

Governor Joe Lombardo
Chairman

Amy Stephenson
Clerk of the Board



Attorney General Aaron D. Ford
Member

Secretary of State Francisco V. Aguilar
Member

STATE OF NEVADA BOARD OF EXAMINERS

209 East Musser Street, Room 200 / Carson City, Nevada 89701-4298
Phone: (775) 684-0222 / Fax: (775) 684-0260
<http://budget.nv.gov/Meetings>

PUBLIC MEETING NOTICE AND AGENDA

- Date and Time:** October 10, 2023, 10:00 AM
- Location:** Old Assembly Chambers of the Capitol Building
101 North Carson Street
Carson City, Nevada 89701
- Video Conference Location:** Grant Sawyer Building
555 East Washington Avenue, Suite 5100
Las Vegas, Nevada 89101

This meeting may be viewed on YouTube.
The video live stream begins at 10:00 am.
<https://www.youtube.com/watch?v=60--RGwpUVI>

AGENDA

- 1. Call to Order / Roll Call**
- 2. Public Comment** The first public comment period is limited to comments on items on the agenda. No action may be taken upon a matter raised under this public comment period unless the matter itself has been specifically included on the agenda as an action item. The Chair of the Board has imposed a time limit of three minutes. Public comment may be provided in person or via telephone. To provide public comment on an item on the agenda via telephone, dial 775-321-6111 or 702-329-3435. When prompted to provide the meeting ID, please enter 946 495 096#. When the Chair opens the public comment period, dial *5 to request to be unmuted. To resolve any issues related to dialing in to provide public comment for this meeting, please call (775) 684-0222.
- 3. Approval of the September 12, 2023 Meeting Minutes** (For possible action)

4. State Vehicle Purchases (For possible action)

Pursuant to NRS 334.010, no automobile may be purchased by any department, office, bureau, officer, or employee of the state without prior written consent of the State Board of Examiners.

AGENCY NAME	# OF VEHICLES	NOT TO EXCEED:
Department of Conservation and Natural Resources – Division of Environmental Protection	1	\$32,913
Department of Conservation and Natural Resources – Division of Water Resources	2	\$72,005
Department of Public Safety – Investigation Division	10	\$323,438

5. Authorization to Contract with a Current and/or Former State Employee (For possible action)

A. Department of Health and Human Services – Division of Public and Behavioral Health

Pursuant to NRS 333.705, subsection 1, the Department of Administration, Purchasing Division requests authority to contract with former employee Susan Genzler to assist with fiscal operations including training new hires for the Community Health Nursing Program for the Department of Health and Human Services, Division of Public and Behavioral Health through statewide contract 99SWC-S4106 with Marathon Staffing Group, Inc.

B. Department of Business and Industry – Division of Insurance

Pursuant to NRS 333.705, subsection 1, the Department of Administration, Purchasing Division requests authority to contract with former employee Timothy Ghan to assist staff with reducing the backlog of filings created by staff attrition and an increase in insurance filings for the Department of Business and Industry, Division of Insurance through statewide contract 99SWC-S4106 with HAT Limited Partnership dba Manpower.

C. Department of Education

Pursuant to NRS 333.705, subsection 1, the Department of Administration, Purchasing Division requests authority to contract with former employee Tina Statucki to support and monitor the implementation of the statewide performance evaluation system and implementation of the micro-credentialing platform for the Department of Education through statewide contract 99SWC-S4106 with HAT Limited Partnership dba Manpower.

D. Office of the Secretary of State

Pursuant to NRS 333.705, subsection 1, the Department of Administration, Purchasing Division requests authority to contract with former employee Sherry Valdez to train new and existing staff on all accounts receivable duties and provide recommendations for streamlining job duties for the Office of the Secretary of State through statewide contract 99SWC-S4106 with HAT Limited Partnership dba Manpower.

6. Request for Approval to Pay a Tort Claim Pursuant to NRS 41.036 (For possible action)

Pursuant to NRS 41.036, the Office of the Attorney General submits the following Tort Claim requests for approval:

A. Claimant: Estate of Carlos Perez/Victor Perez
Claim No: TC20576
Settlement Amount: \$1,600,000
Date of Loss: November 12, 2014

B. Claimant: Donald Walden, Jr., *et al.*, *etc.*
Claim No: TC20769
Settlement Amount: \$18,965.57
Date of Loss: May 12, 2011

7. Request for Approval to Offer a Tort Claim Payment Pursuant to NRS 40.652, 41.031 and 41.036 (For possible action)

Pursuant to NRS 40.652, 41.031, and 41.036, the Office of the Attorney General requests approval to serve an offer of judgment to avoid continuing cost of litigation. Payment is contingent upon acceptance by counterclaimants, and payable from the Tort Claim account:

Counterclaimant: Elvin and Sylvia Fred
Claim: In re: 3587 Desatoya Drive, Case No. 15 OC 00074 IB; Fred v. State of Nevada, ex rel. Investigation Division of Dep't of Public Safety, Case No. 15 OC 00137 IB
Offer Amount: Up to \$350,000
Date of Loss: August 12, 2019
Agency: Department of Public Safety, Investigation Division ("NDI")

8. Request for a Recommendation of Approval to the Interim Finance Committee for an Allocation Amount from the Contingency Account
(For possible action)

A. Department of Administration – Nevada State Library and Archives

Pursuant to NRS 353.268, the department requests the Board’s recommendation to the Interim Finance Committee for an allocation of \$35,125 from the Interim Finance Contingency Account to fund an increase in digital equipment approved in Assembly Bill 486 of the 82nd Legislature.

B. Department of Business and Industry

Pursuant to NRS 353.268, the department requests the Board’s recommendation to the Interim Finance Committee an allocation of \$150,000 from the Interim Finance Committee Contingency Account to support one Deputy Director position and associated costs for the newly created Office of Nevada Boards, Commissions, and Councils Standards.

C. Office of the Military

Pursuant to NRS 353.268, the department requests the Board’s recommendation to the Interim Finance Committee for an allocation of \$88,382 from the Interim Finance Committee Contingency Account to cover costs associated with providing PC/LAN computer support for a missed budget item from the 2023 legislative session.

9. Request for Approval of Payment from the Statutory Contingency Account
(For possible action)

Governor’s Finance Office

Pursuant to NRS 41.950 and NRS 41.970, the office requests the Board of Examiners to approve a payment of \$10,000.00 from the Statutory Contingency Account to DeMarlo Berry representing remaining relief for his wrongful conviction.

10. Request Approval of Proposed State Administration Manual Changes
(For possible action)

Pursuant to NRS 353.040 the Governor’s Finance Office, Budget Division requests modifications to the policies and procedures of the State Board of Examiners adopted and collected in the following chapters of the State Administrative Manual.

1. Revision aligns SAM with NRS 353.097(1)
 - a. SAM Chapter 2622 Stale Claims

11. [Approval of Proposed Leases](#) (For possible action)
12. [Approval of Proposed Contracts](#) (For possible action)
13. [Approval of Proposed Master Service Agreements](#) (For possible action)
14. [Information Item – Clerk of the Board Contracts](#)

Pursuant to NRS 333.700, the Clerk of the Board may approve all contract transactions for amounts less than \$100,000. Per direction from the September 14, 2021 meeting of the Board of Examiners, the Board wished to receive an informational item listing all approvals applicable to the new threshold (\$10,000 - \$99,999). Attached is a list of all applicable approvals for contracts and amendments approved from August 22, 2023 through September 18, 2023.

15. **Public Comment** This public comment period is for any matter that is within the jurisdiction of the public body. No action may be taken upon a matter raised under this public comment period unless the matter itself has been specifically included on an agenda as an action item. The Chair of the Board has imposed a time limit of three minutes. Public comment may be provided in person or via telephone. To provide public comment on an item on the agenda via telephone, dial 775-321-6111 or 702-329-3435. When prompted to provide the meeting ID, please enter 946 495 096#. When the Chair opens the public comment period, dial *5 to request to be unmuted. To resolve any issues related to dialing in to provide public comment for this meeting, please call (775) 684-0222.

16. **Adjournment** (For possible action)

NOTE: Items may be considered out of order. The public body may combine two or more agenda items for consideration. The public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. The public body will limit public comments to three minutes per speaker and may place other reasonable restrictions on the time, place, and manner of public comments but may not restrict comments based upon viewpoint. A person may submit comments to be attached to the minutes of the meeting in writing three business days before the meeting date, in addition to testifying or in lieu of testifying. Written comments are limited to 2 pages. Written comments may be submitted electronically by email at dcastillo@finance.nv.gov. We are pleased to make reasonable accommodations for members of the public who have disabilities and wish to attend the meeting. If special arrangements for the meeting are necessary, please notify Denice Castillo at (775) 684-0223 as soon as possible and at least two days in advance of the meeting. If you wish, you may e-mail her at dcastillo@finance.nv.gov. Supporting materials for this meeting are available at 209 East Musser Street, Suite 200, Carson City, Nevada 89701 or by contacting Denice Castillo at (775) 684-0223 or by email at dcastillo@finance.nv.gov.

Public Meeting Notice and Agenda Posted at the Following Locations:

1. Blasdel Building, 209 East Musser Street, Suite 200, Carson City, Nevada 89701
2. Internet: <https://notice.nv.gov>
3. Internet: https://budget.nv.gov/Meetings/Board_of_Examiners/2023/2023BOE/

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MEETING MINUTES

Date and Time: September 12, 2023, 10:00 AM

Location: Old Assembly Chambers of the Capitol Building
101 North Carson Street
Carson City, Nevada 89701

Video Conference Location: Grant Sawyer Building
555 East Washington Avenue, Suite 5100
Las Vegas, Nevada 89101

MEMBERS PRESENT:

Governor Joe Lombardo
Secretary of State Francisco V. Aguilar
Attorney General Aaron Ford

STAFF PRESENT:

Amy Stephenson, Clerk of the Board
Rosalie Bordelove, Board Counsel
Denice Castillo, Board Secretary

Michael Scott, Deputy Director, Department of Wildlife
Matthew Tuma, Deputy Director, Department of Administration
James Smack, Chief Deputy, Office of the State Controller
Gideon Davis, Administrator, Department of Administration
Timothy Christianson, Correctional Manager, Department of Corrections
Kristina Shea, Deputy Director, Department of Corrections
Jack Robb, Director, Department of Administration
Jeremy Myers, Facility Supervisor 3, Department of Corrections
Robert Thompson, Administrator, Department of Health and Human Services
Kelly Cantrelle, Deputy Division Administrator, Department of Health and Human Services
James Settelmeyer, Director, Department of Conservation and Natural Resources

1. Call to Order / Roll Call

Governor: Let me call to order the State of Nevada Board of Examiners for September 12, 2023 at 10 a.m. Ms. Stephenson, can I have you call the roll?

Clerk of the Board: Governor Lombardo.

Governor: Present.

Clerk of the Board: Secretary of State Aguilar.

Secretary of State: Here.

Clerk of the Board: Attorney General Ford.

Attorney General: Here.

Clerk of the Board: Let the record reflect we have a quorum, sir.

Governor: We will close agenda item number one.

- 2. Public Comment** The first public comment period is limited to comments on items on the agenda. No action may be taken upon a matter raised under this public comment period unless the matter itself has been specifically included on the agenda as an action item. The Chair of the Board has imposed a time limit of three minutes. Public comment may be provided in person or via telephone. To provide public comment on an item on the agenda via telephone, dial 775-321-6111 or 702-329-3435. When prompted to provide the meeting ID, please enter 159 040 408#. When the Chair opens the public comment period, dial *5 to request to be unmuted. To resolve any issues related to dialing in to provide public comment for this meeting, please call (775) 684-0222.

Governor: Moving to agenda item number 2, *Public Comment*. The first public comment period is limited to comments on items on the agenda. No action may be taken upon the matter raised under the public comment period unless the matter itself has been specifically included on the agenda as an action item. Please limit your comments to three minutes. The call-in number is 775-321-6111 or 702-329-3435, meeting ID: 159 040 408#. Do we have any public comment there in Carson City?

Clerk of the Board: No, sir.

Governor: Do we have any public comment here in Las Vegas?

Rene Cantu: Reference Attachment A

Governor: Do we have any public comment on the phone?

Clerk of the Board: No, sir.

Governor: Alright. We will close public comment.

3. Approval of the August 8, 2023 Meeting Minutes (For possible action)

Governor: Move on to *Approval of the August 8, 2023 Meeting Minutes*.

Attorney General: Motion to approve.

Governor: We have a motion. All those in favor, signify by saying aye. The motion passes unanimously.

4. State Vehicle Purchases (For possible action)

Pursuant to NRS 334.010, no automobile may be purchased by any department, office, bureau, officer, or employee of the state without prior written consent of the State Board of Examiners.

AGENCY NAME	# OF VEHICLES	NOT TO EXCEED:
Department of Administration – Fleet Services Division	368	\$12,771,112
Department of Conservation and Natural Resources – Division of Environmental Protection	1	\$51,005
Department of Public Safety – Nevada Highway Patrol Division	147	\$7,291,354
Department of Public Safety – State Fire Marshal	2	\$55,567
Department of Wildlife – Diversity Division	1	\$57,566
Department of Wildlife – Habitat Division	4	\$180,581
Department of Wildlife – Fisheries Management Division	2	\$126,133
Department of Wildlife – Law Enforcement Division	2	\$98,963
Department of Wildlife – Game Management Division	1	\$53,163
Department of Wildlife – Conservation Education Division	1	\$66,597

Governor: Moving on to agenda item number 4, *State Vehicle Purchases*. Are there questions on these items?

Attorney General: None here.

Governor: I have a question. Do we have a Department of Wildlife representative?

Michael Scott: Good morning. Mike Scott, Deputy Director of Nevada Department of Wildlife, for the record.

Governor: Good morning, Mike. Just a quick question. I noticed the vehicles that you have identified are outside the allocated money provided and how do you intend to fund the differences associated with them?

Michael Scott: Thank you for the question, sir. Every one of the divisions will have savings in their category 5 accounts to cover the differences with the exception of the Conservation Education Division and a work program has been submitted for the overage on their vehicle, number C64663.

Governor: Is that work program going before the Interim Finance Committee (IFC)?

Michael Scott: Yes.

Governor: Then, Ms. Stephenson, is that an allowable use of the excess funds towards vehicle purchases?

Clerk of the Board: Yes, sir.

Governor: Alright. Thank you.

Secretary of State: I just had a general question. This is one just of curiosity. Is the purchase of these vehicles done through the Request for Proposal (RFP) process so every vehicle dealer in the State has an opportunity to bid?

Clerk of the Board: The representative of Fleet Services Division is here, sir.

Matthew Tuma: Matthew Tuma, Deputy Director for the Department of Administration. So, any of the dealerships in the state that have statewide contracts are eligible to be utilized for these vehicle purchases. That's open for any dealership that wants to be part of that process. There are some that opt out, but anyone that wants to be a part of that process with the pricing that's involved is eligible.

Secretary of State: Thank you. I appreciate it.

Attorney General: Another question. Do you know approximately how many folks have contracts with the State, how many dealerships? If not, that's fine, just wondering.

Matthew Tuma: I don't have that offhand, but we can provide you a list.

Governor: If there are no further questions, I'll entertain a motion.

Attorney General: Move approval.

Governor: We have a motion for approval of agenda item 4. All those in favor of the motion for approval signify by saying aye. The motion passes unanimously.

5. Authorization to Contract with a Current and/or Former State Employee (For possible action)

A. Department of Administration – Purchasing Division

Pursuant to NRS 333.705, subsection 1, the Department of Administration, Purchasing Division requests authority to contract with former employee Clark Leslie to assist with updating the intranet library database for the Department of Business and Industry, Division of Nevada Attorney for Injured Workers through statewide contract #23928 with HAT LTD Partnership dba Manpower.

B. Department of Administration – Purchasing Division

Pursuant to NRS 333.705, subsection 1, the Department of Administration, Purchasing Division requests authority to contract with former employee Matthew Tomich to assist with finalizing the documentation on programing databases to encompass duties and accounting rules for the transition to the new Modernize Your Nevada Tax database system for the Department of Taxation through statewide contract #21167 with Guidesoft, Inc. DBA Knowledge Services, IT Staffing Augmentation.

C. Department of Administration – Purchasing Division

Pursuant to NRS 333.705, subsection 1, the Department of Administration, Purchasing Division requests authority to contract with former employee Rebecca Wheeler to assist with multiple internal human resources investigations required by law for the Department of Employment, Training and Rehabilitation through statewide contract #23928 with HAT LTD Partnership dba Manpower.

D. Department of Transportation

Pursuant to NRS 333.705, subsection 1, the department requests authority to contract with former employee Joseph W. Crawford to provide material compliance services for HDR Engineering through its subcontractor Quality Construction Testing Services.

Governor: Moving on to agenda item number 5 *Authorization to Contract with a Current and/or Former State Employee*. Ms. Stephenson?

Clerk of the Board: Thank you, sir. There are four requests under agenda item number 5. Request A is from the Department of Business and Industry, Nevada Attorney for Injured Workers through the Department of Administration, Purchasing Division. The division requests authority to contract with a former employee to assist with updating the intranet library database. This division intends to contract with the employee from the date of approval through December 29, 2023 on a part-time basis through Manpower.

Request B is from the Department of Taxation through the Department of Administration, Purchasing Division. The department requests authority to contract with the former employee to assist with finalizing the documentation on programming databases to encompass duties and accounting rules for the transition to the new Modernize Your Nevada Tax database system or MYNT database system. The Department intends to contract with the employee from the date of approval through December 31, 2023 on a full-time basis through Knowledge Services.

Request C is from the Department of Employment, Training and Rehabilitation through the Department of Administration, Purchasing Division. The department requests authority to contract with the former employee to assist with multiple internal human resources investigations that are required by law. The department intends to contract with the employee from the date of approval through March 13, 2024 on a part-time basis through Manpower.

Request D is from the Department of Transportation requesting authority to contract with a former employee to provide material compliance services for HDR Engineering, Inc. through a subcontractor, Quality Construction Testing Services. The Department intends to contract with the employee from September 12, 2023 through November 30, 2024 on a full-time basis. Are there any questions on any of these items?

Governor: Any questions?

Attorney General: No questions.

Governor: Do we have a motion for approval of these items?

Secretary of State: So moved.

Governor: We have a motion. All those in favor, signify by saying aye. The motion passes unanimously.

6. Request for Approval to Pay a Tort Claim Pursuant to NRS 41.036

(For possible action)

Pursuant to NRS 41.036, the Office of the Attorney General submits the following Tort Claim request for approval:

Claimant:	Stacey Richards
Claim No:	TC20689
Settlement Amount:	\$2,250,000
Date of Loss:	April 21, 2015

Governor: Moving to Item 6, *Request for Approval to Pay for a Tort Claim Pursuant to NRS 41.036.*

Clerk of the Board: Thank you. Pursuant to NRS 41.036, the Office of the Attorney General submits their following Tort Claim request for approval. The claimant is Stacey Richards. The Claim Number is TC20689. The Date of Loss was April 21, 2015. Are there any questions on this item?

Governor: I will entertain a motion.

Secretary of State: Motion to approve.

Governor: We have a motion. All those in favor, signify by saying aye. The motion passes unanimously.

7. Request for Designation of Bad Debt (For possible action)

Office of the State Controller

Pursuant to NRS 353C.220, the State Controller requests, on behalf of state agencies, the Board of Examiners to designate a total of \$85,254,593.35 for 50,624 accounts receivables debt as bad debt deemed uncollectible and to write-off as they have been determined to be impossible or impractical to collect.

Governor: Moving to Item 7, *Request for Designation of Bad Debt*. Ms. Stephenson.

Clerk of the Board: Thank you, sir. Pursuant to NRS 353C.220, the Office of the State Controller requests, on behalf of state agencies, the Board of Examiners to designate a total of \$85,254,593.35 for 50,624 accounts receivables debt as bad debt deemed uncollectible and to write-off as they have been determined to be impossible or impractical to collect. There is a Representative from the Controller's Office at the table if you have any questions.

Governor: Are there any questions?

Secretary of State: What is the timeframe of this bad debt? Is it the last year, two years or 10 years? I know this has been an issue for a bit.

James Smack: Good morning. I'm James Smack, for the record, Chief Deputy Controller, Office of the State Controller. Most of these receivables are 10 years old or older, that would represent approximately \$70 million of the \$85 million total. The balance of that total would be things that we have completely exhausted collection efforts on, some larger debts or something where a statute of limitations is expired.

Secretary of State: Does this improve the state's credit rating, like clean up the balance sheet?

James Smack: I don't think that's going to have much of an effect on the credit rating. There are other factors as far as that goes but as a matter of form for fiscal reporting, it will be a smaller amount of debt that we're going to be reporting on our books going forward. This is the first major write-off we've done in approximately six years. There was an \$18 million, almost \$19 million dollar write-off done in 2020. Before that, the last write-off was done at fiscal year 2017. This should be an annual process and it will be getting back to an annual process starting with this year. We're just cleaning up since it's been six years since we've really done a significant write-off.

Secretary of State: Got it. Thank you.

Governor: I have a question for you. I don't know if it's better served for you to answer or Department of Motor Vehicles (DMV). This is in reference to some outstanding money associated with DMV. It would be item X under Motor Vehicles Motor Carrier, Field Tax.

James Smack: Yes, Governor, I see under Motor Carrier a write-off of 1,730 accounts for a little over four million dollars.

Governor: Specifically, line X, it's a \$1,031,000.

James Smack: I only printed out the totals, I didn't print out the individual debts.

Governor: Well, I can describe it. There's an outstanding debt associated with fuel taxes in the amount of a \$1,031,000, over 16 accounts. How is it that we don't receive fuel taxes? Isn't that already designated by the carrier?

James Smack: Thank you for that question. Yes, it should be designated by carrier. Again, we're going back into debts that are over 10 years old and I can do a little bit more research on those specifically, but my educated guess on that would be that these are companies that likely went out of business during the Great Recession and we've deemed these to be uncollectible at this point.

Governor: Could you please research that?

James Smack: I would be happy to. Thank you. I'll get an answer back to you in the next couple of days.

Governor: Alright, thank you. I wasn't aware of any gas stations that went out of business during that time but I would like to get that defined because it seems like it would be an easy solution.

Governor: Do I have a motion for approval as presented?

Attorney General: I'll move approval for agenda item number 7.

Governor: All those in favor, signify by saying aye. The motion carries. Thank you, James.

8. Travel Policy Change Request (For possible action)

Office of the Chief Information Officer

Pursuant to NRS 281.160, the office requests approval of an agency specific travel policy which includes an employee reimbursement rate for camping.

Governor: Agenda Item 8, *Travel Policy Change Request*.

Clerk of the Board: Pursuant to NRS 281.160, the Office of the Chief Information Officer requests approval of an agency specific travel policy which includes an employee reimbursement rate for camping.

Governor: So, this is covered in the State Administrative Manual (SAM).

Clerk of the Board: The SAM states requests for an agency specific travel policy must go before the Board of Examiners. There are some agency specific camping policies that we're looking to standardize through SAM.

Governor: Are there any questions?

Secretary of State: Motion to approve.

Governor: We have a motion. All those in favor, signify by saying aye. The motion passes unanimously so, we'll close item number 8.

9. Approval of Proposed Leases (For possible action)

Governor: Moving to item number 9, *Approval of Proposed Leases*. Ms. Stephenson.

Clerk of the Board: Thank you, sir. There are 4 leases under agenda item 9 for approval by the Board today. Are there any questions on any of these leases?

Governor: Do we have any questions?

Secretary of State: No.

Attorney General: Move approval.

Governor: We have a motion for approval. All those in favor, signify by saying aye. The motion carries.

10. Approval of Proposed Contracts (For possible action)

Governor: Agenda item number 10, *Approval of Proposed Contracts*. Ms. Stephenson.

Clerk of the Board: Thank you, sir. There are 66 contracts under agenda item number 10 for approval by the Board today. Let the record reflect that contract numbers 6 and 27 have been withdrawn by the agency leaving 64 contracts for approval today. Were there any specific questions on these items?

Governor: Do we have any questions?

Attorney General: I do. Less of a question, more of a request. Contract item number 4, the finance contract with CGI Technologies and Solutions, Inc. for \$90 million – I'm going to vote in favor of it but could you just give us an overview of how we came to this proposed contract with them? This is obviously an important issue since this is the second time we're trying for that.

Gideon Davis: Hello. Gideon Davis, Administrator of the State Purchasing Division. For contract number 4 on the agenda today the State Purchasing Division conducted what is called an invitation to negotiate where we released what is similar to a formal solicitation, like an RFP but with a little less detailed scope of work to allow the vendors to propose innovative solutions.

Within that invitation to negotiate, we invited vendors who were already awarded national contracts through NASPO Value Point or another cooperative. From that invitation to negotiate, we received seven proposals, I think, three of them which were considered viable by the committee and then the committee saw presentations and selected this vendor as the winner from that selection. We then negotiated a final service agreement that included the design of the implementation process and that's the service agreement that is on the agenda today.

Attorney General: I appreciate that overview. Just for my edification, were any of the applicants Nevada based?

Gideon Davis: No, none of the proposers were Nevada-based businesses.

Attorney General: Alright. Thank you so much. I just wanted to get an overview of how that process went so as to better ensure best practices with this go-round.

Gideon Davis: Agreed. Thank you.

Governor: Are there any further questions?

Secretary of State: Question. This group has had proven success in other states or other jurisdictions. Correct?

Gideon Davis: Yes. They're implemented in 22 states currently.

Secretary of State: Thank you. Can you give me an example of some of those states?

Gideon Davis: Michigan, Utah, Arizona, Alaska.

Secretary of State: Thank you.

Governor: Amy, I have a few questions on contract item numbers 9 and 11. Do you have anybody from the Department of Corrections available?

Timothy Christianson: I can speak about Casa Grande.

Governor: Then, also the Southern Desert Correctional Center. The question is, we know that this is an ongoing issue with the locks and mechanisms associated with the prisons but to be aware of professional architectural or engineering services to be presented at this date and time, wouldn't this have been presented some time ago knowing that this was an issue for an extended period of time and what is the schedule for implementation of these? I'm concerned that this is now coming to the Board of Examiners when this has been an ongoing issue for several years.

Matthew Tuma: Matthew Tuma, Deputy Director for the Department of Administration. So, the reason this project and this contract is here before the Board today is because this is something associated with a project that was approved in the 2023 Legislative Session and so, this is a project that was just recently approved in the Capital Improvement Project. We are moving forward with the design aspects and then the construction aspects after that.

Design will commence immediately after the approval of this design contract and then construction is expected to be completed 90 days from the November 2024 construction start date. So, it'll be a little bit more than a year before this project is fully complete and that's moving off of the timeline of the budget that was approved in the 2023 Legislative Session.

Governor: So, it would be a little more than a year to complete.

Jack Robb: Jack Robb for the record. I've been working with State Public Works and we're trying to identify the doors. I think it's the doors that are compromised now that you have in question and we're identifying those doors, we're getting an account and we're going to get those doors replaced before this construction starts. So, we will have a stopgap to ensure that it is a secure facility. We're working to diligently get those identified and fixed as well as have extra replacements on hand.

Governor: Thank you for the information.

My next question is contract number 23 for Casa Grande. Is this the ongoing mold issue?

Timothy Christianson: Yes, sir, it is. We have mold in both of our housing units at Casa Grande. Unit 2 is temporarily closed because of it. We do have temporary showers in place that the residents are using right now and we have closed the showers in Unit 1, which is occupied. So, we're waiting on the demolition and remodel of the showers in both of those building's housing units.

Governor: The rooms are not to be utilized because there are no showers?

Timothy Christianson: Yes, they are not to be utilized.

Governor: Are we losing space for offenders?

Timothy Christianson: Yes. We're currently operating at half capacity. We have a capacity of 400. With Unit 2 being shut down, that cuts it to half, to 200.

Governor: Alright. What's the timeline on that? Do you have any idea?

Jeremy Myers: It's six months, sir, for both units.

Timothy Christianson: Once demolition starts, which is, from what I understand, getting ready to happen. It was approved under an emergency provision.

Governor: Alright. Thank you.

The next question is on contract number 39, it would be Health and Human Services, Welfare and Supportive Services Division for the value of \$3.4 million. So, we're continuing to do business with Deloitte, but weren't they identified as not providing compliance on a particular issue or does this put us in compliance?

Robert Thompson: Good morning, Governor. Robert Thompson for the record, Administrator of the Division of Welfare and Supportive Services. We have not had compliance issues with Deloitte. We have had recent issues of changes with the Centers for Medicare and Medicaid Services (CMS) that have added additional layers of compliance to us regarding Medicaid eligibility and Kelly Cantrelle, our Deputy Administrator, is in Las Vegas with you and can expand on what those changes are.

Kelly Cantrelle: Good morning. Kelly Cantrelle, Deputy Administrator with Division of Welfare and Supportive Services. So, I'm going to go pretty quickly here just in a nutshell, so ex parte is an automated renewal process and it's done using electronic data sources and the requirement is that we bump individuals against these electronic data sources to do a renewal of eligibility.

Currently, when one person in a household fails that ex parte for any reason, the entire household is mailed out a renewal packet and historically, the way we've always done it is, when that renewal packet gets mailed out, if it isn't returned, the entire household is terminated and that's known as a procedural termination, you'll probably start hearing that phrase used. So, the recent clarification that we received from CMS is that we can no longer terminate an entire household when that renewal packet is not returned but now, we have to use the ex parte system and leave individuals eligible if we're able to get the electronic data sources to support ongoing eligibility for an individual.

Deloitte has been very helpful with that we're going to get in compliance with this. We do not foresee that because historically we send the renewal, it doesn't come back, we terminate the case, and so this is a clarification. So, that's going to result in reinstatement of approximately 130,000 individuals, until we can get this system in place and it should be in place no later than eligibility for January of 2024.

Governor: So, Deloitte is fixing the problem? Is that what you've said?

Kelly Cantrelle: In essence, yes.

Governor: Are there similarly situated States that have the same issue?

Kelly Cantrelle: Yes, sir. To my recollection, it's between 10 and 13 states that are in the same situation we are.

Governor: Alright.

Robert Thompson: Robert Thompson for the record. Just to be clear, Governor, the issues the Deputy Cantrelle is speaking about are not a part of this Contract 39, they are just tied to the Deloitte work that we are doing.

Governor: Do you understand that?

Attorney General: No. Can you say it again, please?

Governor: I don't understand that.

Kelly Cantrelle: If I may, Kelly Cantrelle for the record. So, the No Wrong Door Platform that this contract is about is part of Access Nevada, which is our main application system. This will be a new portal that will allow individuals to access different resources and services that are available through all of the Department of Health and Human Services agencies whereas, now they kind of have to hit us individually, and this is just a big portal that will help them access some of our resources. That's what this.

Governor: This is \$8.5 million for the portal.

Attorney General: Clarification.

Governor: Sure.

Attorney General: So that I'm clear then, the issue you've just described with CMS changing the requirements or disallowing taking someone off of Supplemental Nutrition Assistance Program, that has nothing to do with this particular contract?

Kelly Cantrelle: That's correct.

Governor: No, I think it does.

Attorney General: Is there a contract elsewhere that we are concerned with that addresses that issue?

Kelly Cantrelle: The contract with Deloitte for that issue isn't up until October 31, 2023. So, we still have time left in that contract until the end of next month.

Attorney General: Alright. Thanks.

Governor: I don't have any further questions. I'll entertain a motion for approval.

Attorney General: Move for approval of contracts with the exception of withdrawn contracts, contract numbers 6 and 27.

Governor: We have a motion. All those in favor, signify by saying aye. The motion passes unanimously. Thank you for that, General Ford. We will close agenda item 10.

11. Approval of Proposed Master Service Agreements (For possible action)

Governor: Agenda item number 11, *Approval of Proposed Master Service Agreements*. Ms. Stephenson.

Clerk of the Board: Thank you, sir. There are 13 Master Service Agreements under agenda item number 11 for approval by the Board today. Are there any questions on any of these items?

Governor: Do we have any questions?

Attorney General: I don't.

Secretary of State: No questions.

Governor: I'll entertain a motion.

Attorney General: Motion for approval.

Governor: We have a motion for approval of item number 11. All those in favor, signify by saying aye. The motion passes unanimously.

12. Information Item – Clerk of the Board Contracts

Pursuant to NRS 333.700, the Clerk of the Board may approve all contract transactions for amounts less than \$100,000. Per direction from the September 14, 2021 meeting of the Board of Examiners, the Board wished to receive an informational item listing all approvals applicable to the new threshold (\$10,000 - \$99,999). Attached is a list of all applicable approvals for contracts and amendments approved from July 17, 2023 through August 21, 2023.

Governor: We will move on to agenda item number 12, *Information Items, Clerk of the Board Contracts*.

Clerk of the Board: Thank you, sir. There are 72 contracts over \$10,000 and under the \$100,000 threshold that were approved by the Clerk of the Board between July 17, 2023 through August 21, 2023. Are there any questions on these items?

Governor: Do we have any questions?

Attorney General: None here.

Governor: I have one. Under contract numbers 54, 55, and 56 for Department of Conservation and Natural Resources, knowing the \$100,000 threshold, I noticed these seem similar. Are they actually distinct and separate or should these have been in one contract for the Board's approval?

James Settlemeyer: Thank you, Governor. I'm not sure on this particular question as far as the separation of the contracts. My understanding is that they're separated because of the nature of them. I'm not all that familiar and I apologize for not having that information but I can look it up and get back to you as soon as possible.

Governor: Alright. I asked previously and I'm seeing the explanation provided from the division, I just didn't have enough time to get to it. This looks to be that it could be under separate contracts. If you don't have any concern with it, I don't. Are you good with it, Mr. Settlemeyer?

James Settlemeyer: Yes, sir. It went through our fiscal people at the finance office and our accounting people and they said it was okay.

Clerk of the Board: So, going forward, based on the next project phase, you'll see these in one contract. That's what you'll be seeing for these going forward.

James Settlemeyer: I'll make a note.

Governor: Alright. That's how we'll conduct business on this moving forward.

We will close item number 12 unless there are additional questions. Hearing none.

13. Information Item Reports

A. Department of Conservation and Natural Resources – Division of State Lands – Fiscal Year 2023, 4th Quarter

Pursuant to NRS 321.5954, subsection 4, the State Land Registrar is required to provide the Board of Examiners quarterly reports regarding lands or interests in lands transferred, sold, exchanged, or leased under the Tahoe Basin Act program. This report covers the period of April 1, 2023 through June 30, 2023.

B. Statewide Quarterly Overtime Report – Fiscal Year 2023, 4th Quarter

Pursuant to NRS 284.180, the Department of Administration, Division of Human Resource Management must prepare and submit quarterly to the Budget Division of the Office of Finance a report regarding all overtime worked by employees of the Executive Department during the quarter. The Budget Division shall transmit quarterly to the Board of Examiners the report and the analysis of the Budget Division regarding the report. This report covers the period of April 1, 2023 through June 30, 2023.

C. Delegated Authority to the Clerk of the Board

This report identifies the authority which has been delegated by the State Board of Examiners to the Clerk of the Board.

Governor: We will move to item number 13 *Information Item Reports*. Ms. Stephenson.

Clerk of the Board: There are three reports under this agenda item. The first report comes from Department of Conservation and Natural Resources, Division of State Lands. Pursuant to NRS 321.5954 subsection 4, the State Land Registrar is required to provide the Board of Examiners quarterly reports regarding lands or interest in lands transferred, sold, exchanged, or leased under the Tahoe Basin Acts program. This report covers the period of April 1, 2023 through June 30, 2023. Were there any questions on this item?

Governor: Any questions? Seeing none.

Clerk of the Board: The second report is from the Governor's Finance Office on the Statewide Quarterly Overtime Report for fiscal year 2023, fourth quarter. Pursuant to NRS 284.180, the Department of Administration, Division of Human Resource Management must prepare and submit quarterly to the Budget Division of the Office of Finance a report regarding all overtime worked by employees of the Executive Department during the quarter. The Budget Division shall transmit quarterly to the Board of Examiners the report and analysis and it covers the period of April 1, 2023 through June 30, 2023. Are there any questions on this item?

Governor: No, ma'am. Go ahead.

Clerk of the Board: The final report is the Delegated Authority to the Clerk of the Board. This report identifies the authority which has been delegated by past State Board of Examiners to the Clerk of the Board. Are there any questions on this item?

Governor: It appears we have no questions, Ms. Stephenson. We will close item number 13.

14. Public Comment This public comment period is for any matter that is within the jurisdiction of the public body. No action may be taken upon a matter raised under this public comment period unless the matter itself has been specifically included on an agenda as an action item. The Chair of the Board has imposed a time limit of three minutes. Public comment may be provided in person or via telephone. To provide public comment on an item on the agenda via telephone, dial 775-321-6111 or 702-329-3435. When prompted to provide the meeting ID, please enter 159 040 408#. When the Chair opens the public comment period, dial *5 to request to be unmuted. To resolve any issues related to dialing in to provide public comment for this meeting, please call (775) 684-0222.

Governor: Agenda Item 14, *Public Comment*. This is the second opportunity for public comment. Do we have any comment here in Carson City?

Clerk of the Board: No, sir.

Governor: Anybody here in Las Vegas? Seeing none.

Do we have anybody on the phone? No one. We will close public comment.

15. Adjournment (For possible action)

Governor: We will move to item 15, *Adjournment*.

Secretary of State: Motion to adjourn.

Governor: All those in favor? The motion passes, we are adjourned. Thank you, everybody.

PUBLIC COMMENT - ATTACHMENT A

Rene Cantu: So good morning honorable members of the Nevada State Board of Examiners. My name is Rene Cantu and I am here to provide witness to the impact of one of the contract items upon which you will vote this morning. Jobs for Nevada Graduates or JAG was created by the State of Nevada in 2014 to help address the unacceptably high dropout rates afflicting the youths of our great State. Our purpose today is to ensure Nevada's neediest youth, high school youths, graduate and successfully transition into high demand career pathways.

This year JAG is celebrating 10 years and 20,000 work-ready graduates that the program has helped to succeed. This investment in JAG is an investment in Nevada's neediest youth. JAG targets the high school students who face the most daunting obstacles such as poverty, high absenteeism, low grades, and endemic school disengagement.

Through JAG, these same struggling students graduate at an almost 98% graduation rate, compared to the 81% overall State grad rate. Of the 65% of our students who graduate are employed, 85% percent of those working are working full-time and one in two JAG graduates go on to some form of post-secondary education. Jobs for Nevada Graduates produces the highest results at a very low cost and with the State's decision and your support, JAG will continue to change students' lives and prepare Nevada's next generation of work-ready professionals that our industries so desperately need. Thank you for supporting. It's item 10, number 29. Thank you.

Joe Lombardo
Governor




Amy Stephenson
Director

David Johnson
Deputy Director

Jim Rodriguez
Administrator

**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: September 11, 2023
To: Amy Stephenson, Clerk of the Board
Governor's Finance Office
From: Richard Jacobs, Executive Branch Budget Officer 
Budget Division
Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting.

**DEPARTMENT OF CONSERVATION & NATURAL RESOURCES –
DIVISION OF ENVIRONMENTAL PROTECTION**

Agenda Item Write-up:

Pursuant to NRS 334.010, the Division of Environmental Protection requests approval to purchase one replacement vehicle for a total amount not to exceed \$32,912.25 during fiscal year 2024.

Additional Information:

The division is requesting to purchase one replacement vehicle authorized during the 2021 Legislative session with decision unit E713 within budget account 3185. The approved amount was \$29,415.00 and the cost of the vehicle is \$32,912.25, an increase of \$3,497.25. This request was originally approved on the December 13, 2022 BOE agenda at a lower cost. There is not budget authority in the division's 2023-2025 budget to fund this cost. Work program C63814 has been submitted and will be approved upon approval of this action item. This request replaces one agency owned vehicle that has reached the identified age for replacement. The primary purpose of this vehicle is to allow employees to travel statewide, to conduct inspections and ensure compliance with Air Quality permit emission limitations and Chemical Accident Prevention.

Statutory Authority:

NRS 334.010

REVIEWED:  _____

ACTION ITEM: _____



Memorandum

To: Richard Jacobs, Executive Branch Budget Officer I

From: Ricky Hensley, Management Analyst I

Cc: Misti Gower

Date: September 11, 2023

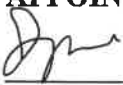
Subject: Replacement Vehicle Request for Budget Account 3185,

Attached for your review and approval is a Board of Examiners Request for Approval to Purchase a State Vehicle form. Replacement of the 2010 Chevrolet Equinox with a current mileage of 118,484 was budgeted in the 2022/2023 biennium for replacement.

The Bureau requisitioned a vehicle in FY 2023, but the manufacturer, Chevrolet, could not fulfill the vehicle before the end of the fiscal year deadline and the requisition was cancelled by NV State Purchasing.

The Bureau is requesting to replace that vehicle with a 2023 Toyota Rav4 Hybrid 4X4. The purpose of this vehicle is to allow employees to travel, statewide, to conduct inspections and ensure compliance with Air Quality permit emission limitations and Chemical Accident Prevention Program requirements.

Board of Examiners Request for Approval to Purchase a
State Vehicle Pursuant to NRS 334.010

Agency Name: DCNR - NDEP - AIR BUREAUS	Budget Account #: 3185
Contact Name: RICKY HENSLEY	Telephone Number: 775-687-9344
Pursuant to NRS 334.010, agencies must receive prior written consent to purchase State vehicles. This applies to all new and used vehicles. Please provide the following information: Number of vehicles requested: <u>1</u> Amount of the request: <u>\$32,912.25</u> Is the requested vehicle(s) new or used: <u>NEW</u> Type of vehicle(s) purchasing e.g. compact sedan, intermediate sedan, SUV, pick up, etc.: <u>SPORT UTILITY VEHICLE - 4x4, MIDSIZE, 4-DOOR, 5 PASSENGERS</u> Mission of the requested vehicle(s): <u>STATEWIDE TRAVEL TO CONDUCT INSPECTIONS AND ENSURE AIR QUALITY COMPLIANCE</u>	
Were funds legislatively approved for the request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	If yes, please provide the decision unit number: If no, please explain how the vehicles will be funded? <u>WORK PROGRAM FROM RESERVE</u>
Is the requested vehicle(s) an addition to an existing fleet or replacement vehicle(s): <input type="checkbox"/> <u> </u> Addition(s) <input checked="" type="checkbox"/> <u>1</u> Replacement(s)	
Does the requested vehicle(s) comply with requirements pursuant to SAM 1314? If not, please explain. YES	
Please Complete for Replacement Vehicles Only: (For type of vehicle, i.e., compact sedan, intermediate sedan, SUV, pick up, etc.) <u>Current Vehicle Information:</u> Vehicle #1 Model Year: 2010 Odometer Reading: 118,468 Type of Vehicle: 4WD SUV, CHEVY EQUINOX <hr/> Vehicle #2 Model Year: Odometer Reading: Type of Vehicle:	Does this request meet the replacement schedule criteria pursuant to SAM 1316? If no, explain why the vehicle is being replaced. <u>YES, THIS VEHICLE IS 13 YEARS OLD</u> <hr/> If the replacement vehicle is an upgrade to the existing vehicle, explain the need for the upgrade.
<i>Please attach an additional sheet if necessary</i>	
APPOINTING AUTHORITY APPROVAL:	
 _____ Agency Appointing Authority	<u>Deputy Administrator</u> _____ Title
<u>Sep 11, 2023</u> _____ Date	
BOARD OF EXAMINERS' APPROVAL:	
<input type="checkbox"/> Approved for Purchase <input type="checkbox"/> Not Approved for Purchase	
_____ Board of Examiners	_____ Date

Vehicle Order Information Form

Does this vehicle meet "Smart Way or Smart Way Elite" requirements? If not, agency must fill out Vehicle Order Justification Sheet.

Please print out this page and complete all fields.

Vehicle Item No., Make, Model & No.:	2023 TOYOTA RAV4 LE 4X4		
Dealer Name:	CARSON CITY TOYOTA		
Delivery Location:	DEALERSHIP IN CARSON CITY, NV		
Vehicle Colors:	Exterior: WHITE OR ANYTHING AVAILABLE	Interior: BLACK FABRIC OR ANYHING AVAILABLE	<input checked="" type="checkbox"/> Cloth <input type="checkbox"/> Vinyl
	Quantity	Unit Cost	Total Cost
BASE PRICE (Reno, Carson City or Las Vegas delivery)	1	\$ 32,884.00	\$32,884.00
SPECIFY OPTIONS: (description)			\$
		\$	
		\$	
		\$	
		\$	
		\$	
		\$	
		\$	
		\$	
DELIVERY COST: (If other than Reno\Carson or Las Vegas)		\$	\$
Total purchase price with options			\$32,884.00
DMV Title and DRS Fee's		\$28.25	\$28.25
GRAND TOTAL:			\$32,912.25

Registered Owner:	Agency Name & Address: NV DIVISION OF ENVIRONMENTAL PROTECTION 901 S STEWART ST STE 4001 CARSON CITY NV 89701
Legal Owner:	Agency Name & Address: SAME
County Vehicle Based In:	CARSON CITY
Name & Phone of Person to contact when vehicle is ready for delivery:	RICKY HENSLEY R.HENSLEY@NDEP.NV.GOV 775-687-9344



CARSON CITY TOYOTA

CAMPAGNI AUTO GROUP

2590 S. CARSON ST. CARSON CITY, NV 89701 CARSONCITYTOYOTA.COM 775-882-8211

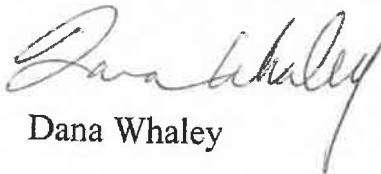
August 2, 2023

Please accept this quote for
One 2023 Toyota Rav4 LE 4X4
Gas/Electric Hybrid
Model 4435
Color White

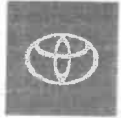
Price	\$32,884.00
State Title Fee	\$ 28.25
Total	\$32,912.25

*No Factory Incentives at this time
* Delivered to Carson City, Nevada

Thank you for your business,



Dana Whaley



TOYOTA

Carson City Toyota

2590 South Carson Street
Carson City NV 89701
775-882-8211

2023 RAV4 HYBRID

RAV4 Hybrid LE

Model: 4435

VIN: 4T3LWRFV6PU371854

Stock: N/A

Engine: 2.5L 4-Cyl Hybrid

Transmission: ECVT



EXTERIOR
Ice Cap

INTERIOR
Black Fabric

PRICE

Vehicle Base Model (MSRP *)	\$31,225.00
Port Installed Packages & Accessories	\$309.00
Delivery Processing and Handling	\$1,350.00
Total Price	\$32,884.00

FUEL ECONOMY



INSTALLED PACKAGES & ACCESSORIES

50 State Emissions	FIO	\$0.00
Government Program Incentive	FIO	\$0.00
Fleet Credit	FIO	\$0.00
All-Weather Liner Package	FIO	\$309.00
All-Weather Liner Package includes: All-Weather Floor Liners Cargo Liner		
Total Optional Equipment	PIO	\$309.00
Vehicle Base Model		\$31,225.00
Delivery Processing and Handling		\$1,350.00

**PRICE INCLUDES
2 YEARS OR 25,000
MILE SERVICE
MAINTENANCE AT NO CHARGE**

FEATURES

Mechanical & Performance

- Capability: Hill Start Assist Control (HAC)
- Drivetrain: All-Wheel Drive Integrated Management (AIM) with Multi-Information Display (MID) monitor
- Engine: Compression ratio: 14.0:1
- Engine: Induction system: (D-4S) Dual-Injection (Direct-Injection and Port-Injection) EFI with Electronic Throttle Control System with intelligence (ETCS-i)
- HV Electric Motor: Power output (front/rear): 118/54 hp (88/40 kW)
- Suspension: Independent MacPherson strut front suspension with stabilizer bar, multi-link rear suspension with stabilizer bar
- Drivetrain: Electronic On-Demand All-Wheel Drive (AWD)
- Engine: Emission rating: Super Ultra Low Emission Vehicle (SULEV)
- Engine: Hybrid engine: 2.5-Liter Dynamic Force 4-Cylinder with SPORT, Eco, NORMAL, EV, TRAIL drive modes; 219 combined net hp; internal combustion engine with 176 hp @ 5,300 rpm, Electric motor: power output (front/rear): 118/54 hp (88/40 kW); torque

Joe Lombardo
Governor



Amy Stephenson
Director

Vacant
Deputy Director

Jim Rodriguez
Administrator

**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: August 29, 2023
To: Amy Stephenson, Clerk of the Board
Governor's Finance Office
From: Richard Jacobs, Executive Branch Budget Officer ✓
Governor's Finance Office, Budget Division
Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting.

**DEPARTMENT OF CONSERVATION & NATURAL RESOURCES –
DIVISION OF WATER RESOURCES**

Agenda Item Write-up:

Pursuant to NRS 334.010, the Division of Water Resources requests approval to purchase two replacement vehicles for a total amount not to exceed \$72,004.50 during fiscal year 2024.

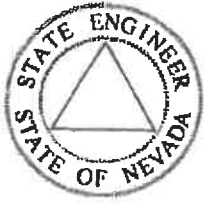
Additional Information:

The division is requesting the purchase of two new 2023 Toyota Rav4 Hybrid to replace a 2007 Dodge Nitro and a 2004 Toyota Prius. Funding has been appropriated from the 2023 legislature through SB492.

Statutory Authority:

NRS 334.010

REVIEWED: <u>Bill</u>
ACTION ITEM: _____



Nevada Division of
WATER RESOURCES

STATE OF NEVADA
Department of Conservation and Natural Resources
Joe Lombardo, *Governor*
James A. Settelmeyer, *Director*
Adam Sullivan, P.E., *State Engineer*

MEMORANDUM

Date: August 21, 2023
To: Richard Jacobs, Executive Branch Budget Officer
Governor's Finance Office, Department of Administration
From: Shannon Webb, Management Analyst III, Division of Water Resources
Subject: Vehicle Request Approval

This request seeks to replace a 2007 Dodge Nitro and a 2004 Toyota Prius with hybrid SUV's. Funding has been appropriated from the State General Fund to the Division of Water Resources in the sum of \$78,506 for the replacement of vehicles per SB492.

Attached is a request to the Board of Examiners Request for Approval to Purchase a State Vehicle Form, pursuant to NRS 334.010.

Thank you in advance for your consideration of this request.

Shannon Webb
Management Analyst III
s.webb@water.nv.gov
775-684-2880

**Board of Examiners Request for Approval to Purchase a
State Vehicle Pursuant to NRS 334.010**

Agency Name: Division of Water Resources	Budget Account #: 4171
Contact Name: Shannon Webb	Telephone Number: 775-684-2880

Pursuant to NRS 334.010, agencies must receive prior written consent to purchase State vehicles. This applies to all new and used vehicles. Please provide the following information:

Number of vehicles requested: 2 **Amount of the request:** \$72,004.50
Is the requested vehicle(s) new or used: New
Type of vehicle(s) purchasing e.g. compact sedan, intermediate sedan, SUV, pick up, etc.:

Mission of the requested vehicle(s):
(2) 2023 Toyota Rav4 Hybrid

Support the agency mission of distributing surface water, conducting field work, inventories, well drilling site visits and groundwater and hydrologic data collection in and around the Carson City Area

Were funds legislatively approved for the request? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	If yes, please provide the decision unit number: SB492 If no, please explain how the vehicles will be funded?
--	---

Is the requested vehicle(s) an addition to an existing fleet or replacement vehicle(s):

Addition(s) 2 Replacement(s)

Does the requested vehicle(s) comply with requirements pursuant to SAM 1314? If not, please explain.
Yes

Please Complete for Replacement Vehicles Only:
(For type of vehicle, i.e., compact sedan, intermediate sedan, SUV, pick up, etc.)

Current Vehicle Information:

Vehicle #1 Model Year: 2004
Odometer Reading: 112,098
Type of Vehicle: Toyota Prius

Vehicle #2 Model Year: 2007
Odometer Reading: 197,220
Type of Vehicle: Dodge Nitro

Does this request meet the replacement schedule criteria pursuant to SAM 1316? If no, explain why the vehicle is being replaced.

Yes

If the replacement vehicle is an upgrade to the existing vehicle, explain the need for the upgrade.

Please attach an additional sheet if necessary

APPOINTING AUTHORITY APPROVAL:

	State Engineer	8/21/23
Agency Appointing Authority	Title	Date

BOARD OF EXAMINERS' APPROVAL:

Approved for Purchase Not Approved for Purchase

Board of Examiners _____ Date _____

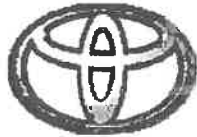
Vehicle Order Information Form

Does this vehicle meet "Smart Way or Smart Way Elite" requirements? If not, agency must fill out Vehicle Order Justification Sheet.

Please print out this page and complete all fields.

Vehicle Item No., Make, Model & No.:	2023 RAV4 Hybrid XLE, Model 4444		
Dealer Name:	Carson City Toyota		
Delivery Location:	Carson City		
Vehicle Colors:	Exterior: Magnetic Gray Metallic	Interior: Black	X Cloth <input type="checkbox"/> Vinyl
	Quantity	Unit Cost	Total Cost
BASE PRICE (Reno, Carson City or Las Vegas delivery)	2	\$ 32,735.00	\$65,470.00
SPECIFY OPTIONS: (description)			\$
Installed Packages & Accessories	2	\$1,889.00	\$3,778.00
		\$	
		\$	
		\$	
		\$	
		\$	
		\$	
		\$	
DELIVERY COST: (If other than Reno\Carson or Las Vegas)		\$1350.00	\$2,700.00
Total purchase price with options		\$35,974.00	\$71,948.00
DMV Title and DRS Fee's		\$28.25	\$56.50
GRAND TOTAL:			\$72,004.50

Registered Owner:	Agency Name & Address: Nevada Division of Water Resources 901 S. Stewart St., Ste. 2002 Carson City, NV 89701
Legal Owner:	Agency Name & Address: Nevada Division of Water Resources 901 S. Stewart St., Ste. 2002 Carson City, NV 89701
County Vehicle Based In:	Carson City
Name & Phone of Person to contact when vehicle is ready for delivery:	Shannon Webb 775-684-2880



CARSON CITY TOYOTA

CAMPAGNI AUTO GROUP

2590 S. CARSON ST. CARSON CITY, NV 89701 CARSONCITYTOYOTA.COM 775-882-8211

August 15, 2023

Please accept this quote for
One 2023 Toyota Rav4 XLE AWD Gas/Electric Hybrid
Model 4444
Color Magnetic Gray

Price	\$ 35,974.00
State Title Fee	\$ 28.25
Total	\$ 36,002.25

- No factory incentives at this time
- Delivered to Carson City Nevada

Thank you for your business,


Dana Whaley
Fleet Manager

**PRICE INCLUDES
2 YEARS OR 25,000
MILE SERVICE
MAINTENANCE AT NO CHARGE**

**PRICE INCLUDES
2 YEARS OR 25,000
MILE SERVICE
MAINTENANCE AT NO CHARGE**



TOYOTA

Carson City Toyota

2590 South Carson Street
Carson City NV 89701
775-882-8211

2023 RAV4 HYBRID

RAV4 Hybrid XLE



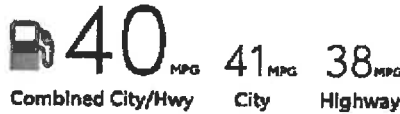
Model: 4444
VIN: JTMRFV8PD199458
Stock: N/A
Engine: 2.5L 4-Cyl Hybrid
Transmission: ECVT

EXTERIOR: Magnetic Gray Metallic
INTERIOR: Black Fabric

PRICE

Base MSRP *	\$32,735.00
Factory Installed Packages & Accessories	\$1,265.00
Port Installed Packages & Accessories	\$624.00
Delivery Processing and Handling	\$1,350.00
Total Suggested Retail Price	\$35,974.00

FUEL ECONOMY



INSTALLED PACKAGES & ACCESSORIES

XLE Grade Convenience Package XLE Grade Convenience Package — includes height-adjustable power liftgate with jam protection and power tilt/slide moonroof with one-touch open/close	FIO	\$1,265.00
50 State Emissions	FIO	\$0.00
All-Weather Liner Package All-Weather Liner Package includes All-Weather Floor Liners Cargo Liner	PIO	\$309.00
Roof Rack Cross Bars Mount directly to the roof rails to help carry additional cargo. Includes mounting screws that easily attach to mounting points on the roof rail. Aerodynamic styling to help minimize wind noise	PIO	\$315.00
Total Optional Equipment		\$1,889.00
Vehicle Base Model		\$32,735.00
Delivery Processing and Handling		\$1,350.00

**PRICE INCLUDES
2 YEARS OR 25,000
MILE SERVICE
MAINTENANCE AT NO CHARGE**

FEATURES

Mechanical & Performance

- Capability: Hill Start Assist Control (HAC)
- Drivetrain: All-Wheel Drive Integrated Management (AIM) with Multi-Information Display (MID) monitor
- Engine: Compression ratio: 14.0:1
- Engine: Induction system: (D-4S) Dual-Injection (Direct-Injection)
- Suspension: Independent MacPherson strut front suspension with stabilizer bar, multi-link rear suspension with stabilizer bar
- Drivetrain: Electronic On-Demand All-Wheel Drive (AWD)
- Engine: Emission rating: Super Ultra Low Emission Vehicle (SULEV)
- Engine: Hybrid engine: 2.5-Liter Dynamic Force 4-Cylinder with

- and Port-injection) EFI with Electronic Throttle Control. System with intelligence (ETCS-II)
- HV Electric Motor Power output (front/rear) 118/54 hp (88/40 kW)
- Drive Modes: Drive mode dial with SPORT, Eco, and NORMAL modes, EV Mode, and TRAIL mode
- Brakes: Active Cornering Assist (ACA)
- Brakes: Electronically Controlled Braking (ECB) system with integrated regenerative braking
- HV Traction Battery Voltage 244.8V (Ni-MH)
- Transmission: Engine oil cooler, automatic transmission fluid cooler and hybrid system cooler
- Engine 2.5L 4-Cyl. Hybrid
- Weight Rating 4920 lbs

- SPORT, Eco, NORMAL, EV, TRAIL drive modes, 219 combined net hp, internal combustion engine with 176 hp @ 5,300 rpm; Electric motor: power output (front/rear) 118/54 hp (88/40 kW); torque (front/rear) 149/89 lb -ft
- HV Electric Motor: Torque (front/rear): 149/89 lb -ft (202/121 N·m)
- Body Construction: Reinforced unilized steel body
- Brakes: Power-assisted ventilated 12.0-in. front disc brakes, ventilated 11.1-in. rear disc brakes
- HV Traction Battery Type Sealed Nickel-Metal Hydride (Ni-MH)
- Transmission: Electronically controlled Continuously Variable Transmission (ECVT) with sequential shift mode
- Steering: Electric Power Steering (EPS): power-assisted rack-and-pinion
- ECVT

Exterior

- 17-in. 5-spoke light gray metallic alloy wheels
- Color-keyed upper front bumper, and black lower front bumper, overfenders and rear bumper
- Active grille shutters, aerodynamic underbody panels with vortex generators, front and rear wheel spats, and integrated rear spoiler
- Low-profile black roof rails
- Black hexagon-patterned bar front grille
- LED projector low- and high-beam headlights with chrome accent, Automatic High Beams (AHB) and auto on/off
- LED taillights
- LED Daytime Running Lights (DRL)
- Privacy glass on all rear side, quarter and liftgate windows
- Dual chrome-tipped exhaust
- Variable intermittent windshield wipers and intermittent rear window wiper
- Color-keyed heated power outside mirrors with turn signal and blind spot warning indicators, and folding feature
- Color-keyed outside door handles with touch-sensor lock/unlock feature on front doors
- Color-keyed roof-mounted shark-fin antenna

Exterior Dimensions

- Wheelbase 105.9
- Overall length/width 180.9/73.0
- Overall height with/without antenna 67.0
- Track (front/rear) 63.0/63.7

Interior

- Rear liftgate window defogger
- LED front-seat reading lights, dome light and cargo area light
- Height-adjustable rear cargo area deck board
- Passenger-side lockable glove compartment
- Center console with covered storage compartment, two cup holders, drive mode Electric Parking Brake (EPB) and automatic Brake Hold controls, and front storage tray
- Sun visors with sliding extensions and illuminated vanity mirrors
- Day/night rearview mirror
- Five USB ports — USB media port in front storage tray and four additional charge ports (two in front center console and two rear seat ports on the back of center console)
- 60/40 split reclining fold-flat rear seat with center armrest and cup holders
- Ash Gray fabric-trimmed headliner
- Smart Key System on front doors and liftgate with Push Button Start, remote keyless entry system with lock, unlock, panic functions and remote illuminated entry
- Digital speedometer and instrumentation with analog hybrid power meter, coolant temperature, and fuel gauges; 7-in. digital Multi-Information Display (MID) with customizable settings, odometer, tripmeters, clock, outside temperature, rear passenger seatbelt indicators, hybrid energy monitor, fuel economy information, trip timer, shift-position and scheduled maintenance indicators, and warning messages
- Power door locks with shift-linked automatic lock/unlock feature
- Turn signal stalk with headlight controls and one-touch 3-blink lane change turn signals
- Overhead console with maplights, sunglasses storage and Safety Connect® button
- Fabric-trimmed seats with embossed polygonal-design seat inserts, 8-way power-adjustable front driver's seat with lumbar support, 4-way adjustable front passenger seat with seatback pocket
- Electric Parking Brake (EPB) with Brake Hold
- Cargo area tonneau cover
- 2 front and 2 rear cup holders, 2 front and 2 rear bottle holders
- Front-door storage pockets with bottle holders
- Black carpet flooring with driver-side footrest
- One 12V/120W auxiliary power outlet in front instrument panel storage tray and one 12V/120W auxiliary power outlet in cargo area
- Power windows with auto up/down and jam protection in all positions
- Black in-dash storage trays
- Soft-touch dash and armrests, with stitched dash accents
- Dual zone automatic climate control system with dust and pollen filter and rear-seat vents
- Shift lever with sequential mode
- Urethane tilt/telescopic 3-spoke steering wheel with controls for audio, Multi-Information Display (MID), Bluetooth® hands-free phone, voice-command, Dynamic Radar Cruise Control (DRCC), Lane Departure Alert (LDA) and Lane Trace Assist (LTA)
- Silver interior door handles

**PRICE INCLUDES
2 YEARS OR 25,000
MILE SERVICE
MAINTENANCE AT NO CHARGE**

Audio Multimedia

- 8-in. Toyota Audio Multimedia, six speakers, with wireless Apple CarPlay® & Android Auto™ compatible, SiriusXM® with 3-month Platinum Plan trial subscription. See toyota.com/audio-multimedia for details. †

ToyotaCare

- 24-hour Roadside Assistance \$0 (No Cost)
- No cost maintenance plan \$0 (No Cost)

Safety & Convenience

- Blind Spot Monitor (BSM) with Rear Cross-Traffic Alert (RCTA)
- Trailer-Sway Control (TSC)
- Hill Start Assist Control (HAC)
- Adjustable front shoulder anchors
- LATCH (Lower Anchors and Tethers for Children) includes lower anchors on outboard rear seats and tether anchors on all rear seats
- Front and rear side-impact door beams
- Toyota Safety Sense™ 2.5 — Pre-Collision System w/Pedestrian Detection, Full-Speed Range Dynamic Radar Cruise Control, Lane Departure Alert w/Steering Assist, Lane Tracing Assist, Automatic High Beams, Road Sign Assist
- Tire Pressure Monitor System (TPMS) with direct pressure readout and individual tire location alert
- Vehicle Proximity Notification System (VPNS)
- Anti-theft system with engine immobilizer
- 3-point seatbelts for all seating positions, driver-side Emergency Locking Retractor (ELR) and Automatic/Emergency Locking Retractor (ALR/ELR) on all passenger seatbelts
- Front and outboard second-row seatbelts with seatbelt pretensioners with force limiters
- Star Safety System™ — includes Enhanced Vehicle Stability Control (VSC), Traction Control (TRAC), Anti-lock Brake System (ABS), Electronic Brake-force Distribution (EBD), Brake Assist (BA) and Smart Stop Technology® (SST)
- Child-protector rear door locks and power window lockout control
- Eight airbags — includes driver and front passenger Advanced Airbag System, driver and front passenger seat-mounted side airbags, driver's knee airbag, front passenger seat cushion airbag, and front and rear side curtain airbags
- Backup camera with dynamic gridlines

Connected Services

- Remote Connect — remotely interact with your vehicle through the Toyota app via your smartwatch. Depending on grade, allows you to lock/unlock doors, start and stop the vehicle, locate your last parked location, check vehicle status and monitor guest drivers. Subscription required after trial. 4G network dependent. 1-year trial subscription.
- Safety Connect® — includes Emergency Assistance Button, Enhanced Roadside Assistance, Automatic Collision Notification, and Stolen Vehicle Locator. Subscription required. 4G network dependent. Up to 10-year trial subscription.
- Wi-Fi Connect — includes AT&T Wi-Fi hotspot and Integrated Streaming (Apple Music® and Amazon Music) compatibility. 1-month trial subscription for music services. Subscription required after trial. 4G network dependent. Up to 30-day/3 GB trial subscription.
- Drive Connect — includes Cloud Navigation with Google Points of Interest (POI) data, Intelligent Assistant with Hey, Toyota, and Destination Assist. Subscription required after trial. 4G network dependent. Capable, subscription required.
- Service Connect — receive personalized maintenance updates and vehicle health reports. Subscription required after trial. 4G network dependent. Up to 70-year trial subscription.

**PRICE INCLUDES
2 YEARS OR 25,000
MILE SERVICE
MAINTENANCE AT NO CHARGE**

ToyotaCare, which covers normal, factory-scheduled maintenance to 2 years or 25,000 miles, whichever comes first, is included as part of the sales price of the vehicle for qualifying buyers. See participating dealer for eligibility and coverage details.

Disclaimer: This document is only representative of some of the information contained on an actual window sticker and is not meant to replace or substitute for the actual window sticker on the vehicle. Please see your retailer for further information.

Joe Lombardo
Governor



Amy Stephenson
Director

David Johnson
Deputy Director

Jim Rodriguez
Administrator

**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: September 11, 2023
To: Amy Stephenson, Clerk of the Board
Governor's Finance Office
From: Kirk Hawkins, Executive Branch Budget Officer *KH*
Governor's Finance Office, Budget Division
Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting.

DEPARTMENT OF PUBLIC SAFETY – INVESTIGATION DIVISION

Agenda Item Write-up:

Pursuant to NRS 334.010, the Investigation Division requests approval to purchase ten replacement vehicles for a total amount not to exceed \$323,437.50 during fiscal year 2024.

Additional Information:

The division is requesting the purchase of nine SUV's and one sedan to perform undercover investigative activities. Funding has been appropriated from the 2023 legislature through AB509.

Statutory Authority:

NRS 334.010

REVIEWED: <i>[Signature]</i>
ACTION ITEM: _____

Joe Lombardo
Governor




Nevada Department of
Public Safety
Investigation Division

George Togliatti
Director

Ryan Miller
Division Chief

555 Wright Way
Carson City, Nevada 89711-0525
Telephone (775) 684-7400 • Fax (775) 684-7450

Memorandum

DATE: August 31, 2023
TO: Kirk Hawkins, Executive Branch Budget Officer
FROM: Ryan Miller, Chief 
Department of Public Safety, Investigation Division
SUBJECT: Request to Purchase Vehicles

Attached are the forms and backup documentation as required by the Board of Examiner's, to request approval to purchase ten replacement state vehicles pursuant to NRS 334.010. The total cost to replace ten vehicles is \$323,437.50 to include DMV Title, DRS Fees and the removal/replacement of equipment. This funding was appropriated in AB509 in the 82nd Session of Legislation and approved for twelve vehicles totaling \$389,171.00. It should be noted we will be replacing ten vehicles in FY24 and the remaining two (2) in FY25. Purchase of the vehicles is contingent upon BOE approval.

If you have any questions please contact the Division's Administrative Services Officer, Connie Chambers at 775-684-7443.

Board of Examiners Request for Approval to Purchase a
State Vehicle Pursuant to NRS 334.010

Agency Name: Nevada Department of Public Safety, Investigation Division	Budget Account #: 3743
Contact Name: Connie Chambers	Telephone Number: 775-684-7443

Pursuant to NRS 334.010, agencies must receive prior written consent to purchase State vehicles. This applies to all new and used vehicles. Please provide the following information:

Number of vehicles requested: 10 **Amount of the request:** \$323,437.50

Is the requested vehicle(s) new or used: New

Type of vehicle(s) purchasing e.g. compact sedan, intermediate sedan, SUV, pick up, etc.:

9- SUV's and 1 Sedan

Mission of the requested vehicle(s): Undercover

Were funds legislatively approved for the request?

Yes No
Yes AB 509

If yes, please provide the decision unit number:

If no, please explain how the vehicles will be funded?

Is the requested vehicle(s) an addition to an existing fleet or replacement vehicle(s):

Addition(s) 10 Replacement(s)

Does the requested vehicle(s) comply with "Smart Way" or "Smart Way Elite" requirements pursuant to SAM 1314? If not, please explain.

No, law enforcement exception

Please Complete for Replacement Vehicles Only:

(For type of vehicle, i.e., compact sedan, intermediate sedan, SUV, pick up, etc.)

Current Vehicle Information:

Vehicle #1 Model Year: 2014
Subaru Forester

Odometer Reading: 114,097
Type of Vehicle: SUV

Vehicle #2 Model Year: 2015

Toyota Rav-4

Odometer Reading: 116,408
Type of Vehicle: SUV

Does this request meet the replacement schedule criteria pursuant to SAM 1316? If no, explain why the vehicle is being replaced.

Yes, both vehicles will exceed the 125,000 mileage and/or 10 years of age thresholds.

If the replacement vehicle is an upgrade to the existing vehicle, explain the need for the upgrade.

APPOINTING AUTHORITY APPROVAL:

 Chief
Agency Appointing Authority Title

 Date

BOARD OF EXAMINERS' APPROVAL:

Approved for Purchase Not Approved for Purchase

Board of Examiners

Date

<p>Please Complete for Replacement Vehicles Only: (For type of vehicle, i.e., compact sedan, intermediate sedan, SUV, pick up, etc.)</p> <p><u>Current Vehicle Information:</u> Vehicle #3 Model Year: 2013 Ford Explorer Odometer Reading:108,535 Type of Vehicle: SUV</p> <hr/> <p>Vehicle #4 Model Year: 2014 Subaru Outback Odometer Reading: 116,127 Type of Vehicle: SUV</p>	<p>Does this request meet the replacement schedule criteria pursuant to SAM 1316? If no, explain why the vehicle is being replaced. Yes, both vehicles will exceed the 125,000 mileage and/or 10 years of age thresholds.</p> <hr/> <p>If the replacement vehicle is an upgrade to the existing vehicle, explain the need for the upgrade. N/A</p>
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<p>Please Complete for Replacement Vehicles Only: (For type of vehicle, i.e., compact sedan, intermediate sedan, SUV, pick up, etc.)</p> <p><u>Current Vehicle Information:</u> Vehicle #5 Model Year: 2012 Dodge Journey Odometer Reading: 100,811 Type of Vehicle: SUV</p> <hr/> <p>Vehicle #6 Model Year: 2012 Jeep Cherokee Odometer Reading: 115,097 Type of Vehicle: SUV</p>	<p>Does this request meet the replacement schedule criteria pursuant to SAM 1316? If no, explain why the vehicle is being replaced. Yes, both vehicles will exceed the 125,000 mileage and/or 10 years of age thresholds.</p> <hr/> <p>If the replacement vehicle is an upgrade to the existing vehicle, explain the need for the upgrade. N/A</p>
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<p>Please Complete for Replacement Vehicles Only: (For type of vehicle, i.e., compact sedan, intermediate sedan, SUV, pick up, etc.)</p> <p><u>Current Vehicle Information:</u> Vehicle #7 Model Year: 2012 Ford Fusion Odometer Reading: 98,659 Type of Vehicle: Sedan</p> <hr/> <p>Vehicle #8 Model Year: 2013 Ford Explorer Odometer Reading: 94,340 Type of Vehicle: SUV</p>	<p>Does this request meet the replacement schedule criteria pursuant to SAM 1316? If no, explain why the vehicle is being replaced. Yes, both vehicles will exceed the 100,000 or 125,000 mileage and/or 10 years of age thresholds.</p> <hr/> <p>If the replacement vehicle is an upgrade to the existing vehicle, explain the need for the upgrade. N/A</p>
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<p>Please Complete for Replacement Vehicles Only: (For type of vehicle, i.e., compact sedan, intermediate sedan, SUV, pick up, etc.)</p> <p><u>Current Vehicle Information:</u> Vehicle #9 Model Year: 2012 Chevy Equinox Odometer Reading: 89,650 Type of Vehicle: SUV</p> <hr/> <p>Vehicle #10 Model Year: 2013 Subaru Outback Odometer Reading: 99,987 Type of Vehicle: SUV</p>	<p>Does this request meet the replacement schedule criteria pursuant to SAM 1316? If no, explain why the vehicle is being replaced. Yes, both vehicles will exceed the 10 years of age thresholds in 2023. Additionally, Vehicle #9 needs significant repairs.</p> <hr/> <p>If the replacement vehicle is an upgrade to the existing vehicle, explain the need for the upgrade. N/A</p>
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Vehicle Order Information Form

Does this vehicle meet "Smart Way or Smart Way Elite" requirements? If not, agency must fill out Vehicle Order Justification Sheet.

Please print out this page and complete all fields.

Vehicle Item No., Make, Model & No.:	VIN – TBD Nissan Altima – S AWD		
Dealer Name:	United Nissan Reno		
Delivery Location:	Carson City		
Vehicle Colors:	Exterior: TBD	Interior: Black	⊗ Cloth Vinyl
	Quantity	Unit Cost	Total Cost
BASE PRICE (Reno, Carson City or Las Vegas delivery)	1	\$ 27,906.75	\$27,906.75
SPECIFY OPTIONS: (description)			\$
		\$	
Doc Fee		\$523.25	
		\$	
		\$	
		\$	
		\$	
		\$	
		\$	
DELIVERY COST: (If other than Reno\Carson or Las Vegas)		\$	\$
Total purchase price with options	1	\$28,430.00	\$
DMV Title and DRS Fee's	1	\$28.25	\$
GRAND TOTAL:			\$28,458.25

Registered Owner:	Agency Name & Address: State of Nevada, Department of Public Safety 555 Wright Way Carson City, NV 89701
Legal Owner:	Agency Name & Address: State of Nevada, Department of Public Safety 555 Wright Way Carson City, NV 89701
County Vehicle Based In:	Varies
Name & Phone of Person to contact when vehicle is ready for delivery:	Lt. Coley McCann 775-684-7431

Purchase Information Screen

util aglt



Purchase Information Screen

Deal Number:	156771		
1. Contract Date:	08/02/23	13. Warranty (W):	
2. Fin Inst:	CASH	14. Maint Plan (W):	
3. Cust Name:		15. Foo/Options (W):	\$ 523.25
4. Stock Number:		16. Taxes (W):	
5. M.S.R.P.:		17. **PAYMENT**----->>>:	\$ 28,430.00
6. Cash Price:	\$ 29,906.75		
7. AfterSale/WkDure (W):			
8. Cash Down:		Sale Subtotal:	\$ 27,906.75
9. Rebates (W):	\$ 2,000.00	Total Financed:	\$ 28,430.00
10. Trade Allow (W):		Finance Charge:	
11. Trade 1 Payoff:		Total Other Charges:	
12. Trade 2 Payoff:		Total of Payments:	\$ 28,430.00
Total Down:	\$ 2,000.00	Deferred Price:	
	<i>Fleet Incentive</i>	Unpaid Balance:	\$ 28,430.00

EACH

Command Window

Command:

F1-Help

F2-Home

F3-Save

F4-Cancel

F8-Fee/Tax

2023 Nissan Altima \$V AWD

Vehicle Order Information Form

Does this vehicle meet "Smart Way or Smart Way Elite" requirements? If not, agency must fill out Vehicle Order Justification Sheet.

Please print out this page and complete all fields.

Vehicle Item No., Make, Model & No.:	VIN – TBD Nissan Rogue S AWD (x3)		
Dealer Name:	United Nissan Reno		
Delivery Location:	Carson City		
Vehicle Colors:	Exterior: TBD	Interior: Black	⊗ Cloth Vinyl
	Quantity	Unit Cost	Total Cost
BASE PRICE (Reno, Carson City or Las Vegas delivery)	3	\$ 27,906.75	\$83,720.25
SPECIFY OPTIONS: (description)			\$
		\$	\$1,569.75
Doc Fee	3	\$523.25	
		\$	
		\$	
		\$	
		\$	
		\$	
		\$	
DELIVERY COST: (If other than Reno\Carson or Las Vegas)		\$	\$
Total purchase price with options	3	\$28,430.00	\$85,290.00
DMV Title and DRS Fee's	3	\$28.25	\$84.75
GRAND TOTAL:			\$85,374.75

Registered Owner:	Agency Name & Address: State of Nevada, Department of Public Safety 555 Wright Way Carson City, NV 89501
Legal Owner:	Agency Name & Address: State of Nevada, Department of Public Safety 555 Wright Way Carson City, NV 89501
County Vehicle Based In:	Varies
Name & Phone of Person to contact when vehicle is ready for delivery:	Lt. Coley McCann 775-684-7431



2023 NISSAN ROGUE S AWD



Scan QR code for general model information & options

Destination Charge not included in MSRP

MECHANICAL & PERFORMANCE
 1.5L DIGIC 16 Valve Turbocharged Engine
 201 hp, 225 lb-ft torque
 XTRONIC CVT
 Front and Rear, Disc Brakes
 Intelligent All-Mode Drive System
 Drive Modes Drive with Terrain Modes

SAFETY & SECURITY
 Nissan Advanced Air Bag System
 LED Light Actuator and Tailers for
 Crossover (LA, CH)
 Brake Assist
 Rear View Monitor
 Automatic Emergency Braking
 e-4x4 Proportion Detection
 Blind Spot Warning
 Rear Cross Traffic Alert
 Lane Departure Warning
 Fog Light Assist
 Rear Automatic Braking
 Intelligent Forward Collision
 Warning

COMFORT & CONVENIENCE
 Cruise Control
 Rear Door Aisle
 Voice Recognition

AUDIO & ENTERTAINMENT
 NissanConnect®
 Apple CarPlay®
 Android Auto™
 SiriusXM® Radio
 8" Color Touchscreen Display

EXTERIOR
 17" Alloy Wheel
 Intelligent Auto Headlights
 LED Low and High Beam Headlights
 LED Daytime Running Lights
 LED Tail Lights

**See dealer for details. See dealer for details on MSRP. MSRP is suggested retail price. MSRP does not include destination charge, taxes, title, license, and dealer fees. MSRP is subject to change without notice. ©2022 Nissan North America, Inc.

