

Governor Steve Sisolak  
*Chairman*

Amy Stephenson  
*Clerk of the Board*



Attorney General Aaron D. Ford  
*Member*

Secretary of State Barbara K. Cegavske  
*Member*

## STATE OF NEVADA BOARD OF EXAMINERS

209 East Musser Street, Room 200 / Carson City, Nevada 89701-4298  
Phone: (775) 684-0222 / Fax: (775) 684-0260  
<http://budget.nv.gov/Meetings>

### PUBLIC MEETING NOTICE AND AGENDA

**Date and Time:** December 13, 2022, 10:00 AM

**Location:** Old Assembly Chambers of the Capitol Building  
101 North Carson Street  
Carson City, Nevada 89701

**Video Conference Location:** Grant Sawyer Building  
555 East Washington Avenue, Suite 5100  
Las Vegas, Nevada 89101

This meeting may be viewed on YouTube.  
The link will not go live until 10:00 am.  
<https://www.youtube.com/watch?v=C-s5nq6wWms>

**Phone Conference Line:** 775-321-6111 or 702-329-3435  
**Phone Conference ID:** 750 519 282#

### AGENDA

#### 1. Call to Order / Roll Call

- 2. Public Comment** The first public comment period is limited to comments on items on the agenda. No action may be taken upon a matter raised under this public comment period unless the matter itself has been specifically included on the agenda as an action item. The Chair of the Board has imposed a time limit of three minutes. Public comment may be provided in person or via telephone. To provide public comment on an item on the agenda via telephone, dial 775-321-6111 or 702-329-3435. When prompted to provide the meeting ID, please enter 750 519 282#. When the Chair opens the public comment period, dial \*5 to request to be unmuted. To resolve any issues related to dialing in to provide public comment for this meeting, please call (775) 684-0222.

**3. Approval of the November 15, 2022 Meeting Minutes** (For possible action)

**4. State Vehicle Purchases** (For possible action)

Pursuant to NRS 334.010, no automobile may be purchased by any department, office, bureau, officer, or employee of the state without prior written consent of the State Board of Examiners.

<b>AGENCY NAME</b>	<b># OF VEHICLES</b>	<b>NOT TO EXCEED:</b>
Department of Conservation and Natural Resources – Division of Environmental Protection	1	\$29,489
Department of Conservation and Natural Resources – Division of Forestry	3	\$234,319
Department of Conservation and Natural Resources – Division of Water Resources	1	\$29,655
Department of Public Safety – Nevada Highway Patrol Division	1	\$754,077
Department of Public Safety – Fire Marshal Division	1	\$54,891

**5. Authorization to Contract with a Current and/or Former State Employee** (For possible action)

**A. Department of Administration – Purchasing Division**

Pursuant to NRS 333.705, subsection 1, the Department of Administration, Purchasing Division requests authority to contract with former employee Daralyn Dobson to provide assistance in budget preparation, work program development, contract development, federal grant oversight and training for the Department of Conservation and Natural Resources, Division of Environmental Protection through Master Service Agreement #23927 with Marathon Staffing Group, Inc.

**B. Department of Administration – Purchasing Division**

Pursuant to NRS 333.705, subsection 1, the Department of Administration, Purchasing Division requests authority to contract with former employee Mindy McKay to assist with legislative tracking for the 2023 Legislative Session and to pass on historical knowledge to existing staff for the Department of Public Safety, Records Communications and Compliance Division through Master Service Agreement #23928 with HAT LTD Partnership dba Manpower.

**C. Department of Administration – Purchasing Division**

Pursuant to NRS 333.705, subsection 1, the Department of Administration, Purchasing Division requests authority to contract with former employee Nancy Spinelli to provide assistance with various compliance related projects and legislative analysis and assessments for the Public Employees’ Benefits Program through Master Service Agreement #23928 with HAT LTD Partnership dba Manpower.

**D. Department of Administration – Purchasing Division**

Pursuant to NRS 333.705, subsection 1, the Department of Administration, Purchasing Division requests authority to contract with former employee Kimberley Perondi to manage the Commercial Recordings Division and to ensure a smooth transition to a new administration resulting from the 2022 election for the Secretary of State through Master Service Agreement #23928 with HAT Limited Partnership, dba Manpower.

**E. Department of Transportation**

Pursuant to NRS 333.705, subsection 1, the Nevada Department of Transportation requests authority to contract with former employee David Wooldridge, currently employed by Knowledge Services, to work as a Project Manager on the Multi-Application Geographic Information Center project.

**6. Request to Designate Positions in State Government as Critical Labor Shortages** (For possible action)

**Department of Public Safety – Director’s Office**

Pursuant to NRS 286.523, the Department of Public Safety requests approval of a Critical Labor Shortage designation for Public Safety Dispatcher positions in the Department.

**7. Request for a Recommendation of Approval to the Interim Finance Committee for an Allocation Amount from the Contingency Account** (For possible action)

**A. Department of Education – Account for State Special Education Services**

Pursuant to NRS 353.268, the Department requests the Board’s recommendation to the Interim Finance Committee for an allocation of \$758,590 from the Interim Finance Committee Contingency Account to replenish the Special Education Contingency Program within the Account for Special Education Services.

**B. Department of Public Safety – Division of Dignitary Protection**

Pursuant to NRS 353.268, the Department requests the Board’s recommendation to the Interim Finance Committee for an allocation of \$132,196 from the Interim Finance Committee Contingency Account to cover costs associated with providing dignitary protection to the Governor.

