

Governor Steve Sisolak
Chairman

Amy Stephenson
Clerk of the Board



Attorney General Aaron D. Ford
Member

Secretary of State Barbara K. Cegavske
Member

STATE OF NEVADA BOARD OF EXAMINERS

209 East Musser Street, Room 200 / Carson City, Nevada 89701-4298
Phone: (775) 684-0222 / Fax: (775) 684-0260
<http://budget.nv.gov/Meetings>

PUBLIC MEETING NOTICE AND AGENDA

Date and Time: September 13, 2022, 10:00 AM

Location: Old Assembly Chambers of the Capitol Building
101 North Carson Street
Carson City, Nevada 89701

Video Conference Location: Grant Sawyer Building
555 East Washington Avenue, Suite 5100
Las Vegas, Nevada 89101

This meeting may be viewed on YouTube.
The link will not go live until 10:00 am.
<https://www.youtube.com/watch?v=Gq3XFsdWhXA>

Phone Conference Line: 775-321-6111 or 702-329-3435

Phone Conference ID: 534 500 373#

AGENDA

- 1. Call to Order / Roll Call**
- 2. Public Comment** The first public comment period is limited to comments on items on the agenda. No action may be taken upon a matter raised under this public comment period unless the matter itself has been specifically included on the agenda as an action item. The Chair of the Board has imposed a time limit of three minutes. Public comment may be provided in person or via telephone. To provide public comment on an item on the agenda via telephone, dial 775-321-6111 or 702-329-3435. When prompted to provide the meeting ID, please enter 534 500 373#. When the Chair opens the public comment period, dial *5 to request to be unmuted. To resolve any issues related to dialing in to provide public comment for this meeting, please call (775) 684-0222.
- 3. Approval of the August 9, 2022 Meeting Minutes** (For possible action)

4. State Vehicle Purchases (For possible action)

Pursuant to NRS 334.010, no automobile may be purchased by any department, office, bureau, officer, or employee of the state without prior written consent of the State Board of Examiners.

AGENCY NAME	# OF VEHICLES	NOT TO EXCEED:
Department of Conservation and Natural Resources – Division of State Parks	2	\$500
Total	2	\$500

5. Authorization for an Emergency Contract with a Current and/or Former State Employee (For possible action)

Department of Administration – Purchasing Division

Pursuant to NRS 333.705, subsection 4, the Department of Administration, Purchasing Division seeks a favorable recommendation regarding the Division’s determination to use the emergency provision to contract with former employee Darlene Baughn to assist with processing transactions for the Office of the State Controller through Master Service Agreement #23927 with Marathon Staffing Group, Inc.

6. Authorization to Contract with a Current and/or Former State Employee (For possible action)

A. Department of Administration – Purchasing Division

Pursuant to NRS 333.705, subsection 1, the Department of Administration, Purchasing Division requests authority to contract with current employee Lorin Correll to serve as an Adjunct Instructor for the Office of the Military, Division of Emergency Management and Homeland Security through Master Service Agreement #23927 with Marathon Staffing Group, Inc.

B. Department of Administration – Purchasing Division

Pursuant to NRS 333.705, subsection 1, the Department of Administration, Purchasing Division requests authority to contract with former employee Heather Field to assist with budget preparation for the 2023-2025 biennium for the Governor’s Finance Office, Budget Division through Master Service Agreement #23928 with HAT Limited Partnership, dba Manpower.

C. Department of Transportation

Pursuant to NRS 333.705, subsection 1, the Nevada Department of Transportation (NDOT) requests authority to contract with former employee Jaime Fuller-Dunn, currently employed by C.A. Group, to work on various project agreements and through current and future on-call service provider agreements with NDOT's Project Management Division.

D. Department of Transportation

Pursuant to NRS 333.705, subsection 1, the Nevada Department of Transportation (NDOT) requests authority to contract with former employee DeAnn McKay, currently employed by Atkins North America, Inc. in their Right-of-Way unit, to work on right-of-way activities on NDOT highway projects as needed.

7. Approval of Proposed Joinder (For possible action)

Department of Education

Pursuant to NRS 333.475, the department requests approval to enter into a Joinder contract to utilize the State of Missouri's contract with Kleo, Inc. DBA Class Wallet to provide fiscal management services and a payment platform for the administration of the American Rescue Plan Emergency Assistance to Non-Public Schools funds.

8. [Approval of Proposed Leases](#) (For possible action)

9. [Approval of Proposed Contracts](#) (For possible action)

10. [Approval of Proposed Master Service Agreements](#) (For possible action)

11. [Information Item – Clerk of the Board Contracts](#)

Pursuant to NRS 333.700, the Clerk of the Board may approve all contract transactions for amounts less than \$100,000. Per direction from the September 14, 2021 meeting of the Board of Examiners, the Board wished to receive an informational item listing all approvals applicable to the new threshold (\$10,000 - \$99,999). Attached is a list of all applicable approvals for contracts and amendments approved from July 19, 2022 through August 23, 2022.

12. Information Item Report

A. Department of Motor Vehicles – Complete Streets Program

Pursuant to NRS 482.1825, subsection 2, the Department of Motor Vehicles shall certify monthly to the Board of Examiners the amount of the voluntary contributions collected for each county by the department and its agents, and that the money has been distributed as provided in statute. This submittal reports program activities for the month of July for fiscal year 2023.

B. Department of Conservation and Natural Resources – Division of State Lands – Fiscal Year 2022, 4th Quarter

Pursuant to NRS 321.5954, subsection 4, the State Land Registrar is required to provide the Board of Examiners quarterly reports regarding lands or interests in lands transferred, sold, exchanged, or leased under the Tahoe Basin Act program. This submittal reports program activities for the 4th quarter of fiscal year 2022.

C. Statewide Quarterly Overtime Report – Fiscal Year 2022, 4th Quarter

Pursuant to NRS 284.180, the Department of Administration, Division of Human Resource Management must prepare and submit quarterly to the Budget Division of the Office of Finance a report regarding all overtime worked by employees of the Executive Department during the quarter. The Budget Division shall transmit quarterly to the Board of Examiners the report and the analysis of the Budget Division regarding the report. The Budget Division submits the 4th Quarter Overtime Report and analysis for fiscal year 2022.

- 13. Public Comment** This public comment period is for any matter that is within the jurisdiction of the public body. No action may be taken upon a matter raised under this public comment period unless the matter itself has been specifically included on an agenda as an action item. The Chair of the Board has imposed a time limit of three minutes. Public comment may be provided in person or via telephone. To provide public comment via telephone, dial 775-321-6111 or 702-329-3435. When prompted to provide the meeting ID, please enter 534 500 373#. When the Chair opens the public comment period, dial *5 to request to be unmuted. To resolve any issues related to dialing in to provide public comment for this meeting, please call (775) 684-0222.

14. Adjournment

NOTE: Items may be considered out of order. The public body may combine two or more agenda items for consideration. The public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. The public body will limit public comments to three minutes per speaker and may place other reasonable restrictions on the time, place, and manner of public comments but may not restrict comments based upon viewpoint. A person may submit comments to be attached to the minutes of the meeting in writing three business days before the meeting date, in addition to testifying or in lieu of testifying. Written comments are limited to 2 pages. Written comments may be submitted electronically by email at daluzzi@finance.nv.gov. We are pleased to make reasonable accommodations for members of the public who have disabilities and wish to attend the meeting. If special arrangements for the meeting are necessary, please notify Dale Ann Luzzi at (775) 684-0223 as soon as possible and at least two days in advance of the meeting. If you wish, you may e-mail her at daluzzi@finance.nv.gov. Supporting materials for this meeting are available at 209 E. Musser Street, Suite 200, Carson City, NV 89701 or by contacting Dale Ann Luzzi at (775) 684-0223 or by email at daluzzi@finance.nv.gov.

Agenda Posted at the Following Locations:

1. Blasdel Building, 209 E. Musser Street, Carson City, NV 89701
2. Capitol Building, 101 North Carson Street, Carson City, NV 89701
3. Legislative Building, 401 N. Carson Street, Carson City, NV 89701
4. Nevada State Library & Archives, 100 North Stewart Street, Carson City, NV 89701
5. Grant Sawyer Building, Capitol Police, 555 E. Washington, Las Vegas, NV 89101

Posted on the Internet: <http://budget.nv.gov/Meetings/Meetings-new/> and <https://notice.nv.gov>

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MEETING MINUTES

Date and Time: August 9, 2022, 10:00 AM

Location: Old Assembly Chambers of the Capitol Building
101 North Carson Street
Carson City, Nevada 89701

Video Conference Location: Grant Sawyer Building
555 East Washington Avenue, Suite 5100
Las Vegas, Nevada 89101

MEMBERS PRESENT:

Governor Steve Sisolak
Secretary of State Barbara Cegavske
Attorney General Aaron Ford

STAFF PRESENT:

Amy Stephenson, Clerk of the Board
Dale Ann Luzzi, Board Secretary

OTHERS PRESENT:

Curtis Palmer, Administrative Services Officer 4, Department of Public Safety

1. Call to Order / Roll Call

Governor: I'd like to call to order today's meeting of the State of Nevada Board of Examiners for Tuesday, August 9, 2022 to order. Could I ask the Clerk to take the roll please?

Board Secretary: Good morning. Governor Sisolak?

Governor: Here.

Board Secretary: Attorney General Ford?

Attorney General: Here.

Clerk of the Board: Secretary of State Cegavske?

Secretary of State: I'm here.

Board Secretary: Let the record reflect we do have a quorum.

Governor: Thank you. Before we go on to public comment, I want to welcome Amy Stephenson to the Board, and to the meeting and thank you for your help in organizing these meetings and getting them going. Normally, we don't have this kind of a delay and we'll work to get that fixed again but welcome and thank you for your service.

2. Public Comment The first public comment period is limited to comments on items on the agenda. No action may be taken upon a matter raised under this public comment period unless the matter itself has been specifically included on the agenda as an action item. The Chair of the Board has imposed a time limit of three minutes. Public comment may be provided in person or via telephone. To provide public comment on an item on the agenda via telephone, dial 775-321-6111 or 702-329-3435. When prompted to provide the meeting ID. When the Chair opens the public comment period, dial *5 to request to be unmuted. To resolve any issues related to dialing in to provide public comment for this meeting, please call (775) 684-0222.

Governor: I'm going to move on to item number two, *Public Comment*. This is the first time set aside for public comment. Anyone wishing to address the Board on any item on today's agenda, please step forward, identify yourself for the record, and comments are limited to three minutes. We'll start in Southern Nevada. Do I have anybody here in the office that wishes to speak during public comment? We have no one. Do we have anyone in Carson City?

Clerk of the Board: We do not.

Governor: Do we have any telephonic or written public comment?

Clerk of the Board: We do not.

Governor: Closing public comment.

3. Approval of the July 12, 2022 Meeting Minutes (For possible action)

Governor: Moving on to item number three, *Approval of the July 12, 2022 Meeting Minutes*. Do we have a motion to approve the minutes?

Secretary of State: Governor, I have to abstain because I was not here for the approval of the minutes. I abstain.

Governor: Do we have a motion?

Attorney General: I move approval.

Governor: Thank you. We have a motion to approve. Is there any discussion? Hearing and seeing none. All in favor, signify by saying aye. Are any opposed? We have one abstention by Secretary Cegavske.

4. State Vehicle Purchases (For possible action)

Pursuant to NRS 334.010, no automobile may be purchased by any department, office, bureau, officer, or employee of the state without prior written consent of the State Board of Examiners.

AGENCY NAME	# OF VEHICLES	NOT TO EXCEED:
Department of Public Safety – Nevada Highway Patrol Division	1	\$749,077
Total	1	\$749,077

Governor: Item number four, *State Vehicle Purchases*.

Clerk of the Board: Good morning. The request under agenda item number four has been withdrawn by the agency, sir.

Governor: Did they notify us ahead of time or did they just do that?

Clerk of the Board: They just did it right before this meeting, 20 minutes before.

Governor: Who do we have from Highway Patrol?

Clerk of the Board: I believe, Curtis Palmer is on the line from the Department of Public Safety.

Governor: Go ahead, Mr. Palmer.

Curtis Palmer: Good morning, this is Curtis Palmer, Administrative Services Officer 4 for the Department of Public Safety.

Governor: What's the reason for the withdrawal?

Curtis Palmer: Governor, there were some questions that we just received this morning from the Secretary of State regarding some concerns and we felt that maybe it would be best just to pull it at this time and resubmit it next month when we have everything fine-tuned.

Governor: Thank you. Secretary Cegavske, if you don't get answers, let us know.

Secretary of State: Thank you, Governor. We will.

Governor: Thank you.

5. Authorization to Contract with a Current and/or Former State Employee (For possible action)

Department of Administration – Purchasing Division

Pursuant to NRS 333.705, subsection 1, the Department of Administration, Purchasing Division requests authority to contract with former employee Susan Brown to assist the American Rescue Plan Act staff for the Budget Division as needed, through Master Service Agreement #23928 with HAT Limited Partnership, dba Manpower.

Governor: Item number five, *Authorization to Contract with a Current and/or Former State Employee*.

Clerk of the Board: There is one request under agenda item number five. This item requests authority to contract with a former employee to assist the American Rescue Plan Act staff for the Budget Division, as needed, through a Master Service Agreement with Manpower. This individual will work part-time from August 22, 2022, to October 31, 2022. Are there any questions on this item?

Governor: No. Do we have any questions on this item?

Attorney General: None here.

Governor: Do I have a motion on item number five?

Attorney General: I move approval.

Governor: We have a motion for approval. Is there any discussion? Hearing and seeing none. All in favor, signify by saying aye. Are any opposed? The motion passes.

6. Request for a Recommendation of Approval to the Interim Finance Committee for an Allocation Amount from the Contingency Account
(For possible action)

A. Department of Conservation & Natural Resources – Division of Forestry

Pursuant to NRS 353.268, the Division requests the Board's recommendation to the Interim Finance Committee for an allocation of \$1,910,743 from the Interim Finance Committee Contingency Account to cover costs associated with the emergency response expenses within the Nevada Division of Forestry fire suppression account.

**B. Department of Conservation & Natural Resources –
Division of Water Resources**

Pursuant to NRS 353.268, the Division requests the Board's recommendation to the Interim Finance Committee for an allocation of \$105,293 from the Interim Finance Committee Contingency Account to cover costs associated with the repair and maintenance of the South Fork dam.

C. Department of Indigent Defense Services – Public Defenders Office

Pursuant to NRS 353.268, the Department requests the Board's recommendation to the Interim Finance Committee for an allocation of \$109,375 from the Interim Finance Committee Contingency Account to fund a new unclassified Deputy Public Defender position.

D. Department of Indigent Defense Services

Pursuant to NRS 353.268, the Department requests the Board's recommendation to the Interim Finance Committee for an allocation of \$429,860 from the Interim Finance Committee Contingency Account to reimburse Douglas, Eureka, Lyon, Mineral, Nye, and White Pine counties' costs associated with the maximum contribution amount for indigent defense related costs.

E. Department of Indigent Defense Services

Pursuant to NRS 353.268, the Department requests the Board's recommendation to the Interim Finance Committee for an allocation of \$225,591 from the Interim Finance Committee Contingency Account to reimburse Elko and Storey counties' costs associated with the maximum contribution amount for indigent defense related costs.

F. Department of Indigent Defense Services

Pursuant to NRS 353.268, the Department requests the Board's recommendation to the Interim Finance Committee for an allocation of \$107,830 from the Interim Finance Committee Contingency Account to reimburse Churchill, Lincoln, Carson City, Humboldt, and Pershing counties' costs associated with the case related expenses for indigent defense related costs.

Governor: Item number six, *Request for Recommendation of Approval to the Interim Finance Committee for an Allocation Amount from the Contingency Account*. Do you want to take these all together or separately? Does anybody on the Board have a preference?

Attorney General: I'm fine with together.

Governor: We'll take them altogether. Go ahead.

Clerk of the Board: Thank you. There are six items under agenda item number six for a positive recommendation to the Interim Finance Committee pursuant to NRS 353.268 for an allocation from the Interim Finance Committee Contingency Account. The current balance in the account is approximately \$12.2 million. If all of these items are approved, the remaining balance would be approximately \$9.4 million.

The first request is from the Department of Conservation and Natural Resources, Division of Forestry for an allocation of \$1,910,743 from the Interim Finance Committee Contingency Account to cover costs associated with the emergency response expenses in fiscal year 2022 for the division's fire suppression account.

The second request is from the Department of Conservation and Natural Resources, Division of Water Resources for an allocation of \$105,293 from the Interim Finance Committee Contingency Account to cover costs associated with the repair and maintenance of the South Fork Dam.

The third request is from the Department of Indigent Defense, Public Defender's Office for an allocation of \$109,375 from the Interim Finance Committee Contingency Account to fund a newly unclassified deputy public defender position.

The fourth request is from the Department of Indigent Defense for an allocation of \$429,860 from the Interim Finance Committee Contingency Account to reimburse Douglas, Eureka, Lyon, Mineral, Nye, and White Pine counties for the costs associated with the maximum contribution amount for indigent defense related costs.

The fifth request is from the Department of Indigent Defense for an allocation of \$225,591 from the Interim Finance Committee Contingency Account to reimburse Elko and Storey counties for the costs associated with the maximum contribution amount for indigent defense related costs.

The final request is from the Department of Indigent Defense for an allocation of \$107,830 from the Interim Finance Committee Contingency Account to reimburse Churchill, Lincoln, Carson City, Humboldt, and Pershing counties for indigent defense related costs associated with case-related expenses. Are there any questions on these items?

Governor: No. Thank you for that explanation. Do we have any questions on items number 6-A through 6-F?

Attorney General: None here.

Governor: Seeing and hearing none. Do I have a motion on these items?

Attorney General: I move for approval.

Governor: We have a motion for approval. Is there any discussion? Hearing and seeing none. All in favor, signify by saying aye. The motion passes.

7. Request for Approval to Pay a Tort Claim Pursuant to NRS 41.036
(For possible action)

Pursuant to NRS 41.036, the Office of the Attorney General submits the following Tort Claim requests for approval:

Claimant:	Matthew Hood
Claim No:	TC19530
Settlement Amount:	\$100,000.00
Date of Loss:	June 18, 2020

Governor: Item number seven, *Request for Approval to Pay a Tort Claim Pursuant to NRS 41.036*.

Clerk of the Board: There is one request under agenda item number seven. This represents a \$100,000 claim from which the Office of the Attorney General recommends payment from the Tort Claims Fund. Are there any questions on this item?

Governor: No. I appreciate your briefing on this item. Do we have any questions on item number seven? Seeing and hearing none. Do I have a motion on item seven?

Attorney General: Here, I move approval.

Governor: We have a motion for approval on item number seven. Is there any discussion? Hearing and seeing none. All in favor, signify by saying aye. Are any opposed? The motion passes.

8. Approval of Proposed Leases (For possible action)

Governor: Moving on to item number eight, *Approval of Proposed Leases*.

Clerk of the Board: There are three leases under agenda item number eight for approval by the Board. Two are extensions of the existing lease and one is for a relocation. Are there any questions on these items?

Governor: Do we have any questions on the proposed leases under item number eight?

Attorney General: None.

Governor: Do I have a motion?

Attorney General: Move approval.

Governor: We have a motion for approval. Is there any discussion? Hearing and seeing none. All in favor, signify by saying aye. Are any opposed? The motion passes.

9. Approval of Proposed Contracts (For possible action)

Governor: Item number nine, *Approval of Proposed Contracts*.

Clerk of the Board: There are 31 contracts under agenda item nine for approval by the Board today. I would note that contract numbers 12, 15, and 16 are contingent upon IFC approval. Are there any questions on any of these items?

Governor: No. Do we have any questions or do I have a motion?

Attorney General: None here. I move approval.

Governor: We have a motion for approval. Is there any discussion? Hearing and seeing none. All in favor, signify by saying aye. Are any opposed? The motion passes.

10. Approval of Proposed Master Service Agreements (For possible action)

Governor: Item number 10, *Approval of Proposed Master Service Agreements*.

Clerk of the Board: There are three Master Service Agreements under agenda item number 10 for approval by the Board today. Are there any questions on any of these items?

Governor: Do we have any questions on the Master Service Agreements?

Attorney General: None here. Move approval.

Governor: Do I have a motion? We have a motion for approval on the proposed Master Service Agreements. Is there any discussion? Hearing and seeing none. All in favor, signify by saying aye. Are any opposed? The motion passes.

11. Information Item – Clerk of the Board Contracts

Pursuant to NRS 333.700, the Clerk of the Board may approve all contract transactions for amounts less than \$100,000. Per direction from the September 14, 2021 meeting of the Board of Examiners, the Board wished to receive an informational item listing all approvals applicable to the new threshold (\$10,000 - \$99,999). Attached is a list of all applicable approvals for contracts and amendments approved from June 21, 2022 through July 18, 2022.

Governor: Item number 11 is *Information Item – Clerk of the Board Contracts*.

Clerk of the Board: There are 38 contracts over \$10,000 and under the \$100,000 threshold that were approved by the Clerk of the Board between June 21, 2022 and July 18, 2022. This item is informational. Are there any questions on these items?

Governor: Do we have any questions on these clerk of the Board approved contracts?

Attorney General: None here.

Governor: Seeing and hearing none.

12. Information Item Report

Department of Motor Vehicles – Complete Streets Program

Pursuant to NRS 482.1825, subsection 2, the Department of Motor Vehicles shall certify to the State Board of Examiners the amount of the voluntary contributions collected for each county by the department and its agents and that the money has been distributed as provided in statute. This is the fourth quarter of fiscal year 2022 report for the period beginning April 1, 2022 and ending June 30, 2022.

Governor: Let's move on to item number 12, an information item report on the Complete Streets Program.

Clerk of the Board: There is one informational report under agenda item 12 from the Department of Motor Vehicles on the voluntary contributions collected by counties pursuant to NRS 482.480. Would you like me to go into further detail on this request?

Governor: I don't think that's necessary. Does any Board Member require additional information on item number 12, the details?

Attorney General: No.

Governor: We'll close item number 12.

13. Public Comment

This public comment period is for any matter that is within the jurisdiction of the public body. No action may be taken upon a matter raised under this public comment period unless the matter itself has been specifically included on an agenda as an action item. The Chair of the Board has imposed a time limit of three minutes. Public comment may be provided in person or via telephone. To provide public comment via telephone, dial 775-321-6111 or 702-329-3435. When prompted to provide the meeting ID. When the Chair opens the public comment period, dial *5 to request to be unmuted. To resolve any issues related to dialing in to provide public comment for this meeting, please call (775) 684-0222.

Governor: Moving on to item number 13, *Public Comment*. This is the second time set aside for public comment. Anyone wishing to address the Board on any item under the purview of this Board, please step forward, identify yourself for the record, and comments are limited to three minutes. Do we have anybody in Las Vegas for public comment?

Attorney General: No.

Governor: Do I have anybody in Carson City for public comment?

Clerk of the Board: We do not.

Governor: Do we have anybody on the phone or written public comment?

Clerk of the Board: No written public comment.

Governor: Is anybody on the phone? No. Hearing and seeing none. We'll close item number 13 for public comment.

14. Adjournment

Governor: We are adjourned thanks, everybody.

Steve Sisolak
Governor



Amy Stephenson
Director

Robin Hagar
Deputy Director

Vacant
Administrator

**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: August 15, 2022
To: Amy Stephenson, Clerk of the Board
Governor's Finance Office
From: Richard Jacobs, Executive Branch Budget Officer ^{RJ}
Governor's Finance Office, Budget Division
Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting.

**DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES –
DIVISION OF STATE PARKS**

Agenda Item Write-up:

Pursuant to NRS 334.010, the Department of Conservation and Natural Resources, Division of State Parks requests approval to purchase two used vehicles for a total amount not to exceed \$500 during fiscal year 2023.

Additional Information:


The division is requesting to purchase two used vehicles from the Clark County School District surplus vehicles. These vehicles will be used for maintenance and upkeep of five State Park facilities in southern Nevada. The requested vehicles are both F-350 Super Duty pickups with attached utility beds.

Statutory Authority:

NRS 334.010

REVIEWED: <u>LA</u>
ACTION ITEM: _____

**Board of Examiners Request for Approval to Purchase a
State Vehicle Pursuant to NRS 334.010**

Agency Name: Division of State Parks	Budget Account #: 4162
Contact Name: Jen Idema, ASO II	Telephone Number: 775-684-2773
<p>Pursuant to NRS 334.010, agencies must receive prior written consent to purchase State vehicles. This applies to all new and used vehicles. Please provide the following information:</p> <p>Number of vehicles requested: <u>2</u> Amount of the request: <u>\$250.00 each</u></p> <p>Is the requested vehicle(s) new or used: <u>Used</u></p> <p>Type of vehicle(s) purchasing e.g. compact sedan, intermediate sedan, SUV, pick up, etc.: <u>2-4x4 Pickups</u></p> <p>Mission of the requested vehicle(s): Vehicles will be used for maintenance and upkeep of 5 state park facilities in Southern Nevada (Clark Co).</p>	
Were funds legislatively approved for the request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	If yes, please provide the decision unit number: If no, please explain how the vehicles will be funded? Budget Account 4162, Category 04
Is the requested vehicle(s) an addition to an existing fleet or replacement vehicle(s): <input checked="" type="checkbox"/> <u>2</u> Addition(s) <input type="checkbox"/> Replacement(s)	
Does the requested vehicle(s) comply with requirements pursuant to SAM 1314? If not, please explain. No, these vehicles are being purchased from Clark County School District surplus vehicles.	
Please Complete for Replacement Vehicles Only: (For type of vehicle, i.e., compact sedan, intermediate sedan, SUV, pick up, etc.) Current Vehicle Information: Vehicle #1 Model Year: Odometer Reading: Type of Vehicle: <hr/> Vehicle #2 Model Year: Odometer Reading: Type of Vehicle:	Does this request meet the replacement schedule criteria pursuant to SAM 1316? If no, explain why the vehicle is being replaced. No, these are not replacement vehicles but additions to Parks fleet. <hr/> If the replacement vehicle is an upgrade to the existing vehicle, explain the need for the upgrade.
<i>Please attach an additional sheet if necessary</i>	
APPOINTING AUTHORITY APPROVAL: <div style="display: flex; justify-content: space-between;"> <div style="text-align: center;">  Agency Appointing Authority </div> <div style="text-align: center;"> Administrator Title </div> <div style="text-align: center;"> 08/08/2022 Date </div> </div>	
BOARD OF EXAMINERS' APPROVAL: <input type="checkbox"/> Approved for Purchase <input type="checkbox"/> Not Approved for Purchase <hr/> <div style="display: flex; justify-content: space-between;"> <div style="width: 40%;">Board of Examiners</div> <div style="width: 40%;">Date</div> </div>	



Clark County Surplus Property Application Form

(Note: This document and accompanying materials become public record once it is received by Clark County.)

Submit Completed Application to:
Clark County Automotive Division Attn: Automotive Services Director 4241 Stephanie Street Las Vegas, NV 89122

Applicant Information:

Name: State of Nevada

Name of Non-Profit Agency: Southern Region, Nevada State Parks

Address:

4747 Vegas Drive, Las Vegas, NV 89108

Telephone Number: 702-486-5126

Email Address: crobinson@parks.nv.gov

Agency DUNS Number: 093814064

DUNS Number of Parent Organization (if applicable):

Contact Person:

Name: Rett Smith

Title: Southern Region Facility Manager

Work Address:

4747 Vegas Drive, Las Vegas, NV 89108

Work Telephone Number: 702-486-5126

Work Email Address: rsmith@parks.nv.gov

Non-Profit Status:

1. is your Non-Profit Agency registered as a 501 (c) (3) Non-Profit Agency?
 Yes No
2. Please attach a determination letter from the Internal Revenue Service (IRS).
 Attached
3. Please attach a copy of your registration with the State of Nevada as a Non-Profit Agency.
 Attached
4. Please attach a copy of your registration with the appropriate local government as a Non-Profit Agency.
 Attached
5. Please attach three (3) years of federal Information returns (Form 990) filed with the IRS.
 Attached
6. Please list the Board of Directors of the Non-Profit Agency. Please indicate if there is any relationship to the Clark County Board of County Commissioners or Clark County department heads. If you need additional space, please attach an additional sheet of paper.

Surplus Property Information:

1. What type of surplus property is being requested? If you need additional space, please attach an additional sheet of paper.
(1) 2008 Ford F350 4x4 Crew Cab (DSL), 73,726 miles - \$250.00
(2) 2009 Ford F350 4x4 Crew Cab w/ Utility, 82,230 miles - \$250.00

2. Explain the purpose and/or need for the surplus property. If you need additional space, please attach an additional sheet of paper.

The trucks will be used for general maintenance and operations of Southern Nevada State Parks. Several of our current trucks are past due for replacement, but for budgetary reasons are still in use. They are becoming expensive to repair and we are hoping to retire them.

3. How does this donation benefit Clark County and the citizens of Clark County? If you need additional space, please attach an additional sheet of paper.

Absolutley! All five state parks in southern Nevada are available to Clark County residents for many different styles of recreation and interperation. We have parks for everyone and these additions to our fleet will help to maintain and operate those parks, keeping them accessible to all the citizens of Clark County.

Authorization:

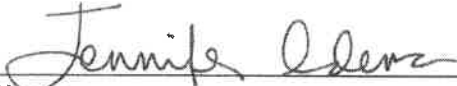
Please provide the name and title of the person authorized to sign contractual agreements on behalf of the Non-Profit Agency.

Name: Jen Idema

Title: Administrative Services Officer

Signature:

I certify that all information contained in this application and supporting documentation is true and accurate. I understand that purposely providing false information or failing to disclose requested information may result in the denial of this application.


Signature


Date

<u>For County Use:</u>	Vehicle Make:	Vehicle No.:
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Steve Sisolak
Governor



Amy Stephenson
Director

Robin Hager
Deputy Director

Melanie Young
Administrator

**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: August 23, 2022
To: Amy Stephenson, Clerk of the Board
Governor's Finance Office
From: Dustin Speed, Executive Branch Budget Officer^{PS}
Governor's Finance Office
Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners meeting.

DEPARTMENT OF ADMINISTRATION – PURCHASING DIVISION

Agenda Item Write-up:

Pursuant to NRS 333.705, subsection 4, the Department of Administration, Purchasing Division seeks a favorable recommendation regarding the Division's determination to use the emergency provision to contract with former employee Darlene Baughn to assist with processing transactions for the Office of the State Controller through Master Service Agreement #23927 with Marathon Staffing Group, Inc.

Additional Information:

Ms. Baughn retired from the Governor's Finance Office on October 1, 2021 and is receiving pension benefits. Her skills and experience are needed to assist in processing journal vouchers, deposits, and canceling/reissuing payments. The office intends to contract with Ms. Baughn from August 4, 2022 through November 30, 2022 on a part-time basis for 20 hours per week.

Statutory Authority:

NRS 333.705 (4)

REVIEWED: <u>LA</u>
ACTION ITEM: _____



STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION

Purchasing Division

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: (775) 684-0170 | Fax: (775) 684-0188

August 2, 2022

MEMORANDUM

To: Dustin Speed

From: Annette Morfin, Purchasing Officer

Subject: CETS Contract 23927 – Marathon Staffing Group Inc.
RFP 99SWC-S1406 – Temporary Employment Services

Please find attached a copy of the "Authorization to Contract with a Former Employee" for Darlene Baughn who Marathon wants to hire. Darlene recently left state service and is collecting PERS. This is an emergency request for the Controller's Office.

If you have any questions, please contact me at amorfin@admin.nv.gov

CATHERINE BYRNE, CPA
Controller

STATE OF NEVADA

LORI HOOVER, CPA
Chief Deputy Controller



**OFFICE OF THE
STATE CONTROLLER**

Date: August 1, 2022
To: Annette Morfin, Purchasing Office, Purchasing Division
From: Lori Hoover, Chief Deputy Controller *LH*
Re: Emergency Former Employee Contract - Ms. Baughn

The Fiscal Operations section in the Controller's Office is tasked with processing intra-agency Journal Vouchers, work programs, cancel/reissue of check and EFT payments, bank wires, agency file uploads, and print the State's accounts payables, payroll, and the Division of Welfares and Supportive Services child support checks.

Due to on-going vacancies, the Fiscal Operations section is significantly behind in processing agencies' transactions to allow them to close fiscal year 2022. All Controller's Office team members able to assist with processing transactions have been assisting, with most of them earning compensatory time. This is starting to cause employee burn-out and we need to look elsewhere for assistance.

The Controller's Office is requesting to bring Ms. Darlene Baughn, former Executive Budget Officer 1 with the Governor's Finance Office, Budget Division, to the Controller's Office as a contractor under Marathon Staffing starting August 1, 2022 through November 30, 2022 to assist the Controller's Office Fiscal Operations section to assist the processing of the agencies' transactions to close FY22. Ms. Baughn retired from State service in October of 2021.

CATHERINE BYRNE, CPA
Controller

STATE OF NEVADA

LORI HOOVER, CPA
Chief Deputy Controller



**OFFICE OF THE
STATE CONTROLLER**

MEMORANDUM

DATE: August 18, 2022

To: Governor's Finance Office

From: Lori Hoover, Chief Deputy Controller *LH*

Re: Darlene Baughn Emergency Contract Request

The original Authorization to Contract with a Former Employee form stated that Darlene Baughn would start on August 1, 2022 as temporary contractor for the Controller's Office. However, due to technological issues, Darlene Baughn did not start until August 4, 2022.



**STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION**

Purchasing Division

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: 775-684-0170 | Fax: 775-684-0188

Authorization to Contract with a Former Employee

Employee Information				
Former Employee Name:	Darlene Baughn			
Former Employee ID Number:	35220			
Former Job Title:	Executive Branch Budget Officer 1			
Former Employee Agency:	Governor's Finance Office, Budget Division			
Former Class and Grade:	Class:	41	Grade:	10
Former Employment Dates:	From:	2/2006	To:	10/2021
Requesting Agency:	Office of the State Controller			
Vendor:	Marathon Staffing			

Please mark which of the following applies and complete Sections 'A' through 'M' below:	
X	Contract is with a former State employee (contractor) or a temporary employment agency providing a former employee.
	Contract is with an entity (contractor) other than a temporary employment agency that employs a former State employee who will be performing any or all of the contracted services.
A	Summarize scope of contract work.
	Assist with processing agencies' journal vouchers (JVDs) and cancel/reissues of already processed payments.
B	Document former job description.
	Assist agencies with the budget process, including work program, contracts and the biennial budget preparation.
C	Is the former employee being hired because of their specialized knowledge of the agency's operations? Is there a clause in the contract for transfer of the specialized knowledge of the contracting agency and a timeframe for the transfer?
	No
D	Explain why existing State employees within your agency cannot perform this function.

	<p>Some of the responsibilities of the Office of the State Controller – Fiscal Operations section is to process all intra-agencies Journal Vouchers, work programs, and cancel/reissue incorrect payments to vendors, and print the State’s accounts payables and payroll checks and the Division of Welfare’s child support checks.</p> <p>The Fiscal Operations section has had on-going vacancies with the positions responsible for processing the above noted items. Out of three Accounting Admin 3s and one Accounting Admin 4, the section has two AA3vacant positions, one AA3 position filled for one week and one newly promoted AA4. The unit is over two weeks out for processing agencies’ year end JVDs and over one month out for certain cancel/reissues that should be processed within 7 days. This does not include the expected hundreds of ARPA FRF related transactions for FY22 to be received and needed to be processed by August 30th which is the date State agencies need to have their budgets closed for prior fiscal year.</p>
E	<p>Document if the individual overseeing or establishing the contract is related to the contractor. If so, explain the relationship and why this would not affect independence and why this would not violate NAC 284.750.</p> <p>There is no relationship between the contractor and anyone in the Office of the State Controller.</p>
F	<p>List contractors’ hourly rate.</p> <p>\$46.28</p>
G	<p>List the range of comparable State employee rates.</p> <p>Accounting Assistant 4: Grade 29-10 \$28.24</p>
H	<p>Justify contract rate if it exceeds the maximum employee/employer rate for a comparable State position by more than 10 percent (10%). Additionally, has the contract term been limited as a result?</p> <p>The Office of the State Controller has reached out to retired Office employees and known State fiscal employees working less than 40 hours per week. There has been no interest in assisting with processing the transactions. All Office employees able to assist have been requested to work additional hours earning compensatory time (comp time). However, continuing to accumulate comp time hours creates employee burn-out and makes it difficult to schedule sufficient annual leave to ensure employees will not lose annual leave at the end of a calendar year (use it or lose it). Ms. Baughn is the only retired State employee that the Office is aware of who would need limited training to assist the Office and is willing to assist with the transaction processing.</p>
I	<p>Document justification for hiring contractor.</p> <p>The Fiscal Operations section has had on-going vacancies with the positions responsible for processing the above noted items. Out of three Accounting Admin 3s and one Accounting Admin 4, the section has two AA3vacant positions, one AA3 position filled for one week and one newly promoted AA4. The unit is over two weeks out for processing agencies’ year end JVDs and over one month out for certain cancel/reissues that should be processed within 7 days. This does not include the expected hundreds of ARPA FRF related transactions for FY22 to be received and needed to be processed by August 30th which is the date State agencies need to have their budgets closed for prior fiscal year.</p>
J	<p>Will the employee be collecting PERS at any time during the contract?</p> <p>Yes</p>
K	<p>What is the duration of the contract with the former employee? (Include start and end date)</p> <p>As this is an emergency contract request, the start date would be August 4, 2022 and ending November 30, 2022 due to the 4 month emergency contract restriction. The Contractor will not be needed every week, only during times that the Fiscal Operations section is significantly behind in processing State agencies’ transactions. Prior to the end of the emergency 4 month timeframe, the Office will re-evaluate to determine if the necessity of this contractor is still warranted.</p>
L	<p>Will the former employee be working full time or part time? If part time, how many hours?</p> <p>The former employee will work part time, no more than 20 hours per week.</p>
M	<p>Is the former employee currently serving on any Boards or Commissions? If yes, identify which Board(s) or Commission(s).</p>

	The former employee is not a member a board or commission.
--	--

Comments – Provide any additional comments:
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Approval for Authorization to Contract with a Former Employee:

Lori Hoover

8/3/2022

Signature of Agency Head Authorizing Request

Date

Kevin D. Doty

8/23/22

Purchasing Administrator Signature (if a Statewide Contract)

Date

D. Adam

8/23/22

Budget Analyst Signature

Date

Clerk of the Board of Examiners Signature

Date

Steve Sisolak
Governor



Amy Stephenson
Director

Robin Hager
Deputy Director

Melanie Young
Administrator

**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: August 23, 2022
To: Amy Stephenson, Clerk of the Board
Governor's Finance Office
From: Lynnette Aaron, Executive Branch Budget Officer ^{LA}
Governor's Finance Office
Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners meeting.

DEPARTMENT OF ADMINISTRATION – PURCHASING DIVISION

Agenda Item Write-up:

Pursuant to NRS 333.705, subsection 1, the Department of Administration, Purchasing Division requests authority to contract with current employee Lorin Correll to serve as an Adjunct Instructor for the Office of the Military, Division of Emergency Management and Homeland Security through Master Service Agreement #23927 with Marathon Staffing Group, Inc.

Additional Information:

Mr. Correll is currently employed as a Lieutenant for the Department of Public Safety, Nevada Highway Patrol. His skills, experience, and education are needed to teach multiple Incident Command System and All-Hazards Position courses for the Division of Emergency Management. The hours worked will not be during State work and will be during his scheduled off-time and will not conflict with his current duties. The division intends to contract with Mr. Correll upon Board of Examiner's approval through August 15, 2029, on an as-needed basis for approximately eight to 40 hours a week depending on the course and usually two to three weeks per year.

Statutory Authority:

NRS 333.705 (1)

REVIEWED: LA
ACTION ITEM: _____



**STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
*Purchasing Division***

**515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: (775) 684-0170 | Fax: (775) 684-0188**

August 5, 2022

MEMORANDUM

To: Dustin Speed

From: Annette Morfin, Purchasing Officer

**Subject: CETS Contract 23927 – Marathon Staffing Group Inc.
RFP 99SWC-S1406 – Temporary Employment Services**

Please find attached a copy of the "Authorization to Contract with a Current Employee" for Lorin E. Correll who Marathon wants to hire. He will not be collecting PERS.

He is currently a state employee and is on state payroll.


If you have any questions, please contact me at 684-0185 or amorfin@admin.nv.gov



MEMORANDUM

DATE: 8/5/22

TO: Annette Morfin, Purchasing Officer
Department of Administration, Purchasing Division

FROM: Jon Bakkedahl, Deputy Director 
Division of Emergency Management Homeland Security

SUBJECT: Authorization to Contract with Current Employee – Lorin Correll

Pursuant to NRS 333.705, subsection 1, the Division of Emergency Management Homeland Security requests authority to contract with current employee Lorin E. Correll to serve as an Adjunct Instructor for the State of NV Division of Emergency Management. He will be contracted to teach multiple Incident Command System (ICS) and All-Hazards Position Specific courses, among others. He may also be used to support exercises that require his experience and expertise in law enforcement. This contract is through Master Service Agreement #18405 Marathon Staffing Group Inc.

Contractor is a Subject Matter Expert (SME) relative to teaching and supporting Incident Command System (ICS) courses. He has assisted with teaching or supporting numerous ICS courses both in-state and out-of-state to continue to develop and enhance his abilities to teach these courses statewide. He recently became the first fully credentialed Type 3 All-Hazards Incident Commander and the first fully credentialed Type 3 All-Hazards Operations Section Chiefs in the state which will allow him to continue operating as an SME with respect to teaching. As a fully credentialed Incident Management Team member, he can now be deployed to evaluate and mentor individuals who are seeking the same credentials which will further enhance the state's emergency response capabilities.

His experience in various disciplines allows him to relate to those disciplines when they are students. He served as a structural firefighter for seven years, a paramedic for four years in addition to his 15 years in law enforcement. He has a bachelor's degree in Criminal Justice, a Bachelor's degree in Fire Science, and a Master's degree in Public Administration with an emphasis on Emergency Management. He was deployed on two Type 2 Wildland Fire assignments, and he was deployed by DEM as the Operations Chief and the Incident Commander for the State's Mobile Vaccination Units during COVID.

He is one of a select few qualified and experienced instructors in the State of Nevada for the National Incident Management Systems / Incident Command System (ICS) and All-Hazard Position Specific Course curriculums.



**STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION**

Purchasing Division

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: 775-684-0170 | Fax: 775-684-0188

Authorization to Contract with a Current Employee

Employee Information				
Employee Name:	Lorin E. Correll			
Employee ID Number:	37865			
Job Title:	Lieutenant			
Current Employee Agency:	Department of Public Safety, Nevada Highway Patrol			
Current Class and Grade:	Class:	44	Grade:	8
Employment Dates:	From:	12/06/2006	To:	Current
Requesting Agency:	Office of the Military Division of Emergency Management and Homeland Security			
Vendor:	Marathon Staffing			

Please mark which of the following applies and complete Sections 'A' through 'M' below:	
X	Contract is with a current State employee (contractor) or a temporary employment agency providing a current employee.
	Contract is with an entity (contractor) other than a temporary employment agency that employs a current State employee who will be performing any or all the contracted services.
	Summarize scope of contract work.
A	Contractor will serve as an Adjunct Instructor for the State of NV Division of Emergency Management. He will be contracted to teach multiple Incident Command System (ICS) and All-Hazards Position Specific courses, among others. He may also be used to support exercises that require his experience and expertise in law enforcement.
	Document the employee's current job description.
B	Contractor is a Lieutenant (Lt) with the Nevada State Police Highway Patrol (NHP) Division. He serves as the Administrative Lt for Northern Command – West where he is responsible for Special Operations, Special Events, Grants, and Administration. His daily duties include interfacing with federal, state, local, tribal, and private sector partners to create and sustain relationships with respect to NHP operations.
	Explain how this differs from current State duties.
C	Contractor duties will only include teaching various courses and providing exercise support for non-NHP supported events. His current duties do not allow for this type of support on a regular basis due to other agency duties.
D	Explain why existing State employees within your agency cannot perform these duties.

	There are less than four employees within DEM and less than 15 non-DEM contractors statewide that can teach the multiple courses that this contractor can teach. Having Lt. Correll assist us on his off days will allow DEM to offer more courses statewide to our federal, state, local, tribal, private sector, and non-governmental partners.
E	Document if the individual overseeing or establishing the contract is related to the contractor. If so, explain the relationship and why this would not affect independence and why this would not violate NAC 284.750. No relation.
F	List contractors' hourly rate. \$43.72 (\$35.00 pay rate + 24.9% admin fee)
G	List the range of comparable State employee rates. There are no comparable State positions for these job duties. They are individual experts in Incident Command, Planning, Logistics, Finance, Mitigation, Fire, Law Enforcement, EMS, Health, etc. They are paid based upon a national/regional average per hour of \$30-\$45/hour based on class and experience.
H	Justify contract rate if it exceeds the maximum employee/employer rate for a comparable State position by more than 10 percent (10%). Contractor rate does not exceed and the contract term has not been limited.
I	Document justification for hiring contractor. Contractor is a Subject Matter Expert (SME) relative to teaching and supporting Incident Command System (ICS) courses. He has assisted with teaching or supporting numerous ICS courses both in-state and out-of-state to continue to develop and enhance his abilities to teach these courses statewide. He recently became the first fully credentialed Type 3 All-Hazards Incident Commander and the first fully credentialed Type 3 All-Hazards Operations Section Chiefs in the state which will allow him to continue operating as an SME with respect to teaching. As a fully credentialed Incident Management Team member, he can now be deployed to evaluate and mentor individuals who are seeking the same credentials which will further enhance the state's emergency response capabilities. His experience in various disciplines allows him to be connect with those disciplines when they are students. He served as a structural firefighter for seven years, a paramedic for four years in addition to his 15 years in law enforcement. He has a Bachelor's degree in Criminal Justice, a Bachelor's degree in Fire Science, and a Master's degree in Public Administration with an emphasis on Emergency Management. He was deployed on two Type 2 Wildland Fire assignments and he was deployed by DEM as the Operations Chief and the Incident Commander for the State's Mobile Vaccination Units during COVID. He is one of a select few qualified and experienced instructors in the State of Nevada for the National Incident Management Systems / Incident Command System (ICS) and All-Hazard Position Specific Course curriculums. We have hired firms before, but it is very hard to find instructors to cover all the training we cover. It is also very expensive, \$35-40k for three courses. We teach 60 courses a year. The individual adjunct employee is less costly and efficient in managing our instructors and their qualifications.
J	Will the employee be collecting PERS at any time during the contract? No
K	What is the duration of the contract with the current employee? (Include start and end date) 84 months from time of approval. (upon BOE approval – Aug 15, 2029) When we secure top tier instructors, we commit to a serious time length.
L	Will the current employee be working full time or part time? If part time, how many hours? He will be working at the request of the state for specific projects or programs on an as-needed and as-available basis, approximately 8-40 hours a week depending on the course, and usually 2-3 weeks a year.

M	Is the employee currently serving on any Boards or Commissions? If yes, identify which Board(s) or Commission(s).
	No.

Comments – Provide any additional comments:

Comments – Provide any additional comments:

Approval for Authorization to Contract with a Current Employee:



Signature of Agency Head Authorizing Request

25 July 22

Date



Purchasing Administrator Signature (if a Statewide Contract)

8/5/22

Date



Budget Analyst Signature

8/23/22

Date

Clerk of the Board of Examiners Signature

Date

Steve Sisolak
Governor



Amy Stephenson
Director

Robin Hager
Deputy Director

Melanie Young
Administrator

**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: August 24, 2022
To: Amy Stephenson, Clerk of the Board
Governor's Finance Office
From: Dustin Speed, Executive Branch Budget Officer *DMS*
Governor's Finance Office
Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners meeting.

DEPARTMENT OF ADMINISTRATION – PURCHASING DIVISION

Agenda Item Write-up:

Pursuant to NRS 333.705, subsection 1, the Department of Administration, Purchasing Division requests authority to contract with former employee Heather Field to assist with budget preparation for the 2023-2025 biennium for the Governor's Finance Office, Budget Division through Master Service Agreement #23928 with HAT Limited Partnership, dba Manpower.

Additional Information:

Ms. Field will retire from the Governor's Finance Office, Budget Division on September 23, 2022 and will receive pension benefits. Her skills and experience are needed to assist in budget preparation. The division intends to contract with Ms. Field from September 26, 2022 to January 31, 2023 on a full-time basis.

Statutory Authority:

NRS 333.705 (1)

REVIEWED: <u>LA</u>
ACTION ITEM: _____



STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Purchasing Division
515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: (775) 684-0170 | Fax: (775) 684-0188

August 25, 2022

MEMORANDUM

To: Dustin Speed
From: Annette Morfin, Purchasing Officer
Subject: CETS Contract 23928 – HAT LTD Partnership dba Manpower
RFP 99SWC-S1406 – Temporary Employment Services

Please find attached a copy of the "Authorization to Contract with a Former Employee" for Heather Field who Manpower wants to hire. Heather will be retiring September 23, 2022 and will be collecting PERS.

Manpower is aware they will not be able to hire Heather until September 26 and BOE has approved the contract at their September meeting.

If you have any questions, please contact me at 684-0185 or amorfin@admin.nv.gov

Steve Sisolak
Governor



Amy Stephenson
Director

Robin Hager
Deputy Director

Melanie Young
Administrator

STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: August 24, 2022

To: Kevin Doty, Administrator
Purchasing Division, Department of Administration

From: Dustin Speed, Executive Branch Budget Officer
Governor's Finance Office

Pursuant to NRS 333.705, subsection 1, the Governor's Finance Office, requests to contract with former employee Heather Field to assist with the preparation of the Governor's Recommended Budget on a full-time basis. The employee will be hired through Master Service Agreement #23928, with HAT Ltd Partnership, DBA Manpower.

Ms. Field will be retired from the Governor's Finance Office on September 23, 2022. Ms. Field will be assisting in the development of the Governor's Recommended Budget for the upcoming biennium. Ms. Field possesses the state knowledge and skills required for this work.

Thank you for your consideration on this matter.

Sincerely,

Dustin Speed, Executive Branch Budget Officer
Governor's Finance Office



**STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION**

Purchasing Division

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: 775-684-0170 | Fax: 775-684-0188

Authorization to Contract with a Former Employee

Employee Information			
Former Employee Name:	Heather Field		
Former Employee ID Number:	58180		
Former Job Title:	Executive Branch Budget Office II		
Former Employee Agency:	Governor's Finance Office – Budget Division		
Former Class and Grade:	Class:	07.634	Grade: 43
Former Employment Dates:	From:	09/28/2015	To: 09/23/2022
Requesting Agency:	Governor's Finance Office – Budget Division		
Vendor:	Manpower		

Please mark which of the following applies and complete Sections 'A' through 'M' below:	
	Contract is with a former State employee (contractor) or a temporary employment agency providing a former employee.
	Contract is with an entity (contractor) other than a temporary employment agency that employs a former State employee who will be performing any or all of the contracted services.
A	Summarize scope of contract work.
	Contractor will support the office during the Governor's Recommended budget process.
B	Document former job description.
	Ms. Field was responsible for collaborating with executive branch agencies to produce the Governor's Recommended Budget as well as reviewing and analyzing executive branch budgets in the interim. Ms. Field provided support as the team lead for the Commerce and Industry team.
C	Is the former employee being hired because of their specialized knowledge of the agency's operations? Is there a clause in the contract for transfer of the specialized knowledge of the contracting agency and a timeframe for the transfer?
	Yes. Ms. Field has specialized knowledge of agency operations from her prior experience as an Executive Branch Budget Officer 2.
D	Explain why existing State employees within your agency cannot perform this function.

	Ms. Field has specialized knowledge and experience as the former team lead of the Commerce and Industry team which can't be matched by existing staff.
E	Document if the individual overseeing or establishing the contract is related to the contractor. If so, explain the relationship and why this would not affect independence and why this would not violate NAC 284.750.
	The Deputy Director of the Governor's Finance Office will oversee the contractor and is not related to the contractor.
F	List contractors' hourly rate.
	\$70.00/ hour
G	List the range of comparable State employee rates.
	Executive Branch Budget Officer II Grade 43 \$35.25 - \$53.14
H	Justify contract rate if it exceeds the maximum employee/employer rate for a comparable State position by more than 10 percent (10%). Additionally, has the contract term been limited as a result?
	Ms. Field has specialized knowledge and experience as the former team lead of the Commerce and Industry team which can't be matched by existing staff.
I	Document justification for hiring contractor.
	Ms. Field's experience as a team lead and Budget Officer are necessary to aid the office in developing the Governor's Recommended Budget.
J	Will the employee be collecting PERS at any time during the contract?
	Yes
K	What is the duration of the contract with the former employee? (Include start and end date)
	September 26, 2022 – January 31, 2023
L	Will the former employee be working full time or part time? If part time, how many hours?
	Contractor will be working on a full-time basis.
M	Is the former employee currently serving on any Boards or Commissions? If yes, identify which Board(s) or Commission(s).
	No

Comments - Provide any additional comments:

Approval for Authorization to Contract with a Former Employee:



Signature of Agency Head Authorizing Request



Date



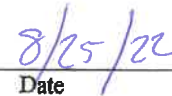
Purchasing Administrator Signature (if a Statewide Contract)



Date



Budget Analyst Signature



Date

Clerk of the Board of Examiners Signature

Date

Steve Sisolak
Governor



Amy Stephenson
Director

Robin E. Hagar
Deputy Director

Melanie Young
Administrator

**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: August 22, 2022

To: Amy Stephenson, Clerk of the Board
Governor's Finance Office

From: Jim Rodriguez, Executive Branch Budget Officer *JR*
Governor's Finance Office

Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners meeting.

DEPARTMENT OF TRANSPORTATION

Agenda Item Write-up:

Pursuant to NRS 333.705, subsection 1, the Nevada Department of Transportation (NDOT) requests authority to contract with former employee Jaime Fuller-Dunn, currently employed by C.A. Group, to work on various project agreements and through current and future on-call service provider agreements with NDOT's Project Management Division.

Additional Information:

The current agreement, P373-20-015, provides design services and program support for statewide projects through October 12, 2023. Ms. Fuller-Dunn has worked with C.A. Group during her tenure with the department but was not involved in the procurement process for the current on-call agreement. This agreement provides Project Managers, Design Leads, Technical Leads and support services to ensure the design and engineering of the statewide projects conform with the guidelines and standards.

The agency indicates that there are insufficient staff and expertise to successfully manage the workloads associated with statewide needs for these design and engineering services. Ms. Fuller-Dunn retired from NDOT as a Supervisor III, Associate Engineer in the Traffic Operations Division. Ms. Fuller-Dunn possesses the unique skill skills required for CA Group, Inc. to fully support this agreement as well as future NDOT project agreements.

Statutory Authority: NRS 333.705 (1)



1263 South Stewart Street
Carson City, Nevada 89712
Phone: (775) 888-7440
Fax: (775) 888-7201

MEMORANDUM

July 12, 2022

To: Jim Rodriguez, Governor's Finance Office
From: Kristina Swallow, Director
Subject: Authorization to Contract with a Former Employee – Jaime Fuller-Dunn

SUMMARY

Pursuant to the Administrative Manual Section 0323, the Nevada Department of Transportation (NDOT) requests the authority to contract with retired state employee, Jaime Fuller-Dunn. Ms. Fuller-Dunn retired from state service on April 29th, 2022. She will be employed with C.A. Group, Inc., starting in September 2022 who is proposing to utilize Jaime to work on various project agreements and through current and future On-Call Service Provider Agreements within NDOT's Project Management Division. The current agreement, P373-20-015, provides design services and program support for statewide projects as detailed below, terminating on October 12, 2023. Ms. Fuller-Dunn has worked with C.A. Group (and many other consultant firms) during her tenure with the department but was not involved in the procurement process for the current on-call agreement.

BACKGROUND

There are insufficient staff and expertise to successfully manage the workload, size and scope of the statewide needs for design and engineering services. In July of 2020, NDOT issued a Request for Proposals (RFP) to engage service providers to perform professional civil engineering and support services. This agreement includes providing Project Managers, Design Leads, Technical Leads, and support personnel, to ensure the design and engineering of the statewide projects are accomplished in conformance with the policies, guidelines, manuals, and standards.

Ms. Fuller-Dunn retired from NDOT as a Supervisor III, Associate Engineer in the Traffic Operations Division. Her many tasks in this role provide a wide range of skills required for CA Group, Inc. to utilize in the on-call agreement and future project agreements. These skills include but are not limited to: providing traffic and roadway engineering design, signing and striping design, and reviewing of other construction documents produced by CA Group.

RECOMMENDATION

We respectfully request your consideration for approval for CA Group, Inc. to engage Ms. Fuller-Dunn as a member on their staffing team to augment NDOT's management of statewide projects via the design services provided from the On-Call (IDIQ) for Design Services Master Agreement and future agreement projects for NDOT.

DocuSigned by:

Kristina Swallow

Kristina Swallow, P.E., Director



**STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION**

Purchasing Division

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: 775-684-0170 | Fax: 775-684-0188

Authorization to Contract with a Former Employee

Employee Information			
Former Employee Name:	Jamie Fuller-Dunn		
Former Employee ID Number:	10621		
Former Job Title:	Supervisor III, Associate Engineer		
Former Employee Agency:	NDOT		
Former Class and Grade:	Class:	Engineering	Grade: 40
Former Employment Dates:	From:	06/10/1996	To: 04/29/22
Requesting Agency:	NDOT		
Vendor:	CA Group, Inc.		

Please mark which of the following applies and complete Sections 'A' through 'M' below:

	Contract is with a former State employee (contractor) or a temporary employment agency providing a former employee.
✓	Contract is with an entity (contractor) other than a temporary employment agency that employs a former State employee who will be performing any or all of the contracted services.
A	Summarize scope of contract work. Scope includes assisting the Department on providing final design document and other professional engineering services that the Department does not have the resources to complete.
B	Document former job description. Worked in Traffic Operations Signing and Striping. Provided signing and striping design for NDOT projects. Also, was responsible for preparing Traffic Management Plans (TMP's) and reviewing consultant designs.
C	Is the former employee being hired because of their specialized knowledge of the agency's operations? Is there a clause in the contract for transfer of the specialized knowledge of the contracting agency and a timeframe for the transfer? NDOT is requesting assistance with final design and other professional services. No specialized software that is not publicly available is required for the project. Former employee is very familiar with NDOT Signing and Striping requirements.
D	Explain why existing State employees within your agency cannot perform this function.

	The Department staff is unable to provide these services and in the timeframe of the contract. Contract is being solicited as a RFP to the general engineering/planning community.
E	Document if the individual overseeing or establishing the contract is related to the contractor. If so, explain the relationship and why this would not affect independence and why this would not violate NAC 284.750. No relationship.
F	List contractors' hourly rate. \$54/hour
G	List the range of comparable State employee rates. Grade 40 - \$63,746.64 - \$95,672.16
H	Justify contract rate if it exceeds the maximum employee/employer rate for a comparable State position by more than 10 percent (10%). Additionally, has the contract term been limited as a result? N/A
I	Document justification for hiring contractor. NDOT does not currently have the resources to complete various final design contracts or other professional services and have solicited an RFP from the general engineering and planning community.
J	Will the employee be collecting PERS at any time during the contract? Yes
K	What is the duration of the contract with the former employee? (Include start and end date) September 13 th through October 12, 2023.
L	Will the former employee be working full time or part time? If part time, how many hours? Part-time 32 hours
M	Is the former employee currently serving on any Boards or Commissions? If yes, identify which Board(s) or Commission(s). No

Comments – Provide any additional comments:

Approval for Authorization to Contract with a Former Employee:

DocuSigned by:
Kristina Swallow 07/21/2022
Signature of Agency Head Authorizing Request Date

N/A
Purchasing Administrator Signature (if a Statewide Contract) Date

Amiga Stephenson 8/26/22
Budget Analyst Signature Date

Clerk of the Board of Examiners Signature Date

Steve Sisolak
Governor



Amy Stephenson
Director

Robin Hagar
Deputy Director

Melanie Young
Administrator

**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: August 22, 2022
To: Amy Stephenson, Clerk of the Board
Governor's Finance Office
From: Jim Rodriguez, Executive Branch Budget Officer
Governor's Finance Office
Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners meeting.

DEPARTMENT OF TRANSPORTATION

Agenda Item Write-up:

Pursuant to NRS 333.705, subsection 1, the Nevada Department of Transportation (NDOT) requests authority to contract with former employee DeAnn McKay, currently employed by Atkins North America, Inc. in their Right-of-Way unit, to work on right-of-way activities on NDOT highway projects as needed.

Additional Information:

The agency indicates that it is exceedingly difficult to find right-of-way professionals with the experience and knowledge required to complete highway projects within the established federal and state policies, guidelines, and standards. The Right-of-Way Division believes that Ms. McKay's experience and knowledge would be beneficial to the Department and the successful completion of the state's highway projects.

Statutory Authority:

NRS 333.705 (1)



1263 South Stewart Street
Carson City, Nevada 89712
Phone: (775) 888-7440
Fax: (775) 888-7201

MEMORANDUM

July 7, 2022

To: Jim Rodriguez, Governor's Finance Office
From: Kristina Swallow, Director
Subject: Authorization to Contract with a Former Employee – DeAnn McKay

SUMMARY

Pursuant to the State Administrative Manual Section 0323, the Nevada Department of Transportation requests the authority to contract with a retired state employee. Mrs. McKay retired from State service on April 15, 2022, and was subsequently hired by Atkins North America, Inc. to fill a right-of-way position. The Right-of-Way Division is requesting the addition of Mrs. McKay to Atkins staff for future projects and believe her experience and knowledge would be of great benefit to NDOT.

BACKGROUND

Through a Request for Proposal (RFP) process Atkins North America, Inc. was selected as one of three providers to provide Right-of-Way support services on an as needed basis. At no time during Mrs. McKay's State service was she involved in the evaluation and selection of Atkins North America, Inc. for the services to the Right-of-Way Division.

It is exceedingly difficult to find right-of-way professionals with the experience and knowledge. There is no formal education for individuals looking to get into the right-of-way professional and most of the knowledge base comes from years of on-the-job experience. The Right-of-Way Division believes that Mrs. McKay's experience and knowledge would be beneficial to the Department.

RECOMMENDATION

We respectfully request your consideration for approval for NDOT to allow Mrs. McKay to assist the Right-of-Way Division in future work with Atkins North America Inc.

DocuSigned by:



Kristina Swallow, P.E., Director



**STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION**

Purchasing Division
515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: 775-684-0170 | Fax: 775-684-0188

Authorization to Contract with a Former Employee

Employee Information			
Former Employee Name:	DeAnn McKay		
Former Employee ID Number:	06060		
Former Job Title:	Assistant Chief ROW Agent		
Former Employee Agency:	NDOT – Right-of-Way - Acquisition		
Former Class and Grade:	Class:	7.406	Grade: 42
Former Employment Dates:	From:	09/21/20	To: 04/15/22
Requesting Agency:	NDOT		
Vendor:	Atkins North America		

Please mark which of the following applies and complete Sections ‘A’ through ‘M’ below:	
	Contract is with a former State employee (contractor) or a temporary employment agency providing a former employee.
X	Contract is with an entity (contractor) other than a temporary employment agency that employs a former State employee who will be performing any or all of the contracted services.
A	Summarize scope of contract work. Right-of-Way Acquisition and property management.
B	Document former job description. Assistant Chief ROW Acquisitions. Management of Acquisition team, land, Right-of-Ways, utility relocation. Project and property management as well as financial management. Administrative settlements, surplus property requests.
C	Is the former employee being hired because of their specialized knowledge of the agency’s operations? Is there a clause in the contract for transfer of the specialized knowledge of the contracting agency and a timeframe for the transfer? Yes, the former employee was hired by Atkins North America because of their experience and knowledge. No, there is no clause in the contract.
D	Explain why existing State employees within your agency cannot perform this function. The Right-of-Way Division is understaffed and is lacking employees with professional experience.

E	Document if the individual overseeing or establishing the contract is related to the contractor. If so, explain the relationship and why this would not affect independence and why this would not violate NAC 284.750.
	No.
F	List contractors' hourly rate.
	\$40
G	List the range of comparable State employee rates.
	Assistant Chief of RW pay grade 42-08 at \$46.28
H	Justify contract rate if it exceeds the maximum employee/employer rate for a comparable State position by more than 10 percent (10%). Additionally, has the contract term been limited as a result?
	NA
I	Document justification for hiring contractor.
	Due to increased demands and a severe understaffing issue, Right-of-Way Division has procured on-call services under an RFP. Atkins North America was a successful proposer and will be providing services under Agreement Number P326-22-030. The Agreement has not yet been executed.
J	Will the employee be collecting PERS at any time during the contract?
	Yes.
K	What is the duration of the contract with the former employee? (Include start and end date)
	September 13, 2022, and expiring June 30, 2026
L	Will the former employee be working full time or part time? If part time, how many hours?
	Part time at an estimated 20 hours per week.
M	Is the former employee currently serving on any Boards or Commissions? If yes, identify which Board(s) or Commission(s).
	No.

Comments – Provide any additional comments:

Approval for Authorization to Contract with a Former Employee:

DocuSigned by:
Kristina Swallow 07/21/2022
Signature of Agency Head Authorizing Request Date

NA
Purchasing Administrator Signature (if a Statewide Contract) Date

Amy Stephenson Stephenson
Budget Analyst Signature Date

Clerk of the Board of Examiners Signature Date

Steve Sisolak
Governor



Amy Stephenson
Director

Robin Hager
Deputy Director

Melanie Young
Administrator

**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: August 25, 2022

To: Amy Stephenson, Clerk of the Board
Governor's Finance Office

From: Michael Rankin, Executive Branch Budget Officer *MR*
Governor's Finance Office, Budget Division

Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting.

DEPARTMENT OF EDUCATION

Agenda Item Write-up:

Pursuant to NRS 333.475, the department requests approval to enter into a Joinder contract to utilize the State of Missouri's contract with Kleo Inc. DBA Class Wallet to provide fiscal management services and a payment platform for the administration of the American Rescue Plan Emergency Assistance to Non-Public Schools (EANS) funds.

Additional Information:

Under EANS, states are not allowed to provide direct reimbursements to non-public schools for defined activities, allowable services, and support. This vendor will facilitate purchases and reimbursements on behalf of the Department of Education. The State Purchasing Administrator approved the joinder.

Statutory Authority:

NRS 333.475

REVIEWED: DL

ACTION ITEM: _____

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26690**

Agency Name: NDE - DEPARTMENT OF EDUCATION	Legal Entity Name: Kleo, Inc. DBA Class Wallet
Agency Code: 300	Contractor Name: Kleo, Inc. DBA Class Wallet
Appropriation Unit: 2710-32	Address: 6100 Hollywood Blvd. Suite 108
Is budget authority available?: Yes	City/State/Zip: Hollywood , FL 33024
If "No" please explain: Not Applicable	Contact/Phone: Melody McDonald 561-751-4885
	Vendor No.: VEN17004
	NV Business ID: NV20222437923

To what State Fiscal Year(s) will the contract be charged? **2023**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date **09/2022**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **04/21/2023**

Contract term: **232 days**

4. Type of contract: **Contract**

Contract description: **Class Wallet**

5. Purpose of contract:

This is a new contract to provide fiscal management services and a payment system platform for the administration of the American Rescue Plan Emergency Assistance to Non-Public Schools funds.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$18,026,371.30**

Payment for services will be made at the rate of \$45,452.30 per One time Class Wallet Set-up

II. JUSTIFICATION

7. What conditions require that this work be done?

The ARP EANS program provides federal relief funds to address the impacts of COVID on eligible non-public schools. Under EANS II, states are not allowed to provide reimbursements to non-public schools for defined activities, allowable services, and supports. The existing system within NDE and State facilities are not positioned to make the timely purchases, payments and record reporting data as needed on behalf of non-public schools. State and NDE systems are currently overburdened with processing additional transaction related to Federal Grants. The facilitation of additional staff and systems is not feasible within the timeline required to complete the expenditures of the funds. Although EANS requires public control of funds, it does permit state education agencies (SEAs) to contract for the provision of EANS services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

No state employee or agency has this proprietary software.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

See approved Request to Use Another Governmental Solicitation - RFPT30034902201101 -State of Missouri

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?
Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
Yes

19. Agency Field Contract Monitor:
null, null Ph: null

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	mbro28	08/23/2022 08:24:21 AM
Division Approval	carol1	08/23/2022 09:02:12 AM
Department Approval	carol1	08/23/2022 09:02:15 AM
Contract Manager Approval	strongc7	08/23/2022 13:59:12 PM
Budget Analyst Approval	mranks1	08/25/2022 11:23:18 AM
BOE Agenda Approval	dlenzner	08/25/2022 11:24:25 AM
BOE Final Approval	Pending	

Steve Sisolak
Governor



Laura E. Freed
Director

Matthew Tuma
Deputy Director

Timothy Galluzi
Administrator

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Enterprise IT Services Division
100 N. Stewart Street, Suite 100 | Carson City, Nevada 89701
Phone: (775) 684-5800 | www.it.nv.gov | Fax: (775) 687-9097

MEMORANDUM

TO: Gabrielle Lamarre, Director OSSS, NDE
Celeste Arnold, Administrative Services Officer, NDE
Glenn Meyer, IT Manager, NDE
Karl Wilson, Education Program Supervisor, NDE

CC: Tim Galluzi, Administrator, EITS, DOA
Robert Dehnhardt, State Chief Information Security Officer, EITS, DOA
David Axtell, State Chief Enterprise Architect, EITS, DOA

FROM: Lisa Jean, TIN Administrator, EITS, DOA

SUBJECT: TIN Completion Memo – NDE – TIN 542 – *ClassWallet Classroom Virtual Platform* – BA 2710

DATE: June 10, 2022

We have completed our review for the Nevada Department of Education's (NDE) – *ClassWallet Classroom Virtual Platform* – TIN 542.

The submitted TIN, for an estimated value of \$45,000 in the FY22/FY23 biennium (100% Federal Grant), is to establish a contract rider with the State of Missouri for use of the ClassWallet Classroom Virtual Platform.

The American Rescue Plan (ARP) Emergency Assistance to Non-Public Schools (EANS) program provides federal relief funds to address the impacts of COVID-19 on eligible non-public schools, but EANS requires public control of funds, therefore individual states are not allowed to provide reimbursements to non-public schools for defined activities, allowable services, and supports. Fortunately, the plan does permit state education agencies (SEAs) to contract for the provision of EANS services.

NDE and State facilities are not positioned to process the purchases, payments, and record reporting data needed on behalf of non-public schools for the EANS program, as their systems are overburdened with

Federal Grants processing, therefore the agency is seeking to join the State of Missouri's contract for use of the ClassWallet Classroom Virtual Platform. The State of Missouri selected ClassWallet through a competitive RFP process and currently supports other states in the administration of the EANS program. NDE requests to use the State of Missouri's solicitation to meet Nevada's state procurement requirements. If approved, the platform will process proposed EANS II purchases and requested services; facilitate invoicing; and provide required reporting of the EANS II program, as defined by the U.S. Department of Education.

The agency considers the investment and final implementation of this cloud solution to have an ongoing low security risk as it exists outside of SilverNet and has no systems interfacing with State resources.

If there are to be any changes to enterprise services or utilizations, including: network, firewall, server, Active Directory (AD) integration, telecom, etc., please notify EITS as soon as possible to avoid integration delays.

It is expected that this solution will follow state security standards and policies.

A copy of this memo has been attached to the TIN.

If I can be of further assistance, please feel free to contact me.



STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Purchasing Division

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: 775-684-0170 | Fax: 775-684-0188

Purchasing Use Only:

Approval #: **G2206010**

REQUEST TO USE ANOTHER GOVERNMENTAL SOLICITATION

ALL FIELDS ARE REQUIRED – INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY

1	Agency Contact Information - Note: Approval notification will be sent to <u>only</u> the contact(s) listed below:		
	Enter State Agency Name:	Nevada Department of Education	
	<i>Contact Name and Title</i>	<i>Phone Number</i>	<i>Email Address</i>
	Karl Wilson, Education Programs Supervisor	702-668-4311	kwilson@doe.nv.gov

A

2	Vendor Information:	
	Identify Vendor:	KLEO, Inc d/b/a ClassWallet
	Contact Name:	Melody McDonald
	Complete Address:	6100 Hollywood Blvd Hollywood, FL 33024
	Telephone Number:	561-935-9716 ext 110
	Email Address:	mmcdonald@classwallet.com

3	State/Entity that Released the Solicitation & Type of Solicitation. Must be Competitively Bid.	
	Type of Solicitation:	RFPT30034902201201
	Identify Original State/Entity:	Missouri Department of Elementary and Secondary Education
	Contact Name:	Kelly Miller
	Telephone Number:	573-751-4885
	Email Address:	Kelly.miller@oe.mo.gov

4	Contract Dates: Your Contract Term Date Cannot Exceed Term Date of Original Contract.			
	Original Contract:	Start Date:	End Date:	
	New Contract:	Start Date:	End Date:	
		Upon Approval	4/21/2023	

5	Funding for this new contract:	
	State Appropriated:	
	Federal Funds:	American Rescue Plan (ARP) Emergency Assistance to Non-Public Schools (EANS)
	Grant Funds:	
	Other (Explain):	

Re-Sub-Rec'd 05/31/22

*Purchasing Use Only:*Approval #: **G2206010**

6	Does the Scope of Work (SOW) in the original contract meet/exceed your needs?	Yes:	<input checked="" type="checkbox"/>	No:	<input type="checkbox"/>
	To ensure such, requesting agency must request a copy of the State/entities Contract and SOW to be reviewed and approved by the agency's Deputy Attorney General (DAG). <u>A copy of the Contract and written approval from the agency's DAG must be included with the request to the Purchasing Division.</u>				
7	Did the agency receive awarded vendors permission to contract?	Yes:	<input checked="" type="checkbox"/>	No:	<input type="checkbox"/>
	<u>Written approval from the awarded vendor on the vendor's letterhead, must accompany the agency's request/submission to the Purchasing Division. Please review Question #8 below.</u>				
8	To ensure fair & reasonable pricing to the State, did the agency request a copy of the awarded vendors technical and cost proposals?	Yes:	<input checked="" type="checkbox"/>	No:	<input type="checkbox"/>
	Copies of such must be included with submission to the Purchasing Division. Additionally, agencies are advised to have the vendor include verbiage in their memo stating they agree to offer the State of Nevada same or similar pricing to that offered to the other entity (other, State, city, county, etc.).				
9	Did the agency address any Federal Requirements associated with the contract?	Yes:	<input checked="" type="checkbox"/>	No:	<input type="checkbox"/>
10	Is this vendor registered in NevadaEPro?	Yes:	<input checked="" type="checkbox"/>	No:	<input type="checkbox"/>
	Per Executive Order 2019-2, prior to entering into a contract with a vendor they must be registered in NevadaEPro.				
11	Is this vendor registered with the Nevada Secretary of State's Office?	Yes:	<input checked="" type="checkbox"/>	No:	<input type="checkbox"/>
	Pursuant to NRS 76, prior to entering into a contract with a vendor they must obtain a Nevada Business License.				
12	Is a Business Associate Addendum or other agency specific form(s) required?	Yes:	<input type="checkbox"/>	No:	<input checked="" type="checkbox"/>
	If so, please include copies with submission to the Purchasing Division.				

<i>Purchasing Use Only:</i>	
<i>Approval #:</i>	<i>622060</i>

By signing below, I know and understand the contents of this request and attest that all statements are true and correct.

G. Lamarre

Signature of Agency Representative Initiating Request

Gabrielle Lamarre

5/9/2022

Print Name of Agency Representative Initiating Request

Date

Jonathan P. Moore

Signature of Agency Head Authorizing Request

Jonathan P. Moore

5/27/2022

Print Name of Agency Head Authorizing Request

Date

Please consider this memo as my approval of your request. This exemption is granted pursuant to NRS 333.475. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 300.700(7), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns, please contact the Purchasing Division at 775-684-0170.

Approved by:

Kevin D. O'Leary

Administrator, Purchasing Division or Designee

6/21/22

Date

LEASES SUMMARY

BOE #	LESSEE	LESSOR	AMOUNT
1.	DEPARTMENT OF BUSINESS AND INDUSTRY	OMNINET 3300 SAHARA, LLC	\$912,432
		This is a new location.	
	Term of Lease:	10/01/2022 – 09/30/2029	Located in Las Vegas
2.	DEPARTMENT OF HEALTH AND HUMAN SERVICES – AGING AND DISABILITY SERVICES DIVISION – EARLY INTERVENTION SERVICES	T.G. SHEPPARD 1995 FAMILY LIMITED PARTNERSHIP	\$152,288
		This is an extension of an existing lease.	
	Term of Lease:	11/01/2022 – 10/31/2029	Located in Winnemucca

Please Note: Dates for commencement and BOE targets are initial estimates and may be subject to change in accordance with timeframes of returned documentation. This Summary is for informational purposes only, any changes in contact information will need to be updated by agency, on agency's copy.

For Budget Division Use Only	
Reviewed by:	<i>[Signature]</i>
Reviewed by:	<i>[Signature]</i>
Reviewed by:	

STATEWIDE LEASE INFORMATION

1. Agency: Department of Business and Industry
 Labor Commission
 1830 College Parkway Suite 100
 Carson City, Nevada 89706
 Shannon Chambers
 T: 775.687.4850 E: shannonchambers@labor.nv.gov

Remarks: This is a lease for a new location negotiated by Leasing Services.

Exceptions/Special notes:

2. Name of Lessor: Omninet 3300 Sahara, LLC

3. Address of Lessor: 9420 Wilshire Boulevard, 4th Floor
 Beverly Hills, California 90212

4. Property contact: Omninet Property Management
 Debbie Moos
 P: 702.790.3236 F: 702.778.7815 E: debm@omninet.com

5. Address of Lease property: 3340 West Sahara Avenue
 Las Vegas, Nevada 89102

a. Square Footage: Rentable Usable 4,642

b. Cost:

cost per month	# of months in time frame	cost per year	time frame	Improvement cost per square foot	Base Rent cost per square foot	Actual cost per square foot
\$ 10,444.50	12	\$ 125,334.00	Months 1 - 12 estimated to start October 1, 2022	\$0.00	\$0.00	\$2.25
0% \$ 10,444.50	12	\$ 125,334.00	Months 13 - 24	\$0.00	\$0.00	\$2.25
3% \$ 10,769.44	12	\$ 129,233.28	Months 25 - 36	\$0.00	\$0.00	\$2.32
0% \$ 10,769.44	12	\$ 129,233.28	Months 37 - 48	\$0.00	\$0.00	\$2.32
3% \$ 11,094.38	12	\$ 133,132.56	Months 49 - 60	\$0.00	\$0.00	\$2.39
0% \$ 11,094.38	12	\$ 133,132.56	Months 61 - 72	\$0.00	\$0.00	\$2.39
3% \$ 11,419.32	12	\$ 137,031.84	Months 73 - 84 estimated to end September 30, 2029	\$0.00	\$0.00	\$2.46
		84	\$ 912,431.52			

c. Total Lease Consideration: \$ 912,431.52

d. Total Improvement Cost: \$0.00

e. Option to renew: Yes No Renewal terms: One (1) Identical Term

f. Holdover notice: # of Days required 30 Holdover terms: 5%/90

g. Term: Seven (7) years

h. Pass-thrus/CAM/Taxes: Landlord Tenant

i. Utilities: Landlord Tenant

j. Janitorial: Landlord Tenant 3 day 5 day Rural 3 day Rural 5 day Other (see special notes)

k. Repairs: Major: Landlord Tenant Minor: Landlord Tenant

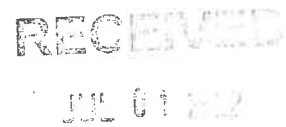
l. Comparable Area Market Rate Average: \$2.50

m. Specific termination clause in lease: Breach/Default lack of funding

n. Lease will be paid for by Agency Budget Account Number: 3900

6. This lease constitutes:
- An extension of an existing lease
 - An addition to current facilities (requires estimated expenses)
 - A relocation (requires estimated expenses)
 - A new location (requires estimated expenses)
 - Remodeling only
 - Other

a. Estimated Expenses: Moving: \$0.00 Furnishings: \$0.00 Data/Phones: \$0.00



STATEWIDE LEASE INFORMATION

We understand that the Agency will be assessed for the services of the Public Works Division / Leasing Services, through the life of the lease and I hereby agree to pay such assessment.

IF THIS LEASE IS FOR A NEW SPACE, RELOCATION, ADDITION TO EXISTING OR REMODEL OF EXISTING SPACE - PLEASE CONFIRM THAT ALL ASSOCIATED COSTS ARE INCLUDED IN YOUR LEGISLATIVELY APPROVED BUDGET.

Yes No Dec Unit _____

IF NO, PLEASE PROVIDE THE APPROVED WORK PROGRAM NUMBER ADDING THE EXPENSE TO YOUR BUDGET



4-13-22

Authorized Agency Signature

Date

18

For Public Works Information:

7. State of Nevada Business License Information:

a. Is the Lessor a Nevada based business?	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
b. Is the Lessor Exempt from obtaining a Business License? **If Yes, explain....	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
c. Does the Lessor have a current Nevada State Business License? **If No, explain....	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
d. The Lessor is registered with the Nevada Secretary of State's Office as a:	LLC <input checked="" type="checkbox"/> INC <input type="checkbox"/> CORP <input type="checkbox"/> LP <input type="checkbox"/>	
e. Ownership Type (Domestic, Foreign, Government, etc.):	Foreign	
f. Nevada Business ID Number:	NV20141635918	Exp: 10/31/2022
g. Is the Lessor's Name the same as the Legal Entity Name? **If No, explain....	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
h. Is the Legal Entity active and in good standing with the Nevada Secretary of States Office?	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
i. State of Nevada Vendor number:	T29039107	
j. Is this an Arms Length Transaction (No Conflict of Interest) **If No, explain....	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO

8. Compliance with NRS 331.110, Section 1, Paragraph 2:

a. I/we have considered the reasonableness of the terms of this lease, including cost	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
b. I/we have considered other state leased or owned space available for use by this agency	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO



6-30-22

Authorized Signature
Public Works Division

Date

For Board of Examiners YES NO

Please Note: Dates for commencement and BOE targets are Initial estimates and may be subject to change in accordance with timeframes of returned documentation. This Summary is for informational purposes only, any changes in contact information will need to be updated by agency, on agency's copy.

For Budget Division Use Only	
Reviewed by:	ARF 8.18.22
Reviewed by:	
Reviewed by:	

STATEWIDE LEASE INFORMATION

1. Agency: Department of Health and Human Services
Aging and Disability Services Division, Early Intervention Services
3416 Goni Road, Suite D-132
Carson City, Nevada 89706
Mariana Acevedo
T: 775.687.4210 E: macevedo@adsd.nv.gov

Remarks: This is a renewal on an existing lease. This renewal includes additional common area square footage after being remeasured per BOMA standards. In the last 10 years, this lease has only gone up \$0.07.

