

Governor Joe Lombardo
Chairman

Amy Stephenson
Clerk of the Board



Attorney General Aaron D. Ford
Member

Secretary of State Francisco V. Aguilar
Member

STATE OF NEVADA BOARD OF EXAMINERS

209 East Musser Street, Room 200 / Carson City, Nevada 89701-4298
Phone: (775) 684-0222 / Fax: (775) 684-0260
<http://budget.nv.gov/Meetings>

PUBLIC MEETING NOTICE AND AGENDA

- Date and Time:** March 14, 2023, 10:00 AM
- Location:** Old Assembly Chambers of the Capitol Building
101 North Carson Street
Carson City, Nevada 89701
- Video Conference Location:** Grant Sawyer Building
555 East Washington Avenue, Suite 5100
Las Vegas, Nevada 89101

This meeting may be viewed on YouTube.
The video live stream begins at 10:00 am.
<https://www.youtube.com/watch?v=aA7pims8V7A>

AGENDA

- 1. Call to Order / Roll Call**
- 2. Public Comment** The first public comment period is limited to comments on items on the agenda. No action may be taken upon a matter raised under this public comment period unless the matter itself has been specifically included on the agenda as an action item. The Chair of the Board has imposed a time limit of three minutes.
- 3. Approval of the February 14, 2023 Meeting Minutes** (For possible action)

4. Authorization for an Emergency Contract with a Current and/or Former State Employee (For possible action)

Office of the Secretary of State

Pursuant to NRS 333.705, subsection 4, the office seeks a favorable recommendation regarding the office's determination to use the emergency provision contract with former employee Sherry Valdez to train new and existing staff in accounts payable and accounts receivable through Master Service Agreement #23928 with HAT Limited Partnership, dba Manpower.

5. Authorization to Contract with a Current and/or Former State Employee (For possible action)

A. Department of Administration – Purchasing Division

Pursuant to NRS 333.705, subsection 1, the Department of Administration, Purchasing Division requests authority to contract with former employee Verda Barnett to educate, assist and train for the treatment, care and custody of juvenile offenders residing within Caliente Youth Center for the Department of Health and Human Services, Division of Child and Family Services through Master Service Agreement #23927 with Marathon Staffing Group, Inc.

B. Department of Administration – Purchasing Division

Pursuant to NRS 333.705, subsection 1, the Department of Administration, Purchasing Division requests authority to contract with former employee Deborah Hassett to review and update statues and regulations with a focus on recruitment and retention for the Department of Administration, Division of Human Resource Management through Master Service Agreement #23928 with HAT Limited Partnership, dba Manpower.

C. Department of Administration – Purchasing Division

Pursuant to NRS 333.705, subsection 1, the Department of Administration, Purchasing Division requests authority to contract with former employee William T. Kirby to provide technical grants management assistance for the Department of Public Safety through Master Service Agreement #23928 with HAT Limited Partnership, dba Manpower.

D. Department of Administration – Purchasing Division

Pursuant to NRS 333.705, subsection 1, the Department of Administration, Purchasing Division requests authority to contract with former employee Katrina Nielsen to assist with agency administrative and fiscal functions for the Department of Health and Human Services, Division of Child and Family Services through Master Service Agreement #23927 with Marathon Staffing Group, Inc.

E. Department of Administration – Purchasing Division

Pursuant to NRS 333.705, subsection 1, the Department of Administration, Purchasing Division requests authority to contract with former employee Jean Robbins to perform grant related job code setup and maintenance and support with audit reporting for the Controller’s Office through Master Service Agreement #23927 with Marathon Staffing Group, Inc.

F. Department of Administration – Purchasing Division

Pursuant to NRS 333.705, subsection 1, the Department of Administration, Purchasing Division requests authority to contract with former employee Roger Trott to perform training and coordination for project and permit reviews for the Nevada Department of Transportation, Environmental Division through Master Service Agreement #23927 with Marathon Staffing Group, Inc.

G. Department of Administration – Purchasing Division

Pursuant to NRS 333.705, subsection 1, the Department of Administration, Purchasing Division requests authority to contract with former employee Heather Field to assist with the Governor’s Recommended budget for the 2023-2025 biennium for the Governor’s Finance Office through Master Service Agreement #23928 with HAT Limited Partnership, dba Manpower.

H. Department of Transportation

Pursuant to NRS 333.705, subsection 1, the department requests authority to contract with former employee Billy Ezell, currently employed with HDR Engineering, Inc., to perform roadway design services for the US 95 and US 6 Downtown Tonopah Project.

I. Department of Transportation

Pursuant to NRS 333.705, subsection 1, the department requests authority to contract with former employee Darren Hansen, currently employed by Diverse Consulting Services, to perform highway construction inspector services for the Tahoe SR 28 & SR 431 Project.

J. Department of Transportation

Pursuant to NRS 333.705, subsection 1, the department requests authority to contract with former employee Jay Smith, currently employed by HDR Engineering, Inc., to perform roadway construction inspection services for the District 2 Betterment Projects.

K. Department of Transportation

Pursuant to NRS 333.705, subsection 1, the department requests authority to contract with former employee Kenneth Chad Smith, currently employed by Diversified Consulting Services, to perform highway construction inspector services for the Tahoe SR 28 & SR 431 project.

6. Request Approval of Proposed State Administration Manual Changes (For possible action)

Pursuant to NRS 353.040 the Governor's Finance Office, Budget Division requests modifications to the policies and procedures of the State Board of Examiners adopted and collected in the following chapters of the State Administrative Manual.

1. Revisions subject to the Tort claim payment limits
 - a. SAM Chapter 2905 Authority to Pay Claims

7. Approval of Payment to the Secretary of the U.S. Treasury Pursuant to the Cash Management Improvement Act (For possible action)

The State Controller requests approval of a payment to the U.S. Treasury in an amount not to exceed \$120,082 from the General Fund. This is the highest possible liability payment for 2022. The U.S. Treasury is reviewing the report and is expected to have a final liability amount by March 16, 2023. Payment to the U.S. Treasury is required by March 31, 2023.

8. Approval of Proposed Leases (For possible action)

9. Approval of Proposed Contracts (For possible action)

10. Approval of Proposed Master Service Agreements (For possible action)

11. Information Item – Clerk of the Board Contracts

Pursuant to NRS 333.700, the Clerk of the Board may approve all contract transactions for amounts less than \$100,000. Per direction from the September 14, 2021 meeting of the Board of Examiners, the Board wished to receive an informational item listing all approvals applicable to the new threshold (\$10,000 - \$99,999). Attached is a list of all applicable approvals for contracts and amendments approved from January 19, 2023 through February 14, 2023.

12. Information Item Report

A. Department of Conservation and Natural Resources – Division of State Lands – Fiscal Year 2023, 2nd Quarter

Pursuant to NRS 321.5954, subsection 4, the State Land Registrar is required to provide the Board of Examiners quarterly reports regarding lands or interests in lands transferred, sold, exchanged, or leased under the Tahoe Basin Act program. This report covers program activities for the period of October 1, 2022 through December 31, 2022.

B. Statewide Quarterly Overtime Report – Fiscal Year 2023, 2nd Quarter

Pursuant to NRS 284.180, the Department of Administration, Division of Human Resource Management must prepare and submit quarterly to the Budget Division of the Office of Finance a report regarding all overtime worked by employees of the Executive Department during the quarter. The Budget Division shall transmit quarterly to the Board of Examiners the report and the analysis of the Budget Division regarding the report. The Budget Division submits the 2nd Quarter Overtime Report and analysis for fiscal year 2023.

13. Public Comment

This public comment period is for any matter that is within the jurisdiction of the public body. No action may be taken upon a matter raised under this public comment period unless the matter itself has been specifically included on an agenda as an action item. The Chair of the Board has imposed a time limit of three minutes.

14. Adjournment

NOTE: Items may be considered out of order. The public body may combine two or more agenda items for consideration. The public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. The public body will limit public comments to three minutes per speaker and may place other reasonable restrictions on the time, place, and manner of public comments but may not restrict comments based upon viewpoint. A person may submit comments to be attached to the minutes of the meeting in writing three business days before the meeting date, in addition to testifying or in lieu of testifying. Written comments are limited to 2 pages. Written comments may be submitted electronically by email at dcastillo@finance.nv.gov. We are pleased to make reasonable accommodations for members of the public who have disabilities and wish to attend the meeting. If special arrangements for the meeting are necessary, please notify Denice Castillo at (775) 684-0223 as soon as possible and at least two days in advance of the meeting. If you wish, you may e-mail her at dcastillo@finance.nv.gov. Supporting materials for this meeting are available at 209 East Musser Street, Suite 200, Carson City, Nevada 89701 or by contacting Denice Castillo at (775) 684-0223 or by email at dcastillo@finance.nv.gov.

Public Meeting Notice and Agenda Posted at the Following Locations:

1. Blasdel Building, 209 East Musser Street, Suite 200, Carson City, Nevada 89701
2. Internet: <https://notice.nv.gov>
3. Internet: https://budget.nv.gov/Meetings/Board_of_Examiners/2023/2023BOE/

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MEETING MINUTES

Date and Time: February 14, 2023, 10:00 AM

Location: Old Assembly Chambers of the Capitol Building
101 North Carson Street
Carson City, Nevada 89701

Video Conference Location: Grant Sawyer Building
555 East Washington Avenue, Suite 5100
Las Vegas, Nevada 89101

MEMBERS PRESENT:

Governor Joe Lombardo
Secretary of State Francisco V. Aguilar
Attorney General Aaron Ford

STAFF PRESENT:

Amy Stephenson, Clerk of the Board
Greg Ott, Board Counsel

1. Call to Order / Roll Call

Governor: I call to order the State of Nevada Board of Examiners meeting, scheduled for February 14, 2023, at 10:00 a.m. Could I ask the Clerk to take the roll, please?

Clerk of the Board: Governor Lombardo?

Governor: Present.

Clerk of the Board: Secretary of State Aguilar.

Secretary of State: Here.

Clerk of the Board: Attorney General Ford?

Attorney General: Here.

Clerk of the Board: Let the record reflect. We have a quorum, sir.

2. Public Comment The first public comment period is limited to comments on items on the agenda. No action may be taken upon a matter raised under this public comment period unless the matter itself has been specifically included on the agenda as an action item. The Chair of the Board has imposed a time limit of three minutes.

Governor: Thank you. Moving on to agenda item number 2, *Public Comment*. Do we have anybody there in Carson?

Clerk of the Board: We do not.

Governor: Anybody here for public comment? Hearing none and seeing none. We will close the public comment.

3. Approval of the January 10, 2023 and January 12, 2023 Meeting Minutes (For possible action)

Governor: Agenda item number 3. *Approval of the January 10, 2023 and January 12, 2023 Meeting Minutes*.

Secretary of State: So moved.

Governor: We don't need a second, correct?

Clerk of the Board: Correct, sir.

Governor: We have a motion for approval. All those in favor say aye. None against? The motion passes unanimously.

4. Authorization for an Emergency Contract with a Current and/or Former State Employee (For possible action)

Office of the Secretary of State

Pursuant to NRS 333.705, subsection 4, the office seeks a favorable recommendation regarding the office's determination to use the emergency provision to contract with former employee Scott Anderson to ensure a smooth transition to a new administration resulting from the 2022 election for the Secretary

of State through Master Service Agreement #23928 with HAT Limited Partnership, dba Manpower.

Governor: Moving on to agenda item number 4, *Authorization for an Emergency Contract with a Current and/or Former State Employee*.

Clerk of the Board: There's one request under agenda item number 4, pursuant to Nevada Revised Statute (NRS) 333.705, subsection 4. The Office of the Secretary of State seeks a favorable recommendation regarding the office's determination to use the emergency provision to contract with a former employee to ensure a smooth transition to the new administration resulting from the 2022 election for the Secretary of State through Master Service Agreement number 23928 with Manpower from January 2, 2023 through April 30, 2023 on a part-time basis. Are there any questions on this item?

Governor: Any questions from the Board Members?

Attorney General: None here. Move approval.

Governor: We have a motion for approval. Is the Secretary of State able to vote on this item?

Secretary of State: That was my exact question, Governor.

Board Counsel: The Secretary is able to vote on it if he chooses.

Governor: We have a motion. All those in favor? The motion passes.

5. Authorization to Contract with a Current and/or Former State Employee (For possible action)

A. Department of Administration – Purchasing Division

Pursuant to NRS 333.705, subsection 1, the Department of Administration, Purchasing Division requests authority to contract with former employee Joseph Mwakapumba to provide support for the Laboratory Certification Program for the Department of Conservation and Natural Resources, Division of Environmental Protection through Master Service Agreement #23927 with Marathon Staffing Group, Inc.

B. Department of Administration – Purchasing Division

Pursuant to NRS 333.705, subsection 1, the Department of Administration, Purchasing Division requests authority to contract with former employee Tanya Drew to train her replacement for the Department of Public Safety through Master Service Agreement #23927 with Marathon Staffing Group, Inc.

C. Department of Transportation

Pursuant to NRS 333.705, subsection 1, the department requests authority to contract with former employee Cecilia Whited, currently employed by Diversified Consulting Services, to perform construction office manager duties associated with the Pyramid Highway and I-80 projects.

D. Department of Transportation

Pursuant to NRS 333.705, subsection 1, the department requests authority to contract with former employee Anthony Angelopoulos, currently employed by Construction Materials Engineers, Inc., to perform engineering technician duties associated with the US 95 and US 50 projects.

Governor: Moving on to agenda item number 5, *Authorization to Contract with a Current and/or Former State Employee*. I believe we have four separate items. We'll take those individually.

Clerk of the Board: Thank you, sir. The first request is from the Department of Administration, Purchasing Division. The department requests authority to contract with the former employee to provide support for the Laboratory Certification Program for the Department of Conservation and Natural Resources, Division of Environmental Protection with Marathon Staffing Group from upon approval of the Board to December 31, 2023 on a part-time basis. Are there any questions on this item?

Governor: Any questions?

Secretary of State: Motion to approve.

Governor: We have a motion to approve 5-A. All in favor? The motion passes unanimously.

Governor: Agenda item 5-B.

Clerk of the Board: The second request is from the Department of Administration, Purchasing Division. The Department requests authority to contract with a former employee to train their replacement for the Department of Public Safety through Marathon Staffing Group, from March 20, 2023 through April 30, 2023 on a full-time basis. Are there any questions on this item?

Governor: Any questions?

Attorney General: None here. Move approval.

Governor: We have a motion for approval of 5-B. All those in favor? The motion passes unanimously.

Agenda item 5-C.

Clerk of the Board: This third request is from the Department of Transportation. The department requests authority to contract with a former employee currently employed by Diversified Consulting Services to perform construction office manager duties associated with the Pyramid Highway and I-80 projects. The department intends to contract with the employee on a full-time basis from February 2023 through June 2025. Are there any questions on this item?

Secretary of State: No question. Motion to approve.

Governor: The motion presented. All those in favor? The motion passes unanimously.

Agenda item 5-D.

Clerk of the Board: This fourth request is also from the Department of Transportation. The department requests authority to contract with a former employee currently employed by Construction Materials Engineers, Inc. to perform engineering technician duties associated with the U.S. 95 and U.S. 50 projects from March 2023 through October 2023. Are there any questions on this item?

Attorney General: None here. Move approval.

Governor: We have a motion. All those in favor? The motion passes unanimously.

6. Approval of Proposed Leases (For possible action)

Governor: Item number 6, *Approval of Proposed Leases*.

Clerk of the Board: There are 12 leases under agenda item number 6 for approval by the Board today. Leases numbered 4, 6, and 9 are retroactive extensions of an existing lease. Are there any questions on these items?

Governor: No, I didn't have anything annotated on this one. Are there any questions by any of the Board Members?

Secretary of State: No questions. Motion to approve.

Attorney General: None here.

Governor: We have a motion. All those in favor? The motion passes unanimously.

7. Approval of Proposed Contracts (For possible action)

Governor: Moving on to agenda item number 7. *Approval of Proposed Contracts*.

Clerk of the Board: There are 20 contracts under agenda item number 7 for approval by the Board today. For the record, I would like to correct wording on contract number 2, the

contract summary list, the description of old Las Vegas jail should be the City of Las Vegas Detention Center. This is located at 3300 Stewart Avenue in Las Vegas. Are there any questions on any of these items?

Governor: Any questions from the Board?

Attorney General: No, none here.

Governor: Thank you. Do I have a motion?

Secretary of State: Move approval.

Governor: We have a motion on the floor. All those in favor? The motion passes unanimously.

8. Approval of Proposed Master Service Agreements (For possible action)

Governor: Moving on to agenda item number 8, *Approval of Proposed Master Service Agreements*.

Clerk of the Board: There are 18 Master Service Agreements under agenda item 8 for approval today by the Board. Are there any questions on these items?

Governor: My questions were addressed.

Secretary of State: No questions. Motion to approve.

Governor: We have a motion. All those in favor? The motion passes.

9. Information Item – Clerk of the Board Contracts

Pursuant to NRS 333.700, the Clerk of the Board may approve all contract transactions for amounts less than \$100,000. Per direction from the September 14, 2021 meeting of the Board of Examiners, the Board wished to receive an informational item listing all approvals applicable to the new threshold (\$10,000 - \$99,999). Attached is a list of all applicable approvals for contracts and amendments approved from December 20, 2022 through January 18, 2023.

Governor: Moving on to agenda item 9.

Clerk of the Board: There are 50 contracts, over \$10,000 and under the \$100,000 threshold that were approved by the Clerk of the board between December 20, 2022 through January 18, 2023. This item is informational. Are there any questions on any of these items?

Secretary of State: No questions.

Attorney General: None.

Governor: I'm looking for one last annotation I had. Amy, in our previous discussions, do you recall which of these contracts I had a question on? I have a different book with me today and that's why it's not annotated.

Clerk of the Board: It was a question on the informational contract number 12.

Governor: All right, it looks like it was addressed. This is information only. Any other questions by any Board Members?

Secretary of State: No questions.

10. Information Item Report

A. Department of Motor Vehicles – Complete Streets Program

Pursuant to NRS 482.1825, subsection 2, the Department of Motor Vehicles shall certify monthly to the Board of Examiners the amount of the voluntary contributions collected for each county by the department and its agents, and that the money has been distributed as provided in statute. This submittal reports program activities for the month of December for fiscal year 2023.

B. Governor's Finance Office – Budget Division

Pursuant to NRS Chapter 353, the Governor's Finance Office, Budget Division presents a reconciled fund balance report for the Tort Claim Fund, Statutory Contingency Account, Stale Claims Account, Emergency Account, Disaster Relief Account, IFC Unrestricted Contingency Funds, and IFC Restricted Contingency Funds as of January 31, 2023.

Below is the available balance for each account including any projected outstanding claims.

Tort Claim Fund	\$ 3,625,165.76
Statutory Contingency Account	\$ 4,629,271.00
Stale Claims Account	\$ 1,309,324.84
Emergency Account	\$ 354,763.00
Disaster Relief Account	\$ 9,512,461.67
IFC Unrestricted Contingency Fund General Fund	\$ 3,246,322.45
IFC Unrestricted Contingency Highway Fund	\$ 1,638,068.35
IFC Restricted Contingency Fund General Fund	\$ 9,291,707.00
IFC Restricted Contingency Highway Fund	\$ 334,796.00

Governor: Agenda item number 10. Informational reports from Department of Motor Vehicles, Complete Streets program and the Governor's Finance Office, Budget Division.

Clerk of the Board: The first report is from the Department of Motor Vehicles on the Complete Streets program of the voluntary contributions collected by the counties. Pursuant to NRS 482.185 subsection 2, the Department of Motor Vehicles shall certify monthly to the Board of Examiners the amount of the voluntary contributions collected for each county by the department and its agents and that the money has been distributed as provided in statute. This submittal reports program activities for the month of December for fiscal year 2023. I know, sir, that you had requested that going forward you would like to see a quarterly report on the list of the Complete Streets projects.

Governor: Yes, ma'am. Do we have a representative here today?

Bethany Musselman: Good morning. I am Bethany Musselman with the Department of Motor Vehicles.

Governor: Good morning. Do you see an issue with the quarterly report on this particular item?

Bethany Musselman: I do not, no.

Governor: Thank you. What I'll do is direct you to Amy and we'll identify how we want the report to be presented on a quarterly basis to have a sense of what we're looking for.

Bethany Musselman: Sounds good. Thank you.

Governor: Thank you.

Clerk of the Board: The second report is pursuant to NRS Chapter 353. This report has revisions from the original agenda and will be updated following this meeting on the Budget Division's website. It is an informational item about available balances and the various contingency accounts as of January 31, 2023. These accounts are managed by either the Board of Examiners or through the Interim Finance Committee and are intended to cover various contingencies through the 2023-2025 biennium. I'd be happy to answer any questions from the Board on this item.

Governor: Any questions from the Board?

Secretary of State: No questions.

Governor: Hearing and seeing none.

11. Public Comment This public comment period is for any matter that is within the jurisdiction of the public body. No action may be taken upon a matter raised under this public comment period unless the matter itself has been specifically included on an agenda as an action item. The Chair of the Board has imposed a time limit of three minutes.

Governor: Moving on to agenda number 11, *Public Comment*. Do we see any public comment to the north or the south?

Clerk of the Board: We do not have any here, sir.

Governor: Hearing and seeing none.

12. Adjournment

Governor: We'll move to adjournment. Can I have a motion?

Secretary of State: So moved.

Governor: Very good. We will adjourn. I thank everybody for their participation and their support. Everybody have a wonderful day.

Joe Lombardo
Governor



Amy Stephenson
Director

Robin Hager
Deputy Director

Jim Rodriguez
Administrator

**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: February 15, 2023
To: Amy Stephenson, Clerk of the Board
Governor's Finance Office
From: Nikki Hovden, Executive Branch Budget Officer *NH*
Governor's Finance Office
Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners meeting.

OFFICE OF THE SECRETARY OF STATE

Agenda Item Write-up:

Pursuant to NRS 333.705, subsection 4, the Office seeks a favorable recommendation regarding the Office's determination to use the emergency provision contract with former employee Sherry Valdez for the Secretary of State to train new and existing staff in accounts payable and accounts receivable through Master Service Agreement #23928 with HAT Limited Partnership, dba Manpower.

Additional Information:

Ms. Valdez retired from the Office of the Secretary of State on September 6, 2022, and is receiving pension benefits. Ms. Valdez's experience as a Management Analyst 3 is needed for training new and existing staff on accounts payable and accounts receivable, provide recommendations for streamlining job duties and review procedure manuals. The Office seeks to use the emergency provision to contract with Ms. Valdez from January 23, 2023, through May 22, 2023 on a part-time basis, up to 30 hours per week.

Statutory Authority:

NRS 333.705(4)

REVIEWED: <u> <i>Ja</i> </u>
ACTION ITEM: _____



STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Purchasing Division

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: (775) 684-0170 | Fax: (775) 684-0188

January 18, 2023

MEMORANDUM

To: Dustin Speed
From: Annette Morfin, Purchasing Officer
Subject: CETS Contract 23928 – HAT LTD Partnership dba Manpower
RFP 99SWC-S1406 – Temporary Employment Services

Please find attached a copy of the "Authorization to Contract with a Former Employee" for Sherry Valdez who Manpower wants to hire. Sherry recently left state service and will be collecting PERS. Sherry will be working on an emergency basis for a four (4) month period.

Manpower is aware that this request will need BOE approval.

If you have any questions, please contact me at 684-0185 or amorfin@admin.nv.gov

FRANCISCO V. AGUILAR
Secretary of State

STATE OF NEVADA

GABRIEL DI CHIARA
Chief Deputy Secretary of State

MAGGIE SALAS CRESPO
Deputy Secretary for Southern Nevada



ERIN M. HOUSTON
Deputy Secretary for Securities

DEBBIE I. BOWMAN
Deputy Secretary for Operations

MARK A. WLASCHIN
Deputy Secretary for Elections

**OFFICE OF THE
SECRETARY OF STATE**

Date: January 18, 2023
To: Kevin Doty, Administrator
From: Debbie Bowman, Deputy Secretary of State for Operations
Secretary of State's Office
Subject: Authorization to contract with a Former Employee

The Secretary of State's Office is requesting an emergency contract with a former state employee, Sherry Valdez, through the use of an approved MSA vendor – Manpower Temporary Services. This request is being made in accordance with the State Administrative Manual Chapter 0323 and is for a period up to four months, beginning on January 23, 2023, and ending on or before April 22, 2023.

In her previous position, Ms. Valdez served as the Management Analyst 3. She was responsible for the oversight of the Accounts Payable and Accounts Receivable teams, and was a subject matter expert during and after the development of the Commercial Recordings Cenuity system.

Through this contract, Ms. Valdez will assist in training new and existing staff on all accounts receivable duties, provide recommendations for streamlining job duties, and review procedures manuals as they are revised. Additionally, her experience is critical in the training of new staff in order to bridge the knowledge gap in accounting.

Please contact me if additional information or clarification is needed at 775.684.5656 or you may contact me at debbiebowman@sos.nv.gov.

Thank you,

A handwritten signature in blue ink that reads "Debbie Bowman".

Debbie Bowman

NEVADA STATE CAPITOL
101 N. Carson Street, Suite 3
Carson City, Nevada 89701-3714

MEYERS ANNEX
COMMERCIAL RECORDINGS
202 N. Carson Street
Carson City, Nevada 89701-4201

LAS VEGAS OFFICE
2250 Las Vegas Blvd North, Suite 400
North Las Vegas, Nevada 89030-5873

NVSOS.GOV



**STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION**

Purchasing Division

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: (775) 684-0170 | Fax: (775) 684-0188

Authorization to Contract with a Former Employee

Employee Information			
Former Employee Name:	Sherry Valdez		
Former Employee ID Number:	00051		
Former Job Title:	Management Analyst III		
Former Employee Agency:	Secretary of State		
Former Class and Grade:	Class:	07.624	Grade: 37-10
Former Employment Dates:	From:	July 2, 2018	To: September 6, 2022
Requesting Agency:	Secretary of State		
Vendor:	Manpower Temporary Services		

Please mark which of the following applies and complete Sections 'A' through 'M' below:	
X	Contract is with a former State employee (contractor) or a temporary employment agency providing a former employee.
	Contract is with an entity (contractor) other than a temporary employment agency that employs a former State employee who will be performing any or all of the contracted services.
A	<p>Summarize scope of contract work.</p> <p>The scope will be to train new and existing staff on all accounts receivable duties, provide recommendations for streamlining job duties, and review/approve procedure manuals as they are revised.</p>
B	<p>Document former job description.</p> <p>The incumbent was responsible for the oversight of the day-to-day operations of the Accounts Payable and Accounts Receivable teams, and was a subject matter expert during and after the development of the new Cenuity system. Job duties were as follows:</p> <p>Develop and monitor agency budget:</p> <ol style="list-style-type: none"> 1. Assist with biennial legislative budget process, inclusive of planning, developing and preparing the agency request budget. 2. Assist with Statistical analysis including data collection, evaluation analysis and financial statements. 3. Assist with revenue and expenditure forecasts by using statistical and historical data. 4. Assist with PowerPoint Presentation and Testimony for Legislative Budget proposal. 5. Collaborate with division heads to develop budget needs, narratives, justifications. 6. Enter complete and accurate schedules, decision units, narratives, justifications, work programs and other necessary information into Nevada Executive Budget System (NEBS). 7. Assist with final budget documents.

	<p>Financial Administration:</p> <ol style="list-style-type: none"> 1. Monitor agency budget accounts to ensure proper coding, spending levels and budget authority. 2. Compile and analyze data for future expenditures. 3. Work collaboratively with representatives of other State agencies, federal and local jurisdictions, regulatory agencies, vendors, contractors and others in the community to coordinate activities, provide and obtain information, resolve problems, and represent the interests of management. 4. Assist with fiscal notes as requested for any proposed legislation with a potential impact to the agency. 5. Review and apply Level 4 approval to journal vouchers, billing claims, payment vouchers and purchase requisitions. 6. Assist with agency Payroll Projections 7. Delegate authority, responsibilities, and tasks to subordinate staff in a manner that ensures that the employee understands what needs to be done and/or what are the accepted boundaries of authority. 8. Assist with preparation of year end closing documents inclusive of reserve and balance forward calculations. 9. Manage reconciliation and maintenance of internal encumbrance (inclusive of payroll and expenditure projections) and Securities settlement tracking systems to the state data warehouse; provide summary and detail reporting. <p>Provide supervision and management for subordinate staff:</p> <ol style="list-style-type: none"> 1. Review and approve timesheets in a timely manner. 2. Schedule, review, and approve work schedules and leave requests. Ensure continuous coverage of services is provided as necessary when de-conflicting schedules and leave requests. 3. Maintain Work Performance Standards (WPS) for each direct report and ensure an annual review is conducted. 4. All perform evaluations, including those written by subordinate supervisors on other employees in your section, must be completed per the required schedule. All supervisor performance evaluations must be reviewed by the Deputy unless specifically stated. Prior to evaluations, employees must be counseled as appropriate to ensure there are no surprises on the formal evaluation. Any discipline issues, unprofessional conduct, or substandard performance must be addressed verbally and in writing immediately. 5. Maintain currency with all State required Annual training and Supervisor courses. Ensure all employees and subordinate supervisors maintain currency with all State required Annual training and Supervisor courses. 6. Develop, maintain, and administer minimum standards for certification that must be held and training courses that must be completed for all employees and subordinate supervisors. 7. Managing and coordinating employee development, training, coaching, mentoring and team building. <p>Contract Administration:</p> <ol style="list-style-type: none"> 1. Prepare contracts and agreements (inclusive of attachments, summaries and other required documents) with outside vendors and other government entities for review and approval. 2. Analyze and resolve operating and fiscal management problems; prepare, review and evaluate a variety of materials including financial reports, budget status reports, contracts, leases and other documents in order to identify problems and trends, develop solutions, and advise management on alternative courses of action; research and interpret documentation related to assigned functions to determine applicable precedents, regulations and/or administrative guidelines. <p>Perform related duties as assigned.</p>
C	<p>Is the former employee being hired because of their specialized knowledge of the agency's operations? Is there a clause in the contract for transfer of the specialized knowledge of the contracting agency and a timeframe for the transfer?</p> <p>The former employee has served as the Management Analyst III for the Secretary of State's office since 2018. She has worked for the Secretary of State in various roles since 2004. During her tenure, she gained invaluable knowledge of the workings of Commercial Recordings and accounting, which she used in her final role as MA3 to provide expert knowledge for the development of the new Cenuity system. During this contract, the accounting staff will ensure all procedure manuals are revised to include pertinent information provided by this former employee.</p>
D	<p>Explain why existing State employees within your agency cannot perform this function.</p> <p>The existing State employees are not trained on all of the complex duties in accounts receivable. Three of the four staff in accounts receivable have taken new positions at different State agencies, leaving one staff member to maintain all of the duties, however, that staff member was not fully trained. We are preparing to hire two new staff members, but do not have sufficient expertise in order to train them.</p>

E	Document if the individual overseeing or establishing the contract is related to the contractor. If so, explain the relationship and why this would not affect independence and why this would not violate NAC 284.750.
	n/a
F	List contractors' hourly rate.
	\$40.34, plus administrative markup fee
G	List the range of comparable State employee rates.
	Management Analyst III, Grade 37 Step 10, which is \$40.34 per hour.
H	Justify contract rate if it exceeds the maximum employee/employer rate for a comparable State position by more than 10 percent (10%). Additionally, has the contract term been limited as a result?
	n/a
I	Document justification for hiring contractor.
	Accounts Receivable recently experienced a severe staffing shortage when 75% of its staff accepted positions in other State agencies. The remaining staff member does not have the training or expertise to sufficiently train incoming staff. In order to bridge the knowledge gap in accounting, we are hiring this contractor for up to 4 months to train new and existing staff.
J	Will the employee be collecting PERS at any time during the contract?
	Yes
K	What is the duration of the contract with the former employee? (Include start and end date)
	January 23, 2023 – May 22, 2023
L	Will the former employee be working full time or part time? If part time, how many hours?
	Part time. The former employee will work up to 30 hours per week.
M	Is the former employee currently serving on any Boards or Commissions? If yes, identify which Board(s) or Commission(s).
	No.


Comments – Provide any additional comments:

Approval for Authorization to Contract with a Former Employee:


Signature of Agency Head Authorizing Request


Date


Purchasing Administrator Signature (if a Statewide Contract)


Date


Budget Analyst Signature


Date

Clerk of the Board of Examiners Signature

Date

Joe Lombardo
Governor



Amy Stephenson
Director

Robin Hager
Deputy Director

Jim Rodriguez
Administrator

**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: February 22, 2023
To: Amy Stephenson, Clerk of the Board
Governor's Finance Office
From: Heather Field, Executive Branch Budget Officer
Governor's Finance Office
Subject: BOARD OF EXAMINERS **ACTION** ITEM



The following describes an action item submitted for placement on the agenda of the next Board of Examiners meeting.

DEPARTMENT OF ADMINISTRATION – PURCHASING DIVISION

Agenda Item Write-up:

Pursuant to NRS 333.705, subsection 1, the Department of Administration, Purchasing Division requests authority to contract with former employee Verda Barnett to educate, assist and train for the treatment, care and custody of juvenile offenders residing within Caliente Youth Center for the Division of Child and Family Services through Master Service Agreement #23927 with Marathon Staffing Group, Inc.

Additional Information:

Ms. Barnett retired from the Division of Child and Family Services on November 11, 2021, and is receiving pension benefits. Her specialized knowledge of the facility and its operations are key to assisting with staff shortages. The department intends to contract with Ms. Barnett from March 15, 2023 through December 31, 2023 on a part-time basis.

Statutory Authority:

NRS 333.705 (1)

REVIEWED: _____
ACTION ITEM: _____





STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Purchasing Division
515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: (775) 684-0170 | Fax: (775) 684-0188

February 22, 2023

MEMORANDUM

To: Dustin Speed/ Theresa Bawden (DCFS)/Heather Field
From: Annette Morfin, Purchasing Officer
Subject: CETS Contract 23927 – Marathon Staffing Group Inc.
RFP 99SWC-S1406 – Temporary Employment Services

Please find attached a copy of the "Authorization to Contract with a Former Employee" for Verda Barnett who Marathon wants to hire. Verda recently left state service and is collecting PERS.

Marathon is aware they will not be able to hire Verda until March BOE approval.

If you have any questions, please contact me at amorfin@admin.nv.gov

Joe Lombardo
Governor

Richard Whitley, MS
Director



**DEPARTMENT OF
HEALTH AND HUMAN SERVICES**
DIVISION OF CHILD AND FAMILY SERVICES
Helping people. It's who we are and what we do.



Cindy Pitlock, DNP
Administrator

Date: February 21, 2023

To: Annette Morfin, Purchasing Officer
Department of Administration, Purchasing Division

From: Heather Bugg, Admin Services Officer IV
Division of Child and Family Services *HJB*

Subject: Authorization to Contract with Former Employee – Verda Barnett

The Division of Child and Family Services (DCFS) is requesting to contract with a former employee, Verda Barnett, through the use of Marathon Staffing Group, Inc. The request is made in accordance with the State Administrative Manual Chapter 0323. In her previous position, Ms. Barnett served as Assistant Head Group Supervisor at Caliente Youth Center where she obtained specialized knowledge of the facility and its operations.

Through this contract, she will work part-time basis to fulfill tasks that were previously being performed by another contract staff who has since terminated their contract.



**STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Purchasing Division**

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: 775-684-0170 | Fax: 775-684-0188

Authorization to Contract with a Former Employee

Employee Information			
Former Employee Name:	Verda Barnett		
Former Employee ID Number:	020333		
Former Job Title:	Asst Head Group Supervisor		
Former Employee Agency:	DHHS/DCFS/Caliente Youth Center		
Former Class and Grade:	Class:	12.534	Grade: 36
Former Employment Dates:	From:	1/18/2000	To: 11/01/2021
Requesting Agency:	Division of Child and Family Services		
Vendor:	Marathon Staffing Group		

Please mark which of the following applies and complete Sections 'A' through 'M' below:	
	Contract is with a former State employee (contractor) or a temporary employment agency providing a former employee.
	Contract is with an entity (contractor) other than a temporary employment agency that employs a former State employee who will be performing any or all of the contracted services.
A	Summarize scope of contract work. Duties involve education, employment, training, treatment, care and custody of juvenile offenders residing within Caliente Youth Center; maintain comprehensive records of assigned youths' program activities; and provide individual guidance pursuant to State or federal laws and regulations.
B	Document former job description. Supervise the care and custody of youth residing in a Caliente Youth Center: scheduling and planning work activities of home life staff; maintaining safety and security of facility, staff and youth; provide training; coordinating emergency situations; monitoring treatment plans; and performing related duties.
C	Is the former employee being hired because of their specialized knowledge of the agency's operations? Is there a clause in the contract for transfer of the specialized knowledge of the contracting agency and a timeframe for the transfer? Ms. Barnett is being hired due to her specialized knowledge of the facility and its operations. These tasks were previously being performed by another contract staff who has since had to terminate their contract.
D	Explain why existing State employees within your agency cannot perform this function.

	Ongoing medical will require continuing updates and youth access on an intermittent basis and the facility is short staff to support this function at this time.
E	Document if the individual overseeing or establishing the contract is related to the contractor. If so, explain the relationship and why this would not affect independence and why this would not violate NAC 284.750.
	No
F	List contractors' hourly rate.
	\$20.97 hr
G	List the range of comparable State employee rates.
	Grade 31 step 1 \$20.97 – step 10 \$30.84
H	Justify contract rate if it exceeds the maximum employee/employer rate for a comparable State position by more than 10 percent (10%). Additionally, has the contract term been limited as a result?
	N/A
I	Document justification for hiring contractor.
	Staffing shortage
J	Will the employee be collecting PERS at any time during the contract?
	Yes
K	What is the duration of the contract with the former employee? (Include start and end date)
	March 15, 2023 Until 12/31/23
L	Will the former employee be working full time or part time? If part time, how many hours?
	Part time – 25 hours
M	Is the former employee currently serving on any Boards or Commissions? If yes, identify which Board(s) or Commission(s).
	No

Comments – Provide any additional comments:

Approval for Authorization to Contract with a Former Employee:


Signature of Agency Head Authorizing Request

2/2/2023
Date


Purchasing Administrator Signature (if a Statewide Contract)

2/2/23
Date


Budget Analyst Signature

2/22/23
Date

Clerk of the Board of Examiners Signature

Date



**STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION**

Purchasing Division

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: (775) 684-0170 | Fax: (775) 684-0188

February 7, 2023

MEMORANDUM

To: Dustin Speed
From: Annette Morfin, Purchasing Officer
Subject: CETS Contract 23928 – HAT LTD Partnership dba Manpower
RFP 99SWC-S1406 – Temporary Employment Services

Please find attached a copy of the "Authorization to Contract with a Former Employee" for Deborah Hassett who Manpower wants to hire. Deborah recently left state service and will be collecting PERS.

Manpower is aware that this request will need March BOE approval.

If you have any questions, please contact me at 684-0185 or amorfin@admin.nv.gov

Joe Lombardo
Governor



Jack Robb
Director

Matthew Tuma
Deputy Director

Mandee Bowsmith
Administrator

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Division of Human Resource Management
209 E. Musser Street, Suite 101 | Carson City, Nevada 89701
Phone: (775) 684-0150 | <http://hr.nv.gov> | Fax: (775) 684-0122

MEMORANDUM

February 7, 2023

TO: Annette Morfin, Purchasing Officer
Department of Administration, Purchasing Division

FROM: Mandee Bowsmith, Administrator
Department of Administration, Division of Human Resource Management

SUBJECT: Authorization to Contract with Former Employee – Deborah Hassett

The Division of Human Resource Management (DHRM) is requesting to contract with former employee, Deborah Hassett, through the use of Manpower Temporary Services. This request is made in accordance with the State Administrative Manual Chapter 0323. Ms. Hassett has over 25 years of experience in the state where she was part of the development and roll-out team for ADV-HR, oversaw the staff of Agency HR Services (3 years) and Division of Child and Family Services (6 years) as Senior HR Manager. Additionally, Ms. Hassett is experienced in negotiating resolution between employees, state agencies and unions regarding collective bargaining issues.

At this time, DHRM has been tasked, through Executive Orders from Governor Lombardo, to review/update statutes and regulations with a focus on recruitment and retention. Due to several staff vacancies, there has been a recognized knowledge gap. Through this contact, Ms. Hassett will provide guidance and assistance to DHRM management on a wide variety of program areas and provide her knowledge and expertise regarding strategies to modernize state regulations, policies, and procedures.

Please contact me if additional information or clarification is needed. I can be reached at mbowsmith@admin.nv.gov, or via Microsoft Team @Mandee Bowsmith.



**STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION**

Purchasing Division

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: 775-684-0170 | Fax: 775-684-0188

Authorization to Contract with a Former Employee

Employee Information			
Former Employee Name:	Deborah Hassett		
Former Employee ID Number:	11664		
Former Job Title:	Division Administrator		
Former Employee Agency:	DHHS, Child & Family Services		
Former Class and Grade:	Class: U4108	Grade:	Unclassified
Former Employment Dates:	From: Feb. 23, 1998	To:	Jan. 13, 2023
Requesting Agency:	Department of Administration/Division of Human Resource Management		
Vendor:	Manpower		

Please mark which of the following applies and complete Sections 'A' through 'M' below:	
X	Contract is with a former State employee (contractor) or a temporary employment agency providing a former employee.
	Contract is with an entity (contractor) other than a temporary employment agency that employs a former State employee who will be performing any or all of the contracted services.
A	<p>Summarize scope of contract work.</p> <p>Due to several professional level vacancies within DHRM, which has created a critical need for support and assistance in several sections of DHRM, the contractor will assist in providing that support. The Contractor will be able to provide guidance to and advise DHRM Administrator regarding strategies to modernize state regulation, policy, protocol, and practice moving forward.</p>
B	<p>Document former job description.</p> <p>Ms. Hassett recently spent 7 years as the Deputy Director over Administrative Services at DHHS. Over her nearly 25 years with the State of Nevada, she spent 3 years on the ADV-HR/NEATS development and rollout team, and 3 years as the Senior HR Manager for Agency HR Services in the Division of Human Resource Management. In addition, she spent 6 years as the Senior HR Manager at the Division of Child and Family Services. Ms. Hassett is skilled in negotiating resolutions between employees, state agencies and unions regarding collective bargaining issues. Most recently, she led the Department of Health and Human Services team of Senior HR Managers and made difficult determinations to further DHHS HR objectives during pre- and post-pandemic times.</p>
C	Is the former employee being hired because of their specialized knowledge of the agency's operations? Is there a clause in the contract for transfer of the specialized knowledge of the contracting agency and a timeframe for the transfer?

D	Explain why existing State employees within your agency cannot perform this function. Due to several professional level vacancies, other DHRM staff have taken on additional roles and responsibilities. This contacted employee will assist in bridging the gap.
E	Document if the individual overseeing or establishing the contract is related to the contractor. If so, explain the relationship and why this would not affect independence and why this would not violate NAC 284.750. Ms. Hassett is not related to the contractor.
F	List contractors' hourly rate. \$65/hour for contracted employee + Manpower 25% = \$3250/week or \$6500/bi-weekly
G	List the range of comparable State employee rates. Div Administrator \$55.47 (ER); Dep Director \$50.94 Time and half \$78.21/\$75.41
H	Justify contract rate if it exceeds the maximum employee/employer rate for a comparable State position by more than 10 percent (10%). Additionally, has the contract term been limited as a result? If another employee was hired, more time/hours and work would need to be vested and result in greater expense. Contracting with this former employee would not require extra time and/or training as this person is familiar with current systems.
I	Document justification for hiring contractor. Ms. Hassett is uniquely qualified to provide guidance to the DHRM Administrator on a wide variety of program areas, not only the agency perspective, but the systems needed in support of agency HR operations and the impact of recruitment, classification, compensation, and climate issues on executive branch agencies. Ms. Hassett understands the challenges facing the State of Nevada. Ms. Hassett will be able to provide her expertise in reviewing and making decision on related regulations that need to be updated.
J	Will the employee be collecting PERS at any time during the contract? Yes
K	What is the duration of the contract with the former employee? (Include start and end date) March 20, 2023 – August 21, 2024
L	Will the former employee be working full time or part time? If part time, how many hours? Part-time – approximately 25 hours/week
M	Is the former employee currently serving on any Boards or Commissions? If yes, identify which Board(s) or Commission(s). No

Comments – Provide any additional comments:

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Approval for Authorization to Contract with a Former Employee:


Signature of Agency Head Authorizing Request

2/3/2023
Date

Kevin D. Doty
Purchasing Administrator Signature (if a Statewide Contract)

2/7/23
Date


Budget Analyst Signature

2/22/23
Date

Clerk of the Board of Examiners Signature

Date

Joe Lombardo
Governor



Amy Stephenson
Director

Robin Hager
Deputy Director

Jim Rodriguez
Administrator

**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: February 15, 2023
To: Amy Stephenson, Clerk of the Board
Governor's Finance Office
From: Nikki Hovden, Executive Branch Budget Officer
Governor's Finance Office
Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners meeting.

DEPARTMENT OF ADMINISTRATION – PURCHASING DIVISION

Agenda Item Write-up:

Pursuant to NRS 333.705, subsection 1, the Department of Administration, Purchasing Division requests authority to contract with former employee William T. Kirby to provide technical assistance with the management of several federal grants and assist with new discretionary and formula-based federal grants for the Department of Public Safety through Master Service Agreement #23928 with HAT Limited Partnership, dba Manpower.

Additional Information:

Mr. Kirby retired from the Department of Health and Human Services, on October 15, 2021 and is receiving pension benefits. His skills and experience are needed to provide guidance and assistance to the Department of Public Safety, Office of Criminal Justice Assistance with grant applications, federal grant management, monitoring of subrecipients and providing technical assistance relating to federal grants. The department intends to contract with Mr. Kirby from March 15, 2023 through December 31, 2023 on a part-time basis, approximately 30 hours per week.

Statutory Authority:

NRS 333.705 (1)

REVIEWED: _____
ACTION ITEM: _____



STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Purchasing Division

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: (775) 684-0170 | Fax: (775) 684-0188

January 31, 2023

MEMORANDUM

To: Dustin Speed
From: Annette Morfin, Purchasing Officer
Subject: CETS Contract 23928 – HAT LTD Partnership dba Manpower
RFP 99SWC-S1406 – Temporary Employment Services

Please find attached a copy of the "Authorization to Contract with a Former Employee" for William T. Kirby who Manpower wants to hire. William recently left state service and will be collecting PERS.

Manpower is aware that this request will need March BOE approval.

If you have any questions, please contact me at 684-0185 or amorfin@admin.nv.gov

Joe Lombardo
Governor



**Nevada Department of
Public Safety**
Office of Criminal Justice Assistance

George Togliatti
Director

Sheri Brueggemann
Deputy Director

Victoria Hauan
Administrator

Office of Criminal Justice Assistance

1535 Old Hot Springs Road, # 10
Carson City, Nevada 89706-0676
Telephone (775) 687-1500 • Fax (775) 687-4171
www.ocj.nv.gov

DATE: January 26, 2023

TO: Annette Morfin, Purchasing Officer II
Nevada State Purchasing

THROUGH: John Dekoekkoek, Contracts Manager
Department of Public Safety

FROM: Victoria Hauan, Administrator
Office of Criminal Justice Assistance (OCJA)

SUBJECT: Authorization to Contract with a Former State Employee

Pursuant to NRS 333.705, subsection 1, the Department of Public Safety's Records, Office of Criminal Justice Assistance requests authority to contract with a former State of Nevada employee, who is collecting PERS. This will provide temporary assistance to the division in the management of several existing Department of Justice (DOJ) federal grants, subawards and assist with new DOJ discretionary and formula grants such as the 2023 Byrne State Crisis Intervention Program (SCIP) and the FY 2023 National Criminal History Improvement Program Supplemental Funding. New federal grants will significantly increase the workload of the DPS OCJA division and the number of expected subawards to be managed and monitored by the division. Funding for contract work is included in the budgets submitted with the federal grant applications.

Further explanations and justifications are provided in the attached Authorization to Contract with a Former Employee. Please do not hesitate to contact me with any questions or concerns regarding this request.

Cc: Curtis Palmer, ASOIV, DPS
Sheri Brueggemann, Deputy Director, DPS



**STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION**

Purchasing Division

515 East Musser Street, Suite 300 | Carson City, Nevada 89701

Phone: 775-684-0170 | Fax: 775-684-0188

Authorization to Contract with a Former Employee

Employee Information			
Former Employee Name:	William T. Kirby		
Former Employee ID Number:	20396		
Former Job Title:	Health Program Specialist I		
Former Employee Agency:	Health and Human Services		
Former Class and Grade:	Class:	10.238	Grade: 35
Former Employment Dates:	From:	1/31/2000	To: 10/15/21
Requesting Agency:	Department of Public Safety, Office of Criminal Justice Assistance		
Vendor:	Manpower		

Please mark which of the following applies and complete Sections 'A' through 'M' below:	
X	Contract is with a former State employee (contractor) or a temporary employment agency providing a former employee.
	Contract is with an entity (contractor) other than a temporary employment agency that employs a former State employee who will be performing any or all of the contracted services.
A	<p>Summarize scope of contract work.</p> <p>Duties include: Assisting with the development of the State Crisis Intervention Program (SCIP) Formula Grant; writing grant applications; determining grant/subgrant program eligibility; researching, writing and implementing grant program plans; managing fiscal and programmatic aspects of grants and subgrants; review of progress reports and financial claims, monitoring of subrecipients, providing technical assistance to potential sub-grantees in preparing and filing grant applications; evaluating and processing sub-grant applications; grant management based on federal guidelines; problem solving, effective communication and coordination with stakeholders.</p>
B	<p>Document former job description.</p> <p>Reviewed subaward proposals from substance abuse prevention coalitions and made necessary revisions after consultation. Reviewed and processed reimbursement requests from providers. Assisted with writing federal grant applications to the Substance Abuse and Mental Health Services Agency (SAMHSA).</p>
C	Is the former employee being hired because of their specialized knowledge of the agency's operations? Is there a clause in the contract for transfer of the specialized knowledge of the contracting agency and a timeframe for the transfer?

