

Governor Joe Lombardo
Chairman

Amy Stephenson
Clerk of the Board



Attorney General Aaron D. Ford
Member

Secretary of State Francisco V. Aguilar
Member

STATE OF NEVADA BOARD OF EXAMINERS

209 East Musser Street, Room 200 / Carson City, Nevada 89701-4298
Phone: (775) 684-0222 / Fax: (775) 684-0260
<http://budget.nv.gov/Meetings>

PUBLIC MEETING NOTICE AND AGENDA

- Date and Time:** May 14, 2024, 10:00 AM
- Location:** Old Assembly Chambers of the Capitol Building
101 North Carson Street
Carson City, Nevada 89701
- Video Conference Location:** 1 Harrahs Court, Governor's Conference Room
Las Vegas, Nevada 89119

This meeting may be viewed on YouTube.
The video live stream begins at 10:00 am.
<https://www.youtube.com/watch?v=Ce-kmtavspc>

AGENDA

- 1. Call to Order / Roll Call**
- 2. Public Comment** The first public comment period is limited to comments on items on the agenda. No action may be taken upon a matter raised under this public comment period unless the matter itself has been specifically included on the agenda as an action item. The Chair of the Board has imposed a time limit of three minutes. Public comment may be provided in person or via telephone. To provide public comment on an item on the agenda via telephone, dial 775-321-6111 or 702-329-3435. When prompted to provide the meeting ID, please enter 126 023 160#. When the Chair opens the public comment period, dial *5 to request to be unmuted. To resolve any issues related to dialing in to provide public comment for this meeting, please call (775) 684-0222.
- 3. Approval of the April 9, 2024 Meeting Minutes** (For possible action)

4. Authorization for an Emergency Contract with a Current and/or Former State Employee (For possible action)

Department of Health and Human Services – Division of Child and Family Services

Pursuant to NRS 333.705, subsection 4, the division seeks a favorable recommendation regarding the division’s determination to use the emergency provision to contract with former employee Kim Perondi to assist in contract work for the Division of Child and Family Services through statewide contract #99SWC-NV21-7577 HAT Limited Partnership dba Manpower.

5. Authorization to Contract with a Current and/or Former State Employee (For possible action)

A. Department of Education

Pursuant to NRS 333.705, subsection 1, Department of Administration, Purchasing Division requests authority to contract with former employee Martha Warachowski to assist with administrative support work for the Department of Education, Office of Early Learning and Development, through statewide contract #99SWC-NV21-7577 with HAT Limited Partnership dba Manpower.

B. Department of Health and Human Services – Division of Public and Behavioral Health

Pursuant to NRS 333.705, subsection 1, the division requests authority to contract with former employee Stacey Johnson to provide training and fiscal support with Centers for Disease Control and Prevention, Inc.

6. Request for Approval to Pay a Tort Claim from the Statutory Contingency Account Pursuant to NRS 41.036
(For possible action)

Pursuant to NRS 41.036, the Office of the Attorney General submits the following Tort Claim request for approval:

Claimant:	Estate of Clinton Swaim, Renee Swaim – surviving spouse, Clinton Swaim and Kalyn Swaim – surviving children
Claim No:	TC19926
Settlement Amount:	\$535,000
Date of Loss:	December 19, 2019

7. Request for the Allocation and Disbursement of Funds for Salary Adjustments (For possible action)

The 2023 Legislature, through Assembly Bill 522, made appropriations from the General Fund and the Highway Fund to the Board of Examiners to meet salary deficiencies that may be created between the appropriated money of the State’s respective departments, commissions, and agencies and the salary requirements for the personnel of those departments, commissions, and agencies. The Board of Examiners, upon recommendation of the Director of the Governor’s Finance Office, may allocate and disburse amounts, from the appropriate fund, to the departments, commissions, and agencies of the State for the purpose of paying personnel salary deficiencies.

