

Governor Joe Lombardo  
*Chairman*

Amy Stephenson  
*Clerk of the Board*



Attorney General Aaron D. Ford  
*Member*

Secretary of State Francisco V. Aguilar  
*Member*

## STATE OF NEVADA BOARD OF EXAMINERS

209 East Musser Street, Room 200 / Carson City, Nevada 89701-4298  
Phone: (775) 684-0222 / Fax: (775) 684-0260  
<http://budget.nv.gov/Meetings>

### PUBLIC MEETING NOTICE AND AGENDA

- Date and Time:** October 10, 2023, 10:00 AM
- Location:** Old Assembly Chambers of the Capitol Building  
101 North Carson Street  
Carson City, Nevada 89701
- Video Conference Location:** Grant Sawyer Building  
555 East Washington Avenue, Suite 5100  
Las Vegas, Nevada 89101

This meeting may be viewed on YouTube.  
The video live stream begins at 10:00 am.  
<https://www.youtube.com/watch?v=60--RGwpUVI>

### AGENDA

- 1. Call to Order / Roll Call**
- 2. Public Comment** The first public comment period is limited to comments on items on the agenda. No action may be taken upon a matter raised under this public comment period unless the matter itself has been specifically included on the agenda as an action item. The Chair of the Board has imposed a time limit of three minutes. Public comment may be provided in person or via telephone. To provide public comment on an item on the agenda via telephone, dial 775-321-6111 or 702-329-3435. When prompted to provide the meeting ID, please enter 946 495 096#. When the Chair opens the public comment period, dial \*5 to request to be unmuted. To resolve any issues related to dialing in to provide public comment for this meeting, please call (775) 684-0222.
- 3. Approval of the September 12, 2023 Meeting Minutes** (For possible action)

**4. State Vehicle Purchases** (For possible action)

Pursuant to NRS 334.010, no automobile may be purchased by any department, office, bureau, officer, or employee of the state without prior written consent of the State Board of Examiners.

<b>AGENCY NAME</b>	<b># OF VEHICLES</b>	<b>NOT TO EXCEED:</b>
Department of Conservation and Natural Resources – Division of Environmental Protection	1	\$32,913
Department of Conservation and Natural Resources – Division of Water Resources	2	\$72,005
Department of Public Safety – Investigation Division	10	\$323,438

**5. Authorization to Contract with a Current and/or Former State Employee** (For possible action)

**A. Department of Health and Human Services – Division of Public and Behavioral Health**

Pursuant to NRS 333.705, subsection 1, the Department of Administration, Purchasing Division requests authority to contract with former employee Susan Genzler to assist with fiscal operations including training new hires for the Community Health Nursing Program for the Department of Health and Human Services, Division of Public and Behavioral Health through statewide contract 99SWC-S4106 with Marathon Staffing Group, Inc.

**B. Department of Business and Industry – Division of Insurance**

Pursuant to NRS 333.705, subsection 1, the Department of Administration, Purchasing Division requests authority to contract with former employee Timothy Ghan to assist staff with reducing the backlog of filings created by staff attrition and an increase in insurance filings for the Department of Business and Industry, Division of Insurance through statewide contract 99SWC-S4106 with HAT Limited Partnership dba Manpower.

**C. Department of Education**

Pursuant to NRS 333.705, subsection 1, the Department of Administration, Purchasing Division requests authority to contract with former employee Tina Statucki to support and monitor the implementation of the statewide performance evaluation system and implementation of the micro-credentialing platform for the Department of Education through statewide contract 99SWC-S4106 with HAT Limited Partnership dba Manpower.

#### **D. Office of the Secretary of State**

Pursuant to NRS 333.705, subsection 1, the Department of Administration, Purchasing Division requests authority to contract with former employee Sherry Valdez to train new and existing staff on all accounts receivable duties and provide recommendations for streamlining job duties for the Office of the Secretary of State through statewide contract 99SWC-S4106 with HAT Limited Partnership dba Manpower.

#### **6. Request for Approval to Pay a Tort Claim Pursuant to NRS 41.036** (For possible action)

Pursuant to NRS 41.036, the Office of the Attorney General submits the following Tort Claim requests for approval:

A. Claimant: Estate of Carlos Perez/Victor Perez  
Claim No: TC20576  
Settlement Amount: \$1,600,000  
Date of Loss: November 12, 2014

B. Claimant: Donald Walden, Jr., *et al.*, *etc.*  
Claim No: TC20769  
Settlement Amount: \$18,965.57  
Date of Loss: May 12, 2011

#### **7. Request for Approval to Offer a Tort Claim Payment Pursuant to NRS 40.652, 41.031 and 41.036** (For possible action)

Pursuant to NRS 40.652, 41.031, and 41.036, the Office of the Attorney General requests approval to serve an offer of judgment to avoid continuing cost of litigation. Payment is contingent upon acceptance by counterclaimants, and payable from the Tort Claim account:

Counterclaimant: Elvin and Sylvia Fred  
Claim: In re: 3587 Desatoya Drive, Case No. 15 OC 00074 IB; Fred v. State of Nevada, ex rel. Investigation Division of Dep't of Public Safety, Case No. 15 OC 00137 IB  
Offer Amount: Up to \$350,000  
Date of Loss: August 12, 2019  
Agency: Department of Public Safety, Investigation Division ("NDI")

**8. Request for a Recommendation of Approval to the Interim Finance Committee for an Allocation Amount from the Contingency Account**  
(For possible action)

**A. Department of Administration – Nevada State Library and Archives**

Pursuant to NRS 353.268, the department requests the Board’s recommendation to the Interim Finance Committee for an allocation of \$35,125 from the Interim Finance Contingency Account to fund an increase in digital equipment approved in Assembly Bill 486 of the 82nd Legislature.

**B. Department of Business and Industry**

Pursuant to NRS 353.268, the department requests the Board’s recommendation to the Interim Finance Committee an allocation of \$150,000 from the Interim Finance Committee Contingency Account to support one Deputy Director position and associated costs for the newly created Office of Nevada Boards, Commissions, and Councils Standards.

**C. Office of the Military**

Pursuant to NRS 353.268, the department requests the Board’s recommendation to the Interim Finance Committee for an allocation of \$88,382 from the Interim Finance Committee Contingency Account to cover costs associated with providing PC/LAN computer support for a missed budget item from the 2023 legislative session.

**9. Request for Approval of Payment from the Statutory Contingency Account**  
(For possible action)

**Governor’s Finance Office**

Pursuant to NRS 41.950 and NRS 41.970, the office requests the Board of Examiners to approve a payment of \$10,000.00 from the Statutory Contingency Account to DeMarlo Berry representing remaining relief for his wrongful conviction.

**10. Request Approval of Proposed State Administration Manual Changes**  
(For possible action)

Pursuant to NRS 353.040 the Governor’s Finance Office, Budget Division requests modifications to the policies and procedures of the State Board of Examiners adopted and collected in the following chapters of the State Administrative Manual.

1. Revision aligns SAM with NRS 353.097(1)
  - a. SAM Chapter 2622 Stale Claims

11. [Approval of Proposed Leases](#) (For possible action)
12. [Approval of Proposed Contracts](#) (For possible action)
13. [Approval of Proposed Master Service Agreements](#) (For possible action)
14. [Information Item – Clerk of the Board Contracts](#)

Pursuant to NRS 333.700, the Clerk of the Board may approve all contract transactions for amounts less than \$100,000. Per direction from the September 14, 2021 meeting of the Board of Examiners, the Board wished to receive an informational item listing all approvals applicable to the new threshold (\$10,000 - \$99,999). Attached is a list of all applicable approvals for contracts and amendments approved from August 22, 2023 through September 18, 2023.

15. **Public Comment** This public comment period is for any matter that is within the jurisdiction of the public body. No action may be taken upon a matter raised under this public comment period unless the matter itself has been specifically included on an agenda as an action item. The Chair of the Board has imposed a time limit of three minutes. Public comment may be provided in person or via telephone. To provide public comment on an item on the agenda via telephone, dial 775-321-6111 or 702-329-3435. When prompted to provide the meeting ID, please enter 946 495 096#. When the Chair opens the public comment period, dial \*5 to request to be unmuted. To resolve any issues related to dialing in to provide public comment for this meeting, please call (775) 684-0222.

16. **Adjournment** (For possible action)

NOTE: Items may be considered out of order. The public body may combine two or more agenda items for consideration. The public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. The public body will limit public comments to three minutes per speaker and may place other reasonable restrictions on the time, place, and manner of public comments but may not restrict comments based upon viewpoint. A person may submit comments to be attached to the minutes of the meeting in writing three business days before the meeting date, in addition to testifying or in lieu of testifying. Written comments are limited to 2 pages. Written comments may be submitted electronically by email at [dcastillo@finance.nv.gov](mailto:dcastillo@finance.nv.gov). We are pleased to make reasonable accommodations for members of the public who have disabilities and wish to attend the meeting. If special arrangements for the meeting are necessary, please notify Denice Castillo at (775) 684-0223 as soon as possible and at least two days in advance of the meeting. If you wish, you may e-mail her at [dcastillo@finance.nv.gov](mailto:dcastillo@finance.nv.gov). Supporting materials for this meeting are available at 209 East Musser Street, Suite 200, Carson City, Nevada 89701 or by contacting Denice Castillo at (775) 684-0223 or by email at [dcastillo@finance.nv.gov](mailto:dcastillo@finance.nv.gov).

**Public Meeting Notice and Agenda Posted at the Following Locations:**

1. Blasdel Building, 209 East Musser Street, Suite 200, Carson City, Nevada 89701
2. Internet: <https://notice.nv.gov>
3. Internet: [https://budget.nv.gov/Meetings/Board\\_of\\_Examiners/2023/2023BOE/](https://budget.nv.gov/Meetings/Board_of_Examiners/2023/2023BOE/)