	The former employee has Specialized knowledge with Mental Health, federal grant management and subrecipient assistance. The New SCIP grant opportunity requires coordination with mental health stakeholders. There is no transfer clause.
D	Explain why existing State employees within your agency cannot perform this function.
	The agency has an increased number of federal grants and subsequent subawards to manage which has already increased the workload for all current FTE positions. The workload will increase more as new awards are given to the division. The agency has a new formula grant coming, the Byrne "State Crisis Intervention Program" (SCIP) that will include Mental Health aspects and Bill Kirby would bring experience in that field to help the agency develop the program and manage the new grant and subrecipients.
E	Document if the individual overseeing or establishing the contract is related to the contractor. If so, explain the relationship and why this would not affect independence and why this would not violate NAC 284.750.
	There is no relationship between the contractor and the contracted position.
F	List contractors' hourly rate.
	\$25.00
G	List the range of comparable State employee rates.
	\$24.81 to \$36.84, Grade 35, Grants Projects Analyst II, Class 7.755
H	Justify contract rate if it exceeds the maximum employee/employer rate for a comparable State position by more than 10 percent (10%). Additionally, has the contract term been limited as a result?
	N/A
I	Document justification for hiring contractor.
	Funding for contract work is included in the budgets submitted with the federal grant applications so this will not impact the current division's budget. New DOJ grants will significantly increase the workload of the DPS division due to additional requirements of the solicitation, the number of expected subawards to be managed and monitored by the division through financial claims for reimbursement, review of progress reports, and technical assistance to subrecipients. Provide temporary assistance to the division in the management of several existing Department of Justice (DOJ) federal grants, subawards and assist with new DOJ formula grants such as the 2023 Byrne State Crisis Intervention Program (SCIP) and the FY 2023 National Criminal History Improvement Program Supplemental Funding.
J	Will the employee be collecting PERS at any time during the contract?
	Yes
K	What is the duration of the contract with the former employee? (Include start and end date)
	March 15, 2023 to December 31, 2023
L	Will the former employee be working full time or part time? If part time, how many hours?
	Part-time from 20-40 hours per week as needed.
M	Is the former employee currently serving on any Boards or Commissions? If yes, identify which Board(s) or Commission(s).
	NO

Comments – Provide any additional comments:

Approval for Authorization to Contract with a Former Employee:

Victoria Hagan 1-27-2023
Signature of Agency Head Authorizing Request Date

Curtis Palmer, ASO IV, MS, CPM Digitally signed by Curtis Palmer, ASO IV, MS, CPM
Date: 2023.01.30 14:53:20 -08'00'
Signature of Agency Head Authorizing Request Date

Purchasing Administrator Signature (if a Statewide Contract) Date

Budget Analyst Signature Date

Clerk of the Board of Examiners Signature Date

Comments – Provide any additional comments:

Approval for Authorization to Contract with a Former Employee:

Victoria Hagan 1-27-2023
Signature of Agency Head Authorizing Request Date

Signature of Agency Head Authorizing Request Date

Kevin D. Ooty 1/31/23
Purchasing Administrator Signature (if a Statewide Contract) Date

[Signature] 2/22/23
Budget Analyst Signature Date

Clerk of the Board of Examiners Signature Date

Joe Lombardo
Governor



Amy Stephenson
Director

Robin Hager
Deputy Director

Jim Rodriguez
Administrator

**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: February 17, 2023
To: Amy Stephenson, Clerk of the Board
Governor's Finance Office
From: Heather Field, Executive Branch Budget Officer
Governor's Finance Office
Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners meeting.

DEPARTMENT OF ADMINISTRATION – PURCHASING DIVISION

Agenda Item Write-up:

Pursuant to NRS 333.705, subsection 1, the Department of Administration, Purchasing Division requests authority to contract with former employee Katrina Nielsen assist with agency administrative and fiscal functions for the Division of Child and Family Services through Master Service Agreement #23927 with Marathon Staffing Group, Inc.

Additional Information:

Mrs. Nielsen retired from the Division of Child and Family Services on January 4, 2023, and is receiving pension benefits. Her specialized knowledge in financial management will assist the agency with required duties and developing efficiencies. The department intends to contract with Mrs. Nielsen from April 05, 2023 through June 30, 2024 on a part-time basis.

Statutory Authority:

NRS 333.705 (1)

REVIEWED: _____
ACTION ITEM: _____



STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Purchasing Division

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: (775) 684-0170 | Fax: (775) 684-0188

February 16, 2023

MEMORANDUM

To: Dustin Speed/ Theresa Bawden (DCFS)

From: Annette Morfin, Purchasing Officer

Subject: CETS Contract 23927 – Marathon Staffing Group Inc.
RFP 99SWC-S1406 – Temporary Employment Services

Please find attached a copy of the "Authorization to Contract with a Former Employee" for Katrina Nielsen who Marathon wants to hire. Katrina recently left state service and is collecting PERS.

Marathon is aware they will not be able to hire Katrina until BOE approval.

If you have any questions, please contact me at amorfin@admin.nv.gov

Joe Lombardo
Governor



Richard Whitley, MS
Director

DEPARTMENT OF HEALTH AND HUMAN SERVICES

DIVISION OF CHILD AND FAMILY SERVICES
Helping people. It's who we are and what we do.



Cindy Pitlock, DNP
Administrator

Date: February 16, 2023

To: Annette Morfin, Purchasing Officer
Department of Administration, Purchasing Division

From: Heather Bugg, Admin Services Officer IV *HB*
Division of Child and Family Services

Subject: Authorization to Contract with Former Employee – Katrina Nielsen

The Division of Child and Family Services (DCFS) is requesting to contract with a form employee, Katrina Nielsen, through the use of Marathon Staffing Group, Inc. The request is made in accordance with the State Administrative Manual Chapter 0323. In her previous position, Ms. Nielsen served as the Administrative Services Officer IV for the Division where she obtained specialized knowledge in financial management, budgeting and contracting. She is knowledgeable in all DCFS program areas, has experience in performing all the duties required and has superior qualifications to meet the needs of this agency.

Through this contract, she will work part-time as needed assisting recruitments, financial and grants management, preparing work programs, processing payments, cost allocation, policies and procedures, federal reporting, RFPs, contracts, service agreements, subawards and work orders, identifying expiring contracts that need to be renewed, and identifying areas to enhance processes to improve the workflow efficiency and assist in developing and implementing that agency's biennial budget.



**STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Purchasing Division**

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: 775-684-0170 | Fax: 775-684-0188

Authorization to Contract with a Former Employee

Employee Information			
Former Employee Name:	Katrina Nielsen		
Former Employee ID Number:	12219		
Former Job Title:	Administrative Services Officer IV		
Former Employee Agency:	DHHS/DCFS		
Former Class and Grade:	Class:	7.215	Grade: 44
Former Employment Dates:	From:	4/16/96	To: 1/4/23
Requesting Agency:	Division of Child and Family Services		
Vendor:	Marathon		

Please mark which of the following applies and complete Sections 'A' through 'M' below:	
	Contract is with a former State employee (contractor) or a temporary employment agency providing a former employee.
	Contract is with an entity (contractor) other than a temporary employment agency that employs a former State employee who will be performing any or all of the contracted services.
A	<p>Summarize scope of contract work.</p> <p>This position will work part-time as needed assisting recruitments, financial and grants management, preparing work programs, processing payments, cost allocation, policies & procedures, federal reporting, RFPs, contracts, service agreements, subawards and work orders, identifying expiring contracts that need to be renewed, and identifying areas to enhance processes to improve workflow efficiency and assist in developing and implementing the agency's biennial budget.</p>
B	<p>Document former job description.</p> <p>Administrative Services Officers function as business managers for a department, large division or major program area, with responsibility for accounting, budgeting and fiscal management. negotiate solutions to problems where competing interests and conflicting opinions exist; direct operations and activities related to the agency's budget, fiscal control and business operations; make independent decisions requiring advanced knowledge of fiscal management and budgeting; provide the highest level of technical advisement to management in critical program areas; supervise and evaluate the performance of lower level Administrative Services Officers and other professional staff; develop and implement long-range plans and develop innovative solutions to complex problems; plan, organize and coordinate multiple programs and activities</p>
C	<p>Is the former employee being hired because of their specialized knowledge of the agency's operations? Is there a clause in the contract for transfer of the specialized knowledge of the contracting agency and a timeframe for the transfer?</p>

	Ms. Nielsen is being hired due to her specialized knowledge in financial management, budgeting and contracting for 25 years for DCFS as the chief Financial Officer for approximately 5 of those years. She is knowledgeable in all DCFS program areas, has experience in performing all the duties required and has superior qualifications to meet the needs of this agency.
D	Explain why existing State employees within your agency cannot perform this function.
	With approval of \$86M in American Rescue Plan funding, additional resources in all financial and programmatic areas are needed to implement the newly approved behavioral health programs. In addition, the division has encountered significant vacancies and turnover and can benefit from experienced financial management staff to provide additional resources to effectively train staff and assist in agency financial operations.
E	Document if the individual overseeing or establishing the contract is related to the contractor. If so, explain the relationship and why this would not affect independence and why this would not violate NAC 284.750.
	No
F	List contractors' hourly rate.
	\$44.19 hr
G	List the range of comparable State employee rates.
	Grade 39 - Management Analyst IV - step 1 \$29.51 – step 10 \$44.19
H	Justify contract rate if it exceeds the maximum employee/employer rate for a comparable State position by more than 10 percent (10%). Additionally, has the contract term been limited as a result?
	N/A
I	Document justification for hiring contractor.
	Staffing shortage
J	Will the employee be collecting PERS at any time during the contract?
	Yes
K	What is the duration of the contract with the former employee? (Include start and end date)
	04/05/2023 or upon BOE approval through 06/30/24
L	Will the former employee be working full time or part time? If part time, how many hours?
	Part-time - Up to 30 hours per week
M	Is the former employee currently serving on any Boards or Commissions? If yes, identify which Board(s) or Commission(s).
	No

Comments – Provide any additional comments:



STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Purchasing Division

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: (775) 684-0170 | Fax: (775) 684-0188

February 3, 2023

MEMORANDUM

To: Dustin Speed

From: Annette Morfin, Purchasing Officer

Subject: CETS Contract 23927 – Marathon Staffing Group Inc.
RFP 99SWC-S1406 – Temporary Employment Services

Please find attached a copy of the "Authorization to Contract with a Former Employee" for Jean Robbins who Marathon wants to hire. Jean recently left state service and will be collecting PERS.

Marathon is aware that this request will need March BOE approval.

If you have any questions, please contact me at 684-0185 or amorfin@admin.nv.gov

ANDY MATTHEWS
Controller

STATE OF NEVADA


JAMES SMACK
Chief Deputy Controller



**OFFICE OF THE
STATE CONTROLLER**

MEMORANDUM

To: Annette Morfin, Purchasing Officer
Department of Administration, Purchasing Division

From: James Smack, Chief Deputy Controller
Nevada State Controller's Office 

Date: February 3, 2023

Subject: Authorization to Contract with Former Employee – Jean Robbins

The Nevada State Controller's Office is requesting to contract with a former employee, Jean Robbins, using Marathon Staffing Group Inc. The request is made in accordance with the State Administrative Manual Chapter 0323. In her previous positions at the Nevada State Controller's Office, Ms. Robbins performed a variety of tasks including grant/job setup and maintenance, review of Single Audit data, assisted with the preparation of the Schedule of Expenditures of Federal Awards (SEFA), prepared the Treasury Sate Agreement (TSA), and input data for the Cash Management Improvement Act (CMIA) Annual report.

Through this contract, Ms. Robbins will assist with grant/job setup and maintenance and provide support with Single Audit reporting. If grant/job setup changes are not made, agencies can't correctly code transactions in the accounting system, pay bills, or draw funds from the Federal government. This may lead to untimely and inaccurate SEFA reporting. The SEFA is part of the Single Audit. Inaccurate and untimely completion can lead to audit findings and greater scrutiny from the Federal government.

Please contact Michaela Woodburn if additional information or clarification is needed at 775-684-5615 or mwoodburn@sco.nv.gov.



**STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION**

Purchasing Division

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: 775-684-0170 | Fax: 775-684-0188

Authorization to Contract with a Former Employee

Employee Information			
Former Employee Name:	Jean Robbins		
Former Employee ID Number:	31114		
Former Job Title:	Accountant 3		
Former Employee Agency:	Governor's Finance Office, Office of Project Management		
Former Class and Grade:	Class:	38	Grade: 09
Former Employment Dates:	From:	6/2004	To: 07/2022
Requesting Agency:	Office of the State Controller		
Vendor:	Marathon Staffing		

Please mark which of the following applies and complete Sections 'A' through 'M' below:	
X	Contract is with a former State employee (contractor) or a temporary employment agency providing a former employee.
	Contract is with an entity (contractor) other than a temporary employment agency that employs a former State employee who will be performing any or all of the contracted services.
A	Summarize scope of contract work. Assist with setting up grant related job codes and Single Audit reporting.
B	Document former job description. Cash and Treasury Module lead on the Smart21 project, which included providing current Accounting System knowledge to prepare switch to new Accounting system.
C	Is the former employee being hired because of their specialized knowledge of the agency's operations? Is there a clause in the contract for transfer of the specialized knowledge of the contracting agency and a timeframe for the transfer? No
D	Explain why existing State employees within your agency cannot perform this function.

	<p>The State Controller's Office currently has four vacancies for which interviews and/or posing of job requisitions are taking place. Some of the responsibilities of the State Controller's Office – Fiscal Operations section are to setup and make changes to grants and jobs, review Single Audit data, preparation of the Schedule of Expenditures of Federal Awards (SEFA), Treasury State Agreement, and CMIA Annual report. Each of these tasks involve time intensive, manual processes. If grant/job setup and changes are not made, agencies can't correctly code transactions in the accounting system. This may lead to untimely and inaccurate SEFA reporting. The SEFA is part of the Single Audit. Inaccurate and untimely completion can lead to audit findings and greater scrutiny from the Federal government. Due to loss of institutional knowledge across the agencies, including the Controller's Office, these responsibilities are taking longer to complete. The agencies' requests for grant job code setups are increasing. Currently there are more than 31 active requests. Each request can contain multiple job/grants that requirement setup or changes. It is taking multiple communications with the agencies to obtain the correct information to set up the data. All Controller's Office team members able to assist with SEFA preparation and grant job code setups have been assisting, with most of them earning compensatory time. This is starting to cause employee burn-out and we need to look elsewhere for assistance. Additional assistance is required to complete these tasks and reduce the backlog. Ms. Robbins will be assisting with grant/job setup to bring them current and assist with maintaining a quicker turnaround. She will also provide support with Single Audit reporting.</p>
E	<p>Document if the individual overseeing or establishing the contract is related to the contractor. If so, explain the relationship and why this would not affect independence and why this would not violate NAC 284.750.</p> <p>There is no relationship between the contractor and anyone in the Office of the State Controller.</p>
F	<p>List contractors' hourly rate.</p> <p>\$40.34</p>
G	<p>List the range of comparable State employee rates.</p> <p>\$44.19 grade 39 (Management Analyst 4) - \$48.45 grade 41 (Chief Accountant)</p>
H	<p>Justify contract rate if it exceeds the maximum employee/employer rate for a comparable State position by more than 10 percent (10%). Additionally, has the contract term been limited as a result?</p> <p>NA</p>
I	<p>Document justification for hiring contractor.</p> <p>The State Controller's Office has reached out to retired State Controller's Office employees and known State fiscal employees working less than 40 hours per week. There has been no interest in assisting with these tasks. All State Controller's Office employees able to assist have been requested to work additional hours earning compensatory time (comp time). However, continuing to accumulate comp time hours creates employee burn-out and makes it difficult to schedule sufficient annual leave to ensure employees will not lose annual leave at the end of a calendar year (use it or lose it). Ms. Robbins is the only retired State employee that the State Controller Office is aware of who would need limited training to assist the State Controller's Office and is willing to assist with these tasks.</p>
J	<p>Will the employee be collecting PERS at any time during the contract?</p> <p>Yes</p>
K	<p>What is the duration of the contract with the former employee? (Include start and end date)</p> <p>March 20, 2023 – December 31, 2024</p>
L	<p>Will the former employee be working full time or part time? If part time, how many hours?</p> <p>The former employee will work between 20-30 hours per week.</p>

M	Is the former employee currently serving on any Boards or Commissions? If yes, identify which Board(s) or Commission(s).
	The former employee is not a member a board or commission.

Comments - Provide any additional comments:

Joe Lombardo
Governor



Amy Stephenson
Director

Robin Hager
Deputy Director

Jim Rodriguez
Administrator

**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: February 22, 2023
To: Amy Stephenson, Clerk of the Board
Governor's Finance Office
From: Heather Field, Executive Branch Budget Officer
Governor's Finance Office
Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners meeting.

DEPARTMENT OF ADMINISTRATION – PURCHASING DIVISION

Agenda Item Write-up:

Pursuant to NRS 333.705, subsection 1, the Department of Administration, Purchasing Division requests authority to contract with former employee Roger Trott to coordinate and process the permit and project review for the Nevada Department of Transportation through Master Service Agreement #23927 with Marathon Staffing Group, Inc.

Additional Information:

Mr. Trott retired from the Nevada Department of Transportation on February 3, 2023, and is receiving pension benefits. His specialized knowledge of project review, internal processes, and the IRWIN system are key in ensuring the progression of permit approval and training of new staff. The department intends to contract with Mr. Trott from March 15, 2023 through June 30, 2023 on a part-time basis.

Statutory Authority:

NRS 333.705 (1)

REVIEWED: _____
ACTION ITEM: _____



**STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION**

Purchasing Division

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: (775) 684-0170 | Fax: (775) 684-0188

February 13, 2023

MEMORANDUM

To: Dustin Speed/ Kelli Anderson (NDOT)
From: Annette Morfin, Purchasing Officer
Subject: CETS Contract 23927 – Marathon Staffing Group Inc.
RFP 99SWC-S1406 – Temporary Employment Services

Please find attached a copy of the "Authorization to Contract with a Former Employee" for Roger Trott who Marathon wants to hire. Roger recently left state service and is collecting PERS. This would be as an emergency request until new personnel can be hired.

Marathon is aware they will not be able to hire Roger until BOE approval.

If you have any questions, please contact me at amorfin@admin.nv.gov



JOE LOMBARDO
Governor

STATE OF NEVADA
DEPARTMENT OF TRANSPORTATION
1263 S. Stewart Street
Carson City, Nevada 89712

TRACY LARKIN THOMASON, P.E.
Director

Date: February 1, 2023

To: Annette Morfin, Purchasing Officer
Department of Administration, Purchasing Division

From: Chris Young
Chief, Environmental Services Division *CCY*

Subject: Authorization to Contract with Former Employee – Roger Trott

The Nevada Department of Transportation is requesting to contract with a former employee, Roger Trott, through the use of Marathon Staffing. The request is made in accordance with the State Administrative Manual Chapter 0323. In his previous position, Mr. Trott was responsible for reviewing projects and permits for socioeconomic impacts and coordinating the Environmental Division review of permits, material site clearances, and Local Public Agency Projects. Mr. Trott is proficient coordinating the reviews of the 10 sections within the Environmental Division and in the use of the Department's Integrated Right-of-Way Information Network Application (IRWIN) which is used to process the more than 500 occupancy and encroachment permits NDOT receives each year, all of which must receive environmental review. Mr. Trott is also extremely familiar with the internal processes and the technical and professional language unique to the various Environmental Division sections and NDOT.

Through this contract, Mr. Trott will coordinate and process the permit and project reviews for the Environmental Division through the cumbersome IRWIN system, assist the various environmental staff with ensuring all required review information is provided, and provide follow up with staff to complete their reviews within the tight timeframe required by NDOT policy to complete permit approvals.

Most importantly, this contract will allow Mr. Trott to work with new staff when they are hired to train them to do this work.

Please contact me if additional information or clarification is needed. My phone number is 775-888-7687, or I can be contacted by email at cyoung@dot.nv.gov.



**STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION**

Purchasing Division

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: (775) 684-0170 | Fax: (775) 684-0188

Authorization to Contract with a Former Employee

Employee Information				
Former Employee Name:	Roger Trott			
Former Employee ID Number:	56911			
Former Job Title:	Environmental Scientist III			
Former Employee Agency:	Department of Transportation			
Former Class and Grade:	Class:	36	Grade:	10
Former Employment Dates:	From:	April 27, 2015	To:	February 3, 2023
Requesting Agency:	Department of Transportation			
Vendor:	Marathon Staffing			

Please mark which of the following applies and complete Sections 'A' through 'M' below:	
X	Contract is with a former State employee (contractor) or a temporary employment agency providing a former employee.
	Contract is with an entity (contractor) other than a temporary employment agency that employs a former State employee who will be performing any or all of the contracted services.
A	<p>Summarize scope of contract work.</p> <p>Coordination of Environmental Division occupancy and encroachment permits and project reviews.</p>
B	<p>Document former job description.</p> <p>Essential functions of the former job held by Mr. Trott are:</p> <ol style="list-style-type: none"> 1) Provide reviews for department projects and activities to assess the potential impact of a project/activity to environmental and human resources. May require conducting field visits, utilizing existing data, preparing reports and documentation, consultation with regulatory agencies and other interested parties. 2) Coordinate and manage the Environmental Division Local Public Agency NEPA compliance program; prepare draft approvals. 3) Coordinate and manage the Environmental Division Material Site environmental compliance program; prepare material site clearance memos. 4) Review and develop studies/reports/documentation needed to address social and economic issues for environmental NEPA) compliance documents. 5) Coordinate and manage large EA and EIS project NEPA compliance during the final design of individual phases; prepare EA and EIS re-evaluation documents. 6) Coordinate the Environmental Division Occupancy and Encroachment Permit reviews and approvals.

	Is the former employee being hired because of their specialized knowledge of the agency's operations? Is there a clause in the contract for transfer of the specialized knowledge of the contracting agency and a timeframe for the transfer?
C	The Environmental Division reviews more than 500 permits annually and more than 150 highway construction and maintenance projects. Mr. Trott understands the processes unique to the Environmental Division, NDOT, and the IRWIN permitting system required to ensure permits and projects are reviewed by the 10 sections within the Environmental Division in a timely manner. The contract includes language to train permanent NDOT employees in these skills. The time frame for the provided services depends upon when the vacant position responsible for these duties is filled and the individual is trained up to point of completing the task without assistance.
	Explain why existing State employees within your agency cannot perform this function.
D	Other staff within the Environmental Division who don't have the required experience have been performing these duties and the duties of other vacant positions in addition to their position specific full-time obligations. Project delivery times and permit review times are being substantively delayed by having other employees do this work.
	Document if the individual overseeing or establishing the contract is related to the contractor. If so, explain the relationship and why this would not affect independence and why this would not violate NAC 284.750.
E	No relationship.
	List contractors' hourly rate.
F	\$38.56 (commensurate with grade 36, step 10 salary received while working for the same agency as doing same activity)
	List the range of comparable State employee rates.
G	\$38.56 (Environmental Scientist III, Grade 36, Step 10)
	Justify contract rate if it exceeds the maximum employee/employer rate for a comparable State position by more than 10 percent (10%). Additionally, has the contract term been limited as a result?
H	N/A
	Document justification for hiring contractor.
I	Other staff within the Environmental Division who don't have the required experience have been performing this duty and the duties of other vacant positions in addition to their position specific full-time obligations. Project delivery times and permit review times are being substantively delayed by having a dedicated employee do this work.
	Will the employee be collecting PERS at any time during the contract?
J	Yes
	What is the duration of the contract with the former employee? (Include start and end date)
K	Anticipate 03/15/2023 start. End date dependent upon filling vacant position and training new employee. Funds currently budgeted for this contract through 6/30/2023.
	Will the former employee be working full time or part time? If part time, how many hours?
L	Part time, variable, in the range 15-25 hrs. per week
	Is the former employee currently serving on any Boards or Commissions? If yes, identify which Board(s) or Commission(s).
M	No

Comments – Provide any additional comments:

Approval for Authorization to Contract with a Former Employee:

DocuSigned by:

Signature of Agency Head Authorizing Request 02/02/2023
Date


Purchasing Administrator Signature (if a Statewide Contract) 2/13/23
Date


Budget Analyst Signature 2/22/23
Date

Clerk of the Board of Examiners Signature Date

Joe Lombardo
Governor



Amy Stephenson
Director

Robin Hager
Deputy Director

Jim Rodriguez
Administrator

**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: March 2, 2023
To: Amy Stephenson, Clerk of the Board
Governor's Finance Office
From: Nikki Hovden, Executive Branch Budget Officer
Governor's Finance Office
Subject: BOARD OF EXAMINERS **ACTION** ITEM

NH

The following describes an action item submitted for placement on the agenda of the next Board of Examiners meeting.

DEPARTMENT OF ADMINISTRATION – PURCHASING DIVISION

Agenda Item Write-up:

Pursuant to NRS 333.705, subsection 1, the Department of Administration, Purchasing Division requests authority to contract with former employee Heather Field to assist with the Governor's Recommended budget for the 2023-2025 biennium for the Governor's Finance Office through Master Service Agreement #23928 with HAT Limited Partnership, dba Manpower.

Additional Information:

Ms. Field retired from the Governor's Finance Office, Budget Division on September 23, 2022 and will receive pension benefits. Her skills and experience are needed to assist in budget preparation, implementation, and maintenance. The division intends to contract with Ms. Field from the Board of Examiners approval to June 30, 2024 on a part-time basis.

Statutory Authority:

NRS 333.705 (1)

REVIEWED: _____
ACTION ITEM: _____

NH



**STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION**

Purchasing Division

**515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: (775) 684-0170 | Fax: (775) 684-0188**

March 2, 2023

MEMORANDUM

To: Nikki L. Hovden
From: Annette Morfin, Purchasing Officer
Subject: CETS Contract 23928 – HAT LTD Partnership dba Manpower
RFP 99SWC-S1406 – Temporary Employment Services

Please find attached a copy of the "Authorization to Contract with a Former Employee" for Heather Field who Manpower wants to hire. Heather has recently left state service and will be collecting PERS.

Manpower is aware they will not be able to hire Heather until BOE has approved the contract at their March meeting.

If you have any questions, please contact me at 684-0185 or amorfin@admin.nv.gov

Joe Lombardo
Governor

Amy Stephenson
Director



Robin Hager
Deputy Director

**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

Jim Rodriguez
Administrator

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: March 2, 2023

To: Kevin Doty, Administrator
Puchasing Division, Department of Administration

From: Denice Castillo, Executive Assistant
Governor's Finance Office

A handwritten signature in black ink, appearing to read "DC" or similar initials.

Pursuant to NRS 333.705, subsection 1, the Governor's Finance Office, requests to continue contracting with former employee Heather Field to assist with the Governor's Reccommended Budget process through the 2023 Legislative Session on a part time basis through June 30, 2024. The employee will continue employment through the Master Service Agreement #23928, with HAT Ltd Partnership, DBA Manpower.

Ms. Field retired from state service on September 23, 2022. Ms. Field will continue to assist with the Governor's Recommended Budget process. Ms. Field possesses the state knowledge and skills required for this work.

Thank you for condiseration on this matter.

Sincerely,

A handwritten signature in black ink, reading "Denice Castillo".

Denice Castillo, Executive Assistant
Governor's Finance Office



**STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION**

Purchasing Division

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: 775-684-0170 | Fax: 775-684-0188

Authorization to Contract with a Former Employee

Employee Information			
Former Employee Name:	Heather Field		
Former Employee ID Number:	58180		
Former Job Title:	Executive Branch Budget Officer II		
Former Employee Agency:	Governor's Finance Office – Budget Division		
Former Class and Grade:	Class:	07.634	Grade: 43
Former Employment Dates:	From:	09/25/2015	To: 09/23/2022
Requesting Agency:	Governor's Finance Office – Budget Division		
Vendor:	Manpower		

Please mark which of the following applies and complete Sections 'A' through 'M' below:	
	Contract is with a former State employee (contractor) or a temporary employment agency providing a former employee.
	Contract is with an entity (contractor) other than a temporary employment agency that employs a former State employee who will be performing any or all of the contracted services.
A	Summarize scope of contract work.
	Contract will support the office during the 2023 Legislative Session.
B	Document former job description.
	Ms. Field was responsible for collaborating with executive branch agencies to produce the Governor's Recommended Budget as well as reviewing and analyzing executive branch budgets in the interim. Ms. Field provided support as the team lead for the Commerce and Industry team.
C	Is the former employee being hired because of their specialized knowledge of the agency's operations? Is there a clause in the contract for transfer of the specialized knowledge of the contracting agency and a timeframe for the transfer?
	Yes. Ms. Field has specialized knowledge of agency operations from her prior experience as an Executive Branch Budget Officer 2.
D	Explain why existing State employees within your agency cannot perform this function.

E	Document if the individual overseeing or establishing the contract is related to the contractor. If so, explain the relationship and why this would not affect independence and why this would not violate NAC 284.750.
	The Deputy Director of the Governor's Finance Office will oversee the contractor and is not related to the contractor.
F	List contractors' hourly rate.
	\$70.00 /hour
G	List the range of comparable State employee rates.
	Executive Branch Budget Officer II Grade 43 \$35.25 - \$53.14
H	Justify contract rate if it exceeds the maximum employee/employer rate for a comparable State position by more than 10 percent (10%). Additionally, has the contract term been limited as a result?
	Ms. Field has specialized knowledge and experience as the former team lead of the Commerce and Industry team which can't be matched by existing staff.
I	Document justification for hiring contractor.
	Ms. Field's experience as a team lead and Budget Officer are necessary to aid the office in developing the Governor's Recommended Budget.
J	Will the employee be collecting PERS at any time during the contract?
	Yes.
K	What is the duration of the contract with the former employee? (Include start and end date)
	BOE approval, to June 30, 2023.
L	Will the former employee be working full time or part time? If part time, how many hours?
	Part Time – 20 hours per week.
M	Is the former employee currently serving on any Boards or Commissions? If yes, identify which Board(s) or Commission(s).
	No.

Comments – Provide any additional comments:

Approval for Authorization to Contract with a Former Employee:

Amy L. Stephenson 3/2/23
Signature of Agency Head Authorizing Request Date

Kevin D. Sotz 3/2/23
Purchasing Administrator Signature (if a Statewide Contract) Date

Michelle Jordan 3/2/23
Budget Analyst Signature Date

Clerk of the Board of Examiners Signature Date

Joe Lombardo
Governor



Amy Stephenson
Director

Robin Hager
Deputy Director

Jim Rodriguez
Administrator

**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: February 7, 2023
To: Amy Stephenson, Clerk of the Board
Governor's Finance Office
From: Kelli Anderson, Executive Branch Budget Officer
Governor's Finance Office
Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners meeting.

DEPARTMENT OF TRANSPORTATION

Agenda Item Write-up:

Pursuant to NRS 333.705, subsection 1, the Nevada Department of Transportation requests authority to contract with former employee Billy Ezell. Mr. Ezell is employed with HDR Engineering, Inc., who is proposing to utilize him as a member on their construction engineering services support team supporting the US95/US6 Downtown Tonopah Project.

Additional Information:

There are insufficient staff and expertise to successfully manage the workload, size, and scope of the Statewide construction operations needs for drafting design of plan set. HDR Engineering Inc. was chosen by Request for Proposal (RFP) to perform the requested services for US95/US6 Downtown Tonopah Project under agreement #P374-20-015TO3 to be completed in 2026. Mr. Ezell retired from state services on January 27, 2023, and HDR Engineering Inc. intends to contract with Mr. Ezell full time from Upon Approval through December 2026.

Statutory Authority:

NRS 333.705 (1)

REVIEWED: _____
ACTION ITEM: _____



1263 South Stewart Street
Carson City, Nevada 89712
Phone: (775) 888-7440
Fax: (775) 888-7201

MEMORANDUM

January 19, 2023

To: Governor's Finance Office
From: Tracy Larkin Thomason, Director
Subject: Authorization to Contract with a Former Employee – Bill Ezell

SUMMARY

Pursuant to the Administrative Manual Section 0323, the Nevada Department of Transportation (NDOT) requests the authority to contract with retired state employee, Mr. Bill Ezell. Mr. Ezell is retiring from state service on January 27, 2023. HDR Engineering, Inc. (HDR) has hired Mr. Ezell to fill one of the Roadway Designer's on NDOT Agreement P374-20-015TO3, US95/US6 Downtown Tonopah Project.

BACKGROUND

The US95/US6 Downtown Tonopah Project will reconstruct US95 through Tonopah, modify the US95/US6 intersection for safer traffic flow, remove and replace the existing pavement surface, upgrade the existing surface drainage through Tonopah, upgrade the sidewalks/crosswalks to comply with Americans with Disabilities Act (ADA), add Landscape features including decorative (gateway) structures and adding decorative street lighting. This agreement started in November of 2022 and will end on December 31, 2026.

The goal of this agreement is to prepare the plans to incorporate those items listed above. Through a Request for Proposal (RFP) process, HDR was selected to perform the required design services to incorporate these items into a biddable plan set that NDOT could advertise in May of 2026 and a contractor could construct. Mr. Ezell will begin his employment with HDR on February 6, 2023. Upon his start, HDR has requested to use Mr. Ezell's expertise to assist in the drafting and design of the plan set. Mr. Ezell spent 29 years serving in Roadway Design as a Supervisor 3, managing three (3) design squads, and as a Supervisor 2, designing roadway projects. Mr. Ezell brings tremendous experience and value related to NDOT Roadway Design procedures for this project.

At no time during Mr. Ezell's State Service was he involved in the RFP procurement and selection of the HDR Engineering, Inc. for the required design services for the US95/US6 project.

RECOMMENDATION

We respectfully request your consideration for approval for NDOT to allow the addition of Mr. Ezell to the HDR Engineering, Inc. team to design the US95/US6 project associated with Agreement P374-20-015TO3.

DocuSigned by:

Tracy Larkin Thomason

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Tracy Larkin, P.E., Director



**STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION**

Purchasing Division

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: 775-684-0170 | Fax: 775-684-0188

RECEIVED
FEB 07 2023
GOVERNOR'S FINANCE OFFICE
BUDGET DIVISION

Authorization to Contract with a Former Employee

Employee Information			
Former Employee Name:	Billy Ezell		
Former Employee ID Number:	08822		
Former Job Title:	Supervisor 3, Associate Engineer		
Former Employee Agency:	Nevada Department of Transportation		
Former Class and Grade:	Class:	6.209	Grade: 40-10
Former Employment Dates:	From:	July 5, 1994	To: Jan. 27, 2023
Requesting Agency:	Department of Transportation		
Vendor:	HDR Engineering, Inc.		

Please mark which of the following applies and complete Sections 'A' through 'M' below:

	Contract is with a former State employee (contractor) or a temporary employment agency providing a former employee.
X	Contract is with an entity (contractor) other than a temporary employment agency that employs a former State employee who will be performing any or all of the contracted services.
A	Summarize scope of contract work. Nevada DOT is authorizing work to be designed by Service Providers and HDR will support NDOT with design of their projects and utilize Mr. Ezell's skills to make that happen efficiently.
B	Document former job description. Mr. Ezell; 1) supervised three NDOT design squads while working as a supervisor 3 in Roadway Design, 2) Designed roadway projects both in urban and rural settings as a Supervisor 2, Supervisor 1 and Technician.
C	Is the former employee being hired because of their specialized knowledge of the agency's operations? Is there a clause in the contract for transfer of the specialized knowledge of the contracting agency and a timeframe for the transfer? Yes, Mr. Ezell is familiar with NDOT Design software, design standards and preparation of a set of project plans. No, there is no clause in the contract for transfer of specialized knowledge of contracting agency.
D	Explain why existing State employees within your agency cannot perform this function. Manpower shortage due to the increasing size of the NDOT work program and shortage of design staff available.

E	Document if the individual overseeing or establishing the contract is related to the contractor. If so, explain the relationship and why this would not affect independence and why this would not violate NAC 284.750.
	N/A -- no relationship exists.
F	List contractors' hourly rate.
	\$55/hour
G	List the range of comparable State employee rates.
	Supervisor III position, grade 40, \$46.28 Per hour
H	Justify contract rate if it exceeds the maximum employee/employer rate for a comparable State position by more than 10 percent (10%). Additionally, has the contract term been limited as a result?
	The contract rate exceeds the maximum rate for Mr. Ezell's previous rate due to; 1) could possibly be seasonable work, if the need goes down for Service Provider support, then Mr. Ezell won't work, 2) Mr. Ezell's expertise is in high demand in the private sector at this time and this is the going rate for a person with his skills.
I	Document justification for hiring contractor.
	Limited quality staff available.
J	Will the employee be collecting PERS at any time during the contract?
	Yes
K	What is the duration of the contract with the former employee? (Include start and end date)
	March 6, 2023, through December 31, 2026.
L	Will the former employee be working full time or part time? If part time, how many hours?
	Full-time
M	Is the former employee currently serving on any Boards or Commissions? If yes, identify which Board(s) or Commission(s).
	No

Comments – Provide any additional comments:

Approval for Authorization to Contract with a Former Employee:

DocuSigned by:

Tracy Larkin-Thomason

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Signature of Agency Head Authorizing Request

01/27/2023

Date

Purchasing Administrator Signature (if a Statewide Contract)

Date

Bridgetta Harrison

Budget Analyst Signature

Date

Clerk of the Board of Examiners Signature

Date

Joe Lombardo
Governor



Amy Stephenson
Director

Robin Hager
Deputy Director

Jim Rodriguez
Administrator

**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: February 7, 2023
To: Amy Stephenson, Clerk of the Board
Governor's Finance Office
From: Kelli Anderson, Executive Branch Budget Officer
Governor's Finance Office
Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners meeting.

DEPARTMENT OF TRANSPORTATION

Agenda Item Write-up:

Pursuant to NRS 333.705, subsection 1, the Nevada Department of Transportation requests authority to contract with former employee Darren Hansen. Mr. Hansen is employed with Diverse Consulting Services, who is proposing to utilize him as a member on their construction engineering services team to augment NDOT's Crew 911- SR 28 & SR 431 Incline Village / Lake Tahoe project.

Additional Information:

There are insufficient staff and expertise to successfully manage the workload, size, and scope of the Statewide construction operations needs for construction engineering services. In January of 2021, NDOT issued a Request for Proposals (RFP) to engage service providers to perform engineering needs in construction engineering services. Mr. Hansen retired from state services on December 30, 2022, and the department intends to contract with Mr. Hansen full time from date approved by the Board of Examiners through December 2023.

Statutory Authority:

NRS 333.705 (1)

REVIEWED: _____ ACTION ITEM: _____



1263 South Stewart Street
Carson City, Nevada 89712
Phone: (775) 888-7440
Fax: (775) 888-7201

MEMORANDUM

February 2, 2023

To: Governor's Finance Office
From: Tracy Larkin Thomason, P.E., Director
Subject: Authorization to Contract with a Former Employee – Darren Hansen

SUMMARY

Pursuant to the Administrative Manual Section 0323, the Nevada Department of Transportation (NDOT) requests the authority to contract with retired state employee, Darren Hansen. Mr. Hansen retired from state service on December 30, 2022. He is currently employed by Diversified Consulting Services, who is proposing to utilize Mr. Hansen as a Level 4 Inspector, to work on NDOT Agreement P531-20-040 for the Tahoe Area on SR28 & SR431 (Contract 3858) scheduled to be completed by the end of 2023. Mr. Hansen was not involved in the procurement of any agreement with Diversified Consulting Services during his tenure with the Department.

BACKGROUND

In January of 2021, NDOT issued a Request for Proposals (RFP) to engage service providers to perform professional and technical engineering services to provide construction management augmentation to Construction Crew 911 for Contract 3858 on SR28 & SR431 in the Incline Village Area of the Tahoe Basin.

NDOT entered into an agreement with Diversified Consulting Services as the highest ranked firm responding to the RFP. If approved, Mr. Hansen will provide support to NDOT's staff on both projects.

Mr. Hansen has had no influence or authority over the consultant procurement for this Crew 911 augmentation.

RECOMMENDATION

We respectfully request your consideration for approval for NDOT to allow the addition of Mr. Hansen to the Diversified Consulting Services team to fill the role as a Highway Construction Inspector as needed to augment NDOT Construction Crew 911 for Contract 3858 on SR28 and SR431.

DocuSigned by:

Tracy Larkin Thomason

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Tracy Larkin Thomason, P.E., Director



**STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION**

Purchasing Division

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: 775-684-0170 | Fax: 775-684-0188

RECEIVED

FEB 07 2023

GOVERNOR'S FINANCE OFFICE
BUDGET DIVISION

Authorization to Contract with a Former Employee

Employee Information			
Former Employee Name:	Darren Hansen		
Former Employee ID Number:	08694		
Former Job Title:	Supervisor III, Associate Engineer		
Former Employee Agency:	Nevada Department of Transportation		
Former Class and Grade:	Class:	Engineering 6.223	Grade: 40-10
Former Employment Dates:	From:	February 23, 1993	To: December 30, 2022
Requesting Agency:	Nevada Department of Transportation		
Vendor:	Diversified Consulting Services, (DCS)		

Please mark which of the following applies and complete Sections 'A' through 'M' below:

	Contract is with a former State employee (contractor) or a temporary employment agency providing a former employee.
X	Contract is with an entity (contractor) other than a temporary employment agency that employs a former State employee who will be performing any or all of the contracted services.
A	Summarize scope of contract work. Augmentation of NDOT Construction Crew 911 for Agreement P531-20-040, Tahoe SR28&SR431 projects. Role will include acting as Level 4 Inspector including quantity tracking, monitoring for contract compliance, coordinating testing, tracking changes for as-builts, and posting quantities for contractor payments.
B	Document former job description. Assisted the crew Resident Engineer in Managing a field construction crew responsible for managing construction projects to meet all federal and state requirements, including contractor negotiations, materials testing, inspection, and project survey to conform to project plans, project specifications and standard plans. Managed financial resources to ensure efficient operations and compliance with budgetary limitations. Performed contractor payments in the new AASHTOWare Project Construction and Materials. Responsible for project construction contract closeout.
C	Is the former employee being hired because of their specialized knowledge of the agency's operations? Is there a clause in the contract for transfer of the specialized knowledge of the contracting agency and a timeframe for the transfer? Yes, employee is being hired for his knowledge of overall Federal, State, and local agency requirements, policies, and procedures. He is very familiar with the needs of NDOT regarding consultant services and will help meet NDOT's needs for engineering demands that that current staff cannot supply. All information related to NDOT is public information with no confidential/specialized processes.

D	Explain why existing State employees within your agency cannot perform this function.
	NDOT frequently contracts work and solicits requests for proposals to the consultant community due to limited resources at the Department.
E	Document if the individual overseeing or establishing the contract is related to the contractor. If so, explain the relationship and why this would not affect independence and why this would not violate NAC 284.750.
	None, no relationships exist.
F	List contractors' hourly rate.
	\$50 per hour
G	List the range of comparable State employee rates.
	\$30.53 - \$45.83 (Grade 40)
H	Justify contract rate if it exceeds the maximum employee/employer rate for a comparable State position by more than 10 percent (10%). Additionally, has the contract term been limited as a result?
	Proposed contract rate is comparable to the average private consultant rate for Mr. Hansen's qualifications and experience. There is no specific contract term for Mr. Hansen's employment with Diversified Consulting Services.
I	Document justification for hiring contractor.
	Diversified Consulting Services has a need for someone with Mr. Hansen's expertise and knowledge for both NDOT and other public works contracts that Diversified Consulting Services performs throughout Nevada.
J	Will the employee be collecting PERS at any time during the contract?
	Yes, due to retirement from NDOT.
K	What is the duration of the contract with the former employee? (Include start and end date)
	Start Date: March 15, 2023 End: March 31, 2024
L	Will the former employee be working full time or part time? If part time, how many hours?
	Full time
M	Is the former employee currently serving on any Boards or Commissions? If yes, identify which Board(s) or Commission(s).
	No

Comments – Provide any additional comments:

Approval for Authorization to Contract with a Former Employee:

DocuSigned by:
Tracy Larkin Thomason 02/02/2023
Signature of Agency Head Authorizing Request Date

Purchasing Administrator Signature (if a Statewide Contract) Date

Heidi 2-16-22
Budget Analyst Signature Date

Clerk of the Board of Examiners Signature Date

Joe Lombardo
Governor



Amy Stephenson
Director

Robin Hager
Deputy Director

Jim Rodriguez
Administrator

**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: February 7, 2023
To: Amy Stephenson, Clerk of the Board
Governor's Finance Office
From: Kelli Anderson, Executive Branch Budget Officer
Governor's Finance Office
Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners meeting.

DEPARTMENT OF TRANSPORTATION

Agenda Item Write-up:

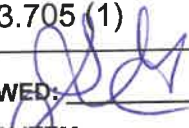
Pursuant to NRS 333.705, subsection 1, the Nevada Department of Transportation requests authority to contract with former employee Jay Smith. Mr. Smith is employed with HDR Engineering, Inc., who is proposing to utilize him as a member of their construction engineering services team supporting various betterment projects approved for District 2.

Additional Information:

There are insufficient staff and expertise to successfully manage the workload, size, and scope of the Statewide construction operations needs for construction engineering services. HDR Engineering Inc. was chosen by Request for Proposal (RFP) to perform the requested services for six Betterment Projects under agreement #P539-19-040 within District 2 to be completed in 2023. Mr. Smith retired from state services on February 10, 2023, and HDR Engineering Inc. intends to contract with Mr. Smith full time from the date approved by the Board of Examiners through December 2023.

Statutory Authority:

NRS 333.705 (1)

REVIEWED: 
ACTION ITEM: _____



1263 South Stewart Street
Carson City, Nevada 89712
Phone: (775) 888-7440
Fax: (775) 888-7201

MEMORANDUM

January 18, 2023

To: Governor's Finance Office
From: Tracy Larkin Thomason, Director
Subject: Authorization to Contract with a Former Employee – Jay Smith

SUMMARY

Pursuant to the Administrative Manual Section 0323, the Nevada Department of Transportation (NDOT) requests the authority to contract with retired state employee, Mr. Jay Smith. Mr. Smith is retiring from state service on February 10, 2023. HDR Engineering, Inc. (HDR) has hired Mr. Smith to fill one of the Roadway Construction Inspectors on NDOT Agreement P539-19-040, NDOT Betterments District 2.

BACKGROUND


NDOT District Betterment projects allow for small projects to be designed and constructed to repair small maintenance problems that do not require a full NDOT Design squad to design but can be designed and constructed in a short period of time using state funds. These projects typically range in cost around \$1,000,000.00 and can be completed in 20 (+/-) working days. NDOT consults out the construction management of these projects to Service Providers since our own construction crews don't have the staff or time to administer these projects. Typically, each District has about 7 to 10 Betterment projects annually.

The goal of this agreement is to assist the Department in administering the construction of these Betterment contracts per State of Nevada Transportation Standards. Through a Request for Proposal (RFP) process, HDR Engineering, Inc. was selected to perform the required services for the Betterment Projects in District 2. Mr. Smith will begin his employment with HDR Engineering on February 27, 2023. Upon his start, HDR Engineering, Inc. requests to use Mr. Smith's inspection expertise to assist their services since HDR has been given six Betterment projects for 2023 to complete. Mr. Smith spent 25 years working for the District 2 Construction Crews and Permit Office and brings tremendous value and expertise related to Betterment inspection services that HDR would supply.

At no time during Mr. Smith's State Service was he involved in the RFP procurement and selection of the HDR Engineering, Inc. for the required design services for the Betterments project.

RECOMMENDATION

We respectfully request your consideration for approval for NDOT to allow the addition of Mr. Smith to the HDR Engineering, Inc. team to inspect the District 2 Betterment projects associated with Agreement P539-19-040.

DocuSigned by:


832931E930B041E
Tracy Larkin Thomason, P.E., Director



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FEB 07 2023

GOVERNOR'S FINANCE OFFICE
BUDGET DIVISION

**STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION**

Purchasing Division

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: 775-684-0170 | Fax: 775-684-0188

Authorization to Contract with a Former Employee

Employee Information				
Former Employee Name:	Jay Smith			
Former Employee ID Number:	06532			
Former Job Title:	Supervisor 2, Associate Engineer			
Former Employee Agency:	Nevada Department of Transportation			
Former Class and Grade:	Class:	6.211	Grade:	38
Former Employment Dates:	From:	June 18, 1997	To:	February 10, 2023
Requesting Agency:	Department of Transportation			
Vendor:	HDR Engineering, Inc.			

Please mark which of the following applies and complete Sections 'A' through 'M' below:

	Contract is with a former State employee (contractor) or a temporary employment agency providing a former employee.
X	Contract is with an entity (contractor) other than a temporary employment agency that employs a former State employee who will be performing any or all of the contracted services.
A	Summarize scope of contract work. Nevada DOT Highway Construction Crew Project Inspector monitoring NDOT's contractor to assure compliance with the project plans, specifications, and safety requirements.
B	Document former job description. Supervisor 2, Associate Engineer supervising NDOT Permit Inspectors in District 2 (Reno, Carson City, Lake Tahoe, Fallon) assuring that Permittee's are complying with the requirements listed in the NDOT Permit allowing the work to proceed on Nevada DOT Property.
C	Is the former employee being hired because of their specialized knowledge of the agency's operations? Is there a clause in the contract for transfer of the specialized knowledge of the contracting agency and a timeframe for the transfer? Yes, Mr. Smith is familiar with NDOT Construction Documentation and policy. No, there is no clause in the contract for transfer of specialized knowledge of contracting agency.
D	Explain why existing State employees within your agency cannot perform this function.

	Manpower shortage due to the increasing size of the NDOT work program and shortage of inspectors statewide.
E	Document if the individual overseeing or establishing the contract is related to the contractor. If so, explain the relationship and why this would not affect independence and why this would not violate NAC 284.750.
	N/A – no relationship exists.
F	List contractors' hourly rate.
	\$55/hour
G	List the range of comparable State employee rates.
	Supervisor II position, grade 38-10 \$28.24- \$42.24 Per hour
H	Justify contract rate if it exceeds the maximum employee/employer rate for a comparable State position by more than 10 percent (10%). Additionally, has the contract term been limited as a result?
	The contract rate exceeds the maximum rate for Mr. Smith's previous rate. Mr. Smith's salary is commensurate with his skill set and his billing rate is a standard rate approved by NDOT. The contract employee is seasonal with layoffs during the winter when project work is suspended, and work locations vary throughout the state with temporary assignments.
I	Document justification for hiring contractor.
	Limited quality staff available.
J	Will the employee be collecting PERS at any time during the contract?
	Yes
K	What is the duration of the contract with the former employee? (Include start and end date)
	March 15, 2023 through April 15, 2024.
L	Will the former employee be working full time or part time? If part time, how many hours?
	Full-time with seasonal layoffs
M	Is the former employee currently serving on any Boards or Commissions? If yes, identify which Board(s) or Commission(s).
	No

Comments – Provide any additional comments:

Approval for Authorization to Contract with a Former Employee:

DocuSigned by:

832931E930B041F...
Signature of Agency Head Authorizing Request

01/27/2023
Date

Purchasing Administrator Signature (if a Statewide Contract) Date


Budget Analyst Signature Date

Clerk of the Board of Examiners Signature Date

Joe Lombardo
Governor



Amy Stephenson
Director

Robin Hager
Deputy Director

Jim Rodriguez
Administrator

**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: February 7, 2023
To: Amy Stephenson, Clerk of the Board
Governor's Finance Office
From: Kelli Anderson, Executive Branch Budget Officer
Governor's Finance Office
Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners meeting.

DEPARTMENT OF TRANSPORTATION

Agenda Item Write-up:

Pursuant to NRS 333.705, subsection 1, the Nevada Department of Transportation requests authority to contract with former employee Kenneth Chad Smith. Mr. Smith is employed with Diverse Consulting Services, who is proposing to utilize him as a member on their construction engineering services team supporting NDOT's Crew 911 - SR 28 & SR 431 Incline Village / Lake Tahoe project.

Additional Information:

There are insufficient staff and expertise to successfully manage the workload, size, and scope of the Statewide construction operations needs for construction engineering services. In January of 2021, NDOT issued a Request for Proposals (RFP) to engage service providers to perform engineering needs in construction engineering services. Mr. Smith retired from state services on December 23, 2022, and the department intends to contract with Mr. Smith full time from date of approval by the Board of Examiners through December 2023.

