

Governor Joe Lombardo
Chairman

Amy Stephenson
Clerk of the Board



Attorney General Aaron D. Ford
Member

Secretary of State Francisco V. Aguilar
Member

STATE OF NEVADA BOARD OF EXAMINERS

209 East Musser Street, Room 200 / Carson City, Nevada 89701-4298
Phone: (775) 684-0222 / Fax: (775) 684-0260
<http://budget.nv.gov/Meetings>

PUBLIC MEETING NOTICE AND AGENDA

- Date and Time:** August 8, 2023, 10:00 AM
- Location:** Old Assembly Chambers of the Capitol Building
101 North Carson Street
Carson City, Nevada 89701
- Video Conference Location:** Grant Sawyer Building
555 East Washington Avenue, Suite 5100
Las Vegas, Nevada 89101

This meeting may be viewed on YouTube.
The video live stream begins at 10:00 am.
<https://www.youtube.com/watch?v=dHoE6UYD1A>

AGENDA

- 1. Call to Order / Roll Call**
- 2. Public Comment** The first public comment period is limited to comments on items on the agenda. No action may be taken upon a matter raised under this public comment period unless the matter itself has been specifically included on the agenda as an action item. The Chair of the Board has imposed a time limit of three minutes. Public comment may be provided in person or via telephone. To provide public comment on an item on the agenda via telephone, dial 775-321-6111 or 702-329-3435. When prompted to provide the meeting ID, please enter 906 527 990#. When the Chair opens the public comment period, dial *5 to request to be unmuted. To resolve any issues related to dialing in to provide public comment for this meeting, please call (775) 684-0222.
- 3. Approval of the July 11, 2023 Meeting Minutes** (For possible action)

4. State Vehicle Purchases (For possible action)

Pursuant to NRS 334.010, no automobile may be purchased by any department, office, bureau, officer, or employee of the state without prior written consent of the State Board of Examiners.

AGENCY NAME	# OF VEHICLES	NOT TO EXCEED:
Department of Conservation and Natural Resources – Division of Forestry	3	\$1,290,000
Department of Conservation and Natural Resources – Division of State Parks	42	\$1,927,560
Department of Wildlife – Game Management Division	3	\$153,654

5. Authorization to Contract with a Current and/or Former State Employee (For possible action)

A. Department of Administration – Purchasing Division

Pursuant to NRS 333.705, subsection 1, the Department of Administration, Purchasing Division requests authority to contract with former employee Jon Benedict to assist with US Geological Survey review for the Department of Conservation and Natural Resources, Division of Water Resources through Master Service Agreement #23927 with Marathon Staffing Group, Inc.

B. Department of Administration – Purchasing Division

Pursuant to NRS 333.705, subsection 1, the Department of Administration, Purchasing Division requests authority to contract with former employee Susan Brown to assist in the hands-on training of fiscal staff relating to all areas of fiscal processes for the Nevada Department of Corrections through Master Service Agreement #23927 with Marathon Staffing Group.

C. Department of Administration – Purchasing Division

Pursuant to NRS 333.705, subsection 1, the Department of Administration, Purchasing Division requests authority to contract with former employee Susan Brown to assist in the oversight of the American Rescue Plan Act funded Vegas Strong Resiliency capital improvement project for the Statewide Victim Resource Center for the Department of Health and Human Services, Division of Child and Family Services through Master Service Agreement #23928 with HAT Limited Partnership dba Manpower.

D. Department of Administration – Purchasing Division

Pursuant to NRS 333.705, subsection 1, the Department of Administration, Purchasing Division requests authority to contract with former employee Charles Wolf to assist with engineering tasks associated with the State Revolving Fund Program for the Department of Conservation and Natural Resources, Division of Environmental Protection through Master Service Agreement #23928 with HAT Limited Partnership dba Manpower.

E. Department of Administration – Purchasing Division

Pursuant to NRS 333.705, subsection 1, the Department of Administration, Purchasing Division requests authority to contract with former employee Phyllis Zink to assist in the preparation of annual financial statements and transitioning of accounting functions to her eventual replacement for the Department of Business and Industry, Nevada Housing Division, through Master Service Agreement #23928 with HAT Limited Partnership dba Manpower.