Exceptions/Special notes:

2. Name of Lessor: T.G. Sheppard 1995 Family Limited Partnership

3. Address of Lessor: P.O. Box 69
Winnemucca, Nevada 89446

4. Property contact: Mike Sheppard
T: 775.304.1483 E: michaelsheppard@gmail.com

5. Address of Lease property: 475 West Haskell Street, Unit 7
Winnemucca, Nevada 89445

a. Square Footage: Rentable 1,080 footprint + 83 common
 Usable 1,163

b. Cost:

cost per month	# of months in time frame	cost per year	time frame	Improvement cost per square foot	Base Rent cost per square foot	Approximate cost per square foot	
\$ 1,744.53	12	\$ 20,934.36	November 1, 2022 - October 31, 2023	\$0.00	\$0.00	\$1.50	
0% \$ 1,744.53	12	\$ 20,934.36	November 1, 2023 - October 31, 2024	\$0.00	\$0.00	\$1.50	
3% \$ 1,796.87	12	\$ 21,562.44	November 1, 2024 - October 31, 2025	\$0.00	\$0.00	\$1.55	
0% \$ 1,796.87	12	\$ 21,562.44	November 1, 2025 - October 31, 2026	\$0.00	\$0.00	\$1.55	
3% \$ 1,850.77	12	\$ 22,209.24	November 1, 2026 - October 31, 2027	\$0.00	\$0.00	\$1.59	
0% \$ 1,850.77	12	\$ 22,209.24	November 1, 2027 - October 31, 2028	\$0.00	\$0.00	\$1.59	
3% \$ 1,906.30	12	\$ 22,875.60	November 1, 2028 - October 31, 2029	\$0.00	\$0.00	\$1.64	
c. Total Lease Consideration:		84	\$ 152,287.68				
d. Total Improvement Cost:					\$0.00		
e. Option to renew:		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	365	Renewal terms:	One (1) identical term		
f. Holdover notice:		# of Days required	30	Holdover terms:	5%/90		
g. Term:		Seven (7) Years					
h. Pass-thrus/CAM/Taxes		<input checked="" type="checkbox"/> Landlord <input checked="" type="checkbox"/> Tenant					
i. Utilities:		<input checked="" type="checkbox"/> Landlord <input type="checkbox"/> Tenant					
j. Janitorial:		<input checked="" type="checkbox"/> Landlord <input type="checkbox"/> Tenant	<input type="checkbox"/> 3 day <input type="checkbox"/> 5 day <input type="checkbox"/> Rural 3 day <input checked="" type="checkbox"/> Rural 5 day <input type="checkbox"/> Other (see special notes)				
k. Repairs:		Major: <input checked="" type="checkbox"/> Landlord <input type="checkbox"/> Tenant	Minor: <input checked="" type="checkbox"/> Landlord <input type="checkbox"/> Tenant				
l. Comparable Area Market Rate Average:		\$1.73					
m. Specific termination clause in lease:		Breach/Default lack of funding					
n. Lease will be paid for by Agency Budget Account Number:		3208					

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
1.	030	ATTORNEY GENERAL'S OFFICE - SPECIAL LITIGATION FUND	ADAMS NATURAL RESOURCES	GENERAL	\$300,000	Professional Service
	Contract Description:	This is a new contract to provide ongoing legal and consulting services necessary to address Nevada's Yucca Mountain legal efforts.				
		Term of Contract:	10/01/2022 - 09/30/2024	Contract # 26663		
2.	040	SECRETARY OF STATE'S OFFICE	WSD DIGITAL, LLC DBA REFRAME SOLUTIONS	GENERAL	\$2,188,800	Sole Source
	Contract Description:	This is a new contract to provide ongoing support and maintenance to the Commercial Recordings Division's Cenuity software application.				
		Term of Contract:	Upon Approval - 09/30/2025	Contract # 26700		
3.	050	TREASURER'S OFFICE - STATE TREASURER	CARAHSOFT TECHNOLOGY CORP	OTHER: UNDISTRIBUTED INTEREST	\$1,123,570	
	Contract Description:	This is a new service agreement under Master Service Agreement #99SWC-NV18-421 which provides cloud services. This service agreement includes a cloud-based business identity platform that will be used by the State Controller's Office for an online vendor portal.				
		Term of Contract:	Upon Approval - 07/13/2026	Contract # 26612		
4.	070	DEPARTMENT OF ADMINISTRATION - HUMAN RESOURCE MANAGEMENT	SIMMONS GROUP NEVADA, LLC	FEDERAL	\$320,000	
	Contract Description:	This is a new contract to provide a review of state recruitment processes, retention, and plan for recruitment outreach to attract and retain state employees.				
		Term of Contract:	09/13/2022 - 09/12/2024	Contract # 26665		
5.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - BUILDINGS AND GROUNDS	MCNEIL'S CLEANING SERVICE, INC.	OTHER: BUILDINGS AND GROUNDS RENTAL INCOME	\$159,790	
	Contract Description:	This is a new contract to provide ongoing janitorial services for the Nevada Early Intervention Services facility at the Reno location.				
		Term of Contract:	10/01/2022 - 09/30/2026	Contract # 26635		
6.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - BUILDINGS AND GROUNDS	XCEL MAINTENANCE SERVICES, INC.	OTHER: BUILDINGS AND GROUNDS RENTAL INCOME	\$376,700	
	Contract Description:	This is a new contract to provide ongoing janitorial services for the Department of Motor Vehicles building in Henderson.				
		Term of Contract:	12/01/2022 - 11/30/2026	Contract # 26644		

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
7.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - STATEWIDE CIP PROJECTS - NON-EXEC	BURKE CONSTRUCTION GROUP, INC.	OTHER: AGENCY-FUNDED CIP 61.3% BONDS 38.7%	\$280,265	Professional Service
	Contract Description:	This is a new contract to provide owner Construction Manager at Risk services for the Advance Planning - Remodel and Addition for the Southern Nevada State Veterans Home in Boulder City CIP project, to include programming and design through construction documents for the remodel of shared rooms to individual rooms and upgrade of various amenities. CIP Project 21-P03; SPWD Contract No. 114836.				
		Term of Contract:	Upon Approval - 06/30/2025	Contract # 26589		
8.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - CULTURAL AFFAIRS CIP PROJECTS - NON-EXEC	HERSHENOW & KLIPPENSTEIN ARCHITECTS, INC.	FEDERAL 96% BONDS 4%	\$121,000	Professional Service
	Contract Description:	This is a new contract to provide professional architectural/engineering services for the Stewart Facility - Renovation of Collections Storage Building 19 CIP project, including topographic survey, civil, structural, mechanical and electrical engineering, and historic preservation consulting services for the renovations to the collection's storage building: CIP Project No. 19-C16; SPWD Contract No. 114857.				
		Term of Contract:	Upon Approval - 06/30/2023	Contract # 26595		
9.	101	DEPARTMENT OF TOURISM AND CULTURAL AFFAIRS - TOURISM	FOUNDRY, LLC	OTHER: LODGING TAX	\$850,000	
	Contract Description:	This is a new contract to provide ongoing brand strategy and creative development services. This contract is contingent upon IFC approval of work program #C60595.				
		Term of Contract:	Upon Approval - 06/30/2024	Contract # 26671		
10.	101	DEPARTMENT OF TOURISM AND CULTURAL AFFAIRS - TOURISM	NOBLE STUDIOS	OTHER: LODGING TAX	\$1,900,000	
	Contract Description:	This is a new contract to provide ongoing brand strategy and creative development services. This contract is contingent upon IFC approval of work program #C60595.				
		Term of Contract:	Upon Approval - 06/30/2024	Contract # 26670		
11.	130	DEPARTMENT OF TAXATION	IMAGE ACCESS	GENERAL	\$551,500	
	Contract Description:	This is a new contract to provide document scanning solution services.				
		Term of Contract:	09/13/2022 - 06/30/2023	Contract # 26682		

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
12.	300	DEPARTMENT OF EDUCATION - OFFICE OF THE SUPERINTENDENT	DISCOVERY EDUCATION, INC.	FEDERAL	\$2,200,000	
	Contract Description:	This is the first amendment to the original contract which provides implementation and support of an online learning platform and professional development. This amendment extends the termination date from September 30, 2022 to September 30, 2024 and increases the maximum amount from \$2,200,000 to \$4,400,000 due to the continued need for these services.				
	Term of Contract:	07/01/2020 - 09/30/2024	Contract # 23315			
13.	300	DEPARTMENT OF EDUCATION - PROFICIENCY TESTING	DATA RECOGNITION CORPORATION	GENERAL 75% FEDERAL 25%	\$1,283,619	
	Contract Description:	This is the thirteenth amendment to the original contract which provides Nevada Ready Student Assessment System services and support. This amendment increases the maximum amount from \$82,207,418.45 to \$83,491,037.45 due to the reinstatement of the end-of-course assessments in English Language Arts I and II and Integrated Math I and II for grades 6-12.				
	Term of Contract:	08/11/2015 - 08/31/2023	Contract # 16894			
14.	300	DEPARTMENT OF EDUCATION - COVID -19 FUNDING	WESTED	FEDERAL	\$1,200,000	Exempt
	Contract Description:	This is a new interlocal agreement to provide a career and college readiness framework targeting key aspects of Nevada students' learning journeys.				
	Term of Contract:	Upon Approval - 09/30/2024	Contract # 26596			
15.	300	DEPARTMENT OF EDUCATION - COVID -19 FUNDING	WEAVER AND TIDWELL, LLP	FEDERAL	\$189,300	
	Contract Description:	This is a new contract to provide an internal controls audit and audit report with data and suggestions as it relates to objectives and federal funding requirements, laws, and regulations.				
	Term of Contract:	Upon Approval - 09/30/2024	Contract # 26692			

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
16.	300	DEPARTMENT OF EDUCATION - SAFE AND RESPECTFUL LEARNING	MEDICAL DECISION LOGIC, INC.	FEDERAL	\$500,000	Sole Source
	Contract Description:	This is a new contract to provide a student mental health software system for integrated case management that combines student behavioral health problems and mental health screening, care planning, referral processes, services coordination, outcomes tracking, and reporting.				
	Term of Contract:	10/01/2022 - 09/29/2025	Contract # 26624			
17.	400	DEPARTMENT OF HEALTH AND HUMAN SERVICES - DIRECTOR'S OFFICE - INDIVIDUALS WITH DISABILITIES EDUCATION ACT PART C COMPLIANCE	PYRAMID MODEL CONSORTIUM	FEDERAL	\$135,000	Sole Source
	Contract Description:	This is a new contract to provide training e-modules and materials to enhance professional development for early intervention personnel.				
	Term of Contract:	Upon Approval - 06/30/2026	Contract # 26696			
18.	402	DEPARTMENT OF HEALTH AND HUMAN SERVICES - AGING AND DISABILITY SERVICES - HOME AND COMMUNITY-BASED SERVICES	DEPARTMENT OF VETERANS AFFAIRS	OTHER: REVENUE	\$557,820	Exempt
	Contract Description:	This is a new revenue interlocal agreement to provide ongoing services for home and community-based veterans services in rural communities.				
	Term of Contract:	06/06/2022 - 06/05/2025	Contract # 26175			
19.	406	DEPARTMENT OF HEALTH AND HUMAN SERVICES - PUBLIC AND BEHAVIORAL HEALTH - HEALTH CARE FACILITIES REGULATION	QUALITY HEALTHCARE ASSET MANAGEMENT, LLC	FEE: LICENSING AND FINES	\$500,000	
	Contract Description:	This is a new contract to provide temporary healthcare facility management services for distressed licensed healthcare facilities.				
	Term of Contract:	Upon Approval - 09/30/2026	Contract # 25423			

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
20.	406	DEPARTMENT OF HEALTH AND HUMAN SERVICES - PUBLIC AND BEHAVIORAL HEALTH - BIOSTATISTICS AND EPIDEMIOLOGY	APPRISS, INC.	FEDERAL	\$270,000	Sole Source
	Contract Description:	This is a new contract to provide ongoing software and maintenance support for OpenBeds substance use disorder treatment access and referral database.				
		Term of Contract:	Upon Approval - 08/31/2023	Contract # 26517		
21.	407	DEPARTMENT OF HEALTH AND HUMAN SERVICES - WELFARE AND SUPPORTIVE SERVICES - TEMPORARY ASSISTANCE FOR NEEDY FAMILIES	REGIONAL TRANSPORTATION COMMISSION - WASHOE COUNTY	FEDERAL	\$116,000	Exempt
	Contract Description:	This is a new interlocal agreement to provide ongoing bus passes to eligible participants of employment and training programs.				
		Term of Contract:	09/13/2022 - 06/30/2026	Contract # 25904		
22.	409	DEPARTMENT OF HEALTH AND HUMAN SERVICES - CHILD AND FAMILY SERVICES - INFORMATION SERVICES	CARAHSOFT TECHNOLOGY CORP	GENERAL 50% FEDERAL 50%	\$119,286	
	Contract Description:	This is the third amendment to the original service agreement under Master Service Agreement #18855 to provide cloud services to enhance the Unified Nevada Information Technology for Youth system. This amendment extends the termination date from September 17, 2022 to September 30, 2023 and increases the maximum amount from \$293,605.95 to \$412,892.12 due to the continued need for these services.				
		Term of Contract:	08/11/2020 - 09/30/2023	Contract # 23368		
23.	409	DEPARTMENT OF HEALTH AND HUMAN SERVICES - CHILD AND FAMILY SERVICES - INFORMATION SERVICES	NETSMART TECHNOLOGIES, INC.	GENERAL 50% FEDERAL 50%	\$901,619	Sole Source
	Contract Description:	This is a new contract to provide ongoing services for the maintenance and annual hosting of the myAVATAR system.				
		Term of Contract:	07/01/2022 - 06/30/2025	Contract # 26319		

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
24.	409	DEPARTMENT OF HEALTH AND HUMAN SERVICES - CHILD AND FAMILY SERVICES - NORTHERN NEVADA CHILD AND ADOLESCENT SERVICES	BOARD OF REGENTS, NEVADA SYSTEM OF HIGHER EDUCATION - OBO, UNIVERSITY OF NEVADA, RENO	OTHER: WASHOE COUNTY 25% FEDERAL 75%	\$102,311	Exempt
	Contract Description:	This is a new interlocal agreement to provide ongoing psychiatric fellows services to managed psychiatric residential treatment facilities.				
		Term of Contract:	10/01/2022 - 09/30/2024	Contract # 26369		
25.	440	DEPARTMENT OF CORRECTIONS - CORRECTIONAL PROGRAMS	CLARK COUNTY SCHOOL DISTRICT	FEDERAL	\$167,592	Exempt
	Contract Description:	This is a new interlocal agreement to provide ongoing educational and vocational services to young adult offenders incarcerated at High Desert State Prison, assisting them in obtaining a High School Equivalency or High School Diploma.				
		Term of Contract:	10/01/2021 - 09/30/2022	Contract # 26024		
26.	440	DEPARTMENT OF CORRECTIONS - PRISON INDUSTRY	ERICKSON FRAMING NV, LLC	OTHER: REVENUE	\$1,784,256	Exempt
	Contract Description:	This is a new revenue contract to provide ongoing reimbursement for the cost of inmate labor and to provide occupational training to offenders in Prison Industries' Silver State Industries program.				
		Term of Contract:	07/01/2022 - 06/30/2026	Contract # 26685		
27.	440	DEPARTMENT OF CORRECTIONS - PRISON INDUSTRY	RKR, LLC	OTHER: REVENUE	\$2,706,204	Exempt
	Contract Description:	This is a new revenue contract to provide ongoing reimbursement for the cost of inmate labor, occupational training for inmates, and use of warehouse space at High Desert State Prison and Southern Desert Correctional Center, including the lease of storage space and reimbursement of utilities and supplies related to the cleaning, sorting and wrapping decks of cards, chips, and other gaming items for distribution.				
		Term of Contract:	07/01/2022 - 06/30/2026	Contract # 26683		
28.	500	COMMISSION ON MINERAL RESOURCES - DIVISION OF MINERALS	TERRITORY6	FEE: MINING CLAIM	\$120,000	
	Contract Description:	This is a new contract to provide digital marketing campaign services.				
		Term of Contract:	Upon Approval - 03/31/2024	Contract # 26560		

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
29.	550	DEPARTMENT OF AGRICULTURE - AGRICULTURE ADMINISTRATION	ACCELERATED TECHNOLOGY LABORATORIES, INC.	OTHER: COST ALLOCATION	\$1,097,444	
	Contract Description:	This is a new contract to provide a Laboratory Information Management System to streamline the laboratory sample acceptance, data calculation, and reporting.				
		Term of Contract:	Upon Approval - 06/30/2027	Contract # 26477		
30.	580	PUBLIC UTILITIES COMMISSION OF NEVADA	NEVADA STATE LIBRARY, ARCHIVES AND PUBLIC RECORDS	FEE: REGULATORY ASSESSMENTS	\$103,573	Exempt
	Contract Description:	This is the first amendment to the original contract which provides access to the OnBase product suite for electronic document and records management services. This amendment increases the maximum amount from \$184,775.50 to \$288,348.77 due to the addition of conversion and maintenance costs.				
		Term of Contract:	07/13/2021 - 02/28/2023	Contract # 24462		
31.	655	DEPARTMENT OF PUBLIC SAFETY - CENTRAL REPOSITORY FOR NEVADA RECORDS OF CRIMINAL HISTORY	STACS DNA, INC. DBA INVITA	GENERAL	\$650,000	Sole Source
	Contract Description:	This is a new contract to provide ongoing electronic tracking of sexual assault kits.				
		Term of Contract:	07/01/2022 - 06/30/2026	Contract # 26556		
32.	702	DEPARTMENT OF WILDLIFE - GAME MANAGEMENT	EAGLE COPTERS MAINTENANCE, LTD	FEE: SPORTSMENS REVENUE	\$100,000	
	Contract Description:	This is the second amendment to the original contract which provides ongoing helicopter repair and maintenance services. This amendment increases the maximum amount from \$561,185 to \$661,185 due to an increased need for these services.				
		Term of Contract:	02/13/2019 - 02/28/2023	Contract # 21398		
33.	702	DEPARTMENT OF WILDLIFE - GAME MANAGEMENT	WILDLIFE CAPTURE, INC.	OTHER: GAME DONATIONS AND HERITAGE TAG AUCTIONS 50% FEDERAL 50%	\$500,000	
	Contract Description:	This is the first amendment to the original contract which provides aerial wildlife capture and transport services to support research projects. This amendment extends the termination date from November 10, 2022 to November 30, 2024 and increases the maximum amount from \$600,000 to \$1,100,000 due to the continued need for these services.				
		Term of Contract:	01/13/2021 - 11/30/2024	Contract # 23788		

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
34.	702	DEPARTMENT OF WILDLIFE - HABITAT	APPLIED GEOGRAPHICS, INC.	FEE: SPORTSMENS 50% FEDERAL 50%	\$270,000	
	Contract Description:	This is the third amendment to the original contract which provides ongoing maintenance services for the Nevada Partners in Conservation Database. This amendment extends the termination date from October 31, 2022 to October 31, 2023 and increases the maximum amount from \$448,995 to \$718,995 due to the continued need for these services.				
	Term of Contract:	10/09/2019 - 10/31/2022	Contract # 22265			
35.	702	DEPARTMENT OF WILDLIFE - HABITAT	L AND I FENCE CONSTRUCTION, INC.	OTHER: DREAM TAG, HERITAGE, ELK DAMAGE FUND, SPECIAL RESERVE ACCOUNT 40% FEDERAL 60%	\$2,624,119	
	Contract Description:	This is the first amendment to the original contract which provides fencing removal and construction services as needed. This amendment increases the maximum amount from \$1,000,000 to \$3,624,119 due to an increased need for these services.				
	Term of Contract:	09/14/2021 - 09/13/2025	Contract # 24766			
36.	704	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - STATE PARKS	TUCKAHOE HOLDINGS, LLC DBA MEECO SULLIVAN, LLC	OTHER: STATE PARKS FACILITY & GROUNDS MAINTENANCE 15.2% FEDERAL 84.8%	\$211,783	
	Contract Description:	This is a new contract to design and build a boat dock at Spring Valley State Park.				
	Term of Contract:	Upon Approval - 12/31/2023	Contract # 26681			
37.	705	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - WATER RESOURCES - USGS CO-OP - NON-EXEC	U.S. DEPARTMENT OF THE INTERIOR; U.S. GEOLOGICAL SURVEY	FEE: WATER DISTRICT ASSESSMENT 65% FEDERAL 35%	\$203,249	Exempt
	Contract Description:	This is a new joint funding agreement to provide surface-water and groundwater monitoring services in eastern and southern Nevada.				
	Term of Contract:	10/01/2022 - 09/30/2023	Contract # 26597			

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
38.	705	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - WATER RESOURCES	WEBSOFT DEVELOPERS, INC.	FEDERAL	\$119,400	
	Contract Description:	This is a new contract to provide ongoing modernization and functionality to the Water Meters Application Database.				
		Term of Contract:	Upon Approval - 09/12/2026	Contract # 26664		
39.	707	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - STATE LANDS - PROTECT LAKE TAHOE- NON-EXEC	ARCHITECTURAL RESOURCES GROUP	BONDS	\$342,792	Professional Service
	Contract Description:	This is a new contract to provide architectural and engineering services for the Van Sickle Bi-State Park phase two and phase three projects.				
		Term of Contract:	Upon Approval - 12/31/2023	Contract # 26652		
40.	741	DEPARTMENT OF BUSINESS AND INDUSTRY - INSURANCE - INSURANCE REGULATION	BAKER TILLY VIRCHOW KRAUSE, LLP	FEE: EXAMINATION	\$2,500,000	
	Contract Description:	This is a new contract to provide statutory examination services.				
		Term of Contract:	Upon Approval - 08/31/2026	Contract # 26600		
41.	748	DEPARTMENT OF BUSINESS AND INDUSTRY - REAL ESTATE - ADMINISTRATION	CARAHSOFT TECHNOLOGY	FEE: LICENSING AND ADMINISTRATIVE 31% GENERAL 69%	\$1,005,670	
	Contract Description:	This is a new service agreement under Master Service Agreement #99SWC-NV-18-421 which provides cloud services. This service agreement is to initialize, configure, and launch cloud services.				
		Term of Contract:	Upon Approval - 06/30/2026	Contract # 26658		

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
42.	810	DEPARTMENT OF MOTOR VEHICLES - SYSTEM TECHNOLOGY APPLICATION REDESIGN	CARAHSOFT TECHNOLOGY	HIGHWAY	\$26,299,714	
	Contract Description:	This is the first amendment to the original contract which provides commercial off-the-shelf based software solutions to various outdated systems being replaced as part of the System Modernization project. This amendment increases the maximum amount from \$51,038,212.98 to \$77,337,926.48 due to revisions in software and licensing.				
	Term of Contract:	09/22/2021 - 09/08/2026	Contract # 24759			

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26663**

Agency Name: **ATTORNEY GENERAL'S OFFICE**
Agency Code: **030**
Appropriation Unit: **1031-12**
Is budget authority available?: **Yes**
If "No" please explain: Not Applicable

Legal Entity Name: **ADAMS NATURAL RESOURCES**
Contractor Name: **ADAMS NATURAL RESOURCES CONSULTING SERVICES LLC**
Address: **1238 BUZZYS RANCH RD**
City/State/Zip: **CARSON CITY, NV 89701-8638**
Contact/Phone: **775/882-4201**
Vendor No.: **T27037984**
NV Business ID: **NV20151430090**

To what State Fiscal Year(s) will the contract be charged? **2023-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	100.00 %	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/01/2022**

Anticipated BOE meeting date **09/2022**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **09/30/2024**

Contract term: **2 years**

4. Type of contract: **Contract**

Contract description: **Legal Services**

5. Purpose of contract:

This is a new contract to provide ongoing legal and consulting services necessary to address Nevada's Yucca Mountain legal efforts.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$300,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

Efforts to block the proposed Yucca Mountain repository.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the expertise needed for this field.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No
 b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
 LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Dan Nubel, DAG Ph: 775-684-1225

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	cdavis	08/05/2022 12:38:49 PM
Division Approval	jhoba2	08/05/2022 15:45:59 PM
Department Approval	jhoba2	08/05/2022 15:46:02 PM
Contract Manager Approval	Iramire7	08/19/2022 07:54:04 AM
Budget Analyst Approval	jcoope8	08/19/2022 08:04:18 AM
BOE Agenda Approval	hfield	08/19/2022 15:43:20 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26700**

Agency Name: SECRETARY OF STATE'S OFFICE	Legal Entity Name: WSD DIGITAL LLC DBA REFRAME SOLUTIONS
Agency Code: 040	Contractor Name: WSD DIGITAL LLC DBA REFRAME SOLUTIONS
Appropriation Unit: 1050-26	Address: REFRAME SOLUTIONS PO BOX 216 DERRY, NH 03038-0216
Is budget authority available?: Yes	City/State/Zip: DERRY, NH 03038-0216
If "No" please explain: Not Applicable	Contact/Phone: Greg Amato 978-387-9085
	Vendor No.: T29043588
	NV Business ID: NV20201919313

To what State Fiscal Year(s) will the contract be charged? **2023-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **040**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date **09/2022**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **09/30/2025**

Contract term: **3 years and 30 days**

4. Type of contract: **Contract**

Contract description: **Cenuity Maint & Supp**

5. Purpose of contract:

This is a new contract to provide ongoing support and maintenance to the Commercial Recordings Division's Cenuity software application.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$2,188,800.00**

Other basis for payment: Upon invoice as follows: Contract Year 1 - \$90,400 per month/\$1,084,800 total Year 2 - \$53,600 per month/\$643,200 total Year 3 - \$38,400 per month/\$460,800 total. FY23=\$813,600, FY24=\$271,200, FY25=\$506,400, FY26=\$115,200

II. JUSTIFICATION

7. What conditions require that this work be done?

In 2019, the Secretary of State's office deployed a new Commercial Recordings business registry application. Three years post release, a significant backlog of critical and urgent fixes remains unresolved by the previous contractor. As a direct nexus to domestic and international commerce, and a source of over \$200M in state general fund revenue, it is imperative that the application is operational 24/7 and that official filings and public records processed through our office are recorded accurately and timely.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Secretary of State's office acquired the software application (Cenuity) source code from the previous contractor. SOS staff do not have the requisite skills and expertise to fully and solely complete this effort.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**

Approval #: 220804

Approval Date: 08/05/2022

c. Why was this contractor chosen in preference to other?

This contractor employs staff with specific knowledge, expertise and direct domain experience with Nevada's Business, UCC and Notary systems, and has knowledge of the statutory business processes and filing rules enabling them to quickly support the Secretary of State's office in maintaining operations seamlessly.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? Yes

b. Is the contract part of an IT investment project over \$50,000? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	shudder	08/12/2022 11:05:38 AM
Division Approval	shudder	08/12/2022 11:05:41 AM
Department Approval	shudder	08/12/2022 11:05:46 AM
Contract Manager Approval	adale	08/12/2022 11:06:30 AM
EITS Approval	ljean	08/12/2022 11:51:26 AM
Budget Analyst Approval	hfield	08/18/2022 12:24:24 PM



**STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Purchasing Division**

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: 775-684-0170 | Fax: 775-684-0188

Purchasing Use Only:	
Approval#:	220804 @

SOLICITATION WAIVER JUSTIFICATION AND REQUEST FORM

ALL FIELDS ARE REQUIRED – INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY

1a	Agency Contact Information - Note: Approved copy will be sent to <u>ONLY</u> the contact(s) listed below:		
	ENTER STATE AGENCY NAME HERE:	Secretary of state	
	<i>Contact Name and Title</i>	<i>Phone Number</i>	<i>Email Address</i>
	Scott Anderson, Chief Deputy Secretary of State	(775) 684-5711	scotta@sos.nv.gov
	Debbie Bowman, Deputy for Operations	(775) 684-5656	DebbieBowman@sos.nv.gov

1b	Vendor Information:	
	Vendor Name:	WSD Digital, LLC (branded as "ReFrame Solutions")
	Contact Name:	Greg Amato, Director of Sales and Capture
	Complete Address: City, State, and Zip Code	750 Main Street, Suite 327 Hartford, CT 06103
	Telephone Number:	(860) 559-6354
	Email Address:	greg.a@wsddigital.com

1c	Type of Waiver Requested – Check the appropriate type:	
	Sole or Single Source:	<input checked="" type="checkbox"/>
	Professional Service Exemption:	<input type="checkbox"/>

1d	Contract Information:			
	Is this a new Contract? Check One:	Yes:	<input checked="" type="checkbox"/>	No:
	If 'No' Enter Amendment Number:	#		
	Enter CETS Number:	#		

1e	Term:			
	One (1) Time Purchase? Check One:	Yes:	<input type="checkbox"/>	No:
	Contract:	Start Date:	Sept 2022 BOE approval	End Date: Aug 2025 / Aug 30, 2025

1f	Funding:	
	State Appropriated:	Yes. Funding is currently available in FY2023 (Approved TIN-T40200326084); future funding to be approved by legislature through the budget request.
	Federal Funds:	
	Grant Funds:	

Rec'd 08/01/22 3:31pm

Other (Explain):

Purchasing Use Only:
Approval #: 220804 @

1g Total Estimated Value of this Service Contract, Amendment or Purchase:
\$2,188,800

2 Provide a description of work/services to be performed or commodity/good to be purchased:
The services to be provided include assisting SOS IT staff in maintaining, supporting and enhancing the Commercial Recordings back-end processing system known as Cenuity.
The Commercial Recordings Division conducted an RFP and awarded a \$9.8M contract in 2016; the product went live in July 2019. After more than 2 1/2 years post release, the majority of "bugs" and change request backlog remain unresolved and now is critical and urgent, as the state is facing potential lawsuits filed by its constituents. There is great concern with the continuity of the awarded vendor. Since go-live, the vendor merged with another organization, changed leadership, and continuously struggles to provide proper resources to us. If the system is not properly maintained and stability is unreliable, we are simply unable to operate. The SOS intends to acquire the source code and take over the maintenance of the product with the assistance of this new vendor.

3 What are the unique features/qualifications required for this service or good that are not available from any other vendor:
This vendor employs staff with specific knowledge and experience with this code base, direct domain knowledge and experience with Nevada's Business, UCC and Notary systems, and has knowledge of the statutory business processes and filing rules enabling them to quickly support the SOS in maintaining system operations seamlessly. Because of their detailed knowledge, they will also be able to deliver bug fixes and system changes in a timely manner.

4 Explain why this service or good cannot be competitively bid and why this purchase is economically only available from a single source:
It is critical that the Commercial Recordings Division provide accurate official recordings for the 350,000+ business entities on file to banks and lending institutions internationally, as well as the U.S. stock market. It is absolutely imperative that we are operational 24/7 with only scheduled routine maintenance interruptions. Late or inaccurate recordings could significantly impact commerce. The Commercial Recordings Division generates approx. \$200M of state General Fund revenue annually through this system. When the SOS acquires the source code, the current vendor's contract for support and maintenance will be immediately terminated. A competitive bid will not draw bidders who will be willing and able to rescue and maintain a system that is not their own product, nor one that they have no experience in. More importantly, if we are unable to seamlessly transition and keep the system operating during the 1+ year timeframe to competitively bid and allow for knowledge transfer to an unfamiliar vendor, the state will likely be sued. If our system is not operational and we are unable to process filings accurately, the Commercial Recordings Division will accrue a backlog of paper filings in-house requiring manual processing and adjustments. With 16 vacant positions in the

division and an ongoing challenge to hire staff, we will not be able to process the backlog in a reasonable amount of time and official public records will not be available to the general public, as required by statute.

This vendor also provides the SOS with a proprietary product that was implemented under emergency during the COVID-19 pandemic. We intend to integrate this product with our processing system. Because of the proprietary code, this is the only vendor who would be able to accomplish that task.

Please note: The software is over six years and will require replacement within the next five years. We must keep this system operational and have all data issues resolved prior to replacement. We estimate a three-to-five-year relationship with this vendor to assist the SOS in resolving outstanding issues and get to a place to be able to competitively bid a replacement system.

Were alternative services or commodities evaluated?

Check One:

Yes

No

X

a. **If yes**, what were they and why were they unacceptable? Please be specific about features, characteristics, requirements, capabilities and compatibility.

We have considered alternative options with the current vendor. One of the options included an "upgrade" to a newer software version at a cost of over \$1M dollars. This upgrade will require a migration – our data is not suitable for a migration of any kind. Also, the vendor has not performed. They have demonstrated a steadily decreasing capacity to support their own product.

We are unaware of any other vendors with the knowledge and experience with this code and our processes.

b. **If not**, why were alternatives not evaluated?

5

Purchasing Use Only:	
Approval #:	220804 (C)

6	<p>Has the agency purchased this service or commodity in the past? Check One:</p> <p><i>The original contract was awarded via RFP to another vendor and included maintenance and support of the product. The original contract was extended via solicitation waivers because the vendor never completed the project within the contracted timeframes.</i></p> <p><i>This request is new because the state will have ownership of the source code and is hiring a company to assist the SOS IT staff in the maintenance and support of the code.</i></p> <p>NOTE: If your previous purchase(s) was made via solicitation waiver(s), a copy or copies of ALL PREVIOUS WAIVERS MUST ACCOMPANY THIS REQUEST.</p>	Yes	No																																				
	<p>a. <i>If yes, starting with the most recent contract and working backward, for the <u>entire</u> relationship with this vendor, or any other vendor for this service or commodity, the following information <u>must</u> be provided:</i></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="2">Term</th> <th rowspan="2">Value</th> <th rowspan="2">Short Description</th> <th rowspan="2">Type of Procurement ENTER RFP#, RFQ#, Waiver #</th> </tr> <tr> <th>Start Date</th> <th>End Date</th> </tr> </thead> <tbody> <tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr> </tbody> </table>	Term		Value	Short Description	Type of Procurement ENTER RFP#, RFQ#, Waiver #	Start Date	End Date																															X
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Start Date	End Date																																						

7	<p>What are the potential consequences to the State if the waiver request is denied and the service or good is competitively bid?</p>
	<p><i>If the waiver is denied, the SOS will be unable to maintain the Commercial Recordings system during outages, or implement long overdue bug fixes or code changes. Our system is not in proper condition to be replaced – it must be fixed first. As described in question 4, it is critical to be able to maintain continuous support and not interrupt international commerce or stall state revenues with an inoperable system. The current vendor has not performed and does not have proper resources to support our needs. When the SOS acquires the source code, the current vendor’s contract for support and maintenance will be immediately terminated.</i></p>

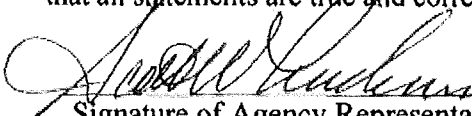
8	<p>What efforts were made or conducted to substantiate there is no competition for the service or good and to ensure the price for this purchase is fair and reasonable?</p>
	<p><i>We are unable to consider any new products because of the grave condition of our database. We considered options with the current vendor but determined they are not feasible. All other vendors who provide business registry systems have their own product and would not support or provide simple maintenance on a competitor’s product. This vendor has specific code knowledge and experience with this system and is able to provide assistance to SOS IT staff once we acquire the code and take over the maintenance and support internally.</i></p>

#220804 @

9	Will this purchase obligate the State to this vendor for future purchases? Check One:	Yes	No
	<u>Before selecting your answer, please review information included on Page 2, Section 9 of the instructions.</u>		X
a. If yes, please provide details regarding future obligations or needs.			

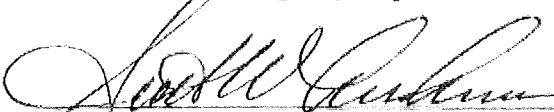
Purchasing Use Only:	
Approval #:	

By signing below, I know and understand the contents of this Solicitation Waiver Request and Justification and attest that all statements are true and correct.


Signature of Agency Representative Initiating Request

Scott W. Anderson
Print Name of Agency Representative Initiating Request

8/1/2022
Date


Signature of Agency Head Authorizing Request

Scott W. Anderson
Print Name of Agency Head Authorizing Request

8/1/2022
Date

FOR PURCHASING USE ONLY – PLEASE NOTE: In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada or to assist in our due diligence, State Purchasing may solicit a review of your request from another agency or entity. The signature below indicates another agency or entity has reviewed the information you provided. **This signature does not exempt your agency from any other processes that may be required.**

****NOTE:** Agency must include TIN approval memo as an attachment in CETS **

Name of agency or entity who provided information or review:

Representative Providing Review

Print Name of Representative Providing Review

Date

220804 (2)

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150 or NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 333.700(7), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns, please contact the Purchasing Division at 775-684-0170.

Approved by:

Kevin D. Doty

Administrator, Purchasing Division or Designee

08/05/2022

Date



STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Enterprise IT Services Division
100 N. Stewart Street, Suite 100 | Carson City, Nevada 89701
Phone: (775) 684-5800 | www.it.nv.gov | Fax: (775) 687-9097

MEMORANDUM

TO: Scott Anderson, Chief Deputy Secretary of State, SOS
Sheri Hudder, Administrative Services Officer, SOS
Tim Horgan, Chief IT Manager, SOS

CC: Tim Galluzi, State Chief Information Officer/Administrator, EITS, DOA
Robert Dehnhardt, State Chief Information Security Officer, EITS, DOA
David Axtell, State Chief Enterprise Architect, EITS, DOA

FROM: Lisa Jean, TIN Administrator, EITS, DOA

SUBJECT: TIN Completion Memo – SOS – TIN 592 – *FY23-25 Cenuity Ongoing Enhancements and M&S* – BA 1050

DATE: August 5, 2022

We have completed our review for the Secretary of State's (SOS) – *FY23-25 Cenuity Ongoing Enhancements and M&S* – TIN 592.

The submitted TIN, for an estimated value of \$1,915,658.00 in the FY22/FY23 biennium and \$1,104,000.00 in the FY24/FY25 biennium (100% General Fund), is to provide ongoing maintenance and support of Cenuity software, in addition to software enhancements previously submitted as TIN number T40200326084528. There has been a vendor change, but the provided service remains essentially the same.

Cenuity is mission-critical, third-party software used by the agency for filing, management, and retrieval of commercial documents such as business licenses, corporate documents, Uniform Commercial Code filings, notary appointments, and trademarks filings. Contracted support is essential to SOS staff in the maintenance, troubleshooting, and enhancement of the product. Every year, over 200 million dollars pass through this system into the state's General Fund.

The agency considers the investment and final implementation to have an ongoing moderate security risk, as the solution is subject to federal and/or other security standards and users will be accessing it from

outside of SilverNet.

If there are to be any changes to enterprise services or utilizations, including: network, firewall, server, Active Directory (AD) integration, telecom, etc., please notify EITS as soon as possible to avoid integration delays.

It is expected that this solution will continue to follow state security standards and policies.

A copy of this memo has been attached to the TIN.

If I can be of further assistance, please feel free to contact me.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26612**

Agency Name: TREASURER - TREASURER'S OFFICE	Legal Entity Name: CARASOFT TECHNOLOGY CORP
Agency Code: 050	Contractor Name: CARASOFT TECHNOLOGY CORP
Appropriation Unit: 1080-04	Address: 11493 Sunset Hills Road Suite 100
Is budget authority available?: Yes	City/State/Zip: RESTON, VA 20191
If "No" please explain: Not Applicable	Contact/Phone: Martin Gavin 703/673-3518
	Vendor No.: PUR0004357
	NV Business ID: NV20151127305

To what State Fiscal Year(s) will the contract be charged? **2023-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Undistributed Interest

Agency Reference #: 6070/04 GL9506

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 09/2022

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **07/13/2026**

Contract term: **3 years and 316 days**

4. Type of contract: **Contract**

Contract description: **Service Agreement**

5. Purpose of contract:

This is a new service agreement under Master Service Agreement #99SWC-NV18-421 which provides cloud services. This service agreement includes a cloud-based business identity platform that will be used by the State Controller's Office for an online vendor portal.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$1,123,570.00**

Other basis for payment: Payment for services and deliverables will be made as defined by this Agreement and the Agency technical specifications associated with this Agreement. Successful delivery of the work will be mutually agreed upon by the Vendor and the Agency.

II. JUSTIFICATION

7. What conditions require that this work be done?

The PaymentWorks Connector enables the automation of data transfers between PaymentWorks and the State's new accounting system (ERP). This statement of work covers the effort required to implement those automations to expedite and optimize the use of State of Nevada PaymentWorks account.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This work cannot be done by State employees as this is a cloud based vendor platform and requires purchase of specific software and implementation services.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

[Empty text box]

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Quotes and proposals were solicited for the Statewide bid through Purchasing Division.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? Yes

b. Is the contract part of an IT investment project over \$50,000? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a: Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name? Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)? Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office? Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	alaw1	07/21/2022 15:17:35 PM
Division Approval	alaw1	07/21/2022 15:17:37 PM
Department Approval	alaw1	07/21/2022 15:17:40 PM
Contract Manager Approval	llim1	07/21/2022 15:21:14 PM
EITS Approval	ljean	07/22/2022 12:00:16 PM
Budget Analyst Approval	vfajota	08/19/2022 12:28:46 PM
BOE Agenda Approval	dlenzner	08/22/2022 15:18:00 PM
BOE Final Approval	Pending	



STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Enterprise IT Services Division
100 N. Stewart Street, Suite 100 | Carson City, Nevada 89701
Phone: (775) 684-5800 | www.it.nv.gov | Fax: (775) 687-9097

MEMORANDUM

TO: Tara Hagan, Chief Deputy Treasurer, Nevada Treasurer
Amber Law, Senior Deputy Treasurer, Nevada Treasurer
Matt O'Brien, IT Professional IV, Nevada Treasurer
Marty Elzy, Management Analyst IV, Nevada Treasurer

CC: Tim Galluzi, State Chief Information Officer/Administrator, EITS, DOA
Robert Dehnhardt, State Chief Information Security Officer, EITS, DOA
Sean Montierth, IT Chief, Computing, EITS, DOA
Jeremiah Duley, State Integration Manager, OPM
Jason Benshoof, IT Chief, Agency IT Services, EITS, DOA
David Axtell, State Chief Enterprise Architect, EITS, DOA

FROM: Lisa Jean, TIN Administrator, EITS, DOA

SUBJECT: TIN Completion Memo – Treasurer – TIN 581 – *PaymentWorks* – BA 6070

DATE: July 19, 2022

We have completed our review for the Nevada Treasurer's – *PaymentWorks* – TIN 581.

The submitted TIN, for an estimated value of \$282,240 in the FY22/FY23 biennium, \$272,440 in the FY24/FY25 biennium, and \$272,440 in FY26 (100% Undistributed Interest Funding), is for the licensed use of *PaymentWorks* through Nevada's approved Master Service Agreement with Carahsoft.

PaymentWorks is a business identity platform that enables payers and payees to exchange verified identity elements in a networked environment. The solution will ensure compliance with the National Automated Clearing House Association (NACHA) and will include a secure vendor portal to interface with SMART21, the state of Nevada's accounting system (SAP), and Wells Fargo Bank. Vendors will maintain their own data and updates within the system and will not involve state employees.

This investment is needed to reduce the risks associated with increased bank fraud and outdated manual processes, and for successful integration with SAP.

The agency's project management team should coordinate with the SMART21 Integration Manager to ensure there are no compatibility or integration issues or scheduling conflicts.

The agency considers the investment and final implementation to have an ongoing low security risk, as the solution provides a secure and automated platform that will protect business and bank information from identity fraud.

If there are to be any changes to enterprise services or utilizations, including: network, firewall, server, Active Directory (AD) integration, telecom, etc., please notify EITS as soon as possible to avoid integration delays.

It is expected that this solution will follow state security standards and policies.

A copy of this memo has been attached to the TIN.

If I can be of further assistance, please feel free to contact me.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26665**

Agency Name: ADMIN - DIVISION OF HUMAN RESOURCE MANAGEMENT	Legal Entity Name: SIMMONS GROUP NEVADA, LLC DBA
Agency Code: 070	Contractor Name: SIMMONS GROUP NEVADA, LLC DBA
Appropriation Unit: 1363-15	Address: SIMMONS GROUP, LLC 6841 S EASTERN AVE STE 103
Is budget authority available?: Yes	City/State/Zip: LAS VEGAS, NV 89119-0001
If "No" please explain: Not Applicable	Contact/Phone: 702-492-5334
	Vendor No.: T32009595
	NV Business ID: NV20011005785

To what State Fiscal Year(s) will the contract be charged? **2023-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **08DOA-S2065 JS**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **09/13/2022**

Anticipated BOE meeting date **09/2022**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **09/12/2024**

Contract term: **2 years**

4. Type of contract: **Contract**

Contract description: **Recruitment**

5. Purpose of contract:

This is a new contract to provide a review of state recruitment processes, retention, and plan for recruitment outreach to attract and retain state employees.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$320,000.00**

Other basis for payment: Phase 1 \$125,000; Phase 2 \$20,000 & Phase 3 \$175,000.

II. JUSTIFICATION

7. What conditions require that this work be done?

The Division of Human Resource Management is looking to modernize policies and regulations limiting the State's ability to staff its positions and streamline processes for submitting required human-resource-related forms

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Lack of personnel

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

The Firm
OrgShakers LLC
Simmons Group
R & R Partners

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

The winning bid was selected by the RFP committee and scored, then the highest scorer is the winning bid.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Dept of Personnel contracted with Simmons Group in April 2020 and service has been satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	mgassawa	08/03/2022 11:20:19 AM
Division Approval	jkidd	08/03/2022 11:49:44 AM
Department Approval	ssands	08/03/2022 11:53:41 AM
Contract Manager Approval	ssands	08/18/2022 14:29:07 PM
Budget Analyst Approval	tsmorra	08/18/2022 14:32:20 PM
BOE Agenda Approval	hfield	08/19/2022 14:51:45 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26635**

Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION	Legal Entity Name: MCNEIL'S CLEANING SERVICE, INC.
Agency Code: 082	Contractor Name: MCNEIL'S CLEANING SERVICE, INC.
Appropriation Unit: 1349-12	Address: PO BOX 40916
Is budget authority available?: Yes	City/State/Zip: RENO, NV 89504-4916
If "No" please explain: Not Applicable	Contact/Phone: 775/359-4422
	Vendor No.: T81015272
	NV Business ID: NV20061269584

To what State Fiscal Year(s) will the contract be charged? **2023-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % BUILDINGS AND GROUNDS RENTAL INCOME

Agency Reference #: **08DOA-S2082 JS**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/01/2022**
Anticipated BOE meeting date **09/2022**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **09/30/2026**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **Janitorial Services**

5. Purpose of contract:

This is a new contract to provide ongoing janitorial services for the Nevada Early Intervention Services facility at the Reno location.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$159,790.00**

Other basis for payment: 10/01/22-Year 1-09/30/23 - \$39,947.50;Year 2-10/01/23-09/30/24 - \$39,947.50;Year 3-10/01/24-09/30/25 - \$39,947.50;Year 4-10/01/25-09/30/26 - \$39,947.50

II. JUSTIFICATION

7. What conditions require that this work be done?

Janitorial services are needed to provide a sanitary, and healthy environment as well as maintain the integrity of properties and the occupants that inhabit these facilities.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Buildings and Grounds do not have the manpower needed to maintain the integrity of additional properties.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

McNeils Cleaning
F.A.A.D.
Opportunity Village
Enterprise Jnaitorial
Accurate Building Maintenance

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

08DOA-S2082 best price for the job

d. Last bid date: 06/20/2022 Anticipated re-bid date: 06/20/2026

10. a. Does the contract contain any IT components? No
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

yes, various state agencies since 1999.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Cheryl Warren, Custodial Supv III Ph: 775-684-684-1809

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jpierro1	07/27/2022 08:10:15 AM
Division Approval	jkidd	07/27/2022 10:32:49 AM
Department Approval	ssands	08/16/2022 11:24:41 AM
Contract Manager Approval	ssands	08/16/2022 11:24:44 AM
Budget Analyst Approval	klay0	08/16/2022 11:34:36 AM
BOE Agenda Approval	jrodrig9	08/23/2022 01:48:27 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26644**

Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION	Legal Entity Name: XCEL MAINTENANCE SERVICES, INC.
Agency Code: 082	Contractor Name: XCEL MAINTENANCE SERVICES, INC.
Appropriation Unit: 1349-12	Address: 7260 W. Azure Drive #140 PMB 108
Is budget authority available?: Yes	City/State/Zip: LAS VEGAS, NV 89130
If "No" please explain: Not Applicable	Contact/Phone: Kathia Winchell 702-355-3895
	Vendor No.: T81103343
	NV Business ID: NV20021426879

To what State Fiscal Year(s) will the contract be charged? **2023-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % BUILDINGS AND GROUNDS RENTAL INCOME

Agency Reference #: **08DOA-S2085**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **12/01/2022**

Anticipated BOE meeting date **09/2022**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **11/30/2026**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **Janitorial Services**

5. Purpose of contract:

This is a new contract to provide ongoing janitorial services for the Department of Motor Vehicles building in Henderson.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$376,700.00**

Other basis for payment: Year 1-12/01/22-11/30/23, \$89,675.00; Year 2-12/01/2023-11/30/24, \$92,675.00; Year 3-12/01/2024-11/30/2025, \$95,675.00 and Year 4-12/01/2025-11/30/2026, \$98,675.00

II. JUSTIFICATION

7. What conditions require that this work be done?

Janitorial services are needed to provide a sanitary, and healthy environment as well as maintain the integrity of properties and the occupants that inhabit these facilities.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Buildings and Grounds do not have the manpower needed to maintain the integrity of additional properties.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Premier Property Preservation LLC
Best Janitorial
Xcel Maintenance
Golden Paradise

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Best price for the location

d. Last bid date: 06/24/2022 Anticipated re-bid date: 06/24/2026

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Shiyann Living, PO II Ph: null

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jpierro1	08/23/2022 14:12:53 PM
Division Approval	jkidd	08/23/2022 15:30:40 PM
Department Approval	ssands	08/23/2022 15:32:15 PM
Contract Manager Approval	ssands	08/23/2022 15:32:18 PM
Budget Analyst Approval	klay0	08/24/2022 09:23:39 AM
BOE Agenda Approval	jrodrig9	08/24/2022 09:40:08 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26589**

Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION	Legal Entity Name: BURKE CONSTRUCTION GROUP, INC.
Agency Code: 082	Contractor Name: BURKE CONSTRUCTION GROUP, INC.
Appropriation Unit: 1558-12	Address: 385 PILOT RD., STE. D
Is budget authority available?: Yes	City/State/Zip: LAS VEGAS, NV 89119-3526
If "No" please explain: Not Applicable	Contact/Phone: 702-367-1040
	Vendor No.: T32007101
	NV Business ID: NV19841005880

To what State Fiscal Year(s) will the contract be charged? **2023-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	X Bonds	38.70 %
Highway Funds	0.00 %	X Other funding	61.30 % Agency funded CIP

Agency Reference #: 114836

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 09/2022

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2025**

Contract term: **2 years and 303 days**

4. Type of contract: **Contract**

Contract description: **OWNER-CMAR**

5. Purpose of contract:

This is a new contract to provide owner Construction Manager at Risk services for the Advance Planning - Remodel and Addition for the Southern Nevada State Veterans Home in Boulder City CIP project, to include programming and design through construction documents for the remodel of shared rooms to individual rooms and upgrade of various amenities. CIP Project 21-P03; SPWD Contract No. 114836.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$280,265.07**

Other basis for payment: Monthly progress payments based on services provided.

II. JUSTIFICATION

7. What conditions require that this work be done?

2021 leg approved CIP

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Capital Improvement Program (CIP) consultants are selected based on their ability to provide professional engineering design and architectural services to SPWD in support of the state engineering services provided to approved CIPs.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

SPWD, currently and/or in the past for various amounts with satisfactory results.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Labaj, Mark, Project Manager Ph: 775-684-4141

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nmann	08/09/2022 12:16:28 PM
Division Approval	nmann	08/09/2022 12:16:31 PM
Department Approval	nmann	08/09/2022 12:16:33 PM
Contract Manager Approval	lwildes	08/09/2022 12:46:29 PM
Budget Analyst Approval	klay0	08/16/2022 15:41:27 PM
BOE Agenda Approval	jrodrig9	08/23/2022 01:44:19 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26595**

Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION Agency Code: 082 Appropriation Unit: 1592-30 Is budget authority available?: Yes If "No" please explain: Not Applicable	Legal Entity Name: HERSHENOW & KLIPPENSTEIN ARCHITECTS, INC. Contractor Name: HERSHENOW & KLIPPENSTEIN ARCHITECTS, INC. Address: 5485 RENO CORPORATE DR STE 100 City/State/Zip: RENO, NV 89511-2262 Contact/Phone: 775-332-6640 Vendor No.: T80984709 NV Business ID: NV19941047730
--	--

To what State Fiscal Year(s) will the contract be charged? **2023**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	96.00 %	X Bonds	4.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 114857

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 09/2022

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2023**

Contract term: **302 days**

4. Type of contract: **Contract**

Contract description: **Arch/Eng**

5. Purpose of contract:

This is a new contract to provide professional architectural/engineering services for the Stewart Facility - Renovation of Collections Storage Building 19 CIP project, to include topographic survey, civil, structural, mechanical and electrical engineering, and historic preservation consulting services for the renovations to the collection's storage building: CIP Project No. 19-C16; SPWD Contract No. 114857.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$121,000.00**

Other basis for payment: Monthly progress payments based on services provided.

II. JUSTIFICATION

7. What conditions require that this work be done?

2019 LEG. approved CIP

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Capital Improvement Program (CIP) consultants are selected based on their ability to provide professional engineering design and architectural services to SPWD in support of the state engineering services provided to approved CIPs.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

SPWD, currently and/or in the past for various amounts with satisfactory results.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Burgass, Marc, Project Manager Ph: 775-684-4141

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nmann	08/09/2022 13:02:24 PM
Division Approval	nmann	08/09/2022 13:02:27 PM
Department Approval	nmann	08/09/2022 13:02:31 PM
Contract Manager Approval	lwildes	08/09/2022 13:07:15 PM
Budget Analyst Approval	klay0	08/16/2022 11:51:14 AM
BOE Agenda Approval	jrodrig9	08/23/2022 01:45:23 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26671**

Agency Name: **DTCA - DIVISION OF TOURISM**
Agency Code: **101**
Appropriation Unit: **1522-31**

Is budget authority available?: **No**

If "No" please explain: This request is contingent upon Interim Finance Committee's approval of a pending work program number C60595.

Legal Entity Name: **FOUNDRY, LLC**
Contractor Name: **FOUNDRY, LLC**
Address: **6160 Plumas St., Ste. 200**
City/State/Zip: **RENO, NV 89519**
Contact/Phone: **JIM BAUSERMAN 775/784-9400**
Vendor No.: **T32011950**
NV Business ID: **NV20161206488**

To what State Fiscal Year(s) will the contract be charged? **2023-2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % LODGING TAX

Agency Reference #: **RFP #10TCA-S1900 - AM**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date **09/2022**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2024**

Contract term: **1 year and 303 days**

4. Type of contract: **Contract**

Contract description: **Brnd Strategy/Creatv**

5. Purpose of contract:

This is a new contract to provide ongoing brand strategy and creative development services. This contract is contingent upon IFC approval of work program #C60595.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$850,000.00**

Other basis for payment: Billing will be done on a monthly basis for all activities and costs incurred.

II. JUSTIFICATION

7. What conditions require that this work be done?

The Department of Tourism relies on the bandwidth of a creative agency to fully develop an advertising campaign and assets to elevate the Nevada brand. This contract will include full production of a new broadcast spot and a suite of advertising elements, as the previous spot was produced in 2019 and rights will expire in 2023.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Travel Nevada has a small internal staff also working on creative needs. However, the skillset and bandwidth does not exist internally. It is the job of staff to direct the process and ensure that the State has the assets produced professionally and effectively to market the State as a premier visitor destination.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

BVK
Foundry LLC
Heart & Soul
Noble Studios

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #10TCA-1900, and in accordance with NRS 333, the selected vendor was one of several proposers whose proposal was reviewed, scored and deemed acceptable as determined by an independently appointed evaluation committee.

d. Last bid date: 02/15/2022 Anticipated re-bid date: 01/15/2026

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Foundry, LLC was previously contracted under Bauserman Group with NDOW - 5/2013 - 5/2017. This vendor has been verified as satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	amathies	08/03/2022 15:24:54 PM
Division Approval	amathies	08/03/2022 15:24:56 PM
Department Approval	amathies	08/03/2022 15:25:00 PM
Contract Manager Approval	amathies	08/03/2022 15:25:03 PM

Budget Analyst Approval
BOE Agenda Approval
BOE Final Approval

tsmorra
hfield
Pending

08/19/2022 15:41:10 PM
08/22/2022 15:52:13 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26670**

Agency Name: **DTCA - DIVISION OF TOURISM**
Agency Code: **101**
Appropriation Unit: **1522-31**

Is budget authority available?: **No**

If "No" please explain: This request is contingent upon Interim Finance Committee's approval of a pending work program number C60595. This contract is contingent upon IFC approval of work program #C60595.

Legal Entity Name: **NOBLE STUDIOS**

Contractor Name: **NOBLE STUDIOS**

Address: **50 W LIBERTY ST STE 800**

City/State/Zip: **RENO, NV 89501-1948**

Contact/Phone: **JARROD LOPICCOLO 775/883-6000**

Vendor No.: **T27042236**

NV Business ID: **NV20051380698**

To what State Fiscal Year(s) will the contract be charged? **2023-2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % LODGING TAX

Agency Reference #: **RFP #10TCA-S1900 - AM**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date **09/2022**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2024**

Contract term: **1 year and 303 days**

4. Type of contract: **Contract**

Contract description: **Brnd Stratgy/Creatv**

5. Purpose of contract:

This is a new contract to provide ongoing brand strategy and creative development services. This contract is contingent upon IFC approval of work program #C60595.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$1,900,000.00**

Other basis for payment: Billing will be done on a monthly basis for all activities and costs incurred.

II. JUSTIFICATION

7. What conditions require that this work be done?

The Division of Tourism relies on the bandwidth of a creative agency to fully develop an advertising campaign and assets to elevate the Nevada brand. This contract will include full production of a new broadcast spot and a suite of advertising elements, as the previous spot was produced in 2019 and rights will expire in 2023.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The agency has a small internal staff working on creative needs. However, the skillset and bandwidth does not exist internally. It is the job of staff to direct the process and ensure that the State has the assets produced professionally and effectively to market the State as a premier visitor destination.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

Foundry LLC
BVK
Heart & Soul
Noble Studios

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #10TCA-1900, and in accordance with NRS 333, the selected vendor was one of several proposers whose proposal was reviewed, scored and deemed acceptable as determined by an independently appointed evaluation committee.

d. Last bid date: 02/15/2022 Anticipated re-bid date: 01/15/2026

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

DTCA, Division of Tourism - 07/01/2018 - 12/31/2021, 01/01/2022 - Present. The vendor has been verified as satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	amathies	08/03/2022 14:48:07 PM
Division Approval	amathies	08/03/2022 14:48:09 PM
Department Approval	amathies	08/03/2022 14:48:12 PM
Contract Manager Approval	amathies	08/03/2022 14:48:14 PM
Budget Analyst Approval	tsmorra	08/19/2022 15:40:16 PM
BOE Agenda Approval	hfield	08/23/2022 09:06:07 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26682**

Agency Name: **DEPARTMENT OF TAXATION**
Agency Code: **130**
Appropriation Unit: **2361-13**
Is budget authority available?: **Yes**
If "No" please explain: Not Applicable

Legal Entity Name: **IMAGE ACCESS**
Contractor Name: **IMAGE ACCESS**
Address: **22 PARIS AVE STE 210**
City/State/Zip: **ROCKLEIGH, NJ 07647-2600**
Contact/Phone: **Cory J. Watson 201/342-7878**
Vendor No.: **PUR0005478**
NV Business ID: **NV20151699236**

To what State Fiscal Year(s) will the contract be charged? **2023**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **09/13/2022**

Anticipated BOE meeting date 09/2022

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2023**

Contract term: **290 days**

4. Type of contract: **Contract**

Contract description: **Document Imaging**

5. Purpose of contract:

This is a new contract to provide document scanning solution services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$551,500.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

Currently, the documents are batched and scanned at the end of each process to store electronically. Taxation is seeking a contract that will provide workflow, scanning, storage, retrieval, conversion, and maintenance services for software and equipment to all areas within Taxation.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees and agencies do not have the specialized skills and training required to create a document imaging solution.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Cannon Solutions America
Fairfax Imaging Inc.
ECS Imaging Inc.

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #13DAT-S2031, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? Yes
- b. Is the contract part of an IT investment project over \$50,000? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

NV DMV 2015 - Current
NV DETR 2012 - Current
NV Taxation 2012 - Current

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

null, null Ph: null

Joy Grimmer, ASO IV Ph: 775-684-2136

null, null Ph: null

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jgrimmer	08/09/2022 08:55:47 AM
Division Approval	jgrimmer	08/09/2022 08:55:50 AM
Department Approval	jgrimmer	08/09/2022 08:55:53 AM
Contract Manager Approval	lhans4	08/09/2022 13:53:00 PM
EITS Approval	ljean	08/09/2022 13:56:58 PM
Budget Analyst Approval	jcoope8	08/16/2022 16:29:27 PM
BOE Agenda Approval	hfield	08/18/2022 12:40:57 PM
BOE Final Approval	Pending	



STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Enterprise IT Services Division
100 N. Stewart Street, Suite 100 | Carson City, Nevada 89701
Phone: (775) 684-5800 | www.it.nv.gov | Fax: (775) 687-9097

MEMORANDUM

TO: Shellie Hughes, Director, TAX
Adriane Roberts-Larson, Deputy Executive Director, TAX
Joe Bernardy, Deputy Executive Director, Information Technology, TAX
Joy Grimmer, Administrative Services Officer IV, TAX

CC: Tim Galluzi, Administrator, EITS, DOA
Robert Dehnhardt, State Chief Information Security Officer, EITS, DOA
Sean Montierth, IT Chief, Computing, EITS, DOA
David Axtell, State Chief Enterprise Architect, EITS, DOA

FROM: Lisa Jean, TIN Administrator, EITS, DOA

SUBJECT: TIN Completion Memo – TAX – TIN 142 – *UTS Modernization-Project MYNT* – BA 2361

DATE: April 28, 2022

We have completed our review for the Department of Taxations' (TAX) – *UTS Modernization-Project MYNT* – TIN 142.

The submitted TIN, for an estimated value of \$2,943,463.00 in the FY22/FY23 biennium and \$42,014,559.78 in the FY24/FY25 biennium (100% General Fund), is to replace TAX's Unified Tax System (UTS) with a COTS solution.

The UTS that is currently in use consists of TAS (Tax Administrative System), Online Tax, Stream-lined Sales Tax, Revenue Premier, Silverflume Portal Web Services, the Marijuana Portal, and KOVIS (a document imaging solution). TAS was built using legacy software and programming languages that are approaching obsolescence.

An RFP will be released to assess potential solutions for Project MYNT (Modernize Your Nevada Tax). The project will have five major phases: needs assessment, develop RFP and vendor selection, detailed

requirement analysis, phases of implementation, and training & maintenance, and is expected to span five years.

The solution will include a change or addition to the current server environment and EITS supported Server Hosting is expected to increase. Solution VM servers will reside at the EITS Data Center. TAX should coordinate with the EITS Compute team to ensure the selected solution is compatible with the EITS environment. The agency considers the investment and final implementation to have an ongoing moderate security risk.

If there are to be any changes to enterprise services or utilizations, including: network, firewall, server, Active Directory (AD) integration, telecom, etc., please notify EITS as soon as possible to avoid integration delays.

It is expected that this solution will follow state security standards and policies.

A copy of this memo has been attached to the TIN.

If I can be of further assistance, please feel free to contact me.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 23315	Amendment Number: 1
Agency Name: NDE - DEPARTMENT OF EDUCATION	Legal Entity Name: DISCOVERY EDUCATION, INC.
Agency Code: 300	Contractor Name: DISCOVERY EDUCATION, INC.
Appropriation Unit: 2673 - All Categories	Address: 4350 Congress Street #700
Is budget authority available?: Yes	City/State/Zip: Charlotte, NC 28209
If "No" please explain: Not Applicable	Contact/Phone: Travis Barrs 281-687-4040
	Vendor No.: T27043609
	NV Business ID: NV20171492970

To what State Fiscal Year(s) will the contract be charged? **2021-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2020**

Anticipated BOE meeting date 09/2022

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved **09/30/2022**

Termination Date:

Contract term: **4 years and 92 days**

4. Type of contract: **Contract**

Contract description: **Build Infrastructure**

5. Purpose of contract:

This is the first amendment to the original contract which provides for the implementation and support of an online learning platform and professional development. This amendment extends the termination date from September 30, 2022 to September 30, 2024 and increases the maximum amount from \$2,200,000 to \$4,400,000 due to the continued need for these services.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$2,200,000.00	\$2,200,000.00	\$2,200,000.00	Yes - Action
2. Amount of current amendment (#1):	\$2,200,000.00	\$2,200,000.00	\$2,200,000.00	Yes - Action
3. New maximum contract amount:	\$4,400,000.00			
and/or the termination date of the original contract has changed to:	09/30/2024			

II. JUSTIFICATION

7. What conditions require that this work be done?

On March 15, 2020 Governor Sisolak issued Emergency Directive 001, closing Nevada Schools due to COVID-19 pandemic. He followed this with Emergency Directive 005 on March 20, 2020, in which he directed county school districts and charter schools implement emergency programs of distance education in accordance with guidance provided by the Superintendent of Public Instruction. It has become apparent that many districts in this State lack the capacity and supportive resources to prepare their educators to successfully teach students remotely during this state of emergency and to properly support them in doing so. In light of this reality it is proposed by the Superintendent of Public Instruction to enter into an emergency contract with Discovery Education Inc. to provide Nevada's Districts and Schools with their social distancing efforts by building an infrastructure that supports distance education by increasing access to technological capacity; providing high-quality professional development; and providing high-quality instructional materials. This aligns with the Governor's focus on education as a priority, and will help to ensure that Nevada's students do not suffer as a result of the emergency measures being taken to minimize potential infectious exposure to COVID-19.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Discovery Education is a proprietary software product only available through the vendor. This contract will license a cloud based product that has no impact on the technology resources of the State.

9. Were quotes or proposals solicited? No
Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Per NAC 333-114 This is an emergency contract due to COVID-19 pandemic emergency directive 005 and was selected by the Superintendent of Public Instruction and Leadership.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? Yes
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	mbro28	08/09/2022 13:31:08 PM
Division Approval	carnol1	08/09/2022 15:56:31 PM
Department Approval	carnol1	08/09/2022 15:56:34 PM
Contract Manager Approval	mbro28	08/12/2022 15:15:08 PM
EITS Approval	ljean	08/16/2022 08:28:03 AM
Budget Analyst Approval	mranki1	08/16/2022 10:03:56 AM
BOE Agenda Approval	dlenzner	08/22/2022 17:25:01 PM



STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Enterprise IT Services Division
100 N. Stewart Street, Suite 100 | Carson City, Nevada 89701
Phone: (775) 684-5800 | www.it.nv.gov | Fax: (775) 687-9097

M E M O R A N D U M

TO: Dave Brancamp, Director, NDE
Glenn Meyer, IT Manager, NDE
Melanie Wadsworth, Fiscal, NDE

CC: Tim Galluzi, Administrator, EITS, DOA
Robert Dehnhardt, State Chief Information Security Officer, EITS, DOA
David Axtell, State Chief Enterprise Architect, EITS, DOA

FROM: Lisa Jean, TIN Administrator, EITS, DOA

SUBJECT: TIN Completion Memo – NDE – TIN 158 – *Discovery Education* – BA 2673

DATE: June 8, 2022

We have completed our review for the Nevada Department of Education's (NDE) – *Discovery Education* – TIN 158.

The submitted TIN, for an estimated value of \$2,200,000 in the FY22/FY23 biennium and \$1,100,000 in the FY24/FY25 biennium (100% Federal Grant), is to extend the existing cloud-based learning *Discovery Education* contract for 2 additional years at a cost of \$1.1M/year in FY23-24. This TIN is an update of T2673158 from June 29, 2020.

NDE is investing in content, provided by *Discovery Education* to support K-12 students in Nevada, that is being made available to the students through school districts across the state. School districts and students will access this content independently of SilverNet. This cloud-based, commercial off the shelf (COTS) system is expected to pose a minimal IT risk to the state.

If there are to be any changes to enterprise services or utilizations, including: network, firewall, server, Active Directory (AD) integration, telecom, etc., please notify EITS as soon as possible to avoid integration delays.

It is expected that this solution will continue to follow state security standards and policies.

A copy of this memo has been attached to the TIN.

If I can be of further assistance, please feel free to contact me.



**STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION**

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: 775-684-0170 | Fax: 775-684-0188

<i>Purchasing Use Only:</i>	
Approval #:	465 @

CONTRACT EXTENSION JUSTIFICATION AND REQUEST FORM

ALL FIELDS ARE REQUIRED - INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY

1	Agency Contact Information: Note: Approved copy will be sent to <u>only</u> to the contact(s) listed below:		
	STATE AGENCY NAME REQUIRED:	Nevada Department of Education	
	Contact Name and Title	Phone Number	Email Address
	Dave Brancamp, SIS Director	Phone not set up	Dbrancamp@doe.nv.gov
	Nancy Martineau-Bauman	(775) 687-9136	nmartineau@doe.nv.gov

2	Contractor Information:	
	Contractor Name:	Discovery Education
	Contact Name:	Travis Barrs
	Complete Address: City, State and Zip Code	4350 Congress Street #700, Charlotte, North Carolina 28209
	Phone Number:	(281) 687-4040
	Email Address:	CRechner@discoveryed.com

3	List <u>all previous</u> Contract Information for which the agency has contracted with this vendor (contract history):			
	Solicitation Type, if applicable:	This was an Emergency during Covid	#:	N/A
	Enter CETS Number:	#23315		
	Contract Amount:	\$2,200,000.00		
	Contract Term:	Start Date:	July 1, 2020	End Date:

Resubmission 07/20/22

<i>Purchasing Use Only:</i>	
Approval #:	465 (e)

Current Contract Information:				
4	Solicitation Type, if applicable:	<i>This was an Emergency during Covid</i>	#:	<i>N/A</i>
	Enter CETS Number:	#23315		
	Initial Contract Amount:	\$2,200,000.00		
	Contract Term:	Start Date:	<i>July 1, 2020</i>	End Date: <i>September 30, 2022</i>

Amendment Information – List <u>all previously</u> approved amendments:				
5	<i>Amd #:</i>	<i>Brief Synopsis of What Amendment Accomplished:</i>	<i>Dollar Change in Contract Amount</i>	<i>Change in End Date</i>
	<i>N/A</i>			

<u>Proposed</u> Amendment Information:				
6	<i>Amd #:</i>	<i>Brief Synopsis of What the Requested Amendment will Accomplish</i>	<i>Dollar Change in Contract Amount</i>	<i>Change in End Date</i>
	<i>#1</i>	<i>This amendment will extend the contract by 2 years, 3 months, and increase contract authority.</i>	<i>\$2,200,000.00 (new not to exceed amount \$4,400,000.00)</i>	<i>September 30, 2024</i>

What is the justification to extend the contract term beyond the State’s four (4) year re-solicitation policy (SAM 0338)?	
7	<ul style="list-style-type: none"> • A flexible access to on-demand Professional Learning Sessions: <ul style="list-style-type: none"> ○ Virtual academies like Getting Started with Discovery Education <i>Experience</i> ○ Virtual sessions for specific grade bands, i.e., Make and Take a K-2 Remote Literacy Lesson ○ Virtual instructional support for lesson planning ○ Summer STEM remote learning conferences • Nevada Thought Leadership Events • An On-Demand Professional Learning Channel <p>Discovery will be working with the school districts to continue curriculum support through the summer of 2023 for summer school. This will also support back to school for the start of the 2023 – 2024 school year with all the potential new teachers and substitutes. The Department is also in the development of supports for the districts to offset the work of Discovery going forward during the remainder of the 2023 – 2024 school year.</p>

#465②

What are the potential consequences to the State if the contract extension request is denied?

In order to support Goals 3 and 4, Discovery Education proposes that the Nevada Department of Education continues implementing *Discovery Education Experience* throughout the school year. The program will allow students to experience continued academic growth even if there are disruptions in learning or staggered schedules due to COVID-19. In addition, it will equip educators with the content, tools, and strategies they need to successfully implement technology and Discovery Education resources in classroom, remote, or blended learning environments.

8

- Goal 1: All children, birth through third grade, have access to quality early care and education
- Goal 2: All students have access to effective educators
- Goal 3: All students experience continued academic growth
- Goal 4: All students graduate future-ready and globally prepared for post-secondary success and civic life
- Goal 5: All students have access to new and continued educational opportunities supported by funding that is administered transparently, consistently, and in accordance with legislative or grant guidelines
- Goal 6: All students and adults learn and work together in safe schools where identities and relationships are valued and celebrated

<i>Purchasing Use Only:</i>	
Approval #:	465 @

By signing below, I know and understand the proposed contract extension exceeds the State's policy pursuant to SAM Section 0338 that contracts be solicited at least every four (4) years and attest that all statements are true and correct. Signatures are required from the agency representatives indicated below. The same individual cannot provide approval signatures in both sections.

David J. Brancamp

Signature of Agency Representative Initiating Request

Dave Brancamp, Director of S

7/20/2022

Print Name of Agency Representative Initiating Request

Date

Heidi K Haartz

Signature of Agency Head Authorizing Request

Heidi Haartz, Deputy Superintendent for Student Investment Division

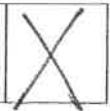
7/20/22

Print Name of Agency Head Authorizing Request

Date

Please consider this memo as my support of your request to extend the identified contract beyond the current State policy period. This exemption is granted pursuant to NRS 333.135(5) and SAM 0338 and may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines the decision was based on incorrect or inaccurate facts. Pursuant to NRS 333.700(7), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

NOTE: If this box is checked, the agency must include the EITS TIN/CIN approval or approval update as an attachment in CETS.



Signed:

Kevin D. Osty

8/2/22

Administrator, Purchasing Division or Designee

Date

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 16894	Amendment Number: 13	
	Legal Entity Name: Data Recognition Corporation	
Agency Name: NDE - DEPARTMENT OF EDUCATION	Contractor Name: Data Recognition Corporation	
Agency Code: 300	Address: 13490 Bass Lake Road	
Appropriation Unit: 2697-45	City/State/Zip: Maple Grove, MN 55311	
Is budget authority available?: Yes	Contact/Phone: Doug Russell 763-268-2008	
If "No" please explain: Not Applicable	Vendor No.: T29036572	
	NV Business ID: NV20041507280	
To what State Fiscal Year(s) will the contract be charged?	2016-2024	

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/>	General Funds	75.00 %	Fees	0.00 %
<input checked="" type="checkbox"/>	Federal Funds	25.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **08/11/2015**
 Anticipated BOE meeting date **10/2022**
 Retroactive? **No**
 If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **08/31/2023**
 Contract term: **8 years and 22 days**

4. Type of contract: **Contract**
 Contract description: **CBT/McGraw-Hill**

5. Purpose of contract:

This is the thirteenth amendment to the original contract which provides Nevada Ready Student Assessment System services and support. This amendment increases the maximum amount from \$82,207,418.45 to \$83,491,037.45 due to the reinstatement of the end of course assessments in English Language Arts I and II and Integrated Math I and II for grades 6-12.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$51,457,083.00	\$51,457,083.00	\$51,457,083.00	Yes - Action
a. Amendment 1:	\$0.00	\$0.00	\$0.00	No
b. Amendment 2:	\$511,498.00	\$511,498.00	\$511,498.00	Yes - Action
c. Amendment 3:	\$0.00	\$0.00	\$0.00	No
d. Amendment 4:	-\$9,558,963.70	-\$9,558,963.70	-\$9,558,963.70	Yes - Action
e. Amendment 5:	\$331,666.00	\$331,666.00	\$331,666.00	Yes - Action
f. Amendment 6:	\$1,221,646.15	\$1,221,646.15	\$1,221,646.15	Yes - Action
g. Amendment 7:	\$9,856,703.00	\$9,856,703.00	\$9,856,703.00	Yes - Action
h. Amendment 8:	\$10,166,633.00	\$10,166,633.00	\$10,166,633.00	Yes - Action
i. Amendment 9:	-\$1,483,699.00	-\$1,483,699.00	-\$1,483,699.00	Yes - Action
j. Amendment 10:	\$19,685,447.00	\$19,685,447.00	\$19,685,447.00	Yes - Action

k. Amendment 11:	\$19,405.00	\$19,405.00	\$19,405.00	Yes - Info
l. Amendment 12:	\$0.00	\$0.00	\$19,405.00	No
2. Amount of current amendment (#13):	\$1,283,619.00	\$1,283,619.00	\$1,303,024.00	Yes - Action
3. New maximum contract amount:	\$83,491,037.45			

II. JUSTIFICATION

7. What conditions require that this work be done?

Employees within the state have responsibilities that support programs but certain tasks exceed their expertise. Nevada Revised Statutes (NRS) requires contracting with a nationally recognized testing company for these activities.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This contractor was selected as the best solution by the independent evaluation committee based on pre-determined evaluation criteria. The Nevada Department of Education does not have the necessary manpower or expertise to conduct this Statewide Assessment.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #3175, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 03/10/2015 Anticipated re-bid date: 12/31/2018

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Nevada Department of Education 7/1/08 to 6/3012
State of Nevada March 1, 2014
Nevada Department of Education 1/14/15 they have been deemed satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	mbro28	08/16/2022 10:48:30 AM
Division Approval	carnol1	08/17/2022 08:04:09 AM
Department Approval	carnol1	08/17/2022 08:04:16 AM
Contract Manager Approval	mbro28	08/17/2022 08:08:29 AM
Budget Analyst Approval	mranki1	08/23/2022 08:19:51 AM
BOE Agenda Approval	hfield	08/23/2022 16:08:39 PM



**STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION**

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: 775 684-0170 | Fax: 775 684-0188

<i>Purchasing Use Only:</i>	
Approval #:	# 392 (M)

CONTRACT EXTENSION JUSTIFICATION AND REQUEST FORM

ALL FIELDS ARE REQUIRED - INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY

1	Agency Contact Information – Note: Approved copy will be sent to only the contact(s) listed below:		
	State Agency Name:	<i>Nevada Department of Education Assessment, Data and Accountability Management (ADAM) Office</i>	
	<i>Contact Name and Title</i>	<i>Phone Number</i>	<i>Email Address</i>
	<i>Peter Zutz, ADAM Administrator</i>	<i>(775) 687-9166</i>	<i>pzutz@doe.nv.gov</i>

2	Contractor Information:	
	Contractor:	<i>Data Recognition Corporation (DRC)</i>
	Contact Name:	<i>Doug Russell</i>
	Complete Address:	<i>13490 Bass Lake Road, Maple Grove, Minnesota 55331</i>
	Phone Number:	<i>(763) 268-2000</i>
	Email Address:	

3	List <u>all previous</u> Contract Information:			
	Solicitation Type, if applicable:	<i>Solicitation Waiver</i>	#:	
	CETS #:	<i>#16894</i>		
	Contract Amount:	<i>\$62,502,566.45</i>		
	Contract Term:	Start Date:	<i>8/11/2015</i>	End Date:

Rec'd 06/24/21 3:30PM @

Purchasing Use Only:	
Approval #:	#392 (C)

4	Current Contract Information:			
	Solicitation Type, if applicable:	<i>Request for Proposal</i>	#: 3175	<i>Amendments 1 & 2</i>
	CETS #:	#16894		
	Initial Contract Amount:	\$51,457,083.00		
	Contract Term:	Start Date:	8/11/2015	End Date: 8/31/2021

Amendment Information – List <u>all previously</u> approved amendments:			
<i>Amd #:</i>	<i>Brief Synopsis of What Amendment Accomplished:</i>	<i>Change in Contract Amount</i>	<i>Change in End Date</i>
1	<i>Contractor's name changed from CTB McGraw Hill to Data Recognition Corporation (DRC).</i>	0.00	N/A
2	<i>To increase contract authority to provide Nevada Ready Student Assessment System services and support statewide on an as needed basis.</i>	\$511,498.00 <i>(new maximum amount \$51,968,581.00)</i>	N/A
3	<i>To revise the scope of work and deliverables due to dates that changed. To continue to provide Nevada Ready Student Assessment System services and support statewide on an as needed basis.</i>	\$0.00	N/A
5	4 <i>To decrease the maximum contract authority amount and revise the scope of work to reflect the decreased costs. To continue to provide Nevada Ready Student Assessment System services and support statewide on an as needed basis.</i>	-\$9,558,963.70 <i>(new maximum amount \$42,409,617.30)</i>	N/A
5	5 <i>To increase the maximum contract authority, and scope change to provide additional training, reporting, and Standard Setting activities to continue to provide Nevada Ready Student Assessment System services and support statewide on an as needed basis.</i>	\$331,666.00 <i>(new maximum amount \$42,741,283.30)</i>	N/A
6	6 <i>To increase the maximum contract authority due to the price for the Nevada Science Assessment for High School previously excluded due to clerical error, and add additional trainings, report interpretation, and ADA compliance, and planning for the transfer of interim data to continue to provide Nevada Ready Student Assessment System</i>	\$1,221,646.15 <i>(new maximum amount \$43,962,929.45)</i>	N/A

	<i>services and support statewide on an as needed basis.</i>		
7	<i>To extend the termination date one year, and to increase the maximum contract authority, and scope to continue to administer student assessments in English Language Arts, Mathematics, and Science at grades 3-8 and High School in Fiscal Years 2020 and 2021. To continue to provide Nevada Ready Student Assessment System services and support statewide on an as needed basis.</i>	<i>\$9,856,703.00 (new maximum amount \$53,819,632.45)</i>	<i>8/31/2020</i>
8	<i>To extend the termination date by one year, and to increase the maximum contract authority amount to continue to provide Nevada Ready Student Assessment System services and support statewide on an as needed basis.</i>	<i>\$10,166,633.00 (new maximum amount \$63,986,265.45)</i>	<i>8/31/2021</i>
9	<i>To reduce the scope of work for fiscal year 2021, and to decrease the maximum contract authority to continue to provide Nevada Ready Student Assessment System services and support statewide on an as needed basis.</i>	<i>-\$1,483,699.00 (new maximum amount \$62,502,566.45)</i>	<i>N/A</i>

<u>Proposed Amendment Information:</u>			
<i>Amd #:</i>	<i>Brief Synopsis of What the Requested Amendment will Accomplish</i>	<i>Change in Contract Amount</i>	<i>Change in End Date</i>
6 10	<i>To extend the termination date by two years, and to increase contract authority amount to continue to provide Nevada Ready Student Assessment System services and support statewide on an as needed basis.</i>	<i>\$19,685,447.00 (new maximum amount \$82,188,013.45)</i>	<i>8/31/2023</i>

	What is the justification to extend the contract term beyond the State's four (4) year re-solicitation policy (SAM 0338)?
7	<p><i>The Nevada Department of Education will go out to RFP in 2022 with administration to begin in the 2023-2024 school year.</i></p> <p><i>The justification for this two-year contract extension between the Nevada Department of Education (NDE) and the Data Recognition Corporation (DRC) is to enhance the Nevada Ready Student Assessment System and assess students who are English language learners with the assistance of language supports.</i></p> <p><i>DRC will continue to administer the Nevada CRT/Smarter Balanced Assessments in English Language Arts (ELA) and Math at grades 3-8, the Nevada Science Assessment at grades 5, 8, and high school, and the Nevada Alternate Assessment (NAA).</i></p>

DRC will include language supports for the ELA, Math, and Science assessments. With language supports, English language learners while test-taking, will be able to refer to and access stacked translations of test questions and embedded glossing in Spanish, embedded glossing in fourteen other languages, and an illustrated glossary.

What are the potential consequences to the State if the contract extension request is denied?

The potential consequences to the State, if this two-year contract extension request is denied, is non-compliance to Every Student Succeeds Act (ESSA) and with state law.

NDE cannot meet ESSA student assessment and school accountability requirements. ESSA requires NDE to assess students and report the assessment results to the US Department of Education every year, and to calculate school star ratings and support designations with the assessment results.

DRC has proven experience to adapt appropriate assessments and content areas to other languages, and provide language supports for English language learners, but without this extension, NDE cannot fulfill the NRS 390.105 requirement below.

NRS 390.105 Administration of criterion-referenced examinations.

1. The State Board shall, in consultation with the Council to Establish Academic Standards for Public Schools, prescribe examinations that comply with 20 U.S.C. § 6311(b)(2) and that measure the achievement and proficiency of pupils:

(a) For grades 3, 4, 5, 6, 7 and 8 in the standards of content established by the Council for the subjects of English language arts and mathematics.

(b) For grades 5 and 8, in the standards of content established by the Council for the subject of science.

(c) For grades 9, 10, 11 and 12, in the standards of content established by the Council for the subjects required to comply with 20 U.S.C. § 6311(b)(2).

→ The examinations prescribed pursuant to this subsection must be written, developed, printed and scored by a nationally recognized testing company.

2. In addition to the examinations prescribed pursuant to subsection 1, the State Board shall, in consultation with the Council to Establish Academic Standards for Public Schools, prescribe a writing examination for grades 5 and 8.

