

Governor Steve Sisolak
Chairman

Susan Brown
Clerk of the Board



Attorney General Aaron D. Ford
Member

Secretary of State Barbara K. Cegavske
Member

STATE OF NEVADA BOARD OF EXAMINERS

209 E. Musser Street, Room 200 / Carson City, NV 89701-4298
Phone: (775) 684-0222 / Fax: (775) 684-0260
<http://budget.nv.gov/Meetings>

PUBLIC MEETING NOTICE AND AGENDA

Date and Time: March 9, 2021, 10:00 AM

Location:

Pursuant to the Governor's Emergency Directive 006, as extended, there will be no physical location for this meeting. This meeting can be viewed on YouTube. The link will not go live until 10:00 am.

https://www.youtube.com/channel/UCF8zpKli9VhMDNVq_GsEYuQ/live

Please do not call for the collaboration code if you have not been contacted by your Executive Branch Budget Officer to do so. Thank you.

Conference Call Line For Public Comment 775-687-0999 or 702-486-5260
Please call 775-684-0222 for a collaboration code

AGENDA

- 1. Call to Order / Roll Call**
- 2. Public Comment** (The first public comment is limited to comments on items on the agenda. No action may be taken upon a matter raised under public comment period unless the matter itself has been specifically included on an agenda as an action item. The Chair of the Board will impose a time limit of three minutes).
- 3. Approval of the February 9, 2021 Minutes** (For possible action)

4. State Vehicle Purchases (For possible action)

Pursuant to NRS 334.010, no automobile may be purchased by any department, office, bureau, officer or employee of the state without prior written consent of the State Board of Examiners.

AGENCY NAME	# OF VEHICLES	NOT TO EXCEED:
Department of Conservation & Natural Resources – Nevada Division of Environmental Protection	2	\$61,490
Total	2	\$61,490

5. Authorization for an Emergency Contract with a Current and/or a Former State Employee (For possible action)

**A. Department of Health and Human Services –
Division of Child and Family Services**

Pursuant to NRS 333.705, subsection 4, the Department of Health and Human Services, Division of Child and Family Services seeks a favorable recommendation regarding the Division’s determination to use the emergency provision to contract with former employee Tina Gerber-Winn to assist with the implementation of the plan developed in response to Assembly Bill 387 from the 2019 Legislative Session through Master Service Agreement #20893 Nevada Public Health Foundation, Inc.

**B. Department of Health and Human Services –
Division of Public and Behavioral Health**

Pursuant to NRS 333.705, subsection 4, the Department of Health and Human Services, Division of Public and Behavioral Health seeks a favorable recommendation regarding the Department’s determination to use the emergency provision to contract with former employee Anedrea Hodges to perform technical liaison duties for multiple statewide COVID-19 system implementation projects in the Division’s Office of Information Technology Unit on a part-time basis through Master Service Agreement #21167 Guidesoft, Inc. dba Knowledge Services, Inc.

6. Authorization to Contract with a Current and/or a Former State Employee (For possible action)

A. Department of Conservation and Natural Resources – Division of State Parks

Pursuant to NRS 333.705, subsection 1, the Department of Conservation and Natural Resources, Division of State Parks requests authority to contract with former employee Dale Conner to perform administrative duties on a part-time and temporary basis through Master Service Agreement #18405 Marathon Staffing Group Inc.

B. Department of Public Safety – Office of Traffic Safety

Pursuant to NRS 333.705, subsection 1, the Department of Public Safety, Office of Traffic Safety requests authority to contract with current employee Todd Hartline to perform duties as the Traffic Safety Law Enforcement Liaison on a part-time basis. The hours worked will not be during State work or sick time, the hours worked will be during employee’s scheduled off-time and will not conflict with his current duties. This contract is through Master Service Agreement #18405 Marathon Staffing Group Inc.

Pursuant to NRS 333.705, subsection 1, the Department of Public Safety, Office of Traffic Safety requests authority to contract with former employee Nicholas Nordyke to perform duties as Program Coordinator for the Zero Teen Fatalities Program. This contract is through Master Service Agreement #18405 Marathon Staffing Group Inc.

C. Department of Transportation

Pursuant to NRS 333.705, subsection 1, the Nevada Department of Transportation (NDOT) requests authority to contract with former employee Denise Inda, now employed by Applied Pavement Technologies, Inc. who is proposing to utilize Ms. Inda as a subcontractor on the Nevada Local Technical Assistance Program to provide traffic safety technical guidance and training to NDOT employees and NDOT transportation partners in local public agencies.

7. Request for Approval of Payment from the Statutory Contingency Account (For possible action)

Pursuant to NRS 293.253, subsection 5, the Secretary of State requests the amount of \$227,465 from the Statutory Contingency Account to reimburse county clerks for the cost of publication for statewide ballot measures from the 2020 general election.

8. Approval of Payment to the Secretary of the U.S. Treasury Pursuant to the Cash Management Improvement Act (For possible action)

The State Controller requests approval of a payment to the U.S. Treasury in an amount not to exceed \$326,727 from the General Fund. This is the highest possible liability payment for 2020. The U.S. Treasury is reviewing the report and is expected to have a final liability amount by March 16, 2021. Payment to the U.S. Treasury is required by March 31, 2021.

9. Request for Designations of Bad Debts (For possible action)

Pursuant to NRS 463.123, subsection 2, the Nevada Gaming Control Board requests approval to remove delinquent debt from the Nevada Gaming Commission's records.

10. Approval of Proposed Leases (For possible action)

11. Approval of Proposed Contracts (For possible action)

12. Approval of Proposed Master Service Agreements and Work Plan (For possible action)

13. Information Item – Clerk of the Board Contracts

Pursuant to NRS 333.700, the Clerk of the Board may approve all contract transactions for amounts less than \$50,000. Per direction from the August 13, 2013 meeting of the Board of Examiners, the Board wished to receive an informational item listing all approvals applicable to the new threshold (\$10,000 - \$49,999). Attached is a list of all applicable approvals for contracts and amendments approved from January 15, 2021 through February 12, 2021.

14. Information Item Reports

A. Statewide Quarterly Overtime Report – Fiscal Year 2021 2nd Quarter

Pursuant to NRS 284.180, the Department of Administration, Division of Human Resource Management must prepare and submit quarterly to the Budget Division of the Office of Finance a report regarding all overtime worked by employees of the Executive Department during the quarter. The Budget Division shall transmit quarterly to the Board of Examiners the report and the analysis of the Budget Division regarding the report. The Budget Division submits the 2nd Quarter Overtime Report and analysis for Fiscal Year 2021.

B. Department of Motor Vehicles – Complete Streets

Pursuant to NRS 482.1825, subsection 2, the Department of Motor Vehicles shall certify to the State Board of Examiners the amount of the voluntary contributions collected for each county by the department and its agents, and that the money has been distributed as provided in statute. This is the 2nd quarter of State Fiscal Year 2021 report for the period beginning October 1, 2020 and ending December 31, 2020.

- 15. Public Comment** (This public comment period is for any matter that is within the jurisdiction of the public body. No action may be taken upon a matter raised under public comment period unless the matter itself has been specifically included on an agenda as an action item. The Chair of the Board will impose a time limit of three minutes.

16. Adjournment (For possible action)

NOTE: Items may be considered out of order. The public body may combine two or more agenda items for consideration. The public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. The public body will limit public comments to three minutes per speaker and may place other reasonable restrictions on the time, place, and manner of public comments but may not restrict comments based upon viewpoint. We are pleased to make reasonable accommodations for members of the public who have disabilities and wish to attend the meeting. If special arrangements for the meeting are necessary, please notify Dale Ann Luzzi at (775) 684-0223 as soon as possible and at least two days in advance of the meeting. If you wish, you may e-mail her at daluzzi@finance.nv.gov. Supporting materials for this meeting are available posted on the Board of Examiner's website and by contacting Dale Ann Luzzi at (775) 684-0223 or by email at daluzzi@finance.nv.gov

Agenda Posted at the Following Locations: Notice of this meeting was posted on the Internet:
<http://budget.nv.gov/Meetings/Meetings-new/> and <https://notice.nv.gov>

Governor Steve Sisolak
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STATE OF NEVADA BOARD OF EXAMINERS

209 E. Musser Street, Room 200 / Carson City, NV 89701-4298
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MEETING MINUTES

Date and Time: February 9, 2021, 10:00 AM

Location: Pursuant to the Governor's Emergency Directive 006, as extended, there will be no physical location for this meeting. This meeting can be viewed on YouTube. The link will not go live until 10:00 am.

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MEMBERS PRESENT:

Governor Steve Sisolak
Secretary of State Barbara Cegavske – on the phone
Attorney General Ford – on the phone

STAFF PRESENT:

Tiffany Greenameyer, Clerk of the Board
Dale Ann Luzzi, Board Secretary
Rosalie Bordelove, Board Counsel

OTHERS PRESENT (BY PHONE):

Daren Winkelman, Chief, Environmental Programs,
Department of Conservation and Natural Resources
Patricia Adkisson, Member of the Public

1. Call to Order / Roll Call

Governor Sisolak: Good morning. I'd like to call today's meeting of the State of Nevada, Board of Examiners to order for February 9, 2021. Can I ask the Clerk to take the roll, please?

Board Secretary: Governor Sisolak.

Governor Sisolak: Here.

Board Secretary: Secretary of State Cegavske.

Secretary Cegavske: Here.

Board Secretary: Attorney General Ford.

Attorney General Ford: Here.

Board Secretary: Let the record reflect we do have a quorum. Thank you.

2. Public Comment (The first public comment is limited to comments on items on the agenda. No action may be taken upon a matter raised under public comment period unless the matter itself has been specifically included on an agenda as an action item. The Chair of the Board will impose a time limit of three minutes).

Governor Sisolak: Item number 2, *Public Comment*. This is the first time set aside for public comment. Anyone wishing to address the Board on any item on today's agenda, please identify yourself for the record. Comments will be limited to three minutes. We don't have anybody in Carson City. We don't have anybody in Las Vegas. Do we have anybody on the phone or written comments?

Public Comment: Patricia Adkisson (Attachment A).

Governor Sisolak: Thank you for your comments.

Do we have any other public comments? Hearing and seeing none.

3. Approval of the January 12, 2021 Minutes (For possible action)

Governor Sisolak: We will move on to item number 3 *Approval of the January 12, 2021 Minutes*. Do we have a motion for approval?

Secretary Cegavske: Move approval.

Governor Sisolak: We have a motion on the floor. Is there any discussion? Hearing and seeing none. All in favor signify by saying aye. The motion passes.

4. Authorization to Contract with a Current and/or a Former State Employee
(For possible action)

Pursuant to NRS 333.705, subsection 1, the Department of Administration, Purchasing Division requests authority to contract with former employee Mary Harmon to perform project management duties for the Department of Employment, Training and Rehabilitation through Master Service Agreement #21167 Guidesoft Inc., dba Knowledge Services.

Governor Sisolak: Item number 4, *Authorization to Contract with a Current and/or Former State Employee.*

Clerk: Item 4 includes one request, to contract with a former employee pursuant to Nevada Revised Statute (NRS) 333.705, subsection 1. This request is from the Department of Administration, Purchasing Division to contract with a former employee to perform project management duties for the Department of Employment Training and Rehabilitation. This individual will be employed by Knowledge Services through MSA #21167. Are there any questions?

Governor Sisolak: Do we have any questions on Item 4? We have none. Do we have a motion?

Secretary Cegavske: Move for approval.

Governor Sisolak: We have a motion on the floor from Secretary Cegavske. Is there any discussion? Hearing and seeing none. All in favor signify by saying aye. Is anybody opposed? The motion passes.

5. Request for Approval of Payment from the Statutory Contingency Account
(For possible action)

Pursuant to NRS 41.950 and NRS 41.970, the Governor's Finance Office requests the Board of Examiners to approve a payment of \$990,000.00 from the Statutory Contingency Account to Reginald Mason (aka Reginald Hayes) representing compensation for his wrongful conviction.

Governor Sisolak: Item 5, *Request for Approval of Payment from the Statutory Contingency Account.*

Clerk: Item 5 includes one request for wrongful conviction from the Statutory Contingency Account. The 2019 Legislature approved Assembly Bill 267, which provides compensation and other properly related matters to certain persons who were wrongfully convicted. The legislation requires a court to enter certification of innocence and determine the proper amount of the award.

A certificate of innocence and a stipulation of relief were granted to Mr. Reginald Mason by the Eighth Judicial Court. Pursuant to NRS 41.950, the amount of the award is \$975,000 plus, \$15,000 for attorney's fees.

The current balance in the statutory contingency account is \$2,669,000. If this item is approved, the remaining amount would be \$1,679,000. Are there any questions on this item?

Governor Sisolak: Do we have any questions on Item 5?

Secretary Cegavske: Governor, this is Barbara Cegavske, Secretary of State.

Governor Sisolak: Yes, please, go ahead.

Secretary Cegavske: Thank you. While, I realize there was a bill passed, my concern is what money we have left and what would be able to be used. But I'm just concerned about where we get the additional money if there's more found. That's my concern.

Clerk: There is a bill before the Legislature to replenish the account and there should be plenty of money to cover any unexpected expenditures through year-end.

Attorney General Ford: My recollection, likewise, is that we allocated funds, maybe sometime during last year, to ensure that we would have enough funds to take us through the replenishing of the account, based on the number of cases that we had pending at the time and that we were contemplating.

When this bill passed the Legislature knew or had an idea of how many exonerees would come forward and made that much money available to us and so I don't have a fear that we'll run out of money in time before the year-end.

Secretary Cegavske: Thank you very much, Mr. Ford, I appreciate that. My concern is that if there is a litigation and we don't have enough money, in the account now and we're not able to fill those, what happens?

Governor Sisolak: Well, my understanding is that there is a bill that there is not any opposition to and it's the intent that that be replenished. If it's not, I guess we'd have to face that issue when we come to it but there is enough money to do this one and have a million dollars left and hopefully it'll be replenished before we have another claim.

Secretary Cegavske: Okay and we can't lose sight of the fact that this is taxpayer dollars, so that's what I'm concerned about is just having enough money when we don't have it in the budget right now.

Governor Sisolak: Right.

Secretary Cegavske: Thank you.

Governor Sisolak: Thank you very much.

Attorney General Ford: If I may, Mr. Governor?

Governor Sisolak: Yes, please, General Ford.

Attorney General Ford: I have on the line one of our senior deputies whose division oversees these prosecutions and to the extent, she's able if she would speak to how many cases are still pending and how much money is at stake and to the history; but I also want to acknowledge this- You are correct, Secretary Cegavske, this is taxpayer money and this was also an issue of the state committing a wrong and at the end of the day, the taxpayers will be on the hook for compensating a wrongly convicted individual, I think that's fair and

just. I think the legislature passing that was in the right direction and I think the Governor signing it was entirely appropriate and I look forward to compensating, albeit, in a way that doesn't completely replenish this person's time gone but at some level, showing that this state recognizes that justice oftentimes has to manifest itself with an apology and an exoneration.

Secretary Cegavske: And I understand where you're coming from as well, Attorney General Ford. And Governor Sisolak, your staff was wonderful in telling us that there are currently four cases in litigation or negotiations and there are eight potential ones that have not filed so, that's what I was looking at, the information that was given to me. Thank you.

Governor Sisolak: Thank you, Secretary and I agree with both of you. The intent was that we do compensate these individuals. My staff has informed me that we have a few more potentially pending and hopefully, we'll have the resources at that time to cover it. So, as it relates to this one, Item 5, do we have a motion?

Attorney General Ford: Yes, I move to approve.

Governor Sisolak: We have a motion on the floor. Is there any discussion? Hearing and seeing none. All in favor signify by saying aye. Are any opposed? The motion passes.

6. Approval of Proposed Leases (For possible action)

Governor Sisolak: Item 6, *Approval of Proposed Leases*.

Clerk: This item includes two leases for approval by the Board today. Are there any questions on any of these items?

Governor Sisolak: Do we have any questions on either of the leases?

Secretary Cegavske: None, Governor.

Governor Sisolak: Do we have a motion on the leases?

Secretary Cegavske: Move for approval.

Governor Sisolak: We have a motion for approval. Is there any discussion? Hearing and seeing none. All in favor signify by saying aye. Are any opposed? The motion passes.

7. Approval of Proposed Contracts (For possible action)

Governor Sisolak: Item number 7, *Approval of Proposed Contracts*.

Clerk: There are 33 contracts in Item 7 for approval by the Board this morning. Are there any questions in any of these items?

Governor Sisolak: Do we have any questions on any of the items from the contracts?

Secretary Cegavske: None.

Governor Sisolak: Do we have a motion?

Attorney General Ford: Move approval.

Governor Sisolak: We have a motion for approval on Item 7. Is there any discussion? Hearing and seeing none. All in favor signify by saying aye. Are any opposed? The motion passes.

8. Approval of Proposed Master Service Agreements (For possible action)

Governor Sisolak: Item number 8, *Approval of Proposed Master Service Agreements*.

Clerk: There are three master service agreements in Agenda Item 8 for approval by the Board this morning. Are there any questions on these items?

Governor Sisolak: Do we have any questions on the master service agreements?

Secretary Cegavske: None, Governor.

Attorney General Ford: None, here.

Governor Sisolak: Hearing and seeing none. Do we have a motion on Item 8?

Attorney General Ford: Move approval.

Governor Sisolak: We have a motion for approval. Is there any discussion? Hearing and seeing none. All in favor signify by saying aye. Are any opposed? The motion passes.

9. Information Item – Clerk of the Board Contracts

Pursuant to NRS 333.700, the Clerk of the Board may approve all contract transactions for amounts less than \$50,000. Per direction from the August 13, 2013 meeting of the Board of Examiners, the Board wished to receive an informational item listing all approvals applicable to the new threshold (\$10,000 - \$49,999). Attached is a list of all applicable approvals for contracts and amendments approved from December 17, 2020 through January 15, 2021.

Governor Sisolak: Item 9, *Clerk of the Board Contracts*. This is an information item. I did have a question on Item #23. Do we have someone available to answer that question?

Clerk: Yes, we do.

Governor Sisolak: Alright, how is household mercury generated?

Daren Winkelman: Most of the time, what we're seeing is through, so to speak, cleaning out grandma and grandpa's garage – we see the glass shards of debris leftover from way back when in the mining industry. We see people have basic thermometers, those types of things.

Governor Sisolak: Alright, and is this only in rural Nevada, or is this all over the state?

Daren Winkelman: The calls we receive are from all over the state. It just depends. We started with this particular contract in the rurals and then moved into more urban areas.

Governor Sisolak: Alright, that's a federally funded item.

Daren Winkelman: That's right, that's a multi-purpose grant that we have through Environmental Protection Agency that's funding this.

Governor Sisolak: Alright, thank you.

Do we have any other questions on the information contracts? Seeing none.

10. Information Item Reports

A. Department of Conservation and Natural Resources – Division of State Lands

Pursuant to NRS 321.5954, Subsection 4, the State Land Registrar is required to provide the Board of Examiners quarterly reports regarding lands or interests in lands transferred, sold, exchanged, or leased under the Tahoe Basin Act program. Pursuant to Chapter 355, Statutes of Nevada, 1993, on page 1153, the agency is to report quarterly on the status of real property or interests in real property transferred under the Lake Tahoe Mitigation Program. This submittal reports on program activities for the 2nd quarter of fiscal year 2021.

B. GFO – Stale Claims Account, ER Account, Statutory Contingency Account, General Fund Balance.

Pursuant to NRS Chapter 353, the Governor's Finance Office, Budget Division presents a reconciled fund balance report for the TORT Claim Fund, Statutory Contingency Account, Stale Claims Account, Emergency Account, Disaster Relief Account, Interim Finance Committee (IFC) Unrestricted Contingency Funds and IFC Restricted Contingency Funds as of January 21, 2021.

The TORT Claim Fund is the State Treasury Fund for Insurance Premiums. The Statutory Contingency Account, Stale Claims Account, Emergency Account, Disaster Relief Account, IFC Unrestricted Contingency Funds and IFC Restricted Contingency supplement funding for eligible agencies within statutory authority.

Below is the available balance for each account before any projected outstanding claims.

TORT Claim Fund	\$ 5,169,168.62
Statutory Contingency Account	\$ 2,715,387.17
Stale Claims Account	\$ 578,767.30
Emergency Account	\$ 114,972.00
Disaster Relief Account	\$ 5,645,331.95
IFC Unrestricted Contingency Fund General Fund	\$ 7,527,099.95
IFC Unrestricted Contingency Highway Fund	\$ 1,638,068.35
IFC Restricted Contingency Fund General Fund	\$ 10,457,242.00
IFC Restricted Contingency Highway Fund	\$ 2,287,561.00

Governor Sisolak: We'll move on to Item 10, *Information Item Reports*.

Clerk: There are two informational reports under this item. The first is an informational report regarding lands or interests in lands transferred, sold, exchanged, or leased under the Tahoe Basin Act program as well as a quarterly report on the status of real property or interest in real property transferred under the Lake Tahoe Mitigation Program, which is required pursuant to NRS 321.5954, and Chapter 355, the statutes of Nevada, 1993 respectively. This report is for the quarter ending December 31, 2020. There are no acquisitions of land this quarter. There were two transactions under the Lake Tahoe Mitigation Program resulting in 2,598 square feet of restored land coverage and an increase of \$48,845 for the Nevada land bank.

The second item is an information report on the available balances in the various contingency accounts managed by the Board of Examiners or the Interim Finance Committee. As of January 21, 2021, the funds in these accounts are expected to be sufficient to cover projected expenditures through June 30, 2021. These accounts are available to cover various contingencies through the 2019-2021 biennium. I would be happy to answer any questions you may have on this item.

Governor Sisolak: Do we have any questions on these two information items?

Attorney General Ford: None here.

Secretary Cegavske: None here.

Governor Sisolak: Okay, thank you very much.

11. Public Comment (This public comment period is for any matter that is within the jurisdiction of the public body. No action may be taken upon a matter raised under public comment period unless the matter itself has been specifically included on an agenda as an action item. The Chair of the Board will impose a time limit of three minutes.)

Governor Sisolak: Moving on to item number 11 *Public Comment*. This is the second time set aside for public comment. Anyone wishing to address the Board on any item, please step forward, identify yourself for the record and comments will be limited to three minutes.

We have no one in Carson and no one in Las Vegas. We have some written comments that will be entered into the record.

Public Written Comment: Michael Adkisson (Attachment B)

Governor Sisolak: Do we have anyone on the phone? Anyone else for public comment? Hearing and seeing none.

12. Adjournment (For possible action)

Governor Sisolak: Do we have a motion to adjourn?

Attorney General Ford: So, moved.

Governor Sisolak: Thank you, we have a motion to adjourn. Is there any discussion? Hearing and seeing none. All in favor signify by saying aye. Are any opposed? The motion passes. We are adjourned. Thanks, everybody.

Attachment A

Patricia Adkisson: Good morning. My name's Patricia Adkisson. I'm calling from Las Vegas, and although not directly related to a current agenda item for today's meeting, my comments are submitted pursuant to the Nevada Attorney General Opinion 96-24 and the principles of law entrusted to the Governor and in trying in the Nevada Constitution, Article 5, subsection 167 and 21 where the public's trust is implicated. I am submitting, submitting to this Board of Examiners and to each member, mainly the Governor, the Secretary of State, and the Attorney General, in their official capacity as Board of Prison Commissioners and NRS 233B position seeking the repeal of certain administrative regulations submitted by myself, Patricia Adkisson, or Michael Adkisson, where the Board of Prison Commissioners has not prescribed by regulation any form for a petition or procedure for their submission, consideration and disposition. Please acknowledge receipt of this submission of the described petition at this meeting on the record. My repeated efforts to alert the named elected officials of the potential liabilities resulting from the issues described in the petition and in my previous submissions to both the Board of Examiners and the Board of Prison Commissioners, namely the officials described, no action has yet been taken. In fact, on January 25, 2021, the Board of Prison Commissioners convened and took action, not contemplated by the relevant statutory authority where the NDOC is not entirely exempted from the Nevada Administrative Procedures Act. When taking action pursuant to Chapter 209, rendering the Board's actions at the January 25th meeting void. As submitted, 233B petition back in October, I'm sorry – I submitted a 233B petition back in October to the Board of Prison Commissioners that was never responded to. NDOC screening filters or otherwise prevents disclosure to the board. The board must be responsive to the petition within 30 days. When a violation of law is reported, our elected officials have a duty to act. As usual, I am available to provide assistance or answer any questions. Thank you for your time and can someone please acknowledge receipt of this submission of the described petition at this meeting on the record?

Attachment B

Michael Adkisson #84280
N.N.C.C.
P.O.BOX 7000
CARSON CITY, NV.89702

February.7, 2021

Board of Prison Commissioners:

To each Governor Steve Sisolak in his official capacity as President of the BOPC;
Secretary of State Barbara Cegavaska in the official capacity as Secretary of the BOPC;
Attorney General Aaron Ford in the official capacity as BOPC Member

Re; 233B Petition for Repeal of Administrative Regulations Adopted after July.1, 1965 Pursuant
to NRS.233B.100 and NRS.233B.0617; 233B.020; 233B.039

Comes now, Michael Adkisson #84280, an interested party pursuant to NRS. 233B.100 seeking the repeal of all Administrative Regulations adopted after July. 1, 1965, by the Board of Prison Commissioners for carrying on the business of the board and the Department of Corrections. Pursuant to NRS.233B.0617 no regulation adopted after July. 1,1965 is VALID, unless adopted in substantial compliance with chapter 233B (Nevada Administrative Procedures Act). NRS.233B.020 Established minimal procedural requirements for the regulation making and adjudication procedure of all agencies of the executive Department of the state government, except those expressly exempted pursuant to the provisions of this chapter. Those exemptions, as set forth by NRS.233B.039, DO NOT expressly exempt the Board of Prison Commissioners.

Attorney General Opinion 96-24 September.5, 1996, distinguishes the board as the ultimate authority over N.D.O.C., solely responsible for the promulgation of regulations governing the prisoners and effectively establishes the distinction for the Department of Corrections exempt status when considering NRS. 233B.039. The Board is not equal to the department in this regard. The creation of the board is enshrined in the Nevada Constitution Article #5 subsection S21 Independent of the department.

The expressed mandatory language by 233B requires the board to comply with the minimum procedural requirements of the Nevada Administrative Procedures Act, the board is not expressly exempted. The board does not comply with this mandate and effectively renders ALL regulations adopted after July. 1, 1965 INVALID.

Because the board does not prescribe by regulation any form for a petition pursuant to NRS.233B.100 or the procedure for their submission, consideration and disposition, petitioner is forced to rely upon his best effort and understanding in order to confront a fundamental miscarriage of justice stemming from the nature of this petition, where no valid Administrative Regulation is lawfully available in order to address matters related to custody, health, fiscal matters and conditions of confinement only, but for the described deliberative privilege that serves to work to the public's detriment where the departmental Administrative Regulations are effectively "RUBBER STAMPED" without the minimum procedural safeguards mandated by the Nevada Administrative Procedure Act as vented against by Ross Miller Secretary of State acting as a Board of Prison Commissioners Member beginning at the January. 8, 2008 board meetings.

Petitioner relies upon Attorney General Opinion 96-24 for presentation of this instant petition at this Board of Examiners meeting. “Joint meetings of the BOE and BOPC are permissible” and “that the BOPC meet at Regularly scheduled meetings OR as part of a regularly scheduled BOE meeting...” and the Nevada Constitution Article 5 subsection 167 and 21 where the Governor shall be vested with the supreme executive power of this state to transact all executive business and shall see that the laws are faithfully executed. Petitioner proposes a temporary remedy by way of emergency regulations, pending the lawful adoption of administrative regulations that comply with NRS.233B. Petitioner proposed emergency regulation to allow continued imprisonment only for inmates with a current felony conviction. Other emergency regulations adopted for the operation of the board and Department, pending the lawful adoption, must be reviewed for compliance with both statutory law, Nevada, and U.S. Constitutional guarantees.

Thank you very much, Michael Adkisson

cc: To File

Steve Sisolak
Governor



Susan Brown
Director

Tiffany Greenameyer
Deputy Director

**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: February 22, 2021

To: Susan Brown, Clerk of the Board
Governor's Finance Office

From: Richard Jacobs, Executive Branch Budget Officer
Budget Division 

Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting.

**DEPARTMENT OF CONSERVATION & NATURAL RESOURCES –
NEVADA DIVISION OF ENVIRONMENTAL PROTECTION**

Agenda Item Write-up:

Pursuant to NRS 334.010, the department requests approval to purchase one new vehicle not to exceed \$26,487.

Additional Information:

This request is to purchase one vehicle to replace a current vehicle that complies with the Vehicle Replacement Policy of SAM 1316. The department plans to replace one 2008 Ford F-250 with a 2021 Dodge Ram crew cab short bed 4X4 truck for a total not to exceed \$26,487. The department received vehicle funding of \$31,435 in decision unit E-711 during the 2019 Legislative Session.

Statutory Authority:

NRS 334.010

REVIEWED: LA
ACTION ITEM: _____



NEVADA DIVISION OF
**ENVIRONMENTAL
 PROTECTION**

STATE OF NEVADA
 Department of Conservation & Natural Resources
 Steve Sisolak, *Governor*
 Bradley Crowell, *Director*
 Greg Lovato, *Administrator*

DATE: February 4, 2021
TO: Richard Jacobs, Budget Officer
 Governor’s Finance Office
FROM: Brandon Beach, Administrative Assistant
 NDEP Bureau of Water Pollution Control
SUBJECT: State Vehicle Purchase

The Nevada Department of Conservation and Natural Resources, Division of Environmental Protection, is seeking approval from the State Board of Examiners pursuant to NRS 334.010 to purchase the following 1 vehicle as approved by the 2019 Legislative Session:

DU	Cat	GL	Equipment Type	Qty	Leg App Rate	Revised Rate	Pur Qty	Actual Cost
E711	78	8310	Pick Up	1	\$31,435	\$26,487	1	\$26,487
				1			1	\$26,487

Thank you in advance for your consideration of this request. If you have any questions, please call me at 775-687-9421.

Board of Examiners Request for Approval to Purchase a State Vehicle Pursuant to NRS 334.010

Agency Name: DCNR-NDEP-BWPC	Budget Account #: 3186
Contact Name: Brandon Beach	Telephone Number: 775-887-8421
<p>Pursuant to NRS 334.010, agencies must receive prior written consent to purchase State vehicles. This applies to all new and used vehicles. Please provide the following information:</p> <p>Number of vehicles requested: <u>1</u> Amount of the request: <u>\$26,466.25</u></p> <p>Is the requested vehicle(s) new or used: <u>New</u></p> <p>Type of vehicle(s) purchasing e.g. compact sedan, intermediate sedan, SUV, pick up, etc.: Pick Up Mission of the requested vehicle(s): For inspections, investigations and site visits.</p>	
<p>Were funds legislatively approved for the request?</p> <p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>	<p>If yes, please provide the decision unit number: E711</p> <p>If no, please explain how the vehicles will be funded?</p>
<p>Is the requested vehicle(s) an addition to an existing fleet or replacement vehicle(s):</p> <p><input type="checkbox"/> Addition(s) <input checked="" type="checkbox"/> <u>1</u> Replacement(s)</p>	
<p>Does the requested vehicle(s) comply with "Smart Way" or "Smart Way Elite" requirements pursuant to SAM 1308? If not, please explain.</p> <p>No. Vehicle to be based in Carson City.</p>	
<p>Please Complete for Replacement Vehicles Only: (For type of vehicle, i.e., compact sedan, intermediate sedan, SUV, pick up, etc.)</p> <p>Current Vehicle Information: Vehicle #1 Model Year: 2008 Odometer Reading: 134,458 Type of Vehicle: Pick Up</p> <hr/> Vehicle #2 Model Year: Odometer Reading: Type of Vehicle:	<p>Does this request meet the replacement schedule criteria pursuant to SAM 1309? If no, explain why the vehicle is being replaced.</p> <p>Yes.</p> <hr/> <p>If the replacement vehicle is an upgrade to the existing vehicle, explain the need for the upgrade.</p>
<p><i>Please attach an additional sheet if necessary</i></p>	
<p>APPOINTING AUTHORITY APPROVAL:</p> <p>DocuSigned by: <u>Jennifer Carr</u> Deputy Administrator 2/4/2021 9:32 AM PST Agency Appointing Authority Title Date</p>	
<p>BOARD OF EXAMINERS' APPROVAL:</p> <p><input type="checkbox"/> Approved for Purchase <input type="checkbox"/> Not Approved for Purchase</p> <p>_____ Board of Examiners Date</p>	

CARSON DODGE CHRYSLER JEEP



RAM



CHRYSLER



Jeep

www.CarsonDodge.com

2-3-2021

Nevada Division of Environmental Protection
Department of Conservation and Natural Resources
901 S. Stewart Street, Suite 4001
Carson City, NV 89701
Attn: Brandon Beach
Re: State of Nevada Contract 99SWC-S490; Section 2.7

2021 Ram 1500 Crew Cab Short Bed (5'7" Box) DS6L98 Model-Tradesman Level
3.6 Liter V-6 Engine; 8spd Automatic Transmission
Base Price Reno/Carson City
\$23,100.00
Four Wheel Drive
\$3,000.00
Keyless Entry
\$173.00
Full Size Spare Tire
\$184.00
State of Nevada Title Fee
\$29.25

Total with options:
\$26,486.25 (one vehicle)

Exterior Color-Bright White (PW7)
Interior Cloth Seating- Black/Diesel Gray (V9X8)
Interior Flooring- Black Vinyl

Regards,

Joel Cryer

3059 South Carson Street Carson City NV 89701-4513
(775) 883-2020 (888) 883-2028 FAX (775) 883-7227
Email: info@carsondodge.com

Vehicle Order Information Form

Does this vehicle meet "Smart Way or Smart Way Elite" requirements? If not, agency must fill out Vehicle Order Justification Sheet.

Please print out this page and complete all fields.

Vehicle Item No., Make, Model & No.:	2.7 Ram 1500 Crew Cab Short Bed		
Dealer Name:	Carson Dodge Chrysler Jeep		
Delivery Location:	901 S. Stewart Street, Carson City, NV 89701		
Vehicle Colors:	Exterior: Bright White	Interior: Black/Diesel Gray	x Cloth x Vinyl
	Quantity	Unit Cost	Total Cost
BASE PRICE (Reno, Carson City or Las Vegas delivery)	1	\$ 23,100.00	\$ 23,100.00
SPECIFY OPTIONS: (description)			\$ 3,357.00
Four Wheel Drive	1	\$ 3,000.00	
Keyless Entry	1	\$ 173.00	
Full Size Spare Tire	1	\$ 184.00	
		\$	
		\$	
		\$	
		\$	
		\$	
DELIVERY COST: (If other than Reno\Carson or Las Vegas)		\$	\$
Total purchase price with options			\$ 26,457.00
DMV Title and DRS Fee's	1	\$29.25	\$ 29.25
GRAND TOTAL:			\$ 26,486.25

Registered Owner:	Agency Name & Address: NDEP/Bureau of Water Pollution Control 901 S. Stewart St. Suite 4001 Carson City, NV 89701
Legal Owner:	Agency Name & Address: NDEP/Bureau of Water Pollution Control 901 S. Stewart St. Suite 4001 Carson City, NV 89701
County Vehicle Based In:	Carson City
Name & Phone of Person to contact when vehicle is ready for delivery:	Brandon Beach 775-687-9421

~ STATE AGENCIES ONLY ~
VEHICLE ORDER JUSTIFICATION SHEET
(This form must accompany requisition)

Agency NDEP/Bureau of Water Pollution Control RX No. _____

Contact Brandon Beach Phone No. 775-687-9421

Pursuant to NRS 333.340 if an agency is not purchasing from the lowest responsible dealer, the Purchasing Division must notify the dealer with the lowest price for the vehicle type you have requested of the reasons for this purchase.

Please check all that apply below:

Dealer is located in close proximity to the area of vehicle deployment for service, parts and warranty support to the agency

Dealer has historically provided favorable service to the agency concerning cost of ownership issues

Vehicle is compatible with other agency vehicles providing for standardized operation and maintenance including parts management

Vehicle requested is best suited for the purpose to be used

Vehicles of this make have a good cost of ownership record within the agency

If this vehicle does not meet "Smart Way or Smart Way Elite" requirements, agency must provide detailed justification

Other justification

-----State Purchasing use only-----

Approved Disapproved by _____ date _____

If disapproved awarded dealer _____

Reason _____

Steve Sisolak
Governor



Susan Brown
Director

Tiffany Greenameyer
Deputy Director

**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: February 5, 2021
To: Susan Brown, Clerk of the Board
Governor's Finance Office
From: Richard Jacobs, Executive Branch Budget Officer ^B
Budget Division
Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting.

**DEPARTMENT OF CONSERVATION & NATURAL RESOURCES –
NEVADA DIVISION OF ENVIRONMENTAL PROTECTION**

Agenda Item Write-up:

Pursuant to NRS 334.010, the department requests approval to purchase one replacement vehicle for a total cost not to exceed \$35,003.

Additional Information:

This request is to purchase one vehicle to replace a current vehicle that complies with the Vehicle Replacement Policy of SAM 1316. The department plans to replace one 2014 Chevrolet Silverado with a 2021 Ford F-150 crew cab long bed 4X4 truck for a total not to exceed \$35,003. The department received vehicle funding of \$27,852 in decision unit E-712 during the 2019 Legislative Session. The additional \$7,151 will be funded with savings within category 05, Equipment.

Statutory Authority:

NRS 334.010

REVIEWED: <u>LA</u>
ACTION ITEM: _____



MEMORANDUM

TO: Richard Jacobs, Executive Branch Budget Officer 1
Date: February 1, 2021
FROM: Rebecca Bustos, Budget Analyst II
SUBJECT: Replacement Vehicle Request for Budget Account 3185 NEBS E712

Attached for your review and approval is a Board of Examiners Request for Approval to Purchase a State Vehicle form. The form has been reviewed and approved by the Divisions Administrator, Greg Lovato.

The vehicle that is budgeted for replacement is a 2014 Chevrolet Silverado with a current mileage of 147,317.

The Bureau would like to replace that vehicle with Ford F150 Crew Cab which includes 4x4. This type of vehicle is necessary so that the program staff can travel and transport tools and large pieces of equipment to rural and remote areas for a variety of air monitoring equipment replacements, monitoring and routine inspections.

This purchase request is for 35,003 while NEBS E712 was approved for 27,852 there is sufficient authority available in the category to cover the exceeded amount of 7,151.

Board of Examiners Request for Approval to Purchase a
State Vehicle Pursuant to NRS 334.010

Agency Name: <u>DCNR-NDEP-Air Quality</u>	Budget Account #: <u>3185</u>
Contact Name: <u>Ronda Snyder</u>	Telephone Number: <u>775-687-9344</u>
Pursuant to NRS 334.010, agencies must receive prior written consent to purchase State vehicles. This applies to all new and used vehicles. Please provide the following information: Number of vehicles requested: <u>1</u> Amount of the request: <u>\$34,974 + \$29.25 = \$35,003.25</u> LA Is the requested vehicle(s) new or used: <u>New</u> Type of vehicle(s) purchasing e.g. compact sedan, intermediate sedan, SUV, pick up, etc.: <u>Pickup Truck</u> Mission of the requested vehicle(s): <u>This vehicle is critical to the Ambient Air Monitoring Program, in order to collect data, maintain & repair the monitoring equipment.</u>	
Were funds legislatively approved for the request? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	If yes, please provide the decision unit number: <u>E712</u> If no, please explain how the vehicles will be funded?
Is the requested vehicle(s) an addition to an existing fleet or replacement vehicle(s): <input type="checkbox"/> Addition(s) <input checked="" type="checkbox"/> <u>1</u> Replacement(s)	
Does the requested vehicle(s) comply with requirements pursuant to SAM 1314? If not, please explain. <u>Yes</u>	
Please Complete for Replacement Vehicles Only: (For type of vehicle, i.e., compact sedan, intermediate sedan, SUV, pick up, etc.) <u>Current Vehicle Information:</u> Vehicle #1 Model Year: <u>2014</u> Odometer Reading: <u>147,317</u> Type of Vehicle: <u>Pickup truck, Chevy Silverado</u> Vehicle #2 Model Year: Odometer Reading: Type of Vehicle:	Does this request meet the replacement schedule criteria pursuant to SAM 1316? If no, explain why the vehicle is being replaced. <u>Yes</u> If the replacement vehicle is an upgrade to the existing vehicle, explain the need for the upgrade.
<i>Please attach an additional sheet if necessary</i>	
APPOINTING AUTHORITY APPROVAL:	
<u>[Signature]</u> Agency Appointing Authority	<u>Administrator</u> Title
	<u>1/29/21</u> Date
BOARD OF EXAMINERS' APPROVAL:	
<input type="checkbox"/> Approved for Purchase <input type="checkbox"/> Not Approved for Purchase	
Board of Examiners _____	Date _____

Corwin | Ford Reno

3600 Kietzke Lane Reno, NV 89502 Office:775.829.3206 FAX:775.829.3364

Commercial | Fleet Proposal

DATE: 12/15/2020

Proposal prepared for:NDEP

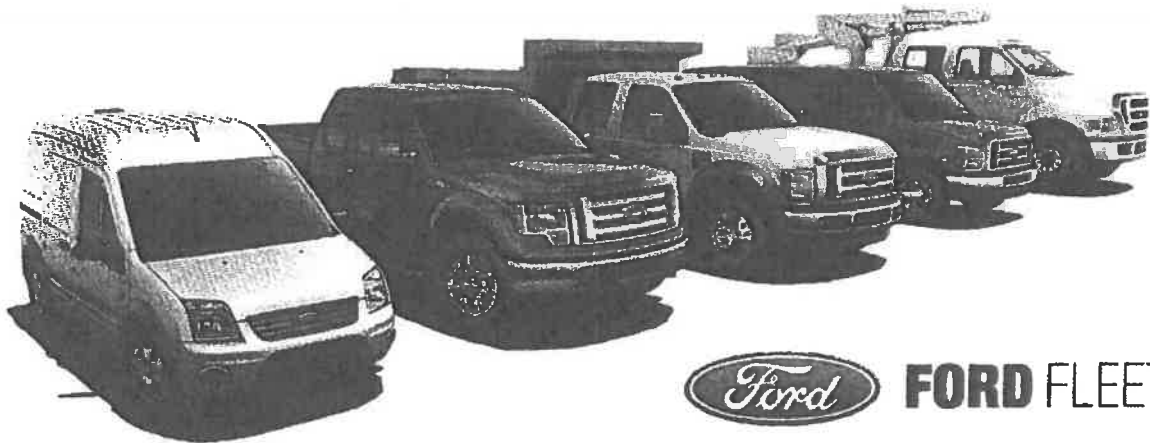
Prepared by: Fleet Manager Andy Ludel

Office: 775.829.3206

Fax: 775.829.3364

Quoted Vehicle(s):2021 F150 CREW CAB

Quote ID:



FORD FLEET

NDEP QUOTE

2021 F150 CREW CAB 4X4 LONG BED

**STD:V-8 FLEX FUEL ENGINE,POWER LOCKS POWER WINDOWS TILT CRUISE TOW
PACKAGE 40/20/40 CLOTH BENCH SEAT VINYL FLOOR**

\$34699 PLUS \$29.25 TITLE

OPTION:TRAILER BRAKE CONTROLLER \$275

\$34974 + \$29.25 TITLE FEE

Corwin Ford Reno - 3600 Kietzke Lane - Reno, NV		1.x A/B/C- 2021 - F150 - STD EXT CREW CAB, SHORTBED LONGBED	
BID #885WC-5400 - UPDATED 8/14/2020			
ANDY LUDEL - 775-429-3206 - Corwin Ford Reno - 3600 Kietzke Lane - Reno, NV			
		RENO / CARSON	LAS VEGAS / ELKO

Drive type / STD. Eng			
1.5A	STANDARD CAB - SHORTBED		
	4X2	V6	2021 FORD F-150 4X2
	4X4	V6	2021 FORD F-150 4X4
	STANDARD CAB - LONGBED		
4X2	V6	2021 FORD F-150 4X2	
4X4	V6	2021 FORD F-150 4X4	

1.5B	SUPER CAB - SHORTBED		
	4X2	V6	2021 FORD F-150 4X2
	4X4	V6	2021 FORD F-150 4X4
	SUPER CAB - LONGBED		
4X2	V8	2021 FORD F-150 4X2	
4X4	V8	2021 FORD F-150 4X4	

1.5C	CREW CAB - SHORTBED		
	4X2	V6	2021 FORD F-150 4X2
	4X4	V6	2021 FORD F-150 4X4
	CREW CAB - LONGBED		
4X2	V8	2021 FORD F-150 4X2	
4X4	V8	2021 FORD F-150 4X4	

Vehicle Warranty 3 YRS 36000 MILES

STANDARD EQUIPMENT INCLUDED	
INCLUDES: 101A POWER GROUP, POWER LOCKS, POWER WINDOWS, SYNC, CRUISE CONTROL, WHITE EXTERIOR, CLOTH BLACK/MED DARK SLATE INTERIOR	
APF: Auto Lab el	When Aut cable
Corwin Ford Reno - 3600 Kietzke Lane - Reno, NV	
<small>All options not listed here contact LuDel at Reno or Las Vegas locations</small>	
Additional Options ***If available BID #885WC-5400 - UPDATED 8/14/2020	1.x A/B/C- 2021 - F150 - STD EXT CREW CAB, SHORTBED LONGBED
Additional Key Fobs	\$350
Please contact Andy LuDel if you require an option not listed here	
Other	\$
*** SEE A FULL LIST OF OPTIONS AND PRICES BELOW ***	
Delivery charge for other than Reno or Las Vegas (i.e. Ely) \$450 per unit max	

**REGULAR CAB / SUPERCAB / SUPERCREW® – XL SERIES
STANDARD EQUIPMENT**

MECHANICAL

- 3.3L V6 PFDI with Auto Start-Stop Technology and Flex-Fuel Capability (standard 4x2/4x4, NA with 157" or 163.7" WB)
- 2.7L V6 EcoBoost® with Auto Start-Stop Technology (standard 4x2 with 157" or 163.7" WB)
- 5.0L V8 with Auto Start-Stop Technology and Flex-Fuel Capability (standard 4x4 with 157" or 163.7" WB)
- 4x4 Electronic-Shift-On-the-Fly (ESOF) with Neutral Towing Capability
- ★ Auto Hold
- Axle, Front – Independent Front Suspension (IFS)
- Brakes – 4-Wheel Disc with ABS
- Selectable Drive Modes: Normal, ECO, Sport, Tow/Haul, Slippery, Trail – 4x2 only
- Selectable Drive Modes: Normal, ECO, Sport, Tow/Haul, Slippery, Deep Snow/Sand, Mud/Rut – 4x4 only
- Electronic Ten-Speed Automatic Transmission (NA w/★3.5L PowerBoost Full Hybrid V6 Engine)
- Fail-Safe Cooling
- Jack
- Electric Parking Brake
- SelectShift® Automatic Transmission with Progressive Range Select
- Shock Absorbers, Gas – Heavy-Duty, Front
- Shock Absorbers, Gas – Heavy-Duty, Outboard Mounted Rear
- Springs, Front – Coil
- Springs, Rear – Leaf, Two-Stage Variable Rate
- Stabilizer Bar Front
- Steering – Power Rack-and-Pinion

EXTERIOR

- 170 Degree Rear-Door (SuperCab)
- Bumper and Fascia, Front – Black
- Bumper, Rear – Black
- Cargo Lamp – integrated with Center High-mounted Stop Lamp (CHMSL)
- Daytime Running Lamps (DRL) (On/Off Cluster Controllable)
- Easy Fuel® Capless Fuel-Filler
- Exhaust – Single Rear
- F-150 Fender Badge
- Fuel Tank
 - Standard Range 23 Gallon (Regular Cab and SuperCab)
 - Standard Range 26 Gallon (SuperCrew®)
- Fully Boxed Steel Frame
- Grille – Black tow-bar style with black surround and black accents
- Handles, Black – Door and Tailgate with Black Bezel
- Hooks – Pickup Box Tie-Down, four (4)
- Hooks – Front Tow 4x4, two (2)
- Mirrors, Sideview – Manual-folding, Manual Glass with Black Skull Caps
- Spare Tire Carrier – Rear Under Frame
- Spare Tire/Wheel Lock
- Stone Cuffs, Front & Rear
- Tailgate Lift Assist
- Tailgate – removable with key lock
- Tires
 - 245/70R 17 BSW all-season tires (A/S) BSW 4x2
 - 265/70R 17 OWL all-terrain tires (A/T) 4x2 – Diesel SuperCrew® 157"
 - 265/70R 17 OWL all-terrain tires (A/T) 4x4
- Trailer Sway Control
- Trailer Towing – 4-pin wiring, ballmounting provisions in rear bumper
- Wheels – 17" silver steel
- Wipers – Intermittent speed

INTERIOR/COMFORT

- 1st Row Manual Windows (Regular Cab and SuperCab)
- 1st Row Power Windows (SuperCrew®)

INTERIOR/COMFORT (continued)

- 2nd Row Fixed Windows (SuperCab)
- 2nd Row Power Windows (SuperCrew®)
- 4" Productivity Screen in Instrument Cluster
- 8" Center-stack Screen w/Audio Controls
- Air Conditioning Registers – Black Vanes with Chrome Knob
- Auxiliary Audio Input Jack
- Black Vinyl Floor Covering
- Compass Display in Instrument Cluster
- Dome Light
- Fade-to-Off Interior Lighting
- Gauges and Meters – Fuel, Oil Pressure, Transmission Temperature and Engine Coolant Temperature Gauges; Speedometer, Odometer and Tachometer
- Grab Handles
 - Front – A-Pillar Driver and Passenger Side
 - Rear – B-Pillar (SuperCrew®)
- Horn – Dual-Note
- Manual Air Conditioning, Single Zone
- Manual Locks
- Outside Temperature Display
- Powerpoint 12V
- ★ Pro Power Onboard – 2.4KW (★3.5L PowerBoost Full Hybrid V6 Engine only)
 - Rear-window with Fixed Glass and Solar Tint
 - Rearview Mirror, Day/Night
 - Scuff Plate, Driver and Front-Passenger Doors
 - Seat, Front
 - Cloth 40/20/40
 - 2-Way manual driver/passenger
 - Armrest
 - Seat, Rear
 - Cloth
 - 60/40 flip-up split seat (SuperCab)
 - 60/40 flip-up split seat with elongated cushion (SuperCrew®)
 - Steering Wheel, Black Urethane – Manual Tilt/Telescoping and Manual Locking
 - Visor, Driver Side, Visor with Mirror, Passenger-Side
 - Onboard

SAFETY/SECURITY

- AdvanceTrac® w/RSO® (Roll Stability Control™)
- Airbags
 - Driver and Passenger Front Airbags
 - Driver and Passenger Seat-Mounted Side Airbags
 - Safety Canopy® Side-Curtain Airbags (1st and 2nd row coverage)
- Curve Control
- Halogen Headlamps
- Rainlamp Wiper Activated Headlamps
- Seat Belts, Active Restraint System (ARS), Three-point Manual Lap/Shoulder Belts with Height Adjusters, Pretensioners & Energy Mgmt Retractors on Outside Front Positions. Includes Autolock Features for Child Seats
- SecurLock® Passive Anti-Theft System (PATs)
- SOS Post-Crash Alert System™
- Tire Pressure Monitoring System (TPMS)

FORD CO-PILOT360™ TECHNOLOGY

- Autolamp – Auto On/Off Headlamps
- Auto High Beams
- Lane-Keeping System
- Pre-Collision Assist with Automatic Emergency Braking (AEB) (Pedestrian Detection Forward Collision Warning, Dynamic Brake Support)
- Rear View Camera with Dynamic Hitch Assist

FUNCTIONAL

- AM/FM Stereo (speakers: four (4) with Regular Cab, six (6) with SuperCab and SuperCrew®)

Vehicle Order Information Form

Does this vehicle meet "Smart Way or Smart Way Elite" requirements? If not, agency must fill out Vehicle Order Justification Sheet.

Please print out this page and complete all fields.

Vehicle Item No., Make, Model & No.:	2021 Ford F-150 Crew Cab		
Dealer Name:	Corwin Ford Reno		
Delivery Location:	Carson City		
Vehicle Colors:	Exterior:	Interior:	<input checked="" type="checkbox"/> Cloth
			<input type="checkbox"/> Vinyl
	Quantity	Unit Cost	Total Cost
BASE PRICE (Reno, Carson City or Las Vegas delivery)	1	\$ 34,699	\$ 34,699
SPECIFY OPTIONS: (description)			\$ 275
Trailer Brake Controller		\$ 275	
		\$	
		\$	
		\$	
		\$	
		\$	
		\$	
		\$	
		\$	
DELIVERY COST: (If other than Reno\Carson or Las Vegas)		\$	\$
Total purchase price with options			\$ 34,974
DMV Title and DRS Fee's		\$29.25	\$ 29.25
GRAND TOTAL:			\$ 35,003.25

Registered Owner:	Agency Name & Address: NV Division of Environmental Protection 901 S. Stewart St, Ste 4001 Carson City, NV 89701
Legal Owner:	Agency Name & Address: Same as above
County Vehicle Based In:	Carson City
Name & Phone of Person to contact when vehicle is ready for delivery:	Ronda Snyder 775-687-9344

Steve Sisolak
Governor



Susan Brown
Director

Tiffany Greenameyer
Deputy Director

**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: February 3, 2021

To: Susan Brown, Clerk of the Board
Governor's Finance Office

From: Jessica Young, Executive Branch Budget Officer
Governor's Finance Office *JY*

Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners meeting.

**DEPARTMENT OF HEALTH AND HUMAN SERVICES - DIVISION OF CHILD AND
FAMILY SERVICES**

Agenda Item Write-up:

Pursuant to NRS 333.705, subsection 4, the Department of Health and Human Services, Division of Child and Family Services seeks a favorable recommendation regarding the Division's determination to use the emergency provision to contract with former employee Tina Gerber-Winn to assist with the implementation of the plan developed in response to Assembly Bill 387 from the 2019 Legislative Session through Master Service Agreement #20893 Nevada Public Health Foundation, Inc.

Additional Information:

Ms. Gerber-Winn retired from state service in January 2021. She was the chair of the AB 387 Task Force, leading a statewide team in the development of a plan to fulfill the requirements of AB 387. Her expertise is essential to ensure the successful progression and implementation of the present scope of work, as well as the transfer of knowledge and skillset to her successor and existing state staff.

AB 387 was passed in the 2019 Legislative Session requiring the establishment of a task force to develop a program to prevent the relinquishment of custody of children who are not abused or neglected to a child welfare agency solely to allow the children to receive

services to address a mental illness or emotional disturbance. The bill further requires the establishment of a clinical team to implement the recommendations of the task force to increase the availability of services in Nevada, to accept referrals and make recommendations for services to maintain children in their homes with appropriate services, and to develop an annual report detailing the activities of the clinical team.

Statutory Authority:

NRS 333.705 (4)

REVIEWED: _____
ACTION ITEM: _____



TO: Jessica Young, Executive Branch Budget Officer I

THROUGH: Richard Whitley, Director, Department of Health and Human Services (DHHS)

FROM: Katrina Nielsen – Administrative Services Officer IV
DHHS, Division of Child and Family Services (DCFS) *Katrina Nielsen*

SUBJECT: Request for Authorization to Contract with a Former Employee

DATE: February 3, 2021

The Division of Child and Family Services requests the March Board of Examiners' favorable approval to temporarily hire a former state employee Tina Gerber-Winn through an emergency work order with the Nevada Public Health Foundation effective February 1, 2021 through May 31, 2021. The DHHS Director's Office approved DCFS to contract with Ms. Gerber-Winn to work on this project in December, prior to her January 2, 2021 retirement from the Division of Public and Behavioral Health, but we were unable to execute the work order and submit the BOE request until now, which has necessitated this emergency request. Because this work is so important, the division is requesting that the former employee be allowed to start on the project now under the provisions of NRS 333.705 (4).

The purpose of AB 387 (2019 Legislative Session) is to prevent the relinquishment of children to a child welfare agency for the purposes of obtaining access to mental health services. As such, the children and families to be assisted by the bill are some of the most vulnerable and in need of urgent assistance. While much of the work of AB 387 was completed in the interim, there is still an urgent need, which has prompted this emergency request, to move the work forward to finalize the establishment of the processes outlined in the bill and to begin providing assistance to families in need.

Ms. Gerber-Winn led the foundational work for the present scope of work and her expertise is essential to ensure successful progression and support for implementation. Activities may include but are not limited to: revision of policy statements, action plans, and guidance documents; stakeholder engagement; create presentations; provide education and outreach; working with families as equal participants in their care plan; ensuring community members and professionals work together to: streamline services, avoid duplication of services, and communicate clearly with families and children/youth; provide outreach to child welfare agencies, residential and acute treatment centers and other applicable agencies to ensure families are aware of the Relinquishment of Custody Taskforce. It is the Division's intent to utilize her knowledge and expertise on a part-time, as needed basis not to exceed 15 hours per week.



**STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION**

Purchasing Division

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: 775-684-0170 | Fax: 775-684-0188

Authorization to Contract with a Former Employee

Employee Information			
Former Employee Name:	Tina Gerber-Winn		
Former Employee ID Number:	09890		
Former Job Title:	Agency Manager		
Former Employee Agency:	Division of Public and Behavioral Health		
Former Class and Grade:	Class:	U5304	Grade: Unclassified
Former Employment Dates:	From:	7/3/1989	To: 1/2/2021
Requesting Agency:	Division of Child and Family Services		
Vendor:	Nevada Public Health Foundation		

Please mark which of the following applies and complete Sections 'A' through 'M' below:

	Contract is with a former State employee (contractor) or a temporary employment agency providing a former employee.
X	Contract is with an entity (contractor) other than a temporary employment agency that employs a former State employee who will be performing any or all of the contracted services.
	Summarize scope of contract work.
A	<p>To assist the Department of Health and Human Services with the implementation of the plan developed in response to Assembly Bill 387 (AB 387) from the 2019 Legislative Session.</p> <p>AB 387 was passed in the 2019 Legislative Session requiring the establishment of a task force to develop a program to prevent the relinquishment of custody of children who are not abused or neglected to a child welfare agency solely to allow the children to receive services to address a mental illness or emotional disturbance. The bill further requires the establishment of a clinical team to implement the recommendations of the task force to increase the availability of services in Nevada, to accept referrals and make recommendations for services to maintain children in their homes with appropriate services, and to develop an annual report detailing the activities of the clinical team.</p> <p>Activities may include but are not limited to: revision of policy statements, action plans, and guidance documents; stakeholder engagement; create presentations; provide education and outreach; working with families as equal participants in their care plan; ensuring community members and professionals work together to: streamline services, avoid duplication of services, and communicate clearly with families and children/youth; provide outreach to child welfare agencies, residential and acute treatment centers and other applicable agencies to ensure families are aware of the Relinquishment of Custody Taskforce.</p>

B	Document former job description.
	Among other duties, Ms. Gerber-Winn was the chair of the AB 387 Task Force, leading a statewide team in the development of a plan to fulfill the requirements of AB 387.
C	Is the former employee being hired because of their specialized knowledge of the agency's operations? Is there a clause in the contract for transfer of the specialized knowledge of the contracting agency and a timeframe for the transfer?
	Yes, Ms. Gerber-Winn led the foundational work for the present scope of work. While in this position, the contracted employee will be required to share their knowledge and experience obtained as a participant in the AB 387 Task Force to new and existing state staff.
D	Explain why existing State employees within your agency cannot perform this function.
	Ms. Gerber-Winn retired in January 2021 and recruitment to hire her replacement is currently open. While a new incumbent in the position will not have the same experience and knowledge that could be obtained through participation in the AB 387 Task Force, every effort will be made to transfer the knowledge and skillset to new and existing state staff.
E	Document if the individual overseeing or establishing the contract is related to the contractor. If so, explain the relationship and why this would not affect independence and why this would not violate NAC 284.750.
	N/A
F	List contractors' hourly rate.
	\$57.63/hour
G	List the range of comparable State employee rates.
	\$57.63/hour
H	Justify contract rate if it exceeds the maximum employee/employer rate for a comparable State position by more than 10 percent (10%). Additionally, has the contract term been limited as a result?
	N/A
I	Document justification for hiring contractor.
	Ms. Gerber-Winn led the foundational work for the present scope of work, and therefore has the skills and experience necessary to complete the work of AB 387.
J	Will the employee be collecting PERS at any time during the contract?
	Yes
K	What is the duration of the contract with the former employee? (Include start and end date)
	February 1, 2021 – May 31, 2021
L	Will the former employee be working full time or part time? If part time, how many hours?
	Part time, not to exceed 15 hours per week.
M	Is the former employee currently serving on any Boards or Commissions? If yes, identify which Board(s) or Commission(s).
	No

Comments – Provide any additional comments:



Approval for Authorization to Contract with a Former Employee:

Mandi Davis, Dep. Administrator 1/26/21
Signature of Agency Head Authorizing Request Date

Purchasing Administrator Signature (if a Statewide Contract) Date

Jessica Young 2/3/21
Budget Analyst Signature Date

Clerk of the Board of Examiners Signature Date

Steve Sisolak
Governor



Susan Brown
Director


Tiffany Greenameyer
Deputy Director

**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: February 3, 2021

To: Susan Brown, Clerk of the Board
Governor's Finance Office

From: Danette Kluever, Executive Branch Budget Officer 
Governor's Finance Office

Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners meeting.

**DEPARTMENT OF HEALTH AND HUMAN SERVICES,
DIVISION OF PUBLIC AND BEHAVIORAL HEALTH**

Agenda Item Write-up:

Pursuant to NRS 333.705, subsection 4, the Department of Health and Human Services, Division of Public and Behavioral Health (DPBH) seeks a favorable recommendation regarding the Department's determination to use the emergency provision to contract with former employee Anedrea Hodges to perform technical liaison duties for multiple statewide COVID-19 system implementation projects in the Division's Office of Information Technology (OIT) Unit on a part-time basis through Master Service Agreement #21167 Guidesoft, Inc. dba Knowledge Services, Inc.

Additional Information:

Ms. Hodges retired from the Department of Health and Human Services, Division of Public and Behavioral Health (DPBH) as an IT Manager 2 on November 21, 2020 and is currently receiving PERS benefits. Ms. Hodges is currently working for Knowledge Services; this former employee is being hired due to her specialized knowledge of the agency operations and familiarity of staff's technical skill set. This Technical Liaison position includes coordination and facilitation with the vendors' staff, DPBH Office of Information and Technology (OIT) Project Managers, DPBH staff and Jurisdictional Subject Matter Experts to implement critical COVID-19 information systems from February 15, 2021 through May 31, 2021.

Statutory Authority:

NRS 333.705 (4)

REVIEWED: _____

ACTION ITEM: _____



STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION

Purchasing Division

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: (775) 684-0170 | Fax: (775) 684-0188

MEMORANDUM

To: Shauna Tilley, Budget Officer, Governor's Finance Office
From: Ryan Vradenburg, Purchasing Officer, State Purchasing on behalf of; DPBH,
Date: January 25, 2021
Subject: Request to Contract with a Former Employee – Anedrea Hodges

Please find attached a copy of the *Authorization to Contract with a Former Employee* document for Anedrea Hodges, whom DPBH is intending to hire as a Systems Specialist 3, now working for Guidesoft, Inc. dba Knowledge Services, Inc. DPBH is aware that they may not hire Anedrea Hodges until this form receives BOE approval.

Anedrea Hodges has left state service and is within the two-year window. Anedrea is currently receiving benefits from PERS.

If you have any questions please contact me at rvradenburg@admin.nv.gov

Ryan Vradenburg
Purchasing Officer II,
Department of Administration, Purchasing Division




MEMORANDUM

DATE: February 3, 2021

TO: Laure E. Freed,
Director
Department of Administration

THROUGH: Richard Whitley, MS
Director
Department of Health and Human Services

From: Lisa Sherych 
Administrator
Division of Public and Behavioral Health

RE: Authorization to Contract with Former State Employee – Anedrea Hodges
System Specialist, Level III

NRS 333.705 precludes contracting with a person who is a current employee of a state agency or a former employee of a state agency within the past two years without Board of Examiner (BOE) review and/or approval. These provisions also apply to employment through a temporary employment agency. Approval of the BOE requires the BOE to determine the person provides services that are not provided by any other employee of the using agency or for which a critical labor shortage exists or that there is a short-term need or unusual economic circumstance that exists.

Multiple statewide COVID-19 system implementations are simultaneously managed by the Division's Office of Information Technology (OIT) staff. OIT has 6 positions which are currently vacant. Due to the multiple vacancies OIT lacks the technical resources to implement these critical COVID-19 information systems according to the fast-track project plans and needs resources familiar with division programs and staff. Without the necessary management to address the fast-moving efforts to assist with managing COVID-19 activities, OIT will be unable to meet the project timelines and system implementations will be delayed.

OIT is requesting approval to contract with prior state employee Anedrea Hodges due to her specialized knowledge of agency operations, familiarity of staff's technical skill set and ability to coordinate and facilitate the necessary resources to accomplish the goals of the division, which in this case is the rapid and efficient response to COVID-19. Ms. Hodges will be supporting the team implementing Vaccine Management and COVIDReadi for statewide registration and vaccine scheduling.

There are 3 weeks to be live with a vaccine management system and this resource is greatly needed to meet this timeframe.

Request: Anedrea Hodges, Systems Specialist III, up to 20 hrs per week from 2/04/2021 to 5/31/2021.

Thank you for your consideration.



**STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION**

Purchasing Division

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: 775-684-0170 | Fax: 775-684-0188

Authorization to Contract with a Former Employee

Employee Information			
Former Employee Name:	Anedrea Hodges		
Former Employee ID Number:	003792		
Former Job Title:	DPBH IT Manager II		
Former Employee Agency:	Division of Public and Behavior Health (DPBH)		
Former Class and Grade:	Class:	7.906	Grade: 43
Former Employment Dates:	From:	10/29/1990	To: 11/21/2020
Requesting Agency:	Division of Public and Behavioral Health (DPBH)		
Vendor:	Knowledge Services		

Please mark which of the following applies and complete Sections 'A' through 'M' below:

X	Contract is with a former State employee (contractor) or a temporary employment agency providing a former employee.
	Contract is with an entity (contractor) other than a temporary employment agency that employs a former State employee who will be performing any or all of the contracted services.
A	<p>Summarize scope of contract work.</p> <p>Technical liaison for projects and efforts to support COVID 19 tracking and response to expedite implementations. Projects and efforts include, but not limited to: 1) EpiTrax and NBS Data Migration Project; 2) SMS Interface with Twilio; 3) REDCap Implementation, 4) Disease Surveillance reporting, and (5) Vaccine Scheduling and Registration System. Technical liaison activities include coordination and facilitation with vendors' staff, Office of Information and Technology (OIT) Project Managers, DPBH staff and Jurisdiction Subject Matter Experts to make sure parties have what is needed to complete their work in an expedited manner.</p>
B	<p>Document former job description.</p> <p>Information Technology (IT) Managers are responsible for planning, organizing, directing, and controlling the IT activities, in one or more IT specialization areas, of the State, a department, or a division. This position was the manager of Networking, Server Administration, Field and Technical Services, and Video Conferencing for the Division of Public and Behavioral Health (DPBH) and managed a team of technical staff within the Office of Information and Technology (OIT). Duties included management and administrative work in planning, coordinating and directing functions within the IT department, facilitation of IT program activities with staff in each of the division programs, budgeting and ensuring compliance for federal and state regulations. Management of the Team included providing direction for development, migration, implementation, and integration activities. This position successfully planned and coordinated teams for multiple</p>

	IT application/database projects; and facilitated, coordinated, and actively participated in regular IT Application status and issue resolution meetings.
C	<p>Is the former employee being hired because of their specialized knowledge of the agency's operations? Is there a clause in the contract for transfer of the specialized knowledge of the contracting agency and a timeframe for the transfer?</p> <p>Yes, this former employee is being hired due to their specialized knowledge of the agency operations, familiarity of staff's technical skill set and ability to coordinate and facilitate the necessary resources to accomplish the goals of the division, which in this case is the rapid and efficient response to the COVID 19 spread. Former employee will be on the team implementing PrepMod and COVIDReadi for statewide registration and vaccine scheduling.</p>
D	<p>Explain why existing State employees within your agency cannot perform this function.</p> <p>Multiple statewide COVID-19 system implementations are simultaneously managed by the Division's Office of Information Technology (OIT) staff. OIT has 37 FTE of which 6 positions are currently vacant. OIT lacks the technical resources to implement these critical COVID-19 information systems according to the fast-track project plans and needs resources that are familiar with the division programs and staff. Without the necessary management to address the fast-moving efforts to assist with managing the COVID 19 activities, OIT will be unable to meet the project timelines and system implementations will be delayed.</p>
E	<p>Document if the individual overseeing or establishing the contract is related to the contractor. If so, explain the relationship and why this would not affect independence and why this would not violate NAC 284.750.</p> <p>This staff is not related to any contractor that would be associative to DPBH and its associated activities or contracts.</p>
F	<p>List contractors' hourly rate.</p> <p>\$84</p>
G	<p>List the range of comparable State employee rates.</p> <p>\$34.90 - \$52.61</p>
H	<p>Justify contract rate if it exceeds the maximum employee/employer rate for a comparable State position by more than 10 percent (10%). Additionally, has the contract term been limited as a result?</p> <p>The minimum contract rate is \$57.12 and maximum rate is \$84. The division is proposing to contract at the maximum hourly rate based on the experience of the individual and complex work that needs to be performed. The contract term has been limited to 4 months as an emergency exists due to the need to implement critical COVID-19 information systems.</p>
I	<p>Document justification for hiring contractor.</p> <p>This employee had been with the State of Nevada for 30 years, and all years have been spent working for the Division of Public and Behavioral Health. She is very familiar with DPBH and OIT processes and staff that need to be leveraged to deliver results quickly during this pandemic. Any outsider would not be able to ramp up as quickly to be a contributing member of the DPBH OIT team to support COVID 19 activities.</p>
J	<p>Will the employee be collecting PERS at any time during the contract?</p> <p>Yes, this employee will be collecting PERS at time of contract.</p>
K	<p>What is the duration of the contract with the former employee? (Include start and end date)</p> <p>Duration will be 4 months and will commence once approved. Expected start date is 2/1/2021, with an end date of 5/31/2021.</p>
L	<p>Will the former employee be working full time or part time? If part time, how many hours?</p> <p>Part time of 20 hours per week.</p>
M	<p>Is the former employee currently serving on any Boards or Commissions? If yes, identify which Board(s) or Commission(s).</p>

	No, they are not serving on any Boards of Commissions.
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Comments – Provide any additional comments:

Approval for Authorization to Contract with a Former Employee:



Signature of Agency Head Authorizing Request

1/22/21

Date



Purchasing Administrator Signature (if a Statewide Contract)

1/26/21

Date



Budget Analyst Signature

2/2/21

Date

Clerk of the Board of Examiners Signature

Date

Steve Sisolak
Governor




Susan Brown
Director

Tiffany Greenmeyer
Deputy Director

**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: February 2, 2021
To: Susan Brown, Clerk of the Board
Governor's Finance Office
From: Danette Kluever, Executive Branch Budget Officer 
Governor's Finance Office
Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners meeting.

**DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES,
DIVISION OF STATE PARKS**

Agenda Item Write-up:

Pursuant to NRS 333.705, subsection 1, the Department of Conservation and Natural Resources (DCNR), Division of State Parks requests authority to contract with former employee Dale Conner to perform administrative duties on a part-time and temporary basis through Master Service Agreement #18405 Marathon Staffing Group Inc.

Additional Information:

Mr. Conner retired from Nevada State Parks as Deputy Administrator on December 21, 2020 and is receiving PERS benefits. Mr. Conner has 19 years of State Parks operation and budget experience. The Department made the determination to contract with him to specifically transfer knowledge and train his replacement to include testifying at the 2021 Legislative Session, budget, and implementation of the new statewide reservation system for the period from March 9, 2021 through December 31, 2021.

Statutory Authority:

NRS 333.705 (1)

REVIEWED: _____

ACTION ITEM: _____



**STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION**

Purchasing Division

**515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: (775) 684-0170 | Fax: (775) 684-0188**

January 13, 2021

MEMORANDUM

To: Shauna Tilley
From: Annette Morfin, Purchasing Officer
Subject: CETS Contract 18405 – Marathon Staffing Group Inc.
RFP 3296 – Temporary Employment Services

Please find attached a copy of the "Authorization to Contract with a Former Employee" for Dale Conner who Marathon wants to hire. Dale recently left state service and is collecting PERS.

Marathon Staffing is aware Dale Conner will not be able to start until approval of the March BOE.

If you have any questions, please contact me at 684-0185 or amorfin@admin.nv.gov



**STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION**

Purchasing Division

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: 775-684-0170 | Fax: 775-684-0188

Authorization to Contract with a Former Employee

Employee Information			
Former Employee Name:	Dale Conner		
Former Employee ID Number:	25015		
Former Job Title:	Deputy Administrator		
Former Employee Agency:	Nevada State Parks		
Former Class and Grade:	Class:	01.902	Grade: 44
Former Employment Dates:	From:	August 1, 2001	To: December 21, 2020
Requesting Agency:	Nevada State Parks		
Vendor:	Marathon Staffing		

Please mark which of the following applies and complete Sections 'A' through 'M' below:

X	Contract is with a former State employee (contractor) or a temporary employment agency providing a former employee.
	Contract is with an entity (contractor) other than a temporary employment agency that employs a former State employee who will be performing any or all of the contracted services.
A	Summarize scope of contract work. Complete RFP and development of the reservation system, provide testimony at Legislature on agency budget requests, train new Deputy Administrator.
B	Document former job description. See attached Work Performance Standards
C	Is the former employee being hired because of their specialized knowledge of the agency's operations? Is there a clause in the contract for transfer of the specialized knowledge of the contracting agency and a timeframe for the transfer? Yes, Mr Conner has 19 years of park operation and budget experience with several past Legislative sessions. He will also complete the process of developing the reservation system in which he was the lead on prior to retirement. The employee is being hired specifically to transfer as much of their specialized knowledge as possible to their replacement.

D	Explain why existing State employees within your agency cannot perform this function.
	Mr. Conner completed the vast majority of the research on the reservation systems independently. His wide range of institutional knowledge does not currently exist with any other agency employee. Since the RFP has already been submitted there would be significant delay to get another employee up to speed as they would have to start largely from the beginning.
E	Document if the individual overseeing or establishing the contract is related to the contractor. If so, explain the relationship and why this would not affect independence and why this would not violate NAC 284.750.
	No
F	List contractors' hourly rate.
	\$40 / hr (\$49.44 / hr including temporary agency fees)
G	List the range of comparable State employee rates.
	Comparable salaries would be a pay grade 44 (\$36.48 - \$55.12 / hr) (\$88.34 - \$90.90 / hour – including fringe benefits)
H	Justify contract rate if it exceeds the maximum employee/employer rate for a comparable State position by more than 10 percent (10%). Additionally, has the contract term been limited as a result?
	N/A
I	Document justification for hiring contractor.
	The Legislative session will convene in February which will not be enough time to get the incumbent Deputy Administrator up to speed to assist with testifying if the need arises. The agency also recently started the Request for Proposal process to establish a state-wide reservation system. This system will have many complexities that Dale Conner has already devoted much time to researching. Not hiring him may significantly delay implementation of the new system.
J	Will the employee be collecting PERS at any time during the contract?
	Yes.
K	What is the duration of the contract with the former employee? (Include start and end date)
	Upon approval through 12/31/2021
L	Will the former employee be working full time or part time? If part time, how many hours?
	Employee will be part time up to 24 hours per week.
M	Is the former employee currently serving on any Boards or Commissions? If yes, identify which Board(s) or Commission(s).
	No.

Comments – Provide any additional comments:

The agency is hopeful that the incumbent Deputy Administrator will be able to get up to speed on agency issues as soon as possible which will result in no longer requiring Mr. Conner's services. Luckily for the agency Mr. Conner is willing to come back on a part-time and temporary basis to assist in training /transition.

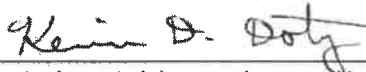
Approval for Authorization to Contract with a Former Employee:



Signature of Agency Head Authorizing Request

1-12-21

Date



Purchasing Administrator Signature (if a Statewide Contract)

1/13/21

Date



Budget Analyst Signature

2/2/21

Date

Clerk of the Board of Examiners Signature

Date



**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: February 2, 2021

To: Susan Brown, Clerk of the Board
Governor's Finance Office

From: Danette Kluever, Executive Branch Budget Officer
Governor's Finance Office

A handwritten signature in blue ink, appearing to be "DK", located to the right of the "From:" field.

Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners meeting.

DEPARTMENT OF PUBLIC SAFETY – OFFICE OF TRAFFIC SAFETY

Agenda Item Write-up:

Pursuant to NRS 333.705, subsection 1, the Department of Public Safety (DPS), Office of Traffic Safety requests authority to contract with current employee Todd Hartline to perform duties as the Traffic Safety Law Enforcement Liaison on a part-time basis. It is anticipated the employee will work an average of eight hours per week. The hours worked will not be during State work or sick time, the hours worked will be during employee's scheduled off-time and will not conflict with his current duties. This contract is through Master Service Agreement #18405 Marathon Staffing Group Inc.

Additional Information:

Mr. Hartline is currently employed with the Department of Public Safety, Nevada Highway Patrol (NHP) Division as a DPS NHP Captain. His extensive experience in traffic safety and law enforcement provides the background to be qualified for this position. However, the duties of this position are unrelated to his day-to-day duties with the Highway Patrol Division. This program is funded 100% through a federal grant which requires a current or previous law enforcement with a significant amount of experience in traffic safety work. Mr. Hartline has indicated he will be retiring in a few months, at which time his hours will increase working as the Traffic Safety Law Enforcement Liaison for the Office of Traffic Safety from February 1, 2021 through February 1, 2023.

Statutory Authority:

NRS 333.705 (1)

<p>REVIEWED: _____</p> <p>ACTION ITEM: _____</p>
--

Steve Sisolak
Governor



Nevada Department of
Public Safety
Office of Traffic Safety

George Togliatti
Director

Sheri Brueggemann
Deputy Director

Amy Davey
Administrator

107 Jacobsen Way
Carson City, Nevada 89711-0525
Telephone (775) 684-7470 Fax (775) 684 7482

MEMORANDUM

DATE: February 1, 2021

TO: Natasha Kephart, Executive Branch Budget Officer
Governor's Finance Office

THROUGH: Charlene Boegle, Contract Manager
Department of Public Safety, Director's Office

FROM: Amy Davey, Administrator *AD*

RE: Item Submission for the March Board of Examiners Agenda

.....

Pursuant to NRS 333.705, subsection 1, the Department of Public Safety, Office of Traffic Safety requests authority to contract with a current State of Nevada employee to be the Law Enforcement Liaison for northern Nevada. The position is 100% funded with federal grant funds allocated for this use.

There are two contracted employees that work as Law Enforcement Liaisons. One is based in Carson City and the other in Las Vegas. Due to a retirement the position in Carson City will be vacant.

Further explanations and justifications are provided in the attached application for the Authorization to Contract with a Current Employee and additional testimony may be provided at the Board of Examiners meeting. Please do not hesitate to contact with any questions or concerns regarding this request. Thank you.

Cc: Curtis Palmer, Senior Fiscal Officer, DPS-Director's Office
Melissa Sabatini, Contracts/Internal Auditor, DPS-Director's Office



**STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION**

Purchasing Division

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: (775) 684-0170 | Fax: (775) 684-0188

February 2, 2021

MEMORANDUM

To: Shauna Tilley

From: Annette Morfin, Purchasing Officer

Subject: CETS Contract 18405 – Marathon Staffing Group Inc.
RFP 3296 – Temporary Employment Services

Please find attached a copy of the "Authorization to Contract with a Current Employee" for Todd Hartline who Marathon wants to hire. He is employed with the requesting agency.

Marathon is aware they will not be able to hire Todd until March BOE approval.

If you have any questions, please contact me at 684-0185 or amorfin@admin.nv.gov



**STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION**

Purchasing Division

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: 775-684-0170 | Fax: 775-684-0188

Authorization to Contract with a Current Employee

Employee Information			
Employee Name:	Todd Hartline		
Employee ID Number:	12288		
Job Title:	DPS NHP Captain		
Current Employee Agency:	DPS/Nevada Highway Patrol		
Current Class and Grade:	Class:	13.203	Grade: 46
Employment Dates:	From:	July 6, 1997	To: Current
Requesting Agency:	DPS/Office of Traffic Safety		
Vendor:	Marathon Staffing Group		

Please mark which of the following applies and complete Sections 'A' through 'M' below:

X	Contract is with a current State employee (contractor) or a temporary employment agency providing a current employee.
	Contract is with an entity (contractor) other than a temporary employment agency that employs a current State employee who will be performing any or all of the contracted services.
A	<p>Summarize scope of contract work.</p> <p>The Traffic Safety Law Enforcement Liaison supports critical programs used by law enforcement agencies statewide like the Drug Recognition Expert program, safety training, traffic safety enforcement, and grant funds management. Law Enforcement Liaisons are promoted and supported by the National Highway Traffic Safety Administration and are required to be current or previous law enforcement with a significant amount of experience in traffic safety work. This position is 100% paid for by federal grant funds.</p>
B	<p>Document the employee's current job description.</p> <p>Law enforcement professional within Nevada Highway Patrol with oversight of administrative and grant processes, scheduling, training, and supervising other law enforcement staff.</p>
C	<p>Explain how this differs from current State duties.</p> <p>Mr. Hartline's extensive experience in traffic safety and law enforcement provides the background to be qualified for this position. However, the duties of an LEL are unrelated to his day-to-day duties with the Highway Patrol.</p>
D	Explain why existing State employees within your agency cannot perform these duties.

	There are no agency positions to perform this work. Law Enforcement Liaisons are required to be active or former law enforcement officers with significant experience in traffic enforcement. There are no sworn law enforcement positions within the Office of Traffic Safety, these positions are filled using staffing contracts and paid for with federal funds.
E	Document if the individual overseeing or establishing the contract is related to the contractor. If so, explain the relationship and why this would not affect independence and why this would not violate NAC 284.750.
	No relationship.
F	List contractors' hourly rate.
	\$25 per hour.
G	List the range of comparable State employee rates.
	Program Officer 2 (Grade 3), Step 4. This class and step equates to \$25.67 per hour.
H	Justify contract rate if it exceeds the maximum employee/employer rate for a comparable State position by more than 10 percent (10%).
	N/A
I	Document justification for hiring contractor.
	Mr. Hartline's experience in law enforcement provides an excellent background to be qualified for this position. This position is to replace an outgoing contracted employee who is retiring.
J	Will the employee be collecting PERS at any time during the contract?
	No
K	What is the duration of the contract with the current employee? (Include start and end date)
	02/01/2021 – 02/01/2023
L	Will the current employee be working full time or part time? If part time, how many hours?
	Part time. It is anticipated the employee will work an average of eight per week. Hours worked will be during the current employee's off time. The hours worked will not be during State work or sick time. The employee has indicated he will be retiring in a few months, at which time hours will increase.
M	Is the employee currently serving on any Boards or Commissions? If yes, identify which Board(s) or Commission(s).
	no

Comments – Provide any additional comments:

Approval for Authorization to Contract with a Current Employee:

Cemir Dacey 2/1/2021
Signature of Agency Head Authorizing Request Date

Keim D. Doty 2/1/21
Signature of Authorized Representative of a Government Agency Date

Debbie Kueener 2/2/21
Budget Analyst Signature Date

Chief of the Board of Examiners Signature Date

the 1990s, the number of people with a mental health problem has increased in the UK, and the number of people with a mental health problem who are in contact with mental health services has also increased (Mental Health Act 1983, 1990, 1994, 1997, 2003).

There is a growing awareness of the need to improve the lives of people with a mental health problem, and to reduce the stigma and discrimination that they experience. This has led to a number of initiatives, including the development of mental health services that are more user-centred and more focused on the needs of people with a mental health problem (Mental Health Act 1983, 1990, 1994, 1997, 2003).

One of the key areas of focus is the need to improve the lives of people with a mental health problem who are in contact with mental health services. This includes people who are in contact with mental health services through the criminal justice system, and people who are in contact with mental health services through the community mental health team (CMHT).

The aim of this paper is to explore the experiences of people with a mental health problem who are in contact with mental health services through the criminal justice system, and to explore the experiences of people with a mental health problem who are in contact with mental health services through the CMHT. The paper will explore the experiences of people with a mental health problem who are in contact with mental health services through the criminal justice system, and the experiences of people with a mental health problem who are in contact with mental health services through the CMHT.

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Steve Sisolak
Governor




Susan Brown
Director

Tiffany Greenameyer
Deputy Director

**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: February 2, 2021
To: Susan Brown, Clerk of the Board
Governor's Finance Office
From: Danette Kluever, Executive Branch Budget Officer 
Governor's Finance Office
Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners meeting.

DEPARTMENT OF PUBLIC SAFETY – OFFICE OF TRAFFIC SAFETY

Agenda Item Write-up:

Pursuant to NRS 333.705, subsection 1, the Department of Public Safety (DPS), Office of Traffic Safety requests authority to contract with former employee Nicholas Nordyke to perform duties as Program Coordinator for the Zero Teen Fatalities (ZtF) Program. This contract is through Master Service Agreement #18405 Marathon Staffing Group Inc.

Additional Information:

Mr. Nordyke retired from Department of Public Safety, Nevada Highway Patrol Division on November 6, 2020 and is receiving PERS benefits. Mr. Nordyke has worked 22 years directly in traffic safety for the State of Nevada and bring first-hand knowledge of traffic safety from a law enforcement perspective that is vital to the Zero Teen Fatalities Program and has experience public speaking and conducting presentations required for this program. The Department will contract with him from February 1, 2021 through February 1, 2023.

Statutory Authority:

NRS 333.705 (1)

REVIEWED: _____
ACTION ITEM: _____

Steve Sisolak
Governor



Nevada Department of
Public Safety
Office of Traffic Safety

George Togliatti
Director

Sheri Brueggemann
Deputy Director

Amy Davey
Administrator

107 Jacobsen Way
Carson City, Nevada 89711-0525
Telephone (775) 684-7470 Fax (775) 684 7482

MEMORANDUM

DATE: February 1, 2021

TO: Natasha Kephart, Executive Branch Budget Officer
Governor's Finance Office

THROUGH: Charlene Boegle, Contract Manager
Department of Public Safety, Director's Office

FROM: Amy Davey, Administrator *A. D.*

RE: Item Submission for the March Board of Examiners Agenda

.....

Pursuant to NRS 333.705, subsection 1, the Department of Public Safety, Office of Traffic Safety requests authority to contract with a former State of Nevada employee, who is collecting PERS, to be the Zero Teen Fatalities (ZtF) coordinator.

There are two contracted employees that work in the ZtF program; a coordinator based in Carson City who manages the Statewide program and a staff member based in Las Vegas. Due to a retirement the coordinator position is currently vacant.

Further explanations and justifications are provided in the attached application for the Authorization to Contract with a Former Employee and additional testimony may be provided at the Board of Examiners meeting. Please do not hesitate to contact with any questions or concerns regarding this request. Thank you.

Cc: Curtis Palmer, Senior Fiscal Officer, DPS-Director's Office
Melissa Sabatini, Contracts/Internal Auditor, DPS-Director's Office



**STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION**

Purchasing Division

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: (775) 684-0170 | Fax: (775) 684-0188

February 2, 2021

MEMORANDUM

To: Shauna Tilley

From: Annette Morfin, Purchasing Officer

Subject: CETS Contract 18405 – Marathon Staffing Group Inc.
RFP 3296 – Temporary Employment Services

Please find attached a copy of the "Authorization to Contract with a Former Employee" for Nicholas Nordyke who Marathon wants to hire. He is collecting PERS.

Marathon is aware they will not be able to hire Nicholas until March BOE approval.

If you have any questions, please contact me at 684-0185 or amorfin@admin.nv.gov



**STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION**

Purchasing Division

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: 775-684-0170 | Fax: 775-684-0188

Authorization to Contract with a Former Employee

Employee Information			
Former Employee Name:	Nicholas Nordyke		
Former Employee ID Number:	12802		
Former Job Title:	DPS Sergeant		
Former Employee Agency:	Department of Public Safety – Highway Patrol		
Former Class and Grade:	Class:	13.205	Grade: 41
Former Employment Dates:	From:	08/03/1998	To: 11/06/2020
Requesting Agency:	Department of Public Safety – Office of Traffic Safety		
Vendor:	Marathon Staffing Group		

Please mark which of the following applies and complete Sections ‘A’ through ‘M’ below:

X	Contract is with a former State employee (contractor) or a temporary employment agency providing a former employee.
	Contract is with an entity (contractor) other than a temporary employment agency that employs a former State employee who will be performing any or all of the contracted services.
A	<p>Summarize scope of contract work.</p> <p>The Zero Teen Fatalities Program Coordinator will work directly with teens, schools, colleges, courts, law enforcement agencies, DMV, hospitals, and grant programs to ensure continued success of the program and outreach and education to young drivers. The ZtF Program Coordinator delivers presentations, collects and analyzes teen traffic safety data and nationwide best practices to improve the safety of teen drivers in Nevada.</p>
B	<p>Document former job description.</p> <p>Extensive experience enforcing Nevada’s traffic safety laws, has also accomplished the following: Supervising NHP Troopers Prepared statistical reports and applied corrective action through a developmental plan. Developed and maintain relationships with allied agencies and communities. Worked with officials and community members with traffic concerns. Creation, implementation, and training of the NHP Below 100 traffic officer safety program. Experience providing training and education to a multitude of audiences.</p>

C	Is the former employee being hired because of their specialized knowledge of the agency's operations? Is there a clause in the contract for transfer of the specialized knowledge of the contracting agency and a timeframe for the transfer?
	Yes. Mr. Nordyke has worked 22 years directly in traffic safety for the State of Nevada. Mr Nordyke brings first-hand knowledge of traffic safety and from a law enforcement perspective that is vital to the Zero Teen Fatalities program.
D	Explain why existing State employees within your agency cannot perform this function.
	This position requires extensive outreach and off-site presentations, as well as a specific focus on the teen driver community. There are no agency positions to perform this work.
E	Document if the individual overseeing or establishing the contract is related to the contractor. If so, explain the relationship and why this would not affect independence and why this would not violate NAC 284.750.
	N/A
F	List contractors' hourly rate.
	\$25-\$27 per hour
G	List the range of comparable State employee rates.
	Program Officer 2 (Grade 3), Step 4. This class and step equates to \$25.67 per hour.
H	Justify contract rate if it exceeds the maximum employee/employer rate for a comparable State position by more than 10 percent (10%). Additionally, has the contract term been limited as a result?
	N/A
I	Document justification for hiring contractor.
	Mr. Nordyke brings firsthand knowledge of traffic safety and from a law enforcement perspective. Mr. Nordyke has experience scheduling and coordinating events, comfort with public speaking and conducting presentations. As a former supervisor, Mr. Nordyke has demonstrated his ability to manage personnel and oversee schedules. Also, Mr. Nordyke has 22 years of experience with government and/or community programs.
J	Will the employee be collecting PERS at any time during the contract?
	Yes.
K	What is the duration of the contract with the former employee? (Include start and end date)
	02/01/2021 – 02/01/2023
L	Will the former employee be working full time or part time? If part time, how many hours?
	This position works up to 32 hours per week with flexible hours to include nights/weekends as needed. The anticipated numbers of hours worked is 1248 annually.
M	Is the former employee currently serving on any Boards or Commissions? If yes, identify which Board(s) or Commission(s).
	No.

Comments – Provide any additional comments:

Approval for Authorization to Contract with a Former Employee:

Amey Davy _____ 2/1/2021
Signature of Agency Head Authorizing Request Date

Ken D. Doty _____ 2/1/21
Purchasing Administrator Signature (if a Statewide Contract) Date

Debbie Kuesner _____ 2/2/21
Budget Analyst Signature Date

Clerk of the Board of Examiners Signature Date



**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: February 5, 2021
To: Susan Brown, Clerk of the Board
Governor's Finance Office
From: Bridgette Mackey-Garrison, Executive Branch Budget Officer
Governor's Finance Office
Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners meeting.

DEPARTMENT OF TRANSPORTATION

Agenda Item Write-up:

Pursuant to NRS 333.705, subsection 1, the Nevada Department of Transportation (NDOT) requests authority to contract with former employee Denise Inda, now employed by Applied Pavement Technologies, Inc. who is proposing to utilize Ms. Inda as a subcontractor on the Nevada Local Technical Assistance Program (NVLTAP) to provide traffic safety technical guidance and training to NDOT employees and NDOT transportation partners in local public agencies.

Additional Information:

The NVLTAP training program is a program that hires consultants/contractors to deliver specific and necessary transportation-related training to local agencies. The goal of this program is to ensure local agencies managing a transportation program receive and apply capacity building assistance in highway related topics and apply new highway innovations in their programs. This program delivery is not handled internally at NDOT nor do they have the staff or resources to administer the program to its fullest extent.

Ms. Inda retired from NDOT as the Chief Traffic Operations Engineer within the Traffic Operations Division on November 8, 2020. There is breadth and depth of institutional knowledge that the former employee is able to share for training purposes Ms. Inda incorporated initiatives and best practices identified by the FHWA and other state DOTs to develop and advance efforts to establish guidelines and procedures within the

department. She specialized in the areas of transportation system management and operations; work zone safety and traffic control; along with speed management.

Ms. Inda does not have direct access to NDOT employees or the ability to direct the work responsibilities of NDOT employees. Ms. Inda will work part-time, hours not to exceed 300 January 27, 2021 through September 30, 2023.

Statutory Authority:

NRS 333.705 (1)

<p>REVIEWED: _____</p> <p>ACTION ITEM: _____</p>
--



1263 South Stewart Street
Carson City, Nevada 89712
Phone: (775) 888-7440
Fax: (775) 888-7201

MEMORANDUM

February 1, 2021

To: State of Nevada Board of Examiners
From: Ken Chambers, Project Manager
Subject: Authorization to Contract with a Former Employee – Denise Inda

SUMMARY

The Prime Contractor for project P385-19-803, Applied Pavement Technology, Inc., proposes to hire Denise Inda to provide traffic safety technical guidance and training to the Nevada Local Technical Assistance Program (NVLTAP). This assistance will help the NVLTAP develop and deliver training and support requests for technical assistance from local Nevada transportation agencies.

BACKGROUND

The NVLTAP training program is a federally-funded program that hires consultants/contractors to deliver the program and provide specific and necessary transportation-related training to local agencies. Program delivery is not handled internally at NDOT.

RECOMMENDATION

Approve hiring of Denise Inda as a subcontractor to Applied Pavement Technology, Inc. (Prime) for project P385-19-803.



**STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION**

Purchasing Division

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: 775-684-0170 | Fax: 775-684-0188

Authorization to Contract with a Former Employee

Employee Information			
Former Employee Name:	Denise Inda		
Former Employee ID Number:			
Former Job Title:	Chief Traffic Operations Engineer / State Traffic Engineer		
Former Employee Agency:	Department of Transportation, Traffic Operations Division		
Former Class and Grade:	Class:	6.221	Grade: 43
Former Employment Dates:	From:	2000	To: 2020
Requesting Agency:	Department of Transportation, Research		
Vendor:	Applied Pavement Technology, Inc.		

Please mark which of the following applies and complete Sections 'A' through 'M' below:

	Contract is with a former State employee (contractor) or a temporary employment agency providing a former employee.
X	Contract is with an entity (contractor) other than a temporary employment agency that employs a former State employee who will be performing any or all of the contracted services.
A	Summarize scope of contract work. Provide traffic safety technical guidance and training to the Nevada Local Technical Assistance Program (NVLTAP). This assistance will help the NVLTAP develop and deliver training and support requests for technical assistance from local Nevada transportation agencies.
B	Document former job description. Led the NDOT Traffic Operations Division administrators, managers, supervisors, and program staff to accomplish established goals and deliver projects and programs within each of the five sections in the division. Incorporated initiatives and best practices identified by the FHWA and other state DOTs to develop and advance efforts and establish guidelines and procedures within the division and department in the areas of transportation system management and operations, work zone safety and traffic control, speed management, etc. Engaged stakeholders within the department, including Maintenance, Construction, Safety and Design to overhaul the Work Zone Safety and Mobility Implementation Guide and develop a process to prioritize work zone safety and mobility on all NDOT projects during design, construction, and maintenance. The resulting guidelines for work zone traffic control increased safety for both workers and drivers within the work zone.
C	Is the former employee being hired because of their specialized knowledge of the agency's operations? Is there a clause in the contract for transfer of the specialized knowledge of the contracting agency and a timeframe for the transfer?

	Yes; the former employee holds specialized knowledge of our agency's operations. Subcontract will end September 30, 2023 and will not exceed 300 hours.
D	Explain why existing State employees within your agency cannot perform this function.
	Contractor is working as a subcontract to the Prime Contractor on project P385-19-803. Prime Contractor (Applied Pavement Technology, Inc.) does not have direct access to NDOT employees or the ability to direct the work responsibilities of NDOT employees.
E	Document if the individual overseeing or establishing the contract is related to the contractor. If so, explain the relationship and why this would not affect independence and why this would not violate NAC 284.750.
	No relation.
F	List contractors' hourly rate.
	\$75
G	List the range of comparable State employee rates.
	\$57.75 to \$63.43 hr. Plus Benefits.
H	Justify contract rate if it exceeds the maximum employee/employer rate for a comparable State position by more than 10 percent (10%). Additionally, has the contract term been limited as a result?
	The rate is approx.. 16% more than the hourly rate for state employees. However, the state rate shown is not including benefits. Increasing the hourly rate with Benefits puts the higher avg at around \$93.85 per hour thus showing this position will not pay more than 10% overall but will be underpaying the state rate Plus benefits.
I	Document justification for hiring contractor.
	There is breadth and depth of institutional knowledge that the former employee is able to share for training purposes. This training is available to agency staff, as well as local public agency staff.
J	Will the employee be collecting PERS at any time during the contract?
	No
K	What is the duration of the contract with the former employee? (Include start and end date)
	1/27/21 to 9/30/23
L	Will the former employee be working full time or part time? If part time, how many hours?
	Part-time, hours not to exceed 300 for contract period
M	Is the former employee currently serving on any Boards or Commissions? If yes, identify which Board(s) or Commission(s).
	No.

Comments – Provide any additional comments:

Approval for Authorization to Contract with a Former Employee:

DocuSigned by:
Kristina Swallow 02/01/2021
Signature of Agency Head Authorizing Request Date

Purchasing Administrator Signature (if a Statewide Contract) Date

Sudgetto Hauison 2/8/21
Budget Analyst Signature Date

Clerk of the Board of Examiners Signature Date

Steve Sisolak
Governor



Susan Brown
Director

Tiffany Greenameyer
Deputy Director

**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: February 5, 2021

To: Susan Brown, Clerk of the Board
Governor's Finance Office

From: Heather Field, Executive Branch Budget Officer
Governor's Finance Office

Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners meeting.

SECRETARY OF STATE

Agenda Item Write-up:

Pursuant to NRS 293.253, subsection 5, the Secretary of State requests the amount of \$227,465 from the Statutory Contingency Account to reimburse county clerks for the cost of publication for statewide ballot measures from the 2020 general election.

Additional Information:

A list of publication costs from each county clerk are attached to the Secretary of State's request. Corresponds with work program C53896.

Statutory Authority:

NRS 293.253

REVIEWED: _____
ACTION ITEM: _____

BARBARA K. CEGAVSKE
Secretary of State

STATE OF NEVADA

SCOTT W. ANDERSON
Chief Deputy Secretary of State

GAIL J. ANDERSON
Deputy Secretary for Southern Nevada



ERIN HOUSTON
Deputy Secretary for Securities

MARK A. WLASCHIN
Deputy Secretary for Elections

KIMBERLEY PERONDI
Deputy Secretary for Commercial Recordings

**OFFICE OF THE
SECRETARY OF STATE**

MEMORANDUM

To: Heather Field, Budget Analyst
Governor's Finance Office

From: Mark Wlaschin, Deputy Secretary for Elections
Office of the Secretary of State *Mark Wlaschin*

Date: January 11, 2021

Subject: Statutory Contingency Account Funding Request

The Office of the Secretary of State requests the Board of Examiners' approval to transfer \$227,465 from the Statutory Contingency Account to budget account 1050 to reimburse counties for their ballot stock question publication costs pursuant to NRS 293.253 (attached). Section 5 of the statute provides that "the portion of the cost of publication which is attributable to publishing the questions, explanations, arguments, rebuttals and fiscal notes of proposed constitutions, constitutional amendments or statewide measures is a charge against the State and must be paid from the Reserve for Statutory Contingency Account upon recommendation by the Secretary of State and approval by the State Board of Examiners."

Please contact Ashley Griffiths at 684-5738 if you require additional information or have any questions.

cc: Sheri Hudder, ASO
Karen Hoppe, Senior Program Analyst, LCB

2020 ELECTION COSTS BY COUNTY

ATTACHMENT B

Ballot Questions Publication Costs Summary

County	Received	Stock		Stock		Costs		Total
		Primary Ballot	General Ballot	Primary Ballot	General Ballot	Publication	Publication	
	County Clerk to submit by 6/30 and 12/31 (w/ 30 day grace) (NAC 293.200, 293.071)	SOS to reimburse counties for basic ballot stock (NAC 293.010; 293.200)	SOS to reimburse counties for basic ballot stock (NAC 293.010; 293.200)	SOS to reimburse counties for basic ballot stock (NAC 293.010; 293.200)	Charge against state to be paid from reserves (NRS 293.253(5) NAC 293.071)			
Carson City	12/8/20	\$ 1,920.03	\$ 2,383.97	\$ 2,383.97	\$ 22,704.00	\$ 4,304.00		8501
Churchill	12/8/20	\$ 1,111.00			\$ 29,953.20	\$ 1,111.00		8502
Clark	12/15/20	\$ 11,509.00	\$ 11,509.00	\$ 11,509.00	\$ -	\$ 23,018.00		8503
Douglas	11/23/20	\$ 839.68	\$ 560.00	\$ 560.00	\$ 18,920.00	\$ 20,765.55		8504
Elko	12/8/20	\$ 1,528.00	\$ -	\$ -	\$ 13,451.70	\$ 14,979.70		8505
Esmeralda	12/31/20	\$ -	\$ 1,836.00	\$ 1,836.00	\$ 11,392.00	\$ 13,228.00		8506
Eureka	12/4/20	\$ 280.00	\$ 431.30	\$ 431.30	\$ 30,315.00	\$ 30,746.20		8507
Humboldt	12/21/20	\$ 498.00	\$ 1,142.26	\$ 1,142.26	\$ 24,195.00	\$ 25,835.26		8508
Lander	1/4/21	\$ 1,007.00	\$ -	\$ -	\$ 16,130.00	\$ 1,007.00		8509
Lincoln	12/9/20	\$ 289.00	\$ 202.03	\$ 202.03	\$ -	\$ 491.03		8510
Lyon		\$ 5,092.13	\$ -	\$ -	\$ -	\$ 5,092.13		8511
Mineral	12/8/20	\$ 66.00	\$ 200.80	\$ 200.80	\$ -	\$ 266.80		8512
Nye	12/15/20	\$ 1,339.00	\$ 1,339.00	\$ 1,339.00	\$ 10,812.00	\$ 13,490.00		8513
Pershing	11/30/20	\$ 132.00	\$ 156.00	\$ 156.00	\$ 24,194.00	\$ 24,350.00		8514
Storey	12/21/20	\$ 943.16	\$ -	\$ -	\$ 25,398.00	\$ 26,341.16		8515
Washoe	12/15/20	\$ 1,453.00	\$ 16,021.10	\$ 16,021.10	\$ -	\$ 17,474.10		8516
White Pine	12/22/20	\$ 1,055.00	\$ 707.14	\$ 707.14	\$ -	\$ 1,762.14		8517
TOTAL BALLOT STOCK COSTS				\$36,488.60				
TOTAL PUBLICATION COSTS					\$227,464.90			
TOTAL COST FOR 2020 ELECTION						\$263,953.50		

Steve Sisolak
Governor

Susan Brown
Director



Tiffany Greenameyer
Deputy Director

**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: February 1, 2021
To: Susan Brown, Clerk of the Board
Governor's Finance Office
From: Darlene Baughn, Executive Branch Budget Officer
Governor's Finance Office, Budget Division
Subject: BOARD OF EXAMINERS **ACTION** ITEM

A handwritten signature in blue ink that reads "Darlene Baughn".

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting.

OFFICE OF THE CONTROLLER

Agenda Item Write-up:

The State Controller requests approval of a payment to the U.S. Treasury in an amount not to exceed \$326,727 from the General Fund. This is the highest possible liability payment for 2020. The U.S. Treasury is reviewing the report and is expected to have a final liability amount by March 16, 2021. Payment to the U.S. Treasury is required by March 31, 2021.

Additional Information

Section 85, Chapter 544 of the 2019 Legislative Session, (AB 543-General Fund Appropriation Act) states that "If the State of Nevada is required to make payment to the United States Treasury under the provisions of Public Law 101-453, the Cash Management Improvement Act of 1990, the State Controller, upon approval of the State Board of Examiners, may make such payments from the interest earnings of the State General Fund or interest earnings in other funds when interest on federal money has been deposited in those funds."

A schedule showing the highest possible liability payment for FY 2020 and a copy of the State's annual report to the U.S. Treasury are attached to this memorandum. That amount will be paid only if all Federal interest and State calculation costs are denied. If the 2020 calculations are accepted, the State will owe the Federal government \$23,248.

Statutory Authority:

AB 543 – Appropriations Act

<p>REVIEWED: <u>CB</u></p> <p>ACTION ITEM: _____</p>
--

CATHERINE BYRNE, CPA
State Controller

STATE OF NEVADA

LORI HOOVER, CPA
Chief Deputy Controller



**OFFICE OF THE
STATE CONTROLLER**

MEMORANDUM

To: State Board of Examiners
From: State Controller Catherine Byrne, CPA *Catherine E Byrne*
Date: January 29, 2021
Subject: FY 2020 Interest Liability under the Cash Management Improvement Act

The purpose of the Cash Management Improvement Act (P.L. 101-453) is to ensure greater efficiency, effectiveness and equity in the exchange of funds between the Federal Government and the States. The State incurs an interest liability when Federal funds are deposited in a State account prior to the day the State pays out funds for program purposes. Conversely, the Federal Government may incur an interest liability when the State pays out its own funds for program purposes.

Section 85, Chapter 544 of the 2019 Legislative Session, (AB 543-Appropriation Act) states that "If the State of Nevada is required to make payment to the United States Treasury under the provisions of Public Law 101-453, the Cash Management Improvement Act of 1990, the State Controller, upon approval of the State Board of Examiners, may make such payments from the interest earnings of the State General Fund or interest earnings in other funds when interest on federal money has been deposited in those funds."

I am hereby requesting the approval of payment to the U.S. Treasury in the amount of \$326,727 from the General Fund. This is the highest possible payable liability for 2020. That amount will be paid only if all Federal interest and State calculation costs are denied. The U.S. Treasury is reviewing the report and should have a final liability figure by March 16th. Payment to the U.S. Treasury is required by March 31st. The State paid the Federal government a net liability of \$467,042 for fiscal year 2019. If the 2020 calculations are accepted, the State will owe the Federal government \$23,248.

A schedule showing the highest liability payable for FY 2020, and a copy of the State's annual report to the U.S. Treasury, are attached to this memorandum.

State Capitol
101 N. Carson Street, Suite 5
Carson City, Nevada 89701-4786
(775) 684-5750
Fax (775) 684-5696

www.controller.nv.gov

Grant Sawyer State Office Building
555 E. Washington Avenue, Suite 4300
Las Vegas, Nevada 89101-1071
(702) 486-3895
Fax (702) 486-3896

Add & Modify **Submit and Print 2020 Annual Report**

Interest Claims

[Click for Instructions](#)

Interest Calculation Costs

Nevada State Contact

Michaela Woodburn
101 N Carson Street, #5
Carson City, NV 89701
775-684-5615
mwoodburn@controller.state.nv.us

View & Print ICC Certification

Submit & Print Annual Report

Treasury State Agreements

Annual Report Claims

Current State Interest Liability	\$326,727
State Interest Adjustment	\$0
Interest Calculation Costs	\$15,204
Current Federal Interest Liability	\$288,275
Federal Interest Adjustment	\$0
Net State Interest Liability	\$23,248

Certification

"I certify to the best of my knowledge that all information in this report, including the interest claims and interest calculation costs claim, is true and accurate in all respects and that all calculations have been made in accordance with 31 CFR Part 205 and the Treasury State Agreement."

Signature of Authorized State Official: *Lori Hoover*

Name of Authorized State Official: Lori Hoover

Title of Authorized State Official: Chief Deputy Controller

Date Signed: 12/30/2020

**Cash Management Improvement Act - 2020 Annual Report
State of Nevada - Interest Claims Report**

CFDA	Program Name	INTEREST CLAIMED				Net State Liability
		Current State Liability	State Adjustment	Current Federal Liability	Federal Adjustment	
10.551	Supplemental Nutrition Assistance Program	0	0	0	0	0
10.553	School Breakfast Program	2,190	0	105	0	2,085
10.555	National School Lunch Program	21,557	0	0	0	21,557
10.557	Special Supplemental Nutrition Program for Women, Infants, and Children	2,891	0	287	0	2,604
17.225F	Unemployment Insurance -- Federal Benefit Account and Administrative Costs	8,793	0	0	0	8,793
17.225S	Unemployment Insurance -- State Benefit Account	0	0	9,979	0	-9,979
20.205	Highway Planning and Construction	0	0	0	0	0
84.010	Title I Grants to Local Educational Agencies	25,626	0	5,329	0	20,297
84.027	Special Education -- Grants to States	2,028	0	13,694	0	-11,666
93.558	Temporary Assistance for Needy Families	107,558	0	4,853	0	102,705
93.563	Child Support Enforcement	19,137	0	4,205	0	14,932
93.658	Foster Care -- Title IV-E	19,990	0	0	0	19,990
93.659	Adoption Assistance	12,848	0	693	0	12,155
93.767	Children's Health Insurance Program	666	0	7,074	0	-6,408
93.778	Medical Assistance Program	103,443	0	242,056	0	-138,613
Total Liability		326,727	0	288,275	0	38,452

**Cash Management Improvement Act - 2020 Annual Report
State of Nevada - Interest Calculation Costs Certification**

I. State Costs - Internal

Clearance Pattern Development and Maintenance		Interest Calculation	
State Personnel Cost:	9,342	State Personnel Cost:	5,862
State Non-Personnel Cost:	0	State Non-Personnel Cost:	0
Other Costs:	0	Other Costs:	0

II. State Costs - External

Clearance Pattern Development and Maintenance		Interest Calculation	
Personnel Cost:	0	Personnel Cost:	0
Non-Personnel Cost:	0	Non-Personnel Cost:	0
Other Costs:	0	Other Costs:	0

III. Adjusted Interest Calculation Costs

Interest calculation costs incurred prior to the current state fiscal year are not eligible for reimbursement pursuant to 31 CFR 205.27(d)(3). In the event that interest calculation costs reimbursed in a prior state fiscal year are disallowed as the result of a subsequent audit, the disallowed amount must be included in this section.

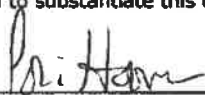
Adjusted Interest Calculation Costs: 0

IV. Total Interest Calculation Costs

Total Interest Calculation Costs: 15,204

V. Certification

"I hereby certify that this Interest Calculation Costs Claim Report is accurate to the best of my knowledge. Interest calculation costs recovered via this mechanism shall not be included in our State's cost allocation plan as described in OMB Circular A-87. The State shall maintain documentation to substantiate this cost claim and make this information available upon request."

Signature of Authorized State Official: 

Name of Authorized State Official: Lori Hoover

Title of Authorized State Official: Chief Deputy Controller

Date Signed: 12/30/2020

2020

		Development and Maintenance of Clearance Patterns				Interest Liability Calculation			
	hourly	DOLLAR AMOUNT	COURSES	FEES	DOLLAR AMOUNT	COURSES	FEES	DOLLAR AMOUNT	COURSES
Nevada	11	506.20	10.553			7	423.02		10.553
Total ICC	11	506.20	10.555			7	423.02		10.555
Cost	11	506.20	10.557			6	362.59		10.557
	11	506.20	17.225			8	483.45		17.225
	11	506.20	20.205			5	302.15		20.205
	11	506.20	84.010			6	362.59		84.010
	11	506.20	84.027			6	362.59		84.027
	11	506.20	93.558			7	423.02		93.558
	11	506.20	93.583			7	423.02		93.583
	11	506.20	93.658			6	362.59		93.658
	11	506.20	93.659			7	423.02		93.659
	11	506.20	93.767			6	362.59		93.767
	11	506.20	93.778			7	423.02		93.778
	12	552.21	Welfare			6	362.59		Setup
	12	552.21	Payroll			6	362.59		Report Prep
	12	552.21	Check, EF, MW					5,861.85	
	12	552.21	NDOT						
	12	552.21	Setup						
		9,341.65							

State of Nevada
CMIA 2020
Liability by CFDA Number

CFDA #	Total Expenditures	State Liability	Federal Liability	Net Liability	Reportable State Liability	Reportable Federal Liability	Reportable Net Liability	Comments
10.551	735,538,702	0	0	0	0	0	0	FY 2020 Annual Interest Rate = .0124%
10.553	37,063,961	2,190	105	2,085	2,190	105	2,085	
10.555	93,350,315	21,557	0	21,557	21,557	0	21,557	
10.557	39,682,779	2,891	287	2,604	2,891	287	2,604	
17.225F	see below	8,793	0	8,793	8,793	0	8,793	Based on info provided by DETR
17.225S	35,669,894	0	9,979	(9,979)	0	9,979	(9,979)	
20.205	331,497,208	0	0	0	0	0	0	
84.010	132,144,717	25,626	5,329	20,297	25,626	5,329	20,297	
84.027	76,064,919	2,028	13,694	(11,666)	2,028	13,694	(11,666)	
93.558	43,008,895	107,558	4,853	102,705	107,558	4,853	102,705	
93.563	49,469,752	19,137	4,205	14,932	19,137	4,205	14,932	
93.658	43,193,466	19,990	0	19,990	19,990	0	19,990	
93.659	40,925,083	12,848	693	12,155	12,848	693	12,155	
93.767	65,059,138	666	7,074	(6,408)	666	7,074	(6,408)	
93.778	3,167,152,797	103,443	242,056	(138,613)	103,443	242,056	(138,613)	
	4,889,821,626	326,727	288,275	38,452	326,727	288,275	38,452	

Net Interest Liability	38,452
Direct Costs	15,204
Amount due	<u>23,248</u>

Steve Sisolak
Governor

Susan Brown
Director



Tiffany Greenameyer
Deputy Director

STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: February 2, 2021
To: Susan Brown, Clerk of the Board
Governor's Finance Office
From: Lynnette Aaron, Executive Branch Budget Officer LA
Governor's Finance Office
Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners meeting.

**NEVADA GAMING CONTROL BOARD –
NEVADA GAMING COMMISSION**

Agenda Item Write-up:

Pursuant to NRS 463.123, subsection 2, the Nevada Gaming Control Board requests approval to remove delinquent debt from the Nevada Gaming Commission's records.