†MSRP includes destination charge and accessories. Local taxes or license fees. This label has been applied pursuant to federal law. Do not remove prior to delivery to the ultimate purchaser.

††Not Actual MSRP. Provided for informational purposes only. Vehicle features, pricing and other information subject to change, may vary from actual vehicle content and/or MSRP label description. While Nissan makes reasonable efforts to ensure accuracy of information, Nissan is not responsible for changes, errors or omissions. See actual vehicle and/or verify information in question with your Nissan dealer.

Manufacturer's Suggested Retail Base Price:	\$29,260.00
Options Included by Manufacturer:	
Splash Guards (Set Of 4-Black)	220.00
Floor Mats, 1-piece Cargo Area Protector, Seatback Protector and First Aid Kit	435.00
DESTINATION CHARGES	1,335.00
Total	\$31,250.00

EPA DOT Fuel Economy and Environment Gasoline Vehicle

Fuel Economy 31 MPG (City) 28 MPG (City) 35 MPG (Highway)
 3.2 gal/100 mi

You save \$750 in fuel costs over 5 years compared to the average new vehicle

Annual fuel cost \$1,450

Fuel Economy & Greenhouse Gas Rating 6

Smog Rating 6

Actual results will vary for many reasons, including driving conditions and how you drive and maintain your vehicle. The average new vehicle gets 23 mpg and costs \$8,000 to fuel over 5 years. Cost calculated for 15,000 miles per year at \$2.95 per gallon. MPG is miles per gallon city/combined/highway. Vehicle emissions are a significant cause of smog. Check your state's website for more information.

fuel economy.gov
 Calculate personalized estimates and compare vehicles

GOVERNMENT 5-STAR SAFETY RATINGS

Overall Vehicle Score ★★★★★
 Based on the combined ratings of frontal, side and rollover. Should ONLY be compared to other vehicles of similar size and weight.

Frontal Crash	Driver	★★★★★
	Passenger	★★★★★
Side Crash	Front seat	★★★★★
	Rear seat	★★★★★
Rollover		★★★★★

Star ratings range from 1 to 5 stars (★★★★★) with 5 being the highest.
 Source: National Highway Traffic Safety Administration (NHTSA)
www.safercar.gov or 1-888-327-4236

PARTS CONTENT INFORMATION FOR VEHICLES IN THIS COUNTRY:
 U.S./CANADIAN PARTS CONTENT: 25%
 MAJOR SOURCES OF FOREIGN PARTS CONTENT: JAPAN: 45%

NOTE: PARTS CONTENT DOES NOT INCLUDE FINAL ASSEMBLY, DISTRIBUTION, OR OTHER NON-PARTS COSTS.

FOR THIS VEHICLE:
 FINAL ASSEMBLY POINT: SMYRNA, TN, USA
 COUNTRY OF ORIGIN: ENGINE: JAPAN
 TRANSMISSION: MEXICO

Security+Plus Extended Protection Plan

The only service agreement backed by Nissan Extended Services North America. Ask your dealer for details, or call 1-800-NISSAN-1 for more information.



Purchase Information Screen			
Deal Number:	LS0771		
1. Contract Date:	08/03/23	13. Warranty (W):	
2. Fin Inst:	CASH	14. Home Plan (W):	
3. Cust Name:		15. Fee/Opt/Devs (W):	\$ 523.25
4. Stock Number:		16. Taxes (W):	
5. N.S.R.?:		17. **PAYMENT** - - - - ->>>:	\$ 20,430.00
6. Cash Price:	\$ 29,106.75		
7. AfterSale/YrOne (W):		Sale Subtotal:	\$ 27,006.75
8. Cash Down:		Total Financed:	\$ 20,430.00
9. Rebates (W):	\$ 1,200.00	Finance Charge:	
10. Trade Allow (W):		Total Other Charges:	
11. Trade 1 Payoff:		Total of Payments:	\$ 20,430.00
12. Trade 2 Payoff:		Deferred Price:	
Total Down:	\$ 1,200.00	Unpaid Balance:	\$ 20,430.00
	<i>Fleet Incentive</i>		<i>RACH</i>

Command Window Command:

2023 Nissan Rogue \$ AUD

Vehicle Order Information Form

Does this vehicle meet "Smart Way or Smart Way Elite" requirements? If not, agency must fill out Vehicle Order Justification Sheet.

Please print out this page and complete all fields.

Vehicle Item No., Make, Model & No.:	VIN – TBD Mazda CX-5 S AWD (x2)		
Dealer Name:	Dolan Mazda Kia		
Delivery Location:	Carson City		
Vehicle Colors:	Exterior: TBD	Interior: TBD	⊗ Cloth Vinyl
	Quantity	Unit Cost	Total Cost
BASE PRICE (Reno, Carson City or Las Vegas delivery)	2	\$ 28,672.25	\$57,344.50
SPECIFY OPTIONS: (description)			\$
		\$	\$999.00
Doc Fee	2	\$499.50	
Tint (Included)	2	\$0.00	
		\$	
		\$	
		\$	
		\$	
		\$	
DELIVERY COST: (If other than Reno\Carson or Las Vegas)		\$	\$
Total purchase price with options	2	\$29,171.75	\$58,343.50
DMV Title and DRS Fee's	2	\$28.25	\$ 56.50
GRAND TOTAL:			\$58,400.00

Registered Owner:	Agency Name & Address: State of Nevada, Department of Public Safety 555 Wright Way Carson City, NV 89701
Legal Owner:	Agency Name & Address: State of Nevada, Department of Public Safety 555 Wright Way Carson City, NV 89701
County Vehicle Based In:	Varies
Name & Phone of Person to contact when vehicle is ready for delivery:	Lt. Coley McCann 775-684-7431

TOM DOLAN'S RENO MAZDA KIA

Tom Dolan's Mazda Kia
9475 S Virginia St
Reno
NV, 89511
www.dolanrenomazda.com

Deal #
25159

Cody Paxton
Contact Sales: (775) 826-0204
contractus@dolanrenomazda.com



Nevada Department of Public Safety

2023 Mazda CX-5
2.5 S Select Package

VIN : JM3KF88M4P0287993 | Stock # : M230320

Cash

\$0.00	
Customer Cash	\$29,200.00

Payment Detail

MSRP	\$30,470.00
Dolan Discount	\$1,797.75
Your Price	\$28,672.25
Dolan Price	\$28,672.25
Drive Away Permit	\$8.25
Title Fee	\$20.00
Document Fee	\$499.50
Amount Financed	\$29,200.00

X

Customer Signature & Date

X

CODY PAXTON | Manager Signature & Date

Payments offered here are all subject to final credit approval from the lending institution. Vehicle Price does not include accessories and is before Taxes and/or applicable fees. Leases in some cases require additional cash for Security Deposit, and at Lease's End, Lessee is responsible for \$0.25 per Mile over 12000 Miles per year and a Disposition Fee of \$495.00. Wear and tear guidelines apply. All prices, specifications, and availability subject to change without notice.



Mazda North America Operations
Vehicle Invoice

08/11/2023

WESTERN REGION MAZDA MOTOR OF AMERICA, INC. IRVINE, CA 92614						Invoice Date: 07/21/2023 Invoice No.: 2023072122684	
Dealer 42154 TOM DOLAN'S RENO MAZDA 9475 SO. VIRGINIA STREET RENO, NV 89511						Dealer Bank / Finance Company MAZDA FINANCIAL SERVICES TOYOTA MOTOR CREDIT CORP CONCORD, CA 94520 Acct #	
MODEL	YEAR	VIN	ENGINE NBR	POE	EQP	INVOICE AMT	RETAIL AMT
CX5 SE XA	2023	JM3KF8BM4P0287993	PY 22167916	BEG34		\$ 27,679.00	\$ 28,500.00
EXTERIOR	RHODIUM WHITE METALLIC				51K		
INTERIOR	BLACK				KD8		
Equipment	LEV EMISSIONS EQUIPMENT				CE1	\$ 0.00	\$ 0.00
	PORTFOLIO				FOL	\$ 0.00	\$ 0.00
	RHODIUM WHITE METALLIC PAINT CHARGE				JCH	\$ 530.00	\$ 595.00
	SELECT PACKAGE				1SE	\$ 0.00	\$ 0.00
TRANSPORTATION						\$ 1,375.00	\$ 1,375.00
Total Before Applicable Discounts						\$ 29,584.00	\$ 30,470.00
Total Invoice Amount						\$ 29,584.00	\$ 30,470.00
This invoice may not reflect dealer's ultimate vehicle cost given any incentives, rebates, allowances, holdback, etc.							
Load Number	BEG34	EPLAN28401					
PA		SPLAN29584	DH000285	COOP0747	SMAG0000	SMAD0000	

★ M230320

TOM DOLAN'S RENO MAZDA KIA

Tom Dolan's Mazda Kia
9475 S Virginia St
Reno
NV, 89511
www.dolanrenomazda.com

Deal #
25172

Cody Paxton
Contact Sales: (775) 826-0204
contractus@dolanrenomazda.com



Nevada Department of Public Safety

2023 Mazda CX-5
2.5 S Select Package

VIN : JM3KF8BM4P0288772 | Stock # : M230321

Cash

\$0.00	\$29,200.00
Customer Cash	

Payment Detail

MSRP	\$30,470.00
Dolan Discount	\$1,797.75
Your Price	\$28,672.25
Dolan Price	\$28,672.25
Drive Away Permit	\$8.25
Title Fee	\$20.00
Document Fee	\$499.50
Amount Financed	\$29,200.00

X

Customer Signature & Date

X

CODY PAXTON | Manager Signature & Date

Payments offered here are all subject to final credit approval from the lending institution. Vehicle Price does not include accessories and is before Taxes and/or applicable fees. Leases in some cases require additional cash for Security Deposit, and at Lease's End, Lessee is responsible for \$0.25 per Mile over 12000 Miles per year and a Disposition Fee of \$495.00. Wear and tear guidelines apply. All prices, specifications, and availability subject to change without notice.



**Mazda North America Operations
Vehicle Invoice**

08/11/2023

WESTERN REGION
MAZDA MOTOR OF AMERICA, INC.
IRVINE, CA 92614

Invoice Date: 07/21/2023
Invoice No.: 2023072122703

Dealer 42154
TOM DOLAN'S RENO MAZDA
9475 SO. VIRGINIA STREET
RENO, NV 89511

Dealer Bank / Finance Company
MAZDA FINANCIAL SERVICES
TOYOTA MOTOR CREDIT CORP
CONCORD, CA 94520

MODEL	YEAR	VIN	ENGINE NBR	POE	EQP	INVOICE AMT	RETAIL AMT
CX5 SE XA	2023	JM3KFBBM4P0288772	PY 22169401	BEG34		\$ 27,679.00	\$ 28,500.00
EXTERIOR	MACHINE GRAY METALLIC				46G		
INTERIOR	BLACK				KD8		
Equipment	LEV EMISSIONS EQUIPMENT				CE1	\$ 0.00	\$ 0.00
	PORTFOLIO				FOL	\$ 0.00	\$ 0.00
	MACHINE GRAY METALLIC PAINT CHARGE				JCG	\$ 530.00	\$ 595.00
	SELECT PACKAGE				1SE	\$ 0.00	\$ 0.00
TRANSPORTATION						\$ 1,375.00	\$ 1,375.00
Total Before Applicable Discounts						\$ 29,584.00	\$ 30,470.00
Total Invoice Amount						\$ 29,584.00	\$ 30,470.00

This invoice may not reflect dealer's ultimate vehicle cost given any incentives, rebates, allowances, holdback, etc.

Load Number PA0878619 EPLAN28401
PA SPLAN29584 DH000285 COOP0747 SMAG0000 SMAD0000

M230321

Vehicle Order Information Form

Does this vehicle meet "Smart Way or Smart Way Elite" requirements? If not, agency must fill out Vehicle Order Justification Sheet.

Please print out this page and complete all fields.

Vehicle Item No., Make, Model & No.:	VIN -- TBD Chevrolet Equinox 4x4 (x2)		
Dealer Name:	Champion Chevrolet		
Delivery Location:	Carson City		
Vehicle Colors:	Exterior: TBD	Interior: Ash Gray	<input checked="" type="checkbox"/> Cloth
			<input type="checkbox"/> Vinyl
	Quantity	Unit Cost	Total Cost
BASE PRICE (Reno, Carson City or Las Vegas delivery)	2	\$ 25,984.00	\$51,968.00
SPECIFY OPTIONS: (description)			\$
		\$	
		\$	
		\$	
		\$	
		\$	
		\$	
		\$	
		\$	
DELIVERY COST: (If other than Reno\Carson or Las Vegas)		\$	\$
Total purchase price with options	2	\$25,984.00	\$51,968.00
DMV Title and DRS Fee's	2	\$28.25	\$ 56.50
GRAND TOTAL:			\$52,024.50

Registered Owner:	Agency Name & Address: State of Nevada, Department of Public Safety 555 Wright Way Carson City, NV 89701
Legal Owner:	Agency Name & Address: State of Nevada, Department of Public Safety 555 Wright Way Carson City, NV 89701
County Vehicle Based In:	Varies
Name & Phone of Person to contact when vehicle is ready for delivery:	Lt. Coley McCann 775-684-7431

STANDARD PAGE ~ BID 99SWC-S1495 FLEET VEHICLES

DEALER NAME - *Champion Chevrolet*

Vehicle Item Number: 5.1 - <i>Sport Utility Vehicle: 4X4; 4 Door; Compact; 4-5 Passengers</i>		
Specify MANUFACTURER, MODEL NAME, YEAR & BODY MODEL CODE:	Base Price for RENO/CARSON CITY	Base Price for LAS VEGAS
<i>2024 Chevrolet Equinox - 1XX26 All Wheel Drive</i>	<i>\$25,984.00</i>	<i>\$26,384.00</i>
State vehicle miles per gallon (MPG): <i>24 CITY / 30 HIGHWAY</i>		
Manufactures Suggested Retail Price(MSRP): <i>\$29,595.00</i>		
State manufactures warranty: <i>3 YR or 36k Miles Bumper to Bumper & 5 YR or 100k Miles Powertrain</i>		
Specify standard engine size and emission rating: <i>1.5L Turbo DOHC 4CYL Federal Emission</i>		
Includes Minimum Standard Equipment Listed: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No if no, state exceptions: <i>AM/FM STEREO W/ USB PORTS, AUX JACK, & SD CARD SLOT CD PLAYER - N/A</i>		
Exterior Color: List available colors: <i>Summit White, Mosaic Black Metallic, Riptide Blue Metallic, Sterling Gray Metallic, Lakeshore Blue Metallic</i>		
Seats, Cloth: List available colors: <i>Medium Ash Gray</i>		
GVW: <i>N/A</i>		WHEELBASE: <i>107.30</i>

OPTION PACKAGE PAGE ~BID 99SWC-S1495 FLEET VEHICLES

DEALER NAME - *Champion Chevrolet*

Vehicle Item Number: 5.1 - *Sport Utility Vehicle: 4X4; 4 Door; Compact; 4-5 Passengers*

Option Package Name/Code: *LT* \$2,875.00

List Equipment Features Below:

Deep Tint Glass, Body Color Heated Outside Mirrors,

8-Way Driver Power with Lumbar Seat Adjuster,

Steering Wheel Audio Controls

Vehicle Order Information Form

Does this vehicle meet "Smart Way or Smart Way Elite" requirements? If not, agency must fill out Vehicle Order Justification Sheet.

Please print out this page and complete all fields.

Vehicle Item No., Make, Model & No.:	VIN – TBD Toyota Rav4 LE AWD (x2)		
Dealer Name:	Dolan Toyota		
Delivery Location:	Carson City		
Vehicle Colors:	Exterior: TBD	Interior: TBD	⊗ Cloth Vinyl
	Quantity	Unit Cost	Total Cost
BASE PRICE (Reno, Carson City or Las Vegas delivery)	2	\$ 28,202.25	\$56,404.50
SPECIFY OPTIONS: (description)			\$
Doc Fee	2	\$499.50	\$999.00
Tint (Included)	2	\$0.00	\$0.00
		\$	
		\$	
		\$	
		\$	
		\$	
		\$	
DELIVERY COST: (If other than Reno\Carson or Las Vegas)		\$	\$
Total purchase price with options	2	\$28,701.75	\$ 57,403.50
DMV Title and DRS Fee's	2	\$28.25	\$ 56.50
GRAND TOTAL:			\$57,460.00

Registered Owner:	Agency Name & Address: State of Nevada, Department of Public Safety 555 Wright Way Carson City, NV 89701
Legal Owner:	Agency Name & Address: State of Nevada, Department of Public Safety 555 Wright Way Carson City, NV 89701
County Vehicle Based In:	Varies
Name & Phone of Person to contact when vehicle is ready for delivery:	Lt. Coley McCann 775-684-7431

Dolan Toyota Scion
2100 Kietzke Ln
Reno, Washoe, NV 89502

Deal #
83989

BETH POLLARD
Contact Sales: (775) 826-2750 BP

State Of Nv Dept Of Pub Safety Investiga
+1-(775) 684-7431
107 JACOBSEN WAY, CARSON CITY, NV 89701

2023 TOYOTA RAV4

Cash

\$0.00
Customer Cash **\$28,730.00**

Payment Detail

MSRP	\$31,334.00
Dolan Discount	\$3,131.75
Internet Price	\$28,202.25
Dolan Price	\$28,202.25
Title Fee	\$20.00
Document Fee	\$499.50
Drive Away Permit	\$8.25
Amount Financed	\$28,730.00

X

Customer Signature & Date

X

GAYLEN CHRISTEAN | Manager Signature & Date

Payments offered here are all subject to final credit approval from the lending institution. Vehicle Price does not include accessories and is before Taxes and/or applicable fees. Leases in some cases require additional cash for Security Deposit, and at Lease's End, Lessee is responsible for \$0.25 per Mile over 12000 Miles per year and a Disposition Fee of \$495.00. Wear and tear guidelines apply. All prices, specifications, and availability subject to change without notice.



TOYOTA

Dolan Toyota

2100 Kietzke Lane
Reno, NV 89502
775-826-2750

2023 RAV4

RAV4 LE

Model: 4432

VIN: 2T3F1RFV6PW271506

Stock: N/A

Engine: 2.5-Liter 4-Cyl

Transmission: Direct Shift 8-speed



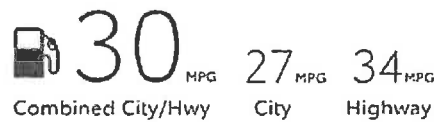
EXTERIOR
Magnetic Gray Metallic

INTERIOR
Black Fabric

PRICE

Base MSRP*	\$29,675.00
Port Installed Packages & Accessories	\$309.00
Delivery Processing and Handling	\$1,350.00
Total Suggested Retail Price	\$31,334.00

FUEL ECONOMY



INSTALLED PACKAGES & ACCESSORIES

50 State Emissions	FIO	\$0.00
Owner's Portfolio	PIO	\$0.00
All-Weather Liner Package	PIO	\$309.00
<small>*All-Weather Liner Package includes All-Weather Floor Liners* (subject to availability)</small>		
Total Optional Equipment		\$309.00
Vehicle Base Model		\$29,675.00
Delivery Processing and Handling		\$1,350.00

FEATURES

Mechanical & Performance

- 2.5L 4-Cylinder Engine w/ Start-Stop
- 8-Speed Automatic Transmission
- Drivetrain: All-Wheel Drive Integrated Management (AIM) w/ Multi-Information Display (MID) monitor
- Engine Compression Ratio: 13.0:1
- Engine: 2.5-Liter Dynamic Force 4-Cylinder DOHC D-4S Injection with Dual Variable Valve Timing with Intelligence (VVT-i), with SPORT, Eco, NORMAL Modes. 203 hp @ 6,600 rpm, 184 lb-ft @ 5,000 rpm
- Engine Induction System (D-4S) Dual Injection (Direct Injection and Port Injection) EHV with Electronic Throttle Control System with Intelligence (ETCS-i)
- Drive Modes: Hill Terrain Select (MTS) (also with MUD & SAND, RUDY & DIRT, SNOW and NORMAL drive modes)
- 203 hp @ 6,600 rpm / 184 lb-ft @ 5,000 rpm
- All-Wheel Drive w/ Multi-Terrain Select
- Drivetrain: All-Wheel Drive (AWD)
- Engine: Stop and Start Engine System (S&S)
- Engine Emission Rating: Ultra Low Emission Vehicle (ULEV)
- Drive Modes: SPORT, Eco, and NORMAL drive modes
- Body Construction: Reinforced Utilized steel body
- Brakes: Power-assisted ventilated 12.0-in. front disc brakes; ventilated 11.1-in. rear disc brakes
- Steering: Electric Power Steering (EPS), power-assist rack and pinion
- Engine: 2.5-Liter 4-Cyl
- Weight Rating: 4,015 lbs

- Brakes: Active Cornering Assist (ACA)
- Transmission: Direct Shift-8-speed Electronically Controlled automatic Transmission with Intelligence (ECT-i) and sequential shift mode
- All-Wheel Drive (AWD)
- Direct Shift 8-speed

Exterior

- LED Projector Headlights
- 17-in. Steel Wheels w/ Covers
- Aerodynamic underbody panels with vortex generators, front and rear wheel spats, and integrated rear spoiler
- Intermittent windshield wipers and intermittent rear window wiper
- Black power outside mirrors with folding feature
- Color-keyed outside door handles
- Color-keyed roof-mounted shark-fin antenna
- LED Daytime Running Lights
- Privacy glass on all rear side, quarter and liftgate windows
- Dual chrome-tipped exhaust
- Black hexagon-patterned bar front grille
- LED projector low- and high-beam headlights with chrome accent, Automatic High Beams (AHB) and auto on/off
- LED taillights

Exterior Dimensions

- Wheelbase 105.9
- Overall length/width 180.9/73.0
- Overall height with/without antenna 67.0
- Track (front/rear) 63.0/63.7

Interior

- 8-in. Toyota Audio Multimedia w/ 6-Speakers, Wireless Apple CarPlay & Android Auto Compatibility
- USB-A Media Port, 2 USB-C Charge Ports
- Remote Keyless Entry
- For Full Product Details, Please Visit Toyota.com/RAV4
- Front-door storage pockets with bottle holders
- Black carpet flooring with driver-side footrest
- Three USB ports— USB media port in front storage tray and two additional charge ports in front center console
- Power windows with auto up/down and jam protection in all positions
- Black in-dash storage trays
- Soft-touch dash and armrests, with stitched dash accents
- Climate control system with dust and pollen filter and rear-seat vents
- Shift lever with sequential mode
- Urethane tilt/telescopic 3-spoke steering wheel with controls for audio, Multi-Information Display (MID), Bluetooth® hands-free phone, voice-command, Dynamic Radar Cruise Control (DRCC), Lane Departure Alert (LDA) and Lane Trace Assist (LTA)
- Black interior door handles
- SiriusXM w/3-Month Platinum Plan Trial
- Fabric-Trimmed Seats
- Rear Air Vents
- 2 front and 2 rear cup holders, 2 front and 2 rear bottle holders
- Sun visors with illuminated vanity mirrors
- Day/night rearview mirror
- One 12V/120W auxiliary power outlet in front instrument panel storage tray and one 12V/120W auxiliary power outlet in second row
- 60/40 split reclining fold-flat rear seat with center armrest and cup holders
- Ash Gray fabric-trimmed headliner
- Remote keyless entry system with lock, unlock, panic functions and remote illuminated entry
- Digital speedometer and instrumentation with analog tachometer, coolant temperature, and fuel gauges: 7-in. digital Multi-Information Display (MID) with customizable settings, odometer, tripmeters, clock, outside temperature, rear passenger seatbelt indicators, fuel economy information, trip timer, shift-position and scheduled maintenance indicators, and warning messages
- Power door locks with shift-linked automatic lock/unlock feature
- Turn signal stalk with headlight controls and one-touch 3-blink lane change turn signals
- Overhead console with maplights, sunglasses storage and Safety Connect® button

Audio Multimedia

- 8-in. Toyota Audio Multimedia, six speakers, with wireless Apple CarPlay® & Android Auto™ compatible, SiriusXM® with 3-month Platinum Plan trial subscription. See toyota.com/audio-multimedia for details. 5

ToyotaCare

- No cost maintenance plan \$0 (No Cost)
- 24-hour Roadside Assistance \$0 (No Cost)

Safety & Convenience

- Toyota Safety Sense 2.5: Pre-Collision Sys w/Pedestrian Detection, Full-Speed Range Dynamic Radar Cruise Control, Lane Departure
- 8 Airbags: Star Safety System
- LATCH-Lower Anchor & Tether For Children

- Alert w/Steering Assist, Lane Tracing Assist, Automatic High Beams, Road Sign Assist
- Connected Services Capable. 4G Network Dependent. See Toyota.com For Details
- Backup Camera w/ Dynamic Gridlines
- LATCH (Lower Anchors and Tethers for Children) includes lower anchors on outboard rear seats and tether anchors on all rear seats
- Front and rear side-impact door beams
- Toyota Safety Sense™ 2.5 — Pre-Collision System w/Pedestrian Detection, Full-Speed Range Dynamic Radar Cruise Control, Lane Departure Alert w/Steering Assist, Lane Tracing Assist, Automatic High Beams, Road Sign Assist
- Tire Pressure Monitor System (TPMS) with direct pressure readout and individual tire location alert
- Front and outboard second-row seatbelts with seatbelt pretensioners with force limiters
- Star Safety System™ — Includes Enhanced Vehicle Stability Control (VSC), Traction Control (TRAC), Anti-lock Brake System (ABS), Electronic Brake-force Distribution (EBD), Brake Assist (BA) and Smart Stop Technology® (SST)
- Child-protector rear door locks and power window lockout control
- Eight airbags — includes driver and front passenger Advanced Airbag System, driver and front passenger seat-mounted side airbags, driver's knee airbag, front passenger seat cushion airbag, and front and rear side curtain airbags
- Backup camera with dynamic gridlines

Connected Services

- Remote Connect - remotely interact with your vehicle through the Toyota app via your smartwatch. Depending on grade, allows you to lock/unlock doors, start and stop the vehicle, locate your last parked location, check vehicle status and monitor guest drivers. Subscription required after trial. 4G network dependent. Subscription required, select features only
- Wi-Fi Connect — includes AT&T Wi-Fi hotspot and Integrated Streaming (Apple Music® and Amazon Music) compatibility. 1-month trial, subscription for music services. Subscription required after trial. 4G network dependent. Up to 30-day/3 GB trial subscription
- Service Connect — receive personalized maintenance updates and vehicle health reports. Subscription required after trial. 4G network dependent. Up to 10-year trial subscription
- Drive Connect — includes Cloud Navigation with Google Points of Interest (POI) data, Intelligent Assistant with Hey, Toyota, and Destination Assist. Subscription required after trial. 4G network dependent. Capable, subscription required
- Safety Connect® — includes Emergency Assistance Button, Enhanced Roadside Assistance, Automatic Collision Notification, and Stolen Vehicle Locator. Subscription required. 4G network dependent. Up to 10-year trial subscription

* Base MSRP excludes manufacturer, distributor and dealer options, taxes, title and license and dealer fees and charges. Also excludes the Delivery, Processing and Handling Fee of \$1,095 for Cars (Corolla, Corolla HV, Corolla HB, GR Corolla, Camry, Camry HV, Prius, Prius Prime, Toyota Crown, Mirai, GR86, GR Supra), \$1,350 for Entry SUV/Small SUV (Corolla Cross, Corolla Cross HV, RAV4, RAV4 HV, RAV4 Prime, bZ4X), \$1,395 for Mid SUV/Van (4Runner, Venza, Highlander, Highlander HV, Grand Highlander, Grand Highlander HV, Sienna), \$1,495 for Small Pickup (Tacoma), \$1,850 for Large Pickup/Large SUV (Tundra, Tundra HV, Sequoia) (Historically, vehicle manufacturers and distributors have charged a separate fee for processing, handling and delivering vehicles to dealerships. Toyota's charge for these services is called the "Delivery, Processing and Handling Fee" and is based on the value of the processing, handling and delivery services Toyota provides as well as Toyota's overall pricing structure and may be subject to change at any time. Toyota may make a profit on the Delivery, Processing and Handling Fee.) The Delivery, Processing and Handling Fee in AL, AR, FL, GA, IA, MS, NC, OK, SC and TX may vary. The published prices do not apply to Puerto Rico and the U.S. Virgin Islands. Dealer price will vary.

Total Suggested Retail Price includes manufacturer and distributor options and delivery, process and handling fees, which may be subject to change at any time. Excludes taxes, title, license and dealer options, fees and charges. Dealer price will vary.

ToyotaCare, which covers normal factory scheduled maintenance for 2 years or 25,000 miles, whichever comes first, is included as part of the sales price of the vehicle for qualifying buyers. See participating dealer for eligibility and coverage details.

Disclaimer: This document is only representative of some of the information contained on an actual window sticker, and is not meant to replace or substitute for the actual window sticker on the vehicle. Please see your retailer for further information.



TOYOTA

Dolan Toyota

2100 Kietzke Lane
Reno NV 89502
775-826-2750

2023 RAV4

RAV4 LE

Model: 4432

VIN: 2T3F1RFV8PV374586

Stock: N/A

Engine: 2.5-Liter 4-Cyl

Transmission: Direct Shift 8-speed



EXTERIOR

Silver Metallic

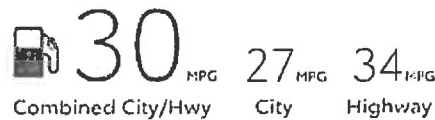
INTERIOR

Black Fabric

PRICE

Base MSRP *	\$29,675.00
Port Installed Packages & Accessories	\$309.00
Delivery Processing and Handling	\$1,350.00
Total Suggested Retail Price	\$31,334.00

FUEL ECONOMY



INSTALLED PACKAGES & ACCESSORIES

50 State Emissions	FIO	\$0.00
Owner's Portfolio	PIO	\$0.00
All-Weather Liner Package	PIO	\$309.00
<small>All-Weather Liner Package includes All-Weather Floor Mats/Trunk Mat</small>		
Total Optional Equipment		\$309.00
Vehicle Base Model		\$29,675.00
Delivery Processing and Handling		\$1,350.00

FEATURES

Mechanical & Performance

- 2.5L 4-Cylinder Engine w/ Start-Stop
- 8-Speed Automatic Transmission
- Drivetrain: All-Wheel Drive Integrated Management (AIM) w/ Multi-Information Display (MID) monitor
- Engine Compression ratio 13.0:1
- Engine: 2.5-Liter Dynamic Force 4-Cylinder D-4S Injection with Dual Variable Valve Timing with intelligence (DVTE-i), w/ SPORT, Eco, NORMAL Modes, 202 hp @ 5,600 rpm, 184 lb-ft @ 5,000 rpm
- Engine Induction system: D-4S Dual-Injector Direct Injection and Port Injection (EFI) w/ Electronic Throttle Control system with intelligence (ETC-i)
- Drive Modes: Hill Start Assist (HSA) and w/ MID & SAND, ROCK & DIRT, SNOW, and NORMAL drive modes
- 0-60 mph @ 8.9 sec / 0-100 mph @ 19.0 sec
- All-Wheel Drive w/ Multi-Terrain Select
- Drivetrain: All-Wheel Drive (AWD)
- Engine Stop and Start Engine System (SES)
- Engine Emission rating: Ultra Low Emission Vehicle (ULEV)
- Drive Modes: SPORT, Eco, and NORMAL drive modes
- Body Construction: Reinforced unitized steel body
- Brakes: Power-assisted ventilated 12.6-in. front disc brakes, ventilated 11.1-in. rear disc brakes
- Steering: Electric Power Steering (EPS), power-assisted rack and pinion
- Engine: 2.5-Liter 4-Cyl
- Weight Rating: 4600 lbs

- Brakes: Active Cornering Assist (ACA)
- Transmission: Direct Shift-8-speed Electronically Controlled automatic Transmission with intelligence (ECT-i) and sequential shift mode
- All-Wheel Drive (AWD)
- Direct Shift 8-speed

Exterior

- LED Projector Headlights
- 17-in. Steel Wheels w/ Covers
- Aerodynamic underbody panels with vortex generators, front and rear wheel spats, and integrated rear spoiler
- Intermittent windshield wipers and intermittent rear window wiper
- Black power outside mirrors with folding feature
- Color-keyed outside door handles
- Color-keyed roof-mounted shark-fin antenna
- LED Daytime Running Lights
- Privacy glass on all rear side, quarter and liftgate windows
- Dual chrome-tipped exhaust
- Black hexagon-patterned bar front grille
- LED projector low- and high-beam headlights with chrome accent Automatic High Beams (AHB) and auto on/off
- LED taillights

Exterior Dimensions

- Wheelbase 105.9
- Overall length/width 180.9/73.0
- Overall height with/without antenna 67.0
- Track (front/rear) 63.0/63.7

Interior

- 8-in. Toyota Audio Multimedia w/ 6-Speakers, Wireless Apple CarPlay & Android Auto Compatibility
- USB-A Media Port, 2 USB-C Charge Ports
- Remote Keyless Entry
- For Full Product Details, Please Visit Toyota.com/RAV4
- Front-door storage pockets with bottle holders
- Black carpet flooring with driver-side footrest
- Three USB ports— USB media port in front storage tray and two additional charge ports in front center console
- Power windows with auto up/down and jam protection in all positions
- Black in-dash storage trays
- Soft-touch dash and armrests, with stitched dash accents
- Climate control system with dust and pollen filter and rear-seat vents
- Shift lever with sequential mode
- Urethane tilt/telescopic 3-spoke steering wheel with controls for audio, Multi-Information Display (MID), Bluetooth® hands-free phone, voice-command, Dynamic Radar Cruise Control (DRCC), Lane Departure Alert (LDA) and Lane Trace Assist (LTA)
- Black interior door handles
- SiriusXM w/3-Month Platinum Plan Trial
- Fabric-Trimmed Seats
- Rear Air Vents
- 2 front and 2 rear cup holders, 2 front and 2 rear bottle holders
- Sun visors with illuminated vanity mirrors
- Day/night rearview mirror
- One 12V/20W auxiliary power outlet in front instrument panel storage tray and one 12V/20W auxiliary power outlet in second row
- 60/40 split reclining fold-flat rear seat with center armrest and cup holders
- Ash Gray fabric-trimmed headliner
- Remote keyless entry system with lock, unlock, panic functions and remote illuminated entry
- Digital speedometer and instrumentation with analog tachometer, coolant temperature, and fuel gauges, 7-in. digital Multi-Information Display (MID) with customizable settings, odometer, tripmeters, clock, outside temperature, rear passenger seatbelt indicators, fuel economy information, trip timer, shift-position and scheduled maintenance indicators, and warning messages
- Power door locks with shift-linked automatic lock/unlock feature
- Turn signal stalk with headlight controls and one-touch 3-blink lane change turn signals
- Overhead console with maplights, sunglasses storage and Safety Connect® button

Audio Multimedia

- 8-in. Toyota Audio Multimedia, six speakers, with wireless Apple CarPlay® & Android Auto™ compatible, SiriusXM® with 3-month Platinum Plan trial subscription. See toyota.com/audio-multimedia for details. 5

ToyotaCare

- No cost maintenance plan \$0 (No Cost)
- 24-hour Roadside Assistance \$0 (No Cost)

Safety & Convenience

- Toyota Safety Sense 2.5 Pre-Collision Sys w/Pedestrian Detection, Full-Speed Range Dynamic Radar Cruise Control, Lane Departure
- 8 Airbags; Star Safety System
- LATCH-Lower Anchor & Tether For Children

- Alert w/Steering Assist, Lane Tracing Assist, Automatic High Beams, Road Sign Assist
- Connected Services Capable. 4G Network Dependent See Toyota.com For Details.
- Backup Camera w/ Dynamic Gridlines
- LATCH (Lower Anchors and Tethers for Children) includes lower anchors on outboard rear seats and tether anchors on all rear seats
- Front and rear side-impact door beams
- Toyota Safety Sense™ 2.5 — Pre-Collision System w/Pedestrian Detection, Full-Speed Range Dynamic Radar Cruise Control, Lane Departure Alert w/Steering Assist, Lane Tracing Assist, Automatic High Beams, Road Sign Assist
- Tire Pressure Monitor System (TPMS) with direct pressure readout and individual tire location alert
- Front and outboard second-row seatbelts with seatbelt pretensioners with force limiters
- Star Safety System™ — Includes Enhanced Vehicle Stability Control (VSC), Traction Control (TRAC), Anti-lock Brake System (ABS), Electronic Brake-force Distribution (EBD), Brake Assist (BA) and Smart Stop Technology® (SST)
- Child-protector rear door locks and power window lockout control
- Eight airbags — includes driver and front passenger Advanced Airbag System, driver and front passenger seat-mounted side airbags, driver's knee airbag, front passenger seat cushion airbag, and front and rear side curtain airbags
- Backup camera with dynamic gridlines

Connected Services

- Remote Connect - remotely interact with your vehicle through the Toyota app via your smartwatch. Depending on grade, allows you to lock/unlock doors, start and stop the vehicle, locate your last parked location, check vehicle status and monitor guest drivers. Subscription required after trial. 4G network dependent. Subscription required, select features only
- Wi-Fi Connect — includes AT&T Wi-Fi hotspot and Integrated Streaming (Apple Music® and Amazon Music) compatibility. 1-month trial subscription for music services. Subscription required after trial. 4G network dependent. Up to 30-day/3 GB trial subscription
- Service Connect — receive personalized maintenance updates and vehicle health reports. Subscription required after trial. 4G network dependent. Up to 10-year trial subscription
- Drive Connect — includes Cloud Navigation with Google Points of Interest (POI) data, Intelligent Assistant with Hey, Toyota, and Destination Assist. Subscription required after trial. 4G network dependent. Capable, subscription required
- Safety Connect® — includes Emergency Assistance Button, Enhanced Roadside Assistance, Automatic Collision Notification, and Stolen Vehicle Locator. Subscription required. 4G network dependent. Up to 10-year trial subscription

* Base MSRP excludes manufacturer, distributor and dealer options, taxes, title and license and dealer fees and charges. Also excludes the Delivery, Processing and Handling Fee of \$1,095 for Cars (Corolla, Corolla HV, Corolla HB, GR Corolla, Camry, Camry HV, Prius, Prius Prime, Toyota Crown, Mirai, GR86, GR Supra), \$1,350 for Entry SUV/Small SUV (Corolla Cross, Corolla Cross HV, RAV4, RAV4 HV, RAV4 Prime, bZ4X), \$1,395 for Mid SUV/Van (4Runner, Venza, Highlander, Highlander HV, Grand Highlander, Grand Highlander HV, Sienna), \$1,495 for Small Pickup (Tacoma), \$1,850 for Large Pickup/Large SUV (Tundra, Tundra HV, Sequoia). (Historically, vehicle manufacturers and distributors have charged a separate fee for processing, handling and delivering vehicles to dealerships. Toyota's charge for these services is called the "Delivery, Processing and Handling Fee" and is based on the value of the processing, handling and delivery services Toyota provides as well as Toyota's overall pricing structure and may be subject to change at any time. Toyota may make a profit on the Delivery, Processing and Handling Fee.) The Delivery, Processing and Handling Fee in AL, AR, FL, GA, LA, MS, NC, OK, SC and TX may vary. The published prices do not apply to Puerto Rico and the U.S. Virgin Islands. Dealer price will vary.

Total Suggested Retail Price includes manufacturer and distributor options and delivery, process and handling fees, which may be subject to change at any time. Excludes taxes, title, license and dealer options, fees and charges. Dealer price will vary.

ToyotaCare, which covers normal factory scheduled maintenance for 3 years or 25,000 miles, whichever comes first, is included as part of the sales price of the vehicle for qualifying buyers. See participating dealer for eligibility and coverage details.

Disclaimer: This document is only representative of some of the information contained on an actual window sticker, and is not meant to replace or substitute for the actual window sticker on the vehicle. Please see your retailer for further information.



P O Box 1545, Sparks NV 89432
(775) 359-1121

SALES QUOTE

Sales Quote No: SQ10287

Date: 8/25/23

Account No: NI00

Bill To: Nevada Investigations Division
Attn: Sgt Coley McCann
555 Wright Way
Carson City, NV 89711

Ship To: Nevada Investigations Division
Attn: Sgt Coley McCann
555 Wright Way
Carson City, NV 89711

Sales Person	P.O. Number	Ship Method	Payment Terms	Quote Expires On
Joel Christie		Installed Equipment	Net 30	12/31/23

Notes

Item No	Description	Quantity	UM	Price	Disc	Amount
QT-0609	Quantum Interior Front Lightbar Universal	1.00	EA	\$649.00	0.00	\$649.00
ETSA461HPP	NERGY 400 Series Handheld Siren	1.00	EA	\$415.00	0.00	\$415.00
QSM-8101	QUAD Surface Mount	4.00	EA	\$100.00	0.00	\$400.00
Q-4016	QSM & FSM Single L-Bracket	4.00	EA	\$9.00	0.00	\$36.00
454562	700/800MHz Undercover Antenna	1.00	EA	\$110.00	0.00	\$110.00
X0016	10 Gang Fuse Block	1.00	EA	\$25.00	0.00	\$25.00
SSCB100	Stinger 100amp Circuit Breaker	1.00	EA	\$35.00	0.00	\$35.00
MAXFH8	8ga Maxi In-Line Fuse	1.00	EA	\$5.00	0.00	\$5.00
ATCFH12	12ga In-Line Fuse	1.00	EA	\$2.00	0.00	\$2.00
518785	Micro 2 Fuse Tap	1.00	EA	\$5.00	0.00	\$5.00
380830	75A Relay- SPST, 12v	1.00	EA	\$45.00	0.00	\$45.00
Freight	Fenix Freight Charges	1.00	EA	\$25.00	0.00	\$25.00
INS-FLAT - Installation	Installation of lighting and customer supplied Harris radio, undercover antenna, siren speaker and gunlocks.	1.00	EA	\$1,920.00	0.00	\$1,920.00

Subtotal	\$3,672.00
Discount	\$0.00
Freight	\$0.00
Sales Tax	\$0.00
Sales Order Total	\$3,672.00

per vehicle



SALES QUOTE

Sales Quote No: SQ10286

Date: 8/22/23

Account No: NI00

Bill To: Nevada Investigations Division
 Attn: Sgt Coley McCann
 555 Wright Way
 Carson City, NV 89711

Ship To: Nevada Investigations Division
 Attn: Sgt Coley McCann
 555 Wright Way
 Carson City, NV 89711

Sales Person	P.O. Number	Ship Method	Payment Terms	Quote Expires On
Joel Christie		Installed Equipment	Net 30	12/31/23

Notes

Customer vehicle with existing radio and undercover antenna

Item No	Description	Quantity	UM	Price	Disc	Amount
REM-SHOP	Removal of Customer Radios, Undercover Antennas, LE Equipment- Sparks Shop	1.00	EA	\$320.00	0.00	\$320.00

Subtotal	\$320.00
Discount	\$0.00
Freight	\$0.00
Sales Tax	\$0.00
Sales Order Total	\$320.00

per vehicle



OFFICE:

SUN KING WINDOW TINTING

213 Sage Street, No. 10
Carson City, Nevada 89706
(775) 885-7024

1569 Hwy. 395, Unit C
Minden, Nevada 89423
(775) 782-4510

BID# _____

Date: 8/29/23

Customer Name: H. McPherson

Phone# 775 881 8612

Shade: TBD

Price: \$300 each

Specifications: complete tint @ cars plus
dashboard strip

(6 vehicles)

This bid is good for thirty days from date listed above.

Bidder's Signature: _____

Joe Lombardo
Governor



Amy Stephenson
Director

David Johnson
Deputy Director

Jim Rodriguez
Administrator

**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: September 11, 2023
To: Amy Stephenson, Clerk of the Board
Governor's Finance Office
From: Budd Milazzo, Executive Branch Budget Officer *BM*
Governor's Finance Office
Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners meeting.

DEPARTMENT OF ADMINISTRATION – PURCHASING DIVISION

Agenda Item Write-up:

Pursuant to NRS 333.705, subsection 1, the Department of Administration, Purchasing Division requests authority to contract with former employee Susan Genzler to assist with fiscal operations including training new hires for the Community Health Nursing (CHN) Program for the Department of Health and Human Services, Division of Public and Behavioral Health (DPBH) through statewide contract 99SWC-S4106 with Marathon Staffing Group, Inc.

Additional Information:

Ms. Genzler retired from the state on April 1, 2022, and is receiving pension benefits. Ms. Genzler's previous experience as a Budget Analyst, Management Analyst and Grants & Projects Analyst with the state, including nine years with DPBH, will assist CHN which is currently experiencing a 33% vacancy rate in the accounting staff. The division intends to contract with Ms. Genzler from October 23, 2023 through April 22, 2024, on a part-time basis up to 20 hours per week.

Statutory Authority:

NRS 333.705 (1)

REVIEWED: <u>BM</u>
ACTION ITEM: _____



STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Purchasing Division

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: (775) 684-0170 | Fax: (775) 684-0188

September 5, 2023

MEMORANDUM

To: Budd Milazzo
From: Annette Morfin, Purchasing Officer
Subject: CETS Contract 23927 – Marathon Staffing Group Inc.
RFP 99SWC-S1406 – Temporary Employment Services

Please find attached a copy of the "Authorization to Contract with a Former Employee" for Susan Genzler who Marathon wants to hire. Susan recently left state service and is collecting PERS.

Marathon is aware they will not be able to hire Susan until October BOE approval.

If you have any questions, please contact me at amorfin@admin.nv.gov

Joe Lombardo
Governor



Richard Whitley,
MS
Director

DEPARTMENT OF
HEALTH AND HUMAN SERVICES
NEVADA DIVISION of PUBLIC
and BEHAVIORAL HEALTH



Cody Phinney,
MPH
Administrator

Ihsan Azzam,
Ph.D., M.D.
Chief Medical
Officer

DATE: August 18, 2023

TO: Annette Morfin, Purchasing Officer

FROM: Cody Phinney  For Cody Phinney 8/30/2023
Administrator, Division of Public and Behavioral Health

RE: Authorization to Contract with Former State Employee – Sue Genzler, Budget Analyst for the Community Health Nursing Program

The Division of Public and Behavioral Health is requesting approval for prior state employee Sue Genzler to work through Marathon Staffing Group. The request is made in accordance with the State Administrative Manual Chapter 0323. She has specialized knowledge of agency and program fiscal operations, familiarity of staff's technical skill set, and ability to coordinate and facilitate the necessary resources to assist in accomplishing the rapid and efficient response to COVID-19 and other public health programs through the Community Health Nursing Program.

Ms. Genzler will serve as a Budget Analyst for the Community Health Nursing Program. She will be doing the following:

- Draft policies and procedures related to the fiscal management of the Community Health Nursing (CHN) Program.
- Support the CHN Program ensure compliance and timely fiscal operations during the duration of the contract.
- Assist in the training and technical assistance provide to new fiscal staff as they onboard to the programs.
- Monitor and verify financial expenditures to ensure conformance with rules, regulations, and budgetary limits.
- Approve all coding for POs, RXQs, subgrants, MOUs, travel, inter-local contracts as needed.
- Utilize the fiscal templates provided by the agency to monitor all program income and expenses to ensure compliance with our multiple funding sources and the budgetary restrictions of each.
- Provide any historical data or financial projections or data analysis as requested by Program Manager or Central Fiscal unit.

Previously, Ms. Genzler served in many roles within the State of Nevada 7.000 Fiscal Management and State Services Series. Within those positions, the following are examples of job duties for each position in which she served:

- Monitor state authority for multiple budget accounts by RGL and category, analyze expenditures,

prepare monthly indirect calculations, verify allocations for salaries and related expenditures, present budgets, and projections at monthly fiscal briefings with each program and fiscal staff, complete year-end reconciliation of all budget expenditures and revenue and prepare fiscal year-end closings

4150 Technology Way, Suite 300 • Carson City, Nevada 89706 775-684-4200 • Fax 775-687-7570 • dpbh.nv.gov

Page 1 of 2

documentation. prepare and implement biennial budgets in NEBS including narrative justifications and detailed spending plans.

- Responsible for the overall financial management of the program. Monitor and verify financial expenditures to ensure conformance with rules, regulations, and budgetary limits. Approve all coding for POs, RXQs, subgrants, MOUs, travel, inter-local contracts as needed. Create an advanced excel financial tracking spreadsheets to review and monitor all program expenses to ensure compliance with our multiple funding sources and the budgetary restrictions of each. Provide any historical data or financial projections or data analysis as requested by Program Manager or Fiscal unit.
- Responsible for the overall financial management of the program. Monitor and verify financial expenditures to ensure conformance with rules, regulations, and budgetary limits. Review and approve monthly Request for Reimbursements reports from all preparedness subcontractors. Tracked all program expenses under each federal award and prepared data for federal reports and subcontractor meetings.
- Keyed Billing Claims and Journal Vouchers submitted by other State Agencies. Reviewed and verified all Advantage documents. Performed other accounting duties as needed to assist the CAFR Accountants including SARFs.

If you need further clarification, please do not hesitate to contact Thomas Tilton by email at thtilton@health.nv.gov.

Thank you for your consideration.



**STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION**

Purchasing Division

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: 775-684-0170 | Fax: 775-684-0188

Authorization to Contract with a Former Employee

Employee Information			
Former Employee Name:	Susan (Sue) Genzler		
Former Employee ID Number:	42671		
Former Job Title:	Budget Analyst, Management Analyst, Grants and Projects Analyst, Accounting Assistant		
Former Employee Agency:	Nevada State Controller, Nevada Division of Public and Behavioral Health, Nevada Department of Environmental Protection		
Former Class and Grade:	Class:	<u>7.655</u>	Grade: <u>38</u>
Former Employment Dates:	From:	3/16/09	To: 4/1/22
Requesting Agency:	Nevada Division of Public and Behavioral Health		
Vendor:	Marathon Staffing Group, Inc.		

Please mark which of the following applies and complete Sections 'A' through 'M' below:	
X	Contract is with a former State employee (contractor) or a temporary employment agency providing a former employee.
	Contract is with an entity (contractor) other than a temporary employment agency that employs a former State employee who will be performing any or all the contracted services.
A	<p>Summarize scope of contract work.</p> <ul style="list-style-type: none"> • Draft policies and procedures related to the fiscal management of the Community Health Nursing (CHN) Program. • Support the CHN Program ensure compliance and timely fiscal operations during the duration of the contract. • Assist in the training and technical assistance provide to new fiscal staff as they onboard to the programs. • Monitor and verify financial expenditures to ensure conformance with rules, regulations, and budgetary limits. • Approve all coding for POs, RXQs, subgrants, MOUs, travel, inter-local contracts as needed. • Utilize the fiscal templates provided by the agency to monitor all program income and expenses to ensure compliance with our multiple funding sources and the budgetary restrictions of each. • Provide any historical data or financial projections or data analysis as requested by Program Manager or Fiscal unit.
B	<p>Document former job description.</p> <p>The individual has served in many roles within the State of Nevada 7.000 Fiscal Management and State Services Series. Within those positions, the following are examples of job duties for each position in which she served:</p> <ul style="list-style-type: none"> • Monitor state authority for multiple budget accounts by RGL and category, prepare and make monthly federal draws, prepare monthly and quarterly federal financial reports, prepare monthly indirect calculations, verify

	<p>allocations for salaries and related expenditures, complete year-end reconciliation of all budget expenditures and revenue and prepare fiscal year-end closings documentation.</p> <ul style="list-style-type: none"> • Monitor state authority for multiple budget accounts by RGL and category, analyze expenditures and monitor fiscal transactions. prepare monthly Financial Expanded Fund Maps and projections, prepare monthly indirect calculations, verify allocations for salaries and related expenditures, present budgets and projections at monthly fiscal briefings with each program and fiscal staff, complete year-end reconciliation of all budget expenditures and revenue and prepare fiscal year-end closings documentation. prepare and implement biennial budgets in NEBS including narrative justifications and detailed spending plans • Responsible for the overall financial management of the program. Monitor and verify financial expenditures to ensure conformance with rules, regulations, and budgetary limits. Approve all coding for POs, RXQs, subgrants, MOUs, travel, inter-local contracts as needed. Create an advanced excel financial tracking spreadsheets to review and monitor all program expenses to ensure compliance with our multiple funding sources and the budgetary restrictions of each. Provide any historical data or financial projections or data analysis as requested by Program Manager or Fiscal unit. • Responsible for the overall financial management of the program. Monitor and verify financial expenditures to ensure conformance with rules, regulations, and budgetary limits. Review and approve monthly Request for Reimbursements reports from all preparedness subcontractors. Tracked all program expenses under each federal award and prepared data for federal reports and subcontractor meetings. • Keyed Billing Claims and Journal Vouchers submitted by other State Agencies. Reviewed and verified all Advantage documents. Performed other accounting duties as needed to assist the CAFR Accountants including SARFs.
	<p>Is the former employee being hired because of their specialized knowledge of the agency's operations? Is there a clause in the contract for transfer of the specialized knowledge of the contracting agency and a timeframe for the transfer?</p>
C	<p>Yes, this individual has worked at the Division on both central fiscal services, as well as within the CHN Program. This employee has the specialized knowledge to support the program during current vacancies, but more importantly, to train the new staff and ensure that the job duties and activities can be documented so turnover within the staff does not create such a notable challenge in operations.</p>
	<p>Explain why existing State employees within your agency cannot perform this function.</p>
D	<p>The CHN Program has had turnover in fiscal staff but are working to recruit. This contractor will both fill the gap of essential fiscal services during the recruitment process but will also train and provide technical assistance to the new fiscal staff upon hire through the duration of the contract.</p>
	<p>Document if the individual overseeing or establishing the contract is related to the contractor. If so, explain the relationship and why this would not affect independence and why this would not violate NAC 284.750.</p>
E	<p>There is no relationship with this contractor that would violate NAC 284.750.</p>
	<p>List contractors' hourly rate and employee's hourly rate.</p>
F	<p>Employee hourly rate will be \$45.18/hour. Contractor's hourly rate is $\\$45.18 + \\$11.30 = \\$56.48$</p>
	<p>List the range of comparable State employee rates.</p>
G	

	<p>This contractor was formerly several grades, but the last was a grade 38 within the Budget Analyst Series.</p> <p>The compensation range for a BA III is: \$36.10 to \$45.18 (PP01 – employee/employer)</p>
H	<p>Justify contract rate if it exceeds the maximum employee/employer rate for a comparable State position by more than 10 percent (10%). Additionally, has the contract term been limited as a result?</p> <p>This position will be compensated at \$45.18/hour. The comparable state position (grade 38) ceiling is \$45.18. The 10% for this rate is \$49.69/hour; therefore, the planned rate does not exceed the 10% above the comparable maximum.</p>
I	<p>Document justification for hiring contractor.</p> <p>This contractor has recently retired from state service and is able and willing to return to the support the CHN Program during a period of great vacancy. The program has also had turnover in fiscal staff, so someone with historical knowledge of the fiscal program operations is imperative to ensure the learning curve of new staff is minimal. The cooperative agreement that is providing funding for this position has specific allowance to hire contractors to support the public health workforce needs.</p>
J	<p>Will the employee be collecting PERS at any time during the contract?</p> <p>Yes, the employee is retired and will be collecting PERS.</p>
K	<p>What is the duration of the contract with the former employee? (Include start and end date)</p> <p>Proposed Start Date: October 23, 2023; Proposed End Date: April 22, 2024 (end of project period for the cooperative agreement noted below)</p> <p>This position is funded through the Centers for Disease Control and Prevention (CDC) - CDC-RFA-TP18-1802: Cooperative Agreement for Emergency Response: Public Health Crisis Response. This position will be directly supporting the Community Health Nursing Program to ensure public health nursing services can be offered in Nevada's rural counties.</p>
L	<p>Will the former employee be working full time or part time? If part time, how many hours?</p> <p>Part-time, up to 20 hours per week</p>
M	<p>Is the former employee currently serving on any Boards or Commissions? If yes, identify which Board(s) or Commission(s).</p> <p>None</p>

Comments – Provide any additional comments:

Our Community Health Nursing Program provides critical services in 11 nursing clinics (Dayton, Fernley, Yerington, Fallon, Hawthorne, Tonopah, Pahrump, Panaca, Winnemucca, Lovelock, Ely) and provide the following services:

Mandatory Services Include:

- Investigation and reporting infectious disease
- STI: control, prevention, and treatment
- HIV: testing, counseling referral for treatment
- TB: screening, control, prevention, and treatment
- Vaccine clinics scheduled as necessary for outbreaks
- Participation in Local Emergency Preparedness Committees, Points of Dispensing exercises, and Board of Health meetings

Optional Essential Services:

- Family Planning and Reproductive Health
- Preventive Health Care
- Adult and childhood immunizations
- Breast and cervical cancer screenings
- Laboratory testing
- Early Periodic Screening Diagnosis and Treatment (EPSDT) exams
- Topical fluoride varnish treatment
- Outreach and education
- Women, Infants, and Children (WIC) services

Approval for Authorization to Contract with a Former Employee:

Thomas Tilton

8/18/23

Signature of Agency Head Authorizing Request

Date

Linda DeLoach for Gideon Davis

08/30/23

Purchasing Administrator's Signature(if a Statewide Contract)

Date

U. Q. Mills

Budget Analyst Signature

9/11/23

Date

Clerk of the Board of Examiners Signature

Date

Joe Lombardo
Governor




Amy Stephenson
Director

David Johnson
Deputy Director

Jim Rodriguez
Administrator

**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: September 11, 2023
To: Amy Stephenson, Clerk of the Board
Governor's Finance Office
From: Budd Milazzo, Executive Branch Budget Officer 
Governor's Finance Office
Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners meeting.

DEPARTMENT OF ADMINISTRATION – PURCHASING DIVISION

Agenda Item Write-up:


Pursuant to NRS 333.705, subsection 1, the Department of Administration, Purchasing Division requests authority to contract with former employee Timothy Ghan to assist staff with reducing the backlog of filings created by staff attrition and an increase in insurance filings for the Department of Business and Industry, Division of Insurance through statewide contract 99SWC-S4106 with HAT Limited Partnership dba Manpower.

Additional Information:

Mr. Ghan retired from state service on January 5, 2022, and is receiving pension benefits. Mr. Ghan's previous experience as an Insurance Actuarial Analyst with the division will enable him to reduce the current backlog, assist training new staff and also allow seasoned staff to spend more time training the three new analysts recently hired. The division requests to contract with Mr. Ghan from October 10, 2023, through December 31, 2023, on a part-time basis up to 30 hours per week via telecommuting.

Statutory Authority:

NRS 333.705 (1)

REVIEWED: 
ACTION ITEM: _____



STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Purchasing Division
515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: (775) 684-0170 | Fax: (775) 684-0188

September 6, 2023

MEMORANDUM

To: Budd Milazzo
From: Annette Morfin, Purchasing Officer
Subject: CETS Contract 23928 – HAT LTD Partnership dba Manpower
RFP 99SWC-S1406 – Temporary Employment Services

Please find attached a copy of the "Authorization to Contract with a Former Employee" for Timothy Ghan who Manpower wants to hire. Timothy has recently left state service and will be collecting PERS.

Manpower is aware that this request will need October BOE approval.

If you have any questions, please contact me at 684-0185 or amorfin@admin.nv.gov

JOE LOMBARDO
Governor



TERRY REYNOLDS
Director

STATE OF NEVADA

DEPARTMENT OF BUSINESS AND INDUSTRY
DIRECTOR'S OFFICE
FISCAL SERVICES

Date: August 31, 2023

To: Annette Morfin, Purchasing Officer II
Department of Administration, Purchasing Division

From: Terry Reynolds, Director
Department of Business and Industry

Subject: Authorization to Contract with a Former Employee-Timothy Ghan

The Department of Business and Industry, Division of Insurance is requesting to contract with a former state employee, Timothy Ghan, through the use of the Manpower Staffing agency. This request is made in accordance with the State Administrative Manual Chapter 0323.

Mr. Ghan will be assisting the Property & Casualty staff with the backlog of filings created by staff attrition and the increase in home and personal auto filings the Division of Insurance is currently experiencing. Tim's expertise and assistance will play a large role in reducing the filing back log and allow our seasoned staff to spend more time in training the three new actuarial analysts we have recently hired.

We are anticipating paying him \$67.00 per hour.

The comparable State employee job titles are Insurance Actuarial Analyst 3 (Pay grade 41, Step 10, hourly rate of \$54.47) and Lead Actuary (Unclassified Pay Grade U4.317, hourly rate of \$77.19).

Mr. Ghan will be working remotely from his home in Carson City from October through December of 2023. We anticipate him working 20 to 30 hours weekly.

If you have any questions, please feel free to contact Dale Hansen at 775-684-7073 or jdhanen@business.nv.gov



**STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION**

Purchasing Division

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: 775-684-0170 | Fax: 775-684-0188

Authorization to Contract with a Former Employee

Employee Information			
Former Employee Name:	Tim Ghan		
Former Employee ID Number:	008033		
Former Job Title:	Insurance Actuarial Analyst 3		
Former Employee Agency:	Division of Insurance		
Former Class and Grade:	Class:	7.706	Grade: 41 ^w
Former Employment Dates:	From:	1/13/14	To: 1/5/2022 ^w
Requesting Agency:	Division of Insurance		
Vendor:	Manpower		

Please mark which of the following applies and complete Sections 'A' through 'M' below:	
X	Contract is with a former State employee (contractor) or a temporary employment agency providing a former employee.
	Contract is with an entity (contractor) other than a temporary employment agency that employs a former State employee who will be performing any or all of the contracted services.
A	Summarize scope of contract work. The scope of work includes handling a backlog of Property and Casualty Rate and Form Filings for licensed insurance carriers in the State of Nevada. The individual will also provide training to new DOI staff in the Property and Casualty Section.
B	Document former job description. Determine if rates are adequate, fair and nondiscriminatory, and are calculated in accordance with generally accepted actuarial principles. Determine if filings are in compliance with Title 57 of NRS, NAC, Division, and industry standards. Conduct actuarial and statistical studies. Analyze and/or draft Legislation, Regulation, and/or bulletins; represent the Division at Legislative Hearings as well as Regulation workshops and hearings. Respond to Governor/ Legislator letters, opinion letters, surveys, and assignments.
C	Is the former employee being hired because of their specialized knowledge of the agency's operations? Is there a clause in the contract for transfer of the specialized knowledge of the contracting agency and a timeframe for the transfer? Yes, this individual has extensive knowledge of the Division and its operations, as well as a strong familiarity of state statute and industry regulations. There is no clause, but he will be used to help train our new staff members.

D	<p>Explain why existing State employees within your agency cannot perform this function.</p> <p>The Division of Insurance (“DOI”) is short staffed, we currently are at about a 15% rate. The employees we do have in this section are fairly new and need to be trained more thoroughly. Mr. Ghan can provide this technical training to the DOI Team. This process will take some time.</p>
E	<p>Document if the individual overseeing or establishing the contract is related to the contractor. If so, explain the relationship and why this would not affect independence and why this would not violate NAC 284.750.</p> <p>There is no relationship.</p>
F	<p>List contractors’ hourly rate.</p> <p>Temp Employee Hourly Rate: \$67.00 per hour. Temp Employee Hourly Rate with 25% Admin Fee: \$83.75.</p>
G	<p>List the range of comparable State employee rates.</p> <p>Derick Dennis, Insurance Actuarial Analyst 3, Grade 41, Hourly Rate Range: \$36.10 to \$54.26 Gennady Stolyarov II, Lead Actuary, Unclassified-\$76.89 Hourly Rate. No Hourly Rate Range for this position.</p>
H	<p>Justify contract rate if it exceeds the maximum employee/employer rate for a comparable State position by more than 10 percent (10%). Additionally, has the contract term been limited as a result?</p> <p>N/A</p>
I	<p>Document justification for hiring contractor.</p> <p>Mr. Ghan performed these duties for several years the DOI prior to his retirement.</p>
J	<p>Will the employee be collecting PERS at any time during the contract?</p> <p>Yes.</p>
K	<p>What is the duration of the contract with the former employee? (Include start and end date)</p> <p>10/11/23 to 12/31/23</p>
L	<p>Will the former employee be working full time or part time? If part time, how many hours?</p> <p>Combination, based upon need, up to maximum of 480 hours.</p>
M	<p>Is the former employee currently serving on any Boards or Commissions? If yes, identify which Board(s) or Commission(s).</p> <p>No.</p>

Comments – Provide any additional comments:

Joe Lombardo
Governor




Amy Stephenson
Director

David Johnson
Deputy Director

Jim Rodriguez
Administrator

**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: September 11, 2023
To: Amy Stephenson, Clerk of the Board
Governor's Finance Office
From: Budd Milazzo, Executive Branch Budget Officer 
Governor's Finance Office
Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners meeting.

DEPARTMENT OF ADMINISTRATION – PURCHASING DIVISION

Agenda Item Write-up:

Pursuant to NRS 333.705, subsection 1, the Department of Administration, Purchasing Division requests authority to contract with former employee Tina Statucki to support and monitor the implementation of the statewide performance evaluation system and implementation of the micro-credentialing platform through statewide contract 99SWC-S4106 with HAT Limited Partnership dba Manpower.

Additional Information:

Ms. Statucki retired from state service on August 17, 2023, and is receiving pension benefits. Ms. Statucki's previous experience as an Education Programs Professional with the department will enable her to continue providing essential functions until a replacement is hired and trained. Additionally, she will focus on developing resources to support the implementation of the statewide educator evaluation system and provide professional development to educators. The department requests to contract with Ms. Statucki from October 16, 2023, through February 16, 2024, on a part-time basis up to 24 hours per week.

Statutory Authority:

NRS 333.705 (1)

REVIEWED:  _____
ACTION ITEM: _____



STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION

Purchasing Division

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: (775) 684-0170 | Fax: (775) 684-0188

September 5, 2023

MEMORANDUM

To: Budd Milazzo

From: Annette Morfin, Purchasing Officer

Subject: CETS Contract 23928 – HAT LTD Partnership dba Manpower
RFP 99SWC-S1406 – Temporary Employment Services

Please find attached a copy of the "Authorization to Contract with a Former Employee" for Tina Statucki who Manpower wants to hire. Tina has recently left state service and will be collecting PERS.

Manpower is aware that this request will need BOE approval.

If you have any questions, please contact me at 684-0185 or amorfin@admin.nv.gov

Joe Lombardo
Governor

Jhone M. Ebert
Superintendent of
Public Instruction



Southern Nevada Office
2080 E. Flamingo Road, Suite 210
Las Vegas, Nevada 89119-0811
Phone: (702) 486-6458
Fax: (702) 486-6450

STATE OF NEVADA
DEPARTMENT OF EDUCATION
700 E. Fifth Street | Carson City, Nevada 89701-5096
Phone: (775) 687-9200 | www.doe.nv.gov | Fax: (775) 687-1116

MEMORANDUM

TO: Annette Morfin, Purchasing Officer
Department of Administration, Purchasing Division

FROM: Jeff Briske, Educator Licensure Director *J. Briske*

THROUGH: Jhone M. Ebert, Superintendent of Public Instruction

DATE: August 22, 2023

SUBJECT: Authorization to Contract with Former Employee – Tina Statucki

The Nevada Department of Education is requesting to contract with a former employee, Tina Statucki, using Manpower Temporary Services. The request is made in accordance with the State Administrative Manual Chapter 0323. In her previous Education Programs Professional position, Ms. Statucki coordinated all activities related to supporting and monitoring the implementation of the statewide performance evaluation system known as the Nevada Educator Performance Framework (NEPF). This includes the frameworks for building administrators, teachers, other licensed educational personnel, and principal supervisors.

Through this contract, Ms. Statucki will perform the essential functions of her previous position until a replacement can be found. At that point she will provide support during the onboarding of the new employee. After which she will shift the focus of her work to continue to develop resources to support the implementation of the statewide educator evaluation system and provide professional development to educators. Additionally, Ms. Statucki will provide support with the implementation of the State-wide microcredentialing platform and assist with educator recruitment and retention efforts.

We are respectfully requesting an emergency addition to the September Board of Examiners agenda to continue this important work without interruption for our educators. Please contact me if additional information or clarification is needed at 702-668-4328 or jjbriske@doe.nv.gov.



**STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Purchasing Division**

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: 775-684-0170 | Fax: 775-684-0188

Authorization to Contract with a Former Employee

Employee Information				
Former Employee Name:	Tina Statucki			
Former Employee ID Number:	78038			
Former Job Title:	Education Programs Professional			
Former Employee Agency:	Nevada Department of Education			
Former Class and Grade:	Class:	E80H	Grade:	39
Former Employment Dates:	From:	3/1/2021	To:	8/17/2023
Requesting Agency:	Nevada Department of Education			
Vendor:	Manpower			

Please mark which of the following applies and complete Sections 'A' through 'M' below:

X	Contract is with a former State employee (contractor) or a temporary employment agency providing a former employee.
	Contract is with an entity (contractor) other than a temporary employment agency that employs a former State employee who will be performing any or all of the contracted services.
A	<p>Summarize scope of contract work.</p> <p>Ms. Statucki will perform the essential functions of her previous position until a replacement can be found. At that point she will provide support during the onboarding of the new employee. After which she will shift the focus of her work to continue to develop resources to support the implementation of the statewide educator evaluation system and provide professional development to educators. Additionally, Ms. Statucki will provide support with the implementation of the State-wide microcredentialing platform and assist with educator recruitment and retention efforts.</p>
B	<p>Document former job description.</p> <p>This Education Program Professional (EPP) position is responsible for coordinating all activities related to supporting and monitoring the implementation of the statewide performance evaluation system known as the Nevada Educator Performance Framework (NEPF). This includes the frameworks for building administrators, teachers, other licensed educational personnel, and principal supervisors. The selected candidate will provide technical assistance and support to the Teachers and Leaders Council (TLC) and manage numerous performance framework development projects. This position plans/facilitates meetings with internal/external stakeholders, prepares/delivers presentations to the Nevada Legislature, State Board of Education, TLC, and other public bodies; maintains current knowledge base of research-based best practices/national trends related to educator evaluation initiatives; collaborates with department staff, other state education agency personnel, district/school based educators, as well as interprets and assists in drafting federal/state laws (Nevada Revised Statutes) & regulations (Nevada Administrative Code) to accurately execute/monitor legislative mandates; and</p>

	ensures that current and accurate information is maintained on the NDE website. The incumbent will prepare reports/publications using Microsoft Word/Excel/Power Point; keep organized, detailed and comprehensive records; take initiative and will be self-directed; and will have exceptional written/verbal communication and presentation skills.
C	Is the former employee being hired because of their specialized knowledge of the agency's operations? Is there a clause in the contract for transfer of the specialized knowledge of the contracting agency and a timeframe for the transfer?
	She is being hired to ensure the continuation of the work and because she has extensive content knowledge that others at the agency do not have.
D	Explain why existing State employees within your agency cannot perform this function.
	The current workload of other employees is such that taking on the work of the vacant position would be detrimental to their primary role. Additionally, no other employee has the extensive practical experience that Ms. Statucki does.
E	Document if the individual overseeing or establishing the contract is related to the contractor. If so, explain the relationship and why this would not affect independence and why this would not violate NAC 284.750.
	The individual overseeing the work is not related to the contractor.
F	List contractors' hourly rate.
	\$42.00 Temp Employee's hourly rate; Vendor's hourly rate which includes administrative fee is \$52.50.
G	List the range of comparable State employee rates.
	Education Programs Professional, PP01 Employee/Employer, Grade 39, \$33.05 - \$49.49.
H	Justify contract rate if it exceeds the maximum employee/employer rate for a comparable State position by more than 10 percent (10%). Additionally, has the contract term been limited as a result?
	Does not exceed maximum rate.
I	Document justification for hiring contractor.
	NRS 391.485 provides for the annual review of the statewide educator evaluation system. The data collection, analysis, and presentation of results occurs during the timeframe in which the current employee is leaving employment. There is insufficient time to find and train a replacement. She will also provide support for the microcredentialing program to help meet expected timelines.
J	Will the employee be collecting PERS at any time during the contract?
	Yes
K	What is the duration of the contract with the former employee? (Include start and end date)
	Four months – approximately 10/16/2023 to 2/16/2024
L	Will the former employee be working full time or part time? If part time, how many hours?
	Part time - approximately 24 hours a week
M	Is the former employee currently serving on any Boards or Commissions? If yes, identify which Board(s) or Commission(s).
	No

Comments - Provide any additional comments:

Joe Lombardo
Governor



Amy Stephenson
Director

David Johnson
Deputy Director

Jim Rodriguez
Administrator

**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: September 11, 2023
To: Amy Stephenson, Clerk of the Board
Governor's Finance Office
From: Budd Milazzo, Executive Branch Budget Officer
Governor's Finance Office
Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners meeting.

DEPARTMENT OF ADMINISTRATION – PURCHASING DIVISION

Agenda Item Write-up:

Pursuant to NRS 333.705, subsection 1, the Department of Administration, Purchasing Division requests authority to contract with former employee Sherry Valdez to train new and existing staff on all accounts receivable duties and provide recommendations for streamlining job duties for the Office of the Secretary of State (SOS) through statewide contract 99SWC-S4106 with HAT Limited Partnership dba Manpower.

Additional Information:

Ms. Valdez retired from the state on September 6, 2022, and is receiving pension benefits. Ms. Valdez's previous experience as a Management Analyst with the SOS included oversight of the accounts payable and accounts receivable teams and is a subject matter expert on our new accounting system. The office requests to contract with Ms. Valdez from November 11, 2023, through May 10, 2024, on a part-time basis up to 30 hours per week working remotely. This would be the second extension requested for Ms. Valdez's hiring. She was previously approved from January 23, 2023, through May 22, 2023 on an emergency basis and from May 23, 2023 through November 10, 2023 with prior approval.

Statutory Authority:

NRS 333.705 (1)

REVIEWED: <u>Bu</u>
ACTION ITEM: _____



STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Purchasing Division

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: (775) 684-0170 | Fax: (775) 684-0188

September 5, 2023

MEMORANDUM

To: Budd Milazzo
From: Annette Morfin, Purchasing Officer
Subject: CETS Contract 23928 – HAT LTD Partnership dba Manpower
RFP 99SWC-S1406 – Temporary Employment Services

Please find attached a copy of the "Authorization to Contract with a Former Employee" for Sherry Valdez who Manpower wants to hire. Sherry has recently left state service and will be collecting PERS.

Manpower is aware that this request will need October BOE approval.

If you have any questions, please contact me at 684-0185 or amorfin@admin.nv.gov

FRANCISCO V. AGUILAR
Secretary of State

STATE OF NEVADA

GABRIEL DI CHIARA
Chief Deputy Secretary of State

MAGGIE SALAS CRESPO
Deputy Secretary for Southern Nevada



ERIN M. HOUSTON
Deputy Secretary for Securities

DEBBIE I. BOWMAN
Deputy Secretary for Operations

MARK A. WLASCHIN
Deputy Secretary for Elections

**OFFICE OF THE
SECRETARY OF STATE**

Date: August 30, 2023
To: Gideon Davis, Administrator
From: Debbie Bowman, Deputy Secretary for Operations
Subject: Authorization to Contract with a Former Employee

The Secretary of State's Office is requesting authorization to contract with a former state employee, Sherry Valdez, through the use of an approved MSA vendor - Manpower Temporary Services. This request is being made in accordance with the State Administrative Manual Chapter 0323 and is for a period of up to 16 months, beginning on January 16, 2023, and ending on or before May 10, 2024.

This contractor was previously being paid \$40.34 per hour based on the FY22 compensation schedule. The agency requests that the current FY23 compensation schedule rate of \$45.18 become effective as of the date this amendment is approved.

In her previous position, Ms. Valdez served as the Management Analyst 3. She was responsible for the oversight of the Accounts Payable and Accounts Receivable teams and was a subject matter expert during and after the development of the Commercial Recordings Cenuity system.

Through this contract, Ms. Valdez will assist in training new and existing staff on all accounts receivable duties, provide recommendations for streamlining job duties, and review procedure manuals as they are revised. Additionally, her experience is critical in the training of new staff in order to bridge the knowledge gap in accounting. Ms. Valdez will be working remotely.

Please contact me if any additional information or clarification is needed at 775-684-5656 or you may email me at debbiebowman@sos.nv.gov.

Thank you,

A handwritten signature in cursive script that reads "Debbie Bowman".

Debbie Bowman



**STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Purchasing Division**

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: 775-684-0170 | Fax: 775-684-0188

Authorization to Contract with a Former Employee

Employee Information			
Former Employee Name:	Sherry Valdez		
Former Employee ID Number:	10030		
Former Job Title:	Management Analyst III		
Former Employee Agency:	Secretary of State		
Former Class and Grade:	Class:	07.624	Grade: 37-10
Former Employment Dates:	From:	August 26, 1998	To: September 6, 2022
Requesting Agency:	Secretary of State		
Vendor:	Manpower Temporary Services		

Please mark which of the following applies and complete Sections 'A' through 'M' below:

X	Contract is with a former State employee (contractor) or a temporary employment agency providing a former employee.
	Contract is with an entity (contractor) other than a temporary employment agency that employs a former State employee who will be performing any or all of the contracted services.
A	<p>Summarize scope of contract work.</p> <p>The scope will be to train new and existing staff on all accounts receivable duties, provide recommendations for streamlining job duties, and review/approve procedure manuals as they are revised.</p>
B	<p>Document former job description.</p> <p>The incumbent was responsible for the oversight of the day-to-day operations of the Accounts Payable and Accounts Receivable teams and was a subject matter expert during and after the development of the new Cenuity system. Job duties were as follows:</p> <p>Develop and monitor agency budget:</p> <ol style="list-style-type: none"> 1. Assist with biennial legislative budget process, inclusive of planning, developing and preparing the agency request budget. 2. Assist with Statistical analysis including data collection, evaluation analysis and financial statements. 3. Assist with revenue and expenditure forecasts by using statistical and historical data. 4. Assist with PowerPoint Presentation and Testimony for Legislative Budget proposal. 5. Collaborate with division heads to develop budget needs, narratives, justifications. 6. Enter complete and accurate schedules, decision units, narratives, justifications, work programs and other necessary information into Nevada Executive Budget System (NEBS).