8

3. The Department shall ensure the availability of:

(a) The examinations prescribed pursuant to subsections 1 and 2 to pupils in any language in which those examinations are published; and

(b) Authorized supports to pupils who are English learners for the examinations prescribed pursuant to subsections 1 and 2.

4. The State Board shall prescribe:

(a) The minimum number of school days that must take place before the examinations prescribed by the State Board pursuant to subsection 1 may be administered to pupils; and

(b) The period during which the examinations prescribed by the State Board pursuant to subsection 1 must be administered.

5. The board of trustees of each school district and the governing body of each charter school shall administer the examinations prescribed by the State Board at such times as prescribed by the State Board pursuant to subsection 4. The examinations must be:

(a) Administered in each school in accordance with uniform procedures adopted by the State Board. The Department shall monitor the school districts and individual schools to ensure compliance with the uniform procedures.

(b) Administered in each school in accordance with the plan adopted pursuant to NRS 390.270 by the Department and with the plan adopted pursuant to NRS 390.275 by the board of trustees of the school district in which the examinations are administered. The Department shall monitor the compliance of school districts and individual schools with:

(1) The plan adopted by the Department; and

(2) The plan adopted by the board of trustees of the applicable school district, to the extent that the plan adopted by the board of trustees of the school district is consistent with the plan adopted by the Department.

(Added to NRS by 1999, 3386; A 2001, 1208; 2003, 19th Special Session, 63, 64; 2005, 1178; 2013, 3272; 2015, 1083, 2098; 2017, 3246; 2019, 4357) — (Substituted in revision for NRS 389.550)

The potential consequences to the State from non-compliance to ESSA and with state law is an impact too on those who rely on the student assessment and school accountability information for various purposes.

<i>Purchasing Use Only:</i>	
Approval #:	#3920

By signing below, I know and understand the proposed contract extension exceeds the State's policy pursuant to SAM Section 0338 that contracts be solicited at least every four (4) years and attest that all statements are true and correct.



Signature of Agency Representative Initiating Request

Peter Zutz, ADAM Administrator

Print Name of Agency Representative Initiating Request

6/24/2021

Date



Signature of Agency Head Authorizing Request

Jonathan P. Moore, Deputy Superintendent for Student Achievement

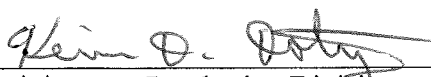
Print Name of Agency Head Authorizing Request

06/24/2021

Date

Please consider this memo as my support of your request to extend the identified contract beyond the current State policy period. This exemption is granted pursuant to NRS 333.135(5) and SAM 0338 and may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines the decision was based on incorrect or inaccurate facts. Pursuant to NRS 333.700(7), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

Signed:



Administrator, Purchasing Division or Designee

6/29/21

Date

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26596**

Agency Name: NDE - DEPARTMENT OF EDUCATION	Legal Entity Name: WESTED
Agency Code: 300	Contractor Name: WESTED
Appropriation Unit: 2710-21	Address: 730 HARRISON ST
Is budget authority available?: Yes	City/State/Zip: SAN FRANCISCO, CA 94107-1271
If "No" please explain: Not Applicable	Contact/Phone: 415-615-3136
	Vendor No.: T81012500
	NV Business ID: NV20111743662

To what State Fiscal Year(s) will the contract be charged? **2023-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date **09/2022**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **09/30/2024**

Contract term: **2 years and 30 days**

4. Type of contract: **Interlocal Agreement**

Contract description: **Professional Trainin**

5. Purpose of contract:

This is a new interlocal agreement to provide a career and college readiness framework targeting key aspects of Nevada students' learning journeys.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$1,200,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

ARP ESSER (III) mandates that these federal funds are used to address learning loss with evidence-based interventions. CCR supports is a strategy that NDE will use to address this. WestEd has continuously proven to be a strong partner for NDE and provides unmatched and rigorous expertise and resources beyond the scope of NDE to carry out this work.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Nevada does not have the staff with expertise in this field.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

Interlocal agreement pursuant to NRS 277.180.

WestEd's expertise and continuous relationship of good standing business with the State of Nevada

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	mbro28	07/19/2022 10:05:25 AM
Division Approval	carnol1	07/19/2022 10:18:24 AM
Department Approval	carnol1	07/19/2022 10:18:27 AM
Contract Manager Approval	mbro28	07/19/2022 11:16:12 AM
Budget Analyst Approval	mranki1	07/25/2022 10:14:28 AM
BOE Agenda Approval	dlenzner	08/22/2022 16:10:35 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26692**

Agency Name: NDE - DEPARTMENT OF EDUCATION	Legal Entity Name: Weaver and Tidwell, LLP
Agency Code: 300	Contractor Name: Weaver and Tidwell, LLP
Appropriation Unit: 2710-20	Address: 4400 Post Oak Parkway, Suite 1
Is budget authority available?: Yes	City/State/Zip: Houston, TX 77027
If "No" please explain: Not Applicable	Contact/Phone: Brandon Tanous 832-320-3275
	Vendor No.:
	NV Business ID: NV20151568275

To what State Fiscal Year(s) will the contract be charged? **2023-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **30DOE-S2067**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date **10/2022**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **09/30/2024**

Contract term: **2 years**

4. Type of contract: **Contract**

Contract description: **Internal Auditor**

5. Purpose of contract:

This is a new contract to provide an internal controls audit and audit report with data and suggestions as it relates to objectives and federal funding requirements, laws, and regulations.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$189,300.00**

Other basis for payment: **Monthly. per itemized invoice.**

II. JUSTIFICATION

7. What conditions require that this work be done?

NDE wanted an outside audit firm to conduct this work so there would be no bias and to allow for recommendations that would further improve the business practices and financial management processes within NDE and its subrecipients.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

NDE does not have the staff capacity needed to audit these federal funds; NDE is not aware of another State agency that has this capacity.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor scored the highest based on the evaluation committee scoring.

d. Last bid date: 07/08/2022 Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLP

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	mbro28	08/09/2022 08:50:54 AM
Division Approval	carol1	08/09/2022 08:57:20 AM
Department Approval	carol1	08/09/2022 08:57:24 AM
Contract Manager Approval	mbro28	08/09/2022 08:58:13 AM
Budget Analyst Approval	mranki1	08/16/2022 10:07:30 AM
BOE Agenda Approval	dlenzner	08/19/2022 17:28:54 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **26624**

Agency Name:	NDE - DEPARTMENT OF EDUCATION	Legal Entity Name:	MEDICAL DECISION LOGIC, INC.
Agency Code:	300	Contractor Name:	MEDICAL DECISION LOGIC, INC.
Appropriation Unit:	2721-41	Address:	7921 RUXWAY RD
Is budget authority available?:	Yes	City/State/Zip:	TOWSON, MD 21204
If "No" please explain:	Not Applicable	Contact/Phone:	Allen Tien 443-224-8429
		Vendor No.:	VEN19015
		NV Business ID:	NV20222541181

To what State Fiscal Year(s) will the contract be charged? **2023-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/01/2022**

Anticipated BOE meeting date 09/2022

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **09/29/2025**Contract term: **2 years and 364 days**4. Type of contract: **Contract**Contract description: **Behavioral Health**

5. Purpose of contract:

This is a new contract to provide a student mental health software system for integrated case management that combines student behavioral health problems and mental health screening, care planning, referral processes, services coordination, outcomes tracking, and reporting.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$500,000.00**

Other basis for payment: \$200,000 year 1, \$150,000 year 2, \$150,000 year 3. Monthly invoices. Development and training as needed.

II. JUSTIFICATION

7. What conditions require that this work be done?

Piloting school-based behavioral health care with Nevada Project AWARE schools (Washoe, Carson, Charter Authority), contract with MD Logix to provide a HIPAA/FERPA compliant Student Mental Health Software System (SMHSS): A SMHSS is a student-centered software system for integrated case management that combines student behavioral health problem and mental health screening, care planning, referral processes, services coordination, outcomes tracking, and reporting, A SMHSS is based on the specification, collection, and use of data, and may include a range of data, such as developmental history, medical history, and information needed to support medical insurance reimbursement. Users include students, patients, providers, teachers, counselors, researchers, administrators and advocates, to get them the tools they need to improve outcomes and address our most pressing public health concerns.

The SMHSS Includes training and scaling personnel to appropriately document clinical interventions and supports, allowing LEAs to bill for provided behavioral health services under Medicaid Chapter 2800, as a part of the workforce sustainability plan, Reimbursed funds will be allocated towards recruiting, retaining and training school based behavioral health providers.

This project has been approved by Nevada's Purchasing Department as a three-year pilot project.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Piloting the SMHSS within Project AWARE LEAs supports the federal grant requirements of National Outcome Measures (NOMs) collection and data reporting of Tier 2 + 3 referral and access data. In addition to compliance with federal grant requirements, the piloting of this systems also meets State Improvement Plan objective to increase access to quality school-based mental health care and develop a workforce sustainability plan. This system will interact seamlessly with Infinite Campus and billing agencies-allowing LEAs to seek reimbursement for provided school-based mental health services

9. Were quotes or proposals solicited? No
Was the solicitation (RFP) done by the Purchasing Division? No

- a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

- b. Solicitation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**

Approval #: 220610

Approval Date: 06/28/2022

- c. Why was this contractor chosen in preference to other?

- d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? Yes
b. Is the contract part of an IT investment project over \$50,000? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

- c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is NOT registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

Not based in NV

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

No b. If "No", is an exemption on file with the Nevada Secretary of State's Office?

No If "No", to a. AND b., please explain why the contractor does not have an SBL or an exemption.

Being worked on

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	mbro28	07/26/2022 11:18:28 AM
Division Approval	carnol1	07/26/2022 11:48:15 AM
Department Approval	carnol1	07/26/2022 11:48:19 AM
Contract Manager Approval	mbro28	08/01/2022 14:18:53 PM
EITS Approval	ljean	08/19/2022 08:38:57 AM
Budget Analyst Approval	mranki1	08/16/2022 10:50:56 AM
BOE Agenda Approval	dlenzner	08/19/2022 16:14:49 PM
BOE Final Approval	Pending	



STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION

Purchasing Division

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: 775-684-0170 | Fax: 775-684-0188

Purchasing Use Only:	
Approval#:	220610 @

SOLICITATION WAIVER JUSTIFICATION AND REQUEST FORM

ALL FIELDS ARE REQUIRED - INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY

1a	Agency Contact Information - Note: Approved copy will be sent to <u>ONLY</u> the contact(s) listed below:		
	STATE AGENCY NAME REQUIRED:	Department of Education, Office of Safe and Respectful Learning Environment	
	Contact Name and Title	Phone Number	Email Address
	Christy McGill	775-687-9168	cmcgill@doe.nv.gov

1b	Vendor Information:	
	Vendor Name:	Medical Decision Logic, Inc. mdlogix
	Contact Name:	Allen Tien, MD, MHS
	Complete Address: City, State, and Zip Code	7921 Ruxway Rd. Towson, MD 212-4-3515
	Telephone Number:	443-224-8429
Email Address:	allen@mdlogix.com	

1c	Type of Waiver Requested – Check the appropriate type:	
	Sole or Single Source:	
	Professional Service Exemption:	X

1d	Contract Information:			
	Is this a new Contract? Check One:	Yes:	X	No:
	If 'No' Enter Amendment Number:	#		
	Enter CETS Number:	#		

1e	Term:				
	One (1) Time Purchase? Check One:	Yes:	X	No:	
	Contract:	Start Date:	August 1, 2022	End Date:	August 1, 2025

1f	Funding:	
	State Appropriated:	
	Federal Funds:	

Rec'd 06/24/22 Haws ✓

#220610②

Grant Funds:	Substance Abuse and Mental Health Services Administration (SAMHSA) Project Advancing Wellness and Resilience in Education (AWARE) Nevada grant.
Other (Explain):	

1g	Total Estimated Value of <u>this</u> Service Contract, Amendment or Purchase:
	\$ 500,000.00 contract for three years, covering 25 schools in 3 Local Education Agencies.

2	Provide a description of work/services to be performed or services with goods to be purchased:
	<i>Student Mental Health Software System (SMHSS): A SMHSS is a student-centered software system for integrated case management that combines student behavioral health problem and mental health screening, care planning, referral processes, services coordination, outcomes tracking, and reporting. A SMHSS is based on the specification, collection, and use of data, and may include a range of data, such as developmental history, medical history, and information needed to support medical insurance reimbursement. Users include students, patients, providers, teachers, counselors, researchers, administrators, and advocates, to get them the tools they need to improve outcomes and address our most pressing public health concerns.</i>

3	What are the unique features/qualifications required for these services/services with goods that are not available from any other vendor?
	<ol style="list-style-type: none"> 1) Various options for parental/guardian consent such as QR code, one-time use link, scanning, etc., 2) Web-based access to evidence-based screening tools (as required by Nevada Medicaid) 3) Integrated tele-health and virtual care sessions 4) Integrated automation of administrative documentation (online consent/paper/document upload) 5) Integrated best practices for generating and following best practices for plan of care development 6) Most important: all of above and a comprehensive set of other important features are smoothly combined in an "off-the-shelf" integrated case management product, no lag time in provider/district utilization. mdlogix is the only vendor that has ability to launch quickly without significant development time.

4	Explain why these services/services with goods cannot be competitively bid and why this purchase is economically only available from a single source:
	<p><i>MDlogix bhworks SMHSS may be utilized by school-based providers for case management immediately upon contract execution. There are only 16 states in the nation that have an expanded Medicaid contract including school based behavioral health services and only some of begun to provide the allowable services including Maryland and Michigan, who have contracted with bhworks since 2019.</i></p> <p><i>Components that bhworks software package provides not provided by the other two vendors:</i></p> <ul style="list-style-type: none"> • Multiple ways to collect parental/guardian consent including QR Codes, One-time email links, Scanning Capabilities • Web-based access to evidence-based screening tools (as required by Nevada Medicaid) • HIPAA Compliant Tele-health and virtual care sessions within the platform • Streamline documentation (online consent/paper/document upload) • Generate and follow best practices for plan of care development

5	Were alternative services or commodities evaluated?	Check One:	
		Yes	No
	X		
a.	<i>If yes, what were they and why were they unacceptable? Please be specific about features, characteristics, requirements, capabilities and compatibility.</i>		

Conducted a cross-system team evaluation of existing school-based mental health platforms (identified and reviewed a total of 3). Cross-system team included school mental health professionals, school nurses, district administrators and state program planners. A pros and cons list was compiled and the team identified that each system has the ability to comply with HIPAA and FERPA data security requirements, interchange with student information systems and billing entities and ability for clinical documentation. Only bhworks has an established system, utilized in other states supporting data showing improved student outcomes, return on investment in accordance with state Medicaid requirements, staffing scaffolding to implement a school-based plan of care and the ability to provide individual therapy utilizing a HIPAA compliant tele-health system embedded into bhworks. Bhworks was the only system that can be provided to districts and utilized immediately—no build out necessary.

b. If not, why were alternatives not evaluated?

Has the agency purchased these services/services with goods in the past? Check One:		Yes	No			
<p><i>NOTE: To avoid delays or your request being rejected, if your previous purchase(s) was made via solicitation waiver(s), a copy or copies of <u>ALL PREVIOUS WAIVERS MUST ACCOMPANY THIS REQUEST.</u></i></p>			X			
<p>a. <i>If yes, starting with the most <u>recent contract</u> and working backward, for the <u>entire relationship with this vendor, or any other vendor</u> for these services/services with goods, the following information must be provided along with the <u>CETS contract number(s)</u> associated with each:</i></p>						
6	Term		Value	Short Description	Provide Type of Procurement RFP#, RFQ#, Waiver #	CETS #
	Start Date	End Date				
			\$			
			\$			
			\$			
			\$			

7 What are the potential consequences to the State if the waiver request is denied and the services/services with goods is competitively bid?

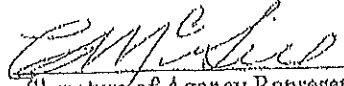
Inability for districts to ethically and efficiently provide mental health care to students by utilizing an established system (bhworks) has long-term humanistic and financial consequences. Humanistic consequences include lack of access to effective mental health care, steady and increasing youth suicidal ideation/plans/completion and Nevada's continued bottom ranking for youth mental health care. Financial consequences include a massive upcoming workforce loss (~200 employees) once schools lose their ability to fund school based health care workers (currently funded with relief education dollars, bhworks will allow districts to seek Medicaid reimbursement for healthcare services—allowing for the best financial match i.e, education monies fund education and health care reimbursements fund health care services).

8	<p>What efforts were made or conducted to substantiate there is no competition for the services/services with goods and to ensure the price for this purchase is fair and reasonable?</p>
	<p><i>Cross-system team worked with several other states (partnered primarily with Maryland and Michigan) who have implemented school-based mental health software systems, shared details of the software system cost (BHworks requires no extra design whereas the other 2 require design/build out costs)</i></p> <p><i>BHworks also has the following capabilities that no other systems has:</i></p> <ul style="list-style-type: none"> • <i>Multiple ways to collect parental/guardian consent including QR Codes, One-time email links, Scanning Capabilities</i> • <i>Web-based access to evidence-based screening tools (as required by Nevada Medicaid)</i> • <i>HIPAA Compliant Tele-health and virtual care sessions within the platform</i> • <i>Streamline documentation (online consent/paper/document upload)</i> • <i>Generate and follow best practices for plan of care development</i>

9	<p>Will this purchase obligate the State to this vendor for future purchases? Check One:</p>	Yes	No
	<p><u><i>NOTE: Before selecting your answer, please review information included on Page 2, Section 9 of the instructions.</i></u></p>		X
<p>a. <i>If yes, please provide details regarding future obligations or needs.</i></p>			
<p><i>This contract is for a pilot project funded through grant funds for 20-30 pilot schools across three Local Education Agencies. It's a one-time contract to cover the utilization, technical assistance, training, and system interchange for the life of the grant. The goal would be that the LEAs move to sustaining the software system with Medicaid reimbursement funds.</i></p>			

Purchasing Use Only:	
Approval #:	#2306100

By signing below, I know and understand the contents of this Solicitation Waiver Request and Justification and attest that all statements are true and correct.



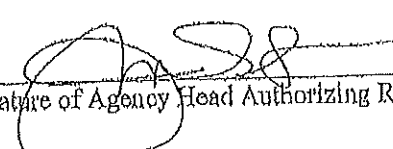
 Signature of Agency Representative Initiating Request

Christine McGill

 Print Name of Agency Representative Initiating Request

6/16/22

 Date



 Signature of Agency Head Authorizing Request

6/15/22

 Date

_____ Date

FOR PURCHASING USE ONLY - PLEASE NOTE: In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada or to assist in our due diligence, State Purchasing may solicit a review of your request from another agency or entity. The signature below indicates another agency or entity has reviewed the information you provided. This signature does not exempt your agency from any other processes that may be required.

**** NOTE: Agency must include TIN Approval Memo**
 Name of agency or entity who provided information or review:
 as an attachment in CBS **

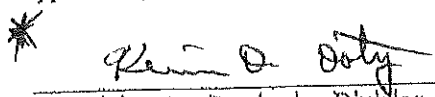
 Representative Providing Review

 Print Name of Representative Providing Review

 Date

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150 or NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 333.700(7), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns, please contact the Purchasing Division at 775-684-0170.

Approved by:
 * 

 Administrator, Purchasing Division or Designee

6/28/22

 Date

Steve Sisolak
Governor



#220610 (2)

Laura E. Freed
Director

Matthew Tuma
Deputy Director

Timothy Galluzi
Administrator

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Enterprise IT Services Division
100 N. Stewart Street, Suite 400 | Carson City, Nevada 89701
Phone: (775) 684-5800 | www.idmv.gov | Fax: (775) 687-9097

MEMORANDUM

TO: Christy McGill, OSRLE Director, NDE
Glenn Meyer, IT Manager I, NDE
Dana Walburn, Program Professional, NDE
Matthew Brown, Budget Analyst III, NDE

CC: Tim Galluzi, Administrator, EITS, DOA
Robert Dehnhardt, State Chief Information Security Officer, EITS, DOA
David Axtell, State Chief Enterprise Architect, EITS, DOA

FROM: Lisa Jean, TIN Administrator, EITS, DOA

SUBJECT: TIN Completion Memo – NDE – TIN 495 – *School Based Electronic Health Records* – BA 2721

DATE: May 10, 2022

We have completed our review for the Nevada Department of Education's (NDE) – *School Based Electronic Health Records* – TIN 495.

The submitted TIN, for an estimated value of \$500,000 in the FY22/FY23 biennium (100% Federal Grant), is to implement a cloud solution for a Comprehensive School-Based Behavioral Health System.

Research has shown that children and adolescents are more likely to receive mental health care in school than in any other setting and school-based mental services can offer a more accessible, less stigmatizing environment than traditional community-based mental health settings. The benefits are improved attendance, academics, and behaviors; dropout rates decrease, graduation rates increase, less bullying, and fewer office discipline referrals.

The agency considers the investment and final implementation to have an ongoing high security risk because the system will transport, store, and/or process personal identification information and is subject to federal and/or other security standards, in addition to the system being accessed from outside of SilverNet. The Office of Information Security (OIS) will be asked to conduct pre-and post-implementation security reviews for the investment.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26696**

Agency Name:	DHHS - HEALTH AND HUMAN SERVICES DIRECTOR'S OFFICE	Legal Entity Name:	Pyramid Model Consortium
Agency Code:	400	Contractor Name:	Pyramid Model Consortium
Appropriation Unit:	3276-34	Address:	PMB 507, 400 W. Broadway St Suite 101
Is budget authority available?:	No	City/State/Zip:	Missoula, MT 59802
If "No" please explain: Pending approval of non-IFC carry forward work program C60466.		Contact/Phone:	Rob Corso 217-390-0403
		Vendor No.:	T32011816
		NV Business ID:	NV20222540507

To what State Fiscal Year(s) will the contract be charged? **2023-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 09/2022

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2026**

Contract term: **3 years and 303 days**

4. Type of contract: **Contract**

Contract description: **Training eModules**

5. Purpose of contract:

This is a new contract to provide training e-modules and materials to enhance professional development for early intervention personnel.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$135,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

The State Systemic Improvement Plan (SSIP) is federally required and, for Nevada's Early Intervention (EI) system, involves promoting social emotional development for all eligible children in the EI system. Promoting professional development in this regard for all Early Intervention personnel who provide direct services to families will improve child and family outcomes for each Child's optimal social emotional development and overall development.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Media and web expertise to develop, implement and provide web access to eModules professional development is beyond the scope of expertise and resources of the IDEA Part C Office.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**

Approval #: 220406

Approval Date: 04/05/2022

c. Why was this contractor chosen in preference to other?

This vendor is a sole source, approved by NV Purchasing with a Sole Source Solicitation Waiver, please see attached.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	bbarlo1	08/11/2022 11:47:14 AM
Division Approval	bbarlo1	08/11/2022 11:47:19 AM
Department Approval	bbarlo1	08/11/2022 13:28:12 PM
Contract Manager Approval	chadwic1	08/17/2022 11:05:54 AM
Budget Analyst Approval	afrantz	08/17/2022 11:17:47 AM
BOE Agenda Approval	afrantz	08/17/2022 11:17:50 AM
BOE Final Approval	Pending	



STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Purchasing Division

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
 Phone: 775-684-0170 | Fax: 775-684-0188

Purchasing Use Only:	
Approval#:	220406 @

SOLICITATION WAIVER JUSTIFICATION AND REQUEST FORM

ALL FIELDS ARE REQUIRED – INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY

1a	Agency Contact Information - Note: Approved copy will be sent to <u>only</u> the contact(s) listed below:		
	ENTER STATE AGENCY NAME:	DHHS Directors Office, IDEA Part C	
	<i>Contact Name and Title</i>	<i>Phone Number</i>	<i>Email Address</i>
	Mary Garrison	775-443-7996	mgarrison@dhhs.nv.gov
	Lori Ann Malina-Lovell	702-486-3012	lamalinalovell@dhhs.nv.gov

1b	Vendor Information:	
	Vendor Name:	Pyramid Model Consortium (The Pyramid Model Consortium - Supporting Early Childhood PBIS)
	Contact Name:	Rob Corso
	Complete Address: City, State, and Zip Code	PMB 507, 400 W. Broadway St Suite 101, Missoula, MT 59802
	Telephone Number:	217-390-0403
	Email Address:	Rob.corso@pyramidmodel.org

1c	Type of Waiver Requested – Check the appropriate type:	
	Sole or Single Source:	X
	Professional Service Exemption:	

1d	Contract Information:			
	Is this a new Contract? Check One:	Yes:	X	No:
	Amendment Number:	#		
	Enter CETS Number:	#		

1e	Term:			
	One (1) Time Purchase? Check One:	Yes:		No:
	Contract:	Start Date:	Upon BOE Approval	End Date: June 30, 2026

1f	Funding:	
	State Appropriated:	
	Federal Funds:	X

1036

Decision Rec'd 03/30/22

220406 @

Grant Funds:	
Other (Explain):	

Purchasing Use Only:	
Approval #:	

1g	Total Estimated Value of <u>this</u> Service Contract, Amendment or Purchase:
	\$135,000.00 for 2 modules (As a savings to the state, we have negotiated a 50% discount, down from \$270,000)

2	Provide a description of work/services to be performed or commodity/good to be purchased:
	<ol style="list-style-type: none"> 1. 2 modules (Pyramid Practices and Prevent, Teach, Reinforce for Families Trainings) 2. 6 authored lessons as Rise 360 packages, uploaded on TalentLMS. 3. Up to 30 Knowledge Check questions, answers and remediation will be created and developed. 4. Live action, in person production of SME on white screen, up to 1.5 hour (90 minutes) finished, embedded video assets. 5. Update PMC ecommerce platform to accept the new course. 6. Update the PMC custom token dashboard and reporting systems. 7. Trifoia will help facilitate script writing for three (3) 1.5-hour training eModules, for total 'seat time' of 4.5 hours (270 minutes).

3	What are the unique features/qualifications required for this service or good that are not available from any other vendor:
	<p>The Pyramid Consortium: Pyramid Model Consortium is the sole corporation tasked to complete training modules and materials for the National Center for Pyramid Model Innovations (NCPMI). The Pyramid Model Consortium subject matter experts work to create a detailed course outline, write scripts, produce, and edit videos, develop assessments and certificates, and upload eModules to the Talent Learning Management System.</p> <p>Brookes Publishing which is the leading publishing entity in the field of Early Childhood Special Education (Birth to 8 years old), currently only has Pyramid Model eModule materials for infants and toddlers in Early Childhood Education but not for Early Childhood Special Education or Early Intervention. There is a need for professional development materials in Nevada's Early Intervention Services system specifically focused on professionals serving infants and toddlers ages birth to 3 with disabilities and their families/caregivers receiving early intervention services within the natural environment, e.g., the home along with inclusive community environments. The Pyramid Model Consortium in partnership with the National Center for Pyramid Model Innovations creates content with a focus on Social-Emotional growth for infants and toddlers ages birth to 3 with disabilities, their families/caregivers, and the providers that serve them. This expertise can only be provided by the Pyramid Model Consortium as they have direct relations with the U.S. Department of Education, Office of Special Education Programs (OSEP) technical assistance entity, National Center for Pyramid Model Innovations (NCPMI). The IDEA Part C Office has had a technical assistance partnership with NCPMI for the implementation and scale up of the pyramid model since 2019.</p> <p>The eModules would be actively utilized in our Pyramid Model project which is a key activity within our federally required State Systemic Improvement Plan (SSIP) efforts toward moving the needle forward for our State-identified Measurable Result (SiMR) of Nevada's infants and toddlers making progress for</p>



their social emotional outcomes. Once these eModules are completed, Early Interventionists would receive professional development hours towards required professional licensures.

Comprehensive System of Professional Development (CSPD):

The IDEA Part C Office, which is the Lead Agency providing general supervision for the State's Early Intervention Services system, is required by federal law, 34 CFR 303.118 Comprehensive System of Personnel Development, to lead and collaborate on professional development for the system. The Pyramid Model Consortium will develop all training eModules, quizzes, and certificates on their servers reducing our server costs and web traffic costs. Housing, archiving, organizing, and reporting the training certification information are functionalities provided by the Pyramid Model Consortium which will remove the burden from the State, making all things reportable to our federal oversight (OSEP), state entities (Governor appointed Early Intervention Advisory Board: Interagency Coordinating Council, Nevada Department of Education, State and Community Early Intervention Programs). Combined, these deliverables will ease Pyramid Model statewide scale-up efforts, making implementation achievable, efficient, and sustainable.

There will be no annual licensing fees for access. Once these eModules are completed, Early Interventionists would receive professional development hours towards required professional licensures. If every Early Interventionist in Nevada's Early Intervention System can complete these eModules, every child and family in Early Intervention would be positively impacted as a result of the improved practice performed by practitioners.

4 Explain why this service or good cannot be competitively bid and why this purchase is economically only available from a single source:

Pyramid Model Consortium is the sole corporation tasked to complete training eModules and materials for the National Center for Pyramid Model Innovations. Purchasing the eModule now is cost-effective and will alleviate the annual cost of individual classes for each Early Intervention professional in the state.

5 Were alternative services or commodities evaluated?

Check One:

Yes	No
	X

a. ***If yes***, what were they and why were they unacceptable? Please be specific about features, characteristics, requirements, capabilities and compatibility.

b. ***If not***, why were alternatives not evaluated?

Pyramid Model Consortium is the only organization tasked to create these eModules. Nevada is the first Part C state to implement the Pyramid Model in Early Intervention within a technical assistance partnership with NCPMI.



Purchasing Use Only:	
Approval #:	220406 (C)

Has the agency purchased this service or commodity in the past? Check One:				Yes	No	
<i>NOTE: If your previous purchase(s) was made via solicitation waiver(s), a copy or copies of <u>ALL PREVIOUS WAIVERS MUST ACCOMPANY THIS REQUEST.</u></i>					X	
a. If yes, starting with the most recent contract and working backward, for the <u>entire</u> relationship with this vendor, or any other vendor for this service or commodity, the following information <u>must</u> be provided:						
6	<i>Term</i>		<i>Value</i>	<i>Short Description</i>	<i>Type of Procurement ENTER RFP#, RFQ#, Waiver #</i>	
	<i>Start Date</i>	<i>End Date</i>				
			\$			
			\$			
			\$			
			\$			

What are the potential consequences to the State if the waiver request is denied and the service or good is competitively bid?	
7	Nevada is the first state in the United States to implement the Pyramid Model in early intervention. Part of the implementation is to provide continuous social emotional training to early intervention staff to support the social emotional needs and concerns of the families receiving early intervention services in Nevada. If we are unable to have these eModules created by Pyramid Model Consortium, we risk providing inconsistent training throughout our state to staff working with Nevada's most vulnerable population, delayed roll out, and would require additional Part C staff to continue this effort.
	If this project is not purchased outright, implications include the State falling behind in implementation of statewide scale up of the pyramid model. Furthermore, there would be additional work hours required for the State's Aging and Disability Services Division (ADSD) system trainers and the Nevada Pyramid State Leadership Team to conduct the ongoing professional development in person statewide.
	If this project goes out to competitive bid, implications would include time consuming efforts to develop an RFP which would require research of proprietary information gathering. Additionally, if the waiver request is denied, Nevada's Early Intervention system would need to wait until the eModules are produced which will not be tailored or customized based on our implementation experiences as a state. Furthermore, we would need to purchase multiple classes off the shelf for each practitioner every year. Subsequently, additional costs would be required to modify the modules to our State's needs after production or our Early Intervention Services system would require supplemental in-person training from the Part C office or ADSD.

8	What efforts were made or conducted to substantiate there is no competition for the service or good and to ensure the price for this purchase is fair and reasonable?
---	--



#2204060

Nevada received technical assistance training and support directly from the National Center for Pyramid Model Innovations (NCPMI). NCPMI works directly with the Pyramid Model Consortium to ensure all training eModules and materials align with their direct, evidence-based trainings. Negotiations were made based on the original proposal to have full access to the eModules for 5 years. The final negotiated agreement provides for Nevada to have the option to have unlimited access to the eModules for a period of 7 years. The negotiated agreement also includes that Nevada would have the option to extend access for another 7 years at a discounted rate of 60%. Purchasing the eModules now is cost-effective and will alleviate the cost of annual software licenses for each professional in the state.

9	Will this purchase obligate the State to this vendor for future purchases? Check One:	Yes	No
	<u>Before selecting your answer, please review information included on Page 2, Section 9 of the instructions.</u>	X	
a. <i>If yes, please provide details regarding future obligations or needs.</i>			
Contingent upon funding, additional eModules and extended availability to these eModules would potentially be purchased in the future.			

Purchasing Use Only:	
Approval #:	

By signing below, I know and understand the contents of this Solicitation Waiver Request and Justification and attest that all statements are true and correct.

M. Garrison

Signature of Agency Representative Initiating Request

Mary Garrison, AAIV, IDEA Part C

Print Name of Agency Representative Initiating Request

3/24/2022

Date

J. Hagg

Signature of Agency Head Authorizing Request

3/25/2022

Jeff Hagg, Aging and Disability Services, Deputy Administrator

Print Name of Agency Head Authorizing Request

Date

FOR PURCHASING USE ONLY – PLEASE NOTE: *In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada or to assist in our due diligence, State Purchasing may solicit a review of your request from another agency or entity. The signature below indicates another agency or entity has reviewed the information you provided. This signature does not exempt your agency from any other processes that may be required.*

526

#220406
①

Name of agency or entity who provided information or review:

Representative Providing Review

Print Name of Representative Providing Review

Date

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150 or NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 333.700(7), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns, please contact the Purchasing Division at 775-684-0170.

Approved by:

Kevin D. Osty

Administrator, Purchasing Division or Designee

4/5/22

Date

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **26175**

Agency Name:	DHHS - AGING AND DISABILITY SERVICES DIVISION	Legal Entity Name:	Department of Veterans Affairs
Agency Code:	402	Contractor Name:	Department of Veterans Affairs
Appropriation Unit:	3266-00	Address:	Care in Community 500 Foothill Dr., Dept. 136N
Is budget authority available?:	Yes	City/State/Zip:	Salt Lake City, UT 84148
If "No" please explain:	Not Applicable	Contact/Phone:	Julie Larsen 801-582-1565
		Vendor No.:	
		NV Business ID:	GOVERNMENTAL ENTITY

To what State Fiscal Year(s) will the contract be charged? **2022-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Revenue

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **06/06/2022**

Anticipated BOE meeting date 09/2022

Retroactive? **Yes**

If "Yes", please explain

This agreement requires the retroactive date of June 6, 2022 due to the negotiations with the Department of Veteran Affairs. Aging and Disability Services Division has been dependent on Department of Veteran Affairs' timeline, as we are using and signing their federal contract. Failure to complete VCA paperwork or participate in the VA's national contract will lead to delays in receiving referrals and payment.

3. Termination Date: **06/05/2025**Contract term: **3 years**4. Type of contract: **Revenue Contract**Contract description: **Revenue Vet. Affairs**

5. Purpose of contract:

This is a new interlocal revenue agreement to provide ongoing services for home and community based veterans services in the rural communities.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$557,820.00**

Other basis for payment: As invoiced per Aging and Disability Services Division

II. JUSTIFICATION

7. What conditions require that this work be done?

This is a collaborative effort with the Department of Veterans Affairs that authorizes services to Nevada's veterans to allow reimbursement for ADSD's home and community based veterans services in the rural communities in accordance with section 1073A of title 38, United States Code (U.S.C.) and 38 Code of Federal Regulations (CFR).

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is a revenue care agreement to fund the services.

9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Provider Agreement and MOU 11/8/16 to current. Reference CETS #18219 and 22156.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	amanocha	04/29/2022 11:55:48 AM
Division Approval	amanocha	04/29/2022 11:55:53 AM
Department Approval	dschmid5	05/03/2022 16:31:04 PM
Contract Manager Approval	macedved1	05/03/2022 17:06:40 PM
Budget Analyst Approval	afrantz	08/05/2022 07:23:37 AM
BOE Agenda Approval	afrantz	08/05/2022 07:23:40 AM
BOE Final Approval	Pending	

Steve Sisolak
Governor

Richard Whitley, MS
Director



DEPARTMENT OF HEALTH AND HUMAN SERVICES

AGING AND DISABILITY SERVICES DIVISION
Helping people. It's who we are and what we do.



Dena Schmidt
Administrator

April 27, 2022

TO: Susan Brown, Director
Bridgette Mackey-Garrison, Budget Officer
Governor's Finance Office

FROM: Dena Schmidt, Administrator
Aging and Disability Services Division

A handwritten signature in blue ink that reads "Dena Schmidt".

SUBJECT: Request for Approval for Retroactive June 6, 2022, Start Date for Department of Veterans Affairs, Veterans Health Administration (VHA), Veterans Care Agreement (VCA)

This memorandum requests the above referenced Veterans Care Agreement with Aging and Disability Services Division (ADSD), be approved for a retroactive start date effective June 6, 2022. This agreement requires a retroactive start date due to the negotiations with the Veterans Health Administration (VHA). ADSD has been dependent on the VHA's timeline, as we are using and signing their federal contract. Failure to complete the VCA paperwork or participate in the VA's national contract will lead to delays in receiving referrals and payment.

This is a collaborative effort with the Department of Veterans Affairs that authorizes services to Nevada's veterans to allow reimbursement for ADSD's home and community based veterans services in the rural communities in accordance with section 1073A of title 38, United States Code (U.S.C.) and 38 Code of Federal Regulations (CFR).

Thank you for your consideration.

cc: Rique Robb, ADSD, Deputy Administrator
Mariana Acevedo, ADSD, Contract Manager

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **25423**

Agency Name:	DHHS - PUBLIC AND BEHAVIORAL HEALTH	Legal Entity Name:	QUALITY HEALTHCARE ASSET MANAGEMENT, LLC
Agency Code:	406	Contractor Name:	QUALITY HEALTHCARE ASSET MANAGEMENT, LLC
Appropriation Unit:	3216-04	Address:	8175 LIMONITE AVE
Is budget authority available?:	No	City/State/Zip:	RIVERSIDE, CA 92509-6120
If "No" please explain: Contingent upon WP C59317 approval.		Contact/Phone:	951/727-4311
		Vendor No.:	T2704378
		NV Business ID:	NV20161519542

To what State Fiscal Year(s) will the contract be charged? **2023-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % Licensing/fines
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

Agency Reference #: C 17957

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 09/2022

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **09/30/2026**

Contract term: **4 years and 30 days**

4. Type of contract: **Contract**

Contract description: **Temp Facility Mgmt**

5. Purpose of contract:

This is a new contract to provide temporary healthcare facility management services for distressed licensed healthcare facilities.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$500,000.00**

Other basis for payment: Per Scope of Work identified in Service Agreement.

II. JUSTIFICATION

7. What conditions require that this work be done?

Immediate threat to the health and safety of the individuals living in a facility.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the knowledge or expertise; this vendor specializes in this unique service.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: 11/09/2021 Anticipated re-bid date: 11/09/2025

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Current DPBH vendor with satisfactory services.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a: Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	rmille8	01/14/2022 11:22:53 AM
Division Approval	rmille8	01/14/2022 11:22:55 AM
Department Approval	lsherych	01/18/2022 11:37:56 AM
Contract Manager Approval	rmille8	07/11/2022 08:44:48 AM
Budget Analyst Approval	afrantz	08/17/2022 15:28:50 PM
BOE Agenda Approval	afrantz	08/17/2022 15:33:23 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26517**

Agency Name: DHHS - PUBLIC AND BEHAVIORAL HEALTH	Legal Entity Name: APPRISS, INC.
Agency Code: 406	Contractor Name: APPRISS, INC.
Appropriation Unit: 3219-15	Address: 9901 Linn Station Road, Ste 500
Is budget authority available?: Yes	City/State/Zip: Louisville, KY 40223
If "No" please explain: Not Applicable	Contact/Phone: Blake McGwan 502-815-0894
	Vendor No.: T29045626
	NV Business ID: NV20071670784

To what State Fiscal Year(s) will the contract be charged? **2023-2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **C 18029**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date **09/2022**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **08/31/2023**

Contract term: **364 days**

4. Type of contract: **Contract**

Contract description: **Software Maintenance**

5. Purpose of contract:

This is a new contract to provide ongoing software and maintenance support for OpenBeds substance use disorder treatment access and referral database.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$270,000.00**

Payment for services will be made at the rate of \$67,500.00 per Quarter

II. JUSTIFICATION

7. What conditions require that this work be done?

In response to Nevada's opioid crisis and to continue to meet grant award requirements through providing real-time visibility of treatment provider availability, evidence-based service capacity, secure two-way digital provider communication, data aggregation and analytics, clinical decision support, and crisis management.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the expertise to provide this service.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**

Approval #: 211001

Approval Date: 10/05/2021

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? Yes

b. Is the contract part of an IT investment project over \$50,000? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Current vendor with the Pharmacy Board, satisfactory services

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	rmille8	07/28/2022 11:00:00 AM
Division Approval	rmille8	07/28/2022 11:00:03 AM
Department Approval	Isherych	07/28/2022 15:27:46 PM
Contract Manager Approval	rmille8	07/29/2022 10:12:17 AM
EITS Approval	ljean	07/29/2022 11:35:43 AM
Budget Analyst Approval	kanders2	08/04/2022 15:17:10 PM
BOE Agenda Approval	afrantz	08/17/2022 11:20:20 AM
BOE Final Approval	Pending	



**STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION**

Purchasing Division

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: 775-684-0170 | Fax: 775-684-0188

Purchasing Use Only:	
Approval#:	211001②

SOLICITATION WAIVER JUSTIFICATION AND REQUEST FORM

1a	Agency Contact Information - Note: Approved copy will be sent to <u>only</u> the contact(s) listed below:		
	ENTER STATE AGENCY NAME:	<i>Division of Public and Behavioral Health, Office of Public Health Investigations and Epidemiology</i>	
	<i>Contact Name and Title</i>	<i>Phone Number</i>	<i>Email Address</i>
	<i>Lindsey Kinsinger, OPHIE Manager</i>	<i>775.301.0652</i>	<i>lkinsinger@health.nv.gov</i>
	<i>Iris A, Key, Grants & Project Analyst, OPHIE</i>	<i>775.431.3039</i>	<i>ikay@health.nv.gov</i>
	<i>Ronda Miller, MA III</i>	<i>775.684.5932</i>	<i>rondamiller@health.nv.gov</i>

1b	Vendor Information:	
	Vendor Name:	<i>Appriss Health</i>
	Contact Name:	<i>Blake McGowan</i>
	Complete Address: City, State, and Zip Code	<i>9901 Linn Station Road, Suite 500 Louisville, KY 40223</i>
	Telephone Number:	<i>502.815.0891</i>
	Email Address:	<i>smcgowan@apprisshealth.com</i>

1c	Type of Waiver Requested – Check the appropriate type:	
	Sole or Single Source:	<i>Sole Source</i>
	Professional Service Exemption:	

1d	Contract Information:			
	Is this a new Contract? Check One:	Yes:	<input checked="" type="checkbox"/>	No:
	Amendment Number:	#		
	Enter CETS Number:	#		

1e	Term:			
	One (1) Time Purchase? Check One:	Yes:		No:
	Contract:	Start Date:	<i>12/18/2021</i>	End Date:
			<i>12/17/2022</i>	

1f	Funding:	
	State Appropriated:	
	Federal Funds:	<i>X</i>
	Grant Funds:	
	Other (Explain):	

Solicitation Waiver
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Purchasing Use Only:

Approval #:

211001 @

1g	Total Estimated Value of <u>this</u> Service Contract, Amendment or Purchase:
	\$270,000

2	Provide a description of work/services to be performed or commodity/good to be purchased:
	<i>Appriss Health will provide continued licensing and maintenance of their software for OpenBeds® Substance Use Disorder Treatment Access and Referral.</i>

3	What are the unique features/qualifications required for this service or good that are not available from any other vendor:
	<i>OpenBeds® is a comprehensive behavioral health service capacity management and referral technology solution. The solution helps health systems, payers, and state and county governments create trusted treatment networks to improve support and care delivery to patients in need—improving public health.</i>
	<i>The software provides real-time visibility of treatment provider availability, evidence-based service capacity, secure two-way digital provider communication, data aggregation and analytics, clinical decision support, and crisis management. The cloud-based system identifies, unifies, and tracks all behavioral health treatment and social services support services in one user-friendly interface.</i>

OpenBeds was launched under the Opioid Crisis Grant in 2018 and is housed under the Board of Pharmacy (BOP) where the contract and scope of work are currently. Appriss Health is the vendor of OpenBeds as well as the BOP's Prescription Drug Monitoring Program (PDMP) which supports AB474 and the NarxCare substance use disorder platform to ensure that prescribers and dispensers are best equipped to support the health and well-being of patients.

The State is working with Appriss to create a single sign-on between PDMP, NarxCare and OpenBeds to mimic the functionality between the PDMP and NarxCare. The current integration allows for physicians and their delegates to access the treatment resource registry, decision support tools and education materials from within the PDMP but for ease of use, a stronger integration plan includes a single sign-on.

As OpenBeds became a critical tool to improve linkages to care it was determined the management of the contract and program would be better suited under DPBH. Both BOP and OPHIE will continue to work together to ensure the platforms continue their integration plans.

Appriss is also the only qualified vendor to provide the modifications to the hosting environment and the upgrades to the software that are required to fully support Nevada OpenBeds users and comply with the current requirements for the system. This is supported by the fact that the software that supports the Nevada OpenBeds platform is the Intellectual Property of Appriss Health which means it owns the source code of the software. As the owner of the software source code, Appriss is the only company that is authorized to access the code for any changes or modification to the OpenBeds software. Under the Software Maintenance and Support Contract, the State of Nevada is entitled to request Appriss to correct software errors, implement certain minor software changes.

#211001 @

Below are some of the features and functions available to the Nevada OpenBeds:

- a. *Inventory of available psychiatric, crisis, dual diagnosis, withdrawal management, residential treatment beds; inventory of available outpatient treatment services; transparent capacity of services throughout the entire network and maintained by the treatment providers.*
- b. *Secure digital communications including email and text capabilities that allow the referring and treatment center to exchange necessary information, including file attachments for patient records, consent forms or other relevant information.*
- c. *Referral to social services, directly or indirectly (as part of referral to behavioral health treatment).*
- d. *Digital screening, intake, and registration. Digital authentication ensures only authorized users access the platform.*
- e. *Detailed clinical inclusion and exclusion criteria regarding available treatment services.*
- f. *Real-time analytics dashboard, which can be used to track utilization and referral patterns at the state level and at each member organization to improve their referral processes and to identify gaps in care across the behavioral health spectrum.*
- g. *Customized, aggregated, and de-identified reporting available in machine-readable format.*
- h. *Ability to create and send a digital referral to a facility that is appropriate for the patient based on payment type, special populations, location, and other criteria.*
- i. *Ability to close the loop on referrals and provide feedback regarding treatment engagement and outcomes using secure messaging.*
- j. *Mobile device-enabled through dynamic design that allows full platform functionality and access to the network.*
- k. *Education materials readily available for reference – customized based on customer’s preferences.*
- l. *Inclusion of validated decision support tools based on the state’s desire for these.*
- m. *Validated decision support tools, both lay person and clinician-facing, for substance use disorder treatment based on the American Society for Addiction Medicine’s (ASAM) placement criteria.*
- n. *EHR integration pilot (on-going).*
- o. *Public-facing portal such that the public can peruse treatment services vetted by the state, use the decision support tool that we developed with ASAM to make a more informed decision regarding an appropriate level of treatment, and anonymously reach out to a provider to explore the prospect of treatment.*
- p. *Crisis line integration via a dedicated workflow.*

4 Explain why this service or good cannot be competitively bid and why this purchase is economically only available from a single source:
The OpenBeds system is the only off the shelf solution that will integrate with the existing Pharmacy Drug monitoring Program (PDMP) and NarxCare which encompass all the integration and reporting requirements of NRS and federal funding sources.

5	Were alternative services or commodities evaluated?	Check One:	
		Yes	No
			X

Purchasing Use Only:

Approval #:

211001 (2)

a. *If yes, what were they and why were they unacceptable? Please be specific about features, characteristics, requirements, capabilities, and compatibility.*

b. *and compatibility.*

c. *If not, why were alternatives not evaluated?*

Nevada's contractual relationship with OpenBeds began in 2018 and at that time, no other alternatives were available. The State is working with the vendor to further the integration of OpenBeds, PDMP, and NarxCare as part of its opioid strategy. It would be detrimental to substance treatment coordination across the state stop the work on this integration at this point.

Has the agency purchased this service or commodity in the past? Check One:		Yes	No		
<i>NOTE: If your previous purchase(s) was made via solicitation waiver(s), a copy or copies of ALL PREVIOUS WAIVERS MUST ACCOMPANY THIS REQUEST.</i>		X			
a. <i>If yes, starting with the most recent contract and working backward, for the <u>entire</u> relationship with this vendor, or any other vendor for this service or commodity, the following information <u>must</u> be provided:</i>					
6	Term		Value	Short Description	Type of Procurement ENTER RFP#, RFQ#, Waiver #
	Start Date	End Date			
	12/17/20	12/16/21	\$270,000	OpenBeds® Subscription Agreement	Subscription Services
	12/17/19	12/16/20	\$345,000	OpenBeds® Subscription Agreement and SAPTA-funded CARA module	Subscription Services
	12/17/18	12/16/19	\$300,000	OpenBeds® Subscription Agreement and one-time training fee of \$30,000	Subscription Services

7 What are the potential consequences to the State if the waiver request is denied and the service or good is competitively bid?

If the waiver is denied 67 agencies, including hospitals, treatment providers, services providers and specialty courts throughout Nevada will not be able to submit referrals through the established network for treatment beds thus potentially delaying life-saving substance treatment options. Additionally, if the waiver is denied Nevada, hospitals will not be able to submit data to the state related to CARA (Comprehensive Addiction and Recovery Act) Plans of Care. The state is required by CARA to submit this data to the federal government and SAPTA used the OpenBeds platform to implement a reporting infrastructure to bring the state into compliance. Delaying the renewal of the contract to competitively bid, or subsequently switching providers, will significantly deride the State's ability to comply. Also, if the waiver is denied, Nevada's implementation of CrisisNow and ZeroSuicide across the state will be negatively impacted because OpenBeds is supporting the programs, as well as it has been built into the implementation plan for the 988 Crisis Line.

Purchasing Use Only:

Approval #:

211001 @

8	What efforts were made or conducted to substantiate there is no competition for the service or good and to ensure the price for this purchase is fair and reasonable?
	<i>Due to OpenBeds being a critical piece of the infrastructure of the State's linkage to care capacity and that its integrated with the Nevada PDMP and NarxCare, other vendors were not sought out. However, the pricing options have remained consistent throughout the contractual relationship.</i>

9	Will this purchase obligate the State to this vendor for future purchases? Check One:	Yes	No
	<u><i>Before selecting your answer, please review information included on Page 2, Section 9 of the instructions.</i></u>	X	
a. <i>If yes, please provide details regarding future obligations or needs.</i>			
<i>As long as the State receives funding, DPBH will continue the need for these services.</i>			

10/05/21 Revised #9 / Resubmission

Purchasing Use Only:	
Approval #:	211001(2)

By signing below, I know and understand the contents of this Solicitation Waiver Request and Justification and attest that all statements are true and correct.

Ronda Miller
 Agency Representative Initiating Request

Ronda Miller, MA III
 Print Name of Agency Representative Initiating Request

9-8-21
 Date

Kelli Quintero
 Signature of Agency Head Authorizing Request

Kelli Quintero, ASO III
 Print Name of Agency Head Authorizing Request

9/3/21
 Date

FOR PURCHASING USE ONLY -- PLEASE NOTE: *In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada or to assist in our due diligence, State Purchasing may solicit a review of your request from another agency or entity. The signature below indicates another agency or entity has reviewed the information you provided. This signature does not exempt your agency from any other processes that may be required.*

 Name of agency or entity who provided information or review:

 Representative Providing Review

 Print Name of Representative Providing Review

 Date

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150 or NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 333.700(7), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns, please contact the Purchasing Division at 775-684-0170.

Approved by:

Kevin A. Deity
 Administrator, Purchasing Division or Designee

10/5/21
 Date



STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Enterprise IT Services Division

100 N. Stewart Street, Suite 100 | Carson City, Nevada 89701
Phone: (775) 684-5800 | www.it.nv.gov | Fax: (775) 687-9097

M E M O R A N D U M

TO: Lindsey Kinsinger, Health Program Manager 2, DHHS
Tasha Couste, IT Manager II, DHHS
Kathleen Nojima, IT Professional II, DHHS
Sophia Allec, Administrative Services Officer I, DHHS

CC: Alan Cunningham, State CIO, EITS, DOA
Tim Galluzi, Administrator, EITS, DOA
Robert Dehnhardt, State Chief Information Security Officer, EITS, DOA
David Axtell, State Chief Enterprise Architect, EITS, DOA

FROM: Michael Smith, Enterprise Architect, EITS, DOA

SUBJECT: TIN Completion Memo – DHHS - Nevada Open Beds - BA 3219 - TIN 277

DATE: August 18, 2021

We have completed the review for DHHS's - Nevada Open Beds TIN 277.

The submitted TIN is for an estimated value of \$540,000 current biennium (100% Federal Grant) to implement a new technology, a new automated solution, and/or new equipment not previously in use by the agency.

OpenBeds is a comprehensive behavioral health capacity management and referral technology solution. The solution helps health systems, payors and state and county governments create trusted treatment networks to improve support and care delivery to patients in need—improving public health.

The solution provides real-time visibility of treatment provider availability, evidence-based service capacity, secure two-way digital provider communication, data aggregation and analytics, clinical decision support, and even crisis management.

The cloud-based solution identifies, unifies, and tracks all behavioral health treatment and support services in one user-friendly interface.

OpenBeds was launched under the OD2A Crisis Grant. The current Contract and Scope of Work are with the State Board of Pharmacy (BOP). A contract exists for the OpenBeds service under Appriss Health. Appriss Health hosts the Nevada Prescription Drug Monitoring Program (PDMP).

The program goal is to onboard every hospital in the state, all certified substance abuse treatment providers, and it is highly possible that DCFS would like to bring their system of care network on to the platform.

If there are to be any changes to enterprise services or utilizations, including: network, firewall, server, Active Directory (AD) integration, telecom, etc., please notify EITS as soon as possible to avoid integration delays.

It is expected that this solution will continue to follow state security standards and policies.

A copy of this memo has also been attached to the TIN.

If I can be of further assistance, please feel free to contact me.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **25904**

Agency Name:	DHHS - WELFARE AND SUPPORTIVE SERVICES	Legal Entity Name:	REGIONAL TRANSPORTATION COMMISSION - WASHOE COUNTY
Agency Code:	407	Contractor Name:	REGIONAL TRANSPORTATION COMMISSION - WASHOE COUNTY
Appropriation Unit:	3230-15	Address:	COMMISSION WASHOE COUNTY 1105 TERMINAL WAT STE 300
Is budget authority available?:	Yes	City/State/Zip:	RENO, NV 89502-2189
If "No" please explain:	Not Applicable	Contact/Phone:	775-348-0400
		Vendor No.:	PUR0002452
		NV Business ID:	Government Entity

To what State Fiscal Year(s) will the contract be charged? **2023-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 407

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **09/13/2022**

Anticipated BOE meeting date 09/2022

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2026**

Contract term: **3 years and 291 days**

4. Type of contract: **Interlocal Agreement**

Contract description: **TANF-SNAP Transport**

5. Purpose of contract:

This is a new interlocal agreement to provide ongoing bus passes to eligible participants of employment and training programs.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$116,000.00**

Other basis for payment: Actual Per invoice

II. JUSTIFICATION

7. What conditions require that this work be done?

Providing bus passes to TANF eligible recipients assists them in fulfilling required job seeking activities which is a requirement of receiving TANF benefits. Providing transportation to TANF eligible recipients is intended to combat potential barriers to job search activities.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Regional Transportation Commission is a public agency that provides public transit services.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

NRS 277.180 authorizes one or more public agencies to contract with any one or more other public agencies to perform any governmental service, activity or undertaking which any of the public agencies entering into the contract is authorized by law to perform; and, NRS 277.180(g) authorizes the joint use or operation of a system of public transportation.

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Currently under contract with DWSS and providing satisfactory service.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

Maria Wortman-Meshberger, Chief, Employment and Support Services Ph: 775-684-0506

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	cbuscay	07/18/2022 10:40:02 AM
Division Approval	cbuscay	07/18/2022 10:40:05 AM
Department Approval	rthomps1	07/26/2022 10:23:05 AM
Contract Manager Approval	mpomerle	08/01/2022 08:57:12 AM
Budget Analyst Approval	afrantz	08/17/2022 14:59:21 PM
BOE Agenda Approval	afrantz	08/17/2022 14:59:24 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 23368	Amendment Number: 3
Agency Name: DHHS - DIVISION OF CHILD AND FAMILY SERVICES	Legal Entity Name: CARASOFT TECHNOLOGY CORP
Agency Code: 409	Contractor Name: CARASOFT TECHNOLOGY CORP
Appropriation Unit: 3143-11	Address: 11493 SUNSET HILLS RD, STE 100
Is budget authority available?: Yes	City/State/Zip: RESTON, VA 20191
If "No" please explain: Not Applicable	Contact/Phone: STEPHEN FINK 703/230-7586
	Vendor No.: PUR0004357
	NV Business ID: NV20151127305

To what State Fiscal Year(s) will the contract be charged? **2021-2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/>	General Funds	50.00 %	Fees	0.00 %
<input checked="" type="checkbox"/>	Federal Funds	50.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **08/11/2020**

Anticipated BOE meeting date 09/2022

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved **09/17/2022**

Termination Date:

Contract term: **3 years and 50 days**

4. Type of contract: **Other (include description): MSA Work Order**

Contract description: **UNITY Data Exchange**

5. Purpose of contract:

This is the third amendment to the original service agreement under Master Service Agreement #18855 to provide cloud services to enhance the Unified Nevada Information Technology for Youth system. This amendment extends the termination date from September 17, 2022 to September 30, 2023 and increases the maximum amount from \$293,605.95 to \$412,892.12 due to the continued need for these services.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$180,000.00	\$180,000.00	\$180,000.00	Yes - Action
a. Amendment 1:	\$28,401.49	\$28,401.49	\$28,401.49	Yes - Info
b. Amendment 2:	\$85,204.46	\$85,204.46	\$113,605.95	Yes - Action
2. Amount of current amendment (#3):	\$119,286.17	\$119,286.17	\$119,286.17	Yes - Action
3. New maximum contract amount:	\$412,892.12			
and/or the termination date of the original contract has changed to:	09/30/2023			

II. JUSTIFICATION

7. What conditions require that this work be done?

The UNITY Data Exchange Modernization project TIN will enhance the UNITY system to support secure bi-directional data exchanges with child welfare contributing agencies or other external systems used to collect or use child welfare data. This project will allow the UNITY system to more fully comply with the newly enacted federal Comprehensive Child Welfare Information System requirements while improving the child welfare program to meet evolving constituent expectations in a way that will increase the speed of data-sharing efforts while improving security and reducing costs.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State agencies do not have the staff to complete this Cloud Solution.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

State Purchasing provided several permissive Statewide contracts to allow for the purchase of Cloud Services (Software-as-a-Service [SaaS], Platform-as-a-Service [PaaS], and Infrastructure-as-a-Service [IaaS]) from contracted vendors and their fulfillment partners.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? Yes

b. Is the contract part of an IT investment project over \$50,000? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Carahsoft Technology has provided satisfactory services to the Aging and Disability Services Division (6/27/18 - 7/31/19) and the Division of Public and Behavioral Health (7/31/18 - 7/31/21).

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	hbugg	08/08/2022 08:15:00 AM
Division Approval	knielsen	08/08/2022 13:51:32 PM
Department Approval	cpitlock	08/09/2022 13:45:08 PM
Contract Manager Approval	sknigge	08/10/2022 09:42:07 AM
EITS Approval	ljean	08/10/2022 10:55:48 AM
Budget Analyst Approval	kanders2	08/15/2022 12:51:11 PM
BOE Agenda Approval	kanders2	08/15/2022 12:51:32 PM



STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Enterprise IT Services Division
100 N. Stewart Street, Suite 100 | Carson City, Nevada 89701
Phone: (775) 684-5800 | www.it.nv.gov | Fax: (775) 687-9097

MEMORANDUM

TO: Cindy Pitlock, Administrator, DCFS, DHHS
Katrina Nielsen, Acting Deputy Administrator, DCFS, DHHS
Srinivas Bokka, IT Manager, DCFS, DHHS

CC: Tim Galluzi, State Chief Information Officer/Administrator, EITS, DOA
Robert Dehnhardt, State Chief Information Security Officer, EITS, DOA
David Axtell, State Chief Enterprise Architect, EITS, DOA

FROM: Lisa Jean, TIN Administrator, EITS, DOA

SUBJECT: TIN Completion Memo – DCFS – TIN 588 – *UNITY Data Exchange Modernization - Amendment – 03* – BA 3143

DATE: August 9, 2022

We have completed our review for the Department of Health and Human Services (DHHS), Division of Child and Family Services' (DCFS) – *UNITY Data Exchange Modernization - Amendment – 03* – TIN 588.

The submitted TIN, for an estimated value of \$119,286.17 in the FY22/FY23 biennium (50% Federal Grant Title IV-E, 50% General Fund), is for UNITY Data Exchange modernization including Platinum Editions of the Mulesoft - Anypoint Platform and API Manager & Analytics subscriptions.

UNITY must meet new, expanded requirements to support bi-directional data exchanges efficiently per 45CFR § 1355.52 (e). This investment will reduce the number of duplicate processing steps and provide improved standardization. Additionally, the upgrade will help to avoid long-term cost growth associated with managing bi-directional data exchange interfaces.

The investment will continue to transport, store, and/or process personal identification information, will be accessed from outside of SilverNet and is subject to federal and/or other security standards; however, the agency considers the investment and final implementation to have an ongoing low security risk because of the vendor's proven reliability and security profile.

If there are to be any changes to enterprise services or utilizations, including: network, firewall, server, Active Directory (AD) integration, telecom, etc., please notify EITS as soon as possible to avoid integration delays.

It is expected that this solution will continue to follow state security standards and policies.

A copy of this memo has been attached to the TIN.

If I can be of further assistance, please feel free to contact me.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **26319**

Agency Name:	DHHS - DIVISION OF CHILD AND FAMILY SERVICES	Legal Entity Name:	NETSMART TECHNOLOGIES, INC.
Agency Code:	409	Contractor Name:	NETSMART TECHNOLOGIES, INC.
Appropriation Unit:	3143-10	Address:	11100 Nail Ave
Is budget authority available?:	Yes	City/State/Zip:	Overland Park, KS 66211
If "No" please explain:	Not Applicable	Contact/Phone:	Jeff Matthews 913/242-6053
		Vendor No.:	PUR0003686A
		NV Business ID:	NV20101021052

To what State Fiscal Year(s) will the contract be charged? **2023-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/>	General Funds	50.00 %	Fees	0.00 %
<input checked="" type="checkbox"/>	Federal Funds	50.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2022**

Anticipated BOE meeting date 09/2022

Retroactive? **Yes**

If "Yes", please explain

The date on this contract is July 1, 2022 to allow for the continued use of the myAvatar case management and billing application system hardware for Children's Mental Health.

3. Termination Date: **06/30/2025**Contract term: **3 years**4. Type of contract: **Contract**Contract description: **Software Renewal**

5. Purpose of contract:

This is a new contract to provide ongoing services for the maintenance and annual hosting of the myAVATAR system.
--

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$901,618.79**

Other basis for payment: Upon receipt of invoice and approval of work

II. JUSTIFICATION

7. What conditions require that this work be done?

With nearly 20 years of commitment to Netsmart's Avatar application, DCFS' mental health staff and Information Services' application/reporting staff are extremely proficient with the application. DCFS currently utilizes Netsmart as our vendor for our Children's Mental Health application; myAvatar, which supports Medicaid billing activities.
--

8. Explain why State employees in your agency or other State agencies are not able to do this work:

No employee has the credentials or the experience to perform this needed service.

9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**

Approval #: 220603

Approval Date: 06/07/2022

c. Why was this contractor chosen in preference to other?

Proprietary software to Netsmart

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? Yes
- b. Is the contract part of an IT investment project over \$50,000? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Division of Child and Family Services has been utilizing this vendor's product for nearly 20 years. Prior work has been satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Stephen Dotter, Budget Account Mgr Ph: 775-684-4416

20. Contract Status:

Contract Approvals:


Approval Level	User	Signature Date
Budget Account Approval	knielsen	06/06/2022 10:42:08 AM
Division Approval	knielsen	06/06/2022 14:11:08 PM
Department Approval	cpitlock	08/08/2022 13:04:05 PM
Contract Manager Approval	sknigge	08/09/2022 13:34:00 PM
EITS Approval	ljean	08/09/2022 14:00:06 PM
Budget Analyst Approval	afrantz	08/17/2022 11:40:20 AM
BOE Agenda Approval	afrantz	08/17/2022 11:41:10 AM
BOE Final Approval	Pending	



DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF CHILD AND FAMILY SERVICES
4126 TECHNOLOGY WAY, SUITE 300
CARSON CITY, NV 89706
Telephone (775) 684-4400 • Fax (775) 684-4455
dcfs.nv.gov

MEMORANDUM

TO: Bridgette Garrison, Executive Branch Budget Officer
Governor's Finance Office, Budget Division

FROM: Katrina Nielsen, ASO IV
Division of Child and Family Services 

DATE: 06/06/2022

SUBJECT: Retroactive Contract Request – Netsmart Technologies

The Division of Child and Family Services is submitting the Contract with Netsmart Technologies, Inc. for retroactive approval. The date on this contract is July 1, 2022 to allow for the continued use of the myAvatar case management and billing application system hardware for Children's Mental Health.

Services began before the contract received Board of Examiners approval to ensure uninterrupted use of the myAvatar system, which supports Medicaid billing activities. The lengthy process of obtaining quotes, completing a Technology Investment Notification and then submitting a solicitation waiver to the Purchasing Division has made navigating the contracting process for existing, ongoing software licensing agreements challenging.

Thank you for your consideration of this request. If you have any questions, please do not hesitate to contact me at (775) 684-4414.



STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Purchasing Division

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
 Phone: 775-684-0170 | Fax: 775-684-0188

Purchasing Use Only:	
Approval#:	220603 (2)

SOLICITATION WAIVER JUSTIFICATION AND REQUEST FORM

ALL FIELDS ARE REQUIRED – INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY

1a	Agency Contact Information - Note: Approved copy will be sent to <u>ONLY</u> the contact(s) listed below:		
	<u>ENTER STATE AGENCY NAME HERE:</u>	<i>Department of Health and Human Services Division of Child and Family Services</i>	
	<i>Contact Name and Title</i>	<i>Phone Number</i>	<i>Email Address</i>
	<i>Sharon Knigge, DCFS MA II</i>	<i>775-684-7952</i>	<i>Sharon.knigge@dcfs.nv.gov</i>
	<i>Stephen Dotter, DCFS MA III</i>	<i>775-684-4416</i>	<i>sdotter@dcfs.nv.gov</i>

1b	Vendor Information:	
	Vendor Name:	<i>Netsmart Technologies, Inc</i>
	Contact Name:	Jeff Matthews
	<u>Complete Address:</u>	11100 Nail Ave
	City, State, and Zip Code	Overland Park, KS 66211
	Telephone Number:	913-242-6053
Email Address:	jmatthews@ntst.com	

1c	Type of Waiver Requested – Check the appropriate type:	
	Sole or Single Source:	<input checked="" type="checkbox"/>
	Professional Service Exemption:	

1d	Contract Information:			
	Is this a new Contract? Check One:	Yes:	<input checked="" type="checkbox"/>	No:
	<u>If 'No' Enter Amendment Number:</u>	#		
	<u>Enter CETS Number:</u>	# 26319		

1e	Term:			
	One (1) Time Purchase? Check One:	Yes:	<input type="checkbox"/>	No:
	Contract:	Start Date:	<i>Upon Approval</i>	End Date:

1f	Funding:	
	State Appropriated:	50%
	Federal Funds:	50%
	Grant Funds:	
	Other (Explain):	

Purchasing Use Only:

Approval #:

220603CD

1g	Total Estimated Value of <u>this</u> Service Contract, Amendment or Purchase:
	\$901,618.79

2	Provide a description of work/services to be performed or commodity/good to be purchased:
	<p>All of DCFS's Children's Mental Health locations have been utilizing Netsmart's Avatar since the contract initiation in November, 2003. Statewide DCFS programs include inpatient, rural, mobile crisis, early intervention, learning homes, treatment homes and pharmacy.</p> <p>Work and services will include but are not limited to:</p> <ul style="list-style-type: none">Hosting setup project managementHosting setup professional servicesData migrationProvide Dual facilitiesProvide Dual Connections Physical SecurityFacility Management & Monitoring Secure client PHIDatabase AdministrationService PackageManagement Data BackupDisaster Recovery

3	What are the unique features/qualifications required for this service or good that are not available from any other vendor:
	<p>With nearly 20 years of commitment to Netsmart's Avatar application, DCFS' mental health staff and Information Services' application/reporting staff are extremely proficient with the application. DCFS currently utilizes Netsmart as our vendor for our Children's Mental Health application – myAvatar, which supports Medicaid billing activities.</p>

4	Explain why this service or good cannot be competitively bid and why this purchase is economically only available from a single source:
	<p>myAvatar is a Netsmart proprietary product</p>

5	Were alternative services or commodities evaluated?	Check One:	
		Yes	No
			X

a.	<u>If yes</u> , what were they and why were they unacceptable? Please be specific about features, characteristics, requirements, capabilities and compatibility.
b.	<u>If not</u> , why were alternatives not evaluated?
Proprietary Network Product	

6	Has the agency purchased this service or commodity in the past? Check One:	Yes	No	
	<i>NOTE: If your previous purchase(s) was made via solicitation waiver(s), a copy or copies of ALL PREVIOUS WAIVERS MUST ACCOMPANY THIS REQUEST.</i>	X		
a. If yes, starting with the most recent contract and working backward, for the entire relationship with this vendor, or any other vendor for this service or commodity, the following information must be provided:				
<i>Term</i>		<i>Value</i>	<i>Short Description</i>	<i>Type of Procurement ENTER RFP#, RFQ#, Waiver #</i>
<i>Start Date</i>	<i>End Date</i>			
	7/1/2015	Current	\$1,813,785.54	Software Services
	3/11/2015	12/31/2015	\$25,000.00	Software Upgrade Service Waiver #151002
	2/1/2014	10/31/2014	\$101,500.00	Software Service Waiver #151002
	7/1/2009	6/30/2013	\$538,639.00	Computer System Waiver #151002
	7/12/2005	6/30/2007	\$418,038.00	Computer Related Services Waiver #151002

7	<p>What are the potential consequences to the State if the waiver request is denied and the service or good is competitively bid?</p> <p>Netsmart's myAvatar is the State of Nevada's chosen application for Behavioral Health electronic medical record. If this waiver is denied ongoing maintenance and support will not be available. DCFS would not be able to continue billing Medicaid for reimbursement for services provided to youth.</p> <p>DPBH also uses Netsmart's myAvatar making state data compatible.</p>
----------	--

8	<p>What efforts were made or conducted to substantiate there is no competition for the service or good and to ensure the price for this purchase is fair and reasonable?</p> <p>DCFS has been utilizing this vendor's product for nearly 20 years. Between infrastructure, cost and security an alternative solution is not feasible.</p>
----------	--

9	Will this purchase obligate the State to this vendor for future purchases? Check One:	Yes	No
----------	---	-----	----

#220603 @

<u>Before selecting your answer, please review information included on Page 2, Section 9 of the instructions.</u>	X	
a. <i>If yes, please provide details regarding future obligations or needs.</i>		
Yes, Nevada does not plan to replace this system so ongoing services will need to be contracted and maintained by Netsmart through 6/30/2026		

<i>Purchasing Use Only:</i>	
Approval #:	

By signing below, I know and understand the contents of this Solicitation Waiver Request and Justification and attest that all statements are true and correct.

Stephen Dotter

Signature of Agency Representative Initiating Request

Stephen Dotter

5/5/2022

Print Name of Agency Representative Initiating Request

Date

Katrina Nielsen

Signature of Agency Head Authorizing Request

Katrina Nielsen

5/12/2022

Print Name of Agency Head Authorizing Request

Date

FOR PURCHASING USE ONLY – PLEASE NOTE: *In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada or to assist in our due diligence, State Purchasing may solicit a review of your request from another agency or entity. The signature below indicates another agency or entity has reviewed the information you provided. This signature does not exempt your agency from any other processes that may be required.*

**** NOTE:** *Agency must include TIN Approval Memo as an attachment in CETS ***

Name of agency or entity who provided information or review:

Representative Providing Review

Print Name of Representative Providing Review

Date

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150 or NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more

220603@

effective manner. Pursuant to NRS 333.700(7), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns, please contact the Purchasing Division at 775-684-0170.

Approved by:

*

Kevin O. O'Leary

6/7/22

Administrator, Purchasing Division or Designee

Date

Cindy L. Stoeffler

#220603 @

From: Lisa Jean
Sent: Monday, June 6, 2022 1:30 PM
To: Cindy Pitlock; Jennifer Ouellette; Katrina Nielsen; Srinivas Bokka
Cc: Timothy Galluzi; Robert W. Dehnhardt; David Axtell; TIR's
Subject: TIN Completion Memo – DCFS – TIN 547 – DCFS - myAvatar Licensing, Hosting, Maintenance and Support – BA 3143
Attachments: TIN Completion Memo - DCFS - 547 - DCFS - myAvatar Licensing, Hosting, Maintenance andSupport - 3143.pdf

All,

We have completed our review for the Department of Health and Human Services (DHHS), Division of Child and Family Services' (DCFS) – *DCFS - myAvatar Licensing, Hosting, Maintenance and Support* – TIN 547.

The submitted TIN, for an estimated value of \$244,884.63 in the FY22/FY23 biennium and \$656,734.16 in the FY24/FY25 biennium (50% General Fund and 50% Medicaid Title XIX), is to renew the Netsmart myAvatar Electronic Health Record (EHR) system that is already in use by DCFS.

The solution is used for the collection of interdisciplinary data relating to a child's treatment and the Health Insurance Portability and Accountability Act (HIPAA) electronic billing information management system which supports the mental health services provided by DCFS programs.

The agency considers the investment and final implementation to have an ongoing moderate security risk as personal identification information is transported, stored and/or processed on the platform and is subject to federal security and/or other security standards. The solution is hosted in Netsmart's PaaS environment.

If there are to be any changes to enterprise services or utilizations, including: network, firewall, server, Active Directory (AD) integration, telecom, etc., please notify EITS as soon as possible to avoid integration delays.

It is expected that this solution will follow state security standards and policies.

A copy of this memo has been attached to the TIN.

If I can be of further assistance, please feel free to contact me.

Sincerely,

Lisa Jean, MS-CSIA | TIN Administrator/Enterprise Architect
State of Nevada | Department of Administration | Enterprise IT Services
T: 775-687-9076 | C: 845-238-1081 | E: ljean@admin.nv.gov



STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Enterprise IT Services Division
100 N. Stewart Street, Suite 100 | Carson City, Nevada 89701
Phone: (775) 684-5800 | www.it.nv.gov | Fax: (775) 687-9097

MEMORANDUM

TO: Cindi Pitlock, Administrator, DCFS, DHHS
Jennifer Ouellette, Deputy Administrator, DCFS, DHHS
Katrina Nielsen, Administrative Services Officer IV, DCFS, DHHS
Srinivas Bokka, IT Manager II, DCFS, DHHS

CC: Tim Galluzi, Administrator, EITS, DOA
Robert Dehnhardt, State Chief Information Security Officer, EITS, DOA
David Axtell, State Chief Enterprise Architect, EITS, DOA

FROM: Lisa Jean, TIN Administrator, EITS, DOA

SUBJECT: TIN Completion Memo – DCFS – TIN 547 – *DCFS - myAvatar Licensing, Hosting, Maintenance and Support* – BA 3143

DATE: June 6, 2022

We have completed our review for the Department of Health and Human Services (DHHS), Division of Child and Family Services' (DCFS) – *DCFS - myAvatar Licensing, Hosting, Maintenance and Support* – TIN 547.

The submitted TIN, for an estimated value of \$244,884.63 in the FY22/FY23 biennium and \$656,734.16 in the FY24/FY25 biennium (50% General Fund and 50% Medicaid Title XIX), is to renew the Netsmart myAvatar Electronic Health Record (EHR) system that is already in use by DCFS.

The solution is used for the collection of interdisciplinary data relating to a child's treatment and the Health Insurance Portability and Accountability Act (HIPAA) electronic billing information management system which supports the mental health services provided by DCFS programs.

The agency considers the investment and final implementation to have an ongoing moderate security risk as personal identification information is transported, stored and/or processed on the platform and is subject to federal security and/or other security standards. The solution is hosted in Netsmart's PaaS environment.

If there are to be any changes to enterprise services or utilizations, including: network, firewall, server, Active Directory (AD) integration, telecom, etc., please notify EITS as soon as possible to avoid integration delays.

It is expected that this solution will follow state security standards and policies.

A copy of this memo has been attached to the TIN.

If I can be of further assistance, please feel free to contact me.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26369**

Agency Name: DHHS - DIVISION OF CHILD AND FAMILY SERVICES Agency Code: 409 Appropriation Unit: 3281-14 Is budget authority available?: Yes If "No" please explain: Not Applicable	Legal Entity Name: Board of Regents, University of Nevada, Reno Contractor Name: Board of Regents, University of Nevada, Reno Address: UNR Controller's Office Mail Stop 0124 Reno, NV 89557 City/State/Zip: Reno, NV 89557 Contact/Phone: Dr. Josh Fitzgerald 702-538-5867 Vendor No.: D35000816 NV Business ID: Governmental Entity
---	--

To what State Fiscal Year(s) will the contract be charged? **2023-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	75.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	25.00 % Washoe County

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/01/2022**
 Anticipated BOE meeting date 09/2022

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **09/30/2024**

Contract term: **2 years**

4. Type of contract: **Interlocal Agreement**

Contract description: **Psychiatric Fellows**

5. Purpose of contract:

This is a new interlocal agreement to provide ongoing psychiatric fellows services to managed psychiatric residential treatment facilities.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$102,311.04**

Payment for services will be made at the rate of \$62.22 per Hour for 2nd Year Fellow

Other basis for payment: \$60.75 per Hour for 1st Year Fellow

II. JUSTIFICATION

7. What conditions require that this work be done?

The University of Nevada Reno School of Medicine provides essential psychiatric assessment and support services in support of psychiatric, mobile crisis, and outpatient services provided by Northern Nevada Child and Adolescent Services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Northern Nevada Child and Adolescent Services has insufficient staffing to provide the services provided by the University of Nevada Reno School of Medicine. In addition, the services provided serve as practical learning experience for University of Nevada Reno School of Medicine fellows.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

NRS 277.180 authorizes any one or more public agencies to contract with any one or more other public agencies to perform any governmental service, activity or undertaking which any of the public agencies entering into the contract is authorized by law to perform.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

Yes If "Yes", please explain

The University of Nevada Reno School of Medicine is part of the State of Nevada and some of its employees will be providing services.

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The contractor has been under contract with the Division. Services have been satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

Imran Hyman, Admin Services Officer 2 Ph: 775-688-1636

Rhonda Lawrence, Clinical Program Mgr. 2 Ph: 775-688-2421

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ihyman	05/24/2022 08:57:41 AM
Division Approval	knielsen	06/27/2022 13:49:37 PM
Department Approval	cpitlock	07/05/2022 15:52:34 PM
Contract Manager Approval	sknigge	07/05/2022 15:57:00 PM
Budget Analyst Approval	afrantz	08/04/2022 14:25:46 PM
BOE Agenda Approval	afrantz	08/04/2022 14:25:51 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26024**

Agency Name: DEPARTMENT OF CORRECTIONS	Legal Entity Name: Clark County School District
Agency Code: 440	Contractor Name: Clark County School District
Appropriation Unit: 3711-21	Address: CCSD Adult Education Programs
Is budget authority available?: Yes	2701 E St. Louis Avenue
If "No" please explain: Not Applicable	City/State/Zip: Las Vegas, NV 89104
	Contact/Phone: Eric Gant 702-799-8650
	Vendor No.: T40231800
	NV Business ID: Government Entity
To what State Fiscal Year(s) will the contract be charged?	2022-2023

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/01/2021**

Anticipated BOE meeting date 09/2022

Retroactive? **Yes**

If "Yes", please explain

As a continuation of the current program, the funding for this retroactive contract requires that NDOC apply annually to NDE to receive the pass-through funding for the program. The application is submitted to NDE in collaboration with LEA sub-recipient(s). NDOC received approval from NDE for the Youth Offender Program's SFY22 budget. Clark County School District then requires School Board budget approval prior to confirming approval for NDOC, which requires a two month notice for agenda items.

3. Termination Date: **09/30/2022**

Contract term: **364 days**

4. Type of contract: **Interlocal Agreement**

Contract description: **Re-Entry Programs**

5. Purpose of contract:

This is a new interlocal agreement which provides ongoing educational and vocational services to young adult offenders incarcerated at High Desert State Prison, assisting them in obtaining a High School Equivalency or High School Diploma.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$167,592.00**

Other basis for payment: Paid to vendor as documentation is submitted to verify funds spent.

II. JUSTIFICATION

7. What conditions require that this work be done?

NDOC houses over 2,400 inmates from the ages of 16-26. The vast majority of these inmates have not obtained a High School Equivalency or High School Diploma. This contract will provide the necessary education and tools for employment upon release from incarceration.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

NDOC is contracting with Clark County School District to obtain the teachers required to provide educational services to the youthful offenders. No other State agency offers this service with accessibility to High Desert State Prison, and NDOC does not employ personnel certified to teach these courses.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

NRS 277.180 authorizes one or more public agencies to contract with another public agency to perform governmental functions.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

NDOC #23711 07/01/20-09/30/21. Work verified as satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ksalm	04/14/2022 15:13:07 PM
Division Approval	ksalm	04/14/2022 15:13:09 PM
Department Approval	ksalm	04/14/2022 15:13:11 PM
Contract Manager Approval	krey nol3	07/25/2022 10:38:23 AM
Budget Analyst Approval	vmilazz1	08/12/2022 17:01:57 PM
BOE Agenda Approval	jrodrig9	08/23/2022 02:00:08 AM
BOE Final Approval	Pending	

Steve Sisolak
Governor

Charles Daniels
Director

Lisa Lucas
Deputy Director, Support
Services



Northern Administration
5500 Snyder Ave.
Carson City, NV 89701
(775) 977-5500

Southern Administration
3955 W. Russell Rd.
Las Vegas, NV 89118
(725) 216-6000

STATE OF NEVADA
Department of Corrections

MEMORANDUM

Date: April 12, 2022

To: Budd Milazzo, Executive Branch Budget Officer,
Governor's Finance Office

Subject: Retroactive Interlocal Contract / CETS# 26024 Clark County School District

Nevada Department of Corrections (NDOC) respectfully requests approval for the retroactive inter-local contract between NDOC and Clark County School District. NDOC is requesting a retroactive effective date of October 1, 2021, for ongoing educational and/or vocational services to youthful offenders incarcerated at High Desert State Prison, in the amount of \$167,592.00.

The partnership between NDE and NDOC developed as a result of a 2017 United States Department of Education (USDOE) audit of NDE. The audit finding concluded that grant payment activities required corrective action in order to comply with federal and state statutes, regulations, program plans and the administration of the program. NDE sought partnership with NDOC for administration of its federal Title I Part D Youthful Offender Program (YOP) through the creation of interlocal agreement(s) between NDOC, serving as the pass-through agency for NDE, and the respective Local Education Associations (LEAs).

As a continuation of the current program, NDE sent the Notice of Award to NDOC. NDOC notified the participating school districts of the award amount of \$167,592.00 and requested budgets with backup for submittal to and approval by NDE. NDOC received response from NDE regarding Clark County School District's submitted budget. Clark County School District requires contract approval by the school board which can delay contract submittal to the Board of Examiners by at least 2 months.