Statutory Authority:

NRS 333.705(1)

REVIEWED: _____ ACTION ITEM: _____



1263 South Stewart Street
Carson City, Nevada 89712
Phone: (775) 888-7440
Fax: (775) 888-7201

MEMORANDUM

February 2, 2023

To: Governor's Finance Office
From: Tracy Larkin Thomason, P.E., Director
Subject: Authorization to Contract with a Former Employee – Chad Smith

SUMMARY

Pursuant to the Administrative Manual Section 0323, the Nevada Department of Transportation (NDOT) requests the authority to contract with retired state employee, Kenneth Chad Smith. Mr. Smith retired from state service on December 23, 2022. He is currently employed by Diversified Consulting Services, who is proposing to utilize Mr. Smith as a Level 4 Inspector, to work on NDOT Agreement P531-20-040 for the Tahoe Area SR28 & SR431 (Contract 3858) scheduled to be completed by the end of 2023. Mr. Smith was not involved in the procurement of this agreement with Diversified Consulting Services during his tenure with the Department.

BACKGROUND

In January of 2021, NDOT issued a Request for Proposals (RFP) to engage service providers to perform professional and technical engineering services to provide construction management augmentation to Construction Crew 911 for Contract 3858 on SR28 & SR431 in the Incline Village Area of the Tahoe Basin.

NDOT entered into an agreement with Diversified Consulting Services as the highest ranked firm responding to the RFP. If approved, Mr. Smith will provide support to NDOT's staff on this project.

Mr. Smith has had no influence or authority over the consultant procurement for this Crew 911 augmentation.

RECOMMENDATION

We respectfully request your consideration for approval for NDOT to allow the addition of Mr. Smith to the Diversified Consulting Services team to fill the role as a Highway Construction Inspector as needed to augment NDOT Construction Crew 911 for Contract 3858 on SR28 and SR431

DocuSigned by:

Tracy Larkin Thomason

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Tracy Larkin Thomason, P.E., Director



STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Purchasing Division

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
 Phone: 775-684-0170 | Fax: 775-684-0188

Authorization to Contract with a Former Employee

Employee Information			
Former Employee Name:	Kenneth Chad Smith		
Former Employee ID Number:	09055		
Former Job Title:	Supervisor III, Associate Engineer		
Former Employee Agency:	Nevada Department of Transportation		
Former Class and Grade:	Class:	Engineering 6.223	Grade: 40-10
Former Employment Dates:	From:	February 5, 1987	To: December 23, 2022
Requesting Agency:	Nevada Department of Transportation		
Vendor:	Diversified Consulting Services, (DCS)		

Please mark which of the following applies and complete Sections 'A' through 'M' below:	
<input type="checkbox"/>	Contract is with a former State employee (contractor) or a temporary employment agency providing a former employee.
<input checked="" type="checkbox"/>	Contract is with an entity (contractor) other than a temporary employment agency that employs a former State employee who will be performing any or all of the contracted services.
A	Summarize scope of contract work. Augmentation of NDOT Construction Crew 911 for Agreement P531-20-040, Tahoe SR28&SR431 projects. Role will include acting as Level 4 Inspector including quantity tracking, monitoring for contract compliance, coordinating testing, tracking changes for as-builts, and posting quantities for contractor payments.
B	Document former job description. Assisted the crew Resident Engineer in Managing a field construction crew responsible for managing construction projects to meet all federal and state requirements, including contractor negotiations, materials testing, inspection, and project survey to conform to project plans, project specifications and standard plans. Managed financial resources to ensure efficient operations and compliance with budgetary limitations. Performed contractor payments in the new AASHTOWare Project Construction and Materials. Responsible for project construction contract closeout.
C	Is the former employee being hired because of their specialized knowledge of the agency's operations? Is there a clause in the contract for transfer of the specialized knowledge of the contracting agency and a timeframe for the transfer? Yes, employee is being hired for his knowledge of overall Federal, State, and local agency requirements, policies, and procedures. He is very familiar with the needs of NDOT regarding consultant services and will help meet NDOT's needs for engineering demands that that current staff cannot supply. All information related to NDOT is public information with no confidential/specialized processes.

D	Explain why existing State employees within your agency cannot perform this function.
	NDOT frequently contracts work and solicits requests for proposals to the consultant community due to limited resources at the Department.
E	Document if the individual overseeing or establishing the contract is related to the contractor. If so, explain the relationship and why this would not affect independence and why this would not violate NAC 284.750.
	None, no relationships exist.
F	List contractors' hourly rate.
	\$50 per hour
G	List the range of comparable State employee rates.
	\$30.53 - \$45.83 (Grade 40)
H	Justify contract rate if it exceeds the maximum employee/employer rate for a comparable State position by more than 10 percent (10%). Additionally, has the contract term been limited as a result?
	Proposed contract rate is comparable to the average private consultant rate for Mr. Smith's qualifications and experience. There is no specific contract term for Mr. Smith's employment with Diversified Consulting Services.
I	Document justification for hiring contractor.
	Diversified Consulting Services has a need for someone with Mr. Smith's expertise and knowledge for both NDOT and other public works contracts that Diversified Consulting Services performs throughout Nevada.
J	Will the employee be collecting PERS at any time during the contract?
	Yes, due to retirement from NDOT.
K	What is the duration of the contract with the former employee? (Include start and end date)
	Start Date: March 15, 2023 End: March 31, 2024
L	Will the former employee be working full time or part time? If part time, how many hours?
	Full time
M	Is the former employee currently serving on any Boards or Commissions? If yes, identify which Board(s) or Commission(s).
	No

Comments – Provide any additional comments:

Approval for Authorization to Contract with a Former Employee:

DocuSigned by:

832931E930B041F...
Signature of Agency Head Authorizing Request

02/02/2023
Date

Purchasing Administrator Signature (if a Statewide Contract) Date


Budget Analyst Signature

2-22-23
Date

Clerk of the Board of Examiners Signature Date

Joe Lombardo
Governor



Amy Stephenson
Director

Robin Hager
Deputy Director

Jim Rodriguez
Administrator

**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: February 17, 2023
To: Amy Stephenson, Clerk of the Board
Governor's Finance Office
From: Heather Field, Executive Branch Budget Officer
Governor's Finance Office, Budget Division
Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners' meeting.

GOVERNOR'S FINANCE OFFICE – BUDGET DIVISION

Agenda Item Write-up:

Pursuant to NRS 353.040 the Governor's Finance Office, Budget Division requests modifications to the policies and procedures of the State Board of Examiners adopted and collected in the following chapters of the State Administrative Manual (SAM).

1. Revisions subject to the Tort claim payment limits
 - a. SAM Chapter 2905 Authority to Pay Claims

Additional Information:

Request for changes to the SAM and recommended language attached.

Statutory Authority:

NRS 353.040

REVIEWED: _____
ACTION ITEM: _____

REQUEST FOR CHANGES TO THE STATE ADMINISTRATIVE MANUAL (SAM)

Agency Code: 015

Department: Governor's Office of Finance

Division (if applicable): Governor's Office

Appointing authority:

Agency contact (name, phone and e-mail): Jim Rodriquez, rodriguez@finance.nv.gov, 775-684-0211

Budget Division Analyst (name, phone and e-mail): Heather Field

Proposed BOE date: March 2023

Proposed effective date: March 2023

1. Reason/purpose for requested change:
NRS. 41.035 was revised in the 2019 Legislative Session to allow a limit of Tort claim payment up to \$150,000 (instead of \$100,000) through June 30, 2022. After this date the limit increases to \$200,000. SAM policy 2905 requires a BOE approval for claims of and exceeding \$100,000. The intent of this request is to mirror state policy with NRS.

2. Explain how the recommended change(s) will benefit agencies or create consistencies or efficiencies, etc. (provide examples if applicable):

This request creates consistency between state policy and NRS.

3. Will recommended change have a fiscal impact (if yes, explain):

No fiscal impact has been projected.

4. Existing and recommended language in SAM (*blue bold italics* is new language being proposed and ~~red-strikethrough~~ is deleted language being proposed). (please provide requested change as an attachment):

Appointing Authority: _____



BOARD OF EXAMINERS APPROVAL DATE: _____

(for BOE use only)

Current Policy:

2905 Authority to Pay Claims

The Board of Examiners has authorized the Office of the Attorney General to pay claims under \$100,000. Payment of \$100,000 or more must be approved by the Board of Examiners which meets about every 4 weeks.

Revision of the Current Policy:

2905 Authority to Pay Claims

The Board of Examiners has authorized the Office of the Attorney General to pay claims under ~~\$100,000~~ **\$200,000**. Payment of ~~\$100,000~~ **\$200,000** or more must be approved by the Board of Examiners which meets about every 4 weeks.

Final Policy:

2905 Authority to Pay Claims

The Board of Examiners has authorized the Office of the Attorney General to pay claims under \$200,000. Payment of \$200,000 or more must be approved by the Board of Examiners which meets about every 4 weeks.

Joe Lombardo
Governor



Amy Stephenson
Director

Robin Hager
Deputy Director

Jim Rodriguez
Administrator

**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: March 3, 2023
To: Amy Stephenson, Director Clerk of the Board
Governor's Finance Office
From: Bridgette Garrison, Executive Branch Budget Officer
Governor's Finance Office
Subject: BOARD OF EXAMINERS **ACTION** ITEM

The following describes an action item submitted for placement on the agenda of the next Board of Examiners meeting.

OFFICE OF THE CONTROLLER

Agenda Item Write-up:

Pursuant to Assembly Bill 494 of the 2021 legislative session, the State Controller requests approval of a payment to the U.S. Treasury in an amount not to exceed \$120,082 from the General Fund. This is the highest possible liability payment for 2022. Payment to the U.S. Treasury is required by March 31, 2023.

Additional Information:


Assembly Bill 494, section 98, of the 2021 Legislative Session states that "If the State of Nevada is required to make payment to the United States Treasury under the provisions of Public Law 101-453, the Cash Management Improvement Act of 1990, the State Controller, upon approval of the State Board of Examiners, may make such payments from the interest earnings of the State General Fund or interest earnings in other funds when interest on federal money has been deposited in those funds."

A schedule showing the highest possible liability payment for fiscal year 2022 and a copy of the State's annual report to the U.S. Treasury are attached to this memorandum. That amount will be paid only if all Federal interest and State calculation costs are denied. If the 2022 calculations are accepted, the Federal government will owe the State \$8,862,983.

The U.S. Treasury is reviewing the report and is expected to have a final liability amount by March 16, 2023.

Statutory Authority:

AB 494 of the 2021 legislative session.

REVIEWED: 
ACTION ITEM: _____

ANDY MATTHEWS
Controller

STATE OF NEVADA

JAMES SMACK
Chief Deputy Controller



**OFFICE OF THE
STATE CONTROLLER**

MEMORANDUM

To: State Board of Examiners

From: State Controller Andy Matthews *AM*

Date: February 1, 2023

Subject: FY 2022 Interest Liability under the Cash Management Improvement Act

The purpose of the Cash Management Improvement Act (P.L. 101-453) is to ensure greater efficiency, effectiveness, and equity in the exchange of funds between the Federal Government and the States. The State incurs an interest liability when Federal funds are deposited in a State account prior to the day the State pays out funds for program purposes. Conversely, the Federal Government may incur an interest liability when the State pays out its own funds for program purposes.

Assembly Bill 494, Section 98, of the 2021 Legislative Session states that "If the State of Nevada is required to make payment to the United States Treasury under the provisions of Public Law 101-453, the Cash Management Improvement Act of 1990, the State Controller, upon approval of the State Board of Examiners, may make such payments from the interest earnings of the State General Fund or interest earnings in other funds when interest on federal money has been deposited in those funds."

I am hereby requesting the approval of payment to the U.S. Treasury in the amount of \$120,082 from the General Fund. This is the highest possible payable liability for 2022. That amount will be paid only if all Federal interest and State calculation costs are denied. The U.S. Treasury is reviewing the report and should have a final liability figure by March 16th. Payment to the U.S. Treasury is required by March 31st. The State paid the Federal government a net liability of \$50,308 for fiscal year 2021. If the 2022 calculations are accepted, the Federal government will owe the State \$8,862,983.

A schedule showing the highest liability payable for FY 2022, and a copy of the State's annual report to the U.S. Treasury, are attached to this memorandum.

Cash Management Improvement Act 2022 Annual Report State of Nevada

Annualized Interest Rate: 0.39%

State of Nevada State Contact


Michaela Woodburn
101 N Carson Street, #5
Carson City, Nevada 89701
775-684-5615
mwoodburn@sco.nv.gov

Annual Report Claims

Current State Interest Liability	\$120,082
State Interest Adjustment	\$0
Interest Calculation Costs	\$9,320
Current Federal Interest Liability	\$8,973,745
Federal Interest Adjustment	\$0
Net Federal Interest Liability	8,862,983

Certification

"I certify to the best of my knowledge that all information in this report, including the interest claims and interest calculation costs claim, is true and accurate in all respects and that all calculations have been made in accordance with 31 CFR Part 205 and the Treasury State Agreement."

DocuSigned by:

8FBFB80F02F3401...

Signature of Authorized State Official: _____
Name of Authorized State Official: Andrew Matthews
Title of Authorized State Official: controller
Date Signed: 1/19/2023

Cash Management Improvement Act - 2022 Annual Report

State of Nevada Interest Claims Report

CFDA	Program Name	Current State Liability	State Adjustment	Current Federal Liability	Federal Adjustment	Net State Liability
10.551	Supplemental Nutrition Assistance Program	0	0	0	0	0
10.555	National School Lunch Program	3,631	0	13,947	0	-10,316
17.225F	Unemployment Insurance -- Federal Benefit Account and Administrative Costs	24,279	0	0	0	24,279
17.225S	Unemployment Insurance -- State Benefit Account	0	0	8,853,787	0	-8,853,787
20.205	Highway Planning and Construction	0	0	0	0	0
84.010	Title I Grants to Local Educational Agencies	7,048	0	1,715	0	5,333
84.027	Special Education -- Grants to States	1,166	0	6,296	0	-5,130
93.767	Children's Health Insurance Program	223	0	3,806	0	-3,583
93.778	Medical Assistance Program	83,735	0	94,194	0	-10,459
Total Liability		120,082	0	8,973,745	0	-8,853,663

Cash Management Improvement Act - 2022 Annual Report State of Nevada Interest Calculation Costs Certification

I. State Costs - Internal

Clearance Pattern Development and Maintenance

State Personnel Cost: \$5,200
 State Non-Personnel Cost: \$0
 Other Costs: \$0

Interest Calculations

State Personnel Cost: \$4,120
 State Non-Personnel Cost: \$0
 Other Costs: \$0

II. State Costs – External

Clearance Pattern Development and Maintenance

State Personnel Cost: \$0
 State Non-Personnel Cost: \$0
 Other Costs: \$0

Interest Calculations

State Personnel Cost: \$0
 State Non-Personnel Cost: \$0
 Other Costs: \$0

III. Adjusted Interest Calculation Costs

Interest calculation costs incurred prior to the current state fiscal year are not eligible for reimbursement pursuant to 31 CFR 205.27(d)(3). In the event that interest calculation costs reimbursed in a prior state fiscal year are disallowed as the result of a subsequent audit, the disallowed amount must be included in this section.

Adjusted Interest Calculation Costs: \$0

III. Total Interest Calculation Costs

Total Interest Calculation Costs: \$9,320

IV. Certification

I hereby certify that this Interest Calculation Costs Claim Report is accurate to the best of my knowledge. Interest calculation costs recovered via this mechanism shall not be included in our State's cost allocation plan as described in OMB Circular A-87. The State shall maintain documentation to substantiate this cost claim and make this information available upon request."

Signature of Authorized State Official: _____

Name of Authorized State Official: _____

Title of Authorized State Official: _____

Date Signed: _____

State of Nevada

CMIA 2022

Liability by CFDA Number

A B C

CFDA #	Total Expenditures	State Liability	Federal Liability	Net Liability	Reportable State Liability	Reportable Federal Liability	Reportable Net Liability	Comments
10.551	742,382,810	0	0	0	0	0	0	FY 2022 Annual Interest Rate = 0.0039000000%
10.555	190,785,935	3,631	13,947	(10,316)	3,631	13,947	(10,316)	
17.225F	see below	24,279	0	24,279	24,279	0	24,279	Based on info provided by DETR
17.225S	760,499,301	0	8,853,787	(8,853,787)	0	8,853,787	(8,853,787)	
20.205	320,868,380	0	0	0	0	0	0	
84.010	163,942,688	7,048	1,715	5,333	7,048	1,715	5,333	
84.027	98,936,948	1,166	6,296	(5,130)	1,166	6,296	(5,130)	
93.767	79,144,177	223	3,806	(3,583)	223	3,806	(3,583)	
93.778	4,034,499,108	83,735	94,194	(10,459)	83,735	94,194	(10,459)	
	6,391,059,347	120,082	8,973,745	(8,853,663)	120,082	8,973,745	(8,853,663)	

Net Interest Liability	(8,853,663)
Direct Costs	9,320
Amount due	(8,862,983)

LEASES SUMMARY

BOE #	LESSEE	LESSOR	AMOUNT
1.	BOARD OF PROFESSIONAL ENGINEERS AND LAND SURVEYORS	LGC231, LLC	\$280,306
		This is an extension of an existing lease.	
	Term of Lease:	02/01/2023 – 01/31/2033	Located in Las Vegas
2.	DEPARTMENT OF HEALTH AND HUMAN SERVICES – AGING AND DISABILITY SERVICES DIVISION, INFORMATION TECHNOLOGY	CVV, LLC	\$303,480
		This is a new lease.	
	Term of Lease:	04/01/2023 – 03/31/2028	Located in Las Vegas
3.	DEPARTMENT OF HEALTH AND HUMAN SERVICES – DIVISION OF PUBLIC AND BEHAVIORAL HEALTH – SOUTHERN NEVADA ADULT MENTAL HEALTH SERVICES	CVV, LLC	\$581,982
		This is an extension of an existing lease.	
	Term of Lease:	06/01/2023 – 05/31/2030	Located in Las Vegas
4.	DEPARTMENT OF HEALTH AND HUMAN SERVICES – DIVISION OF WELFARE AND SUPPORTIVE SERVICES	DGKIDS, INC.	\$124,882
		This is an extension of an existing lease.	
	Term of Lease:	03/01/2023 – 05/31/2030	Located in Yerington

For Budget Division Use Only	
Reviewed by:	At 2/21/23
Reviewed by:	
Reviewed by:	

**REAL PROPERTY LEASE SUMMARY
(FOR BOARDS - COMMISSIONS - STORAGE)**

1. Tenant: Board of Professional Engineers and Land Surveyors
1755 East Plumb Lane, Suite 258
Reno, NV 89502
Contact: Patty Mamola, Phone: 775.688.1231, Email: pmamola@boe.state.nv.us

Remarks: To continue to provide a Las Vegas office for the Board of Professional Engineers and Land Surveyors

Exceptions/Special notes:

2. Name of Lessor: LGC231, LLC

3. Address of Lessor: 4755 Dean Martin Drive
Las Vegas, NV 89103
ATTN: Gatski Commercial Holsum Property Manager

4. Property Contact: LGC 231, LLC by: LaPour Partners, Inc
Lisa Chasteen, Vice President Leasing and Asset Management
T: 702.335.7338 E: lchasteen@lapour.com

5. Address of Lease property: 241 West Charleston Blvd, Suite 130
Las Vegas, NV 89102

a. Square Footage: Rentable 1,132
 Usable 997

b. Cost:	cost per month	# of months in time frame	cost per year	time frame	Improvement cost per square foot	Base Rent cost per square foot	Actual or Approximate cost per square foot
	\$ 2,037.60	12	\$ 24,451.20	Feb 1, 2023 - Jan 31, 2024			\$1.80
3%	\$ 2,098.73	12	\$ 25,184.76	Feb 1, 2024 - Jan 31, 2025			\$1.85
3%	\$ 2,161.69	12	\$ 25,940.28	Feb 1, 2025 - Jan 31, 2026			\$1.91
3%	\$ 2,226.54	12	\$ 26,718.48	Feb 1, 2026 - Jan 31, 2027			\$1.97
3%	\$ 2,293.34	12	\$ 27,520.08	Feb 1, 2027 - Jan 31, 2028			\$2.03
3%	\$ 2,362.14	12	\$ 28,345.68	Feb 1, 2028 - Jan 31, 2029			\$2.09
3%	\$ 2,433.00	12	\$ 29,196.00	Feb 1, 2029 - Jan 31, 2030			\$2.15
3%	\$ 2,505.99	12	\$ 30,071.88	Feb 1, 2030 - Jan 31, 2031			\$2.21
3%	\$ 2,581.17	12	\$ 30,974.04	Feb 1, 2031 - Jan 31, 2032			\$2.28
3%	\$ 2,658.61	12	\$ 31,903.32	Feb 1, 2032 - Jan 31, 2033			\$2.35

c. Total Lease Consideration: 120 \$ 280,305.72

d. Total Improvement Cost: \$0.00

e. Option to renew: Yes No Renewal terms: subject to negotiation

f. Holdover notice: # of Days required 30 Holdover terms: mo-to-mo at 150% of prior term's month

g. Term: 120 Months

h. Pass-thrus/CAM/Taxes Landlord Tenant

i. Utilities: Landlord Tenant

j. Janitorial: Landlord Tenant 3 day 5 day Rural 3 day Rural 5 day Other (see special notes)

k. Repairs: Major: Landlord Tenant Minor: Landlord Tenant

l. Comparable Area Market Rate Average: \$1.65 - \$3.00

m. Specific termination clause in lease: Breach/Default/Lack of Funding

n. Lease will be paid for by Agency Budget Account Number: B008

6. This lease constitutes: An extension of an existing lease
 An addition to current facilities (requires estimated expenses)
 A relocation (requires estimated expenses)
 A new location (requires estimated expenses)
 Other

a. Estimated Expenses: Moving: \$0.00 Furnishings: \$0.00 Data/Phones: \$0.00

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FEB 07 2023

**REAL PROPERTY LEASE SUMMARY
(FOR BOARDS - COMMISSIONS - STORAGE)**

IF THIS LEASE IS FOR A NEW SPACE, RELOCATION, ADDITION TO EXISTING OR REMODEL OF EXISTING SPACE - PLEASE CONFIRM THAT ALL ASSOCIATED COSTS ARE INCLUDED IN YOUR LEGISLATIVELY APPROVED BUDGET.

Yes _____ No _____ Dec Unit _____

IF NO, PLEASE PROVIDE THE APPROVED WORK PROGRAM NUMBER ADDING THE EXPENSE TO YOUR BUDGET

 24-Jan-23
 Authorized Agency Signature Date
staff count

7. State of Nevada Business License Information:

a. Is the Lessor a Nevada based business?	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
b. Is the Lessor Exempt from obtaining a Business License? *If Yes, explain....	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
c. Does the Lessor have a current Nevada State Business License? **If No, explain....	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
d. The Lessor is registered with the Nevada Secretary of State's Office as a:	LLC <input checked="" type="checkbox"/> INC <input type="checkbox"/> CORP <input type="checkbox"/> LP <input type="checkbox"/>	
e. Ownership Type (Domestic, Foreign, Government, etc.):	Domestic	
f. Nevada Business ID Number:	NV20011201740	Exp: _____
g. Is the Lessor's Name the same as the Legal Entity Name? **If No, explain....	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
h. Is this an Arms Length Transaction (No Conflict of Interest) **If No, explain....	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO

8. Compliance with NRS 331.110, Section 1, Paragraph 2:

a. I/we have considered the reasonableness of the terms of this lease, including cost	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
b. I/we have considered other state leased or owned space available for use by this agency	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO

For Board of Examiners YES NO

Please Note: Dates for commencement and BOE targets are Initial estimates and may be subject to change in accordance with timeframes of returned documentation. This Summary is for informational purposes only, any changes in contact information will need to be updated by agency, on agency's copy.

For Budget Division Use Only	
Reviewed by:	<i>[Signature]</i>
Reviewed by:	<i>[Signature]</i>
Reviewed by:	<i>[Signature]</i>

STATEWIDE LEASE INFORMATION

1. Agency: Department of Health and Human Services
Aging and Disability Services Division, Information Technology
3416 Goni Road, Building D 132-Fiscal
Carson City, Nevada 89706
Mariana Acevedo
T: 775.687.4210 E: macevedo@adsd.nv.gov

Remarks: This is a renewal on an existing lease.

Exceptions/Special notes: Market \$2.36 Current \$1.99 Negotiated at \$1.99 at 84% of Market Price
First 3 months abated rent at zero cost, and no TI's.

2. Name of Lessor: CVV, LLC

3. Address of Lessor: c/o MDL Group
5960 South Jones Boulevard
Las Vegas, Nevada 89118

4. Property contact: Bonnie Densmore
T: 702.388.1800 E: bdensmore@mdlgroup.com

5. Address of Lease property: 3811 West Charleston Boulevard, Suite 112
Las Vegas, Nevada 89102

a. Square Footage: Rentable 2,512
 Usable

b. Cost:

cost per month	# of months in time frame	cost per year	Time Frame	Improvement cost per square foot	Base Rent cost per square foot	Actual cost per square foot
\$0.00	3	\$0.00	April 1, 2023 through June 30, 2024	\$0.00	\$0.00	\$0.00
\$ 4,998.88	9	\$ 44,989.92	July 1, 2023 through March 31, 2024	\$0.00	\$0.00	\$1.99
3% \$ 5,148.84	12	\$ 61,786.08	April 1, 2024 through March 31, 2025	\$0.00	\$0.00	\$2.04
3% \$ 5,303.31	12	\$ 63,639.72	April 1, 2025 through March 31, 2026	\$0.00	\$0.00	\$2.11
3% \$ 5,462.40	12	\$ 65,548.80	April 1, 2026 through March 31, 2027	\$0.00	\$0.00	\$2.17
3% \$ 5,626.28	12	\$ 67,515.36	April 1, 2027 through March 31, 2028	\$0.00	\$0.00	\$2.23
c. Total Lease Consideration:						\$2.10
d. Total Improvement Cost:						\$0.00
e. Option to renew:		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	365	Renewal terms:	One (1) identical term	
f. Holdover notice:		# of Days required	30	Holdover terms:	5%/90	
g. Term: Five (5) years						
h. Pass-thrus/CAM/Taxes		<input checked="" type="checkbox"/> Landlord <input type="checkbox"/> Tenant				
i. Utilities:		<input checked="" type="checkbox"/> Landlord <input type="checkbox"/> Tenant				
j. Janitorial:		<input checked="" type="checkbox"/> Landlord <input type="checkbox"/> Tenant	<input type="checkbox"/> 3 day <input checked="" type="checkbox"/> 5 day	<input type="checkbox"/> Rural 3 day <input type="checkbox"/> Rural 5 day	<input type="checkbox"/> Other (see special notes)	
k. Repairs:		Major: <input checked="" type="checkbox"/> Landlord <input type="checkbox"/> Tenant	Minor: <input checked="" type="checkbox"/> Landlord <input type="checkbox"/> Tenant			
l. Comparable Area Market Rate Average:		Market \$2.36 Current \$1.99 Proposed \$1.99				
m. Specific termination clause in lease:		Breach/Default lack of funding				
n. Lease will be paid for by Agency Budget Account Number:		3151				

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FEB 09 2023

Please Note: Dates for commencement and BOE targets are initial estimates and may be subject to change in accordance with timeframes of returned documentation.
 This Summary is for informational purposes only, any changes in contact information will need to be updated by agency, on agency's copy.

For Budget Division Use Only	
Reviewed by:	<i>[Signature]</i>
Reviewed by:	ARC 2-16-23
Reviewed by:	

STATEWIDE LEASE INFORMATION

1. Agency: Department of Health and Human Services
 Division of Public and Behavioral Health, Southern Nevada Adult Mental Health Services
 6161 West Charleston Boulevard
 Las Vegas, Nevada 89146
 Luis Espinoza
 T: 702.486.8961 E: lespinoza@health.nv.gov

Remarks: This is a new lease for the current location with no changes to the term.

Exceptions/Special notes: Pre-Negotiated lease - Rates were agreed upon with lessor. Rate will be \$2.55 for a total of 7 year lease term with no annual increase with full services.

2. Name of Lessor: CVV, LLC

3. Address of Lessor: c/o MDL Group
 5960 South Jones Boulevard
 Las Vegas, Nevada 89118

4. Property contact: Bonnie Densmore
 T: 702.388.1800 E: bdensmore@mdlgroup.com

5. Address of Lease property: 3811 West Charleston Boulevard, Suite 104
 Las Vegas, Nevada 89102

a. Square Footage: Rentable 2,717
 Usable

b. Cost:

	cost per month	# of months in time frame	cost per year	time frame	Improvement cost per square foot	Base Rent cost per square foot	Actual cost per square foot
	\$ 6,928.35	12	\$ 83,140.20	June 1, 2023 through May 31, 2024	\$0.00	\$0.00	\$2.55
0%	\$ 6,928.35	12	\$ 83,140.20	June 1, 2024 through May 31, 2025	\$0.00	\$0.00	\$2.55
0%	\$ 6,928.35	12	\$ 83,140.20	June 1, 2025 through May 31, 2026	\$0.00	\$0.00	\$2.55
0%	\$ 6,928.35	12	\$ 83,140.20	June 1, 2026 through May 31, 2027	\$0.00	\$0.00	\$2.55
0%	\$ 6,928.35	12	\$ 83,140.20	June 1, 2027 through May 31, 2028	\$0.00	\$0.00	\$2.55
0%	\$ 6,928.35	12	\$ 83,140.20	June 1, 2028 through May 31, 2029	\$0.00	\$0.00	\$2.55
0%	\$ 6,928.35	12	\$ 83,140.20	June 1, 2029 through May 31, 2030	\$0.00	\$0.00	\$2.55

c. Total Lease Consideration: 84 \$ 581,981.40

d. Total Improvement Cost: \$0.00

e. Option to renew: Yes No 365 Renewal terms: One (1) Identical term

f. Holdover notice: # of Days required 30 Holdover terms: 5%/90

g. Term: Seven (7) years

h. Pass-thrus/CAM/Taxes Landlord Tenant

i. Utilities: Landlord Tenant

j. Janitorial: Landlord Tenant 3 day 5 day Rural 3 day Rural 5 day Other (see special notes)

k. Repairs: Major: Landlord Tenant Minor: Landlord Tenant

l. Comparable Area Market Rate Average: \$2.99

m. Specific termination clause in lease: Breach/Default lack of funding

n. Lease will be paid for by Agency Budget Account Number: 3161

6. This lease constitutes:

- An extension of an existing lease
- An addition to current facilities (requires estimated expenses)
- A relocation (requires estimated expenses)
- A new location (requires estimated expenses)
- Remodeling only
- Other

a. Estimated Expenses: Moving: \$0.00 Furnishings: \$0.00 Data/Phones: \$0.00

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FEB 07 2023

STATEWIDE LEASE INFORMATION

We understand that the Agency will be assessed for the services of the Public Works Division / Leasing Services, through the life of the lease and I hereby agree to pay such assessment.

IF THIS LEASE IS FOR A NEW SPACE, RELOCATION, ADDITION TO EXISTING OR REMODEL OF EXISTING SPACE - PLEASE CONFIRM THAT ALL ASSOCIATED COSTS ARE INCLUDED IN YOUR LEGISLATIVELY APPROVED BUDGET.

Yes X 1/31 ASO approved No _____ Dec Unit _____

IF NO, PLEASE PROVIDE THE APPROVED WORK PROGRAM NUMBER ADDING THE EXPENSE TO YOUR BUDGET

Kelli P. Quintero
Authorized Agency Signature

1/31/2023
Date

12

For Public Works Information:

7. State of Nevada Business License Information:

Form with questions a-j regarding Nevada business license information, including ownership type and business ID number.

8. Compliance with NRS 331.110, Section 1, Paragraph 2:

Form with questions a-b regarding compliance with NRS 331.110, Section 1, Paragraph 2.

Authorized Signature and Date fields with handwritten signature and date 2.3.23.

For Board of Examiners YES NO

Please Note: Dates for commencement and BOE targets are initial estimates and may be subject to change in accordance with timeframes of returned documentation. This Summary is for informational purposes only, any changes in contact information will need to be updated by agency, on agency's copy.

For Budget Division Use Only	
Reviewed by:	12/16/2021
Reviewed by:	M 1/23/25
Reviewed by:	MPR 2-23-23

STATEWIDE LEASE INFORMATION

1. Agency: Department of Health and Human Services
 Division of Welfare and Supportive Service
 1470 College Parkway
 Carson City, Nevada 89706
 Contact Name Karen Killian
 T: 702-486-3228 E: kkillian@dwss.nv.gov

Remarks: This is a lease renewal of existing lease

Exceptions/Special notes: Market rate \$1.58 Current \$1.35 New Rate \$1.35 at 85%

2. Name of Lessor: Leroy & Debra Del Don Trust Name has changed to DG Kids INC

3. Address of Lessor: P.O. Box 1412
 Patterson, CA 95363-1412
 (209) 894-6405 ihubin@deldonco.com

4. Property contact: Leandra Carr Property Manager and Jen Marshal Assistant
 (775) 690-2591 or (775) 577-9010
 leandracarr@hotmail.com and jenmlahontanproperties@gmail.com

5. Address of Lease property: 215 West Bridge Street, #6 & #7
 Yerington, Nevada 89447

a. Square Footage: Rentable Usable 1,480

b. Cost:

	cost per month	# of months in time frame	cost per year	time frame	Improvement cost per square foot	Base Rent cost per square foot	Actual cost per square foot
0%	\$ 1,999.75	12	\$ 23,997.00	March 1, 2023 - February 29, 2024	\$0.00	\$0.00	\$1.35
2%	\$ 2,039.74	12	\$ 24,476.88	March 1, 2024 - February 28, 2025	\$0.00	\$0.00	\$1.37
2%	\$ 2,080.53	12	\$ 24,966.36	March 1, 2025 - February 28, 2026	\$0.00	\$0.00	\$1.40
2%	\$ 2,122.15	12	\$ 25,465.80	March 1, 2026 - February 28, 2027	\$0.00	\$0.00	\$1.43
2%	\$ 2,164.59	12	\$ 25,975.08	March 1, 2027 - February 29, 2028	\$0.00	\$0.00	\$1.46
		60	\$ 124,881.12				\$1.40

c. Total Lease Consideration: \$124,881.12

d. Total Improvement Cost: \$0.00

e. Option to renew: Yes No 365 Renewal terms: One identical term

f. Holdover notice: # of Days required 30 Holdover terms: 5%/90

g. Term: Five (5) years

h. Pass-thrus/CAM/Taxes Landlord Tenant

i. Utilities: Landlord Tenant

j. Janitorial: Landlord Tenant 3 day 5 day Rural 3 day Rural 5 day Other (see special notes)

k. Repairs: Major: Landlord Tenant Minor: Landlord Tenant

l. Comparable Area Market Rate Average: Market rate 1.58 Current \$1.35 New Rate \$1.35 at 85%

m. Specific termination clause in lease: Breach/Default lack of funding

n. Lease will be paid for by Agency Budget Account Number: 3233

6. This lease constitutes: An extension of an existing lease
 An addition to current facilities (requires estimated expenses)
 A relocation (requires estimated expenses)
 A new location (requires estimated expenses)
 Remodeling only
 Other

a. Estimated Expenses: Moving: \$0.00 Furnishings: \$0.00 Data/Phones: \$0.00

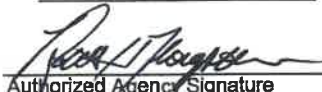
STATEWIDE LEASE INFORMATION

We understand that the Agency will be assessed for the services of the Public Works Division / Leasing Services, through the life of the lease and I hereby agree to pay such assessment.

IF THIS LEASE IS FOR A NEW SPACE, RELOCATION, ADDITION TO EXISTING OR REMODEL OF EXISTING SPACE - PLEASE CONFIRM THAT ALL ASSOCIATED COSTS ARE INCLUDED IN YOUR LEGISLATIVELY APPROVED BUDGET.

Yes _____ No _____ Dec Unit _____

IF NO, PLEASE PROVIDE THE APPROVED WORK PROGRAM NUMBER ADDING THE EXPENSE TO YOUR BUDGET

 02/21/2023
Authorized Agency Signature Date

For Public Works Information:

7. State of Nevada Business License Information:

a. Is the Lessor a Nevada based business?	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
b. Is the Lessor Exempt from obtaining a Business License? *If Yes, explain....	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
c. Does the Lessor have a current Nevada State Business License? **If No, explain....	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
d. The Lessor is registered with the Nevada Secretary of State's Office as a:	LLC <input type="checkbox"/>	INC <input checked="" type="checkbox"/>
e. Ownership Type (Domestic, Foreign, Government, etc.):	Domestic	CORP <input type="checkbox"/>
f. Nevada Business ID Number:	Nv20121434124	LP <input type="checkbox"/>
g. Is the Lessor's Name the same as the Legal Entity Name? **If No, explain....	<input checked="" type="checkbox"/> YES	Exp: 7/31/2023 <input type="checkbox"/> NO
h. Is the Legal Entity active and in good standing with the Nevada Secretary of States Office?	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
i. State of Nevada Vendor number:	T32006029	
j. Is this an Arms Length Transaction (No Conflict of Interest) **If No, explain....	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO

8. Compliance with NRS 331.110, Section 1, Paragraph 2:

a. I/we have considered the reasonableness of the terms of this lease, including cost	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
b. I/we have considered other state leased or owned space available for use by this agency	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO

 2-21-23
Authorized Signature Date
Public Works Division
RG2
For Board of Examiners YES NO

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
1.	011	GOVERNOR'S OFFICE - STATE ENERGY OFFICE - OFFICE OF ENERGY	THE OLSON GROUP, LTD	FEDERAL	\$149,549	
	Contract Description:	This is a new contract to provide a State Energy Security Plan detailing the state's energy landscape, processes, risk, and strategies to effectively build and maintain energy resilience.				
		Term of Contract:	Upon Approval - 11/12/2023	Contract # 27213		
2.	014	GOVERNOR'S OFFICE - OFFICE OF SCIENCE, INNOVATION AND TECHNOLOGY	CTC TECHNOLOGY & ENERGY	FEDERAL	\$3,635,000	
	Contract Description:	This is a new contract to provide grant management and federal reporting services.				
		Term of Contract:	Upon Approval - 12/31/2026	Contract # 27176		
3.	030	ATTORNEY GENERAL'S OFFICE - ADMINISTRATIVE	MCNUTT LAW FIRM, P.C.	OTHER: STATUTORY CONTINGENCY	\$66,000	Professional Service
	Contract Description:	This is the first amendment to the original contract which provides outside counsel services for case number A-20-814296-C for Lopez vs. State of Nevada. This amendment extends the termination date from May 31, 2023 to December 31, 2024 and increases the maximum amount from \$60,000 to \$126,000 due to the continued need for these services.				
		Term of Contract:	06/09/2022 - 12/31/2024	Contract # 26673		
4.	060	CONTROLLER'S OFFICE	P & M HOLDING GROUP, LLP	GENERAL	\$287,902	Professional Service
	Contract Description:	This is a new contract to provide ongoing audit services as part of the Public Employees' Retirement System of Nevada financial statements.				
		Term of Contract:	Upon Approval - 02/28/2027	Contract # 27211		
5.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - STATEWIDE CIP PROJECTS - NON-EXEC	KITTRELL GARLOCK & ASSOCIATES DBA KGA ARCHITECTURE	BONDS	\$129,700	Professional Service
	Contract Description:	This is the second amendment to the original contract which provides professional architectural/engineering services for the Grant Sawyer Office Building Remodel Advanced Planning CIP project: CIP Project No. 21-P01; SPWD Contract No. 114262. This amendment increases the maximum amount from \$3,955,410 to \$4,085,110 due to the redesign and configuration of the air handling units.				
		Term of Contract:	09/14/2021 - 06/30/2025	Contract # 24788		

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
6.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - STATEWIDE CIP PROJECTS - NON-EXEC	TATE SNYDER KIMSEY ARCHITECTS, LTD DBA TSK	HIGHWAY	\$97,000	Professional Service
	Contract Description:	This is the third amendment to the original contract which provides professional architectural/engineering services for the Department of Motor Vehicles Silverado Ranch Advance Planning CIP project: CIP Project No. 21-P06; SPWD Contract No. 114488. This amendment increases the maximum amount from \$3,968,800 to \$4,065,800 due to additional design services needed for the photovoltaic system.				
		Term of Contract:	11/09/2021 - 06/30/2025	Contract # 25018		
7.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - STATEWIDE CIP PROJECTS - NON-EXEC	TATE SNYDER KIMSEY ARCHITECTS, LTD DBA TSK	BONDS	\$90,000	Professional Service
	Contract Description:	This is the second amendment to the original contract which provides professional architectural/engineering services for the Heroes Memorial and Annex - Seismic Retrofit and Renovation Advance Planning CIP project: CIP Project No. 21-P02; SPWD Contract No. 114434. This amendment increases the maximum amount from \$1,106,610 to \$1,196,610 due to the mechanical redesign of the air handling system.				
		Term of Contract:	11/09/2021 - 06/30/2025	Contract # 25013		
8.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS	WELLES PUGSLEY ARCHITECTS, LLP DBA PUGSLEY SIMPSON COULTER	OTHER: AGENCY FUNDED CIP	\$262,100	Professional Service
	Contract Description:	This is a new contract to provide professional architectural/engineering services for the Floyd Edsall Training Center - Field Maintenance Shop 1 Remodel CIP project to include schematic design, design development, and drawings and specifications: CIP Project No. 23-A008; SPWD Contract No. 115262.				
		Term of Contract:	Upon Approval - 06/30/2025	Contract # 27195		
9.	085	DEPARTMENT OF ADMINISTRATION - RISK MANAGEMENT - INSURANCE & LOSS PREVENTION	ALLIANT INSURANCE SERVICES, INC.	OTHER: INSURANCE PREMIUMS	\$1,750,000	
	Contract Description:	This is a new contract to provide retention of insurance brokers with the appropriate qualifications and experience to assist the Risk Manager in structuring and marketing the state's various insurance program needs, excluding workers' compensation insurance.				
		Term of Contract:	04/01/2023 - 03/31/2028	Contract # 27172		

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
10.	085	DEPARTMENT OF ADMINISTRATION - RISK MANAGEMENT - INSURANCE & LOSS PREVENTION	AON RISK INSURANCE SERVICES WEST	OTHER: INSURANCE PREMIUMS	\$1,750,000	
	Contract Description:	This is a new contract to provide retention of insurance brokers with the appropriate qualifications and experience to assist the Risk Manager in structuring and marketing the state's various insurance program needs, excluding workers' compensation insurance.				
	Term of Contract:	04/01/2023 - 03/31/2028	Contract # 27220			
11.	085	DEPARTMENT OF ADMINISTRATION - RISK MANAGEMENT - INSURANCE & LOSS PREVENTION	USI INSURANCE SERVICES, LLC	OTHER: INSURANCE PREMIUMS	\$1,750,000	
	Contract Description:	This is a new contract to provide retention of insurance brokers with the appropriate qualifications and experience to assist the Risk Manager in structuring and marketing the state's various insurance program needs, excluding workers' compensation insurance.				
	Term of Contract:	04/01/2023 - 03/31/2028	Contract # 27196			
12.	085	DEPARTMENT OF ADMINISTRATION - RISK MANAGEMENT - INSURANCE & LOSS PREVENTION	WILLIS TOWERS WATSON INSURANCE SERVICES WEST, INC.	OTHER: INSURANCE PREMIUMS	\$1,750,000	
	Contract Description:	This is a new contract to provide retention of insurance brokers with the appropriate qualifications and experience to assist the Risk Manager in structuring and marketing the state's various insurance program needs, excluding workers' compensation insurance.				
	Term of Contract:	04/01/2023 - 03/31/2028	Contract # 27111			
13.	130	DEPARTMENT OF TAXATION	COMPUTER PROJECTION SYSTEMS	FEDERAL	\$117,178	
	Contract Description:	This is a new contract to provide equipment and installation of an Audio-Visual System for meetings in the Warm Springs office board/training room. Vendor will install equipment for office board/training room.				
	Term of Contract:	Upon Approval - 06/30/2023	Contract # 27135			
14.	300	DEPARTMENT OF EDUCATION - COVID-19 FUNDING	INSIGHT PUBLIC SECTOR, INC.	FEDERAL	\$187,600	
	Contract Description:	This is a new service agreement under Master Service Agreement 99SWC-NV18-413 which provides cloud services. This service agreement will analyze the department's website and provide content strategy and branding.				
	Term of Contract:	Upon Approval - 09/01/2023	Contract # 27160			

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
15.	300	DEPARTMENT OF EDUCATION - INDIVIDUALS WITH DISABILITIES ACT	ANLAR, LLC	FEDERAL	\$1,163,800	
	Contract Description:	This is the third amendment to the original contract which provides information technology improvements, enhancements and maintenance support services for the Nevada Special Education Accountability and Reporting System. This amendment extends the termination date from March 31, 2023 to March 31, 2026 and increases the maximum amount from \$1,109,606.52 to \$2,273,406.52 due to the development of enhanced data collection and processing methodologies.				
	Term of Contract:	04/09/2019 - 03/31/2026	Contract # 21505			
16.	300	DEPARTMENT OF EDUCATION - SAFE AND RESPECTFUL LEARNING	BOARD OF REGENTS, NEVADA SYSTEM OF HIGHER EDUCATION - UNIVERSITY OF NEVADA, RENO	FEDERAL	\$690,000	Exempt
	Contract Description:	This is a new interlocal agreement to provide ongoing training to three districts and their participating schools focusing on strategies to stop school violence.				
	Term of Contract:	Upon Approval - 09/30/2025	Contract # 27193			
17.	300	DEPARTMENT OF EDUCATION - SAFE AND RESPECTFUL LEARNING	WESTED	FEDERAL	\$249,999	Exempt
	Contract Description:	This is a new interlocal agreement to provide implementation, setup, support, and training services for the Stop School Violence program.				
	Term of Contract:	Upon Approval - 09/30/2025	Contract # 27227			
18.	402	DEPARTMENT OF HEALTH AND HUMAN SERVICES - AGING AND DISABILITY SERVICES - COMMUNICATION ACCESS SERVICES	HAMILTON RELAY, INC.	OTHER: SURCHARGE	\$695,000	
	Contract Description:	This is a new contract to provide ongoing telecommunications relay services for deaf/hard of hearing individuals.				
	Term of Contract:	Upon Approval - 06/30/2027	Contract # 27086			

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
19.	403	DEPARTMENT OF HEALTH AND HUMAN SERVICES - HEALTH CARE FINANCING AND POLICY - HEALTH CARE FINANCING AND POLICY ADMINISTRATION	WASHOE COUNTY SCHOOL DISTRICT	FEDERAL	\$2,074,489	Exempt
	Contract Description:	This is a new interlocal agreement to provide the federal portion of qualifying Medicaid reimbursement relating to the administrative functions of the school district for current or potential Nevada Medicaid/Check Up eligible students.				
		Term of Contract:	01/01/2023 - 12/31/2026	Contract # 26924		
20.	403	DEPARTMENT OF HEALTH AND HUMAN SERVICES - HEALTH CARE FINANCING AND POLICY - MEDICAID	CITY OF LAS VEGAS - LAS VEGAS FIRE AND RESCUE	FEDERAL	\$47,247,569	Exempt
	Contract Description:	This is the first amendment to the original interlocal agreement which provides ongoing reimbursement for emergency transportation services provided to Medicaid recipients. This amendment increases the maximum amount from \$54,000,000.00 to \$101,247,569.20 due to higher than projected reimbursements.				
		Term of Contract:	07/01/2020 - 06/30/2024	Contract # 22990		
21.	403	DEPARTMENT OF HEALTH AND HUMAN SERVICES - HEALTH CARE FINANCING AND POLICY - MEDICAID	CLARK COUNTY - FIRE DEPARTMENT	FEDERAL	\$88,612,663	Exempt
	Contract Description:	This is the first amendment to the original interlocal agreement which provides ongoing reimbursement for emergency transportation services provided to Medicaid recipients. This amendment increases the maximum amount from \$12,700,000.00 to \$101,312,663.35 due to higher than projected reimbursement costs.				
		Term of Contract:	07/01/2021 - 06/30/2025	Contract # 23636		
22.	403	DEPARTMENT OF HEALTH AND HUMAN SERVICES - HEALTH CARE FINANCING AND POLICY - MEDICAID	CITY OF RENO - RENO FIRE DEPARTMENT	FEDERAL	\$20,000,000	Exempt
	Contract Description:	This is a new interlocal agreement to provide ongoing emergency ambulance services to Medicaid recipients.				
		Term of Contract:	07/01/2023 - 06/30/2027	Contract # 27161		

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
23.	403	DEPARTMENT OF HEALTH AND HUMAN SERVICES - HEALTH CARE FINANCING AND POLICY - MEDICAID	CITY OF RENO - RENO FIRE DEPARTMENT	FEDERAL	\$3,321,955	Exempt
	Contract Description:	This is the first amendment to the original interlocal agreement which provides ongoing reimbursement for emergency transportation services provided to Medicaid recipients. This amendment increases the maximum amount from \$1,450,000.00 to \$4,771,954.72 due to higher than projected reimbursement costs.				
		Term of Contract:	07/01/2019 - 06/30/2023	Contract # 24078		
24.	407	DEPARTMENT OF HEALTH AND HUMAN SERVICES - WELFARE AND SUPPORTIVE SERVICES - ADMINISTRATION	PUBLIC CONSULTING GROUP, LLC	GENERAL 26.7% FEDERAL 73.3%	(\$1,206,655)	
	Contract Description:	This is the second amendment to the original contract which provides ongoing employment, income, and asset verification services for federal assistance programs. This amendment decreases the maximum amount from \$5,000,000 to \$3,793,345 due to narrowing the scope of services to only include asset verification services.				
		Term of Contract:	11/10/2020 - 09/30/2024	Contract # 23454		
25.	500	DIVISION OF MINERAL RESOURCES	MCGINLEY & ASSOCIATES, INC.	FEE: MINING CLAIMS	\$150,000	
	Contract Description:	This is the first amendment to the original contract which provides geological analysis surveys at abandoned mine land hazards that have been identified to be permanently closed. This amendment extends the termination date from June 30, 2023 to June 30, 2025 and increases the maximum amount from \$150,000 to \$300,000 due to the continued need for these services.				
		Term of Contract:	07/13/2021 - 06/30/2025	Contract # 24386		
26.	702	DEPARTMENT OF WILDLIFE - GAME MANAGEMENT	EAGLE COPTER MAINTENANCE, LTD	FEE: SPORTSMEN REVENUE	\$1,000,000	
	Contract Description:	This is a new contract to provide ongoing helicopter maintenance.				
		Term of Contract:	Upon Approval - 02/28/2027	Contract # 26981		
27.	702	DEPARTMENT OF WILDLIFE - GAME MANAGEMENT	NEVADA DIVISION OF FORESTRY	FEE: SPORTSMEN REVENUE	\$160,000	Exempt
	Contract Description:	This is a new interlocal agreement to provide for the intra-agency coordination of operational resources of such as pilots, maintenance personnel, land rental, and aviation fuel to better accomplish the mission of the respective state agency.				
		Term of Contract:	07/01/2023 - 06/30/2027	Contract # 27103		

