021**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Healthy Nevada

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/01/2020**

Anticipated BOE meeting date 01/2021

Retroactive? **Yes**

If "Yes", please explain

A retroactive start date is requested due to the fact that the Division was unable to secure funding in time to extend the previous contract. A retroactive approval for this contract is requested to avoid a lapse in services.

3. Termination Date: **06/30/2021**

Contract term: **272 days**

4. Type of contract: **Interlocal Agreement**

Contract description: **Psychiatric Fellows**

5. Purpose of contract:

This is a new interlocal agreement to provide ongoing psychiatric fellows services at the Desert Willow Treatment Center.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$60,470.64**

Payment for services will be made at the rate of \$6,718.96 per Month

II. JUSTIFICATION

7. What conditions require that this work be done?

The University of Nevada, Las Vegas School of Medicine provides essential psychiatric assessment and support services in support of the Desert Willow Treatment Center provided by the Division.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Division has insufficient staffing to provide the services provided by the UNLV School of Medicine. In addition, the services provided serve as practical learning experience for the UNLV School of Medicine fellows.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

Pursuant to NRS 277.180 one or more public agencies may contract with any one or more other public agencies to perform any governmental service, activity or undertaking.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

Yes If "Yes", please explain

The UNLV School of Medicine is part of the State of Nevada and some of its employees will be involved in providing services.

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The vendor has been under contract with the Division, DPBH and DETR. Services have been satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

Jacqueline Wade, Clinical Program Manager 2 Ph: 702-486-8911

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	prassie1	10/26/2020 17:18:20 PM
Division Approval	knielsen	11/23/2020 13:31:55 PM
Department Approval	mwinebar	11/24/2020 08:59:18 AM
Contract Manager Approval	knielsen	12/09/2020 09:22:54 AM
Budget Analyst Approval	jyou23	12/14/2020 08:15:54 AM
BOE Agenda Approval	bwooldri	12/14/2020 12:43:16 PM
BOE Final Approval	Pending	

Steve Sisolak
Governor
Richard Whitley, MS
Director



DEPARTMENT OF
HEALTH AND HUMAN SERVICES
Division of Child and Family Services
Helping people. It's who we are and what we do.



Ross Armstrong
Administrator

TO: Jessica Young, Executive Branch Budget Officer 1

THROUGH: Mark Winebarger, Administrative Services Officer IV
Department of Health and Human Service

FROM: Katrina Nielsen, Administrative Services Officer IV
Division of Child and Family Services *Katrina Nielsen*

DATE: 11/19/2020

SUBJECT: Retroactive Contract Request - Board of Regents, Nevada System of Higher Education, on behalf of the University of Nevada, Las Vegas School of Medicine (Psychiatric Fellows for Desert Willow Treatment Center)

A retroactive effective date of October 1, 2020, is requested for the interlocal contract between the Division of Child and Family Services (DCFS) and Board of Regents, Nevada System of Higher Education, on behalf of the University of Nevada Las Vegas School of Medicine, in order to provide psychiatric fellows services to the Desert Willow Treatment Center.

Upon expiration of the prior interlocal agreement (CETS #23285), the Division was not able to continue the previous federal CMHS Block Grant funding for this agreement. Services were continued unfunded in order to prevent a lapse in service until a new funding source could be established. The Division has received a subaward from Funds for Healthy Nevada to continue funding this program. Additional authority is not projected to be needed in BA 3646, Category 04 to fund this interlocal agreement at the time.

The Division anticipates that the program staff will ensure future funding is established with sufficient time to avoid the need for future retroactive agreements.

Thank you for your consideration of this request. If you have any questions, please do not hesitate to contact me at (775) 684-4414.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **23759**

Agency Name:	DEPARTMENT OF CORRECTIONS	Legal Entity Name:	COUNTY OF PERSHING, PERSHING COUNTY SHERIFFS department
Agency Code:	440	Contractor Name:	COUNTY OF PERSHING, PERSHING COUNTY SHERIFFS department
Appropriation Unit:	3759-00	Address:	PERSHING COUNTY SHERIFFS DEPT PO BOX 147
Is budget authority available?:	Yes	City/State/Zip:	LOVELOCK, NV 89419
If "No" please explain:	Not Applicable	Contact/Phone:	JERRY ALLEN, CONTRACTS 775-273-5051
		Vendor No.:	T81041592L
		NV Business ID:	GOVERNMENT AGENCY

To what State Fiscal Year(s) will the contract be charged? **2021-2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Revenue

Agency Reference #: 440

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2020**
Anticipated BOE meeting date 01/2021

Retroactive? **Yes**

If "Yes", please explain

This is a retroactive contract, as the services have been ongoing, but the new contract was delayed due to issues related to recalculating the new costs associated with recent meal changes required by Nevada Department of Corrections to meet additional nutrition and food preparation requirements.

3. Termination Date: **06/30/2024**
Contract term: **4 years**

4. Type of contract: **Revenue Contract**
Contract description: **Jail Meals**

5. Purpose of contract:

This is a new interlocal revenue contract that continues ongoing jail meal services from Lovelock Correctional Center to the Pershing County Sheriff's Office for inmates.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$166,076.00**
Other basis for payment: FY21 \$41,519.00 / FY22 \$41,519.00 / FY23 \$41,519.00 / FY24 \$41,519.00

II. JUSTIFICATION

7. What conditions require that this work be done?

The Pershing County Sheriff's Office purchases meals from Lovelock Correctional Center for their inmates as they do not have the resources to provide this service.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is a revenue contract for the department. Employees at Lovelock Correctional Center are able to provide meals for the Pershing County Sheriff's Office inmates. No other state agency provides this service.

9. Were quotes or proposals solicited? **No**
Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

NDOC CETS#23428 since 07/01/2020. Work verified as satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dbretche	11/20/2020 14:18:38 PM
Division Approval	amonro1	11/23/2020 08:44:05 AM
Department Approval	amonro1	11/23/2020 12:35:13 PM
Contract Manager Approval	aroma2	12/08/2020 11:28:59 AM
Budget Analyst Approval	bmacke1	12/15/2020 08:11:18 AM
BOE Agenda Approval	jrodrig9	12/16/2020 16:45:17 PM
BOE Final Approval	Pending	

Steve Sisolak
Governor

Charles Daniels
Director

Harold Wickham
Deputy Director



Northern Administration
5500 Snyder Ave.
Carson City, NV 89701
(775) 977-5500

Southern Administration
3955 W. Russell Rd.
Las Vegas, NV 89118
(725) 216-6000

STATE OF NEVADA
Department of Corrections

MEMORANDUM

Date: November 19, 2020

To: Bridgette Mackey-Garrison, Executive Branch Budget Officer,
Governor's Finance Office

Subject: Retroactive Contract / CETS# 23759 Interlocal-Pershing County Sheriff's Department

Nevada Department of Corrections (NDOC) respectfully requests approval for the retroactive interlocal revenue contract between NDOC and Pershing County Sheriff's Department. NDOC is requesting a retroactive effective date of July 1, 2020 to allow for ongoing services to provide jail inmate meals from Lovelock Correctional Center culinary to the Pershing County Sheriff's Department, in the amount of \$166,076.

The new contract was delayed due to issues related to recalculating the new meal costs required by Nevada Department of Corrections to meet additional nutrition and food preparation requirements.

Should you have any questions please contact me at (775) 977-5550 or by email at kshea@doc.nv.gov.

Thank you for your consideration.

A handwritten signature in black ink, appearing to read "K Shea", is written over a faint, larger version of the signature.

Kristina Shea, Chief of Fiscal Services
Nevada Department of Corrections

Attachments: Contract #23759

cc: Alicia Roman, Contracts Manager, Nevada Department of Corrections

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **23771**

Agency Name: DEPARTMENT OF CORRECTIONS	Legal Entity Name: Kaigan, LLC DBA PESTMASTER SERVICES
Agency Code: 440	Contractor Name: Kaigan, LLC DBA PESTMASTER SERVICES
Appropriation Unit: 3759-09	Address: Pestmaster Services
Is budget authority available?: Yes	City/State/Zip: Reno, NV 89511-4817
If "No" please explain: Not Applicable	Contact/Phone: James Meno 775-858-7378
	Vendor No.: T27029998
	NV Business ID: NV20201882372

To what State Fiscal Year(s) will the contract be charged? **2021-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **440**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date **01/2021**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **12/31/2024**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **Pest Control**

5. Purpose of contract:

This is a new contract to provide pest control and related services to the Lovelock Correctional Center, Humboldt Conservation Camp, Carlin Conservation Camp, Wells Conservation Camp, Ely State Prison, Ely Conservation Camp, Pioche Conservation Camp and Tonopah Conservation Camp.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$88,622.20**

Other basis for payment: LCC 3759-09 FY21 \$3,877.68/ FY22 \$7,350.00/ FY23 \$7,350.00/ FY24 \$8,230.06/ FY25 \$4,281.29 ~ HCC 3741-09 FY21 \$1,725.00/ FY22 \$2,300.00/ FY23 \$2,300.00/ FY24 \$2,600.00/ FY25 \$1,400.00 ~ CCC 3752-09 FY21 \$1,207.50/ FY22 \$2,300.00/ FY23 \$2,300.00/ FY24 \$2,562.83/ FY25 \$1,333.19 ~ WCC 3739-09 FY21 \$603.75/ FY22 \$1,231.65/ FY23 \$1,256.29/ FY24 \$1,281.42/ FY25 \$666.60 ~ ESP 3751-09 FY21 \$1,785.00/ FY22 \$3,641.40/ FY23 \$3,714.23/ FY24 \$3,788.52/ FY25 \$1,970.80 ~ ECC 3747-09 FY21 \$603.75/ FY22 \$615.83/ FY23 \$628.15/ FY24 \$640.72/ FY25 \$333.31 ~ PCC 3723-09 FY21 \$603.75/ FY22 \$1,231.65/ FY23 \$1,256.29/ FY24 \$1,281.42/ FY25 \$666.60 ~ TCC 3754-09 FY21 \$1,207.50/ FY22 \$2,300.00/ FY23 \$2,300.00/ FY24 \$2,562.83/ FY25 \$1,333.19 ~

II. JUSTIFICATION

7. What conditions require that this work be done?

For the health and safety of staff and offenders in compliance with NRS 209.131, NRS 209.381 and NDOC Administrative Regulation 483.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The department does not have the required equipment and/or licensing as required by NRS 555.280. No other State agency provides these services.

9. Were quotes or proposals solicited? Yes
Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

Anderson Pest Control LLC
Critter Control of Reno LLC
Clark Pest Control

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP# 44DOC-S1302 and in accordance with NRS 333, the selected vendor was the only vendor to submit a response and an internal review was done by NDOC.

d. Last bid date: 09/11/2020 Anticipated re-bid date: 06/15/2020

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

NDOC-FY20-FY23 Work has been deemed satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	gbarsegi	12/02/2020 10:41:28 AM
Division Approval	amonro1	12/03/2020 15:06:32 PM
Department Approval	amonro1	12/08/2020 09:43:30 AM
Contract Manager Approval	aroma2	12/08/2020 09:53:00 AM
Budget Analyst Approval	bmacke1	12/15/2020 08:19:21 AM
BOE Agenda Approval	jrodrig9	12/16/2020 16:34:10 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 18764	Amendment Number: 3
Agency Name: DEPARTMENT OF AGRICULTURE	Legal Entity Name: MICHAEL FOODS, INC.
Agency Code: 550	Contractor Name: MICHAEL FOODS, INC.
Appropriation Unit: 1362-21	Address: 301 Carlson Pkwy Suite 400
Is budget authority available?: Yes	City/State/Zip: Minnetonka, MN 55309
If "No" please explain: Not Applicable	Contact/Phone: 412-874-8158
	Vendor No.: T27041472
	NV Business ID: NV20121357002

To what State Fiscal Year(s) will the contract be charged? **2018-2021**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: RFP #3410

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2017**
 Anticipated BOE meeting date 01/2021

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2021**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **USDA Food Processing**

5. Purpose of contract:

This is the third amendment to the original contract which provides breakfast and lunch products using USDA commodities as ingredients. This amendment increases the maximum amount from \$948,862 to \$1,236,167 due to the continued need for these services.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$500,000.00	\$500,000.00	\$500,000.00	Yes - Action
a. Amendment 1:	\$0.00	\$0.00	\$0.00	No
b. Amendment 2:	\$448,862.00	\$448,862.00	\$448,862.00	Yes - Action
2. Amount of current amendment (#3):	\$287,305.00	\$287,305.00	\$287,305.00	Yes - Action
3. New maximum contract amount:	\$1,236,167.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

NDA continues to see increases in meal participation from school districts in their breakfast and lunch program which require use of these processors.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
 State agencies and employees do not have the ability to process USDA food. Only licensed manufacturers may do so.
9. Were quotes or proposals solicited? Yes
 Was the solicitation (RFP) done by the Purchasing Division? Yes
- a. List the names of vendors that were solicited to submit proposals (include at least three):
 Cargill Kitchen Solutions
 Michael Foods, Inc
- b. Solicitation Waiver: **Not Applicable**
- c. Why was this contractor chosen in preference to other?
 Pursuant to RFP #3410, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.
- d. Last bid date: 03/08/2017 Anticipated re-bid date: 03/01/2021
10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor
 Not Applicable
12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?
No
- b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?
No
- c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?
No If "Yes", please explain
 Not Applicable
13. Has the contractor ever been engaged under contract by any State agency?
 Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:
 Processor has been under contract with NDA since 2017 and provides satisfactory services.
14. Is the contractor currently involved in litigation with the State of Nevada?
No If "Yes", please provide details of the litigation and facts supporting approval of the contract:
 Not Applicable
15. The contractor is registered with the Nevada Secretary of State's Office as a:
 Foreign Corporation
16. a. Is the Contractor Name the same as the legal Entity Name?
 Yes
17. a. Does the contractor have a current Nevada State Business License (SBL)?
 Yes
18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
 Yes
19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	melli2	12/08/2020 14:20:28 PM
Division Approval	bbe11	12/08/2020 14:23:39 PM
Department Approval	bbe11	12/08/2020 14:23:43 PM
Contract Manager Approval	melli2	12/08/2020 14:27:57 PM
Budget Analyst Approval	mlynn	12/12/2020 10:17:43 AM
BOE Agenda Approval	laaron	12/14/2020 21:02:40 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **23794**

Agency Name: DPS-DIRECTOR'S OFFICE	Legal Entity Name: MOTOROLA, INC.
Agency Code: 650	Contractor Name: MOTOROLA, INC.
Appropriation Unit: All Budget Accounts - Category 26	Address: 4625 West Lake Park Boulevard
Is budget authority available?: Yes	City/State/Zip: Salt Lake City, UT 84120
If "No" please explain: Not Applicable	Contact/Phone: Troy Archer 801-902-1908
	Vendor No.: PUR0000209
	NV Business ID: NV19731001987
To what State Fiscal Year(s) will the contract be charged? 2021-2024	

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Cost Allocation

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date: 01/2021

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2024**

Contract term: **3 years and 180 days**

4. Type of contract: **Contract**

Contract description: **Spillman Technology**

5. Purpose of contract:

This is a new contract to provide ongoing maintenance of the statewide multi-jurisdictional public safety information system and associated software and hardware updates.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$2,800,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

Lack of ability for the law enforcement community statewide to share information critical to public and officer safety.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Maintenance and software/hardware updates are necessary to the proprietary software used for the statewide information sharing system.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**

Approval #: 191203

Approval Date: 12/13/2019

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Vendor has been successfully and satisfactorily performing services for the Department of Public Safety since 2010.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a: Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Melissa Costa, Management Analyst Ph: 775.684.6259

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	lgallow1	12/07/2020 10:43:34 AM
Division Approval	twollan1	12/07/2020 12:56:01 PM
Department Approval	cboegle	12/07/2020 13:37:06 PM
Contract Manager Approval	cboegle	12/07/2020 13:37:09 PM
EITS Approval	tgalluzi	12/07/2020 14:40:11 PM
Budget Analyst Approval	jrodrig9	12/16/2020 17:05:43 PM
BOE Agenda Approval	jrodrig9	12/16/2020 17:05:46 PM
BOE Final Approval	Pending	

State of Nevada
Department of Administration

Purchasing Division

515 E. Musser Street, Suite 300
Carson City, NV 89701



Steve Sisolak
Governor

Kevin D. Doty
Administrator

Purchasing Use Only:	
Approval#:	191203 CA

SOLICITATION WAIVER JUSTIFICATION AND REQUEST FORM
ALL FIELDS ARE REQUIRED - INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY

1a	Agency Contact Information - Note: Approved copy will be sent to only the contact(s) listed below:			
	State Agency:	Department of Public Safety (650)		
		<i>Contact Name and Title</i>	<i>Phone Number</i>	<i>Email Address</i>
		Charlene Boegle, Admin. Services Officer	(775) 684-4698	cboegle@dps.state.nv.us
		Melissa Costa, Management Analyst	(775) 684-6259	mcosta@dps.state.nv.us

1b	Vendor Information:	
	Identify Vendor:	Spillman Technologies, Inc. (Motorola Solutions)
	Contact Name:	Troy Archer
	Address:	4625 West Lake Park Boulevard
	Telephone Number:	(800) 860-8026
	Email Address:	troy.archer@motorolasolutions.com

1c	Type of Waiver Requested - Check the appropriate type:	
	Sole or Single Source:	XXXXX
	Professional Service Exemption:	N/A

1d	Contract Information:			
	Is this a new Contract?	Yes	XXXXX*	No
	Amendment:	# N/A		
	CETS:	# N/A		
	<i>*There is a contract currently in place through June 30, 2020. Upon approval of the Solicitation Waiver a new contract will be established that will update the contract to the most current version approved by State Purchasing and include all information and modules added via amendments to the original contract which resulted from a competitive bid solicitation and add an exit/transition clause in the event another platform is procured via competitive solicitation.</i>			

1e	Term:			
	One (1) Time Purchase:	N/A		
	Contract:	Start Date:	July 1 2020	End Date: June 30 2024*
	<i>*During the first year of this contract, DPS will be working with the Purchasing Division to complete a Request for Information (RFI) to research the availability of other software platforms and study what systems other states may be using.</i>			

1f	Funding:	
	State Appropriated:	
	Federal Funds:	

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	Grant Funds:	
	Other (Explain):	Cost Allocation - Budget Account 4702 (Cat 26)
1g	Total Estimated Value of this Service Contract, Amendment or Purchase:	
	\$2,500,000.00	

	Provide a description of work/services to be performed or commodity/good to be purchased:
	Spillman (aka Motorola Solutions) shall provide at a minimum:
2	<ul style="list-style-type: none">a) Scheduled and as-needed maintenance on existing hardware and software (all modules and interfaces) housed with the State of Nevada (initially purchased and installed as a result of a competitive solicitation).b) Software updates, releases and enhancements as they become available after successful testing within the Spillman and DPS testing environment. Updates, releases and enhancements include, but are not limited to, increased efficiency, increased functionality, error correction, etc.c) A response time not to exceed 6 hours from the date/time Spillman is notified of the need for service/error correction.d) 24-7-365 technical support within the Spillman Support Services Control Center.e) Provide and maintain anti-virus/anti-malware software on all hardware and software associated with this contract that meets DPS and CJIS Security requirements.f) Vulnerability scanning that meets DPS and CJIS Security requirements.g) Provide and maintain scheduled back-ups in accordance with DPS and CJIS Security requirements.h) Create and implement a disaster recovery plan (DR) to include, but not be limited to, testing the capabilities of DPS designated law enforcement agencies from both North and South being able successfully connect to the DR site in Las Vegas and run through a series of test scripts. The DR Plan shall include automated failover from the primary site to the secondary/backup site for all users.i) Ensure the system will operate on currently used Windows 10 operating systems as well as future releases when they become available.j) Include annual training (including per diem) and certification for the Spillman technology for the DPS Spillman Application Administratork) An annual best-practices review of the system and provide a written report to include, but not be limited to, all known process gaps, possible future risks due (i.e., infrastructure or hardware EOL, etc.).l) Training: providing initial and on-going training all users (training format, i.e. on-site, virtual, etc., shall be determined on a case by case basis and agreed upon in writing by both partiesm) *An On-Site System Administrator with the following preferred qualifications:<ul style="list-style-type: none">1) 5 years experience with Spillman product and modules used by DPS2) 2 years experience in a multi-jurisdictional implementation;3) 2 years experience in CAD dispatch of law enforcement;4) 2 years experience training users on Spillman product/modules; and5) 2 years prior law enforcement or public safety experience6) 2 years documented experience with Crystal Reports (i.e. create, design, develop, modify and run reports) <p>* DPS reserves the right to approve/reject the proposed System Administrator. Rejection may be based on, but not limited to, the criteria outlined in (m), failure to pass background requirements, physical location of the proposed person (i.e. Carson City, Las Vegas, Reno, etc.). Spillman/Motorola shall be fiscally responsible for all costs associated with the on-site System Administrator unless otherwise agreed upon in writing by both parties.</p>

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Spillman/Motorola shall also provide exit management/transition assistance in the event a new vendor is contracted through competitive procurement. Terms, roles and responsibilities of the exit management/transition assistance shall be identified and outlined in a contract amendment after the scope of work has been agreed upon by all parties.

What are the unique features/qualifications required for this service or good that are not available from any other vendor:

The Spillman technology is proprietary and is not sold or transferred to Licensees (i.e. DPS) or competitive vendors. The Spillman technology was purchased, installed and implemented as a result of a competitive solicitation in 2010. Throughout the course of the previous/existing contract, various hardware and software has been replaced and/or updated. Additional modules have been added to increase user functionality.

The system has a permission based set up, meaning: by default a user has no access to data in the system until assigned permission groups. Permission groups are built based on job function and are assigned on an as-needed basis. All new users that have access to CJIS data housed in the system are vetted prior to access being granted through their agencies. The Spillman Application currently has 2000+ active users from 40+ agencies with access to the system.