Additional Information:

The amount requested to be deemed as bad debt is \$1,655. A listing of the debt is included in the attached schedule.

The Gaming Control Board reviewed the vendor listed on the bad debt schedule and found the vendor is in active status with the Secretary of State. Additionally, the state has not made any payments to the vendor in the last year.

Statutory Authority:

NRS 463.123(2)

REVIEWED: LA

ACTION ITEM: _____



STEVE SISOLAK
Governor

NEVADA GAMING CONTROL BOARD

1919 College Parkway, P.O. Box 8003, Carson City, Nevada 89702
555 E. Washington Avenue, Suite 2600, Las Vegas, Nevada 89101
3650 S. Pointe Circle, Suite 203, P.O. Box 31109, Laughlin, Nevada 89028
557 W. Silver Street, Suite 207, Elko, Nevada 89801
9790 Gateway Drive, Suite 100, Reno, Nevada 89521
750 Pilot Road, Suite I, Las Vegas, Nevada 89119

J. BRIN GIBSON, *Chairman*
TERRY JOHNSON, *Member*
PHIL KATSAROS, *Member*

January 19, 2021

Las Vegas
(702) 486-2000
Fax: (702) 486-2045

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FEB - 1 2021

GOVERNOR'S FINANCE OFFICE
BUDGET DIVISION

State Board of Examiners
209 E Musser St, Room 200
Carson City NV 89701

Re: Nevada Gaming Commission – Designation of Bad Debts

Dear Board Members:

The Nevada Gaming Control Board (“Board”) requests that the State Board of Examiners (“BOE”) notice and agenda the following matter for the purpose of designating the attached delinquent amounts as bad debts pursuant to NRS 463.123.

Once the Board exhausted its collection efforts, these amounts were transferred to the Controller’s Office as required by NRS 353C.195. The total amount proposed for write-off is \$1,655, while collections for fiscal year 2020 totaled \$617,451,077. As a result, the collection rate for the period was over 99.999%. If approved, this amount will be removed from the Nevada Gaming Commission’s financial accounting records; however, the Controller’s Office may continue its collection effort.

It is suggested that BOE action be taken at the March 9, 2021 meeting.

Sincerely,

J. Brin Gibson
Chair

JBG/DD:to

cc: Terry Johnson, Member
Phil Katsaros, Member
Marie Bell, Executive Secretary
Tax and License Division, Carson City
Records & Research

Enclosures: 2020 Bad Debt Write-Off Schedule
Additional Information Previously Requested by BOE

Nevada Gaming Commission
2020 Bad Debt Write-Off Schedule

Location ID	Location Name	Effective Date	Total Due	Comments
01589-04	BAN'S MARKET	7/1/2019	\$ 1,655.00	Pursuant to NRS 463.385, NRS 463.373 and NRS 463.270(5), the amount due is for annual slot machine taxes, quarterly slot machine fees and applicable penalties.

Total Amount: \$ 1,655.00

Nevada Gaming Control Board
 Additional Information Previously Requested by the Board of Examiners

Location ID	Location Name	Yes	No	Comments
01589-01	BAN'S MARKET			
	1) Does the location currently have a Nevada State gaming license?		X	Deemed surrendered - nonpayment per NRS 463.270(7)
	2) Does the entity have an active business license with the State?	X		Entity Status - Active
	3) Does the entity have an active business license with the local jurisdiction?	X		Clark County
	4) Has the State made recent payments to the entity through the DAWN system?		X	

Note: The information, for the specific location noted above, is maintained in the Nevada Gaming Control Board - Tax and License Division files.

LEASES SUMMARY

BOE #	LESSEE	LESSOR	AMOUNT
1.	DEPARTMENT OF ADMINISTRATION – ENTERPRISE IT SERVICES	MEOW, LLC	\$510,516
		This lease is an extension of the existing lease.	
	Term of Lease:	04/01/2021 – 03/31/2026	Located in Las Vegas
2.	DEPARTMENT OF EDUCATION	TANGLEWOOD, LLC	\$446,223
		This lease is an extension of the existing lease.	
	Term of Lease:	03/01/2021 – 02/28/2026	Located in Carson City
3.	DEPARTMENT OF HEALTH AND HUMAN SERVICES – DIVISION OF PUBLIC AND BEHAVIORAL HEALTH – SOUTHERN NEVADA ADULT MENTAL HEALTH SERVICES	KNOLL FAMILY TRUST	\$264,046
		This lease is an extension of the existing lease.	
	Term of Lease:	04/01/2021 – 03/31/2026	Located in Laughlin
4.	DEPARTMENT OF PUBLIC SAFETY	NEVDIX OFFICE PARK, LLC	\$321,312
		This lease is an extension of the existing lease.	
	Term of Lease:	08/01/2021 – 07/31/2026	Located in Reno
5.	STATE OF NEVADA – DIVISION OF STATE LANDS	UNIVERSITY OF NEVADA, RENO, REAL ESTATE OFFICE (243)	\$735,816
		This is a new lease with the option to purchase.	
	Term of Lease:	04/01/2021 – 10/01/2024	Located in Reno

Please Note: Dates for commencement and BOE targets are initial estimates and may be subject to change in accordance with timeframes of returned documentation. This Summary is for informational purposes only, any changes in contact information will need to be updated by agency, on agency's copy.

For Budget Division Use Only	
Reviewed by: DL	2/18/21
Reviewed by: LA	2/18/21
Reviewed by:	

STATEWIDE LEASE INFORMATION

1. Agency:

Department of Administration
Enterprise IT Services
100 North Stewart Street, Carson City, NV 89701
Ann Scott
T: 775.684.5859 F: 775.684.4324 E: annmsscott@admin.nv.gov

Remarks:

This is a renewal of an existing lease.

Exceptions/Special notes:

2. Name of Lessor:

MEOW, LLC

3. Address of Lessor:

c/o The Ribeiro Company
195 East Reno Avenue
Las Vegas, Nevada 89119

4. Property contact:

Dan Laliberte
T: 702.798.1133 F: 702.798.2944 E: dan.laliberte@ribeirocorp.com

5. Address of Lease property:

6325 Harrison Drive, Suites 5, 6, & 7
Las Vegas, Nevada 89120

a. Square Footage:

Rentable
 Usable 9,030 (Office of 1,830 square feet and warehouse of 7,200 square feet)

b. Cost:

cost per month	# of months in time frame	cost per year	time frame	Improve-ment cost per square foot	Base Rent cost per square foot	Approximate cost per square foot
\$ 8,308.00	12	\$ 99,696.00	April 1, 2021 - March 31, 2022	\$0.00	\$0.00	\$0.92
\$ 8,308.00	12	\$ 99,696.00	April 1, 2022 - March 31, 2023	\$0.00	\$0.00	\$0.92
\$ 8,557.00	12	\$ 102,684.00	April 1, 2023 - March 31, 2024	\$0.00	\$0.00	\$0.95
\$ 8,557.00	12	\$ 102,684.00	April 1, 2024 - March 31, 2025	\$0.00	\$0.00	\$0.95
\$ 8,813.00	12	\$ 105,756.00	April 1, 2025 - March 31, 2026	\$0.00	\$0.00	\$0.98

c. Total Lease Consideration:

60 \$ 510,516.00

d. Total Improvement Cost:

\$0.00

e. Option to renew:

Yes No 365 Renewal terms: One (1) identical term

f. Holdover notice:

of Days required 90 Holdover terms: 5%/90

g. Term:

Five (5) Years

h. Pass-thrus/CAM/Taxes

Landlord Tenant

i. Utilities:

Landlord Tenant

j. Janitorial:

Landlord Tenant 3 day 5 day Rural 3 day Rural 5 day Other (see special notes)

k. Repairs:

Major: Landlord Tenant Minor: Landlord Tenant

l. Comparable Area Market Rate Average:

\$1.40

m. Specific termination clause in lease:

Breach/Default lack of funding

n. Lease will be paid for by Agency Budget Account Number:

1386, 1388

6. This lease constitutes:

- An extension of an existing lease
- An addition to current facilities (requires estimated expenses)
- A relocation (requires estimated expenses)
- A new location (requires estimated expenses)
- Remodeling only
- Other

a. Estimated Expenses:

Moving: \$0.00 Furnishings: \$0.00 Data/Phones: \$0.00

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FEB 17 2021

GOVERNOR'S FINANCE OFFICE
BUDGET DIVISION

STATEWIDE LEASE INFORMATION

IF THIS LEASE IS FOR A NEW SPACE, RELOCATION, ADDITION TO EXISTING OR REMODEL OF EXISTING SPACE - PLEASE CONFIRM THAT ALL ASSOCIATED COSTS ARE INCLUDED IN YOUR LEGISLATIVELY APPROVED BUDGET.

Yes _____ No _____ Dec Unit _____

IF NO, PLEASE PROVIDE THE APPROVED WORK PROGRAM NUMBER ADDING THE EXPENSE TO YOUR BUDGET

[Signature] 02/09/2021
 Authorized Agency Signature Date
 Administrator EITS

For Public Works Information:

7. State of Nevada Business License Information:

a. Is the Lessor a Nevada based business?	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
b. Is the Lessor Exempt from obtaining a Business License? *If Yes, explain....	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
c. Does the Lessor have a current Nevada State Business License? **If No, explain....	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
d. The Lessor is registered with the Nevada Secretary of State's Office as a:	LLC <input checked="" type="checkbox"/> INC <input type="checkbox"/> CORP <input type="checkbox"/> LP <input type="checkbox"/>	
e. Ownership Type (Domestic, Foreign, Government, etc.):	Domestic	
f. Nevada Business ID Number:	NV20121177805	Exp: 3/31/2021
g. Is the Lessor's Name the same as the Legal Entity Name? **If No, explain....	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
h. Is the Legal Entity active and in good standing with the Nevada Secretary of States Office?	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
i. State of Nevada Vendor number:	T27033199	
j. Is this an Arms Length Transaction (No Conflict of Interest) **If No, explain....	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO

8. Compliance with NRS 331.110, Section 1, Paragraph 2:

a. I/we have considered the reasonableness of the terms of this lease, including cost	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
b. I/we have considered other state leased or owned space available for use by this agency	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO

[Signature] 2/17/21
 Authorized Signature Date
 Public Works Division
 For Board of Examiners YES NO

Please Note: Dates for commencement and BOE targets are initial estimates and may be subject to change in accordance with timeframes of returned documentation.

For Budget Division Use Only	
Reviewed by:	<i>[Signature]</i>
Reviewed by:	<i>[Signature]</i>
Reviewed by:	

STATEWIDE LEASE INFORMATION

1. Agency: Department of Education
700 East Fifth Street
Carson City, Nevada 89701
Bill Farrar
T: 775.687.9234 F: 775.687.9190 E:billfarrar@doe.nv.gov

Remarks: This is a renewal of an existing lease.

Exceptions/Special notes:

2. Name of Lessor: Tanglewood, LLC

3. Address of Lessor: c/o Eugene Burger Management Corporation
5011 Meadowood Mall Way, Suite 200
Reno, Nevada 89502

4. Property contact: Kelly Siefert-McKenzie
T: 775.398.5329 F: 775.828.2677 E:KellySiefert@ebmc.com

5. Address of Lease property: 755 North Roop Street, Suite 201
Carson City, Nevada 89701

a. Square Footage: Rentable Usable 5,575

b. Cost:	cost per month	# of months in time frame	cost per year	time frame	improvement cost per square foot	Base Rent cost per square foot	Actual cost per square foot
Increase %	\$ 7,303.25	12	\$ 87,639.00	March 1, 2021-February 28, 2022	\$0.00	\$0.00	\$1.31
2%	\$ 7,414.75	12	\$ 88,977.00	March 1, 2022-February 28, 2023	\$0.00	\$0.00	\$1.33
0%	\$ 7,414.75	12	\$ 88,977.00	March 1, 2023-February 29, 2024	\$0.00	\$0.00	\$1.33
2%	\$ 7,526.25	12	\$ 90,315.00	March 1, 2024-February 28, 2025	\$0.00	\$0.00	\$1.35
0%	\$ 7,526.25	12	\$ 90,315.00	March 1, 2025-February 28, 2026	\$0.00	\$0.00	\$1.35

c. Total Lease Consideration: 60 \$ 446,223.00

d. Total Improvement Cost: \$0.00

e. Option to renew: Yes No 365 Renewal terms: One (1) identical term

f. Holdover notice: # of Days required 30 Holdover terms: 5%/90

g. Term: Five (5) years

h. Pass-thrus/CAM/Taxes Landlord Tenant

i. Utilities: Landlord Tenant

j. Janitorial: Landlord Tenant 3 day 5 day Rural 3 day Rural 5 day Other (see special notes)

k. Repairs: Major: Landlord Tenant Minor: Landlord Tenant

l. Comparable Area Market Rate Average: \$1.49

m. Specific termination clause in lease: Breach/Default lack of funding

n. Lease will be paid for by Agency Budget Account Number: 2720

6. This lease constitutes: An extension of an existing lease
 An addition to current facilities
 A relocation
 A new location
 Remodeling only
 Other

a. Estimated Expenses: Moving: \$0.00 Furnishings: \$0.00 Data/Phones: \$0.00

RECEIVED
JAN 14 2021
GOVERNOR'S FINANCE OFFICE
BUDGET DIVISION

STATEWIDE LEASE INFORMATION

IF THIS LEASE IS FOR A NEW SPACE, RELOCATION, ADDITION TO EXISTING OR REMODEL OF EXISTING SPACE - PLEASE CONFIRM THAT ALL ASSOCIATED COSTS ARE INCLUDED IN YOUR LEGISLATIVELY APPROVED BUDGET.

Yes _____ No _____ Dec Unit _____

IF NO, PLEASE PROVIDE THE APPROVED WORK PROGRAM NUMBER ADDING THE EXPENSE TO YOUR BUDGET

Nidia K. Haas
 Authorized Agency Signature Date 12/23/20

For Public Works Information:

7. State of Nevada Business License Information:

a. Nevada Business ID Number:	<u>NV20021163976</u>	Exp:	<u>12/31/2020</u>	26		
b. The Contractor is registered with the Nevada Secretary of State's Office as a:		LLC	<input type="checkbox"/> INC	<input type="checkbox"/> CORP	<input type="checkbox"/> LP	<input type="checkbox"/>
c. Is the Contractor Exempt from obtaining a Business License:		<input type="checkbox"/> YES				<input checked="" type="checkbox"/> NO
*If yes, please explain in exceptions section						
d. Is the Contractor's Name the same as the Legal Entity Name?		<input checked="" type="checkbox"/> YES				<input type="checkbox"/> NO
*If no, please explain in exceptions section						
e. Does the Contractor have a current Nevada State Business License (SBL)?		<input checked="" type="checkbox"/> YES				<input type="checkbox"/> NO
*If no, please explain in exceptions section						
f. Is the Legal Entity active and in good standing with the Nevada Secretary of States Office?		<input checked="" type="checkbox"/> YES				<input type="checkbox"/> NO
g. State of Nevada Vendor number:	<u>T81096440</u>					
h. Is this an Arms Length Transaction		<input checked="" type="checkbox"/> YES				<input type="checkbox"/> NO

8. Compliance with NRS 331.110, Section 1, Paragraph 2:

a. I/we have considered the reasonableness of the terms of this lease, including cost	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
b. I/we have considered other state leased or owned space available for use by this agency	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO

Shaun Patrick
 Authorized Signature Date 1/12/21
 Public Works Division

For Board of Examiners YES NO

Steve Sisolak
Governor



Laura Freed
Director

Colleen Murphy
Deputy Director

Ward D. Patrick, PE
Administrator

Carson City Offices:
Public Works Section
515 East Musser Street, Suite 102
Carson City, Nevada 89701-4263
(775) 684-4141 | Fax (775) 684-4142

Buildings & Grounds Section
(775) 684-1800 | Fax (775) 684-1821

Leasing Services Section
(775) 684-1815 | Fax (775) 684-1817

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Public Works Division

Las Vegas Offices:
Public Works Section
2300 McLeod Street
Las Vegas, Nevada 89104-4314
(702) 486-5115 | Fax (702) 486-5094

Buildings & Grounds Section
(702) 486-4300 | Fax (702) 486-4308

MEMORANDUM

Date: February 16, 2021
To: Catherine Bartlett, Budget Analyst
From: Leanne Lima, Public Works Division, Leasing Services
llima@admin.nv.gov
Subject: 755 North Roop Street, Suite 201, Carson City

This memo is a clarification for a retroactive start date of March 1, 2021 for the lease referenced above, which house the Department of Education.

Due to an unanticipated delay in the signature process, each signer has their own process for review and signatures, thus creating a delay for submittal to BOE prior to the March 1 start date.

Thank You,

Leanne Lima

Leasing Services Manager

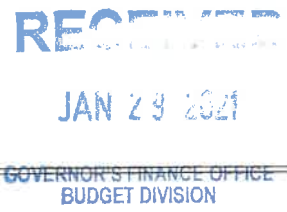
Please Note: Dates for commencement and BOE targets are initial estimates and may be subject to change in accordance with timeframes of returned documentation.

For Budget Division Use Only	
Reviewed by:	<i>ARF</i> 3/1/21
Reviewed by:	<i>ARW</i> 2/20/21
Reviewed by:	

STATEWIDE LEASE INFORMATION

1. Agency:

Department of Health and Human Services
 Division of Public and Behavioral Health
 Southern Nevada Adult Mental Health Services
 6161 West Charleston Boulevard
 Las Vegas, Nevada 89146
 Paul Ripple
 T: 702.486.6099 F: 702.486.0559 E: pripple@health.nv.gov



Remarks:

This is a renewal of an existing lease for five (5) years.

Exceptions/Special notes:

Agency to take over Janitorial costs in years two - five (2-5).

2. Name of Lessor:

Knoll Family Trust

3. Address of Lessor:

PO Box 110546, Campbell, California 95011-0546
 835 Blossom Hill Road, #210, San Jose, California 95123

4. Property contact:

Walter H. Knoll or Barbara J. Knoll
 T: 408.859.1521 F: 408.384.5550 E: knoll1945@aol.com or knoll211@aol.com

5. Address of Lease property:

3650 South Pointe Circle, Suite 208
 Laughlin, Nevada 89029

a. Square Footage:

Rentable
 Usable 2,730

b. Cost:

	cost per month	# of months in time frame	cost per year	time frame	Improve-ment cost per square foot	Base Rent cost per square foot	Actual cost per square foot
Increase %	\$ 4,449.90	12	\$ 53,398.80	April 1, 2021 - March 31, 2022	\$0.00	\$0.00	\$1.63
-2%	\$ 4,368.00	12	\$ 52,416.00	April 1, 2022 - March 31, 2023	\$0.00	\$0.00	\$1.60
0%	\$ 4,368.00	12	\$ 52,416.00	April 1, 2023 - March 31, 2024	\$0.00	\$0.00	\$1.60
1%	\$ 4,395.30	12	\$ 52,743.60	April 1, 2024 - March 31, 2025	\$0.00	\$0.00	\$1.61
1%	\$ 4,422.60	12	\$ 53,071.20	April 1, 2025 - March 31, 2026	\$0.00	\$0.00	\$1.62
		60	\$ 264,045.60				

c. Total Lease Consideration:

d. Total Improvement Cost:

\$0.00

e. Option to renew:

Yes No 365 Renewal terms: One (1) identical term

f. Holdover notice:

of Days required 30 Holdover terms: 5%/90

g. Term:

Five (5) years

h. Pass-thrus/CAM/Taxes

Landlord Tenant

i. Utilities:

Landlord Tenant

j. Janitorial:

Landlord Tenant 3 day 5 day Rural 3 day Rural 5 day Other (see special notes)

k. Repairs:

Major: Landlord Tenant Minor: Landlord Tenant

l. Comparable Area Market Rate Average:

\$1.76

m. Specific termination clause in lease:

Breach/Default lack of funding

n. Lease will be paid for by Agency Budget Account Number:

3161

6. This lease constitutes:

- An extension of an existing lease
- An addition to current facilities
- A relocation
- A new location
- Remodeling only
- Other

a. Estimated Expenses:

Moving: \$0.00 Furnishings: \$0.00 Data/Phones: \$0.00

STATEWIDE LEASE INFORMATION

IF THIS LEASE IS FOR A NEW SPACE, RELOCATION, ADDITION TO EXISTING OR REMODEL OF EXISTING SPACE - PLEASE CONFIRM THAT ALL ASSOCIATED COSTS ARE INCLUDED IN YOUR LEGISLATIVELY APPROVED BUDGET.

Yes No Dec Unit _____

IF NO, PLEASE PROVIDE THE APPROVED WORK PROGRAM NUMBER ADDING THE EXPENSE TO YOUR BUDGET

 _____
 Authorized Agency Signature Date 1/11/21

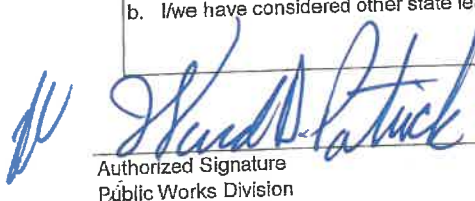
For Public Works Information:

7. State of Nevada Business License Information:

a. Nevada Business ID Number:	NV20101445094	Exp:	7/31/2021	8		
b. The Contractor is registered with the Nevada Secretary of State's Office as a:		LLC <input type="checkbox"/>	INC <input type="checkbox"/>	CORP <input type="checkbox"/>	LP <input type="checkbox"/>	
c. Is the Contractor Exempt from obtaining a Business License:		<input type="checkbox"/> YES				<input checked="" type="checkbox"/> NO
*If yes, please explain in exceptions section						<input type="checkbox"/> NO
d. Is the Contractor's Name the same as the Legal Entity Name?		<input checked="" type="checkbox"/> YES				<input type="checkbox"/> NO
*If no, please explain in exceptions section						<input type="checkbox"/> NO
e. Does the Contractor have a current Nevada State Business License (SBL)?		<input checked="" type="checkbox"/> YES				<input type="checkbox"/> NO
*If no, please explain in exceptions section						<input type="checkbox"/> NO
f. Is the Legal Entity active and in good standing with the Nevada Secretary of States Office?		<input checked="" type="checkbox"/> YES				<input type="checkbox"/> NO
g. State of Nevada Vendor number:	T29005798	<input checked="" type="checkbox"/> YES				<input type="checkbox"/> NO
h. Is this an Arms Length Transaction		<input checked="" type="checkbox"/> YES				<input type="checkbox"/> NO

8. Compliance with NRS 331.110, Section 1, Paragraph 2:

a. I/we have considered the reasonableness of the terms of this lease, including cost	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
b. I/we have considered other state leased or owned space available for use by this agency	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO

 _____
 Authorized Signature Date 1/22/21
 Public Works Division

^{BM} For Board of Examiners YES NO

Please Note: Dates for commencement and BOE targets are initial estimates and may be subject to change in accordance with timeframes of returned documentation.

For Budget Division Use Only	
Reviewed by:	<i>[Signature]</i>
Reviewed by:	
Reviewed by:	

STATEWIDE LEASE INFORMATION

1. Agency:

Department of Public Safety
 555 Wright Way
 Carson City, NV 89711
 Charlene Boegle
 T: 775.684.4698 F: 775.684.4809 E:c.boegle@dps.state.nv.us

RECEIVED

Remarks:

This is a renewal of a current lease.

JAN 23 2021

Exceptions/Special notes:

Minimal janitorial per DPS requirements.

2. Name of Lessor:

NEVDEX Office Park, LLC

GOVERNOR'S FINANCE OFFICE
 BUDGET DIVISION

3. Address of Lessor:

5310 Kietzke Lane, Ste 205
 Reno, NV 89511

4. Property contact:

Chad Clemetson
 T: 775.829.7200 F: 775.829.7222 E:chad@nevdexproperties.com

5. Address of Lease property:

5310 A Kietzke Lane
 Reno, NV 89511

a. Square Footage:

Rentable
 Usable 2,834

b. Cost:

	cost per month	# of months in time frame	cost per year	time frame	Improvement cost per square foot	Base Rent cost per square foot	Approximate cost per square foot
Increase %	\$ 5,167.30	12	\$ 62,007.60	August 1, 2021 - July 31, 2022	\$0.00	\$0.00	\$1.82
3%	\$ 5,322.32	12	\$ 63,867.84	August 1, 2022 - July 31, 2023	\$0.00	\$0.00	\$1.88
0%	\$ 5,322.32	12	\$ 63,867.84	August 1, 2023 - July 31, 2024	\$0.00	\$0.00	\$1.88
3%	\$ 5,481.99	12	\$ 65,783.88	August 1, 2024 - July 31, 2025	\$0.00	\$0.00	\$1.93
0%	\$ 5,481.99	12	\$ 65,783.88	August 1, 2025 - July 31, 2026	\$0.00	\$0.00	\$1.93

c. Total Lease Consideration:

60 \$ 321,311.04

d. Total Improvement Cost:

\$0.00

e. Option to renew:

Yes No 365 Renewal terms: One (1) identical term

f. Holdover notice:

of Days required 30 Holdover terms: 5%/90

g. Term:

Five (5) years

h. Pass-thrus/CAM/Taxes

Landlord Tenant

i. Utilities:

Landlord Tenant

j. Janitorial:

Landlord Tenant 3 day 5 day Rural 3 day Rural 5 day Other (see special notes)

k. Repairs:

Major: Landlord Tenant Minor: Landlord Tenant

l. Comparable Area Market Rate Average:

\$1.93

m. Specific termination clause in lease:

Breach/Default lack of funding

n. Lease will be paid for by Agency Budget Account Number:

4701

6. This lease constitutes:

- An extension of an existing lease
- An addition to current facilities
- A relocation
- A new location
- Remodeling only
- Other

a. Estimated Expenses:

Moving: \$0.00 Furnishings: \$0.00 Data/Phones: \$0.00

STATEWIDE LEASE INFORMATION

IF THIS LEASE IS FOR A NEW SPACE, RELOCATION, ADDITION TO EXISTING OR REMODEL OF EXISTING SPACE - PLEASE CONFIRM THAT ALL ASSOCIATED COSTS ARE INCLUDED IN YOUR LEGISLATIVELY APPROVED BUDGET.

Yes _____ No _____ Dec Unif _____

IF NO, PLEASE PROVIDE THE APPROVED WORK PROGRAM NUMBER ADDING THE EXPENSE TO YOUR BUDGET

Curtis Palmer, ASO IV, MS, CPM

Digitally signed by Curtis Palmer,
ASO IV, MS, CPM
Date: 2021.01.13 13:27:36 -08'00'

Authorized Agency Signature _____ Date _____

2

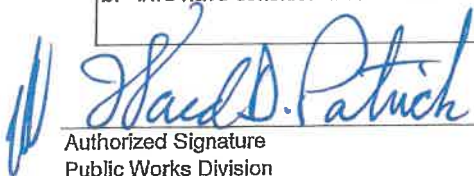
For Public Works Information:

7. State of Nevada Business License Information:

a. Is the Lessor a Nevada based business?	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
b. Is the Lessor Exempt from obtaining a Business License? *If Yes, explain....	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
c. Does the Lessor have a current Nevada State Business License? **If No, explain....	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
d. The Lessor is registered with the Nevada Secretary of State's Office as a:	LLC <input checked="" type="checkbox"/> INC <input type="checkbox"/> CORP <input type="checkbox"/> LP <input type="checkbox"/>	
e. Ownership Type (Domestic, Foreign, Government, etc.):	Domestic	
f. Nevada Business ID Number:	NV19981003329	Exp: 1/31/2021
g. Is the Lessor's Name the same as the Legal Entity Name? **If No, explain....	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
h. Is the Legal Entity active and in good standing with the Nevada Secretary of States Office?	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
i. State of Nevada Vendor number:	T29027260	
j. Is this an Arms Length Transaction (No Conflict of Interest) **If No, explain....	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO

8. Compliance with NRS 331.110, Section 1, Paragraph 2:

a. I/we have considered the reasonableness of the terms of this lease, including cost	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
b. I/we have considered other state leased or owned space available for use by this agency	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO

 _____
Authorized Signature Date
Public Works Division

w *Jz* For Board of Examiners YES NO

For Budget Division Use Only	
Reviewed by:	LA 7/8/21
Reviewed by:	

revised

REAL PROPERTY (FOR BOARDS AND COMMISSIONS)
OR STORAGE LEASE INFORMATION

1. Agency (Lessee): State of Nevada
Division of State Lands
901 S. Stewart St., Suite 5003
Carson City, NV 89701

Purpose: This is a new lease with the option to purchase.

Exceptions/Special Lease Terms: All proceeds will go to the Nevada System of Higher Education. Lease automatically terminates upon Lessee's exercise of purchase option.

2. Name of Landlord (Lessor): University of Nevada, Reno, Real Estate Office (243)

3. Address of Landlord: 1664 N. Virginia Street
Reno, Nevada 89557

4. Property Contact: Lucy Wong, State Land Agent
T: 775-684-2718

5. Address of Lease Property: 4601 Cocoa Ave
Reno, NV 89506

a. Square Footage or Unit Description: 34,659 sq. ft.

b. Cost:

Cost Per Month	# of Months in Time Frame	Cost Per Year	Time Frame	Cost/Square Foot
\$16,967	12	\$203,604	April 1 2021 - April 1, 2022	\$0.49 per sqft/month
\$17,391	12	\$208,692	April 1, 2022 - April 1, 2023	\$0.50 per sqft/month
\$17,825	12	\$213,900	April 1, 2023 - April 1, 2024	\$0.51 per sqft/month
\$18,270	6	\$109,620	April 1, 2024 - October 1, 2024	\$0.53 per sqft/month
		\$735,816		
		\$735,816		

Increase %

c. Total Lease Consideration: 42 \$735,816

d. Option to Renew: Yes No Renewal Terms:

e. Holdover Notice: # of Days Required Holdover Terms:

f. Term: Three and one half (3.5) Years

g. Pass-thrus/CAM/Taxes: Landlord Tenant

h. Utilities: Landlord Tenant

i. Janitorial: Landlord Tenant 3 day 5 day Rural 3 Day Rural 5 Day Other (see special notes)

j. Repairs: Major: Landlord Tenant Minor: Landlord Tenant

k. Comparable Market Rate:

l. Specific termination clause in lease: Breach/Default/Lack of Funding Purchase of property

m. Lease will be paid for by Agency Budget Account Number or BOC Number:

6. BOE Threshold:

7. This lease constitutes:

- An extension of an existing lease
- An addition to current facilities (requires a remark)
- A relocation (requires a remark)
- A new location (requires a remark)
- Remodeling only

a. Estimated Moving Expenses: \$ N/A Furnishings: \$ N/A Data/Phones: \$ N/A

PROPERTY OR STORAGE LEASE INFORMATION

IF THIS LEASE IS FOR A NEW SPACE, RELOCATION, ADDITION TO EXISTING OR REMODEL OF EXISTING SPACE AND STORAGE SPACE - PLEASE CONFIRM THAT ALL ASSOCIATED COSTS ARE INCLUDED IN YOUR LEGISLATIVELY APPROVED BUDGET.

Yes No Dec Unit _____

IF NO, PLEASE PROVIDE THE APPROVED WORK PROGRAM NUMBER ADDING THE EXPENSE TO YOUR BUDGET

Ellemy S. De
Authorized Agency Signature

1/29/2021
Date

8. State of Nevada Business License Information:

a. Nevada Business ID Number:	Governmental Entity	Exp:	LLC <input type="checkbox"/>	INC. <input type="checkbox"/>	CORP. <input type="checkbox"/>	LP <input type="checkbox"/>
b. The Contractor is registered with the Nevada Secretary of State's Office as a:			<input checked="" type="checkbox"/> YES			<input type="checkbox"/> NO
c. Is the Contractor Exempt from obtaining a Business License: *If yes, please explain in exceptions section			<input checked="" type="checkbox"/> YES			<input type="checkbox"/> NO
d. Is the Contractors Name the same as the Legal Entity Name? *If no, please explain in exceptions section			<input checked="" type="checkbox"/> YES			<input type="checkbox"/> NO
e. Does the Contractor have a current Nevada State Business License (SBL)? *If no, please explain in exceptions section			<input type="checkbox"/> YES			<input checked="" type="checkbox"/> NO
f. Is the Legal Entity active and in good standing with the Nevada Secretary of States Office?			<input checked="" type="checkbox"/> YES			<input type="checkbox"/> NO
g. State of Nevada Vendor number: _____						
h. Is this an Arms Length Transaction?			<input checked="" type="checkbox"/> YES			<input type="checkbox"/> NO

9. Compliance with NRS 331.110, Section 1, Paragraph 2:

a. I/we have considered the reasonableness of the terms of this lease, including cost	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
b. I/we have considered other state leased or owned space available for use by this agency	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO

Please Note: Dates for lease commencement and BOE targets are initial estimates and may be subject to change in accordance with timeframes of returned documentation.

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
1.	018	GOVERNOR'S OFFICE - OFFICE OF WORKFORCE INNOVATION	BOARD OF REGENTS, NEVADA SYSTEM OF HIGHER EDUCATION - OBO COLLEGE OF SOUTHERN NEVADA	FEDERAL	\$1,709,000	Exempt
	Contract Description:	This is a new interlocal agreement to provide assistance to dislocated workers adversely affected by the COVID-19 pandemic.				
		Term of Contract:	Upon Approval - 09/29/2023	Contract # 23970		
2.	018	GOVERNOR'S OFFICE - OFFICE OF WORKFORCE INNOVATION	BOARD OF REGENTS, NEVADA SYSTEM OF HIGHER EDUCATION - OBO GREAT BASIN COLLEGE	FEDERAL	\$241,667	Exempt
	Contract Description:	This is a new interlocal agreement to provide assistance to dislocated workers adversely affected by the COVID-19 pandemic.				
		Term of Contract:	Upon Approval - 09/29/2023	Contract # 23972		
3.	018	GOVERNOR'S OFFICE - OFFICE OF WORKFORCE INNOVATION	BOARD OF REGENTS, NEVADA SYSTEM OF HIGHER EDUCATION - OBO TRUCKEE MEADOWS COMMUNITY COLLEGE	FEDERAL	\$241,667	Exempt
	Contract Description:	This is a new interlocal agreement to provide assistance to dislocated workers adversely affected by the COVID-19 pandemic.				
		Term of Contract:	Upon Approval - 09/29/2023	Contract # 23973		
4.	018	GOVERNOR'S OFFICE - OFFICE OF WORKFORCE INNOVATION	BOARD OF REGENTS, NEVADA SYSTEM OF HIGHER EDUCATION - OBO WESTERN NEVADA COLLEGE	FEDERAL	\$541,667	Exempt
	Contract Description:	This is a new interlocal agreement to provide assistance to dislocated workers adversely affected by the COVID-19 pandemic.				
		Term of Contract:	Upon Approval - 09/29/2023	Contract # 23971		
5.	051	TREASURER'S OFFICE - COLLEGE SAVINGS TRUST	AKF CONSULTING	OTHER: CONTRACT SERVICE CHARGES	\$150,000	Professional Service
	Contract Description:	This is a new contract to provide legal, compliance and regulatory services related to Section 529 Plans.				
		Term of Contract:	Upon Approval - 03/31/2023	Contract # 23947		

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
6.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS DIVISION	CONSTRUCTION DESIGN SERVICES, INC.	FEDERAL	\$115,200	Professional Service
	Contract Description:	This is a new contract to provide professional architectural/engineering services for the Nevada Army National Guard (NVARNG) - Energy Security and Resilience Assessment CIP project, which includes a detailed assessment of NVARNG facility operational requirements, baseline conditions, deficiencies/opportunities and associated risk, and potential solutions to manage those risks and utility disruptions: CIP Project No. 20-A013; SPWD Contract No. 113872.				
	Term of Contract:	Upon Approval - 06/30/2024	Contract # 23893			
7.	102	GOVERNOR'S OFFICE OF ECONOMIC DEVELOPMENT	NATIONAL COUNCIL FOR COMMUNITY DEVELOPMENT, INC.	GENERAL	\$50,000,000	Exempt
	Contract Description:	This is the third amendment to the original contract which provides services to facilitate the review and ranking of applications and processing of grant payment for relief through the Nevada COVID-19 Emergency Small Business Recovery Grant Program. This amendment extends the termination date from March 31, 2021 to July 31, 2021 and increases the maximum amount from \$51,000,000 to \$101,000,000 due to the continued need for these services..				
	Term of Contract:	10/13/2020 - 07/31/2021	Contract # 23593			
8.	300	DEPARTMENT OF EDUCATION - OFFICE OF THE SUPERINTENDENT	RENAISSANCE LEARNING, INC.	FEDERAL	\$500,000	Exempt
	Contract Description:	This is a new contract to provide a personalized literacy platform to support reading and writing practice for all Nevada public school students and teachers.				
	Term of Contract:	Upon Approval - 06/30/2021	Contract # 23939			
9.	300	DEPARTMENT OF EDUCATION - ASSESSMENTS AND ACCOUNTABILITY	DATA RECOGNITION CORPORATION	GENERAL 50% FEDERAL 50%	(\$1,483,699)	
	Contract Description:	This is the ninth amendment to the original contract which provides Nevada Ready Student Assessment System services and support statewide on an as-needed basis. This amendment decreases the maximum amount from \$63,986,265.45 to \$62,502,566.45 due to a reduction of services associated with the waiver of certain assessments due to the COVID-19 pandemic.				
	Term of Contract:	08/11/2015 - 08/31/2021	Contract # 16894			

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
10.	300	DEPARTMENT OF EDUCATION - INDIVIDUALS WITH DISABILITIES ACT (IDEA)	ANLAR, LLC	FEDERAL	\$200,000	
	Contract Description:	This is the second amendment to the original contract which provides improvements, enhancements and maintenance for the Nevada Special Education Accountability and Reporting System. This amendment extends the termination date from March 31, 2021 to March 31, 2023 and increases the maximum amount from \$909,606.52 to \$1,109,606.52 due to the continued need for these services.				
		Term of Contract:	04/09/2019 - 03/31/2023	Contract # 21505		
11.	300	DEPARTMENT OF EDUCATION – DATA SYSTEMS MANAGEMENT	OTIS EDUCATIONAL SYSTEMS, INC.	GENERAL 85% FEDERAL 15%	\$344,450	
	Contract Description:	This is the fourth amendment to the original contract which provides ongoing hardware and software maintenance services and operational support for the Student Accountability Information System and the Nevada Statewide Longitudinal Data System. This amendment increases the maximum amount from \$1,309,000 to \$1,653,450 due to the increased need for these services.				
		Term of Contract:	06/10/2014 - 06/30/2021	Contract # 15748		
12.	332	DEPARTMENT OF ADMINISTRATION - NEVADA STATE LIBRARY, ARCHIVES AND PUBLIC RECORDS – STATE LIBRARY	CALIFA GROUP	FEDERAL	\$5,308,000	Sole Source
	Contract Description:	This is a new contract to provide services to assist dislocated workers who have been adversely affected by the pandemic. These services are funded through the Supporting and Advancing Nevada's Dislocated Individuals Project, which provides precision career navigation, immersive 3D programs, and the integration of these resources into local workforce recovery systems.				
		Term of Contract:	Upon Approval - 09/30/2023	Contract # 23907		
13.	400	DEPARTMENT OF HEALTH AND HUMAN SERVICES - DIRECTOR'S OFFICE - GRANTS MANAGEMENT UNIT	MONEY MANAGEMENT INTERNATIONAL	OTHER: FUND FOR HEALTHY NEVADA 87.3% FEDERAL 12.7%	\$792,560	
	Contract Description:	This is the eighth amendment to the original contract which provides the management and operation of the 2-1-1 information and referral center. This amendment extends the termination date from June 30, 2021 to June 30, 2022 and increases the maximum amount from \$5,291,015 to \$6,083,665 due to the increased need for these services.				
		Term of Contract:	07/01/2015 - 06/30/2022	Contract # 16458		

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
14.	402	DEPARTMENT OF HEALTH AND HUMAN SERVICES - AGING AND DISABILITY SERVICES - SENIOR RX AND DISABILITY RX	WELLCARE PRESCRIPTION INSURANCE, INC.	OTHER: HEALTHY NEVADA FUNDS	\$162,493	Exempt
	Contract Description:	This is the second amendment to the original contract which provides an ongoing State Pharmaceutical Assistance Program, known as Senior Rx and Disability Rx, that subsidizes monthly premiums on behalf of eligible members who are enrolled in Medicare Part D prescription drug plans and Medicare Advantage plans with prescription drug benefits. This amendment extends the termination date from March 9, 2021 to March 9, 2023 and increases the maximum amount from \$68,607 to \$231,100 due to the continued need for these services.				
		Term of Contract:	03/10/2019 - 03/09/2023	Contract # 21309		
15.	403	DEPARTMENT OF HEALTH AND HUMAN SERVICES - HEALTH CARE FINANCING AND POLICY	DEPARTMENT OF ADMINISTRATION	GENERAL 50% FEDERAL 50%	\$29,368	Exempt
	Contract Description:	This is the fifth amendment to the original interlocal agreement which provides ongoing appeals services for Medicaid eligible recipients who are refused Medicaid benefits. This amendment increases the maximum amount from \$214,009.00 to \$243,377.38 due to an increased need for these services.				
		Term of Contract:	07/01/2013 - 06/30/2021	Contract # 14079		
16.	403	DEPARTMENT OF HEALTH AND HUMAN SERVICES - HEALTH CARE FINANCING AND POLICY	GAINWELL TECHNOLOGIES, LLC	GENERAL 50% FEDERAL 50%	\$1,968,000	
	Contract Description:	This is the twenty-third amendment to the original contract which provides take over operations of the Medicaid Management Information System and to serve as the fiscal agent. This amendment increases the maximum amount from \$556,249,450.54 to \$558,217,450.54 due to the implementation of a Patient Access and Interoperability solution. This amendment also changes the name of the contractor from DXC MS, LLC to Gainwell Technologies, LLC and revises the attachment on Maintenance and Enhancement Hours.				
		Term of Contract:	01/11/2011 - 06/30/2023	Contract # 11760		
17.	403	DEPARTMENT OF HEALTH AND HUMAN SERVICES - HEALTH CARE FINANCING AND POLICY - MEDICAID	CLARK COUNTY FOR AND ON BEHALF OF CLARK COUNTY FIRE DEPARTMENT	FEDERAL	\$12,700,000	Exempt
	Contract Description:	This is a new interlocal agreement to provide ongoing reimbursement for emergency transportation for Medicaid recipients.				
		Term of Contract:	07/01/2021 - 06/30/2025	Contract # 23636		

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
18.	403	DEPARTMENT OF HEALTH AND HUMAN SERVICES - HEALTH CARE FINANCING AND POLICY - MEDICAID	MEDICAL TRANSPORTATION MANAGEMENT, INC.	GENERAL 25.4% FEDERAL 74.6%	\$81,480,867	
	Contract Description:	This is a new contract to provide non-emergency medical transportation (NEMT) brokerage services throughout Nevada. These services include coordination, management and reimbursement of NEMT services.				
		Term of Contract:	07/01/2021 - 06/30/2025	Contract # 23926		
19.	406	DEPARTMENT OF HEALTH AND HUMAN SERVICES - PUBLIC AND BEHAVIORAL HEALTH - BIOSTATISTICS AND EPIDEMIOLOGY	INDUCTIVEHEALTH INFORMATICS, INC.	FEDERAL	\$1,529,154	
	Contract Description:	This is a new contract to implement an approved technology investment that provides a single statewide disease surveillance system to allow local, state and federal agencies to identify, investigate and mitigate communicable diseases, environmental hazards and bioterrorism events.				
		Term of Contract:	03/09/2021 - 03/08/2025	Contract # 23951		
20.	406	DEPARTMENT OF HEALTH AND HUMAN SERVICES - PUBLIC AND BEHAVIORAL HEALTH - BIOSTATISTICS AND EPIDEMIOLOGY	TALUS ANALYTICS, LLC	FEDERAL	\$180,000	Exempt
	Contract Description:	This is a new contract to provide statewide analysis of COVID-19 trends for multiple reporting sources.				
		Term of Contract:	12/31/2020 - 12/31/2021	Contract # 23879		
21.	440	DEPARTMENT OF CORRECTIONS - PRISON MEDICAL CARE	SIERRA HEALTH-CARE OPTIONS	GENERAL	\$168,741	
	Contract Description:	This is the second amendment to the original contract which provides ongoing access to discounted health care services providing the Department with attendant pricing benefits and customer service for offenders located in southern Nevada correctional facilities. This amendment increases the maximum amount from \$995,000 to \$1,163,741 due to the increase in the Preferred Provider Organization (PPO) rate.				
		Term of Contract:	07/01/2015 - 06/30/2021	Contract # 16472		
22.	440	DEPARTMENT OF CORRECTIONS - PRISON MEDICAL CARE	WASHOE COUNTY MEDICAL EXAMINER'S OFFICE	GENERAL	\$277,582	Exempt
	Contract Description:	This is a new contract is to provide ongoing services for inmate autopsies in northern Nevada.				
		Term of Contract:	07/01/2020 - 06/30/2024	Contract # 23800		

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
23.	500	DIVISION OF MINERAL RESOURCES	BROADBENT & ASSOCIATES, INC.	FEE: MINING CLAIMS	\$150,000	
	Contract Description:	This is a new contract to provide cultural surveys at known abandoned mine land hazards throughout Nevada.				
		Term of Contract:	Upon Approval - 06/30/2023	Contract # 23961		
24.	611	GAMING CONTROL BOARD - INVESTIGATION FUND	APPLIED FACTS GROUP, INC.	OTHER: INVESTIGATIVE	\$250,000	
	Contract Description:	This is a new contract to provide ongoing investigative services in foreign jurisdictions.				
		Term of Contract:	Upon Approval - 03/08/2025	Contract # 23925		
25.	611	GAMING CONTROL BOARD - INVESTIGATION FUND	BERKELEY RESEARCH GROUP (HONG KONG) LIMITED	OTHER: INVESTIGATIVE	\$250,000	
	Contract Description:	This is a new contract to provide ongoing investigative services in foreign jurisdictions.				
		Term of Contract:	Upon Approval - 03/08/2025	Contract # 23924		
26.	611	GAMING CONTROL BOARD - INVESTIGATION FUND	SPECTRUM GAMING GROUP FL, LLC	OTHER: INVESTIGATIVE	\$250,000	
	Contract Description:	This is a new contract to provide ongoing investigative services in foreign jurisdictions.				
		Term of Contract:	Upon Approval - 03/08/2025	Contract # 23949		
27.	706	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - FORESTRY - FIRE SUPPRESSION	PAC WEST HELICOPTERS, INC.	GENERAL	\$500,000	
	Contract Description:	This is a new contract to provide ongoing helicopter repair services (non-engine).				
		Term of Contract:	Upon Approval - 03/08/2025	Contract # 23781		

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
28.	709	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - ENVIRONMENTAL PROTECTION - MATERIALS MANAGEMENT & CORRECTIVE ACTION	WINDSOR SOLUTIONS, INC.	FEDERAL	\$330,000	
	Contract Description:	This is the second amendment to the original contract which provides information technology system services to participate in the U.S. Environmental Protection Agency Environmental Information Exchange Network. This amendment increases the maximum amount from \$800,000 to \$1,130,000 due to the increased need for these services.				
	Term of Contract:	10/01/2020 - 09/30/2024	Contract # 23225			
29.	800	DEPARTMENT OF TRANSPORTATION - TRANSPORTATION ADMINISTRATION	WESTERN TRAILS CHARTERS & TOURS, LLC	HIGHWAY	\$4,983,018	
	Contract Description:	This is a new contract to provide rural intercity bus transportation services.				
	Term of Contract:	Upon Approval - 02/28/2023	Contract # 23868			
30.	902	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - UNEMPLOYMENT INSURANCE	MAXIMUS HUMAN SERVICES, INC.	FEDERAL	\$13,481,488	Exempt
	Contract Description:	This is a new contract to provide third-party call center services to support the existing agency call center due to the increase in unemployment insurance claims related to COVID-19.				
	Term of Contract:	01/01/2021 - 12/31/2021	Contract # 23901			
31.	908	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - ADMINISTRATIVE SERVICES - ADMINISTRATION	JRW CONSULTING, LLC	OTHER: COST ALLOCATION	\$40,000	
	Contract Description:	This is the second amendment to the original contract which provides financial service consulting. This amendment extends the termination date from March 31, 2021 to December 31, 2021 and increases the maximum amount from \$40,000 to \$80,000 due to the continued need for these services.				
	Term of Contract:	08/29/2020 - 12/31/2021	Contract # 23523			

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
32.	960	SILVER STATE HEALTH INSURANCE EXCHANGE – SILVER STATE HEALTH INSURANCE EXCHANGE ADMINISTRATION	THE ABBI AGENCY	FEE: CARRIER PREMIUM	\$12,800,000	
	Contract Description:	This is a new contract to provide integrated marketing and outreach services aimed at facilitating the sale of qualified health and dental plans to underinsured and uninsured Nevadans through Nevada Health Link.				
		Term of Contract:	Upon Approval - 03/31/2025	Contract # 23962		
33.	B005	LICENSING BOARDS AND COMMISSIONS - CHIROPRACTIC PHYSICIANS	STRATEGIES 360, INC.	FEE: LICENSING	\$60,500	
	Contract Description:	This is the first amendment to the original contract which provides government affairs and lobbyist services. This amendment extends the termination date from June 30, 2021 to June 30, 2023 and increases the maximum amount from \$60,500 to \$121,000 due to the continued need for these services.				
		Term of Contract:	08/09/2019 - 06/30/2023	Contract # 21751		

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **23970**

Agency Name: OFFICE OF WORKFORCE INNOVATION	Legal Entity Name: BOARD OF REGENTS-CSN
Agency Code: 018	Contractor Name: BOARD OF REGENTS-CSN
Appropriation Unit: 1004-21	Address: CSN CONTROLLERS OFFICE 6375 WEST CHARLESTON BLVD. LAS VEGAS, NV 89146
Is budget authority available?: Yes	City/State/Zip: LAS VEGAS, NV 89146
If "No" please explain: Not Applicable	Contact/Phone: FRANK WOODBECK 702-651-7319
	Vendor No.: D35000800
	NV Business ID: GOVERNMENT ENTITY

To what State Fiscal Year(s) will the contract be charged? **2021-2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 03/2021

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **09/29/2023**

Contract term: **2 years and 211 days**

4. Type of contract: **Interlocal Agreement**

Contract description: **SANDI CSN**

5. Purpose of contract:

This is a new interlocal agreement to provide assistance to dislocated workers adversely affected by the COVID-19 pandemic.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$1,709,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

Office of Workforce Innovation (OWINN) does not have the staff or framework (capacity) to do this work within OWINN

8. Explain why State employees in your agency or other State agencies are not able to do this work:

n/a

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

Governmental Entity

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

Mayita Sanchez, Grants & Policy Analyst Ph: 702-486-8080

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dmarlo2	02/10/2021 11:34:26 AM
Division Approval	nmann	02/10/2021 11:45:11 AM
Department Approval	nmann	02/10/2021 11:45:15 AM
Contract Manager Approval	ssands	02/10/2021 11:54:28 AM
Budget Analyst Approval	dbaughn	02/11/2021 10:02:28 AM
BOE Agenda Approval	cbrekken	02/11/2021 13:45:47 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **23972**

Agency Name: OFFICE OF WORKFORCE INNOVATION	Legal Entity Name: BOARD OF REGENTS-GBC
Agency Code: 018	Contractor Name: BOARD OF REGENTS-GBC
Appropriation Unit: 1004-21	Address: 1500 COLLEGE PKWY
Is budget authority available?: Yes	City/State/Zip: ELKO, NV 89801
If "No" please explain: Not Applicable	Contact/Phone: SONJA SIBERT 775-753-2181
	Vendor No.: D35000803
	NV Business ID: GOVERNMENTAL ENTITY

To what State Fiscal Year(s) will the contract be charged? **2021-2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 03/2021

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **09/29/2023**

Contract term: **2 years and 211 days**

4. Type of contract: **Interlocal Agreement**

Contract description: **SANDI GBC**

5. Purpose of contract:

This is a new interlocal agreement to provide assistance to dislocated workers adversely affected by the COVID-19 pandemic.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$241,666.67**

II. JUSTIFICATION

7. What conditions require that this work be done?

Office ow Workforce Innovation (OWINN) does not have the staff or framework (capacity) to do this work within OWINN

8. Explain why State employees in your agency or other State agencies are not able to do this work:

n/a

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

Governmental Entity

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

Mayita Sanchez, Grants & Policy Analyst Ph: null

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dmarlo2	02/10/2021 11:34:46 AM
Division Approval	nmann	02/10/2021 11:47:01 AM
Department Approval	nmann	02/10/2021 11:47:04 AM
Contract Manager Approval	ssands	02/10/2021 11:53:44 AM
Budget Analyst Approval	dbaughn	02/11/2021 10:33:37 AM
BOE Agenda Approval	cbrekken	02/11/2021 13:50:21 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **23973**

Agency Name: OFFICE OF WORKFORCE INNOVATION	Legal Entity Name: BOARD OF REGENTS-TMCC
Agency Code: 018	Contractor Name: BOARD OF REGENTS-TMCC
Appropriation Unit: 1004-21	Address: TMCC CONTROLLERS OFFICE 7000 DANDINI BLVD RENO, NV 89512-3999
Is budget authority available?: Yes	City/State/Zip: RENO, NV 89512-3999
If "No" please explain: Not Applicable	Contact/Phone: DR. KARIN HILGERSOM 775/673-7231
	Vendor No.: D35000812
	NV Business ID: GOVERNMENT ENTITY

To what State Fiscal Year(s) will the contract be charged? **2021-2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date: **03/2021**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **09/29/2023**

Contract term: **2 years and 211 days**

4. Type of contract: **Interlocal Agreement**

Contract description: **SANDI TMCC**

5. Purpose of contract:

This is a new interlocal agreement to provide assistance to dislocated workers adversely affected by the COVID-19 pandemic.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$241,666.67**

II. JUSTIFICATION

7. What conditions require that this work be done?

Office of Workforce Innovation does not have the staff or framework (capacity) to do this work within OWINN

8. Explain why State employees in your agency or other State agencies are not able to do this work:

n/a

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

Governmental entity

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

Mayita Sanchez, Grants & Policy Analyst Ph: 702-486-8080

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dmarlo2	02/10/2021 11:35:06 AM
Division Approval	nmann	02/10/2021 11:46:22 AM
Department Approval	nmann	02/10/2021 11:46:24 AM
Contract Manager Approval	ssands	02/10/2021 11:55:21 AM
Budget Analyst Approval	dbaughn	02/11/2021 10:47:48 AM
BOE Agenda Approval	cbrekken	02/11/2021 13:41:37 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **23971**

Agency Name: OFFICE OF WORKFORCE INNOVATION	Legal Entity Name: BOARD OF REGENTS-WNC
Agency Code: 018	Contractor Name: BOARD OF REGENTS-WNC
Appropriation Unit: 1004-21	Address: WNC CONTROLLERS OFFICE 2201 W COLLEGE PKWY
Is budget authority available?: Yes	City/State/Zip: CARSON CITY, NV 89703-7316
If "No" please explain: Not Applicable	Contact/Phone: J. KYLE DALPE 775-445-4454
	Vendor No.: D35000822
	NV Business ID: GOVERNMENT ENTITY

To what State Fiscal Year(s) will the contract be charged? **2021-2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 03/2021

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **09/29/2023**

Contract term: **2 years and 211 days**

4. Type of contract: **Interlocal Agreement**

Contract description: **SANDI WNC**

5. Purpose of contract:

This is a new interlocal agreement to provide assistance to dislocated workers adversely affected by the COVID-19 pandemic.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$541,666.67**

II. JUSTIFICATION

7. What conditions require that this work be done?

Office of Workforce Innovation (OWINN) does not have the staff or framework (capacity) to do this work within OWINN.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

n/a

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

Governmental agency

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

Mayita Sanchez, Grants & Policy Analyst Ph: null

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dmarlo2	02/10/2021 11:33:50 AM
Division Approval	nmann	02/10/2021 11:45:37 AM
Department Approval	nmann	02/10/2021 11:45:41 AM
Contract Manager Approval	ssands	02/10/2021 11:52:35 AM
Budget Analyst Approval	dbaughn	02/11/2021 09:43:29 AM
BOE Agenda Approval	cbrekken	02/11/2021 13:48:07 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **23947**

Agency Name:	TREASURER - COLLEGE SAVINGS TRUST	Legal Entity Name:	AKF Consulting
Agency Code:	051	Contractor Name:	AKF Consulting
Appropriation Unit:	1092-04	Address:	757 Third Avenue 12th Floor
Is budget authority available?:	Yes	City/State/Zip:	New York, NY 10017
If "No" please explain:	Not Applicable	Contact/Phone:	Andrea Feirstein 646.218.9864
		Vendor No.:	
		NV Business ID:	NV20171050341
To what State Fiscal Year(s) will the contract be charged?	2021-2023		

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Contract Service Charges

Agency Reference #: 051

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 03/2021

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **03/31/2023**Contract term: **2 years and 29 days**4. Type of contract: **Contract**Contract description: **Legal Counsel**

5. Purpose of contract:

This is a new contract to provide legal, compliance and regulatory services related to Section 529 Plans.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$150,000.00**

Payment for services will be made at the rate of \$480.00 per hour

Other basis for payment: Upon receipt and approval of vendor invoices as deliberables are met

II. JUSTIFICATION

7. What conditions require that this work be done?

Internal Revenue Code Section 529 savings and prepaid tuition plans need specialized legal support. NRS 353B.110 allows the Board to enter into contracts for goods or services including legal counsel.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Neither AGO or STO employees have the legal expertise to assist with these matters.