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
28.	702	DEPARTMENT OF WILDLIFE - GAME MANAGEMENT	REGENTS OF THE UNIVERSITY OF CALIFORNIA - UC DAVIS - CALIFORNIA ANIMAL HEALTH & FOOD SAFETY LAB SYSTEM	FEE: SPORTSMEN REVENUE 25% FEDERAL 75%	\$200,000	Exempt
	Contract Description:	This is a new interlocal agreement to provide ongoing veterinary diagnostic, necropsy, and pathogen services.				
		Term of Contract:	Upon Approval - 10/31/2026	Contract # 27007		
29.	705	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - WATER RESOURCES - WATER RESOURCES COOPERATIVE PROJECTS - NON-EXEC	US DISTRICT COURT WATER MASTER	FEDERAL	\$2,090,650	Exempt
	Contract Description:	This is the third amendment to the original joint funding agreement to administer pass-through funding for the Truckee River Operation Agreement. This amendment increases the maximum amount from \$1,803,176.62 to \$3,893,826.84 due to the increased need for these services.				
		Term of Contract:	10/01/2019 - 09/30/2025	Contract # 22411		
30.	706	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - FORESTRY - ADMINISTRATION	CREICO ENTERPRISES, LLC	GENERAL	\$108,000	
	Contract Description:	This is the first amendment to the original contract which provides ongoing maintenance and repair services, remodeling services, and parts as needed for facilities in northern Nevada. This amendment increases the maximum amount from \$92,000 to \$200,000 due to the increased need for these services.				
		Term of Contract:	11/01/2022 - 10/20/2026	Contract # 26897		
31.	706	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - FORESTRY - ADMINISTRATION	DON M LAZORKO CONSTRUCTION, INC.	GENERAL	\$120,000	
	Contract Description:	This is the first amendment to the original contract which provides ongoing general contractor services for facilities in Minden, Carson City, and Winnemucca. This amendment increases the maximum amount from \$80,000 to \$200,000 due to the increased need for these services.				
		Term of Contract:	06/01/2022 - 06/30/2026	Contract # 25938		

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
32.	706	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - FORESTRY - ADMINISTRATION	RHP MECHANICAL SYSTEMS	GENERAL 87% OTHER: NURSERY FUNDS 13%	\$100,000	
	Contract Description:	This is the second amendment to the original contract which provides ongoing Heating Ventilation and Air Conditioning and plumbing services for facilities in western region of the state. This amendment increases the maximum amount from \$99,999.96 to \$200,000.00 due to the increased need for these services.				
	Term of Contract:	05/16/2022 - 06/30/2026	Contract # 26197			
33.	706	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - FORESTRY - NURSERIES	PEARSON BROTHERS CONSTRUCTION	GENERAL	\$320,000	
	Contract Description:	This is the first amendment to the original contract which provides general contractor services for the in Pioche, Tonopah, and Ely conservation camps. This amendment increases the maximum amount from \$80,000 to \$400,000 due to the increased need for these services and expanding services to facilities in southern Nevada.				
	Term of Contract:	08/29/2022 - 08/31/2026	Contract # 26707			
34.	707	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - STATE LANDS - PROTECT LAKE TAHOE - NON-EXEC	ARCHITECTURAL RESOURCES GROUP	BONDS	\$148,960	Professional Service
	Contract Description:	This is the first amendment to the original contract which provides architectural and engineering services for the Van Sickle Bi-State Park - Phase 2 and Phase 3 CIP projects. This amendment increases the maximum amount from \$342,792 to \$491,752 due to the addition of visitation and traffic studies, and interpretation services.				
	Term of Contract:	09/13/2022 - 12/31/2023	Contract # 26652			

CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
35.	709	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - ENVIRONMENTAL PROTECTION - MATERIALS MANAGEMENT AND CORRECTIVE ACTION	WINDSOR SOLUTIONS, INC.	FEE: PROGRAM 10% FEDERAL 90%	\$300,000	
	Contract Description:	This is the fourth amendment to the original contract which provides information technology services to support ongoing participate in the U.S. Environmental Protection Agency Environmental Information Exchange Network. This amendment increases the maximum amount from \$1,430,000 to \$1,730,000 due to the increased need for these services.				
		Term of Contract:	10/01/2020 - 09/30/2024	Contract # 23225		
36.	742	DEPARTMENT OF BUSINESS AND INDUSTRY - INDUSTRIAL RELATIONS - SAFETY CONSULTATION AND TRAINING	KPS3, INC.	OTHER: WORKERS' COMPENSATION ASSESSMENT FUND 67% FEDERAL 33%	\$295,642	
	Contract Description:	This is the second amendment to the original contract which provides a multi-media program for workplace safety and health education information to the general public and business community. This amendment extends the termination date from June 30, 2023 to June 30, 2025 and increases the maximum amount from \$495,674 to \$791,316 due to the continued need for these services.				
		Term of Contract:	07/01/2021 - 06/30/2025	Contract # 24020		
37.	902	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - WORKFORCE DEVELOPMENT	BOARD OF REGENTS, NEVADA SYSTEM OF HIGHER EDUCATION - TRUCKEE MEADOWS COMMUNITY COLLEGE	FEE: CAREER ENHANCEMENT PROGRAM	\$141,234	Exempt
	Contract Description:	This is a new interlocal agreement to provide ongoing tuition assistance and assistance with costs associated with training in the Early Childhood Education industry.				
		Term of Contract:	Upon Approval - 06/30/2025	Contract # 27169		

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27213**

Agency Name: STATE ENERGY OFFICE	Legal Entity Name: The Olson Group, Ltd.
Agency Code: 011	Contractor Name: The Olson Group, Ltd.
Appropriation Unit: 4868-11	Address: 11 Canal Center Plaza, Suite 1
Is budget authority available?: Yes	City/State/Zip: Alexandria, VA 22314
If "No" please explain: Not Applicable	Contact/Phone: Kyle Olson 703-518-9982
	Vendor No.: TBD
	NV Business ID: NV20232683089
To what State Fiscal Year(s) will the contract be charged?	2023-2024

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **011 - 01GO-S2227**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date **03/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **11/12/2023**

Contract term: **256 days**

4. Type of contract: **Contract**

Contract description: **Energy Security Plan**

5. Purpose of contract:

This is a new contract to provide a State Energy Security Plan detailing the state's energy landscape, processes, risk, and strategies to effectively build and maintain energy resilience.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$149,549.28**

Other basis for payment: **As invoiced and approved by the State**

II. JUSTIFICATION

7. What conditions require that this work be done?

The State Energy Security Plan will detail how the State, working with energy partners, can secure energy infrastructure against all physical and cybersecurity threats; mitigate the risk of energy supply disruptions to the State; enhance the response to, and recovery from, energy disruptions; and ensure that the state has secure, reliable, and resilient energy infrastructure.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The agency does not have the manpower or the resources to produce this work.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #01GO-S2227, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

No b. If "No", is an exemption on file with the Nevada Secretary of State's Office?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Joel Smedes, null Ph: null

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	bmcdani	02/02/2023 11:54:18 AM
Division Approval	tmilazz1	02/02/2023 16:03:03 PM
Department Approval	tmilazz1	02/02/2023 16:03:17 PM
Contract Manager Approval	wpfaffp	02/02/2023 16:04:20 PM
Budget Analyst Approval	rjacob3	02/15/2023 08:00:55 AM
BOE Agenda Approval	hfield	02/15/2023 13:19:16 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27176**

Agency Name: OFFICE OF SCIENCE, INNOVATION AND TECHNOLOGY	Legal Entity Name: CTC Technology & Energy
Agency Code: 014	Contractor Name: CTC Technology & Energy
Appropriation Unit: 1003-23	Address: 10613 Concord Street
Is budget authority available?: Yes	City/State/Zip: Kensington, MD 20895
If "No" please explain: Not Applicable	Contact/Phone: 301-933-1488
	Vendor No.: T32012697
	NV Business ID: NV20222447818
To what State Fiscal Year(s) will the contract be charged?	2023-2027
What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.	
General Funds 0.00 %	Fees 0.00 %
X Federal Funds 100.00 %	Bonds 0.00 %
Highway Funds 0.00 %	Other funding 0.00 %
Agency Reference #: 01GO-S2171 JS	

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**
Anticipated BOE meeting date 03/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **12/31/2026**
Contract term: **3 years and 306 days**

4. Type of contract: **Contract**
Contract description: **Grant Mgmt**

5. Purpose of contract:
This is a new contract to provide grant management and federal reporting services.

6. NEW CONTRACT
The maximum amount of the contract for the term of the contract is: **\$3,635,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?
Develop grant award and reporting policies and procedures for OSIT and its awardees that conform to federal reporting requirements.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
Lack of expertise

9. Were quotes or proposals solicited? **Yes**
Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):
**Booth Management Consulting
CTC Technology & Energy
Witt O'Brien's
Guidehouse Inc**

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP 01GO-S2171, and in accordance with NRS 333, the selected vendor was the highest-scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jpierro1	01/19/2023 14:51:21 PM
Division Approval	jkidd	01/19/2023 16:16:03 PM
Department Approval	ssands	01/19/2023 16:23:03 PM
Contract Manager Approval	ssands	01/19/2023 16:23:06 PM
Budget Analyst Approval	mranki1	02/09/2023 09:50:39 AM
BOE Agenda Approval	dlenzner	02/16/2023 15:51:14 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26673** Amendment Number: **1**

Agency Name: **ATTORNEY GENERAL'S OFFICE** Legal Entity Name: **MCNUTT LAW FIRM, P.C.**

Agency Code: **030** Contractor Name: **MCNUTT LAW FIRM, P.C.**

Appropriation Unit: **1030-04** Address: **11441 ALLERTON PARK DRIVE
STE 100**

Is budget authority available?: **Yes** City/State/Zip: **LAS VEGAS, NV 89135**

If "No" please explain: Not Applicable Contact/Phone: **702-384-1170**

Vendor No.: **T32011245**

NV Business ID: **NV20041603581**

To what State Fiscal Year(s) will the contract be charged? **2022-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % STATUTORY CONTINGENCY

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **06/09/2022**

Anticipated BOE meeting date **03/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **12/31/2023**

Contract term: **2 years and 206 days**

4. Type of contract: **Contract**

Contract description: **Outside Counsel**

5. Purpose of contract:

This is the first amendment to the original contract which provides outside counsel services for case number A-20-814296-C for Lopez vs. State of Nevada. This amendment extends the termination date from May 31, 2023 to December 31, 2024 and increases the maximum amount from \$60,000 to \$126,000 due to the continued need for these services.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$60,000.00	\$60,000.00	\$60,000.00	Yes - Info
2. Amount of current amendment (#1):	\$66,000.00	\$66,000.00	\$126,000.00	Yes - Action
3. New maximum contract amount:	\$126,000.00			
and/or the termination date of the original contract has changed to:	12/31/2024			

II. JUSTIFICATION

7. What conditions require that this work be done?

The State of Nevada is involved in ongoing litigation that requires the services of outside counsel due to a conflict.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the expertise needed for this matter.

- 9. Were quotes or proposals solicited? No
- Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	cdavis	02/13/2023 10:03:47 AM
Division Approval	jhoba2	02/13/2023 13:01:54 PM
Department Approval	jhoba2	02/13/2023 13:02:01 PM
Contract Manager Approval	jhoba2	02/13/2023 13:02:07 PM
Budget Analyst Approval	jcoope8	02/13/2023 15:22:15 PM
BOE Agenda Approval	stilley	02/21/2023 16:04:49 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27211**

Agency Name: **CONTROLLER'S OFFICE**
Agency Code: **060**
Appropriation Unit: **1130-04**

Is budget authority available?: **Yes**
If "No" please explain: Not Applicable

Legal Entity Name: **P & M HOLDING GROUP, LLP**
Contractor Name: **P & M HOLDING GROUP, LLP**
Address: **1111 Superior Ave**
City/State/Zip: **Cleveland, OH 44114**
Contact/Phone: **Bob Dobrowsky 216 - 523-10**
Vendor No.: **T29044586**
NV Business ID: **381357951**

To what State Fiscal Year(s) will the contract be charged? **2023-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **060**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date **03/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **02/28/2027**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **Plante Moran, PLLC**

5. Purpose of contract:

This is a new contract to provide ongoing audit services as part of the Public Employees' Retirement System of Nevada financial statements.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$287,902.00**

Other basis for payment: \$68,390 for audit fiscal year ending 2022; \$70,667 for audit fiscal year ending 2023; \$73,140 for audit fiscal year ending 2024; \$75,705 for audit fiscal year ending 2025

II. JUSTIFICATION

7. What conditions require that this work be done?

The Government Accounting Standards Board Statements 67,68,73 and 82 established standard requirements for accounting and financial reporting for pensions that are provided to the employees of state and local governmental employers through pension plans, effective for fiscal years after June 15, 2014.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Auditing for public employee pensions plans should be conducted by an outside, neutral auditor to prevent the appearance of conflict of interest

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

This vendor has the specialized knowledge and experience required for auditing government pension and related funds

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

null, null Ph: null

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jtilto1	02/01/2023 15:58:56 PM
Division Approval	jsmack	02/02/2023 12:03:55 PM
Department Approval	jsmack	02/02/2023 12:04:00 PM
Contract Manager Approval	jtilto1	02/02/2023 12:05:39 PM
Budget Analyst Approval	bmacke1	03/02/2023 15:05:31 PM
BOE Agenda Approval	bmacke1	03/02/2023 15:05:36 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 24788	Amendment Number: 2	
Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION	Legal Entity Name: KITTRELL GARLOCK & ASSOCIATES DBA KGA ARCHITECTURE	Contractor Name: KITTRELL GARLOCK & ASSOCIATES DBA KGA ARCHITECTURE
Agency Code: 082	Address: 9075 W. DIABLO DR., FL. 3	
Appropriation Unit: 1558-10	City/State/Zip: LAS VEGAS, NV 89148-7604	
Is budget authority available?: Yes	Contact/Phone: 702-367-6900	
If "No" please explain: Not Applicable	Vendor No.: T80931708	
	NV Business ID: NV20201742190	

To what State Fiscal Year(s) will the contract be charged? **2022-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	X Bonds	100.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 114262

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **09/14/2021**
Anticipated BOE meeting date 03/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2025**

Contract term: **3 years and 290 days**

4. Type of contract: **Contract**

Contract description: **Arch / Eng**

5. Purpose of contract:

This is the second amendment to the original which provides professional architectural/engineering services for the Grant Sawyer Office Building Remodel Advanced Planning CIP project: CIP Project No. 21-P01; SPWD Contract No. 114262. This amendment increases the maximum amount from \$3,955,410 to \$4,085,110 due to the redesign and configuration of the air handling units.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$3,740,000.00	\$3,740,000.00	\$3,740,000.00	Yes - Action
a. Amendment 1:	\$215,410.00	\$215,410.00	\$215,410.00	Yes - Action
2. Amount of current amendment (#2):	\$129,700.00	\$129,700.00	\$129,700.00	Yes - Action
3. New maximum contract amount:	\$4,085,110.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

2021 Leg. approved CIP

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Capital Improvement Program (CIP) consultants are selected based on their ability to provide professional engineering design and architectural services to SPWD in support of the state engineering services provided to approved CIPs.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Yes. SPWD, and currently with satisfactory results.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a: Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nmann	02/07/2023 09:57:44 AM
Division Approval	nmann	02/07/2023 09:57:58 AM
Department Approval	nmann	02/07/2023 09:58:15 AM
Contract Manager Approval	lwildes	02/07/2023 10:23:51 AM
Budget Analyst Approval	klay0	02/09/2023 15:14:02 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 25018	Amendment Number: 3	
Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION	Legal Entity Name: TATE SNYDER KIMSEY ARCHITECTS, LTD DBA TSK	Contractor Name: TATE SNYDER KIMSEY ARCHITECTS, LTD DBA TSK
Agency Code: 082	Address: 314 S. WATER ST.	
Appropriation Unit: 1558-16	City/State/Zip: HENDERSON, NV 89015-7311	
Is budget authority available?: Yes	Contact/Phone: 702-456-3000	
If "No" please explain: Not Applicable	Vendor No.: T80883470	
	NV Business ID: NV20212004081	

To what State Fiscal Year(s) will the contract be charged? **2022-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
X Highway Funds	100.00 %	Other funding	0.00 %

Agency Reference #: 114488

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **11/09/2021**
 Anticipated BOE meeting date 03/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2025**

Contract term: **3 years and 233 days**

4. Type of contract: **Contract**
 Contract description: **Arch/Eng**

5. Purpose of contract:

This is the third amendment to the original contract which provides professional architectural/engineering services for the Department of Motor Vehicles Silverado Ranch Advance Planning CIP project: CIP Project No. 21-P06; SPWD Contract No. 114488. This amendment increases the maximum amount from \$3,968,800.00 to \$4,065,800.00 due to additional design services needed for the photovoltaic system.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$3,898,300.00	\$3,898,300.00	\$3,898,300.00	Yes - Action
a. Amendment 1:	\$53,000.00	\$53,000.00	\$53,000.00	Yes - Info
b. Amendment 2:	\$17,500.00	\$17,500.00	\$70,500.00	Yes - Info
2. Amount of current amendment (#3):	\$97,000.00	\$97,000.00	\$167,500.00	Yes - Action
3. New maximum contract amount:	\$4,065,800.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

2021 Leg approved CIP

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Capital Improvement Program (CIP) consultants are selected based on their ability to provide professional engineering design and architectural services to SPWD in support of the state engineering services provided to approved CIPs.

9. Were quotes or proposals solicited? No
Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Yes. SPWD, and currently with satisfactory results.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nmann	02/01/2023 16:47:33 PM
Division Approval	nmann	02/01/2023 16:47:47 PM
Department Approval	nmann	02/01/2023 16:48:00 PM
Contract Manager Approval	lwildes	02/03/2023 08:16:54 AM

Budget Analyst Approval
BOE Agenda Approval

klay0
bmacke1

02/09/2023 09:51:12 AM
02/21/2023 07:57:05 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 25013	Amendment Number: 2	
Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION	Legal Entity Name: TATE SNYDER KIMSEY ARCHITECTS, LTD DBA TSK	Contractor Name: TATE SNYDER KIMSEY ARCHITECTS, LTD DBA TSK
Agency Code: 082	Address: 314 S. WATER ST.	
Appropriation Unit: 1558-11	City/State/Zip: HENDERSON, NV 89015-7311	
Is budget authority available?: Yes	Contact/Phone: 775-857-2949	
If "No" please explain: Not Applicable	Vendor No.: T80883470	
	NV Business ID: NV20212004081	

To what State Fiscal Year(s) will the contract be charged? **2022-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %		Fees	0.00 %
Federal Funds	0.00 %	X	Bonds	100.00 %
Highway Funds	0.00 %		Other funding	0.00 %

Agency Reference #: 114434

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **11/09/2021**
 Anticipated BOE meeting date 03/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2025**

Contract term: **3 years and 233 days**

4. Type of contract: **Contract**

Contract description: **Arch/Eng**

5. Purpose of contract:

This is the second amendment to the original contract which provides professional architectural/engineering services for the Heroes Memorial and Annex - Seismic Retrofit and Renovation Advance Planning CIP project: CIP Project No. 21-P02; SPWD Contract No. 114434. This amendment increases the maximum amount from \$1,106,610 to \$1,196,610 due to the mechanical redesign of the air handling system.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$1,087,750.00	\$1,087,750.00	\$1,087,750.00	Yes - Action
a. Amendment 1:	\$18,860.00	\$18,860.00	\$18,860.00	Yes - Info
2. Amount of current amendment (#2):	\$90,000.00	\$90,000.00	\$108,860.00	Yes - Action
3. New maximum contract amount:	\$1,196,610.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

2021 Leg approved CIP

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Capital Improvement Program (CIP) consultants are selected based on their ability to provide professional engineering design and architectural services to SPWD in support of the state engineering services provided to approved CIPs.

9. Were quotes or proposals solicited? No
Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Yes. SPWD, and currently with satisfactory results.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nmann	02/07/2023 10:35:04 AM
Division Approval	nmann	02/07/2023 10:35:15 AM
Department Approval	nmann	02/07/2023 10:35:26 AM
Contract Manager Approval	lwildes	02/07/2023 10:42:36 AM
Budget Analyst Approval	klay0	02/09/2023 14:18:18 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27195**

Agency Name: **ADMIN - STATE PUBLIC WORKS DIVISION**

Agency Code: **082**

Appropriation Unit: **All Appropriations**

Is budget authority available?: **No**

If "No" please explain: This is an agency funded CIP where the project will be managed by the SPWD. Funding and contractor payment responsibilities will remain with the initiating agency. Funding and expenditure authority will reside in agency budget account 3650, expenditure category 10, Army Facilities.

Legal Entity Name: **WELLES PUGSLEY ARCHITECTS, LLP DBA PUGSLEY SIMPSON COULTER**

Contractor Name: **WELLES PUGSLEY ARCHITECTS, LLP DBA PUGSLEY SIMPSON COULTER**

Address: **151 E. WARM SPRINGS RD.**

City/State/Zip: **LAS VEGAS, NV 89119-4101**

Contact/Phone: **702-435-1150**

Vendor No.: **T27038348**

NV Business ID: **NV20031000034**

To what State Fiscal Year(s) will the contract be charged? **2023-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Agency Funded CIP

Agency Reference #: **115262**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date **03/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2025**

Contract term: **2 years and 121 days**

4. Type of contract: **Contract**

Contract description: **Arch / Eng**

5. Purpose of contract:

This is a new contract to provide professional architectural/engineering services for the Floyd Edsall Training Center - Field Maintenance Shop 1 Remodel CIP project to include schematic design, design development, and drawings and specifications: CIP Project No. 23-A008; SPWD Contract No. 115262.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$262,100.00**

Other basis for payment: Monthly progress payments based on services provided.

II. JUSTIFICATION

7. What conditions require that this work be done?

Agency submitted application - Nevada Army National Guard

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Capital Improvement Program (CIP) consultants are selected based on their ability to provide professional engineering design and architectural services to SPWD in support of the state engineering services provided to approved CIPs.

9. Were quotes or proposals solicited? No
 Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No
 b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Yes. SPWD, and currently with satisfactory results.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLP

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Lewis, Wil, Project Manager Ph: 775-684-4141

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nmann	01/26/2023 15:27:40 PM
Division Approval	nmann	01/26/2023 15:27:43 PM
Department Approval	nmann	01/26/2023 15:27:47 PM
Contract Manager Approval	lwildes	02/03/2023 09:29:33 AM
Budget Analyst Approval	klay0	02/03/2023 10:13:44 AM
BOE Agenda Approval	nhovden	02/03/2023 13:14:31 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27172**

Agency Name: ADMIN - RISK MANAGEMENT DIVISION	Legal Entity Name: ALLIANT INSURANCE SERVICES, INC.
Agency Code: 085	Contractor Name: ALLIANT INSURANCE SERVICES, INC.
Appropriation Unit: 1352-10	Address: 18100 Von Karman Avenue 10th Floor
Is budget authority available?: Yes	City/State/Zip: IRVINE, CA 92612
If "No" please explain: Not Applicable	Contact/Phone: 949-756-0271
	Vendor No.:
	NV Business ID: NV20201781529

To what State Fiscal Year(s) will the contract be charged? **2023-2028**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % INSURANCE PREMIUMS

Agency Reference #: **08DOA-S2178 JS**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **04/01/2023**

Anticipated BOE meeting date **03/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **03/31/2028**

Contract term: **5 years and 1 day**

4. Type of contract: **Contract**

Contract description: **Insurance**

5. Purpose of contract:

This is a new contract to provide retention of insurance brokers with the appropriate qualifications and experience to assist the Risk Manager in structuring and marketing the state's various insurance program needs, excluding workers' compensation insurance.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$1,750,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

The Division of Risk Management requires brokers/firms to provide property and casualty insurance services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is a specialized service

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**Willis Towers Watson
USI Insurance National, Inc
Aon Risk Insurance Services West**

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP # 08DOA-S2178, and in accordance with NRS 333. the selected vendor was one of the four highest-scoring proposers as determined by an independently appointed evaluation committee.

d. Last bid date: 11/16/2022 Anticipated re-bid date: 11/16/2028

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dcarloso	01/31/2023 15:43:56 PM
Division Approval	tmilazz1	01/31/2023 15:57:33 PM
Department Approval	tmilazz1	01/31/2023 15:57:35 PM
Contract Manager Approval	wpfaffp	01/31/2023 15:58:19 PM
Budget Analyst Approval	jcoope8	02/02/2023 14:39:36 PM
BOE Agenda Approval	hfield	02/08/2023 10:56:56 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27220**

Agency Name: ADMIN - RISK MANAGEMENT DIVISION	Legal Entity Name: AON RISK INSURANCE SERVICES WEST
Agency Code: 085	Contractor Name: AON RISK INSURANCE SERVICES WEST
Appropriation Unit: 1352-10	Address: 425 MARKET STREET, SUITE 2800
Is budget authority available?: Yes	City/State/Zip: SAN FRANCISCO, CA 94105
If "No" please explain: Not Applicable	Contact/Phone: JULIE THEIRL 415-486-7355
	Vendor No.: T27044497
	NV Business ID: NV19981287980

To what State Fiscal Year(s) will the contract be charged? **2023-2028**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % INSURANCE PREMIUMS

Agency Reference #: **RFP # 08DOA-S2178**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **04/01/2023**

Anticipated BOE meeting date **03/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **03/31/2028**

Contract term: **5 years and 1 day**

4. Type of contract: **Contract**

Contract description: **Insurance**

5. Purpose of contract:

This is a new contract to provide retention of insurance brokers with the appropriate qualifications and experience to assist the Risk Manager in structuring and marketing the state's various insurance program needs, excluding workers' compensation insurance.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$1,750,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

The Division of Risk Management requires brokers/firms to provide property and casualty insurance services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is a specialized service

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**WILLIS TOWERS WATSON
ALLIANT INSURANCE SERVICES, INC.
USI INSURANCE NATIONAL, INC.**

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #08DOA-S2178, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 11/16/2022 Anticipated re-bid date: 11/16/2028

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Risk Management - 4/1/18-3/31/23

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

JOEL SMEDES, PURCHASING OFFICER 1 Ph: 775-684-0172

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dcarlo4	02/07/2023 08:30:24 AM
Division Approval	jkidd	02/07/2023 08:44:58 AM
Department Approval	ssands	02/07/2023 09:30:49 AM
Contract Manager Approval	wpfaffp	02/07/2023 09:36:33 AM
Budget Analyst Approval	hfield	02/22/2023 12:08:49 PM
BOE Agenda Approval	hfield	02/22/2023 12:08:52 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27196**

Agency Name: ADMIN - RISK MANAGEMENT DIVISION	Legal Entity Name: USI INSURANCE SERVICES, LLC
Agency Code: 085	Contractor Name: USI INSURANCE SERVICES, LLC
Appropriation Unit: 1352-10	Address: 5355 KIETZKE LANE, SUITE 101
Is budget authority available?: Yes	City/State/Zip: RENO, NV 89511
If "No" please explain: Not Applicable	Contact/Phone: BRANDON LEWIS 775-335-2113
	Vendor No.: T32010053A
	NV Business ID: NV20071445005

To what State Fiscal Year(s) will the contract be charged? **2023-2028**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % INSURANCE PREMIUMS

Agency Reference #: **08DOA-S2178**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **04/01/2023**

Anticipated BOE meeting date **03/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **03/31/2028**

Contract term: **5 years and 1 day**

4. Type of contract: **Contract**

Contract description: **Insurance**

5. Purpose of contract:

This is a new contract to provide retention of insurance brokers with the appropriate qualifications and experience to assist the Risk Manager in structuring and marketing the state's various insurance program needs, excluding workers' compensation insurance.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$1,750,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

The Division of Risk Management requires brokers/firms to provide property and casualty insurance services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is a specialized service

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**Aon Risk Insurance Services West
USI Insurance National, Inc
Willis Towers Watson**

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP # 08DOA-S2178, and in accordance with NRS 333. the selected vendor was one of the four highest-scoring proposers as determined by an independently appointed evaluation committee.

d. Last bid date: 11/16/2022 Anticipated re-bid date: 11/16/2028

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dcarlo4	01/31/2023 15:40:24 PM
Division Approval	tmilazz1	01/31/2023 15:56:55 PM
Department Approval	tmilazz1	01/31/2023 15:56:58 PM
Contract Manager Approval	wpfaffp	01/31/2023 15:59:01 PM
Budget Analyst Approval	jcoope8	02/02/2023 14:39:16 PM
BOE Agenda Approval	hfield	02/08/2023 10:54:21 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT1. Contract Number: **27111**

Agency Name:	ADMIN - RISK MANAGEMENT DIVISION	Legal Entity Name:	WILLIS TOWERS WATSON INSURANCE SERVICES WEST, INC.
Agency Code:	085	Contractor Name:	WILLIS TOWERS WATSON INSURANCE SERVICES WEST, INC.
Appropriation Unit:	1352-10	Address:	WILLIS OF SEATTLE INC 600 UNIVERSITY ST STE 3100
Is budget authority available?:	Yes	City/State/Zip:	SEATTLE, CA 98101
If "No" please explain:	Not Applicable	Contact/Phone:	Theresa Clune 206/226-9915
		Vendor No.:	T27043345
		NV Business ID:	NV20111425088

To what State Fiscal Year(s) will the contract be charged? **2023-2028**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % INSURANCE PREMIUMS

Agency Reference #: 08DOA-S2178 JS

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **04/01/2023**

Anticipated BOE meeting date 03/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable3. Termination Date: **03/31/2028**Contract term: **5 years and 1 day**4. Type of contract: **Contract**Contract description: **Prop & Cas Broker**

5. Purpose of contract:

This is a new contract to provide retention of insurance brokers with the appropriate qualifications and experience to assist the Risk Manager in structuring and marketing the state's various insurance program needs, excluding workers' compensation insurance.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$1,750,000.00**

Other basis for payment: annual fees or commission as noted in contract language section 6 (Consideration) for all risk property including boiler and machinery, fine arts collections, cyber (primary and excess), aviation and employee dishonesty.

II. JUSTIFICATION

7. What conditions require that this work be done?

The Division of Risk Management requires brokers/firms to provide property and casualty insurance services

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is a specialized project.9. Were quotes or proposals solicited? **Yes**Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Aon Risk Insurance
Willis Towers Watson
Alliant Insurance Services
USI Insurance Services

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #08DOA- S2178, and in accordance with NRS 333, the selected vendor was one of the four highest-scoring proposers as determined by an independently appointed evaluation committee.

d. Last bid date: 11/16/2022 Anticipated re-bid date: 11/16/2028

10. a. Does the contract contain any IT components? No
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dcarlo4	01/31/2023 15:41:56 PM
Division Approval	tmilazz1	01/31/2023 15:57:15 PM
Department Approval	tmilazz1	01/31/2023 15:57:20 PM
Contract Manager Approval	wpfaffp	02/06/2023 15:16:37 PM
Budget Analyst Approval	jcoope8	02/07/2023 08:16:01 AM
BOE Agenda Approval	hfield	02/15/2023 14:54:36 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27135**

Agency Name: **DEPARTMENT OF TAXATION**
Agency Code: **130**
Appropriation Unit: **2361-22**
Is budget authority available?: **Yes**
If "No" please explain: Not Applicable

Legal Entity Name: **COMPUTER PROJECTION SYSTEMS**
Contractor Name: **COMPUTER PROJECTION SYSTEMS**
Address: **DBA CCS PRESENTATION SYSTEMS**
2870 S. JONES BLVD. #3
City/State/Zip: **LAS VEGAS, NV 89146**
Contact/Phone: **David Peterson 775-686-8690**
Vendor No.: **PUR0004170A**
NV Business ID: **NV19991030769**

To what State Fiscal Year(s) will the contract be charged? **2023**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **RFP #13DAT-S2189**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date **03/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2023**

Contract term: **120 days**

4. Type of contract: **Contract**

Contract description: **Board Room AV System**

5. Purpose of contract:

This is a new contract to provide equipment and installation of an Audio-Visual System for meetings in the Warm Springs office board/training room. Vendor will install equipment for office board/training room.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$117,178.30**

II. JUSTIFICATION

7. What conditions require that this work be done?

The Department recently consolidated its two offices in Southern Nevada into one new office in Las Vegas. As a result, the Department has a new board/training room that is utilized by both the Department of Taxation and the Cannabis Compliance Board to hold Taxpayer outreach meetings, board meetings, commission meetings, ask the advisor workshops, advisory commission meetings, and staff trainings. The new Audio-Visual system (AV system) will allow the Department to expand these in-person meetings and offer them via videoconferencing as well.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees and agencies do not have the specialized skills and training required to install an entire Audio-Visual system (AV system).

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Protech Projection Systems
AV Planners
Fusion Home Systems

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #13DAT-S2189, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? Yes
b. Is the contract part of an IT investment project over \$50,000? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

NV Department of Tourism and Cultural Affairs

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	lhans4	01/26/2023 14:20:46 PM
Division Approval	jgrimmer	01/26/2023 14:24:14 PM
Department Approval	jgrimmer	01/26/2023 14:24:17 PM
Contract Manager Approval	lhans4	01/26/2023 14:24:56 PM
EITS Approval	ljean	01/26/2023 14:37:32 PM
Budget Analyst Approval	hfield	02/01/2023 13:51:37 PM
BOE Agenda Approval	hfield	02/01/2023 13:51:39 PM
BOE Final Approval	Pending	



STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Enterprise IT Services Division
100 N. Stewart Street, Suite 100 | Carson City, Nevada 89701
Phone: (775) 684-5800 | www.it.nv.gov | Fax: (775) 687-9097

MEMORANDUM

TO: Shellie Hughes, Executive Director, TAX
Joe Bernardy, Deputy Director, TAX
Joy Grimmer, Administrative Services Officer IV, TAX
Cameron Carey, IT Manager II, TAX

CC: Tim Galluzi, Administrator, EITS, DOA
Robert Dehnhardt, State Chief Information Security Officer, EITS, DOA
David Axtell, State Chief Enterprise Architect, EITS, DOA

FROM: Lisa Jean, TIN Administrator, EITS, DOA

SUBJECT: TIN Completion Memo – TAX – TIN 433 – *Audio/visual system in the new Warm Springs Department of Taxation building – BA 2361*

DATE: April 25, 2022

We have completed our review for the Nevada Department of Taxation's (TAX) – *Audio/visual system in the new Warm Springs Department of Taxation building – TIN 433.*

The submitted TIN, for an estimated value of \$123,282.36 in the FY22/FY23 biennium (100% ARPA Funding), is to purchase and install an entire Audio-Visual system (AV system) to hold various meetings in the new Warm Springs office board/training room.

This investment will allow socially distanced videoconferencing during meetings hosted by TAX and the Cannabis Compliance Board. The agency considers the investment and final implementation to have an ongoing low security risk.

If there are to be any changes to enterprise services or utilizations, including: network, firewall, server, Active Directory (AD) integration, telecom, etc., please notify EITS as soon as possible to avoid integration delays.

It is expected that this solution will follow state security standards and policies.

A copy of this memo has been attached to the TIN.

If I can be of further assistance, please feel free to contact me.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27160**

Agency Name: NDE - DEPARTMENT OF EDUCATION	Legal Entity Name: INSIGHT PUBLIC SECTOR, INC
Agency Code: 300	Contractor Name: INSIGHT PUBLIC SECTOR, INC
Appropriation Unit: 2710-09	Address: PO BOX 713096
Is budget authority available?: Yes	City/State/Zip: COLUMBUS, OH 43271-3096
If "No" please explain: Not Applicable	Contact/Phone: 800-467-4448
	Vendor No.: PUR0004545
	NV Business ID: NV20021477454

To what State Fiscal Year(s) will the contract be charged? **2023-2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date **03/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **09/01/2023**

Contract term: **183 days**

4. Type of contract: **Other (include description): MSA / Work Plan**

Contract description: **Website - Analysis**

5. Purpose of contract:

This is a new service agreement under master service agreement 99SWC-NV18-413 which provides cloud services. This service agreement will analyze the department's website and provide content strategy and branding.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$187,600.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

The Nevada Department of Education (NDE or Department) is seeking a vendor that will provide project management to enhance the Department's communications efforts with the goal of enabling NDE to provide information to its audiences more effectively through its website. This is Phase I of the work to redesign the current website and this current phase will include a revised brand identity, robust website audit.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the time or expertise to provide these services.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? Yes
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?
Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	carnol1	01/30/2023 11:15:14 AM
Division Approval	carnol1	01/30/2023 11:15:16 AM
Department Approval	carnol1	01/30/2023 11:15:19 AM
Contract Manager Approval	strongc7	01/30/2023 11:19:53 AM
EITS Approval	ljean	01/31/2023 07:52:16 AM
Budget Analyst Approval	mranki1	02/09/2023 09:46:44 AM
BOE Agenda Approval	dlenzner	02/13/2023 16:17:18 PM
BOE Final Approval	Pending	



STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Enterprise IT Services Division
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MEMORANDUM

TO: Celeste Arnold, Director, NDE
Craig Statucki, Deputy Superintendent, NDE
Glenn Meyer, Chief, Information Technology, NDE
Felicia Gonzales, Contract Staff, NDE

CC: Tim Galluzi, State Chief Information Officer/Administrator, EITS, DOA
Robert Dehnhardt, State Chief Information Security Officer, EITS, DOA
Jason Benshoof, IT Chief, Agency IT Services, EITS, DOA
David Axtell, State Chief Enterprise Architect, EITS, DOA

FROM: Lisa Jean, TIN Administrator, EITS, DOA

SUBJECT: TIN Completion Memo – NDE – TIN 673 – *Website Redesign* – BA 2710

DATE: January 27, 2023

We have completed our review for the Nevada Department of Education's (NDE) – *Website Redesign* – TIN 673.

The submitted TIN, for an estimated value of \$187,600.00 in the FY22/FY23 biennium (100% Federal Grant), is to perform an audit of NDE's website and to assist in the re-branding of the Department's web presence.

The selected vendor, Insight, will conduct an audit to gain a comprehensive view of the current Nevada Ready branding and NDE website. The audit will include an analysis of website content to understand current processes, identification of user pain points, critical business requirements, and key performance indicators. The objective of this audit is to enhance NDE's communications efforts and to provide information to its audiences more effectively through its website.

This project does not include any technology component but will guide the NDE in future website redesign, updates, and architecture.

NDE intends to use the new EITS web platform for any future redesign or technology changes; however, the funds have a limited time of availability that may require NDE to pursue its own short-term solution.

Any short-term solutions should be vetted with the EITS Compute team to ensure there are no compatibility issues when the time comes to move the solution to the State's platform.

EITS' position on agency web investments has two pillars.

The first pillar is that the State Digital Experience Platform (DXP), to be implemented in the future, will be the technology foundation for all executive branch agencies and will be used to host their websites and web applications, thus taking advantage of security, modern web services, data insights, intelligent mobile, economies of scale, and a set of templates for a State-unified User Experience (UX) wherever possible. Upon selection, the modern cloud-based solution, will be the replacement for Ektron.

The second pillar is that agencies should use their own content creators, MSAs, or other contract vehicles to build their websites and web applications on the State's DXP platform. EITS' web team does not have the resources to build websites for agencies (with some minor exceptions), focusing instead on a unified, statewide, online experience and ADA training programs.

The agency considers the investment and final implementation to have an ongoing low security risk, as no personal identification information will be transported, stored, and/or processed using the website.

If there are to be any changes to enterprise services or utilizations, including: network, firewall, server, Active Directory (AD) integration, telecom, etc., please notify EITS as soon as possible to avoid integration delays.

It is expected that this solution will follow state security standards and policies.

A copy of this memo has been attached to the TIN.

If I can be of further assistance, please feel free to contact me.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

<p>1. Contract Number: 21505</p> <p>Agency Name: NDE - DEPARTMENT OF EDUCATION</p> <p>Agency Code: 300</p> <p>Appropriation Unit: 2715-17</p> <p>Is budget authority available?: Yes</p> <p>If "No" please explain: Not Applicable</p> <p>To what State Fiscal Year(s) will the contract be charged? 2019-2026</p> <p>What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.</p> <table border="0" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%;">General Funds</td> <td style="width: 10%;">0.00 %</td> <td style="width: 30%;">Fees</td> <td style="width: 10%;">0.00 %</td> </tr> <tr> <td>X Federal Funds</td> <td>100.00 %</td> <td>Bonds</td> <td>0.00 %</td> </tr> <tr> <td>Highway Funds</td> <td>0.00 %</td> <td>Other funding</td> <td>0.00 %</td> </tr> </table> <p>Agency Reference #: RFP#30DOE-S236</p>	General Funds	0.00 %	Fees	0.00 %	X Federal Funds	100.00 %	Bonds	0.00 %	Highway Funds	0.00 %	Other funding	0.00 %	<p>Amendment Number: 3</p> <p>Legal Entity Name: ANLAR, LLC</p> <p>Contractor Name: ANLAR, LLC</p> <p>Address: 1560 WILSON BLVD STE 250</p> <p>City/State/Zip: ARLINGTON, VA 22209-2453</p> <p>Contact/Phone: Ken Wagner 855-962-6527</p> <p>Vendor No.: T27043228</p> <p>NV Business ID: NV20191600451</p>
General Funds	0.00 %	Fees	0.00 %										
X Federal Funds	100.00 %	Bonds	0.00 %										
Highway Funds	0.00 %	Other funding	0.00 %										

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **04/09/2019**

Anticipated BOE meeting date 03/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **03/31/2023**

Contract term: **6 years and 358 days**

4. Type of contract: **Contract**

Contract description: **Computer Related Ser**

5. Purpose of contract:

This is the third amendment to the original contract which provides information technology improvements, enhancements and maintenance support services for the Nevada Special Education Accountability and Reporting System. This amendment extends the termination date from March 31, 2023 to March 31, 2026 and increases the maximum amount from \$1,109,606.52 to \$2,273,406.52 due to the development of enhanced data collection and processing methodologies.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$909,606.52	\$909,606.52	\$909,606.52	Yes - Action
a. Amendment 1:	\$0.00	\$0.00	\$0.00	No
b. Amendment 2:	\$200,000.00	\$200,000.00	\$200,000.00	Yes - Action
2. Amount of current amendment (#3):	\$1,163,800.00	\$1,163,800.00	\$1,163,800.00	Yes - Action
3. New maximum contract amount:	\$2,273,406.52			
and/or the termination date of the original contract has changed to:	03/31/2026			

II. JUSTIFICATION

7. What conditions require that this work be done?

The current data collection methods for acquiring these federally required data are inefficient and result in data that does not meet desired levels of validity and reliability.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is a specialized system that requires an outside company

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #30DOE-S236, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 10/09/2018 Anticipated re-bid date: 10/01/2020

10. a. Does the contract contain any IT components? Yes

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level

User

Signature Date

Budget Account Approval	carnol1	02/03/2023 12:03:49 PM
Division Approval	carnol1	02/03/2023 12:03:53 PM
Department Approval	carnol1	02/03/2023 12:03:58 PM
Contract Manager Approval	strongc7	02/03/2023 12:05:16 PM
EITS Approval	ljean	02/06/2023 12:22:44 PM
Budget Analyst Approval	mranki1	02/07/2023 08:43:59 AM
BOE Agenda Approval	dlenzner	02/16/2023 14:21:30 PM



STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Enterprise IT Services Division
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MEMORANDUM

TO: Julie Bowers, Director, Office of Inclusive Education, NDE
Megan Peterson, Deputy Superintendent, NDE
Glenn Meyer, Director, Information Technology, NDE
Connie Torres, Administrative Assistant IV, NDE

CC: Tim Galluzi, State Chief Information Officer/Administrator, EITS, DOA
Robert Dehnhardt, State Chief Information Security Officer, EITS, DOA
David Axtell, State Chief Enterprise Architect, EITS, DOA

FROM: Lisa Jean, TIN Administrator, EITS, DOA

SUBJECT: TIN Completion Memo – NDE – TIN 239 – *NV SEARS* – Update B – BA 2715

DATE: January 24, 2023

We have completed our review for the Nevada Department of Education's (NDE) – *NV SEARS* – TIN 239, Update B.

The submitted TIN, for an estimated value of \$487,933.00 in the FY22/FY23 biennium and \$775,866.00 in the FY24/FY25 biennium (100% Federal Grant), is to increase the functionality of the existing solution that is currently in place and in use by the agency.

The upgrades will facilitate modifications to the *NV SEARS* system to include monitoring and compliance, in addition to student data collection and reporting. Other modifications include modernization of the solution by migrating it to a cloud hosted environment and making special education information more user friendly and interoperable with the State's Student Level Data System (SLDS). This investment will serve over 70,000 students with special needs.

The agency considers the investment and final implementation to have an ongoing moderate security risk, as personal identification information is transported, stored, and/or processed using the solution and it is subject to federal and/or other security standards.

If there are to be any changes to enterprise services or utilizations, including: network, firewall, server, Active Directory (AD) integration, telecom, etc., please notify EITS as soon as possible to avoid integration delays.

It is expected that this solution will follow state security standards and policies.

A copy of this memo has been attached to the TIN.

If I can be of further assistance, please feel free to contact me.



**STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION**

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: 775-684-0170 | Fax: 775-684-0188

<i>Purchasing Use Only:</i>	
Approval #:	481 @

CONTRACT EXTENSION JUSTIFICATION AND REQUEST FORM

ALL FIELDS ARE REQUIRED - INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY

1	Agency Contact Information: Note: Approved copy will be sent to <u>only</u> to the contact(s) listed below:		
	STATE AGENCY NAME REQUIRED:	Education	
	<i>Contact Name and Title</i>	<i>Phone Number</i>	<i>Email Address</i>
	<i>Julie Bowers, Director</i>	775-687-9146	jabowers@doe.nv.gov
	<i>C.J. Fields, Asst. Director</i>	775-687-9147	cjfields@doe.nv.gov
	<i>Connie Torres</i>	775-687-9142	ctorres@doe.nv.gov

2	Contractor Information:	
	Contractor Name:	AnLar, LLC
	Contact Name:	Nick Easter
	Complete Address: City, State and Zip Code	4040 North Fairfax Drive, Ste. 525, Arlington VA 22203
	Phone Number:	509-680-4871
	Email Address:	neaster@anlar.com

3	List <u>all previous</u> Contract Information for which the agency has contracted with this vendor (contract history):			
	Solicitation Type, if applicable:	RFP	#:	1674
	Enter CETS Number:	CONV5718		
	Contract Amount:	\$1,358,760.00		
	Contract Term:	Start Date:	5/13/2008	End Date:

Purchasing Use Only:	
Approval #:	481 @

Current Contract Information:					
4	Solicitation Type, if applicable:	<i>RFP</i>		#:	30DOE-S236
	Enter CETS Number:	#21505			
	Initial Contract Amount:	\$909,606.52			
	Contract Term:	Start Date:	3/19/2019	End Date:	3/31/2023

Amendment Information – List <u>all previously</u> approved amendments:			
<i>Amd #:</i>	<i>Brief Synopsis of What Amendment Accomplished:</i>	<i>Dollar Change in Contract Amount</i>	<i>Change in End Date</i>
5 1	<i>Transfer contract from Special Education Data Services and Information Systems, LLC to AnLar, LLC</i>	N/A	3/31/2021
2	<i>Hosting and maintenance for the NV ACCESS data system</i>	\$200,000.00	3/31/2023

<u>Proposed</u> Amendment Information:			
<i>Amd #:</i>	<i>Brief Synopsis of What the Requested Amendment will Accomplish</i>	<i>Dollar Change in Contract Amount</i>	<i>Change in End Date</i>
6 3	<i>The proposed extension will include upgrades will facilitate modifications to the NV SEARS/ACCESS NV system to include monitoring and compliance, in addition to student data collection and reporting. Other modifications include modernization of the solution by migrating it to a cloud hosted environment and making special education information more user friendly and interoperable with the State’s Student Level Data System (SLDS). This investment will serve over 70,000 students with special needs.</i>	\$1,163,800.00	3/31/2026

What is the justification to extend the contract term beyond the State’s four (4) year re-solicitation policy (SAM 0338)?	
7	<i>In 2008, Purchasing completed an RFP for the Nevada Special Education Accountability and Reporting System (NVSEARS). SpedSis was awarded the contract at that time and has since built, implemented, and maintained this robust and complex web-based application that securely collects, enters, processes, and reports selected student data and district IDEA required data. The initial cost of building and implementing NVSEARS was \$600,000.00. AnLar’s acquisition of SpedsSis and the subsequent RFP in 2018 and contract extension in</i>

have invested an additional 1.6 million dollars to expand and maintain the system. It is truly in the best interest of the State at this time to continue to utilize AnLar the contractor for this system due to the amount of money spent in having the system developed/built along with the fact that this system is currently implemented effectively in all 17 school districts and the state public charter school authority. AnLar continues to be essential with the implementation and maintenance of the current system. This contract extension is primarily to upgrade and facilitate modifications to the NV SEARS system to include monitoring and compliance, in addition to student data collection and reporting. Additionally, this extension includes technical assistance and professional learning modules to assist the NDE in supporting the districts in their use of the system. Other modifications include modernization of the solution by migrating it to a cloud hosted environment and making special education information more user friendly and interoperable with the State's Student Level Data System (SLDS). This investment will serve over 70,000 students with special needs.

8 **What are the potential consequences to the State if the contract extension request is denied?**
The time and cost involved in implementing a new special education data system would be extreme in a time where money is already limited. It would likely require 6-12 months for another vendor to become fluent enough with the existing system and code to fully support the day-to-day needs of AnLar/NVSEARS. This learning curve would be steep for the vendor and put the NDE and districts at risk for not having a functional system in place. The current system is utilized by all 17 school districts in the state and staff system will have been trained through many professional development activities over the course of the decade and are proficient in using NV SEARS/ACCESS NV at this time. Potentially having to switch to a new system will impact personnel statewide and highly impact an already limited budget. Additionally, starting over and implementing a new system will comprise the NDE's ability to comply with Federal regulations and data reporting requirements.

Purchasing Use Only:	
Approval #:	481@

By signing below, I know and understand the proposed contract extension exceeds the State's policy pursuant to SAM Section 0338 that contracts be solicited at least every four (4) years and attest that all statements are true and correct. Signatures are required from the agency representatives indicated below. The same individual cannot provide approval signatures in both sections.