The follow modules within the Spillman technology are currently active:

3

- Alarm Tracking
- Analytics
- CAD
- CAD Mapping
- Civil Process
- Commissary Management
- Compstat Management Dashboard
- EMS
- Equipment Maintenance
- Evidence Maintenance
- Fire Records
- Fleet Maintenance
- GIS
- HazMat Information
- Hub
- Imaging
- Insight
- Inventory
- Jail Management
- Law Records
- Licenses and Permits
- Mapping
- Mobile AVL Mapping
- Mobile Law and Field Reports
- Mobile Arrest Forms
- Mobile Premises and HazMat
- Mobile Records
- Mobile State and National Queries
- Mobile Voiceless CAD
- NIBRS
- Offenders
- Offender Tracking
- Pawned Property
- Personnel Management
- Pin Mapping
- Premise and HazMat Information
- Premises Inspections
- Prosecution Management
- Statelink
- Traffic Information
- Training
- Vehicle Impound

Interfaces that are current, active and connected to one or more public safety agencies with a brief description of how the interface supports officer and community safety is listed below:

- Analytics - Displays active calls on a public facing web service. Compiles and displays analytical analysis of data collected from the Spillman Application
- Brazos (citation/accident) - Citation and accident interface. Citations and accident information is collected in Brazos and pushed to Spillman via this interface

- CAD2CAD - direct link from one CAD (Computer Aided Dispatch) to other Spillman CAD systems throughout the state. It allows dispatch centers to send and receive calls for service, request assistance from participating agencies, and allows all users associated with the call to add and see all comments affiliated with the call.
- Coplogic/Lexus Nexus - Online reporting application that pushes data to the Spillman Application for law case completion and record keeping.
- Data Exchange - queries via secure VPN using XML data exchange protocol
- E911- pulls ANI/ALI data into CAD calls for the 911 dispatch centers
- Firehouse - pulls Fire specific call data for Federal fire response reporting purposes.
- Guardian - Tracks jail inmate location changes and provides reports relating to jail inmates. All location and inmate data is pulled from the Spillman application.
- Insight - Facilitates the exchange information between separate Spillman servers within the state of Nevada
- JLink - connection to the State CJIS switch to facilitate
- Karpel - provides prosecution services, e-filing with courts, prosecution cased management
- LiveScan Fingerprint - connects LiveScan and the Jail Modules of the Spillman application
- New Dawn - provides prosecution and judicial information
- NYVideo - Pulls data from the Spillman application to tag
- Spillman performance measures/adapters (server monitoring tools)
- Spillman Touch - Mobile Application to access Spillman Records in the field on
- Swanson - jail commissary interface
- Tech Friends -
- Telnet -
- VINE (Victim Information and Notification Everyday) - allows victims of crime and other concerned citizens access timely and reliable information regarding offender custody status
- WayCare - pulls CAD Call and officer data for use within their application

Explain why this service or good cannot be competitively bid and why this purchase is economically only available from a single source:

The Spillman technology is proprietary and is not sold or transferred to Licensees (i.e. DPS) or competitive vendors. There are 40+ agencies (listed below) and 2,000+ active users (county, state and federal) throughout Nevada participating in the Nevada Shared Server Environment housing the DPS Spillman system to help provide increased safety and operational efficiencies to protect officers and communities.

- | | | |
|---|---|---|
| 4 | <ul style="list-style-type: none"> • Boulder City Police Department • Boulder City Fire Department • Boulder City Marshal Division • *Central Lyon County Fire Department • Elko County Sheriff's Office • Elko Police Department • Elko County Juvenile Probation • Elko County Juvenile Detention • Elko County District Attorney • Elko County Justice Court • Esmeralda County Sheriff's Office • Fallon Paiute Shoshone Tribal Police • Las Vegas Palute Tribal Police • Lyon County Sheriff's Office • Lyon County Search and Rescue | <ul style="list-style-type: none"> ○ Highway Patrol ○ Parole and Probation ○ Investigations ○ Capitol Police ○ Fire Marshal ○ Records, Communications and Compliance ○ Traffic Safety ○ Emergency Management ○ Professional Responsibility • Nevada Department of Wildlife • Nevada Legislative Police • Nevada State Parks • *North Lyon County Fire District • Nye County Sheriff's Office • Nye County Juvenile Probation |
|---|---|---|

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- Lyon County Juvenile Probation
- Lyon County District Attorney
- Lyon County Justice Court
- *Mason Valley Fire Protection District
- Mineral County Sheriff's Office
- Mineral County District Attorney
- Nevada Department of Public Safety
 - Directors Office - Background Investigations
 - Directors Office - Evidence
- Nye County Emergency Services
- Nye County District Attorney
- Pahrump Valley Fire Department
- *Smith Valley Fire Protection District
- Western Shoshone Tribal Police
- Yerington Paiute Tribal Police
- Yerington Police Department

Were alternative services or commodities evaluated? Check One.	Yes:	No:	XXXXX
a. If yes, what were they and why were they unacceptable? Please be specific with regard to features, characteristics, requirements, capabilities and compatibility.			
N/A			
b. If not, why were alternatives not evaluated?			
5 During preliminary research for the impending RFI the EITS PMO team identified 3 to 4 vendors that claim to have the ability to perform these services. Changing platforms for the services would require a significant amount of time and include a labor intensive process to convert and protect that data currently held in the Spillman Application. This effort would also have a fiscal impact that DPS is not currently budgeted for. All the impacts of switching platforms affect DPS and all Law Enforcement Agencies currently connected to the Spillman Application.			

Has the agency purchased this service or commodity in the past? Check One.				Yes:	XXXXX	No:	
Note: If your previous purchase(s) was made via solicitation waiver(s), a copy or copies of ALL previous waivers MUST accompany this request.							
a. If yes, starting with the most recent contract and working backward, for the entire relationship with this vendor, or any other vendor for this service or commodity, please provide the following information:							
6	Term Start and End Dates		Value	Short Description	Type of Procurement (RFP#, RFQ#, Waiver #)		
	Oct-12-10	Jun-30-20	\$6,895,814.00	Initial contract procured with a competitive bid solicitation (RFP #1828) for a Statewide Multi-Jurisdictional Public Safety System had a termination date of June 30, 2014	RFP #1828 (original procurement)		
	---	---	---	Modify paragraph 29 of contract executed on October 12, 2010	Amendment 1		
	---	---	\$934,039.00	Time extension and additional authority to continue maintenance thru June 2020	Amendment 2		
	---	---	---	Revise and update Attachment EE - Maintenance Costs	Amendment 3		
	---	---	\$78,400.67	OTIS interface and associated maintenance and additional storage expansion shelves	Amendment 4		
	---	---	\$1,258,590.00	NIBRS server upgrade, migration, implementation, licensing and training	Amendment 5		
	---	---	---	Mobile Arrest Form	Amendment 6		
---	---	\$368,142.00	GIS Flex Solutions	Amendment 7			

What are the potential consequences to the State if the waiver request is denied and the service or good is competitively bid?

The Spillman technology is proprietary and is not sold or transferred to Licensees (i.e. DPS) or competitive vendors.

There are approximately 40+ agencies and 2,000+ active users (county, state and federal) throughout Nevada that communicate with the DPS Spillman system to help provide increased safety and operational efficiencies to protect officers and communities.

In the event the solicitation waiver is not granted, on-going maintenance would not be provided and the potential for outages in a crucial and essential system used to maintain officer and public safety increases. DPS would be required to release an RFP for competitive bidding which may result in the purchase of a new system. A new system would incur a significant financial impact to the State of Nevada and a loss of an approximate \$10,000,000 already spent to purchase and maintain the Spillman system.

7 *All data housed in the existing shared system is completely integrated, making it very difficult to extract agency specific data for use in another application. A new system would require an additional third party vendor to house the historical data for all participating agencies to account for existing retention schedule requirements. As of July 1, 2019 the current system has over 190 million name records (including alias, and business information); over 1.2 million vehicle records and over 1.1 million law case reports.*

There are several active interfaces with multiple other vendors that would require to be rebuilt with a new system that would incur a significant financial impact.

There are active CAD2CAD connections with other Spillman Flex servers throughout Nevada, these connections allow Computer Aided Dispatch (CAD) calls to be transferred from server to server (dispatch center to dispatch center) with all pertinent information at the time of the call and updates to the call information in real time. Loss of this functionality would create potential delays and increased response times, impacting public safety.

What efforts were made or conducted to substantiate there is no competition for the service or good and to ensure the price for this purchase is fair and reasonable?

8 *The Spillman technology is proprietary and is not sold or transferred to Licensees (i.e. DPS) or competitive vendors. EITS PMO team looked at alternatives but the costs far exceed the budgeted amount available for existing maintenance. (During the first year of this contract, DPS will be working with the Purchasing Division to complete a Request for Information (RFI) to research the availability of other software platforms.)*

Will this purchase obligate the State to this vendor for future purchases? Before selecting your answer, please review information included on Page 2, Section 9 of the Instructions.		Yes:	xxxxx	No:	
a. <i>If yes, please provide details regarding future obligations or needs.</i>					
9	<i>As this is a proprietary system and software, it may be necessary in the future for the State to be obligated to future purchases with this vendor. In addition, as technology changes vendors typically come up with new product lines or new modules for existing systems. In that case, it would be more economical for DPS to add the new module rather than solicit for a stand-alone product and have it interface with the Spillman product.</i>				

Continued/Approval Signatures on Page 7

#191203 (C)

By signing below, I know and understand the contents of this Solicitation Waiver Request and Justification and attest that all statements are true and correct.

Mindy McKay

Agency Representative Initiating Request

Mindy McKay, RCCD Division Administrator

Print Name of Agency Representative Initiating Request

12-11-19

Date

Curtis Palmer

Signature of Agency Head Authorizing Request

12/11/19

Curtis Palmer, ASO IV, Senior Fiscal Officer

Print Name of Agency Head Authorizing Request

Date

***PLEASE NOTE:** In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada or to assist in our due diligence, State Purchasing may solicit a review of your request from another agency or entity. The signature below indicates another agency or entity has reviewed the information you provided. **This signature does not exempt your agency from any other processes that may be required.**

Enterprise IT Services

Suzie Block

Suzie Block, Chief IT Manager, Agency IT Services

12-11-19

Date

*12/13/19 Confirmed signature w/Block (C)

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 533.150(2)(a)(b)(c), NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 284.173(6), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns please contact the Purchasing Division at 775-684-0170.

Signed:

Kevin D. Doty

Administrator, Purchasing Division or Designee

12/13/19
Date

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **23788**

Agency Name: DEPARTMENT OF WILDLIFE	Legal Entity Name: Wildlife Capture, Inc.
Agency Code: 702	Contractor Name: Wildlife Capture, Inc.
Appropriation Unit: 4464-14	Address: 533 Pauley Avenue
Is budget authority available?: Yes	City/State/Zip: Cody, WY 82414
If "No" please explain: Not Applicable	Contact/Phone: Mike Reed 250-351-4289
	Vendor No.: Pending
	NV Business ID: NV20201962265
To what State Fiscal Year(s) will the contract be charged?	2021-2023

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	50.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	50.00 % Game Donations and Heritage Tag Auctions

Agency Reference #: **RFP # 72DOW-S1266 TB**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/13/2021**

Anticipated BOE meeting date **01/2021**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **11/10/2022**

Contract term: **1 year and 301 days**

4. Type of contract: **Contract**

Contract description: **Aerial Capture Srvcs**

5. Purpose of contract:

This is a new contract to provide ongoing aerial wildlife capture and transport services to support research projects statewide.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$600,000.00**

Other basis for payment: **As invoiced**

II. JUSTIFICATION

7. What conditions require that this work be done?

To more effectively manage our big game herds by better understanding herd distribution, seasonal movements, migration corridors, survival rates, pathogen exposure, and critical use areas. Big game captures are also conducted to collaborate on research projects with academia and universities to support graduate research and assist in collecting scientifically credible information for future use in conservation of critical big game habitat.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

It is Department policy to use private vendors due to extreme safety issues related to big game netgun captures from a helicopter. We do have NDOW pilots and biologists conducting aerial big game surveys, but this contract would further assist in conducting more timely surveys to augment the existing NDOW aircraft when they are unavailable or when NDOW aircraft are already conducting surveys and there are additional survey needs not being met.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Wildlife Capture Inc
Quicksilver Air
Heliwild LLC

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #72DOW-S1266, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 08/14/2020 Anticipated re-bid date: 08/14/2022

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Mike Cox, null Ph: null

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	bvale1	12/11/2020 09:05:43 AM
Division Approval	bvale1	12/11/2020 09:05:47 AM
Department Approval	bvale1	12/11/2020 09:05:52 AM
Contract Manager Approval	btait	12/11/2020 09:10:53 AM
Budget Analyst Approval	mlynn	12/12/2020 10:40:32 AM
BOE Agenda Approval	laaron	12/14/2020 20:34:08 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **23796**

Agency Name: DCNR - PARKS DIVISION	Legal Entity Name: TAHOE REGIONAL PLANNING AGENCY
Agency Code: 704	Contractor Name: TAHOE REGIONAL PLANNING AGENCY
Appropriation Unit: 4162-00	Address: PO BOX 5310
Is budget authority available?: Yes	City/State/Zip: STATELINE, NV 89449-5310
If "No" please explain: Not Applicable	Contact/Phone: Dennis Zabaglo 775-588-4547
	Vendor No.: T80989419
	NV Business ID: Governmental Entity

To what State Fiscal Year(s) will the contract be charged? **2021-2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Revenue

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **04/01/2021**

Anticipated BOE meeting date 01/2021

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **04/01/2024**

Contract term: **3 years and 1 day**

4. Type of contract: **Interlocal Agreement**

Contract description: **AIS Boat Inspections**

5. Purpose of contract:

This is a new revenue interlocal agreement to provide ongoing personnel to support the Lake Tahoe Watercraft Inspection Program to prevent the introduction of aquatic invasive species into Lake Tahoe.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$316,452.00**

Payment for services will be made at the rate of \$105,484.00 per year

II. JUSTIFICATION

7. What conditions require that this work be done?

The Lake Tahoe Watercraft Inspection Program was formed to prevent the introduction of aquatic invasive species in 2007.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State Parks does not have adequate staff to manage this program.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

NRS 277.180 authorizes one or more public agencies to contract with another public agency to perform governmental functions.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

TRPA Interlocal Contract has been in place since 2016 while operating the AIS program at Lake Tahoe State Parks. The agreement has been satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

Allen Wooldridge, Park Supervisor Ph: 7758310494

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jidema	12/07/2020 11:11:25 AM
Division Approval	jidema	12/07/2020 11:11:27 AM
Department Approval	jidema	12/07/2020 11:11:30 AM
Contract Manager Approval	jidema	12/07/2020 11:11:32 AM
Budget Analyst Approval	rjacob3	12/11/2020 15:20:26 PM
BOE Agenda Approval	laaron	12/14/2020 19:36:05 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **23508**

Agency Name: **DCNR - PARKS DIVISION**
Agency Code: **704**
Appropriation Unit: **4162-23**
Is budget authority available?: **Yes**
If "No" please explain: Not Applicable

Legal Entity Name: VenTek
Contractor Name: **VenTek**
Address: **1260 Holm Road Suite A**
City/State/Zip: **Petaluma, CA 94954**
Contact/Phone: Erika Anderson 7077733373
Vendor No.: T27042360
NV Business ID: NV20121296579

To what State Fiscal Year(s) will the contract be charged? **2021-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 01/2021

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **12/31/2024**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **Professional Service**

5. Purpose of contract:

This is a new contract to purchase self pay machines, training and customer support.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$217,010.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

This service will provide an additional payment option to Parks visitors.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This service is in addition to park employee fee collection.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Parkeon
Premium Parking
Qmatic Corm

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP # CNR-S1155, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Marc Lepire, Supervising Engineer Ph: 775-684-2791

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jidema	12/03/2020 17:25:46 PM
Division Approval	jidema	12/03/2020 17:25:49 PM
Department Approval	jidema	12/03/2020 17:25:51 PM
Contract Manager Approval	jidema	12/03/2020 17:25:53 PM
EITS Approval	tgalluzi	12/03/2020 18:43:02 PM
Budget Analyst Approval	rjacob3	12/14/2020 11:32:24 AM
BOE Agenda Approval	laaron	12/15/2020 14:03:31 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **23668**Agency Name: **DCNR - FORESTRY DIVISION**Agency Code: **706**Appropriation Unit: **4195-79**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: Timmons Group, inc

Contractor Name: **Timmons Group, inc**Address: **1001 Boulders Parkway, St. 300**City/State/Zip: **Richmond, VA 23225-5512**

Contact/Phone: Lowell Ballard 804-200-6951

Vendor No.: T29035751

NV Business ID: NV20141168085

To what State Fiscal Year(s) will the contract be charged? **2021-2023**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: NDF-21-001

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 12/2020

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **11/09/2022**Contract term: **1 year and 343 days**4. Type of contract: **Contract**Contract description: **Assessment Tool (CAT)**

5. Purpose of contract:

This is a new contract to provide ongoing services for the development, test and support of the application-based Community Assessment Tool that enhances utilization of and updates the West-wide Wildfire Risk Assessment data hosted on the Nevada web portal.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$165,800.00**

Other basis for payment: As invoiced by contractor and approved by the state.

II. JUSTIFICATION

7. What conditions require that this work be done?

A need as required by federal granting agencies has been identified requiring the Nevada Division of Forestry (NDF) to track and report land management and fire suppression accomplishments. This mechanism will enhance NDF's ability to meet this requirement.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The development and maintenance of this information portal requires specialized knowledge and skills in computer programming not held by agency and /or state employees.

9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**

Approval #: 200906

Approval Date: 09/08/2020

c. Why was this contractor chosen in preference to other?

N/A

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Previous contract with the Nevada Division of Forestry 8/9/16-8/8/18

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Marc Titus, Conservation Staff Specialist II Ph: 775-684-2519

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dchelin1	11/03/2020 16:23:14 PM
Division Approval	dchelin1	11/03/2020 16:23:17 PM
Department Approval	dchelin1	11/03/2020 16:24:23 PM
Contract Manager Approval	dchelin1	11/03/2020 16:24:26 PM
EITS Approval	tgalluzi	11/04/2020 09:46:01 AM
Budget Analyst Approval	rjacob3	11/12/2020 14:50:54 PM
BOE Agenda Approval	laaron	12/15/2020 09:29:09 AM
BOE Final Approval	Pending	

Steve Sisolak
Governor



Laura E. Freed
Director
Colleen Murphy
Deputy Director
David Haws
Administrator

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Enterprise IT Services Division
100 N. Stewart Street, Suite 100 | Carson City, Nevada 89701
Phone: (775) 684-5800 | www.it.nv.gov | Fax: (775) 687-9097

MEMORANDUM

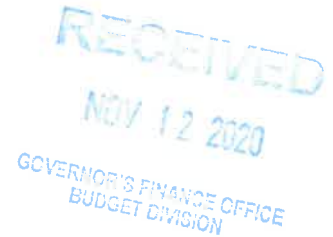
TO: Kacey KC, State Forester, NDF
Ian Oliver, IT Professional II, NDF
Debbie Miller, Accounting Assistant III, NDF
Aaron Taveras, Business Process Analyst III, NDF

CC: David Haws, Administrator, EITS, DOA
David Axtell, Chief Enterprise Architect, EITS, DOA

FROM: Timothy Galluzi, Technology Investment Administrator, EITS, DOA

SUBJECT: TIN Review Completed – NDF - *Community Assessment Tool (CAT)* – T4195177

DATE: September 2nd, 2020



We have completed the review for Nevada Division of Forestry's (NDF) – *Community Assessment Tool (CAT)* TIN.

The submitted TIN, for an estimated value of \$165,800, supports the enhancement and/or upgrade of an existing technology solution, software product, and/or equipment solution currently in place and in use by the agency.

The selected vendor will develop, test, and support a web application-based Community Assessment Tool (CAT) that enhances the utilization of and updates the West-Wide Wildfire Risk Assessment (WWRA) data hosted on the existent Nevada Web portal. The Nevada Network of Fire Adapted Communities, including community chapters, local fire districts, and other partners, will use the increased functionality to support statewide and community-scale collaborative efforts to develop and renew Community Wildfire Protection Plans (CWPPs), assess community fire risks, and prioritize available resources to implement mitigation actions, which is an essential component of developing CWPPs.

If there are to be any changes to enterprise services, including: network, server, telecom etc. please notify EITS as soon as possible.

It is expected that this solution will continue to follow state security standards and policies.

A copy of this memo has also been attached to the TIN.

If I can be of further assistance, please feel free to contact me.



**STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Purchasing Division**

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: 775-684-0170 | Fax: 775-684-0188

Purchasing Use Only:	
Approval#:	200906 @

SOLICITATION WAIVER JUSTIFICATION AND REQUEST FORM

ALL FIELDS ARE REQUIRED – INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY

1a	Agency Contact Information - Note: Approved copy will be sent to only the contact(s) listed below:			
	State Agency Name:	Nevada Division of Forestry		
		<i>Contact Name and Title</i>	<i>Phone Number</i>	<i>Email Address</i>
		Jennifer Cooper, Management Analyst III	775-684-2532	jcooper@forestry.nv.gov
		Aaron Taveras, GIS Data Manager	775-684-2518	ataveras@forestry.nv.gov

1b	Vendor Information:	
	Identify Vendor:	Timmons Group
	Contact Name:	Lowell Balard
	Complete Address:	1001 Boulders Pkwy, Suite 300, Richmond, VA 23225
	Telephone Number:	804-200-6951; Cell: 804-615-2151
	Email Address:	Lowell.ballard@timmonsgis.com

1c	Type of Waiver Requested – Check the appropriate type:	
	Sole or Single Source:	
	Professional Service Exemption:	<input checked="" type="checkbox"/>

1d	Contract Information:			
	Is this a new Contract?	Yes	<input checked="" type="checkbox"/>	No
	Amendment:	#		
	CETS:	#		

1e	Term:			
	One (1) Time Purchase:			
	Contract: <input checked="" type="checkbox"/>	Start Date:	07/01/2020	End Date: 06/30/2024

1f	Funding:	
	State Appropriated:	
	Federal Funds:	
	Grant Funds:	<input checked="" type="checkbox"/>
	Other (Explain):	Other funding sources TBD for continued hosting

09/02/2020 - 3:47 PM - Aaron Taveras

Purchasing Use Only:

Approval #:

1g	Total Estimated Value of <u>this</u> Service Contract, Amendment or Purchase:
	\$165,800

2	Provide a description of work/services to be performed or commodity/good to be purchased:
	<p><i>Contractor will develop, test, and support an application-based Community Assessment Tool (CAT) that enhances utilization of and updates the West-wide Wildfire Risk Assessment (WWRA) data hosted on the Nevada Webportal. The Nevada Network of Fire Adapted Communities, including community chapters, local fire districts, and other partners, will use the increased functionality to support statewide and community-scale collaborative efforts to develop and renew Community Wildfire Protection Plans (CWPPs), assess community fire risks, and prioritize available resources to implement mitigation actions. which is an essential component of developing (CWPP's).</i></p> <p><i>The CAT will be an extension of NDF's recently launched Natural Resources and Fire Information Portal (Webportal). The Webportal currently provides public and professional users access to thematic maps, exportable data and reports specific to Nevada's natural resources and wildfire hazards at all scales.</i></p>

3	What are the unique features/qualifications required for this service or good that are not available from any other vendor:
	<p><i>The State contracted with Timmons Group to build NDF's Natural Resources and Fire Information Webportal (CETS 17914) that will be expanded to create the new CAT module .</i></p>

4	Explain why this service or good cannot be competitively bid and why this purchase is economically only available from a single source:
	<p><i>Continuing with Timmons Group is in the best interest of the State as a new vendor would have to modify the existing portal, re-doing the work that Timmons has already done - rendering the previous investment a waste.</i></p>

5	Were alternative services or commodities evaluated? Check One.	Yes:	<input type="checkbox"/>	No:	<input checked="" type="checkbox"/>
	a. <i>If yes</i> , what were they and why were they unacceptable? Please be specific about features, characteristics, requirements, capabilities and compatibility.				
	b. <i>If not</i> , why were alternatives not evaluated?				
	<i>Timmons built, hosts, and maintains the existing portal that will be expanded to include the CAT module noted above.</i>				

Purchasing Use Only:	
Approval #:	

6	Has the agency purchased this service or commodity in the past? Check One. Note: If your previous purchase(s) was made via solicitation waiver(s), a copy or copies of ALL previous waivers MUST accompany this request.				Yes:	X	No:	
	a. <i>If yes, starting with the most recent contract and working backward, for the entire relationship with this vendor, or any other vendor for this service or commodity, please provide the following information:</i>							
	<i>Term Start and End Dates</i>		<i>Value</i>	<i>Short Description</i>	<i>Type of Procurement (RFP#, RFQ#, Waiver #)</i>			
	08/09/16	08/08/18	\$309,447.00	Web Information Portal	RFP#3214			
			\$					
			\$					

7	What are the potential consequences to the State if the waiver request is denied and the service or good is competitively bid?
	<i>If the Waiver is denied, the State risks losing its investment in NDF's Natural Resources and Fire Information Webportal (CETS 17914). A new vendor would have to recreate and rebuild a Webportal to include the CAT module. Continuing with Timmons Group to provide the CAT module to the existing Webportal is in the best interest of the State.</i>

8	What efforts were made or conducted to substantiate there is no competition for the service or good and to ensure the price for this purchase is fair and reasonable?
	<i>NDF's Natural Resources and Fire Information Webportal was built, is maintained, and is hosted by Timmons Group. NDF submitted the CAT module as part of its Consolidated Payment Grant application at the noted cost, and this project was accepted and federal funds allocated to ensure Webportal expansion.</i>


9	Will this purchase obligate the State to this vendor for future purchases? <u>Before selecting your answer, please review information included on Page 2, Section 9 of the instructions.</u>				Yes:	X	No:	
	a. <i>If yes, please provide details regarding future obligations or needs.</i> <i>Hosting: \$16,800 per year</i>							

Purchasing Use Only:	
Approval #:	

By signing below, I know and understand the contents of this Solicitation Waiver Request and Justification and attest that all statements are true and correct.