9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Most states with 529 plans use either AKF consulting or Jamie Canup with Hirschler Fleischer for IRC 529 regulatory and compliance assistance; however, Mr. Canup has left Hirschler Fleischer and is no longer consulting state 529 plans.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a: Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	thagan	01/26/2021 18:12:45 PM
Division Approval	thagan	01/26/2021 18:12:49 PM
Department Approval	thagan	01/26/2021 18:12:53 PM
Contract Manager Approval	thagan	01/26/2021 18:12:58 PM
Budget Analyst Approval	cbrekken	02/11/2021 09:49:02 AM
BOE Agenda Approval	cbrekken	02/11/2021 09:49:04 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **23893**

Agency Name:	ADMIN - STATE PUBLIC WORKS DIVISION	Legal Entity Name:	CONSTRUCTION DESIGN SERVICES, Inc.
Agency Code:	082	Contractor Name:	CONSTRUCTION DESIGN SERVICES, Inc.
Appropriation Unit:	All Appropriations	Address:	PO BOX 34051
Is budget authority available?:	No	City/State/Zip:	RENO, NV 89533-4051
If "No" please explain: This is an agency funded CIP where the project will be managed by the SPWD. Funding and contractor payment responsibilities will remain with the initiating agency. Funding and expenditure authority will reside in agency budget account 3650, expenditure category 10, Army Facilities.		Contact/Phone:	DAVID MENDIVE - PRESIDENT 775-636-0080
		Vendor No.:	T27039131
		NV Business ID:	NV20021416902

To what State Fiscal Year(s) will the contract be charged? **2021-2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 113872

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 03/2021

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2024**

Contract term: **3 years and 121 days**

4. Type of contract: **Contract**

Contract description: **Arch / Eng**

5. Purpose of contract:

This is a new contract to provide professional architectural/engineering Services for the Nevada Army National Guard (NVARNG) - Energy Security and Resilience Assessment CIP project, which includes a detailed assessment of NVARNG facility operational requirements, baseline conditions, deficiencies/opportunities and associated risk, and potential solutions to manage those risks and utility disruptions: CIP Project No. 20-A013; SPWD Contract No. 113872.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$115,200.00**

Other basis for payment: Monthly progress payments based on services provided.

II. JUSTIFICATION

7. What conditions require that this work be done?

Agency Submitted Application (NV National Guard signed 09/30/19) : 20-A013 Energy Security and Resiliency Assessment

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Consultants are selected based on their ability to provide design and Professional Architectural/Engineering Services are provided by SPWD to support the State engineering services to meet the goals established by the Legislature.

9. Were quotes or proposals solicited? No
 Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
 Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Bassi, Brian, Project Manager Ph: 775-684-4141

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	mhelto1	01/20/2021 09:48:15 AM
Division Approval	mhelto1	01/20/2021 09:48:19 AM
Department Approval	nmann	01/25/2021 08:53:11 AM
Contract Manager Approval	lwildes	01/26/2021 08:40:51 AM
Budget Analyst Approval	nkephart	02/02/2021 13:41:33 PM
BOE Agenda Approval	jrodrig9	02/11/2021 23:57:32 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **23593** Amendment Number: **3**

Agency Name: **GOVERNOR'S OFFICE OF ECONOMIC DEVELOPMENT** Legal Entity Name: **National Council for Community Development, Inc.**

Agency Code: **102** Contractor Name: **National Council for Community Development, Inc.**

Appropriation Unit: **1526-09** Address: **National Development Council
1 Battery Park Plaza, Ste 710**

Is budget authority available?: **No** City/State/Zip: **New York, NY 10004**

If "No" please explain: **Contingent upon passage and approval of A.B. 106 (2021 Session) and upon approval of a forthcoming work program.** Contact/Phone: **Diana Sasser 209-483-9863**

Vendor No.: **T27043694**
NV Business ID: **NV20201752615**

To what State Fiscal Year(s) will the contract be charged? **2021-2022**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	100.00 %	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/13/2020**

Anticipated BOE meeting date **03/2021**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **03/31/2021**

Contract term: **291 days**

4. Type of contract: **Contract**

Contract description: **Program Admin**

5. Purpose of contract:

This is the third amendment to the original contract which provides services to facilitate the review and ranking of applications and processing of grant payment for relief through the Nevada COVID-19 Emergency Small Business Recovery Grant Program. This amendment extends the termination date from March 31, 2021 to July 31, 2021 and increases the maximum amount from \$51,000,000 to \$101,000,000 due to the continued need for these services, as approved and funded by AB106 of the 2021 Legislature.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$20,000,000.00	\$20,000,000.00	\$20,000,000.00	Yes - Action
a. Amendment 1:	\$31,000,000.00	\$31,000,000.00	\$31,000,000.00	Yes - Action
b. Amendment 2:	\$0.00	\$0.00	\$0.00	No
2. Amount of current amendment (#3):	\$50,000,000.00	\$50,000,000.00	\$50,000,000.00	Yes - Action
3. New maximum contract amount:	\$101,000,000.00			
and/or the termination date of the original contract has changed to:	07/31/2021			

II. JUSTIFICATION

7. What conditions require that this work be done?

GOED has been charged with collaborating with the Treasurer's Office and the Department of Business and Industry to implement a program to provide operational support to small businesses, non-profit organizations, arts and culture organizations, and local Chambers of Commerce impacted by the COVID-19 pandemic.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The agency does not have the manpower to handle the review, prioritization, approval, and payment of the thousands of anticipated applications that will be submitted for consideration for this recovery grant program.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

NAC 333.114 Authorization for emergency purchases (NRS 333.130, 333.180)

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

This vendor is currently under contract with GOED for the this program. The work has been satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

No b. If "No", is an exemption on file with the Nevada Secretary of State's Office?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level

User

Signature Date

Budget Account Approval	lcopelan	02/11/2021 14:01:12 PM
Division Approval	lcopelan	02/11/2021 14:01:18 PM
Department Approval	lcopelan	02/11/2021 14:01:21 PM
Contract Manager Approval	lcopelan	02/11/2021 14:01:25 PM
Budget Analyst Approval	stilley	02/16/2021 17:15:46 PM
BOE Agenda Approval	tgreenam	02/17/2021 13:48:16 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **23939**Agency Name: **NDE - DEPARTMENT OF EDUCATION**Agency Code: **300**Appropriation Unit: **2673-18**Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: Renaissance Learning, Inc.

Contractor Name: **Renaissance Learning, Inc.**Address: **PO Box 8036**City/State/Zip: **Wisconsin Rapids, WI 54495-8036**

Contact/Phone: Terre Bommarito 812-987-5385

Vendor No.: T32010525

NV Business ID: NV20021408831

To what State Fiscal Year(s) will the contract be charged? **2021**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 03/2021

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2021**Contract term: **120 days**4. Type of contract: **Contract**Contract description: **myON Reader**

5. Purpose of contract:

This is a new contract to provide a personalized literacy platform to support reading and writing practice for all Nevada public schools.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$500,000.00**

Other basis for payment: Per itemized invoice

II. JUSTIFICATION

7. What conditions require that this work be done?

On March 15, 2020 Governor Sisolak issued Emergency Directive 001, closing Nevada schools due to the COVID-19 pandemic. He followed this with Emergency Directive 005 on March 20, in which he directed county school districts and charter schools to implement emergency programs of distance education in accordance with guidance provided by the Superintendent of Public Instruction. On June 9, 2020, Emergency Directive 022 was issued requiring county school districts, charter schools, and private schools to develop plans for reopening school buildings and providing instruction for the 2020-21 school year based on the Nevada's Path Forward: A Framework for a Safe, Efficient, and Equitable Return to School Buildings; and granting the Superintendent of Public Instruction the authority to prescribe minimum requirements and a timeline for each county school district and charter school to develop and submit a plan for a Path Forward Program of Distance Education. As schools and districts continue to utilize distance learning due to public health concerns, resources that engage students and support critical skills, such as reading, are crucial. I propose to enter into an emergency contract with Renaissance to provide the myON Reader, a service which personalizes reading for students based on their interests and reading level. This contract would provide the myON Reader free of charge to all students preK-12 throughout Nevada

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Education employees do not have the time or the skills to perform this work.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

Per NAC 333-114 This is an emergency contract due to COVID-19 pandemic emergency directive 005 and was selected by the Superintendent of Public Instruction and Leadership.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	bfarra2	02/04/2021 13:48:20 PM
Division Approval	bfarra2	02/04/2021 13:48:23 PM
Department Approval	bfarra2	02/04/2021 13:48:27 PM
Contract Manager Approval	bfarra2	02/04/2021 13:48:58 PM
Budget Analyst Approval	mranki1	02/08/2021 10:01:11 AM
BOE Agenda Approval	cbrekken	02/10/2021 13:00:49 PM
BOE Final Approval	Pending	

Steve Sisolak
Governor



Laura E. Freed
Director
Colleen Murphy
Deputy Director
Alan Cunningham
State Chief Information Officer

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Enterprise IT Services Division
100 N. Stewart Street, Suite 100 | Carson City, Nevada 89701
Phone: (775) 684-5800 | www.it.nv.gov | Fax: (775) 687-9097

M E M O R A N D U M

TO: Amanda Pinter, Admin Assistant, SIS, DOE
Glenn Meyer, IT Manager, DOE
Heidi Haartz, Deputy Superintendent, Fiscal, DOE
Dave Brancamp, Director SIS, DOE

CC: Alan Cunningham, State CIO, EITS, DOA
Hugo Schlesener, Deputy Administrator, EITS, DOA

FROM: David Axtell, Chief Enterprise Architect, EITS, DOA

SUBJECT: TIN Completion Memo - DOE - 226 - Renaissance myOn – BA2675
TIN226

DATE: January 15, 2021

We have completed the review of DOE's – *Renaissance myOn* – TIN-226.

The submitted TIN, for an estimated value of \$500,000 this biennium to engage in a statewide contract to provide digital content to Nevada students. The Renaissance myON Reader and myON News will support personalized learning wherever students and teachers are.

The Renaissance solution is a Software-as-a-Service (SaaS) that will not be accessed by state employees or from within SilverNet.

This will benefit approximately 500,000 students and 45,000 teachers statewide.

It is expected that this solution will continue to follow all state security standards and policies.

If there are to be any changes to enterprise services, including: network, server, telecom etc. please notify EITS as soon as possible.

A copy of this memo has also been attached to the TIN.

If I can be of further assistance, please feel free to contact me.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 16894	Amendment Number: 9
Agency Name: NDE - DEPARTMENT OF EDUCATION	Legal Entity Name: DATA RECOGNITION CORPORATION
Agency Code: 300	Contractor Name: DATA RECOGNITION CORPORATION
Appropriation Unit: 2697-45	Address: 13490 BASS LAKE ROAD
Is budget authority available?: Yes	City/State/Zip: MAPLE GROVE, MN 55311
If "No" please explain: Not Applicable	Contact/Phone: DOUG RUSSELL 763/268-2008
	Vendor No.: T29036572
	NV Business ID: NV20041507280

To what State Fiscal Year(s) will the contract be charged? **2016-2022**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/>	General Funds	50.00 %	Fees	0.00 %
<input checked="" type="checkbox"/>	Federal Funds	50.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **08/11/2015**

Anticipated BOE meeting date 03/2021

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **08/31/2021**

Contract term: **6 years and 22 days**

4. Type of contract: **Contract**

Contract description: **CBT/McGraw-Hill**

5. Purpose of contract:

This is the ninth amendment to the original contract which provides Nevada Ready Student Assessment System services and support statewide on an as-needed basis. This amendment decreases the maximum amount from \$63,986,265.45 to \$62,502,566.45 due to a reduction of services associated with the waiver of certain assessments due to the COVID-19 pandemic.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$51,457,083.00	\$51,457,083.00	\$51,457,083.00	Yes - Action
a. Amendment 1:	\$0.00	\$0.00	\$0.00	No
b. Amendment 2:	\$511,498.00	\$511,498.00	\$511,498.00	Yes - Action
c. Amendment 3:	\$0.00	\$0.00	\$0.00	No
d. Amendment 4:	-\$9,558,963.70	-\$9,558,963.70	-\$9,558,963.70	Yes - Action
e. Amendment 5:	\$331,666.00	\$331,666.00	\$331,666.00	Yes - Action
f. Amendment 6:	\$1,221,646.15	\$1,221,646.15	\$1,221,646.15	Yes - Action
g. Amendment 7:	\$9,856,703.00	\$9,856,703.00	\$9,856,703.00	Yes - Action
h. Amendment 8:	\$10,166,633.00	\$10,166,633.00	\$10,166,633.00	Yes - Action
2. Amount of current amendment (#9):	-\$1,483,699.00	-\$1,483,699.00	-\$1,483,699.00	Yes - Action

3. New maximum contract amount: \$62,502,566.45

II. JUSTIFICATION

7. What conditions require that this work be done?

Employees within the state have responsibilities that support programs but certain tasks exceed their expertise. Nevada Revised Statutes (NRS) requires contracting with a nationally recognized testing company for these activities.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This contractor was selected as the best solution by the independent evaluation committee based on pre-determined evaluation criteria. The Nevada Department of Education does not have the necessary manpower or expertise to conduct this Statewide Assessment.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #3175, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 03/10/2015 Anticipated re-bid date: 12/31/2018

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Nevada Department of Education 7/1/08 to 6/3012
State of Nevada March 1, 2014
Nevada Department of Education 1/14/15 they have been deemed satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	bfarra2	02/03/2021 11:04:42 AM
Division Approval	bfarra2	02/03/2021 11:05:26 AM
Department Approval	bfarra2	02/03/2021 11:06:10 AM
Contract Manager Approval	bfarra2	02/03/2021 11:06:57 AM
Budget Analyst Approval	mranki1	02/04/2021 09:19:52 AM
BOE Agenda Approval	cbrekken	02/10/2021 11:23:44 AM

Steve Sisolak
Governor

Jhone M. Ebert
Superintendent of Public
Instruction



Southern Nevada Office
2080 East Flamingo Rd,
Suite 210
Las Vegas, Nevada 89119-0811
(702) 486-6458
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STATE OF NEVADA
DEPARTMENT OF EDUCATION
700 E. Fifth Street | Carson City, Nevada 89701-5096
Phone: (775) 687-9200 | www.doe.nv.gov | Fax: (775) 687-9101

January 19, 2021

MEMORANDUM

TO: Susan Brown
Clerk of the Board of Examiners
Governor's Finance Office – Budget Division

THROUGH: Catherine Bartlett
Executive Budget Officer 2, Governor's Finance Office – Budget Division

FROM: Heidi Haartz Deputy
Superintendent, Business and Support Services

SUBJECT: Request for Retroactive Contract with Data Recognition Corporation (DRC)

This memorandum serves as a request for retroactive approval to July 1, 2020 on Contract Amendment #9 with Data Recognition Corporation (DRC). This retroactive date is needed to reduce the cost of the overall contract removing items that are not being performed at this time due to COVID-19.

The scope of work of this contract is designed to decrease the total contract amount and remove items that are not being performed from the Scope of Work. On March 15, 2020 Governor Sisolak issued Emergency Directive 001, closing Nevada schools due to the COVID-19 pandemic. Due to the COVID-19 pandemic the Scope was changed.

We appreciate your consideration in this matter.

CC: Jhone M. Ebert, Superintendent of Public Instruction
CC: Peter Zutz, Administrator of ADAM Office

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 21505	Amendment Number: 2
Agency Name: NDE - DEPARTMENT OF EDUCATION	Legal Entity Name: ANLAR, LLC
Agency Code: 300	Contractor Name: ANLAR, LLC
Appropriation Unit: 2715-14	Address: 1560 WILSON BLVD STE 250
Is budget authority available?: Yes	City/State/Zip: ARLINGTON, VA 22209-2453
If "No" please explain: Not Applicable	Contact/Phone: TATE GOULD 202/455-8283
	Vendor No.: T27043228
	NV Business ID: NV20191600451

To what State Fiscal Year(s) will the contract be charged? **2019-2023**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **RFP#30DOE-S236**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **04/09/2019**
 Anticipated BOE meeting date **03/2021**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **03/31/2021**

Contract term: **3 years and 357 days**

4. Type of contract: **Contract**

Contract description: **Computer Related Ser**

5. Purpose of contract:

This is the second amendment to the original contract which provides improvements, enhancements and maintenance for the Nevada Special Education Accountability and Reporting System. This amendment extends the termination date from March 31, 2021 to March 31, 2023 and increases the maximum amount from \$909,606.52 to \$1,109,606.52 due to the continued need for these services.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$909,606.52	\$909,606.52	\$909,606.52	Yes - Action
a. Amendment 1:	\$0.00	\$0.00	\$0.00	No
2. Amount of current amendment (#2):	\$200,000.00	\$200,000.00	\$200,000.00	Yes - Action
3. New maximum contract amount:	\$1,109,606.52			
and/or the termination date of the original contract has changed to:	03/31/2023			

II. JUSTIFICATION

7. What conditions require that this work be done?

The current data collection methods for acquiring these federally required data are inefficient and result in data that does not meet desired levels of validity and reliability.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is a specialized system that requires an outside company

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #30DOE-S236, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 10/09/2018 Anticipated re-bid date: 10/01/2020

10. Does the contract contain any IT components? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	bfarra2	02/03/2021 11:09:01 AM
Division Approval	bfarra2	02/03/2021 11:09:06 AM
Department Approval	bfarra2	02/03/2021 11:09:10 AM

Contract Manager Approval	bfarra2	02/03/2021 11:09:17 AM
EITS Approval	daxtel1	02/11/2021 15:14:10 PM
Budget Analyst Approval	mranki1	02/12/2021 09:06:51 AM
BOE Agenda Approval	cbrekken	02/12/2021 12:00:24 PM

Steve Sisolak
Governor



Laura E. Freed
Director
Colleen Murphy
Deputy Director
Alan Cunningham
State Chief Information Officer

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Enterprise IT Services Division
100 N. Stewart Street, Suite 100 | Carson City, Nevada 89701
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M E M O R A N D U M

TO: Connie Torres, AA IV, NDE
Glenn Meyer, ASO III, NDE
Heidi Haartz, Deputy Superintendent, NDE
Will Jensen, Director Office of Inclusive Education, NDE

CC: Alan Cunningham, State CIO, EITS, DOA
Tim Galluzi, Administrator, EITS, DOA

FROM: David Axtell, Chief Enterprise Architect, EITS, DOA

SUBJECT: TIN Completion Memo – NDE 239 NV Sears – 2715

DATE: February 11, 2021

We have completed the review of NDE's – *NV Sears* – TIN239.

The submitted TIN, for an estimated cost of \$855,000.00 in this biennium and \$100,000 in the next biennium (100% Federal Grant funded) in support of NDE's special education program to add an additional module to track and monitor students attending a long-term medical treatment facility either in or out of state and provide system hosting for two years.

This system is currently in place and in use by the agency.

It is expected that this solution will continue to follow all state security standards and policies.

If there are to be any changes to enterprise services, including: network, server, telecom etc. please notify EITS as soon as possible.

A copy of this memo has also been attached to the TIN.

If I can be of further assistance, please feel free to contact me.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 15748	Amendment Number: 4
Agency Name: NDE - DEPARTMENT OF EDUCATION	Legal Entity Name: OTIS EDUCATIONAL SYSTEMS, INC.
Agency Code: 300	Contractor Name: OTIS EDUCATIONAL SYSTEMS, INC.
Appropriation Unit: 2716-27	Address: 125 TOWNPARK DRIVE, STE 300
Is budget authority available?: Yes	City/State/Zip: KENNESAW, GA 30144-3231
If "No" please explain: Not Applicable	Contact/Phone: KEN FRIEDLI 703-966-5669
	Vendor No.: T29001575
	NV Business ID: NV20041429722

To what State Fiscal Year(s) will the contract be charged? **2014-2021**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/> General Funds	85.00 %	Fees	0.00 %
<input checked="" type="checkbox"/> Federal Funds	15.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **06/10/2014**

Anticipated BOE meeting date 03/2021

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved **06/30/2021**

Termination Date:

Contract term: **7 years and 22 days**

4. Type of contract: **Contract**

Contract description: **Maintenance Service**

5. Purpose of contract:

This is the fourth amendment to the original contract which provides ongoing hardware and software maintenance services and operational support for the Student Accountability Information System and the Nevada Statewide Longitudinal Data System. This amendment increases the maximum amount from \$1,309,000 to \$1,653,450 due to the increased need for these services.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$187,000.00	\$187,000.00	\$187,000.00	Yes - Action
a. Amendment 1:	\$374,000.00	\$374,000.00	\$374,000.00	Yes - Action
b. Amendment 2:	\$0.00	\$0.00	\$0.00	No
c. Amendment 3:	\$748,000.00	\$748,000.00	\$748,000.00	Yes - Action
2. Amount of current amendment (#4):	\$344,450.00	\$344,450.00	\$344,450.00	Yes - Action
3. New maximum contract amount:	\$1,653,450.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

Otis Ed is the original contracted developer of the SLDS. Otis Ed is best skilled and positioned to continue to provide maintenance and support for the existing NDE system. Otis Ed is offering licensing support and maintenance services as it continues to extend its service and product offering across the county. The Otis Ed system in place at the Department requires daily maintenance, monitoring and occasional upgrades. Much of this work can only be performed by a qualified Otis Ed technical resource. In addition to routine maintenance, Otis Ed assists the Department in resolving complex database issues and maintaining the data schema. This work is required to maintain the Student Accountability Information Network assure its continuity.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The daily monitoring and operational duties are currently being performed by NDE and EITS staff. However, due to the loss of knowledge and increase in demand for data services the current staff is insufficient to meet the need. This contract will supplement some of the operational duties as well as enhance some primary applications required for future development of the SLDS. The new maintenance services will ensure the smooth running of the SAIN environment within the NDE, and provide reliable and auditable information to the State. The benefits of these services will enable the NDE to continue to extend the "MSA" for the SLDS to make it relevant to current needs and serve the educational community in the State.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

SAIN/SLDS system was developed and is supported by the vendor.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Otis Educational Systems, Inc. (hereafter "Otis Ed") has been providing services to Nevada Department of Education for over 10 years and the Department has been very satisfied with their services They have assisted the Department in building the State Longitudinal Data System (SLDS).

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	bfarra2	01/14/2021 11:27:13 AM
Division Approval	bfarra2	01/14/2021 11:27:18 AM
Department Approval	bfarra2	01/14/2021 11:27:22 AM
Contract Manager Approval	bfarra2	01/14/2021 11:27:28 AM
EITS Approval	daxtel1	01/20/2021 11:00:20 AM
Budget Analyst Approval	mranki1	01/22/2021 14:46:28 PM
BOE Agenda Approval	cbrekken	01/25/2021 16:15:23 PM

Steve Sisolak
Governor



Laura E. Freed
Director
Colleen Murphy
Deputy Director
David Haws
Administrator

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Enterprise IT Services Division

100 N. Stewart Street, Suite 100 | Carson City, Nevada 89701
Phone: (775) 684-5800 | www.it.nv.gov | Fax: (775) 687-9097

M E M O R A N D U M

TO: Peter Zutz, Administrator, ADAM, NDE
Glenn Meyer, ITM 2, NDE
Susie King, Fiscal Grant Analyst, NDE

CC: David Haws, Administrator, EITS, DOA
David Axtell, Chief Enterprise Architect, EITS, DOA

FROM: Timothy Galluzi, Technology Investment Administrator, EITS, DOA

SUBJECT: TIN Review Completed – NDE - *SLDS Grant* – T2616132

DATE: Aug 21st, 2020

We have completed the review for Nevada Department of Education (NDE) – *SLDS Grant* TIN.

The submitted TIN, for an estimated value of \$3,499,913, supports replacement of an existing technology solution, software product, and/or equipment solution currently in place and in use by the agency.

This investment will serve to replace the existing NDE Authentication system, implement the Ed-Fi ODS and create an automated solution for EDFACTS reporting. The agency reports that the current security/authentication solution in place at the agency no longer provides the elements and functionality required to scale secure user access to educational data sets.

The agency also reports that when completed, the Ed-Fi implementation, connection to IC using the API to populate the ODS and then linking the ODS to Generate will create an end to end federal reporting system based on Common Education Standards and supported with industry maintained code. This implementation can serve as a model for other states to implement an interoperable system that is built on industry standards and maintained by a consortium of states.

If there are to be any changes to enterprise services, including: network, server, telecom etc. please notify EITS as soon as possible.

The agency indicated that they would be interested in a pre and post implementation review from the Office of Information Security (OIS). Please reach out to OIS to plan for the reviews.

It is expected that this solution will continue to follow state security standards and policies.

A copy of this memo has also been attached to the TIN.

If I can be of further assistance, please feel free to contact me.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **23907**

Agency Name: ADMIN - NV ST LIBRARY, ARCHIVES AND PUBLIC RECORDS	Legal Entity Name: CALIFA GROUP
Agency Code: 332	Contractor Name: CALIFA GROUP
Appropriation Unit: 2891-21	Address: 330 TOWNSEND ST. SUITE 133
Is budget authority available?: Yes	City/State/Zip: SAN FRANCISCO, CA 94107-1658
If "No" please explain: Not Applicable	Contact/Phone: PAULA MACKINNON 415-796-3901
	Vendor No.: T32005920
	NV Business ID: NV20171780554

To what State Fiscal Year(s) will the contract be charged? **2021-2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date: 03/2021

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **09/30/2023**

Contract term: **2 years and 212 days**

4. Type of contract: **Contract**

Contract description: **SANDI Grant**

5. Purpose of contract:

This is a new contract to provide services to assist dislocated workers who have been adversely affected by the pandemic. These services are funded through the Supporting and Advancing Nevada's Dislocated Individuals Project, which provides precision career navigation, immersive 3D programs, and the integration of these resources into local workforce recovery systems.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$5,308,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

The Supporting and Advancing Nevada's Dislocated Individuals (SANDI) Project provides precision career navigation, immersive 3D programs, and the integration of these resources into local workforce recovery systems. This project is funded through the U.S. Department of Education's Education Stabilization Fund-Reimagining Workforce Preparation (ESF-RWP) Discretionary Grants Program. Additionally, this project is in collaboration with the Governor's Office of Workforce Innovation (OWINN), Nevada State Library, Archives and Public Records (NSLAPR), and Governor's Office of Economic Development (GOED).

8. Explain why State employees in your agency or other State agencies are not able to do this work:

N/A

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**

Approval #: 210104

Approval Date: 01/25/2021

c. Why was this contractor chosen in preference to other?

There are no other vendors that are part of this first of its kind emerging technology and Nevada-focused precision career navigation program.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

NSLA work is satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Tammy Westergard, Project Director Ph: 775-684-3306

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jvictor	02/02/2021 10:00:12 AM
Division Approval	mhelto1	02/03/2021 15:26:23 PM
Department Approval	nmann	02/03/2021 15:27:39 PM
Contract Manager Approval	ssands	02/03/2021 15:30:53 PM
EITS Approval	daxtel1	02/04/2021 15:21:26 PM
Budget Analyst Approval	mlynn	02/10/2021 17:29:39 PM
BOE Agenda Approval	laaron	02/11/2021 16:11:03 PM
BOE Final Approval	Pending	



**STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Purchasing Division**

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: 775-684-0170 | Fax: 775-684-0188

Purchasing Use Only:	
Approval#:	210104 CA

SOLICITATION WAIVER JUSTIFICATION AND REQUEST FORM

ALL FIELDS ARE REQUIRED – INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY

1a	Agency Contact Information - Note: Approved copy will be sent to only the contact(s) listed below:			
	State Agency Name:		State Library, Archives, and Public Records	
	<i>Contact Name and Title</i>		<i>Phone Number</i>	<i>Email Address</i>
	JoVon Sotak, Interim Administrator		775-684-3410	jsotak@admin.nv.gov
1b	Vendor Information:			
	Identify Vendor:		Califa Group	
	Contact Name:		Paula MacKinnon	
	Complete Address:		330 Townsend St., Suite 133 San Francisco, CA 94107	
	Telephone Number:		415-796-3901	
Email Address:		pmackinnon@califa.org		
1c	Type of Waiver Requested – Check the appropriate type:			
	Sole or Single Source:		<input checked="" type="checkbox"/>	
	Professional Service Exemption:		<input type="checkbox"/>	
1d	Contract Information:			
	Is this a new Contract?		Yes	<input checked="" type="checkbox"/> No
	Amendment:		#	
CETS:		#		
1e	Term:			
	One (1) Time Purchase:		<input type="checkbox"/>	
	Contract:	Start Date:	March 9, 2021	End Date: September 30, 2023
1f	Funding:			
	State Appropriated:		<input type="checkbox"/>	
	Federal Funds:		U.S. Department of Education’s Education Stabilization Fund-Reimagination Workforce Preparation (ESF-RWP) Discretionary Grants Program	
	Grant Funds:		<input type="checkbox"/>	
Other (Explain):		<input type="checkbox"/>		

Roc'd 01/26/21 @

<i>Purchasing Use Only:</i>	
Approval #:	210104②

1g	Total Estimated Value of <u>this</u> Service Contract, Amendment or Purchase:
	\$ 5,308,000.00

	Provide a description of work/services to be performed or commodity/good to be purchased:
	<p>Overview: As part of the U.S. Department of Education’s Education Stabilization Fund-Reimagination Workforce Preparation (ESF-RWP) Discretionary Grants Program, the Governor’s Office of Workforce Innovation, OWINN, in partnership with the Nevada State Library, Archives and Public Records (NSLAPR), the Governor’s Office of Economic Development (GOED) and other stakeholders will work to assist dislocated workers who have been adversely affected by the pandemic. As partners in Project SANDI, GOED and NSLAPR will stand up tools and programs to help displaced workers return to gainful employment and transition underemployed workers to new career fields by building and piloting career navigation system that enables translating work experience into post-secondary credits while identifying suitable credentials for retraining and upskilling. Designed to help Nevadans reduce the time it takes to navigate career pathways and prepare for these careers the work/services to be performed include aggregating a cohesive deployment of:</p> <ul style="list-style-type: none"> • Partner with NSLAPR as an aggregator to manage and serve as fiscal and personnel agent for the two positions and as the vendor guarantor; • Enhancements to the Nevada Career Explorer that translate skills and experience into post-secondary credits smoothing the path to credentials and credit-bearing programs and certificates; • Extended reality (XR*) software and hardware tools critical to STEM career navigation; • Knowledge transfer from 5 NSHE programs of study (defined through SANDI) into XR assets and simulations; • Partner with NSLAPR to deploy the Instructional Designer position to support authoritative knowledge transfer, and • Partner with NSLAPR to deploy the Career Coach position to ensure continuing education success among workforce recovery professionals advancing the SANDI priority programs. <p>*Note: “XR” is an umbrella term to describe information and content viewable as:</p> <ul style="list-style-type: none"> • virtual reality (VR) meaning completely immersed within a digital, virtual environment with no visibility into the physical environment; • augmented reality (AR) which displays digital content overlaid onto the physical environment making both viewable at the same time; • 3D interactive objects, which display visual effects to create real-time interaction with an object’s 3D geometries and corresponding graphical texture and 360-degree video.
2	
	What are the unique features/qualifications required for this service or good that are not available from any other vendor:
	<p>The unique features required not available from any other vendor are:</p> <ol style="list-style-type: none"> 1. Access to the 3D tools, content, continuing education 2. Technology support for the hardware systems 3. The customized network of NV XR Libraries 4. The 3D learning modules that engage partners as a community of practice to help the SANDI partner ecosystem continue the deployment of these educational resources <p>The Nevada State Library, Archives and Public Records (NSLAPR) in collaboration with the Governor's Office of Economic Development (GOED) and Nevada System of Higher Education (NSHE) will braid together the career</p>
3	

navigation system and XR content to deliver industry credential training. Additionally, data enhancements and XR integration to the Nevada Career Explorer will assimilate the process of translating work experience into credentials enabling a job training specialist or "career navigator" to assist underemployed or dislocated workers more efficiently. Through virtual reality assets, job seeker engagement will increase as individuals will be able to "see" into elements of new STEM careers. Nevada libraries will carry out large programmatic pieces of the SANDI workplan – delivering services to the community to best transition dislocated workers back into the workforce.

4 Explain why this service or good cannot be competitively bid and why this purchase is economically only available from a single source:
 Features not available from any other library consortia vendor are described below; therefore, the unique required qualities of the platform necessitate sole sourcing:

- Access to the XR Learn platform provides the necessary program elements: content, professional development and technology hardware and software support.
- The in place, comprehensive Nevada-first career navigation system with XR learning does not exist with any other library consortia;
- The STEM-focused, curated content for the SANDI project is unique and reflects a focus on STEM career pathways to advance the talent pipeline for Nevada's resilient industries.

Were alternative services or commodities evaluated? Check One.		Yes:	<input checked="" type="checkbox"/>	No:	<input type="checkbox"/>
5	a. <i>If yes, what were they and why were they unacceptable? Please be specific about features, characteristics, requirements, capabilities and compatibility.</i>	Although other library consortia have offerings in technology professional development and training, no other library consortia have the capabilities and features of XR STEM content, to date none provide access to those services by means of the public library card. Further, none have integrated coordination of content access, professional development and technology hardware and software support. The aggregation of these unique assets is essential to the success of the SANDI project.			
	b. <i>If not, why were alternatives not evaluated?</i>				

Purchasing Use Only:

Approval #:

210104②

6	Has the agency purchased this service or commodity in the past? Check One. Note: If your previous purchase(s) was made via solicitation waiver(s), a copy or copies of ALL previous waivers MUST accompany this request.			Yes:	X	No:	
	a. If yes, starting with the most recent contract and working backward, for the entire relationship with this vendor, or any other vendor for this service or commodity, please provide the following information:						
	<i>Term Start and End Dates</i>		<i>Value</i>	<i>Short Description</i>	<i>Type of Procurement (RFP#, RFQ#, Waiver #)</i>		
	10-1-19	9-30-2020	\$245,000	<i>CSN Proof of Concept for PCT / Dialysis Technician</i>	<i>Waiver# 190701</i>		
	1-2-2020	1-31-2024	\$100,000	<i>Nevada XR Libraries Emerging Technology Early Adopter Program (ETEAP)Phase II</i>	<i>Waiver# 200206</i>		
	3-2-2019	12-31- 2019	\$30,000	<i>Nevada XR Libraries ETEAP Phase I</i>	<i>Contract# 21537</i>		
6-20- 2018	3-1-2019	\$22,000	<i>ETEAP start</i>	<i>Contract #20003</i> <small>Note there was an amendment of time to the initial contract to 12-31-2018 to 3-1-2019 and the amount to \$52,000 combining ETEAP start and Phase I.</small>			

7	What are the potential consequences to the State if the waiver request is denied and the service or good is competitively bid?
	Much of the progress we have made to date will be lost. The SANDI project deliverables to provide precision career navigation, immersive 3D programs and the integration of these resource into local workforce recovery systems, hinges on this unique combination of assets and services. If this waiver is denied it is unclear how we will be able to move forward in meeting the expectations of the SANDI grant.

8	What efforts were made or conducted to substantiate there is no competition for the service or good and to ensure the price for this purchase is fair and reasonable?
	As previously noted, there are no other vendors that are part of this first of its kind emerging technology and Nevada-focused precision career navigation program. We have substantiated this by talking to vendors, website analysis, email inquiries. The quality of this program is driven from the combination of these subject matter experts. The easy to use Califa aggregator to delivers services that interface with established Nevada XR Libraries and Nevada libraries – all using the Nevada Career Explorer. The SANDI NSLAPR deliverables are priced fairly and are reasonable. Year after year, NSLAPR licenses many information resources on various platforms and the price for this resource is comparable to resources analogous to this. We are wholly familiar with industry pricing and trends and this is a reasonable price.

9	Will this purchase obligate the State to this vendor for future purchases? Before selecting your answer, please review information included on Page 2, Section 9 of the instructions.	Yes:	X	No:	
	a. If yes, please provide details regarding future obligations or needs.				

#210104

The project is anticipated to be successful and advance the imperative to continue advancing the workforce recovery network, which will likely lead into further STEM education partnerships within schools and adult education partnerships. Through Califa, SANDI can be a major part of the solution in providing access to and experience with the 3D/immersive technology needed to accelerate all Nevadan's ability to explore and benefit from this powerful learning tool.

The award of this grant was thoughtful in housing this job seekers' tool with our libraries to seamlessly direct dislocated workers to appropriate open-entry/open-exit courses and self-paced learning modules. By engaging the library system, particularly for those individuals who are proven to be the most vulnerable and for those adversely affected parts of the population who would lack both confidence and experience reaching out directly to traditional education and training providers, not constrained by 8-5, M-F schedules Nevada public libraries are more readily reached during evening hours, on weekends, 24/7 online and more. Combined, this adds important capacity and access to individuals seeking to assess their existing skills and understand how they may best re-enter or skill up within the workforce. Too, SANDI further enables our navigators/librarians to use tools that drive efficiency and impact to help more job seekers.

With SANDI leadership, Califa will continue the work of supporting and advancing Nevada's dislocated individuals and help sustain access bridging the digital divide by nurturing experiences with 3D learning and precision career navigation.

<i>Purchasing Use Only:</i>	
<i>Approval #:</i>	

By signing below, I know and understand the contents of this Solicitation Waiver Request and Justification and attest that all statements are true and correct.

Tammy A. Westergaard
Agency Representative Initiating Request

Tammy A. Westergaard
Print Name of Agency Representative Initiating Request

1/25/2021
Date

[Signature]
Signature of Agency Head Authorizing Request

JoVon Sotak, Interim Administrator
Print Name of Agency Head Authorizing Request

1/25/2021
Date

PLEASE NOTE: *In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada or to assist in our due diligence, State Purchasing may solicit a review of your request from another agency or entity. The signature below indicates another agency or entity has reviewed the information you provided. This signature does not exempt your agency from any other processes that may be required.*

*** Note: Please include TIN approval memo as an attachment in CETS ***
Name of agency or entity who provided information or review:

#210104②

Representative Providing Review

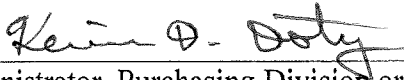
Print Name of Representative Providing Review

Date

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150 or NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 333.700(7), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns, please contact the Purchasing Division at 775-684-0170.

Approved by:



Administrator, Purchasing Division or Designee

1/26/21

Date

Steve Sisolak
Governor



Laura E. Freed
Director
Colleen Murphy
Deputy Director
Alan Cunningham
State Chief Information Officer

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Enterprise IT Services Division
100 N. Stewart Street, Suite 100 | Carson City, Nevada 89701
Phone: (775) 684-5800 | www.it.nv.gov | Fax: (775) 687-9097

M E M O R A N D U M

TO: Tammy Westergard, Project Director, ESF-RWP Project SANDI, NSLAPR
Jennifer Victor, Budget Analyst/Admin Services Div., NSLAPR
JoVon Sotak, Interim Administrator, NSLAPR, NSLAPR

CC: Alan Cunningham, State CIO, EITS, DOA
Hugo Schlesener, Deputy Administrator, EITS, DOA

\FROM: David Axtell, Chief Enterprise Architect, EITS, DOA

SUBJECT: TIN Completion Memo – NSLAPR – 236 - SANDI Project U.S.
Department of Education’s Education Stabilization Fund- Reimagination
Workforce Preparation (ESF-RWP) Discretionary Grants Program BA2891
TIN236

DATE: January 22, 2021

We have completed the review of *NSLAPR’s – SANDI Project U.S. Department of Education’s Education Stabilization Fund- Reimagination Workforce Preparation (ESF-RWP) Discretionary Grants Program – TIN-236*.

The submitted TIN, for an estimated cost of \$544,000 in this biennium and \$4,764,000 in the next biennium (100% Federal Grant Funded) to leverage the existing career navigation system: Nevada Career Explorer and the Emerging Technology Early Adopter Program with the new project – Supporting and Advancing Nevada’s Dislocated Individuals (SANDI). These initiatives, in a partnership with OWINN, GOED, and NSHE, will be integrated with SANDI to stand up tools and programs to help displaced workers gain living-wage employment. This program is based in Nevada’s libraries to reach the most vulnerable parts of the population.

It is expected that this solution will follow all state security standards and policies. If there are to be any changes to enterprise services, including: network, server, telecom etc. please notify EITS as soon as possible. A copy of this memo has also been attached to the TIN.

If I can be of further assistance, please feel free to contact me.

Steve Sisolak
Governor



Laura E. Freed
Director
Colleen Murphy
Deputy Director
Alan Cunningham
State Chief Information Officer

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Enterprise IT Services Division
100 N. Stewart Street, Suite 100 | Carson City, Nevada 89701
Phone: (775) 684-5800 | www.it.nv.gov | Fax: (775) 687-9097

M E M O R A N D U M

TO: Tammy Westergard, Project Director, ESF-RWP Project SANDI, NSLAPR
Jennifer Victor, Budget Analyst/Admin Services Div., NSLAPR
JoVon Sotak, Interim Administrator, NSLAPR, NSLAPR

CC: Alan Cunningham, State CIO, EITS, DOA
Hugo Schlesener, Deputy Administrator, EITS, DOA

FROM: David Axtell, Chief Enterprise Architect, EITS, DOA

SUBJECT: TIN Completion Memo – NSLAPR – 236 - SANDI Project U.S.
Department of Education’s Education Stabilization Fund- Reimagination
Workforce Preparation (ESF-RWP) Discretionary Grants Program BA2891
TIN236

DATE: January 22, 2021

We have completed the review of *NSLAPR’s – SANDI Project U.S. Department of Education’s Education Stabilization Fund- Reimagination Workforce Preparation (ESF-RWP) Discretionary Grants Program – TIN-236*.

The submitted TIN, for an estimated cost of \$544,000 in this biennium and \$4,764,000 in the next biennium (100% Federal Grant Funded) to leverage the existing career navigation system: Nevada Career Explorer and the Emerging Technology Early Adopter Program with the new project – Supporting and Advancing Nevada’s Dislocated Individuals (SANDI). These initiatives, in a partnership with OWINN, GOED, and NSHE, will be integrated with SANDI to stand up tools and programs to help displaced workers gain living-wage employment. This program is based in Nevada’s libraries to reach the most vulnerable parts of the population.

It is expected that this solution will follow all state security standards and policies. If there are to be any changes to enterprise services, including: network, server, telecom etc. please notify EITS as soon as possible. A copy of this memo has also been attached to the TIN.

If I can be of further assistance, please feel free to contact me.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 16458	Amendment Number: 8
Agency Name: DHHS - HEALTH AND HUMAN SERVICES DIRECTOR'S OFFICE	Legal Entity Name: MONEY MANAGEMENT INTERNATIONAL
Agency Code: 400	Contractor Name: MONEY MANAGEMENT INTERNATIONAL
Appropriation Unit: 3195-18	Address: 14141 SOUTHWEST FREEWAY Suite 1000
Is budget authority available?: Yes	City/State/Zip: SUGAR LAND , TX 77478
If "No" please explain: Not Applicable	Contact/Phone: Lisa Martin 702-364-0341
	Vendor No.: T27042153
	NV Business ID: NV20031242278

To what State Fiscal Year(s) will the contract be charged? **2016-2022**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	12.70 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	87.30 % FUND FOR HEALTHY NEVADA

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2015**

Anticipated BOE meeting date 03/2021

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2021**

Contract term: **7 years and 1 day**

4. Type of contract: **Contract**

Contract description: **Information Referral**

5. Purpose of contract:

This is the eighth amendment to the original contract which provides the management and operation of the 2-1-1 information and referral center. This amendment extends the termination date from June 30, 2021 to June 30, 2022 and increases the maximum amount from \$5,291,015 to \$6,083,665 due to the increased need for these services.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$1,400,000.00	\$1,400,000.00	\$1,400,000.00	Yes - Action
a. Amendment 1:	\$164,702.00	\$164,702.00	\$164,702.00	Yes - Action
b. Amendment 2:	\$94,060.00	\$94,060.00	\$94,060.00	Yes - Action
c. Amendment 3:	\$1,889,389.00	\$1,889,389.00	\$1,889,389.00	Yes - Action
d. Amendment 4:	\$122,081.00	\$122,081.00	\$122,081.00	Yes - Action
e. Amendment 5:	\$0.00	\$0.00	\$0.00	No
f. Amendment 6:	\$1,585,120.00	\$1,585,120.00	\$1,585,120.00	Yes - Action
g. Amendment 7:	\$35,663.00	\$35,663.00	\$35,663.00	Yes - Info
2. Amount of current amendment (#8):	\$792,560.00	\$792,560.00	\$828,223.00	Yes - Action
3. New maximum contract amount:	\$6,083,575.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

NRS 232.359 requires a system to provide nonemergency information and referrals concerning health, welfare, human and social services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The agency does not have the staffing or facilities to run a 24/7, 365 days a year information and referral call center.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

HELP of So, Nevada
Cosnumner Credit Counseling Services of So. Nevada

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

The vendor scored the highest by the evaluation committee.

d. Last bid date: 12/16/2014 Anticipated re-bid date: 09/01/2021

10. Does the contract contain any IT components? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The contractor currently has a contract with the Department of Health and Human Services Director's Office and the work is satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	tmilazz1	02/02/2021 10:51:01 AM
Division Approval	tmilazz1	02/02/2021 10:51:24 AM
Department Approval	mwinebar	02/02/2021 16:07:31 PM
Contract Manager Approval	tmilazz1	02/03/2021 10:09:51 AM
EITS Approval	daxtel1	02/04/2021 15:29:33 PM
Budget Analyst Approval	bwooldri	02/10/2021 15:01:20 PM
BOE Agenda Approval	bwooldri	02/10/2021 15:01:59 PM



**STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION**

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: 775 684-0170 | Fax: 775 684-0188

<i>Purchasing Use Only:</i>	
Approval #:	363 @

CONTRACT EXTENSION JUSTIFICATION AND REQUEST FORM

ALL FIELDS ARE REQUIRED - INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY

Agency Contact Information – Note: Approved copy will be sent to only the contact(s) listed below:			
State Agency Name:		<i>Nevada Department of Health and Human Services</i>	
1	<i>Contact Name and Title</i>	<i>Phone Number</i>	<i>Email Address</i>
	<i>Jennifer White, SPSS II</i>	<i>775-684-7591</i>	<i>jwhite@dhhs.nv.gov</i>
	<i>Connie Lucido, SS Chief III</i>	<i>775-684-4001</i>	<i>c.lucido@dhhs.nv.gov</i>

Contractor Information:	
Contractor:	<i>Money Management International</i>
Contact Name:	<i>Lisa Martin</i>
Complete Address:	<i>14141 Southwest Freeway, Suite 1000, Sugar Land, TX 77478</i>
Phone Number:	<i>702-364-0344</i>
Email Address:	<i>lisa.martin@moneymanagement.org</i>

#3630

List <u>all previous</u> Contract Information:				
3	Solicitation Type, if applicable:	N/A		#:
	CETS #:			
	Contract Amount:	\$		
	Contract Term:	Start Date:		End Date:

<i>Purchasing Use Only:</i>	
<i>Approval #:</i>	

Current Contract Information:					
4	Solicitation Type, if applicable:	RFP		#: 3161	
	CETS #:	16458			
	Initial Contract Amount:	\$1,400,000			
	Contract Term:	Start Date:	7/01/15	End Date:	6/30/20
	Amendment Information – List <u>all previously</u> approved amendments:				
5	<i>Amd #:</i>	<i>Brief Synopsis of What Amendment Accomplished:</i>	<i>Change in Contract Amount</i>	<i>Change in End Date</i>	

#363 (2)

1	<i>The Division of Health Care Financing and Policy (DHCFP) needed 211's assistance with one of their programs. This amendment added funds from Medicaid to pay for this work and move 211 towards national accreditation. It also clarified ownership of 211 data and phone numbers.</i>	\$1,564,702	n/a
2	<i>This amendment corrected a budget formula error from Amendment 1.</i>	\$1,658,762	n/a
3	<i>This amendment extended the existing contract by two years. In addition, as part of DHCFP's collaboration with 211, this amendment directed Medicaid funds to improve 211's infrastructure, including the website, database platform, phone system, and other equipment used when assisting in disaster response. Some of those changes were also needed for national accreditation.</i>	\$3,548,151	6/30/19
4	<i>DHCFP provided support to 211 to perform specific outreach activities.</i>	\$3,670,232	n/a
5	<i>The original vendor, Financial Guidance Center, merged with Money Management International. This amendment changed the name of the vendor.</i>	n/a	n/a
6	<i>The amendment extended the contract by two years with an optional two-year renewal; provided the vendor with their monthly payments and required them to develop a mobile app for 211.</i>	\$5,255,352	6/30/21 (with an optional 2-year renewal through 6/30/23)
7	<i>This amendment added the creation of a 211-mobile app.</i>	\$5,291,015	n/a
6	<u>Proposed</u> Amendment Information:		

#303 (2)

Amd #:	Brief Synopsis of What the Requested Amendment will Accomplish	Change in Contract Amount	Change in End Date
8	<i>This one-year extension will allow the vendor to provide these critical services while DHHS works with the Purchasing Division to issue an RFP for the continuation of these services beginning July 1, 2022.</i>	\$6,097,963	6/30/22

What is the justification to extend the contract term beyond the State's four (4) year re-solicitation policy (SAM 0338)?

The Purchasing Division originally approved an extension through 6/30/23, as well as an increased budget, via Approval #253 on the Contract Extension Justification and Request Form.

Given the vendor's critical role in responding to the COVID-19 pandemic, it is vital that the State retains an experienced, consistent Nevada 211 provider during this unprecedented time. The vendor, via Nevada 211, maintains DHHS's official COVID-19 hotline.

Since the pandemic began in March, Nevada 211's call volume had been very high. They have responded to 22,669 calls, 649 texts, 147 chats, and 73 emails related to COVID-19 (through 10/13/20). This is in addition to their "regular" 211 calls, with total incoming calls totaling 76,746 over this time period. Unfortunately, the COVID-19 calls are going to continue for the foreseeable future, and they need to be answered by a vendor who understands the constantly changing COVID-19 resources available to the public.

Additionally, the vendor has contracts and/or agreements with two additional DHHS agencies related to COVID-19. Through a separate contract with the Division of Public and Behavioral Health, Nevada 211 hired additional call specialists to respond to COVID-19 correspondence. The vendor has also partnered with the Aging and Disability Services Division to provide website and phone support to individuals who are older and/or disabled and need assistance as a result of COVID-19. Changing vendors could create significant complications for these agencies.

Moreover, the State has invested significant one-time resources into this vendor so that they can properly respond to emergencies and disasters, such as COVID-19 and October 1. The DHHS does not have funds available to assist a new vendor to become "disaster response ready."

The current vendor is a nationally accredited organization with more than five years of experience answering Nevada 211 calls. They have the infrastructure in place to ensure people in Nevada are able to quickly locate resources related to COVID-19.

	What are the potential consequences to the State if the contract extension request is denied?
8	<p><i>The logistics related to establishing and training a new vendor on both normal 211 operations and COVID-19 response activities could be detrimental to the public looking for help.</i></p> <p><i>There are roughly 3,857 programs, 2,254 sites, and 1,120 agencies, covering all of Nevada, listed in the 211 database. Any new vendor would have to overcome a significant learning curve in understanding how to not only answer calls and texts, but also how to navigate and locate resources for callers across the state. Given the pandemic and 211's current high call volume, the State cannot afford to allocate time for a new vendor to get up to speed. Help seekers contacting 211 need to be able to quickly access accurate and applicable resources, and that most likely will not happen initially with a new vendor.</i></p>

<i>Purchasing Use Only:</i>	
<i>Approval #:</i>	

#3630

By signing below, I know and understand the proposed contract extension exceeds the State's policy pursuant to SAM Section 0338 that contracts be solicited at least every four (4) years and attest that all statements are true and correct.

[Handwritten Signature]

Signature of Agency Representative Initiating Request

Jennifer White

Print Name of Agency Representative Initiating Request

1-21-21

Date

[Handwritten Signature]

Signature of Agency Head Authorizing Request

MARK WINEBADGER

Print Name of Agency Head Authorizing Request

1-21-2021

Date

Please consider this memo as my support of your request to extend the identified contract beyond the current State policy period. This exemption is granted pursuant to NRS 333.135(5) and SAM 0338 and may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines the decision was based on incorrect or inaccurate facts. Pursuant to NRS 333.700(7), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

****NOTE: Please include TIN approval as an attachment in CETS****

Signed:

[Handwritten Signature]

Administrator, Purchasing Division or Designee

1/26/21

Date

Steve Sisolak
Governor



Laura E. Freed
Director
Colleen Murphy
Deputy Director
Alan Cunningham
State Chief Information Officer

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Enterprise IT Services Division
100 N. Stewart Street, Suite 100 | Carson City, Nevada 89701
Phone: (775) 684-5800 | www.it.nv.gov | Fax: (775) 687-9097

M E M O R A N D U M

TO: Jennifer White, Social Services Program Specialist 2, DHHS
Lorraine McMullen, ITP III/IT Project Manager, DHHS
Thomas Milazzo, ASO3, DHHS
Richard Whitley, Director, DHHS

CC: Alan Cunningham, State CIO, EITS, DOA
Hugo Schlesener, Deputy Administrator, EITS, DOA

FROM: David Axtell, Chief Enterprise Architect, EITS, DOA

SUBJECT: TIN Completion Memo - DHSS – Nevada 2-1-1 – BA3150 TIN-T400201105143627

DATE: January 21, 2021

We have completed the review of DHHS' – Nevada 2-1-1 – TIN-T400201105143627.

The submitted TIN, for an estimated cost of \$806,948 for the FY22/23 biennium to provide for the continued management and operation of the Nevada 2-1-1 system. The Nevada 2-1-1 system provides non-emergency information and referrals concerning health, welfare, human, and social services as required by NRS 232.359.

It is expected that this solution will continue to follow all state security standards and policies.

If there are to be any changes to enterprise services, including: network, server, telecom etc. please notify EITS as soon as possible.

A copy of this memo has also been attached to the TIN.

If I can be of further assistance, please feel free to contact me.

Steve Sisolak
Governor



Laura E. Freed
Director
Colleen Murphy
Deputy Director
Alan Cunningham
State Chief Information Officer

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Enterprise IT Services Division
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TO: Jennifer White, Social Services Program Specialist 2, DHHS
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SUBJECT: TIN Completion Memo - DHSS – Nevada 2-1-1 – BA3150 TIN-T400201105143627

DATE: January 21, 2021

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The submitted TIN, for an estimated cost of \$806,948 for the FY22/23 biennium to provide for the continued management and operation of the Nevada 2-1-1 system. The Nevada 2-1-1 system provides non-emergency information and referrals concerning health, welfare, human, and social services as required by NRS 232.359.

It is expected that this solution will continue to follow all state security standards and policies.

If there are to be any changes to enterprise services, including: network, server, telecom etc. please notify EITS as soon as possible.

A copy of this memo has also been attached to the TIN.

