

Governor Joe Lombardo
Chairman

Amy Stephenson
Clerk of the Board



Attorney General Aaron D. Ford
Member

Secretary of State Francisco V. Aguilar
Member

STATE OF NEVADA BOARD OF EXAMINERS

209 East Musser Street, Room 200 / Carson City, Nevada 89701-4298
Phone: (775) 684-0222 / Fax: (775) 684-0260
<http://budget.nv.gov/Meetings>

PUBLIC MEETING NOTICE AND AGENDA

Date and Time:	March 12, 2024, 10:00 AM
Location:	Old Assembly Chambers of the Capitol Building 101 North Carson Street Carson City, Nevada 89701
Video Conference Location:	1 Harrahs Court, Governor's Conference Room Las Vegas, Nevada 89119

This meeting may be viewed on YouTube.
The video live stream begins at 10:00 am.
<https://www.youtube.com/watch?v=U48mrZNEHOs>

AGENDA

- 1. Call to Order / Roll Call**
- 2. Public Comment** The first public comment period is limited to comments on items on the agenda. No action may be taken upon a matter raised under this public comment period unless the matter itself has been specifically included on the agenda as an action item. The Chair of the Board has imposed a time limit of three minutes. Public comment may be provided in person or via telephone. To provide public comment on an item on the agenda via telephone, dial 775-321-6111 or 702-329-3435. When prompted to provide the meeting ID, please enter 953 583 632#. When the Chair opens the public comment period, dial *5 to request to be unmuted. To resolve any issues related to dialing in to provide public comment for this meeting, please call (775) 684-0222.
- 3. Approval of the February 13, 2024 Meeting Minutes** (For possible action)

4. State Vehicle Purchases (For possible action)

Pursuant to NRS 334.010, no automobile may be purchased by any department, office, bureau, officer, or employee of the state without prior written consent of the State Board of Examiners.

AGENCY NAME	# OF VEHICLES	NOT TO EXCEED:
Department of Public Safety – Investigation Division	1	\$35,883
Department of Conservation and Natural Resources – Division of State Parks	7	\$1,719,142

5. Authorization to Contract with a Current and/or Former State Employee (For possible action)

A. Department of Employment, Training and Rehabilitation

Pursuant to NRS 333.705, subsection 1, Department of Administration, Purchasing Division requests authority to contract with former employee Naveen Yelamanchili to perform information security for the Department of Employment, Training and Rehabilitation through statewide contract #99SWC-NV19-2461 with Guidesoft, Inc. DBA Knowledge Services.

B. Department of Public Safety

Pursuant to NRS 333.705, subsection 1, Department of Administration, Purchasing Division requests authority to contract with former employee Ryan Miller to manage divisional operations and provide training for the Department of Public Safety, through Master Service Agreement #23928 with HAT Limited Partnership dba Manpower.

C. Department of Transportation

Pursuant to NRS 333.705, subsection 1, the department requests authority to contract with former employee Mohamed Rouas to provide construction engineering services with CMWorks, Inc.

6. Request for Approval of Payment to the U.S. Treasury (For possible action)

Office of the Controller

Pursuant to Senate Bill 511 of the 2023 Legislative Session, the State Controller requests approval of a payment to the U.S. Treasury in an amount not to exceed \$367,714 from the General Fund. This is the highest possible liability payment for 2023. Payment to the U.S. Treasury is required by March 29, 2024.

7. Request for Approval of Proposed State Administration Manual Changes (For possible action)

Pursuant to NRS 353.040 the Governor’s Finance Office, Budget Division requests modifications to the policies and procedures of the State Board of Examiners adopted and collected in the following chapters of the State Administrative Manual (SAM).

This revision to SAM increases a state agencies’ limit to accept gifts or grants to \$200,000 without Interim Finance approval and allows agencies to accept gifts or grants in any amount without Interim Finance approval in non-executive budget accounts.