6. Request for the Allocation and Disbursement of Funds for Salary Adjustments (For possible action)

The 2021 Legislature, through Assembly Bill 493, section 5, made appropriations from the General Fund and the Highway Fund to the Board of Examiners to meet salary deficiencies that may be created between the appropriated money of the State’s respective departments, commissions, and agencies and the salary requirements for the personnel of those departments, commissions, and agencies. The Board of Examiners, upon recommendation of the Director of the Governor’s Finance Office, may allocate and disburse amounts, from the appropriate fund, to the departments, commissions and agencies of the State for the purpose of paying personnel salary deficiencies.

The following department, commission, and agency requests for allocations from the General Fund and/or Highway Fund salary adjustment accounts are recommended by the Director of Finance:

BA#	BUDGET ACCOUNT NAME	GENERAL FUND ADJUSTMENT
1020	Lieutenant Governor	\$4,349
	Total	\$4,349

7. Request for Approval to Pay a Tort Claim Pursuant to NRS 41.036
(For possible action)

Pursuant to NRS 41.036, the Office of the Attorney General submits the following Tort Claim request for approval:

Claimant: Rino Tenorio
Claim No: TC20623
Settlement Amount: \$475,000.00
Date of Loss: January 8, 2019

8. Request for a Recommendation of Approval to the Interim Finance Committee for an Allocation Amount from the Contingency Account
(For possible action)

A. Department of Business and Industry

Pursuant to NRS 353.268, the department requests the Board's recommendation to the Interim Finance Committee for an allocation of \$169,688 from the Interim Finance Committee Contingency Account to support one Deputy Director position and associated costs for the newly created Office of Nevada Boards, Commissions, and Councils Standards.

B. Office of the Military – Division of Emergency Management

Pursuant to NRS 353.268, the office requests the Board's recommendation to the Interim Finance Committee for an allocation of \$510,796 from the Interim Finance Committee Contingency Account to cover costs associated with providing supplemental security and enhanced healthcare system availability to Clark County during the November 2023 Formula One race and the February 2024 Super Bowl.

C. Office of the Lieutenant Governor

Pursuant to NRS 353.268, the office requests the Board's recommendation to the Interim Finance Committee for an allocation of \$22,327 from the Interim Finance Committee Contingency Account to cover to cover projected shortfalls for fiscal year 2023.

9. Request for Approval of Payment from the Statutory Contingency Account (For possible action)

A. Department of Indigent Defense Services – State Public Defender

Pursuant to NRS 7.155 the department requests an allocation of \$417,530 from the Reserve for Statutory Contingency Account to ensure payment of post-conviction costs, expenses, and compensation through the end of the state fiscal year 2023.

B. Department of Indigent Defense Services – State Public Defender

Pursuant to NRS 212.070 the department requests payment in the amount of \$27,684 from the Reserve for Statutory Contingency Account to ensure compensation of expenses and costs related to prosecuting any person for the commission of any crime while in state prison.

C. Office of the Lieutenant Governor

Pursuant to NRS 353.262, the Office of the Lieutenant Governor's requests \$12,000 from the Reserve for Statutory Contingency Account to fund part of a total terminal leave payoff of \$21,204.65.

10. Request for a Recommendation of Approval to the Interim Finance Committee for a Grant or Loan from the Disaster Relief Account (For possible action)

Office of the Military – Division of Emergency Management Disaster Response and Recovery Act

Pursuant to NRS 353.2705 to 353.2771 inclusive, the Division requests an approval of a \$256,107 grant from the Disaster Relief Account to cover emergency response and management costs associated with the March 2023 winter storms.

11. Request for Approval of Land Lease Agreement (For possible action)

Department of Conservation and Natural Resources – Division of State Lands

Pursuant to NRS 321.335, State Lands is requesting the approval of a Land Lease Agreement to American Rail Bike Adventures for occupancy and use of ground at the Nevada State Railroad Museum in Boulder City. This item is contingent upon IFC approval.