Julie Bowers

Signature of Agency Representative Initiating Request

Julie Bowers

1/25/2023

Print Name of Agency Representative Initiating Request

Date

Jonathan P. Moore

Signature of Agency Head Authorizing Request

Jonathan P. Moore

1/25/2023

Print Name of Agency Head Authorizing Request

Date

Please consider this memo as my support of your request to extend the identified contract beyond the current State policy period. This exemption is granted pursuant to NRS 333.135(5) and SAM 0338 and may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines the decision was based on incorrect or inaccurate facts. Pursuant to NRS 333.700(7), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

<p>NOTE: If this box is checked, the agency must include the EITS TIN/CIN approval or approval update as an attachment in CETS.</p>	<input checked="" type="checkbox"/>
--	-------------------------------------

Signed:

Kevin D. Doty

Administrator, Purchasing Division or Designee

1/26/23

Date

Joe Lombardo
Governor



#481 @

Jack Robb
Director

Matthew Tuma
Deputy Director

Timothy Galluzi
State CIO/Administrator

STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Enterprise IT Services Division
100 N. Stewart Street, Suite 100 | Carson City, Nevada 89701
Phone: (775) 684-5800 | www.it.nv.gov | Fax: (775) 687-9097

MEMORANDUM

TO: Julie Bowers, Director, Office of Inclusive Education, NDE
Megan Peterson, Deputy Superintendent, NDE
Glenn Meyer, Director, Information Technology, NDE
Connie Torres, Administrative Assistant IV, NDE

CC: Tim Galluzi, State Chief Information Officer/Administrator, EITS, DOA
Robert Dehnhardt, State Chief Information Security Officer, EITS, DOA
David Axtell, State Chief Enterprise Architect, EITS, DOA

FROM: Lisa Jean, TIN Administrator, EITS, DOA

SUBJECT: TIN Completion Memo – NDE – TIN 239 – *NV SEARS* – Update B – BA 2715

DATE: January 24, 2023

We have completed our review for the Nevada Department of Education's (NDE) – *NV SEARS* – TIN 239, Update B.

The submitted TIN, for an estimated value of \$487,933.00 in the FY22/FY23 biennium and \$775,866.00 in the FY24/FY25 biennium (100% Federal Grant), is to increase the functionality of the existing solution that is currently in place and in use by the agency.

The upgrades will facilitate modifications to the NV SEARS system to include monitoring and compliance, in addition to student data collection and reporting. Other modifications include modernization of the solution by migrating it to a cloud hosted environment and making special education information more user friendly and interoperable with the State's Student Level Data System (SLDS). This investment will serve over 70,000 students with special needs.

The agency considers the investment and final implementation to have an ongoing moderate security risk, as personal identification information is transported, stored, and/or processed using the solution and it is subject to federal and/or other security standards.

\$ 1,263,799.00

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27193**

Agency Name: NDE - DEPARTMENT OF EDUCATION	Legal Entity Name: BOARD OF REGENTS - UNIVERSITY OF NEVADA, RENONR
Agency Code: 300	Contractor Name: BOARD OF REGENTS - UNIVERSITY OF NEVADA, RENONR
Appropriation Unit: 2721-45	Address: 1664 N Virginia St. Mail Stop 0124
Is budget authority available?: No	City/State/Zip: RENO, NV 89557-0294
If "No" please explain: Pending approval of Work Program C61824	Contact/Phone: 775-682-6052
	Vendor No.: D35000816
	NV Business ID: Governmental Agency

To what State Fiscal Year(s) will the contract be charged? **2023-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **STOP Grant**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date **03/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **09/30/2025**

Contract term: **2 years and 213 days**

4. Type of contract: **Interlocal Agreement**

Contract description: **Stop School Violence**

5. Purpose of contract:

This is a new interlocal agreement to provide ongoing training to three districts and their participating schools focusing on strategies to stop school violence.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$690,000.00**

Payment for services will be made at the rate of \$230,000.00 per SFY

II. JUSTIFICATION

7. What conditions require that this work be done?

Positive Behavior Interventions and Supports (PBIS) is a Multi-tiered System of Supports (MTSS) approach to address social/emotional and behavioral needs of all students. Core features of PBIS/MTSS include teaming, data collection, universal screening, selection of evidence-based practices, and progress monitoring across a tiered continuum of supports. PBIS/MTSS has a wide evidence-base demonstrating improved outcomes for students, especially regarding reductions in classroom and school discipline referrals (Bradshaw, Mitchell, & Leaf, 2010). The Interconnected Systems Framework (ISF) process will be implemented as a part of this proposal. ISF proposes that when mental health supports are integrated into the framework of PBIS/MTSS, a broader continuum of prevention and intervention strategies across tiers can result in improved outcomes for more youth and families (Barrett et al, 2013). The ISF encourages community and school leaders, as well as youth and family members, to review school data as well as community data and decide together which evidence-based interventions to install and how to monitor fidelity and outcomes. This broader stakeholder group allows for a more robust analysis of data and resources, leading to a truly integrated system and sustainable outcomes for students.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is a specialized program, and no state employee has the skills needed to perform these tasks.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

NRS277.180 Interlocal

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	carnol1	02/09/2023 09:46:51 AM
Division Approval	carnol1	02/09/2023 09:46:54 AM
Department Approval	carnol1	02/09/2023 09:47:00 AM
Contract Manager Approval	strongc7	02/09/2023 09:47:12 AM
Budget Analyst Approval	mranki1	02/09/2023 09:52:13 AM
BOE Agenda Approval	dlenzner	02/15/2023 14:09:39 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27227**

Agency Name: NDE - DEPARTMENT OF EDUCATION	Legal Entity Name: WESTED
Agency Code: 300	Contractor Name: WESTED
Appropriation Unit: 2721-45	Address: 730 HARRISON ST.
Is budget authority available?: Yes	City/State/Zip: SAN FRANCISCO , CA 94107
If "No" please explain: Not Applicable	Contact/Phone: RAJWANT VIRK 415-615-3136
	Vendor No.: T81012500
	NV Business ID: Governmental Entity

To what State Fiscal Year(s) will the contract be charged? **2023-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date **04/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **09/30/2025**

Contract term: **2 years and 183 days**

4. Type of contract: **Interlocal Agreement**

Contract description: **Stop School Violence**

5. Purpose of contract:

This is a new interlocal agreement to provide implementation, setup, support, and training services for the Stop School Violence program.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$249,999.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

The WestEd team will support the Nevada Department of Education and University of Nevada, Reno PBIS TA center with a host of pre-implementation activities that will increase the likelihood of adoption, fidelity, and long-term sustainment, including: 1) development of a data-driven implementation plan; 2) communication/messaging; 3) internal and external meetings; 4) gathering feedback and community input, including from first responders; and 5) the development of various resources (e.g., policies, procedure manuals, training materials, short informational videos) to support implementation.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

No state employees have the expertise or time to complete these tasks.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

Interlocal Agreement. NRS 277.180.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	carnol1	02/17/2023 14:16:05 PM
Division Approval	carnol1	02/17/2023 14:16:13 PM
Department Approval	carnol1	02/17/2023 14:16:15 PM
Contract Manager Approval	strongc7	02/17/2023 14:28:18 PM
Budget Analyst Approval	mranki1	02/17/2023 14:53:26 PM
BOE Agenda Approval	dlenzner	02/21/2023 16:48:30 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27086**

Agency Name: DHHS - AGING AND DISABILITY SERVICES DIVISION	Legal Entity Name: Hamilton Relay, INC.
Agency Code: 402	Contractor Name: Hamilton Relay, INC.
Appropriation Unit: 3206-15	Address: 1006 12th Street
Is budget authority available?: Yes	City/State/Zip: Aurora, NE 68818
If "No" please explain: Not Applicable	Contact/Phone: Beth Slough 402-694-5101
	Vendor No.:
	NV Business ID: NV20222643082

To what State Fiscal Year(s) will the contract be charged? **2023-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Surcharge

Agency Reference #: **RFP # 40DHHS-S2123**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date **03/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2027**

Contract term: **4 years and 121 days**

4. Type of contract: **Contract**

Contract description: **Relay Service**

5. Purpose of contract:

This is a new contract to provide ongoing telecommunications relay services for deaf/hard of hearing individuals.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$695,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

Relay services are required by statute for deaf/hard of hearing individuals.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is a specialized service the State employees cannot provide.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

T-Mobile USA
Hamilton Relay, Inc.
NexTalk
Verizon

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #40DHHS-S2123, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 09/21/2022 Anticipated re-bid date: 07/01/2026

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

DHHS 7/1/2014 � 8/31/2019
Satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	gjorgens	01/17/2023 14:30:46 PM
Division Approval	tric1	01/30/2023 09:23:18 AM
Department Approval	dschmid5	01/30/2023 16:44:29 PM
Contract Manager Approval	maceved1	01/31/2023 08:13:27 AM
Budget Analyst Approval	khal5	02/23/2023 10:35:25 AM
BOE Agenda Approval	afrantz	02/23/2023 10:48:57 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26924**

Agency Name: DHHS - HEALTH CARE FINANCING & POLICY Agency Code: 403 Appropriation Unit: 3158-24 Is budget authority available?: Yes If "No" please explain: Not Applicable	Legal Entity Name: Washoe County School District Contractor Name: Washoe County School District Address: 425 E. 9th Street City/State/Zip: Reno, NV 89512 Contact/Phone: Jessica Medulla 775-789-4646 Vendor No.: T40234300 NV Business ID: Governmental Entity
--	--

To what State Fiscal Year(s) will the contract be charged? **2023-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/01/2023**
 Anticipated BOE meeting date 03/2023

Retroactive? **Yes**

If "Yes", please explain

This contract is retroactive due to onboarding WSCD and to ensure the necessary elements are in place (time studies, cost pools, tracking etc.) to join this program and participate in MAC claiming starting January 1, 2023. With this retroactive start date, WSCD will be able to fully participate in the entire first quarter, which allows DHCFF for a full quarter of reimbursement.

3. Termination Date: **12/31/2026**

Contract term: **4 years**

4. Type of contract: **Interlocal Agreement**

Contract description: **Admin Claiming**

5. Purpose of contract:

This is a new interlocal agreement to provide the federal portion of qualifying Medicaid reimbursement relating to the administrative functions of the School District for current or potential Nevada Medicaid/Check Up eligible students.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$2,074,488.73**

II. JUSTIFICATION

7. What conditions require that this work be done?

School Based Medicaid Administrative Claiming was established to allow for Medicaid reimbursement for the administrative functions of the School District for current or potential Nevada Medicaid/Check Up eligible students. Eligible reimbursable services include Medicaid eligibility, outreach, and referral, coordination, and monitoring of Medicaid services.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State agencies are currently providing these services within various agencies. This contract allows for the expansion of these services in a school setting.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

NRS 277.180 authorizes one or more public agencies to contract with another public agency to perform governmental functions.

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Washoe County School District has been contracted with the State for several years and service has been satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	aroma2	01/18/2023 08:59:22 AM
Division Approval	trya4	01/18/2023 09:24:01 AM
Department Approval	staciew3	01/19/2023 09:52:26 AM
Contract Manager Approval	trya4	01/19/2023 10:27:57 AM
Budget Analyst Approval	afrantz	02/16/2023 10:10:21 AM
BOE Agenda Approval	afrantz	02/16/2023 10:10:25 AM
BOE Final Approval	Pending	



MEMORANDUM

DATE: January 18, 2023

TO: Aaron Frantz, Executive Branch Budget Officer, Governor's Finance Office

FROM: Stacie Weeks, Administrator, Division of Health Care Financing and Policy *Stacie Weeks*
Stacie Weeks (Jan 18, 2023 14:04 PST)

RE: **Request for Retroactive Start Date of January 1, 2023, for Washoe County School District Contract for School Based Medicaid Administrative Claiming Program**

This memorandum requests a retroactive start date of January 1, 2023, for the Washoe County School District (WCSD) contract for School Based Medicaid Administrative Claiming (MAC) for the service period beginning January 1, 2023.

This Certified Public Expenditure (CPE) agreement is for the addition of WCSD to the MAC program which currently has only one participant, Clark County School District. This program allows the school districts to claim some of their administrative costs for providing school-based health services.

This contract is retroactive due to onboarding WCSD and to ensure the necessary elements are in place (time studies, cost pools, tracking etc.) to join this program and participate in MAC claiming starting January 1, 2023. With this retroactive start date, WCSD will be able to fully participate in the entire first quarter, which allows DHCFP for a full quarter of reimbursement.

Thank you for your consideration.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 22990	Amendment Number: 1
Agency Name: DHHS - HEALTH CARE FINANCING & POLICY	Legal Entity Name: CITY OF LAS VEGAS - LAS VEGAS FIRE AND RESCUE
Agency Code: 403	Contractor Name: CITY OF LAS VEGAS - LAS VEGAS FIRE AND RESCUE
Appropriation Unit: 3243-24	Address: 500 NORTH CASINO CENTER BLVD.
Is budget authority available?: Yes	City/State/Zip: LAS VEGAS, NV 89101
If "No" please explain: Not Applicable	Contact/Phone: John Feedar 702-229-0305
	Vendor No.: T40277602
	NV Business ID: Governmental Entity

To what State Fiscal Year(s) will the contract be charged? **2021-2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2020**

Anticipated BOE meeting date 03/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2024**

Contract term: **4 years**

4. Type of contract: **Interlocal Agreement**

Contract description: **CPE GEMT**

5. Purpose of contract:

This is the first amendment to the original interlocal agreement which provides ongoing reimbursement for emergency transportation services provided to Medicaid recipients. This amendment increases the maximum amount from \$54,000,000.00 to \$101,247,569.20 due to higher than projected reimbursements.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$54,000,000.00	\$54,000,000.00	\$54,000,000.00	Yes - Action
2. Amount of current amendment (#1):	\$47,247,569.20	\$47,247,569.20	\$47,247,569.20	Yes - Action
3. New maximum contract amount:	\$101,247,569.20			

II. JUSTIFICATION

7. What conditions require that this work be done?

DHCFP needs fire districts to provide emergency transportation. Title XIX of the Social Security Act and accompanying regulations require that states cover medical care, services, and fulfill administrative requirements necessary to operate the Medicaid program efficiently. The transportation services ensure individuals get needed care.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The State does not have the recourses or expertise to provide these services.

9. Were quotes or proposals solicited? No
 Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

NRS 277.180 authorizes one or more public agencies to contract with another public agency to perform governmental functions.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No
 b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Current vendor, satisfactory duties.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
 Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jkemmere	01/27/2023 08:41:21 AM
Division Approval	trya4	01/27/2023 08:49:22 AM
Department Approval	staciew3	01/27/2023 10:12:27 AM
Contract Manager Approval	trya4	01/27/2023 10:23:50 AM
Budget Analyst Approval	afrantz	02/22/2023 12:56:19 PM
BOE Agenda Approval	afrantz	02/22/2023 12:56:26 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 23636	Amendment Number: 1
Agency Name: DHHS - HEALTH CARE FINANCING & POLICY	Legal Entity Name: CLARK COUNTY - FIRE DEPARTMENT
Agency Code: 403	Contractor Name: CLARK COUNTY - FIRE DEPARTMENT
Appropriation Unit: 3243-24	Address: 500 Grand Central Parkway
Is budget authority available?: Yes	City/State/Zip: LAS VEGAS, NV 89155
If "No" please explain: Not Applicable	Contact/Phone: Jessica Colvin 702-455-3324
	Vendor No.: T81026920
	NV Business ID: Governmental Entity

To what State Fiscal Year(s) will the contract be charged? **2022-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2021**

Anticipated BOE meeting date 03/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved **06/30/2025**

Termination Date:

Contract term: **4 years**

4. Type of contract: **Interlocal Agreement**

Contract description: **CPE GEMT**

5. Purpose of contract:

This is the first amendment to the original interlocal agreement which provides ongoing reimbursement for emergency transportation services provided to Medicaid recipients. This amendment increases the maximum amount from \$12,700,000.00 to \$101,312,663.35 due to higher than projected reimbursement costs.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$12,700,000.00	\$12,700,000.00	\$12,700,000.00	Yes - Action
2. Amount of current amendment (#1):	\$88,612,663.35	\$88,612,663.35	\$88,612,663.35	Yes - Action
3. New maximum contract amount:	\$101,312,663.35			

II. JUSTIFICATION

7. What conditions require that this work be done?

DHCFP needs fire districts to provide emergency transportation. Title XIX of the Social Security Act and accompanying regulations require that states cover medical care, services, and fulfill administrative requirements necessary to operate the Medicaid program efficiently. The transportation services ensure individuals get needed care.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The State does not have the resources or expertise to provide these services.

9. Were quotes or proposals solicited? No
 Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

NRS 277.180 authorizes one or more public agencies to contract with another public agency to perform governmental functions.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No
 b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Clark County Fire Department has been providing this service since SFY 2019 and the service has been satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
 Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jkemmere	01/25/2023 13:37:26 PM
Division Approval	trya4	01/25/2023 13:47:25 PM
Department Approval	staciew3	01/25/2023 17:03:42 PM
Contract Manager Approval	trya4	01/26/2023 10:11:19 AM
Budget Analyst Approval	afrantz	02/16/2023 13:47:53 PM
BOE Agenda Approval	afrantz	02/16/2023 13:47:59 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27161**

Agency Name:	DHHS - HEALTH CARE FINANCING & POLICY	Legal Entity Name:	City of Reno - Fire Department
Agency Code:	403	Contractor Name:	City of Reno - Fire Department
Appropriation Unit:	3243-24	Address:	1 East First Street
Is budget authority available?:	Yes	City/State/Zip:	Reno, NV 89504
If "No" please explain:	Not Applicable	Contact/Phone:	Aaron Wike 775-334-4260
		Vendor No.:	T40266000
		NV Business ID:	Governmental Entity

To what State Fiscal Year(s) will the contract be charged? **2024-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2023**

Anticipated BOE meeting date 03/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2027**

Contract term: **4 years**

4. Type of contract: **Interlocal Agreement**

Contract description: **GEMT Fire District**

5. Purpose of contract:

This is a new interlocal agreement to provide ongoing emergency ambulance services to Medicaid recipients.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$20,000,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

DHCFP needs fire districts to provide emergency transportation. The Title XIX of the Social Security Act and accompanying regulations require that states cover medical care, services, and fulfill administrative requirements necessary to operate the Medicaid program efficiently. The transportation services ensure individuals get needed care.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The State does not have the resources or expertise to provide these services.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

NRS 277.180 authorizes one or more public agencies to contract with another public agency to perform governmental functions.

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

DHCFP 2019-2023. Satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:
Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

Patricia O'Flinn, Management Analyst III Ph: null

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jkemmere	01/26/2023 09:11:02 AM
Division Approval	trya4	01/26/2023 10:02:39 AM
Department Approval	staciew3	01/27/2023 10:11:02 AM
Contract Manager Approval	trya4	01/27/2023 10:23:20 AM
Budget Analyst Approval	afrantz	02/16/2023 08:41:32 AM
BOE Agenda Approval	afrantz	02/16/2023 08:41:35 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **24078** Amendment Number: **1**

Agency Name: **DHHS - HEALTH CARE FINANCING & POLICY** Legal Entity Name: **City of Reno - Reno Fire Department**

Agency Code: **403** Contractor Name: **City of Reno - Reno Fire Department**

Appropriation Unit: **3243-24** Address: **1 East First Street**

Is budget authority available?: **Yes** City/State/Zip: **Reno, NV 89504**

If "No" please explain: **Not Applicable** Contact/Phone: **Aaron Wike, Administrative Services Mgr 775-334-4260**

Vendor No.: **T40266000**

NV Business ID: **Governmental Entity**

To what State Fiscal Year(s) will the contract be charged? **2020-2023**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2019**

Anticipated BOE meeting date **03/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2023**

Contract term: **4 years**

4. Type of contract: **Interlocal Agreement**

Contract description: **CPE GEMT**

5. Purpose of contract:

This is the first amendment to the original interlocal agreement which provides ongoing reimbursement for emergency transportation services provided to Medicaid recipients. This amendment increases the maximum amount from \$1,450,000.00 to \$4,771,954.72 due to higher than projected reimbursement costs.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$1,450,000.00	\$1,450,000.00	\$1,450,000.00	Yes - Action
2. Amount of current amendment (#1):	\$3,321,954.72	\$3,321,954.72	\$3,321,954.72	Yes - Action
3. New maximum contract amount:	\$4,771,954.72			

II. JUSTIFICATION

7. What conditions require that this work be done?

DHCFP needs fire districts to provide emergency transportation. The Title XIX of the Social Security Act and accompanying regulations require that states cover medical care, services, and fulfill administrative requirements necessary to operate the Medicaid program efficiently. The transportation services ensure individuals get needed care.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The State does not have the resources or expertise to provide these services.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

NRS 277.180 authorizes one or more public agencies to contract with another public agency to perform governmental functions.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jkemmere	01/26/2023 09:09:17 AM
Division Approval	trya4	01/26/2023 10:02:19 AM
Department Approval	staciew3	01/27/2023 10:13:43 AM
Contract Manager Approval	trya4	01/27/2023 10:23:35 AM
Budget Analyst Approval	afrantz	02/16/2023 08:39:13 AM
BOE Agenda Approval	afrantz	02/16/2023 08:39:19 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 23454	Amendment Number: 2
Agency Name: DHHS - WELFARE AND SUPPORTIVE SERVICES	Legal Entity Name: PUBLIC CONSULTING GROUP, LLC.
Agency Code: 407	Contractor Name: PUBLIC CONSULTING GROUP, LLC.
Appropriation Unit: 3228-04	Address: PO BOX 845308
Is budget authority available?: Yes	City/State/Zip: BOSTON, MA 02284-5308
If "No" please explain: Not Applicable	Contact/Phone: Peter Cheesman 617/426-2026
	Vendor No.: T32000898A
	NV Business ID: NV20212025624

To what State Fiscal Year(s) will the contract be charged? **2021-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/> General Funds	26.70 %	Fees	0.00 %
<input checked="" type="checkbox"/> Federal Funds	73.30 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **RFP # 40DHHS-S973**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **11/10/2020**
Anticipated BOE meeting date **03/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **09/30/2024**

Contract term: **3 years and 324 days**

4. Type of contract: **Contract**

Contract description: **Income Verification**

5. Purpose of contract:

This is the second amendment to the original contract which provides ongoing employment, income, and asset verification services for federal assistance programs. This amendment decreases the maximum amount from \$5,000,000 to \$3,793,345 due to narrowing the scope of services to only include asset verification services.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$5,000,000.00	\$5,000,000.00	\$5,000,000.00	Yes - Action
a. Amendment 1:	\$0.00	\$0.00	\$0.00	No
2. Amount of current amendment (#2):	-\$1,206,655.00	-\$1,206,655.00	-\$1,206,655.00	Yes - Action
3. New maximum contract amount:	\$3,793,345.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

Federal Law requires that income information is verified prior to issuing benefits. The contract also provides automated services to participating incarceration centers to decrease capitation payments for individuals incarcerated for over 12 months, as well as provide data analytic solutions to enhance the division's current processes of eligibility criteria.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the expertise or resources to provide this service.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

PUBLIC CONSULTING GROUP
TALX
PONDERA SOLUTIONS
ACCUITY ASSET VERIFICATION SERVICES, INC

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP 40DHHS-S973 and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 01/10/2020 Anticipated re-bid date: 02/10/2024

10. a. Does the contract contain any IT components? Yes

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Currently under contract with DWSS and other DHHS divisions and providing satisfactory service.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	cbuscay	02/02/2023 11:07:56 AM
Division Approval	cbuscay	02/02/2023 11:07:59 AM
Department Approval	rthomps1	02/08/2023 07:53:52 AM

Contract Manager Approval	ajin0922	02/15/2023 14:47:08 PM
EITS Approval	ljean	02/16/2023 07:40:44 AM
Budget Analyst Approval	nrezaie	02/16/2023 12:36:18 PM
BOE Agenda Approval	afrantz	02/22/2023 08:00:19 AM



STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Enterprise IT Services Division
100 N. Stewart Street, Suite 100 | Carson City, Nevada 89701
Phone: (775) 684-5800 | www.it.nv.gov | Fax: (775) 687-9097

M E M O R A N D U M

TO: Robert Thompson, Administrator, DWSS, DHHS
Crystal Buscay, Chief Financial Officer, DWSS, DHHS
Lisa Swearingen, Deputy Administrator, DWSS, DHHS
Tonya Stevens, Chief Eligibility & Payments Unit, DWSS, DHHS

CC: Tim Galluzi, State Chief Information Officer/Administrator, EITS, DOA
Robert Dehnhardt, State Chief Information Security Officer, EITS, DOA
David Axtell, State Chief Enterprise Architect, EITS, DOA

FROM: Lisa Jean, TIN Administrator, EITS, DOA

SUBJECT: TIN Completion Memo – DWSS – TIN 681 – *Asset Verification Services PCG – BA 3228*

DATE: February 15, 2023

We have completed our review for the Department of Health and Human Services (DHHS), Division of Welfare and Supportive Services (DWSS) – *Asset Verification Services PCG – TIN 681*, updated from TIN 1.0 (TIN# T407191122090348).

The submitted TIN, for an estimated value of \$2,277,345.00 in the FY22/FY23 biennium and \$266,000.00 in the FY24/FY25 biennium (73.3% Federal Grant and 26.7% General Fund), is to implement a new SaaS solution for employment and citizenship confirmation. This amendment reflect a reduction in scope of deliverable services related to asset verification as provided by the PCG Cloud Hosted solution.

Asset verification is needed because the Supplemental Appropriations Act of 2008 (P.L. 110-252) section 1940 of the Social Security Act, requires all states to implement a system for verifying the assets of aged, blind, and disabled applicants for and recipients of Medicaid.

DWSS currently collects, reviews, and validates eligibility information from a variety of sources, both prior to making eligibility determinations and on an ongoing, routine basis.

The selected vendor will provide unlimited, instant access to data requested by authorized employees via the internet or telephone, as determined by the agency Security Coordinator. Additionally, the agency is seeking services to ensure the cost effectiveness of the enhancements and the accurate and efficient processing of applications.

The agency considers the investment and final implementation to have an ongoing low security risk; however, personal identification information will be transported, stored, and/or processed using the solution and it is subject to federal and/or other security standards. The request and response solution must be electronic and secure, based on recognized industry standards of security, as defined by NIST.

If there are to be any changes to enterprise services or utilizations, including: network, firewall, server, Active Directory (AD) integration, telecom, etc., please notify EITS as soon as possible to avoid integration delays.

It is expected that this solution will follow state security standards and policies and be compliant with the Americans with Disabilities Act (ADA) to ensure accessibility to all authorized users.

A copy of this memo has been attached to the TIN.

If I can be of further assistance, please feel free to contact me.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 24386	Amendment Number: 1
Agency Name: COMMISSION ON MINERAL RESOURCE	Legal Entity Name: MCGINLEY & ASSOCIATES, INC.
Agency Code: 500	Contractor Name: MCGINLEY & ASSOCIATES, INC.
Appropriation Unit: 4219-39	Address: 5410 LONGLEY LN
Is budget authority available?: Yes	City/State/Zip: RENO, NV 89511-1879
If "No" please explain: Not Applicable	Contact/Phone: 775/829-2245
	Vendor No.: T81202459
	NV Business ID: NV20021218343

To what State Fiscal Year(s) will the contract be charged? **2022-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % Mining Claims
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/13/2021**

Anticipated BOE meeting date 03/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved **06/30/2023**

Termination Date:

Contract term: **3 years and 353 days**

4. Type of contract: **Contract**

Contract description: **AML Geo Analysis**

5. Purpose of contract:

This is the first amendment to the original contract which provides geological analysis surveys at abandoned mine land hazards that have been identified to be permanently closed. This amendment extends the termination date from June 30, 2023 to June 30, 2025 and increases the maximum amount from \$150,000 to \$300,000 due to the continued need for these services.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$150,000.00	\$150,000.00	\$150,000.00	Yes - Action
2. Amount of current amendment (#1):	\$150,000.00	\$150,000.00	\$150,000.00	Yes - Action
3. New maximum contract amount:	\$300,000.00			
and/or the termination date of the original contract has changed to:	06/30/2025			

II. JUSTIFICATION

7. What conditions require that this work be done?

NRS 513 requires the discovery and securing of dangerous conditions resulting from practices which took place at mines that are no longer operating. This work will capture geological data at the closure sites to help determine mineral potential.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

NDOM employees do not have the time. Employees of other state agencies do not have the knowledge.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #50COMR-S1474 and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 02/24/2021 Anticipated re-bid date: 02/01/2023

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Various Agencies, satisfied

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	vkneefel	02/13/2023 15:12:30 PM
Division Approval	vkneefel	02/13/2023 15:12:34 PM
Department Approval	vkneefel	02/13/2023 15:20:36 PM

Contract Manager Approval
Budget Analyst Approval
BOE Agenda Approval

rghiglie
hfield
hfield

02/13/2023 15:23:19 PM
02/16/2023 14:41:04 PM
02/16/2023 14:41:08 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26981**

Agency Name: **DEPARTMENT OF WILDLIFE**
Agency Code: **702**
Appropriation Unit: **4464-23**
Is budget authority available?: **Yes**
If "No" please explain: Not Applicable

Legal Entity Name: **Eagle Copter Maintenance, LTd.**
Contractor Name: **Eagle Copter Maintenance, LTd.**
Address: **823 McTavish Road, NE**
City/State/Zip: **Calgary, AB T2E 7G9**
Contact/Phone: **Wyatt Hawkins 800-564-6469**
Vendor No.: **F00000343**
NV Business ID: **NV20181905535**

To what State Fiscal Year(s) will the contract be charged? **2023-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 %	Sportsmen Revenue
Federal Funds	0.00 %		Bonds	0.00 %	
Highway Funds	0.00 %		Other funding	0.00 %	

Agency Reference #: **RFP # 72DOW-S2094 TB**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date **03/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **02/28/2027**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **Helicopter Airframe**

5. Purpose of contract:

This is a new contract to provide ongoing helicopter airframe maintenance.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$1,000,000.00**

Other basis for payment: As invoiced by the Contractor and approved by the State.

II. JUSTIFICATION

7. What conditions require that this work be done?

The agency cannot perform all the necessary maintenance and repairs.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not possess the necessary certifications to perform this work.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #72DOW-S0294, and in accordance with NRS 333, the selected vendor was the only responsive proposal received. The proposal was reviewed and deemed acceptable as determined by an independently appointed evaluation committee.

d. Last bid date: 08/25/2022 Anticipated re-bid date: 08/25/2026

10. a. Does the contract contain any IT components? No
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

- c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Nevada Department of Wildlife - 2016 to present. Services are satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Other

NT7 - Business License Other

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Rick Thielmann, Chief Pilot Ph: 775-687-6727

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nroble1	01/11/2023 09:11:54 AM
Division Approval	nroble1	01/11/2023 09:12:00 AM
Department Approval	jneubau2	01/11/2023 09:45:43 AM
Contract Manager Approval	abarredo	01/11/2023 09:48:10 AM
Budget Analyst Approval	dspeed1	02/21/2023 12:10:45 PM
BOE Agenda Approval	hfield	02/21/2023 12:33:19 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27103**

Agency Name: DEPARTMENT OF WILDLIFE	Legal Entity Name: Nevada Division of Forestry
Agency Code: 702	Contractor Name: Nevada Division of Forestry
Appropriation Unit: 4464-23	Address: 2478 Fairview Drive
Is budget authority available?: Yes	City/State/Zip: Carson City, NV 89701
If "No" please explain: Not Applicable	Contact/Phone: Kris Kirkland 775-782-1422
	Vendor No.:
	NV Business ID: GOVERNMENT ENTITY
To what State Fiscal Year(s) will the contract be charged?	2024-2027

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % Sportsmen Revenue
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

Agency Reference #: #23-42

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2023**

Anticipated BOE meeting date 03/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2027**

Contract term: **4 years**

4. Type of contract: **Interlocal Agreement**

Contract description: **Pilot Services**

5. Purpose of contract:

This is a new interlocal agreement to provide for the intra-agency coordination of operational resources of such as pilots, maintenance personnel, land rental, and aviation fuel to better accomplish the mission of the respective state agency.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$160,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

The Nevada Division of Forestry (NDF) and Nevada Dept. of Wildlife (NDOW) both have limited number of pilots and maintenance personnel available for their mandated flight requirements. In order to carry out the agencies missions it is necessary for NDF and NDOW to assist each other with aviation personnel to meet the agencies flight requirements.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is an inter-local agreement between state agencies utilizing state employees and state equipment.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

This is an inter-local agreement between state agencies in accordance with NRS 277.180.

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

NDOW - Satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

Rick Thielmann, Chief Pilot Ph: 775-790-3577

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nroble1	01/05/2023 12:23:09 PM
Division Approval	nroble1	01/05/2023 12:23:11 PM
Department Approval	jneubau2	01/05/2023 15:01:32 PM
Contract Manager Approval	abarredo	01/27/2023 09:42:10 AM
Budget Analyst Approval	dspeed1	02/14/2023 12:21:43 PM
BOE Agenda Approval	hfield	02/15/2023 13:31:10 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27007**

Agency Name: DEPARTMENT OF WILDLIFE	Legal Entity Name: REGENTS OF THE UNIVERSITY OF CALIFORNIA - UC DAVIS ANIMAL HEALTH
Agency Code: 702	Contractor Name: REGENTS OF THE UNIVERSITY OF CALIFORNIA - UC DAVIS ANIMAL HEALTH
Appropriation Unit: 4464-13	Address: AND FOOD SAFETY LAB 1200 DUTTON HALL
Is budget authority available?: Yes	City/State/Zip: DAVIS, CA 95616
If "No" please explain: Not Applicable	Contact/Phone: Mandy Heitz 530-752-4613
	Vendor No.: T81075224E
	NV Business ID: GOVERNMENTAL ENTITY

To what State Fiscal Year(s) will the contract be charged? **2023-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	25.00 % SPORTSMEN REVENUE
X Federal Funds	75.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

Agency Reference #: **#23-33**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date **03/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **10/31/2026**

Contract term: **3 years and 244 days**

4. Type of contract: **Interlocal Agreement**

Contract description: **Lab Services**

5. Purpose of contract:

This is a new interlocal agreement to provide ongoing veterinary diagnostic, necropsy, and pathogen services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$200,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

NDOW is charged with managing Nevada's wildlife. Health monitoring and mortality investigation is part of proper management.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Nevada Animal Disease Lab is not equipped to test for many of these pathogens and does not employ a board certified pathologist.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

[Empty text box]

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

Nate LaHue, Wildlife Health Specialist Ph: (775) 688-1813

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dchelin1	11/23/2022 14:37:45 PM
Division Approval	nroble1	11/29/2022 16:11:15 PM
Department Approval	jneubau2	01/23/2023 16:23:38 PM
Contract Manager Approval	abarredo	01/24/2023 14:02:52 PM
Budget Analyst Approval	dspeed1	02/14/2023 10:43:15 AM
BOE Agenda Approval	hfield	02/17/2023 13:24:08 PM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **22411** Amendment Number: **3**

Agency Name: **DCNR - DIVISION OF WATER RESOURCES** Legal Entity Name: **US DISTRICT COURT WATER MASTER**

Agency Code: **705** Contractor Name: **US DISTRICT COURT WATER MASTER**

Appropriation Unit: **4108-20** Address: **9760 S MCCARRAN BLVD**

Is budget authority available?: **No** City/State/Zip: **RENO, NV 89523-9203**

If "No" please explain: Partial Authority of \$600,000 is available in BA 4108 for FY23. See pending Work Program C62529 to establish remaining FY23 Authority needed in the amount of \$35,651. Contact/Phone: **Jalie Porter 775/784-5241**

Vendor No.: **T60160268**

NV Business ID: **Governmental Entity**

To what State Fiscal Year(s) will the contract be charged? **2020-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/01/2019**Anticipated BOE meeting date **03/2023**Retroactive? **No**

If "Yes", please explain

Not Applicable3. Previously Approved Termination Date: **09/30/2025**Contract term: **6 years and 1 day**4. Type of contract: **Other (include description): Joint Funding Agreement**Contract description: **TROA AGREEMENT**

5. Purpose of contract:

This is the third amendment to the original joint funding agreement to administer pass-through funding for the Truckee River Operation Agreement. This amendment increases the maximum amount from \$1,803,176.62 to \$3,893,826.84 due to the increased need for these services.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$1,200,000.00	\$1,200,000.00	\$1,200,000.00	Yes - Action
a. Amendment 1:	\$570,000.00	\$570,000.00	\$570,000.00	Yes - Action
b. Amendment 2:	\$33,176.62	\$33,176.62	\$33,176.62	Yes - Info
2. Amount of current amendment (#3):	\$2,090,650.22	\$2,090,650.22	\$2,123,826.84	Yes - Action
3. New maximum contract amount:	\$3,893,826.84			

II. JUSTIFICATION

7. What conditions require that this work be done?

This work is being completed as the result of a legal settlement and subsequent executed joint funding agreement.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This is a revenue contract, no work is being completed by agency staff.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

N/A

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	sweb4	01/12/2023 08:59:10 AM
Division Approval	sweb4	01/12/2023 08:59:15 AM
Department Approval	kwilliam	01/20/2023 09:52:35 AM
Contract Manager Approval	sweb4	01/23/2023 08:34:50 AM
Budget Analyst Approval	rjacob3	01/26/2023 08:17:45 AM
BOE Agenda Approval	hfield	02/22/2023 13:10:18 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 26897	Amendment Number: 1
Agency Name: DCNR - FORESTRY DIVISION	Legal Entity Name: CREICO ENTERPRISES, LLC
Agency Code: 706	Contractor Name: CREICO ENTERPRISES, LLC
Appropriation Unit: 4195-07	Address: 3184 ENFIELD AVE
Is budget authority available?: Yes	City/State/Zip: ELKO, NV 89801-2428
If "No" please explain: Not Applicable	Contact/Phone: Gary Chapin 775-397-1164
	Vendor No.: T32002017
	NV Business ID: NV20081370376

To what State Fiscal Year(s) will the contract be charged? **2023-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	100.00 %	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: NDF23-005

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **11/01/2022**

Anticipated BOE meeting date 03/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **10/20/2026**

Contract term: **3 years and 354 days**

4. Type of contract: **Contract**

Contract description: **General Contractor**

5. Purpose of contract:

This is the first amendment to the original contract which provides ongoing maintenance and repair services, remodeling services, and parts as needed for facilities in northern Nevada. This amendment increases the maximum amount from \$92,000 to \$200,000 due to the increased need for these services.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$92,000.00	\$92,000.00	\$92,000.00	Yes - Info
2. Amount of current amendment (#1):	\$108,000.00	\$108,000.00	\$200,000.00	Yes - Action
3. New maximum contract amount:	\$200,000.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

Facility related emergency and non-emergency conditions may require immediate attention to address safety and health related liabilities. This contract will allow the division to address these situations expeditiously.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not possess the knowledge or expertise to perform these services.

9. Were quotes or proposals solicited? Yes
 Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was chosen by a selection committee in accordance with NRS and NAC 333 to be the best suited to perform the services required by the agency and the State.

d. Last bid date: 09/23/2022 Anticipated re-bid date: 08/12/2026

10. a. Does the contract contain any IT components? No
 b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

This contractor has worked for NDF since 6/2018 - satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
 Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?
 Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
 Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
 Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dsorens	01/13/2023 14:11:16 PM
Division Approval	dsorens	01/13/2023 14:11:19 PM
Department Approval	dsorens	01/13/2023 14:11:21 PM
Contract Manager Approval	rmorse	01/13/2023 14:18:47 PM
Budget Analyst Approval	rjacob3	01/26/2023 07:44:56 AM
BOE Agenda Approval	hfield	02/21/2023 10:15:10 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 25938	Amendment Number: 1
Agency Name: DCNR - FORESTRY DIVISION	Legal Entity Name: DON M LAZORKO CONSTRUCTION, INC.
Agency Code: 706	Contractor Name: DON M LAZORKO CONSTRUCTION, INC.
Appropriation Unit: 4195-07	Address: PO BOX 728
Is budget authority available?: Yes	City/State/Zip: VERDI, NV 89439-7320
If "No" please explain: Not Applicable	Contact/Phone: Don Lazorko 775-345-7320
	Vendor No.: T27035934
	NV Business ID: NV20041421345

To what State Fiscal Year(s) will the contract be charged? **2022-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/> General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **NDF22-006**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **06/01/2022**

Anticipated BOE meeting date **03/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2026**

Contract term: **4 years and 30 days**

4. Type of contract: **Contract**

Contract description: **General Contractor**

5. Purpose of contract:

This is the first amendment to the original contract which provides ongoing general contractor services for facilities in Minden, Carson City, and Winnemucca. This amendment increases the maximum amount from \$80,000 to \$200,000 due to the increased need for these services.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$80,000.00	\$80,000.00	\$80,000.00	Yes - Info
2. Amount of current amendment (#1):	\$120,000.00	\$120,000.00	\$200,000.00	Yes - Action
3. New maximum contract amount:	\$200,000.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

Facility related emergency and non-emergency conditions may require immediate attention to address safety and health related liabilities. This contract will allow the division to address these situations expeditiously.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not possess the knowledge or expertise to perform these services.

- 9. Were quotes or proposals solicited? Yes
- Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was selected as the best value to the division and State and has a history of satisfactory performance with the division.

d. Last bid date: 03/22/2022 Anticipated re-bid date: 03/16/2026

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

This vendor has been under contract with the division for since SFY17 and service has been deemed satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dsorens	01/13/2023 13:53:05 PM
Division Approval	dsorens	01/13/2023 13:53:08 PM
Department Approval	dsorens	01/13/2023 13:53:10 PM
Contract Manager Approval	rmorse	01/13/2023 14:11:12 PM
Budget Analyst Approval	rjacob3	01/26/2023 07:51:30 AM
BOE Agenda Approval	nhovden	01/26/2023 13:29:37 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26197** Amendment Number: **2**

Agency Name: **DCNR - FORESTRY DIVISION** Legal Entity Name: **RHP Mechanical Systems**

Agency Code: **706** Contractor Name: **RHP Mechanical Systems**

Appropriation Unit: **4195-07** Address: **1008 East Fourth Street**

Is budget authority available?: **Yes** City/State/Zip: **Reno, NV 89505**

If "No" please explain: **Not Applicable** Contact/Phone: **JoLynn Bass 775-322-9434**

Vendor No.: **PUR0002724A**

NV Business ID: **NV20041446186**

To what State Fiscal Year(s) will the contract be charged? **2022-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/> General Funds	87.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	<input checked="" type="checkbox"/> Other funding	13.00 % Nursery Funds

Agency Reference #: **NDF22-008**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **05/16/2022**

Anticipated BOE meeting date **03/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2026**

Contract term: **4 years and 46 days**

4. Type of contract: **Contract**

Contract description: **HVAC/PLUMBING**

5. Purpose of contract:

This is the second amendment to the original contract which provides ongoing Heating Ventilation and Air Conditioning and plumbing services for facilities in western region of the state. This amendment increases the maximum amount from \$99,999.96 to \$200,000.00 due to the increased need for these services.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$99,999.96	\$99,999.96	\$99,999.96	Yes - Info
a. Amendment 1:	\$0.00	\$0.00	\$99,999.96	No
2. Amount of current amendment (#2):	\$100,000.04	\$100,000.04	\$200,000.00	Yes - Action
3. New maximum contract amount:	\$200,000.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

The division's facilities have complex heating and cooling systems which are required to be operational 24 hours/day, 7 days per week. Regular maintenance and/or repair of the systems is necessary to ensure optimal function of the systems and facilities. Additionally, the plumbing systems at the facilities require periodic services and/or repairs to maintain the efficiency and ensure the safety of the staff and the public.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not possess the knowledge or expertise to perform these services.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

The vendor was selected by an evaluation committee in accordance with NRS and NAC 333.

d. Last bid date: 04/04/2022 Anticipated re-bid date: 04/02/2026

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Contract has performed services for NDF since 2008 - satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dsorensen	01/13/2023 13:51:16 PM
Division Approval	dsorensen	01/13/2023 13:51:19 PM
Department Approval	dsorensen	01/13/2023 13:51:23 PM
Contract Manager Approval	rmorse	01/13/2023 14:12:20 PM
Budget Analyst Approval	rjacob3	01/27/2023 07:49:59 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 26707	Amendment Number: 1
Agency Name: DCNR - FORESTRY DIVISION	Legal Entity Name: Pearson Brothers Construction
Agency Code: 706	Contractor Name: Pearson Brothers Construction
Appropriation Unit: 4235-10	Address: HC 74 BOX 260
Is budget authority available?: Yes	City/State/Zip: PIOCHE, NV 89043
If "No" please explain: Not Applicable	Contact/Phone: Nick Pearson 775-962-1559
	Vendor No.: T29000200
	NV Business ID: NV20111610623

To what State Fiscal Year(s) will the contract be charged? **2023-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X	General Funds	100.00 %	Fees	0.00 %
	Federal Funds	0.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **NDF23-003**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **08/29/2022**

Anticipated BOE meeting date **03/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **08/31/2026**

Contract term: **4 years and 3 days**

4. Type of contract: **Contract**

Contract description: **General Contractor**

5. Purpose of contract:

This is the first amendment to the original contract which provides general contractor services for the in Pioche, Tonopah, and Ely conservation camps. This amendment increases the maximum amount from \$80,000 to \$400,000 due to the increased need for these services and expanding services to facilities in southern Nevada.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$80,000.00	\$80,000.00	\$80,000.00	Yes - Info
2. Amount of current amendment (#1):	\$320,000.00	\$320,000.00	\$400,000.00	Yes - Action
3. New maximum contract amount:	\$400,000.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

Facility related emergency and non-emergency conditions may require immediate attention to address safety and health related liabilities. This contract will allow the division to address these situations expeditiously.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not possess the knowledge or expertise to perform these services.

- 9. Were quotes or proposals solicited? Yes
- Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was chosen by a selection committee in accordance with NRS and NAC 333 to be the best suited to perform the services required by the agency and the State.

d. Last bid date: 08/08/2022 Anticipated re-bid date: 05/11/2026

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

All DCNR divisions (agency codes 702,704, 705, & 706) - satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dsorens	01/13/2023 13:54:29 PM
Division Approval	dsorens	01/13/2023 13:54:32 PM
Department Approval	dsorens	01/13/2023 13:54:34 PM
Contract Manager Approval	rmorse	01/18/2023 14:17:26 PM
Budget Analyst Approval	rjacob3	01/26/2023 07:59:49 AM
BOE Agenda Approval	nhovden	01/26/2023 12:10:27 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 26652	Amendment Number: 1	
	Legal Entity Name: ARCHITECTURAL RESOURCES GROUP	
Agency Name: DCNR - STATE LANDS	Contractor Name: ARCHITECTURAL RESOURCES GROUP	
Agency Code: 707	Address: PIER 9 The Embarcadero SUITE 107	
Appropriation Unit: 4206-39	City/State/Zip: SAN FRANCISCO, CA 94111	
Is budget authority available?: Yes	Contact/Phone: Kitty Vieth 415-421-1680	
If "No" please explain: Not Applicable	Vendor No.: T29045252	
	NV Business ID: NV20091559958	

To what State Fiscal Year(s) will the contract be charged? **2023-2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	X Bonds	100.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **09/13/2022**

Anticipated BOE meeting date 03/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **12/31/2023**

Contract term: **1 year and 109 days**

4. Type of contract: **Contract**

Contract description: **ARG**

5. Purpose of contract:

This is the first amendment to the original contract which provides architectural and engineering services for the Van Sickle Bi-State Park - Phase 2 and Phase 3 CIP projects. This amendment increases the maximum amount from \$342,792 to \$491,752 due to the addition of visitation and traffic studies, and interpretation services.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$342,792.00	\$342,792.00	\$342,792.00	Yes - Action
2. Amount of current amendment (#1):	\$148,960.00	\$148,960.00	\$148,960.00	Yes - Action
3. New maximum contract amount:	\$491,752.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

Architectural and engineering design services for continuation of Van Sickle Bi-State Park, Phase 2 and Phase 3, located on the Nevada side of the bi-state park in Stateline, Nevada.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Agency does not have staff with equipment and qualifications to perform this work.

9. Were quotes or proposals solicited? No
 Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

This vendor was direct selected as the best fit for this project and site. ARG has unique and extensive qualifications and experience designing visitor centers in park settings.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No
 b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
 Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	avance	02/16/2023 11:51:56 AM
Division Approval	avance	02/16/2023 12:03:33 PM
Department Approval	kwilliam	02/16/2023 15:15:16 PM
Contract Manager Approval	avance	02/16/2023 15:31:09 PM
Budget Analyst Approval	rjacob3	02/17/2023 08:47:47 AM
BOE Agenda Approval	hfield	02/21/2023 12:26:20 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 23225	Amendment Number: 4	
	Legal Entity Name: WINDSOR SOLUTIONS, INC.	
Agency Name: DCNR - ENVIRONMENTAL PROTECTION	Contractor Name: WINDSOR SOLUTIONS, INC.	
Agency Code: 709	Address: 11481 SW Hall Blvd SUITE 201	
Appropriation Unit: 3187-60	City/State/Zip: Tigard, OR 97223	
Is budget authority available?: Yes	Contact/Phone: Simon Watson 503-675-7804	
If "No" please explain: Not Applicable	Vendor No.: T27010424	
	NV Business ID: NV20111356993	
To what State Fiscal Year(s) will the contract be charged?	2021-2025	
What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.		
General Funds	0.00 %	X Fees 10.00 % Program
X Federal Funds	90.00 %	Bonds 0.00 %
Highway Funds	0.00 %	Other funding 0.00 %
Agency Reference #:	DEP21-001	

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **10/01/2020**

Anticipated BOE meeting date **03/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **09/30/2024**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **EN Tech Support**

5. Purpose of contract:

This is the fourth amendment to the original contract which provides information technology services to support ongoing participate in the U.S. Environmental Protection Agency Environmental Information Exchange Network. This amendment increases the maximum amount from \$1,430,000 to \$1,730,000 due to the increased need for these services.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	
1. The max amount of the original contract:	\$350,000.00	\$350,000.00	\$350,000.00	Yes - Action
a. Amendment 1:	\$450,000.00	\$450,000.00	\$450,000.00	Yes - Action
b. Amendment 2:	\$330,000.00	\$330,000.00	\$330,000.00	Yes - Action
c. Amendment 3:	\$300,000.00	\$300,000.00	\$300,000.00	Yes - Action
2. Amount of current amendment (#4):	\$300,000.00	\$300,000.00	\$300,000.00	Yes - Action
3. New maximum contract amount:	\$1,730,000.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

Annually, since FY 2002 the Federal Government (Environmental Protection Agency) provides States with the opportunity to participate in the Exchange Network Grant Solicitation program. The Grant Program provides funding for States to establish IT systems to allow the required regulatory data to be submitted electronically to the Federal Government. The Federal EPA has been steadily moving away from paper submission of regulatory data, and is increasingly requiring States to submit data electronically. The Federal EPA is regularly changing business rules, the amount of data required, the submission elements required and other aspects of regulatory data for the States. The new contract will be used to keep up with changing IT technologies, modernize old systems as necessary, and adapt to regulatory changes by the Federal Government.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The work is highly specialized, in most cases new IT systems are required to be built using Federal Grant money by a team of contract developers. Current IT staffing levels do not allow for the size, complexity and specialized work required to submit regulatory data in a timely manner.