	<p>7. Assist with final budget documents.</p> <p>Financial Administration:</p> <ol style="list-style-type: none"> 1. Monitor agency budget accounts to ensure proper coding, spending levels and budget authority. 2. Compile and analyze data for future expenditures. 3. Work collaboratively with representatives of other State agencies, federal and local jurisdictions, regulatory agencies, vendors, contractors, and others in the community to coordinate activities, provide and obtain information, resolve problems, and represent the interests of management. 4. Assist with fiscal notes as requested for any proposed legislation with a potential impact to the agency. 5. Review and apply Level 4 approval to journal vouchers, billing claims, payment vouchers and purchase requisitions. 6. Assist with agency Payroll Projections 7. Delegate authority, responsibilities, and tasks to subordinate staff in a manner that ensures that the employee understands what needs to be done and/or what are the accepted boundaries of authority. 8. Assist with preparation of year end closing documents inclusive of reserve and balance forward calculations. 9. Manage reconciliation and maintenance of internal encumbrance (inclusive of payroll and expenditure projections) and Securities settlement tracking systems to the state data warehouse; provide summary and detail reporting. <p>Provide supervision and management for subordinate staff:</p> <ol style="list-style-type: none"> 1. Review and approve timesheets in a timely manner. 2. Schedule, review, and approve work schedules and leave requests. Ensure continuous coverage of services is provided as necessary when de-conflicting schedules and leave requests. 3. Maintain Work Performance Standards (WPS) for each direct report and ensure an annual review is conducted. 4. All performance evaluations, including those written by subordinate supervisors on other employees in your section, must be completed per the required schedule. All supervisor performance evaluations must be reviewed by the Deputy unless specifically stated. Prior to evaluations, employees must be counseled as appropriate to ensure there are no surprises in the formal evaluation. Any discipline issues, unprofessional conduct, or substandard performance must be addressed verbally and in writing immediately. 5. Maintain currency with all State required Annual training and Supervisor courses. Ensure all employees and subordinate supervisors maintain currency with all State required Annual training and Supervisor courses. 6. Develop, maintain, and administer minimum standards for certification that must be held and training courses that must be completed for all employees and subordinate supervisors. 7. Managing and coordinating employee development, training, coaching, mentoring and team building. <p>Contract Administration:</p> <ol style="list-style-type: none"> 1. Prepare contracts and agreements (inclusive of attachments, summaries, and other required documents) with outside vendors and other government entities for review and approval. 2. Analyze and resolve operating and fiscal management problems; prepare, review, and evaluate a variety of materials including financial reports, budget status reports, contracts, leases and other documents in order to identify problems and trends, develop solutions, and advise management on alternative courses of action; research and interpret documentation related to assigned functions to determine applicable precedents, regulations and/or administrative guidelines. <p>Perform related duties as assigned.</p>
C	<p>Is the former employee being hired because of their specialized knowledge of the agency's operations? Is there a clause in the contract for transfer of the specialized knowledge of the contracting agency and a timeframe for the transfer?</p> <p>The former employee served as the Management Analyst III for the Secretary of State's office since 2018. She has worked for the Secretary of State in various roles since 2004. During her tenure, she gained invaluable knowledge of the workings of Commercial Recordings and accounting, which she used in her final role as MA3 to provide expert knowledge for the development of the new Cenuity system. During this contract, the accounting staff will ensure all procedure manuals are revised to include pertinent information provided by this former employee.</p>
D	<p>Explain why existing State employees within your agency cannot perform this function.</p> <p>The existing State employees are not yet fully trained in all the complex duties in accounts receivable. The office has 4 new staff members who have been working with Sherry to learn the duties, but due to system issues and complexity of duties, the training is still ongoing.</p>

E	Document if the individual overseeing or establishing the contract is related to the contractor. If so, explain the relationship and why this would not affect independence and why this would not violate NAC 284.750.
	N/A
F	List contractors' hourly rate and employee's hourly rate.
	Employee's hourly rate \$45.18 Contractor's hourly rate \$56.48
G	List the range of comparable State employee rates. This should include the job title, pay grade and hourly rate.
	Management Analyst III, Grade 37 Step 10, which is \$45.18 per hour.
H	Justify contract rate if it exceeds the maximum employee/employer rate for a comparable State position by more than 10 percent (10%). Additionally, has the contract term been limited as a result?
	N/A
I	Document justification for hiring contractor.
	Accounts Receivable experienced a severe staffing shortage when 75% of its staff accepted positions in other State agencies or retired. The remaining staff members did not have the training or expertise to sufficiently train incoming staff. To bridge the knowledge gap in accounting, we hired this contractor for up to 4 months and extended the contract another 6 months, to train new and existing staff. The contractor has trained the Accountant Technician II on the proper processes for various duties including handling of the Trust accounts, dealing with customer refund requests, handling the daily exception report and many daily issues that have arisen. The contractor has also worked with 3 new Accounting Assistants to train them on various duties. However, many duties have not been addressed due to system issues and continuous staffing shortages. Therefore, the agency must extend this contract for another 6 months.
J	Will the employee be collecting PERS at any time during the contract?
	Yes
K	What is the duration of the contract with the former employee? (Include start and end date)
	November 11, 2023 – May 10, 2024
L	Will the former employee be working full time or part time? If part time, how many hours?
	Part time. The former employee will work up to 30 hours per week.
M	Is the former employee currently serving on any Boards or Commissions? If yes, identify which Board(s) or Commission(s).
	No.

Comments – Provide any additional comments:

Contractor was previously being paid \$40.34 per hour based on the FY22 compensation schedule. The agency requests that the current FY23 compensation schedule rate of \$45.18 become effective as of the date this amendment is approved.

Approval for Authorization to Contract with a Former Employee:


Signature of Agency Head Authorizing Request

8-31-23
Date

Linda DeLoach for Gideon Davis
Purchasing Administrator Signature (if a Statewide Contract)

09-05-23
Date


Budget Analyst Signature

9-11-23
Date

Clerk of the Board of Examiners Signature

Date

Joe Lombardo
Governor



Amy Stephenson
Director

David Johnson
Deputy Director

Jim Rodriguez
Administrator

**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: September 11, 2023
To: Amy Stephenson, Clerk of the Board
Governor's Finance Office
From: Jennifer Hamilton, Executive Branch Budget Officer
Governor's Finance Office
Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners meeting.

OFFICE OF THE ATTORNEY GENERAL

Agenda Item Write-up:

Pursuant to NRS 41.036, the Office of the Attorney General submits the following Tort Claim request for approval:

Claimant: Estate of Carlos Perez/Victor Perez
Claim No: TC20576
Settlement Amount: \$1,600,000
Date of Loss: November 12, 2014

Payment of this claim in the amount of \$917,065.64 from the Tort Claim Fund, and \$500.00 from the Nevada Department of Corrections to be made to Claimant's counsel:

Clark Hill PLLC
1700 Pavilion Center Dr Ste 500
Las Vegas NV 89135

AARON D. FORD
Attorney General

CRAIG A. NEWBY
First Assistant Attorney General

CHRISTINE JONES BRADY
Second Assistant Attorney General



STATE OF NEVADA
OFFICE OF THE ATTORNEY GENERAL
100 North Carson Street
Carson City, Nevada 89701

TERESA BENITEZ-
THOMPSON
Chief of Staff

LESLIE NINO PIRO
General Counsel

HEIDI PARRY STERN
Solicitor General

MEMORANDUM

To: Jennifer Hamilton, Executive Branch Budget Officer
From: Nancy Katafias, State Tort Claims Manager
Date: September 18, 2023
Subject: BOE Agenda Submittal for Perez, Victor

Please place the following item on the October 10, 2023, Board of Examiner's agenda for approval. Upon approval, this will be paid from budget 1348/category 15

Additionally, after BOE approval, because there are minor children involved, a Court Approved Minor's Compromise will need to be submitted prior to payment being processed. The settlement funds for the minor children will be deposited with an annuity company.

Plaintiff: Victor Perez as Special Administrator for the Estate of Carlos Perez, Victor Perez as Guardian Ad Litem for the minor children of Carlos Perez.

Claim No.: TC 20576

Payment: \$1,600,000 with \$500 from the NDOC and \$1,599,500 from the Tort Fund

Payable to: Clark Hill PLLC, counsel for Plaintiffs
\$500 from the NDOC and \$917,065.64 from the tort fund

Metropolitan Life (Annuity Company)
\$682,434.36 from the Tort Fund

TORT CLAIM RECOMMENDATION

DATE: August 28, 2023
CLAIMANT: Estate of Carlos Perez/Victor Perez
CLAIM NUMBER: TC20576
DATE OF LOSS: November 12, 2014
AGENCY: NDOC/HDSP

DISCUSSION

In the lawsuit filed against the NDOC, through counsel, the Estate of Carlos Perez, et al. alleged cruel and unusual punishment, failure to intervene, deliberate indifference and wrongful death due to an incident that occurred at the HDSP. It was alleged that the NDOC correctional officers fired four rounds of birdshot at Carlos Perez, a handcuffed inmate which caused his death.

The case has been in litigation since 2015 and counsel for the plaintiffs has amassed a large amount of attorney fees. Due to several conflicts in the defense of this lawsuit, the OAG needed to obtain 3 separate outside law firms to provide the defense for 3 of the defendants.

The case was set for trial when a settlement was reached. To avoid the costs of trial and a probable adverse judgment by a jury, which would open the door for counsel to file for attorney fees, the case was settled at a settlement conference held on April 25, 2023.

RECOMMENDATION

It is recommended that the claim be paid from the Statutory Contingency Fund (pursuant to NRS 353.264) in the amount of \$1,599,500 and \$500 from the NDOC.

RECOMMENDATION: PAY

Fees and Costs	
\$917,065.64 from SCF	Clark Hill PLLC
\$500 from the NDOC	1700 Pavilion Center Dr Ste 500
	Las Vegas NV 89135

Annuity for plaintiffs	Metropolitan Life
\$682,434.36 from SCF	190 Arroyo Terrace Ste 306
	Pasadena CA 91103

Approved:

<u>Nancy Katafias</u>	<u>August 28, 2023</u>
NANCY KATAFIAS, CLAIMS MANAGER	DATE

<u>Leslie Nino Piro</u>	<u>August 28, 2023</u>
LESLIE NINO PIRO, GENERAL COUNSEL	DATE

A SETTLEMENT AGREEMENT AND FULL AND FINAL RELEASE OF CLAIMS

Case Name: Perez v. Cox

Case No.: 2:15-cv-1572, hereinafter referred to as:

“The Matter”

<p>Plaintiffs:</p> <p>Victor Perez, as special administrator of the estate of Carlos Perez; Victor Perez, as the guardian ad litem for S.E.P.; Victor Perez, as the guardian ad litem for A.I.P.</p>	<p>Defendants:</p> <p>State of Nevada ex rel. Nevada Department of Corrections; Director Greg Cox, individually; Warden Dwight Neven, individually; Assistant Warden Timothy Filson, individually; COT Ramos, individually; Lieutenant Oliver, individually; Corrections Officer Castro, individually; Corrections Officer Smith, individually; and DOES I-X, inclusive; and Roes I-X, inclusive</p>
--	--

This Settlement Agreement and Full and Final Release of Claims (“Agreement”) is made and entered into by Plaintiffs Victor Perez, as special administrator of the estate of Carlos Perez; Victor Perez, as the guardian ad litem for S.E.P.; Victor Perez, as the guardian ad litem for A.I.P. (the “Plaintiffs”), on the one hand, and Defendants State of Nevada ex rel. Nevada Department of Corrections (“NDOC”), James Cox, Dwight Neven, Timothy Filson, Raynaldo-John Ramos, Jeff Castro and Isaiah Smith (collectively, the “Defendants”), on the other. This Agreement is being entered into by the Plaintiffs and Defendants (collectively, the “Parties”) because each of them has determined that resolving this Matter by way of settlement is preferable than continuing to litigate this Matter before the U.S. District Court for the District of Nevada (“Court”).

The Parties have agreed to resolve all claims raised in this Matter on the following terms:

1. Victor Perez brought some claims as guardian ad litem for S.E.P. and A.I.P., who were and are under the age of 18 and minors. As such, this Agreement must be approved by the Court through an order compromising minors’ claims. Approval for the minors’ compromise must first be sought by the Plaintiffs through an ex parte motion. If an ex parte motion is rejected by the court, and a motion must be filed in the ordinary course, any disclosure of this Agreement will be limited to only those facts that are necessary to accomplish this objective. The Parties’ obligations under paragraphs 4-6 of this Agreement are conditioned upon the Court’s approval of minors’ compromise.

2. As to the Estate claims only, the probate court in Case No. P-15-084499-E must also approve the Settlement Agreement.
3. Nevada law requires that this Agreement be approved by the Board of Examiners for the State of Nevada ("BOE"). NDOC shall make all reasonable efforts to present this Agreement to BOE for approval at the next available meeting following execution of this Agreement by all Parties, which is anticipated to be the October 2023 BOE meeting. NDOC's counsel shall promptly notify Plaintiffs' counsel if this Agreement cannot be presented at the October 2023 meeting, in which case it will be presented at the November 2023 meeting. NDOC's counsel will promptly notify Plaintiff's counsel of BOE's decision as to this Agreement. The Parties' obligations under paragraphs 4-6 of this Agreement are conditioned upon the BOE's approval.
4. The Parties have agreed to the following non-monetary terms: the State of Nevada (the "State") shall issue an apology to Plaintiffs. The content of the apology shall be agreed upon by Plaintiffs' counsel and NDOC's counsel. The apology shall be issued on or before September 29, 2023 or on a date as agreed to by the parties. .
5. NDOC shall, within 30 days of the later of (1) approval from the Board of Examiners for the State of Nevada ("BOE") and (2) the issuance of the order compromising minor's claims, pay the Plaintiff the sum of \$1,600,000.00 (the present value "Settlement Amount") to be disbursed to Plaintiff's counsel as follows:
 - a. \$500 being disbursed to Plaintiffs' counsel from NDOC;
 - b. \$682,434.36 being disbursed to the issuer of the annuity for the minor children, S.E.P. and A.I.P. from the State of Nevada Tort Fund;
 - c. \$917,065.64 being disbursed to Plaintiffs' counsel for attorney fees (\$632,434.36), expenses/costs (\$18,914.10) and for the benefit of the Perez family (\$50,000) and \$216,217.18 to remain in counsel for Plaintiffs' trust account for any claims on the estate as determined by the probate court.
 - d. As these disbursements will be made by two separate State agencies, the disbursements may not be made simultaneously.
6. In consideration of this Agreement, the Parties shall sign a Stipulation to Dismiss the Matter on or before September 29, 2023 or on a date as agreed to by the parties and Court. The Parties consider the Stipulation to Dismiss part of this Agreement. NDOC shall file the signed Stipulation to Dismiss on or before September 29, 2023 or on a date as agreed to by the parties and Court. This will terminate all claims raised in the Matter.

Per the Court's April 25, 2023, minute order, if for any reason the Stipulation to Dismiss cannot be filed on or before September 29, 2023, the Parties shall file a Status Report outlining what is impeding settlement and how or if the Court can assist.

7. The Plaintiffs are represented in this Matter by counsel: Paola Armeni and Gia Marina of Clark Hill PLC ("Plaintiffs' counsel"). Plaintiffs and/or Plaintiffs' counsel have separately negotiated and agreed upon an apportionment of the Settlement Amount. NDOC will disburse the Settlement Amount as instructed by Plaintiffs and Plaintiffs' counsel. The following apportionment of the Settlement Amount is reported to fulfill the Parties obligations under NRS 41.0375(1)(b):

A. State Law Claims - \$300,000.00

S.E.P. will receive a \$150,000

A.I.P. will receive \$150,000

\$25,000 of each \$150,000 (\$50,000 total) be disbursed to Plaintiffs' counsel for the benefit of Victor Perez, as the guardian of the minor children.

\$250,000 to be disbursed to the issuer of the annuity for the minor children, S.E.P. and A.I.P.

B. Estate Claims - \$648,651.54

- a. \$432, 434.36 (\$216,217.18 each) to be disbursed to the issuer of the annuity for the minor children, S.E.P. and A.I.P.
 - b. \$216,217.18 to be disbursed to Plaintiffs' counsel's trust account for the benefit of the Estate. Disbursement of said funds to be determined by Probate Court.
 - c. Attorney Fees and Costs - \$632,434.36 in attorney's fees to be disbursed directly to Plaintiffs' counsel.
 - d. \$18,914.10 in costs to be disbursed directly to Plaintiffs' counsel.
8. This Agreement represents a mutual release of all claims related to or arising out of this Matter, or any facts pertinent to or underlying this Matter. The Parties understand that they are entering into a comprehensive settlement that is meant to represent a complete release of all claims related to the Matter.

//

9. The Plaintiffs understand that the Dismissal of this Matter applies to: (a) all claims that were or could have been raised; and (b) all Defendants that were or could have been named in the Matter, whether those Defendants are current or former employees of the State of Nevada or NDOC.
10. The Plaintiffs understand that by entering this Agreement, neither NDOC nor any of the individually named defendants is making any admission of legal liability for the claims raised in the Matter.
11. The Plaintiffs understand that they are not entitled to any other payments, including but not limited to attorney's fees and costs, filing fees, copy costs or postage. No motion for attorney's fees or requests for costs shall be filed by the Plaintiffs. For the avoidance of doubt, the Plaintiffs expressly release any claim for attorney's fees under 42 U.S.C. § 1988 or any other statute or rule.
12. This Agreement shall be construed and interpreted in accordance with the laws of the State of Nevada. Should any court declare or determine any provision of this Agreement to be illegal or invalid, the validity of the remaining parts, terms, or provisions shall not be affected thereby said illegal or invalid part, term, or provision shall be deemed not to be a part of this Agreement. The Parties acknowledge that the Agreement has been drafted by the NDOC parties; however, it has been reviewed and approved by all Parties.

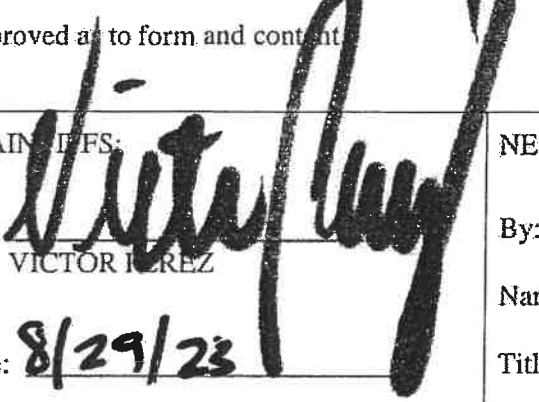
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13. The Parties understand that the Court retains jurisdiction over the Matter for purposes of enforcing this Settlement Agreement until the Stipulation to Dismiss is granted. Upon dismissal of this action, the Court will no longer have jurisdiction over this case.

Approved as to form and content

<p>PLAINTIFFS:</p> <p>By:  VICTOR PEREZ</p> <p>Date: 8/29/23</p>	<p>NEVADA DEPARTMENT OF CORRECTIONS:</p> <p>By: _____</p> <p>Name: _____</p> <p>Title: _____</p> <p>Date: _____</p>
<p>JAMES COX:</p> <p>By: _____</p> <p>Date: _____</p>	<p>DWIGHT NEVEN:</p> <p>By: _____</p> <p>Date: _____</p>
<p>TIMOTHY FILSON:</p> <p>By: _____</p> <p>Date: _____</p>	<p>RAYNALDO-JOHN RAMOS:</p> <p>By: _____</p> <p>Date: _____</p>
<p>JEFF CASTRO:</p> <p>By: _____</p> <p>Date: _____</p>	<p>ISALIAH SMITH</p> <p>By: _____</p> <p>Date: _____</p>


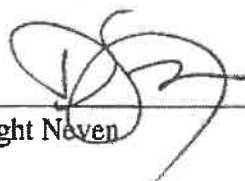

13. The Parties understand that the Court retains jurisdiction over the Matter for purposes of enforcing this Settlement Agreement until the Stipulation to Dismiss is granted. Upon dismissal of this action, the Court will no longer have jurisdiction over this case.

Approved as to form and content.

<p>PLAINTIFFS:</p> <p>By: _____ VICTOR PEREZ</p> <p>Date: _____</p>	<p>NEVADA DEPARTMENT OF CORRECTIONS:</p> <p>By: _____</p> <p>Name: _____</p> <p>Title: _____</p> <p>Date: _____</p>
<p>JAMES COX:</p> <p>By: _____</p> <p>Date: _____</p>	<p>DWIGHT NEVEN:</p> <p>By: _____</p> <p>Date: _____</p>
<p>TIMOTHY FILSON:</p> <p>By: _____</p> <p>Date: _____</p>	<p>RAYNALDO-JOHN RAMOS:</p> <p>By: _____</p> <p>Date: _____</p>
<p>JEFF CASTRO:</p> <p>By: <u>Jeff Castro</u></p> <p>Date: <u>AUGUST 28, 2023</u></p>	<p>ISALAH SMITH</p> <p>By: _____</p> <p>Date: _____</p>

13. The Parties understand that the Court retains jurisdiction over the Matter for purposes of enforcing this Settlement Agreement until the Stipulation to Dismiss is granted. Upon dismissal of this action, the Court will no longer have jurisdiction over this case.

Approved as to form and content.

<p>PLAINTIFFS:</p> <p>By: _____ VICTOR PEREZ</p> <p>Date: _____</p>	<p>NEVADA DEPARTMENT OF CORRECTIONS:</p> <p>By: _____</p> <p>Name: _____</p> <p>Title: _____</p> <p>Date: _____</p>
<p>JAMES COX:</p> <p>By: _____ </p> <p>Date: August 29, 2023</p>	<p>DWIGHT NEVEN:</p> <p>By: _____  Dwight Neven</p> <p>Date: August 29, 2023</p>
<p>TIMOTHY FILSON:</p> <p>By: _____ </p> <p>Date: August 29, 2023</p>	<p>RAYNALDO-JOHN RAMOS:</p> <p>By: _____</p> <p>Date: _____</p>
<p>JEFF CASTRO:</p> <p>By: _____</p> <p>Date: _____</p>	<p>ISAIAH SMITH</p> <p>By: _____</p> <p>Date: _____</p>

13. The Parties understand that the Court retains jurisdiction over the Matter for purposes of enforcing this Settlement Agreement until the Stipulation to Dismiss is granted. Upon dismissal of this action, the Court will no longer have jurisdiction over this case.

Approved as to form and content.

PLAINTIFFS: By: _____ VICTOR PEREZ Date: _____	NEVADA DEPARTMENT OF CORRECTIONS: By: _____ Name: _____ Title: _____ Date: _____
JAMES COX: By: _____ Date: _____	DWIGHT NEVEN: By: _____ Date: _____
TIMOTHY FILSON: By: _____ Date: _____	RAYNALDO-JOHN RAMOS: By: _____ Date: <u>30/8/23</u>
JEFF CASTRO: By: _____ Date: _____	ISALAH SMITH By: _____ Date: _____

13. The Parties understand that the Court retains jurisdiction over the Matter for purposes of enforcing this Settlement Agreement until the Stipulation to Dismiss is granted. Upon dismissal of this action, the Court will no longer have jurisdiction over this case.

Approved as to form and content.

<p>PLAINTIFFS:</p> <p>By: _____ VICTOR PEREZ</p> <p>Date: _____</p>	<p>NEVADA DEPARTMENT OF CORRECTIONS:</p> <p>By: <u>DAVID CRISTAW NDCC</u></p> <p>Name: <u>Daniel [unclear]</u></p> <p>Title: <u>Deputy Director Operations</u></p> <p>Date: <u>8/31/23</u></p>
<p>JAMES COX:</p> <p>By: _____</p> <p>Date: _____</p>	<p>DWIGHT NEVEN:</p> <p>By: _____</p> <p>Date: _____</p>
<p>TIMOTHY FILSON:</p> <p>By: _____</p> <p>Date: _____</p>	<p>RAYNALDO-JOHN RAMOS:</p> <p>By: _____</p> <p>Date: _____</p>
<p>JEFF CASTRO:</p> <p>By: _____</p> <p>Date: _____</p>	<p>ISAIAH SMITH</p> <p>By: _____</p> <p>Date: _____</p>

13. The Parties understand that the Court retains jurisdiction over the Matter for purposes of enforcing this Settlement Agreement until the Stipulation to Dismiss is granted. Upon dismissal of this action, the Court will no longer have jurisdiction over this case.

Approved as to form and content.

PLAINTIFFS: By: _____ VICTOR PEREZ Date: _____	NEVADA DEPARTMENT OF CORRECTIONS: By: _____ Name: _____ Title: _____ Date: _____
JAMES COX: By: _____ Date: _____	DWIGHT NEVEN: By: _____ Date: _____
TIMOTHY FILSON: By: _____ Date: _____	RAYNALDO-JOHN RAMOS: By: _____ Date: _____
JEFF CASTRO: By: _____ Date: _____	ISAIAH SMITH By: <i>Isiah P. Smith</i> Date: <i>09-03-23</i>

Joe Lombardo
Governor



Amy Stephenson
Director

David Johnson
Deputy Director

Jim Rodriguez
Administrator

**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: September 11, 2023
To: Amy Stephenson, Clerk of the Board
Governor's Finance Office
From: Jennifer Hamilton, Executive Branch Budget Officer
Governor's Finance Office
Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners meeting.

OFFICE OF THE ATTORNEY GENERAL

Agenda Item Write-up:

Pursuant to NRS 41.036, the Office of the Attorney General submits the following Tort Claim request for approval:

Claimant: Donald Walden, Jr., *et al.*, *etc.*,
Claim No: TC20769
Settlement Amount: \$18,965.57
Date of Loss: May 12, 2011

Payment of this claim to be made to:

Phoenix Settlement Administrators
1411 N Batavia Street Ste 105
Orange CA 92867

Additional Information:


Class action litigation against the Nevada Department of Corrections was filed in April of 2014. The claimants in this matter assert that the department violated the Fair Labor Standards Act and the Nevada Constitution by failing to pay employees wages for all hours worked, eligible overtime, and minimum wages.

This class-action lawsuit recently underwent settlement; however, two of the class members were inadvertently left off the class list for notice of settlement and did not receive payment.

BOE approval is being sought prior to the payments being made due to the cumulative amount of the settlement.

Statutory Authority:

NRS 41.036

REVIEWED:  _____
ACTION ITEM: _____

AARON D. FORD
Attorney General

CRAIG A. NEWBY
First Assistant Attorney General

CHRISTINE JONES BRADY
Second Assistant Attorney General



STATE OF NEVADA
OFFICE OF THE ATTORNEY GENERAL

100 North Carson Street
Carson City, Nevada 89701

TERESA BENITEZ-
THOMPSON
Chief of Staff

LESLIE NINO PIRO
General Counsel

HEIDI PARRY STERN
Solicitor General

MEMORANDUM

To: Jennifer Hamilton, Executive Branch Budget Officer
From: Nancy Katafias, State Tort Claims Manager
Date: September 5, 2023
Subject: BOE Agenda Submittal for Walden, Donald

RECEIVED

SEP 05 2023

GOVERNOR'S FINANCE OFFICE
BUDGET DIVISION

Please place the following item on the October 10, 2023, Board of Examiner's agenda for approval.

This class-action lawsuit recently underwent settlement; however, two of the class members were inadvertently left off the class list for notice of settlement and did not receive payment.

Because the cumulative total of all payments exceeds the BOE approval level; the BOE approval is being requested prior to payment being made.

Upon approval, the payment will be processed from Budget 1348/category 15.

Plaintiff: Donald Walden, Jr., *et al.*, *etc.*,

Claim No.: TC 20769

Payment: \$18,965.57

Payable to: Phoenix Settlement Administrators
1411 N Batavia Street Ste 105
Orange CA 92867

TORT CLAIM RECOMMENDATION

DATE: September 1, 2023
CLAIMANT: Donald Walden, Jr.
CLAIM NUMBER: TC20769
DATE OF LOSS: May 12, 2011
AGENCY: Department of Corrections

DISCUSSION

In the class action lawsuit filed against the NDOC, plaintiffs alleged that they were not paid for pre-and post-shift work. The class action lawsuit was resolved with the settlement payment approved by the State of Nevada Board of Examiners in November 2022.

The total settlement amount was \$55 million, which was distributed to class members on a pro rata basis based on how many weeks they had worked during the class period. However, gaps in Central Payroll's historical records caused two class members to be left off the class list. Those class members didn't receive notice of the settlement, nor did they receive the payment that they were entitled to under the settlement agreement. After finding out about the settlement from other sources, they contacted the class-action administrator, The combined amount owed to the two class members, using the same pro rata formula used for the other payments, is \$18,965.57.

Because the class members are entitled to this payment under the settlement agreement and the failure to pay was caused by State records issues and not the class members' own conduct, we have agreed to pay them the amount that they are owed. This payment is part and parcel of the settlement agreement, which releases the class members' claims against the State.

Because the cumulative total of all payments for this lawsuit exceeds the authority level for payment, the Board of Examiner's approval is requested prior to this payment being made.

RECOMMENDATION

It is recommended that the claim be paid in the amount of \$18,965.57.

/
/
/
/

RECOMMENDATION: PAY

G/L 7350

Phoenix Settlement Administrators
1411 N Batavia St Ste 105
Orange CA 92867

Approved:

Nancy Katafias

September 1, 2023

NANCY KATAFIAS, CLAIMS MANAGER

DATE

Leslie Nino Piro

September 1, 2023

LESLIE NINO PIRO, GENERAL COUNSEL

DATE

UNITED STATES DISTRICT COURT
DISTRICT OF NEVADA

DONALD WALDEN, JR., *et al.*, *etc.*,

Plaintiff,

v.

JUDGMENT IN A CIVIL CASE

Case Number: 3:14-cv-00320-MMD-CSD

THE STATE OF NEVADA, EX REL,
NEVADA DEPARTMENT OF
CORRECTIONS, and DOES 1-50,

Defendants.

Jury Verdict. This action came before the Court for a trial by jury. The issues have been tried and the jury has rendered its verdict.

Decision by Court. This action came to trial or hearing before the Court. The issues have been tried or heard and a decision has been rendered.

Decision by Court. This action came for consideration before the Court. The issues have been considered and a decision has been rendered.

IT IS ORDERED that the Court granted the motion for final approval of class settlement (ECF No. 438) and the motion for approval of class counsel payment and class representative service awards (ECF No. 433).

IT IS FURTHER ORDERED that the Clerk of Court enter judgment in accordance with Order (ECF No. 441) and close this case.

Date: March 20, 2023



CLERK OF COURT

A handwritten signature in black ink, appearing to read "Dan K. King".

Signature of Clerk or Deputy Clerk

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**UNITED STATES DISTRICT COURT
DISTRICT OF NEVADA**

DONALD WALDEN, JR., *et al., etc.*,
Plaintiffs,
v.
THE STATE OF NEVADA, EX REL.
NEVADA DEPARTMENT OF
CORRECTIONS, and DOES 1-50,
Defendants.

Case No.: 3:14-cv-00320-MMD-CSD
**ORDER GRANTING FINAL APPROVAL
OF CLASS ACTION SETTLEMENT**

The above-referenced collective and class action (“Action”) having come before the Court on March 20, 2023, at 11:00 a.m. for a hearing and this Final Order Approving Class Action Settlement and Judgment (“Court’s Final Order and Judgment”), consistent with the Court’s Preliminary Approval Order (“Preliminary Approval Order”), filed and entered on December 1, 2022 (see ECF No. 432), and as set forth in the Joint Stipulation of Collective and Class Action Settlement and Release between Plaintiffs and Defendant (“Settlement”) in the Action (see ECF No. 430-1 at pp. 25-84), and due and adequate notice having been given to all Class Members as required in the Preliminary Approval Order, and the Court having considered all papers filed and proceedings had herein and otherwise being fully informed and good cause appearing therefore, it is hereby ORDERED, ADJUDGED AND DECREED AS FOLLOWS:

1. All terms used herein shall have the same meaning as defined in the Settlement unless an alternate meaning is specifically given within this Order. Consistent with the definitions provided in the Settlement,
 - a. the term “Class Member” means those individuals that are within the Settlement Class which includes all current and former non-exempt hourly paid

1 employees, including sergeants and lieutenants, who have been employed by Defendant
2 as correctional officers at any time during the Class Period;

3 b. the term "Class Period" means May 12, 2011, through December 1,
4 2022;

5 c. the term "Released Claims" collectively means those claims to be
6 released by the Settlement Class identified in Paragraph 20 of the Settlement;

7 d. the term "Class Representatives" shall mean Plaintiffs DONALD
8 WALDEN JR., NATHAN ECHEVERRIA, AARON DICUS, BRENT EVERIST, TRAVIS
9 ZUFELT, TIMOTHY RIDENOUR, and DANIEL TRACY.

10 e. the term "Class Counsel" shall mean Mark R. Thierman, Esq., Joshua
11 D. Buck, Esq., Leah L. Jones, Esq., and Joshua R. Hendrickson, Esq. of Thierman Buck
12 LLP of Reno, Nevada and Christian Gabroy, Esq. and Kaine Messer, Esq. of Gabroy
13 Messer of Henderson, Nevada.

14 2. This Court has jurisdiction over the subject matter of this Action and over all
15 Parties to this Action, including all Class Members.

16 3. Distribution of the Notice directed to the Class Members as set forth in the
17 Settlement and the other matters set forth therein have been completed in conformity with
18 the Preliminary Approval Order, including individual notice to all Class Members who could
19 be identified through reasonable effort, and as otherwise set forth in the Settlement. The
20 Notice provided due and adequate notice of the proceedings and of the matters set forth
21 therein, including the proposed Settlement set forth in the Settlement, to all persons
22 entitled to such Notice, and the Notice fully satisfied the requirements of due process. All
23 Class Members and all Released Claims are covered by and included within the
24 Settlement and the Court's Final Order and Judgment.

25 4. The Court hereby finds the Settlement was entered into in good faith. The
26 Court further finds that Plaintiff has satisfied the standards and applicable requirements for
27 final approval of this class action settlement.

28 ///

1 5. The Court hereby approves the Parties' agreement set forth in the
2 Settlement and finds the Settlement is, in all respects, fair, adequate, and reasonable, and
3 directs the Parties to effectuate the Settlement according to its terms. The Court finds that
4 the Settlement has been reached as a result of intensive, serious, and non-collusive,
5 arm's-length negotiations. The Court further finds the Parties have conducted extensive
6 and costly investigation and research, and counsel for the Parties are able to reasonably
7 evaluate their respective positions. The Court also finds the Settlement at this time will
8 avoid additional substantial costs, as well as avoid the delay and risks that would be
9 presented by the further prosecution of the Action. The Court has reviewed the benefits
10 that are being granted as part of the Settlement and recognizes the significant value to the
11 Class Members. The Court also finds the Class is properly certified as a settlement class.

12 6. There was one (1) formal objection by Mr. Kevin E. Kaimi and one (1) letter
13 concerning the Settlement filed by Mr. Charles May. Neither the objection filed by Mr.
14 Kaimi nor the letter filed by Mr. May raise any legitimate concerns with respect to the
15 Settlement and/or the manner of distribution of Settlement funds. Accordingly, their
16 objections and/or concerns are hereby overruled. There was only one (1) person who
17 opted-out of the Settlement and that person will not be included in the Settlement and
18 release.

19 7. As of the date of the Court's Final Order and Judgment, each and every
20 Class Member is and shall be deemed to have conclusively released the Released Claims
21 as against the Defendant and Released Parties. In addition, as of the date of the Court's
22 Final Order and Judgment, each Class Member who has not submitted a valid Request for
23 Exclusion is forever barred and enjoined from instituting or accepting damages or
24 obtaining relief against the Defendant and Released Parties relating to the Released
25 Claims.

26 8. The Court hereby finds the Maximum Settlement Amount of \$55,000,000.00
27 provided for under the Settlement to be fair and reasonable in light of all the
28 circumstances. Defendant made a good faith deposit in the amount of \$25,000,000.00 to

1 the settlement account safeguarded and maintained by the Settlement Administrator
2 ("Settlement Account"). The Court hereby orders Defendant to make the remaining
3 settlement fund deposit in the amount of \$30,000,000.00 to the Settlement Account, as set
4 forth in the Settlement, no later than May 5, 2023. The Court further orders the
5 calculations and the payments of the Net Settlement Amount (Maximum Settlement
6 Amount minus attorneys' fees, costs, enhancement payment, and third party administrator
7 fees) to be made and administered to Class Members under the Settlement in accordance
8 with the pro rata distribution as set forth in the Settlement.

9 9. The Court hereby re-affirms Mark R. Thierman, Esq., Joshua D. Buck, Esq.,
10 Leah L. Jones, Esq., and Joshua R. Hendrickson, Esq. of Thierman Buck, LLP and
11 Christian Gabroy, Esq. and Kaine Messer, Esq. of Gabroy Messer Law Offices as Class
12 Counsel. Pursuant to the terms of the Settlement, and the authorities, evidence and
13 argument submitted by Class Counsel, the Court hereby awards Class Counsel attorneys'
14 fees in the amount of \$18,333,333.33, and the attorney costs in the amount of \$170,000,
15 to be deducted and paid from the Maximum Settlement Amount, as final payment for and
16 complete satisfaction of any and all attorneys' fees and costs incurred by and/or owed to
17 Class Counsel and any other person or entity related to the Action. The Court further
18 orders that the award of attorneys' fees and costs set forth in this Paragraph shall be
19 administered pursuant to the terms of the Settlement, and transferred and/or made
20 payable to Class Counsel in the Action.

21 10. The Court hereby re-affirms Plaintiffs DONALD WALDEN JR., NATHAN
22 ECHEVERRIA, AARON DICUS, BRENT EVERIST, TRAVIS ZUFELT, TIMOTHY
23 RIDENOUR, and DANIEL TRACY as Class Representatives of the Settlement Class and
24 approves and orders a Service Award to each Class Representative in the amount of
25 \$20,000.00 to be paid from the Maximum Settlement Amount as set forth in the
26 Settlement.

27 11. The Court hereby re-affirms Phoenix Settlement Administrators as the
28 Claims Administrator and approves and orders payment for actual claims administration

1 expenses incurred by the Claims Administrator in the amount of \$50,000.00 to be paid
2 from the Maximum Settlement Amount as set forth in the Settlement.

3 12. The Court finally finds and orders that the Settlement is and constitutes a
4 fair, reasonable, and adequate compromise of the Released Claims against the Released
5 Parties.

6 13. The Court hereby directs the Clerk of Court to enter judgment in the Action,
7 as of the date of entry of the Court's Final Order and Judgment, pursuant to the terms set
8 forth in the Settlement.

9 14. Should the Settlement Account not be fully funded by Defendant for
10 whatever reason pursuant to the terms of the Settlement, post-judgment interest shall
11 accrue as of the date of this Order until the Settlement Account is fully funded, pursuant to
12 28 U.S.C. § 1961.

13 15. Without affecting the finality of the Court's Final Order and Judgment in any
14 way, the Court hereby retains continuing jurisdiction over the interpretation,
15 implementation, and enforcement of the Settlement, and all orders entered in connection
16 therewith.

17 16. The Court hereby orders that the Parties file a "Settlement Status Report"
18 with respect to the status of Settlement payments not later than 180-days following this
19 Order.

20 17. In sum, the Court grants the motion for final approval of class settlement
21 (ECF No. 438) and the motion for approval of class counsel payment and class
22 representative service awards (ECF No. 433).

23 18. The Court directs the Clerk of Court to enter judgment in accordance with
24 this Order and close this case.

25 **IT IS SO ORDERED.**

26 DATED THIS 20th Day of March 2023.



27
28
MIRANDA M. DU
CHIEF UNITED STATES DISTRICT JUDGE

Joe Lombardo
Governor



Amy Stephenson
Director

David Johnson
Deputy Director

Jim Rodriguez
Administrator

**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: October 3, 2023
To: Amy Stephenson, Clerk of the Board
Governor's Finance Office
From: Shauna Tilley, Executive Branch Budget Officer
Governor's Finance Office
Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners meeting.

OFFICE OF THE ATTORNEY GENERAL

Agenda Item Write-up:

Pursuant to NRS 40.652, 41.031, and 41.036, the Office of the Attorney General requests approval to serve an offer of judgment to avoid continuing cost of litigation. Payment is contingent upon acceptance by counterclaimants, and payable from the Tort Claim account:

Counterclaimant: Elvin and Sylvia Fred
Claim: In re: 3587 Desatoya Drive, Case No. 15 OC 00074 IB; Fred v. State of Nevada, ex rel. Investigation Division of Dep't of Public Safety, Case No. 15 OC 00137 IB
Offer Amount: Up to \$350,000
Date of Loss: August 12, 2019
Agency: Department of Public Safety, Investigation Division ("NDI")

Additional Information:

At any time more than 21 days before trial, any party may serve an offer in writing to allow judgment to be taken in accordance with its terms and conditions. Unless otherwise specified, such an offer will resolve all claims in the action between the

parties to the date of the offer, including costs, expenses, interest, and attorney fees (if permitted by law or contract).

Counterclaimants have incurred and continue to incur attorneys' fees totaling approximately \$150,000 and estimate construction costs of \$196,000, and an offer of judgment in the amount of \$350,000 would be reasonable.

Statutory Authority:

NRS 40.652

NRS 41.031

REVIEWED: _____ <i>AT</i>
ACTION ITEM: _____

AARON D. FORD
Attorney General

CRAIG A. NEWBY
First Assistant Attorney General

CHRISTINE JONES BRADY
Second Assistant Attorney General



STATE OF NEVADA
OFFICE OF THE ATTORNEY GENERAL

555 E. Washington Ave. Suite 3900
Las Vegas, Nevada 89101

TERESA BENITEZ-
THOMPSON
Chief of Staff

LESLIE NINO PIRO
General Counsel

HEIDI PARRY STERN
Solicitor General

MEMORANDUM

To: Shauna Tilley, Executive Branch Budget Officer
From: Leslie Nino Piro, General Counsel, ext. 6-3077, LNinoPiro@ag.nv.gov *LNP*
Date: October 2, 2023
Subject: BOE Agenda Submittal: Authorization to Extend an Offer of Judgment

Please place the following item on the October 10, 2023, Board of Examiner's agenda for approval. Upon approval, the Office of the Attorney General ("OAG") will file and serve an offer of judgment. *If claimants were to accept the offer of judgment, this item would be paid from Budget 1348, category 15.*

Counterclaimants: Elvin and Sylvia Fred
Cases: *In re: 3587 Desatoya Drive, Case No. 15 OC 00074 1B; Fred v. State of Nevada, ex rel. Investigation Division of Dep't of Public Safety, Case No. 15 OC 00137 1B*
Agency: Department of Public Safety, Investigation Division ("NDI")
Potential Payment: \$350,000.00

Pursuant to NRS 40.652 and 41.031, the OAG seeks authority to serve a reasonable offer of judgment to avoid the continued cost of litigation and avoid paying attorneys' fees, costs, expenses, and interest in the forfeiture matter identified above. **Payment is contingent upon the counterclaimants accepting the offer.**

RECOMMENDATION FOR OFFER OF JUDGMENT

Counterclaimants: Elvin Fred and Sylvia Fred
Cases: *In re: 3587 Desatoya Drive, Case No. 15 OC 00074 1B; Fred v. State of Nevada, ex rel. Investigation Division of Dep't of Public Safety, Case No. 15 OC 00137 1B*
ProLaw Number: 11868-208
Date of Loss: August 12, 2019
Damages Claimed: \$10,000,000.00
Agency: Department of Public Safety, Investigation Division ("NDI")
Potential Payment: \$350,000.00

DISCUSSION

Elvin and Sylvia Fred have countersued NDI in ongoing litigation before the First Judicial District Court.

This matter began as a civil forfeiture action through which the Tri-Net Narcotics Task Force ("Tri-Net")¹ sought forfeiture of the subject residence located in Carson City, Nevada. The original owner, Elvin Fred, was convicted of felony drug activity stemming from drug transactions that occurred in the residence. Based on Elvin's conviction, Tri-Net alleges that seizure and forfeiture of the residence is expressly authorized and statutorily proper under NRS 179.1164(1)(b) and NRS 453.301(8). Counterclaimants argue that Nevada's civil forfeiture scheme violates the Nevada Constitution pursuant to the protections of its double jeopardy clause.

At any time more than 21 days before trial, any party may serve an offer in writing to allow judgment to be taken in accordance with its terms and conditions.² Unless otherwise specified, such an offer will resolve all claims in the action between the parties to the date of the offer, including costs, expenses, interest, and attorney fees (if permitted by law or contract). The offeree may accept the offer in writing within 14 days.

¹ Tri-Net is a drug interdiction task force consisting of NDI, the Carson City Sheriff's Office, and Douglas County Sheriff's Office. Tri-Net is a group of independent public entities operating under a cooperative agreement for the limited purpose of joint and cooperative use of their law enforcement agencies—it is not a political subdivision of the State of Nevada or independent legal entity that can be sued under its own name. See NRS 41.0305 (defining the term "political subdivision").

² NRS 17.117; NRCPC 68.

If the offer is not accepted within 14 days, it will be considered rejected by the offeree and deemed withdrawn by the offeror.³ If the offer is rejected and the offeree fails to obtain a more favorable judgment, the offeree may be subject to penalties.⁴

Here, counterclaimants are represented by McDonald Carano, LLP, which has incurred and continues to incur attorneys' fees. In or around May 2023, counsel claimed to have incurred \$110,000 in attorneys' fees. Since that time, the parties have attended a settlement conference, filed appellate briefs, and participated in oral arguments before the Nevada Supreme Court.

With regard to property damage, counterclaimants allege extensive remediation and repairs are necessary to return the residence to habitable condition. Counsel provided construction estimates totaling approximately \$196,000.

Assuming counsel's attorneys' fees now total approximately \$150,000 and the cost to repair the house totals \$196,000, an offer of judgment in the amount of \$350,000 would be reasonable.

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³ NRCP 68(e).

⁴ If an offer of judgment is rejected and the offeree fails to obtain a more favorable judgment, the following penalties may be invoked:

(A) the offeree cannot recover any costs, expenses, or attorney fees and may not recover interest for the period after the service of the offer and before the judgment; and

(B) the offeree must pay the offeror's post-offer costs and expenses, including a reasonable sum to cover any expenses incurred by the offeror for each expert witness whose services were reasonably necessary to prepare for and conduct the trial of the case, applicable interest on the judgment from the time of the offer to the time of entry of the judgment and reasonable attorney fees, if any be allowed, actually incurred by the offeror from the time of the offer. If the offeror's attorney is collecting a contingent fee, the amount of any attorney fees awarded to the party for whom the offer is made must be deducted from that contingent fee.

NRCP 68(f)(1).

Recommendation for Offer of Judgment
Counterclaimants Elvin and Sylvia Fred
October 2, 2023

RECOMMENDATION

It is recommended that the Office of the Attorney General be authorized to serve Counterclaimants Elvin and Sylvia Fred with an offer of judgment for \$350,000.00. Should Counterclaimants Elvin and Sylvia Fred accept the offer in accordance with Nevada law, it is recommended that the claim be paid in the amount of \$350,000.00.

Approved:



MARNI K. WATKINS, CHIEF LITIGATION COUNSEL 10/3/23
DATE



LESLIE M. NINO PIRO, GENRAL COUNSEL October 2, 2023
DATE

Joe Lombardo
Governor



Amy Stephenson
Director

David Johnson
Deputy Director

Jim Rodriguez
Administrator

**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: September 11, 2023
To: Amy Stephenson, Director
Governor's Finance Office
From: Jennifer Hamilton, Executive Branch Budget Officer
Budget Division
Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners meeting.

DEPARTMENT OF ADMINISTRATION - NEVADA STATE LIBRARY AND ARCHIVES

Agenda Item Write-up:

Pursuant to NRS 353.268, the Nevada State Library and Archives requests the Board's recommendation to the Interim Finance Committee for an allocation of \$35,125 from the Interim Finance Contingency Account to fund an increase in digital equipment approved in Assembly Bill 486 of the 2023 Legislative Session.

Additional Information:

Due to technological advances and inflation, the one-shot General Fund appropriation allocated through Assembly Bill 486 is no longer sufficient to purchase the digitization equipment approved for the Imaging and Preservation Services Program administered by the Division.

Statutory Authority:

NRS 353.268

REVIEWED:	<u>At</u>
ACTION ITEM:	_____

Joe Lombardo
Governor

Jack Robb
Director

Matthew Tuma
Deputy Director

Mike Strom
Administrator



STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Nevada State Library, Archives, and Public Records
100 N. Stewart Street | Carson City, NV 89701
Phone: (775) 684-3339 | TDD: (775) 687-8338 | Fax: (775) 684-3311

MEMORANDUM

DATE: August 22, 2023
TO: Amy Stephenson, Director, Governor's Finance Office
FROM: *MS* Mike Strom, Administrator, Nevada State Library, Archives, and Public Records (NSLAPR)
SUBJECT: Fiscal Year 2024 Request for Contingency Funds Recommendation

In accordance with NRS 353.268 and SAM 2528, the following Contingency Fund request is being submitted for recommendation and approval. Due to technological advances and inflation, the one-shot General Fund appropriation by the 2023 Legislature for FY24 is not sufficient to purchase the digitization equipment that was approved for the Imaging & Preservation Services Program (IPS) in NSLAPR.

Assembly Bill 486, Section 2, appropriated \$146,459 to the Archives and Public Records budget account in NSLAPR for rapid-capture, large-scale digitization camera, software, and supporting equipment. Costs have risen substantially for this replacement equipment and updated quotes (attached) total \$181,583.88. NSLAPR has identified this shortfall of \$35,124.88 to complete this approved transition to digitization equipment.

The approved equipment and software will increase productivity and efficiency. IPS saves the state money by reformatting documents, maps, plans, and photos for all state agencies (at no cost to the Executive Branch and at-cost for other agencies). Agencies benefit because the indexed digital records provide efficiencies in day-to-day operations and enable agencies to fulfill public records requests more quickly.

NSLAPR has exhausted all other funding options. A request for ARPA funds dated July 24, 2023, was denied on August 11, 2023. Due to the program's low vacancy rate and Cost of Living Adjustment increases, salary savings cannot be identified at this time since current projections show a deficit by year end. Additionally, no other funds in the Archives and Public Records budget account (1052) have identified savings to cover this shortfall.

The NSLAPR Division in the Department of Administration requests Board of Examiners recommendation for the allocation of \$35,125 from the Interim Finance Committee for fiscal year 2024.

Joe Lombardo
Governor



Amy Stephenson
Director

David Johnson
Deputy Director

Jim Rodriguez
Administrator

**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: September 15, 2023
To: Amy Stephenson, Director
Governor's Finance Office
From: Jenny Helton, Executive Branch Budget Officer
Governor's Finance Office, Budget Division
Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners meeting:

DEPARTMENT OF BUSINESS AND INDUSTRY

Agenda Item Write-up:

Pursuant to NRS 353.268, the Department requests the Board's recommendation to the Interim Finance Committee an allocation of \$150,000 from the Interim Finance Committee Contingency Account to support one Deputy Director position and associated costs for the newly created Office of Nevada Boards, Commissions, and Councils Standards.

Additional Information:

Section 19 of Senate Bill 431 (SB 431) of the 2023 Legislative Session created the Office of Nevada Boards, Commissions and Councils Standards within the Department of Business and Industry and requires the Director to appoint a Deputy Director of the Office and to retain required staff to fulfill the requirements of the Office. At this time, contingency funds are being requested to support the new Deputy Director position and associated costs as start-up costs for the Office, as SB 431 did not contain an appropriation for this purpose. Once the Office has been established, an operational plan developed, and staffing identified, additional funding will be requested to fully establish the office in the current biennium as authorized in SB 431. The long-term permanent funding plan for the Office will be addressed in the agency's 2025-2027 budget request. Relates to work program #C64108.

Statutory Authority:

BOE approval required pursuant to NRS 353.268.

REVIEWED: _____ *AS*

ACTION ITEM: _____

JOE LOMBARDO
Governor



TERRY REYNOLDS
Director

STATE OF NEVADA
DEPARTMENT OF BUSINESS AND INDUSTRY
OFFICE OF THE DIRECTOR

MEMORANDUM

DATE: June 28, 2023

TO: Jenny Helton, Budget Officer IV
Governor's Finance Office, Budget Division

FROM: Terry Reynolds, Director 
Department of Business and Industry

RE: Request for IFC Contingency Funds – Work Program Number # C64108

Pursuant to NRS 353.268, the Department of Business and Industry is requesting an allocation by the Interim Finance Committee from the Contingency Account to implement sections 19 and 20 of SB 431.

SB 431 sections 19 and 20 create the Office of Nevada Boards, Commissions and Councils Standards within the Department of Business and Industry. To fund this new office, the Department is requesting IFC Contingency Funds in the amount of \$150,000.

Your favorable consideration of this IFC request is appreciated.



STATE OF NEVADA OFFICE OF THE MILITARY

Office of the Adjutant General
2460 Fairview Drive
Carson City, Nevada 89701-6807




Joe Lombardo
Governor

ONDRA BERRY
Major General
The Adjutant General

MEMORANDUM

DATE: September 7, 2023

TO: Governor's Finance Office – Budd Milazzo, Executive Branch Budget Officer 

FROM: Office of the Military - Cheryl Tyler, ASO IV


SUBJECT: BOE Approval for IFC Contingency Fund Request

The Office of the Military is requesting approval from Board of Examiners to request for Interim Finance Committee Contingency funds in the amount of \$88,382.00 to provide EITS PC/LAN support to Office of the Military.

During the legislative session, Office of the Military requested funding for EITS PC/LAN support. However, during the transition between G01 to L01, this was not captured. Office of the Military needs this EITS support to be able to continue its operations.

Please contact me at ctyler@govmail.state.nv.us or 775-884-8458 if you have any questions or need additional information to process this request.

Respectfully,


Cheryl Tyler, ASO IV
Office of the Military

State of Nevada Work Program

WP Number: C65417

FY 2024

Add Original Work Program

XXX Modify Work Program

BUDGET DIVISION USE ONLY
DATE _____
APPROVED ON BEHALF OF _____
THE GOVERNOR BY _____

DATE	FUND	AGENCY	BUDGET	DEPT/DIV/BUDGET NAME
08/30/23	101	431	3650	MILITARY

Funds Available

Budgetary GLs (2501 - 2599)	Description	WP Amount	Revenue GLs (3000 - 4999)	Description	WP Amount	Current Authority	Revised Authority
			4654	TRANSFER FROM INTERIM FINANCE	88,382	0	88,382
Subtotal Budgetary General Ledgers		0	Subtotal Revenue General Ledgers(RB)		88,382		88,382
Total Budgetary & Revenue GLs					88,382		

Expenditures

CAT	Amount	CAT	Amount
82	88,382		
Sub Total Category Expenditures			<u>88,382</u>

Remarks
 This work program requests IFC Contingency funds to provide EITS PC/LAN support to Office of the Military.

Total Budgetary General Ledgers and Category Expenditures (AP) 88,382

 ctyl1
 Authorized Signature

 09/07/23
 Date

 Controller's Office Approval

Does not require Interim Finance approval since Pending IFC Action Item approval

Joe Lombardo
Governor



Amy Stephenson
Director

David Johnson
Deputy Director

Jim Rodriguez
Administrator

STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: September 21, 2023
To: Amy Stephenson, Clerk of the Board
Governor's Finance Office
From: Jennifer Hamilton, Executive Branch Budget Officer
Governor's Finance Office
Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners meeting.

GOVERNOR'S FINANCE OFFICE

Agenda Item Write-up:

Pursuant to NRS 41.950 and NRS 41.970, the office requests the Board of Examiners to approve a payment of \$10,000 from the Statutory Contingency Account to DeMarlo Berry representing remaining relief for his wrongful conviction.

Additional Information:

Assembly Bill 267, approved in the 2019 Legislative Session, provides for the compensation and other properly related matters of certain persons who were wrongfully convicted. This bill requires a court to enter a certificate of innocence and determine the proper amount of award. On June 6, 2020, a certificate of innocence and stipulation of relief was granted to DeMarlo Berry by the Eighth Judicial Court.

On April 30, 2021, the Eighth Judicial Court issued an Order Granting Remaining Relief which includes financial literacy assistance for calendar year 2022 as stated in the court order:

- NRS 41.950(2)(d): Berry may, at his sole discretion, seek reimbursement for the cost of additional financial literacy assistance for 2022.

This request fulfills Mr. Berry's entitlement to reimbursement for financial literacy assistance and no additional payments of this nature may be made.

However, future claims for other allowable items as outlined in the court order dated April 30, 2021 may be forthcoming.

Statutory Authority:
NRS 41.950 and NRS 41.970

REVIEWED: <u> <i>AB</i> </u>
ACTION ITEM: _____

**EIGHTH JUDICIAL DISTRICT COURT
CLARK COUNTY, NEVADA**

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3
4 IN THE MATTER OF THE WRONGFUL
5 CONVICTION OF DEMARLO BERRY

Case No.: A-19-802857-P
Dept: No: XXIII

6
7 **ORDER GRANTING REMAINING RELIEF**

8 This matter originally came before the Court on July 6, 2020. This Court has reviewed all
9 pleadings, documents and exhibits on file in the above-entitled matter. The Court has previously
10 entered a Certificate of Innocence and Order thereon and an initial Order for relief.

11 Good cause appearing therefore, the parties having stipulated to the remaining relief sought, and
12 the Court deeming itself fully informed,

13 **IT IS HEREBY ORDERED:**

- 14 1) Berry is awarded \$1,459 in reimbursement for restitution paid in *State v. Berry*, Eighth Judicial
15 case number 94C122520, pursuant to NRS 41.950(2)(c)(1), to be paid from the Reserve for
16 Statutory Contingency Account.
- 17 2) In addition to the payments awarded pursuant to the initial Order for Relief, Berry is also
18 awarded the following payments and reimbursements pursuant to NRS 41.950(2)(b) and (d) for
19 the following benefits. These benefits are all to be paid from the Reserve for Statutory
20 Contingency Account. These benefits shall be reimbursed to Berry at his sole discretion upon
21 his submission of a claim to the Nevada State Board of Examiners. These benefits are subject to
22 the provisions and limitations delineated in NRS 41.950(2), including future revisions and
23 amendments.
- 24 a. **Participation in a health care program of this State:** Pursuant to the provisions and
25 limitations of NRS 41.950(2)(b)(2), Berry may enroll, at his sole discretion, in a
26 reasonable Nevada state health care program of his choosing purchased through the
27 Silver State Health Insurance Exchange, NRS Chapter 695I, including but not limited to
28 a general healthcare plan, a dental care plan, and a vision care plan.
- i. Berry is awarded \$6,809.88 for the cost of health insurance premiums for the
calendar year 2021 to be paid by the Reserve for Statutory Contingency Account.
This solely covers the cost of Berry's premiums for the calendar year 2021.
Berry, at his sole discretion, is entitled to reimbursement for his premiums from a
Nevada state health care program of his choosing for future years.
 - ii. Berry shall be responsible for paying any co-payments and deductibles under the
state health care program.
 - iii. Notwithstanding his payment pursuant to paragraph 2.a.i, Berry may, at his sole
discretion, choose to utilize or not utilize this benefit in future years, beginning in

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2022. A decision to not utilize this benefit for any period of time in no way prevents him from utilizing this benefit in the future. For example, if Berry moves out of state and later returns to Nevada, he may, upon his return, re-enroll in a Nevada state health care program and the costs paid pursuant to this Paragraph.

- iv. Berry, at his sole discretion, is also entitled to reimbursement for the cost of vision and dental insurance premiums, for the calendar year 2021 and/or future years. A decision to not utilize this benefit for any period of time in no way prevents him from utilizing this benefit in the future. For example, if Berry moves out of state and later returns to Nevada, he may, upon his return, re-enroll in a Nevada state vision and/or dental health insurance program and the costs paid pursuant to this Paragraph.
- v. Berry may enroll in any available Nevada state health care benefits program, pursuant to the requirements of those programs, without regard to whether any such plan existed at the time this Order was entered.
- vi. Berry may, at his sole discretion, elect to change which Nevada state health care benefits program he enrolls in, pursuant to the requirements of those programs, without altering his entitlement to reimbursements pursuant to this paragraph.

b. **Financial literacy:** Pursuant to NRS 41.950(2)(d), Berry is awarded payment for the cost of financial literacy assistance.

- i. Berry is awarded \$10,400 for the cost of financial literacy assistance for the calendar year 2021.
- ii. Berry may, at his sole discretion, seek reimbursement for the cost of additional financial literacy assistance for 2022.

c. **Counseling services:** Pursuant to NRS 41.950(2)(b)(4), Berry is awarded reimbursement for the cost of counseling assistance.

- i. Reimbursement for these costs shall include the cost or copay of weekly individual psychotherapy, which may be conducted with the licensed professional of his sole choosing, including without limitation with a licensed clinical psychologist or licensed clinical social worker in private practice, for up to 52 weeks a year.
- ii. These payments are separate and distinct from the participation in a health care program of this state, as set forth in Paragraph 2(a). Berry is entitled to reimbursement for these payments without regard to whether the counseling professional of his choosing is "in network" or "out of network" to a Nevada state health care program of his choosing in which he enrolls pursuant to Paragraph 2(a).
- iii. Pursuant to NRS 41.950(2)(b)(4), Berry is entitled to these payments without regard to whether or not Berry remains in Nevada or whether the licensed clinical psychologist or licensed clinical social worker practices in Nevada.

d. **Education:** Reimbursement for the cost of tuition, books, and fees if he wishes to attend an institution operated by the Nevada System of Higher Education, whether via in person classes or online, pursuant to NRS 41.950(2)(b)(1).

1 e. **Housing assistance:** Reimbursement for the cost of housing assistance pursuant to NRS
2 41.950(2).

3 As set out in this Court's July 6, 2020, Order Granting Monetary Relief, if Berry subsequently
4 receives a civil settlement or award related to this same wrongful conviction, Berry shall reimburse the
5 State for the sum of the money paid pursuant to this judgment pursuant to NRS 41.950(1)(a) for
6 damages, less any sums paid to attorneys and for costs in litigating the other civil action or obtaining
7 the settlement agreement, pursuant to NRS 41.960. Berry shall not be required to pay any interest.

8 Notwithstanding the foregoing, in the event Berry receives a civil settlement or award related to
9 his wrongful conviction, NRS 41.960 *does not* require Berry to reimburse the State for any sums of
10 money paid by the State pursuant to this Order to Berry for reimbursement of restitution payments or
11 for costs for participation in a health care program of this State, financial literacy, counseling services,
12 education, and housing assistance.

13 The Parties have expressly reserved jurisdiction in this Court to resolve any future disputes
14 regarding this issue.

15 ORDERED this _____ day of _____, 2021. ~~Dated this 30th day of April, 2021~~

16 
DISTRICT COURT JUDGE

17 By: /s/ Amelia Green
18 Nick Joel Brustin, Esq. (*Admitted pro hac*
19 *vice*)
20 (New York Bar No. 2844405)
21 Amelia Blaire Green, Esq. (*Admitted pro hac*
22 *vice*)
23 (New York Bar No. 5428412)
24 Neufeld Scheck & Brustin, LLP
25 99 Hudson Street, 8th Floor
26 New York, NY 10013-2815

27 John T. Wendland, Esq. (Bar No. 7207)
28 Weil & Drage, APC
861 Coronado Center Drive, Suite 231
Henderson, NV 89052

Attorneys for Plaintiff,
DeMARLO BERRY

AARON D. FORD
Attorney General

1EA 169 C6DD 6AA9
Jasmin Lilly-Spells
District Court Judge

By: /s/ Heather D. Procter
Heather D. Procter (Nevada Bar. No. 8621)
Chief Deputy Attorney General
Post-Conviction Division
Office of the Nevada Attorney General
100 North Carson Street
Carson City, Nevada 89701

By: /s/ Jaimie Stilz
Jaimie Stilz, Esq. (Nevada Bar No. 13772)
Deputy Attorney General
Post-Conviction Division
Office of the Nevada Attorney General
555 E. Washington Avenue, Suite 3900
Las Vegas, NV 89101-1068

Attorneys for Respondent,
THE STATE OF NEVADA

Joe Lombardo
Governor



Amy Stephenson
Director

David Johnson
Deputy Director

Jim Rodriguez
Administrator

**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: September 20, 2023
To: Amy Stephenson, Clerk of the Board
Governor's Finance Office
From: Aaron Frantz, Executive Branch Budget Officer
Governor's Finance Office
Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners meeting.

GOVERNOR'S FINANCE OFFICE

Agenda Item Write-up:

Pursuant to NRS 353.040 the office requests modifications to the policies and procedures of the State Board of Examiners adopted and collected in the following chapters of the State Administrative Manual (SAM).


1. Revision aligns SAM with NRS 353.097(1)
 - a. SAM Chapter 2622 Stale Claims

Additional Information:

Request for changes to the SAM and recommended language attached.

Statutory Authority:

NRS.353.040

REVIEWED: 
ACTION ITEM: _____

REQUEST FOR CHANGES TO THE STATE ADMINISTRATIVE MANUAL (SAM)

Agency Code: 015

Department: Governor's Finance Office

Division (if applicable): Governor's Office

Appointing authority: Amy Stephenson

Agency contact (name, phone and e-mail): Budget Division, 775 684-0222, 209 East Musser St. Room 200

Budget Division Analyst (name, phone and e-mail):

Proposed BOE date: October 2023

Proposed effective date: October 2023

1. Reason/purpose for requested change:

SAM Policy 2622 Stale Claims quotes NRS 353.097(1) which provides requirements for when an agency may pay a stale claim from the appropriate budget account in the current fiscal year. The request changes the NRS quote to match the actual language.

2. Explain how the recommended change(s) will benefit agencies or create consistencies or efficiencies, etc. (provide examples if applicable):

This request will provide consistency between NRS and Policy language.

3. Will recommended change have a fiscal impact (if yes, explain):

No. This request is housekeeping only.

4. Existing and recommended language in SAM (*blue bold italics* is new language being proposed and ~~red strikethrough~~ is deleted language being proposed). (please provide requested change as an attachment):

Appointing Authority: _____

Amy Stephenson

BOARD OF EXAMINERS APPROVAL DATE: _____

(for BOE use only)

NRS 353.097 Stale Claims Account; approval and payment of stale claims; payment of certain late claims for medical expenses.

1. As used in this section, "stale claim" means any claim which is presented by a state agency to the State Board of Examiners:

(a) If the claim was eligible to be paid from money that was appropriated, after the date on which it is provided by law that money appropriated to that state agency for the previous fiscal year reverts to the fund from which appropriated; or

(b) If the claim was eligible to be paid from money that was authorized, after the last day of the fiscal year in which that state agency was authorized to expend the money.

2. There is hereby created a Stale Claims Account in the State General Fund. Money for the Account must be provided by direct legislative appropriation.

3. Upon the approval of a stale claim pursuant to subsection 4, the claim must be paid from the Stale Claims Account. Payments of such stale claims for a state agency must not exceed:

(a) If the claim was eligible to be paid from money that was appropriated, the amount of money reverted to the fund from which appropriated by the state agency for the fiscal year in which the obligations represented by the stale claims were incurred; or

(b) If the claim was eligible to be paid from money that was authorized, the balance on the last day of the fiscal year of money that the state agency was authorized to expend during the fiscal year.

4. Except as otherwise provided in this section, a stale claim must be approved for payment from the Stale Claims Account by the State Board of Examiners. The State Board of Examiners may authorize its Clerk or a person designated by the Clerk, under such circumstances as it deems appropriate, to approve stale claims on behalf of the Board. A state agency that is aggrieved by a determination of the Clerk or the person designated by the Clerk to deny all or any part of a stale claim may appeal that determination to the State Board of Examiners.

5. A stale claim may be approved and paid at any time, despite the age of the claim, if payable from available federal grants or from a permanent fund in the State Treasury other than the State General Fund.

6. A state agency may pay from the appropriate budget account in the current fiscal year a stale claim of the state agency which is:

(a) Less than \$100;

(b) For medical expenses pursuant to a claim from a third-party administrator; or

(c) For payroll expenses.

(Added to NRS by 1969, 1108; A 1983, 180; 2001, 1077; 2011, 1614; 2013, 3675)

Current Policy:

2622 Stale Claims

Stale claim is defined in NRS 353.097(1).

Pursuant to statute, the State Board of Examiners may authorize its Clerk, or a person designated by the Clerk, to approve stale claims on behalf of the Board. The Board has authorized the Clerk to approve all stale claims. Pursuant to statute, state agencies may pay from the appropriate budget account in the current fiscal year (i.e., the budget account from which the claim would have been paid had it been received prior to the close of the fiscal year), if funding is available, a stale claim of the state agency which is:

- (a) Less than \$100; or
- (b) For medical related expenses pursuant to a claim from a third-party administrator where the agency has established a separate designated category for medical related third-party claims; or
- (c) For payroll related expenses incurred in the immediately preceding fiscal year.

All other stale claims must be submitted to the Budget Division for approval.

When submitting a stale claim, the agency must specify whether the stale claim will be paid from agency resources or from the Stale Claims Account established pursuant to NRS 353.097(2). In some cases, partial payment may be made from the Stale Claims Account and partial payment from the current year funds of the budget account where the claim was incurred.

Payment of stale claims from the Stale Claims Account for an agency may not exceed the amount reverted by that agency for the fiscal year during which the claims were incurred. If the stale claims of an agency exceed the amount reverted for the fiscal year in which the obligations represented by the stale claims were incurred, the state agency may:

- (a) Pay the balance from the appropriate budget account with current year funds;
or
- (b) If savings cannot be generated to cover the stale claims expenditure within the current fiscal year, request Interim Finance Committee Contingency Account funds or, if the Legislature is in session, a supplemental appropriation.

Stale claims from available federal grants or from a permanent fund other than the State General Fund or the State Highway Fund may be paid from the appropriate budget account with current year funds once approved. For non-General Fund or non-Highway Fund stale claims, the payment from current year funds cannot exceed the amount that was available to pay the claim in the account at the close of the fiscal year in which the obligation was incurred.

Revision of the Current Policy:

2622 Stale Claims

Stale claim is defined in [NRS 353.097\(1\)](#).

Pursuant to statute, the State Board of Examiners may authorize its Clerk, or a person designated by the Clerk, to approve stale claims on behalf of the Board. The Board has authorized the Clerk to approve all stale claims. Pursuant to statute, state agencies may pay from the appropriate budget account in the current fiscal year (i.e., the budget account from which the claim would have been paid had it been received prior to the close of the fiscal year), if funding is available, a stale claim of the state agency which is:

- (a) Less than \$100; ~~or~~
- (b) For medical **related** expenses pursuant to a claim from a third-party administrator ~~where the agency has established a separate designated category for medical related third-party claims~~; or
- (c) For payroll **related** expenses ~~incurred in the immediately preceding fiscal year~~.

All other stale claims must be submitted to the Budget Division for approval.

When submitting a stale claim, the agency must specify whether the stale claim will be paid from agency resources or from the Stale Claims Account established pursuant to NRS 353.097(2). In some cases, partial payment may be made from the Stale Claims Account and partial payment from the current year funds of the budget account where the claim was incurred.

Payment of stale claims from the Stale Claims Account for an agency may not exceed the amount reverted by that agency for the fiscal year during which the claims were incurred. If the stale claims of an agency exceed the amount reverted for the fiscal year in which the obligations represented by the stale claims were incurred, the state agency may:

- (a) Pay the balance from the appropriate budget account with current year funds;
or
- (b) If savings cannot be generated to cover the stale claims expenditure within the current fiscal year, request Interim Finance Committee Contingency Account funds or, if the Legislature is in session, a supplemental appropriation.

Stale claims from available federal grants or from a permanent fund other than the State General Fund or the State Highway Fund may be paid from the appropriate budget account with current year funds once approved. For non-General Fund or non-Highway Fund stale claims, the payment from current year funds cannot exceed the amount that was available to pay the claim in the account at the close of the fiscal year in which the obligation was incurred.

Final Policy:

2622 Stale Claims

Stale claim is defined in NRS 353.097(1).

Pursuant to statute, the State Board of Examiners may authorize its Clerk, or a person designated by the Clerk, to approve stale claims on behalf of the Board. The Board has authorized the Clerk to approve all stale claims. Pursuant to statute, state agencies may pay from the appropriate budget account in the current fiscal year (i.e., the budget account from which the claim would have been paid had it been received prior to the close of the fiscal year), if funding is available, a stale claim of the state agency which is:

- (a) Less than \$100;
- (b) For medical expenses pursuant to a claim from a third-party administrator; or
- (c) For payroll expenses

All other stale claims must be submitted to the Budget Division for approval.

When submitting a stale claim, the agency must specify whether the stale claim will be paid from agency resources or from the Stale Claims Account established pursuant to NRS 353.097(2). In some cases, partial payment may be made from the Stale Claims Account and partial payment from the current year funds of the budget account where the claim was incurred.

Payment of stale claims from the Stale Claims Account for an agency may not exceed the amount reverted by that agency for the fiscal year during which the claims were incurred. If the stale claims of an agency exceed the amount reverted for the fiscal year in which the obligations represented by the stale claims were incurred, the state agency may:

- (a) Pay the balance from the appropriate budget account with current year funds;
or
- (b) If savings cannot be generated to cover the stale claims expenditure within the current fiscal year, request Interim Finance Committee Contingency Account funds or, if the Legislature is in session, a supplemental appropriation.

Stale claims from available federal grants or from a permanent fund other than the State General Fund or the State Highway Fund may be paid from the appropriate budget account with current year funds once approved. For non-General Fund or non-Highway Fund stale claims, the payment from current year funds cannot exceed the amount that was available to pay the claim in the account at the close of the fiscal year in which the obligation was incurred.

LEASES SUMMARY

BOE #	LESSEE	LESSOR	AMOUNT
1.	DEPARTMENT OF MOTOR VEHICLES - FIELD SERVICES DIVISION	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS DIVISION - BUILDING AND GROUNDS	\$151,307
		This is an extension of an existing lease.	
	Term of Lease:	12/01/2023 – 11/30/2028	Located in Hawthorne
2.	DEPARTMENT OF WILDLIFE	CITY OF ELKO	\$225,205
		This is a land lease. This lease is contingent upon IFC approval of work program #C64794.	
	Term of Lease:	10/11/2023 – 06/30/2053	Located in Elko
3.	NEVADA PUBLIC UTILITIES COMMISSION	CARSON CITY NV I SFG, LLC	\$2,320,076
		This is an amendment to an existing lease.	
	Term of Lease:	07/01/2023 – 06/30/2028	Located in Carson City
4.	NEVADA STATE BOARD OF NURSING	MUELLER III, LLC	\$1,398,348
		This is a new location.	
	Term of Lease:	01/01/2024 – 12/31/2030	Located in Reno
5.	SILVER STATE HEALTH INSURANCE EXCHANGE	VALLEY VIEW CENTER, LLC	\$160,081
		This is an extension of an existing lease.	
	Term of Lease:	11/01/2023 – 10/31/2026	Located in Henderson

Please Note: Dates for commencement and BOE targets are initial estimates and may be subject to change in accordance with timeframes of returned documentation. This Summary is for informational purposes only, any changes in contact information will need to be updated by agency, on agency's copy.

For Budget Division Use Only	
Reviewed by:	STF 9/12/23
Reviewed by:	STF 9/15/23
Reviewed by:	

STATEWIDE LEASE INFORMATION

1. Agency: Department of Motor Vehicles
Field Services Division
555 Wright Way
Carson City, Nevada 89711
Tim Ralston
T: 775-884-4700 E: tralston@dmv.nv.gov

Remarks: Renewal of current lease. This lease has been approved by the Director to move forward with renewal.

Exceptions/Special notes: Five year rural lease negotiated at \$1.90 with 2% yearly increases based on the understanding Lessor will maintain building to State standards.

2. Lessee: Department of Administration, Public Works Division, Building and Grounds

3. Name of Lessor: Nathan Wood & Yuko Wood

4. Address of Lessor: PO Box 249
Hawthorne, Nevada 89415

6. Property contact: Nathan Wood
T: 831-760-2940 E: honest747@gmail.com

6. Address of Lease property: 1085 Highway 95, Suite B
Hawthorne, Nevada 89415

a. Square Footage: Rentable
 Usable 1,269

b. Cost:

	cost per month	# of months in time frame	cost per year	time frame	improve ment cost per square foot	Base Rent cost per square foot	Approx. cost per square foot
2%	\$ 2,422.92	12	\$ 29,076.04	December 1, 2023 - November 30, 2024	\$0.00	\$0.00	\$1.90
2%	\$ 2,471.37	12	\$ 29,656.44	December 1, 2024 - November 30, 2025	\$0.00	\$0.00	\$1.94
2%	\$ 2,520.79	12	\$ 30,249.48	December 1, 2025 - November 30, 2026	\$0.00	\$0.00	\$1.98
2%	\$ 2,671.20	12	\$ 30,854.40	December 1, 2026 - November 30, 2027	\$0.00	\$0.00	\$2.02
2%	\$ 2,622.62	12	\$ 31,471.44	December 1, 2027 - November 30, 2028	\$0.00	\$0.00	\$2.06
		60	\$ 151,306.80				\$1.98

c. Total Lease Consideration: \$0.00

d. Total Improvement Cost: \$0.00

e. Option to renew: Yes No 365 Renewal terms: One (1) Identical Term

f. Holdover notice: # of Days required 30 Holdover terms: 5% / 90

g. Term: Five (5) Year Term

h. Pass-thrus/CAM/Taxes: Landlord Tenant

i. Utilities: Landlord Tenant

j. Janitorial: Landlord Tenant 3 day 5 day Rural 3 day Rural 5 day Other (see special notes)

k. Repairs: Major: Landlord Tenant Minor: Landlord Tenant

l. Comparable Area Market Rate Average: No market rate available. Previous rate \$1.87. Negotiated at \$1.90 with 2% yearly increases.

m. Specific termination clause in lease: Breach/Default lack of funding

n. Lease will be paid for by Agency Budget Account Number: 4735

7. This lease constitutes:

- An extension of an existing lease
- An addition to current facilities (requires estimated expenses)
- A relocation (requires estimated expenses)
- A new location (requires estimated expenses)
- Remodeling only
- Other

a. Estimated Expenses: Moving: \$0.00 Furnishings: \$0.00 Data/Phones: \$0.00

RECEIVED
Rev. 08/08/2023

SEP 08 2023

STATEWIDE LEASE INFORMATION

We understand that the Agency will be assessed for the services of the Public Works Division / Leasing Services, through the life of the lease and I hereby agree to pay such assessment.