Aaron Taveras
 Agency Representative Initiating Request

Aaron Taveras - GIS Data Manager 6/24/2020
 Print Name of Agency Representative Initiating Request Date


 Signature of Agency Head Authorizing Request

Kacey KC - State Forester Firewarden 6/24/2020
 Print Name of Agency Head Authorizing Request Date

PLEASE NOTE: *In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada or to assist in our due diligence, State Purchasing may solicit a review of your request from another agency or entity. The signature below indicates another agency or entity has reviewed the information you provided. This signature does not exempt your agency from any other processes that may be required.*

 Name of agency or entity who provided information or review:

 Representative Providing Review

 Print Name of Representative Providing Review Date

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150 or NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 333.700(7), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns, please contact the Purchasing Division at 775-684-0170.

Approved by:

Kevin D. Doty 9/8/2020
 Administrator, Purchasing Division or Designee Date

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **23733**

Agency Name: DCNR - FORESTRY DIVISION	Legal Entity Name: COUNTY OF ELKO, ELKO COUNTY TREASURER
Agency Code: 706	Contractor Name: COUNTY OF ELKO, ELKO COUNTY TREASURER
Appropriation Unit: 4196-10	Address: ELKO COUNTY TREASURER 571 IDAHO ST STE 101 ELKO, NV 89801-3715
Is budget authority available?: Yes	City/State/Zip: ELKO, NV 89801-3715
If "No" please explain: Not Applicable	Contact/Phone: 775/738-5694
	Vendor No.: T81072742M
	NV Business ID: Governmental Entity

To what State Fiscal Year(s) will the contract be charged? **2021**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Revenue

Agency Reference #: NDF-21-003

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2020**

Anticipated BOE meeting date 12/2020

Retroactive? **Yes**

If "Yes", please explain

NDF and the Elko County have been in negotiation for continued participation in the Wildland Fire Protection Program for several months. It has always been the intention of both parties for this agreement to be effective on July 1, 2020. A delay in getting this signed agreement from the Elko County Commissioners meeting agenda prevented NDF from meeting the BOE deadline for the June 2020 meeting. To date, there are no large fires for coverage retroactively under this agreement.

3. Termination Date: **06/30/2021**

Contract term: **364 days**

4. Type of contract: **Interlocal Agreement**

Contract description: **WFPP Elko County**

5. Purpose of contract:

This is a new revenue interlocal agreement to provide ongoing services under the Wildland Fire Protection Program.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$600,000.00**

Payment for services will be made at the rate of \$150,000.00 per Quarter

Other basis for payment: Payable in advance on the first of each quarter beginning July 1, 2020 for State Fiscal Year 2020.

II. JUSTIFICATION

7. What conditions require that this work be done?

The Nevada Division of Forestry and Elko County will work closely together to maintain effective wildfire management to quickly suppress wildland fire regardless of jurisdiction and/or ownership. It is considered mutually beneficial to all parties to jointly take action as necessary to safely and effectively contain all wildland fires.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is a revenue contract to the Division of Forestry. State employees will be utilized to perform work for which the county will make payment to the Division.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

Ron Bollier, Fire Management Program Manager Ph: 775-684-2556

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dchelin1	11/03/2020 16:23:45 PM
Division Approval	dchelin1	11/03/2020 16:23:48 PM
Department Approval	dchelin1	11/03/2020 16:24:00 PM
Contract Manager Approval	dchelin1	11/03/2020 16:24:04 PM
Budget Analyst Approval	rjacob3	11/12/2020 14:17:30 PM
BOE Agenda Approval	laaron	12/03/2020 13:40:35 PM
BOE Final Approval	Pending	

BRADLEY CROWELL, *Director*
Department of Conservation and Natural Resources

STEVE SISOLAK
Governor

KACEY KC
State Forester/Firewarden



STATE OF NEVADA
DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES
NEVADA DIVISION OF FORESTRY
2478 Fairview Drive
Carson City, Nevada 89701
Phone (775) 684-2500 Fax (775) 684-2570

MEMORANDUM

DATE: November 3, 2020

TO: Richard Jacobs, Executive Branch Budget Officer
Governor's Finance Office

FROM: Kacey KC, State Forester

A handwritten signature in black ink, appearing to read "Kacey KC", written over a horizontal line.

RECEIVED
NOV 12 2020
GOVERNOR'S FINANCE OFFICE
BUDGET DIVISION

RE: Request for retroactive start date approval for WFPP Contract with /Elko County, CETS #23733

This memorandum requests that the above referenced Nevada Division of Forestry (NDF) contract be approved with a retroactive effective date of July 1, 2020. It is of critical importance that the Division implements this revenue contract in order to continue to procure resources that will provide protection of life and property for the citizens of this State.

NDF and the Elko County have been in negotiation for continued participation in the Wildland Fire Protection Program for several months. It has always been the intention of both parties for this agreement to be effective on July 1, 2020. A delay in getting this signed agreement from the Elko County Commissioners' meeting agenda prevented NDF from meeting the Board of Examiners' deadline for the June 2020 meeting. To date, there are no large fires for coverage retroactively under this agreement.

Thank you for your consideration of this request. Should you have any questions, or require additional information, please do not hesitate to contact me at 775.684.2501.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **23225** Amendment Number: **1**

Agency Name: **DCNR - ENVIRONMENTAL PROTECTION** Legal Entity Name: **WINDSOR SOLUTIONS, INC.**

Agency Code: **709** Contractor Name: **WINDSOR SOLUTIONS, INC.**

Appropriation Unit: **3187-60** Address: **4386 S. MACADAM AVE. SUITE 101**

Is budget authority available?: **Yes** City/State/Zip: **PORTLAND, OR 97239-6432**

If "No" please explain: **Not Applicable** Contact/Phone: **Craig Austin 503-675-7833**

Vendor No.: **T27010424**

NV Business ID: **NV20111356993**

To what State Fiscal Year(s) will the contract be charged? **2021-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **DEP21-001**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/01/2020**

Anticipated BOE meeting date **01/2021**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **09/30/2024**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **EN Tech Support**

5. Purpose of contract:

This is the first amendment to the original contract which provides information technology system services to participate in the U.S. Environmental Protection Agency Environmental Information Exchange Network. This amendment increases the maximum amount from \$350,000 to \$800,000 due to an increase in projects and dataflows.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$350,000.00	\$350,000.00	\$350,000.00	Yes - Action
2. Amount of current amendment (#1):	\$450,000.00	\$450,000.00	\$450,000.00	Yes - Action
3. New maximum contract amount:	\$800,000.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

Annually, since FY 2002 the Federal Government (Environmental Protection Agency) provides States with the opportunity to participate in the Exchange Network Grant Solicitation program. The Grant Program provides funding for States to establish IT systems to allow the required regulatory data to be submitted electronically to the Federal Government. The Federal EPA has been steadily moving away from paper submission of regulatory data, and is increasingly requiring States to submit data electronically. The Federal EPA is regularly changing business rules, the amount of data required, the submission elements required and other aspects of regulatory data for the States. The new contract will be used to keep up with changing IT technologies, modernize old systems as necessary, and adapt to regulatory changes by the Federal Government.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The work is highly specialized, in most cases new IT systems are required to be built using Federal Grant money by a team of contract developers. Current IT staffing levels do not allow for the size, complexity and specialized work required to submit regulatory data in a timely manner.

9. Were quotes or proposals solicited? Yes
Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was the only vendor that submitted a proposal.

d. Last bid date: 05/08/2020 Anticipated re-bid date: 05/01/2024

10. Does the contract contain any IT components? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The contractor has provided services to NDEP since 2002, and the quality of service was greater than satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

No b. If "No", is an exemption on file with the Nevada Secretary of State's Office?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	kbradle1	12/03/2020 12:47:31 PM
Division Approval	vking	12/03/2020 12:49:39 PM
Department Approval	vking	12/03/2020 12:49:45 PM
Contract Manager Approval	ssimpso2	12/03/2020 12:52:24 PM
EITS Approval	tgalluzi	12/03/2020 13:20:58 PM
Budget Analyst Approval	rjacob3	12/11/2020 08:10:54 AM
BOE Agenda Approval	laaron	12/15/2020 13:54:09 PM

Brian Sandoval
Governor



Patrick Cates
Director

Michael Dietrich
State CIO

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION

Enterprise I.T. Services Division

David Haws
EITS Administrator

100 N. Stewart Street, Suite 100 | Carson City, NV 89701
Phone: (775) 684-5800

DATE: May 17, 2018

TO: Kevin Weiss, IT Manager 3, NDEP
Stephanie Simpson, Management Analyst 1, NDEP
Daralyn Dobson, ASO 3, NDEP

CC: Michael Dietrich, State CIO
David Haws, Administrator, EITS, DOA
Tom Wolf, Chief IT Manager, Computing, EITS, DOA
Ken Adams, Chief IT Manager, Communications, EITS, DOA
Suzie Block, Chief IT Manager, Agency IT Services, EITS, DOA
Robert Dehnhardt, Chief IT Manager, Security, EITS, DOA
Governor's Finance Office

FROM: Tim Lewis, Technical Investment Administrator, EITS, DOA

SUBJECT: TIN Review Completion: EPA Exchange Network Multi-Year Grant

We completed our review of the EPA Exchange Network Multi-Year Grant TIN. NDEP intends to establish the hardware and software to enable participation in the National Environmental Information Exchange Network, developed by U.S. EPA and pilot states. It is understood NDEP has an approved TIR for the current contract through September 2020 in the amount of \$800,000. This TIN supports a new RFP and contract scheduled for September 2020.

It is expected that this effort will follow the existing agency and State security policies. The Office of Information Security (OIS) (InfoSec@doit.nv.gov) are available to review security controls and provide guidance on system architecture and the protection of critical and personally identifiable information.

Please consider how the implementation of this system will affect the workflow of state data and the related records responsibilities of agency personnel. If you have questions or wish to receive a sampling of the types of Record Disposition Authorizations (RDAs)

affected by this implementation, please contact the State Records Manager, Nevada Library and Archives at records@admin.nv.gov.

Also, please be aware that requirements for additional bandwidth may result in the agency being placed in a different cost tier for communications services.

If there are questions or if I can be of further assistance, please feel free to contact me.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **23787**

Agency Name: B&I - INSURANCE DIVISION	Legal Entity Name: SIERRA NEVADA ADMINISTRATORS, inc.
Agency Code: 741	Contractor Name: SIERRA NEVADA ADMINISTRATORS, inc.
Appropriation Unit: 3802-10	Address: UNINSURED CLAIMS PO BOX 15750
Is budget authority available?: Yes	City/State/Zip: LAS VEGAS, NV 89114-5750
If "No" please explain: Not Applicable	Contact/Phone: Leslie Hare 702/838-8282
	Vendor No.: T81071694A
	NV Business ID: NV19901024930

To what State Fiscal Year(s) will the contract be charged? **2021-2022**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Insurance Insolvency Fund

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **12/09/2020**

Anticipated BOE meeting date 12/2020

Retroactive? **Yes**

If "Yes", please explain

A Self-Insured Employer (SIE) recently became insolvent and their bank accounts were frozen. The SIE is unable to pay their existing and future worker's compensation claims. Per NRS 616B.306, the Division of Insurance will take over payment of claims out of the Insurance Insolvency Fund, but needs a third-party administrator to manage these claims. In order to make payments to claimants as soon as possible, it was necessary to utilize the vendor's services prior to the BOE meeting date.

3. Termination Date: **11/30/2021**

Contract term: **356 days**

4. Type of contract: **Contract**

Contract description: **Insolvent SIE Claims**

5. Purpose of contract:

This is a new contract to provide the administration of new insolvent Self-Insured Employer claims.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$360,000.00**

Payment for services will be made at the rate of \$30,000.00 per Month

II. JUSTIFICATION

7. What conditions require that this work be done?

A Self-Insured Employer (SIE) recently became insolvent and their bank accounts were frozen. The SIE is unable to pay their existing and future worker's compensation claims. Per NRS 616B.306, the Division of Insurance will take over payment of claims out of the Insurance Insolvency Fund, but needs a third-party administrator to manage these claims.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Division does not have the staff or expertise necessary to administer the claims for the insolvent SIE.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**

Approval #: 201205

Approval Date: 12/04/2020

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Business & Industry, Division of Industrial Relations. Work is satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Maurice Fuller, Insurance Examiner II Ph: 775-687-0742

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jhanse4	12/08/2020 10:11:06 AM
Division Approval	jhanse4	12/08/2020 10:11:10 AM
Department Approval	jhanse4	12/08/2020 16:13:17 PM
Contract Manager Approval	tbouas	12/08/2020 16:29:33 PM
Budget Analyst Approval	stillley	12/14/2020 14:16:06 PM
BOE Agenda Approval	hfield	12/14/2020 16:34:11 PM
BOE Final Approval	Pending	

**STATE OF NEVADA
DEPARTMENT OF BUSINESS AND INDUSTRY
DIVISION OF INSURANCE**

MEMORANDUM

Date: December 8, 2020
To: Shauna Tilley, GFO Budget Officer
Through: Budd Milazzo, B&I Deputy Director *Budd Milazzo*
From: Stephanie McGee, DOI Chief Deputy Commissioner
Re: Insolvency Self-Insured Employer Contract

The Division of Insurance (Division) was recently informed that a Self-Insured Employer (SIE) very suddenly became insolvent. This caused disability paychecks issued to all claimants for the week of 11/27/2020 to be dishonored. In addition to that week, the claimants and their medical providers have not been paid since due to the SIE's bank account being frozen.

When the Division learned of the insolvency, we immediately began working on a way to pay the claimants as quickly as possible. For this reason, this contract with Sierra Nevada Administrators (SNA) is retroactive because in order to get the claimants paid as soon as possible the Division of Insurance was required to use SNA's services before the January BOE.



STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Purchasing Division

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
 Phone: 775-684-0170 | Fax: 775-684-0188

Purchasing Use Only:	
Approval#:	201205 ②

SOLICITATION WAIVER JUSTIFICATION AND REQUEST FORM

ALL FIELDS ARE REQUIRED – INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY

1a	Agency Contact Information - Note: Approved copy will be sent to only the contact(s) listed below:			
	State Agency Name:	<i>Department of Business & Industry, Division of Insurance</i>		
		<i>Contact Name and Title</i>	<i>Phone Number</i>	<i>Email Address</i>
		<i>Toni Bouas, Contract Manager</i>	<i>775-687-0794</i>	<i>tdbouas@doi.nv.gov</i>
		<i>James Dale Hansen, ASO III</i>	<i>775-684-7073</i>	<i>jdhanen@business.nv.gov</i>

1b	Vendor Information:	
	Identify Vendor:	<i>Sierra Nevada Administrators, Inc.</i>
	Contact Name:	<i>Leslie Hare</i>
	Complete Address:	<i>P.O. Box 15750, Las Vegas, NV 89114-5750</i>
	Telephone Number:	<i>702-242-7290</i>
	Email Address:	<i>leslie.hare@uhc.com</i>

1c	Type of Waiver Requested – Check the appropriate type:	
	Sole or Single Source:	<input checked="" type="checkbox"/>
	Professional Service Exemption:	<input type="checkbox"/>

1d	Contract Information:				
	Is this a new Contract?	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
	Amendment:	#			
	CETS:	#			

1e	Term:			
	One (1) Time Purchase:	<input type="checkbox"/>	Contract:	Start Date: <i>Estimated: 12/5/2020</i> End Date: <i>11/30/2021</i>

1f	Funding:	
	State Appropriated:	
	Federal Funds:	
	Grant Funds:	
	Other (Explain):	<i>Per NRS 616B.306: Self-Insured Employer's Line of Credit</i>

Purchasing Use Only:

Approval #:

202050

1g	Total Estimated Value of <u>this</u> Service Contract, Amendment or Purchase:
	\$360,000

2	Provide a description of work/services to be performed or commodity/good to be purchased:
	<i>Third Party Administration for Medical Only and Indemnity Claims for a newly insolvent Self-Insured Employer (SIE).</i>

3	What are the unique features/qualifications required for this service or good that are not available from any other vendor:
	<i>Sierra Nevada Administrators (SNA) previously administered these claims and has all claimant information in their system. SNA is prepared to issue delinquent and ongoing checks to claimants upon approval of a contract.</i>

4	Explain why this service or good cannot be competitively bid and why this purchase is economically only available from a single source:
	<i>The SIE recently became insolvent and their bank accounts were frozen. Checks which were issued for week ending 11/27/2020 were not honored which left claimants without disability paychecks. The Division is working to ensure that the claimants receive compensation payments as quickly as possible which does not allow time for a competitive solicitation.</i>

5	Were alternative services or commodities evaluated? Check One.	Yes:	<input checked="" type="checkbox"/>	No:	<input type="checkbox"/>
	a. <i>If yes</i> , what were they and why were they unacceptable? Please be specific about features, characteristics, requirements, capabilities and compatibility.				
	<i>The Division contacted the current contractor who manages a small number of insolvency claims. The current contractor does not currently have the capacity to take on the new insolvency claims. For this contractor to add capacity they would have to hire two new staff. This would also require a renegotiation of fees and assurances for a future contract. It was determined that using an existing vendor (Nevada Alternative Solutions) with insufficient staff and the transfer and conversion of files would significantly delay the payments to claimants and providers.</i>				
	b. <i>If not</i> , why were alternatives not evaluated?				

Purchasing Use Only:

Approval #:

201205 @

6	<p>Has the agency purchased this service or commodity in the past? Check One. <i>Note: If your previous purchase(s) was made via solicitation waiver(s), a copy or copies of ALL previous waivers MUST accompany this request.</i></p>			Yes:	<input type="checkbox"/>	No:	<input checked="" type="checkbox"/>
	<p>a. <i>If yes, starting with the most recent contract and working backward, for the entire relationship with this vendor, or any other vendor for this service or commodity, please provide the following information:</i></p>						
	Term Start and End Dates		Value	Short Description	Type of Procurement (RFP#, RFQ#, Waiver #)		
			\$				
			\$				
			\$				

7	<p>What are the potential consequences to the State if the waiver request is denied and the service or good is competitively bid?</p>
	<p><i>There are currently 114 open workers' compensations claims, many of which involve temporary or permanent disabilities. The disability claimants would not receive indemnity checks until a contract is awarded and the contractor has accepted and established the accounts. The dishonored checks issued on the week of November 27, the lack of a weekly payment on December 1, and concern as to the status of future payments is causing undue hardship on claimants. Additionally, payments for medical care cannot be made without a contract. Not making payments to medical care providers may result in delay of medical care to workers' compensation claimants.</i></p>

8	<p>What efforts were made or conducted to substantiate there is no competition for the service or good and to ensure the price for this purchase is fair and reasonable?</p>
	<p><i>The fee is similar to that charged to the now insolvent employer, on average, per month since January 2019. The Division reviewed each of the services with Sierra Nevada to ensure that there was consideration for reduced need for some services, as the needs of the State are different than the needs of a self-insured employer.</i></p> <p><i>The proposal contemplates management of the existing 114 active claims, unknown claims not yet submitted, and possible reopening of closed claims. As this proposed amount is a flat monthly rate, the fee does not change when new claims arise or if previous claims are reopened. In addition, these claims require more management at this point. Within the next year, many of the shorter-term claims will likely be resolved, leaving longer term and more easily managed cases at the end of the contract term.</i></p>

9	<p>Will this purchase obligate the State to this vendor for future purchases? <u>Before selecting your answer, please review information included on Page 2, Section 9 of the instructions.</u></p>	Yes:	<input type="checkbox"/>	No:	<input checked="" type="checkbox"/>
	<p>a. <i>If yes, please provide details regarding future obligations or needs.</i></p>				



Purchasing Use Only:	
Approval #:	202050

By signing below, I know and understand the contents of this Solicitation Waiver Request and Justification and attest that all statements are true and correct.




 Agency Representative Initiating Request

J. Dale Hansen

 Print Name of Agency Representative Initiating Request

12/03/2020

 Date



 Signature of Agency Head Authorizing Request

Stephanie B. McGee

 Print Name of Agency Head Authorizing Request

12/03/2020

 Date

PLEASE NOTE: *In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada or to assist in our due diligence, State Purchasing may solicit a review of your request from another agency or entity. The signature below indicates another agency or entity has reviewed the information you provided. This signature does not exempt your agency from any other processes that may be required.*

 Name of agency or entity who provided information or review:

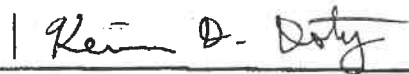
 Representative Providing Review

 Print Name of Representative Providing Review

 Date

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150 or NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 333.700(7), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns, please contact the Purchasing Division at 775-684-0170.