9. Were quotes or proposals solicited? Yes
Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was the only vendor that submitted a proposal

d. Last bid date: 05/08/2020 Anticipated re-bid date: 05/01/2024

10. a. Does the contract contain any IT components? Yes
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The contractor has provided services to NDEP since 2002, and the quality of service was greater than satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

No b. If "No", is an exemption on file with the Nevada Secretary of State's Office?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ahanso1	01/12/2023 10:58:11 AM
Division Approval	sfontai1	01/18/2023 13:43:59 PM
Department Approval	sfontai1	01/18/2023 15:57:19 PM
Contract Manager Approval	ssimpso2	01/19/2023 10:43:07 AM
EITS Approval	ljean	01/24/2023 07:49:08 AM
Budget Analyst Approval	rjacob3	01/30/2023 09:05:10 AM
BOE Agenda Approval	nhovden	01/31/2023 13:20:39 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 24020	Amendment Number: 2
Agency Name: B&I - INDUSTRIAL RELATIONS DIV	Legal Entity Name: KPS3, INC.
Agency Code: 742	Contractor Name: KPS3, INC.
Appropriation Unit: 4685-15	Address: 500 RYLAND ST STE 300
Is budget authority available?: Yes	City/State/Zip: RENO, NV 89502-1662
If "No" please explain: Not Applicable	Contact/Phone: Rob Gaedtke 775-750-5444
	Vendor No.: PUR0004720
	NV Business ID: PUR0004720

To what State Fiscal Year(s) will the contract be charged? **2022-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	33.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	67.00 % Workers Compensation Assessment Fund

Agency Reference #: **RFP#74BAI-S1412**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2021**

Anticipated BOE meeting date: **03/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2023**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **MULTI-MEDIA WORKPLAC**

5. Purpose of contract:

This is the second amendment to the original contract which provides a multi-media program for workplace safety and health education information to the general public and business community. This amendment extends the termination date from June 30, 2023 to June 30, 2025 and increases the maximum amount from \$495,674 to \$791,316 due to the continued need for these services.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	
1. The max amount of the original contract:	\$295,674.00	\$295,674.00	\$295,674.00	Yes - Action
a. Amendment 1:	\$200,000.00	\$200,000.00	\$200,000.00	Yes - Action
2. Amount of current amendment (#2):	\$295,642.00	\$295,642.00	\$295,642.00	Yes - Action
3. New maximum contract amount:	\$791,316.00			
and/or the termination date of the original contract has changed to:	06/30/2025			

II. JUSTIFICATION

7. What conditions require that this work be done?

NRS 618.353 requires the Division of Industrial Relations to conduct workplace safety and health education and informational programs in Nevada to promote safe practices and increase the recognition, avoidance and prevention of unsafe and unhealthy work conditions. This contract also supports our 21(d) federal cooperative agreement grant.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the expertise to provide these services. Our marketing campaigns include search engine optimization and Google AdWords. The contract also supports development of pamphlets, handouts, newspaper adds, and other multimedia and online advertising.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #74BAI-S1412, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 12/31/2020 Anticipated re-bid date: 12/31/2024

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Nevada Attorney General, 2019-Pres
Nevada Division of Environmental Protection, 2014-Pres
Nevada Division of Health and Human Services, 2010-Pres
Division of Industrial Relations, 1994-Present
Governor's Office of Economic Development, 2012-Pres
Nevada Public Employees Benefit Program, 2015-2021
Silver State Health Insurance Exchange, 2013-Present
Nevada Commission on Economic Development, 1997-1999, 2003-2006
Nevada Department of Motor Vehicles, 2001
Nevada Department of Public Safe

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

No b. If "No", is an exemption on file with the Nevada Secretary of State's Office?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ecerv1	02/07/2023 12:48:51 PM
Division Approval	ecerv1	02/07/2023 12:48:59 PM
Department Approval	jhanse4	02/15/2023 10:39:09 AM
Contract Manager Approval	jhanse4	02/15/2023 10:39:17 AM
Budget Analyst Approval	jhelto1	02/15/2023 15:06:27 PM
BOE Agenda Approval	stilley	02/21/2023 15:52:28 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27169**

Agency Name: DETR - EMPLOYMENT SECURITY	Legal Entity Name: Board of Regents - Truckee Meadows Community College
Agency Code: 902	Contractor Name: Board of Regents - Truckee Meadows Community College
Appropriation Unit: 4770-12	Address: 7000 DANDINI BLVD RM 318
Is budget authority available?: Yes	City/State/Zip: RENO, NV 89512-3999
If "No" please explain: Not Applicable	Contact/Phone: Amy Williams 775-824-3831
	Vendor No.: D35000812
	NV Business ID: D35000812

To what State Fiscal Year(s) will the contract be charged? **2023-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % Career Enhancement Program
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

Agency Reference #: 3704-25-ESD

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date 03/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2025**

Contract term: **2 years and 121 days**

4. Type of contract: **Interlocal Agreement**

Contract description: **TMCC- ECE**

5. Purpose of contract:

This is a new interlocal agreement to provide ongoing tuition assistance and assistance with costs associated with training in the Early Childhood Education industry.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$141,233.71**

Payment for services will be made at the rate of \$70,616.86 per year

II. JUSTIFICATION

7. What conditions require that this work be done?

The Truckee Meadows Community College Early Childhood Education Program is designed to foster collective action among Truckee Meadows Community College (TMCC) , the Department of Employment, Training and Rehabilitation (DETR) and Early Childhood Education organizations and employers in the Northern Nevada Region, with the goal of enhancing the skills of Nevada's workers and addressing the current employment shortage for childcare facilities.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

DETR does not have the resources to accomplish this program alone. The TMCC ECE program will capitalize on the existing curriculum and resources of TMCC and its partners to focus on industry-determined priorities in order to align training with industry demands.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

NRS 277 Interlocal

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

Yes If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

10%

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	kwoodwar	01/26/2023 11:37:37 AM
Division Approval	cedlefse	01/30/2023 09:25:02 AM
Department Approval	cedlefse	01/30/2023 09:25:06 AM
Contract Manager Approval	jwixon	01/30/2023 09:38:11 AM
Budget Analyst Approval	vfajota	02/02/2023 11:30:32 AM
BOE Agenda Approval	dlenzner	02/16/2023 15:18:35 PM
BOE Final Approval	Pending	

MASTER SERVICE AGREEMENT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
1.		VARIOUS STATE AGENCIES	GLOBO LANGUAGE SOLUTIONS, LLC	OTHER: VARIOUS AGENCIES	\$500,000	
	Contract Description:	This is a new contract to provide ongoing document translation, communication real-time translation and captioning, onsite, over-the-phone, and video-remote interpreting services.				
	Term of Contract:	Upon Approval - 03/31/2026	Contract # 27214			
2.		VARIOUS STATE AGENCIES	NEVADA BROADCASTERS ASSOCIATION	OTHER: VARIOUS AGENCIES	\$4,237,512	Sole Source
	Contract Description:	This is the first amendment to the original contract which provides non-commercial sustaining announcements (formerly public service announcements) on both radio and television, bilingually throughout the State, to inform the public regarding state and national issues. This amendment increases the maximum contract amount from \$4,000,000.00 to \$8,237,512.25 due to the increased need for these services.				
	Term of Contract:	07/14/2020 - 06/30/2024	Contract # 23253			

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27214**

Agency Name: MSA MASTER SERVICE AGREEMENTS	Legal Entity Name: GLOBO Language Solutions, LLC
Agency Code: MSA	Contractor Name: GLOBO Language Solutions, LLC
Appropriation Unit: 9999 - All Categories	Address: 145 Greenwood Ave
Is budget authority available?: Yes	City/State/Zip: Wyncote, PA 19095
If "No" please explain: Not Applicable	Contact/Phone: Marc Shapiro 800-555-3010
	Vendor No.: Pending
	NV Business ID: NV20222640943

To what State Fiscal Year(s) will the contract be charged? **2023-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Various Agencies

Agency Reference #: **S1847-RV**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **Yes** or b. other effective date: **NA**

Anticipated BOE meeting date **03/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **03/31/2026**

Contract term: **3 years and 30 days**

4. Type of contract: **MSA**

Contract description: **Interpreting Service**

5. Purpose of contract:

This is a new contract to provide ongoing document translation, communication real-time translation and captioning, onsite, over-the-phone, and video-remote interpreting services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$500,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

This service provides assistance to State employees, agencies, and citizens who are required to provide or need access to these services for individuals and may be mandated by federal requirements for the Americans with Disabilities Act (ADA) to provide reasonable accommodations to people with disabilities.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees are not qualified or certified to provide these services.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was selected as part of a multi award solicitation 99SWC-S1847 to provide various on demand translation and interpretation services statewide.

d. Last bid date: 12/31/2021 Anticipated re-bid date: 06/01/2025

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	gdavi6	02/08/2023 20:09:06 PM
Division Approval	gdavi6	02/08/2023 20:09:08 PM
Department Approval	ldeloach	02/09/2023 08:14:01 AM
Contract Manager Approval	rvradenb	02/09/2023 08:38:48 AM
Budget Analyst Approval	hfield	02/15/2023 11:55:09 AM
BOE Agenda Approval	hfield	02/15/2023 11:55:15 AM
BOE Final Approval	Pending	

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 23253	Amendment Number: 1
Agency Name: MSA MASTER SERVICE AGREEMENTS	Legal Entity Name: Nevada Broadcasters Association
Agency Code: MSA	Contractor Name: Nevada Broadcasters Association
Appropriation Unit: 9999 - All Categories	Address: 8985 S. Eastern Ave., Ste 205
Is budget authority available?: Yes	City/State/Zip: Las Vegas, NV 89123
If "No" please explain: Not Applicable	Contact/Phone: Eric Bonnici 702-794-4994
	Vendor No.: T80990324A
	NV Business ID: NV19941133658

To what State Fiscal Year(s) will the contract be charged? **2021-2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Various Agencies

Agency Reference #: **200504-CP**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/14/2020**
Anticipated BOE meeting date **03/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2024**

Contract term: **3 years and 352 days**

4. Type of contract: **MSA**

Contract description: **Public Announcement**

5. Purpose of contract:

This is the first amendment to the original contract which provides non-commercial sustaining announcements (formerly public service announcements) on both radio and television, bilingually throughout the State, to inform the public regarding state and national issues. This amendment increases the maximum contract amount from \$4,000,000.00 to \$8,237,512.25 due to the increased need for these services.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$4,000,000.00	\$4,000,000.00	\$4,000,000.00	Yes - Action
2. Amount of current amendment (#1):	\$4,237,512.25	\$4,237,512.25	\$4,237,512.25	Yes - Action
3. New maximum contract amount:	\$8,237,512.25			

II. JUSTIFICATION

7. What conditions require that this work be done?

State agencies must be able to promulgate public service information throughout the state in a timely and expeditious manner.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

There is no ability within state service to perform this function.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Sole Source Contract (As Approved by Chief of Purchasing)**
Approval #: 200504
Approval Date: 05/12/2020

c. Why was this contractor chosen in preference to other?

This vendor is mandated by the Federal Communications Commission to provide these services, in conjunction with state-wide radio and television stations.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

This vendor has been under continuous agreement with the state supporting various agencies with consistently satisfactory results.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	gdavi6	01/19/2023 11:53:26 AM
Division Approval	gdavi6	01/19/2023 11:53:30 AM
Department Approval	ldeloach	01/19/2023 13:03:55 PM
Contract Manager Approval	gdavi6	02/08/2023 13:33:18 PM

Budget Analyst Approval
BOE Agenda Approval

hfield
hfield

02/08/2023 15:38:50 PM
02/08/2023 15:38:53 PM



**STATE OF NEVADA
DEPARTMENT OF ADMINISTRATION
Purchasing Division**

515 East Musser Street, Suite 300 | Carson City, Nevada 89701
Phone: 775-684-0170 | Fax: 775-684-0188

Purchasing Use Only:	
Approval#:	200504 @

SOLICITATION WAIVER JUSTIFICATION AND REQUEST FORM

ALL FIELDS ARE REQUIRED – INCOMPLETE REQUESTS WILL BE RETURNED TO THE AGENCY

1a	Agency Contact Information - Note: Approved copy will be sent to only the contact(s) listed below:		
	State Agency Name:	<i>Purchasing Division</i>	
	<i>Contact Name and Title</i>	<i>Phone Number</i>	<i>Email Address</i>
	<i>Amy Scaffidi</i>	<i>(775) 684-0199</i>	<i>a.scaffidi@admin.nv.gov</i>

1b	Vendor Information:	
	Identify Vendor:	<i>Nevada Broadcasters Association</i>
	Contact Name:	<i>Eric Bonnici</i>
	Complete Address:	<i>8985 S. Eastern Ave. Suite 205 Las Vegas, NV 89123</i>
	Telephone Number:	<i>(702) 794-4994</i>
Email Address:	<i>eric@nevadabroadcasters.org</i>	

1c	Type of Waiver Requested – Check the appropriate type:	
	Sole or Single Source:	<i>Sole</i>
	Professional Service Exemption:	

1d	Contract Information:			
	Is this a new Contract?	Yes	<input checked="" type="checkbox"/>	No
	Amendment:	#		
	CETS:	#		

1e	Term:			
	One (1) Time Purchase:			
	Contract:	Start Date:	<i>07/01/2020</i>	End Date:

1f	Funding:	
	State Appropriated:	
	Federal Funds:	
	Grant Funds:	
	Other (Explain):	<i>Various Agencies</i>

Purchasing Use Only:	
Approval #:	200504 @

1g	Total Estimated Value of <u>this</u> Service Contract, Amendment or Purchase: \$4,000,000.00
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2	Provide a description of work/services to be performed or commodity/good to be purchased: <i>Radio and/or television public service advertisements to promote services and supports to and for people in the community.</i>
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3	What are the unique features/qualifications required for this service or good that are not available from any other vendor: <i>NBA provides Non-Commercial Sustaining Announcements (NCSAs) pursuant to rules and regulations promulgated by the Federal Communications Commission (FCC) which allow them to provide a 3-1 return on investment to the agency. Other entities do not have the ability to provide NCSAs.</i>
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4	Explain why this service or good cannot be competitively bid and why this purchase is economically only available from a single source: <i>NCSA programs have been in existence since 1962, and are endorsed by numerous governors, state agencies and the federal government. Over 40 state broadcasters associations are running NCSA programs. In virtually every state, broadcasters donate unsold airtime to their state broadcasters' associations, which in turn make that airtime available to nonprofits and government agencies-which would never be commercial advertisers-so that they can conduct more effective outreach than by conventional Public Service Announcements (PSA). An NCSA is a hybrid between a public service announcement and a regular commercial advertisement designed to assist states and non-profits with broad based public awareness campaigns. NCSAs are handled like commercial messages in that the sponsor receives affidavits indicating when the messages ran and the value of the airtime. NCSAs are broadcast between 6am and midnight, unlike PSAs, which often air when audiences are smaller and are usually unavailable during the peak retail periods before Memorial Day and Christmas. The FCC and the IRS have afforded the NCSA program "special status" to promote their use by government agencies and non-profit organizations because they are so valuable in promoting public awareness. If this sounds too good to be true, there's a catch: the availability of NCSA inventory is very limited. Broadcasters donate unsold airtime, and the broadcasters' association cannot compete with our member stations for paid advertising dollars. Instead, we encourage the state and non-profits to buy paid, targeted advertising whenever appropriate – as in the case of anti-smoking messages, which are most effectively run during the TV shows that teenagers watch (that kind of targeted media must be purchased). The NCSA program is restricted to non-commercial messages. NCSAs are most appropriate for public awareness of issues that cut across all demographics, where there is insufficient budget to cover the state or region adequately with paid advertising. Under the right circumstances, an NCSA campaign administered by the Nevada Broadcasters Association can deliver the "biggest bang for the buck" for a state government agency or non-profit's investment.</i>
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A state or federal government agency or a non-profit organization gives the broadcasters' association a grant to promote a specified program that can be targeted statewide or regionally. In return, that agency is guaranteed airtime worth 4-5 times the value of their investment.

5	Were alternative services or commodities evaluated? Check One.		Yes:	<input type="checkbox"/>	No:	<input checked="" type="checkbox"/>
	a. <i>If yes, what were they and why were they unacceptable? Please be specific about features, characteristics, requirements, capabilities and compatibility.</i>					
	b. <i>If not, why were alternatives not evaluated?</i>					
<i>Purchasing believes it to be in both the State's best interest and that of the public to utilize this vendor due to the confirmed reduction in rates for public radio airtime. The State would lose a prime and proven method to reach the public. The use of this vendor would afford the using agency a 3-1 return on investment.</i>						

6	Has the agency purchased this service or commodity in the past? Check One. Note: If your previous purchase(s) was made via solicitation waiver(s), a copy or copies of ALL previous waivers MUST accompany this request.				Yes:	<input type="checkbox"/>	No:	<input checked="" type="checkbox"/>
	a. <i>If yes, starting with the most recent contract and working backward, for the entire relationship with this vendor, or any other vendor for this service or commodity, please provide the following information:</i>							
	<i>Term</i>		<i>Value</i>	<i>Short Description</i>	<i>Type of Procurement</i>			
	<i>Start and End Dates</i>				<i>(RFP#, RFQ#, Waiver #)</i>			
			\$					
			\$					
			\$					
		\$						
		\$						

7	What are the potential consequences to the State if the waiver request is denied and the service or good is competitively bid?	
	<i>The State would lose a prime and proven method to reach the public. Alternately, the State would pay 4x as much or receive 1/4 of the airtime if required to use another vendor.</i>	

8	What efforts were made or conducted to substantiate there is no competition for the service or good and to ensure the price for this purchase is fair and reasonable?	
	<i>The Division believes it to be in both the State's best interest and that of the public to utilize this vendor due to the confirmed reduction in rates for public radio airtime.</i>	

#200504

	Will this purchase obligate the State to this vendor for future purchases? <u>Before selecting your answer, please review information included on Page 2, Section 9 of the instructions.</u>	Yes:	x	No:	
9	a. <i>If yes, please provide details regarding future obligations or needs.</i> <i>The Division believes it to be in both the State's best interest and that of the public to use these services with this vendor, provided continuation of this reduced airtime rate.</i>				

<i>Purchasing Use Only:</i>	
Approval #:	205040

By signing below, I know and understand the contents of this Solicitation Waiver Request and Justification and attest that all statements are true and correct.



 Agency Representative Initiating Request

Melissa A. Starr _____ 5/7/2020
 Print Name of Agency Representative Initiating Request Date

 Signature of Agency Head Authorizing Request

 Print Name of Agency Head Authorizing Request Date

PLEASE NOTE: *In an effort to avoid possible conflict with any equipment, system or process already installed or in place by the State of Nevada or to assist in our due diligence, State Purchasing may solicit a review of your request from another agency or entity. The signature below indicates another agency or entity has reviewed the information you provided. This signature does not exempt your agency from any other processes that may be required.*

 Name of agency or entity who provided information or review;

 Representative Providing Review

 Print Name of Representative Providing Review Date

Please consider this memo as my approval of your request. This exemption is granted pursuant to NAC 333.150 or NRS 333.400. This exemption may be rescinded in the event reliable information becomes available upon which the Purchasing Administrator determines that the service or good sought may in fact be contracted for in a more effective manner. Pursuant to NRS 333.700(7), contracts for services do not become effective without the prior approval of the State Board of Examiners (BOE).

If you have any questions or concerns, please contact the Purchasing Division at 775-684-0170.

Approved by:


 _____ 5/12/2020
 Administrator, Purchasing Division or Designee Date

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
1.	030	ATTORNEY GENERAL'S OFFICE - ADMINISTRATIVE BUDGET ACCOUNT	WEINBERG, WHEELER, HUDGINS, GUNN & DIAL, LLC	OTHER: STATUTORY CONTINGENCY	\$66,000	
	Contract Description:	This is the second amendment to the original contract which provides outside counsel services for Lopez vs. State of Nevada. This amendment extends the termination date from May 31, 2023 to December 31, 2024 and increases the maximum amount from \$100,000 to \$166,000 due to the continued need for these services.				
	Term of Contract:	05/24/2021 - 12/31/2024	Contract # 24499			
2.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - BUILDINGS AND GROUNDS	JMA CONSTRUCTION, CO. INC.	OTHER: BUILDINGS & GROUNDS RENTAL INCOME REVENUE	\$45,000	
	Contract Description:	This is a new contract to provide ongoing general contractor services for state-owned buildings in northern Nevada.				
	Term of Contract:	01/31/2023 - 01/15/2026	Contract # 27131			
3.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - BUILDINGS AND GROUNDS	SUMMERSCAPE, LLC	OTHER: BUILDINGS & GROUNDS RENTAL INCOME REVENUE	\$96,000	
	Contract Description:	This is the first amendment to the original contract which provides ongoing snow removal services for state-owned buildings in Reno. This amendment increases the maximum amount from \$190,752.75 to \$286,752.75 due to the increased need for these services.				
	Term of Contract:	12/08/2020 - 11/30/2024	Contract # 23702			
4.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - BUILDINGS AND GROUNDS	THOMPSON GARAGE DOORS, INC.	OTHER: BUILDINGS & GROUNDS RENTAL INCOME REVENUE	\$20,000	
	Contract Description:	This is a new contract to provide ongoing roll-up door maintenance and repair services for state-owned buildings in northern Nevada.				
	Term of Contract:	02/14/2023 - 02/28/2027	Contract # 27133			

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
5.	082	DEPARTMENT OF ADMINISTRATION - STATE PUBLIC WORKS - HEALTH AND HUMAN SERVICES CIP PROJECTS - NON-EXEC	TJ KROB CONSULTING ENGINEERS, INC.	BONDS	\$37,000	Professional Service
	Contract Description:	This is the first amendment to the original contract which provides professional architectural/engineering services for the Dini-Townsend Psychiatric Hospital Central Plant & Controls Renovation CIP: CIP Project No. 21-M02-5; SPWD Contract No. 114494. This amendment increases the maximum amount from \$249,600 to \$286,600 due to the addition of an air-cooled chiller.				
		Term of Contract:	12/14/2021 - 06/30/2025	Contract # 25053		
6.	150	COMMISSION ON ETHICS	TOVUTI, INC.	FEDERAL	\$34,800	
	Contract Description:	This is a new contract to provide an online training management system for required trainings.				
		Term of Contract:	01/20/2023 - 06/30/2025	Contract # 27128		
7.	240	DEPARTMENT OF VETERANS SERVICES - SOUTHERN NEVADA VETERANS HOME ACCOUNT	SCHNEIDER ELECTRIC BUILDINGS AMERICAS, INC.	OTHER: PRIVATE/COUNTY 35% FEDERAL 65%	\$41,525	
	Contract Description:	This is a new contract to provide ongoing maintenance and repair services of the heating, ventilation, and air conditioning system.				
		Term of Contract:	01/25/2023 - 12/31/2026	Contract # 27165		
8.	315	STATE PUBLIC CHARTER SCHOOL AUTHORITY	CATAPULT SYSTEMS, LLC	FEDERAL	\$29,440	Exempt
	Contract Description:	This is the fifth amendment to the original contract which provides a grant management software subscription. This amendment extends the termination date from January 31, 2023 to May 31, 2023 and increases the maximum amount from \$431,106.20 to \$460,546.20 due to the continued need for these services.				
		Term of Contract:	07/01/2020 - 05/31/2023	Contract # 23204		
9.	333	DEPARTMENT OF TOURISM AND CULTURAL AFFAIRS - GOVERNOR'S PORTRAIT FUND - NON-EXEC	GALINA PEROVA	FEDERAL	\$30,000	
	Contract Description:	This is a new contract to provide ongoing portraiture services for the Former Governor of the State display at the capitol building.				
		Term of Contract:	01/24/2023 - 12/31/2023	Contract # 27178		

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
10.	400	DEPARTMENT OF HEALTH AND HUMAN SERVICES - DIRECTOR'S OFFICE - INDIVIDUALS WITH DISABILITIES EDUCATION ACT PART C COMPLIANCE	EBSCO INDUSTRIES, INC.	FEDERAL	\$32,940	
	Contract Description:	This is a new contract to provide a professional development database to support employee retention initiatives for the Early Intervention program.				
		Term of Contract:	02/01/2023 - 01/31/2026	Contract # 27201		
11.	406	DEPARTMENT OF HEALTH AND HUMAN SERVICES - PUBLIC AND BEHAVIORAL HEALTH - SOUTHERN NEVADA ADULT MENTAL HEALTH SERVICES	UNITED LOCK AND SECURITY, INC.	GENERAL	\$48,312	
	Contract Description:	This is a new contract to provide ongoing maintenance and repair services for specialty door and control locking systems.				
		Term of Contract:	07/01/2023 - 06/30/2025	Contract # 27188		
12.	406	DEPARTMENT OF HEALTH AND HUMAN SERVICES - PUBLIC AND BEHAVIORAL HEALTH - RURAL CLINICS	CHAU PHAM, PLLC	GENERAL	\$38,500	
	Contract Description:	This is a new contract to provide ongoing child and adolescent psychiatry services.				
		Term of Contract:	02/01/2023 - 06/30/2023	Contract # 27167		
13.	407	DEPARTMENT OF HEALTH AND HUMAN SERVICES - WELFARE AND SUPPORTIVE SERVICES - WELFARE FIELD SERVICES	SCOTT C KUHN DBA D&J'S CLEANING SERVICE	GENERAL 31% FEDERAL 69%	\$84,000	
	Contract Description:	This is a new contract to provide ongoing janitorial services for the Fallon district office.				
		Term of Contract:	05/01/2023 - 04/30/2027	Contract # 27200		

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
14.	409	DEPARTMENT OF HEALTH AND HUMAN SERVICES - CHILD AND FAMILY SERVICES - NEVADA YOUTH TRAINING CENTER	CANYON CONSTRUCTION COMPANY	GENERAL	\$10,881	
	Contract Description:	This is a new emergency contract to repair a leaking water main.				
		Term of Contract:	12/10/2022 - 06/30/2023	Contract # 27073		
15.	500	COMMISSION ON MINERAL RESOURCES - DIVISION OF MINERALS	WESTERN ECOSYSTEMS TECHNOLOGY, INC.	FEE: MINING CLAIMS	\$98,000	
	Contract Description:	This is a new contract to provide wildlife surveys to identify safety hazards at abandoned mine sites throughout Nevada.				
		Term of Contract:	02/08/2023 - 02/05/2027	Contract # 27192		
16.	702	DEPARTMENT OF WILDLIFE - HABITAT	ELKO COUNTY FIRE PROTECTION DISTRICT	FEDERAL	\$80,000	Exempt
	Contract Description:	This is a new interlocal agreement to provide ongoing hazardous fire fuels management, wildlife habitat management, and stand-by fire services for wildlife areas throughout Elko County.				
		Term of Contract:	01/19/2023 - 12/31/2026	Contract # 26843		
17.	704	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - STATE PARKS - MAINTENANCE OF STATE PARKS - NON-EXEC	SIERRA CONTROLS, LLC	FEE: UTILITY SURCHARGE	\$45,000	
	Contract Description:	This is a new contract to provide ongoing maintenance and repair services for the water and sewer system and related control systems at the various Lake Tahoe region parks.				
		Term of Contract:	01/25/2023 - 12/31/2025	Contract # 27043		
18.	705	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - WATER RESOURCES - UNITED STATES GEOLOGICAL SURVEY CO-OP - NON-EXEC	US DEPARTMENT OF THE INTERIOR	FEDERAL	\$19,900	Exempt
	Contract Description:	This is a new Joint Funding Agreement to provide ongoing surface-water monitoring activities for determinations of water availability in the Pahrangat Valley area.				
		Term of Contract:	08/01/2022 - 07/31/2023	Contract # 27221		

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
19.	706	DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES - FORESTRY - NURSERIES	MASTERCRAFT PAINTING & DECORATING, INC.	OTHER: NURSERY SALES	\$1,065	
	Contract Description:	This is the first amendment to the original contract which provides interior painting services for the western region headquarters. This amendment increases the maximum amount from \$9,395 to \$10,460 due to the increased need for these services.				
		Term of Contract:	11/15/2022 - 06/30/2023	Contract # 26880		
20.	901	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - DISABILITY ADJUDICATION	8X8, INC.	FEDERAL	\$11,900	
	Contract Description:	This is a new service agreement under Master Service Agreement #99SWC-NV23-13358 which provides cloud services. This service agreement provides training and implementation of a phone system replacement.				
		Term of Contract:	01/30/2023 - 12/01/2023	Contract # 27082		
21.	902	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - EMPLOYMENT SECURITY - SPECIAL FUND	MESA ENERGY SYSTEMS, INC.	OTHER: PENALTIES & INTEREST	\$44,408	
	Contract Description:	This is a new contract to provide two replacement condenser water pumps for the East Saint Louis Avenue office in Las Vegas.				
		Term of Contract:	01/23/2023 - 12/31/2023	Contract # 27132		
22.	908	DEPARTMENT OF EMPLOYMENT, TRAINING & REHABILITATION - ADMINISTRATIVE SERVICES - ADMINISTRATION	BEHIND THE SCENE CLEANING SERVICE, INC.	OTHER: COST ALLOCATION	\$60,000	
	Contract Description:	This is a new contract to provide janitorial services for the Fallon office.				
		Term of Contract:	01/30/2023 - 01/01/2025	Contract # 27088		
23.	950	PUBLIC EMPLOYEES' BENEFITS PROGRAM	CAPITOL REPORTERS	OTHER: PREMIUM AND SUBSIDY REVENUE	\$31,932	
	Contract Description:	This is a new contract to provide ongoing court reporting services.				
		Term of Contract:	02/01/2023 - 06/30/2025	Contract # 27029		

INFORMATION CONTRACT SUMMARY

BOE #	DEPT #	STATE AGENCY	CONTRACTOR	FUNDING SOURCE	AMOUNT	EXCEPTIONS FOR SOLICITATIONS AND/OR EMPLOYEES
24.	B015	LICENSING BOARDS AND COMMISSIONS - MEDICAL EXAMINERS	PETERBILT TRUCK PARTS & EQUIPMENT, LLC	FEE: LICENSURE	\$45,000	
Contract Description:		This is a new contract to provide onsite support services for the network, servers, and workstations.				
		Term of Contract:	01/01/2023 - 12/31/2024	Contract # 27066		

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 24499	Amendment Number: 2
Agency Name: ATTORNEY GENERAL'S OFFICE	Legal Entity Name: Weinberg Wheeler Hudgins Dunn & Dial, LLC
Agency Code: 030	Contractor Name: Weinberg Wheeler Hudgins Dunn & Dial, LLC
Appropriation Unit: 1030-04	Address: 6385 South Rainbow Boulevard Ste400
Is budget authority available?: Yes	City/State/Zip: Las Vegas, NV 89118
If "No" please explain: Not Applicable	Contact/Phone: 702-938-3844
	Vendor No.: T29044342
	NV Business ID: NV20051683659

To what State Fiscal Year(s) will the contract be charged? **2021-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Statutory Contingency

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **05/24/2021**

Anticipated BOE meeting date 03/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved **05/31/2023**

Termination Date:

Contract term: **3 years and 222 days**

4. Type of contract: **Contract**

Contract description: **Outside Counsel**

5. Purpose of contract:

This is the second amendment to the original contract which provides outside counsel services for case number A-20-814296-C for Lopez vs. State of Nevada. This amendment extends the termination date from May 31, 2022 to December 31, 2024 and increases the maximum amount from \$100,000 to \$166,000 due to the continued need for these services.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$40,000.00	\$40,000.00	\$40,000.00	Yes - Info
a. Amendment 1:	\$60,000.00	\$60,000.00	\$100,000.00	Yes - Action
2. Amount of current amendment (#2):	\$66,000.00	\$66,000.00	\$66,000.00	Yes - Info
3. New maximum contract amount:	\$166,000.00			
and/or the termination date of the original contract has changed to:	12/31/2024			

II. JUSTIFICATION

7. What conditions require that this work be done?

To provide conflict counsel to Nurses Leilani Flores, Brigido Bayawa, and Ma Lita Sastrillo who are sued individually in their personal and/or official capacities as employees of the State of Nevada.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the expertise needed for this type of litigation.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	cdavis	02/13/2023 10:03:11 AM
Division Approval	jhoba2	02/13/2023 13:01:04 PM
Department Approval	jhoba2	02/13/2023 13:01:13 PM

Contract Manager Approval
Budget Analyst Approval

jhoba2
jcoope8

02/13/2023 13:01:19 PM
02/14/2023 12:19:36 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27131**

Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION	Legal Entity Name: JMA CONSTRUCTION CO
Agency Code: 082	Contractor Name: JMA CONSTRUCTION CO
Appropriation Unit: 1349-12	Address: PO BOX 22312
Is budget authority available?: Yes	City/State/Zip: CARSON CITY, NV 89721-2312
If "No" please explain: Not Applicable	Contact/Phone: 775-882-6347
	Vendor No.: T29045978
	NV Business ID: NV20031254722

To what State Fiscal Year(s) will the contract be charged? **2023-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Buildings & Grounds Rental Income Revenue

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/31/2023**

Anticipated BOE meeting date **03/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **01/15/2026**

Contract term: **2 years and 350 days**

4. Type of contract: **Contract**

Contract description: **General contracting**

5. Purpose of contract:

This is a new contract to provide ongoing general contractor services to state-owned buildings in northern Nevada.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$45,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

To provide construction services as needed, ranging from rebuilding, remodeling, replacement of walls, and concrete work for various state-owned properties in northern Nevada.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Buildings and Grounds do not have the expertise nor the manpower to facilitate.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

JMA Construction
DG Hand Construction
KFC Builders

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This is one of several vendors of the same services and Per SAM 0338.0, each contractor will be contacted to submit bids on projects.

d. Last bid date: 12/05/2022 Anticipated re-bid date: 12/05/2026

10. a. Does the contract contain any IT components? No
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jpierro1	01/20/2023 14:28:22 PM
Division Approval	jkidd	01/23/2023 12:24:33 PM
Department Approval	ssands	01/23/2023 13:22:58 PM
Contract Manager Approval	ssands	01/23/2023 13:23:01 PM
Budget Analyst Approval	klay0	01/31/2023 11:52:31 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **23702** Amendment Number: **1**

Agency Name: **ADMIN - STATE PUBLIC WORKS DIVISION** Legal Entity Name: **SUMMERSCAPE, LLC**

Agency Code: **082** Contractor Name: **SUMMERSCAPE, LLC**

Appropriation Unit: **1349-12** Address: **5295 COGGINS RD**

Is budget authority available?: **Yes** City/State/Zip: **RENO, NV 89506-5712**

If "No" please explain: **Not Applicable** Contact/Phone: **775-677-7791**

Vendor No.: **T27035168**

NV Business ID: **NV20131118550**

To what State Fiscal Year(s) will the contract be charged? **2021-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Building Rents

Agency Reference #: **08DOA-S1276**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **12/08/2020**

Anticipated BOE meeting date **03/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **11/30/2024**

Contract term: **3 years and 358 days**

4. Type of contract: **Contract**

Contract description: **Snow Removal**

5. Purpose of contract:
This is the first amendment to the original contract which provides ongoing snow removal for state-owned buildings in Reno. This amendment increases the maximum amount from \$190,752.75 to \$286,752.75 due to the continued need for this service.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$190,752.75	\$190,752.75	\$190,752.75	Yes - Action
2. Amount of current amendment (#1):	\$96,000.00	\$96,000.00	\$96,000.00	Yes - Info
3. New maximum contract amount:	\$286,752.75			

II. JUSTIFICATION

7. What conditions require that this work be done?
Need snow removed at the Reno Buildings

8. Explain why State employees in your agency or other State agencies are not able to do this work:
Buildings and Grounds does not have the equipment or manpower to facilitate this needed service.

9. Were quotes or proposals solicited? No
 Was the solicitation (RFP) done by the Purchasing Division? Yes

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Pursuant to RFP #08DOA-S1276, and in accordance with NRS 333, the selected vendor was the highest scoring proposer as determined by an independently appointed evaluation committee.

d. Last bid date: 08/11/2020 Anticipated re-bid date: 01/11/2024

10. a. Does the contract contain any IT components? No
 b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Buildings and Grounds. The performance was satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
 LLC

16. a. Is the Contractor Name the same as the legal Entity Name?
 Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
 Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
 Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jpierro1	01/31/2023 15:43:42 PM
Division Approval	jkidd	02/01/2023 10:32:28 AM
Department Approval	jkidd	02/01/2023 10:32:40 AM
Contract Manager Approval	wpfaffp	02/08/2023 08:18:41 AM
Budget Analyst Approval	klay0	02/10/2023 10:24:12 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27133**

Agency Name: ADMIN - STATE PUBLIC WORKS DIVISION	Legal Entity Name: Thompson Garage Doors, Inc.
Agency Code: 082	Contractor Name: Thompson Garage Doors, Inc.
Appropriation Unit: 1349-12	Address: 171 S. 18TH Street
Is budget authority available?: Yes	City/State/Zip: Sparks, NV 89431
If "No" please explain: Not Applicable	Contact/Phone: 775-356-6601
	Vendor No.: T80929952
	NV Business ID: NV19931038124

To what State Fiscal Year(s) will the contract be charged? **2023-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Buildings & Grounds Rental Income Revenue

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **02/14/2023**

Anticipated BOE meeting date 03/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **02/28/2027**

Contract term: **4 years and 15 days**

4. Type of contract: **Contract**

Contract description: **Door Maintenance**

5. Purpose of contract:

This is a new contract to provide emergency repair service and maintenance of existing roll-up doors for state-owned buildings in northern Nevada.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$20,000.00**

Other basis for payment: Basic service -labor only, no parts \$128.00 1st hour

II. JUSTIFICATION

7. What conditions require that this work be done?

Buildings and Grounds use this vendor for emergency repair service and maintenance of existing roll-up doors.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Buildings and Grounds do not have the tools, materials, expertise, or manpower needed to facilitate these projects.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Overhead Doors
Thompson Garage Doors
Hanson Overhead

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This is one of several vendors of the same services and Per SAM 0338.0, each contractor will be contacted to submit bids on projects.

d. Last bid date: 12/28/2022 Anticipated re-bid date: 02/28/2027

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jpierro1	01/05/2023 14:10:34 PM
Division Approval	jkidd	01/06/2023 08:21:45 AM
Department Approval	jkidd	01/27/2023 14:44:47 PM
Contract Manager Approval	wpfaffp	01/27/2023 14:48:26 PM
Budget Analyst Approval	klay0	02/14/2023 11:14:25 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **25053** Amendment Number: **1**

Agency Name: **ADMIN - STATE PUBLIC WORKS DIVISION** Legal Entity Name: **TJ KROB CONSULTING ENGINEERS**

Agency Code: **082** Contractor Name: **TJ KROB CONSULTING ENGINEERS**

Appropriation Unit: **1535-53** Address: **TJK CONSULTING ENGINEERS INC
8728 SPANISH RIDGE AVE STE 100**

Is budget authority available?: **Yes** City/State/Zip: **LAS VEGAS, NV 89148-1493**

If "No" please explain: **Not Applicable** Contact/Phone: **702/871-3621**

Vendor No.: **T27029191**

NV Business ID: **NV19861003493**

To what State Fiscal Year(s) will the contract be charged? **2022-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	X Bonds	100.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 114494

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **12/14/2021**

Anticipated BOE meeting date 03/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2025**

Contract term: **3 years and 198 days**

4. Type of contract: **Contract**

Contract description: **Arch/Eng**

5. Purpose of contract:

This is the first amendment to the original contract which provides professional architectural/engineering services for the Dini-Townsend Psychiatric Hospital Central Plant & Controls Renovation: CIP Project No. 21-M02-5; SPWD Contract No. 114494. This amendment increases the maximum amount from \$249,600.00 to \$286,600.00 due to updates to the system design to accommodate an air-cooled chiller.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$249,600.00	\$249,600.00	\$249,600.00	Yes - Action
2. Amount of current amendment (#1):	\$37,000.00	\$37,000.00	\$37,000.00	Yes - Info
3. New maximum contract amount:	\$286,600.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

2021 Leg approved CIP

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Capital Improvement Program (CIP) consultants are selected based on their ability to provide professional engineering design and architectural services to SPWD in support of the state engineering services provided to approved CIPs.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Professional Service (As defined in NAC 333.150)**

c. Why was this contractor chosen in preference to other?

Demonstrated the required expertise for work on this project.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Yes. SPWD, and currently with satisfactory results.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	nmann	02/08/2023 10:43:04 AM
Division Approval	nmann	02/08/2023 10:43:16 AM
Department Approval	nmann	02/08/2023 10:43:28 AM
Contract Manager Approval	lwildes	02/09/2023 11:04:50 AM
Budget Analyst Approval	klay0	02/09/2023 11:05:33 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27128**

Agency Name: COMMISSION ON ETHICS	Legal Entity Name: Tovuti, Inc.
Agency Code: 150	Contractor Name: Tovuti, Inc.
Appropriation Unit: 1343-16	Address: 775 S. Rivershore Lane, Suite 200
Is budget authority available?: Yes	City/State/Zip: Eagle, ID 83616
If "No" please explain: Not Applicable	Contact/Phone: Eric Stone 775-443-5800
	Vendor No.: T29046429
	NV Business ID: NV20232671144
To what State Fiscal Year(s) will the contract be charged?	2023-2025

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/20/2023**

Anticipated BOE meeting date **02/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2025**

Contract term: **2 years and 161 days**

4. Type of contract: **Contract**

Contract description: **Management System**

5. Purpose of contract:

This is a new contract to establish a learning management system for the Commission on Ethics in Government Law training accessible by state, county, city, and other government employees to track and manage training either mandated by the Commission or required by their local agency.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$34,800.00**

Other basis for payment: FY23: \$13,200; FY24 \$14,400; FY25 \$7,200.00

II. JUSTIFICATION

7. What conditions require that this work be done?

The Commission is statutorily required to provide Ethics Training to state and local government officials under NRS Chapter 281A.240. In addition, as part of the Commissions enforcement duties, subjects of Ethics Complaints are regularly mandated to complete Ethics Training as a corrective action. There are over 137,000 state and local government officers and employees that fall under the jurisdiction of the Ethics Commission.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Nevada Commission on Ethics does not employ any computer programmers and therefore we do not have the staff capabilities to create this type of product.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Thinkific
Ascentis
SkyPrep
Tovuti Inc
SAP Litmos

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: 06/09/2022 Anticipated re-bid date: 06/09/2025

10. a. Does the contract contain any IT components? Yes
b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jvictor	01/05/2023 08:03:39 AM
Division Approval	jkidd	01/05/2023 09:10:34 AM
Department Approval	ssands	01/19/2023 16:15:10 PM
Contract Manager Approval	ssands	01/20/2023 08:24:03 AM
EITS Approval	ljean	01/20/2023 12:37:13 PM
Budget Analyst Approval	nhovden	01/20/2023 13:13:08 PM

From: Ross Armstrong
Sent: Wednesday, January 04, 2023 2:56 PM
To: Sue Sands
Subject: FW: Confirmation of CIN Submission

Importance: Low

Here is the full email notification as well of the CIN.

Ross E. Armstrong, Esq.
Executive Director



Twitter: [@ethics_nevada](#)

LinkedIn: [NCOE](#)

From: TIR's <TIRs@admin.nv.gov>
Sent: Wednesday, January 4, 2023 2:55 PM
To: Ross Armstrong <RArmstrong@ethics.nv.gov>; EITS - Service Desk <eitsservice@admin.nv.gov>
Cc: TIR's <TIRs@admin.nv.gov>; David Axtell <daxtell@admin.nv.gov>
Subject: Confirmation of CIN Submission
Importance: Low

Greetings,

This email is to confirm that a Cloud Investment Notification (CIN) was successfully submitted to EITS.

Here is a summary for your records:

Submission Time: 1/4/2023 10:53:47 PM

Department: Commission on Ethics

Division: N/A

BA(s): 1343

Primary POC: Ross Armstrong

IT POC: N/A

Investment Name: Tovuti LMS

Vendor Website: <https://www.tovutilms.com/>

Investment Amount: \$32K

Planned Implementation Date: 2023-02-01

Investment Description: The Commission is statutorily required to provide Ethics Training to state and local government officials. In addition, as part of the Commission's enforcement duties, subjects of Ethics Complaints are regularly mandated to complete Ethics Training as a corrective action. There are over 137,000 state and local government officers and employees that fall under the jurisdiction of the Ethics Commission. This project will establish an online training management system for the Commission to present these required trainings in a professional format that allows for the assignment of training classes to individuals, recording attendance, and presenting course materials with associated mechanism for testing learning comprehension and understanding. Reports of recordkeeping is also essential to ensure Subjects have completed their mandatory training in order to have their Ethics cases closed.

Thank you for your submission. Please feel free to use this email to certify that the submission is complete. If there are any questions regarding this investment or if there are any opportunities for collaboration, a representative will reach out to you.

If you have any questions regarding this CIN please feel free to reach out,

Lisa Jean | Enterprise Architect

ljean@admin.nv.gov

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27165**

Agency Name: DEPARTMENT OF VETERANS SERVICES	Legal Entity Name: SCHNEIDER ELECTRIC BUILDINGS
Agency Code: 240	Contractor Name: SCHNEIDER ELECTRIC BUILDINGS
Appropriation Unit: 2561-07	Address: AMERICAS, INC. 731 PILOT RD STE I
Is budget authority available?: Yes	City/State/Zip: LAS VEGAS, NV 89119-4437
If "No" please explain: Not Applicable	Contact/Phone: 702/896-8300
	Vendor No.: PUR0001005C
	NV Business ID: NV20071402383

To what State Fiscal Year(s) will the contract be charged? **2023-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	65.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	35.00 % Private/County

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/25/2023**
Anticipated BOE meeting date **03/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **12/31/2026**
Contract term: **3 years and 341 days**

4. Type of contract: **Contract**
Contract description: **HVAC Control**

5. Purpose of contract:
This is an new contract to provide ongoing control and maintenance of the HVAC system at the Southern Nevada State Veterans Home.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$41,525.00**
Other basis for payment: Preventative maintenance billed quarterly at \$1,375.00 for 1st Yr, \$1,512.50 for 2nd Yr, \$1,663.75 for 3rd Yr, and \$1,830.00 for 4th Yr. Repairs upon receipt of approved invoice.

II. JUSTIFICATION

7. What conditions require that this work be done?
Maintain proper working condition of the HVAC Control System and provide maintenance in the event of failure.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
Requires special skills and tools. No State agencies or employees provide this service.

9. Were quotes or proposals solicited? **No**
Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):
Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

The software and hardware that is used to control the HVAC system is proprietary to this vendor.

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

This vendor has performed this function for the Nevada Department of Veterans Services and has done so satisfactorily.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jtheil1	01/18/2023 13:47:23 PM
Division Approval	jtheil1	01/18/2023 13:47:33 PM
Department Approval	jtheil1	01/18/2023 13:47:36 PM
Contract Manager Approval	mhenr6	01/18/2023 14:15:28 PM
Budget Analyst Approval	klay0	01/25/2023 15:08:08 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: 23204	Amendment Number: 5	
	Legal Entity Name: Catapult Systems, LLC	
Agency Name: STATE PUBLIC CHARTER SCHOOL AUTHORITY	Contractor Name: Catapult Systems, LLC	
Agency Code: 315	Address: 1221 South Mo Pac Expressway, Suite 350	
Appropriation Unit: 2711-27	City/State/Zip: Austin, TX 78746	
Is budget authority available?: Yes	Contact/Phone: Lauren Brown 512-225-6751	
If "No" please explain: Not Applicable	Vendor No.: T32009010	
	NV Business ID: NV20201764358	

To what State Fiscal Year(s) will the contract be charged? **2021-2023**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **315**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2020**
 Anticipated BOE meeting date **03/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **01/31/2023**

Contract term: **2 years and 334 days**

4. Type of contract: **Contract**

Contract description: **Grant Management**

5. Purpose of contract:

This is the fifth amendment to the original contract which provides a grant management software subscription. This amendment extends the termination date from January 31, 2023 to May 31, 2023 and increases the maximum amount from \$431,106.20 to \$460,546.20 due to the continued need for these services.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$87,720.00	\$87,720.00	\$87,720.00	Yes - Action
a. Amendment 1:	\$49,876.00	\$49,876.00	\$49,876.00	Yes - Info
b. Amendment 2:	\$125,492.00	\$125,492.00	\$175,368.00	Yes - Action
c. Amendment 3:	\$99,699.00	\$99,699.00	\$99,699.00	Yes - Info
d. Amendment 4:	\$68,319.20	\$68,319.20	\$168,018.20	Yes - Action
2. Amount of current amendment (#5):	\$29,440.00	\$29,440.00	\$29,440.00	Yes - Info
3. New maximum contract amount:	\$460,546.20			
and/or the termination date of the original contract has changed to:	05/31/2023			

II. JUSTIFICATION

7. What conditions require that this work be done?

The State Public Charter School Authority requires a vendor to provide Administrative, fixes and enhancement services to the Grants Management System.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

There are no state employees that have experience or knowledge to perform this work.

9. Were quotes or proposals solicited? No

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Exempt (Per statute)**

c. Why was this contractor chosen in preference to other?

NAC 333.150 Professional Service Exemption approved by the Purchasing Administrator. Solicitation Waiver 200506.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? Yes

b. Is the contract part of an IT investment project over \$50,000? Yes

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The vendor is currently under contract with the agency. Services are satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level

User

Signature Date

Budget Account Approval	jbauer	01/17/2023 15:43:03 PM
Division Approval	jbauer	01/17/2023 15:43:08 PM
Department Approval	jbauer	01/17/2023 15:43:13 PM
Contract Manager Approval	jbauer	01/20/2023 16:45:23 PM
EITS Approval	ljean	01/20/2023 16:53:46 PM
Budget Analyst Approval	vfajota	01/23/2023 09:01:45 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27178**

Agency Name: DTCA - NEVADA ARTS COUNCIL	Legal Entity Name: Galina Perova
Agency Code: 333	Contractor Name: Galina Perova
Appropriation Unit: 2640-10	Address: 1840 SOUTH 800 EAST
Is budget authority available?: Yes	City/State/Zip: SALT LAKE CITY, UT 84105
If "No" please explain: Not Applicable	Contact/Phone: GALINA PEROVA 801-916-9355
	Vendor No.:
	NV Business ID: INDIVIDUAL
To what State Fiscal Year(s) will the contract be charged?	2023-2024

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 333

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/24/2023**

Anticipated BOE meeting date 03/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **12/31/2023**

Contract term: **341 days**

4. Type of contract: **Contract**

Contract description: **Portrait Commission**

5. Purpose of contract:

This is a new contract to provide for the commission of a portraiture of Governor Steve Sisolak to display in the Nevada State Capitol Building, pursuant to NRS 223.121

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$30,000.00**

Payment for services will be made at the rate of \$30,000.00 per null

Other basis for payment: Upon receipt of invoice and completion of Governor's portrait.

II. JUSTIFICATION

7. What conditions require that this work be done?

Governor portraits are required by NRS 223.121.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

No state employee is qualified to complete this type of portraiture.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Dahl Taylor
Jaxon Northon
Galina Perova

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Artist was chosen by a review panel and Governor Sisolak for their expertise, talent, and experience in portraiture.

d. Last bid date: 10/01/2022 Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a:

Other

Individual

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

No b. If "No", is an exemption on file with the Nevada Secretary of State's Office?

No If "No", to a. AND b., please explain why the contractor does not have an SBL or an exemption.

Artist is an individual from out of state.

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

No b. If "NO", please explain.

This is an individual from out of State who will be painting the portrait of Governor Steve Sisolak, no business license is needed. See attached.