The following department, commission, and agency requests for allocations from the General Fund and/or Highway Fund salary adjustment accounts are recommended by the Director of Finance:

A. State Department of Agriculture

Pursuant to AB 522, section 22, subsection 1, of the 2023 Legislative Session, the department requests funds for salary increases for its sworn positions.

BA#	BUDGET ACCOUNT NAME	GENERAL FUND ADJUSTMENT
4557	Livestock Enforcement	\$44,171
	Total	\$44,171

B. Department of Public Safety

Pursuant to AB 522, section 21, subsections 1 and 2, and section 22, subsections 1 and 2 of the 2023 Legislative Session, the department requests funds for salary increases for its sworn positions.

BA#	BUDGET ACCOUNT NAME	GENERAL FUND ADJUSTMENT	HIGHWAY FUND ADJUSTMENT
3740	Parole and Probation	\$2,201,476.00	
3743	Investigation Division	\$311,012.00	\$21,318
3775	Training Division	\$34,576.37	\$36,673.39
	Total	\$2,547,064.37	\$57,991.39

C. Nevada System of Higher Education

Pursuant to AB 522, section 22, subsection 1, of the 2023 Legislative Session, the system requests funds for salary increases for its sworn positions.

BA#	BUDGET ACCOUNT NAME	GENERAL FUND ADJUSTMENT
3012	Western Nevada College	\$19,625
	Total	\$19,625

D. Nevada System of Higher Education

Pursuant to AB 522, section 7, of the 2023 Legislative Session, the system requests funds for salary increases.

BA#	BUDGET ACCOUNT NAME	GENERAL FUND ADJUSTMENT
2980	University of Nevada, Reno (UNR)	\$1,760,751
2982	UNR School of Medicine	\$1,615,245
2983	UNR Intercollegiate Athletics	\$58,125
2989	Agricultural Experiment Station	\$354,444
2990	Cooperative Extension Service	\$251,576
2996	University Press	\$20,354
3003	Business Center North	\$123,587
3017	Prison Education Program (WNC)	\$5,013
3221	Health Laboratory and Research	\$91,396
	Total	\$4,280,491

E. Department of Corrections

Pursuant to AB 522, section 5, of the 2023 Legislative Session, the department requests funds for salary increases.

BA#	BUDGET ACCOUNT NAME	GENERAL FUND ADJUSTMENT
3706	Prison Medical Care	\$756,833
3710	Director's Office	\$849,019
	Total	\$1,605,852

F. Department of Corrections

Pursuant to AB 522, section 36, subsection 1, of the 2023 Legislative Session, the department requests funds for the plan to encourage continuity of service.

BA#	BUDGET ACCOUNT NAME	GENERAL FUND ADJUSTMENT
3706	NDOC - Prison Medical Care	\$33,578.00
3710	NDOC Director's Office	\$56,410.91
3711	NDOC - Correctional Programs	\$15,400.13
3716	Warm Springs Correctional Center	\$6,372.34
3717	Northern Nevada Correctional Center	\$48,948.42
3719	Prison Industry	\$7,237.95
3723	Pioche Conservation Camp	\$3,861.10
3724	Northern Nevada Transitional Housing	\$7,432.20
3725	Three Lakes Valley Conservation Camp	\$2,246.50
3738	South Desert Correctional Center	\$39,379.88
3739	Wells Conservation Camp	\$896.00
3752	Carlin Conservation Camp	\$3,084.50
3759	Lovelock Correctional Center	\$39,866.27
3760	Casa Grande Transitional Housing	\$9,059.80
3761	Florence McClure Women Correctional Center	\$33,319.14
3762	High Desert State Prison	\$88,606.86
3763	NDOC - Inmate Welfare Account	\$2,917.08
	Total	\$398,617.08

- 8. [Approval of Proposed Leases](#) (For possible action)
- 9. [Approval of Proposed Contracts](#) (For possible action)
- 10. [Approval of Proposed Master Service Agreements](#) (For possible action)
- 11. [Information Item – Clerk of the Board Contracts](#)

Pursuant to NRS 333.700, the Clerk of the Board may approve all contract transactions for amounts less than \$100,000. Per direction from the September 14, 2021 meeting of the Board of Examiners, the Board wished to receive an informational item listing all approvals applicable to the new threshold (\$10,000 - \$99,999). Attached is a list of all applicable approvals for contracts and amendments approved from March 13, 2024 through April 16, 2024.