Approved by:


 Administrator, Purchasing Division or Designee

12/4/2020

 Date

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **23710**

Agency Name: B&I - REAL ESTATE DIVISION	Legal Entity Name: NCS PEARSON, INC., DBA PEARSON VUE
Agency Code: 748	Contractor Name: NCS PEARSON, INC., DBA PEARSON VUE
Appropriation Unit: 3823-00	Address: 5601 GREEN VALLEY DRIVE
Is budget authority available?: Yes	City/State/Zip: BLOOMINGTON, MN 55437
If "No" please explain: Not Applicable	Contact/Phone: JENNIFER CERCIELLO 6106175045
	Vendor No.: PUR0000378
	NV Business ID: NV19841011933

To what State Fiscal Year(s) will the contract be charged? **2021-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % Exam
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

Agency Reference #: **RFP #1170**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/01/2021**

Anticipated BOE meeting date **01/2021**

Retroactive? **Yes**

If "Yes", please explain

This new contract has a different structure than the prior one, which led to some confusion in the structure of this Purchasing Division contract, and a delay in the review process. This meant that it was not presented for consideration by the BOE before the expiration of the existing contract. The agency will seek clear instruction and agreement in structure to avoid similar delays in the future.

3. Termination Date: **12/31/2024**

Contract term: **4 years**

4. Type of contract: **Revenue Contract**

Contract description: **Licensing Exam Svcs**

5. Purpose of contract:

This is a new revenue contract to provide development and administration of professional real estate license exams.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$2,894,952.00**

Payment for services will be made at the rate of \$41.00 per exam

Other basis for payment: All examination fees will be paid directly to the vendor by the individuals paying the exam, and the vendor will forward the Division's \$41 portion.

II. JUSTIFICATION

7. What conditions require that this work be done?

Statute requires the administration of an examination for licensure.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The State does not have the capability to provide this service.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Pearson VUE
PSI Services

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #1170, and in accordance with NRS, the selected vendor had the highest scoring proposal as determined by an independently appointed evaluation committee.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Satisfactory exam services provided for Nevada Real Estate Division and Division of Insurance. Current contractor offering these services for both agencies.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:


20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ghilgar	10/28/2020 13:42:45 PM
Division Approval	ghilgar	10/29/2020 10:33:46 AM
Department Approval	jhanse4	12/09/2020 15:59:16 PM
Contract Manager Approval	ghilgar	12/09/2020 16:22:09 PM
Budget Analyst Approval	stilley	12/11/2020 15:02:41 PM
BOE Agenda Approval	hfield	12/14/2020 17:43:31 PM
BOE Final Approval	Pending	

**STATE OF NEVADA
DEPARTMENT OF BUSINESS AND INDUSTRY
REAL ESTATE DIVISION**

MEMORANDUM

Date: December 9, 2020
To: Shauna Tilley, GFO Budget Officer
Through: Budd Milazzo, B&I Deputy Director 
From: Sharath Chandra, Administrator, Nevada Real Estate Division
Re: Real Estate Division Pearson Vue Examination Services Contract

The Real Estate Division (Division) is requesting retroactive approval of Contract #23710 with Pearson Vue for Examination Services. Pearson Vue is the current contractor (Contract #17944) and this contract expires on 12/31/2020. Contract #23710 is a new contract from a Purchasing Division RFP and the current vendor was selected again. To avoid any interruption of services, we are requesting that this contract be approved retroactively.

After some delay in the review of this contract, the Division was recently notified that the contract maximum of \$1 was incorrect and due to the expected maximum revenue dollar amount the agency would be receiving this contract would have to go to the January 2021 BOE. The agency had been previously instructed that this Purchasing Division contract would not have to go to BOE, and the contract maximum should be \$1. The agency will seek clear instructions and agreement from both the Purchasing Division and the Governor's Finance Office before going forward with any future revenue contracts.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **23757**

Agency Name: **DEPARTMENT OF MOTOR VEHICLES**

Agency Code: **810**

Appropriation Unit: **4722-04**

Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: **ENVIROTEST CORPoration DBA ENVIROTEST SYSTEMS CORPoration**

Contractor Name: **ENVIROTEST CORPoration DBA ENVIROTEST SYSTEMS CORPoration**

Address: **ENVIROTEST SYSTEMS CORP
7 Kripes Road**

City/State/Zip: **East Granby, CT 06026**

Contact/Phone: **Niranjan 520-907-4132**

Vendor No.: **T29037311**

NV Business ID: **NV20101497148**

To what State Fiscal Year(s) will the contract be charged? **2021-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 %	Emmission Control
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %		Other funding	0.00 %	

Agency Reference #: **81DMV-S1324HM**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date **01/2021**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **01/31/2025**

Contract term: **4 years and 31 days**

4. Type of contract: **Contract**

Contract description: **Remote Sensing**

5. Purpose of contract:

This is a new contract to provide remote sensing of motor vehicle emissions in the Clark County area as part of an enhanced emission program and a means for department to develop on-road vehicle emission profiles for specific areas that can be used as a tool to gauge the effectiveness of the motor vehicle inspection and maintenance program.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$116,000.00**

Payment for services will be made at the rate of \$29,000.00 per test of 20,000 vehicles

II. JUSTIFICATION

7. What conditions require that this work be done?

NRS 445B.798 and NRS 482.461

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The State does not have the resources available to offer this service.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #81DMV-S1324, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	pgra1	11/23/2020 15:33:39 PM
Division Approval	mmason	11/24/2020 13:53:58 PM
Department Approval	mmason	11/24/2020 13:54:02 PM
Contract Manager Approval	bjobe	11/30/2020 10:06:59 AM
Budget Analyst Approval	nkephart	12/15/2020 17:04:50 PM
BOE Agenda Approval	jrodrig9	12/16/2020 17:08:23 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **23721**

Agency Name: DETR - REHABILITATION DIVISION	Legal Entity Name: Tay and Jarrad's LLC
Agency Code: 901	Contractor Name: TAY AND JARRADS, LLC DBA Tahoe Vending
Appropriation Unit: 3253-00	Address: 986 Spice Island Dr.
Is budget authority available?: Yes	City/State/Zip: Sparks, NV 89431-6548
If "No" please explain: Not Applicable	Contact/Phone: Jarred Duxbury 775-800-6296
	Vendor No.: T32007002
	NV Business ID: NV20201868695

To what State Fiscal Year(s) will the contract be charged? **2021-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Business Enterprise Set-Aside

Agency Reference #: **3483-25-BEN**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **02/14/2021**

Anticipated BOE meeting date **01/2021**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **12/31/2024**

Contract term: **3 years and 321 days**

4. Type of contract: **Revenue Contract**

Contract description: **Tahoe Vending**

5. Purpose of contract:

This is a new revenue contract to provide a full range of vending/micro market services by blind and visually impaired operators within governmental owned/operated buildings.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$80,000.00**

Other basis for payment: 25% commission on vending machines; 20% commission on micro markets with BEN Provided equipment; 15% commission on micro markets with vendor provided equipment. No commission on Frozen Foods. Commissions shall be paid to BEN by the 20th of each month for the previous month's revenue. Commission checks shall be payable and remitted to the Bureau of Services to the Blind and Visually Impaired, Business Enterprises of Nevada, 751 Basque Way, Carson City, NV 89706. A penalty of 15% or \$50.00 whichever is greater, shall be applied, for late payment, after the 20th of each month. Total Revenue Contract Not to Exceed: \$80,000.00.

II. JUSTIFICATION

7. What conditions require that this work be done?

Per NRS 426.630 through NRS 426.720 and the NAC 426.010 through NAC 426.400 in accordance with the Federal Randolph Sheppard Act Chapter 6A of Title 20, Business Enterprise of Nevada provides an operator and/or vendor to operate various vending locations in public locations across the State of Nevada.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees will be working with the vendor to implement NRS 426.630-426.720 and the Randolph Sheppard Act (Chapter 6A of Title 20).

9. Were quotes or proposals solicited? Yes
Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Alpen Glow Vending
Anytime Vending
Accent Foods
Tahoe Vending

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Only vendor to submit a proposal

d. Last bid date: 09/17/2020 Anticipated re-bid date: 06/01/2024

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

This vendor has provided satisfactory services to BEN since 09/2019.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

No b. If "No", please explain:

Tay and Jarrad's LLC is doing business as Tahoe Vending.

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ethick1	11/10/2020 09:28:51 AM
Division Approval	kdesoci1	11/30/2020 15:47:22 PM
Department Approval	kdesoci1	11/30/2020 15:47:25 PM
Contract Manager Approval	tzehne1	12/02/2020 08:05:10 AM
Budget Analyst Approval	dbaughn	12/02/2020 08:31:35 AM
BOE Agenda Approval	cbrekken	12/03/2020 11:12:09 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **23714**

Agency Name: DETR - REHABILITATION DIVISION	Legal Entity Name: First Class Vending, Inc. dba FIRST CLASS COFFEE SERVICE
Agency Code: 901	Contractor Name: First Class Vending, Inc. dba FIRST CLASS COFFEE SERVICE
Appropriation Unit: 3253-00	Address: 3990 W. Naples Drive
Is budget authority available?: Yes	City/State/Zip: Las Vegas, NV 89103-5529
If "No" please explain: Not Applicable	Contact/Phone: Matt Marsh 702-597-9999
	Vendor No.: T29042488
	NV Business ID: NV20181040694

To what State Fiscal Year(s) will the contract be charged? **2021-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Business Enterprise Set-Aside

Agency Reference #: **RFP#90DETR-S1256-PSM Initials: tb-Ref# 3486-25-BEN**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **02/14/2021**

Anticipated BOE meeting date **01/2021**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **02/13/2025**

Contract term: **4 years**

4. Type of contract: **Revenue Contract**

Contract description: **2021 1st Class Vend**

5. Purpose of contract:

This is a new revenue contract to provide a full range of vending/micro market services by blind and visually impaired operators within governmental owned/operated buildings.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$950,000.00**

Other basis for payment: 39% commission on snack and beverage items; 17.5% commission on frozen/cold items. Commissions are based upon gross revenues received by the vendor for vending machine/Micro Market services. Commissions shall be paid to the Contracting Agency by the 20th of each month for the previous month's revenue. A penalty of 15% or \$50.00 whichever is greater, shall be applied after the 20th of each month, for each late payment. Total Revenue Contract not to exceed: \$950,000.00.

II. JUSTIFICATION

7. What conditions require that this work be done?

Per NRS 426.630 through NRS 426.720 and the NAC 426.010 through NAC 426.400 in accordance with the Federal Randolph Sheppard Act Chapter 6A of Title 20, Business Enterprise of Nevada provides an operator and/or vendor to operate various vending locations in public locations across the State of Nevada.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees will be working with the vendor to implement NRS 426.630-426.720 and the Randolph Sheppard Act (Chapter 6A of Title 20).

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

Tahoe Adventure Co
Accent Food Service
First Class Vending

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #90DETR-S1256, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 09/01/2020 Anticipated re-bid date: 06/01/2024

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

This vendor has provided satisfactory service to BEN since February 2013.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	carnol1	11/25/2020 12:55:30 PM
Division Approval	carnol1	11/25/2020 12:58:56 PM
Department Approval	kdesoci1	12/01/2020 10:55:26 AM
Contract Manager Approval	kdesoci1	12/01/2020 10:55:30 AM
Budget Analyst Approval	dbaughn	12/07/2020 08:38:37 AM
BOE Agenda Approval	cbrekken	12/14/2020 13:49:09 PM
BOE Final Approval	Pending	

MASTER SERVICE AGREEMENT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
1.		VARIOUS STATE AGENCIES	HAMILTON CENTER FOR MENTAL AND BEHAVIORAL HEALTH SERVICES, LLC	OTHER: VARIOUS AGENCIES	\$300,000	
	Contract Description:	This is a new contract to provide ongoing applied behavioral analysis services.				
		Term of Contract:	Upon Approval - 06/30/2022	Contract # 23742		
2.		VARIOUS STATE AGENCIES	ALEJANDRO ESQUIBEL, LMFT	OTHER: VARIOUS AGENCIES	\$300,000	
	Contract Description:	This is a new contract to provide trauma therapy services.				
		Term of Contract:	Upon Approval - 06/30/2022	Contract # 23744		
3.		VARIOUS STATE AGENCIES	ANYPLACE MANAGEMENT AND DIAGNOSTICS	OTHER: VARIOUS AGENCIES	\$1,000,000	
	Contract Description:	This is a new contract to provide COVID-19 mobile testing sites, facility-based specimen collection and community-based testing sites.				
		Term of Contract:	Upon Approval - 08/31/2024	Contract # 23797		
4.		VARIOUS STATE AGENCIES	EMILY RAWLINGS DBA DYNAMIC MUSIC THERAPY	OTHER: VARIOUS AGENCIES	\$150,000	
	Contract Description:	This is a new contract to provide music therapy services.				
		Term of Contract:	Upon Approval - 06/30/2022	Contract # 23755		
5.		VARIOUS STATE AGENCIES	JOHN H KROGH PH.D., P.L.L.C.	OTHER: VARIOUS AGENCIES	\$250,000	
	Contract Description:	This is a new contract to provide psychology services.				
		Term of Contract:	Upon Approval - 06/30/2022	Contract # 23754		
6.		VARIOUS STATE AGENCIES	QUEST DIAGNOSTICS INCORPORATED	OTHER: VARIOUS AGENCIES	\$15,000,000	
	Contract Description:	This is the second amendment to the original contract which provides clinical laboratory testing services. This amendment increases the maximum amount from \$3,000,000 to \$18,000,000 due to an increased volume of SRS-Cov-2 testing.				
		Term of Contract:	01/01/2020 - 12/31/2023	Contract # 22382		
7.		VARIOUS STATE AGENCIES	SOCIETY FOR THE BLIND	OTHER: VARIOUS AGENCIES	\$300,000	
	Contract Description:	This is a new contract to provide training and rehabilitation services to people living with low vision and blindness.				
		Term of Contract:	Upon Approval - 06/30/2022	Contract # 23691		

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **23744**

Agency Name: MSA MASTER SERVICE AGREEMENTS	Legal Entity Name: ALEJANDRO ESQUIBEL, LMFT
Agency Code: MSA	Contractor Name: ALEJANDRO ESQUIBEL, LMFT
Appropriation Unit: 9999 - All Categories	Address: 5550 Patrician Way
Is budget authority available?: Yes	City/State/Zip: Winnemucca, NV 89445
If "No" please explain: Not Applicable	Contact/Phone: Alex Esquibel 775-247-2170
	Vendor No.: T27043598
	NV Business ID: NV20201829474

To what State Fiscal Year(s) will the contract be charged? **2021-2022**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Various Agencies

Agency Reference #: **S167-RV**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date **01/2021**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2022**

Contract term: **1 year and 179 days**

4. Type of contract: **MSA**

Contract description: **NonMedical Provider**

5. Purpose of contract:

This is a new contract to provide trauma therapy services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$300,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

The agency does not have the personnel to perform these services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is a specialized service that requires specially trained individuals to provide these services.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was selected as part of a multi award solicitation 99SWC-S167 for behavioral and community based related services.

d. Last bid date: 05/03/2018 Anticipated re-bid date: 05/15/2026

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	gdavi6	12/04/2020 16:53:49 PM
Division Approval	gdavi6	12/04/2020 16:53:52 PM
Department Approval	ldeloach	12/07/2020 10:26:35 AM
Contract Manager Approval	rvradenb	12/07/2020 12:17:51 PM
Budget Analyst Approval	dkluever	12/11/2020 14:20:05 PM
BOE Agenda Approval	hfield	12/14/2020 16:58:50 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **23797**

Agency Name: MSA MASTER SERVICE AGREEMENTS	Legal Entity Name: AnyPlace Management and Diagnostics
Agency Code: MSA	Contractor Name: AnyPlace Management and Diagnostics
Appropriation Unit: 9999 - All Categories	Address: AnyPlace MD, Inc. 2001 Windy Ter, Ste F Cedar Park, TX 78613-4290
Is budget authority available?: Yes	City/State/Zip: Cedar Park, TX 78613-4290
If "No" please explain: Not Applicable	Contact/Phone: Shane Stevens 312-296-4280
	Vendor No.:
	NV Business ID: Pending

To what State Fiscal Year(s) will the contract be charged? **2021-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Various Agencies

Agency Reference #: 99SWC-S1284 GD

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 01/2021

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **08/31/2024**

Contract term: **3 years and 242 days**

4. Type of contract: **MSA**

Contract description: **COVID-19 Testing**

5. Purpose of contract:

This is a new contract to provide COVID-19 mobile testing sites, facility-based specimen collection and community-based testing sites.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$1,000,000.00**

Other basis for payment: as invoiced by the Contractor and approved by the State

II. JUSTIFICATION

7. What conditions require that this work be done?

State agencies and local governments are currently providing COVID-19 testing using a combination of National Guard staff, employees, temporary staff, and volunteers. These contracts will give entities additional options to provide test collection services if additional sites are needed or if current sites need to be transition to a contracted model.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Some using agencies do not have staffing resources or proper training to operate test collection sites, others are operating sites but need additional resources in preparation for a surge in COVID-19 cases.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

The Statewide solicitation is a request for qualifications, and all qualified vendors are awarded contracts. Using entities can solicit proposals from multiple contracted vendors.

d. Last bid date: 08/12/2020 Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is NOT registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

Registration in process.

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

No b. If "No", is an exemption on file with the Nevada Secretary of State's Office?

No If "No", to a. AND b., please explain why the contractor does not have an SBL or an exemption.

Registration in process.

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

No b. If "NO", please explain.

Registration in process.

19. Agency Field Contract Monitor:

Davis, Gideon, Purchasing Officer 3 Ph: 775-515-5173

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	gdavi6	12/07/2020 11:56:30 AM
Division Approval	gdavi6	12/07/2020 11:56:33 AM
Department Approval	ldeloch	12/07/2020 12:16:01 PM
Contract Manager Approval	gdavi6	12/11/2020 14:38:56 PM
Budget Analyst Approval	dkluever	12/14/2020 08:58:27 AM
BOE Agenda Approval	hfield	12/14/2020 17:36:01 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **23755**

Agency Name:	MSA MASTER SERVICE AGREEMENTS	Legal Entity Name:	Emily Rawlings dba Dynamic Music Therapy
Agency Code:	MSA	Contractor Name:	Emily Rawlings dba Dynamic Music Therapy
Appropriation Unit:	9999 - All Categories	Address:	2915 W CHARLESTON BLVD STE 16
Is budget authority available?:	Yes	City/State/Zip:	Las Vegas, NV 89102
If "No" please explain:	Not Applicable	Contact/Phone:	Emily Rawlings 702-257-0792
		Vendor No.:	T29034330
		NV Business ID:	NV20111152425

To what State Fiscal Year(s) will the contract be charged? **2021-2022**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Various Agencies

Agency Reference #: S167-RV

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 01/2021

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2022**

Contract term: **1 year and 179 days**

4. Type of contract: **MSA**

Contract description: **NonMedical Provider**

5. Purpose of contract:

This is a new contract to provide music therapy services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$150,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

The agency does not have the personnel to perform these services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is a specialized service that requires specially trained individuals to provide these services.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was selected as part of a multi award solicitation 99SWC-S167 for behavioral and community based related services.

d. Last bid date: 05/03/2018 Anticipated re-bid date: 05/15/2026

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	gdavi6	12/04/2020 16:55:04 PM
Division Approval	gdavi6	12/04/2020 16:55:06 PM
Department Approval	ldeloach	12/07/2020 10:38:16 AM
Contract Manager Approval	rvradenb	12/07/2020 12:18:54 PM
Budget Analyst Approval	dkluever	12/11/2020 14:12:31 PM
BOE Agenda Approval	hfield	12/14/2020 16:50:52 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **23742**

Agency Name:	MSA MASTER SERVICE AGREEMENTS	Legal Entity Name:	HAMILTON CENTER FOR MENTAL AND BEHAVIORAL HEALTH SERVICES LLC
Agency Code:	MSA	Contractor Name:	HAMILTON CENTER FOR MENTAL AND BEHAVIORAL HEALTH SERVICES LLC
Appropriation Unit:	9999 - All Categories	Address:	1000 Wigwam Parkway, Suite 100
Is budget authority available?:	Yes	City/State/Zip:	Henderson, NV 89074
If "No" please explain:	Not Applicable	Contact/Phone:	Victoria Boone 7022688110
		Vendor No.:	T32010160
		NV Business ID:	NV20191379312

To what State Fiscal Year(s) will the contract be charged? **2021-2022**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Various Agencies

Agency Reference #: S167-RV

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 01/2021

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2022**Contract term: **1 year and 179 days**4. Type of contract: **MSA**Contract description: **NonMedical Provider**

5. Purpose of contract:

This is a new contract to provide applied behavioral analysis services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$300,000.00****II. JUSTIFICATION**

7. What conditions require that this work be done?

The agency does not have the personnel to perform these services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is a specialized service that requires specially trained individuals to provide these services.9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was selected as part of a multi award solicitation 99SWC-S167 for behavioral and community based related services.

d. Last bid date: 05/03/2018 Anticipated re-bid date: 05/15/2026

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	gdavi6	12/04/2020 16:52:29 PM
Division Approval	gdavi6	12/04/2020 16:52:33 PM
Department Approval	ldeloch	12/07/2020 10:23:53 AM
Contract Manager Approval	rvradenb	12/07/2020 12:17:22 PM
Budget Analyst Approval	dkluever	12/11/2020 14:14:05 PM
BOE Agenda Approval	hfield	12/14/2020 16:46:43 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **23754**

Agency Name: MSA MASTER SERVICE AGREEMENTS	Legal Entity Name: John H Krogh Ph.D P.L.L.C.
Agency Code: MSA	Contractor Name: John H Krogh Ph.D P.L.L.C.
Appropriation Unit: 9999 - All Categories	Address: 10631 Professional Circle, Suite A
Is budget authority available?: Yes	City/State/Zip: Reno, NV 89521
If "No" please explain: Not Applicable	Contact/Phone: John Krogh 775-826-6218
	Vendor No.: T29043666
	NV Business ID: NV20191361376

To what State Fiscal Year(s) will the contract be charged? **2021-2022**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Various Agencies

Agency Reference #: **S167-RV**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date **01/2021**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2022**

Contract term: **1 year and 179 days**

4. Type of contract: **MSA**

Contract description: **NonMedical Provider**

5. Purpose of contract:

This is a new contract to provide psychology services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$250,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

The agency does not have the personnel to perform these services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is a specialized service that requires specially trained individuals to provide these services.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was selected as part of a multi award solicitation 99SWC-S167 for behavioral and community based related services.

d. Last bid date: 05/03/2018 Anticipated re-bid date: 05/15/2026

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	gdavi6	12/04/2020 16:54:32 PM
Division Approval	gdavi6	12/04/2020 16:54:36 PM
Department Approval	ldeloch	12/07/2020 10:36:30 AM
Contract Manager Approval	rvradenb	12/07/2020 12:18:25 PM
Budget Analyst Approval	dkluever	12/11/2020 14:20:35 PM
BOE Agenda Approval	hfield	12/14/2020 17:01:51 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **22382** Amendment Number: **2**

Agency Name: **MSA MASTER SERVICE AGREEMENTS** Legal Entity Name: **Quest Diagnostics Incorporated**

Agency Code: **MSA** Contractor Name: **Quest Diagnostics Incorporated**

Appropriation Unit: **9999 - All Categories** Address: **4230 Burnham Avenue**

Is budget authority available?: **Yes** City/State/Zip: **Las Vegas, NV 89119**

If "No" please explain: **Not Applicable** Contact/Phone: **Michele Kenny 818-737-8348**

Vendor No.: **PUR0000688**

NV Business ID: **NV19661001279**

To what State Fiscal Year(s) will the contract be charged? **2020-2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Various Agencies

Agency Reference #: **99SWC-S488 tb**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/01/2020**

Anticipated BOE meeting date **01/2021**

Retroactive? **Yes**

If "Yes", please explain

This amendment was not submitted timely due to the workload of staff and other COVID-19 activities taking precedence. All molecular tests for COVID-19 purchased before the execution of this amendment will not be covered. This was unavoidable due to the COVID-19 pandemic.