**8. Request for Approval of Payment from the Statutory Contingency Account** (For possible action)

**A. Governor’s Finance Office**

Pursuant to NRS 41.950 and NRS 41.970, the Governor’s Finance Office requests the Board of Examiners to approve a payment of \$351,390.40 from the Statutory Contingency Account to Luqris Thompson representing compensation for his wrongful conviction.

**B. Office of the Attorney General**

Pursuant to NRS 179.225, the Office of the Attorney General requests the Board of Examiners to approve a transfer in the amount of \$941,917 from the Statutory Contingency Account to cover a projected shortfall in the Extraditions budget account for fiscal year 2023.

**9. Approval of Proposed Joinder** (For possible action)

**Department of Motor Vehicles – Division of Motor Carriers**

Pursuant to NAC 333.175, the Department requests approval to continue to participate in a Kentucky Transportation Cabinet/Division of Motor Carriers contract with Explore Information Services, LLC to provide access to an existing and fully operational International Fuel Tax Agreement system.

**10. [Approval of Proposed Leases](#)** (For possible action)

**11. [Approval of Proposed Contracts](#)** (For possible action)

**12. [Approval of Proposed Master Service Agreements](#)** (For possible action)

### **13. Information Item – Clerk of the Board Contracts**

Pursuant to NRS 333.700, the Clerk of the Board may approve all contract transactions for amounts less than \$100,000. Per direction from the September 14, 2021 meeting of the Board of Examiners, the Board wished to receive an informational item listing all approvals applicable to the new threshold (\$10,000 - \$99,999). Attached is a list of all applicable approvals for contracts and amendments approved from October 18, 2022 through November 17, 2022.

### **14. Information Item Report**

#### **A. Department of Motor Vehicles – Complete Streets Program**

Pursuant to NRS 482.1825, subsection 2, the Department of Motor Vehicles shall certify monthly to the Board of Examiners the amount of the voluntary contributions collected for each county by the department and its agents, and that the money has been distributed as provided in statute. This submittal reports program activities for the month of October for fiscal year 2023.

#### **B. Department of Conservation and Natural Resources – Division of State Lands – Fiscal Year 2022, 2nd Quarter**

Pursuant to NRS 321.5954, subsection 4, the State Land Registrar is required to provide the Board of Examiners quarterly reports regarding lands or interests in lands transferred, sold, exchanged, or leased under the Tahoe Basin Act program. This submittal reports program activities for the 1st quarter of fiscal year 2023.

#### **C. Statewide Quarterly Overtime Report – Fiscal Year 2023, 1st Quarter**

Pursuant to NRS 284.180, the Department of Administration, Division of Human Resource Management must prepare and submit quarterly to the Budget Division of the Office of Finance a report regarding all overtime worked by employees of the Executive Department during the quarter. The Budget Division shall transmit quarterly to the Board of Examiners the report and the analysis of the Budget Division regarding the report. The Budget Division submits the 1st Quarter Overtime Report and analysis for fiscal year 2023.

- 15. Public Comment** This public comment period is for any matter that is within the jurisdiction of the public body. No action may be taken upon a matter raised under this public comment period unless the matter itself has been specifically included on an agenda as an action item. The Chair of the Board has imposed a time limit of three minutes. Public comment may be provided in person or via telephone. To provide public comment via telephone, dial 775-321-6111 or 702-329-3435. When prompted to provide the meeting ID, please enter 750 519 282#. When the Chair opens the public comment period, dial \*5 to request to be unmuted. To resolve any issues related to dialing in to provide public comment for this meeting, please call (775) 684-0222.

### **16. Adjournment**

NOTE: Items may be considered out of order. The public body may combine two or more agenda items for consideration. The public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. The public body will limit public comments to three minutes per speaker and may place other reasonable restrictions on the time, place, and manner of public comments but may not restrict comments based upon viewpoint. A person may submit comments to be attached to the minutes of the meeting in writing three business days before the meeting date, in addition to testifying or in lieu of testifying. Written comments are limited to 2 pages. Written comments may be submitted electronically by email at [dcastillo@finance.nv.gov](mailto:dcastillo@finance.nv.gov). We are pleased to make reasonable accommodations for members of the public who have disabilities and wish to attend the meeting. If special arrangements for the meeting are necessary, please notify Denice Castillo at (775) 684-0223 as soon as possible and at least two days in advance of the meeting. If you wish, you may e-mail her at [dcastillo@finance.nv.gov](mailto:dcastillo@finance.nv.gov). Supporting materials for this meeting are available at 209 East Musser Street, Suite 200, Carson City, NV 89701 or by contacting Denice Castillo at (775) 684-0223 or by email at [dcastillo@finance.nv.gov](mailto:dcastillo@finance.nv.gov).

**Agenda Posted at the Following Locations:**

1. Blasdel Building, 209 E. Musser Street, Carson City, NV 89701
  2. Capitol Building, 101 North Carson Street, Carson City, NV 89701
  3. Legislative Building, 401 N. Carson Street, Carson City, NV 89701
  4. Nevada State Library & Archives, 100 North Stewart Street, Carson City, NV 89701
  5. Grant Sawyer Building, Capitol Police, 555 E. Washington, Las Vegas, NV 89101
- Posted on the Internet: <http://budget.nv.gov/Meetings/Meetings-new/> and <https://notice.nv.gov>