Should you have any questions please contact me at (775) 977-5670 or by email at ksalm@doc.nv.gov.

Thank you for your consideration.

Karen Salm, Acting Chief of Fiscal Services
Nevada Department of Corrections

Attachments: Contract #26024

cc: Kathryn Reynolds, Contracts Manager, Nevada Department of Corrections

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26685**

Agency Name: DEPARTMENT OF CORRECTIONS	Legal Entity Name: Erickson Framing NV, LLC
Agency Code: 440	Contractor Name: Erickson Framing NV, LLC
Appropriation Unit: 3719-00	Address: 250 North Beck Avenue
Is budget authority available?: Yes	City/State/Zip: Chandler, AZ 85226-1701
If "No" please explain: Not Applicable	Contact/Phone: Reed Graham 602-349-4968
	Vendor No.:
	NV Business ID: NV20121530279

To what State Fiscal Year(s) will the contract be charged? **2023-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Revenue

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2022**

Anticipated BOE meeting date 09/2022

Retroactive? **Yes**

If "Yes", please explain

Prior contract CETS # 18843 expired June 30, 2022. A new contract was required. Due to new required contract forms and staffing shortages at Nevada Department of Corrections it has taken extra time to get the documents processed and approved by all parties.

3. Termination Date: **06/30/2026**

Contract term: **4 years**

4. Type of contract: **Revenue Contract**

Contract description: **Offender Labor**

5. Purpose of contract:

This is a new revenue contract to provide ongoing reimbursement for the cost of inmate labor and to provide occupational training to offenders in Prison Industries, Silver State Industries program.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$1,784,256.00**

Other basis for payment: Monthly revenue billing estimated from \$34,817.00 to \$38,527.00 to account for fiscal year increases.

II. JUSTIFICATION

7. What conditions require that this work be done?

NRS 209.461 authorizes the State of Nevada, Department of Corrections (NDOC), by and through its Director, to provide offenders vocational training and employment, contractual activity or business activity, subject to the approval of the Board of Prison Commissioners and the State Board of Examiners. This contract will allow NDOC to provide employment and occupational training for offenders through Erickson Framing NV, LLC.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is a revenue generating contract for the employment and vocational training of offenders.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

Exempt from solicitation per NRS 209.461

d. Last bid date: 07/01/2022 Anticipated re-bid date: 07/01/2022

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Jefferey Doucet, Business Manager Ph: 725-216-6073

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jdoucet	08/07/2022 18:45:45 PM
Division Approval	jdoucet	08/07/2022 18:45:49 PM
Department Approval	lluca2	08/09/2022 15:38:49 PM
Contract Manager Approval	kreynol3	08/09/2022 17:23:26 PM
Budget Analyst Approval	vmilazz1	08/12/2022 18:49:29 PM
BOE Agenda Approval	jrodrig9	08/23/2022 01:51:38 AM
BOE Final Approval	Pending	

Steve Sisolak
Governor

Charles Daniels
Director

Lisa Lucas
Deputy Director
Support Services



Northern Administration
5500 Snyder Ave.
Carson City, NV 89701
(775) 977-5500

Southern Administration
3955 W. Russell Rd.
Las Vegas, NV 89118
(725) 216-6000

STATE OF NEVADA
Department of Corrections

MEMORANDUM

Date: August 9, 2022

To: Budd Milazzo, Executive Branch Budget Officer
Governor's Finance Office

Handwritten initials "BM" in blue ink, enclosed within a blue circular scribble.

Subject: Retroactive Revenue Contract Erickson Framing NV, LLC, CETS # 26685

Nevada Department of Corrections respectfully requests approval for the retroactive contract between the Nevada Department of Corrections (NDOC) and Erickson Framing NV, LLC effective July 1, 2022 for offender training and employment at their manufacturing company in Reno, Nevada.

This retroactive start date is requested as the contract could not be completed on time due to staff shortages.

Thank you for your time and consideration of this matter. If you have questions or wish to discuss further, please do not hesitate to contact me.

Handwritten signature of Adrienne Monroe in blue ink.

Adrienne Monroe
Chief of Fiscal Services
Nevada Department of Corrections

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26683**

Agency Name: DEPARTMENT OF CORRECTIONS	Legal Entity Name: RKR, LLC
Agency Code: 440	Contractor Name: RKR, LLC
Appropriation Unit: 3719-00	Address: 7440 Commercial Way
Is budget authority available?: Yes	City/State/Zip: Henderson, NV 89011
If "No" please explain: Not Applicable	Contact/Phone: Ronald Knowlton 702-598-1938
	Vendor No.: T29045835
	NV Business ID: NV20212086758
To what State Fiscal Year(s) will the contract be charged?	2023-2026

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Revenue

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2022**

Anticipated BOE meeting date **09/2022**

Retroactive? **Yes**

If "Yes", please explain

Prior contract with Diamond Mountain Distributing, LLC (DMD), CETS # 19956, expired June 30, 2022. DMD changed their name to RKR, LLC and a new contract was required. With the name change and State of Nevada registration requirements, as well as updated contract forms it has taken awhile to get the documents processed and approved by all parties.

3. Termination Date: **06/30/2026**

Contract term: **4 years**

4. Type of contract: **Revenue Contract**

Contract description: **Inmate Labor**

5. Purpose of contract:

This is a new revenue contract to provide ongoing reimbursement for the cost of inmate labor, occupational training for inmates, and use of warehouse space at High Desert State Prison and Southern Desert Correctional Center, including the lease of storage space and reimbursement of utilities and supplies related to the cleaning, sorting and wrapping decks of cards, chips, and other gaming items for distribution.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$2,706,204.00**

Other basis for payment: Monthly revenue billing estimated at \$56,080.00 for the period of the contract.

II. JUSTIFICATION

7. What conditions require that this work be done?

NRS 209.461 authorizes the State of Nevada, Department of Corrections (NDOC), by and through its Director, to provide offenders vocational training and employment, contractual activity or business activity, subject to the approval of the Board of Prison Commissioners and the State Board of Examiners. This contract will allow NDOC to provide employment and occupational training for offenders through RKR, LLC.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is a revenue generating contract for the employment and vocational training of offenders.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

Exempt from solicitation per NRS 209.461

d. Last bid date: 07/01/2022 Anticipated re-bid date: 07/01/2022

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a: LLC

16. a. Is the Contractor Name the same as the legal Entity Name? Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)? Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office? Yes

19. Agency Field Contract Monitor: Jefferey Doucet, Business Manager Ph: 725-216-6073

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jdoucet	08/09/2022 15:40:49 PM
Division Approval	jdoucet	08/09/2022 15:40:57 PM
Department Approval	lluca2	08/09/2022 16:22:56 PM
Contract Manager Approval	kreynol3	08/09/2022 17:22:35 PM
Budget Analyst Approval	vmilazz1	08/12/2022 18:27:29 PM
BOE Agenda Approval	jrodrig9	08/23/2022 01:57:59 AM
BOE Final Approval	Pending	

Steve Sisolak
Governor

Charles Daniels
Director

Lisa Lucas
Deputy Director
Support Services



Northern Administration
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Southern Administration
3955 W. Russell Rd.
Las Vegas, NV 89118
(725) 216-6000

STATE OF NEVADA
Department of Corrections

MEMORANDUM

Date: August 9, 2022

To: Budd Milazzo, Executive Branch Budget Officer
Governor's Finance Office



Subject: Retroactive Revenue Contract RKR, LLC, CETS # 26683

Nevada Department of Corrections respectfully requests approval for the retroactive contract between the Nevada Department of Corrections (NDOC) and RKR, LLC effective July 1, 2022 for offender labor and training, as well as storage at High Desert State Prison and Southern Desert Correctional Center.

This retroactive start date is requested as the contract could not be completed on time due to staff shortages. Additionally, the company changed its name from Diamond Mountain Distributing, LLC to RKR, LLC and had not completed all the necessary registrations to contract with the State of Nevada for good and services.

Thank you for your time and consideration of this matter. If you have questions or wish to discuss further, please do not hesitate to contact me.

A handwritten signature in blue ink, appearing to be "Adrienne Monroe".

Adrienne Monroe
Chief of Fiscal Services
Nevada Department of Corrections

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26560**

Agency Name: COMMISSION ON MINERAL RESOURCE	Legal Entity Name: TERRITORY6
Agency Code: 500	Contractor Name: TERRITORY6
Appropriation Unit: 4219-39	Address: 138 N. BRAND BLVD. SUITE 200, UNIT 145
Is budget authority available?: Yes	City/State/Zip: GLENDALE, CA 91203
If "No" please explain: Not Applicable	Contact/Phone: CHRIS LECLERC 920-912-8301
	Vendor No.: T32012915
	NV Business ID: NV20222532182

To what State Fiscal Year(s) will the contract be charged? **2023-2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % Mining Claim
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

Agency Reference #: **50COMR-S1934-RV**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date **09/2022**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **03/31/2024**

Contract term: **1 year and 212 days**

4. Type of contract: **Contract**

Contract description: **SOSA Campaign**

5. Purpose of contract:

This is a new contract to provide digital marketing campaign services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$120,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

Nevada Division of Minerals is responsible for creating public awareness of the physical safety dangers of abandoned mines within Nevada. The division requires the services and expertise of a digital media and marketing firm to produce content for the Stay Out Stay Alive public safety campaign.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Agency does not have the expertise or resources to perform this work.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

FiveSix Productions
Bill Frankmore Productions
Wellpage
Goodsides LLC

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Why was this vendor chosen in preference to others? Pursuant to RFP 50COMR-S1934 and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 03/18/2022 Anticipated re-bid date: 04/01/2024

10. a. Does the contract contain any IT components? No
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is NOT registered with the Nevada Secretary of State's Office as a:

LLC

Vendor registration with Secretary of State's Office is currently in progress.

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

No b. If "No", is an exemption on file with the Nevada Secretary of State's Office?

No If "No", to a. AND b., please explain why the contractor does not have an SBL or an exemption.

Vendor applied for business license upon notice of award of contract from Purchasing.

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

No b. If "NO", please explain.

Vendor applied for business license upon notice of award of contract from Purchasing.

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dvisher	07/21/2022 14:30:31 PM
Division Approval	dvisher	07/21/2022 14:30:33 PM
Department Approval	dvisher	07/21/2022 14:30:36 PM
Contract Manager Approval	rghiglie	07/21/2022 14:33:31 PM
Budget Analyst Approval	dspeed1	08/17/2022 17:21:22 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26477**

Agency Name: DEPARTMENT OF AGRICULTURE	Legal Entity Name: Accelerated Technology Laboratories, Inc.
Agency Code: 550	Contractor Name: Accelerated Technology Laboratories, Inc.
Appropriation Unit: 4554-26	Address: 496 Holly Grove School Rd
Is budget authority available?: Yes	City/State/Zip: West End, NC 27376-8412
If "No" please explain: Not Applicable	Contact/Phone: Richard Danielson, Ph.D. 910-673-8165
	Vendor No.: T29043684
	NV Business ID: NV20201946920

To what State Fiscal Year(s) will the contract be charged? **2023-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Cost Allocation

Agency Reference #: RFP #55AGR-S1861 tb

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 09/2022

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2027**

Contract term: **4 years and 303 days**

4. Type of contract: **Contract**

Contract description: **Lab Info Mgmt System**

5. Purpose of contract:

This is a new contract to provide a Laboratory Information Management System to streamline the laboratory sample acceptance, data calculation, and reporting.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$1,097,443.64**

Other basis for payment: As invoiced by the Contractor and approved by the State.

II. JUSTIFICATION

7. What conditions require that this work be done?

It is important to note that the NDA Chemistry Laboratory is working towards becoming ISO 17025 certified. The new LIMS system will be invaluable as NDA prepares for increasing its labs that are ISO 17025 accredited, thus capturing all the required recordkeeping information / data needed for this certification. This would include such items as traceability, methods, supplies, staff training, equipment calibrations, and equipment (e.g., incubators, refrigerators, etc.). The technology we are requesting in this project will enable NDA to fulfill its mission and provide staff with efficiencies in delivering those services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees and the Department do not have the expertise or system capabilities.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Trace First Inc.
Autoscribe Informatics
Accelerated Technology Laboratories,, Inc.

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #55AGR-S1861, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 05/03/2022 Anticipated re-bid date: 05/03/2027

10. a. Does the contract contain any IT components? Yes

b. Is the contract part of an IT investment project over \$50,000? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Department of Agriculture - 3/18/2021-5/03/2021 and was satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	kdailey	06/21/2022 12:53:08 PM
Division Approval	kdailey	06/21/2022 12:53:11 PM
Department Approval	kdailey	06/21/2022 12:53:19 PM
Contract Manager Approval	susanh29	06/24/2022 15:03:01 PM
EITS Approval	ljean	06/24/2022 15:19:51 PM
Budget Analyst Approval	laaron	08/22/2022 16:23:42 PM
BOE Agenda Approval	laaron	08/22/2022 16:23:44 PM
BOE Final Approval	Pending	



STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Enterprise IT Services Division

100 N. Stewart Street, Suite 100 | Carson City, Nevada 89701
Phone: (775) 684-5800 | www.it.nv.gov | Fax: (775) 687-9097

M E M O R A N D U M

TO: Jennifer Ott, Director, NDA
Valerie Hoffman, IT Manager, NDA
Andre Urruty, Fiscal Administrator, NDA

CC: David Haws, Administrator, EITS, DOA
David Axtell, Chief Enterprise Architect, EITS, DOA

FROM: Timothy Galluzi, Technology Investment Administrator, EITS, DOA

SUBJECT: TIN Review Completed – NDA - *NDA Laboratory Information Management System (LIMS)* – T455453

DATE: Aug 24th, 2020

We have completed the review for Nevada Department of Agriculture's (NDA) – *NDA Laboratory Information Management System (LIMS)* TIN.

The submitted TIN, for an estimated value of \$590,600, supports the implementation a new technology, a new automated solution, and/or new equipment not previously in use by the agency.

The agency is endeavoring to implement a solution that will provide the agency the following key functions/activities with a centralized LIMS system: - Move from paper to electronic processes wherever possible - Ability to perform all aspects of the sample analysis process - Capture data produced by instruments in the laboratory and incorporate it into analysis process - Provide workflow to track/monitor analysis process as well as the Quality Assurance review and approval process(es) - Reduce duplication by providing the ability to “auto populate” data already captured to the various forms/reports - Provide capabilities to produce ad-hoc reports and flexible searching functionality - Develop a single database for the application thus consolidating the data found in a variety of data stores today (Excel, Access, paper files, etc.) - Export to other databases with sample testing results - Receive, track, and monitor levels of all supplies received and used at a laboratory.

EITS' Enterprise Architecture team endorses NDA's efforts to modernize their LIMS. A SaaS or even a

hybrid solution would allow for some scalability as well as likely a faster path to ISO 17025 certification. Collaboration with the Office of Information Security should begin during the RFP definition phase to ensure cybersecurity needs are met.

While an interface with SMART21 is not generally defined as a core function, it is important to discuss LIMS integration needs with the SMART21 team to ensure timely support.

EITS is ready to discuss the LIMS Disaster Recovery plans with NDA as soon as appropriate to provide a cost-effective enterprise DR solution.

If there are to be any changes to enterprise services, including: network, server, telecom etc. please notify EITS as soon as possible.

As this investment is pre-RFP, arrangements can be made to reevaluate this TIN once the final design of the solution is determined.

It is expected that this solution will continue to follow state security standards and policies.

A copy of this memo has also been attached to the TIN.

If I can be of further assistance, please feel free to contact me.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **24462** Amendment Number: **1**

Agency Name: **PUBLIC UTILITIES COMMISSION** Legal Entity Name: **Nevada State Library, Archives and Public Records**

Agency Code: **580** Contractor Name: **Nevada State Library, Archives and Public Records**

Appropriation Unit: **3920-50** Address: **100 N. Stewart Street**

Is budget authority available?: **Yes** City/State/Zip: **Carson City, NV 89701**

If "No" please explain: **Not Applicable** Contact/Phone: **Sara Martel 775-684-3422**

Vendor No.: **Library**

NV Business ID: **Government Entity**

To what State Fiscal Year(s) will the contract be charged? **2022-2023**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 %	Regulatory Assessments
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %		Other funding	0.00 %	

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/13/2021**

Anticipated BOE meeting date **09/2022**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **02/28/2023**

Contract term: **1 year and 230 days**

4. Type of contract: **Interlocal Agreement**

Contract description: **OnBase Interlocal**

5. Purpose of contract:

This is the first amendment to the original contract which provides access to the OnBase product suite for electronic document and records management services. This amendment increases the maximum amount from \$184,775.50 to \$288,348.77 due to the addition of conversion and maintenance costs.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$184,775.50	\$184,775.50	\$184,775.50	Yes - Action
2. Amount of current amendment (#1):	\$103,573.27	\$103,573.27	\$103,573.27	Yes - Action
3. New maximum contract amount:	\$288,348.77			

II. JUSTIFICATION

7. What conditions require that this work be done?

The OnBase product suite will be utilized by the NSLAPR, and the PUCN for electronic conversion, management of documents and records, storage and retrieval. All software licenses will be housed on the NSLAPR servers and managed by NSLAPR.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is a sharing agreement with other state agencies.

9. Were quotes or proposals solicited? No
 Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

Interlocal agreement

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? Yes
 b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nshafer	03/22/2022 11:56:52 AM
Division Approval	nshafer	03/22/2022 11:57:01 AM
Department Approval	bpotte1	03/23/2022 10:01:06 AM
Contract Manager Approval	nshafer	03/23/2022 10:03:50 AM
EITS Approval	daxtel1	03/24/2022 11:39:45 AM
Budget Analyst Approval	mlynn	03/25/2022 09:30:30 AM
BOE Agenda Approval	hfield	08/03/2022 16:22:18 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26556**

Agency Name:	DPS-RECORDS, COMMUNICATIONS, AND COMPLIANCE	Legal Entity Name:	STACS DNA, Inc. DBA InVita
Agency Code:	655	Contractor Name:	STACS DNA, Inc. DBA InVita
Appropriation Unit:	4709-26	Address:	2255 St. Laurent Blvd Suite 206
Is budget authority available?:	Yes	City/State/Zip:	Ottawa, Ontario, CA K1G4K3
If "No" please explain:	Not Applicable	Contact/Phone:	Steven Gareau 887-774-7822
		Vendor No.:	F00000413
		NV Business ID:	NV20181681926

To what State Fiscal Year(s) will the contract be charged? **2023-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/>	General Funds	100.00 %	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 655

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2022**

Anticipated BOE meeting date 09/2022

Retroactive? **Yes**

If "Yes", please explain

This contract was delayed as the company was purchased by InVita and we were waiting on the vender to become licensed in the State of Nevada.

3. Termination Date: **06/30/2026**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **SAKli tracking softw**

5. Purpose of contract:

This is a new contract to provide ongoing electronic tracking of sexual assault kits.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$650,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

In 2017, Assembly Bill 97 was passed in which the Office of the Attorney General (OAG) was required to designate a department or division to establish a statewide sexual assault forensic evidence kit tracking program. Through the recommendation of the of the Sexual Assault Kit Working Group, the Attorney General designated the Department of Public Safety (DPS).

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The company is specialized in this software and State employees do not have this expertise.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**

Approval #: 220807

Approval Date: 08/16/2022

c. Why was this contractor chosen in preference to other?

Through the recommendation of the of the Sexual Assault Kit Working Group, the Attorney General designated the Department of Public Safety (DPS) to administer the sexual assault forensic evidence kit tracking program. The chosen vendor originally contracted through the Attorney General's office. DPS is completing this new contract to continue these services.

d. Last bid date: Anticipated re-bid date: 10/30/2025

10. a. Does the contract contain any IT components? Yes

b. Is the contract part of an IT investment project over \$50,000? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Chambers, Connie, Management Analyst 3 Ph: 775-687-0155

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jkolenut	07/06/2022 10:20:48 AM
Division Approval	twollan1	07/11/2022 08:17:23 AM
Department Approval	jdekoekk	07/13/2022 09:42:28 AM
Contract Manager Approval	jdekoekk	08/17/2022 07:41:04 AM
EITS Approval	ljean	08/17/2022 08:38:06 AM
Budget Analyst Approval	dspeed1	08/17/2022 17:52:43 PM
BOE Agenda Approval	laaron	08/22/2022 15:48:43 PM



STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Enterprise IT Services Division
100 N. Stewart Street, Suite 100 | Carson City, Nevada 89701
Phone: (775) 684-5800 | www.it.nv.gov | Fax: (775) 687-9097

MEMORANDUM

TO: George Togliatti, Director, DPS
Jason Kolenut, Administrative Services Officer, DPS
Melissa Costa, Management Analyst, DPS

CC: Tim Galluzi, Administrator, EITS, DOA
Robert Dehnhardt, State Chief Information Security Officer, EITS, DOA
David Axtell, State Chief Enterprise Architect, EITS, DOA

FROM: Lisa Jean, TIN Administrator, EITS, DOA

SUBJECT: TIN Completion Memo – DPS – TIN 503 – *DPS Sexual Assault Forensic Evidence (SAFE) Kits – BA 4709*

DATE: May 5, 2022

We have completed our review for the Department of Public Safety (DPS), Records, Communications and Compliance Division's (RCCD) – *DPS Sexual Assault Forensic Evidence (SAFE) Kits – TIN 503*.

The submitted TIN, for an estimated value of \$305,858 in the FY22/FY23 biennium and \$330,000 in the FY24/FY25 biennium (100% Other funding), is for continued support/maintenance of the established statewide program to track sexual assault forensic evidence kits.

If this investment is not approved, the State would be non-compliant with the requirements of Assembly Bill 97 of the 2017 Nevada Legislature and Nevada Revised Statute 200.3788.

The agency considers the investment and final implementation to have an ongoing moderate security risk, as the cloud-based solution transports, stores, or processes Personal Identification Information (PII data) and is subject to federal security and/or other security standards, in addition to users accessing the solution for outside of SilverNet.

If there are to be any changes to enterprise services or utilizations, including: network, firewall, server, Active Directory (AD) integration, telecom, etc., please notify EITS as soon as possible to avoid integration delays.

It is expected that this solution will continue to follow state security standards and policies.

A copy of this memo has been attached to the TIN.

If I can be of further assistance, please feel free to contact me.

Steve Sisolak
Governor



Nevada Department of
Public Safety
Records, Communications and Compliance

George Togliatti
Director

Sheri Brueggemann
Deputy Director

Records, Communications and Compliance Division

333 West Nye Lane, Suite 100

Carson City, Nevada 89706

Telephone (775) 684-6262 – Fax (775) 684-6265

www.rccd.nv.gov

Erica Souza-Llamas
Division
Administrator

MEMORANDUM

DATE: August 15, 2022

TO: Amy Stephenson, Director, Governor's Finance Office

THRU: Dustin Speed, Executive Branch Budget Officer, Governor's Finance Office

FROM: Erica Souza-Llmas, Administrator

RE: Retroactive Contract

.....

Attached is a new contract between the Department of Public Safety (DPS), Records, Communications and Compliance Division (RCCD) and STACS DNA, Inc. for which we are requesting retroactive approval to July 1, 2022.

This contract was delayed as the company was purchased by InVita and we had to wait for the registration to be approved by the Nevada Secretary of State's Office.

Your consideration in approval of this contract is greatly appreciated. Please contact me if you have questions or if I can be of any assistance.

Sincerely,

A handwritten signature in blue ink that reads "Erica Souza-Llmas" with a stylized flourish.

Erica Souza-Llmas, Administrator



STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION

Purchasing Division
515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: 775-684-0170 | Fax: 775-684-0188

Purchasing Use Only:

Approval #:

210904 (C)

**** Rescinded 08/16/22 ****

Cross Reference
Waiver # 220807 (C)

SOLICITATION WAIVER JUSTIFICATION AND REQUEST FORM

ALL FIELDS ARE REQUIRED - INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY

1a	Agency Contact Information - Note: Approved copy will be sent to <u>only</u> the contact(s) listed below:		
	ENTER STATE AGENCY NAME:	<i>Department of Public Safety (655) Records, Communications and Compliance Division</i>	
	<i>Contact Name and Title</i>	<i>Phone Number</i>	<i>Email Address</i>
	<i>Melissa Costa, Management Analyst</i>	<i>(775) 684-6259</i>	<i>mcosta@dps.state.nv.us</i>

1b	Vendor Information:	
	Vendor Name:	<i>STACS DNA Inc.</i>
	Contact Name:	<i>Jocelyn Tremblay</i>
	Complete Address: City, State, and Zip Code	<i>2255 St. Laurent Boulevard #206 Ottawa, Ontario Canada K1G 4K3</i>
	Telephone Number:	<i>887.774.7822</i>
Email Address:	<i>jocelyn.tremblay@stacsdna.com</i>	

1c	Type of Waiver Requested - Check the appropriate type:	
	Sole or Single Source:	<i>Sole Source</i>
	Professional Service Exemption:	<i>N/A</i>

1d	Contract Information:			
	Is this a new Contract? Check One:	Yes:	xxxxx	No:
	Amendment Number:	#	<i>N/A</i>	
	Enter CETS Number:	#	<i>N/A</i>	

1e	Term:			
	One (1) Time Purchase? Check One:	Yes:		No:
	Contract:	Start Date:	<i>12.01.21</i>	End Date:
				<i>06.30.25</i>

1f	Funding:	
	State Appropriated:	
	Federal Funds:	
	Grant Funds:	
	Other (Explain):	<i>Fingerprint Fees - Budget Account 4709</i>

Redd 09/07/21

Rescinded

Purchasing Use Only:	
Approval #:	<i>210904C</i>

1g	Total Estimated Value of this Service Contract, Amendment or Purchase:
	\$663,000.00

2	<p>Provide a description of work/services to be performed or commodity/good to be purchased:</p> <p><i>As outlined herein, DPS has been delegated as the responsible agency to maintain the sexual assault forensic evidence kit tracking software procured by the Attorney General's Office through State Purchasing (RFP #03AG-S240) in June 2018. Under this contract, STACS DNA Inc. agrees to provide any and all maintenance, support, modifications, upgrades and patches necessary to ensure the stability and integrity of their proprietary software Track-Kit (SOFTWARE) used by the Department of Public Safety – Records, Communications and Compliance Division (RCCD).</i></p> <p><i>SOFTWARE supports RCCD's compliance with state requirements as it relates to providing a statewide tracking system that allows end- and authorized users to watch the process from afar, providing real-time accountability.</i></p> <p><i>SOFTWARE is a hosted service internet application available to the RCCD and End Users 24-7-365. STACS-DNA shall provide helpdesk technical support to include, but not be limited to, on-line ticketing, on-line chat and a toll-free phone number. STACS-DNA shall also provide training on the software functionality.</i></p>
----------	--

3	<p>What are the unique features/qualifications required for this service or good that are not available from any other vendor:</p> <p><i>The STACS-DNA technology is proprietary and was procured in accordance with State Purchasing RFP (#03AG-S240) processes in June 2018.</i></p>
----------	---

4	<p>Explain why this service or good cannot be competitively bid and why this purchase is economically only available from a single source:</p> <p><i>The STACS-DNA technology is proprietary.</i></p>
----------	--

		Check One:	
	Were alternative services or commodities evaluated?	Yes	No
			XXXXX
5	<p>a. <i>If yes</i>, what were they and why were they unacceptable? Please be specific about features, characteristics, requirements, capabilities and compatibility.</p>		
	<p>b. <i>If not</i>, why were alternatives not evaluated?</p> <p><i>The STACS-DNA technology is proprietary.</i></p>		

Purchasing Use Only: *Resubmitted*
 Approval #: *210904*

6	Has the agency purchased this service or commodity in the past? Check One:			Yes	No	
	NOTE: If your previous purchase(s) was made via solicitation waiver(s), a copy or copies of ALL PREVIOUS WAIVERS MUST ACCOMPANY THIS REQUEST.				XXXXX*	
	a. If yes, starting with the most recent contract and working backward, for the <u>entire</u> relationship with this vendor, or any other vendor for this service or commodity, the following information must be provided:					
	Term		Value	Short Description	Type of Procurement ENTER RFP#, RFQ#, Waiver #	
	Start Date	End Date				
	12.05.18	11.30.21	\$495,401.23	Sexual Assault Kit Initiative (SAKI) tracking software	*Current contract procured in accordance with State Purchasing RFP (#03AG-S240) processes in June 2018	
			\$			
			\$			

7	What are the potential consequences to the State if the waiver request is denied and the service or good is competitively bid?
	<i>The State would not be in compliance with the requirements of Assembly Bill 97 of the 2017 Nevada Legislature and Nevada Revised Statute 200.3788.</i>
	<i>The Office of the Attorney General (OAG) received a Sexual Assault Forensic Evidence-Inventory Tracking and Reporting (SAFE-ITR) grant to establish a sexual assault kit tracking system for the metropolitan areas of Washoe and Clark Counties. In 2017, Assembly Bill 97 was passed in which the Attorney General was required to designate a department or division to establish a statewide sexual assault forensic evidence kit tracking program. Through the recommendation of the Sexual Assault Kit Working Group, the Attorney General designated the Department of Public Safety (DPS). In an effort to increase efficiency, the OAG and DPS have worked together to maximize grant funding to meet both the requirements for the grant and Assembly Bill 97 and chose (through established solicitation processes) STACS-DNA to execute the project.</i>

8	What efforts were made or conducted to substantiate there is no competition for the service or good and to ensure the price for this purchase is fair and reasonable?
	<i>The STACS-DNA is proprietary and only maintained/enhanced/updated through STACS-DNA.</i>

9	Will this purchase obligate the State to this vendor for future purchases? Check One:	Yes	No
	<u>Before selecting your answer, please review information included on Page 2, Section 9 of the instructions.</u>	XXXXX*	
	a. If yes, please provide details regarding future obligations or needs. <i>*If the State continues use of the software for the purpose maintaining program compliance, additional maintenance contracts may be required in the future.</i>		

Continued - signatures on Page 4

Purchasing Use Only:	<i>Rescinded</i>
Approval #:	210904②

By signing below, I know and understand the contents of this Solicitation Waiver Request and Justification and attest that all statements are true and correct.

Mindy McKay

Agency Representative Initiating Request

Mindy McKay - Administrator

08/25/2021

Print Name of Agency Representative Initiating Request

Date

Curtis Palmer, ASO IV, MS, CPM Digitally signed by Curtis Palmer, ASO IV, MS, CPM
Date: 2021.09.01 15:25:09 -07'00'

Signature of Agency Head Authorizing Request

Curtis Palmer - ASO IV, Senior Fiscal Officer

9/1/2021

Print Name of Agency Head Authorizing Request

Date

FOR PURCHASING USE ONLY – PLEASE NOTE: *In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada or to assist in our due diligence, **State Purchasing** may solicit a review of your request from another agency or entity. The signature below indicates another agency or entity has reviewed the information you provided. **This signature does not exempt your agency from any other processes that may be required.***

Name of agency or entity who provided information or review:

Representative Providing Review

Print Name of Representative Providing Review

Date

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150 or NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 333.700(7), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns, please contact the Purchasing Division at 775-684-0170.

Approved by:

Kevin D. Doty

9/20/21

Administrator, Purchasing Division or Designee

Date



**STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION**

Purchasing Division

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: 775-684-0170 | Fax: 775-684-0188

Purchasing Use Only:	
Approval#:	220807

SOLICITATION WAIVER JUSTIFICATION AND REQUEST FORM

ALL FIELDS ARE REQUIRED - INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY

1a	Agency Contact Information - Note: Approved copy will be sent to <u>ONLY</u> the contact(s) listed below:		
	STATE AGENCY NAME REQUIRED:	Department of Public Safety (655) Records, Communications and Compliance Division	
	Contact Name and Title	Phone Number	Email Address
	John Dekoekkoek, ASOI DPS Contract Manager	775-684-4698	jdekoekkoek@dps.state.nv.us
	Jason Kolenut, ASOIII RCCD	775-684-6203	jkolenut@dps.state.nv.us

1b	Vendor Information:	
	Vendor Name:	STACS DNA Inc.
	Contact Name:	Jocelyn Tremblay
	Complete Address: City, State, and Zip Code	2255 St. Laurent Boulevard #206 Ottawa, Ontario Canada K1G 4K3
	Telephone Number:	887.774.7822
	Email Address:	jocelyn.tremblay@stacsdna.com

1c	Type of Waiver Requested – Check the appropriate type:	
	Sole or Single Source:	Sole Source
	Professional Service Exemption:	N/A

1d	Contract Information:			
	Is this a new Contract? Check One:	Yes:	xxxxx	No:
	If 'No' Enter Amendment Number:	#	N/A	
	Enter CETS Number:	#	N/A	

1e	Term:			
	One (1) Time Purchase? Check One:	Yes:		No:
	Contract:	Start Date:	07/01/2022	End Date:
				xxxxx
				06/30/2026

1f	Funding:	
	State Appropriated:	
	Federal Funds:	
	Grant Funds:	Fingerprint Fees – Budget Account 4709
	Other (Explain):	

*** NOTE: Replaces rescinded waiver # 210904***

Purchasing Use Only:	
Approval #:	220807 (28)

1g	Total Estimated Value of <u>this</u> Service Contract, Amendment or Purchase:
	\$650,000.00

2	Provide a description of work/services to be performed or services with goods to be purchased:
	<i>As outlined herein, DPS has been delegated as the responsible agency to maintain the sexual assault forensic evidence kit tracking software procured by the Attorney General's Office through State Purchasing (RFP #03AG-S240) in June 2018. Under this contract, STACS DNA Inc. agrees to provide any and all maintenance, support, modifications, upgrades and patches necessary to ensure the stability and integrity of their proprietary software Track-Kit (SOFTWARE) used by the Department of Public Safety – Records, Communications and Compliance Division (RCCD).</i>
	<i>SOFTWARE supports RCCD's compliance with state requirements as it relates to providing a statewide tracking system that allows end- and authorized users to watch the process from afar, providing real-time accountability.</i>
	<i>SOFTWARE is a hosted service internet application available to the RCCD and End Users 24-7-365. STACS-DNA shall provide helpdesk technical support to include, but not be limited to, on-line ticketing, on-line chat and a toll-free phone number. STACS-DNA shall also provide training on the software functionality.</i>
	<i>**This is a replacement Solicitation Waiver for the previously approved waiver #210904. The need for this replacement waiver is due to the company being purchased, extended contract negotiations, and delays in getting Secretary of State and State Controller's Office paperwork completed. The new contract term is from 07/01/2022 through 06/30/2026.</i>

3	What are the unique features/qualifications required for these services/services with goods that are not available from any other vendor?
	<i>The STACS-DNA technology is proprietary and was procured in accordance with State Purchasing RFP (#03AG-S240) processes in June 2018.</i>

4	Explain why these services/services with goods cannot be competitively bid and why this purchase is economically only available from a single source:
	<i>The STACS-DNA technology is proprietary.</i>

5	Were alternative services or commodities evaluated?	Check One:	
		Yes	No
			xxxxx

270807@

	a. <i>If yes</i> , what were they and why were they unacceptable? Please be specific about features, characteristics, requirements, capabilities and compatibility.
	b. <i>If not</i> , why were alternatives not evaluated?
	<i>The STACS-DNA technology is proprietary.</i>

Purchasing Use Only:	
Approval #:	220807①

	Has the agency purchased these services/services with goods in the past? Check One:				Yes	No
	<i>NOTE: To avoid delays or your request being rejected, if your previous purchase(s) was made via solicitation waiver(s), a copy or copies of ALL PREVIOUS WAIVERS MUST ACCOMPANY THIS REQUEST.</i>					
6	a. <u>If yes, starting with the most recent contract and working backward, for the entire relationship with this vendor, or any other vendor for these services/services with goods, the following information must be provided along with the CETS contract number(s) associated with each:</u>					
	Term		Value	Short Description	Provide Type of Procurement RFP#, RFQ#, Waiver #	CETS #
	Start Date	End Date				
	12.05.18	11.30.21	\$495,401.23	Sexual Assault Kit Initiative (SAKI) tracking software	*Current contract procured in accordance with State Purchasing RFP (#03AG-S240) processes in June 2018	
		\$				

7	What are the potential consequences to the State if the waiver request is denied and the services/services with goods is competitively bid?	
	<p>The State would not be in compliance with the requirements of Assembly Bill 97 of the 2017 Nevada Legislature and Nevada Revised Statute 200.3788.</p> <p>The Office of the Attorney General (OAG) received a Sexual Assault Forensic Evidence-Inventory Tracking and Reporting (SAFE-ITR) grant to establish a sexual assault kit tracking system for the metropolitan areas of Washoe and Clark Counties. In 2017, Assembly Bill 97 was passed in which the Attorney General was required to designate a department or division to establish a statewide sexual assault forensic evidence kit tracking program. Through the recommendation of the Sexual Assault Kit Working Group, the Attorney General designated the Department of Public Safety (DPS). In an effort to increase efficiency, the OAG and DPS have worked together to maximize grant funding to meet both the requirements for the grant and Assembly Bill 97 and chose (through established solicitation processes) STACS-DNA to execute the project.</p>	

8	What efforts were made or conducted to substantiate there is no competition for the services/services with goods and to ensure the price for this purchase is fair and reasonable?	
	The STACS-DNA is proprietary and only maintained/enhanced/updated through STACS-DNA.	

9	Will this purchase obligate the State to this vendor for future purchases? Check One:	Yes	No
---	--	-----	----

220807 (C)

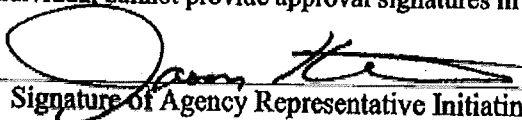
<p><u>NOTE: Before selecting your answer, please review information included on Page 2, Section 9 of the instructions.</u></p>	<p>X*</p>	
<p>a. <i>If yes, please provide details regarding future obligations or needs.</i></p>		
<p><i>*If the State continues use of the software for the purpose maintaining program compliance, additional maintenance contracts may be required in the future.</i></p>		

Purchasing Use Only:

Approval #:

#2208070

By signing below, I know and understand the contents of this Solicitation Waiver Request and Justification and attest that all statements are true and correct. Signatures are required from the agency representatives indicated below. The same individual cannot provide approval signatures in both sections.



Signature of Agency Representative Initiating Request

Erica Souza, DPS RCCD Administrator

8/16/22

Print Name of Agency Representative Initiating Request

Date

Curtis Palmer, ASO IV, MS, CPM
Digitally signed by Curtis Palmer,
ASO IV, MS, CPM
Date: 2022.08.16 10:52:42 -0700

Signature of Agency Head Authorizing Request

Curtis Palmer, DPS ASO IV, Senior Fiscal Officer

8/16/22

Print Name of Agency Head Authorizing Request

Date

FOR PURCHASING USE ONLY – PLEASE NOTE: In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada or to assist in our due diligence, **State Purchasing** may solicit a review of your request from another agency or entity. The signature below indicates another agency or entity has reviewed the information you provided. This signature does not exempt your agency from any other processes that may be required.

Name of agency or entity who provided information or review:

Representative Providing Review

Print Name of Representative Providing Review

Date

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150 or NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 333.700(7), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns, please contact Cindy Stoeffler at 775-684-0173 or email at cstoeffler@admin.nv.gov.

NOTE: If this box is checked, the agency must include the EITS TIN/CIN approval or approval update as an attachment in CETS.

Approved by:



Administrator, Purchasing Division or Designee

8/16/22

Date

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 21398	Amendment Number: 2	
Agency Name: DEPARTMENT OF WILDLIFE	Legal Entity Name: Eagle Copters Maintenance, Ltd	
Agency Code: 702	Contractor Name: Eagle Copters Maintenance, Ltd	
Appropriation Unit: 4464-23	Address: 823 McTavish Road NE	
Is budget authority available?: Yes	City/State/Zip: CANADA,	
If "No" please explain: Not Applicable	Contact/Phone: Tyler Williams 403-461-6967	
	Vendor No.: F00000343	
	NV Business ID: NV20181905535	

To what State Fiscal Year(s) will the contract be charged? **2019-2023**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % Sportsmen's Revenue
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

Agency Reference #: **72DOW-S380**

2. Contract start date:
 a. Effective upon Board of Examiner's approval? **No** or b. other effective date **02/13/2019**
 Anticipated BOE meeting date **09/2022**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **02/28/2023**
 Contract term: **4 years and 16 days**

4. Type of contract: **Contract**
 Contract description: **Helicopter Maint.**

5. Purpose of contract:
This is the second amendment to the original contract which provides ongoing helicopter repair and maintenance services. This amendment increases the maximum amount from \$561,185 to \$661,185 due to an increased need for these services.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$400,000.00	\$400,000.00	\$400,000.00	Yes - Action
a. Amendment 1:	\$161,185.00	\$161,185.00	\$161,185.00	Yes - Action
2. Amount of current amendment (#2):	\$100,000.00	\$100,000.00	\$100,000.00	Yes - Action
3. New maximum contract amount:	\$661,185.00			

II. JUSTIFICATION

7. What conditions require that this work be done?
 Eagle Copters is the Nevada Department of Wildlife's only contracted vendor for airframe repair. They complete all the Department's required helicopter overhauls and heavy repairs that are above our maintenance level. For the time remaining on this contract, the Department has scheduled 898 flight hours, in which time their services will be required. This contract's initial authority fell short due to the unforeseen increases in the price of aviation parts over the last 2 years.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not possess the necessary certifications to perform the work.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

Eagle Copter, Ltd.
Advanced Helicopter Services
Arista Aviation Services, LLC

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #72DOW-S380, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 10/22/2018 Anticipated re-bid date: 09/22/2023

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Department of Wildlife
2016-2018
Satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Other

Eagle Copter holds an NT7 business license for a foreign vendor who is not a corporation.

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dchelin1	07/14/2022 15:21:16 PM

Division Approval	jneubau2	07/15/2022 11:21:26 AM
Department Approval	bvale1	07/26/2022 16:41:05 PM
Contract Manager Approval	cprasa1	07/28/2022 08:56:53 AM
Budget Analyst Approval	jrodrig9	08/17/2022 15:54:56 PM
BOE Agenda Approval	jrodrig9	08/17/2022 15:55:01 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **23788** Amendment Number: **1**

Agency Name: **DEPARTMENT OF WILDLIFE** Legal Entity Name: **Wildlife Capture, Inc.**

Agency Code: **702** Contractor Name: **Wildlife Capture, Inc.**

Appropriation Unit: **4464-14** Address: **533 Pauley Avenue**

Is budget authority available?: **Yes** City/State/Zip: **Cody, WY 82414**

If "No" please explain: **Not Applicable** Contact/Phone: **Mike Reed 250-351-4289**

Vendor No.: **F00000454**

NV Business ID: **NV20201962265**

To what State Fiscal Year(s) will the contract be charged? **2021-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	50.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	50.00 % Game Donations and Heritage Tag Auctions

Agency Reference #: **RFP # 72DOW-S1266 TB**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/13/2021**

Anticipated BOE meeting date **07/2022**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **11/10/2022**

Contract term: **3 years and 322 days**

4. Type of contract: **Contract**

Contract description: **Aerial Capture Srvcs**

5. Purpose of contract:

This is the first amendment to the original contract which provides aerial wildlife capture and transport services to support research projects. This amendment extends the termination date from November 10, 2022 to November 30, 2024 and increases the maximum amount from \$600,000 to \$1,100,000 due to the continued need for these services.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$600,000.00	\$600,000.00	\$600,000.00	Yes - Action
2. Amount of current amendment (#1):	\$500,000.00	\$500,000.00	\$500,000.00	Yes - Action
3. New maximum contract amount:	\$1,100,000.00			
and/or the termination date of the original contract has changed to:	11/30/2024			

II. JUSTIFICATION

7. What conditions require that this work be done?

To more effectively manage our big game herds by better understanding herd distribution, seasonal movements, migration corridors, survival rates, pathogen exposure, and critical use areas. Big game captures are also conducted to collaborate on research projects with academia and universities to support graduate research and assist in collecting scientifically credible information for future use in conservation of critical big game habitat.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

It is Department policy to use private vendors due to extreme safety issues related to big game netgun captures from a helicopter. We do have NDOW pilots and biologists conducting aerial big game surveys, but this contract would further assist in conducting more timely surveys to augment the existing NDOW aircraft when they are unavailable or when NDOW aircraft are already conducting surveys and there are additional survey needs not being met.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

Wildlife Capture Management, Inc.
Heliwild, LLC
Quicksilver Air

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #72DOW-S1266, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee. There were multiple awards as a result of the RFP in order to have statewide coverage for wildlife capture and transport services.

d. Last bid date: 08/14/2020 Anticipated re-bid date: 08/14/2022

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nroble1	04/29/2022 09:36:17 AM
Division Approval	jneubau2	05/06/2022 08:58:35 AM
Department Approval	bvale1	05/09/2022 10:05:26 AM
Contract Manager Approval	cprasa1	05/19/2022 10:42:22 AM
Budget Analyst Approval	dspeed1	06/10/2022 17:08:37 PM
BOE Agenda Approval	jrodrig9	08/23/2022 00:42:07 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **22265** Amendment Number: **3**

Agency Name: **DEPARTMENT OF WILDLIFE** Legal Entity Name: **Applied Geographics, INC.**

Agency Code: **702** Contractor Name: **Applied Geographics, INC.**

Appropriation Unit: **4467-13** Address: **24 School Street Suite 500**

Is budget authority available?: **Yes** City/State/Zip: **Boston, MA 02108**

If "No" please explain: **Not Applicable** Contact/Phone: **Tom Harrington 617-447-2488**

Vendor No.: **T32007673**

NV Business ID: **NV20161441350**

To what State Fiscal Year(s) will the contract be charged? **2020-2023**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	50.00 % Sportsmens
X Federal Funds	50.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

Agency Reference #: **# 72DOW-S588 tb**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/09/2019**

Anticipated BOE meeting date **09/2022**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **10/31/2022**

Contract term: **3 years and 23 days**

4. Type of contract: **Contract**

Contract description: **NDOW Database**

5. Purpose of contract:

This is the third amendment to the original contract which provides ongoing services related to the creation and maintenance of the Nevada Partners in Conservation Database. This amendment extends the termination date from October 31, 2022 to October 31, 2023 and increases the maximum amount from \$448,995 to \$718,995 due to the continued need for these services.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$440,995.00	\$440,995.00	\$440,995.00	Yes - Action
a. Amendment 1:	\$8,000.00	\$8,040.00	\$8,040.00	No
b. Amendment 2:	\$0.00	\$8,040.00	\$8,040.00	No
2. Amount of current amendment (#3):	\$270,000.00	\$278,040.00	\$278,040.00	Yes - Action
3. New maximum contract amount:	\$718,995.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

The Nevada Department of Wildlife's (NDOW) Habitat Division is responsible for implementing and overseeing an array of habitat improvement projects throughout the State. Some of these projects are managed exclusively by the Habitat Division, but more often include coordination with other NDOW divisions and external partners. In addition to on-the-ground implementation responsibilities, the Habitat Division oversees the management and expenditure of NDOW's special project funding accounts, which benefit a diverse array of wildlife and habitat resources by providing much needed funding to many NDOW divisions. Planning, managing, monitoring and reporting on these efforts is a difficult task that can be improved through the use and application of an improved data management system.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Existing State agencies and employees do not have the necessary expertise to develop this product.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #72DOW-S588, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 04/05/2019 Anticipated re-bid date: 04/05/2021

10. a. Does the contract contain any IT components? Yes

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

Yes If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Nevada DMV Jan 2019 - present
Nevada DOT March-December 2012
Satisfactory

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dchelin1	08/08/2022 14:12:24 PM
Division Approval	jneubau2	08/08/2022 14:14:54 PM
Department Approval	bvale1	08/09/2022 10:47:28 AM
Contract Manager Approval	jwilkin3	08/09/2022 10:53:39 AM
EITS Approval	ljean	08/09/2022 12:47:30 PM
Budget Analyst Approval	jrodrig9	08/23/2022 13:19:48 PM
BOE Agenda Approval	jrodrig9	08/23/2022 13:19:53 PM



STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Enterprise IT Services Division
100 N. Stewart Street, Suite 100 | Carson City, Nevada 89701
Phone: (775) 684-5800 | www.it.nv.gov | Fax: (775) 687-9097

MEMORANDUM

TO: Tony Wasley, Director, NDOW
Bonnie Long, Deputy Director, NDOW
Eric Dugger, IT Program Manager, NDOW
Matt Maples, Wildlife Staff Specialist, NDOW

CC: Tim Galluzi, Administrator, EITS, DOA
Robert Dehnhardt, State Chief Information Security Officer, EITS, DOA
David Axtell, State Chief Enterprise Architect, EITS, DOA

FROM: Lisa Jean, TIN Administrator, EITS, DOA

SUBJECT: TIN Completion Memo – NDOW – TIN 480 – Habitat Conservation
Framework Project Portal – BA 4467

DATE: April 11, 2022

We have completed our review for the Nevada Department of Wildlife's (NDOW) – *Habitat Conservation Framework Project Portal* – TIN 480.

The submitted TIN, for an estimated value of \$125,000 in the FY22/FY23 biennium and \$145,000 in the FY24/FY25 biennium (80% Federal Grant and 20% Industrial Development Fund), is to continue development of a custom-software, web-based application and to modify the scope of TIN #T702190125151438, "Partners in Conservation Database," submitted under the TIN 1.0 system.

The updated scope of this investment is intended to better align with NDOW initiatives including additional development and enhancements to the database application. A custom-built solution is required for the successful development and deployment of this investment, due to specialized data fields and internal NDOW workflows. Data conversion and Interface management efforts will be ongoing.

Citizens will be able to view summary information for wildlife and habitat projects using this cloud solution. The security impact of the investment has been carefully considered and the agency considers the investment and final implementation to have an ongoing low security risk.

If there are to be any changes to enterprise services or utilizations, including: network, firewall, server, Active Directory (AD) integration, telecom, etc., please notify EITS as soon as possible to avoid integration delays.

It is expected that this solution will continue to follow state security standards and policies.

A copy of this memo has been attached to the TIN.

If I can be of further assistance, please feel free to contact me.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **24766** Amendment Number: **1**

Agency Name: **DEPARTMENT OF WILDLIFE** Legal Entity Name: **L and I Fence Construction, Inc.**

Agency Code: **702** Contractor Name: **L and I Fence Construction, Inc.**

Appropriation Unit: **4467-08** Address: **3270 Baker Lane**

Is budget authority available?: **Yes** City/State/Zip: **Winnemucca, NV 89445**

If "No" please explain: **Not Applicable** Contact/Phone: **Terresa M. Maughan 775-750-3033**

Vendor No.: **T32009792**

NV Business ID: **NV20051246667**

To what State Fiscal Year(s) will the contract be charged? **2022-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	60.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	40.00 %

Dream Tag, Heritage, Elk Damage Fund, Special Reserve Account

Agency Reference #: **72DOW-S1518 tb**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **09/14/2021**

Anticipated BOE meeting date **07/2022**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **09/13/2025**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **Fence Construction**

5. Purpose of contract:

This is the first amendment to the original contract which provides fencing removal and construction services as needed. This amendment increases the maximum amount from \$1,000,000 to \$3,624,119 due to an increased need for these services.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$1,000,000.00	\$1,000,000.00	\$1,000,000.00	Yes - Action
2. Amount of current amendment (#1):	\$2,624,119.00	\$2,624,119.00	\$2,624,119.00	Yes - Action
3. New maximum contract amount:	\$3,624,119.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

The Nevada Department of Wildlife constructs fences to protect a crucial habitats for Nevada's wildlife from the overutilization of non-native ungulates. These habitat types may include but are not limited to; natural springs, lentic/lotic systems, riparian systems, etc.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the experience, expertise, nor the materials to complete this work.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

Taylor Made Fencing
Red Star Fence
Walker River Construction
Modern Land & Development
Countryside Lawns
Lamoille Fencing
Gold Standard Fence
Acha Construction
L and I Fence Construction

Nuffer Fencing
Dano Construction
Northwest Barriers
Boss Tanks
NNE Construction

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #72DOW-S1518, and in accordance with NRS 333, the selected vendors were the highest scoring proposers as determined by an independently appointed evaluation committee.

d. Last bid date: 06/28/2021 Anticipated re-bid date: 06/28/2025

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Department of Wildlife - November 2019
Satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dchelin1	06/07/2022 16:39:24 PM
Division Approval	jneubau2	06/24/2022 14:17:12 PM
Department Approval	jneubau2	06/24/2022 14:17:15 PM
Contract Manager Approval	cprasa1	07/11/2022 10:57:21 AM
Budget Analyst Approval	jrodrig9	08/23/2022 13:17:10 PM
BOE Agenda Approval	jrodrig9	08/23/2022 13:17:14 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **26681**

Agency Name: DCNR - PARKS DIVISION	Legal Entity Name: Tuckahoe Holdings, LLC DBA Meeco Sullivan, LLC
Agency Code: 704	Contractor Name: Tuckahoe Holdings, LLC DBA Meeco Sullivan, LLC
Appropriation Unit: 4162-19	Address: 1501 E. Electric Ave
Is budget authority available?: Yes	City/State/Zip: McAlester, OK 74501
If "No" please explain: Not Applicable	Contact/Phone: Forrest Feiock 918-423-6833
	Vendor No.: PENDING
	NV Business ID: NV20201699276

To what State Fiscal Year(s) will the contract be charged? **2023-2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	84.80 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	15.20 % STATE PARKS FACILITY & GROUNDS MAINTENANCE

Agency Reference #: RFP #70CNR-S1992

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 09/2022

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **12/31/2023**Contract term: **1 year and 121 days**4. Type of contract: **Contract**Contract description: **Boat Dock**

5. Purpose of contract:

This is a new contract to design and build a boat dock at Spring Valley State Park.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$211,783.00****II. JUSTIFICATION**

7. What conditions require that this work be done?

NDSP received a Boating Access subgrant award to construct a public boat docking facility and gangway at Spring Valley State Park.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

NDSP employees do not have the time or expertise to perform this type work.9. Were quotes or proposals solicited? **Yes**Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

McMillen LLC
VCBO
Tuckahoe Holdings dba Meeco Sullivan
Farr West

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #70CNR-S1992 and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

TIM HUNT, SUPVR, PROFESSIONAL ENGINEER Ph: 775.684.2772

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	kcopelan	08/05/2022 14:59:20 PM
Division Approval	kcopelan	08/05/2022 14:59:22 PM
Department Approval	kcopelan	08/05/2022 14:59:24 PM
Contract Manager Approval	kcopelan	08/05/2022 14:59:27 PM
Budget Analyst Approval	rjacob3	08/18/2022 10:19:12 AM
BOE Agenda Approval	laaron	08/21/2022 14:26:57 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26597**

Agency Name:	DCNR - DIVISION OF WATER RESOURCES	Legal Entity Name:	U.S. DEPARTMENT OF THE INTERIOR, U.S. GEOLOGICAL SURVEY
Agency Code:	705	Contractor Name:	U.S. DEPARTMENT OF THE INTERIOR, U.S. GEOLOGICAL SURVEY
Appropriation Unit:	4157-10	Address:	2730 N. DEER RUN RD.
Is budget authority available?:	Yes	City/State/Zip:	CARSON CITY, NV 89701
If "No" please explain:	Not Applicable	Contact/Phone:	MEGAN POFF 702-595-6837
		Vendor No.:	PUR0000332D
		NV Business ID:	GOVERNMENTAL ENTITY

To what State Fiscal Year(s) will the contract be charged? **2023-2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	65.00 %	Water District Assessment
X Federal Funds	35.00 %		Bonds	0.00 %	
Highway Funds	0.00 %		Other funding	0.00 %	

Agency Reference #: **JFA #23ZJJFA00106**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/01/2022**

Anticipated BOE meeting date **09/2022**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **09/30/2023**

Contract term: **364 days**

4. Type of contract: **Interlocal Agreement**

Contract description: **Eastern & Southern**

5. Purpose of contract:

This is a new joint funding agreement to provide surface-water and groundwater monitoring services in eastern and southern Nevada.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$203,249.00**

Other basis for payment: The State portion is \$132,119 and the USGS portion is \$71,130.

II. JUSTIFICATION

7. What conditions require that this work be done?

This is an on-going data collection program instituted to provide information regarding hydrologic conditions in the region. This information is necessary for the administration of the region's water resources.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The U.S. Geological Survey has the scientists, equipment and expertise to provide the products and services.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

The U.S. Geological Survey (USGS) has the necessary equipment in place and the experience in delivering the desired product, and the State Engineer is authorized to enter into agreements with the USGS under NRS 532.170.

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The Division has executed many agreements with the U.S. Geological Survey that have resulted in products widely used by governmental agencies and the public. The results have been satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

LEVI KRYDER, CHIEF, HYDROLOGY SECTION Ph: 775-684-2866

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	sweb4	07/19/2022 11:48:21 AM
Division Approval	sweb4	07/19/2022 11:48:24 AM
Department Approval	kwilliam	07/19/2022 11:59:54 AM
Contract Manager Approval	sweb4	07/19/2022 12:06:50 PM
Budget Analyst Approval	laaron	08/04/2022 16:39:34 PM
BOE Agenda Approval	laaron	08/04/2022 16:39:36 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26664**

Agency Name:	DCNR - DIVISION OF WATER RESOURCES	Legal Entity Name:	WEBSOFT DEVELOPERS, INC.
Agency Code:	705	Contractor Name:	WEBSOFT DEVELOPERS, INC.
Appropriation Unit:	4171-35	Address:	2020 RESEARCH PARK DR SUITE 140
Is budget authority available?:	Yes	City/State/Zip:	DAVIS, CA 95618-6150
If "No" please explain:	Not Applicable		
		Contact/Phone:	MANOJ DESAI 530-759-8754
		Vendor No.:	PUR0004383
		NV Business ID:	NV20121454363

To what State Fiscal Year(s) will the contract be charged? **2023-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **RFP# 70CNR-S2066**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date **09/2022**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **09/12/2026**

Contract term: **4 years and 12 days**

4. Type of contract: **Contract**

Contract description: **Database Enhancement**

5. Purpose of contract:

This is a new contract to provide ongoing modernization and functionality to the Water Meters Application Database.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$119,400.00**

Other basis for payment: Within 30 days upon receipt of invoice.

II. JUSTIFICATION

7. What conditions require that this work be done?

The Nevada Division of Water Resources (NDWR) has been using and enhancing a custom application for the past 10 years that collects totalizing meter readings, calculates annual pumpage, associates Nevada water rights, associates customers, associates application user accounts and associates totalizing meter information such as make, model, serial numbers, number of digits, etc. to well / site locations. The application has had many enhancements over many years and is working very well to capture and generate useful reports of the data. The application is written using Microsoft VB.NET and Telerik user controls. Over the past 10 years technology has also evolved significantly and the totalizing meter application is not written in a way that can leverage these technology changes as well as maintain vulnerability patching.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Agency staff do not have the time or expertise needed to accomplish this work. Websoft Developers, Inc. is the creator of the Meters application and have intimate knowledge of the code, database design and staff work flows.

9. Were quotes or proposals solicited?

Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

SMART IT PROS
MIRACLE SOFTWARE SYSTEMS
COMPUTER SYSTEMS WEST, INC

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #70CNR-S2066, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? Yes

b. Is the contract part of an IT investment project over \$50,000? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The division has been engaged with this vendor since 2009. The service has been satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

BRIAN MCMENAMY, IT MANAGER 1 Ph: 775-684-2858

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	sweb4	08/03/2022 09:46:30 AM
Division Approval	sweb4	08/03/2022 09:46:33 AM
Department Approval	kwilliam	08/05/2022 10:45:46 AM
Contract Manager Approval	sweb4	08/05/2022 13:23:38 PM
EITS Approval	ljean	08/08/2022 11:34:20 AM
Budget Analyst Approval	rjacob3	08/15/2022 13:35:22 PM



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M E M O R A N D U M

TO: Adam Sullivan, State Engineer, NDWR, DCNR
Brian McMenamy, IT Manager I, NDWR, DCNR
Shannon Webb, Management Analyst II, NDWR, DCNR

CC: Tim Galluzi, State Chief Information Officer/Administrator, EITS, DOA
Robert Dehnhardt, State Chief Information Security Officer, EITS, DOA
Jason Benshoof, IT Chief, Agency IT Services, EITS, DOA
David Axtell, State Chief Enterprise Architect, EITS, DOA

FROM: Lisa Jean, TIN Administrator, EITS, DOA

SUBJECT: TIN Completion Memo – DCNR – TIN 449 – *NDWR Totalizing Meter Management System Enhancements* – BA 4171 and 4211 – Update A

DATE: August 8, 2022

We have completed our review for the Department of Conservation and Natural Resources (DCNR), Division of Water Resources' (NDWR) – *NDWR Totalizing Meter Management System Enhancements* – TIN 449, Update A.

The submitted TIN, for an estimated value of \$119,400 in the FY22/FY23 biennium (100% Federal Grant), is to update the Totalizing Meter Database application to use web services and responsive HTML5. The estimated cost has been modified from \$140,000 down to \$119,400 in this update to match the RFP pricing.

The current Totalizing Meter Database is 10 years old. It is used to track meter readings and calculate annual water usage, in addition to producing pumpage reports and inventories. The application includes a public facing component that allows water users to log in and see their meter information and usage data. The application needs an upgrade to HTML5 to improve responsiveness, improve the user interface, and to provide the USGS with the ability to directly extract usage data from our database.

This web-based application is hosted on Agency Servers and utilize SSL Certificates and encrypted HTTPS web traffic to secure user passwords. There is no PII data stored in the system. All other data

captured is considered public record and can be viewed by anyone. The security impact of the investment has been carefully considered and the agency considers the investment and final implementation to have an ongoing low security risk.

EITS' position on agency web investments has two pillars.

The first pillar is that the State Digital Experience Platform (DXP), which is currently being implemented, is the technology foundation for all executive branch agencies and will be used to host their websites and web applications, thus taking advantage of security, modern web services, data insights, intelligent mobile, economies of scale, and a set of templates for a State-unified User Experience (UX) wherever possible. Adobe Experience Manager, a modern cloud-based solution, is the replacement for Ektron.

The second pillar is that agencies should use their own content creators, MSAs, or other contract vehicles to build their websites and web applications on the State's DXP platform. EITS' web team does not have the resources to build websites for agencies (with some minor exceptions), focusing instead on a unified, statewide, online experience and ADA training programs.

If there are to be any changes to enterprise services or utilizations, including: network, firewall, server, Active Directory (AD) integration, telecom, etc., please notify EITS as soon as possible to avoid integration delays.

It is expected that this solution will continue to follow state security standards and policies.

A copy of this memo has been attached to the TIN.

If I can be of further assistance, please feel free to contact me.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **26652**

Agency Name:	DCNR - STATE LANDS	Legal Entity Name:	ARCHITECTURAL RESOURCES GROUP
Agency Code:	707	Contractor Name:	ARCHITECTURAL RESOURCES GROUP
Appropriation Unit:	4206-39	Address:	PIER 9 The Embarcadero SUITE 107
Is budget authority available?:	Yes	City/State/Zip:	SAN FRANCISCO, CA 94111
If "No" please explain:	Not Applicable		
		Contact/Phone:	Kitty Vieth 415-421-1680
		Vendor No.:	T29045252
		NV Business ID:	NV20091559958

To what State Fiscal Year(s) will the contract be charged? **2023-2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	X Bonds	100.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 09/2022

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **12/31/2023**Contract term: **1 year and 121 days**4. Type of contract: **Contract**Contract description: **ARG**

5. Purpose of contract:

This is a new contract to provide architectural and engineering services for the Van Sickle Bi-State Park phase two and phase three projects.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$342,792.00**

Other basis for payment: Phase 2: \$36,937; Phase 3: \$305,855

II. JUSTIFICATION

7. What conditions require that this work be done?

Architectural and engineering design services for continuation of Van Sickle Bi-State Park, Phase 2 and Phase 3, located on the Nevada side of the bi-state park in Stateline, Nevada.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Agency does not have staff with equipment and qualifications to perform this work.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicableb. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

This vendor was direct selected as the best fit for this project and site. ARG has unique and extensive qualifications and experience designing visitor centers in park settings.

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Dana Dapolito, Park and Recreation Program Manager Ph: 775-684-2789

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	psmorr1	08/03/2022 14:19:36 PM
Division Approval	psmorr1	08/03/2022 14:19:38 PM
Department Approval	kwilliam	08/08/2022 15:07:12 PM
Contract Manager Approval	psmorr1	08/08/2022 15:31:53 PM
Budget Analyst Approval	rjacob3	08/18/2022 09:49:52 AM
BOE Agenda Approval	laaron	08/18/2022 12:57:35 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26600**

Agency Name: B&I - INSURANCE DIVISION	Legal Entity Name: BAKER TILLY VIRCHOW KRAUSE, LLP
Agency Code: 741	Contractor Name: BAKER TILLY VIRCHOW KRAUSE, LLP
Appropriation Unit: 3813-10	Address: 1637 THAMES ST
Is budget authority available?: Yes	City/State/Zip: BALTIMORE, MD 21231-3430
If "No" please explain: Not Applicable	Contact/Phone: 410/824-6011
	Vendor No.: PUR0005591A
	NV Business ID: NV20141705974

To what State Fiscal Year(s) will the contract be charged? **2023-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % Examination
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

Agency Reference #: **RFQ # 74BAI-S1941**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date **09/2022**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **08/31/2026**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **Regulatory Exams**

5. Purpose of contract:

This is a new contract to provide statutory examination services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$2,500,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

Regulatory Examinations are required per Title 57 of the Nevada Revised Statutes (NRS) specifically Chapter 679B. 300 which empowers the Commissioner of Insurance to determine the financial condition, obligations and compliance with State law for domestic and foreign insurers, associations of self-insured employers and other similar entities.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is a specialized service and in the Insurance Division, only the Chief Examiner is certified as a Chief Financial Examiner (CFE). He manages the work of the independent contractors conducting examinations on behalf of the Insurance Division.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP (or RFQ) #05TO-S1789, and in accordance with NRS 333, the selected vendor was one of several proposers whose proposal was reviewed, scored and deemed acceptable as determined by an independently appointed evaluation committee.

d. Last bid date: 04/25/2022 Anticipated re-bid date: 08/31/2025

10. a. Does the contract contain any IT components? No
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLP

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jhanse4	07/20/2022 09:51:02 AM
Division Approval	jhanse4	07/20/2022 09:51:07 AM
Department Approval	jhanse4	07/29/2022 16:35:56 PM
Contract Manager Approval	jhanse4	07/29/2022 16:38:23 PM
Budget Analyst Approval	bmacke1	08/19/2022 09:46:20 AM
BOE Agenda Approval	hfield	08/19/2022 15:27:28 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26658**

Agency Name: **B&I - REAL ESTATE DIVISION**
 Agency Code: **748**
 Appropriation Unit: **3823-25**
 Is budget authority available?: **Yes**
 If "No" please explain: Not Applicable

Legal Entity Name: **CARASOFT TECHNOLOGY**
 Contractor Name: **CARASOFT TECHNOLOGY CORPORATION**
 Address: **11493 SUNSET HILLS RD STE 100 RESTON, VA 20190-5230**
 City/State/Zip: **RESTON, VA 20190-5230**
 Contact/Phone: **Harjeet.Khalsa@Carahsoft.com 703/871-8500**
 Vendor No.: **PUR0004357**
 NV Business ID: **NV20101844335**

To what State Fiscal Year(s) will the contract be charged? **2023-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	69.00 %	X	Fees	31.00 %	Licensing and Administrative
	Federal Funds	0.00 %		Bonds	0.00 %	
	Highway Funds	0.00 %		Other funding	0.00 %	

Agency Reference #: **99SWC-NV18-421**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date **09/2022**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2026**

Contract term: **3 years and 303 days**

4. Type of contract: **Other (include description): MSA Work Plan**

Contract description: **NRED Database**

5. Purpose of contract:

This is a new service agreement under Master Service Agreement #99SWC-NV-18-421 which provides cloud services. This service agreement is to initialize, configure, and launch cloud services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$1,005,670.00**

Other basis for payment: YR1: \$537,670 - SAAS Licensing/Implementation, YR2: \$156,000 - SAAS Licensing, YR3: \$156,000 - SAAS Licensing and YR4: \$156,000 SAAS Licensing

II. JUSTIFICATION

7. What conditions require that this work be done?

The current system is antiquated, uses platforms that are not flexible and Nevada Real Estate Division (NRED) must resort to expensive reprogramming, modifications, and patches to keep up with changes to Statute, business practices, and data collection. Many of the system changes requested have not been implemented due to prohibitive costs, budgeting restraints and vendor requests to move us to a their newer system.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the knowledge or experience to create or accommodate the specialized hosting and proprietary software systems.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? Yes
- b. Is the contract part of an IT investment project over \$50,000? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

????

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?
Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
Yes

19. Agency Field Contract Monitor:
null, null Ph: null
Grant Reynolds, IT MANAGER 3 Ph: 775-684-2994

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ghilgar	08/04/2022 14:59:24 PM
Division Approval	ghilgar	08/04/2022 14:59:32 PM
Department Approval	jhanse4	08/08/2022 16:09:50 PM
Contract Manager Approval	jhanse4	08/09/2022 13:00:13 PM
EITS Approval	ljean	08/09/2022 13:55:32 PM
Budget Analyst Approval	bmacke1	08/18/2022 16:53:44 PM
BOE Agenda Approval	hfield	08/19/2022 15:37:30 PM
BOE Final Approval	Pending	



STATE OF NEVADA
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M E M O R A N D U M

TO: Sharath Chandra, Administrator, NRED, B&I
Grace Hilgar-DeVito, Administrative Services Officer I, B&I
Grant Reynolds, IT Manager III/Chief Information Officer, B&I

CC: Tim Galluzi, Administrator, EITS, DOA
Robert Dehnhardt, State Chief Information Security Officer, EITS, DOA
David Axtell, State Chief Enterprise Architect, EITS, DOA

FROM: Lisa Jean, TIN Administrator, EITS, DOA

SUBJECT: TIN Completion Memo – B&I – TIN 441 – *Real Estate Division Enterprise Licensing & Enforcement System* – BA 3823

DATE: May 5, 2022

We have completed our review for the Department of Business and Industry (B&I), Nevada Real Estate Division's (NRED) – *Real Estate Division Enterprise Licensing & Enforcement System* – TIN 441.

The submitted TIN, for an estimated value of \$700,000 in the FY22/FY23 biennium and \$950,000 in the FY24/FY25 biennium (58% Technology Fees and 42% General Fund), supports the replacement of an existing technology solution, software product, and/or equipment solution currently in place and in use by the agency. This TIN is to update the FY and cost information from TIN T748200130135916, dated 9/17/2020.

The goal of this investment is to transition from legacy aging licensing software program(s) with limited support to one integrated seamless program that includes: Licensing, Compliance, Education, Discipline, Payments and Administrative functions without losing any operational functionality.

The agency considers the investment and final implementation to have an ongoing moderate security risk. The Office of Information Security (OIS) is available, at the agency's request, to conduct a security review of any solution. If there are any questions regarding support from OIS please reach out to the office directly.

If there are to be any changes to enterprise services or utilizations, including: network, firewall, server,

Active Directory (AD) integration, telecom, etc., please notify EITS as soon as possible to avoid integration delays.

It is expected that this solution will continue to follow state security standards and policies.

A copy of this memo has been attached to the TIN.

If I can be of further assistance, please feel free to contact me.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 24759	Amendment Number: 1
Agency Name: DEPARTMENT OF MOTOR VEHICLES	Legal Entity Name: CARASOFT TECHNOLOGY
Agency Code: 810	Contractor Name: CARASOFT TECHNOLOGY
Appropriation Unit: 4716-16	Address: 11493 SUNSET HILLS RD STE 100
Is budget authority available?: Yes	City/State/Zip: RESTON, VA 20190
If "No" please explain: Not Applicable	Contact/Phone: 571-662-3456
	Vendor No.: PUR0004357
	NV Business ID: NV20151127305

To what State Fiscal Year(s) will the contract be charged? **2022-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
X Highway Funds	100.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **09/22/2021**

Anticipated BOE meeting date 09/2022

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved **09/08/2026**

Termination Date:

Contract term: **4 years and 352 days**

4. Type of contract: **Contract**

Contract description: **Software Solutions**

5. Purpose of contract:

This is the first amendment to the original contract which provides commercial off-the-shelf based software solutions to various outdated systems being replaced as part of the System Modernization project. This amendment increases the maximum amount from \$51,038,212.98 to \$77,337,926.48 due to revisions in software and licensing.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$51,038,212.98	\$51,038,212.98	\$51,038,212.98	Yes - Action
2. Amount of current amendment (#1):	\$26,299,713.50	\$26,299,713.50	\$26,299,713.50	Yes - Action
3. New maximum contract amount:	\$77,337,926.48			

II. JUSTIFICATION

7. What conditions require that this work be done?

DMV is seeking to move core business systems to the cloud and allow for the public to access DMV services through the cloud. DMV is emphasizing a complete overhaul of services offerings that focus on a new way of business.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

There are no State employees available to perform this service.

9. Were quotes or proposals solicited? No
 Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

The State of Nevada has a Statewide contract with Carahsoft which allows agencies to utilize the services under contract number 99SWC-NV18-421.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? Yes
 b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Currently under contract with DMV and State Purchasing as a state-wide contract.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
 Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?
 Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
 Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
 Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	mhenderson	08/17/2022 09:49:33 AM
Division Approval	asmit3	08/17/2022 10:02:12 AM
Department Approval	asmit3	08/17/2022 10:02:16 AM
Contract Manager Approval	asampso2	08/17/2022 11:54:21 AM
EITS Approval	ljean	08/17/2022 11:57:15 AM
Budget Analyst Approval	klay0	08/17/2022 17:43:17 PM
BOE Agenda Approval	jrodrig9	08/23/2022 11:37:48 AM



STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Enterprise IT Services Division
100 N. Stewart Street, Suite 100 | Carson City, Nevada 89701
Phone: (775) 684-5800 | www.it.nv.gov | Fax: (775) 687-9097

MEMORANDUM

TO: Julie Butler, Director, DMV
Suzie Block, Administrator, MVIT, DMV
Angela Smith, Administrator, ASD, DMV
Molly Lennon, Administrator, Research and Project Management, DMV

CC: Tim Galluzi, State Chief Information Officer/Administrator, EITS, DOA
Robert Dehnhardt, State Chief Information Security Officer, EITS, DOA
David Axtell, State Chief Enterprise Architect, EITS, DOA

FROM: Lisa Jean, TIN Administrator, EITS, DOA

SUBJECT: TIN Completion Memo – DMV – TIN 446 – *DMV Transformation Effort (System Technology Application Redesign Project) - 4716 – Update A – BA 4716*

DATE: August 3, 2022

We have completed our review for the Department of Motor Vehicles' (DMV) – *DMV Transformation Effort (System Technology Application Redesign Project) - 4716 – TIN 446, Update A.*

The submitted TIN, for an estimated value of \$59,467,790.00 in the FY22/FY23 biennium, \$66,909,580.23 in the FY24/FY25 biennium, and \$77,337,926.48 in FY26 (100% Highway Fund), is to replace the current aging client server application with a modernized Information Technology (IT) platform that is easy to configure and maintain, and to provide the necessary automated tools to test, monitor, troubleshoot, and accurately manage the system in real-time.

The existing client server application uses an IBM mainframe with Common Business Oriented Language (COBOL) that must be replaced to promote efficient collaboration with Nevada State Agencies, service providers, and vendors. This investment will provide more alternate service delivery methods to DMV's customers, including web-based transactions, mobile, and portal applications.

The agency considers the investment and final implementation to have an ongoing high security risk. The modernized solution will provide enhanced security, disaster recovery, fail-over capability, and provide

functionality to easily implement changes. The solution is subject to federal security and/or other security standards and the Office of Information Security (OIS) will be asked to conduct pre- and post-implementation security reviews for the investment.

If there are to be any changes to enterprise services or utilizations, including: network, firewall, server, Active Directory (AD) integration, telecom, etc., please notify EITS as soon as possible to avoid integration delays.

It is expected that this solution will follow state security standards and policies.

A copy of this memo has been attached to the TIN.

If I can be of further assistance, please feel free to contact me.

MASTER SERVICE AGREEMENT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
1.		VARIOUS STATE AGENCIES	ABILITY CENTER	OTHER: VARIOUS AGENCIES	\$3,000,000	
	Contract Description:	This is a new contract to provide ongoing employment support services.				
		Term of Contract:	Upon Approval - 09/30/2026	Contract # 26628		
2.		VARIOUS STATE AGENCIES	AUSTIN'S HOUSE	OTHER: VARIOUS AGENCIES	\$1,500,000	
	Contract Description:	This is a new contract to provide ongoing counseling and emergency shelter care services.				
		Term of Contract:	Upon Approval - 09/30/2026	Contract # 26251		
3.		VARIOUS STATE AGENCIES	AREVALO COUNSELING & MENTORING, LLC	OTHER: VARIOUS AGENCIES	\$3,100,000	
	Contract Description:	This is a new contract to provide ongoing services for case management, counseling, marriage and family therapy, and mental health.				
		Term of Contract:	Upon Approval - 09/30/2026	Contract # 26631		
4.		VARIOUS STATE AGENCIES	ATEVAN HOME HEALTH CARE, LLC DBA ALL ABOUT YOU HOME CARE	OTHER: VARIOUS AGENCIES	\$500,000	
	Contract Description:	This is a new contract to provide ongoing personal care services.				
		Term of Contract:	Upon Approval - 06/30/2026	Contract # 25368		
5.		VARIOUS STATE AGENCIES	BLACK SWAN CONSULTING, INC.	OTHER: VARIOUS AGENCIES	\$20,000,000	
	Contract Description:	This is a new contract to provide ongoing grant evaluation and technical assistance services.				
		Term of Contract:	Upon Approval - 01/01/2026	Contract # 26551		
6.		VARIOUS STATE AGENCIES	DIVERSIDAD, LLC	OTHER: VARIOUS AGENCIES	\$500,000	
	Contract Description:	This is a new contract to provide ongoing document translation, desktop publishing, and interpretation of languages via remote over-the-phone, over-video-remote, in-person, and sign language services.				
		Term of Contract:	07/01/2022 - 03/31/2026	Contract # 26625		
7.		VARIOUS STATE AGENCIES	EMMA C. VICUNA, OD, LLC, DBA SAHARA EYE CENTER	OTHER: VARIOUS AGENCIES	\$800,000	
	Contract Description:	This is a new contract to provide ongoing services for assistive technology, optometry, and supportive services for the blind and visually impaired.				
		Term of Contract:	Upon Approval - 09/30/2026	Contract # 26629		

MASTER SERVICE AGREEMENT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
8.		VARIOUS STATE AGENCIES	FOR A SUCCESSFUL TOMORROW BEHAVIOR TREATMENT AGENCY, LLC	OTHER: VARIOUS AGENCIES	\$7,800,000	
	Contract Description:	This is a new contract to provide ongoing services for behavioral support, counseling, early intervention, mental health, and pre-employment.				
	Term of Contract:	Upon Approval - 09/30/2026	Contract # 26639			
9.		VARIOUS STATE AGENCIES	INTEGRITY PEST MANAGEMENT, LLC	OTHER: VARIOUS AGENCIES	\$150,000	
	Contract Description:	This is a new contract to provide fire fuel, vegetation reduction, and forest management services.				
	Term of Contract:	Upon Approval - 06/07/2025	Contract # 26538			
10.		VARIOUS STATE AGENCIES	ITERIS, INC. DBA MEYER MOHADDES ASSOCIATES	OTHER: VARIOUS AGENCIES	\$20,000,000	
	Contract Description:	This is a new contract to provide ongoing grant evaluation and technical assistance services.				
	Term of Contract:	Upon Approval - 01/01/2026	Contract # 26552			
11.		VARIOUS STATE AGENCIES	KAM LEARNING CAMPUS, LLC	OTHER: VARIOUS AGENCIES	\$6,000,000	
	Contract Description:	This is a new contract to provide ongoing services for applied behavioral analysis, autism treatment assistance programs, behavioral support, and early intervention.				
	Term of Contract:	Upon Approval - 09/30/2026	Contract # 26623			
12.		VARIOUS STATE AGENCIES	KNR ASSISTED LIVING SERVICES, LLC	OTHER: VARIOUS AGENCIES	\$6,000,000	
	Contract Description:	This is a new contract to provide ongoing supportive living arrangement services.				
	Term of Contract:	Upon Approval - 09/30/2026	Contract # 26669			
13.		VARIOUS STATE AGENCIES	MARK DANIEL ARMERDING, MD	OTHER: VARIOUS AGENCIES	\$300,000	
	Contract Description:	This is a new contract to provide ongoing psychiatry services.				
	Term of Contract:	Upon Approval - 09/30/2026	Contract # 26630			
14.		VARIOUS STATE AGENCIES	NUGENT FAMILY COUNSELING CENTER, INC.	OTHER: VARIOUS AGENCIES	\$5,600,000	
	Contract Description:	This is a new contract to provide ongoing services for applied behavioral analysis, behavioral support, counseling, marriage and family therapy, and mental health.				
	Term of Contract:	Upon Approval - 09/30/2026	Contract # 26638			

MASTER SERVICE AGREEMENT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
15.		VARIOUS STATE AGENCIES	PROGRESSIVE CHOICES	OTHER: VARIOUS AGENCIES	\$6,500,000	
	Contract Description:	This is a new contract to provide ongoing employment support, job development, and pre-employment services.				
		Term of Contract:	Upon Approval - 09/30/2026	Contract # 26640		
16.		VARIOUS STATE AGENCIES	REFLECTIONS THERAPY-DR. SOSEH ESMAEILI, PSYD, PLLC	OTHER: VARIOUS AGENCIES	\$600,000	
	Contract Description:	This is a new contract to provide ongoing mental health and psychology services.				
		Term of Contract:	Upon Approval - 09/30/2026	Contract # 26632		
17.		VARIOUS STATE AGENCIES	RENEE MARIE WOODRING	OTHER: VARIOUS AGENCIES	\$5,800,000	
	Contract Description:	This is a new contract to provide ongoing services for behavioral support, case management, counseling, and mental health.				
		Term of Contract:	Upon Approval - 01/31/2026	Contract # 25693		
18.		VARIOUS STATE AGENCIES	STEVEN H. BERGER, MD	OTHER: VARIOUS AGENCIES	\$1,200,000	
	Contract Description:	This is a new contract to provide ongoing medical, mental health, and psychiatry services.				
		Term of Contract:	Upon Approval - 09/30/2026	Contract # 26668		
19.		VARIOUS STATE AGENCIES	THE EMPOWERMENT CENTER	OTHER: VARIOUS AGENCIES	\$7,500,000	
	Contract Description:	This is a new contract to provide ongoing services for community work experience programs, customized employment, educational tutoring and support, employment support, and job development.				
		Term of Contract:	Upon Approval - 09/30/2026	Contract # 26633		

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26628**

Agency Name: MSA MASTER SERVICE AGREEMENTS	Legal Entity Name: ABILITY CENTER
Agency Code: MSA	Contractor Name: ABILITY CENTER
Appropriation Unit: 9999 - All Categories	Address: 4797 RUFFNER ST.
Is budget authority available?: Yes	City/State/Zip: SAN DIEGO, CA 92111
If "No" please explain: Not Applicable	Contact/Phone: BRUCE EMENS 702-434-3030
	Vendor No.: PUR0002796
	NV Business ID: NV20021498215

To what State Fiscal Year(s) will the contract be charged? **2023-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Various Agencies

Agency Reference #: **S1737-RV**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date **09/2022**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **09/30/2026**

Contract term: **4 years and 30 days**

4. Type of contract: **MSA**

Contract description: **Direct Client Srvcs**

5. Purpose of contract:

This is a new contract to provide ongoing employment support services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$3,000,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

The agency does not have the personnel to perform these services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is a specialized service that requires specially trained individuals to provide these services.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was selected as part of a multi award solicitation 99SWC-S1737 to provide various direct client services.

d. Last bid date: 12/01/2021 Anticipated re-bid date: 06/01/2025

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

- 11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

- 12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

- 13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Multiple Agencies, Agencies are satisfied.