3. Previously Approved Termination Date: **12/31/2023**

Contract term: **4 years**

4. Type of contract: **MSA**

Contract description: **Clinical Lab Testing**

5. Purpose of contract:

This is the second amendment to the original contract which provides clinical laboratory testing services. This amendment increases the maximum amount from \$3,000,000 to \$18,000,000 due to an increased volume of ASRS-Cov-2 testing.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$3,000,000.00	\$3,000,000.00	\$3,000,000.00	Yes - Action
a. Amendment 1:	\$0.00	\$0.00	\$0.00	No
2. Amount of current amendment (#2):	\$15,000,000.00	\$15,000,000.00	\$15,000,000.00	Yes - Action
3. New maximum contract amount:	\$18,000,000.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

Laboratory testing for client stays at several agency facilities is required.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The State does not have the facility, medical staff or the expertise to conduct these tests.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #99SWC-S488, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 05/23/2019 Anticipated re-bid date: 05/23/2023

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

2010 through present - Statewide - Service satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	gdavi6	12/02/2020 09:57:15 AM
Division Approval	gdavi6	12/02/2020 09:57:18 AM
Department Approval	mstar2	12/02/2020 11:42:31 AM
Contract Manager Approval	tbeck1	12/02/2020 11:44:29 AM
Budget Analyst Approval	dkluever	12/11/2020 13:09:54 PM
BOE Agenda Approval	hfield	12/14/2020 16:42:59 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **23691**

Agency Name: MSA MASTER SERVICE AGREEMENTS	Legal Entity Name: Society for the Blind
Agency Code: MSA	Contractor Name: Society for the Blind
Appropriation Unit: 9999 - All Categories	Address: 1238 S. Street
Is budget authority available?: Yes	City/State/Zip: Sacramento, CA 95811
If "No" please explain: Not Applicable	Contact/Phone: Shari Roeseler 916-452-8271
	Vendor No.: T32010149
	NV Business ID: Exempt Non-Profit

To what State Fiscal Year(s) will the contract be charged? **2021-2022**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Various Agencies

Agency Reference #: **S165-RV**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date **01/2021**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2022**

Contract term: **1 year and 179 days**

4. Type of contract: **MSA**

Contract description: **Job Development**

5. Purpose of contract:

This is a new contract to provide training and rehabilitation services to people living with low vision and blindness.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$300,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

The agency does not have the personnel to perform these services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is a specialized service that requires specially trained individuals to provide these services.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was selected as part of a multi award solicitation 99SWC-S165 for Job Development related services.

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is NOT registered with the Nevada Secretary of State's Office as a:

Non-profit Corporation

Vendor has filed form BLOE with the Secretary of State's Office as an "other exemption" entity, Non-profit organization.

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. Not Applicable

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	gdavi6	11/02/2020 16:45:07 PM
Division Approval	gdavi6	11/02/2020 16:45:09 PM
Department Approval	gdavi6	12/11/2020 14:54:29 PM
Contract Manager Approval	gdavi6	12/11/2020 14:54:32 PM
Budget Analyst Approval	dkluever	12/15/2020 09:59:58 AM
BOE Agenda Approval	hfield	12/15/2020 14:15:11 PM
BOE Final Approval	Pending	

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
1.	010	ATHLETIC COMMISSION	CARLOS RANGEL	FEE: ATHLETIC COMMISSION GATE FEES 90% OTHER: TICKET SURCHARGE (AMATEUR PROGRAM) 10%	\$20,000	
		Contract Description:	This is a new contract to provide Inspector Services during weigh-ins, events and/or exhibitions.			
		Term of Contract:	11/20/2020 - 10/31/2024	Contract # 23728		
2.	010	ATHLETIC COMMISSION	RAYMOND CHARLES STEIBER	FEE: ATHLETIC COMMISSION GATE FEES 90% OTHER: TICKET SURCHARGE (AMATEUR PROGRAM) 10%	\$20,000	
		Contract Description:	This is a new contract to provide Inspector Services during weigh-ins, events and/or exhibitions.			
		Term of Contract:	11/20/2020 - 10/31/2024	Contract # 23749		
3.	010	ATHLETIC COMMISSION	RUBEN PAUL RODRIQUEZ	FEE: ATHLETIC COMMISSION GATE FEES 90% OTHER: TICKET SURCHARGE (AMATEUR PROGRAM) 10%	\$20,000	
		Contract Description:	This is a new contract to provide Inspector Services during weigh-ins, events, and/or exhibitions.			
		Term of Contract:	11/20/2020 - 10/31/2024	Contract # 23748		
4.	010	ATHLETIC COMMISSION	RUSSELL EDWARD BLACK JR.	FEE: ATHLETIC COMMISSION GATE FEES 90% OTHER: TICKET SURCHARGE (AMATEUR PROGRAM) 10%	\$20,000	
		Contract Description:	This is a new contract to provide Inspector Services during weigh-ins, events, and/or exhibitions.			
		Term of Contract:	11/20/2020 - 10/31/2024	Contract # 23730		

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
5.	011	GOVERNOR'S OFFICE - STATE ENERGY OFFICE - RENEWABLE ENERGY ACCOUNT	HELIX ELECTRIC OF NEVADA, LLC	OTHER: RENEWAL ENERGY ACCOUNT	\$16,884	
	Contract Description:	This is a new contract to provide the installation of three power/energy meters at the Grant Sawyer Building.				
		Term of Contract:	11/21/2020 - 10/01/2021	Contract # 23716		
6.	040	SECRETARY OF STATE'S OFFICE - HELP AMERICA VOTE ACT ELECTION REFORM	VOTINGWORKS	FEDERAL	\$10,000	
	Contract Description:	This is a new contract to provide planning, implementation and remote support to pilot a Risk-Limiting Audits to help election officials scale post-election tabulation audits, validate election outcomes and promote public trust.				
		Term of Contract:	12/04/2020 - 12/31/2021	Contract # 23770		
7.	054	TREASURER'S OFFICE - UNCLAIMED PROPERTY	HUNTINGTON GEM LAB, LLC	OTHER: ABANDONED PROPERTY RECEIPTS	\$20,000	
	Contract Description:	This is a new contract to provide an ongoing appraisal of safekeeping items to be auctioned off at public auctions.				
		Term of Contract:	09/01/2020 - 09/30/2024	Contract # 23779		
8.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - BUILDINGS AND GROUNDS	ELITE CLEANING	OTHER: BUILDING RENT	\$40,719	
	Contract Description:	This is a new contract to provide ongoing carpet and upholstery cleaning for state-owned buildings in northern Nevada.				
		Term of Contract:	12/15/2020 - 10/31/2024	Contract # 23689		
9.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - DEPARTMENT OF CORRECTIONS CIP PROJECTS - NON-EXEC	AINSWORTH ASSOCIATES MECHANICAL ENGINEERS	BONDS	\$15,500	Professional Service
	Contract Description:	This is the first amendment to the original contract which provides professional architectural/engineering services for the Ely State Prison - Boiler Replacement CIP project: CIP Project No. 19-M09; SPWD Contract No. 113179. This amendment increases the maximum amount from \$635,000 to \$650,500 due to additional repairs required to building number 9.				
		Term of Contract:	01/14/2020 - 06/30/2023	Contract # 22648		

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
10.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS	RESOURCE CONCEPTS, INC.	OTHER: AGENCY FUNDED CIP	\$11,930	Professional Service
	Contract Description:	This is a new contract to provide professional Architectural / Engineering Services for the Construct ARMAG Vault Pad in Carson City Ammo Bunker CIP project, which includes civil/structural and schematic design, design development, construction drawings and project administration along with bid documents and electrical design: SPWD Project No. 21-A006; Contract No. 113801.				
	Term of Contract:	12/08/2020 - 06/30/2024	Contract # 23777			
11.	240	DEPARTMENT OF VETERANS SERVICES - SOUTHERN NEVADA VETERANS HOME ACCOUNT	BOMBARD MECHANICAL, LLC	OTHER: PRIVATE/COUNTY 35% FEDERAL 65%	\$20,000	
	Contract Description:	The is a new contract to provide ongoing refrigeration.				
	Term of Contract:	12/04/2020 - 10/30/2022	Contract # 23741			
12.	300	DEPARTMENT OF EDUCATION - STANDARDS AND INSTRUCTIONAL SUPPORT	KNOWLEDGEWORKS FOUNDATION	FEDERAL	\$40,000	Exempt
	Contract Description:	This is a new contract to provide assistance to the Blue-Ribbon Commission by examining existing State laws, regulations and policies and making recommendations to increase flexibility for districts and schools.				
	Term of Contract:	12/14/2020 - 06/30/2021	Contract # 23774			
13.	300	DEPARTMENT OF EDUCATION - CAREER AND TECHNICAL EDUCATION	NOCTI	OTHER: NSFY - PRIVATE GRANT	\$24,800	
	Contract Description:	This is a new contract to provide virtual training, events and activities for a new career and technical education teachers and administrators.				
	Term of Contract:	12/16/2020 - 06/30/2021	Contract # 23782			
14.	300	DEPARTMENT OF EDUCATION - STUDENT AND SCHOOL SUPPORT	MANAGEMENT SERVICES FOR EDUCATION DATA	FEDERAL	\$32,000	
	Contract Description:	This is a new contract to provide an online database system to manage migrant student information.				
	Term of Contract:	01/01/2021 - 12/31/2022	Contract # 23761			

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES	
15.	402	DEPARTMENT OF HEALTH AND HUMAN SERVICES - AGING AND DISABILITY SERVICES - DESERT REGIONAL CENTER	J&J AIR DUCT CLEANING	GENERAL	\$19,900		
		Contract Description: This is a new contract to provide air duct cleaning services and replacement air filters. These services will help prevent the spread of COVID-19 between the Desert Regional Center and the Intermediate Care Facility residents.					
		Term of Contract:	11/01/2020 - 12/01/2020	Contract # 23718			
16.	406	DEPARTMENT OF HEALTH AND HUMAN SERVICES - PUBLIC AND BEHAVIORAL HEALTH - NORTHERN NEVADA ADULT MENTAL HEALTH SERVICES	PAMELA CLARK	GENERAL	\$38,000		
		Contract Description: This is a new contract to provide hairdresser/barber services to clients.					
		Term of Contract:	01/01/2021 - 12/31/2024	Contract # 23633			
17.	406	DEPARTMENT OF HEALTH AND HUMAN SERVICES - PUBLIC AND BEHAVIORAL HEALTH - NORTHERN NEVADA ADULT MENTAL HEALTH SERVICES	NEVADA CHILLER AND BOILER, INC.	GENERAL	\$22,374		
		Contract Description: This is a new contract to provide updated operating controls and perform services on the chillers.					
		Term of Contract:	11/19/2020 - 06/30/2021	Contract # 23565			
18.	406	DEPARTMENT OF HEALTH AND HUMAN SERVICES - PUBLIC AND BEHAVIORAL HEALTH - NORTHERN NEVADA ADULT MENTAL HEALTH SERVICES	R.F. MACDONALD, CO. INC.	GENERAL	\$25,000		
		Contract Description: This is a new contract to provide emergency boiler repair services for buildings 2 and 5.					
		Term of Contract:	10/28/2020 - 06/30/2021	Contract # 23453			

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
19.	409	DEPARTMENT OF HEALTH AND HUMAN SERVICES – CHILD AND FAMILY SERVICES - CALIENTE YOUTH CENTER	CASHMAN EQUIPMENT	GENERAL	\$25,960	
		Contract Description: This is a new contract to provide ongoing quarterly preventative maintenance on the backup generator. Term of Contract: 12/01/2020 - 06/30/2024 Contract # 23687				
20.	409	DEPARTMENT OF HEALTH AND HUMAN SERVICES - CHILD AND FAMILY SERVICES - NORTHERN NEVADA CHILD AND ADOLESCENT SERVICES	FINGERPRINTING EXPRESS, LLC	GENERAL	\$20,000	
		Contract Description: This is a new contract to provide fingerprinting services as required by licensing entities. Term of Contract: 12/11/2020 - 06/30/2024 Contract # 23674				
21.	611	GAMING CONTROL BOARD - FEDERAL FORFEITURE TREASURY-NON-EXEC	MOTOROLA, INC.	FEDERAL	\$42,791	
		Contract Description: This is the second amendment to the original contract which provides a software system to manage information for the law enforcement functions. This amendment increases the maximum amount from \$737,392.00 to \$780,182.90 due to the replacement of the InSight and Computer-aided Design Mapping modules with mobile solutions modules. Term of Contract: 11/12/2019 - 11/11/2024 Contract # 22035				
22.	656	DEPARTMENT OF PUBLIC SAFETY – FIRE MARSHAL	EFI GLOBAL, INC.	GENERAL 15% FEE: 85%	\$11,000	
		Contract Description: This is the first amendment to the original contract which provides forensic laboratory and fire/arson investigation services. This amendment increases the maximum amount from \$7,000 to \$18,000 due to an increased volume of testing. Term of Contract: 02/05/2019 - 10/01/2022 Contract # 21486				

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
23.	706	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - FORESTRY - ADMINISTRATION	EVAPCO, INC.	GENERAL	\$20,919	
	Contract Description:	This is a new contract to provide monthly inspections of the water tower and provide treatment as needed.				
		Term of Contract:	07/01/2020 - 06/30/2024	Contract # 23329		
24.	708	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - NEVADA NATURAL HERITAGE	NEVADA BUGS AND BUTTERFLIES	OTHER: NATURESERVE PROJECTS	\$19,800	
	Contract Description:	This is the first amendment to the original contract which provides field surveys to detect focal species at known locations and potential new occurrences with the intention of updating the data on as many rare taxa as possible during the project period. This amendment extends the termination date from December 31, 2020 to December 31, 2022 and increases the maximum amount from \$19,599 to \$39,399 to extend the project location to include a broader scope.				
		Term of Contract:	06/01/2019 - 12/31/2022	Contract # 21954		
25.	902	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - EMPLOYMENT SECURITY - SPECIAL FUND	SMARTLING, INC.	OTHER: PENALTIES AND INTEREST	\$10,000	Exempt
	Contract Description:	This is the first amendment to the original contract which provides real-time Spanish to English and English to Spanish translation services for Spanish-speaking unemployment insurance claimants utilizing the online system. This amendment increases the maximum amount from \$199,620 to \$209,620 and adds additional hours to the scope of service in order to complete the implementation process.				
		Term of Contract:	03/26/2020 - 04/30/2023	Contract # 23265		
26.	B011	LICENSING BOARDS AND COMMISSIONS - CONTRACTORS	INTERIM PUBLIC MANAGEMENT, LLC	FEE: LICENSING	\$12,600	
	Contract Description:	This is a new contract to provide the last phase of reducing work processes and the promotion of a paperless work environment to reduce expenses.				
		Term of Contract:	12/03/2020 - 12/31/2020	Contract # 23720		
27.	B015	LICENSING BOARDS AND COMMISSIONS - MEDICAL EXAMINERS	RENO GREEN LANDSCAPING, INC.	FEE: LICENSING	\$15,000	
	Contract Description:	This is a new contract to provide snow removal.				
		Term of Contract:	11/24/2020 - 04/30/2021	Contract # 23746		

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
28.	B015	LICENSING BOARDS AND COMMISSIONS - MEDICAL EXAMINERS	TRUCKEE MEADOWS OFFICE CLEANING, INC.	FEE: LICENSING	\$27,456	
	Contract Description:	This is the first amendment to the original contract which provides ongoing janitorial services. This amendment extends the termination date from December 31, 2020 to December 31, 2022 and increases the maximum amount from \$13,725 to \$41,184 due to the continued need for these services.				
	Term of Contract:	03/10/2020 - 12/31/2022	Contract # 22935			
29.	B036	LICENSING BOARDS AND COMMISSIONS - MASSAGE THERAPISTS	KATHLEEN LAXALT	FEE: LICENSING	\$16,000	
	Contract Description:	This is a new contract to provide lobbying services, development of legislative strategy, research and other legislative duties as required.				
	Term of Contract:	12/08/2020 - 06/30/2021	Contract # 23762			

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **23728**

Agency Name: GOVERNOR'S OFFICE	Legal Entity Name: RANGEL, CARLOS
Agency Code: 010	Contractor Name: RANGEL, CARLOS
Appropriation Unit: 3952-04	Address: 6688 BOOM TOWN DR
Is budget authority available?: Yes	City/State/Zip: LAS VEGAS, NV 89122-8632
If "No" please explain: Not Applicable	Contact/Phone: 702/501-6049
	Vendor No.: T27038261
	NV Business ID: NV20151592466
To what State Fiscal Year(s) will the contract be charged?	2021-2025

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	90.00 % ATHLETIC COMMISSION GATE FEES
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %	X	Other funding	10.00 % TICKET SURCHARGE (AMATEUR PROGRAM)

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **11/20/2020**

Anticipated BOE meeting date 12/2020

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **10/31/2024**

Contract term: **3 years and 345 days**

4. Type of contract: **Contract**

Contract description: **Specialty Services**

5. Purpose of contract:

This is a new contract to provide ongoing Unarmed Combat Inspector Services for Unarmed Combat Weigh-In's, Events and Exhibitions. (Current contract has expired)

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$20,000.00**

Other basis for payment: \$150.00 per event/exhibition; \$50.00 per weigh-in; \$50 per amateur gym inspection. Up to \$1,000 yearly for travel (not to exceed GSA daily rates), not to exceed \$20,000 over contract term.

II. JUSTIFICATION

7. What conditions require that this work be done?

NRS 467.050 allows the Commission to utilize and employ Inspectors as Independent Contractors.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Weigh-ins and Events occur on evenings, weekends and holidays. The Commission has a limited staff and could not fulfill the obligations for the number of Inspectors required, and would incur additional overtime in trying to fulfill these obligations.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

The Vendor has knowledge of the rules and regulations of Unarmed Combat Sport and has contracted previously with the Athletic Commission. Performance is satisfactory.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Contractor has completed contract as an Inspector for Unarmed Combat with the Athletic Commission. Performance is satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. Not Applicable

19. Agency Field Contract Monitor:

Patchin, Colleen, Program Officer II Ph: 702-486-2578

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ddav12	11/12/2020 08:28:21 AM
Division Approval	ddav12	11/12/2020 08:28:23 AM
Department Approval	ddav12	11/12/2020 08:28:26 AM
Contract Manager Approval	ddav12	11/12/2020 08:28:29 AM
Budget Analyst Approval	mranki1	11/20/2020 08:14:12 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **23749**

Agency Name: GOVERNOR'S OFFICE	Legal Entity Name: Raymond Charles Steiber
Agency Code: 010	Contractor Name: Raymond Charles Steiber
Appropriation Unit: 3952-04	Address: 1896 Galleria Spada Street
Is budget authority available?: Yes	City/State/Zip: Henderson, NV 89044
If "No" please explain: Not Applicable	Contact/Phone: Raymond Steiber 702-289-1048
	Vendor No.: T29043512
	NV Business ID: NV20201804859
To what State Fiscal Year(s) will the contract be charged?	2021-2025

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	90.00 % ATHLETIC COMMISSION GATE FEES
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %	X	Other funding	10.00 % TICKET SURCHARGE (AMATEUR PROGRAM)

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **11/20/2020**

Anticipated BOE meeting date 12/2020

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **10/31/2024**

Contract term: **3 years and 345 days**

4. Type of contract: **Contract**

Contract description: **Specialty Services**

5. Purpose of contract:

This is a new contract to provide Inspector Services during Athletic Commission weigh-ins, events, and/or exhibitions.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$20,000.00**

Other basis for payment: \$150 per event or exhibition; \$50 per weigh-in; \$50 per amateur gym inspection. Up to \$1,000 yearly for travel (not to exceed GSA daily rates). Not to exceed \$20,000 over contract term.

II. JUSTIFICATION

7. What conditions require that this work be done?

NRS 467.050 allows the Commission to utilize and employ Inspectors as Independent Contractors.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Weigh-ins and events occur in the evenings, on weekends and holidays. The Commission has a limited number of staff members and cannot fulfill the obligations for the number of Inspectors required. Agency would incur additional overtime in trying to fulfill these obligations.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

The Contractor has knowledge of the rules and regulation of Unarmed Combat Sport and has successfully completed a "shadow" training period. Performance is satisfactory.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. Not Applicable

19. Agency Field Contract Monitor:

Patchin, Colleen, Program Officer II Ph: 702-486-2578

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ddav12	11/12/2020 08:32:03 AM
Division Approval	ddav12	11/12/2020 08:32:05 AM
Department Approval	ddav12	11/12/2020 08:32:08 AM
Contract Manager Approval	ddav12	11/12/2020 08:32:13 AM
Budget Analyst Approval	mranki1	11/20/2020 08:19:38 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **23748**

Agency Name: GOVERNOR'S OFFICE	Legal Entity Name: Ruben Paul Rodriquez
Agency Code: 010	Contractor Name: Ruben Paul Rodriquez
Appropriation Unit: 3952-04	Address: 10584 Natural Bridge St.
Is budget authority available?: Yes	City/State/Zip: Las Vegas, NV 89179
If "No" please explain: Not Applicable	Contact/Phone: Ruben Rodriguez 760-912-8392
	Vendor No.: T27043884
	NV Business ID: NV20201804854
To what State Fiscal Year(s) will the contract be charged?	2021-2025

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	90.00 % ATHLETIC COMMISSION GATE FEES
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %	X	Other funding	10.00 % TICKET SURCHARGE (AMATEUR PROGRAM)

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **11/20/2020**

Anticipated BOE meeting date 12/2020

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **10/31/2024**

Contract term: **3 years and 345 days**

4. Type of contract: **Contract**

Contract description: **Specialty Services**

5. Purpose of contract:

This is a new contract to provide Inspector Services during the Athletic Commission Weigh-ins, Events, Exhibitions.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$20,000.00**

Other basis for payment: \$150 per event or exhibition and \$50 per day of weigh-in or per USAC Boxing Gym inspections. Up to \$1,000 yearly for travel (not to exceed GSA daily rates), not to exceed \$20,000 over contract term.