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	mmoren1	01/19/2023 14:52:10 PM
Division Approval	mmoren1	01/20/2023 14:20:31 PM
Department Approval	amathies	01/20/2023 15:01:58 PM
Contract Manager Approval	mmoren1	01/24/2023 10:44:30 AM
Budget Analyst Approval	tsmorra	01/24/2023 13:33:24 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27201**

Agency Name:	DHHS - HEALTH AND HUMAN SERVICES DIRECTOR'S OFFICE	Legal Entity Name:	EBSCO CORPORATE SOLUTIONS, INC.
Agency Code:	400	Contractor Name:	EBSCO CORPORATE SOLUTIONS, INC.
Appropriation Unit:	3276-40	Address:	PO BOX 204661
Is budget authority available?:	Yes	City/State/Zip:	DALLAS, TX 75320-4661
If "No" please explain:	Not Applicable	Contact/Phone:	Ryan Mooney, Senior Account Executive 978-414-0530
		Vendor No.:	PUR0004258B
		NV Business ID:	NV20011454889

To what State Fiscal Year(s) will the contract be charged? **2023-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Fiscal Recovery Funds from GFO

Agency Reference #: C002

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **02/01/2023**
Anticipated BOE meeting date 03/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **01/31/2026**

Contract term: **3 years**

4. Type of contract: **Contract**

Contract description: **Research Database**

5. Purpose of contract:

This is a new contract to provide a professional development tool to support retention initiatives for the Early Intervention program.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$32,940.00**

Payment for services will be made at the rate of \$32,940.00 per 3 year subscription

Other basis for payment: To be invoiced annually: Year 1: \$10,710; Year 2: \$10,978; Year 3: \$11,252

II. JUSTIFICATION

7. What conditions require that this work be done?

Critical personnel shortage in Early Intervention system has led to delayed services to children ages birth to 3 years with disabilities and their families. The Early Intervention program requires access to credible, evidence-informed and peer-reviewed journal articles to maintain comparability of our coursework to similar coursework provided at institutions of higher education.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the expertise.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Gale
JSTOR
EBSCO

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor provided the lowest quote and is the only vendor who responded to the informal solicitation that can provide the services needed.

d. Last bid date: 08/31/2022 Anticipated re-bid date: 08/31/2025

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Library and Archives - satisfactory

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	thohenst	01/30/2023 13:47:08 PM
Division Approval	chadwic1	01/30/2023 13:47:42 PM
Department Approval	chadwic1	01/30/2023 13:47:46 PM
Contract Manager Approval	thohenst	01/30/2023 13:48:04 PM
Budget Analyst Approval	afrantz	01/31/2023 16:59:41 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27188**

Agency Name: DHHS - PUBLIC AND BEHAVIORAL HEALTH	Legal Entity Name: UNITED LOCK AND SECURITY, INC.
Agency Code: 406	Contractor Name: UNITED LOCK AND SECURITY, INC.
Appropriation Unit: 3161-07	Address: 3401 Sirius Ave
Is budget authority available?: Yes	City/State/Zip: LAS VEGAS, NV 89102
If "No" please explain: Not Applicable	Contact/Phone: Peter Levy 702/258-5625
	Vendor No.: PUR0005649
	NV Business ID: NV20061039362

To what State Fiscal Year(s) will the contract be charged? **2024-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **C 18164**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **07/01/2023**

Anticipated BOE meeting date **03/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2025**

Contract term: **2 years**

4. Type of contract: **Contract**

Contract description: **Security locks**

5. Purpose of contract:

This is a new contract to provide ongoing maintenance and service to specialty doors, exit devices, electromagnetic locking systems, door closers, and smoke seals.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$48,312.00**

Other basis for payment: \$43,920 total contract plus contingency \$4,392.

II. JUSTIFICATION

7. What conditions require that this work be done?

To protect the safety and welfare of consumers and visitors at the facility, these doors and mechanisms ensure secure and fluid passage between units and area doors while meeting Joint Commission, CMS and Life Safety standards.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Current State employees do not have the necessary knowledge, skill and training in the area of electromagnetic door and locking system.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Western States Door
United Lock and Security
Vegas Valley Locking

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Per NRS 333 the vendor was selected by an informal selection committee based on their proposal.

d. Last bid date: 01/19/2023 Anticipated re-bid date: 03/03/2025

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Vendor with DPBH since 2015, satisfactory services.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Calvin Peterson, Facilities Manager Ph: 702-486-5135

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	rmille8	01/25/2023 06:59:49 AM
Division Approval	rmille8	01/31/2023 12:11:17 PM
Department Approval	rmille8	01/31/2023 12:12:27 PM
Contract Manager Approval	rmille8	01/31/2023 12:16:41 PM
Budget Analyst Approval	khal5	02/13/2023 15:18:11 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27167**

Agency Name: DHHS - PUBLIC AND BEHAVIORAL HEALTH	Legal Entity Name: Chau Pham, PLLC
Agency Code: 406	Contractor Name: Chau Pham, PLLC
Appropriation Unit: 3648-08	Address: 1211 Red Jade Court
Is budget authority available?: Yes	City/State/Zip: Henderson, NV 89014
If "No" please explain: Not Applicable	Contact/Phone: Chau Pham M.D. 510-501-5039
	Vendor No.: T32012788
	NV Business ID: NV20222504836

To what State Fiscal Year(s) will the contract be charged? **2023**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **C 18162**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **02/01/2023**

Anticipated BOE meeting date **03/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2023**

Contract term: **148 days**

4. Type of contract: **Contract**

Contract description: **Child Psychiatrist**

5. Purpose of contract:

This is a new contract to provide child and adolescent psychiatry services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$38,500.00**

Payment for services will be made at the rate of \$175.00 per hour

Other basis for payment: **Monthly**

II. JUSTIFICATION

7. What conditions require that this work be done?

There is a children's mental health crisis across the country and a significant shortage of child psychiatrists. Nevada ranks amongst the lowest in per capita rates of having access to child psychiatry.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

This vendor is willing to work as an independent contractor for the state of Nevada. She also went through a rigorous multi step and standardized interview process. All interviewers were impressed and unanimously agreed to bring her on board.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

[Empty text box]

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	rmille8	01/25/2023 09:04:36 AM
Division Approval	rmille8	01/25/2023 09:07:27 AM
Department Approval	rmille8	01/25/2023 09:07:29 AM
Contract Manager Approval	rmille8	01/25/2023 09:21:54 AM
Budget Analyst Approval	afrantz	01/27/2023 10:39:52 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27200**

Agency Name:	DHHS - WELFARE AND SUPPORTIVE SERVICES	Legal Entity Name:	Scott C Kuhn DBA D&J's Cleaning Service
Agency Code:	407	Contractor Name:	Scott C Kuhn DBA D&J's Cleaning Service
Appropriation Unit:	3233-07	Address:	D&J's Cleaning Service 740 SUNSET DR Fallon, NV 89406
Is budget authority available?:	Yes	City/State/Zip:	Fallon, NV 89406
If "No" please explain:	Not Applicable	Contact/Phone:	Scott Kuhn 775-423-5792
		Vendor No.:	T27025981
		NV Business ID:	NV20181528466

To what State Fiscal Year(s) will the contract be charged? **2023-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

<input checked="" type="checkbox"/>	General Funds	31.00 %	Fees	0.00 %
<input checked="" type="checkbox"/>	Federal Funds	69.00 %	Bonds	0.00 %
	Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: 407

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **05/01/2023**

Anticipated BOE meeting date 03/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **04/30/2027**

Contract term: **4 years**

4. Type of contract: **Contract**

Contract description: **Fallon Janitorial**

5. Purpose of contract:

This is a new contract to provide ongoing janitorial services for the Fallon District Office.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$84,000.00**

Payment for services will be made at the rate of \$1,750.00 per Month

II. JUSTIFICATION

7. What conditions require that this work be done?

Janitorial services are required for a clean and sanitary environment for Division of Welfare and Supportive Service staff and clients.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

Janitorial services are not offered by the State of Nevada.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was the lowest priced qualified bidder. Additionally, the vendor is currently contracted with the State to perform janitorial services at a neighboring location and has been providing satisfactory service.

d. Last bid date: 01/27/2023 Anticipated re-bid date: 01/29/2027

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Sole Proprietor

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. Not Applicable

19. Agency Field Contract Monitor:

Karen Killian, MA II Ph: 702-486-1423

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	cbuscay	02/02/2023 11:08:38 AM
Division Approval	cbuscay	02/02/2023 11:08:41 AM
Department Approval	rthomps1	02/07/2023 09:57:41 AM
Contract Manager Approval	ajin0922	02/07/2023 14:35:51 PM
Budget Analyst Approval	nrezaie	02/13/2023 11:55:00 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27073**

Agency Name: DHHS - DIVISION OF CHILD AND FAMILY SERVICES	Legal Entity Name: CANYON CONSTRUCTION CO
Agency Code: 409	Contractor Name: CANYON CONSTRUCTION CO
Appropriation Unit: 3259-07	Address: PO BOX 2030
Is budget authority available?: Yes	City/State/Zip: ELKO, NV 89803
If "No" please explain: Not Applicable	Contact/Phone: Cheri Sims 775/738-2210
	Vendor No.: T80864150
	NV Business ID: NV19821008262

To what State Fiscal Year(s) will the contract be charged? **2023**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

X General Funds	100.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **12/10/2022**

Anticipated BOE meeting date **02/2023**

Retroactive? **Yes**

If "Yes", please explain

An emergency, retroactive contract was requested and approved by the Purchasing Division to repair a leaking water main.

3. Termination Date: **06/30/2023**

Contract term: **201 days**

4. Type of contract: **Contract**

Contract description: **Water Main Repair**

5. Purpose of contract:

This is a new emergency contract to repair a leaking water main.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$10,880.90**

Payment for services will be made at the rate of \$10,880.90 per Entire Project

II. JUSTIFICATION

7. What conditions require that this work be done?

The main water line from the well of the facility was leaking. This is the sole source of water to the facility and is necessary for all of the boilers that provide heat to the facility as well as all of the cooking and cleaning necessary for the safety and health of the staff and youth housed at the facility.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Division does not have staff or equipment and tools necessary to perform the services.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This was the only vendor able to respond and the only vendor that would have access to the necessary parts to make the repair.

d. Last bid date: 12/10/2022 Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Vendor has been under contract with the Division since 2017. Services have been satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

Lance Marshall, Facility Supervisor 3 Ph: 775-748-6200

Vern Harlow, Admin Services Officer 1 Ph: 775-738-7182

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dander16	12/14/2022 11:13:32 AM
Division Approval	hbugg	01/04/2023 11:26:17 AM
Department Approval	cpitlock	01/11/2023 07:43:16 AM
Contract Manager Approval	sknigge	01/11/2023 10:46:12 AM
Budget Analyst Approval	kanders2	01/23/2023 08:50:30 AM

From: [Heather Bugg](#)
To: [Sharon Knigge](#)
Subject: FW: EMERGENCY CONTRACT REQUEST - CANYON CONSTRUCTION
Date: Wednesday, December 21, 2022 4:14:15 PM
Attachments: [image001.png](#)

Here you go.



Heather Bugg

Administrative Services Officer IV

Nevada Department of Health and Human Services

Division of Child and Family Services | Fiscal

4126 Technology Way, 3rd Floor, Carson City, NV 89706

T: (775) 684-4462 E: hbugg@dcfs.nv.gov

www.dhhs.nv.gov | www.dcfs.nv.gov

From: Kevin D. Doty <kddoty@admin.nv.gov>
Sent: Tuesday, December 13, 2022 4:34 PM
To: Heather Bugg <HBUGG@dcfs.nv.gov>; Cindy L. Stoeffler <cstoeffler@admin.nv.gov>
Cc: Melanie Young <Melanie.Young@dcfs.nv.gov>; David Anderson <d-anderson@dcfs.nv.gov>; Sharon Anderson <sanderson@dcfs.nv.gov>; Katrina Nielsen <KNielsen@dcfs.nv.gov>; Kelli E. Anderson <kanderson@finance.nv.gov>
Subject: Re: EMERGENCY CONTRACT REQUEST - CANYON CONSTRUCTION

Hi Heather,

Since repairing the water main leak was clearly an emergency situation, your request for after-the-fact approval for an emergency contract is granted.

Kevin

From: Heather Bugg <HBUGG@dcfs.nv.gov>
Sent: Tuesday, December 13, 2022 4:19 PM
To: Kevin D. Doty <kddoty@admin.nv.gov>; Cindy L. Stoeffler <cstoeffler@admin.nv.gov>
Cc: Melanie Young <Melanie.Young@dcfs.nv.gov>; David Anderson <d-anderson@dcfs.nv.gov>; Sharon Anderson <sanderson@dcfs.nv.gov>; Katrina Nielsen <KNielsen@dcfs.nv.gov>; Kelli E. Anderson <kanderson@finance.nv.gov>
Subject: EMERGENCY CONTRACT REQUEST - CANYON CONSTRUCTION

Good afternoon, Kevin,

An emergency retroactive contract/purchase request is being requested between the Division of Child and Family Services (DCFS) and Canyon Construction with an effective date December 10, 2022. This contract will provide necessary emergency repairs to the main developed a leak causing a catastrophic failure in the water system at the Nevada Youth Training Center (NYTC) in Elko

Nevada.

Due to the critical need to maintain water at the facility and the very real potential for further catastrophic failure and damage to state property as well as various health and life safety needs, we are asking for post facto purchase authorization under SAM 1552 and NRS 333.390

Thank you,
Heather



Heather Bugg

Administrative Services Officer IV

Nevada Department of Health and Human Services
Division of Child and Family Services | Fiscal

4126 Technology Way, 3rd Floor, Carson City, NV 89706

T: (775) 684-4462 E: hbugg@dcfs.nv.gov

www.dhhs.nv.gov | www.dcfs.nv.gov

Steve Sisolak
Governor



Richard Whitley, MS
Director

DEPARTMENT OF HEALTH AND HUMAN SERVICES

DIVISION OF CHILD AND FAMILY SERVICES
Helping people. It's who we are and what we do.



Cindy Pitlock, DNP
Administrator

MEMORANDUM

DATE: December 12, 2022

TO: Kevin Doty, Administrator, Purchasing Division

FROM: Melanie Young, Deputy Administrator, Division of Child and Family Services

Melanie Young

RE: DCFS post facto purchase/contract authorization – Canyon Construction (NYTC Watermain)

An emergency retroactive contract/purchase request is being requested between the Division of Child and Family Services (DCFS) and Canyon Construction with an effective date December 10, 2022. This contract will provide necessary emergency repairs to the main waterline that has developed a leak causing a catastrophic failure in the water system at the Nevada Youth Training Center (NYTC) in Elko Nevada.

NYTC is a 24 hour, seven days per week Juvenile Justice facility that houses youth offenders in the state of Nevada. It is located in rural Northern Nevada, making it difficult to find vendors to perform services. At 2:30 p.m. on Saturday 12/10/2022 the Facility Manager Lance Marshall was notified of a major water leak behind one of the youth housing buildings. On arriving at the scene, a large body of water was observed, stemming from the severity of the leak. Lance and the facility ASO immediately worked to diagnose the cause of the water leak and determined that it was in fact the underground main waterline from the water well of the facility. Because of the placement of the break, it was not possible to isolate and shut off just a portion of the water. The volume of the water leak was determined to be greater than the well pump's capacity to recover water, so the water for the whole facility had to be turned off in order to avoid damage to the well and the youth housing units (buildings). This is the sole source of water for the facility and is necessary for all of the boilers that provide heat to the facility as well as all of the cooking and cleaning necessary for the safety and health of the staff and youth housed at the facility. Because of the 24/7 nature of the facility, it is imperative that any interruption of water service be as minimal as possible.

Immediately after diagnosing the leak, the facility reached out to various local vendors to get a professional diagnosis and repair estimate. Canyon Construction was the only vendor able to respond and the only vendor that would have access to necessary parts to make a repair before Monday afternoon 12/12/2022, at the earliest. Due to the nature of the leak, it was impossible to know the extent of the damage and therefore it was impossible to know for sure what repairs would be needed and the cost of those repairs. The industry standard is for this work to be performed on a time and material basis without quoting an estimated price. We have since determined that the total cost for this repair will be \$10,880.90.

Due to the critical need to maintain water at the facility and the very real potential for further catastrophic failure and damage to state property as well as various health and life safety needs, we are asking for post facto purchase authorization under SAM 1552 and NRS 333.390

Thank you for your consideration of this request. If you have any questions, please do not hesitate to contact me at (775) 684-7942 or melanie.young@dcfs.nv.gov.

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27192**

Agency Name: COMMISSION ON MINERAL RESOURCE	Legal Entity Name: WEST
Agency Code: 500	Contractor Name: WEST
Appropriation Unit: 4219-39	Address: 415 W 17TH ST STE 200
Is budget authority available?: Yes	City/State/Zip: CHEYENNE, WY 82001
If "No" please explain: Not Applicable	Contact/Phone: Joel Thompson 307/632-3162
	Vendor No.: T29034912
	NV Business ID: E28941162023-1
To what State Fiscal Year(s) will the contract be charged?	2023-2027
What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.	
General Funds 0.00 %	Fees 0.00 %
Federal Funds 0.00 %	Bonds 0.00 %
Highway Funds 0.00 %	X Other funding 100.00 %
Agency Reference #: RFP 50COMR-S2199	

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **02/08/2023**

Anticipated BOE meeting date 03/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **02/05/2027**

Contract term: **3 years and 363 days**

4. Type of contract: **Contract**

Contract description: **AML Wildlife Survey**

5. Purpose of contract:

This is a new contract to provide wildlife surveys at known abandoned mine lands hazards.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$98,000.00**

Other basis for payment: As invoiced by the vendor and approved by the state

II. JUSTIFICATION

7. What conditions require that this work be done?

NRS 513 requires the discovery and securing of dangerous conditions resulting from practices which took place at mines that are no longer operating. This work will ensure the mines remain secure. Wildlife surveys are required for all securings.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

NDOM employees do not have the time or training and education for wildlife. Employees of other state agencies do not have the training or time.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

EM Strategies
Bat Conservation International
Trihydro

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

The vendors experience with similar work and cost.

d. Last bid date: 10/27/2022 Anticipated re-bid date: 10/29/2026

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

Yes If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

5%

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	vkneefel	02/02/2023 11:51:46 AM
Division Approval	vkneefel	02/02/2023 11:51:50 AM
Department Approval	vkneefel	02/02/2023 11:51:54 AM
Contract Manager Approval	rghighie	02/02/2023 11:58:27 AM
Budget Analyst Approval	hfield	02/08/2023 11:04:24 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26843**

Agency Name: DEPARTMENT OF WILDLIFE	Legal Entity Name: ELKO COUNTY FIRE PROTECTION DISTRICT
Agency Code: 702	Contractor Name: ELKO COUNTY FIRE PROTECTION DISTRICT
Appropriation Unit: 4467-13	Address: ELKO COUNTY 571 IDAHO STREET
Is budget authority available?: Yes	City/State/Zip: ELKO, NV 89801
If "No" please explain: Not Applicable	Contact/Phone: Matt Petersen 775-934-5994
	Vendor No.: T81072742
	NV Business ID: GOVERNMENT ENTITY

To what State Fiscal Year(s) will the contract be charged? **2023-2027**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

Agency Reference #: **23-22**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/19/2023**

Anticipated BOE meeting date **02/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **12/31/2026**

Contract term: **3 years and 347 days**

4. Type of contract: **Interlocal Agreement**

Contract description: **Habitat & Fire Servs**

5. Purpose of contract:

This is a new interlocal agreement to provide ongoing hazardous fuels management, wildlife habitat management, and stand-by fire services for wildlife areas throughout Elko County.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$80,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

These conservation projects will benefit native wildlife. The conservation concerns that will be addressed include habitat fragmentation, stream degradation, fire, invasive plants, soil degradation and other negative impacts to habitat for sage grouse, mule deer, and other sagebrush obligates as well as addressing urban interface issues.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the proper supplies or resources to accomplish these goals.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This is another government agency who has the qualified knowledge, skill, and resources.

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	jneubau2	01/12/2023 16:31:15 PM
Division Approval	jneubau2	01/12/2023 16:31:17 PM
Department Approval	jneubau2	01/12/2023 16:31:19 PM
Contract Manager Approval	jwilkin3	01/13/2023 07:41:59 AM
Budget Analyst Approval	jrodrig9	01/19/2023 17:51:39 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27043**

Agency Name: **DCNR - PARKS DIVISION**
Agency Code: **704**
Appropriation Unit: **4605-11**
Is budget authority available?: **Yes**
If "No" please explain: Not Applicable

Legal Entity Name: **SIERRA CONTROLS LLC**
Contractor Name: **SIERRA CONTROLS LLC**
Address: **5470 LOUIE LN STE 104**
City/State/Zip: **RENO, NV 89511-1860**
Contact/Phone: **775/236-3350**
Vendor No.: **PUR0002695**
NV Business ID: **NV20121732336**

To what State Fiscal Year(s) will the contract be charged? **2023-2026**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % 4605 Utility Surcharge
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/25/2023**

Anticipated BOE meeting date **02/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **12/31/2025**

Contract term: **2 years and 341 days**

4. Type of contract: **Contract**

Contract description: **Controls Systems**

5. Purpose of contract:

This is a new contract to provide on call services for water and sewer systems control failure or installation for the Lake Tahoe Region Parks.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$45,000.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

Maintain Public health and permit compliance.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees in our agency and other agencies lack the expertise, tools, and experience to properly maintain these systems.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Great Basin Controls
Sierra Controls
George T Hall

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: Anticipated re-bid date: 10/01/2025

- 10. a. Does the contract contain any IT components? Yes
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
LLC

16. a. Is the Contractor Name the same as the legal Entity Name?
Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
Yes

19. Agency Field Contract Monitor:
Joe Fontaine, Facility Supervisor III Ph: 775-831-0494

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ethick1	01/13/2023 08:38:01 AM
Division Approval	ethick1	01/13/2023 08:38:04 AM
Department Approval	ethick1	01/13/2023 08:38:09 AM
Contract Manager Approval	ethick1	01/13/2023 08:38:12 AM
EITS Approval	ljean	01/13/2023 14:01:45 PM
Budget Analyst Approval	rjacob3	01/25/2023 12:36:37 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27221**

Agency Name:	DCNR - DIVISION OF WATER RESOURCES	Legal Entity Name:	UNITED STATES DEPT OF INTERIOR
Agency Code:	705	Contractor Name:	UNITED STATES DEPT OF INTERIOR
Appropriation Unit:	4157-10	Address:	US GEOLOGICAL SURVEY 2730 N. DEER RUN RD., STE. 3
Is budget authority available?:	Yes	City/State/Zip:	CARSON CITY , NV 89701
If "No" please explain:	Not Applicable	Contact/Phone:	MEGAN POFF 702-294-6043
		Vendor No.:	PUR0000332D
		NV Business ID:	Governmental Entity

To what State Fiscal Year(s) will the contract be charged? **2023-2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
X Federal Funds	100.00 %	Bonds	0.00 %
Highway Funds	0.00 %	Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **08/01/2022**

Anticipated BOE meeting date 03/2023

Retroactive? **Yes**

If "Yes", please explain

The State's funding for this agreement comes from 100% pass-through funds from a Cooperative Agreement with the U.S. Fish and Wildlife Service (USFWS). The Division completed the amendment for the Cooperative Agreement with USFWS to extend the period of performance and increase the funding but overlooked submitting the amendment for the Joint Funding Agreement with USGS. Since we are not able to submit a retroactive amendment, we are submitting a new contract to be effective August 1, 2022.

3. Termination Date: **07/31/2023**

Contract term: **364 days**

4. Type of contract: **Interlocal Agreement**

Contract description: **Pahranagat Ash Sprgs**

5. Purpose of contract:

This is a new Joint Funding Agreement to provide ongoing surface-water monitoring activities consisting of the operation and maintenance of one continuous streamflow gage for determinations of water availability in the Pahranagat, NV area.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$19,900.00**

Payment for services will be made at the rate of \$3,233.75 per Quarter

Other basis for payment: The State portion is \$12,935 and the USGS portion is \$6,965.

II. JUSTIFICATION

7. What conditions require that this work be done?

The State Engineer requires the information provided by this program to fulfill the responsibility of protecting existing downstream water rights.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The U.S. Geological Survey has the scientists, equipment and expertise to provide the products and services.

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Not Applicable

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

The U.S. Geological Survey has the necessary equipment in place and experience in delivering the desired product, and the State Engineer is authorized to enter into agreements with the U.S. Geological Survey under NRS 532.170.

d. Last bid date: Anticipated re-bid date:

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

The Division has executed many agreements with the U.S. Geological Survey that have resulted in many products widely used by governmental agencies and the public. The results have been satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is not registered with the Nevada Secretary of State's Office because the legal entity is a: Governmental Entity

16. Not Applicable

17. Not Applicable

18. Not Applicable

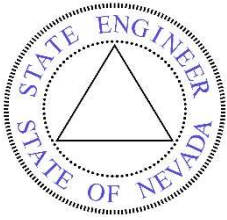
19. Agency Field Contract Monitor:

LEVI KRYDER, CHIEF, HYDROLOGY SECTION Ph: 775-684-2866

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	sweb4	02/07/2023 08:37:52 AM
Division Approval	sweb4	02/07/2023 08:37:54 AM
Department Approval	kwilliam	02/07/2023 08:45:29 AM
Contract Manager Approval	sweb4	02/07/2023 09:05:44 AM
Budget Analyst Approval	rjacob3	02/13/2023 13:16:13 PM



Nevada Division of
WATER RESOURCES

STATE OF NEVADA
Department of Conservation and Natural Resources

Joe Lombardo, *Governor*
James A. Settelmeyer, *Director*
Adam Sullivan, P.E., *State Engineer*

MEMORANDUM

Date: February 7, 2023
To: Richard Jacobs, Budget Analyst, Governor's Finance Office
From: Shannon Webb, Management Analyst, Division of Water Resources
Subject: Retroactive Request – CETS #27221 – Pahrangat Ash Springs JFA

Accompanying this memorandum is a retroactive request for a new ongoing Pahrangat Ash Springs Joint Funding Agreement between the United States Geological Survey (USGS) and the Division of Water Resources. The State's portion is \$12,935 and the USGS portion is \$6,965 for a total of \$19,900. The State's funding for this agreement comes from 100% pass-through funds from a Cooperative Agreement with the U.S. Fish and Wildlife Service (USFWS). The Division apologizes for the delay in submitting the new contract which should be effective August 1, 2022. The Division completed the amendment for the Cooperative Agreement with USFWS to extend the period of performance and increase the funding but overlooked submitting the amendment for the Joint Funding Agreement with USGS. Since we are not able to submit a retroactive amendment request in CETS, we are now submitting a retroactive request for a new contract. Moving forward, we will work with USGS to ensure future amendments will be submitted in a timely manner to prevent retroactive requests.

The Notice of Award from the Cooperative Agreement with USFWS is included as backup along with a copy of the original Joint Funding Agreement with USGS which includes the Scope of Work.

Thank you for your time and consideration on this matter.

Shannon Webb
775-684-2880
s.webb@water.nv.gov

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **26880** Amendment Number: **1**

Agency Name: **DCNR - FORESTRY DIVISION** Legal Entity Name: **Mastercraft Painting & Decorating, LLC**

Agency Code: **706** Contractor Name: **Mastercraft Painting & Decorating, LLC**

Appropriation Unit: **4235-95** Address: **1617 Fairview Drive**

Is budget authority available?: **Yes** City/State/Zip: **Carson City, NV 89701**

If "No" please explain: **Not Applicable** Contact/Phone: **Kevin Murphy 775-883-3445**

Vendor No.: **Pending**

NV Business ID: **NV20031477397**

To what State Fiscal Year(s) will the contract be charged? **2023**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Enterprise - revenue from sales

Agency Reference #: **NDF23-007**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **11/15/2022**

Anticipated BOE meeting date **01/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Previously Approved Termination Date: **06/30/2023**

Contract term: **226 days**

4. Type of contract: **Contract**

Contract description: **Interior Painting**

5. Purpose of contract:
This is the first amendment to the original contract that provides interior painting services to the Nevada Division of Forestry, Western Region headquarters. This amendment increases the maximum amount from \$9,395.00 to \$10,460.00 due to additional areas in need of painting.

6. CONTRACT AMENDMENT

	Trans \$	Info Accum \$	Action Accum \$	Agenda
1. The max amount of the original contract:	\$9,395.00	\$9,395.00	\$9,395.00	No
2. Amount of current amendment (#1):	\$1,065.00	\$10,460.00	\$10,460.00	Yes - Info
3. New maximum contract amount:	\$10,460.00			

II. JUSTIFICATION

7. What conditions require that this work be done?

SAM 1008 Care of Buildings: Buildings, rooms, basements, floors, windows, furniture, and appurtenances are to be kept clean, orderly, and presentable as befitting public property. Conditions should be as such to reduce fire hazard to a minimum.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not possess the knowledge or expertise to perform these services.

- 9. Were quotes or proposals solicited? Yes
- Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was chosen by a selection committee in accordance with NRS and NAC 333 to be the best suited to perform the services required by the agency and the State.

d. Last bid date: 09/07/2022 Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
 Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	dsorens	01/13/2023 11:22:04 AM
Division Approval	dsorens	01/13/2023 11:22:07 AM
Department Approval	dsorens	01/13/2023 11:22:10 AM
Contract Manager Approval	rmorse	01/13/2023 11:53:04 AM
Budget Analyst Approval	rjacob3	02/03/2023 07:48:30 AM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27082**

Agency Name: DETR - REHABILITATION DIVISION	Legal Entity Name: 8x8, Inc.
Agency Code: 901	Contractor Name: 8x8, Inc.
Appropriation Unit: 3269-28	Address: 2125 O'Nel Drive
Is budget authority available?: Yes	City/State/Zip: San Jose, CA 95131
If "No" please explain: Not Applicable	Contact/Phone: Holly Davis 323-807-6559
	Vendor No.: T32009877
	NV Business ID: NV20131450450
To what State Fiscal Year(s) will the contract be charged?	2023-2024
What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.	
General Funds 0.00 %	Fees 0.00 %
X Federal Funds 100.00 %	Bonds 0.00 %
Highway Funds 0.00 %	Other funding 0.00 %
Agency Reference #: 99SWC-NV23-13358	

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/30/2023**

Anticipated BOE meeting date **02/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **12/01/2023**

Contract term: **305 days**

4. Type of contract: **Provider Agreement**

Contract description: **Phone System**

5. Purpose of contract:

This is a new service agreement under master service agreement #99SWC-NV23-13358, which provides cloud services. This service agreement provides implementation and training of the new office phone system.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$11,900.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

Existing phone system is out of date and the hardware is aged and unreliable. The Department needs to reliably receive phone calls from the public to properly perform its duties.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State Employees do not have the expertise

9. Were quotes or proposals solicited? **No**

Was the solicitation (RFP) done by the Purchasing Division? **Yes**

a. List the names of vendors that were solicited to submit proposals (include at least three):

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Vendor's quote was most cost effective and provided a faster timetable for implementation.

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? Yes
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?
Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	athomps8	01/06/2023 10:12:16 AM
Division Approval	cedlefse	01/06/2023 10:18:58 AM
Department Approval	cedlefse	01/06/2023 10:19:02 AM
Contract Manager Approval	llarki1	01/06/2023 11:10:51 AM
EITS Approval	ljean	01/09/2023 11:37:47 AM
Budget Analyst Approval	vfajota	01/30/2023 14:12:48 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27132**

Agency Name: DETR - EMPLOYMENT SECURITY	Legal Entity Name: MESA ENERGY SYSTEMS INC DBA
Agency Code: 902	Contractor Name: MESA ENERGY SYSTEMS INC DBA
Appropriation Unit: 4771-07	Address: EMCOR SERVICES MESA ENERGY INC
Is budget authority available?: Yes	6295 S PEARL ST STE 1400
If "No" please explain: Not Applicable	City/State/Zip: LAS VEGAS, NV 89120-6280
	Contact/Phone: Randy Alvarado 702/597-0314
	Vendor No.: T27027115B
	NV Business ID: NV20071267110

To what State Fiscal Year(s) will the contract be charged? **2023-2024**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % Penalties & Interest

Agency Reference #: **3699-24-DETR**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/23/2023**

Anticipated BOE meeting date **02/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **12/31/2023**

Contract term: **342 days**

4. Type of contract: **Contract**

Contract description: **Maintenance**

5. Purpose of contract:

This is a new contract to provide replacement of two condenser water pumps at the southern facility located at 2800 E. St. Louis Avenue, Las Vegas.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$44,408.00**

Other basis for payment: As invoiced by the contract, under rate/terms of the fee schedule, and approved by authorized Operation Management staff

II. JUSTIFICATION

7. What conditions require that this work be done?

HVAC mechanical systems needs to be replaced for effective operation of equipment.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

State employees do not have the expertise to perform these tasks.

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Sierra air and Heating
Mesa Energy
Anderson Heating

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

d. Last bid date: _____ Anticipated re-bid date: _____

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Foreign Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	athomps8	01/10/2023 11:18:30 AM
Division Approval	cedlefse	01/10/2023 13:36:48 PM
Department Approval	cedlefse	01/10/2023 13:36:53 PM
Contract Manager Approval	jwixon	01/10/2023 13:40:15 PM
Budget Analyst Approval	vfajota	01/23/2023 14:06:24 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27088**

Agency Name: DETR - ADMINISTRATIVE SERVICES	Legal Entity Name: BEHIND THE SCENE CLEANING
Agency Code: 908	Contractor Name: BEHIND THE SCENE CLEANING
Appropriation Unit: 3272-04	Address: SERVICE INC PO BOX 6802
Is budget authority available?: Yes	City/State/Zip: FALLON, NV 89407-6802
If "No" please explain: Not Applicable	Contact/Phone: PAULA GILMORE 775/426-9985
	Vendor No.: T29046448A
	NV Business ID: NV20041510051

To what State Fiscal Year(s) will the contract be charged? **2023-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % cost allocated based on FTE for each budget within location

Agency Reference #: **3696-25-DETR**

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/30/2023**
Anticipated BOE meeting date **02/2023**

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **01/01/2025**
Contract term: **1 year and 337 days**

4. Type of contract: **Contract**
Contract description: **Janitorial**

5. Purpose of contract:
This is a new contract to provide janitorial services at 121 Industrial Way, Fallon, NV.

6. NEW CONTRACT
The maximum amount of the contract for the term of the contract is: **\$60,000.00**
Payment for services will be made at the rate of \$2,500.00 per Month
Other basis for payment: Payment remitted after invoice received and approved by OM staff member.

II. JUSTIFICATION

7. What conditions require that this work be done?
The Department needs these services to keep the facility clean.

8. Explain why State employees in your agency or other State agencies are not able to do this work:
State employees do not have the expertise or equipment to perform this work.

9. Were quotes or proposals solicited? **Yes**
Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

Executive Cleaning Services LLC
D & J's Cleaning
Sawyer Cleaning

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

This vendor was the only response that was received.

d. Last bid date: 11/07/2022 Anticipated re-bid date: 11/07/2024

10. a. Does the contract contain any IT components? No

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	mmercer	01/17/2023 19:12:22 PM
Division Approval	cedlefse	01/24/2023 15:15:14 PM
Department Approval	cedlefse	01/24/2023 15:15:19 PM
Contract Manager Approval	jwixon	01/24/2023 15:27:16 PM
Budget Analyst Approval	vfajota	01/30/2023 12:40:05 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27029**

Agency Name: PUBLIC EMPLOYEES' BENEFITS PROGRAM	Legal Entity Name: CAPITOL REPORTERS
Agency Code: 950	Contractor Name: CAPITOL REPORTERS
Appropriation Unit: 1338-04	Address: 628 E. JOHN STREET #3
Is budget authority available?: Yes	City/State/Zip: CARSON CITY, NV 89706-0899
If "No" please explain: Not Applicable	Contact/Phone: 775/882-5322
	Vendor No.: T80969750
	NV Business ID: NV1990104790

To what State Fiscal Year(s) will the contract be charged? **2023-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	Fees	0.00 %
Federal Funds	0.00 %	Bonds	0.00 %
Highway Funds	0.00 %	X Other funding	100.00 % PARTICIPANT PREMIUMS AND STATE SUBSIDY

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **02/01/2023**

Anticipated BOE meeting date 03/2023

Retroactive? **No**

If "Yes", please explain

Not Applicable

3. Termination Date: **06/30/2025**

Contract term: **2 years and 149 days**

4. Type of contract: **Contract**

Contract description: **Court Reporting**

5. Purpose of contract:

This is a new contract to provide ongoing court reporting services.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$31,932.00**

II. JUSTIFICATION

7. What conditions require that this work be done?

The required State Contracts for court reporting is expiring in January 2023.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The state does not offer court reporting services

9. Were quotes or proposals solicited? **Yes**

Was the solicitation (RFP) done by the Purchasing Division? **No**

a. List the names of vendors that were solicited to submit proposals (include at least three):

**Linda Shaw
Capitol Reporting
Silver State Court Reporting**

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

Capitol Reporters was the only vendor that responded with the ability to contract with PEBP.

d. Last bid date: Anticipated re-bid date:

- 10. a. Does the contract contain any IT components? No
- b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

No If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Not Applicable

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:
Nevada Corporation

16. a. Is the Contractor Name the same as the legal Entity Name?
Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?
Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?
Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	ceaton	12/02/2022 11:23:07 AM
Division Approval	ceaton	12/02/2022 11:23:11 AM
Department Approval	ceaton	12/02/2022 11:23:18 AM
Contract Manager Approval	ceaton	01/11/2023 09:45:59 AM
Budget Analyst Approval	hfield	02/01/2023 12:44:14 PM

CONTRACT SUMMARY

(This form must accompany all contracts submitted to the Board of Examiners (BOE) for review and approval)

I. DESCRIPTION OF CONTRACT

1. Contract Number: **27066**

Agency Name:	BDC LICENSING BOARDS & COMMISSIONS	Legal Entity Name:	Peterbilt Truck Parts & Equipment IT Department
Agency Code:	BDC	Contractor Name:	Peterbilt Truck Parts & Equipment IT Department
Appropriation Unit:	B015 - All Categories	Address:	2272 Larkin Circle
Is budget authority available?:	Yes	City/State/Zip:	Sparks, NV 89431
If "No" please explain:	Not Applicable	Contact/Phone:	Ben Godfrey 775-359-8840
		Vendor No.:	
		NV Business ID:	E0790272007-7

To what State Fiscal Year(s) will the contract be charged? **2023-2025**

What is the source of funds that will be used to pay the contractor? Indicate the percentage of each funding source if the contractor will be paid by multiple funding sources.

General Funds	0.00 %	X	Fees	100.00 % Licensure
Federal Funds	0.00 %		Bonds	0.00 %
Highway Funds	0.00 %		Other funding	0.00 %

2. Contract start date:

a. Effective upon Board of Examiner's approval? **No** or b. other effective date **01/01/2023**

Anticipated BOE meeting date 03/2023

Retroactive? **Yes**

If "Yes", please explain

3. Termination Date: **12/31/2024**

Contract term: **2 years**

4. Type of contract: **Contract**

Contract description: **IT Maintenance**

5. Purpose of contract:

This is a new contract to provide onsite assistance with the maintenance and security of the network, servers, and workstations.

6. NEW CONTRACT

The maximum amount of the contract for the term of the contract is: **\$45,000.00**

Payment for services will be made at the rate of \$1,155.66 per Month

Other basis for payment: Additional services at \$192.61/hour, after hours rate \$288.92/hour

II. JUSTIFICATION

7. What conditions require that this work be done?

The Board's workstations, servers, and network must be kept in a working and secure manner.

8. Explain why State employees in your agency or other State agencies are not able to do this work:

The Board does not have staff that can do this work and EITS does not have the capacity to assist the Board with this work.

9. Were quotes or proposals solicited? Yes

Was the solicitation (RFP) done by the Purchasing Division? No

a. List the names of vendors that were solicited to submit proposals (include at least three):

Computecks
Peterbilt Truck Parts & Equipment IT Department
Erlach Computer Consulting

b. Solicitation Waiver: **Not Applicable**

c. Why was this contractor chosen in preference to other?

One vendor refused to bid and the other vendor had a higher price.

d. Last bid date: 11/10/2022 Anticipated re-bid date: 11/01/2024

10. a. Does the contract contain any IT components? Yes

b. Is the contract part of an IT investment project over \$50,000? No

III. OTHER INFORMATION

11. Is there an Indirect Cost Rate or Percentage Paid to the Contractor?

No If "Yes", please provide the Indirect Cost Rate or Percentage Paid to the Contractor

Not Applicable

12. a. Is the contractor a current employee of the State of Nevada or will the contracted services be performed by a current employee of the State of Nevada?

No

b. Was the contractor formerly employed by the State of Nevada within the last 24 months or will the contracted services be performed by someone formerly employed by the State of Nevada within the last 24 months?

No

c. Is the contractor employed by any of Nevada's political subdivisions or by any other government?

No If "Yes", please explain

Not Applicable

13. Has the contractor ever been engaged under contract by any State agency?

Yes If "Yes", specify when and for which agency and indicate if the quality of service provided to the identified agency has been verified as satisfactory:

Previous vendor with the Nevada State Board of Medical Examiners. Service provided was satisfactory.

14. Is the contractor currently involved in litigation with the State of Nevada?

No If "Yes", please provide details of the litigation and facts supporting approval of the contract:

Not Applicable

15. The contractor is registered with the Nevada Secretary of State's Office as a:

LLC

16. a. Is the Contractor Name the same as the legal Entity Name?

Yes

17. a. Does the contractor have a current Nevada State Business License (SBL)?

Yes

18. a. Is the legal entity active and in good standing with the Nevada Secretary of State's Office?

Yes

19. Agency Field Contract Monitor:

20. Contract Status:

Contract Approvals:

Approval Level	User	Signature Date
Budget Account Approval	5522	01/04/2023 13:43:11 PM
Division Approval	5522	01/04/2023 13:43:15 PM
Department Approval	5522	01/04/2023 13:43:19 PM
Contract Manager Approval	5522	01/04/2023 13:43:22 PM
EITS Approval	daxtel1	01/04/2023 15:18:51 PM
Budget Analyst Approval	hfield	01/25/2023 12:08:31 PM

NEVADA STATE BOARD OF MEDICAL EXAMINERS

9600 Gateway Drive
Reno, NV 89521

Aury Nag, M.D.
Board President

Edward O. Cousineau, J.D.
Executive Director



MEMORANDUM

TO: Governor's Finance Office—Budget Division
FROM: Sarah A. Bradley, J.D., Deputy Executive Director
SUBJECT: Retroactive Contract with Peterbilt Truck Parts and Equipment
DATE: January 24, 2023
CC: Finance Manager Donya Jenkins

On December 31, 2022, the Nevada State Board of Medical Examiners's contract with Peterbilt Truck Parts and Equipment expired. Prior to that date, we had solicited a bid from Peterbilt and two other vendors. Due to the holidays and some additional conversation with Peterbilt regarding the contract terms, we were not able to get all of the paperwork together in time to get the new Peterbilt contract entered into CETS for review and approval prior to the expiration of the previous contract. We are, therefore, respectfully requesting that this new contract be approved with a start date of January 1, 2023.

Inasmuch as possible, we will do our best to avoid any future retroactive contracts. If you have any questions, please call me at 775-324-9365.

Joe Lombardo
Governor



Amy Stephenson
Director

Robin Hager
Deputy Director

Jim Rodriguez
Administrator

**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: February 22, 2023
To: Amy Stephenson, Clerk of the Board
Governor's Finance Office
From: Richard Jacobs, Executive Branch Budget Officer
Budget Division
Subject: BOARD OF EXAMINERS **INFORMATION** ITEM

The following describes an information item submitted for placement on the agenda of the next Board of Examiners' meeting.

**DEPARTMENT OF CONSERVATION & NATURAL RESOURCES –
DIVISION OF STATE LANDS**

Agenda Item Write-up:

Pursuant to NRS 321.5954, subsection 4, the State Land Registrar is required to provide the Board of Examiners quarterly reports regarding lands or interests in lands transferred, sold, exchanged, or leased under the Tahoe Basin Act program. This submittal reports program activities for the 2nd quarter of fiscal year 2023.

Additional Information:

There were no acquisitions of land under the Nevada Land Bank Program during this quarter. There was one transfer of interest in real property that occurred during this quarter and was facilitated by the Nevada Land Bank. The total of the one transaction involved 114 square feet of land coverage and generated \$3,420 in proceeds for the Nevada Land Bank. The Tahoe Mitigation budget account had \$2,250,918 available in realized funding as of December 31, 2022.

Statutory Authority:

NRS 321.5954

REVIEWED: _____
ACTION ITEM: _____



MEMORANDUM

DATE: December 31, 2022

TO: Amy Stephenson, Director, Governor's Finance Office

FROM: Charles Donohue, Administrator and State Land Registrar, Nevada Division of State Lands

RE: **BOARD OF EXAMINERS 2nd QUARTER FY 2023 REPORT FOR THE NEVADA LAND BANK PROGRAM – MEETING DATE OF MARCH 14, 2023**

Pursuant to NRS 321.5954, a quarterly report regarding the real property or interests in real property transferred by the Nevada Land Bank Program shall be reported quarterly to the State Board of Examiners.

Nevada Land Bank Program:

The Nevada Land Bank is a program housed in the Nevada Division of State Lands (NDSL) and operated by the Nevada Tahoe Resource Team (NTRT) on behalf of the Tahoe Regional Planning Agency (TRPA) through a Memorandum of Understanding and under the authority of Chapter 355, Statutes of Nevada 1993. The Nevada Land Bank acquires sensitive parcels, facilitates land coverage transactions, and mitigates the environmentally detrimental effects of land coverage in the Lake Tahoe Basin by permanently retiring land coverage or by transferring more environmentally sensitive land coverage to less sensitive land types. Land coverage, such as impervious surfaces like parking lots, roads and roofs, is one element of the bundle of development rights required in the Lake Tahoe Basin to move forward with development or redevelopment projects. Allowable coverage on a given parcel is determined by the sensitivity of a parcel's land class: Classes 1 through 3 are more environmentally sensitive lands; Classes 4 through 7 are less sensitive lands. These activities contribute to the protection of the environment at Lake Tahoe. The Nevada Land Bank activities are funded through program revenue and land coverage mitigation fees collected by TRPA that are transferred to NDSL to carry out the program.

This memorandum is to report real property or interests in real property transferred under this program for the quarter ending December 31, 2022 (October 1, 2022 – December 31, 2022).

There were no acquisitions of land during the 2nd quarter.

ONE (1) transfer of interest in real property occurred during the 2nd quarter totaling \$3,420.00 in proceeds for the Nevada Land Bank.

On November 17, 2022, a transaction was finalized for the sale of 114 square feet of Class 1b, SEZ Restoration Credit Land Coverage to Deep Blue Water, LLC as required by one of the conditions for TRPA permit ERSP2020-0123 to authorize a new multiple-use pier to serve three littoral parcels located at 26, 28, and 32 Calaneva Drive in Crystal Bay, Washoe County, Nevada APN: 123-041-25.

All proceeds from the above transaction were deposited in the respective Tahoe Mitigation budget account. The Nevada Land Bank utilizes revenue received by land coverage transactions to carry out the intent of the program in support of TRPA environmental threshold standards and the Regional Plan.

In the event you have any questions or would like additional information please contact Sherri Barker, Land Agent III at sbarker@lands.nv.gov or (775) 684-2735.

CD/sb

CC: Dominique Etchegoyhen, Deputy Director

Joe Lombardo
Governor



Amy Stephenson
Director

Robin Hager
Deputy Director

Jim Rodriguez
Administrator

**STATE OF NEVADA
GOVERNOR'S FINANCE OFFICE
Budget Division**

209 E. Musser Street, Suite 200 | Carson City, NV 89701- 4298
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: February 16,2023
To: Amy Stephenson, Clerk of the Board
Governor's Finance Office
From: Shayne Powell - Management Analyst III
Governor's Finance Office, Budget Division
Subject: BOARD OF EXAMINERS **INFORMATION** ITEM

The following describes an information item submitted for placement on the agenda of the next Board of Examiners meeting:

FISCAL YEAR 2023 – 2ND QUARTER OVERTIME REPORT

Agenda Item Write-up:

Pursuant to NRS 284.180, the Department of Administration, Division of Human Resource Management must prepare and submit quarterly to the Budget Division of the Office of Finance a report regarding all overtime worked by employees of the Executive Department during the quarter. The Budget Division shall transmit quarterly to the Board of Examiners the report and the analysis of the Budget Division regarding the report. The Budget Division submits the 2nd Quarter Overtime Report and analysis for fiscal year 2023.

Additional Information:

As of the 2nd quarter of fiscal year 2023, year to date overtime pay and accrued compensatory leave accounted for a total of approximately \$ 41.28 million, or 7.47% of total pay, a 3.7% increase from fiscal year 2022.

The 5 agencies with the highest dollar amount of overtime and accrued comp time for the quarter accounted for 89.6% of the total:

1. Department of Corrections - \$10.5 million
2. Department of Health and Human Services - \$6.13 million
3. Department of Public Safety - \$2.56 million
4. Department of Transportation - \$1.90 million

The 5 agencies with the highest percentage of overtime and accrued comp time as a share of total pay for the 2nd quarter of FY23 were:

1. Department of Corrections – 24.01%
2. Department of Veterans Services – 17.49%
3. Department of Public Safety – 11.06%
4. Governor's Office – 8.32%
5. Department of Transportation – 7.39%

The Department of Corrections overtime and comp time increased by \$2.33 million or 28.5% from the prior quarter and continued to be driven by the large correctional centers and medical personnel. Overtime and comp time for the 2nd quarter of FY23 were highest at these 7 locations, which accounted for 87.3% of the total overtime for the department:

1. High Desert State Prison – \$2.9 million
2. Southern Desert Correctional Center – \$1.39 million
3. Northern Nevada Correctional Center – \$1.32 million
4. Lovelock Correctional Center – \$1.25 million
5. Ely State Prison – \$1.14 million
6. McClure Women's Correctional Center – \$679,000
7. Prison Medical Care - \$499,000

By event code, the highest four causes accounted for 90.7% of the overtime:

1. Annual and Military Leave Coverage – \$6.81 million
2. Holiday/Weekend Coverage – \$794,000
3. Hospital Coverage – \$759,000
4. Fire Time – \$609,000

The Department of Health and Human Services overtime was driven by the Division of Welfare and Supportive Services (\$2.45M – primarily in the Welfare Field Services budget account), Division of Public and Behavioral Health, (\$1.08M – primarily driven by the Southern Nevada Mental Health Services budget account), Division of Child and Family Services (\$316K – primarily in the Southern Nevada Child Adolescent Services budget account), and the Division of Aging and Disability Services (\$549K – primarily in the Desert Regional Center).