- 14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

- 15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

- 16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

- 17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

- 18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

- 19. Agency Field Contract Monitor:

- 20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ldeloach	08/09/2022 12:56:55 PM
Division Approval	ldeloach	08/09/2022 12:56:57 PM
Department Approval	ldeloach	08/09/2022 12:57:00 PM
Contract Manager Approval	rvradenb	08/11/2022 15:30:43 PM
Budget Analyst Approval	dspeed1	08/16/2022 15:22:24 PM
BOE Agenda Approval	laaron	08/19/2022 16:08:13 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26251**

Agency Name: MSA MASTER SERVICE AGREEMENTS	Legal Entity Name: AUSTIN'S HOUSE
Agency Code: MSA	Contractor Name: AUSTIN'S HOUSE
Appropriation Unit: 9999 - All Categories	Address: 3589 N SUNRIDGE DRIVE
Is budget authority available?: Yes	City/State/Zip: CARSON CITY, NV 89705
If "No" please explain: Not Applicable	Contact/Phone: MARLA MORRIS 775-267-6711
	Vendor No.: PUR0005303
	NV Business ID: NV20031564889

To what State Fiscal Year(s) will the contract be charged? **2023-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Various Agencies

Agency Reference #: **S1737-RV**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date **09/2022**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **09/30/2026**

Contract term: **4 years and 30 days**

4. Type of contract: **MSA**

Contract description: **Direct Client Srvcs**

5. Purpose of contract:

This is a new contract to provide ongoing counseling and emergency shelter care services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$1,500,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

The agency does not have the personnel to perform these services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is a specialized service that requires specially trained individuals to provide these services.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was selected as part of a multi award solicitation 99SWC-S1737 to provide various direct client services.

d. Last bid date: 12/01/2021 Anticipated re-bid date: 06/01/2025

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

- 11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

- 12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

- 13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Multiple Agencies, Agencies are satisfied.

- 14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

- 15. The contractor is registered with the Nevada Secretary of State's Office as a:

Non-profit Corporation

- 16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

- 17. Not Applicable

- 18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

- 19. Agency Field Contract Monitor:

- 20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	gdavi6	05/10/2022 13:30:23 PM
Division Approval	gdavi6	05/10/2022 13:30:26 PM
Department Approval	ldeloach	05/11/2022 12:12:51 PM
Contract Manager Approval	rvradenb	07/26/2022 14:19:09 PM
Budget Analyst Approval	dspeed1	08/17/2022 16:45:50 PM
BOE Agenda Approval	laaron	08/19/2022 16:36:00 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26631**

Agency Name: MSA MASTER SERVICE AGREEMENTS	Legal Entity Name: Arevalo Counseling & Mentoring, LLC
Agency Code: MSA	Contractor Name: Arevalo Counseling & Mentoring, LLC
Appropriation Unit: 9999 - All Categories	Address: 2520 Saint Rose Pkwy Suite 209
Is budget authority available?: Yes	City/State/Zip: Henderson, NV 89074
If "No" please explain: Not Applicable	Contact/Phone: Souneh Arevalo 702-970-3535
	Vendor No.: T32012414
	NV Business ID: NV20161729665

To what State Fiscal Year(s) will the contract be charged? **2023-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Various Agencies

Agency Reference #: **S1737-RV**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date **09/2022**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **09/30/2026**

Contract term: **4 years and 30 days**

4. Type of contract: **MSA**

Contract description: **Direct Client Srvcs**

5. Purpose of contract:

This is a new contract to provide ongoing services for case management, counseling, marriage and family therapy, and mental health.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$3,100,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

The agency does not have the personnel to perform these services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is a specialized service that requires specially trained individuals to provide these services.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was selected as part of a multi award solicitation 99SWC-S1737 to provide various direct client services.

d. Last bid date: 12/01/2021 Anticipated re-bid date: 06/01/2025

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

- 11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

- 12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

- 13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

- 14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

- 15. The contractor is registered with the Nevada Secretary of State's Office as a:
LLC

- 16. a. Is the Contractor Name the same as the legal Entity Name?
Yes

- 17. a. Does the contractor have a current Nevada State Business License (SBL)?
Yes

- 18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
Yes

- 19. Agency Field Contract Monitor:

- 20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ldeloach	08/09/2022 13:07:40 PM
Division Approval	ldeloach	08/09/2022 13:07:43 PM
Department Approval	ldeloach	08/09/2022 13:07:47 PM
Contract Manager Approval	rvradenb	08/11/2022 15:32:11 PM
Budget Analyst Approval	laaron	08/12/2022 12:46:58 PM
BOE Agenda Approval	laaron	08/12/2022 12:47:00 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **25368**

Agency Name: MSA MASTER SERVICE AGREEMENTS	Legal Entity Name: Atevan Home Health Care
Agency Code: MSA	Contractor Name: Atevan Home Health Care, LLC dba All About You Home Care
Appropriation Unit: 9999 - All Categories	Address: 2001 S. Jones Blvd Suite G
Is budget authority available?: Yes	City/State/Zip: Las Vegas, NV 89146
If "No" please explain: Not Applicable	Contact/Phone: Dulce Nava 702-545-0477
	Vendor No.: Pending
	NV Business ID: NV20151003275

To what State Fiscal Year(s) will the contract be charged? **2023-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Various Agencies

Agency Reference #: **S1737-RV**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date **09/2022**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2026**

Contract term: **3 years and 303 days**

4. Type of contract: **MSA**

Contract description: **Direct Client Srvcs**

5. Purpose of contract:

This is a new contract to provide ongoing personal care services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$500,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

The agency does not have the personnel to perform these services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is a specialized service that requires specially trained individuals to provide these services.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was selected as part of a multi award solicitation 99SWC-S1737 to provided various direct client services.

d. Last bid date: 12/01/2021 Anticipated re-bid date: 06/01/2026

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

No b. If "No", please explain:

Vendor provides services using a DBA

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	gdavi6	03/04/2022 11:38:14 AM
Division Approval	gdavi6	03/04/2022 11:38:16 AM
Department Approval	ldeloach	03/07/2022 10:15:53 AM
Contract Manager Approval	rvradenb	08/08/2022 14:46:18 PM
Budget Analyst Approval	dspeed1	08/16/2022 16:56:10 PM
BOE Agenda Approval	laaron	08/19/2022 16:30:04 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26551**

Agency Name: MSA MASTER SERVICE AGREEMENTS	Legal Entity Name: Black Swan Consulting, Inc.
Agency Code: MSA	Contractor Name: Black Swan Consulting, Inc.
Appropriation Unit: 9999 - All Categories	Address: 200 S. Virginia St. Floor 8
Is budget authority available?: Yes	City/State/Zip: Reno, NV 89501
If "No" please explain: Not Applicable	Contact/Phone: Sydonie Neysmith 775-446-4323
	Vendor No.: T29045683
	NV Business ID: NV20211985300

To what State Fiscal Year(s) will the contract be charged? **2023-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Various Agencies

Agency Reference #: **RFQ 99SWC-S1656 NF**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date **09/2022**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **01/01/2026**

Contract term: **3 years and 123 days**

4. Type of contract: **MSA**

Contract description: **Grant Project Serv.**

5. Purpose of contract:

This is a new contract to provide ongoing grant evaluation and technical assistance services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$20,000,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

The Vendors will be available to assist State of Nevada agencies with grant related professional services

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The State does not employ grant professional services.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**Turning Pointe
RMC Research
H. Gil Peach**

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFQ 99SWC-S1656 and in accordance with NRS333, this vendor met the qualifications of the RFQ and is one of 9 vendors selected by the appointed evaluation committee.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Nancy Feser, Purchasing Officer II Ph: 775-684-0175

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	gdavi6	07/25/2022 12:46:41 PM
Division Approval	gdavi6	07/25/2022 12:46:44 PM
Department Approval	ldeloach	07/25/2022 14:54:59 PM
Contract Manager Approval	nfese1	07/25/2022 16:09:49 PM
Budget Analyst Approval	dspeed1	08/17/2022 17:04:10 PM
BOE Agenda Approval	laaron	08/18/2022 16:56:54 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26625**

Agency Name: MSA MASTER SERVICE AGREEMENTS	Legal Entity Name: DIVERSIDAD, LLC
Agency Code: MSA	Contractor Name: DIVERSIDAD, LLC
Appropriation Unit: 9999 - All Categories	Address: 828 COLINA ALTA PLACE
Is budget authority available?: Yes	City/State/Zip: LAS VEGAS, NV 89138-4523
If "No" please explain: Not Applicable	Contact/Phone: David Loaiza-Funk 702-703-4895
	Vendor No.: T29042158
	NV Business ID: NV20181235367

To what State Fiscal Year(s) will the contract be charged? **2023-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Various Agencies

Agency Reference #: **S1847-RV**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2022**

Anticipated BOE meeting date **09/2022**

Retroactive? **Yes**

If "Yes", please explain

The Purchasing Division on behalf of multiple agencies has gone to extreme efforts to get as many translation and interpretation vendors executed contracts within the last few months. The state agencies must provide these services for their employees and citizens. The state is required to meet the needs of these and various other vulnerable populations. This vendor has established services with multiple agencies under a prior contract and continuity of services for clients is necessary.

3. Termination Date: **03/31/2026**
Contract term: **3 years and 274 days**

4. Type of contract: **MSA**
Contract description: **Interpreting Service**

5. Purpose of contract:

This is a new contract to provide ongoing document translation, desktop publishing, and interpretation of languages via remote over-the-phone, over-video-remote, in-person, and sign language services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$500,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

This service provides assistance to citizens and State employees who are required to provide access to these services for individuals and mandated by federal requirements for the Americans with Disabilities Act (ADA) to provide reasonable accommodations to people with disabilities and needs with language interpretation.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees are not qualified or certified to provide these services.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was selected as part of a multi award solicitation 99SWC-S1847 to provided various on demand translation and interpretation services statewide.

d. Last bid date: 12/31/2021 Anticipated re-bid date: 06/01/2025

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Multiple Agencies, agencies are satisfied

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	Ideloach	08/09/2022 12:48:05 PM
Division Approval	Ideloach	08/09/2022 12:48:10 PM
Department Approval	Ideloach	08/09/2022 12:48:14 PM
Contract Manager Approval	rvradenb	08/09/2022 16:10:13 PM
Budget Analyst Approval	laaron	08/09/2022 16:33:01 PM
BOE Agenda Approval	laaron	08/09/2022 16:33:03 PM
BOE Final Approval	Pending	



**STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION**

Purchasing Division

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: (775) 684-0170 | Fax: (775) 684-0188

MEMORANDUM

To: Dustin Speed c/o Governor's Finance Office – Budget Division
From: Ryan Vradenburg, Purchasing Officer II, State Purchasing on behalf of; DMV,
Date: July 26, 2021
Subject: 26625 Interpreting Service – Diversidad, LLC

The Purchasing Division has gone to extreme efforts to get the required amount of translation and interpretation providers as possible to submit statements of qualifications for evaluation and to execute contract by 7/1/2022 so that these services for the State of Nevada's various vulnerable populations would continue without significant lapse. Unfortunately, this providers contract was not included in the previous group due to mistakenly being viewed as a duplicate. The agencies that benefit from the services provided by the vendor are dependent on the individual interpreters this vendor provides for continued availability for benefits, hearings, and services.

WE therefore request that this contract be accepted with a retroactive start date of July 1, 2022.

Thank you,
Ryan Vradenburg
Purchasing Officer II,
Department of Administration, Purchasing Division

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26629**

Agency Name:	MSA MASTER SERVICE AGREEMENTS	Legal Entity Name:	EMMA C VICUNA OD, LLC
Agency Code:	MSA	Contractor Name:	EMMA C. VICUNA, OD, LLC, DBA SAHARA EYE CENTER
Appropriation Unit:	9999 - All Categories	Address:	7782 W SAHARA AVE
Is budget authority available?:	Yes	City/State/Zip	LAS VEGAS, NV 89117-2700
If "No" please explain:	Not Applicable	Contact/Phone:	Ed Pizio 702-254-7600
		Vendor No.:	T32008350
		NV Business ID:	NV20081279396

To what State Fiscal Year(s) will the contract be charged? **2023-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Various Agencies

Agency Reference #: S1737-RV

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 09/2022

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **09/30/2026**

Contract term: **4 years and 30 days**

4. Type of contract: **MSA**

Contract description: **Direct Client Srvcs**

5. Purpose of contract:

This is a new contract to provide ongoing services for assistive technology, optometry, and supportive services for the blind and visually impaired.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$800,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

The agency does not have the personnel to perform these services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is a specialized service that requires specially trained individuals to provide these services.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was selected as part of a multi award solicitation 99SWC-S1737 to provide various direct client services.

d. Last bid date: 12/01/2021 Anticipated re-bid date: 06/01/2025

10. a. Does the contract contain any IT components? No
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Multiple Agencies, Agencies are satisfied.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

No b. If "No", please explain:

Vendor provides services using a DBA.

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	Ideloach	08/09/2022 12:59:29 PM
Division Approval	Ideloach	08/09/2022 12:59:31 PM
Department Approval	Ideloach	08/09/2022 12:59:34 PM
Contract Manager Approval	rvradenb	08/11/2022 15:31:17 PM
Budget Analyst Approval	dspeed1	08/16/2022 16:26:15 PM
BOE Agenda Approval	laaron	08/19/2022 16:23:47 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26639**

Agency Name:	MSA MASTER SERVICE AGREEMENTS	Legal Entity Name:	FOR A SUCCESSFUL TOMORROW BEHAVIOR TREATMENT AGENCY, LLC
Agency Code:	MSA	Contractor Name:	FOR A SUCCESSFUL TOMORROW BEHAVIOR TREATMENT AGENCY, LLC
Appropriation Unit:	9999 - All Categories	Address:	4729 Concord Village Dr.
Is budget authority available?:	Yes	City/State/Zip:	LAS VEGAS, NV 89108
If "No" please explain:	Not Applicable	Contact/Phone:	Fitzroy Winters 702-772-9109
		Vendor No.:	T27035324
		NV Business ID:	NV20131207488

To what State Fiscal Year(s) will the contract be charged? **2023-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Various Agencies

Agency Reference #: **S1737-RV**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date **09/2022**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **09/30/2026**

Contract term: **4 years and 30 days**

4. Type of contract: **MSA**

Contract description: **Direct Client Srvcs**

5. Purpose of contract:

This is a new contract to provide ongoing services for behavioral support, counseling, early intervention, mental health, and pre-employment.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$7,800,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

The agency does not have the personnel to perform these services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is a specialized service that requires specially trained individuals to provide these services.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was selected as part of a multi award solicitation 99SWC-S1737 to provide various direct client services.

d. Last bid date: 12/01/2021 Anticipated re-bid date: 06/01/2025

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Multiple Agencies, Agencies are satisfied.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
LLC

16. a. Is the Contractor Name the same as the legal Entity Name?
Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	Ideloach	08/09/2022 13:19:19 PM
Division Approval	Ideloach	08/09/2022 13:19:22 PM
Department Approval	Ideloach	08/09/2022 13:19:25 PM
Contract Manager Approval	rvradenb	08/11/2022 15:33:44 PM
Budget Analyst Approval	laaron	08/12/2022 12:59:55 PM
BOE Agenda Approval	laaron	08/12/2022 12:59:57 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26538**

Agency Name: MSA MASTER SERVICE AGREEMENTS	Legal Entity Name: INTEGRITY PEST MANAGEMENT, LLC
Agency Code: MSA	Contractor Name: INTEGRITY PEST MANAGEMENT, LLC
Appropriation Unit: 9999 - All Categories	Address: PO BOX 5841
Is budget authority available?: Yes	City/State/Zip: FALLON, NV 89406
If "No" please explain: Not Applicable	Contact/Phone: Sandra Plants 775-423-7129
	Vendor No.: T29045182
	NV Business ID: NV20031179054

To what State Fiscal Year(s) will the contract be charged? **2023-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Various Agencies

Agency Reference #: **RFQ 99SWC-S1979 NF**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date **09/2022**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/07/2025**

Contract term: **2 years and 280 days**

4. Type of contract: **MSA**

Contract description: **Fire Fuels Reduction**

5. Purpose of contract:

This is a new contract to provide fire fuel, vegetation reduction, and forest management services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$150,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

To reduce the risk of wildfires, fuels reduction and other services must be completed in various locations.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This contract provides fuels reduction services for agencies that do not have capability to do the work, and to assist when the volume of reduction services is such that staff cannot accomplish all work in a timely manner.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**Bordges Timber
RK Contractors
Paleo West**

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This RFQ is being awarded to 25 vendors that qualified in the various scopes of work.

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Forestry has utilized this vendor in the past.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Nancy Feser, Purchasing Officer II Ph: 775-684-0175

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	gdavi6	07/25/2022 12:47:16 PM
Division Approval	gdavi6	07/25/2022 12:47:18 PM
Department Approval	ldeloach	07/25/2022 15:09:14 PM
Contract Manager Approval	nfese1	07/25/2022 16:10:26 PM
Budget Analyst Approval	dspeed1	08/05/2022 10:19:40 AM
BOE Agenda Approval	laaron	08/17/2022 15:26:50 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26552**

Agency Name: MSA MASTER SERVICE AGREEMENTS	Legal Entity Name: ITERIS, INC. DBA MEYER MOHADDES ASSOCIATES
Agency Code: MSA	Contractor Name: ITERIS, INC. DBA MEYER MOHADDES ASSOCIATES
Appropriation Unit: 9999 - All Categories	Address: PO BOX 842123
Is budget authority available?: Yes	City/State/Zip: LOS ANGELES, CA 90084-2123
If "No" please explain: Not Applicable	Contact/Phone: Delaine Adkins 208-419-0122
	Vendor No.: T27038232
	NV Business ID: NV20041687546

To what State Fiscal Year(s) will the contract be charged? **2023-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Various Agencies

Agency Reference #: **RFQ 99SWC-S1656 NF**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date **09/2022**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **01/01/2026**

Contract term: **3 years and 123 days**

4. Type of contract: **MSA**

Contract description: **Grant Project Serv.**

5. Purpose of contract:

This is a new contract to provide ongoing grant evaluation and technical assistance services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$20,000,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

The Vendors will be available to assist State of Nevada agencies with grant related professional services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The State does not employ grant professional services.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**RMC Research
Turning Point
Garrett Consulting**

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFQ 99SWC-S1656 and in accordance with NRS 333, this vendor met the qualifications of the RFQ and is one of 10 vendors selected by the appointed evaluation committee.

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Nancy Feser, Purchasing Officer Ph: 775-684-0175

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ldeloach	08/09/2022 12:37:10 PM
Division Approval	ldeloach	08/09/2022 12:37:13 PM
Department Approval	ldeloach	08/09/2022 12:37:17 PM
Contract Manager Approval	nfese1	08/09/2022 14:16:11 PM
Budget Analyst Approval	dspeed1	08/17/2022 17:14:26 PM
BOE Agenda Approval	laaron	08/18/2022 16:59:07 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26623**

Agency Name: MSA MASTER SERVICE AGREEMENTS	Legal Entity Name: KAM LEARNING CAMPUS, LLC
Agency Code: MSA	Contractor Name: KAM LEARNING CAMPUS, LLC
Appropriation Unit: 9999 - All Categories	Address: 3140 S. Rainbow Blvd. SUITE 400
Is budget authority available?: Yes	City/State/Zip: Las Vegas, NV 89146
If "No" please explain: Not Applicable	Contact/Phone: Adam Harris 775-313-8143
	Vendor No.: T32012797
	NV Business ID: NV20212185331

To what State Fiscal Year(s) will the contract be charged? **2023-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Various Agencies

Agency Reference #: **S1737-RV**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date **09/2022**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **09/30/2026**

Contract term: **4 years and 30 days**

4. Type of contract: **MSA**

Contract description: **Direct Client Srvcs**

5. Purpose of contract:

This is a new contract to provide ongoing services for applied behavioral analysis, autism treatment assistance programs, behavioral support, and early intervention.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$6,000,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

The agency does not have the personnel to perform these services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is a specialized service that requires specially trained individuals to provide these services.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was selected as part of a multi award solicitation 99SWC-S1737 to provide various direct client services.

d. Last bid date: 12/01/2021 Anticipated re-bid date: 06/01/2025

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

- 11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

- 12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

- 13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

- 14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

- 15. The contractor is registered with the Nevada Secretary of State's Office as a:
LLC

- 16. a. Is the Contractor Name the same as the legal Entity Name?
Yes

- 17. a. Does the contractor have a current Nevada State Business License (SBL)?
Yes

- 18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
Yes

- 19. Agency Field Contract Monitor:

- 20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ldeloach	08/09/2022 12:46:50 PM
Division Approval	ldeloach	08/09/2022 12:46:55 PM
Department Approval	ldeloach	08/09/2022 12:46:58 PM
Contract Manager Approval	rvradenb	08/11/2022 15:10:36 PM
Budget Analyst Approval	dspeed1	08/16/2022 16:10:40 PM
BOE Agenda Approval	laaron	08/19/2022 15:49:20 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26669**

Agency Name:	MSA MASTER SERVICE AGREEMENTS	Legal Entity Name:	KNR ASSISTED LIVING SERVICES, LLC
Agency Code:	MSA	Contractor Name:	KNR ASSISTED LIVING SERVICES, LLC
Appropriation Unit:	9999 - All Categories	Address:	4075 W DESERT INN RD SUITE A
Is budget authority available?:	Yes	City/State/Zip:	LAS VEGAS, NV 89102-0755
If "No" please explain:	Not Applicable		
		Contact/Phone:	Kurt Schmidt 702-533-7443
		Vendor No.:	T27016368
		NV Business ID:	NV20061784346

To what State Fiscal Year(s) will the contract be charged? **2023-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Various Agencies

Agency Reference #: **S1737-RV**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date **09/2022**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **09/30/2026**

Contract term: **4 years and 30 days**

4. Type of contract: **MSA**

Contract description: **Direct Client Srvcs**

5. Purpose of contract:

This is a new contract to provide ongoing supportive living arrangement services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$6,000,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

The agency does not have the personnel to perform these services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is a specialized service that requires specially trained individuals to provide these services.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was selected as part of a multi award solicitation 99SWC-S1737 to provide various direct client services.

d. Last bid date: 12/01/2021 Anticipated re-bid date: 06/01/2025

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Multiple Agencies, Agencies are satisfied.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ldeloach	08/09/2022 13:54:36 PM
Division Approval	ldeloach	08/09/2022 13:54:39 PM
Department Approval	ldeloach	08/09/2022 13:54:42 PM
Contract Manager Approval	rvradenb	08/11/2022 15:36:14 PM
Budget Analyst Approval	dspeed1	08/16/2022 17:21:40 PM
BOE Agenda Approval	laaron	08/19/2022 16:33:49 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26630**

Agency Name:	MSA MASTER SERVICE AGREEMENTS	Legal Entity Name:	MARK DANIEL ARMERDING, MD
Agency Code:	MSA	Contractor Name:	MARK DANIEL ARMERDING, MD
Appropriation Unit:	9999 - All Categories	Address:	PO BOX 1889
Is budget authority available?:	Yes	City/State/Zip:	WEAVERVILLE, CA 96093-1889
If "No" please explain:	Not Applicable	Contact/Phone:	Mark Armerding 775-560-6854
		Vendor No.:	T27041242
		NV Business ID:	NV20171591983

To what State Fiscal Year(s) will the contract be charged? **2023-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Various Agencies

Agency Reference #: S1737-RV

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 09/2022

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **09/30/2026**

Contract term: **4 years and 30 days**

4. Type of contract: **MSA**

Contract description: **Direct Client Srvcs**

5. Purpose of contract:

This is a new contract to provide ongoing psychiatry services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$300,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

The agency does not have the personnel to perform these services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is a specialized service that requires specially trained individuals to provide these services.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was selected as part of a multi award solicitation 99SWC-S1737 to provide various direct client services.

d. Last bid date: 12/01/2021 Anticipated re-bid date: 06/01/2025

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Multiple Agencies, Agencies are satisfied.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ldeloach	08/09/2022 13:57:50 PM
Division Approval	ldeloach	08/09/2022 13:57:56 PM
Department Approval	ldeloach	08/09/2022 13:57:58 PM
Contract Manager Approval	rvradenb	08/11/2022 15:31:55 PM
Budget Analyst Approval	dspeed1	08/16/2022 15:36:48 PM
BOE Agenda Approval	laaron	08/19/2022 16:18:34 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26638**

Agency Name: **MSA MASTER SERVICE AGREEMENTS**

Agency Code: **MSA**

Appropriation Unit: **9999 - All Categories**

Is budget authority available?: **Yes**

If "No" please explain: Not Applicable

Legal Entity Name: Nugent Family Counseling Center, Inc.

Contractor Name: **Nugent Family Counseling Center, Inc.**

Address: **10789 Double R. Blvd Suite 102**

City/State/Zip: **Reno, NV 89521**

Contact/Phone: Geoff Nugent 408-903-6425

Vendor No.: Pending

NV Business ID: NV20201810203

To what State Fiscal Year(s) will the contract be charged? **2023-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Various Agencies

Agency Reference #: S1737-RV

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 09/2022

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **09/30/2026**

Contract term: **4 years and 30 days**

4. Type of contract: **MSA**

Contract description: **Direct Client Srvcs**

5. Purpose of contract:

This is a new contract to provide ongoing services for applied behavioral analysis, behavioral support, counseling, marriage and family therapy, and mental health.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$5,600,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

The agency does not have the personnel to perform these services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is a specialized service that requires specially trained individuals to provide these services.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was selected as part of a multi award solicitation 99SWC-S1737 to provide various direct client services.

d. Last bid date: 12/01/2021 Anticipated re-bid date: 06/01/2025

10. a. Does the contract contain any IT components? No
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ldeloach	08/09/2022 13:16:57 PM
Division Approval	ldeloach	08/09/2022 13:16:59 PM
Department Approval	ldeloach	08/09/2022 13:17:01 PM
Contract Manager Approval	rvradenb	08/11/2022 15:33:17 PM
Budget Analyst Approval	dspeed1	08/16/2022 15:02:22 PM
BOE Agenda Approval	laaron	08/19/2022 16:21:06 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26640**

Agency Name: MSA MASTER SERVICE AGREEMENTS	Legal Entity Name: PROGRESSIVE CHOICES
Agency Code: MSA	Contractor Name: PROGRESSIVE CHOICES
Appropriation Unit: 9999 - All Categories	Address: 3000 RIGEL AVE
Is budget authority available?: Yes	City/State/Zip: LAS VEGAS, NV 89102-0709
If "No" please explain: Not Applicable	Contact/Phone: Michelle Gerard 702-248-9484
	Vendor No.: T81021439
	NV Business ID: NV19971181709

To what State Fiscal Year(s) will the contract be charged? **2023-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Various Agencies

Agency Reference #: **S1737-RV**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date **09/2022**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **09/30/2026**

Contract term: **4 years and 30 days**

4. Type of contract: **MSA**

Contract description: **Direct Client Srvcs**

5. Purpose of contract:

This is a new contract to provide ongoing employment support, job development, and pre-employment services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$6,500,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

The agency does not have the personnel to perform these services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is a specialized service that requires specially trained individuals to provide these services.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was selected as part of a multi award solicitation 99SWC-S1737 to provide various direct client services.

d. Last bid date: 12/01/2021 Anticipated re-bid date: 06/01/2025

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

- 11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

- 12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

- 13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Multiple Agencies, Agencies are satisfied.

- 14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

- 15. The contractor is registered with the Nevada Secretary of State's Office as a:

Non-profit Corporation

- 16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

- 17. Not Applicable

- 18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

- 19. Agency Field Contract Monitor:

- 20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ldeloach	08/09/2022 13:21:28 PM
Division Approval	ldeloach	08/09/2022 13:21:30 PM
Department Approval	ldeloach	08/09/2022 13:21:33 PM
Contract Manager Approval	rvradenb	08/11/2022 15:34:00 PM
Budget Analyst Approval	dspeed1	08/16/2022 15:25:46 PM
BOE Agenda Approval	laaron	08/19/2022 16:10:00 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26632**

Agency Name:	MSA MASTER SERVICE AGREEMENTS	Legal Entity Name:	REFLECTIONS THERAPY-DR. SOSEH ESMAEILI, PSYD, PLLC
Agency Code:	MSA	Contractor Name:	REFLECTIONS THERAPY-DR. SOSEH ESMAEILI, PSYD, PLLC
Appropriation Unit:	9999 - All Categories	Address:	2620 REGATTA DR SUITE 210
Is budget authority available?:	Yes	City/State/Zip:	LAS VEGAS, NV 89128-6892
If "No" please explain:	Not Applicable	Contact/Phone:	Soseh Esmaeili 702-553-2364
		Vendor No.:	T27041711
		NV Business ID:	NV20161080306

To what State Fiscal Year(s) will the contract be charged? **2023-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Various Agencies

Agency Reference #: S1737-RV

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 09/2022

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **09/30/2026**

Contract term: **4 years and 30 days**

4. Type of contract: **MSA**

Contract description: **Direct Client Srvcs**

5. Purpose of contract:

This is a new contract to provide ongoing mental health and psychology services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$600,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

The agency does not have the personnel to perform these services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is a specialized service that requires specially trained individuals to provide these services.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was selected as part of a multi award solicitation 99SWC-S1737 to provide various direct client services.

d. Last bid date: 12/01/2021 Anticipated re-bid date: 06/01/2025

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Multiple Agencies, Agencies are satisfied.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ldeloach	08/09/2022 13:10:37 PM
Division Approval	ldeloach	08/09/2022 13:10:40 PM
Department Approval	ldeloach	08/09/2022 13:10:44 PM
Contract Manager Approval	rvradenb	08/11/2022 15:32:33 PM
Budget Analyst Approval	dspeed1	08/16/2022 14:22:06 PM
BOE Agenda Approval	laaron	08/19/2022 15:51:38 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **25693**

Agency Name: MSA MASTER SERVICE AGREEMENTS	Legal Entity Name: Renee Marie Woodring
Agency Code: MSA	Contractor Name: Renee Marie Woodring
Appropriation Unit: 9999 - All Categories	Address: 2895 Tremont Ave
Is budget authority available?: Yes	City/State/Zip: HENDERSON, NV 89052-4318
If "No" please explain: Not Applicable	Contact/Phone: Renee Woodring 702-334-3178
	Vendor No.: T27043060
	NV Business ID: NV20191526366

To what State Fiscal Year(s) will the contract be charged? **2023-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Various Agencies

Agency Reference #: **S1737-RV**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date **09/2022**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **01/31/2026**

Contract term: **3 years and 153 days**

4. Type of contract: **MSA**

Contract description: **Direct Client Srvcs**

5. Purpose of contract:

This is a new contract to provide ongoing services for behavioral support, case management, counseling, and mental health.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$5,800,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

The agency does not have the personnel to perform these services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is a specialized service that requires specially trained individuals to provide these services.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was selected as part of a multi award solicitation 99SWC-S1737 to provided various direct client services.

d. Last bid date: 12/01/2021 Anticipated re-bid date: 06/01/2025

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

- 11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

- 12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

- 13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Multiple Agencies, Agencies are satisfied.

- 14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

- 15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Sole Proprietor

- 16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

- 17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

- 18. Not Applicable

- 19. Agency Field Contract Monitor:

- 20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	gdavi6	03/04/2022 11:44:11 AM
Division Approval	gdavi6	03/04/2022 11:44:14 AM
Department Approval	ldeloach	03/07/2022 09:35:38 AM
Contract Manager Approval	rvradenb	03/07/2022 10:50:08 AM
Budget Analyst Approval	dspeed1	08/04/2022 17:29:47 PM
BOE Agenda Approval	laaron	08/09/2022 16:32:51 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26668**

Agency Name: MSA MASTER SERVICE AGREEMENTS	Legal Entity Name: STEVEN H. BERGER, MD
Agency Code: MSA	Contractor Name: STEVEN H. BERGER, MD
Appropriation Unit: 9999 - All Categories	Address: 249 EASTSHORE PLACE UNIT A201
Is budget authority available?: Yes	City/State/Zip: RENO, NV 89509-0011
If "No" please explain: Not Applicable	Contact/Phone: Steven Berger 765-414-1827
	Vendor No.: T27042630
	NV Business ID: NV20181137333

To what State Fiscal Year(s) will the contract be charged? **2023-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Various Agencies

Agency Reference #: **S1737-RV**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date **09/2022**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **09/30/2026**

Contract term: **4 years and 30 days**

4. Type of contract: **MSA**

Contract description: **Direct Client Srvcs**

5. Purpose of contract:

This is a new contract to provide ongoing medical, mental health, and psychiatry services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$1,200,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

The agency does not have the personnel to perform these services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is a specialized service that requires specially trained individuals to provide these services.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was selected as part of a multi award solicitation 99SWC-S1737 to provide various direct client services.

d. Last bid date: 12/01/2021 Anticipated re-bid date: 06/01/2025

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Multiple Agencies, Agencies are satisfied.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	Ideloach	08/09/2022 13:52:00 PM
Division Approval	Ideloach	08/09/2022 13:52:02 PM
Department Approval	Ideloach	08/09/2022 13:52:05 PM
Contract Manager Approval	rvradenb	08/11/2022 15:35:56 PM
Budget Analyst Approval	dspeed1	08/16/2022 15:17:44 PM
BOE Agenda Approval	laaron	08/19/2022 15:57:50 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26633**

Agency Name: MSA MASTER SERVICE AGREEMENTS	Legal Entity Name: THE EMPOWERMENT CENTER
Agency Code: MSA	Contractor Name: THE EMPOWERMENT CENTER
Appropriation Unit: 9999 - All Categories	Address: 7400 S VIRGINIA ST
Is budget authority available?: Yes	City/State/Zip: RENO, NV 89511-1112
If "No" please explain: Not Applicable	Contact/Phone: BILL SERO 775-853-5441
	Vendor No.: T29018602
	NV Business ID: NV20051278637

To what State Fiscal Year(s) will the contract be charged? **2023-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % VARIOUS AGENCIES

Agency Reference #: **S1737-RV**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date **09/2022**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **09/30/2026**

Contract term: **4 years and 30 days**

4. Type of contract: **MSA**

Contract description: **Direct Client Srvcs**

5. Purpose of contract:

This is a new contract to provide ongoing services for community work experience programs, customized employment, educational tutoring and support, employment support, and job development.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$7,500,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

The agency does not have the personnel to perform these services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is a specialized service that requires specially trained individuals to provide these services.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was selected as part of a multi award solicitation 99SWC-S1737 to provide various direct client services.

d. Last bid date: 12/01/2021 Anticipated re-bid date: 06/01/2025

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

- 11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

- 12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

- c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

- 13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Multiple Agencies, Agencies are satisfied.

- 14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

- 15. The contractor is registered with the Nevada Secretary of State's Office as a:
Non-profit Corporation

- 16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

- 17. Not Applicable

- 18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

- 19. Agency Field Contract Monitor:

- 20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ldeloach	08/09/2022 13:14:07 PM
Division Approval	ldeloach	08/09/2022 13:14:10 PM
Department Approval	ldeloach	08/09/2022 13:14:12 PM
Contract Manager Approval	rvradenb	08/11/2022 15:32:54 PM
Budget Analyst Approval	dspeed1	08/16/2022 14:45:39 PM
BOE Agenda Approval	laaron	08/19/2022 15:54:16 PM
BOE Final Approval	Pending	

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
1.	010	ATHLETIC COMMISSION	ALDO GALVAN	FEE: ATHLETIC COMMISSION GATE 90% OTHER: TICKET SURCHARGE (AMATEUR PROGRAM) 10%	\$49,500	Exempt
		Contract Description:	This is a new contract to provide ongoing chief inspector services during weigh-ins and events.			
		Term of Contract:	08/12/2022 - 07/31/2024	Contract # 26534		
2.	010	ATHLETIC COMMISSION	BERNIE BRUNO	FEE: ATHLETIC COMMISSION GATE 90% OTHER: TICKET SURCHARGE (AMATEUR PROGRAM) 10%	\$20,000	Exempt
		Contract Description:	This is a new contract to provide ongoing inspector services during weigh-ins and events.			
		Term of Contract:	08/17/2022 - 07/30/2026	Contract # 26647		
3.	010	ATHLETIC COMMISSION	LAUREN SUMMERS	FEE: ATHLETIC COMMISSION GATE 90% OTHER: TICKET SURCHARGE (AMATEUR PROGRAM) 10%	\$20,000	Exempt
		Contract Description:	This is a new contract to provide ongoing inspector services during weigh-ins and events.			
		Term of Contract:	08/17/2022 - 07/31/2026	Contract # 26645		
4.	030	ATTORNEY GENERAL'S OFFICE - ADMINISTRATIVE BUDGET ACCOUNT	MCNUTT LAW FIRM, PC	OTHER: STATUTORY CONTINGENCY	\$50,000	Professional Service
		Contract Description:	This is a new contract to provide outside counsel services for case number 2:17-cv-02528-APG-DJA Armstrong v. Reynolds.			
		Term of Contract:	06/12/2022 - 12/31/2023	Contract # 26674		
5.	030	ATTORNEY GENERAL'S OFFICE - ADMINISTRATIVE BUDGET ACCOUNT	MCNUTT LAW FIRM, PC	OTHER: STATUTORY CONTINGENCY	\$60,000	Professional Service
		Contract Description:	This is a new contract to provide outside counsel services for case number A-20-814296-C Lopez v. State of Nevada.			
		Term of Contract:	06/09/2022 - 12/31/2023	Contract # 26673		

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
6.	030	ATTORNEY GENERAL'S OFFICE - ADMINISTRATIVE BUDGET ACCOUNT	WAYNE KLOMP DBA REAL NEVADA/GREAT BASIN LAW	OTHER: STATUTORY CONTINGENCY	\$20,000	Professional Service
	Contract Description:	This is the first amendment to the original contract which provides outside counsel services for case number 210C001821B Hollowood v. Cegavske. This amendment increases the maximum amount from \$45,000 to \$65,000 due to the increased need for these services.				
		Term of Contract:	01/06/2022 - 12/31/2022	Contract # 25487		
7.	052	TREASURER'S OFFICE - HIGHER EDUCATION TUITION ADMINISTRATION	CARAHSOFT TECHNOLOGY CORP	OTHER: TRANSFER FROM ENDOWMENT ACCOUNT	\$19,978	
	Contract Description:	This is a new work plan under Master Service Agreement #18855 which provides cloud services. This work plan is for electronic signature technology and digital transaction management services for facilitating electronic exchanges of signed documents and forms for the Nevada Prepaid Tuition Program.				
		Term of Contract:	08/19/2022 - 06/30/2026	Contract # 26563		
8.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - BUILDINGS AND GROUNDS	FORCE INDUSTRIAL MECHANICAL, LLC	OTHER: BUILDINGS AND GROUNDS RENTAL INCOME	\$39,365	
	Contract Description:	This is a new contract to provide ongoing heating, ventilation, and air conditioning repair and maintenance services for state-owned buildings in southern Nevada.				
		Term of Contract:	07/21/2022 - 07/31/2026	Contract # 26472		
9.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - BUILDINGS AND GROUNDS	BRUCE'S CARPET CLEANING, INC.	OTHER: BUILDINGS AND GROUNDS RENTAL INCOME	\$98,000	
	Contract Description:	This is a new contract to provide ongoing carpet cleaning services for state-owned buildings in the Carson City and Reno area.				
		Term of Contract:	11/01/2022 - 10/31/2026	Contract # 26523		
10.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - BUILDINGS AND GROUNDS	COIT SERVICES OF RENO, LLC	OTHER: BUILDINGS AND GROUNDS RENTAL INCOME	\$46,000	
	Contract Description:	This is a new contract to provide ongoing cleaning services which are not under the janitorial contract for state-owned buildings in northern Nevada.				
		Term of Contract:	07/30/2022 - 06/15/2026	Contract # 26449		

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
11.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - BUILDINGS AND GROUNDS	PAUL DEVECCHI DBA ENVIRONMENTAL WILDLIFE & PEST MANAGEMENT	OTHER: BUILDINGS AND GROUNDS RENTAL INCOME	\$55,000	
	Contract Description:	This is a new contract to provide ongoing pest management services for state-owned buildings in northern Nevada.				
	Term of Contract:	12/01/2022 - 11/30/2026	Contract # 26543			
12.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - BUILDINGS AND GROUNDS	MESA ENERGY SYSTEMS, INC. DBA EMCOR SERVICES	OTHER: BUILDINGS AND GROUNDS RENTAL INCOME	\$30,000	
	Contract Description:	This is the first amendment to the original contract which provides emergency heating, ventilation, and air conditioning maintenance and repair services for state-owned buildings. This amendment increases the maximum amount from \$39,900.71 to \$69,900.71 due to the increased need for these services.				
	Term of Contract:	09/11/2019 - 08/31/2023	Contract # 22322			
13.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - BUILDINGS AND GROUNDS	PUROCLEAN OF SOUTH RENO	OTHER: BUILDINGS AND GROUNDS RENTAL INCOME	\$35,000	
	Contract Description:	This is a new contract to provide emergency restoration and remediation services for state-owned buildings in northern Nevada.				
	Term of Contract:	07/23/2022 - 06/30/2026	Contract # 26488			
14.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - HEALTH AND HUMAN SERVICES CIP PROJECTS - NON-EXEC	PK ELECTRICAL, INC.	BONDS	\$19,964	Professional Service
	Contract Description:	This is the first amendment to the original contract which provides professional architectural/engineering services for the Northern Nevada Adult Mental Health Services - Building 1 Electrical Upgrade CIP: CIP Project No. 21-M02-4; SPWD Contract No. 1144953. This amendment increases the maximum amount from \$256,000 to \$275,964 due to modifications of the existing heating, ventilation, and air conditioning ducts, sprinklers, and new T-bar ceilings.				
	Term of Contract:	12/14/2021 - 06/30/2025	Contract # 25073			

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
15.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - VETERAN'S CIP PROJECTS - NON-EXEC	HERSHENOW & KLIPPENSTEIN ARCHITECTS, INC.	BONDS 56.6% FEDERAL 43.4%	\$44,200	Professional Service
	Contract Description:	This is the first amendment to the original contract which provides professional architectural/engineering services for the Nevada Army National Guard Harry Reid Training Center - Washoe Training Center Building Addition CIP: CIP Project No. 21-C03; SPWD Contract No. 114249. This amendment increases the maximum amount from \$4,019,740 to \$4,063,940 due to additional furniture, fixture and equipment coordination services.				
		Term of Contract:	09/14/2021 - 06/30/2025	Contract # 24739		
16.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - DEPARTMENT OF ADMINISTRATION CIP PROJECTS - NON-EXEC	ARCHITECTS + LLC	BONDS 93% OTHER: AGENCY FUNDED CIP 7%	\$28,500	Professional Service
	Contract Description:	This is a new contract to provide professional architectural/engineering services for the Northern Nevada Children & Adolescent Services - Flooring & Asbestos Replacement CIP project to include schematic design and development, bidding documents, and construction administration services for the removal and replacement of identified asbestos-containing flooring materials from Buildings 8A and 8N: CIP Project No. 21-S06-5; SPWD Contract No. 114811.				
		Term of Contract:	07/22/2022 - 06/30/2025	Contract # 26503		
17.	102	GOVERNOR'S OFFICE OF ECONOMIC DEVELOPMENT	APPLIED ECONOMICS, LLC	GENERAL	\$10,000	
	Contract Description:	This is a new contract to provide economic and revenue impact analysis for a proposed tax incentive program.				
		Term of Contract:	08/18/2022 - 12/31/2022	Contract # 26614		
18.	111	DEPARTMENT OF INDIGENT DEFENSE SERVICES	PS TECHNOLOGIES, INC.	GENERAL	\$45,000	Sole Source
	Contract Description:	This is a new contract to provide ongoing subscription services for access and use of LegalServer software.				
		Term of Contract:	08/05/2022 - 12/31/2023	Contract # 26434		
19.	240	DEPARTMENT OF VETERANS SERVICES - SOUTHERN NEVADA VETERANS HOME ACCOUNT	GARRATT-CALLAHAN COMPANY	OTHER: PRIVATE/COUNTY 35% FEDERAL 65%	\$21,000	
	Contract Description:	This is a new contract to provide ongoing maintenance for five ice machines.				
		Term of Contract:	09/19/2022 - 09/18/2026	Contract # 26582		

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
20.	300	DEPARTMENT OF EDUCATION - ASSESSMENTS AND ACCOUNTABILITY	CAVEON	GENERAL	\$49,440	
	Contract Description:	This is a new contract to provide a test irregularity tool for the administration of the statewide assessment.				
		Term of Contract:	07/25/2022 - 06/30/2026	Contract # 26574		
21.	406	DEPARTMENT OF HEALTH AND HUMAN SERVICES - PUBLIC AND BEHAVIORAL HEALTH - NORTHERN NEVADA ADULT MENTAL HEALTH SERVICES	MAR HOLDINGS OF NV DBA ABC LOCK AND GLASS	GENERAL	\$24,900	
	Contract Description:	This is a new contract to provide ongoing glass repair, door repair, and lock replacement services.				
		Term of Contract:	08/02/2022 - 09/30/2025	Contract # 26491		
22.	406	DEPARTMENT OF HEALTH AND HUMAN SERVICES - PUBLIC AND BEHAVIORAL HEALTH - BEHAVIORAL HEALTH PREVENTION AND TREATMENT	AITHENT, INC.	OTHER: SUBSTANCE ABUSE PREVENTION AND TREATMENT BLOCK GRANT	\$80,000	Sole Source
	Contract Description:	This is a new contract to provide ongoing maintenance and support for the ALiS web-based licensing and certification software.				
		Term of Contract:	04/01/2022 - 03/31/2024	Contract # 26239		
23.	406	DEPARTMENT OF HEALTH AND HUMAN SERVICES - PUBLIC AND BEHAVIORAL HEALTH - FACILITY FOR THE MENTAL OFFENDER	SOUTHERN FOLGER CONTRACTING, INC.	GENERAL	\$15,372	
	Contract Description:	This is a new contract to provide installation of a security detention lock for the control room.				
		Term of Contract:	07/27/2022 - 06/30/2023	Contract # 26461		
24.	406	DEPARTMENT OF HEALTH AND HUMAN SERVICES - PUBLIC AND BEHAVIORAL HEALTH - RURAL CLINICS	RENEE WOODRING	GENERAL	\$21,530	Exempt
	Contract Description:	This is a new contract to provide a variety of outpatient therapeutic services.				
		Term of Contract:	07/01/2022 - 09/30/2022	Contract # 26586		

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
25.	407	DEPARTMENT OF HEALTH AND HUMAN SERVICES - WELFARE AND SUPPORTIVE SERVICES - CHILD SUPPORT ENFORCEMENT PROGRAM	INFORMATIX, INC.	OTHER: STATE SHARE OF COLLECTIONS 34% FEDERAL 66%	\$83,566	
	Contract Description:	This is a new contract to provide ongoing Financial Institute Data Match services for documentation support in seizing assets in financial institutions for non-custodial parents that owe arrears.				
		Term of Contract:	07/01/2022 - 06/30/2026	Contract # 26546		
26.	409	DEPARTMENT OF HEALTH AND HUMAN SERVICES - CHILD AND FAMILY SERVICES - SUMMIT VIEW YOUTH CENTER	JIREH CONSULTING & TRAINING, LLC	GENERAL	\$46,232	
	Contract Description:	This is a new contract to provide training to staff in required techniques of use of force and de-escalation.				
		Term of Contract:	08/03/2022 - 06/30/2026	Contract # 26510		
27.	409	DEPARTMENT OF HEALTH AND HUMAN SERVICES - CHILD AND FAMILY SERVICES - SUMMIT VIEW YOUTH CENTER	JAMES F. THOMSON, JR. DBA AMERICAN SOUTHWEST ELECTRIC	GENERAL	\$26,441	
	Contract Description:	This is a new contract to provide installation of a concrete slab and electrical services for an outdoor freezer.				
		Term of Contract:	08/05/2022 - 06/30/2023	Contract # 26482		
28.	409	DEPARTMENT OF HEALTH AND HUMAN SERVICES - CHILD AND FAMILY SERVICES - RURAL CHILD WELFARE	AUSTIN'S HOUSE	GENERAL 30% OTHER: COUNTY ASSESSMENT 10% FEDERAL 60%	\$91,500	
	Contract Description:	This is a new contract to provide ongoing licensed providers of emergency shelter care services for children or youth in the care and custody of the Division.				
		Term of Contract:	07/01/2022 - 10/31/2022	Contract # 26525		
29.	409	DEPARTMENT OF HEALTH AND HUMAN SERVICES - CHILD AND FAMILY SERVICES - NEVADA YOUTH TRAINING CENTER	7 DAY DENTAL OF NEVADA, LLC DBA ANYDAY DENTAL	GENERAL	\$22,312	
	Contract Description:	This is a new contract to provide ongoing dental services for youth.				
		Term of Contract:	07/01/2022 - 10/31/2022	Contract # 26531		

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
30.	409	DEPARTMENT OF HEALTH AND HUMAN SERVICES - CHILD AND FAMILY SERVICES - YOUTH PAROLE SERVICES	RITE OF PASSAGE ADOLESCENT TREATMENT CENTERS & SCHOOL, INC.	GENERAL 50% OTHER: COUNTY ASSESSMENT 50%	\$35,638	
	Contract Description:	This is a new contract to provide ongoing clinical assessments and treatment services for youth under parole supervision.				
		Term of Contract:	07/01/2022 - 10/31/2022	Contract # 26536		
31.	409	DEPARTMENT OF HEALTH AND HUMAN SERVICES - CHILD AND FAMILY SERVICES - YOUTH PAROLE SERVICES	FITZROY D. WINTERS DBA FOR A SUCCESSFUL TOMORROW	GENERAL 50% OTHER: COUNTY ASSESSMENT 50%	\$40,653	
	Contract Description:	This is a new contract to provide ongoing basic skills training services for youth under parole supervision.				
		Term of Contract:	07/01/2022 - 10/31/2022	Contract # 26527		
32.	409	DEPARTMENT OF HEALTH AND HUMAN SERVICES - CHILD AND FAMILY SERVICES - NORTHERN NEVADA CHILD AND ADOLESCENT SERVICES	WASHOE COUNTY HUMAN SERVICES AGENCY	OTHER: REVENUE	\$25,272	Exempt
	Contract Description:	This is a new revenue interlocal agreement to provide ongoing psychiatric fellows services for Washoe County youth clients.				
		Term of Contract:	10/01/2022 - 09/30/2024	Contract # 26364		
33.	409	DEPARTMENT OF HEALTH AND HUMAN SERVICES - CHILD AND FAMILY SERVICES - SOUTHERN NEVADA CHILD AND ADOLESCENT SERVICES	EXECUTIVE PEST SERVICES, LLC	GENERAL 59% FEDERAL 41%	\$42,960	
	Contract Description:	This is a new contract to provide ongoing monthly pest control services.				
		Term of Contract:	07/28/2022 - 06/30/2026	Contract # 26514		

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
34.	409	DEPARTMENT OF HEALTH AND HUMAN SERVICES - CHILD AND FAMILY SERVICES - SOUTHERN NEVADA CHILD AND ADOLESCENT SERVICES	MESA ENERGY SYSTEMS, INC. DBA EMCOR SERVICES	GENERAL 59% FEDERAL 41%	\$23,770	
		<p>Contract Description: This is a new contract to provide installation of heating, ventilation, and air conditioning units.</p> <p>Term of Contract: 08/05/2022 - 06/30/2023</p> <p>Contract # 26608</p>				
35.	409	DEPARTMENT OF HEALTH AND HUMAN SERVICES - CHILD AND FAMILY SERVICES - SOUTHERN NEVADA CHILD AND ADOLESCENT SERVICES	WATERTECH INCORPORATED DBA WATERTECH SERVICES	GENERAL 59% FEDERAL 41%	\$24,032	
		<p>Contract Description: This is a new contract to provide ongoing water treatment maintenance for two chillers located on the Charleston Campus, buildings 7 and 17.</p> <p>Term of Contract: 07/29/2022 - 06/30/2026</p> <p>Contract # 26050</p>				
36.	431	OFFICE OF THE MILITARY	ROOF CRAFTERS, INC.	GENERAL 50% FEDERAL 50%	\$98,581	
		<p>Contract Description: This is a new contract to provide ongoing roofing maintenance, repair, and replacement services for facilities in southern Nevada.</p> <p>Term of Contract: 08/12/2022 - 07/11/2026</p> <p>Contract # 26617</p>				
37.	440	DEPARTMENT OF CORRECTIONS - DIRECTOR'S OFFICE	AMTEC LESS LETHAL SYSTEMS, INC.	GENERAL	\$23,850	
		<p>Contract Description: This is a new contract to provide ongoing required less lethal instructor courses at Northern Nevada Correctional Center and Southern Desert Correctional Center.</p> <p>Term of Contract: 08/12/2022 - 08/31/2022</p> <p>Contract # 26646</p>				
38.	440	DEPARTMENT OF CORRECTIONS - DIRECTOR'S OFFICE	CALIFORNIA DEPARTMENT OF CORRECTIONS & REHABILITATION	GENERAL	\$8,500	Exempt
		<p>Contract Description: This is the first amendment to the original interlocal agreement which provides reimbursement for Prevent, Detect, and Respond to Prison Rape audit services. This amendment increases the maximum amount from \$8,740 to \$17,240 due to additional audits for Ely State Prison and Pioche Conservation Camp.</p> <p>Term of Contract: 05/12/2021 - 04/01/2024</p> <p>Contract # 24065</p>				

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
39.	550	DEPARTMENT OF AGRICULTURE - REGISTRATION & ENFORCEMENT	UNIVERSITY OF GEORGIA RESEARCH FOUNDATION, INC.	FEE: PESTICIDE REGISTRATIONS 34% FEDERAL 66%	\$52,560	Exempt
	Contract Description:	This is a new interlocal agreement which provides support for mapping systems utilizing the EDDMapS, EDDMapS GIS, and Rangeland Monitoring applications to monitor grazing sites where noxious weed infestations develop.				
		Term of Contract:	07/19/2022 - 03/31/2026	Contract # 25591		
40.	550	DEPARTMENT OF AGRICULTURE - AGRICULTURE ADMINISTRATION	DEL SOL LANDSCAPE CONSTRUCTION	GENERAL	\$11,088	
	Contract Description:	This is a new contract to provide ongoing landscaping services for the Las Vegas headquarters.				
		Term of Contract:	07/01/2022 - 06/30/2026	Contract # 26425		
41.	650	DEPARTMENT OF PUBLIC SAFETY - DIRECTOR'S OFFICE	MARTIN ROSS & ASSOCIATES, LLC	OTHER: COST ALLOCATED	\$24,500	
	Contract Description:	This is a new contract to provide law enforcement background investigations for prospective candidates.				
		Term of Contract:	07/28/2022 - 07/27/2023	Contract # 26666		
42.	651	DEPARTMENT OF PUBLIC SAFETY - NEVADA HIGHWAY PATROL DIVISION	CREATIVE CLEANING SERVICE, LLC	HIGHWAY	\$46,800	
	Contract Description:	This is a new contract to provide ongoing janitorial services at the Mesquite facility.				
		Term of Contract:	08/01/2022 - 07/31/2026	Contract # 26583		
43.	702	DEPARTMENT OF WILDLIFE - DIRECTOR'S OFFICE	COMPREHENSIVE ELECTRICAL DESIGNS, LLC	FEE: SPORTSMENS REVENUE	\$11,622	Professional Service
	Contract Description:	This is a new contract to provide professional electrical engineering design and services for residents at Overton Wildlife Management Area.				
		Term of Contract:	07/29/2022 - 12/31/2022	Contract # 25963		
44.	702	DEPARTMENT OF WILDLIFE - DIRECTOR'S OFFICE	QUALITY TRI-COUNTY JANITORIAL	FEE: SPORTSMENS REVENUE	\$50,328	
	Contract Description:	This is a new contract to provide janitorial services at the Winnemucca office.				
		Term of Contract:	08/17/2022 - 09/30/2026	Contract # 26636		
45.	702	DEPARTMENT OF WILDLIFE - CONSERVATION EDUCATION	TRUCKEE MEADOWS PARKS FOUNDATION	FEE: LICENSE PLATES	\$13,539	Sole Source
	Contract Description:	This is the second amendment to the original contract which provides wildlife education programming and volunteer services. This amendment increases the maximum amount from \$225,996 to \$239,535 due to increased travel costs of AmeriCorps volunteers.				
		Term of Contract:	11/10/2020 - 10/31/2024	Contract # 23584		

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
46.	702	DEPARTMENT OF WILDLIFE - GAME MANAGEMENT	HANNAH KLUGMAN	FEE: PREDATOR	\$24,355	
	Contract Description:	This is a new contract to provide trail camera processing to estimate animal presence, animal population levels, and changes in these variables across time and after various landscape-level treatments.				
		Term of Contract:	08/17/2022 - 06/30/2023	Contract # 26550		
47.	702	DEPARTMENT OF WILDLIFE - HABITAT	LINCOLN COUNTY CONSERVATION	FEE: HABITAT CONSERVATION 43% BONDS 57%	\$37,000	Exempt
	Contract Description:	This is the first amendment to the original interlocal agreement which provides habitat improvement projects on private and public lands. This amendment increases the maximum amount from \$12,000 to \$49,000 due to the increased need for these services.				
		Term of Contract:	04/12/2021 - 03/31/2023	Contract # 23981		
48.	704	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - STATE PARKS	TAHOE MULTISPORT, LLC	OTHER: REVENUE	\$10,000	
	Contract Description:	This is a new revenue contract to provide kayak, paddleboard, snowshoe, hiking, and mountain bike tours within the Lake Tahoe Nevada State Park system.				
		Term of Contract:	07/21/2022 - 04/30/2023	Contract # 26558		
49.	704	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - STATE PARKS - MAINTENANCE OF STATE PARKS- NON-EXEC	FLORENCE FENCE, INC.	FEE: MAINTENANCE OF STATE PARKS - OVERAGE	\$26,500	
	Contract Description:	This is a new contract to provide replacement of access gates at Sand Harbor State Park.				
		Term of Contract:	08/09/2022 - 05/30/2023	Contract # 26609		
50.	704	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - STATE PARKS - MAINTENANCE OF STATE PARKS- NON-EXEC	KENNETH L. MORGAN DBA GREAT BASIN CONTROL SYSTEMS	FEE: MAINTENANCE OF STATE PARKS - SURCHARGE	\$48,000	
	Contract Description:	This is a new contract to provide technical services including maintenance, upgrades, or replacement of radio and electronic controls for the water systems throughout the western region state parks.				
		Term of Contract:	08/09/2022 - 06/30/2026	Contract # 26521		

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
51.	706	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - FORESTRY - ADMINISTRATION	BATTLE BORN PEST CONTROL	GENERAL	\$20,244	
	Contract Description:	This is a new contract to provide pest control services at the Northern Region headquarters and Carlin and Wells Conservation Camps.				
		Term of Contract:	08/11/2022 - 06/30/2026	Contract # 26676		
52.	709	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - ENVIRONMENTAL PROTECTION - WATER QUALITY PLANNING	ECOANALYSTS, INC.	FEDERAL	\$94,725	
	Contract Description:	This is a new contract to provide ongoing identification and enumeration of benthic macroinvertebrates.				
		Term of Contract:	10/01/2022 - 09/30/2025	Contract # 26657		
53.	709	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - ENVIRONMENTAL PROTECTION - WATER QUALITY PLANNING	RHITHRON ASSOCIATES, INC.	FEDERAL	\$62,250	
	Contract Description:	This is a new contract to provide ongoing services for the identification and enumeration of periphyton samples to assess the ecological integrity of rivers and streams.				
		Term of Contract:	08/15/2022 - 09/30/2025	Contract # 26695		
54.	810	DEPARTMENT OF MOTOR VEHICLES - CENTRAL SERVICES	IMAGE ACCESS CORPORATION	HIGHWAY 96% FEE: 3% OTHER: OFF HIGHWAY VEHICLE ADMINISTRATIVE REIMBURSEMENT 1%	\$93,355	
	Contract Description:	This is the fourth amendment to the original contract which provides software support; program evaluations and recommendations, licenses, scanning processes, and system implementation services. This amendment extends the termination date from September 30, 2022 to September 30, 2023 and increases the maximum amount from \$132,952.02 to \$226,307.05 due to the continued need for these services.				
		Term of Contract:	03/15/2019 - 09/30/2023	Contract # 21628		

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
55.	901	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - BLIND BUSINESS ENTERPRISE PROGRAM	FIRST CLASS VENDING, INC.	OTHER: BUSINESS ENTERPRISE SET-ASIDE	\$50,000	
	Contract Description:	This is a new contract to provide ongoing maintenance services for the espresso machines, coffee machines, and juice machines at Business Enterprise of Nevada locations throughout the state.				
		Term of Contract:	08/16/2022 - 06/30/2024	Contract # 26584		
56.	901	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - BLIND BUSINESS ENTERPRISE PROGRAM	LAKE CITY AIR CONDITIONING	OTHER: BUSINESS ENTERPRISE SET-ASIDE	\$50,000	
	Contract Description:	This is the first amendment to the original contract which provides ongoing heating, ventilation, and air conditioning maintenance and repair services at all Business Enterprise of Nevada locations at Hoover Dam. This amendment increases the maximum amount from \$49,500 to \$99,500 due to the need for additional repairs.				
		Term of Contract:	09/23/2021 - 09/30/2023	Contract # 24899		
57.	901	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - VOCATIONAL REHABILITATION	CANYON ELECTRIC COMPANY, INC.	GENERAL 21.3% FEDERAL 78.7%	\$50,000	
	Contract Description:	This is a new contract to provide maintenance and repair services at offices in southern Nevada.				
		Term of Contract:	07/29/2022 - 06/30/2026	Contract # 26518		
58.	901	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - VOCATIONAL REHABILITATION	DP VIDEO PRODUCTIONS, LLC	GENERAL 17.9% OTHER: BUSINESS ENTERPRISE SET-ASIDE 6.8% FEDERAL 75.3%	\$46,200	
	Contract Description:	This is the first amendment to the original contract which provides ongoing services to expand the current multi-media outreach platform. This amendment increases the maximum amount from \$400,000 to \$446,200 due to the addition of creating annual reports for distribution to the media or public.				
		Term of Contract:	07/01/2022 - 06/30/2026	Contract # 25509		

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
59.	902	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - WORKFORCE DEVELOPMENT	WORKFORCE CONNECTIONS	FEDERAL	\$85,036	Exempt
	Contract Description:	This is the first amendment to the original interlocal agreement which provides the equipment and services needed to launch information technology and culinary vocational programs in four at-risk schools in the Clark County School District. This amendment increases the maximum amount from \$164,964 to \$250,000 due to the addition of curriculum, staffing, and administrative costs for the programs.				
		Term of Contract:	06/14/2022 - 06/30/2023	Contract # 26009		
60.	908	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - ADMINISTRATIVE SERVICES - INFORMATION DEVELOPMENT AND PROCESSING	NTT DATA, INC.	FEDERAL	\$57,158	
	Contract Description:	This is the first amendment to the original service agreement under Master Service Agreement #99SWC-NV22-10236 which provides cloud services. This amendment increases the maximum amount from \$2,254,577.40 to \$2,311,735.80 due to the need for additional Oracle cloud infrastructure migration tasks.				
		Term of Contract:	03/08/2022 - 03/31/2026	Contract # 25276		
61.	908	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - ADMINISTRATIVE SERVICES	MCNEIL'S CLEANING SERVICE, INC.	OTHER: COST ALLOCATION 30% FEDERAL 70%	\$23,520	
	Contract Description:	This is a new contract to provide ongoing janitorial services for the office located at East Third Street in Carson City.				
		Term of Contract:	08/05/2022 - 01/31/2023	Contract # 26641		
62.	B011	LICENSING BOARDS AND COMMISSIONS - CONTRACTORS	LING, LTD	FEE: LICENSURE	\$90,000	Professional Service
	Contract Description:	This is a new contract to provide ongoing legal services including representation in lawsuits, disciplinary actions and administrative hearings, legislative assistance and legal advice.				
		Term of Contract:	08/01/2022 - 07/31/2025	Contract # 26627		

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
63.	B014	LICENSING BOARDS AND COMMISSIONS - MARRIAGE AND FAMILY THERAPISTS AND CLINICAL PROFESSIONAL COUNSELORS	CASEY NEILON, INC.	FEE: LICENSURE	\$37,000	Professional Service
	Contract Description:	This is a new contract to provide financial audit services. Term of Contract: 07/01/2022 - 06/30/2024 Contract # 26455				
64.	B015	LICENSING BOARDS AND COMMISSIONS - MEDICAL EXAMINERS	LAW OFFICES OF CHARLES B. WOODMAN	FEE: LICENSURE	\$35,000	Professional Service
	Contract Description:	This is the first amendment to the original contract which provides hearing officer services. This amendment extends the termination date from December 31, 2022 to March 31, 2023 and increases the maximum amount from \$12,000 to \$47,000 due to the continued need for these services. Term of Contract: 04/29/2021 - 03/31/2023 Contract # 24012				
65.	B026	LICENSING BOARDS AND COMMISSIONS - OSTEOPATHIC MEDICINE	FENNEMORE CRAIG, PC	FEE: LICENSURE	\$95,000	Professional Service
	Contract Description:	This is a new contract to provide legal services. Term of Contract: 08/15/2022 - 02/29/2024 Contract # 26616				
66.	B029	LICENSING BOARDS AND COMMISSIONS - SOCIAL WORKERS	CASEY NEILON, INC.	FEE: LICENSURE	\$34,850	
	Contract Description:	This is a new contract to provide annual financial audits. Term of Contract: 07/28/2022 - 12/29/2023 Contract # 26585				

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26534**

Agency Name: **GOVERNOR'S OFFICE**
Agency Code: **010**
Appropriation Unit: **3952-04**
Is budget authority available?: **Yes**
If "No" please explain: Not Applicable

Legal Entity Name: **ALDO GALVAN**
Contractor Name: **ALDO GALVAN**
Address: **1555 BRASSWOOD ST.**
City/State/Zip: **LAS VEGAS, NV 89110**
Contact/Phone: **Aldo Galvan 702/982-9461**
Vendor No.: **T29030755**
NV Business ID: **NV20141666028**
To what State Fiscal Year(s) will the contract be charged? **2023-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	90.00 % ATHLETIC COMMISSION GATE
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %	X	Other funding	10.00 % TICKET SURCHARGE (AMATEUR PROGRAM)

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **08/12/2022**
Anticipated BOE meeting date **08/2022**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **07/31/2024**
Contract term: **1 year and 354 days**

4. Type of contract: **Contract**
Contract description: **Specialty Services**

5. Purpose of contract:
This is a new contract to provide ongoing chief inspector services during weigh-ins and events.

6. NEW CONTRACT
The maximum amount of the contract for the term of the contract is: **\$49,500.00**
Payment for services will be made at the rate of \$2,000.00 per month
Other basis for payment: not to exceed \$1,500 for travel for the term of the contract, not to exceed GSA rates.

II. JUSTIFICATION

7. What conditions require that this work be done?
NRS 467.050 allows the Commission to utilize and employ inspectors as Independent Contractors.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
Weigh-in's and events occur during evening hours, weekends, and holidays. The number of Commission staff members do not meet the staffing requirements needed for event coverage duties. The agency would accrue additional overtime trying to fulfill these obligations. Additionally, the inspectors provide oversight of both male and female locker rooms. We do not have the appropriate ratio of staff to cover these tasks.

9. Were quotes or proposals solicited? **Yes**
Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

The vendor has completed previous contracts for Inspector Services and has provided exceptional service. This vendor has extensive knowledge of the rules and regulations of unarmed combat in the State of Nevada.

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Multiple Inspector Services contracts with the Athletic Commission. Services are satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. Not Applicable

19. Agency Field Contract Monitor:

Alejandro (Alex) Ybarra, Chief Assistant Ph: 702-486-2581

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jpierro1	06/30/2022 10:48:15 AM
Division Approval	jkidd	06/30/2022 11:03:53 AM
Department Approval	ssands	07/05/2022 08:46:03 AM
Contract Manager Approval	ssands	07/29/2022 09:59:15 AM
Budget Analyst Approval	vmilazz1	08/12/2022 16:33:14 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26647**

Agency Name: GOVERNOR'S OFFICE	Legal Entity Name: BERNIE BRUNO
Agency Code: 010	Contractor Name: BERNIE BRUNO
Appropriation Unit: 3952-04	Address: 1165 CHRISTIAN RD.
Is budget authority available?: Yes	City/State/Zip: HENDERSON, NV 89002
If "No" please explain: Not Applicable	Contact/Phone: Bernie Bruno 702-306-2383
	Vendor No.: T32012739
	NV Business ID: NV20222511430
To what State Fiscal Year(s) will the contract be charged?	2023-2027

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	90.00 % ATHLETIC COMMISSION GATE FEES
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %	X	Other funding	10.00 % TICKET SURCHARGE (AMATEUR PROGRAM)

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **08/17/2022**

Anticipated BOE meeting date **09/2022**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **07/30/2026**

Contract term: **3 years and 348 days**

4. Type of contract: **Contract**

Contract description: **Specialty Services**

5. Purpose of contract:

This is a new contract to provide ongoing inspector services during weigh-ins and events.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$20,000.00**

Other basis for payment: \$175-\$200 per event and \$75-\$100 per weigh-in (based on event size) and \$75 per assigned USA Boxing gym inspection; not to exceed \$20,000 over contract term.

II. JUSTIFICATION

7. What conditions require that this work be done?

NRS 467.050 allows the Commission to utilize and employ inspectors as independent contractors.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Weigh-ins and events occur during evening hours, weekends, and holidays. The Commission has a very small staff and would not be able to provide the staffing requirements needed for event coverage duties. The agency would accrue additional overtime trying to fulfill these obligations. Additionally, the inspectors provide oversight of both male and female locker rooms. We do not have the appropriate ratio of staff, or the number of staff required to cover these tasks.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

NRS 467.050 allows the Commission to utilize and employ inspectors as independent contractors. This vendor has knowledge of the rules and regulations of unarmed combat and has passed an Inspector Trainee program. Performance was satisfactory.

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. Not Applicable

19. Agency Field Contract Monitor:

Alex Ybarra, Chief Assistant Ph: 702-486-2575

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jvictor	07/29/2022 08:47:26 AM
Division Approval	jkidd	08/15/2022 09:38:34 AM
Department Approval	ssands	08/15/2022 09:48:32 AM
Contract Manager Approval	ssands	08/15/2022 09:48:35 AM
Budget Analyst Approval	vmilazz1	08/17/2022 09:05:06 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26645**

Agency Name: GOVERNOR'S OFFICE	Legal Entity Name: LAUREN SUMMERS
Agency Code: 010	Contractor Name: LAUREN SUMMERS
Appropriation Unit: 3952-04	Address: 117 EMERALD FOREST ST. UNIT #104
Is budget authority available?: Yes	City/State/Zip: LAS VEGAS, NV 89145
If "No" please explain: Not Applicable	Contact/Phone: Lauren Summers 541-905-6939
	Vendor No.: T32012747
	NV Business ID: NV20222501987
To what State Fiscal Year(s) will the contract be charged?	2023-2027

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	90.00 % ATHLETIC COMMISSION GATE FEES
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %	X	Other funding	10.00 % TICKET SURCHARGE (AMATEUR PROGRAM)

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **08/17/2022**

Anticipated BOE meeting date **09/2022**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **07/31/2026**

Contract term: **3 years and 349 days**

4. Type of contract: **Contract**

Contract description: **Specialty Services**

5. Purpose of contract:

This is a new contract to provide ongoing inspector services during weigh-ins and events.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$20,000.00**

Other basis for payment: \$175-\$200 per event and \$75-\$100 per weigh-in (based on event size) and \$75 per assigned USA Boxing gym inspection; not to exceed \$20,000 over contract term.

II. JUSTIFICATION

7. What conditions require that this work be done?

NRS 467.050 allows the Commission to utilize and employ inspectors as independent contractors.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Weigh-ins and events occur during evening hours, weekends, and holidays. The Commission has a very small staff and would not be able to provide the staffing requirements needed for event coverage duties. The agency would accrue additional overtime trying to fulfill these obligations. Additionally, the inspectors provide oversight of both male and female locker rooms. We do not have the appropriate ratio of staff, or the number of staff required to cover these tasks.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

NRS 467.050 allows the Commission to utilize and employ inspectors as independent contractors. This vendor has knowledge of the rules and regulations of unarmed combat and has passed an Inspector Trainee program. Performance was satisfactory.

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. Not Applicable

19. Agency Field Contract Monitor:

Alex Ybarra, Chief Assistant Ph: (702) 486-2581

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jvictor	07/29/2022 08:46:12 AM
Division Approval	jkidd	08/15/2022 09:39:12 AM
Department Approval	ssands	08/15/2022 09:49:01 AM
Contract Manager Approval	ssands	08/15/2022 09:49:04 AM
Budget Analyst Approval	vmilazz1	08/17/2022 08:51:21 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26674**

Agency Name: ATTORNEY GENERAL'S OFFICE	Legal Entity Name: MCNUTT LAW FIRM, P.C.
Agency Code: 030	Contractor Name: MCNUTT LAW FIRM, P.C.
Appropriation Unit: 1030-04	Address: 11411 ALLERTON PARK DRIVE
Is budget authority available?: Yes	STE 100
If "No" please explain: Not Applicable	City/State/Zip: LAS VEGAS, NV 89135
	Contact/Phone: 702-384-1170
	Vendor No.: T32011245
	NV Business ID: NV20041603581

To what State Fiscal Year(s) will the contract be charged? **2022-2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % STATUTORY CONTINGENCY

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **06/12/2022**

Anticipated BOE meeting date **09/2022**

Retroactive? **Yes**

If "Yes", please explain

We are requesting this contract to be retroactively approved to June 12, 2022, because the OAG recently identified a conflict of interest that precludes the assigned DAGs from representing a former state employee, Jess Lankford, in the litigation against him and other current and former state employees

3. Termination Date: **12/31/2023**

Contract term: **1 year and 202 days**

4. Type of contract: **Contract**

Contract description: **Outside Counsel**

5. Purpose of contract:

This is a new contract to provide outside counsel services for case number 2:17-cv-02528-APG-DJA Armstrong v. Reynolds. This is to be paid from the Statutory Contingency account per NRS 41.03435 due to a conflict of interest in representing state employees who also have a conflict with our client agency in this matter.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$50,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

The State of Nevada is involved in ongoing litigation that requires the services of outside counsel due to a conflict.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the expertise needed for this matter.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

[Empty box]

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

LESLIE NINO PIRO, GENERAL COUNSEL Ph: 702-486-3077

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	cdavis	08/05/2022 12:40:03 PM
Division Approval	jhoba2	08/05/2022 15:46:47 PM
Department Approval	jhoba2	08/05/2022 15:46:50 PM
Contract Manager Approval	Iramire7	08/18/2022 07:34:20 AM
Budget Analyst Approval	jcoope8	08/18/2022 08:47:21 AM

AARON D. FORD
Attorney General

CAROLINE BATEMAN
First Assistant Attorney General

CHRISTINE JONES BRADY
Second Assistant Attorney General



JESSICA L. ADAIR
Chief of Staff

LESLIE NINO PIRO
General Counsel

HEIDI PARRY STERN
Solicitor General

STATE OF NEVADA
OFFICE OF THE ATTORNEY GENERAL

100 North Carson Street
Carson City, Nevada 89701

MEMORANDUM

Date: August 4, 2022

To: Jennifer Hamilton, Executive Branch Budget Officer
Governor's Finance Office

From: Lesley Volkov, Management Analyst II

Subject: Retroactive Approval for contract #26674 for McNutt Law Firm

We are requesting this contract to be retroactively approved to June 12, 2022, because the OAG recently identified a conflict of interest that precludes the assigned DAGs from representing a former state employee, Jess Lankford, in the litigation against him and other current and former state employees

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26673**

Agency Name: ATTORNEY GENERAL'S OFFICE	Legal Entity Name: MCNUTT LAW FIRM, P.C.
Agency Code: 030	Contractor Name: MCNUTT LAW FIRM, P.C.
Appropriation Unit: 1030-04	Address: 11441 ALLERTON PARK DRIVE STE 100
Is budget authority available?: Yes	City/State/Zip: LAS VEGAS, NV 89135
If "No" please explain: Not Applicable	Contact/Phone: 702-384-1170
	Vendor No.: T32011245
	NV Business ID: NV20041603581
To what State Fiscal Year(s) will the contract be charged?	2022-2024

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % STATUTORY CONTINGENCY

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **06/09/2022**

Anticipated BOE meeting date **09/2022**

Retroactive? **Yes**

If "Yes", please explain

We are requesting this contract be retroactively approved to June 9, 2022 due to the ongoing litigation and the continued need for services in the case after the expiration of the original contract.

3. Termination Date: **12/31/2023**

Contract term: **1 year and 205 days**

4. Type of contract: **Contract**

Contract description: **Outside Counsel**

5. Purpose of contract:

This is a new contract to provide outside counsel services for case number A-20-814296-C Lopez v. State of Nevada. This is to be paid from the Statutory Contingency account per NRS 41.03435 due to a conflict of interest in representing state employees who also have a conflict with our client agency in this matter.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$60,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

The State of Nevada is involved in ongoing litigation that requires the services of outside counsel due to a conflict.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the expertise needed for this matter.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

LESLIE NINO PIRO, GENERAL COUNSEL Ph: 702-486-3077

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	cdavis	08/05/2022 12:39:41 PM
Division Approval	jhoba2	08/05/2022 15:46:25 PM
Department Approval	jhoba2	08/05/2022 15:46:28 PM
Contract Manager Approval	Iramire7	08/08/2022 08:14:23 AM
Budget Analyst Approval	jcoope8	08/16/2022 13:48:28 PM

AARON D. FORD
Attorney General

CAROLINE BATEMAN
First Assistant Attorney General

CHRISTINE JONES BRADY
Second Assistant Attorney General



JESSICA L. ADAIR
Chief of Staff

LESLIE NINO PIRO
General Counsel

HEIDI PARRY STERN
Solicitor General

STATE OF NEVADA
OFFICE OF THE ATTORNEY GENERAL

100 North Carson Street
Carson City, Nevada 89701

MEMORANDUM

Date: August 4, 2022

To: Jennifer Hamilton, Executive Branch Budget Officer
Governor's Finance Office

From: Lesley Volkov, Management Analyst II

Subject: Retroactive Approval for contract #26673 for McNutt Law Firm

We are requesting this contract be retroactively approved to June 9, 2022 due to the ongoing litigation and the continued need for services in the case after the expiration of the original contract.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **25487** Amendment Number: **1**

Agency Name: **ATTORNEY GENERAL'S OFFICE** Legal Entity Name: **WAYNE KLOMP DBA REAL NEVADA/GREAT BASIN LAW**

Agency Code: **030** Contractor Name: **WAYNE KLOMP DBA REAL NEVADA/GREAT BASIN LAW**

Appropriation Unit: **1030-04** Address: **1783 TREK TRAIL**

Is budget authority available?: **Yes** City/State/Zip: **RENO, NV 89521**

If "No" please explain: **Not Applicable** Contact/Phone: **WAYNE KLOMP 775-770-0386**

To what State Fiscal Year(s) will the contract be charged? **2022-2023** Vendor No.: **T32011936**

NV Business ID: **NV20212152151**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % STATUTORY CONTINGENCY

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/06/2022**

Anticipated BOE meeting date **09/2022**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **12/31/2022**

Contract term: **359 days**

4. Type of contract: **Contract**

Contract description: **Outside counsel**

5. Purpose of contract:

This is the first amendment to the original contract which provides outside counsel services for case number 210C001821B Hollowood v. Cegavske. This amendment increases the maximum amount from \$45,000 to \$65,000.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$45,000.00	\$45,000.00	\$45,000.00	Yes - Info
2. Amount of current amendment (#1):	\$20,000.00	\$20,000.00	\$65,000.00	Yes - Info
3. New maximum contract amount:	\$65,000.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

This contractor will provide conflict counsel to Barbara K. Cegavske, who is sued in her official capacity as a Secretary of State to the State of Nevada.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the expertise needed for this matter.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a: LLC

16. a. Is the Contractor Name the same as the legal Entity Name? Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)? Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office? Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	cdavis	07/15/2022 11:51:05 AM
Division Approval	jhoba2	07/15/2022 11:53:26 AM
Department Approval	jhoba2	07/15/2022 11:53:29 AM
Contract Manager Approval	Iramire7	07/15/2022 11:57:06 AM
Budget Analyst Approval	jcoope8	07/22/2022 09:25:11 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26563**

Agency Name: TREASURER - HIGHER EDUCATION TUITION	Legal Entity Name: CARASOFT TECHNOLOGY CORP
Agency Code: 052	Contractor Name: CARASOFT TECHNOLOGY CORP
Appropriation Unit: 1081-26	Address: 1860 Michael Faraday Dr Suite 100
Is budget authority available?: Yes	City/State/Zip: RESTON, VA 20190
If "No" please explain: Not Applicable	Contact/Phone: 703/230-7537
	Vendor No.: T27011089
	NV Business ID: NV20151127305

To what State Fiscal Year(s) will the contract be charged? **2023-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Transfer from Endowment Account

Agency Reference #: **MSA CETS# 18855**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **08/19/2022**

Anticipated BOE meeting date **07/2022**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2026**

Contract term: **3 years and 316 days**

4. Type of contract: **Contract**

Contract description: **Work Plan**

5. Purpose of contract:

This is a work plan under Master Services Agreement contract #18855 which provides cloud services. This work plan is for electronic signature technology and digital transaction management services for facilitating electronic exchanges of signed documents and forms for the Nevada Prepaid Tuition Program.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$19,977.72**

Payment for services will be made at the rate of \$4,994.43 per year

II. JUSTIFICATION

7. What conditions require that this work be done?

This is a Statewide Contract to allow for the purchase of Cloud Services (Software-as-a-Service [SaaS], Platform-as-a-Service [PaaS] and Infrastructure-as-a-Service [IaaS] from contracted vendors and their fulfillment partners.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Hosted system software license and subscription which the State must order through and outside vendor.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Quotes and proposals were solicited for the Statewide bid through Purchasing Division.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? Yes

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	alaw1	07/28/2022 09:22:18 AM
Division Approval	alaw1	07/28/2022 09:22:21 AM
Department Approval	alaw1	07/28/2022 09:22:23 AM
Contract Manager Approval	alaw1	07/28/2022 09:22:29 AM
EITS Approval	ljean	07/28/2022 10:49:09 AM
Budget Analyst Approval	dlenzner	08/19/2022 18:06:54 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26472**

Agency Name:	ADMIN - STATE PUBLIC WORKS DIVISION	Legal Entity Name:	FORCE INDUSTRIAL MECHANICAL, LLC
Agency Code:	082	Contractor Name:	FORCE INDUSTRIAL MECHANICAL, LLC
Appropriation Unit:	1349-12	Address:	2055 PABCO RD.
Is budget authority available?:	Yes	City/State/Zip:	HENDERSON, NV 89011-2500
If "No" please explain:	Not Applicable		
		Contact/Phone:	Richard Litke 702-540-4528
		Vendor No.:	T32008023
		NV Business ID:	NV20181027763

To what State Fiscal Year(s) will the contract be charged? **2023-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Buildings and Grounds Rental Income Revenues

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/21/2022**

Anticipated BOE meeting date 08/2022

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **07/31/2026**

Contract term: **4 years and 11 days**

4. Type of contract: **Contract**

Contract description: **HVAC Repair and Main**

5. Purpose of contract:

This is a new contract to provide ongoing Heating, Ventilation and Air Conditioning repair and maintenance services for state owned buildings in southern Nevada.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$39,365.00**

Other basis for payment: Business hours are 7 am to 4 pm Monday through Friday; Commercial HVAC Standard Rate - \$100.00 Commercial HVAC Overtime Rate - \$150.00 Commercial HVAC Sunday/Holiday Rate - \$200.00, Applied HVAC Standard Rate - \$130.00 Applied HVAC Overtime Rate - \$195.00 Applied HVAC Sunday/Holiday Rate - \$260.00

II. JUSTIFICATION

7. What conditions require that this work be done?

The Buildings and Grounds Section is concerned with the safety, health and working conditions of all State employees. It's maintenance duties include heating, ventilating and air conditioning.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Buildings and Grounds lacks the personnel to perform this task.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Force Industrial Mechanical
Emcor
Chill Rite
Carrier

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor is one of several and per SAM 0338, this vendor will provide quotes on specified projects.

d. Last bid date: 04/15/2022 Anticipated re-bid date:

10. a. Does the contract contain any IT components? No
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Previous Contract with Buildings and Grounds: 03/12/2019 - 01/31/2023, work is satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Terra Gatzmer , HVACR Specialist III Ph: 702-486-4300

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jpierro1	06/15/2022 15:29:31 PM
Division Approval	jkidd	06/15/2022 16:18:11 PM
Department Approval	ssands	07/06/2022 09:19:50 AM
Contract Manager Approval	ssands	07/06/2022 09:19:53 AM
Budget Analyst Approval	jrodrig9	07/21/2022 23:48:22 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26523**

Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION	Legal Entity Name: Bruce's Carpet Cleaning, INC.
Agency Code: 082	Contractor Name: Bruce's Carpet Cleaning, INC.
Appropriation Unit: 1349-12	Address: 769 MARSH RD
Is budget authority available?: Yes	City/State/Zip: CARSON CITY, NV 89701-8634
If "No" please explain: Not Applicable	Contact/Phone: 775-882-1115
	Vendor No.: T27044685
	NV Business ID: NV20181050444

To what State Fiscal Year(s) will the contract be charged? **2023-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Buildings & Grounds Rent Income

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **11/01/2022**

Anticipated BOE meeting date **08/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **10/31/2026**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **Carpet Cleaning**

5. Purpose of contract:

This is a new contract to provide ongoing carpet cleaning services for state owned buildings in the Carson City and Reno area.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$98,000.00**

Other basis for payment: **FY23 \$24,500; FY24 \$24,500; FY25 \$24,500 & FY25 \$24,500**

II. JUSTIFICATION

7. What conditions require that this work be done?

This is to provide ongoing carpet cleaning services for various state-owned buildings in Northern Nevada. These services are needed to provide a sanitary, and healthy environment as well as reduce allergens. This contract is used for the Mansions, Mansion Oriental Rugs, Mansion Apartment, Mansion Cottage, Nevada Room, Capitol/Annex, and AG Complex.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Buildings and Grounds do not have the manpower to facilitate the needs of another property to ensure a clean, healthy, sanitized environment for the occupants.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

[Empty text box]

d. Last bid date: 06/07/2022 Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Cheryl Warren, Custodial Supervisor III Ph: 689-1809

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jpierro1	07/05/2022 10:54:29 AM
Division Approval	jkidd	07/05/2022 12:57:36 PM
Department Approval	ssands	07/13/2022 10:34:54 AM
Contract Manager Approval	ssands	07/13/2022 11:28:57 AM
Budget Analyst Approval	jrodrig9	07/22/2022 01:29:55 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26449**

Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION	Legal Entity Name: COIT SERVICES OF RENO, LLC
Agency Code: 082	Contractor Name: COIT SERVICES OF RENO, LLC
Appropriation Unit: 1349-12	Address: 105 E PARR BLVD
Is budget authority available?: Yes	City/State/Zip: RENO, NV 89512-1006
If "No" please explain: Not Applicable	Contact/Phone: 775-762-1712
	Vendor No.: T29014945
	NV Business ID: NV20051259352

To what State Fiscal Year(s) will the contract be charged? **2023-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Building and Grounds Rental Income

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/30/2022**

Anticipated BOE meeting date **09/2022**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/15/2026**

Contract term: **3 years and 321 days**

4. Type of contract: **Contract**

Contract description: **Cleaning**

5. Purpose of contract:

This is a new contract that provides ongoing blinds, carpet, and drapery cleaning services for state owned buildings in northern Nevada, not under janitorial contracts.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$46,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

This is to restore the contract for services that expired on 12/28/2021. These services are needed to provide a sanitary, and healthy environment as well as maintain the integrity of properties and the occupants that inhabit these facilities.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Buildings and Grounds do not have the manpower to facilitate the needs of another property to ensure a clean, healthy, sanitized environment for the occupants.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Best price for this contract

d. Last bid date: 04/01/2022 Anticipated re-bid date: 04/01/2026

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

- 11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

- 12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

- 13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

- 14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

- 15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

- 16. a. Is the Contractor Name the same as the legal Entity Name?
Yes

- 17. a. Does the contractor have a current Nevada State Business License (SBL)?
Yes

- 18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
Yes

- 19. Agency Field Contract Monitor:
Cheryl Warren, Custodial Suprv III Ph: 684-1809

- 20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jpierro1	06/03/2022 11:22:43 AM
Division Approval	jkidd	06/03/2022 14:30:07 PM
Department Approval	ssands	07/21/2022 10:23:21 AM
Contract Manager Approval	ssands	07/21/2022 10:23:24 AM
Budget Analyst Approval	jrodrig9	07/29/2022 01:29:20 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26543**

Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION	Legal Entity Name: DEVECCHI, PAUL
Agency Code: 082	Contractor Name: DBA ENVIROMENTAL WILDLIFE & PEST MANAGMENT
Appropriation Unit: 1349-12	Address: 1372 LANGLEY DR.
Is budget authority available?: Yes	City/State/Zip: GARDNERVILLE, NV 89460-8892
If "No" please explain: Not Applicable	Contact/Phone: 775-230-9779
	Vendor No.: T29041341
	NV Business ID: NV20201909744

To what State Fiscal Year(s) will the contract be charged? **2023-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Building and Grounds Rent INCOME

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **12/01/2022**

Anticipated BOE meeting date **08/2022**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **11/30/2026**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **Pest Control**

5. Purpose of contract:

This is a new contract to provide ongoing pest management services for state owned buildings in northern Nevada.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$55,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

These services are needed to provide a sanitary, healthy, and pest free environment as well as reducing allergens. This contract is used for various pest control included, but no limited to, pigeons, squirrels, mice, common crawling insects, stinging insects, and bat exclusions.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Buildings and Grounds does not have the equipment or manpower to facilitate pest management in multiple buildings and properties.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Hilow Pest Control
Advanced IPM
Environmental Wildlife & Pest Management

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Vendor was available for emergency and monthly pest control

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?