II. JUSTIFICATION

7. What conditions require that this work be done?

NRS 467.050 allows the Commission to utilize and employ inspectors as Independent Contractors.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Weigh-ins and events occur during the evening, weekends and holidays. The Commission has a limited staff and could not fulfill the required obligations that are covered by the Inspectors. The agency would incur additional overtime in trying to fulfill these obligations.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

The Contractor has knowledge of the rules and regulations of Unarmed Combat Sport and has successfully completed a "Shadow" training period. Performance is satisfactory.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. Not Applicable

19. Agency Field Contract Monitor:

Patchin, Colleen, Program Officer II Ph: 702-4862578

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ddav12	11/12/2020 08:32:52 AM
Division Approval	ddav12	11/12/2020 08:32:55 AM
Department Approval	ddav12	11/12/2020 08:32:57 AM
Contract Manager Approval	ddav12	11/12/2020 08:33:00 AM
Budget Analyst Approval	mranki1	11/20/2020 08:17:15 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **23730**

Agency Name: **GOVERNOR'S OFFICE**
Agency Code: **010**
Appropriation Unit: **3952-04**
Is budget authority available?: **Yes**
If "No" please explain: Not Applicable

Legal Entity Name: **Russell Edward Black Jr.**
Contractor Name: **Russell Edward Black Jr.**
Address: **PO BOX 44332**
City/State/Zip: **Las Vegas, NV 89116**
Contact/Phone: **Russ Black Jr. 702-575-1646**
Vendor No.: **T29043495**
NV Business ID: **NV20201804429**
To what State Fiscal Year(s) will the contract be charged? **2021-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	90.00 % ATHLETIC COMMISSION GATE FEES
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %	X	Other funding	10.00 % TICKET SURCHARGE (AMATEUR PROGRAM)

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **11/20/2020**

Anticipated BOE meeting date 12/2021

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **10/31/2024**

Contract term: **3 years and 345 days**

4. Type of contract: **Contract**

Contract description: **Specialty Services**

5. Purpose of contract:

This is a new contract to provide Inspector Services during Athletic Commission Weigh-ins and Events.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$20,000.00**

Other basis for payment: \$150.00 per event/exhibition; \$50 per weigh-in; \$50 per amateur gym inspection. Up to \$1,000 yearly for travel (not to exceed GSA daily rates), not to exceed \$20,000 over contract term.

II. JUSTIFICATION

7. What conditions require that this work be done?

NRS 467.050 allows the Commission to utilize and employ Inspectors as Independent Contractors.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Weigh-ins and events occur on evenings, weekends and holidays. The Commission has a limited staff and could not fulfill the obligations for the number of Inspectors required, and would incur additional overtime in trying to fulfill these obligations.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

The Contractor has knowledge of the rules and regulations of Unarmed Combat Sport and has successfully completed a "shadow" training period. Performance is satisfactory.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. Not Applicable

19. Agency Field Contract Monitor:

Patchin, Colleen, Program Officer II Ph: 702-486-2578

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ddav12	11/12/2020 08:33:40 AM
Division Approval	ddav12	11/12/2020 08:33:44 AM
Department Approval	ddav12	11/12/2020 08:33:47 AM
Contract Manager Approval	ddav12	11/12/2020 08:33:50 AM
Budget Analyst Approval	mranki1	11/20/2020 08:18:02 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **23716**

Agency Name: STATE ENERGY OFFICE	Legal Entity Name: HELIX ELECTRIC OF NEVADA LLC
Agency Code: 011	Contractor Name: HELIX ELECTRIC OF NEVADA LLC
Appropriation Unit: 4869-11	Address: 3078 E SUNSET RD STE 9
Is budget authority available?: Yes	City/State/Zip: LAS VEGAS, NV 89120-2787
If "No" please explain: Not Applicable	Contact/Phone: Jeff Wright 702-732-1188
	Vendor No.: T29030678
	NV Business ID: NV20011076993
To what State Fiscal Year(s) will the contract be charged?	2021-2022

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Renewal Energy Account

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **11/21/2020**

Anticipated BOE meeting date 11/2020

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **10/01/2021**

Contract term: **313 days**

4. Type of contract: **Contract**

Contract description: **Install Meters**

5. Purpose of contract:

This is a new contract to provide installation of three shark meters at the Grant Sawyer Building.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$16,884.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

Project under CETS #22317 requires a revenue grade meter installed at the Grant Sawyer building in Las Vegas, NV. Need a certified electrician to complete the work.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the specialized skillset required to perform this function.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

American Southwest Electric
G3Electrical
Helix Electric
Pueblo Electric

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor had the lowest price and able to do the job in Las Vegas

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a: Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Karen Long, Grants & Fiscal Manager Ph: 775-434-3018

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ddav12	11/16/2020 08:49:01 AM
Division Approval	ddav12	11/16/2020 08:49:05 AM
Department Approval	ddav12	11/16/2020 08:49:08 AM
Contract Manager Approval	ddav12	11/16/2020 09:32:16 AM
Budget Analyst Approval	rjacob3	11/20/2020 06:56:05 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **23770**

Agency Name: SECRETARY OF STATE'S OFFICE	Legal Entity Name: VotingWorks
Agency Code: 040	Contractor Name: VotingWorks
Appropriation Unit: 1051-16	Address: 135 Main St, FL 20
Is budget authority available?: Yes	City/State/Zip: San Francisco, CA 94105-1854
If "No" please explain: Not Applicable	Contact/Phone: Matt Pasternack 510-806-8333
	Vendor No.: T29043575
	NV Business ID: NV20201917115
To what State Fiscal Year(s) will the contract be charged?	2021-2022

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **12/04/2020**

Anticipated BOE meeting date 12/2020

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **12/31/2021**

Contract term: **1 year and 27 days**

4. Type of contract: **Contract**

Contract description: **Risk Limiting Audit**

5. Purpose of contract:

This is a new contract to provide planning, implementation, and remote support for pilot Risk-Limiting Audits to help election officials scale post-election tabulation audits, validate election outcomes and promote public trust.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$10,000.00**

Other basis for payment: Payment due within 30 days of project completion

II. JUSTIFICATION

7. What conditions require that this work be done?

NRS293.394 requires that the Secretary of State adopt regulations for conducting a risk-limiting audit of elections.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the expertise or resources required to do this work.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Verified Voting
VotingWorks
SolarWinds

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

VotingWorks was the only vendor who responded to the informal solicitation.

d. Last bid date: 11/16/2020 Anticipated re-bid date:

10. Does the contract contain any IT components? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a: Non-profit Corporation

16. a. Is the Contractor Name the same as the legal Entity Name? Yes

17. Not Applicable

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office? Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	shudder	11/23/2020 11:07:49 AM
Division Approval	shudder	11/23/2020 11:07:52 AM
Department Approval	shudder	11/23/2020 11:07:56 AM
Contract Manager Approval	shudder	11/23/2020 11:08:03 AM
EITS Approval	tgalluzi	11/25/2020 10:18:10 AM
Budget Analyst Approval	hfield	12/04/2020 08:21:36 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **23779**

Agency Name: TREASURER - UNCLAIMED PROPERTY	Legal Entity Name: HUNTINGTON GEM LAB LLC
Agency Code: 054	Contractor Name: HUNTINGTON GEM LAB LLC
Appropriation Unit: 3815-04	Address: 6655 W. Sahara Ave., Suite B200
Is budget authority available?: Yes	City/State/Zip: Las Vegas, NV 89146
If "No" please explain: Not Applicable	Contact/Phone: Richard Huntington 702-810-6103
	Vendor No.: T27021390
	NV Business ID: NV20081264098

To what State Fiscal Year(s) will the contract be charged? **2021-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Abandoned Property Receipts

Agency Reference #: **C 23779**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **09/01/2020**

Anticipated BOE meeting date **12/2020**

Retroactive? **Yes**

If "Yes", please explain

A new informal solicitation was conducted in June 2020 to award a new contract to conduct the appraisals for the Unclaimed Property Division. Due to COVID-19 the agencies new contract manager was on administrative leave. The appraisal of property is conducted once annually per regulation. The appraisal was conducted by the selected vendor of the informal solicitation as per routine of years past.

3. Termination Date: **09/30/2024**

Contract term: **4 years and 30 days**

4. Type of contract: **Contract**

Contract description: **Unclaimed Appraisal**

5. Purpose of contract:

This is a new contract to provide ongoing appraisal of safekeeping items to be auctioned off at public auctions.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$20,000.00**

Payment for services will be made at the rate of \$125.00 per Hour

II. JUSTIFICATION

7. What conditions require that this work be done?

NRS 120A.610 mandates that abandoned safe deposit box contents be sold at public auctions within two years of receipt by the State Treasurer's Office, Unclaimed Property Division. A professional appraisal is necessary to establish fair market value for the items auctioned.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State Treasurer Office employees do not possess the expertise necessary to perform professional appraisal services.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Widegate Jewelry Appraisal
Labtrade
Premier Auctions & Estate Sales
Huntington Gem Lab
John Fish Jewelers
AAA Coin & Jewelry
The Diamond Grader

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to an informal solicitation and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 06/15/2020 Anticipated re-bid date: 07/01/2024

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

State Treasurer's Office, Unclaimed Property Division has used this contractor since 12/2008 with satisfactory services.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	thagan	12/09/2020 10:40:28 AM
Division Approval	thagan	12/09/2020 10:40:32 AM
Department Approval	thagan	12/09/2020 10:40:35 AM
Contract Manager Approval	thagan	12/09/2020 10:40:38 AM
Budget Analyst Approval	cbrekken	12/14/2020 14:48:52 PM

Zach Conine
State Treasurer



STATE OF NEVADA
OFFICE OF THE STATE TREASURER

DATE: **November 25, 2020**

MEMORANDUM

TO: **Catherine Bartlett**
Budget Officer
Governor's Finance Office

THROUGH: **Tara Hagan**
Chief Deputy Treasurer
State Treasurer's Office

FROM: **Linda Tobin**
Deputy Treasurer, Unclaimed Property
State Treasurer's Office

SUBJECT: **REQUEST FOR RETROACTIVE START DATE OF CONTRACT –Huntington Gem Lab LLC (CETS #22779)**

This memorandum requests that the following contract be approved for a retroactive start.

The following information is required:

- Name of Vendor: **Huntington Gem Lab LLC**
- Services to be provided: **NRS 120A.610 mandates that abandoned safe deposit box contents be sold at public auctions within two years of receipt by the State Treasurer's Office, Unclaimed Property Division. A professional appraisal is necessary to establish fair market value for the items auctioned. The appraiser must examine all items presented by the State Treasurer's Office and provide a written report for each item or group of items so presented which shall include a complete description of the item, gram weight of the jewelry, precious metals or stones or other similar property, and an appraised value. All appraisals must be provided on an Excel spreadsheet in the format determined by the State Treasurer's Office, Unclaimed Property Division, no later than five (5) business days after the completion of the appraisal.**
- Funding source and expenditure category: **BA 6150 Abandoned Property Receipts, BA 3815/Cat 04.**
- Requested start date of work: **September 1, 2020**
- Expected execution date of agreement: **December 11, 2020**
- Detailed explanation as to why a retroactive agreement is necessary, including:
 - Reason(s) why the agreement was not submitted timely:

CARSON CITY OFFICE
101 N. Carson Street, Suite 4
Carson City, Nevada 89701-4786
(775) 684-5600 Telephone
(775) 684-5623 Fax

STATE TREASURER PROGRAMS
Governor Guinn Millennium Scholarship Program
Nevada Prepaid Tuition Program
Unclaimed Property
College Savings Plans of Nevada
Nevada College Kick Start Program

LAS VEGAS OFFICE
555 E. Washington Avenue, Suite 4600
Las Vegas, Nevada 89101-1074
(702) 486-2025 Telephone
(702) 486-3246 Fax

- **A new informal solicitation was conducted in June 2020 to award a new contract to conduct the appraisals for the Unclaimed Property Division. Due to COVID-19 the agencies new contract manager was on administrative leave. The appraisal of property is conducted once annually per regulation. The appraisal was conducted by the selected vendor of the informal solicitation as per routine of years past.**
- Describe the impact to the program/services if this work is not started prior to the execution of the agreement:
 - **If this retroactive request is not granted, the local vendor who has provided these services with satisfactory results for many years will not be reimbursed for their services causing undue financial strain. The situation will also leave the Unclaimed Property Division without an appraiser for the upcoming years.**
- Explain how the program/agency will prevent future retroactive requests:
 - **The agency is in the process of updating contract tracking tools to identify contracts that require maintenance or renewal. This will greatly improve tracking and reduce the need for future retroactive requests.**

If you have any questions, please contact Rick Morse at (775) 684-5755 or ramordse@nevadatreasurer.gov .

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **23689**

Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION	Legal Entity Name: MANRIQUEZ IZAZAGA, JESUS
Agency Code: 082	Contractor Name: ELITE CLEANING dba
Appropriation Unit: 1349-12	Address: 20 Tybo Circle
Is budget authority available?: Yes	City/State/Zip: Carson City, NV 89706
If "No" please explain: Not Applicable	Contact/Phone: Jesus Manriquez Izazaga 775-431-9554
	Vendor No.: T29043578
	NV Business ID: NV20191657050

To what State Fiscal Year(s) will the contract be charged? **2021-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Building Rent Income Revenue

Agency Reference #: **ASD 2834540**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **12/15/2020**

Anticipated BOE meeting date **01/2021**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **10/31/2024**

Contract term: **3 years and 320 days**

4. Type of contract: **Contract**

Contract description: **Carpet Cleaning**

5. Purpose of contract:

This is a new contract to provide ongoing carpet and possible upholstery cleaning for state-owned buildings in northern Nevada.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$40,719.37**

II. JUSTIFICATION

7. What conditions require that this work be done?

Buildings, rooms, basements, floors, windows, furniture, and appurtenances are to be kept clean, orderly, and presentable as befitting public property.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Lack of personnel

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Right On Time
Elite Cleaning
Capital Carpet Care
Absolute Cleaning

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: 09/15/2020 Anticipated re-bid date: 08/20/2024

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?

No b. If "No", please explain:

doing business as

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. Not Applicable

19. Agency Field Contract Monitor:

Michael Johnson, Facility Manager Ph: 775-684-1800

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ssands	12/09/2020 12:49:50 PM
Division Approval	ssands	12/09/2020 12:49:53 PM
Department Approval	ssands	12/09/2020 12:49:56 PM
Contract Manager Approval	ssands	12/09/2020 12:50:15 PM
Budget Analyst Approval	nkephart	12/15/2020 17:54:50 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **22648** Amendment Number: **1**

Agency Name: **ADMIN - STATE PUBLIC WORKS DIVISION** Legal Entity Name: **AINSWORTH ASSOCIATES MECHANICAL ENGINEERS**

Agency Code: **082** Contractor Name: **AINSWORTH ASSOCIATES MECHANICAL ENGINEERS**

Appropriation Unit: **1550-76** Address: **1420 HOLCOMB AVE. SUITE 201**

Is budget authority available?: **Yes** City/State/Zip: **RENO, NV 89502-8003**

If "No" please explain: **Not Applicable** Contact/Phone: **775-329-9100**

Vendor No.: **T27012245A**

NV Business ID: **NV20201704362**

To what State Fiscal Year(s) will the contract be charged? **2020-2023**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	X Bonds	100.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 113179

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/14/2020**

Anticipated BOE meeting date 01/2020

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2023**

Contract term: **3 years and 167 days**

4. Type of contract: **Contract**

Contract description: **Arch / Eng**

5. Purpose of contract:

This is the first amendment to the original contract which provides professional architectural/engineering services for the Ely State Prison - Boiler Replacement CIP project: CIP Project No. 19-M09; SPWD Contract No. 113179. This amendment increases the maximum amount from \$635,000 to \$650,500 due to additional repairs required to building No. 9.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$635,000.00	\$635,000.00	\$635,000.00	Yes - Action
2. Amount of current amendment (#1):	\$15,500.00	\$15,500.00	\$15,500.00	Yes - Info
3. New maximum contract amount:	\$650,500.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

2019 Leg. Approved CIP's

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Capital Improvement Program. Consultants are selected based on their ability to provide design and Professional Architectural/Engineering are provided by SPWD to support the State engineering services to meet the goals established by the Legislature.

9. Were quotes or proposals solicited? No
Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	lwildes	11/25/2020 08:54:27 AM
Division Approval	lwildes	11/25/2020 08:54:32 AM
Department Approval	lwildes	11/25/2020 08:54:37 AM
Contract Manager Approval	lwildes	11/25/2020 08:54:41 AM
Budget Analyst Approval	jrodrig9	12/08/2020 17:01:16 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **23777**

Agency Name:	ADMIN - STATE PUBLIC WORKS DIVISION	Legal Entity Name:	RESOURCE CONCEPTS, INC.
Agency Code:	082	Contractor Name:	RESOURCE CONCEPTS, INC.
Appropriation Unit:	All Appropriations	Address:	340 N MINNESOTA ST.
Is budget authority available?:	No	City/State/Zip:	CARSON CITY, NV 89703-4152
If "No" please explain: This is an agency funded CIP where the project will be managed by the SPWD. Funding and contractor payment responsibilities will remain with the initiating agency. Funding and expenditure authority will reside in agency budget account 3650, expenditure category 10, Army Facilities.		Contact/Phone:	775-883-1600

Vendor No.: T12785100
NV Business ID: NV19781005208

To what State Fiscal Year(s) will the contract be charged? **2021-2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Agency Funded CIP

Agency Reference #: 113801

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **12/08/2020**

Anticipated BOE meeting date 01/2021

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2024**

Contract term: **3 years and 204 days**

4. Type of contract: **Contract**

Contract description: **Arch / Eng**

5. Purpose of contract:

This is a new contract to provide professional Architectural / Engineering Services for the Construct ARMAG Vault Pad in Carson City Ammo Bunker CIP project, which includes civil/structural and schematic design, design development, construction drawings and project administration along with bid documents and electrical design: SPWD Project No. 21-A006; Contract No. 113801.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$11,930.00**

Other basis for payment: Monthly progress payments based on services provided.

II. JUSTIFICATION

7. What conditions require that this work be done?

2021 Leg Approved CIP's

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Capital Improvement Program. Consultants are selected based on their ability to provide design and Professional Architectural / Engineering Services are provided by SPWD to support the State engineering services to meet the goals established by the Legislature.

9. Were quotes or proposals solicited? No
 Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
 Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

McEntee, Markus, Project Manager Ph: 775-684-4141

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	lwildes	11/25/2020 09:58:35 AM
Division Approval	lwildes	11/25/2020 09:58:39 AM
Department Approval	lwildes	11/25/2020 09:58:44 AM
Contract Manager Approval	lwildes	11/25/2020 09:58:47 AM
Budget Analyst Approval	jrodrig9	12/08/2020 16:55:01 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **23741**

Agency Name: DEPARTMENT OF VETERANS SERVICES	Legal Entity Name: BOMBARD MECHANICAL LLC
Agency Code: 240	Contractor Name: BOMBARD MECHANICAL LLC
Appropriation Unit: 2561-07	Address: 3933 W ALI BABA LN
Is budget authority available?: Yes	City/State/Zip: Las Vegas, NV 89118-1623
If "No" please explain: Not Applicable	Contact/Phone: Courtney Abraham 702-940-4822
	Vendor No.: T27027680
	NV Business ID: NV20021056016

To what State Fiscal Year(s) will the contract be charged? **2021-2023**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	65.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	35.00 % Private/County

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **12/04/2020**

Anticipated BOE meeting date 01/2021

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **10/30/2022**

Contract term: **1 year and 329 days**

4. Type of contract: **Contract**

Contract description: **Refrigeration Srvs**

5. Purpose of contract:

The is a new contract to provide ongoing refrigeration services to the Southern Nevada State Veterans Home. Services include recharging, repair and running test programs to assure proper operation and performance of equipment.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$20,000.00**

Other basis for payment: Monthly, based on time and materials and upon submission of approved invoice.

II. JUSTIFICATION

7. What conditions require that this work be done?

Refrigeration equipment must be maintained in good working order at all times. Current units are failing and the need for these services are critical to maintain proper temperatures and stay in compliance with regulatory authorities.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is specialized work performed by licensed professionals. There are no State employees with the certification or tools to perform this work.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Bombard Mechanical
Southland Industries
Ryan Mechanical

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Local company with good references.

d. Last bid date: 09/30/2020 Anticipated re-bid date: 07/11/2022

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jtheil1	11/09/2020 07:18:36 AM
Division Approval	jtheil1	11/09/2020 07:18:43 AM
Department Approval	dgree6	11/09/2020 09:34:06 AM
Contract Manager Approval	jtheil1	11/09/2020 09:39:53 AM
Budget Analyst Approval	afrantz	12/04/2020 10:57:28 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **23774**

Agency Name: NDE - DEPARTMENT OF EDUCATION	Legal Entity Name: KnowledgeWorks Foundation
Agency Code: 300	Contractor Name: KnowledgeWorks Foundation
Appropriation Unit: 2675-40	Address: 312 Plum Street
Is budget authority available?: Yes	City/State/Zip: Cincinnati, OH 45202
If "No" please explain: Not Applicable	Contact/Phone: Karla Phillips-Krivickas, Lillian Pace 513-929-4777
	Vendor No.: T29043640
	NV Business ID: NV20201940032

To what State Fiscal Year(s) will the contract be charged? **2021**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **12/14/2020**

Anticipated BOE meeting date 12/2020

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2021**

Contract term: **197 days**

4. Type of contract: **Contract**

Contract description: **Project Management**

5. Purpose of contract:

This is a new contract to provide project management to the Blue-Ribbon Commission for a Globally Prepared Nevada to assist Nevada Educational Stakeholders to make recommendations to adjust our current policy frameworks. The project manager will also facilitate the examination of existing State laws, regulations and policies and make recommendations regarding revisions that will increase flexibility for districts and schools.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$40,000.00**

Payment for services will be made at the rate of \$40,000.00 per Completion of Scope of work

II. JUSTIFICATION

7. What conditions require that this work be done?

Creation of the Blue Ribbon Commission

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the resources, expertise or time to provide these services.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

Pursuant to NAC 333.114, the Department was authorized to proceed without a solicitation. Vendor was selected by Superintendent based upon prior experience nationally and in Nevada.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	bfarra2	12/03/2020 15:03:38 PM
Division Approval	bfarra2	12/03/2020 15:03:41 PM
Department Approval	bfarra2	12/03/2020 15:03:47 PM
Contract Manager Approval	bfarra2	12/03/2020 15:03:50 PM
EITS Approval	tgalluzi	12/03/2020 18:44:03 PM
Budget Analyst Approval	mranki1	12/14/2020 09:56:27 AM

Joel Smedes

Subject: FW: Request for Emergency Contract: KnowledgeWorks
Attachments: KW NV Proposal_Final_x.pdf

From: Kevin D. Doty <kddoty@admin.nv.gov>
Sent: Tuesday, October 6, 2020 6:13 PM
To: Superintendent Jhone Ebert <jebert@doe.nv.gov>
Subject: Re: Request for Emergency Contract: KnowledgeWorks

Hi Jhone,
Pursuant to NAC 333.114, you are authorized to proceed with a contract with KnowledgeWorks. As usual, the contract will need to be approved by your DAG. Because the contract is for less than \$50k it should be eligible for Clerk of the Board approval.
Please let me know if you have any questions.
I hope you are staying safe and doing well.
Kevin

Sent from my iPhone

On Oct 6, 2020, at 5:25 PM, Superintendent Jhone Ebert <jebert@doe.nv.gov> wrote:

Dear Mr. Doty:

As you are aware, on March 15, 2020 Governor Sisolak issued Emergency Directive 001, closing Nevada schools due to the COVID-19 pandemic. He followed this with Emergency Directive 005 on March 20, in which he directed county school districts and charter schools to implement emergency programs of distance education in accordance with guidance provided by the Superintendent of Public Instruction. The fast and complete shift to distance learning in all of Nevada's schools created opportunities for innovation as well as exposed challenges in our policy infrastructure and system capacity to address the needs of every student in a non-traditional setting.