12. Information Item Reports

A. Governor's Finance Office – Budget Division

Pursuant to NRS Chapter 353, the Governor's Finance Office, Budget Division presents a reconciled fund balance report for the Tort Claim Fund, Statutory Contingency Account, Stale Claims Account, Emergency Account, Disaster Relief Account, IFC Unrestricted Contingency Funds, and the IFC Contingency Fund as of April 24, 2024.

Below is the available balance for each account prior to any projected outstanding claims.

Tort Claim Fund	\$ 1,558,400.29
Statutory Contingency Account	\$ 5,992,997.12
Stale Claims Account	\$ 3,803,274.35
Emergency Account	\$ 500,000.00
Disaster Relief Account	\$ 12,136,350.47
IFC Contingency Unrestricted General Fund	\$ 16,481,954.54
IFC Contingency Unrestricted Highway Fund	\$ 1,184,685.35
IFC Contingency Restricted General Fund	\$ 166,381,382.00
IFC Contingency Restricted Highway Fund	\$ 27,384,820.00

B. Department of Motor Vehicles – Complete Streets Program

Pursuant to NRS 482.1825, subsection 2, the department shall certify monthly to the Board of Examiners the amount of the voluntary contributions collected for each county by the department and its agents, and that the money has been distributed as provided in statute. This submittal reports program activities by month for the third quarter of fiscal year 2024 for the period beginning January 1, 2024 and ending March 31, 2024.

13. Public Comment This public comment period is for any matter that is within the jurisdiction of the public body. No action may be taken upon a matter raised under this public comment period unless the matter itself has been specifically included on an agenda as an action item. The Chair of the Board has imposed a time limit of three minutes. Public comment may be provided in person or via telephone. To provide public comment on an item on the agenda via telephone, dial 775-321-6111 or 702-329-3435. When prompted to provide the meeting ID, please enter 126 023 160#. When the Chair opens the public comment period, dial *5 to request to be unmuted. To resolve any issues related to dialing in to provide public comment for this meeting, please call (775) 684-0222.

14. Adjournment (For possible action)

NOTE: Items may be considered out of order. The public body may combine two or more agenda items for consideration. The public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. The public body will limit public comments to three minutes per speaker and may place other reasonable restrictions on the time, place, and manner of public comments but may not restrict comments based upon viewpoint. A person may submit comments to be attached to the minutes of the meeting in writing three business days before the meeting date, in addition to testifying or in lieu of testifying. Written comments are limited to 2 pages. Written comments may be submitted electronically by email at dcastillo@finance.nv.gov. We are pleased to make reasonable accommodations for members of the public who have disabilities and wish to attend the meeting. If special arrangements for the meeting are necessary, please notify Denice Castillo at (775) 684-0223 as soon as possible and at least two days in advance of the meeting. If you wish, you may e-mail her at dcastillo@finance.nv.gov. Supporting materials for this meeting are available at 209 East Musser Street, Suite 200, Carson City, Nevada 89701 or by contacting Denice Castillo at (775) 684-0223 or by email at dcastillo@finance.nv.gov.

Public Meeting Notice and Agenda Posted at the Following Locations:

1. Blasdel Building, 209 East Musser Street, Suite 200, Carson City, Nevada 89701
2. Internet: <https://notice.nv.gov>
3. Internet: https://budget.nv.gov/Meetings/Board_of_Examiners/2024/2024BOE/