IF THIS LEASE IS FOR A NEW SPACE, RELOCATION, ADDITION TO EXISTING OR REMODEL OF EXISTING SPACE - PLEASE CONFIRM THAT ALL ASSOCIATED COSTS ARE INCLUDED IN YOUR LEGISLATIVELY APPROVED BUDGET.

Yes No Dec Unit _____

IF NO, PLEASE PROVIDE THE APPROVED WORK PROGRAM NUMBER ADDING THE EXPENSE TO YOUR BUDGET


 Authorized Agency Signature _____ Date 9/7/23

For Public Works Information:

8. State of Nevada Business License Information:

a. Is the Lessor a Nevada based business?	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
b. Is the Lessor Exempt from obtaining a Business License? *If Yes, explain....	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
c. Does the Lessor have a current Nevada State Business License? **If No, explain....	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
d. The Lessor is registered with the Nevada Secretary of State's Office as a:	LLC <input type="checkbox"/> INC <input type="checkbox"/> CORP <input type="checkbox"/> LP <input type="checkbox"/>	
e. Ownership Type (Domestic, Foreign, Government, etc.):	NT7 Business License Sole Proprietor	
f. Nevada Business ID Number:	NV20131488614	Exp: 8/31/2023
g. Is the Lessor's Name the same as the Legal Entity Name? **If No, explain....	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
h. Is the Legal Entity active and in good standing with the Nevada Secretary of States Office?	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
i. State of Nevada Vendor number:	T29005790	
j. Is this an Arms Length Transaction (No Conflict of Interest) **If No, explain....	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO

9. Compliance with NRS 331.110, Section 1, Paragraph 2:

a. I/we have considered the reasonableness of the terms of this lease, including cost	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
b. I/we have considered other state leased or owned space available for use by this agency	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO


 Authorized Signature _____ Date 9-8-23

Public Works Division
 JS
 For Board of Examiners YES NO

**REAL PROPERTY LEASE SUMMARY
(FOR BOARDS - COMMISSIONS - STORAGE)**

IF THIS LEASE IS FOR A NEW SPACE, RELOCATION, ADDITION TO EXISTING OR REMODEL OF EXISTING SPACE - PLEASE CONFIRM THAT ALL ASSOCIATED COSTS ARE INCLUDED IN YOUR LEGISLATIVELY APPROVED BUDGET.

Yes ___ No ___ Dec Unit ___ N/A _____

IF NO, PLEASE PROVIDE THE APPROVED WORK PROGRAM NUMBER ADDING THE EXPENSE TO YOUR BUDGET

Charles Dunbar 8/3/2023
 Authorized Agency Signature Date
staff copy

7. State of Nevada Business License Information:

a. Is the Lessor a Nevada based business?	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
b. Is the Lessor Exempt from obtaining a Business License? *If Yes, explain.... <u>Lessor is a Local Government</u>	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
c. Does the Lessor have a current Nevada State Business License? **If No, explain.... <u>Lessor is a Local Government</u>	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
d. The Lessor is registered with the Nevada Secretary of State's Office as a:	LLC <input type="checkbox"/> INC <input type="checkbox"/> CORP <input type="checkbox"/> LP <input type="checkbox"/>	
e. Ownership Type (Domestic, Foreign, Government, etc.):	<u>N/A</u>	
f. Nevada Business ID Number:	<u>N/A</u>	Exp: _____
g. Is the Lessor's Name the same as the Legal Entity Name? **If No, explain.... <u>N/A</u>	<input type="checkbox"/> YES	<input type="checkbox"/> NO
h. Is this an Arms Length Transaction (No Conflict of Interest) **If No, explain.... _____	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO

8. Compliance with NRS 331.110, Section 1, Paragraph 2:

a. We have considered the reasonableness of the terms of this lease, including cost	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
b. We have considered other state leased or owned space available for use by this agency	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO

For Board of Examiners YES NO

Please Note: Dates for commencement and BOE targets are initial estimates and may be subject to change in accordance with timeframes of returned documentation. This Summary is for informational purposes only, any changes in contact information will need to be updated by agency, on agency's copy.

For Budget Division Use Only	
Reviewed by:	SH-09/13/23
Reviewed by:	AT 9-18-23
Reviewed by:	

1ST AMENDMENT STATEWIDE LEASE INFORMATION

1. Agency: Public Utilities Commission of Nevada
1150 East William Street
Carson City, Nevada 89701
Bre Potter
T: 775-684-6167 E: bpotter@puc.nv.gov

Remarks: This lease amendment is to correct page 5 of current lease. In section 4.1, the wording did not match the monetary value of Rents.

Exceptions/Special notes: Nothing else in this lease has changed other than the verbiage in section 4.1 of RENTS.

2. Name of Lessor: Carson City NV I SGF, LLC

3. Address of Lessor: Cushman & Wakefield
5470 Kietzke Lane, Suite 305
Reno, Nevada 89511
Nicolette Dixon- Property Management
T 775-851-9500 C 775-313-3472 E nicollette.dixon@cushwake.com
Mike Keating - Leases
T 775-800-4100 C 775-386-9727 E mkeating@logicCRE.com

5. Address of Lease property: 1150 East William Street
Carson City, Nevada 89701

a. Square Footage: Rentable
 Usable 23,279

b. Cost:

	cost per month	# of months in time frame	cost per year	time frame	Credit from Lessor cost per sf	Base Rent cost per square foot	Approx. cost per square foot
3%	\$36,754.32	12	\$ 441,051.84	July 1, 2023 - June 30, 2024	-\$492.08	\$0.00	\$1.60
2%	\$ 37,991.32	12	\$ 455,895.84	July 1, 2024 - June 30, 2025	\$0.00	\$0.00	\$1.63
2%	\$ 38,751.15	12	\$ 465,013.80	July 1, 2025 - June 30, 2026	\$0.00	\$0.00	\$1.66
2%	\$ 39,526.17	12	\$ 474,314.04	July 1, 2026 - June 30, 2027	\$0.00	\$0.00	\$1.69
2%	\$ 40,316.70	12	\$ 483,800.40	July 1, 2027 - June 30, 2028	\$0.00	\$0.00	\$1.73
c. Total Lease Consideration:		60	\$ 2,320,075.92				\$1.66
d. Total Improvement Cost:					\$0.00		
e. Option to renew:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		365	Renewal terms:	One Identical Term		
f. Holdover notice:	# of Days required		30	Holdover terms:	5% / 90		
g. Term:	Five (5) Years						
h. Pass-thrus/CAM/Taxes	<input checked="" type="checkbox"/> Landlord <input type="checkbox"/> Tenant						
i. Utilities:	<input checked="" type="checkbox"/> Landlord <input type="checkbox"/> Tenant						
j. Janitorial:	<input checked="" type="checkbox"/> Landlord <input type="checkbox"/> Tenant <input type="checkbox"/> 3 day <input checked="" type="checkbox"/> 5 day <input type="checkbox"/> Rural 3 day <input type="checkbox"/> Rural 5 day <input type="checkbox"/> Other (see special notes)						
k. Repairs:	Major: <input checked="" type="checkbox"/> Landlord <input type="checkbox"/> Tenant Minor: <input checked="" type="checkbox"/> Landlord <input type="checkbox"/> Tenant						
l. Comparable Area Market Rate Average:	Market Analysis at time of lease renewal \$1.94 New Rate \$1.60						
m. Specific termination clause in lease:	Breach/Default lack of funding						
n. Lease will be paid for by Agency Budget Account Number:	3920						

RECEIVED

AUG 25 2023

GOVERNOR'S FINANCE OFFICE
BUDGET DIVISION

STATEWIDE LEASE INFORMATION

We understand that the Agency will be assessed for the services of the Public Works Division / Leasing Services, through the life of the lease and I hereby agree to pay such assessment.

IF THIS LEASE IS FOR A NEW SPACE, RELOCATION, ADDITION TO EXISTING OR REMODEL OF EXISTING SPACE - PLEASE CONFIRM THAT ALL ASSOCIATED COSTS ARE INCLUDED IN YOUR LEGISLATIVELY APPROVED BUDGET.

Yes _____ No _____ Dec Unit _____

IF NO, PLEASE PROVIDE THE APPROVED WORK PROGRAM NUMBER ADDING THE EXPENSE TO YOUR BUDGET


Breanne Potter (Aug 15, 2023 12:16 PDT)

Aug 15, 2023

Authorized Agency Signature

Date

76

For Public Works Information:

7. State of Nevada Business License Information:

a. Is the Lessor a Nevada based business?	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
b. Is the Lessor Exempt from obtaining a Business License? *If Yes, explain....	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
c. Does the Lessor have a current Nevada State Business License? **If No, explain....	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
d. The Lessor is registered with the Nevada Secretary of State's Office as a:	LLC <input checked="" type="checkbox"/> INC <input type="checkbox"/> CORP <input type="checkbox"/> LP <input type="checkbox"/>	
e. Ownership Type (Domestic, Foreign, Government, etc.):	Foreign	
f. Nevada Business ID Number:	NV20212071834	Exp: 4/30/2024
g. Is the Lessor's Name the same as the Legal Entity Name? **If No, explain....	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
h. Is the Legal Entity active and in good standing with the Nevada Secretary of States Office?	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
i. State of Nevada Vendor number:	T32011479	
j. Is this an Arms Length Transaction (No Conflict of Interest) **If No, explain....	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO

8. Compliance with NRS 331.110, Section 1, Paragraph 2:

a. I/we have considered the reasonableness of the terms of this lease, including cost	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
b. I/we have considered other state leased or owned space available for use by this agency	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO


Authorized Signature
Public Works Division

8/22/23.
Date

BM
For Board of Examiners YES NO

For Budget Division Use Only	
Reviewed by:	AT 9-18-23
Reviewed by:	
Reviewed by:	

**REAL PROPERTY LEASE SUMMARY
(FOR BOARDS - COMMISSIONS - STORAGE)**

1. Tenant: Nevada State Board of Nursing
5011 Meadowood Mall Way
Suite 300
Reno, NV 89502
Frederick Olmstead
775-687-7728 folmstead@nsbn.state.nv.us

Remarks: After almost 20 years in the current building, and 10 years in the current space, the Nevada State Board of Nursing must find a new location, because the building has developed frequent problems with the elevator and HVAC systems. Additionally, the new location will allow for expansion as the number of licensees and certificate holders increase.

Exceptions/Special notes: The Tenant Improvements have been agreed upon with the Lessor. The new Leased property will have proper IT connections and office space to allow the Nevada State Board of Nursing to provide good customer service to the public. The Lessor will pay for the TI.

2. Name of Lessor: Mueller III LLC

3. Address of Lessor: 5345 Kietzke Lane
Suite 100

4. Property Contact: Carrie Lashley
5345 Kietzke Lane, Suite 100
Reno, NV 89511
Telephone: (775)336-4677
Email: clashley@naialliance.com

5. Address of Lease property: 6005 Plumas St Suite 100 & 101
Reno, NV 89519

a. Square Footage: Rentable Usable 6,758

cost per month	# of months in time frame	cost per year	time frame	improvement cost per square foot	Base Rent cost per square foot	Approximate cost per square foot
\$14,867.60	12	\$ 178,411.20	January 1, 2024 - December 31, 2024			\$2.20
7% \$15,915.09	12	\$ 190,981.08	January 1, 2025 - December 31, 2025			\$2.36
2% \$16,312.96	12	\$ 195,755.52	January 1, 2026 - December 31, 2026			\$2.41
3% \$16,720.19	12	\$ 200,649.48	January 1, 2027 - December 31, 2027			\$2.47
3% \$17,138.81	12	\$ 205,665.72	January 1, 2028 - December 31, 2028			\$2.54
2% \$17,567.28	12	\$ 210,807.36	January 1, 2029 - December 31, 2029			\$2.60
2% \$18,006.46	12	\$ 216,077.52	January 1, 2030 - December 31, 2030			\$2.66
	84	\$1,398,347.88				

c. Total Lease Consideration: 84 \$1,398,347.88

d. Total Improvement Cost: \$0.00

e. Option to renew: Yes No Renewal terms: One identical term

f. Holdover notice: # of Days required 30 Holdover terms: 5%/90

g. Term: 84 Months

h. Pass-thrus/CAM/Taxes: Landlord Tenant

i. Utilities: Landlord Tenant

j. Janitorial: Landlord Tenant 3 day 5 day Rural 3 day Rural 5 day Other (see special notes)

k. Repairs: Major: Landlord Tenant Minor: Landlord Tenant

l. Comparable Area Market Rate Average: \$2.01 - \$2.50 Reno Area

m. Specific termination clause in lease: Breach/Default lack of funding

n. Lease will be paid for by Agency Budget Account Number: B017

6. This lease constitutes: An extension of an existing lease
 An addition to current facilities (requires estimated expenses)
 A relocation (requires estimated expenses)
 A new location (requires estimated expenses)
 Other

a. Estimated Expenses: Moving: \$6,000 Furnishings: \$0.00 Data/Phones: \$25,000

**REAL PROPERTY LEASE SUMMARY
(FOR BOARDS - COMMISSIONS - STORAGE)**

IF THIS LEASE IS FOR A NEW SPACE, RELOCATION, ADDITION TO EXISTING OR REMODEL OF EXISTING SPACE - PLEASE CONFIRM THAT ALL ASSOCIATED COSTS ARE INCLUDED IN YOUR LEGISLATIVELY APPROVED BUDGET.

Yes No Dec Unit _____

IF NO, PLEASE PROVIDE THE APPROVED WORK PROGRAM NUMBER ADDING THE EXPENSE TO YOUR BUDGET

Cathy Dinaie
Authorized Agency Signature

9-12-23
Date

staff count

7. State of Nevada Business License Information:

a. Is the Lessor a Nevada based business?	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
b. Is the Lessor Exempt from obtaining a Business License? *If Yes, explain....	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
c. Does the Lessor have a current Nevada State Business License? **If No, explain....	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
d. The Lessor is registered with the Nevada Secretary of State's Office as a:	LLC <input checked="" type="checkbox"/> INC <input type="checkbox"/> CORP <input type="checkbox"/> LP <input type="checkbox"/>	
e. Ownership Type (Domestic, Foreign, Government, etc.):	_____	
f. Nevada Business ID Number: <u>NV20171355466</u>	Exp: <u>Perpetual</u>	
g. Is the Lessor's Name the same as the Legal Entity Name? **If No, explain....	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
h. Is this an Arms Length Transaction (No Conflict of Interest) **If No, explain....	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO

8. Compliance with NRS 331.110, Section 1, Paragraph 2:

a. I/we have considered the reasonableness of the terms of this lease, including cost	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
b. I/we have considered other state leased or owned space available for use by this agency	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO

For Board of Examiners YES NO

Please Note: Dates for commencement and BOE targets are initial estimates and may be subject to change in accordance with timeframes of returned documentation. This Summary is for informational purposes only, any changes in contact information will need to be updated by agency, on agency's copy.

For Budget Division Use Only	
Reviewed by:	TB 9/12/23
Reviewed by:	ARE 9-13-23
Reviewed by:	

STATEWIDE LEASE INFORMATION

1. Agency: Silver State Health Insurance Exchange
2310 S. Carson Street, STE 2
Carson City, Nevada 89701
Jonathan Lopez
T: 775-687-9703 E: j-lopez@exchange.nv.gov

Remarks: Renewal of current lease. This space will be used and occupied solely for genral office use.

Exceptions/Special notes:

2. Name of Lessor: Valley View Center, LLC

3. Address of Lessor: 1971 West 190th Street, Ste 100
Torrance, CA 90504

4. Property contact: Contact Name
T: 480-467-2550 E: pkamp@umcres.com

5. Address of Lease property: 150 N. Stephanie St., Suite 100
Henderson, NV 89074

a. Square Footage: Rentable
 Usable 2,131

b. Cost:

	cost per month	# of months in time frame	cost per year	time frame	Improvem ent cost per square foot	Base Rent cost per square foot	Actual cost per square foot
0%	\$ 4,389.86	12	\$ 52,678.32	November 1, 2023 - October 31, 2024	\$0.00	\$0.00	\$2.06
2%	\$ 4,475.10	12	\$ 53,701.20	November 1, 2024 - October 31, 2025	\$0.00	\$0.00	\$2.10
0%	\$ 4,475.10	12	\$ 53,701.20	November 1, 2025 - October 31, 2026	\$0.00	\$0.00	\$2.10
c. Total Lease Consideration:		36	\$ 160,080.72				\$2.08
d. Total Improvement Cost:					\$0.00		

e. Option to renew: Yes No 365 Renewal terms: One (1) Identical Term

f. Holdover notice: # of Days required 30 Holdover terms: 5% / 90

g. Term: Three (3) years

h. Pass-thrus/CAM/Taxes Landlord Tenant

i. Utilities: Landlord Tenant

j. Janitorial: Landlord Tenant 3 day 5 day Rural 3 day Rural 5 day Other (see special notes)

k. Repairs: Major: Landlord Tenant Minor: Landlord Tenant

l. Comparable Area Market Rate Average: CoStart Market rate is \$2.59. Rent neogtiated at \$2.06 with a 2% increase on year two.

m. Specific termination clause in lease: Breach/Default lack of funding

n. Lease will be paid for by Agency Budget Account Number: 1400

6. This lease constitutes:

- An extension of an existing lease
- An addition to current facilities (requires estimated expenses)
- A relocation (requires estimated expenses)
- A new location (requires estimated expenses)
- Remodeling only
- Other

a. Estimated Expenses: Moving: \$0.00 Furnishings: \$0.00 Data/Phones: \$0.00

RECEIVED

SFP 05 2023

GOVERNOR'S FINANCE OFFICE
BUDGET DIVISION

STATEWIDE LEASE INFORMATION

We understand that the Agency will be assessed for the services of the Public Works Division / Leasing Services, through the life of the lease and I hereby agree to pay such assessment.

IF THIS LEASE IS FOR A NEW SPACE, RELOCATION, ADDITION TO EXISTING OR REMODEL OF EXISTING SPACE - PLEASE CONFIRM THAT ALL ASSOCIATED COSTS ARE INCLUDED IN YOUR LEGISLATIVELY APPROVED BUDGET.

Yes No Dec Unit _____

IF NO, PLEASE PROVIDE THE APPROVED WORK PROGRAM NUMBER ADDING THE EXPENSE TO YOUR BUDGET



8/31/2023

Authorized Agency Signature

Date

12

For Public Works Information:

7. State of Nevada Business License Information:

a. Is the Lessor a Nevada based business?	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
b. Is the Lessor Exempt from obtaining a Business License? *If Yes, explain....	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
c. Does the Lessor have a current Nevada State Business License? **If No, explain....	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
d. The Lessor is registered with the Nevada Secretary of State's Office as a:	LLC <input type="checkbox"/> INC <input type="checkbox"/> CORP <input type="checkbox"/> LP <input type="checkbox"/>	
e. Ownership Type (Domestic, Foreign, Government, etc.):	Foreign Limited-Liability Company	
f. Nevada Business ID Number: NV20181016941	Exp: _____	
g. Is the Lessor's Name the same as the Legal Entity Name? **If No, explain.... REGISTERED AGENT SOLUTIONS, INC	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
h. Is the Legal Entity active and in good standing with the Nevada Secretary of States Office?	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
i. State of Nevada Vendor number: T32006382		
j. Is this an Arms Length Transaction (No Conflict of Interest) **If No, explain....	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO

8. Compliance with NRS 331.110, Section 1, Paragraph 2:

a. I/we have considered the reasonableness of the terms of this lease, including cost	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
b. I/we have considered other state leased or owned space available for use by this agency	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO



9-5-23

Authorized Signature
Public Works Division

Date

JS

For Board of Examiners YES NO

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
1.	040	SECRETARY OF STATE'S OFFICE - SECRETARY OF STATE	FORT ORANGE PRESS, INC.	GENERAL	\$1,900,000	
	Contract Description:	This is a new contract to provide ballot printing for the 2024 elections.				
		Term of Contract:	09/18/2023 - 12/31/2025	Contract # 28231		
2.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - BUILDINGS AND GROUNDS	SUMMERSCAPE, LLC	OTHER: BUILDINGS AND GROUNDS RENTAL INCOME	\$200,000	
	Contract Description:	This is the third amendment to the original contract which provides ongoing snow removal for state-owned buildings in Reno. This amendment increases the maximum amount from \$361,752.75 to \$561,752.75 due to the continued need for these services.				
		Term of Contract:	12/08/2020 - 11/30/2024	Contract # 23702		
3.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - BUILDINGS AND GROUNDS	TK ELEVATOR CORPORATION	OTHER: BUILDINGS AND GROUNDS RENTAL INCOME	\$1,753,475	
	Contract Description:	This is a new contract to provide ongoing elevator inspection, repair, and maintenance.				
		Term of Contract:	10/01/2023 - 09/30/2027	Contract # 28162		
4.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - HEALTH AND HUMAN SERVICES CIP PROJECTS - NON-EXEC	HARRIS CONSULTING ENGINEERS, LLC	GENERAL	\$115,000	Professional Service
	Contract Description:	This is a new contract to provide professional architectural/engineering services for the Summit View Youth Center - Emergency Generator Replacement CIP Project to include design development, construction documents, bidding, and construction administration services for the redesign and construction of the existing generator and transfer switch: CIP Project No. 23-M02-06; SPWD Contract No. 115765.				
		Term of Contract:	Upon Approval - 06/30/2027	Contract # 28110		

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
5.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - HEALTH AND HUMAN SERVICES CIP PROJECTS - NON-EXEC	PETTY & ASSOCIATES, INC.	GENERAL	\$115,450	Professional Service
	Contract Description:	This is a new contract to provide professional architectural/engineering services for the Lake's Crossing Center - HVAC and Domestic Hot Water Systems Renovation CIP Project to include mechanical, electrical, and structural engineering design services for the redesign and construction of rooftop units, exhaust fans, water heaters, domestic water tempering station, and associated temperature controls: CIP Project No. 23-M02-11; SPWD Contract No. 115824.				
		Term of Contract:	Upon Approval - 06/30/2027	Contract # 28176		
6.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - DEPARTMENT OF CORRECTIONS CIP PROJECTS - NON-EXEC	AINSWORTH ASSOCIATES MECHANICAL ENGINEERS	GENERAL	\$209,000	Professional Service
	Contract Description:	This is a new contract to provide professional architectural/engineering services for the Ely State Prison - Culinary Building Plumbing Replacement CIP Project to include architectural design, mechanical, structural, and electrical engineering services to design and construct the replacement of the above ground and crawlspace plumbing for the culinary and laundry areas in Building 10: CIP Project No. 23-M38; SPWD Contract No. 115608.				
		Term of Contract:	Upon Approval - 06/30/2027	Contract # 28089		
7.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - DEPARTMENT OF CORRECTIONS CIP PROJECTS - NON-EXEC	VERUS ASSOCIATES NEVADA, LLC	GENERAL	\$130,249	Professional Service
	Contract Description:	This is a new contract to provide professional architectural/engineering services for the Ely State Prison - Install Site Security Cameras CIP Project to include design development, construction documents, bidding, and construction administration services for the design and construction of video monitoring and recording equipment in the parking lot and along the perimeter: CIP Project No. 23-M49; SPWD Contract No. 115777.				
		Term of Contract:	Upon Approval - 06/30/2027	Contract # 28147		

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
8.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - VETERANS CIP PROJECTS - NON-EXEC	PETTY & ASSOCIATES, INC.	GENERAL	\$295,600	Professional Service
	Contract Description:	This is a new contract to provide professional architectural/engineering services for the Emergency Operations Center - HVAC Systems Renovation CIP Project to include mechanical and electrical engineering design services for the redesign and construction of boilers, chiller, air handling units, variable air volume terminal units, pumps, piping, and associated temperature controls: CIP Project No. 23-M47; SWPD Contract No. 115779.				
		Term of Contract:	Upon Approval - 06/30/2027	Contract # 28150		
9.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - VETERANS CIP PROJECTS - NON-EXEC	WELLES PUGSLEY ARCHITECTS, LLP DBA PUGSLEY SIMPSON COULTER SIMPSON COULTER STUDIO	BONDS	\$432,300	Professional Service
	Contract Description:	This is a new contract to provide professional architectural/engineering services for the Floyd Edsall Training Center - Field Maintenance Shop 1 Remodel CIP Project to include construction documents, bidding, and construction administration services for the construction of locker room and break room space, restrooms, classrooms, offices, and storage areas: CIP Project No. 23-C25; SPWD Contract No. 115776.				
		Term of Contract:	Upon Approval - 06/30/2027	Contract # 28132		
10.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS	CMB CONSULTANTS, LC DBA UNVC	OTHER: CAPITAL PROJECT FUNDS	\$250,000	Professional Service
	Contract Description:	This is a new contract to provide ongoing professional third-party commissioning services for CIP Projects: SPWD Contract No. 115605.				
		Term of Contract:	Upon Approval - 06/30/2027	Contract # 28021		
11.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS	DOWL, LLC	OTHER: CAPITAL PROJECT FUNDS	\$250,000	Professional Service
	Contract Description:	This is a new contract to provide ongoing professional civil plan checking services for CIP Projects: CIP Contract No. 115654.				
		Term of Contract:	Upon Approval - 06/30/2027	Contract # 28104		

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
12.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS	KLEINFELDER, INC.	OTHER: CAPITAL PROJECT FUNDS	\$250,000	Professional Service
	Contract Description:	This is a new contract to provide ongoing professional civil plan checking services for CIP Projects: CIP Contract No. 115474.				
		Term of Contract:	Upon Approval - 06/30/2027	Contract # 28067		
13.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS	TANEY ENGINEERING, LLC	OTHER: CAPITAL PROJECT FUNDS	\$250,000	Professional Service
	Contract Description:	This is a new contract to provide ongoing professional civil plan checking services for CIP Projects: SPWD Contract No. 115651.				
		Term of Contract:	Upon Approval - 06/30/2027	Contract # 28105		
14.	130	DEPARTMENT OF TAXATION	FAST ENTERPRISES, LLC	FEDERAL	\$81,266,380	
	Contract Description:	This is a new contract to provide software-as-a-service and related professional services for an integrated tax system.				
		Term of Contract:	Upon Approval - 06/30/2033	Contract # 28200		
15.	130	DEPARTMENT OF TAXATION	MATHTECH, INC.	FEDERAL	\$993,560	
	Contract Description:	This is a new service agreement under statewide contract #99SWC-NV24-17503 which provides procurement acquisition support services. This service agreement provides strategy, guidance, planning and execution support services designed to support the successful implementation of a new software product for the system modernization project known as Project MYNT.				
		Term of Contract:	Upon Approval - 06/30/2024	Contract # 28185		
16.	270	CANNABIS COMPLIANCE BOARD -MARIJUANA REGULATION AND CONTROL ACCOUNT	THOMAS P MILLER & ASSOCIATES, LLC	FEE: LICENSURE	\$150,000	
	Contract Description:	This is a new contract to provide a national market study to assess the supply and demand of the current number of licensees, provide insight to the illicit cannabis market, and obtain input regarding the efficacy of current tax models.				
		Term of Contract:	Upon Approval - 06/30/2024	Contract # 27700		

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
17.	300	DEPARTMENT OF EDUCATION - ASSESSMENTS AND ACCOUNTABILITY	ACT, INC. OF IOWA	GENERAL	\$7,992,000	
	Contract Description:	This is a new contract to provide ongoing College and Career Readiness assessments to all students enrolled in their junior year of high school.				
		Term of Contract:	09/12/2023 - 10/31/2027	Contract # 28169		
18.	300	DEPARTMENT OF EDUCATION - DATA SYSTEMS MANAGEMENT	IDENTITY AUTOMATION, L.P.	FEDERAL	\$827,480	
	Contract Description:	This is the first amendment to the original contract which provides an identity and access management security system. This amendment extends the termination date from February 28, 2024 to June 30, 2025 and increases the maximum amount from \$1,600,000 to \$2,427,480 due to the continued need for these services.				
		Term of Contract:	07/01/2021 - 06/30/2025	Contract # 24367		
19.	315	STATE PUBLIC CHARTER SCHOOL AUTHORITY	NATIONAL CHARTER SCHOOLS INSTITUTE, INC.	FEE: CHARTER SCHOOLS	\$420,060	Sole Source
	Contract Description:	This is a new contract to provide an ongoing software solution to collect data and documents from the agency's sponsored charter schools in accordance with federal, state, and agency reporting requirements.				
		Term of Contract:	Upon Approval - 06/30/2027	Contract # 27856		
20.	332	DEPARTMENT OF ADMINISTRATION - STATE LIBRARY, ARCHIVES AND PUBLIC RECORDS - LIBRARY COOPERATIVE	CARSON CITY LIBRARY	OTHER: REVENUE	\$118,000	Exempt
	Contract Description:	This is a new revenue cooperative agreement which provides an ongoing regional network of libraries known as the Nevada Library Cooperative for the improvement of library services and the sharing of resources.				
		Term of Contract:	07/01/2023 - 06/30/2027	Contract # 27989		
21.	403	DEPARTMENT OF HEALTH AND HUMAN SERVICES - HEALTH CARE FINANCING AND POLICY - INTER-GOVERNMENTAL TRANSFER PROGRAM	BOARD OF REGENTS, NEVADA SYSTEM OF HIGHER EDUCATION - OBO UNIVERSITY OF NEVADA, LAS VEGAS	OTHER: REVENUE	\$11,888,250	Exempt
	Contract Description:	This is a new revenue interlocal agreement to provide managed care directed payments for services provided to Medicaid recipients enrolled in a Managed Care Organization.				
		Term of Contract:	01/01/2023 - 12/31/2026	Contract # 27449		

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
22.	409	DEPARTMENT OF HEALTH AND HUMAN SERVICES - CHILD AND FAMILY SERVICES - RURAL CHILD WELFARE	DOUGLAS COUNTY	OTHER: REVENUE	\$1,061,595	Exempt
	Contract Description:	This is a new revenue interlocal agreement to provide ongoing child protective services.				
		Term of Contract:	07/01/2023 - 06/30/2025	Contract # 27934		
23.	550	DEPARTMENT OF AGRICULTURE - AGRICULTURE ADMINISTRATION	EXPRESS JANITORIAL, LLC	OTHER: COST ALLOCATION	\$156,000	
	Contract Description:	This is a new contract to provide ongoing janitorial services to the northern Nevada headquarters and Measurement Standards buildings.				
		Term of Contract:	01/01/2024 - 12/31/2027	Contract # 28112		
24.	654	OFFICE OF THE MILITARY - DIVISION OF EMERGENCY MANAGEMENT	ONE DIVERSIFIED, LLC	FEDERAL	\$628,509	
	Contract Description:	This is a new contract to provide an upgrade to end-of-life equipment to allow the Emergency Operation Center to maintain situational awareness and provide essential functions.				
		Term of Contract:	Upon Approval - 06/30/2025	Contract # 28181		
25.	702	DEPARTMENT OF WILDLIFE - DIRECTOR'S OFFICE	AMBIENT EDGE, LLC	FEE: SPORTSMEN 50% FEDERAL 50%	\$55,290	
	Contract Description:	This is the second amendment to the original contract which provides ongoing maintenance services of heating, ventilation and air conditioning units in Las Vegas and Laughlin. This amendment increases the maximum amount from \$71,701.35 to \$126,991.35 due to an increased need for these services.				
		Term of Contract:	07/01/2021 - 06/30/2025	Contract # 24317		
26.	702	DEPARTMENT OF WILDLIFE - GAME MANAGEMENT	HELIWILD, LLC DBA HELICOPTER WILDLIFE SERVICES	OTHER: GAME DONATIONS 25% HERITAGE TAG AUCTIONS 25% FEDERAL 50%	\$344,000	
	Contract Description:	This is the second amendment to the original contract which provides aerial wildlife capture and transport services to support research projects statewide. This amendment increases the maximum amount from \$600,000 to \$944,000 due to the continued need for these services.				
		Term of Contract:	11/11/2020 - 11/30/2024	Contract # 23649		

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
27.	706	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - FORESTRY - FIRE SUPPRESSION	PERSHING COUNTY	OTHER: REVENUE	\$293,398	Exempt
	Contract Description: This is a new revenue interlocal agreement to provide ongoing wildland fire services. Term of Contract: 07/01/2023 - 06/30/2025 Contract # 28146					
28.	709	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - ENVIRONMENTAL PROTECTION - AIR QUALITY	SUSTAINABILITY SOLUTIONS GROUP USA, INC.	FEDERAL	\$1,177,030	
	Contract Description: This is a new contract to provide assistance in creating a Priority Climate Action Plan. Term of Contract: Upon Approval - 06/30/2027 Contract # 28192					
29.	741	DEPARTMENT OF BUSINESS AND INDUSTRY - INSURANCE - INSURANCE REGULATION	REGULATORY INSURANCE ADVISORS, LLC	FEE: EXAMINATION	\$2,500,000	
	Contract Description: This is a new contract to provide ongoing statutory analysis and examination services of insurance company operations. Term of Contract: Upon Approval - 08/31/2026 Contract # 28103					
30.	742	DEPARTMENT OF BUSINESS AND INDUSTRY - DIVISION OF INDUSTRIAL RELATIONS	CAPTECH VENTURES, INC.	OTHER: WORKERS' COMPENSATION AND SAFETY FUND	\$204,125	Sole Source
	Contract Description: This is the first amendment to the original contract which provides ongoing support and maintenance services to the Workers Compensation Claims and Regulatory Data System. This amendment increases the maximum amount from \$180,000 to \$384,125 to include additional software changes. Term of Contract: 07/01/2023 - 06/30/2025 Contract # 27674					

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
31.	810	DEPARTMENT OF MOTOR VEHICLES - SYSTEM TECHNOLOGY APPLICATION REDESIGN	CARAHSOFT TECHNOLOGY CORPORATION	HIGHWAY 88% FEE: REGISTRATION 12%	\$10,682,108	
	Contract Description:	This is the second amendment to the original contract which provides commercial off-the-shelf based software solutions to replace the current outdated systems as part of the system modernization project. This amendment increases the maximum amount from \$77,337,926.48 to \$88,020,034.22 due to revisions in software and licensing.				
	Term of Contract:	09/22/2021 - 09/08/2026	Contract # 24759			
32.	810	DEPARTMENT OF MOTOR VEHICLES - CENTRAL SERVICES	IMAGE ACCESS	HIGHWAY 85% FEE: INSURANCE VERIFICATION PROGRAM & POLLUTION CONTROL 14% OTHER: OFF HIGHWAY VEHICLE ADMINISTRATIVE REIMBURSEMENT 1%	\$421,500	Sole Source
	Contract Description:	This is a new contract to provide ongoing support for scanning and imaging services.				
	Term of Contract:	10/01/2023 - 10/01/2024	Contract # 28102			
33.	908	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - ADMINISTRATIVE SERVICES - INFORMATION DEVELOPMENT AND PROCESSING	EPATHUSA, INC.	GENERAL 4% OTHER: WAGE ASSESSMENT AND BLIND ENTERPRISE SET ASIDE 19% FEDERAL 77%	\$243,766	Sole Source
	Contract Description:	This is the fourth amendment to the original contract which provides ongoing website hosting and maintenance services. This amendment extends the termination date from October 31, 2023 to October 31, 2026 and increases the maximum amount from \$245,182.75 to \$488,948.55 due to framework upgrades.				
	Term of Contract:	03/12/2019 - 10/31/2026	Contract # 21391			

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
34.	B026	LICENSING BOARDS AND COMMISSIONS - OSTEOPATHIC MEDICINE	MCDONALD CARANO, LLP	FEE: LICENSURE	\$81,000	Professional Service
	Contract Description:	This is the first amendment to the original contract which provides legislative and government affairs assistance. This amendment extends the termination date from December 31, 2023 to December 31, 2025 and increases the maximum amount from \$75,000 to \$156,000 due to the continued need for these services.				
	Term of Contract:	01/01/2022 - 12/31/2025	Contract # 25128			

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28231**

Agency Name: SECRETARY OF STATE'S OFFICE	Legal Entity Name: FORT ORANGE PRESS, INC.
Agency Code: 040	Contractor Name: FORT ORANGE PRESS, INC.
Appropriation Unit: 1050-25	Address: 11 SAND CREEK ROAD
Is budget authority available?: Yes	City/State/Zip: ALBANY, NY 12205
If "No" please explain: Not Applicable	Contact/Phone: ROBERT F. WITKO 518-493-3233
	Vendor No.: Pend. Reg.
	NV Business ID: NV20232874263
To what State Fiscal Year(s) will the contract be charged?	2024-2026

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/> General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **RFP# 04SOS-S2459**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **09/18/2023**

Anticipated BOE meeting date **10/2024**

Retroactive? **Yes**

If "Yes", please explain

The Secretary of State's Office needs to start the services now and cannot wait until after October BOE as it deals with elections and ballots. This is necessary to provide ballots to cities and counties to meet statutory deadlines.

3. Termination Date: **12/31/2025**

Contract term: **2 years and 105 days**

4. Type of contract: **Contract**

Contract description: **Ballot Printing**

5. Purpose of contract:

This is a new contract to provide ballot printing for the 2024 elections.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$1,900,000.00**

Other basis for payment: Payment will be made per invoice received.

II. JUSTIFICATION

7. What conditions require that this work be done?

NAC 293.200 requires the Secretary of State's office to reimburse counties for ballot stock. In order to increase buying power and reduce costs, the SOS is requesting a single source for ballot printing needs.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Secretary of State's office does not have the ability to provide these services. The quantity and detail needed to print ballot stock is out of the realm of state printing services.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

KP LLC.
Fort Orange Press Inc.
Taylor Print and Visual Impress

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #04SOS-S2459, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 08/10/2023 Anticipated re-bid date:

10. a. Does the contract contain any IT components? No
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dbowma1	09/15/2023 14:58:57 PM
Division Approval	dbowma1	09/15/2023 14:59:00 PM
Department Approval	dbowma1	09/15/2023 14:59:04 PM
Contract Manager Approval	jmckeeha	09/15/2023 14:59:13 PM
Budget Analyst Approval	dlenzner	09/19/2023 16:32:14 PM
BOE Agenda Approval	dlenzner	09/19/2023 16:32:16 PM
BOE Final Approval	Pending	

FRANCISCO V. AGUILAR
Secretary of State

MAGGIE SALAS CRESPO
Deputy Secretary for Southern Nevada

DEBBIE I. BOWMAN
Deputy Secretary for Operations

SHAUNA BAKKEDAHL
Deputy Secretary for Commercial Recordings

STATE OF NEVADA



OFFICE OF THE
SECRETARY OF STATE


GABRIEL DI CHIARA
Chief Deputy Secretary of State

ERIN HOUSTON
Deputy Secretary for Securities

MARK A. WLASCHIN
Deputy Secretary for Elections

MEMORANDUM

To: Budget Division – David Lenzner

From: Jennifer McKeehan – Management Analyst 3
CC: Mark Wlaschin – Deputy Secretary of State for Elections 

Date: September 19, 2023

Subject: Retroactive Contract – CETS 28231 – Fort Orange Press

On behalf of the Nevada Secretary of State, I respectfully request approval to execute a retroactive contract with Fort Orange Press. In order to meet statutory deadlines, it is imperative that work begin on this contract prior to the October BOE as it deals with elections and ballot stock.

This contract went through the RFP process, and we have been working with State Purchasing. This resulted in a delay to the September BOE at no fault of our agency.

This request is to ensure that ballot stock will be made available to counties and ballots delivered to registered votes by the time frames mandated in statute.

Thank you for your consideration of this request.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **23702** Amendment Number: **3**

Agency Name: **ADMIN - STATE PUBLIC WORKS DIVISION** Legal Entity Name: **SUMMERSCAPE, LLC**

Agency Code: **082** Contractor Name: **SUMMERSCAPE, LLC**

Appropriation Unit: **1349-12** Address: **5295 COGGINS RD.**

Is budget authority available?: **Yes** City/State/Zip: **RENO, NV 89506-5712**

If "No" please explain: **Not Applicable** Contact/Phone: **Ricardo Zamarripa 775-677-7791**

Vendor No.: **T27035168**

NV Business ID: **NV20131118550**

To what State Fiscal Year(s) will the contract be charged? **2021-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Buildings and Grounds Rent Income

Agency Reference #: **08DOA-S1276**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **12/08/2020**

Anticipated BOE meeting date **10/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **11/30/2024**

Contract term: **3 years and 358 days**

4. Type of contract: **Contract**

Contract description: **Snow Removal**

5. Purpose of contract:

This is the third amendment to the original contract which provides ongoing snow removal for state-owned buildings in Reno. This amendment increases the maximum amount from \$361,752.75 to \$561,752.75 due to the continued need for these services.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$190,752.75	\$190,752.75	\$190,752.75	Yes - Action
a. Amendment 1:	\$96,000.00	\$96,000.00	\$96,000.00	Yes - Info
b. Amendment 2:	\$75,000.00	\$75,000.00	\$171,000.00	Yes - Action
2. Amount of current amendment (#3):	\$200,000.00	\$200,000.00	\$200,000.00	Yes - Action
3. New maximum contract amount:	\$561,752.75			

II. JUSTIFICATION

7. What conditions require that this work be done?

Additional funds needed, the current contract does not expire until 11/30/2024. Current contract only has \$67,771.50 remaining for the coming winter. Used \$222,324.25 in the 5 winter months of heavy snow in FY23. Must consider a coming extreme winter, need snow removal for several Reno properties. Health and safety.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Employees to not have the equipment of time to remove the snow

9. Were quotes or proposals solicited? No
Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?
Pursuant to RFP #08DOA-S1276, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 08/11/2020 Anticipated re-bid date: 01/11/2024

10. a. Does the contract contain any IT components? No
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?
No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor
Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?
No
b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?
No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?
No If "Yes", please explain
Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?
Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:
Buildings and Grounds. The performance was satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?
No If "Yes", please provide details of the litigation and facts supporting approval of the contract:
Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?
Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:		
Approval Level	User	Signature Date
Budget Account Approval	slon5	08/16/2023 08:01:52 AM
Division Approval	jkidd	08/23/2023 12:13:38 PM

Department Approval	ssands	08/28/2023 08:42:32 AM
Contract Manager Approval	vhnavarr	08/28/2023 08:48:37 AM
Budget Analyst Approval	klay0	09/09/2023 13:57:42 PM
BOE Agenda Approval	bmacke1	09/18/2023 09:13:37 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28162**

Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION	Legal Entity Name: TK Elevator Corporation
Agency Code: 082	Contractor Name: TK Elevator Corporation
Appropriation Unit: 1349-12	Address: 770 Smithridge Drive # 350
Is budget authority available?: Yes	City/State/Zip: Reno, NV 89502
If "No" please explain: Not Applicable	Contact/Phone: James Raftery 833-728-3598
	Vendor No.: PENDING
	NV Business ID: NV19841018200

To what State Fiscal Year(s) will the contract be charged? **2024-2028**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Buildings and Grounds Rent Income

Agency Reference #: **08DOA-S2368 JS**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/01/2023**

Anticipated BOE meeting date **10/2023**

Retroactive? **Yes**

If "Yes", please explain

The current contract expires on September 30, 2023, but the October BOE meeting is not scheduled until October 10, 2023. Asking for a retroactive start date of October 1, 2023.

3. Termination Date: **09/30/2027**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **Elevator maintenance**

5. Purpose of contract:

This is a new contract to provide ongoing elevator inspection, repair, and maintenance.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$1,753,474.72**

II. JUSTIFICATION

7. What conditions require that this work be done?

Elevators must be maintained to comply with Federal Elevator Codes

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Buildings and Grounds does not have the personnel with expertise to maintain elevators.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**EnPro Elevator
TK Elevator Corp
Otis Elevator**

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #08DOA-S2368, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 06/23/2023 Anticipated re-bid date: 03/01/2027

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	slon5	09/11/2023 14:48:10 PM
Division Approval	jkidd	09/11/2023 15:33:07 PM
Department Approval	ssands	09/11/2023 15:52:07 PM
Contract Manager Approval	ssands	09/11/2023 15:52:09 PM
Budget Analyst Approval	klay0	09/11/2023 15:54:30 PM
BOE Agenda Approval	bmacke1	09/12/2023 14:41:16 PM
BOE Final Approval	Pending	

Joe Lombardo
Governor



Jack Robb
Director

Matthew Tuma
Deputy Director

Kent A. LeFevre
Administrator

Carson City Office:
515 East Musser Street, Suite 102
Carson City, Nevada 89701
Phone: (775) 684-4141

Buildings & Grounds Section
Phone: (775) 684-1800

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
PUBLIC WORKS DIVISION

Las Vegas Office:
2300 McLeod Street
Las Vegas, Nevada 89104
Phone: (702) 486-5115

Buildings & Grounds Section
Phone: (702) 486-4300

August 28, 2023

MEMORANDUM

TK Elevator Corporation RFP is scheduled for October 10, 2023, BOE. However, this contract needs to retro back to October 1, 2023. The current is with OTIS Elevators, expiring 9/30/23. This retro would give us uninterrupted services.

Respectfully,

A handwritten signature in blue ink, appearing to read "Kent A. LeFevre". To the right of the signature, the initials "FOR KL" are written in blue ink.

Kent A. LeFevre, SPWD Administrator

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28110**

Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION	Legal Entity Name: HARRIS CONSULTING ENGINEERS, LLC
Agency Code: 082	Contractor Name: HARRIS CONSULTING ENGINEERS, LLC
Appropriation Unit: 1535-55	Address: 680 PILOT RD., STE. A
Is budget authority available?: Yes	City/State/Zip: LAS VEGAS, NV 89119-9015
If "No" please explain: Not Applicable	Contact/Phone: 702-269-1575
	Vendor No.: T27003439
	NV Business ID: NV20011085889

To what State Fiscal Year(s) will the contract be charged? **2024-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 115765

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 10/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2027**

Contract term: **3 years and 273 days**

4. Type of contract: **Contract**

Contract description: **Arch / Eng**

5. Purpose of contract:

This is a new contract to provide professional architectural/engineering services for the Summit View Youth Center - Emergency Generator Replacement CIP Project to include design development, construction documents, bidding, and construction administration services for the redesign and construction of the existing generator and transfer switch: CIP Project No. 23-M02-06; SPWD Contract No. 115765.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$115,000.00**

Other basis for payment: Monthly progress payments based on services provided

II. JUSTIFICATION

7. What conditions require that this work be done?

2023 Leg. approved CIP Project

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Capital Improvement Program (CIP) consultants are selected based on their ability to provide professional engineering design and architectural services to SPWD in support of the state engineering services provided to approved CIPs.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Yes. SPWD, and currently with satisfactory results.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Jon Foster, Project Manager Ph: 775-684-4141

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nmann	09/05/2023 09:40:29 AM
Division Approval	nmann	09/05/2023 09:40:31 AM
Department Approval	nmann	09/05/2023 09:40:34 AM
Contract Manager Approval	lwildes	09/05/2023 11:23:29 AM
Budget Analyst Approval	klay0	09/11/2023 08:15:07 AM
BOE Agenda Approval	bmacke1	09/12/2023 15:20:26 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28176**

Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION	Legal Entity Name: PETTY & ASSOCIATES, INC.
Agency Code: 082	Contractor Name: PETTY & ASSOCIATES, INC.
Appropriation Unit: 1535-55	Address: 760 MARGRAVE DR., STE. 100
Is budget authority available?: Yes	City/State/Zip: RENO, NV 89502
If "No" please explain: Not Applicable	Contact/Phone: 775-359-5777
	Vendor No.: T80580350
	NV Business ID: NV19841014622

To what State Fiscal Year(s) will the contract be charged? **2024-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 115824

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 10/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2027**

Contract term: **3 years and 273 days**

4. Type of contract: **Contract**

Contract description: **Arch / Eng**

5. Purpose of contract:

This is a new contract to provide professional architectural/engineering services for the Lake's Crossing Center - HVAC and Domestic Hot Water Systems Renovation CIP Project to include mechanical, electrical, and structural engineering design services for the redesign and construction of rooftop units, exhaust fans, water heaters, domestic water tempering station, and associated temperature controls: CIP Project No. 23-M02-11; SPWD Contract No. 115824.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$115,450.00**

Other basis for payment: Monthly progress payments based on services provided

II. JUSTIFICATION

7. What conditions require that this work be done?

2023 Leg. approved CIP projects

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Capital Improvement Program (CIP) consultants are selected based on their ability to provide professional engineering design and architectural services to SPWD in support of the state engineering services provided to approved CIPs.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Yes. SPWD, and currently with satisfactory results.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Brian Bassi, Project Manager Ph: 775-684-4141

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nmann	09/05/2023 15:06:39 PM
Division Approval	nmann	09/05/2023 15:06:42 PM
Department Approval	nmann	09/05/2023 15:06:44 PM
Contract Manager Approval	lwildes	09/05/2023 15:30:19 PM
Budget Analyst Approval	klay0	09/12/2023 15:51:51 PM
BOE Agenda Approval	bmacke1	09/18/2023 13:05:43 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28089**

Agency Name:	ADMIN - STATE PUBLIC WORKS DIVISION	Legal Entity Name:	AINSWORTH ASSOCIATES MECHANICAL ENGINEERS
Agency Code:	082	Contractor Name:	AINSWORTH ASSOCIATES MECHANICAL ENGINEERS
Appropriation Unit:	1550-44	Address:	1420 HOLCOMB AVE., STE. 201
Is budget authority available?:	Yes	City/State/Zip:	RENO, NV 89502-8003
If "No" please explain:	Not Applicable	Contact/Phone:	775-329-9100
		Vendor No.:	T27012245A
		NV Business ID:	NV20201704362

To what State Fiscal Year(s) will the contract be charged? **2024-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 115608

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 10/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2027**

Contract term: **3 years and 273 days**

4. Type of contract: **Contract**

Contract description: **Arch / Eng**

5. Purpose of contract:

This is a new contract to provide professional architectural/engineering services for the Ely State Prison - Culinary Building Plumbing Replacement CIP Project to include architectural design, mechanical, structural, and electrical engineering services to design and construct the replacement of the above ground and crawlspace plumbing for the culinary and laundry areas in Building 10: CIP Project No. 23-M38; SPWD Contract No. 115608.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$209,000.00**

Other basis for payment: Monthly progress payments based on services provided

II. JUSTIFICATION

7. What conditions require that this work be done?

2023 Leg. approved CIP Project

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Capital Improvement Program (CIP) consultants are selected based on their ability to provide professional engineering design and architectural services to SPWD in support of the state engineering services provided to approved CIPs.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Yes. SPWD, and currently with satisfactory results.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Garret Elmer, Project Manager Ph: 775-684-4141

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nmann	09/05/2023 10:17:00 AM
Division Approval	nmann	09/05/2023 10:17:02 AM
Department Approval	nmann	09/05/2023 10:17:04 AM
Contract Manager Approval	lwildes	09/05/2023 11:22:39 AM
Budget Analyst Approval	klay0	09/09/2023 15:00:10 PM
BOE Agenda Approval	bmacke1	09/18/2023 12:58:44 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28147**

Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION	Legal Entity Name: VERUS ASSOCIATES NEVADA, LLC
Agency Code: 082	Contractor Name: VERUS ASSOCIATES NEVADA, LLC
Appropriation Unit: 1550-49	Address: 525 E. GLENDALE AVE.
Is budget authority available?: Yes	City/State/Zip: SPARKS, NV 89431
If "No" please explain: Not Applicable	Contact/Phone: 775-870-1004
	Vendor No.: T29038999
	NV Business ID: NV20161620968

To what State Fiscal Year(s) will the contract be charged? **2024-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 115777

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 10/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2027**

Contract term: **3 years and 273 days**

4. Type of contract: **Contract**

Contract description: **Arch / Eng**

5. Purpose of contract:

This is a new contract to provide professional architectural/engineering services for the Ely State Prison - Install Site Security Cameras CIP Project to include design development, construction documents, bidding, and construction administration services for the design and construction of video monitoring and recording equipment in the parking lot and along the perimeter: CIP Project No. 23-M49; SPWD Contract No. 115777.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$130,249.00**

Other basis for payment: Monthly progress payments based on services provided

II. JUSTIFICATION

7. What conditions require that this work be done?

2023 Leg. approved CIP project

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Capital Improvement Program (CIP) consultants are selected based on their ability to provide professional engineering design and architectural services to SPWD in support of the state engineering services provided to approved CIPs.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Yes. SPWD, and currently with satisfactory results.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Jon Foster, Project Manager Ph: 775-684-4141

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nmann	09/05/2023 11:40:47 AM
Division Approval	nmann	09/05/2023 11:40:49 AM
Department Approval	nmann	09/05/2023 11:40:52 AM
Contract Manager Approval	lwildes	09/05/2023 12:39:14 PM
Budget Analyst Approval	klay0	09/12/2023 14:52:38 PM
BOE Agenda Approval	bmacke1	09/18/2023 13:08:51 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28150**

Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION	Legal Entity Name: PETTY & ASSOCIATES, INC.
Agency Code: 082	Contractor Name: PETTY & ASSOCIATES, INC.
Appropriation Unit: 1577-75	Address: 760 MARGRAVE DR., STE. 100
Is budget authority available?: Yes	City/State/Zip: RENO, NV 89502
If "No" please explain: Not Applicable	Contact/Phone: 775-359-5777
	Vendor No.: T80580350
	NV Business ID: NV19841014622

To what State Fiscal Year(s) will the contract be charged? **2024-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 115779

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 10/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2027**

Contract term: **3 years and 273 days**

4. Type of contract: **Contract**

Contract description: **Arch / Eng**

5. Purpose of contract:

This is a new contract to provide professional architectural/engineering services for the Emergency Operations Center - HVAC Systems Renovation CIP Project to include mechanical and electrical engineering design services for the redesign and construction of boilers, chiller, air handling units, variable air volume terminal units, pumps, piping, and associated temperature controls: CIP Project No. 23-M47; SWPD Contract No. 115779.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$295,600.00**

Other basis for payment: Monthly progress payments based on services provided

II. JUSTIFICATION

7. What conditions require that this work be done?

2023 Leg. approved CIP projects

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Capital Improvement Program (CIP) consultants are selected based on their ability to provide professional engineering design and architectural services to SPWD in support of the state engineering services provided to approved CIPs.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Courtney Leitner, Project Manager Ph: 775-684-4141

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nmann	09/05/2023 12:07:57 PM
Division Approval	nmann	09/05/2023 12:07:59 PM
Department Approval	nmann	09/05/2023 12:08:02 PM
Contract Manager Approval	lwildes	09/05/2023 12:38:25 PM
Budget Analyst Approval	klay0	09/12/2023 14:35:42 PM
BOE Agenda Approval	bmacke1	09/18/2023 13:07:54 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28132**

Agency Name:	ADMIN - STATE PUBLIC WORKS DIVISION	Legal Entity Name:	WELLES PUGSLEY ARCHITECTS, LLP DBA PUGSLEY SIMPSON COULTER SIMPSON COULTER STUDIO
Agency Code:	082	Contractor Name:	WELLES PUGSLEY ARCHITECTS, LLP DBA PUGSLEY SIMPSON COULTER SIMPSON COULTER STUDIO
Appropriation Unit:	1577-71	Address:	151 E. WARM SPRINGS RD.
Is budget authority available?:	Yes	City/State/Zip:	LAS VEGAS, NV 89119-4101
If "No" please explain:	Not Applicable	Contact/Phone:	702-435-1150
		Vendor No.:	T27038348
		NV Business ID:	NV20031000034
To what State Fiscal Year(s) will the contract be charged?	2024-2027		

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	X Bonds	100.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 115776

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 10/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2027**

Contract term: **3 years and 273 days**

4. Type of contract: **Contract**

Contract description: **Arch / Eng**

5. Purpose of contract:

This is a new contract to provide professional architectural/engineering services for the Floyd Edsall Training Center - Field Maintenance Shop 1 Remodel CIP Project to include construction documents, bidding, and construction administration services for the construction of locker room and break room space, restrooms, classrooms, offices, and storage areas: CIP Project No. 23-C25; SPWD Contract No. 115776.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$432,300.00**

Other basis for payment: Monthly progress payments based on services provided

II. JUSTIFICATION

7. What conditions require that this work be done?

2023 Leg. approved CIP Project

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Capital Improvement Program (CIP) consultants are selected based on their ability to provide professional engineering design and architectural services to SPWD in support of the state engineering services provided to approved CIPs.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Yes. SPWD, and currently with satisfactory results.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLP

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Javier Barrera, Project Manager Ph: 775-684-4141

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nmann	09/05/2023 11:06:05 AM
Division Approval	nmann	09/05/2023 11:06:08 AM
Department Approval	nmann	09/05/2023 11:06:10 AM
Contract Manager Approval	lwildes	09/05/2023 11:21:38 AM
Budget Analyst Approval	klay0	09/11/2023 10:17:46 AM
BOE Agenda Approval	bmacke1	09/12/2023 15:36:33 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28021**

Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION	Legal Entity Name: CMB CONSULTANTS, LC DBA UNVC
Agency Code: 082	Contractor Name: CMB CONSULTANTS, LC DBA UNVC
Appropriation Unit: All Appropriations	Address: 1067 W. 1400 S.
Is budget authority available?: Yes	City/State/Zip: LEHI, UT 84043
If "No" please explain: Not Applicable	Contact/Phone: 801-641-7270
	Vendor No.: T32012002
	NV Business ID: NV20222334133

To what State Fiscal Year(s) will the contract be charged? **2024-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Capital Project Funds

Agency Reference #: 115605

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 10/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2027**

Contract term: **3 years and 273 days**

4. Type of contract: **Contract**

Contract description: **Third Party Pln Ck**

5. Purpose of contract:

This is a new contract to provide ongoing professional third-party commissioning services for CIP Projects: SPWD Contract No. 115605.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$250,000.00**

Other basis for payment: Progress payments based on services provided.

II. JUSTIFICATION

7. What conditions require that this work be done?

Third-Party commissioning is required to ensure building safety and code compliance.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Capital Improvement Program (CIP) consultants are selected based on their ability to provide professional engineering design and architectural services to SPWD in support of the state engineering services provided to approved CIPs.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Yes. SPWD, and currently with satisfactory results.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

TJ Dobson, Project Manager Ph: 775-684-4141

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nmann	09/01/2023 11:13:51 AM
Division Approval	nmann	09/01/2023 11:13:53 AM
Department Approval	nmann	09/01/2023 11:13:55 AM
Contract Manager Approval	lwildes	09/01/2023 14:05:58 PM
Budget Analyst Approval	klay0	09/13/2023 11:21:16 AM
BOE Agenda Approval	bmacke1	09/18/2023 12:52:06 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **28104**

Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION	Legal Entity Name: DOWL, LLC
Agency Code: 082	Contractor Name: DOWL, LLC
Appropriation Unit: All Appropriations	Address: 5510 LONGLEY LN.
Is budget authority available?: Yes	City/State/Zip: RENO, NV 89511
If "No" please explain: Not Applicable	Contact/Phone: 775-851-4788
	Vendor No.: T29046505
	NV Business ID: NV20151234066

To what State Fiscal Year(s) will the contract be charged? **2024-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Capital Project Funds

Agency Reference #: 115654

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 10/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **06/30/2027**Contract term: **3 years and 273 days**4. Type of contract: **Contract**Contract description: **Civil Pln Ck**

5. Purpose of contract:

This is a new contract to provide ongoing professional civil plan checking services for CIP Projects: CIP Contract No. 115654.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$250,000.00**

Other basis for payment: Progress payments based on services provided.

II. JUSTIFICATION

7. What conditions require that this work be done?

Civil plan checking services are required to ensure building safety and code compliance.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Capital Improvement Program (CIP) consultants are selected based on their ability to provide professional engineering design and architectural services to SPWD in support of the state engineering services provided to approved CIPs.

9. Were quotes or proposals solicited? **No**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicableb. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Yes. SPWD, and currently with satisfactory results.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Aaron Smith, Project Manager Ph: 775-684-4141

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nmann	09/01/2023 16:56:17 PM
Division Approval	nmann	09/01/2023 16:56:20 PM
Department Approval	nmann	09/01/2023 16:56:22 PM
Contract Manager Approval	lwildes	09/05/2023 07:50:18 AM
Budget Analyst Approval	klay0	09/13/2023 10:49:40 AM
BOE Agenda Approval	bmacke1	09/18/2023 12:49:55 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28067**

Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION	Legal Entity Name: KLEINFELDER, INC.
Agency Code: 082	Contractor Name: KLEINFELDER, INC.
Appropriation Unit: All Appropriations	Address: 6960 SMOKE RANCH RD., STE. 110
Is budget authority available?: Yes	City/State/Zip: LAS VEGAS , NV 89128
If "No" please explain: Not Applicable	Contact/Phone: 702-255-8100
	Vendor No.: T29046160B
	NV Business ID: NV19801004246

To what State Fiscal Year(s) will the contract be charged? **2024-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Capital Project Funds

Agency Reference #: **115474**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date **10/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2027**

Contract term: **3 years and 273 days**

4. Type of contract: **Contract**

Contract description: **CIVIL PLAN CK**

5. Purpose of contract:

This is a new contract to provide ongoing professional civil plan checking services for CIP Projects: CIP Contract No. 115474.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$250,000.00**

Other basis for payment: **Progress payments based on services provided.**

II. JUSTIFICATION

7. What conditions require that this work be done?

Civil plan checking services are required to ensure building safety and code compliance.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Capital Improvement Program (CIP) consultants are selected based on their ability to provide professional engineering design and architectural services to SPWD in support of the state engineering services provided to approved CIPs.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Yes. SPWD, and currently with satisfactory results.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a: Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Aaron Smith, Project Manger Ph: 775-684-4141

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nmann	09/01/2023 16:09:14 PM
Division Approval	nmann	09/01/2023 16:09:16 PM
Department Approval	nmann	09/01/2023 16:09:19 PM
Contract Manager Approval	lwildes	09/05/2023 07:49:23 AM
Budget Analyst Approval	klay0	09/13/2023 10:57:48 AM
BOE Agenda Approval	bmacke1	09/18/2023 12:51:04 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28105**

Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION	Legal Entity Name: TANEY ENGINEERING, LLC
Agency Code: 082	Contractor Name: TANEY ENGINEERING, LLC
Appropriation Unit: All Appropriations	Address: 6030 S. JONES BLVD., STE. 100
Is budget authority available?: Yes	City/State/Zip: LAS VEGAS, NV 89118-2659
If "No" please explain: Not Applicable	Contact/Phone: 702-362-8844
	Vendor No.: T32006658
	NV Business ID: NV20232732519

To what State Fiscal Year(s) will the contract be charged? **2024-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Capital Project Funds

Agency Reference #: 115651

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 10/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2027**

Contract term: **3 years and 273 days**

4. Type of contract: **Contract**

Contract description: **Civil Pln Ck**

5. Purpose of contract:

This is a new contract to provide ongoing professional civil plan checking services for CIP Projects: SPWD Contract No. 115651.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$250,000.00**

Other basis for payment: Progress payments based on services provided.

II. JUSTIFICATION

7. What conditions require that this work be done?

Civil plan check services are required to ensure building safety and code compliance.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Capital Improvement Program (CIP) consultants are selected based on their ability to provide professional engineering design and architectural services to SPWD in support of the state engineering services provided to approved CIPs.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Yes. SPWD, and currently with satisfactory results.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Aaron Smith, Project Manager Ph: 775-684-4141

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nmann	09/04/2023 20:09:59 PM
Division Approval	nmann	09/04/2023 20:10:02 PM
Department Approval	nmann	09/04/2023 20:10:04 PM
Contract Manager Approval	lwildes	09/05/2023 07:51:36 AM
Budget Analyst Approval	klay0	09/13/2023 08:37:43 AM
BOE Agenda Approval	bmacke1	09/18/2023 12:48:09 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28200**

Agency Name: **DEPARTMENT OF TAXATION**
Agency Code: **130**
Appropriation Unit: **2361-13**
Is budget authority available?: **Yes**
If "No" please explain: **Not Applicable**

Legal Entity Name: **FAST Enterprises, LLC**
Contractor Name: **FAST Enterprises, LLC**
Address: **7229 S. Alton Way**
City/State/Zip: **Centennial , CO 80112**
Contact/Phone: **James Harrison 877-275-3278**
Vendor No.: **T32012602**
NV Business ID: **NV20181898154**

To what State Fiscal Year(s) will the contract be charged? **2024-2033**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **13DAT-S2329 GKD**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date **10/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2033**

Contract term: **9 years and 275 days**

4. Type of contract: **Contract**

Contract description: **Project MYNT System**

5. Purpose of contract:

This is a new contract to provide software-as-a-service and related professional services for an integrated tax system.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$81,266,380.00**

Other basis for payment: **As invoiced by the Contractor and Approved by the State.**

II. JUSTIFICATION

7. What conditions require that this work be done?

The current aging tax system used by Department is nearing the end of its useful life and does not offer the features a modern ITS solution can provide to Department.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

A contractor is needed due to the size and scope of the project.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**Revenue Solutions Inc.
Fast Enterprises
Deloitte**

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP 13DAT-S2329, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 04/03/2023 Anticipated re-bid date: 04/01/2040

10. a. Does the contract contain any IT components? Yes
b. Is the contract part of an IT investment project over \$50,000? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

DETR, ongoing, good.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Joy Grimmer, ASO IV Ph: 775-684-2136

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jgrimmer	09/07/2023 11:44:06 AM
Division Approval	jgrimmer	09/07/2023 11:44:08 AM
Department Approval	jgrimmer	09/07/2023 11:44:12 AM
Contract Manager Approval	jgrimmer	09/08/2023 10:14:10 AM
EITS Approval	ljean	09/08/2023 10:29:58 AM
Budget Analyst Approval	mbro28	09/14/2023 07:38:42 AM
BOE Agenda Approval	stilley	09/18/2023 17:34:01 PM
BOE Final Approval	Pending	



STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Enterprise IT Services Division
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Phone: (775) 684-5800 | www.it.nv.gov | Fax: (775) 687-9097

MEMORANDUM

TO: Shellie Hughes, Director, TAX
Adriane Roberts-Larson, Deputy Executive Director, TAX
Joe Bernardy, Deputy Executive Director, Information Technology, TAX
Joy Grimmer, Administrative Services Officer IV, TAX

CC: Tim Galluzi, Administrator, EITS, DOA
Robert Dehnhardt, State Chief Information Security Officer, EITS, DOA
Sean Montierth, IT Chief, Computing, EITS, DOA
David Axtell, State Chief Enterprise Architect, EITS, DOA

FROM: Lisa Jean, TIN Administrator, EITS, DOA

SUBJECT: TIN Completion Memo – TAX – TIN 142 – *UTS Modernization-Project MYNT* – BA 2361

DATE: April 28, 2022

We have completed our review for the Department of Taxations' (TAX) – *UTS Modernization-Project MYNT* – TIN 142.

The submitted TIN, for an estimated value of \$2,943,463.00 in the FY22/FY23 biennium and \$42,014,559.78 in the FY24/FY25 biennium (100% General Fund), is to replace TAX's Unified Tax System (UTS) with a COTS solution.

The UTS that is currently in use consists of TAS (Tax Administrative System), Online Tax, Stream-lined Sales Tax, Revenue Premier, Silverflume Portal Web Services, the Marijuana Portal, and KOVIS (a document imaging solution). TAS was built using legacy software and programming languages that are approaching obsolescence.

An RFP will be released to assess potential solutions for Project MYNT (Modernize Your Nevada Tax). The project will have five major phases: needs assessment, develop RFP and vendor selection, detailed

requirement analysis, phases of implementation, and training & maintenance, and is expected to span five years.

The solution will include a change or addition to the current server environment and EITS supported Server Hosting is expected to increase. Solution VM servers will reside at the EITS Data Center. TAX should coordinate with the EITS Compute team to ensure the selected solution is compatible with the EITS environment. The agency considers the investment and final implementation to have an ongoing moderate security risk.

If there are to be any changes to enterprise services or utilizations, including: network, firewall, server, Active Directory (AD) integration, telecom, etc., please notify EITS as soon as possible to avoid integration delays.

It is expected that this solution will follow state security standards and policies.

A copy of this memo has been attached to the TIN.

If I can be of further assistance, please feel free to contact me.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28185**

Agency Name: **DEPARTMENT OF TAXATION**
Agency Code: **130**
Appropriation Unit: **2361-13**
Is budget authority available?: **Yes**
If "No" please explain: Not Applicable

Legal Entity Name: **Mathtech, Inc.**
Contractor Name: **Mathtech, Inc.**
Address: **2465 Kuser Road Suite 200**
City/State/Zip: **Hamilton, NJ 08690**
Contact/Phone: **Jason M Woodcock 802-236-0999**
Vendor No.: **T32014759**
NV Business ID: **NV20232873308**

To what State Fiscal Year(s) will the contract be charged? **2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 10/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2024**

Contract term: **273 days**

4. Type of contract: **Other (include description): MSA Work Plan**

Contract description: **Service Agreement**

5. Purpose of contract:

This is a new service agreement under statewide contract 99SWC-NV24-17503 which provides procurement acquisition support services. This service agreement provides strategy, guidance, planning and execution support services designed to support the successful implementation of a new software product for the system modernization project known as Project MYNT.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$993,560.00**

Other basis for payment: \$200 per hour for Project Oversight; \$190 per hour for Tax Mod. & Ops Advisor; \$190 per hour for Contract Assessment; \$190 per hour for Data Analysis; and \$140 per hour for Testing.

II. JUSTIFICATION

7. What conditions require that this work be done?

Notice of Allocation #23UTSRE01 granted the Department ARPA funding for Project MYNT (Modernize Your Nevada Tax). The purpose of this allocation is to modernize the core tax processing Information Technology systems, including all taxes and fees that the Department collects, as well as all related tax processes.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State Master Service Agreement; Vendor works for the State to ensure both MYNT vendor (Taxation Modernization vendor) and State personnel are complying with terms of contract.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? Yes

b. Is the contract part of an IT investment project over \$50,000? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jgrimmer	09/05/2023 13:34:24 PM
Division Approval	jgrimmer	09/05/2023 13:34:32 PM
Department Approval	jgrimmer	09/05/2023 13:34:34 PM
Contract Manager Approval	jgrimmer	09/05/2023 16:00:17 PM
EITS Approval	ljean	09/06/2023 08:14:34 AM
Budget Analyst Approval	mbro28	09/14/2023 07:38:57 AM
BOE Agenda Approval	stilley	09/18/2023 17:26:26 PM
BOE Final Approval	Pending	



STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Enterprise IT Services Division
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Phone: (775) 684-5800 | www.it.nv.gov | Fax: (775) 687-9097

M E M O R A N D U M

TO: Shellie Hughes, Director, TAX
Adriane Roberts-Larson, Deputy Executive Director, TAX
Joe Bernardy, Deputy Executive Director, Information Technology, TAX
Joy Grimmer, Administrative Services Officer IV, TAX

CC: Tim Galluzi, Administrator, EITS, DOA
Robert Dehnhardt, State Chief Information Security Officer, EITS, DOA
Sean Montierth, IT Chief, Computing, EITS, DOA
David Axtell, State Chief Enterprise Architect, EITS, DOA

FROM: Lisa Jean, TIN Administrator, EITS, DOA

SUBJECT: TIN Completion Memo – TAX – TIN 142 – *UTS Modernization-Project MYNT* – BA 2361

DATE: April 28, 2022

We have completed our review for the Department of Taxations' (TAX) – *UTS Modernization-Project MYNT* – TIN 142.

The submitted TIN, for an estimated value of \$2,943,463.00 in the FY22/FY23 biennium and \$42,014,559.78 in the FY24/FY25 biennium (100% General Fund), is to replace TAX's Unified Tax System (UTS) with a COTS solution.

The UTS that is currently in use consists of TAS (Tax Administrative System), Online Tax, Stream-lined Sales Tax, Revenue Premier, Silverflume Portal Web Services, the Marijuana Portal, and KOVIS (a document imaging solution). TAS was built using legacy software and programming languages that are approaching obsolescence.

An RFP will be released to assess potential solutions for Project MYNT (Modernize Your Nevada Tax). The project will have five major phases: needs assessment, develop RFP and vendor selection, detailed

requirement analysis, phases of implementation, and training & maintenance, and is expected to span five years.

The solution will include a change or addition to the current server environment and EITS supported Server Hosting is expected to increase. Solution VM servers will reside at the EITS Data Center. TAX should coordinate with the EITS Compute team to ensure the selected solution is compatible with the EITS environment. The agency considers the investment and final implementation to have an ongoing moderate security risk.

If there are to be any changes to enterprise services or utilizations, including: network, firewall, server, Active Directory (AD) integration, telecom, etc., please notify EITS as soon as possible to avoid integration delays.

It is expected that this solution will follow state security standards and policies.

A copy of this memo has been attached to the TIN.

If I can be of further assistance, please feel free to contact me.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27700**

Agency Name: CANNABIS COMPLIANCE BOARD	Legal Entity Name: THOMAS P MILLER & ASSOCIATES, LLC
Agency Code: 270	Contractor Name: THOMAS P MILLER & ASSOCIATES, LLC
Appropriation Unit: 4207-15	Address: 1630 N Meridian Ste 330
Is budget authority available?: Yes	City/State/Zip: Indianapolis, IN 46202
If "No" please explain: Not Applicable	Contact/Phone: Veronica Coward 317-894-5508
	Vendor No.: T29046977
	NV Business ID: NV20161084815

To what State Fiscal Year(s) will the contract be charged? **2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % LICENSURE
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 09/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2024**

Contract term: **303 days**

4. Type of contract: **Contract**

Contract description: **Market Study**

5. Purpose of contract:

This is a new contract to provide a national market study to assess the supply and demand of the current number of licensees, provide insight to the illicit cannabis market, and obtain input regarding the efficacy of current tax models.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$150,000.00**

Payment for services will be made at the rate of \$25,000.00 per Month

II. JUSTIFICATION

7. What conditions require that this work be done?

- A. Econometric review of the Nevada cannabis industry.
- B. Recommendations for expansion, if any, of all licensing types including, but not limited to, retail, production; and cultivations facilities, excluding cannabis consumption lounges.
- C. Elasticity of demand and its effects on the illicit market.
- D. The illicit market's effects on the regulated cannabis market, if any.
- E. Economic review of taxes and pricing and their relation, if any, to the illicit market.
- F. Recommendations for changes to mitigate illicit market growth.
- G. Description of how the Final Report will be free of actual or perceived bias, partiality, or influence toward any business regulated by the CCB, private cannabis businesses, or ancillary businesses such that it will be a truly independent assessment of current market cannabis license levels.
- H. Measures the vendor has in place to allow the CCB to defend the Final Report and show the Final Report is free from actual or perceived bias, partiality, or influence toward any business regulated by the CCB, private cannabis, or ancillary businesses.
- I. Past and current activities, experiences, or relationships actual or perceived exist between any business regulated by the CCB, private cannabis businesses, or ancillary businesses and vendor representatives, supervisors, staff, ownership, or partners that could show bias, partiality, or influence toward any business regulated by the CCB, private cannabis businesses, or ancillary business and how will vendor ensure proper screening or exclusion of those identified individuals or entities from the subject study based on those identified past and current activities, experiences, or relationships?

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Cannabis Compliance Board does not have staffing resources with the necessary expertise for this project.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: 02/21/2023 Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Sara Tajalli, Education Information Officer Ph: 702-486-3265

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	tday2	09/18/2023 13:40:24 PM
Division Approval	tday2	09/18/2023 13:40:27 PM
Department Approval	lfiguero	09/18/2023 13:45:05 PM
Contract Manager Approval	tday2	09/18/2023 14:05:20 PM
Budget Analyst Approval	dlenzner	09/18/2023 16:15:40 PM
BOE Agenda Approval	dlenzner	09/18/2023 16:15:43 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28169**

Agency Name: NDE - DEPARTMENT OF EDUCATION	Legal Entity Name: ACT, INC. OF IOWA
Agency Code: 300	Contractor Name: ACT, INC. OF IOWA
Appropriation Unit: 2697-45	Address: 500 ACT Drive
Is budget authority available?: Yes	City/State/Zip: IOWA CITY, IA 52243-4072
If "No" please explain: Not Applicable	Contact/Phone: Andrew Jopling 817-543-0234
	Vendor No.: T29022931B
	NV Business ID: NV20071357380

To what State Fiscal Year(s) will the contract be charged? **2024-2028**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **30DOE-S2382 JS**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **09/12/2023**

Anticipated BOE meeting date **10/2023**

Retroactive? **Yes**

If "Yes", please explain

3. Termination Date: **10/31/2027**

Contract term: **4 years and 50 days**

4. Type of contract: **Contract**

Contract description: **Readiness Assessment**

5. Purpose of contract:

This is a new contract to provide ongoing College and Career Readiness assessments to all students enrolled in their junior year of high school.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$7,992,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

The State of Nevada and State Board of Education, in alignment with federal education law, have determined participation in the following Assessments to be required for graduation: **� Class of 2023 and 2024 - ACT Plus Writing for college and career readiness**

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Nevada Department of Education does not have the technical expertise or staff capacity to develop and produce a College and Career Readiness assessment

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #30DOE-S2382, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 07/13/2023 Anticipated re-bid date: 08/31/2027

10. a. Does the contract contain any IT components? No
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	carno1	09/07/2023 08:22:01 AM
Division Approval	carno1	09/07/2023 08:22:05 AM
Department Approval	carno1	09/07/2023 08:22:10 AM
Contract Manager Approval	strongc7	09/07/2023 08:27:55 AM
Budget Analyst Approval	mranki1	09/07/2023 09:23:13 AM
BOE Agenda Approval	dlenzner	09/17/2023 17:33:04 PM
BOE Final Approval	Pending	



STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Enterprise IT Services Division
100 N. Stewart Street, Suite 100 | Carson City, Nevada 89701
Phone: (775) 684-5800 | www.it.nv.gov | Fax: (775) 687-9097

M E M O R A N D U M

TO: Peter Zutz, Administrator ADAM, NDE
Glenn Meyer, IT, NDE
Heidi Haartz, Deputy Superintendent, NDE

CC: Tim Galluzi, Administrator, EITS, DOA
Robert Dehnhardt, State Chief Information Security Officer, EITS, DOA

FROM: David Axtell, State Chief Enterprise Architect, EITS, DOA

SUBJECT: TIN Completion Memo - NDE- 336 - *CCR Assessment* - 2697

DATE: March 16, 2022

We have completed a review of NDE's – *CCR Assessment* TIN336.