No b. If "No", please explain:

DBA

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. Not Applicable

19. Agency Field Contract Monitor:

Cheryl Warren, Custodial Supervisor 3 Ph: 775-684-1809

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jpierro1	06/30/2022 14:20:05 PM
Division Approval	jkidd	07/05/2022 14:01:27 PM
Department Approval	ssands	07/12/2022 08:10:23 AM
Contract Manager Approval	wpfaffp	07/12/2022 09:11:10 AM
Budget Analyst Approval	jrodrig9	07/22/2022 00:44:55 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **22322** Amendment Number: **1**

Agency Name: **ADMIN - STATE PUBLIC WORKS DIVISION** Legal Entity Name: **MESA ENERGY SYSTEMS, INC. DBA EMCOR SERVICES**

Agency Code: **082** Contractor Name: **MESA ENERGY SYSTEMS, INC. DBA EMCOR SERVICES**

Appropriation Unit: **1349-12** Address: **6295 S PEARL ST. SUITE 1400**

Is budget authority available?: **Yes** City/State/Zip: **LAS VEGAS, NV 89120-6280**

If "No" please explain: **Not Applicable** Contact/Phone: **702-597-0314**

Vendor No.: **T27027115A**

NV Business ID: **NV20071267110**

To what State Fiscal Year(s) will the contract be charged? **2020-2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % BUILDINGS AND GROUNDS RENT INCOME

Agency Reference #: **ASD 2832882**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **09/11/2019**

Anticipated BOE meeting date **08/2022**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **08/31/2023**

Contract term: **3 years and 355 days**

4. Type of contract: **Contract**

Contract description: **HVAC Service**

5. Purpose of contract:

This is the first amendment to the original contract which provides emergency Heating Ventilation Air Conditioning maintenance and repairs services for state owned building. This amendment increases the maximum amount from \$39,900.71 to \$69,900.71 due to unanticipated repairs and continued need for this service.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$39,900.71	\$39,900.71	\$39,900.71	Yes - Info
2. Amount of current amendment (#1):	\$30,000.00	\$30,000.00	\$69,900.71	Yes - Info
3. New maximum contract amount:	\$69,900.71			

II. JUSTIFICATION

7. What conditions require that this work be done?

The Buildings and Grounds Section is concerned with the safety, health and working conditions of all State employees. Its maintenance duties include carpentry, plumbing, electrical work, heating, ventilating and air conditioning

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Lack of manpower

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This is one of many vendors in the same field and per SAM 0.0338 each vendor will bid on upcoming projects.

d. Last bid date: 07/01/2019 Anticipated re-bid date: 07/01/2023

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Yes, since 2011 and service is satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a: Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jpierro1	06/28/2022 08:22:14 AM
Division Approval	jkidd	06/28/2022 09:56:02 AM
Department Approval	ssands	07/08/2022 13:36:46 PM
Contract Manager Approval	ssands	07/19/2022 11:38:52 AM
Budget Analyst Approval	jrodrig9	07/22/2022 00:24:34 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26488**

Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION Agency Code: 082 Appropriation Unit: 1349-12 Is budget authority available?: Yes If "No" please explain: Not Applicable	Legal Entity Name: ALPIN COLLECTIVE Contractor Name: PUROCLEAN OF SOUTH RENO Address: 1550 GLENDALE AVENUE City/State/Zip: SPARKS, NV 89431 Contact/Phone: 775-446-4646 Vendor No.: T32012399 NV Business ID: NV20201848039
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To what State Fiscal Year(s) will the contract be charged? **2023-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Buildings and Grounds Building Rent Income

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/23/2022**

Anticipated BOE meeting date 07/2022

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2026**

Contract term: **3 years and 343 days**

4. Type of contract: **Contract**

Contract description: **REMEDIATION RESTORE**

5. Purpose of contract:

This is a new contract to provide emergency restoration/remediation services for state owned buildings in northern Nevada.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$35,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

Buildings have not been used for almost 3 years due to COVID, now that they are being occupied again, we are seeing several water-damaged properties, mold, mildew, etc. that are losing the integrity of their structures

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Buildings and Grounds do not have the manpower, expertise, or the material and equipment to facilitate this need.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

PuroClean
COIT
Servpro
Belfor

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This is one of several vendors of the same services and Per SAM 0338.0, each contractor will be contacted to submit bids on projects.

d. Last bid date: 06/01/2022 Anticipated re-bid date: 06/01/2026

10. a. Does the contract contain any IT components? No
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

No b. If "No", please explain:

DBA

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

David Can Ornum, Facility Supervisor III Ph: 775-684-1800

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jpierro1	06/21/2022 10:12:27 AM
Division Approval	jkidd	06/21/2022 14:17:38 PM
Department Approval	ssands	06/27/2022 15:29:23 PM
Contract Manager Approval	ssands	06/27/2022 15:29:27 PM
Budget Analyst Approval	jrodrig9	07/22/2022 00:26:41 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **25073** Amendment Number: **1**

Agency Name: **ADMIN - STATE PUBLIC WORKS DIVISION** Legal Entity Name: **PK ELECTRICAL, INC.**

Agency Code: **082** Contractor Name: **PK ELECTRICAL, INC.**

Appropriation Unit: **1535-53** Address: **681 SIERRA ROSE DR. SUTIE B**

Is budget authority available?: **Yes** City/State/Zip: **RENO, NV 89511-2060**

If "No" please explain: **Not Applicable** Contact/Phone: **775-826-9010**

Vendor No.: **T81016802**

NV Business ID: **NV19961128650**

To what State Fiscal Year(s) will the contract be charged? **2022-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	X Bonds	100.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 114495

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **12/14/2021**

Anticipated BOE meeting date 08/2022

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2025**

Contract term: **3 years and 198 days**

4. Type of contract: **Contract**

Contract description: **Arch/Eng**

5. Purpose of contract:

This is the first amendment to the original contract which provides professional architectural/engineering services for the Northern Nevada Adult Mental Health Services - Building 1 Electrical Upgrade CIP: CIP Project No. 21-M02-4; SPWD Contract No. 1144953. This amendment increases the maximum amount from \$256,000 to \$275,964 due to modifications of the existing Heating Ventilation and Air Conditioning ducts, sprinklers, and new t-bar ceilings.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$256,000.00	\$256,000.00	\$256,000.00	Yes - Action
2. Amount of current amendment (#1):	\$19,964.00	\$19,964.00	\$19,964.00	Yes - Info
3. New maximum contract amount:	\$275,964.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

2021 Leg approved CIP

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Capital Improvement Program (CIP) consultants are selected based on their ability to provide professional engineering design and architectural services to SPWD in support of the state engineering services provided to approved CIPs.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nmann	06/29/2022 10:09:55 AM
Division Approval	nmann	06/29/2022 10:10:03 AM
Department Approval	nmann	06/29/2022 10:10:11 AM
Contract Manager Approval	lwildes	06/29/2022 14:16:12 PM
Budget Analyst Approval	jrodrig9	07/21/2022 23:26:02 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 24739	Amendment Number: 1	
Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION	Legal Entity Name: HERSHENOW & KLIPPENSTEIN ARCHITECTS, INC.	Contractor Name: HERSHENOW & KLIPPENSTEIN ARCHITECTS, INC.
Agency Code: 082	Address: dba H+K Architects	5485 Reno Corp. Dr. SUITE 100
Appropriation Unit: 1577-46	City/State/Zip: RENO, NV 89511-2262	
Is budget authority available?: Yes	Contact/Phone: 775-332-6640	Vendor No.: T80984709
If "No" please explain: Not Applicable	NV Business ID: NV19941047730	

To what State Fiscal Year(s) will the contract be charged? **2022-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	43.40 %	X Bonds	56.60 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 114249

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **09/14/2021**
Anticipated BOE meeting date 08/2022

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2025**

Contract term: **3 years and 290 days**

4. Type of contract: **Contract**

Contract description: **Arch / Eng**

5. Purpose of contract:

This is the first amendment to the original contract which provides professional architectural/engineering services for the Nevada Army National Guard Harry Reid Training Center - Washoe Training Center Building Addition CIP: CIP Project No. 21-C03; SPWD Contract No. 114249. This amendment increases the maximum amount from \$4,019,740 to \$4,063,940 due to additional Furniture Fixture and Equipment coordination services.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$4,019,740.00	\$4,019,740.00	\$4,019,740.00	Yes - Action
2. Amount of current amendment (#1):	\$44,200.00	\$44,200.00	\$44,200.00	Yes - Info
3. New maximum contract amount:	\$4,063,940.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

2021 Leg. approved CIP

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Capital Improvement Program (CIP) consultants are selected based on their ability to provide professional engineering design and architectural services to SPWD in support of the state engineering services provided to approved CIPs.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nmann	06/29/2022 14:43:35 PM
Division Approval	nmann	06/29/2022 14:44:52 PM
Department Approval	nmann	06/29/2022 14:45:03 PM
Contract Manager Approval	lwildes	06/29/2022 15:02:13 PM
Budget Analyst Approval	jrodrig9	07/21/2022 23:40:54 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26503**

Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION	Legal Entity Name: ARCHITECTS + LLC
Agency Code: 082	Contractor Name: ARCHITECTS + LLC
Appropriation Unit: 1585-71	Address: 35 MARTIN ST
Is budget authority available?: Yes	City/State/Zip: RENO, NV 89509-2825
If "No" please explain: Not Applicable	Contact/Phone: 775-329-8001
	Vendor No.: T80870250
	NV Business ID: NV20001117428

To what State Fiscal Year(s) will the contract be charged? **2023-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	X Bonds	93.00 %
Highway Funds	0.00 %	X Other funding	7.00 % Agency funded CIP

Agency Reference #: 114811

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/22/2022**

Anticipated BOE meeting date 08/2022

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2025**

Contract term: **2 years and 344 days**

4. Type of contract: **Contract**

Contract description: **Arch/Eng**

5. Purpose of contract:

This is a new contract to provide professional architectural/engineering services for the Northern Nevada Children & Adolescent Services - Flooring & Asbestos Replacement CIP project, to include schematic design and development, bidding documents, and construction administration services for the removal and replacement of identified asbestos-containing flooring materials from Buildings 8A and 8N: CIP Project No. 21-S06-5; SPWD Contract No. 114811.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$28,500.00**

Other basis for payment: Monthly progress payments based on services provided

II. JUSTIFICATION

7. What conditions require that this work be done?

2021 Leg. approved CIP

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Capital Improvement Program (CIP) consultants are selected based on their ability to provide professional engineering design and architectural services to SPWD in support of the state engineering services provided to approved CIPs.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Burgess, Marc, Project Manager Ph: 775-684-4141

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nmann	07/14/2022 10:47:42 AM
Division Approval	nmann	07/14/2022 10:47:45 AM
Department Approval	nmann	07/14/2022 10:47:48 AM
Contract Manager Approval	lwildes	07/14/2022 12:23:08 PM
Budget Analyst Approval	jrodrig9	07/22/2022 00:55:50 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26614**

Agency Name: GOVERNOR'S OFFICE OF ECONOMIC DEVELOPMENT Agency Code: 102 Appropriation Unit: 1526-24 Is budget authority available?: Yes If "No" please explain: Not Applicable	Legal Entity Name: APPLIED ECONOMICS, LLC Contractor Name: APPLIED ECONOMICS, LLC Address: 11209 N TATUM BLVD STE 225 City/State/Zip: PHOENIX, AZ 85028 Contact/Phone: Sarah Murley 602-765-2400 Vendor No.: PUR0005609 NV Business ID: NV20161071093
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To what State Fiscal Year(s) will the contract be charged? **2023**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 102

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **08/18/2022**

Anticipated BOE meeting date 09/2022

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **12/31/2022**

Contract term: **135 days**

4. Type of contract: **Contract**

Contract description: **Economic Impact**

5. Purpose of contract:

This is a new contract to provide economic and revenue impact analysis for a proposed tax incentive program.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$10,000.00**

Other basis for payment: As invoiced by the vendor and approved by the State.

II. JUSTIFICATION

7. What conditions require that this work be done?

This work is required to provide a third-party analysis on a project in which GOED is considering offering economic abatements.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

GOED is seeking an unbiased, independent opinion to analyze whether granting tax abatements is a good investment for the state.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

After review, evaluation and scoring this was the most qualified vendor.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Vendor performed work for GOED in the past and the work was satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	Icopelan	08/09/2022 15:05:44 PM
Division Approval	Icopelan	08/09/2022 15:05:47 PM
Department Approval	Icopelan	08/09/2022 15:05:50 PM
Contract Manager Approval	mlynn	08/17/2022 15:55:39 PM
Budget Analyst Approval	tsmorra	08/18/2022 14:50:19 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26434**

Agency Name: INDIGENT DEFENSE	Legal Entity Name: PS Technologies, INC.
Agency Code: 111	Contractor Name: PS Technologies, INC.
Appropriation Unit: 1008-14	Address: P.O. Box 22154
Is budget authority available?: Yes	City/State/Zip: Chicago, IL 60622-1154
If "No" please explain: Not Applicable	Contact/Phone: Aaron Krause 773-459-5582
	Vendor No.: T32009884
	NV Business ID: NV20201807145
To what State Fiscal Year(s) will the contract be charged?	2023-2024

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **08/05/2022**

Anticipated BOE meeting date 09/2022

Retroactive? **Yes**

If "Yes", please explain

To allow the Department to continue using LegalServer to comply with and facilitate the data collection requirements of LegalServer and the Board on Indigent Defense Regulations, NAC 180.
Alternative is to cancel the LegalServer subscription agreement

3. Termination Date: **12/31/2023**
Contract term: **1 year and 148 days**

4. Type of contract: **Contract**
Contract description: **LegalServer Subscrip**

5. Purpose of contract:
This is a new contract to provide ongoing subscription services for access and use of LegalServer software.

6. NEW CONTRACT
The maximum amount of the contract for the term of the contract is: **\$45,000.00**
Payment for services will be made at the rate of \$4,708.00 per quarter

II. JUSTIFICATION

7. What conditions require that this work be done?

The Board on Indigent Defense Services Regulations and the Davis Stipulated Consent Judgment require the collection of indigent defense data. The subscription agreement to LegalServer allows the Department to provide a case management system to indigent defense providers so that they may input the required information.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Department does not have the technological experience to independently provide a case management system for data collection.

9. Were quotes or proposals solicited? **No**
Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**

Approval #: 220608

Approval Date: 06/21/2022

c. Why was this contractor chosen in preference to other?

Only LegalServer is able to perform the update of the NOC Codes. No other vendor has access to the LegalServer system.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? Yes

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

9/8/2020-12/31/2021, Department of Indigent Defense Services, Satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	mryba	06/21/2022 11:54:51 AM
Division Approval	mryba	06/21/2022 11:54:54 AM
Department Approval	mryba	06/21/2022 11:54:56 AM
Contract Manager Approval	mryba	06/21/2022 11:54:58 AM
EITS Approval	ljean	06/21/2022 12:51:36 PM
Budget Analyst Approval	afrantz	08/05/2022 13:45:10 PM



STATE OF NEVADA
DEPARTMENT OF INDIGENT DEFENSE SERVICES

896 W. Nye, Suite 202 | Carson City, NV 89703
(775) 687-8490 | www.dids.nv.gov

Memorandum

DATE: June 21, 2022

TO: Melanie B. Young, Budget Administrator, Governor's Finance Office
Susan Brown, Director, Governor's Finance Office, State of Nevada

FROM: Marcie Ryba, Executive Director, Department of Indigent Defense Services

SUBJECT: Request for Retroactive Start Date of January 1, 2022

This memorandum serves as a request for approval of the Department of Indigent Defense to seek a retroactive start date of January 1, 2022, for a LegalServer subscription services contract.

The Retroactive contract is needed so that the Department of Indigent Defense Services may continue to provide the LegalServer subscription services to rural indigent defense providers. The LegalServer subscription services contract is necessary to allow the Department to continue to use LegalServer as a vehicle to comply with data collection requirements in the *Davis* "Stipulated Consent Judgment" and the Board on Indigent Defense Services Regulations, NAC 180. The contract lapsed due to a misunderstanding that a contract is in fact necessary to continue the subscription services rather than just an automatic renewal. A future retroactive contract will not be necessary because the Department will be required to solicit a new contract due to the Board of Examiner's general policy that contracts be solicited at least every four years. The Department has calendared to begin the solicitation process for a new subscription agreement starting June 2023.

An alternative is to cancel the subscription agreement. However, canceling LegalServer will impact the Department's ability to collect and publish uniform data on indigent defense services as required by law and the *Davis* "Stipulated Consent Judgment." Allowing the retroactive start date is preferred so that the Department may continue to collect and publish uniform indigent defense data.



**STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION**

Purchasing Division

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: 775-684-0170 | Fax: 775-684-0188

Purchasing Use Only:	
Approval#:	220608ca

SOLICITATION WAIVER JUSTIFICATION AND REQUEST FORM
ALL FIELDS ARE REQUIRED - INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY

1a	Agency Contact Information - Note: Approved copy will be sent to <u>ONLY</u> the contact(s) listed below:		
	STATE AGENCY NAME REQUIRED:	Department of Indigent Defense Services	
	<i>Contact Name and Title</i>	<i>Phone Number</i>	<i>Email Address</i>
	Marcie Ryba, Director	775-687-8493	mryba@dids.nv.gov

1b	Vendor Information:	
	Vendor Name:	PS Technologies
	Contact Name:	IV Ashton, President
	Complete Address: City, State, and Zip Code	PO Box 221154, Chicago, IL 60622-1154
	Telephone Number:	773-459-5582
	Email Address:	IVAshton@legalserver.org

1c	Type of Waiver Requested – Check the appropriate type:	
	Sole or Single Source:	<input checked="" type="checkbox"/>
	Professional Service Exemption:	

1d	Contract Information:			
	Is this a new Contract? Check One:	Yes:	<input checked="" type="checkbox"/>	No:
	If 'No' Enter Amendment Number:	#		
	Enter CETS Number:	#26434		

1e	Term:			
	One (1) Time Purchase? Check One:	Yes:	<input type="checkbox"/>	No: <input checked="" type="checkbox"/>
	Contract:	Start Date:	BOE Approval	End Date: 12/31/2023

1f	Funding:	
	State Appropriated:	100%
	Federal Funds:	
	Grant Funds:	
	Other (Explain):	

Purchasing Use Only:

Approval #:

220608 @

1g	Total Estimated Value of <u>this</u> Service Contract, Amendment or Purchase:
	\$45,000

2	Provide a description of work/services to be performed or services with goods to be purchased:
	<i>DIDS will pay a monthly service fee for DIDS' subscription to LegalServer. An additional service of updating the system's NOC Codes will be performed on a quarterly basis.</i>

3	What are the unique features/qualifications required for these services/services with goods that are not available from any other vendor?
	<i>LegalServer possesses certain confidential and proprietary information that constitutes a valuable, special and unique asset that is not sold by another vendor. DIDS has purchased and implemented LegalServer for data collection and no other vendor can service LegalServer because it is a unique asset.</i>

4	Explain why these services/services with goods cannot be competitively bid and why this purchase is economically only available from a single source:
	<i>LegalServer possesses certain confidential and proprietary information that constitutes a valuable, special and unique asset that is not sold by another vendor. DIDS has purchased and implemented LegalServer for data collection and no other vendor can service LegalServer because it is a unique asset.</i>

5	Were alternative services or commodities evaluated?	Check One:	
		Yes	No
			X
	a. <i>If yes, what were they and why were they unacceptable? Please be specific about features, characteristics, requirements, capabilities and compatibility.</i>		
	b. <i>If not, why were alternatives not evaluated?</i> <i>LegalServer cannot be serviced by any other vendor than PS Technologies.</i>		

Purchasing Use Only:	
Approval #:	270608 @

6	Has the agency purchased these services/services with goods in the past? Check One:				Yes	No	
	NOTE: To avoid delays or your request being rejected, if your previous purchase(s) was made via solicitation waiver(s), a copy or copies of <u>ALL PREVIOUS WAIVERS MUST ACCOMPANY THIS REQUEST.</u>				X		
	a. If yes, starting with the most <u>recent contract</u> and working backward, for the <u>entire relationship with this vendor, or any other vendor</u> for these services/services with goods, the following information <u>must be provided along with the CETS contract number(s) associated with each:</u>						
	Term		Value	Short Description	Provide Type of Procurement RFP#, RFQ#, Waiver #	CETS #	
	Start Date	End Date					
	9/8/2020	12/31/21	\$104,425	LegalServer	G20-0802	23485	
		\$					
		\$					
		\$					

7	What are the potential consequences to the State if the waiver request is denied and the services/services with goods is competitively bid?
	<i>DIDS may no longer have access to LegalServer data.</i>

8	What efforts were made or conducted to substantiate there is no competition for the services/services with goods and to ensure the price for this purchase is fair and reasonable?
	<i>LegalServer is a software program that is owned by PS Technologies. There is no other vendor that has authority to sell a monthly subscription. Competition is not practicable.</i>

9	Will this purchase obligate the State to this vendor for future purchases? Check One:		Yes	No
	NOTE: Before selecting your answer, please review information included on Page 2, Section 9 of the instructions.		X	
	a. If yes, please provide details regarding future obligations or needs.			
	To use LegalServer, DIDS will be required to pay a monthly subscription fee for access to the system.			

Purchasing Use Only:	
Approval #:	220608 (2)

By signing below, I know and understand the contents of this Solicitation Waiver Request and Justification and attest that all statements are true and correct. Signatures are required from the agency representatives indicated below. The same individual cannot provide approval signatures in both sections.

Marcie Ryba 6/14/2022
Signature of Agency Representative Initiating Request

Marcie Ryba 6/14/2022
Print Name of Agency Representative Initiating Request Date

Marcie Ryba 6/14/2022
Signature of Agency Head Authorizing Request

Marcie Ryba 6/14/2022
Print Name of Agency Head Authorizing Request Date

FOR PURCHASING USE ONLY – PLEASE NOTE: *In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada or to assist in our due diligence, **State Purchasing** may solicit a review of your request from another agency or entity. The signature below indicates another agency or entity has reviewed the information you provided. This signature does not exempt your agency from any other processes that may be required.*

Name of agency or entity who provided information or review:

Representative Providing Review

Print Name of Representative Providing Review Date

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150 or NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 333.700(7), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns, please contact Cindy Stoeffler at 775-684-0173 or email at cstoeffler@admin.nv.gov.

NOTE: If this box is checked, the agency must include the EITS TIN/CIN approval or approval update as an attachment in CETS.	<input checked="" type="checkbox"/>
---	-------------------------------------

Approved by:
Ken A. Dutz 6/21/22
Administrator, Purchasing Division or Designee Date

Steve Sisolak
Governor



220608 @

Laura E. Freed
Director

Colleen Murphy
Deputy Director

Alan Cunningham
State Chief Information Officer

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Enterprise IT Services Division
100 N. Stewart Street, Suite 100 | Carson City, Nevada 89701
Phone: (775) 684-5800 | www.it.nv.gov | Fax: (775) 687-9097

MEMORANDUM

TO: Jason M. Kolenut, Management Analyst 2, DIDS
Eric Pennington, IT Manager 1, DIDS
Marcie Ryba, Executive Director, DIDS

CC: Alan Cunningham, State CIO, EITS, DOA
Tim Galluzi, Administrator, EITS, DOA

FROM: David Axtell, Chief Enterprise Architect, EITS, DOA

SUBJECT: TIN Completion Memo – DIDS – 136 – Legal Server – BA1008

DATE: February 23, 2021

We have completed the review of DIDS' – *Legal Server* – TIN136.

The submitted TIN, for an estimated cost of \$112,600 in this biennium and \$34,800 in the next biennium (100% General Fund) is to implement a cloud-hosted SaaS legal case management solution.

This solution is necessary for uniform tracking and reporting indigent defense providers in rural counties.

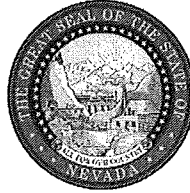
It is expected that this solution will follow all state security standards and policies.

If there are to be any changes to enterprise services, including: network, server, telecom etc. please notify EITS as soon as possible.

A copy of this memo has also been attached to the TIN.

If I can be of further assistance, please feel free to contact me.

Steve Sisolak
Governor



#220608@

Marcie Ryba
Executive Director

Peter Handy
Deputy Director

Thomas Qualls
Deputy Director

**STATE OF NEVADA
DEPARTMENT OF INDIGENT DEFENSE SERVICES**

896 W. Nye, Suite 202 | Carson City, NV 89703
(775) 687-8490 | www.dids.nv.gov

Memorandum

DATE: June 21, 2022

TO: Melanie B. Young, Budget Administrator, Governor's Finance Office
Susan Brown, Director, Governor's Finance Office, State of Nevada

FROM: Marcie Ryba, Executive Director, Department of Indigent Defense Services

SUBJECT: Request for Retroactive Start Date of January 1, 2022

This memorandum serves as a request for approval of the Department of Indigent Defense to seek a retroactive start date of January 1, 2022, for a LegalServer subscription services contract.

The LegalServer subscription services contract is necessary to allow the Department to continue to use LegalServer as a vehicle to comply with data collection requirements in the *Davis* "Stipulated Consent Judgment" and the Board on Indigent Defense Services Regulations, NAC 180.

An alternative is to cancel the subscription agreement. However, canceling LegalServer will impact the Department's ability to collect and publish uniform data on indigent defense services as required by law and the *Davis* "Stipulated Consent Judgment." Allowing the retroactive start date is preferred so that the Department may continue to collect and publish uniform indigent defense data.

220608 @

Cindy L. Stoeffler

From: Marcie Ryba
Sent: Sunday, June 19, 2022 9:07 AM
To: Cindy L. Stoeffler
Subject: Fw: Colorado contract
Attachments: 191105.SIGNED.OSPD.LegalServer.Subscription.Agreement.Comprehensive.v.7.pdf

Hi, Cindy,
I was extended via the auto renewal language... what does that mean?

Marcie

From: IV Ashton <ivashton@legalserver.org>
Sent: Saturday, June 18, 2022 9:37 AM
To: Marcie Ryba <mryba@dids.nv.gov>; Ben Oelsner <boelsner@kofirm.com>
Cc: Aaron Krause <akrause@legalserver.org>
Subject: Re: Colorado contract

WARNING - This email originated from outside the State of Nevada. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Thank you, Marcie. I am glad you were able to resolve it. To answer your question, Colorado did extend beyond 12/31/2021 but it was based on the language in the contract (so no additional contract was signed). I have attached the contract but you should already have it in our contract with you (it was included in an appendix).

Here is the relevant language:

1. TERM

The term of this Agreement will commence on the Effective Date and will continue for a period ending December 31, 2021 ("Initial Term") unless terminated in accordance with this Section 16 (Termination). Following the Initial Term, this Agreement shall automatically renew for successive one (1) year periods under the same terms and provisions, unless either Party provides written notice to the other Party at least sixty (60) days prior to the expiration of the then current term of its election not to extend the term of this Agreement.

Feel free to reach out if you need anything else. Thank you again and have a wonderful weekend.

Best Wishes,

IV Ashton,
LegalServer, President & Founder
[773-782-1021](tel:773-782-1021) x107
[773-459-5582](tel:773-459-5582)



#220608@

On Fri, Jun 17, 2022 at 6:26 PM Marcie Ryba <mryba@dids.nv.gov> wrote:

Hi,
We were able to contract using a Colorado contract via hounded. Did Colorado amend to extend their contract beyond 12/31/2021.

If so, may I have a copy?

Thanks!
Marcie

SUBSCRIPTION TO USE LEGALSERVER AND PROFESSIONAL SERVICES AGREEMENT

THIS SUBSCRIPTION TO USE LEGALSERVER AND PROFESSIONAL SERVICES AGREEMENT ("Agreement") is entered into as of October 15, 2019 (the "**Effective Date**"), by and between PS TECHNOLOGIES, INC., an Illinois corporation with its principal place of business at 1286 North Milwaukee Ave., Suite #9, Chicago, Illinois 60622, and a mailing address of PO Box 221154, Chicago, IL 60622 ("**PSTI**"); and the COLORADO OFFICE OF THE STATE PUBLIC DEFENDER, a Colorado State Government agency, with its principal place of business at 1300 Broadway, Suite 400, Denver, Colorado 80203 ("**CLIENT**" or "**OSPD**"). PSTI and CLIENT may be referred to herein collectively as the "**Parties**" or individually as a "**Party**."

WITNESSETH:

WHEREAS, PSTI has developed a proprietary web-based case management software system used by legal aid, social service agencies and public defender programs to manage and track clients, cases, staff and volunteers relating to the legal services provided by the agency ("**LegalServer**" or "**Application**"). LegalServer is more fully described in Appendix A (*Statement of Work*), which is attached hereto; and

WHEREAS, CLIENT is interested in obtaining a limited subscription to use LegalServer and desires PSTI to activate, implement, configure, host and maintain LegalServer, including supplying the server necessary to host the software; and

WHEREAS, PSTI and CLIENT desire to set forth in this Agreement the terms and conditions applicable to CLIENT's Subscription to use LegalServer and for the monthly professional services necessary to host LegalServer; and

NOW THEREFORE, for and in consideration of the foregoing, the terms and conditions hereinafter set forth, and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged by CLIENT and PSTI, the Parties hereto agree as follows:

1. TERM

The term of this Agreement will commence on the Effective Date and will continue for a period ending December 31, 2021 ("**Initial Term**") unless terminated in accordance with this Section 16 (*Termination*). Following the Initial Term, this Agreement shall automatically renew for successive one (1) year periods under the same terms and provisions, unless either Party provides written notice to the other Party at least sixty (60) days prior to the expiration of the then current term of its election not to extend the term of this Agreement.

2. LIMITED SUBSCRIPTION TO USE LEGALSERVER

2.1 Limited Subscription to Use LegalServer. Subject to the terms and conditions of this Agreement (including CLIENT's payment obligations as set forth below), PSTI hereby grants to CLIENT a limited, non-exclusive, royalty-free, non-transferable and revocable subscription to use LegalServer under all PSTI's worldwide Intellectual Property Rights in a manner consistent with CLIENT's delivery of legal and social services and for no other purpose whatsoever ("**Limited Subscription to Use LegalServer**").

2.2 Standard Updates. The Limited Subscription to Use LegalServer, including additional modules purchased by CLIENT, includes, new features, maintenance updates, patches and fixes that PSTI deems part of the core Application and any Additional Modules purchased by CLIENT ("**Standard Updates**"). Standard Updates are released regularly to CLIENT's Demo Site, and then to CLIENT's production site weekly.

2.3 Assignment of LegalServer by CLIENT. If CLIENT is acquired or otherwise merges with an entity not a Party to this Agreement, CLIENT shall have the right to assign its rights and obligations under this Agreement to the acquiring or merging entity (subject to increased monthly fees based on number of users) provided that, upon such assignment, the CLIENT forfeits all rights and subscriptions granted by this Agreement. If such assignment occurs, PSTI shall not have any obligation to perform any work outside of the scope of this Agreement and shall have no responsibility to migrate any data from the acquiring or merging entity. Any work performed by PSTI to effectuate such assignment shall be compensated at PSTI's current Standard Hourly Rate (which at the time of the execution of this Agreement is two hundred fifty dollars (\$250) per hour) or an amount otherwise agreed upon by the Parties.

2.4 CLIENT acknowledges that LegalServer, and its structure, organization and Source Code constitute valuable trade secrets of PSTI. Accordingly, CLIENT agrees to use the Application within the express scope of its subscription as set forth in this Section 2, *Limited Subscription to Use LegalServer*. CLIENT agrees not to use, copy, modify, transcribe, transmit, store, translate, sell, lease, sublicense, rent, loan, distribute or otherwise transfer LegalServer hereunder (electronically or otherwise),

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26582**

Agency Name: DEPARTMENT OF VETERANS SERVICES	Legal Entity Name: Garratt-Callahan Company
Agency Code: 240	Contractor Name: Garratt-Callahan Company
Appropriation Unit: 2561-07	Address: 50 Ingold Rd.
Is budget authority available?: Yes	City/State/Zip: Burlingame, CA 94010-3240
If "No" please explain: Not Applicable	Contact/Phone: Jay Nordling, District Manager 702-759-3240
	Vendor No.: T81091351
	NV Business ID: NV20121688270

To what State Fiscal Year(s) will the contract be charged? **2023-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	65.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	35.00 % Private/County

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **09/19/2022**

Anticipated BOE meeting date 09/2022

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **09/18/2026**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **Ice Machine Maint**

5. Purpose of contract:

This is a new contract to provide ongoing cleaning, disinfection and maintenance of five ice machines located at the Southern Nevada State Veterans Home.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$21,000.00**

Payment for services will be made at the rate of \$4,400.00 per Annually

Other basis for payment: Payable upon submission of approved invoice. Labor for repairs as identified in the scope of work.

II. JUSTIFICATION

7. What conditions require that this work be done?

The U.S. Food and Drug Administration Food Code is the standard. Chapter 1 part 1-201.10 defines ice as food. This mandates ice to the same handling and cleanliness standards as everything else in retail food, including manufacturing equipment. Ice itself falls under 40 C.F.R. 141 governing drinking water purity. Ice machine cleaning is governed by Food Law 2009 Chapter 4 part 602.11 section (E) item (4a and b), which states that the machines must be cleaned at a frequency specified by the manufacturer;

8. Explain why State employees in your agency or other State agencies are not able to do this work:

There are no state employees with the knowledge or the availability to perform these services.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Infinity Heating and Cooling
Garratt Callahan
HiTech

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Demonstrated familiarity with these machines and can provided knowledgeable and qualified technicians to perform the service correctly and safely.

d. Last bid date: 06/24/2022 Anticipated re-bid date: 06/24/2026

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Contractor currently maintains specialized water system at SNSVH and previously performed same services under SPWD. All work performed as been satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jtheil1	07/14/2022 07:23:45 AM
Division Approval	jtheil1	07/14/2022 07:23:48 AM
Department Approval	jtheil1	07/14/2022 07:23:51 AM
Contract Manager Approval	jtheil1	07/14/2022 07:23:54 AM
Budget Analyst Approval	klay0	08/04/2022 13:25:52 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26574**

Agency Name: NDE - DEPARTMENT OF EDUCATION	Legal Entity Name: Caveon
Agency Code: 300	Contractor Name: Caveon
Appropriation Unit: 2697-45	Address: 6905 S 1300 E Ste 468
Is budget authority available?: Yes	City/State/Zip: Midvale, UT 84047-1817
If "No" please explain: Not Applicable	Contact/Phone: Walt Drane 916-873-2900
	Vendor No.: T27038238
	NV Business ID: NV20151583273

To what State Fiscal Year(s) will the contract be charged? **2023-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/25/2022**
Anticipated BOE meeting date **09/2022**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2026**
Contract term: **3 years and 341 days**

4. Type of contract: **Contract**
Contract description: **Assessments**

5. Purpose of contract:
This is a new contract to provide a test irregularity tool for administration of statewide assessment.

6. NEW CONTRACT
The maximum amount of the contract for the term of the contract is: **\$49,440.00**

II. JUSTIFICATION

7. What conditions require that this work be done?
The state has been using this produce with much success for the previous four years to share files and managed testing and testing security incidents: according to NRS 389.616 adoption and enforcement of a plan for test security is required.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
The security plan that matches the nationwide industry needed expertise outside of the department with an agency that ensured accountability and enforceable procedures.

9. Were quotes or proposals solicited? **Yes**
Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?
Only agency to respond.

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? Yes
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	mbro28	07/13/2022 08:14:56 AM
Division Approval	carnol1	07/13/2022 08:17:14 AM
Department Approval	carnol1	07/13/2022 08:17:16 AM
Contract Manager Approval	mbro28	07/13/2022 08:18:47 AM
EITS Approval	ljean	07/13/2022 08:45:49 AM
Budget Analyst Approval	mranki1	07/25/2022 10:46:04 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26491**

Agency Name:	DHHS - PUBLIC AND BEHAVIORAL HEALTH	Legal Entity Name:	MAR HOLDINGS OF NV DBA ABC LOCK AND GLASS
Agency Code:	406	Contractor Name:	MAR HOLDINGS OF NV DBA ABC LOCK AND GLASS
Appropriation Unit:	3162-07	Address:	1639 Prater Way
Is budget authority available?:	Yes	City/State/Zip:	SPARKS, NV 89431
If "No" please explain:	Not Applicable	Contact/Phone:	Michelle-Operations Manager 775-331-5307
		Vendor No.:	T29042735
		NV Business ID:	NV20191636546

To what State Fiscal Year(s) will the contract be charged? **2023-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 18035

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **08/02/2022**
Anticipated BOE meeting date 09/2022

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **09/30/2025**
Contract term: **3 years and 60 days**

4. Type of contract: **Contract**
Contract description: **Lock/Glass Repair**

5. Purpose of contract:
This is a new contract to provide ongoing glass repair, door repair, and lock replacement as needed.

6. NEW CONTRACT
The maximum amount of the contract for the term of the contract is: **\$24,900.00**
Payment for services will be made at the rate of \$0.00 per Attachment A

II. JUSTIFICATION

7. What conditions require that this work be done?
Pursuant to NRS333.700, NAC 333.150 and SAM 330.0 contracting services to maintain buildings is required for the safety and well being of consumers and staff.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
Current staff does not have the specialized equipment, tools, expertise to perform these services.

9. Were quotes or proposals solicited? **Yes**
Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Desert Glass
Big Horn Glass
ABC Lock and Glass

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

In accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 05/09/2022 Anticipated re-bid date: 04/01/2025

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Vendor for DPBH since January 2020, with satisfactory services.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Roger Cole, Facility Supervisor Ph: 775-688-2125

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	rmille8	06/23/2022 12:51:13 PM
Division Approval	rmille8	07/14/2022 07:06:35 AM
Department Approval	rmille8	07/14/2022 07:06:36 AM
Contract Manager Approval	rmille8	08/02/2022 15:18:24 PM
Budget Analyst Approval	kanders2	08/02/2022 15:23:30 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26239**

Agency Name: DHHS - PUBLIC AND BEHAVIORAL HEALTH	Legal Entity Name: AITHENT INC
Agency Code: 406	Contractor Name: AITHENT INC
Appropriation Unit: 3170-28	Address: 19 FULTON ST STE 408
Is budget authority available?: Yes	City/State/Zip: NEW YORK, NY 10038-2126
If "No" please explain: Not Applicable	Contact/Phone: 212/725-7646
	Vendor No.: T32002745
	NV Business ID: NV20141059063

To what State Fiscal Year(s) will the contract be charged? **2022-2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Substance Abuse Prevention and Treatment Block Grant

Agency Reference #: **C 17983**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **04/01/2022**
Anticipated BOE meeting date **09/2022**

Retroactive? **Yes**

If "Yes", please explain

The Aithent, Inc. scope of work in the form of a Maintenance of Support Service Agreement (MA) document was submitted to the state through the primary treatment assistant. The MA was given to the new treatment team manager three weeks prior to April 1, 2022. Due to the new requirements implemented at the September 12, 2021, Board of Examiners meeting, program is required to submit a TIN Application, Solicitation Waiver, and a Contract agreement required full completion.

3. Termination Date: **03/31/2024**

Contract term: **2 years**

4. Type of contract: **Contract**

Contract description: **Software Maintenance**

5. Purpose of contract:

This is a new contract to provide ongoing maintenance and support for the ALiS web-based licensing and certification software.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$80,000.00**

Payment for services will be made at the rate of \$40,000.00 per year

II. JUSTIFICATION

7. What conditions require that this work be done?

Software maintenance and support for ALiS

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees lack the expertise and resources to perform the work.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**

Approval #: 220605

Approval Date: 06/14/2022

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? Yes

b. Is the contract part of an IT investment project over \$50,000? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Current vendor with DPBH since 2014, satisfactory services.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	rmille8	06/16/2022 09:41:32 AM
Division Approval	rmille8	06/29/2022 14:20:02 PM
Department Approval	lsherych	07/13/2022 09:09:38 AM
Contract Manager Approval	rmille8	07/14/2022 06:59:44 AM
EITS Approval	ljean	07/14/2022 07:25:40 AM
Budget Analyst Approval	kanders2	08/02/2022 10:58:20 AM



**STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION**

Purchasing Division

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: 775-684-0170 | Fax: 775-684-0188

Purchasing Use Only:	
Approval#:	2206050

SOLICITATION WAIVER JUSTIFICATION AND REQUEST FORM

ALL FIELDS ARE REQUIRED – INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY

1a	Agency Contact Information - Note: Approved copy will be sent to <u>ONLY</u> the contact(s) listed below:		
	<u>ENTER STATE AGENCY NAME HERE:</u>	Division of Public and Behavioral Health Bureau of Behavioral Health Wellness and Prevention (BBHWP)	
	<i>Contact Name and Title</i>	<i>Phone Number</i>	<i>Email Address</i>
	Shannon Bennett, BHWP-Bureau Chief	775-684-4077	sbennett@health.nv.gov
	Tracy Palmer, Health Program Manager II	775-684-4069	t.palmer@health.nv.gov
	Ronda Miller, MAIII	775-684-5932	rondamiller@health.nv.gov

1b	Vendor Information:	
	Vendor Name:	Aithent, Inc.
	Contact Name:	Allister Yu
	<u>Complete Address:</u> City, State, and Zip Code	19 Fulton St. Ste. 408 New York, New York, 10038
	Telephone Number:	(212) 725-7646
	Email Address:	ayu@aithent.com

1c	Type of Waiver Requested – Check the appropriate type:	
	Sole or Single Source:	<i>Sole Source</i>
	Professional Service Exemption:	

1d	Contract Information:			
	Is this a new Contract? Check One:	Yes:	<input checked="" type="checkbox"/>	No:
	<u>If 'No' Enter Amendment Number:</u>	#		
	<u>Enter CETS Number:</u>	#		

1e	Term:			
	One (1) Time Purchase? Check One:	Yes:		No: <input checked="" type="checkbox"/>
	Contract:	Start Date:	4/1/22	End Date: 3/31/24

1f	Funding:	
	State Appropriated:	

Federal Funds:	
Grant Funds:	<i>Substance Abuse Block Grant – Category 44 (Treatment) Substance Abuse Block Grant- Category 28 (Treatment & Prevention)</i>
Other (Explain):	

Purchasing Use Only:	
Approval #:	220605②

1g	Total Estimated Value of <u>this</u> Service Contract, Amendment or Purchase:
	\$80,000.00

2	Provide a description of work/services to be performed or commodity/good to be purchased:
	<i>Aithent will provide support to DPBH/ BBHWP designated representatives, provide support for trouble shooting and resolving problems when it is determined that ALiS software is not operating as defined in the software requirements. Provide upgrades to ALiS software as necessary for it to work with current versions as supportive browsers. As requested, provide guidance by resolving issues and responding to queries from designated representees for use of ALiS software, perform necessary analysis to identify the cause of reported issues and identify/report solutions as listed to ALiS software. Additionally, apply timely software releases, regular backups of data, provide technical assistance (TA) and a written systematic extraction procedure manual and written systematic ALiS navigation steps.</i>

3	What are the unique features/qualifications required for this service or good that are not available from any other vendor:
	<i>Aithent created the ALiS software for web-based licensing and certification for the Bureau of Behavioral Health and Wellness- Substance Abuse Prevention and Treatment and have the pre-existing knowledge of operational procedures.</i>

4	Explain why this service or good cannot be competitively bid and why this purchase is economically only available from a single source:
	<i>Aithent created the ALiS software for web-based licensing and certification for the Bureau of Behavioral Health and Wellness- Substance Abuse Prevention and Treatment and have the pre-existing knowledge of operational procedures. Aithent currently handles ongoing required NAC 458 and NRS 458 treatment and prevention certifications and a new system would not be cost efficient.</i>

5	Were alternative services or commodities evaluated?	Check One:	
		Yes	No
			X
	a. <i>If yes, what were they and why were they unacceptable? Please be specific about features, characteristics, requirements, capabilities and compatibility.</i>		
	b. <i>If not, why were alternatives not evaluated?</i>		

Other services were not evaluated due to DPBH using specific software designed by Aithent.

Purchasing Use Only:
Approval #: 220605@

6	Has the agency purchased this service or commodity in the past? Check One:	Yes	No
	<i>NOTE: If your previous purchase(s) was made via solicitation waiver(s), a copy or copies of ALL PREVIOUS WAIVERS MUST ACCOMPANY THIS REQUEST.</i>	X	

a. If yes, starting with the most recent contract and working backward, for the entire relationship with this vendor, or any other vendor for this service or commodity, the following information must be provided:

6	Term		Value	Short Description	Type of Procurement ENTER RFP#, RFQ#, Waiver #
	Start Date	End Date			
	4/1/2020	3/31/2022	\$80,000.00	Maintenance and Support Service agreement for certification (MA#17633)	Maintenance Agreement
			\$		
			\$		
			\$		
			\$		

7	What are the potential consequences to the State if the waiver request is denied and the service or good is competitively bid? <i>Level of treatment services will not be provided to community members placing the public at risk and DPBH not in compliance with NAC 458 and NRS 458DPBH.</i>
---	--

8	What efforts were made or conducted to substantiate there is no competition for the service or good and to ensure the price for this purchase is fair and reasonable? <i>ALiS is maintained and controlled through the developer. No change in price from prior MA contract.</i>
---	---

9	Will this purchase obligate the State to this vendor for future purchases? Check One:	Yes	No
	<i>Before selecting your answer, please review information included on Page 2, Section 9 of the instructions.</i>	X	

a. If yes, please provide details regarding future obligations or needs.
Aithent will continue to provide support and maintenance for the ALiS software for web-based licensing and certification for the Bureau of Behavioral Health and Wellness- Substance Abuse Prevention and Treatment

Purchasing Use Only:

Approval #: 220605@

By signing below, I know and understand the contents of this Solicitation Waiver Request and Justification and attest that all statements are true and correct.

Ronda Miller

Signature of Agency Representative Initiating Request

Ronda Miller

6/2/22

Print Name of Agency Representative Initiating Request

Date

Kelli P. Quintero

Signature of Agency Head Authorizing Request

Kelli Quintero

6/2/22

Print Name of Agency Head Authorizing Request

Date

FOR PURCHASING USE ONLY – PLEASE NOTE: In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada or to assist in our due diligence, State Purchasing may solicit a review of your request from another agency or entity. The signature below indicates another agency or entity has reviewed the information you provided. This signature does not exempt your agency from any other processes that may be required.

** NOTE: Agency must include a copy of their

Name of agency or entity who provided information or review:

TIN Approval Memo as an attachment in CETS**

Representative Providing Review

Print Name of Representative Providing Review

Date

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150 or NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 333.700(7), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns, please contact the Purchasing Division at 775-684-0170.

Approved by:

*
Kevin D. Doty

Administrator, Purchasing Division or Designee

6/14/22

Date

Steve Sisolak
Governor



#220605 ©

Laura E. Freed
Director

Matthew Tuma
Deputy Director

Timothy Galluzi
Administrator

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION

Enterprise IT Services Division

100 N. Stewart Street, Suite 100 | Carson City, Nevada 89701
Phone: (775) 684-5800 | www.it.nv.gov | Fax: (775) 687-9097

MEMORANDUM

TO: Cody Phinney, Div. Deputy Administrator, DPBH, DHHS
Jennifer Grotham, Administrative Services Officer I, DPBH, DHHS
Erin Williams, OIT-IT Manager III, DPBH, DHHS
Tracy Palmer, Health Program Manager II, DPBH, DHHS

CC: Tim Galluzi, Administrator, EITS, DOA
Robert Dehnhardt, State Chief Information Security Officer, EITS, DOA
David Axtell, State Chief Enterprise Architect, EITS, DOA

FROM: Lisa Jean, TIN Administrator, EITS, DOA

SUBJECT: TIN Completion Memo – DHHS – TIN 394 – *Aithent, Inc. contract for Maintenance of Support Service Agreement – BA 3170*

DATE: May 19, 2022

We have completed our review for the Department of Health and Human Services (DHHS), Division of Public and Behavioral Health's (DPBH) – *Aithent, Inc. contract for Maintenance of Support Service Agreement – TIN 394*.

The submitted TIN, for an estimated value of \$80,000 in the FY22/FY23 biennium (100% Federal Grant), is to renew the service agreement already in place with Aithent to support ALiS software.

Aithent will continue to perform ongoing service, analysis, and updates for ALiS software within the agreed software requirements. ALiS is catered software aligned to the requirements of the Bureau of Behavioral Health and Wellness - Substance Abuse Prevention and Treatment team. The current Aithent Inc. contract ended 4/1/2022, therefore the contract must be renewed to ensure continued service.

The agency considers the investment and final implementation to have an ongoing low security risk.

If there are to be any changes to enterprise services or utilizations, including: network, firewall, server, Active Directory (AD) integration, telecom, etc., please notify EITS as soon as possible to avoid

#220605@

integration delays.

It is expected that this solution will continue to follow state security standards and policies.

A copy of this memo has been attached to the TIN.

If I can be of further assistance, please feel free to contact me.

#220605



Lisa Sherych
Administrator

Ihsan Azzam,
Ph.D., M.D.
Chief Medical Officer



Steve Sisolak
Governor

Richard Whitley, MS
Director

DEPARTMENT OF HEALTH AND HUMAN SERVICES

DIVISION OF PUBLIC AND BEHAVIORAL HEALTH
Helping people. It's who we are and what we do.

MEMORANDUM

DATE: March 29, 2022

TO: Kelli Anderson, Budget Officer
Governor's Finance Office

THROUGH: Kitty DeSocio, Administrative Services Officer IV
Division of Public and Behavioral Health

FROM: Kelli Quintero, Administrative Services Officer III
Division of Public and Behavioral Health

SUBJECT: REQUEST FOR RETROACTIVE APPROVAL – Aithent, Inc. CETS #26239 Contract C#17983

This memorandum requests that the following subgrant be approved for a retroactive start:

The following information is required:

- **Name of Subrecipient:** Aithent, Inc.
- **Services to be provided:** The activities to be completed under this subaward are to prevent alcohol, tobacco, and other substance misuse and abuse.
- **Funding source and expenditure category:** BA# 3170 - CAT 28
- **Requested start date of work:** April 1, 2022
- **Expected execution date of agreement:** N/A
- Detailed explanation as to why a retroactive agreement is necessary, including:
 - **Reasons why the agreement was not submitted timely:** The Aithent, Inc. scope of work in the form of a Maintenance of Support Service Agreement (MA) document was submitted to the state through the primary treatment administrative assistant email. The MA was given to the new treatment team manager three weeks prior to April, 2022. Due to the new requirements implemented at the September 12, 2021, Board of Examiners meeting program is required to submit a TIN Application (6-week), Solicitation Waiver, and a Contract agreement required full completion.
 - **Describe the impact to the program/services if this work is not started prior to the execution of the agreement:** Without the current contract systematic oversight, community treatment mental and behavioral health services may be withheld.
 - **Explain how the program/bureau will prevent future retroactive requests:** The new office manager has put into place a supporting back up system within staff, key due dates in outlook, and key systematic support to prevent a need for retro request in the future.

If you have any questions, please contact Tracy Palmer at (775) 684-4069 or t.palmer@health.nv.gov .

cc: Contract Unit, Division of Public and Behavioral Health



STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Enterprise IT Services Division
100 N. Stewart Street, Suite 100 | Carson City, Nevada 89701
Phone: (775) 684-5800 | www.it.nv.gov | Fax: (775) 687-9097

MEMORANDUM

TO: Cody Phinney, Div. Deputy Administrator, DPBH, DHHS
Jennifer Grotham, Administrative Services Officer I, DPBH, DHHS
Erin Williams, OIT-IT Manager III, DPBH, DHHS
Tracy Palmer, Health Program Manager II, DPBH, DHHS

CC: Tim Galluzi, Administrator, EITS, DOA
Robert Dehnhardt, State Chief Information Security Officer, EITS, DOA
David Axtell, State Chief Enterprise Architect, EITS, DOA

FROM: Lisa Jean, TIN Administrator, EITS, DOA

SUBJECT: TIN Completion Memo – DHHS – TIN 394 – *Aithent, Inc. contract for Maintenance of Support Service Agreement – BA 3170*

DATE: May 19, 2022

We have completed our review for the Department of Health and Human Services (DHHS), Division of Public and Behavioral Health's (DPBH) – *Aithent, Inc. contract for Maintenance of Support Service Agreement – TIN 394*.

The submitted TIN, for an estimated value of \$80,000 in the FY22/FY23 biennium (100% Federal Grant), is to renew the service agreement already in place with Aithent to support ALiS software.

Aithent will continue to perform ongoing service, analysis, and updates for ALiS software within the agreed software requirements. ALiS is catered software aligned to the requirements of the Bureau of Behavioral Health and Wellness - Substance Abuse Prevention and Treatment team. The current Aithent Inc. contract ended 4/1/2022, therefore the contract must be renewed to ensure continued service.

The agency considers the investment and final implementation to have an ongoing low security risk.

If there are to be any changes to enterprise services or utilizations, including: network, firewall, server, Active Directory (AD) integration, telecom, etc., please notify EITS as soon as possible to avoid

integration delays.

It is expected that this solution will continue to follow state security standards and policies.

A copy of this memo has been attached to the TIN.

If I can be of further assistance, please feel free to contact me.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26461**

Agency Name: DHHS - PUBLIC AND BEHAVIORAL HEALTH	Legal Entity Name: Southern Folger Contracting, Inc.
Agency Code: 406	Contractor Name: Southern Folger Contracting, Inc.
Appropriation Unit: 3645-07	Address: P.O Box 58
Is budget authority available?: Yes	City/State/Zip: Newcastle, CA 95658-0058
If "No" please explain: Not Applicable	Contact/Phone: Michael Thornton 210-846-5573
	Vendor No.: T32012639A
	NV Business ID: NV20201725627

To what State Fiscal Year(s) will the contract be charged? **2023**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 18023

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/27/2022**

Anticipated BOE meeting date 09/2022

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2023**

Contract term: **338 days**

4. Type of contract: **Contract**

Contract description: **Detention Lock**

5. Purpose of contract:

This is a new contract to provide installation of a security detention lock for the control room.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$15,372.00**

Other basis for payment: Upon receipt of invoice and approval of services

II. JUSTIFICATION

7. What conditions require that this work be done?

The current security lock no longer works. The new lock is for the control room at Lakes Crossing Center that only staff have access to.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State Employees do not posses the skills, knowledge or equipment to provide these services.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Southern Folger
ABC Glass and Lock
Western Detention

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

In accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 05/16/2022 Anticipated re-bid date: 02/01/2023

10. a. Does the contract contain any IT components? No
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Robert Reed, Correctional Lieutenant Ph: null

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	rmille8	06/14/2022 14:41:39 PM
Division Approval	rmille8	06/14/2022 14:41:42 PM
Department Approval	rmille8	06/15/2022 14:48:33 PM
Contract Manager Approval	rmille8	06/15/2022 14:48:34 PM
Budget Analyst Approval	afrantz	07/27/2022 10:41:02 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26586**

Agency Name: DHHS - PUBLIC AND BEHAVIORAL HEALTH	Legal Entity Name: Renee Woodring
Agency Code: 406	Contractor Name: Renee Woodring
Appropriation Unit: 3648-23	Address: 2895 Tremont Ave
Is budget authority available?: Yes	City/State/Zip: Henderson , NV 89052
If "No" please explain: Not Applicable	Contact/Phone: Renee Woodring 702-334-3178
	Vendor No.: T27043060
	NV Business ID: NV20191526366

To what State Fiscal Year(s) will the contract be charged? **2023**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **C 18000**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2022**

Anticipated BOE meeting date **09/2022**

Retroactive? **Yes**

If "Yes", please explain

Renee Woodring submitted her bid to State Purchasing's Direct Client Services RFQ 99SWC-S1737 within NVEpro December 21, 2022. Purchasing approved and processed the Contract for a scheduled BOE approval of June 27, 2022. The contract was inadvertently lost between Purchasing and GFO therefore never made it onto the BOE agenda. This is a short term contract to allow the Master Contract to be approved at the August/September BOE meeting.

3. Termination Date: **09/30/2022**

Contract term: **91 days**

4. Type of contract: **Contract**

Contract description: **Crisis Services**

5. Purpose of contract:

This is a new contract to provide a variety of outpatient therapeutic services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$21,530.36**

Payment for services will be made at the rate of \$38.56 per hour

II. JUSTIFICATION

7. What conditions require that this work be done?

This position supports Rural Clinics Crisis Response teams across all of Rural Nevada. These are 10 hour shifts that are essential to the program.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Utilizing current FTE staff is not an option as it would put a strain on their current workload to cover two crisis programs. In addition, Rural Clinics has several FTE MH Counselor vacancies.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

This is an emergency contract approved by Administrator Doty according to NAC 333.114.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Current vendor with DPBH since 2019, satisfactory services.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	rmille8	07/15/2022 15:15:42 PM
Division Approval	rmille8	07/18/2022 09:38:58 AM
Department Approval	rmille8	07/18/2022 09:39:00 AM
Contract Manager Approval	rmille8	07/21/2022 10:33:31 AM
Budget Analyst Approval	kanders2	08/02/2022 08:44:39 AM

Steve Sisolak
Governor



Richard Whitley, MS
Director

DEPARTMENT OF
HEALTH AND HUMAN SERVICES
DIVISION OF PUBLIC AND BEHAVIORAL HEALTH
Helping people. It's who we are and what we do.



Lisa Sherych
Administrator

Ihsan Azzam,
Ph.D., M.D.
Chief Medical Officer

MEMORANDUM

DATE: July 1, 2022

TO: Kelli Anderson, Budget Officer
Governor's Finance Office

THROUGH: Kitty DeSocio, Administrative Services Officer IV
Division of Public and Behavioral Health

FROM: Kelli Quintero, Administrative Services Officer III
Division of Public and Behavioral Health

SUBJECT: REQUEST FOR RETROACTIVE APPROVAL – Renee Woodring CETS #26586 Contract C#18000

This memorandum requests that the following contract be approved for a retroactive start.

The following information is required:

- Name of Contractor: Renee Woodring
- Services to be provided: Clinical crisis response and stabilization services for Rural Clinics Immediate Mental Health CARE Team that operates 7 days a week, including weekends.
- Funding source and expenditure category: BA 3648 – CAT 23
- Requested start date of work: July 1, 2022
- Expected execution date of agreement: July 12, 2022
- Detailed explanation as to why a retroactive agreement is necessary, including:
 - **Reason(s) why the agreement was not submitted timely:** Renee Woodring submitted her bid to State Purchasing's Direct Client Services RFQ 99SWC-S1737 within NVEpro December 21, 2022. Purchasing approved and processed the Contract for a scheduled BOE approval of June 27, 2022. The contract was inadvertently lost between Purchasing and GFO therefore never made it onto the BOE agenda. This is a short term contract to allow the Master Contract to be approved at the August/September BOE meeting.
 - **Describe the impact to the program/services if this work is not started prior to the execution of the agreement:** Renee is one of only 4 clinicians who cover the Adult Crisis and Stabilization Team for Rural Clinics.--9am to 7pm 7 days a week including weekends, across all 15 counties in rural Nevada. Without Renee, there would not be enough coverage to operate the Crisis Team. In addition, the crisis team is already short a clinician for several weeks due to birth of a child. Renee and the other clinicians on the crisis team are picking up extra shifts in order to ensure program coverage. If work is not started on July 1st, the most disruptive impact to the program would result in having to shut down the program on Saturdays because Renee is the only clinician working on Saturdays.

If you have any questions, please contact Richard Dause MA2 at (775)684-5028 or rdause@health.nv.gov.

cc: Contract Unit
Division of Public and Behavioral Health

From: [Kelli Quintero](#)
To: [Ronda Miller](#)
Subject: FW: Request for Emergency Contract - Renee Woodring
Date: Friday, July 1, 2022 3:18:41 PM
Attachments: [image001.png](#)

Kelli Quintero -ASOIII
775-684-4207

From: Kevin D. Doty <kddoty@admin.nv.gov>
Sent: Friday, July 1, 2022 1:21 PM
To: Kelli Quintero <kquintero@health.nv.gov>
Cc: DPBH Contract Unit <contractunit@health.nv.gov>
Subject: RE: Request for Emergency Contract - Renee Woodring

Hi Kelli,

Pursuant to NAC 333.114, you are authorized to proceed with contracting with Renee Woodring on an emergency basis without the need for a solicitation until a direct client services agreement is approved by BOE. Our records indicate that the direct client services agreement with Ms. Woodring was submitted to GFO on March 7, but GFO reports that they do not have it. We will resubmit and work to get that agreement approved by BOE.

Kevin

Kevin D. Doty
Administrator
Purchasing Division
Department of Administration
State of Nevada
775-684-0183

From: Kelli Quintero <kquintero@health.nv.gov>
Sent: Friday, July 1, 2022 8:41 AM
To: Kevin D. Doty <kddoty@admin.nv.gov>
Cc: DPBH Contract Unit <contractunit@health.nv.gov>
Subject: Request for Emergency Contract - Renee Woodring

Good morning, Administrator Doty.

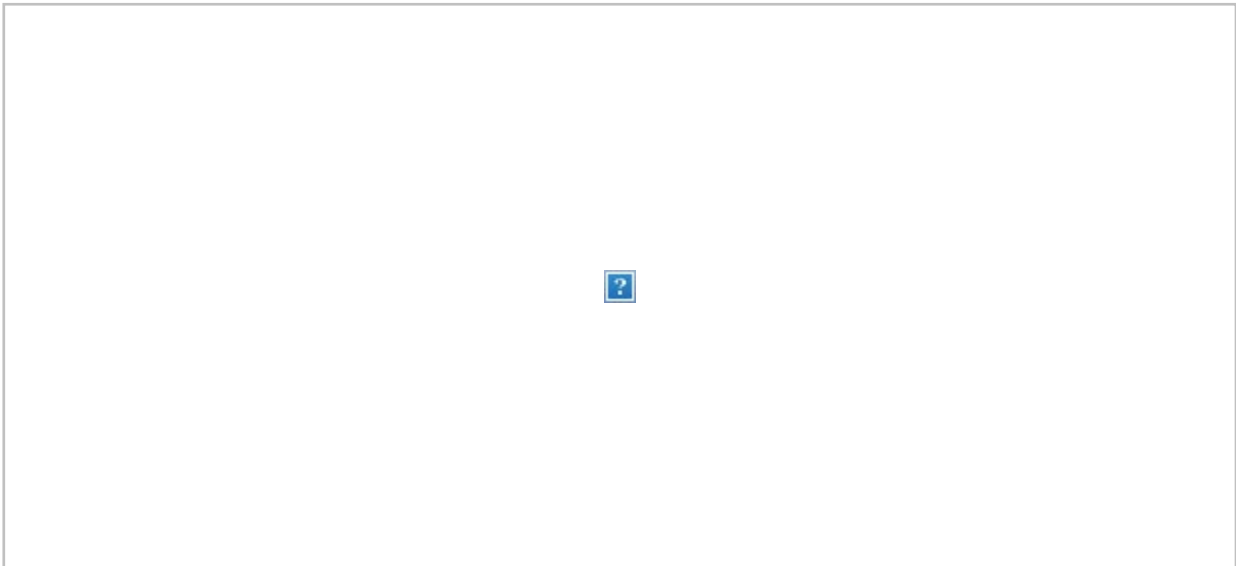
On behalf of DPBH and Rural Clinics I am requesting an emergency contract with Renee Woodring. Ms. Woodring has been under contract with the state for several years under the MSA for Client Services.

Ms. Woodring plays a critical role in the Rural Clinics Crisis response team across rural Nevada and delivers a variety of outpatient therapeutic services to meet the behavioral health needs of clients that have been admitted into services in one of 16 clinics and associated programs located throughout rural and frontier Nevada.

Ms. Woodring submitted her contract in response to RFQ 99SWC-S1737 for Direct Client Services in mid-December. The contract was inadvertently misplaced between Purchasing and GFO and was not on the June BOE Agenda.

DPBH would like to contract with Ms. Woodring from July 1, 2022 through September 30, 2022 with a Total Not to Exceed of \$21,530.36. This would allow critical services to continue until her MSA Service Agreement is approved at BOE.

Thank you for your consideration.



CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26546**

Agency Name: DHHS - WELFARE AND SUPPORTIVE SERVICES	Legal Entity Name: INFORMATIX, INC.
Agency Code: 407	Contractor Name: INFORMATIX, INC.
Appropriation Unit: 3238-04	Address: 2535 Capital Oaks Dr. STE 340
Is budget authority available?: Yes	City/State/Zip: SACRAMENTO, CA 95833
If "No" please explain: Not Applicable	Contact/Phone: 916/830-1400
	Vendor No.: T29018702
	NV Business ID: NV20081431872

To what State Fiscal Year(s) will the contract be charged? **2023-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	66.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	34.00 % State Share of Collections

Agency Reference #: 407

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2022**

Anticipated BOE meeting date 09/2022

Retroactive? **Yes**

If "Yes", please explain

Our division requested to join a contract for Child Support Financial Institution Data Match services as a result of RFP No. 220000001259 led by the State of Michigan. The resulting contract needed to be fully executed before the division could proceed with the joinder request. The contract between Michigan and the awarded vendor wasn't approved until June 15, 2022 and was received on June 23, 2022 by the division, which was after the Clerk of the Board deadline for a July 1, 2022 start date.

3. Termination Date: **06/30/2026**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **Financial Data Match**

5. Purpose of contract:

This is a new contract to provide ongoing Financial Institute Data Match services for documentation support in seizing assets in financial institutions for non-custodial parents that owe arrears.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$83,566.07**

Other basis for payment: Actual per invoice

II. JUSTIFICATION

7. What conditions require that this work be done?

FIDM was mandated by Public Law 104-193, the Personal Responsibility and Work Opportunity Reconciliation Act, 42 USC & 666(a)(17), NRS 425.393, and NRS 425.400.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

There are currently no state resources to provide this specialized service.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Informatix, Inc.

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

The division requested and was approved to join the RFP and resulting contract that was released by the State of Michigan with the assistance of a multi-state FIDM Alliance, to which the State of Nevada is a member of. The awarded vendor was the only bidder to submit a proposal.

d. Last bid date: 02/11/2022 Anticipated re-bid date: 02/11/2032

- 10. a. Does the contract contain any IT components? Yes
- b. Is the contract part of an IT investment project over \$50,000? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Currently under contract with DWSS and providing satisfactory service.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Cathy Kaplan, Child Support Enforcement Program Chief Ph: (775) 684-0752

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	cbusgay	07/18/2022 15:13:08 PM
Division Approval	cbusgay	07/18/2022 15:13:11 PM
Department Approval	rthomps1	07/19/2022 10:46:50 AM
Contract Manager Approval	mpomerle	07/19/2022 10:56:59 AM
EITS Approval	ljean	07/19/2022 11:43:08 AM
Budget Analyst Approval	afrantz	08/05/2022 09:16:59 AM



STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Purchasing Division

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
 Phone: 775-684-0170 | Fax: 775-684-0188

<i>Purchasing Use Only:</i>	
Approval #:	G220701 (C)

REQUEST TO USE ANOTHER GOVERNMENTAL SOLICITATION
ALL FIELDS ARE REQUIRED – INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY

1	Agency Contact Information - Note: Approval notification will be sent to <u>only</u> the contact(s) listed below:			
	STATE AGENCY NAME REQUIRED:		<i>Division of Welfare and Supportive Services (DWSS)</i>	
	<i>Contact Name and Title</i>		<i>Phone Number</i>	<i>Email Address</i>
	<i>Cathy Kaplan, Child Support Enforcement Program Chief</i>		<i>775-684-0752</i>	<i>ckaplan@dwss.nv.gov</i>
	<i>DWSS Contracts Team</i>		<i>775-684-0678</i>	<i>dwsscontracts@dwss.nv.gov</i>

2	Vendor Information:	
	Identify Vendor:	<i>Informatix, Inc.</i>
	Contact Name:	<i>Danielle Pittman</i>
	Complete Address:	<i>2535 Capital Oaks Dr, Ste 340</i>
	Telephone Number:	<i>623-322-9638</i>
	Email Address:	<i>Danielle.Pittman@informatixinc.com</i>

3	State/Entity that Released the Solicitation & Type of Solicitation. Must be Competitively Bid.	
	Type of Solicitation:	<i>Request for Proposal (No. 220000001259)</i>
	Identify Original State/Entity:	<i>State of Michigan</i>
	Contact Name:	<i>Marissa Gove</i>
	Telephone Number:	<i>517-449-8952</i>
	Email Address:	<i>GovernI@michigan.gov</i>

4	Contract Dates: Your Contract Term Date Cannot Exceed Term Date of Original Contract. Note: Agency must include a copy of the originating jurisdictions contract page indicating start and term dates.				
	Original Contract:	Start Date:	<i>July 1, 2022</i>	End Date:	<i>06/30/2029</i>
	New Contract:	Start Date:	<i>July 1, 2022</i>	End Date:	<i>06/30/2026</i>

<i>Purchasing Use Only:</i>	
Approval #:	G220701@

Funding for this new contract:	
5	State Appropriated:
	Federal Funds: 66%
	Grant Funds:
	Other (Explain): 34% - <i>State Share of Collections</i>

Total estimated value of this service contract:		\$83,563.28
6	If this request contains an IT component that exceeds \$50,000, a TIN/CIN approval memo from EITS <u>must</u> be included with this submission. Purchasing does not have the authority to waive the TIN/CIN process. Requests received without the required approval will be returned to the agency.	

7	Does the Scope of Work (SOW) in the originating jurisdictions contract meet/exceed agency's SOW?	Yes:	X	No:	
To ensure such, requesting agency must request a copy of the State/entities Contract and SOW to be reviewed and approved by the agency's Deputy Attorney General (DAG). <u>A copy of the Contract and written approval from the agency's DAG must be included with the request to the Purchasing Division.</u>					

8	Did the agency receive awarded vendors permission to contract?	Yes:	X	No:	
<u>Written approval from the awarded vendor on the vendor's letterhead, must accompany the agency's request/submission to the Purchasing Division.</u> Please review Question #9 below as information required in Questions #8 and #9 should be combined into one (1) memo.					

9	To ensure fair & reasonable pricing to the State, did the agency request a copy of the originating jurisdictions awarded vendors technical and cost proposals?	Yes:	X	No:	
<u>Copies of such must be included with submission to the Purchasing Division.</u> Additionally, agencies are advised to have the vendor include verbiage in their memo stating they agree to offer the State of Nevada same or similar pricing to that offered to the originating jurisdiction.					

10	Did the agency address any Federal Requirements associated with the contract?	Yes:	X	No:	
<i>See pages 61-62, 71, and 74 of the contract.</i>					

11	Is this vendor registered in NevadaEPro?	Yes:	X	No:	
Per Executive Order 2019-2, prior to entering into a contract with a vendor they must be registered in NevadaEPro.					

12	Is this vendor registered with the Nevada Secretary of State's Office?	Yes:	X	No:	
Pursuant to NRS 76, prior to entering into a contract with a vendor they must obtain a Nevada Business License.					

13	Is a Business Associate Addendum or other agency specific form(s) required?	Yes:		No:	X
If so, please include copies with submission to the Purchasing Division.					

Purchasing Use Only:	
Approval #:	G220701CA

By signing below, I know and understand the contents of this request and attest that all statements are true and correct. Signatures are required from the agency representatives indicated below. The same individual cannot provide approval signatures in both sections.

Cathy Kaplan
 Signature of Agency Representative Initiating Request

Cathy Kaplan 6/23/22
 Print Name of Agency Representative Initiating Request Date

Robert H. Thompson
 Signature of Agency Head Authorizing Request

Robert H. Thompson 06/24/2022
 Print Name of Agency Head Authorizing Request Date

Please consider this memo as my approval of your request. This exemption is granted pursuant to NRS 333.475. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 300.700(7), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns, please contact Cindy Stoeffler at 775-684-0173 or email at cstoeffler@admin.nv.gov.

NOTE: If this box is checked, the agency must include the EITS TIN/CIN approval or approval update as an attachment in CETS.	✓
---	---

Approved by:

Kevin D. Doty 7/5/22
 Administrator, Purchasing Division or Designee Date

#G220701@
DAG Approval email

Cindy L. Stoeffler

From: Sharon L. Benson
Sent: Thursday, June 30, 2022 1:01 PM
To: Monique Pomerleau; Ryan D. Sunga
Cc: Cathy Kaplan; DWSS Contracts
Subject: RE: RUSH REQUEST: Request to use Another Governmental Solicitation Contract-Scope Review

Monique:

The FIDM Scope of Work Revised 6.30.22 falls within the scope of the Michigan/ Informatix contract and scope. It appears that the Michigan/ Informatix contract and scope meet the requirements of the Federal law and the program needs.

Please let me know if you need anything further.

Thank you,
Sharon L. Benson
Senior Deputy Attorney General

From: Monique Pomerleau <mpomerleau@dwss.nv.gov>
Sent: Thursday, June 30, 2022 9:48 AM
To: Sharon L. Benson <SBenson@ag.nv.gov>; Ryan D. Sunga <RSunga@ag.nv.gov>
Cc: Cathy Kaplan <ckaplan@dwss.nv.gov>; DWSS Contracts <dwsscontracts@dwss.nv.gov>
Subject: RUSH REQUEST: Request to use Another Governmental Solicitation Contract-Scope Review
Importance: High

Hello,

We have a rush request to get your approval for DWSS to join the Informatix and the State of Michigan contract. I've attached our 'Scope' per Purchasing's request. Please review CSEPs scope of work and compare it to the Informatix and the State of Michigan scope and respond to this email with your approval.

In order for this contract to make it to the August BOE, we will need your approval email no later than noon tomorrow so that Purchasing can also provide a rush review and approval of the joinder.

So sorry for the last minute rush (again). I know you are both busy and we do appreciate all that you do for us!

Thank you,

Monique Pomerleau

Management Analyst II, CCM
Facilities, Allocations/Audit and Contract Team (FACT)
Nevada Department of Health and Human Services
Division of Welfare and Supportive Services
Direct Line: (775) 684-0678
Request Help during COVID-19: Click here à [Nevada CAN](#) get you connected

#G220701@

Steve Sisolak
Governor



Laura E. Freed
Director

Matthew Tuma
Deputy Director

Timothy Galluzi
Administrator

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Enterprise IT Services Division
100 N. Stewart Street, Suite 100 | Carson City, Nevada 89701
Phone: (775) 684-5800 | www.it.nv.gov | Fax: (775) 687-9097

MEMORANDUM

TO: Robert Thompson, Administrator, DWSS, DHHS
Crystal Buscay, Chief Financial Officer, DWSS, DHHS
Bart London, Chief IT Manager, DWSS, DHHS
Cathy Kaplan, Chief, CSEP, DWSS, DHHS

CC: Tim Galluzi, Administrator, EITS, DOA
Robert Dehnhardt, State Chief Information Security Officer, EITS, DOA
David Axtell, State Chief Enterprise Architect, EITS, DOA

FROM: Lisa Jean, TIN Administrator, EITS, DOA

SUBJECT: TIN Completion Memo – DWSS – TIN 176 – *Informatix - CSEP Financial Data Match (FIDM)* – BA 3238

DATE: June 27, 2022

We have completed our review for the Department of Health and Human Services (DHHS), Division of Welfare and Supportive Services' (DWSS) – *Informatix - CSEP Financial Data Match (FIDM)* – TIN 176.

The submitted TIN, for an estimated value of:

Amount	Biennium (FY)
\$20,890.82	FY22/FY23
\$41,781.64	FY24/FY25
\$41,781.64	FY26/FY27
\$41,781.64	FY28/FY29

G2207d ©

for a total of \$146,235.74 (66% Federal Grant, 34% STATESH funding), is to extend the existing Informatix - CSEP Financial Data Match (FIDM) contract.

DWSS chose the Informatix solution to meet the needs of FIDM as required for the Child Support Enforcement Division (CSED). CSED uses the solution's secure web application daily for information related to data matching and uploads client data to the FIDM System monthly. File transfers are accomplished using the secure FTP from the State's mainframe to the FIDM System. Based on the information provided through file transfers, FIDM provides a weekly file for upload to the NOMADS system.

The agency considers the investment and final implementation to have an ongoing low security risk, as the Informatix website and the data exchange have been in use for many years and the solution complies with all state and federal security directives. Multiple states benefit from this solution as part of an inter-state alliance.

If there are to be any changes to enterprise services or utilizations, including: network, firewall, server, Active Directory (AD) integration, telecom, etc., please notify EITS as soon as possible to avoid integration delays.

It is expected that this solution will follow state security standards and policies.

A copy of this memo has been attached to the TIN.

If I can be of further assistance, please feel free to contact me.

#G 220701@



STATE OF MICHIGAN PROCUREMENT

Department of Technology, Management, and Budget – Central Procurement
 Services
 320 S Walnut St, Lansing MI 48933
 P.O. Box 30026, Lansing, Michigan 48933

NOTICE OF CONTRACT

NOTICE OF CONTRACT NO. 220000001056

between
 THE STATE OF MICHIGAN
 and

CONTRACTOR	Informatix, Inc.
	2535 Capital Oaks Drive, Suite 340
	Sacramento, CA 95833
	Danielle Pittman
	623-332-9638
	Danielle.pittman@informatixinc.com
	CV0066385

STATE	Program Manager	Kim Lubbers	DHHS
		517-284-0008	
	lubbersk@michigan.gov		
	Contract Administrator	Marissa Gove	DTMB
517-449-8952			
Govem1@michigan.gov			

CONTRACT SUMMARY

DESCRIPTION: Financial Institution Data Matching Alliance

INITIAL EFFECTIVE DATE	INITIAL EXPIRATION DATE	INITIAL AVAILABLE OPTIONS	EXPIRATION DATE BEFORE CHANGE(S) NOTED BELOW
July 1, 2022	June 30, 2029	3 – 1 Year	
PAYMENT TERMS		DELIVERY TIMEFRAME	
NET45		N/A	
ALTERNATE PAYMENT OPTIONS			EXTENDED PURCHASING
<input type="checkbox"/> P-card <input type="checkbox"/> Payment Request (PRC) <input type="checkbox"/> Other			<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
MINIMUM DELIVERY REQUIREMENTS			
N/A			
MISCELLANEOUS INFORMATION			
THIS IS NOT AN ORDER: This Contract agreement is awarded on the basis of the State's inquiry bearing solicitation number 220000001259. Orders for delivery will be issued directly by the Department through a Delivery Order (DO).			
ESTIMATED CONTRACT VALUE AT TIME OF EXECUTION			\$824,991.60



2535 CAPITOL OAKS DRIVE, SUITE 340, SACRAMENTO, CA 95833

#G220701 @
Vendor Memo

June 24, 2022

State of Nevada
Department of Health and Human Services
Division of Welfare and Supportive Services
ATTN: Monique Pomerleau
dwsscontracts@dwss.nv.gov
1470 College Parkway
Carson, City, NV 89706

Dear Ms. Pomerleau,

Informatix, Inc. would like to thank you for your continued collaboration in allowing Informatix to provide Financial Institution Data Matching (FIDM) services to the state of Nevada. We look forward to working with the Division of Welfare and Supportive Services and hereby request your participation under the renewed master Alliance contract No. 220000001056 with the agreement from Informatix to offer the State of Nevada, the same or similar pricing offered to the State under the master Alliance contract. The pricing sheet corresponding to that agreement is attached for your reference.