- a. SAM Chapter 2526 Authority to Accept Gifts and Grants

8. Request for Exception to State Administrative Manual Policy (For possible action)

Department of Health and Human Services – Division of Child and Family Services – Rural Child Welfare

Pursuant to NRS 353.040 and State Administrative Manual (SAM) 0006, the division requests an exception to SAM 0224 State Sponsored Credit Cards for Official Travel Only and SAM 0226 Claims and Payments When Credit Cards Have Been Used.

9. Request for the Allocation and Disbursement of Funds for Salary Adjustments (For possible action)

The 2023 Legislature, through Assembly Bill 522, made appropriations from the General Fund and the Highway Fund to the Board of Examiners to meet salary deficiencies that may be created between the appropriated money of the State’s respective departments, commissions, and agencies and the salary requirements for the personnel of those departments, commissions, and agencies. The Board of Examiners, upon recommendation of the Director of the Governor’s Finance Office, may allocate and disburse amounts, from the appropriate fund, to the departments, commissions, and agencies of the State for the purpose of paying personnel salary deficiencies.

The following department, commission, and agency requests for allocations from the General Fund and/or Highway Fund salary adjustment accounts are recommended by the Director of Finance:

A. Nevada System of Higher Education

BA#	BUDGET ACCOUNT NAME	GENERAL FUND ADJUSTMENT
2977	NSHE - Special Projects	\$975
2980	University of Nevada, Reno	\$305,943
2982	UNR School of Medicine	\$46,004
2983	Intercollegiate Athletics - UNR	\$300
2985	Statewide Programs - UNR	\$6,599
2986	NSHE System Administration	\$6,532
2987	University of Nevada, Las Vegas	\$462,263
2988	Intercollegiate Athletics - UNLV	\$5,671
2989	Agricultural Experiment Station – UNR	\$3,309
2990	Cooperative Extension Service	\$16,572
2991	System Computing Center	\$27,462
2992	UNLV Law School	\$17,028
2994	Great Basin College	\$18,666
2996	University Press	\$450
3001	Statewide Programs – UNLV	\$2,603
3002	UNLV Dental School	\$14,571
3003	Business Center North	\$3,970
3004	Business Center South	\$2,470
3005	Nevada State University	\$22,964
3010	Desert Research Institute	\$10,645
3011	College of Southern Nevada	\$246,494
3012	Western Nevada College	\$24,541
3014	UNLV School of Medicine	\$12,363
3018	Truckee Meadows Community College	\$74,193
3221	Health Laboratory and Research	\$5,423
	Total	\$1,338,011

B. Nevada System of Higher Education

BA#	BUDGET ACCOUNT NAME	GENERAL FUND ADJUSTMENT
3011	College of Southern Nevada	\$133,824
	Total	\$133,824

C. Department of Corrections

BA#	BUDGET ACCOUNT NAME	GENERAL FUND ADJUSTMENT
3710	NDOC Director's Office	\$317,443
3716	Warm Springs Correctional Center	\$48,162
3717	Northern Nevada Correctional Center	\$1,733,866
3723	Pioche Conservation Camp	\$112,527
3724	Northern Nevada Transitional Housing	\$53,198
3725	Three Lakes Valley Conservation Camp	\$133,104
3738	South Desert Correctional Center	\$1,651,486
3739	Wells Conservation Camp	\$66,393
3741	Humboldt Conservation Camp	\$41,298
3752	Carlin Conservation Camp	\$91,032
3754	Tonopah Conservation Camp	\$32,927
3759	Lovelock Correctional Center	\$1,573,037
3760	Casa Grande Transitional Housing	\$186,011
3761	Florence McClure Women Correctional Center	\$1,109,122
3762	High Desert State Prison	\$3,606,510
	Total	\$10,756,116

10. Request for Designation of Bad Debt (For possible action)

Department of Business and Industry – Division of Industrial Relations

Pursuant to NRS 232.605, subsection 2, the Advisory Council to the Department of Business and Industry, Division of Industrial Relations requests that the Board of Examiners designate a total of \$558,344.14 as bad debts, as they have been determined to be uncollectible.