The submitted TIN, for an estimated value of \$2,500,000 this biennium and \$5,000,000 in the next biennium (25% Federal Grant funding and 75% General Fund) for an RFP to secure a nationally recognized qualified Assessment Vendor to administer a College and Career Readiness Assessment to all students enrolled in Grade 11. It is likely that the assessment will be delivered online, but a paper solution could be an option.

The assessment will not be accessed by the State, only grade 11 students in public schools.

Once the RFP has been completed, additional details are expected to be updated as appropriate.

If there are to be any changes to enterprise services or utilizations, including: network, firewall, server, Active Directory (AD) integration, telecom, etc., please notify EITS as soon as possible to avoid integration delays.

It is expected that any solution coming from the RFP will follow state security standards and policies as appropriate for a standalone solution.

A copy of this memo has also been attached to the TIN.

If I can be of further assistance, please feel free to contact me.

Joe Lombardo
Governor

Jhone M. Ebert
Superintendent of
Public Instruction



Southern Nevada Office
2080 E. Flamingo Rd, Ste 210
Las Vegas, Nevada 89119-0811
Phone: (702) 486-6458
Fax: (702) 486-6450

STATE OF NEVADA
DEPARTMENT OF EDUCATION
700 E. Fifth St. | Carson City, Nevada 89701-5096
Phone: (775) 687-9200 | www.doe.nv.gov | Fax: (775) 687-1116

MEMORANDUM

TO: Amy Stephenson
Clerk of the Board of Examiners
Governor's Finance Office – Budget Division

THROUGH: Michael Rankin
Executive Branch Budget Officer 1, Governor's Finance Office- Budget Division

FROM: Megan Peterson *mp*
Deputy Superintendent, Student Investment Division, Department of Education

DATE: September 12, 2023

SUBJECT: Request for Retroactive Contract with ACT, Inc. CETS # 28169

This memorandum serves as a request for retroactive approval to September 12, 2023, for the Department of Education's contract with ACT, Inc. - CETS # 28169. This contract will provide Nevada Students with the 11th Grade Assessment in accordance with NRS 389.610. The original start date was not met due to a much longer than expected time to complete the new Request for Proposal (RFP) and award the contract to the vendor. Because this contract required approval by the State School Board which could not occur until the RFP results were published and the board took longer than anticipated to select a vendor, this contract was delayed. To avoid this situation in the future, the Department will incorporate additional time when developing contract start dates. Should this retroactive request be denied, the project schedule will need to be reconsidered including potentially delaying student testing; shifting delivery dates of the final reports may have the potential to impact timely decisions that affect the needs of students, teachers, and administrators.

We appreciate your consideration in this matter.

CC: Jhone M. Ebert, Superintendent of Public Instruction
CC: Ann Marie Dickson, Deputy Superintendent, Student Achievement Division
CC: Peter Zutz, Administrator, Assessments, Data, and Accountability Management

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 24367	Amendment Number: 1
Agency Name: NDE - DEPARTMENT OF EDUCATION	Legal Entity Name: IDENTITY AUTOMATION, L.P.
Agency Code: 300	Contractor Name: IDENTITY AUTOMATION, L.P.
Appropriation Unit: 2716-56	Address: 7102 N. SAM HOUSTON PARKWAY W SUITE 300
Is budget authority available?: Yes	City/State/Zip: HOUSTON, TX 77064
If "No" please explain: Not Applicable	Contact/Phone: QUANG NGUYEN 281-721-4751
	Vendor No.: T29044261
	NV Business ID: NV20212092786

To what State Fiscal Year(s) will the contract be charged? **2022-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2021**

Anticipated BOE meeting date 10/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **02/28/2024**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **Identity Access Mgmt**

5. Purpose of contract:

This is the first amendment to the original contract which provides an identity and access management security system. This amendment extends the termination date from February 28, 2024 to June 30, 2025 and increases the maximum amount from \$1,600,000 to \$2,427,480 due to the continued need for these services.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$1,600,000.00	\$1,600,000.00	\$1,600,000.00	Yes - Action
2. Amount of current amendment (#1):	\$827,480.00	\$827,480.00	\$827,480.00	Yes - Action
3. New maximum contract amount:	\$2,427,480.00			
and/or the termination date of the original contract has changed to:	06/30/2025			

II. JUSTIFICATION

7. What conditions require that this work be done?

These are requirements of the 2019 SLDS awarded to the Department. The new IAM security solution is necessary as the Department's security system was built in 2006 and has not been updated since. This upgrade will enable a much higher level of system security while allowing for greater access to Department information.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This solution is a highly complex Identity and Access Management solution. The vendor was selected through the RFP process and this is a proprietary product. It is only available through this vendor and supported by this vendor. The grant was awarded based on the expectation the Department would hire a qualified vendor to implement such a solution.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #30DOE-S1482, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 02/24/2021 Anticipated re-bid date: 03/30/2025

10. a. Does the contract contain any IT components? Yes

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level

User

Signature Date

Budget Account Approval

arnol1

09/05/2023 12:41:58 PM

Division Approval	carnol1	09/05/2023 12:42:01 PM
Department Approval	carnol1	09/05/2023 12:42:04 PM
Contract Manager Approval	strongc7	09/05/2023 14:35:29 PM
EITS Approval	ljean	09/06/2023 08:15:55 AM
Budget Analyst Approval	mranki1	09/06/2023 08:45:21 AM
BOE Agenda Approval	dlenzner	09/17/2023 17:39:14 PM



STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Enterprise IT Services Division
100 N. Stewart Street, Suite 100 | Carson City, Nevada 89701
Phone: (775) 684-5800 | www.it.nv.gov | Fax: (775) 687-9097

M E M O R A N D U M

TO: Peter Zutz, Administrator, ADAM, NDE
Glenn Meyer, ITM 2, NDE
Susie King, Fiscal Grant Analyst, NDE

CC: David Haws, Administrator, EITS, DOA
David Axtell, Chief Enterprise Architect, EITS, DOA

FROM: Timothy Galluzi, Technology Investment Administrator, EITS, DOA

SUBJECT: TIN Review Completed – NDE - *SLDS Grant* – T2616132

DATE: Aug 21st, 2020

We have completed the review for Nevada Department of Education (NDE) – *SLDS Grant* TIN.

The submitted TIN, for an estimated value of \$3,499,913, supports replacement of an existing technology solution, software product, and/or equipment solution currently in place and in use by the agency.

This investment will serve to replace the existing NDE Authentication system, implement the Ed-Fi ODS and create an automated solution for EDFACTS reporting. The agency reports that the current security/authentication solution in place at the agency no longer provides the elements and functionality required to scale secure user access to educational data sets.

The agency also reports that when completed, the Ed-Fi implementation, connection to IC using the API to populate the ODS and then linking the ODS to Generate will create an end to end federal reporting system based on Common Education Standards and supported with industry maintained code. This implementation can serve as a model for other states to implement an interoperable system that is built on industry standards and maintained by a consortium of states.

If there are to be any changes to enterprise services, including: network, server, telecom etc. please notify EITS as soon as possible.

The agency indicated that they would be interested in a pre and post implementation review from the Office of Information Security (OIS). Please reach out to OIS to plan for the reviews.

It is expected that this solution will continue to follow state security standards and policies.

A copy of this memo has also been attached to the TIN.

If I can be of further assistance, please feel free to contact me.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27856**

Agency Name: STATE PUBLIC CHARTER SCHOOL AUTHORITY	Legal Entity Name: National Charter Schools Institute, Inc.
Agency Code: 315	Contractor Name: National Charter Schools Institute, Inc.
Appropriation Unit: 2711-26	Address: 711 W PICKARD ST STE M
Is budget authority available?: Yes	City/State/Zip: MOUNT PLEASANT, MI 48858-1587
If "No" please explain: Not Applicable	Contact/Phone: Justyne Swiercinsky 989/317-3510
	Vendor No.: T27034587
	NV Business ID: NV20141212395

To what State Fiscal Year(s) will the contract be charged? **2024-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % CHARTER SCHOOLS
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 10/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2027**

Contract term: **3 years and 273 days**

4. Type of contract: **Contract**

Contract description: **Epicenter**

5. Purpose of contract:

This is a new contract to provide an ongoing software solution to collect data and documents from the agency's sponsored charter schools in accordance with federal, state, and agency reporting requirements.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$420,060.00**

Payment for services will be made at the rate of \$2,090.00 per School

Other basis for payment: \$2,150 per school starting 7/1/25

II. JUSTIFICATION

7. What conditions require that this work be done?

A large number of reports and documentation are required from the charter schools sponsored by State Public Charter School Authority (SPCSA). This data is needed in order to review, oversee, monitor, and support the charter schools for compliance and legal requirements. A document management system is needed to allow schools to submit this information electronically and SPCSA staff to perform the review, oversight, monitoring and support. The use of a web-based program to gather this large amount of information for use by SPCSA staff is critical to collect required information without the need for mailing physical documents.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

SPCSA staff or other state agencies do not have the capacity to design, develop, and maintain a web-based document management system.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**

Approval #: 230809

Approval Date: 08/29/2023

c. Why was this contractor chosen in preference to other?

There are no known competitors that provide all the functionality of the system hosted by the current vendor. Anticipated costs to store the mass amount of historical data in a format that is readily available and accessible, to transfer data (if it can be transferred) to a new vendor, and to train all stakeholders that utilize these records (SPCSA, charter school staff, external users such as auditors, etc.) on a new platform would be substantial. More importantly, this would cause a significant delay in the compliance reporting for the state-sponsored charter schools.

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? Yes
- b. Is the contract part of an IT investment project over \$50,000? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

7/1/14 - present for the SPCSA. Services have been satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

null, null Ph: null

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	shoh1	09/05/2023 13:46:04 PM
Division Approval	shoh1	09/05/2023 13:46:19 PM
Department Approval	jbauer	09/05/2023 15:43:45 PM

Contract Manager Approval	jbauer	09/05/2023 15:43:48 PM
EITS Approval	ljean	09/06/2023 08:15:16 AM
Budget Analyst Approval	vfajota	09/08/2023 13:32:02 PM
BOE Agenda Approval	dlenzner	09/18/2023 12:00:52 PM
BOE Final Approval	Pending	

Joe Lombardo
Governor



Timothy D. Galluzi
State Chief Information Officer

Darla J. Dodge
Deputy CIO– COO

David ‘Ax’ Axtell
Deputy CIO – CTO

Robert “Bob” Dehnhardt
Deputy CIO - CISO

STATE OF NEVADA
GOVERNOR’S OFFICE
Office of the Chief Information Officer
100 N. Stewart Street, Suite 100 | Carson City, Nevada 89701
Phone: (775) 684-5800 | www.it.nv.gov | Fax: (775) 687-9097

M E M O R A N D U M

TO: Rebecca Feiden, Executive Director, SPCSA
Jennifer Bauer, Administrative Services Officer III, SPCSA
Todd Carl, Business Process Analyst III, SPCSA

CC: Tim Galluzi, State Chief Information Officer, OCIO
Robert Dehnhardt, State Chief Information Security Officer, OCIO
David Axtell, State Chief Enterprise Architect, OCIO

FROM: Lisa Jean, TIN Administrator, OCIO

SUBJECT: TIN Completion Memo – SPCSA – TIN 231 – *Epicenter Contract Extension* – Update A – BA 2711

DATE: August 21, 2023

We have completed our review for the State Public Charter School Authority’s (SPCSA) – *Epicenter Contract Extension* – TIN 231, Update A.

The submitted TIN, for an estimated value of \$179,740.00 in the FY24/FY25 biennium and \$184,900.00 in the FY26/FY27 biennium (100% State Fees), is for a new contract with Epicenter.

Epicenter is a document management system critical to the agency that has been utilized since 2014. It is a subscription-based service that is provided without the need for vendor customization or development for the SPCSA. As a web-based Software-as-a-Service program, Epicenter offers a portal through which the SPCSA can collect various documents and data from its sponsored charter schools, including academic, financial, and organizational reports in accordance with several requirements such as federal, state, or SPCSA mandates. The daily functioning of the SPCSA’s sponsored charter schools is strongly

tied to Epicenter, which is vital for reimbursement requests, grant funding, and monitoring school performance and compliance. Additionally, in alignment with federal mandates, it is used by the SPCSA for subrecipient risk-based monitoring, requiring the submission of additional documentation for high-risk schools.

The Epicenter document management system adheres to stringent security protocols to ensure the confidentiality and integrity of the documents and data collected. With compliance to federal and state regulations, it plays a crucial role in maintaining the privacy and safety of the information pertaining to the State Public Charter School Authority and its associated entities.

If there are to be any changes to enterprise services or utilizations, including: network, firewall, server, Active Directory (AD) integration, telecom, etc., please notify OCIO as soon as possible to avoid integration delays.

It is expected that this solution will follow state security standards and policies and be compliant with the Americans with Disabilities Act (ADA) to ensure accessibility to all authorized users.

A copy of this memo has been attached to the TIN.

If I can be of further assistance, please feel free to contact me.



STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION

Purchasing Division

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: 775-684-0170 | Fax: 775-684-0188

Purchasing Use Only:	
Approval#:	230809②

SOLICITATION WAIVER JUSTIFICATION AND REQUEST FORM

ALL FIELDS ARE REQUIRED - INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY

1a	Agency Contact Information - Note: Approved copy will be sent to <u>ONLY</u> the contact(s) listed below:		
	STATE AGENCY NAME REQUIRED:	State Public Charter School Authority (SPCSA)	
	Contact Name and Title	Phone Number	Email Address
	Susan Hohn	775-687-9165	shohn@spsca.nv.gov
Jennifer Bauer	775-687-9149	jenniferbauer@spsca.nv.gov	

1b	Vendor Information:	
	Vendor Name:	Charter Schools Development & National Charter Schools Inst. Perf. Inst. Dba National Charter School Institute
	Contact Name:	Justyne Swiercinsky
	Complete Address:	711 W. Pickard St., Ste. M
	City, State, and Zip Code	Mount Pleasant, MI 48858-1587
	Telephone Number:	989-317-3510
Email Address:	jswiercinsky@jieteam.org	

1c	Type of Waiver Requested – Check the appropriate type:	
	Sole or Single Source:	Sole Source
	Professional Service Exemption:	

1d	Contract Information:			
	Is this a new Contract? Check One:	Yes:	X	No:
	If 'No' Enter Amendment Number:	#		
Enter CETS Number:	#27856			

1e	Term:			
	One (1) Time Purchase? Check One:	Yes:		No: X
	Contract:	Start Date:	Upon Approval	End Date: 6/30/2027

1f	Funding:	
	State Appropriated:	
	Federal Funds:	
	Grant Funds:	
Other (Explain):	Sponsorship Fees	

Solicitation Waiver
Resub-req'd 08/25/23 to include TIN
Resubmission req'd 07/26/23

Purchasing Use Only:	
Approval #:	230809 @

1g	Total Estimated Value of <u>this</u> Service Contract, Amendment or Purchase:
	\$364,640.00 for a 4-year term

2	Provide a description of work/services to be performed or services with goods to be purchased:
	<i>This is a Software-as-a-Service, web-based, software program that provides a portal for the SPCSA to collect data and numerous documents from its sponsored charter schools in accordance with federal, state, or SPCSA reporting requirements that include, but are not limited to: academic, financial, and organizational performance reports; programmatic implementation reports; charter school applications; charter amendment applications; and other significant information as required by the federal government, Nevada law or regulations, Nevada Department of Education, or the SPCSA.</i>

3	What are the unique features/qualifications required for these services/services with goods that are not available from any other vendor?
	<i>This is software developed and maintained for the unique needs of charter school authorizers.</i>

4	Explain why these services/services with goods cannot be competitively bid and why this purchase is economically only available from a single source:
	<i>It is not in the best interest of the State to solicit competitive bids when considering the significant investment the SPCSA and its sponsored charter schools have made in using this system for the past nine years. The SPCSA currently sponsors 44 charter school networks (charter holder) that operate 80 campuses statewide. The cost to host this substantial system has only increased by \$190 per charter holder since 2015 (the cost per school in FY15 was \$1,900 and the most recent quote for FY24/FY25 is \$2,090 per school). The SPCSA is funded primarily through sponsorship fees which are a reduction to the funds disbursed to charter schools for pupil-centered funding. The cost to transition to a new system would be an inefficient use of these funds that, if not used by the SPCSA, are refunded back to charter schools for student education. It is imperative that the SPCSA minimize, to the extent possible, unnecessary spending to maximize funds disbursed to its charter schools. The SPCSA and its sponsored schools rely heavily on the current system, know it well, and are comfortable with the design. A transition to a new system away from the one hosted by the current vendor would not only waste sponsorship fees, but it would also necessitate a significant investment by the charter schools to learn and implement a new system.</i>

5	Were alternative services or commodities evaluated?	Check One:	
		Yes	No
			X
	a. <u>If yes</u> , what were they and why were they unacceptable? Please be specific about features, characteristics, requirements, capabilities and compatibility.		
	b. <u>If not</u> , why were alternatives not evaluated?	<i>There are no known competitors that provide all the functionality of the system hosted by the current vendor. Anticipated costs to store the mass amount of historical data in a format that is readily available and accessible, to transfer data (if it can be transferred) to a new vendor, and to train all stakeholders that utilize these records (SPCSA, charter school staff, external users such as auditors, etc.) on a new platform would be substantial. More importantly, this would cause a significant delay in the compliance reporting for the state-sponsored charter schools.</i>	

Purchasing Use Only:	
Approval #:	230809 @

	Has the agency purchased these services/services with goods in the past? Check One:				Yes	No
	NOTE: To avoid delays or your request being rejected, if your previous purchase(s) was made via solicitation waiver(s), a copy or copies of <u>ALL PREVIOUS WAIVERS MUST ACCOMPANY THIS REQUEST.</u>				X	
	a. <i>If yes, starting with the most <u>recent contract</u> and working backward, for the <u>entire relationship with this vendor, or any other vendor</u> for these services/services with goods, the following information must be provided along with the <u>CETS contract number(s)</u> associated with each:</i>					
6	Term		Value	Short Description	Provide Type of Procurement RFP#, RFQ#, Waiver #	CETS #
	Start Date	End Date				
	7/1/2015	6/30/2017	\$146,300	Web-based SaaS	Waiver #140806A	15847
	7/1/2014	6/30/2015	\$45,900	Web-based SaaS	Waiver #140806	15847

7	What are the potential consequences to the State if the waiver request is denied and the services/services with goods is competitively bid?					
	<i>This vendor hosts an information and document management system called Epicenter. The SPCSA has utilized Epicenter for nine years to support submission and store numerous documents for all sponsored charter schools that are essential for their compliance reporting. Prohibiting the continuation of this service-as-a-subscription, web-hosted software will render these entities and the SPCSA unable to submit and receive myriad documents annually to meet multiple areas of compliance reporting. This software is heavily relied upon by the SPCSA and its sponsored charter schools to submit essential information and documentation. Without this system, the SPCSA would be relegated to asking schools to submit this information and documentation by email. Email submission of information and documentation from 44 charter school networks would be extremely ineffective, inefficient, and sometimes not even possible if document sizes are too large to transmit via email. The consequences of not continuing with this vendor would significantly impact the schools and the SPCSA's ability to meet compliance reporting requirements.</i>					

8	What efforts were made or conducted to substantiate there is no competition for the services/services with goods and to ensure the price for this purchase is fair and reasonable?					
	<i>The SPCSA conducted an informal search and did not find any competitors that provide all the functionality of the current vendor's system. Additionally, since 2015, the cost to host the substantial amount of data has increased only by \$190 per charter holder school through FY24/25 and only by another \$60 per charter holder school for FY26/FY27.</i>					

	Will this purchase obligate the State to this vendor for future purchases? Check One:				Yes	No
	NOTE: Before selecting your answer, please review information included on Page 2, Section 9 of the instructions.				X	
9	a. <i>If yes, please provide details regarding future obligations or needs.</i>					
	<i>As the needs for the SPCSA to use a system in support of charter school reporting continue, the agency intends to continue contracting for this purpose. Due to the functionalities, efficiencies, and reasonable cost that the current Epicenter information and document management system provides, the agency intends to continue contracting with this vendor until such time that another system is developed that supersedes the capabilities and cost of the current system.</i>					

<i>Purchasing Use Only:</i>	
Approval #:	230809⑥

By signing below, I know and understand the contents of this Solicitation Waiver Request and Justification and attest that all statements are true and correct. Signatures are required from the agency representatives indicated below. The same individual cannot provide approval signatures in both sections.

Susan Hohn

Signature of Agency Representative Initiating Request

Susan Hohn

Print Name of Agency Representative Initiating Request

Jul 26, 2023

Date



Signature of Agency Head Authorizing Request

Jennifer Bauer

Print Name of Agency Head Authorizing Request

Jul 25, 2023

Date

FOR PURCHASING USE ONLY – PLEASE NOTE: *In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada or to assist in our due diligence, **State Purchasing** may solicit a review of your request from another agency or entity. The signature below indicates another agency or entity has reviewed the information you provided. This signature does not exempt your agency from any other processes that may be required.*

Name of agency or entity who provided information or review:

Representative Providing Review

Print Name of Representative Providing Review

Date

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150 or NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 333.700(7), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns, please contact Cindy Stoeffler at 775-684-0173 or email at cstoeffler@admin.nv.gov.

NOTE: *If this box is checked, the agency must include the EITS TIN/CIN approval or approval update as an attachment in CETS.*



Approved by:



Administrator, Purchasing Division or Designee

8/29/23

Date

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27989**

Agency Name: ADMIN - NV ST LIBRARY, ARCHIVES AND PUBLIC RECORDS	Legal Entity Name: Carson City Library
Agency Code: 332	Contractor Name: Carson City Library
Appropriation Unit: 2895-00	Address: 900 N. Roop Street
Is budget authority available?: Yes	City/State/Zip: Carson City, NV 89701
If "No" please explain: Not Applicable	Contact/Phone: 775-887-2244
	Vendor No.: T80990941
	NV Business ID: N/A

To what State Fiscal Year(s) will the contract be charged? **2024-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Revenue

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2023**

Anticipated BOE meeting date 10/2023

Retroactive? **Yes**

If "Yes", please explain

The Nevada Library Cooperative respectfully requests the 4-year membership revenue contracts for fiscal years 2024 through 2027 be retroactive to July 1, 2023. The contracts were unable to move forward pending an administrative review of the CoOp's budget account status. Pending 3rd party legal review, the attorney for the State Library and Administrative Services Division agreed to move the CoOp's contracts forward

3. Termination Date: **06/30/2027**

Contract term: **4 years**

4. Type of contract: **Revenue Contract**

Contract description: **Revenue**

5. Purpose of contract:

This is a new revenue cooperative agreement which provides an ongoing regional network of libraries known as the Nevada Library Cooperative for the improvement of library services and the sharing of resources.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$118,000.00**

Payment for services will be made at the rate of \$29,500.00 per Fiscal Year

Other basis for payment: FY24, \$29,500;FY25, \$29,500;FY26, \$29,500 & FY27, \$29,500.

II. JUSTIFICATION

7. What conditions require that this work be done?

NRS 379.147-379.150 permits the parties to maintain a regional network of libraries known as Nevada Library Cooperative (formerly CLAN- Cooperative Libraries Automated Network) through joint agreement for the improvement of library services and sharing of resources. rough joint agreement for the improvement of library services and the sharing of resources.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Nevada Library Cooperative, created by an agreement under NRS 277.080-279 and NRS 379.150, is a consortium of libraries and related agencies that share vital library and technological resources. In order to meet this goal, member libraries pool their resources and collectively leverage their economic strength to do more together than one member could ever accomplish on their own.

9. Were quotes or proposals solicited? No
Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

NRS 277-Interlocal Agreement

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Nevada Library Cooperative, (CoOp) (formerly known as CLAN) has been doing contracts through Nevada State Library, Archives & Public Records using cooperative agreements since 1981.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jvictor	07/28/2023 14:02:16 PM
Division Approval	jkidd	07/28/2023 15:27:59 PM
Department Approval	ssands	08/16/2023 07:55:25 AM
Contract Manager Approval	ssands	09/06/2023 11:54:38 AM
Budget Analyst Approval	jcoope8	09/14/2023 11:03:13 AM

Nevada
LIBRARY
Cooperative

To: Jennifer Hamilton, Executive Branch Budget Officer, Governor's Finance Office

From: Kari Ward, Director, Nevada Library Cooperative

Date: August 8, 2023

Re: Retroactive contract dates request for the Nevada Library Cooperative's membership revenue contracts

Dear Jennifer:

The Nevada Library Cooperative respectfully requests the 4-year membership revenue contracts for fiscal years 2024 through 2027 be retroactive to July 1, 2023.

The contracts were unable to move forward pending an administrative review of the CoOp's budget account status. Pending 3rd party legal review, the attorney for the State Library and Administrative Services Division agreed to move the CoOp's contracts forward.

Thank you –



Kari Ward – Director, Nevada Library Cooperative

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **27449**

Agency Name:	DHHS - HEALTH CARE FINANCING & POLICY	Legal Entity Name:	BOARD OF REGENTS, NEVADA SYSTEM OF HIGHER EDUCATION - OBO UNIVERSITY OF NEVADA, LAS VEGAS
Agency Code:	403	Contractor Name:	BOARD OF REGENTS, NEVADA SYSTEM OF HIGHER EDUCATION - OBO UNIVERSITY OF NEVADA, LAS VEGAS
Appropriation Unit:	3157-00	Address:	3016 W. Charleston Blvd. Suite 100
Is budget authority available?:	Yes	City/State/Zip:	Las Vegas, NV 89102
If "No" please explain:	Not Applicable	Contact/Phone:	Sheila Barela 702-596-6960
		Vendor No.:	D35000819
		NV Business ID:	Governmental Entity

To what State Fiscal Year(s) will the contract be charged? **2023-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Revenue

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/01/2023**

Anticipated BOE meeting date 10/2023

Retroactive? **Yes**

If "Yes", please explain

This contract is retroactive due to the fact that DHCFF received approval on July 6, 2023 from the Centers for Medicare and Medicaid Services (CMS) to onboard UNLV SOM into this program effective January 1, 2023.3. Termination Date: **12/31/2026**Contract term: **4 years**4. Type of contract: **Revenue Contract**Contract description: **State Directed Pymts**

5. Purpose of contract:

This is a new revenue interlocal agreement to provide managed care directed payments for services provided to Medicaid recipients enrolled in a Managed Care Organization.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$11,888,250.00**

Other basis for payment: Admin Fee: 5% of Total Supplemental Payment

II. JUSTIFICATION

7. What conditions require that this work be done?

This interlocal agreement allows DHCFF to invoice Board of Regents, NSHE UNLV School of Medicine the IGT portion of the State Directed Payments. The IGT portion of the payment is used to fund the remaining federal share of the payment made for professional services provided by the UNLV School of Medicine.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

DHCFF employees are providing the programmatic and fiscal support for this program and Board of Regents, NSHE UNLV School of Medicine is providing the Intergovernmental Transfer.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

NRS 277.180 authorizes one or more public agencies to contract with another public agency to perform governmental functions.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

DHCFP 2017 - Satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

Jeffery Stroup, MAIV Ph: null

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	laaron	09/05/2023 15:41:18 PM
Division Approval	laaron	09/05/2023 15:41:21 PM
Department Approval	sruyali	09/06/2023 10:51:11 AM
Contract Manager Approval	ltuttl1	09/06/2023 10:55:35 AM
Budget Analyst Approval	afrantz	09/15/2023 10:25:30 AM
BOE Agenda Approval	afrantz	09/15/2023 10:25:36 AM
BOE Final Approval	Pending	

Joe Lombardo
Governor

Richard Whitley, MS
Director



DEPARTMENT OF
HEALTH AND HUMAN SERVICES

DIVISION OF HEALTH CARE FINANCING AND POLICY

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Stacie Weeks,
JD MPH
Administrator

MEMORANDUM

DATE: September 5, 2023

TO: Aaron Frantz, Executive Branch Budget Officer, Governor's Finance Office

FROM: Stacie Weeks, Administrator, Division of Health Care Financing and Policy (DHCFP)

RE: **Request for Retroactive Start Date for January 1, 2023, for Contract with Board of Regents for the Nevada System of Higher Education on behalf of the Kirk Kerkorian School of Medicine at the University of Nevada Las Vegas**

This memorandum requests a retroactive start date for the service period beginning January 1, 2023, for a contract for the Managed Care Organization (MCO) Directed Payment Program with the Board of Regents for the Nevada System of Higher Education on behalf of the Kirk Kerkorian School of Medicine at the University of Nevada Las Vegas (UNLV SOM).

This interlocal agreement is for the Intergovernmental Transfer (IGT) and Voluntary Contribution (VC) for the calculation for Directed Managed Care Directed Payments for services provided to Medicaid recipients enrolled in an MCO.

This contract is retroactive due to the fact that DHCFP received approval on July 6, 2023, from the Centers for Medicare and Medicaid Services (CMS) to onboard UNLV SOM into this program effective January 1, 2023.

Thank you.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27934**

Agency Name: DHHS - DIVISION OF CHILD AND FAMILY SERVICES	Legal Entity Name: Douglas County
Agency Code: 409	Contractor Name: Douglas County
Appropriation Unit: 3229-00	Address: 1594 Esmeralda Ave.
Is budget authority available?: Yes	City/State/Zip: Minden, NV 89423
If "No" please explain: Not Applicable	Contact/Phone: Patrick Cates 775-782-9825
	Vendor No.: T40174400
	NV Business ID: Governmental Entity

To what State Fiscal Year(s) will the contract be charged? **2024-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Revenue

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2023**

Anticipated BOE meeting date 10/2023

Retroactive? **Yes**

If "Yes", please explain

The Division is requesting a retroactive contract due to the need for the assessment amount to be determined through the legislative process and the subsequent need for the County Board of Commissioners to review and approve the contract.

3. Termination Date: **06/30/2025**

Contract term: **2 years**

4. Type of contract: **Revenue Contract**

Contract description: **CPS Assessments**

5. Purpose of contract:

This is a new revenue interlocal agreement to provide ongoing child protective services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$1,061,595.00**

Other basis for payment: SFY24 = \$526,437 & SFY25 = \$535,158

II. JUSTIFICATION

7. What conditions require that this work be done?

This is a revenue contract pursuant to NRS 432B.326.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is a revenue contract pursuant to NRS 432B.326.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

This is a revenue interlocal agreement for which we have had similar agreements in place at least since July 1, 2015.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

Keli Roberts, MA III Ph: 775-684-4482

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	bkizer	07/07/2023 10:25:05 AM
Division Approval	myoun3	08/03/2023 09:28:17 AM
Department Approval	cpitlock	08/22/2023 10:26:15 AM
Contract Manager Approval	knielsen	08/22/2023 12:16:09 PM
Budget Analyst Approval	twollan1	09/12/2023 11:12:12 AM
BOE Agenda Approval	afrantz	09/15/2023 10:53:58 AM
BOE Final Approval	Pending	

Joe Lombardo
Governor



**DEPARTMENT OF
HEALTH AND HUMAN SERVICES**



Cindy Pittlock, DNP
Administrator

Richard Whitley, MS
Director

DIVISION OF CHILD AND FAMILY SERVICES
Helping people. It's who we are and what we do.

MEMORANDUM

TO: Theresa Bawden, Executive Branch Budget Officer I
Governor's Finance Office, Budget Division

FROM: Heather Bugg, Administrative Services Officer IV *Heather Bugg*
Division of Child and Family Services *for TB*

DATE: July 6, 2023

SUBJECT: Retroactive Revenue Contract Request – CETS #27934 Douglas County Child Protective Services Assessments

A retroactive date of July 1, 2023 is requested for the revenue contract between the Division of Child and Family Services (DCFS) and Douglas County in order to issue an assessment for child protective services to the County pursuant to NRS 432B.3262.

DCFS is requesting the retroactive contract due to the need for the assessment amount to be determined through the legislative process and the subsequent need for the County Board of Commissioners to review and approve the contract.

Thank you for your consideration of this request. If you have any questions, please do not hesitate to contact me at (775) 684-4462.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **28112**

Agency Name:	DEPARTMENT OF AGRICULTURE	Legal Entity Name:	Express Janitorial, LLC
Agency Code:	550	Contractor Name:	Express Janitorial, LLC
Appropriation Unit:	4554-07	Address:	418 South Rock Boulevard
Is budget authority available?:	Yes	City/State/Zip:	Sparks, NV 89431
If "No" please explain:	Not Applicable	Contact/Phone:	Gaye Johnson 775-800-7434
		Vendor No.:	T29047092
		NV Business ID:	NV20201889543

To what State Fiscal Year(s) will the contract be charged? **2024-2028**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Cost Allocation

Agency Reference #: RFP #55AGR-S2403 tb

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/01/2024**

Anticipated BOE meeting date 10/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **12/31/2027**Contract term: **4 years**4. Type of contract: **Contract**Contract description: **Janitorial Services**

5. Purpose of contract:

This is a new contract to provide ongoing janitorial services to the northern Nevada headquarters and Measurement Standards buildings.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$156,000.00**

Other basis for payment: As invoiced by the Contractor and approved by the State

II. JUSTIFICATION

7. What conditions require that this work be done?

The Northern Nevada headquarters and Measurement Standards buildings must be maintained to a minimum standard of cleanliness.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

NDA does not employ full-time janitorial staff at this location.

9. Were quotes or proposals solicited?

Yes

Was the solicitation (RFP) done by the Purchasing Division?

Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

**Express Janitorial
Nevada Cleaning Pros
J & L**

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #55AGR-S2403, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 06/26/2023 Anticipated re-bid date: 06/26/2027

10. a. Does the contract contain any IT components? No
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

01/01/2016-12/31/2020 Department of Agriculture
Service was satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Gregg Keyes, Facilities Manager Ph: 775-353-3727

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	mmarkovi	08/15/2023 12:25:27 PM
Division Approval	mmarkovi	08/15/2023 12:25:32 PM
Department Approval	avigi1	08/15/2023 12:40:39 PM
Contract Manager Approval	cprasa1	08/22/2023 14:57:51 PM
Budget Analyst Approval	vmilazz1	09/18/2023 12:35:12 PM
BOE Agenda Approval	vmilazz1	09/18/2023 12:35:20 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28181**

Agency Name: OFFICE OF THE MILITARY - EMERGENCY MANAGEMENT	Legal Entity Name: ONE DIVERSIFIED, LLC
Agency Code: 654	Contractor Name: ONE DIVERSIFIED, LLC
Appropriation Unit: 3673-18	Address: DBA DIVERSIFIED 37 MARKET ST
Is budget authority available?: Yes	City/State/Zip: KENILWORTH, NJ 07033-1761
If "No" please explain: Not Applicable	Contact/Phone: Thomas Peterson 800-448-8439
	Vendor No.: T27043382
	NV Business ID: NV20161641498

To what State Fiscal Year(s) will the contract be charged? **2024-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **RFP #43ADG-S2283 HM**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date **10/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2025**

Contract term: **1 year and 273 days**

4. Type of contract: **Contract**

Contract description: **technology upgrade**

5. Purpose of contract:

This is a new contract to provide an upgrade to end-of-life equipment to allow the Emergency Operation Center to maintain situational awareness and provide essential functions.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$628,509.00**

Other basis for payment: **payment based on negotiated attachment DD**

II. JUSTIFICATION

7. What conditions require that this work be done?

The current State of Nevada Emergency Operations Center was constructed in 2006 to assist the State with the response to emergencies. The current technology is end-of-life and is beginning to have problems that we can no longer get parts for. This project seeks to upgrade all the technology within the Center to ensure we are able to maintain situational awareness during upcoming emergencies.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Agency employees have been attempting to make the current audio-visual system work manually and can no longer manage. The upgraded equipment will alleviate challenges of manually attempting to make the system equipment work and will provide the division with a more reliable and expandable audio-visual system, enabling the division to maintain situational awareness during upcoming emergencies.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

CCS Presentation Systems
SHI International Group
CDW Government

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #43ADG-S2283, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 02/07/2023 Anticipated re-bid date: 02/01/2027

10. a. Does the contract contain any IT components? Yes

b. Is the contract part of an IT investment project over \$50,000? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Friend, Melissa, EMPM Ph: 687-0371

Lyman, Judith, ASO I Ph: 687-0316

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jlyma2	09/18/2023 09:40:57 AM
Division Approval	jfranc5	09/18/2023 09:44:32 AM
Department Approval	csnido1	09/18/2023 13:12:08 PM
Contract Manager Approval	csnido1	09/18/2023 13:12:11 PM
EITS Approval	ljean	09/18/2023 14:08:04 PM

Budget Analyst Approval
BOE Agenda Approval
BOE Final Approval

vmilazz1
vmilazz1
Pending

09/18/2023 15:19:09 PM
09/18/2023 15:19:13 PM



STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Enterprise IT Services Division
100 N. Stewart Street, Suite 100 | Carson City, Nevada 89701
Phone: (775) 684-5800 | www.it.nv.gov | Fax: (775) 687-9097

M E M O R A N D U M

TO: John Fansler, Communications Manager, DEM
Melissa Friend, EMPM, DEM

CC: Tim Galluzi, State Chief Information Officer/Administrator, EITS, DOA
Robert Dehnhardt, State Chief Information Security Officer, EITS, DOA
Sean Montierth, IT Chief, Computing, EITS, DOA
Frederick Springer, Interim IT Chief, Communication, EITS, DOA
Jason Benshoof, IT Chief, Agency IT Services, EITS, DOA
David Axtell, State Chief Enterprise Architect, EITS, DOA

FROM: Lisa Jean, TIN Administrator, EITS, DOA

SUBJECT: TIN Completion Memo – DEM – TIN 437 – *DEM State Emergency Operations Center (SEOC) System 3.0* – BA 3673

DATE: November 2, 2022

We have completed our review for the Department of Public Safety (DPS), Division of Emergency Management's (DEM) – *DEM State Emergency Operations Center (SEOC) System 3.0* – TIN 437.

The submitted TIN, for an estimated value of \$628,500.00 in the FY22/FY23 biennium (100% Federal Grant funding), is to support upgrading the state's Emergency Operations Center technology solution.

The current system is at end-of-life and is no longer supported by the manufacturer. The SEOC system is needed for collaboration during statewide emergencies.

This investment is in the pre-RFP stage with limited information available; therefore, it is expected that this TIN will be updated with additional information, based on the outcome of the RFP, and a more comprehensive review will be performed including SME reviews, as appropriate.

If there are to be any changes to enterprise services or utilizations, including: network, firewall, server, Active Directory (AD) integration, telecom, etc., please notify EITS as soon as possible to avoid

integration delays.

It is expected that this solution will follow state security standards and policies.

A copy of this memo has been attached to the TIN.

If I can be of further assistance, please feel free to contact me.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **24317** Amendment Number: **2**
 Agency Name: **DEPARTMENT OF WILDLIFE** Legal Entity Name: **Ambient Edge, LLC**
 Agency Code: **702** Contractor Name: **Ambient Edge, LLC**
 Appropriation Unit: **4460-07** Address: **110 Corporate Park Drive Suite 111**
 Is budget authority available?: **Yes** City/State/Zip: **Henderson, NV 89074**
 If "No" please explain: **Not Applicable** Contact/Phone: **Amy Johnson 888-718-3343**
 Vendor No.: **T27044345**
 NV Business ID: **NV20212036735**

To what State Fiscal Year(s) will the contract be charged? **2022-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	50.00 %	Sportsmen
X Federal Funds	50.00 %		Bonds	0.00 %	
Highway Funds	0.00 %		Other funding	0.00 %	

Agency Reference #: **#21-70**

2. Contract start date:
 a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2021**
 Anticipated BOE meeting date **10/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2025**
 Contract term: **4 years**

4. Type of contract: **Contract**
 Contract description: **HVAC Maintenance**

5. Purpose of contract:
This is the second amendment to the original contract which provides ongoing maintenance services of heating, ventilation and air conditioning units in Las Vegas and Laughlin. This amendment increases the maximum amount from \$71,701.35 to \$126,991.35 due to an increased need for these services.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$35,167.00	\$35,167.00	\$35,167.00	Yes - Info
a. Amendment 1:	\$36,534.35	\$36,534.35	\$71,701.35	Yes - Info
2. Amount of current amendment (#2):	\$55,290.00	\$55,290.00	\$126,991.35	Yes - Action
3. New maximum contract amount:	\$126,991.35			

II. JUSTIFICATION

7. What conditions require that this work be done?
To maintain the HVAC units in order to extend the life of the units and the air quality in the facilities.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
Specialized work.

9. Were quotes or proposals solicited? Yes
 Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Ambient Edge
 Sierra Air
 Goettl AC

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Lowest cost and ability to service both locations.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No
 b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The contractor has done work for us before, and work was satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
 Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jwilkin3	08/08/2023 14:08:28 PM
Division Approval	cbalcon	08/15/2023 17:19:07 PM
Department Approval	jneubau2	08/30/2023 10:50:38 AM
Contract Manager Approval	abarredo	08/30/2023 10:53:56 AM
Budget Analyst Approval	dspeed1	09/11/2023 16:31:43 PM
BOE Agenda Approval	vmilazz1	09/18/2023 14:25:56 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **23649** Amendment Number: **2**

Agency Name: **DEPARTMENT OF WILDLIFE** Legal Entity Name: **Heliwild, LLC dba Helicopter Wildlife Services**

Agency Code: **702** Contractor Name: **Heliwild, LLC dba Helicopter Wildlife Services**

Appropriation Unit: **4464-14** Address: **dba Helicopter Wildlife Serv
501 W Powell Lane, Suite 201**

Is budget authority available?: **Yes** City/State/Zip: **Austin, TX 78753**

If "No" please explain: **Not Applicable** Contact/Phone: **Mary Helen Renteria 979-203-6735**

Vendor No.: **T29043537**

NV Business ID: **NV20201907017**

To what State Fiscal Year(s) will the contract be charged? **2021-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	50.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	50.00 % Game Donations and Heritage Tag Auctions

Agency Reference #: **72DOW-S1266 tb**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **11/11/2020**

Anticipated BOE meeting date **10/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **11/30/2024**

Contract term: **4 years and 20 days**

4. Type of contract: **Contract**

Contract description: **Aerial Capture**

5. Purpose of contract:

This is the second amendment to the original contract which provides aerial wildlife capture and transport services to support research projects statewide. This amendment increases the maximum amount from \$600,000 to \$944,000 due to the continued need for these services.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$600,000.00	\$600,000.00	\$600,000.00	Yes - Action
a. Amendment 1:	\$0.00	\$0.00	\$0.00	No
2. Amount of current amendment (#2):	\$344,000.00	\$344,000.00	\$344,000.00	Yes - Action
3. New maximum contract amount:	\$944,000.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

To more effectively manage our big game herds by better understanding herd distribution, seasonal movements, migration corridors, survival rates, pathogen exposure, and critical use areas. Big game captures are also conducted to collaborate on research projects with academia and universities to support graduate research and assist in collecting scientifically credible information for future use in conservation of critical big game habitat.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

It is Department policy to use private vendors due to extreme safety issues related to big game netgun captures from a helicopter. We do have NDOW pilots and biologists conducting aerial big game surveys, but this contract would further assist in conducting more timely surveys to augment the existing NDOW aircraft when they are unavailable or when NDOW aircraft are already conducting surveys and there are additional survey needs not being met.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

Heliwild, LLC
Quicksilver Air
Wildlife Capture Management, Inc.

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #72DOW-S1266, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 08/14/2020 Anticipated re-bid date: 08/14/2022

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

No b. If "No", is an exemption on file with the Nevada Secretary of State's Office?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jwilkin3	08/09/2023 08:30:43 AM
Division Approval	jneubau2	08/23/2023 08:31:27 AM
Department Approval	jneubau2	08/23/2023 08:31:30 AM
Contract Manager Approval	sgcoley6	08/23/2023 09:01:20 AM
Budget Analyst Approval	dspeed1	09/11/2023 13:55:47 PM
BOE Agenda Approval	vmilazz1	09/18/2023 15:16:39 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28146**

Agency Name: DCNR - FORESTRY DIVISION	Legal Entity Name: Pershing County
Agency Code: 706	Contractor Name: Pershing County
Appropriation Unit: 4196-00	Address: 400 Main Street
Is budget authority available?: Yes	City/State/Zip: Lovelock, NV 89419
If "No" please explain: Not Applicable	Contact/Phone: 775-273-2342
	Vendor No.: T81041592
	NV Business ID: Governmental Entity
To what State Fiscal Year(s) will the contract be charged?	2024-2025

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Revenue

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2023**

Anticipated BOE meeting date 10/2023

Retroactive? **Yes**

If "Yes", please explain

NDF and Pershing County have been in negotiation for continued participation in the Wildland Fire Protection Program for several months. It has always been the intention of both parties for this agreement to be effective on July 1, 2023 as the current contract for this service expires on June 30, 2023.

3. Termination Date: **06/30/2025**

Contract term: **2 years**

4. Type of contract: **Revenue Contract**

Contract description: **WFPP**

5. Purpose of contract:

This is a new revenue interlocal agreement to provide ongoing wildland fire services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$293,398.00**

Payment for services will be made at the rate of \$146,699.00 per SFY

II. JUSTIFICATION

7. What conditions require that this work be done?

The Nevada Division of Forestry and Pershing County will work closely together to maintain effective wildfire management to quickly suppress wildland fire regardless of jurisdiction and/or ownership. It is considered mutually beneficial to all parties to jointly take action as necessary to safely and effectively contain all wildland fires.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is a revenue contract to the Division of Forestry. State employees will be utilized to perform work for which the county will make payment to the Division.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

NRS 277-Interlocal Agreement

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Governmental entities routinely provide services to one another.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

Ron Bollier, Fire Management Officer Ph: 775-684-2556

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dsorensen	08/23/2023 13:19:07 PM
Division Approval	dsorensen	08/23/2023 13:19:09 PM
Department Approval	dsorensen	08/23/2023 13:19:12 PM
Contract Manager Approval	mvaldiv1	08/23/2023 13:26:36 PM
Budget Analyst Approval	rjacob3	08/28/2023 08:21:35 AM
BOE Agenda Approval	vmilazz1	09/18/2023 12:45:04 PM
BOE Final Approval	Pending	



NEVADA DIVISION OF FORESTRY

STATE OF NEVADA
Department of Conservation & Natural Resources

Joe Lombardo, Governor
James A. Settelmeyer, Director
Kacey KC, State Forester/Firewarden

DATE: August 23, 2023

MEMORANDUM

TO: Richard Jacobs
Budget Officer
Governor's Finance Office

FROM: Kacey KC
State Forester / Fire Warden
Nevada Division of Forestry

RECEIVED

AUG 23 2023

GOVERNOR'S FINANCE OFFICE
BUDGET DIVISION

SUBJECT: REQUEST FOR RETROACTIVE START DATE OF CONTRACT – Pershing County (CETS #28146)

This memorandum requests that the following contract be approved for a retroactive start.

The following information is required:

- Name of Vendor: **Nevada Division of Forestry.**
- Services to be provided: **This is a new interlocal agreement to provide services under the Wildland Fire Protection Program for Pershing County.**
- Funding source and expenditure category: **BA4196 – CAT 00 revenue.**
- Requested start date of work: **July 1, 2023.**
- Expected execution date of agreement: **August 25, 2023.**
- Detailed explanation as to why a retroactive agreement is necessary, including:
 - Reason(s) why the agreement was not submitted timely:
 - **This contract was delayed due to vacancies within NDF and the processing time of county administrations and their board of county commissioners.**
 - Describe the impact to the program/services if this work is not started prior to the execution of the agreement: **These contracts are renewed on an annual basis. If the work is not able to proceed on time, lack of environmental containment could aggravate the risk of wildland fires in the region.**
 - Explain how the program/bureau will prevent future retroactive requests: **NDF will continue to train its new contract manager and strive to process these contracts earlier in the future.**

If you have any questions, please contact Jovani Valdivia at (775) 684-2506 or martin.valdivia@forestry.nv.gov.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28192**

Agency Name: DCNR - ENVIRONMENTAL PROTECTION	Legal Entity Name: Sustainability Solutions Group USA, Inc.
Agency Code: 709	Contractor Name: Sustainability Solutions Group USA, Inc.
Appropriation Unit: 3185-13	Address: 90 State St, Ste 700 Office 40
Is budget authority available?: Yes	City/State/Zip: Albany, NY 12207
If "No" please explain: Not Applicable	Contact/Phone: Jeremy Murphy 604-828-6660
	Vendor No.: T32014758
	NV Business ID: NV20232879632

To what State Fiscal Year(s) will the contract be charged? **2024-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 10/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2027**

Contract term: **3 years and 273 days**

4. Type of contract: **Contract**

Contract description: **Technical Assistance**

5. Purpose of contract:

This is a new contract to provide assistance in creating a Priority Climate Action Plan.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$1,177,030.00**

Other basis for payment: Based on Vendors Cost Proposal, Attachment AA

II. JUSTIFICATION

7. What conditions require that this work be done?

To meet Federal Environmental Protection Agency requirements for the Priority Climate Action Plan for Nevada.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The required work is too large for the division to complete in the required time frame without assistance.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

Map-Collective
Deloitte Consulting LLP
Crosswalk Labs

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #70CNR-S2424, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 08/07/2023 Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	abarchu1	09/05/2023 15:52:01 PM
Division Approval	ddragon1	09/05/2023 17:19:22 PM
Department Approval	ddragon1	09/05/2023 17:19:26 PM
Contract Manager Approval	mgowe1	09/05/2023 17:19:45 PM
Budget Analyst Approval	rjacob3	09/11/2023 14:16:38 PM
BOE Agenda Approval	vmilazz1	09/18/2023 14:14:54 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28103**

Agency Name: B&I - INSURANCE DIVISION	Legal Entity Name: Regulatory Insurance Advisors, LLC
Agency Code: 741	Contractor Name: Regulatory Insurance Advisors, LLC
Appropriation Unit: 3813-10	Address: 5100 N. 27th Street
Is budget authority available?: Yes	Ste A-2 #308
If "No" please explain: Not Applicable	City/State/Zip: Lincoln, NE 68521
	Contact/Phone: Holly Blanchard 402-217-7745
	Vendor No.: PENDING
	NV Business ID: NV20232850758
To what State Fiscal Year(s) will the contract be charged?	2024-2027

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % Examination
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

Agency Reference #: **RFQ # 74BAI-S2363**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date **10/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **08/31/2026**

Contract term: **2 years and 335 days**

4. Type of contract: **Contract**

Contract description: **Regulatory Exams**

5. Purpose of contract:

This is a new contract to provide ongoing statutory analysis and examination services of insurance company operations.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$2,500,000.00**

Other basis for payment: Upon receipt of invoice and approval of services by the State; at various rates per contract.

II. JUSTIFICATION

7. What conditions require that this work be done?

Regulatory Examinations are required per Title 57 of the Nevada Revised Statutes (NRS) specifically Chapter 679B. 300 which empowers the Commissioner of Insurance to determine the financial condition, obligations and compliance with State law for domestic and foreign insurers, associations of self-insured employers and other similar entities.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is a specialized service and in the Insurance Division, only the Chief Examiner is certified as a Chief Financial Examiner (CFE). This position manages the work of the independent contractors conducting examinations on behalf of the Insurance Division.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFQ #74BAI-S2363, and in accordance with NRS 333, the selected vendor was one of the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 05/05/2023 Anticipated re-bid date: 08/31/2025

10. a. Does the contract contain any IT components? No
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Todd Rich, Chief Deputy Commissioner Ph: 775-687-0783

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jhanse4	08/29/2023 12:43:53 PM
Division Approval	jhanse4	08/29/2023 12:43:56 PM
Department Approval	jhanse4	08/29/2023 12:44:00 PM
Contract Manager Approval	jhanse4	08/29/2023 12:44:02 PM
Budget Analyst Approval	jhelto1	09/14/2023 09:38:44 AM
BOE Agenda Approval	stillley	09/19/2023 10:58:09 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 27674	Amendment Number: 1
Agency Name: B&I - INDUSTRIAL RELATIONS DIV	Legal Entity Name: CAPTECH VENTURES, INC.
Agency Code: 742	Contractor Name: CAPTECH VENTURES, INC.
Appropriation Unit: 4680-17	Address: 7100 FOREST AVE STE 100
Is budget authority available?: Yes	City/State/Zip: RICHMOND, VA 23226-3742
If "No" please explain: Not Applicable	Contact/Phone: Coe Sherrard 303-726-7825
	Vendor No.: T32003965
	NV Business ID: NV20161024271

To what State Fiscal Year(s) will the contract be charged? **2024-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Workers' Compensation and Safety Fund

2. Contract start date:
 a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2023**
 Anticipated BOE meeting date **10/2023**
 Retroactive? **No**
 If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2025**
 Contract term: **2 years**
 4. Type of contract: **Contract**
 Contract description: **CapTech Maintenance**

5. Purpose of contract:
This is the first amendment to the original contract which provides ongoing support and maintenance services to the Workers Compensation Claims and Regulatory Data System. This amendment increases the maximum amount from \$180,000 to \$384,125 to include additional software changes.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$180,000.00	\$180,000.00	\$180,000.00	Yes - Action
2. Amount of current amendment (#1):	\$204,125.00	\$204,125.00	\$204,125.00	Yes - Action
3. New maximum contract amount:	\$384,125.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

This system is regularly used by both internal and external users for Workers Compensation Claims. System requires regular maintenance for correction of reported software malfunctions, including errors in reporting capabilities for internal and external users, assistance as needed with code promotion, and identify bug fixes.

The passage of SB 274 (2023) requires the Division to make the following changes to CARDS: (1) create a public-facing searchable database for benefit penalties imposed on workers' compensation insurers (section 19); (2) create functionality for insurers to provide and manage their list of treating providers and create a public-facing treating provider search page (section 9); (3) change the algorithm for assigning rating physicians and chiropractic physicians from a rotating basis to random assignment (sections 11,15,16); and (4) add a new field to claims indexing to track the date permanent partial disability evaluations are completed and the name of the rater (sections 7, 17).

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The State does not have the resources or expertise to provide these services.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**

Approval #: 230304

Approval Date: 03/07/2023

c. Why was this contractor chosen in preference to other?

Another vendor would require substantial time to familiarize themselves with the current system and to obtain the tools and business process knowledge necessary to begin work.

d. Last bid date: 04/12/2016 Anticipated re-bid date: 06/30/2025

10. a. Does the contract contain any IT components? Yes

b. Is the contract part of an IT investment project over \$50,000? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

04/12/2016 - 06/30/2023 with B&I - DIR - WCS

Service has been satisfactory for duration of contracted time.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jhanse4	09/06/2023 12:04:38 PM
Division Approval	jhanse4	09/06/2023 12:04:57 PM
Department Approval	jhanse4	09/06/2023 12:05:16 PM
Contract Manager Approval	jhanse4	09/11/2023 10:14:57 AM
EITS Approval	ljean	09/11/2023 13:42:43 PM
Budget Analyst Approval	jhelto1	09/18/2023 12:58:54 PM
BOE Agenda Approval	stilley	09/18/2023 17:55:11 PM

#230802 @

Joe Lombardo
Governor



Timothy Galluzi
State CIO

Darla Dodge
Deputy CIO/COO

Robert W. Dehnhardt
CISO

STATE OF NEVADA
OFFICE OF THE CHIEF INFORMATION OFFICER
WITHIN THE OFFICE OF THE GOVERNOR

100 N. Stewart Street, Suite 100 | Carson City, Nevada 89701
Phone: (775) 684-5800 | www.it.nv.gov | Fax: (775) 687-9097

M E M O R A N D U M

TO: Victoria Carreon, Administrator, DIR, B&I
James Hanson, Administrative Services Officer IV, DIR, B&I
Grant Reynolds, IT Manager III, B&I
Jesse Stephenson, WCS Business Process Analyst II, DIR, B&I

CC: Tim Galluzi, State Chief Information Officer, OCIO
Robert Dehnhardt, State Chief Information Security Officer, OCIO
Sean Montierth, IT Chief, Computing Services Unit, OCIO
David Axtell, State Chief Enterprise Architect, OCIO

FROM: Lisa Jean, TIN Administrator, OCIO

SUBJECT: TIN Completion Memo – DIR – TIN 736 – *DIR-WCS CARDS Changes Mandated by SB274 Adoption* – BA 4680

DATE: July 31, 2023

We have completed our review for the Department of Business and Industry (B&I), Division of Industrial Relations (DIR) – *DIR-WCS CARDS Changes Mandated by SB274 Adoption* – TIN 736.

The submitted TIN, for an estimated value of \$215,200.00 in the FY24/FY25 biennium (Workers' Compensation Annual Assessment funding), is to initiate mandatory software application changes to the Claims and Regulatory Data System (CARDS).

Pursuant to Senate Bill 274 (Chapter 535, Statutes of Nevada 2023), the Workers' Compensation Section (WCS) is required to implement various software modifications to CARDS which is housed on state servers. CARDS is designed to streamline various facets of the workers' compensation regulatory process, including tickets, processes, and milestones to ensure effective work assignment, management, and monitoring. Furthermore, it provides an external-facing portal for insurers and third-party administrators to engage in various tasks.

#230802 (D)

Mandatory changes to CARDS will facilitate enhanced search functionality for regulatory breaches and medical provider information, allowing insurers to update treating provider details, and enable WCS to disclose specific physician and chiropractor information. Enhancements are to take effect on January 1, 2024.

These modifications involve creating two additional databases and new search pages accessible to unauthenticated external users. While these changes can increase the system's transparency and user convenience, they potentially expose CARDS to increased cybersecurity risks, such as unauthorized data access, data leakage, and system intrusion.

To mitigate these risks, it is vital that the agency enforce robust security measures during the implementation of these changes which may include advanced data encryption methods, strict data access controls, and regular vulnerability assessments to ensure system integrity. Moreover, user data should be anonymized to the greatest extent possible and exported .CSV files must be securely handled to prevent unauthorized access.

Also, the introduction of an electronic webform for updating treating providers presents further potential vulnerabilities. To address these vulnerabilities, adequate input validation and sanitization methods should be implemented to protect against injections and other forms of attack.

Lastly, sensitive data fields added to the D38 claim submission form to capture, track, and report on medical practitioner ratings must be appropriately protected by ensuring secure data transmission protocols are in place to safeguard this information during transfer.

In conclusion, while the proposed modifications to CARDS can enhance user experience and functionality, careful attention must be paid to potential cybersecurity threats. Comprehensive security measures should be implemented and continuously monitored to ensure the protection of system and user data.

If there are to be any changes to enterprise services or utilizations, including: network, firewall, server, Active Directory (AD) integration, telecom, etc., please notify OCIO as soon as possible to avoid integration delays.

It is expected that this solution will follow state security standards and policies and be compliant with the Americans with Disabilities Act (ADA) to ensure accessibility to all authorized users.

A copy of this memo has been attached to the TIN.

If I can be of further assistance, please feel free to contact me.



**STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION**

Purchasing Division

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: 775-684-0170 | Fax: 775-684-0188

Purchasing Use Only:	
Approval#:	230304 (2)

SOLICITATION WAIVER JUSTIFICATION AND REQUEST FORM

ALL FIELDS ARE REQUIRED - INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY

1a	Agency Contact Information - Note: Approved copy will be sent to <u>ONLY</u> the contact(s) listed below:		
	STATE AGENCY NAME REQUIRED:	<i>Dept of Business & Industry, Div of Industrial Relations, Workers' Compensation Section</i>	
	<i>Contact Name and Title</i>	<i>Phone Number</i>	<i>Email Address</i>
	<i>Valerie Hall, Chief Administrative Officer</i>	<i>702-486-9087</i>	<i>valerie.hall@dir.nv.gov</i>

1b	Vendor Information:	
	Vendor Name:	<i>CapTech Consulting</i>
	Contact Name:	<i>Coe Sherrard, Managing Director</i>
	Complete Address:	<i>7100 Forest Ave, Ste 100</i>
	City, State, and Zip Code	<i>Richmond, VA 23226-3742</i>
	Telephone Number:	<i>303-726-7825</i>
Email Address:	<i>csherrard@captechconsulting.com</i>	

1c	Type of Waiver Requested – Check the appropriate type:	
	Sole or Single Source:	<input checked="" type="checkbox"/>
	Professional Service Exemption:	

1d	Contract Information:			
	Is this a new Contract? Check One:	Yes:	<input checked="" type="checkbox"/>	No:
	If 'No' Enter Amendment Number:	#		
Enter CETS Number:	#			

1e	Term:			
	One (1) Time Purchase? Check One:	Yes:		No: <input checked="" type="checkbox"/>
	Contract:	Start Date:	<i>7/1/2023</i>	End Date: <i>6/30/2025</i>

1f	Funding:	
	State Appropriated:	<input checked="" type="checkbox"/>
	Federal Funds:	

Rec'd 03/08/23

	Grant Funds:	
	Other (Explain):	

<i>Purchasing Use Only:</i>	
Approval #:	#230304 @

1g	Total Estimated Value of <u>this</u> Service Contract, Amendment or Purchase:
	<i>\$180,000 (\$90,000 per FY)</i>

	Provide a description of work/services to be performed or services with goods to be purchased:
	<i>To continue to provide IT maintenance primarily in the form of software development, coding modifications, in order to ensure continued functionality and effective performance of our existing software and data platform, which is a SQL server based relational database with a web-based front end user platform called CARDS (Claims and Regulatory Data System).</i>
2	<i>CARDS is a custom software solution which was originally created for the Division of Industrial Relations (DIR)/Workers' Compensation Section (WCS) through a contract with a third party IT vendor (CapTech Solutions) in 2017. CARDS functions to support all WCS program operations. More specifically, it provides electronic, and in some cases automated, methods of executing, tracking and storing work processes and data for all program operations, including: claims indexing, audits, compliance investigation and enforcement, the handling of complaints, and reporting.</i>

	What are the unique features/qualifications required for these services/services with goods that are not available from any other vendor?
	<i>Our current vendor (CapTech) custom built our existing system and has completed all system-related assistance and maintenance outside of State IT Professionals to date.</i>
3	<i>As the company who designed the system, CapTech alone has legacy knowledge related to past system developments as well as an intimate understanding of the structure of the database, various custom technologies used including the programming language, integrated application programming interfaces, 3rd party objects and other tools used in the development of the existing system.</i>
	<i>They are also uniquely qualified to understand the business needs of the agency having already gone through the entire business process analysis.</i>
	<i>Based on the agency's long-term collaboration with CapTech, it is imperative to continue the present relationship which will facilitate a seamless transition between the present program and any ongoing maintenance.</i>
	<i>Another vendor would not have the specific knowledge or toolset to provide this service.</i>

4	Explain why these services/services with goods cannot be competitively bid and why this purchase is economically only available from a single source:
----------	--

Another vendor would require substantial time to familiarize themselves with the current system and to obtain the tools and business process knowledge necessary to begin work.

Due to the limited time constraints on successfully completing development work within the revolving Fiscal Year it would prove extremely difficult, if not impossible, for another vendor to become sufficiently familiar with the system to complete this process successfully within the required timeframe.

Furthermore, it is likely that a new vendor would not deliver the same user experience which would require additional training for agency staff, further delaying implementation.

Economically, the additional time and resources that would be required for a new vendor to become familiar with the system and agency operations would be significant and add unnecessary cost to the State.

	Were alternative services or commodities evaluated?	Check One:	
		Yes	No
			X
5	a. <u>If yes</u> , what were they and why were they unacceptable? Please be specific about features, characteristics, requirements, capabilities and compatibility.		
	b. <u>If not</u> , why were alternatives not evaluated?		
Another contractor would require so much additional time to become sufficiently familiar with the current system, its history, and agency operations that it would be time and cost prohibitive to the State.			

Purchasing Use Only:

Approval #:

230304②

Has the agency purchased these services/services with goods in the past? Check One:					Yes	No
NOTE: To avoid delays or your request being rejected, if your previous purchase(s) was made via solicitation waiver(s), a copy or copies of <u>ALL PREVIOUS WAIVERS MUST ACCOMPANY THIS REQUEST.</u>					X	
a. If yes, starting with the most <u>recent contract</u> and working backward, for the <u>entire relationship with this vendor, or any other vendor</u> for these services/services with goods, the following information <u>must be provided along with the CETS contract number(s) associated with each:</u>						
6	Term		Value	Short Description	Provide Type of Procurement RFP#, RFQ#, Waiver #	CETS #
	Start Date	End Date				
	7/1/21	6/30/23	\$180,000	Amend #1 – extend end date and budget		
	7/1/19	6/30/21	\$180,000	Maintenance only		
		12/31/18	\$0	Amend #1 – extend end date		
	7/1/18	9/30/18	\$45,000	Maintenance Only		
			\$100,000	Amend #2 – additional software functionality		
		6/30/18	\$0	Amend #1- extend end date		
	4/12/16	6/30/17	\$2,335,000	Develop and implement an information technology system that supports the business processes of the Workers' Compensation Section (WCS)	RFP #3212	

7	What are the potential consequences to the State if the waiver request is denied and the services/services with goods is competitively bid?
---	---

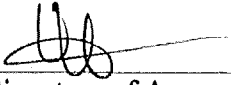
Potential inability to complete requirements by the deadline to expend the funds at the end of the fiscal year. Due to the lack of familiarity with the existing system, a different vendor would require more time for research and system modification, thereby increasing total cost. Moreover, the possibility that a different vendor may be selected through competitive bid increases the likelihood of compromising system integrity and functionality due to increased likelihood of errors or bugs as a result of hiring a less familiar, less knowledgeable vendor.

8 **What efforts were made or conducted to substantiate there is no competition for the services/services with goods and to ensure the price for this purchase is fair and reasonable?**
Based on the prior experience securing vendors for IT assistance for workers' compensation services when the system was developed, other vendors have not been successful or productive. Prior vendors were not only more expensive, but products and services provided were inadequate.

9	Will this purchase obligate the State to this vendor for future purchases? Check One:	Yes	No
	<i>NOTE: Before selecting your answer, please review information included on Page 2, Section 9 of the instructions.</i>		<input checked="" type="checkbox"/>
a. <i>If yes, please provide details regarding future obligations or needs.</i>			
<i>There are no additional obligations, however, the current vendor does provide maintenance to our system. The Agency maintains an ongoing budget of \$90,000 per year for system maintenance.</i>			

Purchasing Use Only:	
Approval #:	

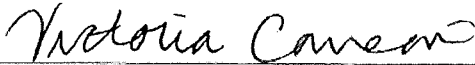
By signing below, I know and understand the contents of this Solicitation Waiver Request and Justification and attest that all statements are true and correct. Signatures are required from the agency representatives indicated below. The same individual cannot provide approval signatures in both sections.



 Signature of Agency Representative Initiating Request

Valerie K. Hall 03/07/2023

 Print Name of Agency Representative Initiating Request Date



 Signature of Agency Head Authorizing Request

Victoria Carreon, Administrator 3/7/2023

 Print Name of Agency Head Authorizing Request Date

#230304①

FOR PURCHASING USE ONLY – PLEASE NOTE: *In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada or to assist in our due diligence, State Purchasing may solicit a review of your request from another agency or entity. The signature below indicates another agency or entity has reviewed the information you provided. This signature does not exempt your agency from any other processes that may be required.*

Name of agency or entity who provided information or review:

Representative Providing Review

Print Name of Representative Providing Review

Date

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150 or NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 333.700(7), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns, please contact Cindy Stoeffler at 775-684-0173 or email at cstoeffler@admin.nv.gov.

NOTE: If this box is checked, the agency must include the EITS TIN/CIN approval or approval update as an attachment in CETS.

X

Approved by:



Administrator, Purchasing Division or Designee



Date

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 24759	Amendment Number: 2	
Agency Name: DEPARTMENT OF MOTOR VEHICLES	Legal Entity Name: CARAHSOFT TECHNOLOGY CORPORATION	
Agency Code: 810	Contractor Name: CARAHSOFT TECHNOLOGY CORPORATION	
Appropriation Unit: 4716-16	Address: 11493 SUNSET HILLS RD., STE. 100	
Is budget authority available?: Yes	City/State/Zip: RESTON, VA 20190	
If "No" please explain: Not Applicable	Contact/Phone: 571-662-3456	
	Vendor No.: PUR0004357	
	NV Business ID: NV20151127305	
To what State Fiscal Year(s) will the contract be charged?	2022-2027	

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	12.00 % REGISTRATION
Federal Funds	0.00 %		Bonds	0.00 %
X Highway Funds	88.00 %		Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **09/22/2021**
 Anticipated BOE meeting date 10/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **09/08/2026**

Contract term: **4 years and 352 days**

4. Type of contract: **Contract**

Contract description: **Software Solutions**

5. Purpose of contract:

This is the second amendment to the original contract which provides commercial off-the-shelf based software solutions to replace the current outdated systems as part of the system modernization project. This amendment increases the maximum amount from \$77,337,926.48 to \$88,020,034.22 due to revisions in software and licensing.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$51,038,212.98	\$51,038,212.98	\$51,038,212.98	Yes - Action
a. Amendment 1:	\$26,299,713.50	\$26,299,713.50	\$26,299,713.50	Yes - Action
2. Amount of current amendment (#2):	\$10,682,107.74	\$10,682,107.74	\$10,682,107.74	Yes - Action
3. New maximum contract amount:	\$88,020,034.22			

II. JUSTIFICATION

7. What conditions require that this work be done?

DMV is seeking to move core business systems to the cloud and allow for the public to access DMV services through the cloud. DMV is emphasizing a complete overhaul of services offerings that focus on a new way of business.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

There are no State employees available to perform this service.

- 9. Were quotes or proposals solicited? No
- Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

The State of Nevada has a Statewide contract with Carahsoft which allows agencies to utilize the services under contract number 99SWC-NV18-421.

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? Yes
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jpeat	09/05/2023 14:18:57 PM
Division Approval	mhenders	09/05/2023 16:02:46 PM
Department Approval	mhenders	09/05/2023 16:02:54 PM
Contract Manager Approval	asampo2	09/06/2023 08:14:58 AM
EITS Approval	ljean	09/06/2023 08:15:36 AM
Budget Analyst Approval	klay0	09/15/2023 14:45:14 PM



STATE OF NEVADA
GOVERNOR'S OFFICE
Office of the Chief Information Officer
100 N. Stewart Street, Suite 100 | Carson City, Nevada 89701
Phone: (775) 684-5800 | www.it.nv.gov | Fax: (775) 687-9097

M E M O R A N D U M

TO: Julie Butler, Director, DMV
Suzie Block, Administrator, MVIT, DMV
Angela Smith, Administrator, ASD, DMV
Molly Lennon, Administrator, Research and Project Management, DMV

CC: Tim Galluzi, State Chief Information Officer, OCIO
Robert Dehnhardt, State Chief Information Security Officer, OCIO
Sean Montierth, Computing Services Unit, OCIO
David Axtell, State Chief Enterprise Architect, OCIO

FROM: Lisa Jean, TIN Administrator, OCIO

SUBJECT: TIN Completion Memo – DMV – TIN 446 – *DMV Transformation Effort (System Technology Application Redesign Project) - 4716* – Update C – BA 4716

DATE: August 18, 2023

We have completed our review for the Department of Motor Vehicles' (DMV) – *DMV Transformation Effort (System Technology Application Redesign Project) - 4716* – TIN 446, Update C.

The submitted TIN, for an estimated value of \$72,555,735.57 in the FY24/FY25 biennium and \$7,005,868.00 in the FY26/FY27 biennium (100% funding information), is to leverage MAP funding to build the DMV's AWS Landing Zone.

The proposed solution will deploy expert resources to create a robust production environment at no

additional cost.

The AWS Landing Zone will furnish a secure, well-governed multi-account structure within the AWS cloud environment. This initiative is aimed at assuring that teams proceed with both speed and adaptability, facilitated by the employment of automation and intrinsic governance.

The integration of built-in automation is anticipated to substantially diminish engineering time which enables the rapid adoption of legislative and operational amendments.

By consolidating all workloads under a single management account, enhanced security, scalability, and streamlined billing processes are promoted, reflecting a thoughtful design that aligns with modern business needs.

The architecture of the AWS Landing Zone, coupled with adherence to best practices, will ensure a robust and secure environment. It establishes a foundational framework to protect data integrity, foster scalability, and support the regulatory compliance required by state entities. This investment accentuates DMV's commitment to safeguarding essential public services, marking a critical step in the modernization and fortification of state processes.

If there are to be any changes to enterprise services or utilizations, including: network, firewall, server, Active Directory (AD) integration, telecom, etc., please notify OCIO as soon as possible to avoid integration delays.

It is expected that this solution will follow state security standards and policies and be compliant with the Americans with Disabilities Act (ADA) to ensure accessibility to all authorized users.

A copy of this memo has been attached to the TIN.

If I can be of further assistance, please feel free to contact me.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28102**

Agency Name: DEPARTMENT OF MOTOR VEHICLES	Legal Entity Name: IMAGE ACCESS
Agency Code: 810	Contractor Name: IMAGE ACCESS
Appropriation Unit: 4741-26	Address: 22 PARIS AVE., STE. 210
Is budget authority available?: Yes	City/State/Zip: ROCKLEIGH, NJ 07647-2600
If "No" please explain: Not Applicable	Contact/Phone: 201/342-7878
	Vendor No.: PUR0005478A
	NV Business ID: NV20151699236
To what State Fiscal Year(s) will the contract be charged? 2024-2025	
What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.	
General Funds 0.00 % X Fees	14.00 % INSURANCE VERIFICATION PROGRAM & POLLUTION CONTROL
Federal Funds 0.00 % Bonds	0.00 %
X Highway Funds 85.00 % X Other funding	1.00 % OFF HIGHWAY VEHICLE ADMINISTRATIVE REIMBURSEMENT

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/01/2023**
Anticipated BOE meeting date **10/2023**

Retroactive? **Yes**

If "Yes", please explain

This contract provides end user technical support to the Kovis File 360 scanning software being currently used within the department. This includes onsite software support services, system administration support, application development support, software upgrade support and training. The Kovis File 360 Imaging System is integrally linked to the DMV Mainframe Application which required custom programming by Image Access. It also provides support to existing software; evaluate current DMV programm

3. Termination Date: **10/01/2024**
Contract term: **1 year and 1 day**

4. Type of contract: **Contract**
Contract description: **Technical Support**

5. Purpose of contract:
This is a new contract to provide ongoing support for scanning and imaging services.

6. NEW CONTRACT
The maximum amount of the contract for the term of the contract is: **\$421,500.00**

II. JUSTIFICATION

7. What conditions require that this work be done?
The Department requires end user and technical support on software being used within the Department. The imaging system is integrally linked to the DMV mainframe which required custom programming by the vendor. The source code is vendor proprietary. DMV does not have the source code and instead is provided the executable file.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
There are no State employees available in the area to provide this service.

9. Were quotes or proposals solicited? **No**
Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**

Approval #: 230601

Approval Date: 06/05/2023

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? Yes

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jpeat	09/07/2023 15:40:44 PM
Division Approval	mhenderson	09/07/2023 15:42:54 PM
Department Approval	mhenderson	09/07/2023 15:43:15 PM
Contract Manager Approval	bmusselm	09/07/2023 15:54:37 PM
EITS Approval	ljean	09/08/2023 09:54:06 AM
Budget Analyst Approval	klay0	09/14/2023 10:00:37 AM
BOE Agenda Approval	bmacke1	09/18/2023 13:42:18 PM
BOE Final Approval	Pending	



STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Purchasing Division

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
 Phone: 775-684-0170 | Fax: 775-684-0188

Purchasing Use Only:	
Approval#:	2306010

SOLICITATION WAIVER JUSTIFICATION AND REQUEST FORM

ALL FIELDS ARE REQUIRED – INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY

1a	Agency Contact Information - Note: Approved copy will be sent to only the contact(s) listed below:			
	State Agency Name:	Department of Motor Vehicles (DMV)		
		<i>Contact Name and Title</i>	<i>Phone Number</i>	<i>Email Address</i>
		Angelena Sampson- DMV Contract Manager	775 684-4504	angelenasampson@dmv.nv.gov
		Bethany Musselman – Management Analyst IV	775 684-4561	Bmusselman@dmv.nv.gov

1b	Vendor Information:	
	Identify Vendor:	Image Access
	Contact Name:	Cory Watson
	Complete Address:	103 Shoreline Parkway, San Rafael, CA 94901
	Telephone Number:	360 573-1338
	Email Address:	cwatson@imageaccesscorp.com

1c	Type of Waiver Requested – Check the appropriate type:	
	Sole or Single Source:	<input checked="" type="checkbox"/>
	Professional Service Exemption:	<input type="checkbox"/>

1d	Contract Information:			
	Is this a new Contract?	Yes	<input checked="" type="checkbox"/>	No
	Amendment:	#		
	CETS:	#		

1e	Term: 27 month contract			
	One (1) Time Purchase:			
	Contract: \$387,412.38	Start Date:	10/01/2023	End Date: 12/31/2025

1f	Funding:	
	State Appropriated:	100% Highway Funds
	Federal Funds:	
	Grant Funds:	
	Other (Explain):	

Purchasing Use Only:	
Approval #:	230601 @

1g	Total Estimated Value of <u>this</u> Service Contract, Amendment or Purchase:
	\$688629.76

2	Provide a description of work/services to be performed or commodity/good to be purchased: DMV has contracted with Image Access for scanning services including scanning, indexing and storing images. The current contracts with Image Access (CETS 15389 and 21628) are due to expire and DMV is requesting a new contract to continue these services.
---	---

3	What are the unique features/qualifications required for this service or good that are not available from any other vendor: Working with Image Access, DMV has built custom integrations between Image Access and the DMV System (CARRS) along with special programming. These custom integrations and special programming allow for documents to be scanned and associated to specific accounts and/or individuals for Driver License, Identification Card, and debt records. These integrations and special programming are specific to Image Access. New custom integrations and programming changes would be required if a new vendor is contracted.
---	--

4	Explain why this service or good cannot be competitively bid and why this purchase is economically only available from a single source: DMV is currently in the midst of a modernization project know as DMV Transformation Effort (DTE). The result of this project will be a new computer system replacing CARRS. A new scanning contract will also be implemented through this project however, the new scanning contract will be specific to the new system and DMV will need continued scanning services for their current or legacy system until the new system is in place. The new system is currently projected to be in use in the first half of calendar year 2025. Due to this aggressive timeline, and the scope and work effort involved in DTE, there is a programming freeze in place for the legacy system. This means that the custom integrations and special programming identified in question 3 cannot be built for a new scanning vendor. In order to continue services for DMV customers and not lose system functionality, DMV will need to continue to contract with Image Access until the new system is in place.
---	--

5	Were alternative services or commodities evaluated? Check One.	Yes:	<input checked="" type="checkbox"/>	No:	<input type="checkbox"/>
	a. <i>If yes, what were they and why were they unacceptable? Please be specific about features, characteristics, requirements, capabilities and compatibility.</i>				
	b. <i>If not, why were alternatives not evaluated?</i>				
	RFP 81DMV-S1350 was conducted early 2021 but the solicitation effort failed to result in a new contract as the attempt to contract for a cloud-based service for our Future State system while also continuing functionality of our Legacy system became cost prohibitive. Prior to cancelling the solicitation, Image Access had been identified as the winning bid. Since that time, DMV has reevaluated our approach and determined that separate contracts for our future state and legacy systems will be more efficient. DMV is currently in contract negotiations with a new vendor for the future state system. As stated in question 4, there is a programming freeze in place for the legacy system. This means that the custom integrations and special programming identified in question 3 cannot be built for a new scanning				

vendor. In order to continue services for DMV customers and not lose system functionality, DMV will need to continue to contract with Image Access until the new system is in place.