- 12. [Approval of Proposed Leases](#) (For possible action)
- 13. [Approval of Proposed Contracts](#) (For possible action)
- 14. [Approval of Proposed Master Service Agreements](#) (For possible action)
- 15. [Information Item – Clerk of the Board Contracts](#)

Pursuant to NRS 333.700, the Clerk of the Board may approve all contract transactions for amounts less than \$100,000. Per direction from the September 14, 2021 meeting of the Board of Examiners, the Board wished to receive an informational item listing all approvals applicable to the new threshold (\$10,000 - \$99,999). Attached is a list of all applicable approvals for contracts and amendments approved from June 15, 2023 through July 16, 2023.

16. Information Item Reports

A. Governor’s Finance Office – Budget Division

Pursuant to NRS Chapter 353, the Governor’s Finance Office, Budget Division presents a reconciled fund balance report for the Tort Claim Fund, Statutory Contingency Account, Stale Claims Account, Emergency Account, Disaster Relief Account, IFC Unrestricted Contingency Funds and IFC Restricted Contingency Funds as of June 30th, 2023.

The Tort Claim Fund is the State Treasury Fund for Insurance Premiums. The Statutory Contingency Account, Stale Claims Account, Emergency Account, Disaster Relief Account, IFC Unrestricted Contingency Funds and IFC Restricted Contingency supplement funding for eligible agencies within statutory authority.

Below is the available balance for each account prior to any projected outstanding claims.

Tort Claim Fund	\$ 850,044.79
Statutory Contingency Account	\$ 14,285,627.50
Stale Claims Account	\$ 1,052,132.98
Emergency Account	\$ 354,763.00
Disaster Relief Account	\$ 10,581,285.47
IFC Contingency Fund	\$ 485,638,444.26

B. Department of Motor Vehicles – Complete Streets Program

Pursuant to NRS 482.1825, subsection 2, the department shall certify to the Board of Examiners the amount of the voluntary contributions collected for each county by the department and its agents, and that the money has been distributed as provided in statute. This submittal reports program activities by month for the fourth quarter of fiscal year 2023 (FY23) for the period beginning April 1, 2023 and ending June 30, 2023.

17. Public Comment This public comment period is for any matter that is within the jurisdiction of the public body. No action may be taken upon a matter raised under this public comment period unless the matter itself has been specifically included on an agenda as an action item. The Chair of the Board has imposed a time limit of three minutes. Public comment may be provided in person or via telephone. To provide public comment on an item on the agenda via telephone, dial 775-321-6111 or 702-329-3435. When prompted to provide the meeting ID, please enter 906 527 990#. When the Chair opens the public comment period, dial *5 to request to be unmuted. To resolve any issues related to dialing in to provide public comment for this meeting, please call (775) 684-0222.

18. Adjournment (For possible action)

NOTE: Items may be considered out of order. The public body may combine two or more agenda items for consideration. The public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. The public body will limit public comments to three minutes per speaker and may place other reasonable restrictions on the time, place, and manner of public comments but may not restrict comments based upon viewpoint. A person may submit comments to be attached to the minutes of the meeting in writing three business days before the meeting date, in addition to testifying or in lieu of testifying. Written comments are limited to 2 pages. Written comments may be submitted electronically by email at dcastillo@finance.nv.gov. We are pleased to make reasonable accommodations for members of the public who have disabilities and wish to attend the meeting. If special arrangements for the meeting are necessary, please notify Denice Castillo at (775) 684-0223 as soon as possible and at least two days in advance of the meeting. If you wish, you may e-mail her at dcastillo@finance.nv.gov. Supporting materials for this meeting are available at 209 East Musser Street, Suite 200, Carson City, Nevada 89701 or by contacting Denice Castillo at (775) 684-0223 or by email at dcastillo@finance.nv.gov.

Public Meeting Notice and Agenda Posted at the Following Locations:

1. Blasdel Building, 209 East Musser Street, Suite 200, Carson City, Nevada 89701
2. Internet: <https://notice.nv.gov>
3. Internet: https://budget.nv.gov/Meetings/Board_of_Examiners/2023/2023BOE/