

Governor Joe Lombardo  
*Chairman*

Amy Stephenson  
*Clerk of the Board*



Attorney General Aaron D. Ford  
*Member*

Secretary of State Francisco V. Aguilar  
*Member*

## STATE OF NEVADA BOARD OF EXAMINERS

209 East Musser Street, Room 200 / Carson City, Nevada 89701-4298  
Phone: (775) 684-0222 / Fax: (775) 684-0260  
<http://budget.nv.gov/Meetings>

### PUBLIC MEETING NOTICE AND AGENDA

- Date and Time:** February 14, 2023, 10:00 AM
- Location:** Old Assembly Chambers of the Capitol Building  
101 North Carson Street  
Carson City, Nevada 89701
- Video Conference Location:** Grant Sawyer Building  
555 East Washington Avenue, Suite 5100  
Las Vegas, Nevada 89101

This meeting may be viewed on YouTube.  
The video live stream begins at 10:00 am.  
<https://www.youtube.com/watch?v=xEQcCiINVDM>

### AGENDA

- 1. Call to Order / Roll Call**
- 2. Public Comment** The first public comment period is limited to comments on items on the agenda. No action may be taken upon a matter raised under this public comment period unless the matter itself has been specifically included on the agenda as an action item. The Chair of the Board has imposed a time limit of three minutes.
- 3. Approval of the January 10, 2023 and January 12, 2023 Meeting Minutes** (For possible action)

**4. Authorization for an Emergency Contract with a Current and/or Former State Employee** (For possible action)

**Office of the Secretary of State**

Pursuant to NRS 333.705, subsection 4, the office seeks a favorable recommendation regarding the office's determination to use the emergency provision to contract with former employee Scott Anderson to ensure a smooth transition to a new administration resulting from the 2022 election for the Secretary of State through Master Service Agreement #23928 with HAT Limited Partnership, dba Manpower.

**5. Authorization to Contract with a Current and/or Former State Employee** (For possible action)

**A. Department of Administration – Purchasing Division**

Pursuant to NRS 333.705, subsection 1, the Department of Administration, Purchasing Division requests authority to contract with former employee Joseph Mwakapumba to provide support for the Laboratory Certification Program for the Department of Conservation and Natural Resources, Division of Environmental Protection through Master Service Agreement #23927 with Marathon Staffing Group, Inc.

**B. Department of Administration – Purchasing Division**

Pursuant to NRS 333.705, subsection 1, the Department of Administration, Purchasing Division requests authority to contract with former employee Tanya Drew to train her replacement for the Department of Public Safety through Master Service Agreement #23927 with Marathon Staffing Group, Inc.

**C. Department of Transportation**

Pursuant to NRS 333.705, subsection 1, the department requests authority to contract with former employee Cecilia Whited, currently employed by Diversified Consulting Services, to perform construction office manager duties associated with the Pyramid Highway and I-80 projects.

**D. Department of Transportation**

Pursuant to NRS 333.705, subsection 1, the department requests authority to contract with former employee Anthony Angelopoulos, currently employed by Construction Materials Engineers, Inc., to perform engineering technician duties associated with the US 95 and US 50 projects.

6. [Approval of Proposed Leases](#) (For possible action)
7. [Approval of Proposed Contracts](#) (For possible action)
8. [Approval of Proposed Master Service Agreements](#) (For possible action)
9. [Information Item – Clerk of the Board Contracts](#)

Pursuant to NRS 333.700, the Clerk of the Board may approve all contract transactions for amounts less than \$100,000. Per direction from the September 14, 2021 meeting of the Board of Examiners, the Board wished to receive an informational item listing all approvals applicable to the new threshold (\$10,000 - \$99,999). Attached is a list of all applicable approvals for contracts and amendments approved from December 20, 2022 through January 18, 2023.

## 10. Information Item Report

### A. Department of Motor Vehicles – Complete Streets Program

Pursuant to NRS 482.1825, subsection 2, the Department of Motor Vehicles shall certify monthly to the Board of Examiners the amount of the voluntary contributions collected for each county by the department and its agents, and that the money has been distributed as provided in statute. This submittal reports program activities for the month of December for fiscal year 2023.

### B. Governor’s Finance Office – Budget Division

Pursuant to NRS Chapter 353, the Governor’s Finance Office, Budget Division presents a reconciled fund balance report for the Tort Claim Fund, Statutory Contingency Account, Stale Claims Account, Emergency Account, Disaster Relief Account, IFC Unrestricted Contingency Funds, and IFC Restricted Contingency Funds as of January 31, 2023.

Below is the available balance for each account prior to any projected outstanding claims.

Tort Claim Fund	\$ 3,157,669.60
Statutory Contingency Account	\$ 4,616,045.51
Stale Claims Account	\$ 1,309,325.35
Emergency Account	\$ 354,763.00
Disaster Relief Account	\$ 9,512,461.67
IFC Unrestricted Contingency General Fund	\$ 3,246,322.45
IFC Unrestricted Contingency Highway Fund	\$ 1,638,068.35
IFC Restricted Contingency General Fund	\$ 9,291,707.00
IFC Restricted Contingency Highway Fund	\$ 334,796.00

**11. Public Comment** This public comment period is for any matter that is within the jurisdiction of the public body. No action may be taken upon a matter raised under this public comment period unless the matter itself has been specifically included on an agenda as an action item. The Chair of the Board has imposed a time limit of three minutes.

## 12. Adjournment

NOTE: Items may be considered out of order. The public body may combine two or more agenda items for consideration. The public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. The public body will limit public comments to three minutes per speaker and may place other reasonable restrictions on the time, place, and manner of public comments but may not restrict comments based upon viewpoint. A person may submit comments to be attached to the minutes of the meeting in writing three business days before the meeting date, in addition to testifying or in lieu of testifying. Written comments are limited to 2 pages. Written comments may be submitted electronically by email at [dcastillo@finance.nv.gov](mailto:dcastillo@finance.nv.gov). We are pleased to make reasonable accommodations for members of the public who have disabilities and wish to attend the meeting. If special arrangements for the meeting are necessary, please notify Denice Castillo at (775) 684-0223 as soon as possible and at least two days in advance of the meeting. If you wish, you may e-mail her at [dcastillo@finance.nv.gov](mailto:dcastillo@finance.nv.gov). Supporting materials for this meeting are available at 209 East Musser Street, Suite 200, Carson City, Nevada 89701 or by contacting Denice Castillo at (775) 684-0223 or by email at [dcastillo@finance.nv.gov](mailto:dcastillo@finance.nv.gov).

**Public Meeting Notice and Agenda Posted at the Following Locations:**

1. Blasdel Building, 209 East Musser Street, Suite 200, Carson City, Nevada 89701
2. Internet: <https://notice.nv.gov>
3. Internet: [https://budget.nv.gov/Meetings/Board\\_of\\_Examiners/2023/2023BOE/](https://budget.nv.gov/Meetings/Board_of_Examiners/2023/2023BOE/)