Purchasing Use Only:

Approval #:

230601@

Has the agency purchased this service or commodity in the past? Check One. Note: If your previous purchase(s) was made via solicitation waiver(s), a copy or copies of ALL previous waivers MUST accompany this request.

Yes: No:

a. If yes, starting with the most recent contract and working backward, for the entire relationship with this vendor, or any other vendor for this service or commodity, please provide the following information:

Term Start and End Dates		Value	Short Description	Type of Procurement (RFP#, RFQ#, Waiver #)
6	3/10/2014 9/30/2023	\$ 218,046.41	Scanning services for budget accounts 4731, 4744, and 4745	Contract # 15389
	3/15/2019 9/30/2023	\$ 226,307.05	Scanning services for budget accounts 4717, 4722, 4735, 4740, and 4741	Contract # 21628
		\$ 4,629.00	Service Renewal for budget account 4731	PV 810 00001781595
		\$ 29,789.70	Annual Renewal for budget accounts 4731 and 4745	PV 810 00001441461
		\$ 52,080.00	Annual Renewal for budget accounts 4731 and 4745	PV 810 00001756249
		\$ 1,207.20	User pack renewal for account budgets 4717, 4735, 4740, 4722, and 4741	PV 810 00001766630
		\$ 70,906.71	User pack renewal for account budgets 4717, 4735, 4740, 4722, and 4741	PV 810 00001778398
		\$ 52,080.00	Annual Renewal for budget accounts 4731 and 4745	PV 810 00001818004
		\$ 70,906.71	User pack renewal for account budgets 4717, 4735, 4740, 4722, and 4741	PV 810 00001836117
		\$ 4,629.00	Annual Renewal for budget accounts 4731, 4745, and 4744	PV 810 00001854850
		\$ 4,755.00	Service agreement for account budgets 4731, 4744, and 4745 using PO DMV1700451	PV 810 00001557960
		\$ 27,330.00	Annual Renewal for budget accounts 4731 and 4745 using PO DMV1500250	PV 810 00001373390
		\$ 5,964.00	Scanning Maintenance for account budgets 4745, 4731, and 4744 using PO DMV1500388	PV 810 00001383102

230601 @

		\$ 6,770.00	User renewal for budget account 4731 using PO DMV1600910	PV 810 00001495977
		\$ 32,768.71	User renewal for budget accounts 4745 and 4731 using PO DMV1700121	PV 810 00001518151
		\$ 1,806.00	Onsite NBD for budget code 4745 using PO DMV1800072	PV 810 00001591255
		\$ 12,760.00	User renewal for budget account 4731 using PO DMV1800136	PV 810 00001593832
		\$ 35,345.65	Annual renewal for budget accounts 4745 and 4731 using PO DMV1800206	PV 810 00001597401
		\$ 1,792.00	Software assurance for budget account 4745 using PO DMV1800269	PV 810 00001599773
		\$ 4,997.00	Service agreement for budget accounts 4731, 4744, and 4745 using PO DMV1800718	PV 810 00001624203
		\$ 609.00	Purchase of scanner and installation for budget account 4744 using PO DMV1801219	PV 810 00001650655
		\$ 1,792.00	Software Assurance for budget account 4745 using PO DMV1900002	PV 810 00001665934
		\$ 1,206.50	Service agreement for budget account 4745 using PO DMV1900057	PV 810 00001670988
		\$ 49,600.00	Annual renewal for budget accounts 4745 and 4731 using PO DMV1900143	PV 810 00001674834
		\$ 4,599.00	Service agreement for budget accounts 4745, 4731, and 4744 using PO DMV1900684	PV 810 00001701640
		\$ 74,713.20	User pack renewals for budget accounts 4717, 4735, 4740, 4722, and 4741 using PO DMV1900701	PV 810 00001701950
		\$ 1,090.00	Renewal for maintenance for budget account 4745 using PO DMV1901173	PV 810 00001725671
		\$ 1,827.84	Software assurance for budget account 4745 using PO DMV1901453	PV 810 00001745153
		\$ 1,228.00	Service agreement for budget account 4745 using PO DMV2000070	PV 810 00001747925
		\$ 1,362.96	Support renewal for budget account 4717 using PO DMV2000214	PV 810 00001754712

		\$ 1,140.00	Service agreement for budget account 4745 using PO DMV2001229	PV 810 00001803097
		\$ 1,864.39	Software assurance for budget account 4745 using PO DMV2001304	PV 810 00001813798
		\$ 1,362.96	Support renewal for budget account 4717 using PO DMV2100200	PV 810 00001824677
		\$ 3,375.00	Purchase of scanners for budget account 4745 using PO DMV2101076	PV 810 00001863325

7	<p>What are the potential consequences to the State if the waiver request is denied and the service or good is competitively bid?</p>
	<p>If this request is denied, there is a risk that DMV will have a gap in contract services and will lose system functionality. Because the current contracts are due to expire in September, it is possible that there will not be enough time to solicit vendors, select a vendor, enter into a new contract and convert to the new scanning software if a different vendor is selected. This would result in a loss of scanning functionality from the time of the current contract expiration and the implementation of a new contract. In addition to this, DMV is currently in a system freeze so we will be unable to provide integrations from CARRS to a new scanning vendor or change the CARRS programming for scanning related to Driver License and Identification Card issuance and debt management. If a new vendor is selected and implemented there would be a loss of system functionality which would impact Driver License and Identification Card issuance and debt tracking and collecting. Real ID issuance requires custom programming in our legacy system, supported by the existing vendor. If a new vendor is selected, re-engineering of our Real ID issuance process would be required, in order to maintain certification per the Source Document Retention rule 6 CFR 37.31. The DMV currently uses digital imaging to retain source documents. Re-engineering would be duplicative and or “throw away work” as the Department is moving to the Salesforce Platform and undergoing process re-engineering exercises over the course of the next biennium related to all processes and credential issuance.</p>

8	<p>What efforts were made or conducted to substantiate there is no competition for the service or good and to ensure the price for this purchase is fair and reasonable?</p>
	<p>As stated in question 5, RFP 81DMV-S1350 was conducted to find a scanning vendor for both our legacy system and our future state system. While Image Access was identified as the winning bid in this solicitation, ultimately the solicitation failed as the attempt to address both systems with one contract became cost prohibitive. However, the responses received for that solicitation did show that Image Access pricing is fair and reasonable. Since that time, a programming freeze has been implemented for our legacy system and as such there is no other vendor currently integrated and programmed in our system to provide the scanning services provided by Image Access.</p>

9	<p>Will this purchase obligate the State to this vendor for future purchases? <u>Before selecting your answer, please review information included on Page 2, Section 9 of the instructions.</u></p>	Yes:		No:	X
	<p>a. <i>If yes, please provide details regarding future obligations or needs.</i></p> <p>DMV’s intent is to sunset the use of the Image Access products associated with the legacy system at the end of this contract. However, if there is a delay in DTE there is a possibility that DMV would need to request an extension of this contract in order to provide continued service.</p>				

<i>Purchasing Use Only:</i>	
Approval #:	230601@

By signing below, I know and understand the contents of this Solicitation Waiver Request and Justification and attest that all statements are true and correct.

Angelena Sampson

Agency Representative Initiating Request

Angelena Sampson - Contract Manager

Print Name of Agency Representative Initiating Request

6/1/2023

Date

Angela Smith-Lamb

Signature of Agency Head Authorizing Request

Angela Smith-Lamb

Print Name of Agency Head Authorizing Request

6/1/2023

Date

PLEASE NOTE: *In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada or to assist in our due diligence, State Purchasing may solicit a review of your request from another agency or entity. The signature below indicates another agency or entity has reviewed the information you provided. This signature does not exempt your agency from any other processes that may be required.*

Name of agency or entity who provided information or review:

Representative Providing Review

Print Name of Representative Providing Review

Date

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150 or NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 333.700(7), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns, please contact the Purchasing Division at 775-684-0170.

Approved by:

[Signature]

Administrator, Purchasing Division or Designee

6/5/23

Date

Joe Lombardo
Governor



#230601

Jack Robb
Director

Matthew Tuma
Deputy Director

Timothy Galluzi
State CIO/Administrator

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Enterprise IT Services Division
100 N. Stewart Street, Suite 100 | Carson City, Nevada 89701
Phone: (775) 684-5800 | www.it.nv.gov | Fax: (775) 687-9097

MEMORANDUM

TO: Julie Butler, Director, DMV
Suzie Block, MVIT Administrator, DMV
Angela Smith-Lamb, ASD Administrator, DMV
Louis Lanuza, Management Analyst III, DMV

CC: Tim Galluzi, State Chief Information Officer/Administrator, EITS, DOA
Robert Dehnhardt, State Chief Information Security Officer, EITS, DOA
David Axtell, State Chief Enterprise Architect, EITS, DOA

FROM: Lisa Jean, TIN Administrator, EITS, DOA

SUBJECT: TIN Completion Memo – DMV – TIN 713 – *Image Access* – Update A -
BA 4741, 4717,4722, 4731,4732, 4735, 4740, 4744, 4745

DATE: June 2, 2023

We have completed our review for the Department of Motor Vehicles' (DMV) – *Image Access* – TIN 713, Update A.

The submitted TIN, for an estimated value of \$344,366.64 in the FY24/FY25 biennium and \$43,046.00 (100% Highway Fund), is to update cost information for the *Image Access* contract for scanning services.

A standing collaboration between the DMV and *Image Access* has resulted in the provision of essential scanning services, notably scanning, indexing, and storing image data. Current contracts (CETS 15389 and 21628) with *Image Access*, due for expiration, warrant renewal to maintain these critical services.

Custom integrations and unique programming, tailored to interface between *Image Access* and the DMV System (CARRS), have been developed by the DMV and *Image Access*. This cooperative effort ensures scanned documents are effectively linked to specific accounts and/or individuals in areas such as Driver License, Identification Card, and debt records. Exclusive to *Image Access*, these integrations and programming would necessitate extensive revision if a new vendor were introduced.

Currently, the DMV is engrossed in the DMV Transformation Effort (DTE), a modernization project leading to a replacement of the CARRS with a new computer system. A coinciding change in scanning contracts will be executed through this project. Nevertheless, ongoing scanning services for the existing or legacy system are vital until the new system is fully operational. The transition to the new system is forecasted for the first half of calendar year 2025.

Given the demanding timeline and the comprehensive nature of the DTE, a programming freeze for the legacy system has been implemented. As a result, the development of custom integrations and unique programming for a new scanning vendor is presently untenable. To maintain consistent services for DMV customers without forfeiting system functionality, the continued partnership with Image Access is essential until the new system is fully implemented.

A robust cybersecurity infrastructure is essential to mitigate any potential risks, including the use of encryption, strong access controls, regular system updates and patching, malware scanning and removal, monitoring for unusual activity, and user education on potential threats.

If there are to be any changes to enterprise services or utilizations, including: network, firewall, server, Active Directory (AD) integration, telecom, etc., please notify EITS as soon as possible to avoid integration delays.

It is expected that this solution will follow state security standards and policies and be compliant with the Americans with Disabilities Act (ADA) to ensure accessibility to all authorized users.

A copy of this memo has been attached to the TIN.

If I can be of further assistance, please feel free to contact me.



STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Enterprise IT Services Division
100 N. Stewart Street, Suite 100 | Carson City, Nevada 89701
Phone: (775) 684-5800 | www.it.nv.gov | Fax: (775) 687-9097

MEMORANDUM

TO: Julie Butler, Director, DMV
Suzie Block, MVIT Administrator, DMV
Angela Smith-Lamb, ASD Administrator, DMV
Louis Lanuza, Management Analyst III, DMV

CC: Tim Galluzi, State Chief Information Officer/Administrator, EITS, DOA
Robert Dehnhardt, State Chief Information Security Officer, EITS, DOA
David Axtell, State Chief Enterprise Architect, EITS, DOA

FROM: Lisa Jean, TIN Administrator, EITS, DOA

SUBJECT: TIN Completion Memo – DMV – TIN 713 – *Image Access* – Update A -
BA 4741, 4717,4722, 4731,4732, 4735, 4740, 4744, 4745

DATE: June 2, 2023

We have completed our review for the Department of Motor Vehicles' (DMV) – *Image Access* – TIN 713, Update A.

The submitted TIN, for an estimated value of \$344,366.64 in the FY24/FY25 biennium and \$43,046.00 (100% Highway Fund), is to update cost information for the *Image Access* contract for scanning services.

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Custom integrations and unique programming, tailored to interface between *Image Access* and the DMV System (CARRS), have been developed by the DMV and *Image Access*. This cooperative effort ensures scanned documents are effectively linked to specific accounts and/or individuals in areas such as Driver License, Identification Card, and debt records. Exclusive to *Image Access*, these integrations and programming would necessitate extensive revision if a new vendor were introduced.

Currently, the DMV is engrossed in the DMV Transformation Effort (DTE), a modernization project leading to a replacement of the CARRS with a new computer system. A coinciding change in scanning contracts will be executed through this project. Nevertheless, ongoing scanning services for the existing or legacy system are vital until the new system is fully operational. The transition to the new system is forecasted for the first half of calendar year 2025.

Given the demanding timeline and the comprehensive nature of the DTE, a programming freeze for the legacy system has been implemented. As a result, the development of custom integrations and unique programming for a new scanning vendor is presently untenable. To maintain consistent services for DMV customers without forfeiting system functionality, the continued partnership with Image Access is essential until the new system is fully implemented.

A robust cybersecurity infrastructure is essential to mitigate any potential risks, including the use of encryption, strong access controls, regular system updates and patching, malware scanning and removal, monitoring for unusual activity, and user education on potential threats.

If there are to be any changes to enterprise services or utilizations, including: network, firewall, server, Active Directory (AD) integration, telecom, etc., please notify EITS as soon as possible to avoid integration delays.

It is expected that this solution will follow state security standards and policies and be compliant with the Americans with Disabilities Act (ADA) to ensure accessibility to all authorized users.

A copy of this memo has been attached to the TIN.

If I can be of further assistance, please feel free to contact me.



Department of Motor Vehicles
555 Wright Way
Carson City, Nevada 89711-0900
Telephone (775) 684-4501

MEMORANDUM

Date: September 7, 2023
To: Angela Smith-Lamb, Chief of Administration
From: Angelena Sampson, Department of Motor Vehicles Program Officer
Subject: Retroactive Approval for Contract 28102 with Image Access

Attached is a retroactive contract between DMV and Image Access. This contract provides end user technical support to the Kovis File 360 scanning software being currently used within the department. This includes onsite software support services, system administration support, application development support, software upgrade support and training. The Kovis File 360 Imaging System is integrally linked to the DMV Mainframe Application which required custom programming by Image Access. It also provides support to existing software; evaluate current DMV programming, licenses, scanning processes, make process improvement recommendations and to make any implementations successful. The current contract expires 9/30/2023. The current contract missed the deadline for the September BOE. As a result, this contract will be submitted for BOE approval during the October BOE meeting resulting in retroactive approval to the beginning upon approval at the October BOE 2023.

The Image Access contract will be retroactive to 10/01/2023 through 12/31/2025.

This memorandum is submitted pursuant to SAM 0324, Section 7. Your consideration in approval of this request is greatly appreciated. If you have any questions or concerns, please do not hesitate to contact me at 775-684-4504 or angelenasampson@dmv.nv.gov.

After this contract is approved, please mail the signed contract to the below address.

Angela Smith-Lamb 9/7/2023



Angelena Sampson

Program Officer – Contract Manager
Nevada Department of Motor Vehicles
555 Wright Way, Carson City, NV 89711
Work: 775.684.4504 Fax: 775.684.4518
Email: angelenasampson@dmv.nv.gov

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **21391** Amendment Number: **4**

Agency Name: **DETR - ADMINISTRATIVE SERVICES** Legal Entity Name: **EPATHUSA, INC.**

Agency Code: **908** Contractor Name: **EPATHUSA, INC.**

Appropriation Unit: **3274-26** Address: **1075 Jordan Creek Pkwy SUITE 295**

Is budget authority available?: **Yes** City/State/Zip: **WEST DES MOINES, IA 50266-5602**

If "No" please explain: **Not Applicable** Contact/Phone: **Hari Nallure 515/974-6778**

Vendor No.: **T29038415**

NV Business ID: **NV20161681685**

To what State Fiscal Year(s) will the contract be charged? **2019-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/>	General Funds	4.00 %	Fees	0.00 %
<input checked="" type="checkbox"/>	Federal Funds	77.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	<input checked="" type="checkbox"/> Other funding	19.00 % Wage Assessment and Blind Enterprise Set Aside

Agency Reference #: **3269-23-DO**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **03/12/2019**

Anticipated BOE meeting date **10/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **10/31/2023**

Contract term: **7 years and 235 days**

4. Type of contract: **Contract**

Contract description: **Website Mx/Hosting**

5. Purpose of contract:

This is the fourth amendment to the original contract which provides ongoing website hosting and maintenance services. This amendment extends the termination date from October 31, 2023 to October 31, 2026 and increases the maximum amount from \$245,182.75 to \$488,948.55 due to framework upgrades.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$189,750.00	\$189,750.00	\$189,750.00	Yes - Action
a. Amendment 1:	\$2,898.00	\$2,898.00	\$2,898.00	No
b. Amendment 2:	\$49,566.00	\$52,464.00	\$52,464.00	Yes - Info
c. Amendment 3:	\$2,968.75	\$2,968.75	\$55,432.75	No
2. Amount of current amendment (#4):	\$243,765.80	\$246,734.55	\$299,198.55	Yes - Action
3. New maximum contract amount:	\$488,948.55			
and/or the termination date of the original contract has changed to:	10/31/2026			

II. JUSTIFICATION

7. What conditions require that this work be done?

The current DETR Web-Site requires periodic maintenance to better serve the population of users, including Spanish translation, ADA compliance; as well as other objectives for user enhancements.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Due to projects of a greater critical nature requiring immediate attention, DETR's IT Division is unable to assist at this time.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**

Approval #: 180904

Approval Date: 09/12/2023

c. Why was this contractor chosen in preference to other?

N/A

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? Yes

b. Is the contract part of an IT investment project over \$50,000? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

CONTRACT # 2094-18-DETR, CETS # 18153: Contract to provide a re-design of DETR's Web-Site to accommodate integration of Spanish translation, ADA compliance, and other user enhancements. QUALITY OF SERVICE: Good

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	athomps8	09/08/2023 15:54:49 PM
Division Approval	scas1	09/13/2023 11:17:30 AM
Department Approval	scas1	09/13/2023 11:17:57 AM
Contract Manager Approval	jwixon	09/13/2023 11:27:43 AM
EITS Approval	ljean	09/14/2023 10:24:08 AM
Budget Analyst Approval	vfajota	09/14/2023 10:34:22 AM
BOE Agenda Approval	dlenzner	09/18/2023 11:59:57 AM

Joe Lombardo
Governor



Timothy D. Galluzi
State Chief Information Officer

Darla J. Dodge
Deputy CIO- COO

David 'Ax' Axtell
Deputy CIO - CTO

Robert "Bob" Dehnhardt
Deputy CIO - CISO

STATE OF NEVADA
GOVERNOR'S OFFICE
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M E M O R A N D U M

TO: Chris Sewell, Director, DETR
Josh Marhevka, Chief Financial Officer, DETR
Scott Jeffries, IT Manager III, DETR
Amanda Thurber, IT Professional IV, DETR
Colleen Kiechler, Management Analyst II, DETR

CC: Tim Galluzi, State Chief Information Officer, OCIO
Robert Dehnhardt, State Chief Information Security Officer, OCIO
Sean Montierth, Computing Services Unit, OCIO
David Axtell, Deputy CIO - Chief Technology Officer, OCIO

FROM: Lisa Jean, TIN Administrator, OCIO

SUBJECT: TIN Completion Memo – DETR – TIN 636 – *DETR Websites Hosting and Maintenance* – Update B – BA 3274

DATE: September 13, 2023

We have completed our review for the Department of Employment, Training and Rehabilitation's (DETR) – *DETR Websites Hosting and Maintenance* – TIN 636, Update B.

The submitted TIN, for an estimated value of \$188,778.09 in the FY24/FY25 biennium and \$54,987.71 in the FY26/FY27 biennium (77% Federal Grant, 4% General Fund, 19% Other funding), is to update cost information for the renewal of an existing web hosting and maintenance agreement.

DETR will be renewing its existing web hosting and maintenance agreements until the State Digital Experience Platform (DXP) is in place, after which the agency intends to migrate its webpages onto OCIO servers.

The state DXP, to be implemented in the future, will be the technology foundation for all executive branch agencies and will be used to host their websites and web applications, thus taking advantage of security, modern web services, data insights, intelligent mobile, economies of scale, and a set of templates for a State-unified User Experience (UX) wherever possible. Upon selection, the modern cloud-based solution, will be the replacement for Ektron.

The agency considers the investment and final implementation to have an ongoing low security risk as no personal identification information is transported, stored, and/or processed with the solution and it adheres to State of Nevada Security Policies.

If there are to be any changes to enterprise services or utilizations, including: network, firewall, server, Active Directory (AD) integration, telecom, etc., please notify OCIO as soon as possible to avoid integration delays.

It is expected that this solution will follow state security standards and policies and be compliant with the Americans with Disabilities Act (ADA) to ensure accessibility to all authorized users.

A copy of this memo has been attached to the TIN.

If I can be of further assistance, please feel free to contact me.



**STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION**

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: 775-684-0170 | Fax: 775-684-0188

Purchasing Use Only:

Approval #: 5150

CONTRACT EXTENSION JUSTIFICATION AND REQUEST FORM

ALL FIELDS ARE REQUIRED - INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY

1	Agency Contact Information: Note: Approved copy will be sent to <u>only</u> to the contact(s) listed below:		
	STATE AGENCY NAME REQUIRED:	<i>Dept. of Employment, Training and Rehabilitation - DETR</i>	
	<i>Contact Name and Title</i>	<i>Phone Number</i>	<i>Email Address</i>
	<i>Colleen Kiechler</i>	<i>775-684-3837</i>	<i>c-kiechler@detr.nv.gov</i>
	<i>Josh Marhevka</i>	<i>775-684-3837</i>	<i>jbmarhevka@detr.nv.gov</i>

2	Contractor Information:	
	Contractor Name:	<i>ePathUSA</i>
	Contact Name:	<i>Hari Nullare</i>
	Complete Address: City, State and Zip Code	<i>1075 Jordan Creek Pkway, Suite 295m Wes Des Moines, IA 50266</i>
	Phone Number:	<i>515-974-6778</i>
	Email Address:	<i>hnullare@epathusa.net</i>

3	List <u>all previous</u> Contract Information for which the agency has contracted with this vendor (contract history):			
	Solicitation Type, if applicable:	<i>Sole or single source</i>	#:	<i>180904</i>
	Enter CETS Number:	<i>#21391</i>		
	Contract Amount:	<i>\$189,750.00</i>		
	Contract Term:	Start Date:	<i>03/12/2019</i>	End Date:

Purchasing Use Only:

Approval #: 5150

Current Contract Information:				
4	Solicitation Type, if applicable:	<i>Sole or single source</i>		#: 180904
	Enter CETS Number:	#21391		
	Initial Contract Amount:	\$192,648.00		
	Contract Term:	Start Date:	03/12/2019	End Date: 10/31/2022

Amendment Information – List <u>all previously</u> approved amendments:			
Amd #:	<i>Brief Synopsis of What Amendment Accomplished:</i>	<i>Dollar Change in Contract Amount</i>	<i>Change in End Date</i>
5	1	<i>Add a change order with one-time fee to redesign and develop DETR home page</i>	2,898.00 none
	2	<i>Extended maintenance for one year, giving DETR time to migrate to EITS</i>	49,500.00 10/31/2023
	3	<i>Add a change order with one-time fee for upgrade to websites</i>	2,968.75 none

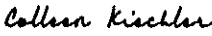
<u>Proposed</u> Amendment Information:			
Amd #:	<i>Brief Synopsis of What the Requested Amendment will Accomplish</i>	<i>Dollar Change in Contract Amount</i>	<i>Change in End Date</i>
6	4	<i>Add three years in time with annual maintenance and upgrade to websites</i>	243,765.80 10/31/2026

What is the justification to extend the contract term beyond the State's four (4) year re-solicitation policy (SAM 0338)?	
7	<i>DETR currently is in the process of developing a more robust Web Development team and will not be able to maintain websites internally for the foreseeable future. DETR is also currently awaiting the expansion EITS is planning when they replace EKTRON with the new web development service and hosting platform.</i>

What are the potential consequences to the State if the contract extension request is denied?	
8	<i>DETR websites go down</i>

<i>Purchasing Use Only:</i>	
Approval #:	515②

By signing below, I know and understand the proposed contract extension exceeds the State's policy pursuant to SAM Section 0338 that contracts be solicited at least every four (4) years and attest that all statements are true and correct. Signatures are required from the agency representatives indicated below. The same individual cannot provide approval signatures in both sections.

DocuSigned by:

8DD0D7FDB85F4DE...


Signature of Agency Representative Initiating Request

Colleen Kiechler

9/7/2023

Print Name of Agency Representative Initiating Request

Date

DocuSigned by:

02855722808242D...

Signature of Agency Head Authorizing Request

Josh Marhevka

9/7/2023

Print Name of Agency Head Authorizing Request

Date

Please consider this memo as my support of your request to extend the identified contract beyond the current State policy period. This exemption is granted pursuant to NRS 333.135(5) and SAM 0338 and may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines the decision was based on incorrect or inaccurate facts. Pursuant to NRS 333.700(7), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

<p>NOTE: <i>If this box is checked, the agency must include the EITS TIN/CIN approval or approval update as an attachment in CETS.</i></p>	<input checked="" type="checkbox"/>
---	-------------------------------------

Signed:



Administrator, Purchasing Division or Designee

9/12/23

Date

Joe Lombardo
Governor



#5150

Timothy D. Galluzi
State Chief Information Officer

Darla J. Dodge
Deputy CIO- COO

David 'Ax' Axtell
Deputy CIO - CTO

Robert "Bob" Dehnhardt
Deputy CIO - CISO

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M E M O R A N D U M

TO: Chris Sewell, Director, DETR
Josh Marhevka, Chief Financial Officer, DETR
Scott Jeffries, IT Manager III, DETR
Amanda Thurber, IT Professional IV, DETR
Colleen Kiechler, Management Analyst II, DETR

CC: Tim Galluzi, State Chief Information Officer, OCIO
Robert Dehnhardt, State Chief Information Security Officer, OCIO
Sean Montierth, Computing Services Unit, OCIO
David Axtell, Deputy CIO - Chief Technology Officer, OCIO

FROM: Lisa Jean, TIN Administrator, OCIO

SUBJECT: TIN Completion Memo – DETR – TIN 636 – *DETR Websites Hosting and Maintenance* – Update A – BA 3274

DATE: September 12, 2023

We have completed our review for the Department of Employment, Training and Rehabilitation's (DETR) – *DETR Websites Hosting and Maintenance* – TIN 636, Update A.

The submitted TIN, for an estimated value of \$104,251.09 in the FY24/FY25 biennium and \$54,987.71 in the FY26/FY27 biennium (77% Federal Grant, 4% General Fund, 19% Other funding), is to renew an existing web hosting and maintenance agreement.

DETR will be renewing its existing web hosting and maintenance agreements until the State Digital Experience Platform (DXP) is in place, after which the agency intends to migrate its webpages onto OCIO servers.

The state DXP, to be implemented in the future, will be the technology foundation for all executive branch agencies and will be used to host their websites and web applications, thus taking advantage of security, modern web services, data insights, intelligent mobile, economies of scale, and a set of templates for a State-unified User Experience (UX) wherever possible. Upon selection, the modern cloud-based solution, will be the replacement for Ektron.

The agency considers the investment and final implementation to have an ongoing low security risk as no personal identification information is transported, stored, and/or processed with the solution and it adheres to State of Nevada Security Policies.

If there are to be any changes to enterprise services or utilizations, including: network, firewall, server, Active Directory (AD) integration, telecom, etc., please notify OCIO as soon as possible to avoid integration delays.

It is expected that this solution will follow state security standards and policies and be compliant with the Americans with Disabilities Act (ADA) to ensure accessibility to all authorized users.

A copy of this memo has been attached to the TIN.

If I can be of further assistance, please feel free to contact me.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 25128	Amendment Number: 1
Agency Name: BDC LICENSING BOARDS & COMMISSIONS	Legal Entity Name: McDonald Carano, LLP
Agency Code: BDC	Contractor Name: McDonald Carano, LLP
Appropriation Unit: B026 - All Categories	Address: 100 W. Liberty St. 10th Floor
Is budget authority available?: Yes	City/State/Zip: Reno, NV 89501
If "No" please explain: Not Applicable	Contact/Phone: Susan Fischer 775-788-2000
	Vendor No.:
	NV Business ID: NV19961000027
To what State Fiscal Year(s) will the contract be charged?	2022-2026
What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.	
General Funds	0.00 % X Fees 100.00 % Licensure
Federal Funds	0.00 % Bonds 0.00 %
Highway Funds	0.00 % Other funding 0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/01/2022**

Anticipated BOE meeting date 10/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **12/31/2023**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **Legislative Services**

5. Purpose of contract:

This is the first amendment to the original contract which provides legislative and government affairs assistance. This amendment extends the termination date from December 31, 2023 to December 31, 2025 and increases the maximum amount from \$75,000 to \$156,000 due to the continued need for these services.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$75,000.00	\$75,000.00	\$75,000.00	Yes - Info
2. Amount of current amendment (#1):	\$81,000.00	\$81,000.00	\$156,000.00	Yes - Action
3. New maximum contract amount:	\$156,000.00			
and/or the termination date of the original contract has changed to:	12/31/2025			

II. JUSTIFICATION

7. What conditions require that this work be done?

NRS requires the Board of Osteopathic Medicine to recommend creation and/or amendment of laws and regulations regarding the practice of Osteopathic Medicine in the State of Nevada. To complete this legislative requirement, it is a necessity for the Board to receive expert advice on government affairs which requires the special skills, expertise and knowledge of an experienced legislative liaison.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Assistance is needed in the planning and dissemination of information to legislative members with the expertise and required knowledge of the Nevada Legislature. The Board operates with a small staff and does not have the availability, expertise or knowledge to perform the needed services.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

The vendor has proven performance with this Board, has necessary expertise and experience to perform the services and was the only responsive vendor.

d. Last bid date: 09/01/2021 Anticipated re-bid date: 09/01/2025

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The Contractor has previously been under contract with the Board of Osteopathic Medicine which will expire 12/31/2023.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLP

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level

User

Signature Date

Budget Account Approval	lp310000	09/06/2023 12:56:17 PM
Division Approval	lp310000	09/06/2023 12:56:42 PM
Department Approval	lp310000	09/06/2023 12:57:07 PM
Contract Manager Approval	lp310000	09/06/2023 12:57:25 PM
Budget Analyst Approval	stilley	09/18/2023 18:02:51 PM
BOE Agenda Approval	stilley	09/18/2023 18:02:53 PM

MASTER SERVICE AGREEMENT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
1.		VARIOUS STATE AGENCIES	CROP JET AVIATION, LLC	OTHER: VARIOUS AGENCIES	\$600,000	
	Contract Description:	This is the first amendment to the original contract which provides pest application, aerial seeding, rotorcraft aerial seeding, and herbicide and pesticide applications. This amendment increases the maximum amount from \$400,000 to \$1,000,000 due to the increased need for these services.				
		Term of Contract:	11/09/2021 - 06/07/2025	Contract # 24831		
2.		VARIOUS STATE AGENCIES	FROM THE HEARTSS, LLC	OTHER: VARIOUS AGENCIES	\$3,000,000	
	Contract Description:	This is a new contract to provide ongoing community based living arrangement services.				
		Term of Contract:	Upon Approval - 09/30/2027	Contract # 28141		
3.		VARIOUS STATE AGENCIES	LAS VEGAS FAMILY HOME CARE, LLC	OTHER: VARIOUS AGENCIES	\$3,000,000	
	Contract Description:	This is a new contract to provide ongoing personal care, respite care, and senior care services.				
		Term of Contract:	Upon Approval - 09/30/2027	Contract # 28166		
4.		VARIOUS STATE AGENCIES	MORRIS AG AIR & SONS, INC.	OTHER: VARIOUS AGENCIES	\$745,000	
	Contract Description:	This is the first amendment to the original contract which provides pest application, aerial seeding, rotorcraft aerial seeding, and herbicide and pesticide applications. This amendment increases the maximum amount from \$255,000 to \$1,000,000 due to the increased need for these services.				
		Term of Contract:	11/09/2021 - 06/07/2025	Contract # 24829		
5.		VARIOUS STATE AGENCIES	RAQUEL SOPHIA O'NEILL	OTHER: VARIOUS AGENCIES	\$4,700,000	
	Contract Description:	This is a new contract to provide ongoing assistive technology, counseling, employment support, and rehabilitation and supportive services for the blind and visually impaired.				
		Term of Contract:	Upon Approval - 09/30/2027	Contract # 28159		
6.		VARIOUS STATE AGENCIES	STEVEN ADAM SHANE	OTHER: VARIOUS AGENCIES	\$300,000	
	Contract Description:	This is a new contract to provide ongoing medical services.				
		Term of Contract:	Upon Approval - 09/30/2027	Contract # 28137		

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 24831	Amendment Number: 1
Agency Name: MSA MASTER SERVICE AGREEMENTS	Legal Entity Name: CROP JET AVIATION, LLC
Agency Code: MSA	Contractor Name: CROP JET AVIATION, LLC
Appropriation Unit: 9999 - All Categories	Address: 1921 S 1700 E
Is budget authority available?: Yes	City/State/Zip: GOODING, ID 83330-5183
If "No" please explain: Not Applicable	Contact/Phone: George J. Parker III 208/358-1802
	Vendor No.: T27042988
	NV Business ID: NV20191405677

To what State Fiscal Year(s) will the contract be charged? **2022-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Various Agencies

Agency Reference #: **RFQ 99SWC-S1426 NF**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **11/09/2021**
 Anticipated BOE meeting date **10/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/07/2025**

Contract term: **3 years and 210 days**

4. Type of contract: **MSA**

Contract description: **Fire Fuels Reduction**

5. Purpose of contract:

This is the first amendment to the original contract which provides pest application, aerial seeding, rotorcraft aerial seeding, and herbicide and pesticide applications. This amendment increases the maximum amount from \$400,000 to \$1,000,000 due to the increased need for these services.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$400,000.00	\$400,000.00	\$400,000.00	Yes - Action
2. Amount of current amendment (#1):	\$600,000.00	\$600,000.00	\$600,000.00	Yes - Action
3. New maximum contract amount:	\$1,000,000.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

To reduce the risk of wildfire, fuels reduction and other services must be completed in various locations.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This contract provides fuels reduction services for agencies that do not have capability to do the work, and to assist when the volume of reduction services is such that staff cannot accomplish all work in a timely manner.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This RFQ is being awarded to 23 vendors that qualified in the various scopes of work.

d. Last bid date: Anticipated re-bid date: 04/07/2025

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ldeloach	09/11/2023 13:14:01 PM
Division Approval	ldeloach	09/11/2023 13:14:07 PM
Department Approval	ldeloach	09/11/2023 13:14:11 PM
Contract Manager Approval	nfese1	09/11/2023 13:18:55 PM
Budget Analyst Approval	vmilazz1	09/18/2023 18:08:22 PM
BOE Agenda Approval	vmilazz1	09/18/2023 18:08:29 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28141**

Agency Name: MSA MASTER SERVICE AGREEMENTS	Legal Entity Name: From the Heartss, LLC
Agency Code: MSA	Contractor Name: From the Heartss, LLC
Appropriation Unit: 9999 - All Categories	Address: 1009 N. Jones Boulevard 101
Is budget authority available?: Yes	City/State/Zip: Las Vegas, NV 89108
If "No" please explain: Not Applicable	Contact/Phone: Raymond High 725-253-6466
	Vendor No.: T32012154
	NV Business ID: NV20232794794

To what State Fiscal Year(s) will the contract be charged? **2024-2028**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Various Agencies

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 10/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **09/30/2027**

Contract term: **4 years**

4. Type of contract: **MSA**

Contract description: **Direct Client Srvcs**

5. Purpose of contract:

This is a new contract to provide ongoing community based living arrangement services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$3,000,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

The agency does not have the personnel to perform these services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is a specialized service that requires specially trained individuals to provide these services.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was selected as part of a multi award solicitation 99SWC-S1737 to provide various direct client services.

d. Last bid date: 12/01/2021 Anticipated re-bid date: 06/01/2025

10. a. Does the contract contain any IT components? No
 b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
 LLC

16. a. Is the Contractor Name the same as the legal Entity Name?
 Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
 Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
 Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ldeloach	09/05/2023 14:00:32 PM
Division Approval	ldeloach	09/05/2023 14:00:34 PM
Department Approval	ldeloach	09/05/2023 14:00:37 PM
Contract Manager Approval	ascaffid	09/05/2023 15:09:43 PM
Budget Analyst Approval	vmilazz1	09/18/2023 17:07:56 PM
BOE Agenda Approval	vmilazz1	09/18/2023 17:07:58 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28166**

Agency Name:	MSA MASTER SERVICE AGREEMENTS	Legal Entity Name:	Las Vegas Family Home Care, LLC
Agency Code:	MSA	Contractor Name:	Las Vegas Family Home Care, LLC
Appropriation Unit:	9999 - All Categories	Address:	1650 E. Sahara Ave
Is budget authority available?:	Yes	City/State/Zip:	Las Vegas, NV 89104
If "No" please explain:	Not Applicable	Contact/Phone:	Maidelyn De La Paz 702-769-0584
		Vendor No.:	T29046944
		NV Business ID:	NV20212191758

To what State Fiscal Year(s) will the contract be charged? **2024-2028**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Various Agencies

Agency Reference #: S1737-RV VQ13811

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 10/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **09/30/2027**

Contract term: **4 years**

4. Type of contract: **MSA**

Contract description: **Direct Client Srvcs**

5. Purpose of contract:

This is a new contract to provide ongoing personal care, respite care, and senior care services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$3,000,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

The agency does not have the personnel to perform these services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is a specialized service that requires specially trained individuals to provide these services.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?
This vendor was selected as part of a multi award solicitation 99SWC-S1737 to provide various direct client services.

d. Last bid date: 12/01/2021 Anticipated re-bid date: 06/01/2025

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ldeloach	09/05/2023 14:13:30 PM
Division Approval	ldeloach	09/05/2023 14:13:33 PM
Department Approval	ldeloach	09/05/2023 14:13:35 PM
Contract Manager Approval	ascaffid	09/05/2023 15:11:03 PM
Budget Analyst Approval	vmilazz1	09/18/2023 17:23:42 PM
BOE Agenda Approval	vmilazz1	09/18/2023 17:23:44 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **24829** Amendment Number: **1**

Agency Name: **MSA MASTER SERVICE AGREEMENTS** Legal Entity Name: **MORRIS AG AIR & SONS, INC.**

Agency Code: **MSA** Contractor Name: **MORRIS AG AIR & SONS, INC.**

Appropriation Unit: **9999 - All Categories** Address: **PO BOX 209**

Is budget authority available?: **Yes** City/State/Zip: **OROVADA, NV 89425**

If "No" please explain: **Not Applicable** Contact/Phone: **Michael Morris 775.272.3365**

Vendor No.: **T27036309**

NV Business ID: **NV20101885383**

To what State Fiscal Year(s) will the contract be charged? **2022-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Various Agencies

Agency Reference #: **RFQ 99SWC-S1426 NF**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **11/09/2021**

Anticipated BOE meeting date **10/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/07/2025**

Contract term: **3 years and 210 days**

4. Type of contract: **MSA**

Contract description: **Fire Fuels Reduction**

5. Purpose of contract:

This is the first amendment to the original contract which provides pest application, aerial seeding, rotorcraft aerial seeding, and herbicide and pesticide applications. This amendment increases the maximum amount from \$255,000 to \$1,000,000 due to the increased need for these services.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$255,000.00	\$255,000.00	\$255,000.00	Yes - Action
2. Amount of current amendment (#1):	\$745,000.00	\$745,000.00	\$745,000.00	Yes - Action
3. New maximum contract amount:	\$1,000,000.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

To reduce the risk of wildfire, fuels reduction and other services that must be completed in various locations.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This contract provides fuels reduction services for agencies that do not have capability to do the work, and to assist when the volume of reduction services is such that staff cannot accomplish all work in a timely manner.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This RFQ is being awarded to 23 vendors that qualified in the various scopes of work.

d. Last bid date: Anticipated re-bid date: 04/07/2025

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ldeloach	09/11/2023 13:12:02 PM
Division Approval	ldeloach	09/11/2023 13:12:06 PM
Department Approval	ldeloach	09/11/2023 13:12:12 PM
Contract Manager Approval	nfese1	09/11/2023 13:21:22 PM
Budget Analyst Approval	vmilazz1	09/18/2023 17:50:17 PM
BOE Agenda Approval	vmilazz1	09/18/2023 17:50:21 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28159**

Agency Name: MSA MASTER SERVICE AGREEMENTS	Legal Entity Name: RAQUEL SOPHIA O'NEILL
Agency Code: MSA	Contractor Name: RAQUEL SOPHIA O'NEILL
Appropriation Unit: 9999 - All Categories	Address: DBA Access Your Ability 9811 West Charleston Boulevard
Is budget authority available?: Yes	City/State/Zip: Las Vegas, NV 89117
If "No" please explain: Not Applicable	Contact/Phone: Raquel Sophia O'Neill 702-292-9496
	Vendor No.: PENDING
	NV Business ID: NV20232860703

To what State Fiscal Year(s) will the contract be charged? **2024-2028**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Various Agencies

Agency Reference #: **S1737-RV VQ14205**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date **10/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **09/30/2027**

Contract term: **4 years**

4. Type of contract: **MSA**

Contract description: **Direct Client Srvcs**

5. Purpose of contract:

This is a new contract to provide ongoing assistive technology, counseling, employment support, and rehabilitation and supportive services for the blind and visually impaired services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$4,700,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

The agency does not have the personnel to perform these services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is a specialized service that requires specially trained individuals to provide these services.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was selected as part of a multi award solicitation 99SWC-S1737 to provide various direct client services.

d. Last bid date: 12/01/2021 Anticipated re-bid date: 06/01/2025

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

- 11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

- 12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

- 13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

- 14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

- 15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Sole Proprietor

- 16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

- 17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

- 18. Not Applicable

- 19. Agency Field Contract Monitor:

- 20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ldeloach	09/05/2023 14:19:53 PM
Division Approval	ldeloach	09/05/2023 14:19:56 PM
Department Approval	ldeloach	09/05/2023 14:19:59 PM
Contract Manager Approval	ascaffid	09/05/2023 15:10:35 PM
Budget Analyst Approval	vmilazz1	09/18/2023 17:17:58 PM
BOE Agenda Approval	vmilazz1	09/18/2023 17:18:00 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28137**

Agency Name: MSA MASTER SERVICE AGREEMENTS	Legal Entity Name: STEVEN ADAM SHANE
Agency Code: MSA	Contractor Name: STEVEN ADAM SHANE
Appropriation Unit: 9999 - All Categories	Address: DBA S Shane MD MS Consulting 1810 Lakeland Hills Dr
Is budget authority available?: Yes	City/State/Zip: Reno, NV 89523
If "No" please explain: Not Applicable	Contact/Phone: Steven A. Shane 775-530-9243
	Vendor No.: T32014411
	NV Business ID: NV20232679129

To what State Fiscal Year(s) will the contract be charged? **2024-2028**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Various Agencies

Agency Reference #: **S1737-RV 99SWC-VQ14138**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date **10/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **09/30/2027**

Contract term: **4 years**

4. Type of contract: **MSA**

Contract description: **Direct Client Srvcs**

5. Purpose of contract:

This is a new contract to provide ongoing medical services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$300,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

The agency does not have the personnel to perform these services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is a specialized service that requires specially trained individuals to provide these services.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was selected as part of a multi award solicitation 99SWC-S1737 to provide various direct client services.

d. Last bid date: 12/01/2021 Anticipated re-bid date: 06/01/2025

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?
Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
Yes

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ldeloach	09/05/2023 13:51:03 PM
Division Approval	ldeloach	09/05/2023 13:51:06 PM
Department Approval	ldeloach	09/05/2023 13:51:08 PM
Contract Manager Approval	ascaffid	09/05/2023 15:06:36 PM
Budget Analyst Approval	vmilazz1	09/18/2023 17:02:06 PM
BOE Agenda Approval	vmilazz1	09/18/2023 17:02:11 PM
BOE Final Approval	Pending	

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
1.	014	GOVERNOR'S OFFICE - OFFICE OF SCIENCE, INNOVATION AND TECHNOLOGY	ESTIPONA GROUP	GENERAL	\$17,600	
	Contract Description:	This is a new contract to provide marketing, design, and website maintenance.				
		Term of Contract:	09/11/2023 - 06/30/2025	Contract # 28091		
2.	030	ATTORNEY GENERAL'S OFFICE - ADMINISTRATIVE BUDGET ACCOUNT	LAW ENFORCEMENT RISK MANAGEMENT GROUP, INC.	OTHER: COST ALLOCATION	\$13,000	Professional Service
	Contract Description:	This is a new contract to provide expert witness services for case number 3:20-CV-0010-MMD-CLB, Burton v. Fonseca et.al.				
		Term of Contract:	02/14/2023 - 02/14/2024	Contract # 28144		
3.	030	ATTORNEY GENERAL'S OFFICE - COUNCIL FOR PROSECUTING ATTORNEYS	GNLV, LLC	FEE: REGISTRATION	\$35,000	
	Contract Description:	This is a new contract to provide conference room rentals for the Nevada Prosecutors Conference.				
		Term of Contract:	08/29/2023 - 09/22/2023	Contract # 28094		
4.	040	SECRETARY OF STATE'S OFFICE - SECRETARY OF STATE	CAESARS ENTERTAINMENT, INC.	GENERAL 15% FEDERAL 85%	\$71,840	
	Contract Description:	This is a new contract to provide conference hosting services for the 2023 Nevada State Elections Conference.				
		Term of Contract:	09/18/2023 - 11/03/2023	Contract # 28202		
5.	040	SECRETARY OF STATE'S OFFICE - SECRETARY OF STATE	NEVADA GAMING CONTROL BOARD	OTHER: ELECTION SYSTEMS AND SOFTWARE REIMBURSEMENTS	\$49,600	Exempt
	Contract Description:	This is a new interlocal agreement to provide ongoing review and analysis of any electronic or computerized features of a voting system or device.				
		Term of Contract:	09/01/2023 - 02/01/2025	Contract # 28072		
6.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - BUILDINGS AND GROUNDS	DH PACE COMPANY, INC.	OTHER: BUILDINGS AND GROUNDS RENTAL INCOME	\$33,755	
	Contract Description:	This is a new contract to provide ongoing service and maintenance on doors in state-owned buildings in southern Nevada.				
		Term of Contract:	09/18/2023 - 06/30/2027	Contract # 27885		

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
7.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - BUILDINGS AND GROUNDS	HILOW SERVICES, LLC	OTHER: BUILDINGS AND GROUNDS RENTAL INCOME	\$30,000	
	Contract Description:	This is the first amendment to the original contract which provides ongoing weed control and pest control management for state-owned buildings in northern Nevada. This amendment increases the maximum amount from \$48,430 to \$78,430 due to the increased need for these services.				
		Term of Contract:	12/07/2021 - 10/31/2025	Contract # 24976		
8.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - BUILDINGS AND GROUNDS	HOFFMAN PLUMBING, LLC	OTHER: BUILDINGS AND GROUNDS RENTAL INCOME	\$20,000	
	Contract Description:	This is a new contract to provide ongoing plumbing repair and maintenance for state-owned properties in northern Nevada.				
		Term of Contract:	08/25/2023 - 07/31/2027	Contract # 27963		
9.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - BUILDINGS AND GROUNDS	OLCESE WASTE SERVICES DBA FERNANDES DISPOSAL	OTHER: BUILDINGS AND GROUNDS RENTAL INCOME	\$12,000	
	Contract Description:	This is the first amendment to the original contract which provides on-call waste services for construction clean-up, storm damage, building and property purge, and disposal services for state-owned facilities in northern Nevada. This amendment increases the maximum amount from \$8,000 to \$20,000 due to the increased need for these services.				
		Term of Contract:	09/23/2022 - 11/30/2026	Contract # 26814		
10.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - BUILDINGS AND GROUNDS	S&V WINDOW CLEANING AND SERVICES, LLC	OTHER: BUILDINGS AND GROUNDS RENTAL INCOME	\$40,000	
	Contract Description:	This is a new contract to provide ongoing window cleaning services to state-owned buildings in northern Nevada.				
		Term of Contract:	09/18/2023 - 08/23/2027	Contract # 28148		
11.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - BUILDINGS AND GROUNDS	SAVAGE AND SON, INC.	OTHER: BUILDINGS AND GROUNDS RENTAL INCOME	\$65,000	
	Contract Description:	This is a new contract to provide ongoing maintenance of plumbing, heating, ventilation, and air conditioning to state-owned buildings in northern Nevada.				
		Term of Contract:	09/08/2023 - 08/31/2027	Contract # 28143		

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
12.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - BUILDINGS AND GROUNDS	UNITED LAWN AND LANDSCAPING, LLC	OTHER: BUILDINGS AND GROUNDS RENTAL INCOME	\$85,000	
	Contract Description:	This is a new contract to provide landscaping services for the Arrowhead Drive location in Carson City.				
		Term of Contract:	09/08/2023 - 10/31/2024	Contract # 28076		
13.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - HEALTH AND HUMAN SERVICES CIP PROJECTS - NON-EXEC	KGA, INC. DBA KGA ARCHITECTURE	GENERAL	\$28,761	Professional Service
	Contract Description:	This is a new contract to provide professional architectural/engineering services for the Stein Hospital - Elevator Replacement CIP Project to include architectural, mechanical, plumbing, and electrical engineering services, vertical transportation consulting, bidding, and construction administration services to redesign and upgrade the passenger and freight elevators: CIP Project No. 23-M02-07; SPWD Contract No. 115615.				
		Term of Contract:	09/08/2023 - 06/30/2027	Contract # 28038		
14.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - DEPARTMENT OF ADMINISTRATION CIP PROJECTS - NON-EXEC	SGF ENGINEERING, LLC	GENERAL 75% BONDS 25%	\$59,900	Professional Service
	Contract Description:	This is a new contract to provide professional architectural/engineering services for the Stewart Facility - Building 107 HVAC System Replacement CIP Project to include mechanical, electrical, and structural systems design services for the redesign and construction of the existing grade-mounted package rooftop units, outdoor ductwork, associated temperature controls, and installation of new bollards to protect package units from damage: CIP Project No. 23-M03-08; SPWD Contract No. 115610.				
		Term of Contract:	09/15/2023 - 06/30/2027	Contract # 28037		
15.	240	DEPARTMENT OF VETERANS SERVICES - SOUTHERN NEVADA VETERANS HOME ACCOUNT	MOUNTAIN VISTA DEVELOPMENT, INC.	OTHER: FEDERAL	\$49,685	
	Contract Description:	This is a new contract to provide installation of backflow preventers.				
		Term of Contract:	09/12/2023 - 06/30/2024	Contract # 28156		

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
16.	240	DEPARTMENT OF VETERANS SERVICES - GENERAL VETERANS SERVICES-FEES - NON-EXEC	THE FACTORY, LLC	OTHER: GIFT FUNDS	\$97,920	
	Contract Description:	This is a new contract to provide ongoing services to produce the annual report.				
		Term of Contract:	09/05/2023 - 08/15/2027	Contract # 28142		
17.	270	CANNABIS COMPLIANCE BOARD - MARIJUANA REGULATION AND CONTROL ACCOUNT	CAPITOL REPORTERS	FEE: LICENSURE	\$13,200	
	Contract Description:	This is a new contract to provide ongoing court reporting and transcription services.				
		Term of Contract:	09/17/2023 - 06/30/2024	Contract # 27492		
18.	300	DEPARTMENT OF EDUCATION - ASSESSMENTS AND ACCOUNTABILITY	WESTED	FEDERAL	\$45,475	Exempt
	Contract Description:	This is a new interlocal agreement to provide access to district examinations and assessments.				
		Term of Contract:	09/18/2023 - 11/30/2023	Contract # 28118		
19.	300	DEPARTMENT OF EDUCATION - COVID-19 FUNDING	CORTAC GROUP, INC.	FEDERAL	\$48,750	
	Contract Description:	This is a new contract to provide a software solution to aid in grant reconciliation.				
		Term of Contract:	09/06/2023 - 11/10/2023	Contract # 28077		
20.	332	DEPARTMENT OF ADMINISTRATION - STATE LIBRARY, ARCHIVES AND PUBLIC RECORDS - LIBRARY COOPERATIVE	UNIQUE MANAGEMENT SERVICES, INC.	FEE: CO-OP MEMBER	\$13,340	
	Contract Description:	This is a new contract to provide ongoing telephone notification system for library services.				
		Term of Contract:	09/01/2023 - 07/01/2025	Contract # 27739		
21.	400	DEPARTMENT OF HEALTH AND HUMAN SERVICES - DIRECTOR'S OFFICE - ADMINISTRATION	CIVICPLUS, LLC DBA ARCHIVESOCIAL, LLC	GENERAL	\$14,735	
	Contract Description:	This is a new contract to provide ongoing social media archiving.				
		Term of Contract:	08/22/2023 - 06/30/2025	Contract # 27922		

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
22.	402	DEPARTMENT OF HEALTH AND HUMAN SERVICES - AGING AND DISABILITY SERVICES - DESERT REGIONAL CENTER	CORTES FLOORING, INC.	FEDERAL	\$82,778	
	Contract Description:	This is a new contract to provide installation of new flooring.				
		Term of Contract:	09/01/2023 - 12/31/2023	Contract # 27853		
23.	406	DEPARTMENT OF HEALTH AND HUMAN SERVICES - PUBLIC AND BEHAVIORAL HEALTH - SOUTHERN NEVADA ADULT MENTAL HEALTH SERVICES	ALARMCO, INC.	GENERAL	\$24,816	Sole Source
	Contract Description:	This is a new contract to provide ongoing monitoring and maintenance services for alarm systems.				
		Term of Contract:	11/01/2023 - 10/31/2025	Contract # 28026		
24.	406	DEPARTMENT OF HEALTH AND HUMAN SERVICES - PUBLIC AND BEHAVIORAL HEALTH - SOUTHERN NEVADA ADULT MENTAL HEALTH SERVICES	GREENSCAPES OF NEVADA, LLC	GENERAL	\$39,600	
	Contract Description:	This is the first amendment to the original contract which provides ongoing ground maintenance and landscaping services. This amendment extends the termination date from September 30, 2023 to March 31, 2024 and increases the maximum amount from \$316,800 to \$356,400 due the continued need for these services.				
		Term of Contract:	10/08/2019 - 03/31/2024	Contract # 22282		
25.	406	DEPARTMENT OF HEALTH AND HUMAN SERVICES - PUBLIC AND BEHAVIORAL HEALTH - NORTHERN NEVADA ADULT MENTAL HEALTH SERVICES	CASHMAN EQUIPMENT COMPANY	GENERAL	\$39,169	
	Contract Description:	This is a new contract to provide relocation services for the annunciator located at Dini Townsend Hospital.				
		Term of Contract:	10/10/2023 - 09/30/2025	Contract # 27831		

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
26.	407	DEPARTMENT OF HEALTH AND HUMAN SERVICES - WELFARE AND SUPPORTIVE SERVICES - ADMINISTRATION	CARASOFT TECHNOLOGY CORPORATION	FEDERAL	\$37,668	
	Contract Description:	This is a new service agreement under statewide contract #99SWC-NV23-13299 which provides cloud services. This service agreement provides a contact center workflow solution to support the Supplemental Nutrition Assistance Program telephonic attestation.				
		Term of Contract:	09/13/2023 - 10/31/2023	Contract # 28196		
27.	409	DEPARTMENT OF HEALTH AND HUMAN SERVICES - CHILD AND FAMILY SERVICES - CHILDREN, YOUTH AND FAMILY ADMINISTRATION	BOARD OF REGENTS, NEVADA SYSTEM OF HIGHER EDUCATION - OBO UNIVERSITY OF NEVADA, LAS VEGAS	GENERAL	\$15,498	Exempt
	Contract Description:	This is a new interlocal agreement to provide ongoing support to the Clark County Children's Mental Health Consortium.				
		Term of Contract:	08/22/2023 - 06/30/2025	Contract # 27877		
28.	409	DEPARTMENT OF HEALTH AND HUMAN SERVICES - CHILD AND FAMILY SERVICES - CHILDREN, YOUTH AND FAMILY ADMINISTRATION	CHAPIN HALL CENTER FOR CHILDREN	OTHER: COST ALLOCATION	\$90,000	Sole Source
	Contract Description:	This is a new contract to provide ongoing access to an internet-based adoption reporting system.				
		Term of Contract:	10/01/2023 - 09/30/2026	Contract # 27929		
29.	409	DEPARTMENT OF HEALTH AND HUMAN SERVICES - CHILD AND FAMILY SERVICES - CHILDREN, YOUTH AND FAMILY ADMINISTRATION	THE SUPREME COURT OF NEVADA - ADMINISTRATIVE OFFICE OF THE COURTS	OTHER: REVENUE	\$45,000	Exempt
	Contract Description:	This is a new revenue interlocal agreement to provide ongoing access to the division's internet-based adoption reporting system.				
		Term of Contract:	10/01/2023 - 09/30/2026	Contract # 28041		

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
30.	409	DEPARTMENT OF HEALTH AND HUMAN SERVICES - CHILD AND FAMILY SERVICES - CALIENTE YOUTH CENTER	JENNIFER ALLEN DBA BELA BOUTIQUE	GENERAL	\$22,080	
		Contract Description:	This is a new contract to provide ongoing youth barber services.			
		Term of Contract:	08/22/2023 - 06/30/2027	Contract # 27719		
31.	409	DEPARTMENT OF HEALTH AND HUMAN SERVICES - CHILD AND FAMILY SERVICES - RURAL CHILD WELFARE	LITTLE HILLS HEALTHCARE, LLC DBA CENTERPOINTE HOSPITAL	GENERAL 37% OTHER: COUNTY REIMBURSEMENT 29% FEDERAL 34%	\$60,016	
		Contract Description:	This is a new contract to provide emergency placement of a youth.			
		Term of Contract:	08/01/2023 - 11/30/2023	Contract # 28048		
32.	409	DEPARTMENT OF HEALTH AND HUMAN SERVICES - CHILD AND FAMILY SERVICES - NEVADA YOUTH TRAINING CENTER	ROSENLUND DRILLING, LLC	GENERAL	\$40,075	
		Contract Description:	This is a new contract to provide emergency repair services for the water well.			
		Term of Contract:	06/28/2023 - 08/31/2023	Contract # 28065		
33.	409	DEPARTMENT OF HEALTH AND HUMAN SERVICES - CHILD AND FAMILY SERVICES - NORTHERN NEVADA CHILD AND ADOLESCENT SERVICES	CASHMAN EQUIPMENT COMPANY, LLC	GENERAL 90% FEDERAL 10%	\$10,300	
		Contract Description:	This is a new contract to provide ongoing generator maintenance services.			
		Term of Contract:	08/28/2023 - 06/30/2027	Contract # 27869		

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
34.	409	DEPARTMENT OF HEALTH AND HUMAN SERVICES - CHILD AND FAMILY SERVICES - SOUTHERN NEVADA CHILD AND ADOLESCENT SERVICES	REGIONAL TRANSPORTATION COMMISSION OF SOUTHERN NEVADA	GENERAL 66% FEDERAL 34%	\$20,000	Exempt
		Contract Description: This is a new interlocal agreement to provide bus passes to eligible clients. Term of Contract: 09/01/2023 - 06/30/2027 Contract # 27899				
35.	440	DEPARTMENT OF CORRECTIONS - DIRECTOR'S OFFICE	ALL-STAR TALENT, INC.	GENERAL	\$90,000	Sole Source
		Contract Description: This is a new joinder contract to provide marketing services to create a hiring campaign for correctional officers. Term of Contract: 08/22/2023 - 06/30/2024 Contract # 28117				
36.	500	COMMISSION ON MINERAL RESOURCES - DIVISION OF MINERALS	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - DIVISION OF ENVIRONMENTAL PROTECTION	FEE: MINING CLAIM	\$95,000	Exempt
		Contract Description: This is a new interlocal agreement to provide environmental reclamation work at various abandoned mine sites. Term of Contract: 08/25/2023 - 07/30/2027 Contract # 28149				
37.	550	DEPARTMENT OF AGRICULTURE - COMMODITY FOODS DISTRIBUTION PROGRAM	COOLSYS COMMERCIAL & INDUSTRIAL SOLUTIONS, INC.	FEE: SERVICE AND HANDLING	\$19,545	
		Contract Description: This is the first amendment to the original contract which provides preventative maintenance and repairs to refrigeration units. This amendment increases the maximum amount from \$2,720 to \$22,265 due to the increased need for these services. Term of Contract: 06/23/2023 - 06/30/2024 Contract # 27479				
38.	550	DEPARTMENT OF AGRICULTURE - VETERINARY MEDICAL SERVICES	HENINGER ENTERPRISES, LLC	FEE: BOOK AND PAMPHLET SALES	\$19,200	
		Contract Description: This is a new contract to provide maintenance on fume hoods in the laboratories. Term of Contract: 09/18/2023 - 10/31/2027 Contract # 28128				

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
39.	550	DEPARTMENT OF AGRICULTURE - AGRICULTURE ADMINISTRATION	ALL SEASONS LAWN, INC. DBA ALL SEASONS LAWN & LANDSCAPING	OTHER: COST ALLOCATION	\$10,821	
	Contract Description:	This is the first amendment to the original contract which provides ongoing landscaping and snow removal services for the South 21 st Street location in Sparks. This amendment increases the maximum amount from \$41,480 to \$52,301 due to the increased need for these services.				
	Term of Contract:	10/28/2020 - 08/31/2024	Contract # 23571			
40.	550	DEPARTMENT OF AGRICULTURE - AGRICULTURE ADMINISTRATION	THOLL FENCE, INC.	FEDERAL	\$20,000	
	Contract Description:	This is a new contract to provide maintenance and repair services for fences, gates, gate controllers, motors, and all parts and associated devices at the Sparks location.				
	Term of Contract:	08/25/2023 - 07/31/2027	Contract # 27754			
41.	702	DEPARTMENT OF WILDLIFE - DIRECTOR'S OFFICE	ALARMCO, INC.	FEE: SPORTSMEN REVENUE	\$19,008	
	Contract Description:	This is a new contract to provide ongoing services for burglar and fire alarm maintenance for the southern region offices.				
	Term of Contract:	09/01/2023 - 08/31/2027	Contract # 27945			
42.	702	DEPARTMENT OF WILDLIFE - FISHERIES MANAGEMENT	BOARD OF REGENTS, NEVADA SYSTEM OF HIGHER EDUCATION - OBO WESTERN NEVADA COLLEGE	FEE: TROUT STAMP 25% FEDERAL 75%	\$30,400	Exempt
	Contract Description:	This is a new interlocal agreement to provide qualified commercial driver's license training for employees that are required to obtain a commercial driver's license.				
	Term of Contract:	08/23/2023 - 12/31/2024	Contract # 27049			
43.	702	DEPARTMENT OF WILDLIFE - HABITAT	BOARD OF REGENTS, NEVADA SYSTEM OF HIGHER EDUCATION - OBO UNIVERSITY OF NEVADA, RENO	FEE: HABITAT CONSERVATION & HABITAT INDUSTRIAL DEVELOPMENT 66% FEDERAL 34%	\$91,169	Exempt
	Contract Description:	This is a new interlocal agreement to provide data analysis on kangaroo mice.				
	Term of Contract:	08/24/2023 - 11/30/2025	Contract # 27818			

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
44.	704	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - STATE PARKS - FACILITY AND GROUNDS MAINTENANCE - Non-Exec	KELLY BROTHERS PAINTING, INC.	GENERAL	\$43,588	
	Contract Description:	This is a new contract to provide painting and staining services for the visitors' center at Sand Harbor State Park.				
		Term of Contract:	09/07/2023 - 12/31/2023	Contract # 27766		
45.	704	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - STATE PARKS - MAINTENANCE OF STATE PARKS - NON-EXEC	APCO AUTOMATION	OTHER: UTILITY SURCHARGE	\$24,000	
	Contract Description:	This is a new contract to provide testing and repair of telemetry systems within state parks in southern Nevada.				
		Term of Contract:	08/23/2023 - 12/31/2027	Contract # 28074		
46.	706	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - FORESTRY - ADMINISTRATION	MESA ENERGY SYSTEMS, INC.	GENERAL	\$56,387	Sole Source
	Contract Description:	This is the third amendment to the original contract which provides ongoing monitoring and repairs of the Elko Interagency Dispatch Center, Delta Controls Building Management System. This amendment increases the maximum amount from \$52,160 to \$108,547 due to the required replacement of the uninterruptible power supplies battery system.				
		Term of Contract:	06/01/2021 - 06/30/2024	Contract # 24031		
47.	706	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - FORESTRY - FIRE SUPPRESSION	NYE COUNTY	OTHER: WILDLAND FIRE PROTECTION PROGRAM	\$31,668	Exempt
	Contract Description:	This is a new interlocal agreement to provide wildland fire services.				
		Term of Contract:	07/01/2023 - 06/30/2025	Contract # 28168		

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
48.	709	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - ENVIRONMENTAL PROTECTION - WATER POLLUTION CONTROL	NEVADA WATER ENVIRONMENT ASSOCIATION, INC.	FEE: WASTEWATER OPERATOR	\$20,000	
		Contract Description:	This is a new contract to provide certification of wastewater treatment system operators.			
		Term of Contract:	08/13/2023 - 02/12/2024	Contract # 28174		
49.	709	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - ENVIRONMENTAL PROTECTION - MATERIALS MANAGEMENT & CORRECTIVE ACTION	MDK, LLC DBA WESTERN ENVIRONMENTAL TESTING LAB	FEE: SOLID WASTE	\$24,999	
		Contract Description:	This is a new contract to provide water, soil, and sludge sample testing services.			
		Term of Contract:	08/25/2023 - 06/30/2027	Contract # 27495		
50.	709	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - ENVIRONMENTAL PROTECTION - MINING REGULATION AND RECLAMATION	GRAPHIC IMAGING SERVICES, INC.	FEE: BUREAU OF MINING REGULATION AND RECLAMATION	\$23,179	
		Contract Description:	This is a new contract to provide microfilm to digital format services.			
		Term of Contract:	08/23/2023 - 06/30/2024	Contract # 27817		
51.	742	DEPARTMENT OF BUSINESS AND INDUSTRY - INDUSTRIAL RELATIONS - OCCUPATIONAL SAFETY & HEALTH ENFORCEMENT	CENTRALSQUARE TECHNOLOGIES, LLC	OTHER: WORKERS' COMPENSATION FUNDS	\$13,892	
		Contract Description:	This is a new contract to provide ongoing cloud-based software, maintenance, and support to manage the licensing and permitting for asbestos abatement and photovoltaic system programs.			
		Term of Contract:	08/31/2023 - 08/31/2024	Contract # 27968		

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
52.	901	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - REHABILITATION - BLIND BUSINESS ENTERPRISE PROGRAM	CANYON ELECTRIC COMPANY, INC.	OTHER: BUSINESS ENTERPRISE SET-ASIDE	\$55,000	
	Contract Description:	This is the first amendment to the original contract which provides ongoing regular and emergency electrical installation, repair, and maintenance services for Business Enterprises of Nevada locations in southern Nevada. This amendment extends the termination date from September 30, 2023 to September 30, 2025 and increases the maximum amount from \$30,000 to \$85,000 due to the continued need for these services.				
	Term of Contract:	10/01/2021 - 09/30/2025	Contract # 24384			
53.	901	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - REHABILITATION - BLIND BUSINESS ENTERPRISE PROGRAM	TERRY SMITH	OTHER: BUSINESS ENTERPRISE SET-ASIDE	\$50,000	
	Contract Description:	This is a new contract to provide ongoing consultation services for the program rules and regulations pertaining to the Randolph-Sheppard Act.				
	Term of Contract:	01/01/2024 - 12/31/2027	Contract # 28090			
54.	901	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - REHABILITATION - DISABILITY ADJUDICATION	SIMONMED IMAGING MSO, LLC	FEDERAL	\$45,000	
	Contract Description:	This is a new contract to provide x-ray imaging services to clients.				
	Term of Contract:	09/08/2023 - 08/31/2025	Contract # 28136			
55.	902	DEPARTMENT OF EMPLOYMENT TRAINING AND REHABILITATION - GOVERNOR'S OFFICE OF WORKFORCE INNOVATION	BOARD OF REGENTS, NEVADA SYSTEM OF HIGHER EDUCATION - OBO TRUCKEE MEADOWS COMMUNITY COLLEGE	FEDERAL	(\$64,099)	Exempt
	Contract Description:	This is the second amendment to the original interlocal agreement which provides assistance to dislocated workers adversely affected by the COVID-19 pandemic. This amendment extends the termination date from September 29, 2023 to September 29, 2024 and reduces the maximum amount from \$741,666.66 to \$677,567.89 for budget reallocation for the final year of the contract.				
	Term of Contract:	03/09/2021 - 09/29/2024	Contract # 23973			

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
56.	902	DEPARTMENT OF EMPLOYMENT TRAINING AND REHABILITATION - GOVERNOR'S OFFICE OF WORKFORCE INNOVATION	BOARD OF REGENTS, NEVADA SYSTEM OF HIGHER EDUCATION - OBO TRUCKEE MEADOWS COMMUNITY COLLEGE	FEDERAL	(\$28,880)	Exempt
	Contract Description:	This is the second amendment to the original interlocal agreement which provides assistance to dislocated workers adversely affected by the COVID-19 pandemic. This amendment extends the termination date from September 29, 2023 to September 29, 2024 and reduces the maximum amount from \$300,000.00 to \$271,119.92 for budget reallocation for the final year of the contract.				
		Term of Contract:	02/09/2021 - 09/29/2024	Contract # 23864		
57.	902	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - WORKFORCE DEVELOPMENT	STRATEGIC PROGRESS, LLC	FEDERAL	\$15,000	
	Contract Description:	This is a new service agreement under statewide contract #99SWC-NV22-9548 which provides grant-related professional services. This service agreement provides strategic partnership and employer outreach for the Critical Sector Job Quality grant from the US Department of Labor as well as overall grant process support for the Distressed Area Recompete Pilot Program grant from the US Economic Development Administration.				
		Term of Contract:	09/18/2023 - 08/30/2024	Contract # 28071		
58.	908	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - ADMINISTRATIVE SERVICES - ADMINISTRATION	MESA ENERGY SYSTEMS, INC. DBA EMCOR SERVICES MESA ENERGY, INC.	OTHER: COST ALLOCATION	\$54,250	
	Contract Description:	This is a new contract to provide maintenance to the heating, ventilation, and air conditioning unit at the East St. Louis Avenue location in Las Vegas.				
		Term of Contract:	09/13/2023 - 09/30/2024	Contract # 27970		
59.	960	SILVER STATE HEALTH INSURANCE EXCHANGE - SILVER STATE HEALTH INSURANCE EXCHANGE ADMINISTRATION	DEPARTMENT OF HEALTH AND HUMAN SERVICES - DIVISION OF WELFARE AND SUPPORTIVE SERVICES	FEE: CARRIER PREMIUM	\$24,620	Exempt
	Contract Description:	This is a new interlocal agreement to provide ongoing appeal hearings for health insurance consumers.				
		Term of Contract:	08/22/2023 - 06/30/2025	Contract # 27897		

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
60.	B022	LICENSING BOARDS AND COMMISSIONS - PHARMACY	APPRISS, INC.	FEDERAL	\$67,500	Sole Source
	Contract Description:	This is a new contract to provide access to a module which allows users to monitor a prescriber's compliance with state requirements to query patients' prescription history prior to writing certain prescriptions.				
	Term of Contract:	09/18/2023 - 12/31/2026	Contract # 28189			
61.	B030	LICENSING BOARDS AND COMMISSIONS - REGISTERED ENVIRONMENTAL HEALTH SPECIALISTS	LORYLYNN, LTD	FEE: LICENSURE	\$97,800	
	Contract Description:	This is a new contract to provide ongoing executive director and board administration services.				
	Term of Contract:	09/01/2023 - 08/31/2026	Contract # 27983			

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28091**

Agency Name: OFFICE OF SCIENCE, INNOVATION AND TECHNOLOGY	Legal Entity Name: ESTIPONA GROUP ADVERTISING
Agency Code: 014	Contractor Name: ESTIPONA GROUP ADVERTISING
Appropriation Unit: 1003-26	Address: & PUBLIC RELATIONS PO BOX 10606
Is budget authority available?: Yes	City/State/Zip: RENO, NV 89510-0606
If "No" please explain: Not Applicable	Contact/Phone: 775/786-4445
	Vendor No.: T29035435
	NV Business ID: NV19951042070

To what State Fiscal Year(s) will the contract be charged? **2024-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/> General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **09/11/2023**

Anticipated BOE meeting date 09/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2025**

Contract term: **1 year and 293 days**

4. Type of contract: **Contract**

Contract description: **Website maintenance**

5. Purpose of contract:

This is a new contract which provides marketing, design and website maintenance.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$17,600.00**

Other basis for payment: FY24- \$9,800; FY25- \$7,800; Website maintenance \$15,600 total - \$650/mo for 24 months. Program Logos \$2,000.

II. JUSTIFICATION

7. What conditions require that this work be done?

Estipona Group Advertising has built our STEMHub.nv.gov website and maintained them for several years. These costs will go toward monthly website maintenance required to keep the sites running, as well as logo design for our programs.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The project is outside of our Agency staff's scopes of work, and not included in our agreement with EITS. Several State Agencies have utilized Estipona for this type of work.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Estipona Group
Nevada Stem
Drupal Aid

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Best price

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? Yes
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	slon5	08/09/2023 14:37:47 PM
Division Approval	jkidd	08/23/2023 12:09:58 PM
Department Approval	ssands	08/23/2023 13:04:30 PM
Contract Manager Approval	ssands	09/06/2023 09:48:36 AM
EITS Approval	ljean	09/06/2023 11:26:42 AM
Budget Analyst Approval	vfajota	09/11/2023 08:52:00 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28144**

Agency Name: ATTORNEY GENERAL'S OFFICE	Legal Entity Name: LAW ENFORCEMENT RISK MANAGEMENT GROUP, INC.
Agency Code: 030	Contractor Name: LAW ENFORCEMENT RISK MANAGEMENT GROUP, INC.
Appropriation Unit: 1030-04	Address: 700 N CARR RD UNIT 595 700 N CARR RD UNIT 595
Is budget authority available?: Yes	City/State/Zip: PLAINFIELD, IN 46168-2919
If "No" please explain: Not Applicable	Contact/Phone: JEFF CARTER 317/386-8325
	Vendor No.: T29041344
	NV Business ID: NV20232713932

To what State Fiscal Year(s) will the contract be charged? **2023-2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % AG CAP

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **02/14/2023**

Anticipated BOE meeting date **09/2023**

Retroactive? **Yes**

If "Yes", please explain

We request that this contract be retroactively approved to February 14, 2023, due to the immediate need for expert services to proceed with this case and meet required deadlines set by the court in a settlement conference.

3. Termination Date: **02/14/2024**

Contract term: **1 year**

4. Type of contract: **Contract**

Contract description: **Expert Witness**

5. Purpose of contract:

This is a new contract to provide expert witness services for case number 3:20-CV-0010-MMD-CLB, Burton v. Fonseca et.al.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$13,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

The OAG is preparing for a litigation using an evaluation and expert report in a settlement conference matter.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the expertise needed for this matter.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Douglas Rands, Senior Deputy Attorney General Ph: (775) 684-1150

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	cdavis	08/23/2023 11:56:23 AM
Division Approval	jhoba2	08/23/2023 13:27:43 PM
Department Approval	jhoba2	08/23/2023 13:27:48 PM
Contract Manager Approval	tlyon1	08/23/2023 13:30:42 PM
Budget Analyst Approval	jcoope8	08/29/2023 12:01:52 PM

AARON D. FORD
Attorney General

KYLE E. N. GEORGE
First Assistant Attorney General

CHRISTINE JONES BRADY
Second Assistant Attorney General



STATE OF NEVADA
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TERESA BENITEZ-
THOMPSON
Chief of Staff

LESLIE NINO PIRO
General Counsel

HEIDI PARRY STERN
Solicitor General

MEMORANDUM

To: Jennifer Hamilton, Executive Branch Budget Officer
Governor's Finance Office

From: Tanya Lyons, Management Analyst II

Date: August 23, 2023

Subject: Contract Retroactive Approval for Contract ##28144 for Law
Enforcement Risk

We are requesting approval for Contract #28144 for Law Enforcement Risk.