If you have any questions regarding the renewed Alliance award, please contact Mercedes Sullivan, Contracts Manager at contracts@informatixinc.com.

Sincerely,

Raul D. Ocazonez
President

Steve Sisolak
Governor

Richard Whitley, MS
Director




**DEPARTMENT OF
HEALTH AND HUMAN SERVICES**
DIVISION OF WELFARE AND SUPPORTIVE SERVICES
Helping people. It's who we are and what we do.



Robert H. Thompson
Administrator

May 27, 2022

To: Aaron Frantz, Executive Branch Budget Officer II, Governor's Finance Office

From: Robert H. Thompson, Administrator, Division of Welfare and Supportive Services 

SUBJECT: Retroactive approval of the Contract between the Division of Welfare and Supportive Services (DWSS) and Informatix, Inc. for Financial Institution Data Match (FIDM) Services.

Our division is requesting to join a contract for Child Support Financial Institution Data Match (FIDM) services as a result of RFP No. 220000001259 led by the State of Michigan. That resulting contract needed to be fully executed before the division could proceed with the joinder request. The contract between Michigan and the awarded vendor, Informatix, Inc., was not approved until June 15, 2022 and our division's receipt of the contract from the originating jurisdiction on June 23, 2022, was after the Clerk of the Board deadline for a July 01, 2022, contract start date. Therefore, the division is requesting a *retroactive approval of the above referenced Contract to July 1, 2022*.

Additionally, with passage of Public Law 104-193 and Public Law 105-200, a multi-state Alliance was formed to facilitate FIDM services. The Federal Office of Child Support Enforcement (OCSE) uses its national file of delinquent obligors for the data match with multistate financial institutions and transfers matched data to State agencies. State Child Support programs must enter into agreements with financial institutions to conduct data matches to identify accounts of delinquent child support obligors.

A total of 21 states have entered into this Alliance for the purpose of outsourcing in-state FIDM programs and to cooperatively develop, issue, and oversee FIDM operations. To fulfil the requirements of the State of Nevada's Alliance membership, it is critical to avoid a lapse in FIDM services.

Thank you for your consideration. If you have any questions, please contact Monique Pomerleau, Contract Manager, at 775-684-0678.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26510**

Agency Name: DHHS - DIVISION OF CHILD AND FAMILY SERVICES	Legal Entity Name: Jireh Consulting & Training, LLC
Agency Code: 409	Contractor Name: Jireh Consulting & Training, LLC
Appropriation Unit: 3148-30	Address: P.O. Box 325
Is budget authority available?: Yes	City/State/Zip: Hill City, SD 57745
If "No" please explain: Not Applicable	Contact/Phone: Danny Martinez 505-321-5367
	Vendor No.: T32012611
	NV Business ID: NV20222439391

To what State Fiscal Year(s) will the contract be charged? **2023-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **08/03/2022**
 Anticipated BOE meeting date **08/2022**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2026**
 Contract term: **3 years and 332 days**

4. Type of contract: **Contract**
 Contract description: **Staff Training**

5. Purpose of contract:
This is a new contract to provide training to staff in required techniques of use of force and de-escalation.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$46,232.00**
 Other basis for payment: **Per Attachment AA - Scope of Work and Payment Schedule**

II. JUSTIFICATION

7. What conditions require that this work be done?

Select staff need additional training in Use of Force and De-escalation tactics that are not covered by the facility's other training program. In a correctional setting there needs to be staff trained in techniques that can help quell an out of ordinary situation, which may include mass disturbances. This training is customizable to our unique institutional needs.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Training needs to be conducted by certified training instructors. The State does not have any staff trained to instruct in this area.

9. Were quotes or proposals solicited? **Yes**
 Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

The selected vendor provided the best overall cost and provided training which was tailored to suit the needs of the facility.

d. Last bid date: 03/21/2022 Anticipated re-bid date: 03/16/2026

10. a. Does the contract contain any IT components? No
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. Not Applicable

19. Agency Field Contract Monitor:

Corrina Church, Admin Services Officer I Ph: 702-668-4758

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dander16	07/11/2022 16:41:51 PM
Division Approval	knielsen	07/13/2022 19:05:00 PM
Department Approval	cpitlock	07/15/2022 15:39:12 PM
Contract Manager Approval	sknigge	07/18/2022 11:39:45 AM
Budget Analyst Approval	afrantz	08/03/2022 08:50:44 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26482**

Agency Name:	DHHS - DIVISION OF CHILD AND FAMILY SERVICES	Legal Entity Name:	THOMSON, JAMES F JR DBA
Agency Code:	409	Contractor Name:	THOMSON, JAMES F JR DBA
Appropriation Unit:	3148-95	Address:	AMERICAN SOUTHWEST ELECTRIC 4485 RIVIERA RIDGE AVE
Is budget authority available?:	Yes	City/State/Zip:	LAS VEGAS, NV 89115-1877
If "No" please explain:	Not Applicable	Contact/Phone:	Dan Rutherford 702/643-2900
		Vendor No.:	T29035625
		NV Business ID:	NV20071096997

To what State Fiscal Year(s) will the contract be charged? **2023**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **08/05/2022**
Anticipated BOE meeting date 08/2022

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2023**

Contract term: **329 days**

4. Type of contract: **Contract**

Contract description: **Freezer Slab Install**

5. Purpose of contract:

This is a new contract to provide for the installation of a concrete slab and the electrical needed for an outdoor freezer.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$26,441.00**

Payment for services will be made at the rate of \$11,180.00 per Demo & Disposal

Other basis for payment: \$4,752 Concrete Slab; \$4,292 Sidewalk for electrical; \$450 Concrete Curb & Gutter; \$4,267 Electrical; \$650 Plumbing; \$850 Freezer Tie Down

II. JUSTIFICATION

7. What conditions require that this work be done?

With the purchase of a new out door walk-in freezer M425 project, a concrete pad and electrical outlet is needed to properly secure and operate the new freezer. Project: Kitchen Large Equipment Outside Freezer (Install).

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Concrete and electrical work are highly specialized trades, there is insufficient staffing and qualified state employees to perform the work required.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Preferred Construction LLC
Desert Valley Contracting
James F. Thomson dba American Southwest Electric

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

The selected vendor was the lowest vendor to respond. In addition, they have done work in the past and services were satisfactory.

d. Last bid date: 05/10/2022 Anticipated re-bid date:

10. a. Does the contract contain any IT components? No
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

Yes If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Vendor has been under contract with the Division at various times for various projects since 2016. Service has been satisfactory.

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. Not Applicable

19. Agency Field Contract Monitor:

Van Dishong, Facility Supervisor 2 Ph: 702-668-4756

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dander16	06/16/2022 08:24:02 AM
Division Approval	knielsen	06/19/2022 17:58:54 PM
Department Approval	cpitlock	07/11/2022 09:52:09 AM
Contract Manager Approval	sknigge	07/11/2022 12:16:33 PM
Budget Analyst Approval	afrantz	08/05/2022 07:18:28 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26525**

Agency Name: DHHS - DIVISION OF CHILD AND FAMILY SERVICES	Legal Entity Name: AUSTINS HOUSE
Agency Code: 409	Contractor Name: AUSTINS HOUSE
Appropriation Unit: 3229 - All Categories	Address: PO BOX 784
Is budget authority available?: Yes	City/State/Zip: MINDEN, NV 89423-0784
If "No" please explain: Not Applicable	Contact/Phone: 775/267-6711
	Vendor No.: PUR0005303
	NV Business ID: NV20031564889

To what State Fiscal Year(s) will the contract be charged? **2023**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/> General Funds	30.00 %	Fees	0.00 %
<input checked="" type="checkbox"/> Federal Funds	60.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<input checked="" type="checkbox"/> Other funding	10.00 % County Assessment

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2022**
Anticipated BOE meeting date **08/2023**

Retroactive? **Yes**

If "Yes", please explain

This vendor is currently providing these services through a service agreement that expires on June 30, 2022. Despite the best efforts of the Division, there will not be a new service agreement in place on July 1, 2022. These are essential services and a gap in these services would be detrimental to agency operations and to the children, youth, and families served by the Division. We are working with the vendor to establish a new service agreement, at which point this contract will be terminated.

3. Termination Date: **10/31/2022**

Contract term: **122 days**

4. Type of contract: **Contract**

Contract description: **Emergency Shelter**

5. Purpose of contract:

This is a new contract to provide ongoing licensed providers of emergency shelter care services for children or youth in the care and custody of the Division of Child and Family Services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$91,500.00**

Payment for services will be made at the rate of \$125.00 per child/youth per day

Other basis for payment: \$125 per day x 6 child/youth x 123 days = \$91,500

II. JUSTIFICATION

7. What conditions require that this work be done?

Emergency Shelter Care is provided until long-range plans can be made for a child that cannot be maintained in his/her own home because he/she is in clear and present danger of abuse, neglect, or exploitation or due to disruption of a subsequent out-of-home placement.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the expertise to provide this service.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

DCFS has a current service agreement with this vendor for this service. DCFS intends to re-establish a service agreement with this vendor at which point this contract will be terminated.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Austin's House currently provides this service through a service agreement. Services are satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Non-profit Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. Not Applicable

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Maria Hickey, Social Services Program Specialist Ph: 775-684-1975

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	bdahlber	07/12/2022 10:09:09 AM
Division Approval	knielsen	07/24/2022 08:31:52 AM
Department Approval	cpitlock	07/25/2022 10:42:20 AM
Contract Manager Approval	kathr55	07/25/2022 11:38:07 AM
Budget Analyst Approval	afrantz	08/03/2022 08:51:14 AM

From: [Kevin D. Doty](#)
To: [Katrina Nielsen](#)
Cc: [DCFS contracts](#); [Cindy L. Stoeffler](#); [Kathryn Roose](#); [Ryan Vradenburg](#); [Bridgette Mackey-Garrison](#)
Subject: RE: Retroactive Contract Requests for Outstanding MSA Contracts
Date: Tuesday, July 5, 2022 10:12:28 AM
Attachments: [image001.png](#)

Hi Katrina,

Pursuant to NAC 333.114 and because of the need to continue to provide care, you are authorized to contract with the listed vendors as needed until October 31. Please continue to work with the vendors to complete the MSA process.

Kevin

Kevin D. Doty
Administrator
Purchasing Division
Department of Administration
State of Nevada
775-684-0183

From: Katrina Nielsen <KNielsen@dcfs.nv.gov>
Sent: Tuesday, July 5, 2022 7:22 AM
To: Kevin D. Doty <kddoty@admin.nv.gov>
Cc: DCFS contracts <contracts@dcfs.nv.gov>; Cindy L. Stoeffler <cstoeffler@admin.nv.gov>; Kathryn Roose <kroose@dcfs.nv.gov>; Ryan Vradenburg <rbradenburg@admin.nv.gov>
Subject: Retroactive Contract Requests for Outstanding MSA Contracts

Good morning Kevin,

Attached please find a retroactive contract request for vendors who provide essential client services that were unable to complete the process to establish an MSA contract by July 1st. Approval of this memo will allow DCFS to continue to contract with these vendors without service interruption through October 31st to allow them additional time to get their MSA contract approved through BOE.

Let me know if you have any questions or concerns.

Thanks,

Katrina Nielsen
Acting Deputy Administrator - Administrative Services
Nevada Department of Health and Human Services



Division of Child and Family Services
4126 Technology Way, 3rd Floor, Carson City, NV 89706
T: (775) 684-4414 E: knielsen@dcfs.nv.gov
www.dhhs.nv.gov | www.dcfs.nv.gov

Steve Sisolak
Governor



Richard Whitley, MS
Director

DEPARTMENT OF HEALTH AND HUMAN SERVICES

DIVISION OF CHILD AND FAMILY SERVICES
Helping people. It's who we are and what we do.



Cindy Pitlock, DNP
Administrator

MEMORANDUM

TO: Kevin Doty, Administrator, Purchasing Division
Bridgette Mackey-Garrison, Executive Branch Budget Officer I Governor's Finance Office, Budget Division

FROM: Katrina Nielsen, Acting Deputy Administrator, Division of Child and Family Services *Katrina Nielsen*

DATE: July 5, 2022

SUBJECT: Retroactive Contracts for Outstanding MSA Contracts

A retroactive date of July 1, 2022 is requested for the following contracts:

- Austin's House – Submission Complete – Delivered to GFO
- The Embracing Project – Submission Complete – Delivered to GFO
- Janet Cahill, Ph.D. – Submission Incomplete – Resubmitted on June 30
- Dr. Mark Armerding – Submission Incomplete – Resubmitted on June 30
- Dr. Steven Berger – Submission Incomplete – Division will work with vendor on a new submission
- For a Successful Tomorrow – Submission Incomplete – Division will work with vendor on a new submission
- Health and Human Services Foundation/Pride House - Submission Incomplete – Division will work with vendor on a new submission
- Dr. Suzanne Aberasturi - Submission Incomplete – Division will work with vendor on a new submission
- Reyes Psychiatry - Submission Incomplete – Division will work with vendor on a new submission
- St. Jude's Ranch for Children - Submission Incomplete – Division will work with vendor on a new submission
- SG Optical dba Speedy Specs - Submission Incomplete – Division will work with vendor on a new submission
- 7 Day Dental dba Any Day Dental – Submission not found – Division will work with vendor to submit
- Innovative Health and Wellness – Submission not found - Division will work with vendor to submit

Despite the best efforts of the Division, including months of reminder emails, phone calls, and individual troubleshooting, the vendors listed above did not get approved statewide contracts in place by July 1 to establish service agreements. These vendors provide essential services to children, youth, and families served by the Division, including residential services, clinical services, and medical and dental services; a gap in these services would result in undue hardship to our staff and our clients.

We are working diligently with these vendors to ensure proper submissions in ePro and we anticipate that they will all be approved by the Board of Examiners by October, at which point these contracts will terminate and we will continue services through service agreements. Vendors will be notified that contract payments will be withheld until such time as it can be demonstrated that all necessary documentation has been submitted to establish a MSA contract.

Thank you for your consideration of this request. If you have any questions, please do not hesitate to contact me at (775) 684-4414.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26531**

Agency Name:	DHHS - DIVISION OF CHILD AND FAMILY SERVICES	Legal Entity Name:	7 DAY DENTAL OF NEVADA LLC DBA
Agency Code:	409	Contractor Name:	7 DAY DENTAL OF NEVADA LLC DBA
Appropriation Unit:	3259-04	Address:	ANYDAY DENTAL 2575 N 5TH ST STE A ELKO, NV 89801-2468
Is budget authority available?:	Yes	City/State/Zip	ELKO, NV 89801-2468
If "No" please explain:	Not Applicable	Contact/Phone:	Jennifer Micke 775/738-9666
		Vendor No.:	T29024502
		NV Business ID:	NV20041148715

To what State Fiscal Year(s) will the contract be charged? **2023**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2022**
Anticipated BOE meeting date 08/2022

Retroactive? **Yes**

If "Yes", please explain

This vendor is currently providing these services through a service agreement that expires on June 30, 2022. Despite the best efforts of the Division, there will not be a new service agreement in place on July 1, 2022. These are essential services and a gap in these services would be detrimental to agency operations and to the children, youth, and families served by the Division. We are working with the vendor to establish a new service agreement, at which point this contract will be terminated.

3. Termination Date: **10/31/2022**

Contract term: **122 days**

4. Type of contract: **Contract**

Contract description: **Dental Services**

5. Purpose of contract:

This is a new contract to provide ongoing dental services for youth.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$22,312.00**

Payment for services will be made at the rate of \$5,578.00 per month (historical estimate)

Other basis for payment: \$5,578 per month x 4 months = \$22,312

II. JUSTIFICATION

7. What conditions require that this work be done?

DCFS is obligated to provide dental services to youth living at the Nevada Youth Training Center.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the expertise to provide these services.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

DCFS has a current service agreement with this vendor for these services. DCFS intends to re-establish a service agreement with this vendor at which point this contract will be terminated.

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

This vendor currently provides these services through a service agreement. Services are satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Debora Knotts, null Ph: 775-748-6232

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dander16	07/12/2022 10:13:13 AM
Division Approval	knielsen	07/17/2022 21:37:21 PM
Department Approval	cpitlock	07/18/2022 08:27:29 AM
Contract Manager Approval	kathr55	07/18/2022 09:06:06 AM
Budget Analyst Approval	bmacke1	07/29/2022 08:12:11 AM

From: [Kevin D. Doty](#)
To: [Katrina Nielsen](#)
Cc: [DCFS contracts](#); [Cindy L. Stoeffler](#); [Kathryn Roose](#); [Ryan Vradenburg](#); [Bridgette Mackey-Garrison](#)
Subject: RE: Retroactive Contract Requests for Outstanding MSA Contracts
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Kevin D. Doty
Administrator
Purchasing Division
Department of Administration
State of Nevada
775-684-0183

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Sent: Tuesday, July 5, 2022 7:22 AM
To: Kevin D. Doty <kddoty@admin.nv.gov>
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Subject: Retroactive Contract Requests for Outstanding MSA Contracts

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Thanks,

Katrina Nielsen
Acting Deputy Administrator - Administrative Services
Nevada Department of Health and Human Services



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Governor



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Director

DEPARTMENT OF HEALTH AND HUMAN SERVICES

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Cindy Pitlock, DNP
Administrator

MEMORANDUM

TO: Kevin Doty, Administrator, Purchasing Division
Bridgette Mackey-Garrison, Executive Branch Budget Officer I Governor's Finance Office, Budget Division

FROM: Katrina Nielsen, Acting Deputy Administrator, Division of Child and Family Services *Katrina Nielsen*

DATE: July 5, 2022

SUBJECT: Retroactive Contracts for Outstanding MSA Contracts

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- Dr. Mark Armerding – Submission Incomplete – Resubmitted on June 30
- Dr. Steven Berger – Submission Incomplete – Division will work with vendor on a new submission
- For a Successful Tomorrow – Submission Incomplete – Division will work with vendor on a new submission
- Health and Human Services Foundation/Pride House - Submission Incomplete – Division will work with vendor on a new submission
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- SG Optical dba Speedy Specs - Submission Incomplete – Division will work with vendor on a new submission
- 7 Day Dental dba Any Day Dental – Submission not found – Division will work with vendor to submit
- Innovative Health and Wellness – Submission not found - Division will work with vendor to submit

Despite the best efforts of the Division, including months of reminder emails, phone calls, and individual troubleshooting, the vendors listed above did not get approved statewide contracts in place by July 1 to establish service agreements. These vendors provide essential services to children, youth, and families served by the Division, including residential services, clinical services, and medical and dental services; a gap in these services would result in undue hardship to our staff and our clients.

We are working diligently with these vendors to ensure proper submissions in ePro and we anticipate that they will all be approved by the Board of Examiners by October, at which point these contracts will terminate and we will continue services through service agreements. Vendors will be notified that contract payments will be withheld until such time as it can be demonstrated that all necessary documentation has been submitted to establish a MSA contract.

Thank you for your consideration of this request. If you have any questions, please do not hesitate to contact me at (775) 684-4414.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26536**

Agency Name:	DHHS - DIVISION OF CHILD AND FAMILY SERVICES	Legal Entity Name:	RITE OF PASSAGE ADOLESCENT
Agency Code:	409	Contractor Name:	RITE OF PASSAGE ADOLESCENT
Appropriation Unit:	3263-36	Address:	TREATMENT CENTERS & SCHOOL INC 2560 BUSINESS PKWY STE B MINDEN, NV 89423-8961
Is budget authority available?:	Yes	City/State/Zip:	MINDEN, NV 89423-8961
If "No" please explain:	Not Applicable	Contact/Phone:	775/392-2626
		Vendor No.:	T80991487
		NV Business ID:	NV19861015378

To what State Fiscal Year(s) will the contract be charged? **2023**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/>	General Funds	50.00 %	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	<input checked="" type="checkbox"/> Other funding	50.00 % county assessment

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2022**

Anticipated BOE meeting date 08/2022

Retroactive? **Yes**

If "Yes", please explain

This vendor is currently providing these services through a service agreement that expires on June 30, 2022. Despite the best efforts of the Division, there will not be a new service agreement in place on July 1, 2022. These are essential services and a gap in these services would be detrimental to agency operations and to the children, youth, and families served by the Division. We are working with the vendor to establish a new service agreement, at which point this contract will be terminated.

3. Termination Date: **10/31/2022**

Contract term: **122 days**

4. Type of contract: **Contract**

Contract description: **Clinical Services**

5. Purpose of contract:

This is a new contract to provide ongoing clinical assessments and services to youth under parole supervision.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$35,638.48**

Payment for services will be made at the rate of \$8,909.62 per month

Other basis for payment: Detailed rates in the contract and Attachment AA - Scope of Work, Fee Schedule

II. JUSTIFICATION

7. What conditions require that this work be done?

Youth under parole supervision require a variety of clinical services to facilitate successful reintegration into the community following placement in a state facility.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have this expertise.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

DCFS has a current service agreement with this vendor for these services. DCFS intends to re-establish a service agreement with this vendor at which point this contract will be terminated.

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

This vendor currently provides these services through a service agreement. Services are satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Non-profit Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. Not Applicable

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Kelli Mosley, Clinical Program Manager Ph: 702-486-9706

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	bdahlber	07/12/2022 10:05:04 AM
Division Approval	knielsen	07/23/2022 21:32:22 PM
Department Approval	cpitlock	07/25/2022 10:41:41 AM
Contract Manager Approval	kathr55	07/25/2022 11:40:10 AM
Budget Analyst Approval	afrantz	08/03/2022 08:50:58 AM

From: [Kevin D. Doty](#)
To: [Katrina Nielsen](#)
Cc: [DCFS contracts](#); [Cindy L. Stoeffler](#); [Kathryn Roose](#); [Ryan Vradenburg](#); [Bridgette Mackey-Garrison](#)
Subject: RE: Retroactive Contract Requests for Outstanding MSA Contracts
Date: Tuesday, July 5, 2022 10:12:28 AM
Attachments: [image001.png](#)

Hi Katrina,

Pursuant to NAC 333.114 and because of the need to continue to provide care, you are authorized to contract with the listed vendors as needed until October 31. Please continue to work with the vendors to complete the MSA process.

Kevin

Kevin D. Doty
Administrator
Purchasing Division
Department of Administration
State of Nevada
775-684-0183

From: Katrina Nielsen <KNielsen@dcfs.nv.gov>
Sent: Tuesday, July 5, 2022 7:22 AM
To: Kevin D. Doty <kddoty@admin.nv.gov>
Cc: DCFS contracts <contracts@dcfs.nv.gov>; Cindy L. Stoeffler <cstoeffler@admin.nv.gov>; Kathryn Roose <kroose@dcfs.nv.gov>; Ryan Vradenburg <rbradenburg@admin.nv.gov>
Subject: Retroactive Contract Requests for Outstanding MSA Contracts

Good morning Kevin,

Attached please find a retroactive contract request for vendors who provide essential client services that were unable to complete the process to establish an MSA contract by July 1st. Approval of this memo will allow DCFS to continue to contract with these vendors without service interruption through October 31st to allow them additional time to get their MSA contract approved through BOE.

Let me know if you have any questions or concerns.

Thanks,

Katrina Nielsen
Acting Deputy Administrator - Administrative Services
Nevada Department of Health and Human Services



Division of Child and Family Services
4126 Technology Way, 3rd Floor, Carson City, NV 89706
T: (775) 684-4414 E: knielsen@dcfs.nv.gov
www.dhhs.nv.gov | www.dcfs.nv.gov

Steve Sisolak
Governor



Richard Whitley, MS
Director

DEPARTMENT OF HEALTH AND HUMAN SERVICES

DIVISION OF CHILD AND FAMILY SERVICES
Helping people. It's who we are and what we do.



Cindy Pitlock, DNP
Administrator

MEMORANDUM

TO: Kevin Doty, Administrator, Purchasing Division
Bridgette Mackey-Garrison, Executive Branch Budget Officer I Governor's Finance Office, Budget Division

FROM: Katrina Nielsen, Acting Deputy Administrator, Division of Child and Family Services *Katrina Nielsen*

DATE: July 5, 2022

SUBJECT: Retroactive Contracts for Outstanding MSA Contracts

A retroactive date of July 1, 2022 is requested for the following contracts:

- Austin's House – Submission Complete – Delivered to GFO
- The Embracing Project – Submission Complete – Delivered to GFO
- Janet Cahill, Ph.D. – Submission Incomplete – Resubmitted on June 30
- Dr. Mark Armerding – Submission Incomplete – Resubmitted on June 30
- Dr. Steven Berger – Submission Incomplete – Division will work with vendor on a new submission
- For a Successful Tomorrow – Submission Incomplete – Division will work with vendor on a new submission
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- Dr. Suzanne Aberasturi - Submission Incomplete – Division will work with vendor on a new submission
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- St. Jude's Ranch for Children - Submission Incomplete – Division will work with vendor on a new submission
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- 7 Day Dental dba Any Day Dental – Submission not found – Division will work with vendor to submit
- Innovative Health and Wellness – Submission not found - Division will work with vendor to submit

Despite the best efforts of the Division, including months of reminder emails, phone calls, and individual troubleshooting, the vendors listed above did not get approved statewide contracts in place by July 1 to establish service agreements. These vendors provide essential services to children, youth, and families served by the Division, including residential services, clinical services, and medical and dental services; a gap in these services would result in undue hardship to our staff and our clients.

We are working diligently with these vendors to ensure proper submissions in ePro and we anticipate that they will all be approved by the Board of Examiners by October, at which point these contracts will terminate and we will continue services through service agreements. Vendors will be notified that contract payments will be withheld until such time as it can be demonstrated that all necessary documentation has been submitted to establish a MSA contract.

Thank you for your consideration of this request. If you have any questions, please do not hesitate to contact me at (775) 684-4414.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26527**

Agency Name:	DHHS - DIVISION OF CHILD AND FAMILY SERVICES	Legal Entity Name:	WINTERS, FITZROY D DBA
Agency Code:	409	Contractor Name:	WINTERS, FITZROY D DBA
Appropriation Unit:	3263-36	Address:	FOR A SUCCESSFUL TOMORROW PO BOX 43313
Is budget authority available?:	Yes	City/State/Zip:	LAS VEGAS, NV 89116-1313
If "No" please explain:	Not Applicable	Contact/Phone:	702/772-9109
		Vendor No.:	T27035324
		NV Business ID:	NV20131207488

To what State Fiscal Year(s) will the contract be charged? **2023**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/>	General Funds	50.00 %	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	<input checked="" type="checkbox"/> Other funding	50.00 % county assessment

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2022**
Anticipated BOE meeting date 08/2022

Retroactive? **Yes**

If "Yes", please explain

This vendor is currently providing these services through a service agreement that expires on June 30, 2022. Despite the best efforts of the Division, there will not be a new service agreement in place on July 1, 2022. These are essential services and a gap in these services would be detrimental to agency operations and to the children, youth, and families served by the Division. We are working with the vendor to establish a new service agreement, at which point this contract will be terminated.

3. Termination Date: **10/31/2022**

Contract term: **122 days**

4. Type of contract: **Contract**

Contract description: **BasicSkills Training**

5. Purpose of contract:

This is a new contract to provide ongoing services of basic skills training for youth under parole supervision.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$40,652.52**

Other basis for payment: Detailed rates may be found in the contract and Attachment AA - Scope of Work, Fee Schedule

II. JUSTIFICATION

7. What conditions require that this work be done?

The Youth Parole Bureau is tasked with supervising youth and providing access to services to assist them with reintegrating into the community following adjudication in a state facility. BST services are Rehabilitative Mental Health interventions designed to reduce cognitive and behavioral impairments and restore recipients to their highest level of functioning.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the expertise.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

DCFS has a current service agreement with this vendor for these services. DCFS intends to re-establish a service agreement with this vendor at which point this contract will be terminated.

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

This vendor currently provides these services through a service initiation. Services are satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Kelli Mosley, Clinical Program Manager Ph: 702-486-9706

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dander16	07/12/2022 09:34:17 AM
Division Approval	knielsen	07/24/2022 12:03:25 PM
Department Approval	cpitlock	07/25/2022 10:29:07 AM
Contract Manager Approval	kathr55	07/25/2022 11:44:06 AM
Budget Analyst Approval	afrantz	08/01/2022 15:53:06 PM

From: [Kevin D. Doty](#)
To: [Katrina Nielsen](#)
Cc: [DCFS contracts](#); [Cindy L. Stoeffler](#); [Kathryn Roose](#); [Ryan Vradenburg](#); [Bridgette Mackey-Garrison](#)
Subject: RE: Retroactive Contract Requests for Outstanding MSA Contracts
Date: Tuesday, July 5, 2022 10:12:28 AM
Attachments: [image001.png](#)

Hi Katrina,

Pursuant to NAC 333.114 and because of the need to continue to provide care, you are authorized to contract with the listed vendors as needed until October 31. Please continue to work with the vendors to complete the MSA process.

Kevin

Kevin D. Doty
Administrator
Purchasing Division
Department of Administration
State of Nevada
775-684-0183

From: Katrina Nielsen <KNielsen@dcfs.nv.gov>
Sent: Tuesday, July 5, 2022 7:22 AM
To: Kevin D. Doty <kddoty@admin.nv.gov>
Cc: DCFS contracts <contracts@dcfs.nv.gov>; Cindy L. Stoeffler <cstoeffler@admin.nv.gov>; Kathryn Roose <kroose@dcfs.nv.gov>; Ryan Vradenburg <rbradenburg@admin.nv.gov>
Subject: Retroactive Contract Requests for Outstanding MSA Contracts

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Let me know if you have any questions or concerns.

Thanks,

Katrina Nielsen
Acting Deputy Administrator - Administrative Services
Nevada Department of Health and Human Services



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Steve Sisolak
Governor



Richard Whitley, MS
Director

DEPARTMENT OF HEALTH AND HUMAN SERVICES

DIVISION OF CHILD AND FAMILY SERVICES
Helping people. It's who we are and what we do.



Cindy Pitlock, DNP
Administrator

MEMORANDUM

TO: Kevin Doty, Administrator, Purchasing Division
Bridgette Mackey-Garrison, Executive Branch Budget Officer I Governor's Finance Office, Budget Division

FROM: Katrina Nielsen, Acting Deputy Administrator, Division of Child and Family Services *Katrina Nielsen*

DATE: July 5, 2022

SUBJECT: Retroactive Contracts for Outstanding MSA Contracts

A retroactive date of July 1, 2022 is requested for the following contracts:

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Despite the best efforts of the Division, including months of reminder emails, phone calls, and individual troubleshooting, the vendors listed above did not get approved statewide contracts in place by July 1 to establish service agreements. These vendors provide essential services to children, youth, and families served by the Division, including residential services, clinical services, and medical and dental services; a gap in these services would result in undue hardship to our staff and our clients.

We are working diligently with these vendors to ensure proper submissions in ePro and we anticipate that they will all be approved by the Board of Examiners by October, at which point these contracts will terminate and we will continue services through service agreements. Vendors will be notified that contract payments will be withheld until such time as it can be demonstrated that all necessary documentation has been submitted to establish a MSA contract.

Thank you for your consideration of this request. If you have any questions, please do not hesitate to contact me at (775) 684-4414.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26364**

Agency Name:	DHHS - DIVISION OF CHILD AND FAMILY SERVICES	Legal Entity Name:	Washoe County Human Services Agency
Agency Code:	409	Contractor Name:	Washoe County Human Services Agency
Appropriation Unit:	3281-00	Address:	350 S. Center Street
Is budget authority available?:	Yes	City/State/Zip:	Reno, NV 89501
If "No" please explain:	Not Applicable	Contact/Phone:	Heather Coffey 775-785-5642
		Vendor No.:	T40283400A
		NV Business ID:	Governmental Entity

To what State Fiscal Year(s) will the contract be charged? **2023-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Washoe County Revenue

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/01/2022**

Anticipated BOE meeting date 08/2022

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **09/30/2024**

Contract term: **2 years**

4. Type of contract: **Revenue Contract**

Contract description: **Fellow Reimbursement**

5. Purpose of contract:

This is a new revenue contract to provide ongoing psychiatric fellows services to Washoe County youth clients.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$25,272.00**

Payment for services will be made at the rate of \$62.22 per Hour for 2nd Year Fellow

Other basis for payment: \$60.75 per Hour for 1st Year Fellow; See Attachment A for Calculations

II. JUSTIFICATION

7. What conditions require that this work be done?

The University of Nevada Reno School of Medicine provides essential psychiatric assessment and support services in support of psychiatric, mobile crisis, and outpatient services provided by Northern Nevada Child and Adolescent Services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This contract will allow Washoe County Human Services Agency to provide funding to support Northern Nevada Child and Adolescent Services psychiatric fellows services.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

NRS 277.180 authorizes any one or more public agencies to contract with any one or more other public agencies to perform any governmental service, activity or undertaking which any of the public agencies entering into the contract is authorized by law to perform.

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

Yes If "Yes", please explain

Contractor is Washoe County.

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Washoe County has been under contract with the Division in the past. Services have been satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

Imran Hyman, Admin Services Officer 2 Ph: 775-688-1636

Rhonda Lawrence, Clinical Program Mgr. 2 Ph: 775-688-2421

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ihyman	05/24/2022 08:54:30 AM
Division Approval	knielsen	07/13/2022 18:56:55 PM
Department Approval	cpitlock	07/15/2022 15:40:15 PM
Contract Manager Approval	sknigge	07/18/2022 11:56:54 AM
Budget Analyst Approval	afrantz	08/01/2022 15:30:38 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26514**

Agency Name: DHHS - DIVISION OF CHILD AND FAMILY SERVICES	Legal Entity Name: EXECUTIVE PEST SERVICES LLC
Agency Code: 409	Contractor Name: EXECUTIVE PEST SERVICES LLC
Appropriation Unit: 3646-07	Address: PO BOX 335153
Is budget authority available?: Yes	City/State/Zip: NORTH LAS VEGAS, NV 89033-5153
If "No" please explain: Not Applicable	Contact/Phone: Brian Holmes 702/321-9547
	Vendor No.: T27020890A
	NV Business ID: NV20061525544

To what State Fiscal Year(s) will the contract be charged? **2023-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/> General Funds	59.00 %	Fees	0.00 %
<input checked="" type="checkbox"/> Federal Funds	41.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/28/2022**

Anticipated BOE meeting date 08/2022

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2026**

Contract term: **3 years and 338 days**

4. Type of contract: **Contract**

Contract description: **Pest Control Service**

5. Purpose of contract:

This is a new contract to provide ongoing monthly pest control services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$42,960.00**

Payment for services will be made at the rate of \$895.00 per Month

II. JUSTIFICATION

7. What conditions require that this work be done?

These services are needed to control pest and insects which benefits the integrity of state buildings, property and promotes health and safety for staff, clients, and their families.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

No State employee has the expertise to perform these services.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Executive Pest Services
Red Rock Pest Control
Preventive Pest Control

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

The selected vendor charges a flat monthly rate that includes call backs. Other vendors added additional trip fees for any call backs.

d. Last bid date: 04/05/2022 Anticipated re-bid date: 04/06/2026

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Vendor has been under contract with the Division at various times since 2008. Services have been satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Crista Hill, Program Officer I Ph: 702-486-8064

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	prassie1	06/24/2022 15:40:40 PM
Division Approval	knielsen	06/29/2022 13:00:37 PM
Department Approval	cpitlock	06/30/2022 08:25:44 AM
Contract Manager Approval	sknigge	06/30/2022 14:20:24 PM
Budget Analyst Approval	bmacke1	07/29/2022 08:09:07 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26608**

Agency Name:	DHHS - DIVISION OF CHILD AND FAMILY SERVICES	Legal Entity Name:	MESA ENERGY SYSTEMS, INC. DBA
Agency Code:	409	Contractor Name:	MESA ENERGY SYSTEMS, INC. DBA
Appropriation Unit:	3646-07	Address:	EMCOR SERVICES MESA ENERGY INC 6295 S PEARL ST STE 1400 LAS VEGAS, NV 89120-6280
Is budget authority available?:	Yes	City/State/Zip:	LAS VEGAS, NV 89120-6280
If "No" please explain:	Not Applicable	Contact/Phone:	Rick Golden 702-903-5712
		Vendor No.:	T27027115A
		NV Business ID:	NV20071267110

To what State Fiscal Year(s) will the contract be charged? **2023**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/>	General Funds	59.00 %	Fees	0.00 %
<input checked="" type="checkbox"/>	Federal Funds	41.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **08/05/2022**

Anticipated BOE meeting date 09/2022

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2023**

Contract term: **329 days**

4. Type of contract: **Contract**

Contract description: **HVAC Replacement**

5. Purpose of contract:

This is a new contract to provide new heating, ventilation, and air conditioning units units.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$23,770.00**

Payment for services will be made at the rate of \$23,770.00 per job completion

II. JUSTIFICATION

7. What conditions require that this work be done?

The age of the HVAC units have passed their average useful life and they are no longer energy efficient. To avoid the potential for unit failure and any program disruption, the agency is seeking to replace them.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the expertise.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Emcore Services Nevada
LMS Building Systems
ACCO Engineered Systems

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This was the lowest cost responsible vendor to respond.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Crista Hill, null Ph: 702-486-8064

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	prassie1	07/20/2022 18:33:30 PM
Division Approval	knielsen	07/31/2022 19:14:51 PM
Department Approval	cpitlock	08/01/2022 16:55:02 PM
Contract Manager Approval	kathr55	08/01/2022 17:01:44 PM
Budget Analyst Approval	afrantz	08/05/2022 14:38:32 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26050**

Agency Name: DHHS - DIVISION OF CHILD AND FAMILY SERVICES	Legal Entity Name: WATERTECH INCORPORATED DBA
Agency Code: 409	Contractor Name: WATERTECH INCORPORATED DBA
Appropriation Unit: 3646-07	Address: WATERTECH SERVICES 2536 KIMBERLY RD
Is budget authority available?: Yes	City/State/Zip: TWIN FALLS, ID 83301-7975
If "No" please explain: Not Applicable	Contact/Phone: Todd Woolley 702-275-9033
	Vendor No.: T27034288
	NV Business ID: NV19971180207

To what State Fiscal Year(s) will the contract be charged? **2023-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/> General Funds	59.00 %	Fees	0.00 %
<input checked="" type="checkbox"/> Federal Funds	41.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/29/2022**

Anticipated BOE meeting date **08/2022**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2026**

Contract term: **3 years and 337 days**

4. Type of contract: **Contract**

Contract description: **Water Treatment Svcs**

5. Purpose of contract:

This is a new contract to provide ongoing water treatment maintenance for two chillers located on the Charleston Campus, buildings 7 and 17.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$24,032.00**

Payment for services will be made at the rate of \$459.00 per Month

Other basis for payment: Preventative Maintenance Services \$459 per month x 48 months = \$22,032 + \$2,000 for emergency repairs = \$24,032

II. JUSTIFICATION

7. What conditions require that this work be done?

The chiller at Building 17 controls the air conditioning at Desert Willow Treatment Center and the chiller at Building 7 heats the water for the building. It is crucial to maintain proper water treatment to aid in the lifespan of the chiller and its equipment.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

No employees have the necessary expertise.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Watertech
Advanced Water Company
Aquaclear

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

The selected vendor has the lowest monthly rate. Additionally, the selected vendor has prior experience with the chillers on the property.

d. Last bid date: 01/24/2022 Anticipated re-bid date: 01/12/2026

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Vendor has been under contract with the Division since 2014. Services have been satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Rick Rassier, Admin Services Officer III Ph: 702-486-4335

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	prassie1	04/30/2022 09:46:33 AM
Division Approval	knielsen	07/12/2022 14:43:30 PM
Department Approval	cpitlock	07/13/2022 13:58:43 PM
Contract Manager Approval	sknigge	07/14/2022 16:00:43 PM
Budget Analyst Approval	bmacke1	07/29/2022 08:08:13 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26617**

Agency Name: ADJUTANT GENERAL & NATIONAL GUARD	Legal Entity Name: ROOF CRAFTERS, INC.
Agency Code: 431	Contractor Name: ROOF CRAFTERS, INC.
Appropriation Unit: 3650-07	Address: PO BOX 41268
Is budget authority available?: Yes	City/State/Zip: RENO, NV 89504-5268
If "No" please explain: Not Applicable	Contact/Phone: BRIAN HUNT 775-831-4188
	Vendor No.: T29030959A
	NV Business ID: NV19921030757

To what State Fiscal Year(s) will the contract be charged? **2023-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/> General Funds	50.00 %	Fees	0.00 %
<input checked="" type="checkbox"/> Federal Funds	50.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 431

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **08/12/2022**

Anticipated BOE meeting date 08/2022

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **07/11/2026**

Contract term: **3 years and 334 days**

4. Type of contract: **Contract**

Contract description: **Roof Repairs**

5. Purpose of contract:

This is a new contract to provide ongoing services of maintenance, preventive maintenance, repair, and replacement of the roofing systems for facilities in the southern Nevada region.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$98,581.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

Maintenance to repair and replace roofing systems for facilities in the southern Nevada region.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the skills or tools to perform roof replacement and repair.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Rhino Roofing
Roof Crafters
Best Choice Roofing

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Only vendor to submit a bid.

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	csnido1	07/24/2022 15:53:59 PM
Division Approval	csnido1	07/24/2022 15:54:01 PM
Department Approval	csnido1	07/24/2022 15:54:04 PM
Contract Manager Approval	csnido1	07/24/2022 15:54:07 PM
Budget Analyst Approval	vmilazz1	08/12/2022 16:21:15 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26646**

Agency Name: **DEPARTMENT OF CORRECTIONS**
 Agency Code: **440**
 Appropriation Unit: **3710-30**
 Is budget authority available?: **Yes**
 If "No" please explain: Not Applicable

Legal Entity Name: **AMTEC LESS LETHAL SYSTEMS, INC.**
 Contractor Name: **AMTEC LESS LETHAL SYSTEMS, INC.**
 Address: **4700 Providence Road**
 City/State/Zip: **Perry, FL 2347-1140**
 Contact/Phone: **Danielle Cotton 850-838-8422**
 Vendor No.: **T29043307**
 NV Business ID: **NV20222528206**

To what State Fiscal Year(s) will the contract be charged? **2023**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **08/12/2022**

Anticipated BOE meeting date 08/2022

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **08/31/2022**

Contract term: **19 days**

4. Type of contract: **Contract**

Contract description: **Staff Training**

5. Purpose of contract:

This is a new contract to provide ongoing required Less Lethal Instructor Courses at Northern Nevada Correctional Center and Southern Desert Correctional Center.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$23,850.00**

Other basis for payment: Payment in full upon completion of classes and approval of invoice.

II. JUSTIFICATION

7. What conditions require that this work be done?

Nevada Department of Corrections now use less lethal defense systems as required by the Governor. NDOC must have certified trainers on staff to make sure our custody staff receive the proper instruction on the care and use of these weapons. Training is required annually for all custody staff and employees who are authorized to carry weapons as part of their duties.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Corrections and the other state agencies currently do not have anyone on staff to provide this training.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Police 1
 All Criminal Justice Schools
 ALS-Pacem Defense

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This was the only company who responded to our request for quote for onsite instructor training. The other companies could provide online or in person training at another location, which would have been more expensive. ALS-Pacem Defense are considered the industry leader in this area of training,

d. Last bid date: 06/15/2022 Anticipated re-bid date: 06/15/2022

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?
Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
Yes

19. Agency Field Contract Monitor:
Todd Dunn, Training Officer Ph: 725-216-6018

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	blopez	07/29/2022 10:43:43 AM
Division Approval	amonro1	07/30/2022 12:03:27 PM
Department Approval	lluca2	08/09/2022 14:56:47 PM
Contract Manager Approval	kreynol3	08/09/2022 15:13:53 PM
Budget Analyst Approval	vmilazz1	08/12/2022 17:47:33 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 24065	Amendment Number: 1
Agency Name: DEPARTMENT OF CORRECTIONS	Legal Entity Name: California Department of Corrections & Rehabilitation
Agency Code: 440	Contractor Name: California Department of Corrections & Rehabilitation
Appropriation Unit: 3710-16	Address: 1515 S. Street
Is budget authority available?: Yes	City/State/Zip: Sacramento, CA 95811-7243
If "No" please explain: Not Applicable	Contact/Phone: Stephen.Vang@cdcr.ca.gov/ Mariann.Isola@cdcr.ca.gov 916-445-5146
	Vendor No.: T32007197
	NV Business ID: Government Agency

To what State Fiscal Year(s) will the contract be charged? **2021-2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **440**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **05/12/2021**

Anticipated BOE meeting date **08/2022**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **04/01/2024**

Contract term: **2 years and 325 days**

4. Type of contract: **Interlocal Agreement**

Contract description: **PREA Circular Audit**

5. Purpose of contract:

This is the first amendment to the original inter-local agreement which provides reimbursements for Prevent, Detect, and Respond to Prison Rape audit services. This amendment increases the maximum amount from \$8,740 to \$17,240 due to planned FY23 audits for Ely State Prison and Pioche Conservation Camp.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$8,740.00	\$8,740.00	\$8,740.00	No
2. Amount of current amendment (#1):	\$8,500.00	\$17,240.00	\$17,240.00	Yes - Info
3. New maximum contract amount:	\$17,240.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

In cooperation with the Western State PREA Circular Auditing agreement, the State of Nevada is allowed to get free PREA auditing services, with the understanding that only travel expenses must be reimbursed to the state providing services on a rotating basis. Otherwise, the costs to hire independent auditors to perform this function would greatly exceed available budget for these required services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Federal Department of Justice (DOJ) requires that PREA Audits are performed by a DOJ PREA auditor from outside the state.

9. Were quotes or proposals solicited? No
Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	bweisent	07/21/2022 18:26:24 PM
Division Approval	lluca2	07/22/2022 14:29:39 PM
Department Approval	lluca2	07/22/2022 14:29:45 PM
Contract Manager Approval	kreyrol3	07/22/2022 14:51:16 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **25591**

Agency Name: DEPARTMENT OF AGRICULTURE	Legal Entity Name: University of Georgia Research Foundation, Inc.
Agency Code: 550	Contractor Name: University of Georgia Research Foundation, Inc.
Appropriation Unit: 4545-17	Address: 310 East Campus Road Tucker Hall 409
Is budget authority available?: Yes	City/State/Zip: Athens, GA 30602-1589
If "No" please explain: Not Applicable	Contact/Phone: Chris Thornton 706-542-7754
	Vendor No.:
	NV Business ID: Interlocal

To what State Fiscal Year(s) will the contract be charged? **2023-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	34.00 % 4545/weed fees
X Federal Funds	66.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/19/2022**

Anticipated BOE meeting date 03/2022

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **03/31/2026**

Contract term: **3 years and 256 days**

4. Type of contract: **Interlocal Agreement**

Contract description: **EDDMaps Support**

5. Purpose of contract:

This is a new Interlocal agreement which provides support of mapping systems utilizing the EDDMaps, EDDMapS GIS and Rangeland Health Monitoring App to monitor grazing sites where noxious weed infestation develops.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$52,560.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

The Nevada Department of Agriculture, Noxious Weed Program has an internal invasive plant database which requires assistance from the University of Georgia Research Foundation to include rangeland monitoring in conjunction with invasive plant mapping.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the skill set, to create a database and other applications that could share data with the national EDDMaps.org database and allow for query capabilities that could be useful by the Noxious Weed program.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

NRS 277.180

d. Last bid date: 10/01/2021 Anticipated re-bid date: 01/05/2026

- 10. a. Does the contract contain any IT components? Yes
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

Yes If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

12.5

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	btait	02/22/2022 15:30:04 PM
Division Approval	kdailey	02/22/2022 15:49:38 PM
Department Approval	kdailey	02/22/2022 15:49:44 PM
Contract Manager Approval	btait	05/11/2022 15:08:52 PM
EITS Approval	ljean	05/12/2022 11:40:57 AM
Budget Analyst Approval	dspeed1	07/19/2022 16:35:51 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26425**

Agency Name: DEPARTMENT OF AGRICULTURE	Legal Entity Name: DEL SOL LANDSCAPE CONSTRUCTION
Agency Code: 550	Contractor Name: DEL SOL LANDSCAPE CONSTRUCTION
Appropriation Unit: 4554-07	Address: INC
Is budget authority available?: Yes	2509 E RENO AVE
If "No" please explain: Not Applicable	City/State/Zip: LAS VEGAS, NV 89120-1015
	Contact/Phone: 702/263-6597
	Vendor No.: T32004270
	NV Business ID: NV20051136561

To what State Fiscal Year(s) will the contract be charged? **2023-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2022**

Anticipated BOE meeting date **07/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2026**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **Landscaping Services**

5. Purpose of contract:

This is a new contract to provide ongoing landscaping services for the Las Vegas headquarters.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$11,088.00**

Payment for services will be made at the rate of \$231.00 per month

II. JUSTIFICATION

7. What conditions require that this work be done?

The building occupied by NDA in Las Vegas requires periodic services in order to maintain the surrounding landscape.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the equipment or time to provide the services required.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Del Sol Landscape Construction
Arbopest Companies LLC
GreenScapes of Nevada LLC
Brightview Landscape Services

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This is the only vendor who provided a quote, the cost is reasonable, and covers necessary services. The other three (3) contractors solicited did not provide quotes.

d. Last bid date: 04/05/2022 Anticipated re-bid date: 04/01/2026

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The Nevada Department of Agriculture has contracted with this vendor since 2017 for landscaping services. Their quality of service was satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	kdailey	06/07/2022 11:46:55 AM
Division Approval	kdailey	06/07/2022 11:46:57 AM
Department Approval	kdailey	06/07/2022 11:47:00 AM
Contract Manager Approval	susanh29	07/21/2022 08:40:28 AM
Budget Analyst Approval	laaron	08/17/2022 16:50:21 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26666**

Agency Name: DPS-DIRECTOR'S OFFICE	Legal Entity Name: MARTIN ROSS & ASSOCIATES, LLC
Agency Code: 650	Contractor Name: MARTIN ROSS & ASSOCIATES, LLC
Appropriation Unit: 4706-18	Address: 350 S ROCK BLVD STE 200
Is budget authority available?: Yes	City/State/Zip: RENO, NV 89502-4164
If "No" please explain: Not Applicable	Contact/Phone: 775/336-4440
	Vendor No.: T29027834
	NV Business ID: NV20031163095
To what State Fiscal Year(s) will the contract be charged?	2023-2024

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Cost Allocated

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/28/2022**

Anticipated BOE meeting date **09/2022**

Retroactive? **Yes**

If "Yes", please explain

Due to staffing issues at the DPS Director's Office Background Investigations Unit, DPS requires services to assist with completing law enforcement background investigations for prospective Nevada State Police candidates. This contract is short term to alleviate an immediate backlog of background investigations required prior to scheduled academy start dates. DPS will be performing a formal RFP with Heather Moon at State Purchasing in an effort to enter into a multi-year contract for services.

3. Termination Date: **07/27/2023**

Contract term: **364 days**

4. Type of contract: **Contract**

Contract description: **LE Background Invest**

5. Purpose of contract:

This is a new contract to provide law enforcement background investigations for prospective candidates.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$24,500.00**

Other basis for payment: Upon receipt and approval of invoice.

II. JUSTIFICATION

7. What conditions require that this work be done?

The Department of Public Safety (DPS) must perform law enforcement background investigations on prospective candidates. Due to staffing issues, DPS requires the services of a vendor with completing these background investigations.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Due to other Department and Public Safety requirements, DPS does not have qualified staff assigned to the Background Investigations Unit at this time and therefore, must have a vendor provide these services.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Martin-Ross was the only vendor to provide a proposal.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Martin-Ross & Associates, LLC previously was under a Statewide contract to provide background investigations services. The services provided under this contract were exemplary.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	lgallow1	08/03/2022 11:14:12 AM
Division Approval	lgallow1	08/03/2022 11:14:15 AM
Department Approval	jdekoekk	08/03/2022 11:33:29 AM
Contract Manager Approval	jdekoekk	08/03/2022 11:33:34 AM
Budget Analyst Approval	dspeed1	08/05/2022 15:10:20 PM

Steve Sisolak
Governor



Nevada Department of
Public Safety
Dedication Pride Service

George Togliatti
Director

Sheri Brueggemann
Deputy Director

Director's Office

555 Wright Way
Carson City, Nevada 89711
Telephone (775) 684-4808 - Fax (775) 684-4809

Memorandum

DATE: August 3, 2022
TO: Amy Stevenson, Director, Governor's Finance Office
THRU: Dustin Speed, Executive Branch Budget Officer, Governor's Finance Office
FROM: Curtis Palmer, DPS ASOIV Senior Fiscal Officer *CP*
RE: Retroactive Contract

Attached is a new contract between the Department of Public Safety (DPS) Director's Office and Martin-Ross & Associates, LLC for which we are requesting retroactive approval to July 28, 2022.

Due to staffing issues at the DPS Director's Office Background Investigations Unit, we require services to assist with completing law enforcement background investigations for prospective Nevada State Police candidates. This contract is short term to alleviate an immediate backlog of background investigations required prior to the scheduled academy start dates.

DPS will be performing a formal RFP with Heather Moon at State Purchasing in an effort to enter into a multi-year contract for these services.

Your consideration in approval of this contract is greatly appreciated. Please contact me if you have questions or if I can be of any assistance.

Sincerely,

Curtis Palmer, DPS ASOIV Senior Fiscal Officer

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26583**

Agency Name: **DPS-HIGHWAY PATROL**
 Agency Code: **651**
 Appropriation Unit: **4713-04**
 Is budget authority available?: **Yes**
 If "No" please explain: Not Applicable

Legal Entity Name: **Creative Cleaning Service, LLC**
 Contractor Name: **Creative Cleaning Service, LLC**
 Address: **290 Crystal Ct**
 City/State/Zip: **Mesquite, NV 89027**
 Contact/Phone: **Francisco Castro 702-345-2215**
 Vendor No.: **T32012380**
 NV Business ID: **NV20131722329**

To what State Fiscal Year(s) will the contract be charged? **2023-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
X Highway Funds	100.00 %	Other funding	0.00 %
Agency Reference #:	651		

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **08/01/2022**

Anticipated BOE meeting date 09/2022

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **07/31/2026**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **Janitorial Services**

5. Purpose of contract:

This is a new contract to provide ongoing janitorial services at the Nevada Highway Patrol office in Mesquite.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$46,800.00**

Payment for services will be made at the rate of \$975.00 per Upon receipt and approval of invoices.

II. JUSTIFICATION

7. What conditions require that this work be done?

State facilities must be cleaned and maintained.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

There are no State employees who provide this type of service.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Service Master
 Valley Enterprise
 Creative Cleaning Services

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor had the lowest cost for the janitorial services.

d. Last bid date: 03/09/2022 Anticipated re-bid date: 03/09/2026

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
LLC

16. a. Is the Contractor Name the same as the legal Entity Name?
Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
Yes

19. Agency Field Contract Monitor:

Kathleen Henrie, Contract Manager Ph: 775-684-4467

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	kdefe1	07/20/2022 17:08:37 PM
Division Approval	twollan1	07/21/2022 09:46:12 AM
Department Approval	jdekoekk	07/21/2022 14:12:33 PM
Contract Manager Approval	jdekoekk	07/21/2022 14:12:36 PM
Budget Analyst Approval	jrodrig9	07/29/2022 01:31:10 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **25963**

Agency Name: DEPARTMENT OF WILDLIFE	Legal Entity Name: Comprehensive Electrical Designs, LLC
Agency Code: 702	Contractor Name: Comprehensive Electrical Designs, LLC
Appropriation Unit: 4460-07	Address: HC76 Box 36006 #10
Is budget authority available?: Yes	City/State/Zip: Tonopah, NV 89049
If "No" please explain: Not Applicable	Contact/Phone: Corinne Dowers 775-482-4177
	Vendor No.:
	NV Business ID: NV20161062891

To what State Fiscal Year(s) will the contract be charged? **2023**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % Sportsmens Revenue
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

Agency Reference #: 22-69

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/29/2022**

Anticipated BOE meeting date 06/2022

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **12/31/2022**

Contract term: **155 days**

4. Type of contract: **Contract**

Contract description: **Electrical Engnrng**

5. Purpose of contract:

This is a new contract to provide professional electrical engineering design and services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$11,622.00**

Other basis for payment: As invoiced by the Contractor and approved by the State

II. JUSTIFICATION

7. What conditions require that this work be done?

Current aged and failing electrical designs do not meet codes and are unsafe. They will need to be redesigned and rewired.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Specialized work.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

- 11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

- 12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

- 13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

- 14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

- 15. The contractor is registered with the Nevada Secretary of State's Office as a:
LLC

- 16. a. Is the Contractor Name the same as the legal Entity Name?
Yes

- 17. a. Does the contractor have a current Nevada State Business License (SBL)?
Yes

- 18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
Yes

- 19. Agency Field Contract Monitor:
Nick Collin, Construction Coordinator Ph: 775-688-1583

- 20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nroble1	04/01/2022 13:52:05 PM
Division Approval	jneubau2	04/06/2022 10:22:28 AM
Department Approval	bvale1	05/03/2022 09:27:08 AM
Contract Manager Approval	cprasa1	05/25/2022 10:29:36 AM
Budget Analyst Approval	dspeed1	07/29/2022 14:45:11 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26636**

Agency Name: **DEPARTMENT OF WILDLIFE**
Agency Code: **702**
Appropriation Unit: **4460-09**
Is budget authority available?: **Yes**
If "No" please explain: Not Applicable

Legal Entity Name: Quality Tri-County Janitorial
Contractor Name: **Quality Tri-County Janitorial**
Address: **PO Box 3084**
City/State/Zip: **Winnemucca, NV 89446**
Contact/Phone: Melene Ramos 775-623-2863
Vendor No.: T29001976A
NV Business ID: NV20041444254
To what State Fiscal Year(s) will the contract be charged? **2023-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % Sportsmen's Revenue
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

Agency Reference #: 23-09

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **08/17/2022**

Anticipated BOE meeting date 09/2022

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **09/30/2026**

Contract term: **4 years and 45 days**

4. Type of contract: **Contract**

Contract description: **Winnemucca Cleaning**

5. Purpose of contract:

This is a new contract to provide janitorial services to the Winnemucca office.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$50,328.00**

Other basis for payment: As invoiced by the Contractor and approved by the State

II. JUSTIFICATION

7. What conditions require that this work be done?

Need to maintain the State's property facility for optimum longevity and to maintain the space in good condition.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Hourly wages and insurance are prohibitive. The time involved to clean is substantial and would subtract from regular job duties.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**Janitorial NIA
Betteridge Janitorial
Quality Tri-County Janitorial**

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This was the only vendor to respond to the request for bids.

d. Last bid date: 05/26/2022 Anticipated re-bid date: 05/26/2026

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

NDOW in 2021, work was satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Ashley Easterday, Administrative Assistant II Ph: 775-623-6565

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dchelin1	07/28/2022 10:45:26 AM
Division Approval	jneubau2	08/01/2022 13:32:30 PM
Department Approval	bvale1	08/02/2022 17:20:22 PM
Contract Manager Approval	cprasa1	08/03/2022 16:01:36 PM
Budget Analyst Approval	jrodrig9	08/17/2022 14:57:45 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **23584** Amendment Number: **2**

Agency Name: **DEPARTMENT OF WILDLIFE** Legal Entity Name: **TRUCKEE MEADOWS PARKS FOUNDATION**

Agency Code: **702** Contractor Name: **TRUCKEE MEADOWS PARKS FOUNDATION**

Appropriation Unit: **4462-12** Address: **50 COWAN DR**

Is budget authority available?: **Yes** City/State/Zip: **RENO, NV 89509-1009**

If "No" please explain: **Not Applicable** Contact/Phone: **HEIDI ANDERSON 775-410-1702**

Vendor No.: **T32008705**

NV Business ID: **NV20121181070**

To what State Fiscal Year(s) will the contract be charged? **2021-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % License Plate Fees
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

Agency Reference #: 21-24

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **11/10/2020**

Anticipated BOE meeting date **07/2022**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **10/31/2024**

Contract term: **3 years and 355 days**

4. Type of contract: **Contract**

Contract description: **Americorps WL Ed**

5. Purpose of contract:
This is the second amendment to the original contract which provides wildlife education programming and volunteer services. This amendment increases the maximum amount from \$225,996.00 to \$239,535.00 to cover travel costs of AmeriCorps volunteers.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$205,996.00	\$205,996.00	\$205,996.00	Yes - Action
a. Amendment 1:	\$20,000.00	\$20,000.00	\$20,000.00	Yes - Info
2. Amount of current amendment (#2):	\$13,539.00	\$13,539.00	\$33,539.00	Yes - Info
3. New maximum contract amount:	\$239,535.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

The opportunity to foster a strong partnership with a well-known organization within our communities, as well as build a program to offer young professionals an opportunity to grow, learn, and give back to the wildlife field. Under the current contract, NDOW is obligated to cover the travel costs incurred by the volunteers, but this expense was not included in the original contract authority.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees cannot do this work due to a limited amount of staff and the Americorps program is a national volunteer program.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**

Approval #: 200902

Approval Date: 09/08/2020

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

NDOW in 2019, work was satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Non-profit Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. Not Applicable

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level

User

Signature Date

Budget Account Approval

dchelin1

06/13/2022 11:56:05 AM

Division Approval	jneubau2	06/24/2022 08:12:21 AM
Department Approval	bvale1	07/19/2022 13:09:08 PM
Contract Manager Approval	cprasa1	07/22/2022 16:09:03 PM
Budget Analyst Approval	jrodrig9	08/17/2022 15:48:39 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26550**

Agency Name: DEPARTMENT OF WILDLIFE	Legal Entity Name: Hannah Klugman
Agency Code: 702	Contractor Name: Hannah Klugman
Appropriation Unit: 4464-11	Address: 1352 Holly Street
Is budget authority available?: Yes	City/State/Zip: Denver, CO 80220
If "No" please explain: Not Applicable	Contact/Phone: Hannah Klugman 610-506-9695
	Vendor No.: T32012619
	NV Business ID: TBD
To what State Fiscal Year(s) will the contract be charged? 2023	

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % Predator Fee
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

Agency Reference #: 22-88

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **08/17/2022**

Anticipated BOE meeting date 09/2022

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2023**

Contract term: **317 days**

4. Type of contract: **Contract**

Contract description: **Photo Processing**

5. Purpose of contract:

This is a new contract to provide trail camera processing to estimate animal presence, animal population levels, and changes in these variables across time and after various landscape level treatments.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$24,355.00**

Other basis for payment: As invoiced by the Contractor and approved by the State

II. JUSTIFICATION

7. What conditions require that this work be done?

Project 44 in the annual predator plan, approved by the Wildlife Commission.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This work is tedious and time consuming. The State does not have the manpower hours for staff to complete this work.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Deer Lab
Hannah Klugman
Spypoint

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This was the only vendor to provide a bid.

d. Last bid date: 06/16/2022 Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. Not Applicable

19. Agency Field Contract Monitor:

Pat Jackson, Staff Specialist Ph: 775-688-1676

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dchelin1	07/08/2022 15:24:05 PM
Division Approval	jneubau2	07/12/2022 09:34:15 AM
Department Approval	bvale1	07/19/2022 13:08:13 PM
Contract Manager Approval	cprasa1	07/22/2022 16:14:13 PM
Budget Analyst Approval	jrodrig9	08/17/2022 15:43:31 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 23981	Amendment Number: 1
Agency Name: DEPARTMENT OF WILDLIFE	Legal Entity Name: LINCOLN COUNTY CONSERVATION
Agency Code: 702	Contractor Name: LINCOLN COUNTY CONSERVATION
Appropriation Unit: 4467-14	Address: DISTRICT
Is budget authority available?: Yes	PO BOX 445
If "No" please explain: Not Applicable	City/State/Zip: CALIENTE, NV 89008
	Contact/Phone: MAGGIE ORR 775/726-3101
	Vendor No.: T81000350A
	NV Business ID: Governmental Entity

To what State Fiscal Year(s) will the contract be charged? **2021-2023**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	43.00 %	Habitat Conservation Fee
Federal Funds	0.00 %	X	Bonds	57.00 %	
Highway Funds	0.00 %		Other funding	0.00 %	

Agency Reference #: 21-49

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **04/12/2021**
 Anticipated BOE meeting date 07/2022

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **03/31/2023**

Contract term: **1 year and 353 days**

4. Type of contract: **Interlocal Agreement**

Contract description: **Habitat Improvement**

5. Purpose of contract:

This is the first amendment to the original interlocal agreement which provides habitat improvement projects on private and public lands. This amendment increases the maximum amount of the contract from \$12,000 to \$49,000 due the continued need for these services.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$12,000.00	\$12,000.00	\$12,000.00	Yes - Info
2. Amount of current amendment (#1):	\$37,000.00	\$37,000.00	\$49,000.00	Yes - Info
3. New maximum contract amount:	\$49,000.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

Habitat degradation within the jurisdiction of LCCD.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

NDOW employees do not have the knowledge or certifications for much of the work such as herbicide application, use of chainsaws for PJ treatments, stream bank restoration, and relationships with private landowners where habitat degradation has occurred. NDOW also does not have the capacity to conduct the habitat improvement projects.

9. Were quotes or proposals solicited? No
Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

NDA in 2005, work was satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dchelin1	05/25/2022 10:02:44 AM
Division Approval	jneubau2	05/25/2022 13:40:05 PM
Department Approval	bvale1	06/16/2022 15:00:44 PM
Contract Manager Approval	cprasa1	06/22/2022 16:25:41 PM
Budget Analyst Approval	dspeed1	07/28/2022 17:48:29 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26558**

Agency Name: DCNR - PARKS DIVISION	Legal Entity Name: Tahoe Multisport LLC
Agency Code: 704	Contractor Name: Tahoe Multisport LLC
Appropriation Unit: 4162-00	Address: 774 Mays Blvd 10-623
Is budget authority available?: Yes	City/State/Zip: Incline Village, NV 89451
If "No" please explain: Not Applicable	Contact/Phone: John Patrick Donovan 775.750.7386
	Vendor No.: T29045096
	NV Business ID: NV20141334057
To what State Fiscal Year(s) will the contract be charged? 2023	

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Revenue

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/21/2022**

Anticipated BOE meeting date 09/2022

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **04/30/2023**

Contract term: **283 days**

4. Type of contract: **Revenue Contract**

Contract description: **Revenue Contract**

5. Purpose of contract:

This is a new revenue contract to provide kayak, paddleboard, showshoe, hiking and mountain bike tours within the Lake Tahoe Nevada State Park system.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$10,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

Commercial operation using State Park Facilities

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State Park employees do not have the expertise or time to accomplish.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Revenue contract

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No
 b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

SCUP Permit 2020 and 2021; satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
 LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Kevin Fromherz, Park Supervisor Ph: 775.831.0494

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	kcopelan	07/06/2022 13:36:25 PM
Division Approval	kcopelan	07/06/2022 13:36:30 PM
Department Approval	kcopelan	07/06/2022 13:36:32 PM
Contract Manager Approval	kcopelan	07/06/2022 13:36:34 PM
Budget Analyst Approval	rjacob3	07/21/2022 13:59:25 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26609**

Agency Name: **DCNR - PARKS DIVISION**
 Agency Code: **704**
 Appropriation Unit: **4605-06**
 Is budget authority available?: **Yes**
 If "No" please explain: Not Applicable

Legal Entity Name: **FLORENCE FENCE INC**
 Contractor Name: **FLORENCE FENCE INC**
 Address: **2597 NOWLIN RD**
 City/State/Zip: **MINDEN, NV 89423-8903**
 Contact/Phone: **775/267-9918**
 Vendor No.: **T29036140**
 NV Business ID: **NV20061553949**

To what State Fiscal Year(s) will the contract be charged? **2023**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % MAINTENANCE OF STATE PARKS - Fee Overage
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **08/09/2022**
 Anticipated BOE meeting date **09/2022**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **05/30/2023**

Contract term: **294 days**

4. Type of contract: **Contract**

Contract description: **Fence contract**

5. Purpose of contract:

The purpose of this contract is to provide for the replacement of access gates at Sand Harbor.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$26,500.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

The wooden gate posts are starting to fail and need to be replaced with a steel fence. It is critical for the gates to be operational, due to bus services and first responders to be able to access the park.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Staff lacks time, expertise and manpower to perform this work.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Tahoe Fence
 Florence Fence
 Artistic Fence

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Florence Fence provided the lowest bid.

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

2019, Sand Harbor, satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	kcopelan	07/21/2022 10:38:14 AM
Division Approval	kcopelan	07/21/2022 10:38:16 AM
Department Approval	kcopelan	07/21/2022 10:38:18 AM
Contract Manager Approval	kcopelan	07/21/2022 10:38:21 AM
Budget Analyst Approval	rjacob3	08/09/2022 08:52:31 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26521**

Agency Name: **DCNR - PARKS DIVISION**
 Agency Code: **704**
 Appropriation Unit: **4605-12**
 Is budget authority available?: **Yes**
 If "No" please explain: Not Applicable

Legal Entity Name: **MORGAN, KENNETH L DBA**
 Contractor Name: **MORGAN, KENNETH L DBA**
 Address: **GREAT BASIN CONTROL SYSTEMS
 325 NEILSON RD
 RENO, NV 89521-7839**
 City/State/Zip: **RENO, NV 89521-7839**
 Contact/Phone: **775/741-1408**
 Vendor No.: **T32006048**
 NV Business ID: **NV20171212863**

To what State Fiscal Year(s) will the contract be charged? **2023-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % MAINTENANCE OF STATE PARKS - Surcharge
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **08/09/2022**
 Anticipated BOE meeting date **09/2022**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2026**
 Contract term: **3 years and 326 days**

4. Type of contract: **Contract**
 Contract description: **on-call contract**

5. Purpose of contract:

This is a new contract to provide technical services as required including maintenance, upgrades or replacement of radio and electronic controls for the water systems throughout the Western Region parks.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$48,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

Water systems occasionally fail or need replacement.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Nevada State Parks does not have the training or equipment to provide this type of expertise.

9. Were quotes or proposals solicited? **Yes**
 Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**Great Basin Control Systems
 George T Hall Co**

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Great Basin Control Systems provided the lowest quote

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Great Basin Controls has been contracted with Nevada State Parks for the last several years; work performed is satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. Not Applicable

19. Agency Field Contract Monitor:

Charlie Wells, Facility Manager Ph: 775-867-3001

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	kcopelan	06/28/2022 12:05:02 PM
Division Approval	kcopelan	06/28/2022 12:05:05 PM
Department Approval	kcopelan	06/28/2022 12:05:07 PM
Contract Manager Approval	kcopelan	06/28/2022 12:05:09 PM
Budget Analyst Approval	rjacob3	08/09/2022 08:43:41 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26676**

Agency Name: **DCNR - FORESTRY DIVISION**
Agency Code: **706**
Appropriation Unit: **4195-04**
Is budget authority available?: **Yes**
If "No" please explain: Not Applicable

Legal Entity Name: **Battle Born Pest Control**
Contractor Name: **Battle Born Pest Control**
Address: **2030 Russell Drive #2**
City/State/Zip: **Elko, NV 89801**
Contact/Phone: **Charles B. Carmichael 775-830-3472**
Vendor No.: **T32012943**
NV Business ID: **NV20222331348**
To what State Fiscal Year(s) will the contract be charged? **2023-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **NDF23-002**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **08/11/2022**

Anticipated BOE meeting date **08/2022**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2026**

Contract term: **3 years and 324 days**

4. Type of contract: **Contract**

Contract description: **Pest Control Service**

5. Purpose of contract:

This is a new contract to provide pest control services to the Northern Region headquarters and Carlin and Wells Conservation Camps.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$20,244.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

SAM 1008 Care of Buildings: Buildings, rooms, basements, floors, windows, furniture, and appurtenances are to be kept clean, orderly, and presentable as befitting public property. Pest control services reduce health risk to state employees and the public.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not possess the knowledge or expertise to perform these services.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**Battle Born Pest Services
Halo Pest Control
Northern NV Pest Control dba Elko Pest Control**

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was chosen by a selection committee in accordance with NRS and NAC 333 to be the best suited to perform the services required by the agency and the State.

d. Last bid date: 07/19/2022 Anticipated re-bid date: 05/18/2026

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Amanda Curry, Fire Control Dispatcher 3 Ph: 775-748-4000

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	hedmonds	08/09/2022 17:38:51 PM
Division Approval	dsorensen	08/09/2022 18:27:05 PM
Department Approval	dsorensen	08/09/2022 18:27:09 PM
Contract Manager Approval	rmorse	08/10/2022 09:53:58 AM
Budget Analyst Approval	rjacob3	08/11/2022 07:00:43 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26657**

Agency Name: DCNR - ENVIRONMENTAL PROTECTION	Legal Entity Name: ECOANALYSTS INC
Agency Code: 709	Contractor Name: ECOANALYSTS INC
Appropriation Unit: 3193-20	Address: 1420 S BLAINE ST STE 14
Is budget authority available?: Yes	City/State/Zip: MOSCOW, ID 83843-3973
If "No" please explain: Not Applicable	Contact/Phone: Megan Payne 208/882-2588
	Vendor No.: T32012821
	NV Business ID: NV20101859981

To what State Fiscal Year(s) will the contract be charged? **2023-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **DEP 23-005**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/01/2022**

Anticipated BOE meeting date **09/2022**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **09/30/2025**

Contract term: **3 years**

4. Type of contract: **Contract**

Contract description: **Sample Analysis**

5. Purpose of contract:

This is a new contract to provide ongoing identification and enumeration of benthic macroinvertebrates.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$94,725.00**

Other basis for payment: **Quarterly**

II. JUSTIFICATION

7. What conditions require that this work be done?

The federal Clean Water Act (section 106) and State regulations require Nevada Division of Environmental Protection to periodically evaluate the health of Nevada's waters and review associated water quality standards. This contract is to evaluate the ecological health of the States surface water quality via the analysis of biological samples.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Analytical work requires an independent taxonomic laboratory, certified taxonomic expertise and turnaround time that is not available within Nevada Division of Environmental Protection or other agencies of the State.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Contract is <\$32,000.00 per year. EcoAnalysts and EnviroScience were the only entities to respond to the Request for Quote. EcoAnalysts submitted the lowest price and has an excellent history with NDEP, BWQP.

d. Last bid date: 06/01/2022 Anticipated re-bid date: 06/01/2025

10. a. Does the contract contain any IT components? No
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. Not Applicable

19. Agency Field Contract Monitor:

Marianne Denton, Environmental Scientist Ph: 775-687-9457

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ahanso1	08/02/2022 10:17:33 AM
Division Approval	pcomba	08/03/2022 13:17:44 PM
Department Approval	pcomba	08/03/2022 13:17:51 PM
Contract Manager Approval	mhilk1	08/04/2022 07:44:07 AM
Budget Analyst Approval	rjacob3	08/08/2022 10:32:17 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26695**

Agency Name: DCNR - ENVIRONMENTAL PROTECTION	Legal Entity Name: RHITHRON ASSOCIATES INC
Agency Code: 709	Contractor Name: RHITHRON ASSOCIATES INC
Appropriation Unit: 3193-20	Address: 33 FORT MISSOULA RD
Is budget authority available?: Yes	City/State/Zip: MISSOULA, MT 59804-7203
If "No" please explain: Not Applicable	Contact/Phone: 406/721-1977
	Vendor No.: T29016979
	NV Business ID: NV20101274370

To what State Fiscal Year(s) will the contract be charged? **2023-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **DEP 23-006**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **08/15/2022**

Anticipated BOE meeting date **09/2022**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **09/30/2025**

Contract term: **3 years and 47 days**

4. Type of contract: **Contract**

Contract description: **Periphyton Samples**

5. Purpose of contract:

This is a new contract to provide ongoing services for the identification and enumeration of periphyton samples to assess the ecological integrity of rivers and streams.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$62,250.00**

Other basis for payment: within 30days upon receipt of invoice

II. JUSTIFICATION

7. What conditions require that this work be done?

The federal Clean Water Act (section 106) and State regulations require Nevada Division of Environmental Protection to periodically evaluate the health of Nevada's waters and review associated water quality standards. This contract is to evaluate the ecological health of the State's surface water quality via the analysis of biological samples.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Analytical work requires an independent taxonomic laboratory, certified taxonomic expertise and turnaround time that is not available within Nevada Division of Environmental Protection or other agencies of the State.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

EcoAnalysts
Rhithron
EnviroScience

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Rhithron Associates, EnviroScience and EcoAnalysts were the only entities to respond to the Request for Quote. Rhithron Associates, Inc. submitted the lowest price and has an excellent history with NDEP, BWQP.

d. Last bid date: 06/01/2022 Anticipated re-bid date: 06/01/2025

10. a. Does the contract contain any IT components? No
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

2002 to Present, Nevada Division of Environmental Protection, Bureau of Water Quality Planning, Service as been satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Marianne Denton, Environmental Scientist Ph: 775-687-9457

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ahanso1	08/12/2022 07:27:31 AM
Division Approval	pcomba	08/12/2022 07:43:54 AM
Department Approval	pcomba	08/12/2022 07:43:59 AM
Contract Manager Approval	mhilk1	08/12/2022 07:58:10 AM
Budget Analyst Approval	rjacob3	08/15/2022 08:18:03 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **21628** Amendment Number: **4**

Agency Name: **DEPARTMENT OF MOTOR VEHICLES** Legal Entity Name: **IMAGE ACCESS CORPORATION**

Agency Code: **810** Contractor Name: **IMAGE ACCESS CORPORATION**

Appropriation Unit: **4741-26** Address: **103 SHORELINE PKWY**

Is budget authority available?: **Yes** City/State/Zip: **SAN RAFAEL, CA 94901-5581**

If "No" please explain: **Not Applicable** Contact/Phone: **415/460-1700**

Vendor No.: **T29031905**

NV Business ID: **NV20151699236**

To what State Fiscal Year(s) will the contract be charged? **2019-2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	3.00 %
Federal Funds	0.00 %		Bonds	0.00 %
X Highway Funds	96.00 %	X	Other funding	1.00 % OHV Administrative Reimbursement

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **03/15/2019**

Anticipated BOE meeting date **08/2022**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved **09/30/2022**

Termination Date:

Contract term: **4 years and 200 days**

4. Type of contract: **Contract**

Contract description: **Technical Support**

5. Purpose of contract:

This is the fourth amendment to the original contract which provides software support; program evaluations and recommendations, licenses, scanning processes and system implementation services as needed. This amendment extends the termination date from September 30, 2022 to September 30, 2023 and increases the maximum amount from \$132,952.02 to \$226,307.05 due to the continued need for services.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$9,000.00	\$9,000.00	\$9,000.00	No
a. Amendment 1:	\$37,000.00	\$46,000.00	\$46,000.00	Yes - Info
b. Amendment 2:	\$0.00	\$0.00	\$46,000.00	No
c. Amendment 3:	\$86,952.02	\$86,952.02	\$132,952.02	Yes - Action
2. Amount of current amendment (#4):	\$93,355.03	\$93,355.03	\$93,355.03	Yes - Info
3. New maximum contract amount:	\$226,307.05			
and/or the termination date of the original contract has changed to:	09/30/2023			

II. JUSTIFICATION

7. What conditions require that this work be done?

The Department requires end user and technical support on software being used within the Department.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

There are no State employees available in the area to provide this service.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Lowest bid.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	mhendrs	06/28/2022 10:37:14 AM
Division Approval	asmit3	06/29/2022 15:00:55 PM

Department Approval

asmit3

06/29/2022 15:01:05 PM

Contract Manager Approval

asampso2

07/01/2022 09:52:18 AM

Budget Analyst Approval

jrodrig9

07/21/2022 23:07:39 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26584**

Agency Name: DETR - REHABILITATION DIVISION	Legal Entity Name: First Class Vending, Inc.
Agency Code: 901	Contractor Name: First Class Vending, Inc.
Appropriation Unit: 3253-10	Address: 3990 W. Naples Dr.
Is budget authority available?: Yes	City/State/Zip: Las Vegas, NV 89103-5529
If "No" please explain: Not Applicable	Contact/Phone: John Hajduk 702-263-2677
	Vendor No.: T29042488
	NV Business ID: NV20181040694
To what State Fiscal Year(s) will the contract be charged?	2023-2024

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Business Enterprise Set-Aside

Agency Reference #: 3661-24-BEN

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **08/16/2022**

Anticipated BOE meeting date 08/2022

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2024**

Contract term: **1 year and 319 days**

4. Type of contract: **Contract**

Contract description: **Coffee Repair**

5. Purpose of contract:

This is a new contract to provide ongoing maintenance service for the espresso machines, coffee machines, and juice machines at Business Enterprise of Nevada locations throughout the state.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$50,000.00**

Other basis for payment: Standard Hours: 8am-8pm Monday-Sunday, Standard Rate: \$85.00/hour. Non-standard Rate: \$127.50/hour. Travel Charges, of not more than \$30.00, will be paid only for travel outside of 30 miles from the stated contracted warehouse addresses. Parts and materials are at cost + 20%, unless negotiated prior to purchase. The Vendor agrees to provide a written estimate based on each job requirements, detailing labor and parts/material costs for approval, prior to beginning work. Invoices payable only upon approval by BEN staff. Contract not to exceed: \$50,000.00.

II. JUSTIFICATION

7. What conditions require that this work be done?

The majority of Nevada's BEN sites depend upon Espresso and Coffee sales for site viability. Maintenance of the Italian-made Espresso and Coffee machines, which are worth over \$6,000 each, are critical to maintain the financial viability of the site and ensure operator success.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the skills or tools to properly maintain the Italian-made Espresso machines.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Java Mechanics
Commercial Appliance Service
First Class Vending
Brewtime Repair

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Only vendor to submit a proposal.

d. Last bid date: 06/02/2022 Anticipated re-bid date: 05/01/2024

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

This vendor has provided satisfactory services to Business Enterprise of Nevada since February 2013.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	athomps8	07/27/2022 10:19:33 AM
Division Approval	jmarhevk	08/04/2022 12:36:09 PM
Department Approval	jmarhevk	08/04/2022 12:36:11 PM
Contract Manager Approval	llarki1	08/04/2022 13:15:08 PM
Budget Analyst Approval	vfajota	08/16/2022 14:42:10 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **24899** Amendment Number: **1**

Agency Name: **DETR - REHABILITATION DIVISION** Legal Entity Name: **Lake City Air Conditioning**

Agency Code: **901** Contractor Name: **Lake City Air Conditioning**

Appropriation Unit: **3253-10** Address: **1606 Carse Dr.**

Is budget authority available?: **Yes** City/State/Zip: **Boulder City, NV 89005-1932**

If "No" please explain: **Not Applicable** Contact/Phone: **David Hamel 702-293-4757**

To what State Fiscal Year(s) will the contract be charged? **2022-2024** Vendor No.: **T32004273**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources. NV Business ID: **NV20061409987**

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Business Enterprise Set-Aside

Agency Reference #: **3578-24-BEN**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **09/23/2021**

Anticipated BOE meeting date **09/2022**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **09/30/2023**

Contract term: **2 years and 7 days**

4. Type of contract: **Contract**

Contract description: **Lake City AC**

5. Purpose of contract:

This is the first amendment to the original contract which provides ongoing heating, ventilation, and air conditioning maintenance and repair services at all Business Enterprise of Nevada locations at Hoover Dam. This amendment increases the maximum amount from \$49,500 to \$99,500 due to additional repairs needed.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$49,500.00	\$49,500.00	\$49,500.00	Yes - Info
2. Amount of current amendment (#1):	\$50,000.00	\$50,000.00	\$99,500.00	Yes - Info
3. New maximum contract amount:	\$99,500.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

The Business Enterprises of Nevada program has on-going needs for the maintenance, repair and service of air conditioning units at Hoover Dam and this service requires trained and experienced technicians.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not possess the required experience and training for these services.