In preparation for the 2020-21 school year, Governor Sisolak further issued Emergency Directives 022 and 028 requiring districts and charter schools to create reopening plans and plans for Path Forward Programs of Distance Education. In reviewing the laws and regulations relevant to instructional delivery, it became clear that there is a need not only to update policies to meet our current reality, but also to lay a foundation for innovation that will support the State's long-term ambition to ensure every student graduates with the skills they need to build a home, a life, and a future, or – as we call it – globally prepared. Though distance education has been in State law since 2001, the relevant statutes and regulations have not been updated since 2007 and fail to reflect the reality of distance education in January 2020, let alone now in October 2020 when the majority of the State's students are learning at-a-distance. Further, now more than ever we need to support competency-based education through which students advance in their learning through content mastery rather than "seat time."

Competency-based education was legislatively enhanced in 2017, but has yet to be implemented or even considered in the vast majority of school settings.

In light of this reality, I propose to enter into an emergency contract with KnowledgeWorks to provide (1) subject matter expertise and project management related to convening of a Blue Ribbon Commission to develop innovative policy recommendations as well as (2) support related to preparing for implementation of such recommendations. The services rendered by KnowledgeWorks would begin immediately upon contract approval and end in February 2021. A summary of the scope of work is attached. The proposed services would cost \$40,000 and we would like to begin this contract as soon as possible so the work of the Blue Ribbon Commission can commence and conclude in time to inform the policy agenda for the 2021 Legislative Session. Upon completion of the contract and pending the availability of funds, the Department may seek to amend and extend the contract to include technical assistance to Nevada’s school districts and charter schools to support the local implementation of the policies by assessing district readiness, providing tailored professional development, and supporting continuous improvement.

KnowledgeWorks is being recommended to partner with the Department to provide needed support based on our team’s prior experience with Karla Phillips-Krivickas, who not only is recognized as a national expert in the relevant areas of education policy, but also understands Nevada’s unique context due to previous work with the Department to implement our Competency-Based Education Network. Furthermore, KnowledgeWorks is nationally known for their subject matter expertise in school innovation and personalized learning. Given this, I believe KnowledgeWorks has the necessary qualifications and experience to successfully partner with the Department in moving this critically important work forward.

I appreciate your consideration and look forward to your decision in this matter. Please do not hesitate to reach out if you have questions.

Thank you,

Jhone M. Ebert
Superintendent of Public Instruction
T. 775-687-9217
<image001.png>

<KW NV Proposal_Final_x.pdf>

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **23782**

Agency Name: NDE - DEPARTMENT OF EDUCATION	Legal Entity Name: NOCTI
Agency Code: 300	Contractor Name: NOCTI
Appropriation Unit: 2676-50	Address: 500 NORTH BRONSON AVENUE
Is budget authority available?: Yes	City/State/Zip: BIG RAPIDS, MI 49307
If "No" please explain: Not Applicable	Contact/Phone: JOHN FOSTER EXT 218 800/334-6283
	Vendor No.: T32007257
	NV Business ID: NV20181641037

To what State Fiscal Year(s) will the contract be charged? **2021**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % NSFY - Private Grant

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **12/16/2020**

Anticipated BOE meeting date 12/2020

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2021**

Contract term: **195 days**

4. Type of contract: **Contract**

Contract description: **SKILLS ASSESSMENTS**

5. Purpose of contract:

This is a new contract to provide training for new Career and Technical Education (CTE) Teachers and Administrators through virtual training events, activities related to the specific professional development topic of each group including materials and a digital badge for each participant.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$24,800.00**

Payment for services will be made at the rate of \$24,800.00 per completion of contract

II. JUSTIFICATION

7. What conditions require that this work be done?

While the national media has appeared to have discovered the critical value and importance of Career and Technical Education (CTE) over the past two decades (Hess & Martin, 2019), the nationwide challenge of teacher shortages over the past ten years continues to have significant impacts on the nation's educational system (ACTE, 2018). While it is critical to focus on encouraging new professionals to enter the CTE teaching field, it is equally important that once these individuals have been recruited, appropriate support is provided to ensure success in their new teaching role (Foster, Hornberger & Watkins, 2017; Darling-Hammond, Hyler & Gardner, 2017; California County Superintendents Educational Services Association, 2016).

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State agencies or employees do not have the experience or resources to develop or implement a pilot program focused on training for new CTE teachers and administrators.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

NOCTI is uniquely positioned to respond to this request for a high-quality professional development program based on several strengths, summarized throughout their proposal. NOCTI submitted a proposal that addressed the Department's needs and was the least expensive

d. Last bid date: 10/30/2020 Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

6/24/19-5/31/20; Satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a: Non-profit Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. Not Applicable

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	bfarra2	12/09/2020 11:52:02 AM
Division Approval	bfarra2	12/09/2020 11:52:04 AM
Department Approval	bfarra2	12/09/2020 11:52:12 AM
Contract Manager Approval	bfarra2	12/09/2020 11:52:16 AM
Budget Analyst Approval	mranki1	12/16/2020 11:54:11 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **23761**

Agency Name:	NDE - DEPARTMENT OF EDUCATION	Legal Entity Name:	Management Services for Education Data
Agency Code:	300	Contractor Name:	Management Services for Education Data
Appropriation Unit:	2712-16	Address:	7540 Hwy. 107
Is budget authority available?:	Yes	City/State/Zip:	Sherwood, AZ 72120
If "No" please explain:	Not Applicable	Contact/Phone:	Kevin Donn 501-801-2500
		Vendor No.:	T29043680
		NV Business ID:	NV20201947513

To what State Fiscal Year(s) will the contract be charged? **2021-2023**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/01/2021**

Anticipated BOE meeting date 12/2020

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **12/31/2022**

Contract term: **1 year and 364 days**

4. Type of contract: **Contract**

Contract description: **Database System**

5. Purpose of contract:

This is a new contract to provide a migrant student information online database system

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$32,000.00**

Payment for services will be made at the rate of \$16,000.00 per Fiscal Year

II. JUSTIFICATION

7. What conditions require that this work be done?

In compliance with the federal requirements for Migrant Education Programs, A tracking system is required for migrant student information.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Migrant student data are required to be uploaded daily to the national Migrant database system called Migrant Student Information Exchange (MSIX). The Nevada Department of Education's database system is not yet designed for the Migrant Education Program Data. This is a specialized service.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

1. DLZP Group, LLC
2. Boon IT Solutions Inc.
3. Management Services for Education Data (MIS2000)

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

The vendor already has an existing/effective database system for migrant data used by several states for years. The cost of service fees is the most affordable compared to the other two vendors.

d. Last bid date: 10/26/2020 Anticipated re-bid date:

10. Does the contract contain any IT components? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	bfarra2	12/03/2020 10:55:21 AM
Division Approval	bfarra2	12/03/2020 10:55:24 AM
Department Approval	bfarra2	12/03/2020 10:55:28 AM
Contract Manager Approval	bfarra2	12/03/2020 10:55:33 AM
EITS Approval	tgalluzi	12/03/2020 13:21:20 PM
Budget Analyst Approval	mranki1	12/14/2020 09:17:17 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **23718**

Agency Name: DHHS - AGING AND DISABILITY SERVICES DIVISION	Legal Entity Name: J&J Air Duct Cleaning
Agency Code: 402	Contractor Name: J&J Air Duct Cleaning
Appropriation Unit: 3279-07	Address: 4772 Dennis Way
Is budget authority available?: Yes	City/State/Zip: Las Vegas, NV 89121
If "No" please explain: Not Applicable	Contact/Phone: Jesus Marquez 702-213-1216
	Vendor No.: T29043590
	NV Business ID: NV20101065866

To what State Fiscal Year(s) will the contract be charged? **2021**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/> General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **402**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **11/01/2020**

Anticipated BOE meeting date **01/2020**

Retroactive? **Yes**

If "Yes", please explain

This is an urgent service which is needed to prevent the spread of COVID-19 between the ICF residents.

3. Termination Date: **12/01/2020**

Contract term: **30 days**

4. Type of contract: **Contract**

Contract description: **DRC Airduct Cleaning**

5. Purpose of contract:

This is a new contract to provide air duct cleaning services and replacement air filters to Desert Regional Center. These services will help prevent the spread of COVID-19 between the Desert Regional Center - Intermediate Care Facility residents.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$19,900.00**

Other basis for payment: **As Invoiced per Attachment AA**

II. JUSTIFICATION

7. What conditions require that this work be done?

We are changing and upgrading all the air filters, but they are only effective if the duct work is cleaned first. By cleaning all the ducts at the ICF it will help to keep the spread of COVID between the residents.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the expertise or tools necessary to get this work done.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

J & J Air Duct Cleaning performed Desert Regional Center's previous air duct cleaning 7 years prior. Due to the time constraints and a favorable previous experience, J & J Air Duct was recommended as the vendor to perform this service.

d. Last bid date: 10/07/2020 Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

With ADSD seven years ago. Satisfactory results.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	amanocha	11/02/2020 09:42:47 AM
Division Approval	amanocha	11/02/2020 09:42:51 AM
Department Approval	mwinebar	11/16/2020 15:37:05 PM
Contract Manager Approval	macedved1	11/18/2020 13:11:34 PM
Budget Analyst Approval	jyou23	12/02/2020 15:16:04 PM

Steve Sisolak
Governor

Richard Whitley, MS
Director



DEPARTMENT OF
HEALTH AND HUMAN SERVICES
Aging and Disability Services Division
Helping people. It's who we are and what we do.



Dena Schmidt
Administrator

October 29, 2020

MEMORANDUM

TO: Susan Brown, Director
Governor's Finance Office

THROUGH: Richard Whitley, MS, Director
Department of Health and Human Services

FROM: Dena Schmidt, Administrator
Aging and Disability Services Division

A handwritten signature in black ink, appearing to be "JA".

SUBJECT: Request for Approval for Retroactive November 1, 2020, Start Date for Air Duct Cleaning Services at Desert Regional Center

This memorandum requests the above referenced Aging and Disability Services Division (ADSD) contract with J&J Air Duct Cleaning be approved for a retroactive start date effective November 1, 2020. This contract requires this retroactive start date to prevent the spread of COVID-19 between the residents and staff at the Desert Regional Center – Intermediate Care Facility.

The critical nature of these services and NRS 435.020 obligate the State to continue to provide needed support services and service coordination for residents with intellectual and developmental disabilities.

ADSD has been collaborating with the vendor regarding the contract language to meet the needs and contractual obligations for all parties.

Thank you for your consideration.

cc: Jessica Adams, ADSD, Deputy Administrator
Mariana Acevedo, ADSD, Contract Manager

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **23633**

Agency Name: DHHS - PUBLIC AND BEHAVIORAL HEALTH	Legal Entity Name: CLARK, PAMELA
Agency Code: 406	Contractor Name: CLARK, PAMELA
Appropriation Unit: 3162-04	Address: 1220 Haistar Court
Is budget authority available?: Yes	City/State/Zip: Sparks, NV 89441
If "No" please explain: Not Applicable	Contact/Phone: CLARK, PAMELA 775/842-8475
	Vendor No.: T29026264
	NV Business ID: NV20101801218

To what State Fiscal Year(s) will the contract be charged? **2021-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **C 17723**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/01/2021**

Anticipated BOE meeting date **12/2020**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **12/31/2024**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **Client Haircuts**

5. Purpose of contract:

This is a new contract to provide unisex hairdresser/barber services to clients at the Northern Nevada Adult Mental Health Services (NNAMHS) and Lake's Crossing Center (LCC) facilities at the request of the agency authorized personnel.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$38,000.00**

Payment for services will be made at the rate of \$20.00 per haircut

Other basis for payment: \$5.00 per beard trim

II. JUSTIFICATION

7. What conditions require that this work be done?

The Northern Nevada Adult Mental Health Services facility and Lake's Crossing Center are required to provide unisex haircuts and beard trims for their patients. This service requires the possession of a Nevada Cosmetology license.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not possess the skills or licensure to provide these services.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Milan Institute of Cosmetology-Reno
Pamela Clark
Letoria Ramiro

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

In accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 09/09/2020 Anticipated re-bid date: 07/08/2024

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Vendor has been providing services to DHHS since 2010 with satisfactory services.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. Not Applicable

19. Agency Field Contract Monitor:

Andy Chao, null Ph: null

Barbara-Ann Keller, null Ph: null

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	kquinter	11/20/2020 11:27:10 AM
Division Approval	kquinter	11/20/2020 11:27:32 AM
Department Approval	mwinebar	11/24/2020 08:12:05 AM
Contract Manager Approval	rmille8	12/01/2020 08:25:26 AM
Budget Analyst Approval	afrantz	12/14/2020 09:05:45 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **23565**

Agency Name: DHHS - PUBLIC AND BEHAVIORAL HEALTH	Legal Entity Name: NEVADA CHILLER AND BOILER INC
Agency Code: 406	Contractor Name: NEVADA CHILLER AND BOILER INC
Appropriation Unit: 3162-07	Address: 10 HARDY DR
Is budget authority available?: Yes	City/State/Zip: SPARKS, NV 89431-6307
If "No" please explain: Not Applicable	Contact/Phone: 775/432-1331
	Vendor No.: T32006651
	NV Business ID: NV20151141050

To what State Fiscal Year(s) will the contract be charged? **2021**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **C17708**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **11/19/2020**
Anticipated BOE meeting date **01/2021**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2021**

Contract term: **222 days**

4. Type of contract: **Contract**

Contract description: **Chiller repair**

5. Purpose of contract:

This is a new contract to provide updated operating controls and perform services on the chillers.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$22,374.00**

Payment for services will be made at the rate of \$22,374.00 per Attachment A

II. JUSTIFICATION

7. What conditions require that this work be done?

The existing chiller control system is 20 years old and the control system is no longer supported by the manufacturer. The new control system is required to prevent any interruption in services for building temperature control.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

No agency employees have the proper knowledge and equipment to repair/retrofit the chiller control system.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Ryan Mechanic
Nevada Chiller & Boiler
Gardner Engineering

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Vendor scored highest from the evaluation committee.

d. Last bid date: 08/20/2020 Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Performed services to DPBH in 2018 and 2020. Satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

No b. If "No", is an exemption on file with the Nevada Secretary of State's Office?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Greg Holcomb, FS III Ph: null

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	kquinter	10/09/2020 10:03:56 AM
Division Approval	kquinter	10/09/2020 10:04:01 AM
Department Approval	mwinebar	10/09/2020 14:24:54 PM
Contract Manager Approval	rmille8	10/13/2020 11:09:39 AM
Budget Analyst Approval	afrantz	11/19/2020 11:00:17 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **23453**

Agency Name: DHHS - PUBLIC AND BEHAVIORAL HEALTH	Legal Entity Name: R.F. MacDonald Co.
Agency Code: 406	Contractor Name: R.F. MacDonald Co.
Appropriation Unit: 3162-07	Address: 8656 White Fir Street, Unit B2
Is budget authority available?: Yes	City/State/Zip: Reno, NV 89523
If "No" please explain: Not Applicable	Contact/Phone: Carmen Ransdell 775/398-4163
	Vendor No.: PUR0000813
	NV Business ID: NV19961176045

To what State Fiscal Year(s) will the contract be charged? **2021**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **C17703**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/28/2020**

Anticipated BOE meeting date **01/2021**

Retroactive? **Yes**

If "Yes", please explain

The existing boilers were installed back in 2007 as a temporary solution to heat the buildings during the winter. New heating systems were not installed. Due to normal wear and tear, the existing boilers require new parts and an upgrade to the control system. Buildings 2 and 5 are currently without out heat and to prevent any further interruption in services was necessary to start repairs immediately.

3. Termination Date: **06/30/2021**

Contract term: **245 days**

4. Type of contract: **Cooperative Agreement**

Contract description: **HVAC boiler**

5. Purpose of contract:

This is a new contract to provide emergency boiler repair services for Bldg. 2 and Bldg. 5 boilers.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$25,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

The existing boilers were installed back in 2007 as a temporary solution to heat the buildings during the winter. The new heating systems were not installed. Due to normal wear and tear, the existing boilers require new parts and an upgrade to the control system to prevent any interruption in services during the winter.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

No agency employees have the proper knowledge regarding the wide range of boiler equipment brands or models at NNAMHS.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Ryan Machine
RF MacDonald
Nevada Chiller & Boiler

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

In accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by committee.

d. Last bid date: 07/22/2020 Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Previous contract with DPBH, satisfactory services.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Greg Holcomb, FS III Ph: (775) 688-2125

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	kquinter	10/28/2020 10:28:01 AM
Division Approval	kquinter	10/28/2020 10:28:04 AM
Department Approval	mwinebar	11/02/2020 08:24:34 AM
Contract Manager Approval	rmille8	11/03/2020 07:53:54 AM
Budget Analyst Approval	afrantz	11/18/2020 07:48:27 AM



DATE: October 28, 2020

MEMORANDUM

TO: Aaron Frantz
*Budget Officer
Governor's Finance Office*

THROUGH: Christina Hadwick
*Administrative Services Officer IV
Division of Public and Behavioral Health*

FROM: Kelli Quintero
*Administrative Services Officer III
Fiscal Administration*

SUBJECT: REQUEST FOR RETROACTIVE START DATE OF CONTRACT –RF MacDonald Co, Inc. (CETS #23453)

This memorandum requests that the following contract be approved for a retroactive start.

The following information is required:

- Name of Vendor: **RF MacDonald Company, Inc.**
- Services to be provided: **Boiler repair and services for the NNAMHS campus**
- Funding source and expenditure category: **BA 3162 - CAT 07; GFUND**
- Requested start date of work: **October 28, 2020**
- Expected execution date of agreement: **November 2020**
- Detailed explanation as to why a retroactive agreement is necessary, including:
 - Reason(s) why the agreement was not submitted timely:
 - **This contract was initially drafted in July 2020, anticipating the need for repairs and updates. The contract was overlooked at the Division level. The Contract Unit experienced staffing changes including an extended period without a Contract Manager; issues were further compounded by staffing shortages due to COVID-19 and COVID-19 priorities.**
 - Describe the impact to the program/services if this work is not started prior to the execution of the agreement:
 - **The existing boilers were installed back in 2007 as a temporary solution to heat the buildings during the winter. New heating systems were not installed. Due to normal wear and tear, the existing boilers require new parts and an upgrade to the control system. Buildings 2 and 5 are currently without out heat and to prevent any further interruption in services was necessary to start repairs immediately.**
 - Explain how the program/bureau will prevent future retroactive requests:
 - **The division has hired a Contract Manger. DPBH has a high volume of contracts without a contract management system and must manually track each document. The division is striving to improve internal processes to track contractual agreements until such time a contract management system can be purchased.**

If you have any questions, please contact Kelli Quintero at (775) 684-4252 or kquintero@health.nv.gov.

cc: Contract Unit
Division of Public and Behavioral Health

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **23687**

Agency Name: DHHS - DIVISION OF CHILD AND FAMILY SERVICES	Legal Entity Name: Cashman Equipment
Agency Code: 409	Contractor Name: Cashman Equipment
Appropriation Unit: 3179-07	Address: 3300 Saint Rose Parkway
Is budget authority available?: Yes	City/State/Zip: Henderson, NV 89052-3985
If "No" please explain: Not Applicable	Contact/Phone: Jeff Hayak 702-540-5347
	Vendor No.: PUR0000249
	NV Business ID: NV19601000406

To what State Fiscal Year(s) will the contract be charged? **2021-2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **12/01/2020**
 Anticipated BOE meeting date 01/2021

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2024**
 Contract term: **3 years and 211 days**

4. Type of contract: **Contract**
 Contract description: **Generator Maintenanac**

5. Purpose of contract:
This is a new contract to provide ongoing quarterly preventative maintenance on the backup generator at Caliente Youth Center.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$25,960.00**
 Payment for services will be made at the rate of \$1,622.50 per Quarter

II. JUSTIFICATION

7. What conditions require that this work be done?

Caliente Youth Center is a 24-hour secure residential youth detention facility. The backup generator is an integral part of the utility operation. Its operation is essential to ensure the health and safety of youth, staff and visitors. It is anticipated the quarterly check will create a proactive approach to any pending equipment failures.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Current maintenance staff do not have the expertise or the specialty equipment necessary to provide the technical specifications and service.