We request that this contract be retroactively approved to February 14, 2023, due to the immediate need for expert services to proceed with this case and meet required deadlines set by the court in a settlement conference.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28094**

Agency Name: ATTORNEY GENERAL'S OFFICE	Legal Entity Name: GNLV, LLC
Agency Code: 030	Contractor Name: GNLV, LLC
Appropriation Unit: 1041-10	Address: GOLDEN NUGGET PO BOX 610
Is budget authority available?: Yes	City/State/Zip: LAS VEGAS, NV 89125-0610
If "No" please explain: Not Applicable	Contact/Phone: 702/386-8294
	Vendor No.: T32014501
	NV Business ID: NV19741001764
To what State Fiscal Year(s) will the contract be charged? 2024	

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 %
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **08/29/2023**

Anticipated BOE meeting date 09/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **09/22/2023**

Contract term: **24 days**

4. Type of contract: **Contract**

Contract description: **Prosecutor Conferenc**

5. Purpose of contract:

This is a new contract to provide conference room rentals for the Nevada Prosecutors Conference.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$35,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

To provide conference room, rentals and equipment usage for the annual statewide Prosecutors Conference.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State facilities are not available for a group this large.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Resorts World
Downtown Grand Hotel & Casino
Fremont Hotel & Casino

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

The services for this location was reasonably priced compared to the others.

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Michael Morton, Special Assistant Attorney General Ph: (775) 687-2110

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	cdavis	08/09/2023 16:20:38 PM
Division Approval	jhoba2	08/09/2023 16:29:04 PM
Department Approval	jhoba2	08/09/2023 16:29:08 PM
Contract Manager Approval	tlyon1	08/22/2023 14:20:27 PM
Budget Analyst Approval	jcoope8	08/29/2023 09:57:04 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28202**

Agency Name: SECRETARY OF STATE'S OFFICE	Legal Entity Name: CAESARS ENTERTAINMENT, INC.
Agency Code: 040	Contractor Name: CAESARS ENTERTAINMENT, INC.
Appropriation Unit: 1050-11	Address: 1 Caesars Palace drive
Is budget authority available?: Yes	City/State/Zip: LAS VEGAS, NV 89109
If "No" please explain: Not Applicable	Contact/Phone: Vernica Ecklund 702-600-5178
	Vendor No.: T81039265
	NV Business ID: NV20201904030
To what State Fiscal Year(s) will the contract be charged? 2024	

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/> General Funds	15.00 %	Fees	0.00 %
<input checked="" type="checkbox"/> Federal Funds	85.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 040

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **09/18/2023**

Anticipated BOE meeting date 09/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **11/03/2023**

Contract term: **46 days**

4. Type of contract: **Contract**

Contract description: **NSEC**

5. Purpose of contract:

This is a new contract to provide conference hosting services for the 2023 Nevada State Elections Conference.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$71,840.00**

Other basis for payment: Deposit of \$19,660 due September 29, 2023. Payment for the balance of charges owed will be made within thirty (30) days of receipt of final invoice.

II. JUSTIFICATION

7. What conditions require that this work be done?

The NSEC is an annual conference specifically for Nevada's county and municipal election officials. Each year the conference includes an elections business process session, technical/administrative sessions, public information and communications session, networking events, vendor exhibits and support sessions, and a hosted dinner with the Secretary of State. Attendees consist primarily of state, county and city government officials who are responsible for administering and overseeing Nevada's elections.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This contract requires a venue that can accommodate the space and banquet needs for all attendees of the conference. Neither State employees nor State agencies have the capability to provide the required space and services.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

A Entertainment Inc
Social Entrepreneurs, Inc
Choice Hotels International
Caesars Entertainment

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

The vendor was the only vendor to propose to RFP 04SOS-2421

d. Last bid date: 08/14/2023 Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The contractor has provided services to other state agencies and has been satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dbowma1	09/13/2023 17:07:28 PM
Division Approval	dbowma1	09/13/2023 17:07:31 PM
Department Approval	dbowma1	09/13/2023 17:07:36 PM
Contract Manager Approval	jmckeeha	09/14/2023 08:12:10 AM
Budget Analyst Approval	dlenzner	09/18/2023 13:32:23 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28072**

Agency Name: SECRETARY OF STATE'S OFFICE	Legal Entity Name: Nevada Gaming Control Board
Agency Code: 040	Contractor Name: Nevada Gaming Control Board
Appropriation Unit: 1050-11	Address: 1919 College Parkway
Is budget authority available?: Yes	City/State/Zip: Carson City, NV 89706
If "No" please explain: Not Applicable	Contact/Phone: Tifani Frank 775-684-7722
	Vendor No.: D61000001
	NV Business ID: Governmental Entity
To what State Fiscal Year(s) will the contract be charged?	2024-2025

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % ES&S Reimbursements

Agency Reference #: 040

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **09/01/2023**

Anticipated BOE meeting date 09/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **02/01/2025**

Contract term: **1 year and 154 days**

4. Type of contract: **Interlocal Agreement**

Contract description: **Voting System Cert**

5. Purpose of contract:

This is a new interlocal agreement to provide ongoing review and analysis of any electronic or computerized features of a voting system or device.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$49,600.00**

Payment for services will be made at the rate of \$155.00 per hour

II. JUSTIFICATION

7. What conditions require that this work be done?

NRS 293B.1045 requires review an analysis of electronic or computerized features of mechanical voting systems.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Nevada Gaming Control Board has a computer lab and the qualified staff to do this work. The Secretary of State's office does not.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

Governmental Entity

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? Yes

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dbowma1	08/15/2023 13:23:31 PM
Division Approval	dbowma1	08/15/2023 13:23:33 PM
Department Approval	dbowma1	08/15/2023 13:23:38 PM
Contract Manager Approval	adale	08/15/2023 17:34:35 PM
EITS Approval	ljean	08/16/2023 06:57:21 AM
Budget Analyst Approval	dlenzner	09/01/2023 17:28:50 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27885**

Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION	Legal Entity Name: DH PACE COMPANY, INC.
Agency Code: 082	Contractor Name: DH PACE COMPANY, INC.
Appropriation Unit: 1349-12	Address: 1901 E. 119TH STREET
Is budget authority available?: Yes	City/State/Zip: OLATHE, KS 66061
If "No" please explain: Not Applicable	Contact/Phone: 888-643-3667
	Vendor No.: T29046259
	NV Business ID: NV20031333030

To what State Fiscal Year(s) will the contract be charged? **2024-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Buildings and Grounds Rent Income

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **09/18/2023**

Anticipated BOE meeting date 10/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2027**

Contract term: **3 years and 286 days**

4. Type of contract: **Contract**

Contract description: **Door service & repai**

5. Purpose of contract:

This is a new contract to provide ongoing service and maintenance on doors in state-owned buildings in southern Nevada.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$33,754.56**

Other basis for payment: regular time, 1 man \$198/per hour; 2 man \$275/per hour;

II. JUSTIFICATION

7. What conditions require that this work be done?

Door service and repairs are needed to avoid unnecessary issues and for building security purposes

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Buildings and Grounds does not have the manpower and technical knowledge for this service.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**VORTEX DOOR
MC KEON DOOR
DH PACE**

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This is one of several vendors of the same service and Per SAM 0338.0, each contractor will be contacted to submit bids on projects.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a: Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	slon5	06/30/2023 11:42:40 AM
Division Approval	jkidd	08/31/2023 12:32:01 PM
Department Approval	ssands	09/06/2023 10:21:03 AM
Contract Manager Approval	vhnava	09/06/2023 10:21:35 AM
Budget Analyst Approval	klay0	09/18/2023 16:00:14 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **24976** Amendment Number: **1**

Agency Name: **ADMIN - STATE PUBLIC WORKS DIVISION** Legal Entity Name: **HILOW SERVICES, LLC**

Agency Code: **082** Contractor Name: **HILOW SERVICES, LLC**

Appropriation Unit: **1349-12** Address: **3983 S. MCCARRAN BLVD.**

Is budget authority available?: **Yes** City/State/Zip: **RENO, NV 89502-7510**

If "No" please explain: **Not Applicable** Contact/Phone: **775-386-2206**

To what State Fiscal Year(s) will the contract be charged? **2022-2026** Vendor No.: **T29042358**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources. NV Business ID: **NV20191341856**

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Buildings and Grounds Rental Income

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **12/07/2021**

Anticipated BOE meeting date: **09/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **10/31/2025**

Contract term: **3 years and 328 days**

4. Type of contract: **Contract**

Contract description: **Weed & Pest Control**

5. Purpose of contract:

This is the first amendment to the original contract which provides ongoing weed control and pest control management for state-owned buildings in northern Nevada. This amendment increases the maximum amount from \$48,430 to \$78,430 due to the increased need for these services.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$48,430.00	\$48,430.00	\$48,430.00	Yes - Info
2. Amount of current amendment (#1):	\$30,000.00	\$30,000.00	\$78,430.00	Yes - Info
3. New maximum contract amount:	\$78,430.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

State offices require weed control and abatement to maintain grounds

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Lack of trained personnel and equipment

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?
Best price

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Yes, State Public Works, Buildings and Grounds Section has contracted with this vendor with satisfactory service.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?
Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	slon5	07/17/2023 09:37:11 AM
Division Approval	jkidd	07/18/2023 09:19:20 AM
Department Approval	ssands	07/18/2023 11:16:05 AM
Contract Manager Approval	vhnarr	07/18/2023 15:16:40 PM
Budget Analyst Approval	klay0	08/25/2023 12:09:04 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27963**

Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION	Legal Entity Name: HOFFMAN PLUMBING
Agency Code: 082	Contractor Name: HOFFMAN PLUMBING
Appropriation Unit: 1349-12	Address: 1621 CARLSON DRIVE
Is budget authority available?: Yes	City/State/Zip: GARDNERVILLE, NV 89410
If "No" please explain: Not Applicable	Contact/Phone: 775/882-4533
	Vendor No.: T32013997
	NV Business ID: NV20161398316
To what State Fiscal Year(s) will the contract be charged?	2024-2028
What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.	
General Funds 0.00 %	Fees 0.00 %
Federal Funds 0.00 %	Bonds 0.00 %
Highway Funds 0.00 %	X Other funding 100.00 % Buildings and Grounds Rental Income

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **08/25/2023**

Anticipated BOE meeting date 09/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **07/31/2027**

Contract term: **3 years and 341 days**

4. Type of contract: **Contract**

Contract description: **Plumbing**

5. Purpose of contract:

This is a new contract to provide ongoing plumbing repair and maintenance for state-owned properties in northern Nevada.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$20,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

Buildings and Grounds has various state-owned properties which require repair and/or replacement of drains and drainage systems on an as needed or emergency basis.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Buildings and Grounds does not have the manpower needed to facilitate this need.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Tech Plumbing
Jet Plumbing
Hoffman Plumbing

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This is one of several vendors of the same services and Per SAM 0338.0, each contractor will be contacted to submit bids on projects.

d. Last bid date: 07/06/2023 Anticipated re-bid date: 07/06/2027

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a: Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	slon5	07/14/2023 09:52:21 AM
Division Approval	tmilazz1	08/04/2023 15:08:06 PM
Department Approval	ssands	08/04/2023 15:26:04 PM
Contract Manager Approval	ssands	08/04/2023 15:26:07 PM
Budget Analyst Approval	klay0	08/25/2023 10:07:10 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 26814	Amendment Number: 1
Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION	Legal Entity Name: OLCESE WASTE SERVICES DBA FERNANDES DISPOSAL
Agency Code: 082	Contractor Name: OLCESE WASTE SERVICES DBA FERNANDES DISPOSAL
Appropriation Unit: 1349-12	Address: 125 INDUSTRIAL PKWY
Is budget authority available?: Yes	City/State/Zip: CARSON CITY , NV 89706
If "No" please explain: Not Applicable	Contact/Phone: RICK LAKE 775/882-1647
	Vendor No.: T32012014
	NV Business ID: NV20181841074

To what State Fiscal Year(s) will the contract be charged? **2023-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Buildings and Grounds Rental Income

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **09/23/2022**

Anticipated BOE meeting date 10/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved **11/30/2026**

Termination Date:

Contract term: **4 years and 69 days**

4. Type of contract: **Contract**

Contract description: **Waste Management**

5. Purpose of contract:

This is the first amendment to the original contract which provides on-call waste services for construction clean-up, storm damage, building and property purge, and disposal services for state owned facilities in northern Nevada. This amendment increases the maximum amount from \$8,000 to \$20,000, due to the continued need for these services.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$8,000.00	\$8,000.00	\$8,000.00	No
2. Amount of current amendment (#1):	\$12,000.00	\$20,000.00	\$20,000.00	Yes - Info
3. New maximum contract amount:	\$20,000.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

Buildings and Grounds is required to keep state-owned properties in a clean and safe environment for employees and visitors.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Buildings and Grounds does not have the manpower or equipment to supply this need.

9. Were quotes or proposals solicited? Yes
 Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Olcese Waste Services is the backup vendor to call when Waste Management is not available.

d. Last bid date: 08/23/2022 Anticipated re-bid date:

10. a. Does the contract contain any IT components? No
 b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
 Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	slon5	08/02/2023 15:43:39 PM
Division Approval	jkidd	08/07/2023 15:38:53 PM
Department Approval	ssands	08/23/2023 09:02:14 AM
Contract Manager Approval	ssands	08/23/2023 09:02:23 AM
Budget Analyst Approval	klay0	08/25/2023 11:42:45 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28148**

Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION	Legal Entity Name: S&V Window Cleaning and Services, LLC
Agency Code: 082	Contractor Name: S&V Window Cleaning and Services, LLC
Appropriation Unit: 1349-12	Address: 11075 Lamour Ln.
Is budget authority available?: Yes	City/State/Zip: Reno, NV 89521
If "No" please explain: Not Applicable	Contact/Phone: Zachary D Smith 775-750-2810
	Vendor No.: T32014547
	NV Business ID: NV20201766222

To what State Fiscal Year(s) will the contract be charged? **2024-2028**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Buildings and Grounds Rent Income

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **09/18/2023**

Anticipated BOE meeting date 10/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **08/23/2027**

Contract term: **3 years and 340 days**

4. Type of contract: **Contract**

Contract description: **Window Cleaning**

5. Purpose of contract:

This is a new contract to provide ongoing window cleaning services to state-owned buildings in northern Nevada.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$40,000.00**

Other basis for payment: Please see attachment CC for complete rates.

II. JUSTIFICATION

7. What conditions require that this work be done?

Provide window cleaning services on an annual basis for various state-owned properties in Northern Nevada. New buildings coming online in FY24.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Buildings and Grounds does not have the equipment or manpower needed to supply this need.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Window Viper
SV Window Cleaners
Atlas Facilities

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This is one of several vendors of the same services and Per SAM 0338.0, each contractor will be contacted to submit bids on projects.

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Cheryl Warren , Custodial Supervisor IV Ph: 775 684 1809

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	slon5	08/28/2023 11:49:45 AM
Division Approval	jkidd	08/29/2023 14:52:36 PM
Department Approval	ssands	09/06/2023 08:42:45 AM
Contract Manager Approval	vhnava	09/06/2023 08:42:55 AM
Budget Analyst Approval	klay0	09/18/2023 15:47:14 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28143**

Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION	Legal Entity Name: Savage and Son, Inc.
Agency Code: 082	Contractor Name: Savage and Son, Inc.
Appropriation Unit: 1349-12	Address: 3101 Yori Avenue
Is budget authority available?: Yes	City/State/Zip: Reno, NV 89502
If "No" please explain: Not Applicable	Contact/Phone: 775-828-4193
	Vendor No.: PUR0000504A
	NV Business ID: NV19341000063

To what State Fiscal Year(s) will the contract be charged? **2024-2028**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Buildings and Grounds Rent Income

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **09/08/2023**

Anticipated BOE meeting date **10/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **08/31/2027**

Contract term: **3 years and 358 days**

4. Type of contract: **Contract**

Contract description: **Plumbing Services**

5. Purpose of contract:

This is a new contract to provide ongoing maintenance of plumbing, heating ventilation, and air conditioning to state-owned buildings in northern Nevada.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$65,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

Immediate repair to knocking pipes at the Nevada State Capitol Building. To preserve the integrity of state-owned buildings and properties.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Buildings and Grounds does not have the manpower or equipment needed to facilitate this service.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This is one of several vendors of the same service and Per SAM 0338.0, each contractor will be contacted to submit bids on projects.

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	slon5	08/28/2023 11:51:38 AM
Division Approval	jkidd	09/05/2023 15:04:27 PM
Department Approval	ssands	09/05/2023 15:32:02 PM
Contract Manager Approval	ssands	09/05/2023 15:32:06 PM
Budget Analyst Approval	klay0	09/08/2023 10:10:37 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28076**

Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION	Legal Entity Name: UNITED LAWN & LANDSCAPING
Agency Code: 082	Contractor Name: UNITED LAWN & LANDSCAPING
Appropriation Unit: 1349-12	Address: PO BOX 3389
Is budget authority available?: Yes	City/State/Zip: CARSON CITY, NV 89702
If "No" please explain: Not Applicable	Contact/Phone: 775-229-0239
	Vendor No.: T32014625
	NV Business ID: NV20181089744

To what State Fiscal Year(s) will the contract be charged? **2024-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Buildings and Grounds Rent Income

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **09/08/2023**

Anticipated BOE meeting date 10/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **10/31/2024**

Contract term: **1 year and 54 days**

4. Type of contract: **Contract**

Contract description: **Landscaping**

5. Purpose of contract:

This is a new contract to provide landscaping services for the property located at 3850 Arrowhead Drive, Carson City.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$85,000.00**

Payment for services will be made at the rate of \$4,890.00 per Month

Other basis for payment: FY24 \$40k;FY25 \$45k

II. JUSTIFICATION

7. What conditions require that this work be done?

Landscaping services for 1-year until Reno RFP landscaping services is complete,

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Buildings and Grounds does not have the equipment or the manpower needed to complete this service.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

United Lawn & Landscaping
Cutting Edge
Atlas Facilities

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Only vendor who submitted a bid

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	slon5	08/17/2023 11:22:07 AM
Division Approval	jkidd	08/17/2023 16:47:52 PM
Department Approval	ssands	08/23/2023 11:42:27 AM
Contract Manager Approval	ssands	08/31/2023 13:26:02 PM
Budget Analyst Approval	klay0	09/08/2023 09:52:33 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28038**

Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION	Legal Entity Name: KITTRELL GARLOCK & ASSOCIATES DBA KGA ARCHITECTURE
Agency Code: 082	Contractor Name: KITTRELL GARLOCK & ASSOCIATES DBA KGA ARCHITECTURE
Appropriation Unit: 1535-55	Address: 9075 W. DIABLO DR., FL. 3
Is budget authority available?: Yes	City/State/Zip: LAS VEGAS, NV 89148-7604
If "No" please explain: Not Applicable	Contact/Phone: 702-367-6900
	Vendor No.: T80931708
	NV Business ID: NV20201742190

To what State Fiscal Year(s) will the contract be charged? **2024-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/> General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 115615

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **09/08/2023**

Anticipated BOE meeting date 10/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2027**

Contract term: **3 years and 296 days**

4. Type of contract: **Contract**

Contract description: **Arch / Eng**

5. Purpose of contract:

This is a new contract to provide professional architectural/engineering services for the Stein Hospital - Elevator Replacement CIP Project to include architectural, mechanical, plumbing, and electrical engineering services, vertical transportation consulting, bidding, and construction administration services to redesign and upgrade the passenger and freight elevators: CIP Project No. 23-M02-07; SPWD Contract No. 115615.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$28,761.00**

Other basis for payment: Monthly progress payments based on services provided

II. JUSTIFICATION

7. What conditions require that this work be done?

2023 Leg. approved CIP Project

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Capital Improvement Program (CIP) consultants are selected based on their ability to provide professional engineering design and architectural services to SPWD in support of the state engineering services provided to approved CIPs.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

Yes If "Yes", please explain

Yes. SPWD, and currently with satisfactory results.

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Justus Pang, Project Manger Ph: 775-684-4141

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nmann	09/01/2023 14:36:21 PM
Division Approval	nmann	09/01/2023 14:36:25 PM
Department Approval	nmann	09/01/2023 14:36:27 PM
Contract Manager Approval	lwildes	09/01/2023 14:58:33 PM
Budget Analyst Approval	klay0	09/08/2023 11:34:12 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28037**

Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION	Legal Entity Name: SGF ENGINEERING, LLC
Agency Code: 082	Contractor Name: SGF ENGINEERING, LLC
Appropriation Unit: 1594-37	Address: 9500 PROTOTYPE COURT
Is budget authority available?: Yes	City/State/Zip: RENO, NV 89521
If "No" please explain: Not Applicable	Contact/Phone: 775-591-4123
	Vendor No.: T27042760
	NV Business ID: NV20181807757

To what State Fiscal Year(s) will the contract be charged? **2024-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/> General Funds	75.00 %	Fees	0.00 %
Federal Funds	0.00 %	<input checked="" type="checkbox"/> Bonds	25.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 115610

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **09/15/2023**
Anticipated BOE meeting date 10/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2027**

Contract term: **3 years and 289 days**

4. Type of contract: **Contract**

Contract description: **Arch / Eng**

5. Purpose of contract:

This is a new contract to provide professional architectural/engineering services for the Stewart Facility - Building 107 HVAC System Replacement CIP Project to include mechanical, electrical, and structural systems design services for the redesign and construction of the existing grade-mounted package rooftop units, outdoor ductwork, and associated temperature controls, as well as the installation of new bollards to protect package units from damage: CIP Project No. 23-M03-08; SPWD Contract No. 115610.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$59,900.00**

Other basis for payment: Monthly progress payments based on services provided

II. JUSTIFICATION

7. What conditions require that this work be done?

2023 Leg. approved CIP Project

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Capital Improvement Program (CIP) consultants are selected based on their ability to provide professional engineering design and architectural services to SPWD in support of the state engineering services provided to approved CIPs.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Yes. SPWD, and currently with satisfactory results.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Courtney Leitner, Project Manager Ph: 775-684-4141

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nmann	09/01/2023 13:38:44 PM
Division Approval	nmann	09/01/2023 13:38:46 PM
Department Approval	nmann	09/01/2023 13:38:50 PM
Contract Manager Approval	lwildes	09/01/2023 14:04:54 PM
Budget Analyst Approval	klay0	09/15/2023 10:50:26 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28156**

Agency Name: DEPARTMENT OF VETERANS SERVICES	Legal Entity Name: Mountain Vista Development, Inc.
Agency Code: 240	Contractor Name: Mountain Vista Development, Inc.
Appropriation Unit: 2561-07	Address: 2675 E. Patrick Lane, Suite 15
Is budget authority available?: Yes	City/State/Zip: Las Vegas, NV 89120
If "No" please explain: Not Applicable	Contact/Phone: Vicki King 702-458-9700
	Vendor No.: T29044469
	NV Business ID: NV20001430725

To what State Fiscal Year(s) will the contract be charged? **2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % ARPA Funding

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **09/12/2023**

Anticipated BOE meeting date 10/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2024**

Contract term: **292 days**

4. Type of contract: **Contract**

Contract description: **Backflow Preventers**

5. Purpose of contract:

This is a new contract to provide the installation of backflow preventers in 10 janitorial closets.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$49,684.65**

Other basis for payment: Time and materials. Upon approval of approved invoice.

II. JUSTIFICATION

7. What conditions require that this work be done?

Backflow preventers are not currently installed on chemical dispensers, which could allow cleaning chemicals to contaminate the drinking water at the facility. Backflow preventers must be installed to prevent a situation that could be hazardous to the residents.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This work requires special knowledge and certifications that State of Nevada employees do not have.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was chosen due to their ability to respond to a potentially dangerous situation rapidly and competently.

d. Last bid date: 07/30/2023 Anticipated re-bid date: 07/01/2024

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

- 11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

- 12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

- 13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Contract performed flooring repairs in 2022 and work was satisfactory.

- 14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

- 15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

- 16. a. Is the Contractor Name the same as the legal Entity Name?
Yes

- 17. a. Does the contractor have a current Nevada State Business License (SBL)?
Yes

- 18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
Yes

- 19. Agency Field Contract Monitor:

- 20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jtheil1	08/25/2023 07:18:03 AM
Division Approval	jtheil1	08/25/2023 07:18:05 AM
Department Approval	jtheil1	08/25/2023 07:18:09 AM
Contract Manager Approval	jtheil1	08/25/2023 13:24:37 PM
Budget Analyst Approval	klay0	09/12/2023 08:14:02 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28142**

Agency Name:	DEPARTMENT OF VETERANS SERVICES	Legal Entity Name:	The Factory, LLC
Agency Code:	240	Contractor Name:	The Factory, LLC
Appropriation Unit:	2564-10	Address:	655 S. Virginia Street
Is budget authority available?:	Yes	City/State/Zip:	Reno, NV 89501
If "No" please explain:	Not Applicable	Contact/Phone:	Brian Stoudt 775/846-0522
		Vendor No.:	T32004634
		NV Business ID:	NV20091222446

To what State Fiscal Year(s) will the contract be charged? **2024-2028**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Gift Funds

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **09/05/2023**

Anticipated BOE meeting date 10/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **08/15/2027**

Contract term: **3 years and 345 days**

4. Type of contract: **Contract**

Contract description: **Annual Report**

5. Purpose of contract:

This is a new contract to provide ongoing services to produce the annual report which shows current programs and highlights of the past year by means of web design, graphic design, photography, and videography.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$97,920.00**

Payment for services will be made at the rate of \$2,040.00 per month

Other basis for payment: Monthly upon submission of approved detailed invoice

II. JUSTIFICATION

7. What conditions require that this work be done?

The annual report is used as an outreach and communication tool with veterans organizations, community partners, and state and federal agencies.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

NDVS does not have the staff available with the skills necessary to complete this project.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

GMAA Group
Estipona Group
The Factory

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Vendor presented with the skills to perform the job as require at a fair price

d. Last bid date: 08/14/2023 Anticipated re-bid date: 08/02/2027

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The contractor has performed similar work for NDVS in 2022 and has also done video work. The work performed has been satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jtheil1	08/23/2023 09:08:23 AM
Division Approval	jtheil1	08/23/2023 09:08:26 AM
Department Approval	jtheil1	08/23/2023 09:08:29 AM
Contract Manager Approval	jtheil1	08/23/2023 09:08:34 AM
Budget Analyst Approval	klay0	09/05/2023 16:20:43 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27492**

Agency Name: CANNABIS COMPLIANCE BOARD Agency Code: 270 Appropriation Unit: 4207-04 Is budget authority available?: Yes If "No" please explain: Not Applicable To what State Fiscal Year(s) will the contract be charged? 2024	Legal Entity Name: CAPITOL REPORTERS Contractor Name: CAPITOL REPORTERS Address: 628 E. John Stree Suite 3 City/State/Zip: CARSON CITY, NV 89706-0899 Contact/Phone: SHELLIE LOOMIS 775/882-5322 Vendor No.: T80969750 NV Business ID: NV19901014790
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What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % Licensing
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **09/17/2023**

Anticipated BOE meeting date 06/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2024**

Contract term: **287 days**

4. Type of contract: **Contract**

Contract description: **Court Reporters**

5. Purpose of contract:

This is a new contract to provide ongoing court reporting and transcription services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$13,200.00**

Payment for services will be made at the rate of \$300.00 per Appearance

Other basis for payment: \$6.00 per page for an Original and one Certified Copy, \$40.00 per hour after 3 hours, \$40.00 a disk, \$250.00 24-hour cancellation fee

II. JUSTIFICATION

7. What conditions require that this work be done?

The Cannabis Compliance Board conducts monthly scheduled and occasionally unanticipated additional board hearings and other meetings that require court reporting and transcription services to document the hearings and meetings for records, correspondence, or legal proof.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

There are no State employees or resources available to provide this service.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Capitol Reporters
Daly Reporting
LIT Litigation Services
Oasis

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Capitol Reporters was chosen based on previously provided services.

d. Last bid date: 12/22/2022 Anticipated re-bid date: 04/15/2024

10. a. Does the contract contain any IT components? No
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Amber Virkler, Executive Assistant Ph: null

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	tday2	05/11/2023 08:25:25 AM
Division Approval	tday2	09/05/2023 14:58:10 PM
Department Approval	lfiguero	09/06/2023 13:14:45 PM
Contract Manager Approval	lfiguero	09/06/2023 13:14:53 PM
Budget Analyst Approval	dlenzner	09/17/2023 18:29:13 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28118**

Agency Name: NDE - DEPARTMENT OF EDUCATION	Legal Entity Name: WESTED
Agency Code: 300	Contractor Name: WESTED
Appropriation Unit: 2697-45	Address: 730 Harrison St.
Is budget authority available?: Yes	City/State/Zip: San Francisco, CA 94107
If "No" please explain: Not Applicable	Contact/Phone: Lauren Wrotniak 415-615-3136
	Vendor No.: T81012500C
	NV Business ID: NV20111743662

To what State Fiscal Year(s) will the contract be charged? **2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **09/18/2023**

Anticipated BOE meeting date **09/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **11/30/2023**

Contract term: **73 days**

4. Type of contract: **Interlocal Agreement**

Contract description: **SB 353 Data**

5. Purpose of contract:

This is a new interlocal agreement to provide the Department of Education with access to review districts examinations and assessments as required for SB 353.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$45,475.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

The passing of SB 353 requires the Department of Education with to review districts examinations and assessments.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

No State has the time or expertise to complete this task.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

Interlocal Agreement

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Non-profit Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. Not Applicable

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	carnol1	08/30/2023 08:25:02 AM
Division Approval	carnol1	08/30/2023 08:25:04 AM
Department Approval	carnol1	08/30/2023 08:25:07 AM
Contract Manager Approval	strongc7	08/30/2023 08:29:54 AM
Budget Analyst Approval	mranki1	09/18/2023 13:34:47 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28077**

Agency Name: NDE - DEPARTMENT OF EDUCATION	Legal Entity Name: Cortac Group
Agency Code: 300	Contractor Name: Cortac Group
Appropriation Unit: 2710-13	Address: 1180 NW Maple St. Suite 180
Is budget authority available?: Yes	City/State/Zip: Issaquah,, WA 98027
If "No" please explain: Not Applicable	Contact/Phone: Matt Herman 425-654-6465
	Vendor No.: T29047090
	NV Business ID: NV20232832779

To what State Fiscal Year(s) will the contract be charged? **2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **09/06/2023**

Anticipated BOE meeting date 09/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **11/10/2023**

Contract term: **65 days**

4. Type of contract: **Contract**

Contract description: **Grant Reconciliation**

5. Purpose of contract:

This is a new contract to provide deliverable Smartsheet solutions for the grant reconciliation development project.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$48,750.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

Grant management

8. Explain why State employees in your agency or other State agencies are not able to do this work:

no state employees have the time or expertise to perform this work.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Best Value

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No
 b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
 LLC

16. a. Is the Contractor Name the same as the legal Entity Name?
 Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
 Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
 Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	carnol1	09/05/2023 12:42:20 PM
Division Approval	carnol1	09/05/2023 12:42:23 PM
Department Approval	carnol1	09/05/2023 12:42:26 PM
Contract Manager Approval	strongc7	09/05/2023 14:35:02 PM
Budget Analyst Approval	mranki1	09/06/2023 08:13:56 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27739**

Agency Name: ADMIN - NV ST LIBRARY, ARCHIVES AND PUBLIC RECORDS	Legal Entity Name: Unique Management Services, Inc.
Agency Code: 332	Contractor Name: Unique Management Services, Inc.
Appropriation Unit: 2895-45	Address: 119 E. Maple Street
Is budget authority available?: Yes	City/State/Zip: Jeffersonville, IN 47130
If "No" please explain: Not Applicable	Contact/Phone: Erik Surber 812-557-1900
	Vendor No.: T32014498
	NV Business ID: NV20001427591

To what State Fiscal Year(s) will the contract be charged? **2024-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Co-Op member fee

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **09/01/2023**

Anticipated BOE meeting date **07/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **07/01/2025**

Contract term: **1 year and 304 days**

4. Type of contract: **Contract**

Contract description: **Telephone Notificat**

5. Purpose of contract:

This is a new contract to provide ongoing telephone notification system for library services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$13,340.00**

Payment for services will be made at the rate of \$6,670.00 per year

II. JUSTIFICATION

7. What conditions require that this work be done?

This service replaces the current telephony service integrated into the Polaris Library System requiring physical hardware to place phone notifications to patrons almost due, overdue and fines for library materials. This new service contract provides integration with the new 100% web-based library system vendor, By Water Solutions, scheduled for go-live on June 26, 2023. No hardware or servers are required for this voice-over-internet (VOIP) messaging system.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Nevada Library Cooperative is not a state agency. It is a regional network of libraries per NRS 379.145-150 and is comprised of rural public libraries and special libraries. This service provides enhanced library services which will encourage cooperation and maximum use of available resources.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Twilio
Unique Mgmt
Litiva

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: _____ Anticipated re-bid date: _____

10. a. Does the contract contain any IT components? Yes

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jvictor	05/23/2023 13:48:36 PM
Division Approval	jkidd	05/23/2023 17:09:03 PM
Department Approval	ssands	05/24/2023 07:34:05 AM
Contract Manager Approval	ssands	08/04/2023 11:17:30 AM
EITS Approval	ljean	08/07/2023 15:26:37 PM
Budget Analyst Approval	jcoope8	09/01/2023 13:24:42 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27922**

Agency Name:	DHHS - HEALTH AND HUMAN SERVICES DIRECTOR'S OFFICE	Legal Entity Name:	CIVICPLUS, LLC DBA ARCHIVESOCIAL LLC
Agency Code:	400	Contractor Name:	CIVICPLUS, LLC DBA ARCHIVESOCIAL LLC
Appropriation Unit:	3150-04	Address:	PO BOX 737311
Is budget authority available?:	Yes	City/State/Zip	DALLAS, TX 75373-7311
If "No" please explain:	Not Applicable	Contact/Phone:	Nikita Collier 888/228-2233
		Vendor No.:	T29042635A
		NV Business ID:	NV20191647101
To what State Fiscal Year(s) will the contract be charged?	2024-2025		
What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.			
<input checked="" type="checkbox"/>	General Funds	100.00 %	Fees 0.00 %
	Federal Funds	0.00 %	Bonds 0.00 %
	Highway Funds	0.00 %	Other funding 0.00 %
Agency Reference #:	C004		

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **08/22/2023**
Anticipated BOE meeting date 10/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2025**
Contract term: **1 year and 313 days**

4. Type of contract: **Contract**
Contract description: **Social Media Archive**

5. Purpose of contract:
This is a new contract to provide ongoing social media archiving for Department of Health and Human Services.

6. NEW CONTRACT
The maximum amount of the contract for the term of the contract is: **\$14,735.40**
Other basis for payment: \$7,188.00-year 1 and \$7,547.40-year 2

II. JUSTIFICATION

7. What conditions require that this work be done?
The Department of Health and Human Services (DHHS) requires a social media archiving, monitoring, and analytics' software service platform to comply with the Nevada Public Records Act and to mitigate the increasing risk that these digital communications present.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
The State of Nevada does not have the staff or software program to perform these duties.

9. Were quotes or proposals solicited? **Yes**
Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Smarsh, Inc
ArchiveSocial
Pagefreezer

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

ArchiveSocial provide the lowest quote for the services requested and has a good reputation in social media archiving amongst local and state government agencies.

d. Last bid date: 06/16/2023 Anticipated re-bid date: 01/02/2025

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Department of Public Safety and satisfactory work.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Tami Beauregard, ASO I Ph: 775-684-4006

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	Igallow1	08/22/2023 11:00:49 AM
Division Approval	Igallow1	08/22/2023 11:00:52 AM
Department Approval	Igallow1	08/22/2023 11:00:55 AM
Contract Manager Approval	Igallow1	08/22/2023 17:19:22 PM
Budget Analyst Approval	twollan1	08/22/2023 17:26:07 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27853**

Agency Name: DHHS - AGING AND DISABILITY SERVICES DIVISION	Legal Entity Name: Cortes Flooring Inc.
Agency Code: 402	Contractor Name: Cortes Flooring Inc.
Appropriation Unit: 3279-31	Address: 2413 Lovely Ct.
Is budget authority available?: Yes	City/State/Zip: Las Vegas, NV 89032
If "No" please explain: Not Applicable	Contact/Phone: Miguel Cortes 702-816-3367
	Vendor No.:
	NV Business ID: NV20071753706

To what State Fiscal Year(s) will the contract be charged? **2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % ARPA Funds

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **09/01/2023**

Anticipated BOE meeting date **08/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **12/31/2023**

Contract term: **121 days**

4. Type of contract: **Contract**

Contract description: **DRC Flooring 1,6,8**

5. Purpose of contract:

This is a new contract to provide installation of new flooring in three buildings at the Desert Regional Center.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$82,777.54**

Other basis for payment: **As Invoiced by the Contractor and Approved by the State**

II. JUSTIFICATION

7. What conditions require that this work be done?

Per the Code of Federal regulations Title 42, Chapter 4, Part 483.70:
The facility must provide a safe, functional, sanitary, and comfortable environment for the residents, staff and the public.
ARPA funds provided for upgrades to the homes at the ICF, direct impact on the living conditions of those having to stay home during the pandemic.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Desert Regional Center staff does not have the experience, tools or licensing to do this work.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Silver State Flooring
Las Vegas Flooring
Continental Flooring
Cortes Flooring Inc

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor had good pricing and was the only one to respond to our bid solicitation and mandatory walk through.

d. Last bid date: 05/16/2023 Anticipated re-bid date:

10. a. Does the contract contain any IT components? No
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Yes, with ADSD in 2021 with satisfactory results.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

null, null Ph: null

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	gjorgens	06/14/2023 09:26:33 AM
Division Approval	tric1	06/14/2023 11:35:47 AM
Department Approval	dschmid5	06/16/2023 13:04:15 PM
Contract Manager Approval	maceved1	06/16/2023 15:20:47 PM
Budget Analyst Approval	khal5	09/01/2023 13:16:14 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28026**

Agency Name: DHHS - PUBLIC AND BEHAVIORAL HEALTH	Legal Entity Name: ALARMCO INC
Agency Code: 406	Contractor Name: ALARMCO INC
Appropriation Unit: 3161-07	Address: 2007 LAS VEGAS BLVD S
Is budget authority available?: Yes	City/State/Zip: LAS VEGAS, NV 89104-2555
If "No" please explain: Not Applicable	Contact/Phone: Gary Greenblott 702/382-5000
	Vendor No.: PUR0004868
	NV Business ID: NV19641000258

To what State Fiscal Year(s) will the contract be charged? **2024-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **C 18243**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **11/01/2023**

Anticipated BOE meeting date **10/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **10/31/2025**

Contract term: **2 years**

4. Type of contract: **Contract**

Contract description: **Alarm monitoring**

5. Purpose of contract:

This is a new contract to provide ongoing monitoring and maintenance services to existing alarm systems.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$24,816.00**

Payment for services will be made at the rate of \$1,034.00 per Month

Other basis for payment: Upon receipt of invoice and approval of services

II. JUSTIFICATION

7. What conditions require that this work be done?

This contract provides fire and theft protection of the facilities to ensure life, health and safety of both patients and staff.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The agency does not have staff qualified or available to monitor 24/7 alarms and the alarm equipment is proprietary to Alarmco who trains their own staff.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**

Approval #: 230605

Approval Date: 06/13/2023

c. Why was this contractor chosen in preference to other?

[Empty text box]

d. Last bid date: 06/14/2023 Anticipated re-bid date: 06/13/2025

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

DPBH - Southern Nevada Adult Mental Health Services 2013- present, satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Calvin Peterson, Facilities Manager Ph: 702-486-5135

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ttilto1	08/22/2023 14:14:34 PM
Division Approval	ttilto1	08/22/2023 14:14:36 PM
Department Approval	ttilto1	08/25/2023 11:33:04 AM
Contract Manager Approval	ttilto1	08/25/2023 11:33:08 AM
Budget Analyst Approval	khal5	09/14/2023 12:45:37 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 22282	Amendment Number: 1
Agency Name: DHHS - PUBLIC AND BEHAVIORAL HEALTH	Legal Entity Name: GREENSCAPES OF NEVADA, LLC
Agency Code: 406	Contractor Name: GREENSCAPES OF NEVADA, LLC
Appropriation Unit: 3161-07	Address: 5965 N. CHIEFTAIN ST
Is budget authority available?: Yes	City/State/Zip: LAS VEGAS, NV 89149
If "No" please explain: Not Applicable	Contact/Phone: Bryan Vellinga 702/533-2428
	Vendor No.: T27033446
	NV Business ID: NV20131448439

To what State Fiscal Year(s) will the contract be charged? **2020-2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/> General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **RFP 40DHHS-S699/C 17403**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/08/2019**
Anticipated BOE meeting date **10/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **09/30/2023**

Contract term: **4 years and 176 days**

4. Type of contract: **Contract**

Contract description: **Landscaping Services**

5. Purpose of contract:

This is the first amendment to the original contract which provides ongoing ground maintenance and landscaping services. This amendment extends the termination date from 09/30/2023 to 03/31/2024 and increases the maximum amount from \$316,800 to \$356,400 due the continued need for these services.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$316,800.00	\$316,800.00	\$316,800.00	Yes - Action
2. Amount of current amendment (#1):	\$39,600.00	\$39,600.00	\$39,600.00	Yes - Info
3. New maximum contract amount: and/or the termination date of the original contract has changed to:	\$356,400.00 03/31/2024			

II. JUSTIFICATION

7. What conditions require that this work be done?

Southern Nevada Adult Mental Health Services has a campus of approximately five acres that needs to be cared for pursuant to NRS Chapter 433, through the use of landscaping and grounds maintenance service including lawn care, tree trimming, irrigation and bush pruning.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The agency currently does not have the FTE staff necessary to perform the task of regularly maintaining the campus landscaping and grounds keeping.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #40DHHS-S699, and in accordance with NRS 333, the selected vendor was the highest scoring proposal as determined by an independently appointed evaluation committee.

d. Last bid date: 05/31/2019 Anticipated re-bid date: 03/15/2023

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Division of Public and Behavior Health since 8/2015. Quality of service verified as satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level

User

Signature Date

Budget Account Approval

ijanssen

08/18/2023 10:22:12 AM

Division Approval	ijanssen	08/18/2023 10:22:17 AM
Department Approval	ijanssen	08/18/2023 10:22:21 AM
Contract Manager Approval	ijanssen	09/11/2023 15:46:42 PM
Budget Analyst Approval	khal5	09/15/2023 11:28:42 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27831**

Agency Name: DHHS - PUBLIC AND BEHAVIORAL HEALTH	Legal Entity Name: CASHMAN EQUIPMENT COMPANY
Agency Code: 406	Contractor Name: CASHMAN EQUIPMENT COMPANY
Appropriation Unit: 3162-07	Address: 600 GLENDALE AVE
Is budget authority available?: Yes	City/State/Zip: SPARKS, NV 89431
If "No" please explain: Not Applicable	Contact/Phone: Jay D Ray 775/358-5111
	Vendor No.: PUR0000249A
	NV Business ID: NV19601000406

To what State Fiscal Year(s) will the contract be charged? **2024-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **C 18229**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/10/2023**

Anticipated BOE meeting date **10/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **09/30/2025**

Contract term: **1 year and 356 days**

4. Type of contract: **Contract**

Contract description: **Relocate Annunciator**

5. Purpose of contract:

This is a new contract to relocate the annunciator located at Dini Townsend Hospital to a more suitable location.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$39,168.53**

Payment for services will be made at the rate of \$39,168.53 per Attachment A

II. JUSTIFICATION

7. What conditions require that this work be done?

Per the National Fire Protection Association (NFPA) standard 99-2012: 6.4.1.1.17, a remote annunciator shall be provided to operate outside of the generating room location readily observed by operating personnel at a regular workstation. Joint Commission requires the agency to follow the standard outlined by the NFPA as part of the accreditation process.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Current staff does not have the specialized equipment, tools, expertise to perform these services.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Nevada Energy Systems
Cashman Equipment
Smith Power Products

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

In accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 05/31/2023 Anticipated re-bid date: 02/03/2025

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

RANDALL ARNETT, FACILITIES SUPERVISOR Ph: 775-688-2125

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ttilto1	08/16/2023 16:25:48 PM
Division Approval	ttilto1	08/16/2023 16:25:51 PM
Department Approval	ttilto1	08/17/2023 15:42:00 PM
Contract Manager Approval	ttilto1	08/17/2023 15:42:05 PM
Budget Analyst Approval	khal5	09/12/2023 11:57:06 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28196**

Agency Name: DHHS - WELFARE AND SUPPORTIVE SERVICES	Legal Entity Name: CARASOFT TECHNOLOGY CORP
Agency Code: 407	Contractor Name: CARASOFT TECHNOLOGY CORP
Appropriation Unit: 3228-46	Address: 1860 Michael FaradayDR STE 100
Is budget authority available?: Yes	City/State/Zip: RESTON, VA 20190
If "No" please explain: Not Applicable	Contact/Phone: 703/230-7435
	Vendor No.: T27011089
	NV Business ID: NV20101844335

To what State Fiscal Year(s) will the contract be charged? **2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **407**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **09/13/2023**

Anticipated BOE meeting date **10/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **10/31/2023**

Contract term: **48 days**

4. Type of contract: **Other (include description): Service Agreement via Statewide Contract (99SWC-NV24-17504)**

Contract description: **Telephon Attestation**

5. Purpose of contract:

This is a new Service Agreement to provide a contact center workflow solution to support the SNAP telephonic attestation.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$37,668.01**

Other basis for payment: **As stated per Attachment BB - Scope of Work and Cost**

II. JUSTIFICATION

7. What conditions require that this work be done?

In order to be in compliance with Federal Supplemental Nutrition Assistance Program (SNAP) policy guidelines, the division is required to offer telephonic attestation services to SNAP clients.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The division does not have the resources available to create such a solution.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

State agencies are required to use 'Good of the State' (Statewide contracts) whenever possible.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? Yes

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Contractor currently is under contract with the State of Nevada and other using agencies.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Debbie Dekoekkoek, IT Professional III - Telecommunications Ph: 775-684-0769

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	cbuscay	09/11/2023 11:07:00 AM
Division Approval	cbuscay	09/11/2023 11:07:03 AM
Department Approval	rthomps1	09/11/2023 13:43:13 PM
Contract Manager Approval	mpomerle	09/11/2023 16:15:09 PM
EITS Approval	ljean	09/12/2023 13:07:19 PM
Budget Analyst Approval	nrezaie	09/13/2023 11:28:33 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27877**

Agency Name: DHHS - DIVISION OF CHILD AND FAMILY SERVICES	Legal Entity Name: BOARD OF REGENTS-UNLV
Agency Code: 409	Contractor Name: BOARD OF REGENTS-UNLV
Appropriation Unit: 3145-14	Address: 4505 S MARYLAND PKWY Box 451055
Is budget authority available?: Yes	City/State/Zip: LAS VEGAS, NV 89154-1055
If "No" please explain: Not Applicable	Contact/Phone: Christina Reyman 702-895-4922
	Vendor No.: D35000813
	NV Business ID: Governmental Entity

To what State Fiscal Year(s) will the contract be charged? **2024-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **08/22/2023**

Anticipated BOE meeting date 10/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2025**

Contract term: **1 year and 313 days**

4. Type of contract: **Interlocal Agreement**

Contract description: **Consortia Support**

5. Purpose of contract:

This is a new interlocal agreement to provide ongoing support to the Clark County Children's Mental Health Consortium.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$15,498.00**

Payment for services will be made at the rate of \$14,350.00 per Direct Costs

Other basis for payment: \$1,148 for Indirect Costs

II. JUSTIFICATION

7. What conditions require that this work be done?

The work to be contracted by the Clark County Children's Mental Health Consortia is in NRS 433b.333. The Consortium needs professional support services in countywide data collection, data analysis and report/document/writing.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

There is a shortage of hours and positions to accomplish this work in order to directly support the chair of the Consortium. The Consortium is required to meet legislative mandates each year and this contract will support their efforts.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

NRS 277.180 authorizes any one or more public agencies to contract with any one or more other public agencies to perform any governmental service, activity or undertaking which any of the public agencies entering into the contract is authorized by law to perform.

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

Yes If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

8%

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

Yes If "Yes", please explain

Interlocal Agreement with NSHE.

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Vendor has been under contract with the Division since 2019. Services have been satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

Kristen Rivas, Clinical Program Planner 2 Ph: 775-688-3764

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	creeve1	06/26/2023 08:14:21 AM
Division Approval	hbugg	07/27/2023 12:00:44 PM
Department Approval	cpitlock	07/27/2023 12:28:59 PM
Contract Manager Approval	sknigge	07/27/2023 13:58:12 PM
Budget Analyst Approval	twollan1	08/22/2023 12:58:58 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27929**

Agency Name: DHHS - DIVISION OF CHILD AND FAMILY SERVICES	Legal Entity Name: Chapin Hall Center for Children
Agency Code: 409	Contractor Name: Chapin Hall Center for Children
Appropriation Unit: 3145-04	Address: 1313 E 60TH ST 4th Floor
Is budget authority available?: Yes	City/State/Zip: Chicago, IL 60637-2830
If "No" please explain: Not Applicable	Contact/Phone: Joanne Pearlman 773-256-5222
	Vendor No.: T29028791
	NV Business ID: NV20191578379

To what State Fiscal Year(s) will the contract be charged? **2024-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Cost Allocation

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/01/2023**

Anticipated BOE meeting date 10/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **09/30/2026**

Contract term: **3 years**

4. Type of contract: **Contract**

Contract description: **Data Analysis/Report**

5. Purpose of contract:

This is a new contract to provide ongoing access to an internet-based reporting system to generate reports such as time of adoption, time to reunification, placement stability and foster-care reentry.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$90,000.00**

Payment for services will be made at the rate of \$30,000.00 per Federal Fiscal Year

II. JUSTIFICATION

7. What conditions require that this work be done?

Chapin Hall will provide technical assistance on extracting, interpreting and using the database information to understand child welfare system performance.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Chapin Hall has the architecture in place to facilitate this data analysis.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**

Approval #: 230707

Approval Date: 07/24/2023

c. Why was this contractor chosen in preference to other?

Chapin Hall's longitudinal database provides child welfare data in a format useful to the Nevada judicial system and other users to improve child welfare outcomes.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The Division used the services through a subscription and subgrants prior to 2019 and has been under contract since June 1, 2019. Services have been satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Kelsey McCann-Navarro, Social Services Chief III Ph: 775-684-4431

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	creeve1	07/14/2023 14:33:58 PM
Division Approval	myoun3	08/03/2023 09:28:41 AM
Department Approval	cpitlock	08/31/2023 07:58:15 AM
Contract Manager Approval	knielsen	08/31/2023 09:03:13 AM
Budget Analyst Approval	twollan1	09/21/2023 09:04:52 AM



**STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION**

Purchasing Division

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: 775-684-0170 | Fax: 775-684-0188

Purchasing Use Only:	
Approval#:	2307070

SOLICITATION WAIVER JUSTIFICATION AND REQUEST FORM

ALL FIELDS ARE REQUIRED - INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY

1a	Agency Contact Information - Note: Approved copy will be sent to <u>ONLY</u> the contact(s) listed below:		
	STATE AGENCY NAME REQUIRED:	Division of Child and Family Services	
	<i>Contact Name and Title</i>	<i>Phone Number</i>	<i>Email Address</i>
	Sharon Knigge, MA II	684-7952	sharon.knigge@dcfs.nv.gov
	Kelsey McCann-Navarro	684-4431	Kelsey.navarro@dcfs.nv.gov

1b	Vendor Information:	
	Vendor Name:	Chapin Hall
	Contact Name:	Joanne Pearlman
	Complete Address: City, State, and Zip Code	Chapin Hall at the University of Chicago 1313 East 60 th Street Chicago, IL 60637
	Telephone Number:	773-256-5222
Email Address:	jpearlman@chapinhall.org	

1c	Type of Waiver Requested – Check the appropriate type:	
	Sole or Single Source:	<input checked="" type="checkbox"/>
	Professional Service Exemption:	

1d	Contract Information:			
	Is this a new Contract? Check One:	Yes:	<input checked="" type="checkbox"/>	No:
	If 'No' Enter Amendment Number:	#		
Enter CETS Number:	#			

1e	Term:			
	One (1) Time Purchase? Check One:	Yes:	<input checked="" type="checkbox"/>	No:
	Contract:	Start Date:	10/1/2023	End Date:
			9/30/2027	

1f	Funding:	
	State Appropriated:	50%
	Federal Funds:	

Rec'd 07/06/23

Purchasing Use Only:	
Approval #:	2307070

Grant Funds:	
Other (Explain):	50% Reimbursement from the Nevada Supreme Court

1g	Total Estimated Value of <u>this</u> Service Contract, Amendment or Purchase:
	\$120,000

2	<p>Provide a description of work/services to be performed or services with goods to be purchased:</p> <p><i>Chapin Hall will continue to provide information on an internet-based reporting system that will be used by DCFS, the Nevada Judicial System and other authorized entities to obtain state specific and nationwide child welfare data and the ability to generate reports relevant to federal outcomes such as time of adoption, time of reunification, placement stability, time to permanency, and foster care re-entry. Chapin Hall will provide technical assistance on extracting, interpreting, and using information from the database to analyze child welfare system performance. The Nevada Supreme Court is the primary user of this information and will be reimbursing the Division for half of the expense.</i></p>
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3	<p>What are the unique features/qualifications required for these services/services with goods that are not available from any other vendor?</p> <p><i>Chapin Hall specializes in compiling child welfare data and provides a flexible longitudinal database from Nevada's records. Data on child welfare case processing and outcomes are not easily accessed. Specific data points are provided to the federal government and is made available to the public. However, the scope is limited and includes only the large jurisdictions in the State. Chapin Hall specializes in compiling the data in a meaningful way through the Foster Care Data Archive. The Nevada Judicial System, Nevada Child Welfare, other judicial districts and Community Improvement Council Members receive training by the Supreme Court to access this data.</i></p> <p><i>Chapin Hall data center membership provides the following benefits:</i></p> <p><i>A state-of-the-art, longitudinal child welfare database: For each member of the State, the Data Center designs, builds, and provides a copy of sophisticated, flexible, longitudinal database built from the state's own data administrative child welfare records. States with a membership receive semiannual updates of this database.</i></p> <p><i>Access to the multistate Foster Care Data Archive (FCDA) web tool: The FCDA web tool is an online portal to states' longitudinal databases. The web tool is a high-powered, user-friendly, decision support instrument that enables a wide variety of users to answer critical questions about systemic trends and outcomes. It includes a comprehensive User Guide as well as Recipes-a blog designed to orient users to the concepts behind longitudinal analysis and guide them step-by-step through the kinds of analyses that the web tool can produce.</i></p> <p><i>Technical assistance and educational opportunities: Data Center members receive five hours of general technical assistance on installation and use of the longitudinal database and web tool. Additionally, members enjoy access to a variety of web-based and in-person training opportunities provided throughout the year. These general trainings focus on using the FCDA web tool and developing sound analytic queries pertaining to outcomes for children in foster care. Other training opportunities can be negotiated on a case-by-case basis.</i></p>
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The Data Center is a partnership of state child welfare agencies, Chapin Hall at the University of Chicago, the American Public Human Services Association, and the Center for Social Services Research, University of California at Berkeley. Because of this partnership, it is possible to analyze admission, discharge and caseload trends, as well as permanency outcomes such as length of stay in foster care, placement stability, and re-entry not only within Nevada, but in comparison with other states. The Multistate portal of the web tool standardizes variables across states in order to enable apples to apples comparisons between them. In addition to contributing the data available on this platform, member states may elect to establish a state-specific portal that enables intrastate analyses of variables that may be customized according to state coding requirements. The current active states are as follows: Arizona, California, Connecticut, District of Columbia, Illinois, Kentucky, Maryland, New Jersey, New York, Oklahoma, South Carolina, Tennessee, Texas, Virginia and Washington.

4 Explain why these services/services with goods cannot be competitively bid and why this purchase is economically only available from a single source:
 Chapin Hall is the only entity that specializes in the collection and analysis of this data that has worked with Nevada and has a longitudinal database of Nevada records. This information is used in Nevada to improve outcomes for children subject to dependency proceedings. Chapin Hall has conducted research for multiple states and is relied upon by Congress to help shape child welfare public policy. The service is not a commercially viable service and is conducted by a non-profit entity to achieve a public good.

	Were alternative services or commodities evaluated?	Check One:	
		Yes	No
			X
5	a. <u>If yes</u> , what were they and why were they unacceptable? Please be specific about features, characteristics, requirements, capabilities and compatibility.		
	b. <u>If not</u> , why were alternatives not evaluated?		
	Chapin Hall is the only vendor identified that provides these services. Additionally, this vendor possesses the necessary expertise and capabilities to continue to assist Nevada in achieving timely permanency for children subject to child welfare proceedings through data collection and reporting. Chapin Hall has a unique ability to provide this service and it receives funding support from a variety of private foundations and governments.		

<i>Purchasing Use Only:</i>	
Approval #:	2307070

Has the agency purchased these services/services with goods in the past? Check One: <i>NOTE: To avoid delays or your request being rejected, if your previous purchase(s) was made via solicitation waiver(s), a copy or copies of <u>ALL PREVIOUS WAIVERS MUST ACCOMPANY THIS REQUEST.</u></i>	Yes	No
	X	

a. If yes, starting with the most recent contract and working backward, for the entire relationship with this vendor, or any other vendor for these services/services with goods, the following information must be provided along with the CETS contract number(s) associated with each:

Term		Value	Short Description	Provide Type of Procurement RFP#, RFQ#, Waiver #	CETS #
Start Date	End Date				
10/01/2020	09/30/2023	\$120,000	Child welfare information management and research tools.	Waiver #200501	23223
10/01/2018	09/30/2019	\$30,000	Child welfare information management and research tools.	Subscription	10/01/2018
10/01/2017	09/30/2018	\$30,000	Child welfare information management and research tools.	Subscription	10/01/2017
10/01/2016	09/30/2017	\$30,000	Child welfare information management and research tools.	Subscription	10/01/2016
10/01/2015	09/30/2016	\$30,000	Child welfare information management and research tools.	Subscription	10/01/2015
10/01/2014	09/30/2015	\$25,000	Child welfare information management and research tools.	Subscription	10/01/2014
10/01/2013	09/30/2014	\$25,000	Child welfare information management and research tools.	Subscription	10/01/2013
10/1/2012	09/30/2013	\$25,000	Child welfare information management and research tools.	Subscription	10/1/2012
10/1/2011	09/30/2012	\$25,000	Child welfare information	Subgrant	10/1/2011

6

				<i>management and research tools.</i>		
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7	What are the potential consequences to the State if the waiver request is denied and the services/services with goods is competitively bid?
	<i>If Chapin Hall is not engaged to continue providing services, the Nevada's child welfare system will no longer have access to crucial longitudinal data to use to continue improving outcomes for children.</i>
	<i>Lack of access to the data and reports could potentially contribute to backsliding in terms of the substantial gains we have seen in child welfare outcomes such as the over one-hundred-day reduction in the average time to permanency.</i>
	<i>Further, Nevada loss of membership would jeopardize DCFS' relationship with partner users such as the Nevada Supreme Court.</i>

8	What efforts were made or conducted to substantiate there is no competition for the services/services with goods and to ensure the price for this purchase is fair and reasonable?
	<i>Internet searches were done to attempt to identify another vendor that provides this service. Chapin Hall and the Federal Government are the only entities that collect, report, and analyze this type of child welfare data, often in partnership. Thus, no other competitor can be identified through research or consultation. As a non-profit entity, Chapin Hall charges rates necessary to provide service not return a profit.</i>

9	Will this purchase obligate the State to this vendor for future purchases? Check One:	Yes	No
	<u><i>NOTE: Before selecting your answer, please review information included on Page 2, Section 9 of the instructions.</i></u>		X
	a. <i>If yes, please provide details regarding future obligations or needs.</i>		
	<i>Although there is no obligation to the State for future purchases, the entity has the format and import/export capability of the State's records. Additionally, the continued participation of many other states makes this a service that will likely be desirable in the future.</i>		

<i>Purchasing Use Only:</i>	
Approval #:	230707 (C)

By signing below, I know and understand the contents of this Solicitation Waiver Request and Justification and attest that all statements are true and correct. Signatures are required from the agency representatives indicated below. The same individual cannot provide approval signatures in both sections.

Kelsey McCann-Navarro

Signature of Agency Representative Initiating Request

Kelsey McCann-Navarro

Print Name of Agency Representative Initiating Request

07/06/2023

Date

Heather Bugg for

Signature of Agency Head Authorizing Request

Cindy Pitlock, Administrator

Print Name of Agency Head Authorizing Request

7/6/2023

Date

FOR PURCHASING USE ONLY – PLEASE NOTE: *In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada or to assist in our due diligence, State Purchasing may solicit a review of your request from another agency or entity. The signature below indicates another agency or entity has reviewed the information you provided. This signature does not exempt your agency from any other processes that may be required.*

Name of agency or entity who provided information or review:

Representative Providing Review

Print Name of Representative Providing Review

Date

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150 or NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 333.700(7), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns, please contact Cindy Stoeffler at 775-684-0173 or email at cstoeffler@admin.nv.gov.

NOTE: *If this box is checked, the agency must include the EITS TIN/CIN approval or approval update as an attachment in CETS.*

Approved by:

[Signature]

Administrator, Purchasing Division or Designee

7/24/23

Date

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28041**

Agency Name: DHHS - DIVISION OF CHILD AND FAMILY SERVICES Agency Code: 409 Appropriation Unit: 3145-00 Is budget authority available?: Yes If "No" please explain: Not Applicable	Legal Entity Name: Supreme Court/Administrative Office of the Courts Contractor Name: Supreme Court/Administrative Office of the Courts Address: 201 S. Carson St., Ste 250 City/State/Zip: Carson City, NV 89701 Contact/Phone: Zaide Martinez 775-684-1727 Vendor No.: Misc 090 NV Business ID: Governmental Entity
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To what State Fiscal Year(s) will the contract be charged? **2024-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Revenue

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/01/2023**

Anticipated BOE meeting date 10/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **09/30/2026**

Contract term: **3 years**

4. Type of contract: **Interlocal Agreement**

Contract description: **Chapin Reimbursement**

5. Purpose of contract:

This is a new revenue interlocal agreement to provide ongoing access to the division's internet-based reporting system which allows the Supreme Court to generate reports such as time of adoption, time to reunification, placement stability and foster-care reentry.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$45,000.00**

Payment for services will be made at the rate of \$15,000.00 per Federal Fiscal Year

II. JUSTIFICATION

7. What conditions require that this work be done?

Chapin Hall will provide technical assistance on extracting, interpreting and using the database information to understand child welfare system performance. This Supreme Court is a user of this data and will reimburse the Division for half of the expense.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Chapin Hall has the architecture in place to facilitate this data analysis.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

Pursuant to NRS 277.180 one or more public agencies may contract with any one or more other public agencies to perform any governmental service, activity or undertaking.

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Yes, since June 1, 2019. Payment have been received in accordance with the terms of the agreement.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

Kelsey Mc-Cann-Navarro, Kelsey.Navarro@dcsf.nv.gov Ph: 775-684-4431

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	creeve1	08/02/2023 09:17:59 AM
Division Approval	myoun3	08/03/2023 11:38:52 AM
Department Approval	cpitlock	08/31/2023 07:57:43 AM
Contract Manager Approval	knielsen	08/31/2023 09:27:16 AM
Budget Analyst Approval	twollan1	09/12/2023 12:37:44 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27719**

Agency Name:	DHHS - DIVISION OF CHILD AND FAMILY SERVICES	Legal Entity Name:	Jennifer Allen dba Bela Boutique
Agency Code:	409	Contractor Name:	Jennifer Allen dba Bela Boutique
Appropriation Unit:	3179-04	Address:	1278 Main Street PO Box 768
Is budget authority available?:	Yes	City/State/Zip:	Panaca, NV 89402
If "No" please explain:	Not Applicable		
		Contact/Phone:	Jennifer Allen 435-313-4689
		Vendor No.:	
		NV Business ID:	NV20191612572

To what State Fiscal Year(s) will the contract be charged? **2024-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **08/22/2023**
Anticipated BOE meeting date 09/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2027**
Contract term: **3 years and 313 days**

4. Type of contract: **Contract**
Contract description: **Barber Services**

5. Purpose of contract:
This is a new contract to provide ongoing barber services for youth at the Caliente Youth Center.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$22,080.00**
Payment for services will be made at the rate of \$10.00 per haircut FY23
Other basis for payment: Detailed cost breakdown may be found in the contract.

II. JUSTIFICATION

7. What conditions require that this work be done?

Youth residing at the Caliente Youth Center require routine barber services by a licensed professional barber to maintain appropriate grooming.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Caliente youth Center has no licensed cosmetologists/barbers on staff.

9. Were quotes or proposals solicited? **No**
Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This was the lowest-cost vendor.

d. Last bid date: 05/01/2023 Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. Not Applicable

19. Agency Field Contract Monitor:

Sheryl R. Johnson, Administrative Services Officer Ph: 775-726-8203

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	hbugg	07/17/2023 12:55:43 PM
Division Approval	hbugg	07/17/2023 12:56:08 PM
Department Approval	cpitlock	07/20/2023 15:15:22 PM
Contract Manager Approval	knielsen	08/16/2023 18:02:14 PM
Budget Analyst Approval	twollan1	08/22/2023 10:40:06 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28048**

Agency Name:	DHHS - DIVISION OF CHILD AND FAMILY SERVICES	Legal Entity Name:	LITTLE HILLS HEALTHCARE, LLC
Agency Code:	409	Contractor Name:	LITTLE HILLS HEALTHCARE, LLC dba CenterPointe Hospital
Appropriation Unit:	3229-16	Address:	4801 WELDON SPRING PKWY
Is budget authority available?:	Yes	City/State/Zip	St. Charles, MO 63304
If "No" please explain:	Not Applicable	Contact/Phone:	Christina Kardash 636-441-7300
		Vendor No.:	T29047444
		NV Business ID:	Out of State Services

To what State Fiscal Year(s) will the contract be charged? **2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/>	General Funds	37.00 %	Fees	0.00 %
<input checked="" type="checkbox"/>	Federal Funds	34.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	<input checked="" type="checkbox"/> Other funding	29.00 % County Reimbursement

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **08/01/2023**
Anticipated BOE meeting date 09/2023

Retroactive? **Yes**

If "Yes", please explain

An emergency retroactive contract is being requested effective August 1, 2023, for a term of approximately four (4) months until her behaviors can be stabilized. The contract will provide emergency placement services for a youth who is in the custody of DCFS Child Welfare to address her aggression, assault charges and substance use issues. DCFS Child Welfare currently has no placements available to meet the needs of this youth, who is currently housed in detention in Carson City.

3. Termination Date: **11/30/2023**

Contract term: **121 days**

4. Type of contract: **Contract**

Contract description: **Emergency Placement**

5. Purpose of contract:

This is a new contract to provide emergency placement of a youth.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$60,016.00**

Payment for services will be made at the rate of \$15,004.00 per Month

II. JUSTIFICATION

7. What conditions require that this work be done?

All facilities accepting Medicaid have denied this placement due to this youth's aggression, substance use, and assault charges. CenterPointe Hospital has expertise in treating both substance use disorders and mental health concerns and can provide the residential, therapeutic, and psychiatric services necessary to stabilize her behavior.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

DCFS Child Welfare employees do not have the expertise to provide the appropriate treatment to this youth. Other State facilities offering residential, therapeutic, and psychiatric treatment have declined to accept this youth due to her violent nature.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Willow Springs Center
New Hope Treatment Center
Provo Canyon
CenterPointe Hospital

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This was the only vendor willing to provide services for this youth.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is NOT registered with the Nevada Secretary of State's Office as a:

LLC

No services will be offered within the state of Nevada. Services will be provided in Missouri.

16. a. Is the Contractor Name the same as the legal Entity Name?

No b. If "No", please explain:

CenterPointe is a DBA of Little Hills Healthcare, LLC.

17. a. Does the contractor have a current Nevada State Business License (SBL)?

No b. If "No", is an exemption on file with the Nevada Secretary of State's Office?

No If "No", to a. AND b., please explain why the contractor does not have an SBL or an exemption.

No services will be offered within the state of Nevada. Services will be provided in Missouri.

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

No b. If "NO", please explain.

No services will be offered within the state of Nevada. Services will be provided in Missouri.

19. Agency Field Contract Monitor:

Maria Hickey, SSPS III Ph: 775-684-1975

20. Contract Status:

Contract Approvals:

Approval Level

User

Signature Date

Budget Account Approval

krober10

08/02/2023 15:45:19 PM

Division Approval	myoun3	08/03/2023 09:27:10 AM
Department Approval	cpitlock	08/16/2023 07:41:57 AM
Contract Manager Approval	knielsen	08/16/2023 08:39:00 AM
Budget Analyst Approval	afrantz	08/22/2023 07:54:13 AM

Joe Lombardo
Governor



Richard Whitley, MS
Director

DEPARTMENT OF HEALTH AND HUMAN SERVICES

DIVISION OF CHILD AND FAMILY SERVICES
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Cindy Pitlock, DNP
Administrator

MEMORANDUM

TO: Theresa Bawden, Executive Branch Budget Officer 1
Gideon Davis, Interim Administrator, Purchasing Division

THROUGH: Heather Bugg, ASO IV *Heather Bugg*

FROM: Betsey Crumrine LCSW Manager V *Betsey Crumrine*

DATE: July 24, 2023

SUBJECT: Emergency Contract Request -CenterPointe Hospital

An emergency contract is being requested between the Division of Child and Family Services (DCFS) and CenterPointe Hospital effective , retroactive to August 1, 2023, for a term of approximately four (4) months until her behaviors can be stabilized. The monthly rate is \$15,004.00. The contract will provide emergency placement services for a youth who is in the custody of DCFS Child Welfare to address her aggression, assault charges and substance use issues. DCFS Child Welfare currently has no placement available to meet the needs of this youth, who is currently housed in detention in Carson City. CenterPointe Hospital is the only facility willing to accept her.

We are requesting this contract as an immediate need for this youth. Thank you for your consideration of this request. If you have any questions, please do not hesitate to call me at (775) 684-1979.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28065**

Agency Name: DHHS - DIVISION OF CHILD AND FAMILY SERVICES	Legal Entity Name: Rosenlund Drilling, LLC
Agency Code: 409	Contractor Name: Rosenlund Drilling, LLC
Appropriation Unit: 3259-07	Address: 559 W. Silver Street STE 302A
Is budget authority available?: Yes	City/State/Zip: Elko, NV 89801
If "No" please explain: Not Applicable	Contact/Phone: Logan Rosenlund 775-753-7960
	Vendor No.: T32009204
	NV Business ID: NV20131637059

To what State Fiscal Year(s) will the contract be charged? **2023-2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **06/28/2023**

Anticipated BOE meeting date **10/2023**

Retroactive? **Yes**

If "Yes", please explain

This contract will provide emergency repairs to the water well that has started to collapse.

3. Termination Date: **08/31/2023**

Contract term: **64 days**

4. Type of contract: **Contract**

Contract description: **Well Repairs**

5. Purpose of contract:

This is a new contract to provide an emergency repair service to the water well.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$40,074.72**

Payment for services will be made at the rate of \$40,074.72 per Project

II. JUSTIFICATION

7. What conditions require that this work be done?

The well casing and screening have started to fail allowing rocks and other foreign material to enter the water supply causing damage to the well piping and the pump itself. If it is not immediately repaired, this could lead to a catastrophic failure at any time resulting in the facility having no source of water. Because this is a youth correctional facility that operates on a 24/7 schedule, water is necessary at all times. There is currently no other source of water that can supply the needs of the facility available in the Elko area for more than a short-term outage. These repairs, even though temporary, should allow the necessary time to allow the State Public Works Division to work with the facility to develop and drill another well.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This work requires special equipment and licensing in order to be performed to safe building standards. Currently NYTC and the staff employed at the facility do not possess the licenses or the equipment necessary for this work.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Received emergency contract approval on 6/28/23. Rosenlund Drilling was selected because they are currently on site working under contract to replace the well pump and they have been the only bidder interested in performing the work at the facility during the last two contract solicitations. Due to the emergency nature of this project, there was not time to solicit various vendors.

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The Division of Water Resources and DCFS have previously contracted with this vendor. Services have been satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Lance Marshall, Facility Supervisor III Ph: 775-748-6255

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	vharlow	08/03/2023 15:04:53 PM
Division Approval	dander16	08/10/2023 10:08:14 AM
Department Approval	cpitlock	08/17/2023 14:43:47 PM
Contract Manager Approval	knielsen	08/17/2023 15:40:14 PM
Budget Analyst Approval	twollan1	08/22/2023 15:42:17 PM

Joe Lombardo
Governor

Richard Whitley, MS
Director



DEPARTMENT OF HEALTH AND HUMAN SERVICES

DIVISION OF CHILD AND FAMILY SERVICES
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Cindy Pitlock, DNP
Administrator

MEMORANDUM

DATE: June 28, 2023

TO: Theresa Bawden, Executive Branch Budget Officer 1
Gideon Davis, Administrator, Purchasing Division

FROM: Melanie Young, Deputy Administrator, Division of Child and Family Services *Melanie Young*

RE: DCFS Retroactive Contract Request – Rosenlund Drilling (NYTC Water Well)

An emergency retroactive contract is being requested between the Division of Child and Family Services (DCFS) and Rosenlund Drilling with an effective date of June 28, 2023. This contract will provide necessary repairs to the water well that has started to collapse at the Nevada Youth Training Center (NYTC) in Elko Nevada.

NYTC is a 24 hour, seven days per week Juvenile Justice facility that houses youth offenders in the state of Nevada. It is located in rural Northern Nevada, making it difficult to find vendors to perform services. On June 27th scheduled maintenance to replace the pump in the water well as a deferred maintenance project was started. When the existing well pump was pulled out of the ground it was discovered that the pump had an excessive accumulation of gravel in the check valve. It was further discovered as the piping was being pulled out of the well that at least one hole had been made in the pipe. This has led to the discovery the casing and screening of the well are failing allowing rocks to get into the water chamber and hit the pipes causing damage as well as allowing the materials to be sucked up by the pump which could cause the pump to fail at any time. This is the sole source of water for the facility and is necessary for all the boilers that provide heat to the facility as well as all the cooking, cleaning, irrigation and drinking water necessary for the safety and health of the staff and youth housed at the facility. Because of the 24/7 nature of the facility, it is imperative that any interruption of water service be as minimal as possible.

Immediately after detecting the damage, we started trying to formulate a plan to be able to get at least a temporary repair done so that the well can be used until such time as a new well can be drilled and put into service. As Rosenlund drilling is already on site performing the contracted replacement of the pump, we asked them to develop a plan. He has proposed that we attempt to reline the existing well with 8" casing and screen material which even though it would reduce our pumping capacity should allow us to use the well until a new well can be drilled and brought online. The vendor has sourced the required materials and will send his staff to Reno to get them so that repairs can be completed as soon as possible, and anticipated repairs may be completed by 6/30/2023.

Based on the current estimate of \$50,000, the facility will submit an emergency work program to transfer funds from vacancy savings in the Personnel Services category to the Maintenance of Buildings and Grounds category to absorb the cost, fund this critical repair.

Due to the critical need to maintain water at the facility and the very real potential for a catastrophic failure in the near future, we are requesting approval to proceed with repairs and submit a retroactive contract for the work at actual cost.