If I can be of further assistance, please feel free to contact me.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 21309	Amendment Number: 2
Agency Name: DHHS - AGING AND DISABILITY SERVICES DIVISION	Legal Entity Name: Wellcare Prescription Insurance, Inc.
Agency Code: 402	Contractor Name: Wellcare Prescription Insurance, Inc.
Appropriation Unit: 3156-16	Address: 8725 Henderson Rd., REN #1
Is budget authority available?: Yes	City/State/Zip: Tampa, FL 33634-1143
If "No" please explain: Not Applicable	Contact/Phone: Lee Genco 813/206-6456
	Vendor No.: T27013210
	NV Business ID: NV20131722994

To what State Fiscal Year(s) will the contract be charged? **2019-2023**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Healthy Nevada Funds

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **03/10/2019**

Anticipated BOE meeting date 03/2021

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **03/09/2021**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **SRxDRx Part-D Prescr**

5. Purpose of contract:

This is the second amendment to the original contract which provides ongoing State Pharmaceutical Assistance Program, known as Senior Rx and Disability Rx, that subsidizes monthly premiums on behalf of eligible members who are enrolled in Medicare Part D prescription drug plans and Medicare Advantage plans with prescription drug benefits. This amendment extends the termination date from March 9, 2021 to March 9, 2023 and increases the maximum amount from \$68,607 to \$231,100 due to the continued need for these services.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$57,865.00	\$57,865.00	\$57,865.00	Yes - Action
a. Amendment 1:	\$10,742.00	\$10,742.00	\$10,742.00	Yes - Info
2. Amount of current amendment (#2):	\$162,493.00	\$162,493.00	\$173,235.00	Yes - Action
3. New maximum contract amount:	\$231,100.00			
and/or the termination date of the original contract has changed to:	03/09/2023			

II. JUSTIFICATION

7. What conditions require that this work be done?

Starting January 1, 2006, the Federal Medicare Part D plan went into effect. Nevada's Senior Rx and Disability Rx members must use Medicare Part D as their first resource for prescription drugs.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees are not authorized to perform the needed services.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

The State must contract with all prescription drug plans Federally authorized to offer Part D benefits in Nevada. (Section 1860D-23 (b)(2) of Social Security Act)

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

Yes If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

\$.90 admin fee per member

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

DHHS 2006-2009, ADSD 2009-current. Satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Other

NT7 Business License Other

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	sewart	01/11/2021 08:50:57 AM
Division Approval	amanocha	01/11/2021 09:01:27 AM

Department Approval	mwinebar	01/11/2021 13:32:06 PM
Contract Manager Approval	maceved1	01/13/2021 15:24:14 PM
Budget Analyst Approval	jyou23	01/22/2021 10:33:32 AM
BOE Agenda Approval	bwooldri	01/26/2021 10:41:42 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **14079** Amendment Number: **5**

Agency Name: **HEALTH CARE FINANCING & POLICY** Legal Entity Name: **DEPARTMENT OF ADMINISTRATION**

Agency Code: **403** Contractor Name: **DEPARTMENT OF ADMINISTRATION**

Appropriation Unit: **3158-11** Address: **APPEALS OFFICE**

Is budget authority available?: **Yes** City/State/Zip: **LAS VEGAS, NV 89102**

If "No" please explain: **Not Applicable** Contact/Phone: **Michelle L. Morgando, Esq. 702-486-2532**

Vendor No.:

NV Business ID: **GOVERNMENTAL ENTITY**

To what State Fiscal Year(s) will the contract be charged? **2014-2021**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/>	General Funds	50.00 %	Fees	0.00 %
<input checked="" type="checkbox"/>	Federal Funds	50.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2013**

Anticipated BOE meeting date **04/2021**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2021**

Contract term: **8 years and 1 day**

4. Type of contract: **Contract**

Contract description: **Appeals Hearings**

5. Purpose of contract:

This is the fifth amendment to the original interlocal agreement which provides ongoing appeals services for Medicaid eligible recipients who are refused Medicaid benefits. This amendment increases the maximum amount from \$214,009.00 to \$243,377.38 due to an increased need for these services.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$41,162.00	\$41,162.00	\$41,162.00	Yes - Info
a. Amendment 1:	\$77,058.00	\$77,058.00	\$118,220.00	Yes - Action
b. Amendment 2:	\$26,216.00	\$26,216.00	\$26,216.00	Yes - Info
c. Amendment 3:	\$30,000.00	\$30,000.00	\$56,216.00	Yes - Action
d. Amendment 4:	\$39,573.00	\$39,573.00	\$39,573.00	Yes - Info
2. Amount of current amendment (#5):	\$29,368.38	\$29,368.38	\$68,941.38	Yes - Action
3. New maximum contract amount:	\$243,377.38			

II. JUSTIFICATION

7. What conditions require that this work be done?

This service is Federally Mandated by 42 CFR 431.200-246

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This contract is between State agencies.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

NRS 277.180 authorizes one or more public agencies to contract with another public agency to perform governmental functions.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

DHCFP 2013 to Current - Satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nrezaie	01/22/2021 10:30:12 AM
Division Approval	ltuttl1	01/22/2021 10:51:42 AM
Department Approval	mwinebar	01/25/2021 16:02:05 PM
Contract Manager Approval	dmartin3	01/26/2021 08:38:23 AM
Budget Analyst Approval	laaron	02/02/2021 15:51:07 PM
BOE Agenda Approval	laaron	02/02/2021 15:51:10 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 11760	Amendment Number: 23	
	Legal Entity Name: Gainwell Technologies, LLC	
Agency Name: DHHS - HEALTH CARE FINANCING & POLICY	Contractor Name: Gainwell Technologies, LLC	
Agency Code: 403	Address: 355 LedgeLawn Dr.	
Appropriation Unit: 3158-10	City/State/Zip: Conway, AR 72034	
Is budget authority available?: Yes	Contact/Phone: Pamela Swiz-Pascal 208-371-3229	
If "No" please explain: Not Applicable	Vendor No.: T27043704	
	NV Business ID: NV20201759756	

To what State Fiscal Year(s) will the contract be charged? **2011-2023**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/>	General Funds	50.00 %	Fees	0.00 %
<input checked="" type="checkbox"/>	Federal Funds	50.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **RFP #1824**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/11/2011**
Anticipated BOE meeting date **03/2021**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2023**

Contract term: **12 years and 172 days**

4. Type of contract: **Contract**

Contract description: **MMIS Fiscal Agent**

5. Purpose of contract:

This is the twenty-third amendment to the original contract which provides take over operations of the Medicaid Management Information System and to serve as the fiscal agent. This amendment increases the maximum amount from \$556,249,450.54 to \$558,217,450.54 due to the implementation of a Patient Access and Interoperability solution. This amendment also changes the name of the contractor from DXC MS, LLC to Gainwell Technologies, LLC and revises the attachment on Maintenance and Enhancement Hours.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$176,945,854.17	\$176,945,854.17	\$176,945,854.17	Yes - Action
a. Amendment 1:	\$11,001,222.00	\$11,001,222.00	\$11,001,222.00	Yes - Action
b. Amendment 2:	\$0.00	\$0.00	\$0.00	No
c. Amendment 3:	\$0.00	\$0.00	\$0.00	No
d. Amendment 4:	\$0.00	\$0.00	\$0.00	No
e. Amendment 5:	\$0.00	\$0.00	\$0.00	No
f. Amendment 6:	\$0.00	\$0.00	\$0.00	No
g. Amendment 7:	\$0.00	\$0.00	\$0.00	No
h. Amendment 8:	\$0.00	\$0.00	\$0.00	No

i. Amendment 9:	\$0.00	\$0.00	\$0.00	No
j. Amendment 10:	\$0.00	\$0.00	\$0.00	No
k. Amendment 11:	\$0.00	\$0.00	\$0.00	No
l. Amendment 12:	\$0.00	\$0.00	\$0.00	No
m. Amendment 13:	\$0.00	\$0.00	\$0.00	No
n. Amendment 14:	\$0.00	\$0.00	\$0.00	No
o. Amendment 15:	\$45,000,000.00	\$45,000,000.00	\$45,000,000.00	Yes - Action
p. Amendment 16:	\$158,940,788.06	\$158,940,788.06	\$158,940,788.06	Yes - Action
q. Amendment 17:	\$4,566,457.00	\$4,566,457.00	\$4,566,457.00	Yes - Action
r. Amendment 18:	\$26,419,368.63	\$26,419,368.63	\$26,419,368.63	Yes - Action
s. Amendment 19:	\$0.00	\$0.00	\$0.00	No
t. Amendment 20:	\$0.00	\$0.00	\$0.00	No
u. Amendment 21:	\$0.00	\$0.00	\$0.00	No
v. Amendment 22:	\$133,375,760.68	\$133,375,760.68	\$133,375,760.68	Yes - Action
2. Amount of current amendment (#23):	\$1,968,000.00	\$1,968,000.00	\$1,968,000.00	Yes - Action
3. New maximum contract amount:	\$558,217,450.54			

II. JUSTIFICATION

7. What conditions require that this work be done?

Federal mandates. The Patient Access and Interoperability solution allows Medicaid recipients to view their Medicaid data easily and securely.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The State lacks resources and State employees do not possess expertise and specialized knowledge required to takeover the MMIS system and carry out fiscal agent operations.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

Magellan Medicaid Administration
ACS
Infocrossing

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor received the highest score in the State approved competitive procurement process.

d. Last bid date: 02/09/2010 Anticipated re-bid date: 03/27/2020

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

DHCFP 2011 to current. Satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nrezaie	11/24/2020 09:43:06 AM
Division Approval	ltuttl1	11/24/2020 10:18:07 AM
Department Approval	mwinebar	11/30/2020 14:20:48 PM
Contract Manager Approval	ltuttl1	01/14/2021 12:23:29 PM
Budget Analyst Approval	laaron	02/11/2021 15:49:51 PM
BOE Agenda Approval	laaron	02/11/2021 15:50:51 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **23636**

Agency Name:	DHHS - HEALTH CARE FINANCING & POLICY	Legal Entity Name:	CLARK COUNTY FOR AND ON BEHALF OF CLARK COUNTY FIRE DEPARTMENT
Agency Code:	403	Contractor Name:	CLARK COUNTY FOR AND ON BEHALF OF CLARK COUNTY FIRE DEPARTMENT
Appropriation Unit:	3243-24	Address:	500 Grand Central Parkway
Is budget authority available?:	Yes	City/State/Zip:	LAS VEGAS, NV 89155
If "No" please explain:	Not Applicable	Contact/Phone:	Jessica Colvin 702-455-3324
		Vendor No.:	T81026920
		NV Business ID:	Governmental Entity

To what State Fiscal Year(s) will the contract be charged? **2022-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2021**

Anticipated BOE meeting date 04/2021

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2025**

Contract term: **4 years**

4. Type of contract: **Interlocal Agreement**

Contract description: **CPE GEMT**

5. Purpose of contract:

This is a new interlocal agreement to provide ongoing reimbursement for emergency transportation for Medicaid recipients.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$12,700,000.00**

Other basis for payment: SFY 2022- \$2,800,000, SFY 2023- \$2,800,000, SFY 2024- \$3,400,000, SFY 2025- \$3,700,000

II. JUSTIFICATION

7. What conditions require that this work be done?

DHCFP needs fire districts to provide emergency transportation. Title XIX of the Social Security Act and accompanying regulations require that states cover medical care, services, and fulfill administrative requirements necessary to operate the Medicaid program efficiently. The transportation services ensure individuals get needed care.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The State does not have the resources or expertise to provide these services.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

NRS 277.180 authorizes one or more public agencies to contract with another public agency to perform governmental functions.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Clark County Fire Department has been providing this service since SFY 2019 and the service has been satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nrezaie	01/12/2021 15:19:27 PM
Division Approval	ltuttl1	01/12/2021 15:46:52 PM
Department Approval	mwinebar	01/12/2021 17:31:22 PM
Contract Manager Approval	dmartin3	01/13/2021 09:55:20 AM
Budget Analyst Approval	laaron	02/02/2021 14:37:39 PM
BOE Agenda Approval	laaron	02/02/2021 14:37:42 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **23926**

Agency Name:	DHHS - HEALTH CARE FINANCING & POLICY	Legal Entity Name:	Medical Transportation Management, Inc.
Agency Code:	403	Contractor Name:	Medical Transportation Management, Inc.
Appropriation Unit:	3243-11	Address:	635 Maryville Centre Drive Suite 300
Is budget authority available?:	Yes	City/State/Zip:	St. Louis, MO 63141
If "No" please explain:	Not Applicable	Contact/Phone:	Michele Lucas 636-561-5686
		Vendor No.:	
		NV Business ID:	NV20071167070

To what State Fiscal Year(s) will the contract be charged? **2022-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/>	General Funds	25.40 %	Fees	0.00 %
<input checked="" type="checkbox"/>	Federal Funds	74.60 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2021**
Anticipated BOE meeting date 03/2021

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2025**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **Non-Emergency Transp**

5. Purpose of contract:

This is a new contract to provide non-emergency medical transportation (NEMT) brokerage services throughout Nevada. These services include coordination, management and reimbursement of NEMT services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$81,480,867.00**

Payment for services will be made at the rate of \$2.29 per Per Member Per Month

Other basis for payment: As per Attachment AA

II. JUSTIFICATION

7. What conditions require that this work be done?

The agency needs a vendor to provide certain levels of scheduled emergency transportation. Title XIX of the Social Security Act and accompanying regulations require states to cover medical care, services, and fulfill administrative requirements necessary to efficiently operate the Medicaid program. Transportation services ensure individuals can get to and from needed care.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The State does not have the resources or expertise to provide these services.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Logisticare Solutions, LLC
Medical Transportation Management, Inc.
Veyo LLC

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #40DHHS-S1272, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 08/19/2020 Anticipated re-bid date: 01/15/2025

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

DHCFP 2016 to current. Satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Kirsten Coulombe, Social Services Chief III Ph: null

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	kpease	02/01/2021 11:50:56 AM
Division Approval	ltuttl1	02/01/2021 12:17:39 PM
Department Approval	mwinebar	02/01/2021 14:57:36 PM
Contract Manager Approval	ltuttl1	02/01/2021 17:14:58 PM
Budget Analyst Approval	laaron	02/08/2021 14:03:21 PM
BOE Agenda Approval	laaron	02/08/2021 14:03:22 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **23951**

Agency Name:	DHHS - PUBLIC AND BEHAVIORAL HEALTH	Legal Entity Name:	INDUCTIVEHEALTH INFORMATICS, INC.
Agency Code:	406	Contractor Name:	INDUCTIVEHEALTH INFORMATICS, INC.
Appropriation Unit:	3219-13	Address:	3107 CLAIRMONT RD N NE, STE C
Is budget authority available?:	Yes	City/State/Zip:	ATLANTA, GA 30329
If "No" please explain:	Not Applicable	Contact/Phone:	MATTHEW DOLLACKER 678-786-9260
		Vendor No.:	T27041370A
		NV Business ID:	NV20171199605

To what State Fiscal Year(s) will the contract be charged? **2021-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **C 17773**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **03/09/2021**

Anticipated BOE meeting date **03/2021**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **03/08/2025**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **EpiTrax Management**

5. Purpose of contract:

This is a new contract to implement an approved technology investment which provides a single statewide disease surveillance system to allow local, state and federal agencies to identify, investigate and mitigate communicable diseases, environmental hazards and bioterrorism events.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$1,529,153.88**

Other basis for payment: Upon receipt of invoice and approval of services as specified within Attachment AA: Scope of work, Payment Schedule and Negotiated Points and Attachment DD Contractor's Response

II. JUSTIFICATION

7. What conditions require that this work be done?

Vendor services are required to assist with transition for Nevada's data to be moved to a single system for infectious disease reporting, including COVID-19.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The agency does not have the staff to perform these services.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

VMware
Microsoft
EndPoint

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #40DHHS-S1387, and in accordance with NRS 333, the selected vendor was the only vendor that submitted a proposal. An internal review was done by the Division of Public and Behavioral Health.

d. Last bid date: 11/25/2020 Anticipated re-bid date: 12/12/2024

10. Does the contract contain any IT components? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Vendor with DPBH since 2/13/2018 with satisfactory services.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	kquinter	02/01/2021 15:17:16 PM
Division Approval	chadwic1	02/02/2021 13:03:44 PM
Department Approval	mwinebar	02/02/2021 14:02:06 PM
Contract Manager Approval	rmille8	02/02/2021 14:37:14 PM
EITS Approval	daxtel1	02/02/2021 15:51:12 PM
Budget Analyst Approval	afrantz	02/04/2021 09:16:20 AM
BOE Agenda Approval	bwooldri	02/04/2021 14:39:00 PM
BOE Final Approval	Pending	



STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Enterprise IT Services Division
100 N. Stewart Street, Suite 100 | Carson City, Nevada 89701
Phone: (775) 684-5800 | www.it.nv.gov | Fax: (775) 687-9097

M E M O R A N D U M

TO: Julia Peek, Deputy Administrator, DPBH
Erin Williams, OIT IT Manager III, DPBH
Sophia Allec, MA II, DPBH
Lorraine McMullen, OIT IT Project Manager, DPBH

CC: David Haws, Administrator, EITS, DOA
David Axtell, Chief Enterprise Architect, EITS, DOA

FROM: Timothy Galluzi, Technology Investment Administrator, EITS, DOA

SUBJECT: TIN Review Completed – *DPBH – EpiTrax Implementation and NBS Migration* – T3219213

DATE: November 23rd, 2020

We have completed the review for Division of Public and Behavioral Health’s (DPBH) – *EpiTrax Implementation and NBS Migration* TIN.

The submitted TIN, for an estimated value of \$1,581,000, supports the replacement of an existing technology solution, software product, and/or equipment solution currently in place and in use by the agency.

The agency reports that the investment will support the transition to a single state-wide disease surveillance system. The Southern Nevada Health District (SNHD) is currently using a solution called Trisano, and is preparing to upgrade to a newer version called EpiTrax in January 2021. The remainder of major jurisdictions including the state use a solution called NBS supported by Inductive Health. It is the desire of State Epidemiology Program Leaders to migrate to a single state-wide disease surveillance system. The SNHD EpiTrax solution will provide the necessary functionality to all jurisdictions within the State of Nevada to streamline disease surveillance data collection and reporting.

The Office of Information Security (OIS) is available, at the agency’s request, to conduct a security review of any solution. If there are any questions regarding support from OIS please reach out to the

office directly. It is expected that this solution will follow state security policies and standards.

A copy of this memo has also been attached to the TIN.

If I can be of further assistance, please feel free to contact me.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **23879**

Agency Name:	DHHS - PUBLIC AND BEHAVIORAL HEALTH	Legal Entity Name:	Talus Analytics, LLC
Agency Code:	406	Contractor Name:	Talus Analytics, LLC
Appropriation Unit:	3219-12	Address:	1855 57th Street, Ste 200
Is budget authority available?:	Yes	City/State/Zip:	Boulder, CO 80301-2816
If "No" please explain:	Not Applicable	Contact/Phone:	Ellie Graeden 541-207-7318
		Vendor No.:	T32010088
		NV Business ID:	NV20201893131

To what State Fiscal Year(s) will the contract be charged? **2021-2022**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: C17759

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **12/31/2020**

Anticipated BOE meeting date 03/2021

Retroactive? **Yes**

If "Yes", please explain

This is a COVID-19 Emergency contract approved by State Purchasing. On December 27, 2020, the President signed H.R. 133, the Consolidated Appropriations Act, 2021 (CAA21); as part of the Act, it was directed that the Coronavirus Relief Fund (CRF) was to be extended through 12/31/21. As of noon PST on 12/30/20, Nevada had not received official notice of the extension. Due to the delay, the execution to extend the original contract (CETS 23577) had passed creating a need for a new contract.

3. Termination Date: **12/31/2021**

Contract term: **1 year**

4. Type of contract: **Contract**

Contract description: **COVID-19 Analytics**

5. Purpose of contract:

This is a new contract to provide statewide analysis of COVID-19 trends for multiple reporting sources.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$180,000.00**

Payment for services will be made at the rate of \$15,000.00 per Month

II. JUSTIFICATION

7. What conditions require that this work be done?

Due to the COVID-19 pandemic, monthly visual reports need to be developed as requested by the Governor's Office combining Nevada's dashboard data, National Trends data and CDC data.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State staff does not have the expertise to provide these services.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

This is an emergency contract approved by Purchasing Administrator Doty according to NAC 333.114

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Contractor has worked with DPBH since 2020, satisfactory services.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?
Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	kquinter	01/21/2021 12:00:42 PM
Division Approval	kquinter	01/21/2021 12:00:46 PM
Department Approval	mwinebar	01/21/2021 15:31:40 PM
Contract Manager Approval	rmille8	01/21/2021 15:42:33 PM
Budget Analyst Approval	afrantz	02/01/2021 09:19:01 AM
BOE Agenda Approval	bwooldri	02/02/2021 08:34:41 AM
BOE Final Approval	Pending	

Kelli Quintero

From: Kevin D. Doty
Sent: Thursday, January 21, 2021 9:02 AM
To: Kelli Quintero
Subject: Re: Covid-19 Emergency Contract Talus Analytics

Hi Kelli,

Pursuant to NAC 333.114, you are authorized to enter into a contract with Talus Analytics without the need for a solicitation. The contract will, of course, still need DAG and BOE approval.

Please let me know if you have any questions.

Kevin

Sent from my iPhone

On Jan 21, 2021, at 8:48 AM, Kelli Quintero <kquintero@health.nv.gov> wrote:

Good morning Mr. Doty,

On behalf of DPBH and the Governor's Office, I would like permission to continue the Emergency Contract with Talus Analytics to develop and provide weekly visual reports combining Nevada's dashboard data, National Trends data, and CDC data in response to the COVID-19 epidemic.

Unfortunately, we were unable to extend the contract that was in place before it expired on 12/30/2020.

Thank you for your consideration.

Kelli Quintero

Administrative Services Officer III
Nevada Department of Health and Human Services
Division of Public and Behavioral Health | Contracts and Grants
4150 Technology Way | Carson City, Nevada 89706
T: (775) 684-4207 | F: (775) 684-4211 | E: kquintero@health.nv.gov
www.dhhs.nv.gov | <http://dpbh.nv.gov>

<image002.jpg>

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From: Kevin D. Doty <kddoty@admin.nv.gov>
Sent: Thursday, October 1, 2020 8:05 AM
To: Kelli Quintero <kquintero@health.nv.gov>
Subject: RE: Covid 19 Emergency Contract Talus Analytics

Hi Kelli,

Pursuant to NAC 333.114, you are authorized to proceed with a contract with Talus Analytics.

Kevin

Kevin D. Doty
Administrator
Purchasing Division
Nevada Department of Administration
(775) 684-0183
kddoty@admin.nv.gov

From: Kelli Quintero <kquintero@health.nv.gov>
Sent: Thursday, October 01, 2020 6:31 AM
To: Kevin D. Doty <kddoty@admin.nv.gov>
Cc: DPBH Contract Unit <contractunit@health.nv.gov>
Subject: Covid 19 Emergency Contract Talus Analytics

Good morning Mr. Doty,

I am most respectfully asking permission to proceed with a new emergency contract for Talus Analytics to respond to the COVID19 Emergency.

We need an Emergency Contract with Talus Analytics to develop and provide weekly visual reports combining Nevada's dashboard data, National Trends data, and CDC data.

This contract is at the request of the Governor's Office.

Thank you for your consideration.

Kelli Quintero
Administrative Services Officer III
Nevada Department of Health and Human Services
Division of Public and Behavioral Health | Contracts and Grants
4150 Technology Way | Carson City, Nevada 89706
T: (775) 684-4207 | F: (775) 684-4211 | E: kquintero@health.nv.gov
www.dhhs.nv.gov | <http://dpbh.nv.gov>

<[image004.jpg](#)>

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DATE: December 30, 2020

MEMORANDUM

TO: Aaron Frantz, Budget Officer
Governor's Finance Office

THROUGH: Christina Hadwick, Administrative Services Officer IV
Division of Public and Behavioral Health

FROM: Kelli Quintero, Administrative Services Officer III
Division of Public and Behavioral Health

SUBJECT: REQUEST FOR RETROACTIVE APPROVAL Talus Analytics CETS: 23879

This memorandum requests that the following contract be approved for a retroactive start.

The following information is required:

- Name of Contractor: Talus Analytics, LLC
- Services to be provided: Assist the State of Nevada to provide statewide analysis of COVID-19 trends for multiple reporting sources. Funding source and expenditure category: BA# 3219 - CAT 12
- Requested start date of work: December 31, 2020
- Expected execution date of agreement: February 9, 2021
- Detailed explanation as to why a retroactive agreement is necessary, including:
 - Reason(s) why the agreement was not submitted timely:
 - On December 27, 2020, the President signed H.R. 133, the Consolidated Appropriations Act, 2021 (CAA21), which includes additional COVID-19 relief measures. As part of the Act, it was directed that the Coronavirus Relief Fund (CRF) was to be extended through December 31, 2021. However, as of noon PST on December 30, 2020, the State of Nevada had not received notice, nor was the US Treasury website updated to reflect the extension of the Coronavirus Relief Funds. Due to the delay the execution to extend the original contract (CETS 23577) had passed creating the need for a new contract.
 - Describe the impact to the program/services if this work is not started prior to the execution of the agreement: All COVID-19 activities conducted by the vendor will not be covered prior to the contract being executed.
 - Explain how the program/bureau will prevent future retroactive requests: This was unavoidable due to delays in receiving the COVID Relief Funds extension.

If you have any questions, please contact Kailynn Griffith at kgriffith@health.nv.gov.

cc: Contract Unit
Division of Public and Behavioral Health

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 16472	Amendment Number: 2
Agency Name: DEPARTMENT OF CORRECTIONS	Legal Entity Name: Sierra Health-Care Options
Agency Code: 440	Contractor Name: Sierra Health-Care Options
Appropriation Unit: 3706-50	Address: 2716 N. Tenaya Way
Is budget authority available?: Yes	City/State/Zip: Las Vegas, NV 89128
If "No" please explain: Not Applicable	Contact/Phone: Garyn E. Ramos 775-824-9745
	Vendor No.: T32003520
	NV Business ID: NV20191634331

To what State Fiscal Year(s) will the contract be charged? **2016-2021**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	100.00 %	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2015**

Anticipated BOE meeting date **03/2021**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2021**

Contract term: **6 years and 1 day**

4. Type of contract: **Contract**

Contract description: **PPO Services - South**

5. Purpose of contract:

This is the second amendment to the original contract which provides ongoing access to discounted health care services providing the Department with attendant pricing benefits and customer service for offenders located in southern Nevada correctional facilities. This amendment increases the maximum amount from \$995,000 to \$1,163,741 due to the increase in the Preferred Provider Organization (PPO) rate.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$770,000.00	\$770,000.00	\$770,000.00	Yes - Action
a. Amendment 1:	\$225,000.00	\$225,000.00	\$225,000.00	Yes - Action
2. Amount of current amendment (#2):	\$168,741.00	\$168,741.00	\$168,741.00	Yes - Action
3. New maximum contract amount:	\$1,163,741.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

The Nevada Department of Corrections oversees the delivery of legally required medical care to incarcerated offenders.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

To the extent possible, the required medical care is delivered within the correctional system by Nevada Department of Corrections medical staff. Non-correctional medical care providers and facilities provide in-patient hospitalization and specialty treatment that cannot be provided by NDOC medical staff. No other State agency offers these services.

- 9. Were quotes or proposals solicited? Yes
Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: Not Applicable

c. Why was this contractor chosen in preference to other?

Pursuant to RFP 3165 and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 01/21/2015 Anticipated re-bid date: 01/21/2019

- 10. Does the contract contain any IT components? No

III. OTHER INFORMATION

- 11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

- 12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

- 13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

- 14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

- 15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

- 16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

- 17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

- 18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

- 19. Agency Field Contract Monitor:

- 20. Contract Status:

Contract Approvals:

Table with 3 columns: Approval Level, User, Signature Date. Rows include Budget Account Approval, Division Approval, Department Approval, Contract Manager Approval, Budget Analyst Approval, and BOE Agenda Approval.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **23800**

Agency Name: DEPARTMENT OF CORRECTIONS Agency Code: 440 Appropriation Unit: 3706-50 Is budget authority available?: Yes If "No" please explain: Not Applicable	Legal Entity Name: Washoe County Medical Examiner's Office Contractor Name: Washoe County Medical Examiner's Office Address: 990 E. 9th Street City/State/Zip: Reno, NV 89512-2809 Contact/Phone: Justin Norton, Operations Manager 775-785-6114 Vendor No.: T40283400 NV Business ID: Government Agency
--	---

To what State Fiscal Year(s) will the contract be charged? **2021-2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	100.00 %	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 440

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2020**
 Anticipated BOE meeting date 03/2021

Retroactive? **Yes**

If "Yes", please explain

This contract was delayed to clearly determine the appropriate costs to budget for this service. Historically, this contract had not been processed for Fiscal approval, but as needed, based on Washoe County's Regional Medical Examiner's pricing.

3. Termination Date: **06/30/2024**
 Contract term: **4 years**

4. Type of contract: **Interlocal Agreement**
 Contract description: **Inmate Autopsies**

5. Purpose of contract:
This is a new contract to provide ongoing autopsy services for Corrections facilities in northern Nevada.

6. NEW CONTRACT
 The maximum amount of the contract for the term of the contract is: **\$277,582.00**
 Other basis for payment: FY21-\$59,811 / FY22-\$65,792 / FY23-\$72,371 / FY24-\$79,608

II. JUSTIFICATION

7. What conditions require that this work be done?
Inmate autopsies are required by NRS 209.3815.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
NDOC employees are allowed to perform this service. No other State agency performs this service.

9. Were quotes or proposals solicited? **No**
 Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):
Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

[Empty text box]

d. Last bid date: _____ Anticipated re-bid date: _____

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	gbarsegi	01/27/2021 17:31:19 PM
Division Approval	amonro1	02/02/2021 14:17:17 PM
Department Approval	amonro1	02/02/2021 14:17:20 PM
Contract Manager Approval	aroma2	02/02/2021 16:04:08 PM
Budget Analyst Approval	bmacke1	02/09/2021 16:30:16 PM
BOE Agenda Approval	jrodrig9	02/11/2021 23:26:52 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **23961**

Agency Name: COMMISSION ON MINERAL RESOURCE Agency Code: 500 Appropriation Unit: 4219-39 Is budget authority available?: Yes If "No" please explain: Not Applicable	Legal Entity Name: BROADBENT & ASSOCIATES, INC. Contractor Name: BROADBENT & ASSOCIATES, INC. Address: 5450 LOUIE LANE, #101 City/State/Zip: RENO, NV 89511-1832 Contact/Phone: Douglas Guerrant 775-322-7969 Vendor No.: T80989610B NV Business ID: NV19891031637
---	---

To what State Fiscal Year(s) will the contract be charged? **2021-2023**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % Mining Claims
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

Agency Reference #: **RFP # 50COMR-S1401**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**
 Anticipated BOE meeting date: **03/2021**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2023**
 Contract term: **2 years and 120 days**

4. Type of contract: **Contract**
 Contract description: **AML Cultural Survey**

5. Purpose of contract:
This is a new contract to provide cultural surveys at known abandoned mine lands hazards throughout Nevada.

6. NEW CONTRACT
 The maximum amount of the contract for the term of the contract is: **\$150,000.00**
 Other basis for payment: Upon Invoiced approved by the State

II. JUSTIFICATION

7. What conditions require that this work be done?
NRS 513 requires the discovery and securing of dangerous conditions resulting from practices which took place at mines that are no longer operating. This work will ensure the mines remain secure. Cultural surveys are required for securings on Federal lands.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
NDOM employees do not have the time. Employees of other state agencies do not have the knowledge.

9. Were quotes or proposals solicited? **No**
 Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Native-X Archaeology
PaleoWest Archaeology
Summit Envirosolutions
SECA Environmental
Transcon Environment
Wood Plc. E&IS
Broadbent Associates
Logan Simpson

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #50COMR-S1401 and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 12/04/2020 Anticipated re-bid date: 12/01/2022

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

NDOW, satisfied

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dvisher	02/04/2021 10:16:19 AM
Division Approval	dvisher	02/04/2021 10:19:22 AM
Department Approval	dvisher	02/04/2021 10:19:25 AM
Contract Manager Approval	rghiglie	02/04/2021 10:20:19 AM
Budget Analyst Approval	mlynn	02/04/2021 11:12:00 AM
BOE Agenda Approval	laaron	02/05/2021 13:21:59 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **23925**

Agency Name: GCB - GAMING CONTROL BOARD	Legal Entity Name: Applied Facts Group, Inc.
Agency Code: 611	Contractor Name: Applied Facts Group, Inc.
Appropriation Unit: 4063-10	Address: 901 Corporate Center Dr. Suite 104
Is budget authority available?: Yes	City/State/Zip: Monterey Park, CA 91754
If "No" please explain: Not Applicable	Contact/Phone: Henry J. Kupperman 213-892-8700
	Vendor No.: T32010591
	NV Business ID: NV20211994871
To what State Fiscal Year(s) will the contract be charged?	2021-2025

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Investigative

Agency Reference #: **RFP # 62GCB-S1402**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date **03/2021**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **03/08/2025**

Contract term: **4 years and 8 days**

4. Type of contract: **Contract**

Contract description: **Foreign Inv. Service**

5. Purpose of contract:

This is a new contract to provide ongoing investigative services in foreign jurisdictions.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$250,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

The Board is responsible for conducting licensing investigations on entities and individuals seeking a privileged casino gaming license in the State of Nevada. As part of the application process applicants are subject to an extensive investigation of their personal background and financial activity. These investigations are conducted throughout the United States and in many countries around the world.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

On-site appearances at records locations or contractual relationships with data providers are required. In many cases, it is not economically feasible or gaming agents alone to physically search all available databases.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Berkeley Research Group
Spectrum Gaming Group
Applied Facts Group

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #62GCB-S1402, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 02/14/2017 Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	klay0	02/02/2021 08:53:08 AM
Division Approval	klay0	02/02/2021 08:53:10 AM
Department Approval	klay0	02/02/2021 08:53:13 AM
Contract Manager Approval	klay0	02/02/2021 08:53:16 AM
Budget Analyst Approval	laaron	02/04/2021 15:58:28 PM
BOE Agenda Approval	laaron	02/04/2021 15:58:30 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **23924**

Agency Name:	GCB - GAMING CONTROL BOARD	Legal Entity Name:	Berkeley Research Group (Hong Kong) Limited
Agency Code:	611	Contractor Name:	Berkeley Research Group (Hong Kong) Limited
Appropriation Unit:	4063-10	Address:	Level 20, One Int'l Finance Ce 1 Harbour View St.
Is budget authority available?:	Yes	City/State/Zip:	Central Hong Kong, NA NA
If "No" please explain:	Not Applicable	Contact/Phone:	Stuart Witchell 8522297-2273
		Vendor No.:	F00000389A
		NV Business ID:	NV20171124828

To what State Fiscal Year(s) will the contract be charged? **2021-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Investigative

Agency Reference #: RFP # 62GCB-S1402

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 03/2021

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **03/08/2025**Contract term: **4 years and 8 days**4. Type of contract: **Contract**Contract description: **Foreign Inv. Service**

5. Purpose of contract:

This is a new contract to provide ongoing investigative services in foreign jurisdictions.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$250,000.00****II. JUSTIFICATION**

7. What conditions require that this work be done?

The Board is responsible for conducting licensing investigations on entities and individuals seeking a privileged casino gaming license in the State of Nevada. As part of the application process applicants are subject to an extensive investigation of their personal background and financial activity. These investigations are conducted throughout the United States and in many countries around the world.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

On-site appearances at records locations or contractual relationships with data providers are required. In many cases, it is not economically feasible for gaming agents alone to physically search all available databases.

9. Were quotes or proposals solicited? **Yes**Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Applied Facts Group
Berkeley Research Group
Spectrum Gaming Group

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #62GCB-S1402, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 02/14/2017 Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Since 2017 with the Gaming Control Board. Services have been satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	klay0	02/02/2021 08:52:18 AM
Division Approval	klay0	02/02/2021 08:52:21 AM
Department Approval	klay0	02/02/2021 08:52:24 AM
Contract Manager Approval	klay0	02/02/2021 08:52:27 AM
Budget Analyst Approval	laaron	02/04/2021 16:16:51 PM
BOE Agenda Approval	laaron	02/04/2021 16:16:53 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **23949**

Agency Name: GCB - GAMING CONTROL BOARD	Legal Entity Name: Spectrum Gaming Group FL, LLC
Agency Code: 611	Contractor Name: Spectrum Gaming Group FL, LLC
Appropriation Unit: 4063-10	Address: 200 Lakeside Drive, Suite 250
Is budget authority available?: Yes	City/State/Zip: Horsham, PA 19044
If "No" please explain: Not Applicable	Contact/Phone: Fredric E. Gushin 732-689-3966
	Vendor No.: T27044029
	NV Business ID: NV20211993522
To what State Fiscal Year(s) will the contract be charged? 2021-2025	

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Investigative

Agency Reference #: **RFP # 62GCB-S1402**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date **03/2021**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **03/08/2025**

Contract term: **4 years and 8 days**

4. Type of contract: **Contract**

Contract description: **Foreign Inv. Service**

5. Purpose of contract:

This is a new contract to provide investigative services in foreign jurisdictions.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$250,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

The Board is responsible for conducting licensing investigations on entities and individuals seeking a privileged casino gaming license in the State of Nevada. As part of the application process applicants are subject to an extensive investigation of their personal background and financial activity. These investigations are conducted throughout the United States and in many countries around the world.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

On-site appearances at records locations or contractual relationships with data providers are required. In many cases, it is not economically feasible or gaming agents alone to physically search all available databases.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Berkeley Research Group
Applied Facts Group
Spectrum Gaming Group

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #62GCB-S1402, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 02/14/2017 Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	klay0	02/02/2021 08:52:47 AM
Division Approval	klay0	02/02/2021 08:52:50 AM
Department Approval	klay0	02/02/2021 08:52:52 AM
Contract Manager Approval	klay0	02/02/2021 08:52:55 AM
Budget Analyst Approval	dkluever	02/04/2021 12:11:49 PM
BOE Agenda Approval	laaron	02/08/2021 15:07:25 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **23781**

Agency Name: **DCNR - FORESTRY DIVISION**
 Agency Code: **706**
 Appropriation Unit: **4196-10**
 Is budget authority available?: **Yes**
 If "No" please explain: Not Applicable

Legal Entity Name: **PAC WEST HELICOPTERS, INC.**
 Contractor Name: **PAC WEST HELICOPTERS, INC.**
 Address: **16607 CLEAR CREEK RD**
 City/State/Zip: **REDDING, CA 96001-5129**
 Contact/Phone: **Roger M. Gagnon 530-241-2402**
 Vendor No.: **T29033416**
 NV Business ID: **NV2011359312**

To what State Fiscal Year(s) will the contract be charged? **2021-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/> General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **NDF-21-002**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date **03/2021**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **03/08/2025**

Contract term: **4 years and 8 days**

4. Type of contract: **Contract**

Contract description: **Pac West**

5. Purpose of contract:

This is a new contract to provide ongoing helicopter repair services (non-engine).

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$500,000.00**

Payment for services will be made at the rate of \$500,000.00 per contract

II. JUSTIFICATION

7. What conditions require that this work be done?

NDF operates (1) one Bell 212S and two (2) UH-1H surplus military helicopters for state wild-land fire protection. These aircraft are considered emergency equipment for the protection of life and property. The FAA requires that all aircraft be under a maintenance program to ensure air worthiness.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

NDF does not have a mechanic on staff that can provide the specialized skills necessary to service the Bell series helicopters and the military surplus UH-1H helicopters, be Bell medium helicopter overhaul trained, be an FAA certified repair station under Part 145, and have all the support tools and equipment to perform repairs and overhauls on the Bell series helicopter, non-engine repairs.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

TGH Aviation
Pac West Helicopters
Big Valley Aviation, Inc.
Hurricane Aerospace Solutions

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #70CNR-S1331, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Tom Knight, Aviation Service Officer Ph: 775-782.1422

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dchelin1	11/30/2020 14:24:53 PM
Division Approval	dchelin1	11/30/2020 14:24:58 PM
Department Approval	dchelin1	11/30/2020 14:25:09 PM
Contract Manager Approval	dchelin1	11/30/2020 14:25:13 PM
Budget Analyst Approval	rjacob3	02/04/2021 15:37:26 PM
BOE Agenda Approval	laaron	02/04/2021 15:47:59 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 23225	Amendment Number: 2
Agency Name: DCNR - ENVIRONMENTAL PROTECTION	Legal Entity Name: WINDSOR SOLUTIONS, INC.
Agency Code: 709	Contractor Name: WINDSOR SOLUTIONS, INC.
Appropriation Unit: 3187-60	Address: 4386 S. MACADAM AVE. SUITE 101
Is budget authority available?: Yes	City/State/Zip: PORTLAND, OR 97239-6432
If "No" please explain: Not Applicable	Contact/Phone: Craig Austin 503-675-7833
	Vendor No.: T27010424
	NV Business ID: NV20111356993
To what State Fiscal Year(s) will the contract be charged?	2021-2025
What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.	
General Funds	0.00 %
X Federal Funds	100.00 %
Highway Funds	0.00 %
Fees	0.00 %
Bonds	0.00 %
Other funding	0.00 %
Agency Reference #:	DEP21-001

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/01/2020**

Anticipated BOE meeting date **03/2021**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **09/30/2024**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **EN Tech Support**

5. Purpose of contract:

This is the second amendment to the original contract which provides information technology system services to participate in the U.S. Environmental Protection Agency Environmental Information Exchange Network. This amendment increases the maximum amount from \$800,000 to \$1,130,000 due to the increased need for these services.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	
1. The max amount of the original contract:	\$350,000.00	\$350,000.00	\$350,000.00	Yes - Action
a. Amendment 1:	\$450,000.00	\$450,000.00	\$450,000.00	Yes - Action
2. Amount of current amendment (#2):	\$330,000.00	\$330,000.00	\$330,000.00	Yes - Action
3. New maximum contract amount:	\$1,130,000.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

Annually, since FY 2002 the Federal Government (Environmental Protection Agency) provides States with the opportunity to participate in the Exchange Network Grant Solicitation program. The Grant Program provides funding for States to establish IT systems to allow the required regulatory data to be submitted electronically to the Federal Government. The Federal EPA has been steadily moving away from paper submission of regulatory data, and is increasingly requiring States to submit data electronically. The Federal EPA is regularly changing business rules, the amount of data required, the submission elements required and other aspects of regulatory data for the States. The new contract will be used to keep up with changing IT technologies, modernize old systems as necessary, and adapt to regulatory changes by the Federal Government.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The work is highly specialized, in most cases new IT systems are required to be built using Federal Grant money by a team of contract developers. Current IT staffing levels do not allow for the size, complexity and specialized work required to submit regulatory data in a timely manner.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was the only vendor that submitted a proposal

d. Last bid date: 05/08/2020 Anticipated re-bid date: 05/01/2024

10. Does the contract contain any IT components? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The contractor has provided services to NDEP since 2002, and the quality of service was greater than satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

No b. If "No", is an exemption on file with the Nevada Secretary of State's Office?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	kbradle1	01/22/2021 06:48:39 AM
Division Approval	vking	01/22/2021 07:02:02 AM
Department Approval	vking	01/22/2021 07:02:08 AM
Contract Manager Approval	ssimpso2	02/03/2021 14:59:39 PM
EITS Approval	daxtel1	02/03/2021 15:11:29 PM
Budget Analyst Approval	rjacob3	02/04/2021 06:54:45 AM
BOE Agenda Approval	laaron	02/08/2021 15:40:46 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **23868**

Agency Name: DEPARTMENT OF TRANSPORTATION	Legal Entity Name: Western Trails Charters & Tours, LLC
Agency Code: 800	Contractor Name: Western Trails Charters & Tours, LLC
Appropriation Unit: 4660-16	Address: 785 S. Railroad Ave.
Is budget authority available?: Yes	City/State/Zip: Sugar City , ID 83448
If "No" please explain: Not Applicable	Contact/Phone: Jacob Price 208-317-82
	Vendor No.: T29043282
	NV Business ID: NV20161195094

To what State Fiscal Year(s) will the contract be charged? **2021-2023**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
X Highway Funds	100.00 %	Other funding	0.00 %

Agency Reference #: PR430-20-802

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 02/2021

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **02/28/2023**

Contract term: **2 years and 27 days**

4. Type of contract: **Provider Agreement**

Contract description: **Intercity Bus Trans.**

5. Purpose of contract:

This is a new contract to provide rural intercity bus transportation services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$4,983,018.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

The FTA provides funding under Section 5311(f) of Title 49, U.S.C. for states to carry out a program to develop and support intercity bus transportation. This program supports the connection between rural areas and the national system of intercity bus service, supports services to meet the intercity needs of residents in rural areas, and supports the infrastructure of the intercity bus network through planning and capital investment in facilities.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The State does not directly provide rural public transportation or intercity service, but assists in the procurement, development, and sustainability of rural public transportation, including intercity services.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

MV Transportation
 Greyhound Lines
 Western Trails Charters & Tours, LLC
 Jefferson Lines
 American Bus Association
 Amador Stage Lines
 Regional Transportation Commission of Southern Nevada
 Regional Transportation Commission of Washoe County
 Coach USA

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: 03/30/2020 Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

NDOT

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
 Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	mdematt1	12/31/2020 13:36:01 PM
Division Approval	mdematt1	12/31/2020 13:36:05 PM
Department Approval	mdematt1	12/31/2020 13:36:08 PM
Contract Manager Approval	mdematt1	12/31/2020 13:36:28 PM
Budget Analyst Approval	bmacke1	01/19/2021 12:03:17 PM
BOE Agenda Approval	jrodrig9	02/02/2021 11:24:29 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **23901**

Agency Name: DETR - EMPLOYMENT SECURITY	Legal Entity Name: MAXIMUS HUMAN SERVICES, INC.
Agency Code: 902	Contractor Name: MAXIMUS HUMAN SERVICES, INC.
Appropriation Unit: 4772-22	Address: 1891 METRO CENTER DR
Is budget authority available?: Yes	City/State/Zip: RESTON, VA 20190-5287
If "No" please explain: Not Applicable	Contact/Phone: Charlie Sweeney 303-285-7557
	Vendor No.: T32002765
	NV Business ID: NV20091030881
To what State Fiscal Year(s) will the contract be charged? 2021-2022	

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **3505-22-ESD**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/01/2021**
 Anticipated BOE meeting date **02/2021**

Retroactive? **Yes**
 If "Yes", please explain

Existing contract ended on 12/31/20 due to a federal law exemption within the CARES act not being extended until days before the expiration date.

3. Termination Date: **12/31/2021**
 Contract term: **364 days**

4. Type of contract: **Contract**
 Contract description: **UI Call Center**

5. Purpose of contract:

This is a new contract to provide third party call center services to support the existing agency call center due to the increase in unemployment insurance claims related to COVID-19.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$13,481,488.00**
 Other basis for payment: January 2021 - 243 FTE \$2,005,479.00; February 2021 - 243 FTE \$2,005,479.00; March 2021 - 170 FTE \$1,422,730.00; April 2021 - 100 FTE \$894,200.00; May 2021 - 100 FTE \$894,200.00; June 2021 - 100 FTE \$894,200.00; July 2021 - 100 FTE \$894,200.00; August 2021 - 100 FTE \$894,200.00; September 2021 - 100 FTE \$894,200.00; October 2021 - 100 FTE \$894,200.00; November 2021 - 100 FTE \$894,200.00; December 2021 - 100 FTE \$894,200.00

II. JUSTIFICATION

7. What conditions require that this work be done?

Unprecedented increase in initial claim filings and a new emergency program require additional call center resources to better serve Nevadans.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Insufficient staff to meet the high demand.

9. Were quotes or proposals solicited? **No**
 Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

Requirement for RFP waived pursuant to NAC 333.114, this is a contract to continue an existing vendor relationship which the contract expired due to late action by congress.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	carnol1	01/15/2021 07:51:23 AM
Division Approval	kdesoci1	01/20/2021 17:02:02 PM
Department Approval	kdesoci1	01/20/2021 17:02:05 PM
Contract Manager Approval	tzehne1	01/26/2021 15:39:56 PM
Budget Analyst Approval	dbaughn	02/02/2021 13:55:22 PM
BOE Agenda Approval	cbrekken	02/10/2021 12:49:38 PM
BOE Final Approval	Pending	



MEMORANDUM

DATE: February 2, 2021

TO: Darlene C. Baughn, Budget Analyst IV
Department of Administration

FROM: Elisa Cafferata, Director

SUBJECT: RETROACTIVE CONTRACT
Maximus Human Services Inc.

On behalf of the Department of Employment, Training and Rehabilitation (DETR), I respectfully request approval to execute a retroactive contract with Maximus Human Services Inc. This contract is to provide third party call center services to support the existing agency call center due to the increase in initial unemployment insurance claims related to COVID-19. This contract will be in effect from January 1, 2021 until December 31, 2021.

Thank you for your consideration of this request.

Tracy Zehner
Contract Manager

DETR, Financial Management, Approved by:

Kitty DeSocio

Kitty DeSocio
Chief Financial Officer, DETR

Date: 02/02/2021

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **23523** Amendment Number: **2**
 Agency Name: **DETR - ADMINISTRATIVE SERVICES** Legal Entity Name: **JRW CONSULTING, LLC**
 Agency Code: **908** Contractor Name: **JRW CONSULTING, LLC**
 Appropriation Unit: **3272-04** Address: **4368 HIDDEN MEADOW DR**
 Is budget authority available?: **Yes** City/State/Zip: **CARSON CITY, NV 89701-8623**
 If "No" please explain: **Not Applicable** Contact/Phone: **JAMES WELLS 775/887-9699**
 Vendor No.: **T32007385**
 NV Business ID: **NV20181703518**

To what State Fiscal Year(s) will the contract be charged? **2021-2022**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % COST ALLOCATION

Agency Reference #: 3459-20-DO

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **08/29/2020**
 Anticipated BOE meeting date 03/2021

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **03/31/2021**

Contract term: **1 year and 124 days**

4. Type of contract: **Contract**

Contract description: **JRW Consulting**

5. Purpose of contract:

This is the second amendment to the original contract which provides financial service consulting. This amendment extends the termination date from March 31, 2021 to December 31, 2021 and increases the maximum amount from \$40,000 to \$80,000 due to the continued need for these services.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$40,000.00	\$40,000.00	\$40,000.00	Yes - Info
a. Amendment 1:	\$0.00	\$0.00	\$40,000.00	No
2. Amount of current amendment (#2):	\$40,000.00	\$40,000.00	\$80,000.00	Yes - Action
3. New maximum contract amount:	\$80,000.00			
and/or the termination date of the original contract has changed to:	12/31/2021			

II. JUSTIFICATION

7. What conditions require that this work be done?

To respond to the COVID-10 pandemic and economic crisis.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

To augment DETR staff to respond to the COVID-19 pandemic and economic crisis. Jim Wells brings a great deal of knowledge and expertise to DETR at this trying time.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Emergency contract approved by Purchasing Administrator 8/24/2020.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	kdesoci1	02/10/2021 12:48:52 PM
Division Approval	kdesoci1	02/10/2021 12:48:55 PM
Department Approval	kdesoci1	02/10/2021 12:49:00 PM
Contract Manager Approval	tzehne1	02/10/2021 15:55:52 PM
Budget Analyst Approval	cbrekken	02/11/2021 14:11:11 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **23962**

Agency Name: SILVER STATE HEALTH INSURANCE EXCHANGE	Legal Entity Name: THE ABBI AGENCY
Agency Code: 960	Contractor Name: THE ABBI AGENCY
Appropriation Unit: 1400-50	Address: 1385 HASKELL ST STE A
Is budget authority available?: Yes	City/State/Zip: RENO, NV 89509-2844
If "No" please explain: Not Applicable	Contact/Phone: Patrick Ty Whitaker 775-323-2977
	Vendor No.: T27037235
	NV Business ID: NV20081200897

To what State Fiscal Year(s) will the contract be charged? **2021-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % Carrier Premium
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

Agency Reference #: **RFP # 96SSHIX-S1296**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date **03/2021**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **03/31/2025**

Contract term: **4 years and 30 days**

4. Type of contract: **Contract**

Contract description: **Marketing & Outreach**

5. Purpose of contract:

This is a new contract to provide integrated marketing and outreach services aimed at facilitating the sale of qualified health and dental plans to underinsured and uninsured Nevadans through Nevada Health Link.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$12,800,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

Marketing and outreach is a key component to the success of the Exchange. A vast amount of research and planning is required to ensure that the marketing and outreach is provided to the appropriate target audience emphasizing the most relevant content.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The scope of this project is too large and time consuming for the work load of state employees to handle.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

The Warren Group
KPS3
The Abbi Agency

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #96SSHIX-S1296, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 10/15/2020 Anticipated re-bid date: 10/01/2024

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Multiple, satisfied

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jsnido1	02/01/2021 12:32:53 PM
Division Approval	jsnido1	02/01/2021 12:57:34 PM
Department Approval	rhigh	02/01/2021 14:37:27 PM
Contract Manager Approval	jsnido1	02/02/2021 13:48:43 PM
Budget Analyst Approval	afrantz	02/08/2021 09:47:21 AM
BOE Agenda Approval	bwooldri	02/09/2021 14:14:36 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **21751** Amendment Number: **1**
 Agency Name: **BDC LICENSING BOARDS & COMMISSIONS** Legal Entity Name: **Strategies 360, Inc.**
 Agency Code: **BDC** Contractor Name: **Strategies 360, Inc.**
 Appropriation Unit: **B005 - All Categories** Address: **1505 Westlake Ave. N. Suite 1000**
 Is budget authority available?: **Yes** City/State/Zip: **Seattle, WA 98109**
 If "No" please explain: **Not Applicable** Contact/Phone: **Ron Dotzauer, CEO 206-282-1990**
 Vendor No.:
 NV Business ID: **NV20131418348**

To what State Fiscal Year(s) will the contract be charged? **2020-2023**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % Licensing
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **08/09/2019**

Anticipated BOE meeting date 04/2021

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2021**

Contract term: **3 years and 326 days**

4. Type of contract: **Provider Agreement**

Contract description: **Legislative Services**

5. Purpose of contract:

This is the first amendment to the original contract which provides government affairs and lobbyist services. This amendment extends the termination date from June 30, 2021 to June 30, 2023 and increases the maximum amount from \$60,500 to \$121,000 due to the continued need for these services.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$60,500.00	\$60,500.00	\$60,500.00	Yes - Action
2. Amount of current amendment (#1):	\$60,500.00	\$60,500.00	\$60,500.00	Yes - Action
3. New maximum contract amount:	\$121,000.00			
and/or the termination date of the original contract has changed to:	06/30/2023			

II. JUSTIFICATION

7. What conditions require that this work be done?

The Board requires expertise, advice, and services regarding representation before and dealing with individual legislators, legislative committees, and other legislative related matters.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Board consists of two employees, and neither of the employees have the expertise, knowledge, or skills to perform this function.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Previous experience with Board needs.

d. Last bid date: 06/01/2019 Anticipated re-bid date: 01/01/2023

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jstrand1	02/02/2021 07:09:38 AM
Division Approval	jstrand1	02/02/2021 07:09:41 AM
Department Approval	jstrand1	02/02/2021 07:09:45 AM
Contract Manager Approval	jstrand1	02/02/2021 07:09:47 AM
Budget Analyst Approval	cbrekken	02/11/2021 10:10:29 AM
BOE Agenda Approval	cbrekken	02/11/2021 10:10:33 AM

MASTER SERVICE AGREEMENT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
1.		VARIOUS STATE AGENCIES	ACRO SERVICE, CORP.	OTHER: VARIOUS AGENCIES	\$10,000,000	
	Contract Description:	This is a new contract to provide ongoing temporary employment services.				
		Term of Contract:	04/01/2021 - 06/30/2025	Contract # 23930		
2.		VARIOUS STATE AGENCIES	HAT, LTD PARTNERSHIP DBA MANPOWER TEMPORARY SERVICES	OTHER: VARIOUS AGENCIES	\$10,000,000	
	Contract Description:	This is a new contract to provide ongoing temporary employment services.				
		Term of Contract:	04/01/2021 - 06/30/2025	Contract # 23928		
3.		VARIOUS STATE AGENCIES	MML PHYSICAL THERAPY GROUP, INC.	OTHER: VARIOUS AGENCIES	\$250,000	
	Contract Description:	This is a new contract to provide ongoing physical therapy and functional capacity evaluation services.				
		Term of Contract:	Upon Approval - 06/30/2022	Contract # 23910		
4.		VARIOUS STATE AGENCIES	MARATHON STAFFING GROUP, INC.	OTHER: VARIOUS AGENCIES	\$10,000,000	
	Contract Description:	This is a new contract to provide ongoing temporary employment services.				
		Term of Contract:	04/01/2021 - 06/30/2025	Contract # 23927		
5.		VARIOUS STATE AGENCIES	NICUSA, INC.	OTHER: VARIOUS AGENCIES	\$3,000,000	
	Contract Description:	This is the first amendment to the original contract which provides ongoing COVID-19 test collection site services. This amendment increases the maximum amount from \$1,000,000 to \$4,000,000 due to increased need for the services.				
		Term of Contract:	10/13/2020 - 08/31/2024	Contract # 23572		
6.		VARIOUS STATE AGENCIES	PILOT THOMAS LOGISTICS, LLC	OTHER: VARIOUS AGENCIES	\$200,000,000	
	Contract Description:	This is a new contract to provide ongoing services for a statewide electronic fuel dispensing and card lock system.				
		Term of Contract:	04/01/2021 - 03/31/2025	Contract # 23891		
7.		VARIOUS STATE AGENCIES	RURAL EDUCATION AND BEHAVIOR SERVICES, LLC	OTHER: VARIOUS AGENCIES	\$250,000	
	Contract Description:	This is a new contract to provide ongoing applied behavioral analysis services.				
		Term of Contract:	Upon Approval - 06/30/2022	Contract # 23882		

MASTER SERVICE AGREEMENT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
8.		VARIOUS STATE AGENCIES	THOMAS SCIENTIFIC, LLC	OTHER: VARIOUS AGENCIES	\$1,000,000	
	Contract Description:	This is a new contract to provide COVID-19 test collection and vaccine distribution sites.				
		Term of Contract:	Upon Approval - 12/31/2024	Contract # 23964		

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **23930**

Agency Name: MSA MASTER SERVICE AGREEMENTS	Legal Entity Name: ACRO SERVICE, CORP.
Agency Code: MSA	Contractor Name: ACRO SERVICE, CORP.
Appropriation Unit: 9999 - All Categories	Address: 39209 SIX MILE RD STE 250
Is budget authority available?: Yes	City/State/Zip: LIVONIA, MI 48152
If "No" please explain: Not Applicable	Contact/Phone: DOUG CLOUTIER 248-342-6544
	Vendor No.: T32003108
	NV Business ID: NV20141584317

To what State Fiscal Year(s) will the contract be charged? **2021-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Various Agencies

Agency Reference #: **99SWC-S1406 - AM**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **04/01/2021**

Anticipated BOE meeting date **03/2021**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2025**

Contract term: **4 years and 91 days**

4. Type of contract: **MSA**

Contract description: **Temp Employment Svcs**

5. Purpose of contract:

This is a new contract to provide ongoing temporary employment services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$10,000,000.00**

Other basis for payment: Invoices will be paid upon receipt and approval of using agency. Agency Recruitment Administrative Fee is 23.45 % and Contractor Recruitment Administrative Fee is 33.45 %. Both fees include Employers Tax Contribution and Benefit Costs.

II. JUSTIFICATION

7. What conditions require that this work be done?

The state is contracting with a temporary employment company so the State is not in a position of being held as the employer.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The State does not provide temporary employment services.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Manpower
Rose International
Marathon STaffing Group

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Upon thorough review and evaluation of proposals by an independent evaluation committee from various using agencies, this vendor was one of the top three (3) highest scoring proposals for a statewide solution by the evaluation committee.

d. Last bid date: 12/03/2020 Anticipated re-bid date: 01/02/2025

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Current MSA Vendor - April 1, 2017 to Present. They have been deemed as satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	gdavi6	02/01/2021 10:41:13 AM
Division Approval	gdavi6	02/01/2021 10:41:16 AM
Department Approval	ldeloch	02/01/2021 12:59:31 PM
Contract Manager Approval	amorfin	02/01/2021 13:06:28 PM
Budget Analyst Approval	dkluever	02/04/2021 12:02:14 PM
BOE Agenda Approval	hfield	02/08/2021 10:32:19 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **23928**

Agency Name:	MSA MASTER SERVICE AGREEMENTS	Legal Entity Name:	HAT, LTD Partnership
Agency Code:	MSA	Contractor Name:	HAT, LTD Partnership
Appropriation Unit:	9999 - All Categories	Address:	Manpower 63 Keystone Ave. #202
Is budget authority available?:	Yes	City/State/Zip:	Reno, NV 89503
If "No" please explain:	Not Applicable	Contact/Phone:	Patrick Harrigan 775-328-6020
		Vendor No.:	T81030068
		NV Business ID:	NV19911008239
To what State Fiscal Year(s) will the contract be charged?	2021-2025		
What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.			
General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Various Agencies
Agency Reference #:	99SWC-S1406 - AM		

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **04/01/2021**

Anticipated BOE meeting date 03/2021

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2025**Contract term: **4 years and 91 days**4. Type of contract: **MSA**Contract description: **Temp Employment Svcs**

5. Purpose of contract:

This is a new contract to provide ongoing temporary employment services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$10,000,000.00**

Other basis for payment: Invoices will be paid upon receipt and approval of using agency. Invoices will be paid per temporary employee hourly pay rate plus 25% for agency recruitment administrative markup fee or contractor recruitment administrative markup fee of 34%. These markup fees include Employers Tax Contribution, Benefit Cost and Conversion Fees.