9. Were quotes or proposals solicited? Yes
 Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Only vendor to submit a proposal

d. Last bid date: 07/29/2021 Anticipated re-bid date: 06/01/2023

10. a. Does the contract contain any IT components? No
 b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

This vendor has provided satisfactory services to the Dept of Wildlife since 2016 and Business Enterprises of Nevada since 2021.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
 LLC

16. a. Is the Contractor Name the same as the legal Entity Name?
 Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
 Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
 Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	sraya	07/11/2022 08:48:02 AM
Division Approval	cedlefse	07/12/2022 07:29:01 AM
Department Approval	cedlefse	07/12/2022 07:37:25 AM
Contract Manager Approval	llarki1	07/12/2022 09:34:59 AM
Budget Analyst Approval	vfajota	08/01/2022 12:39:41 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26518**

Agency Name: DETR - REHABILITATION DIVISION	Legal Entity Name: Canyon Electric Company, Inc.
Agency Code: 901	Contractor Name: Canyon Electric Company, Inc.
Appropriation Unit: 3265-04	Address: 4080 E. Lake Mead Blvd Ste 200
Is budget authority available?: Yes	City/State/Zip: Las Vegas, NV 89115-646
If "No" please explain: Not Applicable	Contact/Phone: Terry Gomes 702-384-4747
	Vendor No.: T27003566
	NV Business ID: NV19881005351
To what State Fiscal Year(s) will the contract be charged?	2023-2026

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	21.30 %	Fees	0.00 %
X Federal Funds	78.70 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 3659-26-REHAB

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/29/2022**

Anticipated BOE meeting date 07/2022

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2026**

Contract term: **3 years and 337 days**

4. Type of contract: **Contract**

Contract description: **REHAB Handyman**

5. Purpose of contract:

This is a new contract to provide assorted maintenance, service, and repairs at Vocational Rehabilitation offices in southern Nevada.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$50,000.00**

Other basis for payment: Standard Rates: \$120/first 1/2 hour, \$40/each subsequent 1/2 Hour; Non-Standard Rates: \$180/first 1/2 hour, \$60/each subsequent 1/2 Hour. Standard Work Hours: M-F 7:00am - 4:30pm. Projects can, upon Rehabilitation Division request, be quoted on a flat fee basis. Projects can, upon Rehabilitation Division request, be provided a reasonable estimate of the number of hours to complete the project. Trip Charges: GSA Rate for travel over 50 miles each way to job site, from corporate office. Invoices will be pay only upon approval by authorized REHAB personnel. Contract not to exceed: \$50,000.00.

II. JUSTIFICATION

7. What conditions require that this work be done?

Vocational Rehabilitation offices have on-going needs of general-repair services in order to maintain the sites to high standards for its clients and staff

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not possess the expertise or licensing or tools to undertake timely general repair services.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Only vendor to submit a proposal

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

This vendor has provided satisfactory service to Business Enterprises of Nevada since May 2018 and the Bureau of Disability Adjudication since November 2020.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	athomps8	07/05/2022 08:22:10 AM
Division Approval	cedlefse	07/07/2022 07:28:41 AM
Department Approval	cedlefse	07/07/2022 07:28:45 AM
Contract Manager Approval	llarki1	07/07/2022 11:19:56 AM
Budget Analyst Approval	vfajota	07/29/2022 12:20:32 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **25509** Amendment Number: **1**

Agency Name: **DETR - REHABILITATION DIVISION** Legal Entity Name: **DP VIDEO PRODUCTIONS, LLC**

Agency Code: **901** Contractor Name: **DP VIDEO PRODUCTIONS, LLC**

Appropriation Unit: **3265-04** Address: **6984 SMILING CLOUD AVE**

Is budget authority available?: **Yes** City/State/Zip: **HENDERSON, NV 89011-5013**

If "No" please explain: Not Applicable Contact/Phone: **Emire Stitt 702/468-9901**

Vendor No.: **T29019963A**

NV Business ID: **NV20041136819**

To what State Fiscal Year(s) will the contract be charged? **2023-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	17.90 %	Fees	0.00 %
X Federal Funds	75.30 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	6.80 % Business Enterprise Set-Aside

Agency Reference #: **RFP#90DETR-S1716 PSMs Initials: tb**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2022**

Anticipated BOE meeting date **09/2022**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2026**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **2022 DP Video**

5. Purpose of contract:

This is the first amendment to the original contract which provides ongoing services that expand the current multi-media outreach platform to promote the Nevada Vocational Rehabilitation Program. This amendment increases the maximum amount from \$400,000 to \$446,200 due to the addition of creating Nevada State Rehabilitation Council annual reports for distribution to the media and/or public.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$400,000.00	\$400,000.00	\$400,000.00	Yes - Action
2. Amount of current amendment (#1):	\$46,200.00	\$46,200.00	\$46,200.00	Yes - Info
3. New maximum contract amount:	\$446,200.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

To increase awareness with the Vocational Rehabilitation program's two main customer groups, businesses and Nevadan's with disabilities, a comprehensive multi-media campaign is needed to promote the workforce resources available to businesses (existing, new and potential) and to educate businesses about the benefits of hiring individuals with disabilities.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not possess the expertise and resources to develop and carry out a comprehensive multi-media campaign.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

Marketing Magnitude
R&R Partners
DP Video

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #90DETR-S1716, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 11/09/2021 Anticipated re-bid date: 11/09/2025

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

This vendor has provided satisfactory services to DETR since 2014, DHHS from 2012-2020 and Tourism from 2009-2019.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	sraya	08/01/2022 09:26:42 AM
Division Approval	jmarhevk	08/04/2022 12:30:38 PM
Department Approval	jmarhevk	08/04/2022 12:30:46 PM
Contract Manager Approval	llarki1	08/04/2022 13:18:07 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26009** Amendment Number: **1**

Agency Name: **DETR - EMPLOYMENT SECURITY** Legal Entity Name: **WORKFORCE CONNECTIONS**

Agency Code: **902** Contractor Name: **WORKFORCE CONNECTIONS**

Appropriation Unit: **4770-11** Address: **6330 W CHARLESTON BLVD STE 150**

Is budget authority available?: **Yes** City/State/Zip: **LAS VEGAS, NV 89146-1183**

If "No" please explain: Not Applicable Contact/Phone: **702/638-8750**

Vendor No.: **T81079028**

NV Business ID: **Governmental Entity**

To what State Fiscal Year(s) will the contract be charged? **2022-2023**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **3639-23-WISS**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **06/14/2022**

Anticipated BOE meeting date **08/2022**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2023**

Contract term: **1 year and 16 days**

4. Type of contract: **Interlocal Agreement**

Contract description: **CCSD Voc Equipment**

5. Purpose of contract:

This is the first amendment to the original interlocal agreement which provides the equipment needed to launch information technology and culinary vocational programs in four at-risk schools in the Clark County School District. This amendment increases the maximum amount from \$164,964 to \$250,000 to include curriculum, staffing, and administrative costs for the programs.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$164,964.00	\$164,964.00	\$164,964.00	Yes - Action
2. Amount of current amendment (#1):	\$85,036.00	\$85,036.00	\$85,036.00	Yes - Info
3. New maximum contract amount:	\$250,000.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

Workforce Innovation and Opportunity Act (WIOA) of 2014

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Governor's Workforce Investment Board designated the Local Workforce Investment Boards to facilitate training services and the required equipment in compliance with WIOA.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

Governor's Designated Agency - Interlocal contract
CFR Part 652 et al

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	kwoodwar	07/28/2022 15:56:24 PM
Division Approval	cedlefse	08/01/2022 11:53:04 AM
Department Approval	cedlefse	08/01/2022 11:53:09 AM
Contract Manager Approval	llarki1	08/01/2022 11:59:05 AM
Budget Analyst Approval	vfajota	08/16/2022 15:24:22 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 25276	Amendment Number: 1
Agency Name: DETR - ADMINISTRATIVE SERVICES	Legal Entity Name: NTT Data, Inc.
Agency Code: 908	Contractor Name: NTT Data, Inc.
Appropriation Unit: 3274-26	Address: 7950 Legacy Drive Suite 900
Is budget authority available?: Yes	City/State/Zip: Plano, TX 75024
If "No" please explain: Not Applicable	Contact/Phone: Kevin McCracken 949-939-9191
	Vendor No.: T27042679
	NV Business ID: NV20161181555

To what State Fiscal Year(s) will the contract be charged? **2022-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **3595-26-IDP**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **03/08/2022**
Anticipated BOE meeting date **08/2022**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **03/31/2026**

Contract term: **4 years and 23 days**

4. Type of contract: **Other (include description): MSA Work Plan**

Contract description: **NTT Data Cloud**

5. Purpose of contract:

This is the first amendment to the original service agreement under master service agreement #99SWC-NV22-10236 which provides cloud services. This amendment increases the maximum amount from \$2,254,577.40 to 2,311,735.80 due to additional Oracle cloud infrastructure migration tasks required.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$2,254,577.40	\$2,254,577.40	\$2,254,577.40	Yes - Action
2. Amount of current amendment (#1):	\$57,158.40	\$57,158.40	\$57,158.40	Yes - Info
3. New maximum contract amount:	\$2,311,735.80			

II. JUSTIFICATION

7. What conditions require that this work be done?

Nevada Department of Employment, Training, and Rehabilitation (DETR) has a UInV core application and supporting systems (Oracle Environment) that are primarily deployed on Oracle technology and on hardware that needs modernization. To address these issues, DETR seeks assistance in migrating its Oracle Environment to the Oracle Cloud and engaging a Third Party to provide ongoing managed support services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The State is lacking skillsets and manpower.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

NTT Data, Inc., has a current NASPO master agreement with the State.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? Yes

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a: Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	cedlefse	07/20/2022 14:37:46 PM
Division Approval	cedlefse	08/09/2022 14:36:40 PM
Department Approval	cedlefse	08/09/2022 14:37:04 PM
Contract Manager Approval	jwixon	08/09/2022 16:21:26 PM
EITS Approval	ljean	08/17/2022 08:15:16 AM



STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Enterprise IT Services Division
100 N. Stewart Street, Suite 100 | Carson City, Nevada 89701
Phone: (775) 684-5800 | www.it.nv.gov | Fax: (775) 687-9097

M E M O R A N D U M

TO: Elisa Cafferata, Director, DETR
Laxmi Bokka, IT Chief, DETR
Josh Marhevka, CFO, DETR
Gina Hein, Contract Manager, DETR

CC: Tim Galluzi, Administrator, EITS, DOA
David Axtell, State Chief Enterprise Architect, EITS, DOA

FROM: Michael Smith, Enterprise Architect, EITS, DOA

SUBJECT: TIN Completion Memo - DETR – 200 - Cloud Modernization Plan - 3274

DATE: December 23, 2021

We have completed the review for DETR's Cloud Modernization Plan - TIN 200.

The submitted TIN is for an estimated value of \$2,561,693.40 in the current biennium and \$1,643,476.50 next biennium (100% Based on Cost Allocation Table) to replace an existing technology solution, software product, and/or equipment solution currently in place and in use by the agency.

DETR relies on Oracle Software for mission critical applications. This includes software for security, applications, databases as well as hardware. DETR currently spend \$1,800,000/year on software/hardware support. This does not include the time and expertise needed to maintain these systems.

DETR would like to move its systems to the cloud with the intent of utilizing Oracle prebuilt systems that are constantly patched and updated. DETR faces increase challenges with Covid-19, constant scrutiny from the press and public, and constant changes to the software make it even more difficult to schedule patching and systems maintenance.

Because this is a significant cloud migration project, DETR should consult with OIS on a security review despite the answer to Q4-7 of no.

If there are to be any changes to enterprise services or utilizations, including: network, firewall, server, Active Directory (AD) integration, telecom, etc., please notify EITS as soon as possible to avoid integration delays.

It is expected that this solution will continue to follow state security standards and policies.

A copy of this memo has also been attached to the TIN.

If I can be of further assistance, please feel free to contact me.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26641**

Agency Name: DETR - ADMINISTRATIVE SERVICES	Legal Entity Name: McNeil's Cleaning Service, Inc.
Agency Code: 908	Contractor Name: McNeil's Cleaning Service, Inc.
Appropriation Unit: All Budget Accounts - Category 04	Address: 3077 Meadowlands Drive
Is budget authority available?: Yes	City/State/Zip: Sparks, NV 89431
If "No" please explain: Not Applicable	Contact/Phone: 775/359-4422
	Vendor No.: T81015272
	NV Business ID: NV20061269584

To what State Fiscal Year(s) will the contract be charged? **2023**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	70.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	30.00 % Cost allocation

Agency Reference #: 3664-24-DETR

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **08/05/2022**
Anticipated BOE meeting date 09/2022

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **01/31/2023**

Contract term: **179 days**

4. Type of contract: **Contract**

Contract description: **Janitorial Services**

5. Purpose of contract:

This is a new contract to provide ongoing janitorial services for the agency's office located at 500 E. Third Street, Carson City, NV 89713.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$23,520.00**

Payment for services will be made at the rate of \$3,360.00 per month

Other basis for payment: 10K added for additional services such as cleaning chairs.

II. JUSTIFICATION

7. What conditions require that this work be done?

The State of Nevada must maintain a clean facility for the safety and health of department clients and staff.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The State of Nevada does not have the manpower to provide this service in-house.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

WOW Cleaning
American Housekeeping
McNeils Cleaning

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This was the only Vendor that responded to the informal solicitation.

d. Last bid date: 07/04/2022 Anticipated re-bid date: 03/25/2024

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	cedlefse	07/28/2022 14:34:57 PM
Division Approval	cedlefse	07/28/2022 14:39:41 PM
Department Approval	cedlefse	07/28/2022 14:39:45 PM
Contract Manager Approval	llarki1	08/05/2022 14:34:59 PM
Budget Analyst Approval	vfajota	08/05/2022 16:32:26 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26627**

Agency Name: BDC LICENSING BOARDS & COMMISSIONS	Legal Entity Name: Ling, LTD.
Agency Code: BDC	Contractor Name: Ling, LTD.
Appropriation Unit: B011 - All Categories	Address: 933 Gear Street
Is budget authority available?: Yes	City/State/Zip: Reno, NV 89503
If "No" please explain: Not Applicable	Contact/Phone: Louis Ling 775-233-9099
	Vendor No.:
	NV Business ID: NV20171383755

To what State Fiscal Year(s) will the contract be charged? **2023-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % Licensure
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **08/01/2022**

Anticipated BOE meeting date **09/2022**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **07/31/2025**

Contract term: **3 years**

4. Type of contract: **Contract**

Contract description: **Legal**

5. Purpose of contract:

This is a new contract to provide ongoing legal services including representation in law suits, disciplinary actions and administrative hearings, legislative assistance and legal advice.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$90,000.00**

Payment for services will be made at the rate of \$200.00 per hour

II. JUSTIFICATION

7. What conditions require that this work be done?

The Board Periodically finds it necessary to engage an independent Contractor for the purpose of accomplishing work of the Board under statute authority. NRS 333.700 authorizes the hiring of independent legal counsel.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

There is no legal expertise within the agency. Legal services to be provided by the Contractor pertain to a specific area of knowledge. There is also a need for continuity of services.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

The Contractor has provided legal services to the Board for numerous years and possesses the necessary expertise resulting in a continuity of knowledge, continuing services and reduction of costs.

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Other

LTD.

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dlumbert	07/26/2022 12:30:03 PM
Division Approval	dlumbert	07/26/2022 12:30:06 PM
Department Approval	dlumbert	07/26/2022 12:30:11 PM
Contract Manager Approval	dlumbert	07/26/2022 12:30:15 PM
Budget Analyst Approval	hfield	08/01/2022 12:21:06 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26455**

Agency Name: BDC LICENSING BOARDS & COMMISSIONS Agency Code: BDC Appropriation Unit: B014 - All Categories Is budget authority available?: Yes If "No" please explain: Not Applicable	Legal Entity Name: CASEY NEILON INC Contractor Name: CASEY NEILON INC Address: 503 N DIVISION ST City/State/Zip: CARSON CITY, NV 89703-4104 Contact/Phone: Nicola Neilon 775/283-5555 Vendor No.: T29010569 NV Business ID: NV20061293367
---	---

To what State Fiscal Year(s) will the contract be charged? **2023-2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % Licensure
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2022**
 Anticipated BOE meeting date 09/2022

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2024**

Contract term: **2 years**

4. Type of contract: **Contract**

Contract description: **Audit Services**

5. Purpose of contract:

This is a new contract to provide financial audit services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$37,000.00**

Other basis for payment: FY 2022 \$ 20,000; FY 2023 \$17,000 annual installments upon invoice and approval.

II. JUSTIFICATION

7. What conditions require that this work be done?

NRS 218G.400 requires an audit of the financial statements.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The audit must be conducted by an outside certified public accountant.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Experience auditing Boards and costs.

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	lp310000	06/06/2022 13:13:06 PM
Division Approval	lp310000	06/06/2022 13:13:10 PM
Department Approval	lp310000	06/06/2022 13:13:13 PM
Contract Manager Approval	lp310000	06/06/2022 13:13:17 PM
Budget Analyst Approval	hfield	08/01/2022 12:09:27 PM



State of Nevada

Board of Examiners for Marriage and Family Therapists and Clinical Professional Counselors

7324 W. Cheyenne Avenue, Suite 10
Las Vegas, NV 89129
(702) 486-7388 Fax: (702) 486-7258

July 28, 2022

Amy Stephenson, Director
Governor's Finance Office

Re: Contract #26455 Casey Neilon, Audit Services

Heather,

The Board of Examiners for Marriage and Family Therapists and Clinical Professional Counselors is requesting retroactive status to July 1, 2022, for the above reference contract for audit services. The need for retroactive status is due to an unforeseen delay in processing the contract resulting in an effective date prior to approval. An audit is required pursuant to NRS 218G.

If you have any further questions, please do not hesitate to contact me. Thank you.

Sincerely,

A handwritten signature in blue ink that reads "Joelle C. McNutt".

Joelle C. McNutt, MA.Ed.
Executive Director

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **24012** Amendment Number: **1**

Agency Name: **BDC LICENSING BOARDS & COMMISSIONS** Legal Entity Name: **Law Offices of Charles B. Woodman**

Agency Code: **BDC** Contractor Name: **Law Offices of Charles B. Woodman**

Appropriation Unit: **B015 - All Categories** Address: **548 W. Plumb Lane, Suite B**

Is budget authority available?: **Yes** City/State/Zip: **Reno, NV 89509**

If "No" please explain: **Not Applicable** Contact/Phone: **Charles B. Woodman 775-786-9800**

Vendor No.:
NV Business ID: **NV20101166753**

To what State Fiscal Year(s) will the contract be charged? **2021-2023**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % Licensure
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **04/29/2021**

Anticipated BOE meeting date 08/2022

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **12/31/2022**

Contract term: **1 year and 336 days**

4. Type of contract: **Contract**

Contract description: **Woodman**

5. Purpose of contract:

This is the first amendment to the original contract which provides hearing officer services. This amendment extends the termination date from December 31, 2022 to March 31, 2023 and increases the maximum amount from \$12,000 to \$47,000 due to the continued need for these services.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$12,000.00	\$12,000.00	\$12,000.00	Yes - Info
2. Amount of current amendment (#1):	\$35,000.00	\$35,000.00	\$47,000.00	Yes - Info
3. New maximum contract amount: and/or the termination date of the original contract has changed to:	\$47,000.00 03/31/2023			

II. JUSTIFICATION

7. What conditions require that this work be done?

NRS 630.106 and NAC 630.470 authorize the Board to hire and utilize hearing officers to hold hearings regarding complaints filed pursuant to NRS 630.311. The purpose of this contract is to add a hearing officer to the Board's list of available hearing officers.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Hearing officers need to be independent from the Board staff in order to ensure due process for the respondents in the hearing.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	5522	07/18/2022 17:17:55 PM
Division Approval	5522	07/18/2022 17:17:59 PM
Department Approval	5522	07/18/2022 17:18:04 PM

Contract Manager Approval 5522
Budget Analyst Approval hfield

07/18/2022 17:18:07 PM
07/20/2022 15:39:08 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26616**

Agency Name: BDC LICENSING BOARDS & COMMISSIONS	Legal Entity Name: Fennemore Craig P.C.
Agency Code: BDC	Contractor Name: Fennemore Craig P.C.
Appropriation Unit: B026 - All Categories	Address: 9275 W. Russell Road Suite 240
Is budget authority available?: Yes	City/State/Zip: Las Vegas, NV 89148
If "No" please explain: Not Applicable	Contact/Phone: Richard Dreitzer 702-692-8026
	Vendor No.:
	NV Business ID: NV20061183222

To what State Fiscal Year(s) will the contract be charged? **2023-2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % Licensure
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **08/15/2022**

Anticipated BOE meeting date **08/2022**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **02/29/2024**

Contract term: **1 year and 198 days**

4. Type of contract: **Contract**

Contract description: **Legal Services**

5. Purpose of contract:

This is a new contract to provide legal services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$95,000.00**

Payment for services will be made at the rate of \$225.00 per hour

Other basis for payment: Upon invoice as services are provided.

II. JUSTIFICATION

7. What conditions require that this work be done?

The Board requires outside legal counsel for representation and prosecution in disciplinary cases and to act as Board Counsel in legal matters of the Board.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Professional services are required; staff is not qualified to provide.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Expertise in representation of regulatory Boards.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Nevada State Podiatry Board, current Board Counsel, verified as satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a: Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	lp310000	07/22/2022 11:14:51 AM
Division Approval	lp310000	07/22/2022 11:14:55 AM
Department Approval	lp310000	07/22/2022 11:14:58 AM
Contract Manager Approval	lp310000	07/22/2022 11:15:04 AM
Budget Analyst Approval	bmacke1	08/16/2022 16:22:36 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26585**

Agency Name: BDC LICENSING BOARDS & COMMISSIONS	Legal Entity Name: CASEY NEILON, INC.
Agency Code: BDC	Contractor Name: CASEY NEILON, INC.
Appropriation Unit: B029 - All Categories	Address: 503 N DIVISION ST
Is budget authority available?: Yes	City/State/Zip: CARSON CITY, NV 89703-4104
If "No" please explain: Not Applicable	Contact/Phone: Debra Vaughan 775/283-5555
	Vendor No.: T29010569
	NV Business ID: NV20061293367

To what State Fiscal Year(s) will the contract be charged? **2023-2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % Licensure
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/28/2022**

Anticipated BOE meeting date **09/2022**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **12/29/2023**

Contract term: **1 year and 154 days**

4. Type of contract: **Contract**

Contract description: **Agency Audit**

5. Purpose of contract:

This is a new contract to provide annual financial audits.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$34,850.00**

Payment for services will be made at the rate of \$17,000.00 per Audit Year Ending June 30 2022

Other basis for payment: \$17,850 Audit Year Ending June 30 2023

II. JUSTIFICATION

7. What conditions require that this work be done?

The Board is required to participate in an annual agency audit pursuant to NRS 218G.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Our office does not have staff that are authorized to conduct this audit as described in NRS 218G.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Cupit, Milligan, Ogden & Williams CPAs
Casey Neilon Inc
Barnard Vogler Co
Houldsworth, Russo & Company, P.C.
Rubin Brown
Christiansen Accounting Network

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Selection was based on the full audit schedules of the firms that received our RFP; Firms responding could not meet our deadlines.

d. Last bid date: 07/29/2020 Anticipated re-bid date: 01/05/2024

10. a. Does the contract contain any IT components? No
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Nevada State Board of Professional Engineers and Land Surveyors June 30 2020 -- Verified as satisfactory/ No issues

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

OPPENLANDER, KAREN (NEE BARSELL), EXECUTIVE DIRECTOR Ph: 775-688-2555

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	kaoppen1	07/14/2022 14:25:07 PM
Division Approval	kaoppen1	07/14/2022 14:25:11 PM
Department Approval	kaoppen1	07/14/2022 14:25:15 PM
Contract Manager Approval	kaoppen1	07/14/2022 14:25:20 PM

Steve Sisolak
Governor



Amy Stephenson
Director

Vacant
Deputy Director

Melanie Young
Administrator

**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: August 11, 2022

To: Amy Stephenson, Clerk of the Board
Governor's Finance Office

From: Kelli Lay, Executive Branch Budget Officer
Budget Division

Subject: BOARD OF EXAMINERS **INFORMATION** ITEM

The following describes an information item submitted for placement on the agenda of the next Board of Examiners meeting:

DEPARTMENT OF MOTOR VEHICLES – COMPLETE STREETS PROGRAM

Agenda Item Write-up:

Pursuant to NRS 482.1825, subsection 2, the Department of Motor Vehicles (DMV) shall certify monthly to the Board of Examiners the amount of the voluntary contributions collected for each county by the department and its agents, and that the money has been distributed as provided in statute. This submittal reports program activities for the month of July for fiscal year 2023.

Additional Information:

Complete Streets is a federal initiative designed to encourage varying approaches to planning, designing, and operating roadways and rights of way to make the transportation network safer and more efficient. Complete Street policies are set at the state, regional, and local levels and vary based on community context. The authority for Nevada counties to adopt a Complete Streets Program was approved via Assembly Bill 145 of the 2013 legislative session.

Nevada's Complete Streets program is supported through a voluntary \$2 contribution included with vehicle registrations. Voluntary contributions collected under the program, minus 1% to DMV to cover the cost of collecting and distributing the contributions, is distributed monthly to each county based on the county of registration of the vehicle for which the contribution was made. NRS 482.1825 requires the Department to certify

Steve Sisolak
Governor



Julie Butler
Director

Tonya Laney
Deputy Director

555 Wright Way
Carson City, Nevada 89711
Telephone (775) 684-4368
dmv.nv.com

August 11, 2022

Board of Examiners

Re: Complete Streets

Attached, as required by subsection 2 of NRS 482.1825, please find the monthly report for the voluntary Complete Streets contributions collected pursuant to subsection 11 of NRS 482.480 for each participating county by the Department for the period beginning July 1, 2022, and ending July 31, 2022.

Sincerely,

Angela Smith-Lamb

Administrator
Department of Motor Vehicles
asmith@dmv.nv.gov
775-684-4627

Department of Motor Vehicles
Complete Streets: Monthly Report FY23
Report Date: 8/11/2022
Reporting Period: July 2022

Contributions				
County	July		Year to Date	
	Amount	% of Total	Amount	% of Total
Carson City	\$ 1,004.00	2.94%	\$1,004.00	2.94%
Clark	\$ 26,564.00	77.86%	\$26,564.00	77.86%
Douglas	\$ 1,092.00	3.20%	\$1,092.00	3.20%
Washoe	\$ 5,458.00	16.00%	\$5,458.00	16.00%
Total	\$34,118.00	100.00%	\$ 34,118.00	100%

DMV Commission (1%)				
County	July		Year to Date	
	Amount	% of Total	Amount	% of Total
Carson City	\$10.04	2.94%	\$10.04	2.94%
Clark	\$265.64	77.86%	\$265.64	77.86%
Douglas	\$10.92	3.20%	\$10.92	3.20%
Washoe	\$54.58	16.00%	\$54.58	16.00%
Total	\$341.18	100.00%	\$341.18	100%

Distributions				
County	July		Year to Date	
	Amount	% of Total	Amount	% of Total
Carson City	\$993.96	2.94%	\$993.96	2.94%
Clark	\$26,298.36	77.86%	\$26,298.36	77.86%
Douglas	\$1,081.08	3.20%	\$1,081.08	3.20%
Washoe	\$5,403.42	16.00%	\$5,403.42	16.00%
Total	\$33,776.82	100.00%	\$33,776.82	100.00%

Note:

1. DMV began accepting contributions on 12/15/14.
2. DMV began accepting Douglas County contributions on 5/9/16.

**Department of Motor Vehicles
Complete Streets Report: Donations
2023**

County		July	Year To Date
Carson City			
	Donations	502	502
	Registrations	4,271	4,271
	Percent that Donated	11.75%	11.75%
Clark			
	Donations	13,282	13,282
	Registrations	78,322	78,322
	Percent that Donated	16.96%	16.96%
Douglas			
	Donations	546	546
	Registrations	4,985	4,985
	Percent that Donated	10.95%	10.95%
Washoe			
	Donations	2,729	2,729
	Registrations	22,913	22,913
	Percent that Donated	11.91%	11.91%

Notes

1. Registration transaction counts come from: G:\Crystal Report\VR\Registrations\New and Renewal Registrations
2. Registration transactions include new registrations and registration renewals completed on the Kiosk, Web and MyDMV Portal only.
3. DMV began accepting Douglas County contributions on 5/9/16.

Steve Sisolak
Governor




Amy Stephenson
Director

Tiffany Greenameyer
Deputy Director

Melanie Young
Administrator

**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: July 20, 2022
To: Amy Stephenson, Clerk of the Board
Governor's Finance Office
From: Richard Jacobs, Executive Branch Budget Officer 
Budget Division
Subject: BOARD OF EXAMINERS **INFORMATION** ITEM

The following describes an information item submitted for placement on the agenda of the next Board of Examiners' meeting.

**DEPARTMENT OF CONSERVATION & NATURAL RESOURCES –
DIVISION OF STATE LANDS**

Agenda Item Write-up:

Pursuant to NRS 321.5954, subsection 4, the State Land Registrar is required to provide the Board of Examiners quarterly reports regarding lands or interests in lands transferred, sold, exchanged, or leased under the Tahoe Basin Act program. This submittal reports program activities for the 4th quarter of fiscal year 2022.

Additional Information:

There were no acquisitions of land under the Nevada Land Bank Program during this quarter. There were four transfers of interest in real property that occurred during this quarter and were facilitated by the Nevada Land Bank on behalf of the Incline Village General Improvement District ("IVGID"). The total of these four transactions involved 12,989 square feet of land coverage and generated \$153,894 in proceeds and \$12,989 in administrative fees for a total of \$166,883 for the Nevada Land Bank.

Statutory Authority:

NRS 321.5954

REVIEWED: <u>LA</u>
ACTION ITEM: _____



MEMORANDUM

DATE: June 30, 2022

TO: Susan Brown, Director, Governor's Finance Office

FROM: Charles Donohue, Administrator and State Land Registrar, Nevada Division of State Lands

RE: **BOARD OF EXAMINERS 4TH QUARTER FY 2022 REPORT FOR THE NEVADA LAND BANK PROGRAM – MEETING DATE OF SEPTEMBER 13, 2022**

Pursuant to NRS 321.5954, a quarterly report regarding the real property or interests in real property transferred by the Nevada Land Bank Program shall be reported quarterly to the State Board of Examiners.

Nevada Land Bank Program:

The Nevada Land Bank is a program housed in the Nevada Division of State Lands (NDSL) and operated by the Nevada Tahoe Resource Team (NTRT) on behalf of the Tahoe Regional Planning Agency (TRPA) through a Memorandum of Understanding and under the authority of Chapter 355, Statutes of Nevada 1993. The Nevada Land Bank acquires sensitive parcels, facilitates land coverage transactions, and mitigates the environmentally detrimental effects of land coverage in the Lake Tahoe Basin by permanently retiring land coverage or by transferring more environmentally sensitive land coverage to less sensitive land types. Land coverage, such as impervious surfaces like parking lots, roads and roofs, is one element of the bundle of development rights required in the Lake Tahoe Basin to move forward with development or redevelopment projects. Allowable coverage on a given parcel is determined by the sensitivity of a parcel's land class: Classes 1 through 3 are more environmentally sensitive lands; Classes 4 through 7 are less sensitive lands. These activities contribute to the protection of the environment at Lake Tahoe. The Nevada Land Bank activities are funded through program revenue and land coverage mitigation fees collected by TRPA that are transferred to NDSL to carry out the program.

This memorandum is to report real property or interests in real property transferred under this program for the quarter ending June 30, 2022 (April 1, 2022 – June 30, 2022).

There were no acquisitions of land during the 4th quarter. Four (4) transfers of interest in real property occurred during this quarter and were facilitated by the Nevada Land Bank on behalf of the Incline Village General Improvement District ("IVGID"). Per the Interlocal Contract between the two agencies, the coverage sales were divided equally between NDSL and IVGID and revenue received by NDSL is listed below. Additionally, NDSL receives \$1 per square foot of coverage sold for administering the transaction.

On **April 15, 2022**, a transaction was finalized involving the sale of **1,560 square feet of Class 1a, Potential land coverage to Terry and Sarah Alsberg as required as one of the conditions for TRPA permit ERSP2019-0702 to authorize the construction of a new single-family dwelling in Incline Village** located at 1034 Tomahawk Trail, Incline Village, NV 89451 in Washoe County APN 130-083-06. This transaction generated a total of \$26,130.00 in proceeds and \$1,560.00 in administrative fees for the Nevada Land Bank.

On **June 15, 2022**, a transaction was finalized involving the sale of **6,860 square feet of Class 6, Potential land coverage to Tahoe Forest Hospital District as required as one of the conditions for TRPA permit ERSP2021-0954 to authorize the construction of a new parking area with all required stormwater Best Management Practices (BMPs) at the existing Incline Village Community Hospital site** located at 880 Alder Avenue, Incline Village, NV 89451 in Washoe County APN 132-011-07. Per the NDSL/IVGID Interlocal Contract, transfers of land coverage above 4,999 square feet shall be appraised by IVGID and approved by the IVGID Board of Trustees. The cost of the appraisal was reimbursed to IVGID by the buyer. This transaction's fair market value came in at \$102,500.00 by Johnson Valuation Group, Ltd. and generated a total of \$51,250.00 in proceeds and \$6,860.00 in administrative fees for the Nevada Land Bank.

On **June 17, 2022**, a transaction was finalized involving the sale of **2,969 square feet of Class 1a, Potential land coverage to Richard and Wendy Aronwald Trust, dated October 6, 2021 as required as one of the conditions for TRPA permit ERSP2021-1900 to authorize the construction of a new single-family dwelling on a vacant lot in Incline Village Zone #4 of the Washoe County Tahoe Area Plan** located at 606 Doeskin Court, Incline Village, NV 89451 in Washoe County APN 125-511-05. This transaction generated a total of \$49,714.00 in proceeds and \$2,969.00 in administrative fees for the Nevada Land Bank.

On **June 22, 2022**, a transaction was finalized involving the sale of **1,600 square feet of Class 1a, Potential land coverage to K2 Holdings, LLC. as required as one of the conditions for TRPA permit ERSP2022-0116 to authorize the construction of a new single-family dwelling** located at 1065 Lucerne Way, Incline Village, NV 89451 in Washoe County APN 126-084-07. This transaction generated a total of \$26,800.00 in proceeds and \$1,600.00 in administrative fees for the Nevada Land Bank.

All proceeds from the above transactions were deposited in the respective Tahoe Mitigation budget account. The Nevada Land Bank utilizes revenue received by land coverage transactions to carry out the intent of the program in support of TRPA environmental threshold standards and the Regional Plan.

In the event you have any questions or would like additional information please contact Sherri Barker, Land Agent III at sbarker@lands.nv.gov or (775) 684-2735.

CD/sb

CC: Jim Lawrence, Acting Director



**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: August 22, 2022
To: Amy Stephenson, Clerk of the Board
Governor's Finance Office
From: Karen Hall - Management Analyst III
Governor's Finance Office, Budget Division
Subject: BOARD OF EXAMINERS **INFORMATION** ITEM

The following describes an information item submitted for placement on the agenda of the next Board of Examiners meeting:

FISCAL YEAR 2022 – 4TH QUARTER OVERTIME REPORT

Agenda Item Write-up:

Pursuant to NRS 284.180, the Department of Administration, Division of Human Resource Management must prepare and submit quarterly to the Budget Division of the Office of Finance a report regarding all overtime worked by employees of the Executive Department during the quarter. The Budget Division shall transmit quarterly to the Board of Examiners the report and the analysis of the Budget Division regarding the report. The Budget Division submits the 4th Quarter Overtime Report and analysis for fiscal year 2022.

Additional Information:

As of the 4th quarter of fiscal year 2022, year to date overtime pay and accrued compensatory leave accounted for a total of approximately \$81.81 million, or 7.27% of total pay, a 17.6% increase from fiscal year 2021.

The 5 agencies with the highest dollar amount of overtime and accrued comp time for the quarter accounted for 87.1% of the total:

1. Department of Corrections - \$8.17 million
2. Department of Health and Human Services - \$5.36 million
3. Department of Public Safety - \$2.65 million
4. Department of Transportation - \$1.36 million
5. Department of Motor Vehicles - \$772 thousand

The 5 agencies with the highest percentage of overtime and accrued comp time as a share of total pay for the 4th quarter of FY22 were:

1. Department of Corrections – 18.51%
2. Department of Veterans Services – 13.74%
3. Department of Public Safety – 10.70%
4. Department of Health and Human Services – 5.89%
5. Department of Employment, Training, and Rehab – 5.74%

The Department of Corrections overtime and comp time decreased by \$4.72 million or 77.6% from the prior quarter and continued to be driven by the large correctional centers and medical personnel. Overtime and comp time for the 4th quarter of FY22 were highest at these 7 locations, which accounted for 85.8% of the total overtime for the department:

1. High Desert State Prison – \$360.8 thousand
2. Northern Nevada Correctional Center – \$189.0 thousand
3. Lovelock Correctional Center – \$183.6 thousand
4. Ely State Prison – \$164.5 thousand
5. Southern Desert Correctional Center – \$148.7 thousand
6. McClure Women's Correctional Center – \$62.9 thousand
7. Prison Medical Care – \$62.8 thousand


By event code, the highest four causes accounted for 90.7% of the overtime:

1. Annual and Military Leave Coverage – \$1.02 million
2. Covering Vacant Shifts – \$80.1 thousand
3. Hospital Coverage – \$79.9 thousand
4. Fire Time – \$62.2 thousand

The Department of Health and Human Services overtime was driven by the Division of Public and Behavioral Health (\$273.3K – primarily in the Southern Nevada Adult Mental Health budget account), Division of Child and Family Services, (\$182.3K – primarily driven by the Southern Nevada Child and Adolescent Services and Summit View Youth Center budget accounts), Division of Aging and Disability Services (\$108.8K – primarily in the Desert Regional Center budget account), and the Division of Welfare and Supportive Services (\$30.5K – primarily in the Welfare Field Services and Welfare Administration budget accounts).

By event code, the highest four causes accounted for 74.6% of the overtime:

1. Covering Vacant Shifts – \$201.8 thousand
2. Covering 24-Hour Shifts – \$123.9 thousand
3. Agency Define – \$83.8 thousand
4. Workload – \$52.8 thousand

REVIEWED: 
INFO ITEM: _____

5 AGENCIES WITH THE HIGHEST DOLLAR AMOUNT OF OVERTIME/ACCRUED COMP

Fiscal Year 2022 Quarter 4

From Fiscal Year Summary					
Cumulative Statewide Totals	FY	Qtr	Amounts / % Change	Amounts (Rounded) / % Change	Share of Pay
Overtime Pay + Accrued Comp	2022	4	\$ 81,806,171.00	\$ 81,810,000.00	7.27%
Overtime Pay + Accrued Comp	2021	4	<u>\$ 69,560,333.00</u>	<u>\$ 69,560,000.00</u>	6.11
		<i>Difference</i>	<u>\$ 12,245,838.00</u>	<u>\$ 12,250,000.00</u>	
<i>Percent Change from Previous Year</i>			17.6%	17.6%	

From Quarterly Detailed Analysis				
Column Reference	FY	Qtr	Amount	
Current Qtr OT Pay & Accr Comp	2022	4	\$ 21,045,260.00	

From Fiscal Year Summary					
Table Reference:	FY	Qtr	Department	Amount	
Highest OT/Comp Expend in \$	2022	4	NDOC	\$ 8,172,321.00	
			DHHS	\$ 5,361,768.00	
			DPS	\$ 2,650,092.00	
			NDOT	\$ 1,368,671.00	
			DMV	<u>\$ 772,211.00</u>	
			<i>Total for 5 Agencies</i>	<u>\$ 18,325,063.00</u>	
			<i>Total OT/Accrued Comp</i>	<u>\$ 21,045,260.00</u>	
				%	87.1%

Overtime Analysis by Event Date
 Overtime Analysis Settings
 Agency:
 DOC 22Q4 Rsn

440 DEPARTMENT OF CORRECTIONS

Code	Reason	Accr Comp Hrs	Comp Dollars	Pd OT Hours	Pd OT Dollars	Total Hrs	Total Dollars
1	ACCIDENTS	0:00	\$0.00	4:40	\$135.24	4:40	\$135.24
2	ACCT/FISCAL	0:00	\$0.00	73:31:00	\$4,190.54	73:31:00	\$4,190.54
3	ADMIN	0:00	\$0.00	1:30	\$70.76	1:30	\$70.76
4	ADMIN SUPPRT	0:00	\$0.00	11:00	\$477.38	11:00	\$477.38
6	BUDGET PREP	0:00	\$0.00	46:45:00	\$3,239.10	46:45:00	\$3,239.10
11	COVER-AL/MIL	1548:28:00	\$44,644.40	20920:28	\$971,904.18	22468:56	\$1,016,548.58
13	COVER-HOL/WK	37:30:00	\$949.83	21:00	\$1,018.35	58:30:00	\$1,968.18
15	COVER-SICK	6:15	\$277.26	59:00:00	\$3,401.85	65:15:00	\$3,679.11
17	COVER-VACANT	44:15:00	\$1,240.23	1490:58:00	\$78,907.80	1535:13:00	\$80,148.03
18	EMERGENCIES	0:00	\$0.00	2:30	\$168.99	2:30	\$168.99
19	INVESTIGATE	15:00	\$586.02	80:00:00	\$4,834.74	95:00:00	\$5,420.76
20	MEETINGS	0:00	\$0.00	2:00	\$79.32	2:00	\$79.32
21	OFFICE SPPRT	0:00	\$0.00	5:00	\$235.90	5:00	\$235.90
23	PROGRAM DEAD	0:00	\$0.00	15:00	\$774.93	15:00	\$774.93
24	SITE REPAIR	130:30:00	\$3,627.93	96:46:00	\$4,517.86	227:16:00	\$8,145.79
27	TRAINING	0:00	\$0.00	14:30	\$681.53	14:30	\$681.53
29	TRAVEL	0:00	\$0.00	43:00:00	\$1,806.19	43:00:00	\$1,806.19
33	COVID-19	12:00	\$431.40	66:00:00	\$3,307.59	78:00:00	\$3,738.99
52	AGNCY DEFINE	0:00	\$0.00	28:00:00	\$1,533.48	28:00:00	\$1,533.48
56	AGNCY DEFINE	0:00	\$0.00	292:15:00	\$14,153.08	292:15:00	\$14,153.08
59	AGNCY DEFINE	0:00	\$0.00	373:53:00	\$17,129.77	373:53:00	\$17,129.77
63	AGNCY DEFINE	60:00:00	\$1,712.40	1569:54:00	\$78,140.26	1629:54:00	\$79,852.66
64	AGNCY DEFINE	29:15:00	\$845.50	484:11:00	\$22,079.65	513:26:00	\$22,925.15
74	AGNCY DEFINE	21:00	\$607.62	462:30:00	\$22,808.95	483:30:00	\$23,416.57
81	AGNCY DEFINE	0:00	\$0.00	199:00:00	\$10,703.69	199:00:00	\$10,703.69
86	AGNCY DEFINE	0:00	\$0.00	35:30:00	\$2,445.83	35:30:00	\$2,445.83
			\$57,997.22		\$1,307,852.19		\$1,365,849.41

Highest 4 Causes of Overtime by Event Code

1	11 COVER-AL/MIL	1548:28:00	\$ 44,644.40	20920:28	\$ 971,904.18	22468:56	\$ 1,016,548.58
2	17 COVER-VACANT	44:15:00	\$ 1,240.23	1490:58:00	\$ 78,907.80	1535:13:00	\$ 80,148.03
3	63 HOSPITAL COVERAG	60:00:00	\$ 1,712.40	1569:54:00	\$ 78,140.26	1629:54:00	\$ 79,852.66
4	30 FIRE TIME	105:32:00	\$ 3,074.63	1210:30:00	\$ 59,105.23	1316:02:00	\$ 62,179.86
							\$ 1,238,729.13
							90.7%

Overtime Analysis by Event Date

Overtime Analysis Settings

Agency: ALL

DEPT OF HEALTH AND HUMAN SERV

DHHS Pivot 22 Q4

Row Labels	Sum of Dollars12
COVER-VACANT	\$ 201,763.50
COVER-24 HR	\$ 123,860.69
AGNCY DEFINE	\$ 83,787.41
WORKLOAD	\$ 52,782.85
BUDGET PREP	\$ 32,461.30
COVER-AL/MIL	\$ 18,775.65
COVER-SICK	\$ 18,520.79
CLIENT SVCS	\$ 15,813.95
EMERGENCIES	\$ 10,697.97
COVER-HOL/WK	\$ 9,891.67
TRAINING	\$ 8,765.16
BACKLOG REDU	\$ 6,671.12
COVID-19	\$ 5,712.79
INVESTIGATE	\$ 5,626.48
PROGRAM DEAD	\$ 5,513.94
TRAVEL	\$ 5,231.49
ACCT/FISCAL	\$ 3,313.61
ACCIDENTS	\$ 2,124.45
SPECIAL EVNT	\$ 1,897.98
COVER-TRAIN	\$ 1,879.34
CLIENT MEET	\$ 1,532.45
SITE REPAIR	\$ 946.91
COVER-INJURY	\$ 890.35
MEETINGS	\$ 420.43
ADMIN SUPPRT	\$ 381.00
STAFF MEET	\$ 146.38
CONFERENCES	\$ 77.40
OFFICE SPRT	\$ 56.37
(blank)	
Grand Total	\$ 619,543.43

1 COVER-VACANT	201,763.50
2 COVER-24 HR	123,860.69
3 AGNCY DEFINE	83,787.41
4 WORKLOAD	52,782.85
	462,194.45
	74.6%

Row Labels	Sum of Dollars5
406 -PUBLIC AND BEHAVIORAL HEALTH	\$ 273,293.31
HR-SO NEV ADULT MENTAL HEALTH	\$ 170,059.99
HR-FAC FOR MENTAL OFFENDER	\$ 63,454.26
HR-OFF OF STATE HEALTH ADMIN	\$ 23,533.54
HR-NNV ADULT MENTAL HEALTH SVC	\$ 7,536.07
HR-HEALTH CARE FACILITY REG	\$ 3,476.60
HR-BEHAVIORAL HEALTH PREV & TR	\$ 1,849.32
HR-HHS HD BIOSTATS & EPIDMILG	\$ 1,514.76
HR-BEHAVIORIAL HEALTH ADMINSTR	\$ 769.98
HR-COMMUNICABLE DISEASES	\$ 760.32
HR-WIC FOOD SUPPLEMENT	\$ 338.47
HR-MATERNAL CHILD HEALTH SRVC	\$ -
HR-ENVIRONMENTAL HEALTH SRVCS	\$ -
HR-COMMUNITY HEALTH SERVICES	\$ -
(blank)	\$ -
HR- MARIJUANA HEALTH REGISTRY	\$ -
HR-CHILD CARE SERVICES	\$ -
HR-HEALTH STATISTICS&PLANNING	\$ -
HR-CANCER CONTROL REGISTRY	\$ -
HR-EMERGENCY MEDICAL SERVICES	\$ -
HR-HEALTH ALERT NETWORK	\$ -
HR-HHS DPBH RURAL CLINICS	\$ -
HR-RADIATION CONTROL PROGRAM	\$ -
HR-IMMUNIZATION PROGRAM	\$ -
HR-CHRONIC DISEASE	\$ -
409 - CHILD AND FAMILY DIVISION	\$ 182,342.33
HR-SO NEV CHILD & ADLSCNT SVCS	\$ 49,056.84
HR-SUMMIT VIEW YOUTH CENTER	\$ 32,134.23
HR-RURAL CHILD WELFARE	\$ 27,385.89
HR-NEVADA YOUTH TRAINING CTR	\$ 25,079.58
HR-CHILDREN/YOUTH/FAMILY ADMIN	\$ 20,052.06
HR-CALIENTE YOUTH CENTER	\$ 12,270.51
HR-NO NEV CHILD & ADLSCNT SVCS	\$ 10,241.27
HR-YOUTH PAROLE SERVICES	\$ 6,121.95
HR-VICTIMS OF CRIME	\$ -
(blank)	
HR-COMMUNITY JUV JUSTICE PRG	\$ -
HR-INFORMATION SERVICES	\$ -
402 - AGING AND DISABILITY SERVICES	\$ 108,824.44
HR-DESERT REGIONAL CENTER	\$ 89,716.33
HR-COMMUNITY BASED SERVICES	\$ 14,985.18
HR-SIERRA REGIONAL CENTER	\$ 2,487.03
HR-AGING FEDERAL PROG & ADMIN	\$ 956.11
HR-COMMUNICATION ACCESS SRVCS	\$ 423.60
HR-EARLY INTERVENTION SVCS	\$ 256.19
(blank)	
HR-AUTISM TREATMENT PROGRAM	\$ -
HR-HHS DO CONSUMER HEALTH ASSI	\$ -
HR-RURAL REGIONAL CENTER	\$ -
HR-SENIOR RX AND DISABILITY RX	\$ -
407 - DIV OF WELFARE&SUPPORTIVE SVCS	\$ 30,487.96
HR-WELFARE FIELD SERVICES	\$ 15,223.43
HR-WELFARE ADMINISTRATION	\$ 11,633.57
HR-ENERGY ASSISTANCE - WELFARE	\$ 2,157.18
HR-CHILD SPRT ENFORCEMNT PROG	\$ 1,473.78
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HR-CHILD CARE ASSIST & DEVEL	\$ -
403 - HEALTH CARE FINANCING & POLICY	\$ 21,029.45
HR-HEALTH CARE FIN & POLICY	\$ 21,029.45
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400 - DEPT OF HEALTH AND HUMAN SERV	\$ 3,565.94
HR-GRANTS MANAGEMENT UNIT	\$ 1,545.36
HR-ADMINISTRATION	\$ 933.96
HR-DEVELOPMENTAL DISABILITIES	\$ 755.04
HR-IDEA PART C COMPLIANCE	\$ 331.58
HR-FUND FOR RESILIENT NEVADA	\$ -
HR-DATA ANALYTICS	\$ -
(blank)	
HR-PATIENT PROTECTION COMMISIO	\$ -
(blank)	
(blank)	
Grand Total	\$ 619,543.43

OVERTIME/ACCRUED COMP USE BY DEPARTMENT

FISCAL YEAR 2022 SUMMARY (QTR 4)
NEVADA DEPARTMENT OF ADMINISTRATION



Tuesday, September 13, 2022

CUMULATIVE STATEWIDE TOTALS (QTR 4)

	2020	2021	2022
BASE PAY	\$1,083,644,625	\$1,069,243,326	\$1,043,466,258
OVERTIME PAY + ACCRUED COMP	\$48,077,507	\$69,560,633	\$81,806,171
TOTAL PAY	\$1,131,722,131	\$1,138,803,959	\$1,125,272,430
OT/COMP AS A SHARE OF TOTAL PAY	4.25%	6.11%	7.27%

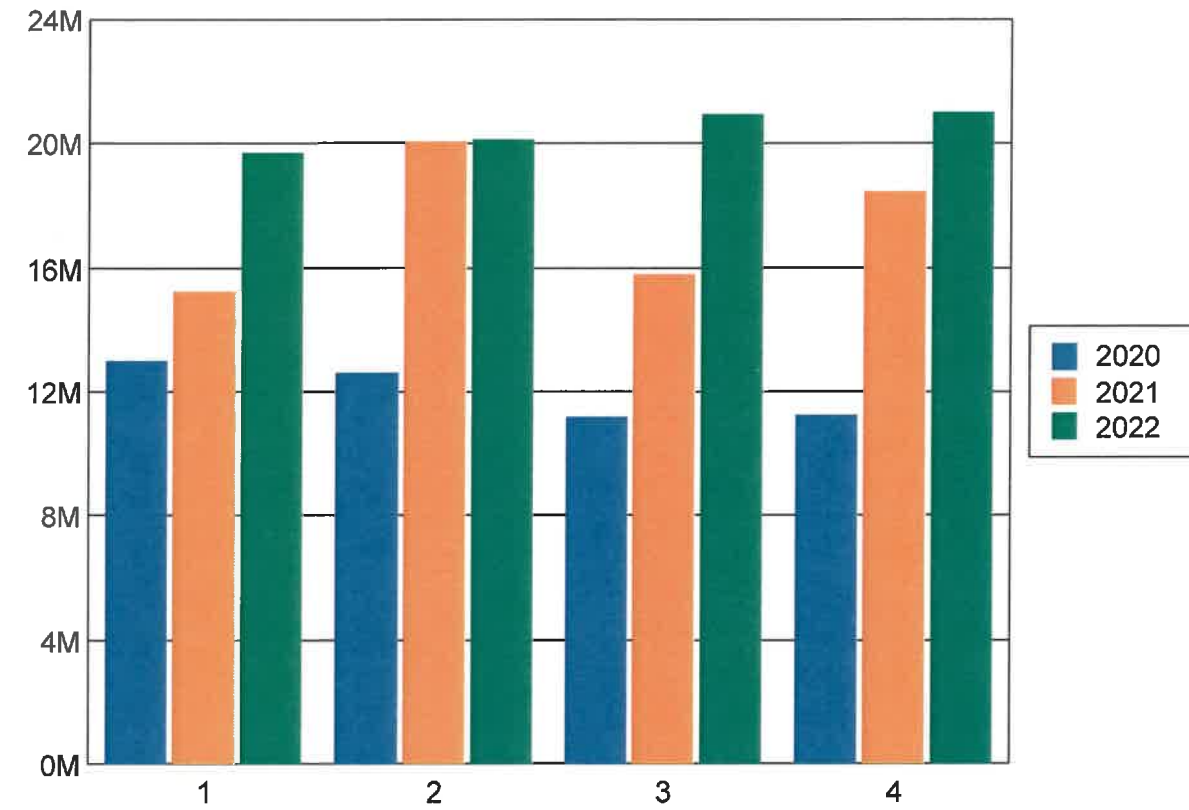
Highest OT/Comp expenditures in dollars

Agency Code	Department	Overtime and Accrued Comp	OT/Comp as a Share of Total Pay
44	DEPARTMENT OF CORRECTIONS	\$8,172,321	18.51%
40	DEPARTMENT OF HEALTH AND HUMAN SERVICES	\$5,361,768	5.89%
65	DEPARTMENT OF PUBLIC SAFETY	\$2,650,092	10.70%
80	DEPARTMENT OF TRANSPORTATION	\$1,368,671	5.40%
81	DEPARTMENT OF MOTOR VEHICLES	\$772,211	4.87%

Highest percentages of OT/Comp as a share of Total Pay

Agency Code	Department	Overtime and Accrued Comp	OT/Comp as a Share of Total Pay
44	DEPARTMENT OF CORRECTIONS	\$8,172,321	18.51%
24	DEPARTMENT OF VETERANS SERVICE	\$478,251	13.74%
65	DEPARTMENT OF PUBLIC SAFETY	\$2,650,092	10.70%
40	DEPARTMENT OF HEALTH AND HUMAN SERVICES	\$5,361,768	5.89%
90	DEPARTMENT OF EMPLOYMENT, TRAINING & REHAB	\$733,261	5.74%

Statewide OT/Comp Distribution by Quarter



	Q1 Base Pay	Q2 Base Pay	Q3 Base Pay	Q4 Base Pay
2020	\$252,721,971	\$285,121,589	\$252,220,948	\$293,580,116
2021	\$246,204,000	\$282,993,002	\$248,580,180	\$291,466,143
2022	\$237,485,112	\$275,924,473	\$242,412,887	\$287,643,786

OVERTIME/ACCRUED COMP USE BY DEPARTMENT

FISCAL YEAR 2022 QUARTERLY ANALYSIS vs FY2021

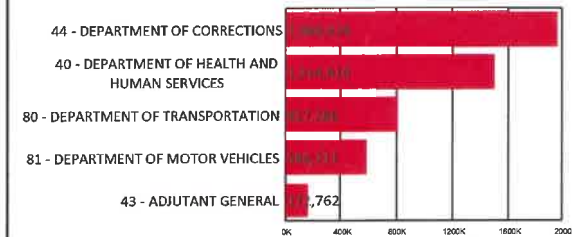
NEVADA DEPARTMENT OF ADMINISTRATION

Tuesday, September 13, 2022

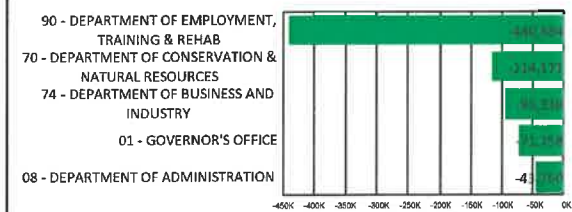


FY2022 - QTR1

Greatest increases in OT/Comp expenditures vs FY2021

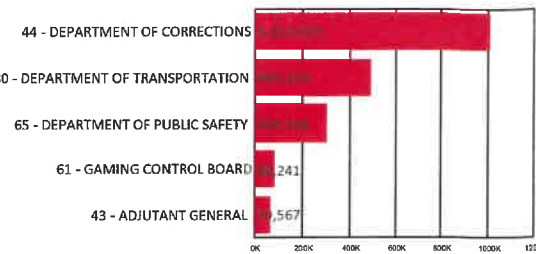


Greatest reductions in OT/Comp expenditure vs FY2021

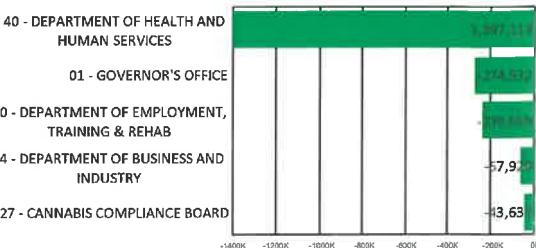


FY2022 - QTR2

Greatest increases in OT/Comp expenditures vs FY2021

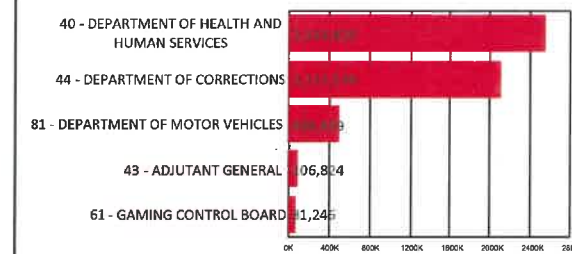


Greatest reductions in OT/Comp expenditure vs FY2021

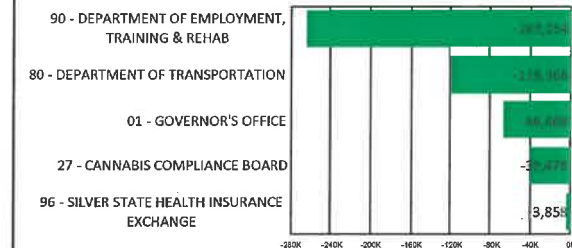


FY2022 - QTR3

Greatest increases in OT/Comp expenditures vs FY2021

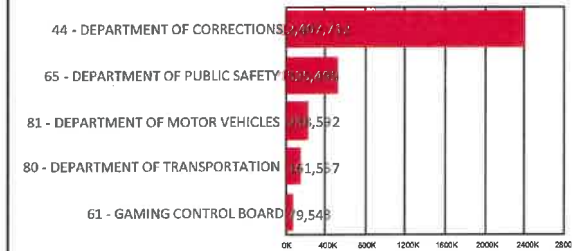


Greatest reductions in OT/Comp expenditure vs FY2021

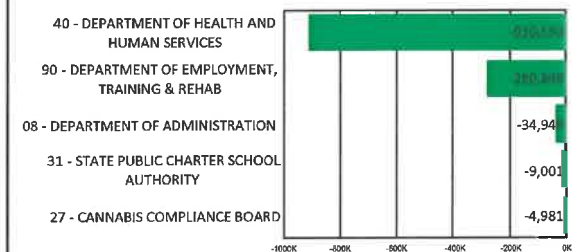


FY2022 - QTR4

Greatest increases in OT/Comp expenditures vs FY2021

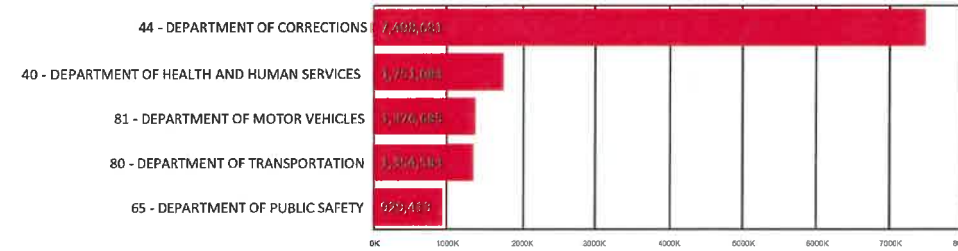


Greatest reductions in OT/Comp expenditure vs FY2021

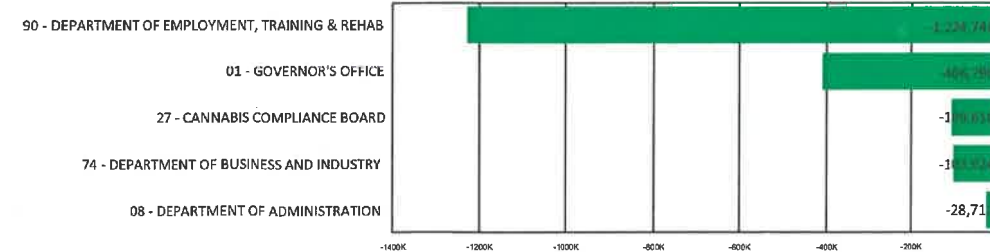


FY2022 - YEAR-TO-DATE TOTALS

Greatest increases in OT/Comp expenditures vs FY2021



Greatest reductions in OT/Comp expenditure vs FY2021



OVERTIME/ACCRUED COMP USE BY DEPARTMENT

FISCAL YEAR 2022 QUARTERLY DETAILED ANALYSIS

NEVADA DEPARTMENT OF ADMINISTRATION

Tuesday, September 13, 2022



	FY2022QTR1				FY2022QTR2				FY2022QTR3				FY2022QTR4			
	Overtime Pay and Accrued Comp	Total Pay	OT/Comp as a Share of Total Pay	Difference in OT Pay/ Comp versus FY2021	Overtime Pay and Accrued Comp	Total Pay	OT/Comp as a Share of Total Pay	Difference in OT Pay/ Comp versus FY2021	Overtime Pay and Accrued Comp	Total Pay	OT/Comp as a Share of Total Pay	Difference in OT Pay/ Comp versus FY2021	Overtime Pay and Accrued Comp	Total Pay	OT/Comp as a Share of Total Pay	Difference in OT Pay/ Comp versus FY2021
01 - GOVERNOR'S OFFICE	\$33,650	\$2,137,979	1.57%	\$-71,758	\$26,631	\$2,578,020	1.03%	\$-274,932	\$28,085	\$2,271,273	1.24%	\$-66,668	\$37,226	\$2,929,835	1.27%	\$6,568
02 - LIEUTENANT GOVERNOR'S OFFICE	\$0	\$57,581	0.00%	\$0	\$0	\$35,011	0.00%	\$0	\$0	\$73,894	0.00%	\$0	\$0	\$138,529	0.00%	\$0
03 - ATTORNEY GENERAL'S OFFICE	\$37,615	\$6,346,049	0.59%	\$-14,546	\$38,654	\$7,580,247	0.51%	\$-26,983	\$48,804	\$6,567,516	0.74%	\$31,977	\$39,626	\$8,111,547	0.49%	\$6,577
04 - SECRETARY OF STATE'S OFFICE	\$3,932	\$1,525,564	0.26%	\$3,712	\$49,645	\$1,869,834	2.66%	\$41,305	\$22,382	\$1,635,266	1.37%	\$20,227	\$42,968	\$2,022,504	2.12%	\$42,968
05 - TREASURER'S OFFICE	\$3,304	\$660,588	0.50%	\$618	\$4,088	\$753,483	0.54%	\$2,720	\$993	\$648,745	0.15%	\$851	\$5,642	\$850,266	0.66%	\$3,547
06 - CONTROLLER'S OFFICE	\$46,075	\$625,323	7.37%	\$25,615	\$55,044	\$804,260	6.84%	\$-3,569	\$26,931	\$687,542	3.92%	\$11,168	\$11,606	\$813,099	1.43%	\$2,889
08 - DEPARTMENT OF ADMINISTRATION	\$79,759	\$7,065,846	1.13%	\$-43,750	\$120,337	\$8,749,119	1.38%	\$35,292	\$112,182	\$7,550,568	1.49%	\$14,691	\$100,258	\$9,226,927	1.09%	\$-34,946
09 - JUDICIAL BRANCH	\$5,867	\$6,899,109	0.09%	\$5,453	\$10,914	\$8,414,390	0.13%	\$10,286	\$10,156	\$7,258,456	0.14%	\$8,733	\$24,258	\$8,917,385	0.27%	\$19,120
10 - DEPARTMENT OF TOURISM AND CULTURAL AFFAIRS	\$7,411	\$1,213,810	0.61%	\$1,280	\$15,744	\$1,452,337	1.08%	\$11,051	\$4,938	\$1,285,499	0.38%	\$4,335	\$13,915	\$1,607,383	0.87%	\$10,331
11 - DEPARTMENT OF INDIGENT DEFENSE SERVICES	\$0	\$399,089	0.00%	\$0	\$0	\$483,982	0.00%	\$0	\$0	\$400,145	0.00%	\$0	\$0	\$500,536	0.00%	\$0
12 - GOVERNOR'S OFFICE OF ECONOMIC DEVELOPMENT	\$0	\$644,385	0.00%	\$0	\$0	\$807,761	0.00%	\$0	\$0	\$686,284	0.00%	\$-120	\$0	\$845,011	0.00%	\$0
13 - DEPARTMENT OF TAXATION	\$34,976	\$3,983,496	0.88%	\$17,344	\$25,537	\$4,833,002	0.53%	\$-4,815	\$58,163	\$4,126,297	1.41%	\$20,234	\$80,959	\$5,258,776	1.54%	\$20,127
15 - COMMISSION ON ETHICS	\$0	\$108,430	0.00%	\$0	\$0	\$113,534	0.00%	\$0	\$0	\$117,586	0.00%	\$0	\$0	\$145,102	0.00%	\$0
16 - DEPARTMENT OF SENTENCING POLICY	\$0	\$62,563	0.00%	\$0	\$0	\$61,010	0.00%	\$0	\$0	\$76,939	0.00%	\$0	\$0	\$86,132	0.00%	\$0
22 - JUDICIAL DISCIPLINE COMMISSION	\$0	\$101,283	0.00%	\$0	\$0	\$124,354	0.00%	\$0	\$0	\$108,600	0.00%	\$0	\$0	\$154,736	0.00%	\$0
23 - COMMISSION ON PEACE OFFICER STANDARDS & TRAINING	\$0	\$228,696	0.00%	\$0	\$2,207	\$290,768	0.76%	\$1,374	\$0	\$242,196	0.00%	\$0	\$1,686	\$275,010	0.61%	\$907
24 - DEPARTMENT OF VETERANS SERVICES	\$583,685	\$3,096,187	18.85%	\$32,804	\$557,291	\$3,527,444	15.80%	\$-16,378	\$530,553	\$3,032,366	17.50%	\$78,959	\$478,251	\$3,481,630	13.74%	\$58,105
27 - CANNABIS COMPLIANCE BOARD	\$10,032	\$695,554	1.44%	\$-21,519	\$15,929	\$893,892	1.78%	\$-43,633	\$11,552	\$913,127	1.27%	\$-39,478	\$22,624	\$1,280,715	1.77%	\$-4,981
30 - DEPARTMENT OF EDUCATION	\$57,599	\$2,487,527	2.32%	\$-1,491	\$16,952	\$3,142,173	0.54%	\$-4,188	\$26,909	\$2,683,566	1.00%	\$12,300	\$94,380	\$3,418,411	2.76%	\$67,505
31 - STATE PUBLIC CHARTER SCHOOL AUTHORITY	\$15,990	\$364,052	4.39%	\$5,414	\$19,971	\$441,522	4.52%	\$10,492	\$8,933	\$407,736	2.19%	\$-2,137	\$16,056	\$517,073	3.11%	\$-9,001
40 - DEPARTMENT OF HEALTH AND HUMAN SERVICES	\$4,800,696	\$72,779,497	6.60%	\$1,514,910	\$5,576,883	\$85,577,707	6.52%	\$-1,397,113	\$6,952,190	\$77,936,562	8.92%	\$2,543,820	\$5,361,768	\$91,046,634	5.89%	\$-910,533
43 - ADJUTANT GENERAL	\$261,123	\$2,131,869	12.25%	\$172,762	\$145,993	\$2,521,845	5.79%	\$70,567	\$163,646	\$2,221,018	7.37%	\$106,824	\$115,280	\$2,641,872	4.36%	\$43,520
44 - DEPARTMENT OF CORRECTIONS	\$6,597,593	\$37,259,225	17.71%	\$1,966,924	\$7,925,595	\$44,495,436	17.81%	\$1,012,507	\$7,828,972	\$37,929,548	20.64%	\$2,111,539	\$8,172,321	\$44,143,004	18.51%	\$2,407,712
50 - COMMISSION ON MINERAL RESOURCES	\$13,836	\$215,092	6.43%	\$9,336	\$0	\$195,772	0.00%	\$0	\$3,244	\$188,779	1.72%	\$231	\$13,185	\$260,744	5.06%	\$-1,836
55 - DEPARTMENT OF AGRICULTURE	\$15,158	\$1,800,406	0.84%	\$-18,640	\$8,332	\$2,150,541	0.39%	\$310	\$5,118	\$1,815,291	0.28%	\$663	\$17,405	\$2,382,414	0.73%	\$2,834
58 - PUBLIC UTILITIES COMMISSION	\$0	\$1,817,162	0.00%	\$0	\$0	\$2,221,448	0.00%	\$0	\$0	\$1,913,336	0.00%	\$0	\$0	\$2,274,031	0.00%	\$0
61 - GAMING CONTROL BOARD	\$134,705	\$5,781,487	2.33%	\$59,449	\$177,254	\$7,052,214	2.51%	\$88,241	\$146,369	\$5,998,985	2.44%	\$81,246	\$185,235	\$7,408,283	2.50%	\$79,548
65 - DEPARTMENT OF PUBLIC SAFETY	\$2,256,121	\$19,656,108	11.48%	\$58,497	\$2,310,386	\$23,472,723	9.84%	\$304,164	\$1,937,896	\$20,051,212	9.66%	\$41,257	\$2,650,092	\$24,765,007	10.70%	\$525,495
69 - COLORADO RIVER COMMISSION	\$1,183	\$617,144	0.19%	\$-1,138	\$2,027	\$767,302	0.26%	\$504	\$2,027	\$677,634	0.30%	\$1,487	\$541	\$818,479	0.07%	\$-253
70 - DEPARTMENT OF CONSERVATION & NATURAL RESOURCES	\$1,403,252	\$11,664,125	12.03%	\$-114,171	\$188,611	\$11,352,064	1.66%	\$-10,297	\$136,428	\$9,860,789	1.38%	\$57,727	\$480,434	\$12,656,440	3.80%	\$56,604
72 - DEPARTMENT OF WILDLIFE	\$84,233	\$3,465,047	2.43%	\$3,943	\$70,092	\$4,165,486	1.68%	\$2,650	\$80,260	\$3,580,880	2.24%	\$10,236	\$100,883	\$4,511,708	2.24%	\$7,232
74 - DEPARTMENT OF BUSINESS AND INDUSTRY	\$34,720	\$8,075,809	0.43%	\$-93,338	\$46,352	\$9,858,014	0.47%	\$-57,929	\$75,917	\$8,419,985	0.90%	\$-51	\$99,002	\$10,372,286	0.95%	\$47,394
80 - DEPARTMENT OF TRANSPORTATION	\$1,544,967	\$26,668,264	5.79%	\$817,288	\$1,504,455	\$26,344,710	5.71%	\$494,106	\$1,229,887	\$25,407,489	4.84%	\$-118,368	\$1,368,671	\$25,333,363	5.40%	\$161,557
81 - DEPARTMENT OF MOTOR VEHICLES	\$666,899	\$12,759,048	5.23%	\$586,711	\$481,196	\$15,116,841	3.18%	\$56,543	\$677,644	\$13,089,939	5.18%	\$494,839	\$772,211	\$15,864,988	4.87%	\$238,592
90 - DEPARTMENT OF EMPLOYMENT, TRAINING & REHAB	\$957,417	\$13,083,777	7.32%	\$-440,684	\$744,518	\$12,957,968	5.75%	\$-239,959	\$798,298	\$12,769,511	6.25%	\$-263,254	\$733,261	\$12,764,320	5.74%	\$-280,849
95 - PUBLIC EMPLOYEES' BENEFITS PROGRAM	\$0	\$368,486	0.00%	\$0	\$0	\$447,421	0.00%	\$0	\$0	\$368,126	0.00%	\$0	\$5,520	\$451,900	1.22%	\$5,520
96 - SILVER STATE HEALTH INSURANCE EXCHANGE	\$0	\$331,248	0.00%	\$-1,806	\$0	\$411,477	0.00%	\$-4,824	\$0	\$338,677	0.00%	\$-3,858	\$0	\$412,967	0.00%	\$-2,836
Total	\$19,691,797	\$257,176,908	7.66%	\$4,459,217	\$20,140,639	\$296,065,112	6.80%	\$57,492	\$20,928,476	\$263,341,364	7.95%	\$5,159,410	\$21,045,260	\$308,689,046	6.82%	\$2,569,419

OVERTIME/ACCRUED COMP USE BY DEPARTMENT

FISCAL YEAR 2022 COMPARATIVE YEAR-TO_DATE ANALYSIS (QTR1-QTR4) VS FY2020-FY2021

NEVADA DEPARTMENT OF ADMINISTRATION

Tuesday, September 13, 2022



	FY 2020 QTR1-QTR4				FY 2021 QTR1-QTR4				FY 2022 QTR1-QTR4			
	Overtime and Accrued Comp	Total Pay	OT/Comp as a Share of Total Pay	Difference in OT Pay/Comp vs Prior Fiscal Year	Overtime and Accrued Comp	Total Pay	OT/Comp as a Share of Total Pay	Difference in OT Pay/Comp vs Prior Fiscal Year	Overtime and Accrued Comp	Total Pay	OT/Comp as a Share of Total Pay	Difference in OT Pay/Comp vs Prior Fiscal Year
01 - GOVERNOR'S OFFICE	\$69,854	\$8,119,353	0.86%	\$-235,937	\$532,381	\$9,845,811	5.41%	\$462,527	\$125,591	\$9,917,107	1.27%	\$-406,790
02 - LIEUTENANT GOVERNOR'S OFFICE	\$0	\$339,647	0.00%	\$0	\$0	\$327,919	0.00%	\$0	\$0	\$305,016	0.00%	\$0
03 - ATTORNEY GENERAL'S OFFICE	\$114,416	\$28,732,705	0.40%	\$19,979	\$167,674	\$29,426,364	0.57%	\$53,258	\$164,699	\$28,605,359	0.58%	\$-2,975
04 - SECRETARY OF STATE'S OFFICE	\$217,878	\$7,605,253	2.86%	\$144,898	\$10,713	\$7,147,005	0.15%	\$-207,165	\$118,926	\$7,053,167	1.69%	\$108,213
05 - TREASURER'S OFFICE	\$8,249	\$2,909,884	0.28%	\$-1,640	\$6,291	\$2,938,334	0.21%	\$-1,958	\$14,026	\$2,913,083	0.48%	\$7,735
06 - CONTROLLER'S OFFICE	\$53,767	\$2,912,121	1.85%	\$-17,647	\$103,552	\$2,780,396	3.72%	\$49,785	\$139,655	\$2,930,223	4.77%	\$36,103
08 - DEPARTMENT OF ADMINISTRATION	\$451,358	\$34,231,069	1.32%	\$-43,167	\$441,248	\$33,508,975	1.32%	\$-10,109	\$412,536	\$32,592,461	1.27%	\$-28,712
09 - JUDICIAL BRANCH	\$4,516	\$30,127,997	0.01%	\$-7,951	\$7,601	\$30,589,927	0.02%	\$3,085	\$51,194	\$31,489,340	0.16%	\$43,593
10 - DEPARTMENT OF TOURISM AND CULTURAL AFFAIRS	\$35,999	\$6,480,008	0.56%	\$-2,411	\$15,012	\$5,052,525	0.30%	\$-20,987	\$42,009	\$5,559,029	0.76%	\$26,997
11 - DEPARTMENT OF INDIGENT DEFENSE SERVICES	\$0	\$1,484,244	0.00%	\$0	\$0	\$1,789,374	0.00%	\$0	\$0	\$1,783,752	0.00%	\$0
12 - GOVERNOR'S OFFICE OF ECONOMIC DEVELOPMENT	\$0	\$2,943,991	0.00%	\$-750	\$120	\$2,918,368	0.00%	\$120	\$0	\$2,983,440	0.00%	\$-120
13 - DEPARTMENT OF TAXATION	\$140,043	\$20,085,557	0.70%	\$-93,248	\$146,744	\$19,262,667	0.76%	\$6,702	\$199,635	\$18,201,571	1.10%	\$52,891
15 - COMMISSION ON ETHICS	\$0	\$511,709	0.00%	\$0	\$0	\$462,371	0.00%	\$0	\$0	\$484,652	0.00%	\$0
16 - DEPARTMENT OF SENTENCING POLICY	\$0	\$88,073	0.00%	\$0	\$0	\$253,282	0.00%	\$0	\$0	\$286,645	0.00%	\$0
22 - JUDICIAL DISCIPLINE COMMISSION	\$0	\$450,605	0.00%	\$0	\$0	\$465,294	0.00%	\$0	\$0	\$488,972	0.00%	\$0
23 - COMMISSION ON PEACE OFFICER STANDARDS & TRAINING	\$1,129	\$975,700	0.12%	\$-619	\$1,612	\$971,965	0.17%	\$482	\$3,892	\$1,036,670	0.38%	\$2,281
24 - DEPARTMENT OF VETERANS SERVICES	\$1,340,359	\$12,897,154	10.39%	\$489,543	\$1,996,290	\$13,679,952	14.59%	\$655,932	\$2,149,780	\$13,137,627	16.36%	\$153,490
27 - CANNABIS COMPLIANCE BOARD	\$0	\$0	0.00%	\$0	\$169,747	\$2,725,605	6.23%	\$169,747	\$60,136	\$3,783,289	1.59%	\$-109,610
30 - DEPARTMENT OF EDUCATION	\$74,534	\$11,589,658	0.64%	\$-158,453	\$121,714	\$11,905,250	1.02%	\$47,179	\$195,840	\$11,731,676	1.67%	\$74,126
31 - STATE PUBLIC CHARTER SCHOOL AUTHORITY	\$38,676	\$1,441,565	2.68%	\$18,389	\$56,183	\$1,596,583	3.52%	\$17,508	\$60,951	\$1,730,383	3.52%	\$4,767
40 - DEPARTMENT OF HEALTH AND HUMAN SERVICES	\$10,299,724	\$324,604,967	3.17%	\$-1,356,919	\$20,940,453	\$329,467,443	6.36%	\$10,640,729	\$22,691,536	\$327,340,400	6.93%	\$1,751,083
43 - ADJUTANT GENERAL	\$211,261	\$5,384,655	3.92%	\$-96,197	\$292,368	\$5,963,319	4.90%	\$81,106	\$686,041	\$9,516,605	7.21%	\$393,673
44 - DEPARTMENT OF CORRECTIONS	\$15,327,015	\$168,244,920	9.11%	\$2,927,405	\$23,025,801	\$170,899,603	13.47%	\$7,698,786	\$30,524,482	\$163,827,213	18.63%	\$7,498,681
50 - COMMISSION ON MINERAL RESOURCES	\$25,830	\$859,377	3.01%	\$-16,955	\$22,534	\$859,939	2.62%	\$-3,296	\$30,265	\$860,388	3.52%	\$7,731
55 - DEPARTMENT OF AGRICULTURE	\$82,636	\$8,236,353	1.00%	\$-6,564	\$60,846	\$8,373,443	0.73%	\$-21,790	\$46,013	\$8,148,652	0.56%	\$-14,833
58 - PUBLIC UTILITIES COMMISSION	\$0	\$8,386,015	0.00%	\$0	\$0	\$8,138,701	0.00%	\$0	\$0	\$8,225,977	0.00%	\$0
61 - GAMING CONTROL BOARD	\$647,714	\$27,063,036	2.39%	\$37,606	\$335,079	\$25,845,453	1.30%	\$-312,635	\$643,562	\$26,240,970	2.45%	\$308,483
65 - DEPARTMENT OF PUBLIC SAFETY	\$8,547,699	\$94,919,328	9.01%	\$454,137	\$8,225,082	\$92,753,460	8.87%	\$-322,616	\$9,154,495	\$87,945,050	10.41%	\$929,413
69 - COLORADO RIVER COMMISSION	\$8,250	\$3,113,405	0.26%	\$-12,380	\$5,178	\$2,935,733	0.18%	\$-3,072	\$5,778	\$2,880,559	0.20%	\$599
70 - DEPARTMENT OF CONSERVATION & NATURAL RESOURCES	\$2,204,296	\$46,639,085	4.73%	\$-777,213	\$2,218,862	\$46,460,876	4.78%	\$14,566	\$2,208,724	\$45,533,419	4.85%	\$-10,137
72 - DEPARTMENT OF WILDLIFE	\$315,155	\$16,092,108	1.96%	\$-16,137	\$311,406	\$15,396,738	2.02%	\$-3,749	\$335,468	\$15,723,122	2.13%	\$24,062
74 - DEPARTMENT OF BUSINESS AND INDUSTRY	\$113,239	\$37,965,642	0.30%	\$-91,932	\$359,915	\$37,068,612	0.97%	\$246,676	\$255,991	\$36,726,094	0.70%	\$-103,924
80 - DEPARTMENT OF TRANSPORTATION	\$4,874,351	\$108,823,203	4.48%	\$-781,847	\$4,293,397	\$104,892,072	4.09%	\$-580,954	\$5,647,981	\$103,753,826	5.44%	\$1,354,583
81 - DEPARTMENT OF MOTOR VEHICLES	\$825,639	\$58,617,066	1.41%	\$-34,348	\$1,221,265	\$56,949,087	2.14%	\$395,626	\$2,597,950	\$56,830,816	4.57%	\$1,376,685
90 - DEPARTMENT OF EMPLOYMENT, TRAINING & REHAB	\$2,040,932	\$45,808,264	4.46%	\$1,490,419	\$4,458,240	\$52,009,998	8.57%	\$2,417,308	\$3,233,494	\$51,575,576	6.27%	\$-1,224,746
95 - PUBLIC EMPLOYEES BENEFITS PROGRAM	\$329	\$1,782,054	0.02%	\$-3,214	\$0	\$1,740,143	0.00%	\$-329	\$0	\$0	0.00%	\$0
95 - PUBLIC EMPLOYEES' BENEFITS PROGRAM	\$0	\$0	0.00%	\$0	\$0	\$0	0.00%	\$0	\$5,520	\$1,635,933	0.34%	\$5,520
96 - SILVER STATE HEALTH INSURANCE EXCHANGE	\$2,658	\$1,256,364	0.21%	\$2,658	\$13,325	\$1,401,374	0.95%	\$10,667	\$0	\$1,494,368	0.00%	\$-13,325
Total	\$48,077,507	1,131,722,131.32	4.25%	\$1,829,505	\$69,560,633	1,138,803,958.90	6.11%	\$21,483,126	\$81,806,171	1,125,272,429.85	7.27%	\$12,245,538