11. Request for Approval to Pay a Tort Claim Pursuant to NRS 41.036

(For possible action)

Pursuant to NRS 41.036, the Office of the Attorney General submits the following Tort Claim request for approval:

Claimant: Lewis Stewart
 Claim No: TC20944
 Settlement Amount: \$3,400,000
 Date of Loss: March 2, 2017

12. [Approval of Proposed Leases](#) (For possible action)
13. [Approval of Proposed Contracts](#) (For possible action)
14. [Approval of Proposed Master Service Agreements](#) (For possible action)
15. [Information Item – Clerk of the Board Contracts](#)

Pursuant to NRS 333.700, the Clerk of the Board may approve all contract transactions for amounts less than \$100,000. Per direction from the September 14, 2021 meeting of the Board of Examiners, the Board wished to receive an informational item listing all approvals applicable to the new threshold (\$10,000 - \$99,999). Attached is a list of all applicable approvals for contracts and amendments approved from January 17, 2024 through February 13, 2024.

16. Information Item Reports

A. Department of Conservation and Natural Resources – Division of State Lands – Fiscal Year 2024, 2nd Quarter

Pursuant to NRS 321.5954, subsection 4, the State Land Registrar is required to provide the Board of Examiners quarterly reports regarding lands or interests in lands transferred, sold, exchanged, or leased under the Tahoe Basin Act program. This report covers the period of October 1, 2023 through December 31, 2023.

B. Statewide Quarterly Overtime Report – Fiscal Year 2024, 2nd Quarter

Pursuant to NRS 284.180, the Department of Administration, Division of Human Resource Management must prepare and submit quarterly to the Budget Division of the Office of Finance a report regarding all overtime worked by employees of the Executive Department during the quarter. The Budget Division shall transmit quarterly to the Board of Examiners the report and the analysis of the Budget Division regarding the report. This report covers the period of October 1, 2023 through December 31, 2023.

17. **Public Comment** This public comment period is for any matter that is within the jurisdiction of the public body. No action may be taken upon a matter raised under this public comment period unless the matter itself has been specifically included on an agenda as an action item. The Chair of the Board has imposed a time limit of three minutes. Public comment may be provided in person or via telephone. To provide public comment on an item on the agenda via telephone, dial 775-321-6111 or 702-329-3435. When prompted to provide the meeting ID, please enter 953 583 632#. When the Chair opens the public comment period, dial *5 to request to be unmuted. To resolve any issues related to dialing in to provide public comment for this meeting, please call (775) 684-0222.

18. **Adjournment** (For possible action)

NOTE: Items may be considered out of order. The public body may combine two or more agenda items for consideration. The public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. The public body will limit public comments to three minutes per speaker and may place other reasonable restrictions on the time, place, and manner of public comments but may not restrict comments based upon viewpoint. A person may submit comments to be attached to the minutes of the meeting in writing three business days before the meeting date, in addition to testifying or in lieu of testifying. Written comments are limited to 2 pages. Written comments may be submitted electronically by email at dcastillo@finance.nv.gov. We are pleased to make reasonable accommodations for members of the public who have disabilities and wish to attend the meeting. If special arrangements for the meeting are necessary, please notify Denice Castillo at (775) 684-0223 as soon as possible and at least two days in advance of the meeting. If you wish, you may e-mail her at dcastillo@finance.nv.gov. Supporting materials for this meeting are available at 209 East Musser Street, Suite 200, Carson City, Nevada 89701 or by contacting Denice Castillo at (775) 684-0223 or by email at dcastillo@finance.nv.gov.

Public Meeting Notice and Agenda Posted at the Following Locations:

1. Blasdel Building, 209 East Musser Street, Suite 200, Carson City, Nevada 89701
2. Internet: <https://notice.nv.gov>
3. Internet: https://budget.nv.gov/Meetings/Board_of_Examiners/2023/2023BOE/