Thank you for your consideration of this request. If you have any questions, please do not hesitate to contact me at (775)684-7962 or melanie.young@dcs.nv.gov.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27869**

Agency Name: DHHS - DIVISION OF CHILD AND FAMILY SERVICES	Legal Entity Name: CASHMAN EQUIPMENT COMPANY
Agency Code: 409	Contractor Name: CASHMAN EQUIPMENT COMPANY
Appropriation Unit: 3281-07	Address: 600 GLENDALE AVE
Is budget authority available?: Yes	City/State/Zip: SPARKS, NV 89431
If "No" please explain: Not Applicable	Contact/Phone: Jay Ray 775/358-5111
	Vendor No.: PUR0000249A
	NV Business ID: NV20222647439

To what State Fiscal Year(s) will the contract be charged? **2024-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	90.00 %	Fees	0.00 %
X Federal Funds	10.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **08/28/2023**

Anticipated BOE meeting date 10/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2027**

Contract term: **3 years and 307 days**

4. Type of contract: **Contract**

Contract description: **Generator Maint.**

5. Purpose of contract:

This is a new contract to provide ongoing maintenance service for the generator located at 2655 Enterprise Road.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$10,300.00**

Payment for services will be made at the rate of \$1,798.90 per FY 24

Other basis for payment: \$1,852.87 for FY25; \$3,676.50 for FY26; \$1,960.80 for FY27; \$1,010.93 for parts 33% Mark-up

II. JUSTIFICATION

7. What conditions require that this work be done?

These services are necessary to ensure proper operation of the generator.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the expertise needed to perform this service.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Cashman Equipment
Unified Power
California Generator Services

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor best meets the needs of the agency.

d. Last bid date: 12/30/2022 Anticipated re-bid date: 12/30/2026

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Vendor has been under contract with the Division since 2017. Services have been satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Imran Hyman, Admin Services Officer II Ph: 775-688-1636

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ihyman	06/21/2023 16:02:08 PM
Division Approval	hbugg	07/25/2023 16:42:57 PM
Department Approval	cpitlock	07/27/2023 12:30:32 PM
Contract Manager Approval	knielsen	08/24/2023 11:42:48 AM
Budget Analyst Approval	twollan1	08/28/2023 17:10:06 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27899**

Agency Name:	DHHS - DIVISION OF CHILD AND FAMILY SERVICES	Legal Entity Name:	REGIONAL TRANSPORTATION
Agency Code:	409	Contractor Name:	REGIONAL TRANSPORTATION
Appropriation Unit:	3646-04	Address:	COMMISSION OF SOUTHERN NEVADA 600 S GRAND CENTRAL PKWY # 350 LAS VEGAS, NV 89106-4512
Is budget authority available?:	Yes	City/State/Zip:	LAS VEGAS, NV 89106-4512
If "No" please explain:	Not Applicable	Contact/Phone:	702/676-1500
		Vendor No.:	T29032694
		NV Business ID:	Governmental Entity

To what State Fiscal Year(s) will the contract be charged? **2024-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/>	General Funds	66.00 %	Fees	0.00 %
<input checked="" type="checkbox"/>	Federal Funds	34.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **09/01/2023**

Anticipated BOE meeting date 10/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2027**

Contract term: **3 years and 303 days**

4. Type of contract: **Interlocal Agreement**

Contract description: **Bus Passes**

5. Purpose of contract:

This is a new interlocal agreement to provide bus passes to clients who are uninsured, underinsured, or on Medicaid.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$20,000.00**

Payment for services will be made at the rate of \$250.00 per book of 100 bus passes

Other basis for payment: \$250 per book x 20 books per year x 4 years = \$20,000

II. JUSTIFICATION

7. What conditions require that this work be done?

It is the goal of the agency to ensure that clients are able to receive the mental health services they require. As some of the agency's clients do not have the means or the funding for transportation, this interlocal agreement would provide the agency the ability to purchase bus passes for its clients.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Bus passes must be purchased from the RTC.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

Rick Rassier, ASO Ph: 702-486-4335

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	prassie1	06/28/2023 10:23:59 AM
Division Approval	rjon21	08/08/2023 15:16:49 PM
Department Approval	cpitlock	08/08/2023 15:54:31 PM
Contract Manager Approval	kathr55	08/22/2023 10:16:08 AM
Budget Analyst Approval	twollan1	09/01/2023 11:16:38 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28117**

Agency Name: DEPARTMENT OF CORRECTIONS	Legal Entity Name: All Star Talent, Inc.
Agency Code: 440	Contractor Name: All Star Talent, Inc.
Appropriation Unit: 3710-04	Address: 2368 Culpepper Lane
Is budget authority available?: Yes	City/State/Zip: Lincon, CA 95648
If "No" please explain: Not Applicable	Contact/Phone: Scott Cooper 916-412-9530
	Vendor No.: Pending
	NV Business ID: Pending
To what State Fiscal Year(s) will the contract be charged? 2024	

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **08/22/2023**

Anticipated BOE meeting date 10/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2024**

Contract term: **313 days**

4. Type of contract: **Contract**

Contract description: **Hiring Campaign**

5. Purpose of contract:

This is a new contract to provide and create marketing assets and compose a hiring campaign for correctional officers throughout the department.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$90,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

The Department of Corrections has reached critically low levels of Correctional Officers to staff the various facilities in the State. NDOC needs help in filling these positions.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Standard methods have been unsuccessful in filling numerous vital positions as Correctional Officers.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**

Approval #: G230801

Approval Date: 08/14/2023

c. Why was this contractor chosen in preference to other?

The State of Kansas had already done a solicitation for like services, All-Star Talant was chosen as the winner of that solicitation.

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is NOT registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

Pending

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

No b. If "No", is an exemption on file with the Nevada Secretary of State's Office?

No If "No", to a. AND b., please explain why the contractor does not have an SBL or an exemption.

Pending for approximately three weeks according to vendor.

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	kshe1	08/21/2023 18:36:41 PM
Division Approval	kshe1	08/21/2023 18:36:44 PM
Department Approval	kshe1	08/21/2023 18:36:58 PM
Contract Manager Approval	blewalle	08/22/2023 10:46:29 AM
Budget Analyst Approval	vmilazz1	08/22/2023 16:16:09 PM



STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Purchasing Division

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
 Phone: 775-684-0170 | Fax: 775-684-0188

<i>Purchasing Use Only:</i>	
Approval #:	G230801(a)

REQUEST TO USE ANOTHER GOVERNMENTAL SOLICITATION

ALL FIELDS ARE REQUIRED – INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY

1	Agency Contact Information - Note: Approval notification will be sent to <u>only</u> the contact(s) listed below:		
	STATE AGENCY NAME REQUIRED:		Nevada Department of Corrections
	<i>Contact Name and Title</i>	<i>Phone Number</i>	<i>Email Address</i>
	Kristina Shea – Deputy Director Support Services	(775) 977-5007	kshea@doc.nv.gov
	Daralyn Dobson – Fiscal Services	(775) 544-0495	dadobson@doc.nv.gov

2	Vendor Information:	
	Identify Vendor:	All Star Talent, Inc.
	Contact Name:	Jason Litchney
	Complete Address:	2368 Culpepper Lane, Lincoln CA 95648
	Telephone Number:	(916) 995-7122
	Email Address:	jason@allstartalent.us

3	State/Entity that Released the Solicitation & Type of Solicitation. Must be Competitively Bid.	
	Type of Solicitation:	Open Market, Competitive Bid
	Identify Original State/Entity:	Department of Administration – Procurement and Contracts/ Kansas Department of Corrections
	Contact Name:	Bonnie Edwards
	Telephone Number:	(785) 296-3125
	Email Address:	Bonnie.edwards@ks.gov

4	Contract Dates: Your Contract Term Date Cannot Exceed Term Date of Original Contract. Note: Agency must include a copy of the originating jurisdictions contract page indicating start and term dates.				
	Original Contract:	Start Date:	July 23, 2023	End Date:	June 30, 2024 (with 4 option to renew)
	New Contract:	Start Date:	August 15, 2023	End Date:	June 30, 2024

5	Funding for this new contract:	
	State Appropriated:	General Funds 100%
	Federal Funds:	
	Grant Funds:	

Rec'd 08/09/23

	Other (Explain):
--	------------------

Purchasing Use Only:	
Approval #:	

6	Total estimated value of this service contract:	\$90,000
	If this request contains an IT component that exceeds \$50,000, a TIN/CIN approval memo from EITS <i>must</i> be included with this submission. Purchasing does not have the authority to waive the TIN/CIN process. Requests received without the required approval will be returned to the agency.	

7	Does the Scope of Work (SOW) in the originating jurisdictions contract meet/exceed agency's SOW?	Yes:	X	No:	
	To ensure such, requesting agency must request a copy of the State/entities Contract and SOW to be reviewed and approved by the agency's Deputy Attorney General (DAG). <u>A copy of the Contract and written approval from the agency's DAG must be included with the request to the Purchasing Division.</u>				

8	Did the agency receive awarded vendors permission to contract?	Yes:	X	No:	
	<u>Written approval from the awarded vendor on the vendor's letterhead, must accompany the agency's request/submission to the Purchasing Division.</u> Please review Question #9 below as information required in Questions #8 and #9 should be combined into one (1) memo.				

9	To ensure fair & reasonable pricing to the State, did the agency request a copy of the originating jurisdictions awarded vendors technical and cost proposals?	Yes:	X	No:	
	<u>Copies of such must be included with submission to the Purchasing Division.</u> Additionally, agencies are advised to have the vendor include verbiage in their memo stating they agree to offer the State of Nevada same or similar pricing to that offered to the originating jurisdiction.				

10	Did the agency address any Federal Requirements associated with the contract?	Yes:	X	No:	
----	---	------	---	-----	--

11	Is this vendor registered in NevadaEPro?	Yes:	X	No:	
	Per Executive Order 2019-2, prior to entering into a contract with a vendor they must be registered in NevadaEPro.				

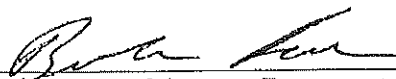
12	Is this vendor registered with the Nevada Secretary of State's Office?	Yes:	X	No:	
	Pursuant to NRS 76, prior to entering into a contract with a vendor they must obtain a Nevada Business License.				

13	Is a Business Associate Addendum or other agency specific form(s) required?	Yes:	X	No:	
	If so, please include copies with submission to the Purchasing Division.				

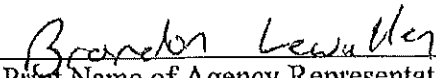
Purchasing Use Only:

Approval #:

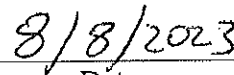
By signing below, I know and understand the contents of this request and attest that all statements are true and correct. Signatures are required from the agency representatives indicated below. The same individual cannot provide approval signatures in both sections.



Signature of Agency Representative Initiating Request



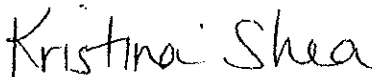
Print Name of Agency Representative Initiating Request



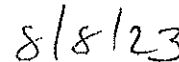
Date



Signature of Agency Head Authorizing Request



Print Name of Agency Head Authorizing Request




Date

Please consider this memo as my approval of your request. This exemption is granted pursuant to NRS 333.475. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 300.700(7), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns, please contact Cindy Stoeffler at 775-684-0173 or email at cstoeffler@admin.nv.gov.

NOTE: If this box is checked, the agency must include the EITS TIN/CIN approval or approval update as an attachment in CETS.

Approved by:



Administrator, Purchasing Division or Designee



Date

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28149**

Agency Name: COMMISSION ON MINERAL RESOURCE	Legal Entity Name: Nevada Department of Conservation and Natural Resources, Division of Environmental Protection	Contractor Name: Nevada Department of Conservation and Natural Resources, Division of Environmental Protection
Agency Code: 500	Address: 901 S. Stewart Street	
Appropriation Unit: 4219-09	City/State/Zip: Carson City, NV 89701	
Is budget authority available?: Yes	Contact/Phone: 775-687-9302	
If "No" please explain: Not Applicable	Vendor No.:	
	NV Business ID: Government Entity	

To what State Fiscal Year(s) will the contract be charged? **2024-2028**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % Mining Claim Fees
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **08/25/2023**

Anticipated BOE meeting date 10/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **07/30/2027**

Contract term: **3 years and 340 days**

4. Type of contract: **Interlocal Agreement**

Contract description: **Reclamation work**

5. Purpose of contract:

This is a new interlocal agreement to provide environmental reclamation work at various abandoned mine sites in Nevada.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$95,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

The Department of Environmental Protection has staff and existing contractors with expertise in environmental remediation of abandoned mine lands hazards that also pose a risk to the public on project where the Division of Minerals is in partnership with the federal agencies. This agreement will result in the cost savings to the state and federal partners for the remediation of both physical and environmental hazards found on an abandoned mine sites at the same time.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Lack the expertise needed.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

NRS 277.045 Interlocal Agreement

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jbrya1	08/23/2023 16:37:06 PM
Division Approval	jkidd	08/24/2023 08:40:07 AM
Department Approval	ssands	08/24/2023 08:58:56 AM
Contract Manager Approval	ssands	08/24/2023 09:00:30 AM
Budget Analyst Approval	vmilazz1	08/25/2023 17:23:24 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 27479	Amendment Number: 1	
Agency Name: DEPARTMENT OF AGRICULTURE	Legal Entity Name: CoolSys Commercial & Industrial Solutions, Inc.	Contractor Name: CoolSys Commercial & Industrial Solutions, Inc.
Agency Code: 550	Address: PO Box 101847	
Appropriation Unit: 1362-10	City/State/Zip: Pasadena, CA 91189	
Is budget authority available?: Yes	Contact/Phone: Doug Wolfe 775-996-5691	
If "No" please explain: Not Applicable	Vendor No.: PUR0003162B	
	NV Business ID: NV20011398549	

To what State Fiscal Year(s) will the contract be charged? **2023-2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 %
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

Agency Reference #: **23-29**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **06/23/2023**
 Anticipated BOE meeting date **10/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2024**

Contract term: **1 year and 8 days**

4. Type of contract: **Contract**

Contract description: **Refrigerator Mntnce**

5. Purpose of contract:

This is the first amendment to the original contract which provides preventative maintenance and repairs as needed to refrigeration units. This amendment increases the maximum amount from \$2,720 to \$22,265 to match the repair budget to last year's actuals plus inflation.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$2,720.00	\$2,720.00	\$2,720.00	No
2. Amount of current amendment (#1):	\$19,545.00	\$22,265.00	\$22,265.00	Yes - Info
3. New maximum contract amount:	\$22,265.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

NDA uses large, industrial refrigerators to protect USDA food commodities. These refrigerators require regular maintenance to keep operating optimally.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the technical expertise necessary to service these machines.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Hilltop Refrigeration
Cool Breeze
CoolSys

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor provided the most affordable quote.

d. Last bid date: 03/07/2023 Anticipated re-bid date: 03/07/2024

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

CoolSys provided service to the Nevada Department of Agriculture in 2022 and services were satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dpoppeng	07/31/2023 08:06:10 AM
Division Approval	mmarkovi	08/11/2023 08:29:21 AM
Department Approval	avigi1	08/14/2023 12:54:53 PM
Contract Manager Approval	cprasa1	08/15/2023 15:43:15 PM
Budget Analyst Approval	dspeed1	09/18/2023 15:15:56 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28128**

Agency Name: DEPARTMENT OF AGRICULTURE	Legal Entity Name: Heninger Enterprises, LLC
Agency Code: 550	Contractor Name: Heninger Enterprises, LLC
Appropriation Unit: 4550-04	Address: PO Box 247
Is budget authority available?: Yes	City/State/Zip: Bountiful, UT 84011
If "No" please explain: Not Applicable	Contact/Phone: Tai Tenhoeve 435-753-9790
	Vendor No.: T27028880A
	NV Business ID: NV20141578286
To what State Fiscal Year(s) will the contract be charged?	2024-2028
What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.	
General Funds 0.00 %	X Fees 100.00 %
Federal Funds 0.00 %	Bonds 0.00 %
Highway Funds 0.00 %	Other funding 0.00 %
Agency Reference #: 24-05	

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **09/18/2023**

Anticipated BOE meeting date **10/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **10/31/2027**

Contract term: **4 years and 44 days**

4. Type of contract: **Contract**

Contract description: **Fume Hood Maintenanc**

5. Purpose of contract:

This is a new contract to provide maintenance on fume hoods in the Animal Disease, Chemistry, Dairy, Plant, and Petroleum laboratories.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$19,200.00**

Other basis for payment: **As invoiced by the Contractor and approved by the State**

II. JUSTIFICATION

7. What conditions require that this work be done?

Laboratory fume hoods require regular maintenance to maintain optimum performance.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the expertise to provide this service.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Heninger
Technical Safety Services
National Sanitation Foundation

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor submitted the most affordable quote for the services requested.

d. Last bid date: 06/21/2023 Anticipated re-bid date: 06/21/2027

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Laura Morrow, Animal Disease Laboratory Supervisor Ph: 775-353-3700

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	mmarkovi	08/21/2023 16:37:57 PM
Division Approval	mmarkovi	08/21/2023 16:38:00 PM
Department Approval	avigi1	09/05/2023 08:29:56 AM
Contract Manager Approval	cprasa1	09/05/2023 16:15:48 PM
Budget Analyst Approval	dspeed1	09/18/2023 15:30:38 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **23571** Amendment Number: **1**

Agency Name: **DEPARTMENT OF AGRICULTURE** Legal Entity Name: **ALL SEASONS LAWN, INC. DBA ALL SEASONS LAWN & LANDSCAPING**

Agency Code: **550** Contractor Name: **ALL SEASONS LAWN, INC. DBA ALL SEASONS LAWN & LANDSCAPING**

Appropriation Unit: **4554-07** Address: **PO Box 41358**

Is budget authority available?: **Yes** City/State/Zip: **RENO, NV 89504-5358**

If "No" please explain: **Not Applicable** Contact/Phone: **Danielle Krueger 775/329-1531**

Vendor No.: **T27035006A**

NV Business ID: **NV20051076362**

To what State Fiscal Year(s) will the contract be charged? **2021-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Cost allocation

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/28/2020**

Anticipated BOE meeting date **10/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **08/31/2024**

Contract term: **3 years and 308 days**

4. Type of contract: **Contract**

Contract description: **Sparks Landscape-sno**

5. Purpose of contract:

This is the first amendment to the original contract which provides ongoing landscaping and snow removal services for headquarters' property in Sparks. This amendment increases the maximum amount from \$41,480 to \$52,301 due to an increased need for these services.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$41,480.00	\$41,480.00	\$41,480.00	Yes - Info
2. Amount of current amendment (#1):	\$10,821.00	\$10,821.00	\$52,301.00	Yes - Info
3. New maximum contract amount:	\$52,301.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

It is necessary to maintain the landscape on property surrounding the Department of Agriculture's headquarters' building in Sparks and to provide defensible space around the perimeter.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The areas around the headquarters must be kept clean and maintained. This area is too large for the existing staff and does not fall into their job duties.

9. Were quotes or proposals solicited? Yes
 Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Signature Landscapes
 Reno Green Landscaping
 All Seasons Lawn & Landscaping

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor has an excellent track record with NDA and their bid was the lowest cost.

d. Last bid date: 08/13/2020 Anticipated re-bid date: 03/01/2024

10. a. Does the contract contain any IT components? No
 b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

NDA has contract with this vendor since 2017. This vendor has provided satisfactory services.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
 Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	mmarkovi	08/09/2023 17:09:10 PM
Division Approval	mmarkovi	08/09/2023 17:09:17 PM
Department Approval	avigi1	08/14/2023 12:55:33 PM
Contract Manager Approval	cprasa1	08/15/2023 13:50:14 PM
Budget Analyst Approval	dspeed1	08/25/2023 10:29:19 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27754**

Agency Name: DEPARTMENT OF AGRICULTURE	Legal Entity Name: Tholl Fence, Inc.
Agency Code: 550	Contractor Name: Tholl Fence, Inc.
Appropriation Unit: 4554-60	Address: PO Box 855
Is budget authority available?: Yes	City/State/Zip: Sparks , NV 89432
If "No" please explain: Not Applicable	Contact/Phone: Stephanie Rose 775-358-8680
	Vendor No.: PUR0001319B
	NV Business ID: NV19591000420
To what State Fiscal Year(s) will the contract be charged?	2024-2028

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %
Agency Reference #:	23-33		

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **08/25/2023**

Anticipated BOE meeting date 08/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **07/31/2027**

Contract term: **3 years and 341 days**

4. Type of contract: **Contract**

Contract description: **Fence Maintenance**

5. Purpose of contract:

This is a new contract to provide services to maintain and repair existing fences, gates, and gate controllers, motors, and all parts and associated devices at the Sparks location.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$20,000.00**

Other basis for payment: As invoiced by the Contractor and approved by the State

II. JUSTIFICATION

7. What conditions require that this work be done?

The Nevada Department of Agriculture's fences and gates require regular maintenance and repair in order to keep them working optimally.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the training and certification necessary to complete this work.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Tahoe Fence Company
Mule Fence
Artistic Fence
General Fence
Fencing Specialists, Inc.
Las Vegas Fence
Infinity Fence, LLC
Western Door & Gate
Tholl Fence
Silver State Fence

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor provided the most affordable quote for the Sparks location.

d. Last bid date: 02/16/2023 Anticipated re-bid date: 02/16/2027

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Tholl Fence provided service to the Department of Agriculture in 2022 and services received were satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	mmarkovi	07/25/2023 11:46:43 AM
Division Approval	mmarkovi	07/25/2023 11:46:46 AM
Department Approval	avigi1	07/25/2023 13:51:01 PM
Contract Manager Approval	cprasa1	08/15/2023 11:55:09 AM
Budget Analyst Approval	dspeed1	08/25/2023 16:32:19 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27945**

Agency Name: DEPARTMENT OF WILDLIFE	Legal Entity Name: ALARMCO, INC.
Agency Code: 702	Contractor Name: ALARMCO, INC.
Appropriation Unit: 4460-09	Address: 2007 LAS VEGAS BLVD S
Is budget authority available?: Yes	City/State/Zip: LAS VEGAS, NV 89104-2555
If "No" please explain: Not Applicable	Contact/Phone: GARY GREENBLOTT 702/382-5000
	Vendor No.: PUR0004868
	NV Business ID: NV19641000258
To what State Fiscal Year(s) will the contract be charged?	2024-2028

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 %	Sportsmen Revenue
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %		Other funding	0.00 %	

Agency Reference #: 24-03

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **09/01/2023**

Anticipated BOE meeting date 08/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **08/31/2027**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **Alarm and Fire**

5. Purpose of contract:

This is a new contract to provide ongoing services for burglar and fire alarm maintenance for the southern region offices.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$19,008.00**

Payment for services will be made at the rate of \$396.00 per Month

II. JUSTIFICATION

7. What conditions require that this work be done?

The contract provides security system monitoring for the Department's Las Vegas office, Laughlin office, and Boulder City office. This contract protects the security and safety of the State of Nevada Department of Wildlife's fixed assets and property as well as State employees.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The State of Nevada does not have the expertise in the area of providing, installing, maintaining and monitoring alarm or fire equipment.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Alarmco Inc.
Sting Alarm Fire & Security
Securitas Technology

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This contractor was chosen because no other contractors could provided the services needed to the existing burglar and fire alarm equipment without having to replace all the equipment currently in place.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Nevada Department of Wildlife, 09/01/2019 - Current, work has been satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Bernadette Keane, Administrative Assistant IV Ph: (702) 668-3545

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nrob1	07/18/2023 16:15:41 PM
Division Approval	nrob1	07/18/2023 16:15:43 PM
Department Approval	jneubau2	08/07/2023 08:27:11 AM
Contract Manager Approval	abarredo	08/07/2023 09:37:45 AM
Budget Analyst Approval	dspeed1	08/22/2023 15:00:17 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27049**

Agency Name: DEPARTMENT OF WILDLIFE Agency Code: 702 Appropriation Unit: 4465-44 Is budget authority available?: Yes If "No" please explain: Not Applicable To what State Fiscal Year(s) will the contract be charged? 2024-2025	Legal Entity Name: BOARD OF REGENTS-WNC Contractor Name: BOARD OF REGENTS-WNC Address: WNC CONTROLLERS OFFICE 2201 W COLLEGE PKWY CARSON CITY, NV 89703-7316 City/State/Zip: CARSON CITY, NV 89703-7316 Contact/Phone: Lauren Slemenda 775/445-4210 Vendor No.: D35000822 NV Business ID: GOVERNMENT ENTITY
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What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	25.00 %	Trout Stamp
X Federal Funds	75.00 %		Bonds	0.00 %	
Highway Funds	0.00 %		Other funding	0.00 %	

Agency Reference #: 24-01

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **08/23/2023**

Anticipated BOE meeting date 09/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **12/31/2024**

Contract term: **1 year and 131 days**

4. Type of contract: **Interlocal Agreement**

Contract description: **CDL Certification**

5. Purpose of contract:

This is a new interlocal agreement to provide qualified commercial driver's license training for employees that are required to obtain a CDL license.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$30,400.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

The Federal Government and State of Nevada have now made it a requirement that all new CDL drivers first take an entry level drivers training class which this would fulfill that requirement.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

NDOW staff does not have the expertise to train staff in Commercial Driver's (CDL) Training.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

NRS 277.180 authorizes one or more public agencies to contract with another public agency to perform governmental functions.

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

FY22 - Employment Security Division
FY23 - Public and Behavioral Health, Department of Corrections

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

Pat Kelly, Staff Specialist Ph: (775) 688-1536

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nroble1	07/18/2023 17:04:44 PM
Division Approval	nroble1	07/18/2023 17:04:46 PM
Department Approval	jneubau2	08/07/2023 08:25:10 AM
Contract Manager Approval	sgcoley6	08/07/2023 11:32:59 AM
Budget Analyst Approval	dspeed1	08/23/2023 18:06:40 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27818**

Agency Name: DEPARTMENT OF WILDLIFE	Legal Entity Name: BOARD OF REGENTS, NEVADA SYSTEM OF HIGHER EDUCATION OBO UNIVERSITY OF NEVADA, RENO
Agency Code: 702	Contractor Name: BOARD OF REGENTS, NEVADA SYSTEM OF HIGHER EDUCATION OBO UNIVERSITY OF NEVADA, RENO
Appropriation Unit: 4467-14	Address: 1664 N. VIRGINIA STREET MS 325
Is budget authority available?: Yes	City/State/Zip: RENO, NV 89557
If "No" please explain: Not Applicable	Contact/Phone: MARJORIE MATOCQ 775-784-4621
	Vendor No.: D35000816
	NV Business ID: GOVERNMENTAL ENTITY
To what State Fiscal Year(s) will the contract be charged?	2024-2026

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	66.00 %	Habitat Conservation Fee & Habitat Industrial Development
X Federal Funds	34.00 %		Bonds	0.00 %	
Highway Funds	0.00 %		Other funding	0.00 %	
Agency Reference #:	23-74				

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **08/24/2023**
 Anticipated BOE meeting date 08/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **11/30/2025**

Contract term: **2 years and 99 days**

4. Type of contract: **Interlocal Agreement**

Contract description: **Kangaroo Mice**

5. Purpose of contract:

This is a new interlocal agreement that will provide data analysis on kangaroo mice.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$91,169.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

Nevada's high stewardship responsibility for kangaroo mice as their global distribution is almost entirely restricted to Nevada.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Contractor has the specialized lab equipment and technical expertise to perform genetic analysis as well as habitat modeling

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

NRS 277.180 authorizes one or more public agencies to contract with another public agency to perform governmental functions.

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

FY22, 23 - Yes, this vendor has been under contract by NDOW previously and exceeded performance expectations.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

Tracy Kipke, Biologist III Ph: 702-290-8556

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nroble1	06/23/2023 15:29:50 PM
Division Approval	nroble1	06/23/2023 15:29:54 PM
Department Approval	jneubau2	07/24/2023 15:01:27 PM
Contract Manager Approval	sgcoley6	07/25/2023 08:40:35 AM
Budget Analyst Approval	dspeed1	08/24/2023 12:10:43 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27766**

Agency Name: **DCNR - PARKS DIVISION**
Agency Code: **704**
Appropriation Unit: **4604-06**
Is budget authority available?: **Yes**
If "No" please explain: Not Applicable

Legal Entity Name: **Kelly Brothers**
Contractor Name: **Kelly Brothers**
Address:
City/State/Zip: **Reno, NV 89502**
Contact/Phone: **775-832-0806**
Vendor No.:
NV Business ID: **NV20061806198**

To what State Fiscal Year(s) will the contract be charged? **2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **09/07/2023**

Anticipated BOE meeting date 10/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **12/31/2023**

Contract term: **115 days**

4. Type of contract: **Contract**

Contract description: **Painting**

5. Purpose of contract:

This is a new contract to provide painting and staining services for the Visitors Center at Sand Harbor State Park.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$43,588.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

The Visitor Center exterior is in need of maintenance including painting and staining.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the time or expertise to complete this work.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Giovanni Painting
Painting Pros
Kelly Brothers

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Lowest bid

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ethick1	08/30/2023 09:52:15 AM
Division Approval	ethick1	08/30/2023 09:52:17 AM
Department Approval	ethick1	08/30/2023 09:52:20 AM
Contract Manager Approval	ethick1	08/30/2023 09:52:22 AM
Budget Analyst Approval	rjacob3	09/07/2023 11:16:59 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28074**

Agency Name: DCNR - PARKS DIVISION	Legal Entity Name: APCO Inc
Agency Code: 704	Contractor Name: APCO Inc
Appropriation Unit: 4605-15	Address:
Is budget authority available?: Yes	City/State/Zip: North Salt Lake, UT 84054
If "No" please explain: Not Applicable	Contact/Phone: 8017175139
	Vendor No.: T32013876
	NV Business ID: NV20232684842
To what State Fiscal Year(s) will the contract be charged?	2024-2028

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Utility Surcharge

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **08/23/2023**

Anticipated BOE meeting date 09/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **12/31/2027**

Contract term: **4 years and 131 days**

4. Type of contract: **Contract**

Contract description: **On Call Telemetry**

5. Purpose of contract:

This is a new contract to provide on call testing and repair of telemetry systems within Southern Nevada State Parks.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$24,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

Telemetry communications in Southern Region State Parks require on call service, testing and maintenance.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the expertise for this type of repair.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Great Basin Control Systems
APCO Inc

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

APCO is the only company that provides S.C.A.D.A services in Southern Region area.

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ethick1	08/07/2023 12:37:29 PM
Division Approval	ethick1	08/07/2023 12:37:31 PM
Department Approval	ethick1	08/07/2023 12:37:32 PM
Contract Manager Approval	ethick1	08/07/2023 12:37:34 PM
Budget Analyst Approval	rjacob3	08/23/2023 14:10:35 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 24031	Amendment Number: 2	
	Legal Entity Name: MESA ENERGY SYSTEMS INC DBA	
Agency Name: DCNR - FORESTRY DIVISION	Contractor Name: MESA ENERGY SYSTEMS INC DBA	
Agency Code: 706	Address: EMCOR SERVICES MESA ENERGY INC	
Appropriation Unit: 4195-23	2 Cromwell	
Is budget authority available?: Yes	City/State/Zip: Irvine, CA 92618	
If "No" please explain: Not Applicable	Contact/Phone: Peter Sellman 775-826-7700	
	Vendor No.: T27027115A	
	NV Business ID: NV20071267110	

To what State Fiscal Year(s) will the contract be charged? **2021-2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	100.00 %	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **NDF-21-004**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **06/01/2021**
 Anticipated BOE meeting date **09/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2024**

Contract term: **3 years and 30 days**

4. Type of contract: **Contract**

Contract description: **ATC Elko Dispatch**

5. Purpose of contract:

This is the third amendment to the original contract which provides ongoing monitoring and annual repairs of the Elko Dispatch Center Delta Controls Building Management System. This amendment increases the maximum amount from \$52,160 to \$108,547 due to the required replacement of the UPS Battery System.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$52,160.00	\$52,160.00	\$52,160.00	Yes - Action
a. Amendment 1:	\$0.00	\$0.00	\$0.00	No
2. Amount of current amendment (#2):	\$56,387.00	\$56,387.00	\$56,387.00	Yes - Info
3. New maximum contract amount:	\$108,547.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

The Elko Interagency Dispatch Center is a 24-hour emergency dispatch center. The HVAC system is complex and requires 24-hour monitoring to ensure efficient operation and prevent system failure which could potentially disrupt the operation of the center.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not possess the experience or access to the proprietary software required for this project.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**

Approval #: 210202

Approval Date: 02/09/2021

c. Why was this contractor chosen in preference to other?

This vendor is a sole source. There are no other competitive vendors for this product.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	hedmonds	08/30/2023 16:09:22 PM
Division Approval	dsorensen	08/30/2023 16:15:39 PM
Department Approval	dsorensen	08/30/2023 16:15:42 PM
Contract Manager Approval	rmorse	09/05/2023 09:41:34 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28168**

Agency Name: DCNR - FORESTRY DIVISION	Legal Entity Name: Nye County
Agency Code: 706	Contractor Name: Nye County
Appropriation Unit: 4196-00	Address: 1510 E. Siri Lane
Is budget authority available?: Yes	City/State/Zip: Pahrump, NV 89060
If "No" please explain: Not Applicable	Contact/Phone: 775-727-5658
	Vendor No.: T80044560
	NV Business ID: Governmental entity
To what State Fiscal Year(s) will the contract be charged?	2024-2025

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % WFPF revenue funds

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2023**

Anticipated BOE meeting date **10/2023**

Retroactive? **Yes**

If "Yes", please explain

NDF and Nye County have been in negotiation for continued participation in the Wildland Fire Protection Program for several months. It has always been the intention of both parties for this agreement to be effective on July 1, 2023, as the current contract for this service expires on June 30, 2023.

3. Termination Date: **06/30/2025**

Contract term: **2 years**

4. Type of contract: **Revenue Contract**

Contract description: **WFPF**

5. Purpose of contract:

This is a new interlocal agreement to provide wildland fire services under the Wildland Fire Protection Program.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$31,668.00**

Payment for services will be made at the rate of \$15,834.00 per SFY

Other basis for payment: Services paid \$15,834.00 for SFY24-25

II. JUSTIFICATION

7. What conditions require that this work be done?

The Nevada Division of Forestry and Nye County will work closely together to maintain effective wildfire management to quickly suppress wildland fire regardless of jurisdiction and/or ownership. It is considered mutually beneficial to all parties to jointly take action as necessary to safely and effectively contain all wildland fires.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is a revenue contract to the Division of Forestry. State employees will be utilized to perform work for which the county will make payment to the Division.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

NRS 277-Interlocal Agreement

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Governmental entities routinely provide services to one another.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

Ron Bollier, Fire Management Officer Ph: 775-684-2556

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dsorens	08/29/2023 14:39:21 PM
Division Approval	dsorens	08/29/2023 14:39:23 PM
Department Approval	dsorens	08/29/2023 14:39:25 PM
Contract Manager Approval	mvaldiv1	08/29/2023 15:10:32 PM
Budget Analyst Approval	rjacob3	08/30/2023 11:16:19 AM



NEVADA DIVISION OF FORESTRY

STATE OF NEVADA
Department of Conservation & Natural Resources

Joe Lombardo, Governor
James A. Settelmeyer, Director
Kacey KC, State Forester/Firewarden

DATE: August 29, 2023

MEMORANDUM

TO: Richard Jacobs
Budget Officer
Governor's Finance Office

FROM: Kacey KC
State Forester / Fire Warden
Nevada Division of Forestry

SUBJECT: REQUEST FOR RETROACTIVE START DATE OF CONTRACT – Nye County (CETS #28168)

This memorandum requests that the following contract be approved for a retroactive start.

The following information is required:

- Name of Vendor: **Nevada Division of Forestry.**
- Services to be provided: **This is a new interlocal agreement to provide services under the Wildland Fire Protection Program for Nye County.**
- Funding source and expenditure category: **BA4196 – CAT 00 revenue.**
- Requested start date of work: **July 1, 2023.**
- Expected execution date of agreement: **August 31, 2023.**
- Detailed explanation as to why a retroactive agreement is necessary, including:
 - Reason(s) why the agreement was not submitted timely:
 - **This contract was delayed due to vacancies within NDF and the processing time of county administrations and their board of county commissioners.**
 - Describe the impact to the program/services if this work is not started prior to the execution of the agreement: **These contracts are renewed on an annual basis. If the work is not able to proceed on time, lack of environmental containment could aggravate the risk of wildland fires in the region.**
 - Explain how the program/bureau will prevent future retroactive requests: **NDF will continue to train its new contract manager and strive to process these contracts earlier in the future.**

If you have any questions, please contact Jovani Valdivia at (775) 684-2506 or martin.valdivia@forestry.nv.gov.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28174**

Agency Name: DCNR - ENVIRONMENTAL PROTECTION	Legal Entity Name: NEVADA WATER ENVIRONMENT ASSOC
Agency Code: 709	Contractor Name: NEVADA WATER ENVIRONMENT ASSOC
Appropriation Unit: 3186-34	Address: PO BOX 98235
Is budget authority available?: Yes	City/State/Zip: Las Vegas, NV 89193
If "No" please explain: Not Applicable	Contact/Phone: Ashley Jacobson 775/465-2045
	Vendor No.: T81092793
	NV Business ID: NV19881013851

To what State Fiscal Year(s) will the contract be charged? **2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % Wastewater Operator
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **08/13/2023**

Anticipated BOE meeting date **08/2023**

Retroactive? **Yes**

If "Yes", please explain

Due to an agency mistake, the new RFP was delayed in getting to the Purchasing Division. Retroactive contract is needed because the certification board has to maintain this program. Alternatives would be to suspend the certifications of wastewater operators throughout the State, which is not feasible.

3. Termination Date: **02/12/2024**

Contract term: **183 days**

4. Type of contract: **Contract**

Contract description: **Wastewater Oper Cert**

5. Purpose of contract:

This is a new contract to provide a qualified vendor to administer the certification of wastewater treatment system operators throughout the state. This is a short term contract to maintain service with existing vendor to allow the Purchasing Division time to complete a new RFP.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$20,000.00**

Other basis for payment: **Monthly based on work completed.**

II. JUSTIFICATION

7. What conditions require that this work be done?

NRS 445A.425 requires the State Environmental Commission to determine and prescribe the qualifications and duties of the supervisors and technicians responsible for the operation and maintenance of plants for sewage treatment and must certify them through NDEP.

NAC 445A.288 state if NDEP chooses not to operate the program for the certification of operators of plants for sewage treatment, NDEP shall enter into an agreement with an approved designee pursuant to which the designee agrees to operate the program.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The State would have to hire full time employees, purchase necessary materials, and create a certification board to effectively manage this program. The expense is greater than this contract.

9. Were quotes or proposals solicited? Yes
 Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

[Empty text box]

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

[Empty text box]

d. Last bid date: Anticipated re-bid date: 09/13/2023

10. a. Does the contract contain any IT components? No
 b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Division of Environmental Protection November 1, 2014 to August 12, 2023. They have been deemed satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
 Non-profit Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. Not Applicable

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	abarchu1	09/01/2023 07:38:57 AM
Division Approval	jcarr	09/05/2023 15:47:36 PM
Department Approval	jcarr	09/05/2023 15:47:41 PM
Contract Manager Approval	bbeac2	09/06/2023 06:30:51 AM
Budget Analyst Approval	rjacob3	09/07/2023 08:45:38 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27495**

Agency Name: DCNR - ENVIRONMENTAL PROTECTION	Legal Entity Name: MDK LLC DBA WESTERN
Agency Code: 709	Contractor Name: MDK LLC DBA WESTERN
Appropriation Unit: 3187-57	Address: ENVIRONMENTAL TESTING LAB 475 E GREG ST STE 119 SPARKS, NV 89431-8517
Is budget authority available?: Yes	City/State/Zip: SPARKS, NV 89431-8517
If "No" please explain: Not Applicable	Contact/Phone: Garry Gray 775/741-9965
	Vendor No.: T81201715
	NV Business ID: NV20151665199

To what State Fiscal Year(s) will the contract be charged? **2024-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Solid Waste Fees

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **08/25/2023**

Anticipated BOE meeting date 10/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2027**

Contract term: **3 years and 310 days**

4. Type of contract: **Contract**

Contract description: **Analytical Testing**

5. Purpose of contract:

This is a new contract to provide water, soil and sludge sample testing services to support the bureau's hazardous waste enforcement actions on an as-needed basis.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$24,999.00**

Payment for services will be made at the rate of \$0.00 per Year

Other basis for payment: As needed with no guarantee of business.

II. JUSTIFICATION

7. What conditions require that this work be done?

Sample analyses are required to determine whether hazardous waste violations have occurred to determine the extent of any potential contamination and to identify unknown chemical hazards.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The state does not have the expertise, staff, or equipment to preform the work.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was the only one who submitted a proposal.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Nevada Division Environmental Protection for analytical testing services. The work was preformed satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	mfrien1	06/14/2023 15:24:43 PM
Division Approval	jkinde1	08/22/2023 09:50:03 AM
Department Approval	jkinde1	08/22/2023 09:50:09 AM
Contract Manager Approval	mgowe2	08/22/2023 10:52:24 AM
Budget Analyst Approval	rjacob3	08/25/2023 15:42:18 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27817**

Agency Name: DCNR - ENVIRONMENTAL PROTECTION	Legal Entity Name: GRAPHIC IMAGING SERVICES INC
Agency Code: 709	Contractor Name: GRAPHIC IMAGING SERVICES INC
Appropriation Unit: 3188-04	Address: 7380 W SAHARA AVE STE 140
Is budget authority available?: Yes	City/State/Zip: LAS VEGAS, NV 89117
If "No" please explain: Not Applicable	Contact/Phone: Lisa Desautels 702/222-3590
	Vendor No.: T29029303
	NV Business ID: NV19971118037

To what State Fiscal Year(s) will the contract be charged? **2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % Bureau of Mining Regulation and Reclamation Annual Fees
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %
Agency Reference #:	PO 869			

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **08/23/2023**

Anticipated BOE meeting date **09/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2024**

Contract term: **312 days**

4. Type of contract: **Contract**

Contract description: **Microfilm Conversion**

5. Purpose of contract:

This is a new contract to provide for the conversion of 270 rolls of microfilm of historic mining information to digital format for the Bureau of Mining Regulation and Reclamation.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$23,179.00**

Payment for services will be made at the rate of \$23,179.00 per One time as invoiced

II. JUSTIFICATION

7. What conditions require that this work be done?

CONVERTING 270 ROLLS OF MICROFILM TO DIGITAL FORMAT FOR UPLOADING TO ONBASE PUBLIC DOCUMENT VIEWER.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

WE DO NOT HAVE THE EQUIPMENT, EXPERIENCE OR STAFF FOR THIS PROFESSIONAL SERVICE.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

GRAPHIC IMAGING SERVICES INC.
PRECISION DOCUMENT IMAGING
HIGH DESERT MICROIMAGING INC.

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

THE ONLY ONE OF THREE STATE APPROVED VENDORS FOR THIS SERVICE SUBMITTED A QUOTE.

d. Last bid date: 05/02/2023 Anticipated re-bid date:

10. a. Does the contract contain any IT components? No
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

IN DECEMBER 2014 THE NEVADA BOARD OF DENTAL EXAMINERS AWARDED CONTRACT TO SCAN ALL BOARD'S LICENSEE FILES DATING BACK TO 1951. REFERENCE LETTER ATTACHED.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	abarchu1	08/15/2023 12:04:13 PM
Division Approval	rkuczyns	08/15/2023 13:56:53 PM
Department Approval	rkuczyns	08/15/2023 13:56:58 PM
Contract Manager Approval	jclayto3	08/15/2023 13:58:26 PM
Budget Analyst Approval	rjacob3	08/23/2023 14:31:29 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27968**

Agency Name: B&I - INDUSTRIAL RELATIONS DIV	Legal Entity Name: CENTRALSQUARE TECHNOLOGIES, LLC
Agency Code: 742	Contractor Name: CENTRALSQUARE TECHNOLOGIES, LLC
Appropriation Unit: 4682-26	Address: 1000 Business Center Dr.
Is budget authority available?: Yes	City/State/Zip: Lake Mary, FL 32746
If "No" please explain: Not Applicable	Contact/Phone: Steve Castle, Senior Manager, Renewals / Ryan T. Northrup, J.D., CIPP-US, Senior Legal Counsel 407-304-3235
	Vendor No.: T29047163
	NV Business ID: NV20101844335

To what State Fiscal Year(s) will the contract be charged? **2024-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % WORKERS' COMPENSATION

Agency Reference #: **742**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **08/31/2023**

Anticipated BOE meeting date **08/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **08/31/2024**

Contract term: **1 year and 1 day**

4. Type of contract: **Contract**

Contract description: **Software System JO**

5. Purpose of contract:

This is a new contract to provide ongoing cloud-based software, maintenance, and support to manage the licensing and permitting for asbestos abatement and photovoltaic system programs.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$13,891.56**

Payment for services will be made at the rate of \$1,157.63 per month

Other basis for payment: Upon billing

II. JUSTIFICATION

7. What conditions require that this work be done?

Nevada OSHA would be unable to comply with the provisions under: Control of Asbestos NRS 618.750-850, NAC 618.850-907; and Photovoltaic System Projects NRS 618.910-936, NAC 618.450-507.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Includes custom features to provide photovoltaic and asbestos licensing and permitting modules required for Control of Asbestos under NRS 618.750-850 and for Photovoltaic System Projects under NRS 618.910-936.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Sole Source Contract (As Approved by Agency Head 6.21.23) - Contract is under \$25,000 per year, thus purchasing approval is not required.

The Division took proactive steps to determine if the current vendor is the most economical option. State Purchasing released RFI 74BAI-S1899 for a new system on February 3, 2022. Vendors responded to the RFI with costs to develop a new system that ranged from \$175,000 to \$2.5 million. These costs are much higher than the costs of keeping the ongoing hosting, maintenance, and support of the system through the originally purchased system contract #14806.

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? Yes
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
LLC

16. a. Is the Contractor Name the same as the legal Entity Name?
Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ecerv1	08/02/2023 12:57:35 PM
Division Approval	ecerv1	08/02/2023 12:57:37 PM
Department Approval	hsaunde1	08/04/2023 16:46:15 PM
Contract Manager Approval	hsaunde1	08/04/2023 16:48:25 PM

EITS Approval
Budget Analyst Approval

ljean
jhelto1

08/07/2023 15:26:05 PM
08/31/2023 10:09:59 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **24384** Amendment Number: **1**

Agency Name: **DETR - REHABILITATION DIVISION** Legal Entity Name: **Canyon Electric Co Inc**

Agency Code: **901** Contractor Name: **Canyon Electric Co Inc**

Appropriation Unit: **3253-10** Address: **PO BOX 363369**

Is budget authority available?: **Yes** City/State/Zip: **North Las Vegas, NV 89036-7369**

If "No" please explain: **Not Applicable** Contact/Phone: **Terry Gomes 702-384-4747**

To what State Fiscal Year(s) will the contract be charged? **2022-2026** Vendor No.: **T27003566A**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources. NV Business ID: **NV19881005351**

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Business Enterprise Set-Aside

Agency Reference #: **3532-24-BEN**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/01/2021**

Anticipated BOE meeting date **09/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **09/30/2023**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **2021 Electrical Svc**

5. Purpose of contract:

This is the first amendment to the original contract to provide ongoing regular and emergency electrical installation, repair and maintenance services for Business Enterprises of Nevada locations in southern Nevada. This amendment extends the termination date from September 30, 2023 to September 30, 2025 and increases the maximum amount from \$30,000 to \$85,000 due to the continued need for these services.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$30,000.00	\$30,000.00	\$30,000.00	Yes - Info
2. Amount of current amendment (#1):	\$55,000.00	\$55,000.00	\$85,000.00	Yes - Info
3. New maximum contract amount: and/or the termination date of the original contract has changed to:	\$85,000.00 09/30/2025			

II. JUSTIFICATION

7. What conditions require that this work be done?

The Business Enterprises of Nevada program has on-going needs for electrical services at various program sites. These services are essential to the health and safety of staff and the public and are mandated by the health codes and regulations of the city, county and state.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees are not trained or licensed to perform these services.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Canyon Electric
Spears Electric
Western Electrical
American Southwest

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Only vendor to submit a proposal

d. Last bid date: 04/01/2021 Anticipated re-bid date: 04/01/2025

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Contractor has provided satisfactory service to BEN and DETR since 2005.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level

User

Signature Date

Budget Account Approval

clarki1

09/12/2023 09:26:54 AM

Division Approval	scas1	09/13/2023 16:58:37 PM
Department Approval	scas1	09/13/2023 16:58:43 PM
Contract Manager Approval	jwixon	09/14/2023 07:25:46 AM
Budget Analyst Approval	vfajota	09/18/2023 09:50:58 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28090**

Agency Name: DETR - REHABILITATION DIVISION	Legal Entity Name: Terry C. Smith
Agency Code: 901	Contractor Name: Terry C. Smith
Appropriation Unit: 3253-10	Address: P.O. Box 4651
Is budget authority available?: Yes	City/State/Zip: Chattanooga, TN 37405-1439
If "No" please explain: Not Applicable	Contact/Phone: Terry Smith 865-599-7148
	Vendor No.: T29040437
	NV Business ID: NV20201679127
To what State Fiscal Year(s) will the contract be charged?	2024-2028

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Business Enterprise Set-Aside

Agency Reference #: 3785-29-BEN

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/01/2024**

Anticipated BOE meeting date 10/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **12/31/2027**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **Terry Smith**

5. Purpose of contract:

This is a new contract to provide ongoing consultation services for the Business Enterprise of Nevada program rules and regulations pertaining to the Randolph-Sheppard Act of 1936, 20 USC 107 et. seq., as amended in 1954 and 1974.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$50,000.00**

Payment for services will be made at the rate of \$150.00 per Hour

Other basis for payment: Vendor to pay for all travel expenses. Invoices payable only with submittal and approval of supporting documentation, including a breakdown of parts and labor submitted. Total contract not to exceed: \$50,000.

II. JUSTIFICATION

7. What conditions require that this work be done?

The BEN's policy and procedures need to be continuously updated/revised due to changing RSA policies concerning Randolph-Sheppard programs.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

No state workers have the knowledge to perform the updates and revisions.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Terry Smith
T Consult USA
Avvento Consulting
Innovative Research and Analysis

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Only vendor to submit a proposal

d. Last bid date: 07/05/2023 Anticipated re-bid date: 07/03/2028

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

This vendor has provided satisfactory services to BEN since February 2020.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	clarki1	08/17/2023 06:34:38 AM
Division Approval	cedlefse	08/17/2023 07:21:39 AM
Department Approval	cedlefse	08/17/2023 07:21:47 AM
Contract Manager Approval	jwixon	08/18/2023 13:12:15 PM
Budget Analyst Approval	vfajota	08/25/2023 12:40:02 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28136**

Agency Name: DETR - REHABILITATION DIVISION	Legal Entity Name: SimonMed Imaging, LLC
Agency Code: 901	Contractor Name: SimonMed Imaging, LLC
Appropriation Unit: 3269-09	Address: dba SMI Imaging
Is budget authority available?: Yes	16220 N. Scottsdale Rd Ste 600
If "No" please explain: Not Applicable	Scottsdale, AZ 85254
	Contact/Phone: Sam Betenbough 281-669-6079
	Vendor No.: T29047318
	NV Business ID: NV20232774683
To what State Fiscal Year(s) will the contract be charged?	2024-2026

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **3787-28-BDA**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **09/08/2023**

Anticipated BOE meeting date **10/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **08/31/2025**

Contract term: **1 year and 358 days**

4. Type of contract: **Contract**

Contract description: **SimonMed Imaging**

5. Purpose of contract:

This is a new contract to provide x-ray imaging services to clients of the Bureau of Disability Adjudication.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$45,000.00**

Other basis for payment: X-Ray and Read Fees. Chest PA & L (CT ratio): \$52.50. Cervical spine:\$52.50. Thoracic spine: \$52.50. Lumbosacral spine: \$52.50. Thoracolumbar spine: \$52.50. Pelvis: \$46.50. L Shoulder: \$46.50. R Shoulder: \$46.50. L humerus: \$52.50. R humerus: \$52.50. L elbow: \$43.50. R elbow: \$43.50. L forearm: \$42.50. R forearm: \$42.50. L wrist: \$46.50. R wrist: \$46.50. L hand: \$42.50. R hand: \$42.50. Both hands/same film: \$52.50. L hip: \$55.50. R hip: \$55.50. L tib/fib: \$42.50. R tib/fib: \$42.50. L femur: \$43.50. R femur: \$43.50. Bilateral knees - wt. bearing: \$51.50. L knee: \$45.50. R knee: \$45.50. L ankle: \$43.50. R ankle: \$43.50. L foot: \$42.50. R foot: \$42.50. Invoices payable only with submittal and approval of supporting documentation. Total Contract not to exceed: \$45,000.00.

II. JUSTIFICATION

7. What conditions require that this work be done?

Disability Adjudication is mandated by Social Security to provide timely adjudications to clients who have submitted for disability. BDA has not had a northern Nevada imaging vendor to take X-Rays and read the images since 2022. There is a large backlog of clients who are awaiting adjudication that require imaging services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have access to the necessary equipment nor a trained to read the

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

SimonMed Imaging
Renown Imaging
N. Nevada Medical
Great Basis Imaging

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Only vendor to accept rates, as mandated by Social Security

d. Last bid date: 08/10/2023 Anticipated re-bid date: 05/03/2027

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Other

Foreign LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	clarki1	08/25/2023 12:08:57 PM
Division Approval	cedlefse	08/31/2023 11:57:09 AM
Department Approval	cedlefse	08/31/2023 11:57:12 AM
Contract Manager Approval	jwixon	08/31/2023 11:58:01 AM
Budget Analyst Approval	vfajota	09/08/2023 14:49:07 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 23973	Amendment Number: 2
Agency Name: DETR - EMPLOYMENT SECURITY	Legal Entity Name: Board of Regents, Nevada System of Higher Education OBO Truckee
Agency Code: 902	Contractor Name: Board of Regents, Nevada System of Higher Education OBO Truckee
Appropriation Unit: 1004-21	Address: Meadows Community College 7000 DANDINI BLVD RENO, NV 89512-3999
Is budget authority available?: Yes	City/State/Zip: RENO, NV 89512-3999
If "No" please explain: Not Applicable	Contact/Phone: DR. KARIN HILGERSOM 775-673-7231
	Vendor No.: D35000812
	NV Business ID: GOVERNMENTAL ENTITY

To what State Fiscal Year(s) will the contract be charged? **2021-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **03/09/2021**

Anticipated BOE meeting date 09/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved **09/29/2023**

Termination Date:
Contract term: **3 years and 204 days**

4. Type of contract: **Interlocal Agreement**

Contract description: **SANDI TMCC**

5. Purpose of contract:

This is the second amendment to the original interlocal agreement which provides assistance to dislocated workers adversely affected by the COVID-19 pandemic. This amendment extends the termination date from September 29, 2023 to September 29, 2024 and reduces the maximum amount from \$741,666.66 to \$677,567.89 for budget reallocation for the final year of the contract.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$241,666.67	\$241,666.67	\$241,666.67	Yes - Action
a. Amendment 1:	\$500,000.00	\$500,000.00	\$500,000.00	Yes - Action
2. Amount of current amendment (#2):	-\$64,098.78	-\$64,098.78	-\$64,098.78	Yes - Info
3. New maximum contract amount: and/or the termination date of the original contract has changed to:	\$677,567.89 09/29/2024			

II. JUSTIFICATION

7. What conditions require that this work be done?

Office of Workforce Innovation does not have the staff or framework (capacity) to do this work within OWINN

8. Explain why State employees in your agency or other State agencies are not able to do this work:

n/a

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

NRS 277.180; Interlocal Contract

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	sterr2	08/30/2023 10:33:53 AM
Division Approval	sterr2	08/30/2023 10:33:57 AM
Department Approval	scas1	08/31/2023 09:30:50 AM
Contract Manager Approval	jwixon	08/31/2023 11:12:29 AM
Budget Analyst Approval	vfajota	09/08/2023 15:30:22 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 23864	Amendment Number: 2
Agency Name: DETR - EMPLOYMENT SECURITY	Legal Entity Name: Board of Regents, Nevada System of Higher Education OBO Truckee
Agency Code: 902	Contractor Name: Board of Regents, Nevada System of Higher Education OBO Truckee
Appropriation Unit: 1004-21	Address: Meadows Community College 7000 DANDINI BLVD
Is budget authority available?: Yes	City/State/Zip: RENO, NV 89512-3999
If "No" please explain: Not Applicable	Contact/Phone: KARIN HILGERSOM 775-673-7155
	Vendor No.: D38000812
	NV Business ID: GOVERNMENTAL ENTITY

To what State Fiscal Year(s) will the contract be charged? **2021-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **02/09/2021**

Anticipated BOE meeting date 10/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved **09/29/2023**

Termination Date:

Contract term: **3 years and 232 days**

4. Type of contract: **Interlocal Agreement**

Contract description: **SANDI NSHE**

5. Purpose of contract:

This is the second amendment to the original interlocal agreement which provides assistance to dislocated workers adversely affected by the COVID-19 pandemic. This amendment extends the termination date from September 29, 2023 to September 29, 2024 and reduces the maximum amount from \$300,000.00 to \$271,119.92 for budget reallocation for the final year of the contract.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$300,000.00	\$300,000.00	\$300,000.00	Yes - Action
a. Amendment 1:	\$0.00	\$0.00	\$0.00	No
2. Amount of current amendment (#2):	-\$28,880.08	-\$28,880.08	-\$28,880.08	Yes - Info
3. New maximum contract amount:	\$271,119.92			
and/or the termination date of the original contract has changed to:	09/29/2024			

II. JUSTIFICATION

7. What conditions require that this work be done?

This position is essential in project oversight of the SANDI project as outline in the grant proposal and award. This position will work in collaboration with OWINN and another mirrored position within the Nevada System of Higher Education.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

n/a

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

NRS 277.180 - Interlocal contract

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	msanch12	08/30/2023 11:07:48 AM
Division Approval	sterr2	08/30/2023 11:09:27 AM
Department Approval	scas1	08/31/2023 09:09:17 AM
Contract Manager Approval	jwixon	08/31/2023 11:12:08 AM
Budget Analyst Approval	vfajota	09/08/2023 15:45:18 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28071**

Agency Name: DETR - EMPLOYMENT SECURITY	Legal Entity Name: STRATEGIC PROGRESS, LLC
Agency Code: 902	Contractor Name: STRATEGIC PROGRESS, LLC
Appropriation Unit: 4770-11	Address: PO BOX 34294
Is budget authority available?: Yes	City/State/Zip: RENO, NV 89533-4294
If "No" please explain: Not Applicable	Contact/Phone: Cyndy Gustafson 702/241-8033
	Vendor No.: T27029824A
	NV Business ID: NV20051774907
To what State Fiscal Year(s) will the contract be charged? 2024-2025	

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 3783-25-ESD

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **09/18/2023**

Anticipated BOE meeting date 10/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **08/30/2024**

Contract term: **347 days**

4. Type of contract: **Other (include description): MSA Work Plan**

Contract description: **Statewide Contract**

5. Purpose of contract:

This is a new service agreement under master service agreement #99SWC-NV22-9548 which provides grant-related professional services. This service agreement provides strategic partnership and employer outreach for the Critical Sector Job Quality grant from the US Department of Labor as well as overall grant process support for the Distressed Area Recompete Pilot Program grant from the US Economic Development Administration.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$15,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

Strategic Progress will conduct surveys, analyze data, and will deliver an intelligent approach to business outreach and strategic partnership development for the Critical Job Sector grant, and provide new insights and write research driven a grant application for the EDA Recompete federal pilot grant.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The diverse team from Strategic Progress LLC includes researchers, analysts, facilitators, and strategists, and they partner with universities and private sector leaders to bring the highest quality data and information to the federal grant process.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was selected conformance with Statewide Contract 99SWC-NV22-9548.

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

CETS 24880

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	kwoodwar	08/24/2023 15:51:00 PM
Division Approval	sterr2	08/25/2023 07:25:48 AM
Department Approval	scas1	08/25/2023 10:41:16 AM
Contract Manager Approval	jwixon	08/25/2023 10:43:44 AM
Budget Analyst Approval	vfajota	09/18/2023 09:22:41 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27970**

Agency Name:	DETR - ADMINISTRATIVE SERVICES	Legal Entity Name:	MESA ENERGY SYSTEMS INC DBA
Agency Code:	908	Contractor Name:	MESA ENERGY SYSTEMS INC DBA
Appropriation Unit:	3272-04	Address:	EMCOR SERVICES MESA ENERGY INC
Is budget authority available?:	Yes		6295 S PEARL ST STE 1400
If "No" please explain:	Not Applicable	City/State/Zip:	LAS VEGAS, NV 89120-6280
		Contact/Phone:	Jedy Lausen 702-816-6737
		Vendor No.:	T27027115A
		NV Business ID:	NV20071267110

To what State Fiscal Year(s) will the contract be charged? **2024-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Cost Allocation

Agency Reference #: 3772-25-OM

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **09/13/2023**
Anticipated BOE meeting date 09/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **09/30/2024**
Contract term: **1 year and 18 days**

4. Type of contract: **Contract**
Contract description: **HVAC Maintenance**

5. Purpose of contract:
This is a new contract to provide monthly maintenance to the heating ventilation air conditioning unit located in the office located at 2800 East St. Louis, Las Vegas NV.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$54,249.93**
Payment for services will be made at the rate of \$2,583.33 per MONTH
Other basis for payment: PAYMENT TO BE REMITTED UPON RECIEPT OF AN INVOICE APPROVED BY OM STAFF

II. JUSTIFICATION

7. What conditions require that this work be done?
The St Louis building is undergoing issues with their heating, ventilation and air conditioning (HVAC) unit. These issues have caused the building HVAC unit to fail which has resulted in excessive heating or cooling issues. This contract is needed to maintain the HVAC from failing until the unit is replaced.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
STATE EMPLOYEES DO NOT POSSESS THE QUALIFICATIONS TO DO THIS WORK.

9. Were quotes or proposals solicited? **Yes**
Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

SAHARA AIR
MESA ENERGY DBA EMCOR
AIR PRO MASTER
ONE HOUR AIR CONDITIONING

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

THIS WAS THE ONLY VENDOR TO SUBMIT A QUOTE

d. Last bid date: 05/01/2023 Anticipated re-bid date: 05/03/2024

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	athomps8	09/05/2023 13:44:01 PM
Division Approval	cedlefse	09/08/2023 10:58:37 AM
Department Approval	cedlefse	09/08/2023 10:58:44 AM
Contract Manager Approval	jwixon	09/13/2023 08:36:08 AM
Budget Analyst Approval	vfajota	09/13/2023 10:08:30 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27897**

Agency Name:	SILVER STATE HEALTH INSURANCE EXCHANGE	Legal Entity Name:	DEPARTMENT OF HEALTH AND HUMAN SERVICES - DIVISION OF WELFARE AND SUPPORTIVE SERVICES
Agency Code:	960	Contractor Name:	DEPARTMENT OF HEALTH AND HUMAN SERVICES - DIVISION OF WELFARE AND SUPPORTIVE SERVICES
Appropriation Unit:	1400-75	Address:	1470 College Pkwy.
Is budget authority available?:	Yes	City/State/Zip:	Carson City, NV 89706-7924
If "No" please explain:	Not Applicable	Contact/Phone:	Certified Contract Manager 775-684-0500
		Vendor No.:	
		NV Business ID:	Governmental Entity
To what State Fiscal Year(s) will the contract be charged?			2024-2025

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 %	Carrier Premium
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %		Other funding	0.00 %	

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **08/22/2023**

Anticipated BOE meeting date 10/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2025**

Contract term: **1 year and 313 days**

4. Type of contract: **Interlocal Agreement**

Contract description: **Appeals Hearings**

5. Purpose of contract:

This is a new interlocal agreement to provide ongoing appeal hearings for health insurance consumers.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$24,620.00**

Payment for services will be made at the rate of \$48.85 per hour

Other basis for payment: FY24 - \$12,310 or not to exceed 252 hours FY25 - \$12,310 or not to exceed 252 hours

II. JUSTIFICATION

7. What conditions require that this work be done?

Appeals hearings are required under the Affordable Care Act for State Based Exchanges. Previously, this service was provided to the SSHIX by the Centers for Medicare and Medicaid Services (CMS), but with the transition away from Healthcare.gov, the SSHIX is required to provide this service for consumers.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Appeals hearings are required to be conducted by a third party to ensure a fair hearing process.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

NRS 277.180 authorizes any one or more public agencies to contract with any one or more other public agencies to perform any governmental service, or activity or undertaking which any of the public agencies entering into the contract is authorized by law to perform.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jlop18	06/28/2023 13:21:49 PM
Division Approval	jlop18	06/28/2023 13:21:52 PM
Department Approval	jdav27	07/13/2023 10:05:31 AM
Contract Manager Approval	jlop18	08/01/2023 11:03:04 AM
Budget Analyst Approval	twollan1	08/22/2023 17:02:39 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **28189**

Agency Name: BDC LICENSING BOARDS & COMMISSIONS	Legal Entity Name: Appriss, Inc.
Agency Code: BDC	Contractor Name: Appriss, Inc.
Appropriation Unit: B022 - All Categories	Address: 9901 Linn Station Rd, Ste 500
Is budget authority available?: Yes	City/State/Zip: Louisville , KY 40223
If "No" please explain: Not Applicable	Contact/Phone: Jamal Furqan 503-409-1976
	Vendor No.:
	NV Business ID: NV20071670784

To what State Fiscal Year(s) will the contract be charged? **2024-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **Nevada State Board of Pharmacy**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **09/18/2023**

Anticipated BOE meeting date **10/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **12/31/2026**

Contract term: **3 years and 105 days**

4. Type of contract: **Contract**

Contract description: **PMP Module**

5. Purpose of contract:

This is a new contract to provide access to a module which allows users to monitor a prescriber's compliance with state requirements to query patients' prescription history prior to writing certain prescriptions.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$67,500.00**

Other basis for payment: **\$22,500 first year; \$15,000 per year thereafter**

II. JUSTIFICATION

7. What conditions require that this work be done?

The Mandatory Use Compliance Module is a fully configurable report in Tableau that allows authorized users the ability to view a prescriber's compliance with state requirements to query patients' prescription history prior to writing certain prescriptions. States will be able to determine if prescribers are within the PDMP compliance requirements set forth by state Administrators.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Prescription Drug Monitoring Program (PDMP) is a complex software system that must interface with several external platforms including but not limited to; healthcare provider electronic records, treatment facility availability, and a federal data exchange. Due to complexity of data exchange and rapidly evolving state and federal requirements an enterprise system is not practical.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

[Empty text box]

b. Solicitation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**

Approval #: 230308

Approval Date: 03/23/2023

c. Why was this contractor chosen in preference to other?

This is the only vendor with a commercially available off the shelf product that will fulfill all state and federal requirements, as well as the only platform that will add modules with the existing PDMP.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? Yes

b. Is the contract part of an IT investment project over \$50,000? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

Yes If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Vendor provides the statewide VINE platform and statewide PDMP platform and provides exceptional services and products.

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	kbains40	09/05/2023 10:17:59 AM
Division Approval	kbains40	09/05/2023 10:18:02 AM
Department Approval	kbains40	09/05/2023 10:18:04 AM
Contract Manager Approval	kbains40	09/05/2023 10:18:06 AM
EITS Approval	ljean	09/06/2023 08:14:05 AM
Budget Analyst Approval	stilley	09/18/2023 16:29:22 PM



STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Purchasing Division

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
 Phone: 775-684-0170 | Fax: 775-684-0188

<i>Purchasing Use Only:</i>	
Approval#:	230308 @

SOLICITATION WAIVER JUSTIFICATION AND REQUEST FORM

ALL FIELDS ARE REQUIRED - INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY

1a	Agency Contact Information - Note: Approved copy will be sent to <u>ONLY</u> the contact(s) listed below:		
	STATE AGENCY NAME REQUIRED: Nevada State Board of Pharmacy		
	<i>Contact Name and Title</i>	<i>Phone Number</i>	<i>Email Address</i>
	Kiran Bains	775-850-1440	K.Bains@pharmacy.nv.gov

1b	Vendor Information:	
	Vendor Name:	Appriss Health
	Contact Name:	Shanti Tadimeti
	Complete Address: City, State, and Zip Code	9901 Linn Station Road, Louisville, KY 40223
	Telephone Number:	949-426-8181
Email Address:	Stadimeti@bamboohealth.com	

1c	Type of Waiver Requested – Check the appropriate type:	
	Sole or Single Source:	Sole Source
	Professional Service Exemption:	

1d	Contract Information:			
	Is this a new Contract? Check One:	Yes:	X	No:
	If 'No' Enter Amendment Number:	#		
	Enter CETS Number:	#		

1e	Term:			
	One (1) Time Purchase? Check One:	Yes:		No:
	Contract:	Start Date:	04/01/2023	End Date: 12/31/2026

1f	Funding:	
	State Appropriated:	
	Federal Funds:	
	Grant Funds:	Harold Rogers PDMP Grant (BJA 2020-PM-BX-0010)

Rec'd 03/15/23

	Other (Explain):	
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Purchasing Use Only:	
Approval #:	230308C

1g	Total Estimated Value of <u>this</u> Service Contract, Amendment or Purchase:
	\$90,500.00

2	<p>Provide a description of work/services to be performed or services with goods to be purchased:</p> <p><i>Appriss provides a propriety Mandatory Use Compliance Module which allows PDMP administrators to monitor a prescriber's compliance with state requirements to query a patients' prescription history prior to writing certain prescriptions.</i></p> <p><i>Nevada law requires PDMP users to complete training before their pending registration gets approved. The training module is an embedded feature within AWAARxE that used for training users prior to completion of their registration process.</i></p>
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3	<p>What are the unique features/qualifications required for these services/services with goods that are not available from any other vendor?</p> <p><i>PMP AWAARxE provides many unique and proprietary features and functions not found with any other PDMP software solution. Below is one of the modules available to the Nevada PDMP that can only be found with PMP AWAARxE.</i></p> <p><i>The Mandatory Use Compliance Module is a fully configurable report in Tableau that allows authorized users the ability to view a prescriber's compliance with state requirements to query a patients' prescription history prior to writing certain prescriptions. States will be able to determine if prescribers are within the PDMP compliance requirements set forth by state Administrators.</i></p> <p><i>The training module for Nevada BOP will be inserted into the Nevada PDMP AWAARxE registration process. Once the user clicks "Submit" on their registration, they are seamlessly transitioned to the training module which is housed within the NV PMP AWAARxE platform. An indicator will display completion of training on the User Address Card for the state administrator to view status.</i></p>
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4	<p>Explain why these services/services with goods cannot be competitively bid and why this purchase is economically only available from a single source:</p> <p><i>PMP AWAARxE provides many unique and proprietary features and functions not found with any other PDMP software solution, and training module is an integral part of customized solutions that Appriss offers.</i></p> <p><i>There are no other vendors offering an off the shelf solution for PDMP that encompasses all requirements This module is a add on features to our current PDMP software that allows PDMP administrators to monitor a prescriber's compliance with state requirements to query a patients' prescription history prior to writing certain prescription.</i></p>
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5	Were alternative services or commodities evaluated?	Check One:	
		Yes	No
			X

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	a. <i>If yes</i> , what were they and why were they unacceptable? Please be specific about features, characteristics, requirements, capabilities and compatibility.
	b. <i>If not</i> , why were alternatives not evaluated?
	<i>No other providers were able to offer all components required by NRS, Federal Funders, and board. See section 3 for specific capabilities only offered by Appriss.</i>

Purchasing Use Only:

Approval #:

230308

	Has the agency purchased these services/services with goods in the past? Check One:				Yes	No
	<p><i>NOTE: To avoid delays or your request being rejected, if your previous purchase(s) was made via solicitation waiver(s), a copy or copies of ALL PREVIOUS WAIVERS MUST ACCOMPANY THIS REQUEST.</i></p>					X
6	a. <i>If yes, starting with the most recent contract and working backward, for the entire relationship with this vendor, or any other vendor for these services/services with goods, the following information must be provided along with the CETS contract number(s) associated with each:</i>					
	Term		Value	Short Description	Provide Type of Procurement RFP#, RFQ#, Waiver #	CETS #
	Start Date	End Date				
	04/01/2023	12/31/2023	\$45,500.00	PMP AWRxE Module		
	01/01/2024	12/31/2024	\$15,000.00	PMP AWRxE Module		
	01/01/2025	12/31/2025	\$15,000.00	PMP AWRxE Module		
	01/01/2026	12/31/2026	\$15,000.00	PMP AWRxE Module		


7	What are the potential consequences to the State if the waiver request is denied and the services/services with goods is competitively bid?
	<i>The agency has expended significant resources and time which would not be recoverable to implement the system currently in place. No other vendor offers a software program that meets the statutory, federal, and functional requirements for Nevada.</i>

8	What efforts were made or conducted to substantiate there is no competition for the services/services with goods and to ensure the price for this purchase is fair and reasonable?
	<i>The Board previously contracted with another vendor which chosen through the RFP process to create a customized PDMP program for Nevada. The custom-built system was both more expensive and less capable than the COTS product provided by Apprise. Other non-successful RFP respondents were less capable and/or more expensive. Additionally, the COTS product provided by Apprise is compatible with other programs and interfaces required by NRS, federal funding agencies, and the Board. There is no other COTS product available with the needed features at this cost.</i>

9	Will this purchase obligate the State to this vendor for future purchases? Check One:	Yes	No
	<p><i>NOTE: Before selecting your answer, please review information included on Page 2, Section 9 of the instructions.</i></p>	X	
a. <i>Appriss Health is our current PMP AWRxE vendor and will continue with this service/contract in future years.</i>			

<i>Purchasing Use Only:</i>	
Approval #:	2303080

By signing below, I know and understand the contents of this Solicitation Waiver Request and Justification and attest that all statements are true and correct. Signatures are required from the agency representatives indicated below. The same individual cannot provide approval signatures in both sections.



 Signature of Agency Representative Initiating Request

Kiran Bains 03/07/2023

 Print Name of Agency Representative Initiating Request Date



 Signature of Agency Head Authorizing Request 3/7/23

J. David Wuest 03/07/2023

 Print Name of Agency Head Authorizing Request Date

FOR PURCHASING USE ONLY – PLEASE NOTE: *In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada or to assist in our due diligence, State Purchasing may solicit a review of your request from another agency or entity. The signature below indicates another agency or entity has reviewed the information you provided. This signature does not exempt your agency from any other processes that may be required.*

 Name of agency or entity who provided information or review:

 Representative Providing Review

 Print Name of Representative Providing Review Date

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150 or NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 333.700(7), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns, please contact Cindy Stoeffler at 775-684-0173 or email at estoeffler@admin.nv.gov.

NOTE: <i>If this box is checked, the agency must include the EITS TIN/CIN approval or approval update as an attachment in CETS.</i>	<input checked="" type="checkbox"/>
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Approved by:



 Administrator, Purchasing Division or Designee 3/23/23
Date

Joe Lombardo
Governor



#230308 @

Jack Robb
Director

Matthew Tuma
Deputy Director

Timothy Galluzi
State CIO/Administrator

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Enterprise IT Services Division
100 N. Stewart Street, Suite 100 | Carson City, Nevada 89701
Phone: (775) 684-5800 | www.it.nv.gov | Fax: (775) 687-9097

M E M O R A N D U M

TO: David Wuest, Pharmacy Board
Kiran Bains, Pharmacy Board
Kristopher Mangosing, Pharmacy Board

CC: Tim Galluzi, State Chief Information Officer/Administrator, EITS, DOA
Robert Dehnhardt, State Chief Information Security Officer, EITS, DOA
David Axtell, State Chief Enterprise Architect, EITS, DOA

FROM: Lisa Jean, TIN Administrator, EITS, DOA

SUBJECT: TIN Completion Memo – Pharmacy – TIN 670 – *PMP AWAARxE*

DATE: February 16, 2023

We have completed our review for the Nevada Board of Pharmacy's – *PMP AWAARxE* – TIN 670.

The submitted TIN, for an estimated value of \$45,000 in the FY22/FY23 biennium, \$30,000 in the FY24/FY25 biennium, and \$15,000 in FY26 (Harold Rogers PDMP Grant funding), is to implement a cloud-based, proprietary Mandatory Use Compliance Module by Appriss.

The solution will allow Prescription Drug Monitoring Program (PDMP) administrators to monitor a prescriber's compliance with state requirements and to query patient prescription histories prior to writing certain prescriptions.

PMP AWAARxE provides many unique and proprietary features and functions not found with any other PDMP software solution. The Mandatory Use Compliance Module is only available with PMP AWAARxE and is a fully configurable report in Tableau. Additionally, the training module for Nevada Board of Pharmacy will be included in the Nevada PDMP AWAARxE registration process.

The agency considers the investment and final implementation to have an ongoing low security risk; however, personal identification information will be transported, stored, and/or processed using this solution and it is subject to federal and/or other security standards.

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If there are to be any changes to enterprise services or utilizations, including: network, firewall, server, Active Directory (AD) integration, telecom, etc., please notify EITS as soon as possible to avoid integration delays.

It is expected that this solution will follow state security standards and policies and be compliant with the Americans with Disabilities Act (ADA) to ensure accessibility to all authorized users.

A copy of this memo has been attached to the TIN.

If I can be of further assistance, please feel free to contact me.



STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Enterprise IT Services Division
100 N. Stewart Street, Suite 100 | Carson City, Nevada 89701
Phone: (775) 684-5800 | www.it.nv.gov | Fax: (775) 687-9097

MEMORANDUM

TO: David Wuest, Pharmacy Board
Kiran Bains, Pharmacy Board
Kristopher Mangosing, Pharmacy Board

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Robert Dehnhardt, State Chief Information Security Officer, EITS, DOA
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CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27983**

Agency Name: BDC LICENSING BOARDS & COMMISSIONS	Legal Entity Name: Lorylynn, Ltd.
Agency Code: BDC	Contractor Name: Lorylynn, Ltd.
Appropriation Unit: B030 - All Categories	Address: 8885 SCOTT VALLEY CT
Is budget authority available?: Yes	City/State/Zip: RENO, NV 89523
If "No" please explain: Not Applicable	Contact/Phone: Loretta L. Ponton 775-560-8662
	Vendor No.:
	NV Business ID: NV20061202027

To what State Fiscal Year(s) will the contract be charged? **2024-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % Licensing
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **09/01/2023**

Anticipated BOE meeting date **08/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **08/31/2026**

Contract term: **3 years**

4. Type of contract: **Contract**

Contract description: **Exec Director Svcs**

5. Purpose of contract:

This is a new contract to provide ongoing executive director and board administration services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$97,800.00**

Other basis for payment: Year 1: \$27,000; Year 2: \$28,800; Year \$30,000; Performance Bonus not to exceed \$12,000 - monthly installments upon invoice

II. JUSTIFICATION

7. What conditions require that this work be done?

The Board must obtain its own staff and establish compensation.
NRS625A.055 Employment and compensation of Executive Director, professional consultants and other employees; reimbursement of certain expenses; payment of expenses and salaries from fees received by Board.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Board must employ its own staff.
NRS640A.055, paragraph 3; the expenses of the Board and members of the Board, and the salaries of its employees, must be paid from the fees received by the Board pursuant to this chapter, and no part of those expenses and salaries may be paid out of the State General Fund.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Lorylynn Ltd.
State Purchasing Solicitation Listing

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

The vendor has extensive experience in providing Executive Director and administrative services and was the only responsive proposer.

d. Last bid date: 05/15/2023 Anticipated re-bid date: 05/15/2027

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

State Board of Environmental Health Specialists, 2015 - current; services are satisfactory
State Board of Occupational Therapy, 2006 - 2014, services are verified as satisfactory
Speech-Language Pathology, Audiology and Hearing Aid Dispensing Board, 2012 - 2019, services are verified as satisfactory
Nevada Physical Therapy Board, 2016, services verified as satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	lp310000	07/20/2023 13:02:33 PM
Division Approval	lp310000	07/20/2023 13:02:38 PM
Department Approval	lp310000	07/20/2023 13:02:43 PM
Contract Manager Approval	lp310000	07/20/2023 13:02:49 PM