9. Were quotes or proposals solicited? **Yes**
 Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Cashman Equipment Company
Gen-Tech
WW Williams Equipment

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This was the lowest responsible vendor willing to travel to the location.

d. Last bid date: 04/30/2020 Anticipated re-bid date: 04/26/2024

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The contractor has been under contract with the Division since 2016. Services were timely and satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Sheryl Johnson, Admin Services Officer Ph: 775-726-8200

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dander16	10/23/2020 08:48:03 AM
Division Approval	knielsen	11/10/2020 16:34:48 PM
Department Approval	mwinebar	11/19/2020 08:30:08 AM
Contract Manager Approval	sknigge	11/19/2020 11:39:20 AM
Budget Analyst Approval	jyou23	12/01/2020 14:34:12 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **23674**

Agency Name: DHHS - DIVISION OF CHILD AND FAMILY SERVICES	Legal Entity Name: Fingerprinting Express LLC
Agency Code: 409	Contractor Name: Fingerprinting Express LLC
Appropriation Unit: 3281-04	Address: 5000 Smithridge Dr. Ste. A9
Is budget authority available?: Yes	City/State/Zip: Reno , NV 89502
If "No" please explain: Not Applicable	Contact/Phone: Monica Pappas 775-322-5587
	Vendor No.: T27016882
	NV Business ID: NV20031208580

To what State Fiscal Year(s) will the contract be charged? **2021-2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **12/11/2020**

Anticipated BOE meeting date 12/2020

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2024**

Contract term: **3 years and 201 days**

4. Type of contract: **Contract**

Contract description: **Fingerprint Services**

5. Purpose of contract:

This is a new contract to provide fingerprinting services as required by licensing entities.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$20,000.00**

Other basis for payment: Northern Nevada: \$70 for Livescan, \$20 for Fingerprint Cards (1 or 2); Southern Nevada: \$64 for Livescan, \$15 for 1 Fingerprint Card, \$20 for 2 Fingerprint Cards

II. JUSTIFICATION

7. What conditions require that this work be done?

The Division is required to obtain fingerprinting services to comply with requirements of licensing entities. These fingerprinting services are not related to pre-employment background checks that employees are required to pay for.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Division cannot provide this service and the Department of Public Safety provides this services in Carson City, not in Reno.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Sunset Fingerprinting
Martin-Ross & Associates
Reno Police Department
Fingerprinting Express
Integrity Live Scan and Fingerprinting
Wakefield Live Scan and Mobile Notary

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was the lowest responsible vendor to provide a response.

d. Last bid date: 10/09/2020 Anticipated re-bid date: 04/01/2024

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The contractor has performed services for the Division in the past. Services have been satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Imran Hyman, Admin Services Officer 2 Ph: 775-688-1636

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ihyman	10/13/2020 16:53:25 PM
Division Approval	knielsen	11/07/2020 10:41:52 AM
Department Approval	mwinebar	12/02/2020 10:36:31 AM
Contract Manager Approval	knielsen	12/09/2020 09:20:56 AM
Budget Analyst Approval	jyou23	12/11/2020 16:06:09 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **22035** Amendment Number: **2**

Agency Name: **GCB - GAMING CONTROL BOARD** Legal Entity Name: **MOTOROLA, INC.**

Agency Code: **611** Contractor Name: **MOTOROLA, INC.**

Appropriation Unit: **4066-14** Address: **13116 COLLECTIONS CENTER DR**

Is budget authority available?: **Yes** City/State/Zip: **CHICAGO, IL 60693**

If "No" please explain: Not Applicable Contact/Phone: 435-757-9494

Vendor No.: PUR0000209G

NV Business ID: NV19731001987

To what State Fiscal Year(s) will the contract be charged? **2020-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **11/12/2019**

Anticipated BOE meeting date 12/2020

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **11/11/2024**

Contract term: **5 years and 1 day**

4. Type of contract: **Contract**

Contract description: **Law Enf IT System**

5. Purpose of contract:

This is the second amendment to the original which provides a software system to manage information for the Enforcement Division's law enforcement functions. This amendment increases the maximum amount from \$737,392 to \$780,182.90 due to the replacement of the InSight and Computer-aided Design Mapping modules with mobile solutions modules.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$764,995.00	\$764,995.00	\$764,995.00	Yes - Action
a. Amendment 1:	-\$27,603.00	-\$27,603.00	-\$27,603.00	Yes - Info
2. Amount of current amendment (#2):	\$42,790.90	\$42,790.90	\$15,187.90	Yes - Info
3. New maximum contract amount:	\$780,182.90			

II. JUSTIFICATION

7. What conditions require that this work be done?

The Enforcement Division of the Nevada Gaming Control Board requires a new software system to manage information.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Our current employees do not possess the expertise needed to fulfill this project.

9. Were quotes or proposals solicited? Yes
 Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

[Empty text box]

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 04/10/2019 Anticipated re-bid date: 04/10/2023

10. Does the contract contain any IT components? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
 Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	klay0	11/12/2020 11:39:14 AM
Division Approval	klay0	11/12/2020 11:39:18 AM
Department Approval	klay0	11/12/2020 11:39:21 AM
Contract Manager Approval	klay0	11/12/2020 11:39:25 AM
EITS Approval	tgalluzi	11/16/2020 13:24:34 PM
Budget Analyst Approval	laaron	12/03/2020 13:26:49 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **21486** Amendment Number: **1**

Agency Name: **DPS-FIRE MARSHAL** Legal Entity Name: **EFI GLOBAL, INC.**

Agency Code: **656** Contractor Name: **EFI GLOBAL, INC.**

Appropriation Unit: **3816-13** Address: **555 Menlo Drive, Suite D**

Is budget authority available?: **Yes** City/State/Zip: **Rocklin, CA 95765**

If "No" please explain: **Not Applicable** Contact/Phone: **Mr. David Brien, Laboratory Manager
916-640-0640**

Vendor No.: **T32007318**

NV Business ID: **NV20051052663**

To what State Fiscal Year(s) will the contract be charged? **2019-2023**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/> General Funds	15.00 %	<input checked="" type="checkbox"/> Fees	85.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **02/05/2019**

Anticipated BOE meeting date 11/2020

Retroactive? **Yes**

If "Yes", please explain

The cost of each case submitted for testing varies, depending on the number of samples submitted for testing and if control/comparison samples were submitted. The average cost to date of invoices paid is \$672.50; however, the most recent invoices paid have been significantly higher than average. The original contract amount of \$7,000 was inadvertently exceeded by \$200.00, in the last quarter, therefore making this first amendment, retroactive.

3. Previously Approved Termination Date: **10/01/2022**

Contract term: **3 years and 238 days**

4. Type of contract: **Contract**

Contract description: **Forensic Lab Service**

5. Purpose of contract:

This is the first amendment to the original contract which provides forensic laboratory and fire/arson investigation services. This amendment increases the maximum amount from \$7,000 to \$18,000 due to an increased volume of testing.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$7,000.00	\$7,000.00	\$7,000.00	No
2. Amount of current amendment (#1):	\$11,000.00	\$18,000.00	\$18,000.00	Yes - Info
3. New maximum contract amount:	\$18,000.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

Fire Investigators must have a forensic laboratory available to perform forensic arson testing services in a timely manner.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

There are no State agencies that provide these services.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This was the only laboratory our division has found that can the specific provide forensic arson testing required with a short turnaround time.

d. Last bid date: 09/01/2018 Anticipated re-bid date: 04/01/2022

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jdibasil	11/10/2020 10:49:51 AM
Division Approval	jdibasil	11/10/2020 10:49:55 AM
Department Approval	cboegle	11/18/2020 12:06:54 PM
Contract Manager Approval	cboegle	11/18/2020 12:06:59 PM
Budget Analyst Approval	jrodrig9	12/08/2020 16:43:55 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **23329**

Agency Name: DCNR - FORESTRY DIVISION Agency Code: 706 Appropriation Unit: 4195-07 Is budget authority available?: Yes If "No" please explain: Not Applicable To what State Fiscal Year(s) will the contract be charged? 2021-2024	Legal Entity Name: EVAPCO, INC. Contractor Name: EVAPCO, INC. Address: PO Box 1300 City/State/Zip: Westminster, MD 21158 Contact/Phone: Jesse Lindsay 916-628-2631 Vendor No.: T27043538A NV Business ID: NV20181245907
--	--

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	100.00 %	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **NDF20-006**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2020**

Anticipated BOE meeting date **01/2021**

Retroactive? **Yes**

If "Yes", please explain

There was a delay in getting this signed agreement approved due to a high level fiscal staff turnover which caused excessive workloads for remaining staff.

3. Termination Date: **06/30/2024**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **Water tower treatmen**

5. Purpose of contract:

This is a new contract to provide monthly inspections of the water tower and provide treatment as needed.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$20,919.00**

Payment for services will be made at the rate of \$0.00 per quarter

Other basis for payment: FY21 1,250 per Quarter, FY22 5,150 per quarter, FY23 1,326.25 per quarter, 1,366.00 per Quarter

II. JUSTIFICATION

7. What conditions require that this work be done?

Maintenance required for the water tower system at Minden Dispatch

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is a sole source proprietary system.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Sole source provider for Watershield water towers

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a: Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	akellog2	07/15/2020 09:24:15 AM
Division Approval	akellog2	07/15/2020 09:24:18 AM
Department Approval	akellog2	07/15/2020 09:24:25 AM
Contract Manager Approval	akellog2	07/15/2020 09:24:31 AM
Budget Analyst Approval	rjacob3	12/11/2020 16:40:04 PM

BRADLEY CROWLEY, L., *Director*
Department of Conservation and Natural Resources

STEVE SISOLAK
Governor

KACEY KC
State Forester/Forester-in-Chief



STATE OF NEVADA
DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES
NEVADA DIVISION OF FORESTRY

2478 Fairview Drive
Carson City, Nevada 89701
Phone (775) 684-2500 Fax (775) 684-2570

M E M O R A N D U M

RECEIVED

DATE: November 20, 2020

NOV 20 2020

TO: Richard Jacobs, Executive Branch Budget Officer
Governor's Finance Office

GOVERNOR'S FINANCE OFFICE
BUDGET DIVISION

FROM: Kacey KC, State Forester

A handwritten signature in blue ink, appearing to read "Kacey KC".

RE: Request for retroactive start date approval for the EVAPCO, Inc., CETS #23733

This memorandum requests that the above referenced Nevada Division of Forestry (NDF) contract be approved by the BOE with a retroactive effective date of July 1, 2020. The original contract authorizing the installation of the tower water shield was approved by the State Public Works Board. This EVAPCO system (tower water shield) is a proprietary system and no other vendors are authorized to service the system. This is a system that requires regular maintenance to protect the original investment and to ensure the system functions properly. Fixes to the system are significantly more costly than routine maintenance. This contract was for the maintenance of the system and is a sole source.

NDF and EVAPCO, Inc. have been in negotiation for continued maintenance require for the water tower system at the Minden dispatch. It has always been the intention of both parties for this agreement to be effective on July 1, 2020. There was a delay in getting this signed agreement approved for the deadline for the June 2020 meeting due to a high level fiscal staff turnover which caused excessive workloads for remaining staff.

Thank you for your consideration of this request. Should you have any questions, or require additional information, please do not hesitate to contact me at 775.684.2501.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 21954	Amendment Number: 1
Agency Name: DCNR - NATURAL HERITAGE	Legal Entity Name: Nevada Bugs and Butterflies
Agency Code: 708	Contractor Name: Nevada Bugs and Butterflies
Appropriation Unit: 4101-10	Address: 850 Old Ophir Rd.
Is budget authority available?: Yes	City/State/Zip: Washoe Valley, NV 89704
If "No" please explain: Not Applicable	Contact/Phone: Kevin Burls 440-315-4676
	Vendor No.: T29042133
	NV Business ID: NV20121315737

To what State Fiscal Year(s) will the contract be charged? **2019-2023**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % NATURESERVE PROJECTS

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **06/01/2019**

Anticipated BOE meeting date **02/2021**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **12/31/2020**

Contract term: **3 years and 214 days**

4. Type of contract: **Contract**

Contract description: **Butterfly Surveys**

5. Purpose of contract:

This is the first amendment to the original contract which provides field surveys to detect focal species at known locations and potential new occurrences with the intention of updating the data on as many rare taxa as possible during the project period. This amendment extends the termination date from December 31, 2020 to December 31, 2022 and increases the maximum amount from \$19,599 to \$39,399 to extend the project location to include a broader scope.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$19,599.00	\$19,599.00	\$19,599.00	Yes - Info
2. Amount of current amendment (#1):	\$19,800.00	\$19,800.00	\$39,399.00	Yes - Info
3. New maximum contract amount:	\$39,399.00			
and/or the termination date of the original contract has changed to:	12/31/2022			

II. JUSTIFICATION

7. What conditions require that this work be done?

The Nevada Division of Natural Heritage (NDNH) is the only entity in the state that tracks the known locations and conservation status of native insect species at risk of extinction in the state. There are many species or subspecies of butterflies on our At-risk Tracking List and four on our Watch List. Many of these taxa have very outdated data because they haven't been surveyed for in many years (sometimes decades).

8. Explain why State employees in your agency or other State agencies are not able to do this work:

NDNH has limited staff capacity and expertise with these taxa to adequately survey for them. We are seeking a contractor that meets the qualifications to assist us in updating the native insect data in our statewide database.

9. Were quotes or proposals solicited? Yes
Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Nevada Bugs and Butterflies is able to conduct necessary fields surveys within the specified time frames.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

Yes If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Indirect Cost Rate (10%) = \$1,800

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

June 1, 2019 to current, with Nevada Division of Natural Heritage, with above satisfactory service.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Non-profit Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. Not Applicable

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	kwilliam	12/03/2020 14:30:27 PM
Division Approval	kwilliam	12/03/2020 14:30:31 PM
Department Approval	kwilliam	12/03/2020 14:30:36 PM
Contract Manager Approval	mspear2	12/04/2020 07:19:15 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **23265** Amendment Number: **1**
 Agency Name: **DETR - EMPLOYMENT SECURITY** Legal Entity Name: **SMARTLING, INC.**
 Agency Code: **902** Contractor Name: **SMARTLING, INC.**
 Appropriation Unit: **4771-75** Address: **1375 Broadway Floor 14**
 Is budget authority available?: **Yes** City/State/Zip: **New York, NY 10018**
 If "No" please explain: Not Applicable Contact/Phone: **Kelly Klein 347-380-8699**
 Vendor No.: **T27043462**
 NV Business ID: **na**

To what State Fiscal Year(s) will the contract be charged? **2020-2023**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % PENALTIES AND INTEREST

Agency Reference #: 3401-23-ESD

2. Contract start date:
 a. Effective upon Board of Examiner's approval? **No** or b. other effective date **03/26/2020**
 Anticipated BOE meeting date 01/2021

Retroactive? **No**
 If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **04/30/2023**
 Contract term: **3 years and 35 days**

4. Type of contract: **Contract**
 Contract description: **Spanish Translation**

5. Purpose of contract:
This is the first amendment to the original contract which provides ongoing implementation of the technology investment and real-time Spanish to English and English to Spanish translation services for Spanish speaking Unemployment Insurance Claimants utilizing the online system. This amendment increases the maximum amount from \$199,620 to \$209,620 and adds additional hours to complete the implementation process.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$199,620.00	\$199,620.00	\$199,620.00	Yes - Action
2. Amount of current amendment (#1):	\$10,000.00	\$10,000.00	\$10,000.00	Yes - Info
3. New maximum contract amount:	\$209,620.00			

II. JUSTIFICATION

7. What conditions require that this work be done?
Spanish translation of online resources is required to serve a greater portion of Nevadans and is required by the Department of Labor.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State Employees do not have the resources or skills to perform this work.

- 9. Were quotes or proposals solicited? No
- Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

- 10. Does the contract contain any IT components? Yes

III. OTHER INFORMATION

- 11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

- 12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

- 13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

- 14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

- 15. The contractor is NOT registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

Pursuant to NRS 353.007(2) and 76.100(7)(b) this company is not required to register with the Secretary of State's Office or obtain a business license.

- 16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

- 17. a. Does the contractor have a current Nevada State Business License (SBL)?

No b. If "No", is an exemption on file with the Nevada Secretary of State's Office?

No If "No", to a. AND b., please explain why the contractor does not have an SBL or an exemption.

Pursuant to NRS

- 18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

- 19. Agency Field Contract Monitor:

- 20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	aallen	11/03/2020 15:59:41 PM
Division Approval	aallen	11/03/2020 15:59:44 PM
Department Approval	aallen	11/03/2020 15:59:47 PM
Contract Manager Approval	aallen	11/03/2020 15:59:51 PM

EITS Approval
Budget Analyst Approval

tgalluzi
dbaughn

11/04/2020 09:37:39 AM
12/01/2020 11:01:03 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **23720**

Agency Name: BDC LICENSING BOARDS & COMMISSIONS	Legal Entity Name: Interim Public Management, LLC
Agency Code: BDC	Contractor Name: Interim Public Management, LLC
Appropriation Unit: B011 - All Categories	Address: 16868 North Stoneridge Court
Is budget authority available?: Yes	City/State/Zip: Fountain Hills, AZ 85268
If "No" please explain: Not Applicable	Contact/Phone: Timothy Pickering 480-577-0949
	Vendor No.:
	NV Business ID: NV20201803781

To what State Fiscal Year(s) will the contract be charged? **2021**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % Licensing Fees
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **12/03/2020**

Anticipated BOE meeting date 12/2020

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **12/31/2020**

Contract term: **28 days**

4. Type of contract: **Contract**

Contract description: **Consulting**

5. Purpose of contract:

This is a new contract to provide the last phase of reducing work processes and promotion of a paperless work environment in order to reduce expenses in conformity to required budget cuts and Legislative directives.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$12,600.00**

Payment for services will be made at the rate of \$4,195.00 per week

II. JUSTIFICATION

7. What conditions require that this work be done?

The Board is continuing to seek cost reducing solutions due to shut downs caused by Covid no, Legislative audit requirements and required budget cuts.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Vendor has experience within the Construction and State Board field. This contract will complete processes already enacted by this vendor.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Interim Public Management LLC
Syntrex Management Consulting
Efficiency, Inc

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This was the only vendor to respond and they completed the initial work under a different contract.

d. Last bid date: 11/04/2020 Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

With the Contractors Board, 06/15/20 thru 09/04/20.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dlumbert	11/17/2020 12:26:29 PM
Division Approval	dlumbert	11/17/2020 12:26:34 PM
Department Approval	dlumbert	11/17/2020 12:26:36 PM
Contract Manager Approval	dlumbert	11/17/2020 12:26:40 PM
Budget Analyst Approval	hfield	12/04/2020 07:48:46 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **23746**

Agency Name: BDC LICENSING BOARDS & COMMISSIONS	Legal Entity Name: RENO GREEN LANDSCAPING INC
Agency Code: BDC	Contractor Name: RENO GREEN LANDSCAPING INC
Appropriation Unit: B015 - All Categories	Address: 190 Woodland Avenue
Is budget authority available?: Yes	City/State/Zip: RENO, NV 89523
If "No" please explain: Not Applicable	Contact/Phone: Carrie Owen 775/852-8952
	Vendor No.: T81100215
	NV Business ID: NV19791004658

To what State Fiscal Year(s) will the contract be charged? **2021**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % Licensing Fees
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **11/24/2020**

Anticipated BOE meeting date 01/2020

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **04/30/2021**

Contract term: **156 days**

4. Type of contract: **Contract**

Contract description: **Reno Green Snow 2020**

5. Purpose of contract:

This is a new contract to provide snow removal.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$15,000.00**

Other basis for payment: Billed monthly following service

II. JUSTIFICATION

7. What conditions require that this work be done?

Snow removal is required to protect property and the safety of individuals employed by the Board.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Board staff does not have the expertise or equipment necessary to perform these services.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

All Seasons Lawn
Reno Green
Century Landscapes

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: 09/03/2020 Anticipated re-bid date: 09/03/2021

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a: Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	5522	11/12/2020 14:49:10 PM
Division Approval	5522	11/12/2020 14:49:13 PM
Department Approval	5522	11/12/2020 14:49:15 PM
Contract Manager Approval	5522	11/12/2020 14:49:18 PM
Budget Analyst Approval	hfield	11/24/2020 18:14:04 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 22935	Amendment Number: 1
Agency Name: BDC LICENSING BOARDS & COMMISSIONS	Legal Entity Name: TRUCKEE MEADOWS OFFICE CLEANING, INC.
Agency Code: BDC	Contractor Name: TRUCKEE MEADOWS OFFICE CLEANING, INC.
Appropriation Unit: B015 - All Categories	Address: P.O. Box 3358
Is budget authority available?: Yes	City/State/Zip: Reno, NV 89505-3358
If "No" please explain: Not Applicable	Contact/Phone: David E. Jackson 775-324-1044
	Vendor No.:
	NV Business ID: NV20011441061

To what State Fiscal Year(s) will the contract be charged? **2020-2023**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % Licensing Fees
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **03/10/2020**

Anticipated BOE meeting date 01/2020

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved **12/31/2020**

Termination Date:

Contract term: **2 years and 296 days**

4. Type of contract: **Contract**

Contract description: **TMOG**

5. Purpose of contract:

This is the first amendment to the original contract which provides ongoing janitorial services. This amendment extends the termination date from December 31, 2020 to December 31, 2022 and increases the maximum amount from \$13,725 to \$41,184 due to continued need for these services.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$13,728.00	\$13,728.00	\$13,728.00	Yes - Info
2. Amount of current amendment (#1):	\$27,456.00	\$27,456.00	\$41,184.00	Yes - Info
3. New maximum contract amount:	\$41,184.00			
and/or the termination date of the original contract has changed to:	12/31/2022			

II. JUSTIFICATION

7. What conditions require that this work be done?

Weekly janitorial services are required for the building where the Board conducts business in Reno.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Current employees lack the skill and training to properly clean and maintain the interior of the building.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Truckee Meadows Office Cleaning
LaBeeg Building Services, Inc.
XtraClean Janitorial Service

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Price

d. Last bid date: 01/17/2020 Anticipated re-bid date: 10/01/2022

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	5522	11/05/2020 16:20:16 PM
Division Approval	5522	11/05/2020 16:20:19 PM
Department Approval	5522	11/05/2020 16:20:21 PM
Contract Manager Approval	5522	11/05/2020 16:20:24 PM
Budget Analyst Approval	hfield	11/24/2020 18:23:46 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **23762**

Agency Name: BDC LICENSING BOARDS & COMMISSIONS	Legal Entity Name: Kathleen Laxalt
Agency Code: BDC	Contractor Name: Kathleen Laxalt
Appropriation Unit: B036 - All Categories	Address: 10883 Rushing Flume Drive
Is budget authority available?: Yes	City/State/Zip: Reno, Nv 89521
If "No" please explain: Not Applicable	Contact/Phone: Neena Laxalt 775.762.1864
	Vendor No.:
	NV Business ID: NV20101366023

To what State Fiscal Year(s) will the contract be charged? **2021**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % Licensing Fees
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **12/08/2020**

Anticipated BOE meeting date 01/2020

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2021**

Contract term: **203 days**

4. Type of contract: **Contract**

Contract description: **Lobbyist**

5. Purpose of contract:

This is a new contract to provide lobbying services, development of legislative strategy, research, and other legislative duties as required.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$16,000.00**

Payment for services will be made at the rate of \$2,000.00 per month

II. JUSTIFICATION

7. What conditions require that this work be done?

The Board requires legislative and government affairs services, including consulting and reporting through the 2021 Legislative Session.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Lack of expertise and ability to attend daily Legislative Session meetings and hearings.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

JK Belz & Associates
Tom Clark Solutions
Kathleen Laxalt
Silver State Government Solutions
The Perkins Company

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Previous experience representing the Board and lowest bid.

d. Last bid date: 10/13/2020 Anticipated re-bid date: 06/30/2021

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Board of Massage Therapy - quality of service satisfactory
Board of Physical Therapy - verified quality of service satisfactory
Board of Veterinary Medicine - verified quality of service satisfactory
Board of Dispensing Opticians - verified quality of service satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. Not Applicable

19. Agency Field Contract Monitor:

Tereza VanHorn, Management Analyst II Ph: null

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	anders7	11/18/2020 15:00:46 PM
Division Approval	anders7	11/18/2020 15:00:49 PM
Department Approval	anders7	11/18/2020 15:00:51 PM
Contract Manager Approval	anders7	11/18/2020 15:00:55 PM
Budget Analyst Approval	hfield	12/08/2020 16:25:31 PM