II. JUSTIFICATION

7. What conditions require that this work be done?

The State is contracting with a temporary employment company so the State is not in a position of being held as the employer.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The State does not provide temporary employment services.9. Were quotes or proposals solicited? **Yes**Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Rose International

Acro Service Corp

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Upon thorough review and evaluation of proposals by an independent evaluation committee from various using agencies, this vendor was one of the top three (3) highest scoring proposals for a statewide solution by the evaluation committee.

d. Last bid date: 12/03/2020 Anticipated re-bid date: 01/02/2025

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Current MSA Vendor - April 1, 2017 to present. They have been deemed satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Other

They are registered with the Secretary of State's Office as a Domestic Limited Partnership.

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	gdavi6	02/01/2021 10:39:51 AM
Division Approval	gdavi6	02/01/2021 10:39:54 AM
Department Approval	ldeloach	02/01/2021 12:57:19 PM
Contract Manager Approval	amorfin	02/01/2021 13:08:34 PM
Budget Analyst Approval	dkluever	02/04/2021 11:58:40 AM
BOE Agenda Approval	hfield	02/08/2021 10:46:56 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **23910**

Agency Name: MSA MASTER SERVICE AGREEMENTS	Legal Entity Name: MML Physical Therapy Group, Inc.
Agency Code: MSA	Contractor Name: MML Physical Therapy Group, Inc.
Appropriation Unit: 9999 - All Categories	Address: 600 South Tonopah Dr. Suite 35
Is budget authority available?: Yes	City/State/Zip: Las Vegas, NV 89106
If "No" please explain: Not Applicable	Contact/Phone: Kim Floth 702-384-6330
	Vendor No.: T80963036
	NV Business ID: NV19921030800

To what State Fiscal Year(s) will the contract be charged? **2021-2022**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Various Agencies

Agency Reference #: **S107-RV**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date **03/2021**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2022**

Contract term: **1 year and 120 days**

4. Type of contract: **MSA**

Contract description: **Medical Provider**

5. Purpose of contract:

This is a new contract to provide ongoing physical therapy and functional capacity evaluation services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$250,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

The agency does not have the personnel to perform these services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is a specialized service that requires specially trained individuals to provide these services.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was selected as part of a multi award solicitation 99SWC-S107 for Medical & Related based services.

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	gdavi6	02/01/2021 11:14:04 AM
Division Approval	gdavi6	02/01/2021 11:14:06 AM
Department Approval	ldeloach	02/02/2021 11:13:00 AM
Contract Manager Approval	rvradenb	02/04/2021 12:19:38 PM
Budget Analyst Approval	dkluever	02/04/2021 12:25:58 PM
BOE Agenda Approval	hfield	02/08/2021 09:30:35 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **23927**

Agency Name: MSA MASTER SERVICE AGREEMENTS	Legal Entity Name: Marathon Staffing Group, Inc.
Agency Code: MSA	Contractor Name: Marathon Staffing Group, Inc.
Appropriation Unit: 9999 - All Categories	Address: 769 Basque Way #100
Is budget authority available?: Yes	City/State/Zip: Carson City, NV 89706
If "No" please explain: Not Applicable	Contact/Phone: Paul Lenning 775-200-0481
	Vendor No.: T32002132
	NV Business ID: NV19991193025

To what State Fiscal Year(s) will the contract be charged? **2021-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Various Agencies

Agency Reference #: **99SWC-S1406-AM**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **04/01/2021**

Anticipated BOE meeting date **03/2021**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2025**

Contract term: **4 years and 91 days**

4. Type of contract: **MSA**

Contract description: **Temp Employment Svc**

5. Purpose of contract:

This is a new contract to provide ongoing temporary employment services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$10,000,000.00**

Other basis for payment: Invoices will be paid upon receipt and approval of using agency. Agency Recruitment Administrative Fee is a total of 24.90% and Contractor Recruitment Administrative Fee is a total of 29.8%. Both fees include 13.3% for Employers Tax Contributions and 5.0 for Benefit Costs provided to the temporary employee.

II. JUSTIFICATION

7. What conditions require that this work be done?

The State is contracting with a temporary employment company so the State is not in a position of being held as the employer.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The State does not provide temporary employment services.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Upon thorough review and evaluation of proposals by an independent evaluation committee from various using agencies, this vendor was one of the top three (3) highest scoring proposals for a statewide solution by the evaluation committee.

d. Last bid date: 12/03/2020 Anticipated re-bid date: 01/02/2025

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Current MSA vendor - April 1, 2017 - Present - They have been deemed as satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	gdavi6	02/01/2021 10:37:27 AM
Division Approval	gdavi6	02/01/2021 10:37:30 AM
Department Approval	ldeloach	02/01/2021 12:53:16 PM
Contract Manager Approval	amorfin	02/01/2021 13:04:30 PM
Budget Analyst Approval	dkluever	02/04/2021 12:01:02 PM
BOE Agenda Approval	hfield	02/08/2021 10:35:40 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **23572** Amendment Number: **1**

Agency Name: **MSA MASTER SERVICE AGREEMENTS** Legal Entity Name: **NICUSA, Inc.**

Agency Code: **MSA** Contractor Name: **NICUSA, Inc.**

Appropriation Unit: **9999 - All Categories** Address: **255001 West Valley Pkwy, Suite**

Is budget authority available?: **Yes** City/State/Zip: **Olathe, KS 66061**

If "No" please explain: **Not Applicable** Contact/Phone: **Angela Fultz Nordstrom 615-294-7238**

Vendor No.: **T27043974**

NV Business ID: **NV20201889504**

To what State Fiscal Year(s) will the contract be charged? **2021-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Various Agencies

Agency Reference #: **99SWC-S1284 GD**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/13/2020**

Anticipated BOE meeting date **03/2021**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **08/31/2024**

Contract term: **3 years and 323 days**

4. Type of contract: **MSA**

Contract description: **COVID-19 Testing**

5. Purpose of contract:

This is the first amendment to the original contract which provides ongoing COVID-19 test collection site services. This amendment increases the maximum amount from \$1,000,000 to \$4,000,000 due to increased need for the services.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$1,000,000.00	\$1,000,000.00	\$1,000,000.00	Yes - Action
2. Amount of current amendment (#1):	\$3,000,000.00	\$3,000,000.00	\$3,000,000.00	Yes - Action
3. New maximum contract amount:	\$4,000,000.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

State agencies and local governments are currently providing COVID-19 testing using a combination of National Guard staff, employees, temporary staff, and volunteers. These contracts will give entities additional options to provide test collection services if additional sites are needed or if current sites need to be transition to a contracted model.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Some using agencies do not have staffing resources or proper training to operate test collection sites, others are operating sites but need additional resources in preparation for a surge in COVID-19 cases.

9. Were quotes or proposals solicited? No
Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

The Statewide solicitation is a request for qualifications, and all qualified vendors are awarded contracts. Using entities can solicit proposals from multiple contracted vendors.

d. Last bid date: 08/12/2020 Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	gdavi6	02/02/2021 09:50:49 AM
Division Approval	gdavi6	02/02/2021 09:50:52 AM
Department Approval	ldeloach	02/02/2021 10:21:52 AM
Contract Manager Approval	gdavi6	02/02/2021 10:24:06 AM
Budget Analyst Approval	hfield	02/08/2021 09:57:19 AM
BOE Agenda Approval	hfield	02/08/2021 09:57:22 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **23891**

Agency Name: MSA MASTER SERVICE AGREEMENTS	Legal Entity Name: Pilot Thomas Logistics, LLC
Agency Code: MSA	Contractor Name: Pilot Thomas Logistics, LLC
Appropriation Unit: 9999 - All Categories	Address: 201 North Rupert Street
Is budget authority available?: Yes	City/State/Zip: Fort Worth, TX 76107
If "No" please explain: Not Applicable	Contact/Phone: Paul Anderson 775-848-0834
	Vendor No.: T29043800
	NV Business ID: NV20201968251

To what State Fiscal Year(s) will the contract be charged? **2021-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Various Agencies

Agency Reference #: RFP 99SWC-S1310 NF

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **04/01/2021**

Anticipated BOE meeting date 03/2021

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **03/31/2025**

Contract term: **4 years**

4. Type of contract: **MSA**

Contract description: **Electronic Fuel**

5. Purpose of contract:

This is a new contract to provide ongoing services for a statewide electronic fuel dispensing and card lock system.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$200,000,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

State agencies have the need for a Statewide Electronic Fuel Dispensing and Card Lock Processing System.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The State does not have the sources or means to provide a statewide card lock system for the purchase of fuel for the state owned vehicles.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

Southern County Oil
Hunt and Sons
Mansfield Oil

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP 99SWC-S1310 and in accordance with NRS 333, this vendor meets the qualifications of the RFP, and was selected by the appointed evaluation committee.

d. Last bid date: 08/15/2014 Anticipated re-bid date: 11/05/2024

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

This contractor is the current vendor for the Statewide Electronic Fuel Dispensing & Card Lock Processing System.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Nancy Feser, null Ph: null

null, Purchasing Officer II Ph: 775-684-0175

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	gdavi6	02/01/2021 11:03:14 AM
Division Approval	gdavi6	02/01/2021 11:03:16 AM
Department Approval	ldeloach	02/01/2021 13:09:43 PM
Contract Manager Approval	nfese1	02/01/2021 13:12:37 PM
Budget Analyst Approval	dkluever	02/04/2021 12:09:55 PM
BOE Agenda Approval	hfield	02/08/2021 10:25:46 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **23882**

Agency Name:	MSA MASTER SERVICE AGREEMENTS	Legal Entity Name:	Rural Education and Behavior Services, LLC
Agency Code:	MSA	Contractor Name:	Rural Education and Behavior Services, LLC
Appropriation Unit:	9999 - All Categories	Address:	2277 Soda Lake
Is budget authority available?:	Yes	City/State/Zip:	Fallon, NV 89406
If "No" please explain:	Not Applicable	Contact/Phone:	Jennifer Thomas 775-297-6482
		Vendor No.:	T29043802
		NV Business ID:	NV20191537674

To what State Fiscal Year(s) will the contract be charged? **2021-2022**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Various Agencies

Agency Reference #: S167-RV

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 03/2021

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2022**

Contract term: **1 year and 120 days**

4. Type of contract: **MSA**

Contract description: **NonMedical Provider**

5. Purpose of contract:

This is a new contract to provide ongoing applied behavioral analysis services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$250,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

The agency does not have the personnel to perform these services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is a specialized service that requires specially trained individuals to provide these services.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was selected as part of a multi award solicitation 99SWC-S167 for behavioral and community based related services.

d. Last bid date: 05/03/2018 Anticipated re-bid date: 05/15/2026

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	gdavi6	02/01/2021 11:20:12 AM
Division Approval	gdavi6	02/01/2021 11:20:15 AM
Department Approval	ldeloch	02/02/2021 11:15:05 AM
Contract Manager Approval	rvradenb	02/04/2021 12:19:49 PM
Budget Analyst Approval	hfield	02/08/2021 09:27:37 AM
BOE Agenda Approval	hfield	02/08/2021 09:27:40 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **23964**

Agency Name:	MSA MASTER SERVICE AGREEMENTS	Legal Entity Name:	THOMAS SCIENTIFIC, LLC
Agency Code:	MSA	Contractor Name:	THOMAS SCIENTIFIC, LLC
Appropriation Unit:	9999 - All Categories	Address:	1654 High Hill Rd
Is budget authority available?:	Yes	City/State/Zip:	SWEDESBORO, NJ 08085
If "No" please explain:	Not Applicable	Contact/Phone:	Lewis McMillan 484/280-8133
		Vendor No.:	T29036720
		NV Business ID:	NV20181070479

To what State Fiscal Year(s) will the contract be charged? **2021-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Various Agencies

Agency Reference #: 99SWC-S1284 GD

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 03/2021

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **12/31/2024**

Contract term: **3 years and 306 days**

4. Type of contract: **MSA**

Contract description: **COVID-19 Testing**

5. Purpose of contract:

This is a new contract to provide COVID-19 test collection and vaccine distribution sites.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$1,000,000.00**

Other basis for payment: as invoiced by the Contractor and approved by the State

II. JUSTIFICATION

7. What conditions require that this work be done?

State agencies and local governments are currently providing COVID-19 testing using a combination of National Guard staff, employees, temporary staff, and volunteers. These contracts will give entities additional options to provide test collection services if additional sites are needed or if current sites need to be transition to a contracted model.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Some using agencies do not have staffing resources or proper training to operate test collection sites, others are operating sites but need additional resources in preparation for a surge in COVID-19 cases.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

OptimuMedicine
NICUSA
Wellhealth Management
AnyPlace MD

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Statewide solicitation 99SWC-S1284 is a request for qualifications, and all qualified vendors were awarded contracts. Using entities can solicit proposals from multiple contracted vendors.

d. Last bid date: 08/12/2020 Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Vendor is a current statewide contractor for laboratory supplies. No issues.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Davis, Gideon, Purchasing Officer 3 Ph: 775-515-5173

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	gdavi6	02/01/2021 16:31:34 PM
Division Approval	gdavi6	02/01/2021 16:31:37 PM
Department Approval	ldeloach	02/01/2021 17:00:56 PM
Contract Manager Approval	rvradenb	02/02/2021 09:44:42 AM
Budget Analyst Approval	dkluever	02/04/2021 12:21:22 PM
BOE Agenda Approval	cbrekken	02/10/2021 13:14:00 PM
BOE Final Approval	Pending	

WORK PLAN SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
1.	406	DEPARTMENT OF HEALTH AND HUMAN SERVICES - PUBLIC AND BEHAVIORAL HEALTH - BIOSTATISTICS AND EPIDEMIOLOGY	CARAHSOFT TECHNOLOGY	OTHER: CARES RELIEF FUNDING	\$6,064,154	
		This is a new Service Agreement/Work Plan under Statewide contract #99SWC-NV18-421 which provides Cloud Services. This Service Agreement/Work Plan is to provide an enterprise vaccination and inventory management solution for COVID-19.				
	Contract Description:	Term of Contract:	02/01/2021 - 06/30/2022	Contract # 23986		

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **23986**

Agency Name:	DHHS - PUBLIC AND BEHAVIORAL HEALTH	Legal Entity Name:	CARASOFT TECHNOLOGY
Agency Code:	406	Contractor Name:	CARASOFT TECHNOLOGY CORPORATION
Appropriation Unit:	3219-13	Address:	11493 SUNSET HILLS RD STE 100
Is budget authority available?:	Yes	City/State/Zip:	RESTON, VA 20190-5230
If "No" please explain:	Not Applicable	Contact/Phone:	Johnathan Rodger 703/871-8500
		Vendor No.:	PUR0004357
		NV Business ID:	NV20151127305

To what State Fiscal Year(s) will the contract be charged? **2021-2022**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Cares Relief Funding

Agency Reference #: C 17776

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **02/01/2021**

Anticipated BOE meeting date 03/2021

Retroactive? **Yes**

If "Yes", please explain

This is a COVID-19 emergency. It is necessary to immediately begin work to enable a statewide COVID-19 Vaccination Management and Inventory Solution containing Appointment and Notification capabilities for the Division of Public and Behavioral Health, tribal entities, and local and county health departments that will assist in their COVID-19 response efforts.

3. Termination Date: **06/30/2022**

Contract term: **1 year and 148 days**

4. Type of contract: **Contract**

Contract description: **MSA Work Plan**

5. Purpose of contract:

This is a new Service Agreement/Work Plan under Statewide contract #99SWC-NV18-421 which provides Cloud Services. This Service Agreement/Work Plan is to provide an enterprise vaccination and inventory management solution for COVID-19.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$6,064,154.21**

Other basis for payment: Per Attachment BB: Vendor's Quote and Terms of Service

II. JUSTIFICATION

7. What conditions require that this work be done?

COVID-19 Emergency response to trace, track and vaccinate Nevada's citizens.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the expertise.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Current vendor with DPBH since June 2020 - satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?
Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	kquinter	02/25/2021 08:48:09 AM
Division Approval	kquinter	02/25/2021 08:48:12 AM
Department Approval	valpers	02/26/2021 15:59:34 PM
Contract Manager Approval	kquinter	02/26/2021 16:20:23 PM
EITS Approval	tgalluzi	03/01/2021 09:39:55 AM
Budget Analyst Approval	afrantz	03/01/2021 13:26:40 PM
BOE Agenda Approval	bwooldri	03/01/2021 13:40:24 PM
BOE Final Approval	Pending	



DATE: February 9, 2021

MEMORANDUM

TO: Aaron Frantz, Budget Officer
Governor's Finance Office

THROUGH: Christina Hadwick, Administrative Services Officer IV
Division of Public and Behavioral Health

FROM: Kelli Quintero, Administrative Services Officer III
Division of Public and Behavioral Health

SUBJECT: REQUEST FOR RETROACTIVE APPROVAL – **Carahsoft Technology** CETS #23986

This memorandum requests that the following contract be approved for a retroactive start.

The following information is required:

- Name of Contractor: **.Carahsoft Technology**
- Services to be provided: **This is an emergency contract to provide the Salesforce Platform as a Service (PaaS) and the Enterprise Vaccination and Management system Software as a Service (SaaS) to support COVID-19 government efforts.**
- Funding source and expenditure category: **BA 3219 – CAT 13 -COVID-19 (3219/13/9332321V C5)**
- Requested start date of work: **February 1, 2021**
- Expected execution date of agreement: **April 13, 2021**
- Detailed explanation as to why a retroactive agreement is necessary, including:
 - Reason(s) why the agreement was not submitted timely: **This is an emergency contract in response to the COVID-19 emergency. It is necessary to immediately begin work to enable a statewide COVID-19 Vaccination Management and Inventory Solution containing Appointment and Notification capabilities for the Division of Public and Behavioral Health, tribal entities, and local and county health departments that will assist in their COVID-19 response efforts. .**
 - Describe the impact to the program/services if this work is not started prior to the execution of the agreement: **If this contract is not approved immediately, the State could lose valuable time providing additional COVID-19 vaccines through a statewide system.**
 - Explain how the program/bureau will prevent future retroactive requests: **The program could not have anticipated the funding availability or the need for this system prior to the COVID-19 pandemic. The agency is utilizing all resources during this emergency and prioritizing work and contracts as dictated.**

If you have any questions, please contact Kelli Quintero at (775) 684-4207 or kquintero@health.nv.gov.

cc: Contract Unit
Division of Public and Behavioral Health

Steve Sisolak
Governor



Laura E. Freed
Director
Colleen Murphy
Deputy Director
Alan Cunningham
State Chief Information Officer

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Enterprise IT Services Division
100 N. Stewart Street, Suite 100 | Carson City, Nevada 89701
Phone: (775) 684-5800 | www.it.nv.gov | Fax: (775) 687-9097

M E M O R A N D U M

TO: Lorraine McMullen, ITP III/OIT IT PM, DHHS
Erin Williams, OIT ITM III, DHHS
Sophia Allec, MA II, DHHS
Julia Peek, Deputy Administrator, DHHS

CC: Alan Cunningham, State CIO, EITS, DOA
Tim Galluzi, Administrator, EITS, DOA

FROM: David Axtell, Chief Enterprise Architect, EITS, DOA

SUBJECT: TIN Completion Memo - DHHS – 240 – MTX Vaccination and Inventory Management System– BA3219

DATE: February 24, 2021

We have completed the review of DHHS' – *MTX Vaccination and Inventory Management System* – TIN240.

The submitted TIN, for an estimated cost of \$6,264,752.11 in this biennium (100% Federal Grant funded) to create an emergency cloud-based system to trace, track and vaccinate Nevada's population in response to the COVID-19 health emergency. The system includes client registration, managing appointments, SMS messaging, vaccination distribution and inventory management.

It is expected that this solution will follow all state security standards and policies.

If there are to be any changes to enterprise services, including: network, server, telecom etc. please notify EITS as soon as possible.

A copy of this memo has also been attached to the TIN.

If I can be of further assistance, please feel free to contact me.

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
1.	030	ATTORNEY GENERAL'S OFFICE - ADMINISTRATIVE BUDGET ACCOUNT	LITTLER MENDELSON, P.C.	GENERAL	\$30,700	Professional Service
	Contract Description:	This is a new contract to provide ongoing services for outside counsel to represent the State of Nevada in case number 2020-002.				
		Term of Contract:	08/01/2020 - 06/30/2021	Contract # 23799		
2.	030	ATTORNEY GENERAL'S OFFICE - ADMINISTRATIVE BUDGET ACCOUNT	MELISSA PIASECKI, MD PC	OTHER: REGULATORY ASSESSMENTS	\$10,000	Professional Service
	Contract Description:	This is a new contract to provide evaluation and expert reports in a Federal Habeas matter in preparation for an evidentiary hearing.				
		Term of Contract:	08/01/2020 - 09/30/2020	Contract # 23900		
3.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - MARLETTE LAKE	FARR WEST ENGINEERING DBA FARR WEST CHILTON ENGINEERING	OTHER: WATER RIGHTS REVENUE	\$17,742	Professional Service
	Contract Description:	This is a new contract to provide review of financial data and develop a user rate that generates sufficient revenues to operate the Marlette Lake Water system.				
		Term of Contract:	02/11/2021 - 09/30/2024	Contract # 23957		
4.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - NEVADA SYSTEM OF HIGHER EDUCATION CIP PROJECTS - NON-EXEC	CARPENTER SELLERS DEL GATTO ARCHITECTS, PC	BONDS 90% OTHER: AGENCY FUNDS 10%	\$5,790	Professional Service
	Contract Description:	This is the sixth amendment to the original contract which provides professional architectural/engineering services for the Nevada State College - Education Academic Building CIP project: SPWD Project No. 19-C19; Contract No. 112907. This amendment increases the maximum amount from \$900,940 to \$906,730 due to the revised millwork and power layout within Work Room 241 G, as requested by the Agency.				
		Term of Contract:	11/12/2019 - 06/30/2023	Contract # 22488		

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
5.	230	PEACE OFFICERS STANDARDS & TRAINING COMMISSION	JEFFREY DONAHUE	FEDERAL	\$26,000	
	Contract Description:	This is a new contract to provide support for the implementation and development of a behavioral health field response grant program in accordance with Assembly Bill 236 from the 2019 Legislative Session.				
		Term of Contract:	01/26/2021 - 09/30/2021	Contract # 23847		
6.	402	DEPARTMENT OF HEALTH AND HUMAN SERVICES - AGING AND DISABILITY SERVICES - COMMUNICATION ACCESS SERVICES	CERTEMY, INC.	FEE: TELEPHONE SURCHARGE	\$20,000	
	Contract Description:	This is a new contract to implement a cloud-based solution for the licensing, registration and tracking of educational interpreters, community interpreters and communication access realtime translation providers.				
		Term of Contract:	03/01/2021 - 02/28/2025	Contract # 23950		
7.	402	DEPARTMENT OF HEALTH AND HUMAN SERVICES - AGING AND DISABILITY SERVICES - HOME AND COMMUNITY-BASED SERVICES	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION RAISON REHABILITATION SERVICES	FEDERAL	\$17,200	Exempt
	Contract Description:	This is a new interlocal agreement to provide a Rural Parent Pilot Outreach Program and to add support for the current Pre-Employment Transition Services Transition Continuum of Services.				
		Term of Contract:	02/03/2021 - 09/30/2021	Contract # 23953		
8.	406	DEPARTMENT OF HEALTH AND HUMAN SERVICES - PUBLIC AND BEHAVIORAL HEALTH - NORTHERN NEVADA ADULT MENTAL HEALTH SERVICES	AUTOMATED TEMPERATURE CONTROLS, INC.	GENERAL	\$18,409	Exempt
	Contract Description:	This is the first amendment to the original contract which provides ongoing on-site service work to diagnose and review zone heating, ventilation and air conditioning (HVAC) controls and train maintenance staff on computer-controlled HVAC systems. This amendment extends the termination date from April 30, 2021 to June 5, 2022 and increases the maximum amount from \$11,590.88 to \$30,000.00 due to a continued need for this service.				
		Term of Contract:	06/06/2018 - 06/05/2022	Contract # 19836		

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
9.	406	DEPARTMENT OF HEALTH AND HUMAN SERVICES - PUBLIC AND BEHAVIORAL HEALTH - NORTHERN NEVADA ADULT MENTAL HEALTH SERVICES	MESA ENERGY SYSTEMS, INC. DBA EMCOR SERVICES MESA ENERGY, INC.	GENERAL	\$24,500	
	Contract Description:	This is a new contract to provide ongoing heating, ventilation and air conditioning equipment repair services.				
		Term of Contract:	02/05/2021 - 07/31/2022	Contract # 23280		
10.	406	DEPARTMENT OF HEALTH AND HUMAN SERVICES - PUBLIC AND BEHAVIORAL HEALTH - BIOSTATISTICS AND EPIDEMIOLOGY	SUMMERS STRATEGY GROUP, LLC	OTHER: CARES RELIEF FUNDING	\$40,000	Exempt
	Contract Description:	This is a new contract to provide a COVID-19 a Coordinator of information, coordinator of information and resources as a part of the Administration's federally supported, state-managed, and locally executed response to the COVID-19 pandemic.				
		Term of Contract:	02/01/2021 - 05/31/2021	Contract # 23960		
11.	550	DEPARTMENT OF AGRICULTURE - CONSUMER EQUITIBILITY	ACCELERATED TECHNOLOGY LABORATORIES	FEE: LICENSURE	\$26,490	
	Contract Description:	This is a new contract to provide an upgrade for ongoing services to the laboratory information management system in the Petroleum Technology laboratory.				
		Term of Contract:	01/29/2021 - 12/31/2023	Contract # 23844		
12.	580	PUBLIC UTILITIES COMMISSION OF NEVADA	ROCKY MOUNTAIN INSTITUTE	FEE: REGULATORY FEES FUND 224	\$25,000	
	Contract Description:	This is the first amendment to the original contract which provides consultation regarding regulations for alternative rate-making plans for electric utilities per Senate Bill 300 from the 2019 Legislative Session. This amendment increases the maximum amount from \$89,000 to \$114,000 due to a revised scope of work to confirm deliverables contemplated in Phases III and IV of the contract.				
		Term of Contract:	03/16/2020 - 06/01/2021	Contract # 22858		
13.	702	DEPARTMENT OF WILDLIFE - DIRECTOR'S OFFICE	BRAEMAR CONSTRUCTION, LLC	FEE: SPORTSMEN REVENUE	\$15,000	
	Contract Description:	This is a new contract to provide snow removal services in Elko.				
		Term of Contract:	01/15/2021 - 09/30/2024	Contract # 23585		

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
14.	702	DEPARTMENT OF WILDLIFE - FISHERIES MANAGEMENT	KAREN VARGAS DBA TAHOE AZUL CREATIONS	FEE: AIS DECAL 25% FEDERAL 75%	\$27,000	
	Contract Description:	This is a new contract to provide technical services for implementation, coordination and management of the statewide Aquatic Invasive Species program.				
		Term of Contract:	02/01/2021 - 06/30/2021	Contract # 23745		
15.	702	DEPARTMENT OF WILDLIFE - HABITAT	USDA FOREST SERVICE ROCKY MOUNTAIN RESEARCH STATION	FEE: HABITAT CONSERVATION-50% UPLAND STAMP-50%	\$32,720	Exempt
	Contract Description:	This is a new interlocal agreement to provide assessment services of resource values and threats to the Great Basin riparian and meadow ecosystems.				
		Term of Contract:	01/15/2021 - 10/31/2022	Contract # 23561		
16.	704	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES – STATE PARKS	ADRENALINE ATV TOURS, LLC	GENERAL	\$15,000	
	Contract Description:	This is a new revenue contract to provide all-terrain vehicle tours within the Logandale Trails section of the Valley of Fire State Park.				
		Term of Contract:	01/29/2021 - 02/01/2023	Contract # 23895		
17.	704	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES – STATE PARKS - MAINTENANCE OF STATE PARKS- NON-EXEC	DON M. LAZORKO CONSTRUCTION, INC.	FEE: MAINTENANCE OF STATE PARKS	\$23,575	
	Contract Description:	This is a new contract to provide replacement of existing decking, railing and exterior staircase located at Sand Harbor Park, residence #2.				
		Term of Contract:	01/25/2021 - 06/30/2021	Contract # 23880		
18.	708	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - NEVADA NATURAL HERITAGE	BOARD OF REGENTS, NEVADA SYSTEM OF HIGHER EDUCATION OBO – DESERT REGIONAL INSTITUTE	FEDERAL	\$19,000	Exempt
	Contract Description:	This is a new interlocal agreement to provide enhanced capabilities of the Nevada Priority Wetlands Inventory toolbar.				
		Term of Contract:	10/01/2020 - 09/30/2022	Contract # 23886		

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
19.	708	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - NEVADA NATURAL HERITAGE	THE NATURE CONSERVANCY	FEDERAL	\$25,000	
	Contract Description:	This is a new contract to provide a literature review of 72 wetland-dependent, endemic plant and animal species at risk of extinction in Nevada.				
		Term of Contract:	10/01/2020 - 09/30/2022	Contract # 23887		
20.	709	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - ENVIRONMENTAL PROTECTION - MATERIALS MNGMT AND CORRECTIVE ACTION	AMERICAN PLATFORM SERVICES, LLC	FEE: PETROLEUM	\$10,000	
	Contract Description:	This is a new contract to provide transcription services.				
		Term of Contract:	01/22/2021 - 01/31/2023	Contract # 23827		
21.	810	DEPARTMENT OF MOTOR VEHICLES - LICENSE PLATE FACTORY	LOS ANGELES TRUCK CENTERS, LLC	FEE: LICENSE PLATES	\$41,000	
	Contract Description:	This is a new contract to provide ongoing mechanical service to the Freightliner vehicle.				
		Term of Contract:	01/28/2021 - 10/31/2024	Contract # 23871		
22.	810	DEPARTMENT OF MOTOR VEHICLES - CENTRAL SERVICES	HIGH SIERRA BUSINESS SYSTEMS	HIGHWAY	\$24,750	
	Contract Description:	This is the second amendment to the original contract which provides ongoing scanner maintenance. This amendment extends the termination date from June 30, 2021 to June 30, 2023 and increases the maximum amount from \$24,750 to \$49,500 due to continued need for these services.				
		Term of Contract:	12/05/2019 - 06/30/2023	Contract # 22633		
23.	901	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - BLIND BUSINESS ENTERPRISE PROGRAM	ALARMCO, INC.	OTHER: BUSINESS ENTERPRISE SET-ASIDE	\$30,000	
	Contract Description:	This is a new contract to provide ongoing security and fire alarm services along with system repair and maintenance at the three Hoover Dam sites.				
		Term of Contract:	07/01/2021 - 06/30/2025	Contract # 23856		

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
24.	901	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - DISABILITY ADJUDICATION	MISSION CRITICAL SPECIALISTS	FEDERAL	\$27,468	
	Contract Description:	This is a new contract to provide ongoing preventative maintenance service of the power distribution system, uninterruptible power system and stationary battery system located at the Carson City office.				
		Term of Contract:	02/02/2021 - 12/31/2024	Contract # 23737		
25.	902	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - UNEMPLOYMENT INSURANCE	KSM CONSULTING, LLC	FEDERAL	\$40,787	Exempt
	Contract Description:	This is a new contract to provide an assessment of existing unemployment insurance support services business processes to improve efficiency and integrity in the unemployment insurance program.				
		Term of Contract:	11/30/2020 - 02/28/2021	Contract # 23778		
26.	B005	LICENSING BOARDS AND COMMISSIONS - CHIROPRACTIC PHYSICIANS	BERTRAND & ASSOCIATES, LLC	FEE: LICENSURE	\$12,800	Professional Service
	Contract Description:	This is a new contract to provide ongoing auditing services on an annual basis.				
		Term of Contract:	02/02/2021 - 12/31/2022	Contract # 23942		
27.	B007	LICENSING BOARDS AND COMMISSIONS - DENTAL EXAMINERS	LEWIS ROCA ROTHGERBER CHRISTIE, LLP	FEE: LICENSE APPLICATION AND RENEWAL	\$45,425	Professional Service
	Contract Description:	This is a new contract to provide legal services regarding proposed or pending litigation matters.				
		Term of Contract:	01/26/2021 - 03/15/2022	Contract # 23921		

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **23799**

Agency Name: ATTORNEY GENERAL'S OFFICE	Legal Entity Name: LITTLER MENDELSON, P.C.
Agency Code: 030	Contractor Name: LITTLER MENDELSON, P.C.
Appropriation Unit: 1030-04	Address: 3960 HOWARD HUGHES PKWY STE 30
Is budget authority available?: Yes	City/State/Zip: LAS VEGAS, NV 89169-5937
If "No" please explain: Not Applicable	Contact/Phone: 702-862-8800
	Vendor No.: T27043630
	NV Business ID: NV20031371619
To what State Fiscal Year(s) will the contract be charged? 2021	

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **08/01/2020**Anticipated BOE meeting date **02/2021**Retroactive? **Yes**

If "Yes", please explain

We are requesting this contract to be retroactive to August 1, 2020 due to additional services occurring after the Motion to Dismiss. The nature of this ongoing litigation has narrowed the timeframe for timely submission of this contract and due to the timing of ongoing litigation, it is in the best interest of the State of Nevada to allow work to begin immediately in this matter.

3. Termination Date: **06/30/2021**Contract term: **333 days**4. Type of contract: **Contract**Contract description: **Outside Counsel**

5. Purpose of contract:

This is a new contract to provide ongoing services for outside counsel to represent the State of Nevada in case number 2020-002.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$30,700.00****II. JUSTIFICATION**

7. What conditions require that this work be done?

The State of Nevada is involved in ongoing litigation that requires the service of outside counsel.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the expertise needed for this type of litigation

9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Rachel Anderson, General Counsel Ph: null

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jhoba2	01/08/2021 10:23:20 AM
Division Approval	jhoba2	01/08/2021 10:23:23 AM
Department Approval	jhoba2	01/08/2021 10:23:27 AM
Contract Manager Approval	Iramire7	01/21/2021 14:00:21 PM
Budget Analyst Approval	hfield	01/21/2021 16:29:38 PM

AARON D. FORD
Attorney General

CAROLINE BATEMAN
First Assistant Attorney General

CHRISTINE JONES BRADY
Second Assistant Attorney General



JESSICA L. ADAIR
Chief of Staff

RACHEL J. ANDERSON
General Counsel

HEIDI PARRY STERN
Solicitor General

STATE OF NEVADA
OFFICE OF THE ATTORNEY GENERAL

100 North Carson Street
Carson City, Nevada 89701

MEMORANDUM

Date: December 18, 2020

To: Jennifer Cooper, Executive Branch Budget Officer
Governor's Finance Office

From: Lesley Volkov, Management Analyst II

Subject: Retroactive Approval for contract #23799 for Littler Mendelson

We are requesting this contract to be retroactive to August 1, 2020 due to additional services occurring after the Motion to Dismiss. The nature of this ongoing litigation has narrowed the timeframe for timely submission of this contract and due to the timing of ongoing litigation, it is in the best interest of the State of Nevada to allow work to begin immediately in this matter.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **23900**

Agency Name: **ATTORNEY GENERAL'S OFFICE**
 Agency Code: **030**
 Appropriation Unit: **1030-04**
 Is budget authority available?: **Yes**
 If "No" please explain: Not Applicable

Legal Entity Name: **MELISSA PIASECKI MD PC**
 Contractor Name: **MELISSA PIASECKI MD PC**
 Address: **561 KEYSTONE AVE STE 104**
 City/State/Zip: **RENO, NV 89503-4304**
 Contact/Phone: **775/722-1077**
 Vendor No.: **T27018059**
 NV Business ID: **nv20051422118**

To what State Fiscal Year(s) will the contract be charged? **2021**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<input checked="" type="checkbox"/> Other funding	100.00 % AG CAP

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **08/01/2020**

Anticipated BOE meeting date **02/2021**

Retroactive? **Yes**

If "Yes", please explain

We request that this contract be retroactively approved to August 1, 2020 due to the Federal District Court extending this hearing due to COVID 19 and the extended time it has taken to finalize this contract with the contractor and have it returned.

3. Termination Date: **09/30/2020**

Contract term: **60 days**

4. Type of contract: **Contract**

Contract description: **Expert Witness**

5. Purpose of contract:

This is a new contract to provide evaluation and expert report in a Federal Habeas matter in preparation for an evidentiary hearing.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$10,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

The OAG is preparing for an evidentiary hearing using an evaluation and expert report in a Federal Habeas matter.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the expertise needed for this matter

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The OAG is currently using services by Dr. Piasecki and they have been satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a: Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

CHARLES FINLAYSON, DAG Ph: 775-684-1115

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jhoba2	01/15/2021 07:51:15 AM
Division Approval	jhoba2	01/15/2021 07:51:20 AM
Department Approval	jhoba2	01/15/2021 07:51:25 AM
Contract Manager Approval	Iramire7	01/27/2021 11:24:22 AM
Budget Analyst Approval	jcoope8	02/11/2021 16:50:25 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **23957**

Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION	Legal Entity Name: FARR WEST ENGINEERING
Agency Code: 082	Contractor Name: FARR WEST ENGINEERING
Appropriation Unit: 1366-04	Address: 5442 LONGLEY LANE
Is budget authority available?: Yes	City/State/Zip: RENO, NV 89511-1825
If "No" please explain: Not Applicable	Contact/Phone: 775-851-4788
	Vendor No.: T81102795
	NV Business ID: NV20011242988
To what State Fiscal Year(s) will the contract be charged?	2021-2025

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<input checked="" type="checkbox"/> Other funding	100.00 % water rights revenue

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **02/11/2021**

Anticipated BOE meeting date **03/2021**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **09/30/2024**

Contract term: **3 years and 231 days**

4. Type of contract: **Other (include description): Professional Services**

Contract description: **Marlette Lake**

5. Purpose of contract:

This is a new contract to review financial data and develop a user rate which generates sufficient revenues to operate the Marlette Lake Water system.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$17,742.00**

Other basis for payment: Project management \$2,800; Professional Services \$14,942.00

II. JUSTIFICATION

7. What conditions require that this work be done?

this is a crucial piece to ensure that we fulfill our statutory duty to provide water to Virginia City and businesses who rely on Marlette Lake water.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

lack of personnel and expertise

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

d. Last bid date: _____ Anticipated re-bid date: _____

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Jerry Walker, Water System Manager Ph: 775-684-1800

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jcru2	01/29/2021 10:58:34 AM
Division Approval	mhelto1	01/29/2021 14:50:29 PM
Department Approval	nmann	02/01/2021 10:16:02 AM
Contract Manager Approval	ssands	02/01/2021 10:45:50 AM
Budget Analyst Approval	nkephart	02/11/2021 15:12:03 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **22488** Amendment Number: **6**

Agency Name: **ADMIN - STATE PUBLIC WORKS DIVISION** Legal Entity Name: **CARPENTER SELLERS DEL GATTO ARCHITECTS PC**

Agency Code: **082** Contractor Name: **CARPENTER SELLERS DEL GATTO ARCHITECTS PC**

Appropriation Unit: **1510-73** Address: **8882 SPANISH RIDGE AVE**

Is budget authority available?: **Yes** City/State/Zip: **LAS VEGAS, NV 89148-1303**

If "No" please explain: **Not Applicable** Contact/Phone: **MICHELE BRIGIDA - PRINCIPAL DIRECTOR 702-251-8896**

Vendor No.: **T80997582**

NV Business ID: **NV19871041301**

To what State Fiscal Year(s) will the contract be charged? **2020-2023**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	X Bonds	90.00 %
Highway Funds	0.00 %	X Other funding	10.00 % Agency Funds

Agency Reference #: 112907

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **11/12/2019**

Anticipated BOE meeting date 03/2021

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2023**

Contract term: **3 years and 230 days**

4. Type of contract: **Contract**

Contract description: **Arch/Eng**

5. Purpose of contract:

This is the sixth amendment to the original contract which provides professional architectural/engineering services for the Nevada State College - Education Academic Building CIP project: SPWD Project No. 19-C19; Contract No. 112907. This amendment increases the maximum amount from \$900,940.00 to \$906,730.00 due to the revise millwork and power layout with in Work Room 241 G, as requested by the Agency.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$774,800.00	\$774,800.00	\$774,800.00	Yes - Action
a. Amendment 1:	\$82,180.00	\$82,180.00	\$82,180.00	Yes - Action
b. Amendment 2:	\$7,300.00	\$7,300.00	\$7,300.00	No
c. Amendment 3:	\$19,400.00	\$26,700.00	\$26,700.00	Yes - Info
d. Amendment 4:	\$11,380.00	\$11,380.00	\$38,080.00	Yes - Info
e. Amendment 5:	\$5,880.00	\$5,880.00	\$43,960.00	No
2. Amount of current amendment (#6):	\$5,790.00	\$11,670.00	\$49,750.00	Yes - Info
3. New maximum contract amount:	\$906,730.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

2019 Leg. Approved CIP Project: 19-C19 Education Academic Building (Nevada State College).

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Consultants are selected based on their ability to provide design and Professional Architectural/Engineering Services are provided by SPWD to support the State engineering services to meet the goals established by the Legislature.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):
Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?
Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	mhelto1	01/22/2021 15:53:18 PM
Division Approval	mhelto1	01/22/2021 15:53:25 PM

Department Approval	mhelto1	01/27/2021 08:35:04 AM
Contract Manager Approval	lwildes	01/28/2021 09:51:29 AM
Budget Analyst Approval	nkephart	02/02/2021 11:02:28 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **23847**

Agency Name: PEACE OFFICER STANDARDS & TRAINING	Legal Entity Name: Jeffrey Donahue
Agency Code: 230	Contractor Name: Jeffrey Donahue
Appropriation Unit: 3774-12	Address: 2864 Shale Creek Drive
Is budget authority available?: Yes	City/State/Zip: Reno, NV 89511
If "No" please explain: Not Applicable	Contact/Phone: Jeffrey Donahue 714-773-2361
	Vendor No.: T32009166
	NV Business ID: NV20201971375

To what State Fiscal Year(s) will the contract be charged? **2021-2022**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **ASD 2834687**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/26/2021**

Anticipated BOE meeting date **02/2021**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **09/30/2021**

Contract term: **246 days**

4. Type of contract: **Contract**

Contract description: **Consulting**

5. Purpose of contract:

This is a new contract to provide support for the implementation and development of a behavioral health field response grant program in accordance with Assembly Bill 236 from the 2019 Legislative Session.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$26,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

AB236 (2019) requiring the Peace Officers' Standards and Training Commission to develop and implement a behavioral health field response grant program.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Specialized program

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**Jeff Bracket
J.L. Pesci
Jeffrey Donahue**

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. Not Applicable

19. Agency Field Contract Monitor:

Chris Carter, Deputy Director Ph: 775-687-7678

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	rkankiew	12/23/2020 11:49:11 AM
Division Approval	mhelto1	12/23/2020 16:00:25 PM
Department Approval	mhelto1	12/23/2020 16:00:29 PM
Contract Manager Approval	ssands	01/13/2021 16:26:47 PM
Budget Analyst Approval	bmacke1	01/26/2021 15:05:13 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **23950**

Agency Name: DHHS - AGING AND DISABILITY SERVICES DIVISION	Legal Entity Name: Certemy, Inc
Agency Code: 402	Contractor Name: Certemy, Inc
Appropriation Unit: 3206-15	Address: 14876 Raymer Street, Suite 200
Is budget authority available?: Yes	City/State/Zip: Van Nuys, CA 91405
If "No" please explain: Not Applicable	Contact/Phone: Gabriella Soto 714-803-3667
	Vendor No.: T27043551
	NV Business ID: NV20201851314

To what State Fiscal Year(s) will the contract be charged? **2021-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<input checked="" type="checkbox"/> Other funding	100.00 % Telephone Surcharge Fees

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **03/01/2021**

Anticipated BOE meeting date **04/2021**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **02/28/2025**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **Interpreter Registry**

5. Purpose of contract:

This is a new contract to implement a cloud-based solution for the licensing, registration and tracking of Educational Interpreters, Community Interpreters and Communication Access Realtime Translation Providers.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$20,000.00**

Payment for services will be made at the rate of \$5,000.00 per Year

II. JUSTIFICATION

7. What conditions require that this work be done?

NRS 656A.080 states, The Division shall make the registry available on an internet website maintained by the Division.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees are not able to implement an online registration/licensing system due to not having the correct software or technology.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Certemy
Aithent
Computronix

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Best price and best quote/scope match. Good recommendation from previous work with the State.

d. Last bid date: 12/15/2020 Anticipated re-bid date: 10/01/2024

10. Does the contract contain any IT components? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Contract with ADSD from 09/2020, Satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	sewart	01/27/2021 14:18:26 PM
Division Approval	amanocha	01/28/2021 12:06:00 PM
Department Approval	mwinebar	02/01/2021 13:04:42 PM
Contract Manager Approval	maced1	02/02/2021 08:59:46 AM
EITS Approval	daxtel1	02/02/2021 10:53:33 AM
Budget Analyst Approval	jyou23	02/03/2021 14:21:57 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **23953**

Agency Name: DHHS - AGING AND DISABILITY SERVICES DIVISION	Legal Entity Name: DETR RAISON REHAB SERVICES
Agency Code: 402	Contractor Name: DETR RAISON REHAB SERVICES
Appropriation Unit: 3266-36	Address: ATTN FINANCIAL MANAGEMENT 505 E KING ST RM 502
Is budget authority available?: Yes	City/State/Zip: CARSON CITY, NV 89710
If "No" please explain: Not Applicable	Contact/Phone: 775/684-3865
	Vendor No.: D90100001
	NV Business ID: N/A

To what State Fiscal Year(s) will the contract be charged? **2021-2022**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **02/03/2021**

Anticipated BOE meeting date **04/2021**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **09/30/2021**

Contract term: **238 days**

4. Type of contract: **Interlocal Agreement**

Contract description: **SILC - DETR VR**

5. Purpose of contract:

This is a new interlocal agreement to provide a Rural Parent Pilot Outreach Program and to add support for the current Pre-Employment Transition Services Transition Continuum of Services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$17,200.00**

Other basis for payment: **As invoiced per Attachment A**

II. JUSTIFICATION

7. What conditions require that this work be done?

The Statewide Independent Living Council awards Part B dollars to further independent living services that are high-need across the State and BVR was granted the funds according to the FFY21 State Plan for Independent Living.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is an expansion of a program currently run within the Bureau of Vocational Rehabilitation Department of DETR.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

Pursuant to NRS 277.180 one or more public agencies may contract with any one or more other public agencies to perform any governmental service, activity or undertaking.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

We have other interlocal agreements with DETR 01/2018, satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	sewart	01/28/2021 10:30:27 AM
Division Approval	amanocha	01/28/2021 11:56:42 AM
Department Approval	mwinebar	02/02/2021 08:21:02 AM
Contract Manager Approval	maced1	02/02/2021 09:20:06 AM
Budget Analyst Approval	jyou23	02/03/2021 14:10:47 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 19836	Amendment Number: 1	
Agency Name: DHHS - PUBLIC AND BEHAVIORAL HEALTH	Legal Entity Name: Automated Temperature Controls, INC	Contractor Name: Automated Temperature Controls, INC
Agency Code: 406	Address: 8535 Double R Blvd.	
Appropriation Unit: 3162-07	City/State/Zip: Reno, NV 89511	
Is budget authority available?: Yes	Contact/Phone: Peter Sellman 775-826-7700	Vendor No.: PUR0003825
If "No" please explain: Not Applicable	NV Business ID: NV19871039226	

To what State Fiscal Year(s) will the contract be charged? **2018-2022**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **C16482**

2. Contract start date:
 a. Effective upon Board of Examiner's approval? **No** or b. other effective date **06/06/2018**
 Anticipated BOE meeting date **03/2021**

Retroactive? **No**
 If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **04/30/2021**
 Contract term: **4 years**

4. Type of contract: **Contract**
 Contract description: **Zone HVAC Controls**

5. Purpose of contract:
This is the first amendment to the original contract which provides ongoing on-site service work to diagnose and review Zone HVAC controls and train maintenance staff on computer controlled HVAC systems. This amendment extends the termination date from April 30, 2021 to June 5, 2022 and increases the maximum amount from \$11,590.88 to \$30,000.00 due to a continued need for this service.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	
1. The max amount of the original contract:	\$11,590.88	\$11,590.88	\$11,590.88	Yes - Info
2. Amount of current amendment (#1):	\$18,409.12	\$18,409.12	\$30,000.00	Yes - Info
3. New maximum contract amount: and/or the termination date of the original contract has changed to:	\$30,000.00 06/05/2022			

II. JUSTIFICATION

7. What conditions require that this work be done?

Computer controlled HVAC systems must be properly operated and maintained for the health and safety of clients, staff and visitors.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the expertise, equipment or tools to perform this type of work.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Air Systems Services
Automated Temperature Controls
Gardner Engineering Inc

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to an informal solicitation and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 05/31/2018 Anticipated re-bid date: 01/30/2022

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Current vendor with satisfactory performance.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	kquinter	11/22/2020 15:20:42 PM
Division Approval	kquinter	11/22/2020 15:20:45 PM
Department Approval	mwinebar	02/04/2021 16:38:33 PM

Contract Manager Approval
Budget Analyst Approval

rmille8
afrantz

02/05/2021 09:17:07 AM
02/08/2021 14:38:07 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **23280**

Agency Name: DHHS - PUBLIC AND BEHAVIORAL HEALTH	Legal Entity Name: MESA ENERGY SYSTEMS INC DBA
Agency Code: 406	Contractor Name: MESA ENERGY SYSTEMS INC DBA
Appropriation Unit: 3162-07	Address: EMCOR SERVICES MESA ENERGY INC
Is budget authority available?: Yes	155 East Glendale Avenue #13
If "No" please explain: Not Applicable	City/State/Zip: Sparks, NV 89431
	Contact/Phone: Scott Cooper 775-385-3773
	Vendor No.: T27027115
	NV Business ID: NV20081679454

To what State Fiscal Year(s) will the contract be charged? **2021-2023**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/> General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **C 17643**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **02/05/2021**
Anticipated BOE meeting date **04/2021**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **07/31/2022**
Contract term: **1 year and 175 days**

4. Type of contract: **Contract**
Contract description: **HVAC maintenance**

5. Purpose of contract:
This is a new contract to provide ongoing HVAC equipment repair services.

6. NEW CONTRACT
The maximum amount of the contract for the term of the contract is: **\$24,500.00**
Payment for services will be made at the rate of \$24,500.00 per Attachment A

II. JUSTIFICATION

7. What conditions require that this work be done?
All existing HVAC rooftop units are approaching the end of their lifecycle due to harsh conditions and normal wear and tear. The routine maintenance and emergency repair are a necessity to prevent uncomfortable conditions for clients.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
No agency employees have the proper knowledge regarding the wide range of HVAC equipment brands or models at NNAMHS and LCC.

9. Were quotes or proposals solicited? **Yes**
Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Gardner Engineering
Air Systems Service & Construction
Emcor Services Nevada

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

In accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 03/17/2020 Anticipated re-bid date: 02/07/2022

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Services used in June of 2018 by the Division of Public and Behavioral Health. Satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Greg Holcomb, Facility Supervisor Ph: 775-688-2125

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ttilto1	07/01/2020 11:59:41 AM
Division Approval	kquinter	10/12/2020 07:20:52 AM
Department Approval	mwinebar	10/13/2020 13:00:01 PM
Contract Manager Approval	rmille8	02/04/2021 12:36:32 PM
Budget Analyst Approval	afrantz	02/05/2021 15:47:39 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **23960**

Agency Name: DHHS - PUBLIC AND BEHAVIORAL HEALTH	Legal Entity Name: Summers Strategy Group, LLC
Agency Code: 406	Contractor Name: Summers Strategy Group, LLC
Appropriation Unit: 3219-12	Address: 1001 E. Sunset Road Unit 96783
Is budget authority available?: Yes	City/State/Zip: Las Vegas, NV 89193
If "No" please explain: Not Applicable	Contact/Phone: Brendan Summers 702-582-7051
	Vendor No.: T29043866
	NV Business ID: NV20211994565
To what State Fiscal Year(s) will the contract be charged?	2021- --

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<input checked="" type="checkbox"/> Other funding	100.00 % Cares Relief Funding

Agency Reference #: **C 17772**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **02/01/2021**

Anticipated BOE meeting date **03/2021**

Retroactive? **Yes**

If "Yes", please explain

This is a COVID-19 Emergency contract approved by State Purchasing. On December 27, 2020, the President signed H.R. 133, the Consolidated Appropriations Act, 2021 (CAA21); as part of the Act, it was directed that the Coronavirus Relief Fund (CRF) was to be extended through 12/31/21. As of noon PST on 12/30/20, Nevada had not received official notice of the extension.

3. Termination Date: **05/31/2021**

Contract term: **118 days**

4. Type of contract: **Contract**

Contract description: **COVID-19 Coordinator**

5. Purpose of contract:

This is a new contract to provide a COVID-19 Vaccination Coordinator which will serve in the Governors Office as a key coordinator of information and resources as a part of the Administration's federally supported, state managed, and locally executed response to the COVID-19 pandemic.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$40,000.00**

Payment for services will be made at the rate of \$10,000.00 per Month

II. JUSTIFICATION

7. What conditions require that this work be done?

Due to the COVID-19 pandemic and as requested by the Governor's Office the vendor shall coordinate work and resources across multiple state, local, and federal agencies necessary to respond to COVID-19 through the vaccination effort.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State staff does not have the expertise to provide these services.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

This is an emergency contract approved by Purchasing Administrator Doty according to NAC 333.114.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	kquinter	02/09/2021 13:31:40 PM
Division Approval	kquinter	02/09/2021 13:31:43 PM
Department Approval	mwinebar	02/10/2021 10:35:13 AM
Contract Manager Approval	rmille8	02/10/2021 11:59:24 AM
Budget Analyst Approval	afrantz	02/11/2021 11:59:06 AM



DATE: February 3, 2020

MEMORANDUM

TO: Aaron Frantz, Budget Officer
Governor's Finance Office

THROUGH: Christina Hadwick, Administrative Services Officer IV
Division of Public and Behavioral Health

FROM: Kelli Quintero, Administrative Services Officer III
Division of Public and Behavioral Health

SUBJECT: REQUEST FOR RETROACTIVE APPROVAL Summers Strategy Group, LLC (CETS: 23960)

This memorandum requests that the following contract be approved for a retroactive start.

The following information is required:

- Name of Contractor: Summers Strategy Group, LLC
- Services to be provided: COVID-19 Vaccination Coordinator
- Funding source and expenditure category: BA# 3219 - CAT 12
- Requested start date of work: February 1, 2021
- Detailed explanation as to why a retroactive agreement is necessary, including:
 - Reason(s) why the agreement was not submitted timely:
 - On December 27, 2020, the President signed H.R. 133, the Consolidated Appropriations Act, 2021 (CAA21), which includes additional COVID-19 relief measures. As part of the Act, it was directed that the Coronavirus Relief Fund (CRF) was to be extended through December 31, 2021. However, as of noon PST on December 30, 2020, the State of Nevada had not received notice, nor was the US Treasury website updated to reflect the extension of the Coronavirus Relief Funds.
 - Describe the impact to the program/services if this work is not started prior to the execution of the agreement: All COVID-19 activities conducted by the vendor will not be covered prior to the contract being executed.
 - Explain how the program/bureau will prevent future retroactive requests: This was unavoidable due to delays in receiving the COVID Relief Funds extension.

If you have any questions, please contact Kelli Quintero at kquintero@health.nv.gov

cc: Contract Unit
Division of Public and Behavioral Health

From: [Ronda Miller](#) on behalf of [DPBH Contract Unit](#)
To: [Ronda Miller](#)
Subject: FW: Emergency COVID19 Vaccine Response Contract - Summer Advisory Group, LLC
Date: Monday, January 25, 2021 6:54:16 AM

From: Kelli Quintero <kquintero@health.nv.gov>
Sent: Saturday, January 23, 2021 11:28 AM
To: Kevin D. Doty <kddoty@admin.nv.gov>
Cc: DPBH Contract Unit <contractunit@health.nv.gov>
Subject: RE: Emergency COVID19 Vaccine Response Contract - Summer Advisory Group, LLC

Thank you! You too!

K

From: Kevin D. Doty <kddoty@admin.nv.gov>
Sent: Friday, January 22, 2021 6:32 PM
To: Kelli Quintero <kquintero@health.nv.gov>
Cc: DPBH Contract Unit <contractunit@health.nv.gov>
Subject: Re: Emergency COVID19 Vaccine Response Contract - Summer Advisory Group, LLC

Hi Kelli,

Pursuant to NAC 333.114, you are authorized to proceed with a contract with Summer Advisory Group without the need for a solicitation. I won't remind you about the routine contract approval requirements. You know what you are doing.

Have a nice weekend.

Kevin

Sent from my iPhone

On Jan 22, 2021, at 6:19 PM, Kelli Quintero <kquintero@health.nv.gov> wrote:

Good evening Mr. Doty,

On behalf of DPBH and the Governor's Office, I would like permission to contract with Summer Advisory Group, LLC to coordinate work and resources across multiple state, local, and federal agencies necessary to respond to the COVID-19 pandemic vaccination effort. Summer Advisory Group, LLC will coordinate vaccination requests and distribution with federal, state, and local partners through a unified, strategic effort; will track performance measures for each major jurisdiction to ensure accountability and dependability of the system; develop daily and weekly reporting tools to provide executive-level data for decision-makers at all levels of government; and assist with the development of a long-term communications strategy to maximize the benefit of the testing lines of effort.