By event code, the highest four causes accounted for 74.0% of the overtime:

1. Backlog Reduction – \$2.24 million
2. Vacancy Coverage – \$1.04 million
3. 24-Hr Coverage – \$683 thousand
4. Agency Define – \$572 thousand

REVIEWED: _____
INFO ITEM: _____

5 AGENCIES WITH THE HIGHEST DOLLAR AMOUNT OF OVERTIME/ACCRUED COMP

Fiscal Year 2023 Quarter 2

From Fiscal Year Summary					
Cumulative Statewide Totals	FY	Qtr	Amounts / % Change	Amounts (Rounded) / % Change	Share of Pay
Overtime Pay + Accrued Comp	2023	2	\$ 41,281,685.00	\$ 41,280,000.00	7.47%
Overtime Pay + Accrued Comp	2022	2	\$ 39,822,528.00	\$ 39,820,000.00	7.20%
		<i>Difference</i>	\$ 1,459,157.00	\$ 1,460,000.00	
<i>Percent Change from Previous Year</i>			3.7%	3.7%	

From Quarterly Detailed Analysis			
Column Reference	FY	Qtr	Amount
Current Qtr OT Pay & Accr Comp	2023	2	\$ 24,256,593.00

From Fiscal Year Summary					
Table Reference:	FY	Qtr	Department	Amount	
Highest OT/Comp Expend in \$	2023	2	NDOC	\$	10,500,233.00
			DHHS	\$	6,131,344.00
			DPS	\$	2,560,148.00
			NDOT	\$	1,904,878.00
			NDVS	\$	634,932.00
			<i>Total for 5 Agencies</i>	\$	21,731,535.00
			<i>Total OT/Accrued Comp</i>	\$	24,256,593.00
				%	89.6%

Overtime Analysis by Event Date

Overtime Analysis Settings

Agency: 440 DEPARTMENT OF CORRECTIONS
 DOC 23Q2 Rsn

Code	Reason	Accr Comp Hrs	Comp Dollars	Pd OT Hours	Pd OT Dollars	Total Hrs	Total Dollars
1	ACCIDENTS	0:00	\$0.00	135:51:00	\$4,525.54	135:51:00	\$4,525.54
2	ACCT/FISCAL	9:02	\$315.45	52:45:00	\$2,675.27	61:47:00	\$2,990.72
3	ADMIN	0:00	\$0.00	24:30:00	\$1,202.62	24:30:00	\$1,202.62
4	ADMIN SUPPRT	0:00	\$0.00	8:00	\$361.20	8:00	\$361.20
5	BACKLOG REDU	0:45	\$17.84	128:05:00	\$4,271.98	128:50:00	\$4,289.82
6	BUDGET PREP	0:00	\$0.00	12:00	\$573.39	12:00	\$573.39
7	CLIENT MEET	0:00	\$0.00	16:00	\$1,081.60	16:00	\$1,081.60
8	CLIENT SVCS	0:00	\$0.00	0:00	\$0.00	0:00	\$0.00
9	CONFERENCES	0:00	\$0.00	0:00	\$0.00	0:00	\$0.00
10	COURT	0:00	\$0.00	8:00	\$331.20	8:00	\$331.20
11	COVER-AL/MIL	9981:28:00	\$290,483.50	138708:30	\$6,518,050.41	148689:58	\$6,808,533.91
12	COVER-24 HR	0:00	\$0.00	59:00:00	\$2,658.37	59:00:00	\$2,658.37
13	COVER-HOL/WK	6589:18:00	\$195,306.26	19838:35	\$598,673.40	26427:53	\$793,979.66
14	COVER-INJURY	0:00	\$0.00	16:00	\$418.96	16:00	\$418.96
15	COVER-SICK	12:00	\$540.72	680:21:00	\$41,348.54	692:21:00	\$41,889.26
16	COVER-TRAIN	0:00	\$0.00	9:47	\$486.42	9:47	\$486.42
17	COVER-VACANT	437:06:00	\$13,376.18	8870:40:00	\$441,984.07	9307:46:00	\$455,360.25
19	INVESTIGATE	24:45:00	\$929.95	68:41:00	\$4,486.03	93:26:00	\$5,415.98
20	MEETINGS	1:00	\$29.32	5:00	\$212.74	6:00	\$242.06
21	OFFICE SPRT	0:00	\$0.00	1:30	\$114.16	1:30	\$114.16
22	PERSONNEL	0:00	\$0.00	0:00	\$0.00	0:00	\$0.00
23	PROGRAM DEAD	0:00	\$0.00	121:35:00	\$6,382.94	121:35:00	\$6,382.94
24	SITE REPAIR	184:15:00	\$5,206.60	894:38:00	\$43,361.80	1078:53:00	\$48,568.40
25	SPECIAL EVNT	48:00:00	\$1,457.22	87:00:00	\$4,299.81	135:00:00	\$5,757.03
26	STAFF MEET	4:30	\$104.76	11:00	\$561.47	15:30	\$666.23
27	TRAINING	10:30	\$308.30	126:00:00	\$6,794.52	136:30:00	\$7,102.82
28	TRAIN-PERSON	0:00	\$0.00	6:30	\$352.72	6:30	\$352.72
29	TRAVEL	0:00	\$0.00	39:30:00	\$2,272.54	39:30:00	\$2,272.54
30	WORKLOAD	1344:24:00	\$38,706.37	10819:57	\$552,189.21	12164:21	\$590,895.58
31	WORKSHOPS	4:30	\$98.28	18:45	\$1,077.61	23:15	\$1,175.89
32	UNDEFINED	0:00	\$0.00	16:00	\$469.12	16:00	\$469.12
33	COVID-19	55:08:00	\$1,683.41	42:30:00	\$1,483.07	97:38:00	\$3,166.48
34	UNDEFINED	0:00	\$0.00	0:00	\$0.00	0:00	\$0.00
36	UNDEFINED	0:00	\$0.00	0:00	\$0.00	0:00	\$0.00
50	AGNCY DEFINE	0:00	\$0.00	0:00	\$0.00	0:00	\$0.00
51	AGNCY DEFINE	0:00	\$0.00	66:00:00	\$4,349.37	66:00:00	\$4,349.37
52	AGNCY DEFINE	0:00	\$0.00	37:50:00	\$2,114.94	37:50:00	\$2,114.94
53	AGNCY DEFINE	33:00:00	\$975.27	160:00:00	\$7,853.84	193:00:00	\$8,829.11
54	AGNCY DEFINE	0:00	\$0.00	3:30	\$184.09	3:30	\$184.09
55	AGNCY DEFINE	0:00	\$0.00	13:00	\$541.36	13:00	\$541.36
56	AGNCY DEFINE	43:30:00	\$1,379.43	1775:00:00	\$87,100.85	1818:30:00	\$88,480.28
57	AGNCY DEFINE	0:00	\$0.00	0:00	\$0.00	0:00	\$0.00
58	AGNCY DEFINE	0:00	\$0.00	20:05	\$1,220.16	20:05	\$1,220.16
59	AGNCY DEFINE	24:30:00	\$775.14	392:26:00	\$17,817.09	416:56:00	\$18,592.23
60	AGNCY DEFINE	0:00	\$0.00	0:00	\$0.00	0:00	\$0.00
61	AGNCY DEFINE	0:00	\$0.00	0:00	\$0.00	0:00	\$0.00
62	AGNCY DEFINE	0:00	\$0.00	0:00	\$0.00	0:00	\$0.00
63	AGNCY DEFINE	870:23:00	\$26,982.22	12142:09	\$582,347.33	13012:32	\$609,329.55
64	AGNCY DEFINE	86:46:00	\$2,585.51	2294:34:00	\$102,660.49	2381:20:00	\$105,246.00
65	AGNCY DEFINE	0:00	\$0.00	0:00	\$0.00	0:00	\$0.00
66	AGNCY DEFINE	0:00	\$0.00	0:00	\$0.00	0:00	\$0.00
67	AGNCY DEFINE	0:00	\$0.00	0:00	\$0.00	0:00	\$0.00
68	AGNCY DEFINE	0:00	\$0.00	0:00	\$0.00	0:00	\$0.00

69	AGNCY DEFINE	0:00	\$0.00	0:00	\$0.00	0:00	\$0.00
70	AGNCY DEFINE	0:00	\$0.00	0:00	\$0.00	0:00	\$0.00
71	AGNCY DEFINE	0:00	\$0.00	0:00	\$0.00	0:00	\$0.00
72	AGNCY DEFINE	0:00	\$0.00	0:00	\$0.00	0:00	\$0.00
73	AGNCY DEFINE	0:00	\$0.00	4:00	\$128.28	4:00	\$128.28
74	AGNCY DEFINE	0:00	\$0.00	3:00	\$129.60	3:00	\$129.60
75	AGNCY DEFINE	0:00	\$0.00	0:00	\$0.00	0:00	\$0.00
76	AGNCY DEFINE	0:00	\$0.00	0:00	\$0.00	0:00	\$0.00
77	AGNCY DEFINE	0:00	\$0.00	0:00	\$0.00	0:00	\$0.00
79	AGNCY DEFINE	0:00	\$0.00	0:00	\$0.00	0:00	\$0.00
80	AGNCY DEFINE	0:00	\$0.00	0:00	\$0.00	0:00	\$0.00
81	AGNCY DEFINE	48:00:00	\$1,811.52	1174:25:00	\$65,434.97	1222:25:00	\$67,246.49
82	AGNCY DEFINE	0:00	\$0.00	48:30:00	\$2,453.15	48:30:00	\$2,453.15
83	AGNCY DEFINE	12:00	\$258.72	514:45:00	\$19,097.87	526:45:00	\$19,356.59
84	AGNCY DEFINE	0:00	\$0.00	8:00	\$555.28	8:00	\$555.28
85	AGNCY DEFINE	0:00	\$0.00	0:00	\$0.00	0:00	\$0.00
86	AGNCY DEFINE	0:00	\$0.00	129:00:00	\$9,049.85	129:00:00	\$9,049.85
87	AGNCY DEFINE	0:00	\$0.00	0:00	\$0.00	0:00	\$0.00
88	AGNCY DEFINE	0:00	\$0.00	0:00	\$0.00	0:00	\$0.00
89	AGNCY DEFINE	0:00	\$0.00	0:00	\$0.00	0:00	\$0.00
90	AGNCY DEFINE	0:00	\$0.00	0:00	\$0.00	0:00	\$0.00
91	AGNCY DEFINE	0:00	\$0.00	0:00	\$0.00	0:00	\$0.00
92	AGNCY DEFINE	0:00	\$0.00	0:00	\$0.00	0:00	\$0.00
93	AGNCY DEFINE	0:00	\$0.00	0:00	\$0.00	0:00	\$0.00
94	AGNCY DEFINE	0:00	\$0.00	0:00	\$0.00	0:00	\$0.00
96	AGNCY DEFINE	0:00	\$0.00	211:00:00	\$9,538.18	211:00:00	\$9,538.18
97	AGNCY DEFINE	0:00	\$0.00	0:00	\$0.00	0:00	\$0.00
98	AGNCY DEFINE	0:00	\$0.00	0:00	\$0.00	0:00	\$0.00
99	AGNCY DEFINE	0:00	\$0.00	0:00	\$0.00	0:00	\$0.00
100	Unknown	0:00	\$0.00	17823:28	\$758,652.59	17823:28	\$758,652.59
			\$584,077.33		\$9,916,155.62		\$10,500,232.95

Highest 4 Causes of Overtime by Event Code							
11	COVER-AL/MIL	9981:28:00	\$ 290,483.50	138708:30	\$ 6,518,050.41	148689:58	\$ 6,808,533.91
13	COVER-HOL/WK	6589:18:00	\$ 195,306.26	19838:35	\$ 598,673.40	26427:53	\$ 793,979.66
100	HOSPITAL COVERAG	0:00:00	\$ -	17823:28	\$ 758,652.59	17823:28	\$ 758,652.59
63	FIRE TIME	870:23:00	\$ 26,982.22	12142:09	\$ 582,347.33	13012:32	\$ 609,329.55
							\$ 8,970,495.71
							85.4%

Overtime Analysis by Event Date

Overtime Analysis Settings

Agency: ALL
DHHS Pivot 23Q2

DEPT OF HEALTH AND HUMAN SERV

Row Labels	Sum of Dollars12
BACKLOG REDU	\$ 2,238,607.32
COVER-VACANT	\$ 1,043,427.78
COVER-24 HR	\$ 683,757.65
AGNCY DEFINE	\$ 572,010.15
COVER-HOL/WK	\$ 442,460.79
WORKLOAD	\$ 218,856.07
UNDEFINED	\$ 182,101.52
UNDEFINED	\$ 156,475.62
CLIENT SVCS	\$ 146,999.45
COVER-SICK	\$ 104,881.59
PROGRAM DEAD	\$ 61,925.95
COVER-AL/MIL	\$ 57,743.99
TRAINING	\$ 50,382.59
TRAVEL	\$ 33,245.51
EMERGENCIES	\$ 27,733.80
INVESTIGATE	\$ 27,026.29
BUDGET PREP	\$ 13,165.27
SITE REPAIR	\$ 8,839.72
CONFERENCES	\$ 8,105.30
CLIENT MEET	\$ 7,228.04
ADMIN	\$ 6,146.65
SPECIAL EVNT	\$ 5,915.09
ACCIDENTS	\$ 5,605.06
COVER-INJURY	\$ 4,575.09
MEETINGS	\$ 3,566.52
ADMIN SUPPRT	\$ 3,384.50
STAFF MEET	\$ 3,359.35
OFFICE SPRT	\$ 2,952.70
COVER-TRAIN	\$ 2,924.48
ACCT/FISCAL	\$ 2,464.97
PERSONNEL	\$ 1,881.73
COURT	\$ 1,783.54
TRAIN-PERSON	\$ 661.17
COVID-19	\$ 646.63
WORKSHOPS	\$ 502.44
(blank)	
Grand Total	\$ 6,131,344.32

1 BACKLOG REDU	2,238,607.32
2 COVER-VACANT	1,043,427.78
3 COVER-24 HR	683,757.65
4 AGNCY DEFINE	572,010.15
	4,537,802.90
	74.0%

Row Labels	Sum of Dollars5
407 - DIV OF WELFARE&SUPPORTIVE SVCS	\$ 2,591,531.96
HR-WELFARE FIELD SERVICES	\$ 2,448,115.34
HR-WELFARE ADMINISTRATION	\$ 95,072.64
HR-ENERGY ASSISTANCE - WELFARE	\$ 37,987.38
HR-CHILD SPRT ENFORCEMNT PROG	\$ 10,356.60
(blank)	
HR-CHILD CARE ASSIST & DEVEL	\$ -
406 -PUBLIC AND BEHAVIORAL HEALTH	\$ 1,667,004.92
HR-SO NEV ADULT MENTAL HEALTH	\$ 1,080,092.39
HR-FAC FOR MENTAL OFFENDER	\$ 435,081.49
HR-NNV ADULT MENTAL HEALTH SVC	\$ 67,844.28
HR-HEALTH CARE FACILITY REG	\$ 28,633.38
HR-OFF OF STATE HEALTH ADMIN	\$ 19,127.15
HR-MATERNAL CHILD HEALTH SRVC	\$ 8,403.83
HR-BEHAVORIAL HEALTH PREV & TR	\$ 6,940.15
HR-CANCER CONTROL REGISTRY	\$ 5,342.26
HR-COMMUNITY HEALTH SERVICES	\$ 4,453.10
HR-CHILD CARE SERVICES	\$ 3,441.56
HR-COMMUNICABLE DISEASES	\$ 2,190.16
HR-HEALTH ALERT NETWORK	\$ 1,654.13
HR-EMERGENCY MEDICAL SERVICES	\$ 1,183.06
HR-RADIATION CONTROL PROGRAM	\$ 766.52
HR-HHS DPBH RURAL CLINICS	\$ 695.28
HR-HHS HD BIOSTATS & EPIDMLG	\$ 435.11
HR-CHRONIC DISEASE	\$ 324.84
HR-BEHAVORIAL HEALTH ADMINSTR	\$ 313.34
HR-ENVIRONMENTAL HEALTH SRVCS	\$ 82.89
HR-OFFICE OF MINORITY HEALTH	\$ -
HR-BEHAVORIAL HLTH INFO SYSTM	\$ -
HR-WIC FOOD SUPPLEMENT	\$ -
HR-IMMUNIZATION PROGRAM	\$ -
HR-PREVTREAT OF PROBLEM GAMBL	\$ -
(blank)	\$ -
HR-HEALTH STATISTICS&PLANNING	\$ -
HR- MED MARIJUANA ESTABLISHMEN	\$ -
HR- MARIJUANA HEALTH REGISTRY	\$ -
HR-EARLY INTERVENTION SVCS	\$ -
409 - CHILD AND FAMILY DIVISION	\$ 1,118,180.78
HR-SO NEV CHILD & ADLSCNT SVCS	\$ 316,198.72
HR-SUMMIT VIEW YOUTH CENTER	\$ 209,278.82
HR-NEVADA YOUTH TRAINING CTR	\$ 157,294.96
HR-RURAL CHILD WELFARE	\$ 143,940.41
HR-CALIENTE YOUTH CENTER	\$ 119,936.78
HR-NO NEV CHILD & ADLSCNT SVCS	\$ 97,602.75
HR-CHILDREN/YOUTH/FAMILY ADMIN	\$ 43,327.54
HR-YOUTH PAROLE SERVICES	\$ 25,156.92
HR-COMMUNITY JUV JUSTICE PRG	\$ 4,244.75
HR-INFORMATION SERVICES	\$ 1,199.13
HR-CHILD CARE SERVICES	\$ -
HR-VICTIMS OF CRIME	\$ -
(blank)	\$ -
402 - AGING AND DISABILITY SERVICES	\$ 664,008.11
HR-DESERT REGIONAL CENTER	\$ 549,474.97
HR-COMMUNITY BASED SERVICES	\$ 91,448.57
HR-EARLY INTERVENTION SVCS	\$ 13,612.11
HR-AGING FEDERAL PROG & ADMIN	\$ 6,170.22
HR-SIERRA REGIONAL CENTER	\$ 1,882.20
HR-AUTISM TREATMENT PROGRAM	\$ 786.65
HR-COMMUNICATION ACCESS SRVCS	\$ 633.39
HR-HR HOMEMAKER	\$ -
HR-TOBACCO SETTLEMENT PROGRAM	\$ -
HR-SR CITIZEN PROP TAX ASSIST	\$ -
HR-SENIOR RX AND DISABILITY RX	\$ -
HR-HOME&COMMUNITY BASED PROG	\$ -
HR-RURAL REGIONAL CENTER	\$ -
(blank)	\$ -
HR-HHS DO CONSUMER HEALTH ASSI	\$ -
403 - HEALTH CARE FINANCING & POLICY	\$ 79,904.33
HR-HEALTH CARE FIN & POLICY	\$ 79,904.33
(blank)	
HR-NEVADA MEDICAID	\$ -
HR-NEVADA CHECK-UP PROGRAM	\$ -
400 - DEPT OF HEALTH AND HUMAN SERV	\$ 10,714.22
HR-IDEA PART C COMPLIANCE	\$ 5,398.42
HR-ADMINISTRATION	\$ 2,839.37
HR-DEVELOPMENTAL DISABILITIES	\$ 1,663.29
HR-GRANTS MANAGEMENT UNIT	\$ 486.71
HR-FUND FOR RESILIENT NEVADA	\$ 326.43
(blank)	
HR-PUBLIC DEFENDER	\$ -
HR-INDIAN COMMISSION	\$ -
HR-CONSUMER HEALTH ASSISTANCE	\$ -
HR- HEALTHY NV FUND ADMIN	\$ -
HR-DISABILITY SERVICES	\$ -

OVERTIME/ACCRUED COMP USE BY DEPARTMENT

FISCAL YEAR 2023 SUMMARY (QTR 2)
NEVADA DEPARTMENT OF ADMINISTRATION

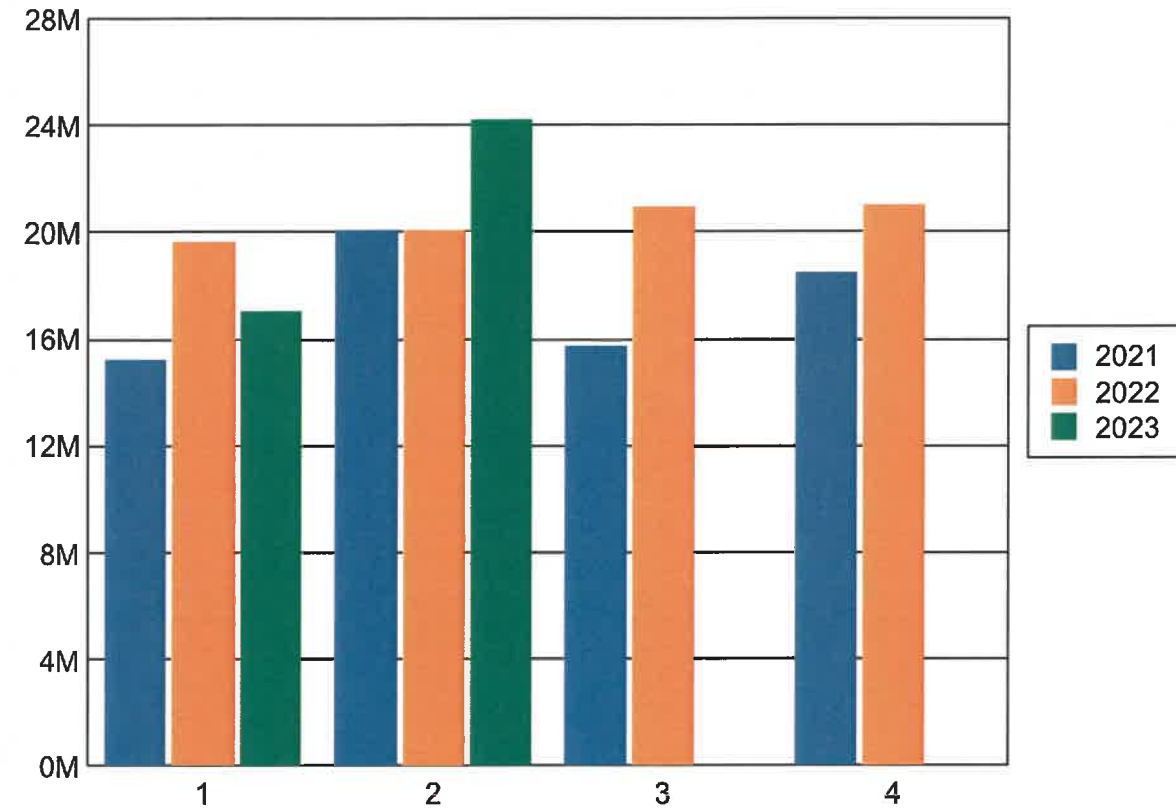
Wednesday, March 8, 2023



CUMULATIVE STATEWIDE TOTALS (QTR 2)

	2021	2022	2023
BASE PAY	\$529,198,350	\$513,441,420	\$511,599,220
OVERTIME PAY + ACCRUED COMP	\$35,315,903	\$39,822,528	\$41,281,685
TOTAL PAY	\$564,514,253	\$553,263,948	\$552,880,905
OT/COMP AS A SHARE OF TOTAL PAY	6.26%	7.20%	7.47%

Statewide OT/Comp Distribution by Quarter



Highest OT/Comp expenditures in dollars

Agency Code	Department	Overtime and Accrued Comp	OT/Comp as a Share of Total Pay
44	DEPARTMENT OF CORRECTIONS	\$10,500,233	24.01%
40	DEPARTMENT OF HEALTH AND HUMAN SERVICES	\$6,131,344	6.82%
65	DEPARTMENT OF PUBLIC SAFETY	\$2,560,148	11.06%
80	DEPARTMENT OF TRANSPORTATION	\$1,904,878	7.39%
24	DEPARTMENT OF VETERANS SERVICE	\$634,932	17.49%

Highest percentages of OT/Comp as a share of Total Pay

Agency Code	Department	Overtime and Accrued Comp	OT/Comp as a Share of Total Pay
44	DEPARTMENT OF CORRECTIONS	\$10,500,233	24.01%
24	DEPARTMENT OF VETERANS SERVICE	\$634,932	17.49%
65	DEPARTMENT OF PUBLIC SAFETY	\$2,560,148	11.06%
01	GOVERNOR'S OFFICE	\$253,983	8.32%
80	DEPARTMENT OF TRANSPORTATION	\$1,904,878	7.39%

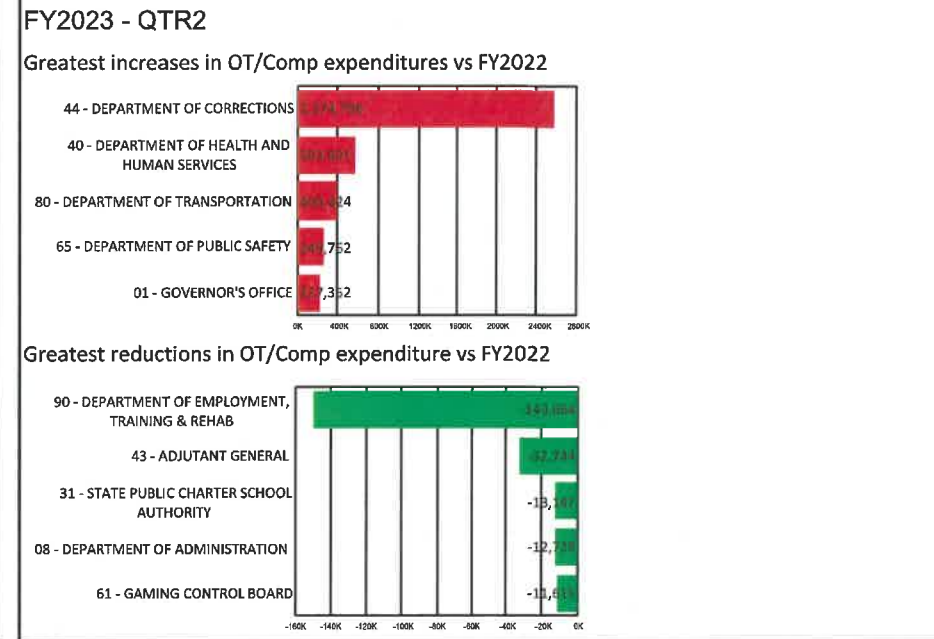
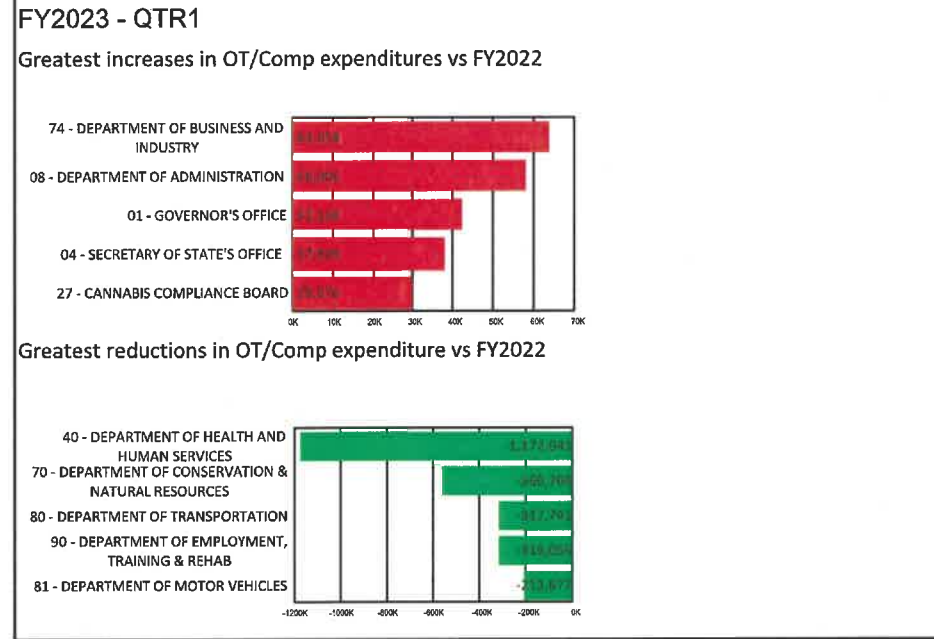
	Q1 Base Pay	Q2 Base Pay	Q3 Base Pay	Q4 Base Pay
2021	\$246,206,723	\$282,991,626	\$248,580,735	\$291,478,893
2022	\$237,503,755	\$275,937,665	\$242,420,845	\$287,681,649
2023	\$234,472,461	\$277,126,760	\$0	\$0

OVERTIME/ACCRUED COMP USE BY DEPARTMENT

FISCAL YEAR 2023 QUARTERLY ANALYSIS vs FY2022

NEVADA DEPARTMENT OF ADMINISTRATION

Wednesday, March 8, 2023



FY2023 - QTR3

Greatest increases in OT/Comp expenditures vs FY2022

No Data Available

Greatest reductions in OT/Comp expenditure vs FY2022

No Data Available

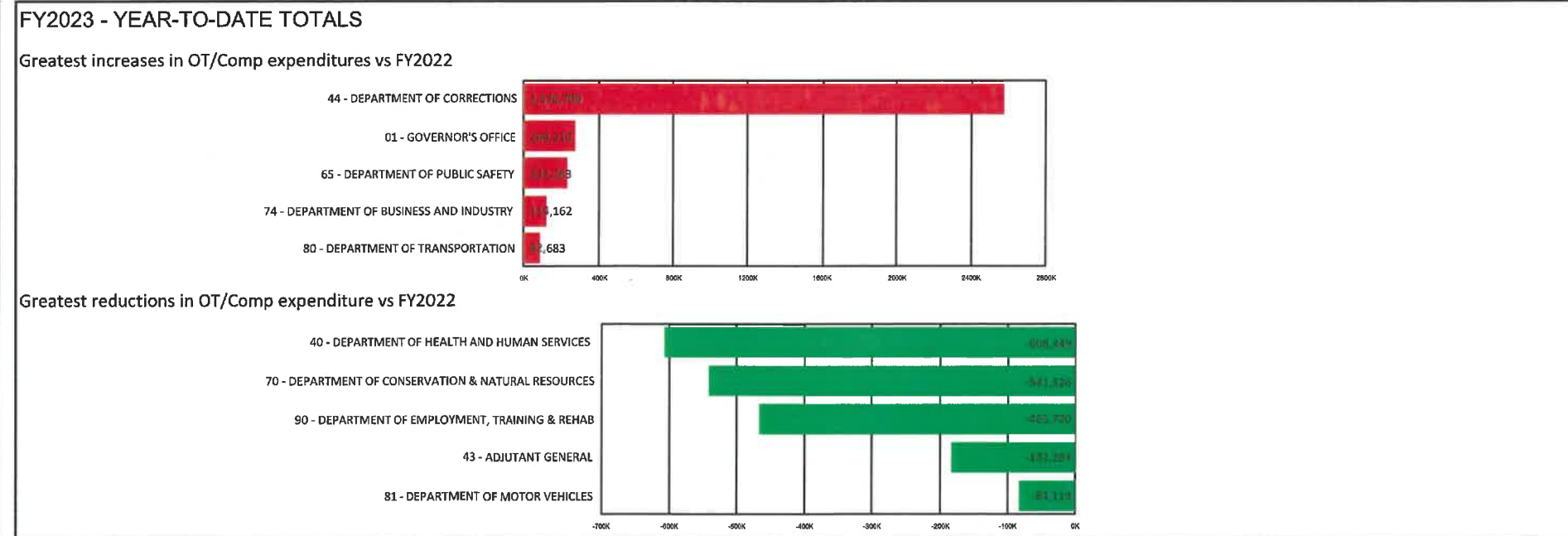
FY2023 - QTR4

Greatest increases in OT/Comp expenditures vs FY2022

No Data Available

Greatest reductions in OT/Comp expenditure vs FY2022

No Data Available



OVERTIME/ACCRUED COMP USE BY DEPARTMENT

FISCAL YEAR 2023 QUARTERLY DETAILED ANALYSIS

NEVADA DEPARTMENT OF ADMINISTRATION

Wednesday, March 8, 2023



	FY2023QTR1				FY2023QTR2				FY2023 QTR1-QTR2			
	Overtime Pay and Accrued Comp	Total Pay	OT/Comp as a Share of Total Pay	Difference in OT Pay/ Comp versus FY2022	Overtime Pay and Accrued Comp	Total Pay	OT/Comp as a Share of Total Pay	Difference in OT Pay/ Comp versus FY2022	Overtime Pay and Accrued Comp (YTD)	Total Pay (YTD)	OT/Comp as a Share of Total Pay (YTD)	Difference in OT Pay/Comp versus FY2022 (YTD)
01 - GOVERNOR'S OFFICE	\$75,808	\$2,354,082	3.22%	\$42,158	\$253,983	\$3,052,010	8.32%	\$227,352	\$329,790.65	\$5,406,092.41	6.10%	\$269,510
02 - LIEUTENANT GOVERNOR'S OFFICE	\$0	\$112,196	0.00%	\$0	\$0	\$135,481	0.00%	\$0	\$0.00	\$247,676.32	0.00%	\$0
03 - ATTORNEY GENERAL'S OFFICE	\$25,332	\$6,158,519	0.41%	\$-12,282	\$40,098	\$7,612,390	0.53%	\$1,444	\$65,430.34	\$13,770,908.39	0.48%	\$-10,839
04 - SECRETARY OF STATE'S OFFICE	\$41,841	\$1,569,615	2.67%	\$37,909	\$51,262	\$1,873,538	2.74%	\$1,617	\$93,102.24	\$3,443,153.40	2.70%	\$39,526
05 - TREASURER'S OFFICE	\$3,666	\$603,842	0.61%	\$362	\$6,452	\$776,843	0.83%	\$2,364	\$10,118.06	\$1,380,684.69	0.73%	\$2,726
06 - CONTROLLER'S OFFICE	\$33,279	\$677,390	4.91%	\$-12,796	\$53,251	\$875,306	6.08%	\$-1,793	\$86,530.38	\$1,552,696.28	5.57%	\$-14,588
08 - DEPARTMENT OF ADMINISTRATION	\$137,765	\$7,126,040	1.93%	\$58,006	\$107,609	\$9,000,862	1.20%	\$-12,728	\$245,374.33	\$16,126,901.51	1.52%	\$45,278
09 - JUDICIAL BRANCH	\$11,692	\$7,530,154	0.16%	\$5,825	\$19,422	\$7,787,884	0.25%	\$8,509	\$31,113.75	\$15,318,038.23	0.20%	\$14,333
10 - DEPARTMENT OF TOURISM AND CULTURAL AFFAIRS	\$25,284	\$1,325,599	1.91%	\$17,873	\$10,428	\$1,608,389	0.65%	\$-5,315	\$35,712.63	\$2,933,987.53	1.22%	\$12,557
11 - DEPARTMENT OF INDIGENT DEFENSE SERVICES	\$0	\$368,852	0.00%	\$0	\$0	\$465,868	0.00%	\$0	\$0.00	\$834,720.08	0.00%	\$0
12 - GOVERNOR'S OFFICE OF ECONOMIC DEVELOPMENT	\$100	\$644,119	0.02%	\$100	\$471	\$796,469	0.06%	\$471	\$570.33	\$1,440,587.58	0.04%	\$570
13 - DEPARTMENT OF TAXATION	\$37,350	\$4,081,133	0.92%	\$2,374	\$34,629	\$5,079,222	0.68%	\$9,092	\$71,979.44	\$9,160,355.87	0.79%	\$11,466
15 - COMMISSION ON ETHICS	\$0	\$110,768	0.00%	\$0	\$0	\$135,014	0.00%	\$0	\$0.00	\$245,781.86	0.00%	\$0
16 - DEPARTMENT OF SENTENCING POLICY	\$0	\$68,366	0.00%	\$0	\$0	\$95,838	0.00%	\$0	\$0.00	\$164,204.88	0.00%	\$0
22 - JUDICIAL DISCIPLINE COMMISSION	\$0	\$120,855	0.00%	\$0	\$0	\$152,254	0.00%	\$0	\$0.00	\$273,109.76	0.00%	\$0
23 - COMMISSION ON PEACE OFFICER STANDARDS & TRAINING	\$678	\$215,430	0.31%	\$678	\$2,345	\$259,115	0.90%	\$138	\$3,022.46	\$474,545.10	0.64%	\$816
24 - DEPARTMENT OF VETERANS SERVICES	\$427,457	\$2,765,619	15.46%	\$-156,228	\$634,932	\$3,630,542	17.49%	\$77,641	\$1,062,389.59	\$6,396,161.29	16.61%	\$-78,587
27 - CANNABIS COMPLIANCE BOARD	\$39,708	\$1,041,415	3.81%	\$29,676	\$25,335	\$1,296,437	1.95%	\$9,405	\$65,042.71	\$2,337,852.16	2.78%	\$39,082
30 - DEPARTMENT OF EDUCATION	\$47,261	\$2,631,047	1.80%	\$-10,338	\$32,518	\$3,371,930	0.96%	\$15,566	\$79,779.58	\$6,002,976.95	1.33%	\$5,228
31 - STATE PUBLIC CHARTER SCHOOL AUTHORITY	\$11,413	\$414,998	2.75%	\$-4,577	\$6,824	\$537,080	1.27%	\$-13,147	\$18,237.27	\$952,078.15	1.92%	\$-17,724
40 - DEPARTMENT OF HEALTH AND HUMAN SERVICES	\$3,628,136	\$72,435,771	5.01%	\$-1,172,041	\$6,131,344	\$89,888,941	6.82%	\$563,691	\$9,759,480.28	\$62,324,712.28	6.01%	\$-608,349
43 - ADJUTANT GENERAL	\$111,583	\$1,991,726	5.60%	\$-149,540	\$113,249	\$2,520,015	4.49%	\$-32,744	\$224,831.33	\$4,511,740.78	4.98%	\$-182,284
44 - DEPARTMENT OF CORRECTIONS	\$6,599,497	\$34,004,929	19.41%	\$1,904	\$10,500,233	\$43,741,506	24.01%	\$2,574,796	\$17,099,730.07	\$77,746,434.88	21.99%	\$2,576,700
50 - COMMISSION ON MINERAL RESOURCES	\$3,538	\$176,600	2.00%	\$-10,298	\$0	\$194,888	0.00%	\$0	\$3,537.75	\$371,488.28	0.95%	\$-10,298
55 - DEPARTMENT OF AGRICULTURE	\$18,052	\$1,892,280	0.95%	\$2,894	\$24,449	\$2,390,184	1.02%	\$16,116	\$42,500.88	\$4,282,463.70	0.99%	\$19,011
58 - PUBLIC UTILITIES COMMISSION	\$0	\$1,753,008	0.00%	\$0	\$0	\$2,184,373	0.00%	\$0	\$0.00	\$3,937,380.18	0.00%	\$0
61 - GAMING CONTROL BOARD	\$130,027	\$5,711,226	2.28%	\$-4,679	\$165,638	\$7,193,658	2.30%	\$-11,615	\$295,664.96	\$12,904,883.84	2.29%	\$-16,294
65 - DEPARTMENT OF PUBLIC SAFETY	\$2,238,642	\$18,952,269	11.81%	\$-17,479	\$2,560,148	\$23,139,316	11.06%	\$249,762	\$4,798,789.92	\$42,091,585.25	11.40%	\$232,283
69 - COLORADO RIVER COMMISSION	\$4,032	\$678,813	0.59%	\$2,850	\$2,594	\$820,730	0.32%	\$566	\$6,625.66	\$1,499,542.58	0.44%	\$3,416
70 - DEPARTMENT OF CONSERVATION & NATURAL RESOURCES	\$842,546	\$11,102,952	7.59%	\$-560,706	\$207,992	\$11,800,361	1.76%	\$19,381	\$1,050,537.37	\$22,903,312.78	4.59%	\$-541,326
72 - DEPARTMENT OF WILDLIFE	\$106,311	\$3,595,660	2.96%	\$22,078	\$64,043	\$4,144,004	1.55%	\$-6,049	\$170,354.28	\$7,739,663.65	2.20%	\$16,029
74 - DEPARTMENT OF BUSINESS AND INDUSTRY	\$98,379	\$7,968,074	1.23%	\$63,658	\$96,856	\$10,031,216	0.97%	\$50,503	\$195,234.35	\$17,999,289.43	1.08%	\$114,162
80 - DEPARTMENT OF TRANSPORTATION	\$1,227,227	\$25,434,260	4.83%	\$-317,741	\$1,904,878	\$25,786,649	7.39%	\$400,424	\$3,132,105.13	\$51,220,909.23	6.11%	\$82,683
81 - DEPARTMENT OF MOTOR VEHICLES	\$453,221	\$12,345,700	3.67%	\$-213,677	\$610,755	\$15,281,705	4.00%	\$129,558	\$1,063,976.04	\$27,627,404.64	3.85%	\$-84,119
90 - DEPARTMENT OF EMPLOYMENT, TRAINING & REHAB	\$641,361	\$12,884,076	4.98%	\$-316,056	\$594,854	\$12,832,934	4.64%	\$-149,664	\$1,236,215.85	\$25,717,010.16	4.81%	\$-465,720
95 - PUBLIC EMPLOYEES' BENEFITS PROGRAM	\$2,446	\$324,637	0.75%	\$2,446	\$0	\$432,556	0.00%	\$0	\$2,445.65	\$757,193.57	0.32%	\$2,446
96 - SILVER STATE HEALTH INSURANCE EXCHANGE	\$1,462	\$325,532	0.45%	\$1,462	\$0	\$457,846	0.00%	\$0	\$1,461.78	\$783,377.71	0.19%	\$1,462
Total	\$17,025,092	\$251,497,552	6.77%	\$-2,666,186	\$24,256,593	\$301,383,353	8.05%	\$4,125,343	\$41,281,685	\$552,880,905	7.47%	\$1,459,157

OVERTIME/ACCRUED COMP USE BY DEPARTMENT

FISCAL YEAR 2023 COMPARATIVE YEAR-TO_DATE ANALYSIS (QTR1-QTR2) VS FY2021-FY2022

NEVADA DEPARTMENT OF ADMINISTRATION

Wednesday, March 8, 2023



	FY 2021 QTR1-QTR2				FY 2022 QTR1-QTR2				FY 2023 QTR1-QTR2			
	Overtime and Accrued Comp	Total Pay	OT/Comp as a Share of Total Pay	Difference in OT Pay/Comp vs Prior Fiscal Year	Overtime and Accrued Comp	Total Pay	OT/Comp as a Share of Total Pay	Difference in OT Pay/Comp vs Prior Fiscal Year	Overtime and Accrued Comp	Total Pay	OT/Comp as a Share of Total Pay	Difference in OT Pay/Comp vs Prior Fiscal Year
01 - GOVERNOR'S OFFICE	\$406,971	\$4,806,495	8.47%	\$379,284	\$60,280	\$4,738,256	1.27%	\$-346,690	\$329,791	\$5,406,092	6.10%	\$269,510
02 - LIEUTENANT GOVERNOR'S OFFICE	\$0	\$172,941	0.00%	\$0	\$0	\$92,592	0.00%	\$0	\$0	\$247,676	0.00%	\$0
03 - ATTORNEY GENERAL'S OFFICE	\$117,798	\$14,479,033	0.81%	\$64,728	\$76,269	\$13,926,296	0.55%	\$-41,529	\$65,430	\$13,770,908	0.48%	\$-10,839
04 - SECRETARY OF STATE'S OFFICE	\$8,559	\$3,481,381	0.25%	\$-187,210	\$53,576	\$3,395,398	1.58%	\$45,017	\$93,102	\$3,443,153	2.70%	\$39,526
05 - TREASURER'S OFFICE	\$4,054	\$1,422,847	0.28%	\$1,255	\$7,392	\$1,414,071	0.52%	\$3,338	\$10,118	\$1,380,685	0.73%	\$2,726
06 - CONTROLLER'S OFFICE	\$79,073	\$1,440,141	5.49%	\$34,205	\$101,119	\$1,429,583	7.07%	\$22,046	\$86,530	\$1,552,696	5.57%	\$-14,588
08 - DEPARTMENT OF ADMINISTRATION	\$208,554	\$16,576,485	1.26%	\$-3,238	\$200,096	\$15,814,965	1.27%	\$-8,457	\$245,374	\$16,126,902	1.52%	\$45,278
09 - JUDICIAL BRANCH	\$1,041	\$14,867,721	0.01%	\$-644	\$16,781	\$15,313,499	0.11%	\$15,740	\$31,114	\$15,318,038	0.20%	\$14,333
10 - DEPARTMENT OF TOURISM AND CULTURAL AFFAIRS	\$10,824	\$2,347,600	0.46%	\$-14,622	\$23,155	\$2,666,147	0.87%	\$12,331	\$35,713	\$2,933,988	1.22%	\$12,557
11 - DEPARTMENT OF INDIGENT DEFENSE SERVICES	\$0	\$877,202	0.00%	\$0	\$0	\$883,071	0.00%	\$0	\$0	\$834,720	0.00%	\$0
12 - GOVERNOR'S OFFICE OF ECONOMIC DEVELOPMENT	\$0	\$1,427,501	0.00%	\$0	\$0	\$1,452,146	0.00%	\$0	\$570	\$1,440,588	0.04%	\$570
13 - DEPARTMENT OF TAXATION	\$47,985	\$9,651,077	0.50%	\$-20,478	\$60,514	\$8,816,499	0.69%	\$12,529	\$71,979	\$9,160,356	0.79%	\$11,466
15 - COMMISSION ON ETHICS	\$0	\$240,934	0.00%	\$0	\$0	\$221,964	0.00%	\$0	\$0	\$245,782	0.00%	\$0
16 - DEPARTMENT OF SENTENCING POLICY	\$0	\$101,043	0.00%	\$0	\$0	\$123,573	0.00%	\$0	\$0	\$164,205	0.00%	\$0
22 - JUDICIAL DISCIPLINE COMMISSION	\$0	\$228,564	0.00%	\$0	\$0	\$225,637	0.00%	\$0	\$0	\$273,110	0.00%	\$0
23 - COMMISSION ON PEACE OFFICER STANDARDS & TRAINING	\$833	\$439,299	0.19%	\$449	\$2,207	\$519,464	0.42%	\$1,374	\$3,022	\$474,545	0.64%	\$816
24 - DEPARTMENT OF VETERANS SERVICES	\$1,124,550	\$6,844,262	16.43%	\$567,465	\$1,140,976	\$6,623,631	17.23%	\$16,426	\$1,062,390	\$6,396,161	16.61%	\$-78,587
27 - CANNABIS COMPLIANCE BOARD	\$91,113	\$1,228,343	7.42%	\$91,113	\$25,961	\$1,589,446	1.63%	\$-65,152	\$65,043	\$2,337,852	2.78%	\$39,082
30 - DEPARTMENT OF EDUCATION	\$80,230	\$5,912,323	1.36%	\$27,001	\$74,551	\$5,629,700	1.32%	\$-5,678	\$79,780	\$6,002,977	1.33%	\$5,228
31 - STATE PUBLIC CHARTER SCHOOL AUTHORITY	\$20,055	\$774,383	2.59%	\$1,181	\$35,961	\$805,574	4.46%	\$15,906	\$18,237	\$952,078	1.92%	\$-17,724
40 - DEPARTMENT OF HEALTH AND HUMAN SERVICES	\$10,259,782	\$162,989,097	6.29%	\$4,834,000	\$10,367,829	\$158,349,133	6.55%	\$108,047	\$9,759,480	\$162,324,712	6.01%	\$-608,349
43 - ADJUTANT GENERAL	\$163,786	\$2,777,321	5.90%	\$27,636	\$407,115	\$4,653,500	8.75%	\$243,329	\$224,831	\$4,511,741	4.98%	\$-182,284
44 - DEPARTMENT OF CORRECTIONS	\$11,543,758	\$85,479,212	13.50%	\$3,342,094	\$14,523,030	\$81,755,316	17.76%	\$2,979,273	\$17,099,730	\$77,746,435	21.99%	\$2,576,700
50 - COMMISSION ON MINERAL RESOURCES	\$4,500	\$402,043	1.12%	\$-12,251	\$13,836	\$410,865	3.37%	\$9,336	\$3,538	\$371,488	0.95%	\$-10,298
55 - DEPARTMENT OF AGRICULTURE	\$41,820	\$4,109,657	1.02%	\$1,006	\$23,490	\$3,950,947	0.59%	\$-18,330	\$42,501	\$4,282,464	0.99%	\$19,011
58 - PUBLIC UTILITIES COMMISSION	\$0	\$3,955,574	0.00%	\$0	\$0	\$4,038,609	0.00%	\$0	\$0	\$3,937,380	0.00%	\$0
61 - GAMING CONTROL BOARD	\$164,270	\$12,717,238	1.29%	\$-200,637	\$311,959	\$12,833,702	2.43%	\$147,689	\$295,665	\$12,904,884	2.29%	\$-16,294
65 - DEPARTMENT OF PUBLIC SAFETY	\$4,203,846	\$45,932,299	9.15%	\$-363,284	\$4,566,507	\$43,127,307	10.59%	\$362,661	\$4,798,790	\$42,091,585	11.40%	\$232,283
69 - COLORADO RIVER COMMISSION	\$3,844	\$1,465,944	0.26%	\$-1,356	\$3,210	\$1,384,447	0.23%	\$-634	\$6,626	\$1,499,543	0.44%	\$3,416
70 - DEPARTMENT OF CONSERVATION & NATURAL RESOURCES	\$1,716,508	\$23,719,502	7.24%	\$877	\$1,591,863	\$23,016,189	6.92%	\$-124,645	\$1,050,537	\$22,903,313	4.59%	\$-541,326
72 - DEPARTMENT OF WILDLIFE	\$147,732	\$7,524,699	1.96%	\$-26,119	\$154,325	\$7,630,534	2.02%	\$6,593	\$170,354	\$7,739,664	2.20%	\$16,029
74 - DEPARTMENT OF BUSINESS AND INDUSTRY	\$232,339	\$18,158,236	1.28%	\$156,958	\$81,072	\$17,933,823	0.45%	\$-151,267	\$195,234	\$17,999,289	1.08%	\$114,162
80 - DEPARTMENT OF TRANSPORTATION	\$1,738,028	\$52,493,722	3.31%	\$-1,112,812	\$3,049,422	\$53,012,974	5.75%	\$1,311,394	\$3,132,105	\$51,220,909	6.11%	\$82,683
81 - DEPARTMENT OF MOTOR VEHICLES	\$504,841	\$28,207,677	1.79%	\$-40,809	\$1,148,095	\$27,875,888	4.12%	\$643,254	\$1,063,976	\$27,627,405	3.85%	\$-84,119
90 - DEPARTMENT OF EMPLOYMENT, TRAINING & REHAB	\$2,382,579	\$25,715,628	9.27%	\$2,142,245	\$1,701,935	\$26,050,570	6.53%	\$-680,643	\$1,236,216	\$25,717,010	4.81%	\$-465,720
95 - PUBLIC EMPLOYEES BENEFITS PROGRAM	\$0	\$830,196	0.00%	\$0	\$0	\$0	0.00%	\$0	\$0	\$0	0.00%	\$0
95 - PUBLIC EMPLOYEES' BENEFITS PROGRAM	\$0	\$0	0.00%	\$0	\$0	\$815,907	0.00%	\$0	\$2,446	\$757,194	0.32%	\$2,446
96 - SILVER STATE HEALTH INSURANCE EXCHANGE	\$6,631	\$716,631	0.93%	\$6,631	\$0	\$742,725	0.00%	\$-6,631	\$1,462	\$783,378	0.19%	\$1,462
Total	\$35,315,903	564,514,252.78	6.26%	\$9,694,666	\$39,822,528	553,263,947.70	7.20%	\$4,506,625	\$41,281,685	552,880,905.38	7.47%	\$1,459,157