Thank you for your consideration.

Kelli Quintero

Administrative Services Officer III
Nevada Department of Health and Human Services
Division of Public and Behavioral Health | Contracts and Grants
4150 Technology Way | Carson City, Nevada 89706
T: (775) 684-4207 | F: (775) 684-4211 | E: kquintero@health.nv.gov
www.dphhs.nv.gov | <http://dpbh.nv.gov>

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CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **23844**

Agency Name: DEPARTMENT OF AGRICULTURE	Legal Entity Name: Accelerated Technology Laboratories
Agency Code: 550	Contractor Name: Accelerated Technology Laboratories
Appropriation Unit: 4551-26	Address: 496 Holly Grove School Road
Is budget authority available?: Yes	City/State/Zip: West End, NC 27376-8412
If "No" please explain: Not Applicable	Contact/Phone: 910-673-8165
	Vendor No.: T29043684
	NV Business ID: NV20201946920

To what State Fiscal Year(s) will the contract be charged? **2021-2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % Licensing
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/29/2021**

Anticipated BOE meeting date **02/2021**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **12/31/2023**

Contract term: **2 years and 336 days**

4. Type of contract: **Contract**

Contract description: **CE LIMS UPGRADE**

5. Purpose of contract:

This is a new contract to provide an upgrade for ongoing services to the laboratory information management system in the Petroleum Technology laboratory.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$26,490.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

The current version of Sample Master is no longer supported and requires the use of a Windows operating systems which is nearing end-of-life.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State workers do not have the required expertise to manage the Sample Master Cloud Services.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

LabLynx
LabWorks LLC

Accelerated Technology Laboratories Inc
Advanced Technology Corp

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Lowest cost proposal.

d. Last bid date: 02/21/2020 Anticipated re-bid date: 12/01/2024

10. Does the contract contain any IT components? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	melli2	01/07/2021 09:01:33 AM
Division Approval	bbel1	01/11/2021 12:04:20 PM
Department Approval	bbel1	01/11/2021 12:04:25 PM
Contract Manager Approval	melli2	01/11/2021 12:06:52 PM
EITS Approval	daxtel1	01/13/2021 11:20:48 AM
Budget Analyst Approval	mlynn	01/29/2021 14:45:14 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **22858** Amendment Number: **1**
 Agency Name: **PUBLIC UTILITIES COMMISSION** Legal Entity Name: **ROCKY MOUNTAIN INSTITUTE**
 Agency Code: **580** Contractor Name: **ROCKY MOUNTAIN INSTITUTE**
 Appropriation Unit: **3920-09** Address: **2490 JUNCTION PL STE 200**
 Is budget authority available?: **Yes** City/State/Zip: **BOULDER, CO 80301-2167**
 If "No" please explain: **Not Applicable** Contact/Phone: **Dan Cross-Call 303/245-1003**
 Vendor No.: **T32009671**
 NV Business ID: **NV20171420023**
 To what State Fiscal Year(s) will the contract be charged? **2020-2021**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 %	Regulatory Fees Fund 224
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %		Other funding	0.00 %	

2. Contract start date:
 a. Effective upon Board of Examiner's approval? **No** or b. other effective date **03/16/2020**
 Anticipated BOE meeting date **02/2021**
 Retroactive? **No**
 If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/01/2021**
 Contract term: **1 year and 77 days**
 4. Type of contract: **Contract**
 Contract description: **SB300 Consulting**

5. Purpose of contract:
This is the first amendment to the original contract which provides consultation regarding regulations for alternative rate-making plans for electric utilities per Senate Bill 300 from the 2019 Legislative Session. This amendment increases the maximum amount from \$89,000 to \$114,000 due to a revised scope of work to confirm deliverables contemplated in Phases III and IV of the contract.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$89,000.00	\$89,000.00	\$89,000.00	Yes - Action
2. Amount of current amendment (#1):	\$25,000.00	\$25,000.00	\$25,000.00	Yes - Info
3. New maximum contract amount:	\$114,000.00			

II. JUSTIFICATION

7. What conditions require that this work be done?
Senate Bill (SB) 300 requires the Public Utilities Commission of Nevada to adopt regulations to establish procedures for an electric utility to apply for approval of an alternative ratemaking plan. This will be the agency's first foray into alternative ratemaking. The agency is seeking experts to help educate and assist with implementing the requirements of SB 300.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
As this is the agency's first foray into alternative ratemaking, State employees do not have the expertise.

9. Were quotes or proposals solicited? Yes
 Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: _____ Anticipated re-bid date: _____

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Other

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

No b. If "No", is an exemption on file with the Nevada Secretary of State's Office?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nshafer	01/05/2021 09:05:51 AM
Division Approval	nshafer	01/05/2021 09:05:58 AM
Department Approval	bpotte1	01/05/2021 11:43:35 AM
Contract Manager Approval	nshafer	01/05/2021 11:45:43 AM
Budget Analyst Approval	stillely	01/28/2021 16:43:36 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **23585**

Agency Name: DEPARTMENT OF WILDLIFE	Legal Entity Name: BRAEMAR CONSTRUCTION LLC
Agency Code: 702	Contractor Name: BRAEMAR CONSTRUCTION LLC
Appropriation Unit: 4460-07	Address: 717 W IDAHO ST SUITE A
Is budget authority available?: Yes	City/State/Zip: ELKO, NV 89801
If "No" please explain: Not Applicable	Contact/Phone: JAN VAN ASCHE 775-777-2949
	Vendor No.: TBD
	NV Business ID: NV20201862589
To what State Fiscal Year(s) will the contract be charged?	2021-2025

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % SPORTSMEN REVENUE
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

Agency Reference #: **21-25**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/15/2021**

Anticipated BOE meeting date **02/2021**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **09/30/2024**

Contract term: **3 years and 258 days**

4. Type of contract: **Contract**

Contract description: **Snow Removal Elko**

5. Purpose of contract:

This is a new contract to provide snow removal services in Elko.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$15,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

Snow removal is needed to maintain the employees and customers safe when heavy snow fall accumulates.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the proper snow removal equipment to perform snow removal.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**ALL SEASONS LAWN AND LANDSCAPING
TEAM GREEN
BRAEMAR CONSTRUCTION LLC**

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

only responsible bidder

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a: LLC

16. a. Is the Contractor Name the same as the legal Entity Name? Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)? Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office? Yes

19. Agency Field Contract Monitor: NATALIE PANNUNZIO, ADMIN ASST IV Ph: 775-777-2318

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	kdailey	09/11/2020 15:15:31 PM
Division Approval	kdailey	09/11/2020 15:15:34 PM
Department Approval	kdailey	09/11/2020 15:16:04 PM
Contract Manager Approval	btait	12/28/2020 11:21:15 AM
Budget Analyst Approval	mlynn	01/15/2021 12:34:10 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **23745**

Agency Name: DEPARTMENT OF WILDLIFE	Legal Entity Name: Karen Vargas dba Tahoe Azul Creations
Agency Code: 702	Contractor Name: Karen Vargas dba Tahoe Azul Creations
Appropriation Unit: 4465-19	Address: 3060 Green River Court
Is budget authority available?: Yes	City/State/Zip: Reno, NV 89503
If "No" please explain: Not Applicable	Contact/Phone: Karen Vargas 775-622-5335
	Vendor No.: T29043661
	NV Business ID: NV20181454376
To what State Fiscal Year(s) will the contract be charged?	2021

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	25.00 % AIS Decal
X Federal Funds	75.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

Agency Reference #: 21-35

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **02/01/2021**

Anticipated BOE meeting date 02/2021

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2021**

Contract term: **148 days**

4. Type of contract: **Contract**

Contract description: **AIS Technical Srvcs**

5. Purpose of contract:

This is a new contract to provide technical services for implementation, coordination and management of the statewide Aquatic Invasive Species program.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$27,000.00**

Payment for services will be made at the rate of \$60.00 per Hour

II. JUSTIFICATION

7. What conditions require that this work be done?

Critical task deadlines for grant management and reporting will occur in the next three to six months to insure compliance with funding grant requirements and continuity in funding resources to maintain program operations and work activities. Other staff resources are not available to insure these reporting and compliance requirements are met and to insure coordination for program activities with grantee agencies and program partners and cooperators.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Existing staff resources are not available to perform critical program management and reporting tasks for a period of at least four to six months. Specific experience and knowledge for needed work tasks does not exist with other AIS program staff or other available Department personnel.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Karen Vargas
Resource Concepts Inc.
SWCA

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This was the only vendor who replied to the solicitation.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. Not Applicable

19. Agency Field Contract Monitor:

Jon Sjoberg, Division Administrator Ph: 775-688-1530

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	bvale1	12/30/2020 14:45:44 PM
Division Approval	bvale1	12/30/2020 14:45:47 PM
Department Approval	bvale1	12/30/2020 14:45:49 PM
Contract Manager Approval	btait	01/11/2021 15:59:49 PM
Budget Analyst Approval	mlynn	02/01/2021 16:18:38 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **23561**

Agency Name: DEPARTMENT OF WILDLIFE	Legal Entity Name: USDA FOREST SERVICE ROCKY MOUNTAIN RESEARCH STATION
Agency Code: 702	Contractor Name: USDA FOREST SERVICE ROCKY MOUNTAIN RESEARCH STATION
Appropriation Unit: 4467-14	Address: 240 WEST PROSPECT ROAD
Is budget authority available?: Yes	City/State/Zip: FORT COLLINS, CO 80526
If "No" please explain: Not Applicable	Contact/Phone: ANGELA HARRIS 970-498-1248
	Vendor No.: PUR0001345E
	NV Business ID: GOVERNMENT ENTITY
To what State Fiscal Year(s) will the contract be charged?	2021-2023

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 %	HABITAT CONSERVATION-50% AND UPLAND STAMP-50%
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %		Other funding	0.00 %	

Agency Reference #: 21-21

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/15/2021**

Anticipated BOE meeting date 10/2020

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **10/31/2022**

Contract term: **1 year and 288 days**

4. Type of contract: **Interlocal Agreement**

Contract description: **Rocky Mtn. Research**

5. Purpose of contract:

This is a new interlocal agreement to provide assessing services of resource values and threats to Great Basin riparian and meadow ecosystems.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$32,720.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

This work is crucial to NDOW efforts in restoration and enhancement of critical habitat for wildlife across the State. The tools developed through this work will assist NDOW habitat management primarily with post-wildfire restoration and rehabilitation activities.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

NDOW staff do not have the expertise or capacity to conduct this research and tool development.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

[Empty text box]

d. Last bid date: _____ Anticipated re-bid date: _____

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

JASMINE KLEIBER, WILDLIFE STAFF SPECIALIST Ph: 775-688-1561

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	bvale1	12/21/2020 12:41:22 PM
Division Approval	bvale1	12/21/2020 12:41:25 PM
Department Approval	bvale1	12/21/2020 12:41:27 PM
Contract Manager Approval	btait	12/21/2020 12:53:45 PM
Budget Analyst Approval	mlynn	01/15/2021 13:05:06 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **23895**

Agency Name: DCNR - PARKS DIVISION	Legal Entity Name: Adrenaline ATV Tours, LLC
Agency Code: 704	Contractor Name: Adrenaline ATV Tours, LLC
Appropriation Unit: 4162-00	Address: 4780 West Ann Road #5448
Is budget authority available?: Yes	City/State/Zip: North Las Vegas, NV 89031
If "No" please explain: Not Applicable	Contact/Phone: Oscar Martinez 702.496.7855
	Vendor No.:
	NV Business ID: NV20061593502
To what State Fiscal Year(s) will the contract be charged?	2021-2023

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/29/2021**

Anticipated BOE meeting date **03/2021**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **02/01/2023**

Contract term: **2 years and 3 days**

4. Type of contract: **Contract**

Contract description: **Revenue Contract**

5. Purpose of contract:

This is a new revenue contract to conduct ATV tours within the Logandale Trails section of Valley of Fire State Park.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$15,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

The vendor will conduct ATV tours within the Logandale Trails section of Valley of Fire State Park.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Valley of Fire State Park employees do not have the expertise to proved this type of work.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Soliciation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Revenue contract

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Craig Robinson, Park Supervisor Ph: 702.397.2088

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	kcopelan	01/12/2021 15:05:20 PM
Division Approval	kcopelan	01/12/2021 15:05:22 PM
Department Approval	kcopelan	01/12/2021 15:05:25 PM
Contract Manager Approval	kcopelan	01/12/2021 15:05:27 PM
Budget Analyst Approval	rjacob3	01/29/2021 07:35:44 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **23880**

Agency Name: DCNR - PARKS DIVISION	Legal Entity Name: DON M LAZORKO CONSTRUCTION INC
Agency Code: 704	Contractor Name: DON M LAZORKO CONSTRUCTION INC
Appropriation Unit: 4605-06	Address: DML CONSTRUCTION PO BOX 728
Is budget authority available?: Yes	City/State/Zip: VERDI, NV 89439-0728
If "No" please explain: Not Applicable	Contact/Phone: Don Lazorko 775/345-7320
	Vendor No.: T27035934
	NV Business ID: NV20041421345

To what State Fiscal Year(s) will the contract be charged? **2021**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % Maintenance of State Parks
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/25/2021**

Anticipated BOE meeting date **03/2021**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2021**

Contract term: **155 days**

4. Type of contract: **Contract**

Contract description: **Repair Residence**

5. Purpose of contract:

This is a new contract to provide replacement of existing decking, railing, and exterior staircase located at Sand Harbor Park, residence #2.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$23,575.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

The deck and railing have started to fall off creating large gaps with a one-story drop-off. Also, a hazardous tree was removed creating a large hole in the deck, which is currently covered by plywood, thereby creating major safety issues.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Nevada State Parks staff lacks the time, resources, and expertise to construct a staircase and decking.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was chosen because the others did not submit a bid.

d. Last bid date: 10/08/2020 Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

2008 - Nevada State Parks - LTNSP - Sand Harbor - the work that was provided was satisfactory
2017 - Nevada State Parks - LTNSP - Sand Harbor - the work that was provided was satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Joe Fontaine, Facility Supervisor III Ph: 775.831.0494

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	kcopelan	01/06/2021 14:18:32 PM
Division Approval	kcopelan	01/06/2021 14:18:35 PM
Department Approval	kcopelan	01/06/2021 14:18:37 PM
Contract Manager Approval	kcopelan	01/06/2021 14:18:42 PM
Budget Analyst Approval	rjacob3	01/25/2021 15:36:24 PM

Bradley Crowell
Director

Department of Conservation and
Natural Resources

Robert Mergell
Administrator

Steve Sisolak
Governor

STATE OF NEVADA



Address Reply to:
Lake Tahoe Nevada State Park
PO Box 6116
2005 Hwy 28 - Sand Harbor
Incline Village, NV 89452
(775) 831-0494 ext.227
(775) 831 2514
jfontaine@parks.nv.gov

DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES
DIVISION OF STATE PARKS

October 8, 2020

SUBJECT: SCOPE OF WORK: Sand Harbor Residence #2 Deck and Stair Repairs

Dear Sir or Ma'am,

The State of Nevada, Division of State Parks is seeking proposals from qualified vendors for acting as independent contractors, who have experience in meeting the various needs of agencies. These needs will vary but may include, at a minimum:

Replace existing decking, railing, and exterior stair case at the Sand Harbor Park Residence #2. Demolition and removal of existing Trex decking, railing, and stair treads and with redwood. Stair case is 10'6" long and 10'6" tall with 12 steps, treads are 3'4" wide. Failing 2"x12" stair stringers will be replaced with 4"x12" pressure treated lumber on the outside edges with a 2"x12" tread added to the center of the stair case. Deck area is approximately 128 sqft (13'10"x 9'3"). Railing is approximately 32' around the deck and 15' on the outside of stairway, inside rail of stairway is attached to building and will remain. Railing will be built in a style matching our Visitor Center railing (see attached photos). Stain all new decking and railing with Cabot semi-solid flat exterior stain for redwood (or equivalent). Remove corrugated plastic sheeting from under deck and install a rain gutter for water diversion away from storage under the deck (see attached photos).

These contracts will be administered by the Nevada State Parks and are anticipated to commence by January 15, 2021, upon Board of Examiners' approval.

Questions regarding this solicitation should be sent to Joe Fontaine, Lake Tahoe Nevada State Parks, PO Box 6116, Incline Village, Nv. 89450. (775) 831-0494 ext.227, in writing, no later than 10/23/2020. Questions may be sent by fax to (775) 831-2514 or e-mail to jfontaine@parks.nv.gov. Responses will be provided in writing on or about 10/27/2020, to all vendors who submit questions.

Please provide your written proposal no later than 11/1/2020 at 4:00pm, PST. Your proposal must be addressed to Joe Fontaine, Lake Tahoe Nevada State Parks, PO Box 6116, Incline Village, NV. 89450. Should you have any questions please do not hesitate to contact me at (775) 831-0494 ext. 227.

Sincerely,


Joe Fontaine

Facility Supervisor III, LTNSP

Don M. Lazorko Construction, Inc.

License #58995, 58996

P. O. Box 728

Verdi, NV 89439

Phone 775 345-7320

Fax 775 345-7318

Proposal

November 1, 2020

State of Nevada

Division of State Parks

P.O. Box 6116

Incline Village, NV 89452

RE: Sand Harbor Residence #2 Deck and Stair Repairs

Description: Per Attached Scope Of Work.

Total Cost \$23,575.00

Signed



Don Lazorko

President



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

8/11/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
InterWest Insurance Serv., LLC
310 Hemsted Dr., Suite 200
Redding CA 96002

CONTACT NAME: Linda Zeis
PHONE (A/C, No, Ext): 530-722-2622 **FAX (A/C, No):** 530-722-3550
E-MAIL ADDRESS: lzeis@iwins.com

License#: 0801094
LAZOR-2

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : James River Insurance Company	12203
INSURER B : Nationwide Affinity Insurance Co.	26093
INSURER C :	
INSURER D :	
INSURER E :	
INSURER F :	

INSURED
Don M Lazarko Construction Inc
DML Construction
PO Box 728
Verdi NV 89439

COVERAGES

CERTIFICATE NUMBER: 70838063

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL (INS)	SUBR (WVD)	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR Damage Deductbl GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			00103772	6/6/2020	6/6/2021	EACH OCCURRENCE \$1,000,000 ✓ DAMAGE TO RENTED PREMISES (Ea occurrence) \$100,000 MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$1,000,000 ✓ GENERAL AGGREGATE \$2,000,000 ✓ PRODUCTS - COMP/OP AGG \$2,000,000 ✓ \$
B	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$			ACP3009857239	8/11/2020	8/11/2021	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$ EACH OCCURRENCE \$ AGGREGATE \$ \$ PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below			N/A			

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER**CANCELLATION**

Proof of Insurance

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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DONMLAZ-01

KHUNT

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
5/1/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

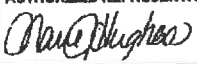
PRODUCER Alpine Insurance Associates 6160 Pumas St. Suite 100 Reno, NV 89519	CONTACT NAME: PHONE (A/C, No, Ext): (775) 829-2345		FAX (A/C, No): (775) 827-7090	
	E-MAIL ADDRESS:			
INSURED Don M Lazorko Construction, Inc. P O Box 728 Verdi, NV 89439	INSURER(S) AFFORDING COVERAGE		NAIC #	
	INSURER A: Benchmark Insurance Co (Treat)		41394	
	INSURER B:			
	INSURER C:			
	INSURER D:			
	INSURER E:			

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GENL AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:						EACH OCCURRENCE	\$
							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$
							MED EXP (Any one person)	\$
							PERSONAL & ADV INJURY	\$
							GENERAL AGGREGATE	\$
							PRODUCTS - COM/OP AGG	\$
								\$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident)	\$
							BODILY INJURY (Per person)	\$
							BODILY INJURY (Per accident)	\$
							PROPERTY DAMAGE (Per accident)	\$
								\$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE	\$
							AGGREGATE	\$
								\$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below			BWC204237-05	5/9/2020	5/9/2021	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER	
							E.L. EACH ACCIDENT	\$ 1,000,000
							E.L. DISEASE - EA EMPLOYEE	\$ 1,000,000
							E.L. DISEASE - POLICY LIMIT	\$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Proof of Coverage

CERTIFICATE HOLDER Insured's Copy	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 

Nationwide Affinity Insurance Company of America

AMB #: 011802 NAIC #: 26093 FEIN #: 480470690

Mailing Address

One West Nationwide Boulevard 1-04-701
Columbus, Ohio 43215-2220
United States

Web: www.nationwide.com

Phone: 614-249-7111

Fax: 866-315-1430

[View Additional Address Information](#)

AM Best Rating Unit: AMB #: 005987 - Nationwide Group

Assigned to insurance companies that have, in our opinion, a superior ability to meet their ongoing insurance obligations.



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Based on AM Best's analysis, 002358 - Nationwide Mutual Insurance Company is the **AMB Ultimate Parent** and identifies the topmost entity of the corporate structure. [View a list of operating insurance entities in this structure.](#)

Best's Credit Ratings

Financial Strength Rating [View Definition](#)

Rating:	A+ (Superior)
Affiliation Code:	r (Reinsured)
Financial Size Category:	XV (\$2 Billion or greater)
Outlook:	Stable
Action:	Affirmed
Effective Date:	December 17, 2020
Initial Rating Date:	July 01, 1996

Long-Term Issuer Credit Rating View Definition

Long-Term: aa- (Superior)
Outlook: Stable
Action: Affirmed
Effective Date: December 17, 2020
Initial Rating Date: May 03, 2006

u Denotes Under Review Best's Rating

Best's Credit Rating Analyst

Rating Office: A.M. Best Rating Services, Inc.

Senior Financial Analyst: Kathryn Steffanelli

Director: Robert Raber

Note: See the Disclosure information Form or Press Release below for the office and analyst at the time of the rating event.

Disclosure Information

Disclosure Information Form

[View AM Best's Rating Disclosure Form](#)

Press Release

AM Best Places Credit Ratings of Nationwide Indemnity Co Under Review, Affirms Ratings of Nationwide Mutual Ins Co and Key Subs
 December 17, 2020

[View AM Best's Rating Review Form](#)

Rating History

AM Best has provided ratings & analysis on this company since 1996.

Financial Strength Rating

Effective Date	Rating
12/17/2020	A+


12/17/2019	A+
11/16/2018	A+
10/2/2017	A+
7/7/2016	A+


Long-Term Issuer Credit Rating

Effective Date	Rating
12/17/2020	aa-
12/17/2019	aa-
11/16/2018	aa-
10/2/2017	aa-
7/7/2016	aa-

Best's Credit & Financial Reports

 Best's Credit Report - financial data included in Best's Credit Report reflects the data used in determining the current credit rating(s) for AM Best Rating Unit: AMB #: 005987 - Nationwide Group.

 Best's Credit Report - Archive - reports which were released prior to the current Best's Credit Report.

 Best's Financial Report - financial data included in Best's Financial Report reflects the most current data available to AM Best, including updated financial exhibits and additional company information, and is available to subscribers of Best's Insurance Reports.

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Press Releases

<u>Date</u>	<u>Title</u>
Dec 17, 2020	AM Best Places Credit Ratings of Nationwide Indemnity Co Under Review, Affirms Ratings of Nationwide Mutual Ins Co and Key Subs
Dec 17, 2019	AM Best Revises Outlooks to Stable for Nationwide Mutual Insurance Co. and Its P/C Subsidiaries; Affirms Ratings for Affiliates
Nov 16, 2018	A.M. Best Affirms Credit Ratings of Nationwide Mutual Insurance Co. and Core Affiliates, Takes Actions on Select Affiliates
Oct 02, 2017	A.M. Best Revises Outlooks to Negative for Nationwide Mutual Insurance Company and Its Property/Casualty Subsidiaries
Jul 07, 2016	A.M. Best Affirms Ratings of Nationwide Mutual Insurance Company and Its Key Operating Subsidiaries

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13 items in 2 pages

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ENTITY INFORMATION

ENTITY INFORMATION

Entity Name:

DON M. LAZORKO CONSTRUCTION INC.

Entity Number:

C7644-2004

Entity Type:

Domestic Corporation (78)

Entity Status:

Active

Formation Date:

03/24/2004

NV Business ID:

NV20041421345

Termination Date:

Perpetual

Annual Report Due Date:

3/31/2021

REGISTERED AGENT INFORMATION

Name of Individual or Legal Entity:

CORPORATE SERVICE CENTER, INC.

Status:

Active

CRA Agent Entity Type:**Registered Agent Type:**

Commercial Registered Agent

NV Business ID:**Office or Position:****Jurisdiction:**

NEVADA

Street Address:

5605 RIGGINS CT STE 200, RENO, NV, 89502, USA

Mailing Address:**Individual with Authority to Act:****Fictitious Website or Domain Name:****OFFICER INFORMATION** VIEW HISTORICAL DATA

Title	Name	Address	Last Updated	Status
President	DON LAZORKO	5605 RIGGINS COURT SUITE 200, RENO, NV, 89502, USA	03/18/2015	Active
Secretary	DON LAZORKO	5605 RIGGINS COURT SUITE 200, RENO, NV, 89502, USA	03/18/2015	Active
Treasurer	DON LAZORKO	5605 RIGGINS COURT SUITE 200, RENO, NV, 89502, USA	03/18/2015	Active
Director	DON LAZORKO	5605 RIGGINS COURT SUITE 200, RENO, NV, 89502, USA	03/18/2015	Active

Page 1 of 1, records 1 to 4 of 4

CURRENT SHARES

Class/Series	Type	Share Number	Value
No records to view.			
Number of No Par Value Shares:			
75000			
Total Authorized Capital:			
75,000			
		Filing History	Name History
		Mergers/Conversions	

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CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **23886**

Agency Name: DCNR - NATURAL HERITAGE	Legal Entity Name: Board of Regents-DRI
Agency Code: 708	Contractor Name: Board of Regents-DRI
Appropriation Unit: 4101-49	Address: DRI Controllers Office
Is budget authority available?: Yes	2215 Raggio Pkwy
If "No" please explain: Not Applicable	City/State/Zip: Reno, NV 89512-1095
	Contact/Phone: Ken McGwire 7756737300
	Vendor No.: D35000802
	NV Business ID: NV20161295653

To what State Fiscal Year(s) will the contract be charged? **2021-2023**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/01/2020**

Anticipated BOE meeting date **02/2021**

Retroactive? **Yes**

If "Yes", please explain

This interlocal agreement is a result of the NDEP application and award of grant # AA-98T17701 from the US EPA. In which the NDNH was Sub-Awarded funds to contract with DRI, and which the award states, "Preaward costs have been approved back to October 1, 2020". The scope of work within this interlocal agreement is parallel to the work being performed by DRI for our grant # CD-99T93201 from the US EPA and current contract # 22828 with DRI. Not a practice or policy of NDNH to create Retro Contract

3. Termination Date: **09/30/2022**
Contract term: **1 year and 364 days**

4. Type of contract: **Interlocal Agreement**
Contract description: **NPWI Toolbar Enhance**

5. Purpose of contract:

This is a new interlocal agreement to provide enhanced capabilities of the Nevada Priority Wetlands Inventory toolbar to allow data from the National Water Information System that is managed by the US Geological Survey.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$19,000.00**

Payment for services will be made at the rate of \$19,000.00 per Contract

Other basis for payment: Quarterly invoices for services rendered with appropriate backup to be submitted to the Division of Natural Heritage.

II. JUSTIFICATION

7. What conditions require that this work be done?

In a continuing effort with the Division of Natural Heritage: Wetland program Development Plan, this interlocal agreement will develop a new capability for the the Nevada Priority Wetlands Inventory toolbar to allow internet based data from the National Water Information System, that is managed by the U.S. Geological Survey to become available to toolbar users to plot and analyze water data, concurrently with ArcMap geographic information.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

**Division of Natural Heritage does not have the necessary tools to customize computer code within the wetland analysis toolbar.
DRI has the staff, expertise and ability to perform the task at hand.**

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

NRS 277.180 authorizes one or more public agencies to contract with another public agency to perform governmental functions.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

Yes If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

65%

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

Kristin Szabo, Administrator Ph: 7756842901

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	mspear2	01/12/2021 14:16:20 PM
Division Approval	mspear2	01/12/2021 14:16:23 PM
Department Approval	kwilliam	01/14/2021 10:57:37 AM
Contract Manager Approval	mspear2	01/14/2021 11:24:37 AM
Budget Analyst Approval	rjacob3	02/02/2021 08:34:25 AM



STATE OF NEVADA
DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES
Division of Natural Heritage

Steve Sisolak
Governor

Bradley Crowell
Director

Kristin Szabo
Administrator

MEMORANDUM

TO: Governor's Finance Office

FROM: Melissa Spears, Contract Manager for Natural Heritage

DATE: November 10, 2020

SUBJECT: Retroactive Contract

To whom it may concern;

This memorandum serves as an explanation regarding the retroactive contract with Desert Research Institute (CETS #23886) with a requested start date of October 1, 2020.

This contract is a result of the Nevada Division of Environmental Protection (NDEP) application and award of grant # AA-98T17701 from the US Environmental Protection Agency (USEPA), in which the Division of Natural Heritage received a sub-award of funds to contract with Desert Research Institute (DRI). The grant award was approved by USEPA on October 27, 2020 with a statement in the grant award that indicates the preaward costs have been approved back to October 1, 2020.

The scope of work within this contract is parallel to the work being performed by DRI under a separate USEPA grant # CD-99T93201 Wetlands Protection Development – Data Mapping, Management and Partner Engagement. The funding under the new grant award from USEPA, and sub awarded to Natural Heritage through NDEP, is meant to enhance existing work already being performed under the previous grant award.

It is not the usual practice or policy for Natural Heritage to enter into retroactive contracts. Given the retroactive approval of the grant award back to October 1, 2020, and the necessary steps and deadlines required by the state, the soonest the Division of Natural Heritage can receive work program approval (work program C53606) from the Interim Finance Committee (IFC) is February 2021. The agency's request to make the effective date of the DRI contract retroactive to October 1, 2020 will allow the contract start date to align with the start date of the new grant award and correspond with work already being performed under the previous grant funding.

Natural Heritage respectfully submits this memorandum for your consideration and approval.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **23887**

Agency Name: DCNR - NATURAL HERITAGE	Legal Entity Name: Nature Conservancy, The
Agency Code: 708	Contractor Name: Nature Conservancy, The
Appropriation Unit: 4101-49	Address: One East 1st St., STE 1007
Is budget authority available?: Yes	City/State/Zip: Reno, NV 89501
If "No" please explain: Not Applicable	Contact/Phone: Laurel Saito 775-322-4990
	Vendor No.: T81085675
	NV Business ID: Exempt 501(c)(3)
To what State Fiscal Year(s) will the contract be charged? 2021-2023	

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/01/2020**

Anticipated BOE meeting date 02/2021

Retroactive? **Yes**

If "Yes", please explain

This new contract is a result of the NDEP application and award of grant # AA-98T17701 from the US EPA. In which the NDNH was Sub-Awarded funds to contract with TNC, and which the award states, "Preaward costs have been approved back to October 1, 2020". The scope of work within this contract is parallel to the work being performed by TNC for our grant # CD-99T93201 from the US EPA and sub-awarded to TNC. Not a practice or policy of NDNH to create Retro Contract

3. Termination Date: **09/30/2022**Contract term: **1 year and 364 days**4. Type of contract: **Contract**Contract description: **Sensitive Wetland Sp**

5. Purpose of contract:

This is a new contract to provide literature review of 72 wetland-dependent, endemic plant and animal species at risk of extinction in Nevada. This review is to find the population data that may have been published, meeting with the state and federal personnel who may be aware of available data and visiting field offices where staff may have data that have not yet been entered or digitized.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$25,000.00**

Payment for services will be made at the rate of \$25,000.00 per Contract

Other basis for payment: Quarterly invoices for services rendered with appropriate backup to be submitted to the Division of Natural Heritage.

II. JUSTIFICATION

7. What conditions require that this work be done?

In a continuing effort with the Division of Natural Heritage: Wetland program Development Plan, this contract will, assemble available data on wetland-dependent, endemic, S1-S3 and G1-G3 animal and plant species in Nevada (hereafter, Nevada endemic wetland species) and prepare them for incorporation into the Nevada Division of Natural Heritage (NDNH) statewide database of at-risk species known as Biotics. Desired data include locations, annual counts, and other demographic data of Nevada endemic wetland species. These data are needed to measure the success of conservation actions and to develop new work.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Division of Natural Heritage currently does not have the manpower to travel within the state to interview and meet with stakeholders to get data not currently entered or digitized.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This Vendor was chosen due to the current work being performed under EPA grant # CD-99T39201 runs concurrently with this additional contract.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

Yes If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

4757.08

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is NOT registered with the Nevada Secretary of State's Office as a:

Non-profit Corporation

Exempt as per; A nonprofit religious, charitable, fraternal or other organization that qualifies as a tax-exempt organization pursuant to 26 U.S.C. � 501(c).

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. Not Applicable

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

No b. If "NO", please explain.

Exempt as per; A nonprofit religious, charitable, fraternal or other organization that qualifies as a tax-exempt organization pursuant to 26 U.S.C. � 501(c).

19. Agency Field Contract Monitor:

Kristin Szabo, Administrator Ph: 775.684.2901

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	mspear2	01/12/2021 14:15:18 PM
Division Approval	mspear2	01/12/2021 14:15:28 PM

Department Approval	kwilliam	01/14/2021 11:39:51 AM
Contract Manager Approval	mspear2	01/15/2021 10:59:55 AM
Budget Analyst Approval	rjacob3	02/02/2021 08:24:25 AM



STATE OF NEVADA
DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES
Division of Natural Heritage

Steve Sisolak
Governor

Bradley Crowell
Director

Kristin Szabo
Administrator

MEMORANDUM

TO: Governor's Finance Office

FROM: Melissa Spears, Contract Manager for Natural Heritage

DATE: November 10, 2020

SUBJECT: Retroactive Contract

To whom it may concern;

This memorandum serves as an explanation regarding the retroactive contract with The Nature Conservancy (CETS #23887) with a requested start date of October 1, 2020.

This contract is a result of the Nevada Division of Environmental Protection (NDEP) application and award of grant # AA-98T17701 from the US Environmental Protection Agency (USEPA), in which the Division of Natural Heritage received a sub-award of funds to contract with The Nature Conservancy (TNC). The grant award was approved by USEPA on October 27, 2020 with a statement in the grant award that indicates the preaward costs have been approved back to October 1, 2020.

The scope of work within this contract is parallel to the work being performed by TNC under a separate USEPA grant # CD-99T93201 Wetlands Protection Development – Data Mapping, Management and Partner Engagement. The funding under the new grant award from USEPA, and sub awarded to Natural Heritage through NDEP, is meant to enhance existing work already being performed under the previous grant award.

It is not the usual practice or policy for Natural Heritage to enter into retroactive contracts. Given the retroactive approval of the grant award back to October 1, 2020, and the necessary steps and deadlines required by the state, the soonest the Division of Natural Heritage can receive work program approval (work program C53606) from the Interim Finance Committee (IFC) is February 2021. The agency's request to make the effective date of the TNC contract retroactive to October 1, 2020 will allow the contract start date to align with the start date of the new grant award and correspond with work already being performed under the previous grant funding.

Natural Heritage respectfully submits this memorandum for your consideration and approval.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **23827**

Agency Name: DCNR - ENVIRONMENTAL PROTECTION	Legal Entity Name: American Platform Services LLC
Agency Code: 709	Contractor Name: American Platform Services LLC
Appropriation Unit: 3187-08	Address: DBA TheRecordXchange
Is budget authority available?: Yes	7590 East Gray Road, Suite 202
If "No" please explain: Not Applicable	City/State/Zip: Scottsdale, AZ 85260
	Contact/Phone: Erik Lige 800-406-1290
	Vendor No.: T27043501
	NV Business ID: NV20201758707

To what State Fiscal Year(s) will the contract be charged? **2021-2023**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % Petroleum Fee Funds
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

Agency Reference #: **DEP21-012**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/22/2021**

Anticipated BOE meeting date **02/2021**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **01/31/2023**

Contract term: **2 years and 9 days**

4. Type of contract: **Contract**

Contract description: **Minutes Report Srvc**

5. Purpose of contract:

This is a new contract to provide minutes reporting services following a public meeting. This contract provides technical assistance in the creation of a concise minutes report based upon a verbatim transcript recorded at the time of a public meeting.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$10,000.00**

Payment for services will be made at the rate of \$390.00 per Recorded Hour

II. JUSTIFICATION

7. What conditions require that this work be done?

A concise minutes report taken from a verbatim meeting transcript is required for public posting following our public meetings.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Bureau does not have the staffing expertise, equipment, or time allotment required to perform these services.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

TheRecordXchange LLC
Precise Transcripts
Dictate Express

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

TheRecordXchange was the only vendor that responded to our informal solicitation for services however their proposal was favorable.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Currently with State Purchasing as a Master Service Agreement Vendor for Transcription Services.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ddobson	01/12/2021 07:12:53 AM
Division Approval	jcollin5	01/12/2021 14:07:21 PM
Department Approval	jcollin5	01/12/2021 14:07:27 PM
Contract Manager Approval	kvalde1	01/22/2021 09:50:57 AM
Budget Analyst Approval	rjacob3	01/22/2021 10:52:26 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **23871**

Agency Name: DEPARTMENT OF MOTOR VEHICLES	Legal Entity Name: LOS ANGELES TRUCK CENTERS LLC
Agency Code: 810	Contractor Name: LOS ANGELES TRUCK CENTERS LLC
Appropriation Unit: 4712-04	Address: 1550 E GREG ST
Is budget authority available?: Yes	City/State/Zip: SPARKS , NV 89431
If "No" please explain: Not Applicable	Contact/Phone: John Estay 775-870-0485
	Vendor No.: T27039244
	NV Business ID: NV20011001977
To what State Fiscal Year(s) will the contract be charged?	2021-2025

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 %
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/28/2021**Anticipated BOE meeting date **02/2021**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **10/31/2024**Contract term: **3 years and 276 days`**4. Type of contract: **Contract**Contract description: **Freightliner Labor**

5. Purpose of contract:

This is a new contract to provide ongoing mechanical service to the Department owned 2007 M2 Business Class Freightliner vehicle. Services include routine maintenance as well as any other mechanical services as the need arises.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$41,000.00**

Other basis for payment: after work is completed, upon invoice 30 day terms

II. JUSTIFICATION

7. What conditions require that this work be done?

The Departments Freightliner vehicle is utilized to transport license plates and other Department items around the State. It is essential that the vehicles is maintained to keep staff and other safe while the vehicle is operated.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

No state employees or agencies are qualified to work on a freightliner vehicle.9. Were quotes or proposals solicited? **Yes**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

SIERRA FREIGHTLINER
CHRISTENSEN AUTOMOTIVE
VELOCITY TRUCK CENTERS (LOS ANGELES TRUCK CENTERS)

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Sierra Freightliner did not respond to the bid inquiry and Christensen Automotive declined to participate. Velocity Trucks submitted a bid and the Department has done business with them before in the past.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	mhenders	01/05/2021 12:53:33 PM
Division Approval	asmit3	01/05/2021 14:30:05 PM
Department Approval	asmit3	01/05/2021 14:30:13 PM
Contract Manager Approval	bjobe	01/08/2021 14:25:54 PM
Budget Analyst Approval	nkephart	01/28/2021 14:02:24 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **22633** Amendment Number: **2**

Agency Name: **DEPARTMENT OF MOTOR VEHICLES** Legal Entity Name: **HIGH SIERRA BUSINESS SYSTEMS**

Agency Code: **810** Contractor Name: **HIGH SIERRA BUSINESS SYSTEMS**

Appropriation Unit: **4741-26** Address: **2814 N CARSON ST**

Is budget authority available?: **Yes** City/State/Zip: **CARSON CITY, NV 89701**

If "No" please explain: **Not Applicable** Contact/Phone: **775-883-6379**

Vendor No.: **T81089271**

NV Business ID: **NV19991464793**

To what State Fiscal Year(s) will the contract be charged? **2020-2023**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
X Highway Funds	100.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **12/05/2019**

Anticipated BOE meeting date **03/2021**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2021**

Contract term: **3 years and 207 days**

4. Type of contract: **Contract**

Contract description: **Scanner Maintenance**

5. Purpose of contract:

This is the second amendment to the original contract which provides ongoing scanner maintenance. This amendment extends the termination date from June 30th, 2021 to June 30th, 2023 and increases the maximum amount from \$24,750.00 to \$49,500.00 to cover the costs for two additional years of maintenance.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$24,750.00	\$24,750.00	\$24,750.00	Yes - Info
a. Amendment 1:	\$0.00	\$0.00	\$24,750.00	No
2. Amount of current amendment (#2):	\$24,750.00	\$24,750.00	\$49,500.00	Yes - Info
3. New maximum contract amount:	\$49,500.00			
and/or the termination date of the original contract has changed to:	06/30/2023			

II. JUSTIFICATION

7. What conditions require that this work be done?

Scanners require preventative and on call services to maintain high production turn around for DMV scanning.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Skills in scanner repair are not available among State Employees.

9. Were quotes or proposals solicited? Yes
Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Vendor provided the lowest cost.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	mhenderson	01/12/2021 11:53:07 AM
Division Approval	asmit3	01/12/2021 12:06:46 PM
Department Approval	asmit3	01/12/2021 12:06:50 PM
Contract Manager Approval	bjobe	01/12/2021 16:49:20 PM
Budget Analyst Approval	nkephart	01/28/2021 13:47:10 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **23856**

Agency Name: DETR - REHABILITATION DIVISION	Legal Entity Name: Alarmco Inc.
Agency Code: 901	Contractor Name: Alarmco Inc.
Appropriation Unit: 3253-10	Address: 2007 Las Vegas Blvd South
Is budget authority available?: Yes	City/State/Zip: Las Vegas, NV 89104-2555
If "No" please explain: Not Applicable	Contact/Phone: Gary Greenblott 702-382-5000
	Vendor No.: PUR0004868
	NV Business ID: NV19641000258
To what State Fiscal Year(s) will the contract be charged? 2022-2025	

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<input checked="" type="checkbox"/> Other funding	100.00 % Business Enterprise Set-Aside

Agency Reference #: **3496-25-BEN**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2021**

Anticipated BOE meeting date **03/2021**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2025**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **Alarmco**

5. Purpose of contract:

This is a new contract to provide ongoing security and fire alarm services along with system repair and maintenance to the three Business Enterprises of Nevada sites at the Hoover Dam.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$30,000.00**

Other basis for payment: \$50/month Service contract for nine camera Closed Circuit TV (CCTV) surveillance system at Hoover Dam-Arizona Lookout; \$50/month service contract for burglar alarm system at the Hoover Dam-Arizona Lookout; \$25/month Service-Monitoring contract for Startlink system at Hoover Dam; \$65/month service contract for twelve camera CCTV surveillance system at Hoover Dam Cafe and Gift Shop; \$65/month service-monitoring contract for fire alarm panel at Hoover Dam Cafe and gift shop; \$15/month service-monitoring contract for Fire Alarm Radio Napco SLE-LTEV Cellular Radio. Locksmith Service Rates listed in Attachment CC. Invoices payable only upon approval by Authorized BEN staff. Contract not to exceed: \$30,000.00.

II. JUSTIFICATION

7. What conditions require that this work be done?

Monitoring of fire/security equipment at Hoover Dam BEN locations, and availability to repair/maintain security of BEN sites in Southern Nevada.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

No State employees or agencies offer these services.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Johnson Controls
Brantley Security
Security One
Alarmco

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

No other vendors responded, cost was comparable to existing contract and within available budget.

d. Last bid date: 10/26/2020 Anticipated re-bid date: 02/01/2025

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The vendor has been providing satisfactory services to BEN since November 2013.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	aallen	01/11/2021 13:56:20 PM
Division Approval	kdesoci1	01/26/2021 10:06:36 AM
Department Approval	kdesoci1	01/26/2021 10:06:43 AM
Contract Manager Approval	tzehne1	01/26/2021 10:24:16 AM
Budget Analyst Approval	dbaughn	02/05/2021 11:57:15 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **23737**

Agency Name: DETR - REHABILITATION DIVISION	Legal Entity Name: Mission Critical Specialists
Agency Code: 901	Contractor Name: Mission Critical Specialists
Appropriation Unit: 3269-04	Address: 6080 Enterprise Dr Unit A
Is budget authority available?: Yes	City/State/Zip: Diamond Springs, CA 95619-9394
If "No" please explain: Not Applicable	Contact/Phone: Matt Rey 530-621-4785
	Vendor No.: T27040742
	NV Business ID: NV20161585881
To what State Fiscal Year(s) will the contract be charged?	2021-2025

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **3488-25-BDA**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **02/02/2021**

Anticipated BOE meeting date **03/2021**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **12/31/2024**

Contract term: **3 years and 333 days**

4. Type of contract: **Contract**

Contract description: **Mission Critical**

5. Purpose of contract:

This is a new contract that continues ongoing preventative maintenance service of the power distribution system, uninterrupted power system and stationary battery system located at the Bureau of Disability Adjudication office in Carson City.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$27,468.00**

Payment for services will be made at the rate of \$6,867.00 per year

Other basis for payment: Invoices not payable unless approved by authorized BDA personnel. Total Contract Not to Exceed: \$27,468.00.

II. JUSTIFICATION

7. What conditions require that this work be done?

Federal Social Security Administration guidelines for the Bureau of Disability Adjudication specify that UPS Systems be in good working order to prevent threats of security and data loss.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the knowledge and expertise of the UPS System, the training required to maintain the UPS System, or authorization to perform the work according to the manufacturer's specifications.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Nevada Energy Systems Inc
Performance Electric Co
Mission Critical
Gen Tech of Nevada

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Only vendor to submit a proposal

d. Last bid date: 09/01/2020 Anticipated re-bid date: 07/31/2024

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The vendor has provided satisfactory services to BDA since Jan. 2017.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	tzehne1	11/06/2020 13:35:21 PM
Division Approval	kdesoci1	12/01/2020 11:16:33 AM
Department Approval	kdesoci1	12/01/2020 11:16:36 AM
Contract Manager Approval	tzehne1	02/02/2021 09:46:18 AM
Budget Analyst Approval	dbaughn	02/02/2021 09:51:09 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **23778**

Agency Name: DETR - EMPLOYMENT SECURITY	Legal Entity Name: KSM Consulting, LLC
Agency Code: 902	Contractor Name: KSM Consulting, LLC
Appropriation Unit: 4772-04	Address: 111 Monument Circle Suite 202
Is budget authority available?: Yes	City/State/Zip: Indianapolis, IN 46240
If "No" please explain: Not Applicable	Contact/Phone: Josh Wakefield 317-627-0763
	Vendor No.:
	NV Business ID: NV20171094306
To what State Fiscal Year(s) will the contract be charged? 2021	

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **3491-21-ESD**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **11/30/2020**
Anticipated BOE meeting date **03/2021**

Retroactive? **Yes**

If "Yes", please explain

Emergency contract approved by Purchasing Administrator to assess inefficiencies to address covid-19 related backlog.

3. Termination Date: **02/28/2021**

Contract term: **90 days**

4. Type of contract: **Contract**

Contract description: **Process Improvement**

5. Purpose of contract:

This is a new contract to provide an assessment of existing Unemployment Insurance Support Services business processes to improve efficiency and integrity in the unemployment insurance program.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$40,786.51**

Other basis for payment: \$40,786.51 set fee, due upon completion of the contract.

II. JUSTIFICATION

7. What conditions require that this work be done?

Some inefficiencies in processes have been identified as contributing to a backlog of Unemployment Insurance

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Division does not have the expertise.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Quantum Mark
KSM Consulting, LLC
Measurement Resources Company

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Vendor is experienced with Unemployment Insurance specific government programs and software, including the Department's. Vendor was also the only one to submit a proposal.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Contractor's employees have performed MSA work for DETR in the past with satisfactory results.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	kdesoci1	12/01/2020 12:01:47 PM
Division Approval	kdesoci1	12/29/2020 17:11:52 PM
Department Approval	kdesoci1	12/29/2020 17:11:55 PM
Contract Manager Approval	tzehne1	01/29/2021 10:55:11 AM
Budget Analyst Approval	dbaughn	02/01/2021 10:20:37 AM



MEMORANDUM

DATE: January 25, 2021
TO: Darlene C. Baughn, Budget Analyst IV
Department of Administration
FROM: Elisa Cafferata, Director
SUBJECT: RETROACTIVE CONTRACT
KSM Consulting, LLC

On behalf of the Department of Employment, Training and Rehabilitation (DETR), I respectfully request approval to execute a retroactive contract with KSM Consulting, LLC. This contract is to provide an assessment of existing Unemployment Insurance Support Services business processes to improve efficiency and integrity in the unemployment insurance program. This contract will be in effect from November 30, 2020 until February 28, 2021.

Thank you for your consideration of this request.

Tracy Zehner
Contract Manager

DETR, Financial Management, Approved by:



Kitty DeSocio
Chief Financial Officer, DETR

Date: 01/25/2021

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **23942**

Agency Name:	BDC LICENSING BOARDS & COMMISSIONS	Legal Entity Name:	Bertrand & Associates, LLC
Agency Code:	BDC	Contractor Name:	Bertrand & Associates, LLC
Appropriation Unit:	B005 - All Categories	Address:	777 E. Williams St. Ste.206
Is budget authority available?:	Yes	City/State/Zip	Carson City, NV 89701
If "No" please explain:	Not Applicable	Contact/Phone:	Michael Bertrand 775-882-8892
		Vendor No.:	
		NV Business ID:	NV20091473245
To what State Fiscal Year(s) will the contract be charged?	2021-2023		

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 %	Licensure
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %		Other funding	0.00 %	

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **02/02/2021**

Anticipated BOE meeting date 03/2021

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **12/31/2022**Contract term: **1 year and 332 days**4. Type of contract: **Contract**Contract description: **Auditor**

5. Purpose of contract:

This is a new contract to provide continued auditing services on an annual basis.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$12,800.00**

Payment for services will be made at the rate of \$6,100.00 per year

II. JUSTIFICATION

7. What conditions require that this work be done?

Pursuant to NRS 218G.400 (b) if the revenue of the Board from all sources is \$75,000 or more for any fiscal year the must engage the services of a CPA to audit all fiscal records for that fiscal year.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Pursuant to NRS 218G.400(b) the Board must engage with a CPA to audit all fiscal records for each fiscal year.9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicableb. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Bertrand & Associates has conducted the Boards audit over the previous years.

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jstrand1	01/25/2021 11:08:14 AM
Division Approval	jstrand1	01/25/2021 11:08:17 AM
Department Approval	jstrand1	01/25/2021 11:08:23 AM
Contract Manager Approval	jstrand1	01/26/2021 10:23:21 AM
Budget Analyst Approval	hfield	02/02/2021 12:40:03 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **23921**

Agency Name: BDC LICENSING BOARDS & COMMISSIONS	Legal Entity Name: Lewis Roca Rothgerber Christie LLP
Agency Code: BDC	Contractor Name: Lewis Roca Rothgerber Christie LLP
Appropriation Unit: B007 - All Categories	Address: 3993 Howard Hughes Pkwy #600
Is budget authority available?: Yes	City/State/Zip: Las Vegas, NV 89169
If "No" please explain: Not Applicable	Contact/Phone: 702-474-2622
	Vendor No.:
	NV Business ID: NV19981000045
To what State Fiscal Year(s) will the contract be charged? 2021-2022	

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % License Application and Renewal Fees
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/26/2021**

Anticipated BOE meeting date **02/2021**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **03/15/2022**

Contract term: **1 year and 47 days**

4. Type of contract: **Contract**

Contract description: **Legal Services**

5. Purpose of contract:

This is a new to provide legal services regarding proposed or pending litigation matters.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$45,425.00**

Payment for services will be made at the rate of \$0.00 per Hour

Other basis for payment: Various per rate charges based on staff level ranging from \$250 per hour to \$395 per hour

II. JUSTIFICATION

7. What conditions require that this work be done?

The Board requires independent outside legal counsel to advise and represent Board Members, Board General Counsel and Board staff regarding proposed and/or or pending litigation before the Board, the District Court or any appeals related thereto. NRS 631.190 authorized the Board to hire legal counsel to assist the Board.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Independent Legal Counsel is required to assist in proposed and/or pending litigation before the Board, District Court, and/or any appeals court. Such independent legal counsel possess specialized knowledge, experience and ability regarding litigation matters.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. Does the contract contain any IT components? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLP

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	vwind1	01/21/2021 15:17:05 PM
Division Approval	vwind1	01/21/2021 15:17:07 PM
Department Approval	vwind1	01/21/2021 15:17:09 PM
Contract Manager Approval	vwind1	01/21/2021 15:17:11 PM
Budget Analyst Approval	hfield	01/26/2021 16:14:47 PM

Steve Sisolak
Governor



Susan Brown
Director

Tiffany Greenameyer
Deputy Director

**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: February 12, 2021

To: Susan Brown, Clerk of the Board
Governor's Finance Office

From: Shauna Tilley, Executive Branch Budget Officer
Governor's Finance Office, Budget Division *ST*

Subject: BOARD OF EXAMINERS **INFORMATION** ITEM

The following describes an information item submitted for placement on the agenda of the next Board of Examiners meeting:

FISCAL YEAR 2021 – 2nd QUARTER OVERTIME REPORT

Agenda Item Write-up:

Fiscal year 2021 October through December overtime report by department.

Additional Information:

As of the second quarter of fiscal year 2021, year to date overtime pay and accrued compensatory leave accounted for a total of approximately \$24.127 million, or 4.45% of total pay, a 6.0% decrease from fiscal year 2020.

The 5 agencies with the highest dollar amount of overtime and accrued comp time for the quarter accounted for 74.1% of the total:

1. Department of Health & Human Services – \$6.97 million
2. Department of Corrections – \$6.91 million
3. Department of Public Safety – \$2.01 million
4. Department of Transportation – \$1.01 million
5. Department of Employment, Training and Rehab – \$0.98 million

The 5 agencies with the highest percentage of overtime and accrued comp time as a share of total pay for 2nd quarter FY21 were:

1. Department of Veterans Service – 15.6%
2. Department of Corrections – 14.7%
3. Governor’s Office – 10.9%
4. Cannabis Compliance Board – 8.3%
5. Department of Public Safety – 8.1%

At the Department of Corrections, overtime and comp time increased by \$2.28 million (49.3%) from the prior quarter and continued to be driven by the large correctional centers and medical personnel. Overtime and comp time for 2nd quarter FY21 were highest at these 7 locations, which accounted for 84.9% of the total overtime for the department:


1. High Desert State Prison – \$1.85M
2. Ely State Prison – \$1.06M
3. Lovelock Correctional Center – \$895k
4. Northern Nevada Correctional Center – \$836k
5. Prison Medical Care – \$650k
6. Southern Desert Correctional Center – \$413k
7. Warm Springs Correctional Center – \$358k

By event code, the highest four causes accounted for 83.4% of the overtime:

1. Related to COVID-19 – \$3.71 million
2. Covering holiday shifts – \$1.04 million
3. Hospital coverage – \$1.02 million
4. Fire time – \$544k

At the Department of Health and Human Services, overtime was driven by Division of Welfare and Supportive Services (\$4.056M - primarily in Welfare Field Services budget account), Public and Behavioral Health (\$1.419M, primarily in Southern Nevada Adult Mental Health), Child and Family Services (\$891k) and Aging & Disability Services (\$581k). By event code, the highest four causes accounted for 69.2% of the overtime:

1. Backlog reduction – \$2.22M
2. DETR assistance – \$1.82M
3. Covering 24-hr shifts – \$562k
4. Covering vacant shifts – \$540k

REVIEWED: 
INFO ITEM: _____

Overtime Analysis by Event Date
 Overtime Analysis Settings
 Agency: ALL
 DHHS Pivot 21Q2

DEPT OF HEALTH AND HUMAN SERV

Row Labels	Sum of Dollars12
BACKLOG REDU	\$ 2,222,110.69
DETR	\$ 1,818,416.38
COVER-24 HR	\$ 561,891.90
COVER-VACANT	\$ 540,254.22
COVID-19	\$ 505,130.52
COVER-HOL/WK	\$ 498,510.99
CLIENT ACUITY	\$ 258,387.26
WORKLOAD	\$ 116,162.08
COVER-SICK	\$ 85,839.39
COVER-AL/MIL	\$ 58,531.53
CLIENT SVCS	\$ 53,815.12
TRAINING	\$ 36,191.44
EMERGENCIES	\$ 28,331.57
BUDGET PREP	\$ 25,487.67
INVESTIGATE	\$ 23,996.35
PROGRAM DEAD	\$ 20,501.49
SHIFT COV/CALLOFF	\$ 19,777.11
COVER-INJURY	\$ 14,801.28
TRAVEL	\$ 12,173.74
SITE REPAIR	\$ 9,728.43
TX TEAM	\$ 8,785.74
AGNCY DEFINE	\$ 7,559.31
PERSONNEL	\$ 6,265.09
ADMIN	\$ 4,685.65
ACCIDENTS	\$ 4,225.98
COVER-TRAIN	\$ 3,550.29
MEETINGS	\$ 3,444.84
ADMIN SUPPRT	\$ 3,176.16
TREATMENT PLAN	\$ 3,065.85
SPECIAL EVNT	\$ 2,829.90
SHIFT DUTIES	\$ 2,448.73
OFFICE SPRT	\$ 2,104.53
TRAIN-PERSON	\$ 2,034.85
ACCT/FISCAL	\$ 1,862.19
TRANSPORT	\$ 1,582.49
CLIENT MEET	\$ 1,571.84
STAFF MEET	\$ 1,410.94
MANDATORY PHYSICAL	\$ 1,233.75
CONFERENCES	\$ 878.65
UNDEFINED	\$ 539.07
COURT	\$ 475.17
(blank)	\$ -
Grand Total	\$ 6,973,770.18

1 BACKLOG REDU	2,222,110.69
2 DETR	1,818,416.38
3 COVER-24 HR	561,891.90
4 COVER-VACANT	540,254.22
	5,142,673.19
	73.7%

Row Labels	Sum of Dollars5
406	\$ 1,419,265.42
HR-SO NEV ADULT MENTAL HEALTH	\$ 813,715.07
HR-FAC FOR MENTAL OFFENDER	\$ 359,197.77
HR-NNV ADULT MENTAL HEALTH SVC	\$ 90,286.58
HR-IMMUNIZATION PROGRAM	\$ 31,364.04
HR-HEALTH CARE FACILITY REG	\$ 28,166.01
HR-OFF OF STATE HEALTH ADMIN	\$ 28,046.48
HR-HHS HD BISTATS & EPIDMILG	\$ 22,044.93
HR-CHRONIC DISEASE	\$ 9,840.38
HR-COMMUNITY HEALTH SERVICES	\$ 9,717.14
HR-HEALTH ALERT NETWORK	\$ 8,910.19
HR-MATERNAL CHILD HEALTH SRVC	\$ 8,002.06
HR-RADIATION CONTROL PROGRAM	\$ 4,237.21
HR-BEHAVIORAL HEALTH PREV & TR	\$ 2,395.51
HR-EMERGENCY MEDICAL SERVICES	\$ 1,205.55
HR-CHILD CARE SERVICES	\$ 1,145.40
HR-HHS DPBH RURAL CLINICS	\$ 849.97
HR-WIC FOOD SUPPLEMENT	\$ 131.13
HR- MARIJUANA HEALTH REGISTRY	\$ -
HR-EARLY INTERVENTION SVCS	\$ -
HR-ENVIRONMENTAL HEALTH SRVCS	\$ -
HR-CANCER CONTROL REGISTRY	\$ -
HR-HEALTH STATISTICS&PLANNING	\$ -
HR-OFFICE OF MINORITY HEALTH	\$ -
HR-BEHAVIORIAL HLTH INFO SYSTM	\$ -
HR- MED MARIJUANA ESTABLISHMEN	\$ -
HR-BEHAVIORIAL HEALTH ADMINSTR	\$ -
(blank)	\$ -
HR-COMMUNICABLE DISEASES	\$ -
409	\$ 890,788.92
HR-NEVADA YOUTH TRAINING CTR	\$ 211,582.11
HR-SUMMIT VIEW YOUTH CENTER	\$ 175,271.57
HR-SO NEV CHLD & ADLSCNT SVCS	\$ 175,009.28
HR-CALIENTE YOUTH CENTER	\$ 156,195.33
HR-RURAL CHILD WELFARE	\$ 64,439.02
HR-NO NEV CHILD & ADLSCNT SVCS	\$ 60,074.10
HR-CHILDREN/YOUTH/FAMILY ADMIN	\$ 35,554.52
HR-YOUTH PAROLE SERVICES	\$ 10,284.67
HR-COMMUNITY JUV JUSTICE PRG	\$ 1,519.21
HR-INFORMATION SERVICES	\$ 859.11
HR-VICTIMS OF CRIME	\$ -
HR-CHILD CARE SERVICES	\$ -
(blank)	\$ -
402	\$ 580,858.95
HR-DESERT REGIONAL CENTER	\$ 554,589.98
HR-COMMUNITY BASED SERVICES	\$ 19,638.02
HR-AGING FEDERAL PROG & ADMIN	\$ 6,430.55
HR-COMMUNICATION ACCESS SRVCS	\$ 200.40
HR-SENIOR RX AND DISABILITY RX	\$ -
HR-SIERRA REGIONAL CENTER	\$ -
HR-RURAL REGIONAL CENTER	\$ -
HR-TOBACCO SETTLEMENT PROGRAM	\$ -
HR-SR CITIZEN PROP TAX ASSIST	\$ -
HR-HR HOMEMAKER	\$ -
HR-HOME&COMMUNITY BASED PROG	\$ -
HR-EARLY INTERVENTION SVCS	\$ -
(blank)	\$ -
HR-AUTISM TREATMENT PROGRAM	\$ -
407	\$ 4,056,253.65
HR-WELFARE FIELD SERVICES	\$ 3,768,766.98
HR-WELFARE ADMINISTRATION	\$ 264,393.09
HR-ENERGY ASSISTANCE - WELFARE	\$ 23,093.58
HR-CHILD CARE ASSIST & DEVEL	\$ -
(blank)	\$ -
HR-CHILD SPRT ENFORCEMNT PROG	\$ -
403	\$ 21,341.68
HR-HEALTH CARE FIN & POLICY	\$ 21,341.68
(blank)	\$ -
HR-NEVADA MEDICAID	\$ -
HR-NEVADA CHECK-UP PROGRAM	\$ -
400	\$ 5,261.56
HR-IDEA PART C COMPLIANCE	\$ 4,074.25
HR-ADMINISTRATION	\$ 1,187.31
HR-INDIAN COMMISSION	\$ -
HR-DISABILITY SERVICES	\$ -
HR-PUBLIC DEFENDER	\$ -
HR-DEVELOPMENTAL DISABILITIES	\$ -
HR- HEALTHY NV FUND ADMIN	\$ -
HR-GRANTS MANAGEMENT UNIT	\$ -
(blank)	\$ -
HR-CONSUMER HEALTH ASSISTANCE	\$ -
Grand Total	\$ 6,973,770.18

Table with columns: Line, Code, Description, Base Pay, Hours, Overtime, Total, etc. It lists various services and personnel costs across multiple lines, including categories like HR-ADULT CARE, HR-CHILD CARE, and HR-ELDER CARE.

Code	Organization	Base Pay	Accr Comp Hrs	Comp Dollars	Pd OT Hours	Pd OT Dollars	Total Crr Hrs	Total Crr Dollars	Total Prior Hrs	Total Prior Dollars	Difference
3706	HR-PRISON MEDICAL CARE	\$5,272,451.90	1297:01:00	\$48,043.20	11526:14	\$602,360.02	12823:15	\$650,403.22	6188:28:00	\$321,801.15	\$ 328,602.07
3708	HR-OFFENDERS STORE FUND	\$694,377.74	51:12:00	\$1,142.90	83:25:00	\$2,632.09	134:37:00	\$3,774.99	138:30:00	\$4,829.41	(1,154.42)
3710	HR-DIRECTOR'S OFFICE	\$2,746,440.90	179:10:00	\$7,064.73	2278:29:00	\$118,333.32	2457:39:00	\$125,398.05	2494:27:00	\$126,756.45	(1,358.40)
3711	HR-CORRECTIONAL PROGRAMS	\$1,532,300.00	0:00:00	\$0.00	3:00:00	\$92.58	3:00:00	\$92.58	0:00:00	\$0.00	\$ 92.58
3715	HR-SO NEVADA CORRECTIONAL CTR	\$1,599,745.55	346:15:00	\$9,392.37	8497:02:00	\$348,376.09	8643:17:00	\$357,968.46	2373:55:00	\$80,664.73	\$ 277,293.73
3716	HR-NO NEVADA CORRECTNL CENTER	\$3,736,168.45	1215:16:00	\$32,606.52	19964:41	\$803,414.50	21079:57	\$836,021.02	8752:22:00	\$331,495.12	\$ 504,525.90
3719	HR-PRISON INDUSTRY	\$201,530.80	33:00:00	\$610.48	368:30:00	\$15,174.71	391:30:00	\$15,995.19	167:30:00	\$7,655.02	\$ 8,339.17
3722	HR-STEWART CONSERVATION CAMP	\$243,388.80	48:00:00	\$1,407.04	503:00:00	\$21,534.36	551:00:00	\$22,941.40	1504:00:00	\$68,368.37	(45,426.97)
3723	HR-PIOCHE CONSERVATION CAMP	\$233,912.72	50:00:00	\$1,293.68	1036:15:00	\$37,053.17	1085:15:00	\$38,346.85	1430:53:00	\$54,531.84	(16,184.99)
3724	HR-NO NV TRANSITIONAL HOUSING	\$157,754.60	40:00:00	\$1,337.84	608:15:00	\$28,701.82	649:15:00	\$30,039.66	206:00:00	\$9,206.97	\$ 20,832.69
3725	HR-THREE LAKES VLY CNSRVTN CMP	\$356,921.96	40:00:00	\$990.08	1252:30:00	\$42,579.89	1292:30:00	\$43,669.97	1065:45:00	\$40,990.17	\$ 2,679.80
3727	HR-PRISON RANCH	\$73,141.60	0:00:00	\$0.00	242:30:00	\$8,646.28	242:30:00	\$8,646.28	136:00:00	\$4,656.00	\$ 3,990.28
3728	HR-SO DESERT CORRECTIONAL CTR	\$3,800,803.59	868:56:00	\$23,316.35	10801:44	\$399,350.09	11670:40	\$412,666.44	11689:04	\$460,061.87	(47,393.43)
3739	HR-WELLS CONSERVATION CAMP	\$107,870.72	56:00:00	\$1,409.92	1761:05:00	\$74,181.32	1817:05:00	\$75,691.24	1490:48:00	\$63,090.21	\$ 12,599.03
3741	HR-HUMBOLDT CONSERVATION CAMP	\$156,581.52	21:00:00	\$607.16	1294:45:00	\$55,626.03	1315:45:00	\$56,232.19	1112:20:00	\$47,895.43	\$ 8,336.76
3747	HR-ELY CONSERVATION CAMP	\$131,953.60	30:00:00	\$1,126.00	454:15:00	\$20,515.05	494:15:00	\$21,641.05	1174:30:00	\$56,270.90	(34,629.85)
3748	HR-JEAN CONSERVATION CAMP	\$217,896.16	48:17:00	\$1,345.93	963:43:00	\$23,320.19	632:00:00	\$24,666.12	671:58:00	\$27,451.33	(2,785.21)
3751	HR-ELY STATE PRISON	\$4,017,243.21	1546:41:00	\$42,830.04	24957:35	\$1,019,446.60	26504:16	\$1,062,275.64	22896:43	\$988,396.32	\$ 83,879.32
3752	HR-CARLIN CONSERVATION CAMP	\$180,302.56	37:00:00	\$897.14	1254:05:00	\$56,256.31	1291:05:00	\$57,155.45	1471:45:00	\$68,017.67	(10,862.22)
3754	HR-TONOPAH CONSERVATION CAMP	\$180,302.56	24:00:00	\$604.20	734:30:00	\$26,686.59	758:30:00	\$27,290.79	721:05:00	\$26,792.92	\$ 494.87
3759	HR-LOVELOCK CORRECTIONAL CTR	\$3,114,846.34	508:15:00	\$14,004.74	20104:50	\$800,855.23	20613:05	\$894,669.97	12469:56	\$556,976.01	\$ 335,693.96
3760	HR-CASA GRANDE TRANS HOUSING	\$463,990.54	18:00:00	\$450.90	469:30:00	\$15,694.42	507:30:00	\$16,035.32	276:00:00	\$9,196.13	\$ 6,839.19
3761	HR-F MCCLURE WOMENS COR CTR	\$2,609,309.78	823:24:00	\$24,007.15	6712:42:00	\$250,131.08	7536:06:00	\$274,136.23	4944:57:00	\$187,017.73	\$ 87,120.50
3762	HR-HIGH DESERT STATE PRISON	\$8,147,326.49	2510:45:00	\$65,711.69	45490:45	\$1,779,378.13	48001:30	\$1,845,089.82	28234:12	\$1,099,159.44	\$ 745,930.38
3763	HR-INMATE WELFARE ACCOUNT	\$303,931.42	0:00:00	\$0.00	197:30:00	\$7,349.20	197:30:00	\$7,349.20	102:00:00	\$3,426.48	\$ 3,922.72
		\$ 40,142,288.09		\$ 280,381.06		\$ 6,627,471.07		\$ 6,908,052.13		\$ 4,626,499.67	\$ 2,281,552.46
											49.3%

Top 7 Correctional Centers (Including Prison Medical)

3762	HR-HIGH DESERT STATE PRISON	\$ 8,147,326.49	2510:45:00	\$ 65,711.69	45490:45	\$ 1,779,378.13	48001:30	\$ 1,845,089.82			
3751	HR-ELY STATE PRISON	\$ 4,017,243.21	1546:41:00	\$ 42,830.04	24957:35	\$ 1,019,446.60	26504:16	\$ 1,062,275.64			
3759	HR-LOVELOCK CORRECTIONAL CTR	\$ 3,114,846.34	508:15:00	\$ 14,004.74	20104:50	\$ 800,855.23	20613:05	\$ 894,669.97			
3717	HR-NO NEVADA CORRECTNL CENTER	\$ 3,736,168.45	1215:16:00	\$ 32,606.52	19964:41	\$ 803,414.50	21079:57	\$ 836,021.02			
3706	HR-PRISON MEDICAL CARE	\$ 5,272,451.90	1297:01:00	\$ 48,043.20	11526:14	\$ 602,360.02	12823:15	\$ 650,403.22			
3738	HR-SO DESERT CORRECTIONAL CTR	\$ 3,800,803.59	868:56:00	\$ 23,316.35	10801:44	\$ 399,350.09	11670:40	\$ 412,666.44			
3716	HR-NO NEVADA CORRECTNL CENTER	\$ 3,736,168.45	1215:16:00	\$ 32,606.52	19964:41	\$ 803,414.50	21079:57	\$ 836,021.02			

Overtime Analysis by Event Date

Overtime Analysis Settings

Agency: 440 DEPARTMENT OF CORRECTIONS
DOC 21Q2 Rsn

Code	Reason	Accr Comp Hrs	Comp Dollars	Pd OT Hours	Pd OT Dollars	Total Hrs	Total Dollars
1	ACCIDENTS	0:00:00	\$0.00	0:00:00	\$ -	0:00	\$ -
2	ACCT/FISCAL	0:00:00	\$0.00	40:35:00	\$ 2,092.57	16:35	\$ 2,092.57
3	ADMIN	0:00:00	\$0.00	8:00:00	\$ 366.36	8:00	\$ 366.36
4	ADMIN SUPPRT	0:00:00	\$0.00	0:00:00	\$ -	0:00	\$ -
5	BACKLOG REDU	0:00:00	\$0.00	16:30:00	\$ 797.66	16:30	\$ 797.66
6	BUDGET PREP	0:00:00	\$0.00	127:30:00	\$ 6,691.02	7:30	\$ 6,691.02
10	COURT	0:00:00	\$0.00	23:00:00	\$ 839.99	23:00	\$ 839.99
11	COVER-AL/MIL	558:56:00	\$16,948.19	22622:50	\$ 1,004,575.06	23181:46	\$ 1,021,523.25
12	COVER-24 HR	0:00:00	\$0.00	19:15:00	\$ 1,037.73	19:15	\$ 1,037.73
13	COVER-HOL/WK	6966:56:00	\$194,812.19	30569:25	\$ 847,526.83	37536:21	\$ 1,042,339.02
14	COVER-INJURY	0:00:00	\$0.00	12:40:00	\$ 378.58	12:40	\$ 378.58
15	COVER-SICK	87:23:00	\$3,016.89	725:35:00	\$ 38,836.44	20:58	\$ 41,853.33
16	COVER-TRAIN	24:00:00	\$1,050.00	27:00:00	\$ 664.95	3:00	\$ 1,714.95
17	COVER-VACANT	384:57:00	\$12,227.69	1753:55:00	\$ 86,031.43	2:52	\$ 98,259.12
18	EMERGENCIES	7:30:00	\$376.80	32:50:00	\$ 1,994.02	16:20	\$ 2,370.82
19	INVESTIGATE	0:00:00	\$0.00	154:10:00	\$ 9,336.05	10:10	\$ 9,336.05
20	MEETINGS	0:00:00	\$0.00	4:45:00	\$ 178.81	4:45	\$ 178.81
21	OFFICE SPRT	0:45:00	\$18.29	48:55:00	\$ 3,028.16	1:40	\$ 3,046.45
22	PERSONNEL	0:00:00	\$0.00	24:05:00	\$ 1,090.56	0:05	\$ 1,090.56
23	PROGRAM DEAD	0:00:00	\$0.00	27:20:00	\$ 1,536.85	3:20	\$ 1,536.85
24	SITE REPAIR	51:00:00	\$1,530.64	522:00:00	\$ 25,121.34	21:00	\$ 26,651.98
25	SPECIAL EVNT	0:00:00	\$0.00	0:00:00	\$ -	0:00	\$ -
26	STAFF MEET	0:00:00	\$0.00	0:50:00	\$ 31.56	0:50	\$ 31.56
27	TRAINING	120:45:00	\$4,054.01	102:05:00	\$ 4,877.90	6:50	\$ 8,931.91
29	TRAVEL	7:30:00	\$184.20	52:00:00	\$ 2,757.47	11:30	\$ 2,941.67
30	WORKLOAD	241:10:00	\$6,995.39	3806:20:00	\$ 180,671.22	15:30	\$ 187,666.61
31	WORKSHOPS	33:00:00	\$810.48	69:00:00	\$ 3,243.01	6:00	\$ 4,053.49
32/33	COVID-19	1259:55:00	\$37,110.55	82593:34	\$ 3,674,644.20	83856:29	\$ 3,711,754.75
51	AGNCY DEFINE	0:00:00	\$0.00	8:20:00	\$ 194.78	8:20	\$ 194.78
52	AGNCY DEFINE	0:00:00	\$0.00	8:00:00	\$ 366.36	8:00	\$ 366.36
53	AGNCY DEFINE	7:30:00	\$202.85	240:51:00	\$ 10,624.04	8:21	\$ 10,826.89
54	AGNCY DEFINE	0:00:00	\$0.00	1:00:00	\$ 40.20	1:00	\$ 40.20
55	AGNCY DEFINE	3:00:00	\$104.70	350:23:00	\$ 16,550.87	17:23	\$ 16,655.57
56	AGNCY DEFINE	12:01:00	\$358.87	883:55:00	\$ 40,400.08	7:56	\$ 40,758.95
57	AGNCY DEFINE	0:00:00	\$0.00	7:30:00	\$ 416.25	7:30	\$ 416.25
58	AGNCY DEFINE	0:00:00	\$0.00	5:50:00	\$ 407.19	5:50	\$ 407.19
59	AGNCY DEFINE	6:23:00	\$189.85	456:51:00	\$ 21,177.86	7:14	\$ 21,367.71
60	AGNCY DEFINE	0:00:00	\$0.00	8:00:00	\$ 268.56	8:00	\$ 268.56
63	AGNCY DEFINE	3:45:00	\$130.88	13442:31	\$ 543,428.13	13446:16	\$ 543,559.01
64	AGNCY DEFINE	15:46:00	\$458.59	1715:15:00	\$ 69,347.63	3:01	\$ 69,806.22
65	AGNCY DEFINE	0:00:00	\$0.00	4:30:00	\$ 234.69	4:30	\$ 234.69
66	AGNCY DEFINE						
69	AGNCY DEFINE						
73	AGNCY DEFINE	0:00:00	\$0.00	16:00:00	\$ 667.36	16:00	\$ 667.36
74	AGNCY DEFINE	0:00:00	\$0.00	130:00:00	\$ 5,615.40	10:00	\$ 5,615.40
81	AGNCY DEFINE	0:00:00	\$0.00	349:00:00	\$ 15,936.89	13:00	\$ 15,936.89
85	AGNCY DEFINE	0:00:00	\$0.00	2:00:00	\$ 157.82	2:00	\$ 157.82
86	AGNCY DEFINE	0:00:00	\$0.00	31:15:00	\$ 2,132.40	7:15	\$ 2,132.40

9792:12:00 \$ 280,581.06 161090:50 \$ 6,627,471.07 170883:02 \$ 6,908,052.13

32 COVID-19 0:00:00 \$0.00 14:30:00 \$ 548.14 14:30 \$ 548.14

33 COVID-19 856:24:00 \$23,201.84 38235:41 \$ 1,692,050.50 39092:05 \$ 1,715,252.34

Highest 4 Causes of Overtime by Event Code							
1	32/33	COVID-19	1259:55:00	\$ 37,110.55	82593:34	\$ 3,674,644.20	83856:29 \$ 3,711,754.75
2	13	COVER-HOL/WK	6966:56:00	\$ 194,812.19	30569:25	\$ 847,526.83	37536:21 \$ 1,042,339.02
3	11	HOSPITAL COVERAGE	558:56:00	\$ 16,948.19	22622:50	\$ 1,004,575.06	23181:46 \$ 1,021,523.25
4	63	FIRE TIME	3:45:00	\$ 130.88	13442:31	\$ 543,428.13	13446:16 \$ 543,559.01
							\$ 6,319,176.03
							91.5%

OVERTIME/ACCRUED COMP USE BY DEPARTMENT

FISCAL YEAR 2021 SUMMARY (QTR 2)
NEVADA DEPARTMENT OF ADMINISTRATION



Tuesday, March 9, 2021

CUMULATIVE STATEWIDE TOTALS (QTR 2)

	2019	2020	2021
BASE PAY	\$517,572,259	\$537,842,326	\$529,033,844
OVERTIME PAY + ACCRUED COMP	\$24,127,151	\$25,619,883	\$35,306,436
TOTAL PAY	\$541,699,410	\$563,462,209	\$564,340,280
OT/COMP AS A SHARE OF TOTAL PAY	4.45%	4.55%	6.26%

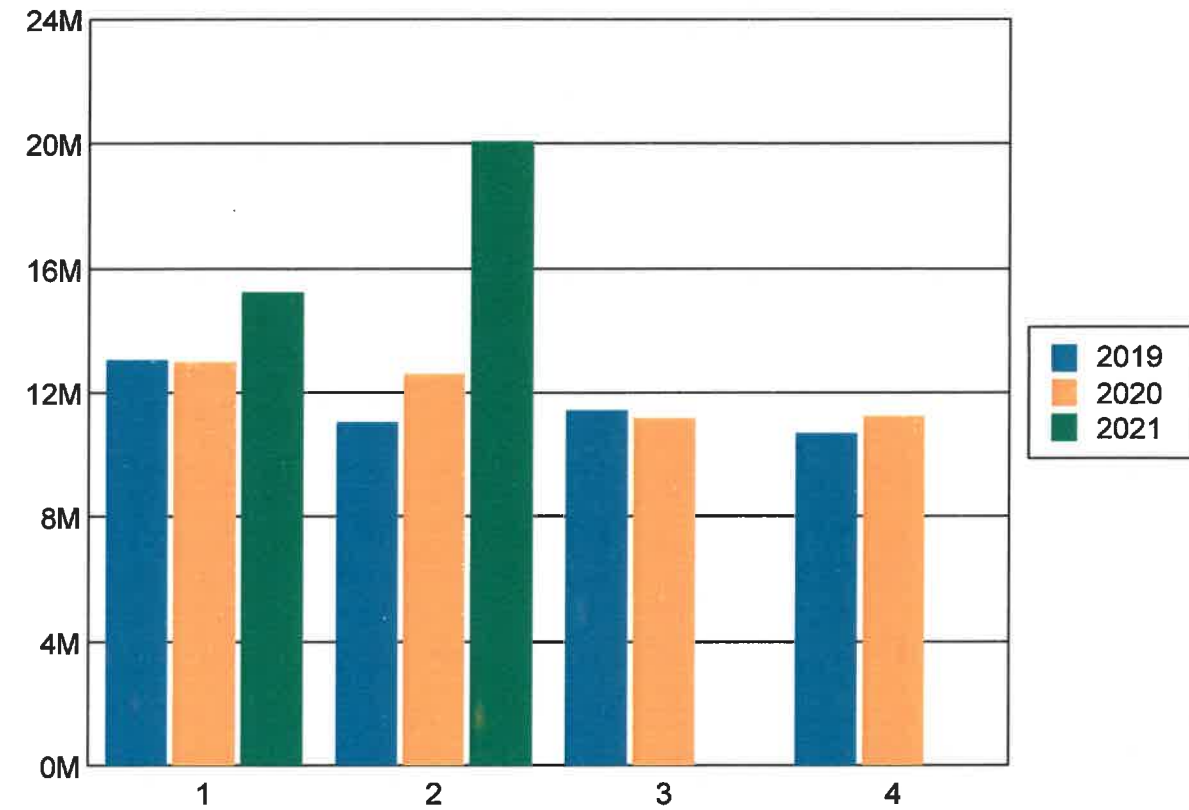
Highest OT/Comp expenditures in dollars

Agency Code	Department	Overtime and Accrued Comp	OT/Comp as a Share of Total Pay
40	DEPARTMENT OF HEALTH AND HUMAN SERVICES	\$6,973,770	7.87%
44	DEPARTMENT OF CORRECTIONS	\$6,908,052	14.68%
65	DEPARTMENT OF PUBLIC SAFETY	\$2,005,822	8.11%
80	DEPARTMENT OF TRANSPORTATION	\$1,010,665	3.85%
90	DEPARTMENT OF EMPLOYMENT, TRAINING & REHAB	\$984,477	7.56%

Highest percentages of OT/Comp as a share of Total Pay

Agency Code	Department	Overtime and Accrued Comp	OT/Comp as a Share of Total Pay
24	DEPARTMENT OF VETERANS SERVICE	\$573,263	15.63%
44	DEPARTMENT OF CORRECTIONS	\$6,908,052	14.68%
01	GOVERNOR'S OFFICE	\$301,563	10.86%
27	CANNABIS COMPLIANCE BOARD	\$59,562	8.26%
65	DEPARTMENT OF PUBLIC SAFETY	\$2,005,822	8.11%

Statewide OT/Comp Distribution by Quarter



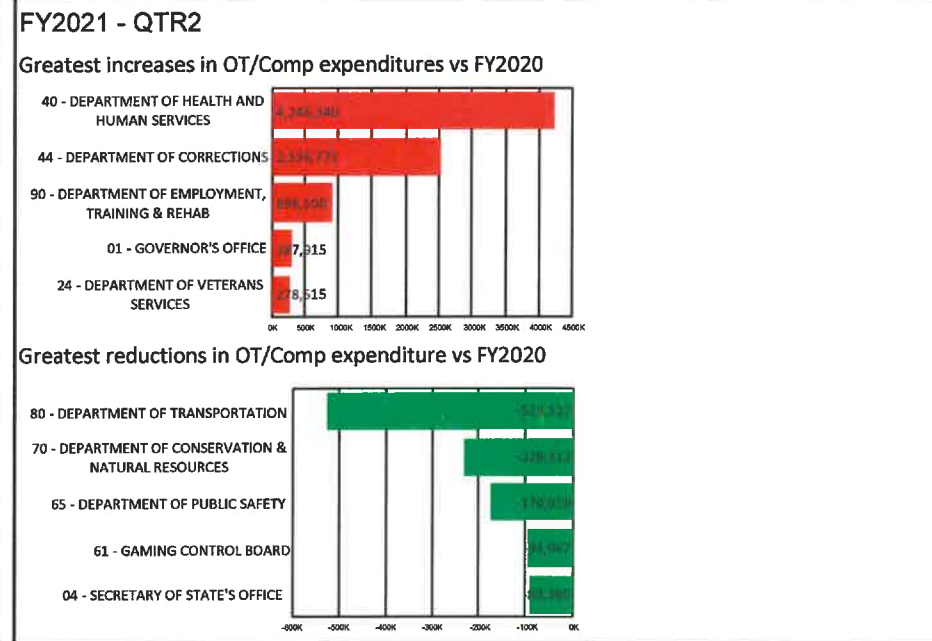
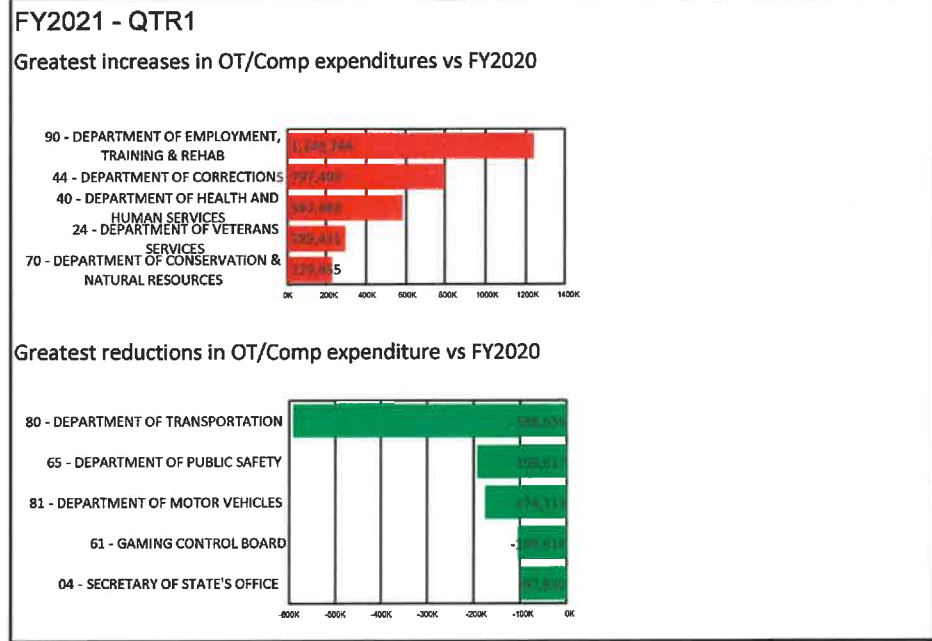
	Q1 Base Pay	Q2 Base Pay	Q3 Base Pay	Q4 Base Pay
2019	\$242,680,998	\$274,891,261	\$242,212,023	\$277,024,999
2020	\$252,721,779	\$285,120,547	\$252,205,785	\$293,536,590
2021	\$246,111,628	\$282,922,216	\$0	\$0

OVERTIME/ACCRUED COMP USE BY DEPARTMENT

FISCAL YEAR 2021 QUARTERLY ANALYSIS vs FY2020

NEVADA DEPARTMENT OF ADMINISTRATION

Tuesday, March 9, 2021



FY2021 - QTR3

Greatest increases in OT/Comp expenditures vs FY2020

No Data Available

Greatest reductions in OT/Comp expenditure vs FY2020

No Data Available

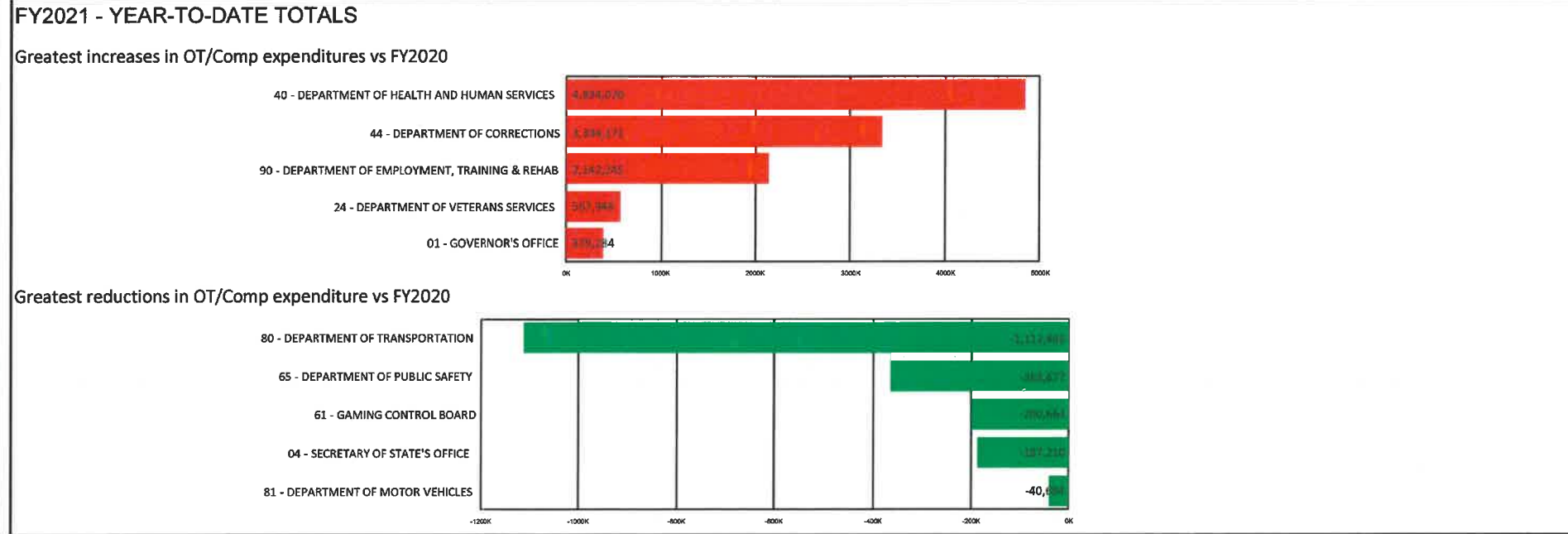
FY2021 - QTR4

Greatest increases in OT/Comp expenditures vs FY2020

No Data Available

Greatest reductions in OT/Comp expenditure vs FY2020

No Data Available



OVERTIME/ACCRUED COMP USE BY DEPARTMENT

FISCAL YEAR 2021 QUARTERLY DETAILED ANALYSIS

NEVADA DEPARTMENT OF ADMINISTRATION

Tuesday, March 9, 2021



	FY2021QTR1				FY2021QTR2				FY2021 QTR1-QTR2			
	Overtime Pay and Accrued Comp	Total Pay	OT/Comp as a Share of Total Pay	Difference in OT Pay/ Comp versus FY2020	Overtime Pay and Accrued Comp	Total Pay	OT/Comp as a Share of Total Pay	Difference in OT Pay/ Comp versus FY2020	Overtime Pay and Accrued Comp (YTD)	Total Pay (YTD)	OT/Comp as a Share of Total Pay (YTD)	Difference in OT Pay/Comp versus FY2020 (YTD)
01 - GOVERNOR'S OFFICE	\$105,408	\$2,030,329	5.19%	\$91,370	\$301,563	\$2,776,166	10.86%	\$287,915	\$406,970.57	\$4,806,495.23	8.47%	\$379,284
02 - LIEUTENANT GOVERNOR'S OFFICE	\$0	\$77,801	0.00%	\$0	\$0	\$95,140	0.00%	\$0	\$0.00	\$172,941.10	0.00%	\$0
03 - ATTORNEY GENERAL'S OFFICE	\$52,161	\$6,581,785	0.79%	\$16,781	\$65,637	\$7,897,248	0.83%	\$47,948	\$117,797.84	\$14,479,032.74	0.81%	\$64,728
04 - SECRETARY OF STATE'S OFFICE	\$219	\$1,566,401	0.01%	\$-97,830	\$8,339	\$1,865,859	0.45%	\$-89,380	\$8,558.63	\$3,432,259.73	0.25%	\$-187,210
05 - TREASURER'S OFFICE	\$2,686	\$648,749	0.41%	\$1,287	\$1,368	\$774,098	0.18%	\$-32	\$4,054.10	\$1,422,846.58	0.28%	\$1,255
06 - CONTROLLER'S OFFICE	\$20,460	\$647,366	3.16%	\$17,089	\$58,613	\$792,776	7.39%	\$17,116	\$79,073.05	\$1,440,141.42	5.49%	\$34,205
08 - DEPARTMENT OF ADMINISTRATION	\$123,328	\$7,561,114	1.63%	\$22,139	\$84,141	\$8,986,531	0.94%	\$-25,146	\$207,468.78	\$16,547,645.40	1.25%	\$-3,007
09 - JUDICIAL BRANCH	\$413	\$6,590,064	0.01%	\$413	\$627	\$8,276,934	0.01%	\$-1,058	\$1,040.65	\$14,866,997.92	0.01%	\$-644
10 - DEPARTMENT OF TOURISM AND CULTURAL AFFAIRS	\$6,131	\$971,017	0.63%	\$-3,381	\$4,693	\$1,342,265	0.35%	\$-11,241	\$10,824.05	\$2,313,281.92	0.47%	\$-14,622
11 - DEPARTMENT OF INDIGENT DEFENSE SERVICES	\$0	\$395,113	0.00%	\$0	\$0	\$482,089	0.00%	\$0	\$0.00	\$877,201.74	0.00%	\$0
12 - GOVERNOR'S OFFICE OF ECONOMIC DEVELOPMENT	\$0	\$641,744	0.00%	\$0	\$0	\$785,757	0.00%	\$0	\$0.00	\$1,427,501.28	0.00%	\$0
13 - DEPARTMENT OF TAXATION	\$17,633	\$4,439,866	0.40%	\$-25,519	\$29,957	\$5,210,815	0.57%	\$4,645	\$47,589.13	\$9,650,681.55	0.49%	\$-20,874
15 - COMMISSION ON ETHICS	\$0	\$103,605	0.00%	\$0	\$0	\$137,329	0.00%	\$0	\$0.00	\$240,934.16	0.00%	\$0
16 - DEPARTMENT OF SENTENCING POLICY	\$0	\$38,183	0.00%	\$0	\$0	\$62,861	0.00%	\$0	\$0.00	\$101,043.36	0.00%	\$0
22 - JUDICIAL DISCIPLINE COMMISSION	\$0	\$103,970	0.00%	\$0	\$0	\$124,594	0.00%	\$0	\$0.00	\$228,564.16	0.00%	\$0
23 - COMMISSION ON PEACE OFFICER STANDARDS & TRAINING	\$0	\$195,651	0.00%	\$-53	\$833	\$243,648	0.34%	\$501	\$832.95	\$439,298.91	0.19%	\$449
24 - DEPARTMENT OF VETERANS SERVICES	\$551,768	\$3,176,836	17.37%	\$289,431	\$573,263	\$3,667,906	15.63%	\$278,515	\$1,125,031.00	\$6,844,742.52	16.44%	\$567,946
27 - CANNABIS COMPLIANCE BOARD	\$31,551	\$507,017	6.22%	\$31,551	\$59,562	\$721,325	8.26%	\$59,562	\$91,112.96	\$1,228,342.56	7.42%	\$91,113
30 - DEPARTMENT OF EDUCATION	\$59,090	\$2,698,045	2.19%	\$25,017	\$20,796	\$3,213,934	0.65%	\$1,640	\$79,885.98	\$5,911,978.99	1.35%	\$26,657
31 - STATE PUBLIC CHARTER SCHOOL AUTHORITY	\$10,576	\$350,134	3.02%	\$3,831	\$9,479	\$424,250	2.23%	\$-2,650	\$20,055.35	\$774,383.27	2.59%	\$1,181
40 - DEPARTMENT OF HEALTH AND HUMAN SERVICES	\$3,286,032	\$7,408,811	4.42%	\$587,680	\$6,973,770	\$88,571,609	7.87%	\$4,246,340	\$10,259,801.68	\$62,980,420.30	6.30%	\$4,834,020
43 - ADJUTANT GENERAL	\$88,361	\$1,386,170	6.37%	\$26,692	\$75,426	\$1,391,152	5.42%	\$944	\$163,786.32	\$2,777,321.13	5.90%	\$27,636
44 - DEPARTMENT OF CORRECTIONS	\$4,627,783	\$38,385,444	12.06%	\$797,400	\$6,908,052	\$47,050,340	14.68%	\$2,536,771	\$11,535,835.20	\$85,435,783.76	13.50%	\$3,334,171
50 - COMMISSION ON MINERAL RESOURCES	\$4,500	\$189,133	2.38%	\$-11,895	\$0	\$212,911	0.00%	\$-357	\$4,500.34	\$402,043.25	1.12%	\$-12,251
55 - DEPARTMENT OF AGRICULTURE	\$33,799	\$1,877,306	1.80%	\$6,088	\$8,022	\$2,232,351	0.36%	\$-5,082	\$41,820.45	\$4,109,657.49	1.02%	\$1,006
58 - PUBLIC UTILITIES COMMISSION	\$0	\$1,790,143	0.00%	\$0	\$0	\$2,165,431	0.00%	\$0	\$0.00	\$3,955,574.07	0.00%	\$0
61 - GAMING CONTROL BOARD	\$75,256	\$5,813,257	1.29%	\$-106,618	\$88,986	\$6,903,954	1.29%	\$-94,047	\$164,242.38	\$12,717,211.18	1.29%	\$-200,664
65 - DEPARTMENT OF PUBLIC SAFETY	\$2,197,624	\$21,182,704	10.37%	\$-193,617	\$2,005,822	\$24,739,416	8.11%	\$-170,059	\$4,203,445.47	\$45,922,120.53	9.15%	\$-363,677
69 - COLORADO RIVER COMMISSION	\$2,321	\$672,755	0.34%	\$476	\$1,523	\$793,189	0.19%	\$-1,832	\$3,844.16	\$1,465,944.05	0.26%	\$-1,356
70 - DEPARTMENT OF CONSERVATION & NATURAL RESOURCES	\$1,517,366	\$12,120,316	12.52%	\$229,955	\$198,908	\$11,599,080	1.71%	\$-229,313	\$1,716,274.08	\$23,719,395.44	7.24%	\$643
72 - DEPARTMENT OF WILDLIFE	\$80,290	\$3,456,010	2.32%	\$-26,545	\$67,442	\$4,068,689	1.66%	\$426	\$147,732.16	\$7,524,699.49	1.96%	\$-26,119
74 - DEPARTMENT OF BUSINESS AND INDUSTRY	\$128,058	\$8,335,304	1.54%	\$93,353	\$104,281	\$9,821,094	1.06%	\$63,604	\$232,339.38	\$18,156,397.84	1.28%	\$156,958
80 - DEPARTMENT OF TRANSPORTATION	\$727,679	\$26,217,644	2.78%	\$-588,939	\$1,010,665	\$26,276,602	3.85%	\$-523,527	\$1,738,343.92	\$52,494,245.09	3.31%	\$-1,112,466
81 - DEPARTMENT OF MOTOR VEHICLES	\$80,187	\$12,801,615	0.63%	\$-174,113	\$424,779	\$15,409,083	2.76%	\$133,429	\$504,965.94	\$28,210,697.51	1.79%	\$-40,684
90 - DEPARTMENT OF EMPLOYMENT, TRAINING & REHAB	\$1,398,101	\$12,692,472	11.02%	\$1,243,744	\$984,477	\$13,023,156	7.56%	\$898,500	\$2,382,578.61	\$25,715,628.14	9.27%	\$2,142,245
95 - PUBLIC EMPLOYEES BENEFITS PROGRAM	\$0	\$377,649	0.00%	\$0	\$0	\$452,547	0.00%	\$0	\$0.00	\$830,195.57	0.00%	\$0
96 - SILVER STATE HEALTH INSURANCE EXCHANGE	\$1,806	\$310,695	0.58%	\$1,806	\$4,824	\$405,936	1.19%	\$4,824	\$6,630.54	\$716,630.54	0.93%	\$6,631
Total	\$15,230,587	\$261,342,216	5.83%	\$2,257,595	\$20,075,848	\$302,998,064	6.63%	\$7,428,958	\$35,306,436	\$564,340,280	6.26%	\$9,686,552

OVERTIME/ACCRUED COMP USE BY DEPARTMENT

FISCAL YEAR 2021 COMPARATIVE YEAR-TO_DATE ANALYSIS (QTR1-QTR2) VS FY2019-FY2020

NEVADA DEPARTMENT OF ADMINISTRATION

Tuesday, March 9, 2021



	FY 2019 QTR1-QTR2				FY 2020 QTR1-QTR2				FY 2021 QTR1-QTR2			
	Overtime and Accrued Comp	Total Pay	OT/Comp as a Share of Total Pay	Difference in OT Pay/Comp vs Prior Fiscal Year	Overtime and Accrued Comp	Total Pay	OT/Comp as a Share of Total Pay	Difference in OT Pay/Comp vs Prior Fiscal Year	Overtime and Accrued Comp	Total Pay	OT/Comp as a Share of Total Pay	Difference in OT Pay/Comp vs Prior Fiscal Year
01 - GOVERNOR'S OFFICE	\$278,269	\$3,547,102	7.84%	\$277,670	\$27,686	\$3,928,637	0.70%	\$-250,583	\$406,971	\$4,806,495	8.47%	\$379,284
02 - LIEUTENANT GOVERNOR'S OFFICE	\$0	\$167,224	0.00%	\$0	\$0	\$162,594	0.00%	\$0	\$0	\$172,941	0.00%	\$0
03 - ATTORNEY GENERAL'S OFFICE	\$41,725	\$13,516,230	0.31%	\$-45,406	\$53,069	\$13,978,650	0.38%	\$11,344	\$117,798	\$14,479,033	0.81%	\$64,728
04 - SECRETARY OF STATE'S OFFICE	\$24,845	\$3,642,145	0.68%	\$20,933	\$195,769	\$3,951,359	4.95%	\$170,924	\$8,559	\$3,432,260	0.25%	\$-187,210
05 - TREASURER'S OFFICE	\$2,792	\$1,279,950	0.22%	\$-312	\$2,799	\$1,405,963	0.20%	\$7	\$4,054	\$1,422,847	0.28%	\$1,255
06 - CONTROLLER'S OFFICE	\$60,227	\$1,485,801	4.05%	\$13,429	\$44,868	\$1,458,657	3.08%	\$-15,359	\$79,073	\$1,440,141	5.49%	\$34,205
08 - DEPARTMENT OF ADMINISTRATION	\$265,621	\$16,864,464	1.58%	\$30,856	\$210,476	\$16,913,407	1.24%	\$-55,145	\$207,469	\$16,547,645	1.25%	\$-3,007
09 - JUDICIAL BRANCH	\$6,455	\$14,845,508	0.04%	\$2,046	\$1,685	\$15,032,430	0.01%	\$-4,770	\$1,041	\$14,866,998	0.01%	\$-644
10 - DEPARTMENT OF TOURISM AND CULTURAL AFFAIRS	\$21,660	\$3,286,461	0.66%	\$904	\$25,446	\$3,347,940	0.76%	\$3,786	\$10,824	\$2,313,282	0.47%	\$-14,622
11 - DEPARTMENT OF INDIGENT DEFENSE SERVICES	\$0	\$0	0.00%	\$0	\$0	\$610,497	0.00%	\$0	\$0	\$877,202	0.00%	\$0
12 - GOVERNOR'S OFFICE OF ECONOMIC DEVELOPMENT	\$0	\$1,439,753	0.00%	\$0	\$0	\$1,450,675	0.00%	\$0	\$0	\$1,427,501	0.00%	\$0
13 - DEPARTMENT OF TAXATION	\$86,424	\$10,518,545	0.82%	\$38,676	\$68,463	\$9,907,694	0.69%	\$-17,962	\$47,589	\$9,650,682	0.49%	\$-20,874
15 - COMMISSION ON ETHICS	\$0	\$234,482	0.00%	\$0	\$0	\$248,991	0.00%	\$0	\$0	\$240,934	0.00%	\$0
16 - DEPARTMENT OF SENTENCING POLICY	\$0	\$0	0.00%	\$0	\$0	\$7,050	0.00%	\$0	\$0	\$101,043	0.00%	\$0
22 - JUDICIAL DISCIPLINE COMMISSION	\$0	\$211,476	0.00%	\$0	\$0	\$215,738	0.00%	\$0	\$0	\$228,564	0.00%	\$0
23 - COMMISSION ON PEACE OFFICER STANDARDS & TRAINING	\$879	\$480,817	0.18%	\$6	\$384	\$501,930	0.08%	\$-495	\$833	\$439,299	0.19%	\$449
24 - DEPARTMENT OF VETERANS SERVICES	\$405,923	\$6,056,105	6.70%	\$-135,240	\$557,085	\$6,239,583	8.93%	\$151,162	\$1,125,031	\$6,844,743	16.44%	\$567,946
27 - CANNABIS COMPLIANCE BOARD	\$0	\$0	0.00%	\$0	\$0	\$0	0.00%	\$0	\$91,113	\$1,228,343	7.42%	\$91,113
30 - DEPARTMENT OF EDUCATION	\$122,766	\$5,550,007	2.21%	\$17,349	\$53,229	\$5,700,235	0.93%	\$-69,538	\$79,886	\$5,911,979	1.35%	\$26,657
31 - STATE PUBLIC CHARTER SCHOOL AUTHORITY	\$12,321	\$631,242	1.95%	\$10,796	\$18,875	\$677,178	2.79%	\$6,553	\$20,055	\$774,383	2.59%	\$1,181
40 - DEPARTMENT OF HEALTH AND HUMAN SERVICES	\$6,013,624	\$153,823,952	3.91%	\$241,216	\$5,425,782	\$160,572,858	3.38%	\$-587,842	\$10,259,802	\$162,980,420	6.30%	\$4,834,020
43 - ADJUTANT GENERAL	\$126,767	\$2,598,177	4.88%	\$9,110	\$136,150	\$2,652,938	5.13%	\$9,383	\$163,786	\$2,777,321	5.90%	\$27,636
44 - DEPARTMENT OF CORRECTIONS	\$6,067,862	\$78,748,912	7.71%	\$-5,493,652	\$8,201,664	\$84,127,313	9.75%	\$2,133,802	\$11,535,835	\$85,435,784	13.50%	\$3,334,171
50 - COMMISSION ON MINERAL RESOURCES	\$16,501	\$407,083	4.05%	\$-2,896	\$16,752	\$449,776	3.72%	\$251	\$4,500	\$402,043	1.12%	\$-12,251
55 - DEPARTMENT OF AGRICULTURE	\$54,278	\$3,816,558	1.42%	\$17,787	\$40,815	\$4,102,908	0.99%	\$-13,463	\$41,820	\$4,109,657	1.02%	\$1,006
58 - PUBLIC UTILITIES COMMISSION	\$0	\$4,045,779	0.00%	\$0	\$0	\$4,175,179	0.00%	\$0	\$0	\$3,955,574	0.00%	\$0
61 - GAMING CONTROL BOARD	\$301,030	\$12,946,432	2.33%	\$-24,012	\$364,907	\$13,495,558	2.70%	\$63,876	\$164,242	\$12,717,211	1.29%	\$-200,664
65 - DEPARTMENT OF PUBLIC SAFETY	\$4,215,682	\$46,027,807	9.16%	\$164,919	\$4,567,122	\$47,540,154	9.61%	\$351,440	\$4,203,445	\$45,922,121	9.15%	\$-363,677
69 - COLORADO RIVER COMMISSION	\$2,526	\$1,496,523	0.17%	\$-411	\$5,201	\$1,550,095	0.34%	\$2,675	\$3,844	\$1,465,944	0.26%	\$-1,356
70 - DEPARTMENT OF CONSERVATION & NATURAL RESOURCES	\$2,563,663	\$23,981,292	10.69%	\$-23,162	\$1,715,631	\$23,929,582	7.17%	\$-848,031	\$1,716,274	\$23,719,395	7.24%	\$643
72 - DEPARTMENT OF WILDLIFE	\$140,491	\$7,750,971	1.81%	\$28,211	\$173,851	\$8,104,478	2.15%	\$33,360	\$147,732	\$7,524,699	1.96%	\$-26,119
74 - DEPARTMENT OF BUSINESS AND INDUSTRY	\$109,993	\$18,614,532	0.59%	\$936	\$75,381	\$18,751,605	0.40%	\$-34,612	\$232,339	\$18,156,398	1.28%	\$156,958
80 - DEPARTMENT OF TRANSPORTATION	\$2,550,301	\$52,511,423	4.86%	\$111,128	\$2,850,810	\$55,200,520	5.16%	\$300,509	\$1,738,344	\$52,494,245	3.31%	\$-1,112,466
81 - DEPARTMENT OF MOTOR VEHICLES	\$355,245	\$27,791,733	1.28%	\$79,313	\$545,650	\$29,337,456	1.86%	\$190,406	\$504,966	\$28,210,698	1.79%	\$-40,684
90 - DEPARTMENT OF EMPLOYMENT, TRAINING & REHAB	\$279,279	\$21,950,775	1.27%	\$34,971	\$240,334	\$22,247,983	1.08%	\$-38,944	\$2,382,579	\$25,715,628	9.27%	\$2,142,245
95 - EMPLOYEES' BENEFITS DIVISION	\$0	\$948,027	0.00%	\$0	\$0	\$0	0.00%	\$0	\$0	\$0	0.00%	\$0
95 - PUBLIC EMPLOYEES BENEFITS PROGRAM	\$0	\$0	0.00%	\$0	\$0	\$913,153	0.00%	\$0	\$0	\$830,196	0.00%	\$0
96 - SILVER STATE HEALTH INSURANCE EXCHANGE	\$0	\$482,122	0.00%	\$0	\$0	\$571,443	0.00%	\$0	\$6,631	\$716,631	0.93%	\$6,631
Total	\$24,127,151	541,699,409.83	4.45%	\$-4,624,836	\$25,619,883	563,462,209.25	4.55%	\$1,492,732	\$35,306,436	564,340,279.92	6.26%	\$9,686,552

Steve Sisolak
Governor



Susan Brown
Director


Tiffany Greenameyer
Deputy Director

**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

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Date: February 12, 2021

To: Susan Brown, Clerk of the Board
Governor's Finance Office

From: Natasha Kephart, Executive Branch Budget Officer 
Budget Division

Subject: BOARD OF EXAMINERS **INFORMATION** ITEM

The following describes an information item submitted for placement on the agenda of the next Board of Examiners meeting:

DEPARTMENT OF MOTOR VEHICLES – COMPLETE STREETS PROGRAM


Agenda Item Write-up:

Pursuant to NRS 482.1825, Subsection 2, the Department of Motor Vehicles (DMV) shall certify to the State Board of Examiners the amount of the voluntary contributions collected for each county by the department and its agents, and that the money has been distributed as provided in statute. This is the 2nd quarter of State Fiscal Year 2021 (FY21) report for the period beginning October 1, 2020 and ending December 31, 2020.

Additional Information:

The Nevada Complete Streets bill was designed to provide a local funding source for transportation improvements to make local streets "Complete Streets" – streets that are safe and inviting for people using all transportation modes – walkers, baby strollers, people using canes, people using wheelchairs, bicyclist, buses, trolleys – rather than just for cars and trucks.

During the 2nd quarter, the DMV collected a total of \$95,656 voluntary contributions for the Complete Streets Program. The following tables demonstrates the percent contributed by county alongside the previous 1st quarter of this year and the same period last year:

REVIEWED:	
INFO ITEM:	_____

Contributions

2nd Quarter			1st Quarter			2nd Quarter		
FY 2021	Total 2nd Quarter		FY 2021	Total 1st Quarter		FY 2020	Total Collected 2nd	
By County	2nd Quarter	% of Total	By County	1st Quarter	% of Total	By County	2nd Quarter	% of Total
Carson City	\$ 3,048.00	3.19%	Carson City	\$ 3,636.00	3.12%	Carson City	\$ 2,242.00	2.86%
Clark	\$ 74,426.00	77.81%	Clark	\$ 88,554.00	75.97%	Clark	\$ 61,598.00	78.66%
Douglas	\$ 3,150.00	3.29%	Douglas	\$ 3,446.00	2.96%	Douglas	\$ 2,140.00	2.73%
Washoe	\$ 15,032.00	15.71%	Washoe	\$ 20,926.93	17.95%	Washoe	\$ 12,334.00	15.75%
Total	\$ 95,656.00	100.00%	Total	\$ 116,562.93	100%	Total	\$ 79,236.00	100%

NRS 482.1825 subsection 3 authorizes the DMV to deduct and withhold 1% of the contributions collected to reimburse the Department for its expenses in collecting and distributing the contributions. After deducting \$956.56 for the 1% costs for DMV to administer the program, Clark County received \$73,681.74; Washoe County received \$14,881.68; Carson City received \$3,017.52; and Douglas County received \$3,118.50. The following tables demonstrates the percent of the DMV 1% commission by county alongside the previous 2nd quarter of this year and the same period last year:

DMV Commission (1%)

2nd Quarter			1st Quarter			2nd Quarter		
FY 2021	Total 2nd Quarter		FY 2021	Total 1st Quarter		FY 2020	1% DMV	
By County	2nd Quarter	% of Total	By County	1st Quarter	% of Total	By County	2nd Quarter	% of Total
Carson City	\$ 30.48	3.19%	Carson City	\$ 36.36	3.12%	Carson City	\$ 22.42	2.86%
Clark	\$ 744.26	77.81%	Clark	\$ 885.54	75.97%	Clark	\$ 615.98	78.66%
Douglas	\$ 31.50	3.29%	Douglas	\$ 34.46	2.96%	Douglas	\$ 21.40	2.73%
Washoe	\$ 150.32	15.71%	Washoe	\$ 209.27	17.95%	Washoe	\$ 123.34	15.75%
Total	\$ 956.56	100.00%	Total	\$ 1,165.63	100%	Total	\$ 783.14	100%

As required by subsection 2 of NRS 482.1825, the tables below summarize the monthly reports for the voluntary Complete Streets contributions collected by quarter pursuant to subsection 11 of NRS 482.480 for each participating county by the Department of Motor Vehicles for the period beginning October 1, 2020 and ending December 31, 2020.

FY21 Total	Carson City	Clark	Douglas	Washoe	FY21 Total	Total FY21
Donations	\$ 3,342	\$ 81,490	\$ 3,298	\$ 17,979	Donations	\$ 106,109
Registrations	\$ 25,690	\$ 505,141	\$ 28,916	\$ 139,257	Registrations	699,004
% of Registrations that Donate	13.01%	16.13%	11.41%	12.91%	Average %	13.36%

For FY21 1st quarter, Clark County received on average 16.07% where Carson City received on average 13.02% of vehicle registrations donating.

The following table demonstrates the percentage of registrations that donated by quarter for fiscal year 2020:

FY20 Total	1st	2nd	3rd	4th
Donations	\$ 44,677	\$ 39,157	\$ 43,055	\$ 51,051
Registrations	\$ 328,979	\$ 285,134	\$ 283,394	\$ 262,008
% of Registrations that Donate	13.58%	13.73%	15.19%	19.48%

FY20 Total	Total FY20
Donations	\$ 177,940
Registrations	1,159,515
Average %	15.50%

Uses:

The uses reports from the local jurisdictions will be reported on a fiscal year basis and is anticipated for the March 2021 Board of Examiners meeting.

Statutory Authority:

NRS 482.1825